



CITY OF VINCENT

AGENDA

Annual General Meeting

30 January 2018

Time: 6pm
Location: Administration and Civic Centre
244 Vincent Street, Leederville

Len Kosova
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the City of Vincent (City) for any act, omission, statement or intimation occurring during Council Briefings or Council Meetings. The City disclaims any liability for any loss however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Briefing or Council Meeting does so at their own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning or development application or application for a licence, any statement or intimation of approval made by an Elected Member or Employee of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. The City advises that anyone who has any application lodged with the City must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Council in respect of the application.

Copyright

Any plans or documents contained within this Agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that Copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

**CITY OF VINCENT
INFORMATION ON HOW THE
ANNUAL ELECTOR'S MEETING
IS CONDUCTED**

The purpose of the Annual General Meeting of Electors (AGME) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a general or special meeting of Electors and shall determine the procedure to be followed, as set out below:

1. All present are required to sign the attendance register at the entry to the Chambers, including name and address.
2. Speakers must be Electors of the City of Vincent.
3. The proceedings will be recorded for the purpose of producing the minutes and speakers are requested to use the microphones each time they speak. No other audio or visual recording is to be undertaken without the permission of the Presiding Member.
4. During General Business, questions or statements may only relate to matters that affect the City of Vincent and will be accepted at the discretion of the Presiding Member.
5. Motions from Electors, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on. Motions from the floor will only be accepted at the discretion of the Presiding Member.
6. The Presiding Member will call for a mover and a seconder for a motion.
7. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
8. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
9. When addressing the meeting a person is to: -
 - a) Rise and move to the front podium unless unable to do so by reason of sickness or disability;
 - b) State his or her name and address for recording in the minutes; and
 - c) Address the meeting through the Presiding Member.
10. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
11. An Elector may rise and move without discussion "That the question be now put", which, on being duly seconded and carried by a majority, will result in submission of the motion at once to the meeting, after the mover has replied.
12. The Presiding Member will then ask for a vote on the motion on the floor.
13. Each Elector has one vote. An Elector does not have to vote.
14. Voting is determined by a show of hands.
15. A simple majority carries the vote.
16. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AGME are not binding on the Council, but as required by the *Local Government Act 1995*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

Order Of Business

1	Declaration of Opening / Acknowledgement of Country.....	6
2	Apologies / Members on Leave of Absence	6
3	Reports	7
3.1	2016/2017 Annual Report (including Financial Report 2016/2017).....	7
4	General Business	9
5	Closure	9

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY


“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

3 REPORTS

3.1 2016/2017 ANNUAL REPORT (INCLUDING FINANCIAL REPORT 2016/2017)

TRIM Ref: D18/11857
Author: Tim Evans, Manager Governance and Risk
Authoriser: Len Kosova, Chief Executive Officer
Attachments: 1. Annual Report 2016/2017 

RECOMMENDATION:

That the City of Vincent's 2016/2017 Annual Report be presented to the Annual General Meeting of Electors for discussion.

PURPOSE OF REPORT:

To present the 2016/2017 Annual Report for the City of Vincent (included as **Attachment 1**).

BACKGROUND:

Council adopted the 2016/2017 Annual Report (inclusive of the Audited Annual Financial Report) at its Ordinary Meeting of Council held on 12 December 2017.

DETAILS:

The purpose of the Annual General Meeting of Electors is not to adopt the Annual Report but to provide the opportunity for electors to discuss its contents and raise any general business they may have in accordance with the *Local Government (Administration) Regulations 1996*.

An "elector" as defined in the *Local Government Act 1995*, is a person who is eligible to be enrolled to vote at elections for the district or ward.

CONSULTATION/ADVERTISING:

Section 5.55 of the *Local Government Act 1995* ('the Act') requires that Council give local public notice of the availability of the Annual Report once adopted by Council and section 5.55A requires that the CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government. In accordance with these requirements local public notice was given on Saturday 13 January 2018 and the annual report (Word version) was published to the City's website on Friday 22 December 2017.

LEGAL/POLICY:

Section 5.53(1) of the Act requires local governments to develop and publish an annual report for each financial year and Section 5.27 of the Act requires that a general meeting of electors is to be held once every financial year and not more than 56 days after the local government accepts the annual report (i.e. by 6 February 2018).

RISK MANAGEMENT IMPLICATIONS:

Not Applicable.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Plan 2013-2023:

"4.1.2 Manage the organisation in a responsible, efficient and accountable manner."

SUSTAINABILITY IMPLICATIONS:

Not Applicable.

FINANCIAL/BUDGET IMPLICATIONS:

As detailed in the Annual Report and associated Audited Annual Financial Report.

COMMENTS:

The Annual Report represents an overview of the City's activities during the 2016/2017 financial year. The Annual report also details progress made against the Strategic Community Plan and Corporate Business Plan.

4 GENERAL BUSINESS

5 CLOSURE