

# **AGENDA**

# Council Briefing 27 March 2018

Time: 6.15pm

**Location:** Administration and Civic Centre

244 Vincent Street, Leederville

Len Kosova
Chief Executive Officer

#### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the City of Vincent (City) for any act, omission, statement or intimation occurring during Council Briefings or Council Meetings. The City disclaims any liability for any loss however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Briefing or Council Meeting does so at their own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning or development application or application for a licence, any statement or intimation of approval made by an Elected Member or Employee of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. The City advises that anyone who has any application lodged with the City must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Council in respect of the application.

#### Copyright

Any plans or documents contained within this Agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that Copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

#### PROCEDURE FOR PUBLIC SPEAKING TIME

The City of Vincent Local Law Relating to Standing Orders prescribes the procedure for persons to ask questions or make public statements relating to a matter affecting the City, either verbally or in writing, at a Council meeting.

Questions or statements made at an Ordinary Council meeting can relate to matters that affect the City. Questions or statements made at a Special Meeting of the Council must only relate to the purpose for which the meeting has been called.

- 1. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name, address and Agenda Item number (if known).
- 2. Public speaking time will be strictly limited to three (3) minutes per member of the public.
- 3. Members of the public are encouraged to keep their questions/statements brief to enable everyone who desires to ask a question or make a statement to have the opportunity to do so.
- 4. Public speaking time is declared closed when there are no further members of the public who wish to speak.
- Questions/statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a Council Member or City Employee.
- 6. Where the Presiding Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not affect the City, he may ask the person speaking to promptly cease.
- 7. Questions/statements and any responses will be summarised and included in the Minutes of the Council meeting.
- 8. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
- 9. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

#### RECORDING AND WEBSTREAMING OF COUNCIL MEETINGS

- All Ordinary and Special Council Meetings are electronically recorded except when the Council resolves to go behind closed doors;
- All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office;
- A copy of the recorded proceedings and/or a transcript of a particular section or all of a Council meeting is available in accordance with Policy No. 4.2.4 Council Meetings Recording and Web Streaming.
- Ordinary Meetings of Council and Council Briefings are streamed live on the internet in accordance with the City's Policy – 4.2.4 - Council Meetings Recording and Web Streaming. It is another way the City is striving for transparency and accountability in what we do.
- The live stream can be accessed from <a href="http://webcast.vincent.wa.gov.au/video.php">http://webcast.vincent.wa.gov.au/video.php</a>
- Images of the public gallery are not included in the webcast, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns with the live streaming of meetings, please contact the City's Manager Governance and Risk on 08 9273 6538.

## **Order Of Business**

1	Declaration of Opening / Acknowledgement of Country7					
2	Apolo	gies / Members on Leave of Absence	7			
3	Public	Question Time and Receiving of Public Statements	7			
4	Decla	rations of Interest	7			
5	Devel	opment Services	8			
	5.1	LATE REPORT: No. 209 (Lot: 213; D/P: 33158) Vincent Street, West Perth - Proposed Four Grouped Dwellings	8			
	5.2	LATE REPORT: No. 5 (Lot: 30; D/P: 1879) Turner Street, Highgate - Change of Use from Single House and Bed and Breakfast to Single House, Bed and Breakfast and Eating House	9			
	5.3	LATE REPORT: No. 14 (Lot 1; SP: 12592) Orange Avenue, Perth - Second Storey Addition to Single House	10			
	5.4	LATE REPORT: No. 39A (Lot: 2; D/P: 63474) Knebworth Avenue, Perth - Proposed Extension to the Period of Approval: Proposed Construction of a Three-Storey Grouped Dwelling	11			
	5.5	LATE REPORT: No. 131 (Lot 282; D/P: 2503) Coogee Street, Mount Hawthorn - Proposed Carport and Awning Addition to Single House	12			
	5.6	North Perth Town Centre Parking - Six Month Review of Parking Restrictions	13			
6	Engin	eering	32			
	Nil					
7	Corpo	rate Services	33			
	7.1	Review of Corporate Services Policies [ABSOLUTE MAJORITY DECISION REQUIRED]	33			
	7.2	Lease of Leederville Oval by East Perth Football Club Inc & Subiaco Football Club Inc - request for waiver and write-off of fees and variation of leases	68			
	7.3	Investment Report as at 28 February 2018	77			
	7.4	Authorisation of Expenditure for the Period 2 February 2018 to 28 February 2018	87			
	7.5	Financial Statements as at 28 February 2018	111			
8	Comn	nunity Engagement	200			
	8.1	Reallocation of Loftus Recreation Centre reserve funds [ABSOLUTE MAJORITY DECISION REQUIRED]	200			
	8.2	LATE REPORT: Petition to Exclude Brisbane Terrace, Perth from the New Parking Zone 7 - Parking Pernits Policy No. 3.9.3	204			
9	Chief	Executive Officer	205			
	9.1	Information Bulletin	205			
10	Motio	ns of Which Previous Notice Has Been Given	227			
	10.1	LATE REPORT: Notice of Motion – Cr Loden – Action on Climate Change	227			
11	Repre	sentation on Committees and Public Bodies	228			
12		dential Items/Matters For Which The Meeting May Be Closed ("Behind Closed ")	228			
	12.1	CONFIDENTIAL LATE REPORT: Proposed Amendment to Chief Executive Officers Employment Contract	228			
13	Closu	re	228			

#### 1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

- 3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS
- 4 DECLARATIONS OF INTEREST

#### 5 DEVELOPMENT SERVICES

5.1 LATE REPORT: NO. 209 (LOT: 213; D/P: 33158) VINCENT STREET, WEST PERTH - PROPOSED FOUR GROUPED DWELLINGS

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

5.2 LATE REPORT: NO. 5 (LOT: 30; D/P: 1879) TURNER STREET, HIGHGATE - CHANGE OF USE FROM SINGLE HOUSE AND BED AND BREAKFAST TO SINGLE HOUSE, BED AND BREAKFAST AND EATING HOUSE

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

5.3 LATE REPORT: NO. 14 (LOT 1; SP: 12592) ORANGE AVENUE, PERTH - SECOND STOREY ADDITION TO SINGLE HOUSE

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

5.4 LATE REPORT: NO. 39A (LOT: 2; D/P: 63474) KNEBWORTH AVENUE, PERTH - PROPOSED EXTENSION TO THE PERIOD OF APPROVAL: PROPOSED CONSTRUCTION OF A THREE-STOREY GROUPED DWELLING

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

5.5 LATE REPORT: NO. 131 (LOT 282; D/P: 2503) COOGEE STREET, MOUNT HAWTHORN - PROPOSED CARPORT AND AWNING ADDITION TO SINGLE HOUSE

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

# 5.6 NORTH PERTH TOWN CENTRE PARKING - SIX MONTH REVIEW OF PARKING RESTRICTIONS

TRIM Ref: D18/4347

Author: Stephen Schreck, Strategic Planning Officer

Authoriser: John Corbellini, Director Development Services

Attachments: 1. Attachment 1 - Map of Existing Parking Restrictions in the North Perth Town Centre 4

2. Attachment 2 - North Perth Town Centre Parking Occupancy Survey Results 1

3. Attachment 3 - Summary of Community Feedback U

4. Attachment 4 - Existing and Proposed Pansy Street Car Park & Pansy Street Parking Restrictions 4

5. Attachment 5 - Existing and Proposed Vine Street Parking Restrictions <u>U</u>

#### **RECOMMENDATION:**

#### That Council:

- 1. ADVERTISES for the purpose of community consultation for a period of 21 days the following proposed parking restrictions:
  - 1.1. 2P 8:00am 6:00pm Monday Friday in the Pansy Street Car Park and on Pansy Street, North Perth, as shown in Attachment 4; and
  - 1.2. 2P 8:00am 6:00pm Monday Friday on Vine Street, North Perth, as shown in Attachment 5; and

#### 2. NOTES:

- 2.1. The results of the parking occupancy survey as shown in Attachment 2; and
- 2.2. The community feedback received since the implementation of the North Perth Town Centre Parking Restrictions and Administration's comments on this feedback, as shown in Attachment 3.

#### **PURPOSE OF REPORT:**

To consider the six month review of the parking restrictions in the North Perth Town Centre and to consider adopting modifications to existing parking restrictions within the original survey area as a result of the review and introduce new parking restrictions to streets outside the original survey area for the purpose of advertising for public comment.

#### **BACKGROUND:**

Council adopted a set of new parking restrictions for the North Perth Town Centre at its meeting on 7 March 2017 (Item 9.1.5). A map of the adopted parking restrictions that are currently in effect is included as **Attachment 1**. The parking restriction signage and line marking was installed during May and June 2017. The City observed a transition period for the parking restrictions in June 2017 and commenced enforcement of the parking restrictions on 1 July 2017.

As part of the approval of the parking restrictions, Council requested that the City undertake a review of the parking occupancy rates in the area within six months of the introduction of the changes and present a report back on the results of this review along with any recommended changes to the parking restrictions. The purpose of this review was to ensure that the parking restrictions are functioning correctly and to assist the City with any future decisions on parking restrictions within North Perth.

The City undertook parking occupancy surveys between 6 December and 9 December 2017 at 9:00am-11:00am, 12:00pm-2:00pm, 3:00pm-5:00pm and 6:00pm-8:00pm, on Wednesday, Friday and Saturday. These survey times were chosen to replicate the initial parking occupancy survey conducted in February and March 2016 and ensure the City is using a consistent data set for comparison. An additional time period of 6:00pm-8:00pm was added to this round of surveys in the original town centre survey area in response to local business concerns that the night time economy was not represented in the 2016 surveys.

The City also received feedback from residents and businesses outside the original town centre survey area identifying issues with parking on Alma Road, Forrest Street, Norfolk Street, Pansy Street, Pansy Street Car Park and Wasley Street. The City conducted further surveys on these streets between 17 February and 23 February 2018 at 9:00am-11:00am, 12:00pm-2:00pm and 3:00pm-5:00pm on Wednesday, Friday and Saturday.

#### **DETAILS:**

There were six key findings from the six month review, including from the results of the parking surveys and the feedback from residents, which are summarised below. A full copy of the survey results is included as **Attachment 2** and a summary of the feedback from residents and Administration's response is included as **Attachment 3**.

#### Overall Result

The 2017 survey results show that since the implementation of the parking restrictions peak parking occupancy across the majority of streets in North Perth has decreased. This indicates that the new parking restrictions have been successful in managing parking throughout the North Perth town centre.

The surveys demonstrated that the number of streets recording a peak occupancy of greater than 85 percent reduced from eight to two. The peak occupancy in the View Street car park fell from 100 percent to 73 percent and the peak occupancy in the Wasley Street car park fell from 98 percent to 76 percent.

It is noted that Albert Street and Peach Street demonstrated a peak occupancy of 100 percent due to a once off local event at the North Perth Primary School on the Friday of the 2017 survey. All other streets and car parks in the 2017 survey area demonstrated peak occupancy within the acceptable rate between of 45 percent and 85 percent.

#### 2. Evening Parking

The 6:00pm-8:00pm survey period (only done in 2017) demonstrated that the average occupancy for all streets and car parks was 34 percent. Nine streets demonstrated peak occupancy at this time, however this peak occupancy was below 50 percent in all instances which is not high enough to warrant changes to the parking restrictions. The survey demonstrates that there is adequate available parking in the town centre after 6:00pm.

#### Pansy Street

The City received feedback regarding the Pansy Street Car Park and Pansy Street on street parking, which is currently unrestricted. The feedback indicated that since North Perth parking restrictions were implemented parking on Pansy Street and in the Pansy Street Car Park has become fully occupied all day, limiting the use of the bays for surrounding residents and businesses. The feedback also expressed that there were a number of vehicles that use laneways to access Charles Street, which further increased the amount of traffic in Pansy Street.

The City's parking surveys of the Pansy Street Car Park and Pansy Street on street parking showed that Pansy Street Car Park had an average occupancy of 54 percent and a peak occupancy of 100 percent. Pansy Street on street parking demonstrated an average occupancy of 60 percent and a peak occupancy of 100 percent. Both the Pansy Street Car Park and Pansy Street demonstrated peak occupancies on Friday 23 February 2018 at 9:00-11:00am and 12:00-2:00pm. Pansy Street also demonstrated a peak occupancy of 100 percent on Friday 23 February 2018 at 3:00-5:00pm.

The City's Parking Category Matrix recommends that, where peak parking occupancy is greater than 85 percent and within a town centre environment, a mix of paid parking, 15 minute, 30 minute and one hour parking should be implemented. Pansy Street and Pansy Street Car Park are both located outside of the main core of the Town Centre and given the nearby restrictions the above options are considered too stringent in this context. It is proposed that Pansy Street and Pansy Street Car Park be advertised with a two hour parking restriction, between 8:00am and 6:00pm Monday to Friday, as shown in **Attachment 4**.

#### Vine Street

Vine Street between Albert Street and Angove Street was implemented as 'No Parking' on the western side and five hour parking on the eastern side. Since implementation of the parking restrictions, a number of comments have been received from residents on the street requesting the adopted parking restrictions be swapped so that 'No Parking' is on the eastern side and five hour parking is on the western side. The residents explained that several properties on the western side of the street do not have access to off street parking and rely on the on street parking outside their homes for their private vehicles. As a result the residents preferred the have parking permitted on this western side and for the 'No Parking' restrictions to be located on the eastern side of Vine Street. One resident was also concerned that parking on the north-western portion of the street was unsafe as cars access Angove Street or turn into Vine Street from Angove Street.

The City understands the issues raised in the feedback received as it may be appropriate to maintain available car parking for residents on the western side adjacent to their properties and may reduce the risk of conflicts with cars turning into Vine Street. It is proposed that Vine Street, between Albert Street and Angove Street, be advertised with a five hour parking restriction for the western side of the street and 'No Parking' for the eastern side of the street, between 8:00am and 6:00pm Monday to Friday, as shown in **Attachment 5**.

#### 5. Alma Road, Forrest Street, Norfolk Street and Wasley Street

A submission was received from a resident of Alma Road between Norfolk Street and William Street explaining that the parking restrictions that had recently been implemented omitted the section between Norfolk Street and William Street. The submitter explained that, as this section is unrestricted, a number of vehicles have begun parking on Alma Road. The submitter has requested that parking restrictions be implemented on Alma Road between Norfolk Street and William Street. This section of Alma Road was located outside of the original 2016 survey area and, as a result, parking occupancy data was not recorded during this survey. Surveys undertaken by the City demonstrated that this section of Alma Road recorded an average occupancy of 13 percent and a peak occupancy of 20 percent.

The City received two comments regarding parking on Norfolk Street explaining that, since the implementation of the parking restrictions west of Norfolk Street, the number of vehicles parking on Norfolk Street had increased and were beginning to create issues relating to entering and exiting side streets. Both the comments requested that parking restrictions be introduced on Norfolk Street. Norfolk Street is located outside of the original 2016 survey area and, as a result, parking occupancy data was not recorded during this survey. Surveys undertaken by the City demonstrated that this section of Norfolk Street recorded an average occupancy of 13 percent and a peak occupancy of 20 percent.

The City also received feedback from a community member regarding parking on Wasley Street, east of Norfolk Street. The feedback explained that cars had been parking on both sides of the road which makes it difficult for traffic to travel through. A request was received to implement 'No Parking' on one side of the street to allow vehicles to pass each other safely. Surveys undertaken by the City demonstrated that this section of Wasley Street recorded an average occupancy of 16 percent and a peak occupancy of 25 percent. Further analysis also identified that Wasley Street demonstrated a width of 8 metres with minimal crossovers in the northern section.

The City did not receive any feedback from the community regarding Forrest Street, however given its location in between Both Alma Road and Wasley Street it was seen as appropriate to survey Forrest Street to ensure there was not an anomaly occurring. The surveys demonstrated that all three streets were consistent, with Forrest Street demonstrating an average occupancy of 15 percent and a peak occupancy of 25 percent.

All four of the streets listed above demonstrated average occupancies of 15 percent or less and peak occupancies of 25 percent or less. The City's Category Matrix demonstrates where peak parking occupancy is less than 60 percent no parking restrictions should be implemented. All of those street are considered to have currently low enough parking rates to support parking on both sides of the road. Given the above it is not recommended that parking restrictions be introduced on Alma Road, Forrest Street, Norfolk Street or Wasley Street at this stage.

#### Local Employee Parking

The City received feedback from a local business owner explaining that the recently implemented parking restrictions were not providing parking suited to the needs of local businesses and their employees. The business owner recommended that free commercial parking permits should be provided to allow local businesses and employees to continue to work and operate within the North Perth Town Centre.

Council resolved to adopt five hour parking restrictions on streets located further from the town centre to allow for some limited employee parking while discouraging long stay employee and commuter parking for those seeking to access local bus routes to the CBD. The City also has commercial parking permits available for purchase in accordance with the City's Policy No. 3.9.3 – Parking Permits to allow employee parking to occur in appropriate locations. In conducting the six month review, the City considered the cost and availability of commercial parking permits to be appropriate to meet the needs of local businesses given the availability of alternative transport modes for local employees to access the North Perth Town Centre. On this basis it is not recommended that free commercial parking permits be provided to businesses.

#### **CONSULTATION/ADVERTISING:**

No formal consultation was undertaken during the six months since implementation, however the City received eight comments from the local community. A summary of these comments and the City's response is included as **Attachment 3**.

#### LEGAL/POLICY:

- Local Government Act 1995;
- City of Vincent Parking and Parking Facilities Local Law 2007; and
- Town of Vincent Car Parking Strategy 2010.

#### **RISK MANAGEMENT IMPLICATIONS:**

Nil.

#### STRATEGIC IMPLICATIONS:

The City of Vincent Corporate Business Plan 2016/2017 – 2019/2020 states:

- "8. Creating Liveable Neighbourhoods
  - 8.4 Prepare a Transport Strategy and Implement the North Perth Parking Study."

The City's Strategic Plan 2013 – 2023 states:

"1.1.5 Take action to improve transport and parking in the City and mitigate the effects of traffic."

The City's Car Parking Strategy 2010 states:

"Objective 7

- Ensure sufficient parking supply to support prosperous and vibrant commercial and high activity centres;
   and
- Ensure parking space availability is managed according to the varying needs of businesses, customers and commuters."

#### SUSTAINABILITY IMPLICATIONS:

The City's Sustainable Environment Strategy 2011 – 2016 states:

"1.13 Employ a demand management approach to car parking within the City to encourage the use of alternative transport modes."

#### FINANCIAL/BUDGET IMPLICATIONS:

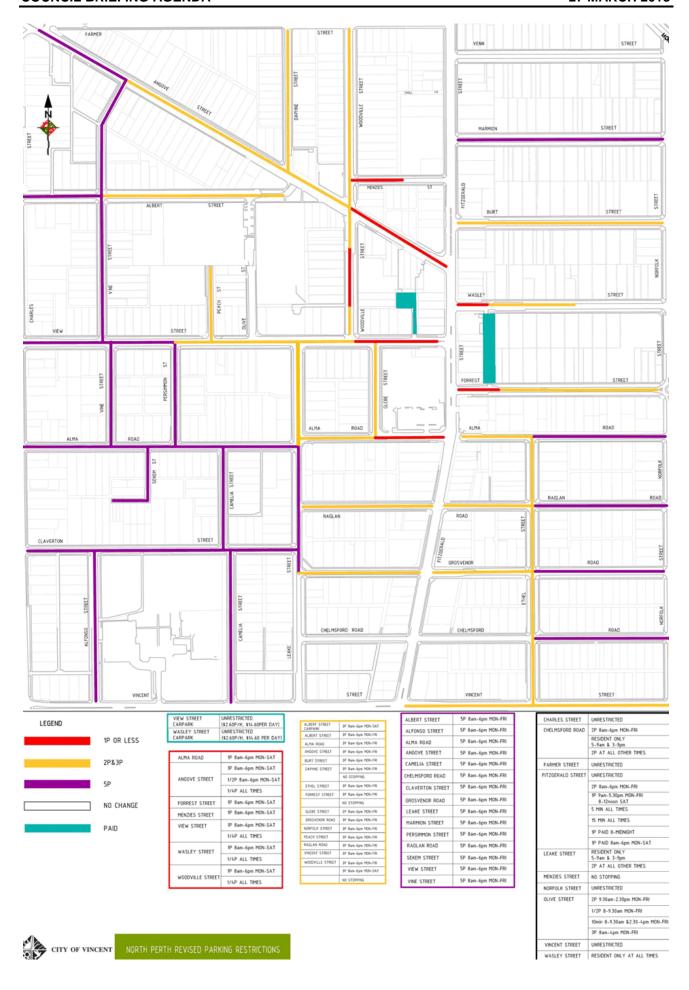
The costs associated with advertising the proposed parking restrictions will be met by the City's existing operational budget.

#### **COMMENTS:**

The town centre parking occupancy surveys showed that the majority of streets demonstrated a reduction in the peak occupancy following the implementation of the parking restrictions. As a result, it is considered that the parking restrictions are successfully managing parking supply and demand in the town centre.

The City received comments from local businesses and residents regarding a number of streets within and outside of the study area. It is recommended that Council advertises proposed parking restrictions on Pansy Street and the Pansy Street Car Park and modified parking restrictions on a portion of Vine Street, as shown in **Attachment 4** and **Attachment 5** respectively, for the purpose of advertising for public comment. Following advertising of the proposed parking restrictions the results of the public consultation will be presented back to Council for consideration.

It is acknowledged that parking use and demand continuously evolves over time, so the City must monitor parking occupancy to ensure that restrictions are working effectively. Administration will include a project for Council to consider as part of the 2018/19 - 2022/23 Corporate Business Plan and 2018/19 Budget to periodically survey car parking in North Perth and across the City.



#### Survey Results by Street

The following table shows the peak and average occupancy of both the 2016 and 2017 surveys. The date and time that each of the peak occupancies were reached for both survey periods are also shown in the table below.

Street	2016 Occupancy (%)		Date & Time Peak Parking	2017 Occupancy (%)		Date & Time Peak Parking
	Peak	Ave	Reached	Peak	Ave	Reached
Albert Street	78	40	9-11am Fri 26/2	100	51	9-11am Wed 6/12
			12–2 pm Fri 12/2, 12–2 pm Sat 13/2,			
Alfonso Street	43	32	9–11 am Fri 19/2, 12–2 pm Wed 24/2,	43	26	6-8pm Sat 9/12
			12–2 pm Fri 26/2			
Alma Road	60	43	12–2 pm Sat 6/2	61	49	9-11am Sat 9/12
Angove Street	72	56	9–11 am Sat 27/2	70	58	9-11am Wed 6/12 12-2pm Wed 6/12 9-11am Sat 9/12
Burt Street	74	57	12–2 pm Wed 24/2	55	34	12-2pm Sat 9/12
Camelia Street	58	44	9–11 am Wed 17/2	44	31	9-11am Fri 8/12
Chelmsford Road	70	49	9–11 am Fri 12/2	61	51	6-8pm Fri 8/12

Street	Street 2016 Occupancy (%) Peak Ave		Date & Time Peak Parking		ccupancy %)	Date & Time Peak Parking
			Reached	Peak	Ave	Reached
Claverton Street	15	3	9–11 am Sat 6/2	8	5	9-11am Wed 6/12
						12-2pm Wed 6/12
Daphne Street	71	45	9–11 am Wed 10/2	63	41	12-2pm Sat 9/12
						6-8pm Wed 6/12
Ethel Street	100	16	12–2 pm Fri 12/2	12	8	3-5pm Fri 8/12
						9-11am Sat 9/12
Fitzgerald Street	85	35	12–2 pm Sat 20/2	55	29	12-2pm Sat 9/12
Forrest Street	47	20	9–11 am Sat 6/2	44	27	12-2pm Sat 9/12
			9–11 am Fri 12/2,			
Glebe Street	100	82	9–11 am Wed 17/2,	84	47	9-11am Sat 9/12
			12-2 pm Wed 17/2			
			9–11 am Fri 19/2			
Grosvenor	51	29	12–2 pm Fri 12/2	32	23	9-11am Fri 8/12
Road						12-2pm Fri 8/12
Leake Street	51	29	3–5 pm Sat 13/2	22	13	12-2pm Wed 6/12
Marmion Street	20	4	9–11 am Fri 19/2	28	11	12-2pm Fri 8/12
Menzies Street	100	68	12–2 pm Fri	79	53	9-11am Fri 8/12

Street	2016 Occupancy (%)		Date & Time Peak Parking		cupancy %)	Date & Time Peak Parking
	Peak	Ave	Reached	Peak	Ave	Reached
			12/2, 9–11 am Wed 24/2			9-11am Sat 9/12 3-5pm Sat 9/12
Olive Street	49	20	12–2 pm Wed 24/2	64	20	6-8pm Fri 8/12
Peach Street	90	52	3–5 pm Fri 12/2, 9–11 am Wed 17/2	100	33	6-8pm Fri 8/12
Persimmon Street	47	16	3–5 pm Wed 2/3	60	36	6-8pm Wed 6/12
Raglan Road	46	34	12–2 pm Wed 10/2	46	36	6-8pm Wed 6/12
Sekem Street	93	40	9–11 am Sat 6/2	73	48	6-8pm Sat 9/12
View Street	90	58	12–2 pm Fri 19/2	62	55	9-11am Wed 6/12 12-2pm Fri 8/12
Vine Street	52	30	3–5 pm Sat 13/2, 12–2 pm Sat 20/2	35	22	6-8pm Wed 6/12
Wasley Street	72	48	12–2 pm Fri 19/2	70	51	12-2pm Wed 6/12
Woodville Street	99	58	12–2 pm Wed 17/2	61	40	9-11am Wed 6/12

#### Survey Results by Car Park

The following table shows the peak and average occupancy of both the 2016 and 2017 surveys. The date and time that each of the peak occupancies were reached for both survey periods are also shown in the table below.

Car Park	201 Occupan	_	Date & time Peak Parking Reached			Date & time Peak Parking
	Peak	Ave				Reached
View Street	100	69	9–11 am Wed 24/2	73	50	9-11am Wed 6/12
Wasley Street	98	77	9–11 am Sat 27/2	76	41	3-5pm Fri 8/12

#### 2018 Survey Results by Street (Outside original Survey Area)

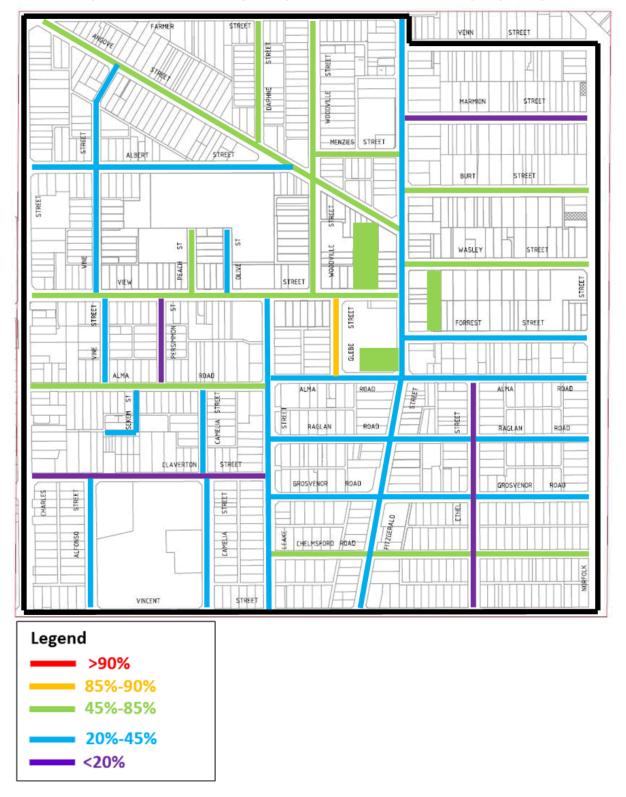
The following table shows the peak and average occupancy of the 2018 surveys undertaken for the streets the City received feedback from the local community for during the six month review period. The date and time that each of the peak occupancies were reached for both survey periods are also shown in the table below.

Car Park	2018 Occupancy (%)		Date & time Peak Parking Reached	
Cai Faik	Peak	Ave	Date & tille Feak Falking Reached	
			All time Periods Saturday 17/2	
Alma Road	20	13	3-5pm Wed 21/2	
			9-11am Fri 23/2	
Forrest Street	25	15	9-11am Fri 23/2	
			9-11am Sat 17/2	
Norfolk Street	20	13	12-2pm Sat 17/2	
		10	All time periods Wed 21/2	
			12-2pm Fri 23/2	
Pansy Street	100	60	All time Periods Fri 23/2	

Pansy Street Car Park	100	54	9-11am Fri 23/2 12-2pm Fri 23/2
			9-11am Sat 17/2
Wasley Street	Wasley Street 25	16	3-5pm Sat 17/2
tracicy career			3-5pm Wed 21/2
			9-11am Fri 23/2

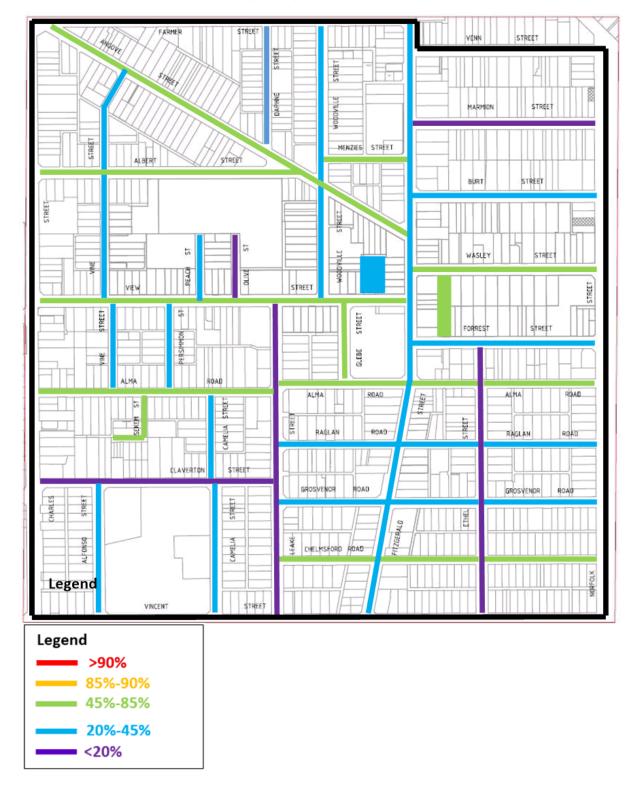
#### 2016 Average Occupancy

The map below shows the average occupancies shown in the 2016 occupancy surveys.



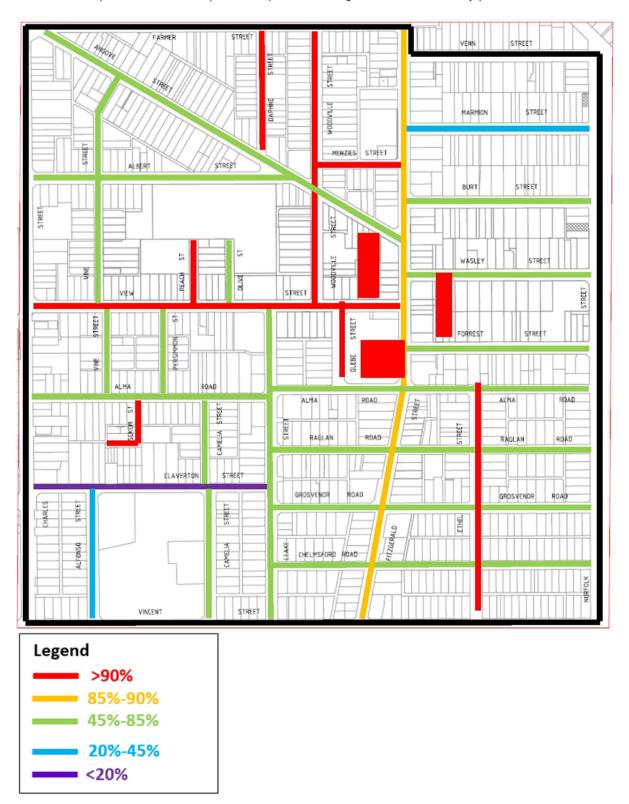
#### 2017 Average Occupancy

The map below shows the average occupancies shown in the 2017 occupancy surveys.



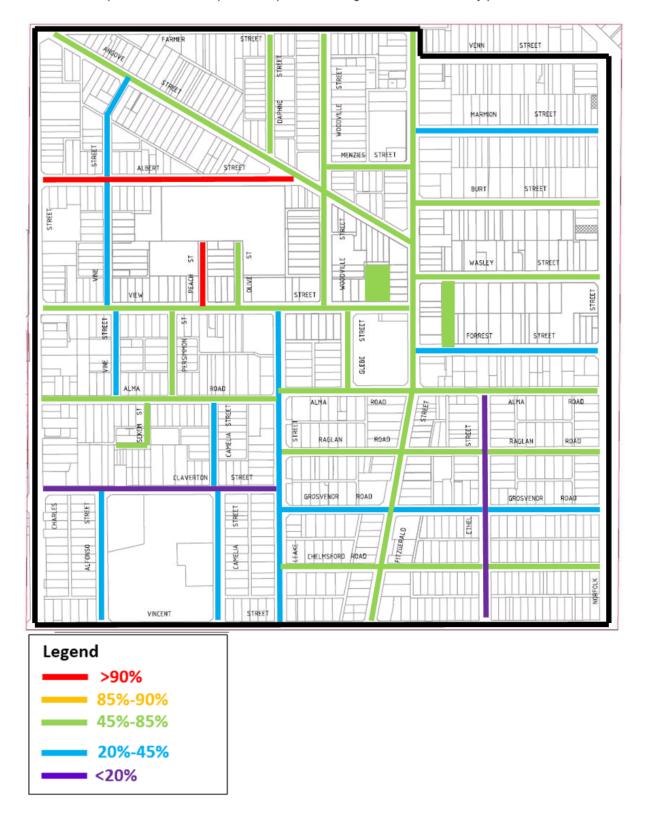
#### 2016 Peak Occupancy

The map below shows the peak occupancies during the one week survey period.



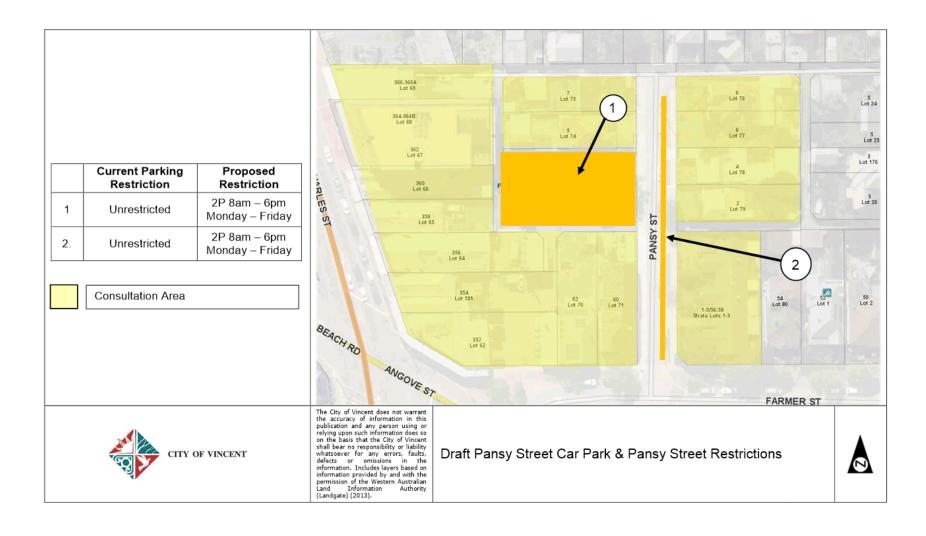
#### 2017 Peak Occupancy

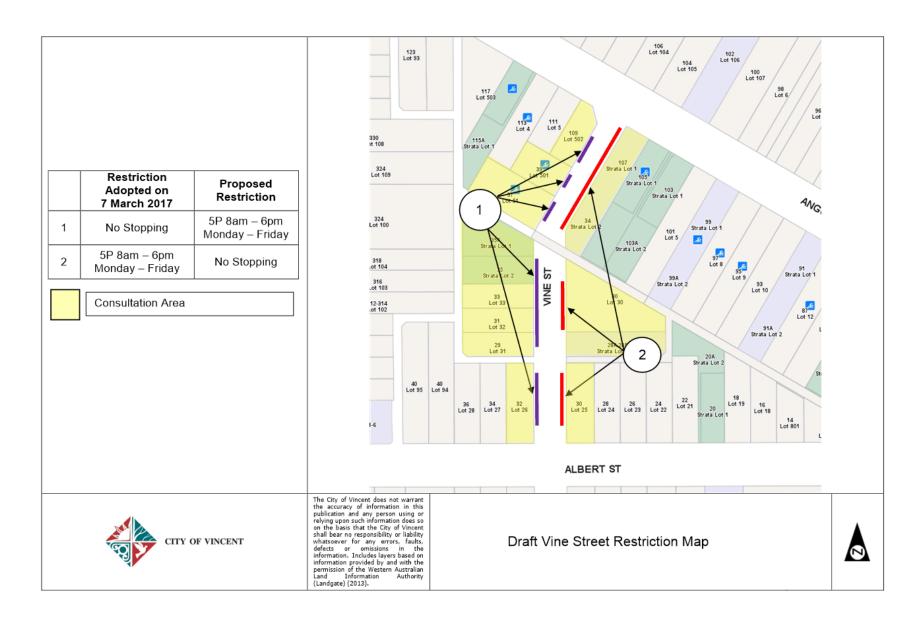
The map below shows the peak occupancies during the one week survey period.



No.	Community Submission	Community Request	Administration Comment
Alma	Road		
1.	Parking restrictions recently adopted had omitted the section between Norfolk Street and William Streets.	Parking restrictions to be implemented in this section.	The City reviewed parking on this section of Alma Road and found that there was an average Occupancy of 13% and a peak occupancy of 20%. The City's Category Matrix demonstrates where peak parking occupancy is less than 60% no parking restrictions should be implemented. Given the above, it is not recommended that parking restrictions be introduced on Alma Road at this stage.
Norfo	olk Street		
2.	There number of vehicles parking on Norfolk Street has increased since the implementation of the North Perth Parking restrictions	Introduce timed parking restrictions.	The City reviewed parking on this section of Norfolk Street and found that there was an average Occupancy of 13% and a peak occupancy of 20%. The City's Category Matrix demonstrates where peak parking occupancy is less than 60%t no parking restrictions should be implemented. Given the above, it is not recommended that parking restrictions be introduced on Norfolk Street at this stage.
3.	Line of sight is being obstructed exiting Alma Road near the Forrest Street round about. People from businesses on Fitzgerald Street are now parking on the east side of Norfolk Street.	Review parking restrictions and the line of sight.	The City recently investigated the line of sight and found that there was appropriate line of sight under the Australian Standards. It is not recommended that any change be made to this section of Norfolk Street.
Pans	sy Street		
4.	Parking on Pansy Street is often very full with vehicles parking for days at a time. Motorists using the laneways to access Charles and Fitzgerald Street. Excess parking on the residential street creates problems accessing driveways and laneways.	Parking restrictions implemented in the Pansy Street Car Park and Pansy Street.	The City undertook surveys for both the Pansy Street Car Park and Pansy Street, which demonstrated peak occupancies of 100%. It is recommended that two hour parking restrictions be advertised for community consultation in the Pansy Street Car Park and Pansy Street.
Vine	Street		
5.	Residents on the western side of Vine Street do not have any private parking spaces available.	Parking should be permitted on the western side for residents to park their vehicles.	Vine Street between Albert Street and Angove Street was implemented as 'No Parking' on the western side and five hour parking on the eastern side. The issues raised in the feedback are noted and it may be more appropriate to maintain available car parking for residents on the western side adjacent to their properties. It is therefore recommended that a swap of the 'No Parking' and '5P' restrictions along Vine Street, between Albert Street and Angove Street, be advertised for community consultation.
6.	The Angove Street and Vine Street intersection has become dangerous with cars parking on both sides of the road.	'No parking' on the eastern side of the Vine Street.	The issues raised in the feedback are noted and it may be more appropriate to establish 'No Parking' on the eastern side of Vine Street to reduce conflict at the Angove Street Intersection. It is therefore recommended that a swap of the 'No Parking' and '5P' restrictions along Vine Street, between Albert Street and Angove Street, be advertised for community consultation.

Was	ey Street		
7.	Cars parked on both sides of the street all day and make it difficult for cars to travel through the area.	Implement 'No Parking' on one side of the street.	The City reviewed parking on this section of Alma Road and found that there was an average Occupancy of 16% and a peak occupancy of 25%. The City's Category Matrix demonstrates where peak parking occupancy is less than 60% no parking restrictions should be implemented. Given the above, it is not recommended that parking restrictions be introduced on Alma Road at this stage.
Gene	eral Submissions		
8.	Concerned by the lack of available parking for local employees and the impact that this would have on the businesses in the North Perth Town Centre.	Allow businesses to obtain free parking permits for local employees.	Council resolved to adopt five hour parking restrictions on streets located further from the town centre to allow for some limited employee parking while discouraging long stay employee and commuter parking. The City also has commercial parking permits available for purchase in accordance with the City's Policy No. 3.9.3 — Parking Permits to allow employee parking to occur in appropriate locations. In conducting the six month review, the City considered the cost and availability of commercial parking permits to be appropriate to meet the needs of local businesses given the availability of alternative transport modes for local employees to access the North Perth Town Centre. On this basis it is not recommended that free commercial parking permits be provided to businesses.





### 6 ENGINEERING

Nil

#### 7 CORPORATE SERVICES

#### 7.1 REVIEW OF CORPORATE SERVICES POLICIES

TRIM Ref: D18/854

Author: Tim Evans, Manager Governance and Risk Authoriser: Kerryn Batten, Director Corporate Services

Attachments: 1. Policies for re-adoption without amendments 1.

2. Policies for re-adoption with minor amendments !

#### **RECOMMENDATION:**

#### That Council:

1. READOPTS the following existing policies without amendment as shown in Attachment 1:

ITEM	POLICY NUMBER	POLICY
1.1	4.1.4	Freedom Of Information Requests
1.2	4.1.27	Disaster Appeals – Donations and Assistance
1.3	4.1.33	Third Party Mediation - Citizens Advice Bureau
1.4	4.2.1	Legal Representation for Council Members and Employees
1.5	4.2.10	Business Dealings with the City - Council Members and
		Employees

2. READOPTS the following existing policies with minor amendments as shown in Attachment 2:

ITEM	POLICY NUMBER	POLICY
2.1	4.1.10	Execution of Documents
2.2	4.2.7	Council Members – Allowances, Fees and Reimbursement of Expenses

3. RESCINDS the following policies:

ITEM	POLICY NUMBER	POLICY
3.1	4.1.8	Nuclear Free Zone
3.2	4.1.12	Newsletters
3.3	4.1.14	Primary and Annual Returns
3.4	4.1.13	Official Photograph - Council, Mayor, Councillors and
		Senior Officers
3.5	1.2.6	Plant and Vehicles – Sale of
3.6	1.2.7	Loan of City Items
3.7	1.2.8	Corporate Credit Cards
3.8	1.2.11	Parent and Citizens' Associations – Financial Assistance
3.9	4.1.19	Community Facility - Use other than Primary Designated
		Purpose
3.10	4.1.34	Relationship Declaration Register
3.11	4.2.11	Honorary Freeman of the City of Vincent

<sup>;</sup> and

- 4. AMENDS BY ABSOLUTE MAJORITY the Schedule of Fees and Charges 2017/2018, in accordance with Section 6.16(3)(b) of the *Local Government Act 1995*, to delete the following fees:
  - 4.1 Application fee to make a Relationship Declaration;
  - 4.2 Replacement of Declaration Certificate; and
  - 4.3 Certified Copy of entry Relationship Declaration Register.

#### **PURPOSE OF REPORT:**

To review and adopt existing Council policies, which are due for periodic review.

#### **BACKGROUND:**

Council adopts various policies which provide guidance to Administration on a range of issues and assist Council in its decision making. Policies are reviewed and/or amended from time to time as the need arises. It is good practice to review policies at regular intervals and the City generally undertakes this every five years.

#### **DETAILS:**

Administration has reviewed the "Corporate Services" suite of policies and has identified a number of policies that are due for review. These are listed below along with one of three proposed actions – either to readopt without amendment (READOPT), to rescind the policy (RESCIND) or to readopt with minor amendments (AMEND) along with a brief commentary on each policy:

Policy No	Policy Name	Action	Commentary
4.1.4	Freedom of Information (FOI) Requests	READOPT	This policy provides clear direction to Administration as to when an FOI application fee may be waived.
4.1.8	Nuclear Free Zone	RESCIND	Administration is not aware that this Policy has never been used in its 23 year existence and is therefore considered unnecessary.  Importantly, rescinding this policy does not change the fact that Council's position with respect to the City being nuclear free will survive in the form of the Council resolution of 24 July 1995 unless otherwise determined by Council. The City's website will be updated to include reference to the City' position on this issue to ensure that it remains current and discoverable.
4.1.10	Execution of Documents	AMEND	Clarification has been added to note that where the City is in control of Crown Land, any Development Applications relating to that Crown Land must be signed by the CEO.
4.1.12	Newsletters	RESCIND	The issuing of Newsletters is considered to be an operational matter that can be dealt by the CEO in liaison with the Mayor. It is not considered that a policy is necessary.
4.1.13	Official Photograph - Council, Mayor, Councillors and Senior Officers	RESCIND	Administration considers that this policy is unnecessary as the City moves away from a more formal shoot approach, and is working with Council to have photography done that matches their style/lifestyle/brand. Administration will continue, as part of general work practises, to have a formal portrait hung of the Mayor.
4.1.14	Primary and Annual Returns	RESCIND	This policy re-states the legislative requirement to complete Primary and Annual Returns and is not considered to be necessary.
4.1.19	Council Community Facility - Use other than Primary Designated Purpose	RESCIND	Administration does not consider it necessary for all applications for use other than primary designated purpose to come to Council and considers that this can be satisfactorily dealt with through the City's bookings and events team processes. Administration will still require community consultation to be carried out if a use may impact on residents and the Director Community Engagement and CEO will use their discretion to report any significant or controversial uses to Council.

4 4 07	I D:	DEADORT	
4.1.27	Disaster Appeals - Donations and Assistance	READOPT	This policy sets out appropriate financial limits to financial and non-financial support for disaster appeals. While the policy is unchanged, the amounts stated have been updated to reflect CPI to July 2017. CPI changes to values in policies do not require Council approval, pursuant to clause 5 of Policy 4.1.1.
4.1.33	Third Party Mediation - Citizens Advice Bureau	READOPT	This policy sets out circumstances when residents should be referred to the Citizens Advise Bureau (CAB) by the City and also affirms a principle that the City will subsidise CAB services.
4.1.34	Relationship Declaration Register	RESCIND	This policy was adopted in December 2012 in order to provide a means for couples to have their relationships recognised, regardless of sexual orientation. On 7 December 2017, the Federal Parliament legislated for marriage equality. As a consequence, the Relationship Declaration Register is no longer considered to be a necessary mechanism for the declaration of relationships. This is discussed further in the "Comments" section of this report.
4.2.1	Legal Representation for Council Members and Employees	READOPT	This policy sets out the circumstances under which the City will contribute to legal fees for employees and staff. While the policy is unchanged, the amounts stated have been updated to reflect CPI to July 2017.
4.2.7	Council Members – Allowances, Fees and Reimbursement of Expenses	AMEND	This policy requires minor amendment to delete section 1.4 – Acting Roles.  Administration is also proposing that attendance at Regional Councils meetings be explicitly added to the list of functions for which expenses can be reimbursed.  These minor amendments are discussed in the COMMENTS section of the report.
4.2.10	Business Dealings with the City - Council Members and Employees	READOPT	This policy sets out an appropriate methodology for treatment of business dealings with the City by Council Members and employees.
4.2.11	Honorary Freeman of the City of Vincent	RESCIND	Under the former <i>Local Government Act (1960)</i> , a local government was able to confer upon any person the title of "Honorary Freeman of the Municipality", although title did not grant any right or privilege other than that of being so designated.  Since the <i>Local Government Act 1995</i> was introduced, there has been no legislative basis for the title. The City only adopted its policy in February 2010 but the policy has not been used and the title has not been awarded in that time. This historic practice is now considered unnecessary.
1.2.6	Plant and Vehicles – Sale of	RESCIND	This policy is no longer required as s.3.58 of the <i>Local Government Act 1995</i> is clear on the process that is to occur in regards to the disposal of Plant and Vehicles.
1.2.7	Loan of City Items	RESCIND	This policy is no longer considered appropriate. It is recommended that any applications for in-kind support such as the loan of city items are made through the City's community funding program (see Policy 3.10.11), where all funding and in-kind support can be properly tracked and accounted for.
1.2.11	Parent and Citizens' Associations – Financial Assistance	RESCIND	Policy no longer required, Where appropriate Capital requests should be made through the Community Budget Submission process and minor contributions through the Community Grants process.

#### CONSULTATION/ADVERTISING:

Public consultation relating to policies is only required for new policies or where significant amendments are being proposed. This is not the case for the purposes of this report.

#### LEGAL/POLICY:

Policies are not legally enforceable, however they provide guidance to the City's Administration and Council Members when considering various matters. The City's code of conduct requires that employees adhere to all City policies.

#### **RISK MANAGEMENT IMPLICATIONS:**

**Low**: Failure to review Council policies will not result in any breach of legislation. However, the routine review and re-adoption of policies will improve the relevancy of information available to Council, Administration and the community.

#### STRATEGIC IMPLICATIONS:

This matter is in keeping with the Strategic Plan 2013-2017– Key Result Area "4: Leadership, Governance and Management: 4.1.2 – Manage the Organisation in a responsible, efficient and accountable manner".

#### **SUSTAINABILITY IMPLICATIONS:**

Maintaining a current and up-to-date suite of policies serves to ensure that the City's practices are operating effectively and may enhance sustainability.

#### FINANCIAL/BUDGET IMPLICATIONS:

Nil.

#### **COMMENTS:**

The report seeks to deal only with readopting / rescinding Corporate Services policies that are due for review and/or where Administration considers that the proposed action is relatively straightforward in nature. Policies that require more detailed consideration will be dealt with in more detail and will involve more detailed liaison and consultation with Council Members.

Administration considers that the policies listed for readoption without amendment are working effectively and is seeking Council's endorsement of its recommendation to readopt these policies without amendment.

Administration is proposing that a number of policies be rescinded. The reason behind each of these policies is explained in the table in the DETAILS section of this report. Typically, this has been recommended where either the policy is no longer considered to be necessary or appropriate (e.g. Loan of City Items Policy), or where Administration considers that the matter is primarily operational in nature and therefore best dealt with by an Administration Procedure (e.g. Newsletters Policy).

#### 4.1.34 - Relationship Declaration Register

It is worth noting that on 18 December 2012, the City of Vincent established Western Australia's first Relationship Declaration Register (the Register) enabling couples, regardless of sexual orientation, an opportunity to formally recognise their relationship. The Register was introduced largely as a symbol of the City's support of marriage equality. It is considered that the Register, and the supporting policy, have played an important role both in recognising relationships of all types and also in expressing Council's position on marriage equality.

The Australian Marriage Law Postal Survey was held between 12 September and 7 November 2017 following an increase in popular support for same-sex marriage in Australia. The City of Vincent demonstrated its continued support of same-sex marriage on 18 November 2014 and again on 22 August 2017 when Council resolved as follows:

"That Council:

- 1. NOTES its public support for marriage equality was first demonstrated in December 2012 with the establishment of Western Australia's first Relationship Declaration Register, providing all couples, regardless of sex and gender identity, with a formal recognition of their committed relationship;
- 2 NOTES its commitment to marriage equality was reaffirmed with the adoption of a Marriage Equality Proclamation at the Ordinary Meeting of Council on 18 November 2014;
- 3. REAFFIRMS its strong support for marriage equality on the basis that a committed relationship between two loving adults, regardless of sex and gender identity, deserves to be respected and recognised in the Australian Marriage Act 1961; and
- 4. APPROVES the flying of rainbow flags in place of the City of Vincent's corporate flag at the City's Administration and Civic Centre and at Axford Park for the duration of the Australian Marriage Law Postal Survey, from the close of enrolments to one week following the date of the survey results being published."

On 7 December 2017, Parliament passed the *Marriage Amendment (Definition and Religious Freedoms) Bill 2017* which amended the *Marriage Act 1961* to allow couples to marry, regardless of gender. As a consequence, Administration considers that the primary purpose of the Register has been served and is now superseded. As a consequence, Administration is therefore recommending that this policy be rescinded, but that the existing register and the relationship declarations contained within it be kept in perpetuity. No new applications for inclusion on the Register would be accepted, nor would the City continue to offer replacement Declaration Certificates. However, parties to a relationship that are already on the Register would still be able to request that the City amends the Register to show that a relationship has been terminated.

If this policy is rescinded then it is also appropriate to delete the fees relating to making a Relationship Declaration from the City's schedule of fees and charges.

Two policies are being recommended for readoption with minor amendments. The proposed amendments to each of these policies is explained below:

# Policy 4.1.10 - Execution of Documents

The policy specifies that "Documents required in the management of land as a landowner" are able to be executed by either the CEO or the Director Corporate Services. However, Administration notes that the *Minister for Lands Instrument of Authorisation dated 2 June 2016* specifies that a Development Application on any crown land managed by a local government can be signed only by the CEO of that local government. A note of clarification has been added to the policy to this effect.

# Policy 4.2.7 - Council Members Allowances, Fees and Reimbursement of Expenses

Administration is proposing to delete clause 1.4 of this policy which relates to additional payments when undertaking an "Acting Role". The Salaries and Allowance Tribunal sets maximum limits on the allowances that may be paid to Mayors, Deputy Mayors and Councillors. The *Local Government Act 1995* does not provide the scope for any Council Member to receive any additional allowance or payment than that maximum regardless of whether they take on any of the functions of the Mayor or Deputy Mayor in their absence. Similarly, there are no provisions under the Act requiring any Council Member on leave of absence forgo any part of their annual allowance. As a consequence, Administration is of the view that section 1.4 of the policy is inconsistent with the Act and should therefore be deleted. Advice received from the Department of Local Government on this matter supports Administration's view.

Administration is also proposing to add attendance at Regional Council meetings to the list of functions for which expenses may be reimbursed. The policies of both the Mindarie Regional Council and Tamala Park Regional Council state that member Councils will be responsible for expenses claims. Notwithstanding any debate as to which body should be responsible for member expenses, Administration has to-date considered that these expenses meet the definition of clause 3(f) – "Any other occasion in the performance of an act under the express authority of Council.". Nevertheless, it would be provide greater clarity to Administration if Regional Council meeting were expressly added to the list of approved functions.

Administration is aware of a number of other policies that require review. This report is intended to be the first in a series that will endeavour to ensure that the City's policies are reviewed in a timely fashion. Once Council makes a decision on the status of these policies, the City's policy manual will be updated accordingly.

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.4 FREEDOM OF INFORMATION REQUESTS

POLICY NO: 4.1.4

# FREEDOM OF INFORMATION REQUESTS

#### **OBJECTIVES**

To provide information to the public free of charge where possible while maintaining the privacy of third parties in accordance with the Freedom of Information Act.

#### POLICY STATEMENT

Upon receiving a Freedom of Information request the City's Freedom of Information Co-ordinator or Chief Executive Officer or his nominee will determine the status of the request in accordance with the provisions of the Freedom of Information Act.

If the determination is such that the information can be provided:

- 1. with less than one hour of officer time; and
- 2. unedited or edited to the extent that identification of a third party is protected;

then the fee, as prescribed by the Council, will be waived.

If the applicant is not satisfied with this outcome then they will be required to lodge a formal Freedom of Information request and pay the appropriate fee in accordance with the Act.

Date Adopted: 14 April 1998 Date Amended: 22 July 2003

Date Reviewed: 22 July 2003, 22 April 2008

Date of Next Review: April 2013

Page 1 of 1

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.27 DISASTER APPEALS – DONATIONS AND ASSISTANCE

**POLICY NO: 4.1.27** 

### DISASTER APPEALS – DONATIONS AND ASSISTANCE

#### **OBJECTIVES**

To provide guidance to the Council when considering requests for the provision of financial assistance and other support to alleviate the impact of disasters and other significant emergencies.

#### POLICY STATEMENT

# 1. Council to Approve Requests

All requests to provide financial assistance and other support to alleviate the impact of disasters and other significant emergencies shall be in response to an appeal launched by the Federal, State, Local Government or other bona fide agency (Lord Mayor's Disaster Appeal) and shall be reported to the Council for consideration and determination.

# 2. Financial Support

- (a) Financial support shall be limited to a maximum of \$7,009 (Indexed by CPI on 1 July of each year includes 2011 increase);
- to any one disaster or other significant emergency appeal.
- (b) In the event of more than one relief organisation/agency being involved in the Disaster Appeal, the Council shall determine the most appropriate relief organisation to receive the support.
- (c) Financial support will only be made to approved agencies/organisations and cash donations will not be made directly to individuals.

# 3. Non-financial Support

The Council will consider support, other than financial, which includes but is not limited to:

- (a) the provision and use of the City's resources, machinery, vehicles, equipment for disasters which occur within Australia;
- (b) the use of the City's buildings and facilities for emergency accommodation and other approved purposes;

Page 1 of 3

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.27 DISASTER APPEALS – DONATIONS AND ASSISTANCE

- (c) support for employees with professional expertise who wish to assist in the disaster by releasing the person on payment of their current salary and conditions, assistance to travel costs and incidental costs, provision of emergency clothing, equipment and the like which is necessary for the duration of the employees absence to a maximum of \$7,009 (Indexed by CPI on 1 July of each year includes 2011 increase);
- (d) the use of City as a receiving agent for any donations by the public; and
- (e) any other bona fide requests which may arise from a disaster or emergency.

#### 4. Disasters outside Australia

Requests for all "non-financial" support for disasters and emergencies outside Australia will be considered on their merits.

# 5. Definitions

For the purposes of this policy, the following will be applied:

- (a) Natural Disasters include:
  - Floods
  - Fire
  - Cyclones/storms
  - Tsunami
  - Earthquake
  - Famine
  - Disease Threat
  - Landslide
- (b) Disasters other than Natural Causes include:
  - Civil unrest
  - War/invasion
  - · Political, cultural, Religious conflicts
  - Acts of terrorism.

Date Adopted: 22 November 2005

Date Amended:

Date Reviewed: November 2010
Date of Next Review: November 2015

Page 2 of 3

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.27 DISASTER APPEALS – DONATIONS AND ASSISTANCE

# DISASTER APPEALS – DONATIONS AND ASSISTANCE POLICY NO: 4.1.27

# **CPI INCREASES FROM JULY 2009**

(Perth Based CPI)

Year	CPI	Page 1,	Rounding	Page 1,	Rounding
		Clause 2(a)		Clause 3(c)	
July 2009	1.4%	\$5,950		\$5,950	
July 2010	3.5%	\$6,158.25	\$6,158	\$6,158.25	\$6,158
July 2011	3.0%	\$6,343.00	\$6,343	\$6,343.00	\$6,343
July 2012	1.0%	\$6,406.43	\$6,406	\$6,406.43	\$6,406
July 2013	2.5%	\$6,566.59	\$6,566	\$6,566.59	\$6,566
July 2014	3.3%	\$6,783.28	\$6,783	\$6,783.28	\$6,783
July 2015	1.8%	\$6,905.38	\$6,905	\$6,905.38	\$6,905
July 2016	0.9%	\$6,967.53	\$6,968	\$6,967.53	\$6,968
July 2017	0.6%	\$7,009.33	\$7,009	\$7,009.33	\$7,009

Page 3 of 3

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.33 THIRD PARTY MEDIATION - CITIZENS ADVICE BUREAU

**POLICY NO: 4.1.33** 

# THIRD PARTY MEDIATION - CITIZENS ADVICE BUREAU

#### **OBJECTIVE**

To outline the role of the Citizens Advice Bureau in resolving issues of a civil matter between residents and/or ratepayers of the City of Vincent.

#### **POLICY STATEMENT**

#### 1. Civil Matters

The City of Vincent has no jurisdiction to resolve matters that are of a civil nature

#### 2. Role of the Citizens Advice Bureau

- (a) The Citizens Advice Bureau provides a service that aims to assist parties who have conflicting views, come to an agreeable outcome/resolution. The Citizens Advice Bureau can provide mediation for a range of neighbourhood disputes including;
  - Dividing fences;
  - Encroaching roots and branches;
  - Dog barking;
  - Nuisance;
  - Noise;
  - · Harassment; and
  - · Alleged property damage.
- (b) The Citizens Advice Bureau's mediation process is:
  - Informal:
  - Confidential;
  - Neutral; and
  - Free of charge, where subsidised by the Local Government.

#### 3. Role of the City

The City of Vincent will subsidise the fees involved to facilitate mediation between the parties, provided by the Citizens Advice Bureau, to an amount prescribed in the Annual Budget.

Date Adopted: 10 May 2011

Date Amended: Date Reviewed:

Date of Next Review: May 2016

Page 1 of 2

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER POLICY NO: 4.1.33 THIRD PARTY MEDIATION - CITIZENS ADVICE BUREAU

# GUIDELINES AND POLICY PROCEDURES FOR THIRD PARTY MEDIATION – CITIZENS ADVICE BUREAU – POLICY NO. 4.1.33

## Issue Raised by Resident or Ratepayer

If a resident or ratepayer contacts the City and raises an issue that is considered to be of a civil nature, the Officer is to advise them that the matter is of a civil nature and not resolved by the City.

In the first instance, the Officer is to advise that resident/ratepayer, to discuss the matter with the party with the conflicting view.

#### 2. Unresolved Matters

If the persons of conflicting views cannot reach a mutual agreement, the City's Officers may wish to suggest that the persons discuss the matter with a mediator from the Citizens Advice Bureau. The Officer is to advise that the mediation process is;

- (a) Informal:
- (b) Confidential;
- (c) Neutral: and
- (d) Free of charge (subsidised by the City of Vincent).

#### 3. Resident Self Referral

The residents or ratepayers are to be provided with a Citizens Advice Bureau Mediation Service brochure and are advised to contact the Perth Office to discuss the matter.

#### 4. City Referral

In some instances, conflicting matters are referred to the Citizens Advice Bureau by the Local Government. Where this occurs, the following process is to be followed:

- (i) Provide the resident with the Citizens Advice Bureau Mediation Service brochure and outline the process involved.
- (ii) With the resident's/ratepayer's consent, complete the Citizens Advice Bureau of WA Mediation Referral Form with the residents/ratepayers details.
- (iii) Forward the referral to the Community Mediation Service, who will then contact the residents/ratepayers to initiate a discussion regarding the mediation.

Page 2 of 2

**POLICY NO: 4.2.1** 

# LEGAL REPRESENTATION FOR COUNCIL MEMBERS AND EMPLOYEES

#### **OBJECTIVE**

This policy is designed to protect the interests of Council Members and Employees (including past members and former employees) where they become involved in legal proceedings because of their official functions. In these situations the City may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

This policy is necessary to ensure security, equity and consistency for Members and Employees to work for the good government of the district. This policy applies in that respect.

#### POLICY STATEMENT

#### EXPLANATION OF KEY TERMS

approved lawyer is to be -

- (a) a 'certified practitioner' under the Legal Practice Act 2003;
- (b) from a law firm on the City's panel of legal service providers, if relevant, unless the Council or CEO considers that this is not appropriate for example where there is or may be a conflict of interest or insufficient expertise; and
- (c) approved in writing by the Council or the CEO under delegated authority.

**council member or employee** means a current or former commissioner, Council Member, Non-elected Member of a Council Committee or Employee of the City.

**legal proceedings** may be civil, criminal or investigative.

**legal representation** is the provision of legal services, to or on behalf of a Council Member or Employee, by an approved lawyer that are in respect of –

- (a) a matter or matters arising from the performance of the functions of the Council Member or Employee; and
- (b) legal proceedings involving the council member or employee that have been, or may be, commenced.

**legal representation costs** are the costs, including fees and disbursements, properly incurred in providing legal representation.

**legal services** includes advice, representation or documentation that is provided by an approved lawyer.

Page 1 of 6

**payment** by the City of legal representation costs may be either by –

- (a) a direct payment to the approved lawyer (or the relevant firm); or
- (b) a reimbursement to the Council Member or Employee.

## 1. Payment Criteria

There are four major criteria for determining whether the City will pay the legal representation costs of a council member or employee. These are –

- (a) the legal representation costs must relate to a matter that arises from the performance, by the Council Member or Employee, of his or her functions;
- (b) the legal representation cost must be in respect of legal proceedings that have been, or may be, commenced;
- (c) in performing his or her functions, to which the legal representation relates, the council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- (d) the legal representation costs do not relate to a matter that is of a personal or private nature.

# 2. Examples of legal representation costs that may be approved

- 2.1 If the criteria in clause 1 of this policy are satisfied, the City may approve the payment of legal representation costs
  - (a) where proceedings are brought against a council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the Council Member or Employee; or
  - (b) to enable proceedings to be commenced and/or maintained by a Council Member or Employee to permit him or her to carry out his or her functions - for example where a Council Member or Employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the Council Member or Employee; or
  - (c) where exceptional circumstances are involved for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about Council Members or Employees.
- 2.2 The City will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a Council Member or Employee.

Page 2 of 6

# 3. Application for payment

- 3.1 A Council Member or Employee who seeks assistance under this policy is to make an application(s), in writing, to the Council or the CEO.
- 3.2 The written application for payment of legal representation costs is to give details of
  - (i) the matter for which legal representation is sought;
  - (ii) how that matter relates to the functions of the council member or employee making the application;
  - (iii) the lawyer (or law firm if known) who is to be asked to provide the legal representation;
  - (iv) the nature of legal representation to be sought (such as advice, representation in court, preparation of a document etc);
  - (v) an estimated cost of the legal representation; and
  - (vi) why it is in the interests of the City for payment to be made.
- 3.3 The application is to contain a declaration by the applicant that he or she has acted in good faith, and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
- 3.4 As far as possible the application is to be made before commencement of the legal representation to which the application relates.
- 3.5 The application is to be accompanied by a signed Statutory Declaration by the applicant that he or she
  - (a) has read, and understands, the terms of this Policy;
  - (b) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject; and
  - (c) undertakes to repay to the City any legal representation costs in accordance with the provisions of clause 7.
- 3.6 In relation to clause 3.5(c), when a person is to be in receipt of such monies the person should sign a Statutory Declaration which requires repayment of that money to the local government as may be required by the local government and the terms of the Policy.
- 3.7 An application is also to be accompanied by a report prepared by the CEO or where the CEO is the applicant by an appropriate Senior Employee. The report will contain an assessment of the request, together with a recommendation.

Page 3 of 6

# 4. Legal representation costs – Limit

- 4.1 The Council, in approving an application in accordance with this policy, shall set a limit on the costs to be paid based on the estimated costs in the application.
- 4.2 A Council Member or Employee may make a further application to the council in respect of the same matter.

### 5. Council's powers

- 5.1 The Council may
  - (a) refuse;
  - (b) grant; or
  - (c) grant subject to conditions, an application for payment of legal representation costs.
- 5.2 Conditions under clause 5.1 will include, but are not restricted to:
  - (a) a financial limit; and
  - (b) a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.
- 5.3 In assessing an application, the council may have regard to any insurance benefits that may be available to the applicant under the City's Council Members or Employees insurance policy or its equivalent.
- 5.4 The Council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.
- 5.5 The Council may, subject to clause 5.6, determine that a Council Member or Employee whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved
  - (a) not acted reasonably or in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
  - (b) given false or misleading information in respect of the application.
- 5.6 A determination under clause 5.5 may be made by the Council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.

Page 4 of 6

- 5.7 Where the Council makes a determination under clause 5.5;
  - (a) assistance will be immediately withdrawn; and
  - (b) the legal representation costs paid by the City are to be repaid by the Council Member or Employee in accordance with clause 7.

# 6. Delegation to Chief Executive Officer

- 6.1 In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant, the CEO may exercise, on behalf of the Council, any of the powers of the council under clause 5.1 and 5.2, to a maximum of \$11,945 (Indexed by CPI on 1 July of each year includes 2011 increase) in respect of each application.
- 6.2 An application approved by the CEO under clause 6.1, is to be submitted to the next Ordinary Meeting of the Council. Council may exercise any of its powers under this Policy, including its powers under clause 5.4.

## 7. Repayment of legal representation costs

- 7.1 A Council Member or Employee whose legal representation costs have been paid by the City is to repay the City –
  - (a) all or part of those costs in accordance with a determination by the Council under clause 5.7;
  - (b) as much of those costs as are available to be paid by way of setoff – where the Council Member or Employee receives monies paid for costs, damages, or settlement, in respect of the matter for which the City paid the legal representation costs.
- 7.2 The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

Date Adopted: 23 July 2002; readopted 7 November 2006

Date Amended: -

Date Reviewed: 28 February 2012
Date of Next Review: February 2017

Page 5 of 6

# LEGAL REPRESENTATION FOR COUNCIL MEMBERS AND EMPLOYEES POLICY NO: 4.2.1

# CPI INCREASES FROM JULY 2009

(Perth Based CPI)

Year	CPI	Page 5, Clause 6.1	Rounding
July 2008		\$10,000	
July 2009	1.4%	\$10,140.00	\$10,140
July 2010	3.5%	\$10,494.90	\$10,495
July 2011	3.0%	\$10,809.75	\$10,810
July 2012	1.0%	\$10,917.84	\$10,918
July 2013	2.5%	\$11,190.79	\$11,191
July 2014	3.3%	\$11,560.09	\$11,560
July 2015	1.8%	\$11,768.17	\$11,768
July 2016	0.9%	\$11,874.08	\$11,874
July 2017	0.6%	\$11,945.33	\$11,945

Page 6 of 6

CITY OF VINCENT POLICY MANUAL
CHIEF EXECUTIVE OFFICER - GOVERNANCE
POLICY NO: 4.2.10
COUNCIL MEMBERS AND EMPLOYEES BUSINESS DEALINGS WITH THE CITY

**POLICY NO. 4.2.10** 

# COUNCIL MEMBERS AND EMPLOYEES BUSINESS DEALINGS WITH THE CITY

# **OBJECTIVE**

To provide an open, transparent and accountable procedure for entering into any contracts with business entities that has a relationship with any serving Council Member or Employee.

#### **POLICY STATEMENT**

- 1. All commercial/ business dealings (including the awarding of contracts) with the City of Vincent by Council Members and Employees (and their closely associated persons) shall at all times be open, transparent and accountable.
- All Council Members and Employees (and their closely associated persons)
  wishing to carry out any business activities with the City shall only do so in
  strict accordance with this Policy.
- 3. Where a Council Member or an Employee owns or is closely associated to a business from which the City purchases, or intends to purchase, goods and services, the Council/City will strictly follow this policy.
- 4. Any Council Member or Employee who wishes to do business with the City of Vincent must register their interest in writing to the Chief Executive Officer, by the 1<sup>st</sup> July of each year, or in the case of a newly elected Council Member or new Employee, or one who decides to do business with the City because of their purchase of a new business entity, register as the matter arises or must register as soon as is practicable after being elected to the Council, or in the case of an Employee, after their appointment has been confirmed.
- A "Council Member/Employee Business Dealings/Contracts Register" ("the Register") will be maintained by the Chief Executive Officer and will be available for public inspection.
- 6. The Register will contain the following details;
  - (i) Name of business entity/company/Trading Name;
  - (ii) Name and addresses of persons associated with the business entity;
  - (iii) the position and extent of authority of persons in the business;
  - (iv) the type/range of goods and services the business entity provides; and
  - (v) any other relevant business.
- 7. The Council Member and Employee shall at all times only deal with the Chief Executive Officer (or where delegated, with the relevant Executive Manager). Employees directly involved with the contract shall not be contacted or approached.
- 8. Where the City decides to conduct business with such an entity, it will disclose the extent of the funds paid to it by way of a separate note in the Annual Report financial accounts.
- 9. Where tenders, expressions of interest (EOI) or quotations are publicly advertised, any business entities that have a closely associated person with any serving Council Member or Employee of the Council, are required to state the nature of the association and to advise/declare in writing to the Chief Executive Officer that they wish to perform business with the City. This requirement will be included in the tender/quotation documentation.

Page 1 of 2

CITY OF VINCENT POLICY MANUAL
CHIEF EXECUTIVE OFFICER - GOVERNANCE
POLICY NO: 4.2.10
COUNCIL MEMBERS AND EMPLOYEES BUSINESS DEALINGS WITH THE CITY

- Quotations, and/or expressions of interest that are not publicly advertised, shall also include the declaration requirement in the same manner as tenders and expressions of interest.
- 11. That all tenders/quotations under this policy shall have a written scope of works or services being sought and an Evaluation Criteria. Employees assessing the awarding of such contracts shall prepare a report assessing all tenders/quotations against the Evaluation Criteria. In these cases, an Evaluation Panel comprising of the Employee directly responsible for the tender/quotation and at least one other employee not directly associated with the matter. The Evaluation Panel report is to be independently reviewed by the relevant Director and/or Director Corporate Services. Prior to any contract being awarded, it is to be approved by the Chief Executive Officer, who will advise the Mayor and/or Council in writing of the matter. If the Mayor is involved in the contract, the Deputy Mayor shall be advised.
- 12. The Chief Executive Officer (or their closely associated persons) shall not conduct any business/ commercial dealings with the City of Vincent.
- 13. The Chief Executive Officer shall accurately maintain the Register of any Council Member or Employee (or their closely associated persons) submission details of tenders/quotations being considered under this policy and this shall also be reported to the Council on a quarterly basis (if a contract has been considered).
- 14. When reporting to Council on a tender, expression of interest or quotation in which there is Council Member interest, this should be done under separate and confidential cover with the item not being distributed to the Council Member who has the interest. This information shall not be made available to the Council Member tendering, lodging an expression of interest or quoting.
- 15. All enquires and any complaints pertaining to the tender, expression of interest or quotation must be in writing and addressed to the Chief Executive Officer, who has the discretion to resolve any issue or refer the matter to the Council.
- 16. "Closely associated person" shall have the same meaning as defined in Section 5.62 of the Local Government Act 1995 and in summary, includes as follows:
  - (a) the person is in business partnership or Body Corporate with the relevant person;
  - (b) the person is the spouse (or de facto spouse) or child of the relevant person and is living with the relevant person.

(Note: This policy will also be included by reference in the Council's Code of Conduct.)

Date Adopted: 28 June 2005

Date Amended: -

Date Reviewed: 1 February 2010
Date of Next Review: February 2015

Page 2 of 2

CITY OF VINCENT POLICY MANUAL COMMUNITY SERVICES - COMMUNITY DEVELOPMENT POLICY NO: 4.1.10 EXECUTION OF DOCUMENT POLICY

**POLICY NO: 4.1.10** 

## **EXECUTION OF DOCUMENTS POLICY**

#### **OBJECTIVES**

To execute documents in a consistent and transparent manner.

#### **APPLICATION**

This Policy applies to all City of Vincent Officers who have been authorised through the provisions of this policy to execute documents on behalf of Council.

This Policy ensures that the City's common seal is utilised and documents executed in accordance with the provisions of the *Local Government Act 1995* (the Act).

According to the *Act*, s9.49A, a document is duly executed by a local government if the common seal is affixed to it or it is signed by an officer authorised to do so.

Executing documents through the use of the common seal or by signing a document does not constitute the decision to undertake a particular course of action. A Council resolution or a decision under delegated authority is required prior to executing documents pertaining thereto.

In the case of:

- Legislation;
- 2. The formal requirements of a Commonwealth or State department, authority or agency (as described in a Policy or procedure); or
- A Council decision:

expressly specifying a particular way in which a document is to be executed, that course of action is to take precedence over this policy.

# Category 1(A) Documents

Category 1(A) documents require a specific resolution of Council to sell, lease or enter into an agreement as well as an authority to affix the seal.

These documents will be executed by having the common seal affixed under the authorisation of Council with the affixing of the seal in the presence of and being attested to by the Mayor and CEO or pursuant to s9.49A(3)(b) of the *Act*, the Mayor and a senior employee authorised by the CEO to do so.

Page 1 of 3

CITY OF VINCENT POLICY MANUAL COMMUNITY SERVICES - COMMUNITY DEVELOPMENT POLICY NO: 4.1.10 EXECUTION OF DOCUMENT POLICY

The following is a list of documents of Category 1(A) documents:

- Deeds of Agreement and Release in respect to sale, purchase or other commercial dealing relating to City assets including equitable interests;
- 2. Local Planning Schemes and Amendments;
- 3. Lease documents. This category includes, but is not limited to:
  - Variation of Lease:
  - Assignment of Lease; and
  - Surrender of Lease;

except where granted under delegated authority;

- 4. Local Laws; and
- 5. Licence documents.

# Category 1(B) Documents

Category 1(B) documents are those of a general form or category and which may be subject to time constraints for execution. These documents are to be sealed as part of a "class of documents" authorised by Council to be executed under the common seal without a specific Council resolution to affix the seal. Please note that the document may not require a Council resolution (being a Category 1(B) document) however the decision to undertake a particular course of action may still require Council approval.

The following list of documents are Category 1(B) documents.

- 1. Agreements relating to grant funding, when the funder requires that the agreement be signed under seal;
- 2. Debenture documents for loans which Council has resolved to raise;
- 3. General Legal and Service Agreements not already listed in this policy; and
- 4. Extension of Lease under original lease clause or provision;
- 5. Sub Lease of a portion of the premises by the Lessee;
- 6. Minor Variation of Lease provided it does not alter the substantive terms of the Lease approved by Council (for example, changes a process within the lease).

### **Category 2 Documents**

Category 2 documents do not require the seal to be affixed.

Under section 9.49A(4) Council authorises the Officers listed in the Table below to sign documents on behalf of the City of Vincent. Directors only have authority where the documents are related to their area of responsibility.

The following is a list of Category 2 documents:

Page 2 of 3

CITY OF VINCENT POLICY MANUAL COMMUNITY SERVICES - COMMUNITY DEVELOPMENT POLICY NO: 4.1.10 EXECUTION OF DOCUMENT POLICY

Description	Authority to Execute
Documents required in the management of land as	CEO;
a landowner.	Director Corporate Services
	*NOTE – CEO approval is
	required for Development
	Applications relating to Crown
	Land pursuant to Minister for
	Lands Instrument of Authorisation
	dated 2 June 2016).
Documents required to enact a decision of Council	CEO;
or the Development Assessment Panel (i.e.	
contractual documents resulting from a tender	
process, transfer of land forms, notification on title	
as required by a condition of approval,	
memorandum of understanding etc.).	
,	
Documents required to enact a decision made under	CEO:
Documents required to enact a decision made under delegated authority or as a condition of approval	CEO; The Responsible Director:
delegated authority or as a condition of approval	The Responsible Director;
	· '

# **Category 3 Documents**

Category 3 documents are created in the normal course of business and are consistent with the City's policies and procedures. Category 3 documents are to be executed by a Director or Manager, or a City officer where the authority has been extended through a policy or procedure.

These documents include but are not limited to the following:

- Agreements in the normal course of business for the purchase of goods or services identified within the service unit's budget (other than for tenders) and conforming to the requirements of the City's Purchasing Policy and other relevant policies.
- 2. General correspondence required to discharge the duties of your position;
- Contracts for grant funding conducted in accordance with the City's Policies;
   and
- 4. Regular Hire Arrangements.

Date Adopted:	4 November 2003
Date Amended:	7 March 2017, 6 March 2018
Date Reviewed:	22 April 2008, 26 February 2013, 7 March 2017, 6 March 2018
Date of Next Review:	March 20232

Page 3 of 3



# COUNCIL MEMBERS – ALLOWANCES, FEES AND REIMBURSEMENT OF EXPENSES

**POLICY NO. 4.2.7** 

(Adopted at the Ordinary Meeting of Council held on 4 April 2017)

**POLICY NO: 4.2.7** 

# COUNCIL MEMBERS – ALLOWANCES, FEES AND REIMBURSEMENT OF EXPENSES

# Index

OBJE	CTIVES		1
<b>POLIC</b>	Y STA	TEMENT	1
1.	Allowa	inces	1
	1.1	Meeting Attendance Fees	1
	1.2	Mayoral Allowance	1
	1.3	Deputy Mayoral Allowance	1
	1.4	Acting Roles	2
	1.5	Payment	2 2 2
2.	Office	of the Mayor	
	2.1	Mayor's Office	2
	2.2	Vehicle for Office of Mayor	2
3.	Expen		2
4.	Inform	ses to be Reimbursed ation and Communication_Technology Allowance	2 2 3 3
	4.1	ICT	3
	4.2	Option to Purchase upon Completion of Term of Office	4
5.	Travel	Expenses	4
	5.1	Motor Vehicle Allowance	4
	5.2	Public Transport	5
	5.3	Parking Fees	5
	5.4	Cab Charge Vouchers	5
6.		care costs	5 5 5
7.	Trainir	ng, Education, Conferences and Seminars	
	7.1	Training and Education	5
	7.2	Conferences and Seminars	6
8.	Insura	nce	6
9.	Station	nery and Consumables	6
	9.1	Stationery, Consumables and Postage	6
	9.2		7
10.	Ackno	wiedgement of Service and Retirement Gifts	7
11.	Policy	Administration	7
	11.1	Pro-Rata Allocations	7
	11.2	Time Limit on Claims and Approval Process	
	11.3	Conditions Relating to Payment of Fees and Allowances	8
	11.4	Dispute Resolution	8

**POLICY NO: 4.2.7** 

# COUNCIL MEMBERS – ALLOWANCES, FEES AND REIMBURSEMENT OF EXPENSES

#### **OBJECTIVES**

- To clearly outline the financial support that will be provided to Council Members through the payment of allowances, fees and reimbursement of expenses incurred and insurance cover within the provisions of the *Local Government Act* 1995 while performing the official functions and duties of office.
- 2. To set out a structure under which Council Members are to be paid either a meeting fee or an annual attendance fee in recognition to each Council Member's commitment, pursuant to the *Local Government Act 1995*, Sections 5.98, 5.98A and 5.99.

#### POLICY STATEMENT

#### 1. ALLOWANCES

### 1.1 Annual Meeting Attendance Fees

The City will pay Council Members an Annual Meeting Attendance Fee to the maximum amount allowable within the prescribed legislation.

This is provided on the principle that each Council Member regularly attends meetings of Council (and committees, where appropriate) to which they are appointed and carry out other responsibilities of the office.

# 1.2 Mayoral Allowance

The City will pay the Mayor an Annual Local Government Allowance to the maximum amount allowable within the prescribed legislation. (Section 5.98, Regulation 33 of Local Government (Administration) Regulations 1996).

## 1.3 Deputy Mayoral Allowance

The City will pay the Deputy Mayor an Annual Local Government Allowance equivalent to **25**% (maximum allowed is 25%) of the Mayoral Allowance. (Section 5.98A, Regulation 33A of Local Government (Administration) Regulations 1996).

# 1.4 Acting Roles

If the Mayor or Deputy Mayor has taken leave of absence for a period(s) in excess of one (1) month (except leave of absence on Council business), and another Council Member is acting in that capacity, then that Council Member shall be entitled to the higher pro rata annual Meeting Fee (in the case of the Mayor) and allowance foregone by the absent Council Member only.

# 1.54 Payment

The fees in 1.1, 1.2 and 1.3 above are to be paid to each Council Member monthly in arrears.

Page 1 of 12

#### 2. OFFICE OF THE MAYOR

### 2.1 Mayor's Office

The City is to provide to the Mayor, at the City's cost, the following within the City's Administration and Civic Centre:

- (a) the use of a suitable office;
- the allocation of sufficient finances and resources by Council to provide ongoing administrative support to the Mayor in the form of a personal assistant;
- (c) photocopying and postage;
- (d) the use of a computer and telephone; and
- (e) beverages as provided.

# 2.2 Vehicle for Office of Mayor

The Office of the Mayor will be provided with an electric bicycle for all official duties connected to the office of Mayor. The bicycle will be replaced as part of the normal replacement program. All costs associated with the maintenance and upkeep of the electric bicycle are to be borne by the City of Vincent.

#### 3. EXPENSES TO BE REIMBURSED

Regulation 32(1) of the <u>Local Government (Administration) Regulations 1996</u> prescribes expenses that may be approved by a Local Government for reimbursement.

The express authority of the Council is given to Council Members to attend the following functions in the performance of their duty as a Council Member, for which an expense incurred can be reimbursed:

- (a) Council Meetings, General Meetings of Electors, Civic functions or Citizenship Ceremonies called by either the Council, the Mayor and/or the Chief Executive Officer.
- (b) Regional Councils, Committees, Advisory Groups and Working Groups to which the Council Member is appointed as a delegate or member by Council.
- (c) Meetings and functions scheduled by the Chief Executive Officer.
- (d) Conferences, or meetings of community organisations, industry groups and local government associations to which the Council Member has been appointed by Council as its delegate.
- (e) Functions and presentations attended as the Mayor, or as a representative of the Mayor, that are supported by a copy of the relevant invitation or request for attendance.

Page 2 of 12

- (f) Any other occasion in the performance of an act under the express authority of Council.
- (g) Site inspections in connection with matters listed on any Council Agenda paper (Members to state an address, along with the date and time of the visit on the claim form).
- (h) In response to a request to meet with a ratepayer/elector, but excluding the day of Council Elections. (Members to state the time and purpose of the visit and the name and address of the ratepayer/elector on the claim form).
- (i) Approved education and training courses/events.
- (j) Meetings of Town Teams and Precinct Groups within the City of Vincent.
- (k) Any ceremony for the presentation by the City of awards to school students by any member responsible for presentation of the awards.
- (I) Events that are sponsored or organised by the City of Vincent.

# 4. INFORMATION AND COMMUNICATION TECHNOLOGY ALLOWANCE ("ICT")

- 4.1 "ICT expenses" means -
  - rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
  - any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;"
  - (a) The City will pay Council Members an annual ICT Allowance of \$2500. This Allowance covers the expenses incurred by Council Members in performing a function under the express authority of the Council or in performing a function in the Council Member's official capacity.
  - (b) Any claims by Council Members for expenses incurred over the ICT Allowance are to be submitted on the Reimbursement of Expenses Form. Any such claims must be supported by receipted invoices. It must also be demonstrated, to the reasonable satisfaction of the CEO, that the ICT Allowance has been expended on allowable ICT costs.
  - (c) The annual ICT Allowance is for all costs relating to:
    - telephone usage (including purchase, rental, plans/contracts and/or payments);
    - line rental;
    - 3. call and service charges;
    - costs for installation of an additional line (if required by the Council Member):
    - purchase of mobile phones, (and any replacements) and extra telephone lines or call costs;

Page 3 of 12

- maintenance, servicing and replacement of any telecommunication equipment; and
- 7. all consumables associated with Telecommunication equipment/facilities use whilst performing the functions as a Council Member.
- 8. computers, laptops and associated printers (purchase or lease);
- internet connection, hardware (purchase or lease), associated service charges, costs of usage including downloads relating to Council business:
- 10. maintenance, servicing and replacement of any information technology equipment;
- 11. any additional software; and
- 12. all consumables associated with Information Technology equipment/facilities use whilst performing the functions as a Council Member, including but not limited to paper and ink cartridges.
- (d) In recognition of possible capital costs associated with ICT expenses, payment will be made, in advance, as follows:
  - 50% to be paid in the month of October; and
  - 50% to be paid in the month of April.
- (e) This Allowance is in addition to any laptop, tablet and/or printer which is approved by the Council to enable the Council Member to fulfil their role. Any equipment (including software) provided by the City will be repaired, serviced, maintained and/or replaced by the City. The City will retain ownership of any equipment provided under this clause.

# 4.2 Option to Purchase upon Completion of Term of Office

(a) Departing Council Members are eligible to purchase items and equipment purchased on their behalf and used by them during their term of office as follows:

Years of Service	Amount Payable
1st year of service (or part thereof)	not available
2nd year of service (or part thereof)	not available
3rd year of service (or part thereof)	50% of purchase price
4th year of service (or part thereof)	25% of purchase price
Upon retirement after more than 4 years service	0% of purchase price

(b) Where an item has been purchased in the twelve (12) months preceding a Council Member's retirement or cessation as a Council Member, the cost shall be the "written down" value of the item or 50% of the item's purchase price, whichever is the higher.

#### TRAVEL EXPENSES

Council Members shall be entitled to reimbursement of travel expenses incurred while travelling to a destination from their normal place of residence or work and return for which express authority has been given in clause 3.

Page 4 of 12

#### 5.1 Motor Vehicle Allowance

Where a Council Member uses their own vehicle in or in connection with the performance of their duties, the Council Member will be paid an allowance for each kilometre of authorised travel as set in the Local Government Industry Award 2010.

# 5.2 Public Transport

A Council Member may use the services of the bus, rail and ferry public transport system, expenditure for which shall be reimbursed upon lodgement of receipts.

#### 5.3 Parking Fees

Parking fees incurred as a result of travel to any occasion referred to in clause 3 above shall be reimbursed upon lodgement of receipts accompanying the associated travel claim form.

The cost of valet parking will not be reimbursed.

# 5.4 Cab Charge Vouchers

Council Members are authorised to use Cab Charge vouchers for travelling to any occasion referred to in Clause 3.

#### 6. CHILD CARE COSTS

Council Members shall be entitled to reimbursement upon submission of Council Members Request for Reimbursement of Child Care Expenses Claim Form (as shown in Appendix B), a receipt and certified statement detailing dates, costs and relevant information of meeting of the lesser amount of actual child care costs or to the maximum hourly rate prescribed by the Salaries and Allowances Tribunal. Claims can only be made for care of children, of which they are parent or legal guardian, while attending any occasion referred to in clause 3.

#### 7. TRAINING, EDUCATION, CONFERENCES AND SEMINARS

# 7.1 Training and Education

- (a) Council Members who wish to attend training and education courses may make an application in writing to the Chief Executive Officer.
- (b) The Chief Executive Officer is authorised to arrange, at the City's cost, an educational course of study for the Council Member which course is:
  - (i) conducted by a Western Australian University, tertiary educational institution or registered training organisation; and

Page 5 of 12

- (ii) considered by the Chief Executive Officer to be directly relevant to the performance for the City of its functions including planning, financial management, corporate governance and social infrastructure.
- (c) A maximum cost of \$7000 per Member per four year term is set for the cost under 7.1(b) above, including fees, reference books and the like.
- (d) The Council Member is not entitled to any subsidy where a course of study is subsidised through other means.
- (e) Council Members will be required to reimburse any payments made in accordance with Clause 7.1(b) above in the event that they do not successfully complete the relevant course of study.

#### 7.2 Conferences and Seminars

Council members shall be entitled to reimbursement for expenditure incurred as a result of attendance at conference and seminars in accordance with the provisions of Council Policy No. 4.1.15-Conferences.

Any requests for attendance at a training, education, conference or seminar event that falls within the last six months of a Council Members' term of office will be referred to the Council for approval. To avoid confusion the date for which this shall take effect shall be taken from the date for which the Unit of study commences or the conference/seminar/training event starts.

#### 8. INSURANCE

Council will provide insurance cover for Council Members for:

- 8.1 Personal accident whilst engaged in the performance of the official duties of their office.
- 8.2 Professional indemnity for matters arising out of the performance of the official duties of their office, provided the performance or exercise of the official duty is in the opinion of Council, not illegal, dishonest, unreasonable, in bad faith or against the interests of the City.
- 8.3 Public liability for matters arising out of the performance of the official duties of their office but subject to any limitations set out in the insurance policy.
- 8.4 Motor vehicle at the particular time owned or driven by the Council Member or driven by another person on behalf of the Council Member whilst a vehicle is being used in connection with Council business, including attending meetings of the council or as a delegate of the council, meetings of municipal or association conferences or regional councils or committees of them. Such motor vehicle insurance provides cover in excess of any amount for which Council Members are otherwise insured.

Page 6 of 12

#### 9. STATIONERY AND CONSUMABLES

### 9.1 Stationery, Consumables and Postage

The cost of consumables, stationery and postage associated with the role as a Council Member, will be reimbursed to a maximum of \$200 per annum, on the receipt of a claim and a declaration that the consumables were used in performing the functions of a Council Member and were not in any way associated with campaigning for election as a Council Member. Council Members may choose to purchase their own consumables and claim reimbursement on production of receipts, or access such items through the City. Council Members are to forward requests for stationery to the Personal Assistant to the Mayor who will coordinate the supply, keep a total of costs incurred and notify Council Members if the maximum allowance is reached.

Each Council Member shall be entitled to reimbursement, upon submission of a Council Members Request for Reimbursement of Miscellaneous Expenses Claim Form (as shown in Appendix C), receipt and certified statement certifying the expense specifically as part of their role as a Member

The allowance for stationery, consumables and postage includes up to 100 Christmas Cards for Council Members.

Christmas Cards for the Office of the Mayor is included in the "Stationery and Consumables" account – Members of Council cost centre.

#### 9.2 Letterheads and Business Cards

In addition to clause 9.1, the all Council Members will be supplied with business cards, letterhead paper and envelopes as reasonably required to carry out the duties of the role.

Council Member letterheads are not issued for personal use and are only to be used for Council business.

# 10. ACKNOWLEDGEMENT OF SERVICE AND RETIREMENT GIFTS

On retirement, a Council Member will be presented with a framed certificate identifying the name of the Council Member and the years of service to Council, signed by the Mayor and the Chief Executive Officer.

The certificate shall be presented at a Council Meeting or at a function to be determined by the Mayor and Chief Executive Officer.

Despite the provisions of *Local Government (Administration) Regulation 1996*, Regulation 34AC, Council believe that the purchase of a retirement gift is an unnecessary use of public money and a retirement gift will not be given by the City.

# 11 POLICY ADMINISTRATION

#### 11.1 Pro-rata Allocations

Where a Council Member serves for only part of a financial year, the limit for any allowance or payment which has an annual limit specified, is to be determined on a pro rata basis based on the number of months, or part of a month, that a member serves.

Page 7 of 12

### 11.2 Time Limit on Claims and Approval Process

Council Members choosing to receive reimbursement of expenses in accordance with the provision of this policy should submit the appropriate Reimbursement of Expenses Form to the Chief Executive Officer, together with supporting documentation, within three (3) calendar months after the month in which the expenses were incurred, and by 15 July of the next financial year, in order to facilitate the finalisation of the annual financial statements.

# 11.3 Conditions Relating to Payment of Fees and Allowances

- (a) All Allowances and Fees shall be paid automatically unless a Council Member has advised the Chief Executive Officer in writing that he/she does not want to claim any or part of those Fees, Allowances and entitlements.
- (b) If a Council Member advises that he/she does not want all or part of the Fees, Allowances and entitlements to which he/she is entitled, any subsequent request for full or additional payment will not be back paid, but accrue from the date of such request.
- (c) The taxation liability arising from these payments is the individual responsibility of each Council Member.

# 11.4 Dispute Resolution

Any disputes in regard to this policy will be referred to the Chief Executive Officer in the first instance. In the event that the Council Member and the Chief Executive Officer cannot reach an agreement, the matter will be reported to the Council for a decision.

Date Adopted: 23 July 2002

Date Amended / Reviewed: 27 May 2003; 8 July 2003, 8 June 2004,

31 May 2006, 5 June 2007, 12 May 2009, 28 September 2010, 19 April 2011, 8 November 2011, May 2014, 4 April 2017,

6 March 2018

Date of Next Review: April 2019 February 2023

Page 8 of 12

Motor Vehicle:

Signature:

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER - GOVERNANCE POLICY NO: 4.2.7 COUNCIL MEMBERS - ALLOWANCES, FEES AND REIMBURSEMENT OF EXPENSES

**APPENDIX** 



# CITY OF VINCENT

**COUNCIL MEMBERS' TRAVELLING EXPENSES CLAIM FORM** 

# I, ....., hereby certify that the following expenses are true and correct and were incurred to enable me to carry out my duties of a Council Member for the City of Vincent.

Make & Model:

		Registrati	ion:			
Period o	f Claim:	From:		To:_		
Item	Date		Details of	Meeting		Kms
No 1						
No 2						
No 3						
No 4						
No 5						
No 6						
No 7						
No 8						
		I		Total	Distance	kms
		Claimed				

Governance Section: Kms x (Rate)	=	\$ 	
Checked by Manager Governance & Risk _		Date:	
Claim Authorised by Chief Executive Officer		Date:	

Date:

Page 1 of 12

**APPENDIX** 



# CITY OF VINCENT

# COUNCIL MEMBERS' REQUEST FOR REIMBURSEMENT OF CHILD CARE EXPENSES CLAIM FORM

exper	ises are ti	, he rue and correct and were incurr ncil Member for the City of Vince	ed to enab		
		ers are entitled to reimbursement of in accordance with Council Policy			ed as
	Rec	eipts <u>must</u> accompany any clair	n for reimb	ursement.	
Period	l of Claim:	From:	_ To:		
Item	Date	Details/Nature of Meeting	No of Hours	Rate per Hour	Total Cost
No 1					
No 2					
No 3					
No 4					
No 5					
No 6					
No 7					
No 8					
			_	Total of Claim	\$
Signa	ture:		Date:		
	ed by: ger Goverr	nance & Risk:	Dat	e:	
	Approved		Dat	φ.	

Page 2 of 12

APPENDIX (

CITY OF VINCENT POLICY MANUAL CHIEF EXECUTIVE OFFICER - GOVERNANCE POLICY NO: 4.2.7 COUNCIL MEMBERS - ALLOWANCES, FEES AND REIMBURSEMENT OF EXPENSES



# CITY OF VINCENT

# COUNCIL MEMBERS' REQUEST FOR REIMBURSEMENT OF STATIONERY AND CONSUMABLES CLAIM FORM

expense	es are true		, hereby certify vere incurred to enable ity of Vincent.				
			oursement of expenses in Council Policy 4.2.7 - Cla				
	Receip	ots <u>must</u> accompan	y any claim for reimbu	rsement.			
Period o	f Claim:	From:	To:				
Item	Date	Det	ails of Claim	Total Cost			
No 1							
No 2							
No 3							
No 4							
No 5							
No 6							
No 7							
No 8							
		Т	otal of Claim	\$			
Signatur	Signature: Date:						
Checked Manage		ce & Risk:	Date	:			
Claim Ap	oproved by ecutive Off	: icer:	Date	:			

Page 3 of 12

7.2 LEASE OF LEEDERVILLE OVAL BY EAST PERTH FOOTBALL CLUB INC & SUBIACO FOOTBALL CLUB INC - REQUEST FOR WAIVER AND WRITE-OFF OF FEES AND VARIATION **OF LEASES** 

TRIM Ref: D18/23627

**Author:** Meluka Bancroft, Property Leasing Officer Authoriser: **Kerryn Batten, Director Corporate Services** 

Attachments: Summary of write off of 2014-15 and 2015-16 turf maintenance costs &

outstanding balance 4

Summary of waiver of 2016-17 turf & VO costs & balance outstanding U 2.

# **RECOMMENDATION:**

#### That Council:

- 1. APPROVES a write-off of a portion of turf maintenance recoupments for both East Perth Football Club Inc and Subiaco Football Club Inc, as listed in Attachment 1, and being:
  - (a) \$2,178.18 (incl GST) for the period January to June 2015; and
  - (b) \$5,687.48 (incl GST) for the 2015/16 financial year;

for the reasons outlined in this report, SUBJECT TO immediate payment of the outstanding turf maintenance balance for the above periods by each club, being:

- (i) \$19,398.20 for East Perth Football Club Inc: and
- (ii) \$16,202.20 for Subiaco Football Club Inc.
- 2. APPROVES a waiver of variable outgoings, turf maintenance and utility recoupments for both East Perth Football Club Inc and Subiaco Football Club Inc for the 2016/17 financial year totalling \$29,839.87 (incl GST), as listed in Attachment 2, for the reasons outlined in this report, SUBJECT TO immediate payment of the outstanding balance for that period by each club, being \$38,145.74 each.
- NOTES that East Perth Football Club Inc and Subiaco Football Club Inc have paid all variable 3. outgoings, turf maintenance and utility costs as invoiced by the City for the 2017/18 financial vear.
- 4. APPROVES a variation of the lease with East Perth Football Club Inc (the Club) in respect to Leederville Oval, located at 244 Vincent Street, Leederville, to reflect the proposed future apportionment of turf maintenance costs as follows:
  - 4.1. Clauses 6.19(c)(ii) and (iii) to be deleted; and
  - 4.2. A new clause 6.19(c)(ii) to be inserted as follows:

"The annual cost of the maintenance of the oval as referred to in clause 6.19(c)(i) will be shared equally between the City (formerly the Town), Subiaco Football Club Inc and the Club. The costs will be paid by Subiaco Football Club and the Club in the same manner as the variable outgoings, as set out in clause 3.3."

- 5. APPROVES a variation of the lease with Subiaco Football Club Inc (the Club) in respect to Leederville Oval, located at 244 Vincent Street, Leederville, to reflect the proposed future apportionment of turf maintenance costs as follows:
  - 5.1. Clauses 6.19(c)(ii) and (iii) to be deleted; and

5.2. A new clause 6.19(c)(ii) is inserted as follows:

"The annual cost of the maintenance of the oval as referred to in clause 6.19(c)(i) will be shared equally between the City (formerly the Town), East Perth Football Club Inc and the Club. The costs will be paid by East Perth Football Club and the Club in the same manner as the variable outgoings, as set out in clause 3.3."

6. Subject to final satisfactory negotiations being carried out by the Chief Executive Officer, AUTHORISES the Mayor and Director Corporate Services to affix the common seal and execute the variation of leases as set out in 4, and 5, above.

# **PURPOSE OF REPORT:**

To detail activities, including the waiving and writing-off of a portion of turf maintenance and utility costs payable by East Perth Football Club Inc and Subiaco Football Club Inc, which will facilitate the transition towards full compliance with the lease terms, including as varied in respect to the turf maintenance apportionment, from 2017/18 onwards, and the payment of all remaining outstanding costs.

#### **BACKGROUND:**

At the Ordinary Meeting of Council held on 26 October 2004 (Item 10.4.9) Council approved the long term use of Leederville Oval by East Perth Football Club Inc (EPFC) and Subiaco Football Club Inc (SFC) (collectively, the Clubs). Each Club's lease is dated 18 February 2005 and is for a term of 21 years, commencing on 1 November 2004, and has a further 9 year option term commencing on 31 October 2025 (Leases). The Clubs also have the right to use a number of the car parking bays adjacent to Leederville Oval pursuant to the licence at Annexure B of each Lease. A Memorandum of Understanding (MoU) between the City and the Clubs is also annexed to the Lease as Annexure C and addresses issues associated with the shared use, management and maintenance of the stadium and turf at Leederville Oval.

The Lease provides the Clubs with exclusive use of their respective clubrooms and change rooms. The Lease also provides the Clubs with non-exclusive, but preferential use of the common areas (which are all parts of the land and building not leased by the Clubs, but does not include the first floor function / bar area). The Leases provide that the Clubs can use the function / bar area if approved by the City, and the Clubs will be granted priority use on training and match game days. The City may hire out the function / bar area and the income received will be offset against the costs incurred in respect to the building.

In 2014/15 Administration became aware that the City had not administered the Leases strictly in accordance with the Lease provisions, since the Leases commenced in 2004. Subsequent to this discovery, Administration and the Clubs have been discussing and negotiating the future use of Leederville Oval and the payment of costs as set out in the Leases, with the intention of bringing the management of Leederville Oval back in line with the terms of the Leases, or if that is not possible, varying the Leases to reflect a new arrangement that satisfies both the Clubs and the City. Administration and the Clubs have now reached consensus in respect to the future payment of costs. In recognition of the increased cost implications this arrangement will have for the Clubs, Administration is proposing an arrangement to enable the Clubs to transition to full lease compliance. The proposed waiver and write-off described in this paper are key components of this transitional arrangement, and are subject to the Clubs immediately paying in full all outstanding balances and continuing to pay all 2017/18 costs.

#### Lease Obligations

The Lease obligations which are relevant to the proposed write-off and waiver are set out in 1. and 2. below:

# 1. Variable Outgoings and Utilities:

The Leases provide that all costs and charges incurred by the City in relation to the land and the buildings located on the land (but not in relation to the premises), and excluding any cost, charges and expenses which are of a capital nature, are recoverable from the Clubs via the payment of variable outgoings (VOs).

Each Club's proportion of the VOs is calculated as the total of:

- (a) One half of the Building Section Proportion of the VOs;
- (b) One half of the Oval Section Proportion of the VOs; and
- (c) One third of the Common Area Section Proportion (common areas excluding Oval area and Building area) of the VOs.

In addition, the VOs include the following costs and charges associated with the areas of the land and buildings which are not leased by the Clubs:

- Insurance premiums (building insurance, contents insurance in respect to City's fixtures and fittings);
- Cleaning costs;
- Pest inspection and treatment;
- Utilities including electricity and gas for services;
- Running and maintaining all services, including air conditioners;
- Maintaining and monitoring all fire equipment;
- Maintenance of gardens, oval, landscaped areas, bore and reticulation; and
- General maintenance and upkeep of the buildings.

In calculating the Club's proportion of the VOs the City first applies the annual revenue, less related expenses, earned by the City from Leederville Oval, to the respective calculations. The City currently receives nominal payments from the TAFE for use of Leederville Oval and this is credited towards the Oval Section Proportion of the VOs. Any income the City receives through hiring out the function/ bar area would be credited towards the Building Section Proportion of the VOs.

Clause 3.6 of the Leases provides that the Clubs must also pay all charges for water consumption, gas, electricity, fuel, telephone and other services, utilities or facilities directly relating to the Premises or the use or occupation of the Premises. In calculating the proportion of these charges the Clubs must pay, the City will take into account any use of the land or buildings by groups other than the Clubs, and the City will pay for these costs. As the City has not used or hired out the function/ bar area all utility costs for the building should be apportioned equally between the Clubs.

Therefore the apportionment of the key costs (after deducting associated income derived) would be as follows:

SFC	EPFC	City
50%	50%	0%
50%	50%	0%
50%	50%	0%
50%	50%	0%
50%	50%	0%
	50% 50% 50% 50%	50% 50% 50% 50% 50% 50% 50% 50%

# 2. Turf maintenance

The Leases provide that the City is responsible for organising the maintenance of the Oval and is required by clause 6.19(c) to call for tenders for the maintenance of the Oval to playing standard. Clause 6.19(c)(ii) of the Leases provides that the City must annually pay the first \$15,000 (subject to annual CPI increase) of the cost of the maintenance of the Oval. The remaining cost for the maintenance of the Oval is to be paid equally by the Clubs.

#### Lease Administration

Administration notes that the City has not administered the Leases strictly in accordance with the Lease provisions since 2004.

In respect to turf maintenance, the cost has been equally shared between the City and the two Clubs, which is contrary to the terms of the Leases.

Prior to 2015/16, the City has historically recouped the following proportion of costs from the Clubs:

Costs to be recouped SFC EPFC City

Building Ins	surance		35%	35%	30%
Emergency	Services Levy	,	0%	0%	100%
Water			30%	30%	40%
Electricity			20% (approx.)	20% (approx.)	60% (approx.)
Turf Mainte	enance		33.3%	33.3%	33.3%
Variable Outgoings (general			0%	0%	100%
maintenance, upkeep of oval)					

Notably, prior to 2017/18, the City has not recouped any costs associated with a number of charges including:

- General upkeep and maintenance of Leederville Oval;
- Cleaning of eastern public toilets; and
- Maintenance of oval surrounds.

Administration has communicated the above information to the Clubs with the intention of bringing the relationship back in line with the Leases and MoU and to negotiate any formal amendments to the Leases required to meet the Club's future needs.

#### **DETAILS:**

The Clubs and Administration have agreed that the lease obligations, as explained above, do not completely reflect the current use of Leederville Oval. Given that the Clubs are the sole users of the building it has been agreed that VOs and utility costs should be apportioned in accordance with the Lease, which is equally between the Clubs once any hire income is offset. In respect to the use of the oval, Administration is seeking broader community utilisation and therefore has agreed that turf maintenance should be apportioned one-third each, on the basis that Leederville Oval is available for use by the public when not required for games or training. This change will result in a cost increase for the Clubs, as shown by the table below, which compares the actual costs paid or agreed to be paid by each Club in 2015-16 and 2016-17, and the agreed costs to be paid this financial year (which are currently being paid by monthly instalments).

LEEDERVILLE OVAL COSTS FOR EACH CLUB (incl GST)					
Item	2015/16	2016/17	Estimate for 2017/18		
Turf maintenance	\$31,300.52	\$36,499.87	\$36,785.00		
Variable Outgoings	0	\$1,883.50	\$6,602.00		
Building Insurance	\$5,328.00	\$5,685.20	\$6,129.00		
Emergency Services Levy	\$3,315.50	\$3,535.36	\$3,719.00		
Water	\$6,903.08	\$6,063.86	\$13,799.00		
Power	\$17,160.81	\$19,606.00	\$42,878.00		
TOTALS	\$64,007.91	\$73,273.79	\$109,912.00		

Given the cost increase between 2015/16 and 2017/18, it is proposed that a transitional arrangement is applied in 2016/17 to allow the Clubs to adjust to the cost increase. It is noted that the Clubs are paying the estimated cost for 2017/18 by monthly instalments, as provided for in the Leases, and are up to date with all payments.

# 1. Proposed write-off

Administration adjusted turf maintenance costs in January 2015 to reflect the Lease terms (City paid \$15,000 indexed for the financial year, and balance apportioned equally between the Clubs). As the Clubs and Administration have now agreed that turf maintenance is to be apportioned one-third each (as occurred since the Lease commenced in 2004, albeit the Lease provisions) it is necessary for Administration to write-off the difference between the amounts invoiced using the Lease apportionment and the amounts to be recouped in accordance with the one-third each apportionment, as set out in **Attachment 1**.

A summary of the write-off related to turf maintenance is below:

Jan 2015- June 2015	EPFC	SFC
Amount invoiced (Lease apportionment) (incl GST)	\$16,398.42	\$16,398.42
Amount payable (one-third apportionment) (incl GST)	\$14,220.26	\$14,220.26

Difference (amount to be written off) (incl GST)	\$2,178.18	\$2,178.18
July 2015 - June 2016 Amount invoiced (Lease apportionment) (incl GST) Amount payable (one-third apportionment) (incl GST) Difference (amount to be written off) (incl GST)	EPFC \$36,987.96 \$31,300.52 \$5,687.48	SFC \$36,987.96 \$31,300.52 \$5,687.48

# 2. Proposed waiver – utilities and variable outgoings

In recognition of the increased cost of utilities and variable outgoings expenses that will result for the Clubs, Administration confirmed in a letter dated 16 March 2017 that a 50 per cent discount would be applied to any 'new' costs or apportionment of costs arising during the 2016-17 financial year, as part of a transition to lease compliance.

The 'new' costs are:

- Variable Outgoings have not been previously paid by Clubs;
- Water apportionment of charge has significantly changed; and
- Power apportionment of charge has significantly changed.

As these costs are yet to be invoiced, Administration is requesting Council approval of a waiver of 50 per cent of these 'new' costs as explained below and set out in **Attachment 2**.

A summary of the waiver is set out below:

Item	Total cost	Amount to be recouped from each Club pursuant to Lease	Amount to be recouped from each Club (* - 50% discount for 'new' costs)
Turf maintenance	\$109,499.63	\$38,786.39	\$36,499.87
Variable outgoings (maintenance and statutory compliance costs)	\$7,533.98	\$3,766.99	\$1,883.50*
Building Insurance	\$11,370.40	\$5,685.20	\$5,685.20
Emergency Services Levy	\$7,685.57	\$3,535.36	\$3,535.36
Water	\$24,255.44	\$12,127.72	\$6,063.86*
Power	\$78,424.01	\$39,212.00	\$19,606.00*
TOTALS	\$238,769.03	\$103,113.66	\$73,273.79
Difference (requested waiver for each Club) (incl GST) =		\$29,8	39.87

#### 3. Variation of Leases – turf maintenance

In order to formalise the one-third each apportionment of turf maintenance costs it is necessary for clauses 6.19(c)(ii) and (iii) of the Leases to be replaced, as shown below:

- "(i) The Town will call for tenders for the annual maintenance of the part of the Land which comprises the oval including keeping the playing surface in prime condition to a standard required for the Club's and other similar professional sports bodies' requirements.
- (ii) The Town will pay an amount of \$15,000 per annum towards the maintenance costs referred to in paragraph 6.19(c)(i). The Town's contribution will be increased each year on the anniversary of the Commencement Date by a factor equal to the percentage increase in the Consumer Price Index between the Consumer Price Index published for the quarter ending immediately prior to the previous anniversary of the Commencement Date (or the Commencement Date in the case of the first anniversary of the Commencement Date) and the quarter ending immediately prior to the current anniversary of the Commencement Date.
- (iii) The Club will pay one half of the balance of the annual costs of the maintenance referred to in clause 6.19(c)(i) to the Town upon demand, and the Town will seek payment of the remaining half from EPFC.

(ii) "The annual cost of the maintenance of the oval as referred to in clause 6.19(c)(i) will be shared equally between the City, Subiaco Football Club Inc and East Perth Football Club Inc. The costs will be paid by the Clubs in the same manner as the variable outgoings, as set out in clause 3.3."

## CONSULTATION/ADVERTISING:

Administration has met with the Clubs on a number of occasions to discuss the outstanding costs and lease provisions. The Clubs are in agreement with Administration's proposal to bring the arrangement in line with the Leases, and have paid all VO instalments for the 2017/18 financial year to date.

## LEGAL/POLICY:

Varying the apportionment of turf maintenance costs is a variation of the Leases and requires the preparation of a Deed of Variation of Lease, which must be signed and sealed by all parties. A Deed of Variation of Lease is categorised as a Category 1(a) document pursuant to the City's Policy 4.1.10 – Execution of Documents. As a consequence, the approval of the Deed of Variation of Lease is a decision reserved for Council.

The City's Delegated Authority Register 2017-18, which was adopted at the Ordinary Meeting of Council held on 27 June 2017, provides that the Chief Executive Officer can waive fees or write off money subject to the amount not exceeding \$1,000. As the amounts proposed to be waived and written off exceed \$1,000 it is necessary for Council to make this decision.

## **RISK MANAGEMENT IMPLICATIONS:**

Low / Med Administration and the Clubs have reached agreement on the use and management of Leederville Oval moving forward, and the Clubs have to date paid all 2017/18 VO and turf maintenance costs as agreed. Waiving and writing off the fees as requested by the Clubs will assist in the transition towards lease compliance and on that basis it is deemed to have a medium risk for the City.

The proposed variation of the Leases will formalise the proposed one-third apportionment of turf maintenance costs and therefore it has a low risk for the City.

# STRATEGIC IMPLICATIONS:

The outcomes associated with this Report align with the following Objectives in the City's *Strategic Community Plan 2013-2023:* 

- "2.1 Progress economic development with adequate financial resources.
  - 2.1.2 Develop and promote partnerships and alliances with key stakeholders.
  - 2.1.3 Develop business strategies that reduce reliance on rates revenue.
- 3.1 Enhance and promote community development and wellbeing
  - 3.1.6 Build capacity within the community to meet its needs.
- 4.1 Provide good strategic decision-making, governance, leadership and professional management
  - 4.1.2 Manage the organisation in a responsible, efficient and accountable manner.
  - 4.1.5 Focus on stakeholder needs, values, engagement and involvement."

# **SUSTAINABILITY IMPLICATIONS:**

Not applicable.

## FINANCIAL/BUDGET IMPLICATIONS:

Administration is requesting the following write-off and waiver of fees:

Write-off / Waiver	<b>EPFC</b>	SFC	TOTAL
Write-off Jan-June 2015 turf maintenance costs (incl GST)	\$2,178.18	\$2,178.18	\$4,356.36
Write-off 2015/16 turf maintenance costs (incl GST)	\$5.687.48	\$5.687.48	\$11.374.96

Waiver of 2016-17 utility and turf maintenance costs (incl GST)	: '	\$29,839.87	
TOTAL	\$37,705.53	\$37,705.53	<i>\$75.411.06</i>

The Clubs have agreed to immediately pay the outstanding turf maintenance and utility costs if the above writeoff and waiver is approved by Council, as set out below:

Outstanding costs	SFC	<b>EPFC</b>
Jan-Jun 2015 & 2015-16 turf maintenance	\$16,202.20	\$19,398.14
2016-17 turf and utility costs	\$38,145.74	\$38,145.74
TOTAL	\$54,347.94	\$57,543.88

This will result in no further costs being outstanding for the 2015/16 and 2016/17 financial years. Administration also notes that the Clubs have paid all VO and turf maintenance instalments for 2017/18 as agreed with the City.

#### **COMMENTS:**

Administration and the Clubs have been discussing and negotiating the future use of Leederville Oval and the payment of costs as set out in the Leases since 2014/15, with the intention of bringing the management of Leederville Oval back in line with the original terms of the Leases, or if that is not possible, varying the Leases to reflect a new arrangement that satisfies both the Clubs and the City.

The Clubs have agreed with the proposed resolution in this report and Administration considers that this is a reasonable outcome for the City and for the Clubs, and will allow facilitation to full lease compliance, as varied in respect to the turf maintenance apportionment, as soon as practical.

It is noted that in the spirit of working towards full compliance, the Clubs are up to date with the payment of all lease costs for the 2017/18 financial year.

The Clubs have also confirmed that the outstanding turf maintenance balance (\$19,398.20 for EPFC and \$16,202.26 for SFC) and the outstanding balance of all other costs for 2016/17, which is \$38,145.74 for each Club, will be paid in full immediately if the write-off and waiver is approved by Council.

Administration recommends that Council approves the proposed write-off and waiver as recommended in order to establish a strong and collaborative approach with the Clubs, bring the payment of all outstanding costs up to date, and enable both the City and Clubs to move forward in relation to the use of Leederville Oval.

Finally, Administration notes that the City is embarking on the Leederville Oval Master Plan in the 2018/19 financial year. This may result in further changes to the Clubs' use of Leederville Oval, and potentially could require further variations to the Leases or a new lease / use arrangement. Administration will keep Council informed in respect to any changes.

		Lease apportionment	Agreed	Difference for each	
	Total cost (incl GST)	(as invoiced) payable	apportionment for	Club (to be written-	
Month	of turf maintenance	by each Club	each Club (one-third	off)	
Jan-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Feb-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Mar-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Apr-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
May-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	Jan - June 2015 write-off for each C
Jun-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	<b>\$2,178.18</b> (incl G
Jul-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Aug-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Sep-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Oct-15	\$7,110.13	\$2,733.07	\$2,370.04	\$363.03	
Nov-15	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Dec-15	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Jan-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Feb-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Mar-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Apr-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
May-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	
Jun-16	\$7,110.13	\$2,720.71	\$2,370.04	\$350.67	2015/16 write-off for each Club
2016 Top Dressing	\$8,580.00	\$4,290.00	\$2,860.00	\$1,430.00	<b>\$5,687.48</b> (incl G
TOTALS (incl GST)	\$136,562.34	\$53,386.38	\$45,520.72	\$7,865.66	
			·		'
Amount paid by EPFC	for Jan-June 2015 & 2	015/16 Turf Maintence		\$26,122.58	
Amount owing by EP	FC (\$45.520.72 - \$26,12	22.58)		\$19,398.14	
Amount paid by SFC J	an-June 2015 & 2015/	16 Turf Maintenance		\$29,318.52	
Amount owing by SFO	C (\$45,520.72 - \$29,318	3.52)		\$16,202.20	
OTAL DIEEERENCE A	MOUNT INVOICED - A	MOUNT DAVABLE (MIDIT	E OLL)	\$15,731.32	

LEEDERVILLE OVAL TURF & VARIABLE OUTGOING COSTS FOR 2016-17 (incl GST)							
		·	Revised amount to be recouped from each Club (incl 50% discount	Amount already paid by Clubs (29 May 2017			
Item	Total cost	to Lease	for 'new' costs)	invoice)			
Turf maintenance	\$109,499.63	\$38,786.39	\$36,499.87	\$23,804.55			
Variable outgoings							
(maintenance & statutory							
compliance costs)	\$7,533.98	\$3,766.99	\$1,883.50	\$1,210.00			
Building Insurance	\$11,370.40	\$5,685.20	\$5,685.20	\$2,705.00			
Emergency Services Levy	\$7,685.57	\$3,535.36	\$3,535.36	\$1,805.50			
Water	\$24,255.44	\$12,127.72	\$6,063.86	\$5,603.00			
Power	\$78,424.01	\$39,212.00	\$19,606.00				
TOTALS	\$238,769.03	\$103,113.66	\$73,273.79	\$35,128.05			
Difference (Waiver) (incl GST	·) =	\$2					
Balance owing by each Club (	(incl GST) =	\$38,145.74					

# 7.3 INVESTMENT REPORT AS AT 28 FEBRUARY 2018

TRIM Ref: D18/34570

Author: Sheryl Teoh, Accounting Officer

Authoriser: Kerryn Batten, Director Corporate Services

Attachments: 1. Investment Report I

## RECOMMENDATION:

That Council NOTES the Investment Report for the month ended 28 February 2018 as detailed in Attachment 1.

## **PURPOSE OF REPORT:**

To advise Council of the level of investment funds and operating funds available, the distribution of surplus funds in investments and the interest earned to date.

## **BACKGROUND:**

Surplus funds are invested in Bank Term Deposits for various terms, to maximise investment returns in compliance with good governance, legislative requirements and Council's Investment Policy No 1.2.4. Details are attached in **Attachment 1**.

The City's investment portfolio is diversified across several financial Institutions in accordance with the Investment Policy.

## **DETAILS:**

Total funds held for the period ended 28 February 2018 including on call in the City's operating account were \$39,217,278; compared to \$34,028,716 for the period ending 28 February 2017.

Total Investments for the period ended 28 February 2018 were \$36,665,928 as compared to \$36,147,499 for the prior month end; and \$32,316,251 for the period ending 28 February 2017.

Investment comparison table:

Month	201	6/17	201	7/18
Ended	Total Funds Held	Total Investments	Total Funds Held	Total Investments
July	\$19,683,412	\$18,420,252	\$23,433,728	\$21,212,649
August	\$26,167,645	\$22,573,297	\$30,161,860	\$27,714,651
September	\$36,754,571	\$34,302,896	\$40,305,364	\$37,944,911
October	\$37,581,885	\$34,521,542	\$41,087,462	\$38,947,823
November	\$37,034,885	\$35,775,011	\$41,716,473	\$39,482,047
December	\$33,692,431	\$31,165,443	\$38,768,084	\$37,065,389
January	\$34,645,041	\$33,201,749	\$39,498,741	\$36,147,499
February	\$34,028,716	\$32,316,251	\$39,217,278	\$36,665,928
March	\$32,070,200	\$31,424,409		
April	\$30,661,122	\$26,206,328		
May	\$27,412,051	\$25,718,292		
June	\$24,670,461	\$23,533,279		

Total accrued interest earned on Investments as at 28 February 2018:

	Adopted	YTD	YTD	% of YTD
	Budget	Budget	Actual	Budget
Municipal	\$414,960	\$306,590	\$349,505	114.00%
Reserve	\$258,420	\$161,740	\$159,310	98.50%
Sub-total	\$673,380	\$468,330	\$508,815	108.64%
Leederville Gardens Inc Surplus Trust*	\$0	\$0	\$93,656	0.00%
Total	\$673,380	\$468,330	\$602,471	128.64%

<sup>\*</sup>Interest estimates for Leederville Gardens Inc Surplus Trust were not included in the 2017/18 Budget as actual interest earned is held in Trust and restricted.

# **CONSULTATION/ADVERTISING:**

Not applicable.

# LEGAL/POLICY:

The power to invest is governed by the Local Government Act 1995.

#### 6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) deleted]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally provide for the management of those investments.

Further controls are established through the following provisions in the Local Government (Financial Management) Regulations 1996:

# 19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

# 19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

## authorised institution means —

- (a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 3 years;

- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

To further guide the prudent and responsible investment of the City's funds, Council has adopted the City's Investment Policy No. 1.2.4, which delegates the authority to invest surplus funds to the Chief Executive Officer or his delegate.

Administration has established guidelines for the management of the City's investments, including the following ratings table:

Short Term Rating (Standard & Poor's) or	Direct Investments Maximum % with any one institution		Managed Funds Maximum % with any one institution			% of Total folio
Equivalent	Policy	Actual	Policy	Actual	Policy	Actual
A1+	30%	19.6%	30%	Nil	90%	44.7%
A1	25%	0.0%	30%	Nil	80%	0.0%
A2	20%	16.2%	n/a	Nil	60%	55.3%

<sup>\*</sup>As per subtotals on Attachment 1

## **RISK MANAGEMENT IMPLICATIONS:**

#### Moderate:

Funds are invested with various financial institutions with high Long Term and Short Term Rating (Standard & Poor's or equivalent), obtaining more than three quotations for each investment. These investment funds are spread across various institutions and invested as Term Deposits from one to twelve months to reduce risk.

# STRATEGIC IMPLICATIONS:

In keeping with the City's Strategic Plan 2013-2023:

- "4.1 Provide good strategic decision-making, governance, leadership and professional management:
  - 4.1.2 Manage the organisation in a responsible, efficient and accountable manner;
    - (a) Continue to adopt best practice to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced."

# **SUSTAINABILITY IMPLICATIONS:**

Not applicable.

# FINANCIAL/BUDGET IMPLICATIONS:

The financial implications of this report are as noted in the details and comments section of the report. Overall the conclusion can be drawn that appropriate and responsible measures are in place to protect the City's financial assets and to ensure the accountability of management.

# **COMMENTS:**

The funds for investment have increased from the previous period due to excess funds available from receipt of rates revenue after creditors and other payments.

The City has obtained a weighted average interest rate of 2.55% for current investments including the operating account; and 2.63% excluding the operating account. The Reserve Bank 90 days Accepted Bill rate for February 2018 is 1.77%.

As at 28 February 2018, the City's total investment earnings excluding the Leederville Gardens Inc. Surplus Trust income exceed the year to date budget estimate by \$40,485 (8.64%).

In response to the amendment to the City's Investment Policy that provided preference "is to be given to investments with institutions that have been assessed to have no current record of funding fossil fuels, providing that doing so will secure a rate of return that is at least equal to alternatives offered by other institutions", Administration has actively sought investment offerings from relevant institutions.

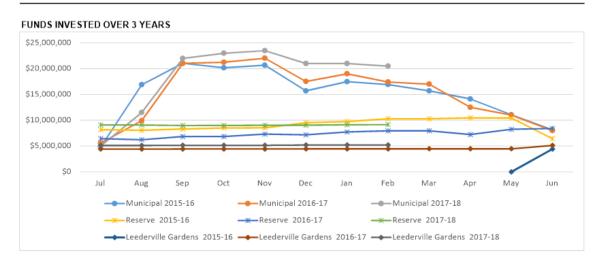
It is of note that in September 2017, the City added Bank Australia Ltd to the list of non-fossil fuel lending institutions utilised and further funds were invested with them during this reporting period. As a result, 55.31% of the City's investments were held in non-fossil fuel lending institutions as at 28 February 2018.

The investment report (Attachment 1) consists of:

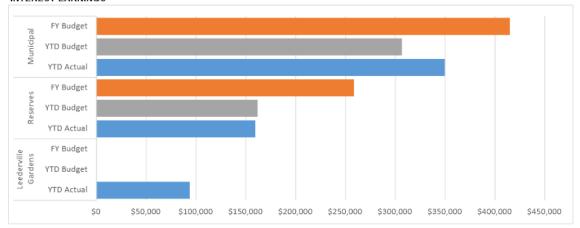
- Investment Performance & Policy Compliance Charts;
- Investment Portfolio;
- Investment Interest Earnings; and
- Current Investment Holding.

# CITY OF VINCENT INVESTMENT PERFORMANCE AS AT 28 FEBRUARY 2018

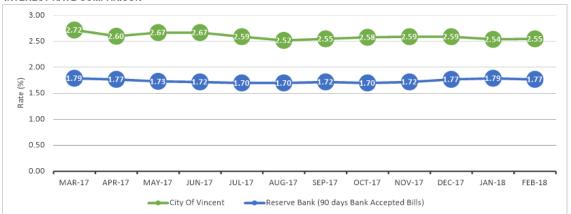




#### INTEREST EARNINGS



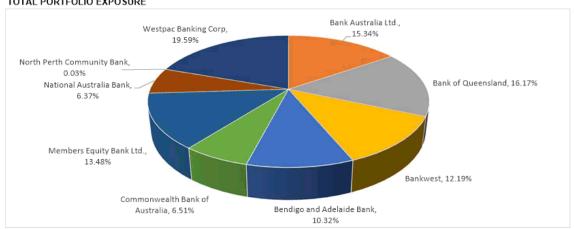




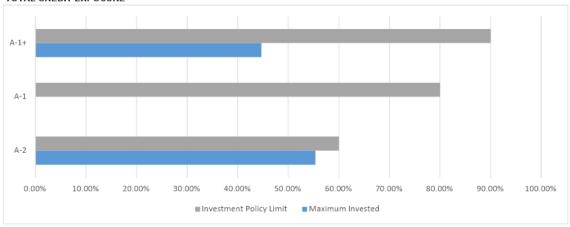
# CITY OF VINCENT INVESTMENT POLICY COMPLIANCE AS AT 28 FEBRUARY 2018



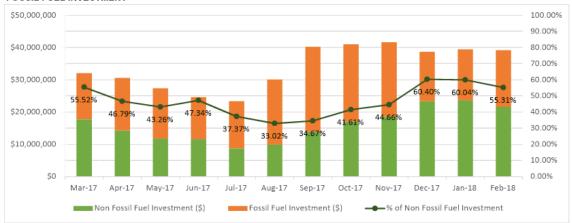




#### TOTAL CREDIT EXPOSURE







# CITY OF VINCENT INVESTMENT PORTFOLIO AS AT 28 FEBRUARY 2018



	Municipal	Reserve	Trust	Leederville Gardens Inc	Total	Total
	\$	\$	\$	Surplus Trust \$	\$	%
BY INVESTMENT HOLDINGS			•			
Operating Accounts	2,471,075	(76,285)	156,560	0	2,551,350	6.5%
Term Deposits	20,500,000	9,147,829	1,800,000	5,207,099	36,654,928	93.5%
Shares	11,000	0	0	0	11,000	0.0%
	22,982,075	9,071,544	1,956,560	5,207,099	39,217,278	100.0%
BY INSTITUTION						
ANZ Banking Group	0	0	0	0	0	0.0%
Bank Australia Ltd.	5,500,000	516,398	0	0	6,016,398	15.3%
Bank of Queensland	4,500,000	1,840,990	0	0	6,340,990	16.2%
Bankwest	4,000,000	782,110	0	0	4,782,110	12.2%
Bendigo and Adelaide Bank	0	2,665,044	0	1,381,783	4,046,827	10.3%
Commonwealth Bank of Australia	2,471,075	(76,285)	156,560	0	2,551,350	6.5%
Members Equity Bank Ltd.	1,500,000	762,760	1,000,000	2,023,063	5,285,823	13.5%
National Australia Bank	2,500,000	0	0	0	2,500,000	6.4%
North Perth Community Bank	11,000	0	0	0	11,000	0.0%
Suncorp-Metway Ltd.	0	0	0	0	0	0.0%
Westpac Banking Corp	2,500,000	2,580,527	800,000	1,802,253	7,682,780	19.6%
	22,982,075	9,071,544	1,956,560	5,207,099	39,217,278	100.0%
DV CDEDIT DATING C (CHODT TEDM IC	eue)					
BY CREDIT RATINGS (SHORT-TERM IS A-1+	11,471,075	3,286,352	956,560	1,802,253	17,516,240	44.7%
A-1	11,471,075	3,200,352	950,560	1,602,255	17,510,240	0.0%
A-2	11,511,000	5,785,192	1,000,000	3,404,846	21,701,038	55.3%
	22,982,075	9,071,544	1,956,560	5,207,099	39,217,278	100.0%
BY TERMS						
0-30 days	2,471,075	(76,285)	156,560	0	2,551,350	6.5%
31-90 days	0	0	0	0	0	0.0%
91-180 days	14,000,000	782,110	0	0	14,782,110	37.7%
181-270 days	6,500,000	0	500,000	0	7,000,000	17.8%
270-365 days	0	8,365,719	1,300,000	3,825,316	13,491,035	34.4%
> 1 year	11,000 22,982,075	9,071,544	1,956,560	1,381,783 <b>5,207,099</b>	1,392,783 <b>39,217,278</b>	3.6%
	22,302,013	9,071,544	1,956,560	5,207,099	39,217,270	100.076
BY MATURITY						
0-30 days	7,471,075	448,376	1,156,560	756,707	9,832,718	25.1%
31-90 days	6,500,000	1,239,947	0	0	7,739,947	19.7%
91-180 days	9,000,000	2,892,044	300,000	1,381,783	13,573,827	34.6%
181-270 days	0	1,844,715	500,000	1,045,546	3,390,261	8.6%
270-365 days	0	2,646,462	0	2,023,063	4,669,525	11.9%
> 1 year	11,000	0	0	0	11,000	0.0%
	22,982,075	9,071,544	1,956,560	5,207,099	39,217,278	100.0%
BY FOSSIL FUEL EXPOSURE						
Fossil Fuel Lending	11,482,075	3,286,352	956,560	1,802,253	17,527,240	44.7%
Non Fossil Fuel Lending	11,500,000	5,785,192	1,000,000	3,404,846	21,690,038	55.3%
	22,982,075	9,071,544	1,956,560	5,207,099	39,217,278	100.0%
		,	, ,	,,	, ,	

# CITY OF VINCENT INVESTMENT INTEREST EARNINGS AS AT 28 FEBRUARY 2018



	YTD 28/02/2018 \$	YTD 28/02/2017 \$	FY 2017/18 \$	FY 2016/17 \$
MUNICIPAL FUNDS				
Budget	306,590	315,000	414,960	436,000
Interest Earnings	349,505	350,288	349,505	486,092
% Income to Budget	114.00%	111.20%	84.23%	111.49%
RESERVE FUNDS				
Budget	161,740	126,000	258,420	206,000
Interest Earnings	159,310	132,974	159,310	205,608
% Income to Budget	98.50%	105.53%	61.65%	99.81%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	93,656	87,425	93,656	140,391
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	468,330	441,000	673,380	642,000
Interest Earnings	602,471	570,687	602,471	832,091
% Income to Budget	128.64%	129.41%	89.47%	129.61%
Variance	134,141	129,687		190,091
% Variance to Budget	28.64%	29.41%		29.61%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS	TRUST)			
Budget	468,330	441,000	673,380	642,000
Interest Earnings	508,815	483,262	508,815	691,700
% Income to Budget	108.64%	109.58%	75.56%	107.74%
Variance	40,485	42,262		49,700
% Variance to Budget	8.64%	9.58%		7.74%

# CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 28 FEBRUARY 2018



Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principa
OPERATING AC	COUNTS					
Municipal	Commonwealth Bank of Australia					2,471,075
Reserve	Commonwealth Bank of Australia					(76,285
Trust	Commonwealth Bank of Australia					156,560
Total Operating	Funds					2,551,350
SHARES						
Municipal	North Perth Community Bank	23/11/2001				11,000
Total Shares						11,000
TERM DEROCITION						
TERM DEPOSITS	<u>S</u> dens In Westpac Banking Corp	07/03/2017	01/03/2018	359	2.78%	756.707
Trust	Westpac Banking Corp	09/03/2017	06/03/2018	362	2.70%	500,000
Municipal	National Australia Bank	03/10/2017	06/03/2018	154	2.56%	500,000
Reserve	Bank of Queensland	11/05/2017	12/03/2018	305	2.65%	524,66
Trust	Members Equity Bank Ltd.	13/06/2017	13/03/2018	273	2.66%	500.00
Municipal	National Australia Bank	28/09/2017	13/03/2018	166	2.57%	1,000,000
Municipal	Bank of Queensland	14/09/2017	19/03/2018	186	2.55%	2,500,00
Municipal	National Australia Bank	10/10/2017	26/03/2018	167	2.55%	1,000,00
Municipal	Westpac Banking Corp	03/10/2017	03/04/2018	182	2.69%	500,00
Reserve	Bendigo and Adelaide Bank	11/05/2017	09/04/2018	333	2.65%	524,66
Municipal	Bank of Queensland	18/10/2017	09/04/2018	173	2.60%	1,000,00
Municipal	Bank Australia Ltd.	31/10/2017	16/04/2018	167	2.70%	500,00
Municipal	Bank of Queensland	18/10/2017	23/04/2018	187	2.60%	1,000,00
Municipal	Bank Australia Ltd.	09/11/2017	30/04/2018	172	2.70%	500,00
Reserve	Bendigo and Adelaide Bank	07/06/2017	07/05/2018	334	2.65%	715,28
Municipal	Bank Australia Ltd.	03/11/2017	07/05/2018	185	2.70%	1,000,00
Municipal	Bank Australia Ltd.	17/11/2017	14/05/2018	178	2.70%	500,00
Municipal	Bank Australia Ltd.	09/11/2017	21/05/2018	193	2.70%	1,000,00
Municipal	Members Equity Bank Ltd.	17/11/2017	28/05/2018	192	2.62%	500,00
Trust	Westpac Banking Corp	06/09/2017	04/06/2018	271	2.72%	300,00
Municipal	Bankwest	22/12/2017	05/06/2018	165	2.55%	1,000,00
	dens In Bendigo and Adelaide Bank	07/06/2017	12/06/2018	370	2.75%	1,381,78
Reserve	Bank of Queensland	25/07/2017	12/06/2018	322	2.70%	696,82
Municipal	Bankwest	22/12/2017	12/06/2018	172	2.55%	500,00
Municipal	Bank Australia Ltd.	22/12/2017	18/06/2018	178	2.70%	2,000,00
Municipal	Westpac Banking Corp	01/02/2018	18/06/2018	137	2.53%	1,000,00
Reserve	Bankwest	17/01/2018	25/06/2018 25/06/2018	159	2.55%	782,11 500,00
Municipal Municipal	Westpac Banking Corp Members Equity Bank Ltd.	14/02/2018 16/01/2018	02/07/2018	131 167	2.52% 2.65%	1,000,00
Municipal	Bankwest	17/01/2018	02/07/2018	166	2.55%	1,000,00
Municipal	Westpac Banking Corp	14/02/2018	09/07/2018	145	2.52%	500,00
Reserve	Westpac Banking Corp	25/07/2017	10/07/2018	350	2.73%	696,82
Municipal	Bankwest	23/02/2018	16/07/2018	143	2.45%	1,000,00
Municipal	Bankwest	23/02/2018	23/07/2018	150	2.50%	500,00
Reserve	Bendigo and Adelaide Bank	08/08/2017	06/08/2018	363	2.70%	716,28
Trust	Members Equity Bank Ltd.	14/12/2017	03/09/2018	263	2.62%	500,00
	dens In Westpac Banking Corp	06/09/2017	06/09/2018	365	2.77%	1,045,54
Reserve	Bank Australia Ltd.	14/09/2017	10/09/2018	361	2.80%	516,39
Reserve	Bank of Queensland	10/10/2017	09/10/2018	364	2.60%	619,50
Reserve	Bendigo and Adelaide Bank	09/11/2017	06/11/2018	362	2.65%	708,81
Leederville Gar	dens In Members Equity Bank Ltd.	14/12/2017	03/12/2018	354	2.61%	2,023,06
Reserve	Members Equity Bank Ltd.	14/12/2017	10/12/2018	361	2.61%	762,76

# CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 28 FEBRUARY 2018



Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
Reserve	Westpac Banking Corp	14/02/2018	14/01/2019	334	2.60%	941,851
Reserve	Westpac Banking Corp	14/02/2018	11/02/2019	362	2.60%	941,851
Total Term Deposits						36,654,928
T. III						20 247 270
Total Investment						39,217,278

# 7.4 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 2 FEBRUARY 2018 TO 28 FEBRUARY 2018

TRIM Ref: D18/35199

Author: Nikki Hirrill, Accounts Payable Officer

Authoriser: Kerryn Batten, Director Corporate Services

Attachments: 1. Payments by EFT February 2018 J

2. Payments by Cheque February 2018 J

3. Payments by Credit Card February 2018 J

## **RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 2 February 2018 to 28 February 2018 as detailed in attachment 1, 2 and 3 as summarised below:

Cheque Numbers 82087 - 82164	\$95,200.72
Cancelled cheques	\$0.00
EFT Documents 2202 - 2212	\$3,078,597.96
Payroll	\$1,220,449.04

## **Direct Debits**

•	Lease Fees	\$385.00
•	Loan Repayments	\$0.00
•	Bank Fees and Charges	\$11,728.30
•	Credit Cards	\$4,963.23

Total Direct Debit \$17,076.53

Total Accounts Paid \$4,411,324.25

# **PURPOSE OF REPORT:**

To present to Council the expenditure and list of accounts paid for the period 2 February 2018 to 28 February 2018.

# **BACKGROUND:**

Council has delegated to the Chief Executive Officer (Delegation No. 1.14) the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

## **DETAILS:**

The Schedule of Accounts paid for the period 2 February 2018 to 28 February 2018, covers the following:

FUND	CHEQUE NUMBERS/ PAY PERIOD	AMOUNT
Municipal Account (Attachment 1, 2 a	nd 3)	
Cheques	82087 - 82164	\$95,200.72
Cancelled Cheques		\$0.00
EFT Payments	2202 - 2212	\$3,078,597.96
Sub Total		\$3,173,798.68
Transfer of Payroll by EFT	06/02/18	\$585,697.68
	20/02/18	\$629,405.25
	22/02/18 Ad hoc	\$3,540.25
	27/02/18 Ad hoc	\$1,805.86
	February 2018	\$1,220,449.04
Bank Charges and Other Direct Debits	s	
Lease Fees		\$385.00
Loan Repayments		\$0.00
Bank Charges – CBA		\$11,728.30
Credit Cards		\$4,963.23
Total Bank Charges and Other Direct	Debits (Sub Total)	\$17,076.53
Total Payments		\$4,411,324.25

## **CONSULTING/ADVERTISING:**

Not applicable.

# **LEGAL/POLICY:**

Regulation 12(1) and (2) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

- 12. Payments from municipal fund or trust fund, restrictions on making
  - (1) A payment may only be made from the municipal fund or the trust fund
    - if the local government has delegated to the CEO the exercise of its power to make payments from those funds by the CEO; or
    - otherwise, if the payment is authorised in advance by a resolution of Council.
  - (2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council.

Regulation 13(1) and (3) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

# 13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -

- the payee's name;
- the amount of the payment;
- the date of the payment; and
- sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) is to be
  - presented to Council at the next ordinary meeting of Council after the list is prepared; and
  - recorded in the minutes of that meeting.

## **RISK MANAGEMENT IMPLICATIONS:**

**Low:** Management systems are in place to establish satisfactory controls, supported by internal and external audit function.

# STRATEGIC IMPLICATIONS:

Strategic Plan 2013-2023:

- "4.1 Provide good strategic decision-making, governance, leadership and professional management:
  - 4.1.2 Manage the organisation in a responsible, efficient and accountable manner;
    - (a) Continue to adopt best practice to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced."

#### SUSTAINABILITY IMPLICATIONS:

Not applicable.

## FINANCIAL/BUDGET IMPLICATIONS:

All Municipal Fund expenditure included in the list of payments is in accordance with Council's Annual Budget.

# **COMMENTS:**

If Councillors require further information on any of the payments, please contact the Manager Financial Services.

		Creditors	Report - Payments by EFT	-	
			02/2018 to 28/02/2018		
Creditor	Date	Payee	Description		Amount
2202.9132-01	06/02/2018	L A Mortimer	One off \$40 refund for smaller bin trial	\$	40.00
2202.9133-01	06/02/2018	A M Wilmot	One off \$40 refund for smaller bin trial	\$	40.00
2202.9134-01	06/02/2018	C Owens	One off \$40 refund for smaller bin trial	\$	40.00
2202.9135-01	06/02/2018	D C May	One off \$40 refund for smaller bin trial	\$	40.00
2202.9136-01	06/02/2018	L A Firth	One off \$40 refund for smaller bin trial	\$	40.00
2202.9137-01	06/02/2018	R K Deierkauf	One off \$40 refund for smaller bin trial	\$	40.00
2202.9138-01	06/02/2018	R Butcher	One off \$40 refund for smaller bin trial	\$	40.00
2202.9139-01	06/02/2018	B J Robson	One off \$40 refund for smaller bin trial	\$	40.00
2202.9140-01	06/02/2018	K Jacobs	One off \$40 refund for smaller bin trial	\$	40.00
2202.9141-01	06/02/2018	B Nodari-Stewart	One off \$40 refund for smaller bin trial	\$	40.00
2202.9142-01	06/02/2018	T J McKenna	One off \$40 refund for smaller bin trial	\$	40.00
2202.9143-01	06/02/2018	C O Clarke	One off \$40 refund for smaller bin trial	\$	40.00
2202.9144-01	06/02/2018	M T Loh	One off \$40 refund for smaller bin trial	\$	40.00
2202.9145-01	06/02/2018	J K Bruins	One off \$40 refund for smaller bin trial	\$	40.00
2202.9146-01	06/02/2018	V T Clarke	One off \$40 refund for smaller bin trial	\$	40.00
2202.9147-01	06/02/2018	H B Ventriss	One off \$40 refund for smaller bin trial	\$	40.00
2202.9148-01	06/02/2018	L V Tucker	One off \$40 refund for smaller bin trial	\$	40.00
2202.9149-01	06/02/2018	J B Baker	One off \$40 refund for smaller bin trial	\$	40.00
2202.9150-01	06/02/2018	I D Nash	One off \$40 refund for smaller bin trial	\$	40.00
2202.9151-01	06/02/2018	H P Protoolis	One off \$40 refund for smaller bin trial	\$	40.00
2202.9152-01	06/02/2018	B A Cosgrove	One off \$40 refund for smaller bin trial	\$	40.00
2202.9153-01	06/02/2018	S M Perich	One off \$40 refund for smaller bin trial	\$	40.00
2202.9154-01	06/02/2018	C E Burnaby	One off \$40 refund for smaller bin trial	\$	40.00
2202.9155-01	06/02/2018	P J Buttigieg	One off \$40 refund for smaller bin trial	\$	40.00
2202.9156-01	06/02/2018	E Prendergast	One off \$40 refund for smaller bin trial	\$	40.00
2202.9157-01	06/02/2018	J M Dimov	One off \$40 refund for smaller bin trial	\$	40.00
2202.9158-01	06/02/2018	A L Roberts	One off \$40 refund for smaller bin trial	\$	40.00
2202.9159-01	06/02/2018	S Lie	One off \$40 refund for smaller bin trial	\$	40.00
2202.9160-01	06/02/2018	V Malanczak	One off \$40 refund for smaller bin trial	\$	40.00
2202.9161-01	06/02/2018	M Bertilone	One off \$40 refund for smaller bin trial	\$	40.00
2202.9162-01	06/02/2018	K Macoboy	One off \$40 refund for smaller bin trial	\$	40.00
2202.9164-01	06/02/2018	S D Kohler	One off \$40 refund for smaller bin trial	\$	40.00
2203.2008-01	07/02/2018	Alinta Energy	Electricity and gas charges - various locations	\$	38,718.84
2203.2204-01	07/02/2018	Telstra Corporation Ltd	Telephone and internet charges	\$	1,279.16
2203.2234-01	07/02/2018	Water Corporation	Water charges	\$	11,909.78

Page 1 of 16

Creditor	Date	Payee	Description	Amount
2203.3182-01	07/02/2018	P Cicanese	Reimbursement of expenses - parking fees	\$ 50.40
2203.3215-01	07/02/2018	Les Mills	Licence fees for fitness classes	\$ 41.63
2203.3496-01	07/02/2018	Orbit Health & Fitness Solutions	Gym supplies - kettlebells	\$ 420.03
2203.4367-01	07/02/2018	Academy Services WA Pty Ltd	Pressure cleaning services	\$ 4,675.00
2203.4768-01	07/02/2018	Optus Billing Services Pty Ltd	Telephone and internet charges; replacement handset	\$ 560.73
2203.5713-01	07/02/2018	Office Line	Purchase of banquet tables	\$ 4,070.00
2203.6390-01	07/02/2018	Eric Hood Pty Ltd	Painting services - Beatty Park Leisure Centre	\$ 10,747.00
2203.7955-01	07/02/2018	Synergy	Electricity charges - various locations	\$ 4,712.20
2203.8665-01	07/02/2018	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 720.00
2203.9096-01	07/02/2018	Repair Cafe Perth Incorporated	Community funding grant	\$ 3,850.00
2203.9167-01	07/02/2018	A Kay	Reimbursement of expenses - food sampling	\$ 63.00
2204.98000-01	13/02/2018	Australian Taxation Office	Payroll deduction	\$ 180,309.00
2205.2020-01	13/02/2018	Australian Services Union	Payroll deduction	\$ 302.06
2205.2045-01	13/02/2018	Child Support Agency	Payroll deduction	\$ 1,099.92
2205.2153-01	13/02/2018	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
2205.2213-01	13/02/2018	City of Vincent	Payroll deduction	\$ 931.90
2205.2216-01	13/02/2018	City of Vincent Staff Social Club	Payroll deduction	\$ 470.00
2205.3133-01	13/02/2018	Depot Social Club	Payroll deduction	\$ 84.00
2205.6156-01	13/02/2018	Health Insurance Fund of WA	Payroll deduction	\$ 419.05
2205.8120-01	13/02/2018	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 1,574.86
2206.6524-01	15/02/2018	Cr J Topelberg	Council meeting fee	\$ 1,916.66
2206.7143-01	15/02/2018	Cr R Harley	Council meeting fee	\$ 1,916.66
2206.7862-01	15/02/2018	Mayor E Cole	Council meeting fee	\$ 7,797.33
2206.8435-01	15/02/2018	Cr D Loden	Council meeting fee	\$ 1,916.66
2206.8438-01	15/02/2018	Cr S Gontaszewski	Council meeting fee	\$ 3,223.49
2206.8449-01	15/02/2018	Cr J Murphy	Council meeting fee	\$ 1,916.66
2206.8808-01	15/02/2018	Cr J Hallett	Council meeting fee	\$ 1,916.66
2206.9018-01	15/02/2018	Cr A Castle	Council meeting fee	\$ 1,916.66
2206.9019-01	15/02/2018	Cr J Fotakis	Council meeting fee	\$ 1,916.66
2207.2008-01	14/02/2018	Alinta Energy	Electricity and gas charges - various locations	\$ 1,717.67
2207.2019-01	14/02/2018	Australia Post (Agency Commission)	Commission charges	\$ 1,381.89
2207.2029-01	14/02/2018	Bunnings Building Supplies	Hardware supplies	\$ 283.61
2207.2030-01	14/02/2018	Benara Nurseries	Supply of plants	\$ 644.16
2207.2033-01	14/02/2018	BOC Gases Australia Limited	Oxygen supplies	\$ 83.68
2207.2053-01	14/02/2018	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 1,194.09
2207.2072-01	14/02/2018	Landgate	Gross rental valuations and land enquiries	\$ 776.71
2207.2105-01	14/02/2018	Inner City Newsagency	Newspaper delivery	\$ 69.54
2207.2106-01	14/02/2018	Programmed Integrated Workforce Ltd	Temporary staff	\$ 1,548.68
2207.2113-01	14/02/2018	Kleenheat Gas	Forklift gas cylinders	\$ 128.35

Page 2 of 16

Creditor	Date	Payee	Description	Amount
2207.2119-01	14/02/2018	Line Marking Specialists	Line marking services	\$ 8,901.20
2207.2122-01	14/02/2018	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 583.39
2207.2126-01	14/02/2018	Mayday Earthmoving	Bobcat, truck and mini excavator hire	\$ 14,231.80
2207.2136-01	14/02/2018	Mindarie Regional Council	Processable and non processable waste	\$ 142,409.63
2207.2137-01	14/02/2018	Squire Patton Boggs (AU)	Professional fees - Native title claims	\$ 186.96
2207.2175-01	14/02/2018	Pro Turf Services	Plant repairs	\$ 3,789.83
2207.2189-01	14/02/2018	SAS Locksmiths	Key cutting and lock maintenance service	\$ 84.00
2207.2192-01	14/02/2018	Sigma Chemicals	Pool chemicals	\$ 5,725.73
2207.2204-01	14/02/2018	Telstra Corporation Ltd	Telephone and internet charges	\$ 77.80
2207.2221-01	14/02/2018	Turfmaster Facility Management	Turf maintenance and debris removal	\$ 21,498.13
2207.2241-01	14/02/2018	Zipform	Rates notices 17/18 - 4th instalment	\$ 8,341.89
2207.3013-01	14/02/2018	Bollinger & Co Pty Ltd	Gate repairs	\$ 1,934.01
2207.3034-01	14/02/2018	Sanax Medical & First Aid Supplies	First aid supplies	\$ 149.42
2207.3040-01	14/02/2018	Shenton Enterprises Pty Ltd	Service of AIDS memorial fountain	\$ 1,006.50
2207.3057-01	14/02/2018	European Foods Wholesalers Pty Ltd.	Beatty Park Café supplies	\$ 600.00
2207.3091-01	14/02/2018	Sam's Repairs & Maintenance	Sign installation and maintenance	\$ 2,310.00
2207.3096-01	14/02/2018	Toolmart Australia Pty Ltd	Hardware supplies	\$ 86.85
2207.3110-01	14/02/2018	Depiazzi	Mulch supplies	\$ 3,160.30
2207.3111-01	14/02/2018	PPG Industries/Taubmans Pty Ltd	Graffiti removal supplies	\$ 1,076.94
2207.3137-01	14/02/2018	WALGA	Training courses	\$ 1,527.00
2207.3144-01	14/02/2018	Caltex Australia Petroleum Pty Ltd	Fuel and oils	\$ 32,208.37
2207.3150-01	14/02/2018	Northshore Unit Inc SES	FESA contribution	\$ 10,597.40
2207.3170-01	14/02/2018	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance	\$ 3,031.59
2207.3213-01	14/02/2018	Domus Nursery	Supply of plants	\$ 453.20
2207.3215-01	14/02/2018	Les Mills	Licence fees for fitness classes	\$ 1,696.38
2207.3235-01	14/02/2018	My Best Friend Veterinary Centre	Vet services	\$ 4,109.13
2207.3239-01	14/02/2018	Award Contracting Pty Ltd	Locating services	\$ 1,463.00
2207.3246-01	14/02/2018	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 2,145.00
2207.3247-01	14/02/2018	Beacon Equipment Canning Vale	Plant repairs	\$ 455.15
2207.3254-01	14/02/2018	LIWA Aquatics	Membership fees	\$ 120.00
2207.3281-01	14/02/2018	Community Newspapers	Advertising	\$ 1,274.85
2207.3315-01	14/02/2018	RPG Auto Electrics	Plant repairs	\$ 3,057.67
2207.3359-01	14/02/2018	Department of Mines, Industry Regulation and Safety	Levy collection	\$ 17,367.61
2207.3410-01	14/02/2018	Allmark and Associates Pty Ltd	Name plates	\$ 222.20
2207.3424-01	14/02/2018	Lynford Motors Pty Ltd Osborne Park	Vehicle services and repairs	\$ 1,507.30
2207.3444-01	14/02/2018	Raeco International Pty Ltd	Library supplies	\$ 361.88
2207.3469-01	14/02/2018	Accuonboard	Equipment service	\$ 434.50
2207.3492-01	14/02/2018	The West Australian Newspaper Ltd	Newspapers for resale	\$ 114.06
2207.3511-01	14/02/2018	City of Stirling	Green waste tipping fees	\$ 556.90

Page 3 of 16

Creditor	Date	Payee	Description	Amount
2207.3560-01	14/02/2018	Winc Australia Pty Ltd	Office supplies and consumables	\$ 2,068.56
2207.3613-01	14/02/2018	Donegan Enterprises Pty Ltd	Playground repairs and maintenance - various locations	\$ 2,931.50
2207.3614-01	14/02/2018	Exclusive Trophies	Supply of brass plaques	\$ 230.30
2207.3662-01	14/02/2018	Western Resource Recovery Pty Ltd	Grease trap maintenance	\$ 738.76
2207.3711-01	14/02/2018	Rawlinsons (WA)	Surveying services	\$ 440.00
2207.3712-01	14/02/2018	Sports Turf Technology Pty Ltd	Soil analysis	\$ 385.00
2207.3757-01	14/02/2018	J & K Hopkins	Supply of office furniture	\$ 2,090.00
2207.3897-01	14/02/2018	Komatsu Australia Pty Ltd	Plant repairs	\$ 7,932.74
2207.3929-01	14/02/2018	Chittering Valley Worm Farm	Worms and castings	\$ 210.00
2207.3940-01	14/02/2018	Harvey Norman	Purchase of ice maker for café	\$ 299.00
2207.4017-01	14/02/2018	Trisley's Hydraulic Services P/L	Pool equipment maintenance	\$ 6,814.91
2207.4034-01	14/02/2018	Penske Power System	Plant repairs	\$ 4,205.53
2207.4199-01	14/02/2018	The Children's Book Council Of Australia (WA Branch)	Annual membership	\$ 60.00
2207.4214-01	14/02/2018	Kerbing West	Kerbing services	\$ 9,487.84
2207.4221-01	14/02/2018	Suez Recycling & Recovery Pty Ltd	Waste collection services	\$ 1,479.65
2207.4367-01	14/02/2018	Academy Services WA Pty Ltd	Cleaning services - various locations; washroom consumables	\$ 45,122.24
2207.4418-01	14/02/2018	West-Sure Group Pty Ltd	Cash collection services	\$ 501.60
2207.4486-01	14/02/2018	J Fondacaro	Reimbursement of expenses - diesel and jerry cans	\$ 237.44
2207.4493-01	14/02/2018	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 7,646.10
2207.4627-01	14/02/2018	Flexi Staff Pty Ltd	Temporary staff	\$ 3,042.38
2207.4642-01	14/02/2018	Meter Office Products	Paper supplies	\$ 364.10
2207.4749-01	14/02/2018	Picton Press	Printing services	\$ 1,638.43
2207.4750-01	14/02/2018	Schindler Lifts Australia Pty Ltd	Lift maintenance	\$ 1,474.00
2207.4768-01	14/02/2018	Optus Billing Services Pty Ltd	Telephone and internet charges	\$ 17.60
2207.4872-01	14/02/2018	Parkonsult Pty Ltd	Daily checks and minor maintenance	\$ 5,154.24
2207.4889-01	14/02/2018	Officeworks Superstores Pty Ltd	Office consumables	\$ 39.00
2207.4971-01	14/02/2018	Totally Workwear	Uniform supplies	\$ 851.19
2207.4992-01	14/02/2018	C L Carroll	Reimbursement of expenses - library birthday celebrations	\$ 72.00
2207.5041-01	14/02/2018	Alsco Pty Ltd	Air freshener supplies	\$ 625.61
2207.5083-01	14/02/2018	Discus Digital Print	Printing services	\$ 412.50
2207.5106-01	14/02/2018	Way Funky Company	Merchandise - BPLC	\$ 6,603.19
2207.5193-01	14/02/2018	Protector Fire Services Pty Ltd	Fire equipment service and maintenance - various locations	\$ 4,180.39
2207.5246-01	14/02/2018	Altiform Pty Ltd	Bollard supplies	\$ 2,472.80
2207.5294-01	14/02/2018	A Team Printing	Printing services	\$ 1,468.50
2207.5301-01	14/02/2018	Kott Gunning	Legal advice	\$ 17,475.37
2207.5316-01	14/02/2018	McLeods Barristers & Solicitors	Legal advice	\$ 66,734.14
2207.5398-01	14/02/2018	Subaru Osborne Park	Vehicle services and repairs	\$ 781.30
2207.5553-01	14/02/2018	Structerre Consulting Engineers	Consultancy - solar panel inspection	\$ 993.30
2207.5598-01	14/02/2018	Total Eden Pty Ltd	Geothermal system maintenance	\$ 297.00

Page 4 of 16

Creditor	Date	Payee	Description	Amount
2207.5683-01	14/02/2018	Tourism Brochure Exchange	Distribution services	\$ 165.00
2207.5700-01	14/02/2018	Jack Lockers	Locker hire	\$ 1,685.00
2207.5737-01	14/02/2018	Massey's Herd Milk Supply	Milk supplies	\$ 642.60
2207.5764-01	14/02/2018	Graffiti Force	Graffitti removal services - various locations	\$ 178.39
2207.5898-01	14/02/2018	Replants.com Pty Ltd	Supply of grass trees	\$ 1,000.00
2207.5973-01	14/02/2018	Guardian Tactile Systems Pty Ltd	Supply and install tactile paving	\$ 2,829.66
2207.6065-01	14/02/2018	Westrac Cat	Plant repairs	\$ 1,306.26
2207.6072-01	14/02/2018	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 2,076.35
2207.6217-01	14/02/2018	Leederville Cricket Club	Kidsport vouchers	\$ 250.00
2207.6218-01	14/02/2018	Devco Builders	Small maintenance and repairs - various locations	\$ 33,027.87
2207.6258-01	14/02/2018	Sanderson's Outdoor Power Equipment	Plant repairs	\$ 65.00
2207.6259-01	14/02/2018	Australian HVAC Services Pty Ltd	Airconditioning maintenance & repairs - various locations	\$ 3,984.20
2207.6383-01	14/02/2018	WC Convenience Management Pty Ltd	Maintenance exeloos	\$ 7,984.88
2207.6455-01	14/02/2018	The BBQ Man	Bin and pressure cleaning services	\$ 1,331.00
2207.6501-01	14/02/2018	Shop for Shops	Supply of swing tags	\$ 41.00
2207.6640-01	14/02/2018	Vertical Telecoms Pty Ltd	Two way radio repairs	\$ 43.56
2207.6881-01	14/02/2018	Bridgestone Select West Perth/Osborne Park	Vehicle services & repairs	\$ 1,595.97
2207.6903-01	14/02/2018	APARC Pty Ltd	Parking meter maintenance	\$ 48,620.00
2207.6922-01	14/02/2018	Spirit of the Streets Choir (Inc)	Performance at Australia Day citizenship ceremony	\$ 660.00
2207.6930-01	14/02/2018	C Boutsis	Reimbursement for retirement event	\$ 217.17
2207.6937-01	14/02/2018	Retech Rubber	Repairs to softfall	\$ 1,512.50
2207.6993-01	14/02/2018	Red Spear Pty Ltd	Welcome to Country - Citizenship ceremony	\$ 550.00
2207.7009-01	14/02/2018	JBA Survey	Surveying services	\$ 1,320.00
2207.7073-01	14/02/2018	Atom Supply	PPE supplies	\$ 388.30
2207.7118-01	14/02/2018	C Wood Distributors	Beatty Park Café supplies	\$ 779.48
2207.7189-01	14/02/2018	Steann Pty Ltd	Collect & dispose of illegally dumped goods	\$ 1,815.00
2207.7254-01	14/02/2018	Kings Metal Fabrications	Relocation of wall mounted bike rack	\$ 94.30
2207.7378-01	14/02/2018	Cundall	Consultancy services	\$ 7,700.00
2207.7384-01	14/02/2018	LGISWA	Performance based insurance adjustment	\$ 152,445.70
2207.7388-01	14/02/2018	Vorgee Pty Ltd	Merchandise - BPLC	\$ 3,350.05
2207.7399-01	14/02/2018	Briskleen Supplies Pty Ltd	Toiletry and cleaning products; sanipod service	\$ 1,582.69
2207.7431-01	14/02/2018	BM Perich	Street tree services	\$ 11,120.89
2207.7437-01	14/02/2018	Visual Inspirations Australia Pty Ltd	Supply and install Christmas trees and decorations	\$ 51,688.45
2207.7460-01	14/02/2018	RTRfm	Community funding grant	\$ 3,664.00
2207.7477-01	14/02/2018	Expo Group	Printing services	\$ 2,838.00
2207.7480-01	14/02/2018	F Sauzier	Reimbursement of expenses - gift cards	\$ 180.00
2207.7481-01	14/02/2018	Regents Commercial	Barlee Street car park - rental expense	\$ 3,049.62
2207.7505-01	14/02/2018	Imagesource	Printing services	\$ 1,301.03
2207.7510-01	14/02/2018	Northsands Resources	Fill sand supplies	\$ 1,071.81

Page 5 of 16

Creditor	Date	Payee	Description	Amount
2207.7560-01	14/02/2018	Star-Mites Gym Sports	Kidsport vouchers	\$ 440.00
2207.7572-01	14/02/2018	Compu-Stor	Records digitisation & off-site storage; document destruction	\$ 221.78
2207.7584-01	14/02/2018	Volleyball WA	Come Out and Play - Grant funding	\$ 1,000.00
2207.7593-01	14/02/2018	Yoshino Sushi	Beatty Park Café supplies	\$ 351.12
2207.7605-01	14/02/2018	Centropak	Beatty Park Café supplies	\$ 1,887.84
2207.7612-01	14/02/2018	Crimea Growers Market	Beatty Park Café supplies	\$ 642.44
2207.7654-01	14/02/2018	Worldwide Printing Solutions East Perth	Printing services	\$ 247.50
2207.7664-01	14/02/2018	Raymond Sleeman	Fitness instructor fees	\$ 341.04
2207.7733-01	14/02/2018	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$ 2,319.90
2207.7777-01	14/02/2018	Daniela Toffali	Fitness instructor fees	\$ 186.00
2207.7818-01	14/02/2018	The Pest Guys	Pest control services - various locations	\$ 1,347.71
2207.7871-01	14/02/2018	The Bin Guys	Skip bin hire	\$ 1,120.00
2207.7923-01	14/02/2018	Richard Harrison	Bee removal services	\$ 2,400.00
2207.7924-01	14/02/2018	Alerton Australia	Computer servicing and maintenance	\$ 7,481.10
2207.7950-01	14/02/2018	Rawlicious Delights	Beatty Park Café supplies	\$ 272.25
2207.7955-01	14/02/2018	Synergy	Electricity charges - various locations	\$ 76,179.65
2207.7961-01	14/02/2018	Spider Waste Collection Services Pty Ltd	Mattress collection services	\$ 1,525.70
2207.7967-01	14/02/2018	CS Legal	Debt recovery services	\$ 484.02
2207.8009-01	14/02/2018	Marketforce Express Pty Ltd	Graphic design services	\$ 596.75
2207.8040-01	14/02/2018	Wilson Security	Security services - various locations	\$ 13,131.50
2207.8118-01	14/02/2018	Vendpro Vending Services	Vending machine hire	\$ 470.80
2207.8186-01	14/02/2018	Kestral Computing Pty Ltd	Phoenix annual licence and support fee	\$ 9,900.00
2207.8298-01	14/02/2018	Befriend	Sponsorship - Expansion of Befriend social network	\$ 24,000.00
2207.8307-01	14/02/2018	MessageMedia	SMS integrating for Phoenix	\$ 146.08
2207.8392-01	14/02/2018	Aveling	Replacement white card	\$ 30.00
2207.8398-01	14/02/2018	Jean-Paul Barbier	Fitness instructor fees	\$ 356.00
2207.8403-01	14/02/2018	Challenge Chemicals Australia	Cleaning supplies	\$ 369.05
2207.8450-01	14/02/2018	Hope Community Services	Provision of Community Outreach services	\$ 5,635.30
2207.8489-01	14/02/2018	Capic	Water treatment services	\$ 93.50
2207.8490-01	14/02/2018	Subthermal	Repairs to geothermal pool pump	\$ 357.50
2207.8498-01	14/02/2018	Wheelers Books	Library books	\$ 145.95
2207.8510-01	14/02/2018	Brittany M King	Fitness instructor fees	\$ 55.00
2207.8542-01	14/02/2018	Window Shading Solutions Pty Ltd	Supply & install blinds - Royal Park Hall	\$ 4,821.40
2207.8547-01	14/02/2018	AWB Building Co.	Plumbing services - various locations	\$ 7,019.16
2207.8568-01	14/02/2018	Ergolink	Ergonomic supplies	\$ 414.70
2207.8576-01	14/02/2018	Work Metrics Pty Ltd	Online inductions	\$ 110.00
2207.8586-01	14/02/2018	Tree Amigos	Street trees & parks pruning/removal	\$ 2,828.10
2207.8593-01	14/02/2018	Colleagues Nagels	Integrated transferable parking permits	\$ 115.72
2207.8637-01	14/02/2018	GC Sales (WA)	Bin supplies	\$ 957.00

Page 6 of 16

Creditor	Date	Payee	Description	Amount
2207.8672-01	14/02/2018	Brownes Food Operations Pty Ltd	Beatty Park Café supplies	\$ 798.50
2207.8684-01	14/02/2018	Ip Khalsa Pvt Ltd	Mail delivery service	\$ 86.66
2207.8694-01	14/02/2018	Nordic Fitness Equipment	Cleaning wipes	\$ 945.00
2207.8715-01	14/02/2018	Roof Safety Solutions Pty Ltd	Supply & install height safety equipment - various locations	\$ 30,036.60
2207.8724-01	14/02/2018	Bamboo Catering	Catering services	\$ 803.44
2207.8737-01	14/02/2018	Unilever Australia Ltd	Beatty Park Café supplies	\$ 2,659.68
2207.8743-01	14/02/2018	Konica Minolta Business Solutions	Copy costs	\$ 209.68
2207.8752-01	14/02/2018	Jackie Barron	Fitness instructor fees	\$ 113.68
2207.8756-01	14/02/2018	Kevin Baruffi & Associates	Parking revenue distribution - October to December 2017	\$ 50,453.72
2207.8770-01	14/02/2018	Perth City Glass	Glass repair services	\$ 1,500.00
2207.8789-01	14/02/2018	TPG & Place Match	Professional fees	\$ 970.75
2207.8793-01	14/02/2018	Nightlife Music Pty Ltd	Crowd DJ	\$ 560.43
2207.8798-01	14/02/2018	Shane McMaster Surveys	Surveying services	\$ 1,320.00
2207.8818-01	14/02/2018	Redman Solution Pty Ltd	Trapeze licences, annual support and maintenance	\$ 16,311.24
2207.8821-01	14/02/2018	My Media Intelligence Pty Ltd	Media monitoring	\$ 687.01
2207.8822-01	14/02/2018	Newman Sienna Netball Club	Kidsport voucher	\$ 150.00
2207.8829-01	14/02/2018	InterStream Pty Ltd	Webcast and hosting service	\$ 1,386.00
2207.8845-01	14/02/2018	Gymcare	Gym equipment repairs and maintenance	\$ 997.63
2207.8854-01	14/02/2018	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 1,395.90
2207.8868-01	14/02/2018	Poolwise Living	Maintenance - Hyde Park Water Playground	\$ 3,430.10
2207.8893-01	14/02/2018	MM IT Consulting (WA) Pty Ltd	Consultancy fees	\$ 2,970.00
2207.8915-01	14/02/2018	Metal Artwork Creations	Supply of staff name badges	\$ 174.90
2207.8937-01	14/02/2018	People Sense	Counselling services	\$ 2,992.00
2207.8938-01	14/02/2018	Atmos Foods Pty Ltd	Beatty Park Café supplies	\$ 237.60
2207.8944-01	14/02/2018	RSA Signs Pty Ltd	Sign supplies	\$ 1,214.40
2207.8949-01	14/02/2018	WA Library Supplies	Library supplies	\$ 120.00
2207.8959-01	14/02/2018	KP Electric (Australia) Pty Ltd	Electrical services - various locations	\$ 6,147.65
2207.8963-01	14/02/2018	Smoke and Mirrors AV	Supply of PA system for Citizenship ceremony	\$ 745.50
2207.8964-01	14/02/2018	New Dimension Mechanical Services	Coolroom and freezer maintenance and repairs	\$ 7,777.44
2207.8967-01	14/02/2018	Boomering T/As Roxyd Pty Ltd	Basketball nets and padding - Loftus Recreation Centre	\$ 17,050.00
2207.8976-01	14/02/2018	Stott Hoare	Supply of computer monitor	\$ 225.50
2207.8977-01	14/02/2018	E Dugan	Photography services	\$ 150.00
2207.8979-01	14/02/2018	Geoff Ninnes Fong & Partners Pty Ltd	Consultancy services - Beatty Park plant room and plant	\$ 19,250.00
2207.9017-01	14/02/2018	Lucija Shearwood	Fitness instructor fees	\$ 120.00
2207.9028-01	14/02/2018	Danica Zuks Photography	Photography services	\$ 270.00
2207.9037-01	14/02/2018	Hot n Sweaty Personal Training	Fitness instructor fees	\$ 112.00
2207.9050-01	14/02/2018	HiTech Sports Pty Ltd	Supply of volleyball referee stand	\$ 1,683.00
2207.9051-01	14/02/2018	A S Haemmerle	Fitness instructor fees	\$ 60.00
		S F Taylor		

Page 7 of 16

Creditor	Date	Payee	Description	Amount
2207.9056-01	14/02/2018	Dalin Electrical Controls	Service geothermal control system	\$ 1,122.00
2207.9068-01	14/02/2018	ATTAR Advanced Technology Testing and Research	Wet pendulum test	\$ 473.00
2207.9083-01	14/02/2018	Phoebe Phillips	Weaving workshop	\$ 415.00
2207.9095-01	14/02/2018	Western Australian Flying Disc Association	Come Out and Play - Grant funding	\$ 1,000.00
2207.9130-01	14/02/2018	Frostbland Pty Ltd	Merchandise - BPLC	\$ 1,133.93
2207.9165-01	14/02/2018	Vigilant Traffic Management Group Pty Ltd	Traffic management services	\$ 9,794.00
2207.9173-01	14/02/2018	West Coast Titans Basketball	Kidsport voucher	\$ 200.00
2207.9188-01	14/02/2018	Scorpions Netball Club	Kidsport voucher	\$ 150.00
2207.9189-01	14/02/2018	K Smith	Reimbursement of gym membership - now staff member	\$ 262.33
2207.9199-01	14/02/2018	Rescope Project (Understandascope Ltd)	Community grant funding	\$ 3,125.00
2208.9174-01	19/02/2018	J Rumble	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9175-01	19/02/2018	D Stephenson	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9176-01	19/02/2018	J D Gauntlett	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9177-01	19/02/2018	G J Kirkby	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9178-01	19/02/2018	J J Astone	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9179-01	19/02/2018	A M Liehne	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9180-01	19/02/2018	S B Wilson	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9181-01	19/02/2018	F J Mackie	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9182-01	19/02/2018	K M Baker	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9183-01	19/02/2018	R Gilbert	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9184-01	19/02/2018	A P Johnston	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9185-01	19/02/2018	J L Sangalli	One off \$40 refund for smaller bin trial	\$ 40.00
2208.9186-01	19/02/2018	M Kearney	One off \$40 refund for smaller bin trial	\$ 40.00
2209.1000-01	22/02/2018	WA Local Government Super Plan Pty Ltd	Superannuation	\$ 129,953.84
2209.5677-01	22/02/2018	Australian Super Pty Ltd	Superannuation	\$ 19,842.36
2209.5728-01	22/02/2018	Cbus Trustee	Superannuation	\$ 1,794.91
2209.5789-01	22/02/2018	Retail Employees Superannuation Trust	Superannuation	\$ 7,967.33
2209.5818-01	22/02/2018	CARE Super Pty Ltd	Superannuation	\$ 93.94
2209.5837-01	22/02/2018	Commonwealth Bank Superannuation Savings Account	Superannuation	\$ 322.57
2209.5863-01	22/02/2018	Unisuper Limited	Superannuation	\$ 3,182.37
2209.5894-01	22/02/2018	Asgard	Superannuation	\$ 2,252.95
2209.5904-01	22/02/2018	AMP SuperLeader	Superannuation	\$ 496.66
2209.5905-01	22/02/2018	BT Business Super	Superannuation	\$ 2,244.34
2209.5966-01	22/02/2018	First State Super	Superannuation	\$ 288.99
2209.6040-01	22/02/2018	Bistona Pty Ltd	Superannuation	\$ 1,291.73
2209.6117-01	22/02/2018	BT Super For Life	Superannuation	\$ 221.76
2209.6137-01	22/02/2018	HostPlus	Superannuation	\$ 6,644.68
2209.6262-01	22/02/2018	HESTA Super Fund	Superannuation	\$ 1,106.53
2209.6308-01	22/02/2018	BT Super for Life	Superannuation	\$ 263.79

Page 8 of 16

Creditor	Date	Payee	Description	Amount
2209.6391-01	22/02/2018	Colonial First State	Superannuation	\$ 660.38
2209.6504-01	22/02/2018	ANZ One Answer Personal Super	Superannuation	\$ 320.36
2209.6520-01	22/02/2018	BT Lifetime Super Employer Plan	Superannuation	\$ 104.54
2209.6659-01	22/02/2018	MLC Masterkey Superannuation	Superannuation	\$ 597.21
2209.6682-01	22/02/2018	Telstra Super Pty Ltd	Superannuation	\$ 488.80
2209.6685-01	22/02/2018	Fondacaro Superfund	Superannuation	\$ 1,628.11
2209.6769-01	22/02/2018	Concept One the Industry Superannuation Fund	Superannuation	\$ 356.10
2209.6836-01	22/02/2018	MLC Navigator Retirement Plan - Superannuation Service	Superannuation	\$ 2,138.48
2209.6918-01	22/02/2018	LUCRF Super	Superannuation	\$ 512.09
2209.6925-01	22/02/2018	BT Super for Life	Superannuation	\$ 148.52
2209.7013-01	22/02/2018	Spectrum Super	Superannuation	\$ 537.92
2209.7216-01	22/02/2018	Sunsuper Superannuation	Superannuation	\$ 1,779.55
2209.7277-01	22/02/2018	Colonial First State First Choice Personal Super	Superannuation	\$ 542.99
2209.7548-01	22/02/2018	IOOF Portfolio Service Superannuation Fund	Superannuation	\$ 263.12
2209.7632-01	22/02/2018	AMP Flexible Super	Superannuation	\$ 1,269.93
2209.7640-01	22/02/2018	Commonwealth Personal Superannuation and Rollover Plan	Superannuation	\$ 254.87
2209.7708-01	22/02/2018	Q Super (Employer Express SuperChoice)	Superannuation	\$ 454.91
2209.7720-01	22/02/2018	LGsuper	Superannuation	\$ 1,873.58
2209.7768-01	22/02/2018	Australian Ethical	Superannuation	\$ 158.28
2209.7801-01	22/02/2018	ANZ Smart Choice Super (OnePath MasterFund)	Superannuation	\$ 1,133.44
2209.8029-01	22/02/2018	Kinetic Superannuation	Superannuation	\$ 1,560.33
2209.8060-01	22/02/2018	Essential Super	Superannuation	\$ 1,373.18
2209.8091-01	22/02/2018	Colonial First State - First Choice Employer Super	Superannuation	\$ 376.82
2209.8124-01	22/02/2018	Defence Bank Super	Superannuation	\$ 1,287.66
2209.8189-01	22/02/2018	Enterprise Super	Superannuation	\$ 279.87
2209.8358-01	22/02/2018	AMP CustomSuper	Superannuation	\$ 719.51
2209.8405-01	22/02/2018	Wealth Personal Superannuation and Pension Fund	Superannuation	\$ 864.40
2209.8543-01	22/02/2018	GESS Superannuation Fund	Superannuation	\$ 513.12
2209.8594-01	22/02/2018	The Trustee for Ruby Super Fund	Superannuation	\$ 932.44
2209.8725-01	22/02/2018	Shatahjad Superannuation Fund	Superannuation	\$ 1,071.17
2209.8804-01	22/02/2018	MLC Super Fund	Superannuation	\$ 1,252.48
2209.8863-01	22/02/2018	Netwealth Superannuation Master Fund	Superannuation	\$ 488.80
2209.8881-01	22/02/2018	The Equipsuper Superannuation Fund	Superannuation	\$ 215.41
2209.8882-01	22/02/2018	Trustee for Local Government Super	Superannuation	\$ 604.65
2210.2050-01	22/02/2018	City Of Perth Superannuation	Superannuation	\$ 14,298.43
2211.2136-01	21/02/2018	Mindarie Regional Council	Non processable waste	\$ 8,302.93
2211.2204-01	21/02/2018	Telstra Corporation Ltd	Telephone and internet charges	\$ 19.25
2211.3066-01	21/02/2018	Royal Life Saving Society	Staff training course	\$ 1,120.00
2211.4017-01	21/02/2018	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance	\$ 261.12

Page 9 of 16

Creditor	Date	Payee	Description	Amount
2211.4486-01	21/02/2018	J Fondacaro	Reimbursement of expenses - refreshments	\$ 180.00
2211.4627-01	21/02/2018	Flexi Staff Pty Ltd	Temporary staff	\$ 8,328.67
2211.5936-01	21/02/2018	Outsource Business Support Solutions Pty Ltd	Technical support to Authority system	\$ 1,155.00
2211.6733-01	21/02/2018	1905 Coffee on Newcastle	Catering services	\$ 374.00
2211.6818-01	21/02/2018	LGIS Risk Management	Risk management services	\$ 4,369.20
2211.6933-01	21/02/2018	Mackay Urbandesign	Design advisory fee	\$ 660.00
2211.7190-01	21/02/2018	Chindarsi Architects	Design advisory fee	\$ 660.00
2211.7488-01	21/02/2018	Natale Security Services	Security services	\$ 330.00
2211.7948-01	21/02/2018	Project Blak	Fringe Leederville - tree lighting	\$ 15,345.00
2211.8364-01	21/02/2018	Complete Aquatic Services	HVAC service - October to December 2017	\$ 12,573.00
2211.8547-01	21/02/2018	AWB Building Co.	Plumbing services - various locations	\$ 713.08
2211.8559-01	21/02/2018	Horizon Yoga	Fitness instructor fees	\$ 1,722.60
2211.8647-01	21/02/2018	Ron Gardner	Box gutter cleaning	\$ 330.00
2211.8810-01	21/02/2018	Australia Post	Postage charges	\$ 11,992.11
2211.8834-01	21/02/2018	SIA Architects Pty Ltd	Design advisory fee	\$ 1,650.00
2211.8890-01	21/02/2018	Vigilant Traffic Management	Traffic management services	\$ 1,110.00
2211.8940-01	21/02/2018	Global Industrial	Supply of toolbox for truck	\$ 394.43
2211.8977-01	21/02/2018	E Dugan	Reimbursement of expenses - first aid refresher course	\$ 99.00
2211.9200-01	21/02/2018	K Chaudhari	Reimbursement of expenses - study assistance	\$ 172.09
2211.9203-01	21/02/2018	G Gibson	Reimbursement of expenses - staff uniform	\$ 205.97
2211.9210-01	21/02/2018	S Meagher	Refund of infrastructure bond	\$ 2,000.00
2212.2007-01	28/02/2018	Aline Brick Paving	Brick paving services	\$ 5,489.00
2212.2008-01	28/02/2018	Alinta Energy	Electricity and gas charges - various locations	\$ 47,899.90
2212.2029-01	28/02/2018	Bunnings Building Supplies	Hardware supplies	\$ 418.51
2212.2030-01	28/02/2018	Benara Nurseries	Supply of plants	\$ 1,477.30
2212.2033-01	28/02/2018	BOC Gases Australia Limited	CO2 for beverage	\$ 1,130.81
2212.2043-01	28/02/2018	Chadson Engineering Pty Ltd	Repairs to aquatic wheel chairs	\$ 119.35
2212.2052-01	28/02/2018	Cobblestone Concrete	Concrete path repairs - various locations	\$ 15,125.00
2212.2053-01	28/02/2018	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 1,238.35
2212.2072-01	28/02/2018	Landgate	Gross rental valuations	\$ 148.71
2212.2074-01	28/02/2018	Dickies Tree Service	Tree lopping services - various locations	\$ 27,038.44
2212.2085-01	28/02/2018	Farinosi & Sons Pty Ltd	Hardware supplies	\$ 133.70
2212.2105-01	28/02/2018	Inner City Newsagency	Newspaper delivery	\$ 107.88
2212.2106-01	28/02/2018	Programmed Integrated Workforce Ltd	Temporary staff	\$ 2,448.88
2212.2119-01	28/02/2018	Line Marking Specialists	Line marking services	\$ 6,051.15
2212.2122-01	28/02/2018	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 2,419.89
2212.2126-01	28/02/2018	Mayday Earthmoving	Bobcat, truck and mini excavator hire	\$ 5,486.25
2212.2136-01	28/02/2018	Mindarie Regional Council	Processable and non processable waste	\$ 130,757.22
2212.2165-01	28/02/2018	Perth Patterned Concrete	Concrete stencilling services	\$ 1,507.00

Page 10 of 16

Creditor	Date	Payee	Description	Amount
2212.2175-01	28/02/2018	Pro Turf Services	Plant repairs	\$ 7,895.91
2212.2188-01	28/02/2018	Running Bare Australia Pty Ltd	Merchandise - BPLC	\$ 1,141.25
2212.2189-01	28/02/2018	SAS Locksmiths	Key cutting and lock maintenance service	\$ 990.40
2212.2195-01	28/02/2018	Civica Pty Limited	Purchase of Authority PPS	\$ 34,766.78
2212.2199-01	28/02/2018	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 2,510.20
2212.2200-01	28/02/2018	Sportsworld Of WA	Merchandise - BPLC	\$ 267.85
2212.2204-01	28/02/2018	Telstra Corporation Ltd	Telephone and internet charges	\$ 237.97
2212.2234-01	28/02/2018	Water Corporation	Water charges	\$ 997.30
2212.3001-01	28/02/2018	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff	\$ 1,719.61
2212.3057-01	28/02/2018	European Foods Wholesalers Pty Ltd	Beatty Park Café supplies	\$ 1,306.83
2212.3066-01	28/02/2018	Royal Life Saving Society	Staff training course	\$ 3,110.00
2212.3091-01	28/02/2018	Sam's Repairs & Maintenance	Sign installation and maintenance	\$ 8,022.00
2212.3092-01	28/02/2018	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 2,795.52
2212.3099-01	28/02/2018	Total Packaging WA Pty Ltd	Bin liners and dog litter bags	\$ 5,561.60
2212.3110-01	28/02/2018	Depiazzi	Mulch supplies	\$ 3,160.30
2212.3146-01	28/02/2018	K.S. Black (WA) Pty Ltd	Bore maintenance and pump repairs	\$ 11,408.10
2212.3150-01	28/02/2018	Northshore Unit Inc SES	Repay vehicle licence & insurance fees - deducted in error	\$ 6,625.30
2212.3161-01	28/02/2018	Enzed Perth & Enzed Wangara	Plant repairs	\$ 788.74
2212.3170-01	28/02/2018	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance	\$ 6,857.07
2212.3222-01	28/02/2018	Securepay Pty Ltd	Web payment fees	\$ 881.76
2212.3224-01	28/02/2018	Metro Count	Supply of batteries and cleats	\$ 474.10
2212.3239-01	28/02/2018	Award Contracting Pty Ltd	Locating services	\$ 1,567.50
2212.3247-01	28/02/2018	Beacon Equipment Canning Vale	Plant repairs	\$ 511.35
2212.3295-01	28/02/2018	Wacker Neuson Pty Ltd	Plant repairs	\$ 1,148.83
2212.3492-01	28/02/2018	The West Australian Newspaper Ltd	Newspapers for resale	\$ 228.12
2212.3496-01	28/02/2018	Orbit Health & Fitness Solutions	Gym supplies	\$ 143.00
2212.3511-01	28/02/2018	City of Stirling	Meals on Wheels	\$ 497.25
2212.3560-01	28/02/2018	Winc Australia Pty Ltd	Office supplies and consumables	\$ 166.24
2212.3584-01	28/02/2018	KMart Australia Ltd	Café equipment - BPLC	\$ 172.50
2212.3750-01	28/02/2018	Primus Telecom	Telephone charges	\$ 64.47
2212.3757-01	28/02/2018	J & K Hopkins	Supply of office furniture	\$ 4,094.00
2212.3835-01	28/02/2018	ATI-Mirage Pty Ltd	Staff training course	\$ 420.75
2212.3920-01	28/02/2018	Image Bollards	Supply & install bollards	\$ 3,613.50
2212.3942-01	28/02/2018	Moore Stephens (WA) Pty Ltd	FBT workshop attendance - Finance	\$ 660.00
2212.3989-01	28/02/2018	West Australian Young Readers' Book Award	Promotional items	\$ 30.00
2212.3994-01	28/02/2018	Lasso Entertainment & Promotions Pty Ltd	Advertising services	\$ 2,200.00
2212.4017-01	28/02/2018	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance	\$ 495.00
2212.4034-01	28/02/2018	Penske Power System	Plant repairs	\$ 583.69
2212.4103-01				

Page 11 of 16

Creditor	Date	Payee	Description	Amount
2212.4177-01	28/02/2018	W.A. Limestone Co	Limestone supplies	\$ 1,162.72
2212.4191-01	28/02/2018	G Burgess	Distribution services	\$ 4,080.00
2212.4210-01	28/02/2018	Beaver Tree Services	Street trees & parks pruning/removal	\$ 5,883.90
2212.4214-01	28/02/2018	Kerbing West	Kerbing services	\$ 9,313.54
2212.4319-01	28/02/2018	Oce-Australia Pty Ltd	Scanner rental	\$ 363.00
2212.4418-01	28/02/2018	West-Sure Group Pty Ltd	Cash collection services	\$ 5,145.53
2212.4447-01	28/02/2018	Blackwoods Atkins	PPE and hardware supplies	\$ 497.42
2212.4481-01	28/02/2018	QuickMail	Printing and distribution services	\$ 3,589.06
2212.4493-01	28/02/2018	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 6,274.40
2212.4614-01	28/02/2018	Thomson Reuters (Professional) Australia Ltd	E-recruitment licence	\$ 13,200.00
2212.4627-01	28/02/2018	Flexi Staff Pty Ltd	Temporary staff	\$ 13,683.26
2212.4637-01	28/02/2018	Multi Mix Concrete Pty Ltd	Concrete supplies	\$ 2,104.96
2212.4749-01	28/02/2018	Picton Press	Printing services	\$ 985.74
2212.4768-01	28/02/2018	Optus Billing Services Pty Ltd	Telephone and internet charges	\$ 12,265.36
2212.4800-01	28/02/2018	Cockburn Cement Limited	Cement & pallets	\$ 770.97
2212.4889-01	28/02/2018	Officeworks Superstores Pty Ltd	Paper supplies	\$ 499.00
2212.4971-01	28/02/2018	Totally Workwear	Uniform supplies	\$ 1,139.53
2212.4992-01	28/02/2018	C L Carroll	Reimbursement of expenses - library birthday celebrations	\$ 167.50
2212.5084-01	28/02/2018	ATF Services Pty Ltd	Security and temporary site fencing	\$ 955.39
2212.5106-01	28/02/2018	Way Funky Company	Merchandise - BPLC	\$ 1,350.58
2212.5193-01	28/02/2018	Protector Fire Services Pty Ltd	Fire equipment service and maintenance - various locations	\$ 798.05
2212.5199-01	28/02/2018	Rockwater Proprietary Limited	BPLC geothermal monitoring review	\$ 689.98
2212.5294-01	28/02/2018	A Team Printing	Printing services	\$ 1,938.20
2212.5316-01	28/02/2018	McLeods Barristers & Solicitors	Legal advice	\$ 6,613.75
2212.5368-01	28/02/2018	Tamala Park Regional Council	Account for GST for sale of land	\$ 2,723.10
2212.5398-01	28/02/2018	Subaru Osborne Park	Vehicle services and repairs	\$ 487.15
2212.5538-01	28/02/2018	Frediani Milk Wholesalers	Milk supplies	\$ 449.35
2212.5548-01	28/02/2018	Specialty Timber Flooring WA	Floor resurfacing - various locations	\$ 4,983.00
2212.5674-01	28/02/2018	PowerVac Pty Ltd	Cleaning equipment supplies	\$ 880.55
2212.5683-01	28/02/2018	Tourism Brochure Exchange	Distribution services	\$ 165.00
2212.5936-01	28/02/2018	Outsource Business Support Solutions Pty Ltd	Technical support to Authority system	\$ 1,237.50
2212.5973-01	28/02/2018	Guardian Tactile Systems Pty Ltd	Supply and install tactile paving	\$ 3,956.96
2212.6072-01	28/02/2018	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 3,685.95
2212.6092-01	28/02/2018	The Poster Girls	Distribution services	\$ 326.80
2212.6184-01	28/02/2018	Data 3	Citrix licence renewal	\$ 1,465.10
2212.6218-01	28/02/2018	Devco Builders	Small maintenance and repairs - various locations	\$ 58,678.70
2212.6258-01	28/02/2018	Sanderson's Outdoor Power Equipment	Plant repairs	\$ 190.00
2212.6259-01	28/02/2018	Australian HVAC Services Pty Ltd	Airconditioning maintenance & repairs - various locations	\$ 1,218.78
2212.6390-01	28/02/2018	Eric Hood Pty Ltd	Painting services - Banks Reserve Pavilion	\$ 9,399.50

Page 12 of 16

Creditor	Date	Payee	Description	Amount
2212.6455-01	28/02/2018	The BBQ Man	BBQ cleaning services	\$ 5,706.68
2212.6482-01	28/02/2018	Department of Transport	Vehicle ownership searches	\$ 6,308.05
2212.6551-01	28/02/2018	iSUBSCRiBE Pty Ltd	Library magazine subscriptions	\$ 525.99
2212.6596-01	28/02/2018	Plastic Card Printing Pty Ltd	Supply of library cards	\$ 1,234.20
2212.6725-01	28/02/2018	Koori Kids Pty Ltd	NAIDOC school initiative 2018	\$ 450.00
2212.6733-01	28/02/2018	1905 Coffee on Newcastle	Catering services	\$ 165.00
2212.6751-01	28/02/2018	Sallie Watson	Resuscitation course and certificates	\$ 300.00
2212.6759-01	28/02/2018	Techwest Solutions Pty Ltd	Audio equipment repairs	\$ 278.80
2212.6783-01	28/02/2018	Action Asbestos Removals	Asbestos removal services	\$ 484.00
2212.6881-01	28/02/2018	Bridgestone Select West Perth/Osborne Park	Vehicle services & repairs	\$ 55.00
2212.6903-01	28/02/2018	APARC Pty Ltd	CMS licensing fees; parking meter maintenance	\$ 35,938.12
2212.7026-01	28/02/2018	Enviroblast Cannington	Pressure cleaning services	\$ 13,772.00
2212.7061-01	28/02/2018	Zephyr Building Solutions	Building compliance services	\$ 660.00
2212.7087-01	28/02/2018	Hans Andresen	Banner installation and removal	\$ 1,870.00
2212.7104-01	28/02/2018	Turf Care WA Pty Ltd	Turf care services	\$ 1,925.00
2212.7118-01	28/02/2018	C Wood Distributors	Beatty Park Café supplies	\$ 443.30
2212.7152-01	28/02/2018	Development Assessment Panels	Amended DAP fee	\$ 4,548.00
2212.7189-01	28/02/2018	Steann Pty Ltd	Verge greenwaste collection	\$ 17,248.00
2212.7230-01	28/02/2018	Forrest Park Croquet Club Inc	Come Out and Play - Grant funding	\$ 890.00
2212.7282-01	28/02/2018	Rubek Automatic Doors	Supply and install sliding doors	\$ 18,095.00
2212.7350-01	28/02/2018	Australian Refrigeration Systems	Fridge repairs	\$ 409.18
2212.7355-01	28/02/2018	J Lowther	Reimbursement of expenses - Refreshment for Outreach	\$ 79.00
2212.7382-01	28/02/2018	Turf Developments (WA) Pty Ltd	Returfing works - Les Lilleyman Reserve	\$ 1,431.93
2212.7384-01	28/02/2018	LGISWA	Refund of credit taken up by COV and also paid by LGISWA	\$ 39,960.80
2212.7388-01	28/02/2018	Vorgee Pty Ltd	Merchandise - BPLC	\$ 2,118.60
2212.7399-01	28/02/2018	Briskleen Supplies Pty Ltd	Toiletry & cleaning products	\$ 1,746.39
2212.7420-01	28/02/2018	Leederville Hotel (T/A Pent Pty Ltd)	Parking revenue distribution	\$ 16,161.77
2212.7473-01	28/02/2018	Leederville Connect	Festival funding 2017/18	\$ 55,000.00
2212.7477-01	28/02/2018	Expo Group	Printing services	\$ 5,066.60
2212.7505-01	28/02/2018	Imagesource	Printing services	\$ 121.00
2212.7510-01	28/02/2018	Northsands Resources	Construction waste disposal	\$ 5,537.40
2212.7593-01	28/02/2018	Yoshino Sushi	Beatty Park Café supplies	\$ 406.12
2212.7605-01	28/02/2018	Centropak	Beatty Park Café supplies	\$ 371.16
2212.7612-01	28/02/2018	Crimea Growers Market	Beatty Park Café supplies	\$ 1,008.81
2212.7652-01	28/02/2018	Rovers Netball Club	Kidsport voucher	\$ 150.00
2212.7654-01	28/02/2018	Worldwide Printing Solutions East Perth	Printing services	\$ 3,063.00
2212.7657-01	28/02/2018	Shape Design	Graphic design service	\$ 158.13
2212.7740-01	28/02/2018	B-TRIMMED	Car seat repairs	\$ 220.00
2212.7774-01	28/02/2018	Advancetag Pty Ltd	Label supplies	\$ 1,485.00

Page 13 of 16

Creditor	Date	Payee	Description	Amount
2212.7776-01	28/02/2018	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$ 1,200.53
2212.7799-01	28/02/2018	Bent Logic	RFID card and tag supplies	\$ 4,647.50
2212.7803-01	28/02/2018	Professional Development Training Pty Ltd	Staff training course	\$ 660.00
2212.7946-01	28/02/2018	Connect Security Systems	Security camera maintenance and repairs	\$ 115.30
2212.7950-01	28/02/2018	Rawlicious Delights	Beatty Park Café supplies	\$ 344.85
2212.7955-01	28/02/2018	Synergy	Electricity charges - various locations	\$ 6,830.70
2212.7967-01	28/02/2018	CS Legal	Debt recovery and legal services	\$ 27,072.74
2212.7978-01	28/02/2018	A Frazer & A.D Frazer	Artist fee	\$ 275.00
2212.7989-01	28/02/2018	SoundPack Solutions	Library supplies	\$ 242.66
2212.8009-01	28/02/2018	Marketforce Express Pty Ltd	Advertising services	\$ 1,085.07
2212.8040-01	28/02/2018	Wilson Security	Security services - various locations	\$ 143.00
2212.8073-01	28/02/2018	Rugby Union Football Club of Perth Bayswater Inc.	Kidsport vouchers	\$ 300.00
2212.8108-01	28/02/2018	Leo Heaney Pty Ltd	Street tree services	\$ 67,858.02
2212.8117-01	28/02/2018	A Plus Training Solutions Pty Ltd	Staff training course	\$ 750.00
2212.8120-01	28/02/2018	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 148.58
2212.8236-01	28/02/2018	News Limited	Newspaper subscription	\$ 624.01
2212.8265-01	28/02/2018	Nature Calls Portable Toilets	Hire of portable toilets	\$ 784.00
2212.8273-01	28/02/2018	Octagon-BKG Lifts	Lift repairs	\$ 3,254.99
2212.8274-01	28/02/2018	A Bargain Bin Service (GBB Services Pty Ltd)	Skip bin hire	\$ 3,010.00
2212.8318-01	28/02/2018	Spirit Gymsports	Kidsport vouchers	\$ 495.00
2212.8364-01	28/02/2018	Complete Aquatic Services	HVAC service	\$ 2,882.00
2212.8373-01	28/02/2018	Flex Fitness Equipment	Supply fitness equipment	\$ 175.00
2212.8375-01	28/02/2018	The Marist Football Club Inc	Kidsport voucher	\$ 150.00
2212.8420-01	28/02/2018	Corsign WA Pty Ltd	Sign supplies	\$ 11,378.46
2212.8451-01	28/02/2018	Chem-Safe Australia Pty Ltd	Staff training course	\$ 825.00
2212.8498-01	28/02/2018	Wheelers Books	Library books	\$ 68.74
2212.8522-01	28/02/2018	Autospark Osborne Park	Vehicle service and repairs	\$ 187.00
2212.8547-01	28/02/2018	AWB Building Co.	Plumbing services - various locations	\$ 12,147.36
2212.8586-01	28/02/2018	Tree Amigos	Street trees & parks pruning/removal	\$ 5,391.38
2212.8593-01	28/02/2018	Colleagues Nagels	Integrated transferable parking permits	\$ 5,920.25
2212.8628-01	28/02/2018	AV Trucks Services Pty Ltd	Truck repairs	\$ 556.99
2212.8645-01	28/02/2018	Domain Catering Pty Ltd	Catering services	\$ 325.00
2212.8672-01	28/02/2018	Brownes Food Operations Pty Ltd	Beatty Park Café supplies	\$ 1,088.56
2212.8724-01	28/02/2018	Bamboo Catering	Catering services	\$ 861.52
2212.8737-01	28/02/2018	Unilever Australia Ltd	Beatty Park Café supplies	\$ 2,817.86
2212.8743-01	28/02/2018	Konica Minolta Business Solutions	Copy costs	\$ 1,975.85
2212.8757-01	28/02/2018	Suez Recycling & Recovery (Perth) Pty Ltd	Recycling services and waste collection	\$ 104,838.68
2212.8780-01	28/02/2018	James Giddy	Artist fee	\$ 250.00
2212.8789-01	28/02/2018	TPG & Place Match	Professional fees	\$ 11,440.00

Page 14 of 16

Creditor	Date	Payee	Description		Amount
2212.8793-01	28/02/2018	Nightlife Music Pty Ltd	Crowd DJ	\$	560.43
2212.8798-01	28/02/2018	Shane McMaster Surveys	Surveying services	\$	550.00
2212.8820-01	28/02/2018	Inhouse Group Pty Ltd	Trendwise visitor analytics	\$	1,399.94
2212.8827-01	28/02/2018	Superior Pak Pty Ltd	Plant repairs	\$	1,778.55
2212.8831-01	28/02/2018	Farideh Gibson	Fitness instructor fees	\$	174.00
2212.8841-01	28/02/2018	Edgefield Projects	Design advisory fee	\$	660.00
2212.8842-01	28/02/2018	Emerge Associates	Tree selection tool development; drainage assessment	\$	6,170.18
2212.8845-01	28/02/2018	Gymcare	Gym equipment repairs and maintenance	\$	423.56
2212.8854-01	28/02/2018	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$	2,463.56
2212.8868-01	28/02/2018	Poolwise Living	Maintenance - Hyde Park Water Playground	\$	3,313.65
2212.8876-01	28/02/2018	Trophy Specialists	Name plate	\$	50.00
2212.8911-01	28/02/2018	Quayclean Australia Pty Ltd	Cleaning services	\$	10,068.41
2212.8931-01	28/02/2018	Candor Training	Staff training course	\$	1,540.00
2212.8944-01	28/02/2018	RSA Signs Pty Ltd	Sign supplies	\$	2,343.00
2212.8954-01	28/02/2018	M.A. Lalli & Associates	Structural inspection and reports	\$	6,215.00
2212.8959-01	28/02/2018	KP Electric (Australia) Pty Ltd	Electrical services - various locations	\$	3,500.16
2212.8976-01	28/02/2018	Stott Hoare	Supply and installation of three new servers	\$	43,723.88
2212.8989-01	28/02/2018	Allflow Industrial	Pump service	\$	287.05
2212.8990-01	28/02/2018	Regal Cement & Sales Pty Ltd	Soakwell supplies	\$	2,310.00
2212.8991-01	28/02/2018	Securus	Security services - various locations	\$	3,384.60
2212.9077-01	28/02/2018	Schwanke Consulting	Fire safety assessment	\$	1,485.00
2212.9129-01	28/02/2018	Solargain PV Pty Ltd	Supply and install hot water systems	\$	13,015.20
2212.9163-01	28/02/2018	UDLA	Architectural consultancy	\$	11,000.00
2212.9165-01	28/02/2018	Vigilant Traffic Management Group Pty Ltd	Traffic management services	\$	15,300.00
2212.9168-01	28/02/2018	Outdoor Furniture Northside Pty Ltd	Supply of sun lounges	\$	3,332.00
2212.9170-01	28/02/2018	Anema Designs	Artist fee	\$	250.00
2212.9171-01	28/02/2018	L Webster	Fitness instructor fees	\$	56.00
2212.9187-01	28/02/2018	Ward Packaging Pty Ltd	Supply of paper cups	\$	160.60
2212.9190-01	28/02/2018	D Dlugocz	Portraiture workshop	\$	210.00
2212.9192-01	28/02/2018	K Kinzett	Social media campaign	\$	1,400.00
2212.9193-01	28/02/2018	Tail Art (Peter Ryan)	Artist fee	\$	275.00
2212.9201-01	28/02/2018	Hi Profile Media	Printing services	\$	1,386.00
2212.9202-01	28/02/2018	Daniel Bullen	Fitness instructor fees	\$	150.00
2212.9207-01	28/02/2018	Tom O'Halloran	Rates refund	\$	74.14
2212.9226-01	28/02/2018	Whitfords Event Hire	Marquee hire	\$	2,588.00
2212.9228-01	28/02/2018	Peak Trampoline Inc	Kidsport voucher	\$	165.00
2212.9229-01	28/02/2018	Subiaco City Junior Soccer Club	Kidsport voucher	\$	165.00
				\$ 3	3,078,597.96

Page 15 of 16

Creditor	Date	Payee	Description	Amount
Direct Debit				
Credit Card		Commonwealth Bank	Full listing in Attachment 3	\$ 4,963.23
Lease Fees	02/02/2018	Neopost 1659932	Franking machine	\$ 385.00
Bank Fees and 0	Charges	Commonwealth Bank	Bank fees	\$ 11,728.30
Total Direct Del	pit			\$ 17,076.53

		Creditors Report - Payn	nents by Cheque		
		02/02/2018 to 28			
Creditor	Date	Payer	Description		Amount
00082087	14/02/2018	Payee BCITF Building & Construction Industry Training Board	Description Levy collection	•	Amount
00082087	14/02/2018	Commissioner of State Revenue	Rates refund and ESL rebate	\$ \$	17,486.31 1,459.88
00082089	14/02/2018	Petty Cash - Library	Petty cash recoup		1,459.66
00082089	14/02/2018	Primavera Quality Meats	Meat supplies	\$ \$	250.00
00082090	14/02/2018	Zurich Australian Insurance Ltd	Insurance excess	\$	500.00
00082091	14/02/2018	N Boyd	Rates refund	\$	96.47
00082092	14/02/2018	M J Quinn	Refund of infrastructure bond	\$	2,000.00
00082093	14/02/2018	W Culman	Refund of hall bond	\$ \$	250.00
00082094	14/02/2018	Peak Construction & Developments Pty Ltd	Refund of infrastructure bonds	\$	
00082093	14/02/2018	A Balaratnasingam	Refund of infrastructure bonds  Refund of grounds bond		3,000.00
00082090	14/02/2018	Yoga Anahata	Refund of hall bond	\$	250.00
00082097	14/02/2018	C Jones	Refund of hall bond	\$	250.00
00082098	14/02/2018	Golden Lotus Yoga School	Refund of hall bond	\$	300.00
00082099	14/02/2018	M F McAllister	Refund of hall bond  Refund of infrastructure bond	\$	250.00
00082100	14/02/2018	A S Iredale	Refund of infrastructure bond	\$	2,000.00
00082101	14/02/2018	Rossbrook Construction	Refund of infrastructure bond	\$	1,000.00
00082102	14/02/2018	T Lithgo	Refund of infrastructure bond	\$	2,000.00
00082103	14/02/2018	R Paton	Refund of infrastructure bond	\$	2,000.00
00082104	14/02/2018	S Meagher	Refund of infrastructure bond	\$	2,000.00
00082105	14/02/2018	B L Shulman	Refund of infrastructure bond	\$	2,000.00
00082108	14/02/2018	R Schoonens	Refund of infrastructure bond	\$	1,000.00
00082107	14/02/2018			\$	1,000.00
00082108		A1 Pools Pty Ltd	Refund of infrastructure bond	\$	2,000.00
00082109	14/02/2018 14/02/2018	J May	Refund of infrastructure bond	\$	2,000.00
		Bizwest Corporation Pty Ltd	Refund of infrastructure bond	\$	2,000.00
00082111	14/02/2018	Megara Construction	Refund of infrastructure bond	\$	2,500.00
00082112	14/02/2018	Acropolis Developments Pty Ltd	Refund of infrastructure bond	\$	2,500.00
00082113	14/02/2018	Merym Pty Ltd T/As Emco Building	Refund of infrastructure bond	\$	3,000.00
00082114	14/02/2018	I Fletcher	Refund of hall bond	\$	300.00
00082115	14/02/2018	Perth International Arts Festival	Refund of hall bond	\$	2,500.00
00082116	14/02/2018	P Serdar	Refund of works bond	\$	100.00
00082117	14/02/2018	B Daza	Refund of hall bond due to cancellation of booking	\$	100.00
00082118	14/02/2018	R Taylor	Part refund of Beatty Park Leisure Centre fees	\$	257.20
00082119	14/02/2018	Champions Gym Pty Ltd	Development application fee refund	\$	147.00
00082120	14/02/2018	D P Arnold	Planning application fee refund	\$	441.00
00082121	14/02/2018	Alijn Built Forms	Planning application fee refund	\$	147.00

Page 1 of 3

Creditor	Date	Payee	Description	Amount
00082122	14/02/2018	Amano Homes Pty Ltd	Planning application fee refund	\$ 295.00
00082123	14/02/2018	Castleprime Construction	Planning application fee refund	\$ 147.00
00082124	14/02/2018	Solarhaus Pty Ltd T/A Solarluna	Planning application fee refund	\$ 147.00
00082125	14/02/2018	Abel Roofing and Patios	Planning application fee refund	\$ 147.00
00082126	14/02/2018	Tuscom Subdivision Consultants	Refund - subdivision/occupancy strata permit fees	\$ 3,098.40
00082127	28/02/2018	Petty Cash - Finance	Petty cash recoup	\$ 439.15
00082128	28/02/2018	Petty Cash - Library	Petty cash recoup	\$ 64.40
00082129	28/02/2018	Water Corporation	Rates refund	\$ 233.53
00082130	28/02/2018	Highgate Child Health Clinic	Rates refund	\$ 445.00
00082131	28/02/2018	Mount Hawthorn Child Health Centre	Rates refund	\$ 350.00
00082132	28/02/2018	N Jones	Refund of hall bond	\$ 1,000.00
00082133	28/02/2018	J Garratt	Refund of hall bond	\$ 2,500.00
00082134	28/02/2018	S Nicholson	Refund of hall bond	\$ 250.00
00082135	28/02/2018	Webb & Brown-Neaves	Refund of infrastracture bond	\$ 2,000.00
00082136	28/02/2018	C Poletti	Refund of infrastracture bond	\$ 2,000.00
00082137	28/02/2018	M Trevakis	Refund of infrastracture bond	\$ 2,000.00
00082138	28/02/2018	E L Metcalfe	Refund of infrastracture bond	\$ 2,000.00
00082139	28/02/2018	Brooks Construction Pty Ltd	Refund of infrastracture bond	\$ 2,000.00
00082140	28/02/2018	R J Grimley	Refund of infrastracture bond	\$ 2,000.00
00082141	28/02/2018	J Leyton	Refund of infrastracture bond	\$ 275.00
00082142	28/02/2018	P Granholm & C Warren	Refund of infrastracture bond	\$ 2,000.00
00082143	28/02/2018	Toh Construction Pty Ltd	Refund of infrastracture bond	\$ 2,000.00
00082144	28/02/2018	A A Tassone	Refund of infrastracture bond	\$ 3,000.00
00082145	28/02/2018	D & L Landscape Constructions	Refund of infrastracture bond	\$ 2,500.00
00082146	28/02/2018	K Di Prinzio	Refund of infrastracture bond	\$ 2,500.00
00082147	28/02/2018	E Lindsey	Refund of hall bond	\$ 1,500.00
00082148	28/02/2018	C J Ansell	Refund of grounds bond	\$ 300.00
00082149	28/02/2018	Clinton Long Project Management Pty Ltd	Refund of planning bond	\$ 520.00
00082150	28/02/2018	C Vosnacos	Crossover subsidy	\$ 600.00
00082151	28/02/2018	K Mulligan	Refund for Over 65s event	\$ 58.00
00082152	28/02/2018	Perth Builders Pty Ltd	Refund for work zone licence	\$ 53.00
00082153	28/02/2018	M Keogh	Refund of obstruction permit	\$ 132.00
00082154	28/02/2018	C Micks	Part refund of Beatty Park Leisure Centre fees	\$ 25.00
00082155	28/02/2018	C Tuder	Part refund of Beatty Park Leisure Centre fees	\$ 85.71
00082156	28/02/2018	J Greener	Part refund of Beatty Park Leisure Centre fees	\$ 154.44
00082157	28/02/2018	N Hunt	Part refund of Beatty Park Leisure Centre fees	\$ 193.02
00082158	28/02/2018	M Slyth	Refund for Over 65s event	\$ 39.00
00082159	28/02/2018	C Leonards	Part refund of Beatty Park Leisure Centre fees	\$ 79.20
00082160	28/02/2018	S Eisenhauer	Refund of duplicate credit card parking payment	\$ 11.00

Page 2 of 3

Creditor	Date	Payee	Description	Amount
00082161	28/02/2018	T Shaw	Refund of parking ticket transactions	\$ 20.95
00082162	28/02/2018	M Cooper	Refund for Over 65s event	\$ 29.00
00082163	28/02/2018	B Borrett	Rates refund	\$ 336.97
00082164	28/02/2018	M Del Pilar Gonzales	Part refund of Beatty Park Leisure Centre fees	\$ 466.34
Total Nett Cheque	e Payments			\$ 95,200.72

Card Holder	Date	Payee	Description		Amount
Chief Executive Officer	11/01/2018	WALGA	Training courses	\$	1,030.00
	16/01/2018	City of Perth parking	Parking fee	\$	10.08
	24/01/2018	WALGA	Training course	\$	515.00
	31/01/2018	WALGA	Training course	\$	515.00
Total				\$	2,070.08
Director Corporate Services					
Total				\$	
Director Technical Services					
Total				\$	-
Director Community Engagement					
Total				\$	-
Manager Marketing and Communications	08/01/2018	He Koch	Event supplies - Fringe Festival	\$	115.94
	08/01/2018	Weddingstar	Event supplies - Fringe Festival	\$	142.55
	10/01/2018	Officeworks	Stationery supplies - Team building day	\$	148.92
	10/01/2018	Mailchimp	Email campaign	\$	192.07
	10/01/2018	International transaction fee	Email campaign	\$	4.80
	15/01/2018	Weddingstar	Event supplies - Fringe Festival	\$	45.60
	15/01/2018	Shindigs Party and Food	Refund - Shop front decorations for Fringe Festival	-\$	2.59
	17/01/2018	Kuza Urban	Catering - staff training	\$	13.50
	17/01/2018	Dolcetto Patisserie	Catering - staff training	\$	14.85
	17/01/2018	II Locale	Catering - staff training	\$	9.00
	25/01/2018	Kmart	Event supplies - Citizenship Ceremony	\$	36.00
	25/01/2018	Shutterstock	Subscription	\$	108.90
	30/01/2018	Landgate	Land title search	\$	25.30
	31/01/2018		Advertising	\$	1.54
	31/01/2018	Facebook	Advertising	\$	8.89
	31/01/2018	Facebook	Advertising	\$	27.30
	31/01/2018	Facebook	Advertising	\$	2.70

Page 1 of 2

Card Holder	Date	Payee	Description	Amount
	01/02/2018	Createsend.com	Email campaign	\$ 33.29
	05/02/2018	Woolworths	Event supplies - Unfair Day	\$ 65.10
Total				\$ 993.66
	1			 
Manager Human Resources				
	23/01/2018	Information Enterprise Pty Ltd	Training course	\$ 409.99
Total				\$ 409.99
Human Resources Advisor				
Total				\$ -
Purchasing Officer		Direct Coffee Supplies	Coffee supplies for library	\$ 105.00
	10/01/2018	APRA	Music licences for halls	\$ 56.64
	10/01/2018		Music licences for halls	\$ 56.64
	10/01/2018		Music licences for halls	\$ 56.64
		Architectural Digest	Library magazine subscription	\$ 108.84
	10/01/2018	International Transaction fee	Library magazine subscription	\$ 2.72
		Book Depository	Book for library	\$ 24.17
	16/01/2018	FS.com Limited	IT supplies	\$ 45.65
	16/01/2018	Sanity Music	DVDs for library	\$ 67.92
	18/01/2018	Golden Bakery	Catering - Rangers team building exercise	\$ 184.00
		FS.com Limited	IT supplies	\$ 319.00
	01/02/2018		Catering - Travelsmart breakfast	\$ 95.43
	01/02/2018	Westnet	WiFi Council Chambers	\$ 39.95
	02/02/2018	Whitworths Nautical	Waterproof iPod cases - Beatty Park	\$ 326.90
Total				\$ 1,489.50
Total Corporate Credit Cards				\$ 4,963.23

Page 2 of 2

# 7.5 FINANCIAL STATEMENTS AS AT 28 FEBRUARY 2018

TRIM Ref: D18/37472

Author: Nilesh Makwana, Accounting Officer

Authoriser: Kerryn Batten, Director Corporate Services

Attachments: 1. Financial Statements as at 28 February 2018 4

#### **RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 28 February 2018 as shown in Attachment 1.

# **PURPOSE OF REPORT:**

To present the Financial Statements for the period ended 28 February 2018.

# **BACKGROUND:**

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the budget.

A statement of financial activity report is to be in a form that sets out:

- the annual budget estimates;
- budget estimates for the end of the month to which the statement relates;
- actual amounts of expenditure, revenue and income for the end of the month to which the statement relates;
- material variances between the year-to-date income and expenditure; and
- other supporting notes and other information that the local government considers will assist in the interpretation of the report.

In addition to the above, under Regulation 34 (5) of the *Local Government (Financial Management)* Regulations 1996, each financial year a local government is to adopt a percentage of value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

#### **DETAILS:**

The following documents, included as **Attachment 1** represent the Statement of Financial Activity for the period ending 28 February 2018:

Note	Description	Page
1.	Statement of Financial Activity by Program Report and Graph	1-3
2.	Statement of Comprehensive Income by Nature and Type Report	4
3.	Net Current Funding Position	5
4.	Summary of Income and Expenditure by Service Areas	6-63
5.	Capital Expenditure and Funding and Capital Works Schedule	64-78
6.	Cash Backed Reserves	79
7.	Rating Information and Graph	80-81
8.	Debtor Report	82
9.	Beatty Park Leisure Centre Financial Position	83

The following table provides a summary view of the year to date actual, compared to the Revised and Year to date Budget.

# Summary of Financial Activity by Program as at 28 February 2018

	Revised Budget 2017/18	Revised YTD Budget 2017/18	YTD Actual 2017/18	Variance 2017/18	Variance 2017/18
	\$	\$	\$	\$	%
REVENUE	22,397,993	15,493,718	14,922,814	(570,904)	-4%
EXPENDITURE	(57,017,898)	(38,102,950)	(36,515,825)	1,587,125	-4%
NET OPERATING EXCLUDING RATES	(34,619,905)	(22,609,232)	(21,593,011)	1,016,221	-4%
OPERATING ACTIVITIES EXCLUDED FROM E	BUDGET				
NON-CASH EXPENDITURE AND REVENUE					
Add Deferred Rates Adjustment	0	0	9,237	9,237	0%
Add Back Depreciation (Profit)/Loss on Asset Disposals	9,663,980 (411,373)	6,442,552 (411,373)	6,812,118 (127,888)	369,566 283,485	6% -69%
"Percent for Art" and "Cash in Lieu"	(411,373)	(411,373)	(127,000)	200,400	-09%
Funds Adjustment	0	0	0	0	0%
AMOUNT ATTRIBUTABLE TO OPERATING ACTIVITIES	9,252,607	6,031,179	6,693,467	662,288	11%
					_
INVESTING ACTIVITIES					
Non-Operating Grants, Subsidies and Contributions	2,712,344	1,128,644	1,026,186	(102,458)	-9%
Capital Expenditure	(13,379,565)	(10,427,350)	(3,296,494)	7,130,856	-68%
Proceeds from Joint Venture Operations	333,333	333,333	166,667	(166,666)	-50%
Proceeds from Disposal of assets	204,500	204,500	305,020	100,520	49%
	(10,129,388)	(8,760,873)	(1,798,621)	6,962,252	-79%
FINANCING ACTIVITIES					
Repayments Loan Capital	(881,398)	(579,452)	(579,451)	1	0%
Transfers from Reserves	1,342,875	1,219,165	241,468	(977,697)	-80%
Transfers to Reserves	(1,850,534)	(1,345,729)	(404,893)	940,836	-70%
	(1,389,057)	(706,016)	(742,876)	(36,860)	5%
Plus: Surplus/(Deficiency) Brought Fwd 1 July 2017	3,946,211	3,946,211	4,475,026	528,816	13%
•	(32,939,532)	(22,098,731)	(12,966,015)	9,132,717	-41%
Surplus/(Deficiency) Before General Rates	32,939,532	32,858,277	33,004,208	145,931	0%
Total amount raised from General Rates					
NET CURRENT ASSETS at JUNE 30 C/FWD - SURPLUS/(DEFICIT)	0	10,759,546	20,038,193	9,278,648	86%

## Comments on Summary of Financial Activity by Program:

# **Operating Revenue**

There is a difference in classification of revenue reported by Program and by Nature and Type. Operating revenue by Program reporting includes 'Profit on Sale of Assets', but this is excluded in the Nature and Type report, however 'Rates' revenue is added.

Revenue by Program is showing a negative variance of 4% (\$570k). This is due to lower revenue in Other Property and Services \$270k (asset disposals), Recreation and Culture of \$207k (\$95k Beatty Park fees and charges, \$49k Public Hall revenue) and Transport of \$137k (predominantly parking infringement revenue which is expected to improve).

Operating Revenue as presented on the 'Nature and Type' report (Page 4 of **Attachment 1**) is showing nil variance in terms of percentage.

## **Operating Expenditure**

Expenditure by Program is showing an underspend variance of 4% (\$1.58m). This is due to lower expenditure in:

- Community Amenities \$558k, primarily comprising \$333k Policy and Place, \$30k Environmental Services, \$97k Processable Waste Collection and \$47k on Recycling expenditure;
- Recreation and Culture \$795k, primarily comprising \$89k Community Partnerships, \$66k Library Services, \$373 nib Stadium – depreciation and \$203k Parks and Reserves;
- Transport \$259k, largely comprising \$110k Engineering Design, \$38k Environment Services, \$55k
   Parks Services, \$223k Rangers Services and over spend of \$120k in Works and Operations Services; and
- Education and Welfare \$71k, primarily comprising \$36k Senior, Disability and Youth Services and \$26k Child Care Centres and Play Groups.

Similarly, the operating expenditure listed under the Nature and Type report reflects a corresponding favourable variance of 4%, with the largest variances in:

- Employee Costs, comprising \$150k Salaries, \$68k Superannuation, \$190k Labour and \$16k Wages;
- Materials and Contracts, where the underspend is predominately in \$87k Events and \$399k Contractors; and
- Depreciation on Non-current Assets, due to revaluation of Building assets, adjusted in mid-year budget review.

## **Transfer from Reserves**

Transfer from Reserves is aligned with the timing of Capital Works projects that are reserve funded. Most of these projects have not yet started, with a large number likely to do so before the end of the financial year.

# **Capital Expenditure**

The variance is attributed to timing on commencement of projects. For further detail, refer to Note 5 on **Attachment 1**.

# **Transfer to Reserves**

Monthly transfer to reserves commenced in July 2017 except for the Tamala Park Land Sale Reserve which is transferred when actual funds are received.

## **Opening Funding Surplus / (Deficit)**

The surplus opening balance brought forward from 2016/17 was \$4,035,268, compared to the revised budget opening surplus balance of \$3,946,211, after end of year carry forward adjustments. The actual surplus for 2016/17 was \$4,475,026, which reflects an improvement of \$529k over the anticipated end of year result for 2016/17.

# Closing Surplus / (Deficit)

There is currently a surplus of \$20,038,193 compared to the year to date budget surplus of \$10,759,546. This is substantially attributed to underspending in operating and capital expenditure and the increase in the opening balance.

Comments on financial performance as set out in the Statement of Financial Activity (**Attachment 1**) and an explanation of each report is detailed below:

# 1. Statement of Financial Activity by Program Report (Note 1 Page 1)

This statement of financial activity shows operating revenue and expenditure classified by Program.

# 2. Statement of Comprehensive Income by Nature and Type Report (Note 2 Page 4)

This statement of financial activity shows operating revenue and expenditure classified by nature and type.

# 3. Net Current Funding Position (Note 3 Page 5)

Net current assets is the difference between the current assets and current liabilities, less committed assets and restricted assets. This amount indicates how much capital is available for day to day activities. The net current funding position as at 28 February 2018 is \$20,038,193.

## 4. Summary of Income and Expenditure by Service Areas (Note 4 Page 6 – 63)

This statement shows a summary of operating revenue and expenditure by Service Unit.

# 5. Capital Expenditure and Funding Summary (Note 5 Page 64 - 78)

The following table is a summary of the '2017/2018 Capital Expenditure Budget by Program', which compares year to date budget with actual expenditure to date. The full Capital Works Program is listed in detail in Note 5 of Attachment 1.

	Revised Budget	Revised YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Land and Buildings	2,351,801	2,011,801	542,160	77%
Infrastructure Assets	8,329,870	5,883,655	2,022,090	76%
Plant and Equipment	1,583,747	1,583,747	541,045	66%
Furniture and Equipment	1,114,147	948,147	191,200	83%
Total	13,379,565	10,427,350	3,296,494	75%

FUNDING	Revised Budget	Revised YTD Budget \$	YTD Actual \$	Remaining Budget %
Own Source Funding - Municipal	9,119,846	7,875,041	1,723,820	81%
Cash Backed Reserves	1,342,875	1,219,165	241,468	82%
Capital Grant and Contribution	2,712,344	1,128,644	1,026,186	62%
Other (Disposals/Trade In)	204,500	204,500	305,020	-49%
Total	13,379,565	10,427,350	3,296,494	75%

Note: Detailed analysis is included on page 64 - 78 of Attachment 1.

# 6. Cash Backed Reserves (Note 6 Page 79)

The Cash Backed Reserves schedule details movements in the reserves, including transfers and funds used, comparing actual results with the annual budget. The balance as at 28 February 2018 is \$9,071,544.

# 7. Rating Information (Note 7 Page 80 – 81)

The notices for rates and charges levied for 2017/18 were issued on 07 August 2017.

The Local Government Act 1995 provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

First Instalment 12 September 2017
Second Instalment 06 November 2017
Third Instalment 08 January 2018
Fourth Instalment 06 March 2018

To cover the costs involved in providing the instalment program the following charge and interest rates apply:

Instalment Administration Charge \$13.00 per instalment

(to apply to second, third, and fourth instalment)

Instalment Interest Rate 5.5% per annum Late Payment Penalty Interest 11% per annum

Pensioners registered with the City for rate concessions do not incur the above interest or charge.

The Rates debtors balance to be collected as at 28 February 2018 is \$3,693,167 (this includes deferred rates of \$100,508). This represents 10.08% of collectable income compared to 10.47% at the same time last year.

## 8. Receivables (Note 8 Page 82)

Receivables of \$3,810,824 are outstanding as at 28 February 2018, of which \$2,943,020 has been outstanding over 90 days. This is comprised of:

- \$2,430,779 (82.6%) relates to unpaid infringements (plus costs) over 90 days. Infringements that
  remain unpaid for more than two months are sent to Fines Enforcement Registry (FER), who then
  collect the outstanding balance and return the funds to the City for a fee. Administration is
  currently reviewing systems issues that have implications for timely collection of infringement
  debtors;
- \$350,104 (11.9%) relates to Cash in Lieu Parking. Some Cash in Lieu Parking debtors have special payment arrangements over more than one year; and
- \$162,137 (5.5%) relates to Other Receivables, (refer page 82)

Administration has been following up outstanding items which relate to Other Receivables by issuing reminders when they are overdue and initiating formal debt collection when payments remain outstanding over longer periods of time.

#### 9. Beatty Park Leisure Centre – Financial Position Report (Note 9 Page 83)

As at 28 February 2018 the operating deficit for the centre was \$650,807 in comparison to the year to date budgeted deficit of \$418,482. This unfavourable outcome is primarily due to a higher depreciation expense being incurred as a result of the latest Fair Value Revaluation.

Once the depreciation component has been deducted, the cash position showed a current cash surplus of \$123,298 in comparison to the year to date budget estimate of a cash deficit of \$53,850.

# 10. Explanation of Material Variances

All material variances as at 28 February 2018 have been detailed in the variance comments report in **Attachment 1**.

The materiality thresholds used for reporting variances are 10% and \$10,000. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year to date budget, where that variance exceeds \$10,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2017/18 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation* 34(1) (d).

# **CONSULTATION/ADVERTISING:**

Not applicable.

# **LEGAL/POLICY:**

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare each month, a statement of financial activity reporting on the source and application of funds as set out in the adopted Annual Budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates.

Section 6.8 of the *Local Government Act 1995*, specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

## **RISK MANAGEMENT IMPLICATIONS:**

**Low**: Provision of monthly financial reports fulfils a statutory requirement.

## STRATEGIC IMPLICATIONS:

Strategic Plan 2013-2023:

- "4.1 Provide good strategic decision-making, governance, leadership and professional management:
  - 4.1.2 Manage the organisation in a responsible, efficient and accountable manner;
    - (a) Continue to adopt best practice to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced."

#### SUSTAINABILITY IMPLICATIONS:

Not applicable.

# FINANCIAL/BUDGET IMPLICATIONS:

Not applicable.

# **COMMENTS:**

The capital works schedules includes an item for unbudgeted purchase of an Engineering tools trailer. This was the replacement of an existing trailer due to age and poor condition. This has now been addressed in the mid-year budget review.

# CITY OF VINCENT NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY BY PROGRAMME AS AT 28 FEBRUARY 2018

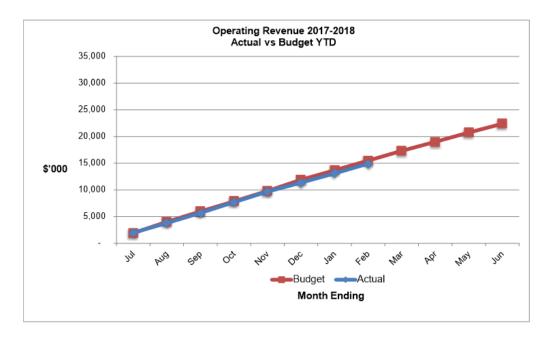


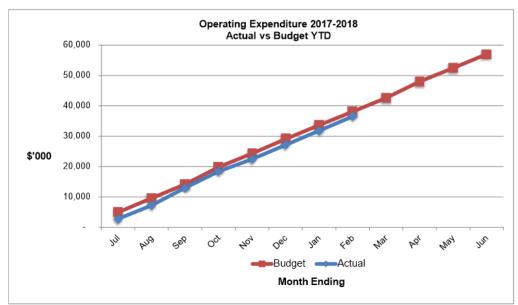
	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance
	2017/18	2017/18	2017/18	2017/18	2017/18
	\$	\$	\$	\$	%
REVENUE FROM OPERATING ACTIVITIES (EXCLUDING RATES	)				
Governance	65,140	38,872	149,327	110,455	284%
General Purpose Funding Law, Order, Public Safety	1,915,975 187,510	1,490,577 151,324	1,565,254 133,766	74,677	5% -12%
Health	330,940	302,984	319,005	(17,558) 16,021	-12% 5%
Education and Welfare	216,015	133,838	109,776	(24,062)	-18%
Community Amenities	1,074,130	795,882	670,946	(124,936)	-16%
Recreation and Culture	10,027,350	6,741,560	6,533,660	(207,900)	-3%
Transport	7,767,140	5,187,768	5,050,120	(137,648)	-3%
Economic Services	241,410	161,608	172,450	10,842	7%
Other Property and Services	572,383	489,305	218,509	(270,796)	-55%
EXPENDITURE FROM OPERATING ACTIVITIES	22,397,993	15,493,718	14,922,814	(570,904)	-4%
Governance	(3,599,458)	(2,487,133)	(2,506,735)	(19,602)	1%
General Purpose Funding	(803,155)	(613,318)	(675,221)	(61,903)	10%
Law, Order, Public Safety	(1,370,625)	(932,565)	(847,881)	84,684	-9%
Health	(1,230,110)	(797,819)	(748,810)	49,009	-6%
Education and Welfare	(1,317,045)	(844,915)	(773,493)	71,422	-8%
Community Amenities	(11,376,900)	(7,507,710)	(6,948,750)	558,960	-7%
Recreation and Culture	(22,465,875)	(14,915,697)	(14,120,583)	795,114	-5%
Transport	(12,310,410)	(8,291,148)	(8,031,368)	259,780	-3%
Economic Services	(783,355)	(525,262)	(460,128)	65,134	-12%
Other Property and Services	(1,760,965)	(1,187,383)	(1,402,855)	(215,472)	18%
	(57,017,898)	(38,102,950)	(36,515,825)	1,587,125	-4%
NET RESULT EXCLUDING GENERAL RATES	(34,619,905)	(22,609,232)	(21,593,011)	1,016,221	-4%
OPERATING ACTIVITIES EXCLUDED FROM BUDGET					
NON-CASH EXPENDITURE AND REVENUE Add Deferred Rates Adjustment	0	0	9.237	9,237	0%
(Profit)/Loss on Asset Disposals	(411,373)	(411,373)	(127,888)	283,485	-69%
UD-seat for Add and UO-ship Lined Founds Adjustment					
"Percent for Art" and "Cash in Lieu" Funds Adjustment	0	0	0	0	0%
Add Back Depreciation	9,663,980	6,442,552	6,812,118	369,566	6%
AMOUNT ATTRIBUTABLE TO OPERATING ACTIVITIES	9,252,607	6,031,179	6,693,467	662,288	11%
INVESTING ACTIVITIES					
Non-Operating Grants, Subsidies and Contributions	2,712,344	1,128,644	1,026,186	(102,458)	-9%
Purchase Land and Buildings	(2,351,801)	(2,011,801)	(542,160)	1,469,641	-73%
Purchase Infrastructure Assets	(8,329,870)	(5,883,655)	(2,022,090)	3,861,565	-66%
Purchase Plant and Equipment	(1,583,747)	(1,583,747)	(541,045)	1,042,702	-66%
Purchase Furniture and Equipment	(1,114,147)	(948,147)	(191,200)	756,947	-80%
Proceeds from Joint Venture Operations	333,333	333,333	166,667	(166,666)	-50%
Proceeds from Disposal of Assets	204,500	204,500	305,020	100,520	49%
FINANCING ACTIVITIES	(10,129,388)	(8,760,873)	(1,798,621)	6,962,252	-79%
FINANCING ACTIVITIES	(004.000)	(570, 450)	(570.454)		201
Repayments of Debentures	(881,398)	(579,452)	(579,451)	1	0%
Transfers to Reserves (Restricted Assets)	(1,850,534)	(1,345,729)	(404,893)	940,836	-70%
Transfers from Reserves (Restricted Assets)	1,342,875	1,219,165 (706,016)	241,468 (742,876)	(977,697)	-80% 5%
	,	,		, , ,	
Plus: Surplus/(Deficiency) Brought Fwd 1 July 2017	3,946,211	3,946,211	4,475,026	528,816	13%
Surplus/(Deficiency) before General Rates	(32,939,532)	(22,098,731)	(12,966,015)	9,132,717	-41%
Total Amount raised from General Rates	32,939,532	32,858,277	33,004,208	145,931	0%
NET CURRENT ASSETS C/FWD - SURPLUS/(DEFICIT)		10 750 545	20 029 402	0 279 649	86%
HET CORRENT MODEL O CITIVO - SURFEUS/(DEFICIT)	0	10,759,546	20,038,193	9,278,648	66%

1

CITY OF VINCENT NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY BY PROGRAMME - GRAPH AS AT 28 FEBRUARY 2018

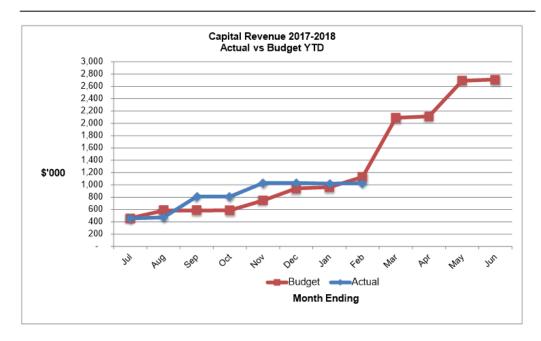


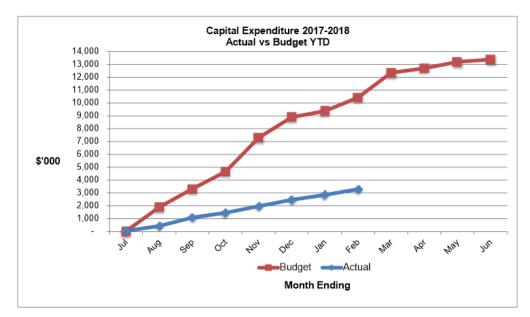




CITY OF VINCENT NOTE 5 - CAPITAL REVENUE / EXPENDITURE PROGRAM AS AT 28 FEBRUARY 2018







3

# CITY OF VINCENT NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE AS AT 28 FEBRUARY 2018



REVENUE Rates	2017/18 \$ 32,939,532 1,820,120	Feb-18 \$	Feb-18 \$	Feb-18 \$	Feb-18
	32,939,532		\$	¢	
	, ,			Ψ	%
Datas	, ,	22 252 277			
Rates	1 020 120	32,858,277	33,004,208	145,931	0%
Operating Grants, Subsidies and Contributions	1,020,120	1,225,464	1,276,284	50,820	4%
Fees and Charges	18,888,300	12,900,621	12,570,670	(329,951)	-3%
Interest Earnings	958,080	719,466	756,093	36,627	5%
Other Revenue	320,120	236,794	185,654	(51,140)	-22%
	54,926,152	47,940,622	47,792,909	(147,713)	0%
EXPENDITURE					
Employee Costs	(25,939,930)	(17,075,276)	(16,704,840)	370,436	-2%
Materials and Contracts	(17,749,340)	(12,226,735)	(11,203,356)	1,023,379	-8%
Utilities Charges	(1,955,570)	(1,224,494)	(1,124,588)	99,906	-8%
Interest Expenses	(995,630)	(654,904)	(600,304)	54,600	-8%
Insurance Expenses	(889,760)	(593,184)	(578,335)	14,849	-3%
Depreciation on Non-Current Assets	(9,663,980)	(6,442,552)	(6,812,118)	(369,566)	6%
Other Expenditure	176,312	114,195	513,940	399,745	350%
	(57,017,898)	(38,102,950)	(36,509,600)	1,593,350	-4%
Non-Operating Grants, Subsidies and Contributions	2,712,344	1,128,644	1,026,186	(102,458)	-9%
Profit on Asset Disposals	411,373	411,373	134,113	(277,260)	-67%
Loss on Asset Disposals	-	-	(6,225)	(6,225)	0%
	3,123,717	1,540,017	1,154,074	(385,943)	-25%
NET RESULT	1,031,971	11,377,689	12,437,383	1,059,694	9%
OTHER COMPREHENSIVE INCOME					
Changes on Revaluation of Non-Current Assets	_	_	_		0%
TOTAL OTHER COMPREHENSIVE INCOME	1,031,971	11,377,689	12,437,383	1,059,694	9%
TOTAL COMPREHENSIVE INCOME	1,031,971	11,377,689	12,437,383	1,059,694	9%

# CITY OF VINCENT NOTE 3 - NET CURRENT FUNDING POSITION AS AT 28 FEBRUARY 2018



	Actual	Actual
	28-Feb-18	30-Jun-17
	\$	\$
Current Assets		
Cash - Unrestricted	21,989,824	8,515,883
Cash - Restricted Reserves	9,071,544	8,908,119
Trade and Other Receivables - Rates	3,693,166	218,492
Trade and Other Receivables - Other Debtors	3,810,825	4,748,353
Inventories	363,986	181,244
Total Current Assets	38,929,345	22,572,091
Less: Current Liabilities		
Sundry and Other Creditors	(5,273,082)	(5,102,188)
Provisions - Current	(3,946,525)	(3,486,758)
Total Current Liabilities	(9,219,607)	(8,588,946)
Less:		
Reserves - Restricted Cash	(9,071,544)	(8,908,119)
Trade and Other Receivables - Other Debtors - Restricted Grant	(600,000)	(600,000)
Net Current Funding Position	20,038,193	4,475,026

# CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	February 2018 Budget YTD	February 2018 Actual YTD	% YTE Budge
perating Revenue By Service Area	\$	\$	\$	
Chief Executive Officer	(200)	(136)	0	0%
Other Governance	(26,620)	(1,080)	(102,922)	9530%
Human Resources	(36,320)	(36,320)	(45,870)	126%
Director Corporate Services	(1,378,195)	(980,278)	(996,127)	102%
Rates Services	(33,616,632)	(33,447,341)	(33,639,443)	1019
Finance Services	(1,050)	(696)	(44,283)	6363%
Record Management	(2,000)	(1,336)	(535)	409
Beatty Park Leisure Centre	(7,650,030)	(5,141,313)	(5,045,777)	989
Library & Local History Services	(24,970)	(16,128)	(15,933)	999
Community Partnerships	(71,000)	(29,215)	(8,934)	319
Ranger Services	(7,829,710)	(5,257,152)	(5,133,149)	989
Health Services	(330,940)	(302,984)	(319,005)	1059
Statutory Planning Services	(645,570)	(430,384)	(273,484)	649
Compliance Services	(31,400)	(20,936)	(9,419)	459
Policy and Place Services	(16,410)	(12,186)	(7,426)	619
Building Services	(239,410)	(159,608)	(172,006)	1089
Engineering Design Services	(88,050)	(28,610)	(30,495)	1079
Environment Services	(24,500)	(16,336)	(10,895)	679
Parks Services	(2,494,425)	(1,685,802)	(1,552,408)	929
Waste Management Services	(269,610)	(268,400)	(313,952)	1179
Works & Operations Services perating Revenue By Service Area Total	(149,110) ( <b>54,926,152</b> )	(104,381) (47,940,622)	(70,844) (47,792,909)	68°
perating Expenditure By Service Area				
Chief Executive Officer	2,083,570	1,461,088	1,485,341	
Chief Executive Officer Human Resources	36,320	36,320	45,870	1269
Chief Executive Officer Human Resources Director Corporate Services	36,320 78,400	36,320 58,220	45,870 177,422	126° 305°
Chief Executive Officer Human Resources Director Corporate Services Other Governance	36,320 78,400 590,240	36,320 58,220 382,255	45,870 177,422 374,051	126° 305° 98°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services	36,320 78,400 590,240 803,155	36,320 58,220 382,255 613,318	45,870 177,422 374,051 675,221	1269 3059 989 1109
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management	36,320 78,400 590,240 803,155 2,000	36,320 58,220 382,255 613,318 1,336	45,870 177,422 374,051 675,221 535	1269 3059 989 1109 409
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services	36,320 78,400 590,240 803,155 2,000 850	36,320 58,220 382,255 613,318 1,336 496	45,870 177,422 374,051 675,221 535 44,283	126° 305° 98° 110° 40° 8928°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems	36,320 78,400 590,240 803,155 2,000	36,320 58,220 382,255 613,318 1,336	45,870 177,422 374,051 675,221 535 44,283	126° 305° 98° 110° 40° 8928°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement	36,320 78,400 590,240 803,155 2,000 850	36,320 58,220 382,255 613,318 1,336 496 0	45,870 177,422 374,051 675,221 535 44,283 (0) (0)	126° 305° 98° 110° 40° 8928° 0°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems	36,320 78,400 590,240 803,155 2,000 850 0	36,320 58,220 382,255 613,318 1,336 496	45,870 177,422 374,051 675,221 535 44,283	126° 305° 98° 110° 40° 8928° 0° 0°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications	36,320 78,400 590,240 803,155 2,000 850 0	36,320 58,220 382,255 613,318 1,336 496 0 0	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473	126° 305° 98° 110° 40° 8928° 0° 0° 99°
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473	1266 3055 986 1100 400 89286 00 999 01
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584	1266 3055 986 1100 400 89286 00 999 04 1026 915
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432	126' 305' 98' 110' 40' 8928' 0' 99' 0' 102' 91' 88'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705 270,985	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209	126' 305' 98' 110' 40' 8928' 0' 99' 102' 91' 888'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692	126' 305' 98' 110' 40' 8928' 0' 99' 102' 91' 888' 90'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649	126' 305' 98' 110' 40' 8928' 0' 0' 102' 99' 99' 99' 99' 88'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0	126' 305' 98' 110' 40' 8928' 0' 0' 102' 91' 88' 90' 93'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810	126' 305' 98' 110' 40' 8928' 0' 99' 102' 91' 88' 90' 93'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884	126' 305' 98' 110' 40' 8928' 0' 0' 102' 91' 888' 90' 93' 0' 94' 109' 96'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502	126' 305' 98' 1100' 8928' 0' 99' 0' 102' 91' 88' 90' 93' 0' 94'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Policy and Place Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884 1,248,217	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294	126' 305' 98' 1100' 40' 8928' 0' 99' 0' 102' 91' 88' 90' 93' 0' 94' 1099' 72'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Policy and Place Services Building Services	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180 748,355	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884 1,248,217 493,262	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294 431,629	1269 3059 985 1100 409 89289 09 99 09 1029 915 885 900 945 1096 725 885
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Policy and Place Services Building Services Director Technical Services	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180 748,355	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884 1,248,217 493,262 0	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294 431,629 (0)	1029 1266 3059 989 1109 409 8928 09 09 1029 919 889 909 935 09 944 1099 967 725 888
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Policy and Place Services Building Services Director Technical Services Engineering Design Services	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180 748,355 0 2,238,965	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884 1,248,217 493,262 0 1,468,647	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294 431,629 (0) 1,361,888	1269 3059 985 1109 409 89289 09 909 1029 919 885 900 933 09 945 1096 729 888
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Policy and Place Services Building Services Director Technical Services Engineering Design Services Environment Services	36,320 78,400 590,240 803,155 2,000 850 0 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180 748,355 0 2,238,965 365,670	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,943 437,884 1,248,217 493,262 0 1,468,647 243,616	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294 431,629 (0) 1,361,888 205,454	126' 305' 98' 110' 40' 8928' 0' 90' 102' 91' 88' 90' 94' 1096' 72' 88' 0' 93' 88'
Chief Executive Officer Human Resources Director Corporate Services Other Governance Rates Services Record Management Finance Services Information Systems Director Community Engagement Marketing and Communications Customer Services Beatty Park Leisure Centre Community Partnerships Community Connections Library & Local History Services Ranger Services Director Development Services Health Services Statutory Planning Services Compliance Services Building Services Director Technical Services Engineering Design Services Environment Services Parks Services	36,320 78,400 590,240 803,155 2,000 850 0 889,328 0 8,283,150 1,955,705 270,985 1,855,030 6,100,800 0 1,230,110 2,247,925 664,275 1,838,180 748,355 0 2,238,965 365,670 14,039,885	36,320 58,220 382,255 613,318 1,336 496 0 0 607,470 0 5,559,795 1,229,639 184,920 1,231,754 4,095,412 0 797,819 1,492,943 437,884 1,248,217 493,262 0 1,468,647 243,616 9,434,437	45,870 177,422 374,051 675,221 535 44,283 (0) (0) 601,473 (0) 5,696,584 1,115,432 163,209 1,106,692 3,811,649 0 748,810 1,630,884 419,502 897,294 431,629 (0) 1,361,888 205,454 8,643,230	126' 305' 98' 110' 40' 8928' 0' 0' 102' 91' 88' 90' 94' 109' 96' 72' 88' 0' 93'

6

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18		0/	
Chief Evenutive Officer	\$	\$	\$	\$	%	
Chief Executive Officer						
Chief Executive Officer Expenditure Employee Costs	450.130	294.819	250,975	(43,844)	_15%	Part time position vacant.
Other Employee Costs	11.050	7.834	6.272	(1,562)	-15%	·
Other Expenses	204,050	193,458	225,735	32,277		Strategic Community Plan expense higher than budget estimates -
Other Expenses	204,050	193,456	225,735	32,211	17%	adjusted in budget review.
Chief Executive Officer Expenditure Total	665,230	496,111	482,981	(13,130)	-3%	
Chief Executive Officer Indirect Costs						
Allocations	(665,230)	(496,111)	(482,981)	13,130	-3%	
Chief Executive Officer Indirect Costs Total	(665,230)	(496,111)	(482,981)	13,130	-3%	,
Chief Executive Officer Total	0	0	(0)	(0)		- -
Members of Council						
Members Of Council Revenue						
Revenue	(200)	(136)	0	136	-100%	
Members Of Council Revenue Total	(200)	(136)	0	136	-100%	,
Members Of Council Expenditure						
Employee Costs	89,440	58,585	59,131	546	1%	
Other Employee Costs	5,000	3,336	5,007	1,671	50%	
Other Expenses	469,340	339,576	336,310	(3,266)	-1%	
Members Of Council Expenditure Total	563,780	401,497	400,448	(1,049)	0%	,
Members Of Council Indirect Costs						
Allocations	1,519,790	1,059,591	1,084,893	25,302	2%	
Members Of Council Indirect Costs Total	1,519,790	1,059,591	1,084,893	25,302	2%	,
Members of Council Total	2,083,370	1,460,952	1,485,341	24,389	2%	

7

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-16 \$	Feb-16 \$	\$	%	
Other Governance Other Governance Revenue	•	•	•	•	70	
Revenue	(26,620)	(1,080)	(102,922)	(101,842)	9430%	\$54k LGIS Members Experience Bonus received earlier than expected due to change in payment options and \$47k dividend received.
Other Governance Revenue Total	(26,620)	(1,080)	(102,922)	(101,842)	9430%	
Other Governance Expenditure						
Employee Costs	248,230	162,577	163,961	1,384	1%	
Other Employee Costs	5,200	2,700	2,139	(561)	-21%	
Other Expenses	112,630	67,408	56,074	(11,334)	-17%	\$20k audit fees not yet required and \$7k over budget on advertising of local laws, adjusted in budget review.
Other Governance Expenditure Total	366,060	232,685	222,174	(10,511)	-5%	
Other Governance Indirect Costs						
Allocations	224,180	149,570	151,877	2,307	2%	
Other Governance Indirect Costs Total	224,180	149,570	151,877	2,307	2%	
Other Governance Total	563,620	381,175	271,129	(110,046)	-29%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-16 \$	Feb-10	\$	%	
Human Resources						
Human Resources Revenue						
Revenue	(36,320)	(36,320)	(45,870)	(9,550)	26%	
Human Resources Revenue Total	(36,320)	(36,320)	(45,870)	(9,550)	26%	
Human Resources Expenditure						
Employee Costs	694,820	479,008	473,692	(5,316)	-1%	
Other Employee Costs	108,900	85,564	59,349	(26,215)	-31%	\$25k under in Training Courses, \$26k over in External Recruitment, \$14k under in Occupational Health & Safety Initiatives, \$9k under in Awards & Recognition.
Other Expenses	189,350	135,982	45,733	(90,249)	-66%	\$20k under in Management Programmes timing variance, \$54k Legal costs and \$21k Consultants cost not yet required.
Human Resources Expenditure Total	993,070	700,554	578,774	(121,780)	-17%	
Human Resources Indirect Costs						
Allocations	(956,750)	(664,234)	(532,904)	131,330	-20%	
Human Resources Indirect Costs Total	(956,750)	(664,234)	(532,904)	131,330	-20%	
Human Resources Total	0	0	0	0		- -
<u>Director Corporate Services</u>						
Director Corporate Services Expenditure						
Employee Costs	440,620	288,573	302,903	14,330	5%	
Other Employee Costs	7,530	5,086	4,423	(663)	-13%	
Other Expenses	5,040	3,184	2,938	(246)	-8%	
Director Corporate Services Expenditure Total	453,190	296,843	310,264	13,421	5%	
Director Corporate Services Indirect Costs						
Allocations	(452,990)	(296,643)	(310,264)	(13,621)	5%	
Director Corporate Services Indirect Costs Total	(452,990)	(296,643)	(310,264)	(13,621)	5%	
Director Corporate Services Total	200	200	(0)	(200)	-100%	- -

9

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	889,760	593,184	578,335	(14,849)	-3%	
Insurance Premium Expenditure Total	889,760	593,184	578,335	(14,849)	-3%	
Insurance Premium Recovery						
Allocations	(889,760)	(593,184)	(439,748)	153,436	-26%	
Insurance Premium Recovery Total	(889,760)	(593,184)	(439,748)	153,436	-26%	
,						
Insurance Premium Total	0	0	138,587	138,587		
Insurance Claim						
Insurance Claim Recoup						
Revenue	(46,500)	(30,000)	(21,102)	8,898	-30%	
Insurance Claim Recoup Total	(46,500)	(30,000)	(21,102)	8,898	-30%	
Insurance Claim Expenditure						
Other Expenses	30,000	20,000	5,228	(14,772)	-74%	Insurance claim excess lower than budgeted due to a reduction in
Income of Claim Franchistan Tatal	30,000	20,000	5,228	(14,772)	-74%	claims to prior years.
Insurance Claim Expenditure Total	30,000	20,000	3,220	(14,772)	-1470	
Insurance Claim Total	(16,500)	(10,000)	(15,874)	(5,874)	59%	•
						-

## CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



Variance Commentary

	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Mindarie Regional Council						
Mindarie Regional Council Revenue						
Revenue	(92,820)	(48,765)	(45,006)	3,759	-8%	
Mindarie Regional Council Revenue Total	(92,820)	(48,765)	(45,006)	3,759	-8%	
Mindarie Regional Council Expenditure						
Other Expenses	48,200	38,020	33,607	(4,413)	-12%	
Mindarie Regional Council Expenditure Total	48,200	38,020	33,607	(4,413)	-12%	
Mindarie Regional Council Total	(44,620)	(10,745)	(11,399)	(654)	6%	
General Purpose Revenue						
General Purpose Revenue						
Revenue	(1,238,875)	(901,513)	(930,019)	(28,506)	3%	
General Purpose Revenue Total	(1,238,875)	(901,513)	(930,019)	(28,506)	3%	
General Purpose Revenue Total	(1,238,875)	(901,513)	(930,019)	(28,506)	3%	

11

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	rep-10 \$	Feb-10 \$	\$	%	
Rates Services	Ψ	*	,	•	,,	
Rates Services Revenue Revenue	(33,616,632)	(33,447,341)	(33,639,443)	(192,102)	1%	
Rates Services Revenue Total	(33,616,632)	(33,447,341)	(33,639,443)	(192,102)	1%	
Rates Services Expenditure						
Employee Costs	261,150	171,061	172,471	1,410	1%	
Other Employee Costs	2,300	1,536	0	(1,536)	-100%	
Other Expenses	343,500	308,736	368,322	59,586	19%	\$27k partial rates write off for Perth Mosque, \$9k over budget on Debt recovery and \$9k timing variance on valuation expense.
Rates Services Expenditure Total	606,950	481,333	540,794	59,461	12%	
Rates Services Indirect Costs Allocations	196,205	131,985	134,428	2.443	2%	
	, , , , , , , , , , , , , , , , , , ,		,	,		
Rates Services Indirect Costs Total	196,205	131,985	134,428	2,443	2%	
Rates Services Total	(32,813,477)	(32,834,023)	(32,964,222)	(130,199)	0%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



			LOTE A			
	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Finance Services						
Finance Services Revenue						
Revenue	(1,050)	(696)	(44,283)	(43,587)	6263%	\$40k duplicate refund received from LGIS, refunded back in March 2018.
Finance Services Revenue Total	(1,050)	(696)	(44,283)	(43,587)	6263%	
Finance Services Expenditure						
Employee Costs	743,140	486,767	491,492	4,725	1%	
Other Employee Costs	11,500	7,602	6,286	(1,316)	-17%	
Other Expenses	58,000	24,664	25,653	989	4%	
Finance Services Expenditure Total	812,640	519,033	523,431	4,398	1%	
Finance Services Indirect Costs						
Allocations	(811,790)	(518,537)	(479,147)	39,390	-8%	
Finance Services Indirect Costs Total	(811,790)	(518,537)	(479,147)	39,390	-8%	
Finance Services Total	(200)	(200)	(0)	200	-100%	-
Information Technology						
Information Technology Expenditure						
Employee Costs	399,370	261,549	243,124	(18,425)	-7%	
Other Employee Costs	29,500	20,100	17,424	(2,676)	-13%	
Other Expenses	946,430	693,290	607,013	(86,277)	-12%	\$98k under in Consultants, \$36k under in Software Upgrades, \$50k over in Software Annual Maintenance and \$21k over in Leasing cost.
Information Technology Expenditure Total	1,375,300	974,939	867,561	(107,378)	-11%	
Information Technology Indirect Costs						
Allocations	(1,375,300)	(974,939)	(867,561)	107,378	-11%	
Information Technology Indirect Costs Total	(1,375,300)	(974,939)	(867,561)	107,378	-11%	
Information Technology Total	0	0	(0)	(0)		- -

13

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Records Management						
Records Management Revenue						
Revenue	(2,000)	(1,336)	(535)	801	-60%	
Records Management Revenue Total	(2,000)	(1,336)	(535)	801	-60%	
Records Management Expenditure						
Employee Costs	248,470	162,767	174,192	11,425	7%	
Other Employee Costs	20,400	12,764	973	(11,791)	-92%	\$10k Agency Labour Costs not yet required.
Other Expenses	144,600	116,400	22,501	(93,899)	-81%	\$85k not yet required for contractors.
Records Management Expenditure Total	413,470	291,931	197,666	(94,265)	-32%	
Records Management Indirect Costs						
Allocations	(411,470)	(290,595)	(197,131)	93,464	-32%	
Records Management Indirect Costs Total	(411,470)	(290,595)	(197,131)	93,464	-32%	
Records Management Total	0	0	(0)	(0)		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
<b>Director Community Engagement Expenditure</b>						
Director Community Engagement Expenditure						
Employee Costs	285,290	186,860	191,498	4,638	2%	
Other Employee Costs	7,070	4,714	4,496	(218)	-5%	
Other Expenses	3,490	2,336	2,225	(111)	-5%	
Director Community Engagement Expenditure Total	295,850	193,910	198,219	4,309	2%	
Director Community Engagement Expenditure Total	295,850	193,910	198,219	4,309	2%	
Director Community Engagement Indirect Costs						
Director Community Engagement Indirect Costs	(005.050)	(100.010)				
Allocations	(295,850)	(193,910)	(198,219)	(4,309)	2%	
Director Community Engagement Indirect Costs Total	(295,850)	(193,910)	(198,219)	(4,309)	2%	
Director Community Engagement Indirect Costs Total	(295,850)	(193,910)	(198,219)	(4,309)	2%	•
Marketing and Communications Expenditure						
Marketing and Communications Expenditure						
Employee Costs	461,460	302,304	354,925	52,621	17%	Variance due to department restructure and voluntary redundancy payments.
Other Employee Costs	6,550	6,403	2,182	(4,221)	-66%	
Other Expenses	259,288	188,882	136,405	(52,477)	-28%	\$20k timing variance on events, \$15k timing variance on subscription renewals and \$16k timing variance on advertising.
Marketing and Communications Expenditure Total	727,298	497,589	493,512	(4,077)	-1%	
Marketing and Communications Expenditure Total	727,298	497,589	493,512	(4,077)	-1%	- -
Marketing and Communications Indirect Costs						
Marketing and Communications Indirect Costs						
Allocations	162,030	109,881	107,961	(1,920)	-2%	
Marketing and Communications Indirect Costs Total	162,030	109,881	107,961	(1,920)	-2%	
Marketing and Communications Indirect Costs Total	162,030	109,881	107,961	(1,920)	-2%	•

15

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	<b>,</b>
Customer Service Centre	•	,	\$	\$	%	
Customer Service Centre						
Customer Services Centre Expenditure						
Employee Costs	456,780	299,214	394,788	95,574		Variance due to department restructure and voluntary redundancy payments, use of casual staff during recruitment process.
Other Employee Costs	8,900	7,400	15,751	8,351	113%	
Other Expenses	39,400	25,744	23,650	(2,094)	-8%	
Customer Services Centre Expenditure Total	505,080	332,358	434,189	101,831	31%	
Customer Services Centre Indirect Costs						
Allocations	(505,080)	(332,358)	(434, 189)	(101,831)	31%	
Customer Services Centre Indirect Costs Total	(505,080)	(332,358)	(434,189)	(101,831)	31%	
Customer Service Centre Total	0	0	(0)	(0)		

## CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



			Leve .			
	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(2,468,550)	(1,609,760)	(1,654,882)	(45,122)	3%	
Beatty Park Leisure Centre Admin Revenue Total	(2,468,550)	(1,609,760)	(1,654,882)	(45,122)	3%	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	2,468,550	1,609,760	1,654,882	45,122	3%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	2,468,550	1,609,760	1,654,882	45,122	3%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	855,720	560,216	600,794	40,578	7%	
Other Employee Costs	15,880	11,980	2,654	(9,326)	-78%	
Other Expenses	273,920	196,751	194,195	(2,556)	-1%	
Beatty Park Leisure Centre Admin Expenditure Total	1,145,520	768,947	797,643	28,696	4%	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(1,145,520)	(768,947)	(797,643)	(28,696)	4%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(1,145,520)	(768,947)	(797,643)	(28,696)	4%	
Beatty Park Leisure Centre Administration Total	0	0	0	0		

17

## CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-16	Feb-10 \$	\$	%	
Beatty Park Leisure Centre Building Beatty Park Leisure Centre Building Revenue			·			
Revenue	(159,350)	(106,816)	(105,822)	994	-1%	
Beatty Park Leisure Centre Building Revenue Total	(159,350)	(106,816)	(105,822)	994	-1%	
Beatty Park Leisure Centre Occupancy Costs Building Maintenance	581,500	402,850	320,977	(81,873)		Due to timing and safety constraints, painting maintenance scheduled for the indoor pool area was unable to be undertaken in this period. Electricity expense is also lower than budget due to timiing issues. Additionally recent repairs to the geothermal system have led to reduced gas use.
Ground Maintenance	41,500	28,336	9,403	(18,933)	-67%	Behind budget as a consequence of a temporary reduction in resourcing and remainder is a timing issue. Budgeted expense expected to be fully utilised.
Other Expenses	1,495,660	1,014,805	1,381,699	366,894		\$409k unfavourable variance due to increase in depreciation cost after revaluation of building assets. And \$58k savings on utility and interest expense.
Beatty Park Leisure Centre Occupancy Costs Total	2,118,660	1,445,991	1,712,079	266,088	18%	•
Beatty Park Leisure Centre Indirect Costs Allocations	(1,959,310)	(1,339,175)	(1,606,257)	(267,082)	20%	
Beatty Park Leisure Centre Indirect Costs Total	(1,959,310)	(1,339,175)	(1,606,257)	(267,082)	20%	
Beatty Park Leisure Centre Building Total	0	0	0	0		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18	\$	%	
Suimming Dool Aroos	\$	\$	\$	•	70	
Swimming Pool Areas						
Swimming Pool Areas Revenue Revenue	(1.857,630)	(1,313,612)	(1,236,744)	76.868	-6%	
	(1,857,630)	(1,313,612)	(1,236,744)	76,868	-6%	
Swimming Pool Areas Revenue Total	(1,037,030)	(1,313,012)	(1,230,744)	70,000	-0 /0	
Swimming Pool Areas Indirect Revenue						
Allocations	(388,550)	(253,378)	(260,478)	(7,100)	3%	
	(388,550)	(253,378)	(260,478)	(7,100)	3%	
Swimming Pool Areas Indirect Revenue Total	(300,330)	(233,310)	(200,410)	(1,100)	370	
Swimming Pool Areas Expenditure						
Employee Costs	966,550	632,465	643,247	10,782	2%	
Other Employee Costs	20,000	15,197	17,293	2,096	14%	
Other Expenses	176,310	124,802	181,070	56,268	45%	\$36k bulk chemical purchase leading up to summer season and \$18k
•						higher on plant maintenance cost due to reactive maintenance on indoor pool.
Swimming Pool Areas Expenditure Total	1,162,860	772,464	841,610	69,146	9%	
Swimming Pool Areas Indirect Costs						
Allocations	2,385,900	1,622,241	1,802,256	180,015	11%	
Swimming Pool Areas Indirect Costs Total	2,385,900	1,622,241	1,802,256	180,015	11%	
Swimming Pool Areas Total	1,302,580	827,715	1,146,643	318,928	39%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	dget YTD Actual eb-18 Feb-18	YTD Variance	e Variance	e
	2017/18 \$	Feb-18	Feb-18	\$	%	0/.
Swim School	D.	,	•	•	70	70
Swim School Revenue						
Revenue	(1,495,000)	(923,620)	(930,661)	(7,041)	1%	%
Swim School Revenue Total	(1,495,000)	(923,620)	(930,661)	(7,041)	1%	%
Swim School Indirect Revenue						
Allocations	(1,970)	(1,289)	(1,324)	(35)	3%	%
Swim School Indirect Revenue Total	(1,970)	(1,289)	(1,324)	(35)	3%	%
Swim School Expenditure						
Employee Costs	832,100	544,199	522,894	(21,305)	-4%	%
Other Employee Costs	5,500	3,121	2,326	(795)	-25%	%
Other Expenses	26,970	25,130	20,971	(4,159)	-17%	%
Swim School Expenditure Total	864,570	572,450	546,191	(26,259)	-5%	%
Swim School Indirect Costs						
Allocations	191,210	129,099	133,114	4,015	3%	%
Swim School Indirect Costs Total	191,210	129,099	133,114	4,015	3%	%
wim School Total	(441,190)	(223,360)	(252,680)	(29,320)	13%	%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-16	Feb-10 \$	•	%	
Coff	<b>a</b>	,	•	\$	70	
<u>Café</u>						
Cafe Revenue Revenue	(714.000)	(E07.422)	(470 40E)	20.247	C0/	
	(714,000)	(507,432)	(478,185)	29,247	-6%	
Cafe Revenue Total	(714,000)	(507,432)	(478,185)	29,247	-6%	
Cafe Indirect Revenue						
Allocations	(1,970)	(1,289)	(1,324)	(35)	3%	
Cafe Indirect Revenue Total	(1,970)	(1,289)	(1,324)	(35)	3%	
Cafe Expenditure						
Employee Costs	356,640	233,339	280,701	47,362	20%	Additional staff required for busy period.
Other Employee Costs	0	0	518	518		, , , , , ,
Other Expenses	301,480	206,051	215,926	9,875	5%	
Cafe Expenditure Total	658,120	439,390	497,145	57,755	13%	
Cafe Indirect Costs						
Allocations	102,910	69,828	70,917	1,089	2%	
Cafe Indirect Costs Total	102,910	69,828	70,917	1,089	2%	
Café Total	45,060	497	88,553	88,056	17718%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$				0/	
Retail Revenue Revenue Revenue Retail Revenue	(517,000) (517,000)	(370,162) (370,162)	(362,706) (362,706)	7,456 7,456	% -2% - <b>2</b> %	
Retail Indirect Revenue Allocations Retail Indirect Revenue Total	(490) (490)	(320) (320)	(331) <b>(331)</b>	(11) (11)	3% <b>3%</b>	
Retail Expenditure Employee Costs Other Employee Costs Other Expenses Retail Expenditure Total	50,000 1,500 276,490 327,990	32,746 750 175,831 <b>209,327</b>	31,294 291 52,089 <b>83,674</b>	(1,452) (459) (123,742) (125,653)	-4% -61% -70% - <b>60</b> %	\$122k timing variance on stock purchases.
Retail Indirect Costs Allocations Retail Indirect Costs Total	81,200 <b>81,200</b>	55,101 <b>55,101</b>	57,056 <b>57,056</b>	1,955 <b>1,95</b> 5	4% <b>4</b> %	
Retail Total	(108,300)	(106,054)	(222,306)	(116,252)	110%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18 \$	Feb-18	Feb-18	\$	%	
Health and Fitness Health and Fitness Revenue	<b>*</b>	\$	\$	•	70	
Revenue	(221,500)	(166,833)	(127,691)	39,142		\$42k under for personal training due to lower demand, program under review.
Health and Fitness Revenue Total	(221,500)	(166,833)	(127,691)	39,142	-23%	
Health and Fitness Indirect Revenue						
Allocations	(1,374,500)	(896,311)	(921,438)	(25,127)	3%	
Health and Fitness Indirect Revenue Total	(1,374,500)	(896,311)	(921,438)	(25,127)	3%	
Health and Fitness Expenditure						
Employee Costs	554,520	362,816	349,770	(13,046)	-4%	
Other Employee Costs	9,000	9,000	2,357	(6,643)	-74%	
Other Expenses	212,040	153,531	138,429	(15,102)	-10%	
Health and Fitness Expenditure Total	775,560	525,347	490,555	(34,792)	-7%	
Health and Fitness Indirect Costs						
Allocations	541,810	368,201	385,650	17,449	5%	
Health and Fitness Indirect Costs Total	541,810	368,201	385,650	17,449	5%	
Health and Fitness Total	(278,630)	(169,596)	(172,924)	(3,328)	2%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Group Fitness						
Group Fitness Revenue						
Revenue	(170,500)	(113,507)	(111,430)	2,077	-2%	
Group Fitness Revenue Total	(170,500)	(113,507)	(111,430)	2,077	-2%	
Group Fitness Indirect Revenue						
Allocations	(466,560)	(304,244)	(312,773)	(8,529)	3%	
Group Fitness Indirect Revenue Total	(466,560)	(304,244)	(312,773)	(8,529)	3%	
Group Fitness Expenditure						
Employee Costs	275,940	180,411	173,319	(7,092)	-4%	
Other Employee Costs	900	764	610	(154)	-20%	
Other Expenses	116,020	80,932	65,884	(15,048)	-19%	\$9k favourable variance for Other Contractors.
Group Fitness Expenditure Total	392,860	262,107	239,813	(22,294)	-9%	
Group Fitness Indirect Costs						
Allocations	169,050	114,510	130,587	16,077	14%	
Group Fitness Indirect Costs Total	169,050	114,510	130,587	16,077	14%	
Group Fitness Total	(75,150)	(41,134)	(53,803)	(12,669)	31%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-10 \$	Feb-16	\$	%	
Aqua Fitness	Þ	•	,	a a	70	
Aqua Fitness Revenue Revenue	(30,000)	(18,163)	(20,289)	(2,126)	12%	
Aqua Fitness Revenue Total	(30,000)	(18,163)	(20,289)	(2,126)	12%	
Aqua Fitness Indirect Revenue						
Allocations	(196,990)	(128,458)	(132,060)	(3,602)	3%	
Aqua Fitness Indirect Revenue Total	(196,990)	(128,458)	(132,060)	(3,602)	3%	
Aqua Fitness Expenditure						
Employee Costs	33,110	21,646	20,760	(886)	-4%	
Other Expenses	8,500	5,661	5,645	(16)	0%	
Aqua Fitness Expenditure Total	41,610	27,307	26,405	(902)	-3%	
Agua Fitness Indirect Costs						
Allocations	98,660	66,568	74,159	7,591	11%	
Aqua Fitness Indirect Costs Total	98,660	66,568	74,159	7,591	11%	
Aqua Fitness Total	(86,720)	(52,746)	(51,784)	962	-2%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



Variance Commentary

2017/18 Feb-18 Feb-18	
\$ \$ \$	
reche	
Creche Revenue	·
Revenue (16,500) (11,408) (17,367) (5,959) 52	
reche Revenue Total (16,500) (11,408) (17,367) (5,959) 52	otal
Creche Indirect Revenue	Revenue
Allocations (37,520) (24,471) (25,154) (683) 3	
reche Indirect Revenue Total (37,520) (24,471) (25,154) (683)	venue Total
Creche Expenditure	ure
Employee Costs 231,780 151,684 141,152 (10,532) -7	sts
Other Employee Costs 1,650 1,650 521 (1,129) -68	ee Costs
Other Expenses 1,950 1,934 1,270 (664) -34	es
reche Expenditure Total 235,380 155,268 142,943 (12,325) -6	e Total
Creche Indirect Costs	Costs
Allocations 94,110 63,771 68,686 4,915 8	
reche Indirect Costs Total 94,110 63,771 68,686 4,915	sts Total
che Total 275,470 183,160 169,108 (14,052) -8	

26

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	VTD Astrol	YTD Variance	Variance	Vodence Commenters
	2017/18	Feb-18	YTD Actual Feb-18	Y I D Variance	variance	Variance Commentary
	\$	\$	\$	\$	%	
Community Partnership Mgmt Administration						
Community Partnerships Management Administration						
Employee Costs	527,930	345,863	317,259	(28,604)	-8%	
Other Employee Costs	1,150	864	938	74	9%	
Other Expenses	192,500	128,564	67,803	(60,761)	-47%	\$60k Timing variance on use of consultants.
Community Partnerships Management Administration Total	721,580	475,291	386,000	(89,291)	-19%	
Community Partnerships Mgmt Admin Indirect Costs						
Allocations	128,975	88,097	81,958	(6,139)	-7%	
Community Partnerships Mgmt Admin Recove	(850,555)	(563,388)	(467,958)	95,430	-17%	
Community Partnerships Mgmt Admin Indirect Costs Total	(721,580)	(475,291)	(386,000)	89,291	-19%	
Community Partnership Mgmt Administration Total	0	0	0	0		
Community Connections						
Community Connections Expenditure						
Employee Costs	89,440	58,585	55,109	(3,476)	-6%	
Other Employee Costs	4,910	3,274	2,865	(409)	-12%	
Other Expenses	126,200	88,845	73,408	(15,437)	-17%	\$38k timing variance on Community Safety Programmes, \$11k unfavourable variance on Plant maintenance and \$12k timing variance on Noongar Outreach Service.
Community Connections Expenditure Total	220,550	150,704	131,381	(19,323)	-13%	ů .
Community Connections Indirect Costs						
Allocations	50,435	34,216	31,828	(2,388)	-7%	
Community Connections Indirect Costs Total	50,435	34,216	31,828	(2,388)	-7%	
Community Connections Total	270,985	184,920	163,209	(21,711)	-12%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Recreation, Arts and Culture						
Recreation, Arts and Culture Revenue						
Revenue	(18,000)	(8,000)	(508)	7,492	-94%	
Recreation, Arts and Culture Revenue Total	(18,000)	(8,000)	(508)	7,492	-94%	
Recreation, Arts and Culture Expenditure						
Employee Costs	92,220	60,397	145,034	84,637	140%	Variance due to department restructure and voluntary redundancy payments.
Other Employee Costs	4,950	3,432	2,277	(1,155)	-34%	
Other Expenses	433,370	238,906	159,273	(79,633)	-33%	\$66k timing variance on Events, and other variances that are not individually material.
Recreation, Arts and Culture Expenditure Total	530,540	302,735	306,583	3,848	1%	
Recreation, Arts and Culture Indirect Costs						
Allocations	123,915	84,966	91,601	6,635	8%	
Community Partnerships Mgmt Admin Alloca	382,750	253,525	210,581	(42,944)	-17%	\$42k variance to Allocated Outwards costs to be reviewed.
Recreation, Arts and Culture Indirect Costs Total	506,665	338,491	302,182	(36,309)	-11%	
Recreation, Arts and Culture Total	1,019,205	633,226	608,257	(24,969)	-4%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Senior, Disability and Youth Services						
Senior, Disability and Youth Services Revenue						
Revenue	(53,000)	(21,215)	(8,426)	12,789	-60%	Made up of various variances that are not individually material.
Senior, Disability and Youth Services Revenue Total	(53,000)	(21,215)	(8,426)	12,789	-60%	
Senior, Disability and Youth Services Expenditure						
Employee Costs	178,870	117,177	142,472	25,295	22%	Salary is over budget due to staff changes within the directorate whereby allocations need to be corrected.
Other Employee Costs	2,050	2,050	844	(1,206)	-59%	,
Other Expenses	269,470	156,224	95,697	(60,527)	-39%	\$53k Community Support Grant not yet spent and other favourable variances that are not individually material.
Senior, Disability and Youth Services Expenditure Total	450,390	275,451	239,013	(36,438)	-13%	,
Senior, Disability and Youth Serv Indirect Costs						
Allocations	127,885	87,608	80,470	(7,138)	-8%	
Community Partnerships Mgmt Admin Alloca	340,225	225,354	187,183	(38,171)	-17%	
Senior, Disability and Youth Serv Indirect Costs Total	468,110	312,962	267,653	(45,309)	-14%	
Senior, Disability and Youth Services Total	865,500	567,198	498,241	(68,957)	-12%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Library Services						
Library Services Revenue						
Revenue	(24,970)	(16,128)	(15,933)	195	-1%	
Library Services Revenue Total	(24,970)	(16,128)	(15,933)	195	-1%	
Library Services Expenditure						
Employee Costs	912,920	597,794	546,154	(51,640)	-9%	
Other Employee Costs	7,290	7,290	4,574	(2,716)	-37%	
Other Expenses	92,300	60,276	48,736	(11,540)	-19%	Made up of various variances that are not individually material.
Library Services Expenditure Total	1,012,510	665,360	599,464	(65,897)	-10%	
Library Services Indirect Costs						
Allocations	433,300	298,717	259,111	(39,606)	-13%	
Community Partnerships Mgmt Admin Alloca	127,580	84,509	70,194	(14,315)	-17%	
Library Services Indirect Costs Total	560,880	383,226	329,305	(53,921)	-14%	
Library Services Total	1,548,420	1,032,458	912,835	(119,623)	-12%	- -
Library Building						
Library Occupancy Costs						
Building Maintenance	99,300	67,011	59,275	(7,736)	-12%	
Other Expenses	176,910	112,541	115,391	2,850	3%	
Library Occupancy Costs Total	276,210	179,552	174,666	(4,886)	-3%	
Library Indirect Costs						
Allocations	5,430	3,616	3,258	(358)	-10%	
Library Indirect Costs Total	5,430	3,616	3,258	(358)	-10%	
Library Building Total	281,640	183,168	177,923	(5,245)	-3%	- -

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-10 \$	\$	\$	%	
Ranger Services Administration	·	•				
Ranger Services Administration Revenue						
Revenue	(3,870)	(2,576)	(2,076)	500	-19%	
Ranger Services Administration Revenue Total	(3,870)	(2,576)	(2,076)	500	-19%	
Ranger Services Administration Expenditure						
Employee Costs	2,379,630	1,559,049	1,474,023	(85,026)	-5%	
Other Employee Costs	36,680	25,248	23,207	(2,041)	-8%	
Other Expenses	153,680	99,823	64,681	(35,142)	-35%	\$22k legal costs not yet required and various favourable variances that are not individually material.
Ranger Services Administration Expenditure Total	2,569,990	1,684,120	1,561,911	(122,209)	-7%	
Ranger Services Administration Indirect Costs						
Allocations	(2,566,120)	(1,681,544)	(1,559,835)	121,709	-7%	
Ranger Services Administration Indirect Costs Total	(2,566,120)	(1,681,544)	(1,559,835)	121,709	-7%	
Ranger Services Administration Total	0	0	0	0		- -
Fire Prevention						
Fire Prevention Revenue						
Revenue	(5,000)	(3,336)	(3,157)	179	-5%	
Fire Prevention Revenue Total	(5,000)	(3,336)	(3,157)	179	-5%	
Fire Prevention Indirect Costs						
Allocations	214,940	142,529	133,713	(8,816)	-6%	
Fire Prevention Indirect Costs Total	214,940	142,529	133,713	(8,816)	-6%	
Fire Prevention Total	209,940	139,193	130,556	(8,637)	-6%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-18	Feb-16	\$	%	
Animal Control	4	•	•	Į.	70	
Animal Control Revenue						
Revenue	(107,700)	(92,464)	(72,772)	19,692	-21%	\$15k Dog registration fees lower than anticipated.
Animal Control Revenue Total	(107,700)	(92,464)	(72,772)	19,692	-21%	
Animal Control Expenditure						
Other Expenses	16,650	10,021	11,034	1,013	10%	
Animal Control Expenditure Total	16,650	10,021	11,034	1,013	10%	
Animal Control Indirect Costs						
Allocations	214,940	142,529	132,112	(10,417)	-7%	
Animal Control Indirect Costs Total	214,940	142,529	132,112	(10,417)	-7%	
Animal Control Total	123,890	60,086	70,374	10,288	17%	
Local Laws (Law and Order)						
Local Laws (Law and Order) Revenue						
Revenue	(54,000)	(36,008)	(33,424)	2,584	-7%	
Local Laws (Law and Order) Revenue Total	(54,000)	(36,008)	(33,424)	2,584	-7%	
Local Laws (Law and Order) Indirect Costs						
Allocations	422,870	280,199	258,578	(21,621)	-8%	
Local Laws (Law and Order) Indirect Costs Total	422,870	280,199	258,578	(21,621)	-8%	
Local Laws (Law and Order) Total	368,870	244,191	225,154	(19,037)	-8%	

## CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017/18	Feb-18	Feb-18		
	\$	\$	\$	\$	%
Abandoned Vehicles					
Abandoned Vehicles Revenue					
Revenue	(21,000)	(14,000)	(15,580)	(1,580)	11%
Abandoned Vehicles Revenue Total	(21,000)	(14,000)	(15,580)	(1,580)	11%
Abandoned Vehicles Expenditure					
Other Expenses	17,500	11,664	6,353	(5,311)	-46%
Abandoned Vehicles Expenditure Total	17,500	11,664	6,353	(5,311)	-46%
Abandoned Vehicles Indirect Costs					
Allocations	214,940	142,529	132,112	(10,417)	-7%
Abandoned Vehicles Indirect Costs Total	214,940	142,529	132,112	(10,417)	-7%
Abandoned Vehicles Total	211,440	140,193	122,886	(17,307)	-12%

33

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-10 \$	\$	\$	%	
Inspectorial Control						
Inspectorial Control Revenue						
Revenue	(2,483,800)	(1,663,364)	(1,531,431)	131,933	-8%	
Inspectorial Control Revenue Total	(2,483,800)	(1,663,364)	(1,531,431)	131,933	-8%	
Inspectorial Control Expenditure						
Other Expenses	1,034,630	805,080	681,500	(123,580)	-15%	\$125k timing variance on fines lodgment fees; \$39k timing variance on software licence, which will be incurred once handheld enforcement devices are set up; \$25k not yet required for Parking ticket supplies; depreciation expense \$51k higher than budget estimates.
Inspectorial Control Expenditure Total	1,034,630	805,080	681,500	(123,580)	-15%	
Inspectorial Control Indirect Costs						
Allocations	2,469,470	1,636,356	1,509,849	(126,507)	-8%	
Inspectorial Control Indirect Costs Total	2,469,470	1,636,356	1,509,849	(126,507)	-8%	
Inspectorial Control Total	1,020,300	778,072	659,918	(118,154)	-15%	- -
Car Park Control						
Car Park Control Revenue						
Revenue	(2,758,160)	(1,847,948)	(1,820,804)	27,144	-1%	
Car Park Control Revenue Total	(2,758,160)	(1,847,948)	(1,820,804)	27,144	-1%	
Car Park Control Expenditure						
Ground Maintenance	193,280	122,317	105,382	(16,935)		Maintenance works required lower than budget estimation.
Other Expenses	760,620	470,338	471,850	1,512	0%	
Car Park Control Expenditure Total	953,900	592,655	577,233	(15,422)	-3%	
Car Park Control Total	(1,804,260)	(1,255,293)	(1,243,571)	11,722	-1%	- -

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Kerbside Parking Control						
Kerbside Parking Control Revenue						
Revenue	(2,396,180)	(1,597,456)	(1,653,905)	(56,449)	4%	
Kerbside Parking Control Revenue Total	(2,396,180)	(1,597,456)	(1,653,905)	(56,449)	4%	
Kerbside Parking Control Expenditure						
Other Expenses	526,220	322,272	364,930	42,658	13%	\$58k over budget on Leasing cost and Equipment maintenance,
	,			,		adjusted in mid year budget review.
Kerbside Parking Control Expenditure Total	526,220	322,272	364,930	42,658	13%	
Kerbside Parking Control Total	(1,869,960)	(1,275,184)	(1,288,975)	(13,791)	1%	
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	5,150	3,186	2,160	(1,026)	-32%	
•	5,720	3,816	2,100	1 1 1	-100%	
Other Expenses	· ·	,	-	(3,816)		
Dog Pound Expenditure Total	10,870	7,002	2,160	(4,842)	-69%	
Dog Pound Expenditure Total	10,870	7,002	2,160	(4,842)	-69%	

35

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-18	Feb-10 \$	\$	%	
Director Development Services	*	•	•	•	,,	
Director Development Services Expenditure						
Employee Costs	411,410	269,445	267,631	(1,814)	-1%	
Other Employee Costs	2,440	2,440	510	(1,931)	-79%	
Other Expenses	37,830	3,216	2,568	(648)	-20%	
Director Development Services Expenditure Total	451,680	275,101	270,708	(4,393)	-2%	
Director Development Services Indirect Costs						
Allocations	(451,680)	(275,101)	(270,708)	4,393	-2%	
Director Development Services Indirect Costs Total	(451,680)	(275,101)	(270,708)	4,393	-2%	
Director Development Services Total	0	0	0	0		
						•
Health Administration and Inspection						
Health Administration and Inspection Revenue						
Revenue	(309,860)	(287,468)	(304,875)	(17,407)	6%	
Health Administration and Inspection Revenue Total	(309,860)	(287,468)	(304,875)	(17,407)	6%	
Health Administration and Inspection Expenditure						
Employee Costs	670,120	438,918	407,812	(31,106)	-7%	
Other Employee Costs	22,380	14,770	10,806	(3,964)	-27%	
Other Expenses	78,800	41,614	52,601	10,987	26%	\$31k over budget on Legal costs and various favourable variances that are not individually material.
Health Administration and Inspection Expenditure Total	771,300	495,302	471,218	(24,084)	-5%	
Health Administration and Inspection Indirect Cost						
Allocations	339,850	227,549	209,860	(17,689)	-8%	
Health Administration and Inspection Indirect Cost Total	339,850	227,549	209,860	(17,689)	-8%	
Health Administration and Inspection Total	801,290	435,383	376,203	(59,180)	-14%	- -

36

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017/18	Feb-18	Feb-18		0/
5 10 11	\$	\$	\$	\$	%
Food Control					
Food Control Revenue Revenue	(2,000)	(1,000)	0	1.000	-100%
	* * * *		0		-100%
Food Control Revenue Total	(2,000)	(1,000)	0	1,000	-100%
Food Control Expenditure					
Other Expenses	21,500	12,250	8,578	(3,672)	-30%
Food Control Expenditure Total	21,500	12,250	8,578	(3,672)	-30%
Food Control Total	19,500	11,250	8,578	(2,672)	-24%
Health Clinics					
Health Clinics Revenue	(40,000)	(44.546)	44.400	200	20/
Revenue	(19,080)	(14,516)	(14,130)	386	-3%
Health Clinics Revenue Total	(19,080)	(14,516)	(14,130)	386	-3%
Health Clinics Expenditure					
Building Maintenance	29,530	18,113	13,980	(4,133)	-23%
Ground Maintenance	0	0	2,103	2,103	
Other Expenses	65,530	43,005	41,627	(1,378)	-3%
Health Clinics Expenditure Total	95,060	61,118	57,710	(3,408)	-6%
Health Clinics Indirect Costs					
Allocations	2,400	1,600	1,443	(157)	-10%
Health Clinics Indirect Costs Total	2,400	1,600	1,443	(157)	-10%
Health Clinics Total	78,380	48,202	45,024	(3,178)	-7%

37

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-16 \$	Feb-16 \$	\$	%	
Statutory Planning Services	*	Ť	·	•		
Statutory Planning Services Revenue						
Revenue	(645,570)	(430,384)	(273,484)	156,900	-36%	Development application fees lower than anticipated, adjusted in mid year budget review.
Statutory Planning Services Revenue Total	(645,570)	(430,384)	(273,484)	156,900	-36%	
Statutory Planning Services Expenditure						
Employee Costs	1,255,300	822,264	722,281	(99,983)	-12%	Positions vacant, agency staff used.
Other Employee Costs	24,810	16,534	71,103	54,569	330%	Agency staff used to fill vacant positions.
Other Expenses	266,900	177,928	368,975	191,047	107%	\$22k savings on Development application panel fees and \$226k higher on legal costs, this is adjusted in mid year review.
Statutory Planning Services Expenditure Total	1,547,010	1,016,726	1,162,359	145,633	14%	
Statutory Planning Services Indirect Costs						
Allocations	700,915	476,217	468,525	(7,692)	-2%	
Statutory Planning Services Indirect Costs Total	700,915	476,217	468,525	(7,692)	-2%	
Statutory Planning Services Total	1,602,355	1,062,559	1,357,400	294,841	28%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Compliance Services						
Compliance Services Revenue						
Revenue	(31,400)	(20,936)	(9,419)	11,517	-55% Lo	ower infringement, fines and penalties.
Compliance Services Revenue Total	(31,400)	(20,936)	(9,419)	11,517	-55%	
Compliance Services Expenditure						
Employee Costs	350,100	229,322	235,087	5,765	3%	
Other Employee Costs	6,960	4,640	3,223	(1,417)	-31%	
Other Expenses	57,900	38,600	24,979	(13,621)	-35% \$1	2k legal cost not yet required.
Compliance Services Expenditure Total	414,960	272,562	263,289	(9,273)	-3%	
Compliance Services Indirect Costs						
Allocations	249,315	165,322	156,213	(9,109)	-6%	
Compliance Services Indirect Costs Total	249,315	165,322	156,213	(9,109)	-6%	
Compliance Services Total	632,875	416,948	410,083	(6,865)	-2%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	<b>b</b>
Policy and Place Services						
Policy and Place Services Revenue						
Revenue	(16,410)	(12,186)	(7,426)	4,760	-39%	
Policy and Place Services Revenue Total	(16,410)	(12,186)	(7,426)	4,760	-39%	
Policy and Place Serv Expenditure						
Employee Costs	896,520	587,206	556,090	(31,116)	-5%	•
Other Employee Costs	15,260	10,740	7,539	(3,201)	-30%	
Other Expenses	565,520	406,415	107,354	(299,061)	-74%	Timing variance, \$113k on Strategic Planning Programmes, \$28k on Place Management Programmes, \$79k on Grants and Donation.
Policy and Place Serv Expenditure Total	1,477,300	1,004,361	670,983	(333,378)	-33%	
Policy and Place Services Indirect Cost						
Allocations	360,880	243,856	226,311	(17,545)	-7%	
Policy and Place Services Indirect Cost Total	360,880	243,856	226,311	(17,545)	-7%	
Policy and Place Services Total	1,821,770	1,236,031	889,868	(346,163)	-28%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	Feb-10 \$	\$	\$	%	
Building Control	•	•		·		
Building Control Revenue						
Revenue	(239,410)	(159,608)	(172,006)	(12,398)	8%	
Building Control Revenue Total	(239,410)	(159,608)	(172,006)	(12,398)	8%	
Building Control Expenditure						
Employee Costs	391,530	256,478	209,564	(46,914)	-18%	Part-time positions vacant.
Other Employee Costs	10,590	7,064	14,979	7,915	112%	
Other Expenses	44,500	29,664	11,708	(17,956)	-61%	Made up of various favourable variances that are not individually material.
Building Control Expenditure Total	446,620	293,206	236,250	(56,956)	-19%	
Building Control Indirect Costs						
Allocations	301,735	200,056	195,378	(4,678)	-2%	
Building Control Indirect Costs Total	301,735	200,056	195,378	(4,678)	-2%	
Building Control Total	508,945	333,654	259,623	(74,031)	-22%	
Director Technical Services						
Director Technical Services Expenditure						
Employee Costs	378,680	247,997	148,207	(99,790)	-40%	Director postion filled in January 2018, adjusted in mid year budget review.
Other Employee Costs	10,520	7,528	7,722	194	3%	
Other Expenses	65,200	40,628	27,257	(13,371)	-33%	Made up of various favourable variances that are not individually material.
Director Technical Services Expenditure Total	454,400	296,153	183,187	(112,966)	-38%	
Director Technical Services Indirect Costs						
Allocations	(454,400)	(296,153)	(183,187)	112,966	-38%	
Director Technical Services Indirect Costs Total	(454,400)	(296,153)	(183,187)	112,966	-38%	
Director Technical Services Total	0	0	(0)	0		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Engineering Design Services						
Engineering Design Services Revenue						
Revenue	(6,050)	(3,610)	(4,426)	(816)	23%	
Engineering Design Services Revenue Total	(6,050)	(3,610)	(4,426)	(816)	23%	
Engineering Design Services Expenditure						
Employee Costs	495,550	324,580	353,944	29,364	9%	
Other Employee Costs	11,100	6,259	22,661	16,402	262%	Agency Labour Costs not budgeted for.
Other Expenses	250,750	173,461	101,436	(72,025)	-42%	\$30k not yet required for building condition survey and consultants; \$15k timing variance on traffic survey and other favourable variances that are individually not material.
Engineering Design Services Expenditure Total	757,400	504,300	478,041	(26,259)	-5%	•
Engineering Design Services Indirect Costs						
Allocations	369,635	248,765	214,418	(34,347)	-14%	
Engineering Design Services Indirect Costs Total	369,635	248,765	214,418	(34,347)	-14%	
Engineering Design Services Total	1,120,985	749,455	688,033	(61,422)	-8%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	4,500	4,323	(177)	-4%	
Bike Station Expenditure Total	6,000	4,500	4,323	(177)	-4%	
Bike Station Expenditure Total	6,000	4,500	4,323	(177)	-4%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			•
	\$	\$	\$	\$	%	
Street Lighting						
Street Lighting Revenue						
Revenue	(23,000)	0	0	0		
Street Lighting Revenue Total	(23,000)	0	0	0		
Street Lighting Expenditure						
Other Expenses	840,000	562,500	464,539	(97,961)	-17%	Timing variance on invoices from Synergy for electricity expenses.
Street Lighting Expenditure Total	840,000	562,500	464,539	(97,961)	-17%	
Street Lighting Total	817,000	562,500	464,539	(97,961)	-17%	-
Underground Power Project						
Underground Power Project Revenue						
Revenue	0	0	(311)	(311)		
Underground Power Project Revenue Total	0	0	(311)	(311)		
Underground Power Project Total	0	0	(311)	(311)		-
Bus Shelter						
Bus Shelter Revenue Revenue	(FO 000)	/2E 000\	(25.750)	(750)	3%	
	(59,000)	(25,000)	(25,758)	(758)		
Bus Shelter Revenue Total	(59,000)	(25,000)	(25,758)	(758)	3%	
Bus Shelter Expenditure						
Other Expenses	45,930	28,246	66,620	38,374	136%	\$36k unfavourable variance in depreciation expense, adjusted in mid year budget review.
Bus Shelter Expenditure Total	45,930	28,246	66,620	38,374	136%	,
Bus Shelter Total	(13,070)	3,246	40,862	37,616	1159%	

43

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Parking and Street Name Signs Expenditure						
Parking and Street Name Signs Expenditure						
Other Expenses	91,000	45,500	51,472	5,972	13%	
Parking and Street Name Signs Expenditure Total	91,000	45,500	51,472	5,972	13%	
Parking and Street Name Signs Expenditure Total	91,000	45,500	51,472	5,972	13%	-
Turking and offeet Hame Signs Experience Fords	<u> </u>			*		•
Crossovers						
Crossovers Expenditure						
Other Expenses	15,000	7,500	7,045	(455)	-6%	
Crossovers Expenditure Total	15,000	7,500	7,045	(455)	-6%	
Crossororo Exportantaro Fotal			,			
Crossovers Total	15,000	7,500	7,045	(455)	-6%	
Roads Linemarking Expenditure						
Roads Linemarking Expenditure						
Other Expenses	60,000	40,000	26,818	(13,182)	33%	No major reactive maintenance work required, this is expected to be
Other Expenses	00,000	40,000	20,010	(13,102)	-55 /6	spent by end of year.
Roads Linemarking Expenditure Total	60,000	40,000	26,818	(13,182)	-33%	
5 1						
Roads Linemarking Expenditure Total	60,000	40,000	26,818	(13,182)	-33%	
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	50,000	25,000	47,068	22,068	88%	Timing variance on invoice.
Tree Lighting Leederville Expenditure Total	50,000	25,000	47,068	22,068	88%	
Tree Lighting Leederville Expenditure Total	50,000	25,000	47,068	22,068	88%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	%	
Parklets Expenditure						
Parklets Expenditure						
Other Expenses	4,000	2,336	1,543	(793)	-34%	
Parklets Expenditure Total	4,000	2,336	1,543	(793)	-34%	
Parklata Europeditura Tatal	4,000	2,336	1,543	(793)	-34%	
Parklets Expenditure Total	4,000	2,550	1,545	(133)	-34 /0	
Environmental Services						
Environmental Services Revenue						
Revenue	(24,500)	(16,336)	(10,895)	5,441	-33%	
<b>Environmental Services Revenue Total</b>	(24,500)	(16,336)	(10,895)	5,441	-33%	
Environmental Services Expenditure						
Employee Costs	87,200	57,110	57,504	394	1%	
Other Expenses	224,940	150,608	119,777	(30,831)	-20%	\$31k timing variance on Environmental Programmes.
<b>Environmental Services Expenditure Total</b>	312,140	207,718	177,281	(30,437)	-15%	
Environmental Services Indirect Costs						
Allocations	53,530	35,898	28,173	(7,725)	-22%	
<b>Environmental Services Indirect Costs Total</b>	53,530	35,898	28,173	(7,725)	-22%	
Environmental Services Total	341,170	227,280	194,559	(32,721)	-14%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			,
	\$	\$	\$	\$	%	
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,810)	(1,872)	(4,431)	(2,559)	137%	
Property Management Administration Revenue Total	(2,810)	(1,872)	(4,431)	(2,559)	137%	
Property Management Administration Expenditure						
Employee Costs	319,640	209,451	201,683	(7,768)	-4%	
Other Employee Costs	4,060	2,706	2,368	(338)	-12%	
Other Expenses	42,930	12,259	31,033	18,774	153%	\$17k timing variance on Consultants fees.
Property Management Administration Expenditure Total	366,630	224,416	235,084	10,668	5%	
Property Management Administration Indirect Costs						
Allocations	208,445	139,287	106,287	(33,000)	-24%	
Property Management Administration Indirect Costs Total	208,445	139,287	106,287	(33,000)	-24%	
Property Management Administration Total	572,265	361,831	336,940	(24,891)	-7%	- -
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	236,800	188,658	221,445	32,787	17%	Parks and garden costs incorrectly allocated to this account; adjusted in mid year review.
Ground Maintenance	73,000	57,414	51,890	(5,524)	-10%	•
Other Expenses	426,430	267,661	454,626	186,965	70%	\$196k unfavourable variance due to increase in depreciation cost after revaluation of building assets and \$9k favourable variance on rates and levy due to timing.
Civic Centre Building Expenditure Total	736,230	513,733	727,960	214,227	42%	,
Civic Centre Building Indirect Costs						
Allocations	(736,230)	(513,733)	(727,960)	(214,227)	42%	
Civic Centre Building Indirect Costs Total	(736,230)	(513,733)	(727,960)	(214,227)	42%	
Civic Centre Building Total	0	0	0	0		- -

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Child Care Centres and Play Groups						
Child Care Centres and Play Groups Revenue						
Revenue	(21,580)	(13,485)	(8,574)	4,911	-36%	
Child Care Centres and Play Groups Revenue Total	(21,580)	(13,485)	(8,574)	4,911	-36%	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	12,000	6,425	4,014	(2,411)	-38%	
Ground Maintenance	0	0	286	286		
Other Expenses	79,220	52,635	29,432	(23,203)	-44%	\$22k favourable variance due to decrease in depreciation cost after revaluation of building assets.
Child Care Centres and Play Groups Expenditure Total	91,220	59,060	33,731	(25,329)	-43%	, and the second
Child Care Centres and Play Groups Indirect Costs						
Allocations	2,920	1,944	1,752	(192)	-10%	
Child Care Centres and Play Groups Indirect Costs Total	2,920	1,944	1,752	(192)	-10%	
Child Care Centres and Play Groups Total	72,560	47,519	26,909	(20,610)	-43%	
Pre Schools and Kindergartens						
Pre Schools and Kindergartens Revenue						
Revenue	(53,765)	(37,599)	(32,595)	5,004	-13%	
Pre Schools and Kindergartens Revenue Total	(53,765)	(37,599)	(32,595)	5,004	-13%	
Pre Schools and Kindergartens Expenditure						
Building Maintenance	12,175	7,938	2,154	(5,784)	-73%	
Ground Maintenance	400	264	528	264	100%	
Other Expenses	53,010	34,118	33,272	(846)	-2%	
Pre Schools and Kindergartens Expenditure Total	65,585	42,320	35,955	(6,365)	-15%	
Pre Schools and Kindergartens Indirect Costs						
Allocations	2,080	1,384	1,246	(138)	-10%	
Pre Schools and Kindergartens Indirect Costs Total	2,080	1,384	1,246	(138)	-10%	
Pre Schools and Kindergartens Total	13,900	6,105	4,606	(1,499)	-25%	- -

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			•
	\$	\$	\$	\$	%	•
Community and Welfare Centres						
Community and Welfare Centres Revenue						
Revenue	(87,670)	(61,539)	(60,181)	1,358	-2%	
Community and Welfare Centres Revenue Total	(87,670)	(61,539)	(60,181)	1,358	-2%	
Community and Welfare Centres Expenditure						
Building Maintenance	35,100	25,110	30,303	5,193	21%	
Ground Maintenance	5,500	3,836	2,226	(1,610)	-42%	
Other Expenses	188,020	117,432	156,740	39,308	33%	\$20k unfavourable timing variance in Subsidy Expense completed, \$18k Depreciation increase to budget due to revaluation.
Community and Welfare Centres Expenditure Total	228,620	146,378	189,269	42,891	29%	
Community and Welfare Centres Indirect Costs						
Allocations	8,120	5,416	4,874	(542)	-10%	
Community and Welfare Centres Indirect Costs Total	8,120	5,416	4,874	(542)	-10%	
Community and Welfare Centres Total	149,070	90,255	133,962	43,707	48%	

48

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18 \$	Feb-18 \$	\$	0/	
Department of Sports and Department Building	\$	•	•	2	%	
Department of Sports and Recreation Building						
Dept of Sports and Recreation Building Revenue Revenue	(759,570)	(505,892)	(524,225)	(18,333)	4%	
	(759,570)	(505,892)	(524,225)	(18,333)	4%	
Dept of Sports and Recreation Building Revenue Total	(133,310)	(303,032)	(324,223)	(10,555)	470	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	143,550	118,611	115,931	(2,680)	-2%	
Ground Maintenance	9,900	6,756	6,559	(197)	-3%	
Other Expenses	584,690	385,641	423,600	37,959	10%	
Dept of Sports and Recreation Building Expenditure Total	738,140	511,008	546,091	35,083	7%	
Dont of Coasts and Descrition Building Indicast Coats						
Dept of Sports and Recreation Building Indirect Costs Allocations	14,170	9.448	8,505	(943)	-10%	
,	14,170	9,448	8,505	(943)	-10%	
Dept of Sports and Recreation Building Indirect Costs Total	14,170	3,440	0,303	(545)	-1076	
Department of Sports and Recreation Building Total	(7,260)	14,564	30,370	15,806	109%	-
nib Stadium						
nib Stadium Revenue						
Revenue	(27,050)	(27,050)	(27,111)	(61)	0%	
nib Stadium Revenue Total	(27,050)	(27,050)	(27,111)	(61)	0%	
nib Stadium Expenditure						
Other Expenses	576.830	384,552	11,867	(372,685)	-97%	nib building assets not to be depreciated for the duration of lease with
	3.3,000	00.,002	,	(0.2,000)		State Government, adjusted in mid year budget review.
nib Stadium Expenditure Total	576,830	384,552	11,867	(372,685)	-97%	
nib Stadium Total	549,780	357,502	(15,244)	(372,746)	-104%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18 \$	Feb-18 \$	Feb-18 \$	\$	%	
Leederville Oval	4	•	•	•	70	
Leederville Oval Revenue						
Revenue	(213,010)	(142,009)	(150,423)	(8,414)	6%	
Leederville Oval Revenue Total	(213,010)	(142,009)	(150,423)	(8,414)	6%	
Leederville Oval Expenditure						
Building Maintenance	38,700	15,300	22,393	7,093	46%	
Ground Maintenance	100,000	66,664	69,328	2,664	4%	
Other Expenses	423,770	270,908	285,977	15,069	6%	
Leederville Oval Expenditure Total	562,470	352,872	377,698	24,826	7%	
Leederville Oval Indirect Costs						
Allocations	10,340	6,896	6,202	(694)	-10%	
Leederville Oval Indirect Costs Total	10,340	6,896	6,202	(694)	-10%	
Leederville Oval Total	359,800	217,759	233,477	15,718	7%	-
Loftus Centre						
Loftus Centre Revenue						
Revenue	(696,280)	(472,968)	(417,426)	55,542	-12%	Timing variance, \$31k Variable Outgoings to be recouped and \$25k Profit share invoice to be raised.
Loftus Centre Revenue Total	(696,280)	(472,968)	(417,426)	55,542	-12%	
Loftus Centre Expenditure						
Building Maintenance	126,400	90,942	71,677	(19,265)	-21%	No major reactive maintenance work required.
Ground Maintenance	21,700	14,800	24,597	9,797	66%	
Other Expenses	922,420	605,631	591,221	(14,410)	-2%	
Loftus Centre Expenditure Total	1,070,520	711,373	687,495	(23,878)	-3%	
Loftus Centre Indirect Costs						
Allocations	22,980	15,312	13,793	(1,519)	-10%	
Loftus Centre Indirect Costs Total	22,980	15,312	13,793	(1,519)	-10%	
Loftus Centre Total	397,220	253,717	283,863	30,146	12%	-

50

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Public Halls						
Public Halls Revenue						
Revenue	(232,750)	(156,382)	(107,853)	48,529	-31%	Budget not in line with updated fees and charges, adjusted in mid year budget review.
Public Halls Revenue Total	(232,750)	(156,382)	(107,853)	48,529	-31%	,
Public Halls Expenditure						
Building Maintenance	189,750	141,512	119,370	(22,142)	-16%	No major reactive maintenance work required.
Ground Maintenance	4,000	3,500	4,053	553	16%	
Other Expenses	231,760	151,750	147,481	(4,269)	-3%	
Public Halls Expenditure Total	425,510	296,762	270,904	(25,858)	-9%	,
Public Halls Indirect Costs						
Allocations	8,120	5,400	4,870	(530)	-10%	
Public Halls Indirect Costs Total	8,120	5,400	4,870	(530)	-10%	,
Public Halls Total	200,880	145,780	167,921	22,141	15%	<del>-</del>

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Reserves Pavilions and Facilities						
Reserves Pavilions and Facilities Revenue						
Revenue	(106,810)	(71,022)	(35,965)	35,057		Budget not in line with updated fees and charges, adjusted in mid year budget review.
Reserves Pavilions and Facilities Revenue Total	(106,810)	(71,022)	(35,965)	35,057	-49%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	459,175	320,373	282,384	(37,989)	-12%	No major reactive maintenance work required.
Ground Maintenance	7,500	7,500	7,392	(108)	-1%	
Other Expenses	315,710	199,905	195,365	(4,540)	-2%	
Reserves Pavilions and Facilities Expenditure Total	782,385	527,778	485,141	(42,637)	-8%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	8,270	5,488	4,971	(517)	-9%	
Reserves Pavilions and Facilities Indirect Costs Total	8,270	5,488	4,971	(517)	-9%	
Reserves Pavilions and Facilities Total	683,845	462,244	454,147	(8,097)	-2%	

52

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Sporting Clubs Buildings Sporting Clubs Buildings Revenue	•	Ť	·	·		
Revenue	(139,610)	(92,984)	(100,979)	(7,995)	9%	
Sporting Clubs Buildings Revenue Total	(139,610)	(92,984)	(100,979)	(7,995)	9%	
Sporting Clubs Buildings Expenditure						
Building Maintenance	64,570	47,331	42,611	(4,720)	-10%	
Ground Maintenance	14,500	14,500	7,777	(6,723)	-46%	
Other Expenses	866,270	566,261	466,483	(99,778)	-18%	\$98k favourable variance on depreciation expense after revaluation of buildings.
Sporting Clubs Buildings Expenditure Total	945,340	628,092	516,871	(111,221)	-18%	•
Sporting Clubs Buildings Indirect Costs						
Allocations	25,020	16,680	15,007	(1,673)	-10%	
Sporting Clubs Buildings Indirect Costs Total	25,020	16,680	15,007	(1,673)	-10%	
Sporting Clubs Buildings Total	830,750	551,788	430,899	(120,889)	-22%	-

## CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance
	\$	Feb-16	Feb-10 \$	\$	%
Parks and Reserves Administration  Parks and Reserves Administration Revenue Revenue	(4,870)	(3,240)	(2,130)	1.110	-34%
Parks and Reserves Administration Revenue Total	(4,870)	(3,240)	(2,130)	1,110	-34%
Parks and Reserves Administration Expenditure					
Employee Costs	1,110,330	728,644	735,111	6,467	1%
Other Employee Costs	34,850	23,250	31,849	8,599	37%
Other Expenses	155,760	103,840	101,802	(2,038)	-2%
Parks and Reserves Administration Expenditure Total	1,300,940	855,734	868,762	13,028	2%
Parks and Reserves Administration Indirect Costs					
Allocations	782,935	526,437	467,470	(58,967)	-11%
On Costs Recovery	(1,440,000)	(960,000)	(947,469)	12,531	-1%
Parks and Reserves Administration Indirect Costs Total	(657,065)	(433,563)	(479,998)	(46,435)	11%
arks and Reserves Administration Total	639,005	418,931	386,633	(32,298)	-8%

54

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



		VTD D. I.	VTD 4	WTD W		Variance Commentary
	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Parks and Reserves						
Parks and Reserves Revenue						
Revenue	(68,650)	(45,768)	(39,816)	5,952	-13%	
Parks and Reserves Revenue Total	(68,650)	(45,768)	(39,816)	5,952	-13%	
Parks and Reserves Expenditure						
Ground Maintenance	2,150,595	1,433,480	1,245,866	(187,614)	-13%	No major reactive maintenance work required.
Other Expenses	838,220	548,836	533,987	(14,849)	-3%	
Parks and Reserves Expenditure Total	2,988,815	1,982,316	1,779,853	(202,463)	-10%	
Parks and Reserves Indirect Costs						
Allocations	370	248	224	(24)	-10%	
Parks and Reserves Indirect Costs Total	370	248	224	(24)	-10%	
Parks and Reserves Total	2,920,535	1,936,796	1,740,262	(196,534)	-10%	
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(78,000)	(51,992)	(40,256)	11,736	-23%	Ground and Reserve hire lower than anticipated.
Sporting Grounds Revenue Total	(78,000)	(51,992)	(40,256)	11,736	-23%	
Sporting Grounds Expenditure						
Ground Maintenance	1,169,550	763,872	823,868	59,996	8%	
Other Expenses	579,210	385,295	359,594	(25,701)	-7%	
Sporting Grounds Expenditure Total	1,748,760	1,149,167	1,183,462	34,295	3%	
Sporting Grounds Total	1,670,760	1,097,175	1,143,207	46,032	4%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary	
	2017/18	Feb-18	Feb-18			•	
	\$	\$	\$	\$	%	•	
Road Reserves Expenditure							
Road Reserves Expenditure							
Ground Maintenance	394,250	262,664	196,149	(66,515)	-25%	No major reactive maintenance work required, also delayed maintenance due to bad weather.	
Other Expenses	16,190	11,134	7,828	(3,306)	-30%	•	
Road Reserves Expenditure Total	410,440	273,798	203,977	(69,821)	-26%		
Road Reserves Expenditure Total	410,440	273,798	203,977	(69,821)	-26%		
Parks Other							
Parks Other Revenue							
Revenue	(2,000)	(2,000)	(444)	1,556	-78%		
Parks Other Revenue Total	(2,000)	(2,000)	(444)	1,556	-78%		
Parks Other Expenditure							
Other Expenses	2,061,910	1,492,871	1,507,720	14,849	1%		
Money/Monger Street Trees Surgery	22,000	22,000	21,618	(382)	-2%	•	
Parks Other Expenditure Total	2,083,910	1,514,871	1,529,338	14,467	1%		
arks Other Total	2,081,910	1,512,871	1,528,894	16,023	1%	_	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary	
	2017/18 \$	Feb-16 \$	Feb-10 \$	\$	%		
Processable Waste Collection	*	•	·	•	,,		
Processable Waste Collection Revenue							
Revenue	(268,410)	(267,600)	(310,653)	(43,053)	16%	Increase in fees for 240L additional garbage collection.	
Processable Waste Collection Revenue Total	(268,410)	(267,600)	(310,653)	(43,053)	16%		
Processable Waste Collection Expenditure							
Employee Costs	564,130	370,096	358,348	(11,748)	-3%		
Other Employee Costs	5,000	3,336	0	(3,336)	-100%		
Other Expenses	3,814,250	2,538,310	2,455,860	(82,450)	-3%		
Processable Waste Collection Expenditure Total	4,383,380	2,911,742	2,814,208	(97,534)	-3%		
Processable Waste Collection Indirect Costs							
Allocations	356,120	238,837	206,555	(32,282)	-14%		
On Costs Recovery	(530,000)	(353,328)	(363,854)	(10,526)	3%		
Processable Waste Collection Indirect Costs Total	(173,880)	(114,491)	(157,299)	(42,808)	37%		
Processable Waste Collection Total	3,941,090	2,529,651	2,346,256	(183,395)	-7%		
Other Waste Services							
Other Waste Services Revenue							
Revenue	(1,200)	(800)	(3,300)	(2,500)	312%		
Other Waste Services Revenue Total	(1,200)	(800)	(3,300)	(2,500)	312%		
Other Waste Services Expenditure							
Other Expenses	673,750	372,704	196,444	(176,260)	-47%	\$45k timing variance on Waste Management Programmes and \$147k on general maintenance that is not yet required.	
Other Waste Services Expenditure Total	673,750	372,704	196,444	(176,260)	-47%	, ,	
Other Waste Services Total	672,550	371,904	193,145	(178,759)	-48%		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget			Variance	Variance Commentary	
	2017/18	Feb-18	Feb-18		0/		
B # 5 #	\$	\$	\$	\$	%		
Recycling Expenditure							
Recycling Expenditure	4 007 000	704 000	004.700	(40.540)	00/		
Other Expenses	1,097,000	731,328	684,786	(46,542)	-6%		
Recycling Expenditure Total	1,097,000	731,328	684,786	(46,542)	-6%		
Recycling Expenditure Total	1,097,000	731,328	684,786	(46,542)	-6%	-	
Public Works Overhead							
Public Works Overhead Revenue							
Revenue	(49,110)	(29,381)	(30,129)	(748)	3%		
Public Works Overhead Revenue Total	(49,110)	(29,381)	(30,129)	(748)	3%		
Public Works Overhead Expenditure							
Employee Costs	503,800	330,599	253,649	(76,950)	-23%	\$61k variance due to a position being vacant; \$10k wages not yet required.	
Other Employee Costs	20,000	10,008	13,009	3,001	30%		
Other Expenses	54,705	36,360	15,076	(21,285)	-59%	\$18k favourable for Loose Tools.	
Public Works Overhead Expenditure Total	578,505	376,967	281,733	(95,234)	-25%		
Public Works Overhead Indirect Costs							
Allocations	606,175	406,907	357,489	(49,418)	-12%		
On Costs Recovery	(553,000)	(368,664)	(338, 169)	30,495	-8%		
Public Works Overhead Indirect Costs Total	53,175	38,243	19,320	(18,923)	-49%		
Public Works Overhead Total	582,570	385,829	270,924	(114,905)	-30%		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18 \$	Feb-18 \$	Feb-18 \$	\$	%	
Plant Operating	*	•	· ·	*	70	
Plant Operating Expenditure						
Other Expenses	1,797,620	1,210,128	1,126,394	(83,734)	-7%	•
Plant Operating Expenditure Total	1,797,620	1,210,128	1,126,394	(83,734)	-7%	
Plant Operating Indirect Costs						
Allocations	(1,837,620)	(1,225,072)	(934,867)	290,205	-24%	•
Plant Operating Indirect Costs Total	(1,837,620)	(1,225,072)	(934,867)	290,205	-24%	
Plant Operating Total	(40,000)	(14,944)	191,527	206,471	-1382%	
Recoverable Works						
Recoverable Works Revenue						
Revenue	(100,000)	(75,000)	(40,715)	34,286	-46%	Timing variance on completion of recoverable works.
Recoverable Works Revenue Total	(100,000)	(75,000)	(40,715)	34,286	-46%	
Recoverable Works Expenditure						
Other Expenses	100,000	75,000	64,186	(10,815)	-14%	Timing variance.
Recoverable Works Expenditure Total	100,000	75,000	64,186	(10,815)	-14%	
Recoverable Works Total	0	0	23,471	23,471		-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Drainage Expenditure						
Drainage Expenditure						
Other Expenses	279,250	182,261	207,122	24,861		\$24k unfavourable variance due to higher general maintenance
Drainage Expenditure Total	279,250	182,261	207,122	24,861	14%	required.
Drainage Expenditure Total	279,250	182,261	207,122	24,861	14%	
Footpaths/Cycleways Expenditure Footpaths/Cycleways Expenditure Other Expenses	799,900	521,443	580,758	59,315	11%	\$29k unfavourable variance due to higher general maintenance
Footpaths/Cycleways Expenditure Total	799,900	521,443	580,758	59,315	11%	required; depreciation expense \$30k higher than budget estimates.
Footpaths/Cycleways Expenditure Total	799,900	521,443	580,758	59,315	11%	
Rights of Way Expenditure Rights of Way Expenditure						
Other Expenses	192,830	128,733	132,688	3,955	3%	
Rights of Way Expenditure Total	192,830	128,733	132,688	3,955	3%	
Rights of Way Expenditure Total	192,830	128,733	132,688	3,955	3%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017/18	Feb-18	Feb-18			,
	\$	\$	\$	\$	%	
Roads Expenditure						
Roads Expenditure						
Other Expenses	1,853,090	1,238,772	1,368,651	129,879	10%	Depreciation expense \$144k higher than budget estimates, adjusted
						mid year budget review. \$15k favourable variance for Contractors not required.
Roads Expenditure Total	1,853,090	1,238,772	1,368,651	129,879	10%	requirea.
Roads Experialture Total	1,033,030	1,230,772	1,500,051	125,075	1070	
Roads Expenditure Total	1,853,090	1,238,772	1,368,651	129,879	10%	•
Rodus Experiantale Total	.,,	1,200,112	1,000,000	120,010		•
Street Cleaning Expenditure						
Street Cleaning Expenditure						
Other Expenses	724,000	482,672	455,322	(27,350)	-6%	
Street Cleaning Expenditure Total	724,000	482,672	455,322	(27,350)	-6%	
J						
Street Cleaning Expenditure Total	724,000	482,672	455,322	(27,350)	-6%	<del>.</del>
Traffic Control for Roadworks Expenditure						
Traffic Control for Roadworks Expenditure						
Other Expenses	171,000	93,336	33,270	(60,066)	-64%	Timing variance on invoice.
Traffic Control for Roadworks Expenditure Total	171,000	93,336	33,270	(60,066)	-64%	
•						
Traffic Control for Roadworks Expenditure Total	171,000	93,336	33,270	(60,066)	-64%	•
Roadwork Signs and Barricades Expenditure						
Roadwork Signs and Barricades Expenditure						
Other Expenses	500	336	431	95	28%	
Roadwork Signs and Barricades Expenditure Total	500	336	431	95	28%	
Roadwork Signs and Barricades Expenditure Total	500	336	431	95	28%	•
,						-

61

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance
	\$	\$	\$	\$	%
Sump Expenditure					
Sump Expenditure					
Other Expenses	2,500	0	0	0	
Sump Expenditure Total	2,500	0	0	0	
ump Expenditure Total	2,500	0	0	0	
Works Depot					
Works Depot Expenditure					
Employee Costs	158,740	103,961	104,259	298	0%
Other Employee Costs	5,330	3,289	2,775	(514)	-16%
Other Expenses	4,170	2,111	5,406	3,295	156%
Works Depot Expenditure Total	168,240	109,361	112,440	3,079	3%
Works Depot Indirect Costs					
Allocations	(168,240)	(109,361)	(112,440)	(3,079)	3%
Works Depot Indirect Costs Total	(168,240)	(109,361)	(112,440)	(3,079)	3%
Vorks Depot Total	0	0	0	0	

62

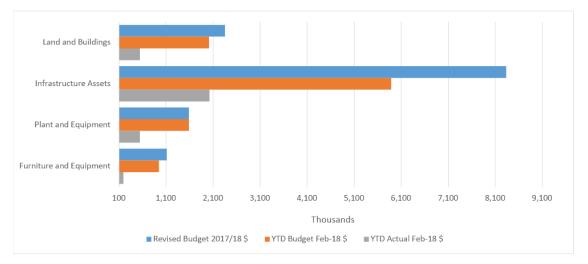
CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 28 FEBRUARY 2018



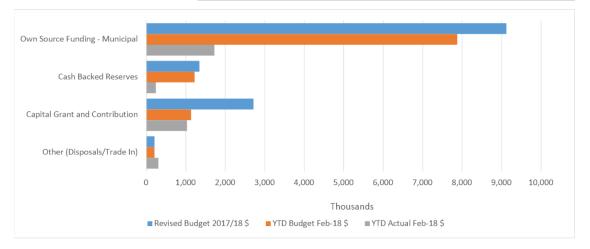
	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Depot Building						
Depot Occupancy Costs						
Building Maintenance	93,650	63,789	74,720	10,931	17%	\$10k unfavourable variance on Contractors and Labour costs.
Ground Maintenance	0	0	1,961	1,961		
Other Expenses	198,540	138,661	164,172	25,511		\$25k unfavourable variance due to increase in depreciation cost after revaluation of building assets.
Depot Occupancy Costs Total	292,190	202,450	240,853	38,403	19%	•
Depot Indirect Costs						
Allocations	(292,190)	(202,450)	(240,853)	(38,403)	19%	
Depot Indirect Costs Total	(292,190)	(202,450)	(240,853)	(38,403)	19%	
Depot Building Total	0	0	0	0		
Net Operating	2,091,746	(9,837,672)	(11,283,309)	(1,445,637)	15%	

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018

CAPITAL EXPENDITURE	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance	
	2017/18	2017/18	Feb-18	Feb-18			
	\$	\$	\$	\$	\$	%	
Land and Buildings	2,343,358	2,351,801	2,011,801	542,160	(1,469,641)	-73%	
Infrastructure Assets	8,358,501	8,329,870	5,883,655	2,022,090	(3,861,565)	-66%	
Plant and Equipment	1,597,846	1,583,747	1,583,747	541,045	(1,042,702)	-66%	
Furniture and Equipment	1,111,615	1,114,147	948,147	191,200	(756,947)	-80%	
Total	13,411,320	13,379,565	10,427,350	3,296,494	(7,130,856)	-68%	



FUNDING	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017/18	2017/18	Feb-18	Feb-18		
	\$	\$	\$	\$	\$	%
Own Source Funding - Municipal	9,184,871	9,119,846	7,875,041	1,723,820	(6,151,221)	-78%
Cash Backed Reserves	1,309,605	1,342,875	1,219,165	241,468	(977,697)	-80%
Capital Grant and Contribution	2,712,344	2,712,344	1,128,644	1,026,186	(102,458)	-9%
Other (Disposals/Trade In)	204,500	204,500	204,500	305,020	100,520	49%
Total	13,411,320	13,379,565	10,427,350	3,296,494	(7,130,856)	-68%



64

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18 \$	Revised Budget 2017/18 \$	YTD Budget Feb-18 \$	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
LAND & BUILDING ASSETS						
ADMINISTRATION & CIVIC CENTRE						
Fitout and relocation	700	9,143	9,143	4,261	(4,882)	-53%
Fire compliance upgrade.	100,000	100,000	0	0	0	0%
Administration & Civic Centre, Workforce Accommodation Upgrade	270,000	270,000	140,000	42,192	(97,808)	-70% Work in progress with scope reduced.
Community Partnerships - Workforce Relocation	30,000	30,000	30,000	28,954	(1,046)	-3%
BEATTY PARK LEISURE CENTRE						
Beatty Park Leisure Centre - Remedial Works (OMC 27/06/2017 - Item 10.3)	398,353	398,353	398,353	120,022	(278,331)	-70% Work in progress.
Changeroom Tiles replacement	120,000	120,000	120,000	0	(120,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.
DEPARTMENT OF SPORTS AND RECREATION						
Zip Unit Renewal	10,000	10,000	10,000	0	(10,000)	-100%
Carpet replacement	140,000	140,000	140,000	0	(140,000)	-100% Project deferred to 2018/19 amended in Mid Year Budget Review.
LOFTUS RECREATION CENTRE						
Leveling Hardstand Escape Route for Drainage	8,000	8,000	8.000	9.422	1,422	18%
Refrigerated A/C Plant Renewal	100.000	100,000	100.000	0	(100,000)	-100%
Roof fall restraint system renewal	20,000	20,000	20,000	15,320	(4,680)	-23% Work in progress, estimate to complete in Feb 2018.
Renewal of ceiling fabric and upgrade of lights throughout centre	250,000	250,000	250,000	4,189	(245,811)	-98% Work in progress.
Escape Gate Upgrade	12,000	12,000	12,000	7,118	(4,882)	-41%
LEEDERVILLE OVAL						
Stadium - Electrical upgrade	70,000	70,000	70,000	0	(70,000)	-100% Project to commence in May 2018.

65

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$		
MANDATORY BUILDING COMPLIANCE UPGRADE						
Earlybird Playgroup Centre	4,137	4,137	4,137	0	(4,137)	-100%
Dorrien Gardens (Azzurri Bocce Club)	10,120	10,120	10,120	0	(10,120)	-100% Project delayed, works scheduled for Apr 2018.
WORKS DEPOT						
Works Depot - Roof fall restraint system renewal	12,000	12,000	12,000	8,958	(3,042)	-25%
Roof sheet and screw renewal	20,000	20,000	0	11,773	11,773	100% Project commenced ahead of schedule.
Workplace Accomodation Depot staff computer kiosk	5,000	5,000	5,000	1,500	(3,500)	-70%
MISCELLANEOUS						
Aircon re-gasification - various locations	70,000	70,000	70,000	29,800	(40,200)	-57% Work in progress, estimate to complete in Apr 2018.
Anzac Cottage - Grant Interpretation	2,100	2,100	2,100	0	(2,100)	-100%
Birdwood Square Ablutions - Gas HWS Renewal	6,000	6,000	6,000	3,070	(2,930)	-49%
Braithwaite Park public toilet block upgrade and refurbishment	270,000	270,000	270,000	19,150	(250,850)	-93% Work in progress.
Charles Veryard Reserve - Clubroom upgrade	0	0	0	6,117	6,117	100%
Dorrien Gardens - Perth Soccer Club	57,448	57,448	57,448	57,448	0	0%
Earlybird Playgroup Centre - Replace ceilings	8,000	8,000	8,000	6,820	(1,180)	-15%
Earlybird Playgroup Centre upgrade	20,000	20,000	20,000	15,748	(4,252)	-21%
Earlybird Playgroup Centre - Switchboard Renewal	10,000	10,000	10,000	6,387	(3,613)	-36%
Forrest Park Croquet - Electrical HWS Renewal	4,000	4,000	4,000	2,846	(1,155)	-29%
Highgate Child Health Clinic - Switchboard, lights and switches renewal	10,000	10,000	10,000	1,382	(8,618)	-86%
Highgate Child Health Clinic - Remove/Replace Lino Kitchen	5,000	5,000	5,000	5,000	0	0%
Highgate Child Health Clinic - Replace ceilings	5,000	5,000	5,000	7,425	2,425	49%
Leederville Child Health Clinic - Additional External Door	2,500	2,500	2,500	0	(2,500)	-100%
Leederville Oval East Ablutions - Switchboard Renewal	4,000	4,000	4,000	804	(3,196)	-80%
Lycopodium - Misc Renewals	100,000	100,000	60,000	71,452	11,452	19% On-going works.
Mens Shed - Macerator Sewer Upgrade	50,000	50,000	0	0	0	0%
Menzies Park Pavilion - Electric HWS Renewal	2,000	2,000	2,000	4,614	2,614	131%

66

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18 \$	YTD Budget Feb-18 \$	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
North Perth Basketball club adjustable nets at Loftus Rec	15,000	15,000	15,000	0	(15,000)	-100% Project delayed, works scheduled for Apr 2018.
North Perth Bowling Club - Switchboard supply renewal	10,000	10,000	10,000	0	(10,000)	-100% Work completed in Jun 2017 due to an emergency circumstances. This has been addressed in mid-year review.
North Perth Tennis Club - Boundary retaining wall	20,000	20,000	20,000	18,491	(1,509)	-8%
Royal Park Hall - Carpet Renewal	12,000	12,000	12,000	12,496	496	4%
Royal Park Hall - Electrical Renewal	15,000	15,000	15,000	14,856	(144)	-1%
Woodville Reserve - Power upgrade	40,000	40,000	40,000	3,180	(36,820)	-92% Work in progress.
Woodville Reserve - Replace slabbed building surrounds with concrete	25,000	25,000	25,000	1,364	(23,636)	-95% Work in progress
FOR LAND & BUILDING ASSETS	2,343,358	2,351,801	2,011,801	542,160	(1,469,641)	-73%

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18 \$	Revised Budget 2017/18 \$	YTD Budget Feb-18 \$	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
INFRASTRUCTURE ASSETS						
TRAFFIC MANAGEMENT						
Improvements at Vincent/Oxford Streets	40,000	40,000	40.000	8,495	(31,505)	-79% Work in Progress, estimate to complete in May 2018.
Intersections at Bourke and Loftus Streets	150,000	150,000	150,000	0	(150,000)	-100% Work in Progress, estimate to complete in Jun 2018.
Intersections at Vincent and Fitzgerald Streets	79,560	79,560	79,560	3,957	(75,603)	-95% Project completed, awaiting invoices from Main Roads WA
William and Bulwer Streets Pedestrian Phasing Signals	207,580	207,580	207,580	205,961	(1,619)	-1%
Improved pedestrian crossings at signalised intersections	230,000	230,000	50,000	0	(50,000)	-100% Project delayed, works scheduled for Jun 2018.
Miscellaneous Traffic Management	80,000	80,000	60,000	22,638	(37,362)	-62% On going works, upon request.
Mid-block signalised pedestrian 'Pelican' crossings	250,000	250,000	125,000	3,433	(121,568)	-97% Project completed, awaiting invoices from Main Roads WA
Replace Fitzgerald Street speed cushions	25,000	25,000	0	0	0	0%
Proposed Killarney Street intersection modifications at Scarb Bch Rd	30,000	30,000	30,000	2,549	(27,451)	-92% Work deferred pending further public consultation.
Proposed Anzac Road Traffic Calming	65,000	65,000	65,000	57,812	(7,188)	-11% Work in progress.
BLACK SPOT PROGRAM						
Newcastle and Palmerston Streets	40,000	40,000	40,000	0	(40,000)	-100% Project on hold, awaiting City of Perth approval.
Walcott and Raglan Streets	0	450	450	450	0	0%
William and Forrest Streets	12,000	12,000	10,000	0	(10,000)	-100% Project cancelled due to funding application unsuccessful.
Green and Matlock Streets	30,000	30,000	23,800	27,296	3,496	15%
Ruby and Fitzgerald Streets	30,000	30,000	23,800	1,903	(21,898)	-92% Work in progress.

68

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$		
STREETSCAPE IMPROVEMENTS						
Axford Park Improvements	5,860	5,860	5,860	5,860	0	0%
Streetscape improvements/Place Making - William Street - Street Furniture Improvements	30,000	30,000	30,000	0	(30,000)	-100% Work in Progress, estimate to complete in May 2018.
Streetscape improvements/Place Making - Miscellaneous Renewals	30,000	30,000	25,000	405	(24,595)	-98% Work in Progress, estimate to complete in May 2018.
Streetscapes - Upgrade of street Litter bins	30,000	30,000	30,000	29,285	(715)	-2%
Greening (Streetscapes)	300,000	300,000	210,000	123,924	(86,076)	-41% On-going works.
North Perth Public Open Space	114,000	114,000	114,000	770	(113,230)	-99% Work in progress, estimate to complete by end of financial year.
ROADWORKS - LOCAL ROADS PROGRAM						
Bennelong Street - Oxford St to Cul-de-sac	30,000	30,000	30,000	24,619	(5,381)	-18% Project completed.
Monmouth Street - York St to William St	30,000	30,000	30,000	570	(29,430)	-98% Work in progress.
Gill Street - Charles St to London St	130,000	130,000	130,000	72,722	(57,278)	-44% Work in progress.
Ellesmere Street (Stage 1) - Charles St to London St	115,000	115,000	115,000	69,007	(45,993)	-40% Work in progress.
Cleaver St - Carr St - Roundabout	50,000	50,000	50,000	0	(50,000)	-100% Project delayed, works scheduled for May 2018.
Fleet Street - Richmond St to Bourke St	10,000	10,000	10,000	1,346	(8,654)	-87%
Frame Court - Leederville Pde to Water Corp	30,000	30,000	30,000	52,344	22,344	74% Work completed over budget due to scope increased. This has been addressed in mid-year review.
Hawthorn Street - Flinders St to Coogee St	30,000	30,000	30,000	38,298	8,298	28% Work completed over budget due to scope increased. This has been addressed in mid-year review.
Little Walcott Street - Mabel St to Blake St	50,000	50,000	50,000	2,236	(47,764)	-96% Work in Progress, estimate to complete in May 2018.
Norfolk Street - Vincent St to Chelmsford Rd	35,000	35,000	35,000	36,486	1,486	4%
Westralia Street - East Pde to Joel Tce	25,000	25,000	25,000	49,976	24,976	100% Work completed over budget due to scope increased. This has been addressed in mid-year review.
Hutt Street - Grosvenor Rd to Raglan Rd	20,000	20,000	20,000	25,193	5,193	26%
Dover Street - Scarborough Beach Rd to Matlock St	25,000	25,000	25,000	32,511	7,511	30% Work completed over budget due to scope increased. This has been addressed in mid-year review.

69

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted	Revised	YTD	YTD	ΥTD	Variance Variance Commentary
	Budget	Budget	Budget	Actual	Variance	variance variance commentary
	2017/18	2017/18	Feb-18	Feb-18		
	\$	\$	\$	\$		
ROADWORKS - REHABILITATION (MRRG PROGRAM)						
Beaufort/Brisbane Street Intersection Improvements	139,970	139,970	139,970	2,177	(137,793)	-98% Work in progress, estimate to complete in May 2018.
Brisbane Street - Beaufort to William Street	134,214	134,214	134,214	0	(134,214)	-100% Project delayed, works scheduled for May 2018.
Beaufort Street - Brisbane to Parry Street	51,043	51,043	51,043	0	(51,043)	-100% Project delayed, works scheduled for May 2018.
Vincent Street - William to Beaufort Street	110,082	73,624	73,624	9,585	(64,039)	-87% Majority of work completed in 2016/17. This has been addressed in mid-year review.
Angove Street - Daphne to Fitzgerald Street	153,200	153,200	88,060	0	(88,060)	-100% Project commenced in Jan 2018.
Angove Street - Charles to Daphne Street	327,400	327,400	188,180	0	(188,180)	-100% Project commenced in Jan 2018.
Fitzgerald Street - Raglan Road to Angove Street	142,700	142,700	82,020	0	(82,020)	-100% Project commenced in Jan 2018.
Scarborough Beach Road - Oxford to Fairfield Street	72,600	72,600	41,740	2,177	(39,563)	-95% Work in progress, estimate to complete in Apr 2018.
ROADWORKS - ROADS TO RECOVERY PROGRAM						
Newcastle Street - Oxford Street to Carr Place	48,794	48,794	48,794	33,877	(14,917)	-31% Work in progress, estimate to complete in Apr 2018.
Roads to Recovery Program (Deferred from 2016-17)	201,248	201,248	201,248	0	(201,248)	-100% Project deferred, pending on clarification of funding.
Tennyson Street - Oxford St to Scott St	100,000	100,000	86,900	15,929	(70,971)	-82% Work in progress, estimate to complete in Apr 2018.
Barnet Street - Richmond St to Bourke St	55,145	55,145	48,000	51,528	3,528	7%
Richmond Street - Loftus St to Elven St	100,000	100,000	86,900	74,810	(12,090)	-14% Work in progress.
Randell Street - Fitzgerald St to Palmerston St	90,000	90,000	78,200	53,001	(25,199)	-32% Work in progress, estimate to complete in Apr 2018.
RIGHTS OF WAY						
Nova Lane	98,900	98,900	98,900	2,143	(96,758)	-98% Work in progress.
Solar Lighting of Laneways	29,647	8,147	8,147	0	(8,147)	-100%
Rights of Way - Cowle/Charles Streets, West Perth	26,000	26,000	26,000	27,817	1,817	7%
Rights of Way - Ruby/Knutsford Street, North Perth	45,000	45,000	45,000	47,459	2,459	5%
Rights of Way - Rehabilitation	120,000	120,000	100,000	65,584	(34,416)	-34% Work in progress.

70

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2017/18	2017/18	Feb-18	Feb-18 \$		
	\$	\$	\$			
SLAB FOOTPATH PROGRAMME						
Newcastle St - Carr to Watercorp	85,000	85,000	85,000	19,870	(65,130)	-77% Work in progress, estimate to complete in Apr 2018.
Install Tactile pavers in Brisbane and Lake Streets, Perth	20,000	20,000	20,000	11,293	(8,707)	-44%
Kalgoorlie Street footpath, Berryman St to Scarborough Beach Road	36,000	36,000	36,000	0	(36,000)	-100% Project delayed, works scheduled for Mar - Apr 2018
Summer St footpath, Joel Terrace to the river	35,000	35,000	35,000	5,819	(29,181)	-83% Work in progress, estimate to complete in Apr 2018.
Purslowe Street - Brady St to East St	26,500	26,500	26,500	0	(26,500)	-100% Project delayed, works scheduled for Mar - Apr 2018
Ellesmere Street - Fairfield St to Shakespeare St	35,000	35,000	35,000	38,019	3,019	9% Work in progress, estimate to complete in Mar 2018.
Barnet Place - Barnet St to Cul-de-sac	6,000	6,000	6,000	0	(6,000)	-100% Project amended in Mid Year Budget Review.
Gardiner Street - Zebina St to East Pde	10,000	10,000	10,000	0	(10,000)	-100% Project amended in Mid Year Budget Review.
Lake Street - Glendower St to Primrose St	3,500	3,500	3,500	0	(3,500)	-100% Project amended in Mid Year Budget Review.
Alma Street - Fitzgerald St Cul-de-sac	7,000	7,000	7,000	0	(7,000)	-100% Project amended in Mid Year Budget Review.
Ambleside Avenue - Lynton St to Cul-de-sac	10,000	10,000	10,000	0	(10,000)	-100% Project amended in Mid Year Budget Review.
Angove Street - Albert St to Woodville St	8,000	8,000	8,000	7,702	(298)	-4% Project amended in Mid Year Budget Review.
Barlee Street - Roy St to new development (45m)	5,500	5,500	5,500	0	(5,500)	-100% Project amended in Mid Year Budget Review.
Brewer Street - Lacey St to Pier St	10,000	10,000	10,000	0	(10,000)	-100% Project amended in Mid Year Budget Review.
Emmerson Street - Loftus St to Alto Ln	6,000	6,000	6,000	0	(6,000)	-100% Project amended in Mid Year Budget Review.
Farmer Street - Angove St to Pansy St	9,000	9,000	9,000	336	(8,664)	-96%
Fore Street - Beaufort St to 25m west	8,500	8,500	8,500	5,305	(3,195)	-38%

71

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$		
William Street - Glendower St to Vincent St	5,000	5,000	5,000	0	(5,000)	-100%
Charles Street - Carr St to Newcastle St	90,000	90,000	90,000	0	(90,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.
Robinson Avenue - Wellman St to William St	10,000	10,000	10,000	11,795	1,795	18%
BICYCLE NETWORK						
Bike Plan Network 2015-16 Implementation (Palmerston to Lord)	45,007	78,277	55,007	33,580	(21,427)	-39% Work completed with savings.
Bicycle Network Oxford - Anzac to Scarb Bch Rd	190,000	190,000	190,000	0	(190,000)	-100% Project on hold due to Watercorp works in the area.
Oxford Street Green - Bike Box	25,000	25,000	25,000	0	(25,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.
Bike Boulevard Stage 2	1,100,000	1,100,000	0	9,601	9,601	100%
Bike Parking	15,000	14,000	9,000	4,742	(4,258)	-47%
Carr/Cleaver Street - bike lanes	50,000	50,000	0	0	0	0%
CAR PARK DEVELOPMENT						
Beatty Park Reserve car park - Lighting	2,500	2,500	2,500	0	(2,500)	-100%
Berryman and The Boulevard - Angle Parking	90,000	90,000	0	81,097	81,097	100% Project commenced ahead of schedule.
Brisbane Street Car Park - Lighting	35,000	35,000	35,000	0	(35,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.
Chelmsford Road Car Park	78,000	78,000	78,000	0	(78,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.
Glebe Street - Angle Parking	85,000	85,000	85,000	1,200	(83,800)	-99% Work in progress.
North Perth ACROD Parking Bays	5,000	5,000	5,000	0	(5,000)	-100%
Pansy Street Car Park - Lighting	1,600	1,600	1,600	0	(1,600)	-100%
Parking Restriction Implementation	143,682	143,682	143,682	36,517	(107,165)	-75% Work in progress.
Raglan Road Car Park - Resurfacing & Lighting	70,000	70,000	70,000	0	(70,000)	-100% Project delayed, works scheduled for Mar - Apr 2018.

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$		
DRAINAGE						
Beatty Park Reserve - Flood Mitigation Works	3,033	3,033	3,033	0	(3,033)	-100%
Beatty Park Reserve - Drainage Improvements	150,000	150,000	150,000	0	(150,000)	-100% Project delayed, works scheduled for Apr - May 2018.
Gully Soakwell Program	75,000	75,000	70,000	65,185	(4,815)	-7% On-going works.
Lawler Street Sump - Infill	198,000	198,000	198,000	0	(198,000)	-100% Work in progress, estimate to complete in Apr 2018.
Miscellaneous Improvements	55,000	55,000	20,000	5,416	(14,584)	-73% Contingency. No request receive as yet.
Muriel Place Drainage Upgrade	20,000	20,000	20,000	0	(20,000)	-100% Works no longer required.
PARKS AND RESERVES						
Axford Park - Redevelopment	200,000	200,000	80,000	0	(80,000)	-100% Project delayed, works scheduled for Mar - Jun 2018.
Banks Reserve - Foreshore restoration stage 2	185,300	185,300	185,300	20,000	(165,300)	-89% Work in progress, estimate to complete in May 2018.
Central Control Irrigation System (Stage 3)	60,000	60,000	30,000	54,566	24,566	82% Timing variance, work in progress.
Charles Veryard Reserve - Full/Partial Dog Exercise Fence & Landscaping	15,000	15,000	15,000	0	(15,000)	-100% Project delayed, works scheduled for Mar - Jun 2018.
Greening Plan - Oxford St, Scarb Bch Rd, Lord	0	0	0	9,814	9,814	100%
Hyde Park - Re-asphalt pathways	72,336	48,943	48,943	53,993	5,050	10%
Kyilla Park - Replace/upgrade in ground reticulation system	65,000	65,000	0	0	0	0%
Leake Street Public Open Space - Eco Zoning	5,000	5,000	5,000	3,456	(1,544)	-31%
Les Lilleyman Reserve - Basketball and Netball installation	20,000	20,000	20,000	16,940	(3,060)	-15%
Les Lilleyman Reserve - Eco-zoning	30,000	30,000	17,500	240	(17,260)	-99% Work in progress, schedule for Apr - Jun 2018.
Menzies Park - Replace groundwater bore	40,000	40,000	40,000	37,036	(2,964)	-7%
Miscellaneous - Parks and Reserves Upgrade	20,000	20,000	20,000	21,668	1,668	8%
Parks BBQ installations	9,500	9,500	9,500	3,173	(6,327)	-67%
Roads to Parks Demonstration Project - Hyde Street Park Mt Lawley	120,000	140,000	100,000	63,936	(36,064)	-36% Work in progress, estimate to complete by the end of financial year
Synthetic Cricket Wicket Surfacing Program	25,000	25,000	0	11,430	11,430	100% Project commenced ahead of schedule.
Britannia Road Reserve - Playground Equipment Install	0	0	0	2,710	2,710	100%
Venables Park - Re-asphalt pathways and install barrier kerbing	20,000	20,000	20,000	5,712	(14,288)	-71% Works completed with savings.

73

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18 \$	Revised Budget 2017/18 \$	YTD Budget Feb-18 \$	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
MISCELLANEOUS						
Axford Park - Uplighting trees	60,000	60,000	60,000	60,000	0	0%
Install a pit and pump at Depot Dog Pound	41,000	41,000	41,000	0	(41,000)	-100% Project cancelled.
New Parklets - Mt Hawthorn & North Perth	24,600	24,600	24,600	0	(24,600)	-100% Work in progress, estimate to complete in Jun 18.
Proposed Pedestrian Safety Ballustrade intersection Oxford and Bourke Streets, Leederville	8,000	8,000	8,000	7,273	(727)	-9%
Robertson Park - Restump concrete boardwalk	15,000	15,000	15,000	14,720	(280)	-2% Work completed.
Bus Shelters	40,000	40,000	20,000	11,812	(8,188)	-41%
Upgrade and install new street lighting	15,000	15,000	10,000	0	(10,000)	-100% Work schedule for Jun 2018.
TOTAL EXPENDITURE						
FOR INFRASTRUCTURE ASSETS	8,358,501	8,329,870	5,883,655	2,022,090	(3,861,565)	-66%

74

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2017/18 \$	2017/18 \$	Feb-18 \$	Feb-18 \$		
	•	•	•	·		
PLANT & EQUIPMENT ASSETS						
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME						
Light Fleet - Annual Changeovers	280,500	280,500	280,500	267,703	(12,797)	-5%
MAJOR PLANT REPLACEMENT PROGRAMME						
Road Safety Trailer	29,500	29,500	29,500	29,220	(280)	-1%
Side Loader Rubbish Compactor	380,000	380,000	380,000	0	(380,000)	-100% Tender process begun in Jan 2018.
Single Axle Truck (Flocon)	200,000	200,000	200,000	0	(200,000)	-100% Scheduled for Jun 2018.
Tractor - Parks	120,000	120,000	120,000	69,881	(50,119)	-42% Plant purchased below budget.
Ride-on Rotary mower (zero turn) - Parks	42,000	42,000	42,000	31,189	(10,811)	-26% Plant purchased, with additional costs to come.
Electric Bike	0	2,500	2,500	0	(2,500)	-100%
All Terrain vehicle (ATV) - Hyde Park	30,000	30,000	30,000	24,521	(5,479)	-18%
Engineering Tools Trailer	0	0	0	14,349	14,349	100% Unbudgeted expenditure. This has been addressed in mid-year review.
Engineering 7X4 Cage trailer	0	0	0	1,627	1,627	100%

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18	Revised Budget 2017/18	YTD Budget Feb-18	YTD Actual Feb-18	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$		
ADMINISTRATION & CIVIC CENTRE						
Beatty Park Server	19,000	19,000	19,000	0	(19,000)	-100% Project cancelled amended with Mid Year Budget Review.
Upgrade of CCTV	42,800	42,800	42,800	0	(42,800)	<ul> <li>-100% Project deferred to 2018/19. This has been amended in Mid Year Budget Review.</li> </ul>
BEATTY PARK LEISURE CENTRE						
Boiler Replacement	199,000	182,401	182,401	0	(182,401)	-100% Planning stage, estimate to commence in Apr 2018.
Upgrade fire panel	25,000	25,000	25,000	0	(25,000)	-100% Planning stage, estimate to commence in Mar 2018.
Ventilation in spa plant room	8,500	8,500	8,500	0	(8,500)	-100%
Switchboard in top level of plantroom	12,500	12,500	12,500	0	(12,500)	-100% Project delayed, scheduled for May 2018.
25m pool pump	7,500	7,500	7,500	0	(7,500)	-100%
Dry Chlorine feeder	12,000	12,000	12,000	0	(12,000)	-100% Project delayed, scheduled for May 2018.
POLICY AND PLACE						
Installation of Device Sensors for Town Centre Performance	1,236	1,236	1,236	402	(834)	-67%
COMMUNITY SERVICES						
Replace Autocite Units (mobile infringement hardware)	40,000	40,000	40,000	32,682	(7,318)	-18%
5x 'Pay by Plate' parking ticket machines - Avenue Car Park	6,900	6,900	6,900	0	(6,900)	-100%
Frame Court Car Park - Pay-by-Plate Parking Machines	50,000	50,000	50,000	34,071	(15,929)	-32% Work completed with savings.
Parking Machines Asset Replacement Program	40,000	40,000	40,000	35,400	(4,600)	-12% Project commenced ahead of schedule.
Parking Sensors Pilot Project	51,410	51,410	51,410	0	(51,410)	-100% Receiving quotes, anticipate to implement in Mar 2018.
TOTAL EXPENDITURE						
FOR PLANT & EQUIPMENT ASSETS	1,597,846	1,583,747	1,583,747	541,045	(1,042,702)	-66%

76

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



	Adopted Budget 2017/18 \$	Revised Budget 2017/18 \$	YTD Budget Feb-18	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
FURNITURE & EQUIPMENT ASSETS	•	•	\$	<b>a</b>		
CORPORATE SERVICES						
Corporate Systems - Re-Implementation or Replacement	37,500	37,500	37,500	25,703	(11,797)	-31% Completed.
BEATTY PARK LEISURE CENTRE						
Replacement of Gym Equipment for Loftus Centre	54,615	54,615	54,615	53,750	(865)	-2%
Stereo upgrades - RPM studio, Studio 1&2	41,000	41,000	0	0	0	0%
and Gym (Currently Leased) Pool Lane rope replacement	7,000	7,000	7,000	0	(7,000)	-100%
INFORMATION TECHNOLOGY						
Upgrade of IT Firewall	80,000	80,000	80,000	0	(80,000)	-100% RFQ in progress.
Replace IT Servers	50,000	50,000	50,000	40,068	(9,932)	-20% Order placed.
Replacement PC Fleet (Currently Leased)	350,000	350,000	350,000	3,411	(346,589)	-99% Order placed.
Redevelopment of Website (stage 2)	30,000	30,000	30,000	18,823	(11,177)	-37% Ongoing project, to be completed by Jun 2018.
Upgrade of AV Devices	30,000	30,000	30,000	0	(30,000)	-100% Audit completed. RFQ to be developed in Feb 2018.
Upgrade IT Network Remote Access Facility	30,000	30,000	30,000	0	(30,000)	-100% Project pending, to be commenced with upgrade of IT Firewal
SOE Development	15,000	15,000	15,000	0	(15,000)	-100% Development phase.
Online Lodgement of Applications	100,000	100,000	50,000	11,673	(38,327)	-77% Work in progress.
Replacement of CARS Systems	60,000	60,000	0	0	0	0%
Upgrade Two Way Radio Fleet	100,000	100,000	100,000	0	(100,000)	-100% Two way radios purchased, timing on reciept of invoice.
MARKETING & COMMUNICATIONS						
Digital Camera	0	2,532	2,532	2,583	51	2%

Item 7.5- Attachment 1 Page 193

77

#### CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 28 FEBRUARY 2018



Adopted Budget 2017/18 \$	Revised Budget 2017/18 \$	YTD Budget Feb-18 \$	YTD Actual Feb-18 \$	YTD Variance	Variance Variance Commentary
44.000	44.000	44,000	10.742	(22.257)	-76% Work in progress.
,	,	,	,	. , ,	1 3
15,000	15,000	U	U	0	0%
0	0	0	2,546	2,546	100%
6,000	6,000	6,000	0	(6,000)	-100%
60,000	60,000	60,000	20,541	(39,459)	-66% On-going works as required.
1,500	1,500	1,500	1,360	(140)	-9%
1,111,615	1,114,147	948,147	191,200	(756,947)	-80%
	Budget 2017/18 \$ 44,000	Budget 2017/18 \$ 2017/18 \$ \$ \$ 44,000	Budget 2017/18         Budget 2017/18         Budget Feb-18           \$         \$         \$           44,000         44,000         44,000           15,000         15,000         0           0         0         0           6,000         6,000         6,000           60,000         60,000         60,000           1,500         1,500         1,500	Budget 2017/18         Budget 2017/18         Budget Feb-18         Feb-18         Feb-18           \$         \$         \$         \$         \$           44,000         44,000         44,000         10,743           15,000         15,000         0         0           0         0         0         2,546           6,000         6,000         6,000         0           60,000         60,000         60,000         20,541           1,500         1,500         1,500         1,360	Budget 2017/18         Budget 2017/18         Budget Feb-18         Actual Feb-18         Variance           44,000         44,000         44,000         10,743         (33,257)           15,000         15,000         0         0         0         0           0         0         0         2,546         2,546           6,000         6,000         6,000         0         (6,000)           60,000         60,000         60,000         20,541         (39,459)           1,500         1,500         1,500         1,360         (140)

CITY OF VINCENT NOTE 6 - CASH BACKED RESERVES AS AT 28 FEBRUARY 2018



Reserve Particulars	Budget	Estimated	FY Budget	YTD Actual	FY Budget	YTD Actual	FY Budget	YTD Actual	Budget	Actual
	Opening	Opening	Transfers	Transfers			Transfers	Transfers	Balance	Balance
	Balance	Balance	From	From	Interest	Interest	То	То		
	01-Jul-17	01-Jul-17	Muni Funds	Muni Funds	Earned	Earned	Muni Funds	Muni Funds	30-Jun-18	28-Feb-18
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration Centre Reserve	11,418	10,587	0	0	178	189	(10,440)	0	1,156	10,776
Aged Persons and Senior Citizens Reserve	0	0	0	0	0	0	0	0	0	0
Asset Sustainability Reserve	3,246,209	3,251,804	0	0	92,983	57,895	0	0	3,339,192	3,309,699
Beatty Park Leisure Centre Reserve	252,933	253,819	0	0	4,739	4,743	(175,000)	0	82,672	258,562
Capital Reserve	8,264	7,470	0	0	237	134	0	0	8,501	7,604
Cash in Lieu Parking Reserve	782,114	781,449	60,000	29,674	20,756	14,039	(175,000)	(82,297)	687,870	742,865
Electronic Equipment Reserve	52,666	52,589	0	0	1,509	936	0	0	54,175	53,525
Hyde Park Lake Reserve	148,486	148,177	0	0	4,253	2,639	0	0	152,739	150,816
Land and Building Acquisition Reserve	277,340	276,761	0	0	7,944	4,926	0	0	285,284	281,687
Leederville Oval Reserve	217,145	216,694	0	0	5,217	3,858	(70,000)	0	152,362	220,552
Leederville Tennis Reserve	1,976	1,981	970	732	70	41	0	0	3,016	2,754
Light Fleet Replacement Reserve	0	0	0	0	0	0	0	0	0	0
Loftus Community Centre Reserve	17,899	17,811	6,150	4,622	601	359	0	0	24,650	22,792
Loftus Recreation Centre Reserve	39,329	39,123	57,060	33,200	1,380	986	(39,375)	0	58,394	73,309
North Perth Tennis Reserve	42,094	42,049	4,670	3,506	1,273	779	0	0	48,037	46,334
Office Building Reserve - 246 Vincent Street	528,131	527,031	0	0	12,979	9,383	(150,000)	0	391,110	536,414
Parking Facility Reserve	98,461	98,182	0	0	2,788	1,820	(2,250)	0	98,999	100,002
Parking Funded City Upgrade Reserve	0	0	0	0	0	0	0	0	0	0
Parking Funded Transport Initiatives Reserve	0	0	0	0	0	0	0	0	0	0
Percentage For Public Art Reserve	0	0	0	0	0	0	0	0	0	0
Plant and Equipment Reserve	303,210	300,763	0	0	4,539	4,867	(289,500)	(125,591)	18,249	180,039
State Gymnastics Centre Reserve	96,746	96,639	10,750	7,183	2,925	1,777	0	0	110,421	105,599
Strategic Waste Management Reserve	20,884	20,842	0	0	598	370	0	0	21,482	21,212
Tamala Park Land Sales Reserve	1,991,393	2,022,698	1,452,514	166,667	77,298	36,363	(81,310)	(33,580)	3,439,895	2,192,148
Underground Power Reserve	195,835	195,426	0	0	5,609	3,480	0	0	201,444	198,906
Waste Management Plant and Equipment Reserve	543,138	546,224	0	0	10,544	9,725	(350,000)	0	203,682	555,949
	8,875,671	8,908,119	1,592,114	245,584	258,420	159,309	(1,342,875)	(241,468)	9,383,330	9,071,544

#### CITY OF VINCENT NOTE 7 - RATING INFORMATION FOR THE MONTH ENDED 28 FEBRUARY 2018

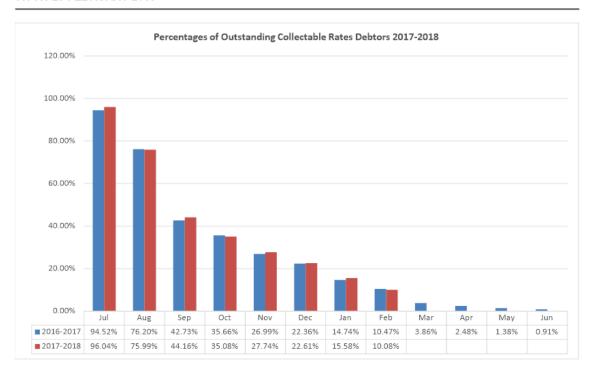


	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
12936 Residential	304,582,890	6.289	19,164,597	19,155,218	100.0%
1607 Other	125,576,961	6.489	8,197,230	8,148,690	99.4%
50 Vacant Other	2,659,300	12.236	331,449	325,392	98.2%
Minimum Rate					
3129 Residential @ \$1,007	62,344,682	6.289	4,699,200	4,712,400	100.3%
94 Other @ \$1,007	1,423,005	6.489	136,400	141,900	104.0%
0 Vacant Other @ \$1,414	41,700	12.236	5,656	5,656	100.0%
Interim Rates	0		375,000	485,885	129.6%
Back Rates	0		30,000	29,067	96.9%
Total Amount Made up from Rates	496,628,538	_	32,939,532	33,004,208	
Non Payment Penalties					
Instalment Interest @ 5.5%			176,260	157,528	89.4%
Penalty Interest @ 11%			80,000	92,413	115.5%
Administration Charge - \$13 per instalment			200,000	247,553	123.8%
Legal Costs Recovered			25,000	33,077	132.3%
Other Reimbursements			600	470	78.3%
Interest Write Off			(200)	0	0.0%
Other Revenue		_	33,421,192	33,535,249	
Exempt Bins - Non Rated Properties			147,000	137,136	93.3%
Commercial / Residential Additional Bins			119,000	171,717	144.3%
Swimming Pools Inspection Fees			12,000	12,881	107.3%
on mining i colo mapacatan i coc		_			
			33,699,192	33,856,983	
Opening Balance				287,674	
Total Collectable			33,699,192	34,144,657	101.32%
Less					
Cash Received				29,689,428	
Overpayments of Rates 2016-17				26,519	
Rebates Allowed Refunds Allowed				1,030,537 0	
Rates Balance To Be Collected		_	33,699,192	3,398,173	10.08%
Add		_			
ESL Debtors				85,589	
Pensioner Rebates Not Yet Claimed				301,329	
ESL Rebates Not Yet Claimed				8,584	
Less					
Deferred Rates Debtors			_	(100,508)	
Current Rates Debtors Balance				3,693,167	

80

#### CITY OF VINCENT NOTE 7 - RATING INFORMATION GRAPH AS AT 28 FEBRUARY 2018





# CITY OF VINCENT NOTE 8 - DEBTOR REPORT FOR THE MONTH ENDED 28 FEBRUARY 2018



DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	0	0	0	0	0
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	0	350,104	350,104
DEBTOR CONTROL - PROPERTY INCOME	(18,447)	9,149	8,871	122,259	121,832
DEBTOR CONTROL - RECOVERABLE WORKS	(12,942)	1,106	0	3,480	(8,356)
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	1,732	0	2,750	0	4,482
DEBTOR CONTROL - OTHER	4,494	512	0	36,398	41,404
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - GST	0	0	0	0	0
DEBTOR CONTROL - INFRINGEMENT	122,035	98,782	49,455	2,430,779	2,701,050
PROVISION FOR DOUBTFUL DEBT	0	0	0	0	0
TOTAL DEBTORS OUTSTANDING AS AT 28/02/2018	96,872	109,549	61,076	2,943,020	3,210,517
UNDERGROUND POWER					57,301
ACCRUED INCOME					24,055
ACCRUED INTEREST					269,185
PREPAYMENTS					249,766
TOTAL TRADE AND OTHER RECEIVABLES					3,810,824

DATE	DEBTOR OVER 60 DAYS	AMOUNT	DEBT DETAILS & COMMENTS
25/02/2015	Subiaco Football Club	38,344.31	Turf maintenance & top dressing
			Comment: Pending discussions on annual maintenance plan
24/06/2016	Belgravia Leisure Pty Ltd	34,121.23	Maintenance recoup, Variable Outgoings
			Comment: Pending confirmation on lease terms
25/02/2015	East Perth Football Club	41,540.25	Turf maintenance & top dressing
			Comment: Pending discussions on annual maintenance plan
12/09/2016	Tuart Hill Cricket Club	6,680.00	Charles Veryard Reserve for training/matches
			Comment: Pending negotiation of ground hire
30/03/2017	Vietnam Veterans Association of Australia	1,162.34	Annual Pest Treatment/Safety Testing
			Comment: Negotiating on lease responsibilities
18/10/2017	The Proprietors of Strata Plan No. 69431	3,480.13	Recoverable Works - temporary propping
			Comment: audit is complete and payments are anticipated within March 2018
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act
1			Comment: Referred to Fines Enforcement Registry
BALANCE OF	60 DAY DEBTORS OVER \$500.00	153,928.26	

#### CITY OF VINCENT NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION AS AT 28 FEBRUARY 2018



Page		Revised Budget	YTD Budget	YTD Actuals	YTD Actuals	Month Actuals	Month Actuals
Revenue		_	-	Feb-18	Feb-17	Feb-18	Feb-17
Revenue		\$	\$	\$	\$	\$	\$
Expenditure	ADMINISTRATION						
Surplus/(Deficit)	Revenue	0	0	0	0	(0)	0
Revenue		0	0	0	52	0	569
Revenue	Surplus/(Deficit)	0	0	0	52	(0)	569
Revenue	SWIMMING POOLS AREA						
Expenditure   (3,548,760)   (2,394,705)   (2,643,866)   (2,168,531)   (359,128)   (269,474)   (1,302,580)   (827,715)   (1,146,643)   (687,019)   (184,828)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,3		2 246 180	1 566 990	1 497 223	1 481 512	174 300	197 079
Surplus/(Deficit)   (1,302,580)   (827,715)   (1,146,643)   (687,019)   (184,828)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (72,396)   (7							
SWIM SCHOOL   Revenue	•						
Revenue	o an primor (or or norm)	(1,002,000)	(02.1,1.10)	(1,110,010)	(001,010)	(101,020)	(, 2,555)
Expenditure   Canal Content   Canal Content	SWIM SCHOOL						
CAFÉ   Revenue   715,970   508,721   479,509   483,390   54,843   57,625   Expenditure   (761,030)   (509,218)   (568,062)   (515,733)   (62,326)   (70,272)   (70,272)   (88,553)   (32,343)   (7,483)   (12,647)   (88,553)   (88,553)   (88,553)   (7,483)   (12,647)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,553)   (88,55	Revenue	1,496,970	924,909	931,985	919,236	93,531	124,428
CAFÉ         Revenue         715,970         508,721         479,509         483,390         54,843         57,625           Expenditure         (761,030)         (509,218)         (568,062)         (515,733)         (62,326)         (70,272)           Surplus/(Deficit)         (45,060)         (497)         (88,553)         (32,343)         (7,483)         (12,647)           REVenue         517,490         370,482         363,037         348,445         49,956         52,028           Expenditure         (409,190)         (264,428)         (140,730)         (267,616)         79,674         (45,255)           Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060	Expenditure	(1,055,780)	(701,549)	(679,305)	(677,699)	(70,951)	(80,438)
Revenue         715,970         508,721         479,509         483,390         54,843         57,625           Expenditure         (761,030)         (509,218)         (568,062)         (515,733)         (62,326)         (70,272)           Surplus/(Deficit)         (45,060)         (497)         (88,553)         (32,343)         (7,483)         (12,647)           Revenue         517,490         370,482         363,037         348,445         49,956         52,028           Expenditure         (409,190)         (264,428)         (140,730)         (267,616)         79,674         (46,255)           Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060         417,751	Surplus/(Deficit)	441,190	223,360	252,680	241,538	22,581	43,990
Revenue         715,970         508,721         479,509         483,390         54,843         57,625           Expenditure         (761,030)         (509,218)         (568,062)         (515,733)         (62,326)         (70,272)           Surplus/(Deficit)         (45,060)         (497)         (88,553)         (32,343)         (7,483)         (12,647)           Revenue         517,490         370,482         363,037         348,445         49,956         52,028           Expenditure         (409,190)         (264,428)         (140,730)         (267,616)         79,674         (46,255)           Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060         417,751	CAFÉ						
Expenditure (761,030) (509,218) (568,062) (515,733) (62,326) (70,272) Surplus/(Deficit) (45,060) (497) (88,553) (32,343) (7,483) (12,647)    RETAIL SHOP Revenue 517,490 370,482 363,037 348,445 49,956 52,028 Expenditure (409,190) (264,428) (140,730) (267,616) 79,674 (46,255) Surplus/(Deficit) 108,300 106,054 222,306 80,829 129,631 5,773    HEALTH & FITNESS Revenue 1,596,000 1,063,144 1,049,129 1,048,415 122,400 159,897 Expenditure (1,317,370) (893,548) (876,205) (908,057) (101,697) (86,777) Surplus/(Deficit) 278,630 169,596 172,924 140,357 20,704 73,121    GROUP FITNESS Revenue 637,060 417,751 424,203 421,377 48,760 63,824 Expenditure (561,910) (376,617) (370,400) (338,091) (44,953) (36,225) Surplus/(Deficit) 75,150 41,134 53,803 83,285 3,807 27,599    AQUAROBICS Revenue 226,990 146,621 152,349 150,328 17,597 23,975 Expenditure (140,270) (93,875) (100,565) (88,234) (12,652) (10,431) Surplus/(Deficit) 86,720 52,746 51,784 62,094 4,946 13,544    CRECHE Revenue 54,020 35,879 42,521 52,324 4,542 4,769 Expenditure (329,490) (219,039) (211,629) (211,750) (25,424) (25,205) Surplus/(Deficit) (275,470) (183,160) (169,108) (159,427) (20,882) (20,436)    Net Surplus/(Deficit) (633,120) (418,482) (650,807) (270,632) (31,525) 59,117    Less: Depreciation (546,950) (364,632) (774,105) (362,809) (96,766) (46,787)		715 970	508 721	479 509	483 300	54.843	57 625
RETAIL SHOP   Revenue   517,490   370,482   363,037   348,445   49,956   52,028						•	
RETAIL SHOP           Revenue         517,490         370,482         363,037         348,445         49,956         52,028           Expenditure         (409,190)         (264,428)         (140,730)         (267,616)         79,674         (46,255)           Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS <td>•</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	•						
Revenue         517,490         370,482         363,037         348,445         49,956         52,028           Expenditure         (409,190)         (254,428)         (140,730)         (267,616)         79,674         (46,255)           Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990<	3 di pida (Delicit)	(43,000)	(431)	(00,555)	(32,343)	(1,403)	(12,041)
Expenditure (409,190) (264,428) (140,730) (267,616) 79,674 (46,255) Surplus/(Deficit) 108,300 106,054 222,306 80,829 129,631 5,773    HEALTH & FITNESS   Revenue	RETAIL SHOP						
Surplus/(Deficit)         108,300         106,054         222,306         80,829         129,631         5,773           HEALTH & FITNESS           Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS           Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS           Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)	Revenue	517,490	370,482	363,037	348,445	49,956	52,028
HEALTH & FITNESS   Revenue	Expenditure	(409,190)	(264,428)	(140,730)	(267,616)	79,674	(46,255)
Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS         Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE         Revenue         54,020         35,879	Surplus/(Deficit)	108,300	106,054	222,306	80,829	129,631	5,773
Revenue         1,596,000         1,063,144         1,049,129         1,048,415         122,400         159,897           Expenditure         (1,317,370)         (893,548)         (876,205)         (908,057)         (101,697)         (86,777)           Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS         Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE         Revenue         54,020         35,879	HEALTH & FITNESS						
Expenditure (1,317,370) (893,548) (876,205) (908,057) (101,697) (86,777) Surplus/(Deficit) 278,630 169,596 172,924 140,357 20,704 73,121   GROUP FITNESS  Revenue 637,060 417,751 424,203 421,377 48,760 63,824 Expenditure (561,910) (376,617) (370,400) (338,091) (44,953) (36,225) Surplus/(Deficit) 75,150 41,134 53,803 83,285 3,807 27,599   AQUAROBICS  Revenue 226,990 146,621 152,349 150,328 17,597 23,975 Expenditure (140,270) (93,875) (100,565) (88,234) (12,652) (10,431) Surplus/(Deficit) 86,720 52,746 51,784 62,094 4,946 13,544   CRECHE  Revenue 54,020 35,879 42,521 52,324 4,542 4,769 Expenditure (329,490) (219,039) (211,629) (211,750) (25,424) (25,205) Surplus/(Deficit) (275,470) (183,160) (169,108) (159,427) (20,882) (20,436)   Net Surplus/(Deficit) (633,120) (418,482) (650,807) (270,632) (31,525) 59,117   Less: Depreciation (546,950) (364,632) (774,105) (362,809) (96,766) (46,787)		1 596 000	1 063 144	1 0/0 120	1 048 415	122 400	150 807
Surplus/(Deficit)         278,630         169,596         172,924         140,357         20,704         73,121           GROUP FITNESS         Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE           Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,							
GROUP FITNESS           Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE           Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)	•	, , , ,					
Revenue         637,060         417,751         424,203         421,377         48,760         63,824           Expenditure         (561,910)         (376,617)         (370,400)         (338,091)         (44,953)         (36,225)           Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS         Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE           Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)	Surprus/(Denerty	210,030	100,000	112,524	140,001	20,704	13,121
Expenditure (561,910) (376,617) (370,400) (338,091) (44,953) (36,225) Surplus/(Deficit) 75,150 41,134 53,803 83,285 3,807 27,599  AQUAROBICS  Revenue 226,990 146,621 152,349 150,328 17,597 23,975 Expenditure (140,270) (93,875) (100,565) (88,234) (12,652) (10,431) Surplus/(Deficit) 86,720 52,746 51,784 62,094 4,946 13,544  CRECHE  Revenue 54,020 35,879 42,521 52,324 4,542 4,769 Expenditure (329,490) (219,039) (211,629) (211,750) (25,424) (25,205) Surplus/(Deficit) (275,470) (183,160) (169,108) (159,427) (20,882) (20,436)  Net Surplus/(Deficit) (633,120) (418,482) (650,807) (270,632) (31,525) 59,117  Less: Depreciation (546,950) (364,632) (774,105) (362,809) (96,766) (46,787)	GROUP FITNESS						
Surplus/(Deficit)         75,150         41,134         53,803         83,285         3,807         27,599           AQUAROBICS Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)		637,060	417,751	424,203	421,377	48,760	63,824
AQUAROBICS         Revenue       226,990       146,621       152,349       150,328       17,597       23,975         Expenditure       (140,270)       (93,875)       (100,565)       (88,234)       (12,652)       (10,431)         Surplus/(Deficit)       86,720       52,746       51,784       62,094       4,946       13,544         CRECHE         Revenue       54,020       35,879       42,521       52,324       4,542       4,769         Expenditure       (329,490)       (219,039)       (211,629)       (211,750)       (25,424)       (25,205)         Surplus/(Deficit)       (275,470)       (183,160)       (169,108)       (159,427)       (20,882)       (20,436)         Net Surplus/(Deficit)       (633,120)       (418,482)       (650,807)       (270,632)       (31,525)       59,117         Less: Depreciation       (546,950)       (364,632)       (774,105)       (362,809)       (96,766)       (46,787)	Expenditure	(561,910)	(376,617)	(370,400)	(338,091)	(44,953)	(36,225)
Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE         Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)	Surplus/(Deficit)	75,150	41,134	53,803	83,285	3,807	27,599
Revenue         226,990         146,621         152,349         150,328         17,597         23,975           Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE         Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)							
Expenditure         (140,270)         (93,875)         (100,565)         (88,234)         (12,652)         (10,431)           Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE             Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)				450.040	450.000		
Surplus/(Deficit)         86,720         52,746         51,784         62,094         4,946         13,544           CRECHE         Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)							
CRECHE           Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)	•						
Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)	Surplus/(Deficit)	86,720	52,746	51,784	62,094	4,946	13,544
Revenue         54,020         35,879         42,521         52,324         4,542         4,769           Expenditure         (329,490)         (219,039)         (211,629)         (211,750)         (25,424)         (25,205)           Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)	CRECHE						
Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)		54,020	35,879	42,521	52,324	4,542	4,769
Surplus/(Deficit)         (275,470)         (183,160)         (169,108)         (159,427)         (20,882)         (20,436)           Net Surplus/(Deficit)         (633,120)         (418,482)         (650,807)         (270,632)         (31,525)         59,117           Less: Depreciation         (546,950)         (364,632)         (774,105)         (362,809)         (96,766)         (46,787)							
Less: Depreciation (546,950) (364,632) (774,105) (362,809) (96,766) (46,787)	Surplus/(Deficit)	(275,470)					(20,436)
Less: Depreciation (546,950) (364,632) (774,105) (362,809) (96,766) (46,787)							
	Net Surplus/(Deficit)	(633,120)	(418,482)	(650,807)	(270,632)	(31,525)	59,117
	Long: Donre delle	(E40.050)	(264.622)	(774.405)	(262.000)	(00.700)	(AC 707)
Cash Surplus/(Deficit) (86,170) (53,850) 123,298 92,177 65,241 105,904	Less: Depreciation	(546,950)	(304,032)	(774,105)	(302,809)	(90,766)	(46,787)
	Cash Surplus/(Deficit)	(86,170)	(53,850)	123,298	92,177	65,241	105,904

83

Item 7.5- Attachment 1

#### 8 COMMUNITY ENGAGEMENT

#### 8.1 REALLOCATION OF LOFTUS RECREATION CENTRE RESERVE FUNDS

TRIM Ref: D18/31783

Author: Dale Morrissy, Manager Beatty Park Leisure Centre

Authoriser: Michael Quirk, Director Community Engagement

Attachments: Nil

#### **RECOMMENDATION:**

#### That Council:

1. In accordance with Section 6.8(1) of the *Local Government Act 1995* APPROVES BY ABSOLUTE MAJORITY the unbudgeted expenditure of \$41,192.50 from the Loftus Recreation Centre Reserve to replace the Centre's outdoor synthetic soccer pitch surface; and

#### 2. NOTES the following budget adjustment to facilitate 1. above:

	From	То
Loftus Recreation Centre Reserve Fund	\$41,192.50	
New Capital Budget Item: Loftus Recreation Centre		\$41,192.50

#### **PURPOSE OF REPORT:**

To approve the transfer of \$41,192.50 from the Loftus Recreation Centre Reserve Fund into the City's Municipal Fund for the purposes of replacing the outdoor synthetic soccer pitch surface.

#### **BACKGROUND:**

Loftus Recreation Centre is located on Loftus Street, Leederville and provides a range of sport, recreation and fitness services for the community. Belgravia Health and Leisure Pty Ltd (Belgravia Leisure) operates the Centre on the City's behalf through a Lease and Management Contract expiring on 31 December 2021.

The Centre hosts one of the largest team sports programs in Western Australia with more than 450 teams competing each week in basketball, netball, soccer and volleyball. These team sports competitions enable participation for people of all skill and fitness levels across junior, male, female and mixed divisions. The outdoor synthetic soccer pitch located at the rear of the Centre overlooking Leederville Oval accommodates approximately 18,000 users and generates nearly \$190,000 per annum.

Unfortunately, due to poor storm water drainage design the outdoor synthetic soccer pitch at the Centre has been subjected to ongoing drainage issues for an extended period of time and as a result the surface has deteriorated significantly. The pitch was installed in 2012 and while the expected asset life would normally be around 10 years an inadequate storm water pipe system and broken pipework under the court has led to the need for surface replacement earlier than anticipated. The ongoing build-up of water and other materials on the surface has also accelerated wear and tear. Despite ongoing maintenance and repairs many sections of the surface are now threadbare with sub-surface concrete exposed.

Over the last 12 months Belgravia Leisure has received an increasing number of complaints regarding the quality and safety of the playing surface, and they have now formally raised concerns with the City regarding the increased likelihood of injury and loss of revenue should the surface not be improved. Under the terms of the Lease and Contract the City may, at its sole discretion, undertake capital improvements and redevelopment. Belgravia Leisure is responsible for monitoring the premises and ensuring that all fittings, fixtures, plant and equipment are serviced, maintained and repaired as required. The Contract requires the

City to maintain fittings and equipment and replace specific items. Any capital improvements are normally considered through Council's annual budget process however this will not enable these important works to be undertaken in a timely manner.

#### **DETAILS:**

Upon investigating the need for ongoing repairs and maintenance to the Centre's outdoor synthetic soccer pitch Administration has identified that an inadequate storm water pipe work system and broken pipe work under the court itself are the direct cause. The pipe work connecting the two floor wastes from the spectator area are broken in their entirety which requires part of the court to be removed and excavated. The drainage system has backfall which does not effectively allow volumes of water to flow away and also results in the rubber particles on the pitch to creating blockages. The drainage works to resolve this situation are scheduled for completion in April 2018. This requires the synthetic soccer pitch surface to be removed and given the extent of existing damage to the pitch surface it will need to be totally replaced when the drainage works are complete.

Based upon quotations received the replacement of the outdoor synthetic soccer pitch surface will cost \$41,192.50 (excluding GST). The Lease between the City and Belgravia Leisure required the establishment of a Loftus Recreation Centre Reserve Account, and at the Ordinary Council Meeting on 6 March 2018 it was resolved to amend the purpose of that Reserve to ensure consistency with the Lease Agreement. This Reserve has been established "for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre." An amount of \$58,394 is currently available within this Reserve that can be made available for this project subject to Council approval. There are no alternative plans to utilise these Reserve funds for other projects in the short to medium term.

While replacement of the outdoor synthetic soccer pitch surface is vitally important to ensure safe, quality playing conditions for Centre patrons it is also incumbent upon the City under the objectives of the Lease and Contract to ensure that the Premises are "attractive to the community and maintained in good working order." Belgravia Leisure notified the City in early 2017 that the outdoor synthetic soccer pitch surface was in poor condition and required intervention through either significant asset maintenance or capital replacement otherwise they could not deliver a good quality service to customers. Administration acknowledges that the Centre's soccer competition forms an important part of Belgravia Leisure's services, and on that basis the replacement of the outdoor synthetic soccer pitch surface is regarded as a high priority. With drainage repair works scheduled in April 2018 prior to the commencement of winter it is not considered appropriate to await the availability of funds through Council's 2018/19 capital budget.

#### CONSULTATION/ADVERTISING:

Nil.

#### LEGAL/POLICY:

In accordance with Section 6.8(1) of the *Local Government Act 1995* a local government is not incur expenditure from its municipal fund for an additional purpose except where the expenditure is incurred in a financial year before the adoption of the annual budget, authorised in advance by resolution (absolute majority required) or authorised in advance by the Mayor in an emergency.

Belgravia Leisure leases the Loftus Recreation Centre from the City pursuant to a Lease Agreement dated 9 July 2010, and the operation of the Centre is governed by a Management Contract also dated 9 July 2010 (Contract). At the Ordinary Council Meeting on 23 August 2017 it was resolved that the Lease and Contract be extended for a term of five years commencing on 1 January 2017.

Clause 3.1 of the Lease requires Belgravia Leisure to contribute to a reserve fund which can only be spent by the City on capital improvements which are defined as "improvements of a fixed, permanent and substantial character with respect to the Land and Buildings or parts of it which comprise items of a capital nature and do not comprise repairs and maintenance." Clause 19 of the Contract also states that any capital improvements are at the City's sole discretion, and more specifically, that "while the Town must consult with the Contractor about the nature of any Capital Improvements to be funded from the Reserve Fund, the Town shall retain an unfettered discretion as to what Capital Improvements it will make and when it will make them." The replacement of the outdoor synthetic soccer pitch surface is a capital improvement and therefore Council may, at its sole discretion, resolve to undertake the works.

Any capital improvements are at the sole discretion of the City, and therefore the Lease and Contract do not impose any obligation on the City to undertake the replacement, and the City will not be in breach of its obligations pursuant to the Lease or Contract if it delays or does not choose to undertake the replacement of the outdoor synthetic soccer pitch surface. Similarly, the City will not be required to compensate Belgravia Leisure for any loss of income associated with the outdoor synthetic soccer pitch.

#### **RISK MANAGEMENT IMPLICATIONS:**

**High**: The Lease states that Belgravia Leisure occupies the Premises at its risk and agrees to indemnify the City in respect to any loss or damage arising as a result of their operations, and the Contract specifically sets out the obligations of Belgravia Leisure which includes risk and safety management. On that basis, Belgravia Leisure is responsible for ensuring the outdoor synthetic soccer pitch is in a suitable condition for use, and if it determines that it is not, they are responsible for restricting use accordingly.

The City provides Belgravia Leisure with quiet enjoyment of the Premises for the term of the Lease, and therefore the City has no obligation to identify and respond to risks. However, upon the City being advised of any risk by Belgravia Leisure the City may play a role in mitigating that risk particularly where capital improvements are required. Should Council resolves not to undertake the surface replacement then Belgravia Leisure will be responsible for taking appropriate action to mitigate any risks or liability which may include closing the pitch until such time that it is repaired or replaced.

#### STRATEGIC IMPLICATIONS:

The following objectives of Council's Strategic Community Plan 2013 – 2023 are relevant to this matter:

- "1.1 Improve and maintain the natural and built environment and infrastructure
  - 1.1.4 Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.
- 4.1 Provide good strategic decision-making, governance, leadership and professional management
  - 4.1.2 Manage the organisation in a responsible, efficient and accountable manner
    - (a) Continue to adopt best practise to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced.."

#### SUSTAINABILITY IMPLICATIONS:

Nil.

#### FINANCIAL/BUDGET IMPLICATIONS:

Replacement of the outdoor synthetic soccer pitch surface at the Centre will cost \$41,192.50 with sufficient funds available within the Loftus Recreation Centre Reserve so that municipal funds are not required. The transfer of funds from the Reserve for this purpose will leave a balance of \$17,201.50 for future use. Drainage works are being completed in April 2018 at a cost of approximately \$10,000.

As per clause 5.2 of the Contract, Belgravia Leisure is required to pay the City a profit share amount of 25 percent for every dollar exceeding an annual Centre profit of \$250,000. The profit share amount for the last three financial years is provided below:

Financial Year	Profit Share
2014/15	\$ 9,617.74
2015/16	\$ 25,092.10
2016/17	\$ 31,132.20

It should be noted that the Centre's outdoor synthetic soccer pitch generates approximately \$190,000 revenue per annum, and therefore the inability to utilise this pitch as part of the soccer competition will negatively impact revenue and as a result may also negatively impact any profit share payment to the City.

Any capital improvements are at the sole discretion of the City, and therefore the Lease and Contract do not impose any obligation on the City to undertake the replacement, and the City will not be in breach of its obligations if it delays or does not choose to undertake the replacement of the outdoor synthetic soccer pitch surface. The City will not be required to compensate Belgravia Leisure for any loss of income associated with the outdoor synthetic soccer pitch.

#### **COMMENTS:**

The Loftus Recreation Centre is a highly utilised community facility and hosts one of the largest team sports programs in Western Australia which requires all playing areas to be safe and functional. With drainage works soon to be undertaken to resolve the issues that have led to sooner than anticipated deterioration of the outdoor synthetic soccer pitch surface it is considered necessary to allocate funds to fully replace that surface as soon as practicable. The availability of funds within the Loftus Recreation Centre Reserve for this purpose ensures there is no direct, negative impact on Council's 2017/18 budget.

8.2 LATE REPORT: PETITION TO EXCLUDE BRISBANE TERRACE, PERTH FROM THE NEW PARKING ZONE 7 - PARKING PERNITS POLICY NO. 3.9.3

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING SESSION 27 MARCH 2018

#### 9 CHIEF EXECUTIVE OFFICER

#### 9.1 INFORMATION BULLETIN

TRIM Ref: D17/177308

Author: Emma Simmons, Governance and Council Support Officer

Authoriser: Len Kosova, Chief Executive Officer

Attachments:

1. WALGA Central Metropolitan Zone Minutes of Meeting held on 1 March 2018

2. Monthly Street Tree Removal Information J

- 3. Statistics for Development Applications as at end of February 2018 U
- 4. Register of Legal Action and Prosecutions Register Monthly Confidential
- 5. Register of State Administrative Tribunal (SAT) Appeals Progress Report as at 9 March 2018 U
- 6. Register of Applications Referred to the MetroWest Development Assessment Panel Current J
- 7. Register of Applications Referred to the Design Advisory Committee Current  $\underline{\mathbb{J}}$
- 8. Register of Petitions Progress Report April 2018 I
- 9. Register of Notices of Motion Progress Report April 2018 J
- 10. Register of Reports to be Actioned Progress Report April 2018 U

#### **RECOMMENDATION:**

That Council RECEIVES the Information Bulletin dated April 2018.

01-005-03-0002



# Central Metropolitan Zone

# **Minutes**

1 March 2018

# Central Metropolitan Zone

Hosted by the Town of Cambridge

1 Bold Park Drive Floreat, phone 9347 6000

Thursday 1 March 2018 commenced at 6:25 pm

## **Minutes**

**MEMBERS** 2 Voting Delegates from each Member Council

Town of Cambridge Cr Rod Bradley

Cr Jo McAllister

Town of Claremont Cr Paul Kelly

Town of Cottesloe Mr Mat Humfrey, Chief Executive Officer non-voting delegate

Town of Mosman Park Mayor Brett Pollock

Cr Jenna Ledgerwood -Chair

Shire Peppermint Grove Cr Charles Hohnen

Cr Scott Fleay

City of Subiaco Cr Julie Matheson (DSC)

Mr Don Burnett, Chief Executive Officer - non-voting delegate

City of Vincent Cr Alex Castle

WALGA Secretariat Ms Ricky Burges, WALGA Chief Executive Officer

Mr James McGovern, Manager Governance

Ms Katherine Celenza, Road Safety Advisor North/South

Guest Speaker Mr Jonathan Seth, Chief Executive Officer LGIS

Paul McBride, Senior Risk Consultant LGIS

**APOLOGIES** 

City of Perth Cr Janet Davidson OAM JP

Cr Reece Harley

Mr Robert Mianich, A/Chief Executive Officer

Town of Claremont Cr Kate Main

Ms Liz Ledger, Chief Executive Officer

Town of Cottesloe Mayor Philip Angers

Cr Sandra Boulter

Cr Helen Sadler (Deputy)

Mr Jason Buckley, Chief Executive Officer Town of Cambridge Mr Mark Goodlet, Chief Executive Officer Town of Mosman Park

City of Subiaco Mayor Penny Taylor City of Vincent Cr Roslyn Harley (DSC)

Mr Len Kosova, Chief Executive Officer John Merrick, Chief Executive Officer

Shire of Peppermint Grove **DLGSC** Representative Ron Murphy, Manager Sector Governance

Central Metropolitan Zone Meeting 1 March 2018

Page 2

#### ATTACHMENTS WITHIN THE AGENDA

- 1. Draft Minutes Previous Meeting
- 2. President's Report
- 3. Zone Status Report
- 4. Standing Orders

#### 1. DEPUTATIONS

### 1.1 Presentation by LGIS

Mr Jonathan Seth, Chief Executive Officer from LGIS, offered some key opportunities for discussion.

- · Risk Management Benefits
- · Protecting your most important assets people and property
- Contract Risk Mitigation allocating the right risk
- · Workers compensation- targeting key areas of risk.

#### Noted

#### 2. CONFIRMATION OF MINUTES

#### RESOLUTION

Moved Cr Paul Kelly Seconded Mayor Brett Pollock

That Item 4 (Declaration of Interest) of the Minutes of the meeting of the Central Metropolitan Zone held on 30 November 2017 be amended to delete reference to Cr Castle declaring an impartiality interest, with the remainder of the Minutes confirmed as a true and accurate record of the proceedings.

CARRIED

#### 3. DECLARATION OF INTEREST

Nil

#### 4. BUSINESS ARISING

Nil

Central Metropolitan Zone Meeting 1 March 2018

Page 3

#### 5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

#### Item 5.1 Local Government Act Review

Moved Cr Julie Mathieson Seconded Cr Rod Bradley

That the Central Metropolitan Zone seek to rescind State Council's Policy Position in relation to the Review of the Local Government Act 1995 under Item (i) of Resolution 121.6/2017 as adopted by State Council on 6<sup>th</sup> December 2017, by amending the wording to read:

Section 5.27 of the Local Government Act 1995 should <u>not</u> be amended so that Electors' General Meetings are not compulsory.

**LOST 4/5** 

### RESOLUTION

Moved Cr Julie Mathieson Seconded Cr Jenna Ledgerwood

That the Central Metropolitan Zone seek to rescind State Council's Policy Position in relation to the Review of the Local Government Act 1995 by deleting Item (f) Part (a) of Resolution 123.6/2017 as adopted by State Council on 6<sup>th</sup> December 2017 and to maintain the status quo:

That Section 5.28(1)(a) be amended:

(a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer

CARRIED 5/4

#### Item 5.6 Clearance of Subdivision Conditions Relating to Bushfire Management Plans

#### RESOLUTION

Moved Cr Paul Kelly Seconded Cr Rod Bradley

In State Council Agenda Item 5.6 – 'Clearance of subdivision conditions relating to Bushfire Management Plans' – insert the following as Item 3:

"3. That WALGA write as a matter of urgency to the Minister for Emergency Services to inform that the sector does not support at this stage the matter of clearance of subdivision conditions relating to Bushfire Management Plans being dealt with by Local Governments."

**CARRIED** 

#### RESOLUTION

Moved Cr Julie Mathieson Seconded Cr Jo McAllister

That the Central Metropolitan Zone supports all the State Council Agenda items within the March 2018 State Council Agenda, with amendments to Items 5.1 and 5.6 as minuted.

**CARRIED** 

Central Metropolitan Zone Meeting 1 March 2018

Page 4

#### 6. BUSINESS

#### 6.1 Presentation – Auditor General's Office

The Office of the Auditor General would like to present at the next meeting to be held 26 April.

The Auditor General or one of the Assistant Auditor Generals will provide an overview of what Local Governments can expect in terms of performance and financial audits.

#### RESOLUTION

Moved Mayor Brett Pollock Seconded Cr Julie Mathieson

That the Central Metropolitan Zone invite the Auditor General's Office to present at the meeting to be held <u>26 April 2018</u>.

**CARRIED** 

#### 6.2 Presentation – Addressing the Risk of Losing State and Federal Road Funding

Mr Geoff Eves was appointed to the role of Local Roads Program Manager in August 2016 and has been working with Local Governments and Main Roads WA to improve timely delivery of road improvement projects in the Metropolitan area.

This presentation will identify the six major issues that have been found to affect timely road project delivery and discuss actions that Councillors and Councils should consider to manage the risks.

#### In Brief

At the end of 2016/17 Local Governments in the metropolitan area sought to carry forward \$3.7 million of State BlackSpot funding (48% of budget), \$4.2 million of Federal BlackSpot funding (46% of budget) and \$6.2 million in State Government funded Road Project Grants (21% of funding) largely for projects that were unable to be completed in time. This is consistent with the pattern over many years. State Treasury does not support the carry-over of funds between years, meaning that these dollars are potentially lost from road improvement projects. There is also a significant reputational risk for Local Governments.

The State Road Funds to Local Government Advisory Committee established a project to identify the issues affecting timely project delivery and work with Local Governments to implement corrective actions. The analysis has found that there are long held myths about why State funded road projects cannot be delivered on time.

#### RESOLUTION

Moved Cr Charles Hoehnen Seconded Cr Jo McAllister

That the Central Metropolitan Zone invite the Mr Geoff Eves, Local Roads Program Manager, to present at the meeting to be held  $\underline{30}$  August  $\underline{2018}$ .

CARRIED

Central Metropolitan Zone Meeting 1 March 2018

Page 5

#### 6.3 Request for Presentation - 28 June 2018

Ms Vilma Palacios, Coordinator Health Promotion, Public Health & Ambulatory Care, North Metropolitan Health Service, would like the opportunity to present to the Zone. The aim of the presentation will be to increase awareness of Elected Members about their local community profiles, issues and trends affecting the health and wellbeing of their local community. In summary the presentation will include:

- 1. Impact of social, economic, environmental factors on the health and well-being of their local community
- 2. Current trends and best practice.
- 3. How can we better support LGAs within NMHS with the development and implementation of tailored Public Health & Wellbeing plans.

#### RESOLUTION

Moved Cr Jo McAllister Seconded Cr Scott Fleay

That the Central Metropolitan Zone invite the Ms Vilma Palacios, Public Health, to present at the meeting to be held 28 June 2018.

**CARRIED** 

#### 7. OTHER BUSINESS

Nil

#### 8. EXECUTIVE REPORTS

#### 8.1 President's Report to the Zone

Ms Ricky Burges presented the President's Report.

Noted

#### 8.2 State Councillor's Report to the Zone

WALGA State Councillor Cr Paul Kelly presented on the December 2017 State Council meeting.

#### Noted

# 8.3 Department of Local Government Sport & Cultural Industries Representative Update Report.

No Presentation.

### 9. DATE, TIME AND PLACE OF NEXT MEETING

The next ordinary meeting of the Central Metropolitan Zone will be held on Thursday 26 April 2018 at the Town of Claremont at 6:00 pm.

Central Metropolitan Zone Meeting 1 March 2018

Page 6

### 10. CLOSURE

There being no further business the Chair declared the meeting closed at 7.40pm.

Central Metropolitan Zone Meeting 1 March 2018

Page 7







SUBJECT:	Street Tree Removal Requests
DATE:	8 March 2018
AUTHOR:	Tracy Hutson, Executive Secretary John Gourdis – Supervisor Parks Services
AUTHORISER:	Andrew Murphy, Director Engineering

#### **PURPOSE:**

To present Council with the monthly update on street tree removal requests within the City of Vincent.

#### BACKGROUND:

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

A report outlining when and how a tree removal request will be considered, as well as the requests for the last quarter of 2017 until the 10 January 2018 was presented to the Ordinary Meeting of Council held on 6 February 2018.

#### COMMENTS:

Please find below listing for the period 9 February 2018 to 8 March 2018.

Page 1 of 2



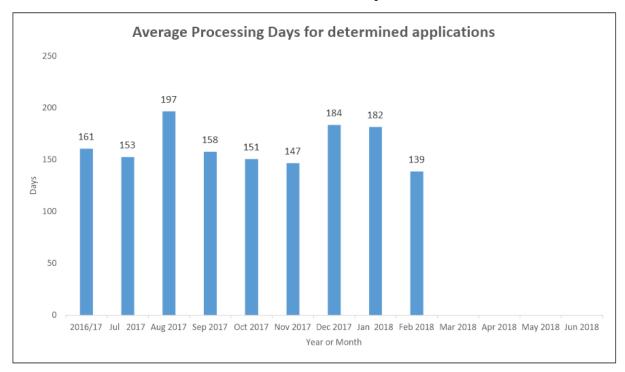


## CITY OF VINCENT - Street Tree Removal Requests 2017/18

Date	Requested By	Location/Address	Reason for Removal	Tree Species	Inspection Comments	Approved (Y/N)	Replacement Tree (Y/N - species)
09/02/2018	Resident	84 Egina St, Mt Hawthorn	Tree is dying	Agonis flexuosa	The tree is around 95% dead	Y	Y - Agonis flexuosa
09/02/2018	Parks Services	83 Egina, St Mt Hawthorn	Tree is dead	Agonis flexuosa	Tree is confirmed dead	У	Y - Agonis flexuosa
12/02/2018	Resident	89 London St, Mt Hawthorn	Tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	Y	Y - Melaleuca viridiflora
12/02/2018	Resident	107 East St, Mt Hawthorn	Tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	Y	Y - Melaleuca viridiflora
12/02/2018	Parks Services	235 Walcott St, Mt Lawley	Trees are dead	Callistemon 'Kings Park Special' x 2	Tree is confirmed dead	Y	Y - Melaleuca viridiflora x 2
13/02/2018	Parks Services	182 Lake St, Perth	Tree is dead	Agonis flexuosa	Tree is confirmed dead	Y	Y - Agonis flexuosa
13/02/2018	Parks Services	170 Lake St, Perth	Tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	Y	Y - Melaleuca viridiflora
13/02/2018	Resident	174 Lake St, Perth	Tree is dead	Prunus Flowering Peach	Tree has bad termite infestation	Y	Y - Lagerstromia indica
15/02/2018	Resident	66 Monmouth St, Mt Lawley	Tree is dead	Jacaranda mimosifolia	Tree is confirmed dead	Y	Y - Jacaranda mimosifolia
15/02/2018	Parks Services	38 Tasman St, Mt Hawthorn	Tree is bent over	Jacaranda mimosifolia	On my inspection, tree had no root set	Y	Y - Jacaranda mimosifolia
21/02/2018	Resident	86 Egina St, Mt Hawthorn	Tree is dead	Agonis flexuosa	The tree is around 95% dead	Y	Y - Agonis flexuosa
21/02/2018	Resident	112 Egina St, Mt Hawthorn	Tree is dead	Agonis flexuosa	Tree is confirmed dead	Y	Y - Agonis flexuosa
22/02/2018	Resident	65 View St, Nth Perth	Tree is Dead	Callistemon `Kings Park Special`	Tree is almost dead	Y	Y - Melaleuca viridiflora
01/03/2018	Resident	186 Anzac Rd, Mt Hawthorn	Tree is dying	Lophphostemon confertus	Half the canopy is dead	Y	Y - Jacaranda mimosifolia
01/03/2018	Resident	176 Alma Rd, Nth Perth (Persimmon St frontage)	Tree is dead	Eucalyptus sideroxylon 'Rosea'	Tree is confirmed dead	Y	Y - To be confirmed
01/03/2018	Parks Services	24 Hyde St, Mt Lawley (Alma Rd frontage)	Tree is dying	Lophphostemon confertus	The tree is around 95% dead	Y	Y - Jacaranda mimosifolia

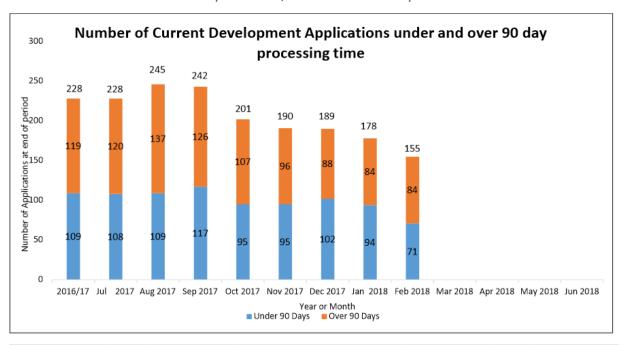
Page 2 of 2

# Statistics for Development Applications As at the end of February 2018



Processing	2016	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Days	/17	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Minimum	7	13	82	71	29	24	3	2	5				
Median	119	140	134	133	110	99.5	118	125	122				
Average	161	153	197	158	151	147	184	182	139				
Maximum	924	341	704	408	1008	602	698	755	640				

**Table 1:** Minimum, Median, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2017.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
DA's lodged	38	46	40	38	44	44	32	36				
DA's determined	31	25	38	62	49	39	33	52				
DA's withdrawn	7	3	5	17	6	6	11	7				

Table 2: No. of DA's lodged and determined each month.

## REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS AS AT 8 MARCH 2018

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS			
1.	No. 17 Harwood Place, West Perth	11 December 2017	Moharich and More on behalf of Boldform Pty	Review in relation to a condition of approval limiting the minimum night stay.			
	(DR 396 of 2017)		Ltd	The subject of this review is a decision made by Council at its meeting of 14 November 2017 to approve the amendment of conditions for development approval 5.2015.568.1 granted on 3 May 2016 (Original Approval) for a Change of Use from Multiple Dwellings to Serviced Apartments at Nos. 1-16/17 Harwood Place, West Perth. The review relates to Condition 5 which limits the minimum stay to three nights. The applicant seeks to amend this condition to allow a minimum two night stay in lieu of a three night stay. Following mediation, the applicant is to provide additional information. The SAT has invited the City to reconsider its decision through Section 31 of the SAT Act at its Ordinary Council Meeting on 4 April 2018. Representation by: City of Vincent Administration			
2.	No. 38 Fairfield Street, Mount Hawthorn	19 December 2017	Fiore	Review in relation to a refusal for an existing unauthorised front fence.			
	(DR 409 of 2017)			Application refused under delegated authority on 14 December 2017. Mediation conferences were held 22 February 2018 and 7 March 2018. The applicant will submit amended plans to the City. The SAT has invited the City to reconsider its decision through Section 31 of the SAT Act.  Representation by: City of Vincent Administration			
3.	Nos. 120-122 Richmond Street, Leederville (CC 49 of 2018)	15 January 2017	Dorn	Review in relation to issue of Building Order to remove unauthorised buildings and structures associated with single house.			
				The subject of this review is a Building Order issued by the City for the removal of unauthorised buildings and structures primarily comprised of outbuildings covering an aggregate area of approximately 540m² across both properties. The applicant seeks to challenge the order to remove these buildings and structures. Mediation held on site on 7 February 2018. Applicant to seek architectural and town planning advice. A further mediation was held on 22 February 2018. Following discussions between the applicant and SAT, it was agreed to adjourn the mediation to a further mediation conference to be held on 22 March 2018. Representation by: City of Vincent Administration			
4.	Nos. 125-127 Richmond Street, Leederville (DR 398 of 2017)	13 December 2017	Tucker & Anor	Review in relation to refusal of modification relating to a condition requiring replacement vegetation on-site.			
				The subject of this review is a decision made by JDAP at its meeting of 13 November 2017. It relates to the removal or modification of a condition requiring the applicant to install 2 x 2000 litre trees on the subject site. JDAP has been invited to reconsider decision. Applicant has submitted additional information for City to prepare amended RAR due 8 March 2018.			

Page 1 of 1

COUNCIL BRIEFING AGENDA 27 MARCH 2018

# METROWEST DEVELOPMENT ASSESSMENT PANEL (MWDAP) REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT AS AT 8 MARCH 2018

No.	ADDRESS AND DA SERIAL NO.	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 538 Fitzgerald Street, North Perth	Applicant: Momentum Wealth	15 multiple dwellings (Amendment to approval)	8 August 2017	To be confirmed	To be confirmed
2.	No. 14 Florence Street, West Perth	Applicant: Megara Developments	15 multiple dwellings	7 December 2017	8 March 2018	Application was recommended for refusal on 8 March 2018.  Recommendation was Refused unanimously with amendments.  Minutes available here
3.	No. 125 – 127 Richmond Street, Leederville	Applicant: Tucker & Anor	17 multiple dwellings – S31 Reconsideration of condition	13 December 2017	To be confirmed	To be confirmed
4.	Nos. 500-504 Fitzgerald Street and No. 45 Venn Street, North Perth		19 multiple dwellings and eating house	2 January 2018	To be confirmed	To be confirmed
5.	No. 6 Burt Street and No 51F Monmouth Street, Mount Lawley	Applicant: Mark D'Alessandro	Mixed Use development comprising 12 multiple dwellings and a cafe	26 February 2018	To be confirmed	To be confirmed
6.	Nos. 370 – 374 Oxford Street, Mount Hawthorn	Applicant: PTS Town Planning Pty Ltd	Mixed Use development – Extension of Term to commence development	2 March 2018	To be confirmed	To be confirmed

Page 1 of 1

COUNCIL BRIEFING AGENDA 27 MARCH 2018

# CITY OF VINCENT DESIGN ADVISORY COMMITTEE (DAC) REGISTER OF APPLICATIONS CONSIDERED BY DAC AS AT 8 MARCH 2018

No.	ADDRESS	APPLICANT	PROPOSAL	DAC MEETING DATE	REASON FOR REFERRAL
1.	No. 441 William Street, Perth	Tegan Louise Designs	Five Storey Mixed Use Development (Hotel and commercial uses at ground floor level)	7/3/18	For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 17 January 2018. No DA Lodged.
2.	No. 34 Cleaver Street, West Perth	Megara Developments	4 x 3 Storey Grouped Dwelling Development	7/3/18	The proposal will likely benefit from the referral to the DAC in terms of the City's Built Form Local Planning Policy No. 7.1.1 (LPP 7.1.1). DA Lodged

Page 1 of 1





#### **REGISTER OF PETITIONS - PROGRESS REPORT - APRIL 2018**

Directorate: Chief Executive Officer

Details:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned

Key Index:

CEO: Chief Executive Officer

DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services
DE: Director Engineering

Date Rcd	Subject	Action Officer	Action Taken
Council M	eeting – 6 March 2018		
26/02/18	Petition received from Ms M Blakeley of Brisbane Terrace, along with 22 signatures, requesting that the City of Vincent reviews the recently introduced Parking Permits Policy No. 3.9.3 and asking that Brisbane Terrace be exempt from the new Zone 7 and reverts to 'Resident Only' parking after 6pm and on weekends	DCE	Report to be presented to OMC 4 April 2018.

[TRIM ID: D18/35574] Page 1 of 1



# **INFORMATION BULLETIN**





## REGISTER OF NOTICES OF MOTION - PROGRESS REPORT - APRIL 2018

Directorate: Chief Executive Officer

Details:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEÓ: Chief Executive Officer
DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services

DE: Director Engineering

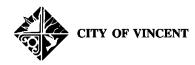
Details	Action Officer	Comment
6 February 2018 – Submitted by Cr Loden	•	
Higher Order Waste Management, by March 2018	DE	Completed. Refer OMC 6 March 2018 Item 10.3.
12 December 2017 – Submitted by Cr Topel	berg	
Review and Assessment of the City's Building Assets, by March 2018	DE	The Asset Management Plan is under development, it would be premature to present now, therefore Administration will update Council in May 2018.
22 August 2017 - Submitted by Cr Hallett		
Investigation of reduction or elimination of Single Use Plastics	DDS	Investigation to be completed by early 2018, with findings and recommendations to be discussed during the Corporate Business Plan and Budget Workshops for 2018/19.
22 August 2017 - Submitted by Cr Gontasze	ewski	
Strategies to Improve participation and Accessibility by Women and Girls at City of Vincent Sportsground and Associated facilities, by October 2017	DCE	Participation and performance targets now being implemented through the new Sportsground Fees and Charges adopted at the Council Meeting in October 2017. Sporting Club Health Checks now received from all sporting clubs to enable establishment of baseline data. Proposed additional strategies to be communicated to Council in May 2018.
30 May 2017 - Submitted by Cr Loden		
Asset Utilisation, report by February 2018	DCE/ DE	Asset utilisation information has been prepared. Response to this Notice of Motion to be consolidated with the 'Review and Assessment of the City's Building Assets' and presented to Council in May 2018.
5 April 2016 – Submitted by Cr Harley/Cr Co	le	,
Request for a new Plan for Axford Park, by July 2016	DE/ DDS	Council adopted an amount of \$200,000 in the 2017/18 Budget. The Request for Quotation (RFQ) was advertised between 11 January 2018 and 30 January 2018. Administration will now review the quotes and appoint a suitable consultant.
8 March 2016 – Submitted by former Mayor	Carey/Cr (	Cole
Review of Development Assessment Panels (DAPs)	DDS	A meeting occurred between the City and Minister for Planning, Hon Rita Saffioti, MLA on 2 May 2017 where this matter was discussed. Council reaffirmed its decision on the DAPs at its meeting of 27 June 2017 (Item 9.5). The City will be writing to the Minister for Planning regarding this position.
27 October 2015 – Submitted by former May	or Carey	
Review of Laws, Policies and Practices relating to the impact of construction activity, on the public realm, by May 2016	DE/ DDS	Changes to Property Local Law to facilitate increased penalties discussed at the Council Workshop held on 29 August 2017.

[TRIM ID: D17/43059] Page 1 of 1



# **INFORMATION BULLETIN**





### REGISTER OF REPORTS TO BE ACTIONED - PROGRESS REPORT - APRIL 2018

Directorate: Chief Executive Officer

Details:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEO: Chief Executive Officer
DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services
DE: Director Engineering

ltem	Report Details	Action Officer	Comments
Council	Meeting - 6 March 2018		
9.7	Outcomes of Advertising - Policy No. 7.7.1 - Non-Residential Development Parking Requirements	DDS	Administration will now publish a notice of final adoption of the Policy.  Administration will also incorporate a review of the delegations in relation to waiving cash in lieu of car parking and present this to Council in 2018.
11.2	Local Government Act Review - City of Vincent response to the Department of Local Government, Sports and Cultural Industries Discussion Paper	DCorpS	Completed. Submitted with changes as per Council resolution.
11.4	Draft Financial Reserves Policy	DCorpS	Being actioned per Council recommendation 1.2.
11.5	Amended Purchasing Policy 1.2.3	DCorpS	Document to be uploaded to website and organisation informed.
11.8	Mid-Year Review of the Annual Budget 2017/18	DCorpS	Email Department and inform them of Council decision.
13.2	Community Budget Submission 2018/19	CEO	Being actioned as per Council Recommendation.
Council	Meeting – 6 February 2018		
9.1	Making of the Fencing Amendment Local Law 2017	DCorpS	The Local Law published in the gazette on 9 March 2018 and Public Notice advertised 10 March 2018.
11.3	Adoption of the Standing Orders Amendment Local Law 2017	DCorpS	The Local Law published in the gazette on 9 March 2018 and Public Notice advertised 10 March 2018.
11.5	Variation of lease to include additional artists as joint lessees - Halvorsen Hall, Robertson Park, 176 Fitzgerald Street, Perth	DCorpS	Variation of lease sent to Artists for signing.
Council	Meeting – 12 December 2017		
9.9	Amendment to Policy No. 7.5.15 – Character Retention and Heritage Areas	DDS	The adopted Policy which includes Harley Street as a Heritage Area was published on 16 December 2017. Administration notified landowners and the State Heritage Office of the Harley Street Heritage Area designation on 21 December 2017. Administration invited public comment on the proposed Janet Street Heritage Area, Carr Street Character Retention Area and the proposed amendment to the Policy between 16 December 2017 and 6 March 2018. A further report on the results of the consultation will be presented to Council in 2018.
12.1	Adoption of the Parking and Parking Facilities Amendment Local Law 2017	DCE	The adopted local law was published in the general addition of the Local Government Gazette 9 January 2018. Explanatory material is currently being compiled and will be submitted in accordance with s3.12(7) Local Government Act 1995.

Page 1 of 6

Item	Report Details	Action Officer	Comments
18.1	Confidential Report: Rates on Small Tenancies	DCorps	Reimbursement being actioned.
Council	Meeting – 14 November 2017		
10.1	Hyde Park Oblong Turtle Population Study	DE	Completed.  Approved, study to be continued and funding allocated annually as per Council decision.
12.1	Loftus Community centre – request for Waiver and Write-Off of Fees	DCE	Loftus Community Centre has finalised outstanding payments and submitted Business Plan (draft) and Community Health Check as per the Council resolution.
12.2	Manna Inc – Review of the Use of Weld Square for the Provision of Free meal Services for the Homeless	DCE	The new City Homeless Framework being established by the Member for Perth may assist with addressing issues at Weld Square, including a more consolidated approach to service delivery. Administration will continue active involvement with the Member for Perth and key stakeholders.
12.4	Floreat Athena Football Club – Litis Stadium Master Plan	DCE	New lease with Floreat Athena Football Club executed. Working Group including Football West and Department Local Government, Sport and Cultural Industries representatives to be formed in 2018 to progress initiatives as per the Council resolution.
18.1	CONFIDENTIAL REPORT: Appointment of Community Members to the City of Vincent Advisory and Working Groups	CEO	Completed. Representatives advised. Website updated.
Council	Meeting – 17 October 2017		
10.1	Hyde Street Reserve – Proposed Extension	DE	Works in progress. To be completed by 31 March 2018
11.2	Lease of 4 View Street, North Perth to Multicultural Services Centre of WA	DCorpS	Completed.
11.3	Termination of Lease and options for future use - 245 (Lot 245) Vincent Street, Leederville	DCorpS	Expressions of Interest (EOI) documentation prepared. To be advertised from 16 March 2018 to 20 April 2018.
11.4	Lease to Axicom Pty Ltd for telecommunications purposes – Lot 9023 Marmion Venue, Clarkson (Tamala Park)	DCorpS	Delegated Authority has been obtained from the Chief Executive Officer (CEO). Waiting for lease to be finalised for execution.
Council	Meeting – 19 September 2017		
9.9	Review of Policy No. 4.2.13 – Design Advisory Committee	DDS	Administration has notified existing Design Advisory Committee members of their extended appointment and will advertise an Expression of Interest for the new Design Review Panel. A further report will be presented to Council following the Expression of Interest process to appoint new members and revoke the existing Policy.
9.11	Relocation of the Leederville Town Centre Taxi Zone  Replacement Floation Rike Vincent	DDS	The relocation of the existing Taxi Rank, installation of ride share pick up/set down locations, approval and installation of public alfresco and implementation of parking restriction changes including signage and line marking was completed in January 2018.  Administration met with ride share operators Uber on 1 February 2018 and will continue to negotiate and enter into an appropriate written agreement with them and other ride share operators and taxi organisations to implement ride share totems and wayfinding signage. Administration have notified Leederville Connect and all residents, landowners and businesses within 500m of the Taxi zone of Council's decision.  Administration will consult with Leederville Connect and all residents, landowners and businesses within 500m of the detail of the Taxi zone changes as they occur in early 2018. And throughout the trial as required by Council's resolution.  A report will be presented to Council in late 2018 following the implementation of the trial.
10.1	Replacement Electric Bike - Vincent Community Bike Library	DE	Completed.  Electric bike has been purchased and the amendment to the City's Fees and Charges is currently open for public comment.

[TRIM ID: D17/43244] Page 2 of 6

Item	Report Details	Action Officer	Comments
Council	Meeting – 22 August 2017		
11.3	Licence for use of land comprising portion of bike path – Swan River, Under Windan Bridge, East Perth	DCorpS	City has executed licence. Waiting on fully executed copy for safekeeping.
11.4	Dedication of spite strip (pedestrian footpath) as road – Lot 151, 62 Robinson Ave, Perth	DCorpS	Department of Planning has provided comments. Submitted request to Minister.
12.1	Petition for a Multipurpose Court at Birdwood Square, Perth	DCE	Director Community Engagement has met with lead petitioner to discuss Council Resolution and Public Open Space Strategy.
Council	Meeting – 25 July 2017		
9.2	North Perth Town Centre Public Open Space	DDS	The City has entered into a funding agreement with the State Government represented by the Department of Planning, Lands and Heritage in order to receive grant funds of \$250,000 (ex GST).  Administration released a tender for a qualified consultant to design, document and project manage the North Perth Common project which closed 15 December 2018.  Administration will now review the tender responses and appoint the successful tenderer.  Administration listed a project to prepare an urban design concept for View Street Car Park and surrounds in the Corporate Business Plan 2017/18 which was adopted by Council on 25 July 2017. Administration sent letters to North Perth Local and all residents, landowners and businesses within 500 metres of the endorsed public open space location notifying them of Council's decision on 18 August 2017. Letters were also dropped to local businesses in the North Perth Town Centre on 22 August 2017. Community members that submitted a response during the consultation period did not provide contact details so these individuals are not able to be notified.
9.3	North Perth Town Centre Parking Restrictions – Leake Street (between Alma Road and View Street)	DDS	Administration has notified residents, landowners and business owners identified in the Consultation Map provided in Attachment 1 of the report of Council's decision on Leake Street.  Administration will also ensure that no changes to the parking restrictions on Grosvenor Road (between Fitzgerald Street and Leake Street) are implemented until the City has engaged with affected residents on the outcomes of the parking restriction trial adopted by Council on 23 August 2016 and presented a further report to Council to consider these outcomes.
13.2	Community Budget Submissions 2017/2018	CEO	Completed.
Council	Meeting – 27 June 2017		
9.4	Proposed Amended Parking Restrictions – Mount Hawthorn Town Centre	DDS	Administration has now completed the installation of the new parking restrictions including sending letters to affected landowners and businesses, installing parking signage and line marking. The enforcement caution period is now complete and the City's Rangers are issuing fines for any illegal parking.  Rangers have appointed a consultant to conduct a review of the new parking restrictions and a report will be presented back to Council in 2018.
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	DDS	Administration has forwarded its submission to WALGA and is drafting letters to be sent to the Minister for Planning and Attorney General advising of the City's position.
10.3	Beatty Park Leisure Centre – Remedial Works	DE	Works will be ongoing over the next 12 months.
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	DCE	Administration continues to liaise with the Department of Planning, Lands and Heritage regarding excusing of the Norwood Community Garden (agreed in principle).  Management of the remainder of the Lot to then be handed back to the Department.

[TRIM ID: D17/43244] Page 3 of 6

Item	Report Details	Action Officer	Comments
12.3	Public Open Space Strategy	DCE	Public Open Space (POS) inventory and classification completed. Project Purpose and Objectives confirmed.  Consultant being appointed in March 2018.
Council	Meeting – 30 May 2017		3 11
9.3	Response to Notice of Motion (Item 10.2 OMC 20 September 2016) – Request to Investigate the Requirements, Conditions and Associated Compliance for Development Applications Involving Tree Retention on Private Land	DDS	Administration has implemented changes in relation to development assessment and enforcement procedures in relation to this report.  Local planning policy provisions will be included in a future amendment to the Built Form Policy.
10.1	Water Corporation – Long Term Water Main Replacement Program within the City of Vincent	DE	Currently works completed, awaiting 2018/19 program to assess future impact.
12.5	Perth Parking Levy	DCE	Analysis of parking occupancy being undertaken as the basis for any proposed parking restrictions and/or alternative land uses.
Council	Meeting - 7 March 2017		
9.1.4	Submission on Metropolitan Region Scheme Amendment 1310/41 – Guildford Road from East Parade to Tonkin Highway (SC654)	DDS	The submission was forwarded to the Western Australian Planning Commission on 10 March 2017. A meeting between Main Roads, the Department of Transport and the Department of Planning was held on 4 April 2017. A letter to the Minister for Transport, the Minister for Planning and the Western Australian Planning Commission is currently being prepared.
9.1.5	Outcomes of Advertising – Proposed Amended Parking Restrictions – North Perth Town Centre (SC2862)	DDS	A letter to landowners and businesses was sent on 1 May 2017. Parking signs and ticket machines were installed throughout May and June 2017. The fee change notice was published in the newspaper on 24 June 2017. Parking restrictions came into effect on 1 July 2017. Distribution of Parking Permits for residents commenced from 21 June 2017. A project to consider the number and location of ACROD bays has been considered as part of the 2017/18 budget process. Rangers have conduct a review of the new parking restrictions and a report will be presented back to Council in 2018.
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	DDS	Health; Property; and Trading in Public Places Local Laws to be reported back to Council in 2018.
Council	Meeting – 7 February 2017		
9.2.4	Charles Veryard Reserve – Installation of Dog Exercise Area Fencing (Full Enclosure)	DE	Reported to OMC 6 March 2018. Works to be completed in April 2018.
	Meeting – 13 December 2016		
9.1.11	Outcomes of Advertising – Draft Policy No. 7.1.1 – Built Form (SC2320)	DDS	Notice of final adoption and revocation published in the Perth Voice on 21 January 2017.  Landscaping and setback provisions provided to WAPC at a meeting on 23 January 2017. A follow up meeting with the Department of Planning was held on 2 March 2017 and again on 9 August 2017. The Policy provisions were considered at the Statutory Planning Committee meeting on 12 December 2017 and the City was notified of the WAPC's decision on 8 January 2018.  Administration is now reviewing the decision and will prepare an amendment to the Built Form Policy in relation to these modifications for Council's consideration.  Administration will put forward a project to review the heights in the Claisebrook area as a result of the Minister's decision on Local Planning Scheme 2 as part of the 2018/19 Corporate Business Plan and Budget.
	Meeting – 15 November 2016		
9.3.8	Leederville Gardens Retirement Village – Village Manager (SC313 & SC308)	DCorpS	Presentation made to Leederville Gardens Board Meeting held on 15 February 2018. Further information will be available next month.

[TRIM ID: D17/43244] Page 4 of 6

Item	Report Details	Action Officer	Comments
Council	Meeting – 18 October 2016		
9.1.12	Initiation of Amendment to Local Planning Policy No. 7.7.1 – Parking and Access (SC2632)	DDS	Completed. Consultation occurred between 14 November 2016 and 12 December 2016. No submissions were received so the consultation period was extended until 27 January 2017. Council adopted the revised draft Policy on 6 March 2018.
9.2.1	Proposed Safety Improvement at the Intersection of Walcott and Beaufort Streets, Mount Lawley (SC686, SC986)	DE	Twelve month trial commenced 1 June 2017.
9.2.3	Proposed Parking Restriction Trial – Chelmsford Road, Fitzgerald Street to Ethel Street, North Perth (SC738, SC1201)	DE	Community consultation to be undertaken in conjunction with North Perth Parking Review.
Council	Meeting – 23 August 2016		
9.2.3	Proposed 40kph Area Wide Speed Zone Trial – South Vincent Progress Report No 2 (SC466)	DE	Continuing discussions with the Road Safety Commission being undertaken prior to the consultation scheduled for 2018.
9.2.4	Proposed Traffic Calming - Anzac Road, Mount Hawthorn (SC673)	DE	Partially completed, speed humps to be installed in first quarter of 2018.
9.2.5	Proposed Parking Restriction Trial – Chelmsford Road, Leake Street and Grosvenor Road, North Perth (SC738, SC850, SC811, SC1201)	DE	Community consultation to be undertaken in conjunction with North Perth Parking Review.
14.1	CONFIDENTIAL REPORT: Belgravia Leisure Option to Renew Loftus Recreation Centre Lease (SC379)	DCorpS	Final negotiations and drafting of deed of extension being undertaken.
Council	Meeting – 28 June 2016		
9.3.5	Lease of No. 4 Broome Street, Highgate to Minister for Education – Highgate Pre- Primary (Little Citizens) (SC591)	DCorpS	Have requested meeting with Department. Awaiting response.
14.1	CONFIDENTIAL REPORT: Lease of Dorrien Gardens, 3 Lawley Street, West Perth – Perth Soccer Club Inc – Lease Fee (SC529)	DCorpS	Final lease sent to Perth Soccer Club for signing.
Council	Meeting – 5 April 2016		
9.1.6	Review of Licences for Outdoor Eating Areas and Display of Goods on Footpaths	DDS	Policies reviewed and revoked at 23 August 2016 OMC. Administration has prepared the new 'self-assessment' system for Trading in Public Places Local Law permits and this system went live on 22 February 2018. The outcomes and results of this system will inform future amendments to the Local Law to identify further efficiencies. These amendments will be presented to Council in 2018.
Council	Meeting – 8 March 2016		
9.3.5	Leederville Gardens Retirement Village Estate (SC313/SC308)	DCorpS	The City has submitted a request to the Board for consideration of a refund and is awaiting a formal response.
Council	Meeting – 27 October 2015		
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sub-lease to Vincent Men's Shed (Inc.) (SC351/SC2087)	DCorpS	Negotiating terms with Community Engagement.
Council	Meeting – 22 September 2015		
9.5.3	Review of Advisory and Working Groups and Committees, <i>specifically</i> :  Draft Policy for establishment and operation of a new Community Engagement Panel	DCE	Draft Policy is being progressed as part of the CBP item that includes preparation of a new Community engagement Strategy and revised Community Consultation Policy.
Council	Meeting – 20 January 2015		
9.3.4	Lease for Margaret Kindergarten - No 45 (Lot 10349 D/P: Swan L), Richmond Street, Leederville (SC351/SC589)	DCorpS	Have requested a meeting with Department. Awaiting response.

[TRIM ID: D17/43244] Page 5 of 6

Item	Report Details	Action Officer	Comments
Council	Meeting – 18 November 2014		
9.1.4	Car Parking Strategy Implementation – Progress Report No. 1 (PRO0084/SC1345)	DDS/ DE/ DCE	The option of parking benefit districts will be reviewed as part of the review of the Car Parking Strategy and preparation of an Integrated Transport Plan.  The City has a policy to guide the issuing of parking permits and has the ability to issue commercial parking permits. Administration issues permits in accordance with this policy.  The City takes an approach to parking restrictions where we receive complaints, conduct parking occupancy surveys and report to Council on the results of these surveys.  The replacement of the CALE ticket machines throughout the City is currently underway and machines are replaced on a periodic basis. This process will continue until all CALE machines are replaced.  Paid parking on William Street was approved by Council on 25 July 2017 (Item 10.2), ticket machines have been modified and signs installed 22 August 2017.
Council	Meeting – 21 October 2014		
9.3.5	Lease for Tuart Hill Cricket Club Inc, Modernians Hockey Club Inc and Cardinals Junior Football Club – Lease of Premises at Charles Veryard Reserve Pavilion and Turf Wickets, Bourke Street, North Perth (SC351)	DCorpS	Administration finalising discussions with Mt Hawthorn Cardinals Junior Football Club regarding their proposed use of the Charles Veryard Reserve Pavilion and Menzies Pavilion. It is expected that a new Lease for the Pavilion will be finalised by May 2018.
Council	Meeting – 7 October 2014		
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve, 10 Farmer Street, North Perth (SC351/SC621)	DCorpS	No further action pending the outcomes and recommendations included within the Tennis West Strategic Facilities Plan.
Council	Meeting – 23 September 2014		
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	DCorpS	No further action pending the outcomes and recommendations included within the Tennis West Strategic Facilities Plan.
Council	Meeting – 27 May 2014		
9.3.4	LATE ITEM: East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	DCorpS	Report resolving outstanding costs and variation of lease to be presented to OMC 4 April 2018.
Council	Meeting – 12 February 2013		
9.2.12	Request to the Minister for Lands for Acquisition of the Right of Way Bounded By Anzac Road, Oxford, Salisbury and Shakespeare Streets, Leederville as Crown Land	DE	Still awaiting further advice from Department of Lands. City's Coordinator Land & Development following up.
9.2.13	Request to the Minister for Lands for the Acquisition and Reversion to 'Crown Land' of the Right of Way Named Luce Lane, North Perth (TES0225)	DE	Still awaiting further advice from Department of Lands.

[TRIM ID: D17/43244] Page 6 of 6

# 10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

# 10.1 LATE REPORT: NOTICE OF MOTION – CR LODEN – ACTION ON CLIMATE CHANGE

REPORT TO BE ISSUED PRIOR TO COUNCIL BRIEFING 27 MARCH 2018.

Item 10.1 Page 227

## 11 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

# 12 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED ("BEHIND CLOSED DOORS")

# 12.1 CONFIDENTIAL LATE REPORT: PROPOSED AMENDMENT TO CHIEF EXECUTIVE OFFICERS EMPLOYMENT CONTRACT

The Chief Executive Officer is of the opinion that this report is of a confidential nature as it contains information concerning:

## Local Government Act 1995 - Section 5.23(2):

(a) a matter affecting an employee or employees

### LEGAL:

- 2.14 Confidential business
- (1) All business conducted by the Council at meetings (or any part of it) which are closed to members of the public is to be treated in accordance with the Local Government (Rules of Conduct) Regulations 2007.

Confidential reports are provided separately to Council Members, the Chief Executive Officer and Directors.

In accordance with the legislation, confidential reports are to be kept confidential until determined by the Council to be released for public information.

At the conclusion of these matters, the Council may wish to make some details available to the public.

### 13 CLOSURE