



CITY OF VINCENT

CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Monday, 5 February 2018 at 6.00pm

Venue: Committee Room
City of Vincent Administration and Civic Centre

UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Alex Castle (Chair)
Cr Susan Gontaszewski

City of Vincent Officers
Michael Quirk – Director Community Engagement (MQ)
Sandra Watson – Manager Community Partnerships (SW)
Gayatrii Surendorff – Community Partner (GS)

Guests
Daniel Langlands (DL)

Community Representatives
Joel Birch (JB)
Megan Kaino (MK)
Andrew Rigg (AR)
Natalie Tarr (NT)

1. Welcome / Declaration of Opening

Cr Castle opened the meeting at 6.05pm and Cr Gontaszewski delivered the Acknowledgement of Country.

2. Apologies

John Thomson – Community Representative.

3. Confirmation of Previous Minutes & Action Items

Minutes from the previous meeting held on 16 October 2017 approved as a true and correct record.

4. Business

4.1 Introduction of CYPAG Members

- Councillors, Community Representatives and City of Vincent Officers introduced themselves to the Group and discussed their experiences in the youth, education and community development sectors.

4.2 Terms of Reference, Meeting Rules and Meeting Schedule

- Cr Castle tabled the CYPAG Terms of Reference and requested the group members contact the City with any queries.
- MQ discussed the CYPAG Code of Conduct and Meeting Rules. He explained that the role of CYPAG is to provide recommendations to the Council, and that Members could not direct City staff to undertake any work. Furthermore CYPAG Members are not permitted to make a statement to the media on behalf of the City.

- It was agreed that 6pm on Monday evenings is a suitable time for future CYPAG Meetings. Meetings will generally be held every two months although this may change where projects or tasks require more immediate attention.

4.3 Proposed Youth Event – National Youth Week

- GS informed the Group that the City had been successful in securing funding for a Youth Week event from the Department of Communities. The funding will be used to hold an art exhibition/competition during Youth Week, with the art work being displayed at YMCA HQ or Foyer Oxford. GS will work with Propel Arts to organise and promote the event.
- MQ indicated the art exhibition/competition during Youth Week would be an ideal opportunity for the City to gain youth led direction on organising and promoting the event. SW spoke about her experience working with youth at the City of South Perth and the success the City of South Perth's Youth Network (SPYN) had at organising events. AR discussed the Leadership Program at YMCA HQ and suggested some of those members could be involved in the proposed Vincent Youth Network. Cr Castle discussed the importance of mentorship for young people within the group and succession planning for the sustainability of the group.
- MQ confirmed that funding was available for the previously discussed 'youth concert' and this can now be linked with the proposed youth event. The future Vincent Working Group to be involved in the organisation and execution of the event.

- ACTION:**
- 1) CYPAG Community representatives to identify young people to form a Working Group to plan and progress this Youth Event.
 - 2) GS to form and lead Youth Working Group.

4.4 Youth Development Grants

- Cr Castle provided the group with an overview of past Youth Grants that are no longer available. Cr Gontaszewski discussed that previous Youth Grants were not being utilised by the community and CYPAG Members suggestions for future Youth Grants would be appreciated.
- GS tabled a draft youth grant document and feedback was provided during the meeting which included Cr Gontaszewski proposing the City allow capital funding for events and projects, MQ highlighting the importance of leadership and personal development grants, and Megan Kaino proposing the City start a Youth Facebook page to promote event and programs, youth grants and other activities. NT suggested promoting successful funding applicants to the wider community and JB proposed that young people receiving funding could be given the opportunity to replicate their events and activities at larger City events in the future.

- ACTION:**
- 1) CYPAG Members to provide feedback to GS regarding future City of Vincent Youth Development Grants.
 - 2) Proposed Youth Development Grants to be presented to Council for consideration within the 2018/19 budget.

4.5 2018 Priorities

- MQ spoke to the Group regarding the City's Community Budget submissions and the likelihood of CYPAG members being given opportunity to make recommendations regarding 2018/19 submissions. MQ also briefed the group on the Banks Reserve Master Plan and Public Open Space Strategy which would involve community consultation as well as CYPAG input to ensure young people and children are catered for in future outdoor space within the City.

4.6 Other Business

- Cr Gontaszewski informed the group that this was an opportunity for members to 'float ideas' and discuss topics not brought up previously in the meeting.
- Megan Kaino discussed Aranmore College and the annual events they hold such as Harmony Day. She mentioned the school would be interested in involving the wider community, as well as local businesses in their events and activities to create a greater sense of community and share cultural experiences and pastimes.
- GS discussed upcoming skateboarding clinics facilitated by Skateboarding WA, a potential debating competition between City of Vincent and Town of Cambridge primary schools, and the Leeuwin Parent Project competition.

Andrew Rigg left meeting at 7.23pm

5. **Close**

Cr Castle closed the meeting closed at 7.26pm. The next meeting is proposed to be held on 19 March 2018 at 6pm.

Signed _____
Councillor Susan Gontaszewski / Councillor Alex Castle (Co-Chairs)

Date this _____ day of _____ 2018

Summary of Actions	Date
CYPAG Community Representatives to identify young people to form Working Group to plan and progress with Youth Events.	6 March 2018
GS to form and lead Youth Working Group	Ongoing
CYPAG members to provide feedback to GS regarding City of Vincent Youth Development Grants.	26 February 2018
Proposed Youth Development Grants to be presented to Council for consideration within the 2018/19 budget.	May 2018