



CITY OF VINCENT

MINUTES

Special Council Meeting

11 September 2018

Table of Contents

1	Declaration of Opening / Acknowledgement of Country.....	3
2	Apologies / Members on Leave of Absence	3
3	Declarations of Interest	3
4	Confidential Items/Matters For Which the Meeting May be Closed	3
5	Closure	6

**MINUTES OF CITY OF VINCENT
SPECIAL COUNCIL MEETING
HELD AT THE ADMINISTRATION AND CIVIC CENTRE
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 11 SEPTEMBER 2018 AT TBC**

PRESENT:

Mayor Emma Cole	Presiding Member
Cr Susan Gontaszewski	South Ward
Cr Alex Castle	North Ward
Cr Jonathan Hallett	South Ward
Cr Dan Loden	North Ward
Cr Jimmy Murphy	South Ward
Cr Joshua Topelberg	South Ward
Cr Roslyn Harley	North Ward

IN ATTENDANCE: Len Kosova Chief Executive Officer

Public: There were no members of the public present.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 7.43pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Cr Fotakis

3 DECLARATIONS OF INTEREST

Nil

4 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

PROCEDURAL MOTION

Moved: Cr Harley, **Seconded:** Cr Hallett

Pursuant to Section 5.23(2) of the Local Government Act 1995 and clause 2.14 of the City of Vincent Meeting Procedures Local Law, proceeds “behind closed doors” at the conclusion of the items, to consider the confidential reports.

CARRIED UNANIMOUSLY (8-0)

For: Presiding Member Mayor Cole, Cr Gontaszewski, Cr Castle, Cr Hallett, Cr Loden, Cr Murphy, Cr Topelberg and Cr Harley

Against: Nil

(Cr Fotakis was an apology for the Meeting.)

At 7.45pm the meeting was closed to the public. There were no members of the public or media present.

PRESENT:	Mayor Emma Cole	Presiding Member
	Cr Susan Gontaszewski	South Ward
	Cr Alex Castle	North Ward
	Cr Jonathan Hallett	South Ward
	Cr Dan Loden	North Ward
	Cr Jimmy Murphy	South Ward
	Cr Joshua Topelberg	South Ward
	Cr Roslyn Harley	North Ward
IN ATTENDANCE:	Len Kosova	Chief Executive Officer

PROCEDURAL MOTION

8.11pm **Moved: Cr Topelberg, Seconded: Cr Murphy**

That the Council resume an “open meeting”.

CARRIED UNANIMOUSLY (8-0)

For: Presiding Member Mayor Cole, Cr Gontaszewski, Cr Castle, Cr Hallett, Cr Loden, Cr Murphy, Cr Topelberg and Cr Harley

Against: Nil

(Cr Fotakis was an apology for the Meeting.)

COUNCIL DECISION

Moved: Cr Harley, Seconded: Cr Gontaszewski

That Council:

1. **APPROVES** the proposed employment contract for the position of CEO included as Confidential Attachment 1 and **CONFIRMS** that the Council is satisfied with the provisions of the proposed contract including:
 - a) the proposed Total Remuneration Package;
 - b) that the draft Key Performance Indicators will be presented to Council for approval within 3 months of the commencement of the new CEO; and
 - c) subject to clause 3.3(b) of the Draft CEO Employment Contract as detailed in Confidential Attachment 1 being amended as follows:

“(b) Unless otherwise agreed between the parties, the Council will review your performance ~~in October~~ no later than October each year in accordance with Policy No. 4.2.16 – CEO Performance Review. Your performance may be reviewed more frequently at Council’s discretion if the Council perceives there is a need to do so”.
2. **ACCEPTS** the unanimous recommendation of the CEO Recruitment Panel to appoint the preferred candidate to the position of Chief Executive Officer as the Council is satisfied that the person is suitably qualified for the position;
3. **AUTHORISES** the Mayor to:
 - a) offer the preferred candidate the position of CEO for a five year term from the commencement date negotiated in (b) below;
 - b) negotiate a commencement date with the preferred candidate; and
 - c) execute the proposed Employment Contract on behalf of Council

CARRIED UNANIMOUSLY (8-0)

For: Presiding Member Mayor Cole, Cr Gontaszewski, Cr Castle, Cr Hallett, Cr Loden, Cr Murphy, Cr Topelberg and Cr Harley

Against: Nil

(Cr Fotakis was an apology for the Meeting.)

5 CLOSURE

There being no further business, the Presiding Member, Mayor Emma Cole, declared the meeting closed at 8.15pm with the following persons present:

PRESENT:	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Jonathan Hallett Cr Dan Loden Cr Jimmy Murphy Cr Joshua Topelberg Cr Roslyn Harley	Presiding Member South Ward North Ward South Ward North Ward South Ward South Ward North Ward
IN ATTENDANCE:	Len Kosova	Chief Executive Officer

Public: There were no members of the public present.

These Minutes were confirmed by the Council as a true and accurate record of the Special Meeting of the Council held on 11 September 2018.

Signed: Mayor Emma Cole

Dated this day of2018