



**CITY OF VINCENT**

# **MINUTES**

**COVID-19 Relief and Recovery  
Committee**

**16 June 2020**

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**MINUTES OF CITY OF VINCENT  
COVID-19 RELIEF AND RECOVERY COMMITTEE  
E-MEETING, STREAMED LIVE VIA THE CITY'S WEBSITE  
[HTTP://WEBCAST.VINCENT.WA.GOV.AU/](http://webcast.vincent.wa.gov.au)  
AND ADMINISTRATION AND CIVIC CENTRE  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 16 JUNE 2020 AT 5.00PM**

<b>PRESENT:</b>	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle	Presiding Member South Ward North Ward
<b>IN ATTENDANCE:</b>	David MacLennan Andrew Murphy Virginia Miltrup Meluka Bancroft Mark Fallows Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment Executive Director Community & Business Services Executive Manager Corporate Strategy & Governance Manager Built Environment & Wellbeing Council Liaison Officer

**Public:** 1 member of the public.

## **1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member, Mayor Emma Cole declared the meeting open at 5.03pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

## **2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE**

Nil

## **3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**

The following questions and statements were submitted prior to the Meeting and were read out by the Executive Manager Corporate Strategy & Governance. Administrations' responses will be provided in the Agenda for the 23 June 2020 COVID-19 Relief and Recovery Committee.

### **Dudley Maier of Highgate - Item 10.1 - Arts Relief Grants Funding**

At the 30 March Special Meeting of Council the full council approved spending up to \$500,000 of the Percent for Art money on projects to provide relief for local artists.

At the same meeting, Council approved spending up to \$1 million from the Leederville Gardens Trust on 'relief funding', established the COVID Committee, and delegated some powers to them.

One of the powers was to accept tenders over \$250,000. I assume that this included accepting tenders of less than \$250,000 but this was not explicitly stated.

I have serious concerns about the 'relief funding', and the possibility that it will be used for activities that are not as a consequence of COVID-19, in accordance with the council's decision.

I am particularly concerned about the expenditure on 'arts relief' and that it may go to people who did not genuinely depend on income from their art. In addition, I am concerned that there will be a flood of money so the City will be funding projects that may not have normally been considered worthy.

The Commonwealth government has made it clear that artists who have an ABN (i.e. are 'registered' as artists) and who can demonstrate a loss of income are eligible for JobKeeper payments. My concern is that the City will be funding people who previously did not have an ABN prior to this project, and are just people who dabble in the arts rather than practitioners who rely on it for income.

The delegation that was approved on 30 March explicitly referred to 'tenders', and made reference to section 3.57 of the Local Government Act 1995 and regulation 18 of the Local Government (Functions and General) Regulations 1996. There was no other explicit financial delegation other than for tenders.

1. Given that the full Council is meeting an hour after the COVID Committee, why wasn't the art item taken to full council for consideration and approval, with all council members given the opportunity to comment and decide?
2. Given that there was no explicit financial delegation to the COVID Committee other than the one concerning tenders, have all approvals for the disbursement of the Leederville Gardens Trust money been done by way of a tender?
3. Is the money proposed to be disbursed from the Percent for Arts Reserve being done by way of a tender?
4. Given that the Terms of Reference for the Committee, and the Council approval of 30 March, did not explicitly delegate powers to act as trustees for the Leederville Gardens Trust, did the committee have the authority to act as the trustee for the fund when approving the use of funds from the Trust?
5. Has the City complied with all requirements for tenders as specified in the Local Government Act and associated Regulations for both the disbursement of the Leederville Gardens Trust money and the Percent for Art money?
6. Why doesn't the City's Tender Register contain details of the funds that have been disbursed from the Trust so far?

There being no further speakers, Public Question Time closed at approximately 5.10pm.

## **(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

The following questions were asked at the COVID-19 Relief and Recovery Committee meeting on 9 June 2020.

### **Dudley Maier of Highgate - Item 7.3 Leederville Gardens Trust**

At the 30 March meeting of Council I asked if funds from the Leederville Gardens Trust fund will be limited to projects within the City. The response stated that "*the EOI specifies that the funds are being made available for the provision of relief and support of residents (including homeless residents) within the municipality of Vincent*".

Further, clause 1 of Item 7.3 refers to "*the provisions of urgent relief to people in the City of Vincent*". I take these to mean that the funds can only be spent on residents within Vincent, including homeless residents.

1. Given the response to my previous question, what steps have the Administration put in place to ensure that the funds given to Foodbank will only be spent on Vincent residents?

*This will be a term of the grant agreement between the City and Foodbank.*

2. What steps have the Administration put in place to ensure that the funds shown in Attachment 1 will only be spent on residents of the City of Vincent?

*It is a term of the grant agreement between the City and the PBI allocated the funds. The grant agreement includes acquittal and reporting requirements, so the City can verify how the funds are spent.*

3. Will the community have access to the acquittal reports of all funds identified in Attachment

1? If not, why not?

*A summary report will be made available to the community on a quarterly basis, following the grant reporting process.*

4. On 28 April the Committee approved \$20,000 to be distributed to “eligible seniors, people in hardship and the vulnerable” without clearly identifying what the criteria are for this group or groups. Given that the distribution of these funds has been delegated to a third party, People Who Care, what criteria will be applied and how will the City determine that the recipients meet those criteria?

*The requirements are included in the grant agreement between the City and People Who Care. The grant agreement includes acquittal and reporting requirements, so the City can verify how the funds are spent.*

#### **Arts Relief Grants**

5. Given that a requirement to obtain an Arts Relief Grant is an ABN, which in turn qualifies the artist to apply for JobKeeper payments if they demonstrate a loss of income due to Covid restrictions, will the City only be providing grants to artists who are not already receiving JobKeeper payments, or will people receiving JobKeeper payments also be eligible?

*There is no requirement in the EOI for an artist to declare if they are receiving Job Keeper payments.*

6. Will the City only consider artists who had an ABN prior to 25 May?

*The artists can get an ABN at any stage, and we can't award them a grant without an ABN.*

7. If the answer to that is 'no', does the City consider that people requesting a grant but who previously did not have an ABN to be genuine artists who relied on their art to provide an income?

*Proof of delivery is part of the grant selection process.*

#### **4 DECLARATIONS OF INTEREST**

Nil

#### **5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

#### **6 CONFIRMATION OF MINUTES**

#### **COMMITTEE DECISION**

**Moved: Cr Castle, Seconded: Cr Gontaszewski**

**That the minutes of the COVID-19 Relief and Recovery Committee held on 9 June 2020 be confirmed.**

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

## 7 BUSINESS ARISING

### 7.1 COVID-19 WEEKLY UPDATE

- Attachments:
1. COVID-19 Relief & Recovery Implementation Plan [↓](#)
  2. Communication Plan Update [↓](#) 

#### RECOMMENDATION

That the COVID-19 Relief and Recovery Committee NOTES the update on the City's actions relating to the COVID-19 pandemic.

#### COMMITTEE DECISION ITEM 7.1

Moved: Cr Castle, Seconded: Cr Gontaszewski

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

**COVID-19 Relief and Recovery Implementation Plan**

**Part 2 – Implementation Plan**

**2.1. Key Actions**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 4 June 2020	Weekly update as at 11 June 2020
				Short	Medium	Long			
<b>1. Our Health and Wellbeing</b>	1.2 Communications Plan developed including community messaging through website, social media and display at the City's facilities.	Marketing	Built Environment & Wellbeing	•				Updated via separate attachment to Weekly Update Report.	
	1.5 Draft Public Health Plan, community education campaign and stakeholder engagement.	Built Environment & Wellbeing	Marketing		•	•			PHP going to July Council Meeting
	1.8 Ensure there is a strong presence to manage public health issues, as advocated by the Department of Health.	Built Environment & Wellbeing		•	•	•			Ongoing
	1.12 Revise all of the City's COVID Safety plans to accommodate Phase 3 requirements	Built Environment & Wellbeing	Various Teams		•		✓	COVID Safety Plans are being updated prior to implementing Phase 3.	
<b>2. Our Community</b>	2.3 Consideration of impacts of COVID-19 on City rate debtors.	Finance		•				Will be covered as part of the City's hardship guidelines. Planned to go to OMC on the 16 June 2020.	
	2.5 Budget and financial strategy for 2020/21 to consider a 0 yield increase and 0 fees and charges increase.	Finance			•			This has been incorporated into the 2020/21 budget and will be considered by council at the 28 July 2020 OMC.	
	2.7 Deliver programs funded through the Leederville Gardens trust fund and provide regular updates on progress of fundees.	Governance		•	•			Funds allocated to five PBIs- People Who Care Inc, St Vincent de Paul, Ruah, UnitingCare West and YMCA. Grant agreements are being finalised by these PBI'S. All grants will be subject to an acquittal process.  Local food service providers have been invited to submit a proposal for the allocation of funds. The proposals will be presented to the 9 June 2020 Committee Meeting.	Funds allocated to six PBIs- People Who Care Inc, St Vincent de Paul, Ruah, UnitingCare West, YMCA and Foodbank. Grant agreements are being finalised by these PBI'S. All grants will be subject to an acquittal process.  Administration is reviewing a further submission and will present a recommendation to the Committee within the next two weeks
	2.14 Consider arts industry relief using developer contribution cash-in-lieu funds from Percent for Art fund.	Marketing	Policy & Place Development & Design	•				Review to be completed by 9 June 2020.	Assessments completed by administration and working group. Report will come to COVID Committee 16/6.
	2.19 Consider events and initiatives to assist with economic rebound.	Policy & Place Marketing			•	•			The City is currently preparing its approach to assist with economic rebound.
	2.20 Support local businesses and buy local. Maintain contact with local businesses to understand the support they need and share reputable information.	Policy & Place Marketing		•	•	•		Business Newsletter to be sent the week of 2 June 2020 with relevant updates for Phase 3.  The City is continuing to provide an advisory service to support local businesses in responding to the new restrictions in Phase 3.  Leederville Village Square closed from 18 May 2020 for four weeks. The City has received feedback that a closure for a part of the week may be more suitable than full closure 24 hours a day, seven days per week. The City is currently investigating this matter to determine if it is able to adjust the closure in response to this feedback.	The City is continuing to provide an advisory service to support local businesses in responding to the new restrictions in Phase 3. Leederville Village Square was reopened to vehicles between Monday 8 June 2020 and Thursday 11 June 2020. It was closed again to vehicles and open for use by businesses and the community on between the 12 June 2020 and Monday 15 June 2020.
	2.22 Consider the use of cash in lieu for parking funds.	Policy & Place		•	•			The City is currently developing a cash in lieu expenditure plan and procedure in consultation with the Town Teams to	The City is continuing to develop a cash in lieu expenditure plan and procedure in consultation with the Town Teams to support projects in the City's Town Centres.

**COVID-19 Relief and Recovery Implementation Plan**

Key Action	Responsible Team	Support Team	Timing			Completed	Status at 4 June 2020	Weekly update as at 11 June 2020
			Short	Medium	Long			
							support projects in the City's Town Centre's.	
2.24 Consider measures to continue support for homeless community.	Ranger Services	Community Partnerships	•	•	•		Ongoing engagement with outreach providers and WAPOL. Participation in six-weekly Outreach Collaboration Meetings to keep informed about developments across the sector. Participation in weekly meetings with City of Perth, WALGA and other LGAs to discuss rough sleeper observations, responses and opportunities for collaboration in this space. Some accredited service providers within the City of Perth who would usually operate from the dedicated Moore Street homeless services precinct have been providing approved roving services within the City of Perth during COVID 19. Expanded service delivery from the Moore Street site is expected to re-commence from 6 June with the easing of physical distancing restrictions	
2.37 Provide an advisory service to assist businesses and community facilities to develop COVID Safety Plans and complete COVID training.	Built Environment & Wellbeing	Policy & Place Marketing & Partnerships	•				Continuing into Phase 3.	The City has now visited 233 businesses to provide direct support. COVID Safety Plans have been released in Arabic, Thai, Chinese and Vietnamese. These are being distributed to applicable businesses.
2.39 Engage with food businesses and other stakeholders to consider feasibility of outdoor eating areas in public spaces in town centres, noting Phase 2 and anticipating Phase 3 restrictions.	Policy & Place	Built Environment & Wellbeing Engineering	•				Leederville Village Square closed from 18 May 2020 for four weeks. The City has received feedback that a closure for a part of the week may be more suitable than full closure 24 hours a day, seven days per week. The City is currently investigating this matter to determine if it is able to adjust the closure in response to this feedback.  The City is continuing to relax requirements to enable businesses to use parklets and alfresco dining options to comply with restrictions during Phase 3.	Leederville Village Square was reopened to vehicles between Monday 8 June 2020 and Thursday 11 June 2020. It was closed again to vehicles and open for use by businesses and the community on between the 12 June 2020 and Monday 15 June 2020. Businesses are using Mary Street Piazza to expand their footprint and serve more customers in their COVID recovery  The City is continuing to relax requirements to enable businesses to use parklets and alfresco dining options to comply with restrictions during Phase 3.
2.40 Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines.	Marketing		•					
2.42 Broaden scope of services at the Library and Local History Centre, Community Centre, Beatty Park Leisure Centre and community halls in line with Phase 3.	Library and Customer Services Beatty Park	Built Environment and Wellbeing		•		✓	This will be implemented. Refer to weekly update report.	Refer to weekly update report.
2.43 Re-open playgrounds, skate parks and outdoor gym equipment	Parks			•		✓	Planned for 6 June 2020.	Completed with signage erected in accordance with WA Government guidelines. Drinking fountains and barbecues have also re-opened.
2.44 Community resilience scorecard study	Marketing and Partnerships			•				The City is collaborating with Department of Local Government, Sport and Cultural Industries, Local Government Professionals WA and CATALYSE to measure local community resilience. The City is aiming to survey 300



**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 4 June 2020	Weekly update as at 11 June 2020
				Short	Medium	Long			
									residents in the next two weeks, in the first 30 hours 69 residents had completed the survey.
<b>3. Our Organisation</b>	3.4 Review planned asset maintenance programs to reschedule works to support recovery.	Engineering Parks	Finance	•	•	•		Wholly dependent upon budget allocations. At this time we have assumed a nil increase in operating budgets for 2020/21 and as a result there are limited opportunities to increase asset maintenance over that already planned. At best we can bring some maintenance forward but it will likely impact upon the second half of the year.	
	3.7 Workforce optimisation strategies.	Human Resources		•	•	•	✓		Teams are returning to the Administration building and other locations.
	3.8 Consider project readiness for potential State and Federal grant funding and further stimulus packages.	Engineering Policy & Place			•	•			
	3.9 Investigation of rate smoothing payments.	Finance		•	•				
	3.10 Health, Safety and wellness of organisation.	Human Resources		•	•	•	✓		
	3.11 Gross Rental Value re-evaluation.	Finance		•	•			Rates smoothing will be implemented for 2020/21 rate year.	
	3.13 Develop a technology roadmap to facilitate ongoing working from home and the office	ICT		•				The revaluation has been incorporated into the 2020/21 budget.	

**2.2. Completed actions**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
<b>1. Our Health &amp; Wellbeing</b>	1.1 Facility Plan developed for Beatty Park, Loftus Community Centre and Library and Local History Centre to implement public health directives.	Built Environment & Wellbeing	Beatty Park Library & Local History Centre	•			✓
	1.3 Maintain customer service support and consider a range of measures to support ongoing community engagement using online and innovative practices.	Customer Service	Beatty Park Library & Local History Centre	•			✓
	1.4 Consider developing a local campaign for flu season vaccinations.	Built Environment & Wellbeing	Marketing		•		✓
	1.6 Engage with local businesses which support the City's public health (e.g. gyms, yoga), to encourage uptake of physical activity and wellbeing programs by the community.	Built Environment & Wellbeing	Marketing and Partnerships	•	•		✓
	1.7 Explore new opportunities for delivering fitness programs.	Beatty Park Leisure Centre		•	•		✓
	1.9 Continue to promote our role to maintain social distancing, hand hygiene, respiratory hygiene, stay home when sick and download the COVIDSafe app; and develop signage and tools to ensure consistent messaging across the City's facilities and parks. (Phase 2 Action).	Built Environment & Wellbeing Marketing		•			✓
	1.10 Provide hand hygiene stations at all City buildings. (Phase 2 Action).	Beatty Park Customer & Library Services	Built Environment & Wellbeing	•			✓
	1.11 Support the WA Government to develop COVID Safety Plans and Guidelines. (Phase 2 Action).	Built Environment & Wellbeing	CEO's Office	•			✓
<b>2. Our Community</b>	2.1 Waive interest on all outstanding rates and a suspension of new debt collection activities.	Finance		•			✓
	2.2 Refund all cancelled bookings at City-owned properties or facilities.	Community Partnerships	Finance	•			✓
	2.4 Move to fortnightly payment of creditors.	Finance		•			✓
	2.6 Consider Expression of Interest for disbursement of significant Leederville Gardens trust funds to assist vulnerable residents impacted by COVID-19.	CEO Office	Finance	•			✓

**COVID-19 Relief and Recovery Implementation Plan**

Key Action	Responsible Team	Support Team	Timing			Completed
			Short	Medium	Long	
2.8 Expand Vincent Library e-book loans and Books on Wheels service.	Library & Local History Centre		•			✓
2.9 Promote Meals on Wheels Service.	Customer and Library Services (Community Centre)	Marketing Community Partnerships	•			✓
2.10 Explore opportunities to expand online library services.	Library & Local History Centre		•			✓
2.11 Discuss with local businesses to implement changes to car parking to support take away and home delivery services.	Engineering	Policy & Place	•			✓
2.12 Launched online planning applications for lodgement and tracking.	Development & Design	ICT	•			✓
2.13 Expand Beaufort Street amnesty for change of use planning applications across Vincent.	Policy & Place	Development & Design	•			✓
2.15 Consider all waste services with a focus on essential service provision for bin collection. Also green waste, junk verge waste. Liaise with WALGA regarding contingency planning across local government.	Waste		•			✓
2.16 Consider timing of rollout of FOGO.	Waste		•			✓
2.17 Maintain contact with clubs, community groups and stakeholders who use community facilities and sportsgrounds to assist in reviewing the financial and social impact of closures and cancellations.	Community Partnerships			•		✓
2.18 Consider sponsorship, grants and relief packages for community groups, sporting clubs and local businesses.	Policy & Place Community Partnerships	Finance		•		✓
2.21 Advocate for rent relief for businesses affected by restrictions.	Policy & Place		•			✓
2.23 Consider preparing a community benefit incentive based policy position under Design WA.	Policy & Place	Development & Design	•	•	•	✓
2.25 Monitor public open space to educate community on social distancing measures.	Ranger Services Parks & Urban Green	Built Environment & Wellbeing	•	•	•	✓
2.27 Maintain online information on health, building and planning requirements for Businesses.	Built Environment & Wellbeing Development & Design		•			✓
2.28 Monitor and respond to easing of COVID-19 restrictions on food and other businesses.	Built Environment & Wellbeing	Marketing Policy and Place	•	•		✓
2.26 Vincent Community Support Network.	Community and Business Services		•	•	•	✓
2.29 Gathering limit increase to 20 monitored in public spaces. (Phase 2 Action).	Ranger Services Parks		•			✓
2.30 Bookings permitted for groups of up to 20 in parks and community halls, and weddings of up to 30 in parks. (Phase 2 Action).	Marketing and Partnerships	Ranger Services	•	•		✓
2.31 Reopen the Library and Local History Centre commencing with book borrowing services only, considering the 20 patron limit. (Phase 2 Action).	Customer & Library Services		•			✓
2.32 Reopen the Community Centre, and ensure Seniors programs are reviewed to minimise infection risk. (Phase 2 Action).	Customer & Library Services	Built Environment & Wellbeing	•			✓
2.33 Reopen the Beatty Park swimming pools with a limit of 20 patrons per pool. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
2.34 Recommence Beatty Park fitness classes, with this area being segregated into a separate facility, with strictly no internal access to the pools. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
2.35 Provide advice to sporting clubs on non-contact training. (Phase 2 Action).	Marketing & Partnerships	Built Environment & Wellbeing	•			✓
2.36 Commence recommissioning of drinking fountains and provide signage on healthy hygiene in proximity to the fountains. (Phase 2 Action).	Parks		•			✓
2.38 Support the resumption of dine-in at restaurants, cafes, bars and pubs; including providing assistance to measure floor areas to determine maximum permitted numbers based on the 4 square metre density rule. (Phase 2 Action).	Built Environment & Wellbeing	Development & Design	•			✓

**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
	2.41 Facilitate enhancements to Loftus Centre including WIFI.	Policy & Place ICT		•			✓
3. Our Organisation	3.1 Maintain ability for Council Members, Executive staff and community members to participate in Council Meetings.	Governance		•			✓
	3.2 Establish a Committee of Council to assisting responding effectively to COVID-19.	Governance		•			✓
	3.3 Realign and reprioritise services, projects, staff and resources towards relief and recovery.	Office of the CEO		•	•	•	✓
	3.5 Review of 2019/20 budget and cash flow for fourth quarter 2019/21 and forecast impacts. Report to Council on these impacts and identify a budget strategy to address these impacts, including redirection of funding to response initiatives.	Finance		•			✓
	3.6 Seek deferral of OAG performance audit of Information Technology.	Governance	ICT	•			✓
	3.12 Develop best practice for returning to office where appropriate. (Phase 2 Action).	Human Resources	Built Environment & Wellbeing	•			✓

**2.3. Directives**

The State Government issues directives to the City and across the State under the Emergency Management Act 2005 to respond to the emergency.

Date	Direction	Response
15 March 2020	Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>Communication through emergency management networks.</li> </ul>
16 March 2020	Declaration of Public Health State of Emergency: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>City implemented all directives.</li> <li>City monitoring the situation in the community and liaising with WA Police who hold emergency powers.</li> </ul>
20 March 2020	Direction regarding deliveries and waste collection: <a href="https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf">https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf</a> .	<ul style="list-style-type: none"> <li>Consider as part of Item 2.16.</li> </ul>

**2.4. Announcements**

The State and Federal Government, and other agencies and organisations make announcements in relation to COVID-19.

Date	Announcement	Response
12 March 2020 & 22 March 2020	The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: <a href="https://treasury.gov.au/coronavirus">https://treasury.gov.au/coronavirus</a> .	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
13 March 2020	Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: <a href="https://www.pm.gov.au/media/advice-coronavirus">https://www.pm.gov.au/media/advice-coronavirus</a> .	<ul style="list-style-type: none"> <li>Outdoor events &gt;500 people cancelled and advertising ceased.</li> <li>Event stakeholders engaged on this announcement.</li> </ul>
16 March 2020	Self-isolation required for all people entering Australia for a period of 14 days: <a href="https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet">https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</a> .	<ul style="list-style-type: none"> <li>Directive implemented by the City.</li> </ul>
16 March 2020	The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx</a> .	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
18 March 2020	Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required: <a href="https://www.pm.gov.au/media/update-coronavirus-measures">https://www.pm.gov.au/media/update-coronavirus-measures</a> .	<ul style="list-style-type: none"> <li>Documented management systems implemented at Beatty Park, Library and other facilities.</li> <li>Local businesses advised of this announcement.</li> </ul>
20 March 2020	Four square metre density applied to indoor gatherings: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-0">https://www.pm.gov.au/media/update-coronavirus-measures-0</a> .	<ul style="list-style-type: none"> <li>Local businesses advised of this announcement.</li> </ul>
22 March 2020	The following facilities were restricted from opening from midday local time 23 March 2020: <ul style="list-style-type: none"> <li>Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation).</li> <li>Gyms and indoor sporting venues.</li> <li>Cinemas, entertainment venues, casinos, and night clubs.</li> <li>Restaurants and cafes will be restricted to takeaway and/or home delivery.</li> <li>Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies).</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-220320">https://www.pm.gov.au/media/update-coronavirus-measures-220320</a> .	<ul style="list-style-type: none"> <li>Beatty Park, Library and other community facilities closed.</li> <li>Local businesses advised of this announcement.</li> <li>Monitoring of local businesses implemented by the City.</li> </ul>



**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
24 March 2020	Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor bootcamps: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020">https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020</a> .	<ul style="list-style-type: none"> <li>Local businesses advised of this announcement.</li> </ul>
29 March 2020	Public gatherings limited to two people, with some exceptions. Playgrounds, skate parks and outdoor gyms to close: <a href="https://www.pm.gov.au/media/national-cabinet-statement">https://www.pm.gov.au/media/national-cabinet-statement</a> .	<ul style="list-style-type: none"> <li>Playgrounds, skate parks and outdoor gym equipment closed.</li> <li>Public spaces monitored.</li> </ul>
30 March 2020	\$130 billion JobKeeper wage subsidy program announced: <a href="https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job">https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job</a> .	<ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>
31 March 2020	Minister Stephen Dawson (Environment) announced container deposit scheme June 2 launch has been deferred <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx</a> .	<ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>
3 April 2020	National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments. <a href="https://www.pm.gov.au/media/update-coronavirus-measures-030420">https://www.pm.gov.au/media/update-coronavirus-measures-030420</a> . Minister Rita Saffioti (Planning) announced Planning legislation changes to support COVID-19 response and recovery: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx</a> .	<ul style="list-style-type: none"> <li>Noted. Awaiting State response.</li> <li>Information reviewed by City. Awaiting further announcement of state wide measures to be implemented.</li> <li>City advocating on support for local governments.</li> </ul>
7 April 2020	National Cabinet prepared a mandatory Code of Conduct in relation to Commercial Tenancies that is to be implemented by all States and Territories: <a href="https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf">https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf</a> .	<ul style="list-style-type: none"> <li>Currently being reviewed to consider implications for Vincent businesses.</li> </ul>
9 April 2020	National Cabinet agreed to a nationally consistent approach to hardship support across the essential services (energy, water and rate) for households and small businesses. The Commonwealth is already taking action across the energy and telecommunications sectors to scale-up hardship support provided by those industries. State and territory governments agreed to adopt similar principles for the essential services within their remit, including water utilities and local governments: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-3">https://www.pm.gov.au/media/update-coronavirus-measures-3</a> .	<ul style="list-style-type: none"> <li>Council at its Special Council Meeting 30 March 2020 agreed to freeze rates for 20/21 Budget year; defer debt recovery.</li> </ul>
11 April 2020	Minister Rita Saffioti (Planning) issued exemption notice for local planning approvals to support COVID-19 response: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx</a> .	<ul style="list-style-type: none"> <li>Report has been prepared for COVID-19 Committee to consider Minister's exemptions and those planning exemptions approved by Council 30 March 2020.</li> </ul>
14 April 2020	Hon. Mark McGowan MLA announced introduction of urgent legislation to address commercial and residential tenancies impacted by rental distress due to COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx</a> .	<ul style="list-style-type: none"> <li>The Commercial Tenancies (COVID-19 Response) Bill 2020 will introduce a moratorium on evictions for small commercial tenancies and provide a range of other measures to offer support for tenants in response to COVID-19, including the introduction of a code of conduct for landlords and tenants.</li> <li>Potential relief for Business tenants across the City.</li> </ul>
15 April 2020	Hon. David Templeman (Local Government) announced the Local Government Amendment (COVID-19 Response) Bill 2020 amends the <i>Local Government Act 1995</i> (the Act) in two key areas: <ul style="list-style-type: none"> <li>modifications or suspension of legislative provisions; and</li> <li>local government local laws.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx</a> .	<ul style="list-style-type: none"> <li>Under this change, local governments would have the power to remove restrictions and reduce red tape in order to support businesses and households during the current pandemic and consequent recovery.</li> <li>Awaiting release of information.</li> </ul>
19 April 2020	WA Government announced the milestone of achieving 0 new COVID-19 cases. This also occurred on 21 April 2020.	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
21 April 2020	Hon. Mark McGowan MLA and Hon John Quigley MLA announced moratorium and code of conduct to protect WA businesses. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx</a> .	<ul style="list-style-type: none"> <li>Advocacy successful. Measures to be communicated to businesses on the City's Business support page.</li> </ul>
23 April 2020	Hon. Mark McGowan MLA announced new State Government relief funds for tenants and landlords, including grants of up to \$2,000 for residential tenants and land tax reduction for landlords who provide rent relief for commercial tenants.	<ul style="list-style-type: none"> <li>This information is being assessed.</li> </ul>
27 April 2020	WA Government announced indoor and outdoor non-work gatherings of up to 10 people are now permitted, which includes: <ul style="list-style-type: none"> <li>Weddings (increased from 5) and funerals;</li> <li>Outdoor personal training (no shared equipment); and</li> <li>Home opens and display village inspections.</li> </ul>	<ul style="list-style-type: none"> <li>This will likely result in an increase in the number of groups training within the City's public reserves;</li> <li>Continued monitoring to be undertaken by Ranger services to ensure social distancing requirements are being maintained; and</li> <li>Recommence issuing permits for personal training groups.</li> </ul>
29 April 2020	Hon. Mark McGowan MLA announced COVID-19 mandatory hygiene training for all WA hospitality venues covering the following key elements: <ul style="list-style-type: none"> <li>Understanding COVID-19 and venue restrictions;</li> <li>Reporting personal health issues;</li> <li>Maintaining personal and work environment hygiene practices, specific to COVID-19;</li> <li>Reducing cross contamination through procedures, specific to COVID-19; and</li> <li>Effective cleaning and sanitising practices, specific to COVID-19.</li> </ul>	<ul style="list-style-type: none"> <li>Confirmation required as to who will be responsible for monitoring accreditation and compliance, potentially additional responsibility for Environmental Health Officers.</li> </ul>

**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
7 May 2020	WA Government announces \$100m short term lending facility to support local governments and universities through COVID-19. This takes advantage of record low interest rates to provide low cost access to liquidity for these essential sectors with no loan guarantee fee charged on borrowings.	<ul style="list-style-type: none"> <li>Information being considered.</li> </ul>
8 May 2020	National Cabinet announces three-step plan to gradually remove baseline restrictions and make Australia COVID-safe. <ul style="list-style-type: none"> <li>Step 1 will focus on carefully reopening the economy, and giving Australians opportunities to return to work and social activities, including gatherings of up to 10 people, up to 5 visitors in the family home and some local and regional travel;</li> <li>Step 2 builds on this with gatherings of up to 20, and more businesses reopening, including gyms, beauty services and entertainment venues like galleries and cinemas;</li> <li>Step 3 will see a transition to COVID safe ways of living and working, with gatherings of up to 100 people permitted. Arrangements under step 3 will be the 'new normal' while the virus remains a threat. International travel and mass gatherings over 100 people will remain restricted;</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-08may20">https://www.pm.gov.au/media/update-coronavirus-measures-08may20</a> .	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
10 May 2020	WA Government announces roadmap for easing COVID-19 restrictions with phase 2 coming into effect 18 May 2020 encouraging Western Australians to return to work, so the WA economy can further rebuild in a safe and measured way. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx</a> .	<ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> </ul>
11 May 2020	Hon. Roger Cook and Hon. Paul Papalia announce COVID safety plans key to reopening WA businesses with template being developed in consultation with key stakeholders, to be released later this week. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx</a> .	<ul style="list-style-type: none"> <li>Awaiting template release to distribute to applicable businesses.</li> <li>Need to consider how to assist non English speakers with completing.</li> </ul>
12 May 2020	Hon. David Templeman announces Local Government sector urged to take leadership role during phase 2 easing of restrictions. Mr Templeman urged the sector to focus on a number of initiatives over the coming week, including: <ul style="list-style-type: none"> <li>Re-opening libraries and other local government facilities that comply with the new requirements;</li> <li>Helping the restaurant and hospitality sector by being as flexible as possible in letting businesses open up again, particularly regarding alfresco operations;</li> <li>Moving back to conducting council and shire chamber meetings in person - while observing social distancing at all times - and with the public attending where possible;</li> <li>Promoting the new regional travel guidelines;</li> <li>Re-opening sport and recreation facilities where practicable;</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx</a> .	<ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> <li>Actions underway to support.</li> </ul>
15 May 2020	WA Government announces COVID Safety Plan to be completed for WA Businesses to reopen particularly food businesses and sport and recreation venues. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx</a> .	Health team and community partnerships have been working with local food businesses and sporting clubs and community groups to provide guidance and checklists for completing COVID Safe plans.
20 May 2020	WA government announces major planning reforms to drive economic recovery including: <ul style="list-style-type: none"> <li>New approval process for significant developments.</li> <li>Small business exemptions.</li> <li>Minor residential development exemptions.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx</a> .	Noted. Reforms largely align with Council's exemptions approved 30 March 2020.
21 May 2020	WA Government fast tracks community sports grants to assist with COVID-19 recovery" <ul style="list-style-type: none"> <li>\$12 million in Community Sporting and Recreation Facilities Fund (CSRFF) grants brought forward to allow projects to commence sooner.</li> <li>Funding available for local governments, not-for-profit sport, recreation or community groups to improve local sporting facilities.</li> <li>Applications for grants of up to \$2 million will now open on 25 May 2020.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx</a> .	For consideration.
22 May 2020	Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program for local governments.	\$270,557 being granted to the City of Vincent.



**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
25 May 2020	The McGowan Government has approved a \$1.5 million support package for Western Australian artists during the COVID-19 emergency: <ul style="list-style-type: none"> <li>The initiative was developed by the Art Gallery of WA Board and the Art Gallery of WA Foundation.</li> <li>Aboriginal art centres and independent artists will share in up to \$525,000 towards a targeted acquisition program to purchase existing works for the State Art Collection.</li> <li>In addition, more than 350 WA artists will receive \$2,000 towards creating a State Art Collection archive.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx</a>	Potential opportunity for Vincent residents.
27 May 2020	The McGowan Government has announced a State Recovery Advisory Group has been appointed to guide WA's COVID-19 recovery: <ul style="list-style-type: none"> <li>Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community.</li> <li>State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx</a>	
29 May 2020	Phase 3 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</a> .	This was reported to the COVID Committee as a supplementary agenda report on 2 June 2020.

**2.5. Requests**

The State Government makes requests to Western Australian Local Governments to support recovery from COVID-19.

Date	Request	Response
17 March 2020	Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.5.</li> </ul>
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.15.</li> </ul>

**2.6. Suggestions**

During this time there are many suggestions and ideas put forward. Below is a summary of new ideas for the COVID-19 Committee to determine if they belong in the implementation table above.

Date	Suggestion	Response
1 April 2020	Suggestions from meeting with Town Teams and Town Team Movement 1 April 2020: <ol style="list-style-type: none"> <li>Create a business data base to share a business e-newsletter. Provide information from reputable sources. Continue to check in with local businesses and conduct health checks to understand support required.</li> <li>Advocate for rent relief for businesses affected by restrictions.</li> <li>Consider the use of percent for art funds for activations once restrictions are lifted.</li> <li>Consider the use of cash in lieu for parking funds.</li> <li>Consider preparing a community benefit incentive based policy position under Design WA.</li> </ol>	Response: <ul style="list-style-type: none"> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> <li>Consider as part of Action 2.15.</li> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> </ul> <b>Completed.</b>

**2.7. Development Update**

The COVID-19 Committee has a number of decision making abilities delegated from Council. The following table provides an update on development matters relevant to the COVID-19 Committee.

Date	Matter	Response
N/A	N/A	<ul style="list-style-type: none"> <li>N/A</li> </ul>

**2.8. Good News Stories**

A place for innovative solutions to be shared.

Date	Story
1 April 2020	Ilka have pivoted their business now designing and making scrubs for medical workers. Link: <a href="https://www.facebook.com/watch/?v=687702681996307">https://www.facebook.com/watch/?v=687702681996307</a> .
14 April 2020	RSLWA is encouraging all Aussies to get creative in a show of mateship this ANZAC Day – by standing in quiet contemplation at the end of their driveways, or on their balconies, at 6:00am on 25 April.

**COVID-19 Relief and Recovery Implementation Plan**

Date	Story
15 April 2020	Rangers and Parks staff have been monitoring City reserves and public spaces to ensure social distancing is being maintained. Very few instances of non-compliance.
15 April 2020	Big response to Beatty Park online Home Fitness Program over 2,500 daily views since launched. Increase of 300 followers.
23 April 2020	Information postcards are being delivered to the Community by end of week. Casual staff from Beatty Park were employed for this task reducing distribution costs and providing employment opportunities.
29 April 2020	Staff from Beatty Park have commenced scanning of hardcopy records to continue CBP item to digitise hardcopy property, planning and building files. This project usually requires contract staff and hire of a scanner, with staff working from home this allows use of unused existing office scanners.
6 May 2020	Working with the City's Health team Blake Street Merchant in North Perth have effectively adapted their café into a small corner store selling food essentials in response to the COVID-19 restrictions and reduced supplies.
11 May 2020	First drive through COVID clinic in WA opened at No.391 Oxford Street, Mount Hawthorn.
30 May 2020	Beaufort Street Network held their second online interactive quiz night with over 100 participants, keeping connected while remaining safe.
12 June 2020	The Leedy giveaway campaign was launched by Leederville Connect, which the City promoted.

**COVID-19 Relief and Recovery Communication Status Report**

Monday 1 June 2020 – 9 June 2020

Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Reopening of Beatty Park, Library and Local History Centre members	1.1 1.2 1.3 1.7	Library – 15 May Beatty Park – 29 May	Residents Library Members Beatty Park Members Parents Seniors Home educators	Corporate Website – COVID-19 Portal City of Vincent Library and Local History Website Beatty Park Website E-newsletters- Beatty Park database 3500	Beatty Park Holding statement Phase 3 – 29 May, 2 June. Phase 3 Opening times and timetables update 5 June. Healthy at Home content still supporting the physical classes and operation.
Signage plan to ensure consistent messaging across the City's facilities and parks	1.11 1.9 2.24	First set of installation 18 May Facility installation 28 May	Facility Users Community Groups Residents Business Owners	Printed material Digital Screens Handwashing stations Cleaning information Wayfinding	Customer Service Signage – Complete. Facility Signage – Complete. Beatty Park Signage – Complete. Library Signage – Complete.
Reopening of City Facilities for Community and Commercial users	1.1 1.2 1.6 2.3 2.16 2.17	2 June	Facility User – Commercial Facility User – Community	Media Release Corporate Website – Homepage rotator COVID Portal City of Vincent Facebook City of Vincent Instagram City of Vincent Linked In Space to Co.	Direct communication with regular users starting 20 May. Space to Co relaunch 2 June. Media Release 29 May. Signage installation 28 May. Website Header 2 June.
Open for Business Phase Two	2.19 2.20 2.37 2.38 2.39	4 June	Residents Ratepayers Business Owners Local and State Media Town Teams	E-newsletter	E-newsletter sent to 920 businesses for Phase 3.  Working with Place and Health teams to develop phase two and update directory.
Development of specific support areas of the website for clubs, community groups and stakeholders who use community facilities and sportsgrounds	2.19 2.21	2 June	Community Groups Sporting Groups Peak Bodies	Corporate Website – Homepage rotator COVID Portal	Facility, sportsground, club and community group information included on facility's section of the COVID-19 portal 2 June.
Sports Clubs communications to return to facilities	2.11 2.21	11 May direct 18 May broader 28 May broader 7 June direct	Facility Users Community Groups Media	Corporate Website E-newsletters	28 May First week of training update and album. 7 June update on contact sport requirements.
Promotion of online council meetings and provide easy simple instructions for access	1.3 3.1	9 June	Residents Ratepayers Business Owners Local and State Media	Media Release Corporate Website City of Vincent Facebook	TBC.
Promotion of sponsorship, grants and relief packages for community groups, sporting clubs and local businesses	2.21 2.22 2.12 2.11	9 June	Community Groups Sporting Groups	Media Release Corporate Website – Homepage rotator COVID Portal City of Vincent Facebook	Notification of funding support available through Lotterywest for sporting groups.



**COVID-19 Relief and Recovery Communication Status Report**

Upcoming Communications Projects					
Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Development of broad community engagement and communication plan for Art Project	2.16	TBC	Creative Community NGO's Residents Ratepayers Business Owners Local and State Media	Corporate Website City of Vincent Facebook City of Vincent Instagram E-newsletters Postcards	Future Communications – pending.
Inform community during preparation of City's annual budget in COVID-19 environment	2.5 2.19 2.21 3.3 3.5 3.8 3.9 3.11	21 May	Residents Ratepayers Business Owners Local and State Media	Media Release Community Newspaper Public Notice	21 May – Budget Review Media Release TBC – Differential rates adoption advertisement
Promote the WA Health Department's messaging across all City channels	1.4 1.8	15 May Flu 16 May Flu 24 May Mental Health 24 May COVID Safe App 28 May Aboriginal Health TBC	Residents	Corporate Website City of Vincent Facebook	Update when next batch of videos are released.

**8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil

**9 GENERAL BUSINESS****9.1 Transitioning to fortnightly meetings commencing 30 June 2020**

A report will be presented to the 23 June 2020 COVID-19 Relief and Recovery Committee meeting with proposed dates.

**10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED****10.1 ARTS RELIEF GRANTS FUNDING RECOMMENDATIONS**

Attachments: Nil

**PROCEDURAL MOTION**

**Moved: Cr Gontaszewski, Seconded: Cr Castle**

Pursuant to Section 5.23(2) of the *Local Government Act 1995* and clause 2.14 of the Meeting Procedures Local Law 2008, proceeds “behind closed doors” at the conclusion of the items, to consider the confidential reports.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

At 5.26 pm the meeting recording and the livestreaming were stopped.

**PROCEDURAL MOTION**

**Moved: Cr Castle, Seconded: Cr Gontaszewski**

**That the Council resume an “open meeting”.**

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

At 5.55pm the recording and livestreaming recommenced.

The Mayor, Emma Cole, read out the following decision which was made behind closed doors.

**COMMITTEE DECISION 10.1**

**Moved: Cr Gontaszewski, Seconded: Cr Castle**

**That the COVID-19 Relief and Recovery Committee ENDORSES artists 1, 5 and 6 to be the recipients of the Arts Relief Grant funding as outlined in this report.**

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

## 11 NEXT MEETING

23 June 2020 – To Be Confirmed

30 June 2020 – To Be Confirmed

## 12 CLOSURE

There being no further business, the Presiding Member, Mayor Emma Cole, declared the meeting closed at 5.56pm with the following persons present:

<b>PRESENT:</b>	<b>Mayor Emma Cole</b>	<b>Presiding Member</b>
	<b>Cr Susan Gontaszewski</b>	<b>South Ward</b>
	<b>Cr Alex Castle</b>	<b>North Ward</b>
<b>IN ATTENDANCE:</b>	<b>David MacLennan</b>	<b>Chief Executive Officer</b>
	<b>Andrew Murphy</b>	<b>Executive Director Infrastructure &amp; Environment</b>
	<b>Virginia Miltrup</b>	<b>Executive Director Community &amp; Business Services</b>
	<b>Meluka Bancroft</b>	<b>Executive Manager Corporate Strategy &amp; Governance</b>
	<b>Mark Fallows</b>	<b>Manager Built Environment &amp; Wellbeing</b>
	<b>Wendy Barnard</b>	<b>Council Liaison Officer</b>

**Public:** No members of the public.

These Minutes were confirmed by the Committee as a true and accurate record of the meeting of the COVID-19 Relief and Recovery Committee held on 16 June 2020.

Signed: Mayor Emma Cole



Dated 23 June 2020