



**CITY OF VINCENT**

# **AGENDA**

## **COVID-19 Relief and Recovery Committee**

**23 June 2020**

**Time: 5.00pm**  
**Location: E-Meeting, Streamed live via the City's  
website**  
**<http://webcast.vincent.wa.gov.au/>**  
**And Administration and Civic Centre**  
**244 Vincent Street, Leederville**

**David MacLennan**  
**Chief Executive Officer**

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Questions or statements made at an Ordinary Council Meeting can relate to matters that affect the City. Questions or statements made at a Special Meeting of the Council or a Committee Meeting must only relate to the purpose for which the meeting has been called.

The City's Council Briefings, Ordinary Council Meetings, Special Council Meetings and COVID-19 Relief and Recovery Committee Meetings are currently held electronically (as eMeetings) and live streamed via the City's website - <http://webcast.vincent.wa.gov.au/>

**The following conditions apply to public questions and statements:**

1. Questions/statements are to be emailed to [governance@vincent.wa.gov.au](mailto:governance@vincent.wa.gov.au) by 3pm on the day of the Briefing/Meeting.
2. The email and question/statement is to be addressed to the Mayor (Presiding Member at Briefings/ Meetings).
3. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
4. You must provide your full name and suburb in your email.
5. The question/statement will be read out and responded to, as appropriate, during public question time at the Briefing / Meeting. The maximum duration for the question/statement is 3 minutes.
6. Questions/statements and Administration's responses, as appropriate, will be included in the Minutes of the Council/Committee meeting.
7. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
8. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

**RECORDING AND WEBSTREAMING OF COUNCIL MEETINGS**

- All Ordinary and Special Council Meetings are electronically recorded except when the Council resolves to go behind closed doors;
- All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office;
- A copy of the recorded proceedings and/or a transcript of a particular section or all of a Council meeting is available in accordance with Policy No. 4.2.4 – Council Meetings – Recording and Web Streaming.
- Ordinary Meetings of Council and Council Briefings are streamed live on the internet in accordance with the City's Policy – 4.2.4 - *Council Meetings Recording and Web Streaming*. It is another way the City is striving for transparency and accountability in what we do.
- The live stream can be accessed from <http://webcast.vincent.wa.gov.au/>
- Images of the public gallery are not included in the webcast, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns with the live streaming of meetings, please contact the City's Governance Team on 08 9273 6500.

## Order Of Business

1	Introduction and Welcome .....	5
2	Apologies / Members on Leave of Absence .....	5
3	(a) Public Question Time and Receiving of Public Statements .....	5
	(b) Response to Previous Public Questions Taken on Notice .....	5
4	Declarations of Interest .....	6
5	Applications for Leave of Absence .....	6
6	Confirmation of Minutes .....	6
7	Business Arising .....	7
	7.1 COVID-19 Weekly Update .....	7
	7.2 Setting of Dates for COVID-19 Relief and Recovery Committee Meetings .....	20
8	Announcements by Presiding Member (Without Discussion) .....	22
9	General Business .....	22
10	Confidential Items/Matters For Which The Meeting May Be Closed .....	23
	10.1 Arts Relief Grants Tranche 2 .....	23
11	Next Meeting .....	24
12	Closure .....	24

## 1 INTRODUCTION AND WELCOME

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

## 2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

## 3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

### (B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

#### 3.1 Dudley Maier of Highgate

##### Item 10.1 Arts Grants

1. Given that the full Council is meeting an hour after the Covid Committee, why wasn't the art item taken to full council for consideration and approval, with all council members given the opportunity to comment and decide?

*The allocation of the percent for arts funds falls within the scope of the COVID-19 Relief and Recovery Committee's Terms of Reference. Therefore it is appropriate for the Committee to consider the grants.*

2. Given that there was no explicit financial delegation to the Covid Committee other than the one concerning tenders, have all approvals for the disbursement of the Leederville Gardens Trust money been done by way of a tender?

*The COVID-19 Relief and Recovery Committee Terms of Reference provide that the Committee may make decisions on the allocation of the Leederville Gardens Inc Trust Funds. The Local Government Act 1995 tender requirement (section 3.57) is not applicable to the allocation of the trust funds, as the disbursement of trust funds is not a contract for the supply of goods or services.*

3. Is the money proposed to be disbursed from the Percent for Arts Reserve being done by way of a tender?

*The percent for arts funds will be allocated through an expression of interest process*

4. Given that the Terms of Reference for the Committee, and the Council approval of 30 March, did not explicitly delegate powers to act as trustees for the Leederville Gardens Trust, did the committee have the authority to act as the trustee for the fund when approving the use of funds from the Trust?

*The COVID-19 Relief and Recovery Committee's Terms of Reference include the allocation of the Leederville Gardens Trust funds as a power of the Committee. Council had the power to include this in the Committee's Terms of Reference.*

5. Has the City complied with all requirements for tenders as specified in the Local Government Act and associated Regulations for both the disbursement of the Leederville Gardens Trust money and the Percent for Art money?

*As noted above, section 3.57 of the Local Government Act 1995 does not apply in respect to the disbursement of funds held on trust. The Percent for Art grants applications have been received through an expression of interest process, which is not yet complete, and the City is compliant with the requisite Act and Regulations.*

6. Why doesn't the City's Tender Register contain details of the funds that have been disbursed from the Trust so far?

*It is not a Local Government Act 1995 tender process, so the allocation of the trust funds do not need to be included in the City's tender register.*

**4 DECLARATIONS OF INTEREST**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**6 CONFIRMATION OF MINUTES**

COVID-19 Relief and Recovery Committee - 16 June 2020

## 7 BUSINESS ARISING

### 7.1 COVID-19 WEEKLY UPDATE

- Attachments:**
1. **COVID-19 Relief & Recovery Implementation Plan** [↓](#) 
  2. **Communication Plan Update** [↓](#) 

#### RECOMMENDATION

**That the COVID-19 Relief and Recovery Committee NOTES the update on the City's actions relating to the COVID-19 pandemic.**

#### PURPOSE OF REPORT:

This report provides an update on the actions to manage the COVID-19 pandemic in the City.

#### BACKGROUND:

The City has adopted a coordinated strategic approach to managing the COVID-19 pandemic. This was enacted at a Special Council Meeting on 30 March 2020, through the establishment of the COVID-19 Relief and Recovery Committee (the Committee) and endorsement of the COVID-19 Relief and Recovery Strategy (the Strategy). The Strategy is supported by an Implementation Plan which is a 'living document'; updated twice weekly.

The COVID-19 Weekly Update Report is a standing item on the Committee agenda which includes:

1. Status updates on the Implementation Plan – see **Attachment 1**;
2. Updates on announcements and directives by State and Federal Governments;
3. Information on the methodology used by the City to manage the COVID-19 pandemic;
4. Responses to matters raised by the Committee; and
5. Smaller updates on action items, which would not warrant the drafting of a separate report to the Committee.

#### DETAILS:

##### COVID-19 Announcements

An announcement regarding Phase 4 of the WA COVID Safety Roadmap is anticipated in the coming weeks. The Health Minister, Roger Cook, has released the results of the DETECT random testing program. This program involved 18,409 frontline workers being proactively tested within a two week period. No positive cases were detected. This provides some confidence for the WA Government to further boost gathering limits as part of Phase 4.

The Department of Health has released a position statement on events and mass gatherings. While mass gatherings and events are not yet permitted, this statement assists local governments and event organisers to prepare for future events. The City has commenced working on incorporating COVID-19 principles into the event approval process, and it is expected event organisers would be required to complete a COVID Safety Plan.

##### Committee Frequency

A separate report has been prepared to change the frequency of the COVID-19 Relief and Recovery Committee to fortnightly from July and monthly from August. Public health guidance will be provided to inform frequency adjustments in the future. The reason for this change is there being a significant reduction in actions being implemented since Phase 3 of the COVID Roadmap. During the introduction of restrictions and early phases of easing restrictions, there was a large list of actions to be considered. This has since been reduced to 17, with many budgetary items to be completed in July.

## City Facilities

Attendance is starting to increase in the Library, and operating hours will be extended to 9:00am-6:00pm from Monday 22 June 2020.

The City received a gathering limit exemption for Beatty Park Leisure Centre from the Chief Medical Officer. This facility can now accommodate 485 patrons. In the past week attendance has increased from 600 to 800 patrons per day and 840 memberships have been reactivated. Currently there are 22.5FTE staff members working at Beatty Park. Other changes include morning swim school recommencing on 22 June 2020, the gym reopening earlier than expected on 25 June 2020 and more fitness classes being added.

## Implementation Plan

The Implementation Plan contains a consolidated approach by all Business Units to consider Our Health and Wellbeing, Our Community and Our Organisation. This Plan contains three new actions relating to Phase 3 of the Roadmap to a COVIDSafe Vincent.

The following table provides an overview of changes to the 'Key Actions' section of the Implementation Plan:

	Total Actions	New Actions	Amended Actions	Completed Actions
<b>Our Health and Wellbeing</b>	12	0	0	11
<b>Our Community</b>	44	0	0	33
<b>Our Organisation</b>	13	0	0	8

## Communications Plan

A weekly update on communications actions is included as **Attachment 2**, following the decision of the COVID-19 Relief and Recovery Committee on 5 May 2020.

### CONSULTATION/ADVERTISING:

Nil.

### LEGAL/POLICY:

Nil.

### RISK MANAGEMENT IMPLICATIONS:

COVID-19 is considered a high risk to the City and community.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

#### Innovative and Accountable

*Our community is aware of what we are doing and how we are meeting our goals.*



**COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:**



**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

The financial and budget implications of COVID-19 has been covered in separate reports to the Committee.

**COVID-19 Relief and Recovery Implementation Plan**

**Part 2 – Implementation Plan**

**2.1. Key Actions**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 11 June 2020	Weekly update as at 18 June 2020
				Short	Medium	Long			
<b>1. Our Health and Wellbeing</b>	1.2 Communications Plan developed including community messaging through website, social media and display at the City's facilities.	Marketing	Built Environment & Wellbeing	•			✓		Communication actions are now being reported to the Committee through the weekly update report.
	1.5 Draft Public Health Plan, community education campaign and stakeholder engagement.	Built Environment & Wellbeing	Marketing		•	•		PHP going to July Council Meeting.	Public health bodies are supportive of COVID-19 being encompassed within the drafting of the City's PHP.
	1.8 Ensure there is a strong presence to manage public health issues, as advocated by the Department of Health.	Built Environment & Wellbeing		•	•	•	✓	Ongoing.	The City has continued to provide public health services and awareness in accordance with Department of Health guidelines.
<b>2. Our Community</b>	2.3 Consideration of impacts of COVID-19 on City rate debtors.	Finance		•					
	2.5 Budget and financial strategy for 2020/21 to consider a 0 yield increase and 0 fees and charges increase.	Finance			•				
	2.7 Deliver programs funded through the Leederville Gardens trust fund and provide regular updates on progress of fundees.	Governance		•	•			Funds allocated to six PBIs- People Who Care Inc, St Vincent de Paul, Ruah, UnitingCare West, YMCA and Foodbank. Grant agreements are being finalised by these PBI'S. All grants will be subject to an acquittal process.  Administration is reviewing a further submission and will present a recommendation to the Committee within the next two weeks	
	2.14 Consider arts industry relief using developer contribution cash-in-lieu funds from Percent for Art fund.	Marketing	Policy & Place Development & Design	•				Assessments completed by administration and working group. Report will come to COVID Committee 16/6.	Further reports being presented to the Committee.
	2.19 Consider events and initiatives to assist with economic rebound.	Policy & Place Marketing			•	•		The City is currently preparing its approach to assist with economic rebound.	The City is currently preparing its approach to assist with economic rebound.
	2.20 Support local businesses and buy local. Maintain contact with local businesses to understand the support they need and share reputable information.	Policy & Place Marketing		•	•	•		The City is continuing to provide an advisory service to support local businesses in responding to the new restrictions in Phase 3. Leederville Village Square was reopened to vehicles between Monday 8 June 2020 and Thursday 11 June 2020. It was closed again to vehicles and open for use by businesses and the community on between the 12 June 2020 and Monday 15 June 2020.	The City is continuing to provide an advisory service to support local businesses in responding to the new restrictions in Phase 3. This support is also being delivered through the COVID-19 portal.
	2.22 Consider the use of cash in lieu for parking funds.	Policy & Place		•	•			The City is continuing to develop a cash in lieu expenditure plan and procedure in consultation with the Town Teams to support projects in the City's Town Centres.	
	2.24 Consider measures to continue support for homeless community.	Ranger Services	Community Partnerships	•	•	•			

**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 11 June 2020	Weekly update as at 18 June 2020
				Short	Medium	Long			
	2.37 Provide an advisory service to assist businesses and community facilities to develop COVID Safety Plans and complete COVID training.	Built Environment & Wellbeing	Policy & Place Marketing & Partnerships	•				The City has now visited 233 businesses to provide direct support. COVID Safety Plans have been released in Arabic, Thai, Chinese and Vietnamese. These are being distributed to applicable businesses.	This service is continuing.
	2.39 Engage with food businesses and other stakeholders to consider feasibility of outdoor eating areas in public spaces in town centres, noting Phase 2 and anticipating Phase 3 restrictions.	Policy & Place	Built Environment & Wellbeing Engineering	•			✓	Leederville Village Square was reopened to vehicles between Monday 8 June 2020 and Thursday 11 June 2020. It was closed again to vehicles and open for use by businesses and the community on between the 12 June 2020 and Monday 15 June 2020. Businesses are using Mary Street Piazza to expand their footprint and serve more customers in their COVID recovery.  The City is continuing to relax requirements to enable businesses to use parklets and alfresco dining options to comply with restrictions during Phase 3.	Complete
	2.40 Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines.	Marketing		•					This action will be completed during phase 4 of the COVID Safety Roadmap.
	2.44 Community resilience scorecard study	Marketing and Partnerships			•			The City is collaborating with Department of Local Government, Sport and Cultural Industries, Local Government Professionals WA and CATALYSE to measure local community resilience. The City is aiming to survey 300 residents in the next two weeks, in the first 30 hours 69 residents had completed the survey.	79 responses so far.
<b>3. Our Organisation</b>	3.4 Review planned asset maintenance programs to reschedule works to support recovery.	Engineering Parks	Finance	•	•	•			
	3.8 Consider project readiness for potential State and Federal grant funding and further stimulus packages.	Engineering Policy & Place			•	•			
	3.9 Investigation of rate smoothing payments.	Finance		•	•				
	3.11 Gross Rental Value re-evaluation.	Finance		•	•				
	3.13 Develop a technology roadmap to facilitate ongoing working from home and the office	ICT		•					

**2.2. Completed actions**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
<b>1. Our Health &amp; Wellbeing</b>	1.1 Facility Plan developed for Beatty Park, Loftus Community Centre and Library and Local History Centre to implement public health directives.	Built Environment & Wellbeing	Beatty Park Library & Local History Centre	•			✓
	1.3 Maintain customer service support and consider a range of measures to support ongoing community engagement using online and innovative practices.	Customer Service	Beatty Park Library & Local History Centre	•			✓
	1.4 Consider developing a local campaign for flu season vaccinations.	Built Environment & Wellbeing	Marketing		•		✓

**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
	1.6 Engage with local businesses which support the City's public health (e.g. gyms, yoga), to encourage uptake of physical activity and wellbeing programs by the community.	Built Environment & Wellbeing	Marketing and Partnerships	•	•		✓
	1.7 Explore new opportunities for delivering fitness programs.	Beatty Park Leisure Centre		•	•		✓
	1.9 Continue to promote our role to maintain social distancing, hand hygiene, respiratory hygiene, stay home when sick and download the COVIDSafe app; and develop signage and tools to ensure consistent messaging across the City's facilities and parks. (Phase 2 Action).	Built Environment & Wellbeing Marketing		•			✓
	1.10 Provide hand hygiene stations at all City buildings. (Phase 2 Action).	Beatty Park Customer & Library Services	Built Environment & Wellbeing	•			✓
	1.11 Support the WA Government to develop COVID Safety Plans and Guidelines. (Phase 2 Action).	Built Environment & Wellbeing	CEO's Office	•			✓
	1.12 Revise all of the City's COVID Safety plans to accommodate Phase 3 requirements	Built Environment & Wellbeing	Various Teams		•		✓
<b>2. Our Community</b>	2.1 Waive interest on all outstanding rates and a suspension of new debt collection activities.	Finance		•			✓
	2.2 Refund all cancelled bookings at City-owned properties or facilities.	Community Partnerships	Finance	•			✓
	2.4 Move to fortnightly payment of creditors.	Finance		•			✓
	2.6 Consider Expression of Interest for disbursement of significant Leederville Gardens trust funds to assist vulnerable residents impacted by COVID-19.	CEO Office	Finance	•			✓
	2.8 Expand Vincent Library e-book loans and Books on Wheels service.	Library & Local History Centre		•			✓
	2.9 Promote Meals on Wheels Service.	Customer and Library Services (Community Centre)	Marketing Community Partnerships	•			✓
	2.10 Explore opportunities to expand online library services.	Library & Local History Centre		•			✓
	2.11 Discuss with local businesses to implement changes to car parking to support take away and home delivery services.	Engineering	Policy & Place	•			✓
	2.12 Launched online planning applications for lodgement and tracking.	Development & Design	ICT	•			✓
	2.13 Expand Beaufort Street amnesty for change of use planning applications across Vincent.	Policy & Place	Development & Design	•			✓
	2.15 Consider all waste services with a focus on essential service provision for bin collection. Also green waste, junk verge waste. Liaise with WALGA regarding contingency planning across local government.	Waste		•			✓
	2.16 Consider timing of rollout of FOGO.	Waste		•			✓
	2.17 Maintain contact with clubs, community groups and stakeholders who use community facilities and sportsgrounds to assist in reviewing the financial and social impact of closures and cancellations.	Community Partnerships			•		✓
	2.18 Consider sponsorship, grants and relief packages for community groups, sporting clubs and local businesses.	Policy & Place Community Partnerships	Finance		•		✓
	2.21 Advocate for rent relief for businesses affected by restrictions.	Policy & Place		•			✓
2.23 Consider preparing a community benefit incentive based policy position under Design WA.	Policy & Place	Development & Design	•	•	•	✓	
2.25 Monitor public open space to educate community on social distancing measures.	Ranger Services Parks & Urban Green	Built Environment & Wellbeing	•	•	•	✓	
2.26 Vincent Community Support Network.	Community and Business Services		•	•	•	✓	
2.27 Maintain online information on health, building and planning requirements for Businesses.	Built Environment & Wellbeing Development & Design		•			✓	

**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
	2.28 Monitor and respond to easing of COVID-19 restrictions on food and other businesses.	Built Environment & Wellbeing	Marketing Policy and Place	•	•		✓
	2.29 Gathering limit increase to 20 monitored in public spaces. (Phase 2 Action).	Ranger Services Parks		•			✓
	2.30 Bookings permitted for groups of up to 20 in parks and community halls, and weddings of up to 30 in parks. (Phase 2 Action).	Marketing and Partnerships	Ranger Services	•	•		✓
	2.31 Reopen the Library and Local History Centre commencing with book borrowing services only, considering the 20 patron limit. (Phase 2 Action).	Customer & Library Services		•			✓
	2.32 Reopen the Community Centre, and ensure Seniors programs are reviewed to minimise infection risk. (Phase 2 Action).	Customer & Library Services	Built Environment & Wellbeing	•			✓
	2.33 Reopen the Beatty Park swimming pools with a limit of 20 patrons per pool. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
	2.34 Recommence Beatty Park fitness classes, with this area being segregated into a separate facility, with strictly no internal access to the pools. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
	2.35 Provide advice to sporting clubs on non-contact training. (Phase 2 Action).	Marketing & Partnerships	Built Environment & Wellbeing	•			✓
	2.36 Commence recommissioning of drinking fountains and provide signage on healthy hygiene in proximity to the fountains. (Phase 2 Action).	Parks		•			✓
	2.38 Support the resumption of dine-in at restaurants, cafes, bars and pubs; including providing assistance to measure floor areas to determine maximum permitted numbers based on the 4 square metre density rule. (Phase 2 Action).	Built Environment & Wellbeing Policy & Place	Development & Design	•			✓
	2.41 Facilitate enhancements to Loftus Centre including WIFI.	ICT		•			✓
	2.42 Broaden scope of services at the Library and Local History Centre, Community Centre, Beatty Park Leisure Centre and community halls in line with Phase 3.	Library and Customer Services Beatty Park	Built Environment and Wellbeing		•		✓
	2.43 Re-open playgrounds, skate parks and outdoor gym equipment.	Parks			•		✓
<b>3. Our Organisation</b>	3.1 Maintain ability for Council Members, Executive staff and community members to participate in Council Meetings.	Governance		•			✓
	3.2 Establish a Committee of Council to assisting responding effectively to COVID-19.	Governance		•			✓
	3.3 Realign and reprioritise services, projects, staff and resources towards relief and recovery.	Office of the CEO		•	•	•	✓
	3.5 Review of 2019/20 budget and cash flow for fourth quarter 2019/21 and forecast impacts. Report to Council on these impacts and identify a budget strategy to address these impacts, including redirection of funding to response initiatives.	Finance		•			✓
	3.6 Seek deferral of OAG performance audit of Information Technology.	Governance	ICT	•			✓
	3.7 Workforce optimisation strategies.	Human Resources		•	•	•	✓
	3.10 Health, Safety and wellness of organisation.	Human Resources		•	•	•	✓
	3.12 Develop best practice for returning to office where appropriate. (Phase 2 Action).	Human Resources	Built Environment & Wellbeing	•			✓

**COVID-19 Relief and Recovery Implementation Plan**

**2.3. Directives**

The State Government issues directives to the City and across the State under the Emergency Management Act 2005 to respond to the emergency.

Date	Direction	Response
15 March 2020	Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>• Communication through emergency management networks.</li> </ul>
16 March 2020	Declaration of Public Health State of Emergency: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>• City implemented all directives.</li> <li>• City monitoring the situation in the community and liaising with WA Police who hold emergency powers.</li> </ul>
20 March 2020	Direction regarding deliveries and waste collection: <a href="https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf">https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf</a> .	<ul style="list-style-type: none"> <li>• Consider as part of Item 2.16.</li> </ul>

**2.4. Announcements**

The State and Federal Government, and other agencies and organisations make announcements in relation to COVID-19.

Date	Announcement	Response
12 March 2020 & 22 March 2020	The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: <a href="https://treasury.gov.au/coronavirus">https://treasury.gov.au/coronavirus</a> .	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
13 March 2020	Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: <a href="https://www.pm.gov.au/media/advice-coronavirus">https://www.pm.gov.au/media/advice-coronavirus</a> .	<ul style="list-style-type: none"> <li>• Outdoor events &gt;500 people cancelled and advertising ceased.</li> <li>• Event stakeholders engaged on this announcement.</li> </ul>
16 March 2020	Self-isolation required for all people entering Australia for a period of 14 days: <a href="https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet">https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</a> .	<ul style="list-style-type: none"> <li>• Directive implemented by the City.</li> </ul>
16 March 2020	The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx</a> .	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
18 March 2020	Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required: <a href="https://www.pm.gov.au/media/update-coronavirus-measures">https://www.pm.gov.au/media/update-coronavirus-measures</a> .	<ul style="list-style-type: none"> <li>• Documented management systems implemented at Beatty Park, Library and other facilities.</li> <li>• Local businesses advised of this announcement.</li> </ul>
20 March 2020	Four square metre density applied to indoor gatherings: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-0">https://www.pm.gov.au/media/update-coronavirus-measures-0</a> .	<ul style="list-style-type: none"> <li>• Local businesses advised of this announcement.</li> </ul>
22 March 2020	The following facilities were restricted from opening from midday local time 23 March 2020: <ul style="list-style-type: none"> <li>• Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation).</li> <li>• Gyms and indoor sporting venues.</li> <li>• Cinemas, entertainment venues, casinos, and night clubs.</li> <li>• Restaurants and cafes will be restricted to takeaway and/or home delivery.</li> <li>• Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies).</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-220320">https://www.pm.gov.au/media/update-coronavirus-measures-220320</a> .	<ul style="list-style-type: none"> <li>• Beatty Park, Library and other community facilities closed.</li> <li>• Local businesses advised of this announcement.</li> <li>• Monitoring of local businesses implemented by the City.</li> </ul>
24 March 2020	Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor bootcamps: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020">https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020</a> .	<ul style="list-style-type: none"> <li>• Local businesses advised of this announcement.</li> </ul>
29 March 2020	Public gatherings limited to two people, with some exceptions. Playgrounds, skate parks and outdoor gyms to close: <a href="https://www.pm.gov.au/media/national-cabinet-statement">https://www.pm.gov.au/media/national-cabinet-statement</a> .	<ul style="list-style-type: none"> <li>• Playgrounds, skate parks and outdoor gym equipment closed.</li> <li>• Public spaces monitored.</li> </ul>
30 March 2020	\$130 billion JobKeeper wage subsidy program announced: <a href="https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job">https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job</a> .	<ul style="list-style-type: none"> <li>• Information reviewed by the City.</li> </ul>
31 March 2020	Minister Stephen Dawson (Environment) announced container deposit scheme June 2 launch has been deferred <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx</a> .	<ul style="list-style-type: none"> <li>• Information reviewed by the City.</li> </ul>
3 April 2020	National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments. <a href="https://www.pm.gov.au/media/update-coronavirus-measures-030420">https://www.pm.gov.au/media/update-coronavirus-measures-030420</a> . Minister Rita Saffioti (Planning) announced Planning legislation changes to support COVID-19 response and recovery: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx</a> .	<ul style="list-style-type: none"> <li>• Noted. Awaiting State response.</li> <li>• Information reviewed by City. Awaiting further announcement of state wide measures to be implemented.</li> <li>• City advocating on support for local governments.</li> </ul>

**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
7 April 2020	National Cabinet prepared a mandatory Code of Conduct in relation to Commercial Tenancies that is to be implemented by all States and Territories: <a href="https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf">https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf</a> .	<ul style="list-style-type: none"> <li>Currently being reviewed to consider implications for Vincent businesses.</li> </ul>
9 April 2020	National Cabinet agreed to a nationally consistent approach to hardship support across the essential services (energy, water and rate) for households and small businesses. The Commonwealth is already taking action across the energy and telecommunications sectors to scale-up hardship support provided by those industries. State and territory governments agreed to adopt similar principles for the essential services within their remit, including water utilities and local governments: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-3">https://www.pm.gov.au/media/update-coronavirus-measures-3</a> .	<ul style="list-style-type: none"> <li>Council at its Special Council Meeting 30 March 2020 agreed to freeze rates for 20/21 Budget year; defer debt recovery.</li> </ul>
11 April 2020	Minister Rita Saffioti (Planning) issued exemption notice for local planning approvals to support COVID-19 response: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx</a> .	<ul style="list-style-type: none"> <li>Report has been prepared for COVID-19 Committee to consider Minister's exemptions and those planning exemptions approved by Council 30 March 2020.</li> </ul>
14 April 2020	Hon. Mark McGowan MLA announced introduction of urgent legislation to address commercial and residential tenancies impacted by rental distress due to COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx</a> .	<ul style="list-style-type: none"> <li>The Commercial Tenancies (COVID-19 Response) Bill 2020 will introduce a moratorium on evictions for small commercial tenancies and provide a range of other measures to offer support for tenants in response to COVID-19, including the introduction of a code of conduct for landlords and tenants.</li> <li>Potential relief for Business tenants across the City.</li> </ul>
15 April 2020	Hon. David Templeman (Local Government) announced the Local Government Amendment (COVID-19 Response) Bill 2020 amends the <i>Local Government Act 1995</i> (the Act) in two key areas: <ul style="list-style-type: none"> <li>modifications or suspension of legislative provisions; and</li> <li>local government local laws.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx</a> .	<ul style="list-style-type: none"> <li>Under this change, local governments would have the power to remove restrictions and reduce red tape in order to support businesses and households during the current pandemic and consequent recovery.</li> <li>Awaiting release of information.</li> </ul>
19 April 2020	WA Government announced the milestone of achieving 0 new COVID-19 cases. This also occurred on 21 April 2020.	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
21 April 2020	Hon. Mark McGowan MLA and Hon John Quigley MLA announced moratorium and code of conduct to protect WA businesses. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx</a> .	<ul style="list-style-type: none"> <li>Advocacy successful. Measures to be communicated to businesses on the City's Business support page.</li> </ul>
23 April 2020	Hon. Mark McGowan MLA announced new State Government relief funds for tenants and landlords, including grants of up to \$2,000 for residential tenants and land tax reduction for landlords who provide rent relief for commercial tenants.	<ul style="list-style-type: none"> <li>This information is being assessed.</li> </ul>
27 April 2020	WA Government announced indoor and outdoor non-work gatherings of up to 10 people are now permitted, which includes: <ul style="list-style-type: none"> <li>Weddings (increased from 5) and funerals;</li> <li>Outdoor personal training (no shared equipment); and</li> <li>Home opens and display village inspections.</li> </ul>	<ul style="list-style-type: none"> <li>This will likely result in an increase in the number of groups training within the City's public reserves;</li> <li>Continued monitoring to be undertaken by Ranger services to ensure social distancing requirements are being maintained; and</li> <li>Recommence issuing permits for personal training groups.</li> </ul>
29 April 2020	Hon. Mark McGowan MLA announced COVID-19 mandatory hygiene training for all WA hospitality venues covering the following key elements: <ul style="list-style-type: none"> <li>Understanding COVID-19 and venue restrictions;</li> <li>Reporting personal health issues;</li> <li>Maintaining personal and work environment hygiene practices, specific to COVID-19;</li> <li>Reducing cross contamination through procedures, specific to COVID-19; and</li> <li>Effective cleaning and sanitising practices, specific to COVID-19.</li> </ul>	<ul style="list-style-type: none"> <li>Confirmation required as to who will be responsible for monitoring accreditation and compliance, potentially additional responsibility for Environmental Health Officers.</li> </ul>
7 May 2020	WA Government announces \$100m short term lending facility to support local governments and universities through COVID-19. This takes advantage of record low interest rates to provide low cost access to liquidity for these essential sectors with no loan guarantee fee charged on borrowings.	<ul style="list-style-type: none"> <li>Information being considered.</li> </ul>
8 May 2020	National Cabinet announces three-step plan to gradually remove baseline restrictions and make Australia COVID-safe. <ul style="list-style-type: none"> <li>Step 1 will focus on carefully reopening the economy, and giving Australians opportunities to return to work and social activities, including gatherings of up to 10 people, up to 5 visitors in the family home and some local and regional travel;</li> <li>Step 2 builds on this with gatherings of up to 20, and more businesses reopening, including gyms, beauty services and entertainment venues like galleries and cinemas;</li> <li>Step 3 will see a transition to COVID safe ways of living and working, with gatherings of up to 100 people permitted. Arrangements under step 3 will be the 'new normal' while the virus remains a threat. International travel and mass gatherings over 100 people will remain restricted;</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-08may20">https://www.pm.gov.au/media/update-coronavirus-measures-08may20</a> .	<ul style="list-style-type: none"> <li>Noted.</li> </ul>

**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
10 May 2020	WA Government announces roadmap for easing COVID-19 restrictions with phase 2 coming into effect 18 May 2020 encouraging Western Australians to return to work, so the WA economy can further rebuild in a safe and measured way. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx</a>	<ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> </ul>
11 May 2020	Hon. Roger Cook and Hon. Paul Papalia announce COVID safety plans key to reopening WA businesses with template being developed in consultation with key stakeholders, to be released later this week. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx</a>	<ul style="list-style-type: none"> <li>Awaiting template release to distribute to applicable businesses.</li> <li>Need to consider how to assist non English speakers with completing.</li> </ul>
12 May 2020	Hon. David Templeman announces Local Government sector urged to take leadership role during phase 2 easing of restrictions. Mr Templeman urged the sector to focus on a number of initiatives over the coming week, including: <ul style="list-style-type: none"> <li>Re-opening libraries and other local government facilities that comply with the new requirements;</li> <li>Helping the restaurant and hospitality sector by being as flexible as possible in letting businesses open up again, particularly regarding alfresco operations;</li> <li>Moving back to conducting council and shire chamber meetings in person - while observing social distancing at all times - and with the public attending where possible;</li> <li>Promoting the new regional travel guidelines;</li> <li>Re-opening sport and recreation facilities where practicable;</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx</a>	<ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> <li>Actions underway to support.</li> </ul>
15 May 2020	WA Government announces COVID Safety Plan to be completed for WA Businesses to reopen particularly food businesses and sport and recreation venues. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx</a>	Health team and community partnerships have been working with local food businesses and sporting clubs and community groups to provide guidance and checklists for completing COVID Safe plans.
20 May 2020	WA government announces major planning reforms to drive economic recovery including: <ul style="list-style-type: none"> <li>New approval process for significant developments.</li> <li>Small business exemptions.</li> <li>Minor residential development exemptions.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx</a>	Noted. Reforms largely align with Council's exemptions approved 30 March 2020.
21 May 2020	WA Government fast tracks community sports grants to assist with COVID-19 recovery" <ul style="list-style-type: none"> <li>\$12 million in Community Sporting and Recreation Facilities Fund (CSRFF) grants brought forward to allow projects to commence sooner.</li> <li>Funding available for local governments, not-for-profit sport, recreation or community groups to improve local sporting facilities.</li> <li>Applications for grants of up to \$2 million will now open on 25 May 2020.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx</a>	For consideration.
22 May 2020	Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program for local governments.	\$270,557 being granted to the City of Vincent.
25 May 2020	The McGowan Government has approved a \$1.5 million support package for Western Australian artists during the COVID-19 emergency: <ul style="list-style-type: none"> <li>The initiative was developed by the Art Gallery of WA Board and the Art Gallery of WA Foundation.</li> <li>Aboriginal art centres and independent artists will share in up to \$525,000 towards a targeted acquisition program to purchase existing works for the State Art Collection.</li> <li>In addition, more than 350 WA artists will receive \$2,000 towards creating a State Art Collection archive.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx</a>	Potential opportunity for Vincent residents.
27 May 2020	The McGowan Government has announced a State Recovery Advisory Group has been appointed to guide WA's COVID-19 recovery: <ul style="list-style-type: none"> <li>Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community.</li> <li>State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx</a>	
29 May 2020	Phase 3 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</a> .	This was reported to the COVID Committee as a supplementary agenda report on 2 June 2020.



**COVID-19 Relief and Recovery Implementation Plan**

**2.5. Requests**

The State Government makes requests to Western Australian Local Governments to support recovery from COVID-19.

Date	Request	Response
17 March 2020	Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.5.</li> </ul>
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.15.</li> </ul>

**2.6. Suggestions**

During this time there are many suggestions and ideas put forward. Below is a summary of new ideas for the COVID-19 Committee to determine if they belong in the implementation table above.

Date	Suggestion	Response
1 April 2020	<p>Suggestions from meeting with Town Teams and Town Team Movement 1 April 2020:</p> <ol style="list-style-type: none"> <li>Create a business data base to share a business e-newsletter. Provide information from reputable sources. Continue to check in with local businesses and conduct health checks to understand support required.</li> <li>Advocate for rent relief for businesses affected by restrictions.</li> <li>Consider the use of percent for art funds for activations once restrictions are lifted.</li> <li>Consider the use of cash in lieu for parking funds.</li> <li>Consider preparing a community benefit incentive based policy position under Design WA.</li> </ol>	<p>Response:</p> <ul style="list-style-type: none"> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> <li>Consider as part of Action 2.15.</li> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> </ul> <p><b>Completed.</b></p>

**2.7. Development Update**

The COVID-19 Committee has a number of decision making abilities delegated from Council. The following table provides an update on development matters relevant to the COVID-19 Committee.

Date	Matter	Response
N/A	N/A	<ul style="list-style-type: none"> <li>N/A</li> </ul>

**2.8. Good News Stories**

A place for innovative solutions to be shared.

Date	Story
1 April 2020	Ilka have pivoted their business now designing and making scrubs for medical workers. Link: <a href="https://www.facebook.com/watch/?v=687702681996307">https://www.facebook.com/watch/?v=687702681996307</a> .
14 April 2020	RSLWA is encouraging all Aussies to get creative in a show of mateship this ANZAC Day – by standing in quiet contemplation at the end of their driveways, or on their balconies, at 6:00am on 25 April.
15 April 2020	Rangers and Parks staff have been monitoring City reserves and public spaces to ensure social distancing is being maintained. Very few instances of non-compliance.
15 April 2020	Big response to Beatty Park online Home Fitness Program over 2,500 daily views since launched. Increase of 300 followers.
23 April 2020	Information postcards are being delivered to the Community by end of week. Casual staff from Beatty Park were employed for this task reducing distribution costs and providing employment opportunities.
29 April 2020	Staff from Beatty Park have commenced scanning of hardcopy records to continue CBP item to digitise hardcopy property, planning and building files. This project usually requires contract staff and hire of a scanner, with staff working from home this allows use of unused existing office scanners.
6 May 2020	Working with the City's Health team Blake Street Merchant in North Perth have effectively adapted their café into a small corner store selling food essentials in response to the COVID-19 restrictions and reduced supplies.
11 May 2020	First drive through COVID clinic in WA opened at No.391 Oxford Street, Mount Hawthorn.
30 May 2020	Beaufort Street Network held their second online interactive quiz night with over 100 participants, keeping connected while remaining safe.
12 June 2020	The Leedy giveaway campaign was launched by Leederville Connect, which the City promoted.
17 June 2020	It is encouraging that businesses are planning community events which meet the COVID-19 Phase 3 restrictions. An example is the Truffle'n'Jazz event to be held in Mt Hawthorn in July.
18 June 2020	Exemption granted for Beatty Park Leisure Centre to operate with 485 patrons.

**COVID-19 Relief and Recovery Communication Status Report**

Monday 8 June 2020 – 18 June 2020

Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Reopening of Beatty Park, Library and Local History Centre members	1.1 1.2 1.3 1.7	Library – 15 May Beatty Park – 12 June	Residents Library Members Beatty Park Members Parents Seniors Home educators	Corporate Website – COVID-19 Portal City of Vincent Library and Local History Website Beatty Park Website E-newsletters- Beatty Park database 3500	Beatty Park Timetable update 15 June Membership reactivation E-newsletter 12 June
Signage plan to ensure consistent messaging across the City's facilities and parks	1.11 1.9 2.24	First set of installation 18 May Facility installation 28 May	Facility Users Community Groups Residents Business Owners	Printed material Digital Screens Handwashing stations Cleaning information Wayfinding	Customer Service Signage – Updated sandwich board signage
Development of specific support areas of the website for clubs, community groups and stakeholders who use community facilities and sportsgrounds	2.19 2.21	2 June	Community Groups Sporting Groups Peak Bodies	Corporate Website – Homepage rotator COVID Portal E-newsletters City of Vincent Facebook	Catalyse Resilience Survey launched.
Sports Clubs communications to return to facilities	2.11 2.21	8 June	Facility Users Community Groups Media	Corporate Website E-newsletters	Club Renovation Toolkit Club Renovation Webinar Series launch 30-minute webinars will provide sporting clubs and community groups with access to the information required to become more inclusive. The weekly webinars will cover the following topics: <ul style="list-style-type: none"> <li>• Club attitudes Values</li> <li>• Mission &amp; Vision</li> <li>• Unlocking Assets</li> <li>• Creating Opportunities</li> <li>• Providing Choice to Members &amp; Volunteers</li> <li>• Effective Communication</li> <li>• Creating Positive Partnerships</li> <li>• Accessibility Future Proofing</li> <li>• Understanding your Facebook analytics</li> <li>• Developing promotional materials</li> <li>• Utilising email automation</li> </ul>
Promotion of online council meetings and provide easy simple instructions for access	1.3 3.1	9 June	Residents Ratepayers	Corporate Website City of Vincent Facebook	Hybrid council meeting promoted via social and websites
Inform community during preparation of City's annual budget in COVID-19 environment	2.5 2.19 2.21 3.3 3.5 3.8 3.9 3.11	18 June	Residents Ratepayers Business Owners Local and State Media	Mayoral Statement EHQ – Imagine Vincent Corporate Website Community Newspaper Public Notice City of Vincent Facebook	Differential rates community consultation
Survey the community and assess need and priority service levels	2.19 2.20 2.37 2.38 2.39 2.5 2.19 2.21 3.3 3.5 3.8 3.9 3.11	11 June	Residents Ratepayers Council Business Owners Facility Users Community Groups Media	Corporate Website COVID Portal E-newsletters	Catalyse Resilience Survey launched across all channels. 79 responses to date

**COVID-19 Relief and Recovery Communication Status Report**

Upcoming Communications Projects					
Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Development of broad community engagement and communication plan for Art Project	2.16	TBC	Creative Community NGO's Residents Ratepayers Business Owners Local and State Media	Corporate Website City of Vincent Facebook City of Vincent Instagram E-newsletters Postcards	First successful artists have been notified. Larger release will be done once all artists selected.
Promote the WA Health Department's messaging across all City channels	1.4 1.8	15 May Flu 16 May Flu 24 May Mental Health 24 May COVID Safe App 28 May Aboriginal Health TBC	Residents	Corporate Website City of Vincent Facebook	Update when next batch of videos are released.
Open for Business Phase Two	2.19 2.20 2.37 2.38 2.39	4 June	Residents Ratepayers Business Owners Local and State Media Town Teams	E-newsletter	On Hold pending Policy and Place review
Promotion of sponsorship, grants and relief packages for community groups, sporting clubs and local businesses	2.21 2.22 2.12 2.11	9 June	Community Groups Sporting Groups	Media Release Corporate Website – Homepage rotator COVID Portal City of Vincent Facebook	Notification of funding support available through Lotterywest for sporting groups.

**7.2 SETTING OF DATES FOR COVID-19 RELIEF AND RECOVERY COMMITTEE MEETINGS**

Attachments: Nil

**RECOMMENDATION**

That the COVID-19 Relief and Recovery Committee:

1. **APPROVES** the COVID-19 Relief and Recovery Committee meeting on the following dates, at 1:00pm, at the City of Vincent's Administration and Civic Centre, 244 Vincent Street, Leederville, with the meetings also conducted as eMeetings:
  - Tuesday, 7 July 2020;
  - Tuesday 21 July 2020;
  - Tuesday 4 August 2020; and
  - Tuesday 8 September 2020; and
2. **NOTES** that the Chief Executive Officer will provide local public notice of the proposed meetings in accordance with Regulation 12(1) of the *Local Government (Administration) Regulations 1996*.

**PURPOSE OF REPORT:**

To approve the dates for the COVID-19 Relief and Recovery Committee meetings post 30 June 2020.

**BACKGROUND:**

At the Special Meeting of Council held on 30 March 2020 a COVID-19 Relief and Recovery Committee was established and meetings were set weekly for the next 3 months. This 3 month period expires on 30 June 2020.

**DETAILS:**

Due to the easing of COVID-19 restrictions, as explained in the COVID-19 Weekly Update report, it is proposed that meetings transition to fortnightly in July and monthly thereafter. It is also proposed that the time of the meetings is changed from 5pm to 1pm to facilitate ease of attendance by the Committee Members and the public. Meetings will be held at the City of Vincent Administration and Civic Centre and also conducted as eMeetings, with access to the public available via the City's website.

Public questions or statements can be submitted by email to [governance@vincent.wa.gov.au](mailto:governance@vincent.wa.gov.au) by 10:00am on the day of the meeting. The public can also attend the Committee meeting, but must email [governance@vincent.wa.gov.au](mailto:governance@vincent.wa.gov.au) by 10am on the day of the meeting to advise of their intention to speak during public question time.

**CONSULTATION/ADVERTISING:**

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, the meeting dates will be published in both local newspapers, on the City's website and on the City's notice boards.

**LEGAL/POLICY:**

Regulation 12 of the *Local Government (Administration) Regulations 1996*.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** The proposed fortnightly then monthly meeting cycle is of low risk, as a Special Committee can be convened if required.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

*Choose an item or delete if not relevant.*

Innovative and Accountable

*We are open and accountable to an engaged community.*

**COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:**



**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

Nil.

8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)

9 GENERAL BUSINESS

## 10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

### 10.1 ARTS RELIEF GRANTS TRANCHE 2

The Chief Executive Officer is of the opinion that this report is of a confidential nature as it contains information concerning:

#### **Local Government Act 1995 - Section 5.23(2):**

- (e(ii)) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government

#### **LEGAL:**

##### 2.14 Confidential business

- (1) All business conducted by the Council at meetings (or any part of it) which are closed to members of the public is to be treated in accordance with the Local Government (Rules of Conduct) Regulations 2007.

Confidential reports are provided separately to Council Members, the Chief Executive Officer and Directors.

In accordance with the legislation, confidential reports are to be kept confidential until determined by the Council to be released for public information.

At the conclusion of these matters, the Council may wish to make some details available to the public.

## **11 NEXT MEETING**

### **30 June 2020**

- COVID-19 Weekly Update
- Financial Assistance Recommendations for City Tenants – Belgravia Leisure
- Leederville Gardens Inc. Trust – COVID-19 Relief Fund Recommendations

### **7 July 2020**

- COVID-19 Weekly Update
- Community Benefit Incentives Policy

## **12 CLOSURE**