



**CITY OF VINCENT**

# **AGENDA**

## **COVID-19 Relief and Recovery Committee**

**30 June 2020**

**Time: 5.00pm**  
**Location: E-Meeting, Streamed live via the City's  
website**  
**<http://webcast.vincent.wa.gov.au/>**  
**And Administration and Civic Centre,  
244 Vincent Street, Leederville**

**David MacLennan  
Chief Executive Officer**

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Questions or statements made at an Ordinary Council Meeting can relate to matters that affect the City. Questions or statements made at a Council Briefing, Special Meeting of the Council or a Committee Meeting must only relate to the purpose for which the meeting has been called. Public Questions will be strictly limited to three (3) minutes per person.

The City's Council Briefings, Ordinary Council Meetings, Special Council Meetings and COVID-19 Relief and Recovery Committee Meetings are currently held electronically (as eMeetings), access is available via the City's website - <http://webcast.vincent.wa.gov.au/>, and in person in the Council Chamber.

**The following conditions apply to public questions and statements:**

1. Questions and statements can be made in person or by emailing [governance@vincent.wa.gov.au](mailto:governance@vincent.wa.gov.au) with the questions/ statements prior to 3pm on the day of a Council Briefing or Meeting or prior to 10am on the day of a Committee Meeting. Questions / statements emailed will be read out by the CEO or his delegate during public question time.
2. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name and the suburb in which they reside or, where a member of the public is representing the interests of a business, the suburb in which that business is located and Agenda Item number (if known).
3. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
4. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be *"taken on notice"* and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
5. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

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- All Council proceedings are recorded and livestreamed in accordance with the Council Proceedings – Recording and Web Streaming Policy.
- All recordings are retained as part of the City's records in accordance with the State Records Act 2000.
- All livestreams can be accessed at [www.vincent.wa.gov.au/councilmeetings/livestream](http://www.vincent.wa.gov.au/councilmeetings/livestream)
- All live stream recordings can be accessed on demand at <http://webcast.vincent.wa.gov.au/>
- Images of the public gallery are not included in the webcast, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns with the live streaming of meetings, please contact the City's Governance Team on 08 9273 6500.

## Order Of Business

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**1 INTRODUCTION AND WELCOME**

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

**2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE****3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS****(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 DECLARATIONS OF INTEREST****5 APPLICATIONS FOR LEAVE OF ABSENCE**

At the Ordinary Council Meeting held on 11 February 2020 Council approved Cr Gontaszewski's request for leave of absence from 29 June 2020 to 4 September 2020 inclusive. Cr Gontaszewski has requested that this leave of absence be cancelled.

**6 CONFIRMATION OF MINUTES**

COVID-19 Relief and Recovery Committee - 23 June 2020

## 7 BUSINESS ARISING

### 7.1 COVID-19 WEEKLY UPDATE

- Attachments:**
1. **COVID-19 Relief & Recovery Implementation Plan** [↓](#) 
  2. **Communication Plan Update** [↓](#) 

#### RECOMMENDATION

That the COVID-19 Relief and Recovery Committee **NOTES** the update on the City's actions relating to the COVID-19 pandemic.

#### PURPOSE OF REPORT:

This report provides an update on the actions to manage the COVID-19 pandemic in the City.

#### BACKGROUND:

The City has adopted a coordinated strategic approach to managing the COVID-19 pandemic. This was enacted at a Special Council Meeting on 30 March 2020, through the establishment of the COVID-19 Relief and Recovery Committee (the Committee) and endorsement of the COVID-19 Relief and Recovery Strategy (the Strategy). The Strategy is supported by an Implementation Plan which is a 'living document'; updated twice weekly.

The COVID-19 Weekly Update Report is a standing item on the Committee agenda which includes:

1. Status updates on the Implementation Plan – see **Attachment 1**;
2. Updates on announcements and directives by State and Federal Governments;
3. Information on the methodology used by the City to manage the COVID-19 pandemic;
4. Responses to matters raised by the Committee; and
5. Smaller updates on action items, which would not warrant the drafting of a separate report to the Committee.

#### DETAILS:

##### COVID-19 Announcements

Phase 4 of the WA COVID Safety Roadmap was released on 22 June 2020. This Phase is in effect from 27 June 2020, with the following applying:

- Gathering limits have been removed, except for major venues;
- The 2 square metre density rule remains in place;
- Food and drink can be served to standing patrons, and unseated performance can occur;
- Patron registers are no longer required while COVID Safety Plans are still to be in place;
- Gyms can operate unstaffed; and
- Major events can occur.

Phases 5 and 6 will occur in July and August and it is expected the 2 square metre density rule will be removed on 18 July 2020.

This announcement is encouraging considering it was initially communicated that the restrictions would be in place for six months. It is recognised the City of Vincent participated in the state-wide response which has led WA to be in such good stead comparably.

The implications of this phase are as follows:

- Beatty Park Leisure Centre is able to operate at almost the same level of capacity prior to COVID-19. The Gym is now open, and the crèche and Swim School will be returning to normal operations on 6 July 2020. Opening hours will be further expanded from 6 July 2020 as staff and customer numbers

increase. The spa and sauna would open in Phase 5 when the 2 square metre density rule no longer applies.

- The Library and Local History Centre will commence opening on Saturdays from 4 July 2020 from 9:00am to 2:00pm. It is planned for Storytime and baby rhyme time to return after school holidays.
- The Community Centre is running some school holiday craft activities, and the range of seniors activities will be broadened to include board games and mah-jong.
- Restaurants and cafes would be able to operate at almost the same level of business as pre-COVID, with patron registers no longer being required. Bars, clubs and licensed premises with a focus on standing service of alcohol can open. The City issues maximum accommodation number for licensed premises based on a density of 1 person per 0.85 square metres. This means these businesses can only operate at a capacity of 42.5 percent until 18 July 2020.
- A future approach to events is being considered based on budget forecasts, place rebound and opportunities arising from the Arts Relief Fund.

**Implementation Plan**

The Implementation Plan contains a consolidated approach by all Business Units to consider Our Health and Wellbeing, Our Community and Our Organisation. This Plan contains three new actions relating to Phase 3 of the Roadmap to a COVIDSafe Vincent.

The following table provides an overview of changes to the ‘Key Actions’ section of the Implementation Plan:

|                                 | Total Actions | New Actions | Amended Actions | Completed Actions |
|---------------------------------|---------------|-------------|-----------------|-------------------|
| <b>Our Health and Wellbeing</b> | 12            | 0           | 0               | 11                |
| <b>Our Community</b>            | 44            | 0           | 0               | 34                |
| <b>Our Organisation</b>         | 13            | 0           | 0               | 11                |

**Communications Plan**

A weekly update on communications actions is included as **Attachment 2**, following the decision of the COVID-19 Relief and Recovery Committee on 5 May 2020.

**CONSULTATION/ADVERTISING:**

Nil.

**LEGAL/POLICY:**

Nil.

**RISK MANAGEMENT IMPLICATIONS:**

COVID-19 is considered a high risk to the City and community.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City’s *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our community is aware of what we are doing and how we are meeting our goals.*

**COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:**



**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

The financial and budget implications of COVID-19 has been covered in separate reports to the Committee.



**COVID-19 Relief and Recovery Implementation Plan**

**Part 2 – Implementation Plan**

**2.1. Key Actions**

|   | Key Action  | Responsible Team              | Support Team                            | Timing |        |      | Completed            | Status at 18 June 2020  | Weekly update as at 25 June 2020   |
|---|---|-------------------------------|---|--------|--------|------|----------------------|---|--|
|   |   |                               |   | Short  | Medium | Long |                      |   |  |
| <b>1. Our Health and Wellbeing</b>  | 1.5 Draft Public Health Plan, community education campaign and stakeholder engagement.  | Built Environment & Wellbeing | Marketing                               |        | •      | •    |                      | Public health bodies are supportive of COVID-19 being encompassed within the drafting of the City's PHP.  | Report to August Council Meeting.  |
| <b>2. Our Community</b>   | 2.3 Consideration of impacts of COVID-19 on City rate debtors.  | Finance                       |   | •      |        |      |                      |   | Budgetary actions are being addressed and will be reported to the July Council Meeting.                            |
|   | 2.5 Budget and financial strategy for 2020/21 to consider a 0 yield increase and 0 fees and charges increase.   | Finance                       |   |        | •      |      |                      |   | Budgetary actions are being addressed and will be reported to the July Council Meeting.                            |
|   | 2.7 Deliver programs funded through the Leederville Gardens trust fund and provide regular updates on progress of fundees.  | Governance                    |   | •      | •      |      |                      |   | Further report being presented to the Committee.   |
|   | 2.14 Consider arts industry relief using developer contribution cash-in-lieu funds from Percent for Art fund.   | Marketing                     | Policy & Place Development & Design     | •      |        |      |                      | Further reports being presented to the Committee.   | Further reports being presented to the Committee.  |
|   | 2.19 Consider events and initiatives to assist with economic rebound.   | Policy & Place Marketing      |   |        | •      | •    |                      | The City is currently preparing its approach to assist with economic rebound.   | Place rebound plan being developed.  |
|   | 2.20 Support local businesses and buy local. Maintain contact with local businesses to understand the support they need and share reputable information.  | Policy & Place Marketing      |   | •      | •      | •    | ✓                    | The City is continuing to provide an advisory service to support local businesses in responding to the new restrictions in Phase 3. This support is also being delivered through the COVID-19 portal. | Phases 4 and 5 will see businesses returning to normal operations. The focus is now on action 2.19: place rebound. |
|   | 2.22 Consider the use of cash in lieu for parking funds.  | Policy & Place                |   | •      | •      |      |                      |   |  |
|   | 2.24 Consider measures to continue support for homeless community.  | Ranger Services               | Community Partnerships                  | •      | •      | •    |                      |   |  |
|   | 2.37 Provide an advisory service to assist businesses and community facilities to develop COVID Safety Plans and complete COVID training.   | Built Environment & Wellbeing | Policy & Place Marketing & Partnerships | •      |        |      |                      | This service is continuing.   | Ongoing during phase 4.  |
|   | 2.40 Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines. | Marketing                     |   | •      |        |      |                      | This action will be completed during phase 4 of the COVID Safety Roadmap.   | This action will be documented in the Communication Plan at future Committee meetings.                             |
| 2.44 Community resilience scorecard study   | Marketing and Partnerships  |                               |   | •      |        |      | 79 responses so far. | The survey is still open and further information will be provided at future Committee meetings.   |  |
| <b>3. Our Organisation</b>  | 3.4 Review planned asset maintenance programs to reschedule works to support recovery.  | Engineering Parks             | Finance                                 | •      | •      | •    |                      |   |  |
|   | 3.8 Consider project readiness for potential State and Federal grant funding and further stimulus packages.   | Engineering Policy & Place    |   |        | •      | •    |                      |   |  |
|   | 3.9 Investigation of rate smoothing payments.   | Finance                       |   | •      | •      |      | ✓                    |   | Rate setting has been advertised   |
|   | 3.11 Gross Rental Value re-evaluation.  | Finance                       |   | •      | •      |      | ✓                    |   | Rate setting has been advertised   |
| 3.13 Develop a technology roadmap to facilitate ongoing working from home and the office. | ICT   |                               | •                                       |        |        | ✓    |                      |   |  |

**COVID-19 Relief and Recovery Implementation Plan**

**2.2. Completed actions**

|  | Key Action  | Responsible Team  | Support Team                               | Timing |        |      | Completed |
|--|---|---|--|--------|--------|------|-----------|
|  |   |   |  | Short  | Medium | Long |           |
| <b>1. Our Health &amp; Wellbeing</b>   | 1.1 Facility Plan developed for Beatty Park, Loftus Community Centre and Library and Local History Centre to implement public health directives.  | Built Environment & Wellbeing   | Beatty Park Library & Local History Centre | •      |        |      | ✓         |
|  | 1.2 Communications Plan developed including community messaging through website, social media and display at the City's facilities.   | Marketing   | Built Environment & Wellbeing              | •      |        |      | ✓         |
|  | 1.3 Maintain customer service support and consider a range of measures to support ongoing community engagement using online and innovative practices.   | Customer Service  | Beatty Park Library & Local History Centre | •      |        |      | ✓         |
|  | 1.4 Consider developing a local campaign for flu season vaccinations.   | Built Environment & Wellbeing   | Marketing                                  |        | •      |      | ✓         |
|  | 1.6 Engage with local businesses which support the City's public health (e.g. gyms, yoga), to encourage uptake of physical activity and wellbeing programs by the community.  | Built Environment & Wellbeing   | Marketing and Partnerships                 | •      | •      |      | ✓         |
|  | 1.7 Explore new opportunities for delivering fitness programs.  | Beatty Park Leisure Centre  |  | •      | •      |      | ✓         |
|  | 1.8 Ensure there is a strong presence to manage public health issues, as advocated by the Department of Health.   | Built Environment & Wellbeing   |  | •      | •      | •    | ✓         |
|  | 1.9 Continue to promote our role to maintain social distancing, hand hygiene, respiratory hygiene, stay home when sick and download the COVIDSafe app; and develop signage and tools to ensure consistent messaging across the City's facilities and parks. (Phase 2 Action). | Built Environment & Wellbeing Marketing   |  | •      |        |      | ✓         |
|  | 1.10 Provide hand hygiene stations at all City buildings. (Phase 2 Action).   | Beatty Park Customer & Library Services   | Built Environment & Wellbeing              | •      |        |      | ✓         |
|  | 1.11 Support the WA Government to develop COVID Safety Plans and Guidelines. (Phase 2 Action).  | Built Environment & Wellbeing   | CEO's Office                               | •      |        |      | ✓         |
|  | 1.12 Revise all of the City's COVID Safety plans to accommodate Phase 3 requirements  | Built Environment & Wellbeing   | Various Teams                              |        | •      |      | ✓         |
|  | <b>2. Our Community</b>   | 2.1 Waive interest on all outstanding rates and a suspension of new debt collection activities. | Finance                                    |        | •      |      |           |
| 2.2 Refund all cancelled bookings at City-owned properties or facilities.  |   | Community Partnerships  | Finance                                    | •      |        |      | ✓         |
| 2.4 Move to fortnightly payment of creditors.  |   | Finance   |  | •      |        |      | ✓         |
| 2.6 Consider Expression of Interest for disbursement of significant Leederville Gardens trust funds to assist vulnerable residents impacted by COVID-19.   |   | CEO Office  | Finance                                    | •      |        |      | ✓         |
| 2.8 Expand Vincent Library e-book loans and Books on Wheels service.   |   | Library & Local History Centre  |  | •      |        |      | ✓         |
| 2.9 Promote Meals on Wheels Service.   |   | Customer and Library Services (Community Centre)  | Marketing Community Partnerships           | •      |        |      | ✓         |
| 2.10 Explore opportunities to expand online library services.  |   | Library & Local History Centre  |  | •      |        |      | ✓         |
| 2.11 Discuss with local businesses to implement changes to car parking to support take away and home delivery services.  |   | Engineering   | Policy & Place                             | •      |        |      | ✓         |
| 2.12 Launched online planning applications for lodgement and tracking.   |   | Development & Design  | ICT  | •      |        |      | ✓         |
| 2.13 Expand Beaufort Street amnesty for change of use planning applications across Vincent.  |   | Policy & Place  | Development & Design                       | •      |        |      | ✓         |
| 2.15 Consider all waste services with a focus on essential service provision for bin collection. Also green waste, junk verge waste. Liaise with WALGA regarding contingency planning across local government. | Waste   |   | •  |        |        | ✓    |           |
| 2.16 Consider timing of rollout of FOGO.   | Waste   |   | •  |        |        | ✓    |           |
| 2.17 Maintain contact with clubs, community groups and stakeholders who use community facilities and sportsgrounds to assist in reviewing the financial and social impact of closures and cancellations.       | Community Partnerships  |   |  | •      |        | ✓    |           |

**COVID-19 Relief and Recovery Implementation Plan**

|                            | Key Action  | Responsible Team                                      | Support Team                                 | Timing |        |      | Completed |
|----------------------------|---|---|--|--------|--------|------|-----------|
|                            |   |   |  | Short  | Medium | Long |           |
|                            | 2.18 Consider sponsorship, grants and relief packages for community groups, sporting clubs and local businesses.  | Policy & Place<br>Community Partnerships              | Finance                                      |        | •      |      | ✓         |
|                            | 2.21 Advocate for rent relief for businesses affected by restrictions.  | Policy & Place  |  | •      |        |      | ✓         |
|                            | 2.23 Consider preparing a community benefit incentive based policy position under Design WA.  | Policy & Place  | Development & Design                         | •      | •      | •    | ✓         |
|                            | 2.25 Monitor public open space to educate community on social distancing measures.  | Ranger Services<br>Parks & Urban Green                | Built Environment & Wellbeing                | •      | •      | •    | ✓         |
|                            | 2.26 Vincent Community Support Network.   | Community and Business Services                       |  | •      | •      | •    | ✓         |
|                            | 2.27 Maintain online information on health, building and planning requirements for Businesses.  | Built Environment & Wellbeing<br>Development & Design |  | •      |        |      | ✓         |
|                            | 2.28 Monitor and respond to easing of COVID-19 restrictions on food and other businesses.   | Built Environment & Wellbeing                         | Marketing Policy and Place                   | •      | •      |      | ✓         |
|                            | 2.29 Gathering limit increase to 20 monitored in public spaces. (Phase 2 Action).   | Ranger Services<br>Parks                              |  | •      |        |      | ✓         |
|                            | 2.30 Bookings permitted for groups of up to 20 in parks and community halls, and weddings of up to 30 in parks. (Phase 2 Action).   | Marketing and Partnerships                            | Ranger Services                              | •      | •      |      | ✓         |
|                            | 2.31 Reopen the Library and Local History Centre commencing with book borrowing services only, considering the 20 patron limit. (Phase 2 Action).   | Customer & Library Services                           |  | •      |        |      | ✓         |
|                            | 2.32 Reopen the Community Centre, and ensure Seniors programs are reviewed to minimise infection risk. (Phase 2 Action).  | Customer & Library Services                           | Built Environment & Wellbeing                | •      |        |      | ✓         |
|                            | 2.33 Reopen the Beatty Park swimming pools with a limit of 20 patrons per pool. (Phase 2 Action).   | Beatty Park<br>Leisure Centre                         |  | •      |        |      | ✓         |
|                            | 2.34 Recommence Beatty Park fitness classes, with this area being segregated into a separate facility, with strictly no internal access to the pools. (Phase 2 Action).   | Beatty Park<br>Leisure Centre                         |  | •      |        |      | ✓         |
|                            | 2.35 Provide advice to sporting clubs on non-contact training. (Phase 2 Action).  | Marketing & Partnerships                              | Built Environment & Wellbeing                | •      |        |      | ✓         |
|                            | 2.36 Commence recommissioning of drinking fountains and provide signage on healthy hygiene in proximity to the fountains. (Phase 2 Action).   | Parks   |  | •      |        |      | ✓         |
|                            | 2.38 Support the resumption of dine-in at restaurants, cafes, bars and pubs; including providing assistance to measure floor areas to determine maximum permitted numbers based on the 4 square metre density rule. (Phase 2 Action). | Built Environment & Wellbeing<br>Policy & Place       | Development & Design                         | •      |        |      | ✓         |
|                            | 2.39 Engage with food businesses and other stakeholders to consider feasibility of outdoor eating areas in public spaces in town centres, noting Phase 2 and anticipating Phase 3 restrictions.                                       | Policy & Place  | Built Environment & Wellbeing<br>Engineering | •      |        |      | ✓         |
|                            | 2.41 Facilitate enhancements to Loftus Centre including WIFI.   | ICT   |  | •      |        |      | ✓         |
|                            | 2.42 Broaden scope of services at the Library and Local History Centre, Community Centre, Beatty Park Leisure Centre and community halls in line with Phase 3.  | Library and Customer Services<br>Beatty Park          | Built Environment and Wellbeing              |        | •      |      | ✓         |
|                            | 2.43 Re-open playgrounds, skate parks and outdoor gym equipment.  | Parks   |  |        | •      |      | ✓         |
| <b>3. Our Organisation</b> | 3.1 Maintain ability for Council Members, Executive staff and community members to participate in Council Meetings.   | Governance  |  | •      |        |      | ✓         |
|                            | 3.2 Establish a Committee of Council to assisting responding effectively to COVID-19.   | Governance  |  | •      |        |      | ✓         |
|                            | 3.3 Realign and reprioritise services, projects, staff and resources towards relief and recovery.   | Office of the CEO                                     |  | •      | •      | •    | ✓         |

**COVID-19 Relief and Recovery Implementation Plan**

| Key Action  | Responsible Team | Support Team                  | Timing |        |      | Completed |
|---|------------------|-------------------------------|--------|--------|------|-----------|
|   |                  |                               | Short  | Medium | Long |           |
| 3.5 Review of 2019/20 budget and cash flow for fourth quarter 2019/21 and forecast impacts. Report to Council on these impacts and identify a budget strategy to address these impacts, including redirection of funding to response initiatives. | Finance          |                               | •      |        |      | ✓         |
| 3.6 Seek deferral of OAG performance audit of Information Technology.   | Governance       | ICT                           | •      |        |      | ✓         |
| 3.7 Workforce optimisation strategies.  | Human Resources  |                               | •      | •      | •    | ✓         |
| 3.10 Health, Safety and wellness of organisation.   | Human Resources  |                               | •      | •      | •    | ✓         |
| 3.12 Develop best practice for returning to office where appropriate. (Phase 2 Action).   | Human Resources  | Built Environment & Wellbeing | •      |        |      | ✓         |

**2.3. Directives**

The State Government issues directives to the City and across the State under the Emergency Management Act 2005 to respond to the emergency.

| Date          | Direction  | Response  |
|---------------|--|---|
| 15 March 2020 | Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf</a>   | <ul style="list-style-type: none"> <li>• Communication through emergency management networks.</li> </ul>  |
| 16 March 2020 | Declaration of Public Health State of Emergency: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf</a>                       | <ul style="list-style-type: none"> <li>• City implemented all directives.</li> <li>• City monitoring the situation in the community and liaising with WA Police who hold emergency powers.</li> </ul> |
| 20 March 2020 | Direction regarding deliveries and waste collection: <a href="https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf">https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf</a> . | <ul style="list-style-type: none"> <li>• Consider as part of Item 2.16.</li> </ul>  |

**2.4. Announcements**

The State and Federal Government, and other agencies and organisations make announcements in relation to COVID-19.

| Date                          | Announcement  | Response   |
|-------------------------------|---|--|
| 12 March 2020 & 22 March 2020 | The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: <a href="https://treasury.gov.au/coronavirus">https://treasury.gov.au/coronavirus</a> .   | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>   |
| 13 March 2020                 | Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: <a href="https://www.pm.gov.au/media/advice-coronavirus">https://www.pm.gov.au/media/advice-coronavirus</a> .  | <ul style="list-style-type: none"> <li>• Outdoor events &gt;500 people cancelled and advertising ceased.</li> <li>• Event stakeholders engaged on this announcement.</li> </ul>  |
| 16 March 2020                 | Self-isolation required for all people entering Australia for a period of 14 days: <a href="https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet">https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</a> .  | <ul style="list-style-type: none"> <li>• Directive implemented by the City.</li> </ul>   |
| 16 March 2020                 | The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx</a> .  | <ul style="list-style-type: none"> <li>• Noted.</li> </ul>   |
| 18 March 2020                 | Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required: <a href="https://www.pm.gov.au/media/update-coronavirus-measures">https://www.pm.gov.au/media/update-coronavirus-measures</a> .   | <ul style="list-style-type: none"> <li>• Documented management systems implemented at Beatty Park, Library and other facilities.</li> <li>• Local businesses advised of this announcement.</li> </ul>  |
| 20 March 2020                 | Four square metre density applied to indoor gatherings: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-0">https://www.pm.gov.au/media/update-coronavirus-measures-0</a> .   | <ul style="list-style-type: none"> <li>• Local businesses advised of this announcement.</li> </ul>   |
| 22 March 2020                 | The following facilities were restricted from opening from midday local time 23 March 2020: <ul style="list-style-type: none"> <li>• Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation).</li> <li>• Gyms and indoor sporting venues.</li> <li>• Cinemas, entertainment venues, casinos, and night clubs.</li> <li>• Restaurants and cafes will be restricted to takeaway and/or home delivery.</li> <li>• Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies).</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-220320">https://www.pm.gov.au/media/update-coronavirus-measures-220320</a> . | <ul style="list-style-type: none"> <li>• Beatty Park, Library and other community facilities closed.</li> <li>• Local businesses advised of this announcement.</li> <li>• Monitoring of local businesses implemented by the City.</li> </ul> |
| 24 March 2020                 | Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor bootcamps: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020">https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020</a> .   | <ul style="list-style-type: none"> <li>• Local businesses advised of this announcement.</li> </ul>   |

**COVID-19 Relief and Recovery Implementation Plan**

| Date          | Announcement  | Response  |
|---------------|---|---|
| 29 March 2020 | Public gatherings limited to two people, with some exceptions. Playgrounds, skate parks and outdoor gyms to close: <a href="https://www.pm.gov.au/media/national-cabinet-statement">https://www.pm.gov.au/media/national-cabinet-statement</a> .  | <ul style="list-style-type: none"> <li>Playgrounds, skate parks and outdoor gym equipment closed.</li> <li>Public spaces monitored.</li> </ul>  |
| 30 March 2020 | \$130 billion JobKeeper wage subsidy program announced: <a href="https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job">https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job</a> .   | <ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>   |
| 31 March 2020 | Minister Stephen Dawson (Environment) announced container deposit scheme June 2 launch has been deferred <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx</a> .  | <ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>   |
| 3 April 2020  | National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments. <a href="https://www.pm.gov.au/media/update-coronavirus-measures-030420">https://www.pm.gov.au/media/update-coronavirus-measures-030420</a> . Minister Rita Saffioti (Planning) announced Planning legislation changes to support COVID-19 response and recovery: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx</a> . | <ul style="list-style-type: none"> <li>Noted. Awaiting State response.</li> <li>Information reviewed by City. Awaiting further announcement of state wide measures to be implemented.</li> <li>City advocating on support for local governments.</li> </ul>   |
| 7 April 2020  | National Cabinet prepared a mandatory Code of Conduct in relation to Commercial Tenancies that is to be implemented by all States and Territories: <a href="https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf">https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf</a> .  | <ul style="list-style-type: none"> <li>Currently being reviewed to consider implications for Vincent businesses.</li> </ul>   |
| 9 April 2020  | National Cabinet agreed to a nationally consistent approach to hardship support across the essential services (energy, water and rate) for households and small businesses. The Commonwealth is already taking action across the energy and telecommunications sectors to scale-up hardship support provided by those industries. State and territory governments agreed to adopt similar principles for the essential services within their remit, including water utilities and local governments: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-3">https://www.pm.gov.au/media/update-coronavirus-measures-3</a> .  | <ul style="list-style-type: none"> <li>Council at its Special Council Meeting 30 March 2020 agreed to freeze rates for 20/21 Budget year; defer debt recovery.</li> </ul>   |
| 11 April 2020 | Minister Rita Saffioti (Planning) issued exemption notice for local planning approvals to support COVID-19 response: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx</a> .  | <ul style="list-style-type: none"> <li>Report has been prepared for COVID-19 Committee to consider Minister's exemptions and those planning exemptions approved by Council 30 March 2020.</li> </ul>  |
| 14 April 2020 | Hon. Mark McGowan MLA announced introduction of urgent legislation to address commercial and residential tenancies impacted by rental distress due to COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx</a> .   | <ul style="list-style-type: none"> <li>The Commercial Tenancies (COVID-19 Response) Bill 2020 will introduce a moratorium on evictions for small commercial tenancies and provide a range of other measures to offer support for tenants in response to COVID-19, including the introduction of a code of conduct for landlords and tenants.</li> <li>Potential relief for Business tenants across the City.</li> </ul> |
| 15 April 2020 | Hon. David Templeman (Local Government) announced the Local Government Amendment (COVID-19 Response) Bill 2020 amends the <i>Local Government Act 1995</i> (the Act) in two key areas: <ul style="list-style-type: none"> <li>modifications or suspension of legislative provisions; and</li> <li>local government local laws.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx</a> .   | <ul style="list-style-type: none"> <li>Under this change, local governments would have the power to remove restrictions and reduce red tape in order to support businesses and households during the current pandemic and consequent recovery.</li> <li>Awaiting release of information.</li> </ul>   |
| 19 April 2020 | WA Government announced the milestone of achieving 0 new COVID-19 cases. This also occurred on 21 April 2020.   | <ul style="list-style-type: none"> <li>Noted.</li> </ul>  |
| 21 April 2020 | Hon. Mark McGowan MLA and Hon John Quigley MLA announced moratorium and code of conduct to protect WA businesses. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx</a> .   | <ul style="list-style-type: none"> <li>Advocacy successful. Measures to be communicated to businesses on the City's Business support page.</li> </ul>   |
| 23 April 2020 | Hon. Mark McGowan MLA announced new State Government relief funds for tenants and landlords, including grants of up to \$2,000 for residential tenants and land tax reduction for landlords who provide rent relief for commercial tenants.   | <ul style="list-style-type: none"> <li>This information is being assessed.</li> </ul>   |
| 27 April 2020 | WA Government announced indoor and outdoor non-work gatherings of up to 10 people are now permitted, which includes: <ul style="list-style-type: none"> <li>Weddings (increased from 5) and funerals;</li> <li>Outdoor personal training (no shared equipment); and</li> <li>Home opens and display village inspections.</li> </ul>   | <ul style="list-style-type: none"> <li>This will likely result in an increase in the number of groups training within the City's public reserves;</li> <li>Continued monitoring to be undertaken by Ranger services to ensure social distancing requirements are being maintained; and</li> <li>Recommence issuing permits for personal training groups.</li> </ul>   |
| 29 April 2020 | Hon. Mark McGowan MLA announced COVID-19 mandatory hygiene training for all WA hospitality venues covering the following key elements: <ul style="list-style-type: none"> <li>Understanding COVID-19 and venue restrictions;</li> <li>Reporting personal health issues;</li> <li>Maintaining personal and work environment hygiene practices, specific to COVID-19;</li> <li>Reducing cross contamination through procedures, specific to COVID-19; and</li> <li>Effective cleaning and sanitising practices, specific to COVID-19.</li> </ul>  | <ul style="list-style-type: none"> <li>Confirmation required as to who will be responsible for monitoring accreditation and compliance, potentially additional responsibility for Environmental Health Officers.</li> </ul>   |
| 7 May 2020    | WA Government announces \$100m short term lending facility to support local governments and universities through COVID-19. This takes advantage of record low interest rates to provide low cost access to liquidity for these essential sectors with no loan guarantee fee charged on borrowings.  | <ul style="list-style-type: none"> <li>Information being considered.</li> </ul>   |

**COVID-19 Relief and Recovery Implementation Plan**

| Date        | Announcement  | Response  |
|-------------|---|---|
| 8 May 2020  | National Cabinet announces three-step plan to gradually remove baseline restrictions and make Australia COVID-safe. <ul style="list-style-type: none"> <li>Step 1 will focus on carefully reopening the economy, and giving Australians opportunities to return to work and social activities, including gatherings of up to 10 people, up to 5 visitors in the family home and some local and regional travel;</li> <li>Step 2 builds on this with gatherings of up to 20, and more businesses reopening, including gyms, beauty services and entertainment venues like galleries and cinemas;</li> <li>Step 3 will see a transition to COVID safe ways of living and working, with gatherings of up to 100 people permitted. Arrangements under step 3 will be the 'new normal' while the virus remains a threat. International travel and mass gatherings over 100 people will remain restricted;</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-08may20">https://www.pm.gov.au/media/update-coronavirus-measures-08may20</a> .   | <ul style="list-style-type: none"> <li>Noted.</li> </ul>  |
| 10 May 2020 | WA Government announces roadmap for easing COVID-19 restrictions with phase 2 coming into effect 18 May 2020 encouraging Western Australians to return to work, so the WA economy can further rebuild in a safe and measured way.<br><a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx</a> .  | <ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> </ul>  |
| 11 May 2020 | Hon. Roger Cook and Hon. Paul Papalia announce COVID safety plans key to reopening WA businesses with template being developed in consultation with key stakeholders, to be released later this week.<br><a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses.aspx</a> .  | <ul style="list-style-type: none"> <li>Awaiting template release to distribute to applicable businesses.</li> <li>Need to consider how to assist non English speakers with completing.</li> </ul> |
| 12 May 2020 | Hon. David Templeman announces Local Government sector urged to take leadership role during phase 2 easing of restrictions.<br>Mr Templeman urged the sector to focus on a number of initiatives over the coming week, including: <ul style="list-style-type: none"> <li>Re-opening libraries and other local government facilities that comply with the new requirements;</li> <li>Helping the restaurant and hospitality sector by being as flexible as possible in letting businesses open up again, particularly regarding alfresco operations;</li> <li>Moving back to conducting council and shire chamber meetings in person - while observing social distancing at all times - and with the public attending where possible;</li> <li>Promoting the new regional travel guidelines;</li> <li>Re-opening sport and recreation facilities where practicable;</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx</a> . | <ul style="list-style-type: none"> <li>Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> <li>Actions underway to support.</li> </ul>  |
| 15 May 2020 | WA Government announces COVID Safety Plan to be completed for WA Businesses to reopen particularly food businesses and sport and recreation venues.<br><a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19.aspx</a> .  | Health team and community partnerships have been working with local food businesses and sporting clubs and community groups to provide guidance and checklists for completing COVID Safe plans.   |
| 20 May 2020 | WA government announces major planning reforms to drive economic recovery including: <ul style="list-style-type: none"> <li>New approval process for significant developments.</li> <li>Small business exemptions.</li> <li>Minor residential development exemptions.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx</a> .  | Noted. Reforms largely align with Council's exemptions approved 30 March 2020.  |
| 21 May 2020 | WA Government fast tracks community sports grants to assist with COVID-19 recovery" <ul style="list-style-type: none"> <li>\$12 million in Community Sporting and Recreation Facilities Fund (CSRFF) grants brought forward to allow projects to commence sooner.</li> <li>Funding available for local governments, not-for-profit sport, recreation or community groups to improve local sporting facilities.</li> <li>Applications for grants of up to \$2 million will now open on 25 May 2020.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx</a> .   | For consideration.  |
| 22 May 2020 | Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program for local governments.   | \$270,557 being granted to the City of Vincent.   |
| 25 May 2020 | The McGowan Government has approved a \$1.5 million support package for Western Australian artists during the COVID-19 emergency: <ul style="list-style-type: none"> <li>The initiative was developed by the Art Gallery of WA Board and the Art Gallery of WA Foundation.</li> <li>Aboriginal art centres and independent artists will share in up to \$525,000 towards a targeted acquisition program to purchase existing works for the State Art Collection.</li> <li>In addition, more than 350 WA artists will receive \$2,000 towards creating a State Art Collection archive.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx</a> .  | Potential opportunity for Vincent residents.  |

**COVID-19 Relief and Recovery Implementation Plan**

| Date         | Announcement  | Response  |
|--------------|---|---|
| 27 May 2020  | The McGowan Government has announced a State Recovery Advisory Group has been appointed to guide WA's COVID-19 recovery: <ul style="list-style-type: none"> <li>Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community.</li> <li>State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx</a> | Noted.  |
| 29 May 2020  | Phase 3 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</a> .  | This was reported to the COVID Committee as a supplementary agenda report on 2 June 2020. |
| 22 June 2020 | Phase 4 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4</a> .  | Noted.  |

**2.5. Requests**

The State Government makes requests to Western Australian Local Governments to support recovery from COVID-19.

| Date          | Request  | Response   |
|---------------|--|--|
| 17 March 2020 | Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.   | <ul style="list-style-type: none"> <li>Consider as part of Action 2.5.</li> </ul>  |
| 25 March 2020 | Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period. | <ul style="list-style-type: none"> <li>Consider as part of Action 2.15.</li> </ul> |

**2.6. Suggestions**

During this time there are many suggestions and ideas put forward. Below is a summary of new ideas for the COVID-19 Committee to determine if they belong in the implementation table above.

| Date         | Suggestion   | Response   |
|--------------|--|--|
| 1 April 2020 | Suggestions from meeting with Town Teams and Town Team Movement 1 April 2020: <ol style="list-style-type: none"> <li>Create a business data base to share a business e-newsletter. Provide information from reputable sources. Continue to check in with local businesses and conduct health checks to understand support required.</li> <li>Advocate for rent relief for businesses affected by restrictions.</li> <li>Consider the use of percent for art funds for activations once restrictions are lifted.</li> <li>Consider the use of cash in lieu for parking funds.</li> <li>Consider preparing a community benefit incentive based policy position under Design WA.</li> </ol> | Response: <ul style="list-style-type: none"> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> <li>Consider as part of Action 2.15.</li> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> </ul> <b>Completed.</b> |

**2.7. Development Update**

The COVID-19 Committee has a number of decision making abilities delegated from Council. The following table provides an update on development matters relevant to the COVID-19 Committee.

| Date | Matter | Response  |
|------|--------|---|
| N/A  | N/A    | <ul style="list-style-type: none"> <li>N/A</li> </ul> |

## COVID-19 Relief and Recovery Implementation Plan

### 2.8. Good News Stories

A place for innovative solutions to be shared.

| Date          | Story  |
|---------------|--|
| 1 April 2020  | Ilka have pivoted their business now designing and making scrubs for medical workers. Link: <a href="https://www.facebook.com/watch/?v=687702681996307">https://www.facebook.com/watch/?v=687702681996307</a> .  |
| 14 April 2020 | RSLWA is encouraging all Aussies to get creative in a show of mateship this ANZAC Day – by standing in quiet contemplation at the end of their driveways, or on their balconies, at 6:00am on 25 April.  |
| 15 April 2020 | Rangers and Parks staff have been monitoring City reserves and public spaces to ensure social distancing is being maintained. Very few instances of non-compliance.  |
| 15 April 2020 | Big response to Beatty Park online Home Fitness Program over 2,500 daily views since launched. Increase of 300 followers.  |
| 23 April 2020 | Information postcards are being delivered to the Community by end of week. Casual staff from Beatty Park were employed for this task reducing distribution costs and providing employment opportunities.   |
| 29 April 2020 | Staff from Beatty Park have commenced scanning of hardcopy records to continue CBP item to digitise hardcopy property, planning and building files. This project usually requires contract staff and hire of a scanner, with staff working from home this allows use of unused existing office scanners. |
| 6 May 2020    | Working with the City's Health team Blake Street Merchant in North Perth have effectively adapted their café into a small corner store selling food essentials in response to the COVID-19 restrictions and reduced supplies.  |
| 11 May 2020   | First drive through COVID clinic in WA opened at No.391 Oxford Street, Mount Hawthorn.   |
| 30 May 2020   | Beaufort Street Network held their second online interactive quiz night with over 100 participants, keeping connected while remaining safe.  |
| 12 June 2020  | The Leedy giveaway campaign was launched by Leederville Connect, which the City promoted.  |
| 17 June 2020  | It is encouraging that businesses are planning community events which meet the COVID-19 Phase 3 restrictions. An example is the Truffle'n'Jazz event to be held in Mt Hawthorn in July.  |
| 18 June 2020  | Exemption granted for Beatty Park Leisure Centre to operate with 485 patrons.  |



**COVID-19 Relief and Recovery Communication Status Report**

Monday 22 June 2020 – 29 June 2020

| Communication Action  | No. Action Alignment COVID-19 Relief & Recovery Strategy  | Release Dates         | Target Market  | Communication Tools   | Outcome  |
|---|---|-----------------------|--|---|--|
| Reopening of Beatty Park, Library and Local History Centre members                  | 1.1<br>1.2<br>1.3<br>1.7  | Beatty Park – 23 June | Residents<br>Library Members<br>Beatty Park Members<br>Parents<br>Seniors<br>Home educators          | Beatty Park Website<br>E-newsletters- Beatty Park database 3500<br>Beatty Park Facebook<br>Beatty Park Instagram                                    | Beatty Park Gym Reopening                                |
| Inform community during preparation of City's annual budget in COVID-19 environment | 2.5<br>2.19<br>2.21<br>3.3<br>3.5<br>3.8<br>3.9<br>3.11   | 18 June               | Residents<br>Ratepayers<br>Business Owners<br>Local and State Media                                  | Mayoral Statement<br>EHQ – Imagine Vincent<br>Corporate Website<br>Community Newspaper Public Notice<br>City of Vincent Facebook<br>COVID-19 Portal | Differential rates community consultation still open     |
| Survey the community and assess need and priority service levels                    | 2.19<br>2.20<br>2.37<br>2.38<br>2.39<br>2.44<br>2.5<br>2.19<br>2.21<br>3.3<br>3.5<br>3.8<br>3.9<br>3.11 | 22 June               | Residents<br>Ratepayers<br>Council<br>Business Owners<br>Facility Users<br>Community Groups<br>Media | Corporate Website<br>COVID Portal<br>E-newsletters  | Catalyse Resilience Survey launched across all channels. |

| Upcoming Communications Projects   |  |               |  |   |  |
|--|--|---------------|--|---|--|
| Communication Action   | No. Action Alignment COVID-19 Relief & Recovery Strategy | Release Dates | Target Market  | Communication Tools   | Outcome  |
| Development of broad community engagement and communication plan for Art Project   | 2.16   | TBC           | Creative Community<br>NGO's<br>Residents<br>Ratepayers<br>Business Owners<br>Local and State Media | Corporate Website<br>City of Vincent Facebook City of Vincent Instagram<br>E-newsletters<br>Postcards | First successful artists have been notified. Larger release will be done once all artists selected.<br>Working Group are developing a Communications plan that may include a curated publication of all acquired artworks. |
| Development of specific support areas of the website for clubs, community groups and stakeholders who use community facilities and sportsgrounds   | 2.19<br>2.21   | 10 July       | Community Groups<br>Sporting Groups<br>Peak Bodies   | Corporate Website – Homepage rotator<br>COVID Portal<br>E-newsletters<br>City of Vincent Facebook     | Catalyse Resilience Survey launched.<br>Templates and information in development.  |
| Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines. | 2.40   | 1 July        | Large Vincent based businesses   | Postcards<br>E-newsletter<br>Signage  | TBC  |



**7.2 FINANCIAL ASSISTANCE RECOMMENDATIONS FOR CITY TENANTS - BELGRAVIA LEISURE GROUP PTY LTD**

- Attachments:**
1. **Assessment of Belgravia's Application - Confidential**
  2. **Summary of Financial Assistance for Belgravia**

**RECOMMENDATION**

That the COVID-19 Relief and Recovery Committee:

1. **In accordance with section 6.12 of the *Local Government Act 1995*, APPROVES the following financial assistance to Belgravia Leisure Group Pty Ltd (Belgravia) which is proportionate to Belgravia's reduction in turnover calculated by the Chief Executive Officer as 54 percent, as follows:**
  - 1.1 **waiver of Belgravia's obligation to pay 27 percent of rent, variable outgoings, sinking fund contributions and loan repayments becoming due and payable between 1 April 2020 and 31 July 2020; and**
  - 1.2 **deferral of Belgravia's obligation to pay 27 percent of rent, variable outgoings, sinking fund contributions and loan repayments becoming due and payable between 1 April 2020 and 31 July 2020;**
2. **APPROVES the Chief Executive Officer entering into a payment arrangement with Belgravia for the payment of the deferred portion of Belgravia's lease obligations as specified in Recommendation 1.2 above, whereby:**
  - 2.1 **repayment period will be a minimum of 24 months or an alternative period as agreed by the Chief Executive Officer and Belgravia;**
  - 2.2 **repayment period will not commence prior to 1 October 2020 or such later date as agreed by the Chief Executive Officer and Belgravia; and**
  - 2.3 **repayment instalments will be made by equal monthly instalments of the deferred amount over the duration of the repayment period; and**
3. **RECOMMENDS to Council a one year extension of the lease and contract between the City and Belgravia, commencing on 1 January 2022, to facilitate the payment arrangement specified in Recommendation 2 above.**

**PURPOSE OF REPORT:**

To consider the Belgravia Leisure Group Pty Ltd's (ACN 005 087 463) (Belgravia) application for financial assistance due to the adverse effect of the COVID-19 pandemic on Belgravia's operations.

**BACKGROUND:**

At its 21 April 2020 meeting the COVID-19 Relief and Recovery Committee (Committee) approved a minimum level of financial assistance being provided by the City to its tenants. The assistance provided depends on which category of the draft Property Management Framework (Framework) the tenant falls into. Belgravia is a category 3 tenant.

The approach for category 3 tenants, which are commercial entities, State and National clubs and community organisations and Associations, is as follows:

- must apply for financial assistance, including rent waivers, rent deferrals and deferrals/waivers of other lease charges;

- applications will be considered on a case-by-case basis taking into account each tenant's downturn in trade/revenue (minimum 50% downturn required), financial statements, third party grants/assistance etc.; and
- any rent deferrals and outstanding debts will be subject to a repayment plan over a minimum term of 24 months.

The proposed approach for category 3 tenants aligns with the National Cabinet's 'Mandatory Code of Conduct – Small to Medium (SME) Commercial Leasing Principles during COVID-19' and the State Commercial Tenancies (COVID-19 Response) Act 2020 (Act), which came into effect in April. The Act requires the adoption of a code of conduct to be affected by regulations. The *Commercial Tenancies (COVID-19 Response) Regulations 2020 (WA)* (Code) was enacted on 29 May 2020.

As restrictions around social gatherings are eased, some tenants have been able to re-commence trading/functioning in a limited capacity. In light of this, Administration recommends financial assistance, on the basis of the information provided to date, be granted to Belgravia for the period 1 April 2020 to 31 July 2020 as set out below. Administration proposes to reassess Belgravia's financial position in July to August 2020 to determine whether an extension of the period of financial assistance is required and a further report will be put to the Committee or Council.

#### **DETAILS:**

A summary of Belgravia's application is at **Confidential Attachment 1**.

Belgravia provided financial statements to detail its downturn in revenue, these statements indicate that Belgravia has experienced an approximate 54 percent reduction in turnover.

Based on Administration's calculations of Belgravia's reduction in income since 1 March 2020, Administration recommends the financial relief (figures are GST inclusive) by way of waivers and deferrals be granted to Belgravia as detailed in **Attachment 2**.

The City's proposed waiver of \$52,209.36 (set out in **Attachment 2**) is for the rent, outgoings, sinking fund and loan repayments payable by Belgravia for the period 1 April 2020 to 31 July 2020.

The deferred amount of \$52,209.36 will remain payable by Belgravia following 30 September 2020 and Belgravia will enter into a payment arrangement with the City to repay its deferred amount over an agreed repayment period.

Belgravia's current lease and contract expire on 31 December 2021. It is recommended that the lease and contract be extended for 12 months, on the same terms, to enable the deferred amounts to be paid over a period of 24 months.

#### **CONSULTATION/ADVERTISING:**

Nil.

#### **LEGAL/POLICY:**

- National Cabinet Mandatory Code of Conduct: SME Commercial Leasing Principles During COVID-19;
- *Commercial Tenancies (COVID-19 Response) Act 2020 (WA)*;
- *Commercial Tenancies (COVID-19 Response) Regulations 2020 (WA)*; and
- *Local Government Act 1995 (WA)* – Section 6.12.

#### **RISK MANAGEMENT IMPLICATIONS:**

**Low:** There is a low risk in the Committee granting the lease payment relief and deferral, as it aligns with the Act, National Code of Conduct and the Code.

#### **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Thriving Places

*We are recognised as a City that supports local and small business.*

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

**COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:**



**SUSTAINABILITY IMPLICATIONS:**

Nil.


**FINANCIAL/BUDGET IMPLICATIONS:**

The proposed financial assistance would result in the:

- (a) City experiencing a loss of lease income of approximately \$52,209.36 between 1 April 2020 and 31 July 2020; and
- (b) payment of approximately \$52,209.36 being deferred and repaid over a minimum period of 24 months from 1 October 2020, or a later date as determined by the Chief Executive Officer.

| <b>Proposed Financial Assistance – Belgravia Leisure Group Pty Ltd</b>                                   |                               |                    |
|--|-------------------------------|--------------------|
| <b>TENANT</b> – Rent \$13,230.41 per month (including GST) VOs \$6,452.38 per month (including GST)      |                               |                    |
| Sinking fund \$5,327.210 per month (including GST) Loan repayments \$23,332.00 per month (including GST) |                               |                    |
| 27% Rent waiver  | = \$3,572.21 p/m x 4 =        | \$14,288.84        |
| 27% VOs waiver   | = \$1,742.14 p/m x 4 =        | \$6,968.56         |
| 27% Sinking fund waiver  | = \$1,438.35 p/m x 4 =        | \$5,753.4          |
| 27% Loan repayments waiver   | = \$6,299.64 p/m x 4 =        | \$25,198.56        |
| <b>Total waived \$:</b>  |                               | <b>\$52,209.36</b> |
| 27% Rent deferral  | = \$3,572.21 p/m x 4 =        | \$14,288.84        |
| 27% VOs deferral   | = \$1,742.14 p/m x 4 =        | \$6,968.56         |
| 27% Sinking fund deferral  | = \$1,438.35 p/m x 4 =        | \$5,753.4          |
| 27% Loan repayments deferral   | = \$6,299.64 p/m x 4 =        | \$25,198.56        |
| <b>Total deferral \$:</b>  |                               | <b>\$52,209.36</b> |
| 46% balance of Rent payable by tenant  | = \$6,085.99 p/m x 4 =        | \$24,343.96        |
| 46% balance of VOs payable by tenant   | = \$2,968.09 p/m x 4 =        | \$11,872.36        |
| 46% balance of Sinking fund payable by tenant  | = \$2,450.52 p/m x 4 =        | \$9,802.08         |
| 46% balance of Loan repayments payable by tenant   | = \$10,732.72 p/m x 4 =       | \$42,930.88        |
| Repayment plan for deferred rent   | \$2,175.39 p/m x 24* months = | <b>\$52,209.36</b> |
| *subject to extension of lease by approximately 12 months  |                               |                    |

**7.3 LEEDERVILLE GARDENS INC. TRUST - COVID-19 RELIEF FUND RECOMMENDATIONS - DERBARL YERRIGAN HEALTH SERVICE ABORIGINAL CORPORATION**

- Attachments:**
1. Derbarl Yerrigan Health Service Inc. Submission - Confidential
  2. Evaluation of Derbarl Yerrigan Health Service's Proposal - Confidential
  3. Summary of allocation to date of Leederville Gardens' Trust Funds [↓](#) 

**RECOMMENDATION**

That the COVID-19 Relief and Recovery Committee:

1. **RECEIVES** the submission from Derbarl Yerrigan Health Service Aboriginal Corporation (Derbarl Yerrigan), at Confidential Attachment 1, in response to the Leederville Gardens Inc. trust funds Expression of Interest for the provision of urgent relief to people in the City of Vincent in need as a direct or indirect consequence of the conditions imposed by COVID-19;
2. As trustee of the Leederville Gardens Inc. trust funds **APPROVES** the allocation of \$68,559 from the Leederville Gardens Inc. trust to Derbarl Yerrigan;
3. **NOTES** that the Executive Director, Community & Business Services will enter into a funding agreement with Derbarl Yerrigan in respect to the acquittal of these funds, which includes negotiating the time frames, deliverables and reporting requirements, and will provide an update to the COVID-19 Relief and Recovery Committee on the service uptake and expenditure of funds three months after the service commencement;
4. **NOTES** that:
  - 4.1 \$153,165 of the \$1 million approved by Council (which includes the allocation of funding in Recommendation 2. above) for urgent relief for people in need as a direct or indirect consequence of the conditions imposed by COVID-19, is yet to be allocated, as set out at Attachment 3; and
  - 4.2 the Chief Executive Officer will present any further expressions of interest received in respect to the allocation of the funds in 4.1 above to the COVID-19 Relief and Recovery Committee.

**PURPOSE OF REPORT:**

To consider the allocation of Leederville Gardens Inc. trust funds to Derbarl Yerrigan Health Service Aboriginal Corporation (Derbarl Yerrigan).

**BACKGROUND:**

At the Special Council Meeting 30 March 2020, Council resolved in part as follows:

- "1. As trustee for the Leederville Gardens trust funds ENDORSES the allocation of up to \$1 million from those funds for the provision of urgent relief of people in need as a direct or indirect consequence of the conditions imposed by COVID-19."*

The COVID-19 Relief and Recovery Committee have reviewed 19 applications to date, approving the allocation of funds to 6 organisations as summarised at **Attachment 3**.

At the COVID-19 Relief and Recovery Committee Meeting held on the 9 June 2020 (Item 7.3), the Committee resolved in part as follows:

- "4. NOTES that:*
- 4.1 \$221,724 of the \$1 million approved by Council (which includes the allocation of funding in Recommendation 2. above) for urgent relief for people in need as a direct or indirect

*consequence of the conditions imposed by COVID-19, is yet to be allocated, as set out at Attachment 3;*

- 4.2 *the Chief Executive Officer will present any further expressions of interest received in respect to the allocation of the funds in 4.1 above to the COVID-19 Relief and Recovery Committee;*

In accordance with Resolution 4, Administration undertook to consider additional submissions which were presented after the original Expression of Interest deadline. One additional submission, from Derbarl Yerrigan, has been received after the deadline and has not previously been reviewed by the COVID-19 Relief and Recovery Committee (**Confidential Attachment 1**).

In addition, at the first Reconciliation Working Group meeting 25 May 2020, the Director of Community & Business advised that the Leederville Gardens Inc. trust funds Relief Fund were available and encouraged groups with connection to the Aboriginal and Torres Strait Islander community to apply. Furthermore, the group was advised that Administration would consider out of cycle requests if it met the needs within our Aboriginal and Torres Strait Islander community as these groups are more likely to be adversely impacted by COVID-19 than other members of the community.

#### **DETAILS:**

It is recommended that funds are allocated to Derbarl Yerrigan as requested, as they have established relationships with, and provide an essential service for, Aboriginal people within the City. Aboriginal people are at a higher risk from the impacts of COVID-19 as well as generally experiencing poorer health outcomes than the general population. These funds would provide Derbarl Yerrigan with the means to visit vulnerable Aboriginal people within the City to provide health care in their homes, as well as to provide health services to Aboriginal people experiencing homelessness within the City. Derbarl Yerrigan have the capacity to work with local Aboriginal residents to deliver emergency relief and isolation support. Derbarl Yerrigan will partner with People Who Care and Foodbank for the provision of food vouchers and hampers when directly working with local Aboriginal families.

The provision of this grant funding reinforces the City's commitment to working with local Aboriginal organisations and developing relationships with our local Aboriginal community.

The proposal outlines how Derbarl Yerrigan will utilise this funding to enable staff to conduct home visits and provide culturally appropriate health and emergency relief services to local residents through purchase of equipment, funding for staffing home visits, flu vaccinations and funds for providing emergency relief to residents (e.g. household essentials, medications etc).

Derbarl Yerrigan have developed a Pandemic Plan and a Pandemic Response Group. They are working together to reduce the potential impact of this virus on Aboriginal families living on Nyoongar Boodjar, and to ensure that they maintain access to health and support services. They are also developing a welfare assistance scheme to assist patients and their families to access emergency relief services and supplies, and whilst continuing to provide front-line, essential health services for our community.

One of the key objectives of the City's Innovate Reconciliation Action Plan is to:

*"Develop and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander peoples, communities and organisations to support positive outcomes."*

The evaluation of the proposal is at **Confidential Attachment 2**

#### **CONSULTATION/ADVERTISING:**

Administration would negotiate the delivery timeframes and reporting requirements with Derbarl Yerrigan and these details would be included in the funding agreement.

#### **LEGAL/POLICY:**

The Chief Executive Officer (**CEO**) has declared a conflict of interest as he has a close family member involved in submitting this tender. The CEO has been excluded from the evaluation and recommendation of this proposal.



The Executive Director, Community & Business Services has overseen this grant evaluation and recommendation in lieu of the CEO.

The funds are proposed to be allocated in accordance with the trust terms established in the Leederville Gardens Inc. constitution.

The City’s trustee role has been established through the Leederville Gardens Inc. constitution. It is unique and somewhat outside the normal provisions of the *Local Government Act 1995* and related legislation.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** It is low risk allocating funds to DYHS, as the City would enter into a funding agreement to ensure appropriate acquittal and reporting.

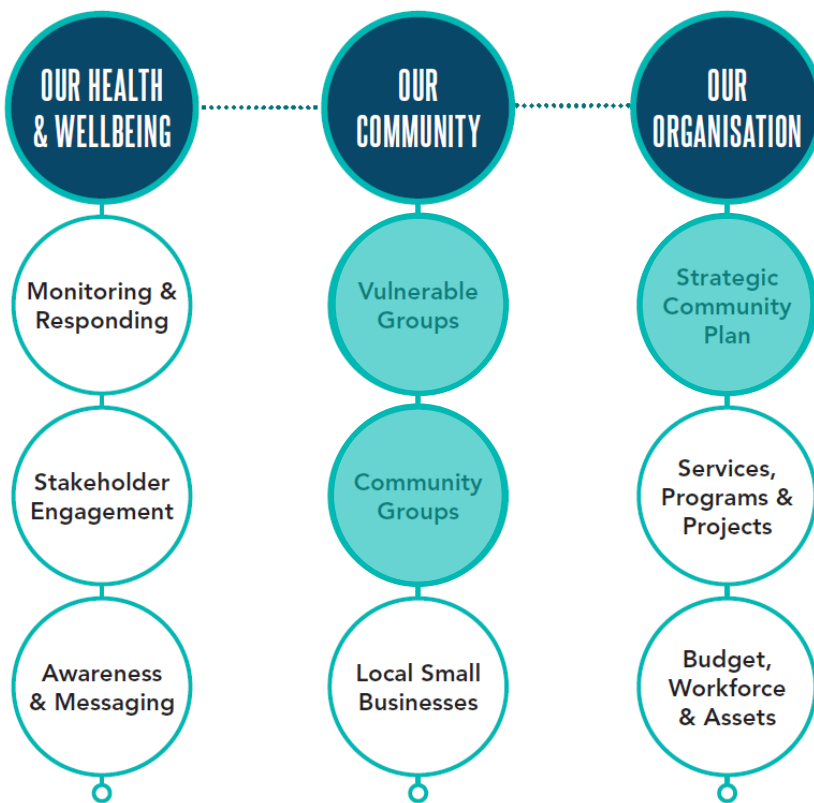
**STRATEGIC IMPLICATIONS:**

This is in keeping with the City’s *Strategic Community Plan 2018-2028*:

Connected Community

*We recognise, engage and partner with the Whadjuk Noongar people and culture.*

**COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:**



**SUSTAINABILITY IMPLICATIONS:**

Not applicable

**FINANCIAL/BUDGET IMPLICATIONS:**

The amount to be allocated to Derbarl Yerrigan is \$68,559

**Allocation of Leederville Gardens Inc. Trust Funds: Compiled from 28 April, 5 May, 12 May and 9 June Meetings**

| Funds Required   | Service Type   | Service Details   | Administration's Justification  |
|--|--|---|---|
| <b>YMCA</b>  |  |   |   |
| \$100,000.00<br>+ \$20,000.00<br>+ \$18,000.00<br>= \$138,000.00 | Youth/<br>Mental<br>Health   | Immediate and post-pandemic recovery services, including training sessions to upskill residents, case management support and tailored program.  | Re-prioritisation of proposal focus to mental health, case worker resourcing and flexible programming creates a strong support network for the City's youth. Proposal does not specify the relationship to existing funding provided by the City. |
| <b>People Who Care Inc.</b>                                      |  |   |   |
| \$85,000.00<br>+ \$20,000.00<br>= \$105,000.00                   | Financial assistance   | Supporting and extending the program 'Power a Pensioner' that provides financial relief to seniors struggling with medical and utility costs. People Who Care Inc. have confirmed they are willing and able to distribute \$20,000.00 of emergency relief financial aid as requested by the City. | Submission well detailed and outlined. Questions around whether the proposal is a new program and whether there are other funding alternatives. Request for funding to replace donation loss.   |
| <b>Ruah Community Services</b>                                   |  |   |   |
| \$27,800.00  | Domestic crisis support/<br>Financial assistance/<br>Technology distribution | Supporting women experiencing family or domestic violence in entering stable housing, transportation, digital connectivity and dependent children's education.  | Merit to proposal. Proposal represents a support package that is expected to provide a range of support options to clients based on the needs of each case.   |
| <b>St Vincent de Paul Society WA Inc.</b>                        |  |   |   |
| \$200,000.00   | Homelessness and at risk - Youth Support centre                              | Support continued service of Passages Youth Engagement Hub to Vincent's youth experiencing or at risk of homelessness.  | High impact service which is critical at this time. Proven capacity to deliver the service. Funds are required to replace donations which are no longer available due to COVID-19.  |

|   |                             |  |   |
|---|-----------------------------|--|---|
|   |                             |  | Funding for staff wages can be supported via Federal Government. Administration will negotiate on scope of service and funding required.                              |
| <b>UnitingCare West</b>                             |                             |  |   |
| \$129,000.00  | Homelessness direct support | Introduction of afternoon and weekend on-ground outreach services for homeless in Vincent. | Identified need for this service, exacerbated by COVID-19. Noting that funding for this program will likely not be a service that expires in the short term.          |
| <b>Foodbank WA</b>                                  |                             |  |   |
| \$178,476   | Emergency relief            | Supply of food hampers to residents in need, distributed through partner organisations.    | Identified need, ability to work with any community group or not for profit organisation in Vincent to distribute food to people in need, targets a wide demographic. |
| <b>Total Funds = \$778,276</b>                      |                             |  |   |
| <b>Funds Remaining from \$1 Million = \$221,724</b> |                             |  |   |

|   |   |  |   |
|---|---|--|---|
| <b>Total Funds Allocated Including Derbarl Yerrigan Health Service Submission</b> |   |  |   |
| <b>Funds Required</b>   | <b>Service Type</b>   | <b>Service Details</b>   | <b>Administration's Justification</b>   |
| <b>Derbarl Yerrigan Health Service</b>  |   |  |   |
| \$68,559  | Health Services and emergency assistance for Aboriginal residents | Home visits and GP consultations for vulnerable Aboriginal people, flu vaccinations and emergency assistance | Targets a key vulnerable cohort providing an essential service. Aligns with our Reconciliation Action Plan. |
| <b>Total Funds = \$846,835</b>  |   |  |   |
| <b>Funds Remaining from \$1 Million = \$153,165</b>                               |   |  |   |

8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)

9 GENERAL BUSINESS

## 10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

### 10.1 ARTS RELIEF GRANTS TRANCHE 3

The Chief Executive Officer is of the opinion that this report is of a confidential nature as it contains information concerning:

#### **Local Government Act 1995 - Section 5.23(2):**

- (e(ii)) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government

#### **LEGAL:**

##### 2.14 Confidential business

- (1) All business conducted by the Council at meetings (or any part of it) which are closed to members of the public is to be treated in accordance with the Local Government (Rules of Conduct) Regulations 2007.

Confidential reports are provided separately to Council Members, the Chief Executive Officer and Directors.

In accordance with the legislation, confidential reports are to be kept confidential until determined by the Council to be released for public information.

At the conclusion of these matters, the Council may wish to make some details available to the public.

**11 NEXT MEETING**

**7 July 2020**

COVID-19 Weekly Update  
Community Benefit Incentives Policy

**21 July 2020**

COVID-19 Weekly Update

**12 CLOSURE**