



CITY OF VINCENT

AGENDA

COVID-19 Relief and Recovery Committee

3 November 2020

Time: 1.00pm
**Location: E-Meeting and Administration and
Civic Centre,
244 Vincent Street, Leederville**

**David MacLennan
Chief Executive Officer**

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1. Questions and statements can be made in person or by emailing governance@vincent.wa.gov.au with the questions prior to 3pm on the day of a Council Briefing or Meeting or prior to 10am on the day of a Committee Meeting. Please include your full name and suburb in your email.
2. Questions emailed will be read out by the CEO or his delegate during public question time if they relate to an item on the agenda. If they do not relate to an item on the agenda they will be answered outside of the meeting. Statements will not be read out.
3. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name and the suburb in which they reside or, where a member of the public is representing the interests of a business, the suburb in which that business is located and Agenda Item number (if known).
4. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
5. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
6. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

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Order Of Business

1	Introduction and Welcome	5
2	Apologies / Members on Leave of Absence	5
3	(a) Public Question Time and Receiving of Public Statements	5
	(b) Response to Previous Public Questions Taken on Notice	5
4	Declarations of Interest	5
5	Applications for Leave of Absence	5
6	Confirmation of Minutes	5
7	Business Arising	6
	7.1 Tenant Application for Financial Assistance - Western Australian Swimming Association Inc.	6
	7.2 Update - Leederville Gardens Trust Funding.....	11
	7.3 COVID-19 Monthly Update	19
8	Announcements by Presiding Member (Without Discussion)	27
9	General Business	27
10	Confidential Items/Matters For Which The Meeting May Be Closed	27
	Nil	
11	Next Meeting	27
12	Closure	27

1 INTRODUCTION AND WELCOME

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 DECLARATIONS OF INTEREST

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

COVID-19 Relief and Recovery Committee - 6 October 2020

7 BUSINESS ARISING

7.1	TENANT APPLICATION FOR FINANCIAL ASSISTANCE - WESTERN AUSTRALIAN SWIMMING ASSOCIATION INC.
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- Attachments:
1. Summary of Tenant Applications - Confidential
 2. Proposed financial assistance [↓](#) 

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee:

1. In accordance with section 6.12 of the *Local Government Act 1995*, APPROVES the following further financial assistance for the Western Australian Swimming Association Inc (SWA) for the period 1 July 2020 to 30 September 2020 which is proportionate to SWA's reduction in turnover calculated by the Chief Executive Officer as 27%:
 - 1.1 waiver of SWA's obligation to pay 13.5% of rent becoming due and payable between the period of 1 July 2020 and 30 September 2020; and
 - 1.2 deferral of SWA's obligation to pay 13.5% of rent becoming due and payable between the period of 1 July 2020 and 30 September 2020; and
2. APPROVES the Chief Executive Officer entering into a payment arrangement with SWA for the payment of SWA's deferred lease obligations as specified in recommendation 1. above and as previously granted by the Committee for the period 1 April 2020 to 30 June 2020, whereby the:
 - 2.1 repayment period will be 24 months or an alternative period as agreed by the Chief Executive Officer and SWA;
 - 2.2 repayment period will not commence prior to 28 March 2021 or such later date as agreed by the Chief Executive Officer and SWA; and
 - 2.3 repayment instalments will be made by equal monthly instalments of the deferred amount over the duration of the repayment period.

PURPOSE OF REPORT:

To consider Western Australian Swimming Association Inc (SWA) application for financial assistance for the period 1 July 2020 to 30 September 2020 due to the adverse effect of the COVID-19 pandemic on each tenant's operations.

BACKGROUND:

At its 21 April 2020 meeting the COVID-19 Relief and Recovery Committee (Committee) approved a minimum level of financial assistance being provided by the City to its tenants. The assistance provided depends on which category of the draft Property Management Framework (Framework) the tenant falls into. SWA is category 3 tenant.

The approach for category 3 tenants, which are commercial entities, State and National clubs and community organisations and Associations, is as follows:

- must apply for financial assistance, including rent waivers, rent deferrals and deferrals/waivers of other lease charges;
- applications will be considered on a case-by-case basis taking into account each tenant's downturn in trade/revenue, financial statements, third party grants/assistance etc.; and

- any rent deferrals and outstanding debts will be subject to a repayment plan over a minimum term of 24 months.

The proposed approach for category 3 tenants aligns with the National Cabinet's 'Mandatory Code of Conduct – Small to Medium (SME) Commercial Leasing Principles during COVID-19' and the *State Commercial Tenancies (COVID-19 Response) Act 2020* (Act), which came into effect in April. The Act requires the adoption of a code of conduct to be affected by regulations. The *Commercial Tenancies (COVID-19 Response) Regulations 2020 (WA)* (Code) was enacted on 29 May 2020.

The Code provides that an entity satisfies the decline in turnover test if the entity's GST turnover in the effected period (e.g. April 2020) falls short of the entity's GST turnover for a relevant comparison period (e.g. April 2019) and the shortfall equals or exceeds the 'specified percentage' for the entity. The 'specified percentage' is:

- (a) 15% for an ACNC-registered charity (with certain exceptions for schools/higher education providers);
- (b) 50% for an entity that is not an ACNC-registered charity and has an income that is likely to exceed \$1billion in the relevant income year; or
- (c) 30% for an entity that does not fall into category (a) or (b).

At its meeting of 8 September 2020, the Committee approved the reduction in minimum percentage downturn (for City tenants falling into category (c) above) to 25%. Assistance will be provided on the same principles as previously approved – i.e. based on the percentage downturn evidenced by the tenant with 50% of that percentage as a rent waiver and 50% as a rent deferral.

SWA applied for and was granted financial assistance by the City for the period 1 April 2020 to 30 June 2020. As restrictions around social gatherings have eased, SWA has been able to re-commence trading/functioning, however, it continues to experience some level of downturn as a result of the shut-down period that occurred between March and June 2020.

In light of the above, Administration recommends financial assistance be granted to SWA for the period 1 July 2020 to 30 September as set out below.

DETAILS:

SWA provided financial statements to detail its downturn in revenue. A summary of SWA's application is at **Confidential Attachment 1**.

Based on Administration's calculations of SWA's reduction in income between 1 July 2020 and 30 September 2020 (as compared with the same period in 2019), Administration recommends the financial relief (figures are GST inclusive) by way of waivers and deferrals be granted to SWA as detailed in **Attachment 2**.

The City's proposed waiver of \$1,792.92 is for rent payable by SWA for the period 1 July 2020 to 30 September. The deferred amounts of \$1,792.92 (for the period 1 July to 30 September) and \$4,648.35 (for the period 1 April to 30 June 2020) will be subject to a payment arrangement with the City.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

- National Cabinet Mandatory Code of Conduct: SME Commercial Leasing Principles During COVID-19;
- *Commercial Tenancies (COVID-19 Response) Act 2020 (WA)*;
- *Commercial Tenancies (COVID-19 Response) Regulations 2020 (WA)*; and
- *Local Government Act 1995 (WA)* – Section 6.12.

RISK MANAGEMENT IMPLICATIONS:

Low: There is a low risk in the Committee granting the lease payment relief and deferral, as it aligns with the Act, National Code of Conduct and the Code.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Thriving Places

We are recognised as a City that supports local and small business.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:



SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

In accordance with the terms of its lease, SWA makes lease payments quarterly. SWA have not yet been invoiced for rent payable between 1 July and 30 September 2020 due to this financial assistance request. However, an invoice has been sent to SWA for rent and outgoings payable for the quarter October to December 2020 on the basis that it is unlikely that SWA will meet the minimum downturn requirement (25% or more) for the following quarter. SWA has been informed that it may apply for further assistance for the following quarter if its downturn equates to 25% or more.

The financial assistance proposed equates to rent waiver of \$1,792.92 and a rent deferral of \$1,792.92.




If the Committee grants the financial assistance recommended in this report, lease payment waivers provided by the Committee since 1 April 2020 will total \$95,108.51, broken down as follows:

- (a) \$15,331.10 rent waivers granted to category 1 and 2 tenants; and
- (b) \$79,777.41 rent/lease payment waivers granted to category 3 tenants.

Lease payment deferrals provided by the Committee will total of \$108,774.64 for category 3 tenants. It is anticipated that the City will recoup the majority (if not all) of this amount from its tenants over a 24 month repayment period, which will commence in April 2021.

Proposed Financial Assistance – Western Australian Swimming Association Inc.		
TENANT – Rent \$4,427 per month (including GST)		
13.5% Rent waiver (1 July to 30 Sept)	= \$597.64 p/m x 3 =	\$1,792.92
(1 April to 30 Sept) Total waived \$:		\$6,441.27
13.5% Rent deferral (1 July to 30 Sept)	= \$597.64 p/m x 3 =	\$1,792.92
(1 April to 30 Sept) Total deferral \$:		\$6,441.27
73% balance of Rent payable by tenant (1 July to 30 Sept)	= \$3,231.71 p/m x 3 =	\$9,695.13
Repayment plan for total deferred rent (1 April to 30 Sept)	\$268.39 p/m x 24* months =	\$6,441.27

7.2 UPDATE - LEEDERVILLE GARDENS TRUST FUNDING

- Attachments:**
1. **Progress updates for Leederville Gardens Trust Fund Grant Recipients** 
 2. **Foodbank WA letter requesting extension and variation to grant**  

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee:

1. **NOTES** the progress of the funding provided to benevolent not-for-profit organisations under the Leederville Gardens Trust COVID-19 Relief Grant Funding program;
2. **APPROVES** the request from Foodbank WA Inc for an extension and variation to the terms of their Leederville Gardens Trust COVID-19 Relief Grant Agreement as detailed in this Agenda Paper; and
3. **NOTES** that the Executive Director, Community & Business Services will prepare and enter into a variation to the funding agreement for Foodbank WA Inc.

PURPOSE OF REPORT:

To provide an update for the COVID-19 Relief and Recovery Committee on the progress of the grants provided under the Leederville Gardens Trust COVID-19 Relief Funding program and to seek approval of a variation for the Foodbank WA Inc (Foodbank) Grant Agreement.

BACKGROUND:

At the Special Meeting of Council on 30 March 2020 it was resolved that Council:

- ‘1. *As trustee of the Leederville Gardens trust fund ENDORSES the allocation of up to \$1 million from those funds for the provision of urgent relief of people in need as a direct or indirect consequence of the conditions imposed by COVID-19;*
2. *INVITES Expressions of Interest from Registered Public Benevolent Institutions to be considered for funding under Recommendation 1 above; and*
3. *NOTES that the outcome of the expression of interest process in Recommendation 2 above will be presented to the City’s COVID-19 Relief and Recovery Committee for consideration and approval.’*

Following this, administration invited suitable Public Benevolent Institutions (PBI’s) to submit their Expression of Interest for funding under this program. Applications were assessed by Administration and funds approved to PBI’s at the COVID-19 Relief and Recovery Committee meetings as per the below schedule:

Meeting Date	PBI	Amount
28 April 2020	St Vincent De Paul	\$200,000
28 April 2020	Uniting Care West	\$129,000
5 May 2020	RUAH	\$27,800
5 May 2020	People Who Care	\$105,000
12 May 2020	YMCA of WA	\$138,000
9 June 2020	Foodbank WA	\$178,476
30 June 2020	Derbarl Yerrigan Health Service	\$68,559

Agreements have been entered into for all organisations listed in the above schedule.

DETAILS:

Administration has worked closely with the grant recipients to monitor the progress of the grant programs. Further details regarding the progress of each grant is listed in Attachment 1.

It is noted that the organisations delivering emergency relief and financial relief support have seen a slower than expected uptake in services. It is believed that the financial support measures which have been implemented on a Federal level, including Jobkeeper and Jobseeker payments, utility and mortgage relief, have provided a 'buffer' to people who may be experiencing financial difficulty at this time. However, the winding back of these support measures on 30 September 2020 may result in increased demand for support.

Two (2) organisations have requested extensions to their grant deadlines. Uniting Care West experienced delays in commencing their grant program due to difficulty recruiting staff. This extension request has been approved by Administration, given the nature of the work remained the same.

The second extension and variation request from Foodbank is outlined in the next section of this report.

Administration is continuing to work with all grant recipients, including through program marketing support, and linking recipients with relevant community networks and organisations.

Foodbank WA Inc Grant Extension and Variation Request

Following lower than expected uptake of emergency relief, Foodbank have requested a grant extension and variation (see Attachment 2). This request better aligns the grant to current service requests and community needs.

As this is a significant change to the scope of the grant, Administration is seeking support from the COVID-19 Relief and Recovery Committee to present a recommendation for approval to Council.

Foodbank are seeking to vary the types of food and emergency relief available under the grant, from food hampers and individual frozen meals only, to include a full range of products as follows:

Item	Cost
HP1 Hamper	\$30.00
M03 Frozen Cooked Meal	\$3.00
Choice of: Breakfast Pack, Hot Beverage Pack, Essentials Pack, Pantry Pack, Soup Pack	\$7.00-\$8.00
Choice of: Frozen Meat & Vegetables (4 kgs), 4 x Frozen Pasta meals Pack	\$20.00
Choice of: Pet Food Pack, Kids Lunch Pack, Snack Pack, Fresh Fruit & Vegetables Bag (6kgs)	\$5.00

Foodbank have also requested to use the grant to distribute support to partner community service organisations delivering services within the City of Vincent. This could be used to support individuals experiencing homelessness and non-residents who are accessing services within the City, as well as residents.

Given that the Manna Inc meal service at Weld Square will conclude on 31 December 2020, this would ensure Foodbank can respond to any demand for food relief within the City, in a flexible manner. While some of the options provided by Foodbank are not suitable for people who are street present, some options such as snack packs, soup packs and frozen meals will be suitable options that could be accessed and prepared at Day Centres and other homelessness services centres.

If future demand for food relief does not meet the level required for grant funds to be fully expended, the City could recover any unspent funds from Foodbank WA at the conclusion of the grant period.

Relief for people in need as a direct or indirect consequence of the conditions imposed by COVID-19

Foodbank is a Public Benevolent Institution (PBI) eligible to distribute support to people in need, compliant with the terms of the Leederville Gardens Trust. The City of Vincent created the COVID-19 Relief Funding program to ensure a support framework was in place for the local community to minimise the impact of the pandemic.

Western Australia has benefited from geographic isolation measures and COVID-19 cases remain contained at this time.

The original intent of the COVID-19 Relief Funding program, as set out in the agenda paper presented on 30 March 2020 states:

The current COVID-19 pandemic has raised the potential of imminent hardship being experienced by many of our more disadvantaged and at-risk community members. This may place extra strain on the services and programmes currently provided by various not-for-profit, charitable or volunteer organisations and exacerbate areas of underserviced demand.

In considering this request, the Committee might consider that the food relief grant provided by Foodbank provides a degree of support for persons who have the potential to experience imminent hardship in the event that Western Australia experiences the reintroduction of COVID-19 restrictions.

CONSULTATION/ADVERTISING:

Relevant programs have been promoted through the City's communication channels and partnerships to provide awareness of assistance available to residents.

LEGAL/POLICY:

Nil.

RISK MANAGEMENT IMPLICATIONS:

Low – there is a risk of grant recipients being unable to successfully acquit grant funding. This is being managed by monitoring and the risk is minimal, given grant agreements stipulate a return, or partial return, of grant funding is required if agreed outcomes are unable to be met.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

We recognise, engage and partner with the Whadjuk Noongar people and culture.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:



SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

Funding has already been allocated to Foodbank and there are no further financial or budget implications. This request relates to modifying the scope of service delivery to reflect current community needs.

COMMENTS:

Administration will continue to monitor the progress of all COVID-19 Relief grants and provide updates to the COVID-19 Relief and Recovery Committee. It is recommended that Council approves the request from Foodbank WA for an extension and variation to their grant agreement and instructs Administration to prepare a variation to the grant agreement.

Organisation	Funding Type	Amount	Agreement signed date
YMCA	Mental Health, Youth Services	\$138,000.00	29/05/2020
People Who Care	Financial support services	\$105,000.00	29/05/2020
RUAH Community Services	Domestic Violence Services	\$27,800.00	29/05/2020
St Vincent de Paul (Passages)	Youth Services, Homelessness	\$200,000.00	29/05/2020
Uniting Care West	Homelessness	\$129,000.00	29/05/2020
Foodbank WA	Emergency Relief	\$178,476.00	23/07/2020
Derbarl Yerrigan Health Services	Aboriginal Health Services	\$68,559.00	21/08/2020

Status Update	Progress report required	Acquittal required
Case management of young people commenced, relationships established with Churchlands and Mt Lawely SHS (still attempting to meet with Aranmore Catholic College). One Mental Health First Aid Course has been delivered with 4 remaining sessions to be delivered between now and end of program. As at end of August, 15 young people from City of Vincent were engaged in youth work case management. YMCA have been providing promotional material displaying the City's sponsorship.	30/10/2020	30/06/2021
As at 20/10/20, People Who Care had provided utility relief to 3 clients and are currently working with 4 more, emergency relief to 10 clients and medical relief to 2 clients. It was noted that the program delivery started later than expected as funds were not received until 10/6. Uptake may increase later this year and next year with the end of many Federal financial support measures on 30/9. It is uncertain at this stage whether PWC are on track to meet requirements within the grant period.	14/8/2020, 14/11/2020, 14/3/2021	14/07/2021
Waiting for progress report (overdue). Previous update: In the process of securing quotes for 10 I pads, 10 laptops and 10 mobile phones to be distributed to the residents at Harmony and Kambarang Place who are in need of these items to support education and connection to family and friends. We hope to purchase these items by the end of the week and begin distributing these to clients before the end of July.	30/09/2020	30/11/2020
In the reporting period Aug-Sept 2020 159 individual young people provided assistance. 26 young people accessed workshop programs and outreach was provided to 11 individuals on 26 occasions. Awaiting final report and total statistics. Appear on track to meet outcomes.	30/07/2020 (received) 30/9/2020	30/11/2020
The Uniting WA City of Vincent Outreach Service commenced on 20 July, covering the areas around Hyde Park, HBF Park, Robertson Park, Russell Square, the Leederville Skate Park, Leederville IGA, Beaufort Street, Tom Fisher House and Weld Square. The Outreach Teams operate a morning and afternoon shift, 7 days a week. The average number of rough sleepers counted each day is 45 (with a high of 75 and a low of 26). The average number of engagements recorded by the team, for the purpose of emergency support or referrals, is 15 each day (with a high of 36 and a low of 6). The bulk of engagements is from the area around Weld Square. The program concluded 20/10, awaiting acquittal.	14/07/2020	20/11/2020
Foodbank WA encountered issues with a lower than expected uptake of assistance. A grant extension (to 31/12/21) and amendment to the delivery of the program has been requested. Uptake expected to increase later this year and next year with the end of many Federal financial support measures on 30/9/20.	14/10/2020	30/4/2021 (proposed date: 31/01/2022)
Program commenced, awaiting progress report.	30/10/2020	30/2/2021



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17th September, 2020

Kate Allen
City of Vincent
244 Vincent Street
LEEDERVILLE WA 6007

Dear Kate

RE: Feedback from agencies and proposed changes to grant

Below is a summary of the feedback we have received from a number of agencies that operate and cater to residents within the City of Vincent.

Feedback Summary

Homeless Support Groups - Street present people do not want packs or want to carry items. They do not plan ahead for meals. Prefer grab and go portable, individual tins or snacks. All organisations would take ingredients for their kitchens if available. All said no to individual frozen meals as these are being supplied and donated regularly by schools and churches.

Women's Refuge - Happy to take a small number of hampers for their apartments. Not sure how regularly. Numbers are low and not at full capacity in their 20 bed facility. Would also take a small number of frozen meals. Not confirmed yet.

Transition Housing - Would like to engage with the Foodbank van for residents to purchase food. Refused all offers of donated hampers/meals as it conflicts with overarching strategy to teach and build "real world" life skills for residents. PICYS may be interested in taking small amount of hampers for ER crisis response to have on hand. Not confirmed yet.

Youth Support Outreach Services - Happy to take 10 or so hampers to keep on hand for ER families they sometimes see. Numbers still very low. Not confirmed yet.

CARAD - Happy to engage with the Foodbank van but cannot take hampers

The challenges we are facing at the moment are very low demand for the hampers/meals which makes it impossible to provide an efficient logistics plan to deliver to these agencies. In addition to this, the data shows us people are struggling financially, but we cannot access them yet possibly because they are exhausting other financial resources first and/or have never contacted a charity and don't know how/what is available. Of course there is also a big element of people not going out to seek help. Working with you and your financial hardship department could be a way through to these residents.

Based on this feedback it is clear the original terms of the grant that was submitted and subsequently approved is not an accurate reflection of the current needs of the residents in the City of Vincent.

PATRON The Hon. Kim Beazley, AC Governor of Western Australia





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To your credit, as an example, the needs of the homeless are very well catered for and some of the programs in place have specific approaches, like no free food, for their residents in order to achieve the outcomes. We need to adhere to these guidelines in the best interest of the residents.

After considerable internal discussions based on this feedback, Foodbank WA would like to propose the following changes to the terms of the grant which will better reflect the needs and provide the necessary flexibility for better outcomes:

1. Current - Emergency hampers and frozen meals are the two options available for City of Vincent residents only. Requested change – Agencies operating within the City of Vincent can avail of all products available at Foodbank Perth branch that reflect the needs of the community they serve (this may mean some recipients seeking assistance, who are non-residents, from this agency will also be assisted). A complete list of options will be provided and agreed to as part of this arrangement.
2. Current – Complete distribution by 31st March 2021 and acquittal report by 30th April 2021. Requested change - Timeframe for distribution and acquittal report be extended to December 2021. This will reflect the extension of government support provided and the overwhelming agreement within the sector that the real need for support will only be revealed closer to December 2020 rather than July and then September 2020 as originally anticipated.
3. Additional - Work with the City of Vincent to communicate and encourage ratepayers that are experiencing financial hardship, to avail of this support.

Foodbank WA will maintain complete and transparent records of all agencies that avail of this grant funding including details of products procured and will keep the City of Vincent updated with progress.

It is our intention to ensure that support is provided to those that require it most. Based on feedback provided by a large number of agencies operating within the City of Vincent and the current economic circumstances, the timeframe and model of the grant needs to be changed in order to better reflect the situation. These changes will benefit the agencies and people over the long run.

We look forward to your response and working with you to support the most vulnerable people living in the City of Vincent.

Kind regards



Ian de Nazareth
 Fundraising Manager

PATRON The Hon. Kim Beazley, AC Governor of Western Australia



7.3 COVID-19 MONTHLY UPDATE

Attachments: 1. **Vincent Rebound Plan - Implementation Framework**  

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee NOTES the update on the City's rebound actions relating to the COVID-19 pandemic.

PURPOSE OF REPORT:

This report provides an update on the actions to manage, recover and rebound from the COVID-19 pandemic in the City.

BACKGROUND:

COVID-19 has had a significant impact on the City's services, facilities and workforce. The onset of COVID-19 required timely decision making and a coordinated approach to establish and deliver relief and recovery measures. To guide decision making and provide oversight to the City's support efforts, the COVID-19 Relief and Recovery Committee (the Committee) was established and the COVID-19 Relief and Recovery Strategy (the Strategy) endorsed at the Special Council Meeting on 30 March 2020.

The Strategy has guided the City's actions during COVID-19 and has enabled agile and responsive decision making. The Strategy sets out three key phases to recovery in the short (phase 1: response and relief), medium (phase 2: adapt) and long (phase 3: recovery) terms. The implementation of phase 1 and phase 2 were supported by an Implementation Plan, which tracked the delivery of 65 response and relief measures, over a six month period, all of which are now considered actioned or complete.

The City has entered phase 3: recovery, which seeks to integrate the impacts of COVID-19 into new ways of operating to support economic rebound, create social reconnection and plan for long-term resilience in an uncertain future. On 15 September 2020 at its Ordinary Meeting, Council endorsed the City of Vincent Rebound Plan (Rebound Plan), as an addendum to the Strategy. Therefore, the Vincent Rebound Plan – Implementation Framework, included as **Attachment 1** addresses the ongoing actions for the rebound phase of recovery.

The COVID-19 Monthly Update report is a standing item on the Committee agenda which includes:

1. Status updates on the Vincent Rebound Plan - Implementation Framework – see **Attachment 1**;
2. Updates on announcements and directives by State and Federal Governments;
3. Information on the methodology used by the City to manage the COVID-19 pandemic;
4. Responses to matters raised by the Committee; and
5. Smaller updates on action items, which would not warrant the drafting of a separate report to the Committee.

DETAILS:**Vincent Rebound Plan**

The Rebound Plan is a locally responsive action plan designed to support the City's community and businesses return to strong economic performance by making it easier to do business in the City, further cutting red tape and supporting initiatives to encourage community connection.

The Rebound Plan has been developed in collaboration with the Town Team community and business members and is informed by the Rebound Roundtable. The last Rebound Roundtable was held on 7 October 2020, with the next scheduled meeting on 11 November 2020.

The Rebound Plan is a living document, updated monthly, allowing for new opportunities and initiatives to be included as they arise. It will track the City's economic development and social reconnection initiatives over a 24 month period. The 12 October 2020 update is included as **Attachment 1**. Highlights from this update are summarised below:

- The Arts Relief Grant (Action 1.6) has funded the Joy Collective mural at 450b Fitzgerald Street;
- To improve the customer service experience for businesses (Action 2.6) Health Services have updated and improved several applications. These have been simplified to enable smooth processing. The team has also commenced review of several business guidelines including Food and Public Buildings to improve information available to businesses;
- Providing opportunities to celebrate an inclusive and socially connected community (Action 3.5) is being achieved through NAIDOC Week being held in the Pickle District between 8 and 15 November 2020. There will be two film screenings at Backlot Cinemas including Bran Nue Day and The Australian, as well as Aboriginal Art Workshops and an AFL celebrity game at Leederville Oval; and
- Planter boxes are on track to be installed in town centres. The City's application for RAC Grant funding was unsuccessful, however an expression of interest is being prepared to for the Lotterywest Building Community Grant stream to gain funding to enhance the presentation of town centres and main streets (Action 1.3).

COVID-19 Roadmap

The WA Government is requiring event organisers to submit COVID Event Plans for public and private events involving more than 500 people. These Plans are designed to manage COVID-19 transmission risk and provide confidence that public health assurances will be in place. All COVID Event Plans are submitted to the local government.

The City's Health Team have been authorised to approve COVID Event Plans in accordance with Closure and Restriction (Limit the Spread) Directions (No. 6) made under the *Emergency Management Act 2005*. This is the first time since the pandemic was declared that formal authorisation has been given to the City's officers. High risk events would have to be referred to the Department of Health for approval. The Department of Health require a minimum 3 weeks (prior to the event) to assess the plan. The risk level is based on patron numbers, duration, type of activities, shared contact surfaces, traceability of patrons, presence of alcohol and/or drugs, and level of mixing of people. Event organisers would also be required to nominate a COVID Safety Marshal and register their event with the Department of Health.

An events webpage is being developed on the City's website to provide organisers simple, easy to access information relating to their obligations under the current State of Emergency.

The City is not yet aware of any events proposed within Vincent that would trigger a COVID Event Plan. COVID Safety Plans are requested for events below 500 people. The number of these events is increasing leading up to the Christmas period.

On Saturday 24 October 2020, the WA Government modified and extended Phase 4 of the COVID-19 roadmap. Exemptions to the 2 square metre rule are now permitted at selected venues that primarily hold seated events, including theatres, concert halls, auditoriums/amphitheatres, cinemas, comedy lounges and performing arts centres. These selected venues will be permitted to reach up to 60 per cent of their usual maximum capacity for seated and ticketed performances.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

Nil.

RISK MANAGEMENT IMPLICATIONS:

The risk of noting and progressing with actions identified the Rebound Plan is low.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

We have enhanced opportunities for our community to build relationships and connections with each other and the City.

Our community facilities and spaces are well known and well used.

Thriving Places

We are recognised as a City that supports local and small business.

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

We encourage innovation in business, social enterprise and imaginative uses of space, both public and private.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

We are open and accountable to an engaged community.

COVID-19 RELIEF AND RECOVERY STRATEGY ALIGNMENT:



SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications and cost of implementing the Rebound Plan is outlined in the Funding Allocation column of the Implementation Framework, included as **Attachment 1**.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 1. Our Places: Actions and initiatives to create safe, easy to use and attractive, places for people that support social interaction, creativity and vibrancy

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21 Jul-Dec	2021/22 Jan-Jun	2020/21 Jul-Dec	2021/22 Jan-Jun		
1.1 Make it easy to use town centre public spaces and simplify the process to host events and activations	<ul style="list-style-type: none"> update SpacetoCo booking options and promote free hire of town centre public spaces explore opportunities to create pre-approved event spaces 	\$5,000	Marketing & Partnerships/ Policy & Place	•	•			SpacetoCo update scheduled October 2020. Pre-approved event space project due to commence January 2021.	SpacetoCo has been updated and is ready to go live with promoting free town centres and public spaces.
	<ul style="list-style-type: none"> streamline events approval processes in consultation with Town Teams to ensure processes are fit for purpose 		Built Environment & Wellbeing	•	•			Administration working to process and embed new requirements around events in the current COVID environment. As at 24 September 2020, events (private or public) of more than 500 persons are considered a 'prohibited gathering' unless the organiser or the person who owns, controls or operates the premises at which the event will be held: <ul style="list-style-type: none"> has registered the event on the events register <i>*Dept of Health website</i> has an approved COVID Event Plan; and conducts the event in accordance with that plan. The City's Environmental Health Officers have been <u>appointed</u> as public health authorised officers under the new Directions and will be responsible for approving COVID Event Plans for low and medium risk events. The Department of Health WA is responsible for approving COVID Event Plans for high risk events, and these must be submitted for review by the event organiser no later than 3 weeks prior to the event.	The City is receiving a steady stream of event applications in the lead up to the Christmas period. The City's Health Services team are providing guidance to event organisers of COVID requirements. While a 'COVID-Event Plan' is a statutory requirement for gatherings of more than 500 persons, the City is following best practice by requesting a COVID Safety Plan for all events held with attendance less than 500 persons. COVID-Safety Plans are far less onerous on event organisers, but identify key risks and management strategies to implement in the current environment.
1.2 Encourage and support events and activations	<ul style="list-style-type: none"> collaborate with Town Teams and community event providers to activate our spaces and places 	\$30,000	Marketing & Partnerships				•	Due to commence January 2021. Christmas collaboration noted under 2.5 and 3.5.	Christmas collaboration noted under 2.5 and 3.5. NAIDOC collaboration with Pickle District.
1.3 Enhance the presentation of town centres and main streets	<ul style="list-style-type: none"> implement and maintain streetscape enhancements including planter boxes, seating, greenery, tree planting, art, positive messaging and lighting 	\$220,000	Policy & Place/ Engineering/ Parks	•	•			Planter boxes to be installed in October and November 2020. Cleaver Main Street project and design to be scoped and reported to Council following confirmation of RAC grant funding outcomes.	Planter boxes on track to be installed in October and November. RAC Grant funding was unsuccessful. An EOI is being prepared to be submitted for the Lotterywest Building Community Grant stream.
	<ul style="list-style-type: none"> review town centre street cleaning services including street furniture and pavement cleaning, and graffiti maintenance 	TBC	Waste & Recycling/ Parks	•	•			To be considered for inclusion at 7 October Rebound Roundtable. Graffiti service delivery review commenced and reported to 22 September Council Workshop.	Town Centre cleaning services to be discussed at monthly meeting with Infrastructure and Environment and Place Management teams to establish an effective solution moving forward.
1.4 Make it easy to get around Vincent and visit town centres and main streets	<ul style="list-style-type: none"> prioritise parking patrols to ensure the efficient use of available parking to support local businesses 	Nil	Ranger Services	•	•	•	•	Rangers assigned to place based parking patrols, focusing on town centres and activity corridors.	Rangers assigned to place-based parking patrols, focusing on town centres and activity corridors.
	<ul style="list-style-type: none"> prepare the Vincent Wayfinding Strategy and implement cycle, signage and car parking improvements 	\$208,000	Policy & Place/ Engineering	•	•	•		Vincent Wayfinding Strategy project planning commenced.	Project plan approved by Council.
1.5 Encourage and promote active transport to visit and shop local	<ul style="list-style-type: none"> launch active transport campaign and Learn to Ride, Social Riding and Cycle Training sessions 	\$5,800	Engineering	•				Learn to Ride and Social Riding Cycling Courses, to get participants riding independently and to work, scheduled from 5 September to 10 October at Smiths Lake Reserve. Courses were fully booked with waiting lists.	Learn to Ride and Social Riding Cycling Courses, to get participants riding independently and to work were held from 5 September to 10 October 2020 at Smiths Lake Reserve. Courses were fully booked with waiting lists and received positive feedback.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
1.6 Enhance the public realm through improved development outcomes and incorporation of cultural infrastructure and activation	investigate opportunities to pursue development incentives for community benefit	Nil	Policy & Place	•	•	•		Investigation commenced, findings to be reported to 15 December Ordinary Meeting of Council.	Investigation commenced, findings to be reported to November Council Workshop.
	complete phase 1 of the COVID-19 Arts Relief Grant funding	\$151,000	Marketing & Partnerships	•	•			16 projects contracted and in progress. RTRFM has completed 4 videos, 2 of which have been made public. The Jazz Festival has commenced with monthly Jazz Parades in Hyde Park. Jazz Festival event scheduled 8 November 2020 with advertising due to commence next week.	Joy Collective completed at 450b Fitzgerald Street. Maddie Godfrey poetry workshops scheduled for November 2020.
	launch phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding	TBC	Marketing & Partnerships	•	•			Draft EOI has presented to Arts Advisory Group (AAG) for feedback. Draft EOI and AAG feedback to be presented at 27 October 2020 Council Workshop.	Draft EOI and AAG feedback to be presented at 27 October 2020 Council Workshop.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 2. Our Businesses: Actions and initiatives to provide a business enabling environment that supports local and small business to innovate and rebound to sustainable economic performance

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
2.1 Support businesses to innovatively use public space to grow, expand and diversify	<ul style="list-style-type: none"> create a 'Use Public Space to Grow Your Business' flipbook implement a Parklet Fee Free 24-month Trial as part of the quarterly budget review transition COVID-19 Temporary Parklets to permanent Parklets 	\$3,000	Policy & Place	•				Draft flipbook scheduled to be graphic designed in early November. Parklet Application Fee, Permit Fee and Renewal Fee proposed to be reduced to nil and reported as part of budget review, scheduled for 17 November 2020 Ordinary Meeting of Council.	Draft flipbook scheduled to be graphic designed in early November 2020. Parklet Fees have been proposed to be reduced to nil through the quarterly budget review process. This is pending approval of this review at 17 November 2020 Ordinary Meeting of Council. Coordination with the two temporary parklet owners in Leederville has commenced to transfer these into permanent Parklets by November.
2.2 Make it easier for businesses to start-up, pivot and co-locate through policy and regulation change and advocacy	<ul style="list-style-type: none"> consider expanding change of use exemptions and land use definitions to provide greater flexibility and certainty for businesses seeking to alter operations or start-up consider the necessity for additional car parking to be provided for a change of use in non-residential areas 	Nil	Policy & Place	•	•			Awaiting finalisation of State Government planning reforms, which may alter the scope or outcome of this project.	Awaiting finalisation of State Government planning reforms, which may alter the scope or outcome of this project.
	<ul style="list-style-type: none"> advocate to Racing, Gaming and Liquor to streamline the Extended Trading Permit requirements and application process actively identify areas for improvement in the planning, building and health regulatory frameworks and advocate for change 	Nil	Development & Design/ Built Environment & Wellbeing	•	•	•	•	The Planning team on behalf of the City made a submission on the recently advertised amendments to the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> . This amendment proposes a number of planning exemptions for land uses to streamline the planning approval process for small business. Administration is largely supportive of these changes that seek to reduce red tape for small business within Town Centres and Commercial zones. Following gazettal of the Amendments, the Planning team will review opportunities to amend the Minor Nature Development Policy to expand on these exemptions.	Awaiting outcome of advertising on amendment to the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> .
	<ul style="list-style-type: none"> explore the opportunity to create a 'Start-up Incubator and Community Hub' in response to the Vacancy Project outcomes 	TBC	Policy & Place		•	•		Due to commence February 2021.	Due to commence February 2021.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
2.3 Partner with government agencies, third party providers and inner city local governments to support small business and attract visitors and tourism	<ul style="list-style-type: none"> launch and promote Visit Perth Neighbourhood Map and Visit Perth Directory and increase local buy-in and use determine opportunities to deliver small business support in collaboration with the Perth Inner City Working Group (Town of Victoria Park, City of Subiaco, City of Perth and City of South Perth) 	\$20,000	Marketing & Partnerships	•	•	•	•	Visit Perth Neighbourhood Map business sign up sent to Vincent Business via E-News. Perth Inner City Working Group met 4 September 2020 at Vincent Administration to discuss Christmas collaboration for Shop Local. Inner Perth Assembly Christmas blogs and gift guides being delivered as part of the annual MOU budget.	Visit Perth Neighbourhood Map sent to Vincent businesses via E-News for sign up. Perth Inner City Working Group met 4 September 2020 to discuss Christmas collaboration for Shop Local. Inner Perth Assembly Christmas blogs and gift guides being delivered in November/December 2020.
	<ul style="list-style-type: none"> determine a preferred platform to further develop the COVID-19 established Business Directory continue to engage with the Small Business Development Corporation (SBDC) and promote SBDC initiatives as they arise 	Nil	Policy & Place	•	•	•	•	Preferred platform options being explored including Localised, Streets of OurTowns and Visit Perth.	Preferred platform options being explored including Localised, Streets of OurTowns and Visit Perth.
2.4 Improve engagement and communication with local and small business	<ul style="list-style-type: none"> distribute quarterly Business E-News and six-month Business Health Check surveys expand the Business E-News database to increase reach 	Nil	Policy & Place	•	•	•	•	Business E-News to be distributed once Christmas campaign details confirmed. Ongoing expansion of database commenced.	Business E-News database being reviewed and expanded to include both new businesses and existing business email addresses. Business E-News to be distributed once Christmas campaign details confirmed.
2.5 Support local business and drive Support Local and Buy Local campaigns	<ul style="list-style-type: none"> continue to use and promote VendorPanel Marketplace to support local businesses and contractors 	Nil	Financial Services	•	•	•	•	The City is continuing to promote the use of the VendorPanel Marketplace and there are currently 801 unique local organisations registered to VendorPanel Marketplace that are located in and around the City of Vincent.	The Procurement team is promoting VendorPanel Marketplace internally so all staff are aware of local suppliers. The City's Purchasing Policy which is due to be adopted by Council in November has also been updated to include a strong focus on the importance of buying local.
	<ul style="list-style-type: none"> consider Christmas shop local campaign, in consultation with Town Teams and in partnership with the City of Stirling and City of Perth 	\$8,000	Marketing & Partnerships	•				Survey distributed to Town Teams and local businesses, 101 responses received. Survey findings and potential campaign approach to be presented at 22 September 2020 Council Workshop.	Met with the City of Stirling and City of Perth. 104 businesses surveyed via Town Teams and Christmas Program developed accordingly.
2.6 Improve the customer experience for businesses	<ul style="list-style-type: none"> better integrate and connect approvals processes across service units (e.g. planning, building and health) streamlined approvals processes, supported by information sheets/application requirements and clarity around assessment and process requirements 	Nil	Development & Design/ Built Environment & Wellbeing	•	•			Planning, Building and Health teams have mapped common change of use approval process including small bar, restaurant and consulting rooms. The teams are now working to consolidate the overall process into a simple user guide. This mapping will make it easier for businesses to understand the required approvals and will input the development of the 'Business Welcome Pack'. The Planning team updated website content with useful information sheets for common planning proposals. This information will form part of a future business page on the City's website which will provide information on planning, building and health requirements.	Content is being drafted by planning, building and health to inform future business page on City's website. Health Services have updated and improved several application forms required to be completed by businesses prior to commencing operations. These have been simplified where possible and amended to enable smooth processing. The team has also commenced review of several business guidelines including Food and Public Buildings to improve the upfront information available to businesses.
	<ul style="list-style-type: none"> develop and distribute a 'Business Welcome Pack' including summary info sheets outlining requirements for various approvals, Public Space flipbook and Town Team welcome information 	\$3,000	Policy & Place				•	•	The development of individual items to be included in the Business Welcome Pack, such as the Use Public Space to Grow Your Business flipbook and approvals process mapping have commenced, however, the preparation of the Business Welcome Pack itself will not commence until July 2021.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 3. Our Community: Actions and initiatives to support an inclusive, empowered, resilient and socially connected community

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020		
				2020/21	2021/22	Jul-Dec	Jan-Jun			Jul-Dec	Jan-Jun
3.1 Celebrate community resilience and build awareness of local community groups, volunteers and sporting clubs to increase participation and membership	<ul style="list-style-type: none"> promote inspirational COVID-19 community stories from sporting clubs, organisations and volunteers, and as part of the Local History Awards and People of North Perth project in collaboration with North Perth Local 	\$1,500	Local History Centre/ Marketing & Partnerships			•	•	<p>People of North Perth interviews completed. Several of the interviews discussed COVID related responses explicitly, the rest were more generally about North Perth. North Perth Local launching these.</p> <p>Local History Awards - some COVID related entries (written and photographic) are coming in. Entries close 30 September 2020. These will be featured in displays in October/November 2020.</p> <p>Initiated collaboration with Nunzio Mondia on COVID-19 Community Conversations project.</p>	Partnerships team have called out to current volunteer and sporting groups.		
	<ul style="list-style-type: none"> facilitate club promotion and education, develop a new regular hirer events calendar and include sporting events and activities in events calendar refocus and relaunch the Vincent Community Support Network 	\$3,000	Marketing & Partnerships			•	•	<p>Community Funding Policy – going to an Ordinary Meeting of Council to approve additional funding category Emergency Funding.</p>	Community Funding Policy – approved at October Ordinary Meeting of Council. Additional funding category Emergency Funding.		
3.2 Support and promote healthy, active spaces, liveable neighbourhoods and social reconnection	<ul style="list-style-type: none"> engage the community to determine Pop Up Play locations relaunch, promote and showcase Open Streets Events, street activation and Pop Up Play 	\$20,000	Marketing & Partnerships			•	•	<p>Open Streets relaunch, including demonstration on how to run local events, scheduled October 2020.</p>	<p>Internal working group established and consultation approach will be developed in November to find locations and pop up play deliverables.</p> <p>CYPAG consulted.</p>		
3.3 Support community groups and sporting clubs to become more sustainable and community based initiatives that respond to community need	<ul style="list-style-type: none"> assist groups and clubs to develop attraction and retention strategies and seek funding and grant opportunities prepare and promote tools to aid club development and improve maintenance and lease management to assist club operation 	\$4,500	Marketing & Partnerships			•	•	<p>Due to commence December 2020.</p>	Due to commence December 2020.		
	<ul style="list-style-type: none"> advocate for the continuance of community-based initiatives funded by the Leederville Gardens Trust 	\$3,000	Marketing & Partnerships				•	<p>Due to commence January 2021.</p>	Due to commence January 2021.		
3.4 Foster wellness by ensuring the community has knowledge of, and access to, services that enhance wellbeing, sense of safety and belonging	<ul style="list-style-type: none"> build relationships with local community and wellbeing service providers and increase the visibility of mental health and wellbeing service providers through promotion identify vulnerable cohorts and support the delivery of targeted services and rebound activities that supports segments in need 	Nil	Marketing & Partnerships			•	•	•	•	<p>Ongoing with dependency on external providers.</p>	Leederville Gardens Trust funds providing services.
3.5 Provide opportunities to celebrate an inclusive and socially connected community	<ul style="list-style-type: none"> recognise key Days of Importance by supporting innovative delivery models that align with economic and social outcomes, including celebrating NAIDOC and Youth Week provide targeted funding opportunities, under the COVID-19 Arts Relief Grant, for artists including LGBTQI+, Youth, ATSI and CaLD 	TBC (\$85,000)	Marketing & Partnerships			•	•	•	<p>NAIDOC Week scheduled 8 – 15 November 2020 will pilot a hub within the Pickle District including Backlot Cinema Film Festival and Aboriginal Art Workshops. North Perth Common and Beaufort Street Sign lights to be lit in recognition.</p> <p>Preliminary Christmas initiatives confirmed including Children's Christmas Market at North Perth Common, Eco Christmas trees restoration and Student Christmas Banner Projects.</p>	<p>NAIDOC Week planning has progressed significantly and will be held in the Pickle District between 8 and 15 November 2020. There will be two film screenings at Backlot Cinemas including Bran Nue Day and The Australian Dream. There will be Aboriginal Art Workshops and an AFL celebrity game at Leederville Oval.</p> <p>North Perth Common and Beaufort Street Sign lights to be lit in recognition.</p> <p>Preliminary Christmas initiatives confirmed including Children's Christmas Market at North Perth Common and Student Christmas Banner Projects.</p> <p>Pride week will be celebrated by raising flag and other activities.</p>	

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
3.6 Build community capacity to support a resilient community	<ul style="list-style-type: none"> provide upskilling workshops for organisations, students and youths progress towards asset-based community development participation in cross-agency collaborations, networks and working groups to find opportunities for local organisations to partner 	TBC (\$20,000)	Marketing & Partnerships	•	•	•	•	Workshops to be scoped and presented to Council for consideration as part of budget review, scheduled for 17 November 2020 Ordinary Meeting of Council.	CYPAG considering youth training options via Youth Action Plan.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 4. Our Organisation: Actions and initiatives to create an open, accountable, agile organisation that efficiently and sustainably manages resources and assets

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 24 September 2020	Monthly Update – 12 October 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
4.1 Improve community engagement and support open and transparent communication	monthly Rebound Roundtables with local Town Team and business representatives to identify initiatives to support community reconnection and business rebound	Nil	Policy & Place	•	•	•	•	No new initiatives identified at Rebound Roundtable held 9 September 2020. Next Rebound Roundtable scheduled 6:00pm, 7 October 2020.	No new initiatives identified at Rebound Roundtable held 7 October 2020. Next Rebound Roundtable scheduled 11 November 2020.
	update website, COVID-19 portal and conduct six-month community surveys to determine overall levels of success with implemented rebound projects and initiatives	\$3,000	Marketing & Partnerships	•	•	•	•	Internal working group established.	Internal working group established.
4.2 Seek external funding to deliver shovel ready projects and rebound initiatives	develop and implement an advocacy agenda to attract Federal and State Government and private sector funding or investment in the local economy – including delivery of the East Perth Power Station development	Nil	Policy & Place	•	•	•	•	Advocacy Agenda being drafted by the Recreation Planning team to outline possible funding opportunities that have been gathered previously. Draft document to be completed in October 2020.	Draft Advocacy Agenda being developed for Council consideration in November 2020.
4.3 Provide economic stimulus and sustainably manage resources and assets	<ul style="list-style-type: none"> complete critical works at Beatty Park Leisure Centre including retiling the indoor pool, modernising the change rooms and upgrading electrical and filtration systems expand Beatty Park Leisure Centre operating hours and services as attendance levels and demand increases 	\$2.9mill	Engineering/ Beatty Park Leisure Centre	•	•			Business Case considering critical works presented at 22 September 2020 Council Workshop.	Business Case for project going to October 2020 Ordinary Meeting of Council for endorsement. Tender for Indoor Pool tiling and pool filtration work prepared and ready for advertising in October 2020. Detailed design work for pool deck change rooms and other associated upgrade works being prepared.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)

9 GENERAL BUSINESS

10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

11 NEXT MEETING

1 December 2020

COVID-19 Monthly Update

12 CLOSURE