



CITY OF VINCENT

MINUTES

COVID-19 Relief and Recovery Committee

1 December 2020

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**MINUTES OF CITY OF VINCENT
COVID-19 RELIEF AND RECOVERY COMMITTEE
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 1 DECEMBER 2020 AT 1.00PM**

PRESENT:	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle	Presiding Member (electronically) South Ward North Ward
IN ATTENDANCE:	David MacLennan Virginia Miltrup Andrew Murphy Mark Fallows Tara Gloster Wendy Barnard	Chief Executive Officer Executive Director Community & Business Services Executive Director Infrastructure & Environment A/Executive Director Strategy & Development Manager Policy & Place Council Liaison Officer
Public:	No members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Mayor Emma Cole declared the meeting open at 1.02pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

There being no speakers, Public Question Time closed at approximately 1.03pm.

(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 DECLARATIONS OF INTEREST

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved: Cr Gontaszewski, Seconded: Cr Castle

That the minutes of the COVID-19 Relief and Recovery Committee held on 3 November 2020 be confirmed.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

7 BUSINESS ARISING

7.1 COVID-19 MONTHLY UPDATE

Attachments: 1. Vincent Rebound Plan - Implementation Framework [↓](#) 

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee NOTES the update on the City's rebound actions relating to the COVID-19 pandemic.

COMMITTEE DECISION ITEM 7.1

Moved: Cr Castle, Seconded: Cr Gontaszewski

That the recommendation be adopted.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 1. Our Places: Actions and initiatives to create safe, easy to use and attractive, places for people that support social interaction, creativity and vibrancy

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21 Jul-Dec	2021/22 Jan-Jun	2021/22 Jul-Dec	2021/22 Jan-Jun		
1.1 Make it easy to use town centre public spaces and simplify the process to host events and activations	<ul style="list-style-type: none"> update SpacetoCo booking options and promote free hire of town centre public spaces explore opportunities to create pre-approved event spaces 	\$5,000	Marketing & Partnerships/ Policy & Place	•	•			<p>SpacetoCo has been updated and is ready to go live with promoting free town centres and public spaces.</p> <p>Pre-approved event space project due to commence January 2021.</p>	<p>All free spaces are now available on SpacetoCo. Announcement will be made with the Mayor in mid-November to support small scale summer events and activations.</p> <p>Free spaces include: Axford Park (Mount Hawthorn), North Perth Common (North Perth), Mary Street Piazza (Mount Lawley), Leederville Village Square (Leederville) and Oxford Street Reserve (Leederville). Tu Do Park (Perth) will be made free, if the proposed William Street Town Centre boundary extension is endorsed by Council at the 17 November Council Meeting as part of the Place Plan Reviews.</p> <p>Marketing material will be distributed to all event and community groups in mid-November.</p>
	<ul style="list-style-type: none"> streamline events approval processes in consultation with Town Teams to ensure processes are fit for purpose 		Built Environment & Wellbeing	•	•			<p>The City is receiving a steady stream of event applications in the lead up to the Christmas period. The City's Health Services team are providing guidance to event organisers of COVID requirements.</p> <p>While a 'COVID-Event Plan' is a statutory requirement for gatherings of more than 500 persons, the City is following best practice by requesting a COVID Safety Plan for all events held with attendance less than 500 persons. COVID-Safety Plans are far less onerous on event organisers, but identify key risks and management strategies to implement in the current environment.</p>	<p>The City's Health Services team continues to closely monitor information released by the WA Government around COVID Event Plans. This is readily communicated to event organisers to ensure they are aware of any changes that may affect their event.</p> <p>The City's EHOs recently exercised their authorisation to approve a medium risk COVID Event Plan. Officers are utilising existing guidelines and checklists established by the WA Government for the assessment and review of these plans. A template approval document has been generated, to ensure consistency in communications and integration with WA Police.</p>
1.2 Encourage and support events and activations	<ul style="list-style-type: none"> collaborate with Town Teams and community event providers to activate our spaces and places 	\$30,000	Marketing & Partnerships		•			Due to commence January 2021. Christmas collaboration noted under 2.5 and 3.5.	Due to commence January 2021. Christmas collaboration noted under 2.5 and 3.5.
1.3 Enhance the presentation of town centres and main streets	<ul style="list-style-type: none"> implement and maintain streetscape enhancements including planter boxes, seating, greenery, tree planting, art, positive messaging and lighting 	\$220,000	Policy & Place/ Engineering/ Parks	•	•			<p>Planter boxes on track to be installed in October and November.</p> <p>RAC Grant funding was unsuccessful. An EOI is being prepared to be submitted for the Lotterywest Building Community Grant stream.</p>	<p>North Perth Town Centre planter boxes were installed and planted end of October.</p> <p>EOI was submitted to Lotterywest in October and currently awaiting for response.</p> <p>EOI for RAC Transforming Streets and Spaces Trial to be submitted by 24 November.</p>
	<ul style="list-style-type: none"> review town centre street cleaning services including street furniture and pavement cleaning, and graffiti maintenance 	TBC	Waste & Recycling/ Parks	•	•			Town Centre cleaning services to be discussed at monthly meeting with Infrastructure and Environment and Place Management teams to establish an effective solution moving forward.	Budget currently remains for 3 precinct "deep cleans" – i.e. contracted out pressure cleaning services in 2020-21 FY. Place Managers/Waste Team to assess condition and prioritise precinct cleaning requirements (anticipated to commence from end Jan 2021). Consider increasing budget a mid-year review to accommodate outstanding precincts (subject to outcome of site assessments).
1.4 Make it easy to get around Vincent and visit town centres and main streets	<ul style="list-style-type: none"> prioritise parking patrols to ensure the efficient use of available parking to support local businesses 	Nil	Ranger Services	•	•	•	•	Rangers assigned to place based parking patrols, focusing on town centres and activity corridors.	Rangers assigned to place based parking patrols, focusing on town centres and activity corridors.
	<ul style="list-style-type: none"> prepare the Vincent Wayfinding Strategy and implement cycle, signage and car parking improvements 	\$208,000	Policy & Place/ Engineering	•	•	•		Project plan approved by Council.	Internal Scoping meetings are currently taking place.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
1.5 Encourage and promote active transport to visit and shop local	<ul style="list-style-type: none"> launch active transport campaign and Learn to Ride, Social Riding and Cycle Training sessions 	\$5,800	Engineering	•				Learn to Ride and Social Riding Cycling Courses, to get participants riding independently and to work were held from 5 September to 10 October 2020 at Smiths Lake Reserve. Courses were fully booked with waiting lists and received positive feedback.	Learn to Ride and Social Riding Cycling Courses, to get participants riding independently and to work were held from 5 September to 10 October 2020 at Smiths Lake Reserve. Courses were fully booked with waiting lists and received positive feedback.
1.6 Enhance the public realm through improved development outcomes and incorporation of cultural infrastructure and activation	<ul style="list-style-type: none"> investigate opportunities to pursue development incentives for community benefit 	Nil	Policy & Place	•	•	•		Investigation commenced, findings to be reported to November Council Workshop.	Investigation commenced, findings to be reported to 24 November Council Workshop.
	<ul style="list-style-type: none"> complete phase 1 of the COVID-19 Arts Relief Grant funding 	\$151,000	Marketing & Partnerships	•	•			Joy Collective completed at 450b Fitzgerald Street. Maddie Godfrey poetry workshops scheduled for November 2020.	Jazz Picnic in the Park completed 8 November with excellent turn out at 482 attendees. Poetry workshops almost booked out for four dates in November. Short film production happening in December. Locations being confirmed for two sculpture projects. Development workshops booked for Mighty Raw project.
	<ul style="list-style-type: none"> launch phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding 	TBC	Marketing & Partnerships	•	•			Draft EOI and AAG feedback to be presented at 27 October 2020 Council Workshop.	Draft EOI presented at Council Workshop. Further direction being developed with Arts Relief Working Group and report prepared for December COVID-19 Relief and Recovery Committee.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 2. Our Businesses: Actions and initiatives to provide a business enabling environment that supports local and small business to innovate and rebound to sustainable economic performance

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
2.1 Support businesses to innovatively use public space to grow, expand and diversify	<ul style="list-style-type: none"> create a 'Use Public Space to Grow Your Business' flipbook implement a Parklet Fee Free 24-month Trial as part of the quarterly budget review transition COVID-19 Temporary Parklets to permanent Parklets 	\$3,000	Policy & Place	•				Draft flipbook scheduled to be graphic designed in early November 2020. Parklet Fees have been proposed to be reduced to nil through the quarterly budget review process. This is pending approval of this review at 17 November 2020 Ordinary Meeting of Council. Coordination with the two temporary parklet owners in Leederville has commenced to transfer these into permanent Parklets by November.	Parklet Fees are proposed to be reduced to nil through the quarterly budget review process. This is pending approval of this review at 17 November 2020 Ordinary Meeting of Council. If fee reduction approved, draft flipbook to include Parklet Fee Free 24-month Trial information.
2.2 Make it easier for businesses to start-up, pivot and co-locate through policy and regulation change and advocacy	<ul style="list-style-type: none"> consider expanding change of use exemptions and land use definitions to provide greater flexibility and certainty for businesses seeking to alter operations or start-up consider the necessity for additional car parking to be provided for a change of use in non-residential areas 	Nil	Policy & Place	•	•			Awaiting finalisation of State Government planning reforms, which may alter the scope or outcome of this project.	Awaiting finalisation of State Government planning reforms, which may alter the scope or outcome of this project.
	<ul style="list-style-type: none"> advocate to Racing, Gaming and Liquor to streamline the Extended Trading Permit requirements and application process actively identify areas for improvement in the planning, building and health regulatory frameworks and advocate for change 	Nil	Development & Design/ Built Environment & Wellbeing	•	•	•	•	Awaiting outcome of advertising on amendment to the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> .	Awaiting outcome of advertising on amendment to the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> .
	<ul style="list-style-type: none"> explore the opportunity to create a 'Start-up Incubator and Community Hub' in response to the Vacancy Project outcomes 	TBC	Policy & Place		•	•		Due to commence February 2021.	Due to commence February 2021.
2.3 Partner with government agencies, third party providers and inner city local governments to support small	<ul style="list-style-type: none"> launch and promote Visit Perth Neighbourhood Map and Visit Perth Directory and increase local buy-in and use determine opportunities to deliver small business support in collaboration with the Perth Inner City Working Group (Town of Victoria Park, City of Subiaco, City of Perth and City of South Perth) 	\$20,000	Marketing & Partnerships	•	•	•	•	Visit Perth Neighbourhood Map business sign up sent to Vincent Business via E-News. Perth Inner City Working Group met 4 September 2020 at Vincent Administration to discuss Christmas collaboration for Shop Local. Inner Perth Assembly Christmas blogs and gift guides being delivered as part of the annual MOU budget.	Content strategy developed with the Inner Perth Collective. Blogs developed for Vincent centric content which will be launched over the Christmas period.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
business and attract visitors and tourism	<ul style="list-style-type: none"> determine a preferred platform to further develop the COVID-19 established Business Directory continue to engage with the Small Business Development Corporation (SBDC) and promote SBDC initiatives as they arise 	Nil	Policy & Place	•	•	•	•	Preferred platform options being explored including Localised, Streets of OurTowns and Visit Perth.	The City submitted an EOI to participate in the SBDC <i>Small Business Friendly Approvals Program</i> (Approvals Program) in October. The Approvals Program is a State Government funded program which seeks to partner with local governments to map the approvals pathways for small business and co-design reforms to achieve more streamlined approvals processes. The program will involve the SBDC partnering with 20 local governments over the next two years, commencing early 2021.
2.4 Improve engagement and communication with local and small business	<ul style="list-style-type: none"> distribute quarterly Business E-News and six-month Business Health Check surveys expand the Business E-News database to increase reach 	Nil	Policy & Place	•	•	•	•	Business E-News database being reviewed and expanded to include both new businesses and existing business email addresses. Business E-News to be distributed once Christmas campaign details confirmed.	Business E-News database expanded from 448 to 531.
2.5 Support local business and drive Support Local and Buy Local campaigns	<ul style="list-style-type: none"> continue to use and promote VendorPanel Marketplace to support local businesses and contractors 	Nil	Financial Services	•	•	•	•	The Procurement team is promoting VendorPanel Marketplace internally so all staff are aware of local suppliers. The City's Purchasing Policy which is due to be adopted by Council in November has also been updated to include a strong focus on the importance of buying local.	The City's updated Purchasing Policy is due to be adopted by Council in November and includes a strong focus on the importance of buying local. Further Procurement training will be rolled out to all staff once the Policy is adopted and will include how to identify and purchase from local suppliers including through VendorPanel Marketplace.
	<ul style="list-style-type: none"> consider Christmas shop local campaign, in consultation with Town Teams and in partnership with the City of Stirling and City of Perth 	\$8,000	Marketing & Partnerships	•				Met with the City of Stirling and City of Perth. Survey outcomes for businesses showed equal weighting of COV support for decorations and marketing & events therefore, the project outcomes have considered each of the outcomes equally.	Time pressures has resulted in limited collaboration with the City of Stirling. Collaboration with the City of Perth on content will occur. Decorations supply has been contracted and will be installed 15 November.
2.6 Improve the customer experience for businesses	<ul style="list-style-type: none"> better integrate and connect approvals processes across service units (e.g. planning, building and health) streamlined approvals processes, supported by information sheets/application requirements and clarity around assessment and process requirements 	Nil	Development & Design/ Built Environment & Wellbeing	•	•			Content is being drafted by planning, building and health to inform future business page on City's website. Health Services have updated and improved several application forms required to be completed by businesses prior to commencing operations. These have been simplified where possible and amended to enable smooth processing. The team has also commenced review of several business guidelines including Food and Public Buildings to improve the upfront information available to businesses.	Website content has been prepared and is now being internally reviewed and page structure developed.
	<ul style="list-style-type: none"> develop and distribute a 'Business Welcome Pack' including summary info sheets outlining requirements for various approvals, Public Space flipbook and Town Team welcome information 	\$3,000	Policy & Place			•	•	The development of individual items to be included in the Business Welcome Pack, such as the Use Public Space to Grow Your Business flipbook and approvals process mapping have commenced, however, the preparation of the Business Welcome Pack itself will not commence until July 2021.	The development of individual items to be included in the Business Welcome Pack, such as the Use Public Space to Grow Your Business flipbook and approvals process mapping have commenced, however, the preparation of the Business Welcome Pack itself will not commence until July 2021.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 3. Our Community: Actions and initiatives to support an inclusive, empowered, resilient and socially connected community

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21 Jul-Dec	2020/21 Jan-Jun	2021/22 Jul-Dec	2021/22 Jan-Jun		
3.1 Celebrate community resilience and build awareness of local community groups, volunteers and sporting clubs to increase participation and membership	<ul style="list-style-type: none"> promote inspirational COVID-19 community stories from sporting clubs, organisations and volunteers, and as part of the Local History Awards and People of North Perth project in collaboration with North Perth Local 	\$1,500	Local History Centre/ Marketing & Partnerships	•	•			Partnerships team have called out to current volunteer and sporting groups. People of North Perth Video project complete and will be launched 22 November 2020. Assistance provided to Nunzio Mondia for interviewing schedule for COVID Arts Relief project ('COVID Conversations'). 40 interviews completed to date. COVID stories and photos awarded special mentions in Local History Awards and will be further promoted.	
	<ul style="list-style-type: none"> facilitate club promotion and education, develop a new regular hirer events calendar and include sporting events and activities in events calendar refocus and relaunch the Vincent Community Support Network 	\$3,000	Marketing & Partnerships	•	•			Community Funding Policy – being presented to an Ordinary Meeting of Council in October 2020 to approve additional funding category Emergency Funding.	
3.2 Support and promote healthy, active spaces, liveable neighbourhoods and social reconnection	<ul style="list-style-type: none"> engage the community to determine Pop Up Play locations relaunch, promote and showcase Open Streets Events, street activation and Pop Up Play 	\$20,000	Marketing & Partnerships	•	•			Open Streets relaunch, including demonstration on how to run local events, scheduled October 2020. Internal working group established and consultation approach will be developed in November to find locations and pop up play deliverables. Pop Up Play locations have been sourced and discussed at CYPAG. Consultation will begin on activation preferences at those locations at the end of November. Further information will be discussed at 24 November Council Workshop.	
3.3 Support community groups and sporting clubs to become more sustainable and community based initiatives that respond to community need	<ul style="list-style-type: none"> assist groups and clubs to develop attraction and retention strategies and seek funding and grant opportunities prepare and promote tools to aid club development and improve maintenance and lease management to assist club operation 	\$4,500	Marketing & Partnerships	•	•			Due to commence December 2020. Due to commence December 2020.	
	<ul style="list-style-type: none"> advocate for the continuance of community-based initiatives funded by the Leederville Gardens Trust 	\$3,000	Marketing & Partnerships		•			Due to commence January 2021. Due to commence January 2021.	
3.4 Foster wellness by ensuring the community has knowledge of, and access to, services that enhance wellbeing, sense of safety and belonging	<ul style="list-style-type: none"> build relationships with local community and wellbeing service providers and increase the visibility of mental health and wellbeing service providers through promotion identify vulnerable cohorts and support the delivery of targeted services and rebound activities that supports segments in need 	Nil	Marketing & Partnerships	•	•	•	•	Ongoing with dependency on external providers. Through the Leederville Gardens Trust, nearly \$1 million has been provided to local service providers who are supporting the local community in a variety of areas including (but not limited to), financial assistance, food and shelter provision, mental health and outreach. As guided by the Youth Action Plan, Officers are advocating for youth mental health and other key youth services along with exploring current and potential relationships and partnership opportunities with mental health service providers.	
3.5 Provide opportunities to celebrate an inclusive and socially connected community	<ul style="list-style-type: none"> recognise key Days of Importance by supporting innovative delivery models that align with economic and social outcomes, including celebrating NAIDOC and Youth Week provide targeted funding opportunities, under the COVID-19 Arts Relief Grant, for artists including LGBTQI+, Youth, ATSI and CaLD 	\$85,000	Marketing & Partnerships	•	•	•		NAIDOC Week planning has progressed significantly and will be held in the Pickle District between 8 and 15 November 2020. There will be two film screenings at Backlot Cinemas including Bran Nue Day and The Australian Dream. There will be Aboriginal Art Workshops and an AFL celebrity game at Leederville Oval. North Perth Common and Beaufort Street Sign lights to be lit in recognition. Preliminary Christmas initiatives confirmed including Children's Christmas Market at North Perth Common, Eco Christmas trees restoration and Student Christmas Banner Projects. NAIDOC week communications and events have launched. Christmas decorations, activity and marketing will be launched 15 November.	

VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
3.6 Build community capacity to support a resilient community	<ul style="list-style-type: none"> provide upskilling workshops for organisations, students and youths progress towards asset-based community development participation in cross-agency collaborations, networks and working groups to find opportunities for local organisations to partner 	TBC (\$20,000)	Marketing & Partnerships	•	•	•	•	Workshops to be scoped and presented to Council for consideration as part of budget review, scheduled for 17 November 2020 Ordinary Meeting of Council.	Workshops to be scoped and presented to Council for consideration as part of budget review, scheduled for 17 November 2020 Ordinary Meeting of Council.



Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 4. Our Organisation: Actions and initiatives to create an open, accountable, agile organisation that efficiently and sustainably manages resources and assets

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status – 12 October 2020	Monthly Update – 12 November 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
4.1 Improve community engagement and support open and transparent communication	<ul style="list-style-type: none"> monthly Rebound Roundtables with local Town Team and business representatives to identify initiatives to support community reconnection and business rebound 	Nil	Policy & Place	•	•	•	•	No new initiatives identified at Rebound Roundtable held 7 October 2020. Next Rebound Roundtable scheduled 11 November 2020.	Rebound Roundtable held 11 November 2020. Next Rebound Roundtable scheduled 9 December 2020.
	<ul style="list-style-type: none"> update website, COVID-19 portal and conduct six-month community surveys to determine overall levels of success with implemented rebound projects and initiatives 	\$3,000	Marketing & Partnerships	•	•	•	•	Internal working group established.	Internal working group established.
4.2 Seek external funding to deliver shovel ready projects and rebound initiatives	<ul style="list-style-type: none"> develop and implement an advocacy agenda to attract Federal and State Government and private sector funding or investment in the local economy – including delivery of the East Perth Power Station development 	Nil	Policy & Place	•	•	•	•	Draft Advocacy Agenda being developed for Council consideration in November 2020.	Draft Advocacy Agenda presented to City's Executive team on 11 November. Draft Advocacy Agenda to be presented at Council Workshop.
4.3 Provide economic stimulus and sustainably manage resources and assets	<ul style="list-style-type: none"> complete critical works at Beatty Park Leisure Centre including retiling the indoor pool, modernising the change rooms and upgrading electrical and filtration systems expand Beatty Park Leisure Centre operating hours and services as attendance levels and demand increases 	\$2.9mill	Engineering/ Beatty Park Leisure Centre	•	•			Business Case for project going to October 2020 Ordinary Meeting of Council for endorsement. Tender for Indoor Pool tiling and pool filtration work prepared and ready for advertising in October 2020. Detailed design work for pool deck change rooms and other associated upgrade works being prepared.	Tender for Indoor pool tiling and pool filtration work closes 16 November 2020. Detailed design work for pool deck change rooms and other associated upgrade works being prepared for presentation at Council Workshop on 24 November 2020.

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

7.2 ARTS RELIEF WORKING GROUP - CLOSURE REPORT

- Attachments:
1. Art Relief Grants Update [↓](#) 
 2. COVID-19 Arts Relief Projects 2020/21 [↓](#) 

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee:

1. NOTES the status update on Phase 1 of the COVID-19 Arts Relief Grant program;
2. REQUESTS the Chief Executive Officer to manage the successful implementation of the remaining COVID-19 Arts Relief Projects through to 30 June 2021, providing quarterly progress updates via the City of Vincent Rebound Plan;
3. APPROVES the deletion of the action entitled “Launch Phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding” in the City of Vincent Rebound Plan;
4. RECOMMENDS to Council that:
 - 4.1 \$100,000 of the Percent for Art Special Purpose Reserve is set aside as a provision for use in future pandemic-related Arts Relief Projects, for a period of up to 18 months from the date of approval; and
 - 4.2 The remaining funds in the Percent for Art Special Purpose Reserve is considered for strategic art initiatives that are not COVID-19 related, as approved by Council from time to time;
5. NOTES the COVID-19 Arts Relief Project’s lessons learned and successes to date; and
6. NOTES the cessation of the Arts Relief Working Group Terms of Reference.

COMMITTEE DECISION ITEM 7.2

Moved: Cr Gontaszewski, Seconded: Cr Castle

That the recommendation be adopted.

AMENDMENT

Moved: Cr Castle, Seconded: Cr Gontaszewski

That the recommendation be amended as follows:

3. APPROVES the ~~deletion~~ **amendment** of the action entitled “Launch Phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding” in the City of Vincent Rebound Plan, to “Launch Phase 2 (**Medium Scale Town Centre Artworks**) of the COVID-19 Arts Relief Grant funding”.
4. ~~RECOMMENDS to Council that:~~
 - 4.1 ~~\$100,000 of the Percent for Art Special Purpose Reserve is set aside as a provision for use in future pandemic-related Arts Relief Projects, for a period of up to 18 months from the date of approval; and~~
 - 4.2 ~~The remaining funds in the Percent for Art Special Purpose Reserve is considered for strategic art initiatives that are not COVID-19 related, as approved by Council from time to time;~~
4. **REQUESTS Administration to prepare an EOI with proposed locations for the Medium Scale**

Town Centre Artworks, with advice from the Arts Advisory Group, for presentation to Council no later than March 2021.

AMENDMENT CARRIED (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

COMMITTEE DECISION ITEM 7.2

That the COVID-19 Relief and Recovery Committee

- 1. NOTES the status update on Phase 1 of the COVID-19 Arts Relief Grant program;**
- 2. REQUESTS the Chief Executive Officer to manage the successful implementation of the remaining COVID-19 Arts Relief Projects through to 30 June 2021, providing quarterly progress updates via the City of Vincent Rebound Plan;**
- 3. APPROVES the amendment of the action entitled “Launch Phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding” in the City of Vincent Rebound Plan, to “Launch Phase 2 (Medium Scale Town Centre Artworks) of the COVID-19 Arts Relief Grant funding”.**
- 4. REQUESTS Administration to prepare an EOI with proposed locations for the Medium Scale Town Centre Artworks, with advice from the Arts Advisory Group, for presentation to Council no later than March 2021.**
- 5. NOTES the COVID-19 Arts Relief Project’s lessons learned and successes to date; and**
- 6. NOTES the cessation of the Arts Relief Working Group Terms of Reference.**

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil



CITY OF VINCENT

Arts Relief Grants Update

Council Workshop Presentation 27 October 2020

Tegan Patrucco



Arts Relief Grants Update RTR FM



FRIDAY 2ND OCTOBER

THE VIEW FROM HERE #32: ADRIAN DZVUKE

The View From Here returns in 2020 as RTRFM teams up with the City of Vincent to put some of the states finest bands in spaces you would normally never see a band. Spots in and around the City of Vincent in a post lockdown Perth.

This week Adrian Dzvuke head to the North Perth Bowls Club for a roll and a cheap feed in a hidden gem of the City of Vincent. Founded in 1907, North Perth Bowls has been the home of an amazing community of bowlers, locals and blow ins for over 100 years. What better way to show of the space then to throw one of Perth music's brightest young



WEDNESDAY 23RD SEPTEMBER

THE VIEW FROM HERE #31: DEMON DAYS

The View From Here returns in 2020 as RTRFM teams up with the City of Vincent to put some of the states finest bands in spaces you would normally never see a band. Spots in and around the City of Vincent in a post lockdown Perth.

This week Demon Day take over the Mary Street Piazza in heart of the city on Beaufort Street in M Lawley. They roll through four songs in the sunshine as the traffic rolls behind them. Bella Nicholls's vocals soar in the sun with the band de in the grove behind her.

Mary Street Piazza is a great place to hang out and



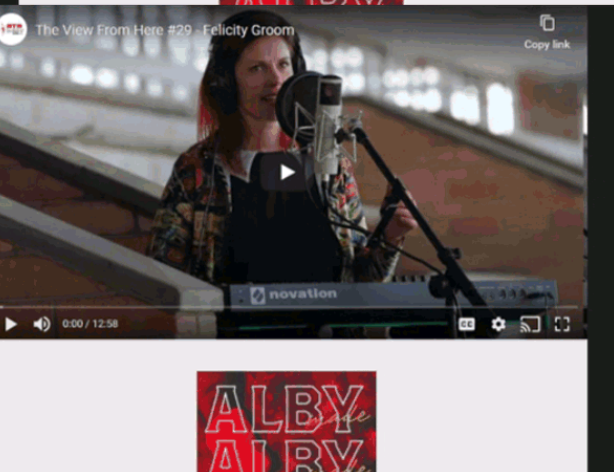
TUESDAY 15TH SEPTEMBER

THE VIEW FROM HERE #30: NOAH DILLON

The View From Here returns in 2020 as RTRFM teams up with the City of Vincent to put some of the states finest bands in spaces you would normally never see a band. Spots in and around the City of Vincent in a post lock down Perth.

The second in this series sees Noah Dillon play a 'stadium' rock 'n' roll show at HBF Park, home of the Perth Glory and Western Force.

In a empty stadium in the middle of the hallowed turf, Noah and his band run through four tunes that filled the empty seats and you could just hear the crowd, if only in your brain.



TUESDAY 8TH SEPTEMBER

THE VIEW FROM HERE # 29: FELICITY GROOM

RTRFM's *The View from Here* returns in 2020 as RTRFM teams up with the City of Vincent to put some of the states finest bands in spaces you would normally never see a band in and around the City of Vincent in a post lockdown Perth.

The first in the series sees one of the states best voices and songwriters, Felicity Groom spend some time at the iconic Beatty Park Leisure Centre for a sublime performance in the rafters. With the swimmers going about their laps below her, watch as Felicity and band (Andrew Ryan, Mike Jelinek) mesmerise with a collection of songs from her new

Arts Relief Grants Update

Joy Artists Collective



‘Care in Isolation’
Corner Fitzgerald
and Wasley Streets



Arts Relief Grants Update

Perth International Jazz Festival



Arts Relief Grants Update

POETIC PROXIMITY
FREE ONLINE POETRY WORKSHOPS

with **Maddie Godfrey**
Writer • Performance Poet • Educator

12 NOVEMBER Thursday • 4pm	14 NOVEMBER Saturday • 10am
19 NOVEMBER Thursday • 4pm	21 NOVEMBER Saturday • 10am

BOOK NOW:
MADDIEGODFREY.COM/POETICPROXIMITY

COVID-19 RELIEF CITY OF VINCENT

Maddie Godfrey

POETIC PROXIMITY
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COVID-19 RELIEF CITY OF VINCENT

Selection of resulting poems will be displayed in the Lightbox Laneway



Arts Relief Grants Update

Applicant	Artform	Allocated	Public Art Outcome	Update
Tanya Schultz	Visual Arts	\$9,871	Exhibition in empty shop	We have had some trouble finding an empty shop owner willing to host this installation, however had a positive meeting with the owners of Washing Lane last week and are meeting with them and artist to discuss next week. Possible opening on a Meat Market night.
Jennifer Jamieson	Visual/Theatre	\$5,000	Neon sign plus performance sessions	Currently talking to Leedy Connect about possible location for this, will require MOU with building owner if located in central Leederville.
Nunzio Mondia	Music	\$24,180	Short documentary	In progress-- this is a huge project and will likely be delivered early 2021. Artists have been working with our Local History Centre and gathering interviews and community footage. Composing will begin in November.
Skender and Rae	Visual Arts	\$20,000	Sculptures	Liaising with the RAPWG and Parks team to find a suitable location for the series of sculptures. Artists have selected photos from the Local History Centre to use in their sculptures.
Paula Hart	Visual Arts	\$10,000	Sculpture, location TBA	Liaising with Community Partners to set up community group workshop sessions with artist. Location has been flagged in Mount Hawthorn but needs further investigation-- meeting next week.
Leah Grant	Music	\$9,471	Video, town square performance	Video of album recording is almost complete. Currently talking to Leah about performance opportunities, she is keen to cross over with another Arts Relief recipient (eg poetry and music night).



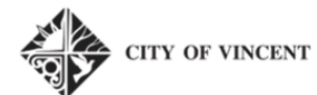
Arts Relief Grants Update

Applicant	Artform	Allocated	Public Art Outcome	Update
Alice McCullagh	New Media	\$7,372	Online video game	Video game is in development. Currently investigating possibility of artist's joining in Potluck Video Game Festival to launch the game.
Matt Acorn	Theatre	\$10,000	workshops and football game commentary	Have liaised with the artist about delaying final outcomes until March 2021 to allow for development sessions over December- February with alignment to 2021 football season. Currently booking clubroom space for development sessions.
Halatau and Senior	Film	\$7,040	Short film	Filming is now scheduled for December including Hyde Park, Luna Cinema and café strip. Have secured inclusion in 2021 Revelation Film Festival and WA Short Film event.
Jane Coffey	Visual Arts	\$9,500	3 oil paintings	Paintings are in progress. Will be temporarily displayed in CoV Library and North Perth cafes. Currently investigating permanent location for them.
Liz Gray	Visual Arts	\$9,600	copper cut outs for library or loftus	Artist has been collecting photos of local people to use as basis for her paintings. Have been investigating possible locations for installation in CoV public buildings.
Sarah Chopra	Crafts	\$655	Mask for Big Blue Head	Have been following up with artist-- contracting and invoicing process was lengthy. Met with artist 2 weeks ago to discuss and encouraged urgency due to relevance of project.



Arts Relief Grants Website

- In development with Marketing team, for launch at the end of this week
- http://preview.mcdevelopment.com.au/clients/vincent_covid_arts/Concept1.html
- <http://vincent.mcdevelopment.com.au/artwork>
- Artist bios, photos and project descriptions have been collected for website content
- Blog content has been created
- Updates will be added as projects progress



Arts Relief Grants RTR FM Partnership

- New sponsorship agreement developed with RTR FM
- Arts Relief Grant projects will be advertised on air
- Interview spots available on ArtBeat and Breakfast with Taylor
- Advertising on RTR FM's website included
- Beginning next week with Jazz Picnic in the Park ad, Poetic Proximity ad, and interview with Maddie Godfrey in the following week
- Can be used ongoing for other arts projects (eg Major Artwork, Lightbox Laneway artists)



CITY OF VINCENT

Arts Relief Grants Photography and Videography

- Danica Zuks engaged for photography and videography at all 16 projects, including some in-progress photos and video as well as final outcomes
- Includes some timelapses
- Final video will be made summarising all 16 projects



CITY OF VINCENT

Arts Relief Grants Photography and Videography



COVID-19 ART RELIEF PROJECTS – 2020/2021

Postcode	Applicant	Artform	Allocated	Public Art Outcome	Description
6000	Tanya Schultz	Visual Arts	\$9,871	Exhibition in empty shop	Ghost Party is an excessive celebratory dreamscape that reflects the current time where we can only dream of a possible future when we can all party together again. Using hundreds of objects that spin, shimmery party lights and sparkly holographic materials, this temporary installation will be housed in an empty shop space on Beaufort or William Street and can be viewed both day and night.
6005	Jennifer Jamieson	Visual/Theatre	\$5,000	Neon sign plus performance sessions	This visual art installation and performative community encounter will see a neon sign 'looking for eye contact' installed in a public location in Vincent, with two seats facing each other placed underneath it, 1.5 metres apart. It provides a gentle opportunity for the community to remain socially connected and mentally healthy through a time of reduced physical social interaction.
6050	RTR FM	Music	\$10,000	4 x live band and videos	Reinvigorating their award winning View from Here series, RTRFM invited local bands to play 15-20 minute sets of music in unique and iconic locations throughout Vincent. Artist from the series include Felicity Groom performing at Beatty Park, Noah Dillon performing at HBF Park, Demon Days performing at the Mary Street Piazza, and Adrian Dzvuke performing at the North Perth Bowls Club
6000	Nunzio Mondia	Music	\$24,180	Short documentary	This project brings together the art of music and conversation. It provides the opportunity for local community members and artists to express how COVID-19 has impacted their lives and for local musicians to contribute to the final product, which will be presented in the form of a music video/documentary.
6006	Skender and Rae	Visual Arts	\$20,000	Sculptures in Hyde Park	The Space Between Us art project examines the distance and connection in a changing world and asks the audience to politely stand further away to see the full picture. The artwork uses output from a custom 3D software system, which extracts luminosity from photos,

COVID-19 ART RELIEF PROJECTS – 2020/2021

					then converts it into different sized spheres. The sculptures will be arranged to play with the notions of physical distance, social connection and collective belonging.
6016	Paula Hart	Visual Arts	\$10,000	Sculpture, location TBA	Involving the Vincent community, this public artwork uses cut out snowflake styled pattern column artworks for display across Vincent. Each column has a light within that creates extraordinary shadows and illuminated pattern, with the shadows transforming Vincent’s everyday places into extraordinary experiences.
6027	Perth International Jazz Festival	Music	\$10,000	Community concert	Continuing its relationship with the City of Vincent, the 2020 Jazz Festival takes place in November at Hyde Park. This free community event supports our local artists and features four local jazz ensembles, as well as a range of family friendly activities.
6006	Leah Grant	Music	\$9,471	Video, town square performance	Local musician Leah Grant will record her next 4-track EP in her home studio, while local filmmaker Sarah McSweeney captures a behind-the-scenes look at the process for a film clip and mini documentary. The project will culminate in a free live and livestreamed performance on Leah’s front verandah on Leake Street, with neighbours community and guests invited to attend.
6003	Alice McCullagh	New Media	\$7,372	Online video game	Are creating a choose-your-own adventure video game for people to enjoy online. How will you handle buying groceries, avoiding danger and coping with supply shortages as you navigate this online, adventure video game reflecting life within the City of Vincent and surrounds during the ‘YOGID-19’ pandemic?
6061	Matt Acorn	Theatre	\$10,000	workshops and football game commentary	In a world where going to a live footy game has changed, project Mighty Raw: A Social Commentary Box aims to recruit footy diehard fans young and old to develop a community led football commentator team. Participants will attend free sports broadcasting workshops and

COVID-19 ART RELIEF PROJECTS – 2020/2021

					provide commentary for two live AFL games, to help keep the spirit of AFL alive in these COVID times.
6003	Maddie Godfrey	Writing	\$3,946	workshops and poetry performance	Poetic Proximity: A Series of Free Poetry Workshops offers creative engagement for Vincent community members. Over the space of five weeks, workshops will feature a City of Vincent landmark and explore the themes of belonging, home and identity to empower participants to write their own poems.
6148	Halatau and Senior	Film	\$7,040	Short film	A dance film set to combine dance, music and drama into one visual showcase. The film will follow the emotional connection of a couple throughout the journey of their relationship from their first meeting and will be set within a variety of small businesses and locations to showcase the diverse venues and public spaces throughout the City of Vincent.
6006	Jane Coffey	Visual Arts	\$9,500	3 oil paintings	A series of three oil paintings exploring the City of Vincent’s town centres during lockdown. The paintings will observe the ‘bare bones’ of these spaces during a time when they were silent and stripped of busy community life and able to be viewed without distraction. The publicly displayed paintings will provide a focus of quiet contemplation and mindfulness about where we live, reflecting on a unique point in time.
6006	Joy Collective	Mural	\$4,738	mural on 450 Fitzgerald Street	A horizontally spaced mural in North Perth that gives us a playful reminder of the compartmentalisation of social distancing and importance of self-care in isolation. The mural acts as a powerful marker of our times, of community resilience and the great work everyone has contributed against the crisis, as well as the ongoing importance of self-care and community.

COVID-19 ART RELIEF PROJECTS – 2020/2021

6006	Liz Gray	Visual Arts	\$9,600	copper cut outs for library or loftus	This artwork will show five, partially painted and engraved cut-out copper figures, depicting a range of every day Vincent characters, interacting through the socially distanced space of 1.5 metres apart.
6006	Sarah Chopra	Crafts	\$655	Mask for Big Blue Head	Will be making and installing a facemask for Vincent’s famous Big Blue Head, to reflect the COVID times we live in. This project shows a unique and creative approach to public art by using an existing artwork to give a message of support, humour and unity.

7.3 EXPIRY OF TERMS OF REFERENCE FOR COVID-19 RELIEF AND RECOVERY COMMITTEE**Attachments:** 1. COVID-19 Relief and Recovery Committee Terms of Reference [↓](#) **RECOMMENDATION****That the COVID-19 Relief and Recovery Committee NOTES:**

1. The Terms of Reference for the COVID-19 Relief and Recovery Committee expires on 31 December 2020 as at Attachment 1;
2. The objectives contained with the Terms of Reference can be delivered by Council from 1 January 2021;
3. Performance of the Vincent Rebound Plan of the COVID-19 Relief and Recovery Strategy will continued to be reported to Council on a quarterly basis; and
4. Re-establishment of the COVID-19 Relief and Recovery Committee could be agreed to by Council at a later date if the public health environment changes and requires that level of oversight of the COVID-19 Relief and Recovery Strategy.

COMMITTEE DECISION ITEM 7.3**Moved: Cr Gontaszewski, Seconded: Cr Castle****That the recommendation be adopted.****CARRIED UNANIMOUSLY (3-0)****For:** Mayor Cole, Cr Gontaszewski and Cr Castle**Against:** Nil



CITY OF VINCENT

COVID-19 RELIEF AND RECOVERY COMMITTEE – TERMS OF REFERENCE

1. OBJECTIVES

The key objectives of the COVID-19 Relief and Recovery Committee (**Committee**) are to:

- Provide oversight advice of the City's COVID-19 Relief and Recovery Strategy (**Strategy**);
- Make decisions on the implementation of actions under the Strategy;
- Ensure Council and the community are fully informed on the City's COVID-19 relief and recovery efforts;
- Provide a monthly opportunity for the community to engage with Council on the City's relief and recovery efforts;
- Make recommendations to Council on the allocation of financial resources to implement the Strategy (as an absolute majority Council decision is required);
- Make decisions or recommendations to Council in respect to the following:
 - disbursement of Leederville Gardens Trust funds to registered Public Benevolent Institutions active within the City providing relief from the impact of COVID-19;
 - exercise discretion in the compliance with City policies arising due to impacts of COVID-19 or to facilitate the mitigation of COVID-19 impacts;
 - awarding tenders over \$250,000 or disposing of property, if an urgent decision is required and a decision cannot wait until the next Council Meeting;
 - writing-off / waiving fees over \$5,000 (under delegation), including for financial relief to City tenants (rent waivers and deferrals);
 - approve expenditure on public art projects as recommended by the Arts Relief Working Group; and
 - determine **urgent** Development Applications from applicants responding to the impact of COVID-19 that have not been delegated to the CEO (under delegation).

2. POWERS

- The Committee is a formally appointed committee of the Council in accordance with section 5.8 of the *Local Government Act 1995* (LGA) and is responsible to the Council.
- The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its objectives as set out in clause 1 above.
- The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
- The Committee does not have any management functions and cannot involve itself in management processes or procedures.

3. MEMBERSHIP

- The Committee shall comprise of 3 members, who are Elected Members appointed by Council in accordance with section 5.10 of the LGA.
- The Committee shall comprise of up to 6 deputy committee members, who are Elected Members appointed by Council in accordance with section 5.11 of the LGA.
- In the event that a committee member is unable to attend a Committee meeting a deputy committee member will attend in their place. While acting as a committee member, the deputy members have all the functions and protections of the committee member.
- Council may terminate the appointment of any committee member if:
 - The Chairperson considers that the member is not making a positive contribution to the Committee; or
 - The member is found to be in breach of the City of Vincent Code of Conduct or a serious contravention of the *Local Government Act 1995*; or
 - A member's conduct, action or comments brings the City of Vincent into disrepute.
- The CEO and relevant senior employees as determined by the CEO are to attend all meetings to provide advice and guidance to the Committee. The CEO and administrative staff are not members of the Committee.
- The City shall provide secretarial and administrative support to the Committee.

1

Covid-19 Relief and Response Committee Terms of Reference – D20/149663



CITY OF VINCENT

COVID-19 RELIEF AND RECOVERY COMMITTEE – TERMS OF REFERENCE

- Membership shall be for a nine month period expiring on 31 December 2020 unless Council resolves to extend the term of the Committee.

4. CHAIRPERSON AND DEPUTY CHAIRPERSON

- The position of Chairperson will be filled by the Mayor, or if the Mayor is not a member of the Committee, by the Deputy Mayor, or otherwise by a vote of the Committee at its first meeting.
- The position of Deputy Chairperson will be filled by the Deputy Mayor, or if the Deputy Mayor is not a member of the Committee, or is appointed as Chairperson, by a vote of the Committee at its first meeting.
- In the event that the Chairperson is absent or unable to attend the Committee meeting, the Deputy Chairperson will preside. In the event that neither the Chairperson nor Deputy Chairperson is available to attend the Committee meeting, the Committee will vote on who presides at the commencement of the meeting.

5. MEETINGS

- The Committee shall meet at 1pm on the first Tuesday of each month, or at an alternative time, day or place as agreed by the Committee, and subject to the provision of public notice in accordance with regulation 12(2) of the *Local Government (Administration) Regulations 1996*.
- The Committee may meet more regularly as required (hold special committee meetings) at the discretion of the Chairperson.
- The meetings will be open to the public, other than any items that are to be considered behind closed doors in accordance with section 5.23(2) of the LGA.
- The agenda for the meetings will be published on the City's website and emailed to all Elected Members on or before the Friday of the week prior to the Committee Meeting.
- The meetings will be accessible to the members, staff and public remotely.
- The meetings will commence with public question time as required by regulations 5 and 6 of the *Local Government (Administration) Regulations 1996*. Questions must relate to items on the meeting agenda and must be provided to Administration in writing at least 3 hours prior to the commencement of the meeting or during the meeting. The Chairperson will conduct public question time in a manner which ensures all members of the public have a fair and equal opportunity to ask questions and receive a response, subject to a maximum of 15 minutes being allocated to public question time, unless otherwise approved by the Chairperson.

6. REPORTING

- Recommendations of the Committee meeting which require approval by Council shall be presented to the next Ordinary Meeting of Council or Special Meeting of Council, as appropriate.
- Minutes of all Committee meetings will be included in the Info Bulletin provided to the next Ordinary Meeting of Council, and a report providing an update on the implementation of the Strategy will be provided to the next Ordinary Meeting of Council as required.

7. DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Committee will be:

- Provide oversight to the City's COVID-19 Relief & Recovery Strategy;
- Make decisions on the implementation of actions under the Strategy;
- Ensure Council and the community are fully informed on the COVID-19 Relief and Recovery efforts;
- Provide a monthly opportunity for the community to engage with Council on the City's relief and recovery efforts;
- Make recommendations to Council on resource allocation to implement the Strategy and associated actions;
- Make decisions in respect to the following:
 - disbursement of Leederville Gardens Trust funds to provide relief from COVID-19 impacts;

2

Covid-19 Relief and Response Committee Terms of Reference – D20/149663



CITY OF VINCENT

COVID-19 RELIEF AND RECOVERY COMMITTEE – TERMS OF REFERENCE

- expenditure of cash-in-lieu payments on public art projects, as recommended by the Arts Relief Working Group, and in accordance with the City's Policy No. 7.5.13 – *Percent For Art*, and
- financial relief for City tenants in line with the *Commercial Tenancies (COVID-19 Response) Act 2020* (WA), in the form of rent and outgoings waivers and rent deferrals;
- Make decisions in respect to the following if an urgent decision is required and a decision cannot wait until the next ordinary meeting of Council or a special meeting of Council. A reason for the matter requiring an urgent decision will be included in the report under the legal section:
 - determine **urgent** Development Applications from applicants responding to the impact of COVID-19 that have not been delegated to the CEO (under delegation).

8. DELEGATED AUTHORITY

In accordance with section 5.17 of the *Local Government Act 1995* Council has delegated the following powers and duties to the Committee:

- Power to accept tenders over \$250,00 in accordance with section 3.57 of the LGA and regulation 18 of the *Local Government (Functions and General) Regulations 1996*;
- Power to dispose of property in accordance with section 3.58 of the LGA;
- Power to waive or grant concessions or write-off money over \$5,000 in accordance with section 6.12 of the LGA; and
- Power to determine an application for development approval under clause 68 of Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations*; subclause 29(2) of the *Metropolitan Region Scheme*; and subsection 31(2) of the *State Administrative Tribunal Act 2004*, where that power is not delegated to the Chief Executive Officer; and
- Power to determine applications to amend a development approval previously determined under delegated authority, where that power is not delegated to the Chief Executive Officer.

A reason for the Committee exercising the above powers or duties must be included in the report under the legal section.

8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)

Mayor Cole congratulated the COVID-19 Relief and Recovery Committee and Administration for the COVID response, which was quick and agile, with a particular thank you to the Manager Built Environment & Wellbeing for his sound advice throughout. Mayor Cole also acknowledged the extra work involved in managing the COVID-19 Relief and Recovery Committee, and stated that it has worked well and thanked Committee Members and Administration for their contributions to the successful completion of the Committee.

9 GENERAL BUSINESS

Nil

10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

11 NEXT MEETING

Nil

12 CLOSURE

There being no further business, the Presiding Member, Mayor Emma Cole, declared the meeting closed at 1.36pm with the following persons present:

PRESENT:	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle	Presiding Member (electronically) South Ward North Ward
IN ATTENDANCE:	David MacLennan Virginia Miltrup Andrew Murphy Mark Fallows Tara Gloster Wendy Barnard	Chief Executive Officer Executive Director Community & Business Services Executive Director Infrastructure & Environment A/Executive Director Strategy & Development Manager Policy & Place Council Liaison Officer

Public: No members of the public.

These Minutes were confirmed by the Committee as a true and accurate record of the Meeting of the COVID-19 Relief and Recovery Committee held on 1 December 2020.

Signed: Mayor Emma Cole

Dated