

# **AGENDA**

# **Council Briefing 9 February 2021**

Time: 6.30pm

**Location:** E-Meeting and Administration and

Civic Centre, 244 Vincent Street,

Leederville

David MacLennan
Chief Executive Officer

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#### 1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

#### 2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Cr Alex Castle requested a leave of absence from 9 – 16 February 2021.

#### 3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

#### 4 DECLARATIONS OF INTEREST

#### 5 STRATEGY & DEVELOPMENT

5.1 NOS. 201-203 (LOT: 1; D/P: 1239) OXFORD STREET, LEEDERVILLE - CHANGE OF USE FROM SHOP WITH ANCILLARY ROOF TERRACE TO SHOP AND CLUB PREMISES

Ward: South

Attachments:

- 1. Consultation and Location Map 🗓 🖫
- 2. Development Plans J
- 3. Venue Management Plan and Code of Conduct U
- 4. Car Parking Management Plan J
- 5. Acoustic Report  $\downarrow$
- 6. Applicant's Planning Report !
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#### **RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for a proposed Change of Use from a Shop with Ancillary Roof Terrace to a Shop and Club Premises at No. 201-203 (Lot: 1; D/P: 1239) Oxford Street, Leederville in accordance with the plans provided in Attachment 2, subject to the following Conditions, with the associated determination advice notes in Attachment 10:

#### 1. Use of Premises

- 1.1 This approval only relates to the Change of Use from Shop and Ancillary Roof Terrace to Shop and Club Premises as shown on the plans dated 30 October 2020. It does not relate to any other development on the site;
- 1.2 A maximum of 50 patrons are permitted in the Club Premises at any one time;
- 1.3 The Club Premises shall at all times operate in accordance with the Venue Management Plan and Code of Conduct dated 19 January 2020. The terms and conditions outlined in the Venue Management Plan and Code of Conduct shall be provided to all members and guests of the facility and displayed in a prominent location within the entrance area of the venue;
- 1.4 Any amendments to the operation of the venue, as specified within the Venue Management Plan and Code of Conduct, are to be submitted to the City in the form of a revised Venue Management Plan and Code of Conduct for approval prior to any changes to the venue taking effect; and
- 1.5 The hours of operation for the Club Premises shall be limited to the following:
  - Monday to Sunday: 7.00am to 10.00pm;

#### 2. Noise Mitigation

- 2.1 The measures outlined in the 'Operational Scenarios' of the approved acoustic report (Herring Storer Acoustics, December 2020) shall be implemented prior to the commencement of the Club Premises use and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;
- 2.2 No amplified music is to be played on the roof terrace level which exceeds 77db (A) as specified within the Acoustic Report (Herring Storer Acoustics, December 2020); and

#### 2.3 No live music or performances are permitted from the premises;

#### 3. Bicycle Parking

A minimum of five short-term bicycle bays shall be provided on-site and designed in accordance with AS2890.3 prior to the Club Premises use commencing;

#### 4. Car Parking

All off-street parking is to be available during business hours for all customers and staff. The parking bays are not to be used for storage purposes or the like; and

#### 5. Signage

All signage is to be in strict accordance with the City's Policy No. 7.5.2 – Signs and Advertising, unless further development approval is obtained.

#### **PURPOSE OF REPORT:**

To consider an application for development approval for a Change of Use from Shop with Ancillary Roof Terrace to Shop and Club Premises at No. 201-203 Oxford Street, Leederville (subject site).

#### PROPOSAL:

The application proposes to change the use of the subject premises from the existing Shop with Ancillary Roof Terrace to Shop and Club Premises.

The ground and first floors of the existing three storey building would continue to operate as a Shop, consistent with a development approval issued by the City in December 2015.

The second floor roof terrace is proposed to be used as a Club Premises. The applicant proposes to use the space as a private meeting place for club members to gather on the basis of common interest in networking and socialising for persons with an interest in business and who wish to grow their networks.

An approval is required to be sought to change the use of the existing ancillary roof terrace approval for the following reasons:

- The approval for the roof terrace as ancillary to the Shop use was to provide for associated function such as camera equipment launches and photography demonstrations to support sales. The subject application seeks to accommodate a business networking club which is no longer an ancillary use to the Shop. This is because its purpose is not exclusively related to camera equipment, sales, or photography;
- The landowner proposes to charge an annual fee of \$1,800 for membership to the Club and access to the Club Premises. This fee is not paid in affiliation with the Shop use and is related to a separate Club Premises use operating external and separate to the Shop; and
- The entrance to the Club Premises is via a separate door and lift at the rear of the site. Members will not be required to enter or exit through the Shop at any point. The physical operation of the Club Premises is not reliant on the Shop premises.

The Club Premises is proposed to operate as follows:

- A maximum of 50 patrons would be accommodated within the Club Premises at any one time. The
  applicant anticipates that there would more likely be between nil and 10 persons using the space at any
  one time. The Club Premises would have a maximum membership basis of 100 people;
- Operating hours would be limited to Monday to Sunday: 7.00am to 10.00pm;
- No liquor license would be sought for the Club Premises venue but members could bring their own alcohol and food to the venue:
- The roof terrace venue would be accessed via a lift and stairway accessed from the rear carpark of the premises. All access to the existing Shop is separate;
- There would be no staff members on-site operating the Club Premises;

- A covered portion of the roof terrace that currently provides tables and chairs, a bar area, toilets, speakers and a television would continue to be available for use as part of the Club Premises. Low volume music is intended to be played through the speakers;
- There are currently four car parking spaces provided on-site for use by staff and customers of the Shop and ancillary roof terrace. The application does not propose to introduce any additional car parking spaces, with the four on-site sparking paces to be available for the Shop and Club Premises uses; and
- The landowner and manager of the existing Shop business would be the primary venue manager of the Club Premises, with the exception of an alternative venue manager should they not be available.

Membership to the Club Premises is proposed as follows:

- Members would pay an annual fee for membership to the club;
- Membership to the Club is based around the applicant's engagement or interest within the business
  community, such as business owners or investors, and with business and networking interests being
  common to all members. The purpose is to promote social connection, networks and business activity
  amongst members and their guests;
- Entry to the Club Premises venue would be limited to members, with each member permitted to bring two non-member guests;
- Additional non-member guests may be accommodated upon application to the venue manager, such as
  for larger business networking meetings. This would be permitted where the member has demonstrated
  the purpose of the meeting as well as provided the names and contact details of all guest attendees.
  The purpose of inviting non-member guests is to facilitate new business and networking connections, as
  well as to potentially grow the Club Premises membership;
- Entry is to be permitted via swipe card access which could only be held by members of the Club Premises;
- No casual admission to the general public would be permitted; and
- The use of space would be monitored by a phone app that would allow pre-booking and confirming attendance at the venue. The app would disable swipe passes once the venue has reached its maximum capacity.

The following works to the roof terrace area are also proposed as part of this application:

- The existing 0.7 metre high glass balustrading to the perimeter of the terrace is to be increased in height to 1.0 metre;
- The louvre door to the west of the roof terrace is to be replaced by a solid door with a self-closing hinge. The door is to be kept closed while the Club Premises is in use; and
- The louvre wall to the south of the roof terrace is to be replaced with a solid wall.

These works are being sought in accordance with the recommendations of the Acoustic Report, included as **Attachment 5**. The purpose of these measures is to prevent noise spill to adjoining properties.

The proposed development plans are included as **Attachment 2**. In support of the proposal the Applicant has also provided a Venue Management Plan included as **Attachment 3**, a Parking Management Plan included as **Attachment 4**, an Acoustic Report included as **Attachment 5**, and Applicant's Planning Report included as **Attachment 6**.

#### **BACKGROUND:**

Landowner:	Mont Blanc Group Pty Ltd
Applicant:	Rowe Group
Date of Application:	13 October 2020
Zoning:	MRS: Urban
	LPS2: Zone: Regional Centre R Code: N/A
Built Form Area:	Town Centre
Existing Land Use:	Shop – 'P'
Proposed Use Class:	Shop – 'P'
	Club Premises – 'A'
Lot Area:	412m²
Right of Way (ROW):	Yes
Heritage List:	No

#### Site Context

The subject site is located on the corner of Oxford Street and Melrose Street at No. 201-203 Oxford Street, Leederville as shown on the location plan included as **Attachment 1**.

The site is developed with a three storey building that currently operates as a Shop on the ground and first floors. An ancillary roof terrace with a covered roof and bar is located on the building's third floor.

The subject site is zoned Regional Centre under the City's Local Planning Scheme No. 2 (LPS2) and is located within the Town Centre Built Form Area as prescribed under the City's Policy No. 7.1.1 Built Form (Built Form Policy).

In accordance with LPS2, the land to the west of the subject site is zoned Residential R60; the land to the north and south of the subject site is zoned Regional Centre; the land to the south-west across Melrose Street is zoned Mixed Use R80; and land to the west is reserved for Public Purposes.

The site is bound to the north by a commercial property, to its south across Melrose Street is a medical centre (No. 199 Oxford Street), to its east is TAFE Leederville, and to its west is a ROW and a single house (No. 8 Melrose Street). Melrose Street predominately contains single house and grouped dwelling developments while Oxford Street contains a mix of commercial developments.

#### **Previous Approvals**

The following table summarises the previous approvals which relate to the site.

Approval Date	Comment
28 September 2010	Council at its Ordinary Meeting approved a development application for Change of Use from a Two Storey Commercial Building with Shop and Ancillary Tea House to Three Storey Commercial Building with Shop, Unlisted Use (Art Gallery), Warehouse and Ancillary Tea House, and Associated Alterations and Additions.
	This application sought an extension to the existing three storey building which included undercroft car parking to the rear and the provision of 7 car parking bays.
	This approval lapsed on the basis that construction was not commenced within the two-year time period in which the development was required to have substantially commenced.
	A cash-in-lieu contribution of \$14,460 for 4.82 car parking spaces was required as a condition of this approval. The approval was not enacted and payment of the cash-in-lieu amount was not required to be paid.
18 December 2012	Council at its Ordinary Meeting approved a development application for Alterations and Additions to the existing Three Storey Commercial Building with Shop and Ancillary Tea House to Three Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises.
	Based on the approved plans dated 18 December 2012, the Club Premises was approved for operation on the second floor (roof terrace) of the building.
	The Club Premises was approved to operate as a private camera club roof terrace as ancillary to the Shop use at ground and first floor levels.
	The Club Premises was approved to operate as members only to accommodate workshops, meetings and events associated with the Shop (camera equipment sales). The Club Premises was intended to operate as ancillary to the Shop use at the ground and first floors.
	This approval lapsed on the basis that the Club Premises use did not commence prior to the expiry date of 4 January 2015 and the conditions of approval were not fulfilled prior to this date, such as the submission of an acoustic report.

Approval Date	Comment
15 December 2015	Administration under delegated authority issued an approval for construction of a roof cover over the terrace and the use of the roof terrace as ancillary to the Shop use (Shop with Ancillary Roof Terrace). This approval also included retrospective approval for construction of a bar, toilets and storeroom at the roof terrace level.
	At the time of assessment, the ancillary roof terrace was intended to be used for product launches of camera equipment and similar, and was not to be rented out to private third parties. The proposal was not supported by an acoustic report. This supported the imposition of the following conditions on the development approval:
	<ul> <li>3. The outdoor deck shall not be leased or used for private/public functions. The use of the outdoor roof deck shall be limited to activities associated with the existing shop;</li> <li>4. No amplified music is to be used within the outdoor roof deck.</li> </ul>
13 December 2016	Council at its Ordinary Meeting approved alterations to the roof terrace to install a lift structure and staircase at the western elevation connecting the ground and roof terrace levels.
	A cash-in-lieu contribution of \$864 for 0.16 car parking spaces was required as a condition of approval. This payment has not been made and is outstanding.
31 August 2018	Administration under delegated authority approved a development application to enclose the existing balcony on the first floor with full height glass windows to Melrose Street.

Previous development approvals are included in Attachment 8.

#### **Previous Compliance Matters**

A compliance investigation commenced in relation to the use of the roof terrace in August 2020 following complaints received by the City from three separate complainants. These complaints raised issues regarding noise impacts and anti-social behaviour occurring at the subject site. The compliance investigation found that the roof terrace space was being privately leased to external groups for functions and parties on a weekly basis.

This activity was found to be non-compliant with Conditions 3 and 4 of the approval dated 15 December 2015 which sought to prohibit private leasing of the roof terrace space and amplified music. It was also non-compliant with the City's Sound Attenuation Policy 7.5.21 (Sound Attenuation Policy), being leased until up to 1:00am on some occasions.

The landowner has since ceased private leasing of the roof terrace and has removed all online advertisements relating to private leasing of the premises.

In response to the compliance matters, the applicant has submitted the subject application to seek approval for use of the roof terrace as a Club Premises to provide a higher level of control for the venue operator over the activities conducted on the site. The applicant is not seeking approval for the space to rented out for private events.

#### **DETAILS:**

#### **Summary Assessment**

The table below summarises the planning assessment of the proposal against the provisions of the City of Vincent LPS2 and the City's Built Form Policy, Sound Attenuation Policy and Policy No. 7.7.1 – Non-Residential Development Parking Requirements (Non-Residential Development Parking Policy). In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Requires the Discretion of Council
Land Use		✓
Car Parking		✓
Bicycle Parking		✓
Sound Attenuation	✓	
Façade Design	<b>√</b>	

#### **Detailed Assessment**

The deemed-to-comply assessment of the element that requires the discretion of Council is as follows:

Land Use				
Deemed-to-Comply Standard	Proposal			
Local Planning Scheme No. 2				
"P" Use	Club Premises: "A" Use			
Car P	arking			
Deemed-to-Comply Standard	Proposal			
Policy No. 7.7.1 – Non-Residential Development Parking Requirements				
Car Bays Club Premises requires: 7.5 bays	Car Bays 4 bays available on-site to be shared between Shop and Club Premises use.			
Existing shop required: 4.16 bays				
	A shortfall of 0.16 on-site bays was approved for the Shop use in 2016.			
	Club Premises car parking shortfall proposed: 7.5 bays			
Bicycle Bays				
Short Term Club premises required: 1 bicycle bay	7 bicycle bays to be shared between Shop and Club Premises			
Long Term Club Premises required: 2 bicycle bays				

The above elements of the proposal do not meet the specified deemed-to-comply standards and are discussed in the Comments section below.

#### **CONSULTATION/ADVERTISING:**

Community consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days from 20 November 2020 to 10 December 2020. The method of consultation included a sign on-site, an advertisement in the local newspaper and six letters mailed to all owners and occupiers adjoining the site (as shown in **Attachment 1**), in accordance with the City's Policy No. 4.1.5 – Community Consultation.

Administration also consulted with three additional people who were not in the consultation area but who previously raised concerns with the City when the premises was being rented out for private functions. These concerns inevitably resulted in the August 2020 compliance investigation. Comments were invited from these three additional people by 27 January 2021. No comments were provided during this time from these previous complainants.

Following community consultation, the City received a total of 11 submissions, including one objection and 10 letters of support.

The concerns raised in the objection are summarised as follows:

- Liquor license may be sought in the future;
- Management of alcohol to be consumed on the premises;
- Management of anti-social behaviour resulting from use of alcohol; and
- Potential for noise and nuisance as a result of the proposed use.

The comments raised in the support submissions are summarised as follows:

- The proposed meeting venue would provide a positive contribution to the area and members of the local community;
- Support for the rooftop being used as a private members club for business networking meetings:
- The site is a suitable location for a Club Premises being located in an active mixed-use area; and
- The proposal includes several clear controls to ensure orderly operation as a Club Premises, including no amplified being music permitted as well as reasonable operating hours and capacity numbers.

A summary of submissions and Administration's responses is included in **Attachment 7**. The applicant has not provided a response to the submissions made, rather the applicant submitted a revised Venue Management Plan to better address the concerns raised in relation to anti-social behaviour and management of patrons.

#### **Design Review Panel (DRP):**

Referred to DRP: No

The application did not require referral to the DRP as the extent of works relating to the external appearance of the development are proposed, including balustrading and doorway upgrades as recommended by the Acoustic Report.

#### LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015;
- City of Vincent Local Planning Scheme No. 2;
- Policy No. 4.1.5 Community Consultation;
- Policy No. 7.1.1 Built Form Policy;
- Policy No. 7.5.21 Sound Attenuation; and
- Policy No. 7.7.1 Non-Residential Development Parking Requirements.

#### Planning and Development Act 2005

In accordance with Schedule 2, Clause 76(2) of the *Planning and Development (Local Planning Schemes)* Regulations 2015 and Part 14 of the *Planning and Development Act 2005*, the applicant would have the right to apply to the State Administrative Tribunal for a review of Council's determination.

#### **Delegation to Determine Applications:**

In accordance with the City's Register of Delegations, Authorisations and Appointments, applications for development approval that propose a Club Premises land use require Council determination.

#### **RISK MANAGEMENT IMPLICATIONS:**

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

We are open and accountable to an engaged community.

#### SUSTAINABILITY IMPLICATIONS:

Nil.

#### **PUBLIC HEALTH IMPLICATIONS:**

#### Health and Wellbeing

The proposal seeks to enhance social relationships and business networking opportunities which have a positive correlation with increased mental health and a stronger social environment.

#### FINANCIAL/BUDGET IMPLICATIONS:

Nil.

#### **COMMENTS:**

#### Land Use

Club Premises is an 'A' use within the Regional Centre zone, meaning that the use is not permitted without the discretion of Council only after community consultation has first been undertaken. Regard is to be given to the objectives of the Regional Centre zone when considering the appropriateness of the use, listed as follows:

- To provide a broad range of employment opportunities to encourage diversity and self-sufficiency within the Centre.
- To encourage high quality, pedestrian-friendly, street-orientated development that responds to and enhances the key elements of the Regional Centre, and to develop areas for public interaction.
- To ensure levels of activity, accessibility and diversity of uses and density is sufficient to sustain public transport and enable casual surveillance of public spaces.
- To provide residential opportunities within the Regional Centre including high density housing, affordable housing, social and special needs housing, tourist accommodation and short term accommodation.
- To ensure that the centres are developed with due consideration to State Planning Policy 4.2 Activity Centres for Perth and Peel.

The City did not receive community submissions relating to the appropriateness of the proposed Club Premises use itself. One submission was received in relation to potential impacts as a result of the use, including noise and management of anti-social behaviour. 10 submissions of support were received in relation to the proposed land use.

The proposal is consistent with the objectives of the Regional Centre zone under LPS2 for the following reasons:

- The character of the immediate locality includes both commercial and residential activities, and the amenity of the subject and surrounding sites are reflective of this. Residential development is located to the west of the subject site. Development to the north, south and east of the subject site includes commercial development on land zoned Regional Centre under the City's LPS2. The amenity of surrounding residential properties in close proximity to the subject site would be reflective of being in close proximity to the adjacent Regional Centre zone which includes a TAFE, shops, a mechanic, restaurants, and associated traffic, parking, noise and odours generated from such non-residential land uses. As such, the proposed commercial use, being a Club Premises use is compatible with the existing character of the locality;
- Previous approvals for the site include use of the roof terrace as a Club Premises and an Ancillary Roof Terrace to the Shop. These proposals were to facilitate gatherings of persons with a similar interest, with no restriction on the maximum number of patrons that could be accommodated, and the City has previously demonstrated its support for a use of this nature on this site. The City does not have record of any complaints being received in relation to the use of the roof terrace space until the commencement of the private leasing arrangement in 2019. The subject application seeks to introduce venue management measures and controls, attendee code of conduct and building modifications to ensure that the use would not result in adverse amenity impacts such as noise and anti-social behaviour. This is discussed in further detail below;

- The layout of the Club Premises ensures that noise and activity emitted from the roof terrace would be directed to the south and east of the subject site. This is because the location of the lift, staircase, bathroom and solid self-closing door would reduce the activity generated from the Club Premises to the residential properties along Melrose Street located to the west. The on-site car park area and a 3.0 metre ROW separate the roof terrace from the closest residential dwelling located at No. 8 Melrose Street. Sufficient distance is provided to further alleviate amenity impacts to this residential property from patrons entering and exiting the venue;
- The Acoustic Report submitted identifies that the use would operate without resulting in detrimental noise impacts to the adjoining residential and commercial properties. The Club Premises is proposed to operate in the space with management measures and with building modifications, as recommended by the Acoustic Report, that would reduce noise impacts to adjoining properties. The proposal would maintain compatibility with commercial development on Oxford Street while being sensitive to adjoining residential development to the south and west of the subject site in respect to noise;
- Through the consultation period concerns were raised relating to impacts on the amenity of the locality. The applicant has submitted a Venue Management Plan (VMP) in support of the proposal that outlines the operation and management measures for the proposed use to mitigate the potential for anti-social behaviour and prevent detrimental amenity impacts on nearby residential and commercial properties. At the time of member sign-up, the prospective member would be vetted by the Venue Manager, noting that they would require a reference from an existing member or a personal and professional reference check prior to membership being granted. Additional measures include limiting use of the Club Premises by members and their quests. Club members would be responsible for their conduct while on the premises, including those of their guests, through monitoring via the member's phone app that records booking, names of all members and their guests attending the site, and details of when and their duration of stay at the premises. A Code of Conduct is also required to be signed and made available to all members. The issue of noise is largely dependent on individual's behaviour that may lead to potential impacts on the surrounding residents. The applicant has implemented a two warning rule for any anti-social behaviour or immediate revocation of membership in the case of serious or intolerable misconduct as determined by the Venue Manager. The contact details for all guests are recorded by the Club app and the accountable member would be approached directly should the misconduct result from non-member guests. Bans from the venue may result in the event of serious misconduct;
- The contact details of the Venue Manager would be provided to adjoining residents, providing opportunity for incidents to be dealt with promptly and appropriately. In the event the proposed Club Premises is not operating in accordance with the management plan and is found to be causing a nuisance, it would be open to the City to undertake formal compliance action;
- The applicant has provided a Parking Management Plan (PMP) to demonstrate that parking demands
  could be appropriately managed. The site is highly accessible by public transport being located on the
  Oxford Street high frequency bus route and within approximately 550 metres of the Leederville Train
  Station. There is also sufficient capacity within the surrounding road network to accommodate on-street
  parking. This is discussed in further detail within the Parking section of this report,
- The Shop tenancy would continue to provide an active relationship to the street as it would continue to
  operate at the ground and first floor levels. Additional passive surveillance opportunities would be
  provided by the gathering of people at the roof terrace level; and
- The proposed use would contribute to activity and diversity of use in the Leederville Regional Centre
  and provide both daytime and night time activity that would be compatible and complementary with
  neighbouring businesses and the intent of the Regional Centre zone.

#### Operation and Management of Club Premises

A Venue Management Plan (VMP) and Code of Conduct has been submitted to the City, included as **Attachment 3**.

The VMP outlines the general management procedures for the operation of the venue including operating hours, patron management, membership, noise, consumption of food and alcohol, anti-social behaviour, access, parking and waste management. The Code of Conduct outlines the expectations regarding members behaviour towards other members, the venue and surrounding properties.

The VMP provides a commitment for the applicant to comply with what has been written within the document. The VMP is a daily tool which would be used to manage the Club Premises. It would also provide greater assurance to the adjoining neighbours that the Club Premises would control its activities daily in an appropriate manner.

A condition of approval is recommended requiring the Code of Conduct to be provided to and signed by all members and guests and to be displayed within the premises, as well as for the Management Plan to be complied with at all times. If the conditions of approval are not adhered to, it would be open to the City to undertake formal compliance action.

A summary of the management measures are provided below.

Hours of Operation

The proposed hours of operation are Monday to Sunday 7:00am to 10:00pm.

The Venue Manager or an appointed representative would attend the premises at 10:00pm when the venue is in use to ensure the premises has been vacated and in an orderly manner. Swipe card access is only activated at the time of booking of the venue and all cards will deactivate at 10.00pm each night to restrict access to the venue.

The proposed operating hours are comparable to the operating hours of nearby land uses including a restaurant at No. 209 Oxford Street that operates until 12:00am Monday to Saturday, and a Café located at No. 196 Oxford Street which operates from 6.30am Tuesday to Saturday. The operating hours are also common for businesses located within a Regional Centre zone and specifically the Leederville Town Centre.

Management measures have been implemented through the VMP to reduce impacts on adjoining properties. Guest behaviour would be monitored via on-site cameras by the Venue Manager who would not be on the premises. Guests are requested to access and egress the venue in a quiet and peaceful manner and would be provided with the Venue Management Plan and Code of Conduct upon sign up.

#### Membership

The VMP details membership requirements. The premises would operate on a membership basis whereby patrons would pay an annual fee for the right to use the club subject to several criteria.

Prior to becoming a member of the Club Premises, an application form and curriculum vitae is to be submitted to the Venue Management. Any prospective members would also require a reference from an existing member or a personal and professional reference prior to membership being granted.

Meetings involving more than the prescribed two guests must be registered and approved by management. Meetings of this nature could only be organised by an existing member. The applicant expects this would only occur on an occasional basis.

Accepted members would be required to sign a document agreeing to the terms of use and Code of Conduct for the Club Premises.

Members would be required to pre-book use of the space via a mobile app. They would be provided with an electronic swipe card to enable access to the building. The swipe card would be activated based on the booking schedule. Access to the premises is to be monitored both through visual/camera recording and electronic recording used of the swipe cards. Existing cameras are placed throughout the site to capture all activity on the roof terrace as well as entry and exit of the premises and activity on the public street immediately adjacent to the site. Cameras are located in a number of positions at the roof terrace level, at the top and bottom of the lift and external stairs, within the car park area to capture people entering and exiting the premises, as well as cameras facing both Melrose and Oxford Streets.

The applicant considers anti-social behaviour would be minimal given admission to the premises is restricted to club members only, except at the discretion of venue management. The applicant also considers they could sufficiently police behaviour at the premises by requiring the space to be pre-booked via the mobile app and by monitoring access to the site both through visual/camera recording and electronic recording of use of swipe cards.

Management practices would assist in mitigating anti-social behaviour. These measures include the vetting process required of members, the accountability and traceability of member's activities through the app and surveillance footage, the ability to attend the site and request members to leave the premises, and the presence of the Venue Manager at the venue at closure times.

The VMP identifies that the contact details of the Venue Manager would be provided to all surrounding residences and businesses. The Venue Manager resides locally and would be available during the use of the venue.

Any complaints received from nearby residences or businesses would be investigated by venue management to ensure that the issue is resolved and does not reoccur.

Disciplinary actions have been specified within the Code of Conduct if members or their guests repeatedly or intentionally fail to follow the Code of Conduct. The actions would vary dependant on the violation. Possible consequences include members being given two warnings for misconduct prior to their membership being revoked. At the discretion of venue management, membership and access to the premises may also be terminated immediately without warning following a serious breach of the Code of Conduct by a member or their guests.

Administration considers the proposed management measures could mitigate the impact of activities from the Club Premises, so long as the Code of Conduct rules are administered and any breaches of those rules are appropriately investigated.

#### Acoustic Report

The City's Sound Attenuation Policy requires development applications for non-residential uses that involve areas where groups of people may gather and music is played to submit an acoustic report demonstrating acoustic compliance.

The applicant submitted an Acoustic Report prepared by a qualified Acoustic Consultant in support of the Club Premises, as included as **Attachment 5**. The Acoustic Report assesses noise generated from the proposed use and its impact on the adjoining properties.

The Acoustic Report confirms that noise levels generated from the premises during the proposed operating hours would comply with the relevant assigned noise levels under the *Environmental Protection (Noise)*Regulations 1997. This compliance is subject to the following design alterations to the roof terrace:

- The existing 0.7 metre high glass balustrading to the perimeter of the terrace to be increased in height to be 1.0 metre;
- The louvre door to the west of the roof terrace is required to be replaced by a solid door with a self-closing hinge. The door is to be kept closed during use;
- The louvre wall to the south of the roof terrace is required to be replaced with a solid wall; and
- Background music is to be played through the existing speakers and should be played at no louder than 77db (A) at one metre from the speaker. Two existing speakers are located within the covered roof terrace space with no speakers located in the uncovered outdoor rooftop space.

The acoustic report submitted has been reviewed and is supported by the City's Environmental Health team.

The modifications to the built form meet the deemed-to-comply requirements of the Built Form Policy Clause 1.13 Façade Design. The alterations to the building are minor and would not adversely impact the streetscape.

The Venue Management Plan states that background music would be through the existing speakers on the premises. No external speakers are proposed and the Venue Management Plan requires members to first notify management if background music is intended to be played.

The noise generated from the premises would not result in an adverse impact on the amenity of the surrounding area based on the Acoustic Report and its recommendations as well as the measures proposed within the VMP. Conditions of development approval have been recommended to relating to these matters.

#### Car Parking

In accordance with the Non-Residential Development Parking Policy, a Club Premises use requires the provision of 7.5 car bays based on the proposed maximum capacity of 50 patrons.

In accordance with the development approval issued in 2016, the existing Shop use requires 4.16 on-site car parking bays and approved a shortfall of 0.16 car bays.

The site provides a total of four car bays on-site, including one ACROD bay.

The proposal for Club Premises would result in a shortfall of 7.5 car bays, in addition to the previously approved shortfall of 0.16 bays.

During the consultation period, there were no submissions made in relation to the proposed car parking shortfall.

A Parking Management Plan has been prepared and submitted by the applicant as justification for the proposed parking shortfall. This is included as **Attachment 4** and is summarised as follows:

- On-street car parking bays are located within walking distance of the subject site including 32 bays available on Oxford Street and 19 bays available on Melrose Street;
- Off-street parking facilities are available with 210 bays at Frame Court car park (515 metres from the site) and 360 bays available at the Avenue Car Park (300 metres from the site);
- Members of the club would be required to pre-book use of the space via a mobile app to monitor parking demand and usage;
- Seven short-term bicycle spaces are provided on the site. End of trip facilities are available, including a
  disabled toilet, shower, lockers and changing facilities; and
- The subject site is located within 540 metres of the Leederville Train Station and within close proximity to high frequency and regular frequency bus routes which run along Newcastle Street, Oxford Street, and Loftus Street, as well as pedestrian paths connecting to local amenities.

The proposed parking provision is suitable for the following reasons:

- The site is located along Oxford Street which is serviced by bus Route 15 that provides services between Perth and Glendalough Station and bus Route 402 that provides services between the Perth Busport and Stirling Station. Both services are high frequency bus routes and the bus stops are within 20 metres of the site. These bus routes increase the convenience for patrons visiting the site via bus and supports travel to and from the site by means other than by reliance on car;
- The subject site is located within the Leederville Town Centre activity precinct and nearby other venues that attract visitors. The site is highly accessible by public transport and likely to attract multi-purpose visits to the area such as to nearby shops and restaurants in addition to the Club Premises;
- Bicycle parking facilities are recommended to be provided as a condition of the approval. Five short term and two long term bicycle parking bays are to be provided in the car park area to accommodate the staff and customers of the Shop and Club Premises. There is generally a maximum of four staff members working at the Shop at any one time. Adequate end of trip facilities are provided at the premises for patrons who cycle to the venue, including lockers and a shower facility. This would support cycling as a convenient alternative to driving to the venue;
- The City's parking survey data does not capture parking along Melrose Street. In light of this, a review of the City's GIS aerial mapping was undertaken. There are 31 on-street bays in this location and review of the GIS mapping data indicates that there is on average eight bays available at any one time. The average is taken across days which were captured in the mapping, noting times of the photos taken is not available. Details of the parking demand for this area is as follows:
  - Monday 10 February 2020 25 cars parked (6 bays available)
  - o Monday 2 March 2020 25 cars parked (6 bays available)
  - Wednesday 4 March 2020 23 cars parked (8 bays available)
  - Sunday 3 May 2020 21 cars parked (10 bays available)
  - o Sunday 21 June 2020 25 cars parked (6 bays available)
  - Sunday 30 August 2020 19 cars parked (12 bays available)

This data indicates that on street parking along Melrose Street has capacity and is not being fully utilised.

- Along the northern side of Melrose Street there is a two hour time restriction between 8:00am and 5:00pm Monday to Friday and 8:00am and 12:00pm Saturday. Along the southern side of Melrose Street there is a one hour time restriction at all times. It is expected that patrons would generally attend the site for a one to two hour time period, such as for a meeting, and that this time restriction would suit members that attending the site by private vehicle and that were parking on-street;
- In relation to parking on Oxford Street, a review was completed against the City's parking survey data in the vicinity. The survey was undertaken on 28 November 2018 and captured the occupancy of bays on Oxford Street between Bourke Street and Leederville Parade for the hours of 9:00am to 11:00am; 12:00pm to 2:00pm; 3:00pm 5:00pm; and 6:00pm 8:00pm. The data has been averaged across the recorded hours to determine the availability of bays across the day and shows that of the 83 bays

- available for public parking, there is an average of 32 bays available at any one time. This provides additional car parking opportunities;
- Based on the above parking data and GIS mapping analysis, there are a total of 114 on-street bays in the immediate locality, whereby 40 bays are available on-average, which equates to 35 percent vacancy on-average. The parking available in the area is sufficient to provide for the needs of businesses:
- If parking in the immediate vicinity is not available, 360 bays are available at The Avenue off-street car park located approximately 290 metres from the subject site. This car park has an average vacancy rate of 42 percent based on the City's parking survey data for the hours of 9:00am to 11:00am; 12:00pm to 2:00pm; 3:00pm 5:00pm; and 6:00pm 8:00pm;
- The on-site car parking requirement has been calculated based on a maximum occupancy of 50 persons. The applicant anticipates that the premises would more likely attract between nil to 10 persons at any one time, in which case the demand for parking would significantly decrease for the most of the time that the Club Premises would be in use;
- Management of the adjoining property to the north at No. 205-207 Oxford Street, Leederville has
  advised that they are willing to offer their five car parking bays for use by the subject site outside of their
  own hours of operation. While this is noted, the City has not received notice of a formal agreement or
  arrangement to facilitate consideration of these spaces; and
- After 10 years of operation, the parking for the existing Shop use has been demonstrated to not have resulted in a detrimental impact on traffic or parking for residents or businesses in the area. The City has not received any complaints relating to car parking since the use commenced operation.

Sufficient on-site parking is provided for staff and customers of the development together with the availability of alternate modes of transport and public parking in the area to support the needs of the venue, without the need for a cash-in-lieu contribution from the applicant.

The application demonstrates the subject tenancy provides for a range of transport means for customers to and from the site. The available car parking, bicycle parking and public transport options available are sufficient to manage the car parking requirements of the Club Premises whilst also supporting alternative modes of transport, which is consistent with the objectives of the City's Non-Residential Development Parking Policy. The proposal is acceptable having regard to car parking.

#### **Bicycle Parking**

The Club Premises use requires a total of one short-term and two long-term bicycle bays for the proposed maximum capacity of 50 persons on-site. The applicant has proposed the provision of seven bicycle parking spaces on-site agreed to support the shortfall of on-site car parking spaces as part of their Parking Management Plan. These bicycle bays have not been shown on the development plans.

There are currently no bicycle parking spaces provided on the site for the Shop use and have not previously been required as part of any previous approvals.

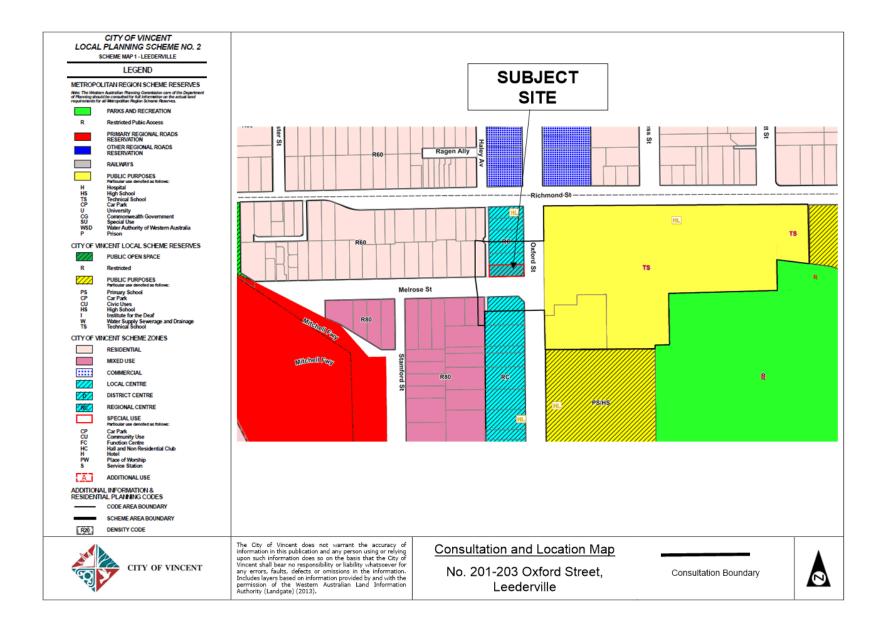
The application plans and Parking Management Plan refer to the provision of seven bicycle bays within the car park area off Melrose Street. The City's Technical Services Officers have reviewed the plans and advised that the provision of seven bicycle bays would not be compliant with AS2890.3 in their proposed location due to having inadequate dimensions.

The City's Technical Services Officers are satisfied that there is sufficient space within the site's car park area to accommodate five short-term bicycle bays that would support the Shop and Club Premises uses.

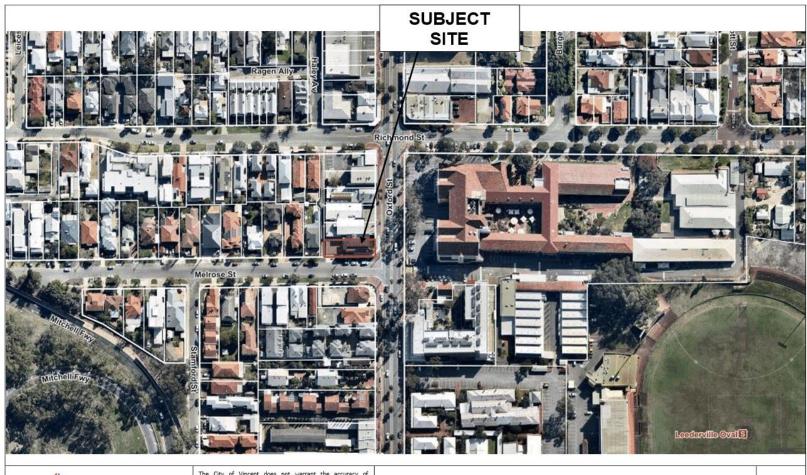
The provision of a minimum of five short-term bicycle bays is recommended as a condition of approval prior to the commencement of the Club Premises use. The nature of the Club Premises use is that it not expected that customers would be attending the site for extended periods of time. This means that the provision of short term bicycle bays would be suitable rather than dedicated long-term bicycle bays in a locker.

The provision of short-term bicycle bays is consistent with the standards of the City's Parking Policy and is sufficient to ensure that there is adequate bicycle spaces provided on-site for the use of both customers and staff of the Shop and Club Premises uses, and would support cycling to the venue as a convenient alternative to driving to the venue.

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



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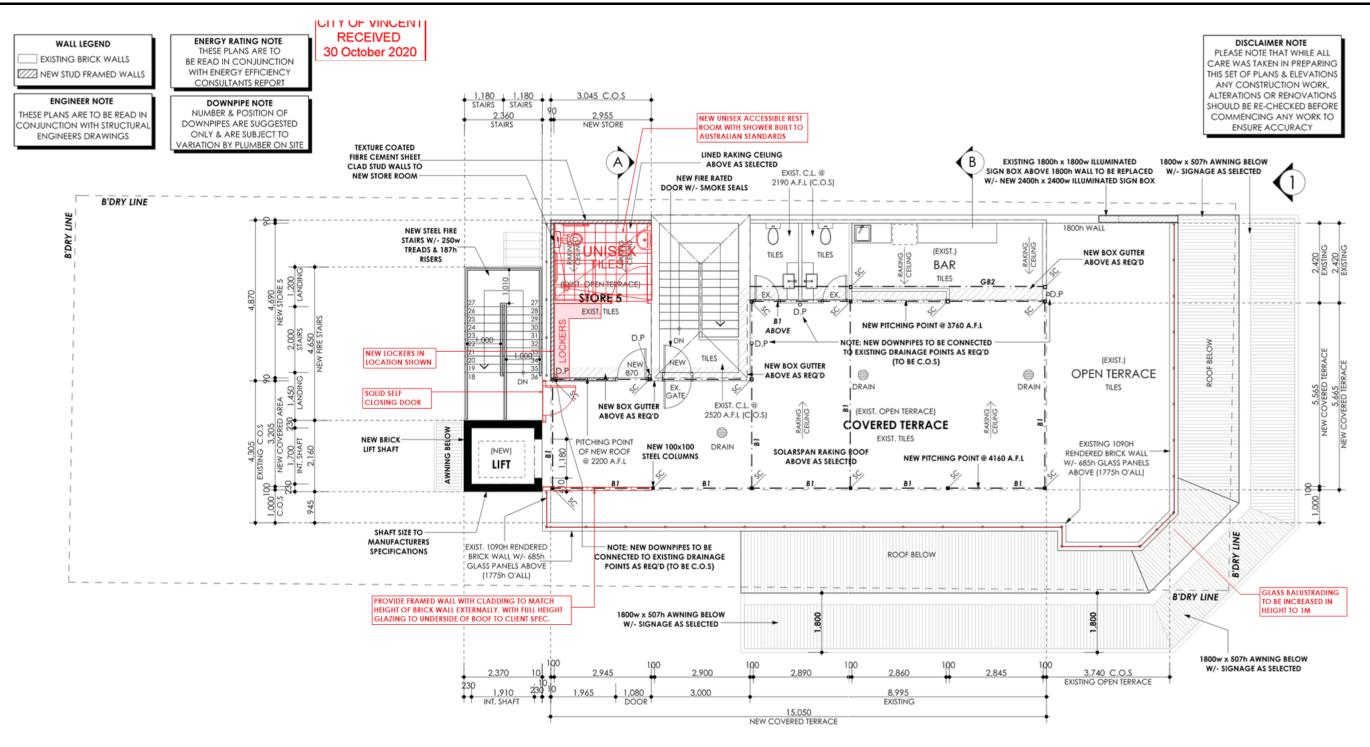
No. 201-203 Oxford Street, Leederville





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**COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021** 

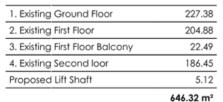






PROPOSED SECOND FLOOR PLAN

#### **BUILDING AREAS**



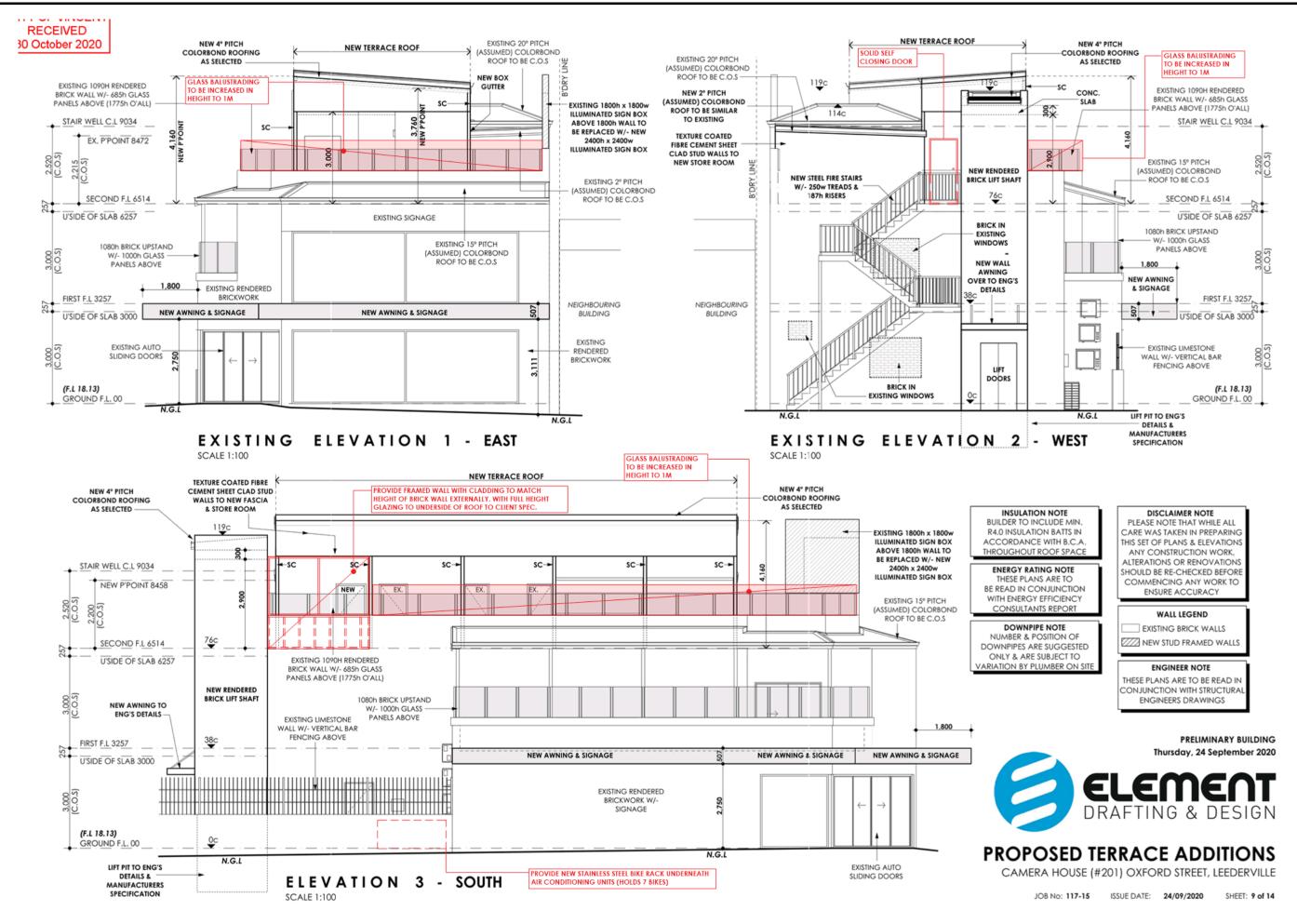
PRELIMINARY BUILDING Thursday, 24 September 2020 DRAFTING & DESIGN

# PROPOSED TERRACE ADDITIONS

CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

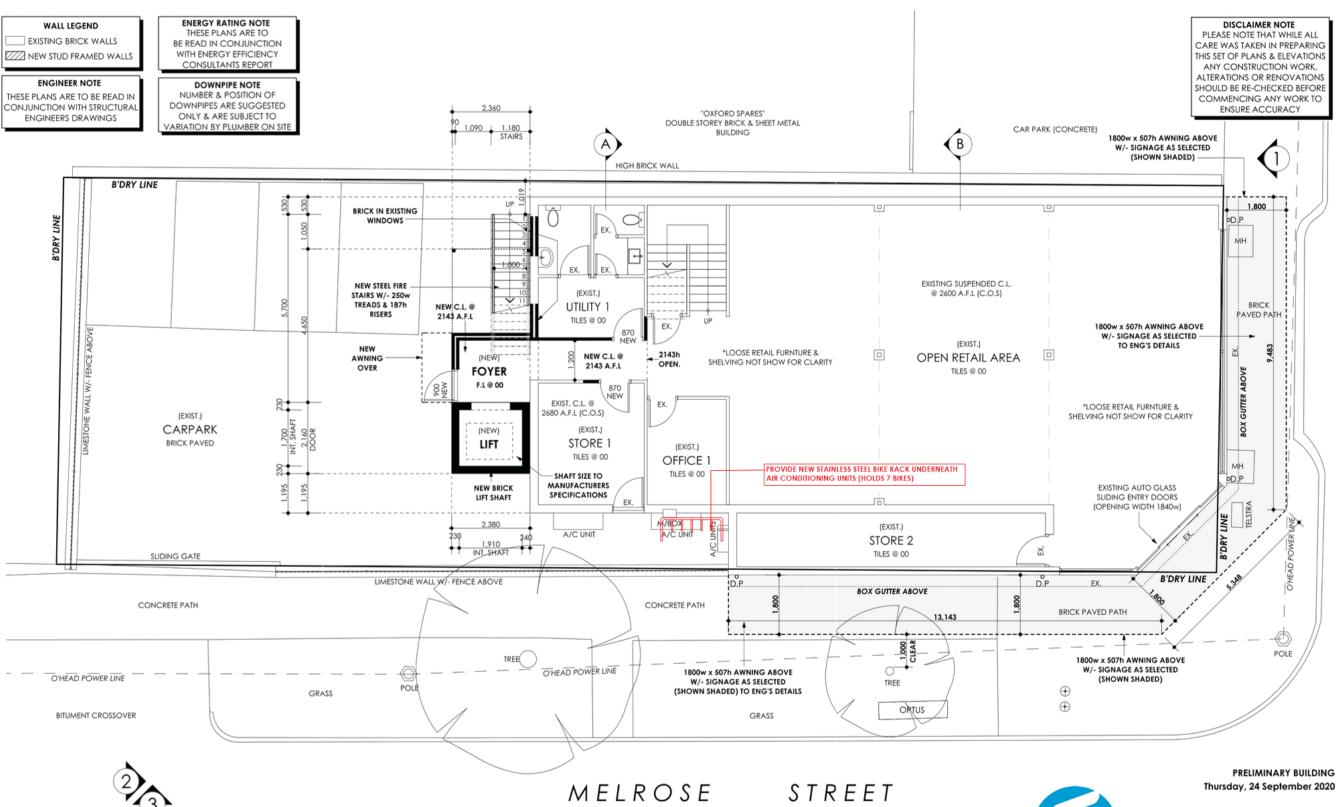
JOB No: 117-15 ISSUE DATE: 24/09/2020

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



Item 5.1- Attachment 2

**COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021** 





PROPOSED GROUND FLOOR PLAN

#### **BUILDING AREAS**

	646.32 m <sup>2</sup>
Proposed Lift Shaft	5.12
4. Existing Second loor	186.45
3. Existing First Floor Balcony	22.49
2. Existing First Floor	204.88
Existing Ground Floor	227.38

Thursday, 24 September 2020 DRAFTING & DESIGN

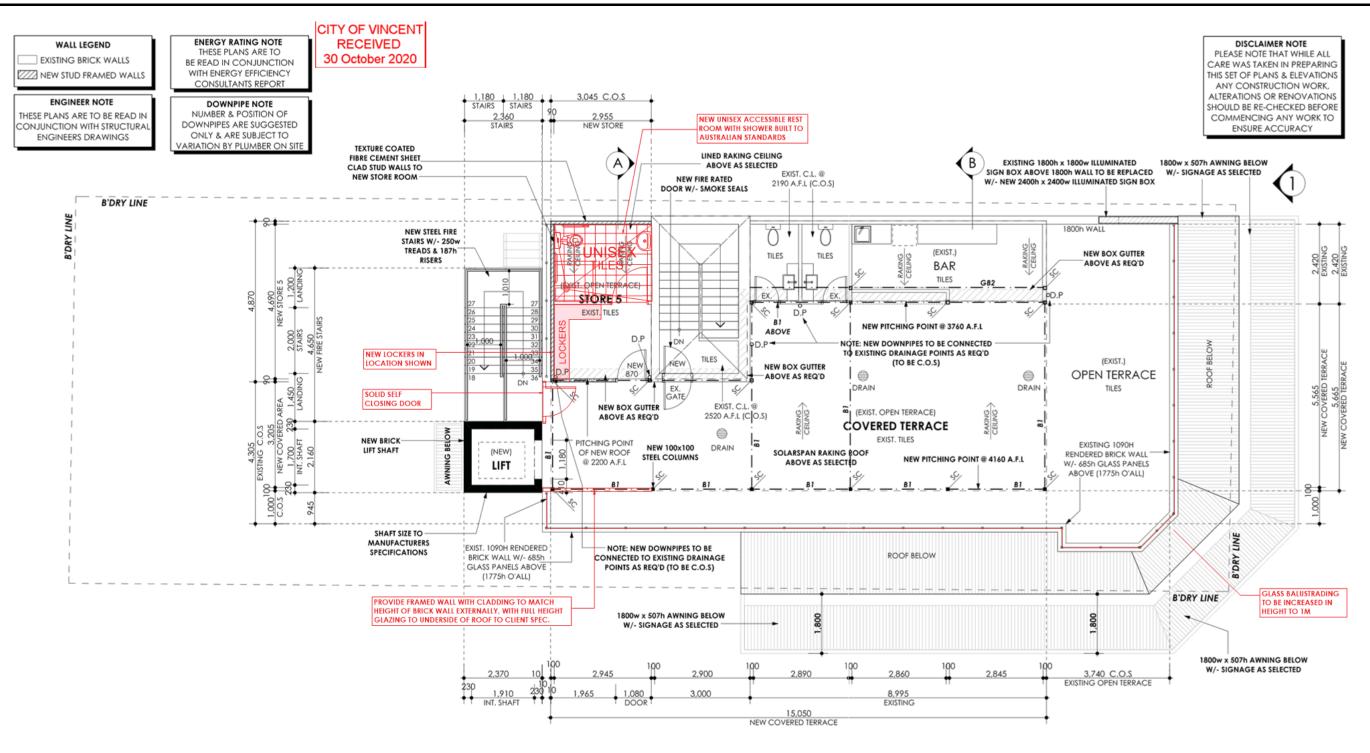
# PROPOSED TERRACE ADDITIONS

CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020

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**COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021** 

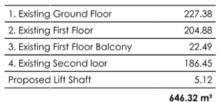






PROPOSED SECOND FLOOR PLAN

#### **BUILDING AREAS**



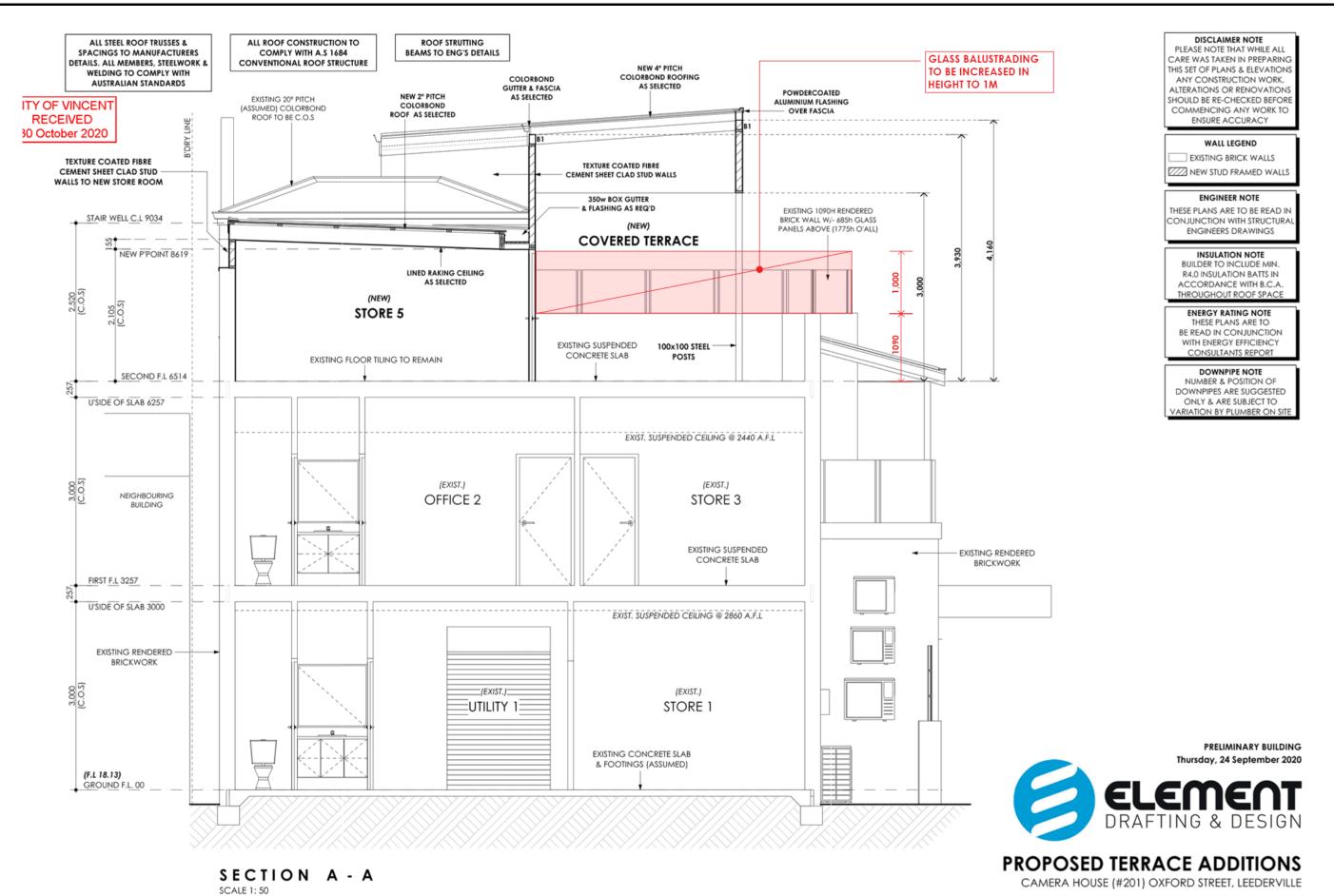


# PROPOSED TERRACE ADDITIONS

CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021

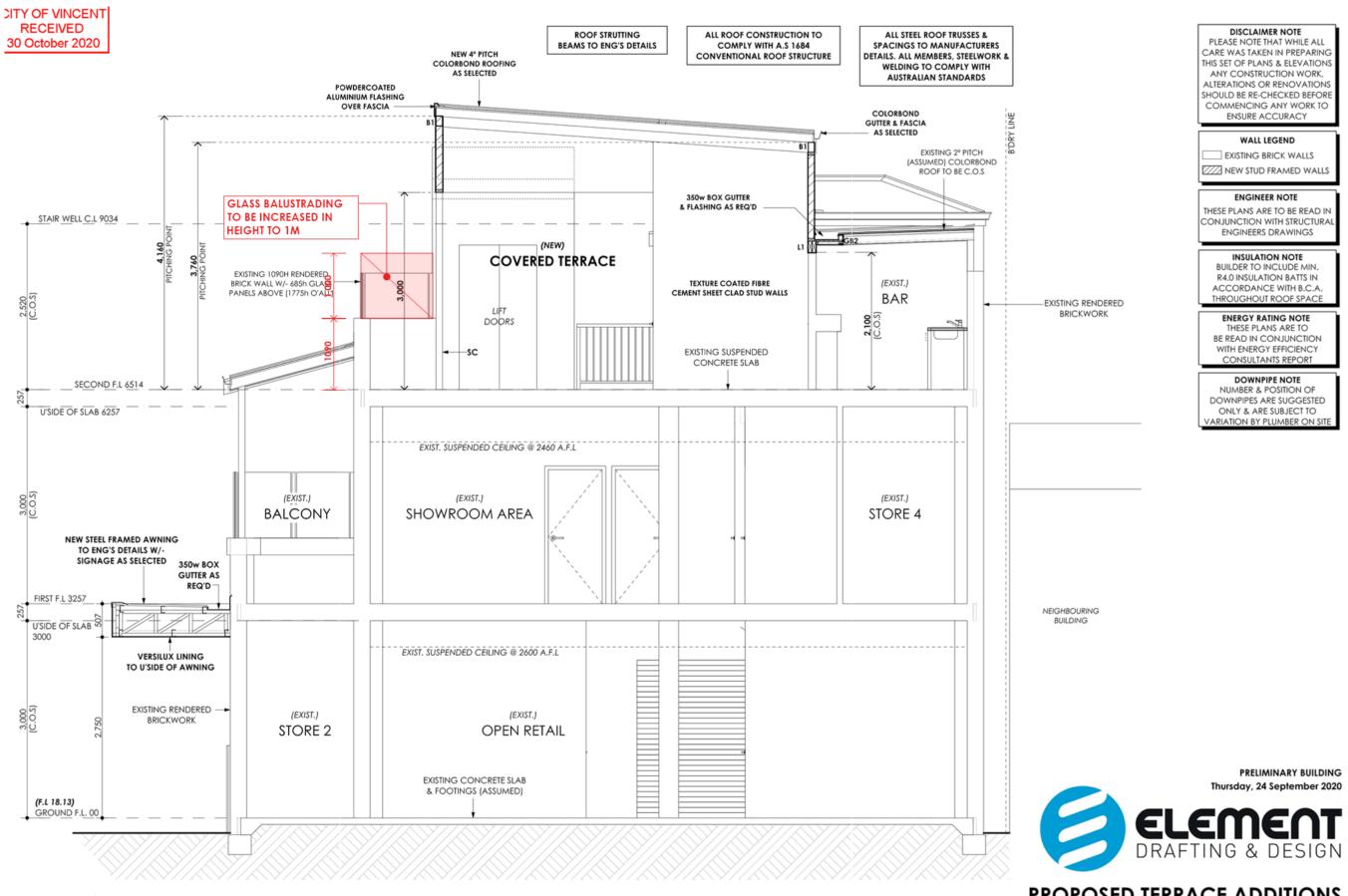


Item 5.1- Attachment 2

JOB No: 117-15 ISSUE DATE: 24/09/2020

SHEET: 10 of 14

**COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021** 



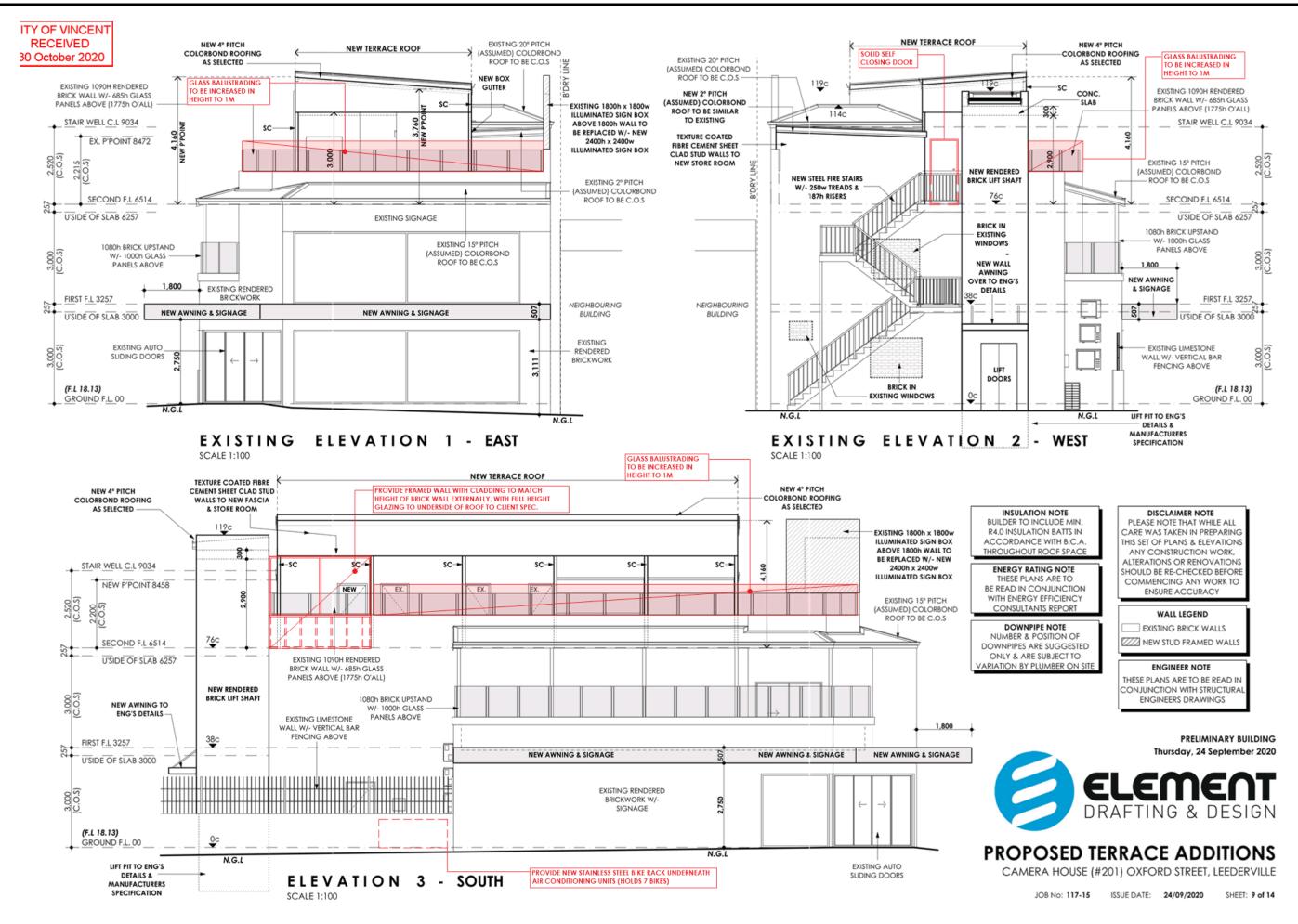
SECTION A - A

PROPOSED TERRACE ADDITIONS

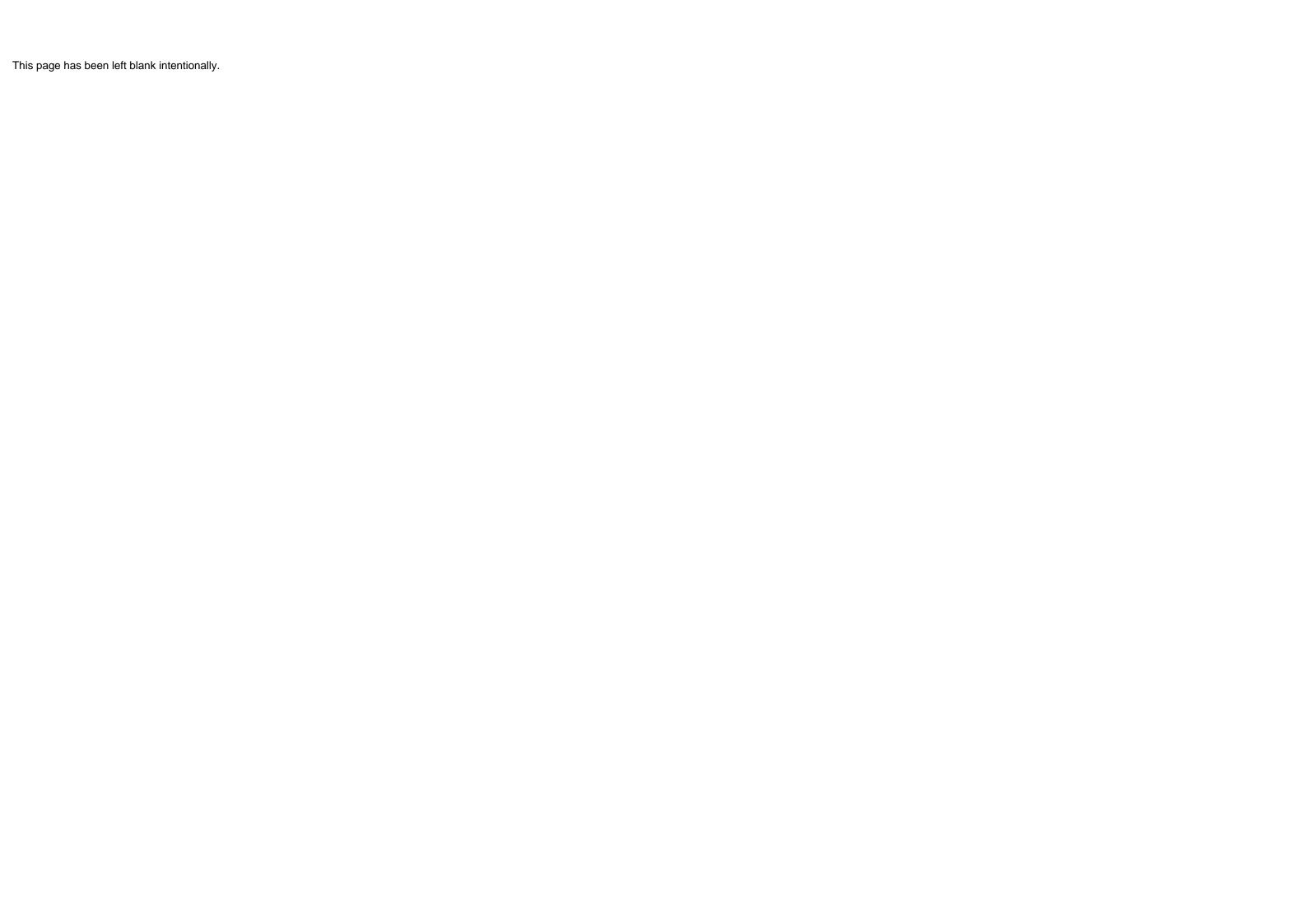
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020 SHEET: 11 of 14

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



Item 5.1- Attachment 2





# Venue Management Plan – Club Premises Lot 1 (No. 201-203) Oxford Street, Leederville

#### 1.0 Introduction

The private club premises proposed on the existing rooftop terrace of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site') will operate on a membership basis whereby patrons will pay an annual fee for the right to use the club subject to a number of other criteria.

It is intended that the private club premises will service people who are form the local community and customers of the existing business at the subject site. The club will provide a space for members to use for meetings for a variety of purposes.

This Venue Management Plan provides guidance on the operation of the facility and is provided to all club members.

#### 2.0 Hours of Operation

The Private Rooftop Terrace Club will be open for access by members between 7:00am and 10:00pm. No access to the club premises will be allowed outside of the prescribed hours of operation.

#### 3.0 Patron Capacity

The Private Rooftop Terrace Club will have up to 100 members however the capacity of the premises will be limited to a <u>maximum of 50 members.</u> It is anticipated that there will be significantly less people using the space at any one time – likely to be between 0 to 10 people.

#### 4.0 Patron Management

The use of the proposed club premises will be carefully managed to ensure that it can only be accessed by members and their guests, with a strict limitation on the number of guests that are permitted. This approach will ensure that appropriate monitoring of activities can be undertaken and actions implemented (membership revoked) in the event that members do not follow the conditions of use.

Level 3 369 Newcastle Street Northbridge 6003 Western Australia

p:08 9221 1991 f: 08 9221 1919 info@rowegroup.com.au rowegroup.com.au

Page 1 Venue Management Plan v3



Members will be required to pre-book use of the space via a mobile app. They will be provided with an electronic swipe card that will be used to enable access to the building.

The swipe card will be activated based on the booking schedule. Access to the premises will be monitored both through visual/camera recording and electronic recording of use of the swipe cards.

This will allow management to assess and police behaviour with the ability for membership to be cancelled should members not abide by the rules for use of the premises.

Contact details of the venue manager will be provided to all surrounding businesses and residences.

#### 5.0 Membership

It is intended that the private club will operate on a membership basis whereby patrons will pay an annual fee for the right to use to club subject to a number of criteria. The criteria include:

- Access to the club area is only permitted between 7am to 10pm
- A member may have a maximum of two (2) guests unless otherwise approved by management
- By entering into the club membership, members agree to being recorded via the on site camera system
- Whilst low level background music may be played through the existing ceiling speakers (given
  it does not exceed the noise level outlined in the Acoustic Report), no amplified music is
  permitted unless otherwise approved by management (see section 10.0)
- · Access may be denied if the occupancy is at maximum levels
- Members must leave immediately if instructed to do so by management

Before membership is granted, members will be required to sign a legal document agreeing to the terms of use and Code of Conduct for the club premises. Members that do not abide by the Code of Conduct will have their membership terminated immediately.

The Code of Conduct will be posted at the front of the entrance with all emergency contacts.

#### 6.0 Use of the Premises

The private club premises will provide a space for members to use for meetings for a variety of purposes. It is anticipated that people who reside in the locality and work from home may use the venue as a business meeting space, as may members who share a common interest (i.e. photography, astronomy etc).

Page 2 Venue Management Plan v3



The venue may on occasion be used to host meetings for specific purposes (e.g. photography / astronomy club meetings). Given such gatherings would exceed the maximum number of guests for any single club member, any such meeting would require the prior approval of management and would be communicated to the membership via the mobile app.

#### 7.0 Supply and Consumption of Food and Alcohol

The premises will not be the subject of a liquor licence however members may choose to bring their own alcohol. Likewise, members will have the ability to have catering at the premises.

The private club premises will not be used for parties or for events where large quantities of alcohol are involved, but rather club members may bring some alcohol for responsible/light consumption at meetings.

Members will be provided with a Code of Conduct upon membership and must sign an agreement to the terms of use which will require the responsible consumption of alcohol on the premises.

#### 8.0 Anti-Social Behaviour

Management will be able to assess and police behaviour at the premises by requiring the space to be pre-booked via the mobile app and by monitoring access to the site both through visual/camera recording and electronic recording of use of swipe cards.

Behaviour that is considered anti-social or does not comply with the Code of Conduct, will result in membership being cancelled should members not abide by the rules for use of the premises.

A security guard that lives locally will be available at request to remove any patron from the venue.

#### 9.0 Access and Egress

The proposed Private Rooftop Club will be accessed and egressed from the car park area via the existing lift and the existing stairs at the rear elevation of the building.

Guests are encouraged to enter and leave the premises using the enclosed lift to ensure that any potential noise impacts to adjoining properties are avoided.

It is not anticipated that large numbers of patrons will be entering or exiting the premises at once but will rather be on a sporadic basis (i.e. 1 – 2 patrons) as it is unlikely that the venue will be at full capacity.

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#### 10.0 Noise Attenuation Measures

Noise levels associated with the private club premises have been calculated to comply with the relevant assigned noise levels for the area.

The existing balustrading on the terrace area is to be increased in height and the existing louvered door is to be replaced with a solid door to ensure that any off-site noise impacts are avoided.

Music, if any, is to be played through the existing speaker system on the roof terrace and limited to background noise levels only. Music levels are to be restricted to 77dB(A) at a distance of 1 metre from the speakers located in the ceiling of the roof terrace, which will not be audible outside the premises of the rooftop terrace. No separate speaker system or amplified music is permitted.

Members will be required to request prior approval from management via the mobile app if low level background music is intended to be played.

Refer Attachment One - Acoustic Assessment.

#### 11.0 Parking

The existing development currently contains four (4) car parking bays to service the site. The landowner and manager of the building will be responsible for the management, operation and maintenance of the parking facilities.

Sufficient alternative public street parking is also available to meet the demands of the development in addition to the existing parking already provided within the development.

Refer Attachment Two - Parking Management Plan.

#### 12.0 Waste Management

The current waste collection measures for the existing development are not at capacity and as such it is anticipated that there is sufficient capacity to accommodate any additional waste generated by the club. Should it transpire that the amount of waste generated by the club exceeds the capacity of the existing infrastructure, the frequency of collection by the private contractor will be increased accordingly.

The emptying of glass bottles and other waste associated with the club premises will be carried out on the rooftop behind a closed door (rather than outside the venue) to mitigate potential noise impacts associated with the activity. However it is not anticipated that there will be many glass bottles or other waste associated with the club premises given the nature of activities.

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# Code of Conduct – Club Premises Lot 1 (No. 201-203) Oxford Street, Leederville

#### 1.0 Policy Brief and Purpose

Our Member Code of Conduct policy outlines our expectations regarding members' behaviour towards other members, venue management, surrounding residences and businesses.

We promote use of our private club premises for various purposes but it is expected that all members and their guests follow this code of conduct. They should avoid offending, participating in serious disputes or disrupting our venue or the surrounding area. We expect all members and their guests to foster a well-organised, respectful and collaborative social environment.

#### 2.0 Scope

This Code of Conduct applies to all members and their guests.

#### 3.0 Policy Elements

Club members are bound by their contract to follow our Member Code of Conduct while using the club premises. We outline the components of our Code of Conduct below:

- Consumption of alcohol will only be permitted at low levels by members and guests over the age of 18 years.
- No access to the premises is permitted outside of the prescribed hours of operation (7am-10pm). All members must vacate the premises by 10pm.
- Music shall not be played unless otherwise approved by management. If approved, music is to be limited to background noise levels only and shall not be played above 77dB(A) from the existing roof terrace speaker system to ensure compliance with acoustic regulations.
- 4. Members are permitted to have a maximum of two (2) guests unless otherwise approved by management.
- All guests must be registered via the mobile app and accompanied by a member to enter the premises.



Level 3 369 Newcastle Street Northbridge 6003 Western Australia

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Page 1 Code of Conduct



- 6. Members and their guests must be mindful and respectful towards the community and neighbourhood.
- 7. Members and their guests must enter and leave the venue in a quiet and respectful manner.
- 8. Members and their guests must enter and leave the venue promptly and shall not loiter on the street.
- 9. Members must leave immediately if instructed to do so by management.
- 10. Members and their guests must respect others using the venue.
- 11. Members and their guests are expected to dress in smart attire and to present a clean, professional appearance. Clothing with offensive or inappropriate designs or stamps, shorts, singlets and thongs are not permitted. Clothing and grooming styles dictated by religion or ethnicity are exempt.
- 12. Drunk and disorderly behaviour will not be tolerated inside or outside of the premises.
- 13. A relaxed and enjoyable social environment is encouraged.
- 14. Anti-social behaviour will not be tolerated.

#### 4.0 Disciplinary Actions

Our club may have to take disciplinary action against members or their guests who repeatedly or intentionally fail to follow our code of conduct. Disciplinary actions will vary depending on the violation.

Possible consequences include:

- Members are given a maximum of two (2) warnings for misconduct prior to access to the club being denied and their membership revoked.
- At the discretion of venue management, membership and access to the premises may be terminated immediately without warning following a serious breach of the Code of Conduct by a member or their guests.
- Any instances of theft, vandalism or other unlawful behaviour will be reported to the relevant authorities.

Page 2 Code of Conduct

ITY OF VINCENT RECEIVED 30 October 2020

> Job Ref: 9271 29 October 2020

City of Vincent 244 Vincent Street LEEDERVILLE WA 6902

Attention: Karsen Reynolds - Senior Urban Planner

Dear Ms Reynolds

#### Application for Development Approval – Club Premises Lot 1 (No. 201-203) Oxford Street, Leederville

Rowe Group acts on behalf of Mont Blanc Pty Ltd, the landowner of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site'). Please find enclosed the following document in support of the Application seeking Development Approval for a 'Club Premises' lodged with the City of Vincent on Friday 16 October 2020:

- Parking Management Plan
- Details regarding Waste Management

Further background and justification in support of this application is provided below for your consideration.

#### PARKING MANAGEMENT PLAN

The Parking Management Plan has been prepared in accordance with the requirements of the City of Vincent Local Planning Policy 7.7.1 – Non-Residential Development Parking Requirements ('LPP 7.7.1').

Substantial on street parking via Oxford Street and Melrose Street are available and from communications between our Client and Mr Craig Wilson at the City of Vincent, it is our understood that an additional seven (7) street parking bays are proposed to be constructed adjacent to the development. Refer **Attachment One - Parking Management Plan**.

#### WASTE MANAGEMENT

The development is currently serviced by the following waste collection services:

- Four (4) standard green bins, collected weekly by Council.
- Four (4) yellow recycling bins, collected weekly by Council.
- One (1) large yellow recycling bin, collected weekly by a private contractor.



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- One (1) large general waste bin, collected weekly by a private contractor.

The current waste collection is not at capacity and as such it is anticipated that there is sufficient capacity to accommodate any additional waste generated by the club. Should it transpire that the amount of waste that is generated by the club exceeds the capacity of the existing infrastructure, the frequency of collection by the private contractor will be increased accordingly.

We trust the information contained within this correspondence and within the attached parking management plan, is sufficient to allow the City of Vincent to favourably determine the proposal. Should you require any further information or clarification in relation to this matter, please contact George Hajigabriel or the undersigned on 9221 1991.

Yours faithfully,

Manustar

Ella Compton

Rowe Group

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# **Attachment One**

Parking Management Plan

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# **Parking Management Plan**

OWNER/APPLICANT DETA	OWNER/APPLICANT DETAILS		
Name:	Rowe Group – George Hajigabriel		
Address:	3/369 Newcastle Street, Northbridge		
Phone:	08 9221 1991		
Email:	george.hajigabriel@rowegroup.com.au		
Applicant Signature:			

PROPERTY DETAILS	
Lot Number:	Lot 1
Address:	201-203 Oxford Street, Leederville

# **Parking Allocation**

PARKING ALLOCATION	
Total Number Car Parking Spaces:	Four (4) car parking spaces on site
Total Number Short Term Bicycle Parking Spaces:	
Total Number Long Term Bicycle Parking Spaces:	Seven (7) bicycle parking spaces in total
Total Number Other Bays:	N/A

DEVELOPMENT	DEVELOPMENT USERS	PARKING ALLOCATION				
ТҮРЕ		TYPE / DURATION	NO. CAR SPACES	NO. BICYCLE SPACES	NO. OTHER SPACES	
Existing Shop	Staff	Employee (>3 hours)	0	4	-	
	Customers	Visitor (< 30 minutes)	3	1	-	
Club Premises	Staff (none)	-	-	-	-	
	Members	Club Member (<3 hours)	1	2	-	

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# **Alternative Transport**

TRANSPORT OPTION	TYPE AND LEVEL OF SERVICE
PUBLIC TRANSPORT	
Train	Leederville Train Station (540 metres from site)
Bus	Oxford Street:
	Leederville Tafe Bus Stops (25m) – Number 15 Bus approx. every 15 minutes.
	Loftus Street:
	Bus Numbers 96, 402, 403, 404, approx. every 15 minutes.
	Newcastle Street:
	Newcastle St before Oxford St Stop – Number 15 Bus approx every 15 minutes.
PEDESTRIAN	
Paths	Principal Shared Path – 250m
	Pedestrian Paths on Melrose Street and Oxford Street
Facilities	
CYCYLING	
Paths	Principal Shared Path – 250m
Facilities	
Secure Bicycle Parking	7 bicycle parking bays provided within the development
Lockers	10 Lockers Provided for Club Premises
Showers/Change Room	1 x Shower and Disabled Toilet / Change Room

# **Public Parking**

	NO. MARKED SPACES	LOCATION	PARKING RESTRICTIONS
ON STREET PARKING	32 Bays	Oxford Street	1 hour ticketed parking
	11 Bays	Melrose Street	2 hour parking
	8 Bays	Melrose Street	1 hour parking
OFF STREET PARKING	210 Bays	Frame Court Car Park (515m)	Ticketed Parking 7am-7pm
	360 Bays	The Avenue Car Park (300m)	Ticketed Parking 7am-7pm

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#### **Parking Management Strategies**

The landowner and manager of the building will be responsible for the management, operation and maintenance of the parking facilities.

The existing parking facilities adequately service the development. Addition of the Private Club Premises to the roof terrace area will not result in a significant increase to the number of patrons entering the site. Members of the Private Rooftop Terrace Club will be required to pre-book use of the space via a mobile app. This will allow management to assess and ensure that adequate parking is available for members of the Private Club and customers using the Camera House.

End of trip facilities are available for club members including a disabled toilet, shower and changing facilities. The Private Club will primarily service members from the local community and as such additional car parking is not necessary.

The existing Camera House currently employs 12 full time staff and 5 casual staff, all of whom use public transport modes to get to the subject site and therefore do not generate a requirement for use of the on-site parking bays. The site has good access to high frequency public transport modes such as the Leederville Train Station and is in close proximity to bus stops on Oxford Street. Approximately ten (10) staff work at the Camera House at any one time.

Substantial on street parking via Oxford Street and Melrose Street are available and from communications between our Client and Mr Craig Wilson at the City of Vincent, it is our understood that an additional seven (7) street parking bays are proposed to be constructed adjacent to the development.

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#### **OXFORD RETAIL PTY LTD**

LEEDERVILLE CAMERA HOUSE ROOFTOP PRIVATE CLUB

**ACOUSTIC ASSESSMENT** 

DECEMBER 2020

OUR REFERENCE: 26351-3-20262

Rochdale Holdings Pty Ltd A.B.N. 85 009 049 067 trading as: HERRING STORER ACOUSTICS P.O. Box 219, Como, W.A. 6952 (08) 9367 6200 hsa@hsacoustics.com.au



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December 2020

#### DOCUMENT CONTROL PAGE

# ACOUSTIC ASSESSMENT LEEDERVILLE

Job No: 20262

Document Reference: 26351-3-20262

#### **ROOFTOP PRIVATE CLUB**

Author:	George Watts		Checked By:		Tim Reynolds	
Date of Issue :	22 September 2	2020				
	·					
		REVISION I	HISTORY			
Revision	Description			Date	Author	Checked
1	Revision follow	ing council feedback		11/12/2020	GW	TR
2	Revision follow	ing Rowe Group feedback		16/12/2020	GW	
		DOCUMENT DI	STRIBUTION			
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#### Herring Storer Acoustics

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7.0	DISCUSSION	8
8.0	CONCLUSION	o

#### **APPENDICIES**

A Noise Contour Plots

Herring Storer Acoustics Our ref: 26351-3-20262

#### **EXECUTIVE SUMMARY**

Herring Storer Acoustics have been commissioned to carry out an acoustical assessment of noise emissions associated with the proposed private club on the roof terrace of the Leederville Camera House.

Noise levels associated with the private club have been calculated to comply with the relevant assigned noise levels under the following conditions:

- The louvred door and screen are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).
- Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only. This is to be restricted to 77 dB(A) at a distance of 1m from the speakers located in the ceiling of the roof terrace. It is understood that music is not proposed to be included in the operations of the development, however, at the levels stipulated here music noise emissions are not audible outside the premises of the roof terrace.
- Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1m, it is recommended to implement this noise control measure.
- Whilst it is understood that the private club is not proposed to be operated past 10pm on any night, given the calculated noise levels, no time restrictions on operations are required - from a compliance with the Environmental Protection (Noise) Regulations 1997 perspective.
- Management measures as listed in the Discussion section below is recommended to be included in any management plan associated with the venue.

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#### 1.0 INTRODUCTION

Herring Storer Acoustics have been commissioned by Oxford Retail Pty Ltd, to carry out an acoustical assessment of noise emissions associated with the proposed rooftop private club at the Leederville Camera House, located at 201 Oxford Street, Leederville.

The objectives of the study were to:

- Construct a predictive noise model for noise levels of associated with the proposed rooftop private club.
- Assess the predicted noise levels received at the closest noise sensitive premises, for compliance with the Environmental Protection (Noise) Regulations 1997.
- If exceedances are predicted, investigate possible noise control options that will reduce noise emissions to achieve compliance with the regulations.

The work was commissioned to accompany the development application.

#### 2.0 CRITERIA

The Environmental Protection (Noise) Regulations 1997 stipulate the allowable noise levels at any noise sensitive premises from other premises. The allowable noise level is determined by the calculation of an influencing factor, which is added to the baseline criteria set out in Table 1 of the Regulations. The baseline assigned noise levels are listed in Table 2.1.

TABLE 2.1 - ASSIGNED NOISE LEVELS

Premises Receiving	Time of Day	Assigned Level (dB)		
Noise		L <sub>A 10</sub>	L <sub>A 1</sub>	L <sub>A max</sub>
	0700 - 1900 hours Monday to Saturday	45 + IF	55 + IF	65 + IF
Noise sensitive premises within 15	0900 - 1900 hours Sunday and Public Holidays	40 + IF	50 + IF	65 + IF
metres of a	1900 - 2200 hours all days	40 + IF	50 + IF	55 + IF
dwelling	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays	35 + IF	45 + IF	55 + IF

Note:

The L<sub>A10</sub> noise level is the noise that is exceeded for 10% of the time.

The  $L_{A1}$  noise level is the noise that is exceeded for 1% of the time. The  $L_{Amax}$  noise level is the maximum noise level recorded.

Herring Storer Acoustics Our ref: 26351-3-20262 3

It is a requirement that noise from the site be free of annoying characteristics (tonality, modulation and impulsiveness) at other premises, defined below as per Regulation 9.

#### "impulsiveness"

means a variation in the emission of a noise where the difference between  $L_{Apeak}$  and  $L_{Amax\,Slow}$  is more than 15dB when determined for a single representative event;

#### "modulation"

means a variation in the emission of noise that -

- (a) is more than 3dB  $L_{A\ Fast}$  or is more than 3dB  $L_{A\ Fast}$  in any one-third octave band:
- (b) is present for more at least 10% of the representative assessment period; and
- (c) is regular, cyclic and audible;

#### "tonality"

means the presence in the noise emission of tonal characteristics where the difference between –

- the A-weighted sound pressure level in any one-third octave band; and
- (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as  $L_{\text{Aeq},T}$  levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as  $L_{\text{A Slow}}$  levels.

Where the above characteristics are present and cannot be practicably removed, the following adjustments are made to the measured or predicted level at other premises.

TABLE 2.2 – ADJUSTMENTS FOR ANNOYING CHARACTERISTICS

Where tonality is present	Where modulation is present	Where impulsiveness is present
+ 5 dB	+ 5 dB	+ 10 dB

Where the noise emission is music, then any measured level is adjusted according to Table 2.3 below.

TABLE 2.3 - ADJUSTMENTS TO MEASURED MUSIC NOISE LEVELS

Where impulsiveness is not present	Where impulsiveness is present
+10 dB(A)	+15 dB(A)

Δ

The nearest noise sensitive premises considered in our assessment are as shown in Figure 1 below. It is noted that "R3" is understood to be student accommodation and has been assumed at a height of approximately 7m above ground level.



FIGURE 1 – DEVELOPMENT LOCATION AND SURROUNDS

The influencing factor at the identified noise sensitive premises has been determined at +8 dB, with the calculation based on the following

Secondary Road within Inner Circle Oxford Street	+ 2 dB
Major Roads within Outer Circle	
Mitchell Freeway	+ 2 dB
Vincent Street	+ 2 dB
Commercial Premises within Inner Circle	
20%	+ 1 dB
Commercial Premises with Outer Circle	
20%	+ 1 dB

Therefore, the assigned noise levels are listed in Table 2.4.

TABLE 2.4 - ASSIGNED OUTDOOR NOISE LEVELS: R1

Premises Receiving Noise	Time of Day		Assigned Level (dB)		
Premises Receiving Noise	Time of Day	L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>	
Noise sensitive premises within 15 metres of a dwelling	0700 - 1900 hours Monday to Saturday	53	63	73	
	0900 - 1900 hours Sunday and Public Holidays	48	58	73	
	1900 - 2200 hours all days	48	58	63	
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays	43	53	63	

Note:  $L_{A10}$  is the noise level exceeded for 10% of the time.  $L_{A1}$  is the noise level exceeded for 1% of the time.  $L_{Amax}$  is the maximum noise level.

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#### **METHODOLOGY**

Noise modelling of the noise propagation from the proposed development was carried out using the environmental noise modelling computer program, "SoundPlan".

Input data for computer modelling included:

- Construction of the rooftop terrace, as observed during a site visit on 16<sup>th</sup> September 2020.
- EPA standard weather condition for the day and night periods (see Table 6.1).
- · Sound power levels, as summarised in Table 6.2.
- Height and structure of the roof terrace above the surrounds.

**TABLE 6.1 - WEATHER CONDITIONS** 

Condition	Day Period	Night Period		
Temperature	20 °C	15 °C		
Relative humidity	50%	50%		
Pasquil Stability Class	E	F		
Wind speed	4 m/s*	3 m/s*		

<sup>\*</sup> From source to receiver

TABLE 6.2 - SOUND POWER LEVELS OF DELIVERY VEHICLES

DESCRIPTION	dB(A)
Patrons on Rooftop Terrace	66/m2

The noise level assumed in our noise model is akin to a beer garden on a "per square metre" basis for the entirety of the roof terrace space. This assumed noise level is considered to be a very conservative (i.e. over-estimation) of the noise level emissions associated with patrons in this space, when compared to the intended use. Given the "per square metre" basis of the noise source within the rooftop terrace, our calculations are the equivalent of 85 people within the rooftop area. This is understood to be a further conservative assumption in the calculation as it is understood that the premises will only hold 50 people.

The rooftop terrace is understood to operate as a private club, where music (if any) will be played at a background noise level only - i.e. patron noise would be the most significant contributor to noise levels at neighbouring premises. It is further understood that whilst no music is proposed to be utilised within the terrace, there are two speakers within the ceiling of the rooftop area. If the noise level at a distance of 1m from these speakers is set at 77 dB(A), music would not be audible in outside the immediate vicinity of the rooftop and would not be considered audible external to the premises at all.

The speakers are located in the ceiling of the rooftop terrace area, facing downward. This has been factored into the calculation of noise impact.

Noise levels with the current construction of the roof terrace was calculated at the identified neighbouring noise sensitive premises, and additionally with a 1m increase in height to the existing balustrading. The increase in height is proposed to be undertaken with glass pool fencing material (or the like).

Hence, the following scenarios were considered:

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**Scenario 1:** Roof terrace at maximum occupancy with existing construction.

Scenario 2: Roof terrace at maximum occupancy with 1m height extension to balustrading.

Note: The louvred door facing west (as shown in Figure 2 below) has been assumed to be replaced with a solid door for the calculations. Similarly, the louvred section facing south has also been assumed to be replaced with a solid structure.



FIGURE 2 - LOUVRED DOOR AND BARRIER

#### 4.0 RESULTS

Noise levels at the identified noise sensitive premise associated with the proposed function centre operations are as listed below in Table 4.1. Noting "R3" is at approximately 6m.

TABLE 4.1 – CALCULATED NOISE LEVELS AT NOISE SENSITIVE PREMISES

Location	Scenario		
	1 : Current Construction	2:1m increase in balustrading height	
R1	38	32	
R2	38	32	
R3	39	33	

Noise contour plots at both 2m above ground level and 6m above ground level are included for information purposes in Appendix A, noting the single point noise levels above are more accurate, with the noise contour plots being an approximation over the area.

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#### 5.0 ASSESSMENT

Noise levels associated with the various scenarios considered have been examined for the potential to contain annoying characteristics in accordance with the *Environmental Protection (Noise) Regulations* 1997.

As music on the roof terrace is to be controlled such that it will be background noise levels only (i.e. conversation would be the dominant noise source on the terrace) no adjustments are applicable to the calculated noise levels..

Hence, Tables 5.1 –and 5.2 summarise the assessment of the calculated noise levels against the pertinent Assigned Noise Levels.

TABLE 5.1 - ASSESSMENT - SCENARIO 1

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable L <sub>A10</sub> Assigned Level (dB)	Exceedance to Assigned Noise Level (dB)
		Day	53	Complies
D.1	20	Sunday / Public Holiday Day Period	48	Complies
R1	38	Evening	48	Complies
		Night	43	Complies
		Day	53	Complies
D2	20	Sunday / Public Holiday Day Period	48	Complies
R2 38	38	Evening	48	Complies
		Night	43	Complies
R3		Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
	39	Evening	48	Complies
		Night	43	Complies

TABLE 5.2 - ASSESSMENT - SCENARIO 2

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable L <sub>A10</sub> Assigned Level (dB)	Exceedance to Assigned Noise Level (dB)
		Day	53	Complies
D.1	22	Sunday / Public Holiday Day Period	48	Complies
R1	32	Evening	48	Complies
		Night	43	Complies
R2	32	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies
R3	33	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies

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#### 6.0 CONDITIONS FOR COMPLIANCE TO BE ACHIEVED

As can be seen from the assessment in Section 5, noise level emissions associated with the proposed roof terrace private club have been calculated to comply with the relevant assigned noise levels.

To achieve compliance, the following measures need to be implemented :

#### Louvred Doors/Screen

The louvred door and screen shown in Figure 2 above are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).

#### Music

Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only. This can be set at a noise level of 77 dB(A) at a distance of 1m from the speakers in the ceiling of the roof terrace. It is noted that it is understood that no music is proposed to be utilised in the roof terrace area.

#### Balustrading

Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1m, it is recommended to implement this noise control measure.

#### 7.0 DISCUSSION

The following commentary is provided in terms of the potential noise impact of the proposed development on the area:

No noise measurement of existing ambient noise levels have been undertaken in the area, as the Assigned Noise Levels stipulated by the Regulations does not account for the current existing ambient noise environment. However, it is noted that noise levels in the area are considered highly likely to be higher than the Assigned Noise Levels in the area surrounding the proposed development due to both traffic and breakout noise from venues in the vicinity.

Patrons exiting the premises have not been assessed in this report, as the noise emissions associated with these events are outside the responsibility of the venue. Notwithstanding this, it is recommended that management measures be put in place to ensure patrons leave the venue in a responsible fashion, with signage reminding personnel of this need at the exit points. Further, it is understood that the external staircase to the east of the roof terrace is proposed to be utilised in the event of an emergency only.

Mechanical plant has not been considered in this assessment as no additional services are proposed to be included within the development. Further, any existing mechanical services are associated with the commercial premises below the roof terrace and are switch off during the "day period" as stipulated by the Regulations (i.e. prior to 7pm).

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3 December 2020

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#### 8.0 CONCLUSION

Based on the above assessment, noise level emissions associated with the roof terrace private club comply with the relevant assigned noise levels stipulated by the *Environmental Protection* (Noise) Regulations 1997.

It is noted that for the above finding to hold true, the operational restrictions and construction measures listed above must be implemented and followed.

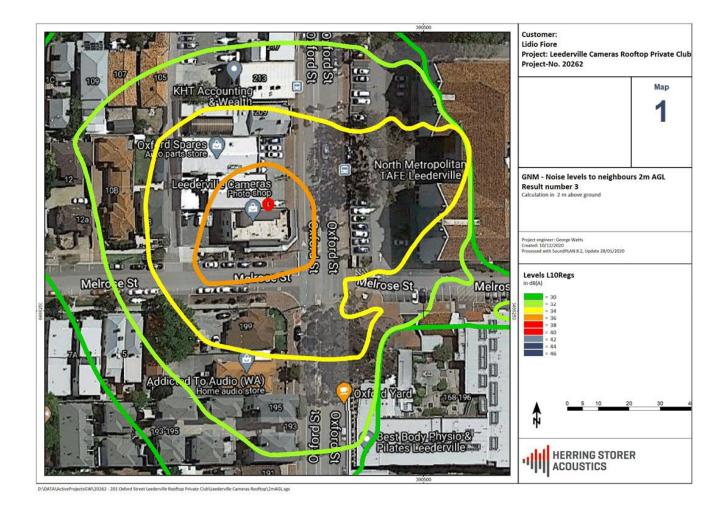
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## **APPENDIX A**

**Noise Contour Plots** 

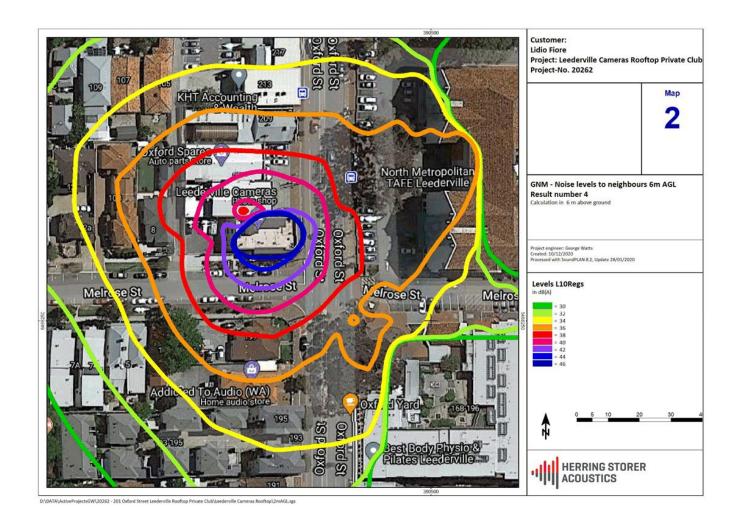
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3 December 2020



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# PROPOSED CLUB PREMISES

LOT 1 (NO. 201-203) OXFORD STREET LEEDERVILLE

OUR REF: 9271 16/10/2020

### DOCUMENT CONTROL

Printed 27 January 2021

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VERSION	FILE NAME	PREPARED BY	APPROVED BY	DATE
1	9271_20Oct03R_ec	Ella Compton	George Hajigabriel	16 Oct 2020

This report has been authorised by;

George Hajigabriel

General Manager

**Ella Compton** 

langelor

Planner

Jamie Baxter Quality Control

#### ▲ CONTACT PERTH OFFICE

p 9221 1991 e info@rowegroup.com.au w rowegroup.com.au a 3/369 Newcastle Street, Northbridge 6003

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DEVELOPMENT APPLICATION LEEDERVILLE

Item 5.1- Attachment 6

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- 1. CERTIFICATE OF TITLE
- 2. DEVELOPMENT PLANS
- 3. ACOUSTIC ASSESSMENT



#### 1. INTRODUCTION

Rowe Group acts on behalf of Mont Blanc Group Pty Ltd, the owners of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site'). We have been engaged to prepare and lodge a Development Application for the subject site, seeking approval for modifications to the existing building and a change of the approved use of the site to include a club premises on the roof top terrace area.

The use of the proposed club premises will be carefully managed to ensure that it can only be accessed by members and their guests with a strict limitation on the number of guests that are permitted. This approach will ensure that appropriate monitoring of activities can be undertaken and actions implemented (membership revoked) in the event that members do not follow the required conditions of use. The premises will not be available for use or hire by the general public and no amplified music will be permitted unless otherwise approved by management.

This report includes a description of the following matters:

- ▲ Location of the subject site;
- Description of the existing land use;
- Overview of relevant planning and design issues;
- Detailed explanation of the proposed development; and
- Justification for the proposed development.



#### DESCRIPTION OF SITE

#### 2.1 LOCATION

The subject site is located in the municipality of the City of Vincent, approximately 2.8 kilometres north west of the Perth Central Area.

Refer Figure 1 - Regional Location.

The subject site is situated in Leederville and bound by Oxford Street to the east, Melrose Street to the south, residential development to the west and commercial development to the north. All of the aforementioned roads are sealed, gazetted roads.

Refer Figure 2 - Local Location.

#### 2.2 CADASTRAL INFORMATION

The subject site comprises one land parcel, being:

▲ Lot 1 on Certificate of Title 1239 Volume 1311 Folio 42.

The subject site has a total land area of 414 square metres, with frontages of 11.74 metres to Oxford Street and 35.2 metres to Melrose Street.

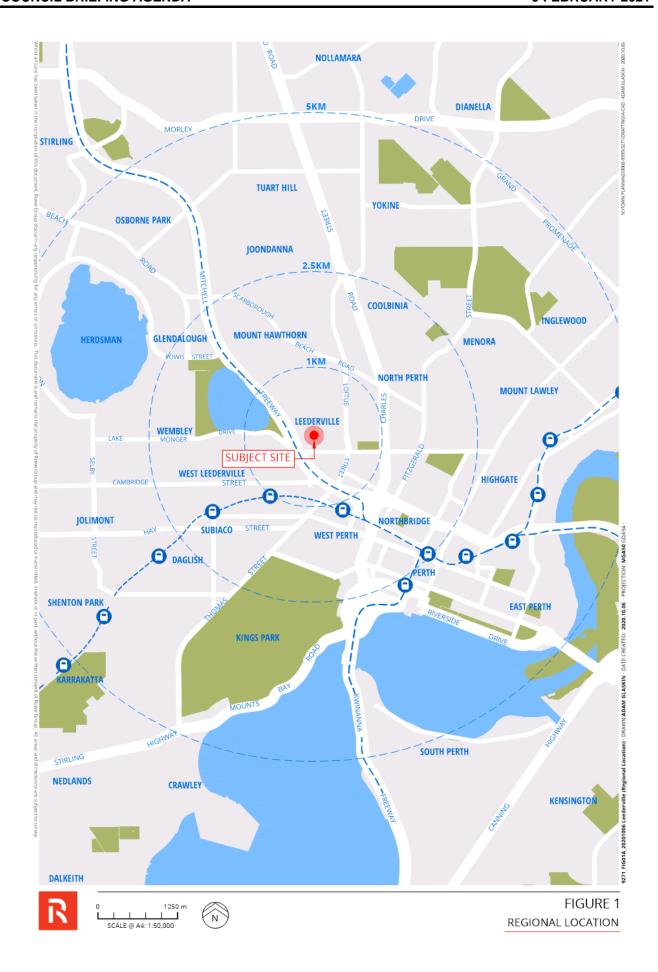
Refer Figure 3 - Site Plan and Attachment One - Certificates of Title.

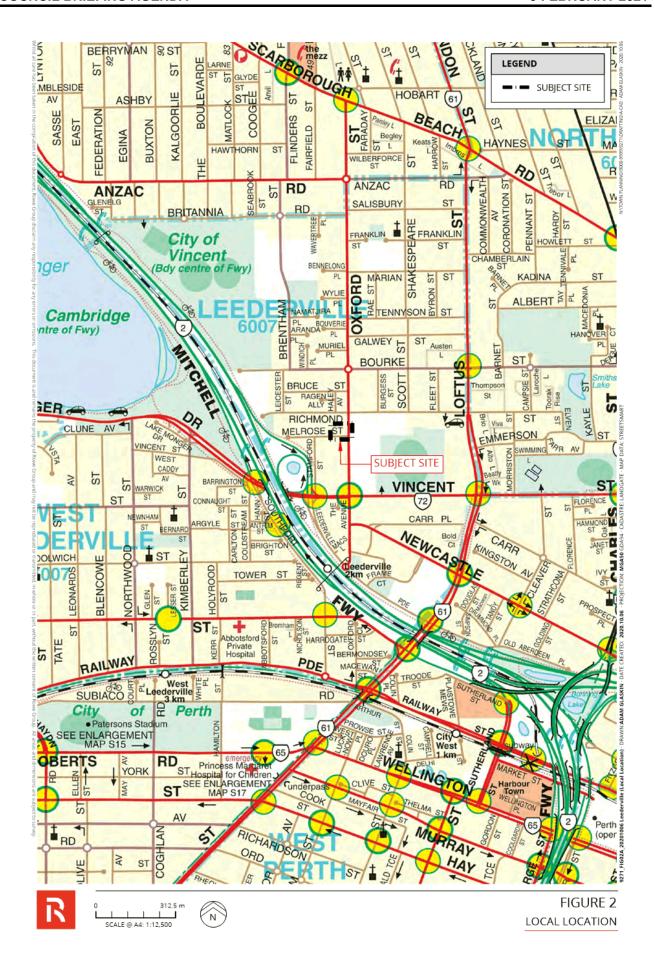
#### 2.3 EXISTING IMPROVEMENTS

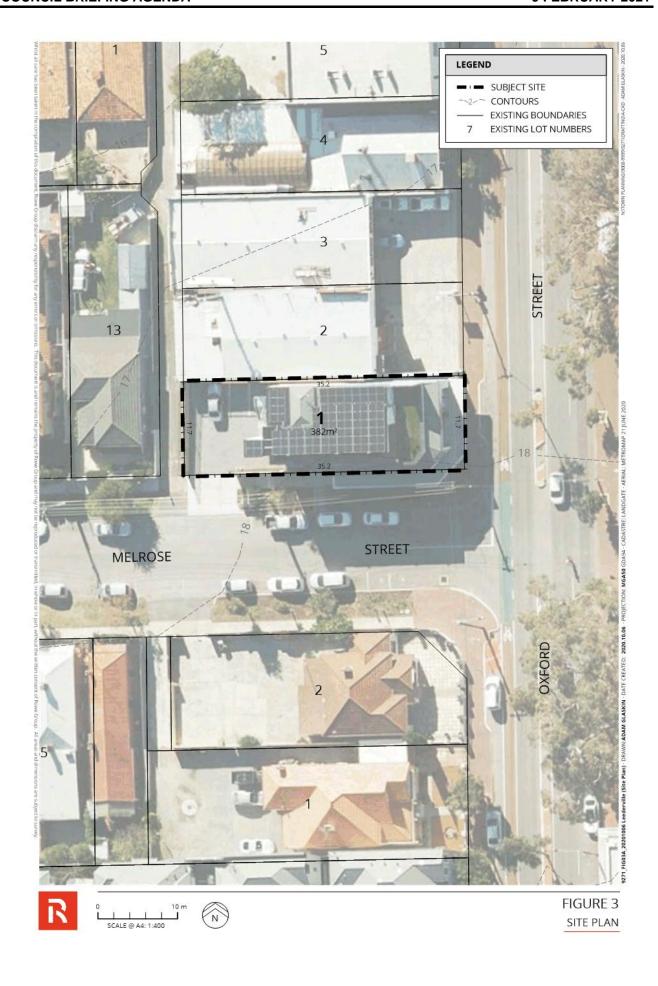
The subject site is currently occupied by an existing three storey building containing an open retail area, showroom and ancillary offices, and covered terrace. The primary activity undertaken on the site is that of a retail establishment focused on (but not limited to) photographic and multi-media products. The existing building is area relatively new building of high quality. Four (4) bays are provided on site at the rear (western) lot boundary.

The proposal the subject of this application is related to the roof top terrace area on the third level of the building. The roof top terrace is currently approved for the use of activities that are associated with the existing shop. The roof top terrace is able to be accessed from both within the building and from an external access at the rear (car park end) of the building.









#### DESCRIPTION OF PROPOSAL

This Development Application seeks approval to modify the existing building to facilitate the use of the existing roof top terrace as a private club. The private club will operate on a membership basis whereby patrons will pay an annual fee for the right to use the club subject to a number of criteria. The criteria include:

- Access to the club area is only permitted between 7am to 10pm
- A member may have a maximum of two (2) guests unless otherwise approved by management
- No amplified music is permitted unless otherwise approved by management. If approved, music is to be limited to background noise levels only and shall not be played above 77dB(A) from the existing roof terrace speaker system to ensure compliance with acoustic regulations
- Access may be denied if the occupancy is at maximum levels
- · Members must leave immediately if instructed to do so by management

The proposed private club will be accessed from the car park area via the existing lift and the existing stairs at the rear elevation of the building.

The balustrading on the terrace area is proposed to be increased in height and the existing louvered door is to be replaced with a solid door. Although these modifications are not specifically required, they are proposed to ensure that any potential off site impacts are avoided.

An existing store room area is proposed to be modified to contain end of trip facilities (disabled toilet and shower) and lockers for the use of members of the private club.

It is intended that the private club premises will service people who are from the local community and customers of the existing business. The club will provide a space for members to use for a variety of purposes, sharing the common interest of business and associated networking. The club will facilitate business by providing members with a space to establish, strengthen and utilise personal business relationships. It is anticipated that people who reside in the locality and work from home may use the venue as a meeting space as may members who share a common interest.

The premises will not be the subject of a liquor licence however members may choose to bring their own alcohol for responsible consumption at low levels. Likewise members will have the ability to have catering at the premises.

The venue may on occasion be used to host meetings for specific purposes and may only be organised by an existing member. Any such meeting would require the prior approval of management and would be communicated to the membership via the mobile app.

Refer Attachment Two - Development Application Plans.



#### 3.1 HOURS OF OPERATION

The Private Roof Terrace Club is proposed to be open for access by members between 7:00am and 10:00pm. No access to the club premises will be allowed outside of the prescribed hours of operation.

#### 3.2 STAFF

No additional staff are proposed beyond those who already attend the site as part of the other existing approved uses on the site. The private club premises will not be staffed and will only be available for private use by members and guests as approved by management. The management of the premises will be undertaken by the manager of the existing shop. As such, only routine cleaning services will be required to service the club premises.

On site supervision will be available when required by the venue manager (Lidio Fiore) or a chosen representative during business hours and will be available after business hours if required, living in close proximity to the venue.

A security guard that lives locally will be available at request to remove any patron from the venue.

#### 3.3 PROPOSED PATRONAGE

The Private Rooftop Terrace Club will have up to 100 members. Whilst the capacity of the premises will be limited to a maximum of 50 members, it is anticipated that there would be significantly less people using the space at any one time – likely to be between 0 to 10 people.

Members will be required to pre-book use of the space via a mobile app. They will be provided with an electronic swipe card that will be used to enable access to the building. The swipe card will be activated based on the booking schedule. Access to the premises will be monitored both through visual/camera recording and electronic recording of use of the swipe cards. This will allow management to assess and police behaviour with the ability for membership to be cancelled should members not abide by the rules for use of the premises.



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#### 4. TOWN PLANNING CONSIDERATIONS

#### 4.1 **70NING**

#### 4.1.1 METROPOLITAN REGION SCHEME

Under the provisions of the Metropolitan Region Scheme ('MRS'), the subject site is zoned "Urban".

Refer Figure 4 - MRS Zoning Plan.

#### 4.1.2 CITY OF VINCENT LOCAL PLANNING SCHEME NO. 2

Under the provisions of the City of Vincent Local Planning Scheme No. 2 ('LPS 2'), the subject is zoned "Regional Centre".

The objectives of the "Regional Centre" zone, as stated in LPS 2 are as follows:

- To provide a range of services and uses to cater for the local and regional community, including but not limited to specialty shopping, restaurants, cafes and entertainment;
- To provide a broad range of employment opportunities to encourage diversity and selfsufficiency within the Centre;
- To encourage high quality, pedestrian-friendly, street-orientated development that responds to and enhances the key elements of the Regional Centre, and to develop areas for public interaction;
- To ensure levels of activity, accessibility and diversity of uses and density is sufficient to sustain public transport and enable casual surveillance of public spaces;
- To provide residential opportunities within the Regional Centre including high density housing, affordable housing, social and special needs housing, tourist accommodation and short term accommodation; and
- To ensure the centres are developed with due consideration to State Planning Policy 4.2 Activity Centres for Perth and Peel.

Whilst the proposed club premises does not incorporate a residential component, it is considered to be consistent with the above mentioned objectives given it will provide a service for the local community, promoting public interaction and activation which is suitable within the Regional Centre. We viewed in a broader context, there is a mixture of uses in the locality including existing residential development. Indeed the proximity of the site to the established residential area has been considered and the proposed modifications to the building go well beyond any measures required with respect to potential acoustic impacts.

Refer Figure 5 - LPS 2 Zoning Plan.



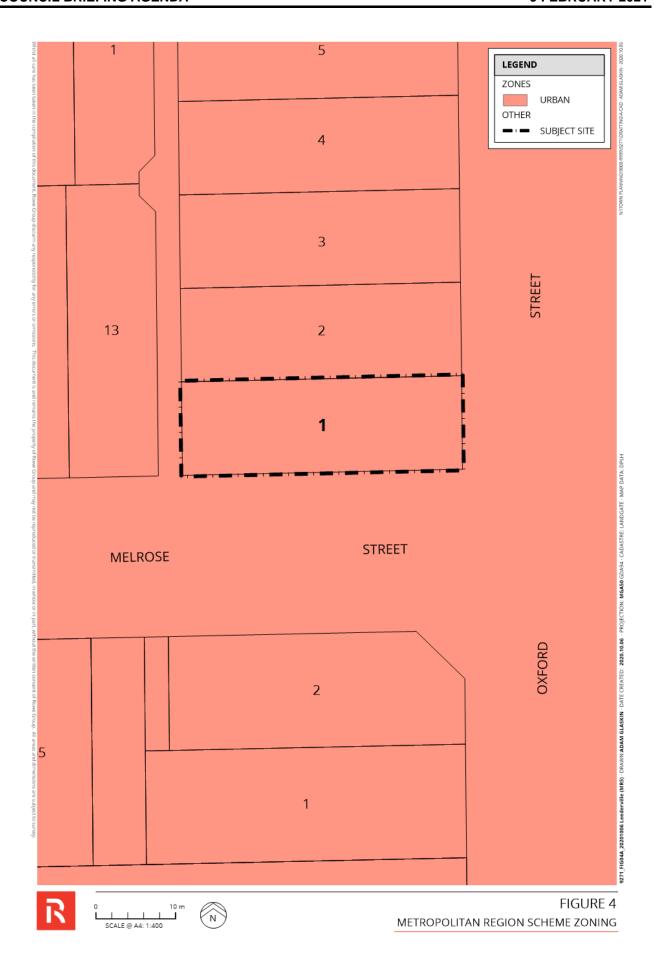
#### 4.1.3 LAND USE PERMISSIBILITY

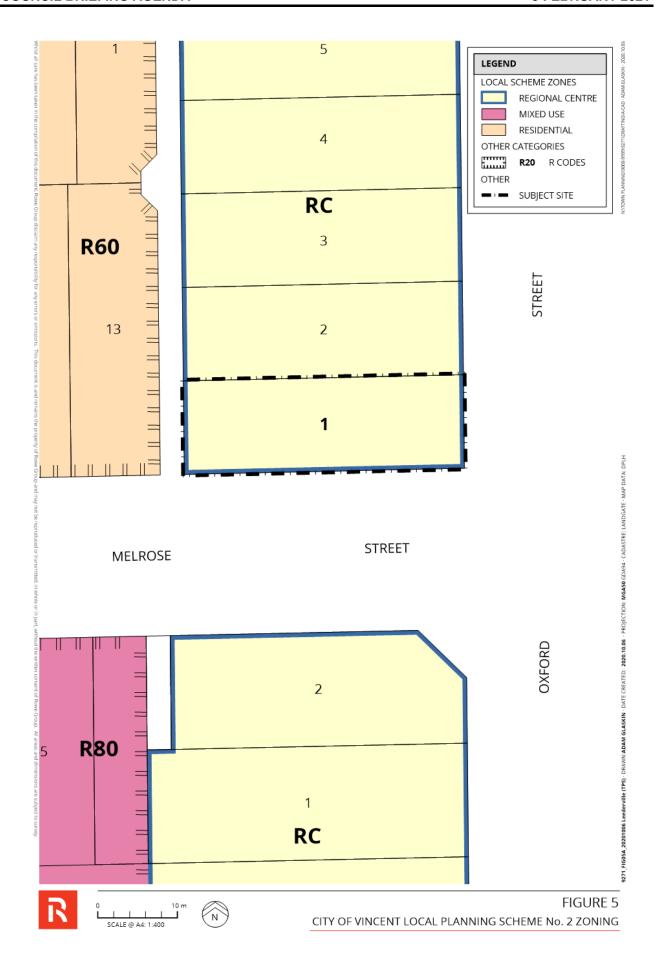
The proposed use of the private club falls within the use class of "club premises", which is defined in LPS 2 as:

"means premises used by a legally constituted club or association or other body of persons united by a common interest."

Table 1 – Zoning Table of LPS 2 lists the club premises use class as a 'A' use class in the Regional Centre zone, meaning that the use is capable of approval within the Regional Centre zone subject to public advertising.







## 4.2 DEVELOPMENT STANDARDS

Local Planning Policy 7.1.1 – Built Form ('LPP 7.1.1'), Local Planning Policy 7.7.1 – Non-Residential Development Parking Requirements ('LPP 7.7.1') and LPS 2 set out specific development standards for land uses within the City of Vincent. The following development standards apply to the subject site.

### 4.2.1 SETBACKS

No modifications to setbacks are proposed as the club premises involves only alterations to the existing roof terrace area.

## 4.2.2 BUILDING HEIGHT

LPP 7.1.1 contemplates a maximum building height limit for the subject site of five (5) storeys. The proposed additions to the existing building do not alter the building height and maintain an overall building height of three (3) storeys, or a maximum building height to the skillion roof terrace of 10 metres.

On this basis, the proposal is consistent with the building height limits contemplated by LPP 7.1.1.

## 4.2.3 CAR AND BICYCLE PARKING

LPP 7.7.1 sets out the parking requirements for non-residential development within the City of Vincent, which notes the applicable car parking rate within the 'Town Centre' built form area for a 'Club Premises' is a minimum of 0.15 car bays per persons.

Notwithstanding that there would be up to 100 club members, it is anticipated that the typical patronage levels will be in the order of 0 to 10 at any one time with the premises having a maximum capacity of 60 people.

On this basis, the club premises would generate a parking requirement of approximately 9 bays at maximum capacity, however this is unlikely to occur at any one time. As such, ten (10) members present at the club premises would generate the requirement for 1.5 car parking bays.

The existing development currently contains four (4) car parking bays to service the site. No additional car parking bays are proposed as part of this application as the private club premises will primarily service members from the local community and therefore demand for parking facilities will be low. On this basis, the current car parking provision is considered sufficient to service the development.

The following objectives are detailed in LPP 7.71 that can be considered where a proposal does not meet the standards of the policy:

- The development provides adequate parking and/or transport infrastructure to service the needs of its users;
- Alternative public car parking, bicycle parking and/or end of trip facilities are already
  provided and is available and accessible to meet the demands of the development during
  the hours of operation, for the life of the development;
- Reciprocal car parking, bicycle parking and/or end of trip facilities are provided in accordance with Clause 5;



DEVELOPMENT APPLICATION LEEDERVILLE NATOWN PLANNING/9000-9999/9271/DEVELOPMENT APPLICATION/9271\_200CT05R\_EC.DOCX

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- Alternative transport modes are convenient and adequate enough to meet the demand of the development during the hours of operation;
- Cash-in-lieu of parking is provided in accordance with Clause 6; and
- An alternative arrangement is agreed in writing between the applicant and the City, through an approved Parking Management Plan.

Sufficient alternative public street parking is available to meet the demands of the development in addition to the existing parking already provided within the development. Discussions with Craig Wilson at the City of Vincent indicate that an additional 7 street parking bays are proposed to be constructed adjacent to the development.

The proposed club premises is in close proximity to a number of alternative transport modes, such as the Leederville Train Station (540 metres from the development), a number of high frequency bus routes along Oxford Street, Vincent Street, Loftus Street and Newcastle Street, and the Principal Shared Path for cyclists and pedestrians.

Further to the four existing car parking spaces, this proposal also seeks approval for the installation of five (5) short term and two (2) long term bicycle parking spaces to meet the demands of the development. End of trip facilities are provided to serve users of the building, including a disabled toilet, shower, changing facilities and lockers.

In light of the above, the proposal is considered to meet a number of the abovementioned objectives. It is considered that the existing car parking provision, bicycle parking, end of trip facilities and surrounding public parking and transport facilities are sufficient to meet the demands of the development.



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# NOISE CONSIDERATIONS

An acoustic assessment of the subject site was undertaken by Herring Storer Acoustics to review the noise emissions associated with the proposed private club on the building's roof terrace area.

The acoustic assessment noted that the noise levels associated with the private club have been calculated to comply with the relevant assigned noise levels under the following conditions:

- The louvred door and screen are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).
- Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only.
- Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1 metre, it is recommended to implement this noise control measure.
- Whilst it is understood that the private club is not proposed to be operated past 10pm on any night, given the calculated noise levels, no time restrictions on operations are required – from a compliance with the Environmental Protection (Noise) Regulations 1997 perspective.

The noise mitigation measures detailed in the Acoustic Report have been included in the proposed development. We confirm that the club premises proposes glass balustrading to be a total height of 1 metre, the louvred door is to be replaced by a solid, self-closing door and the use of amplified music will not be permitted. On this basis, the proposal satisfies noise requirements for the proposed private club on the roof terrace.

Refer Attachment Three - Acoustic Assessment.



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# 6. SUMMARY

The Private Club Premises and modifications to the roof terrace area of the existing building proposed at Lot 1 (No. 201-203) Oxford Street, Leederville are considered to be consistent with the relevant provisions of LPS 2 and the relevant policies of the City of Vincent. The proposed use will provide a facility that is consistent with the objectives of the 'Regional Centre' zone and will contribute to the desired evolution of the locality as an activated hub.

We trust the information contained within this report is satisfactory to enable the City to issue an approval for the proposed club premises development at the subject site.



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COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021

## **Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the Administration's response to each comment.

Comments Received in Support:	Administration Comment:
Positive contribution to area	Comments received in support are noted by Administration.
The venue to hold meetings of various purposes would provide a positive contribution to the area and members of the local community.  Support for the rooftop being a private members club for business networking meetings.  Meetings involving the City voluntarily hosted at this venue previously and supported.  Appropriate location for land use	
<ul> <li>The premises is located on a growing activity corridor in the City of Vincent, with increasing activation and mixed-use developments such as cafes, restaurants and small bars. This would be a suitable location for a Club Premises.</li> <li>The subject Regional Centre zoning contemplates the Club Premises use and the zone provides for high level of activity.</li> </ul>	
<ul> <li>Clear controls to ensure orderly operation as a Club Premises are proposed relating to amplified music, operating hours and capacity of the venue.</li> </ul>	

#### Comments Received in Objection:

Anti-social behaviour and alcohol consumption

- The application indicates that there is no license to sell alcohol, however BYO is permitted.
- Concern in relation to management of drunken patrons on the premises.
- Concern about a future application for liquor license and potential impacts on the students attending the Tafe campus.
- Disorderly behaviour may disrupt the campus through noise and antisocial behaviour.

#### **Administration Comment:**

The applicant is not seeking the ability to sell alcohol as part of this proposal and no liquor licence is required.

Should an operator seek to sell liquor from a premises, they would be required to apply for a liquor licence under the *Liquor Control Act 1988*. As part of this application, a 'Public Interest Assessment' (PIA) will be required to be submitted to the Department of Racing, Gaming and Liquor. The public interest test is based on the principle that licenced premises must operate within the interests of the local community. The assessment would outline how the premises would impact the community and provide an outline of how the applicant would manage any impact. Following assessment of the PIA, it would be at the Department of Racing, Gaming and Liquor's discretion as to whether the liquor licence would be supported and granted. Community impact of any such request for a liquor licence if sought for the subject premises would be most appropriately addressed through public interest considerations as part of the liquor licencing process.

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Item 5.1- Attachment 7

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021

Summary of Submissions:	
	Measures to manage patron behaviour and activities occurring on site are detailed in the applicant's Venue Management Plan and Code of Conduct. This includes membership for the club and associated screening process, prebooking attendance to venue via a mobile app and restricted swipe card access, monitoring of the venue by management through camera recording, and behaviour and conduct standards with disciplinary actions for breaches to these terms.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

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ORDINARY MEETING OF COUNCIL 28 SEPTEMBER 2010

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TOWN OF VINCENT MINUTES

9.1.4 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Change of Use from Two-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Unlisted Use (Art Gallery), Warehouse and Ancillary Tea House and Associated Alterations and Additions

Ward:	South	Date:	21 September 2010
Dracinati	Oxford Centre: P04	File Ref:	PRO2011;
Precinct:	Oxiora Centre, P04		5.2010.324.1
Attachments:	001; 002; 003		
Reporting Officer:	D Pirone, Statutory Planning Officer		
Responsible Officer:	R Boardman, Director Development Services		

#### OFFICER RECOMMENDATION:

#### That the Council;

in accordance with the provisions of the Town of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Burgess Design Group on behalf of the owner Cameraland WA Pty Ltd for proposed Change of Use from Two-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Unlisted Use (Art Gallery), Warehouse and Ancillary Tea House and Associated Alterations and Additions, at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 2 September 2010, subject to the following conditions:

- (i) the gross floor area of the proposed:
  - (a) shop shall be limited to a maximum of 355 square metres;
  - (b) art gallery shall be limited to a maximum of 221 square metres;
  - (c) warehouse shall be limited to 108 square metres; and
  - (d) ancillary tea house shall be limited to 41 square metres.

Any increase in floor space or change of use for the subject land shall require a separate Planning Approval to be applied to and obtained from the Town;

- (ii) all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;
- (iii) all signage that does not comply with the Town's Policy relating to Signs and Advertising shall be subject to a separate Planning Application, and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the Town prior to the erection of the signage;
- (iv) windows, doors and adjacent areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;
- (v) first obtaining the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land, the owners of the subject land shall finish and maintain the surface of the boundary (parapet) walls facing Nos. 205-207 Oxford Street in a good and clean condition;

MINUTES OF MEETING HELD ON 28 SEPTEMBER 2010 TO BE CONFIRMED ON 12 OCTOBER 2010

TOWN OF VINCENT MINUTES

- (vi) no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;
- (vii) power is required to be undergrounded across both the Oxford Street and Melrose Street frontages of the development. All costs associated with the provision of this underground power shall be met by the owner(s);
- (viii) WITHIN TWENTY-EIGHT (28) DAYS OF THE ISSUE DATE OF THIS 'APPROVAL TO COMMENCE DEVELOPMENT', the owner(s) or the applicant on behalf of the owner(s) shall comply with the following requirements:
  - (a) pay a cash-in-lieu contribution of \$14,460 for the equivalent value of 4.82 car parking spaces, based on the cost of \$3,000 per bay as set out in the Town's 2010/2011 Budget; OR
  - (b) lodge an appropriate assurance bond/bank guarantee of a value of \$14,460 to the satisfaction of the Town. This assurance bond/bank guarantee will only be released in the following circumstances:
    - to the Town at the date of issue of the Building Licence for the development, or first occupation of the development, whichever occurs first; or
    - (2) to the owner(s)/applicant following receipt by the Town of a Statutory Declaration of the prescribed form endorsed by the owner(s)/applicant and stating that they will not proceed with the subject 'Approval to Commence Development'; or
    - (3) to the owner(s)/applicant where the subject 'Approval to Commence Development' did not commence and subsequently expired.

The car parking shortfall and consequent cash-in-lieu contribution can be reduced as a result of a greater number of car bays being provided on-site and to reflect the new changes in the car parking requirements;

- (ix) PRIOR TO THE ISSUE OF A BUILDING LICENCE, the following shall be submitted to and approved by the Town:
  - (a) Construction Management Plan
    - A Construction Management Plan shall be submitted to and approved by the Town, addressing the following issues:
    - 1. public safety, amenity and site security;
    - 2. contact details of essential site personnel;
    - 3. construction operating hours;
    - noise control and vibration management;
    - Dilapidation Reports of nearby properties;
    - 6. air and dust management;
    - 7. stormwater and sediment control;
    - 8. soil excavation method (if applicable);
    - waste management and materials re-use;
    - traffic and access management;
    - 11. parking arrangements for contractors and subcontractors;
    - 12. Consultation Plan with nearby properties; and
    - 13. any other matters deemed appropriate by the Town;

MINUTES OF MEETING HELD ON 28 SEPTEMBER 2010 TO BE CONFIRMED ON 12 OCTOBER 2010

TOWN OF VINCENT MINUTES

## (b) Refuse Management

A Refuse Management Plan shall be submitted to and approved by the Town prior to commencement of works. The Plan should include details of refuse bin location, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the Town's Health Services Specifications;

#### Commercial:

General Waste: One (1) 240 litre MGB per commercial unit or per 200sqm of floor space (collected weekly); and

Recycle Waste: One (1) 240 litre MRB per commercial unit or per 200sqm of floor space (collected fortnightly);

#### (c) Landscape and Reticulation Plan

A detailed landscape and reticulation plan for the development site and adjoining road verge shall be submitted to the Town's Parks and Property Services Section for assessment and approval.

For the purpose of this condition, a detailed landscape and irrigation plan shall be drawn to a scale of 1:100 and show the following:

- 1. the location and type of existing and proposed trees and plants;
- all vegetation including lawns;
- 3. areas to be irrigated or reticulated;
- proposed watering system to ensure the establishment of species and their survival during the hot and dry months; and
- 5. separate soft and hard landscaping plans (indicating details of plant species and materials to be used).

The Council encourages landscaping methods and species selection which do not rely on reticulation.

All such works shall be undertaken prior to the first occupation of the development, and maintained thereafter by the owner(s)/occupier(s);

## (d) Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted;

## (e) Awnings

Continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpath in accordance with the Town's Local Law relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a maximum extension of 500 millimetres from the kerb line of Oxford Street and Melrose Street;

MINUTES OF MEETING HELD ON 28 SEPTEMBER 2010 TO BE CONFIRMED ON 12 OCTOBER 2010

TOWN OF VINCENT MINUTES

## (f) Right of Way Widening

No development shall occur within 1.5 metre of the western boundary of Nos. 201-203 Oxford Street, to facilitate future right of way widening; and

## (g) <u>Verge Upgrade</u>

In keeping with the Town's practice for multiple dwellings, commercial, retail and similar developments, the footpaths adjacent to the subject land are to be upgraded, by the applicant, to the Town's specification. If the proposed works are to include the angled parking as shown in the applicant's submission, the cash in-lieu payment can be used as a part contribution toward the cost. However, as the scope of works is yet to be determined, and will exceed the cash in-lieu payment, a further sum of \$20,000 shall be lodged with the Town, as a bond, prior to the issue of a Building Licence. The bond will be held until such time as the Town enters into an agreement with the applicant in respect of the extent of the verge works, which shall be designed and constructed in consultation with the Town; and

(x) PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT, the following shall be completed to the satisfaction of the Town:

## (a) Bicycle Parking Facilities

Two (2) class one or two and five (5) class 3 bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the Town prior to installation of such facilities; and

## (b) Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the Town.

## **COUNCIL DECISION ITEM 9.1.4**

Moved Cr Topelberg, Seconded Cr Farrell

That the recommendation be adopted.

Debate ensued.

Cr McGrath departed the Chamber at 7.52pm.

Debate ensued.

Cr McGrath returned to the Chamber at 7.55pm.

Debate ensued.

**MOTION PUT AND CARRIED (9-0)** 

MINUTES OF MEETING HELD ON 28 SEPTEMBER 2010 TO BE CONFIRMED ON 12 OCTOBER 2010

CITY OF VINCENT MINUTES

9.1.1 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises

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Ward:	South	Date:	7 December 2012
Precinct:	Oxford Centre; P4	File Ref:	PRO2011; 5.2012.215.2
Attachments:	001 – Property Information Report and Development Application Plans 002 – Applicants Justification received 10 May 2012		
Tabled Items:	Nil		
Reporting Officer:	S Radosevich, Planning Officer (Statutory)		
Responsible Officer:	C Eldridge, Director Planning Services		

#### CORRECTED OFFICER RECOMMENDATION:

## That the Council;

in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Concept Building Design on behalf of the owner, Cameraland (WA) Pty Ltd, for Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 18 October 2012, subject to the following conditions:

- the maximum gross floor area of the shop and warehouse shall be limited to 328.25 square metres and 177.7 square metres respectively. Any increase in floor space or change of use for the subject land shall require Planning Approval to be applied to and obtained from the City;
- the doors, windows and adjacent floor areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;
- 3. continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpaths for the full length of Oxford Street and Melrose Street to the carpark driveway in accordance with the City's Local Laws relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a minimum of 500 millimetres and a maximum of 750 millimetres from the kerb line of Oxford Street and Melrose Street to be approved by the City;
- 4. the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land, the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;"
- no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;
- all signage that does not comply with the City's Policy relating to Signs and Advertising shall be subject to a separate Planning Application and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the City prior to the erection of the signage;
- 7. all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

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CITY OF VINCENT MINUTES

 PRIOR TO THE SUBMISSION OF A BUILDING PERMIT APPLICATION, the following shall be submitted to and approved by the City:

#### 8.1 Construction Management Plan

A Construction Management Plan, detailing how the construction of the development will be managed to minimise the impact on the surrounding area, shall be submitted to and approved by the City, in accordance with the requirements of the City's Policy No. 3.5.23 relating to Construction Management Plans, and Construction Management Plan Guidelines and Construction Management Plan Application for approval Proforma:

## 8.2 Acoustic Report

Prepare and submit to the City an Acoustic Report in accordance with the City's Policy No. 3.5.21 relating to Sound Attenuation. The recommended measures of the acoustic report shall be implemented and certification from an acoustic consultant that the measures have been undertaken, prior to the first occupation of the development, and the applicant/owners shall submit a further report from an acoustic consultant 6 months from first occupation of the development certifying that the development is continuing to comply with the measures of the subject acoustic report;

## 8.3 Privacy Screening

The western side of the roof terrace, being screened with a permanent obscure material and be non-openable to a minimum of 1.6 metres above the finished first floor level. A permanent obscure material does not include a self-adhesive material or other material that is easily removed;

## 8.4 Refuse Management

A Refuse and Recycling Management Plan shall be submitted and approved by the City prior to commencement of any works. The Plan shall include details of refuse bin location, number of rubbish and recycling receptacles, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the City's Health Services Specifications:

### Commercial:

- 1 x mobile garbage bin per unit; and
- 1 x paper recycle bin per unit, or per 200 square metres of floor space:

## 8.5 Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted; and

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

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## 8.6 Artwork/Design Features

- 8.6.1 the artwork for the full extent of the southern wall, as per drawing E01, being submitted and approved by the City's Art Advisory Committee and installed;
- 8.6.2 the artwork as per drawing E02 or a minimum of two (2) appropriate significant design features are to be incorporated into the western elevation of the building; and
- 8.6.3 no advertising material is to be used on either the southern or western walls;
- PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT, the following shall be completed to the satisfaction of the City:

#### 9.1 Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the City; and

## 9.2 Bicycle Parking Facilities

One (1) class one or two and two (2) class three bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the City prior to installation of such facility; and

 the development is to comply with all Building, Health, Engineering and Parks Services conditions and requirements to the satisfaction of the City's Chief Executive Officer.

## ADVICE NOTE

 the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land.

Note: The above Officer Recommendation was corrected and distributed prior to the meeting. Changes are indicated by strike through and underline.

Moved Cr Maier, Seconded Cr Buckels

That the recommendation be adopted.

Debate ensued.

Cr Harley departed the Chamber at 8.27pm.

Debate ensued.

Cr Harley returned to the Chamber at 8.29pm.

Debate ensued.

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

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CITY OF VINCENT MINUTES

#### AMENDMENT

Moved Cr Maier, Seconded Cr McGrath

"That a new Clause 8.7 be inserted to read as follows:

#### 8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as "private camera club roof terrace;"

#### Debate ensued.

## **AMENDMENT PUT AND CARRIED (8-1)**

For: Mayor Hon. MacTiernan, Cr Buckels, Cr Carey, Cr Harley, Cr Maier, Cr McGrath

Cr Topelberg, Cr Wilcox

Against: Cr Pintabona

## MOTION PUT AND CARRIED (8-1)

Mayor Hon. MacTiernan, Cr Buckels, Cr Carey, Cr Harley, Cr Maier, Cr McGrath

Cr Topelberg, Cr Wilcox

Against: Cr Pintabona

## **COUNCIL DECISION ITEM 9.1.1**

#### OFFICER RECOMMENDATION:

#### That the Council;

For:

in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Concept Building Design on behalf of the owner, Cameraland (WA) Pty Ltd, for Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 18 October 2012, subject to the following conditions:

- the maximum gross floor area of the shop and warehouse shall be limited to 328.25 square metres and 177.7 square metres respectively. Any increase in floor space or change of use for the subject land shall require Planning Approval to be applied to and obtained from the City;
- the doors, windows and adjacent floor areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;
- 3. continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpaths for the full length of Oxford Street and Melrose Street to the carpark driveway in accordance with the City's Local Laws relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a minimum of 500 millimetres and a maximum of 750 millimetres from the kerb line of Oxford Street and Melrose Street to be approved by the City;
- 4. the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;"
- no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

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- all signage that does not comply with the City's Policy relating to Signs and Advertising shall be subject to a separate Planning Application and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the City prior to the erection of the signage;
- 7. all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;
- PRIOR TO THE SUBMISSION OF A BUILDING PERMIT APPLICATION, the following shall be submitted to and approved by the City:

## 8.1 Construction Management Plan

A Construction Management Plan, detailing how the construction of the development will be managed to minimise the impact on the surrounding area, shall be submitted to and approved by the City, in accordance with the requirements of the City's Policy No. 3.5.23 relating to Construction Management Plans, and Construction Management Plan Guidelines and Construction Management Plan Application for approval Proforma;

### 8.2 Acoustic Report

Prepare and submit to the City an Acoustic Report in accordance with the City's Policy No. 3.5.21 relating to Sound Attenuation. The recommended measures of the acoustic report shall be implemented and certification from an acoustic consultant that the measures have been undertaken, prior to the first occupation of the development, and the applicant/owners shall submit a further report from an acoustic consultant 6 months from first occupation of the development certifying that the development is continuing to comply with the measures of the subject acoustic report;

## 8.3 Privacy Screening

The western side of the roof terrace, being screened with a permanent obscure material and be non-openable to a minimum of 1.6 metres above the finished first floor level. A permanent obscure material does not include a self-adhesive material or other material that is easily removed:

## 8.4 Refuse Management

A Refuse and Recycling Management Plan shall be submitted and approved by the City prior to commencement of any works. The Plan shall include details of refuse bin location, number of rubbish and recycling receptacles, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the City's Health Services Specifications:

## Commercial:

- 1 x mobile garbage bin per unit; and
- 1 x paper recycle bin per unit, or per 200 square metres of floor space;

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

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#### 8.5 Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted; and

#### 8.6 Artwork/Design Features

- 8.6.1 the artwork for the full extent of the southern wall, as per drawing E01, being submitted and approved by the City's Art Advisory Committee and installed;
- 8.6.2 the artwork as per drawing E02 or a minimum of two (2) appropriate significant design features are to be incorporated into the western elevation of the building; and
- 8.6.3 no advertising material is to be used on either the southern or western walls; and

## 8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as "private camera club roof terrace";

PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT, the following shall be completed to the satisfaction of the City:

## 9.1 Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the City; and

## 9.2 Bicycle Parking Facilities

One (1) class one or two and two (2) class three bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the City prior to installation of such facility; and

 the development is to comply with all Building, Health, Engineering and Parks Services conditions and requirements to the satisfaction of the City's Chief Executive Officer.

## **ADVICE NOTE:**

 The owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land.

# PURPOSE OF REPORT:

The application is referred to Council for determination given it is an addition to a three-storey development.

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

CE Make

ORDINARY MEETING OF COUNCIL 18 DECEMBER 2012

CITY OF VINCENT AGENDA 17/12/12

9.1.1 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Alterations and Additions to Existing Two Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises

1

Prepared by:

Carlie Eldridge, Director Planning Services

## CORRECTED OFFICER RECOMMENDATION:

- 1. That Clause 4 be corrected to read as follows:
  - "4. the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land, the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;"
- 2. That a new Advice Note 1 be inserted to read as follows:

## "ADVICE NOTE

 the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land."

Requested by:

**Councillor Dudley Maier** 

Prepared by:

Carlie Eldridge, Director Planning Services

## PROPOSED AMENDMENT:

That a new Clause 8.7 be added to read as follows:

# "8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as "private camera club";"

I:\COUNCIL\AGENDA\Report2012\December 18\Oxford201-203 - Corrected Officer Recommendation.doc

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## Planning and Development Act 2005

## City of Vincent

# Notice of determination on application for development approval

Location: Nos. 201-203 Oxford Street, LEEDERVILLE

Lot, Plan/Diagram: LOT: 1 D/P: 1239

Vol. No: 1311 Folio No: 42

Application date: 15 July 2015 Received on: 24 July 2015

Serial No: 5,2015,332,1

Description of development: Alterations and Additions to Existing Shop including Ancillary Upper

Roof Deck (Retrospective)

Plans dated: 21 September 2015

This application for development approval is approved subject to the following conditions:

 WITHIN TWENTY-EIGHT (28) DAYS OF THE ISSUE DATE OF THIS 'APPROVAL TO COMMENCE DEVELOPMENT', the owners or the applicant on behalf of the owners shall comply with the following requirements:

## Occupancy Permit Unauthorised

A Occupancy Permit Unauthorised application along with structural details certified by a Practicing Structural Engineer, including plans and specifications of the subject unauthorised development, shall be submitted to and approved by the City of Vincent Building Services as required under Sections 51, 52 & 54 of the Building Act 2011, and Regulation 4 of the Building Regulations 2012;

- All storm water produced on the subject land shall be retained on site, by suitable means to the full satisfaction of the City;
- The outdoor roof deck shall not be leased or used for private/public functions. The use of the outdoor roof deck shall be limited to activities associated with the existing shop;
- No amplified music is to be used within the outdoor roof deck;
- 5. The awning shall maintain a minimum clearance of 2.75 metres above the footpath level at all times;
- All car parking bays shall be dimensioned on the Building Permit application working drawings and all car parking facilities shall meet or exceed the minimum specifications of AS2890;
- The street verge trees are to be retained and protected from any damage including unauthorised pruning and no street verge trees shall be removed; and
- All external fixtures shall not be visually obtrusive from Oxford Street and Melrose Street and neighbouring properties. External fixtures are such things as television antennas (of a

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non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like.

#### ADVICE NOTES:

- With regard to condition 2, no further consideration shall be given to the disposal of storm water 'off site' without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of storm water 'off site' be subsequently provided, detailed design drainage plans and associated calculations for the proposed storm water disposal shall be lodged together with the building permit application working drawings.
- 2. All signage that does not comply with the City's Policy No. 7.5.2 relating to Signs and Advertising shall be subject to a separate Planning Application, and all signage shall be subject to a separate Building Permit application, being submitted to and approved by the City prior to the erection of the signage.

Date of determination: 15 December 2015

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Signed: .

RASARATNAM RASIAH ACTING MANAGER APPROVAL SERVICES

for and on behalf of the City of Vincent

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CITY OF VINCENT MINUTES

# 9.1.9 Nos. 201-203 (Lot: 1; D/P: 1239) Oxford Street, Mount Hawthorn – Proposed Alterations and Additions to Existing Non-Residential Building (Stairwell and Lift)

Ward:	South	Date:	1 December 2016
Precinct:	Precinct 4 – Oxford Centre	File Ref:	5.2016.267.1
Attachments:	1 – Location and Consultation Map 2 – Development Application Plans 3 – Car Parking Table 4 – Determination Advice Notes 5 – Summary of Submissions		
Tabled Items:	Nil		
Reporting Officer:	A Dyson, Statutory Planning Officer		
Responsible Officer:	J Corbellini, Director Development Services		

#### RECOMMENDATION:

That Council APPROVES under Town Planning Scheme No. 1 and the Metropolitan Region Scheme, the application for development approval for alterations and additions to Existing Shop/Showroom (Stairwell, Lift and Awning) at Nos. 201-203 (Lot: 1; D/P: 1239) Oxford Street, Leederville in accordance with plans shown on Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

## 1. Car Parking and Access

- 1.1 The car parking and access areas shall be sealed, drained, paved and line marked in accordance with the approved plans and are to comply with the requirements of AS2890.1 prior to the occupancy or use of the development;
- 1.2 A minimum of four commercial car bays shall be provided on site.

## 2. External Fixtures

All external fixtures and building plant, including air conditioning units, piping, ducting and water tanks, shall be located so as to minimise any visual and noise impact on surrounding landowners, and screened from view from the street, and where practicable from adjoining buildings;

## 3. Verge Trees

No verge trees shall be removed without the prior written approval of the City. The verge trees shall be retained and protected from any damage including unauthorised pruning, to the satisfaction of the City;

## 4. Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) is to be lodged with and approved by the City prior to commencement of the development. The external finishes of the development shall be provided in accordance with the approved schedule prior to the occupancy or use of the development;

MINUTES OF MEETING HELD ON 13 DECEMBER 2016

(TO BE CONFIRMED ON 7 FEBRUARY 2016)

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CITY OF VINCENT MINUTES

## 5. Construction Management Plan

A Construction Management Plan that details how the construction of the development will be managed to minimise the impact on the surrounding area in accordance with the requirements of the City's Policy No. 7.5.23 – Construction Management Plans is to be lodged with and approved by the City prior to commencement of the development. Construction on and management of the site shall thereafter comply with the approved Construction Management Plan;

#### 6. Awning

A minimum height clearance of 2.75 metres is to be provided from natural ground level as denoted on the approved plans;

## 7. Stormwater

Prior to occupancy or use of the development all storm water produced on the subject land shall be retained onsite by suitable means to the full satisfaction of the City. Stormwater shall thereafter be retained on site;

## 8. Cash-in-Lieu

Prior to occupancy or use of the development, a cash-in-lieu contribution shall be paid for the shortfall of 0.16 car bays, based on the cost of \$5,400 per bay as set out in the City's 2016/2017 Schedule of Fees and Charges being a contribution of \$864; and

## 9. General

Conditions that have a time limitation for compliance, and the condition is not met in the required time frame, the obligation to comply with the requirements of the condition continues whilst the approved development exists.

# **COUNCIL DECISION ITEM 9.1.9**

Moved Cr Cole, Seconded Cr Murphy

That the recommendation be adopted.

CARRIED UNANIMOUSLY "EN BLOC" (8-0)

MINUTES OF MEETING HELD ON 13 DECEMBER 2016

(TO BE CONFIRMED ON 7 FEBRUARY 2016)

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## Planning and Development Act 2005

## City of Vincent

## Notice of determination on application for development approval

Location: No. 201-203 Oxford Street LEEDERVILLE

Lot, Plan/Diagram: LOT: 1 D/P: 1239

Vol. No: 1311 Folio No: 42

Application date: 29/06/2018 Received on: 29/06/2018

Serial No: 5.2018.232.1

Description of proposed development: Alterations and Additions to Shop

Plans dated: 29 June 2018

This application for development approval is approved subject to the following conditions:

- This approval is for the alterations and additions to shop as shown on the approved plans dated 29 June 2018
- All external fixtures and building plant, including air conditioning units, piping, ducting
  and water tanks, shall be located so as to minimise any visual and noise impact on
  surrounding landowners, and screened from view from the street, and surrounding
  properties to the satisfaction of the City;

## ADVICE NOTES:

1. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.

Date of determination: - 31 August 2018

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

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Signed: 🖔

Dated: 31 August 2018

**JOSLIN COLLI** 

COORDINATOR PLANNING SERVICES

for and on behalf of the City of Vincent



Image 1: Subject Site and roof terrace level looking north



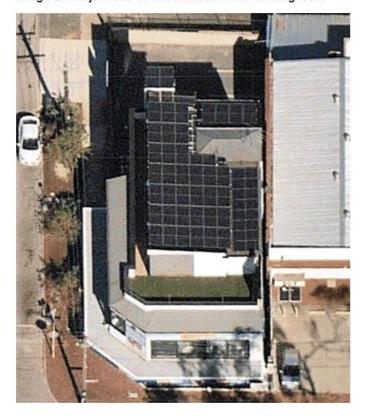




Image 3: Photo taken of outdoor section of roof terrace level

Image 4: Photo taken of roofed section of roof terrace level



## **Determination Advice Notes:**

- If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14.
   An application must be made within 28 days of the determination.
- 3. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
- 4. The obligation to comply with the requirements of the condition continues whilst the approved development exists.
- 5. The applicant should liaise with the acoustic consultant (Herring Storer) to confirm how a maximum of 77 db (A) can be achieved based on the specific sound system at the Club Premises venue. This should include the establishment of a maximum volume level which should be labelled on the sound system and be visible to patrons.

Page 1 of 1

5.2 NO. 526 (LOT: 88; D/P: 89649) FITZGERALD STREET, NORTH PERTH - CHANGE OF USE FROM SINGLE HOUSE TO CONSULTING ROOMS (AMENDMENT TO APPROVED)

Ward: South

Attachments:

- 1. Location Map 😃 溢
- 2. Previous Approval and Plans J
- 3. Development Plans J
- 4. Summary of Submissions Administration's Response U
- 5. Summary of Submissions Applicant Response J
- 6. Parking Management Plan 🖟 🎏

## **RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Change of Use from Single House to Consulting Rooms (Amendment to Approved) at No. 526 (Lot: 88; D/P: 89649) Fitzgerald Street, North Perth, in accordance with the plans shown in Attachment 3 dated 18 November 2020, subject to the following:

- 1. All conditions and advice notes detailed on development approval 5.2014.690.1 granted on 22 September 2015 continue to apply to this approval, except as follows:
  - 1.1 Condition 1.1 is amended to read as follows:
    - 1.1 A maximum of two consulting rooms are permitted to operate at any one time;
  - 1.2 Condition 2.1 is amended to read as follows:
    - 2.1 A minimum of six car bays shall be provided on-site
  - 1.3 Condition 5 is amended to read as follows:
    - 5. A minimum of three long term bicycle parking bays, and two short term bicycle bays provided in a location convenient to the entrance and publicly accessible shall be provided on site prior to commencement of the use of the two consulting rooms. The bicycle facilities shall be designed in accordance with AS2890.3 to the City's satisfaction; and
  - 1.4 A new Condition 7 to read as follows:
    - 7. The two easternmost parking bays in the tandem parking configuration, in addition to the parking bay identified as 'staff only parking bay' on the approved plans, shall be clearly marked and set aside for staff parking only prior to commencement of the use of the two consulting rooms, to the City's satisfaction.

## **PURPOSE OF REPORT:**

To consider an application for an amendment to a previous approval for a change of use from Single House to Office and Consulting Room (Medical) at No. 526 Fitzgerald Street, North Perth (the subject site).

## PROPOSAL:

The application proposes to increase the number of consulting rooms operating on site from one which was previously approved, to two. The purpose of this is to allow two full time medical practitioners to operate on site, at the same time. The application does not seek approval for the office use component which was previously approved.

Customers would attend the premises by appointment only. Each appointment would run for approximately one hour with a 10-15 minute break scheduled in between appointments.

The proposed operating hours for the consulting rooms would be from 8:00am to 5:00pm Monday to Friday. There would be two administration staff on site during operating hours also.

The premises currently has a total of six car parking bays and two bicycle parking spaces for staff and customers to use on site.

The proposal includes the provision of a movable storage locker which would provide an additional three long term bicycle parking on site to be located on the south western corner of the site. The storage locker is 1.9 metres in length, 1.0 metre in width and 1.3 metres in height, and would be screened from view from both Fitzgerald Street and York Street by existing vegetation on the site boundaries to the streets.

The proposed development plans are included as Attachment 3.

## **BACKGROUND:**

Landowner:	Thi Thu Nga Nguyen and Van Tam Nguyen		
Applicant:	Karl Smith and Theresa Kidd		
Date of Application:	17 November 2020		
Zoning:	MRS: Urban, Other Regional Roads		
	LPS2: Zone: Residential R Code: R60-R100		
Built Form Area:	Transit Corridor		
Existing Land Use:	Consulting Rooms – 'A'		
Proposed Use Class:	Consulting Rooms – 'A'		
Lot Area:	611m <sup>2</sup>		
Right of Way (ROW):	No		
Heritage List:	No		

## Site Context

The subject site is bound by Fitzgerald Street to the west, York Street to the south, a two storey single house to the east and three two storey single houses in a terrace configuration to the north. A location plan is included in **Attachment 1**.

The subject site and adjoining property to the north on the corner of Fitzgerald Street are zoned Residential R60-R100 under the City's Local Planning Scheme No. 2 (LPS2). The remaining adjoining properties to the north that do not front onto Fitzgerald Street and adjoining property to the east are zoned Residential R60 under LPS2. All adjoining properties are located within the Transit Corridor built form area under the Policy No. 7.1.1 – Built Form (Built Form Policy).

The sites zoned Residential R60-R100 are subject to clause 26(4) of LPS2 which stipulates that development will only be permitted to R100 standards where the development site area is greater than 2,000 square metres. The subject site has an area of 611 square metres and is therefore only permitted to be developed to R60 standards.

The subject site and all adjoining properties have a permitted building height limit of 3 storeys if they have a site area less than 2000 square metres and 4 storeys if they have a site area greater than 2000 square metres under the Built Form Policy. The subject site therefore had a permitted building height of 3 storeys given that it has an area of 611 square metres.

## **Previous Approval**

At its Ordinary Meeting on 22 September 2015, Council resolved to conditionally approve a development application at the subject site for a Change of Use from Residential to Office and Consulting Room (Medical). The minutes for the item from this meeting, including a copy of the approved plans, are contained within **Attachment 2**. The previous approval for both Office and Consulting Room land uses was sought in order to provide flexibility for activities conducted on site.

Following the previous approval, the entire premises operated as a consulting room. It was then used as an office. The site is now available for lease and is proposed to be used as Consulting Rooms for two medical practitioners.

## **DETAILS:**

## **Summary Assessment**

The table below summarises the planning assessment of the proposal against the provisions of LPS2 and the City's policies including Policy 7.5.22 – Consulting Rooms (Consulting Rooms Policy) and Policy No. 7.7.1 – Non-Residential Development Parking Requirements (Parking Policy). In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to- Comply	Previously approved	Requires further Discretion
Land Use		✓	
Car Parking			✓
Bicycle Parking	✓		

## **Detailed Assessment**

The deemed-to-comply assessment of the element that requires the discretion of Council is as follows:

Non-Residential Development Parking Requirements Policy			
Deemed-to-Comply Standard	Proposal		
Policy No. 7.7.1 – Non-Residential Development Parking Requirements Clause 2 – Parking Requirements			
3.5 car parking spaces required per consulting room. Two consulting rooms would require 7 car parking spaces.	6 car parking spaces provided on site.		

The above element of the proposal does not meet the specified deemed-to-comply standards and is discussed in the Comments section below.

## **CONSULTATION/ADVERTISING:**

Community consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 14 days commencing on 4 December 2020 and concluding on 17 December 2020. Community consultation was undertaken by way of written notification with 10 letters being sent to surrounding landowners, as shown in **Attachment 1** and a notice on the City's website in accordance with the City's Policy No. 4.1.5 – Community Consultation.

The City received one submission in objection to the proposal at the conclusion of the advertising period which relates to the following concerns:

- 1. Adverse impact on security, visual privacy and property value for adjoining properties; and
- 2. Adverse impact from vehicle noise on adjoining properties.

A summary of the submission received and Administration's response to this is included as **Attachment 4**. The applicant's response to the summary of the submission is included as **Attachment 5**.

# **Design Review Panel (DRP):**

Referred to DRP: No

#### LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015;
- City of Vincent Local Planning Scheme No. 2;
- Policy No. 4.1.5 Community Consultation;
- Policy No. 7.1.1 Built Form;
- Policy No. 7.5.22 Consulting Rooms; and
- Policy No. 7.7.1 Non-Residential Development Parking Requirements.

In accordance with Schedule 2, Clause 76(2) of the *Planning and Development (Local Planning Schemes)*Regulations 2015 and Part 14 of the *Planning and Development Act 2005*, the applicant would have the right to apply to the State Administrative Tribunal for a review of Council's determination.

## **Delegation to Determine Applications:**

The application is being referred to Council for determination in accordance with the City's Register of Delegations, Authorisations and Appointments. This is because the application proposes to amend a development approval previously determined by Council that impacts the conditions imposed.

## **RISK MANAGEMENT IMPLICATIONS:**

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

## STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

## Innovative and Accountable

We are open and accountable to an engaged community.

## SUSTAINABILITY IMPLICATIONS:

The Environmentally Sustainable Design Provisions of the City's Policy No. 7.1.1 – Built Form, which is informed by the key sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024 is not applicable to this proposal. This is because the application does not propose to modify the existing building on site.

## **PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Increased mental health and wellbeing

# FINANCIAL/BUDGET IMPLICATIONS:

Should Council agree to waive the cash-in-lieu for the shortfall of vehicle parking on-site, the City would not receive the amount of \$5,400 that would contribute towards the provision and upgrading of transport infrastructure within the City of Vincent.

## **COMMENTS:**

## Car Parking

In accordance with the City's Parking Policy, consulting rooms within the Transit Corridor built form area are required to provide 3.5 car parking bays per consulting room. As the application proposes an increase from one to two consulting rooms operating at any one time, there is a requirement for 7 car parking spaces to be provided on site. The application proposes a total of 6 car parking bays, resulting in a parking shortfall of one bay based on the prescribed standard in the Parking Policy.

The applicant has provided a Parking Management Plan which is included as **Attachment 6** that outlines the following:

- A total of 5 car bays and one ACROD bay is available for use on site;
- The building has end of trip facilities which are available for staff to use, promoting cycling as an alternate transport mode. There is also a proposed bicycle lock up shed that can facilitate the parking of three bicycles;
- The site has a short term bicycle post that can be used by customers or staff to secure a bicycle whilst attending the site;
- The subject site is located along Fitzgerald Street which is a high frequency bus route with dedicated AM/PM bus lanes; and
- There is ample street parking available on York Street and also across Fitzgerald Street at Woodville Reserve on Namur Street and Farmer Street.

The proposed departure to the Parking Policy standard is consistent with the objectives of the Policy and would not adversely affect the surrounding area for the following reasons:

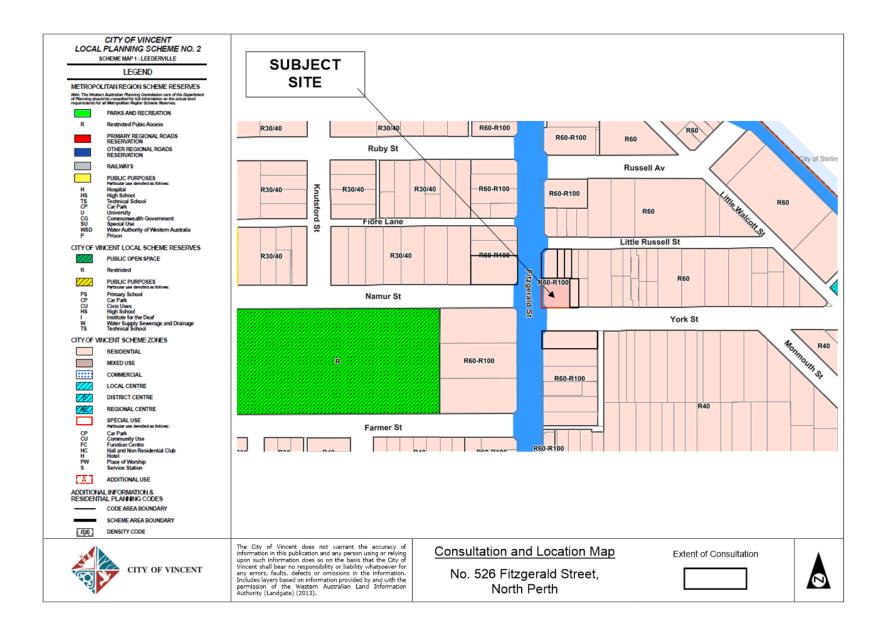
- The previous approval for the site was to accommodate a maximum of five persons within three offices
  and one client for the consulting room practitioner, with a minimum of four parking bays to be provided
  on site. The subject application to amend the previous decision is not seeking the approval of the three
  offices which would otherwise accommodate up to five persons and associated parking demand;
- The operation of the proposed two consulting rooms is to be organised by appointments which run for one hour each, scheduled with a 10-15 minute break in between appointments. The appointments are pre-booked and scheduled to minimise any overlap. This means that there would be no 'peak periods' in the day that would otherwise typically result in increased demand for car parking;
- The applicant has specified in the parking management plan (Attachment 6) that five bays on site that are intended to be made available for and rotated between staff members working in the morning and in the afternoon. The site is, however, highly accessible by alternate modes of transport available to the site, including high frequency bus route and three long term bicycle bays proposed to be provided on site (as discussed below). Administration recommends that rather than five bays be set aside for staff parking as set out in the Parking Management Plan, that three bays being the two easternmost (rear) parking bays in a tandem configuration in addition to the parking bay immediately to the south of the reversing bay identified on the development plans as 'staff only parking bay' be marked and set aside for staff parking. This would make available two bays on site that are not for exclusive use by staff and rather available for customers also, in addition to an ACROD bay on the eastern portion of the site. This parking arrangement would provide greater flexibility in the use of on site parking bays between staff and customers, and better respond to the anticipated parking demands for the site, which would include two clients being attended to on site at any one time. A condition requiring these three parking bays on site to be marked and set aside for staff use has been recommended;
- The one bay car parking shortfall would be mitigated with the availability of the following alternative transport options:
  - The subject site includes short term bicycle parking that was required as a condition of the previous approval. The bicycle parking is located at the entrance to the building, next to the ACROD parking bay space and is capable of securing two customer bicycles:
  - The applicant has provided details in their parking management plan to provide a movable long term bicycle locker on site that would allow for the secure parking for up to three staff bicycles. The locker is proposed to be located in the south western corner of the subject site, external to the existing building and would be screened from view from the adjoining streets. The building is equipped with end of trip facilities including two showers that are able to be used by staff who elect to cycle to work;
  - The inclusion of bicycle parking bays and end of trip facilities would support a shift towards a more active and sustainable transport mode; and
  - The subject site is located within 25 metres of Fitzgerald Street which has a high frequency bus route (960) that runs every 13 minutes on both sides of the street;
- In relation to on-street car parking availability in the area:
  - There are two existing on-street parking bays immediately in front of the subject site along York Street that are within 10 metres of the entrance of the premises;
  - A review of the City's 2018 Street Parking Survey indicates that there are a total of 41 on-street car parking spaces available along York Street between Fitzgerald Street and Walcott Street. These on-street parking spaces have no time restrictions or ticketing requirement with the bay furthest away located approximately 310 metres from the subject site. The survey that was conducted between 28 November and 1 December 2018 indicates that the maximum occupancy of the on-

street bays during the survey period was 54 percent on a Saturday. The proposed consulting rooms are not proposed to operate on Saturdays. The maximum occupancy of the on-street car bays on a Friday was 46 percent between 9:00am to 8:00pm. The City's survey data indicates that there is adequate on-street car parking availability on York Street if required from time to support the proposed additional consulting room and its associated one car bay shortfall, and that it would not result in an adverse impact on the availability of on-street car parking in the immediate area: and

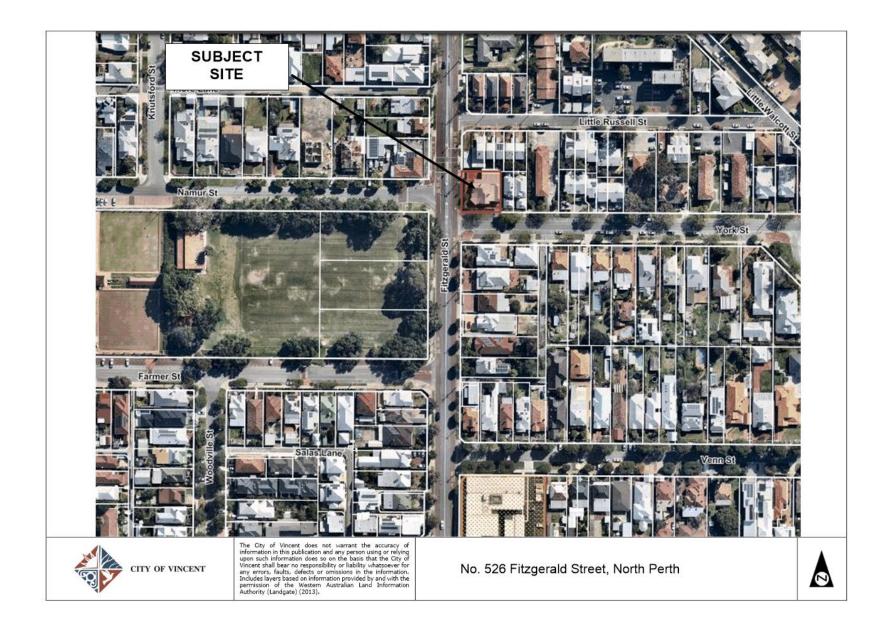
- There are additional public car parking bays available along Namur Street adjoining Woodville Reserve. These bays are located within 50 metres of the subject site and across Fitzgerald Street; and
- The City's records show that there have been no car parking-related complaints received for the subject site since the previous approval was granted on 22 September 2015 and since the approved use commenced.

The parking demand generated by the development would be accommodated without the need for a cash-in-lieu contribution from the applicant for the proposed parking shortfall of one bay. This is because parking management on site would enable both staff and customer parking. The subject site is located on a high frequency bus route, as well as being provided with on-site bicycle parking bays and is accessible by public footpaths. These elements support alternate methods of transport to and from the site and would reduce the parking demand generated by the development. There would also be ample on-street public parking bays within close proximity of the subject site that are available for use.

COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021



ORDINARY MEETING OF COUNCIL 22 SEPTEMBER 2015 35

CITY OF VINCENT MINUTES

# 9.1.5 No. 526 (Lot: 118; D/P: 3660) Fitzgerald Street, Corner York Street, North Perth – Proposed Change of Use from Residential to Office and Consulting Room (Medical)

Ward:	South	Date:	4 September 2015
Precinct:	Precinct 10 - Norfolk	File Ref:	PR13525; 5.2014.690.1
Attachments:	1 - Consultation Map 2 - Development Application Plans 3 - Car Parking Table 4 - Department of Planning Comment		
Tabled Items:	Nil		
Reporting Officer:	A Dyson, Statutory Planning Officer		
Responsible Officer:	G Poezyn, Director Planning Services		

#### OFFICER RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by P Nguyen on behalf of the owner V & T Nguyen, for the proposed Change of Use from Residential to Office and Consulting Room (Medical) at No. 526 (Lot: 118; D/P: 3660) Fitzgerald Street, Corner York Street, North Perth as shown on plans date stamped 9 December 2014 and amended plans dated 31 August 2015, included as Attachment 2, subject to the following conditions:

## 1. Use of Consulting Room

- 1.1 A maximum of one consulting room are permitted to operate at any one time; and
- 1.2 The operating hours shall be in accordance with the City's Policy No. 7.5.22 – Consulting Rooms;

## 2. Car Parking and Accessways

- 2.1 A minimum of four car bays shall be provided onsite;
- 2.2 The disabled bay to comply with the ACROD standards;
- 2.3 Vehicle and pedestrian access points are required to match into existing footpath levels; and
- 2.4 All new crossovers shall be constructed in accordance with the City's Standard Crossover;

## 3. Active Frontage

Commercial windows, doors and adjacent areas fronting Fitzgerald Street shall maintain an active and interactive relationship with the street;

## 4. External Fixtures

All external fixtures shall not be visually obtrusive from Fitzgerald and York Streets and neighbouring properties. External fixtures are such things as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like;

MINUTES OF MEETING HELD ON 22 SEPTEMBER 2015

(TO BE CONFIRMED ON 27 OCTOBER 2015)

ORDINARY MEETING OF COUNCIL 22 SEPTEMBER 2015

36

CITY OF VINCENT MINUTES

5. Prior to the issue of an Occupancy Permit, the following shall be provided:

#### 5.1 Bicycle Bays

One Class 1 or 2 and One Class 3 bicycle facility for the office/consulting room use shall be provided at a location convenient to the entrance and publicly accessible. The bicycle facilities shall be designed in accordance with AS2890.3; and

Prior to the first Occupation of the Development the following shall be completed to the satisfaction of the City:

## 6.1 Car Parking

The car parking areas which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans and maintained thereafter by the owner/occupier to the satisfaction of the City; and

## ADVICE NOTES:

- With reference to Condition 1, any increase in the number of consulting rooms will require approval of a further development application;
- 2. The applicant is required to obtain an Occupancy Permit from the City;
- With reference to Condition 2.2, the disabled car parking bay shall be constructed to a minimum size of 4.8 metres by 5.4 metres;
- 4. All signage that does not comply with the City's Policy No. 7.5.2 Signs and Advertising shall be subject to a separate Planning Application, and all signage subject to a separate Building Permit application shall be submitted to and approved by the City prior to the erection of the signage; and
- 5. The City requires that a Road and Verge security bond for the sum of \$1,000 is paid by the applicant, prior to the issue of a building permit, which will be held until all building/development works have been completed and any disturbance of, or damage to the City's infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the security bond shall be made in writing. The bond is non-transferable.

### **COUNCIL DECISION ITEM 9.1.5**

Moved Cr Buckels, Seconded Cr Cole

That the recommendation be adopted.

Debate ensued.

Cr Wilcox departed the Chamber at 7.55pm.

Cr Wilcox returned to the Chamber at 7.58pm.

Cr Pintabona departed the Chamber at 8.00pm.

Cr Pintabona returned to the Chamber at 8.02 pm.

## **MOTION PUT AND CARRIED (5-2)**

For: Presiding Member Mayor Carey, Cr Cole, Cr McDonald, Cr Pintabona and

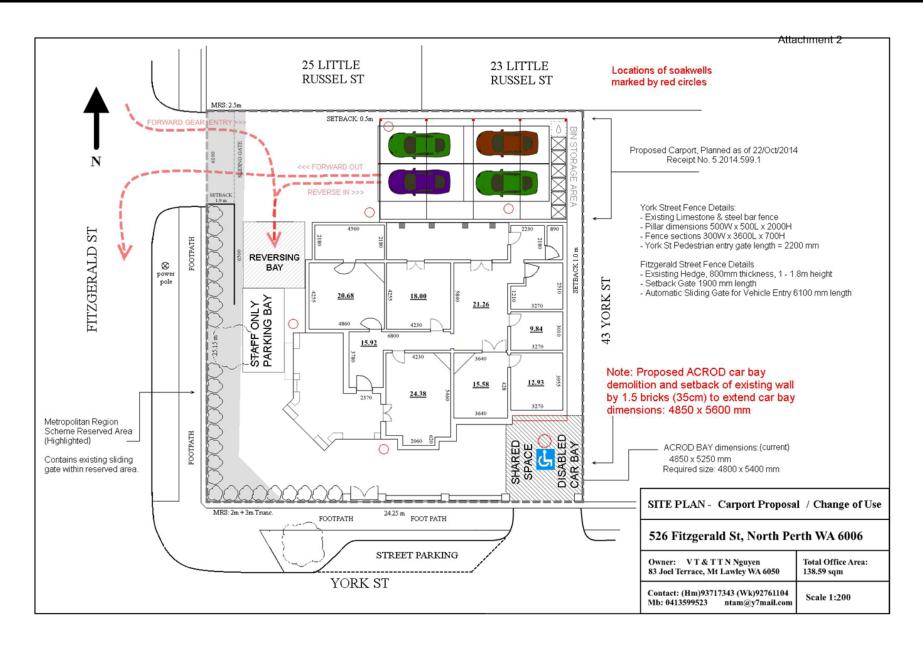
Cr Wilcox

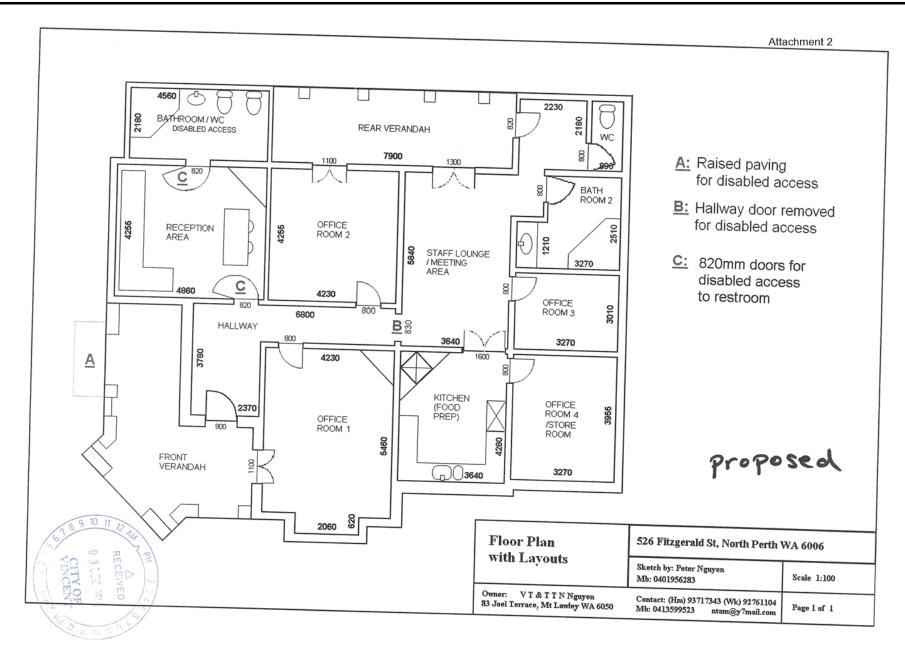
Against: Cr Buckels and Cr Harley

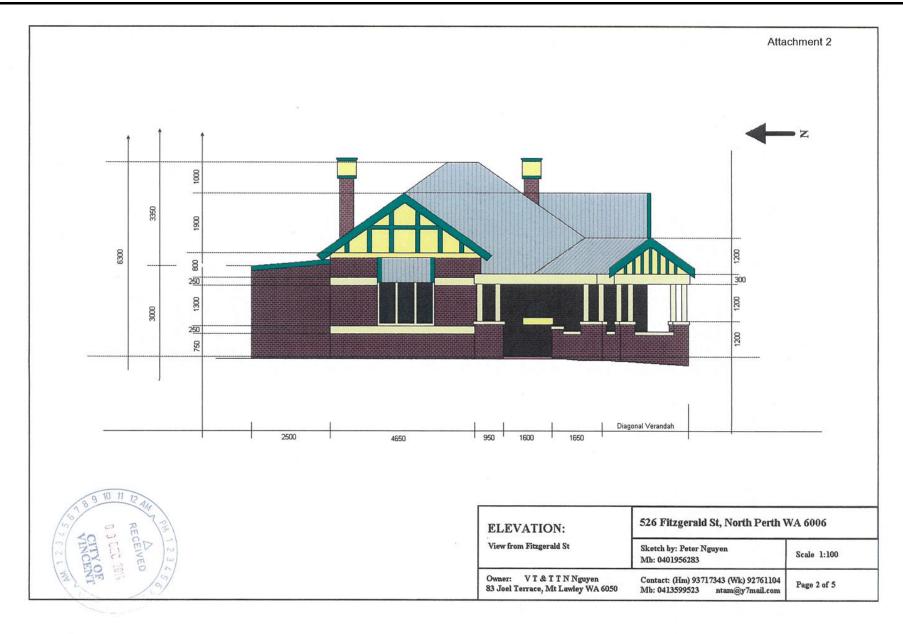
(Cr Topelberg was on approved leave of absence.)

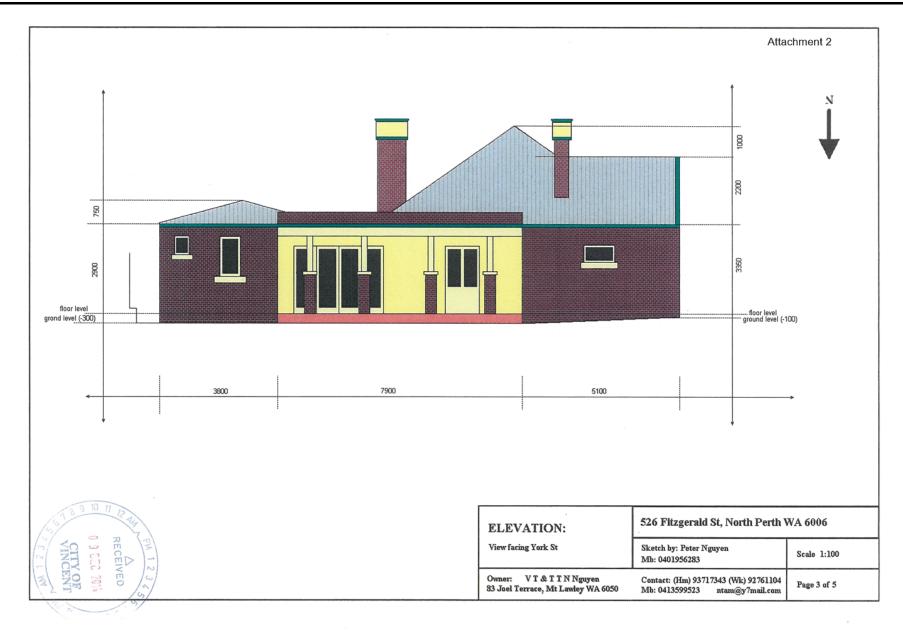
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(TO BE CONFIRMED ON 27 OCTOBER 2015)

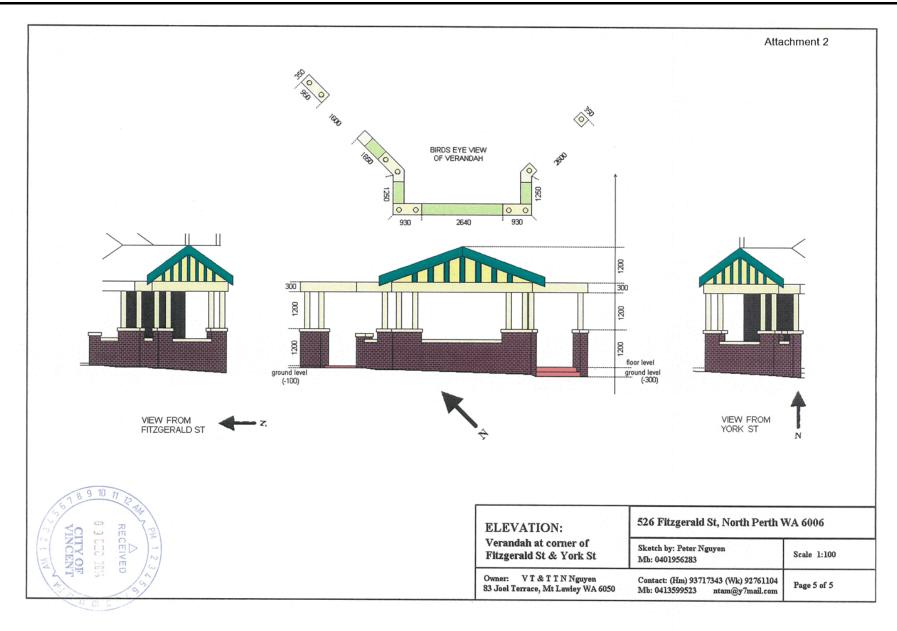


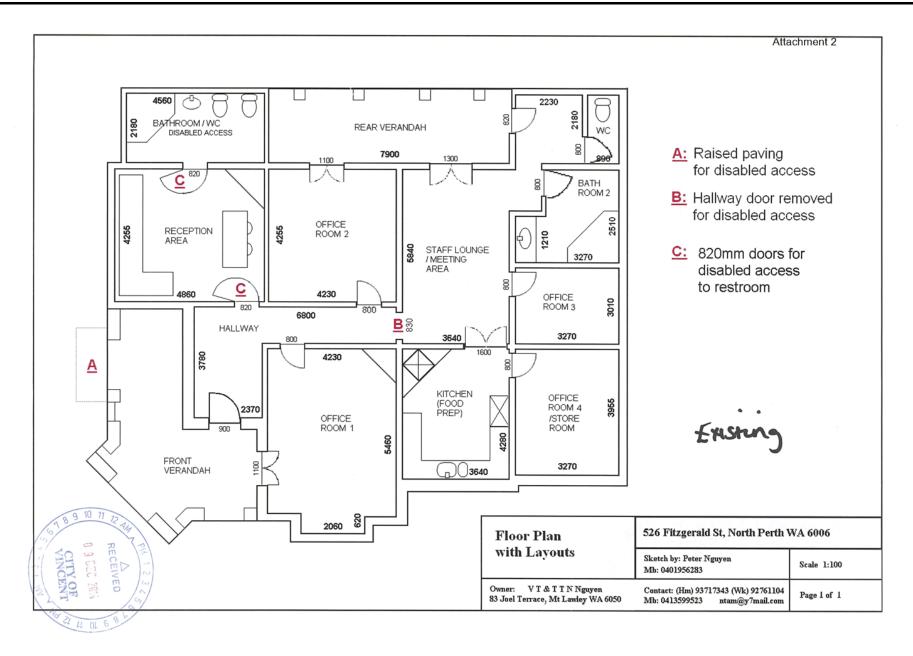


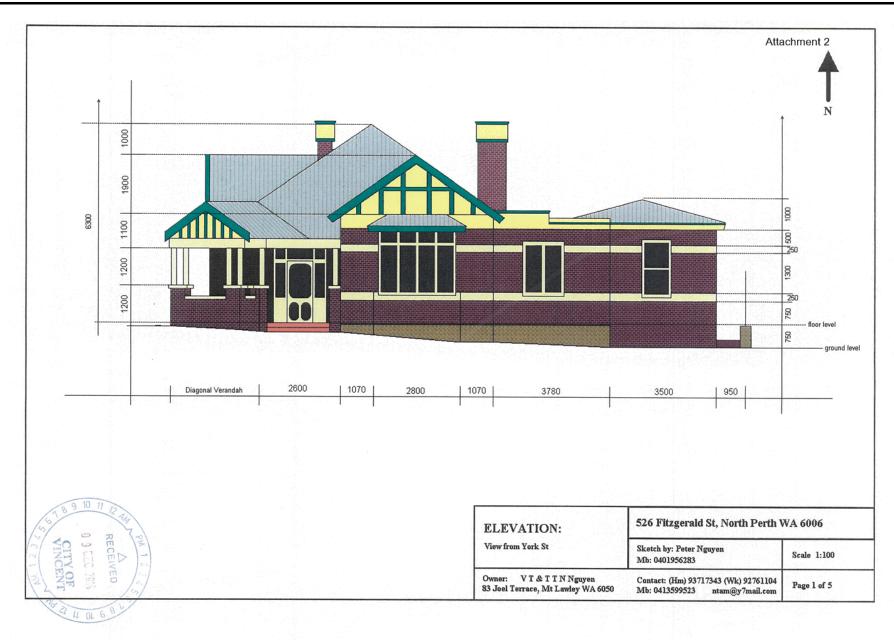


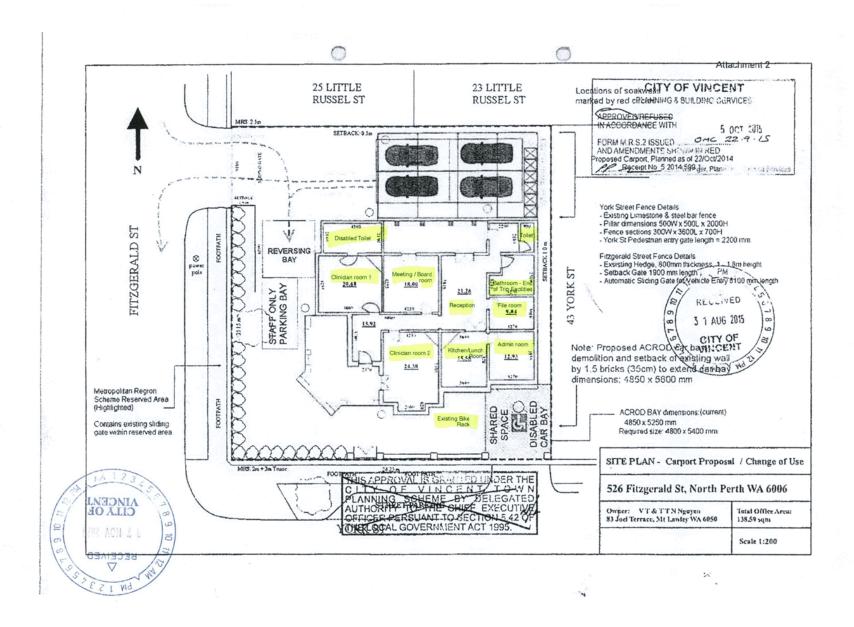












#### **Summary of Submissions:**

The table below summarises the comments received during the advertising period of the proposal, together with the Administration's response to each comment.

Comments Received in Objection:	Officer Technical Comment:
Location of Car Parking Spaces  Concerns regarding the impact of vehicle noise on the properties adjacent to the existing parking facilities as a result of increased use. Suggestion that	The development would be required to maintain ongoing compliance with
no on-site car parking should be provided and that the development should utilise on-street parking facilities.	the Environmental Protection (Noise) Regulations 1997. Should any concerns be raised in relation to noise impacts from the development the City would investigate these accordingly. The City's Compliance team have advised that no complaints have been received in relation to the site whilst it has been operating as a consulting room.
	Whilst there would be sufficient on street parking to mitigate any adverse impacts of the proposed one bay car parking shortfall, the continued provision of parking on site would be appropriate to assist with future availability of on street parking bays along York Street.
Security	
Concerns in relation to security of adjoining properties due to increase in the number of parking bays.	The development will continue to be provided with a secure front fence and vehicle access gate to provide security for the on-site parking facilities. The application proposes to maintain the same number of on-site parking spaces and the increased use of these bays would not have an adverse impact on the security of adjoining properties.
Privacy	
Concerns in relation to privacy of adjoining properties due to increase in the number of parking bays.	The application does not propose any changes to the existing building envelope or built form, all existing floor levels remain unchanged and the development would not result in any adverse impact on the adjoining property in relation to privacy and overlooking.
Property Values	
Concerns in relation to declining property values of adjoining properties due to increase in the number of parking bays.  Note: Submissions are considered and assessed by issue rather than by individual subr	As outlined in the City's Community Consultation Guidelines, the effect of an individual development on adjoining property values is not a valid planning consideration in decision making. Notwithstanding, the proposed land use is existing and the increase from one consulting room to two does not represent a significant increase in the intensity of the use.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

Page 1 of 1

#### **Summary of Submissions:**

The table below summarises the comments received during the first advertising period of the proposal, together with the Applicant's response to each comment.

Comments Received in Objection:	Applicant's Response:
Concerns regarding the impact of vehicle noise on the properties adjacent to the existing parking facilities as a result of increased use. Suggestion that no on-site car parking should be provided and that the development should utilise on-street parking facilities.	<ul> <li>As a Psychology practice, the traffic we generate is quite low compared to other medical practices. Our clients are in sessions for 1 hour and therefore we have lower attendance to the practice compared to a General Practitioners who sees clients every 10 minutes. In addition, we have 10-15 minutes between client sessions which allows a gap between clients leaving and attending sessions.</li> <li>We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (See Parking instruction diagram given to clients – attached)</li> <li>The property is on Fitzgerald street and thus has a large ambient noise level due to the excessive traffic on this major arterial road. As a Psychology practice we aim to reduce the noise level we generate as we need a calm and quiet area for our clients. Thus, we are quieter than most clinics/offices due to the requirements for our clients. The previous tenants were a pop-up wedding venue, and we are a drastic reduction in noise and traffic level.</li> </ul>
Concerns in relation to security of adjoining properties due to increase in the number of parking bays.	The property has screens and high fences, thus limiting the interference with neighbouring properties. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).
Privacy     Concerns in relation to privacy of adjoining properties due to increase in the number of parking bays.	The property has screens and high fences, thus limiting the interference with neighbouring properties. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).
Property Values     Concerns in relation to declining property values of adjoining properties due to increase in the number of parking bays.	<ul> <li>The previous tenants were a pop-up wedding venue and would have had more transient traffic than we generate.</li> <li>We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).</li> </ul>

Page 1 of 4

#### **Summary of Submissions:**

Note: Submissions are considered and assessed by issue rather than by individual submitter.

From front property facing rear neighbour



Rear of building - High fence



Page 2 of 4

#### **Summary of Submissions:**

Rear of Parking area - Blocked view



Left side of building facing neighbours - blocked view



Page 3 of 4

#### **Summary of Submissions:**

Parking Instructions given to Clients:



Page 4 of 4

# CITY OF VINCENT PLANNING AND BUILDING POLICY MANUAL POLICY NO: 7.7.1 NON-RESIDENTIAL DEVELOPMENT PARKING REQUIREMENTS

#### APPENDIX 2 - PARKING MANAGEMENT PLAN FRAMEWORK

Owner/Applicant Details		
Name:	Karl Smith	
Address:	46 Pointer Way, Girrawheen WA 6064	
Phone:	0430959673	
Email:	karl@theresakidd.com.au	
Applicant Signature:		

Property Details	
Lot Number:	88
Address:	526 Fitzgerald Street, North Perth WA 6006

#### **Parking Allocation:**

The following table should be prepared for inclusion in this Parking Management Plan to outline the parking available for the different users of this development application.

Parking Allocation	
Total Number Car Parking Spaces:	6
Total Number Short Term Bicycle Parking Spaces:	2
Total Number Long Term Bicycle Parking Spaces:	3 – Proposed Bike Shed (see attached image)
Total Number Other Bays:	1 reversing bay

Development Type	Development Users	Parking Allocation			
		Type / Duration	No. Car spaces	No. Bicycle Spaces	No. Other Spaces
E.g. Psychology Practice	Staff	Employee (> 3 hours)	5	3	
	Customers	Visitor (< 3 hours)	2 Road/Public	2	Public Parking 2
	Other	Service (15 minute)			Public Parking 1
	Other	Disabled	1		

Note: In a mixed use development the parking allocation for residential and non-residential portions must be provided separately in the above table.

Alternative Transport:
The following table should be prepared for inclusion in this Parking Management
Plan to outline the alternative transport options available to users of this development application.

Transport Option	Type & Level of Service
Public Transport	
Train	With connection from Bus No. 960 on Fitzgerald Street, within 25 Metres of front door, on both sides of the street.
Bus	Bus No. 960, runs every 13 Mins to Perth, Bus stop on both sides of Fitzgerald street, within 25 Metres of front door.
Pedestrian	
Paths	Walk paths down both sides of Fitzgerald Street
Facilities	Toilet and Bathroom on property
Cycling	
Paths	Bike path from Freeway bike path to Fitzgerald Street Along Scarborough Beach Road and Angove Street.
Facilities	End of Trip includes 2 x Shower, 2 x Toilet
Secure Bicycle Parking	Bike rack – for 2 bikes and proposed 3 bike storage shed to be erected onsite – See attached photo
Lockers	Locker with 4 compartments
Showers/Change Room	2 x Shower – Changer room, 2 x Toilet

#### Public Parking:

Identify the number of on street and off street public parking in the vicinity in the following table.

	No. Marked Spaces	Location	Parking Restrictions
On Street Parking	Additional public parking bays at reserve and street parking.	In front of building on York Street  Woodville reserve on Namur Street and Farmer Streets – with Zebra Crossing directly opposite property on Fitzgerald street for safety.	None
Off Street Parking	6	On property	

#### Parking Management Strategies

Parking management strategies providing implementation details must be provided to ensure that the 'Parking Allocation' is used as demonstrated in this Parking Management Plan.

The allocation of bays as specified in the Parking Management Plan shall be included in the development application and planning approval.

The following information shall be provided, where applicable, within the Parking Management Plan:

1. Details of who will be responsible for management, operation and maintenance of parking (inclusive of car stackers);

Karl Smith as the Business Manager is responsible for ensuring all staff and clients are aware of the correct locations to park. A diagram is included in our welcome emails for new clients. (This attached below)

2. Management of allocation of parking bays as specified in this Parking Management Plan including signage and enforcement;

A diagram is included in our welcome emails to clients, and is enforced by reception staff and management. (see attached image)

Management of Tandem Parking for staff/tenants;

All Staff are inducted into the correct locations to park and we have assigned bays to morning and afternoon team members so that the movement of vehicles is kept to a minimum.

4. Way finding measures to ensure efficient use of parking facilities; and

We encourage the use of public transport and cycling, thus reducing the need for parking. We have low volume of cliental, hourly appointments with 10-15 minute gaps which allows for clients leaving and attending sessions.

5. Promotion of alternative transport modes such as the provision of well-maintained bicycle and end of trip facilities, use of active transport initiatives or public transport promotion.

Short term bicycle spaces for 2 bikes and proposed Long term bicycle storage for 3 bikes. We have 2 lots of End of Trip facilities – which includes 2 showers/bathrooms on the property and 2 toilets. We also have lockers for storage of riding gear (4 spaces). We encourage all team members to have a healthy lifestyle and lead by example with riding and or walking to work. The public transport to the property is excellent as the Bus No. 960 travels along Fitzgerald Street and stops on both sides withing 25 metres of the property.

Images of proposed Bike Storage:

Keter Store 1.90m x 1.09m x 1.32m





#### Parking Instructions for Clients:



## 5.3 NO. 50 (LOT: 412 D/P: 415381) BARLEE STREET, MOUNT LAWLEY - PROPOSED SINGLE HOUSE S.31 RECONSIDERATION

#### Ward: South

Attachments:

- Consultation and Location Map 😃 🖺
- 2. Development Plans  $\downarrow$
- 3. 16 June 2020 Council Minutes and Previously Refused Plans U
- 4. 3D Perspectives  $\downarrow$
- 5. Applicant's Urban Design Study & Schedule of Colours and Materials 4
- 6. Applicant's Environmentally Sustainable Design Study U
- 7. Administration's Detailed Streetscape Analysis U
- 8. Determination Advice Notes J

#### **RECOMMENDATION:**

That Council, in accordance with Section 31 of the *State Administrative Tribunal Act 2004, the* provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for a Single House at No. 50 (Lot: 412; D/P: 415381) Barlee Street, Mount Lawley, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 8:

#### 1. Development Plans

This approval is for a Single House as shown on the approved plans dated 21 January 2021. No other development forms part of this approval;

#### 2. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the practical completion of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick; or material as otherwise approved; to the satisfaction of the City;

#### 3. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennaes, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive;

#### 4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 of the Residential Design Codes (Visual Privacy) deemed to comply provisions, to the satisfaction of the City;

#### 5. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the approved schedule of finishes which forms part of this approval;

#### 6. Street Walls and Fences

The gate and/or fencing infill panels above the approved solid portions of wall shall be visually permeable in accordance with the Residential Design Codes, to the satisfaction of the City;

#### 7. Landscaping

- 7.1 A detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to lodgement of a Building Permit. The plan shall be drawn to a scale of 1:100 and show the following:
  - The location and type of existing and proposed trees and plants;
  - Areas to be irrigated or reticulated;
  - The provision of a minimum of 12 percent deep soil area, 3 percent planting areas and 19.2 percent canopy cover at maturity, as defined by the City's Policy No.
     7.1.1 – Built Form;
  - The provision of plantings within the planter areas located on the first and second floors of the dwelling that would be visible from Barlee Street, such as trailing or climbing species. The species shall be to the City's satisfaction; and
  - The provision of trees contributing towards canopy coverage within deep soil areas provided and within the front setback area. The tree species are to be in accordance with the City's recommended tree species list;
- 7.2 All works shown in the plans as identified in Condition 7.1 above shall be undertaken in accordance with the approved plans to the City's satisfaction, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;

#### 8. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve:

#### 9. Sight Lines

No walls, letterboxes or fences above 0.75 metres in height to be constructed within 1.0 metre of where the driveway meets the right of way, unless the further approval of the City is obtained; and

#### 10. Car Parking and Access

- 10.1 The layout and dimensions of all driveway(s) and parking area(s) shall be in accordance with AS2890.1:
- 10.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;
- 10.3 No goods or materials being stored, either temporarily or permanently, in the parking or landscape areas or within access driveways. All goods and materials are to be stored within the buildings or storage yards, where provided; and
- 10.4 Prior to the first occupation of the development, the redundant or "blind" crossover on the corner of Barlee Street and Kaata Lane shall be removed and the verge and kerb made good to the satisfaction of the City, at the applicant/owner's full expense.

#### **PURPOSE OF REPORT:**

To reconsider an application for development approval at the invitation of the State Administration Tribunal (SAT) for a Single House at No. 50 Barlee Street, Mount Lawley (the subject site).

#### PROPOSAL:

The application proposes a three storey Single House on a vacant lot with frontages to Barlee Street and Kaata Lane. The application proposes pedestrian access from Barlee Street and vehicle access from Kaata Lane.

#### **BACKGROUND:**

Landowner:	Davor Nikolic	
Applicant:	Davor Nikolic	
Date of Application:	27 November 2019	
Zoning:	MRS: Urban	
	LPS2: Zone: Residential R Code: R50	
Built Form Area:	Residential	
Existing Land Use:	Vacant Lot	
Proposed Use Class:	Single House	
Lot Area:	253m²	
Right of Way (ROW):	Yes – 6 metres wide where it abuts the subject site, reducing to	
	3 metres minimum along portions of the ROW further to the north;	
	City owned; and	
	Drained and sealed.	
Heritage List:	No	

#### Site Context

The subject site is currently vacant and is bound by Barlee Street to the south west, Kaata Lane to the northwest, vacant lots to the north-east and south-east and a two storey single house which is currently under construction to the east. There is an existing five storey mixed use development on the north-western side of Kaata Lane. The subject site is located approximately 40 metres to the west of Beaufort Street. A location plan is included as **Attachment 1**.

The subject site and all adjoining properties on the south eastern side of Kaata Lane are zoned Residential R50 under the City's Local Planning Scheme No. 2 (LPS2). The adjoining properties on the north western side of Katta Lane are zoned District Centre under LPS2 and have direct frontage to Beaufort Street.

The subject site and all adjoining properties on the south eastern side of Kaata Lane are within the Residential built form area and have a building height limit of two storeys under the City's Policy No. 7.1.1 – Built Form (Built Form Policy). The adjoining properties on the north western side of Katta Lane are within the Town Centre built form area and have a building height limit of six storeys under the Built Form Policy.

#### **Previously Refused Proposal**

At its Ordinary Meeting on 16 June 2020, Council resolved to refuse the development application for a single house at the subject site in line with Administration's recommendation, for the following reasons:

- 1. The proposed primary street setback does not satisfy the Local Housing Objective of Clause 5.2 of the City's Policy No. 7.1.1 Built Form and the Design Principles of Clause 5.1.2 of State Planning Policy 7.3: Residential Design Codes Volume 1. The setback of the building from Barlee Street would result in building mass that has not been mitigated due to the massing, materials and detailing of the building design. This appearance of building bulk and scale associated with the development would not contribute to, preserve or enhance the existing streetscape;
- 2. The proposed building height does not satisfy the Local Housing Objectives of Clause 5.6 of the City's Policy No. 7.1.1 Built Form (P5.6.1, P5.6.2 and P5.6.5) and the Design Principle of Clause 5.1.6 of State Planning Policy 7.3: Residential Design Codes Volume 1. The building height and overall building design would result in building bulk and scale that would have an adverse impact on, and is inconsistent with the existing streetscape;
- 3. As a consequence of the street setback, building height and building design (relating to massing, materials, detailing and roof form), the proposal:

- 3.1 Would result in a bulk, scale and appearance that is not compatible with its setting in the Residential zone (Clause 67(m) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015);
- 3.2 Would detract from the amenity and character of the residential locality (Clause 67(n) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015); and
- 3.3 Would result in a scale and mass that is not respectful of the heritage listed place at No. 69
  Barlee Street. Mount Lawley (Clause 5 of the City's Policy No. 7.6.1 Heritage Management –
  Development Guidelines for Heritage and Adjacent Properties); and
- 4. The proposed development would not provide for adequate landscaping on site and would not result in a high quality landscaping outcome (Clause 67(p) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015).

The minutes of the 16 June 2020 Ordinary Council Meeting and the previously refused plans are included as **Attachment 3**.

#### SAT Process

On 30 June 2020 following Council's refusal, the applicant submitted an application for review of this decision with the SAT.

On 4 August 2020 the City's Officers and Design Review Panel (DRP) Chairperson attended an on-site mediation with the applicant where the SAT member adjourned to a further mediation on 1 September 2020. Following this on-site mediation that was adjourned, the applicant engaged an architect and met with the City's Officers and DRP Chairperson to discuss the proposal on multiple occasions.

The City's Officers and the applicant reached an agreement to vacate the further SAT mediation listed for 1 September 2020 until 30 November 2020 in order to continue to discuss the proposal and resolve outstanding issues associated with the City's reasons for refusal.

The applicant submitted amended plans throughout the SAT process. At the further SAT mediation on 30 November 2020, the SAT member invited the City to reconsider its decision at its February 2021 meeting pursuant to Section 31 of the *State Administrative Tribunal Act 2004*.

The proposal has been subject to a significant redesign since it was previously refused. The key changes that have been made to the amended proposal are summarised as follows:

- Incorporating nil street setbacks for the ground and first floors on the corner of Barlee Street and Kaata Lane where the site is adjacent to six storey mixed use development. Increased street setbacks are provided for all floors where the site abuts Residential R50 to the east;
- Reducing the setback of the ground floor garage to Kaata Lane;
- Increasing the size of the ground floor outdoor living area and converting the store into an activity room that can be used in conjunction with this outdoor living area;
- Clarifying that the ground floor 'games room' space would be primarily used as a home office. A home
  office does not require planning approval in accordance with the City's Policy No. 7.5.9 Home
  Business, Home Occupation and Home Office & Home Store;
- Removing the upper floor cantilevering of the development adjacent to Barlee Street and incorporating a roof terrace on the second floor;
- Providing increased deep soil zone areas on the ground floor and on-structure planter boxes on the first and second floors;
- Incorporating a private balcony for bedroom 4 on the second floor;
- Changing the roof form from a pitched roof to a concealed roof; and
- Increasing the finished floor level by 0.5 metres.

The amended plans for Council's reconsideration are included in Attachment 2.

#### **DETAILS:**

#### **Summary Assessment**

The table below summarises the planning assessment of the proposal against the provisions of the City of Vincent's LPS2, the City's Built Form Policy and the State Government's Residential Design Codes (R Codes). In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Requires the Discretion of Council
Street Setback		<b>√</b>
Lot Boundary Setback		✓
Building Height		✓
Open Space	✓	
Surveillance	✓	
Front Fence	✓	
Outdoor Living Areas		✓
Landscaping (R Codes)	✓	
Parking & Access	✓	
Site Works/Retaining Walls	✓	
Visual Privacy	✓	
Solar Access	✓	
External Fixtures, Utilities and Facilities	<b>✓</b>	
Developments on Rights of Way		✓
Heritage Management	<b>✓</b>	

#### **Detailed Assessment**

The deemed-to-comply assessment of the element that requires the discretion of Council is as follows:

Street Setback		
Deemed-to-Comply Standard	Proposal	
Built Form Policy - Clause 5.1		
Ground Floor No deemed-to-comply standard, as there are no adjoining properties to allow for the calculation of an average street setback. Design principle assessment required.	Ground floor primary street setback ranging from nil to 4.9 metres (Barlee Street).	
Upper Floor Walls on upper floors setback a minimum of 2 metres behind the ground floor predominant building line (excluding any porch or verandah), as determined by the City.	First floor wall setback ranging from 1.0 metres forward to 3.9 metres behind the ground floor predominant building line.	
Balconies Balconies on upper floors setback a minimum of 1 metre behind the ground floor predominant building line (excluding any porch or verandah), as determined by the City.	First floor balcony setback in line with the ground floor predominant building line.	
Lot Bounda	ary Setback	
Deemed-to-Comply Standard	Proposal	
R Codes – Clause 5.1.3		
First floor bedroom 2 to bedroom 3 wall setback 1.8 metres from the north eastern lot boundary.	1.5 metres.	
Second floor balcony to bedroom 5 wall setback 2.3 metres from the north eastern lot boundary.	1.5 metres.	

Building Height		
Deemed-to-Comply Standard	Proposal	
Built Form Policy – Clause 5.3		
Storeys Two storeys	Three storage	
Two storeys.	Three storeys.	
Overall Height		
Maximum concealed roof height of 7 metres.	Maximum concealed roof height of 9.4 metres.	
Outdoor Living Area		
Deemed-to-Comply Standard	Proposal	
R Codes – Clause 5.3.1		
Minimum dimension of 4 metres	3.2 metre minimum dimension.	
Developments of	on Rights of Way	
Deemed-to-Comply Standard	Proposal	
Built Form Policy – Clause 5.13		
Development must be setback 1 metre from a right of way. If the site is subject to right of way widening, the setback is measured from the new lot boundary after the widening is applied.	Proposed right of way setback ranging from nil to 1.5 metres.	

The above elements of the proposal do not meet the specified deemed-to-comply standards and are discussed in the Comments section below.

#### CONSULTATION/ADVERTISING:

The amended proposal submitted as a result of the SAT process underwent community consultation in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 14 days commencing on 4 December 2020 and concluding on 17 December 2020. Community consultation was undertaken by way of written notification with 71 letters being sent to surrounding landowners, as shown in **Attachment 1** and a notice on the City's website in accordance with the City's Policy No. 4.1.5 — Community Consultation.

At the conclusion of the community consultation period the City received no submissions were received.

The previously refused proposal underwent community consultation in the same manner and received one submission in support.

#### **Design Review Panel (DRP):**

Referred to DRP: Yes

The previously refused proposal was referred to the DRP Chairperson for review on numerous occasions during the assessment process. The key design concerns and comments from the DRP Chairperson based on the plans that were previously refused were as follows:

- The design, including the roof form and cantilevered upper floor balcony with bulky piers is inappropriate and would have a detrimental impact on the surrounding streetscape and adjoining properties. The site planning, architectural expression and materials and detailing require further consideration;
- The upper floor building envelope requires further consideration and should be redesigned to step in from the ground floor building line;
- Consideration should be given to simplifying the roof by using simple pitched roofs or a flat roof;
- The development should be informed by the character of the street, materials, roof forms and the strong floating tree canopies to create a contemporary solution;
- The transition of the roof from Barlee Street to Kaata Lane is not well resolved and creates an awkward transition from Barlee Street to Kaata Lane; and
- The proposed landscaping is purely "infill".

The proposal has been subject to review and comment from the DRP Chairperson throughout the SAT process which has culminated in the SAT member's invitation for the City to reconsider its decision.

The key changes to the design which have been implemented to address the concerns and comments from the DRP Chairperson related to the previously refused plans are as follows:

- Incorporating nil street setbacks for the ground and first floor on the corner of Barlee Street and Kaata Lane where the site is adjacent to the six storey mixed use development, and providing increased street setbacks for all floors where the site abuts Residential R50 to the east;
- Reconsidering the approach to building massing by removing the cantilevered balcony design element;
- Reducing the setback of the garage to Kaata Lane to allow for the size of the outdoor living area to be
  increased. The increased size of the outdoor living area and increased setbacks to the south eastern lot
  boundary also allow for meaningful deep soil zone areas and canopy coverage to be provided;
- Incorporating a roof terrace on the second floor to supplement the primary outdoor living area as well as to allow the second floor level setback to be increased;
- Providing on-structure planter boxes on the first and second floors; and
- Changing the roof form from a pitched roof to a concealed roof.

The revised plans reflecting the above key design changes and that are included in **Attachment 2** have been reviewed by the DRP Chairperson. The DRP Chairperson has advised that the proposal effectively addresses the previous design concerns and is supported.

#### LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015;
- City of Vincent Local Planning Scheme No. 2;
- State Planning Policy 7.3 Residential Design Codes Volume 1;
- Policy No. 4.1.5 Community Consultation;
- Policy No. 7.1.1 Built Form Policy;
- Policy No. 7.5.9 Home Business, Home Occupation and Home Office & Home Store; and
- Policy No. 7.6.1 Heritage Management Development Guidelines for Heritage and Adjacent Properties.

#### Amendment 2 - Built Form Policy

The previous proposal was refused by Council at its meeting on 16 June 2020. At the same meeting, Council resolved to adopt Amendment 2 to its Built Form Policy which introduced a raft of changes including new upper floor setback provisions and changes to the garage width provisions. The Policy was amended to better align with the new State Planning Framework and to improve development outcomes across the City. The revised plans included in **Attachment 2** have been assessed against the provisions of the amended Built Form Policy.

#### **Delegation to Determine Applications:**

The matter is being referred to Council as the application proposes a height of three storeys and does not meet the deemed-to-comply building height. It also relates to a request from the SAT to reconsider the previous decision of Council under section 31 of the *State Administrative Tribunal Act 2004*.

#### **RISK MANAGEMENT IMPLICATIONS:**

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

We are open and accountable to an engaged community.

#### SUSTAINABILITY IMPLICATIONS:

The City has assessed the application against the environmentally sustainable design provisions of the City's Policy No. 7.1.1 – Built Form. These provisions are informed by the key sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, which requires new developments to demonstrate best practice in respect to reductions in energy, water and waste and improving urban greening.

#### FINANCIAL/BUDGET IMPLICATIONS:

Should this application proceed to a full SAT hearing, the City would incur a cost related to the engagement of a consultant.

#### **COMMENTS:**

#### **Primary Street Setback**

The Built Form Policy deemed-to-comply standard relating to the ground floor primary street setback outlines that it is to be calculated by averaging the setback of the five adjoining properties, either side of the proposed development. The primary street for the proposed development is Barlee Street and the application proposes a ground floor primary street setback ranging from nil to 4.9 metres. A design principles assessment is required to be undertaken because there are no adjoining properties for the purposes of calculating an average street setback.

The Built Form Policy deemed-to-comply standard relating to the upper floor primary street setback outlines that walls and balconies on upper floors shall be setback a minimum of 2 metres and 1 metre behind the ground floor predominant building line respectively. The application proposes a first floor wall setback ranging from 1.0 metre forward to 3.9 metres behind the ground floor predominant building line, and first and second floor balconies ranging from in line with and 1.0 metre forward of the ground floor predominant building line.

Whilst the ground floor primary street setback provisions remain unchanged, Amendment 2 to the Built Form Policy did introduce new upper floor primary street setback provisions.

Reason 1 for refusal of the previous proposal outlined that the setback of the building from Barlee Street and overall building design would result in building bulk and scale that would not contribute to, preserve or enhance the existing streetscape.

Amendment 2 to the Built Form Policy introduced the requirement for development applications for Single Houses and Grouped Dwellings to be accompanied by an urban design study to demonstrate that the development would be complimentary to the existing streetscape. The applicant has provided an urban design study and schedule of colours and materials in support of the proposal which are included as **Attachment 5**. The City's detailed streetscape analysis is included in **Attachment 7**.

The proposed primary street setbacks would satisfy the design principles of the R Codes and local housing objectives of the Built Form Policy, as well as address the previous reason for refusal for the following reasons:

- The proposed site planning and building massing would be appropriate in relation to the surrounding development context. The building envelope with nil setbacks on the corner of Barlee Street and Kaata Lane and increased street setbacks towards the south eastern corner of the site would provide a 'stepping back' effect and an appropriate transition between the existing six storey mixed use development to the north west and the Residential R50 zoned single houses to the south east of the subject site;
- The development does not propose any cantilevered design elements adjacent to Barlee Street and the building massing would be appropriate to reduce the appearance and impact of the third storey on the streetscape;
- The proposed setback would be an appropriate design response, respecting the setbacks in the established streetscape without compromising the amenity of the future occupants of the dwelling;
- The proposed dwelling uses contrasting materials, glazing and articulation to effectively reduce the appearance of blank solid walls and associated building bulk;
- The development provides adequate open space and private outdoor living areas to allow the occupants of the dwelling to undertake outdoor pursuits;

- The proposed front façade contains glazing to increase surveillance and interaction between the development and the streetscape:
- The proposed development provides adequate space to accommodate parking, landscaping and utilities:
- The application proposes 15.7 percent of the site as deep soil zone areas and 2.4 percent of the site as planting areas including on-structure planting areas. One cottonwood hibiscus tree and two magnolia grandiflora trees within the primary street setback area are proposed as part of this which would contribute positively to the streetscape and reduce the appearance of building bulk. Further to these deep soil and planting areas, the development provides additional planters on the ground floor area and second floor terrace which cannot be included in the technical assessment of deep soil area or planting areas because they have a width less than 1 metre. These planters are intended to accommodate small plants and shrubs, contributing to the overall landscaping outcome;
- The application does not propose to remove the two existing established street trees on the Barlee Street verge adjacent to the subject site; and
- The proposed development provides vehicle access from Kaata Lane and would not have an adverse impact on the existing streetscape in relation to garage doors and vehicle access points.

#### Lot Boundary Setback

The R Codes deemed-to-comply standards relating to lot boundary setbacks outline that the first floor bedroom 2 to bedroom 3 wall shall be setback 1.8 metres and the second floor balcony to bedroom 5 wall is to be setback 2.3 metres from the north eastern lot boundary. Both of these walls are proposed to be setback 1.5 metres from the north eastern lot boundary.

The proposed lot boundary setbacks to the north eastern lot boundary meet the design principles of the R Codes and are supported for the following reasons:

- The proposed dwelling façade orienting towards the north eastern lot boundary provides glazing and contrasting colours and materials to reduce the appearance of building bulk;
- Due to the favourable orientation of the lots, the proposed lot boundary setbacks would not have an adverse impact on the adjoining north eastern properties access to direct sun:
- The proposed glazing along the north eastern façade is provided as highlight windows to allow access
  to natural sunlight for the occupants of the dwelling without compromising visual privacy or amenity for
  the adjoining property;
- The reduced lot boundary setbacks allow the setback of the development from Barlee Street to be increased at the upper floor levels without having an adverse impact on the amenity of the adjoining property to the north east in relation to overshadowing, overlooking or building bulk; and
- Whilst the adjoining property to the north east in currently vacant, the City has issued a development approval for a Single House at this site. Based on the approved plans, the proposed lot boundary setback departures to the deemed-to-comply standard would be located adjacent to the adjoining property's future side setback area, blank solid walls and windows to non-habitable rooms. The proposed lot boundary setback would not be adjacent to any major openings to habitable rooms or the primary outdoor living area. The subject proposal was advertised to the adjoining property to the north east for a period of 14 days after which time, no submissions were received.

#### **Building Height**

The Built Form Policy deemed-to-comply standards relating to building height outline that the development is to have a maximum height of two storeys and a maximum concealed roof height of 7 metres. Following the refusal of the previous proposal, the applicant has amended the building design to include a concealed roof rather than a pitched roof. The application proposes a maximum height of three storeys and a maximum concealed roof height of 9.4 metres.

Amendment 2 to the Built Form Policy did not include any changes to the building heights permitted for the subject site.

Reason 2 for refusal of the previous proposal outlined that the building height and overall building design would result in building bulk and scale that would have an adverse impact on, and would be inconsistent with the existing streetscape.

The proposed building height would satisfy the design principles of the R Codes and local housing objectives of the Built Form Policy, as well as address the previous reason for refusal the following reasons:

- Whilst the maximum height of the building has been increased by 0.5 metres from the proposal that was
  previously refused by Council, the third storey is now proposed to be setback between 3.9 metres and
  4.1 metres behind the line of the ground floor below, effectively reducing the impact of building bulk as
  viewed from the street and adjoining properties;
- An additional storey to that permitted under the Built Form Policy would be an appropriate development
  outcome for the site and based on the dwelling design. This is because of the site's close proximity to
  the District Centre zone, Beaufort Street and the existing six storey mixed use development on the
  opposite side of Kaata Lane. The proposed height of 9.4 metres would facilitate functional internal
  ceiling heights without resulting in a development that dominate the existing streetscape;
- The development would provide an appropriate transition between the six storey mixed use development to the north west and single houses to the south east in relation to building height as well as roof form. Whilst the existing streetscape is predominantly characterised by single and two storey pitched roof dwellings, there are examples of concealed and skillion roof forms in the streetscape including Nos. 13, 15, 53 and 55 Barlee Street. The applicant's urban design study is included in **Attachment 5** and the City's detailed streetscape analysis is included in **Attachment 7**;
- Due to the favourable orientation of the lots with the road reserve primarily to the south, the proposed building height would not have an adverse impact on the adjoining properties' access to direct sun;
- The area surrounding the subject site is relatively flat and the proposed development would not have an adverse impact on access to views of significance for adjoining properties; and
- The comments provided by the DRP Chairperson in relation to the previously refused proposal advised that there would be scope to consider a third storey due to the site's close proximity to the District Centre zone, Beaufort Street and the existing six storey mixed use development on the opposite side of Kaata Lane, provided that concerns regarding open space, landscaping and building design were addressed. The current proposal provides sufficient open space and landscaping and would address the concerns relating to building design by setting the third storey back behind the line of the ground floor. The DRP Chairperson has reviewed the current proposal and advised that it effectively addresses the previous concerns relating to building height.

#### Outdoor Living Area

The primary outdoor living area for the dwelling is the ground floor courtyard. The R Codes deemed-to-comply standards in relation to outdoor living areas set out a minimum dimension of 4 metres. The proposed courtyard has a minimum dimension of 3.2 metres.

The proposed outdoor living area would satisfy the design principles of the R Codes and is supported for the following reasons:

- The outdoor living area is open to the northern aspect and associated winter sunlight;
- The outdoor living area has a total area of 22.7 square metres, exceeding the 16 square metre deemed-to-comply standard specified by the R Codes;
- The outdoor living area would be capable of use with the ground floor activity room which is a habitable room of the dwelling;
- The development provides a balcony on the first floor with an area of 14.0 square metres, and two
  balconies on the second floor with areas of 28.6 square metres and 8.8 square metres. This would
  equate to an aggregate balcony area of 51.4 square metres. These balconies are capable of use in
  conjunction with habitable rooms of the dwelling and serve as secondary outdoor living areas in addition
  to the courtyard; and
- The outdoor living area is located to the rear of the dwelling which will allow privacy from the street.

### Landscaping

In addition to the deemed-to-comply standards of the R Codes, the application has also been assessed against the landscaping provisions of the Built Form Policy that sets out deemed-to-comply standards. The deemed-to-comply landscaping standards set out in the Built Form Policy have not yet been approved by the Western Australian Planning Commission and as such, these provisions are given due regard in the assessment of the application.

The Built Form Policy requires 12 percent of the site provided as deep soil zones, 3 percent of the site provided as planting areas and 30 percent of the site provided as canopy coverage at maturity. The application proposes 15.7 percent deep soil zones, 2.4 percent planting areas and 19.2 percent canopy coverage at maturity.

Amendment 2 to the Built Form Policy reduced the required deep soil zone areas from 15 percent to 12 percent and introduced a 3 percent planting areas provision. The canopy coverage provision remains unchanged.

The previously refused plans provided 11.5 percent deep soil zones and 13.8 percent canopy coverage at maturity. Reason 4 for refusal of the previous proposal outlined that the development would not provide for adequate landscaping on site and would not result in a high quality landscaping outcome.

The proposed landscaping would satisfy the local housing objectives of the Built Form Policy as well as address the previous reason for refusal for the following reasons:

- The desirable proposed nil setbacks to Barlee Street and Kaata Lane limit opportunities to provide canopy coverage within street setback areas. The proposed built form outcome with reduced street setbacks would be appropriate in the context of the site's location adjacent to the town centre and a six storey mixed use development to the north west, 'stepping back' to provide a transition to the Residential R50 zoned lot to the south east of the site. Trees have been provided on the ground floor in these sections of 'stepping back' within portions of the primary street setback area and the interface between the proposed dwelling and the adjoining property to the south east that would effectively contribute towards canopy cover visible from Barlee Street and adjoining properties;
- The application proposes two cottonwood hibiscus trees and five magnolia grandiflora trees along the
  Barlee Street and south eastern boundaries of the site. The application proposes two magnolia
  grandiflora trees between Barlee Street and the dwelling. The City's Parks team has advised that these
  trees would receive sufficient access to natural sunlight now that the cantilevered balcony design
  element has been removed and the upper floors are setback behind the ground floor building line;
- A range of shrubs proposed along the Barlee Street and south eastern boundary including native varieties to complement trees proposed and in order to contribute positively to the overall landscaping outcome on site;
- The application proposes on-structure landscaping on the first and second storeys of the building that are capable of supporting plantings and shrubs that would assist in softening the appearance of the dwelling. A condition of approval has been recommended that requires the selection of planting species in order to achieve this outcome, such as a trailing or climbing species;
- Planters on the ground floor area and second floor terrace which cannot be included in the technical assessment because they have a width less than 1 metre would accommodate small plants and shrubs, further contributing to the overall landscaping outcome:
- Further to the 19.2 percent canopy at maturity that would be provided on site, the development would contribute towards additional canopy coverage that falls outside of the lot boundaries. Inclusive of the canopy that falls outside the lot boundaries, the development would provide 28.4 percent of the site area as mature canopy;
- The inclusion of a climbing trellis above the driveway would soften the appearance of the vehicle access point from Kaata Lane as viewed from the public realm and assist in providing some shade of the driveway hardstand; and
- The two existing verge trees adjacent to the site on Barlee Street are to be retained.

#### Developments on Rights of Way/Secondary Street Setback

The Built Form Policy deemed-to-comply standards relating to setbacks from a ROW outline that development is to provide a 1 metre setback from a ROW and that this setback is to be measured from the new lot boundary after ROW widening has been applied. The proposed development provides a nil setback to the ROW which has a width of 6 metres and does not require any further widening.

The proposed setback to the ROW meets the design principles of the Built Form Policy and is supported for the following reasons:

- The proposed setback would not have an adverse impact on the streetscape given that the existing development on the opposite side of the ROW has a nil setback to the ROW from the ground floor to the fourth floor (being the first five storeys);
- The building bulk of the façade adjacent to Kaata Lane is effectively reduced through the use of articulation, glazing and varied colours, materials and finishes; and
- Pedestrian access to the site would be provided from Barlee Street which is a dedicated road with suitable space for service areas and waste management.

#### Heritage Management

Reason 3.3 for refusal of the previous proposal outlined that the scale and mass of the development would not be respectful to the adjoining heritage listed place across the road at No. 69 Barlee Street, Mount Lawley. The heritage listed place is the former Salvation Army Citadel which is listed as Management Category A on the City's Municipal Heritage Inventory (MHI).

The City's Policy No. 7.6.1 – Heritage Management provides acceptable development standards relating to development adjacent to heritage listed buildings. The previously refused proposal was deemed not to meet one of these acceptable development provisions that requires the height of the new build to be compatible to the adjacent heritage listed building and staggering the building is one acceptable method to achieve this.

Whilst the building height of the current proposal exceeds the deemed-to-comply standards of the Built Form Policy, the design has been amended to remove the cantilevered upper floor balcony, providing staggered street setbacks with the upper floors setback behind the predominant building line of the ground floor. The amended approach to arrangement of building massing with increased upper floor setbacks result in a development outcome which would be compatible with the adjacent heritage listed building with regard to building height and effectively addresses the previous reason for refusal.

#### Compatibility with and impact on the Residential Zone

Reasons 3.1 and 3.2 for refusal of the previous proposal outlined that the development would not be compatible with its setting in the Residential zone and would detract from the amenity and character of the residential locality as a consequence of the street setback, building height and building design relating to massing, materials, detailing and roof form.

Following the SAT process, the applicant has provided an urban design study and schedule of colours and materials in support of the amended proposal which are included as **Attachment 5**. The City's detailed streetscape analysis is included in **Attachment 7**.

The current proposal would address the previous reasons for refusal for the following reasons:

- The development no longer proposes any cantilevered elements adjacent to Barlee Street and the building massing would be appropriate to reduce the appearance and impact of the third storey on the streetscape;
- The proposed dwelling uses contrasting materials, glazing and articulation to effectively reduce the appearance of blank solid walls and associated building bulk;
- The development would provide an appropriate transition between the six storey mixed use development to the north west and single houses to the south east in relation to building height as well as roof form;
- Whilst the existing streetscape is predominantly characterised by single and two storey pitched roof dwellings, there are examples of concealed and skillion roof forms in the streetscape including Nos. 13, 15, 53 and 55 Barlee Street; and
- The DRP Chairperson has reviewed the current proposal and advised that it effectively addresses the previous concerns relating to compatibility with the surrounding streetscape.

#### **Environmentally Sustainable Design**

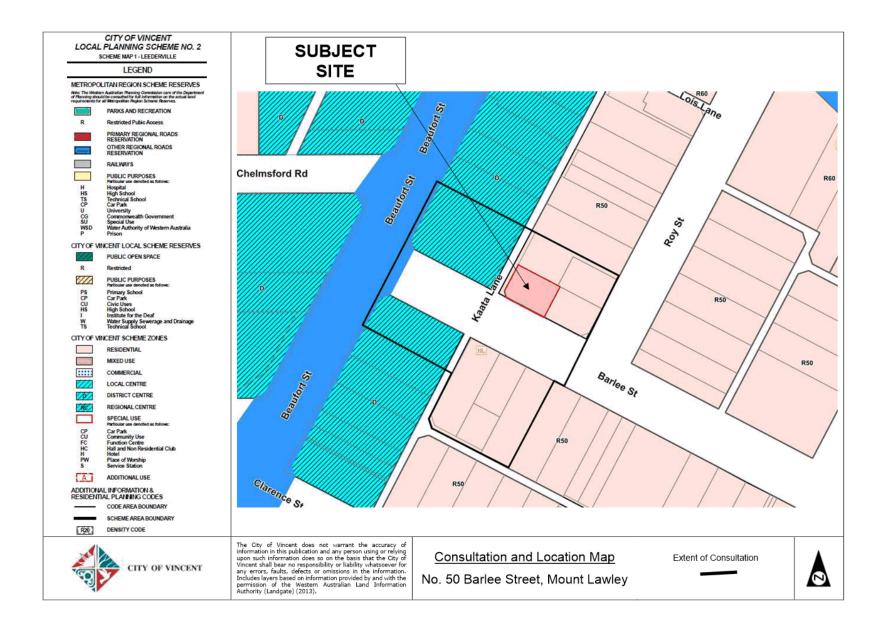
Amendment 2 to the Built Form Policy introduced local housing objectives relating to environmentally sustainable design for Single Houses and Grouped Dwellings. The applicant was advised of the City's environmentally sustainable design objectives. The applicant has elected to not provide a lifecycle assessment report or recognised equivalent to satisfy local housing objective 1.8.6 of the Built Form Policy.

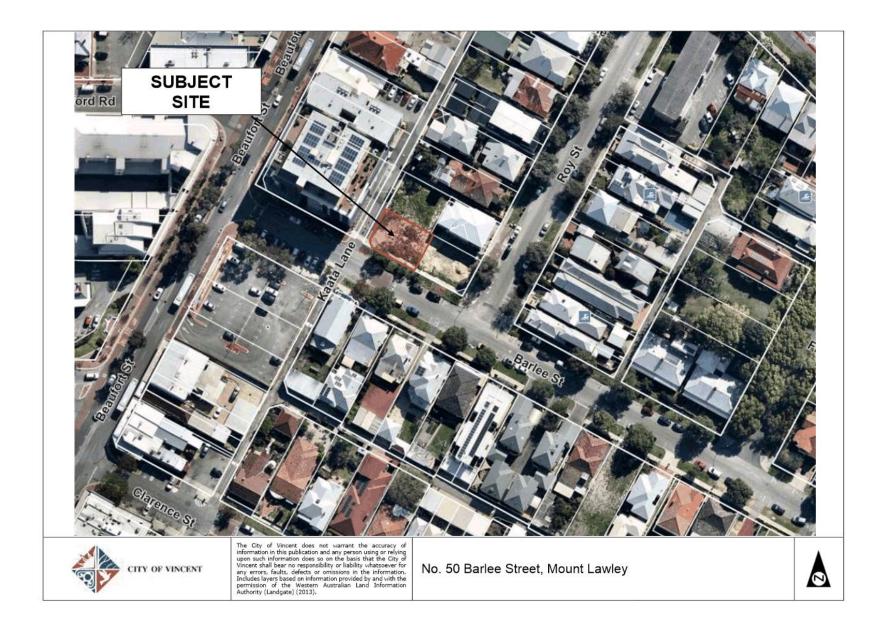
The applicant has provided written justification addressing the remaining environmentally sustainable design local housing objectives (1.8.1 - 1.8.5) which is included in **Attachment 6** to demonstrate how the development has incorporated features of environmentally sustainable design and satisfied these local housing objectives. The applicant's written justification is summarised as follows:

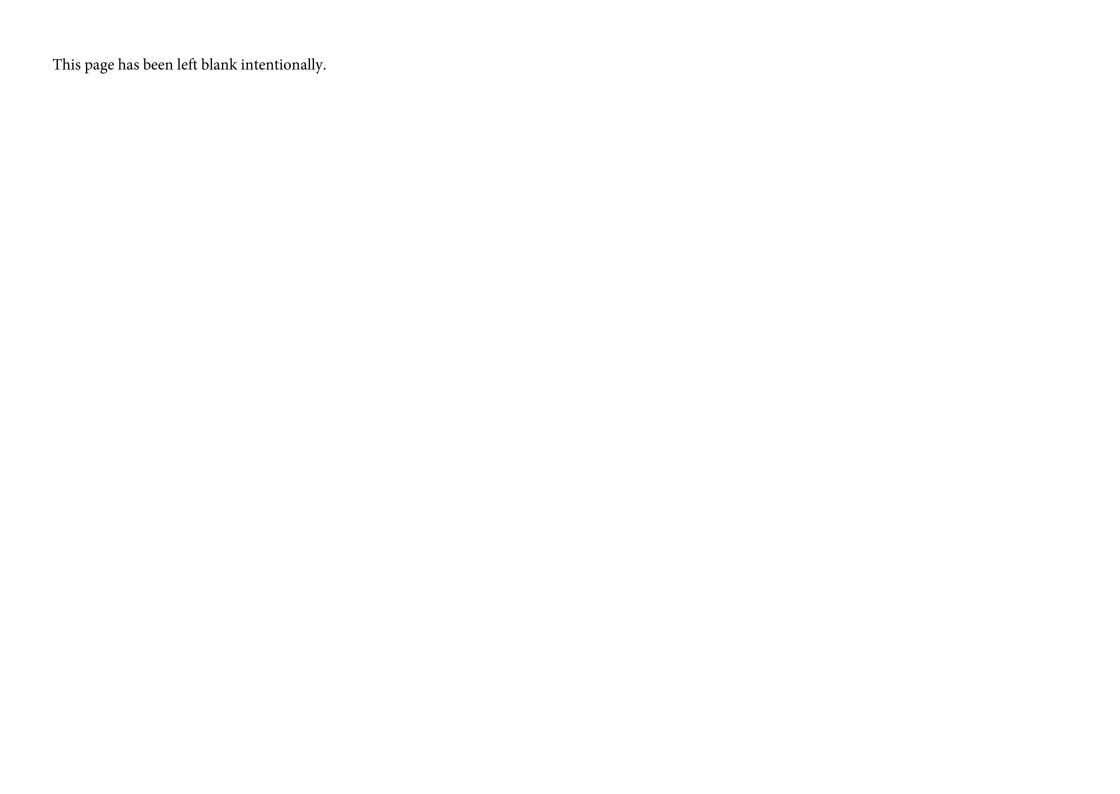
- The dwelling is to be constructed using low maintenance construction materials including recycled brick, rendered brickwork and ultrawood cladding;
- The dwelling would be fitted with effective insulation;

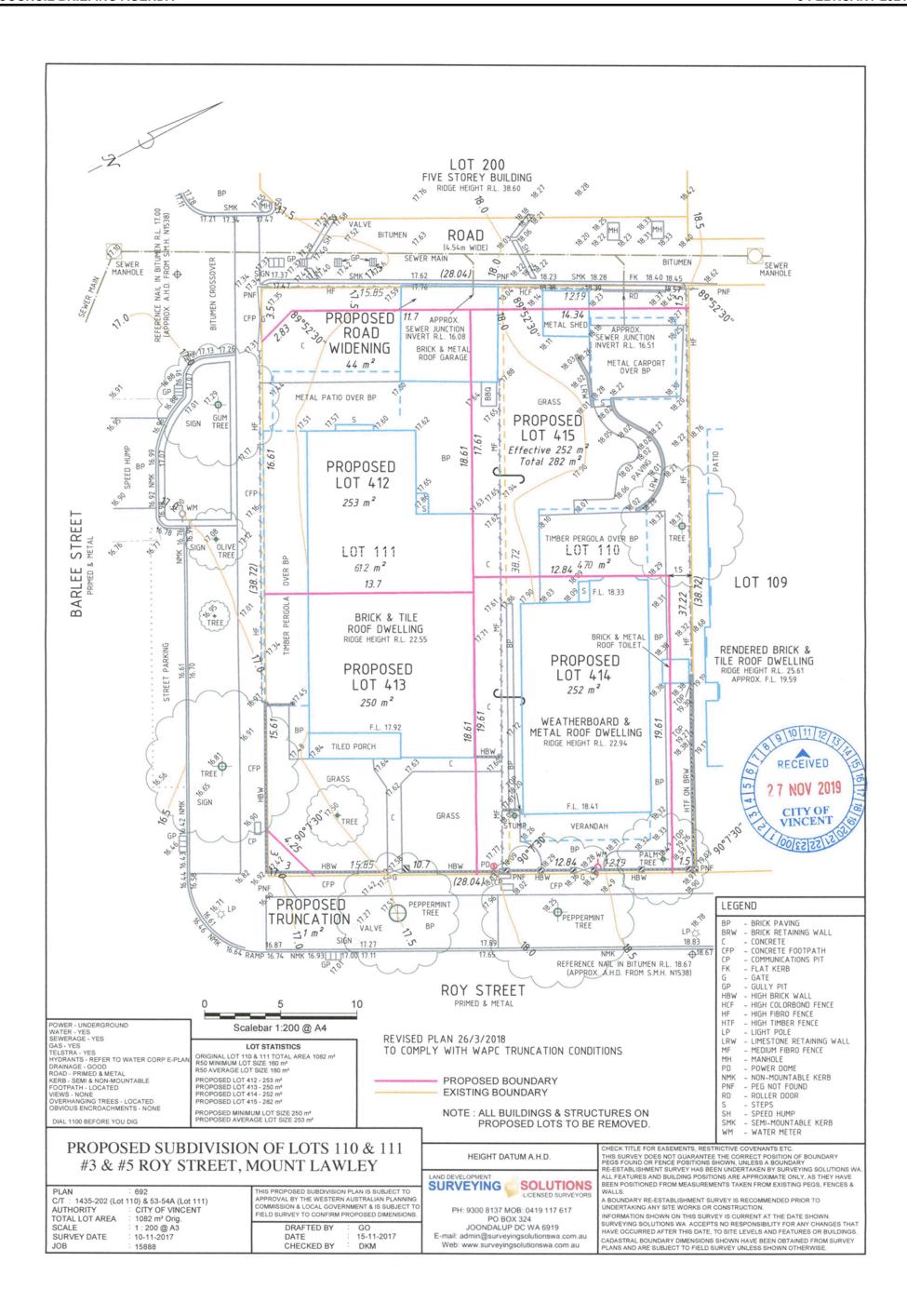
- Aluminium awning would be provided for the majority of north facing windows for shading. Landscaping
  would be incorporated along the south east and south western boundaries of the development to
  provide additional shading;
- Whilst the requirement for vehicle access to be provided in the northern corner of the site off the ROW
  has limited the ability to provide a northern aspect to ground floor living areas, the primary outdoor living
  area is located in the northern section of the site;
- Where possible, rooms include openings in two directions to maximise cross ventilation. Large openings are provided in the southern façade to take advantage of variable cool breezes. All windows are openable aside from those to the stairwell;
- Significant soft landscaping has been provided on site including on-structure planter boxes which will allow the passive capture of rainwater;
- The proposed concealed roof would allow for the provision of solar panels; and
- The roof colour is light to minimise solar absorption.

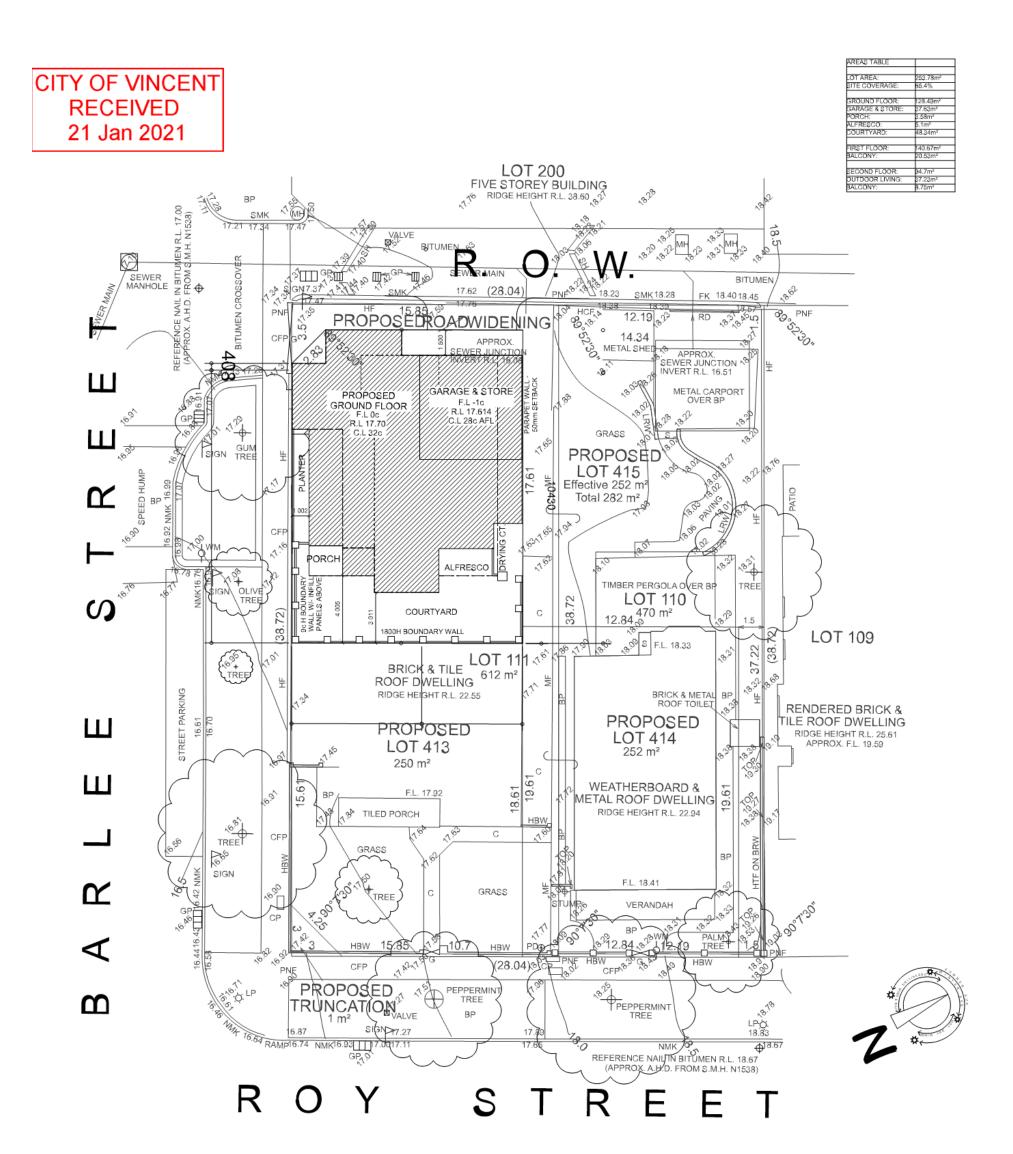
Administration is satisfied that the initiatives outlined in the applicant's written justification included in **Attachment 6** would meet the objectives of LPS2 specifically, to promote and encourage design that incorporates sustainability principles, including solar passive design, energy efficiency, water conservation, waste management and recycling.









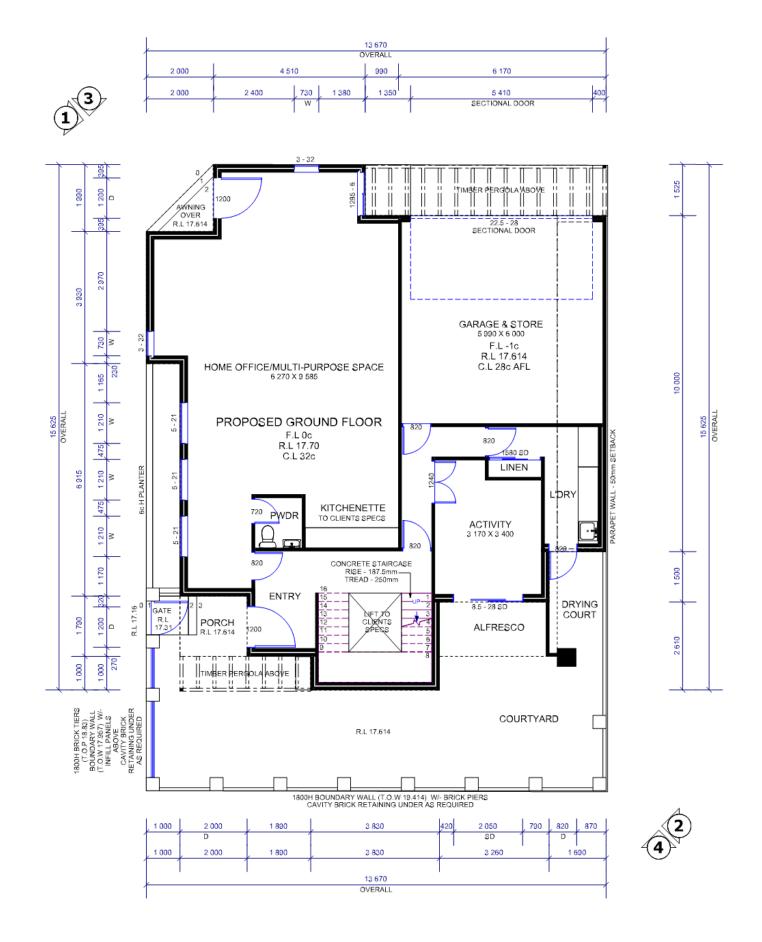


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JOB No. 20-006	DWG TITLE		SCALE	DATE: 21/01/2021	PAGE: 1 OF 13
CLIENT DAVOR NI	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			



AREAS TABLE	
LOT AREA:	253.78m²
SITE COVERAGE:	65.4%
GROUND FLOOR:	128.49m²
GARAGE & STORE:	37.63m²
PORCH:	3.58m²
ALFRESCO:	5.1m²
COURTYARD:	48.34m²
FIRST FLOOR:	140.67m <sup>2</sup>
BALCONY:	20.53m <sup>2</sup>
SECOND FLOOR:	94.7m²
OUTDOOR LIVING:	37.23m²
BALCONY:	B.75m <sup>2</sup>

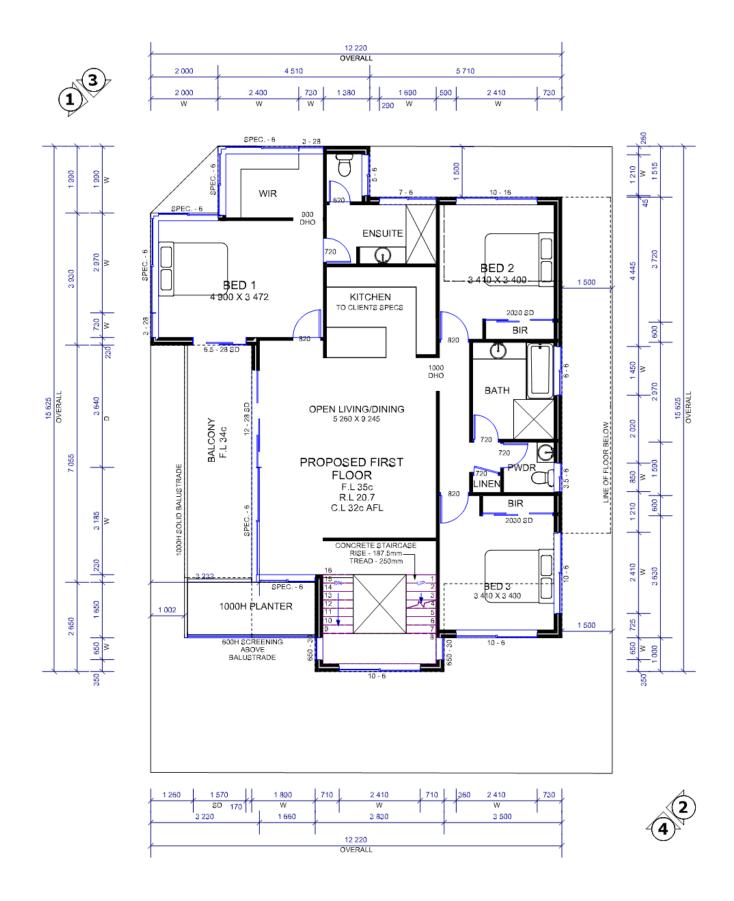


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JOB No. 20-006	DWG TITLE	GROUND FLOOR PLAN	SCALE 1:100	DATE: 21/01/2021	PAGE: 00 OF 13
CLIENT		PROJECT ADDRESS			
DAVOR NIKOLIC		Lot 412, Barlee St , MOUNT LAWLEY			



AREAS TABLE	_
LOT AREA:	253.78m²
SITE COVERAGE:	65.4%
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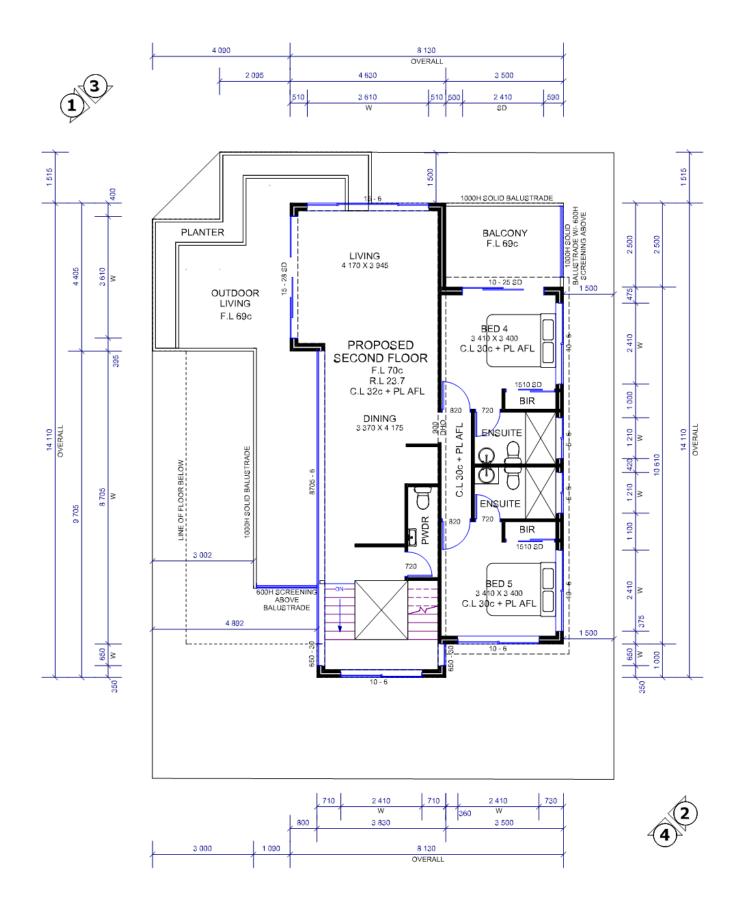


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JOB No. 20-006	DWG TITLE	FIRST FLOOR PLAN	SCALE 1:100	DATE: 21/01/2021	PAGE: 3 OF 13
CLIENT DAVOR NI	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			



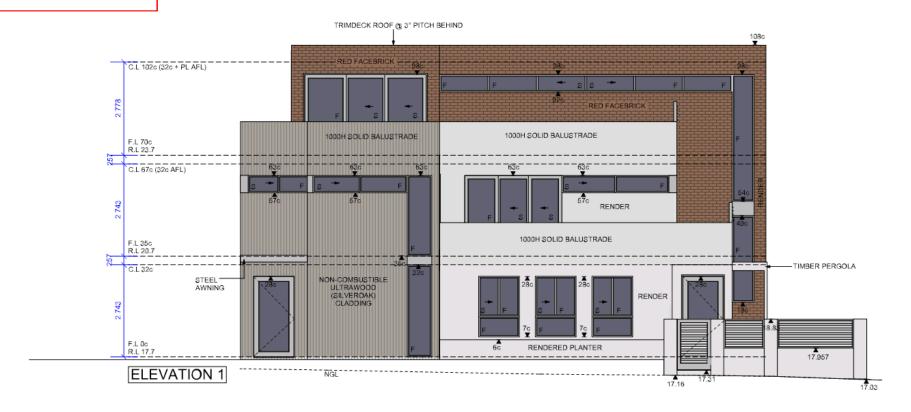
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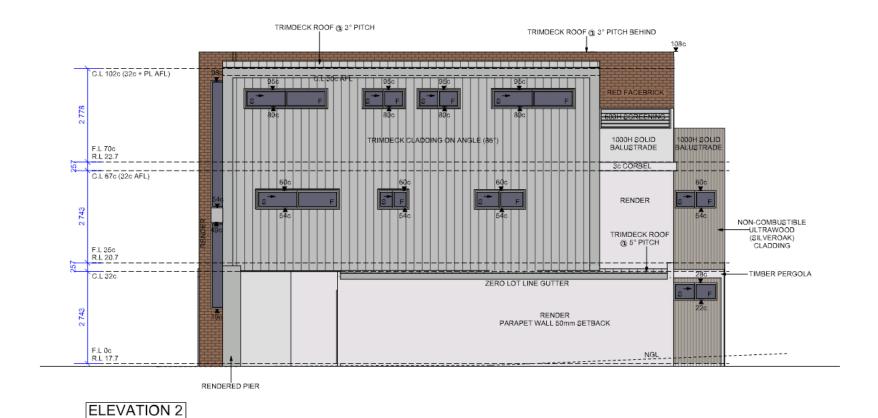


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JOB No. 20-006	DWG TITLE	SECOND FLOOR PLAN		DATE: 21/01/2021	PAGE: 4 OF 13
CLIENT		PROJECT ADDRESS			
DAVOR NI	KOLIC	Lot 412, Barlee St , MOUNT LAWLEY			

## CITY OF VINCENT RECEIVED 21 Jan 2021

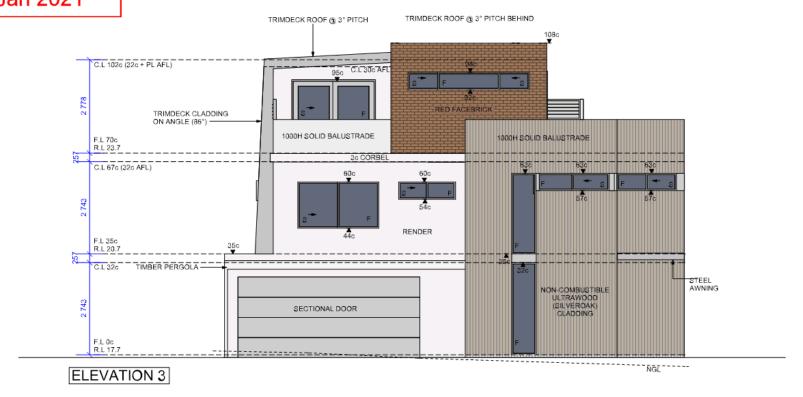


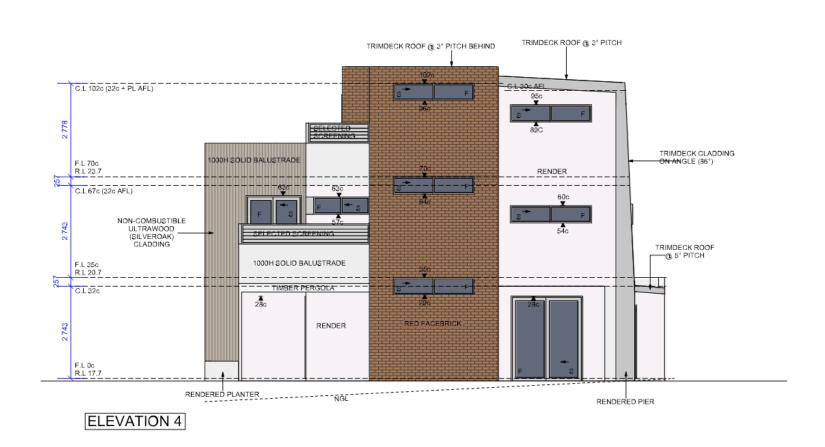




JOB No. 20-006	DWG TITLE	ELEVATIONS 1 & 2	SCALE 1:100	DATE: 21/01/2021	PAGE: 5 OF 13
CLIENT DAVOR NII	KOLIC	PROJECT ADDRESS  Lot 412, Barlee St , MOUNT LAWLEY			

## CITY OF VINCENT RECEIVED 21 Jan 2021

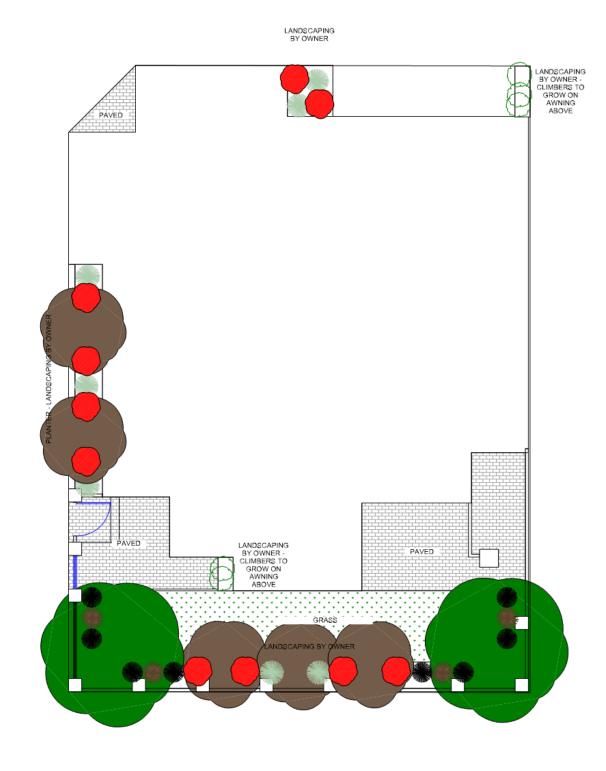






JOB No. 20-006	DWG TITLE	ELEVATIONS 3 & 4	SCALE 1:100	DATE: 21/01/2021	PAGE: 6 OF 13
CLIENT DAVOR NI	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

## CITY OF VINCENT RECEIVED 21 Jan 2021

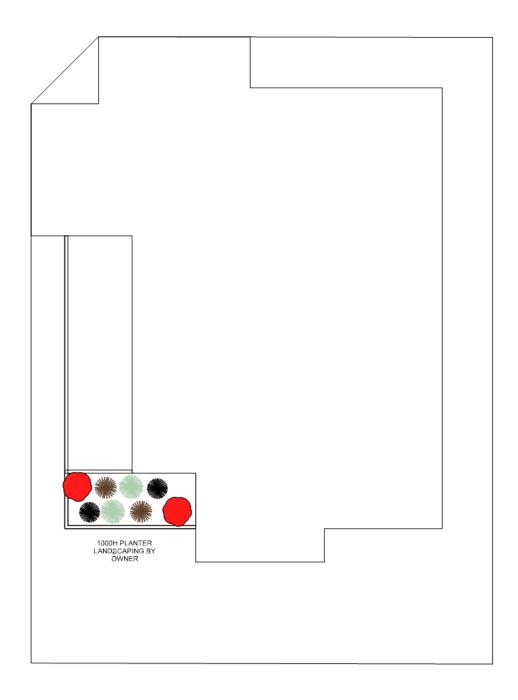


1.47	NDSCAPING LEGEND
ICON	PLANT SPECIES OR MATERIAL
	TREE - ORNAMENTAL PEAR (PYRU CALLERYANA 'CAPITAL')
•	SHRUB - SMALL LEAF LILLY PILLY (SYZYGIUM LVEHMANNII)
0	FLOWER - BLACK KANGAROO PAW (MACROPIDIA FULIGINOSA)
	FLOWER - KANGAROO PAW RED (ANIGOZANTHOS BIG RED)
	TREE - COTTONWOOD HIBISCUS
*	FLOWER - CONOSTYLIS (CONOSTYLIS CANICANS - ENABBA FORM)
	SHRUB - CORDYLINE DWARF - GREEN STAR (CORDYLINE AUSTRALIS HYBRID)
	TREE - MAGNOLIA 'TEDDY BEAR' (MAGNOLIA GRANDIFLORA)
•	SHRUB - DIANELLA COOLVISTA (DIANELLA REVOLUTA COOLVISTA)
	SHRUB - DIANELLA COOLVISTA (DIANELLA REVOLUTA COOLVISTA)
	PAVING
	GRASS LAWN - SPECIES TO BE SELECTED



JOB No. 20-006	DWG TITLE	GROUND FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 7 OF 13
CLIENT DAVOR NI	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT RECEIVED 21 Jan 2021

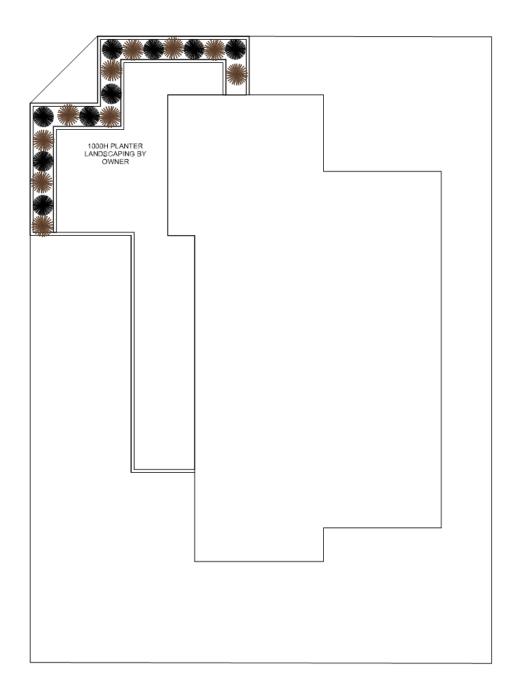


LANDSCAPING LEGEND					
ICON	PLANT SPECIES OR MATERIAL				
	TREE - ORNAMENTAL PEAR (PYRU CALLERYANA 'CAPITAL')				
	SHRUB - SMALL LEAF LILLY PILLY (SYZYGIUM LVEHMANNII)				
0	FLOWER - BLACK KANGAROO PAW (MACROPIDIA FULIGINOSA)				
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	PAVING				
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JOB No. 20-006	DWG TITLE	FIRST FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 8 OF 13
CLIENT DAVOR NI	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT RECEIVED 21 Jan 2021



Ι ΔΙ	NDSCAPING LEGEND
ICON	PLANT SPECIES OR MATERIAL
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	SHRUB - SMALL LEAF LILLY PILLY (SYZYGIUM LVEHMANNII)
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JOB No. 20-006	DWG TITLE	SECOND FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 9 OF 13
CLIENT DAVOR NII	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

## ORDINARY COUNCIL MEETING MINUTES

16 JUNE 2020

9.3 NO. 50 (LOT: 412 D/P: 415381) BARLEE STREET, MOUNT LAWLEY - PROPOSED SINGLE HOUSE

Ward: South

Attachments: 1. Consultation and Location Map

- 2. Development Plans
- 3. 3D Perspectives
- 4. Applicant's Written Justification
- 5. Superseded Advertised Plans 🛣
- 6. Detailed Streetscape Analysis

## RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, REFUSES the application for the proposed Single House at No. 50 (Lot: 412; D/P: 415381) Barlee Street, Mount Lawley, in accordance with the plans in Attachment 2, for the following reasons:

- The proposed primary street setback does not satisfy the Local Housing Objective of Clause 5.2 of the City's Policy No. 7.1.1 Built Form and the Design Principles of Clause 5.1.2 of State Planning Policy 7.3: Residential Design Codes Volume 1. The setback of the building from Barlee Street would result in building mass that has not been mitigated due to the massing, materials and detailing of the building design. This appearance of building bulk and scale associated with the development would not contribute to, preserve or enhance the existing streetscape;
- 2. The proposed building height does not satisfy the Local Housing Objectives of Clause 5.6 of the City's Policy No. 7.1.1 Built Form (P5.6.1, P5.6.2 and P5.6.5) and the Design Principle of Clause 5.1.6 of State Planning Policy 7.3: Residential Design Codes Volume 1. The building height and overall building design would result in building bulk and scale that would have an adverse impact on, and is inconsistent with the existing streetscape;
- As a consequence of the street setback, building height and building design (relating to massing, materials, detailing and roof form), the proposal:
  - 3.1 Would result in a bulk, scale and appearance that is not compatible with its setting in the Residential zone (Clause 67(m) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015);
  - 3.2 Would detract from the amenity and character of the residential locality (Clause 67(n) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015); and
  - 3.3 Would result in a scale and mass that is not respectful of the heritage listed place at No. 69 Barlee Street. Mount Lawley (Clause 5 of the City's Policy No. 7.6.1 – Heritage Management – Development Guidelines for Heritage and Adjacent Properties); and
- The proposed development would not provide for adequate landscaping on site and would not result in a high quality landscaping outcome (Clause 67(p) of the deemed provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015).

Page 32

## ORDINARY COUNCIL MEETING MINUTES

16 JUNE 2020

## **COUNCIL DECISION ITEM 9.3**

Moved: Cr Topelberg, Seconded: Cr Hallett

That the recommendation be adopted.

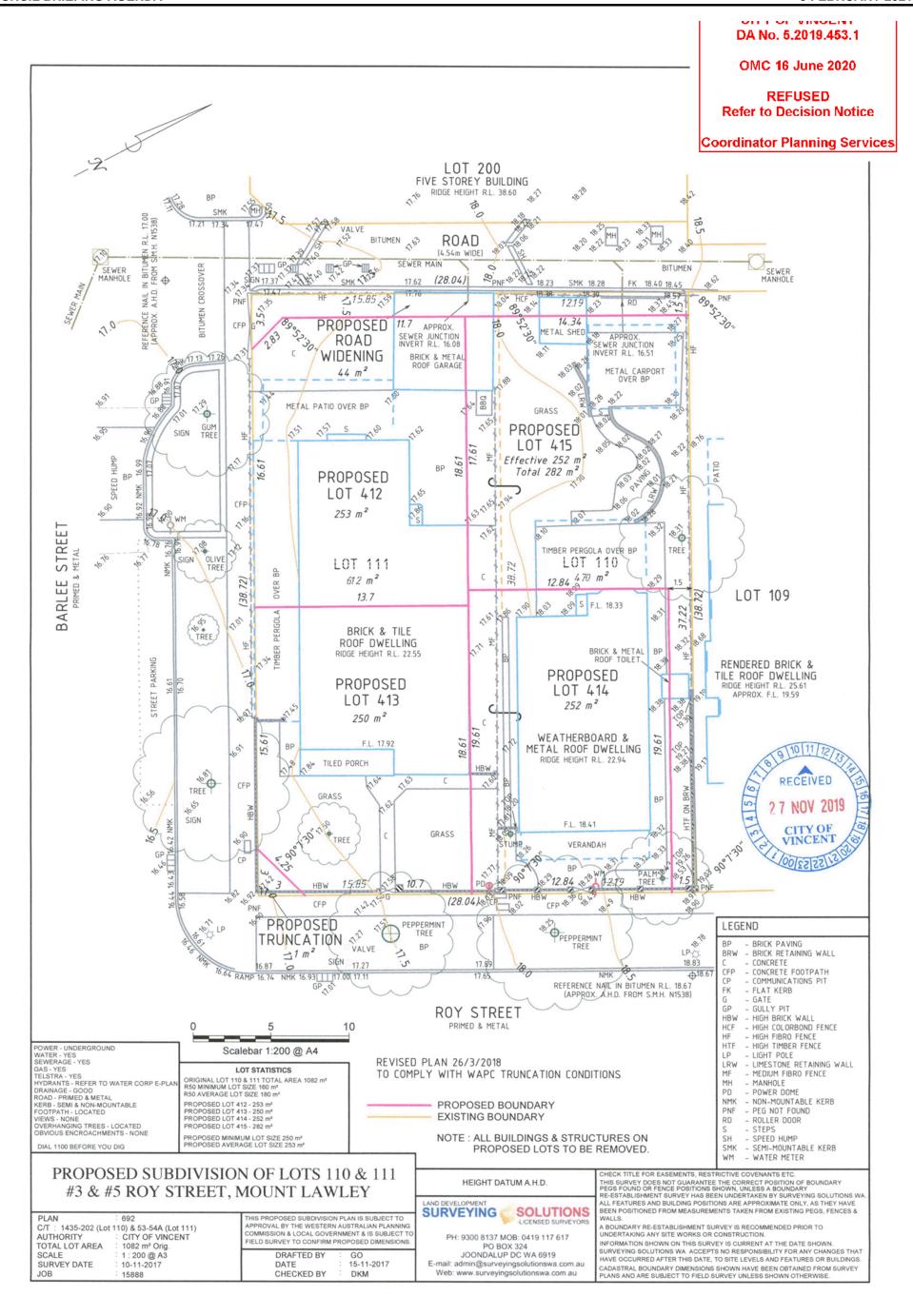
## **CARRIED UNANIMOUSLY (9-0)**

For: Mayor Cole, Cr Gontaszewski, Cr Castle, Cr Fotakis, Cr Hallett, Cr Loden, Cr Topelberg, Cr

Smith and Cr Wallace

Against: Nil

Page 33



SITE ZONING	R50
TOTAL AREA OF SITE	253.78m <sup>2</sup>
AREA OF BUILDING	146.90m <sup>2</sup>
ROAD WIDENING/TRUNC.	22.55m <sup>2</sup>
SITE COVERAGE	59.98%
ALLOWABLE COVERAGE	60.00%
I .	1

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TREE

SIGN

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5935

PROPOSED

PROPOSED

RESIDENCE

conc @ 00c

FFL 17.200

**1** 

BRICK & TILE

ROOF DWELLING

PROPOSED

LOT 413

250 m<sup>2</sup>

⋄ TILED PORCH

**9** 

7938

PROPOSED TRUNCATION 1 m<sup>2</sup>

16.64 RAMP 16.74 NMK 16.93

20/2

Set-out poin

Colour and Material Schedule:

- 1. Slab/ Suspended Slab Concrete
- 2. Roof Tiles Cement/ Clay-Red
- 3. Outside Brick Standard Red

FIVE STOREY BUILDING
RIDGE HEIGHT R.L. 38.60

.614

498.6

9. 6.

(28.04)

5784

OAD WIDEN

RL 17.114

PROPOSED-

GARAGE

conc @ -01c

FFL 17.114

RL 17.114

5784

LOT 111

612 m<sup>2</sup>

(28.04)

4. Windows/ Frames - Dbl Glazed - White Photo Provided

> 14.34 AL SHED

0

PROPOSED

LOT 415

Effective 252 m

တ်

Total 282 m<sup>2</sup>

MBER PERGOLA OVER BP LOT 110

12.84 .470 m²

**PROPOSED** 

LOT 414

252 m<sup>2</sup>

WEATHERBOARD &

METAL ROOF DWELLING

F.L. 18.41

VERANDAH

REFERENCE NAIL IN BITUMEN R.L. 18.67 (APPROX.A.H.D. FROM S.M.H. N1538)

TREE

.22 38

37

LOT 1

TILE ROOF D

## Prelay

All plumbing, electrical, stormwater and irrigation conduits to be installed prior to pouring concrete or laying paving

## Paving

Extent of paving shown indicative only; Paving to be confirmed prior to commencement of works

## Termite treatment

Supply and install Termite rust management system as per BCA clause 3.13 and to comply with AS 3660.1-2014 & manufacturers specification

## Stormwater

Soakwell location shown as a guide only & to be confirmed by contractor prior to commencement. Refer to floor plans for downpipe locations and ensure all downpipes are connected to soakwells



1500Ø x 1200 deep conc. soakwell

## Stormwater Calculation

soakwell

Impervious area 245.31m<sup>2</sup> Volume 245.31m<sup>2</sup> x 0.0125 = 3.066m<sup>3</sup> 1500Ø x 1200 deep conc. soakwell = 2.10m3 Total soakwell capacity 2 x 2.10m<sup>3</sup> = 4.20m<sup>3</sup>

shadow cast @ 12 noon 21st June shown hatched all falls mainly on road and verge

twinside retaining wall

CITY OF VINCENT DA No. 5.2019.453.1

**OMC 16 June 2020** 

**REFUSED Refer to Decision Notice** 

RENDERED | Coordinator Planning Services RIDGE HEIGHT R.L. 25.61 APPROX. F.L. 19.59

> CITY OF VINCENT RECEIVED 8 May 2020

Site Plan Scale 1:200 @ A3

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client NIKOLIC Proposed Single Dwelling Lot 412, Hn 50, Barlee St, MT LAWLEY

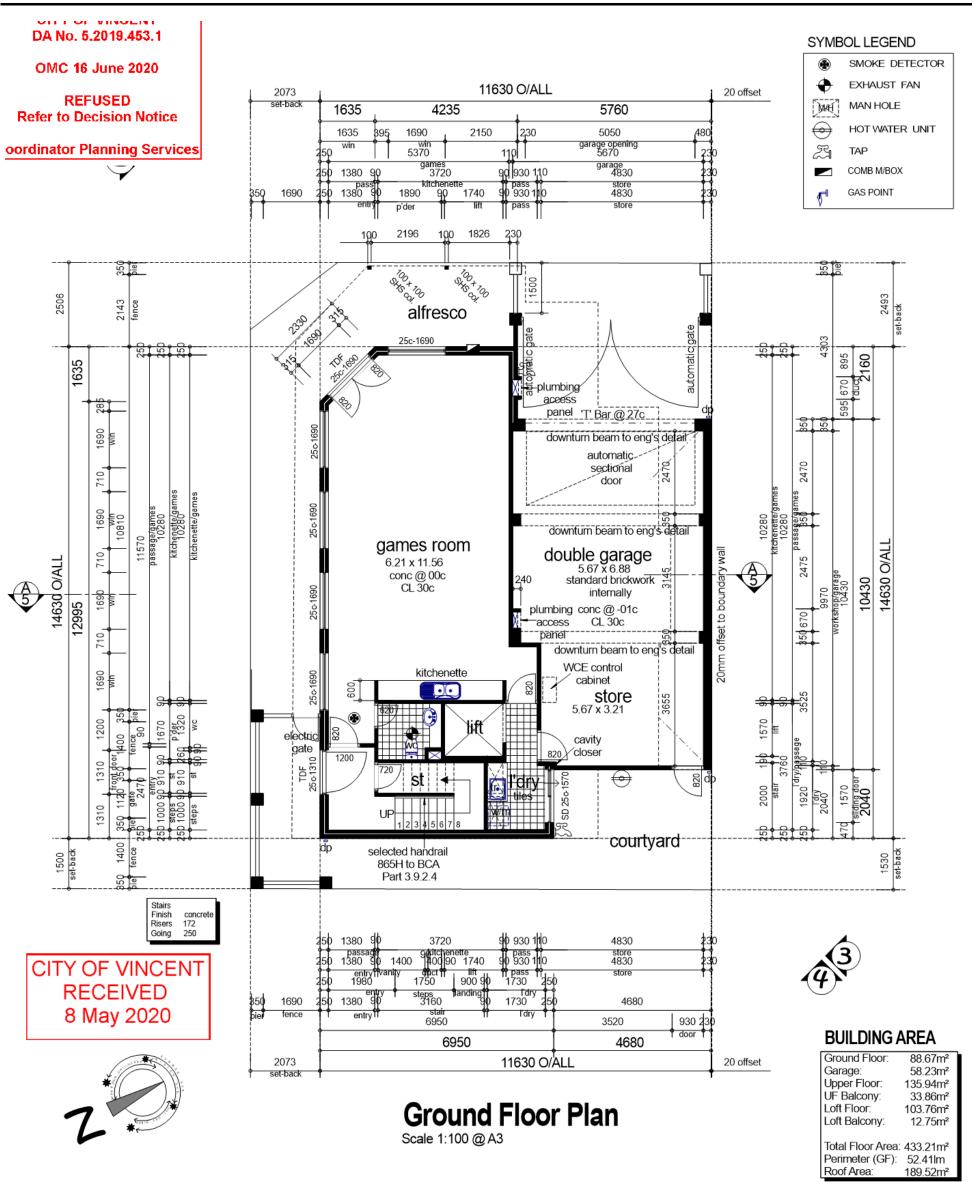
DATE: 17/04/2020 **BUILDING PERMIT** 

ONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY ORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS

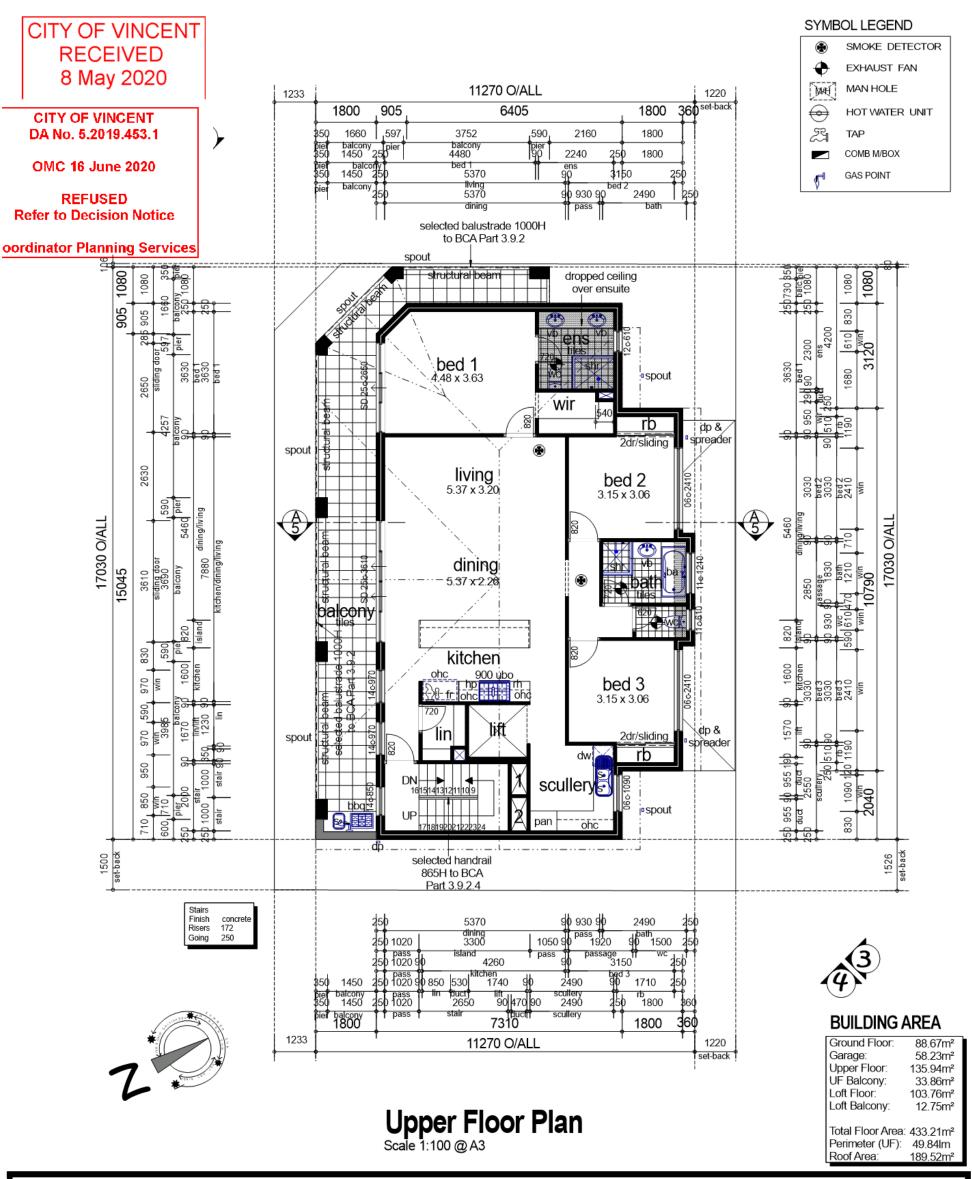
REV. DATE: DESCRIPTION: JOB No. 18 - 894

SHEET No. A01 of 10

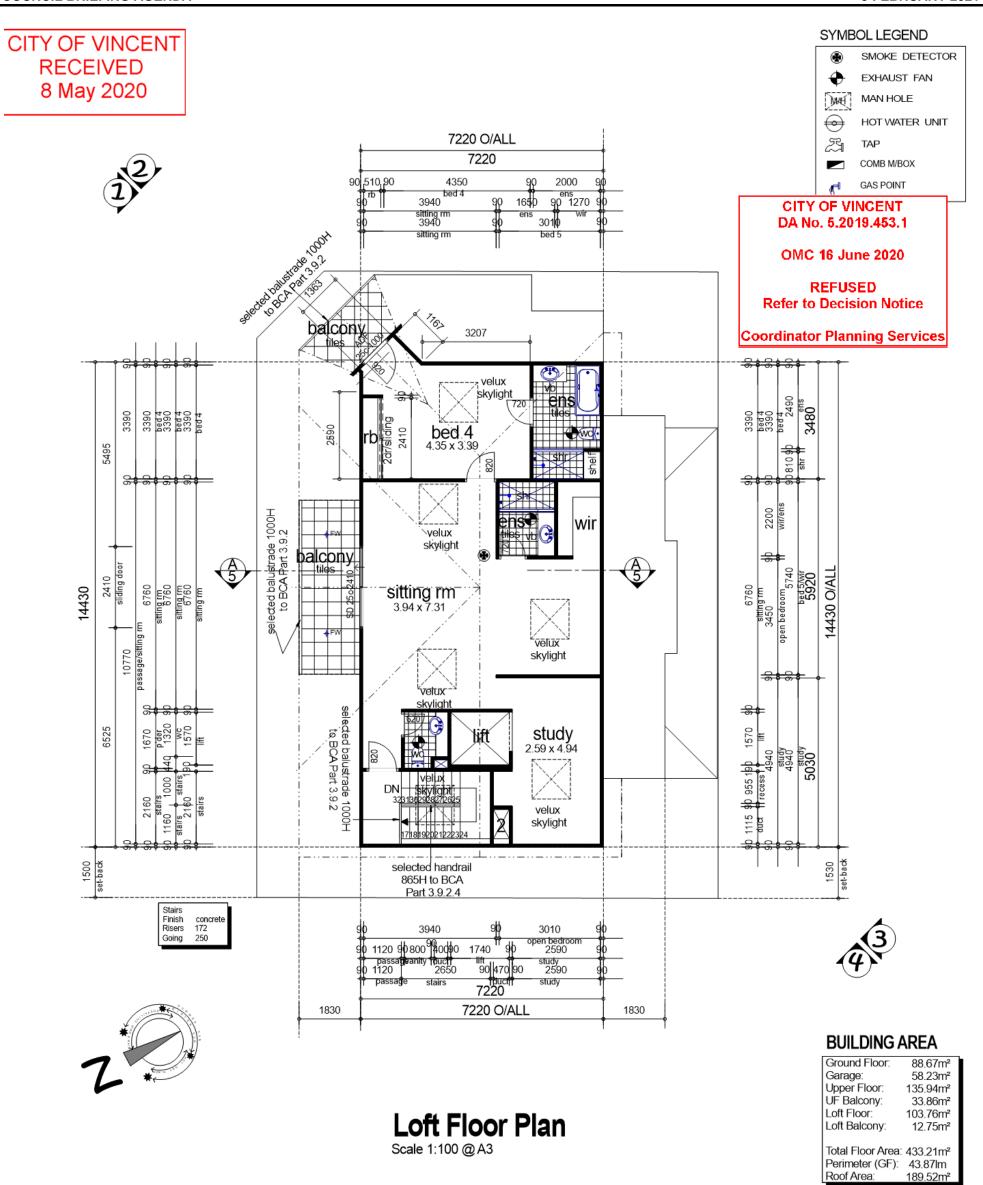
Page 158 Item 5.3- Attachment 3



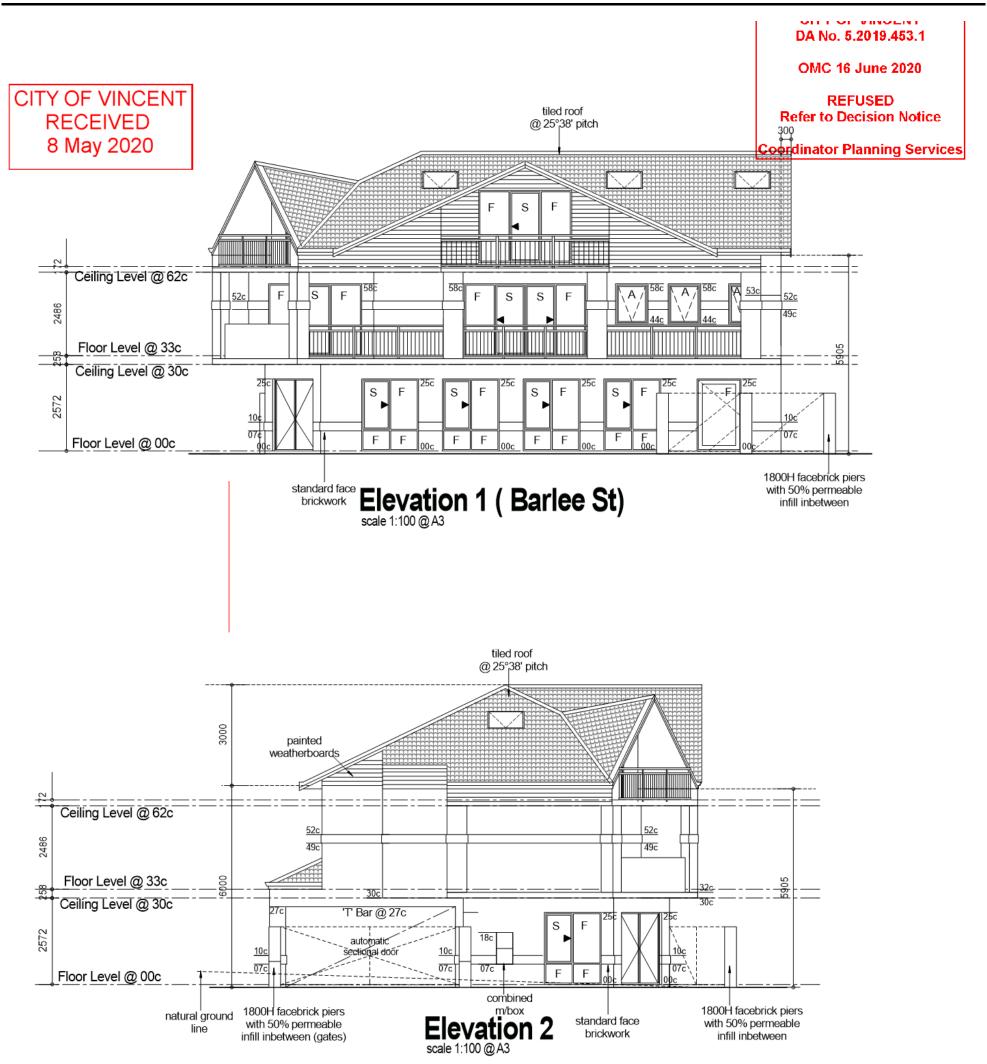
@ArchitecturalOnline.com.au							
client	DATE: 17/04/2020	JOB No.	REV. DAT	E: DESCRIPTION:			
NIKOLIC site	BUILDING PERMIT	18 - 894					
Proposed Single Dwelling Lot 412, Hn 50, Barlee St,	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY	SHEET No.					
MT LAWLEY	WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	A02 ∘10					



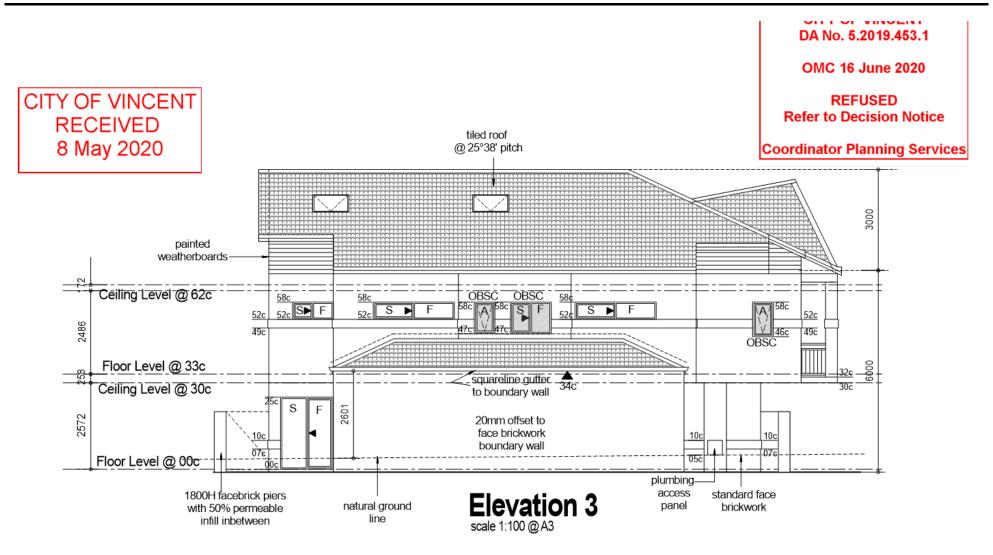
@ArchitecturalOnline.com.au							
client	DATE: 17/04/2020	JOB No. REV. DATE: DESCRIPTION:					
N IK O L IC site	BUILDING PERMIT	18 - 894					
Proposed Single Dwelling Lot 412, Hn 50, Barlee St , MT LAWLEY	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS						

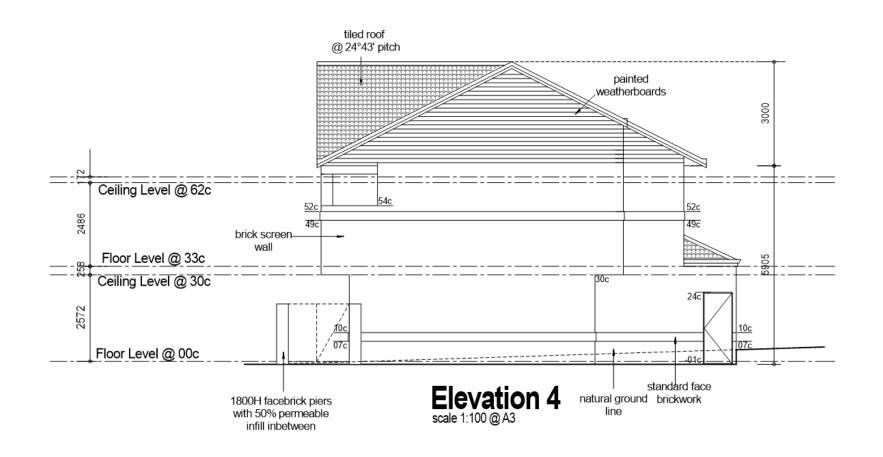


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client	DATE: 17/04/2020	JOB No.	REV. DATE	: DESCRIPTION:			
N IK O L IC site	BUILDING PERMIT	18 - 894					
Proposed Single Dwelling Lot 412, Hn 50, Barlee St , MT LAWLEY	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS						

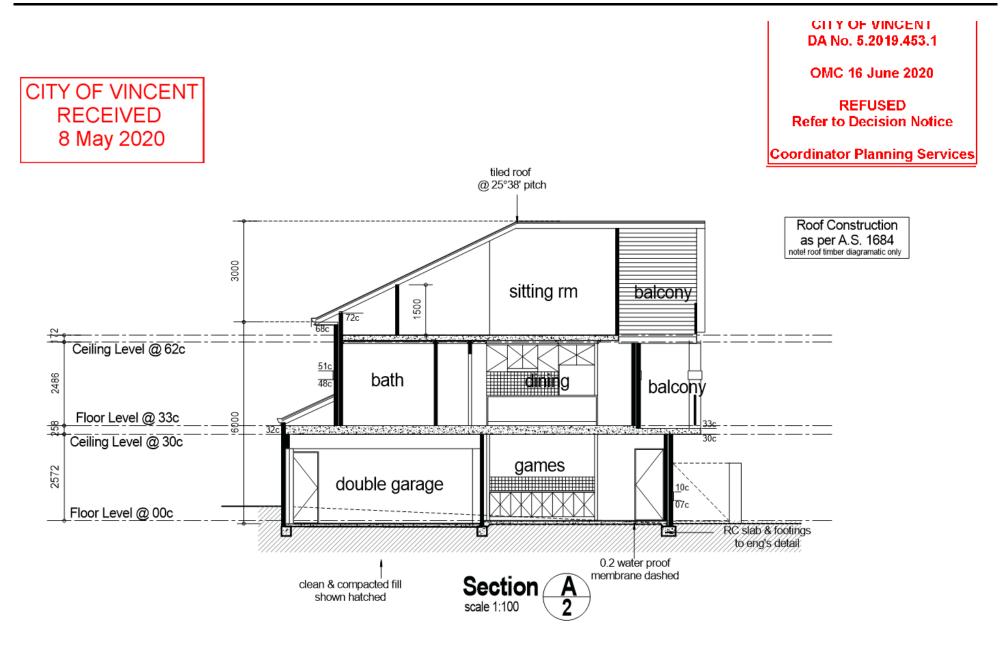


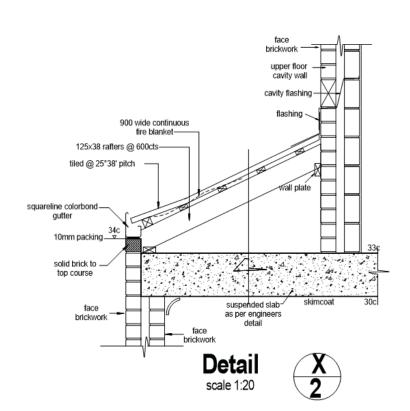
@ArchitecturalOnline.com.au							
client	DATE: 17/04/2020	JOB No.	REV.	DATE:	DESCRIPTION:		
NIKOLIC site	BUILDING PERMIT	18 - 894					
Proposed Single Dwelling	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY						
Lot 412, Hn 50, Barlee St , MT LAWLEY	WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	A05 of 10					





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client	DATE: 17/04/2020	JOB No. REV. DATE: DESCRIPTION:			
NIKOLIC site	BUILDING PERMIT	18 - 894			
Proposed Single Dwelling	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY	SHEET No.			
Lot 412, Hn 50, Barlee St , MT LAWLEY	WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	A06 of 10			





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client	DATE: 17/04/2020	JOB No. REV. DATE: DESCRIPTION:			
NIKOLIC site	BUILDING PERMIT	18 - 894			
Proposed Single Dwelling	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY	SHEET No.			
Lot 412, Hn 50, Barlee St , MT LAWLEY	WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	A07 of 10			

**CITY OF VINCENT RECEIVED** 8 May 2020

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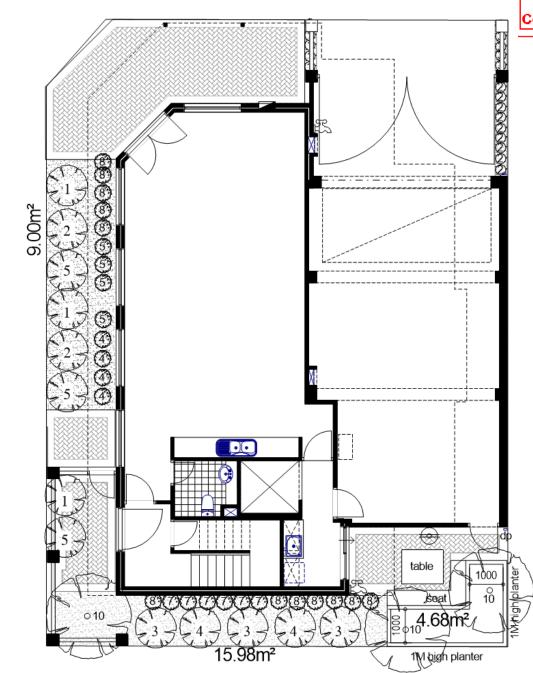
R. O. W.

DA No. 5.2019.453.1

OMC 16 June 2020

**REFUSED Refer to Decision Notice** 

Coordinator Planning Services



List of dwarf fruit tree species is:

- 1. Dwarf Mulberry Red Shahtoot (Grafted) (medium sun)
- 2. Lime Sweet Lime (medium sun)
- 3. Dwarf Avocado Lamb Hass (A) (Seedling) (full sun)
- 4. Dwarf Lemon Meyer (Cutting) (full sun)
- 5. Dwarf Nectarine Nectazee (Grafted) (medium sun)



## Ground Floor Landscape Plan Scale 1:100 @ A3

## PLANTING SCHEDULE

CO	DE BOTANICAL NAME	QTY.	SIZE (ht x spdm)
SH	RUBS		
1	Pittosporum Tenuifolium (Screen Master)	16	0.4 x 0.4m
2	Lomandra Lime Tuff	27	0.4 x 0.4m
3	Dianella Verigated (Destiny)	16	0.4 x 0.4m
4	Albany Wooly Bush	4	1-2m
5	Anigozathus Rainbow Bush	6	1-2m
6	Westringia Silver Lining	12	0.4 x 0.4m
7	Phormium Tenax	6	1-2m
8	Anigozathus Yellow Bush	12	1-2m
9	Syzigium Bush Christmas	0	0.4 x 0.4m
TR	EES		
10	Frangipanni	3	3 x 4m
11	Dwarf Fruit Tree	13	12 x 1.5m

- All shrubs to have a minimum pot size of 200mm.
- All planting areas to have a minimum 75mm organic mulch with top level with adjoining
- All planting areas to have automatic trickle irrigation.
- All trees tohave a minimum bag size 45L

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client	DATE: 28/04/2020	JOB No. REV. DATE: DESCRIPTION:			
NIKOLIC site	BUILDING PERMIT	18 - 894			
Proposed Single Dwelling Lot 412, Hn 50, Barlee St , MT LAWLEY	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORK, USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS				

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**CITY OF VINCENT RECEIVED** 8 May 2020

R. O. W.

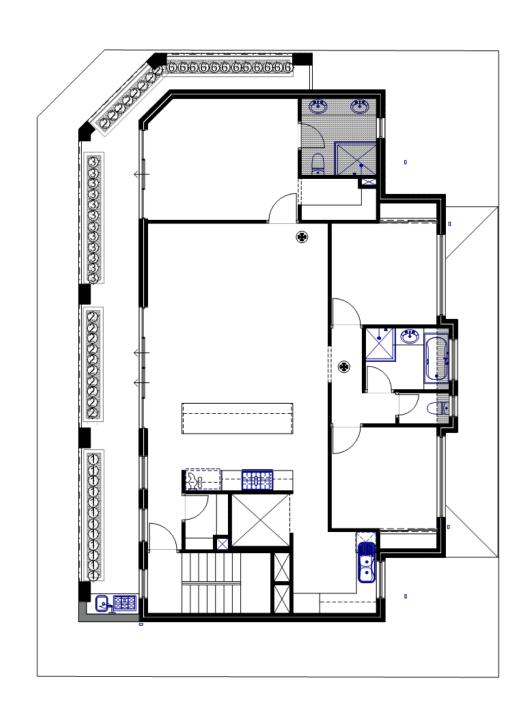
DA No. 5.2019.453.1

OMC 16 June 2020

**REFUSED Refer to Decision Notice** 

Coordinator Planning Services

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СО	DE BOTANICAL NAME	QTY.	SIZE (ht x spdm)
SHI	IRUBS		
1	Pittosporum Tenuifolium (Screen Master)	16	0.4 x 0.4m
2	Lomandra Lime Tuff	27	0.4 x 0.4m
3	Dianella Verigated (Destiny)	16	0.4 x 0.4m
4	Albany Wooly Bush	4	1-2m
5	Anigozathus Rainbow Bush	6	1-2m
6	Westringia Silver Lining	12	0.4 x 0.4m
7	Phormium Tenax	6	1-2m
8	Anigozathus Yellow Bush	12	1-2m
9	Syzigium Bush Christmas	0	0.4 x 0.4m
TRI	EES		
10	Frangipanni	3	3 x 4m
11	Dwarf Fruit Tree	13	12 x 1.5m

- All shrubs to have a minimum pot size of 200mm.
   All planting areas to have a minimum 75mm organic mulch with top level with adjoining All planting areas to have automatic trickle irrigation.
- All trees tohave a minimum bag size 45L

# Upper Floor Landscape Plan Scale 1:100 @ A3

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client	DATE: 28/04/2020	JOB No.	REV. DAT	E: DESCRIPTION:		
NIKOLIC site	BUILDING PERMIT	18 - 894				
Proposed Single Dwelling Lot 412, Hn 50, Barlee St , MT LAWLEY	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DESCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	SHEET No. A12 of 12				

## CITY OF VINCENT RECEIVED 22 Jan 2021







JOB No. 20-006	DWG TITLE 3D PERSPECTIVES		SCALE NTS	DATE: 21/01/2021	PAGE: 10 OF 13
CLIENT		PROJECT ADDRESS			
DAVOR	NIKOLIC	Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT RECEIVED 22 Jan 2021







JOB No. 20-006	DWG TIT	3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 11 OF 13
CLIENT DAVOR I	NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT RECEIVED 22 Jan 2021







JOB No.	DWG TITLE 3D PERSPECTIVES		SCALE	DATE:	PAGE:
20-006			NTS	21/01/2021	12 OF 13
CLIENT DAVOR NIKOLIC		PROJECT ADDRESS  Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT RECEIVED 22 Jan 2021





JOB No. 20-006	DWG TITLE	3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 13 OF 13
CLIENT DAVOR NII	KOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

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## **Urban Design Study:**

Please outline how each of the following elements have been addressed and attach any relevant or supporting photos, images, diagrams or drawings where applicable.

Description	Applicant comment
Context & Character Good design responds to and enhances of place.	ces the distinctive characteristics of a local area, contributing to a
Demonstrate how you have reviewed the natural environment including topography, local flora and fauna.	Gentle slope to the site though is relatively flat. Barlee street itself slopes down towards the East which is in keeping with the stepping effect of the proposal as will be explained below. Street Trees along the verge all the way down Barlee street which will be maintained. Some landscaping that will be visible on the Barlee street facade but isn't dominant or in the form or larger trees. this is in keeping with the rest of the residences on the street which do not tend to have large trees at the frontage due to the smaller street frontages.
Demonstrate consideration of the site's streetscape character.	The streetscape seeks to respond to the modernisation of the street whiter also giving a nod to the heritage elements through materiality. The actual design itself, is quite modern with the nods to the
Demonstrate review of the built and natural environment of the local context to a radium of 400m – 1000m.	- commercial properties to the West along Beaufort street including eateries, offices etc  - Numerous Multi-residential buildings in the area which has increased density  - Majority residential to the East including a mix of modernised housing and older character homes. Most homes  - Many subdivisions along Barlee street which have created homes with smaller street frontages  - Carpark in the immediate vicinity  - Security a concern due to the proximity of car park as well as surrounding bars and eateries
Demonstrate how the site's context and character influenced the development.  Consider the following:  History of the local area;  Heritage listed buildings in the area;  High quality contemporary buildings in the area;  Materials, textures, patterns from high quality heritage / character as well as contemporary buildings in the area; and  Movement patterns / laneways.	The area which surrounds the site is an interesting mix of commercial buildings, multi-residential complexes, old character homes and new homes. The proposal seeks to incorporate some of the heritage elements from the older character homes such as recycled red brickwork and natural timbers into a modern design that is in keeping with some of the other residences and multi-residential complexes in the area. The other primary material is a texture render which will be white so as not to be too dominant for the area.  The proposal seeks to respond to the context by providing a stepping effect down from the 5 storey apartment complex to the West and the majority 2 storey residential buildings to the East.  By including a residential space that can act as 2 apartments for the client and his family as well as a multi-purpose space on the ground floor that could potentially be used as a commercial office space in future the proposal seeks to combine the 2 major usages of the area into one efficient proposal.
Landscape quality Good design recognises that togethe system, within a broader ecological company to the system of	
Demonstrate review of the existing landscaping of the site and the street including mature trees, species and natural features	The existing site has a council crossover to Barlee street that includes 2 mature trees and some planting though is currently not well maintained.
Demonstrate how the landscape quality of the streetscape and surrounding context has been incorporated into the building and landscape design.	The proposal seeks to incorporate visible landscaping on all levels with the focus being visibility form the Barlee street facade. planters have been included to both the first and second floor balconies with a planter also adjoining the footpath on Barlee street to the ground floor. We have included awning elements that are both visible from Barlee street and the laneway that adjoins the property to the West. The intention is to plant climbers to grow around both of these awnings. Plants will all be natives.

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## Description Applicant comment **Built Form & Scale** Good design provides development with massing and height that is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area. As previously discussed with the city the site represents a unique location with a 5 storey What is the building massing and apartment complex to the West and a 2 storey residential building to the East. As such the height of the streetscape? How proposal is 3 stories as permitted though demonstrates a stepping effect down to the East. The first and second floors are setback from Barlee street to reduce the impact of the bulk has this been incorporated into and scale from the street facade. As such we believe the proposal the design? As previously stated the proposal seeks to incorporate a stepping effect to create How does the development a step down in the street scape from the 5 storey apartment complex to the West respond and contribute to the built and the majority 2 story built from form the rest of the Barlee street to the East. form and scale of the streetscape? - The garage entrance being to the adjoining laneway to the west means that the Barlee street facade becomes more engaging and reduces whitcular traffic to the street. - The proposal seeks to activate Barlee street with the inclusion of 2 balconies to the north, both of which will be heavily used by the regidents. - The proposal seeks to play with different materiality and openings to Barlee street to create interest in the facade. Landscaping has been used to softian the facade. Demonstrate how the development encourages an activated and vibrant streetscape environment. Functionality & Build Quality Good design meets the needs of users efficiently and effectively, balancing functional requirements to deliver optimum benefit and performing well over the full life-cycle. The proposal seeks to take advantage of the opportunity for future commercial office space to the ground floor in visibility of the busy Beaufort street. As such the majority of the ground floor in office space with a small kitchenette and powder room to service and an activity space providing connection to the external affeces and courty-rard. The spaces are designed so that they can be completely separated should the client want to submit for the office to become a commercial space in the future. The upper 2 floors have been designed to act as separate apartments as the client will have his parents living with him and requires 2 separate functional living spaces. The living spaces are orientated as such to maximize views to the city. Demonstrate how the proposed design complements the use of the building. Sustainability Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes. recycled and natural materials used where possible Cavity brickwork and light roof material with sufficient insulation Whilst it has been stipulated that the garage has to be to the north and the setback restricts the height of openings to this boundary we have included as many northern openings as possible. Proposal offers a sustainable financial design moving forward with the capability of commercial space to the ground floor Demonstrate how the building performance has been optimised using suitable orientation and layout Internal layout allows for this Large balconies orientated towards the city creating effective outdoor living spaces and sustaining social connection of internal spaces. Amenity Good design optimises internal and external amenity for occupants, visitors and neighbours, contributing to living and working environments that are comfortable and productive. As previously stated the proposal seeks to operate as 2 separate apartments due to the clients parents that will be Demonstrate how the development living with him. All amenities are included to satisfy this requirement, by providing separate spaces we are optimising the design for the client increasing the livability. The ground floor office space can be a multi-functional room that can be used to house large family gatherings that the client often has or if it were to become a commercial space in the future provide a viable office space for the area. The use of materiality creates interest for onlookers and neighbours. optimises amenity for occupants, adjoining neighbours and onlookers Legibility Good design results in buildings and places that are legible, with clear connections and memorable elements to help people find their way around. The proposal has a feature stairwell and lift shaft immediately connected to the entrance which provides Demonstrate how the design easy access throughout all 3 floors. This entrance in connected to both the office space and activity space directly. If the office space were to become a commercial space this entrance could be sealed with allow users and visitors to navigate the entrance to the commercial space instead occurring through the other entrance on the truncation of through the development. Safety Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour

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The inclusion of both the lift and stairs allows for safe and easy access between all 3 floors at all occasions for residents of all ages. The boundary wall surrounding the courtyard provides security to

the rear of the development. All balconies have sufficient balustrades as per the NCC and Australian

standards. Upper floor windows will have opening restrictors as per the Australian standrads if

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CITY OF VINCENT

and use.

Demonstrate how the layout of

buildings on site provides safe and

high level of amenity for residents.

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required.

## **Description**

## **Applicant comment**

## Community

Good design responds to local community needs as well as the wider social context, providing buildings and spaces that support a diverse range of people and facilitate social interaction.

Demonstrate how the development contributes to a sense of community, encouraging social engagement and enabling stronger communities. The proposal seeks to respond directly to it's context and engage with the community whilst also understanding that as a residence there needs to me a certain element of privacy and security maintained. The large open ground floor area has the ability to host large functions, not only for family but neighbours etc.. If this were to become a commercial office space it would be a direct response to the building context in a busy and prestigious area of Mount Lawley with a good view towards Beaufort street. This space could potentially engage with the community in a number of ways with the potential to be hired/leased out as the client see's fit.

## **Aesthetics**

Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.

Demonstrate how the surrounding context and character has been incorporated into the design of the development. The major element of the design is the stepping effect towards the East which is a direct response to the context as previously discussed. Materiality has been used to create character, the selected materials allow what is quite a modern design to give a nod to the heritage of the area.

Please complete all sections of this application and send to mail@vincent.wa.gov.au along with all relevant attachments. Alternatively, you can submit your application in person at our Administration Centre (244 Vincent Street, Leederville) or post to PO Box 82, Leederville, 6902.

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## Lot 412, Barlee St , MOUNT LAWLEY

## **Materials Schedule**

Rendered Brickwork - White Texture Render

Face Brickwork - Recycled Red Brick

Cladding - Non-Combustible Ultrawood - Silver Oak

## Environmentally Sustainable Design Requirements for Single Houses and Grouped Dwellings

The City's Built Form Policy includes Local Housing Objectives related to achieving a development which incorporates Environmentally Sustainable Design (ESD) principles.

These principles seek to achieve new developments which have a reduced environmental impact, improved energy and water efficiency, and reduced reliance on non-renewable energy sources. The development of energy efficient buildings also delivers medium to long-term savings for owners and occupants.

By considering these principles of ESD through the development application process, a more holistic approach can be taken towards incorporating ESD principles into the building design, rather than retrospectively once the building design has been completed.

The Local Housing Objectives in the Built Form Policy are performance-based, which requires consideration as to how each of these have been achieved.

To assist landowners and applicants in preparing a development application, the below table outlines the Local Housing Objectives applicable to Single Houses and Grouped Dwellings, and information on how these can be addressed through principles of ESD.

For further information and further examples of what you could provide, please refer to the City's Environmentally Sustainable Design Information Sheet HERE. Alternatively, feel free to contact the City's Development and Design team on 9273 6000.

Please outline how each of the following elements have been addressed and attach any relevant or supporting photos, images, diagrams or drawings where applicable.

## What Does This Mean and How Can I Achieve This?

### Applicant Comment – How I have achieved this objective

### **Environmental Impact**

Development that considers the whole of life environmental impact of the building and incorporates measures to reduce this impact.

The environmental impact of developments can be impact by considerations such as building orientation, design and construction materials. Construction materials which are durable and are low maintenance generally have a low environmental impact.

Some examples of building materials and design choices with reduced environmental impacts include:

- Incorporating an east-west orientation (where possible);
- Minimising the extent of the building footprint;

- Low maintenance construction materials used including recycled brick, rendered brickwork and ultrawood cladding.
- Appropriate and effective insulation will be installed during the building phase
- Large openings utilised to the south to take advantage of variable cool breezes
- Aluminium awnings used to the majority of northern openings for shading

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<ul> <li>Incorporating good solar-passive design;</li> <li>Reverse brick veneer (internal thermal mass, external insulation);</li> <li>Low emission concrete;</li> <li>Lightweight, recycled, non-toxic, minimally processed and recyclable materials;</li> <li>Gabion walls filled with demolition waste;</li> <li>High quality (durable), energy and water saving fixtures and fittings (such as reversible ceiling fans, water efficient taps and toilets); and</li> <li>Installation of appropriate and effective insulation.</li> </ul>	<ul> <li>Minimal openings to east where there is no shading, biggest opening occurring go the alfresco which is shaded</li> <li>Planting used heavily throughout the South, South-east and South-West sides of the development</li> </ul>
Thermal Performance	
Development that optimises thermal performance of the building throughout	the year through design elements and material selection
Thermal performance relates to the efficiency of buildings and materials to retain or transmit heat. In summer, a development with poor thermal performance will often absorb and retain more heat, resulting in the inside of the building feeling hotter.  Design elements which can assist with achieving a high level of thermal performance relate to solar-passive design and includes the orientation and layout of the building, the placement of thermal mass, and the use of insulation.	Concrete and Brick construction     Insulation to cavity brickwork and roof structure     Large openings to southern side to maximise variable cool breeze
Material selection which can assist with achieving a high level of thermal performance can include those which have thermal mass (such as concrete, brick, tile, rammed earth) and insulation properties (such lightweight cladding, wood, recycled plastic composite, range of insulation materials, strategic use of air gaps).	
Solar Passive Design	
Development shall incorporate site planning principles that maximise solar pas	ssive design opportunities for both summer and winter
Where the long axis of building runs east-west, the majority of glazing	- Limited glazing provided to east and west
being provided to the north, with limited glazing provided to the east	- Setback requirements and required garage orientation has
and west; and/or	unfortunately meant that large openings to the north have not
	been achievable however openings maximised as best as

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
The inclusion of a central light well or courtyard can help to maximise	possible and appropriately shaded.
access to northern light.	
Sunlight and Ventilation	
The provision of natural ventilation and daylight penetration to reduce energy	consumption
Rooms provided with ventilation openings on both sides to allow cross-	<ul> <li>Lot requirements (setbacks, crossover location, bulk and scale) as</li> </ul>
flow of air;	well as natural advantages of the lot such as views to the south
<ul> <li>Maximum glazing provided to north-facing living areas;</li> </ul>	have meant that living areas are location on the southern side.
Bedrooms being located on the south; and/or	Large openings have been included to this areas to attempt to
<ul> <li>Utility rooms and garages being located on east and west sides of a</li> </ul>	maximise light and take advantage of breezes.
dwelling.	<ul> <li>Where possible rooms include openings in 2 directions to</li> </ul>
	maximise cross ventilation.
Solar Heating	
The provision of daytime areas with north-facing glazing to allow passive solar	
<ul> <li>Up to 80% of the glazing provided to north facing living areas being</li> </ul>	<ul> <li>Aluminium awnings included to the majority of northern</li> </ul>
unshaded in winter, and fully shaded by external structures in summer.	openings to shade in summer
Cross Ventilation	
The provision of openable windows and/or ceiling fans to habitable rooms or c	occupied spaces that allow natural and cross ventilation
• Windows located on north and south side of the dwelling being openable	<ul> <li>All openings to the north and south side of the dwelling are</li> </ul>
to utilise cooling breezes in summer; and/or	openable except for those located in the stairwell.
<ul> <li>Reversible ceiling fans facilitate cooling in summer and improve air</li> </ul>	- Ceiling fans will be considered
dispersion for more efficient heating in winter.	
Water Re-use	
The provision of recovery and re-use of rainwater, storm water, grey water and	d/or black water for non-potable water applications
Rainwater captured in tank/s above or below ground and plumbed into	<ul> <li>Significant soft landscaping utilised in the development of all</li> </ul>
toilet and laundry;	levels including planters to balconies.
Greywater used for garden irrigation, or hand basin draining into toilet	<ul> <li>Other re-use systems will be considered if budget allows</li> </ul>
cistern for flushing; and/or	
• Soft landscaping is maximised to increase on-site stormwater infiltration.	
Solar Gain	
Incorporation of shading devices to reduce unwanted solar gain in summer an	d increase passive solar gain in winter

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
Eaves, pergolas and other external shade structures designed to the	<ul> <li>Aluminium awnings utilised as a shade structure due to the</li> </ul>
correct depth to provide 0% shading in mid-winter and 100% shading in	development proposing a low pitch roof with minimal eaves.
mid-summer.	<ul> <li>Eaves utilised to some openings to the north-west and East</li> </ul>
<ul> <li>Such structures may also be movable, (e.g. mobile screens and</li> </ul>	
adjustable pergolas) to allow increased control over light and heat gain.	
Energy Consumption	
Integration of renewable energy and energy storage systems to optimise energy	gy consumption.
• Solar photovoltaic system (with or without battery storage) for electricity	- Solar hot water system to be considered with the proposed roof
generation;	allowing for a good number of solar panels
<ul> <li>Solar or heat pump hot water system; and/or</li> </ul>	
Smart-wired home to enable automated diversion of excess solar energy	
to power air conditioners and other appliances and reduce energy use at	
other times.	
Solar Absorptance	
<u>Flat roof</u> structures that are not visible from the street or adjacent properties s	shall have a maximum solar absorptance rating of 0.4
or	
<u>Pitched roof</u> structures or roof structures that are visible from the street or adj	acent properties shall have a maximum solar absorptance rating of 0.5,
unless a suitable alternative is identified in the Urban Design Study	
Solar absorptance rating is a measure of how much solar energy a material	
absorbs and therefore how hot it gets when exposed to the sun. A rating of	<ul> <li>Light roof colour utilised to minimise solar absorption</li> </ul>
zero means no absorption and the material remains cool. A rating of 1 is	
100% absorption and the material becomes very hot.	
As a general rule, light roof colours have lower absorptions values than dark	
As a general rule, light roof colours have lower absorptance values than dark roof colours. Roofing material suppliers can provide the absorptance values	
of their colour range.	
oi tileli toloul falige.	
Roofs that are visible from the street or adjacent properties are permitted a	
Roofs that are visible from the street or adjacent properties are permitted a higher absorptance value because lighter colours (which have lower	

## What Does This Mean and How Can I Achieve This?

Applicant Comment – How I have achieved this objective

Demonstrate that the development is capable of achieving the following performance standards when compared against the Perth statistical average for residences:

- 50% reduction in global warming potential (greenhouse gas emissions); and
- 50% reduction in net fresh water use.

The acceptable method for demonstrating this is an independently reviewed EN15978 compliant Target Setting life cycle assessment (LCA) with a 20% factor of safety applied to improvement strategies

Applications for new Single Houses and Grouped Dwellings should be accompanied by a target setting LCA which measures the environmental performance of the building over its lifetime, to understand how the design contribute towards reduced environmental impacts.

You can find an LCA assessor by contacting the <u>Australian Life Cycle</u> <u>Assessment Society</u> (ALCAS) or by doing a general internet search. Please ensure that you or the assessor you engage use methodologies compliant with:

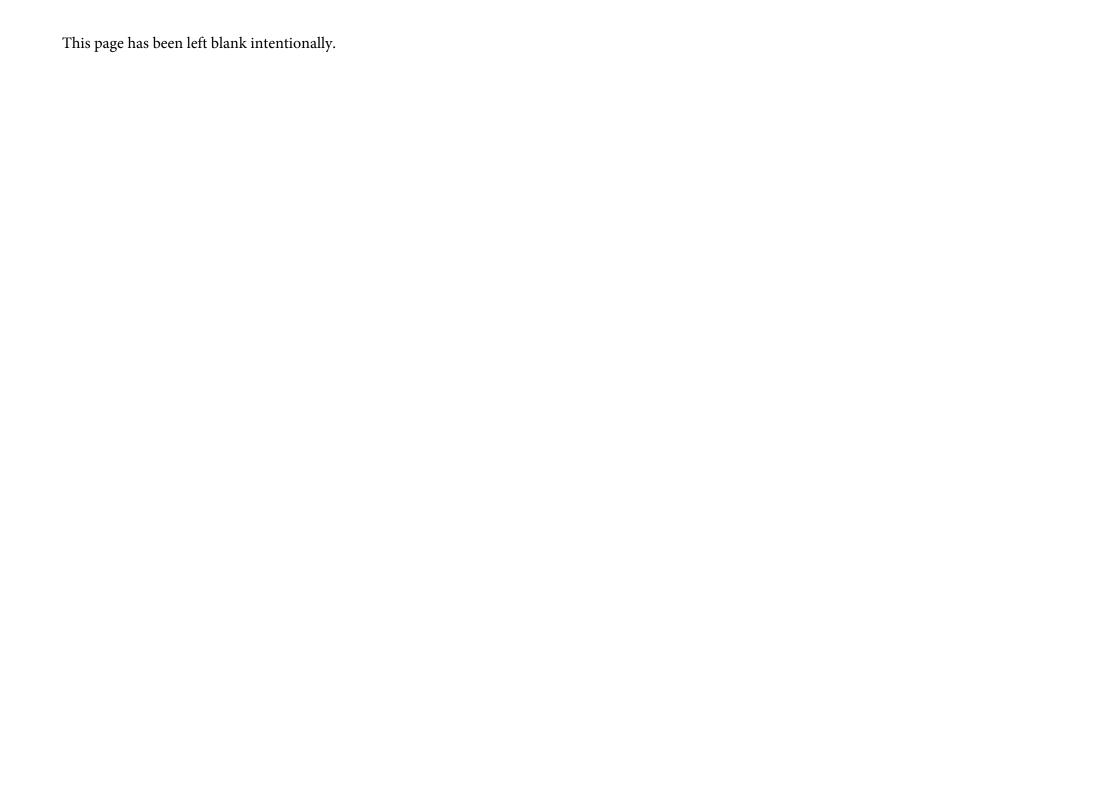
- Environmental standard <u>EN15978</u> Sustainability of construction works

   Assessment of environmental performance of buildings Calculation method; and
- That the system boundary includes all Life Cycle Modules (A1-2, B1-7, C1-4 and D) in addition to non-integrated energy (plug loads).

As an alternative to the LCA for Single and Grouped Dwellings, the City may accept an 8 star <u>NatHERS</u> rating, in conjunction with the development meeting the other local housing objectives listed above.

The City can also consider other environmental sustainable design reports, however it is recommended these be discussed with the City prior to engaging someone, to ensure that the report will be accepted by the City.

Please complete all sections of this template and send to mail@vincent.wa.gov.au along with all relevant attachments. Alternatively, you can submit your application in person at our Administration Centre (244 Vincent Street, Leederville) or post to PO Box 82, Leederville, 6902.



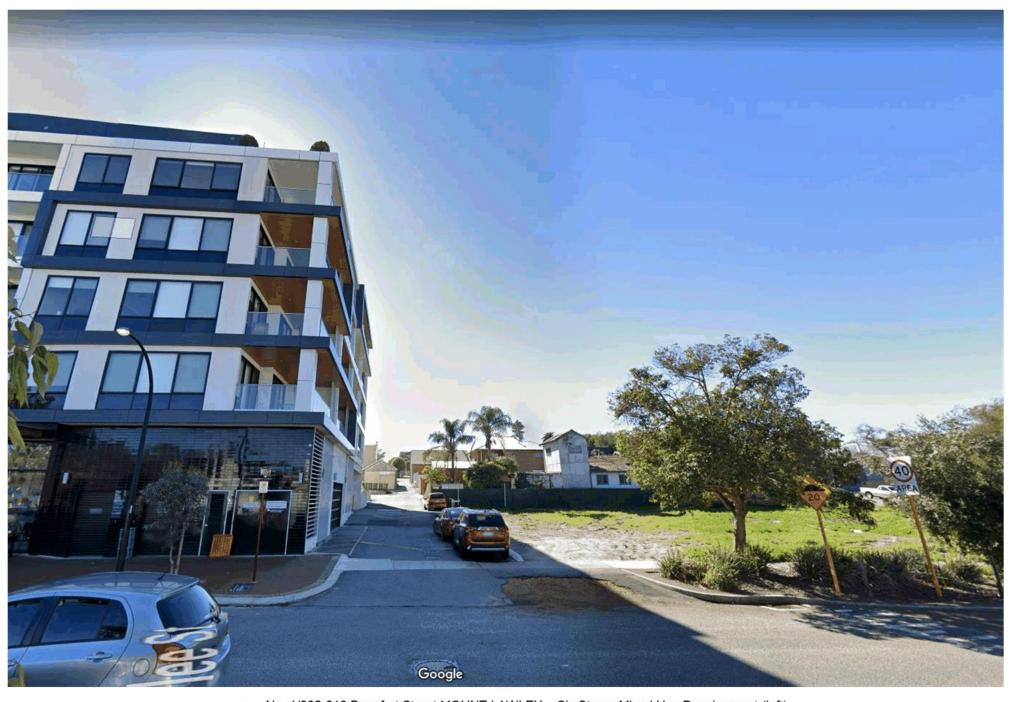
# **Detailed Streetscape Analysis**

Proposed Single House
No. 50 Barlee Strete, MOUNT LAWLEY









No. 1/602-610 Beaufort Street MOUNT LAWLEY – Six Storey Mixed Use Development (left)
 No. 50 Barlee Street, MOUNT LAWLEY – Vacant Subject Site (right)



No. 69 Barlee Street MOUNT LAWLEY – Former Salvation Army Citadel (left)
 No. 596 Beaufort Street MOUNT LAWLEY – Car Park (right)

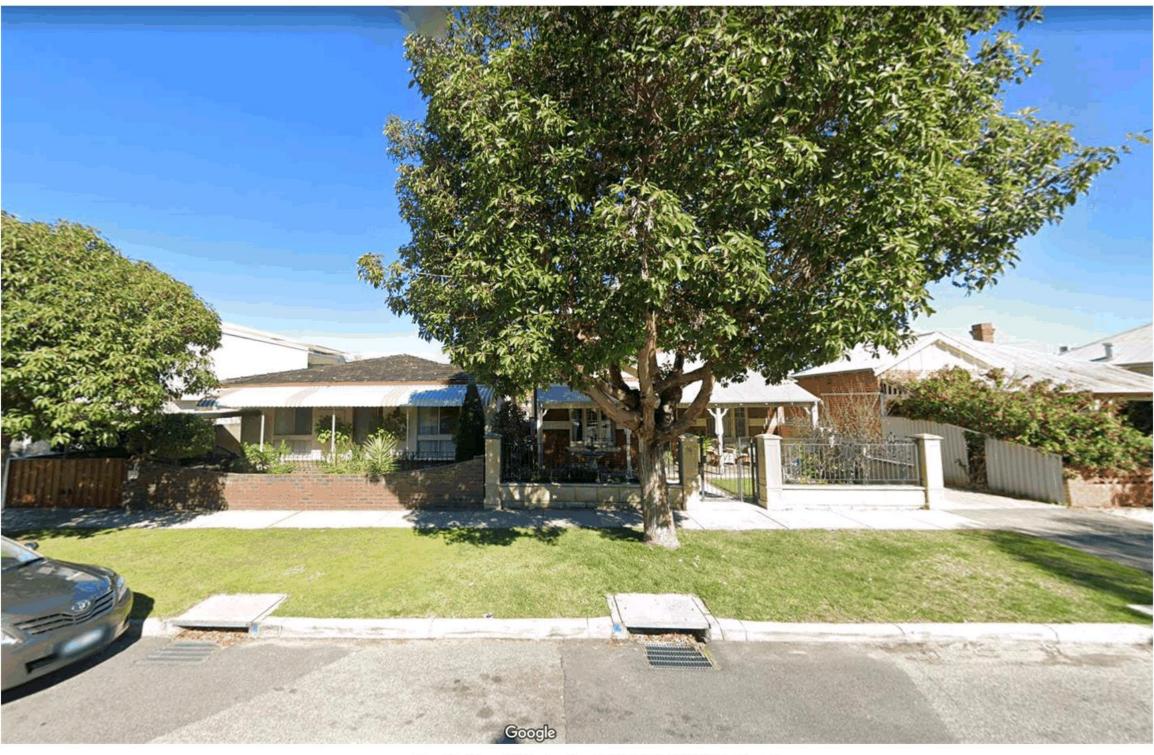


- No. 50 Barlee Street, MOUNT LAWLEY Vacant Subject Site (left)
   No. 3 Roy Street, MOUNT LAWLEY Vacant Site (right)

D



Nos. 67, 65 and 63 Barlee Street, MOUNT LAWLEY (right to left)



• Nos. 65, 63 and 57 Barlee Street, MOUNT LAWLEY (right to left)



• No. 2 Roy Street, MOUNT LAWLEY - Corner of Roy and Barlee Streets

G



• Nos. 57, 55, 53 and 45 Barlee Street, MOUNT LAWLEY (right to left)





• Nos. 45 and 39 Barlee Street, MOUNT LAWLEY (right to left)



Nos. 30, 34, 38 and 42 Barlee Street, MOUNT LAWLEY (left to right)

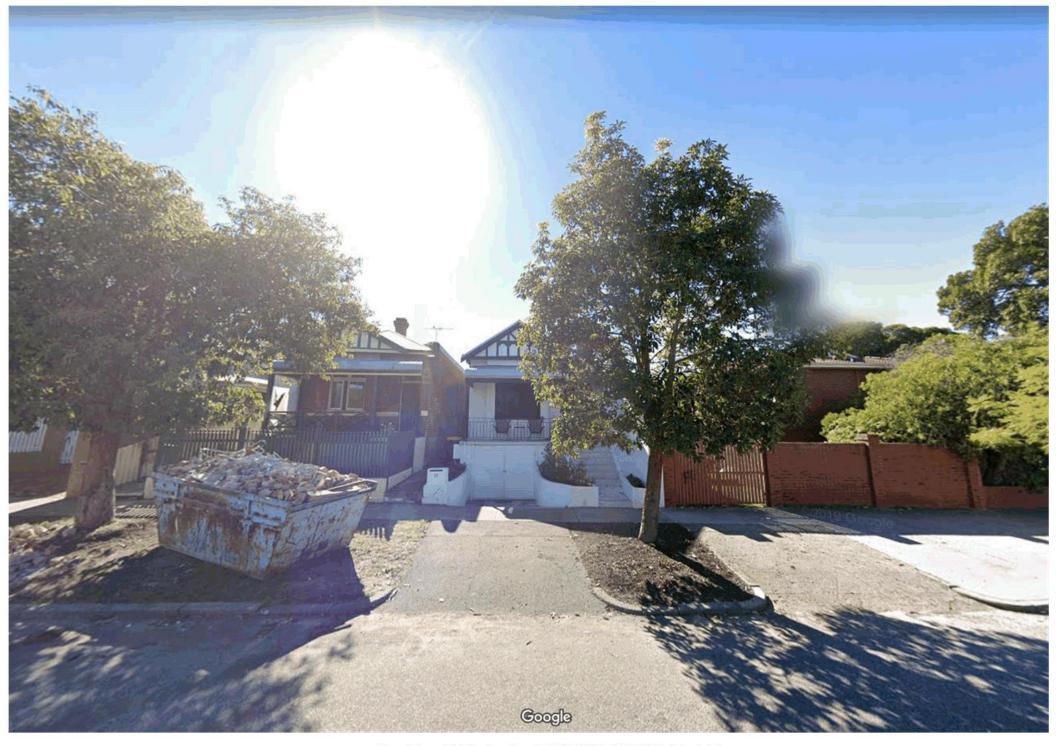


Nos. 31, 27 and 25 Barlee Street, MOUNT LAWLEY (right to left)





Nos. 17, 15, 13 and 9 Barlee Street, MOUNT LAWLEY (right to left)



Nos. 16 and 12 Barlee Street, MOUNT LAWLEY (left to right)





Nos. 3 and 1 Barlee Street, MOUNT LAWLEY (right to left)



## **Determination Advice Notes:**

- 1. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
- 2. If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- 3. In relation to advice note 2, a further two years is added to the date by which the development shall be substantially commenced, pursuant to Schedule 4, Clause 4.2 of the Clause 78H Notice of Exemption from Planning Requirements During State of Emergency signed by the Minister for Planning on 8 April 2020. For further information regarding the Ministerial direction, please contact the City on (08) 9273 6000.
- Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- No verge trees shall be removed. The verge trees shall be retained and protected from any damage including unauthorised pruning.
- 6. With reference to Condition 2, the owners of the subject land shall obtain the consent of the owners of relevant adjoining properties before entering those properties in order to make good the boundary walls.
- 7. With reference to Condition 4, Clause 5.4.1 C1.2 Visual Privacy requirements of the R Codes states that screening devices such as obscure glazing, timber screens, external blinds, window hoods and shutters are to be at least 1.6 metres in height, at least 75 percent obscure, permanently fixed, made of durable material and restrict view in the direction of the overlooking into any adjoining property.
- 8. In reference to Condition 6, visually permeable is defined as "in reference to a wall, gate, door or fence that the vertical surface has continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area; continuous vertical or horizontal gaps less than 50 millimetres in width, occupying at least one half of the total surface area in aggregate; or a surface offering equal or lesser obstruction to view; as viewed directly from the street".
- 9. With reference to Condition 7, the City encourages landscaping methods and species selection which do not rely on reticulation.
- 10. With reference to Condition 8, no further consideration shall be given to the disposal of stormwater 'offsite' without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of stormwater 'offsite' be subsequently provided, detailed design drainage plans and associated calculations for the proposed stormwater disposal shall be lodged together with the building permit application working drawings.
- 11. An Infrastructure Protection Bond together with a non-refundable inspection fee shall be lodged with the City by the applicant, prior to commencement of all building/development works, and shall be held until all building/development works have been completed and any disturbance of, or damage to the City's infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the bond must be made in writing. This bond is non-transferable.
- 12. The movement of all path users, with or without disabilities, within the road reserve, shall not be impeded in any way during the course of the building works. This area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width 1.5 metres) shall be maintained for all users at all times during construction works. Permits are required for placement of any material within the road reserve.
- 13. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

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5.4 AMENDMENT NO. 4 TO LOCAL PLANNING POLICY NO. 7.5.15 - CHARACTER RETENTION AND HERITAGE AREAS. RELATING TO GUIDELINES FOR THE BOULEVARDE, KALGOORLIE STREET, MATLOCK STREET AND BUXTON STREET

#### Attachments:

- 1. Summary of Submissions J
- 3. Table of Modifications 🗓 🖫
- 4. Amendment No. 4 to Local Planning Policy No. 7.5.15 Character Retention Areas and Heritage Areas U

#### **RECOMMENDATION:**

That Council PROCEEDS with Amendment No. 4 to Local Planning Policy No. 7.5.15 – Character Retention Areas and Heritage Areas with modifications, pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as shown at Attachment 4.

## **PURPOSE OF REPORT:**

To consider the outcomes of public consultation on Amendment No. 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas (Amendment No. 4) and to determine whether to proceed with Amendment No. 4.

#### **BACKGROUND:**

In 2019, the City received three nominations from landowners in three streets in Mount Hawthorn requesting that these streets be considered as Character Retention Areas. These nominations received sufficient support from landowners (>40%) to proceed with the required process:

- 1. The Boulevarde between Scarborough Beach Road and Anzac Road (>50%);
- 2. Kalgoorlie Street between Ashby Street and Anzac Road (>50%);
- 3. Buxton Street between Anzac Road and Britannia Road (61%); and
- 4. Matlock Street between Anzac Road and Britannia Road (69%).

At the Ordinary Meeting of 11 February 2020, Council resolved to prepare Amendment No. 4 to designate portions of The Boulevarde, Kalgoorlie Street, Buxton Street and Matlock Street, Mount Hawthorn as a Character Retention Area for the purpose of formally advertising the proposal. The proposed amendment includes the addition of new Character Retention Guidelines for the area.

The formal community consultation of Amendment No. 4 was undertaken for a period of 42 days from 20 July 2020 to 1 September 2020.

Consultation was undertaken in accordance with the deemed provisions and Policy No. 4.1.5 – Community, including:

- Written notification to landowners/residents in the affected areas:
- Written notification to landowners/residents in the surrounding demonstration project area;
- Advertisements in the Perth Voice newspapers;
- Notice on the City's website including and online survey on the Imagine Vincent consultation page;
- Copies displayed at the City of Vincent Administration and Civic Building as well as the Library and Local History Centre.

The City also consulted with a heritage expert, Stephen Carrick from the City's Design Review Panel, who provided feedback on the draft Guidelines.

#### **DETAILS:**

## **Summary of Consultation**

The City undertook preliminary community consultation on the nominated Character Retention Areas in 2019 by way of a door knock and flyer delivery to all houses within the subject area, followed by a community forum. Following the forum, all residents in the project area were also invited to participate in an online survey. The nominations and survey responses showed the following level of interest in having their street considered as a Character Retention Area:

- The Boulevarde between Scarborough Beach Road and Anzac Road (>50%);
- 2. Kalgoorlie Street between Ashby Street and Anzac Road (>50%);
- 3. Buxton Street between Anzac Road and Britannia Road (61%); and
- 4. Matlock Street between Anzac Road and Britannia Road (69%).

Formal community consultation of Amendment No. 4 included an online survey where participants were asked:

- Their overall support for the proposed inclusion of their street into the Character Retention Area;
- To provide feedback on specific elements of the draft Guidelines including provisions relating to bulk and scale, setbacks, roof pitches, front fences and design; and
- Their level of support for an investigation into Heritage Areas for their street.

The City received 41 submissions in total, including 36 via the online survey and a further 5 written submissions. Overall, 24 participants supported the proposed Character Retention Area and 17 participants objected.

The majority of the owners who were part of the original nomination, requesting that their street be included as a Character Retention Area, did not make a submission or complete a survey during the community consultation period of Amendment No. 4, with only eight (8) of the original 69 nominators making a submission. Of those eight (8), three (3) who own properties on Kalgoorlie Street objected to Amendment No. 4 with the remaining five (5) supportive.

In addition to the submissions from landowners within the proposed Character Retention streets, 19 submissions were received from landowners/residents from outside the Guideline Area. Of these, 16 supported and 3 objected to Character Retention Areas for the nominated streets.

A summary of the submissions for individual streets is included below. The full Summary of Submissions including Administration's response to feedback is included in **Attachment 1**.

Character Retention Area	Original Nomination	Formal Ad	vertising
The Boulevarde (between Scarborough Beach Road and Anzac Road) 77 houses	39 nominators	6 support (includes 3 of the nominators)	5 objections
Kalgoorlie Street (between Ashby Street and Anzac Road) 34 houses	16 nominators	0 support	8 objections (includes 3 of the nominators)
Matlock Street (between Anzac Road and Britannia Road) 13 houses	7 nominators	2 support (includes 2 of the nominators)	0 objections
Buxton Street (between Anzac and Britannia Road) 12 houses	7 nominators	0 support	1 objection

Overall, there was only minimal support for streets to be investigated as Heritage Areas.

During the nomination and initial phase of consultation, many landowners supported Character Retention. This same sentiment was not apparent during the formal advertising, with a significant number of landowners who supported the initial nomination choosing not to participate in the formal consultation. Notwithstanding this, of those that participated, many expressed the importance of maintaining original character and

generally supported provisions relating to built form, setbacks, roof pitches and front fences. A full summary of consultation is included in the Summary of Submissions in **Attachment 1**.

## Key issues raised in submissions

There were five key issues raised in the submissions which are summarised below.

## 1. Existing development precedence

Some submitters commented that there is already a precedence of diverse development in Kalgoorlie Street and Buxton Street that should be allowed to continue.

A review of the nominated streets identifies that the predominant character of Kalgoorlie Street, The Boulevarde and Matlock Street is representative of early 20th century streetscapes. Original façade detailing, scale and form of dwellings, roofscape and front setbacks result in relatively consistent character. There are some recent new developments inconsistent with the prevailing character in terms of bulk and scale but these are minimal. In general, the streets have a consistent pattern of development reflective of a low scale traditional streetscape. The inclusion of these streets in the Guideline Area provides an opportunity to ensure that new development is reflective of the existing predominant streetscape character.

In contrast, the portion of Buxton Street included in the Guidelines (10 houses) represents a street in transition, with two significant recent developments completed at the end of 2020 having moved away from the scale and form of the original character houses. On further review, it is considered that the City's Built Form Policy is adequate to address any proposals for development in this area. Administration recommends that the portion of Buxton Street between Anzac Road and Britannia Road should not be included in the proposed Character Retention Area.

# 2. Character Retention requirements

Some submitters were concerned that a Character Retention designation and associated Guidelines would place burdensome and unfair restrictions on landowners who prefer to have greater flexibility in development options.

The proposed Guidelines replace or augment already existing planning provisions that ensure new development that is visible from the street has a positive regard to the bulk and scale of existing character homes and the prevailing pattern of development. All development not visible from the street would not be subject to the Guideline provisions.

The draft Guidelines would not restrict demolition or an owner's ability to redevelop in innovative or sustainable ways. There is scope for owners to renovate or redevelop their properties for changing needs and in line with modern standards of development, including the addition of a second story and contemporary design techniques. The Guidelines provide an opportunity for a proposal to be assessed on a performance basis against local housing objectives that ensure the prevailing character is respected, even where 'deemed-to-comply' outcomes are not met.

The provisions in the draft Guidelines extend only to the matters that were identified to be valuable to the community through the initial workshop.

In accordance with the requirements of State Planning Policy No. 7.3: Residential Design Codes (R-Codes), the 'General Building Design' section has include as local housing objectives, rather than 'deemed-to-comply' standards. The matters would not be able to function as 'deemed-to-comply' under the R-Codes.

## 3. Character Retention imposition

Some submitters questioned why only selected areas/streets were included in the proposed Character Retention Area. Others objected to the imposition of additional development requirements to only a small number of selected streets.

The Policy sets out a community-led process that provides opportunity for owners within all areas to nominate their street to be considered for Character Retention. A nomination is valid were it is demonstrated that a minimum of 40% of landowners support Character Retention. In this instance, valid nominations were for these sections of The Boulevard, Kalgoorlie Street, Buxton Street and Matlock Street.

The City undertook preliminary consultation with landowners in the nominated sections as well as the remaining portions of these streets and the adjacent Coogee Street and Seabrook Street. This was to determine the extent of the subject area based on community feedback. Since there was minimal support outside of the nominated area, only the nominated area was selected to proceed.

The initial nominations provided a clear foundation of support and further technical review found sound planning merit to support Character Retention for the nominated portions of The Boulevarde, Kalgoorlie Street, Matlock Street and Buxton Street.

# 4. Second storey setbacks

Approximately half the submitters supported the proposed second storey setbacks. Some submitters were concerned that the proposed second storey setbacks may significantly reduce the usable land area on small lots. Since the proposal was to require second storeys in the middle or rear third of the lot, this would likely subtract from outdoor living areas, or require outdoor living areas to be situated at the front of the lot, which is not desirable.

Consistency in front setbacks is a significant factor that contributes to the presentation of a building bulk from the street and the continuity of a streetscape. There are many good examples within the Guideline Area of second storey development setbacks on smaller lots. In considering good design outcomes, it is recommended that C1.2 relating to second storey setbacks be modified to include a 4m second storey setback from the ground floor. These modifications meet the development objective of maintaining complementary scale and bulk that does not dominate the original character homes, while maximising usable land area. Second storey additions can then be placed further forward, allowing outdoor living areas at the rear of lots.

# 5. Car parking requirements

Submitters were concerned that proposed car parking provisions are too rigorous and would restrict the provision of car parking on site.

Car parking structures in the front setback area can significantly alter the rhythm and aesthetic value of a streetscape. To maintain visual openness and views of the character dwellings that currently exist within the Character Retention Area, the proposed car parking provisions in Clause 4.0 aim to ensure that car parking structures do not obscure or detract from the predominant character elements of the dwelling or the street. Structures in the front setback area that are of a complementary scale, colour and materials to the dwelling will help to maintain the character of the street.

There are multiple different options and layouts for car parking on site, both with and without a laneway. Car parking structures not meeting the deemed-to-comply parts of the Guidelines may still be permitted on a performance basis, where it can be demonstrated that structures can meet the objectives of the Guidelines.

# **Proposed modifications**

**Attachment 2** sets out the modification proposed to the advertised version of Amendment No. 4 to Local Planning Policy No. 7.5.15 – Character Retention Areas and Heritage Areas. A table of these modifications is also included in **Attachment 3**, setting out the basis and detail of each proposed modification.

The key modifications can be summarised as follows:

# Modification 1

Removal of Buxton Street from the proposed Guidelines Area.

## Modifications 2 and 4

Clarification that the Guidelines only apply to development that is visible from the street and fronting the primary streets in the Guideline Area.

## Modification 3

The inclusion of further clarity of the prevailing and desired character of the Guideline Area.

## **Modification 5**

A reduction in the advertised second storey setback requirements to a consistent 4m from the ground floor.

#### Modification 8

More detail about acceptable fencing styles.

#### Modification 10

Remove reference to roof pitch angles, instead referring to the prevailing character of existing dwellings.

#### Modification 11

Include new landscaping objectives.

### Modification 12

Minor modifications to general terminology as well as other administrative modifications and a new template.

The proposed changes will allow the Guidelines to provide for better development outcomes, without undermining their original intent to protect the prevailing character of the Guideline Area.

# **CONSULTATION/ADVERTISING:**

Following the outcome of the Council decision, further consultation would involve notifying owners and occupiers affected by the Council decision, all submitters, and a notice in the local newspaper.

## LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations);
- City of Vincent Local Planning Scheme No. 2; and
- State Planning Policy No. 7.3: Residential Design Codes (R-Codes).

## **RISK MANAGEMENT IMPLICATIONS:**

Low: It is low risk for Council to support Amendment No. 4 to designate the proposed areas of Mount Hawthorn as a Character Retention Area. This allows the City to deal with development issues that may potentially result in undesirable development outcomes and the loss of streetscape character.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Sensitive Design

Our built form character and heritage is protected and enhanced.

### SUSTAINABILITY IMPLICATIONS:

The adoption of Amendment No. 4 would help to ensure sustainable development outcomes in the future by encouraging the retention and renovation of older building stock through flexible guidelines.

# **PUBLIC HEALTH IMPLICATIONS:**

Nil.

#### FINANCIAL/BUDGET IMPLICATIONS:

The cost of advertising and implementing this proposal will be met through the existing operational budget.

# **COMMENTS:**

The adoption of Amendment No. 4 would ensure that any new development is sensitive and respectful to the existing neighbourhood character within the Guideline Area. In considering the Character Retention nominations, the context of the proposed area and any feedback received during the consultation period, it is recommended that Council adopts the final amended version of Local Planning Policy No. 7.5.15 — Character Retention and Heritage Areas as shown in **Attachment 4** to designate The Boulevarde, Kalgoorlie

Street and Matlock Street, Mount Hawthorn as a Character Retention Area and adopt the associated Guidelines for the new Character Retention Area.

Ensuring that proposals contribute to an area's preferred neighbourhood character is a fundamental principle of good planning and design and serves to enhance the intrinsic value of the area.

# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

	OVE	ERALL SUMMARY OF	SUBMISSIONS	
Support			24	
Objection			17	
Total Submissions			41	
Survey question - Which streets do you support bein	ng included	in the guidelines?		
Which area did the submissions come fron	n	No. of participants	Support	Objection
Owners from The Boulevarde – (Scarborough Beach Rd Rd)	l – Anzac	11	6	5
Owners from Kalgoorlie Street – (Ashby Street and Anzac Rd)		8	0	8
Owners from Buxton Street – (Anzac Rd – Britannia Rd)		1	0	1
Owners from Matlock Street – (Anzac Rd and Britannia Rd)		2	2	0
Submitters outside the Guideline Area		19	16	3

THEME : BULK AND SCALE		
Survey question: Do you think that the bulk and scale of new development should be consistent with existing houses in the street?		
Support	22	
Object	11	
Unsure	3	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
Support - Upper storey additions should be well setback to retain existing character of the street.	Noted.	No modification
<ol><li>Support - bulky two storey homes allowed under the City's current guidelines do not fit within the character of the street.</li></ol>	Noted.	No modification
Object - there is already a precedence of mixed dwelling bulk and scale which adds to the appeal of the street.	A review of the nominated streets identifies that the predominant character of Kalgoorlie Street, The Boulevarde and Matlock Street is representative of early 20th century streetscapes. Original façade detailing, scale and form of dwellings, roofscape and front setbacks result in relatively consistent character. There is minimal new development that is inconsistent with the prevailing character in terms of bulk and scale. In general, the streets have a consistent pattern of development reflective of a low scale traditional streetscape. The inclusion of these streets in the Guideline Area provides an opportunity to ensure that new development is reflective of the predominant streetscape character.	Modification 3

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
4. Object - development should be left to the owner's choice within the City's standard guidelines.  4. Object - development should be left to the owner's choice within the City's standard guidelines.	The proposed Guidelines replace or augment already existing planning provisions that ensure new development that is visible from the street has a positive regard to the bulk and scale of existing character homes and the prevailing pattern of development. The provisions extend only to the matters that were identified to be valuable to the community through the initial community workshop. All development not visible from the street will not be subject to the Guideline provisions.  The Guidelines provide an opportunity for a proposal to be assessed on a performance basis against local housing objectives that ensure the prevailing character is respected, even where 'deemed-to-comply' outcomes are not met.	Modification 2
Object - Buxton Street and Kalgoorlie Streets should not be subject to additional guidelines as the original character has already changed as a result of new development.	The portion of Kalgoorlie Street included in the Guidelines has new development that is inconsistent with the draft provisions in terms of bulk and scale, however generally the bulk and scale of the street is consistent with a pattern of development that reflects the low scale, original single storey dwellings. The addition of Kalgoorlie Street in the Guidelines provides an opportunity to ensure that new development is reflective of the predominant streetscape.  The portion of Buxton Street included in the Guidelines does represent a street in transition, with the recent development having moved away from the bulk, scale and form of the original character houses. On further review, it is considered that the City's Built Form Policy is adequate to address any proposals for development in this area.	Modification 1
The provisions should apply to the whole street, not just single out small pockets.	Noted. Policy No. 7.5.15 – Character Retention Areas sets out a community led process that provides an opportunity for owners within all areas to nominate their streets to be considered for character retention. At this time, nominations have only been received from the subject streets. The City's Administration undertook consultation with a broader area of Mt Hawthorn, however due to lack of community buy-in it was decided to proceed with character retention in the nominated areas in the current amendment.	No modification

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

THEME: STREET WALLS AND FENCES		
Do you support the provision for front fences to be low and visually permeable (open)?		
Support	24	
Object	10	
Unsure	2	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
Object in part – 1.8m is too high and not in keeping with the area.	In recognising the community sentiment and the intent to maintain low front fences that provide visual openness and potential for interaction, the draft Guidelines take a flexible approach to front fencing that seeks to avoid a 'one size fits all' approach by providing variation in Deemed to Comply provisions for height between of 1.2m – 1.8m and performance measures for proposals that don't meet the deemed to comply provisions	No modification
Object in part – 1.2m is too low for safety of young children.	Where security or safety may be of concern, fences of up to 1.8m are considered acceptable to meet the overall objective of maintaining the open character of street frontages.	No modification
Support in part – Fences don't need to be low and visually permeable, one or the other satisfies the desired outcome	Noted – where a proposed front fence is lower, less permeability is required.	No modification
<ol> <li>Support - The provision is fully supported to retain the character of the area.</li> </ol>	Noted.	No modification
<ol> <li>Support - High fences are not visually appealing and limit community interaction and passive surveillance.</li> </ol>	Noted	
Object - It should be left to the owners choice within standard guidelines.	Front fences in the Guideline Area are predominantly low or non-existent fencing within the front setback area which allows for visual openness and retains views to original dwellings. In this regard, the draft Guidelines seek to recognise community sentiment to maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.	No modification
Object - There is already a precedence of inconsistency in the street.	Noted – as above	No modification
Object - Buxton should not be included in the guidelines as there is already a precedence of inconsistency in the street.	The portion of Buxton Street included in the Guidelines does represent a street in transition, with the recent development having moved away from the bulk, scale and form of the original character houses.	Modification 1

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

THEME: STREET SETBACKS		
Survey question: Do you support the proposed second storey setback provision?		
Support	17	
Object	18	
Unsure	1	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
Support - Second storey setbacks as proposed will ensure the character of the street is maintained.	Noted - Consistency in front setbacks are a significant factors contributing to the presentation of a building bulk from the street and the continuity of a streetscape.	Modification 5
Object - The proposed second storey setbacks significantly reduce the usable land area on small lots.	There are many good examples within the Guideline Area of second storey development setback on lots of this size. In considering good design outcomes, it is recommended that C1.2 be amended to provide for a more tailored design approach where second storey development can be setback behind the main ridgeline when retaining the original dwelling. The modification seeks to meet the development objective of maintaining complementary scale and bulk that does not dominate the original character homes, while still maximising usable land area.  Add a new clause C1.3 that relates to new dwelling development to ensure consistency of the streetscape.	Modification 5
17. Objection — The proposed second storey setbacks will have a negative impact on overshadowing and overlooking.	Any proposed development will be required to comply with relevant overshadowing and visual privacy requirements of the R-Codes and the City's Planning Policy No. 7.1.1 – Built Form.	No modification
18. Support in part – The proposed second storey setback should apply only for second storey additions when the original character home is being retained. New two storey development should not be subject to the same setback requirements as it is costly and causes buildability issues.	Consistent setbacks for additions and new buildings is important to ensure that the scale and bulk of new development responds appropriately to the original dwellings and prevailing streetscape.	No modification
Support - There are many examples where second storey setbacks similar to those proposed in the draft Guidelines have worked well.	Noted.	Modification 5
20. Support in part - Second storey setbacks are supported but unobtrusive modernist additions at rear of house would be preferred to "box on top" faux heritage additions.	Noted – The guidelines do not require that new development mimic the original dwelling, but rather that they draw influence from the traditional materiality and streetscape character. New development may be more contemporary in nature outside of the area which is visible from the street.	No modification

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
21. Object - There is has already been a precedence set with a mix of second storey setbacks within these streets in Kalgoorlie and Buxton Streets where reduced second storey setbacks do not impact the streetscape.	Noted – There is development with reduced second storey setbacks in the portion of Kalgoorlie Street included in the Guideline area, however the prevailing character of the street is consistent with original pattern of development comprising a single storey presentation.  Buxton Street has a mix of setbacks as a result of significant new development.	Modification 1
Object - It should be left to the owners choice to build with reduced setbacks within the City's standard guidelines.	In recognising the community sentiment to maintain the bulk and scale of character dwellings, the Guidelines include provisions relating to second storey setbacks. The prevailing character of the Guideline Area have generally consistent setbacks that retain the low scale, single storey presentation to the street. In this regard, the Guidelines seek to maintain the prevailing street setbacks. The Guidelines provide an opportunity for a proposal to be assessed on a performance basis against local housing objectives that ensure the prevailing character is respected, even where 'deemed-to-comply' outcomes are not met.	Modification 3 and 5

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

THEME: ROOF PITCH		
Survey question – Do you support the proposed roof pitch requirements?		
Support	20	
Object	13	
Unsure	3	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
23. Support - Pitched roofs to match the existing homes are an important element to protecting the character of the area.	Noted - Roof form and pitch are built form elements that can significantly alter the appearance and continuity of a streetscape. The predominant roof form in the Guideline Area is traditional pitched roofs.	No modification
24. Object - Choice should be left to the owners discretion of architectural style within standard guidelines.	The prevailing community sentiment from the workshop and submissio supports roof pitches that match the existing form. The draft Guidelines seek to avoid inconsistent roof pitches for development viewed from the street by requiring that they respect the predominant form. Outside the area visible from the street, roof form and pitch requirements of the Guidelines will not apply.	Modification 2 and modification 10
<ol> <li>Object - There is has already been a precedence set with a mix of roof pitches within these streets.</li> </ol>	The prevailing character of the Guideline Area is traditional hipped or gabled pitched roof forms.	No modification
The roof pitch requirements limit the space available for solar power generation.	New development can incorporate solar design while meeting the roof pitch requirements.	No modification
Object – A mix of architectural styles add appeal to the street.	The Guidelines maintain roof pitches that are consistent with the prevailing development of the street which is traditional pitched roof forms. Areas outside those visible from the can develop outside the roof pitch requirements.	Modification 2
28. Low profile roof pitches to rear additions will maximise solar access for neighbours.	Rear additions outside the area that contribute to the established character when viewed from the street can develop outside the roof pitch requirements.	Modification 2

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

THEME: BUILDING DESIGN		
Survey question - Do you support the inclusion of building design advice in the guidelines?		
Support	21	
Object	15	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
29. Support - Context and site analysis can help to ensure the character of the area is continued through details such as window design, materials/colours and finished floor levels.	Noted. The Guidelines seek to ensure important character elements that contribute to a streetscape are considered in the context of new development.	No modification
30. Object - Outdated building design and the use of old style materials are not eco friendly. We should be able to build using materials that are suited to our climate.	Outside of the area visible from the street, building design controls in accordance with the Guidelines are not applicable and sustainable building materials and design is encouraged.	Modification 2
31. Object - The focus should be on quality architecture contemporary or otherwise and the consideration of setbacks.	Noted – The Guidelines seek to ensure a high standard of architectural and sustainable design solutions for new development and additions to existing development.	No modification
32. Object - Great design can be achieved through the use of different materials and colours. New development should not match the original house but should reflect the original houses in the area.	The guidelines take a flexible approach to new development and seek to avoid mimicking traditional character features. New dwellings can be more contemporary in nature, giving due consideration to traditional building forms and materials. The guidelines are considered to address the communities' feedback to allow for contemporary works whilst striking a balance to ensure that development still respects the existing character of an area.	No modification
Object - Original architectural styles built 100 years ago should not dictate todays guidelines.	Noted. As above.	No modification
Some of the existing character home's in Kalgoorlie Street are not good examples to model off.	Noted. It is not the intention of the Guidelines to stipulate that new development be modelled off poor design examples, but rather that they respond appropriately to the surrounding streetscapes built form elements.	No modification
35. The gradient of the streets means that the floor levels will not be consistent in the street.	The requirement that the finished floor level of new buildings to match or mediate between the dwelling on either side will ensure that continuity of the street in maintained.	No modification

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
36. It should be left to the owners choice of architectural style within standard guidelines.	During the initial phase of consultation, the community identified the importance of maintaining the original character of the nominated streets. This sentiment has also been expressed during the formal consultation phase. The proposed Guidelines replace or augment already existing planning provisions that ensure new development that is visible from the street has a positive regard to the bulk and scale of existing character homes and the prevailing pattern of development. The provisions extend only to the matters that were identified to be valuable to the community through the initial community workshop. All development not visible from the street will not be subject to the Guideline provisions. The Guidelines provide an opportunity for a proposal to be assessed on a performance basis against local housing objectives that ensure the prevailing character is respected, even where 'deemed-to-comply' outcomes are not met.	Modification 2

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

THEME: CARPORT AND GARAGES		
Survey question - Do you support the proposed provisions relating to carports and garages?		
Support	18	
Object	15	
Unsure	2	

Issue/Comment Summary	Administration Response	Proposed modification (Attachment 4)
Support – The carport and garage provision will ensure that the open streetscape can be maintained.	Noted	No modification
38. Object – Small blocks and large setbacks make it difficult to include parking at the rear of the property. Parking should be allowed at the front even with a ROW or side access, owners should have the choice.	Deemed to comply provisions for carparking structures at the rear of the dwelling where a ROW is available is already a requirement of the R-Codes and City's Built Form Policy. Should an alternative location be considered apreferred alternative, the proposal can be assessed on a performance basis against the local housing objectives.	No modification
39. Object – Owners should be able to have a carport design that compliments the house.	Carparking structures in the front setback area can significantly alters the appearance of a streetscape. Structures in the front setback area that are of a complementary scale, colour and materials to the subservient dwelling will help to maintain the character of the street.	No modification
40. Object – The lots sizes do not allow for this provision (C4.7) with the retention of the original house. 6m carports should be allowed for 2/3 car family.	The intention of provision C4.7 is to ensure that car parking structures located within front setback areas do not obscure or detract from the predominant character elements of the dwelling or the street. A proposed carport that is greater than one third of the frontage (or 5.5m), may be permitted on a performance based merit, where it can be demonstrated that structure will not unduly impact view lines of the dwelling or the presentation of the dwelling to the streetscape.	No modification
41. Object – Parking in the street is dangerous and not practical, the City should be encouraging parking within the lot not on the street.	Noted.	No modification
42. Retention of the original character is inconsistent with front or side garage as there is simply not the space to practically build a carport at the front and comply with your guidelines unless you demolish the original house as not all houses have a ROW.	Retention of original character dwellings is an option that is encouraged and should be considered in the context of any new development. Carparking structures may be permitted on a performance based merit, where it can be demonstrated that structure can meet the objectives of the Guidelines and other development requirements beyond the scope of this policy.	No modification
43. The removal of the Queensland box trees and replacement with a more suitable species and undergrounding power will allow more space in the streetscape for parking.	The removal of street trees and underground power is a matter beyond the scope of this Amendment.	No modification

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

GENERAL COMMENTS Survey question - Do you have any further comments?		
44. Support – If residents are supportive it's a great start to retaining character and other streets should be considered.	Noted.	No modification
45. Support – This should apply to more areas within Mt Hawthorn, not just the designated streets.	Noted. Policy No. 7.5.15 — Character Retention Areas sets out a community led process that provides opportunity for owners within all areas to nominate their streets to be considered for character retention. At this time, nominations have been received from the subject streets. The City's Administration undertook consultation with a broader area of Mt Hawthorn, however due to lack of community 'buy-in' at that time it was decided to proceed with character retention in the nominated areas in the current amendment.	No modification
46. Object – I do not support such a ridiculous scheme, it cannot be isolated to individual streets, it is not legal and should be voted on by the entire Vincent area and apply to all streets or none.	As above.	No modification
47. Object in part – This small portion of Buxton Street should not be include in the guidelines as there is already significant development that has altered the character of the area.	The portion of Buxton Street included in the Guidelines does represent a street in transition, with the recent development having moved away from the bulk, scale and form of the original character houses. On further review, it is considered that the City's Built Form Policy is adequate to address any proposals for development in this area.	Modification 1
48. Object – Why are only a small number of streets included.	As above.	
49. Object in part – Modern dwelling and extensions should be allowed. More focus should be on maintaining privacy and preventing overshadowing.	New dwellings can be more contemporary in nature, giving due consideration to traditional building forms and materials.  Any proposed development will be required to comply with relevant overshadowing and visual privacy requirements of the R-Codes and the City's Planning Policy No. 7.1.1 - Built Form.	No modification
Object – Owners should have the choice to build in their preferred style and not be dictated to by restrictive guidelines.	In recognising the community sentiment and the intent to retain the original character of the area, the draft Guidelines provide a flexible approach to character retention, which do not restrict the ability to demolish an original dwelling. The Guidelines allow for redevelop in line with modern standards, while being respectful and complimentary to the prevailing character of the street. All development not visible from the street will not be subject to the Guideline provisions.	Modification 2

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# Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

51. It's unclear what percentage of actual	The following support was received from landowners in the initial nomination: The	No modification
residents in the street requested the inclusion	Boulevarde – 51%	
of these streets.	Kalgoorlie Street – 47% Matlock	
	Street – 54% Buxton Street – 50%	

ADMINISTRATION MODIFICATIONS		
The following modifications are proposed by Adn	ninistration to add further clarity to the Guidelines.	
Clause	Issue/Comment Summary	Proposed modification (Attachment 4)
52. Development objectives	<ol> <li>Reference to California Bungalows should be removed as there are different styles of architecture within the Inter-War period of architecture.</li> <li>The objectives should reinforce that the guidelines are focussed on development when viewed from the street.</li> <li>Further clarification that contemporary development may be included at the rear of an original dwelling should be included in the Development Objectives.</li> </ol>	Modification 4
53. Clause 6 - Street Walls and Fences	1. Clause C6.1 should also apply to any fence within the front setback area, which may also include the side boundary fence.  2. Further clarification is required that 'predominant style' refers to the original street fences not new fence styles.  3. There is no guidance within the Policy that includes suitable materials for fences that are visible from the street. The inclusion of materials that reflect the predominant fences will provide greater clarity and seek cohesive design outcomes.	Modification 8
54. Clause 7 – General Building design (prevailing character)	<ol> <li>The Guidelines fail to state that the prevailing character of the street is that of the original dwellings.</li> <li>It is unclear that 'existing dwellings' refers to the original character dwellings and not new dwellings.</li> </ol>	Modification 9
55. Clause 7.5 – General Building design (roof pitch)	some Interwar period dwellings do have a lower roof pitch. This would be better expressed by referencing the existing dwellings roof pitch.  2. The Guidelines fail to address roof pitch for carparking structures.  3. The Guidelines do not clearly state that they apply to roof structures that are visible from the street.	Modification 10
56. Clause 4 – Setbacks of Garages and Carports	<ol> <li>Clause C4.5 would be better expressed as must <b>respect</b> the existing dwellings predominant colour, scale and materials as direct matching may limit a considered design response.</li> <li>Reference to garages in the front setback area in C4.7 should be removed as garages are not permitted in the front setback area.</li> </ol>	Modification 6

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COUNCIL BRIEFING AGENDA 9 FEBRUARY 2021

## Summary of Submissions – Amendment 4 to Local Planning Policy No. 7.5.15 – Character Retention and Heritage Areas

57. Clause 3 – Building heights	The inclusion of 'concealed roof height' conflicts with clause C7.5 which requires new development to have a roof pitch consistent with the prevailing character dwellings.	Modification 7
58. Landscaping	The quality of the area is strengthened by the landscaping. The inclusion of objectives pertaining to landscaping would provide guidance to the owners in the area.	Modification 11
59. General terminology	Where the term <b>complement</b> is used throughout the Guidelines it is recommended that the term <b>respect</b> is also used. To complement the existing dwelling and to respect the existing dwelling will ultimately be assessed by an informed and professional opinion and both terms strengthens the development objectives of the character retention guidelines.	Modification 12

THEME: HERITAGE AREAS							
Survey question - Do you support investigation into heritage areas for your street?							
Support Object							
The Boulevarde – (Scarborough Beach Rd – Anzac Rd)	5	6					
Kalgoorlie Street – (Ashby Street and Anzac Rd)	0	8					
Buxton Street – (Anzac Rd - Britannia Rd)	0	1					
Matlock Street – (Anzac Rd and Britannia Rd)	1	1					
Outside the Guideline Area	11	2					
TOTAL	19	18					

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**POLICY NO: 7.5.15** 

## **CHARACTER RETENTION AREAS AND HERITAGE AREAS**

## PART 1 - PRELIMINARY

#### POLICY DEVELOPMENT

This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015.* 

## **PURPOSE & APPLICATION**

The purpose of this Policy is to:

- Establish a framework to identify areas within the City of Vincent that contain characteristics that are valued by the community; and
- 2. Provide guidance on development in identified Character Retention Areas and Heritage Areas.

This Policy applies to:

- 1. The process used to identify and formally recognise Character Retention Areas and Heritage Areas;
- The identification and listing of development standards which will be used in assessing all development applications for properties within those Character Retention Areas and Heritage Areas;
- 3. Appendix 1 of this Policy applies to applications for development in the St Albans Avenue Character Retention Area identified in Table 1 in Appendix 1;
- 4. Appendix 2 of this Policy applies to applications for development in the Harley Street Heritage Area identified on Figure 1 in Appendix 2;
- 5. Appendix 3 of this Policy applies to applications for development in the Carr Street Character Retention Area identified on Figure 1 in Appendix 3; and
- 6. Appendix 4 of this Policy applies to applications for development in the Janet Street Character Retention Area identified on Figure 1 in Appendix 4; and-
- Appendix 5 of this Policy applies to applications for development in The Boulevarde, Kalgoorlie Street and, Matlock Street and Buxton Street Character Retention Area identified in Table 1 in Appendix 5.

## **POLICY OBJECTIVES**

- To identify areas within the City that contain characteristics valued by the community to be known as Character Retention Areas and/or Heritage Areas;
- 2. To establish a planning and design framework to protect the streetscapes located within Character Retention Areas and/or Heritage Areas;

- To ensure that new buildings and additions to existing buildings will be sympathetic to the unique character of the streetscape; and
- To distinguish between buildings within each Character Retention Area and/or Heritage Areas that contribute to the integrity of the streetscape and those which do not.

#### RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Vincent local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Where this Policy is permitted to amend or replace the Deemed to Comply provisions under Clause 7.3.1(a) of the Residential Design Codes, the provisions of this Policy shall prevail. Where this Policy augments the Design Principles under Clause 7.3.1(b) of the Residential Design Codes by providing Local Housing Objectives, both the Design Principles of the Residential Design Codes and the Local Housing Objectives of this Policy shall apply.

Where this Policy is inconsistent with the provisions of another local planning policy the provisions of this Policy shall prevail.

## PART 2 - POLICY PROVISIONS

## 1. Development Standards

- 1.1. Applications for development that comply with the relevant 'Deemed to Comply' policy provisions and 'Local Housing Objectives' are considered to meet the Policy Objectives.
- 1.2 Applications for development that seek departure from the 'Deemed to Comply' policy provisions may be deemed to be acceptable where:
  - 1.2.1 The applicant applies for assessment, and provides adequate justification, against the relevant Design Principles of the R-Codes, Design Objectives, Local Housing Objectives, Policy Objectives and Objectives of the local planning scheme; and
  - 1.2.2 The application obtains the support of the City's Design Advisory Committee where the City determines it to be necessary.
- 1.3 The City will assess and determine at its discretion that the same or better outcome will be achieved than would have been provided by the 'Deemed to Comply' criteria.
- 1.4 Applications for development shall include a contextual elevation showing the elevation of the proposed development and the existing development on the adjoining properties either side pursuant to Schedule 2, Part 8, Clause 63(1)(d) of the Planning and Development (Local Planning Schemes) Regulations 2015.

#### 2. Character Retention Area Nomination

- 2.1 A Character Retention Area may include the following:
  - 2.1.1 A collection of no less than five adjoining buildings;
  - 2.1.2 A street block; or
  - 2.1.3 A part of, or whole suburb.
- 2.2 A Character Retention Area may be nominated in writing by a member of the public or by the City.
- 2.3 The City will only proceed with the nomination of the Character Retention Area where it is demonstrated by the nominee that owners of at least 40% of affected properties support proceeding with the nomination.

## 3. Consultation and Preparation of Guidelines

- 3.1 Following the successful nomination of a Character Retention Area, all owners of the affected properties will be notified of the intention to proceed with the nomination.
- 3.2 The City will invite all owners of the affected properties to attend a facilitated workshop to:
  - 3.2.1 Discuss what the prevailing character of the area is and how it can best be protected;

- 3.2.2 Agree which buildings contribute to the character of the area and which do not; and
- 3.2.3 Prepare a policy framework (the Guidelines) and draft provisions to protect the identified character of the area.
- 3.3 This workshop will be held at a mutually agreed time between the City and the owners of the affected properties. This group is not a decision making authority but acts only in an advisory capacity.
- 3.4 The City may abandon the nomination at any time during this process if there is a prevailing view from the community that it no longer wishes to proceed.

#### 4. Approval of the Guidelines

- 4.1 Once the draft Guidelines have been prepared, Administration will request that Council initiate formal consultation in accordance with the City's community consultation policy.
- 4.2 Following advertising, Council will be asked to approve, refuse or approve with modifications the Guidelines to be included as an appendix to this policy based on the submissions received.

#### 5. Amendments to the Guidelines

- 5.1 The City may consider amending the Character Retention Area Guidelines where it can be demonstrated that owners of at least 40% of the affected properties support the amendment(s).
- 5.2 Council must initiate formal consultation to advertise any amendment(s) in accordance with the City's community consultation policy.
- 5.3 Following advertising, Council will be asked to determine the amendment(s) on the basis of the submissions received.

## 6. Rescission of a Character Retention Area

- 6.1 The City will only consider initiating the removal of a Character Retention Area where it can be demonstrated that owners of at least 60% of the affected properties support their removal.
- 6.2 If supported, Council must initiate formal consultation to amend the policy to remove the Character Retention Area in accordance with the City's community consultation policy.
- 6.3 Following advertising, Council will be asked to determine the amendment on the basis of the submissions received.

## 7. Heritage Areas

7.1 The City may consider designating a Heritage Area in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following instances:

- 7.1.1 Where a nomination has been received for a Character Retention Area in accordance with (1) of this policy and the City is satisfied the area is suitably qualified to be designated as a Heritage Area following a Heritage Assessment;
- 7.1.2 Where the City has undertaken a Heritage Assessment of any area and is satisfied it is suitably qualified to be designated as a Heritage Area following a Heritage Assessment.
- 7.2 If an area qualifies as a Heritage Area, the City will consult with affected landowners on the designation prior to making a recommendation to Council on whether to proceed in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes)* Regulations 2015.

#### **APPENDIX 1: ST ALBANS AVENUE GUIDELINES**

Table 1: Properties included in St Albans Avenue Character Retention Area

	Character Retention Areas Name	Street Number of Contributing Buildings	Street Number of Non-Contributing Buildings
1.	St Albans	6, 8, 10, 12, 14, 16,	9, 11A, 17
		18	
		7, 11, 15	

St Albans Avenue is located in the suburb of Highgate, to the west of Beaufort Street. Many of the residences located within the area were part of the 1890 Chatsworth Estate development, which was a residential development resulting from the Gold Boom. Buildings constructed during this time contribute to the highly intact and visually cohesive area.

#### **KEY CHARACTERISTICS**

- The area is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest, single storey dwellings constructed in the Federation period of architecture;
- The overall form, style, height, setback and selection of materials of the character dwellings contribute to the uniformity of the streetscape, providing a coherent character with a high level of retained original detail including street facing verandahs and decorative gables;
- Generally consistent lot widths (where semi-detached residences are considered as one);
- · A low number of carports or garages to street fronts; and
- · Generally consistent setback of dwellings from the street.

## **DESIRED DEVELOPMENT OUTCOMES**

- Retention and conservation of the Federation style dwellings;
- Retention of the visual dominance of late nineteenth to early twentieth century residential development within the Area.

## 1. DEVELOPMENT GUIDELINES FOR CONTRIBUTING BUILDINGS

	Design Objectives					
1.1	Demolition					
1.1.1	Applications for the full demolition of the façade of dwellings will not be supported.					
1.1.2	The removal of original character features from a contributing dwelling which, are visible from the street will not be supported. Where original character features have been removed from dwellings, they should be reinstated where possible.					
1.2	Building Setbacks					

#### Design Objectives

- **1.2.1** Additions to the building, will only be supported where they are located behind the building.
- 1.2.2 Additions to the side of the original dwelling maybe supported where the applicant can demonstrate to the satisfaction of the Council that there are no adverse impacts on the original building façade and the character of the streetscape.
- **1.2.3** Side setbacks variations may be supported where they are in line with the existing dwelling and is in keeping with the rhythm of the existing streetscape.

## 1.3 Building Walls

1.3.1 Variations to the building wall height may be supported if the proposed height is a continuation of the existing dwelling, and is in keeping with the rhythm of the existing streetscape.

## 1.4 Building Height

- **1.4.1** Where an addition proposes an additional storey, it must not exceed 1 storey above the number of storeys of the original dwelling.
- **1.4.2** Any additional storey must be setback sufficiently to be in keeping with the rhythm of the streetscape.

## 1.5 Car Parking, Garages and Car Ports

- **1.5.1** Carports or garages are not to be located within the front setback area. Hardstand car parking bays may be supported where it can be demonstrated that there are no visual impacts on the streetscape.
- 1.5.2 Car ports and garages may be supported where they are located to the side or rear of a dwelling and are set back a minimum of 500mm behind the main building line. The structure must be open or a minimum of 50% visually permeable.

## 1.6 Street Walls and Fences

- 1.6.1 Traditional fencing types as illustrated in Figure 1 (Appendix 1) are encouraged. Minor variations to the examples indicated in Figure 1 may be supported.
- 1.6.2 The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.

## **Design Objectives**

**1.6.3** The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.

## 1.7 External Features and Decorative Treatments

- 1.7.1 Original and intact unpainted surfaces are not permitted to be rendered or painted.
- **1.7.2** Removal of paint/render from originally unpainted/non-rendered masonry is supported.
- 1.7.3 Loft additions may be supported where the development is contained wholly within the roof space and where no visible change to the dwellings appearance from the street is made.

#### 1.8 Roof Works

**1.8.1** New roofing additions must be sympathetic to the existing roof form.

## 2. DEVELOPMENT GUIDELINES FOR NON-CONTRIBUTING BUILDINGS

## Design Objectives

## 2.1 Demolition

**2.1.1** Applications for full demolition of dwellings may be supported.

## 2.2 Building Setbacks

2.2.1 Setback variations may be supported where they are in line with existing dwellings on the street and is in keeping with the rhythm of the existing streetscape.

## 2.3 Appearance of Additions & New Dwellings

2.3.1 New dwellings must address the street and be consistent with the bulk and scale of adjacent dwellings.

## 2.4 Building Height

2.4.1 The height of any new development shall not exceed 2 storeys.

## 2.5 Street Walls and Fences

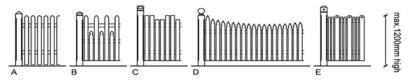
- **2.5.1** The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.
- 2.5.2 The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.
- **2.5.3** The use of contemporary style fences that complement the existing streetscape will be supported.

#### 3. APPROPRIATE FENCING TYPES FOR CHARACTER RETENTION AREAS

## Open Picket Fencing Examples

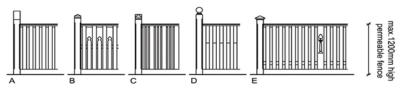
- Simple pointed picket
- ABCDE Alternating picket shape and height Castellated

- Shaped tops
  Alternating picket width (particular example more typical of California Bungalow)



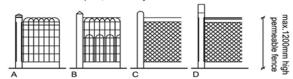
## Closed Picket Fencing Examples

- Simple
- Alternating picket shape and height
- A B C D
- Alternating picket width
  Closed picket lower, open picket upper.
- Wider picket with decorative cut out (particular example more typical of California Bungalow)

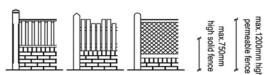


#### Wire Fencing Examples

A&B Woven wire with timber posts and rails



## Masonry and Timber Fencing Examples



## **APPENDIX 2: HARLEY STREET HERITAGE AREA GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1: Harley Street Heritage Area

## 1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Harley Street, while allowing for new development that meets the changing needs of the community.

## The guidelines:

- Provide a comprehensive basis for the control of all development within Harley Street including new development and additions/alterations to existing development;
- Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

## 2. STATEMENT OF HERITAGE SIGNIFICANCE

Harley Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation style of architecture.

Harley Street has moderate historic value as an almost complete example of a 19th century streetscape, with the residences that were predominantly built in the late1890s -1910s. It provides a good and rare historic record of the accommodation of people in this period.

Harley Street demonstrates a unified and cohesive physical form in the public realm. The overall form, style, height, setback and selection of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

Harley Street contains a good representation of the wide variety of building design applied to the inner city residential areas during the Gold Rush period of 1891 to 1919. This includes substantial single residential dwellings with individual architectural detail, modest single residential dwellings, semi-detached and terraced dwellings. All these styles are represented in Harley Street, and although alterations have been undertaken to some of the dwellings, and some new replacement development has occurred in the 1980s, the streetscape is largely consistent with the styles of the Gold Boom period and construction applied during this time.

Overall, Harley Street is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest single storey dwellings constructed in the Federation period of architecture.

## 3. RECORD OF PLACES OF HERITAGE SIGNIFICANCE

Property Address	Construc ted (circa)	Architectural style <sup>1</sup>	Level of Significance
1A-1C Harley	c.1988	Post-war Conventional Suburban Style	No contribution
2 Harley	c.2017	Contemporary	No contribution
3 Harley	c.1898	Federation Bungalow	Moderate contribution
4 Harley	c.1914	Federation Bungalow	Moderate contribution
6 Harley	c.1900	Federation Queen Anne	Moderate contribution
7, 9, 11 & 13 Harley	c.1898	Federation Italianate	Moderate contribution
10 Harley	c.1905	Federation Queen Anne	Moderate contribution
14 Harley	c.2017	Contemporary	No contribution
15A & 15B Harley	c.1982	Reproduction of Federation Terrace	No contribution
16 Harley	c.1908	Federation Queen Anne	Moderate contribution
17 Harley	c.1900	Federation Bungalow	Moderate contribution
19 Harley	c.1900	Federation Bungalow Moderate contribution	
20 Harley	c.1898	Federation Bungalow	Moderate contribution

<sup>&</sup>lt;sup>1</sup> The architectural style applied to dwellings below are based on those outlined in *Identifying Australian Architecture* by *Apperly, Irving and Reynolds* and the City of Vincent Housing Style Guide.

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Property Address	Construc ted (circa)	Architectural style <sup>1</sup>	Level of Significance
21 Harley	c.1898	Federation Queen Anne	Moderate contribution
22 Harley	c.1899	Federation Bungalow	Moderate contribution
23 Harley	c.1910	Federation Queen Anne	Moderate contribution
24 Harley	c.1898	Federation Bungalow	Moderate contribution
25 Harley	c.1903	Federation Queen Anne	Moderate contribution
27 Harley	c.1905	Federation Bungalow	Moderate contribution
28 Harley	c.1898	Federation Queen Anne	Moderate contribution
30 Harley	c.1988	Post-war Conventional Suburban Style	No contribution
31 Harley	c.1908	Federation Bungalow	Moderate contribution
32 Harley	c.1900	Federation Bungalow	Moderate contribution
33 Harley	c.1920	Federation Bungalow with Inter War California Bungalow elements	Moderate contribution
36 Harley	c.1905	Federation Bungalow	Moderate contribution
38 Harley	c.1905	Federation Bungalow	Moderate contribution
39 Harley	c.1898	Federation Bungalow	Moderate contribution

## 4. HARLEY STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation of the original Federation style dwellings;
- Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing development and new development;
- Additions to existing development and new development is appropriately set back so as to maintain the visual prominence of the single storey streetscape when viewed from Harley Street;
- New development is to respond appropriately to the surrounding street context through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
  - built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandahs, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;

- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

## 5. DEVELOPMENT GUIDELINES FOR ALL DEVELOPMENT

Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			provisions listed sec	nt to clause 7.3 s replace the De tions of the R-C to the R-Codes	ned to Comply .1 (a) of the R-Codes, the following semed to Comply requirements in the codes. For all development that is not , the following apply as Deemed-to-nply provisions.
		Stre	eet Setbac	ks	
Augment 5.1.2 P2.1	Augment 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties and the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.  First floor development shall not be located within 10 meters of the primary street boundary; or
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			First floor development shall not be visible from Harley Street when measured in accordance with 'Figure 2 – Line of Sight'.
		Lot Bou	ındary Se	tbacks	
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.			
		Bui	lding Hei	ght	

Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			provisions listed sect	nt to clause 7.3 s replace the De tions of the R-C to the R-Codes	ned to Comply 1 (a) of the R-Code eemed to Comply re codes. For all devel 1, the following appl 1nply provisions.	equirements in the opment that is not
Augment 5.1.6 P6	Augmen t 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions.  The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.  Note: The plate heights on Harley Street are typically around 40 courses, usually starting above limestone footings equal to the internal floor level.	New 5.1.6 C6.1	Replace 6.1.2 C2	comply with the measurements  Element  Top of external wall (roof above)  Top of external wall (concealed roof)  Top of pitched roof  Loft additions wholly within the and where no wall wall to the dwappearance froother addition of the add	Max allowable Heights for Two Storey Dwellings 7 metres 8 meters 10 metres vill be contained e roof space risible change is relling's m the street. front facing is and gables to lofts to be storey for the
		Vehi	cular Acc	ess		
Augment 5.3.5 P5.1	Augmen t 6.3.5 P5	No crossovers to Harley Street unless the property has no other vehicular access opportunities.				
		Setback of G	arages a	nd Carports	S	
Augment 5.2.1	Augmen t 6.3.4	Maintain the absence of visually intrusive car storage facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garage car bays are to the rear of the ROW access is	property where
		Stree	t Surveilla	ance		

Pursuan following L	Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all			nt to clause 7.3 replace the De	ned to Comply  1.1 (a) of the R-Codes, the following seemed to Comply requirements in the codes. For all development that is not
developme	ent that is not	t subject to the R-Codes, the as Design Principles.		to the R-Codes	, the following apply as Deemed-to- nply provisions.
Augment 5.2.3 P3		Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	Ensure a front verandah is incorporated into the façade of new dwellings (at a minimum of 50% of the width of the front facade) with a useable minimum depth of 1.8 metres.
		Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.2	Replace 6.2.1 C1.2	Incorporate habitable rooms to the front of the development with generous openings to provide street engagement and passive surveillance to the street.
		Street V	Valls and	Fences	
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level; b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable; c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and d) Maximum width of piers to be 470mm; or e) The maximum height of new fences facing the street is to be 1.8 metres above the adjacent footpath level; f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable; and g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level;
					or

Pursu following to the develop	ant to clause g Local Hous le listed secti ment that is r	Using Objectives 7.3.1 (b) of the R-Codes, the ing Objectives augment or add ons of the R-Codes. For all not subject to the R-Codes, the ly as Design Principles.	provision: listed sec	nt to clause 7.3 s replace the De tions of the R-C to the R-Codes	ned to Comply If (a) of the R-Codes, the following seemed to Comply requirements in the Codes. For all development that is not the Interest of Interes
					street.
		General	Building	Design	
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 to 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale, mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Floor levels of the original dwellings in Harley Street are raised approximately 300 -500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the existing dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original facade and set back so that the existing front building and roof form remains the dominant feature to the street.
		C	emolition	1	
	n the front	velopment approval should façade of a contributing			opment approval that retain the onsidered acceptable.

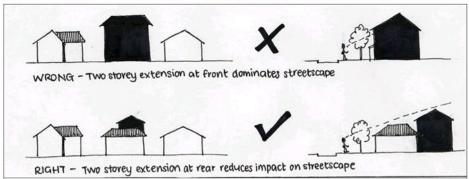


Figure 2 - Line of Sight

## 6. RECOMMENDED FENCING STYLES FOR HARLEY STREET













## **APPENDIX 3: CARR STREET GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1 - Carr Street Character Retention Area

#### 1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Carr Street, while allowing for new development that meets the changing needs of the community.

## The guidelines:

- Provide a basis for the control of all development within Carr Street including new dwellings and additions/alterations to existing buildings;
- Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

## 2. CARR STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation the original Federation and Interwar Bungalow style dwellings;
- · Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Carr Street;

- New development is to respond appropriately to the surrounding street context through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
  - built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandah, decorative timber gables and the removal of paint and render from original brickwork;
- Maintain the absence of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open street frontage by ensuring front boundary fences are low and/or visually permeable.

## 3. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Hos	o clause 7.3.1 using Objectiv of the R-Codes o the R-Codes	Ising Objectives (b) of the R-Codes, the following yes augment or add to the listed is. For all development that is not is, the following apply as Design Principles.	provisions the listed	to clause 7.3. replace the E sections of t subject to th	ed to Comply 1 (a) of the R-Codes, the following Deemed to Comply requirements in the R-Codes. For all development e R-Codes, the following apply as D-Comply provisions.
Augment 5.1.2 P2.1 New 5.1.2 P2.3	Augment 6.1.3 P3 New 6.1.3 P3.1	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties or the predominant streetscape character.  First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.  First floor development shall not be located within 4 meters of the ground floor primary street setback; or  First floor development shall not be visible from Carr Street when measured in accordance with 'Figure 2 – Line of Sight'.
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Lot Bounda  Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	ry Setbac	eks	

	Building Height						
Augment 5.1.6 P6	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions.  The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.	Replace 5.1.6 C6	Replace 6.1.2 C2	Minimum build fronting primar Maximum build Element  Top of external wall (roof above)  Top of external wall (concealed roof)  Top of pitched roof	y street: 3m	
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New 5.1.6 C6.1	New 6.1.2 C2.1	Loft additions videvelopment is wholly within the and where their visible change dwellings appet the street.	s contained ne roof space re is no to the	
		Setback of Gara	ges and C	arports			
Augment 5.2.1 P5.1	Augment 6.3.4	Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, gara- hardstand car be located at the property where access is avail Carports setbat behind the from where access of Primary Street	bays are to ne rear of the ROW able. ck 500mm at setback line is from the	
		Street Su	rveillance				
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front veranda incorporated in of new dwelling minimum 50% of the front faç useable minim 1.8 metres.	to the façade gs (at a of the width ade) with a	

	Street Walls and Fences					
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	<ul> <li>a) The maximum height of new fences facing the street is to be 1.8 metres above natural ground level;</li> <li>b) The maximum height of any solid portion of a new fence is to be 750mm above natural ground level. The remaining portion is to be a minimum of 80% visually permeable; and</li> <li>c) The maximum height of fence piers with decorative capping to be 2.0 metres above natural ground level.</li> </ul>	
	l	General Buil	lding Desi	ign	ground lovel.	
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be viewed from the street.	
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Note: Floor levels of the original dwellings in Carr Street are raised approximately 300 - 500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.	
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.	
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.	

## Demolition

Application for development approval should maintain the front façade of the original dwelling.

Applications for development approval retain the original dwelling.<sup>2</sup>

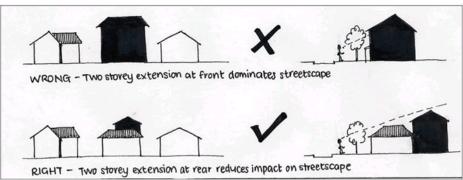


Figure 2 - Line of sight

<sup>&</sup>lt;sup>2</sup> Schedule 2, Part 7, Clause 61(1)(e) in the *Planning and Development (Local Planning Schemes) Regulations 2015* does not require a development application for the demolition of a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool where the structure is not affected by heritage legislation. C7.4 has been included as the requirement in the Regulations may be removed and the provision could then be implemented.

## **APPENDIX 4: JANET STREET HERITAGE AREA GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1 – Janet Street Heritage Area

## PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Janet Street, while allowing for new development that meets the changing needs of the community.

## The guidelines:

- Provide a basis for the control of all development within the Janet Street Character Retention Area including new buildings and additions/alterations to existing buildings:
- 2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

## 2. STATEMENT OF HERITAGE SIGNIFICANCE

Janet Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation and Interwar style of architecture.

Janet Street has moderate historic value as an almost intact and cohesive example of a 20th century streetscape, with the residences that were predominantly built in the 1920's. It provides a good and rare historic record of the accommodation of people in this period.

Janet Street demonstrates a cohesive physical form in the public realm. The overall

form, style, height, setback and selecon of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

#### 3. RECORD OF PLACES

Property Address	Constructed (circa)	Architectural style	Level of Significance
1 Janet St	c1922	Interwar bungalow	Moderate Contribution
2 Janet St	c1924	Federation bungalow	Moderate Contribution
3 Janet St	c1922	Interwar bungalow	Moderate Contribution
4 Janet St	c1923	Federation bungalow	Moderate Contribution
5 Janet St	c1922	Interwar bungalow	Moderate Contribution
6 Janet St	c1923	Federation bungalow	Moderate Contribution
7 Janet St	c1922	Interwar bungalow	Moderate Contribution
8 Janet St	c1923	Interwar bungalow	Moderate Contribution
9 Janet St	c1921	Interwar bungalow	Moderate Contribution
10 Janet St	c1923	Federation bungalow	Moderate Contribution
11 Janet St	c1921	Interwar bungalow	Moderate Contribution
12 Janet St	c2009	Contemporary dwelling	No Contribution
13 Janet St	c1921	Interwar bungalow	Moderate Contribution
14 Janey St	c1923	Federation bungalow	Moderate Contribution
15 Janet St	c1923	Interwar bungalow	Moderate Contribution

#### 4. JANET STREET LOCAL HOUSING OBJECTIVES

- · Retention and conservation of the original Federation style dwellings;
- · Protection and enhancement of the existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encouragement of a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Ensuring additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Janet Street;
- New development is appropriate in scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandah, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;
- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces, and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

## 5. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Housing Objectives Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Deemed to Comply  Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.				
	Street Setbacks						
Augment 5.1.2 P2.1	Augmen t 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties or the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	be an average	g properties on e proposed lopment shall within 4 meters	
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			street setback; First floor devel not be visible fr	or lopment shall om Janet Street d in accordance	
		Lot Bour	dary Sett	oacks			
Augment 5.1.3 P3.1	Augmen t 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.					
		Build	ling Heigh	nt			
Augment 5.1.6 P6.1	Augmen t 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of	Replace 5.1.6 C6	Replace 6.1.2 C2	Minimum buildi fronting primary Maximum build Element	street: 3m	
		The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.			Top of external wall (roof above) Top of external wall (concealed roof) Top of pitched roof	Dwellings 7 metres 8 metres 10 metres	

Pursual following L the listed so	nt to clause 7 ocal Housing ections of the subject to the	sing Objectives .3.1 (b) of the R-Codes, the g Objectives augment or add to e R-Codes. For all development e R-Codes, the following apply gn Principles.	provisions listed secti	t to clause 7. replace the E ons of the R- o the R-Code	med to Comply 3.1 (a) of the R-Codes, the following Deemed to Comply requirements in the Codes. For all development that is not s, the following apply as Deemed-to- mply provisions.
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New C6.1	New 6.1.2 C2.1	Loft additions where the development is contained wholly within the roof space and where there is no visible change to the dwellings appearance from the street.
		Setback of Ga	rages and	d Carports	5
Augment 5.2.1 P5.1		Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available.  Carports setback 500mm behind the front setback line where access is from the Primary Street.
		Street	Surveillar	nce	,
Augment 5.2.3 P3	Augmen t 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front verandah is incorporated into the façade of new dwellings (at a minimum 50% of the width of the front façade) with a useable minimum depth of 1.8 metres.
		Street Wa	alls and F	ences	
Augment 5.2.4 P4	Augmen t 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level; b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable; c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and d) Maximum width of piers to be 470mm or e) The maximum height of
					e) The maximum height of new fences facing the

Local Housing Objectives Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.		provisions listed secti	t to clause 7 replace the D ons of the R- o the R-Code	med to Comply 3.1 (a) of the R-Codes, the following beemed to Comply requirements in the Codes. For all development that is not s, the following apply as Deemed-to- mply provisions.  street is to be 1.8 metres above the adjacent footpath level;	
					f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level.  The remaining portion is to be a minimum of 80% visually permeable; and g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level.
		General E	Building D	esign	
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Note: Floor levels of the original dwellings in Janet Street are raised approximately 300mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.
	Demolition				
Applications for development approval should maintain the front façade of a contributing dwelling.				lopment approval that retain the considered acceptable.	

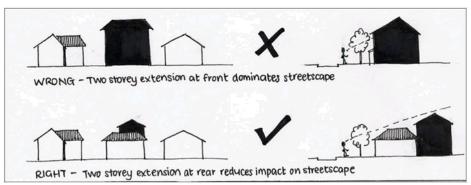


Figure 2 - Line of sight

## APPENDIX 5 -THE BOULEVARDE, KALGOORLIE STREET AND, MATLOCK STREET AND BUXTON STREET CHARACTER RETENTION GUIDELINES

These guidelines are to be applied to all development within the following areas:

Guideline Area				
1.	The Boulevarde – between Scarborough Beach Road and Anzac Road			
2.	Kalgoorlie Street – between Ashby Street and Anzac Road			
3.	Buxton Street - between Anzac Road and Britannia Road			
34.	Matlock Street – between Anzac Road and Britannia Road			

Table 1: Properties included in The Boulevarde, Kalgoorlie Street <u>and</u>, Matlock Street <del>and Buxton Street</del> Character Retention Area

## **Application of the Guidelines**

The Guidelines apply to development:

- 1. Where the dwelling is fronting the primary street within the guideline area; and
- 2. Is within the area that is visible from the primary street.

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas, the City's Local Planning Scheme No. 2, the Residential Design Codes and Policy 7.1.1 – Built Form.

## **Statement of Character**

The Guideline Area's prevailing character is summarised as follows:

- Significantly intact examples of early twentieth century residential development comprising modest, single storey dwellings constructed during the Interwar period;
- Development comprising predominately original dwelling form and style with consistent height and selection of materials;
- A high level of retained traditional details including street facing verandas, traditional pitched roof form, chimneys, vertical window articulation and traditional building materials;
- Front setbacks that are generally consistent, reinforcing the building edge and maintaining a consistent pattern of development, allowing view lines along the fronts of dwellings;
- Front gardens are generally low and open and would traditionally have been planted with shrubs and roses, with flowerbeds or low ground cover;
- Front fences are low and or visually permeable, generally with an absence of solid, obtrusive front fences; and
- New development is generally sympathetic to the form, bulk and scale of the original dwellings.

## **Development Objectives:**

- · Retention and conservation of original dwellings;
- Protection and enhancement of the original streetscape character;

- Retention of the visual character of the early twentieth century Interwar and California Bungalow styles of architecture;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that <u>is visible from the street</u> responds appropriately and complements and complements the surrounding streetscape through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
  - built form that incorporates consistent physical built form elements of the original character dwellingsprevailing character without the requirement to mimic the style of the original character dwellings.
- Development to the rear of a dwelling where not visible from the street may be contemporary in style, respecting the scale and bulk of the prevailing character;
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

Local Housing Objectives	Deemed to Comply
Pursuant to Clause 7.3.1(b) of the	Pursuant to Clause 7.3.1(a) of the
Residential Design Codes, the following	Residential Design Codes, the following
Local Housing Objectives augment the	provisions replace the Deemed to Comply
Design Principles of the Residential Design	requirements of the Residential Design
Codes as specified.	Codes as specified.
1. Street Setbacks	
Augments Clause 5.1.2 P2.1 and P2.2	Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3
O1.1	C1.1
The setbacks of dwellings should reflect the predominant streetscape pattern and be consistent with adjacent properties.	Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
O1.2	
First floor development is to be adequately	C1.2
setback to maintain the predominant single	Two storey development is to be located
storey appearance of the streetscape.	setback a minimum of 4m behind the
	predominant ground floor building line in the middle or rear third of the lot.
2. Lot Boundary Setbacks	
Augments Clause 5.1.3 P3.1	
02.1	
Reduce impacts of building bulk on adjoining	
properties by maintaining a setback similar	
to any adjoining properties or the	
predominant development context while also	
complying with relevant overshadowing and	
visual privacy requirements.	
3. Building Height	Deplease Clause 5.4.6.06
Augments Clause 5.1.6 P6	Replaces Clause 5.1.6 C6
03.1	C3.1
Building height that creates no adverse	Dwellings shall be a maximum of two
impact on the amenity of adjoining properties	storeys and comply with the following
or the streetscape by upholding similar	heights:

features in terms of the prevailing bulk, scale and proportions of the existing streetscape.	Top of external wall: 7 metres Top of concealed wall: 8 metres
03.2	<ul> <li>Top of pitched roof: 10 metres</li> </ul>
The wall height of new dwellings, particularly	
the portions in view from the street, should	C3.2
approximate the street's typical wall height to	Loft additions must be contained wholly
avoid an under scaled squat appearance.	within the roof space and shall not result in
	a visible change to the dwelling's
	appearance from the street.
4. Setbacks of Garages and Carports	Danies Olaves F.O.4.O.4. O.4.O. and
Augments Clause 5.2.1 P1	Replaces Clause 5.2.1 C1.1, C1.2 and C1.5
04.1	C4.1
Carports and garages should be located so	Carports, garages or hardstand car parking
as to maintain the absence of car parking	bays are to be located at the rear of the
facilities within the streetscape.	property where right of way access is
lacilities within the streetscape.	available.
04.2	
Car parking facilities located within front	C4.2
setback areas should ensure that the	Garages shall be setback a minimum of
predominant character elements of the	500mm behind the front building line where
dwelling are visible and unobstructed.	access is from the primary street.
0.4.0	04.0
O4.3	C4.3
Car parking facilities that do not unduly	Carports may be considered in front
impact the presentation of the dwelling to the	setback areas but only where no alternative
streetscape.	location exists and a minimum setback of
	1.5m from the primary street is maintained.
	Such carports shall not be fitted with any
	style of roller or tilt up panel door.
	C4.4
	Where carports are considered appropriate
	in front setback areas, carports shall be
	open in style and allow an unobstructed
	view of the dwelling from the street.
	C4.5
	Garages and carports must match_respect
	the existing dwellings' predominant colour,
	scale and materials and must be
	complementary and subservient to the
	dwelling.
	C4.6
	Carports and garages shall have a
	maximum wall height of 2.7-metresm.
	maximum wall fielglit of 2.7 metresill.
	C4.7
	Carports and garages located within front
	setback areas shall have a maximum width
	of 5.5 metres (internal) or one-third the
	frontage of the lot, whichever is the lesser.
5. Street Surveillance	
Augments Clause 5.2.3 P3	Replaces Clause 5.2.3 C3.2
O5.1	C5.1

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Buildings to be designed to encourage active use and actual surveillance of the front yard

by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.

There must be at least one habitable room incorporated into the front elevation of the dwelling.

#### C5.2

Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.

## 6. Street Walls and Fences

#### Augments Clause 5.2.4 P4

#### O6 1

New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street. Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street.

#### 06.2

Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.

#### Replaces Clause 5.2.4 C4 C6 1

The maximum height of new fences facing the street within the front setback area is to be 1.2m metres above the adjacent footpath level;

#### C6.2

The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum 40% visually permeable;

#### C6.3

The maximum height of fence piers with decorative capping is to be 1.8m above the adjacent footpath level; and

#### C6 4

The maximum width of piers is to be 470mm.

#### C6.5

The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:

i. Timber pickets; or

ii. Brick; or

iii. Rendered masonry.

## OR

## C6.6

The maximum height of new fences facing the street within the front setback area is to be 1.8 metres above the adjacent footpath level;

#### C6.7

The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable;

C6.8

The maximum height of fence piers with decorative capping is to be 2m metres above the adjacent footpath level; and

C6.9

The maximum width of piers is to be 470mm.

C6.10

The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:

i. Timber pickets; or

ii. Brick; or

iii. Rendered masonry.

#### 7. General Building Design

New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes

07.1

New development is sympathetic to, and complements and respects, the prevailing character of the existing dwellings within the streetscape, avoiding unsympathetic scale, mass and materials.

07.2

New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.

07.23-

Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.

07.4

The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.

07.<u>3</u>5—

Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.

Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5

C7 1

The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.

C7.42

The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape character.

C7.3

Additions to an existing dwelling when viewed from the street shall complement and respect the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.

OC7.45

The floor levels of new dwellings shall match or mediate averagebetween the floor levels of dwellings on either side of the proposed dwelling.

<u>0</u>67.5<u>6</u>

The roof pitch for new carports and additions visible from the street. The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees is to be consistent and respectful of the existing dwelling's roof pitch and, for new buildings, consistent and respectful of the prevailing character.

	Street facing windows shall have a height of at least 1.6 times their width.  OC7.7— Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.
8. Landscaping	
New Local Housing Objectives as per	
Clause 7.3.1(b) of the Residential Design	
Codes	
<u>08.1</u>	
Existing trees on a site, especially mature	
trees, to be preserved wherever possible.	
00.0	
O8.2	
The front setback area should be developed	
as a predominantly soft landscaped garden.	
The planting of low shrubbery and traditional	
open garden styles is encouraged.	

16 February 2021

 Date Adopted: 22 September 2015
 22 September 2015

 Date Amended: 12 December 2017,
 12 December 2017,

 1 May 2018
 1 May 2018

Date Reviewed: NA

Date of Next Review: September 2020 July 2022

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

	Theme	Advertised Provision	Comment (Attachment 3)	Administration Comment	Proposed Modification
1.	Guideline Area	Guideline Area The Boulevarde – between Scarborough Beach Road and Anzac Road Kalgoorlie Street – between Ashby Street and Anzac Road Buxton Street – between Anzac Road and Britannia Road Matlock Street – between Anzac Road and Britannia Road	Comments 5, 14, 21 and 47	The portion of Buxton Street included in the Guideline area represents a street in transition, with the recent development having significantly moved away from the scale and form of the original character houses. On further review, it is considered that the City's Built Form Policy is adequate to address any proposals for development in this area.	Amend the Guideline Area as follows:  Guideline Area The Boulevarde – between Scarborough Beach Road and Anzac Road Kalgoorlie Street – between Ashby Street and Anzac Road Buxton Street – between Anzac Road and Britannia Road Matlock Street – between Anzac Road and Britannia Road
2.	Application of the Guidelines	Includes a table of the streets included in the Guideline Area.	Comments 22, 24, 27 and 28	<ol> <li>It is unclear that the Guidelines apply to development that is fronting the primary streets within the Guideline areas and does not apply to corner lots that front secondary streets.</li> <li>The Guidelines do not clearly state that they apply to development that is visible from the street.</li> </ol>	Add a new heading 'Application of the Guidelines' and include a new clause as follows:  The Guidelines apply to development on a lot:  1. Where the dwelling is fronting the primary street within the guideline area; and 2. Is within the area that is visible from the primary street.
3.	Statement of Streetscape Character		Comments 3 and 22	There is no clear Statement of Streetscape Character that clearly defining the prevailing character of the area. This would assist in the application of the Guidelines to achieve desirable development outcomes.	A Statement of Character has been included in the Guidelines.

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

Tubic	Theme	Advertised Provision	Comment	Administration Comment	Proposed Modification
4.	Development Objectives	The advertised version of the Guidelines includes the following objectives:  Retention of the visual character of the early twentieth century Interwar and California Bungalow style of architecture.  New development that responds appropriately and complements the surrounding streetscape through:	(Attachment 3) Comment 52	<ol> <li>Reference to California Bungalows should be removed as there are different styles of architecture within the Inter-War period of architecture.</li> <li>The objectives should reinforce that the guidelines are focussed on development when viewed from the street.</li> <li>Further clarification that contemporary development may be included at the rear of an original dwelling should be included in the Development Objectives.</li> </ol>	Amend the Development Objectives as follows:  Retention of the visual character of the early twentieth century Interwar and California Bungalow styles of architecture.  New development that is visible from the street responds appropriately and complements the surrounding streetscape through:  Add a new objective as follows:  Development to the rear of an original dwelling where not visible from the street may be contemporary in style while respecting the scale and bulk of the original dwellings;
5.	Street setbacks - C1.2 and C1.3	C1.2 Two storey development is to be located in the middle or rear third of the lot.	Comment 15, 16 and 19	<ol> <li>The blanket approach proposing a second storey is setback 'in the middle and rear third of the lot' may not produce the best development outcome as it does not allow for a tailored design approach where the original dwelling is retained. There are some good examples within the Guidelines Area where second storey additions are just behind the main ridgeline of the original dwelling.</li> <li>For new second storey development, a 4 metre setback is considered to be more appropriate to reduce the visual impact on the existing single storey streetscape.</li> </ol>	Amend C1.2 and include a new clause C1.3 as follows:  C1.2  Two storey development is to be located behind the main ridgeline where the original dwelling is maintained in the middle or rear third of the lot.  C1.3  The second storey of any new dwelling is to be setback a minimum of 4 metres behind the predominant ground floor building line.

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

	Theme	Advertised Provision	Comment (Attachment 3)		Administration Comment	Proposed Modification
6.	Setbacks of Garages and Carports – C4.5 and C4.7	C4.5 Garages and carports must match the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.  C4.7 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.	Comment 56		Clause C4.5 would be better expressed as must <b>respect</b> the existing dwellings predominant colour, scale and materials as direct matching may limit a considered design response.  Reference to garages in the front setback area in C4.7 should be removed as garages are not permitted in the front setback area.	C4.5 Garages and carports must match respect the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.  C4.7 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.
7.	Building height – C3.1	C3.1  Dwellings shall be a maximum of two storeys and comply with the following heights:  • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres	Comment 57	ne co	ne inclusion of 'concealed roof height' onflicts with clause C7.5 which requires ew development to have a roof pitch onsistent with the prevailing character wellings.	Amend C3.1 as follows:  C3.1  Dwellings shall be a maximum of two storeys and comply with the following heights:  Top of external wall: 7 metres  Top of concealed wall: 8 metres  Top of pitched roof: 10 metres

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

Advertised Provision	ne		Administration Comment	Proposed Modification
maximum height of new fences g the street is to be 1.2 metres re the adjacent footpath level; maximum height of new fences g the street is to be 1.8 metres re the adjacent footpath level;	et Walls Fences - , and above  C6.5 The facin above  O6.1 Ensurement of the facin above on the facin above o	Advertised Provision  Comment (Attachment 3 Comment 53  ximum height of new fences he adjacent footpath level;  ximum height of new fences he street is to be 1.8 metres he adjacent footpath level;  front boundary fences e the streetscape by being ad in the predominant style, of		Amend clause C6.1 as follows: C6.1 The maximum height of new fences facing the street within the front setback area is to be 1.2 metres above the adjacent footpath level;  Amend clause O6.1 as follows: O6.1 Ensure front boundary fences enhance the streetscape by being designed in the predominant style, of the street. New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street.  Include a new clause C6.9 as follows:  C6.9 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences to original dwellings in the street:

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

	Theme	Advertised Provision	Comment (Attachment 3)	Administration Comment	Proposed Modification
9.	General Building Design – O7.1, O7.2, C7.2 and C7.3 (prevailing character)	O7.1  New development is sympathetic to and complements the character of the existing dwellings within the streetscape.  O7.2  New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.  C7.2  The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.  C7.3  Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.	Comment 54	<ol> <li>It is unclear that 'existing dwellings' refers to the original character dwellings and not new dwellings.</li> <li>The Guidelines are not clear that the prevailing character to be retained is that of the 'original' dwellings.</li> </ol>	Amend clause O7.1 and remove clause O7.2 as follows:  O7.1  New development is sympathetic to and complements the character of the existing original dwellings within the streetscape, avoiding unsympathetic scale, mass and materials.  O7.2  New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided. Amend clauses C7.2 and C7.3 as follows:  C7.2  The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the original dwellings of the streetscape.  C7.3  Additions to an existing character dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing original dwellings in the streetscape.

Table of proposed modifications – Amendment 4 to Local Planning Policy 7.5.15 – Character Retention and Heritage Areas

	Theme	Advertised Provision	Comment (Attachment 3)	Administration Comment	Proposed Modification
10.	General Building – C7.5 (roof pitch)	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.	Comment 55	<ol> <li>Stating roof pitch to be between 30 – 40 could be challenged as it is noted that some Interwar period dwellings do have a lower roof pitch. This would be better expressed by referencing the existing dwellings roof pitch.</li> <li>The Guidelines fail to address roof pitch for carparking structures.</li> <li>The Guidelines do not clearly state that they apply to roof structures that are visible from the street.</li> </ol>	Amend clause C7.5 as follows:  C7.5  The roof pitch for new carports, new dwellings and additions to upper storeys visible from the street is to be between 30 degrees and 40 degrees is to be consistent and respectful of the existing dwellings roof pitch and for new buildings respectful and consistent with the predominant roof pitches of character dwellings in the street.
11.	Landscaping		Comment 58	The quality of the area is strengthened by the landscaping. The inclusion of a statement of the landscaping would provide guidance to the owners in the area.	Include new clause O8.1 and O8.2 as follows:  O8.1 Existing trees on a site, especially mature trees, to be preserved wherever possible.  O8.2 The front setback area should be developed as a predominantly soft landscaped garden. The planting of low shrubbery and traditional open garden styles I encouraged.
12.	General terminology.		Comment 59	Where the term <b>complement</b> is used throughout the Guidelines it is recommended that the term <b>respect</b> is also used. To complement the existing dwelling and to respect the existing dwelling will ultimately be assessed by an informed and professional opinion and both terms strengthens the development objectives of the character retention guidelines.	The Guidelines be amended throughout to include reference to new development respecting the existing dwelling.



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations</i> 2015.
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Nil

#### PART 1 - PRELIMINARY

#### **PURPOSE**

The purpose of this Policy is to:

- Establish a framework to identify areas within the City of Vincent that contain characteristics that are valued by the community; and
- 2. Provide guidance on development in identified Character Retention Areas and Heritage Areas.

#### **OBJECTIVE**

- To identify areas within the City that contain characteristics valued by the community to be known as Character Retention Areas and/or Heritage Areas;
- To establish a planning and design framework to protect the streetscapes located within Character Retention Areas and/or Heritage Areas;
- To ensure that new buildings and additions to existing buildings will be sympathetic to the unique character of the streetscape; and
- 4. To distinguish between buildings within each Character Retention Area and/or Heritage Areas that contribute to the integrity of the streetscape and those which do not.

#### SCOPE

This Policy applies to:

- 1. The process used to identify and formally recognise Character Retention Areas and Heritage Areas;
- 2. The identification and listing of development standards which will be used in assessing all development applications for properties within those Character Retention Areas and Heritage Areas;
- 3. Appendix 1 of this Policy applies to applications for development in the St Albans Avenue Character Retention Area identified in Table 1 in Appendix 1;
- 4. Appendix 2 of this Policy applies to applications for development in the Harley Street Heritage Area identified on Figure 1 in Appendix 2;

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- Appendix 3 of this Policy applies to applications for development in the Carr Street Character Retention Area identified on Figure 1 in Appendix 3;
- 6. Appendix 4 of this Policy applies to applications for development in the Janet Street Character Retention Area identified on Figure 1 in Appendix 4; and
- 7. Appendix 5 of this Policy applies to applications for development in The Boulevarde, Kalgoorlie Street and Matlock Street Character Retention Area identified in Table 1 in Appendix 5.

#### RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Vincent local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Where this Policy is permitted to amend or replace the Deemed to Comply provisions under Clause 7.3.1(a) of the Residential Design Codes, the provisions of this Policy shall prevail. Where this Policy augments the Design Principles under Clause 7.3.1(b) of the Residential Design Codes by providing Local Housing Objectives, both the Design Principles of the Residential Design Codes and the Local Housing Objectives of this Policy shall apply.

Where this Policy is inconsistent with the provisions of another local planning policy the provisions of this Policy shall prevail.

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#### PART 2 - POLICY PROVISIONS

#### 1. Development Standards

- 1.1. Applications for development that comply with the relevant 'Deemed to Comply' policy provisions and 'Local Housing Objectives' are considered to meet the Policy Objectives.
- 1.2 Applications for development that seek departure from the 'Deemed to Comply' policy provisions may be deemed to be acceptable where:
  - 1.2.1 The applicant applies for assessment, and provides adequate justification, against the relevant Design Principles of the R-Codes, Design Objectives, Local Housing Objectives, Policy Objectives and Objectives of the local planning scheme; and
  - 1.2.2 The application obtains the support of the City's Design Advisory Committee where the City determines it to be necessary.
- 1.3 The City will assess and determine at its discretion that the same or better outcome will be achieved than would have been provided by the 'Deemed to Comply' criteria.
- 1.4 Applications for development shall include a contextual elevation showing the elevation of the proposed development and the existing development on the adjoining properties either side pursuant to Schedule 2, Part 8, Clause 63(1)(d) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

#### 2. Character Retention Area Nomination

- 2.1 A Character Retention Area may include the following:
  - 2.1.1 A collection of no less than five adjoining buildings;
  - 2.1.2 A street block; or
  - 2.1.3 A part of, or whole suburb.
- 2.2 A Character Retention Area may be nominated in writing by a member of the public or by the City.
- 2.3 The City will only proceed with the nomination of the Character Retention Area where it is demonstrated by the nominee that owners of at least 40% of affected properties support proceeding with the nomination.

#### 3. Consultation and Preparation of Guidelines

- 3.1 Following the successful nomination of a Character Retention Area, all owners of the affected properties will be notified of the intention to proceed with the nomination.
- 3.2 The City will invite all owners of the affected properties to attend a facilitated workshop to:
  - 3.2.1 Discuss what the prevailing character of the area is and how it can best be protected;
  - 3.2.2 Agree which buildings contribute to the character of the area and which do not; and
  - 3.2.3 Prepare a policy framework (the Guidelines) and draft provisions to protect the identified character of the area.
- 3.3 This workshop will be held at a mutually agreed time between the City and the owners of the affected properties. This group is not a decision making authority but acts only in an advisory capacity.

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3.4 The City may abandon the nomination at any time during this process if there is a prevailing view from the community that it no longer wishes to proceed.

#### 4. Approval of the Guidelines

- 4.1 Once the draft Guidelines have been prepared, Administration will request that Council initiate formal consultation in accordance with the City's community consultation policy.
- 4.2 Following advertising, Council will be asked to approve, refuse or approve with modifications the Guidelines to be included as an appendix to this policy based on the submissions received.

#### 5. Amendments to the Guidelines

- 5.1 The City may consider amending the Character Retention Area Guidelines where it can be demonstrated that owners of at least 40% of the affected properties support the amendment(s).
- 5.2 Council must initiate formal consultation to advertise any amendment(s) in accordance with the City's community consultation policy.
- 5.3 Following advertising, Council will be asked to determine the amendment(s) on the basis of the submissions received.

#### 6. Rescission of a Character Retention Area

- 6.1 The City will only consider initiating the removal of a Character Retention Area where it can be demonstrated that owners of at least 60% of the affected properties support their removal.
- 6.2 If supported, Council must initiate formal consultation to amend the policy to remove the Character Retention Area in accordance with the City's community consultation policy.
- 6.3 Following advertising, Council will be asked to determine the amendment on the basis of the submissions received.

#### 7. Heritage Areas

- 7.1 The City may consider designating a Heritage Area in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following instances:
  - 7.1.1 Where a nomination has been received for a Character Retention Area in accordance with (1) of this policy and the City is satisfied the area is suitably qualified to be designated as a Heritage Area following a Heritage Assessment;
  - 7.1.2 Where the City has undertaken a Heritage Assessment of any area and is satisfied it is suitably qualified to be designated as a Heritage Area following a Heritage Assessment.
- 7.2 If an area qualifies as a Heritage Area, the City will consult with affected landowners on the designation prior to making a recommendation to Council on whether to proceed in accordance with Part 3 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.

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#### **APPENDIX 1: ST ALBANS AVENUE GUIDELINES**

Table 1: Properties included in St Albans Avenue Character Retention Area

	Character Retention Areas Name	Street Number of Contributing Buildings	Street Number of Non-Contributing Buildings
1.	St Albans	6, 8, 10, 12, 14, 16, 18 7, 11, 15	9, 11A, 17

St Albans Avenue is located in the suburb of Highgate, to the west of Beaufort Street. Many of the residences located within the area were part of the 1890 Chatsworth Estate development, which was a residential development resulting from the Gold Boom. Buildings constructed during this time contribute to the highly intact and visually cohesive area.

#### **KEY CHARACTERISTICS**

- The area is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest, single storey dwellings constructed in the Federation period of architecture;
- The overall form, style, height, setback and selection of materials of the character dwellings contribute to the uniformity of the streetscape, providing a coherent character with a high level of retained original detail including street facing verandahs and decorative gables;
- Generally consistent lot widths (where semi-detached residences are considered as one);
- A low number of carports or garages to street fronts; and
- Generally consistent setback of dwellings from the street.

#### **DESIRED DEVELOPMENT OUTCOMES**

- Retention and conservation of the Federation style dwellings;
- Retention of the visual dominance of late nineteenth to early twentieth century residential development within the Area

#### 1. DEVELOPMENT GUIDELINES FOR CONTRIBUTING BUILDINGS

## Design Objectives 1.1 Demolition 1.1.1 Applications for the full demolition of the façade of dwellings will not be supported.

1.1.2 The removal of original character features from a contributing dwelling which, are visible from the street will not be supported. Where original character features have been removed from dwellings, they should be reinstated where possible.

#### 1.2 Building Setbacks

- 1.2.1 Additions to the building, will only be supported where they are located behind the building.
- 1.2.2 Additions to the side of the original dwelling maybe supported where the applicant can demonstrate to the satisfaction of the Council that there are no adverse impacts on the original building façade and the character of the streetscape.

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#### **Design Objectives**

**1.2.3** Side setbacks variations may be supported where they are in line with the existing dwelling and is in keeping with the rhythm of the existing streetscape.

#### 1.3 Building Walls

1.3.1 Variations to the building wall height may be supported if the proposed height is a continuation of the existing dwelling, and is in keeping with the rhythm of the existing streetscape.

#### 1.4 Building Height

- **1.4.1** Where an addition proposes an additional storey, it must not exceed 1 storey above the number of storeys of the original dwelling.
- **1.4.2** Any additional storey must be setback sufficiently to be in keeping with the rhythm of the streetscape.

#### 1.5 Car Parking, Garages and Car Ports

- 1.5.1 Carports or garages are not to be located within the front setback area. Hardstand car parking bays may be supported where it can be demonstrated that there are no visual impacts on the streetscape.
- 1.5.2 Car ports and garages may be supported where they are located to the side or rear of a dwelling and are set back a minimum of 500mm behind the main building line. The structure must be open or a minimum of 50% visually permeable.

#### 1.6 Street Walls and Fences

- **1.6.1** Traditional fencing types as illustrated in Figure 1 (Appendix 1) are encouraged. Minor variations to the examples indicated in Figure 1 may be supported.
- **1.6.2** The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.
- 1.6.3 The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.

#### 1.7 External Features and Decorative Treatments

- 1.7.1 Original and intact unpainted surfaces are not permitted to be rendered or painted.
- 1.7.2 Removal of paint/render from originally unpainted/non-rendered masonry is supported.
- 1.7.3 Loft additions may be supported where the development is contained wholly within the roof space and where no visible change to the dwellings appearance from the street is made.

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#### **Design Objectives**

#### 1.8 Roof Works

**1.8.1** New roofing additions must be sympathetic to the existing roof form.

#### 2. DEVELOPMENT GUIDELINES FOR NON-CONTRIBUTING BUILDINGS

#### Design Objectives

#### 2.1 Demolition

2.1.1 Applications for full demolition of dwellings may be supported.

#### 2.2 Building Setbacks

**2.2.1** Setback variations may be supported where they are in line with existing dwellings on the street and is in keeping with the rhythm of the existing streetscape.

#### 2.3 Appearance of Additions & New Dwellings

2.3.1 New dwellings must address the street and be consistent with the bulk and scale of adjacent dwellings.

#### 2.4 Building Height

2.4.1 The height of any new development shall not exceed 2 storeys.

#### 2.5 Street Walls and Fences

- 2.5.1 The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.
- 2.5.2 The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.
- 2.5.3 The use of contemporary style fences that complement the existing streetscape will be supported.

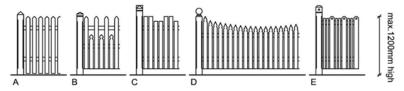
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#### 3. APPROPRIATE FENCING TYPES FOR CHARACTER RETENTION AREAS

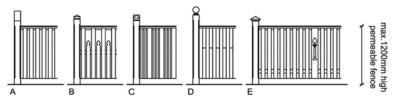
#### Open Picket Fencing Examples

- Simple pointed picket
- В Alternating picket shape and height
- С Castellated
- D Shaped tops
- Alternating picket width (particular example more typical of California Bungalow)



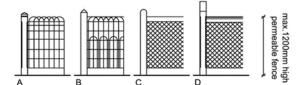
#### Closed Picket Fencing Examples

- Simple
- A B Alternating picket shape and height
- C Alternating picket width
- Closed picket lower, open picket upper.
- Wider picket with decorative cut out (particular example more typical of California Bungalow)

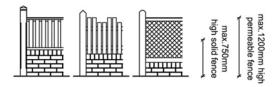


#### Wire Fencing Examples

A&B Woven wire with timber posts and rails C&D Timber post, rail and cyclone wire



#### Masonry and Timber Fencing Examples



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#### **APPENDIX 2: HARLEY STREET HERITAGE AREA GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1: Harley Street Heritage Area

#### 1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Harley Street, while allowing for new development that meets the changing needs of the community.

#### The guidelines:

- Provide a comprehensive basis for the control of all development within Harley Street including new development and additions/alterations to existing development;
- 2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

#### 2. STATEMENT OF HERITAGE SIGNIFICANCE

Harley Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation style of architecture.

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Harley Street has moderate historic value as an almost complete example of a 19th century streetscape, with the residences that were predominantly built in the late1890s -1910s. It provides a good and rare historic record of the accommodation of people in this period.

Harley Street demonstrates a unified and cohesive physical form in the public realm. The overall form, style, height, setback and selection of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

Harley Street contains a good representation of the wide variety of building design applied to the inner city residential areas during the Gold Rush period of 1891 to 1919. This includes substantial single residential dwellings with individual architectural detail, modest single residential dwellings, semi-detached and terraced dwellings. All these styles are represented in Harley Street, and although alterations have been undertaken to some of the dwellings, and some new replacement development has occurred in the 1980s, the streetscape is largely consistent with the styles of the Gold Boom period and construction applied during this time.

Overall, Harley Street is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest single storey dwellings constructed in the Federation period of architecture.

#### 3. RECORD OF PLACES OF HERITAGE SIGNIFICANCE

Property Address	Constructed (circa)	Architectural style <sup>1</sup>	Level of Significance
1A-1C Harley	c.1988	Post-war Conventional Suburban Style	No contribution
2 Harley	c.2017	Contemporary	No contribution
3 Harley	c.1898	Federation Bungalow	Moderate contribution
4 Harley	c.1914	Federation Bungalow	Moderate contribution
6 Harley	c.1900	Federation Queen Anne	Moderate contribution
7, 9, 11 & 13 Harley	c.1898	Federation Italianate	Moderate contribution
10 Harley	c.1905	Federation Queen Anne	Moderate contribution
14 Harley	c.2017	Contemporary	No contribution
15A & 15B Harley	c.1982	Reproduction of Federation Terrace	No contribution
16 Harley	c.1908	Federation Queen Anne	Moderate contribution
17 Harley	c.1900	Federation Bungalow	Moderate contribution
19 Harley	c.1900	Federation Bungalow	Moderate contribution
20 Harley	c.1898	Federation Bungalow	Moderate contribution
21 Harley	c.1898	Federation Queen Anne	Moderate contribution
22 Harley	c.1899	Federation Bungalow	Moderate contribution
23 Harley	c.1910	Federation Queen Anne	Moderate contribution
24 Harley	c.1898	Federation Bungalow	Moderate contribution
25 Harley	c.1903	Federation Queen Anne	Moderate contribution
27 Harley	c.1905	Federation Bungalow	Moderate contribution
28 Harley	c.1898	Federation Queen Anne	Moderate contribution
30 Harley	c.1988	Post-war Conventional Suburban Style	No contribution
31 Harley	c.1908	Federation Bungalow	Moderate contribution
32 Harley	c.1900	Federation Bungalow	Moderate contribution
33 Harley	c.1920	Federation Bungalow with Inter War California Bungalow elements	Moderate contribution
36 Harley	c.1905	Federation Bungalow	Moderate contribution
38 Harley	c.1905	Federation Bungalow	Moderate contribution
39 Harley	c.1898	Federation Bungalow	Moderate contribution

<sup>&</sup>lt;sup>1</sup> The architectural style applied to dwellings below are based on those outlined in *Identifying Australian Architecture* by *Apperly, Irving and Reynolds* and the City of Vincent Housing Style Guide.

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#### 4. HARLEY STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation of the original Federation style dwellings;
- Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing development and new development;
- Additions to existing development and new development is appropriately set back so as to maintain the visual prominence of the single storey streetscape when viewed from Harley Street;
- New development is to respond appropriately to the surrounding street context through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
  - built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandahs, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;
- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

#### 5. DEVELOPMENT GUIDELINES FOR ALL DEVELOPMENT

Local Hosel Sections	ousing Objectives  1 (b) of the R-Codes, the following tives augment or add to the listed es. For all development that is not es, the following apply as Design Principles.	Deemed to Comply  Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.			
		Street	Setbacks	i	
Augment 5.1.2 P2.1	Augment 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties and the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.  First floor development shall not be located within 10 meters of the
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			primary street boundary; or  First floor development shall not be visible from Harley Street when measured in accordance with 'Figure 2 – Line of Sight'.

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Local H sections	to clause 7.3. ousing Object of the R-Code	ousing Objectives  1 (b) of the R-Codes, the following tives augment or add to the listed es. For all development that is not es, the following apply as Design Principles.	provision listed sed	nnt to clause 7 is replace the ctions of the F to the R-Cod		des, the following requirements in the elopment that is not
		Lot Bound	ary Setba	icks		
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.				
		Buildir	ng Height			
Augment 5.1.6 P6	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions.  The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.  Note: The plate heights on Harley Street are typically around 40 courses, usually starting above limestone footings equal to the internal floor level.	New 5.1.6 C6.1	New 6.1.2 C2	wholly within th where no visible to the dwelling's from the street.	Max allowable Heights for Two Storey Dwellings  7 metres  8 meters  10 metres  vill be contained e roof space and e change is made s appearance  front facing s and gables to lofts to be storey for the

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Augment 5.2.1 Augm 6.3.4  Augment 5.2.3 P3 6.2.1 P1.1	Setback of Garagement   No crossovers to Harley	ar Access ages and Replace		
Augment 5.2.1 6.3.5  Augment 5.2.1 Augm 6.3.4  Augment 5.2.3 P3 6.2.1  Augment Augm	Street unless the property has no other vehicular access opportunities.  Setback of Garagement  Maintain the absence of visually intrusive car storage facilities within the		Carports	
Augment 5.2.3 P3 6.2.1 P1.1	gment   Maintain the absence of visually intrusive car storage facilities within the		Carports	
Augment 5.2.3 P3 6.2.1 P1.1	.4 visually intrusive car storage facilities within the	Replace		
5.2.3 P3 6.2.1 P1.1		5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available.
5.2.3 P3 6.2.1 P1.1	Street S	urveilland	e	
		Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	Ensure a front verandah is incorporated into the façade of new dwellings (at a minimum of 50% of the width of the front facade) with a useable minimum depth of 1.8 metres.
	habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.2	Replace 6.2.1 C1.2	Incorporate habitable rooms to the front of the development with generous openings to provide street engagement and passive surveillance to the street.
	Street Wall	s and Fe	nces	
	ment Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	<ul> <li>a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level;</li> <li>b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable;</li> <li>c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and</li> <li>d) Maximum width of piers to be 470mm;</li> <li>or</li> <li>e) The maximum height of new fences facing the street is to</li> </ul>

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Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following  Local Housing Objectives augment or add to the listed  sections of the R-Codes. For all development that is not  subject to the R-Codes, the following apply as Design  Principles.			provision listed sed	nt to clause 7 s replace the tions of the R to the R-Cod	emed to Comply (7.3.1 (a) of the R-Codes, the following Deemed to Comply requirements in the R-Codes. For all development that is not es, the following apply as Deemed-to- omply provisions.	
					f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable; and g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level;  or h) Fencing types as illustrated in the diagrams below are permitted. Variations to the examples indicated below may be supported where it can be demonstrated that they are compatible with the existing fence styles in the street.	
		General Bu	uilding Design			
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 to 45 degree pitches to gables where it can be viewed from the street.	
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale, mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Floor levels of the original dwellings in Harley Street are raised approximately 300 - 500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.	
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.	
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the existing dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original facade and set back so that the existing front building and roof form remains the dominant feature to the street.	

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# Local Housing Objectives Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles. Demolition Applications for development approval should maintain the front façade of a contributing dwelling.

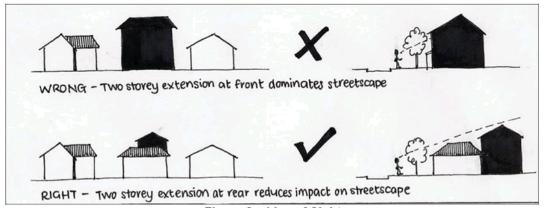


Figure 2 - Line of Sight

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#### 6. RECOMMENDED FENCING STYLES FOR HARLEY STREET













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#### **APPENDIX 3: CARR STREET GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1 - Carr Street Character Retention Area

#### 1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Carr Street, while allowing for new development that meets the changing needs of the community.

#### The guidelines:

- 1. Provide a basis for the control of all development within Carr Street including new dwellings and additions/alterations to existing buildings;
- 2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

#### 2. CARR STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation the original Federation and Interwar Bungalow style dwellings;
- · Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Carr Street;
- New development is to respond appropriately to the surrounding street context through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;

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- built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandah, decorative timber gables and the removal of paint and render from original brickwork;
- Maintain the absence of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open street frontage by ensuring front boundary fences are low and/or visually permeable.

#### 3. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R- Codes, the following apply as Design Principles.  Street S			Deemed to Comply  Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.  Setbacks		
Augment 5.1.2 P2.1	Augment 6.1.3 P3 New 6.1.3 P3.1	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties or the predominant streetscape character.  First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.  First floor development shall not be located within 4 meters of the ground floor primary street setback; or  First floor development shall not be visible from Carr Street when measured in accordance with 'Figure 2 – Line of Sight'.
		Lot Bounda	ary Setbacks		
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.			

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Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R- Codes, the following apply as Design Principles.			provisions listed section	t to clause 7.3 replace the De ons of the R-C o the R-Codes	ned to Comply  .1 (a) of the R-Codes, the following eemed to Comply requirements in the Codes. For all development that is not , the following apply as Deemed-to- nply provisions.
		Buildin	g Height		
Augment 5.1.6 P6	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions.  The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.	Replace 5.1.6 C6	Replace 6.1.2 C2	Minimum building height fronting primary street: 3m  Maximum building height:  Element Max allowable Heights for Two Storey Dwellings  Top of external wall (roof above)  Top of external wall (concealed roof)  Top of pitched roof 10 metres
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New 5.1.6 C6.1	New 6.1.2 C2.1	Loft additions where the development is contained wholly within the roof space and where there is no visible change to the dwellings appearance from the street.
		Setback of Gara	ges and C	arports	
Augment 5.2.1 P5.1	Augment 6.3.4	Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available.  Carports setback 500mm behind the front setback line where access is from the Primary Street.
		Street Su	ırveillance		
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front verandah is incorporated into the façade of new dwellings (at a minimum 50% of the width of the front façade) with a useable minimum depth of 1.8 metres.

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Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local  Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-  Codes, the following apply as Design Principles.			Deemed to Comply  Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
		Street Walls	and Fend	es	
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.8 metres above natural ground level; b) The maximum height of any solid portion of a new fence is to be 750mm above natural ground level. The remaining portion is to be a minimum of 80% visually permeable; and c) The maximum height of fence piers with decorative capping to be 2.0 metres above natural ground level.
		General Bui	lding Desi	gn	
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Note: Floor levels of the original dwellings in Carr Street are raised approximately 300 - 500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.

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Local Housing Objectives
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local
Housing Objectives augment or add to the listed sections of
the R-Codes. For all development that is not subject to the RCodes, the following apply as Design Principles.

Deemed to Comply

Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in this set sections of the R-Codes. For all development that is not the R-Codes.

#### Demolition

Application for development approval should maintain the front façade of the original dwelling.

Applications for development approval retain the original dwelling.2

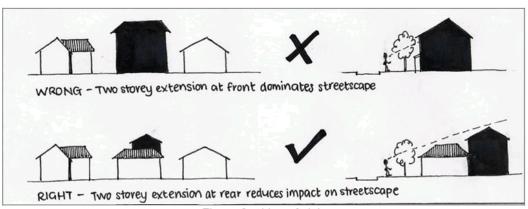


Figure 2 - Line of sight

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<sup>&</sup>lt;sup>2</sup> Schedule 2, Part 7, Clause 61(1)(e) in the Planning and Development (Local Planning Schemes) Regulations 2015 does not require a development application for the demolition of a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool where the structure is not affected by heritage legislation. C7.4 has been included as the requirement in the Regulations may be removed and the provision could then be implemented.



#### **APPENDIX 4: JANET STREET HERITAGE AREA GUIDELINES**

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1 - Janet Street Heritage Area

#### 1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Janet Street, while allowing for new development that meets the changing needs of the community.

#### The guidelines:

- Provide a basis for the control of all development within the Janet Street Character Retention Area including new buildings and additions/alterations to existing buildings;
- 2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

#### 2. STATEMENT OF HERITAGE SIGNIFICANCE

Janet Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation and Interwar style of architecture.

Janet Street has moderate historic value as an almost intact and cohesive example of a 20th century streetscape, with the residences that were predominantly built in the 1920's. It provides a good and rare historic record of the accommodation of people in this period.

Janet Street demonstrates a cohesive physical form in the public realm. The overall form, style, height, setback and selection of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

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#### 3. RECORD OF PLACES

Property Address	Constructed (circa)	Architectural style	Level of Significance
1 Janet St	c1922	Interwar bungalow	Moderate Contribution
2 Janet St	c1924	Federation bungalow	Moderate Contribution
3 Janet St	c1922	Interwar bungalow	Moderate Contribution
4 Janet St	c1923	Federation bungalow	Moderate Contribution
5 Janet St	c1922	Interwar bungalow	Moderate Contribution
6 Janet St	c1923	Federation bungalow	Moderate Contribution
7 Janet St	c1922	Interwar bungalow	Moderate Contribution
8 Janet St	c1923	Interwar bungalow	Moderate Contribution
9 Janet St	c1921	Interwar bungalow	Moderate Contribution
10 Janet St	c1923	Federation bungalow	Moderate Contribution
11 Janet St	c1921	Interwar bungalow	Moderate Contribution
12 Janet St	c2009	Contemporary dwelling	No Contribution
13 Janet St	c1921	Interwar bungalow	Moderate Contribution
14 Janey St	c1923	Federation bungalow	Moderate Contribution
15 Janet St	c1923	Interwar bungalow	Moderate Contribution

#### 4. JANET STREET LOCAL HOUSING OBJECTIVES

- · Retention and conservation of the original Federation style dwellings;
- · Protection and enhancement of the existing streetscape character;
- · Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encouragement of a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Ensuring additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Janet Street;
- New development is appropriate in scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
- The reinstatement and reconstruction of missing design elements to original building facades such a timber verandah, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;
- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces, and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

#### 5. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following  Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			replace the the R-Codes	clause 7.3.1 ( Deemed to Co s. For all deve	emed to Comply  a) of the R-Codes, the following provisions mply requirements in the listed sections of lopment that is not subject to the R-Codes, y as Deemed-to-Comply provisions.
Street Setbacks				ks	
Augment	Augment	Dwellings should not	Replace	Replace	Ground floor street setbacks to be
5.1.2	6.1.3 P3	detract from the	5.1.2	6.1.3	an average of the two directly
P2.1		streetscape by being set	C2.1	C3.1	adjoining properties on either side
		back too close or too far			of the proposed development.
		from the front boundary			
		when compared with			First floor development shall not be
		adjacent properties or the			located within 4 meters of the
		predominant streetscape			ground floor primary street
		character.			setback; or

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Pursuant to Local Hou sections of	clause 7.3.1 ( sing Objective the R-Codes. the R-Codes,	sing Objectives b) of the R-Codes, the following as augment or add to the listed For all development that is not the following apply as Design inciples.	replace the the the R-Codes	clause 7.3.1 (a Deemed to Co s. For all devel	mply requirements	he following provisions in the listed sections o subject to the R-Codes,
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			First floor devel visible from Jar measured in ac 'Figure 2 – Line	cordance with
		Lot Bou	ındary Set	backs		
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual				
		privacy requirements.	lding Heig	ht		
Augment 5.1.6 P6.1	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions.  The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.	Replace 5.1.6 C6	Replace 6.1.2 C2	Top of external wall (roof above) Top of external wall (rooncealed roof) Top of pitched roof	Max allowable Heights for Two Storey Dwellings 7 metres 8 metres
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New C6.1	6.1.2 C2.1	within the roof s there is no visib dwellings appearstreet.	contained wholly contained wholly space and where ble change to the arance from the
Augment 5.2.1 P5.1		Setback of G  Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5	a Carports	Carports, garag	ges or hardstand car located at the rear where ROW access

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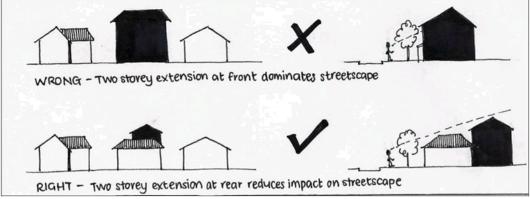


Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following  Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design  Principles.		Deemed to Comply  Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.			
					Carports setback 500mm behind the front setback line where access is from the Primary Street.
		Stree	t Surveilla	ince	
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front verandah is incorporated into the façade of new dwellings (at a minimum 50% of the width of the front façade) with a useable minimum depth of 1.8 metres.
			Valls and F	ences	
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level; b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable; c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and d) Maximum width of piers to be 470mm  or e) The maximum height of new fences facing the street is to be 1.8 metres above the adjacent footpath level; f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable; and g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level.

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Local Housing Objectives  Pursuant to clause 7.3.1 (b) of the R-Codes, the following  Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			replace the the R-Code	clause 7.3.1 ( Deemed to Co s. For all deve	erned to Comply  (a) of the R-Codes, the following provisions of the R-Codes in the listed sections of lopment that is not subject to the R-Codes, y as Deemed-to-Comply provisions.
		General	Building [	Design	
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be
New 5.4.6 P6.2	New 6.2.4 P4.4	streetscape character.  New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	viewed from the street.  New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling.  Note: Floor levels of the original dwellings in Janet Street are raised approximately 300mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.
		D	emolition		
		evelopment approval should			elopment approval that retain the



maintain the front façade of a contributing dwelling. original dwelling are considered acceptable.

Figure 2 - Line of sight

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#### APPENDIX 5 -THE BOULEVARDE, KALGOORLIE STREET AND MATLOCK STREET CHARACTER RETENTION GUIDELINES

These guidelines are to be applied to all development within the following areas:

Guideline Area				
1.	The Boulevarde – between Scarborough Beach Road and Anzac Road			
2.	Kalgoorlie Street – between Ashby Street and Anzac Road			
3.	Matlock Street – between Anzac Road and Britannia Road			

Table 1: Properties included in The Boulevarde, Kalgoorlie Street and Matlock Street Character Retention Area

#### Application of the Guidelines

The Guidelines apply to development:

- 1. Where the dwelling is fronting the primary street within the guideline area; and
- 2. Is within the area that is visible from the primary street.

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas, the City's Local Planning Scheme No. 2, the Residential Design Codes and Policy 7.1.1 – Built Form.

#### Statement of Character

The Guideline Area's prevailing character is summarised as follows:

- Significantly intact examples of early twentieth century residential development comprising modest, single storey dwellings constructed during the Interwar period;
- Development comprising predominately original dwelling form and style with consistent height and selection of materials;
- A high level of retained traditional details including street facing verandas, traditional pitched roof form, chimneys, vertical window articulation and traditional building materials;
- Front setbacks that are generally consistent, reinforcing the building edge and maintaining a consistent pattern of development, allowing view lines along the fronts of dwellings;
- Front gardens are generally low and open and would traditionally have been planted with shrubs and roses, with flowerbeds or low ground cover;
- Front fences are low and or visually permeable, generally with an absence of solid, obtrusive front fences: and
- New development is generally sympathetic to the form, bulk and scale of the original dwellings.

#### **Development Objectives:**

- Retention and conservation of original dwellings;
- Protection and enhancement of the original streetscape character;
- Retention of the visual character of the early twentieth century Interwar styles of architecture;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that is visible from the street responds appropriately and complements and complements the surrounding streetscape through:
  - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and

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- built form that incorporates consistent physical built form elements of the prevailing character without the requirement to mimic the style of the original character dwellings.
- Development to the rear of a dwelling where not visible from the street may be contemporary in style, respecting the scale and bulk of the prevailing character;
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

Local Housing Objectives	Deemed to Comply
Pursuant to Clause 7.3.1(b) of the Residential Design	Pursuant to Clause 7.3.1(a) of the Residential Design
Codes, the following Local Housing Objectives augment	Codes, the following provisions replace the Deemed to
the Design Principles of the Residential Design Codes as	Comply requirements of the Residential Design Codes
specified.	as specified.
1. Street Setbacks	
Augments Clause 5.1.2 P2.1 and P2.2	Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3
01.1	C1.1
The setbacks of dwellings should reflect the predominant	Ground floor primary street setbacks to be an average
streetscape pattern and be consistent with adjacent	of the two directly adjoining properties on either side of
properties.	the proposed development.
	04.0
01.2	C1.2
First floor development is to be adequately setback to	Two storey development is to be setback a minimum of
maintain the predominant single storey appearance of	4m behind the predominant ground floor building line.
the streetscape.	
2. Lot Boundary Setbacks	
Augments Clause 5.1.3 P3.1	
O2.1	
Reduce impacts of building bulk on adjoining properties	
by maintaining a setback similar to any adjoining	
properties or the predominant development context while	
also complying with relevant overshadowing and visual privacy requirements.	
3. Building Height	
	Denlaces Clause F. 1.6.06
Augments Clause 5.1.6 P6	Replaces Clause 5.1.6 C6
0 0 1 1	00.1
Building height that creates no adverse impact on the	Dwellings shall be a maximum of two storeys and
amenity of adjoining properties or the streetscape by	comply with the following heights:
upholding similar features in terms of the prevailing bulk,	Top of outomal wells 7 metros
scale and proportions of the existing streetscape.	Top of external wall: 7 metres  Top of either advants 40 metres
03.2	Top of pitched roof: 10 metres
The wall height of new dwellings, particularly the portions	C3.2
in view from the street, should approximate the street's	
typical wall height to avoid an under scaled squat	Loft additions must be contained wholly within the roof
appearance.	space and shall not result in a visible change to the
appearance.	dwelling's appearance from the street.
4. Garages and Carports	
Augments Clause 5.2.1 P1	Replaces Clause 5.2.1 C1.1, C1.2 and C1.5
04.1	C4.1
Carports and garages should be located so as to	Carports, garages or hardstand car parking bays are to
maintain the absence of car parking facilities within the	be located at the rear of the property where right of
streetscape.	way access is available.
	, 33300 to divalidate.
I .	1

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Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.

#### 04.3

Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.

#### C4 2

Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street

#### C4 3

Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.

#### C4 4

Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.

#### C4.5

Garages and carports must respect the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.

#### C4.6

Carports and garages shall have a maximum wall height of 2.7m.

#### C4.7

Carports located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.

#### 5. Street Surveillance

#### Augments Clause 5.2.3 P3

#### O5.1

Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.

#### Replaces Clause 5.2.3 C3.2

#### C5.1

There must be at least one habitable room incorporated into the front elevation of the dwelling.

#### C5.2

Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.

#### 6. Street Walls and Fences

#### Augments Clause 5.2.4 P4

#### 06.1

New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street.

#### 06.2

Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.

#### Replaces Clause 5.2.4 C4

#### C6.1

The maximum height of new fences within the front setback area is to be 1.2m above the adjacent footpath level:

#### C6.2

The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum 40% visually permeable;

#### C6.

The maximum height of fence piers with decorative capping is to be 1.8m above the adjacent footpath level; and

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C6 4

The maximum width of piers is to be 470mm.

#### C6 5

The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:

- i. Timber pickets; or
- ii. Brick; or
- iii. Rendered masonry.

OR

#### C6.6

The maximum height of new fences within the front setback area is to be 1.8 metres above the adjacent footpath level;

#### C6.7

The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable;

#### C6 8

The maximum height of fence piers with decorative capping is to be 2m above the adjacent footpath level; and

#### C6.9

The maximum width of piers is to be 470mm.

#### C6.10

The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:

- i. Timber pickets; or
- ii. Brick; or
- iii. Rendered masonry.

#### 7. General Building Design

New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes

#### 07.1

New development is sympathetic to and complements the prevailing character, avoiding unsympathetic scale, mass and materials.

#### 07.2

Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.

#### 07.3

Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.

#### 07.4

The materials of any new dwellings as viewed from the street shall be consistent with the prevailing character.

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# LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



#### 07.5

The floor levels of new dwellings shall match or average the floor levels of dwellings on either side of the proposed dwelling.

#### 07.6

The roof pitch for new carports and additions visible from the street is to be consistent and respectful of the existing dwelling's roof pitch and, for new buildings, consistent and respectful of the prevailing character.

#### 07.7

Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

### 8. Landscaping

New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes

#### O8 1

Existing trees on a site, especially mature trees, to be preserved wherever possible.

#### 08.2

The front setback area should be developed as a predominantly soft landscaped garden. The planting of low shrubbery and traditional open garden styles is encouraged.

OFFICE USE ONLY	
Responsible Officer	Manager Policy & Place
Initial Council Adoption	22/09/2015
Previous Title	Local Planning Policy 7.5.15 – Character Retention Areas and Heritage Areas
Reviewed / Amended	12/12/2017, 1/05/2018, 16/02/2021
Next Review Date	July 2022

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## 5.5 AMENDMENT NO. 6 TO LOCAL PLANNING SCHEME NO. 2 AND AMENDMENT NO. 1 TO LOCAL PLANNING POLICY NO. 7.4.5 - TEMPORARY ACCOMMODATION

#### Attachments:

- 1. Amendment No. 6 to Local Planning Scheme No. 2 🗓 🖺
- 2. Summary of Submissions U
- 3. Amendment No. 1 to Local Planning Policy No. 7.4.5 Temporary Accommodation (Tracked Changes from Advertised Version) 1.

#### **RECOMMENDATION:**

#### That Council:

- 1. ENDORSES the Administration response to submissions, included at Attachment 3, received during advertising of Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 Temporary Accommodation;
- 2. SUPPORTS Standard Amendment No. 6 to Local Planning Scheme No. 2 without modification, pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, included at Attachment 1;
- 3. FORWARDS Standard Amendment No. 6 to Local Planning Scheme No. 2 included as Attachment 1 and any required documentation to the Western Australian Planning Commission pursuant to Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015;
- 4. PROCEEDS with Amendment No. 1 to Local Planning Policy No. 7.4.5 Temporary Accommodation with modifications pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* included at Attachment 4; and
- 5. NOTES that Administration will notify submitters of Council's decision but will not publish notices of adoption until after the Western Australian Planning Commission has determined Amendment No. 6 to Local Planning Scheme No. 2.

## **PURPOSE OF REPORT:**

To consider the outcomes of public consultation on Amendment No. 6 to Local Planning Scheme No. 2 (Amendment 6 to LPS2) and Amendment No. 1 to Local Planning Policy No. 7.4.5 – Temporary Accommodation (Amendment 1 to LPP 7.4.5) and to determine whether to proceed with the amendments.

### **BACKGROUND:**

Council, at its meeting on 19 May 2020, resolved to prepare Amendment 6 to LPS2 (included at **Attachment 1**) and Amendment 1 to LPP 7.4.5 for the purpose of public advertising.

## Amendment 6 to LPS2

Amendment 6 to LPS2 proposes a risk-based approach to address permissibility based on the potential impact on the amenity of surrounding uses. The Amendment proposes that the Zoning Table include Bed and Breakfast, Holiday Accommodation and Holiday House land uses.

## Amendment 1 to LPP 7.4.5

Changes proposed in the advertised version of Amendment 1 to LPP 7.4.5 included:

(a) Modify general and land use definitions to align with Amendment 6 to LPS2 to ensure Local Planning Policy No. 7.4.5 – Temporary Accommodation (LPP 7.4.5) can be used as an effective tool in the assessment and management of applications for short term accommodation:

**9 FEBRUARY 2021** 

- (b) Include exemptions from Development Approval for low impact uses to streamline the approvals process; and
- (c) Include provisions relating to the location of short term accommodation uses to provide greater guidance and clarity, including acceptable development criteria for assessment of applications in Mixed Use and Residential Zones.

Both amendments were advertised between 5 September 2020 and 17 October 2020 through the following methods:

- Written notification was sent to surrounding Local Governments and relevant State Government agencies;
- A notice was published in the West Australian for one week and the Perth Voice once per week for four weeks;
- Written notification to stakeholders including industry bodies, local short term accommodation operators, adjoining neighbours and a randomised survey sample; and
- A notice was published on the City's Imagine Vincent engagement portal including a survey on the proposed changes.

### **DETAILS:**

The City received nine submissions on the proposed amendments relating to short term accommodation during the consultation period.

Submitters were generally supportive, with four out of seven survey respondents saying that the draft policy struck the right balance between flexibility and control. One survey responded and one submitter responded that the draft policy was too restrictive, and two submitters responded that the policy was not restrictive enough.

The primary issues and modifications are addressed below with a full summary of submissions and responses to those submissions included as **Attachment 2**.

## 1. Development Approval Exemptions

A number of submitters commented that the exemptions in the advertised version of LPP 7.4.5 are confusing.

On review, the text provisions for development approval exemptions have been converted to a table. This makes the provision much easier to read and understand. It is also proposed to remove the requirement for written notification, management plans and codes of conduct for house swap/house sit arrangements as these uses are considered so minor that the City should not require notification of them occurring.

### Minimum Night Stay

One submitter suggested that a two-night minimum stay is too restrictive, there are a number of good reasons why a visitor would stay for one night and a number of successful short term accommodation uses do not have a minimum.

On review of the overall policy provisions proposed by this amendment, there are now sufficient requirements to specifically address potential amenity impacts such that the minimum night stay requirement is no longer essential. This includes locational requirements, mandatory management plans and codes of conduct and requirements for a host or management plans that address any potential noise, traffic/parking, antisocial behaviour and complaints management issues that could occur from a specific proposal. It is recommended that two-night minimum stay be removed.

## 3. Outdoor living

The requirement for 'sufficient distance' from outdoor living areas of adjoining properties was considered to be unreasonable and impractical to implement and measure. On review, it is considered that this may be a very restrictive factor in a number of proposals, especially given Vincent's urban development pattern and density, as well as the inability for applicants to modify the location of their outdoor living areas. As such, it is proposed that this provision be removed.

## 4. Public advertising

The public advertising clause has been modified to respond to the proposed Amendment No. 6 to LPS2. LPS2 currently requires advertising of any 'A' use and allows the City to exercise discretion when determining whether to advertise a 'D' use.

#### 5. Administrative Modifications

A number of further administrative changes and corrections have been made. These are all highlighted in the tracked changes version of LPP 7.4.5 at **Attachment 2**.

The City's new policy template has also been used for the final version but not on the tracked changes version.

As a result of submissions, Administration recommends modifications be made as set out in the modified version of LPP 7.4.5 at **Attachment 3**.

## Amendment No. 6 to Local Planning Scheme No. 2

The proposed Amendment No. 6 to Local Planning Scheme No. 2 will provide greater guidance for Bed and Breakfast, Holiday Accommodation and Holiday House land uses which are currently not listed in the Zoning Table. The amendment will provide greater guidance on where these types of land uses should be located.

The Amendment was forwarded to the Environmental Protection Authority pursuant to Section 81 of the *Planning and Development Act 2005*, where no objection was received.

No submissions were received that directly related to Amendment 6 to LPS2 during the formal advertising period.

Administration recommends that Council support Amendment 6 to LPS2 without modification.

## **CONSULTATION/ADVERTISING:**

Submitters will be directly notified of Council's decision. If Amendment 6 to LPS2 is supported by the Western Australian Planning Commission, both Amendment 6 to LPS2 and Amendment 1 to LPP 7.4.5 would be published simultaneously and come into effect together.

## LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015;
- State Planning Policy No. 7.3 Residential Design Codes (R Codes);
- Local Planning Scheme No. 2; and
- Policy No. 4.1.5 Community Consultation.

### **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to support the proposed Amendment 6 to LPS2 and Amendment 1 to LPP 7.4.5 to deal with development relating to short term accommodation and the management of such land uses.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

## **Thriving Places**

We encourage innovation in business, social enterprise and imaginative uses of space, both public and private.

## Sensitive Design

Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context.

## **SUSTAINABILITY IMPLICATIONS:**

Nil.

### **PUBLIC HEALTH IMPLICATIONS:**

Nil.

## FINANCIAL/BUDGET IMPLICATIONS:

The cost of progressing the Amendments will be met through the City's existing operational budget. The proposal has no cost imposition for future budgets.

### **COMMENTS:**

The progression of Amendment 6 to LPS2 and the final adoption of Amendment 1 to LPP 7.4.5 will:

- Ensure the City's Planning Framework relating to short term accommodation is consistent and up to date:
- Align LPP 7.4.5 with Local Planning Scheme No. 2 to ensure that it can be used as an effective tool in the assessment and management of applications for short term accommodation;
- Provide exemptions from Development Approval for low impact short term accommodation uses to streamline the approvals process; and
- Ensure that any proposals for short term accommodation are sensitive and respectful to the existing residential uses within the neighbourhood.



## LOCAL PLANNING SCHEME NO. 2

Amendment No. 6

Standard amendment to amend 'Table 1 - Zoning table' to the City of Vincent Local Planning Scheme No. 2



### FORM 2A

Planning and Development Act 2005

## RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME

CITY OF VINCENT LOCAL PLANNING SCHEME NO. 2 AMENDMENT NO. 6

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005* (as amended), amend the above Local Planning Scheme by:

 Amending 'Table 1 – Zoning Table' to insert the land use permissibility for Bed and Breakfast, Holiday Accommodation and Holiday House with the following land use permissibility:

USE CLASS			ZONES		
	Residential	Mixed Use	Local Centre	District Centre/ Regional Centre	Commercial
Bed and Breakfast	Α	Α	D	D	D
Holiday Accommodation	Α	Α	D	D	D
Holiday House	Α	Α	D	D	D

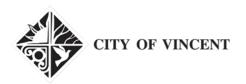
The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The land use permissibility in the zoning table is consistent with the relevant objectives identified for the zones within Local Planning Scheme No. 2;
- b) It does not result in any significant environmental, social, economic or governance impact on land in the scheme area; and
- c) The amendment is not a basic or complex amendment.

It is noted that the use classes are consistent with the land use terms contained within the Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015.* 

Dated this 19 day of May 2020

CHIEF EXECUTIVE OFFICER



## **LOCAL PLANNING SCHEME NO. 2**

Amendment No. 6

## COUNCIL RECOMMENDED/SUBMITTED FOR APPROVAL

Supported for submission to the Minister for Planning for approval by resolution of the City of Vincent at the Ordinary Meeting of the Council held on 16 February 2021 and the Common Seal of the City of Vincent was hereunto affixed by the authority of a resolution of the Council in the presence of:

	MAYOR
	CHIEF EXECUTIVE OFFICER
WAPC RECOMMENDED/SUBMITTED FOR APPROVAL	
	DELEGATED UNDER S.16 OF ID DEVELOPMENT ACT 2005
DATE	<u> </u>
APPROVAL GRANTED	
S.87 OF THE <i>PLANNING AN</i>	MINISTER FOR PLANNING ID DEVELOPMENT ACT 2005
DAT	E

## 1. Online Survey Responses

Of Develophing the telephone accommodation like had 8	Yes – 5		
Q1 – Do you think that short term accommodation like bed & breakfasts, holiday hou and AirBnBs are beneficial to local neighbourhoods?		No – 1	
and Andribs are beneficial to local heighbourhoods:		Unsure – 1	
Why/Why not	Administration Response		Recommendation/Modification
Concerned about the damage caused by some people.	Term Accommodation (STA) use seeks to minimise negative impa parking, noise and antisocial beh premises to operate in accordance Code of Conduct should reduce	egative impacts resulting from Short is. The amended Planning Policy of by addressing issues like car laviour. The requirement for STA coe with a Management Plan and the risks to adjoining residents. In the City can take compliance action,	No modification.
Creates a richer more diverse community, ability for locals to house guests if they can't fit in their house, increased support for local businesses.	Noted.	·	No modification.
Accommodating tourists within suburban neighbourhoods is wonderful for local small business. Tourists usually eat all their meals at restaurants within walking distance. They also bring a cultural diversity to the neighbourhood.	Noted.		No modification.
Don't think it would increase or decrease economic activity, traffic or use of local amenities as long as length of stay remains restricted.	Noted.		No modification.
It gives visitors an opportunity to experience life in a range of Perth areas and gave a cheaper and more flexible alternative to hotel accommodation.	Noted.		No modification.
Q2 – Have you noticed any short term accommodation opera	ting near where you live?	Yes - 6 No - 1	
Q3 – Have you experienced any issues with nearby short term	m accommodation?	Yes – 1 No – 6	
Further Explanation	Administration comment		Recommendation/Modification
Damage to common property and the impact of excess laundry by the operator.	The requirement for STA premises to operate in accordance with the objectives of the Policy, Management Plan and Code of Conduct will reduce the risk of antisocial behaviour and damage to adjoining residents. In situations where a STA operates in a Strata, it is also the responsibility of the Strata Body through their strata bylaws and management procedures.		No modification.

Page 1 of 7

The property owner has illegally operated an Air B&B at their property and we have only been able to shut them down with persistent and constant persuasion to the City.  In regard to residential, short term stays, I believe that property owners would already have high expectations and screening processes, to assess the kind of guests it would allow to stay in their property. All short stay booking platforms have a review process to minimise the risk of hosting a troublesome or careless guest.  A less restrictive and streamlined process will allow for more short stay rentals.  With the proposed changes, I would hope that there would be better management of homes and guests in place.  The City seeks to ensure that a STA premise operates in accordance with their Annagement Plan and Code of Conduct, however where a STA operates without the necessary approvals the Policy in seeking compliance against the unlawful use of a premise.  No modification.  No modification.  No modification.  No modification.  No modification.  No modification.	21 O	41-4:	Increase? – 2	
Why/Why not The property owner has illegally operated an Air B&B at their property and we have only been able to shut them down with persistent and constant persuasion to the City.  In regard to residential, short term stays, I believe that property owners would already have high expectations and screening processes, to assess the kind of guests it would allow to stay in their property. All short stay booking platforms have a review process to minimise the risk of hosting a troublesome or careless guest.  A less restrictive and streamlined process will allow for short stay rentals.  With the proposed changes, I would hope that there would be better management of homes and guests in place.  Administration comment  The City seeks to ensure that a STA premise operates in accordance with their Management Plan and Code of Conduct, however where a STA operates without the necessary approvals the Policy will support the City in seeking compliance against the unlawful use of a premise.  Noted. The Planning Framework deals with the permissibility of STA land uses, a matter that is not provided for by online platforms. The Policy provides a standard for assessing and managing STA in the local context to ensure they are appropriately located and do not negatively impact the community regardless of individual operators or online platform requirements.  Noted.  Noted.  No modification.  No modification.  No modification.		that issues experienced as a	Decrease? – 2	
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the community as a result of STA uses is mitigated.				No modification.
	retter management of nomes and guests in place.			
Aren't restrictive/controlling enough? – 2		the community as a result of STA		2 _ 2
Q5 – Do you think the City's proposed changes:  Are too restrictive? – 1	25 - Do you think the City's proposed changes:			1 t - Z
Strike the right balance between flexibility and control? – 4	20 - Do you think the city's proposed changes.			wibility and control2 = 4
Ves _ 6				Albility and control? – 4
Q6 – Are you a resident of the City of Vincent?	Q6 – Are you a resident of the City of Vincent?			
Q7 – Are you the owner or operator of short term accommodation within the City of Yes – 1	27 – Are you the owner or operator of short term accommod	ation within the City of		
Vincent?		and the same and same same		
Further Comments Administration response Recommendation/Modification	Further Comments	Administration response		Recommendation/Modification
I think in Strata properties, there should be some type of bond Noted. The City seeks to ensure the operation of STA is in line with No modification.	think in Strata properties, there should be some type of bond	Noted. The City seeks to ensure t	the operation of STA is in line with	No modification.
or a percentage of their profits made from short term the objectives of the Policy to reduce impact to adjoining neighbours	or a percentage of their profits made from short term	the objectives of the Policy to red	uce impact to adjoining neighbours	
accommodation paid to the strata company for increased through management plans and code of conduct, however the	accommodation paid to the strata company for increased	through management plans and o	code of conduct, however the	
insurance premiums or potential damage. For the increased matter of a Strata levy is outside the scope of a Planning Policy. A				
volume of foot traffic in other people's homes. In a strata recent Parliamentary enquiry addressed the issue in the report				
property, the owner needs to understand they share that home  Levelling the Playing Field - Managing the impact of the rapid				
with other people. Having more strangers coming in and out is a increase of Short-Term Rentals in Western Australia. Currently				
security risk as well as an annoyance. individual Strata bodies are responsible for addressing matters	security risk as well as an annoyance.		<u> </u>	
relating to common property, general wear and tear through their				
		bylaws and management procedures, however the above report		
looks at recommendations to address these issues more universally.				
As someone who has been hosting guests via AIRBNB for Notwithstanding the use of and requirements of online platforms, the			•	No modification.
almost 6 years, I am a bit confused if there are now regulations operation of STA as it relates to the planning framework is a	ilmost 6 years. I am a bit confused if there are now regulations	1 .	. 0	
	, ,	separate mechanism managed by the City. It is the responsibility of		
	or short stay hosting? I have never had any issues in all the			
extremely transparent in helping to assess whether or not I municipality. STA land uses come in many different forms with	or short stay hosting? I have never had any issues in all the years of hosting guests in my home. I find the AIRBNB platform	a Local Government to manage la	and uses throughout its	

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approve a guest to stay. It also allows me to stipulate my own house rules that the guest need to accept before confirming their stay. I think the use of a hosting platform already minimises a lot of risk. If we are to bring in more tools to evaluate short term hosting, then I think it's only fair to expect the same for long term rentals. I have had far more issues with long term renters in the neighbourhood, however what is the protocol to avoid disruptive long term tenants or even annoying home owners? Do we introduce a code of conduct for how people should behave in and around their own homes? I think this is going too far. We should allow people the freedom to maximise on their residential property investments. If they are willing to do the extra work out of hours (that hosting requires) and they have never had any complaints, then why change it?	potential issues that need to be managed to ensure minimal amenity impact to the community. Under the City's current planning framework all STA uses require a planning approval. The amended Policy seeks to include exemptions for STA that are low impact such as small scale or hosted accommodation with the purpose of streamlining the approval process.	
All nearby residents must be advised of any application made for a property to become short term rental and must be able to appeal against such an application. There must be a public register of all short term accommodation approved.	All STA will be required to register STA uses with the City. Nearby neighbours will be consulted in relation to applications for STA in accordance with the City's Consultation Policy.  Information pertaining to approved and registered STA can be provided upon request.	No modification.
I don't understand point 3.1.3 of the policy re strata and survey- strata properties; does this mean that the by-laws can state that short -term accommodation can/cannot occur?	The Strata bylaw and Panning frameworks are independent of each other. The intention of this clause was primarily for advice, informing operators that a planning approval does not negate the requirements under any Strata bylaws. Where a strata bylaw states that STA is not permitted, a planning approval does not override this or vice versa. Given the confusion caused and that this clause was for information only, it is proposed that this clause be removed.	Remove cl. 3.1.3.
I fully support the proposal as far as it relates to hosted accommodation. Hosted accommodation does not displace long term renters, the consequences of bad behaviour can be dealt with swiftly, it financially benefits residents and increases density consequently helping local business.  I do not support the use of investment properties as short term accommodation. Before considering the merits of individual applications I think it is necessary to take a broader view of the planning consequences of allowing long term rentals to be converted to short term rentals.  When Council is asked to exercise its discretion, their decision must be orderly and the broader planning principles relevant to the application must be taken into account. Are the consequences of allowing long term rentals to be converted to short term rentals desirable? Is it in the interest of proper and orderly planning?	Noted. The City acknowledges that there is a need for all forms of accommodation types including long term rental tenancies and a variety of short term accommodation. LPP 7.4.5 seeks to ensure that short term accommodation is appropriately located and managed effectively. The proposed amendment to the City's Planning framework supports a preferred location of STA uses in Town Centres and commercial zones and elsewhere when accommodation is hosted.	No modification.

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## 2. Written Submissions

Subi	ubmissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification	
Purp	ose & Application			
1	The policy should be more clearly structured to make a clear distinction between the different types of accommodation types.	This should have been sufficiently addressed indirectly through other proposed modifications to the structure.	No modification.	
2	Serviced apartments, tourist accommodation, hotels and motels are mentioned in the 'purpose and application' section but are not addressed through the remainder of the policy.	Unless specified, all provisions relate to the land uses listed under the 'Purpose & Application' section.	No modification.	
Obje	ctives and Definitions			
3	Suggest including a new objective about car parking.	Agreed.	Include objective 6: 6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.	
4	Suggest inserting definitions for land uses into the policy to save people having to flip to LPS2.	If these amendments are adopted, the City will develop information sheets that will set out all of the requirements associated with STA, including not just this policy and LPS 2, but also the R-Codes as well as Health local law and Building requirements.	No modification.	
Clau	se 2 - Exemptions			
5	The exemption section could be simplified to address all the exemptions under one clause. Some exemptions are covered more than once, this is confusing.	Agreed.	Convert text provisions into a table. Remove requirement for written notification, management plan and code of conduct for house swap arrangements.	
6	The exemptions should state that the use must operate in accordance with the management plan and code of conduct.	Agreed.	Include code of conduct in exemption conditions.	
7	Exemption 2.1 is unclear and seems to be a contradiction to the other exemptions.	Exemption 2.1 refers to one off house sit/swap scenarios. These short term uses are considered to be low impact and will not require a development approval or any notification to be provided to the City. The regular use of a premises for ongoing house sit/swaps do not fall within the exemption. This should be clearer by making the modification listed in point 5.	Remove requirement for written notification, management plan and code of conduct for house swap arrangements.	
8	Bed and breakfast – There should be a 4 guest limit in all zones rather than limit to 2 guests in residential and mixed use zones. This is just adding unnecessary red tape.	Since the bed and breakfast use is quite rare in residential areas, it would be prudent to maintain a limit of 2 guests until this exemption can be tested for any impacts. Larger short term accommodation operations may still be acceptable, however they will require a development application and to be assessed against the Acceptable Development Criteria.	No modification.	

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Subi	Submissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification	
9	Holiday House – the limit for Holiday House in Residential/Mixed Use zone should remain at 2 guests as there may not be a host on site.	Noted.	No modification.	
10	Works component – there is no need to say 'there is no works component'. If there is a works component requiring development approval it should be treated as a separate matter and assessed accordingly. It should not be a factor in a decision for a change of use.	The wording of this exemption is consistent with that set out under the Deemed Provisions, Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulation 2015</i> and has been included to ensure that any use that requires a works component that itself needs development approval, is not exempt.	No modification.	
	se 3 - General provisions Section 3 appears to be a catch all for all short	Yes, essentially any application for a short term	No modification.	
11	term accommodation from bed and breakfast to motels/hotels and is confusing.	accommodation use will be assessed against these requirements, the objectives of the policy, and the relevant Local Planning Scheme No. 2 provisions.		
	3.1 - The last sentence in section 2 should be moved to the start of section 3 as it provides the necessary introduction. It reads "Unless exempt, proposals'	Agreed.	Move "Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements." under section 3.	
12	The Policy states that the preferred location for short term accommodation uses is in Local Centres/District Centres etc. While this might be true for motels and hotels, it is not true for Bed and Breakfast, Holiday Houses and Holiday Accommodation. These are better in residential zones as they are essentially just a form of single dwelling, residential accommodation – albeit one that charges per day rather than per week or month.	In terms of the actual building structure, not all short term accommodation comprises a standard detached house. Some operate within apartments or grouped dwellings. The Policy states a preference for commercial zones in order to utilise nearby entertainment, commercial and recreational facilities that are often sought after by tourists and visitors.  Further, the State Administrative Tribunal has ruled that short term accommodation is considered a 'commercial' land use, rather than a 'residential' land use. Under the provisions of Local Planning Scheme No. 2, commercial land uses are preferred to operate in commercial zones.	No modification.	
13	Section 3.1.1 2 says a host must be present on site. The need for host is required by the definition of a bed and breakfast but is not required for Holiday Houses or Holiday Accommodation – it should not be imposed for these uses. It is not required for exempt applications so why make it necessary here.	A host is not required on site for Holiday House and Holiday Accommodation. Proposals for short term accommodation assessed under Section 3 that include a host on site would be considered acceptable. Un-hosted accommodation not meeting the 'Acceptable Development Criteria' will be assessed against the Objectives of the Policy in conjunction with the Management Plan and Code of Conduct to determine suitability. It is proposed that this be clarified in the acceptable development standards.	Add the following "Proposals where a host is present on site or the Management Plan and Code of Conduct achieves the objectives of the policy."	

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Sub	Submissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification	
14	Section 3.1.1 Acceptable Development Criteria says that accommodation must be for a minimum of 2 days. This may prove to be too restrictive and is unjustified for all short term accommodation uses. A number of successfully run short term accommodation require a minimum one night stay and should not be penalised (i.e. visiting for medical appointments/work requirements etc).	Noted. On review of the overall policy provisions proposed by this amendment, there are now sufficient requirements to specifically address potential amenity impacts such that the minimum night stay requirement is no longer essential. This includes locational requirements, mandatory management plans and codes of conduct and requirements for a host or management plans that address any potential noise, traffic/parking, antisocial behaviour and complaints management issues that could occur from a specific proposal. It is recommended that two-night minimum stay be removed.	Remove minimum 2 nigh	t stay.
15	A better approach to Compliance could include a condition that states that any verifiable complaint relating to noise/antisocial behaviour will result in automatic suspension for one week (say) in the first instance, and significantly more for subsequent verifiable complaints. It is important that it be 'verifiable complaints' to stop vexatious complaints driven by some unrelated level of animosity between neighbours.	Noted. Compliance procedures are currently adequate to address complaints relating to noise/antisocial behaviour with the support of Policy 7.4.5.	No modification.	
16	Policy 7.7.1 does not include car parking requirements for Bed and Breakfast, Holiday House, Holiday Accommodation and Serviced Apartments.      With regards to parking requirements for the	Further clarity is required in the draft Policy to address parking for short term accommodation uses that are not addressed by Policy 7.7.1.  Noted. Reference is proposed to be made to the R-Codes,	Replace car parking sect The following car parking all short term accommodatevelopment application	requirements apply to ation where a is required:
	'three low impact' uses I feel that no extra parking requirements should be imposed and that applicants with a possible shortage of parking are given the option of advertising the place as having no parking.	ow impact' uses I feel that no extra which contains sufficient guidance on when to require additional bays.  which contains sufficient guidance on when to require additional bays.	Use Class  Bed and Breakfast, Holiday House and Holiday Accommodation Serviced Apartment	In accordance with the R-Codes.  In accordance with the R-Codes.
			Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation	In accordance with the requirements of the City's Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1).

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Subi	missions relating to the Policy provisions:		
No.	Submission	Administration comment	Proposed modification
17	The requirements for Lodging House and Residential Buildings don't make sense. There are conflicts between the policy and the local law. The policy should clarify which uses require registration as lodging houses.	A lodging house, as set out under the City's local law, is classified as a 'Residential Building' under the City's Local Planning Scheme No. 2. The requirements for Lodging Houses under the Local Law apply regardless of the planning requirements set out in the proposed Policy. If these amendments are adopted, the City will develop information sheets that will set out all of the requirements associated with STA, including not just this policy and LPS 2, but also the R-Codes as well as Health local law and Building requirements.	No modification.
18	Section 3.3.1 says that Serviced Apartments must comply with the provisions of the Built Form policy with regards to Multiple Dwellings in Residential Zones. Does this apply to Serviced Apartments in Town Centres etc.?	This clause is no longer required since Amendment 2 to the Built Form Policy has been finalised.	Modify 3.3.1 as follows:  1. Design Applications for Serviced Apartments shall be subject to the siting and design requirements applicable under the Residential Design Codes—Volume 2—Apartments, and the City's Policy No.7.1.1 Built Form relating to Guidelines for Multiple Dwellings in Residential Zenes. Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.
19	More houses being converted to short term accommodation increases the cost of rentals and decreases local trade.  Concerned that by allowing the operation of short term accommodation, the City should consider the resulting impact to the long term residential tenancies in their assessment of orderly and proper planning.  Short term rental areas haven't been planned and hubs have appeared contrary to the intent of the Local Planning Scheme.	The City acknowledges that there is a need for all forms of accommodation types including affordable long term rental tenancies and a variety of short term accommodation options. Amendment 1 to LPP 7.4.5 seeks to ensure that short term accommodation is appropriately located and effectively managed.	No modification.

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**POLICY NO: 7.4.5** 

## SHORT TERM ACCOMMODATION

## PART 1 - PRELIMINARY

#### **POLICY DEVELOPMENT**

This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the Planning and Development (Local Planning Schemes) Regulations 2015.

#### INTRODUCTION

The City of Vincent is situated within close proximity to the Perth Central Business District, public transport networks, tourist attractions and education facilities. As such, it is well located for the provision of appropriately located and managed short term accommodation.

The City encourages and supports a diversity in accommodation types to facilitate tourism and other activities within its locality. In considering applications for short term accommodation, the City will take into account the location and management of the accommodation to ensure compatibility with surrounding uses and to avoid any adverse impact of the amenity of surrounding areas.

#### **PURPOSE & APPLICATION**

The purpose of this policy is to provide clear direction on the requirements for short term accommodation within the City of Vincent and the responsibilities and obligations of operators.

This policy applies to Bed and Breakfast, Holiday House, Holiday Accommodation, Hotel, Residential BuildingLodging House, Motel, Park Home Park, Serviced Apartment and Tourist Accommodation—Development used on a short term basis.

## **POLICY OBJECTIVES**

The objectives of this policy are to ensure short term accommodation in the City of Vincent:

- Positively contributes to the <u>geographic location</u>surrounding <u>locality</u> and diversity of accommodation types offered in the area.
- Are managed in a manner that protects the amenity of the surrounding community to the level necessary for its context.
- Are located, designed and operate in a manner that minimises the level of noise generated by guests and impact that noise has on the surrounding community.
- Do not negatively impact on the heritage integrity of a place or its historical and social value.
- Do not have an undue impact on the amenity of the area, including surrounding residential properties and businesses.

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6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.

## PART 2 - POLICY PROVISIONS

#### 1. Definitions

Family means a group of one or more parents/care givers and their children residing together as a unit.

**Guest** means a person who occupies a building for short term accommodation but is not covered by a Residential Tenancy Agreement.

*Host* means a person who permanently resides at a building used for short term accommodation and is responsible for its upkeep and management.

Short term accommodation/short stay accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.

Strata Company means a body corporate constituted under section 32 of the Strata Titles Act 1985 whether for a strata scheme or a survey-strata scheme.

Land uses listed in this policy have the same meaning as defined in *Local Planning Scheme No. 2*.

#### 2. Exemption from Development Approval

Short Term Aaccommodation uses in the following instances do not require Development Approval:

Bed and Breakfast; Holiday House and Holiday Accommodation:		
Zone	Maximum No. of Guests	Requirements
Residential or Mixed Use  Local Centre, District Centre, Regional Centre or Commercial	Two adult guests or one family (to a maximum of four persons)  Four adult guests or one family (to a maximum of four persons)	1. There is no works component or development approval is not required for any works component;     2. Written notification is provided to the City, including a management plan and code of conduct that accord with Clause 3.3; and     3. The use operates in accordance with the Management Plan and Code of Conduct.
Holiday House and Holiday Accommodation		
Zone	Maximum No. of Guests	Requirements
<u>All zones</u>	Two guests or one family	The use operates on no more than one occasion every 12 months, i.e. for a single house swap or house sit arrangement.

Exemptions are made in accordance with the provisions of pursuant to Clause 61(2)(e) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.

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- 1. Holiday House and Holiday Accommodation where:
  - There is a maximum of 2 guests (or one family) on one occasion in any 12 month period for a maximum of 3 consecutive months;
  - There is no works component or development approval is not needed for any works component;
  - c) Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and
  - d) The use operates in accordance with the management plan.
- Bed and Breakfast in a Local Centre, District Centre, Regional Centre or Commercial Zone where:
  - a) There is a maximum of 4 guests (or one family);
  - There is no works component or development approval is not needed for any works component;
  - Written notification is provided to the City, including a management plan and code of conduct that accord with Clause 3.1.4; and
  - d) The use operates in accordance with the management plan.
- 3. Holiday House and Holiday Accommodation in a Local Centre, District Centre, Regional Centre or Commercial Zone where:
  - a) There is a maximum of 4 guests (or one family);
  - b) There is no works component or development approval is not needed for any works component;
  - c) Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and
- d) The use operates in accordance with the management plan.
  - 4. Bed and Breakfast in a Residential and Mixed Use zone where:
    - a) There is a maximum of 2 guests (or one family);
    - There is no works component or development approval is not needed for any works component;
    - c) Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and
    - d) The use operates in accordance with the management plan.
  - Holiday House and Holiday Accommodation in a Residential and Mixed Use zone where:
    - a) There is a maximum of 2 guests (or one family);
    - There is no works component or development approval is not needed for any works component;

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- c) Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and
- d) The use operates in accordance with the management plan.

Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements.

#### 3. Development Approval Requirements

<u>Unless exempt, proposals to operate short term accommodation require the</u> <u>submission and approval of an application for development approval in accordance</u> with the following requirements.

3.1 <u>General rRequirements for all Short-short Term-term Accommodation accommodation that require development approval</u>

#### 3.1.1 General

- 1. Local Centre, District Centre, Regional Centre and Commercial Zones
  - a) The preferred location for short term accommodation uses is on land zoned Local Centre, District Centre, Regional Centre and Commercial, in proximity to entertainment, commercial and recreational facilities and public transport routes.
  - Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding uses <u>by addressing the following Acceptable Development</u> criteria.
  - In assessing proposals for short term accommodation on land zoned Local Centre, District Centre, Regional Centre and Commercial-zones, the City will have due regard to the following Acceptable Development Provisionscriteria:

Acceptable Development - Local Centre, District Centre, Regional Centre and Commercial		
Heritage	a)	Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance_do not negatively-impact on the heritage integrity of a place in the context of built form/physical works as well as the historical and social value.
Locational context	a)	Accommodation that proposes sufficient distance and separation from the outdoor living areas of adjoining properties to minimise noise generated by guests.
	<u>a</u> b)	Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.

2. Residential and Mixed Use zones

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- a) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding residential properties.
- b) In assessing proposals for short term accommodation in Residential and Mixed Use zones, the City will have due regard to the following Acceptable Development—Provisions criteria:

Acceptable Development - Residential and Mixed Use zones		
Form	a)	Proposals where a host is present on site or the Management Plan and Code of Conduct achieve the objectives of the policy.
Duration	a)	Accommodation-requiring a minimum-2 night-stay.
Locational a		Proposals in medium/high density areas.
Context	b)	Proposals within 400m of major public transport services or a range of commercial, entertainment or tourist activities or within 1km of the Perth CBD.
	<del>c)</del>	Accommodation that proposes sufficient distance and separation from the outdoor living areas of adjoining-properties to minimise noise generated by guests.
	<u>c</u> <u>d</u> )	Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.
	<u>d</u> e)	Proposals that demonstrate that the use would positively contribute to the geographic location or diversity of accommodation types offered in the area.
Appearance	a)	Proposals that do not involve works that alter the external appearance of the building.
Heritage	a)	Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance do not negatively impact on the heritage integrity of a place in the context of built-form/physical works as well as the historical and social-value.

c) Applications seeking variations to the Acceptable Development Provisions shall be determined in accordance with how the proposal meets the Objectives of <a href="mailto:the-this">the-this</a> policy and consideration of the management Management plan Plan, code Code of conduct Conduct and parking Parking management Management plan Plan.

## 3.2 Car Parking

The following car parking requirements apply to all short term accommodation where a development application is required:

Use Class	Parking Provisions	
Bed and Breakfast, Holiday House and Holiday Accommodation	In accordance with the R-Codes.	
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Serviced Apartment	In accordance with the R-Codes.
Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation	In accordance with the requirements of the City's Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1).

- Car parking standards for all short term accommodation uses are to comply with the
  requirements of the City of Vincent's Local Planning Policy No. 7.7.1 NonResidential Development Parking Requirements.
- 4. A Parking Management Plan may be required in accordance with Local Planning Policy No. 7.7.1 Non- Residential Development Parking Requirements.

#### 3.1.3 Strata and Survey-Strata Properties

Development approval does not affect the rights and obligations of an owner or occupier under the by-laws of a Strata Company or Strata Scheme.

#### 3.23.3 Management Plan and Code of Conduct

All applications for short term accommodation require a detailed Management Plan and Code of Conduct to be submitted with the development application.

### 1. Management Plan

The Management Plan shall address, at a minimum, the following:

- a) Control of noise and other disturbances such that at a minimum the use accords with the Environmental Protection (Noise) Regulations 1997;
- b) Screening and assessment procedures for all prospective guests;
- c) Complaints management procedures, which are to include:
  - after hours complaints procedures including expected response times;
  - the provision of the telephone number of the accommodation owner and operator for during and after hours complaints to adjoining and adjacent neighbours prior to the use commencing;
  - that guests are provided with the code of conduct prior to and on arrival;
     and
  - that guests are made aware that anti-social behaviour and breaches of the code of conduct will not be tolerated.
- d) The premises are secure and guests are aware of emergency phone numbers and protocols; and
- e) Control of parking in accordance with 3.1.2 and that all guests are made aware, verbally and in writing, of the parking rules and regulations and the acceptable parking requirements.

## 2. Code of Conduct

A Code of Conduct shall be prepared by the applicant detailing the expected behaviour of guests in order to minimise any impact on adjoining residents that

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#### includes:

- a) Contact details of owner/operator;
- Parking rules and regulations and acceptable parking requirements (details are to include any relevant car parking restrictions applicable to the area in relation to parking vehicles on surrounding properties and within the local streets and any parking arrangements required for the development to comply with Clause 3.1.2);
- Requirements around noise and antisocial behaviour; and
- d) House rules for guests; and
- e) Guests must be made aware of the <u>Code Code</u> of <u>conductConduct</u>, which must be displayed in a prominent position within the premises at all times.

#### 2.1.4 Public Advertising

All applications for Short Term Accommodation must be advertised in accordance with City's Policy No. 4.1.5 – Community Consultation..

## 3.33.4 Residential Building - Specific Requirements

Residential Buildings are subject to the requirements for Lodging Houses set out in the *Health Act 1911* and the City's Health Local Law relating to Lodging Houses

### 3.43.5 Serviced Apartments – Specific Requirements

1. Design

Applications for Serviced Apartments shall be subject to the siting and design requirements applicable under the Residential Design Codes—Volume 2 — Apartments, and the City's Policy No. 7.1.1 Built Form relating to Guidelines for Multiple Dwellings in Residential Zones.

Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.

#### 2. Servicing Strategy

In addition to the required Management Plan in accordance with Clause 2.1.4, aAll applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, at a minimum.

- a) Opening hours for guest check-ins and checkouts;
- b) Method of reservations/bookings;
- c) Means of attending to guest complaints;

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- d) Cleaning and laundry services, where available;
- e) Company name and relevant experience of management/operator; and
- f) Management and accommodation of service vehicles within the context of the overall car parking for the development.

## 4. Public Advertising

If advertising is required for applications for Short Term Accommodation, it will be undertaken in accordance with the City's *Policy No. 4.1.5 – Community Consultation*.

## 4.5. Time Limited Approvals

Where a <u>sShort tTerm aAccommodation</u> proposal does not meet the Acceptable Development criteria any approval may be subject to a time limitation. The City will consider the setting and potential impact on adjoining land uses in determining whether an approval is to be time limited and for what period of time.

Date Initially Adopted:	26 February 2013
Date Amended:	<u>16 February 2021</u>
Date of Next Review:	February 2025

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## LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION CITY OF VINCENT



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Nil

## PART 1 - PRELIMINARY

### INTRODUCTION

The City of Vincent is situated within close proximity to the Perth Central Business District, public transport networks, tourist attractions and education facilities. As such, it is well located for the provision of appropriately located and managed short term accommodation.

The City encourages and supports a diversity in accommodation types to facilitate tourism and other activities within its locality. In considering applications for short term accommodation, the City will take into account the location and management of the accommodation to ensure compatibility with surrounding uses and to avoid any adverse impact of the amenity of surrounding areas.

## **PURPOSE**

The purpose of this policy is to provide clear direction on the requirements for short term accommodation within the City of Vincent and the responsibilities and obligations of operators.

## **OBJECTIVE**

The objectives of this policy are to ensure short term accommodation in the City of Vincent:

- 1. Positively contributes to the surrounding locality and diversity of accommodation types offered in the
- 2. Are managed in a manner that protects the amenity of the surrounding community to the level necessary for its context.
- 3. Are located, designed and operate in a manner that minimises the level of noise generated by guests and impact that noise has on the surrounding community.
- 4. Do not negatively impact on the heritage integrity of a place or its historical and social value.
- 5. Do not have an undue impact on the amenity of the area, including surrounding residential properties and businesses.
- 6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.

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## LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION CITY OF VINCENT



#### SCOPE

This policy applies to Bed and Breakfast, Holiday House, Holiday Accommodation, Hotel, Lodging House, Motel, Park Home Park, Serviced Apartment and Tourist Development used on a short term basis.

## PART 2 - POLICY PROVISIONS

## 1. DEFINITIONS

Family means a group of one or more parents/care givers and their children residing together as a unit.

Guest means a person who occupies a building for short term accommodation but is not covered by a Residential Tenancy Agreement.

Host means a person who permanently resides at a building used for short term accommodation and is responsible for its upkeep and management.

Short term accommodation/short stay accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.

Strata Company means a body corporate constituted under section 32 of the Strata Titles Act 1985 whether for a strata scheme or a survey-strata scheme.

### 2. EXEMPTION FROM DEVELOPMENT APPROVAL

Short term accommodation uses in the following instances do not require Development Approval:

Bed and Breakfast; Holiday House and Holiday Accommodation:			
Zone	Maximum No. of Guests	Requirements	
Residential or Mixed Use	Two adult guests or one family (to a maximum of four persons)	There is no works component or development approval is not required for any works component;     Written notification is provided to the City, including a Management Plan and Code of Conduct that accord with Clause 3.3; and	
Local Centre, District Centre, Regional Centre or Commercial	Four adult guests or one family (to a maximum of four persons)	The use operates in accordance with the Management Plan and Code of Conduct.	
Holiday House and Holiday Accommodation			
Zone	Maximum No. of Guests	Requirements	
All zones	Two guests or one family	The use operates on no more than one occasion every 12 months, i.e. for a single house swap or house sit arrangement.	

Exemptions are made pursuant to Clause 61(2)(e) of Schedule 2 of Planning and Development (Local Planning Schemes) Regulations 2015.

## 3. DEVELOPMENT APPROVAL REQUIREMENTS

Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements.

3.1 General requirements for all short term accommodation that require development approval

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## LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



### 1. Local Centre, District Centre, Regional Centre and Commercial Zones

- a) The preferred location for short term accommodation uses is on land zoned Local Centre, District Centre, Regional Centre and Commercial, in proximity to entertainment, commercial and recreational facilities and public transport routes.
- b) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding uses by addressing the following Acceptable Development criteria.
- c) In assessing proposals for short term accommodation on land zoned Local Centre, District Centre, Regional Centre and Commercial, the City will have due regard to the following Acceptable Development criteria:

Acceptable Development - Local Centre, District Centre, Regional Centre and Commercial		
Heritage	Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance.	
Locational context	Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.	

## 2. Residential and Mixed Use zones

- a) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact the amenity of surrounding residential properties.
- b) In assessing proposals for short term accommodation in Residential and Mixed Use zones, the City will have due regard to the following Acceptable Development criteria:

Acceptable Development - Residential and Mixed Use zones		
Form	Proposals where a host is present on site or the Management Plan and Code of Conduct achieve the objectives of the policy.	
Locational	a) Proposals in medium/high density areas.	
c)	b) Proposals within 400m of major public transport services or a range of commercial, entertainment or tourist activities or within 1km of the Perth CBD.	
	Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.	
	Proposals that demonstrate that the use would positively contribute to the geographic location or diversity of accommodation types offered in the area.	
Appearance	a) Proposals that do not involve works that alter the external appearance of the building.	
Heritage	Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance.	

c) Applications seeking variations to the Acceptable Development Provisions shall be determined in accordance with how the proposal meets the Objectives of this policy and consideration of the Management Plan, Code of Conduct and Parking Management Plan.

## 3.2 Car Parking

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## LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



The following car parking requirements apply to all short term accommodation where a development application is required:

Use Class	Parking Provisions
Bed and Breakfast, Holiday House and Holiday Accommodation	In accordance with the R-Codes.
Serviced Apartment	In accordance with the R-Codes.
Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation	In accordance with the requirements of the City's Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1).

### 3.3 Management Plan and Code of Conduct

All applications for short term accommodation require a detailed Management Plan and Code of Conduct to be submitted with the development application.

### 1. Management Plan

The Management Plan shall address, at a minimum, the following:

- (a) Control of noise and other disturbances such that at a minimum the use accords with the Environmental Protection (Noise) Regulations 1997;
- (b) Screening and assessment procedures for all prospective guests;
- (c) Complaints management procedures, which are to include:
  - after hours complaints procedures including expected response times;
  - the provision of the telephone number of the accommodation owner and operator for during and after hours complaints to adjoining and adjacent neighbours prior to the use commencing;
  - that guests are provided with the code of conduct prior to and on arrival; and
  - that guests are made aware that anti-social behaviour and breaches of the code of conduct will not be tolerated.
- (d) The premises are secure and guests are aware of emergency phone numbers and protocols; and
- (e) Control of parking in accordance with 3.1.2 and that all guests are made aware, verbally and in writing, of the parking rules and regulations and the acceptable parking requirements.

## 2. Code of Conduct

A Code of Conduct shall be prepared by the applicant detailing the expected behaviour of guests in order to minimise any impact on adjoining residents that includes:

- (a) Contact details of owner/operator;
- (b) Parking rules and regulations and acceptable parking requirements (details are to include any relevant car parking restrictions applicable to the area in relation to parking vehicles on surrounding properties and within the local streets and any parking arrangements required for the development to comply with Clause 3.1.2);
- (c) Requirements around noise and antisocial behaviour;

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## LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



- (d) House rules for guests; and
- (e) Guests must be made aware of the Code of Conduct, which must be displayed in a prominent position within the premises at all times.

## 3.4 Residential Building - Specific Requirements

Residential Buildings are subject to the requirements for Lodging Houses set out in the *Health Act* 1911 and the City's Health Local Law relating to Lodging Houses.

### 3.5 Serviced Apartments - Specific Requirements

#### Design

Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.

### 2. Servicing Strategy

All applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, at a minimum:

- (a) Opening hours for guest check-ins and checkouts;
- (b) Method of reservations/bookings;
- (c) Means of attending to guest complaints;
- (d) Cleaning and laundry services, where available;
- (e) Company name and relevant experience of management/operator; and
- (f) Management and accommodation of service vehicles within the context of the overall car parking for the development

## 4. PUBLIC ADVERTISING

If advertising is required for applications for Short Term Accommodation, it will be undertaken in accordance with the City's *Policy No. 4.1.5 – Community Consultation*.

## 5. TIME LIMITED APPROVALS

Where a short term accommodation proposal does not meet the Acceptable Development criteria any approval may be subject to a time limitation. The City will consider the setting and potential impact on adjoining land uses in determining whether an approval is to be time limited and for what period of time.

OFFICE USE ONLY		
Responsible Officer	Manager Policy & Place	
Initial Council Adoption	26/02/2013	
Previous Title Local Planning Policy 7.4.5 Temporary Accommodation		
Reviewed / Amended	16/02/2021	
Next Review Date	February 2025	

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## 6 INFRASTRUCTURE & ENVIRONMENT

### 6.1 PROPOSED PARKING RESTRICTION - BROOME AND WRIGHT STREETS, HIGHGATE

#### Attachments:

- 1. Broome Street Consultation J.
- 2. Broome Street Responses U
- 3. Wright Street Consultation J.
- 4. Wright Street Responses U

### **RECOMMENDATION:**

### **That Council:**

1. RECEIVES the report on the proposed parking restrictions in Broome and Wright Streets, Highgate.

### 2. APPROVES:

- 2.1 the installation of 3P parking restrictions in the unrestricted sections of Broome Street, between Lord and Smith Streets, Highgate, from 8.00am to 5.30pm Monday to Friday, and
- 2.2 the installation of 3P parking restrictions in the unrestricted sections of Wright Street, between Lincoln and Harold Streets, Highgate, from 8.00am to 5.30pm Monday to Friday.
- 3. NOTES that residents will be eligible for parking permits other than those excluded as a condition of a development approval.
- 4. ADVISES the respondents of Council's decision.

#### **PURPOSE OF REPORT:**

To advise Council of the outcome of the public consultation to install 3P parking restrictions in Broome and Wright Streets, Highgate.

#### **BACKGROUND:**

Currently there are limited sections with parking restrictions in:

- Broome Street, from Smith Street to Lord Street, and
- Wright Street, from Lincoln Street to Harold Street.

Both streets are predominately residential in nature and include Brigatti Gardens and Jack Marks Reserve, both popular local parks. The majority of the surrounding streets in the area have time restrictions which has resulted in non-local parking congregating in the Broome and Wright Streets.

This parking demand has also increased, due to the increasing density of developments in the area and increasing restrictions on CBD commuters no longer being able to use other local streets for full day 'free' parking. As this parking demand has increased, local residents have found a growing lack of parking adjacent to their properties and have contacted the City to address their concerns.

## **DETAILS:**

The City has assessed the parking restrictions in surrounding streets and, for reasons of continuity, recommends a three hour time restriction (3P) between 8AM and 5.30PM from Monday to Friday, in both Broome and Wright Streets, in the aforementioned sections. In respect of parking outside these times, the residents have the added protection of the existing 'HBF' Stadium event restrictions, which would remain.

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Further, residents will be eligible for resident and visitor parking permits other than those exclusions such as a condition of a development approval.

Subsequent to this review the City undertook a public consultation of the affected properties, with feedback obtained as follows:

1. Broome Street, from Smith Street to Lord Street, Highgate.

The City's mail out, **Attachment 1**, went to 100 separate addresses including properties in the area and property owners. Ten responses were received, all responses are attached in **Attachment 2**. Two of the ten responses also provided comment on the Wright Street parking as well.

All ten responses expressed support for the parking restrictions, and all were from occupiers of the address. Two of the ten responses also requested additional parking restrictions on Stirling Street to address the inevitable follow on parking issues and increased usage due to the new Woolworths Grocery Store to be completed by mid-2021. Lastly, one resident requested we also add a 'no-parking on verge' condition, and another to extend the prohibition past 5:30pm.

2. Wright Street, from Lincoln Street to Harold Street, Highgate.

The City's mail out, **Attachment 3**, went to 132 separate addresses including properties in the area and property owners. Three responses were received, all responses area attached in **Attachment 4**.

All three responses expressed support for the parking restrictions, and all were from occupiers of the address. Two of the three responses also provided comment on the Broome Street parking as well.

Two of the three responses were from residents on the corner of Wright Street and Stirling Street, and these both requested additional parking restrictions on Stirling Street to address the inevitable follow on parking issues and increased usage due to the new Woolworths Grocery Store to be completed by mid-2021.

#### **CONSULTATION/ADVERTISING:**

All affected property owners and occupiers within the immediate area of the proposed works were notified of the proposal and asked to provide comment. The Public Consultation letters are attached in Attachment 1 and 3, and all responses are attached in Attachment 2 and 4.

The City advertised in accordance with the City's Policy No. 4.1.5 – Community Consultation Appendix 2 through the following means:

- Mail out to all properties and non-resident owners.
- The City's Imagine Vincent website, and
- Posts on the City's social media pages.

Note: All persons who commented or provided submissions during the public notice/consultation period for this matter will be notified that this item is going before Council.

## **LEGAL/POLICY:**

Broom and Wright Streets are classified as local roads under the care, control and maintenance of the City of Vincent. Both Broom and Wright Streets are predominately residential and include Brigatti Gardens and Jack Marks Reserve, which are zoned Public Open Space.

#### **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to undertake parking restrictions.

## STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

**Thriving Places** 

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Our physical assets are efficiently and effectively managed and maintained.

### **SUSTAINABILITY IMPLICATIONS:**

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Sustainable Transport

### **PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

Reduced exposure to environmental health risks

## FINANCIAL/BUDGET IMPLICATIONS:

Signage and line-marking for the new parking restrictions would be expected to cost in the order of \$1,000 each.

## **COMMENTS:**

Over the past decade there has been a significant increase in demand for on-street parking by non-residents in the City's CBD fringe areas, such as the Highgate area, as the cost of parking in the CBD increases. Further, the local area has seen significant infill development which only increases the demands on street parking. Inevitably the amenity of the residents diminishes as a result and the proposed restrictions will provide some surety that parking will be available in the vicinity during the peak times.

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## **ATTACHMENT 2**

### **BROOME STREET SURVEY (10)**

#### Web Survey

## 1) Comments:

In favour

## 2) Comments:

- In favour
- Please also add the restrictions to Stirling Street. There are no restrictions on Stirling Street and people park there all day to work in the city. Adding restrictions to Broome and Wright street will only increase congestion on Stirling Street.

### 3) Comments:

- In favour
- You should also introduce this all along Stirling Street from Bulwer to Harold Streets, especially with the new Woolies.

### 4) Comments:

- In favour
- Too many all-day parkers causing difficulty for short term parking in the street. Fully support proposed 3P restrictions.

## General Correspondence

## 5) Comments:

- In favour + Permit System in place.
- The past few years have seen a significant increase in street parking by non-residents on these streets and with significant infill development occurring at the moment in Wright St with a number of high density developments being built or recently completed, this will only increase the demands on street parking in this area so it is important that residents' ability to park in front of or close to their houses is preserved and preferenced over general visitors' or CBD commuters' rights.

## 6) Comments:

In favour

## 7) Comments:

- In favour
- No attachment of comments provided.

## 8) Comments:

- In favour
- Can you consider adding 'no verge parking'. I've noticed a number of cars regularly parking on the verges.

## 9) Comments:

In favour

## 10) Comments:

- In favour
- 40 Unit Wright St construction causing issues.
- Prefer extend beyond 5:30, not just 9-5.
- · Solution will not address local issues of lack of parking.

ENQUIRIES TO: Sean Foster

Coordinator Civil Design (9273 6519)
OUR REF: CW:th SC1201 / SC1006 / D20/221778



20 November 2020

To whom it may concern

#### Dear Resident/Occupier

## PROPOSED INTRODUCTION OF PARKING RESTRICTIONS – WRIGHT STREET, HIGHGATE, LINCOLN STREET TO HAROLD STREET

As part of our decision making process we'd love to know what you think about the possible introduction of timed parking restrictions in your street.

Below is a summary of why we are doing this, what is proposed and how you can provide your comments.

## Why are we consulting?

Over the past several months the City has spoken to a number of residents about their concerns in regards to parking in your area.

Currently there are no parking restrictions in sections of Wright and Broome Streets, unlike the majority of the surrounding streets.

Due to the increased parking demand, generated by recent developments in the area, and evidence of CBD commuters using your streets for 'free' parking, we are proposing to introduce time restrictions as a means of better controlling parking availability.

## What's proposed?

The City has assessed the parking restrictions in surrounding streets and reasons of continuity is proposing the following restrictions for those sections of Wright Street which are currently unrestricted:

A three hour time restriction (3P) between 8AM and 5.30PM from Monday to Friday.

The City is also consulting with the residents of Broome Street about the same restrictions being applied in their street.

The 'hbf' Stadium events residents only restrictions would remain.

Note: Residents vehicles, and that of your visitors, would be eligible for parking permits exempting you from the restrictions. The City is in the process of introducing a new 'E' Permit system that would apply should the restrictions be approved. Detailed information about 'E' Permits can be found on the City's website at www.vincent.wa.gov.au.

# How to tell us what you think?

Comments on the proposed parking restriction modification need to be provided in writing no later than 5pm on Friday 4 December 2020 by:

## **Administration & Civic Centre**

244 Vincent Street, (Cnr Loftus), Leederville, Western Australia 6007 PO Box 82, Leederville WA 6902 Tel: (08) 9273 6000 Fax: (08) 9273 6099 Email: mail@vincent.wa.gov.au www.vincent.wa.gov.au

- Mail addressed to the Chief Executive Officer, City of Vincent, PO Box 82, Leederville WA 6902; or
- E-Mail To: mail@vincent.wa.gov.au quoting 'Wright Street Parking Restrictions' in the subject line of your message; or
- Online Visit the 'Community Consultation' section of our website, scroll down to the relevant item - click and submit your comments using the form; or
- In Person Write your comments on a Submission Form and lodge them in person at our Administration and Civic Centre during office

find information?

Where can I You can also visit the Community Consultation section of our website to further explore the relevant information and documents www.vincent.wa.gov.au/communityconsultation

> Should you require any further information please contact the City's Engineering Services on 9273 6000 or via email: mail@vincent.wa.gov.au

What happens after the comment period?

After the comment period closes, City staff will summarise all written comments received on this proposal and will present them to Council to make a final decision on the project. Everyone who provides their comments will be notified in advance of when this issue will be considered by Council and will have the opportunity to come along to the Council Briefing and Council meeting when the project is being discussed, and also to provide their comments and questions directly to Council at that time.

Thank you for taking the time to provide us with your comments on this proposal.

Yours sincerely

Andrew Murphy

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT** 

Encl.

Please note:

This document is available in other formats and languages.

Traduzione | Dịch | 翻译 | μετάφραση | Превод www.vincent.wa.gov.au/translate



» Please tick the appropriate box:

COMMUNITY CONSULTATION FORM » Have your say			
File No:	SC1201 / SC1006		
LOCATION OF PROPOSAL:	Wright Street, Highgate		
PROPOSAL:	Proposed 3P Parking Restrictions – Wright Street, Highgate, Between Lincoln And Harold Streets		
COMMENT PERIOD:	[20 November to 4 December 2020]		
<b>CONTACT OFFICER</b> (if you require further information):	Infrastructure & Environment Administration <b>Tel:</b> 08 9273 6000		

☐ I SUPPORT the proposal	I DO NOT SUPPORT the proposal	☐ I NEITHER support or object the proposal - but I do wish to provide feedback
» Your personal de	tails	
Full Name:		
Affected Address:		
Postal address: (if different to above)		

Signature: In accordance with the City of Vincent Privacy Management Policy No. 4.1.31, your personal information will not be disclosed, made public or included in any agenda report - unless your consent is provided.

Email:

Date:

■ I am an OWNER and OCCUPIER	I am an OWNER	I am an OCCUPIER

## » Please Note

Contact number(s):

If you need further information on this process or how to submit your comments, feel free to contact the Officer above or you can read the City's Community Consultation Policy 4.1.5 by visiting this section on our website: www.vincent.wa.gov.au/communityconsultation

» YOUR COMMENTS PLEASE
Thank you for your feedback.
Feel free to subscribe to the Vincent e-newsletter via our website, or 'like' the

City of Vincent Facebook page to keep abreast of other community news and events.

# **ATTACHMENT 4**

# WRIGHT STREET (3)

# Web Survey

# 1) Comments:

- In favour
- Please also add the restrictions to Stirling Street. There are no restrictions on Stirling St and people park there all day to work in the city. Adding restrictions to Broome and Wright St will only increase congestion on Stirling Street.

# 2) Comments:

- In favour
- You should also introduce this all along Stirling Street from Bulwer to Harold Streets, especially with the new Woolies.

## General Correspondence

# 3) Comments:

In favour

# 6.2 DRAFT WASTE PLAN - DEPARTMENT OF WATER AND ENVIRONMENT REGULATION (DWER)

### Attachments: 1

- 1. Draft Waste Plan 🖟 🖺
- 2. Waste Strategy 2018-2023 😃 🖼

#### **RECOMMENDATION:**

That Council ENDORSES the attached Draft Waste Plan.

#### **PURPOSE OF REPORT:**

To seek Council endorsement of the attached Draft Waste Plan.

#### **BACKGROUND:**

Under section 40(4) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act), the CEO of the Department of Water and Environmental Regulation (DWER) may by written notice require a local government to prepare a future waste plan outlining how waste services provided by the local government will be managed to achieve consistency with the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

In line with this, the (State) Waste Strategy includes a headline strategy to "Implement local government waste plans, which align local government waste planning processes with the Waste Strategy."

Waste Plans will provide a link between the targets and objectives of the Waste Strategy 2030 and local government waste management activities.

The purpose of waste plans is to:

- align local government waste management activities with the Waste Strategy;
- map current performance and establish a benchmark to achieve Waste Strategy targets;
- monitor progress on local government achievement of Waste Strategy targets; and
- design programs and activities which will support the implementation of waste plans.

## **DETAILS:**

It is intended that any existing, up-to-date waste management plans or strategies be integrated into the waste plan process, rather than creating new strategies and targets. As the City of Vincent has an existing, Council endorsed Waste Strategy 2018-2023, which aligns with the with the Waste Strategy 2030, the attached draft Waste Plan incorporates our Waste Strategy's projects and implementation plans. DWER have reviewed this draft and provided positive feedback.

The final version of the Waste Plan needs to be endorsed by Council and submitted to DWER by 30 March 2021.

Pursuant to section 44 of the WARR Act, DWER require reporting on the City of Vincent's implementation of the waste plan on an annual basis. The first report is due on 1 October 2022, for the 2021-22 financial year.

#### **CONSULTATION/ADVERTISING:**

Public consultation was carried out before Council approved its Waste Strategy 2018-2023. As the Waste Plan required by DWER aligns fully with the City's Waste Strategy public consultation is not required.

## **LEGAL/POLICY:**

Under section 40(4) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act), the CEO of the Department of Water and Environmental Regulation (DWER) may by written notice require a local government to prepare a future waste plan outlining how waste services provided by the local government

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will be managed to achieve consistency with the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

The CEO of the DWER has exercised his power in the above regard and the City is now required to submit a Council endorsed Waste Plan by 30 March 2021.

#### **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to not endorse a Waste Plan as required by DWER. Under section 42 of the WARR Act, if the local government does not comply with the CEO of DWER's notices under sections 40(4) and 41(1) of the WARR Act, the CEO may serve notice in writing on the City of Vincent advising it that the CEO intends to prepare or modify a waste plan for a local government according to the notices, as if the CEO were the local government. This may occur after the CEO consults and has regard to the views of the Waste Authority and your local government.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Enhanced Environment

We have improved resource efficiency and waste management by delivering a contemporary and sustainable waste service that minimises waste generation and increases recovery, reuse and recycling.

#### SUSTAINABILITY IMPLICATIONS:

This is in keeping key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024* as this Draft Waste Plan incorporates the Council endorsed Waste Strategy 2018-2023 Projects and Implementation Plans.

### **PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

Reduced exposure to environmental health risks

# FINANCIAL/BUDGET IMPLICATIONS:

Nil.

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# Local government waste plan

# **City of Vincent**

# Part 1 - services and performance

# 1.0 Introduction

Part 1 of the City of Vincent waste plan establishes the city's waste profile and baseline information in relation to the objectives and targets set out in the Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy):

Avoid - Western Australians generate less waste.

**Recover** - Western Australians recover more value and resources from waste.

Protect - Western Australians protect the environment by managing waste responsibly.

Where data was available, the Department of Water and Environmental Regulation (DWER) has pre-filled sections of Part 1. If any of the pre-filled information is incorrect, please amend accordingly and advise of the changes.

Please take the time to ensure that you complete each section, where relevant. In some tabs, you may need to scroll down to ensure that you have not missed any sections.

# Part 1 - Services and performance 2.0 Integrated planning and reporting

All local governments plan for the future through the development of strategic community plans and corporate business plans. Waste plans form part of local government integrated planning and reporting as an issue-specific informing strategy.

Table 1: Links between plan for the future and waste management (Please complete the table, even if the answer is "waste isn't mentioned in our SCP or CBP")

Strategic Community Plan	
Title:	Strategic Community Plan 2018-2028
Came into force:	16-Oct-18
Date of next review:	2022
Waste-related priorities:	Improvement to resource efficiency and waste management to deliver a contemporary and sustainable waste service that minimises waste generation and increases recovery, reuse and recycling.
	https://www.vincent.wa.gov.au/documents/1545/strategic-community-plan-2018-2028
Corporate Business Plan	
Title:	Corporate Business Plan 2020/21 - 2023/24
Came into force:	2020
Date of next review:	annually
Waste-related priorities:	In accordance with WARR Strategy 2030 implement three bin FOGO system (Waste Strategy Project 1)' and 'Develop and deliver waste and recycling education, awareness and promotional programs' (CBP Page 57)
	https://www.vincent.wa.gov.au/documents/1541/corporate-business-plan-202021-202324

<sup>&</sup>lt;sup>1</sup> 'Plan for the future' means a plan made under section 5.56 of the *Local Government Act 1995* and Division 1 and 3 of Part 5 of the Local Government (Administration) Regulations 1996.

# Part 1 - Services and performance

# 3.0 Avoid

Avoidance of waste generation is the preferred waste management option in the waste hierarchy. This section looks at waste generation rates and the reduction required to contribute to the state's waste generation reduction targets - 2025: Reduction in MSW generation per capita by 5%, 2030: Reduction in MSW generation per capita by 10%.

Reviewing this data is a critical element of waste planning as it can show how waste generation has changed, identify potential reasons for changes and indicate areas to target in *Part 2 – Implementation plan* (Table 21).

Table 2: City of Vincent population, households and waste generation compared with state averages and targets for 2025 and 2030 (Local government to review prefilled data)

	Actual				Targets	
	2014-15 (baseline)	2015-16	2016-17	2017-18	2024-25	2029-30
Population <sup>(1)</sup>	38,500	35,760	36,202	36,644	41,754	46,364
Households <sup>(1)</sup>	17,500	16,255	16,455	16,887	18,979	21,075
Total domestic waste generated <sup>(2)</sup>	18,667	20,342	17,914	16,887		
Waste generation per capita/year (kg) <sup>(2)</sup>	485	569	495	461	461	436

<sup>(1)</sup> Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.

Additional comments (local government to insert any additional comments that may be applicable)

Please note that information for total domestic waste collected does also contain commercial data as the City of Vincent currently collects domestic and commercial waste and recycling comingled.

<sup>(2)</sup> Source: Local Government Census data - domestic waste

# Part 1 - Services and performance 4.0 Recover

Where waste generation is unavoidable, efforts should be made to maintain the circulation of materials within the economy. Table 3 gives the overall recovery rate for your local government compared to Waste Strategy targets and the state average. This is broken down into the proportion of the recovery which was materials recovery (reuse, reprocessing or recycling) or energy recovery. The Waste Strategy includes a target that from 2020, energy should only be recovered from residual waste (see *Guidance Document – Table 1*, for more information).

Table 3: City of Vincent population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030

(LG to review the pre-filled data and amend/update if necessary. Add additional comments if necessary.)

	2014-15	2015-16	2016-17	2017-18	2020	2025	0000 44
Population <sup>(1)</sup>	38,500	35,760	36,202	36,644	target	target	2030 target
Households <sup>(1)</sup>	17,500	16,255	16,455	16,887			
Overall recovery (%) <sup>(2)</sup>	42%	33%	40%	45%	65%	67%	70%
Materials recovery	42%	33%	40%	45%	>80%	>80%	>80%
Energy recovery	0%	0%	0%	0%	<20%	<20%	<20%
Perth metro average <sup>(3)</sup>	36%	38%	40%	41%			

(1) Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.

(2) Source: Local Government Census data - domestic

(3) Source: Waste Authority data fact sheets http://www.wasteauthority.wa.gov.au/programs/data/data-fact-sheets/

Additional comments (local government to insert any additional comments that may be applicable)

The City has developed a Waste Strategy (2018-2023) with the target of sending zero waste to landfill by 2028. https://www.vincent.wa.gov.au/documents/1588/waste-strategy-2018-2023 (or refer to Part 2 - Implementation Plan for the hyperlink)

# Part 1 - Services and performance

Objective 3 of the Waste Strategy is to protect the environment by managing waste responsibly, with targets for achieving better practice, reducing litter and illegal dumping. By 2030 all waste is managed by and/or disposed to better practice facilities, by 2030 move towards zero illegal dumping and zero littering.

#### 5.1 Better practice

Adoption of better practice approaches to waste management is an important way in which local government can better protect the environment from the impacts of waste, and contribute to achievement of the targets under objective 3 of the Waste Strategy. See Guidance Document - 5.0 Better practice, Table 4 for a summary of the Waste Authority's current and planned better practice guidelines.

Table 4: Better practice approaches and programs adopted by the City of Vincent

Waste management activity/service	Waste Authority better practice guideline or program	Date of adoption/ implementation	Comment
Rehaviour Change Programs and Initiatives	Waste Sorted communications toolkit	Oct-21	FOGO to be rolled out to all households from October 2021. Currently using toolkit for FOGO in MUDs trial project
Kerbside waste services (FOGO)	Better Bins Plus		FOGO roll out to all households from October 2021

# 5.2 Litter

The data in Table 5 was reported by the your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 6 if available.

Table 5: 2017-18 litter data (LG to review prefilled and complete the table)

	Response and comments		
Litter hotspot used on a regular basis for littering in 17-18	4 (illegal dumping hotspots), no information for litter hotspots captured in 17-18		
What are the main items littered at these hotspots?	See above		
Current measures aimed at contributing towards the zero littering target	No specific programs in 2017- 18 apart from Keep Australia Beautiful information is being used. The City also created waste education material to address littering and illegal dumping issue. In 2018 our Sustainability Team investigated the use of single use plastics by the city and the users of it's facilities and at City events. Key findings are in the attached report.		
Estimated cost of clean-up (due to collection, disposal, education, infrastructure and enforcement)	\$18,820, this cost also includes removal and disposal of illegal dumping		

Source: Local government Census data 2017-18

Additional comments (// Refer attachments:

• Single Use Plastics Investigation Summary report 2018

Is littering increasing or decreasing in your local government authority?	Increasing for illegal dumping and littering
How were the costs associated with cleaning up litter calculated? Employee time? Dollar value? Both?	No costs for 2017-18 available
Does the city have a litter strategy? If not, what is the ETA for completing one?	Not currently - there is no ETA at this stage to complete one as litter it not currently a major issue for the City. However, the new CRM process will help identify issues and can assist with creating a scope for a strategy.
Have any of the city's compliance and waste education officers undergone training on litter prevention? If so, what training?	No - the City would be interested in reviewing any training available/completed by other LGA's
What current policies and guidelines does your council enact to prevent litter? E.g. Event planning guidelines on the use of balloons in council facilities and the release of helium balloons; no cigarettes on the beach; no single use plastics at events.	Keep Australia Beautiful information is being used. The City also created waste education material to address littering and illegal dumping issue. In 2018 our Sustainability Team investigated the use of single use plastics by the city and the users of it's facilities and at City events. Key findings are in the attached report.
How does your local government measure the effectiveness and impact of programs designed to reduce littering and illegal dumping?	The City has now introduced CRM IT programs to assis with request management and reporting. From 2020/21 FY the City will be able to report on requests raised and action taken
Which division/unit/section of your organisation is responsible for litter management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	Waste Services is responsible for removing illegal dumping and littering after Ranger Services have investigated incidents
How important is litter management to your organisation? (1 - Not at all important; 5 - Highly important).	4 - Important

#### 5.3 Illegal dumping The data in Table 7 was reported by your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 8 if available. Table 8: Additional illegal dumping information (LG to complete the table where data is available) Table 7: 2017-18 Illegal dumping data (LG to review prefilled data and complete the table) Response and Comments Is illegal dumping increasing or decreasing in your local government authority? The City has now introduced Customer Request Management (CRM) IT programs to assist with request How does your local government measure the effectiveness and impact of programs designed to reduce illegal dumping? Cost of cleaning up illegally dumped waste during 2017-18 management and reporting. From 2020/21 FY the City will be able to report on requests raised and action taken 18.820 Naste Services is responsible for removing illegal Sites used on a regular basis for illegal dumping in 2017-18. Where possible, Which division/unit/section of your organization is responsible for illegal dumping management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure? umping and littering after Ranger Services have please provide site address/es vestigated incidents What are the main items dumped at these sites? Furniture and general waste The City is working on these at the Current measures aimed at contributing towards the zero illegal dumping target conjunction with both WALGA and DWER. Source: Local government Census data 2017-18 Additional comments (local gover Table 9 indicates the type of detailed data local governments may collect to enable better targeted monitoring and enforcement of illegal dumping. Please provide this information here, if available. Table 9: Detailed illegal dumping data collection by the City of Vincent (LG to complete the table if data available) Date of data collection: 2019/20 Total approximate egulatory # of incidents Waste Type hange from previous year Weight (tonnes) notices issued E-waste Household waste Mulch & green waste Scrap metal Soil & excavated material Hazardous/problem waste TOTAL Cleaned up by Clean-up costs (\$) Local government Land owner Offender TOTAL

# Part 1 - Services and performance

# 6.0 Waste management tools

## 6.1 Waste services

Local government data relating to the waste collected, recovered and landfilled is presented in Table 10. It is important to review this data when developing Part 2 – Implementation Plan, as it can:

- provide an understanding of how different systems are performing (e.g. recovery levels)
- highlight the need for any new collection systems or infrastructure
- identify the timing and capacity of any new collection systems or facilities required to meet the changing needs of local governments.

In working towards alignment with the Waste Strategy, the local government should focus on the materials resources with the greatest potential to support the objectives and targets of the Waste Strategy.

NB: DWER is currently developing a range of better practice guidelines. Better practice rates will need to be updated as the guidelines are released.

Table 10: Significant sources and generators of waste in 2017-18 (LG to review pre-filled data and amend/update if necessary, Add additional comments if necessary)

Servic	e/Sources	Tonnes collected	Tonnes recovered	Recovery rate	Better Practice rate	Target rate 2025	Target rate 2030
	mixed waste	11,710	4,083				
Kerbside	comingled recyclables	3,667	2,985	46%	%		
	green waste	-	-	-			
	F0G0	-	-			1	
Vergeside	green waste	456	456	ı	%		
	hard waste	630	232			1	1
	mixed waste	-	•				
	dry recyclables	-	-			55% major regional	60% major
Drop-off	green waste	-	-	#DIV/0!	%	centres	regional centres
	hard waste	-		]			
	hazardous waste			1			1
Public place	mixed waste	424	0	0%	9/_	% 67% Perth and Peel	70% Perth and
r ublic place	comingled recyclables	-			76	or % Fertil and Feer	Peel
Special event	mixed waste	-	-	#DIV/0!	%	1	1
opeonii ovent	comingled recyclables	-	٠		~	1	1
	mixed waste	collected comingled with domestic	-				
Commercial	comingled recyclables	collected comingled with domestic	-	#DIV/0!	n/a		
	paper/cardboard	-	-	1			1
	Illegal dumping clean up					1	1
	street sweepings						
Local government waste	roadworks			#DIV/0!	%		
	other C&D activities			1			l
	roadside pruning						l
	other			<u> </u>			
TOTAL		16,887	7,756	46%			

Source: Local Government Census Data 2017/18

Additional comments (local government to insert any additional comments that may be applicable)

Please note that total tonnes collected for kerbside services also contain commercial tonnages as the City currently collects domestic and commercial waste and recycling in the same vehicles.

Table 11 provides space for the local government to include bin audit information for kerbside waste services, if available. Bin audits can help local governments understand the material composition in kerbside bins, highlight where additional efforts are required to increase performance and assist in planning for future service options such as FOGO collection. See Appendix for full breakdown of composition categories

Table 11: Compositional audit data for kerbside waste services (Complete if data is available. Add additional comments if necessary).

General waste bin					
Yield per household (kg/hhl/week)	13.12				
Per capita (kg/per capita/week)					
Audit year	2018				
Composition	Total %				
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	27.00				
Organics (organics, wood/timber, textiles, earth)	66.36				
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	5.31				
Other (electronic waste, miscellaneous)	1.31				

Recycling bin						
Yield per household (kg/hhl/week)						
Per capita (kg/per capita/week)						
Audit year						
Composition	Total %					
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)						
Organics (organics, wood/timber, textiles, earth)						
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)						
Other (electronic waste, miscellaneous)						

Garden organics or FOGO bin					
Yield per household (kg/hhl/week)	N/A				
Per capita (kg/per capita/week)					
Audit year					
Composition	Total %				
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)					
Organics (organics, wood/timber, textiles, earth)					
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)					
Other (electronic waste, miscellaneous)					

# Part 1 - Services and performance

# 6.0 Waste management tools

# 6.2 Waste infrastructure

The number, type, capacity and location of key existing local government owned and/or operated waste and resource recovery infrastructure is required to understand the future need for different facility types. This section is not relevant to local governments that do not own/operate waste facilities.

Table 12: Current waste and resource recovery infrastructure operated by the local government (LG to complete the table)

Facility name (and licence number if applicable)	Facility Type	Location	Managed by	Licence category and approved production or design capacity	Material type	Service/activity	Remaining Capacity (if applicable)	Anticipated Closure (year)
N/A								
Other								

Table 13 provides space for local governments to provide information about planned waste and resource recovery infrastructure, if relevant.

Table 13: Planned waste and resource recovery infrastructure (LG to complete the table)

Location	Managed by	Licence category and approved production or design capacity (if known)	Waste type	Service/activity	Estimated operation start date
N/A					

Additional comments (local government	t to insert any additional comments that may be applicable)
	The City does not own or operate any infrastructure and no new infrastructure is planned.

# Part 1 - Services and performance

# 6.0 Waste management tools

# 6.3 Policy and procurement

# 6.3.1 Contracts

Information on your local government's existing waste contracts should be detailed in Table 14. When reviewing services, it is a good opportunity to evaluate how they are performing, opportunities for regional collaboration and to identify any opportunities for improvement, review or renegotiation.

Table 14: Existing waste management contracts (LG to complete the table)

Contractor	Servic	es	Notes/comments					
Cleanaway		Stock and Inventory of recycling MGBs	Contract finishes on 16th September 2021 with the option of a one (1) year extension					
Soft Landing	On-demand vergeside collections of whitegoods/mattresses		Services finish on the 30th June 2021 with new quotes required					
Isteann	Scheduled Green Waste Verge Collection		Contract finishes in March 2022 with the option of a twelve month extension					

# 6.3.2 Waste local laws and policies

Information on your local government's existing local laws, strategies or policies that may complement/support this waste plan and contribute to the Waste Strategy objectives should be detailed in Table 15.

Table 15: Existing waste-related local laws, strategies and policies (LG to complete the table)

Type of local law, strategy or policy	Name of local law, strategy or policy	Came into force	Comments
Health Local Law	Health Local Law	2004	Part 4 - Food Waste and Refuse, Division 2 - Disposal of Refuse
Waste Policy 2.2.11	Waste Policy 2.2.11	1997	Will be reviewed after FOGO implementation and cease of Commercial Waste Services in 2021 https://www.vincent.wa.gov.au/documents/710/2211-waste-management

# 6.3.3 Land use planning instruments

Information on your local government's existing local planning instruments which contribute to the management of waste should be detailed in Table 16.

Table 16: Existing waste-related land use planning instruments related to waste management (LG to complete the table)

Local Planning Strategy	TITLE:	Local Planning Strategy - Cit	y of Vincent					
Local Flaming Strategy			aty of vincent					
	ENDORSED BY WAPC:	08-Nov-16						
	NEXT REVIEW DUE:	2021						
	Is waste considered and reflecte	ed in the Legal Planning	YES <u>NO</u>					
	Is waste considered and reflecte Strategy?	ed in the Local Planning	Please provide details below:					
			YES NO					
	Does the Local Planning Strateg waste facility sites?	gy identify current and future	Please provide details below:					
	Does the Local Planning Strateg existing and/or future sites to av		YES <u>NO</u> Please provide details below:					
Local Diamning Cohomo	TITLE:	City Of Vincent Level Diameir	r Cahama Na 2					
Local Planning Scheme	TITLE:	City Of Vincent Local Plannin	ng Scheme No 2					
	GAZETTED:	16/05/2018						
	NEXT REVIEW DUE:							
	Are resource recovery facilities,	wests disposal facility and	YES <u>NO</u>					
	waste storage facility defined as and Development (Local Plannin 2015) and included in the counc zoning table, with either a P/I/D/I	land uses (as per <i>Planning</i> ing <i>Schemes) Regulations</i> cil Local Planning Scheme	If NO please provide comments below: there are no such facilities in the City and none are planned.					
	If these land uses are not define how does the Scheme deal with alternative definition used to that are these land uses zoned as "U	such land uses (i.e. is an t in the <i>Regulations 2015?</i> Or	Please provide details below: There is a provision for Special Use Zones to facilitate categories of land uses which do not sit comfortably within any other zone and to enable the Council to impose specific conditions associated with the special use					
	Does the Local Planning Schem Special Control Areas for strated facilities to avoid encroachment	gic waste infrastructure	YES <u>NO</u> If NO please provide comments below:  No area has been identified for future use as a waste facility.					
Local planning policies	TITLE:	Policy 7.5.10 Sustainable De	Design					
	ADOPTED BY COUNCIL:	22-Mar-11						
	DELATIONICHIE TO MARTE	Reduced levels of waste						
	Does the local government have relate to the objectives of the Wa generation, increase recovery, p	aste Strategy (reduce	YES <u>NO</u> If YES please provide comments:					
	TITLE:		Waste Guidelines for New Developments					
	ADOPTED BY COUNCIL:		N/A, approved by Executive Director Infrastructure and Environment in May 2020					
Other	RELATIONSHIP TO WASTE ST	TRATEGY OBJECTIVES:	Long term waste management needs of each development are met in an efficient an sustainable manner and provides for waste minimisation in a manner that protects the environment. https://www.vincent.wa.gov.au/documents/1812/waste-guidelines-for-new developments					

# 6.3.4 Sustainable procurement

Local governments can be significant consumers whose purchasing decisions and procurement policies can have positive impacts. This section reviews activities relating to procurement of infrastructure, goods and services that avoid waste, promote resource recovery or encourage greater use of recyclable and recycled products. Information on existing sustainable procurement policies or practices that may contribute to the Waste Strategy objectives should be detailed in Table 17.

Table 17: Existing sustainable procurement policies and practices (LG to complete the table)

Vinyl event/promotional banners replaced with recyclable cardboard banners, Portable water refill station used at events to replace bottled water; Event Kit with reusable crockery and cuttery has replaced disposable items at City-run events; All dog waste bags supplied in parks are compostable and a special dog waste bin is currently being trialled to facilitate diversion from landfill to composting; Invoice authorisation process has been digitised, avoiding large volumes of printing.  Vinyl event/promotional banners replaced with recyclable cardboard banners, Portable water refill station used at events to replace bottled water; Event Kit with reusable crockery and cuttery has replaced disposable items at City-run events; All dog waste bags supplied in parks are compostable and a special dog waste bin is currently being trialled to facilitate diversion from landfill to composting; Invoice authorisation process has been digitised, avoiding large volumes of printing.  City of Vincent Sustainable Environment Strategy.	Sustainable procurement policy or practice	Date adopted by council	Actions implemented e.g. switching to recycled printer paper	Alignment with Waste Strategy targets, objectives or focus materials
City of Vincent Sustainable Environment Strategy	Purchasing Policy	23.23.22.72	banners replaced with recyclable cardboard banners; Portable water refill station used at events to replace bottled water; Event Kit with reusable crockery and cutlery has replaced disposable items at City-run events; All dog waste bags supplied in parks are compostable and a special dog waste bin is currently being trialled to facilitate diversion from landfill to composting; Invoice authorisation process has been digitised, avoiding	The City is committed to sustainable procurement and will adopt strategies to avoid unnecessary consumption and manage demand. Where appropriate, the City shall endeavour to design quotations and tenders to provide an advantage to goods, services and processes that minimise negative social and environmental impacts, while maximising social and environmental benefits.  Refer Sustainable Environment Strategy (Page 34, Table 11 - Strategy 1 - via hyperlink
				City of Vincent Sustainable Environment Strategy

Additional comments (local government to insert any additional comments that may be applicable)									

# Part 1 - Services and performance

# 6.0 Waste management tools

#### 6.4 Behaviour change programs and initiatives

Communication and engagement with waste generators and managers underpins many local government waste management activities, and are vital in driving behaviour change needed to achieve the objectives and targets of the Waste Strategy.

Behaviour change programs and initiatives refers to activities that increase awareness, skills and knowledge; provide consistent messaging; help people to use waste infrastructure; and encourage the adoption of specific, positive waste behaviours and attitudes.

Most local governments have existing behaviour change programs and initiatives and it is important to evaluate their effectiveness. This section includes an opportunity for a high level qualitative assessment process to understand what has worked and what has not. The results can be used to inform actions for Part 2 – Implementation plan (Table 21).

Information on the local government's existing waste behaviour change programs or initiatives should be detailed in Table 18. This may include participation in Waste Authority funded programs, or programs/initiatives run by the local government.

Table 18: Behaviour change programs and initiatives, including Waste Authority programs and other local government initiatives (LG to complete the table)

Local government program/initiative	Description	Outcomes achieved as a result of the program (Qualitative/quantitative)	Evaluation method	What's worked/not worked	Suggested improvements
Environmental Grants for Schools, Local Groups, Individuals	Fund allocations for projects that include a reduction in the use of resources and production of waste within the City, and through the re-use and recycling of materials or a reduction in the use of toxic and hazardous materials within the City and facilitate the proper disposal of such materials.	Greater awareness of environmental impact caused by excessive waste being sent to landfill, the importance of recycling many household items and clothing, recycling kitchen scraps and greenwaste into compost through worm farms.  Through the Repair Café many items (an estimated 320kg – Based on International Repair Café Measurements) were repaired and recycled, rather than disposal and purchasing of new items. Positive behavioural changes with schools, homes and the greater community.	To receive funding the program or project must demonstrate contributing to least one objective of the City's Sustainable Environment Strategy.	Great projects have been established as part of this program, for example Repair Café and Community Composting Station.	Additional resources to enable follow up and discussion with applicants regarding outcomes.
Waste Education Program for Primary Schools	The free program is run by the City of Vincent in partnership with Cleanaway and aims to educate students about waste minimisation and management through implementing reduce, reuse and recycle principles.	Consistent messaging, targeting students (currently primary schools only) and parents, this will increase recovery rate (due to correct waste sorting)	Student participation, Number survey responses (parents are given are survey as part of the education sessions)	Worked: incentive given to students if they return survey (parents to fill)	Not all primary schools within the City (6 in total) have participated in the free program yet, suggestion to meet with Principal to explain initiative.
Alternative Waste Drop Off Sites and Collection	In 2019/20 FY the City received funding from the Waste Authority and WALGA to host a Household Hazardous Waste (HHW) Collection Day, over 14 tonnes of HHW material was collected. The City also has Recycling Stations for batteries, light globes, mobile phones and ink cartridges in local shopping centres and CoV administration buildings.	Reducing amount of HHW going to landfill	Tonnages collected, event participation (HHW day)	Contamination (mostly general waste) in Recycling Stations	More education (review existing signage)
FOGO in Multi-Unit-Dwellings (MUDs) Trial	Effective waste management and resource recovery in Multi Unit Dwellings (MUDs) have been an issue for Local Governments historically, and this issue will only intensify as the number of higher density developments increases. In order to combat this, the City of Vincent planned and implemented Project 3 of the City's Waste Strategy 2018-2023- Improving Collection and Waste Recovery in MUDs. A component of Project 3 is to trial a Three Bin Food Organics and Garden Organics (FOGO) system in a selected number of MUDs throughout the City, record findings, deliver education to residents and highlight limitations directly related to the change of waste service at high density properties.  Project objectives: Improving Collection and waste recovery in MUDs  The City is using the WASTE SORTED TOOLKIT branding for stickers etc., recycling magnets etc.	recovery in line with the City's Waste Strategy target and the WA Waste Avoidance and Resource Recovery Strategy 2030. This also allows the opportunity to trial food waste recycling collection schemes in preparation for the council approved FOGO Roll-Out to all residential dwellings from October 2021.  Project deliverables: Increased community engagement and opportunity for waste education and awareness. Establishing stronger relationships with residents, strata managers and	properties) including:	improving resource recovery and behaviour change in MUDs. Due to the fact that there is reasonable degree of variability, it takes a MUD by MUD approach, which has been identified as a costly/time-consuming task.	As per What's Worked/Not Worked column
Waste Education Material and Promoting Waste Education Campaigns	Annual Waste Guide for residents with sorting information, Recycling Info Fridge Magnets distributed to all households with artwork based on the Waste Sorted Toolkit, Quarterly DL What's on in Waste containing education information and events info distributed to all households (currently on hold due to COVID-19)  Additionally, the City, through its web page, is advertising and advocating for various volunteer, State and Regional Government campaigns and directing interested parties to their web pages, including: Own Your Impact, Plastic Free July, The Responsible Café Program, RENOME, The Last Straw and What's Your Bag Plan?, Container Deposit Scheme (CDS).	All residents receive most up to date info and consistent messaging	Event participation and feedback. Monthly meetings with Marketing to discuss communication campaign methods, progress and lessons learnt.	Communications timelines impacted and adjusted due to COVID-19.	Ensure regular meetings with Stakeholders are maintained.

Garage Sale Trail	Promotion of waste hierarchy to residents and community, with encouragement to reduce, reuse and recycle.	Number of Garage Sale Trails held across the City.		Ongoing evaluation of the program to determine if this the most appropriate and cost effective approach (including COVID-19 community safety considerations).
, -	Encouraging residents to recycle their food and garden waste, reducing the amount of waste being sent to landfill	Uptake of the initiative - equipment and workshop participation	Extremely successful program which was established in 2015, however this program will need to be monitored after FOGO roll- out.	

dditional comments (local government to insert any additional comments that may be applicable

ease provide comment if your regional council is undertaking the waste education function for your local government

The City's Sustainable Management Strategy (2019 - 2024) has a vision to achieve zero waste to landfill by 2028 and aims to provide residents with cost effective, sustainable and contemporary waste services to achieve this. In line with this commitment the City increased diversion of waste from landfill from 39% in 2016/17 to 44% in 2017/18. The City's Waste Strategy 2018 – 2023 recognises that the management of waste poses a number of risks for the City through growing population, rising landfill costs, environmental impacts and increased multi-unit development, which poses its own set of waste management challenges. The Waste Strategy focusses not only on increasing recovery to decrease waste to landfill, but also on decreasing waste generation itself. To achieve this, the City has committed to community education and engagement that aims to progress waste behaviour through the waste hierarchy, toward waste avoidance and minimisation.

#### 6.5 Data

Table 19 provides an opportunity to assess existing waste data practices, identify strengths and gaps and consider the kinds of data activities which could be included in the Part 2 – Implementation Plan to improve the local government's waste data. It should be completed based on the data/information covered in Part 1 of this document, as well as the individual experience of the officer/s responsible for collecting and using waste data.

Where 'no', please comment on:

- the kinds of data that is missing, where data gaps exist
- barriers to collecting or accessing adequate data
- the kinds of data collection, analysis or reporting practices that are not currently in place which would assist local government waste management functions.

Table 19: Assessment of waste data (LG to complete the table

Table 19: Assessment of waste data (LG to complete the t								
	Plea	se ✓						
	YES	NO	Comment					
Does the local government have access to adequate waste data to complete Part 1 of the waste plan?	yes		The City has prioritised data capture of all waste streams over the past 2 years and has made progress collating the information, however improvements in some areas can be made. This forms one of the City's Waste Strategy Projects and is currently being developed as part of the business system review and upgrade (CRM/waste register). Refer Implementation Plan (Waste Strategy - Project 7).					
Does the local government use waste data when undertaking planning activities for waste projects/programs?	yes		as above					
Does the local government have access to adequate waste data for this purpose?	yes							
Does the local government use waste data when monitoring or assessing waste projects/programs?	yes		as above					
Does the local government have access to adequate waste data for this purpose?	yes							
Does the local government use adequate waste data to measure progress toward the targets and objectives of the Waste Strategy?	yes		as above					
Does the local government have access to adequate waste data for this purpose?	yes	***************************************						
Does the local government have access to adequate waste data to fulfil annual data reporting obligations under the WARR Regulations? (previously undertaken through the Waste and Recycling Census)	yes		as above					
Are there any types of waste data that the local government does not currently collect or have access to that would be helpful/useful?		no	as above					
Are there any ways which local government waste data collection, storage or use could be improved?			Further improvements to be undertaken through business system upgrades					
is the data collected by the local government accurate? Are any new strategies needed to improve accuracy?	yes		Ensure consistent record keeping					
Does the pre-filled data provided in this template align with the data the local government has? i.e. is this pre-filled data accurate?		no	As per comments in P1-Avoid					
Any additional comments?								

# Part 1 - Services and performance

# 7.0 Summary

The purpose of Part 1 of the waste plan is to consolidate information about current waste management practices, to enable you to assess and identify:

- current waste management performance
- alignment between current waste management practices and the Waste Strategy
- strengths and successes, as well as gaps and opportunities for improvement.

Table 20 provides space to analyse the data and information presented in *Part 1*, and should be used to determine waste management priorities for the short, medium and long term, and translate these priorities into actions in *Part 2 – Implementation plan (Table 21)*.

Table 20: Assessment of current waste management performance and prioritisation of future actions (Completing this table is optional)

	<ul> <li>Approved Council decision to move to a FOGO system for all households from October 2021</li> <li>Waste Guidelines for New Developments, factoring in a 3-Bin System - released in May 2020</li> <li>Council decision to cease commercial waste services from July 2021: Commercial Businesses to move to a tailored waste service (suiting the individual business needs rather than a standard 2-bin system) which should increase resource recovery (Objective 1 Waste Strategy: Recover)</li> </ul>
Opportunities for improvement (for examples, where performance against Waste Strategy targets or objectives could be improved or where waste management objectives have not been met)	<ul> <li>Improve verge side recycling/recovery rates (current Bulk Verge Options Appraisal - Waste Strategy Project 2)</li> <li>Development of new policies and local laws (Waste Policy 2.2.11 outdated and scheduled for review 2021)</li> </ul>
	Ongoing (activities currently under way and/or continuously undertaken)  • FOGO in MUDs project  • Educate Commercial Businesses - Improved resource recovery and prepare businesses for cease of Commercial Waste Services from 30 June 2021 (already commenced).  • Bulk Verge Options Appraisal  • Develop and implement behavioural change programs and programs targeting waste education, litter and illegal dumping.
Priority areas for action in Part 2 – Implementation plan	Short term (within the next 1-2 years)  Implementation of FOGO (phased roll-out from October 2021 to all Vincent households) Cease of Commercial Waste Services from July 2021 Review of Waste Policy 2.2.11 Waste Strategy Project 5: Research into Alternative Waste Treatment Options
	Medium term (within the next 3-5 years) Waste Strategy Project 5: Research into Alternative Waste Treatment Options
	Long term (more than five years)

	Waste Management Tool	Action (OR link to existing local government plan/document that details this activity)	Is the action new or existing?	Hyperlinks	Detailed actions/sub-actions (OR link to existing local government plan/document that details this activity)	Milestones (SMART - Specific, Measurable, Achievable, Relevant, Timed)	Target (SMART)	Timeframe for delivery (completion date)	Cost of implementation incorporated into annual budget and Corporate Business Plan? Y/N - (if not, why?)	Avoid	Objective/s Recover	Protect	Responsibility for implementation (branch, team or officer title, not the names of Individual officers)	Identified risks (Impact/consequences and mitigation strategies)
1	Waste services	Waste Strategy 2018-2023 Project 1: Recovery of Organic Material Food and Green Options Appraisal.	Existing	Waste Strategy 2018-2023	Introduction of 3 bin FOGO system  1. In conjunction with Better Practice FOGO Kerbside Collection Guidelines develop a business case to identify preferred service options. 2. Present a business case identifying preferred service and processing options, implementation timeline and strategy to council. 3. Tender for FOGO processing/collection. 4. Engage with and educate local community on FOGO methodology and implementation timeline. 5. Roll out FOGO service. 6. Undertake monitoring and evaluation (Bin Taggling)  Refer to Waste Strategy 2018-2023 Project 1 - Section 5.1 Page 15.	Better Practice FOGO reviewed and business case completed and preferred service process options established – March 19.     Presented to Council and approved – March 19.     Presented to Council and approved – March 19.     Tender process Nov 2020 *please note initial roll-out was postponed due to Covid-19.     Local community engaged and informed – from July 2021 onwards     FOGO rollout commencing October 2021     Annual monitoring and evaluation completed – September 2022	100% of residents will have access to FOGO collection system by July 2022	Jul-22	Yes, This is a priority project identified in the Carporate Business Plan Strategio Projects (CBP Project No.2). The projects estimated capital and operational implementation costs have been identified and included in the City's CBP and Long Term Financial Plan and will be partially offset by Better Bins Plus Grant Funding.		<b>✓</b>		Waste Operations and Waste and Recycling Strategy Team.	Risks: Community resistant to change/uncooperative, contamination, lack of effective communication, poor rollout service, FOGO plant commissioning pushed out. Processing facility. Mitigation: Ensure ongoing and effective communication with all stakeholders and engage community, careful planning with effective milestones, have options for people with special needs/large families, bin audits/tagging to reduce contamination levels. Sufficient time for procurement/contract process to ensure processing facility is available.
2		Waste Strategy 2018-2023 Project 2: Bulk Hard Waste (junk) Service Options Appraisal to assess alternative means of collection that are suitable for our community.	Existing	Waste Strategy 2018-2023	Bulk Hard Waste (junk) Service Options Appraisal to assess alternative means of collection that are suitable for our community 1. Initial modelling on alternative options presented to council June 2019. 2. Detailed options report prepared by an external consultanoy in 2019. 3. Community Engagement Panel Session held in March 2020. 4. Community Perception Survey carried out in August 2020. 5. Administration to prepare report with recommendation and present to Council March 2021 to approve next steps.  Refer to Waste Strategy 2018-2023 Project 2 - Section 5.2 Page 16.	Detailed Options report - completed.     Community Engagement Panel Session - completed.     Community Perception Survey - completed.     Move to a new verge side service by July 2023.	To achieve the City's vision of zero waste to landfill by 2028	Jul-23	Yes - oosts will be endorsed by Council as part of the annual budget review process	<b>√</b>	<b>√</b>	<b>√</b>	Waste Operations and Waste and Recycling Strategy Team, Marketing	Risks: Community resistant to change/uncooperative. Contamination levels. Contract management Mitigation: Increase community education. Monitor contract and contamination levels.
3	and Behaviour Change &	Waste Strategy 2018-2023 Project 3: Improving collection and waste recovery in Multi-Unit Developments (MUDs)	Existing	Waste Strategy 2018-2023	in preparation for the citywide FOGO roll-out in 2021/2022, the City of Vincent is currently undertaking a full assessment of all MUDs (450+ properties) including:  1. Site visits to inspect and record various property and logistical considerations, including; bin store details, verge space, accessive gress, etc.  2. Determine Strata company  3. Define baseline data – bins and behaviour  4. Identify demographics – language and other factors  5. Determine most appropriate education approach (in line with WALGA recommendation and above factors)  Post implementation (in 2021/22):  8. Determine Kerbside infrastructure (from Step 3, are more bins needed it.e.; if uptake of the FOGO system is low, general waste bins might be overflowing  7. Evaluation – did it work?  8. Monitoring – did it keep working?  Refer to Waste Strategy 2018-2023 Project 3 - Section 5.3 Page 17.	Site assessment all large MUDs - completed October 2020.     Report to go to Council workshop presenting MUDs trial results - March/April 2021.     Roll out FOGO to all remaining MUDs after SUDs roll out completed - by July 2022.     Ongoing education, monitoring and bin tagging.	Full site assessment of all large MUDs. (October 2020)     100% MUDs serviced by CoV to have a FOGO collection system by July 2022.	Jul-22	Yes	<b>✓</b>	~		Waste Operations and Waste and Recycling Strategy Team.	Risks: Community resistant to change/uncooperative, contamination, lack of effective communication, poor rollout service, FOGO plant commissioning pushed out. Processing facility. Support from external Stakeholders (Strata Management, Dep of Housing. Impact on staffing resources. Milogation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project
4		Waste Strategy 2018-2023 Project 4: Regional and Cross Boundary Collaborative Partnership Working to identify solutions to shared cross- boundary issues	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 4: Regional and Cross Boundary Collaborative Partnership Working (Section 5.4 Page 18).	Ongoing collaboration with City of Perth, City of Stirling, WALGA and Mindarie Regional Council.	To identify solutions to shared issues (cross-boundary)     To explore economies of scale     Develop consistent approach in a region	ongoing		<b>*</b>	<b>√</b>	<b>*</b>	Waste Strategy Team	
5	procurement	Waste Strategy 2018-2023 Project 5: Research into Alternative Waste Treatment Options		Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 5: Research into Alternative Waste Treatment Options (Section 5.5 Page 19).	Develop Project Plan and GANTT timeline April 2021     Research available options June 2021     Alsiase with external Stakeholders August 2021     Site visits August-September 2021     Prepare outcome report. Dec 2021	Zero waste to landfill by 2028	Jul-23	Yes		<b>√</b>			Risks: Infrastructure Availability on time. Costs/budget. Facility location. Recovery Rate. Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project.
6	change programs and initiatives/	Waste Strategy 2018-2023 Project 6: Waste and Recycling Education. Awareness and Promotional Programs	Existing	Project Management Framework	Refer to Waste Strategy 2018-2023 Project 6: Waste and Recycling Education, Awareness and Promotional Programs (Section 5.6 Page 20). Refer also Part 1.Section 6.4 Behaviour change programs and initiatives, for details of all on- going programs.	1. Develop Project on a Page Project Plan and GANTT timeline for all Waste Strategy Projects, in accordance with the City's Project Management Framework.  2. Prepare comprehensive consultation and engagement strategies for all Waste Strategy projects/programs resulting in a major service change - prepare at the "Project Planning" (initiation) stage of the City's Project Management Framework.  3. Continue to host Alternative Waste Drop Off Sites and Collections, as detailed in section 6.4	Ensure comprehensive consultation and engagement strategies are prepared for all Waste Strategy projects resulting in a major service change.	Aligned to individual Waste Strategy Project timelines	Yes	<b>√</b>	<b>✓</b>		and Marketing	Risks: Insufficient/ineffective advertising or community engagement initiatives, Stakeholders unaware of current initiatives or grants available. Mrigation:  - ongoing dialogue with WALGA and the Waste Authority to ensure contemporary initiatives, grants and information is available to the City for appropriate action, clear and meaningful messaging to actively encourage local community participation and feedback. All Waste Strategy and Major Projects are supported by a Public Engagement and Communications Strategy

7		Waste Strategy 2018-2023 Project 7: Develop Business Systems for Waste Services for Accurate Records and Reporting	Existing	Waste Strategy 2018-2023		Set up meeting with internal Stakeholders to discuss project scope and functionality of existing systems Project to focus on two areas of work: Waste Register (Waste Asset Register) and Customer Request Management (CRM) System. 2018.     Assess existing data and undertake site audits (Waste Register). 2018/19.     Seveloy waste categories for CRM system and waste services workflows in CRM. 2019.     Establish cross-collaborative Project Control Group (PCO) for CRM. January 2020.     Test release and change management activities. CRM system go five 1 May 2020 (CRM) and 27 October 2020 (Waste Register) (delayed due to COVID-19).	Ensure business system availability ahead of major project implementation. (FOGO October 2021, postponed due to COVID-19. Discontinuation of Commercial Waste Services from 30 June 2021).	Jun-21	Yes		<b>*</b>		Waste Strategy Team, IT. Customer Service and PCG project group	Risk: Systems not available in time. Lack of reliable asset/property data ahead of project implementation (Commercial Services and FOGO). Mitgarion: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project.
8		Waste Strategy 2018-2023 Project 8: Commercial Waste Collections Options Appraisal.	Existing	Waste Strategy 2018-2023	a statutory obligation of the WARR Act. Each rate-paying business has a bin capacity allowance, calculated using a historical method using the premises type and size.	Options Appraisal Presented to Council (Sep 2020).     Notify Businesses and give guidance on best practice ((Nov 2020-July 2021).     Remove bin infrastructure (July 2021).     Remove bin infrastructure (July 2021).     Implementation review report to Council on the discontinuation of the commercial waste service six months after implementation. The review report should include any financial and service impacts on commercial ratepayers and an assessment of any further transitional support that may be required for commercial ratepayers; to be considered as part of the 2022-2023 Annual Budget	End in-house Commercial Service to optimise resource recovery. Project will provide transparency of the oosts associated with each sector (domestie & commercial) and waste management within the City.  - Increased diversion from landfill (Annual Statutory Waste Data Reporting)  - Better visual amenity – less bins presented for collection at kerbside (contractor offer larger infrastructure, multiple collections and property drive-on collection options).  - Increased Customer Satisfaction - Commercial contractors are able to offer a full situe of waste collections, variable bin size options and at a desired collection frequency (including weekends/out of hours). Some providers also offer environmental reporting, which is of benefit for those Customers pursuing ISO Environmental Accreditation.	Jul-21	Yes	~	<b>✓</b>		Waste Operations and Waste and Recycling Strategy Team.	Risks: There is a very low risk that a commercial business would not be able to find a private service provider. There is a medium risk of negative feedback from some commercial businesses if the City discontinued the waste service.  Midgarion:  Education and Engagement to be provided as per Council approved Communications Strategy.  Providing early notice (circa 9 months)  Rebate of circa 9520 per rateable customer, to assist in transitioning to a new supplier  Providing implementation review report to Council six months after implementation, to identify any financial and service impacts on commercial ratepayers and assess any further transitional support that may be required (refer milestone 5).
9	Waste Services	Waste Strategy 2018- 2023 Project 9: Separate Waste Charge Options Appraisal	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 9 - Section 5.9 Page 23.	On hold. Review scheduled after discontinuation of commercial waste service (July 2021).								
10	Policies and procurement	Waste Strategy 2018- 2023 Project 10: Advocacy and lobbying for Change to State and Federal Waste Legislation and Policy	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 10 - Section 5.10 Page 24.	Provide feedback on State/Federal Waste Legislations and Policy Changes (either directly or in collaboration with WALGA).	Defined by statutory deadlines/targets.	ongoing	Yes	✓	<b>*</b>	~	Waste Strategy Team	Risks: Concerns/feedback not considered by relevant State/Federal bodies. Mirigarion: Regular review of WALGA notifications to ensure participation in all reviews.
11	Waste services	Waste services reviews	New	Corporate Business Plan	As per the City of Vincent Corporate Business Plan (CBP) 2020/221 - 2023/224 Key Performance Indicators (Number 6): Undertake Service Delivery Improvement Review Workshops with Councillors Refer CBP Page 32.	The following Service Reviews to be undertaken:  1. Waste Collection Services: Route rationalisation and optimisation analysis to identify efficiencies to allow for the implementation of a RDO for frontline personnel (January 2020- June 2020).  2. Bin delivery and maintenance services (2021)  3. Illegal dumping and littering (2021)  4. Graffiti management service review (2020/2021).	Develop ongoing implementation plans focused on efficiency, effectiveness and long term financial sustainability – including actions to be delivered arising from the benchmarking of the City's operations against the LG Performance Excellence Program     Review findings to be presented to Council Workshops throughout 2021 (TBC - upon receipt of approved workshop dates).	30/08/2021	Yes	<b>√</b>	•	<b>✓</b>	Waste Strategy Team	Risk: Ineffective, inefficient, and unsustainable services which are not aligned with the City's Strategic Community Plan, Best Practice or Waste Strategy 2030 (WARR) Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of projects.
12	Policies and procurement	Waste Policy Review	New	Waste Strategy 2018-2023	Review existing Waste Policy 2.2.11.     Update Policy     Policy     Present to Council.	Review - by June 2021     Initial Policy developed and circulated for feedback - October 2021     Submit to Council for approval - late 2021.     Initiate Policy.	Ensure updated Policy is in place to reflect service changes - FOGO and Commercial	31/10/2021	No - within existing resources	<b>✓</b>	<b>✓</b>	<b>✓</b>	Waste Services (supported by Governance).	Risks: Not endorse by council. Mitigation: Ensure recommendations are fully supported to enable council decision/endorsement.

#### **Bin Audit Composition Category Details** Newspaper Newspapers, Newspaper like pamphlets, magazines (glossy) pamphlets, present wrapping paper, Glossy Paper Recyclable Paper A4 document paper, writing pads, letters, stationery papers, Print / Writing Paper, Office Paper envelopes Coloured Paper Coloured Paper Composite paper items where the weight of the paper is estimated to be greater the Composite Paper weight of the other materials, envelopes with transparent windows Non-Recyclable Paper Contaminated Paper Paper towel, Paper Napkins, Contaminated Paper - soiled not recyclable Non-Recyclable Paper, greaseproof paper, paper with wax coating, high wet strength Other Paper papers, telephone books Corrugated Cardboard Corrugated cardboard boxes, Packaged Flat Cardboard packing boxes etc, cereal boxes, business cards, folding cartons Recyclable Cardboard UHT / Long life milk, Soy Milk Cartons, some fruit juice cartons, Carbon barriers, Milk Liquid Paper Board Foil Lined and Other Cartons, Cardboard with wax coating, paper/disposable cups including biodegradable cups Cardboard Composite cardboard items where the weight of the cardboard is estimated to be greater Composite cardboard the weight of the other materials, e.g. pringle boxes etc, Non-Recyclable Cardboard Contaminated Cardboard Contaminated Cardboard e.g. pizza boxes Other Cardboard Non-Recyclable Cardboard Soft drink bottles, juice bottles, some food & mouthwash containers (e.g. jam & sauce PET #1 bottles, peanut butter jars) including coloured PET Milk and cream bottles, shampoo and cleaner bottles, HDPE bottles, including coloured HDPE#2 PVC#3 Cordial and juice bottles, blister packs, plumbing pipes and fittings, PVC labels Ice cream container lids, cream bottle lids, squeeze bottles, lids, builder's black plastic, LDPE#4 Recyclable Plastics black mulch film, plant nursery bags Ice cream containers, drinking straws, pot plant pots, some bottle caps, plastic garden Recyclables Polypropylene#5 settings, potato crisp bags, compost bins Plastics Yoghurt / sour cream containers, hot drink cups, take away containers, plastic cutlery, Polystyrene #6 video/CD boxes, packaging foam, any foam Tupperware, Mixed unidentifiable plastics, all other resins and multi-blend plastic Plastic#7 Other materials Plastics Shopping Bags, Plastic Produce/Food Bags, Resealable Plastic Bags, Bin liners, Plastic Bags Garbage bin liners, Compostable Plastics Bags Non-Recyclable Plastics Plastic Film Cling film Composite plastic items where the weight of the plastic is estimated to be greater than Composite (Mostly Plastic) the other material items Recyclable Glass (CDS Glass) Glass Bottles Beer/Cider Mixed Drinks, Soft drink bottles, not broken glass Recyclable Glass wine bottles, food and sauce jars, Plate glass (window and windscreen), broken light globes glass, glass particles, Black or Non-Recyclable Glass Miscellaneous/Other Glass ceramic lined glass, Including broken glass that is recyclable more than 50mm in size Steel Cans Food cans, pet food cans, tins, empty paint tins, Steel Aerosols Ferrous (Steel) Composite ferrous items where the weight of the metal is estimated to be greater than Composite Ferrous (Mostly Ferrous) Ferrous Other Beer bottle tops, 100% ferrous items that are not cans / tins / packaging materials Aluminium Cans Aluminium Aerosols Aluminium aerosol cans

	1	Aluminium	Aluminium Foil	clean foil
	Non Ferrous (Aluminium)		Composite Non-Ferrous (Mostly Non-Ferrous)	Composite non-ferrous metal items where the weight of the metal is estimated to be greater than the other material items
			Non-Ferrous Other	Copper / brass / bronze items, other metals (not ferrous / aluminium), Aluminium tamper proof seals
Contaminants/Non-Recyclable Components				
	One of the last of	Organic	Food Waste	Vegetable scraps, meat scraps, animal food, leftover food, Food particles, Bones
			Green Waste	Grass clippings, tree trimmings / pruning's, flowers, tree wood
	Organic		Packaged Food Waste	(Liquid containers - quarter full or more) and (Food Waste in containers or bags)
			Other Putrescible	Animal excrement, mixed compostable items
Organic	Other Organics	Other Organics	Wood/Timber	Milled wood / timber, wooden skewers
	Textiles	Textiles	Textiles	(Natural/Synthetic - Apparel/Bedding etc.), (Leather and Rubber)
	Textiles	Textiles	Other Textiles	Shoes, handbags, millinery etc
	Earth	Earth	Soil/Dust 'n' Dirt and Inert and Broken Glass, Ash/Coal	Vacuum bag contents, soil, rocks, dirt, grit, mud, Broken Glass less than 50mm in size
	Laitii	Larui	Ceramics, Rocks/Stones, Bricks, Concrete	Bricks and stones, Cups, bowls, pottery items, concrete
	Medical	Medical Waste	Pharmaceuticals	Unused prescription medicine, vitamins and Minerals
			Medical Waste	Band aids, Bandages, Used surgical gloves, Surgical Instruments, Medical aids/kits, Medical devices and radioactive materials, any solid waste generated from a diagnosis, treatment of humans or animals, /Medical Other
			Hypodermic Syringes	Hypodermic Syringes, Epi Pens
	Dathogonic Infactious	Pathogenic Infectious	Sanitary / Hygiene	used tissues (items with any bodily fluids), tampons/pads, cotton buds)
	Pathogenic Infectious		Nappies	Adult and Child disposable nappies
Hazardous	Hazardous	Hazardous	Chemicals	Bleach, Shampoo, Cleaning Products, (where the weight of the product is estimated to be greater than the weight of the container)
			Paint	Wet/Dry Paint
			Batteries Household	Batteries (Single Use and Rechargeable), Mobile phone battery
			Batteries Other	Vehicle Batteries e.g. Car/Boat, Industrial batteries e.g. Power Supply (UPS)
			Fluorescent Tubes/Light Bulbs	
			Oil Household, Motor & Other	
			Building Material	
			Hazardous Other	Uncategorized hazardous waste
	Electronic Waste		Toner Cartridges	Toner Cartridges
			Computer Equipment	Computer Components, Peripheral Devices/Computer Printer or Photocopier/Printer
Other			Mobile Phones	Mobile phones
			Electrical Items	Electrical Products
	Miscellaneous	Miscellaneous	Miscellaneous (Specify)	Any items not applicable to other categories

# **GLOSSARY**

Avoidance	Avoidance refers to the prevention or reduction of waste generation and is the most preferred option in the waste hierarchy.			
Better practice	Better practice refers to practices and approaches that are considered by the Waste Authority to be outcomes- focussed, effective and high performing, which have been identified based on evidence and benchmarking against comparable jurisdictions			
Commercial and industrial waste (C&I)	Solid waste generated by the business sector, State and Federal Government entities, schools and tertiary institutions.			
Commercial waste services	Refers to drop-off, kerbside, vergeside or other waste services provided by the local government to commercial premises.			
	Discretionary service, not offered by all local governments			
Construction and demolition waste (C&D)	Solid waste produced by demolition and building activities, including road and rail construction and maintenance, and excavation of land associated with construction activities.			
Disposal	Disposal refers to the discharge of waste into the environment, either into landfill or another disposal rounds.			
	Disposal is the least preferred option in the waste hierarchy.			
	• Drop-off collections are where reportable waste is delivered to the waste depot (drop-off facility) by the residents of the local government i.e. self-hauled waste.			
Duran eff facilities and complete	Services are provided to co	ollect waste or recyclable materials.		
Drop-off facilities and services	May be temporary or permanent standalone drop-off points for one or more materials, or may form part of other waste facilities (such as landfills or transfer stations).			
	Note: this does not include	HHW drop-off points		
Energy recovery	The process of extracting energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste			
	Refers to facilities for the discrete.	rop-off and storage of HHW		
Household hazardous waste (HHW) facility	<ul> <li>Includes consideration of the drop-off and storage procedures and infrastructure, staffing and rescond operation and management HHW facilities, etc.</li> </ul>			
	Illegal dumping is the unauthorised discharging or abandonment of waste and is an offence under Section 49A of the Environmental Protection Act 1986.			
	Illegally dumped waste is generally considered to have the following attributes:			
	Volume	> 1 cubic metre		
Illegal Dumping	Environmental impact	Contains items/substances that are potentially noxious or hazardous; potential for environmental harm if material leaks, spreads or degrades		
	Type of waste	Commercial or industrial waste; larger-scale household waste		
	Reason for offence	Premeditated decision; commercial benefit or avoidance of fee		
	Mode of deposition	Deposited using a vehicle		
Kerbside waste services	A regular, containerised collection service (often a wheelie bin) where the waste or recycling is collected from outside a resident's dwelling.			
	Can apply to either recycling or general waste (and in a few instances green waste).			
	Refers to inert or putrescible waste, registered or licenced landfills			
l andfill	Activities related to the layout, operation, management and post closure of a landfill.			
Landfill	• Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services at the landfill site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.)			
	Litter is defined in the Litter Act	t 1979 as including:		
	all kinds of rubbish, refuse, junk, garbage or scrap; and			
	any articles or material abandoned or unwanted by the owner or the person in possession thereof,			
	but does not include dust, smoke or other like products emitted or produced during the normal operations of any mining, extractive, primary or manufacturing industry.			
Litter	Litter is generally considered to have the following attributes:			
	Volume	< 1 cubic metre		
	Environmental impact Nil or minor actual or potential environmental impact  Type of waste Personal litter			
	Reason for offence	Unpremeditated, convenient disposal		
ı				

	Mode of deposition Deposited by hand (includes dropping by hand from a vehicle)				
	Refers to waste generated by a local government in performing its functions				
Local government waste management	Includes materials such as construction and demolition waste from road and footpath building and maintenance; greenwaste from parks maintenance; waste generated at local government offices, depots, and facilities				
Municipal solid waste (MSW)	Solid waste generated from domestic (residential) premises and local government activities				
Peel region	The Peel region is the area defined by the Peel Region Scheme.				
Perth metropolitan region	The Perth metropolitan region or the Perth region is the area defined by the Metropolitan Region Scheme.				
Public place services	Public place waste services refers to permanent bins provided by local government in public places to collect waste and/or recycling.				
Recovery	The process of extracting materials or energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste.				
Reuse	Reuse refers to using a material or item again.				
Reprocessing	Reprocessing refers to using an item or material that might otherwise become waste during the manufacturing or remanufacturing process.				
Recycling	The process by which waste is collected, sorted, processed (including through composting), and converted into raw materials to be used in the production of new products.				
Residual Waste	<ul> <li>Waste that remains after the application of a better practice source separation process and recycling system, consistent with the waste hierarchy as described in section 5 of the WARR Act.</li> <li>Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&amp;I or C&amp;D) for the remaining non-recovered materials to be considered residual waste under this waste strategy.</li> </ul>				
Special event waste services	Special event waste management refers to temporary bins and/or waste collection services provided by local government to manage waste generated at events such as fireworks displays, music festivals, sports events, markets etc.				
Sustainable procurement	Sustainable procurement involves meeting a need for goods and services in a way that achieves value for money and generates benefits not only to the organisation, but also to society and the economy, while minimising damage to the environment.				
Tuonofou ededion	Refers to facilities which undertake large scale consolidation of waste or recyclable materials for transfer to another facility for processing or disposal				
Transfer station	<ul> <li>Activities related to the layout, operation and management of a transfer station</li> <li>Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services available at the site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.)</li> </ul>				
Vergeside waste services	<ul> <li>Vergeside collection services are bulk, infrequent (~every 4-6 month or on demand) services.</li> <li>Material is collected from residential 'vergesides' either non-containerised or in a skip provided by the local government. Vergeside services may relate to green waste or hard waste</li> <li>Includes waste and/or recyclable materials that may be mixed or separated and the source and can include green waste or hard waste.</li> </ul>				
Waste services	Waste services are defined by the Waste Avoidance and Resource Recovery Act 2007 as the:  • the collection, transport, storage, treatment, processing, sorting, recycling or disposal of waste; or  • the provision of receptacles for the temporary deposit of waste; or  • the provision and management of waste facilities, machinery for the disposal of waste and processes for dealing with waste.				





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# ACRONYMS, TERMS AND DESCRIPTIONS Acronym or Term Description Corporate Business Plan City of Stirling City of Vincent EPR Household Hazardous Waste Mobile Garbage Bin (240L household sized wheeled bins) Mobile Recycling Bins (240L household sized wheeled bins) Mindarie Regional Council Municipal solid waste. MSW is the solid waste generated from domestic (household) premises and local government activities Multi-Unit Development Western Australia Local Government Association

# 1. INTRODUCTION

The City has a vision to achieve zero waste to landfill by 2028 and recognises its statutory obligation in accordance with the WARR Act (*Waste Avoidance and Resource Recovery Act, 2007*). The City aims to provide residents with cost effective, sustainable and contemporary waste services.

There is an internationally recognised hierarchical preference of waste management methods due to the increasing impact waste has when it is managed toward the bottom of the hierarchy (Fig. 4.1). The higher up in the hierarchy the more preferred the method is and the City is committed to methods that move waste up the hierarchy such as avoidance and reuse. The City understands and commits to its role in community education and engagement, to progress waste behaviour through the waste hierarchy, to the preferred higher level of waste avoidance and minimisation.

The City's Waste Strategy 2018 – 2023 recognises that the management of waste is a significant risk for the City through rising costs and high community expectations, as well as having hugely significant impacts on the environment. As such, this Waste Strategy focusses not only on improving the City's management of waste by increasing recovery whilst decreasing waste to landfill, but also aims to decrease the waste generation within the City as a whole. The Strategy is intended to propose what residents, businesses and the City itself will need to explore, develop and implement to achieve this.

# 2. WHERE ARE WE NOW?

#### 2.1 Tonnages and Diversion

The City currently invests approximately \$6.5 million per annum on a combined operational and strategic Waste and Recycling service. In 2016/17 the City collected 20,217 tonnes of waste (in total) and recovered 7,941 tonnes, achieving a recovery rate (landfill diversion rate) of 39%.

To achieve the State Target of 65% by 2020 and the City's vision of zero waste to landfill by 2028, the City will undertake 10 Projects (Section 5) that will increase

waste recovery and work to reduce the amount of waste generated and collected in the City as a whole.

#### 2.2 Sources of the City's Waste

Waste management is a fundamental area of responsibility for local government. The City of Vincent receives waste through the following services:

- Kerbside collections for domestic rubbish and recycling;
- Vergeside collections of domestic bulk hard waste (junk) including white goods, metals, electronic waste (E-waste) and mattresses; and
- Vergeside collections of domestic green (garden) waste.
- Management of illegally dumped waste
- On-demand paid collection for mattresses
- Periodic drop-off locations for specific waste streams including Household Hazardous Waste (HHW)
- · Waste and recycling bins in public spaces and street litter bins
- · Provision of waste services at City and community events
- · Managing the City's corporate waste
- · Commercial rubbish and recycling collections

Main Sources of City Waste	Tonnage 2016/17	% Diverted From Landfill
Rubbish – green lid bin	12,782	29%
Recycling – yellow lid bin	3,750	82%
Bulk hard waste (junk)	670	15%
Bulk green waste	493	100%
Street litter bins	318	0%
Totals	20,217	1,140

Figure 2.1 Breakdown of waste tonnages and diversion for 2016/17

Waste Strategy 2018 -2023

The City provides the following standard suite of waste collection services:

Service Option	Single-Unit Dwelling	Multi-unit Dwelling	Commercial
Rubbish Green Lid (kerbside)	240L weekly. 140L optional and additional 240L bins available with additional fee	240L weekly, with capacity and frequency of collection depending on storage facility.  Additional bins/frequency of collection available for additional fee	240L weekly, with capacity depending on business type and size. Additional bins/frequency of collection available for additional fee
Recycling Yellow Lid (kerbside)	240L fortnightly. Additional bins or 360L available for increased fee	360L shared weekly or fortnightly – dependant on storage facility Additional bins/ frequency of collection is available for increased fee	240L/360L weekly or fortnightly depending on business type and size.  Additional bins/frequency of collection is available for increased fee
Bulk Hard (vergeside)	Once per year scheduled, unlimited quantity including white goods and metals, E-waste	Once per year scheduled, unlimited quantity including white goods and metals, E-waste	Not provided
Bulk Green (vergeside)	Twice a year scheduled, unlimited quantity	Twice a year scheduled, unlimited quantity	Not provided
On-demand paid mattress collection	Unlimited number throughout the year	Unlimited number throughout the year	Not provided

Figure 2.1 Summary of domestic waste and recycling services in City of Vincent 2018

City of Vincent

#### 2.3 Kerbside Collections for Domestic Rubbish (Green Lid Bin)

The City's rubbish is collected and transported for disposal either to landfill or to the Resource Recovery Facility (RRF) in Neerabup. The RRF is a composting facility where all organic components of the waste collected in the (green lid) rubbish bins, is extracted and processed into a soil conditioner end-product. The residual (non-organic) waste is then transported to Tamala Park Landfill Site in Mindarie. If rubbish is collected in a vehicle that is unable to unload at the RRF, the waste is sent directly to Tamala Park Landfill site. In 2016/17 the City diverted 39% of its rubbish bin from landfill through the RRF.

#### 2.4 Kerbside Collections for Domestic Recycling (yellow lid bin)

Residents are provided with a co-mingled recycling service for dry recyclables including paper, cardboard, liquid paperboard (juice and milk cartons), glass, steel, aluminium and plastics. All recyclable waste collected is transported to a Materials Recovery Facility (MRF) for processing. Once sorted into separate waste streams, the individual waste streams are sold and distributed to several reprocessing manufacturers both nationally and internationally.

#### 2.5 Vergeside Bulk Hard Waste (Junk)

Residents receive a bulk hard waste collection service once a year providing residents with the opportunity to dispose of those items that cannot be collected through the weekly MGB or MRB kerbside services. There is currently no limit on the volume of waste that can be presented on the verge. There are some restrictions as to what residents can dispose of via this service e.g. construction and demolition (C&D) bricks, rubble, sand, cement, hazardous waste such as asbestos, tyres, HHW and organics are not permitted. Residents are provided two weeks' notice prior to the commencement of the annual scheduled collection.

Residents are advised to present E-waste, mattresses, scrap metal and white goods separate on the verge to the rest of the bulky hard waste. These items should be presented separately so they can be easily removed for recycling and reprocessing, whereas the remainder of the bulky waste is disposed of at the Tamala Park landfill. There is currently a modest 15% recovery rate with around 650 tonnes disposed to landfill each year from this service.

#### 2.6 Vergeside Green Waste (Garden)

Bi-annual greens only verge collection is provided to residents to recover the bulky green waste that cannot be placed into the MGB as part of the weekly kerbside collection. The City has traditionally provided reusable garden bags for residents to place loose leaves into. Up to four bags per household are provided with residents required to collect and return them to City. The verge green waste is removed and transported to Balcatta Transfer Station, from which it is transported and reprocessed into a mulch end-product. There is currently 100% recycling recovery rate for this service with zero waste to landfill.

#### 2.7 Illegally Dumped Waste

The City responds to reports of illegal dumping, removing all dumped waste and disposing of it to Tamala Park Landfill Site. In 2016/17 the City received around 200 complaints of illegally dumped waste from the public, removing and disposing of approximately 40 tonnes to landfill, costing the City over \$48,000.

The City is currently part of a WALGA Better Practice Working Group for improvement in bulk verge hard waste collections and illegal dumping with an aim of improving these services across the region.

#### 2.8 On-Demand Services

The City currently offers one on-demand service for the removal and subsequent recycling of mattresses. The service is chargeable and offered all year round. There is currently a 100% recovery rate for this service with zero waste to landfill.

#### 2.9 Household Hazardous Waste

HHW is a small but problematic part of the waste stream for the City. HHW includes batteries, light globes/tubes, paint, household and garden chemicals and other hazardous materials can make up approximately 0.3% of the Municipal Solid Waste Stream (MSW). Through membership of the MRC, the City provides free, ongoing access to the two permanent HHW disposal sites for the safe disposal of items (with some volume and quantity limitations) such as these:

- Tamala Park, 1700 Marmion Avenue, Mindarie
- · Balcatta Recycling and Transfer Station, 16 Natalie Way, Balcatta

Waste Strategy 2018 -2023

The State Waste Strategy recognises that specific solutions and further work may be needed to manage HHW, such as the product stewardship or Extended Producer Responsibility (EPR) whereby waste management costs are built into the product cost. A number of these schemes have been adopted in WA, such as drumMuster, PaintBack and TyreStewardship Australia. This is an area of waste management which is out of the City's direct control.

#### 2.10 Waste and Recycling in Public Spaces and Street Litter Bins

The City is responsible for the management of all street litter bins across Vincent. The street litter bins are emptied by the City with 100% of the contents disposed of to Tamala Park Landfill site.

To investigate the effectiveness of recovering recycling from public spaces, the City installed public space recycling bins in Oxford Street Reserve area in August 2016. Initial indications show limited success as there are notable contamination issue in the public recycling bins and the separate collection of recycling adds additional cost. The City is investigating potential solutions, and will continue to work to remediate these issues whilst investigating the opportunity to position additional public space recycling bins.

#### 2.11 Event Bins

The City of Vincent hosts several events within its Town Centre locations such as "Street and Laneways" and "Light up Leederville". Event organisers are required to contact the City to discuss waste management prior to the festival, where all interested partners including Rangers, Health and the Waste and Recycling team meet to discuss suitable arrangements. In previous years the City has been predominantly responsible for the management of waste generated at events held in the City. More recently the City has contracted waste collections for larger events generating an organics recovery rate of 39%. Resource recovery is improving with some events using voluntary organisations that assist in pre-sorting the waste prior to removal from site.

#### 2.12 Corporate Waste

The City has a responsibility to lead by example in how it manages the waste generated through its daily operations. The City acknowledges the necessity of

addressing its waste in line with the Waste Hierarchy; minimising the overall amount of waste produced as well as maximising resource recovery and diverting waste from landfill. This responsibility is seen as business as usual not requiring a specific project and measures will continue to be introduced throughout the strategy.

In 2017, Beatty Park Leisure Centre with guidance from the City's Waste and Recycling Team introduced a Waste Management Plan to increase its overall waste diversion from landfill. Historically, Beatty Park Leisure Centre had zero waste recovery sending all of its waste to landfill. The City, in conjunction with the operational collections from the City of Perth has introduced co-mingled recycling, cardboard and food organic waste recovery. A two-step approach was adopted firstly targeting waste generated by staff and then focussing on resource recovery in the public space areas. Successful implementation of this initiative has observed a reduction of up to 50% of the waste sent to landfill from the Leisure Centre.

Corporate and public space recycling is also available for the collection of light globes, ink cartridges and household batteries and mobile phones at the City's Library and Administration buildings.

The City's Parks service recover green waste during pruning and parks/reserves/open spaces/verge management. This clean green waste is diverted from landfill, with a 100% recycling recovery rate and zero waste to landfill.

There is also significant waste generated through the City's civil construction works. The City carries out a range of civil engineering works including roadworks, drainage, car park constructions and footpath replacements. There is a significant resource recovery whereby old asphalt removed during road improvement works and resurfacing, is stored in the non-stock area of the depot and reused in construction as a base material. This is a sustainable approach to construction works across the City, preventing the use of virgin limestone, reducing waste and minimising costs for purchasing and disposal of materials.

#### 2.13 Commercial Waste

The City currently offers a commercial waste collection service for both rubbish and recycling through its Business Rate. There is an entitlement-based system where a

City of Vincent

capacity allowance is calculated based on the size and premises type. Commercial premises can request additional capacity for a fee.

A commercial rubbish truck trial was undertaken in 2018 to establish a representative rubbish tonnage for commercial premises only. This study was conducted to derive a more accurate cost profile for those businesses utilising the City's collection services.

## 2.14 Home Food Organic Green Organic Waste Management

The City provides a heavily subsidised waste management initiative for residents to encourage food organic and green organic waste management at home. The City provides subsidies for residents to buy home composting bins, worm-farms, inground worm farms and Bokashi Bin equipment. The City also provides supporting education and guidance materials on how to get the most out of their equipment.



Waste Strategy 2018 -2023

# 3. THE NEED FOR CHANGE

The Strategy recognises that the management of waste is a significant risk for the City through rising costs, high community expectations, as well as having hugely significant impacts on the environment.

The necessity for a new, revised and focussed Strategy has been driven by evolving opportunities, challenges and risks in the waste industry. There appears to be a period of significant evolution with several major facets of waste, changing now, or in the very near future. Some examples of these are:

- Rising cost of landfill due to the increasing landfill levy;
- A new State Waste Strategy (to be announced later 2018);
- New City of Vincent Strategic Community Plan (SCP);
- Changes to commodity markets e.g. China's 'National Sword 2017';
- Single use plastic bag ban (July 2018);
- Container Deposit Scheme (CDS) (late 2019/2020);
- The introduction of the Circular Economy (local solutions) as a concept; and
- The increase in Multi-Unit Developments (MUDs).

Aside from evolutionary and projected changes within the Waste Industry, the City itself will continue to evolve. The City must be able to respond to change and ensure that it continues to provide cost effective, sustainable and contemporary waste service to the Vincent community and its demographics therein.

#### 3.1 Demographics and Waste

The City of Vincent population forecast for 2018 is 37,812 and is forecast to grow by nearly 37% to 51,726 by 2036. In addition, residential development forecasts assume the number of dwellings in the City will increase by an average of 388 dwellings per annum from today's 16.953 to 24,707 by 2036 also.

The City has a number of property types from smaller townhouses to multiresidential developments. This variation in property type requires specific attention when assessing how the service may be delivered. Continued growth in development and population means the City must consider the implications on its waste services. High-density developments in particular present challenges to the City including: limited storage space for bins, increased frequency of collections, access issues and special collection fleet requirements. Shared bins in communal bin stores also increase contamination in the yellow lid recycling bin and leads to frequent illegal dumping of material that cannot be deposited in a bin.

The City also has a strong diversity of culture and language thus requiring specific attention as to how waste awareness messaging, education and communications be delivered in the City to ensure positive waste management and behaviour changes.

#### 3.2 Alternative Waste Treatment

The City currently processes its rubbish through the RRF where possible, before landfill. The City currently has no alternative to landfilling its waste when it comes to the bottom of the Waste Hierarchy.

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# 4. OVERARCHING VISION AIMS, APPROACH AND TARGETS

#### 4.1 Vision

The City has a vision to achieve zero waste landfill by 2028.

#### 4.2 Aims and Approach

The City has identified a series of themes that must be considered, addressed and applied continuously throughout the implementation of this Strategy and the associated Projects. These themes have been identified as overarching Aims and Approaches to deliver the Strategy:

## The City aims to achieve:

- 1. Zero waste to landfill through maximising recovery and avoidance
- 2. Engaged and informed community
- 3. Long-term planning to maximise opportunity
- 4. Cost effective, sustainable and contemporary waste services
- 5. Working in collaboration, locally and regionally

## The City will approach the Strategy by:

- 1. Applying the "Waste Hierarchy" (Figure 4.1) in all Projects
- 2. Working towards zero waste to landfill throughout implementation
- 3. Investigating opportunities for the Circular Economy (local solutions)
- 4. Considering the carbon emissions which result from the management of waste

Application of the Waste Hierarchy in all projects and decision making is essential when attempting to move toward zero waste to landfill. There is an internationally recognised hierarchical preference of waste management methods due to the increasing impact waste has when it is managed toward the bottom of the hierarchy. The higher up in the hierarchy the more preferred the method is.



Figure 4.1 Waste Hierarchy

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#### 4.3 Targets

To ensure the City develops specific based targets (that are measurable, attainable, realistic and timely) a series of project based specific targets will be derived in Year 1 of the Strategy through delivery of the waste projects (below) and as key decisions on future services are made as part of that delivery process. Furthermore, the City's specific targets will be informed by and aligned with the new targets to be announced through the new State Waste Strategy later in 2018.

#### 4.4 Waste Strategy 2018 - 2023 Review Process

The Waste Strategy is an evolving long term direction-setting tool that will be reviewed on an annual basis to ensure continuous progress towards the City's vision of zero waste to landfill by 2028.

The outcome of Projects 1, 2, 8 and 9 will inform subsequent annual reviews of this Strategy and may give rise to new or different focus, projects or activities than are contained herein.

All Projects with an "ongoing" status without a specified completion date (Projects 3, 4, 5, 6, and 10) will be reviewed annually and any arising actions will be captured and assessed through the reviews of the Strategy or the City's Corporate Business Plan.



Waste Strategy 2018 -2023



City of Vincent

# 5.1 PROJECT 1: RECOVERY OF ORGANIC MATERIAL FOOD AND GREEN OPTIONS APPRAISAL

Project 1: Re	covery of Organic	Material Food and C	ireen Options Appı	raisal						
Project Drive	Project Driver Summary: Average of 50% of rubbish bin is organic									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing		Recovery prior to final disposal			
New	2018	June 2019	Position	~		~		Future campaigns will include food waste reduction campaigns and aim to reduce recyclables in the rubbish bin.		

**Project Driver:** A recent compositional analysis audit undertaken by Mindarie Regional Council (MRC) demonstrates that around 55% of a representative City rubbish truck (green lid bin) is organic waste. In addition, 29.5% of the rubbish bin is also recyclable waste. Of that 29.5%, 13% is glass (Figure 5.1).

Waste Type	Weight (kg)	Proportion (%)		
Recyclables	1546.7	29.5		
Organics	2922.1	55.7		
Textiles	149.9	2.9		
Hazardous	14.7	0.3		
Inert (construction & demolition)	261.8	4.9		
Medical, sanitary, nappies	275.2	5.2		
Other (miscellaneous)	77.6	1.5		

Figure 5.1 Summary MRC compositional analysis of rubbish truck, City of Vincent

The City will undertake an Options Appraisal to explore the following options to improve the management of FOGO waste:

- 1. Better Bins System, a third domestic greens only bin;
- 2. Food organics and green organics (FOGO) bin;
- 3. Food organics only bin;
- 4. Increased home FOGO management; composting/worm-farming/Bokashi bins; and
- 5. FOGO waste minimisation waste education campaigns.

Waste Strategy 2018 -2023

# 5.2 PROJECT 2: BULK HARD WASTE (JUNK) SERVICE OPTIONS APPRAISAL

Project 2: Bu	roject 2: Bulk Hard Waste (junk) Service Options Appraisal									
Project Drive	Project Driver Summary: Current 15% recovery is low									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance			Recovery prior to final disposal			
New	2018	June 2019	Position	~	~	<b>/</b>		Future campaigns will promote reuse, repurposing and avoidance		

Project Driver: The existing bulk hard waste (junk) verge collection is considered now to be an "old-fashioned" method of collection. Residents are permitted to place all unwanted items or waste (with some restrictions as described in section 2.4), on the verge but with no limit on volume. A number of alternative methods of collecting bulk hard waste have been trialled in neighbouring Councils, with a significant improvement in waste recovery and decrease in waste sent to landfill. The Cities of Joondalup and Stirling have transitioned from the existing method used by the City of Vincent, to an on-demand means of collection, increasing their waste recovery and subsequent diversion from landfill, by up to 50%. The City currently sends around 620 tonnes of waste to landfill per annum with only a small percentage of 15% recovery through source segregation on the verge. There are a number of alternative methods of collection that the City could consider, that will improve waste recovery, reduce waste to landfill but also help to reduce the amount of waste placed for collection. To achieve the City's vision of zero waste to landfill by 2028, the City will undertake an options appraisal to assess alternative means of collection that are suitable for our community.

Year	Tonnage
2014/15	610
2015/16	648
2016/17	570
2017/18	620
Total	2,448

Figure 5.2 Annual tonnage sent to landfill through the CoV Bulk Hard Waste (junk) collection service



Figure 5.3 A verge during a bulk verge collection, as per method used by the City of Vincent

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# 5.3 PROJECT 3: IMPROVING COLLECTION AND WASTE RECOVERY IN MULTI-UNIT DEVELOPMENTS (MUDS)

Project 3: Imp	proving Collection	and Waste Recover	y in Multi-Unit Deve	lopments (ML	JDs)			
Project Driver Summary: Reducing contamination, illegal dumping, improving collection and controlling cost								
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing		Recovery prior to final disposal	Other Comments
Current/ Ongoing	2018	Ongoing	Position	~	~	✓		Existing collaborative partnership initiative with CoP, CoS and WALGA investigating better practice solutions

**Project Driver:** Several factors require the City to consider the future of waste collections from MUDs within Vincent. The following are key factors that present both a challenge and a risk to the City:

- · Large volumes of infrastructure (multiple 240L/360L bins) with difficult access requiring long-hauling
- · Small bin stores requiring frequent collections drawing vehicles out of given collection rounds
- Anonymity in the usage of shared bins create issues with contamination
- · High population of English second language residents in MUDs with limited education materials
- · High frequency and number of instances of illegal dumping, likely due to high turnover in occupancies
- · MUDs sharing bin stores with Commercial premises can confuse bin ownership and complicate CoV monitoring of compliance
- · Limited bin storage areas can impact on introduction of additional recovery services such as food waste or other household items
- · Location of MUDs can be in heavily used areas with limited parking and thus reduce space for parked trucks during collection

With our evolving and growing City and increasing number and demand for MUDs, the City must respond by investigating options for improving those waste services provided to MUDs. The City will continue with the cross boundary collaborative partnership program, investigating better practice solutions for MUDs with the City of Perth, City of Stirling and WALGA. This program will explore the issues listed above and will be supported by ongoing research by the City of Vincent across other Councils, regionally and interstate.

An improvement in those areas identified here associated with MUDs will assist the City in achieving significantly increased waste recovery and diversion from landfill. Just as importantly, this project will provide the City with a more comprehensive insight into what our MUDs community require to improve the quality and selection of services provided.

Waste Strategy 2018 -2023

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# 5.4 PROJECT 4: REGIONAL AND CROSS BOUNDARY COLLABORATIVE PARTNERSHIP WORKING

Project 4: Regio	Project 4: Regional and Cross Boundary Collaborative Partnership Working									
Project Driver Summary: Economies of scale and better practice solutions										
Project Status	Project Completion Waste Avoidance Reuse and Recycling and Recovery prior Other Start Date Hierarchical repurposing composting to final disposal Comments									
New	2017	June 2019	Position	<b>✓</b>	/	_/				

**Project Driver:** The City recognises the benefits of working in collaboration with other Councils and organisations. The City has committed in this Strategy to provide its ratepayers with the most cost effective, sustainable and contemporary waste services". Collaboration and cross boundary working in Local Government, particularly in the waste and recycling industry has the potential:

- To identify solutions to shared issues (cross-boundary)
- To explore economies of scale
- · Develop consistent approach in a region

The City is currently involved in the following Collaborative Partnership Initiatives:

- · Investigating and developing better practice solutions for waste management in MUDs with City of Perth, City of Stirling and WALGA
- Vergeside Collection Working Group WALGA
- · Shared service with the City of Perth trialling food waste collections in the City of Vincent
- · Regional education campaigns through Mindarie Regional Council (MRC) e.g. Face your Waste, No Glass Campaign

A consistent regional approach to waste and recycling could provide far greater clarity to all that use these waste services across the Perth region. The City aspires to work collaboratively with a view to improve consistency. This is especially critical for the purpose of waste education; what can be recycled and how it should be recycled to ensure maximised recovery rates as well as public understanding and participation.

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# 5.5 PROJECT 5: RESEARCH INTO ALTERNATIVE WASTE TREATMENT OPTIONS

Project 5: Res	roject 5: Research into Alternative Waste Treatment Options										
Project Driver Summary: Need to find alternatives to landfill in line with the waste hierarchy											
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance		Recycling and composting	Recovery prior to final disposal				
Current/ Ongoing	2018	Ongoing	Position				<b>✓</b>				

**Project Driver:** The City aims to achieve zero waste to landfill by 2028, requiring alternative options to landfill in addition to avoidance, reuse and repurposing and recycling and composting. Project 6: Waste and Recycling Education, Awareness and Promotional Programs is about targeting behaviour change in waste management predominantly through avoidance and reuse/recovery. In addition, there is still a requirement to research alternatives to landfill. To achieve the target, zero waste to landfill by 2028, the City will continue to explore opportunities to improve the management of the waste collection and treatment higher up the waste hierarchy, as an alternative to landfill for final disposal.



Figure 4.1 Waste Hierarchy

Waste Strategy 2018 -2023

# 5.6 PROJECT 6: WASTE AND RECYCLING EDUCATION, AWARENESS, AND PROMOTIONAL PROGRAMS

Project 6: Was	ste and Recycling	Education, Awarene	ss and Promotional	Programs						
Project Driver	Project Driver Summary: Essential for behaviour change and increased participation of community									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal			
Current/ Ongoing	2018	Ongoing	Position	~	~	<b>✓</b>		Future campaigns will promote reuse, repurposing, avoidance and reduction of contamination in bins		

**Project Driver:** The compositional analysis audit undertaken by MRC (described above) indicated a "contamination rate" of 29.5%, where potential recyclable waste was disposed of in the MGB instead of the MRB. Recycling streams identified as contamination of MGB in MRC Audit extracted as the green segment (Figure 5.4). Typically, within a yellow lid recycling bin, there is a contamination rate of 15 – 20%. This is a clear indication that the City must increase engagement to ensure a well-informed Vincent community. The City will work to educate and embed waste awareness continuously through Project 6 whilst driving behaviour higher up the waste hierarchy to achieve waste avoidance and recovery. This Project will identify specific waste streams found in the bins that require alternative means of collection or drop-off including textiles and clothing, E-waste and HHW. The City will engage with residents to identify barriers, improve awareness and provide solutions to recover these items and divert them from landfill.

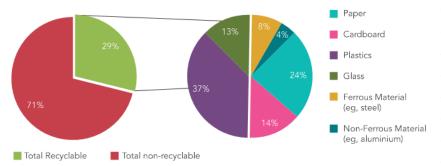


Figure 5.4 Proportions of recyclable waste in a representative CoV rubbish truck (one load)

Waste Type	Weight (kg)	Proportion (%)
Recyclables	1546.7	29.5
Organics	2922.1	55.7
Textiles	149.9	2.9
Hazardous	14.7	0.3
Inert (construction & demolition)	261.8	4.9
Medical, sanitary, nappies	275.2	5.2
Other (miscellaneous)	77.6	1.5

City of Vincent

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# 5.7 PROJECT 7: DEVELOP BUSINESS SYSTEMS FOR WASTE SERVICES FOR ACCURATE RECORDS AND REPORTING

Project 7: Deve	Project 7: Develop Business Systems for Waste Services for Accurate Records and Reporting									
Project Driver S	Project Driver Summary: Accurate data records and reporting to track target progress									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance		Recycling and composting	Recovery prior to final disposal	Other Comments		
New	2018	ТВС	Position					Existing business system cannot support the requirement for reporting of waste data.		

**Project Driver:** The City's existing business system used for the waste and recycling service area is unable to provide accurate reporting of data held in the system. The City is working to improve the access and utilisation of the business system in multiple service areas to improve reporting functions. This work will enable the waste area to recover important information regarding assets (bins), their location and details surrounding the requirements of individual collection arrangements. A more accurate recording and reporting systems will increase efficiency of the service area, enabling the following tasks:

- Accurate data for potential implementation of alternative service charge mechanisms
- Accurate reporting and monitoring of bin numbers, replacement and repair
- Accurate reporting and monitoring of stolen bins and bins chipped for disposal (beyond repair)
- · Updated contact information for easy communication with City ratepayers and tenants
- Implementation of monitoring system for compliance issues
- · Improve efficiency in officer time by improving system efficiency and reducing hours of manual administrative work
- · Full and thorough records for each property to record exact number of bins and details of service provided e.g. frequency of service

It is essential that the City identify the improvement of the business system used by waste and recycling services as a project. An improved business system would ensure an improved level of customer service and service efficiency.

Once embedded, the City's business system will provide accurate data to enable investigations into service options to improve the existing service. In addition, a system that releases staff from manual administrative activities presents time for increased waste education, research and project implementation.

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# 5.8 PROJECT 8: COMMERCIAL WASTE COLLECTIONS OPTIONS APPRAISAL

Project 8: Co	mmercial Waste C	ollections Options A	ppraisal						
Project Driver Summary: Need to review service provision and to consider a separate waste charge									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing		Recovery prior to final disposal		
Current/ Ongoing	2018	June 2019	Position	~		~		Future campaigns to assist waste behaviour in businesses could include food waste reduction initiatives.	

Project Driver: The City recognises its statutory obligation in accordance with the WARR Act to manage MSW. The City currently provides a waste and recycling collection service inclusive of the businesses rateable charge, although this is not a statutory obligation of the WARR Act. Each rate-paying business has a bin capacity allowance, calculated using a historical method using the premises type and size. The City will investigate the value of providing the existing service in this capacity and review alternative options. Work undertaken by the City has determined a differentiation in commercial and domestic waste tonnage. This will provide transparency of the costs associated with each sector and waste management within the City.

The City values its commercial sector and the businesses that underpin it and, is driven to ensure the best service provisions the City can offer are in place. In conjunction with the investigations into service provisions of the City for commercial customers, a waste education program as part of Project 6, will be developed to assist businesses in reducing waste and subsequent costs.

An alternative charging mechanism could encourage a more conscientious waste behaviour, minimising waste collected and waste sent to landfill. Implementation of an alternative service charging mechanism could see significant cost benefits to the City.

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# 5.9 PROJECT 9: SEPARATE WASTE CHARGE OPTIONS APPRAISAL

Project 9: Sep	roject 9: Separate Waste Charge Options Appraisal									
Project Driver Summary: Potential to incentivise waste reduction and recovery										
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing		Recovery prior to final disposal			
Current/ Ongoing	2017	2018	Position	<b>✓</b>		<b>✓</b>				

Project Driver: City currently provides waste and recycling services as part of the Rates payment. Some Local Governments have transitioned to a separate base waste charge, where additional waste services are a series of differently costed packages created to incentivise positive waste behaviour change. The rising cost of the landfill levy subsequently impacts on the cost of waste disposal to Local Government. The City's vision of zero waste to landfill by 2028 requires a significant decrease in waste generated in the City, presented for collection and then sent to landfill. A transparent charging mechanism provides opportunity to incentivise residents to minimise their waste to landfill.

There are multiple options for the City to progress with the structuring of the waste charge to residents. An options appraisal as part of this Project in conjunction with the progression of other Projects including Project 1 and 2, will be presented for discussion and implementation. Those decisions derived from business cases presented in Projects 1 and 2 will determine the future cost and parameters of the City's waste and recycling services. In turn the implementation of a separate waste charge could help residents maximise opportunities within the newly introduced services.

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# 5.10 PROJECT 10: ADVOCACY AND LOBBYING FOR CHANGE TO STATE AND FEDERAL WASTE LEGISLATION AND POLICY

Project 10: A	Project 10: Advocacy and Lobbying for Change to State and Federal Waste Legislation and Policy								
Project Driver Summary: To actively encourage change in waste management in aspects out of the City's control									
Project Status	Project Start	Completion Date	Waste Hierarchical	Avoidance	Reuse and repurposing		Recovery prior to final disposal		
Current/ Ongoing	2017	Ongoing	Position	/	<b>/</b>	<b>/</b>	<b>/</b>		

**Project Driver:** There are some areas of waste management that the City is unable to influence directly e.g. Producer Responsibility Schemes, Packaging Covenant. However, the City, alone or in conjunction with WALGA can still provide feedback and lobby for changes in the waste and recycling industry. This approach has been highly successful for the WA introduction of the Plastic Bag Ban and the Container Deposit Scheme (**CDS**).

High-level decisions outside of the City's control such as the Plastic Bag Ban, will create changes in public perception and behaviour. These changes can have a positive impact on consumer thinking and its alignment with the waste hierarchy. The implementation of the Plastic Bag Ban in other countries such as the UK, has resulted in large scale consumer transition to avoiding and rethinking, using reusable bags or containers instead of single use bags.

The City supports and will advocate for consistent waste messages to be delivered across the region. This could complement the City's work locally to improve awareness and participation.

The City will continue to act individually and collaboratively to lobby for positive decision-making and changes in the waste industry at both State and Federal level. Such changes at State and Federal level will assist the City in achieving zero waste to landfill by 2028, by enabling, encouraging or imposing new/alternative approaches to waste production, manufacturing, management and disposal.

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#### 6.3 E-PERMIT IMPLEMENTATION UPDATE

Attachments: 1. E-Permits 3rd Letter to Residents  $\sqrt[4]{2}$ 

2. E-Permits Survey Results for Questions 1-7 !

#### **RECOMMENDATION:**

That Council NOTES the feedback received from the community on the implementation of the E-Permits system.

#### **PURPOSE OF REPORT:**

To provide an update to Council on the feedback received from the community on the implementation of the e-permits system.

#### **BACKGROUND:**

At the Ordinary Council Meeting of 17 November 2020, Council requested Administration to undertake consultation and seek feedback from the community on the implementation of the e-permits and report back to Council by February 2021. This report has been prepared to address that request.

#### **DETAILS:**

Since the e-permit system went live on 2 November 2020, there has been a total of 2,213 residents create an account and utilise the new system. This is over 60% of the total number of residents that were notified that the new system is in place.

A reminder letter (Attachment 1) was sent by post to residents on Monday 18 January 2021 for those that had not yet created an account. This letter reiterated the additional support available for those experiencing any difficulty or concerns with accessing, setting up and/or managing their account and also asked the resident to provide their feedback on their experience of this process, by completing a short survey. The results of this reminder letter has seen a further 545 accounts created.

There were 210 respondents who provided feedback to the survey, which consisted of the following 8 questions:

- 1. How was your experience creating your e-permit account?
- 2. How was your experience managing your e-permit account once created?
- 3. What device did you use to create and/or manage your account?
- 4. What age bracket do you belong to?
- 5. Did you need to contact the City for assistance during the create/or manage account process?
- 6. Did you require any assistance from a family member, friend or other, with creating your account?
- 7. Do you think the e-permit system will make it easier for you to manage your residential parking permits?
- 8. Do you have any comments, feedback or suggestions?

The results of these survey questions are provided in **Attachment 2**.

Highlights from the results are:

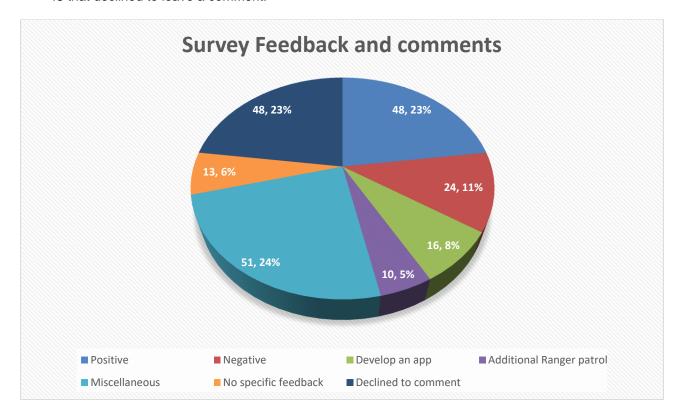
- only a very small number experienced difficulty creating their account and subsequent difficulty managing their account once it was created (i.e. 6 and 7% respectively);
- of those requiring assistance, around 19% contacted the City and 3% sought assistance from a family member or friend;
- over 55% think the e-permit system will make it easier for them to manage their residential parking permits; and
- the majority (67%) used a PC/Desktop Computer to set up and manage their accounts.

Of the 210 responses received, 162 (77%) left further feedback, suggestions and comments, a summary of which is outlined below:

48 positive comments;

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- 24 negative comments;
- 16 requesting an app be developed;
- 10 requesting additional Ranger patrols;
- 51 miscellaneous comments, not pertaining to the system itself;
- 13 that did not provide any specific comment; and
- 48 that declined to leave a comment.



It should be noted that these survey results are applicable to the accounts created prior to the letter sent 18 January 2021. If any further feedback is received from this point onwards, it will be analysed separately.

In addition to the survey that residents were asked to complete after they had created their account, the reminder letter asked any residents who had any concerns with the E-Permits system to contact the City. This resulted in 20 phone calls from residents that had a query or required assistance. The concerns were largely from those that have no internet access or needed to confirm their activation code. Each of these concern were addressed and the accounts created. There were also 9 residents who visited the Library requesting assistance setting up their account, with the majority of these residents not having internet access. In these cases, City staff assisted the resident to create their account.

From the initial correspondence sent to all existing residential permit holders, there are still 1,576 properties that are yet to have an e-permits account created. Ranger Administration staff are currently obtaining all current occupants details to make contact with them, and encourage them to create their e-permits account, whilst at the same time offering them assistance if they are experiencing any difficulty.

#### **CONSULTATION/ADVERTISING:**

A reminder letter was sent to residents that had not yet created their account on Monday 18 January 2021.

#### LEGAL/POLICY:

The City has run a security assessment against the e-permits system based on the Australian Cyber Security Centre framework, including confirmation of various security arrangements by the software vendor. The City is satisfied with data security controls that are in place for the e-permits system. The City also reviewed the e-permits system against the Australian Privacy Principles. The Principles helped the City review how it intended to collect and use personally identifiable information for e-permits. The City is satisfied with privacy controls in place for e-permits.

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The City's *Register of delegations, authorisations and appointments'* identifies which users within the Council have access to the e-permits database. Any additional requests for access to this information must be authorised by the CEO directly. No other external authorities have access to the e-permits database, nor is there any intention to make this data available to any external authority.

#### **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to have the e-permits system implemented. There are a small number of residents who have ongoing concerns about the use of this technology for the City's residential parking permit system. Administration is working with these residents to address these concerns.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Enhanced Environment

We have minimised our impact on the environment.

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

#### SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

#### Waste Reduction

The replacement of approximately 10,000 paper permits with e-permits is a more sustainable option.

#### **PUBLIC HEALTH IMPLICATIONS:**

Nil.

#### FINANCIAL/BUDGET IMPLICATIONS:

The e-permits system will result in an estimated saving of \$6,200 per annum.

#### **COMMENTS:**

The feedback to date is, on the whole, very encouraging with 93% of respondents reporting on-going management of their account Very Easy to Ok. Whilst it is still early days, and some are unsure, the majority believe the system will make it easier for them to manage their parking permits in the future.

Administration staff have continued to assist many residents, whether in person at the Library, on the phone, by email or by visiting the resident at their home, to create and manage their e-permit account and will continue to offer ongoing support, for the small number of residents experiencing ongoing difficulties with their account management.

The City will continuously review feedback to inform future improvements, with every effort made to support residents during the transition and ensure that ongoing management is as smooth as possible.

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ENQUIRIES TO Ranger Administration 9273 6022 Ref. D21/1340



13 January 2021

The Resident
[Address]
[Suburb] [State] [Postcode]

Dear Resident

#### REMINDER - ELECTRONIC PERMIT SYSTEM (E-PERMITS) IS NOW LIVE

The City is pleased to advise that the new electronic parking permit (e-Permits) system went live on 3 November 2020 for all current residential parking permit holders. The response to date has been excellent, with over 50% of eligible residential parking permit holders already signing up.

This letter serves as a reminder for you to create your e-Permits account as soon as possible, which you can do by visiting <a href="www.epermits.vincent.wa.gov.au">www.epermits.vincent.wa.gov.au</a>. The website has a step-by-step guide and an instructional video to help you create and manage your account.

If you have any difficulty or concerns with accessing, setting up and/or managing your account, please contact the City's Ranger Administration team on 9273 6022 during the office hours of Monday to Friday 8am to 5pm or by email at <a href="mail@vincent.wa.gov.au">mail@vincent.wa.gov.au</a>; we would be happy to assist and welcome your feedback.

In order for your account to be created, you will be required to enter a unique access code at the time of setting up your account. Your unique access code is **[Unique\_ID]**.

To assist you during this transition period, the City will continue to honour your current paper permits until the end of January 2021.

For everything you need to know about the new system, please visit <a href="www.vincent.wa.gov.au/e-permits">www.vincent.wa.gov.au/e-permits</a>.

Once you have set up your account, the City would very much welcome your feedback on the process by completion of a short 2 minute survey available at <a href="www.vincent.wa.gov.au/e-permits">www.vincent.wa.gov.au/e-permits</a> (located within the FAQs under "Tell us what you think about E-Permits". Alternatively, a hard copy of the survey can be requested at the City's Library and Local History Centre, 99 Loftus Street, Leederville.

Yours sincerely

Ryan Daly

A/MANAGER RANGER SERVICES

Administration & Civic Centre

244 Vincent Street, (Cnr Loftus),

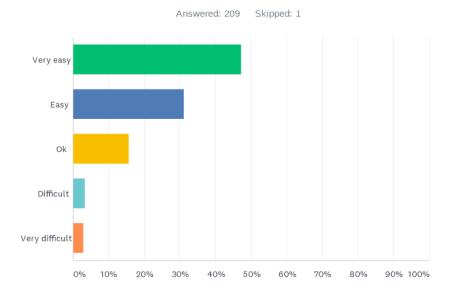
Leederville, Western Australia 6007 Leederville WA 6902

PO Box 82,

Tel: (08) 9273 6000 Fax: (08) 9273 6099

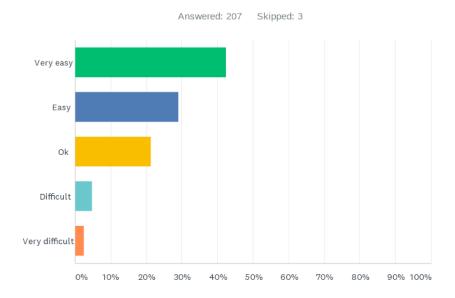
Email: mail@vincent.wa.gov.au www.vincent.wa.gov.au

# Q1 How was your experience creating your e-permit account?



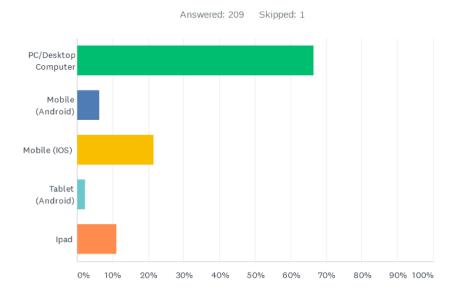
ANSWER CHOICES	RESPONSES	
Very easy	47.37%	99
Easy	31.10%	65
Ok	15.79%	33
Difficult	3.35%	7
Very difficult	2.87%	6
Total Respondents: 209		

# Q2 How was your experience managing your e-permit account once created?



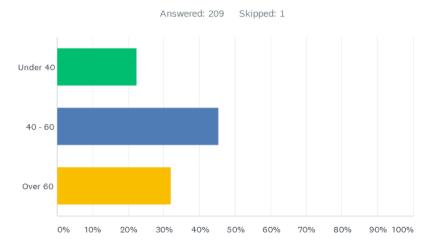
ANSWER CHOICES	RESPONSES	
Very easy	42.51%	88
Easy	28.99%	60
Ok	21.26%	44
Difficult	4.83%	10
Very difficult	2.42%	5
TOTAL		207

# Q3 What device did you use to create and/or manage your account?



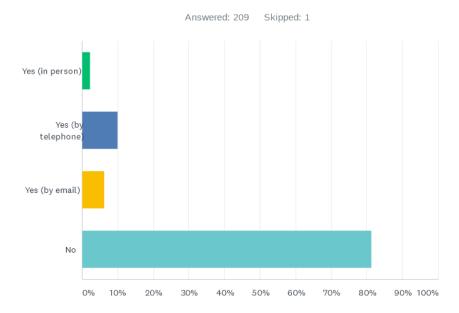
ANSWER CHOICES	RESPONSES	
PC/Desktop Computer	66.51%	139
Mobile (Android)	6.22%	13
Mobile (IOS)	21.53%	45
Tablet (Android)	2.39%	5
Ipad	11.00%	23
Total Respondents: 209		

# Q4 What age bracket do you belong to?



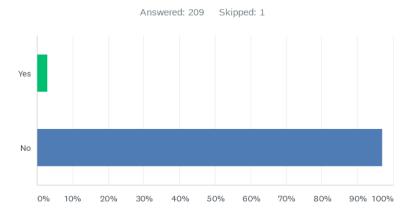
ANSWER CHOICES	RESPONSES	
Under 40	22.49% 47	7
40 - 60	45.45% 95	5
Over 60	32.06% 67	7
TOTAL	209	Э

# Q5 Did you need to contact the City for assistance during the create/or manage account process?



ANSWER CHOICES	RESPONSES	
Yes (in person)	2.39%	5
Yes (by telephone)	10.05%	21
Yes (by email)	6.22%	13
No	81.34%	170
TOTAL		209

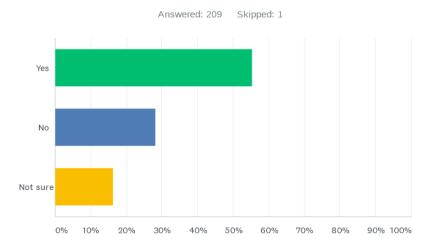
# Q6 Did you require any assistance from a family member, friend or other, with creating your account?



ANSWER CHOICES	RESPONSES	
Yes	2.87%	6
No	97.13%	203
TOTAL		209

6/8

# Q7 Do you think the e-permit system will make it easier for you to manage your residential parking permits?



ANSWER CHOICES	RESPONSES
Yes	55.50% 116
No	28.23% 59
Not sure	16.27% 34
TOTAL	209

Q8 Do you have any other comments or feedback you would like to make regarding your experience thus far with the system itself or City staff, or any suggestions you think could improve the system?

Answered: 162 Skipped: 48

8/8

This graph will be uploaded separately.

#### 7 COMMUNITY & BUSINESS SERVICES

#### 7.1 INVESTMENT REPORT AS AT 30 NOVEMBER 2020

Attachments:

1. Investment Statistics as at 30 November 2020 U

#### **RECOMMENDATION:**

That Council NOTES the Investment Statistics for the month ended 30 November 2020 as detailed in Attachment 1.

#### **PURPOSE OF REPORT:**

To advise Council of the nature and value of the City's Investments as at 30 November 2020 and the interest amounts earned year to date.

#### **BACKGROUND:**

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance to the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings; and
- Current investment holdings.

#### **DETAILS:**

### Summary of key investment decisions in this reporting period

- Administration invested \$2,500,000 in November 2020 relating to Municipal funds. The volume of investments has reduced for cash flow management purposes; and
- The exposure to financial institutions with 'no current record of funding fossil fuels' has slightly reduced compared to last month because financial institutions in this category are not providing competitive rates which is impacting the City's ability to provide investment preferences to these organisations.

#### **Investment Status**

As at 30 November 2020, the total funds held in the City's operating account (including on call) is \$39,183,018. Interest bearing term deposits account for \$35,651,552 and the remaining \$3,531,466 is held in a non-interest bearing account.

The following table shows funds under management for the previous and current year: -

Month	2019	9/20	2020	/21	
Ended	Total funds held	Total term deposits	Total funds held	Total term deposits	
July	\$32,209,493	\$26,105,854	\$21,740,955	\$17,906,824	
August	\$49,641,327	\$44,977,692	\$26,788,392	\$16,238,861	
September	\$44,876,698	\$41,017,535	\$38,460,372	\$23,921,321	
October	\$46,846,286	\$37,782,515	\$37,495,284	\$34,251,899	
November	\$46,118,236	\$36,123,083	\$39,183,018	\$35,651,552	
December	\$38,557,295	\$34,633,796			
January	\$37,915,806	\$33,773,707			
February	\$35,377,640	\$33,681,961			

Month	2019/20		2020	/21
Ended	Total funds held	otal funds held Total term deposits		Total term deposits
March	\$33,969,162	\$28,466,025		
April	\$30,832,893	\$25,975,451		
May	\$28,935,398	\$22,319,031		
June	\$25,079,463	\$17,565,310		

Total accrued interest earned on investments as at 30 November 2020 is:

Total Accrued Interest Earned on Investment	Original Budget	Revised Budget	Budget YTD	Actual YTD	% of FY Budget
Municipal	\$230,000	\$100,00 0	\$9,675	\$23,248	240.29%
Reserve	\$180,205	\$130,20 5	\$46,232	\$47,779	103.35%
Subtotal	\$410,205	\$230,20 5	\$55,907	\$71,027	127.04%
Leederville Gardens Inc. Surplus Trust*	\$0	\$0	\$0	\$30,021	0.00%
Total	\$410,205	\$230,20 5	\$55,907	\$101,048	180.74%

<sup>\*</sup>Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2020/21 Budget as actual interest earned is restricted.

The City has a weighted average interest rate of 0.62% for current investments whereas the Reserve Bank 90 days accepted bill rate for November 2020 is 0.02%.

#### **Sustainable Investments**

The City's Investment Policy states that preference "is to be given to investments with institutions that have been assessed to have no current record of funding fossil fuels, providing that doing so will secure a rate of return that is at least equal to alternatives offered by other institutions". Administration currently uses <a href="Marketforces.org.au">Marketforces.org.au</a> to assist in assessing whether a bank promotes non-investments in fossil fuel related entities.

As at 30 November 2020, \$4,591,726 (12%) of the City's investments are held in financial institutions considered to be investing in non-fossil fuel related activities.

The following guidelines have been established to manage the City's investments, including maximum investment ratios:

Short Term Rating (Standard & Poor's) or	Maxim	restments num % e institution	Managed Funds Maximum % with any one institution			n % of Total rtfolio	
Equivalent	Policy	Current position	Policy Current position		Policy	Current position	
A1+	30%	24.5%	30%	Nil	90%	62.2%	
A-1	25%	6.6%	30%	Nil	80%	6.6%	
A-2	20%	15.9%	N/A	Nil	60%	31.2%	

#### **CONSULTATION/ADVERTISING:**

Nil.

#### LEGAL/POLICY:

The power to invest is governed by the Local Government Act 1995.

### "6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds under the Trustees Act 1962 Part III.

- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) deleted]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally provide for the management of those investments.

Further controls are established through the following provisions in the *Local Government (Financial Management) Regulations 1996*:

#### 19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

#### 19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

#### authorised institution means —

- (a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5: or
- (b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 3 years;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency."

Council has delegated the authority to invest surplus funds to the Chief Executive Officer or his delegate to facilitate prudent and responsible investment.

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

#### **SUSTAINABILITY IMPLICATIONS:**

Nil.

#### **PUBLIC HEALTH IMPLICATIONS:**

Nil.

#### FINANCIAL/BUDGET IMPLICATIONS:

The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

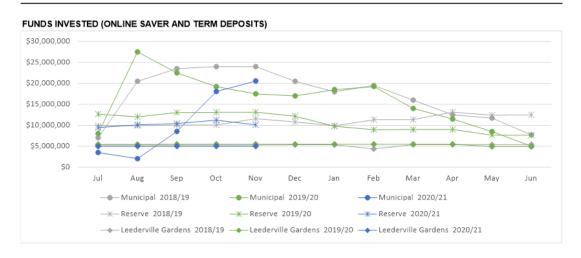
#### CITY OF VINCENT INVESTMENT PORTFOLIO AS AT 30 NOVEMBER 2020

	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Tota
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	2,489,334	1,042,132	0	3,531,466	9.0%
Online Saver	6,057,240	0	0	6,057,240	15.5%
Term Deposits	14,500,000	10,114,166	4,980,146	29,594,312	75.5%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY INSTITUTION					
Bank of Queensland	2,000,000	1,100,396	892,499	3,992,895	10.2%
Commonwealth Bank of Australia	8,546,574	1,042,132	0	9,588,706	24.5%
Members Equity Bank Ltd.	2,000,000	0	0	2,000,000	5.1%
National Australia Bank	8,000,000	0	0	8,000,000	20.4%
Westpac Banking Corp	0	2,696,315	4,087,647	6,783,962	17.3%
AMP Bank	2,500,000	3,725,729	0	6,225,729	15.9%
Macquarie Bank	0	2,591,726	0	2,591,726	6.6%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
A-2	6,500,000	4,826,125	892,499	12,218,624	31.2%
BY TERMS 0-30 days 31-90 days	8,546,574 2,000,000 10,500,000	1,042,132 0	4,980,146 0 0	39,183,018 9,588,706 2,000,000 10,500,000	24.5% 5.1%
BY TERMS 0-30 days 31-90 days	8,546,574	1,042,132	0	9,588,706	24.5% 5.1% 26.8%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days	8,546,574 2,000,000 10,500,000	1,042,132 0 0	0 0 0	9,588,706 2,000,000 10,500,000	24.5% 5.1% 26.8% 17.1%
<b>BY TERMS</b> 0-30 days 31-90 days 91-180 days 181-270 days	8,546,574 2,000,000 10,500,000 2,000,000	1,042,132 0 0 3,796,711	0 0 0 0 892,499	9,588,706 2,000,000 10,500,000 6,689,210	24.5% 5.1% 26.8% 17.1% 26.5%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000	1,042,132 0 0 3,796,711 6,317,455	0 0 0 892,499 4,087,647	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102	24.5% 5.1% 26.8% 17.1% 26.5%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b>	0 0 0 892,499 4,087,647 <b>4,980,146</b>	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b>	24.5% 5.1% 26.8% 17.1% 26.5%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b>	0 0 0 892,499 4,087,647 <b>4,980,146</b>	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b>	24.5% 5.1% 26.8% 17.1% 26.5% 100.0%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864	0 0 0 892,499 4,087,647 <b>4,980,146</b>	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b>	24.5% 5.1% 26.8% 17.1% 26.5% 100.0%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574 8,546,574 8,000,000	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864 4,485,847	0 0 0 892,499 4,087,647 <b>4,980,146</b> 0 0 892,499	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b> 12,180,432 9,110,864 11,878,346	24.5% 5.1% 26.8% 17.1% 26.5% 100.0% 31.1% 23.3% 30.3%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days 181-270 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574 8,546,574 8,000,000 6,500,000	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864	0 0 0 892,499 4,087,647 <b>4,980,146</b>	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 39,183,018 12,180,432 9,110,864	24.5% 5.1% 26.8% 17.1% 26.5% 100.0% 31.1% 23.3% 30.3% 15.3%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days 181-270 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574 8,546,574 8,000,000 6,500,000	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864 4,485,847 1,925,729	0 0 892,499 4,087,647 <b>4,980,146</b> 0 0 892,499 4,087,647	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b> 12,180,432 9,110,864 11,878,346 6,013,376	24.5% 5.1% 26.8% 17.1% 26.5% 100.0% 31.1% 23.3% 30.3% 15.3% 0.0%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574 8,000,000 6,500,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864 4,485,847 1,925,729 0 <b>11,156,298</b>	0 0 892,499 4,087,647 <b>4,980,146</b> 0 0 892,499 4,087,647 0	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b> 12,180,432 9,110,864 11,878,346 6,013,376 0	24.5% 5.1% 26.8% 17.1% 26.5% 100.0% 31.1% 23.3% 30.3% 15.3% 0.0%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574  8,546,574 8,000,000 6,500,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864 4,485,847 1,925,729 0 <b>11,156,298</b>	0 0 892,499 4,087,647 <b>4,980,146</b> 0 892,499 4,087,647 0 <b>4,980,146</b>	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 39,183,018 12,180,432 9,110,864 11,878,346 6,013,376 0 39,183,018	24.5% 5.1% 26.8% 17.1% 26.5% 100.0% 31.1% 23.3% 30.3% 15.3% 0.0%
BY TERMS 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days  BY MATURITY 0-30 days 31-90 days 91-180 days 181-270 days 270-365 days	8,546,574 2,000,000 10,500,000 2,000,000 0 23,046,574 8,000,000 6,500,000 0 23,046,574	1,042,132 0 0 3,796,711 6,317,455 <b>11,156,298</b> 3,633,858 1,110,864 4,485,847 1,925,729 0 <b>11,156,298</b>	0 0 892,499 4,087,647 <b>4,980,146</b> 0 0 892,499 4,087,647 0	9,588,706 2,000,000 10,500,000 6,689,210 10,405,102 <b>39,183,018</b> 12,180,432 9,110,864 11,878,346 6,013,376 0	100.0%  24.5% 5.1% 26.8% 17.1% 26.5% 100.0%  31.1% 23.3% 30.3% 15.3% 0.0% 100.0%

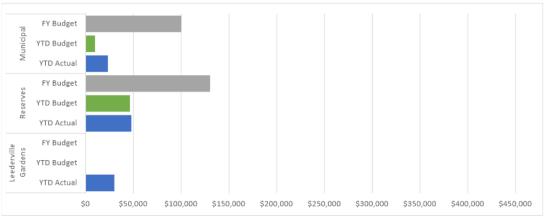
#### CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 30 NOVEMBER 2020

Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
OPERATING ACCOUNTS						
Municipal	Commonwealth Bank of Australia					2,489,334
Reserve	Commonwealth Bank of Australia					1,042,132
Total Operating Funds						3,531,466
ONLINE SAVER						
Municipal	Commonwealth Bank of Australia	Ong	oing	180	0.45%	6,057,240
						.,,
Total						6,057,240
TERM DEPOSITS						
Reserve	Macquarie Bank	12/03/2020	14/12/2020	277	1.65%	2,591,726
Reserve	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	1,100,396
Leederville Gardens Inc Surplus Trust	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	892,499
Reserve	National Australia Bank	23/07/2020	23/11/2020	123	0.83%	0
Reserve	Westpac Banking Corp	22/07/2020	25/01/2021	187	0.85%	1,110,863
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	22/07/2020	28/06/2021	341	0.95%	2,147,499
Reserve	Westpac Banking Corp	18/08/2020	12/04/2021	237	0.75%	1,585,451
Reserve	AMP Bank	18/08/2020	17/05/2021	272	0.80%	1,800,000
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	01/09/2020	16/08/2021	349	0.80%	1,940,148
Municipal	National Australia Bank	27/10/2020	26/02/2021	122	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	08/02/2021	104	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	01/02/2021	97	0.48%	2,000,000
Reserve	AMP Bank	27/10/2020	29/07/2021	275	0.55%	1,925,730
Municipal	National Australia Bank	27/10/2020	25/01/2021	90	0.48%	2,000,000
Municipal	Members Equity Bank Ltd.	27/10/2020	15/03/2021	139	0.50%	2,000,000
Municipal	Bank of Queensland	27/10/2020	27/04/2021	182	0.50%	2,000,000
Municipal	AMP Bank	25/11/2020	24/05/2021	180	0.70%	2,500,000
Total Term Deposits						29,594,312
Total Investment Including At Call						39,183,018

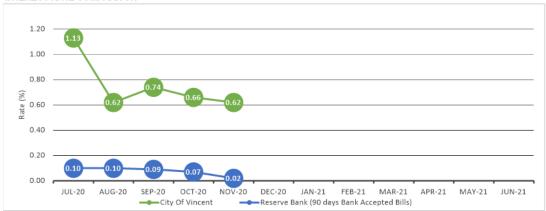
#### CITY OF VINCENT INVESTMENT PERFORMANCE AS AT 30 NOVEMBER 2020



#### INTEREST EARNINGS

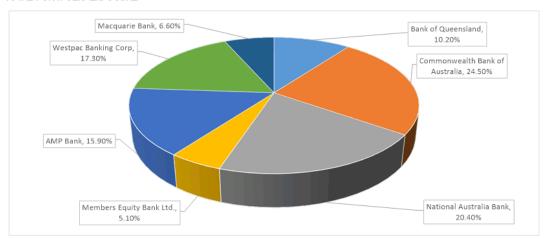


#### INTEREST RATE COMPARISON

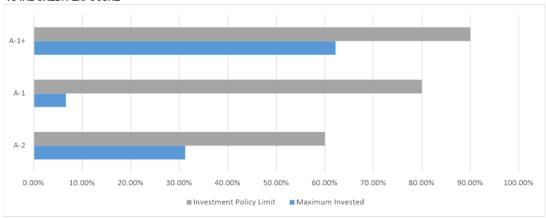


#### CITY OF VINCENT INVESTMENT POLICY COMPLIANCE AS AT 30 NOVEMBER 2020

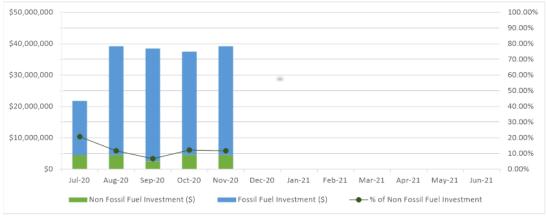
#### TOTAL PORTFOLIO EXPOSURE



#### TOTAL CREDIT EXPOSURE



#### FOSSIL FUEL INVESTMENT



<sup>\*</sup> Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

#### CITY OF VINCENT INVESTMENT INTEREST EARNINGS AS AT 30 NOVEMBER 2020

	YTD	YTD	FY	FY
	30/11/2020	30/11/2019	2020/21	2019/20
	\$	\$	\$	\$
MUNICIPAL FUNDS				
Budget	9,675	175,000	100,000	250,000
Interest Earnings	23,248	148,215	23,248	297,684
% Income to Budget	240.29%	84.69%	23.25%	119.07%
RESERVE FUNDS				
Budget	46,232	116,120	130,205	200,000
Interest Earnings	47,779	123,506	47,779	223,720
% Income to Budget	103.35%	106.36%	36.70%	111.86%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	30,021	46,605	22,004	29,316
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	55,907	291,120	230,205	450,000
Interest Earnings	101,048	318,326	93,031	550,720
% Income to Budget	180.74%	109.35%	40.41%	122.38%
Variance	45,141	27,206	(137,174)	100,720
% Variance to Budget	80.74%	9.35%	-59.59%	22.38%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURP	LUS TRUSTI			
Budget	55,907	291,120	230,205	450,000
Interest Earnings	71,027	271,721	71,027	521,404
% Income to Budget	127.04%	93.34%	30.85%	115.87%
Variance	15,120	(19,399)	(159,178)	71,404
% Variance to Budget	27.04%	-6.66%	-69.15%	15.87%

#### 7.2 FINANCIAL STATEMENTS AS AT 30 NOVEMBER 2020

#### Attachments:

1. Financial Statements as at 30 November 2020 U



#### **RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 30 November 2020 as shown in Attachment 1.

#### **PURPOSE OF REPORT:**

To present the statement of financial activity for the period ended 30 November 2020.

#### **BACKGROUND:**

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, as compared to the budget.

#### **DETAILS:**

The following documents, included as Attachment 1, comprise the statement of financial activity for the period ending 30 November 2020:

Note	Description	Page
1.	Statement of Financial Activity by Program Report and Graph	1-3
2.	Statement of Comprehensive Income by Nature or Type Report	4
3.	Net Current Funding Position	5
4.	Summary of Income and Expenditure by Service Areas	6-46
5.	Capital Expenditure including Funding graph and Capital Works Schedule	47-52
6.	Cash Backed Reserves	53
7.	Rating Information and Graph	54-55
8.	Debtors Report	56
9.	Beatty Park Leisure Centre Financial Position	57

#### Comments on the Statement of Financial Activity (as at Attachment 1)

Operating revenue is reported separately by 'Program' and 'Nature or Type' respectively. The significant difference between the two reports is that operating revenue by 'Program' includes 'Profit on sale of assets' and the report for 'Nature or Type' includes 'Rates revenue'.

Revenue by Program is tracking favourable compared to the YTD budget by an amount by \$1,158,684 (15%). The following items materially contributed to this position: -

- A favourable variance of \$244,677 primarily due to an increase in revenue generated primarily from increased activity at Beatty Park, public halls and sporting grounds (Recreation and Culture); and
- A favourable variance of \$832,954 due to an increase in revenue generated from parking activities (Transport).

Revenue by Nature or Type is tracking favourable compared to the YTD budget by \$1,181,194 (3%). The following items materially contributed to this position: -

A favourable variance of \$1,053,817 for revenue generated primarily from increased activity in relation to the Swim school at Beatty Park and parking facilities within the City (Fees and charges).

Expenditure by Program reflects an under spend of \$1,305,411 (7%) compared to the year to date budget. The following items materially contributed to this position: -

A favourable variance of \$445,025 primarily contributed by a budget to actuals timing variance relating to the provision of waste tipping and recycling services (Community Amenities); and

Item 7.2 Page 394 • A favourable variance of \$486,473 contributed by a timing variance in building and ground maintenance works at various facilities within the City (Recreation and Culture).

**Expenditure by Nature or Type** reflects an under spend of \$1,213,109 (6%). The following items materially contributed to this position: -

- **Employee costs** reflects a favourable variance of \$123,889. This variance is materially contributed by a combination of vacancies and savings identified within multiple sections of the City.
- Materials and contracts reflect a favourable variance of \$839,740. This is mainly contributed by a timing variance relating to the provision of waste tipping and recycling services, ground maintenance and building maintenance works respectively.

#### Surplus Position – 2020/2021

The surplus position brought forward to 2020/21 is \$2,122,499 compared to the adopted budget amount of \$1,615,763.

#### **Content of Statement of Financial Activity**

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

1. <u>Statement of Financial Activity by Program Report (Note 1 Page 1)</u>

This statement of financial activity shows operating revenue and expenditure classified by Program.

2. Statement of Comprehensive Income by Nature or Type Report (Note 2 Page 4)

This statement of Comprehensive Income shows operating revenue and expenditure classified by Nature or Type.

3. Net Current Funding Position (Note 3 Page 5)

'Net current assets' is the difference between the current assets and current liabilities; less committed assets and restricted assets.

4. Summary of Income and Expenditure by Service Areas (Note 4 Page 6 – 46)

This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.

5. Capital Expenditure and Funding Summary (Note 5 Page 47 - 52)

Below is a summary of the year to date expenditure of each asset category and the funding source associated to the delivery of capital works.

	Adopted Budget	YTD Budget \$	YTD Actual \$	Remaining Budget %
Land and Buildings	4,967,601	1,221,601	419,035	91.6%
Infrastructure Assets	4,363,975	1,414,125	1,520,351	65.2%
Plant and Equipment	378,812	333,550	262,167	30.8%
Furniture and Equipment	1,272,100	226,250	229,693	81.9%
Total	10,982,488	3,195,526	2,431,246	77.9%
FUNDING	Adopted Budget	YTD Budget \$	YTD Actual \$	Remaining Budget %
Own Source Funding - Municipal	5,822,155	1,594,376	1,436,078	75.3%
Cash Backed Reserves	3,365,850	390,000	327,222	90.3%
Capital Grant and Contribution	1,704,483	1,121,150	575,574	66.2%
Other (Disposals/Trade In)	90,000	90,000	92,373	-2.6%
Total	10,982,488	3,195,526	2,431,246	77.9%

The full capital works program is listed in detail in Note 5 in **Attachment 1**.

#### 6. <u>Cash Backed Reserves (Note 6 Page 53)</u>

The cash backed reserves schedule provides a detailed summary of the movements in the reserve portfolio, including transfers to and from the reserve. The balance as at 30 November is \$11,156,298.

#### 7. Rating Information (Note 7 Page 54 - 55)

The notices for rates and charges levied for 2019/20 were issued on 7 August 2020. *The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

	Due Date
First Instalment	18 September 2020
Second Instalment	18 November 2020
Third Instalment	18 January 2021
Fourth Instalment	18 March 2021

Rates debtors for 2020/21 was raised on 29 July 2020 after the adoption of the budget.

The outstanding rates debtors balance as at 30 November 2020 is \$12,056,734 excluding deferred rates (\$117,424).

The outstanding rates percentage at 30 November 2020 is 31% compared to 27% for the similar period in 2019/2020. This is primarily contributed by: -

- 324 ratepayers opting to pay their rates weekly, fortnightly or monthly (rates smoothing). This option has been offered for the first time this financial year; and
- Administration has also received 24 hardship applications and these ratepayer payments will now be deferred until March 2021.

The collectable gap between this year and last year has reduced in November compared to the statistics published in last month's report. This is an indicator of a positive trend in the recovery of the economy as a whole.

#### 8. Receivables (Note 8 Page 56)

Total trade and other receivables as at 30 November 2020 is \$3,273,527.

Below is a summary of the significant items that have been outstanding for over 90 days:

• \$1,370,602 (87%) relates to unpaid infringements (plus costs) over 90 days. Infringements that remain unpaid for more than two months are sent to the Fines Enforcement Registry (FER), which then collects the outstanding balance on behalf of the City for a fee.

\$971,183 of this amount has been transferred to long-term infringement debtors (non-current portion).

As some of the unpaid infringements are aged, a provisional amount of \$181,310 has been calculated as doubtful debts for the current portion (within 12 months) and a corresponding provisional amount of \$238,616 has been calculated as doubtful debts for the non-current portion (greater than 12 months). This treatment is in accordance to the new requirements of the changes in the Accounting standards (AASB 9).

• \$140,897 (10%) relates to cash-in-lieu of car parking debtors. In accordance with the *City's Policy 7.7.1 Non-residential parking*, Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay their debt over a fixed term of five years.

On 8 April 2020, the Minister of Planning WA issued a provision that exempts proponents from making cash in lieu related payments for existing or new non-residential development to the City. This exemption is effective up to the earlier date of either: -

- a) 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked; or
- b) Midnight, 1 May 2023.
- Tenancy related debts are being dealt with in accordance to the direction approved by the City's COVID-19 Committee.
- Health licenses debtors are being followed up with final reminders. Thereafter, the debts will be sent to the debt collectors for further follow up.
- 9. Beatty Park Leisure Centre Financial Position report (Note 9 Page 57)

As at 30 November 2020, the Centre's operating surplus position is \$286,905 (excluding depreciation) compared to the year to date surplus amount of \$11,200. This is contributed primarily by the increase in activity relating to swim school and fitness initiatives at the Centre.

# 10. <u>Explanation of Material Variances</u>

The materiality thresholds used for reporting variances are 10% and \$20,000 respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year to date budget and where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2020/2021 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance to the above, all material variances as at 30 November 2020 have been detailed in the variance comments report in **Attachment 1**.

#### CONSULTATION/ADVERTISING:

Not applicable.

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#### LEGAL/POLICY:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates. Section 6.8 of the Local Government Act 1995, specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

#### STRATEGIC IMPLICATIONS:

Reporting on the City's financial position is aligned with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

### SUSTAINABILITY IMPLICATIONS:

Expenditure within this report facilitates various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

## **PUBLIC HEALTH IMPLICATIONS:**

Expenditure within this report facilitates various projects, programs and services that contribute to the priority health outcomes within the City's Public Health Plan 2020-2025.

#### FINANCIAL/BUDGET IMPLICATIONS:

As contained in this report.

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CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 30 NOVEMBER 2020



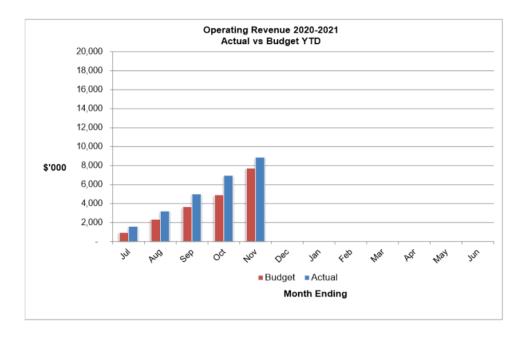
	Adopted Budget 2020/21	Revised Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	1,615,763	1,615,763	1,615,763	2,122,499	506,736	31.4%
Revenue from operating activities						
Governance	43,000	43,186	35,186	36,373	1,187	3.4%
General Purpose Funding	1,566,205	1,301,757	738,576	781,972	43,396	5.9%
Law, Order and Public Safety	300,000	300,000	166,546	103,982	(62,564)	-37.6%
Health	261,517	321,517	274,148	327,589	53,441	19.5%
Education and Welfare	98,647	119,968	54,809	61,975	7,166	13.1%
Community Amenities	777,134	910,344	591,208	520,567	(70,641)	-11.9%
Recreation and Culture	4,911,558	6,813,961	3,236,806	3,481,483	244,677	7.6%
Transport	4,109,953	5,119,621	2,407,634	3,240,588	832,954	34.6%
Economic Services	199,960	249,960	108,560	115,954	7,394	6.8%
Other Property and Services	508,388	525,869	113,839	215,513	101,674	89.3%
,	12,776,362	15,706,183	7,727,312	8,885,996	1,158,684	15.0%
Expenditure from operating activities						
Governance	(3,338,549)	(3,491,595)	(1,290,710)	(1,234,562)	56,148	-4.4%
General Purpose Funding	(817,358)	(835,052)	(252,219)	(265,205)	(12,986)	5.1%
Law, Order and Public Safety	(1,590,766)	(1,646,620)	(666,575)	(582,960)	83,615	-12.5%
Health	(1,715,207)	(1,725,084)	(629,796)	(559,432)	70,364	-11.2%
Education and Welfare	(354,944)	(352,855)	(42,408)	(58,600)	(16,192)	38.2%
Community Amenities	(12,202,555)	(12,410,533)	(4,450,222)	(4,005,197)	445,025	-10.0%
Recreation and Culture	(19,879,577)	(20,984,153)	(7,048,550)	(6,562,077)	486,473	-6.9%
Transport	(12,978,459)	(13,340,099)	(3,910,001)	(3,972,228)	(62,227)	1.6%
Economic Services	(544,015)	(626,226)	(280,689)	(204,013)	76,676	-27.3%
Other Property and Services	(2,365,855)	(2,402,572)	(590,310)	(411,795)	178,515	-30.2%
	(55,787,285)	(57,814,789)	(19,161,480)	(17,856,069)	1,305,411	-6.8%
Add Deferred Rates Adjustment	0	0	0	13,997	13,997	0.0%
Add Back Depreciation	11,875,779	11,857,595	0	0	0	0.0%
Adjust (Profit)/Loss on Asset Disposal	(243,199)	(79,199)	85,801	0	(85,801)	-100.0%
	11,632,580	11,778,396	85,801	13,997	(71,804)	-83.7%
Amount attributable to operating activities	(31,378,343)	(30,330,210)	(11,348,367)	(8,956,076)	2,392,291	-21.1%
Investing Activities Non-operating Grants, Subsidies and						
Contributions	1,777,283	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Purchase Land and Buildings	(4,886,398)	(4,757,601)	(1,221,601)	(419,035)	802,566	-65.7%
Purchase Infrastructure Assets	(4,199,844)	(4,573,975)	(1,414,125)	(1,520,351)	(106,226)	7.5%
Purchase Plant and Equipment	(346,810)	(378,812)	(333,550)	(262,167)	71,383	-21.4%
Purchase Furniture and Equipment	(1,037,100)	(1,272,100)	(226,250)	(229,693)	(3,443)	1.5%
Proceeds from Joint Venture Operations	250,000	250,000	0	0	0	0.0%
Proceeds from Disposal of Assets	90,000	773,000	565,000	193,175	(371,825)	-65.8%
Amount attributable to investing activities	(8,352,869)	(8,255,005)	(1,509,376)	(1,662,497)	(153,121)	10.1%
Financing Activities						
Proceeds from Self Supporting Loan	0	2,500	0	0	0	0.0%
Principal elements of finance lease payments	(91,377)	(91,377)	(45,688)	(45,688)	0	0.0%
Repayment of Debentures	(887,431)	(887,431)	(325,501)	(325,499)	2	0.0%
Proceeds from New Debentures	0 (007,401)	0	0	(020,400)	0	0.0%
Transfer to Reserves	(809,450)	(1,692,450)	(791,435)	(1,065,748)	(274,313)	34.7%
Transfer from Reserves	4,057,183	4,051,183	1,730,485	885,975	(844,510)	-48.8%
Amount attributable to financing activities	2,268,925	1,382,425	567,861	(550,960)	(1,118,821)	-197.0%
0	(05.040.50.11	/0F F07 005	(40.074.440)	(0.017.00.0	4 007 005	45.00
Surplus/(Deficit) before general rates	(35,846,524)	(35,587,027)	(10,674,119)	(9,047,034)	1,627,085	-15.2%
Total amount raised from general rates	35,664,317	35,613,430	35,494,953	35,510,961	16,008	0.0%
Closing Funding Surplus/(Deficit)	(182,207)	26,403	24,820,834	26,463,927	1,643,093	6.6%

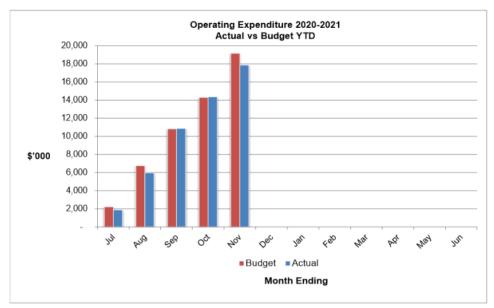
Item 7.2- Attachment 1 Page 399

1

CITY OF VINCENT NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM - GRAPH AS AT 31 NOVEMBER 2020



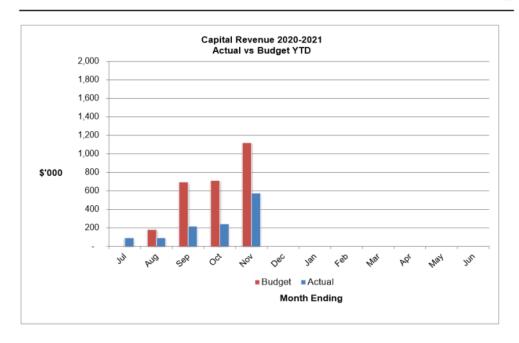


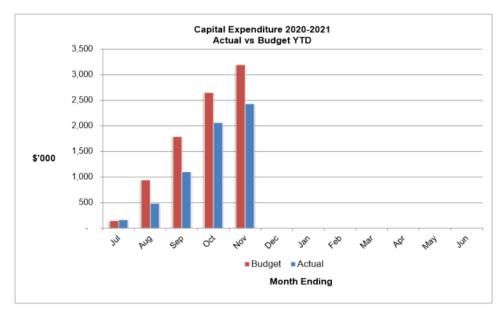


2

CITY OF VINCENT NOTE 1 - CAPITAL REVENUE / EXPENDITURE PROGRAM AS AT 31 NOVEMBER 2020







3

# CITY OF VINCENT NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE FOR THE PERIOD ENDED 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	YTD Variance
	\$	\$	\$	\$	%
Revenue					
Rates	35,613,430	35,494,953	35,510,961	16,008	0%
Operating Grants, Subsidies and Contributions	791,934	359,848	284,323	(75,525)	-21.0%
Fees and Charges	13,152,532	6,683,961	7,737,778	1,053,817	15.8%
Interest Earnings	483,205	246,142	291,362	45,220	18.4%
Other Revenue	1,022,010	430,859	572,533	141,674	32.9%
•	51,063,111	43,215,763	44,396,957	1,181,194	2.7%
Expenses					
Employee Costs	(23,826,276)	(9,679,141)	(9,555,252)	123,889	-1.3%
Materials and Contracts	(16,289,825)	(6,817,108)	(5,977,368)	839,740	-12.3%
Utility Charges	(1,575,540)	(610,619)	(553,140)	57,479	-9.4%
Depreciation on Non-Current Assets	(11,857,595)	0	0	0	0.0%
Interest Expenses	(491,960)	(180,046)	(143,807)	36,239	-20.1%
Insurance Expenses	(512,653)	(209,459)	(209,459)	0	0.0%
Other Expenditure	(3,083,637)	(1,572,804)	(1,417,042)	155,762	-9.9%
·	(57,637,486)	(19,069,177)	(17,856,068)	1,213,109	-6.4%
	(6,574,375)	24,146,586	26,540,889	2,394,303	9.9%
Non-operating Grants, Subsidies and Contributions	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Profit on Disposal of Assets	6,502	6,502	0	(6,502)	-100.0%
Loss on Disposal of Assets	(177,303)	(92,303)	0	92,303	-100.0%
Profit on Assets Held for Sale (TPRC Joint Venture)	250,000	0	0	0	0.0%
•	1,783,682	1,035,349	575,574	(459,775)	-44.4%
Net result	(4,790,693)	25,181,935	27,116,463	1,934,528	7.7%
Other comprehensive income					
Items that will not be reclassified subsequently to profit or loss					
Total other comprehensive income	0	0	0	0	0.0%
Total comprehensive income	(4,790,693)	25,181,935	27,116,463	1,934,528	7.7%

# CITY OF VINCENT NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY NOTE 3 - NET CURRENT FUNDING POSITION FOR THE PERIOD ENDED 30 NOVEMBER 2020



	Note	YTD Actual	FY Actual
	11010		
		30/11/2020	30/06/2020
		\$	\$
Current Assets			
Cash Unrestricted		23,080,345	9,206,624
Cash Restricted		11,156,298	10,976,522
Investments		11,000	11,000
Receivables - Rates	7	12,056,734	1,066,726
Receivables - Other	8	3,273,527	2,626,729
Inventories	_	227,047	185,473
		49,804,951	24,073,074
Less: Current Liabilities			
Payables		(9,048,838)	(7,934,281)
Provisions - employee	_	(4,492,813)	(4,378,760)
		(13,541,651)	(12,313,041)
Unadjusted Net Current Assets		36,263,300	11,760,033
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(11,156,298)	(10,976,525)
Less: Restricted- Sundry Debtors( Non-Operating Grant)		(600,000)	(600,000)
Less: Shares transferred from non current asset		(11,000)	(11,000)
Add: Current portion of long term borrowings		904,634	887,431
Add: Infringement Debtors transferred to non current asset		971,183	971,183
Add: Current portion of long term finance lease liabilities		92,108	91,377
	_	(9,799,373)	(9,637,534)
Adjusted Net Current Assets	_	26,463,927	2,122,499

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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



March   Marc		Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
Executive Officer   Revenue   Reve		2020/21	30/11/2020	30/11/2020		
March   Marc		\$	\$	\$	\$	%
Revenue	hief Executive Officer					
Inf Executive Officer Revenue Total   0	Chief Executive Officer Revenue					
# Employee Costs	Revenue	-	_	-		
Employee Coals 478,350 186,867 195,821 (17,246) 9-9% Other Employee Coals 25,566 11,425 10,280 (1,145) -10% Other Employee Coals 120,760 80,717 60,731 (19,966) -25% Operating Projects 15,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Chief Executive Officer Revenue Total	0	0	0	0	
Other Employee Costs 25,566 11,425 10,280 (1,145) -10% Other Expenses 120,700 80,717 60,731 (19,96) -25% Other Expenses 120,700 0 0 0 0 0 0 0 0 10 15,000 0 0 0 0 0 0 10 15,000 0 0 0 0 0 0 0 0 10 15,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Chief Executive Officer Expenditure					
Other Expenses         120,700         80,717         60,731         (19,966)         -25% Operating Projects           Operating Projects         15,000         14%         4 </td <td>Employee Costs</td> <td>478,350</td> <td>186,867</td> <td>169,621</td> <td>(17,246)</td> <td>-9%</td>	Employee Costs	478,350	186,867	169,621	(17,246)	-9%
Departing Projects	Other Employee Costs	25,566	11,425	10,280	(1,145)	-10%
lef Executive Officer Expenditure Total         639,616         279,009         240,632         (38,377)         -14%           lef Executive Officer Indirect Costs         (639,615)         (279,009)         (240,632)         38,377         -14%           lef Executive Officer Indirect Costs Total         (639,615)         (279,009)         (240,632)         38,377         -14%           Executive Officer Indirect Costs Total         1         0         0         0         100           ers of Council         where Total         1         0         0         0         0           ers of Council         where Year Indirect Costs         2         Revenue         0         0         0         0           ers of Council Revenue         0         0         0         0         0           mbers of Council Expenditure         Employee Costs         124,855         45,672         44,589         (1,983)         -4%           Other Expenses         32,600         1,435         1,4178         (3,573)         -2%           embers of Council Expenditure Total         497,455         203,368         189,478         (13,890)         -7%           ember	Other Expenses	120,700	80,717	60,731	(19,986)	-25%
ief Executive Officer Indirect Costs Allocations (639,615) (279,009) (240,632) 35,377 -14% ief Executive Officer Indirect Costs Total (539,615) (279,009) (240,632) 38,377 -14% ief Executive Officer Indirect Costs Total (539,615) (279,009) (240,632) 38,377 -14% ief Executive Officer Total 1 0 0 0 (0) 100% iers of Council Executive Officer Total 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Operating Projects	15,000	0	0	0	
Allocations (639,615) (279,009) (240,632) 39,377 -14% [ef Executive Officer Indirect Costs Total (539,615) (279,009) (240,632) 39,377 -14% [ef Executive Officer Indirect Costs Total (539,615) (279,009) (240,632) 39,377 -14% [executive Officer Total 1 0 0 0 (0) 100% [ers of Council Improved Council Revenue	Chief Executive Officer Expenditure Total	639,616	279,009	240,632	(38,377)	-14%
lef Executive Officer Indirect Costs Total         (53,615)         (279,009)         (240,632)         38,377         -14%           Executive Officer Total         1         0         0         0         100%           ets of Council         weets of Council Revenue           Revenue         0         0         0         0           mbers Of Council Revenue Total         0         0         0         0           mbers Of Council Expenditure         124,855         46,572         44,689         (1,963)         -4%           Cliner Employee Costs         20,000         8,335         0         (8,335)         1-10%           Other Employee Costs         32,000         148,361         144,768         (3,573)         -2%           mbers Of Council Expenditure Total         437,455         203,368         189,478         (13,890)         -7%           mbers Of Council Indirect Costs         45,712         15,487         14,915         (572)         -4%           mbers Of Council Indirect Costs Total         45,712         15,487         14,915         (572)         -4%	Chief Executive Officer Indirect Costs					
Executive Officer Total 1 0 0 0 (0) 100%  ers of Council  mibers of Council Revenue  Revenue 0 0 0 0 0 0  mibers of Council Expenditure  Employee Costs 124,855 46,672 44,689 (1,983) -4%  Other Employee Costs 20,000 8,335 0 (3,335) -100%  Other Employee Costs 32,600 148,361 144,786 (3,573) -2%  mibers of Council Expenditure 1497,455 203,368 189,478 (13,850) -7%  mibers of Council indirect Costs  Alocalitions 45,712 15,487 14,915 (572) -4%  mibers of Council indirect Costs Total 45,712 15,487 14,915 (572) -4%  mibers of Council indirect Costs Total 45,712 15,487 14,915 (572) -4%	Allocations	(639,615)	(279,009)	(240,632)	38,377	-14%
### of Council #### of Council Revenue   February   Feb	Chief Executive Officer Indirect Costs Total	(639,615)	(279,009)	(240,632)	38,377	-14%
Meters Of Council Revenue   0	ef Executive Officer Total	1	0	0	(0)	100%
Meters Of Council Revenue   0	ambers of Council					
Revenue						
Meets Of Council Expenditure   124,855   46,672   44,689   (1,983)   -4%	Revenue	0	0	0	0	
Employee Coals         124,855         45,672         44,899         (1,963)         -4%           Other Employee Costs         20,000         8,335         0         (8,335)         -100%           Other Expenses         352,600         148,351         144,788         (3,573)         -2%           Imbers Of Council Expenditure Total         497,455         203,368         189,478         (13,890)         -7%           Imbers Of Council Indirect Costs         45,712         15,487         14,915         (572)         -4%           Imbers Of Council Indirect Costs Total         45,712         15,487         14,915         (572)         -4%	Members Of Council Revenue Total	0	0	0	0	
Employee Coals         124,855         45,672         44,899         (1,963)         -4%           Other Employee Costs         20,000         8,335         0         (8,335)         -100%           Other Expenses         352,600         148,351         144,788         (3,573)         -2%           Imbers Of Council Expenditure Total         497,455         203,368         189,478         (13,890)         -7%           Imbers Of Council Indirect Costs         45,712         15,487         14,915         (572)         -4%           Imbers Of Council Indirect Costs Total         45,712         15,487         14,915         (572)         -4%	Members Of Council Expenditure					
Other Expenses 352,600 140,361 144,788 (3.573) -2% mbers of Council Expenditure Total 497,455 203,368 189,478 (13,890) -7% mbers of Council Indirect Costs Alocations 45,712 15,487 14,915 (572) -4% mbers of Council Indirect Costs Total 45,712 15,487 14,915 (572) -4%		124,855	46,672	44,689	(1,983)	-4%
Imbers Of Council Expenditure Total         497,455         293,368         189,476         (13,890)         -7%           Imbers Of Council Indirect Costs         45,712         15,487         14,915         (572)         -4%           Imbers Of Council Indirect Costs Total         45,712         15,487         14,915         (572)         -4%	Other Employee Costs	20,000	8,335	0	(8,335)	-100%
### ### ### ### ### ### ### ### ### ##	Other Expenses	352,600	148,361	144,788	(3,573)	-2%
Allocations 45.712 15.487 14.915 (572) -4% mbers Of Council Indirect Costs Total 45.712 15.487 14.915 (572) -4%	Members Of Council Expenditure Total	497,455	203,368	189,478	(13,890)	-7%
mbers Of Council Indirect Costs Total 45,712 15,487 14,915 (572) -4%	Members Of Council Indirect Costs					
	Allocations	45,712	15,487	14,915	(572)	-4%
ors of Council Total 543 167 218 855 204 393 (14 462) -7%	Members Of Council Indirect Costs Total	45,712	15,487	14,915	(572)	-4%
	mbers of Council Total	543,167	218,855	204,393	(14,462)	-7%

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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance C	Commentary
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Corporate Strategy and Governance Revenue						
Corporate Strategy and Governance Revenue						
Revenue	0	0	0	0		
Corporate Strategy and Governance Revenue Total	0	0	0	0		
Corporate Strategy and Governance Revenue Total	0	0	0	0		
Corporate Strategy and Governance Expenditure						
Corporate Strategy and Governance Expenditure						
Employee Costs	718,502	284,624	295,070	10,446	4%	
Other Employee Costs	12,000	5,000	993	(4,007)	-80%	
Other Expenses	148,950	62,070	33,662	(28,408)	-46% Timing vart	ance relating to legal fees and internal audit program
Operating Projects	67,000	23,000	18,101	(4,899)	-21%	
Corporate Strategy and Governance Expenditure Total	946,452	374,694	347,826	(26,868)	-7%	
Corporate Strategy and Governance Expenditure Total	946,452	374,694	347,826	(26,868)	-7%	
Corporate Strategy and Governance Indirect Costs						
Corporate Strategy and Governance Indirect Costs						
Allocations	394,004	136,499	132,113	(4,386)	-3%	
Corporate Strategy and Governance Indirect Costs Total	394,004	136,499	132,113	(4,386)	-3%	
Corporate Strategy and Governance Indirect Costs Total	394,004	136,499	132,113	(4,386)	-3%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
Human Resources					
Human Resources Revenue					
Revenue	(35,000)	(35,000)	(36,187)	(1,187)	3%
Human Resources Revenue Total	(35,000)	(35,000)	(36,187)	(1,187)	3%
Human Resources Expenditure					
Employee Costs	774,811	357,252	369,763	12,511	4%
Other Employee Costs	144,100	61,764	11,348	(50,416)	-82% Favourable variance, however breakdown is individually immateria
Other Expenses	103,829	48,395	33,598	(14,797)	-31%
Human Resources Expenditure Total	1,022,740	467,411	414,709	(52,702)	-11%
Human Resources Indirect Costs					
Allocations	(987,740)	(432,411)	(378,521)	53,890	-12%
Human Resources Indirect Costs Total	(987,740)	(432,411)	(378,521)	53,890	-12%
Human Resources Total	0	0	(0)	0	100%
Information Technology					
Information Technology Revenue					
Revenue	0	0	0	0	
Information Technology Revenue Total	0	0	0	0	
Information Technology Expenditure					
Employee Costs	476,432	186,420	181,728	(4,692)	-3%
Other Employee Costs	6,000	1,500	527	(973)	-65%
Other Expenses	1,489,900	723,290	783,604	60,314	8%
Operating Projects	80,000	33,338	24,710	(8,629)	-26%
Information Technology Expenditure Total	2,052,332	944,548	990,569	46,021	5%
Information Technology Indirect Costs					
Allocations	(2,052,332)	(944,548)	(990,569)	(46,021)	5%
Information Technology Indirect Costs Total	(2,052,332)	(944,548)	(990,569)	(46,021)	5%
Information Technology Total	0	0	(0)	(0)	100%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Comm
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
Records Management					
Records Management Revenue					
Revenue	(186)	(186)	(186)	0	0%
Records Management Revenue Total	(186)	(186)	(186)	0	0%
Records Management Expenditure					
Employee Costs	286,399	112,160	114,379	2,219	2%
Other Employee Costs	4,000	107	(141)	(248)	-232%
Other Expenses	38,650	17,938	5,917	(12,021)	-67%
Operating Projects	40,000	16,200	9,033	(7,167)	-44%
Records Management Expenditure Total	369,049	146,405	129,189	(17,216)	-12%
Records Management Indirect Costs					
Allocations	(368,863)	(146,219)	(129,003)	17,216	-12%
Records Management Indirect Costs Total	(368,863)	(146,219)	(129,003)	17,216	-12%
ecords Management Total	0	0	0	0	100%
irector Community and Business Services					
Director Community and Business Services					
Revenue	0	0	0	0	
Employee Costs	297,506	118,829	124,821	5,992	5%
Other Employee Costs	3,671	1,530	946	(584)	-38%
Other Expenses	4,250	1,765	577	(1,188)	-67%
Director Community and Business Services Total	305,427	122,124	126,344	4,220	3%
irector Community and Business Services Total	305,427	122,124	126,344	4,220	3%
Director Community and Business Ser Indirect Costs					
Director Community and Business Ser Indirect Costs					
Allocations	(305,427)	(122,124)	(126,344)	(4,220)	3%
Director Community and Business Ser Indirect Costs Total	(305,427)	(122,124)	(126,344)	(4,220)	3%

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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Finance Services						
Finance Services Revenue						
Revenue	(800)	(335)	(17,256)	(16,921)	5051%	
Finance Services Revenue Total	(800)	(335)	(17,256)	(16,921)	5051%	
Finance Services Expenditure						
Employee Costs	809,097	316,956	349,792	32,836	10%	Budget phasing variance.
Other Employee Costs	9,100	2,040	2,592	552	27%	
Other Expenses	207,400	(49,100)	(36,086)	13,014	-27%	
Finance Services Expenditure Total	1,025,597	269,896	316,298	46,402	17%	
Finance Services Indirect Costs						
Allocations	(1,024,797)	(269,561)	(299,042)	(29,481)	11%	
Finance Services Indirect Costs Total	(1.024,797)	(269,561)	(299,042)	(29,481)	11%	
Finance Services Total	0	0	0	0		
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	512,653	209,459	209,459	0	0%	
Insurance Premium Expenditure Total	512,653	209,459	209,459	0	0%	
Insurance Premium Recovery						
Allocations	(512,653)	(209,459)	(207,402)	2,057	-1%	
Insurance Premium Recovery Total	(512,653)	(209,459)	(207,402)	2,057	-1%	
Insurance Premium Total	0	0	2,057	2,057	100%	-

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020	30/11/2020			,
	\$	\$	\$	\$	%	
Insurance Claim						
Insurance Claim Recoup						
Revenue	(65,000)	(38,785)	(63,077)	(24,292)		Insurance claim higher than anticipated.
Insurance Claim Recoup Total	(65,000)	(38,785)	(63,077)	(24,292)	63%	
Insurance Claim Expenditure						
Other Expenses	5,000	2,373	3,955	1,582	67%	
Insurance Claim Expenditure Total	5,000	2,373	3,955	1,582	67%	
Insurance Claim Total	(60,000)	(36,412)	(59,123)	(22,711)	62%	
Mindarie Regional Council						
Mindarle Regional Council Revenue						
Revenue	(141,110)	(52,919)	(108,133)	(55,214)		Land sales withholding tax higher than anticipated.
Mindarie Regional Council Revenue Total	(141,110)	(52,919)	(108,133)	(55,214)	104%	
Mindarie Regional Council Expenditure						
Other Expenses	32,000	32,000	28,617	(3,383)	-11%	
Land - Revaluation Decrement	0	0	0	0		
Mindarie Regional Council Expenditure Total	32,000	32,000	28,617	(3,383)	-11%	
Mindarie Regional Council Total	(109,110)	(20,919)	(79,517)	(58,598)	280%	-
General Purpose Revenue						
General Purpose Revenue						
Revenue	(808,757)	(354,183)	(368,602)	(14,419)	4%	
General Purpose Revenue Total	(808,757)	(354,183)	(368,602)	(14,419)	4%	
General Purpose Revenue Total	(808,757)	(354,183)	(368,602)	(14,419)	4%	
	(					

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Comme
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
ates Services					
Rates Services Revenue					
Revenue	(36,106,430)	(35,879,346)	(35,924,331)	(44,985)	0%
Rates Services Revenue Total	(36,106,430)	(35,879,346)	(35,924,331)	(44,985)	0%
Rates Services Expenditure					
Employee Costs	258,785	101,314	106,191	4,877	5%
Other Employee Costs	0	0	0	0	
Other Expenses	173,950	99,315	109,279	9,964	10%
Operating Projects	250,000	0	0	0	
Rates Services Expenditure Total	682,735	200,629	215,470	14,841	7%
Rates Services Indirect Costs					
Allocations	152,317	51,590	49,735	(1,855)	-4%
Rates Services Indirect Costs Total	152,317	51,590	49,735	(1,855)	-4%
ates Services Total	(35,271,378)	(35,627,127)	(35,659,126)	(31,999)	0%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
Marketing and Communications					
Marketing and Communications Revenue		_	_		
Revenue	(8,000)	0	0	0	
Marketing and Communications Revenue Total	(8,000)	0	0	0	
Marketing and Communications Expenditure					
Employee Costs	708,647	277,310	303,363	26,053	9%
Other Employee Costs	1,000	500	68	(432)	-86%
Other Expenses	437,643	112,772	77,717	(35,055)	-31% Timing variance relating to advertising and public relation cos
Operating Projects	50,000	7,800	10,000	2,200	28%
Marketing and Communications Expenditure Total	1,197,290	398,382	391,148	(7,234)	-2%
Marketing and Communications indirect Costs					
Allocations	375,681	127,280	122,894	(4,386)	-3%
Marketing and Communications Indirect Costs Total	375,681	127,280	122,894	(4,386)	-3%
Marketing and Communications Total	1,564,971	525,662	514,043	(11,619)	-2%
Art and Culture					
Art and Culture					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	46,000	7,000	14,175	7,175	102%
Art and Culture Total	46,000	7,000	14,175	7,175	102%
Art and Culture Indirect Costs					
Allocations	0	0	0	0	
Art and Culture Indirect Costs Total	0	0	0	0	
Art and Culture Total	46,000	7,000	14,175	7,175	102%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	١
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Community Partnerships Revenue						
Community Partnerships Revenue						
Revenue	(1,259)	(525)	(595)	(70)	13%	
Community Partnerships Revenue Total	(1,259)	(525)	(595)	(70)	13%	
Community Partnerships Revenue Total	(1,259)	(525)	(595)	(70)	13%	
Community Partnership Expenditure						
Community Partnership Expenditure						
Employee Costs	419,467	164,471	169,440	4,969	3%	
Other Employee Costs	9,430	6,845	1,845	(5,000)	-73%	
Other Expenses	252,300	66,560	37,211	(29,349)	-44%	
Community Partnership Expenditure Total	681,197	237,87€	208,495	(29,381)	-12%	
Community Partnership Expenditure Total	681,197	237,876	208,495	(29,381)	-12%	
Community Partnerships indirect Costs						
Community Partnerships Indirect Costs						
Allocations	236,384	80,303	77,756	(2,547)	-3%	
Library Occupancy Costs Allocations	0	0	0	0	0.00	
Community Partnerships Indirect Costs Total	236,384	80,303	77,756	(2,547)	-3%	
,						
Community Partnerships indirect Costs Total	236,384	80,303	77,756	(2,547)	-3%	
Beatty Park Lelaure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(1,894,500)	(1,002,214)	(1,004,813)	(2,599)	0%	
Beatty Park Leisure Centre Admin Revenue Total	(1,894,500)	(1,002,214)	(1,004,813)	(2,599)	0%	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	1,894,500	1,002,214	1,004,813	2,599	0%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	1,894,500	1,002,214	1,004,813	2,599	0%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	812,325	299,058	273,876	(25,182)	-8%	
Other Employee Costs	19,128	9,665	3,834	(5,831)	-60%	
Other Expenses	130,250	45,880	55,682	9,802	21%	
Beatty Park Lelaure Centre Admin Expenditure Total	961,703	354,603	333,391	(21,212)	-6%	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(961,703)	(354,603)	(333,391)	21,212	-6%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(961,703)	(354,603)	(333,391)	21,212	-6%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Varian	ce Commentary
	2020/21	30/11/2020	30/11/2020			,
	\$	\$	\$	\$	%	
eatty Park Lelaure Centre Building						
Beatty Park Leisure Centre Building Revenue						
Revenue	(292,386)	(50,692)	(48,618)	2,074	-4%	
Beatty Park Leisure Centre Building Revenue Total	(292,386)	(50,692)	(48,618)	2,074	-4%	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	421,350	165,641	126,917	(38,724)	-23% Timing	variance of works.
Ground Maintenance	41,800	18,005	17,164	(841)	-5%	
Other Expenses	2,102,757	312,977	233,610	(79,367)	-25% Timing	variance relating to utilities expens
Beatty Park Leisure Centre Occupancy Costs Total	2,565,907	496,623	377,691	(118,932)	-24%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,273,521)	(445,931)	(329,073)	116,858	-26%	
Beatty Park Lelaure Centre Indirect Costs Total	(2,273,521)	(445,931)	(329,073)	116,858	-26%	
eatty Park Leisure Centre Building Total	0	0	0	0		
wimming Pool Areas						
Swimming Pool Areas Revenue Revenue	(1,128,250)	(498,761)	(499,365)	(604)	0%	
	, ,		(		0%	
Swimming Pool Areas Revenue Total	(1,128,250)	(498,761)	(499,365)	(604)	0%	
Swimming Pool Areas Indirect Revenue						
Allocations	(305,589)	(161,660)	(162,177)	(517)	0%	
Swimming Pool Areas Indirect Revenue Total	(305,589)	(161,660)	(162,177)	(517)	0%	
Swimming Pool Areas Expenditure						
Employee Costs	882,057	369,125	385,517	16,392	4%	
Other Employee Costs	14,500	9,250	6,212	(3,038)	-33%	
Other Expenses	140,470	59,200	68,229	9,029	15%	
Swimming Pool Areas Expenditure Total	1,037,027	437,575	459,958	22,383	5%	
Swimming Pool Areas Indirect Costs						
Allocations	2,515,969	647,689	545,382	(102,307)	-16%	
Swimming Pool Areas Indirect Costs Total	2,515,969	647,689	545,382	(102,307)	-16%	
wimming Pool Areas Total	2,119,157	424.843	343,798	(81,045)	-19%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary	
	2020/21	30/11/2020 \$	30/11/2020 \$	\$	%	
Swim School				•		
Swim School Revenue						
Revenue	(1,078,500)	(634,000)	(763,873)	(129,873)	20% Revenue higher than antic	
Swim School Revenue Total	(1,078,500)	(634,000)	(763,873)	(129,873)	20%	
Swim School Indirect Revenue						
Allocations	(3,597)	(1,903)	(1,809)	94	-5%	
Swim School Indirect Revenue Total	(3,597)	(1,903)	(1,809)	94	-5%	
Swim School Expenditure						
Employee Costs	526,934	366,393	373,411	7,018	2%	
Other Employee Costs	6,000	2,250	833	(1,417)	-63%	
Other Expenses	27,750	11,108	11,845	737	7%	
Swim School Expenditure Total	560,684	379,751	386,089	6,338	2%	
Swim School Indirect Costs						
Allocations	183,075	52,977	49,080	(3,897)	-7%	
Swim School Indirect Costs Total	183,075	52,977	49,080	(3,897)	-7%	
Swim School Total	(338,338)	(203,175)	(330,513)	(127,338)	63%	
Café						
Cafe Revenue						
Revenue	0	0	0	0		
Cafe Revenue Total	0	0	0	0		
Cafe Indirect Revenue						
Allocations	0	0	0	0		
Cafe Indirect Revenue Total	0	0	0	0		
Cafe Expenditure						
Employee Costs	34,280	34,280	34,280	0	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	0	0	714	714	100%	
Cafe Expenditure Total	34,280	34,280	34,995	715	2%	
Cafe Indirect Costs						
Allocations	0	0	0	0		
Cafe Indirect Costs Total	0	0	0	0		

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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance	Comme
	2020/21	30/11/2020	30/11/2020 \$			
etali	\$	\$	•	\$	%	
Retail Revenue						
Revenue	(355,000)	(207,000)	(237,467)	(30,467)	15% Revenue	laber th
Retail Revenue Total	(355,000)	(207,000)	(237,467)	(30,467)	15%	-g
101011111111111111111111111111111111111	,,	,		,		
Retail Indirect Revenue						
Allocations	(754)	(400)	(402)	(2)	0%	
Retall Indirect Revenue Total	(754)	(400)	(402)	(2)	0%	
Retail Expenditure	F2 446		24.400	2.470	4501	
Employee Costs	53,146	21,014	24,192	3,178	15%	
Other Employee Costs	250	125	0	(125)	-100%	
Other Expenses	147,700	98,951	93,683	(5,268)	-5%	
Retail Expenditure Total	201,096	120,090	117,876	(2,215)	-2%	
Retail Indirect Costs						
Allocations	74,954	23,152	20,596	(2,556)	-11%	
Retail Indirect Costs Total	74,954	23,152	20,596	(2,556)	-11%	
tali Total	(79,704)	(64,158)	(99,397)	(35,239)	55%	
aith and Fitness						
Health and Fitness Revenue						
Revenue	(116,600)	(52,000)	(61,187)	(9,187)	18%	
Health and Fitness Revenue Total	(116,600)	(52,000)	(61,187)	(9,187)	18%	
Health and Fitness Indirect Revenue						
Allocations	(1,048,418)	(554,626)	(555,674)	(1,048)	0% 0%	
Health and Fitness Indirect Revenue Total	(1,048,418)	(554,626)	(555,674)	(1,048)	0%	
Health and Fitness Expenditure						
Employee Costs	521,416	238,386	250,822	12,436	5%	
Other Employee Costs	8,700	4,350	437	(3,913)	-90%	
Other Expenses	90,000	29,850	32,178	2,328	8%	
Health and Fitness Expenditure Total	620,116	272,58€	283,437	10,851	4%	
Health and Fitness Indirect Costs						
Allocations	519,775	154,686	133,055	(21,631)	-14%	
Health and Fitness Indirect Costs Total	519,775	154,686	133,055	(21,631)	-14%	
ilth and Fitness Total	(25,127)	(179,354)	(200,369)	(21,015)	12%	
	1-21.2.7	4	1	41		

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance	
	2020/21 \$	30/11/2020 \$	30/11/2020 \$	\$	%	
up Fitness				•		
Group Fitness Revenue						
Revenue	(65,000)	(30,000)	(35,528)	(5,528)	18%	
Group Fitness Revenue Total	(65,000)	(30,000)	(35,528)	(5,528)	18%	
Group Fitness Indirect Revenue						
Allocations	(355,977)	(188,316)	(188,804)	(488)	0%	
Group Fitness Indirect Revenue Total	(355,977)	(188,316)	(188,804)	(488)	0%	
Group Fitness Expenditure						
ua Fitness						
Aqua Fitness Revenue						
Revenue	(12,000)	(6,188)	(6,418)	(230)	4%	
Aqua Fitness Revenue Total	(12,000)	(6,188)	(6,418)	(230)	4%	
Aqua Fitness Indirect Revenue						
Allocations	(150,802)	(79,775)	(79,983)	(208)	0%	
Aqua Fitness Indirect Revenue Total	(150,802)	(79,775)	(79,983)	(208)	0%	
Aqua Fitness Expenditure						
Employee Costs	18,264	7,241	9,680	2,439	34%	
Other Employee Costs	450	225	0	(225)	-100%	
Other Expenses	14,100	8,450	2,139	(6,311)	-75%	
Aqua Fitness Expenditure Total	32,814	15,916	11,818	(4,098)	-26%	
Aqua Fitness Indirect Costs						
Allocations	104,463	27,924	26,227	(1,697)	-6%	
Aqua Fitness Indirect Costs Total	104,463	27,924	26,227	(1,697)	-6%	
ua Fitness Total	(25,525)	(42,123)	(48,356)	(6,233)	15%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	Variance Variance Commentary
	\$	\$ \$	\$ \$	ŝ	%
reche					
Crèche Revenue					
Revenue	(13,000)	(5,415)	(7,437)	(2,022)	37%
Crèche Revenue Total	(13,000)	(5,415)	(7,437)	(2,022)	37%
Allocations	(29,363)	(15,534)	(15,575)	(41)	0%
Crèche Indirect Revenue Total	(29,363)	(15,534)	(15,575)	(41)	0%
Crèche Expenditure					
Employee Costs	145,277	57,262	66,622	9,360	16%
Other Employee Costs	750	375	423	48	13%
Other Expenses	2,110	920	165	(755)	-82%
Crèche Expenditure Total	148,137	58,557	67,209	8,652	15%
Crèche Indirect Costs					
Allocations	91,546	24,020	21,277	(2,743)	-11%
Crèche Indirect Costs Total	91,546	24,020	21,277	(2,743)	-11%
Crache Total	197,320	61,628	65,475	3,847	6%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance		Variance Commentary
Customer Services Centre Revenue	*	*	•	\$	%	
Customer Services Centre Revenue						
Revenue	0	0	0	0		
Customer Services Centre Revenue Total	0	0	0	0		
Customer Services Centre Revenue Total	0	0	0	0		
Customer Service Centre						
Customer Services Centre Expenditure						
Employee Costs	549,095	215,303	193,529	(21,774)	-10%	Favourable variance due to vacant positio
Other Employee Costs	6,050	2,520	534	(1,986)	-79%	
Other Expenses	24,950	10,480	8,306	(2,174)	-21%	
Customer Services Centre Expenditure Total	580,095	228,303	202,368	(25,935)	-11%	
Customer Services Centre Indirect Costs						
Allocations	(580,095)	(228,303)	(202,368)	25,935	-11%	
Customer Service Centre Total	0	0	0	0		
Library Services						
Library Services Revenue						
Revenue	(10,100)	(4,205)	(6,642)	(2,437)	58%	
Library Services Revenue Total	(10,100)	(4,205)	(6,642)	(2,437)	58%	
Library Services Expenditure						
Employee Costs	973,812	381,009	388,271	7,262	2%	
Other Employee Costs	7,100	2,955	714	(2,241)	-76%	
Other Expenses	99,000	41,265	29,191	(12,074)	-29%	
Library Services Expenditure Total	1,079,912	425,229	418,176	(7,053)	-2%	
Library Services Indirect Costs						
Allocations	423,638	165,242	163,886	(1,356)	-1%	
Community Partnerships Mgmt Admin Alioca	0	0	0	0		
Library Occupancy Costs Allocations	12,814 436,452	2,997 168,239	12,994 176,880	9,997 8,641	334% 5%	
Library Services Indirect Costs Total						
Library Services Total	1,506,264	589,263	588,414	(849)	0%	
Library Building						
Library Occupancy Costs		40.480	40.007	4.545		
Building Maintenance	94,700	42,180	40,935	(1,245)	-3%	
Ground Maintenance	5,000	2,500 13,641	0	(2,500)	-100% -28%	
Other Expenses Library Occupancy Costs Total	154,564 254,264	13,641 58,321	9,848 50,783	(3,793) (7,538)	-28% -13%	
Library indirect Costs	C 400	2,575	2,575	0	0%	
Allocations	6,185 (52,089)	(12,179)	(52,843)	(40,664)	334%	
Library Occupancy Costs Recovery  Library Indirect Costs Total	(45,904)	(9,604)	(50,268)	(40,664)	423%	
	000.000	40.747		140.000	004	
Library Building Total	208,360	48,717	515	(48,202)	-99%	

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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	Variance Variance Com
	\$	\$	\$	\$	%
Loftus Community Centre Revenue					
Loftus Community Centre Revenue					
Revenue	(46,000)	(19,165)	(29,165)	(10,000)	52%
Loftus Community Centre Revenue Total	(46,000)	(19,165)	(29,165)	(10,000)	52%
Loftus Community Centre Revenue Total	(46,000)	(19,165)	(29,165)	(10,000)	52%
Loftus Community Centre Expenditure					
Loftus Community Centre Expenditure					
Employee Costs	89,460	35,073	54,983	19,910	57%
Other Employee Costs	1,500	625	0	(625)	-100%
Building Maintenance	16,272	6,780	0	(6,780)	-100%
Other Expenses	36,160	13,615	4,985	(8,630)	-63%
Loftus Community Centre Expenditure Total	143,392	56,093	59,968	3,875	7%
Loftus Community Centre Expenditure Total	143,392	56,093	59,968	3,875	7%
Loftus Community Centre Indirect Costs					
Loftus Community Centre Indirect Costs					
Allocations	44,359	17,306	17,154	(153)	-1%
Loftus Community Centre Indirect Costs Total	44,359	17,306	17,154	(153)	-1%
Loftus Community Centre Indirect Costs Total	44,359	17,306	17,154	(153)	-1%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance		riance Comm
Senior and Disability Services Revenue	\$	s	\$	\$	%	
Senior and Disability Services Revenue						
Revenue	(13,500)	(2,375)	(1,636)	739	-31%	
Senior and Disability Services Revenue Total	(13,500)	(2,375)	(1,636)	739	-31%	
Senior and Disability Services Revenue Total	(13,500)	(2,375)	(1,636)	739	-31%	
serior and Disability Services Revenue Fotal	(10,000)	(2,0.0)	(1,550)	100		
Senior and Disability Services Expenditure						
Senior and Disability Services Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	17,000	2,500	2,346	(154)	-6%	
Operating Projects	0	0	0	0		
Senior and Disability Services Expenditure Total	17,000	2,500	2,346	(154)	-6%	
Senior and Disability Services Expenditure Total	17,000	2,500	2,346	(154)	-6%	
Senior and Disability Services Indirect Costs						
Senior and Disability Services Indirect Costs						
Allocations	0	0	91	91	100%	
Library Occupancy Costs Allocations	0	0	0	0		
Senior and Disability Services Indirect Costs Total	0	0	91	91	100%	
Senior and Disability Services Indirect Costs Total	0	0	91	91	100%	
Director Strategy and Development Services revenue						
Director Strategy and Development Services revenue						
Revenue	0	0	0	0		
Director Strategy and Development Services revenue Total	0	0	0	0		
Director Strategy and Development Services revenue Total	0	0	0	0		
Director Strategy and Development Services						
Director Strategy and Development Services						
Employee Costs	316,345	123,921	136,642	12,721	10%	
Other Employee Costs	1,100	460	45	(415)	-90%	
Other Expenses	1,800	750	200	(550)	-73%	
Director Strategy and Development Services Total	319,245	125,131	136,887	11,756	9%	
Director Strategy and Development Services Total	319.245	125.131	136.887	11.756	9%	
Superior strategy and perelopment services rotal	,640					
Director Strategy and Development Ser Indirect Co						
Director Strategy and Development Ser Indirect Co						
Allocations	(319,245)	(125,131)	(136,887)	(11,756)	9%	
Director Strategy and Development Ser Indirect Co Total	(319,245)	(125,131)	(136,887)	(11,756)	9%	
priestor attategy and bevelopment set indirect Co Total	(010,240)	(120,101)	(100,001)	(11,100)		

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	
	2020/21 \$	30/11/2020 \$	30/11/2020 \$	\$	%	
leaith Administration and Inspection				•		
Health Administration and Inspection Revenue						
Revenue	(292,020)	(259,025)	(307,146)	(48,121)	19%	
the site of the best of the season beautiful B	(292,020)	(259,025)	(307,146)	(48,121)	19%	В
Health Administration and Inspection Revenue Total	(252,520)	(255,025)	(507,146)	(40,121)	15%	
Health Administration and Inspection Expenditure						
Employee Costs	996,493	390,028	351,125	(38,903)	-10%	
Other Employee Costs	22,815	9,510	3,397	(6,113)	-64%	
Other Expenses	52,750	21,980	7,065	(14,915)	-68%	
Health Administration and inspection Expenditure Total	1,072,058	421,518	361,587	(59,931)	-14%	
Health Administration and Inspection Indirect Cost						
Allocations	558,451	190,785	181,145	(9,640)	-5%	
Health Administration and Inspection Indirect Cost Total	558,451	190,785	181,145	(9,640)	-5%	
Health Administration and Inspection Total	1,338,489	353,278	235,586	(117,692)	-33%	
		-	-			
Food Control						
Food Control Revenue						
Revenue	(500)	(250)	0	250	-100%	
Food Control Revenue Total	(500)	(250)	0	250	-100%	'
Food Control Expenditure						
Other Expenses	12,500	4,790	4,669	(121)	-3%	
Food Control Expenditure Total	12,500	4,790	4,669	(121)	-3%	
Food Control Total	12,000	4,540	4,669	129	3%	
Health Clinics						
Health Clinics Revenue Revenue	(28,997)	(14,873)	(20,443)	(5,570)	37%	
	(28,997)	(14,873)	(20,443)	(5,570)	37%	
Health Clinics Revenue Total	(20,551)	(14,073)	(20,443)	(3,370)	3176	'
Health Clinics Expenditure						
Building Maintenance	18,600	8,518	6,518	(2,000)	-23%	
Ground Maintenance	0	0	1,226	1,226	100%	
Other Expenses	61,507	3,365	3,466	101	3%	
Health Clinics Expenditure Total	80,107	11,883	11,211	(672)	-6%	'
Health Clinics Indirect Costs						
Allocations	1,968	820	820	0	0%	
				0	0%	
Health Clinics Indirect Costs Total	1,968	820	820	•	076	'

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Varian	ce Commentary
	2020/21	30/11/2020 \$	30/11/2020 \$			
	•			\$	%	
Statutory Planning Services						
Statutory Planning Services Revenue Revenue	(404.584)	(173,160)	(157,628)	15.532	-9%	
	(404,684)	(173,160)	(157,628)	15,532	-9%	
Statutory Planning Services Revenue Total	(404,504)	(173,160)	(107,020)	10,002	-576	
Statutory Planning Services Expenditure						
Employee Costs	1,097,029	429,270	420,284	(8,986)	-2%	
Other Employee Costs	11,074	4,615	3,722	(893)	-19%	
Other Expenses	184,500	78,035	30,499	(47,536)	-61% Timing	variance relating to legal and consultancy fees.
Statutory Planning Services Expenditure Total	1,292,603	511,920	454,505	(57,415)	-11%	and the second s
Statutory Planning Services Indirect Costs						
Allocations	562,940	191,069	184,015	(7,054)	-4%	
Statutory Planning Services Indirect Costs Total	562,940	191,069	184,015	(7.054)	-4%	
Statutory Planning Services Total	1,450,859	529,829	480,892	(48,937)	-9%	
compliance Services						
Compilance Services Revenue						
Revenue	(43,313)	(29,775)	(26,781)	2,994	-10%	
Compliance Services Revenue Total	(43,313)	(29,775)	(26,781)	2,994	-10%	
Compilance Services Expenditure						
Employee Costs	443,833	173,697	179,746	6,049	3%	
Other Employee Costs	8,221	3,425	2,822	(603)	-18%	
Other Expenses	67,100	27,955	23,489	(4,466)	-16%	
Compliance Services Expenditure Total	519,154	205,077	206,05€	979	0%	
Compliance Services Indirect Costs						
Allocations	260.865	88.927	86,477	(2.450)	-3%	
Compliance Services Indirect Costs Total	260,865	88,927	86,477	(2,450)	-3%	
	736,706	264,229	265,752	1,523	1%	
ompliance Services Total	736,706	264,223	265,752	1,523	176	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Varian
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
olicy and Place Services					
Policy and Place Services Revenue					
Revenue	(1,800)	(750)	(575)	175	-23%
Policy and Place Services Revenue Total	(1,800)	(750)	(575)	175	-23%
Policy and Place Serv Expenditure					
Employee Costs	1,229,521	481,467	488,014	6,547	1%
Other Employee Costs	13,600	5,665	4,570	(1,095)	-19%
Other Expenses	726,346	51,099	47,094	(4,005)	-8%
Operating Projects	0	0	0	0	
Policy and Place Serv Expenditure Total	1,969,467	538,231	539,677	1,446	0%
Policy and Place Services Indirect Cost					
Allocations	686,210	232,942	224,786	(8,156)	-4%
Policy and Place Services Indirect Cost Total	686,210	232,942	224,786	(8,156)	-4%
olicy and Place Services Total	2,653,877	770,423	763,888	(6,535)	-1%
uliding Control					
Building Control Revenue					
Revenue	(246,050)	(104,650)	(115,954)	(11,304)	11%
Building Control Revenue Total	(246,050)	(104,650)	(115,954)	(11,304)	11%
Building Control Expenditure					
Employee Costs	317,088	124,191	135,656	11,465	9%
Other Employee Costs	9,282	3,870	2,765	(1,105)	-29%
Other Expenses	10,850	4,525	1,334	(3,191)	-71%
Building Control Expenditure Total	337,220	132,586	139,756	7,170	5%
Building Control Indirect Costs					
Aliocations	188,006	64,103	62,995	(1,108)	-2%
Building Control Indirect Costs Total	188,006	64,103	62,995	(1,108)	-2%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



Adopted Budget   YTD Budget   YTD Actual   YTD Variance   Variance   2020/21   30/11/2020   30/10/2020   30
S
Director Infrastructure and Environment revenue   0
Director infrastructure and Environment revenue Total   0
Revenue 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Director Infrastructure and Environment revenue Total   0
Director Infrastructure and Environment Expe
Irrector Infrastructure and Environment Expe
Director infrastructure and Environment Expe   20
Employee Costs   394.112   154.415   156.055   3,440   22
Other Employee Costs 7,518 3,130 3,668 538 177 Other Expenses 48,450 1,866 18,913 17,047 914 Director infrastructure and Environment Expe Total 450,080 159,411 180,636 21,225 13  irector infrastructure and Environment Expe Total 450,080 159,411 180,636 21,225 13  irector infrastructure and Environment Expe Total 450,080 159,411 180,636 21,225 13  irector infrastructure and Environment indirect  Director infrastructure and Environment indirect  Director infrastructure and Environment indirect (450,080) (159,411) (180,636) (21,225) 13  Director infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect Total (450,080) (159,411) (180,636) (21,225) 13  irector infrastructure and Environment indirect To
Other Expenses
Director infrastructure and Environment Expe Total   450,080   159,411   180,636   21,225   13
Director Infrastructure and Environment Expe Total   450,080   159,411   180,536   21,225   13
Director infrastructure and Environment indirect
Director infrastructure and Environment indirect
Director infrastructure and Environment indirect
Allocations (450,880) (159,411) (180,636) (21,225) 13 Director infrastructure and Environment indirect Total (450,880) (159,411) (180,636) (21,225) 13 Director infrastructure and Environment indirect Total (450,880) (159,411) (180,636) (21,225) 13  tanger Services Administration  Ranger Services Administration Revenue Revenue Revenue (3,000) (1,386) (1,235) 151 -11  Ranger Services Administration Revenue Total (3,000) (1,386) (1,235) 151 -11  Ranger Services Administration Expenditure Employee Costs (2,296,335 911,831 910,207 (1,624) 0  Other Employee Costs (3,000) (7,964 64,566 (15,108) -15  Lease Expenses (3,650 1,632 1,631 (1) 0  Ranger Services Administration Expenditure Total (2,48,832 1,016,424 388,884 (27,540) -3  Ranger Services Administration Expenditure Total (450,880) (1,386)
Director Infrastructure and Environment Indirect Total (450,080) (159,411) (180,636) (21,225) 13
irrector infrastructure and Environment indirect Total (450,080) (153,411) (180,436) (21,225) 13  tanger Services Administration  Ranger Services Administration Revenue Revenue (3,000) (1,386) (1,235) 151 -11  Ranger Services Administration Revenue Total (3,000) (1,386) (1,235) 151 -11  Ranger Services Administration Expenditure Employee Costs (2,298,535 911,831 910,207 (1,824) 0  Other Employee Costs (1,235) 1,014 23,297 12,490 (10,807) 48  Other Expenses (196,000 79,664 64,556 (15,108) -11  Lease Expenses (3,263 1,563 1,513 (1) 0  Ranger Services Administration Expenditure Total (2,548,832 1,016,424 388,884 (27,546) -3  Ranger Services Administration Indirect Costs
### April
Ranger Services Administration Revenue   (3,000)   (1,386)   (1,235)   151   -11
Revenue         (3,000)         (1,386)         (1,235)         151         -11           Ranger Services Administration Revenue Total         (3,000)         (1,386)         (1,235)         151         -11           Ranger Services Administration Expenditure         Employee Costs         2,298,535         911,831         910,207         (1,624)         0           Other Employee Costs         51,034         23,297         12,490         (10,807)         -46           Other Expenses         196,000         79,664         64,556         (15,108)         -15           Lease Expenses         3,263         1,632         1,531         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         388,884         (27,540)         -3
Ranger Services Administration Expenditure         (3,000)         (1,386)         (1,235)         151         -11           Ranger Services Administration Expenditure         2,298,535         911,831         910,207         (1,624)         0           Other Employee Costs         51,034         23,297         12,490         (10,807)         -46           Other Expenses         196,000         79,664         64,556         (15,108)         -19           Lease Expenses         3,263         1,632         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         988,884         (27,540)         -3
Ranger Services Administration Expenditure         2,296,535         911,831         910,207         (1,624)         0           Other Employee Costs         51,034         23,297         12,490         (19,807)         -46           Other Expenses         196,000         79,864         64,556         (15,108)         -19           Lease Expenses         3,283         1,832         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         588,884         (27,546)         -3
Employee Costs         2,296,535         911,831         910,207         (1,524)         0           Other Employee Costs         51,034         23,297         12,490         (10,807)         -44           Other Expenses         196,000         79,664         64,556         (15,108)         -15           Lease Expenses         3,263         1,632         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         988,884         (27,540)         -3
Other Empioyee Costs         \$1,034         23,297         12,490         (10,807)         -46           Other Expenses         196,000         79,664         64,556         (15,108)         -11           Lease Expenses         3,263         1,632         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         388,884         (27,548)         -3
Other Expenses         196,000         79,664         64,556         (15,108)         -19           Lease Expenses         3,263         1,632         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         388,884         (27,540)         -3           Ranger Services Administration indirect Costs
Lease Expenses         3,263         1,632         1,631         (1)         0           Ranger Services Administration Expenditure Total         2,548,832         1,016,424         988,884         (27,540)         -3           Ranger Services Administration indirect Costs
Ranger Services Administration Expenditure Total 2,548,832 1,016,424 988,884 (27,540) -3  Ranger Services Administration indirect Costs
Ranger Services Administration indirect Costs
Allocations (2,545,832) (1,015,038) (987,649) 27,389 -3
Ranger Services Administration Indirect Costs Total (2,545,832) (1,015,038) (987,649) 27,369
Ranger Services Administration Total 0 0 0 (0) 100

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	Variance Variance Com
	\$	\$	\$	\$	%
Fire Prevention					
Fire Prevention Revenue					
Revenue	(1,500)	0	(217)	(217)	100%
Fire Prevention Revenue Total	(1,500)	0	(217)	(217)	100%
Fire Prevention Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	100	0	0	0	
Fire Prevention Expenditure Total	100	0	0	0	
Fire Prevention Indirect Costs					
Allocations	35,148	13,890	15,188	1,298	9%
Fire Prevention Indirect Coats Total	35,148	13,890	15,188	1,298	9%
ire Prevention Total	33,748	13,890	14,972	1,082	8%
unimal Control					
Animal Control Revenue					
Revenue	(92,150)	(49,535)	(52,121)	(2,586)	5%
Animal Control Revenue Total	(92,150)	(49,535)	(52,121)	(2,586)	5%
Animal Control Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	14,500	7,130	10,043	2,913	41%
Animal Control Expenditure Total	14,500	7,130	10,043	2,913	41%
Animai Control Indirect Costs					
Allocations	281,290	111,158	110,236	(922)	-1%
Animal Control Indirect Costs Total	281,290	111,158	110,236	(922)	-1%
nimal Control Total	203,640	68,753	68,159	(594)	-1%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



Adopted Budget YTD Budget YTD Actual YTD Variance Variance Variance Co
2020/21 30/11/2020 30/11/2020
\$ \$ \$ \$ %
ocal Laws (Law and Order)
Local Laws (Law and Order) Revenue
Revenue (153,350) (103,125) (50,410) 52,715 -51% Work zones lice the economy in financial year.
Local Laws (Law and Order) Revenue Total (153,350) (103,125) (50,410) 52,715 -51%
Local Laws (Law and Order) Expenditure
Employee Costs 0 0 0 0
Other Employee Costs 0 0 0 0
Other Expenses 0 0 0 0
Local Laws (Law and Order) Expenditure Total 0 0 0
Local Laws (Law and Order) Indirect Costs
Allocations 450,084 177,854 176,378 (1,476) -1%
Local Laws (Law and Order) Indirect Costs Total 450,064 177,854 176,378 (1,476) -1%
ocal Laws (Law and Order) Total 296,714 74,729 125,968 51,239 69%
bandoned Vehicles
Abandoned Vehicles Revenue
Revenue (9,500) (1,356) (6,411) (5,055) 373%
Abandoned Vehicles Revenue Total (9,500) (1,356) (6,411) (5,055) 373%
Abandoned Vehicles Expenditure
Employee Costs 0 0 0 0
Other Employee Costs 0 0 0 0
Other Expenses 6,000 1,291 755 (536) -42%
Abandoned Vehicles Expenditure Total 6,000 1,291 755 (536) 42%
Abandoned Vehicles Indirect Costs
Allocations 393,803 155,621 154,331 (1,290) -1%
Abandoned Vehicles Indirect Costs Total 393,803 155,621 154,331 (1,280) -1%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



Car Park Control					
Car Park Control Revenue					
Revenue	(1,818,854)	(784,890)	(1,130,701)	(345,811)	44%
Car Bark Control Barrance Total		(784 890)	(1.130.701)	(245 811)	Revenue higher than anticipated as a result of increased visitor activity within the City
Car Park Control Revenue Total	(1,818,854)	(784,890)	(1,130,701)	(345,811)	44%
our rain control havanua Total					
Car Park Control Expenditure	149.000	56.032	47.323	(8.709)	~16%
Car Park Control Expenditure Ground Maintenance	149,000 537,730	56,032 164,005		(8.709) 33.095	
Car Park Control Expenditure Ground Maintenance Other Expenses	637,730	164,005	197,100	33,095	20% Timing variance of works.
Car Park Control Expenditure Ground Maintenance					
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total	637,730 <b>786,730</b>	164,005 220,037	197,100 244,423	33,095 24,386	20% Timing variance of works. 11%
Car Park Control Expenditure Ground Maintenance Other Expenses	637,730	164,005	197,100	33,095	20% Timing variance of works.
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total Car Park Control Total	637,730 <b>786,730</b>	164,005 220,037	197,100 244,423	33,095 24,386	20% Timing variance of works. 11%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Total Car Park Control Total Kerbside Parking Control	637,730 <b>786,730</b>	164,005 220,037	197,100 244,423	33,095 24,386	20% Timing variance of works. 11%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total Car Park Control Total  Kerbside Parking Control Kerbside Parking Control Revenue	637,730 786,730 (1,032,124)	164,005 220,037 (564,853)	197,100 244,423 (886,278)	33,095 24,386 (321,425)	20% Timing variance of works.  11%  57%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Total Car Park Control Total Kerbside Parking Control	637,730 <b>786,730</b>	164,005 220,037	197,100 244,423	33,095 24,386	20% Timing variance of works. 11% 57%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control  Kerbside Parking Control Revenue Revenue	637.730 786,730 (1,032,124)	164,005 220,037 (564,853)	197,100 244,423 (886,278)	33,095 24,386 (321,425) (458,169)	20% Timing variance of works.  11%  57%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total Car Park Control Total  Kerbside Parking Control Kerbside Parking Control Revenue	637,730 786,730 (1,032,124)	164,005 220,037 (564,853)	197,100 244,423 (886,278)	33,095 24,386 (321,425)	20% Timing variance of works.  11%  57%  68%  Reverue higher than anticipated as a result of increased visitor activity within the City
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control Kerbside Parking Control Revenue Revenue Kerbside Parking Control Revenue Total	637.730 786,730 (1,032,124)	164,005 220,037 (564,853)	197,100 244,423 (886,278)	33,095 24,386 (321,425) (458,169)	20% Timing variance of works.  11%  57%  68%  Reverue higher than anticipated as a result of increased visitor activity within the City
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control Kerbside Parking Control Revenue Revenue  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total	637,730 786,730 (1,032,124) (1,627,608) (1,627,608)	164,005 220,037 (564,853) (673,975) (673,975)	197,100 244,423 (886,278) (1,132,144) (1,132,144)	33.095 24.386 (321.425) (458.169) (458.169)	20% Timing variance of works.  11%  57%  68%  Revenue higher than anticipated as a result of increased visitor activity within the City 68%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control  Kerbside Parking Control Revenue Revenue  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Expenditure Other Expenses	637,730 786,730 (1,032,124) (1,627,608) (1,627,608)	164,005 220,037 (564,853) (673,975) (673,975)	197,100 244,423 (886,278) (1,132,144) (1,132,144)	33.095 24,386 (321,425) (458,169) (458,169)	20% Timing variance of works.  11%  57%  68%  Revenue higher than anticipated as a result of increased visitor activity within the City 68%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control Kerbside Parking Control Revenue Revenue  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total	637,730 786,730 (1,032,124) (1,627,608) (1,627,608)	164,005 220,037 (564,853) (673,975) (673,975)	197,100 244,423 (886,278) (1,132,144) (1,132,144)	33.095 24.386 (321.425) (458.169) (458.169)	20% Timing variance of works.  11%  57%  68%  Revenue higher than anticipated as a result of increased visitor activity within the City 68%
Car Park Control Expenditure Ground Maintenance Other Expenses Car Park Control Expenditure Total  Car Park Control Total  Kerbside Parking Control  Kerbside Parking Control Revenue Revenue  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Revenue Total  Kerbside Parking Control Expenditure Other Expenses	637,730 786,730 (1,032,124) (1,627,608) (1,627,608)	164,005 220,037 (564,853) (673,975) (673,975)	197,100 244,423 (886,278) (1,132,144) (1,132,144)	33.095 24,386 (321,425) (458,169) (458,169)	20% Timing variance of works.  11%  57%  68%  Revenue higher than anticipated as a result of increased visitor activity within the City 68%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	1,500	750	380	(370)	-49%	
Ground Maintenance	0	0	24	24	100%	
Buildings - Revaluation Decrement	0	0	0	0		
Dog Pound Expenditure Total	1,500	750	404	(346)	-46%	
Dog Pound Expenditure Total	1,500	750	404	(346)	-46%	
Community Connections Revenue						
Community Connections Revenue						
Revenue	(50,000)	(12,500)	0	12,500	-100%	
Community Connections Revenue Total	(50,000)	(12,500)	0	12,500	-100%	
Community Connections Revenue Total	(50,000)	(12,500)	0	12,500	-100%	
Community Connections						
Community Connections Expenditure						
Employee Costs	50,468	19,787	19,762	(25)	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	98.880	40,626	18,423	(22,203)	-55%	Timing variance or works relating to community safety programmes.
Operating Projects	50,000	23,500	3,610	(19,890)	-85%	Tilling variance of works realing to continuity safety programmes.
Community Connections Expenditure Total	199,348	83,913	41,795	(42,118)	-50%	
Community Connections Indirect Costs						
Allocations	23,847	9,302	10,653	1,351	15%	
Community Partnerships Mgmt Admin Alioca	0	0	0	0		
Library Occupancy Costs Allocations	721	169	729	560	331%	
Community Connections Indirect Costs Total	24,568	9,471	11,382	1,911	20%	
Community Connections Total	223,916	93,384	53,177	(40,207)	-43%	
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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020 \$	30/11/2020 \$	\$	%	
Engineering Design Services	•	*	*	*		
Engineering Design Services Revenue						
Revenue	(6,000)	(1,125)	(1,311)	(186)	17%	
Engineering Design Services Revenue Total	(6,000)	(1,125)	(1,311)	(186)	17%	
Engineering Design Services Expenditure						
Employee Costs	556,612	217,734	226,092	8,358	4%	
Other Employee Costs	37,713	16,000	37,041	21,041		Unfavourable variance as a result of agency labour costs relating to a position within the
Other Employee Costs	31,713	10,000	37,047	21,041	102.4	section. This will be offset by the savings identified from the salaries budgeted for the same position.
Other Expenses	124,950	57,835	45,935	(11,900)	-21%	
Engineering Design Services Expenditure Total	719,275	291,569	309,068	17,499	6%	
Engineering Design Services Indirect Costs						
Allocations	299,957	105,170	104,424	(746)	-1%	
Engineering Design Services Indirect Costs Total	299,957	105,170	104,424	(746)	-1%	
Engineering Design Services Total	1,013,232	395,614	412,181	16,567	4%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	-
Street Lighting						
Street Lighting Revenue						
Revenue	(24,500)	0	0	0		
Street Lighting Revenue Total	(24,500)	0	0	0		
Street Lighting Expenditure						
Other Expenses	756,000	249,832	236,427	(13,405)	-5%	
Street Lighting Expenditure Total	756,000	249,832	236,427	(13,405)	-5%	
Street Lighting Total	731,500	249,832	236,427	(13,405)	-5%	-
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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Varia	ince Commenta
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Bus Shelter						
Bus Shelter Revenue Revenue	(64,000)	(13,750)	(5,055)	8.695	-63%	
		(13,750)	(5,055)	8,695	-63%	
Bus Shelter Revenue Total	(64,000)	(13,750)	(5,055)	0,633	-6-376	
Bus Sheller Expenditure						
Other Expenses	97,005	5,250	10,402	5,152	98%	
Street Furniture - Revaluation Decrement	0	0	0	0		
Bus Shelter Expenditure Total	97,005	5,250	10,402	5,152	98%	
Sus Shelter Total	33,005	(8,500)	5,347	13,847	-163%	
Other Expenses Parking and Street Name Signs Expenditure Total	90,000	37,500 37,500	18,857 18,857	(18,643) (18,643)	-50% -50%	
Parking and Street Name Signe Expenditure Total	90,000	37,500	18,857	(18,643)	-50%	
Crossovers						
Crossovers Revenue						
Revenue	(500)	(125)	0	125	-100%	
Crossovers Revenue Total	(500)	(125)	0	125	-100%	
Crossovers Expenditure						
Crossovers Expenditure Other Expenses	15,000	6,250	6,959	709	11%	
	15,000 15,000	6,250 6,250	6,959 <b>6,</b> 959	709 <b>709</b>	11% 11%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Roads Linemarking Expenditure						
Roads Linemarking Expenditure Other Expenses	68,000	28.335	20,756	(7.570)	-27%	
		,		(7,579) (7,579)	-27%	
Roads Linemarking Expenditure Total	68,000	28,335	20,756	(7,575)	-2176	
Roads Linemarking Expenditure Total	68,000	28,335	20,756	(7,579)	-27%	-
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	70,000	35,000	0	(35,000)		Timing variance relating to Leederville Christmas lighting.
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	-
Parklets Expenditure						
Parkiets Expenditure						
Other Expenses	3,500	1,750	55	(1,695)	-97%	
Parklets Expenditure Total	3,500	1,750	55	(1,695)	-97%	
Parkiets Expenditure Total	3,500	1,750	55	(1,695)	-97%	
Environmental Services						
Environmental Services Revenue						
Revenue	(14,000)	(7,000)	(5,262)	1,738	-25%	
Environmental Services Revenue Total	(14,000)	(7,000)	(5,262)	1,738	-25%	
Environmental Services Expenditure						
Employee Costs	90,170	35,214	35,234	20	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	202,290	71,785	85,483	13,698	19%	
Environmental Services Expenditure Total	292,460	106,999	120,718	13,719	13%	
Environmental Services Indirect Costs						
Allocations	45,132	16,805	16,997	192	1%	
Environmental Services Indirect Costs Total	45,132	16,805	16,997	192	1%	
Environmental Services Total	323,592	116,804	132,452	15,648	13%	-

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,000)	(835)	(968)	(133)	16%	
Property Management Administration Revenue Total	(2,000)	(835)	(968)	(133)	16%	
Property Management Administration Expenditure						
Employee Costs	305,942	119,630	119,219	(411)	0%	
Other Employee Costs	5,100	2,125	2,125	0	0%	
Other Expenses	0	0	15,697	15,697	100%	
Property Management Administration Expenditure Total	311,042	121,755	137,040	15,285	13%	
Property Management Administration Indirect Costs						
Allocations	150,269	56,613	54,159	(2,454)	-4%	
Property Management Administration Indirect Costs Total	150,269	56,613	54,159	(2,454)	-4%	
Property Management Administration Total	459,311	177,533	190,231	12,698	7%	
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	182,000	95,290	83,088	(12,202)	-13%	
Ground Maintenance	52,050	22,100	6,200	(15,900)	-72%	
Other Expenses	895,891	53,334	31,586	(21,748)	-41% T	iming variance relating to utilitie
Civic Centre Building Expenditure Total	1,129,941	170,724	120,875	(49,850)	-29%	
Civic Centre Building Indirect Costs						
Allocations	(1,129,941)	(170,724)	(120,875)	49,850	-29%	
Civic Centre Building Indirect Costs Total	(1,129,941)	(170,724)	(120,875)	49,850	-29%	
Civic Centre Building Total	0	0	(0)	(0)	100%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
IId Care Centres and Play Groups					
Child Care Centres and Play Groups Revenue Revenue	(9,474)	(1.703)	(5,449)	(3,746)	220%
	(9,474)	(1,703)	(5,449)	(3,746)	220%
Child Care Centres and Play Groups Revenue Total	(5,474)	(1,703)	(5,443)	(3,746)	220%
Child Care Centres and Play Groups Expenditure					
Building Maintenance	7,150	3,575	21,069	17,494	489%
Ground Maintenance	500	210	83	(127)	-61%
Other Expenses	47,359	1,585	1,343	(242)	-15%
Child Care Centres and Play Groups Expenditure Total	55,009	5,370	22,495	17,125	319%
Child Care Centres and Play Groups Indirect Costs					
Allocations	2,441	1,020	1,020	0	0%
Child Care Centres and Play Groups Indirect Costs Total	2,441	1,020	1,020	0	0%
lid Care Centres and Play Groups Total	47,976	4,687	18,066	13,379	285%
Schools and Kindergartens					
Pre Schools and Kindergartens Revenue Revenue	(64.040)	(20.040)	(20.000)	3.902	-11%
	(61,849)	(36,810)	(32,908)		
Pre Schools and Kindergartens Revenue Total	(61,849)	(36,810)	(32,908)	3,902	-11%
Pre Schools and Kindergartens Expenditure					
Building Maintenance	2,725	1,367	2,387	1,020	75%
Other Expenses	50,577	2,710	2,867	157	6%
Pre Schools and Kindergartens Expenditure Total	53,302	4,077	5,254	1,177	29%
Pre Schools and Kindergartens indirect Costs					
Allocations	1,749	730	730	0	0%
Pre Schools and Kindergartens Indirect Costs Total	1,749	730	730	0	0%
e Schools and Kindergartens Total	(6,798)	(32,003)	(26,924)	5,079	-16%
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CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
ommunity and Welfare Centres					
Community and Weifare Centres Revenue					
Revenue	(35,145)	(13,921)	(21,981)	(8,060)	58%
Community and Welfare Centres Revenue Total	(35,145)	(13,921)	(21,981)	(8,060)	58%
Community and Welfare Centres Expenditure					
Building Maintenance	31,050	16,029	18,760	2,731	17%
Ground Maintenance	8,350	3,480	350	(3,130)	-90%
Other Expenses	176,277	6,002	4,355	(1,647)	-27%
Community and Welfare Centres Expenditure Total	215,677	25,511	23,465	(2,046)	-8%
Community and Welfare Centres Indirect Costs					
Allocations	7,677	3,200	3,200	0	0%
Community and Welfare Centres Indirect Costs Total	7,677	3,200	3,200	0	0%
mmunity and Welfare Centres Total	188,209	14,790	4,684	(10,106)	-68%
spartment of Sports and Recreation Building					
Dept of Sports and Recreation Building Revenue Revenue	(000 000)	(339,390)	(342,722)	(3,332)	1%
	(965,500)		(	4	1%
Dept of Sports and Recreation Building Revenue Total	(965,500)	(339,390)	(342,722)	(3,332)	1%
Dept of Sports and Recreation Building Expenditure					
Building Maintenance	97,000	46,835	32,583	(14,252)	-30%
Ground Maintenance	8,250	3,435	146	(3,289)	-95%
Other Expenses	863,005	574,425	558,865	(15,560)	-3%
Dept of Sports and Recreation Building Expenditure Total	968,255	624,695	591,595	(33,100)	-5%
Dept of Sports and Recreation Building Indirect Costs					
Allocations	12,811	5,340	5,340	0	0%
Dept of Sports and Recreation Building Indirect Costs Total	12,811	5,340	5,340	0	0%
epartment of Sports and Recreation Building Total	15,566	290,645	254,213	(36,432)	-13%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
ilb Stadium					
nib Stadium Revenue					
Revenue	(27,847)	(27,847)	(27,847)	(0)	0%
nib Stadium Revenue Total	(27,847)	(27,847)	(27,847)	(0)	0%
nib Stadium Expenditure					
Other Expenses	17,786	0	0	0	
nib Stadium Expenditure Total	17,786	0	0	0	
nib Stadium Total	(10,061)	(27,847)	(27,847)	(0)	0%
Leederville Oval					
Leederville Oval Revenue Revenue	(156,639)	(67,912)	(82,589)	(14,677)	22%
			4 1 1		22%
Leederville Oval Revenue Total	(156,639)	(67,912)	(82,589)	(14,677)	22%
Leederville Oval Expenditure					
Building Maintenance	19,700	9,650	9,145	(505)	-5%
Ground Maintenance	100,000	41,665	21,714	(19,951)	-48%
Other Expenses	453,697	49,740	25,324	(24,416)	-49% Timing variance relating to utilities.
Leederville Oval Expenditure Total	573,397	101,055	56,183	(44,872)	-44%
Leederville Oval Indirect Costs					
Allocations	13,365	5,570	5,570	0	0%
Leederville Oval Indirect Costs Total	13,365	5,570	5,570	0	0%
eederville Oval Total	430,123	38,713	(20,836)	(59,549)	-154%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary	
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Loftus Centre						
Loftus Centre Revenue Revenue	(553,288)	(219,983)	(173,833)	46,150	-21% Unfavourable variance due to the deferral of loan repayment as	nari of the COVID relief
Revenue	(555,200)	(219,903)	(173,033)	40,150	provided to tenants. The budget will be adjusted accordingly at	
Loftus Centre Revenue Total	(553,288)	(219,983)	(173,833)	46,150	-21%	
Loftus Centre Expenditure						
Building Maintenance	227,500	104,540	55,631	(48,909)	-47% Timing variance of works.	
Ground Maintenance	41,450	20,100	788	(19,312)	-96%	
Other Expenses	787,850	73,966	43,431	(30,535)	-41% Timing variance relating to ESL and bin charges. This will proce	ssed in early 2021.
Loftus Centre Expenditure Total	1,056,800	198,606	99,850	(98,756)	-50%	
Loftus Centre Indirect Costs						
Allocations	24,424	10,180	10,180	0	0%	
Loftus Centre Indirect Costs Total	24,424	10,180	10,180	0	0%	
Loftus Centre Total	527,936	(11,197)	(63,803)	(52,606)	470%	
Public Halls						
Public Halls Revenue						
Revenue	(42,659)	(38,244)	(80,898)	(42,654)	112% Revenue higher than anticipated. Budget to be adjusted at Mari	ch 2021 budget review.
Public Halls Revenue Total	(42,659)	(38,244)	(868,08)	(42,654)	112%	
Public Halls Expenditure						
Building Maintenance	192,000	104,741	81,330	(23,411)	-22% Timing variance of works.	
Ground Maintenance	22,500	5,000	2,450	(2,550)	-51%	
Other Expenses	268,352	15,359	13,851	(1,508)	-10%	
Public Halls Expenditure Total	482,852	125,100	97,632	(27,468)	-22%	
Public Halls Indirect Costs						
Allocations	6,438	2,680	2,680	0	0%	
Public Halls Indirect Costs Total	6,438	2,680	2,680	0	0%	
Public Halls Total	446,631	89,536	19,414	(70,122)	-78%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2020/21	30/11/2020	30/11/2020	TTD Variance	variance	variance Commentary
	\$	\$	\$	\$	%	
Reserves Pavilions and Facilities				•		
Reserves Pavilions and Facilities Revenue						
Revenue	(10,415)	(7,027)	(8,799)	(1,772)	25%	
Reserves Pavilions and Facilities Revenue Total	(10,415)	(7,027)	(8,799)	(1,772)	25%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	390,901	136,160	115,077	(21,083)	-15%	Timing variance of works.
Ground Maintenance	3,500	1,250	0	(1,250)	-100%	
Other Expenses	280,527	28,477	26,394	(2,083)	-7%	
Reserves Pavilions and Facilities Expenditure Total	674,928	165,887	141,471	(24,416)	-15%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	6,501	2,705	2,705	0	0%	
Reserves Pavillons and Facilities Indirect Costs Total	6,501	2,705	2,705	0	0%	
Reserves Pavilions and Facilities Total	671,014	161,565	135,377	(26,188)	-16%	
Sporting Clubs Buildings						
Sporting Clubs Buildings Revenue						
Revenue	(119,720)	(50,220)	(58,152)	(7,932)	16%	
Sporting Clubs Buildings Revenue Total	(119,720)	(50,220)	(58,152)	(7,932)	16%	
Sporting Clubs Buildings Expenditure						
Building Maintenance	172,200	95,311	39,746	(55,565)	-58%	
Ground Maintenance	2,000	1.000	0	(1,000)	-100%	
Other Expenses	739,965	36,295	31,501	(4,794)	-13%	
Sporting Clubs Buildings Expenditure Total	914,165	132,606	71,247	(61,359)	-46%	
Sporting Clubs Buildings Indirect Costs						
Allocations	31,149	12,975	12,975	0	0%	
Sporting Clubs Buildings Indirect Costs Total	31,149	12,975	12,975	0	0%	
Sporting Clubs Buildings Total	825,594	95,361	26,070	(69,291)	-73%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



arks and Reserves. Total	2,735,995	966.804	879,283	(87,521)	-9%	
Parks and Reserves Indirect Costs Total	364	150	150	0	0%	
Parks and Reserves Indirect Costs Allocations	364	150	150	0	0%	
Parks and Reserves Expenditure Total	2,744,031	010,000	330,336	(00,613)	-0%	
Parks and Reserves Expenditure Total	2.744.931	975.955	895,336	(80,619)	-8%	
Other Expenses	545,581	973,933	19,296	19,296	100%	Timing variance of work
Parks and Reserves Expenditure Ground Maintenance	2.199.350	975.955	876.040	(99,915)	109/	
Parks and Reserves Revenue Total	(9,300)	(9,301)	(16,203)	(6,902)	74%	
Revenue	(9,300)	(9,301)	(16,203)	(6,902)	74%	
Parks and Reserves Parks and Reserves Revenue						
	1,200,011	004,014	402,042	101,000	2010	
arks and Reserves Administration Total	1,238,911	384,974	492,542	107,568	28%	
Parks and Reserves Administration Indirect Costs Total	(26,972)	(71,317)	48,699	120,016	-168%	
On Costs Recovery	(1,497,018)	(623,755)	(497,561)	126,194	-20%	
Parks and Reserves Administration Indirect Costs Allocations	1,470,046	552,438	546,260	(6,178)	-1%	
Parks and Reserves Administration Expenditure Total	1,269,083	457,626	445,174	(12,452)	-3%	
Other Expenses	151,758	37,495	30,589	(6,906)	-18%	
Other Employee Costs	72,825	30,350	26,031	(4,319)	-14%	
Parks and Reserves Administration Expenditure Employee Costs	1,044,500	389,781	388,554	(1,227)	0%	
Parks and Reserves Administration Revenue Total	(3,200)	(1,335)	(1,331)	4	0%	
arks and Reserves Administration  Parks and Reserves Administration Revenue  Revenue	(3,200)	(1,335)	(1,331)	4	0%	
	\$	\$	\$	\$	%	
	2020/21	30/11/2020	30/11/2020			
	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance 1	Variance Commentary
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(1,134)	(283)	(18,692)	(18,409)	6505%	
Sporting Grounds Revenue Total	(1,134)	(283)	(18,692)	(18,409)	6505%	
Sporting Grounds Expenditure						
Ground Maintenance	1,234,850	534,565	508,258	(26,307)	-5%	
Other Expenses	564,444	0	3,097	3,097	100%	
Sporting Grounds Expenditure Total	1,799,294	534,565	511,355	(23,210)	-4%	
Sporting Grounds Total	1,798,160	534,282	492,662	(41,620)	-8%	
Road Reserves Expenditure						
Road Reserves Expenditure						
Ground Maintenance	328,005	138,855	120,695	(18,160)	-13%	
Other Expenses	0	0	4,397	4,397	100%	
Road Reserves Expenditure Total	328,005	138,855	125,092	(13,763)	-10%	
Road Reserves Expenditure Total	328,005	138,855	125,092	(13,763)	-10%	
Parks Other						
Parks Other Revenue						
Revenue	(2,000)	(2,000)	0	2,000	-100%	
Parks Other Revenue Total	(2,000)	(2,000)	0	2,000	-100%	
Parks Other Expenditure						
Other Expenses	1,456,300	805,550	933,205	127,655	16%	Timing variance relating to maintenance of street trees and parks.
Money/Monger Street Trees Surgery	22,000	22,000	0	(22,000)	-100%	2
Parks Other Expenditure Total	1,478,300	827,550	933,205	105,655	13%	
Parks Other Total	1,476,300	825,550	933,205	107,655	13%	
		-,	,	,		

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21	YTD Budget 30/11/2020	YTD Actual 30/11/2020	YTD Variance	Variance Variance Commentary	
	\$	\$	\$	\$	%	
Processable Waste Collection				-		
Processable Waste Collection Revenue						
Revenue	(375,654)	(366,899)	(320,123)	46,776	<ul> <li>-13% Unfavourable variance due to a reduction in revenue for addition be reviewed on an on-going basis.</li> </ul>	ional rubbish bins. This will
Processable Waste Collection Revenue Total	(375,654)	(366,899)	(320,123)	46,776	-13%	
Processable Waste Collection Expenditure						
Employee Costs	989,983	382,540	377,780	(4,760)	-1%	
Other Employee Costs	57,428	23,930	15,006	(8,924)	-37%	
Other Expenses	3,864,811	1,593,770	1,335,473	(258,297)	-16% Timing variance relating to tipping costs.	
Operating Projects	80,000	32,400	0	(32,400)	-100% Timing variance relating to FOGO marketing campaign which	will commence early 2021.
Processable Waste Collection Expenditure Total	4,992,222	2,032,640	1,728,259	(304,381)	-15%	
Processable Waste Collection Indirect Costs						
Allocations	868,438	325,252	323,585	(1,667)	-1%	
On Costs Recovery	(876,250)	(365,105)	(304,114)	60,991	-17%	
Processable Waste Collection Indirect Costs Total	(7,812)	(39,853)	19,471	59,324	-149%	
Processing West Assessment	4,608,756	1,625,888	1,427,606	(198,282)	-12%	
Processable Waste Collection Total	4,600,736	1,620,000	1,427,606	(130,202)	-1279	
Other Waste Services						
Other Waste Services Revenue						
Revenue	(10,065)	(4,190)	(3,994)	196	-5%	
Other Waste Services Revenue Total	(10,065)	(4,190)	(3,994)	196	-5%	
Other Waste Services Expenditure Other Expenses	580,192	315,300	259,089	(56,211)	-18% Timing variance relating to waste management programmes	and bulk waste collection.
·	2,200	2,200	0		-100%	
Household Hazardous Waste Collection Day			-	(2,200)		
Other Waste Services Expenditure Total	582,392	317,500	259,089	(58,411)	-18%	
Other Waste Services Total	572,327	313,310	255,095	(58,215)	-19%	
Beautifus Beautifus						
Recycling Revenue						
Recycling Revenue Revenue	0	0	0	0		
			0	0		
Recycling Revenue Total		٠				
Recycling Revenue Total	0	0	0	0		
Recycling Expenditure						
Recycling Expenditure	1,051,725	207,398	123,983	(83,415)	-40% Timing variance relating to receipt of invoices from supplier.	
Recycling Expenditure Total	1,051,725	207,398	123,983	(83,415)	-40%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary	
	2020/21	30/11/2020	30/11/2020			
	\$	\$	\$	\$	%	
Public Works Overhead						
Public Works Overhead Revenue						
Revenue	(61,700)	(20,150)	(25,300)	(5,150)	26%	
Public Works Overhead Revenue Total	(61,700)	(20,150)	(25,300)	(5,150)	26%	
Public Works Overhead Expenditure						
Employee Costs	436,713	167,868	161,742	(6,126)	-4%	
Other Employee Costs	45,059	18,775	11,105	(7,670)	-41%	
Other Expenses	58,850	27,020	15,227	(11,793)	-44%	
Public Works Overhead Expenditure Total	540,622	213,663	188,074	(25,589)	-12%	
Public Works Overhead Indirect Costs						
Allocations	636,045	239,184	235,285	(3,899)	-2%	
On Costs Recovery	(191,782)	(79,910)	(199,286)	(119,376)	149% Reduction in plant operating co-	sts.
Public Works Overhead Indirect Costs Total	444,263	159,274	36,000	(123,274)	-77%	
Public Works Overhead Total	923,185	352,787	198,773	(154,014)	-44%	
Plant Operating						
Plant Operating Expenditure	1,491,587	304,580	269,852	(24.700)	-11%	
Other Expenses				(34,728)		
Plant Operating Expenditure Total	1,491,587	304,580	269,852	(34,728)	-11%	
Plant Operating Indirect Costs						
Allocations	(1,102,377)	(506,030)	(531,571)	(25,541)	5%	
Plant Operating Indirect Costs Total	(1,102,377)	(506,030)	(531,571)	(25,541)	5%	
Plant Operating Total	389,210	(201,450)	(261,719)	(60,269)	30%	
Recoverable Works						
Recoverable Works Revenue						
Revenue	(12,309)	(5,130)	(5,672)	(542)	11%	
Recoverable Works Revenue Total	(12,309)	(5,130)	(5,672)	(542)	11%	
Resource Marks Expansithus						
Recoverable Works Expenditure Other Expenses	12.309	5.130	10.898	5.768	112%	
Recoverable Works Expenditure Total	12,309	5,130	10,898	5,768	112%	
Recoverable works Experience   Otal	12,000	0,100	10,000	0,100		
Recoverable Works Total	0	0	5,226	5,226	100%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
Drainage Expenditure					
Drainage Expenditure					
Other Expenses	374,547	32,330	37,128	4,798	15%
Drainage Expenditure Total	374,547	32,330	37,128	4,798	15%
Drainage Expenditure Total	374,547	32,330	37,128	4,798	15%
Footpaths/Cycleways Expenditure					
Footpaths/Cycleways Expenditure					
Other Expenses	1,041,319	131,543	166,279	34,736	26%
Footpaths/Cycleways Expenditure Total	1,041,319	131,543	166,279	34,736	26%
Footpaths/Cycleways Expenditure Total	1,041,319	131,543	166,279	34,736	26%
Rights of Way Expenditure					
Rights of Way Expenditure					
Other Expenses	281.467	31,670	26,073	(5,597)	-18%
Rights of Way Expenditure Total	281,467	31,670	26,073	(5,597)	-18%
Rights of Way Expenditure Total	281,467	31,670	26,073	(5,597)	-18%
Roads Expenditure					
Roads Expenditure					
Other Expenses	3,091,204	61,185	49,415	(11,770)	-19%
Roada Expenditure Total	3,091,204	61,185	49,415	(11,770)	-19%
Roads Expenditure Total	3,091,204	61,185	49,415	(11,770)	-19%
Street Cleaning Expenditure					
Street Cleaning Expenditure					
Other Expenses	1,360,615	566,930	447,146	(119,784)	-21%
Street Cleaning Expenditure Total	1,360,615	566,930	447,146	(119,784)	-21%
Street Cleaning Expenditure Total	1,360,615	566,930	447,146	(119,784)	-21%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Comment
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
Traffic Control for Roadworks Expenditure					
Traffic Control for Roadworks Expenditure					
Other Expenses	85,000	44,743	56,349	11,606	25%
Traffic Control for Roadworks Expenditure Total	85,000	44,743	56,349	11,606	26%
Traffic Control for Roadworks Expenditure Total	85,000	44,743	56,349	11,606	26%
Sump Expenditure					
Sump Expenditure					
Other Expenses	500	91	140	49	53%
Sump Expenditure Total	500	91	140	49	53%
Sump Expenditure Total	500	91	140	49	53%
Works Depot Revenue					
Works Depot Revenue					
Revenue	(1,259)	(525)	(436)	89	-17%
Works Depot Revenue Total	(1,259)	(525)	(436)	89	-17%
Works Depot Revenue Total	(1,259)	(525)	(436)	89	-17%

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 NOVEMBER 2020

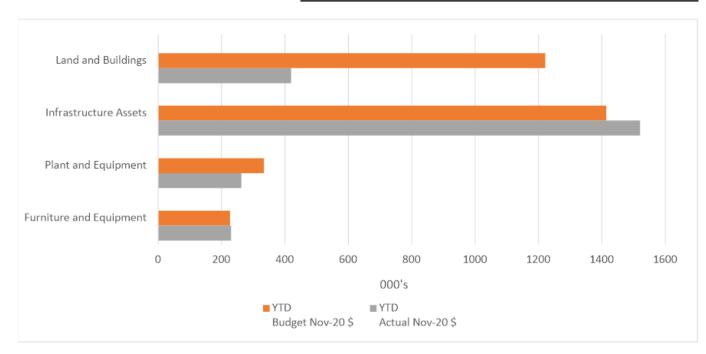


	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance \
	2020/21	30/11/2020	30/11/2020		
	\$	\$	\$	\$	%
/orks Depot					
Works Depot Expenditure					
Employee Costs	183,767	71,835	68,128	(3,707)	-5%
Other Employee Costs	2,500	1,040	789	(251)	-24%
Other Expenses	9,750	4,065	1,808	(2,257)	-56%
Works Depot Expenditure Total	196,017	76,940	70,724	(6,216)	-8%
Works Depot Indirect Costs					
Allocations	(194,758)	(76,415)	(70,288)	6,127	-8%
Works Depot Indirect Costs Total	(194,758)	(76,415)	(70,288)	6,127	-8%
orks Depot Total	1,259	525	436	(89)	-17%
epot Building					
Depot Occupancy Costs					
Building Maintenance	90,000	41,625	65,105	23,480	56%
Ground Maintenance	0	0	186	186	100%
Other Expenses	251,052	39,665	35,600	(4,065)	-10%
Depot Occupancy Costs Total	341,052	81,290	100,890	19,600	24%
Depot Indirect Costs					
Depot ilidirect coate					
Allocations	(341,052)	(81,290)	(100,890)	(19,600)	24%
	(341,052) (341,052)	(81,290) (81,290)	(100,890) (100,890)	(19,600) (19,600)	24% 24%
Allocations	4	4	(	(	

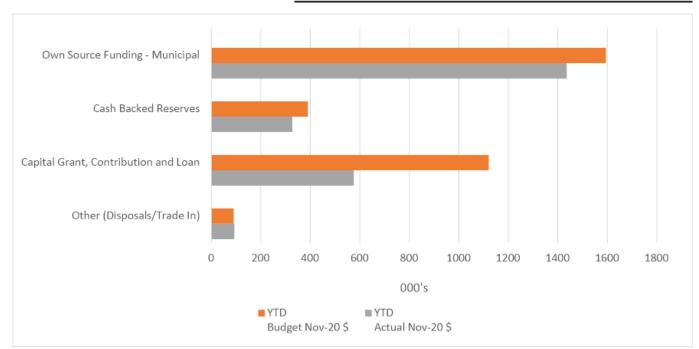
CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020



CAPITAL EXPENDITURE	Revised Budget 2020/21	YTD Budget Nov-20	YTD Actual Nov-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	4,967,601	1,221,601	419,035	(802,566)	-66%
Infrastructure Assets	4,363,975	1,414,125	1,520,351	106,226	8%
Plant and Equipment	378,812	333,550	262,167	(71,383)	-21%
Furniture and Equipment	1,272,100	226,250	229,693	3,443	2%
Total	10,982,488	3,195,526	2,431,246	(764,280)	-24%



FUNDING	Revised Budget 2020/21	YTD Budget Nov-20	YTD Actual Nov-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Own Source Funding - Municipal	5,822,155	1,594,376	1,436,078	(158,298)	-10%
Cash Backed Reserves	3,365,850	390,000	327,222	(62,778)	-16%
Capital Grant, Contribution and Loan	1,704,483	1,121,150	575,574	(545,576)	-49%
Other (Disposals/Trade In)	90,000	90,000	92,373	2,373	3%
Total	10,982,488	3,195,526	2,431,246	(764,280)	-24%



CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
AND & BUILDING ASSETS							
ADMIN CENTRE							
Air Conditioning & HVAC Renewal - Admin Building HVAC	300,000	20,000	-	(20,000)	-100%	-	Project at planning stage.
BEATTY PARK LEISURE CENTRE							
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	2,930,000	500,000	126,969	(373,031)	-75%	27,983	Works in progress.
Beatty Park - Replacement of gym carpet	9,851	9,851	9,345	(506)	-5%	506	Works completed.
IBRARY							
Jpgrade Library counter to enhance customer service delivery	50,000	-	1,500	1,500	100%	-	Project at the design stage.
OFTUS CENTRE							
oftus Community Centre – ceiling fabric, lighting and bathroom renewal	170,000	170,000	81,370	(88,630)	-52%	-	Works in progress.
oftus Centre - Stormwater Retention tank	120,000	20,000	-	(20,000)	-100%	108,041	Works have been scheduled to commence in December 2020.
offus Recreation Centre - Change room upgrade	131,367	131,367	141,689	10,322	8%	-	Works completed.
EPARTMENT OF SPORTS AND RECREATION							
LGSC renewal/upgrade-Lease obligation	196,000	120,000	1,738	(118,262)	-99%	37,807	Works in progress.
ISCELLANEOUS							
olar Photovoltaic Panel System Installation - Mt Hawthorn Community Centre	8,900	8,900	-	(8,900)	-100%		Quotes being sought in the market.
olar Photovoltaic Panel System Installation - North Perth Town Hall	8,900	8,900	-	(8,900)	-100%		Quotes being sought in the market.
olar Photovoltaic Panel System Installation - Vincent Community Centre	20,150	20,150	-	(20,150)	-100%		Quotes being sought in the market.
olar Photovoltaic Panel System Installation - Britannia Reserve Pavilion	8,900	8,900	-	(8,900)	-100%		Quotes being sought in the market.
olar Photovoltaic Panel System Installation - Perth Soccer Club	30,000	-	-	0	0%		Self supporting loan arrangement being developed for this piece of work.
ED floodlight upgrade - Leederville Tennis Club	21,548	21,548	21,548	0	0%		Works completed.
oyal Park Hall - Kitchen and amenities renewal	190,000	90,000	748	(89,252)	-99%	141,294	Works completed. Awaiting invoices from supplier.
oofing Renewal-Loton Park Tennis Club Room	180,000	-	1,600	1,600	100%		Project at conceptual design stage.
Conditioning & HVAC Renewal - Belgravia Leisure Centre	50,000	-	-	0	0%		Project at planning stage.
ederville Oval Stadium - Electrical renewal - 3 boards	300,000	60,000	543	(59,457)	-99%		Tender submissions at evaluation stage.
blic Toilet - Hyde park east - renewal	31,985	31,985	31,985	0	0%		Project complete.
rrest Park Floodlight Renewal	130,000	-	-	0	0%		Works scheduled.
rdwood Square Floodlight Renewal	20,000	-	-	0	0%		Works scheduled.
nor infrastructure improvements	20,000	-	-	0	0%	•	Works scheduled.
tis Stadium & Britannia Res End of Le	40,000	-	-	0	0%	-	Project at planning stage.
DR LAND & BUILDING ASSETS	4,967,601	1,221,601	419,035	(802,566)	-66%	474,485	•

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
INFRASTRUCTURE ASSETS							
LOCAL ROADS PROGRAM							
Newcastle, Loftus - Charles St Rd Rehabilitation	-	-	10,659	10,659	100%	-	Expense relating to Main Roads line marking works for project completed in FY2018-
Eton St - Gill St to Hobart St	61,029	61,029	58,484	(2,545)	-4%	-	<ol> <li>To be adjusted at March 2021 budget review.</li> <li>Works completed.</li> </ol>
Coronation St - Chamberlain St to Scarborough Beach Rd	111,500	20,000	40,987	20,987	105%	64,963	Works in progress.
Edinboro St-Hobart St to Scarborough Beach Rd	42,000	6,000	45,102	39,102	652%	12,029	Works completed.
Edinboro St-Hobart St to Edinboro St Reserve	108,000	50,000	107,819	57,819	116%	2,380	Works completed.
Seabrook St-Anzac Rd to Brentham St	27,238	27,238	26,318	(920)	-3%	-	Works completed.
Lake St-Glendower St to Bulwer St	69,500	10,000	18,037	8,037	80%	20,915	Works in progress.
Lake St-Stuart St to Brisbane St	94,500	10,000	54,267	44,267	443%	38,822	Works in progress.
Cantle St-Lord St to West Parade	74,500	30,000	34,542	4,542	15%	26,246	Works in progress.
Chapman St-Lord St to West Parade	89,000	10,000	33,518	23,518	235%	26,368	Works in progress.
Thorley St-Brewer St to Edward St	52,000	27,000	15,796	(11,204)	-41%	25,791	Works in progress.
Blackford St-Egina St to Cul-dee-sac	43,212	34,000	42,027	8,027	24%	1,185	Works completed.
The Boulevard-Scarborough Beach Rd to Berryman St	52,000	10,000	325	(9,675)	-97%	17,979	Works in progress.
Kalgoorlie St-Berryman St too Scarborough Beach Rd	69,259	69,259	69,259	0	0%	-	Works completed.
Ellesmere St-Matlock St to Flinders St	69,000	10,000	1,867	(8,133)	-81%	43,244	Works in progress.
Laneway Rear of Leederville Hotel-Oxford Street to rear of 226 Carr Place	23,500	-	-	0	0%	-	Project delayed.
Norfolk St-Burt St to Forrest St	88,000	10,000	325	(9,675)	-97%	1,520	Works in progress.
Kadina St-Pennant St to Bourke St	5,000	-	-	0	0%	-	Project at planning stage.
Howlett St-Pennant St to Hardy St	2,500	-	-	0	0%	-	Project at planning stage.
Chamberlain St-Coronation St to Pennant St	1,250	-	-	0	0%	-	Project at planning stage.
Eton St-Hobart St to Haynes St	2,500	-	-	0	0%	-	Project at planning stage.
Emmerson St-Morriston St to Loftus St	1,800	-	-	0	0%	-	Project at planning stage.
Cleaver St-Newcastle St to Old Aberdeen Place	88,950	-	2,613	2,613	100%	-	Works at design stage.
ROAD TO RECOVERY							
Sasse Avenue-Purslowe St to Anzac Rd	212,190	75,000	119,973	44,973	60%	89,297	Works in progress.
The Avenue-Vincent Street to Car Park	44,277	25,000	47,689	22,689	91%	-	Works completed.
Vincent St - Mitchell FW overpass to Leederville P	2,762	-	-	0	0%	2,762	Works scheduled.

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
TRAFFIC MANAGEMENT Improved pedestrian crossings at signalised intersections (Walcott St. & William St., Bulwer St. Fitzgerald St.)	24,100	24,100	24,100	0	0%	-	Works completed.
Alma/Claverton Local Area Traffic Management	50,000	-	-	0	0%	-	Project at planning stage.
Harold and Lord St Intersection	26,000	-	-	0	0%	-	Project at planning stage.
BLACK SPOT PROGRAM							
Vincent - Fitzgerald St to Chelmsford Rd	72,800	-	40,625	40,625	100%	6,696	Works in progress.
Intersection of Brady and Milton St, Mt Hawthorn	30,000	-	3,620	3,620	100%	-	Works at design stage.
Intersection of Bulwer and Stirling St, Perth	100,000	-	4,040	4,040	100%	-	Works at design stage.
Intersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	30,000	-	3,620	3,620	100%	-	Works at design stage.
Intersection of Beaufort and Harold Streets, Highgate	100,000	-	2,820	2,820	100%	-	Works at design stage.
Intersection of Loftus and Vincent Streets, West Perth/Leederville	250,000	-	4,730	4,730	100%	-	Works at design stage.
Intersection of Fitzgerald Street & Raglan Road, North Perth	80,000	-	6,620	6,620	100%	-	Works at design stage.
Minor Traffic Management Improvement Program	80,000	19,500	6,577	(12,923)	-66%	177	Works in progress.
STREETSCAPE IMPROVEMENTS							
Minor streetscape improvements	30,000	12,500	16,334	3,834	31%	500	Works in progress.
Streetscape Improvements-Cleaver St	50,000	-	-	0	0%	-	Project at planning stage.
Streetscape Improvements-Angove St and Fitzgerald St	13,000	-	-	0	0%	-	Project at planning stage.
ROADWORKS - REHABILITATION (MRRG PROGRAM)							
Bulwer St - Beaufort St to Williams St	68,154	68,154	30,747	(37,407)	-55%	12,677	Works complete. Awaiting final invoice from Main Roads for line marking.
Loftus St - Bourke St to Scarborough Beach Rd	50,000	50,000	-	(50,000)	-100%	14,716	Works complete. Awaiting final invoice from Main Roads for line marking.
Newcastle St-Beaufort St to Lord St - Eastbound	143,800	143,800	141,606	(2,194)	-2%	11,288	Works complete. Awaiting final invoice from Main Roads for line marking.
Smith St-Bulwer to Lincoln St	127,500	127,500	66,885	(60,615)	-48%	5,437	Works in progress.
Brisbane St-Bulwer St to Stirling St	130,900	130,900	93,721	(37,179)	-28%	-	Works in progress.
RIGHTS OF WAY							
Annual review based upon the most recent condition assessment survey	75,000	0	3,479	3,479	100%	-	Works in progress.
SLAB FOOTPATH PROGRAMME							
Golding St-Newcastle St to Old Aberdeen St	38,180	0	0	0	0%	-	Works to be scheduled.
Brisbane Trc (North)-Lake St to Brisbane Plc	27,920	0	0	0	0%	-	Works to be scheduled.
Brisbane Trc (South)-Lake St to Brisbane Plc	26,761	0	0	0	0%	-	Works to be scheduled.
Lake St-Brisbane Trc to Robinson Avenue	5,603	0	2,811	2,811	100%	-	Works completed.
Lake St-Newcastle St to Forbes Rd	2,310	0	2,262	2,262	100%	-	Works completed.
Leeder St-Jugan St to Cul-de-sac	3,353	0	0	0	0%	-	Works to be scheduled.
Caversham St-Claisebrook Rd to Cul-de-sac	12,669	0	0	0	0%	-	Works to be scheduled.
Mary St (North)-William St to Mereny Lane	8,800	0	0	0	0%	-	Works to be scheduled.
Mary St (South)-William St to Mereny Lane	8,800	0	0	0	0%	-	Works to be scheduled.
Broome St-Smith St to Brigatti Gardens	5,500	0	0	0	0%	-	Works to be scheduled.
London St-Intersection of Scarborough Beach Road	60,104	0	0	0	0%	-	Works to be scheduled.

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020

escription	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
CYCLE NETWORK							
orence/Strathcona/Golding Safe Active Street	300,000	0	21,163	21,163	100%	-	Works in progress.
esign for Norfolk St N/S Route	50,000	0	0	0	0%	20,400	Project at planning stage.
esign for Glendalough to Brady	15,000	0	0	0	0%	5,470	Project at planning stage.
RAINAGE							
itannia Reserve Main Drain Renewal stage 1&2	80,000	0	0	0	0%	-	Works to be scheduled.
inor drainage improvement program	50,000	0	0	0	0%	-	Works to be scheduled.
ully Soak-well program	60,000	0	10,441	10,441	100%	1,438	Works in progress.
AR PARK DEVELOPMENT							
ar Parking Upgrade-Melrose St angled parking	55,000	0	325	325	100%	11,405	Works scheduled.
ar Parking Upgrade-Strathcona St angled parking	20,000	0	0	0	0%	-	Project at planning stage.
Parking Upgrade-Albert St angled parking Stage 3	55,000	0	4,040	4,040	100%	-	Works in progress.
ot - Car park lighting Renewal	60,000	60,000	32,979	(27,021)	-45%	16,124	Works in progress.
RKS AND RESERVES							
nks Reserve Master Plan Implementation - Stage 1	239,109	160,000	203,240	43,240	27%	171,057	Works in progress.
ening Plan-Pansy Street carpark	25,000	25,000	0	(25,000)	-100%	-	Works scheduled for April 2021.
ening Plan-Pansy Street	5,000	5,000	0	(5,000)	-100%	-	Works scheduled for April 2021.
ening Plan-West End Arts Precinct	30,000	30,000	9,344	(20,656)	-69%	717	Works in progress.
ening Plan-Norham Street	15,000	15,000	0	(15,000)	-100%	-	Project at planning stage.
ening Plan-Highlands Road	10,000	10,000	0	(10,000)	-100%	-	Project at planning stage.
ening Plan-Hawthorn Street	10,000	10,000	0	(10,000)	-100%	-	Project at planning stage.
eening Plan-Little Walcott Street	5,000	5,000	0	(5,000)	-100%	-	Project at planning stage.
on Street Park Upgrade	18,145	18,145	14,235	(3,910)	-22%	3,910	Works completed.
ETICULATION							
itannia Reserve - renew groundwater bore (south) No,40	45,000	0	40,381	40,381	100%	-	Works completed.
la Park - replace irrigation cubicle	15,000	15,000	0	(15,000)	-100%	-	Works to be scheduled.
TREET FURNITURE							
us Shelter Replacement	20,000	0	0	0	0%	-	Project at planning stage.
us Shelter-William St	15,000	0	0	0	0%	6,080	Works to be scheduled.
OR INFRASTRUCTURE ASSETS	4,363,975	1,414,125	1,520,351	106,226	21	661,594	_

# CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 30 NOVEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
PLANT & EQUIPMENT ASSETS							
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME Light Fleet - Annual Changeover	190,000	190,000	123,618	(66,382)	-35%	99,800	Fleet replacement programme progressing as planned.
MAJOR PLANT REPLACEMENT PROGRAMME							
Single Axle Tipper Truck	138,550	138,550	138,550	(0)	0%		Truck delivered in July 2020.
MISCELLANEOUS							
Parking Sensors Pilot Project	11,810	0	0	0	0%	-	Installation to commence in later half of FY2020-21.
Water and Energy Efficiency Initiatives	38,452	5,000	-	(5,000)	-100%	-	Projects not commenced as yet.
TOTAL EXPENDITURE							
FOR PLANT & EQUIPMENT ASSETS	378,812	333,550	262,167	(71,383)	-21%	99,800	<del>-</del>
FURNITURE & EQUIPMENT ASSETS							
INFORMATION TECHNOLOGY							
Enterprise Applications upgrade	440,000	50,000	41,070	(8,930)	-18%	65,569	Implementation & training of Contracts management module completed.
Building Management System software-Admin	120,000	10,000	-	(10,000)	-100%	-	Not commenced as yet.
ICT Strategy Implementation	0	0	7,327	7,327	100%	190,308	
MARKETING & COMMUNICATIONS							
COVID-19 Artwork relief project	525,600	120,000	131,373	11,373	9%	20,000	Monies have started being distributed to the successful applicants.
Beatty Park Leisure Centre							
Beatty Park Leisure Centre - Non Fixed Assets Renewal	71,500	15,000	3,195	(11,805)	-79%	-	Works in progress.
MISCALLENEOUS							
Miscellaneous Assets Renewal	75,000	31,250	46,728	15,478	50%	-	Works in progress at various locations.
CCTV Renewal Civic and Loftus Precinct	40,000	-	-	0	0%	7,432	2 Works scheduled.
TOTAL EXPENDITURE							
FOR FURNITURE & EQUIPMENT ASSETS	1,272,100	226,250	229,693	3,443	2%	283,309	)
TOTAL CAPITAL EXPENDITURE	10,982,488	3,195,526	2,431,246	(764,280)	-24%	1,519,188	3

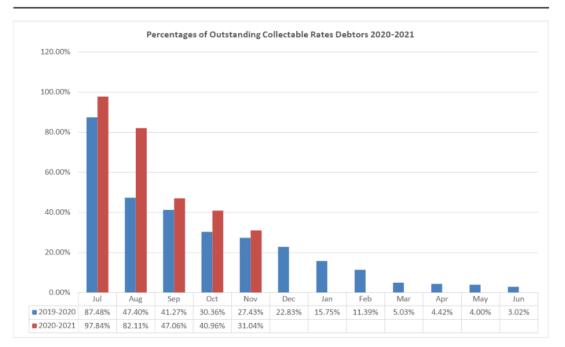
CITY OF VINCENT NOTE 6 - CASH BACKED RESERVES AS AT 30 NOVEMBER 2020



Reserve Particulars	Budget Opening Balance 01/07/2020	Actual Opening Balance 01/07/2020	Budget Transfers to Reserve 30/06/2021	YTD Actual Transfers to Reserve 30/11/2020	Budget Interest Earned 30/06/2021	YTD Actual Interest Earned 30/11/2020	Budget Transfers from Reserve 30/06/2021	YTD Actual Transfers from Reserve 30/11/2020	Budget Closing Balance 30/06/2021	Actual Closing Balance 30/11/2020
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Sustainability Reserve	5,293,197	5,293,197	1,093,000	843,000	61,887	22,646	(2,819,583)	(726,916)	3,628,501	5,431,927
Beatty Park Leisure Centre Reserve	101,218	101,218	(0)	0	1,183	433	0	0	102,401	101,651
Cash in Lieu Parking Reserve	1,926,192	1,926,192	0	2,214	22,521	8,240	(510,000)	(25,948)	1,438,713	1,910,698
Hyde Park Lake Reserve	159,269	159,269	(0)	0	1,862	681	0	0	161,131	159,950
Land and Building Acquisition Reserve	297,471	297,471	0	0	3,478	1,272	0	0	300,949	298,743
Leederville Oval Reserve	94,069	94,069	0	0	1,100	403	0	0	95,169	94,472
Loftus Community Centre Reserve	36,901	36,901	(0)	0	431	157	0	0	37,332	37,058
Loftus Recreation Centre Reserve	171,525	171,525	51,664	13,039	2,005	737	0	0	225,194	185,301
Office Building Reserve - 246 Vincent Street	401,156	401,156	(0)	0	4,690	1,716	(196,000)	(1,738)	209,846	401,134
Parking Facility Reserve	105,607	105,607	0	0	1,235	451	0	0	106,842	106,058
Percentage For Public Art Reserve	488,867	488,867	0	0	5,716	2,231	(525,600)	(131,373)	(31,017)	359,725
Plant and Equipment Reserve	22,483	22,483	0	0	263	96	0	0	22,746	22,579
State Gymnastics Centre Reserve	110,197	110,197	9,682	1,817	1,288	471	0	0	121,167	112,485
Strategic Waste Management Reserve	997,471	997,471	(0)	0	11,662	4,266	0	0	1,009,133	1,001,737
Tamala Park Land Sales Reserve	340,902	340,902	250,000	0	3,986	1,472	0	0	594,888	342,374
Underground Power Reserve	210,051	210,051	0	0	2,456	898	0	0	212,507	210,949
Waste Management Plant and Equipment Reserve	219,949	219,949	0	0	2,572	941	0	0	222,521	220,890
POS reserve - Haynes Street	0	0	157,899	157,899	1,870	668	0	0	159,769	158,567
	10,976,525	10,976,525	1,562,245	1,017,969	130,205	47,779	(4,051,183)	(885,975)	8,617,792	11,156,298

# CITY OF VINCENT NOTE 7 - RATING INFORMATION AS AT 30 NOVEMBER 2020





# CITY OF VINCENT NOTE 7 - RATING INFORMATION FOR THE MONTH ENDED 30 NOVEMBER 2020



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate	040 740 000	0.0770	40.744.540	40.744.540	400.00
10726 Residential	240,742,009	0.0779	18,744,512	18,744,512	100.0%
168 Vacant Residential	4,110,000	0.0725	297,975	297,975	100.0%
1610 Other	122,800,566	0.0672	8,249,742	8,249,742	100.0%
46 Vacant Commercial	2,355,370	0.1282	301,888	301,888	100.0%
Minimum Rate					
6184 Residential @ \$1,211.9	78,526,492		7,494,390	7,494,390	100.0%
157 Vacant Residential @ \$1,211.9	1,926,000		190,268	190,268	100.0%
150 Other @ \$1,197.7	1,873,844		179,655	179,655	100.0%
0 Vacant Commercial			0	0	
Interim Rates	0		300,000	132,420	44.1%
Rates Waiver	0		(145,000)	(79,889)	55.1%
Total Amount Made up from Rates	452,334,281		35,613,430	35,510,961	
Non Payment Penalties					
Instalment Interest @ 5.5%			160,000	157,554	98.5%
Penalty Interest @ 8%			90,000	64,297	71.4%
Administration Charge - \$8 per instalment			160,000	138,690	86.7%
Legal Costs Recovered			0	50	100.0%
		-	36,023,430	35,871,552	
Other Revenue					
Exempt Bins - Non Rated Properties			185,420	169,495	91.4%
Commercial / Residential Additional Bins			174,534	145,120	83.1%
Swimming Pools Inspection Fees			18,800	14,362	76.4%
		-	36,402,184	36,200,529	
Opening Balance				978,892	
Total Collectable			36,402,184	37,179,421	102.14%
Less					
Cash Received				24,791,883	
Rebates Allowed				1,087,304	
Rates Balance To Be Collected		-	36,402,184	11,300,243	31.04%
Add		_			
ESL Debtors				468,759	
Pensioner Rebates Not Yet Claimed				391,556	
ESL Rebates Not Yet Claimed				13,601	
Less					
Deferred Rates Debtors			_	(117,424)	_
Current Rates Debtors Balance			_	12,056,734	

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# CITY OF VINCENT NOTE 8 - DEBTOR REPORT FOR THE MONTH ENDED 30 NOVEMBER 2020



DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	1,874	5,630	190,881	71,000	269,386
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	(94)	140,991	140,897
DEBTOR CONTROL - PROPERTY INCOME	102,101	121,706	1,988	70,590	296,384
DEBTOR CONTROL - RECOVERABLE WORKS	1,602	0	0	0	1,602
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	0	0	0	0	0
DEBTOR CONTROL - OTHER	214,776	555,782	7,960	95,273	873,791
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - PLANNING SERVICES FEES	1,410	180	0	350	1,940
DEBTOR CONTROL - GST	8	0	0	0	8
DEBTOR CONTROL - INFRINGEMENT	93,585	70,305	40,949	1,370,602	1,575,441
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(181,310)	(181,310)
IMPAIRMENT OF RECEIVABLES	0	0	0	(194,671)	(194,671)
TOTAL DEBTORS OUTSTANDING AS AT 30/11/2020	415,356	753,603	241,684	1,372,825	2,783,468

 ACCRUED INCOME
 48,606

 ACCRUED INTEREST
 54,194

 PREPAYMENTS
 387,259

 TOTAL TRADE AND OTHER RECEIVABLES
 3,273,527

DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728.05	Building Insurance 2018/19 & 2019/20	In the process to debt collection
12/08/2020	Belgravia Health & Leisure Group	46,664.00	Loan Servicing July & August	Loan has been deferred as part of COVID-19 relief provided.
10/06/2020	Perth Soccer Club	1,976.65	Recoup water	Club is seeking financial assistance.
24/06/2020	Vietnam Veterans Association	1,101.08	Service fire equipment, Termite treatment	On-going discussion to ascertain if the Club qualifies for COVID-19 relief.
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER
22/08/2018	C D Hunter	14,655.25	Cost for court case	\$100 Monthly Repayment in progress from 27/10/20
21/01/2019	Matthew Slinger	21,800.30	Outstanding court costs awarded to COV	Have been handed over to FER
09/07/2019	R Cox	1,170.00	Outstanding court costs awarded to COV	Have been handed over to FER.
22/08/2019	Primed Projects Pty Ltd	318.26	Outstanding court costs awarded to COV	On fortnightly payment plan
22/08/2019	Liam Howard	576.87	Outstanding court costs awarded to COV	On fortnightly payment plan
28/11/2019	A Kindu	2,339.25	Damage/vandalism to hired venue	Sent to debt collection agency.
21/07/2020	Kamran Beykpour	25,813.00	Court fines and costs re: 155 Walcott St	Pleaded not guilty. Court trial set 15 February 2021
DAL ANCE OF 00	DAY DEBTORS OVER \$500.00	150.742.71		
BALANCE OF 90	DAT DEBTORS OVER \$5000.00	150,742.71		

# CITY OF VINCENT NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION AS AT 30 NOVEMBER 2020



	Revised Budget	YTD Budget	YTD Actuals	YTD Actuals	Month Actuals	Month Actuals
	2020/21	Nov-20	Nov-20	Nov-19	Nov-20	Nov-19
	\$	\$	\$	\$	\$	\$
ADMINISTRATION						
Revenue	0	0	0	(2,295)	0	0
Expenditure	0	0	0	82,020	0	456,481
Surplus/(Deficit)	0	0	0	79,726	0	456,481
SWIMMING POOLS AREA						
Revenue	1,433,839	660,421	661,542	883,263	149,885	210,218
Expenditure	(3,552,996)	(1,085,264)	(1,005,340)	(1,704,100)	(222,308)	(657,466)
Surplus/(Deficit)	(2,119,157)	(424,843)	(343,798)	(820,837)	(72,423)	(447,248)
SWIM SCHOOL						
Revenue	1,082,097	635,903	765,682	839,466	157,558	156,877
Expenditure	(743,759)	(432,728)	(435,169)	(523,699)	(85,184)	(109,908)
Surplus/(Deficit)	338,338	203,175	330,513	315,767	72,374	46,970
CAFÉ						
Revenue	0	0	0	290,982	(5)	69,293
Expenditure	(34,280)	(34,280)	(34,995)	(317,765)	(8)	(72,442)
Surplus/(Deficit)	(34,280)	(34,280)	(34,995)	(26,782)	(13)	(3,149)
RETAIL SHOP						
Revenue	355,754	207.400	237,869	201,059	55,528	52,061
Expenditure	(276,050)	(143,242)	(138,472)	(131,453)	(29,885)	(35,842)
Surplus/(Deficit)	79,704	64,158	99,397	69,607	25,642	16,219
HEALTH & FITNESS						
Revenue	1,165,018	606,626	616,861	693,365	121,731	132,180
Expenditure	(1,139,891)	(427,272)	(416,492)	(537,968)	(89,812)	(155,483)
Surplus/(Deficit)	25,127	179,354	200,369	155,397	31,919	(23,302)
GROUP FITNESS						
Revenue	420,977	218,316	224,332	269,041	43,963	51,946
Expenditure	(457,386)	(175,175)	(171,794)	(237,870)	(36,031)	(71,878)
Surplus/(Deficit)	(36,409)	43,141	52,538	31,171	7,932	(19,933)
AQUAROBICS						
Revenue	162,802	85,963	86,401	102,252	16,561	19,129
Expenditure	(137,277)	(43,840)	(38,046)	(66,643)	(7,942)	(21,971)
Surplus/(Deficit)	25,525	42,123	48,356	35,608	8,619	(2,842)
CRECHE						
Revenue	42,363	20,949	23,012	29,027	4,850	5,565
Expenditure	(239,683)	(82,577)	(88,487)	(136,427)	(18,343)	(36,013)
Surplus/(Deficit)	(197,320)	(61,628)	(65,475)	(107,400)	(13,493)	(30,448)
Net Surplus/(Deficit)	(1,918,472)	11,200	286,905	(267,742)	60,557	(7,252)
Less: Depreciation	(1,373,247)	0	0	(570,305)	0	(113,716)

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#### 7.3 **INVESTMENT REPORT AS AT 31 DECEMBER 2020**

Attachments:

1. Investment Statistics as at 31 December 2020 U



#### **RECOMMENDATION:**

That Council NOTES the Investment Statistics for the month ended 31 December 2020 as detailed in Attachment 1.

#### **PURPOSE OF REPORT:**

To advise Council of the nature and value of the City's Investments as at 31 December 2020 and the interest amounts earned year to date.

#### **BACKGROUND:**

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance to the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings; and
- Current investment holdings.

#### **DETAILS:**

# Summary of key investment decisions in this reporting period

- No funds have been invested in December to ensure cash flows are maintained at an optimum level; and
- The exposure to financial institutions with 'no current record of funding fossil fuels' has slightly reduced compared to last month because financial institutions in this category are not providing competitive rates which is impacting the City's ability to provide investment preferences to these organisations.

## **Investment Status**

As at 31 December 2020, the total funds held in the City's operating account (including on call) is \$38,061,941. Interest bearing term deposits account for \$33,065,398 and the remaining \$4,996,543 is held in a non-interest bearing account.

The following table shows funds under management for the previous and current year: -

Month	2019/20		2020	)/21
Ended	Total funds held	Total term	Total funds held	Total term
		deposits		deposits
July	\$32,209,493	\$26,105,854	\$21,740,955	\$17,906,824
August	\$49,641,327	\$44,977,692	\$26,788,392	\$16,238,861
September	\$44,876,698	\$41,017,535	\$38,460,372	\$23,921,321
October	\$46,846,286	\$37,782,515	\$37,495,284	\$34,251,899
November	\$46,118,236	\$36,123,083	\$39,183,018	\$35,651,552
December	\$38,557,295	\$34,633,796	\$38,061,941	\$33,065,398
January	\$37,915,806	\$33,773,707		
February	\$35,377,640	\$33,681,961		
March	\$33,969,162	\$28,466,025		
April	\$30,832,893	\$25,975,451		·
May	\$28,935,398	\$22,319,031		

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Month	2019/20		2020/21		
Ended	Total funds held	Total term deposits	Total funds held	Total term deposits	
June	\$25,079,463	\$17,565,310			

Total accrued interest earned on investments as at 31 December 2020 is:

Total Accrued Interest Earned on Investment	Original Budget	Revised Budget	Budget YTD	Actual YTD	% of FY Budget
Municipal	\$230,000	\$100,00 0	\$9,675	\$38,060	393.39%
Reserve	\$180,205	\$130,20 5	\$46,232	\$54,246	117.33%
Subtotal	\$410,205	\$230,20 5	\$55,907	\$92,306	165.11%
Leederville Gardens Inc. Surplus Trust*	\$0	\$0	\$0	\$33,891	0.00%
Total	\$410,205	\$230,20 5	\$55,907	\$126,197	225.73%

<sup>\*</sup>Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2020/21 Budget as actual interest earned is restricted.

The City has a weighted average interest rate of 0.5% for current investments whereas the Reserve Bank 90 days accepted bill rate for December 2020 is 0.02%.

#### **Sustainable Investments**

The City's Investment Policy states that preference "is to be given to investments with institutions that have been assessed to have no current record of funding fossil fuels, providing that doing so will secure a rate of return that is at least equal to alternatives offered by other institutions". Administration currently uses <a href="Marketforces.org.au">Marketforces.org.au</a> to assist in assessing whether a bank promotes non-investments in fossil fuel related entities.

As at 31 December 2020, \$2,000,000 (5%) of the City's investments are held in financial institutions considered to be investing in non-fossil fuel related activities.

The following guidelines have been established to manage the City's investments, including maximum investment ratios:

Short Term Rating (Standard & Poor's) or	Direct Investments Maximum % with any one institution		Managed Funds Maximum % with any one institution			% of Total tfolio
Equivalent	Policy	Current position	Policy	Current position	Policy	Current position
A1+	30%	29%	30%	Nil	90%	67.9%
A-1	25%	0%	30%	Nil	80%	0%
A-2	20%	16.4%	N/A	Nil	60%	32.1%

#### **CONSULTATION/ADVERTISING:**

Nil.

# **LEGAL/POLICY:**

The power to invest is governed by the Local Government Act 1995.

#### "6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds under the Trustees Act 1962 Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) deleted]

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- (c) prescribe circumstances in which a local government is required to invest money held by it; and
- (d) provide for the application of investment earnings; and
- (e) generally provide for the management of those investments.

Further controls are established through the following provisions in the *Local Government (Financial Management) Regulations 1996*:

#### 19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of
  - (a) the nature and location of all investments: and
  - (b) the transactions related to each investment.

# 19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

- (a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5: or
- (b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 3 years;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency."

Council has delegated the authority to invest surplus funds to the Chief Executive Officer or his delegate to facilitate prudent and responsible investment.

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

## **SUSTAINABILITY IMPLICATIONS:**

Nil.

# **PUBLIC HEALTH IMPLICATIONS:**

Nil.

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# FINANCIAL/BUDGET IMPLICATIONS:

The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

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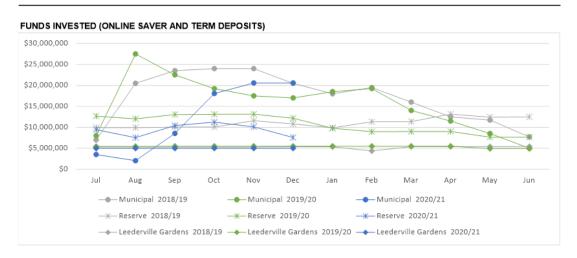
# CITY OF VINCENT INVESTMENT PORTFOLIO AS AT 31 DECEMBER 2020

	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	1,133,739	3,862,804	0	4,996,543	13.1%
Online Saver	6,062,812	. 0	0	6,062,812	15.9%
Term Deposits	14,500,000	7,522,440	4,980,146	27,002,586	71.0%
•	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY INSTITUTION					
Bank of Queensland	2,000,000	1,100,396	892,499	3,992,895	10.5%
Commonwealth Bank of Australia	7,196,551	3,862,804	0	11,059,355	29.0%
Members Equity Bank Ltd.	2,000,000	0	0	2,000,000	5.3%
National Australia Bank	8,000,000	0	0	8,000,000	21.0%
Westpac Banking Corp	0	2,696,315	4,087,647	6,783,962	17.8%
AMP Bank	2,500,000	3,725,729	0	6,225,729	16.4%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY CREDIT RATINGS (SHORT-TERM IS A-1+ A-1	<b>SUE)</b> 15,196,551 0	6,559,119 0	4,087,647 0	25,843,317 0	67.9% 0.0%
A-2	6,500,000	4,826,125	892,499	12,218,624	32.1%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY TERMS					
0-30 days	7,196,551	3,862,804	0	11,059,355	29.1%
31-90 days	2,000,000	0	0	2,000,000	5.3%
91-180 days	10,500,000	0	0	10,500,000	27.6%
181-270 days	2,000,000	3,796,711	892,499	6,689,210	17.5%
270-365 days	0	3,725,729	4,087,647	7,813,376	20.5%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY MATURITY					
0-30 days	9,196,551	4,973,667	0	14,170,218	37.2%
31-90 days	8,000,000	1,100,396	892,499	9,992,895	26.2%
91-180 days	4,500,000	3,385,452	2,147,499	10,032,951	26.4%
	0	1,925,729	1,940,148	3,865,877	10.2%
181-270 days					
181-270 days	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
·			4,980,146	38,061,941	100.0%
BY FOSSIL FUEL EXPOSURE (as determ	nined by www.marke	tforces.org.au)			
·			<b>4,980,146</b> 4,980,146 0	38,061,941 36,061,941 2,000,000	94.7% 5.3%

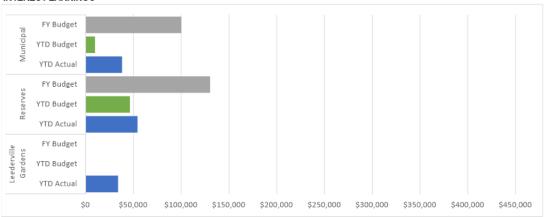
## CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 31 DECEMBER 2020

Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
OPERATING ACCOUNTS						
Municipal	Commonwealth Bank of Australia					1,133,739
Reserve	Commonwealth Bank of Australia					3,862,804
Total Operating Funds						4,996,543
ONLINE SAVED						
ONLINE SAVER Municipal	Commonwealth Bank of Australia	Ong	oing	180	0.45%	6,062,812
Total						6,062,812
TERM DEPOSITS						
Reserve	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	1,100,396
Leederville Gardens Inc Surplus Trust	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	892,499
Reserve	Westpac Banking Corp	22/07/2020	25/01/2021	187	0.85%	1,110,864
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	22/07/2020	28/06/2021	341	0.95%	2,147,499
Reserve	Westpac Banking Corp	18/08/2020	12/04/2021	237	0.75%	1,585,451
Reserve	AMP Bank	18/08/2020	17/05/2021	272	0.80%	1,800,000
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	01/09/2020	16/08/2021	349	0.80%	1,940,148
Municipal	National Australia Bank	27/10/2020	26/02/2021	122	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	08/02/2021	104	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	01/02/2021	97	0.48%	2,000,000
Reserve	AMP Bank	27/10/2020	29/07/2021	275	0.55%	1,925,729
Municipal	National Australia Bank	27/10/2020	25/01/2021	90	0.48%	2,000,000
Municipal	Members Equity Bank Ltd.	27/10/2020	15/03/2021	139	0.50%	2,000,000
Municipal	Bank of Queensland	27/10/2020	27/04/2021	182	0.50%	2,000,000
Municipal	AMP Bank	25/11/2020	24/05/2021	180	0.70%	2,500,000
Total Term Deposits						27,002,586
Total Investment Including At Call						38,061,940

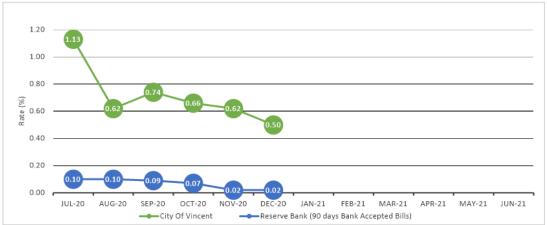
# CITY OF VINCENT INVESTMENT PERFORMANCE AS AT 31 DECEMBER 2020



#### INTEREST EARNINGS

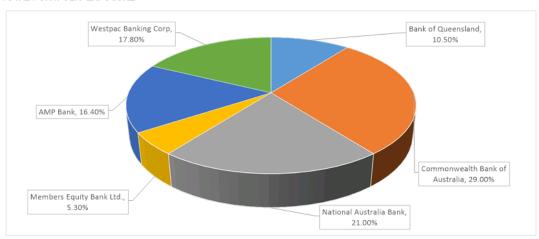


# INTEREST RATE COMPARISON

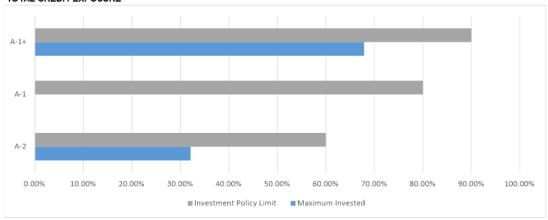


# CITY OF VINCENT INVESTMENT POLICY COMPLIANCE AS AT 31 DECEMBER 2020

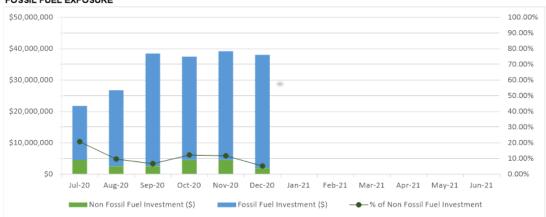
#### TOTAL PORTFOLIO EXPOSURE



#### TOTAL CREDIT EXPOSURE



# FOSSIL FUEL EXPOSURE



<sup>\*</sup> Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

# CITY OF VINCENT INVESTMENT INTEREST EARNINGS AS AT 31 DECEMBER 2020

	YTD 31/12/2020 \$	YTD 31/12/2019 \$	FY 2020/21 \$	FY 2019/20 \$
MUNICIPAL FUNDS				
Budget	9,675	210,000	100,000	250,000
Interest Earnings	38,060	162,493	38,060	297,684
% Income to Budget	393.39%	77.38%	38.06%	119.07%
RESERVE FUNDS				
Budget	46,232	139,344	130,205	200,000
Interest Earnings	54,246	145,722	54,246	223,720
% Income to Budget	117.33%	104.58%	41.66%	111.86%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	33,891	55,391	25,874	29,316
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	55,907	349,344	230,205	450,000
Interest Earnings	126,197	363,606	118,180	550,720
% Income to Budget	225.73%	104.08%	51.34%	122.38%
Variance	70,290	14,262	(112,025)	100,720
% Variance to Budget	125.73%	4.08%	-48.66%	22.38%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SUR	PLUS TRUST)			
Budget	55,907	349,344	230,205	450,000
Interest Earnings	92,306	308,215	92,306	521,404
% Income to Budget	165.11%	88.23%	40.10%	115.87%
Variance	36,399	(41,129)	(137,899)	71,404
% Variance to Budget	65.11%	-11.77%	-59.90%	15.87%

#### 7.4 FINANCIAL STATEMENTS AS AT 31 DECEMBER 2020

#### Attachments:

1. Financial statements as at 31 December 2020 U

#### **RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 31 December 2020 as shown in Attachment 1.

#### **PURPOSE OF REPORT:**

To present the statement of financial activity for the period ended 31 December 2020.

#### **BACKGROUND:**

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, as compared to the budget.

#### **DETAILS:**

The following documents, included as **Attachment 1**, comprise the statement of financial activity for the period ending 31 December 2020:

Note	Description	Page
1.	Statement of Financial Activity by Program Report and Graph	1-3
2.	Statement of Comprehensive Income by Nature or Type Report	4
3.	Net Current Funding Position	5
4.	Summary of Income and Expenditure by Service Areas	6-46
5.	Capital Expenditure including Funding graph and Capital Works Schedule	47-52
6.	Cash Backed Reserves	53
7.	Rating Information and Graph	54-55
8.	Debtors Report	56
9.	Beatty Park Leisure Centre Financial Position	57

## Comments on the Statement of Financial Activity (as at Attachment 1)

Operating revenue is reported separately by '*Program*' and '*Nature or Type*' respectively. The significant difference between the two reports is that operating revenue by '*Program*' includes 'Profit on sale of assets' and the report for '*Nature or Type*' includes 'Rates revenue'.

**Revenue by Program** is tracking favourable compared to the YTD budget by an amount by \$1,769,527 (20%). The following items materially contributed to this position: -

- A favourable variance of \$396,092 primarily due to an increase in revenue generated primarily from increased activity at Beatty Park, public halls and sporting grounds (Recreation and Culture); and
- A favourable variance of \$1,214,610 mainly due to an increase in revenue generated from parking activities and \$217,425 received as grant monies from Department of Fire and Emergency Services (DFES) for storm damage claims (Transport).

**Revenue by Nature or Type** is tracking favourable compared to the YTD budget by \$1,895,697 (4.3%). The following items materially contributed to this position: -

- A favourable variance of \$1,392,337 for revenue generated primarily from increased activity in relation to the Swim school at Beatty Park and parking facilities within the City (Fees and charges); and
- A favourable variance of \$332,397 for revenue primarily from the grant monies received from DFES for storm damage claims (Fees and Charges).

**Expenditure by Program** reflects an under spend of \$39,066 (0.1%) compared to the year to date budget. The following items materially contributed to this position: -

- A favourable variance of \$125,029 primarily contributed by vacant positions and timing variance of works (Governance):
- A favourable variance of \$332,216 primarily contributed by a budget to actuals timing variance relating to the provision of waste tipping and recycling services (Community Amenities);
- An unfavourable variance of \$635,155 primarily contributed by depreciation at HBF Park (previously NIB stadium) (Recreation and Culture); and
- An unfavourable variance of \$156,822 primarily contributed by depreciation and timing of works (**Transport**).

**Expenditure by Nature or Type** reflects a slight over spend of \$30,074 (0.1%). The following items materially contributed to this position: -

- **Depreciation** reflects an unfavourable variance of \$1,105,563 primarily as a result of depreciation at HBF Park.
- **Materials and contracts** reflect a favourable variance of \$754,638. This is mainly contributed by a timing variance relating to the provision of waste tipping and recycling services, ground maintenance and building maintenance works respectively.
- Other Expenditure reflects a favourable variance of \$229,652 as a result of timing variance of works within various sections of the City.

The depreciation forecasts will be reviewed and updated to align with actual expenditure as part second quarterly budget review in March 2021.

## Surplus Position - 2020/2021

The closing revised budgeted position is a deficit of \$405, 905. This deficit has arisen due to the following budget amendments in December 2020:

- Beatty Park Leisure Centre indoor pool filter plant replacement requiring an additional \$300,000; and
- Leederville Laneway Upgrade \$132,308

The audited surplus position brought forward to 2020/21 is \$2,122,499 compared to the adopted budget amount of \$1,615,763. The additional surplus of \$506,736 will be updated during the March 2021 budget review and will offset the current deficit position.

#### **Content of Statement of Financial Activity**

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

1. Statement of Financial Activity by Program Report (Note 1 Page 1)

This statement of financial activity shows operating revenue and expenditure classified by Program.

2. Statement of Comprehensive Income by Nature or Type Report (Note 2 Page 4)

This statement of Comprehensive Income shows operating revenue and expenditure classified by Nature or Type.

3. Net Current Funding Position (Note 3 Page 5)

'Net current assets' is the difference between the current assets and current liabilities; less committed assets and restricted assets.

4. Summary of Income and Expenditure by Service Areas (Note 4 Page 6 – 46)

This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.

## 5. Capital Expenditure and Funding Summary (Note 5 Page 47 - 52)

Below is a summary of the year to date expenditure of each asset category and the funding source associated to the delivery of capital works.

	Revised Budget	YTD Budget \$	YTD Actual \$	Remaining Budget %
Land and Buildings	5,267,601	1,717,601	463,341	91.2%
Infrastructure Assets	4,496,283	1,638,273	1,656,699	63.2%
Plant and Equipment	378,812	338,550	262,167	30.8%
Furniture and Equipment	1,272,100	267,500	244,431	80.8%
Total	11,414,796	3,961,924	2,626,638	77.0%
FUNDING	Revised Budget	YTD	YTD Actual	Remaining
FONDING	\$	Budget \$	Actual \$	Budget %
Own Source Funding - Municipal	5,571,463	1,687,774	863,496	84.5%
Cash Backed Reserves	3,365,850	380,000	334,549	90.1%
Capital Grant and Contribution	1,704,483	1,121,150	575,574	66.2%
Other (Disposals/Trade In)	773,000	773,000	853,020	-10.4%
Total	11,414,796	3,961,924	2,626,638	77.0%

The full capital works program is listed in detail in Note 5 in **Attachment 1**.

## 6. Cash Backed Reserves (Note 6 Page 53)

The cash backed reserves schedule provides a detailed summary of the movements in the reserve portfolio, including transfers to and from the reserve. The balance as at 31 December 2020 is \$11,385,244.

## 7. Rating Information (Note 7 Page 54 - 55)

The notices for rates and charges levied for 2019/20 were issued on 7 August 2020. *The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

	Due Date
First Instalment	18 September 2020
Second Instalment	18 November 2020
Third Instalment	18 January 2021
Fourth Instalment	18 March 2021

Rates debtors for 2020/21 was raised on 29 July 2020 after the adoption of the budget.

The outstanding rates debtors balance as at 31 December 2020 is \$10,256,532 excluding deferred rates of \$117,424.

The outstanding rates percentage at 31 December 2020 is 26% compared to 22% for the similar period last year. This has been contributed by: -

• 335 ratepayers opting to pay their rates weekly, fortnightly or monthly (rates smoothing). This option has been offered for the first time this financial year; and

 Administration has also received 34 hardship applications and these ratepayer payments will now be deferred until March 2021.

However, the collectable gap is improving at almost the same rate as last year indicating a positive trend in the recovery of the outstanding debt.

#### 8. Receivables (Note 8 Page 56)

Total trade and other receivables as at 31 December 2020 is \$2,298,276.

Below is a summary of the significant items that have been outstanding for over 90 days:

• \$1,297,307 (88%) relates to unpaid infringements (plus costs) over 90 days. Infringements that remain unpaid for more than two months are sent to the Fines Enforcement Registry (FER), which then collects the outstanding balance on behalf of the City for a fee.

\$971,183 of this amount has been transferred to long-term infringement debtors (non-current portion).

As some of the unpaid infringements are aged, a provisional amount of \$181,310 has been calculated as doubtful debts for the current portion (within 12 months) and a corresponding provisional amount of \$238,616 has been calculated as doubtful debts for the non-current portion (greater than 12 months). This treatment is in accordance to the new requirements of the changes in the Accounting standards (AASB 9).

\$140,455 (10%) relates to cash-in-lieu of car parking debtors. In accordance with the City's Policy 7.7.1 Non-residential parking, Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay their debt over a fixed term of five years.

On 8 April 2020, the Minister of Planning WA issued a provision that exempts proponents from making cash in lieu related payments for existing or new non-residential development to the City. This exemption is effective up to the earlier date of either: -

- a) 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked: or
- b) Midnight, 1 May 2023.
- Tenancy related debts are being dealt with in accordance to the direction approved by the City's COVID-19 Committee.
- Health licenses debtors are being followed up with final reminders. Thereafter, the debts will be sent to the debt collectors for further follow up.

## 9. <u>Beatty Park Leisure Centre – Financial Position report (Note 9 Page 57)</u>

As at 31 December 2020, the Centre's operating surplus position is \$313,274 (excluding depreciation) compared to the year to date surplus amount of \$67,439. This is contributed primarily by the increase in activity relating to swim school and fitness initiatives at the Centre.

## 10. <u>Explanation of Material Variances</u>

The materiality thresholds used for reporting variances are 10% and \$20,000 respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year to date budget and where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2020/2021 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance to the above, all material variances as at 31 December 2020 have been detailed in the variance comments report in **Attachment 1**.

#### CONSULTATION/ADVERTISING:

Not applicable.

## **LEGAL/POLICY:**

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates. Section 6.8 of the Local Government Act 1995, specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

## **RISK MANAGEMENT IMPLICATIONS:**

Low: Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

#### STRATEGIC IMPLICATIONS:

Reporting on the City's financial position is aligned with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

## SUSTAINABILITY IMPLICATIONS:

Expenditure within this report facilitates various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

## **PUBLIC HEALTH IMPLICATIONS:**

Expenditure within this report facilitates various projects, programs and services that contribute to the priority health outcomes within the City's Public Health Plan 2020-2025.

## FINANCIAL/BUDGET IMPLICATIONS:

As contained in this report.

Item 7.4- Attachment 1

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CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 31 DECEMBER 2020

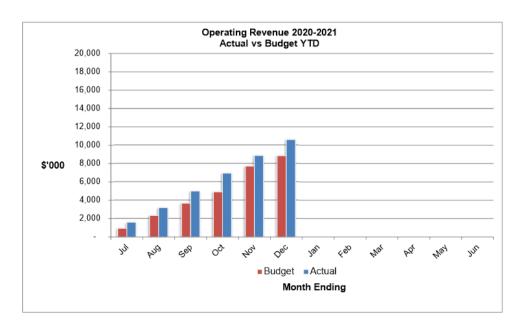


	Adopted Budget	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance
	2020/21	2020/21	31/12/2020 \$	31/12/2020 \$	\$	%
Opening Funding Surplus/(Deficit)	1,615,763	1,615,763	1,615,763	2,122,499	506,736	31.4%
Revenue from operating activities						
Governance	43,000	43,186	35,186	43,912	8,726	24.8%
General Purpose Funding	1,566,205	1,301,757	746,093	831,197	85,104	11.4%
Law, Order and Public Safety	300,000	300,000	198,167	145,294	(52,873)	-26.7%
Health	261,517	321,517	283,665	334,101	50,436	17.8%
Education and Welfare	98,647	119,968	69,464	67,848	(1,616)	-2.3%
Community Amenities	777,134	910,344	645,273	560,612	(84,661)	-13.1%
Recreation and Culture	4,911,558	6,813,961	3,824,792	4,220,884	396,092	10.4%
Transport	4,109,953	5,119,621	2,808,511	4,023,121	1,214,610	43.2%
Economic Services	199,960	249,960	112,396	144,864	32,468	28.9%
Other Property and Services	508,388	525,869	139,777	261,018	121,241	86.7%
	12,776,362	15,706,183	8,863,324	10,632,851	1,769,527	20.0%
Expenditure from operating activities						
Governance	(3,338,549)	(3,491,595)	(1,660,863)	(1,535,834)	125,029	-7.5%
General Purpose Funding	(817,358)	(835,052)	(300,919)	(306,226)	(5,307)	1.8%
Law, Order and Public Safety	(1,590,766)	(1,646,620)	(822,593)	(744,553)	78,040	-9.5%
Health	(1,715,207)	(1,725,084)	(828,125)	(739,713)	88,412	-10.7%
Education and Welfare	(354,944)	(352,855)	(171,869)	(199,738)	(27,869)	16.2%
Community Amenities	(12,202,555)	(12,410,533)	(5,624,968)	(5,292,752)	332,216	-5.9%
Recreation and Culture	(19,879,577)	(20,984,153)	(10,915,436)	(11,550,591)	(635,155)	5.8%
Transport	(12,978,459)	(13,340,099)	(6,960,127)	(7,116,949)	(156,822)	2.3%
Economic Services	(544,015)	(626,226)	(341,563)	(259,865)	81,698	-23.9%
Other Property and Services	(2,365,855)	(2,402,572)	(1,137,906)	(979,082)	158,824	-14.0%
	(55,787,285)	(57,814,789)	(28,764,369)	(28,725,303)	39,066	-0.1%
Add Deferred Rates Adjustment	0	0	0	13,997	13,997	0.0%
Add Back Depreciation	11,875,779	11,857,595	5,928,809	7,034,462	1,105,653	18.6%
Adjust (Profit)/Loss on Asset Disposal	(243,199)	(79,199)	170,801 6,099,610	28,553 7,077,012	977,402	-83.3% 16.0%
		,	-,,	.,,	,	
Amount attributable to operating activities	(31,378,343)	(30,330,210)	(13,801,435)	(11,015,440)	2,785,995	-20.2%
Investing Activities						
Non-operating Grants, Subsidies and	4 777 000	4.704.400			(5.45.570)	40.70/
Contributions	1,777,283	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Purchase Land and Buildings	(4,886,398)	(5,057,601)	(1,717,601)	(463,341)	1,254,260	-73.0%
Purchase Infrastructure Assets	(4,199,844)	(4,706,283)	(1,638,273)	(1,656,700)	(18,427)	1.1%
Purchase Plant and Equipment	(346,810)	(378,812)	(338,550)	(262,167)	76,383	-22.6%
Purchase Furniture and Equipment	(1,037,100)	(1,272,100)	(267,500)	(244,431)	23,069 0	-8.6% 0.0%
Proceeds from Joint Venture Operations Proceeds from Disposal of Assets	250,000	250,000		853,020		
Amount attributable to investing activities	90,000	773,000 (8,687,313)	773,000 (2,067,774)	(1,198,045)	80,020 869,729	10.4% -42.1%
·		., , ,	., , ,	., , ,	,	
Financing Activities						
Proceeds from Self Supporting Loan	0	2,500	0	0	0	0.0%
Principal elements of finance lease payments	(91,377)	(91,377)	(45,688)	(45,688)	0	0.0%
Repayment of Debentures	(887,431)	(887,431)	(438,444)	(438,443)	1	0.0%
Proceeds from New Debentures	0	0	0	0	0	0.0%
Transfer to Reserves	(809,450)	(1,692,450)	(1,062,722)	(1,322,657)	(259,935)	24.5%
Transfer from Reserves	4,057,183	4,051,183	2,025,582	913,938	(1,111,644)	-54.9%
Amount attributable to financing activities	2,268,925	1,382,425	478,728	(892,850)	(1,371,578)	-286.5%
Surplus/(Deficit) before general rates	(35,846,524)	(36,019,335)	(13,774,718)	(10,983,836)	2,790,882	-20.3%
Total amount raised from general rates	35,664,317	35,613,430	35,529,953	35,729,232	199,279	0.6%
Closing Funding Surplus/(Deficit)	(182,207)	(405,905)	21,755,235	24,745,396	2,990,161	13.7%

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CITY OF VINCENT NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM - GRAPH AS AT 31 DECEMBER 2020



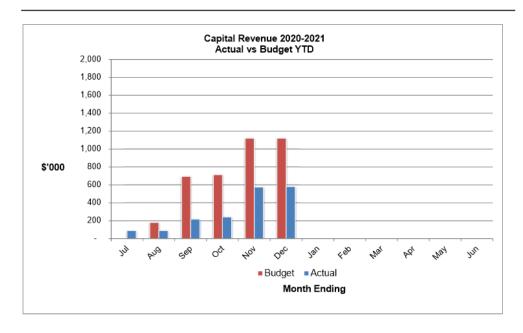


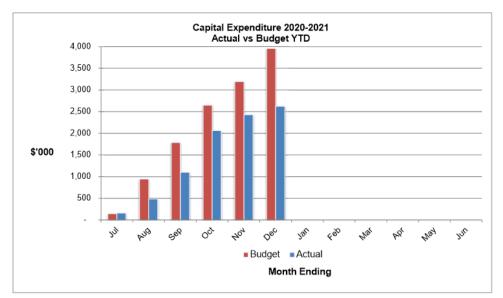


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CITY OF VINCENT NOTE 1 - CAPITAL REVENUE / EXPENDITURE PROGRAM AS AT 31 DECEMBER 2020







3

# CITY OF VINCENT NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE FOR THE PERIOD ENDED 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	YTD Variance
	\$	\$	\$	\$	%
Revenue					
Rates	35,613,430	35,529,953	35,729,232	199,279	1%
Operating Grants, Subsidies and Contributions	791,934	389,550	292,306	(97,244)	-25.0%
Fees and Charges	13,152,532	7,694,861	9,087,198	1,392,337	18.1%
Interest Earnings	483,205	253,659	322,587	68,928	27.2%
Other Revenue	1,022,010	518,752	851,149	332,397	64.1%
	51,063,111	44,386,775	46,282,472	1,895,697	4.3%
Expenses					
Employee Costs	(23,826,276)	(11,509,032)	(11,470,611)	38,421	-0.3%
Materials and Contracts	(16,289,825)	(8,130,035)	(7,375,397)	754,638	-9.3%
Utility Charges	(1,575,540)	(736,274)	(694,267)	42,007	-5.7%
Depreciation on Non-Current Assets	(11,857,595)	(5,928,809)	(7,034,462)	(1,105,653)	18.6%
Interest Expenses	(491,960)	(225,709)	(214,848)	10,861	-4.8%
Insurance Expenses	(512,653)	(252,774)	(252,774)	0	0.0%
Other Expenditure	(3,083,637)	(1,804,433)	(1,574,781)	229,652	-12.7%
	(57,637,486)	(28,587,066)	(28,617,140)	(30,074)	0.1%
	(6,574,375)	15,799,709	17,665,332	1,865,623	11.8%
Non-operating Grants, Subsidies and Contributions	1,704,483	1,121,150	580,886	(540,264)	-48.2%
Profit on Disposal of Assets	6,502	6,502	79,611	73,109	1124.4%
Loss on Disposal of Assets	(177,303)	(177,303)	(108,164)	69,139	-39.0%
Profit on Assets Held for Sale (TPRC Joint Venture)	250,000	0	(184,836)	0	0.0%
	1,783,682	950,349	367,497	(398,016)	-41.9%
Net result	(4,790,693)	16,750,058	18,032,829	1,282,771	7.7%
Other comprehensive income					
Items that will not be reclassified subsequently to profit or loss					
Total other comprehensive income	0	0	0	0	0.0%
Total comprehensive income	(4,790,693)	16,750,058	18,032,829	1,282,771	7.7%

Item 7.4- Attachment 1 Page 477

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## CITY OF VINCENT NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY NOTE 3 - NET CURRENT FUNDING POSITION FOR THE PERIOD ENDED 31 DECEMBER 2020



	Note	YTD Actual	FY Actual
		31/12/2020	30/06/2020
		\$	\$
Current Assets			
Cash Unrestricted		21,664,672	9,206,624
Cash Restricted		11,385,244	10,976,522
Investments		11,000	11,000
Receivables - Rates	7	10,256,532	1,066,726
Receivables - Other	8	2,298,275	2,626,729
Inventories		216,480	185,473
	_	45,832,203	24,073,074
Less: Current Liabilities			
Payables		(6,556,237)	(7,934,281)
Provisions - employee		(4,506,417)	(4,378,760)
		(11,062,654)	(12,313,041)
Unadjusted Net Current Assets		34,769,549	11,760,033
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(11,385,244)	(10,976,525)
Less: Restricted- Sundry Debtors( Non-Operating Grant)		(600,000)	(600,000)
Less: Shares transferred from non current asset		(11,000)	(11,000)
Add: Current portion of long term borrowings		908,800	887,431
Add: Infringement Debtors transferred to non current asset		971,183	971,183
Add: Current portion of long term finance lease liabilities		92,108	91,377
	_	(10,024,153)	(9,637,534)
Adjusted Net Current Assets	_	24,745,396	2,122,499

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$	\$ 111212020	\$	%
Chief Executive Officer					
Chief Executive Officer Revenue					
Revenue	0	0	0	0	
Chief Executive Officer Revenue Total	0	0	0	0	
Chief Executive Officer Expenditure					
Employee Costs	478,350	223,675	198,342	(25,333)	-11% Favourable variance due to vacant position.
Other Employee Costs	25,588	12,780	11,646	(1,134)	-9%
Other Expenses	120,700	88,714	61,194	(25,520)	-29% Timing variance on management programmes.
Operating Projects	15,000	0	0	0	
Chief Executive Officer Expenditure Total	639,616	323,169	271,182	(51,987)	-16%
Chief Executive Officer Indirect Costs					
Allocations	(639,615)	(323,169)	(271,182)	51,987	-16%
Chief Executive Officer Indirect Costs Total	(639,615)	(323,169)	(271,182)	51,987	-16%
Chief Executive Officer Total	1	0	0	0	
Members of Council					
Members Of Council Revenue					
Revenue	0	0	0	0	
Members Of Council Revenue Total	0	0	0	0	
Members Of Council Expenditure					
Employee Costs	124,855	58,551	54,414	(2,137)	-4%
Other Employee Costs	20,000	10,002	0	(10,002)	-100%
Other Expenses	352,600	174,888	173,984	(884)	-1%
Members Of Council Expenditure Total	497,455	241,421	228,398	(13,023)	-5%
Members Of Council Indirect Costs					
Allocations	45,712	22,577	20,604	(1,973)	-9%
Members Of Council Indirect Costs Total	45,712	22,577	20,604	(1,973)	-9%
Members of Council Total	543,167	263,998	249,002	(14,996)	-6%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance	Variance Variance Commentary 56
Corporate Strategy and Governance Revenue				*	
Corporate Strategy and Governance Revenue					
Revenue	0	0	0	0	
Corporate Strategy and Governance Revenue Total	0	0	0	0	
Corporate Strategy and Governance Revenue Total	0	0	0	0	
Corporate Strategy and Governance Expenditure					
Corporate Strategy and Governance Expenditure					
Employee Costs	718,502	339,456	353,490	14,034	4%
Other Employee Costs	12,000	6,000	993	(5,007)	-83%
Other Expenses	148,950	74,484	41,587	(32,897)	-44% Timing variance relating to legal fees and internal audit program
Operating Projects	67,000	25,500	18,179	(7,321)	-29%
Corporate Strategy and Governance Expenditure Total	946,452	445,440	414,248	(31,192)	-7%
Corporate Strategy and Governance Expenditure Total	946,452	445,440	414,248	(31,192)	-7%
Corporate Strategy and Governance Indirect Costs					
Corporate Strategy and Governance Indirect Costs					
Allocations	394,004	194.855	179.541	(15,314)	-8%
Corporate Strategy and Governance Indirect Costs Total	394,004	194,855	179,541	(15,314)	-8%
Corporate Strategy and Governance Indirect Costs Total	394,004	194,855	179,541	(15,314)	-8%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance C	Commentary
	2020/21	31/12/2020	31/12/2020			
	\$	\$	\$	\$	96	
Human Resources						
Human Resources Revenue Revenue	(25,000)	(05.000)	(43,726)	(8,728)	25%	
	(35,000) (35,000)	(35,000) (35,000)	(43,726)	(8,726)	25% 25%	
Human Resources Revenue Total	(35,000)	(35,000)	(43,726)	(8,726)	25%	
Human Resources Expenditure						
Employee Costs	774,811	414,412	441,868	27,456	7%	
Other Employee Costs	144,100	74,272	13,884	(60,388)		variance - \$10k exter
Other Expenses	103,829	55,164	39,813	(15,351)	-28%	our cost not required,
Human Resources Expenditure Total	1,022,740	543,848	495,566	(48,282)	-9%	
Human Resources Indirect Costs						
Allocations	(987,740)	(508,848)	(451,840)	57,008	-11%	
Human Resources Indirect Costs Total	(987,740)	(508,848)	(451,840)	57,008	-11%	
luman Resources Total	0	0	0	0	100%	
nformation Technology						
Information Technology Revenue						
Revenue	0	0	0	0		
Information Technology Revenue Total	0	0	0	0		
Information Technology Expenditure						
Employee Costs	476,432	223,087	212,428	(10,659)	-5%	
Other Employee Costs	6,000	3,000	527	(2,473)	-82%	
Other Expenses	1,489,900	844,948	925,179	80,231	9%	
Operating Projects	80,000	40,004	30,969	(9,035)	-23%	
Information Technology Expenditure Total	2,052,332	1,111,039	1,169,104	58,065	5%	
Information Technology Indirect Costs						
Allocations	(2.052,332)	(1,111,039)	(1,169,104)	(58,065)	5%	
Information Technology Indirect Costs Total	(2,052,332)	(1,111,039)	(1,169,104)	(58,065)	5%	
Information Technology Total	0	0	0	0	100%	
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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance
	\$	\$	\$	\$	%
Records Management					
Records Management Revenue					
Revenue	(186)	(188)	(186)	0	0%
Records Management Revenue Total	(186)	(186)	(186)	0	0%
Records Management Expenditure					
Employee Costs	286,399	134,202	138,868	4,666	3%
Other Employee Costs	4,000	107	(141)	(248)	-232%
Other Expenses	38,650	19,908	7,070	(12,838)	-84%
Operating Projects	40,000	19,600	11,405	(8,195)	-42%
Records Management Expenditure Total	369,049	173,817	157,202	(16,615)	-10%
Records Management Indirect Costs					
Allocations	(368,863)	(173,631)	(157,018)	16,615	-10%
Records Management Indirect Costs Total	(368,863)	(173,631)	(157,016)	16,615	-10%
ecords Management Total	0	0	0	0	100%
Director Community and Business Services					
Director Community and Business Services		0			
Revenue	0	-	0	0	
Revenue Employee Costs	297,508	141,451	150,387	8,936	6%
Revenue Employee Costs Other Employee Costs	297,508 3,671	141,451 1,836	150,387 1,102	8,938 (734)	-40%
Revenue Employee Costs Other Employee Costs Other Expenses	297,508 3,671 4,250	141,451 1,836 2,118	150,387 1,102 871	8,936 (734) (1,247)	-40% -59%
Revenue Employee Costs Other Employee Costs	297,508 3,671	141,451 1,836	150,387 1,102	8,938 (734)	-40%
Revenue Employee Costs Other Employee Costs Other Expenses	297,508 3,671 4,250	141,451 1,836 2,118	150,387 1,102 871	8,936 (734) (1,247)	-40% -59%
Revenue Employee Costs Other Employee Costs Other Expenses Director Community and Business Services Total Director Community and Business Services Total	297,508 3,671 4,250 305,427	141,451 1,836 2,118 145,405	150,387 1,102 871 <b>152,36</b> 0	8,938 (734) (1,247) 6,955	-40% -59% 5%
Revenue Employee Costs Other Employee Costs Other Expenses Director Community and Business Services Total Director Community and Business Services Total	297,508 3,671 4,250 305,427	141,451 1,836 2,118 145,405	150,387 1,102 871 <b>152,36</b> 0	8,938 (734) (1,247) 6,955	-40% -59% 5%
Revenue Employee Costs Other Employee Costs Other Expenses Director Community and Business Services Total	297,508 3,671 4,250 305,427 305,427	141,451 1,836 2,118 145,405	150,387 1,102 871 152,360	8,936 (734) (1,247) 6,955	-40% -59% 5%
Revenue Employee Costs Other Employee Costs Other Expenses Director Community and Business Services Total Director Community and Business Services Total Director Community and Business Services Total Director Community and Business Ser Indirect Costs Director Community and Business Ser Indirect Costs	297,508 3,671 4,250 305,427	141,451 1,836 2,118 145,405	150,387 1,102 871 <b>152,36</b> 0	8,938 (734) (1,247) 6,955	-40% -59% 5% 5%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$	%
Finance Services				,	
Finance Services Revenue					
Revenue	(800)	(402)	(17,258)	(16,854)	4192%
Finance Services Revenue Total	(800)	(402)	(17,256)	(16,854)	4192%
Finance Services Expenditure					
Employee Costs	809,097	379,226	410,002	30,776	8%
Other Employee Costs	9,100	3,048	2,592	(458)	-15%
Other Expenses	207,400	7,800	(33,483)	(41,283)	-529% Accrued expense relating to Audit fees from last financial year. Awaiting final invoice from Auditor.
Finance Services Expenditure Total	1,025,597	390,074	379,111	(10,963)	-3%
Finance Services Indirect Costs					
Allocations	(1,024,797)	(389,672)	(361,855)	27,817	-7%
Finance Services Indirect Costs Total	(1,024,797)	(389,672)	(361,855)	27,817	-7%
Finance Services Total	0	0	(0)	(0)	100%
Insurance Premium					
Insurance Premium Expenditure					
Other Expenses	512,653	252,774	252,774	0	0%
Insurance Premium Expenditure Total	512,653	252,774	252,774	0	0%
Insurance Premium Recovery					
Allocations	(512,653)	(252,774)	(248,680)	4,114	-2%
Insurance Premium Recovery Total	(512,653)	(252,774)	(248,660)	4,114	-2%
Insurance Premium Total	0	0	4,114	4,114	100%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$	%
Insurance Claim					
Insurance Claim Recoup					
Revenue	(85,000)	(55,035)	(63,077)	(8,042)	15%
Insurance Claim Recoup Total	(65,000)	(55,035)	(63,077)	(8,042)	15%
Insurance Claim Expenditure					
Other Expenses	5,000	2,373	3,955	1,582	67%
Insurance Claim Expenditure Total	5,000	2,373	3,955	1,582	67%
Insurance Claim Total	(60,000)	(52,662)	(59,123)	(6,461)	12%
Mindarie Regional Council					
Mindarie Regional Council Revenue					
Revenue	(141,110)	(58,011)	(114,788)	(58,755)	98% Land sales withholding tax higher than anticipated
Mindarie Regional Council Revenue Total	(141,110)	(58,011)	(114,766)	(56,755)	98%
Mindarie Regional Council Expenditure					
Other Expenses	32,000	32,000	28,617	(3,383)	-11%
Land - Revaluation Decrement	0	0	0	0	
Mindarie Regional Council Expenditure Total	32,000	32,000	28,617	(3,383)	-11%
Mindarie Regional Council Total	(109,110)	(26,011)	(86,149)	(60,138)	231%
General Purpose Revenue					
General Purpose Revenue					
Revenue	(808,757)	(354,183)	(389,881)	(35,698)	10%
General Purpose Revenue Total	(808,757)	(354,183)	(389,881)	(35,698)	10%
General Purpose Revenue Total	(808,757)	(354,183)	(389,881)	(35,698)	10%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentar
	\$	\$ 1712/2020	\$ 171212020	\$	%
Rates Services					
Rates Services Revenue					
Revenue	(36,106,430)	(35,921,863)	(36,170,548)	(248,685)	1%
Rates Services Revenue Total	(36,106,430)	(35,921,863)	(36,170,548)	(248,685)	1%
Rates Services Expenditure					
Employee Costs	258,785	121,231	122,708	1,477	1%
Other Employee Costs	0	0	0	0	
Other Expenses	173,950	104,482	114,841	10,379	10%
Operating Projects	250,000	0	0	0	
Rates Services Expenditure Total	682,735	225,693	237,548	11,855	5%
Rates Services Indirect Costs					
Allocations	152,317	75,226	68,677	(6,549)	-9%
Rates Services Indirect Costs Total	152,317	75,226	68,677	(6,549)	-9%
Rates Services Total	(35,271,378)	(35,620,944)	(35,864,322)	(243,378)	1%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance V	/ariance Commentary
	\$	\$	\$	\$	%	
Marketing and Communications						
Marketing and Communications Revenue						
Revenue	(8,000)	0	0	0		
Marketing and Communications Revenue Total	(8,000)	0	0	0		
Marketing and Communications Expenditure						
Employee Costs	708,647	331,846	363,804	31,958	10%	
Other Employee Costs	1,000	500	68	(432)	-88%	
Other Expenses	437,643	179,358	99,530	(79,828)		iming variance of works relating to advertising, community arts programmes, irtwork maintenance and public relations.
Operating Projects	50,000	24,300	15,223	(9,077)	-37%	
Marketing and Communications Expenditure Total	1,197,290	536,004	478,625	(57,379)	-11%	
Marketing and Communications Indirect Costs						
Allocations	375,681	185,566	170,692	(14,874)	-8%	
Marketing and Communications Indirect Costs Total	375,681	185,566	170,692	(14,874)	-8%	
Marketing and Communications Total	1,564,971	721,570	649,317	(72,253)	-10%	
Art and Culture Art and Culture						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	46,000	7,000	14,346	7.348	105%	
Art and Culture Total	46,000	7,000	14,346	7,346	105%	
Art and Culture Indirect Costs						
Allocations	0	0	0	0		
Art and Culture Indirect Costs Total	0	0	0	0		
Art and Culture Total	46,000	7,000	14,346	7,346	105%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



Adopted Budger   YTD Budger   YTD Dutch   Subtraction							
Community Partnerships Revenue   Community Partnership Expenditure   Community Partnership					YTD Variance	Variance	Variance Commentary
Community Partnerships Revenue   (1,259   (630)   (822)   (192)   31%					\$	%	
Recense	Community Partnerships Revenue						
Community Partnerships Revenue Total   (1.299   (6.30)   (8.22)   (1992   3194   3194   319							
Community Partnerships Revenue Total (1.299) (639) (822) (192) 31%  Community Partnership Expenditure  Community Partnership Expenditure Total (881.197 322.517 253.228 (85.288) -21%  Community Partnership Expenditure Total (881.197 322.517 253.228 (85.288) -21%  Community Partnership Expenditure Total (881.197 322.517 253.228 (85.288) -21%  Community Partnership Expenditure Total (881.197 322.517 253.228 (85.288) -21%  Community Partnerships Indirect Costs  Community Partnerships Indirect Costs  Community Partnerships Indirect Costs  Community Partnerships Indirect Costs  Community Partnerships Indirect Costs Total (25.384 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs Total (25.484 116.773 116.243 (530) 0%  Community Partnerships Indirect Costs (25.484 116.773 116.243 (530) 0%  Communi	Revenue						
Community Partnership Expenditure   Community Partnership Expenditure Total   Community Partnership Indirect Costs   Community Partnership Indirect Costs   Community Partnership Indirect Costs   Community Partnership Indirect Costs Total   Costs	Community Partnerships Revenue Total	(1,259)	(630)	(822)	(192)	31%	
Community Partnership Expenditure   Function   Functi	Community Partnerships Revenue Total	(1,259)	(630)	(822)	(192)	31%	
Employee Costs	Community Partnership Expenditure						
Community Partnership Expenditure Total   881,197   322,517   253,229   (\$82,288)   -21%	Community Partnership Expenditure						
Community Partnership Expenditure Total   681,197   322,517   253,229   (89,288)   -21%	Employee Costs	419,487	198,753	205,876	9,123		
Community Partnership Expenditure Total 681.197 322.517 253.229 (69.288) -21%  Community Partnership Expenditure Total 681.197 322.517 253.229 (69.288) -21%  Community Partnership Indirect Costs  Community Partnerships Indirect Costs  Community Partnerships Indirect Costs  Allocations 230.384 118,773 110,243 (530) 0%  Library Occupancy Costs Allocations 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Other Employee Costs	9,430	7,214	2,214	(5,000)		
Community Partnership Expenditure Total   681,197   322,517   253,229   (63,288)   -21%	Other Expenses	252,300	118,550	45,139	(73,411)		
Community Partnerships Indirect Costs  Community Partnerships Indirect Costs  Allocations  Community Partnerships Indirect Costs  Allocations  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total  236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs (1,23,242) (1,232,123) (48,916) 4%  Community Partnerships Indirect Costs (1,23,242) (1,232,242) (48,916) 4%  Community Partnerships Indirect Costs (1,23,242) (1,232,242) (48,916) 4%  Community Partnerships Indirect Costs (1,23,242) (1,	Community Partnership Expenditure Total	681,197	322,517	253,229	(69,288)		
Community Partnerships Indirect Costs   238,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   118,773   118,243   (530)   0%   Costs Cos	Community Partnership Expenditure Total	681,197	322,517	253,229	(69,288)	-21%	
Community Partnerships Indirect Costs   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%   Community Partnerships Indirect Costs Total   236,384   116,773   116,243   Costs	Community Postsorships Indicast Conta						•
Allocations 230,884 116,773 110,243 (530) 0% Library Ocoupancy Costs Allocations 0 0 0 0 0 Community Partnerships Indirect Costs Total 236,884 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total 236,384 116,773 116,243 (530) 0%  Beatty Park Leisure Centre Administration  Beatty Park Leisure Centre Admin Revenue (1,894,500) (1,183,207) (1,232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue (1,894,500) (1,183,207) (1,232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue 7 (1,894,500) (1,183,207) (1,232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue 7 (1,894,500) (1,183,207) (1,232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue 7 (1,894,500) (1,183,207) (1,232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue 7 (1,894,500) (1,183,207) (1,232,087)							
Library Occupancy Costs Allocations 236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total 236,384 116,773 116,243 (530) 0%  Beatty Park Leisure Centre Administration  Beatty Park Leisure Centre Administration  Beatty Park Leisure Centre Admin Revenue (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Allocations 1,894,500 1,183,207 1,232,087 48,880 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total 1,894,500 1,183,207 1,232,087 48,880 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total 1,894,500 1,183,207 1,232,087 48,880 4%  Beatty Park Leisure Centre Admin Expenditure Employee Costs 19,128 10,467 4,754 (5,713) -55%  Other Employee Costs 19,128 10,467 4,754 (5,713) -55%  Other Employee Costs 19,128 10,467 4,754 (5,713) -55%  Other Employee Costs 19,128 10,467 4,754 (5,713) -85%		228 204	118 772	118 242	(520)	04/	
Community Partnerships Indirect Costs Total 236,384 116,773 116,243 (530) 0%  Community Partnerships Indirect Costs Total 236,384 116,773 116,243 (530) 0%  Beatty Park Leisure Centre Administration  Beatty Park Leisure Centre Admin Revenue (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Revenue Total (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Admin Indirect Revenue Admin Indirect Revenue (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total (1,894,500) (1,183,207) (1,232,123) (48,916) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total (1,894,500) (1,183,207) (1,232,087) (48,880) 4%  Beatty Park Leisure Centre Admin Expenditure Centre Admin Expenditure Centre Expenses (1,0467) (1,047) (1,						0.76	
Community Partnerships Indirect Costs Total   236,384   116,773   116,243   (530)   0%				-		096	
Beatty Park Leisure Centre Admin Revenue (1.894,500) (1.183,207) (1.232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Revenue Total (1.894,500) (1.183,207) (1.232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total (1.894,500) (1.183,207) (1.232,123) (48,918) 4%  Beatty Park Leisure Centre Admin Indirect Revenue Allocations 1.894,500 1.183,207 1.232,087 48,880 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total 1.894,500 1.183,207 1.232,087 48,880 4%  Beatty Park Leisure Centre Admin Expenditure Employee Costs 812,325 381,214 329,659 (31,555) -8%  Other Employee Costs 18,128 10,487 4,754 (5,713) -55%  Other Expenses 130,250 63,348 64,584 1,238 2%  Beatty Park Leisure Centre Admin Indirect Costs 961,703 435,027 398,997 (36,030) -8%  Beatty Park Leisure Centre Admin Indirect Costs (981,703) (435,027) (388,981) 38,086 -8%	Community Partnerships Indirect Costs Total	250,504	110,775	110,243	(550)	0,0	
Beatty Park Leisure Centre Admin Revenue Revenue Revenue Revenue Centre Admin Revenue Total         (1,894,500)         (1,183,207)         (1,232,123)         (48,918)         4%           Beatty Park Leisure Centre Admin Indirect Revenue Alliosations         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Indirect Revenue Alliosations         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Indirect Revenue Total         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Expenditure Expendit	Community Partnerships Indirect Costs Total	236,384	116,773	116,243	(530)	0%	
Revenue	Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Indirect Revenue         1,894,500         (1,83,207)         (1,232,123)         (48,916)         4%           Beatty Park Leisure Centre Admin Indirect Revenue         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Indirect Revenue Total         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Expenditure         Employee Costs         3812,325         381,214         329,659         31,555         9%           Other Employee Costs         19,128         10,467         4,754         (5,713)         -55%           Other Expenses         130,250         63,346         04,584         1,238         2%           Beatty Park Leisure Centre Admin Expenditure Total         961,703         435,027         399,997         (36,030)         -8%	Beatty Park Leisure Centre Admin Revenue						
Beatly Park Leisure Centre Admin Indirect Revenue Allocations  1,894,500 1,183,207 1,232,087 48,880 4%  Beatly Park Leisure Centre Admin Indirect Revenue Total  812,325 181,214 1829,659 181,235 181,214 1829,659 181,285 181,185 181,186 181	Revenue						
Allocacions  1,894,500 1,183,207 1,232,087 48,880 4%  Beatty Park Leisure Centre Admin Indirect Revenue Total 1,894,500 1,183,207 1,232,087 48,880 4%  Beatty Park Leisure Centre Admin Expenditure  Employee Costs 19,128 10,487 4,754 (5,713) -55%  Other Employee Costs 19,128 10,487 4,754 (5,713) -55%  Other Expenses 130,250 33,340 64,584 1,238 2%  Beatty Park Leisure Centre Admin Expenditure Total 961,703 435,027 398,997 36,030) -8%  Beatty Park Leisure Centre Admin Indirect Costs Allocations (981,703) (435,027) (389,891) 36,008 -8%	Beatty Park Leisure Centre Admin Revenue Total	(1,894,500)	(1,183,207)	(1,232,123)	(48,916)	4%	
Beatty Park Leisure Centre Admin Indirect Revenue Total         1,894,500         1,183,207         1,232,087         48,880         4%           Beatty Park Leisure Centre Admin Expenditure         812,325         381,214         329,859         (31,555)         -9%           Other Employee Costs         19,128         10,467         4,754         (5,713)         -5%           Other Expenses         130,250         63,346         64,584         1,238         2%           Beatty Park Leisure Centre Admin Expenditure Total         961,703         435,027         398,997         (36,030)         -8%           Beatty Park Leisure Centre Admin Indirect Costs         (981,703)         (435,027)         (398,991)         30,086         -8%	Beatty Park Leisure Centre Admin Indirect Revenue						
Beatly Park Leisure Centre Admin Indirect Costs  Allocations  (981,703)  (485,027)  (398,991)  (31,555)  -9%  (31,555) -9%  (31,555) -9%  (5,713) -55%  (5,713) -55%  (36,030) -8%  (36,030) -8%	Allocations	1,894,500	1,183,207	1,232,087	48,880	4%	
Employee Costs 812,325 381,214 329,859 (31,555) -9% Other Employee Costs 19,128 1,0467 4,754 (5,713) -55% Other Expenses 130,250 83,346 84,584 1,238 2% Beatty Park Leisure Centre Admin Expenditure Total 961,703 435,027 399,997 (36,030) -8%  Beatty Park Leisure Centre Admin Indirect Costs Allocations (981,703) (435,027) (398,991) 38,086 -8%	Beatty Park Leisure Centre Admin Indirect Revenue Total	1,894,500	1,183,207	1,232,087	48,880	4%	
Other Employee Costs         19,128         10,467         4,754         (5,713)         -55%           Other Expenses         190,250         93,346         04,584         1,238         2%           Beatty Park Leisure Centre Admin Expenditure Total         961,703         435,027         399,997         (36,030)         -8%           Beatty Park Leisure Centre Admin Indirect Costs         Allocations         (901,703)         (435,027)         (398,991)         30,085         -8%	Beatty Park Leisure Centre Admin Expenditure						
Other Expenses         130,250         63,346         64,584         1,238         2%           Beatty Park Leisure Centre Admin Expenditure Total         961,703         435,027         398,397         (36,030)         -8%           Beatty Park Leisure Centre Admin Indirect Costs         (901,703)         (435,027)         (398,901)         36,085         -8%	Employee Costs	812,325	361,214	329,659	(31,555)	-9%	
Beatty Park Leisure Centre Admin Expenditure Total         961,703         435,027         399,997         (36,030)         -8%           Beatty Park Leisure Centre Admin Indirect Costs Allocations         (981,703)         (435,027)         (398,991)         30,085         -8%	Other Employee Costs	19,128	10,467	4,754	(5,713)	-55%	
Beatty Park Leisure Centre Admin Indirect Costs Allocations (981,703) (435,027) (398,981) 36,086 -8%	Other Expenses	130,250	63,346	64,584	1,238	2%	
Allocations (981,703) (435,027) (398,981) 36,086 -8%	Beatty Park Leisure Centre Admin Expenditure Total	961,703	435,027	398,997	(36,030)	-8%	
Allocations (981,703) (435,027) (398,981) 36,086 -8%	Beatty Park Leisure Centre Admin Indirect Costs						
		(961,703)	(435,027)	(398,961)	36,066	-8%	
	Beatty Park Leisure Centre Admin Indirect Costs Total				36,066	-8%	
Beatty Park Leisure Centre Administration Total 0 0 0 0 100%	Reatty Park Leicure Centre Administration Total	0	0	0	0	100%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Com	
	\$	\$	\$	\$	%	
Beatty Park Leisure Centre Building Beatty Park Leisure Centre Building Revenue						
Revenue	(292,386)	(81,314)	(58,458)	22,856	-28% Budget phasing vari	
Beatty Park Leisure Centre Building Revenue Total	(292,386)	(81,314)	(58,458)	22,856	-20 % Budget phasing varia	
Beatty Park Leisure Centre Building Revenue Total	(232,366)	(61,514)	(50,450)	22,030	-20/6	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	421,350	200,684	157,972	(42,712)	-21% Timing variance of v	
Ground Maintenance	41,800	21,606	27,418	5,812	27%	
Other Expenses	2,102,757	1,041,851	949,488	(92,363)	-9%	
Beatty Park Leisure Centre Occupancy Costs Total	2,565,907	1,264,141	1,134,878	(129,263)	-10%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,273,521)	(1,209,292)	(1,076,420)	132,873	-11%	
Beatty Park Leisure Centre Indirect Costs Total	(2,273,521)	(1,209,292)	(1,076,420)	132,873	-11%	
Beatty Park Leisure Centre Building Total	0	(26,465)	0	26,465	-100%	
Swimming Pool Areas						
Swimming Pool Areas Revenue Revenue	(1,128,250)	(815,977)	(874.201)	(58,224)	9%	
	(1,128,250)	(615,977)	(674,201)	(58,224)	9%	
Swimming Pool Areas Revenue Total	(1,120,230)	(015,577)	(6/4,201)	(30,224)	376	
Swimming Pool Areas Indirect Revenue						
Allocations	(305,589)	(190,854)	(198,859)	(8,005)	4%	
Swimming Pool Areas Indirect Revenue Total	(305,589)	(190,854)	(198,859)	(8,005)	4%	
Swimming Pool Areas Expenditure						
Employee Costs	882,057	436,782	464,738	27,956	6%	
Other Employee Costs	14,500	9,250	6,212	(3,038)	-33%	
Other Expenses	140,470	72,126	85,120	12,994	18%	
Swimming Pool Areas Expenditure Total	1,037,027	518,158	556,070	37,912	7%	
Swimming Pool Areas Indirect Costs						
Allocations	2,515,989	1,283,795	1,160,653	(123,142)	-10%	
Swimming Pool Areas Indirect Costs Total	2,515,969	1,283,795	1,160,653	(123,142)	-10%	
		***				
Swimming Pool Areas Total	2,119,157	995,122	843,663	(151,459)	-15%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Variance Commentary	
	2020/21	31/12/2020 \$	31/12/2020				
im School	*	•	\$	\$	%		
wim School Revenue							
Revenue	(1.078,500)	(707,750)	(818,901)	(111,151)	16%	Res	
Swim School Revenue Total	(1,078,500)	(707,750)	(818,901)	(111,151)	16%		
Swim School Indirect Revenue							
Allocations	(3,597)	(2,247)	(2,218)	29	-1%		
Swim School Indirect Revenue Total	(3,597)	(2,247)	(2,218)	29	-1%		
Swim School Expenditure							
Employee Costs	526,934	390,386	429,888	39,502	10%	Budget p	
			***			mainten	
Other Employee Costs	6,000	2,250	833	(1,417)	-63%		
Other Expenses	27,750	15,175	12,605	(2,570)	-17%		
Swim School Expenditure Total	560,684	407,811	443,326	35,515	9%		
Swim School Indirect Costs							
Allocations	183,075	88,322	81,973	(6,349)	-7%		
Swim School Indirect Costs Total	183,075	88,322	81,973	(6,349)	-7%		
Swim School Total	(338,338)	(213,864)	(295,820)	(81,956)	38%		
até							
are Cafe Revenue							
Revenue Revenue	0	0	0	0			
Cafe Revenue Total	0	0	0	0			
Care Revenue I Otal	0	0	Ü	3			
Cafe Indirect Revenue							
Allocations	0	0	0	0			
Cafe Indirect Revenue Total	0	0	0	0			
Cafe Expenditure							
Employee Costs	34,280	34,280	34,280	0	0%		
Other Employee Costs	0	0	0	0			
	0	0	722	722	100%		
			35,002	722	2%		
Other Expenses	34,280	34,280					
Other Expenses Cafe Expenditure Total	34,280	34,280					
Other Expenses Cafe Expenditure Total Cafe Indirect Costs							
Other Expenses Cafe Expenditure Total Cafe Indirect Costs Allocations	0	0	0	0			
Other Expenses  Cafe Expenditure Total  Cafe Indirect Costs			0	0			

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020	31/12/2020		
	\$	\$	\$	\$	%
Retail Second					
Retail Revenue Revenue	(355,000)	(252,000)	(309,715)	(57,715)	23% Revenue higher than anticipated.
	(355,000)	(252,000)	(309,715)	(57,715)	23% Revenue nigner than anticipated.
Retail Revenue Total	(333,000)	(232,000)	(303,713)	(31,113)	23%
Retail Indirect Revenue					
Allocations	(754)	(472)	(493)	(21)	4%
Retail Indirect Revenue Total	(754)	(472)	(493)	(21)	4%
Retail Expenditure					
Employee Costs	53,148	25,082	29,451	4,369	17%
Other Employee Costs	250	125	0	(125)	-100%
Other Expenses	147,700	108,751	146,624	39,873	37% Timing variance relating to the purchase of sto
Retail Expenditure Total	201,096	131,958	176,075	44,117	33%
Retail Indirect Costs					
Allocations	74,954	37.080	33.872	(3,188)	-9%
Retail Indirect Costs Total	74,954	37,060	33,872	(3,188)	-9%
retail illuliett Costs Total	14,004	01,000	55,512	(0,100)	
Retail Total	(79,704)	(83,454)	(100,261)	(16,807)	20%
lealth and Fitness					
Health and Fitness Revenue					
Revenue	(116,600)	(61,630)	(74,573)	(12,943)	21%
Health and Fitness Revenue Total	(116,600)	(61,630)	(74,573)	(12,943)	21%
realth and rithess Revenue Total	(110,000)	(01,000)	(14,515)	(12,343)	2170
Health and Fitness Indirect Revenue					
Allocations	(1,048,418)	(654,788)	(681,447)	(26,659)	4%
Health and Fitness Indirect Revenue Total	(1,048,418)	(654,788)	(681,447)	(26,659)	4%
Health and Fitness Expenditure					
Employee Costs	521,416	278,352	300,276	21,924	8%
Other Employee Costs	8,700	4,350	437	(3,913)	-90%
Other Expenses	90,000	38,625	43,498	4,871	13%
Health and Fitness Expenditure Total	620,116	321,327	344,208	22,881	7%
Health and Fitness Indirect Costs					
Allocations	519,775	262,642	237,643	(24,999)	-10%
Health and Fitness Indirect Costs Total	519,775	262,642	237,643	(24,999)	-10%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance
	\$	\$1/12/2020	\$ \$	\$	%
Group Fitness					
Group Fitness Revenue					
Revenue	(65,000)	(35,000)	(41,840)	(6,840)	20%
Group Fitness Revenue Total	(65,000)	(35,000)	(41,840)	(6,840)	20%
Group Fitness Indirect Revenue					
Allocations	(355,977)	(222,325)	(231,509)	(9,184)	4%
Group Fitness Indirect Revenue Total	(355,977)	(222,325)	(231,509)	(9,184)	4%
Group Fitness Expenditure					
ua Fitness					
qua Fitness Revenue					
Revenue	(12,000)	(7,689)	(8,138)	(449)	6%
qua Fitness Revenue Total	(12,000)	(7,689)	(8,138)	(449)	6%
qua Fitness Indirect Revenue					
Allocations	(150,802)	(94,182)	(98,074)	(3,892)	4%
ua Fitness Indirect Revenue Total	(150,802)	(94,182)	(98,074)	(3,892)	4%
qua Fitness Expenditure					
Employee Costs	18,264	8,637	11,495	2,858	33%
Other Employee Costs	450	225	0	(225)	-100%
Other Expenses	14,100	9,100	2,743	(6,357)	-70%
qua Fitness Expenditure Total	32,814	17,962	14,237	(3,725)	-21%
kqua Fitness Indirect Costs					
Allocations	104,463	49,949	46,562	(3,387)	-7%
Aqua Fitness Indirect Costs Total	104,463	49,949	46,562	(3,387)	-7%
qua Fitness Total	(25,525)	(33,960)	(45,413)	(11,453)	34%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$	s	%
Crèche				,	
Crèche Revenue					
Revenue	(13,000)	(6,498)	(9,324)	(2,826)	43%
Crèche Revenue Total	(13,000)	(6,498)	(9,324)	(2,826)	43%
Allocations	(29,363)	(18,339)	(19,097)	(758)	4%
Crèche Indirect Revenue Total	(29,363)	(18,339)	(19,097)	(758)	4%
Créche Expenditure					
Employee Costs	145,277	68,394	79,601	11,207	16%
Other Employee Costs	750	375	423	48	13%
Other Expenses	2,110	1,054	199	(855)	-81%
Crèche Expenditure Total	148,137	69,823	80,223	10,400	15%
Crèche Indirect Costs					
Allocations	91,546	45,476	41,635	(3,841)	-8%
Crèche Indirect Costs Total	91,546	45,476	41,635	(3,841)	-8%
Crèche Total	197,320	90,462	93,437	2,975	3%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance		Variance Commentary
Control Control Dominion	\$	\$	\$	\$	%	
Customer Services Centre Revenue Customer Services Centre Revenue						
Revenue	0	0	0	0		
Customer Services Centre Revenue Total	0	0	0	0		
Castolier del floes della e flevena e fotal						
Customer Services Centre Revenue Total	0	0	0	0		
Customer Service Centre						
Customer Services Centre Expenditure						
Employee Costs	549,095	257,572	231,638	(25,934)		Favourable variance due to vacant position.
Other Employee Costs	6,050	3,024	1,455	(1,569)	-52%	
Other Expenses	24,950	12,476	10,528	(1,950)	-16%	
Customer Services Centre Expenditure Total	580,095	273,072	243,619	(29,453)	-11%	i
Customer Services Centre Indirect Costs Allocations	(580,095)	(273,072)	(243,619)	29,453	-11%	
Missaintis	(000,000)	(213,012)	(243,019)	29,405	-1174	•
Customer Service Centre Total	0	0	0	0	100%	
<u>Library Services</u> Library Services Revenue						
Revenue	(10,100)	(5,046)	(4,742)	304	-6%	
Library Services Revenue Total	(10,100)	(5,046)	(4,742)	304	-6%	
Library Services Expenditure						
Employee Costs	973,812	455,953	460,947	4,994	1%	
Other Employee Costs	7,100	3,546	4,848	1,302	37%	
Other Expenses	99,000	49,518	33,363	(16,155)	-33%	
Library Services Expenditure Total	1,079,912	509,017	499,158	(9,859)	-2%	i
Library Services Indirect Costs						
Allocations	423,638	206,827	201,840	(4,987)	-2%	•
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	12,814	6,407	31,116	24,709	386%	
Library Services Indirect Costs Total	436,452	213,234	232,956	19,722	9%	i
Library Services Total	1,506,264	717,205	727,373	10,168	1%	
Library Building						
Library Occupancy Costs						
Building Maintenance	94,700	47,346	47,099	(247)	-1%	
Ground Maintenance	5,000	2,500	0	(2,500)	-100%	•
Other Expenses	154,584	77,281	77,382	101	0%	
Library Occupancy Costs Total	254,264	127,127	124,481	(2,646)	-2%	i
Library Indirect Costs						
Allocations	6,185	3,090	3,090	0	0%	
Library Occupancy Costs Recovery	(52,089)	(26,043)	(126,541)	(100,498)	386%	
Library Indirect Costs Total	(45,904)	(22,953)	(123,451)	(100,498)	438%	
Library Building Total	208,360	104,174	1,030	(103,144)	-99%	5
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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$	s	%
Loftus Community Centre Revenue					
Loftus Community Centre Revenue					
Revenue	(46,000)	(22,998)	(35,685)	(12,687)	55%
Loftus Community Centre Revenue Total	(46,000)	(22,998)	(35,685)	(12,687)	55%
Loftus Community Centre Revenue Total	(46,000)	(22,998)	(35,685)	(12,687)	55%
Loftus Community Centre Expenditure					
Loftus Community Centre Expenditure					
Employee Costs	89,460	41,958	66,350	24,392	58% Budget allocation variance. This will be reviewed and adjusted at the mid ye budget review.
Other Employee Costs	1,500	750	142	(608)	-81%
Building Maintenance	16,272	8,136	0	(8,138)	-100%
Other Expenses	36,160	16,088	5,226	(10,882)	-88%
Loftus Community Centre Expenditure Total	143,392	66,932	71,718	4,786	7%
Loftus Community Centre Expenditure Total	143,392	66,932	71,718	4,786	7%
Loftus Community Centre Indirect Costs					
Loftus Community Centre Indirect Costs					
Allocations	44,359	21,681	21.022	(639)	-3%
Loftus Community Centre Indirect Costs Total	44,359	21,661	21,022	(639)	-3%
offus Community Centre Indirect Costs Total	44.359	21,661	21.022	(639)	-3%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance 1
Control of District Control	\$	\$	\$	\$	%
Senior and Disability Services Revenue Senior and Disability Services Revenue					
Revenue	(13,500)	(4,750)	(1,750)	3,000	-63%
Senior and Disability Services Revenue Total	(13,500)	(4,750)	(1,750)	3,000	-63%
senior and disability services Revenue rotal	(10,000)	(4,100)	(1,150)	5,500	-5070
senior and Disability Services Revenue Total	(13,500)	(4,750)	(1,750)	3,000	-63%
enior and Disability Services Expenditure					
Senior and Disability Services Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	17,000	2,500	8,814	6,314	253%
Operating Projects	0	0	0	0	
Senior and Disability Services Expenditure Total	17,000	2,500	8,814	6,314	253%
ienior and Disability Services Expenditure Total	17,000	2,500	8,814	6,314	253%
Senior and Disability Services Indirect Costs					
Senior and Disability Services Indirect Costs					
Allocations	0	0	91	91	100%
Library Occupancy Costs Allocations	0	0	0	0	
Senior and Disability Services Indirect Costs Total	0	0	91	91	100%
enior and Disability Services Indirect Costs Total	0	0	91	91	100%
•					
Director Strategy and Development Services revenue Director Strategy and Development Services revenue					
Revenue	0	0	0	0	
	0	0	0	ő	
Director Strategy and Development Services revenue Total	· ·	0	v	v	
Director Strategy and Development Services revenue Total	0	0	0	0	
Director Strategy and Development Services					
Director Strategy and Development Services					
Employee Costs	316,345	148,262	167,291	19,029	13%
Other Employee Costs	1,100	552	45	(507)	-92%
Other Expenses	1,800	900	295	(605)	-67%
Director Strategy and Development Services Total	319,245	149,714	167,631	17,917	12%
Director Strategy and Development Services Total	319,245	149,714	167,631	17,917	12%
Director Strategy and Development Ser Indirect Co					
Director Strategy and Development Ser Indirect Co					
Allocations	(319,245)	(149,714)	(167,631)	(17,917)	12%
Director Strategy and Development Ser Indirect Co Total	(319,245)	(149,714)	(167,631)	(17,917)	12%
birettor officegy and beverapinent ser indirect co rotal	(0.10,2.10)	1	(,,	(,)	12.70

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance	
	\$	\$	\$	\$	%	
alth Administration and Inspection						
Health Administration and Inspection Revenue						_
Revenue	(292,020)	(263,833)	(313,658)	(49,825)	19% F	no no
Health Administration and Inspection Revenue Total	(292,020)	(263,833)	(313,658)	(49,825)	19%	
Health Administration and Inspection Expenditure						
Employee Costs	998,493	466,713	420,432	(46,281)	-10%	
Other Employee Costs	22,815	11,412	4,032	(7,380)	-65%	
Other Expenses	52,750	26,376	11,588	(14,788)	-56%	
Health Administration and Inspection Expenditure Total	1,072,058	504,501	436,051	(68,450)	-14%	
Health Administration and Inspection Indirect Cost						
Allocations	558,451	275,989	257,342	(18,627)	-7%	
Health Administration and Inspection Indirect Cost Total	558,451	275,969	257,342	(18,627)	-7%	
ealth Administration and Inspection Total	1,338,489	516,637	379,735	(136,902)	-26%	
ood Control						
Food Control Revenue						
Revenue	(500)	(250)	0	250	-100%	
Food Control Revenue Total	(500)	(250)	0	250	-100%	
Food Control Expenditure						
Other Expenses	12,500	6,248	4,743	(1,505)	-24%	
Food Control Expenditure Total	12,500	6,248	4,743	(1,505)	-24%	
ood Control Total	12,000	5,998	4,743	(1,255)	-21%	
Health Clinics						
Health Clinics Revenue						
Revenue	(28,997)	(19,582)	(20,443)	(861)	4%	
Health Clinics Revenue Total	(28,997)	(19,582)	(20,443)	(861)	4%	
Health Clinics Expenditure						
Building Maintenance	18,600	9,310	7,788	(1,544)	-17%	
Ground Maintenance	0	0	1,228	1,228	100%	
Other Expenses	61,507	31,113	31,600	487	2%	
Health Clinics Expenditure Total	80,107	40,423	40,593	170	0%	
Health Clinics Indirect Costs						
Allocations	1,988	984	984	0	0%	
Health Clinics Indirect Costs Total	1,968	984	984	0	0%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Varia	ance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$			
Statuton, Diagning Services	•	•	*	\$	%	
Statutory Planning Services						
Statutory Planning Services Revenue Revenue	(404,684)	(209,592)	(199,709)	9,883	-5%	
	(404,684)	(209,592)	(199,709)	9,883	-5%	
Statutory Planning Services Revenue Total	(404,004)	(200,002)	(155,165)	5,005	-5%	
Statutory Planning Services Expenditure						
Employee Costs	1,097,029	513,694	505,009	(8,685)	-2%	
Other Employee Costs	11,074	5,538	4,291	(1,247)	-23%	
Other Expenses	184,500	93,242	39,718	(53,524)	-57% Timir	ng variance relating to legal and consultancy fees.
Statutory Planning Services Expenditure Total	1,292,603	612,474	549,018	(63,456)	-10%	,
Statutory Planning Services Indirect Costs						
Allocations	562,940	278,087	257,738	(20,351)	-7%	
Statutory Planning Services Indirect Costs Total	562,940	278,087	257,736	(20,351)	-7%	
Statutory Planning Services Total	1,450,859	680,969	607,045	(73,924)	-11%	
Compliance Services						
Compliance Services Revenue						
Revenue	(43,313)	(29,942)	(27,039)	2,903	-10%	
Compliance Services Revenue Total	(43,313)	(29,942)	(27,039)	2,903	-10%	
Compliance Services Expenditure						
Employee Costs	443,833	207,855	213,386	5,531	3%	
Other Employee Costs	8,221	4,110	3,215	(895)	-22%	
Other Expenses	67,100	33,546	24,047	(9,499)	-28%	
Compliance Services Expenditure Total	519,154	245,511	240,648	(4,863)	-2%	
Compliance Services Indirect Costs						
Allocations	260,865	128,898	125,828	(3,070)	-2%	
Compliance Services Indirect Costs Total	260,865	128,896	125,826	(3,070)	-2%	
Compliance Services Total	736,706	344,465	339,435	(5,030)	-1%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020	31/12/2020		
	\$	\$	\$	\$	%
Policy and Place Services					
Policy and Place Services Revenue Revenue	(1,800)	(900)	(672)	228	-25%
Policy and Place Services Revenue Total	(1,800)	(900)	(672)	228	-25%
Folicy and Flace Services Revenue Total	(1,000)	(555)	(0.2)		
Policy and Place Serv Expenditure					
Employee Costs	1,229,521	576,090	594,321	18,231	3%
Other Employee Costs	13,600	6,798	5,257	(1,541)	-23%
Other Expenses	728,348	123,379	70,698	(52,683)	-43% Timing variance of works relating to leisure and strategic planning programmes.
Operating Projects	0	0	0	0	
Policy and Place Serv Expenditure Total	1,969,467	706,267	670,274	(35,993)	-5%
Policy and Place Services Indirect Cost					
Allocations	686,210	338,984	315,255	(23,729)	-7%
Policy and Place Services Indirect Cost Total	686,210	338,984	315,255	(23,729)	-7%
Tolloy and Trace Services mulieut cost rotal				(,,	
Policy and Place Services Total	2,653,877	1,044,351	984,858	(59,493)	-6%
Building Control					
Building Control Revenue Revenue	(246,050)	(108,488)	(144,884)	(36,378)	34% Building licenses revenue higher than anticipated.
Building Control Revenue Total	(246,050)	(108,486)	(144,864)	(36,378)	34%
Building Control Revenue Total	(240,000)	(100,400)	(144,004)	(30,310)	34/1
Building Control Expenditure					
Employee Costs	317,088	148,594	157,657	9,063	6%
Other Employee Costs	9,282	4,644	3,318	(1,328)	-29%
Other Expenses	10,850	5,430	1,633	(3,797)	-70%
Building Control Expenditure Total	337,220	158,668	162,608	3,940	2%
Building Control Indirect Costs					
Allocations	188,008	92,895	95,995	3,100	3%
Building Control Indirect Costs Total	188,006	92,895	95,995	3,100	3%
					***
Building Control Total	279,176	143,077	113,739	(29,338)	-21%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variano	e Commentary
District to the state of the st	\$	\$	\$	\$	%	
Director Infrastructure and Environment revenue  Director Infrastructure and Environment revenue						
Revenue	0	0	0	0		
Director Infrastructure and Environment revenue Total	0	0	0	0		
birector initiastructure and Environment revenue Total	•		•	•		
Director Infrastructure and Environment revenue Total	0	0	0	0		
Director Infrastructure and Environment Expe						
Director Infrastructure and Environment Expe						
Employee Costs	394,112	184,741	190,647	5,908	3%	
Other Employee Costs	7,518	3,756	4,903	1,147	31%	
Other Expenses	48,450	9,885	19,175	9,290	94%	
Director Infrastructure and Environment Expe Total	450,080	198,382	214,725	16,343	8%	
Director Infrastructure and Environment Expe Total	450,080	198.382	214.725	16,343	8%	
Director annual distriction in Experious						
Director Infrastructure and Environment Indirect						
Director Infrastructure and Environment Indirect						
Allocations	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Director Infrastructure and Environment Indirect Total	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Director Infrastructure and Environment Indirect Total	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Ranger Services Administration						
Ranger Services Administration Revenue						
Revenue	(3,000)	(1,571)	(1,428)	143	-9%	
Ranger Services Administration Revenue Total	(3,000)	(1,571)	(1,428)	143	-9%	
Ranger Services Administration Expenditure						
Employee Costs	2.298.535	1.088.731	1.086.342	(2,389)	0%	
Other Employee Costs	51.034	27.553	15.125	(12,428)	-45%	
Other Expenses	198,000	93,041	70,228	(22,813)		able variance however individually immaterial.
Lease Expenses	3.263	1.632	1.631	(1)	0%	and residence from the managery minimaterial.
Ranger Services Administration Expenditure Total	2,548,832	1,210,957	1,173,327	(37,630)	-3%	
Ranger Services Administration Indirect Costs						
Allocations	(2,545,832)	(1,209,388)	(1,171,898)	37,488	-3%	
Ranger Services Administration Indirect Costs Total	(2,545,832)	(1,209,386)	(1,171,898)	37,488	-3%	
Ranger Services Administration Total	0	0	0	0	100%	
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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2020/21	31/12/2020	31/12/2020		
	\$	\$	\$	\$	%
Fire Prevention Fire Prevention Revenue					
Revenue	(1,500)	0	81	81	100%
	(1,500)	0	81	81	100%
Fire Prevention Revenue Total	(1,300)	U	81	81	100%
Fire Prevention Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	100	0	ō	ō	
Fire Prevention Expenditure Total	100	0	0	0	
Fire Prevention Indirect Costs					
Allocations	35.148	16.852	18.438	1,588	9%
,	35,148	16,852	18,438	1,586	9%
Fire Prevention Indirect Costs Total	35,148	16,832	18,438	1,386	3%
ire Prevention Total	33,748	16,852	18,519	1,667	10%
nimal Control					
Animal Control Revenue					
Revenue	(92,150)	(61,975)	(58,335)	3.640	-8%
Animal Control Revenue Total	(92,150)	(61,975)	(58,335)	3,640	-6%
Animal Control Revenue I otal	(32,130)	(61,373)	(30,333)	3,640	-070
Animal Control Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	14,500	7,341	12,182	4,841	66%
Animal Control Expenditure Total	14,500	7,341	12,182	4,841	66%
Animal Control Indirect Costs					
Allocations	281,290	134,885	136,245	1,380	1%
Animal Control Indirect Costs Total	281,290	134,865	136,245	1,380	1%
Animal Control Total	203,640	80,231	90,092	9,861	12%
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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2020/21	31/12/2020	31/12/2020		
	\$	\$	\$	\$	%
ocal Laws (Law and Order)					
Local Laws (Law and Order) Revenue Revenue	(153,350)	(109,621)	(68,822)	40,799	-37%
Nevende	(100,000)	(100,021)	(00,022)	40,700	-07 76
Local Laws (Law and Order) Revenue Total	(153,350)	(109,621)	(68,822)	40,799	-37%
Local Laws (Law and Order) revenue Total	(,	(100,021)	(55,522)	40,100	
Local Laws (Law and Order) Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	0	0	0	0	
Local Laws (Law and Order) Expenditure Total	0	0	0	0	
Local Laws (Law and Order) Indirect Costs					
Allocations	450,084	215,785	217,991	2,206	1%
Local Laws (Law and Order) Indirect Costs Total	450,064	215,785	217,991	2,206	1%
Local Laws (Law and Order) Total	296,714	106,164	149,170	43,006	41%
Abandoned Vehicles					
Abandoned Vehicles Revenue	(0.500)	(0.005)	(0.444)	(2.570)	126%
Revenue	(9,500)	(2,835) (2,835)	(6,411)	(3,578)	126% 126%
Abandoned Vehicles Revenue Total	(9,500)	(2,835)	(6,411)	(3,576)	126%
Abandoned Vehicles Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	6,000	1,881	755	(1,128)	-60%
Abandoned Vehicles Expenditure Total	6,000	1,881	755	(1,126)	-60%
Abandoned Vehicles Indirect Costs					
Allocations	393,803	188,810	190,742	1,932	1%
	393,803 393,803	188,810 <b>188,810</b>	190,742 190,742	1,932 <b>1,932</b>	1% <b>1</b> %

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$	s	%
Inspectorial Control	•	•	*	•	70
Inspectorial Control Revenue					
Revenue	(1,528,250)	(1,022,985)	(983,104)	39,881	-4%
Inspectorial Control Revenue Total	(1,528,250)	(1,022,985)	(983,104)	39,881	-4%
Inspectorial Control Expenditure					
Employee Costs	0	0	0	0	
Other Employee Costs	0	0	0	0	
Other Expenses	868,423	640,676	719,164	78,488	12% Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
Inspectorial Control Expenditure Total	868,423	640,676	719,164	78,488	12%
Inspectorial Control Indirect Costs					
Allocations	2,531,601	1,213,781	1,226,201	12,420	1%
Inspectorial Control Indirect Costs Total	2,531,601	1,213,781	1,226,201	12,420	1%
Inspectorial Control Total	1,871,774	831,472	962,261	130,789	16%
Car Park Control					
Car Park Control Revenue					
Revenue	(1,818,854)	(923,918)	(1,390,131)	(466,213)	50% Revenue higher than anticipated as a result of increased visitor activity within the City.
Car Park Control Revenue Total	(1,818,854)	(923,918)	(1,390,131)	(466,213)	50%
Car Park Control Expenditure					
Ground Maintenance	149,000	66,074	58,979	(7,095)	-11%
Other Expenses	637,730	329,669	341,849	12,180	4%
Car Park Control Expenditure Total	786,730	395,743	400,828	5,085	1%
Car Park Control Total	(1,032,124)	(528,175)	(989,303)	(461,128)	87%
Kerbside Parking Control					
Kerbside Parking Control Revenue					
Revenue	(1,627,608)	(801,402)	(1,373,604)	(572,202)	71% Revenue higher than anticipated as a result of increased visitor activity within the City.
Kerbside Parking Control Revenue Total	(1,627,608)	(801,402)	(1,373,604)	(572,202)	71%
Kerbside Parking Control Expenditure					
Other Expenses	490,252	217,740	225,100	7,380	3%
Kerbside Parking Control Expenditure Total	490,252	217,740	225,100	7,360	3%
Kerbside Parking Control Total	(1,137,356)	(583,662)	(1,148,504)	(564,842)	97%
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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance	Variance Commentary
	\$	\$1/12/2020	\$1/12/2020	s	%	
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	1,500	750	464	(286)	-38%	
Ground Maintenance	0	0	653	653	100%	
Buildings - Revaluation Decrement	0	0	0	0		
Dog Pound Expenditure Total	1,500	750	1,117	367	49%	
Dog Pound Expenditure Total	1,500	750	1,117	367	49%	
Community Connections Revenue						
Community Connections Revenue						
Revenue	(50,000)	(25,000)	0	25,000		Timing variance relating to the Graffiti Hop spot grant monies.
Community Connections Revenue Total	(50,000)	(25,000)	0	25,000	-100%	
Community Connections Revenue Total	(50,000)	(25,000)	0	25,000	-100%	
Community Connections						
Community Connections Expenditure						
Employee Costs	50,468	23,671	24,048	375	2%	
Other Employee Costs	0	0	0	0		
Other Expenses	98,880	53,401	30,977	(22,424)	-42%	Timing variance or works relating to community safety programmes.
Operating Projects	50,000	28,800	4,070	(22,730)		Timing variance of works relating to the Graffiti Hop spot initiative.
Community Connections Expenditure Total	199,348	103,872	59,093	(44,779)	-43%	
Community Connections Indirect Costs						
Allocations	23,847	11,642	14,964	3,322	29%	
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	721	381	1,746	1,385	384%	
Community Connections Indirect Costs Total	24,568	12,003	16,710	4,707	39%	
Community Connections Total	223,916	115,875	75,803	(40,072)	-35%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance		Variance Commentary
	\$	\$	\$	\$	%	
Engineering Design Services						
Engineering Design Services Revenue Revenue	(8,000)	(1,750)	(1,516)	234	-13%	
	(6,000)	(1,750)	(1,516)	234	-13%	
Engineering Design Services Revenue Total	(6,000)	(1,730)	(1,316)	234	-13%	
Engineering Design Services Expenditure						
Employee Costs	556,612	280,570	275,285	14,715	6%	
Other Employee Costs	37,713	18,850	39,618	20,768		Unfavourable variance as a result of agency labour costs relating to a position within the section. This will be offset by the sawings identified from the salaries budgeted for the same position.
Other Expenses	124,950	67,482	46,944	(20,538)	-30%	Favourable variance however individually immaterial.
Engineering Design Services Expenditure Total	719,275	346,902	361,848	14,946	4%	,
Engineering Design Services Indirect Costs						
Allocations	299,957	148,235	150,051	1,816	1%	
Engineering Design Services Indirect Costs Total	299,957	148.235	150,051	1.816	1%	
Engineering Design Services indirect Costs Total	200,000	1-10,200	,	.,		
Engineering Design Services Total	1,013,232	493,387	510,382	16,995	3%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	3,000	420	(2.580)	-88%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Street Lighting						
Street Lighting Revenue						
Revenue	(24,500)	0	0	0		
Street Lighting Revenue Total	(24,500)	0	0	0		
Street Lighting Expenditure						
Other Expenses	758,000	317,165	297,141	(20,024)	-6%	
Street Lighting Expenditure Total	756,000	317,165	297,141	(20,024)	-6%	
oreer cignuing experiorarie rotal	. 53,000	011,100	201,141	(20,024)	-070	
Street Lighting Total	731,500	317,165	297,141	(20,024)	-6%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$ 111212020	\$ 171272020	\$	%
Bus Shelter					
Bus Shelter Revenue					
Revenue	(64,000)	(27,500)	(14,446)	13,054	-47%
Bus Shelter Revenue Total	(64,000)	(27,500)	(14,446)	13,054	-47%
Bus Shelter Expenditure					
Other Expenses	97,005	48,503	71,851	23,348	48% Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
Street Furniture - Revaluation Decrement	0	0	0	0	
Bus Shelter Expenditure Total	97,005	48,503	71,851	23,348	48%
Bus Shelter Total	33,005	21,003	57,405	36,402	173%
Parking and Street Name Signs Expenditure					
Parking and Street Name Signs Expenditure Other Expenses	90,000	45.000	22.140	(22,880)	-51% Timing variance of works.
Parking and Street Name Signs Expenditure Total	90,000	45,000	22,140	(22,860)	-51%
Parking and Street Name Signs Expenditure Total	90,000	45,000	22,140	(22,860)	-51%
Parking and Street Name Signs Expenditure Total	50,000	45,000	22,140	(22,000)	3176
Crossovers					
Crossovers Revenue					
Revenue	(500)	(250)	0	250	-100%
Crossovers Revenue Total	(500)	(250)	0	250	-100%
Crossovers Expenditure					
Other Expenses	15,000	7,500	7,644	144	2%
Crossovers Expenditure Total	15,000	7,500	7,644	144	2%
Crossovers Total	14,500	7,250	7,644	394	5%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Co
	2020/21	31/12/2020	31/12/2020			
	\$	\$	\$	\$	%	
Roads Linemarking Expenditure						
Roads Linemarking Expenditure Other Expenses	68,000	34,002	24,773	(9,229)	-27%	
Roads Linemarking Expenditure Total	68,000	34,002	24,773	(9,229)	-27%	
roads Ememarking Experiordite Total	30,000	34,002	14,110	(0,220)	-2170	
Roads Linemarking Expenditure Total	68,000	34,002	24,773	(9,229)	-27%	
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	70,000	35,000	0	(35,000)		Timing variance r January 2021.
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Parklets Expenditure						
Parklets Expenditure		4.750				
Other Expenses	3,500	1,750	518	(1,232)	-70%	
Parklets Expenditure Total	3,500	1,750	518	(1,232)	-70%	
Parklets Expenditure Total	3,500	1,750	518	(1,232)	-70%	
Environmental Services						
Environmental Services Revenue						
Revenue	(14,000)	(7,000)	(5,282)	1,738	-25%	
Environmental Services Revenue Total	(14,000)	(7.000)	(5,262)	1,738	-25%	
Environmental Services Expenditure						
Employee Costs	90,170	42,153	41,520	(633)	-2%	
Other Employee Costs	0	0	0	0	,	
Other Expenses	202,290	74,142	85,640	11,498	16%	
Environmental Services Expenditure Total	292,460	116,295	127,160	10,865	9%	
Environmental Services Indirect Costs						
	45.132	22.307	22,044	(263)	-1%	
Allocations						
Allocations Environmental Services Indirect Costs Total	45,132	22,307	22,044	(263)	-1%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$	\$	%
Property Management Administration					
Property Management Administration Revenue					
Revenue	(2,000)	(1,002)	(1,162)	(160)	16%
Property Management Administration Revenue Total	(2,000)	(1,002)	(1,162)	(160)	16%
Property Management Administration Expenditure					
Employee Costs	305,942	143,174	142,227	(947)	-1%
Other Employee Costs	5,100	2,550	2,550	0	0%
Other Expenses	0	0	16,299	16,299	100%
Property Management Administration Expenditure Total	311,042	145,724	161,076	15,352	11%
Property Management Administration Indirect Costs					
Allocations	150,269	74,384	74,601	237	0%
Property Management Administration Indirect Costs Total	150,269	74,364	74,601	237	0%
Property Management Administration Total	459,311	219,086	234,514	15,428	7%
Civic Centre Building					
Civic Centre Building Expenditure					
Building Maintenance	182,000	103,498	101,181	(2,317)	-2%
Ground Maintenance	52,050	26,020	8,452	(17,589)	-68%
Other Expenses	895,891	452,112	305,980	(146,152)	-32% Timing variance relating to utilities.
Civic Centre Building Expenditure Total	1,129,941	581,630	415,592	(166,038)	-29%
Civic Centre Building Indirect Costs					
Allocations	(1,129,941)	(581,630)	(415,592)	166,038	-29%
Civic Centre Building Indirect Costs Total	(1,129,941)	(581,630)	(415,592)	166,038	-29%
Civic Centre Building Total	0	0	0	0	100%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020 \$	s	%
Child Care Centres and Play Groups	*	•	*	•	~
Child Care Centres and Play Groups Revenue					
Revenue	(9,474)	(4,242)	(5,752)	(1,510)	36%
Child Care Centres and Play Groups Revenue Total	(9,474)	(4.242)	(5,752)	(1,510)	36%
Child Care Centres and Play Groups Expenditure					
Building Maintenance	7,150	3,575	26,880	23,305	852% Storm damage works required at Early birds playgroup and general mai
•					works at Mount Hawthorn playgroup. Budget will be adjusted at Mid year
					review.
Ground Maintenance	500	252	83	(169)	-87%
Other Expenses	47,359	23,682	23,361	(321)	-1%
Child Care Centres and Play Groups Expenditure Total	55,009	27,509	50,324	22,815	83%
Child Care Centres and Play Groups Indirect Costs					
Allocations	2,441	1,224	1,224	0	0%
Child Care Centres and Play Groups Indirect Costs Total	2,441	1,224	1,224	0	0%
Child Care Centres and Play Groups Total	47,976	24,491	45,795	21,304	87%
Pre Schools and Kindergartens					
Pre Schools and Kindergartens Revenue					
Revenue	(61,849)	(40,672)	(35,477)	5,195	-13%
Pre Schools and Kindergartens Revenue Total	(61,849)	(40,672)	(35,477)	5,195	-13%
Pre Schools and Kindergartens Expenditure					
Building Maintenance	2,725	1,387	2,387	1,020	75%
Other Expenses	50,577	25,290	25,247	(43)	0%
Pre Schools and Kindergartens Expenditure Total	53,302	26,657	27,635	978	4%
Pre Schools and Kindergartens Indirect Costs					
Allocations	1,749	876	876	0	0%
Pre Schools and Kindergartens Indirect Costs Total	1,749	876	876	0	0%
and the second s					
Pre Schools and Kindergartens Total	(6,798)	(13,139)	(6,967)	6,172	-47%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance
	2020/21	31/12/2020 \$	31/12/2020 \$	s	%
Community and Welfare Centres	*	•	*	•	70
Community and Welfare Centres Revenue					
Revenue	(35,145)	(19,800)	(24,868)	(5,068)	26%
Community and Welfare Centres Revenue Total	(35,145)	(19,800)	(24,868)	(5,068)	26%
Community and Welfare Centres Expenditure					
Building Maintenance	31,050	16,029	19,781	3,752	23%
Ground Maintenance	8,350	4,176	350	(3,826)	-92%
Other Expenses	176,277	89,058	86,805	(2,253)	-3%
Community and Welfare Centres Expenditure Total	215,677	109,263	106,936	(2,327)	-2%
Community and Welfare Centres Indirect Costs					
Allocations	7,677	3,840	3,840	0	0%
Community and Welfare Centres Indirect Costs Total	7,677	3,840	3,840	0	0%
ommunity and Welfare Centres Total	188,209	93,303	85,907	(7,396)	-8%
epartment of Sports and Recreation Building					
Dept of Sports and Recreation Building Revenue Revenue	(965,500)	(399,848)	(421,954)	(22,108)	6%
					6%
Dept of Sports and Recreation Building Revenue Total	(965,500)	(399,848)	(421,954)	(22,106)	676
Dept of Sports and Recreation Building Expenditure					
Building Maintenance	97,000	48,502	37,830	(10,672)	-22%
Ground Maintenance	8,250	4,122	146	(3,976)	-96%
Other Expenses	863,005	718,943	707,234	(11,709)	-2%
Dept of Sports and Recreation Building Expenditure Total	968,255	771,567	745,210	(26,357)	-3%
Dept of Sports and Recreation Building Indirect Costs					
Allocations	12,811	6,408	6,408	0	0%
Dept of Sports and Recreation Building Indirect Costs Total	12,811	6,408	6,408	0	0%
Department of Sports and Recreation Building Total	15,566	378,127	329,664	(48,463)	-13%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$	\$	s	%
nib Stadium					
nib Stadium Revenue					
Revenue	(27,847)	(27,847)	(27,847)	(0)	0%
nib Stadium Revenue Total	(27,847)	(27,847)	(27,847)	(0)	0%
nib Stadium Expenditure					
Other Expenses	17,788	8,893	1,014,405	1,005,512	11307% Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
nib Stadium Expenditure Total	17,786	8,893	1,014,405	1,005,512	11307%
nib Stadium Total	(10,061)	(18,954)	986,558	1,005,512	-5305%
Leederville Oval					
Leederville Oval Revenue Revenue	(450,000)	(00 500)	(05.000)	(4.400)	ne/
Leederville Oval Revenue Total	(158,639) (156,639)	(80,588) (80,588)	(85,068) (85,068)	(4,480) (4,480)	6% 6%
Leederville Oval Expenditure					
Building Maintenance	19,700	9.650	12.083	2.433	25%
Ground Maintenance	100.000	49.998	26,223	(23,775)	-48%
Other Expenses	453,697	235,674	222,525	(13,149)	-6% Timing variance relating to utilities.
Leederville Oval Expenditure Total	573,397	295,322	260,831	(34,491)	-12%
Leederville Oval Indirect Costs					
Allocations	13,385	6,684	6,684	0	0%
Leederville Oval Indirect Costs Total	13,365	6,684	6,684	0	0%
eederville Oval Total	430,123	221,418	182,447	(38,971)	-18%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020 \$	31/12/2020	s	%
Loftus Centre	*	•	*	•	70
Loftus Centre Revenue					
Revenue	(553,288)	(259,311)	(226,056)	33,255	-13% Unfavourable variance due to the deferral of loan repayment as part of the COVID
					relief provided to tenants.
Loftus Centre Revenue Total	(553,288)	(259,311)	(226,056)	33,255	-13%
Loftus Centre Expenditure					
Building Maintenance	227,500	115,748	86,702	(29,046)	-25% Timing variance of works.
Ground Maintenance	41,450	22,720	1,804	(20,918)	-92% Timing variance of works.
Other Expenses	787,850	406,329	353,674	(52,655)	-13% Timing variance relating to ESL and bin charges. This will processed in early 2021.
Loftus Centre Expenditure Total	1,056,800	544,797	442,180	(102,617)	-19%
Editor Sellie Esperialiste Folia					
Loftus Centre Indirect Costs					
Allocations	24,424	12,216	12,216	0	0%
Loftus Centre Indirect Costs Total	24,424	12,216	12,216	0	0%
Loftus Centre Total	527,936	297,702	228,340	(69,362)	-23%
Public Halls					
Public Halls Revenue					
Revenue	(42,659)	(39,035)	(96,689)	(57,654)	148% Revenue higher than anticipated. Budget to be adjusted at March 2021 budget
Public Halls Revenue Total	(42,659)	(39,035)	(96,689)	(57,654)	review. 148%
Public Halls Revenue Total	(42,000)	(00,000)	(55,555)	(01,004)	14070
Public Halls Expenditure					
Building Maintenance	192,000	120,589	108,528	(12,083)	-10%
Ground Maintenance	22,500	7,500	4.674	(2,828)	-38%
Other Expenses	268,352	134,954	140,597	5,643	4%
Public Halls Expenditure Total	482,852	263,043	253,797	(9,246)	-4%
Public Halls Indirect Costs					
Allocations	6,438	3,216	3,216	0	0%
Public Halls Indirect Costs Total	6,438	3,216	3,216	0	0%
Public Halls Total	446,631	227,224	160,324	(66,900)	-29%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020	31/12/2020		
	\$	\$	\$	\$	%
Reserves Pavilions and Facilities					
Reserves Pavilions and Facilities Revenue					
Revenue	(10,415)	(7,773)	(10,547)	(2,774)	38%
Reserves Pavilions and Facilities Revenue Total	(10,415)	(7,773)	(10,547)	(2,774)	36%
Reserves Pavilions and Facilities Expenditure					
Building Maintenance	390,901	154,193	145,683	(8,510)	-8%
Ground Maintenance	3,500	1,750	0	(1,750)	-100%
Other Expenses	280,527	142,821	150,938	8,115	6%
Reserves Pavilions and Facilities Expenditure Total	674,928	298,764	296,619	(2,145)	-1%
Reserves Pavilions and Facilities Indirect Costs					
Allocations	6,501	3,246	3,246	0	0%
Reserves Pavilions and Facilities Indirect Costs Total	6,501	3,246	3,246	0	0%
Reserves Pavilions and Facilities Total	671,014	294,237	289,319	(4,918)	-2%
Sporting Clubs Buildings					
Sporting Clubs Buildings Revenue					
Revenue	(119,720)	(61,716)	(67,688)	(5,972)	10%
Sporting Clubs Buildings Revenue Total	(119,720)	(61,716)	(67,688)	(5,972)	10%
Sporting Clubs Buildings Expenditure					
Building Maintenance	172,200	96,348	58,459	(37,889)	-39% Timing variance of works.
Ground Maintenance	2,000	1,000	0	(1,000)	-100%
Other Expenses	739,965	369,982	367,855	(2,127)	-1%
Sporting Clubs Buildings Expenditure Total	914,165	467,330	426,314	(41,016)	-9%
Sporting Clubs Buildings Indirect Costs					
Allocations	31,149	15,570	15,570	0	0%
Sporting Clubs Buildings Indirect Costs Total	31,149	15,570	15,570	0	0%
Sporting Clubs Buildings Total	825,594	421,184	374,196	(46,988)	-11%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Vari
	\$	\$	\$	\$	%
Parks and Reserves Administration					
Parks and Reserves Administration Revenue					
Revenue	(3,200)	(1,602)	(1,598)	4	0%
Parks and Reserves Administration Revenue Total	(3,200)	(1,602)	(1,598)	4	0%
Parks and Reserves Administration Expenditure					
Employee Costs	1,044,500	470,220	481,041	10,821	2%
Other Employee Costs	72,825	38,420	39,870	3,450	9%
Other Expenses	151,758	75,874	85,533	9,659	13%
Parks and Reserves Administration Expenditure Total	1,269,083	582,514	606,443	23,929	4%
Parks and Reserves Administration Indirect Costs					
Allocations	1,470,048	724,119	732,865	8,746	1%
On Costs Recovery	(1,497,018)	(748,508)	(590,217)	158,290	-21%
Parks and Reserves Administration Indirect Costs Total	(26,972)	(24,387)	142,648	167,035	-685%
arks and Reserves Administration Total	1,238,911	556,525	747,494	190,969	34%
Parks and Reserves					
Parks and Reserves Revenue					
Revenue	(9,300)	(9,301)	(23,403)	(14,102)	152%
Parks and Reserves Revenue Total	(9,300)	(9,301)	(23,403)	(14,102)	152%
Parks and Reserves Expenditure					
Ground Maintenance	2,199,350	1,152,846	1,043,573	(109,273)	-9%
Other Expenses	545,581	272,794	285,546	12,752	5%
Parks and Reserves Expenditure Total	2,744,931	1,425,640	1,329,119	(96,521)	-7%
Parks and Reserves Indirect Costs					
Allocations	384	180	180	0	0%
Parks and Reserves Indirect Costs Total	364	180	180	0	0%
Parks and Reserves Total	2,735,995	1,416,519	1,305,896	(110,623)	-8%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Commentary
	2020/21	31/12/2020	31/12/2020 \$	s	%
Sporting Grounds	*	•	*	•	70
Sporting Grounds Revenue					
Revenue	(1,134)	(566)	(19,585)	(19,019)	3360%
Sporting Grounds Revenue Total	(1,134)	(566)	(19,585)	(19,019)	3360%
aporang ordanas Nevende Total	(1,10-1)	(000)	(10,000)	(10,010)	
Sporting Grounds Expenditure					
Ground Maintenance	1,234,850	638,898	609,479	(29,419)	-5%
Other Expenses	564,444	282,220	239,054	(43,166)	-15% Favourable variance due to lower than forecasted depreciation. To be adjusted in
					mid year budget review.
Sporting Grounds Expenditure Total	1,799,294	921,118	848,533	(72,585)	-8%
Sporting Grounds Total	1,798,160	920,552	828,949	(91,603)	-10%
Road Reserves Expenditure					
Road Reserves Expenditure					
Ground Maintenance	328,005	165,826	157,413	(8,413)	-5%
Other Expenses	0	0	5,833	5,833	100%
Road Reserves Expenditure Total	328,005	165,826	163,247	(2,579)	-2%
Road Reserves Expenditure Total	328,005	165,826	163,247	(2,579)	-2%
Parks Other					
Parks Other Revenue					
Revenue	(2,000)	(2,000)	(217,425)	(215,425)	10771% Funding received from DFES for disaster recovery. Budget will be adjusted as part
					of Mid year budget review.
Parks Other Revenue Total	(2,000)	(2,000)	(217,425)	(215,425)	10771%
Parks Other Expenditure					
Other Expenses	1,458,300	981,660	1,096,755	115,095	12% Timing variance relating to maintenance of street trees and parks.
Money/Monger Street Trees Surgery	22,000	22,000	0	(22,000)	-100% Timing variance of works.
Parks Other Expenditure Total	1,478,300	1,003,660	1,096,755	93,095	9%
Parks Other Total	1,476,300	1,001,660	879,330	(122,330)	-12%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020 \$	YTD Variance	Variance Variance Commentary
December 11 Wests Collection	\$	\$	*	\$	%
Processable Waste Collection Processable Waste Collection Revenue					
Revenue	(375,654)	(368,148)	(297,773)	70,375	-19% Unfavourable variance due to a reduction in revenue for additional rubbish bins.
Nevende	(010,004)	(500,140)	(201,110)	70,010	This will be reviewed on an on-going basis.
Processable Waste Collection Revenue Total	(375,654)	(368,148)	(297,773)	70,375	-19%
Processable Waste Collection Expenditure					
Employee Costs	989,983	458,760	454,324	(4,438)	-1%
Other Employee Costs	57,428	28,716	17,482	(11,234)	-39%
Other Expenses	3,864,811	1,932,394	1,709,658	(222,736)	-12% Timing variance relating to tipping costs.
Operating Projects	80,000	39,200	751	(38,449)	-98% Timing variance relating to FOGO marketing campaign which will commence earl
Processable Waste Collection Expenditure Total	4,992,222	2,459,070	2,182,215	(276,855)	2021. -11%
Processable Waste Collection Indirect Costs					
Allocations	868,438	427,954	420.637	(7,317)	-2%
On Costs Recovery	(876,250)	(438,126)	(352,601)	85,525	-20%
	(7,812)	(10,172)	68,036	78,208	-769%
Processable Waste Collection Indirect Costs Total	(1,012)	(10,172)	60,036	70,200	-19370
Processable Waste Collection Total	4,608,756	2,080,750	1,952,478	(128,272)	-6%
Other Waste Services					
Other Waste Services Revenue					
Revenue	(10,065)	(5,028)	(6,542)	(1,514)	30%
Other Waste Services Revenue Total	(10,065)	(5,028)	(6,542)	(1,514)	30%
Other Waste Services Expenditure					
Other Expenses	580,192	327,680	293,994	(33,686)	-10% Timing variance relating to waste management programmes and bulk waste collection.
Household Hazardous Waste Collection Day	2,200	2,200	0	(2,200)	-100%
Other Waste Services Expenditure Total	582,392	329,880	293,994	(35,886)	-11%
Other Waste Services Total	572,327	324,852	287,451	(37,401)	-12%
Recycling Revenue					
Recycling Revenue					
Revenue	0	0	0	0	
Recycling Revenue Total	0	0	0	0	
Recycling Revenue Total	0	0	0	0	
Recycling Expenditure					
Recycling Expenditure	1,051,725	294,568	303,416	8,848	3%
Recycling Expenditure Total	1.051.725	294,568	303.416	8,848	3%
neoyoning Experiorate rotal	1,001,120	224,000	300,410	0,040	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance	Variance Variance Commentary %	·	
Public Works Overhead	,	•	*	•	N	70	
Public Works Overhead Revenue							
Revenue	(61,700)	(23,949)	(27,197)	(3,248)	14%	14%	
Public Works Overhead Revenue Total	(61,700)	(23,949)	(27,197)	(3,248)	14%	14%	
Public Works Overhead Expenditure							
Employee Costs	438,713	201,501	192,419	(9,082)	-5%		
Other Employee Costs	45,059	22,530	14,163	(8,367)	-37%		
Other Expenses	58,850	31,424	13,559	(17,865)	-57%		
Public Works Overhead Expenditure Total	540,622	255,455	220,141	(35,314)	-14%	-14%	
Public Works Overhead Indirect Costs							
Allocations	636,045	313,597	310,282	(3,315)	-1%		
On Costs Recovery	(191,782)	(95,892)	(238,652)	(140,780)	147%		
Public Works Overhead Indirect Costs Total	444,263	217,705	73,630	(144,075)	-66%	-66%	
Public Works Overhead Total	923,185	449,211	266,574	(182,637)	-41%	-41%	
Plant Operating							
Plant Operating Expenditure							
Other Expenses	1,491,587	745,789	887,595	141,808	19% Unfavourable variance due to higher than forecasted depreciation. To be adjust in mid year budget review.		ciation. To be adjusted
Plant Operating Expenditure Total	1,491,587	745,789	887,595	141,806	19%		
Plant Operating Indirect Costs							
Allocations	(1,102,377)	(598,769)	(752,099)	(155,330)	28%		
Plant Operating Indirect Costs Total	(1,102,377)	(596,769)	(752,099)	(155,330)	26%	26%	
Plant Operating Total	389,210	149,020	135,496	(13,524)	-9%	-9%	
Recoverable Works							
Recoverable Works Revenue							
Revenue	(12,309)	(6,156)	(6,720)	(584)	9%	9%	
Recoverable Works Revenue Total	(12,309)	(6,156)	(6,720)	(564)	9%	9%	
Recoverable Works Expenditure							
Other Expenses	12,309	6,156	12,184	6,028	98%		
Recoverable Works Expenditure Total	12,309	6,156	12,184	6,028	98%	98%	
Recoverable Works Total	0	0	5,465	5,465	100%	100%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$	\$	\$	%
Drainage Expenditure					
Drainage Expenditure		407.070	470.000		***
Other Expenses	374,547	187,270	170,023	(17,247)	-9%
Drainage Expenditure Total	374,547	187,270	170,023	(17,247)	-9%
Drainage Expenditure Total	374,547	187,270	170,023	(17,247)	-9%
Footpaths/Cycleways Expenditure					
Footpaths/Cycleways Expenditure					
Other Expenses	1,041,319	521,117	569,542	48,425	9%
Footpaths/Cycleways Expenditure Total	1,041,319	521,117	569,542	48,425	9%
Footpaths/Cycleways Expenditure Total	1,041,319	521,117	569,542	48,425	9%
Rights of Way Expenditure					
Rights of Way Expenditure					
Other Expenses	281,487	140,737	138,345	(2,392)	-2%
Rights of Way Expenditure Total	281,467	140,737	138,345	(2,392)	-2%
Rights of Way Expenditure Total	281,467	140,737	138,345	(2,392)	-2%
Roads Expenditure					
Roads Expenditure					
Other Expenses	3,091,204	1,548,457	1,604,019	55,562	4%
Roads Expenditure Total	3,091,204	1,548,457	1,604,019	55,562	4%
Roads Expenditure Total	3,091,204	1,548,457	1,604,019	55,562	4%
Street Cleaning Expenditure					
Street Cleaning Expenditure					
Other Expenses	1,360,615	680,316	536,611	(143,705)	-21% Timing variance of works.
Street Cleaning Expenditure Total	1,360,615	680,316	536,611	(143,705)	-21%
Street Cleaning Expenditure Total	1,360,615	680,316	536,611	(143,705)	-21%

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 DECEMBER 2020



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance Variance Comme	entar
	2020/21	31/12/2020	31/12/2020			
	\$	\$	\$	\$	%	
Fraffic Control for Roadworks Expenditure						
Traffic Control for Roadworks Expenditure						
Other Expenses	85,000	47,666	62,547	14,881	31%	
Traffic Control for Roadworks Expenditure Total	85,000	47,666	62,547	14,881	31%	
Traffic Control for Roadworks Expenditure Total	85,000	47,666	62,547	14,881	31%	
Sump Expenditure						
Sump Expenditure						
Other Expenses	500	91	140	49	53%	
Sump Expenditure Total	500	91	140	49	53%	
Sump Expenditure Total	500	91	140	49	53%	
Works Depot Revenue						
Works Depot Revenue						
Revenue	(1,259)	(630)	(436)	194	-31%	
Works Depot Revenue Total	(1,259)	(630)	(436)	194	-31%	
Works Depot Revenue Total	(1,259)	(630)	(436)	194	-31%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 31 DECEMBER 2020

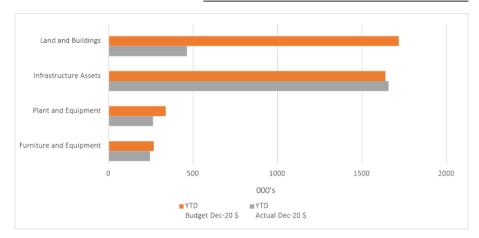


	Adopted Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	Variance Variance Commentary
	\$	\$ 1712/2020	\$ 171272020	\$	%
Works Depot					
Works Depot Expenditure					
Employee Costs	183,767	85,979	82,865	(3,114)	-4%
Other Employee Costs	2,500	1,248	881	(367)	-29%
Other Expenses	9,750	4,878	379	(4,499)	-92%
Works Depot Expenditure Total	196,017	92,105	84,125	(7,980)	-9%
Works Depot Indirect Costs					
Allocations	(194,758)	(91,475)	(83,689)	7,788	-9%
Works Depot Indirect Costs Total	(194,758)	(91,475)	(83,689)	7,786	-9%
Works Depot Total	1,259	630	436	(194)	-31%
Depot Building					
Depot Occupancy Costs					
Building Maintenance	90,000	45,000	71,380	26,380	59% Timing variance of works.
Ground Maintenance	0	0	188	188	100%
Other Expenses	251,052	139,274	130,459	(8,815)	-6%
Depot Occupancy Costs Total	341,052	184,274	202,025	17,751	10%
Depot Indirect Costs					
Allocations	(341,052)	(184,274)	(202,025)	(17,751)	10%
Depot Indirect Costs Total	(341,052)	(184,274)	(202,025)	(17,751)	10%
Depot Building Total	0	0	0	0	
Net Operating	6,574,375	(15,799,709)	(17,665,332)	(1,865,623)	12%

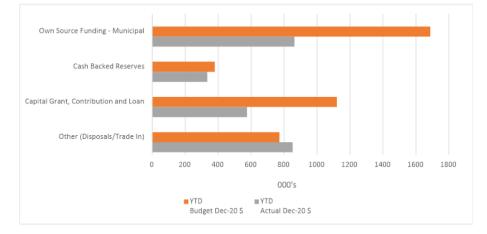
CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020



CAPITAL EXPENDITURE	Revised Budget 2020/21	YTD Budget Dec-20	YTD Actual Dec-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	5,267,601	1,717,601	463,341	(1,254,260)	-73%
Infrastructure Assets	4,496,283	1,638,273	1,656,699	18,426	1%
Plant and Equipment	378,812	338,550	262,167	(76,383)	-23%
Furniture and Equipment	1,272,100	267,500	244,431	(23,069)	-9%
Total	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%



FUNDING	Revised Budget 2020/21	YTD Budget Dec-20	YTD Actual Dec-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Own Source Funding - Municipal	5,571,463	1,687,774	863,496	(824,278)	-49%
Cash Backed Reserves	3,365,850	380,000	334,549	(45,451)	-12%
Capital Grant, Contribution and Loan	1,704,483	1,121,150	575,574	(545,576)	-49%
Other (Disposals/Trade In)	773,000	773,000	853,020	80,020	10%
Total	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%



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CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Variance Commentary Balance	
LAND & BUILDING ASSETS							
ADMIN CENTRE							
Air Conditioning & HVAC Renewal - Admin Building HVAC	300,000	20,000	0	(20,000)	-100%	Quotes being sought in the market.	
BEATTY PARK LEISURE CENTRE							
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	3,230,000	700,000	127,506	(572,494)	-82%	1,956,638 Works in progress.	
Beatty Park - Replacement of gym carpet	9,851	9,851	9,345	(506)	-5%	506 Works completed.	
LIBRARY							
Upgrade Library counter to enhance customer service delivery	50,000	10,000	1,500	(8,500)	-85%	0 Quotes being sought in the market.	
LOFTUS CENTRE							
Loftus Community Centre – ceiling fabric, lighting and bathroom renewal	170,000	170,000	81,370	(88,630)	-52%	500 Works in progress.	
Loftus Centre - Stormwater Retention tank	120,000	50,000	2,420	(47,580)	-95%	61,387 Works in progress.	
Loftus Recreation Centre - Change room upgrade	131,367	131,367	141,689	10,322	8%	Works completed, to be adjusted in MYBR.	
DEPARTMENT OF SPORTS AND RECREATION							
DLGSC renewal/upgrade-Lease obligation	196,000	196,000	1,738	(194,262)	-99%	37,807 Works in progress.	
MISCELLANEOUS							
Solar Photovoltaic Panel System Installation - Mt Hawthorn Community Centre	8,900	8,900	0	(8,900)	-100%	0 Quotes being sought in the market.	
Solar Photovoltaic Panel System Installation - North Perth Town Hall	8,900	8,900	0	(8,900)	-100%	0 Quotes being sought in the market.	
Solar Photovoltaic Panel System Installation - Vincent Community Centre	20,150	20,150	0	(20,150)	-100%	0 Quotes being sought in the market.	
Solar Photovoltaic Panel System Installation - Britannia Reserve Pavilion	8,900	8,900	0	(8,900)	-100%	0 Quotes being sought in the market.	
Solar Photovoltaic Panel System Installation - Perth Soccer Club	30,000	30,000	0	(30,000)	-100%	0 Self supporting loan procedure being developed for this piece of work.	
LED floodlight upgrade - Leederville Tennis Club	21,548	21,548	21,548	0	0%	0 Works completed.	
Royal Park Hall - Kitchen and amenities renewal	190,000	190,000	42,097	(147,903)	-78%	40,245 Works completed - awaiting invoices.	
Roofing Renewal-Loton Park Tennis Club Room	180,000	0	1,600	1,600	100%	0 Project at conceptual design stage.	
Air Conditioning & HVAC Renewal - Belgravia Leisure Centre	50,000	0	0	0	0%	0 Project at planning stage.	
Leederville Oval Stadium - Electrical renewal - 3 boards	300,000	110,000	543	(109,457)	-100%	0 Tender submissions at evaluation stage.	
Public Toilet - Hyde park east - renewal	31,985	31,985	31,985	0	0%	0 Works completed.	
Forrest Park Floodlight Renewal	130,000	0	0	0	0%	125,699 Project delayed expected to commcence April 2021.	
Birdwood Square Floodlight Renewal	20,000	0	0	0	0%	18,770 Project delayed expected to commcence April 2021.	
Minor infrastructure improvements	20,000	0	0	0	0%	9,983 Works scheduled.	
Litis Stadium & Britannia Res End of Le	40,000	0	0	0	0%	Project at planning stage.	
FOR LAND & BUILDING ASSETS	5,267,601	1,717,601	463,341	(1,254,260)	-73%	2,251,534	

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
INFRASTRUCTURE ASSETS							
LOCAL ROADS PROGRAM							
Newcastle, Loftus - Charles St Rd Rehabilitation	0	0	10,659	10,659	100%	0	Expense relating to Main Roads line marking works for project completed in FY2018- 19. To be adjusted at March 2021 budget review.
Eton St - Gill St to Hobart St	61,029	61,029	58,484	(2,545)	-4%	0	Works completed.
Coronation St - Chamberlain St to Scarborough Beach Rd	111,500	30,000	54,703	24,703	82%	61,345	Works in progress.
Edinboro St-Hobart St to Scarborough Beach Rd	42,000	11,000	55,588	44,588	405%	0	Works completed to be adjusted in MYBR.
Edinboro St-Hobart St to Edinboro St Reserve	108,000	68,000	111,659	43,659	64%	0	Works completed.
Seabrook St-Anzac Rd to Brentham St	27,238	27,238	26,318	(920)	-3%	0	Works completed.
Lake St-Glendower St to Bulwer St	69,500	15,000	18,037	3,037	20%	23,335	Works in progress.
Lake St-Stuart St to Brisbane St	94,500	15,000	55,483	40,483	270%	45,066	Works in progress.
Cantle St-Lord St to West Parade	74,500	55,000	55,900	900	2% -	489	Works in progress.
Chapman St-Lord St to West Parade	89,000	15,000	33,668	18,668	124%	29,075	Works in progress.
Thorley St-Brewer St to Edward St	52,000	32,000	31,328	(672)	-2%	140	Works in progress.
Blackford St-Egina St to Cul-dee-sac	43,212	37,000	42,027	5,027	14%	1,185	Works completed.
The Boulevard-Scarborough Beach Rd to Berryman St	52,000	15,000	325	(14,675)	-98%	30,971	Works in progress.
Kalgoorlie St-Berryman St too Scarborough Beach Rd	69,259	69,259	69,259	0	0%	0	Works completed.
Ellesmere St-Matlock St to Flinders St	69,000	15,000	14,028	(972)	-6%	42,907	Works in progress.
Laneway Rear of Leederville Hotel-Oxford Street to rear of 226 Carr Place	155,808	0	0	0	0%	0	Project delayed works to be undertaken by Developer.
Norfolk St-Burt St to Forrest St	88,000	15,000	1,845	(13,155)	-88%	0	Project at surveying stage.
Kadina St-Pennant St to Bourke St	5,000	0	0	0	0%	0	Project at planning stage.
Howlett St-Pennant St to Hardy St	2,500	0	0	0	0%	0	Project at planning stage.
Chamberlain St-Coronation St to Pennant St	1,250	0	0	0	0%	0	Project at planning stage.
Eton St-Hobart St to Haynes St	2,500	0	0	0	0%	0	Project at planning stage.
Emmerson St-Morriston St to Loftus St	1,800	0	0	0	0%	0	Project at planning stage.
Cleaver St-Newcastle St to Old Aberdeen Place	88,950	0	2,613	2,613	100%	0	Works in progress.
ROAD TO RECOVERY							
Sasse Avenue-Purslowe St to Anzac Rd	212,190	85,000	139,083	54,083	64%	79,290	Works in progress.
The Avenue-Vincent Street to Car Park	44,277	44,277	47,689	3,412	8%	0	Works completed.
Vincent St - Mitchell FW overpass to Leederville P	2,762	2,762	0	(2,762)	-100%	0	Works scheduled.

Item 7.4- Attachment 1

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CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020

escription	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
RAFFIC MANAGEMENT  proved pedestrian crossings at signalised intersections  valcott St. & Wiliam St., Bulwer St. Fitzgerald St.)	24,100	24,100	24,100	0	0%	C	Works completed.
ma/Claverton Local Area Traffic Management	50,000	0	0	0	0%	C	Project at planning stage.
arold and Lord St Intersection	26,000	0	0	0	0%	C	Project at planning stage.
LACK SPOT PROGRAM							
ncent - Fitzgerald St to Chelmsford Rd	72,800	0	55,558	55,558	100%	6,857	Works completed.
tersection of Brady and Milton St, Mt Hawthorn	30,000	0	3,620	3,620	100%	800	Works at design stage.
ersection of Bulwer and Stirling St, Perth	100,000	0	4,040	4,040	100%	C	Works at design stage.
ersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	30,000	0	3,620	3,620	100%	C	Works at design stage.
ersection of Beaufort and Harold Streets, Highgate	100,000	0	2,820	2,820	100%	C	Works at design stage.
ersection of Loftus and Vincent Streets, West Perth/Leederville	250,000	0	4,730	4,730	100%	C	Works at design stage.
ersection of Fitzgerald Street & Raglan Road, North Perth	80,000	0	6,620	6,620	100%	C	Works at design stage.
nor Traffic Management Improvement Program	80,000	26,000	6,577	(19,423)	-75%	2,483	Works in progress throughout the entire year.
REETSCAPE IMPROVEMENTS							
nor streetscape improvements	30,000	15,000	16,334	1,334	9%	500	Works in progress.
eetscape Improvements-Cleaver St	50,000	0	0	0	0%	C	Project delayed - subject to grant application.
eetscape Improvements-Angove St and Fitzgerald St	13,000	0	0	0	0%	C	Project at planning stage.
DADWORKS - REHABILITATION (MRRG PROGRAM)							
ılwer St - Beaufort St to Williams St	68,154	68,154	30,747	(37,407)	-55%	12,677	Works complete - awaiting invoices.
ftus St - Bourke St to Scarborough Beach Rd	50,000	50,000	0	(50,000)	-100%	-	Works complete - awaiting invoices.
wcastle St-Beaufort St to Lord St - Eastbound	143,800	143,800	141,606	(2,194)	-2%	11,288	Works complete - awaiting invoices.
nith St-Bulwer to Lincoln St	127,500	127,500	66,885	(60,615)	-48%	5,437	Works in progress.
sbane St-Bulwer St to Stirling St	130,900	130,900	93,721	(37,179)	-28%	C	Works in progress.
GHTS OF WAY							
nnual review based upon the most recent condition assessment survey	75,000	0	3,479	3,479	100%	C	Works in progress.
AB FOOTPATH PROGRAMME							
olding St-Newcastle St to Old Aberdeen St	38,180	0	0	0	0%	C	Works to be scheduled.
sbane Trc (North)-Lake St to Brisbane Plc	27,920	0	0	0	0%	C	Works to be scheduled.
sbane Trc (South)-Lake St to Brisbane Plc	26,761	0	0	0	0%	C	Works to be scheduled.
te St-Brisbane Trc to Robinson Avenue	5,603	0	2,811	2,811	100%	C	Works completed.
e St-Newcastle St to Forbes Rd	2,310	0	2,262	2,262	100%	C	Works completed.
eder St-Jugan St to Cul-de-sac	3,353	0	0	0	0%	C	Works to be scheduled.
versham St-Claisebrook Rd to Cul-de-sac	12,669	0	0	0	0%	C	Works to be scheduled.
ry St (North)-William St to Mereny Lane	8,800	4,000	0	(4,000)	-100%	C	Works scheduled.
ry St (South)-William St to Mereny Lane	8,800	4,000	0	(4,000)	-100%	C	Works scheduled.
oome St-Smith St to Brigatti Gardens	5,500	0	0	0	0%	C	Works to be scheduled.
ndon St-Intersection of Scarborough Beach Road	60,104	0	0	0	0%	C	Works to be scheduled.

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Variance Commentary Balance
BICYCLE NETWORK						
Florence/Strathcona/Golding Safe Active Street	300,000	0	21,825	21,825	100%	0 Works in progress.
Design for Norfolk St N/S Route	50,000	0	0	0	0%	26,030 Project at planning stage.
Design for Glendalough to Brady	15,000	0	4,700	4,700	100%	Project at design stage.
DRAINAGE						
Britannia Reserve Main Drain Renewal stage 1&2	80,000	0	0	0	0%	0 Works to be scheduled.
Alinor drainage improvement program	50,000	0	0	0	0%	0 Works to be scheduled.
Gully Soak-well program	60,000	0	21,882	21,882	100%	0 Works in progress.
CAR PARK DEVELOPMENT						
Car Parking Upgrade-Melrose St angled parking	55,000	0	325	325	100%	32,499 Works scheduled.
Car Parking Upgrade-Strathcona St angled parking	20,000	0	0	0	0%	0 Project at design stage.
Car Parking Upgrade-Albert St angled parking Stage 3	55,000	0	4,040	4,040	100%	0 Project at design stage.
Depot - Car park lighting Renewal	60,000	60,000	32,979	(27,021)	-45%	16,124 Works in progress.
PARKS AND RESERVES						
Banks Reserve Master Plan Implementation - Stage 1	239,109	239,109	207,327	(31,782)	-13%	167,461 Works in progress.
Greening Plan-Pansy Street carpark	25,000	25,000	0	(25,000)	-100%	0 Works scheduled for April 2
Greening Plan-Pansy Street	5,000	5,000	0	(5,000)	-100%	0 Works scheduled for April 2
Greening Plan-West End Arts Precinct	30,000	30,000	10,781	(19,219)	-64%	<ol><li>Works in progress.</li></ol>
Greening Plan-Norham Street	15,000	15,000	0	(15,000)	-100%	0 Project at design stage.
Greening Plan-Highlands Road	10,000	10,000	0	(10,000)	-100%	0 Project at design stage.
Greening Plan-Hawthorn Street	10,000	10,000	0	(10,000)	-100%	0 Project at design stage.
Greening Plan-Little Walcott Street	5,000	5,000	0	(5,000)	-100%	<ol><li>Project at design stage.</li></ol>
ynton Street Park Upgrade	18,145	18,145	14,235	(3,910)	-22%	3,910 Works completed.
RETICULATION						
Britannia Reserve - renew groundwater bore (south) No,40	45,000	0	40,381	40,381	100%	<ol><li>Works completed.</li></ol>
Kyilla Park - replace irrigation cubicle	15,000	15,000	0	(15,000)	-100%	0 Works to be scheduled.
STREET FURNITURE						
Bus Shelter Replacement	20,000	0	0	0	0%	0 Project at planning stage.
ius Shelter-William St	15,000	0	0	0	0%	2,767 Works scheduled.

# CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21 AS AT 31 DECEMBER 2020

		YTD	YTD	YTD			
Description	Revised Budget 2020/21	Budget 2020/21	Actual 2020/21	Variance	Variance	Commitment (PO) Variance Balance	Commentary
PLANT & EQUIPMENT ASSETS							
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME	100,000	100,000	102 649	(66, 292)	-35%	00 900. Float ronn	lacement programme progressing as planned
Light Fleet - Annual Changeover  MAJOR PLANT REPLACEMENT PROGRAMME	190,000	190,000	123,618	(66,382)	-30%	99,000 Fleet lepi	lacement programme progressing as planned.
Single Axle Tipper Truck	138,550	138,550	138,550	(0)	0%	0 Truck del	livered in July 2020.
MISCELLANEOUS							
Parking Sensors Pilot Project	11,810	0	0	0	0%	0 Installatio	on to commence in latter half of FY2020-21.
Water and Energy Efficiency Initiatives	38,452	10,000	0	(10,000)	-100%	0 Associate	ed projects not commenced as yet.
TOTAL EXPENDITURE							
FOR PLANT & EQUIPMENT ASSETS	378,812	338,550	262,167	(76,383)	-23%	99,800	
FURNITURE & EQUIPMENT ASSETS							
INFORMATION TECHNOLOGY							
Enterprise Applications upgrade	440,000	50,000	63,135	13,135	26%		ntation & training of Contracts management module completed. Upgrade of in progress.
Building Management System software-Admin	120,000	10,000	0	(10,000)	-100%		menced as yet.
MARKETING & COMMUNICATIONS							
COVID-19 Artwork relief project	525,600	120,000	131,373	11,373	9%	20,000 Monies h	ave started being distributed to the successful applicants.
Beatty Park Leisure Centre							
Beatty Park Leisure Centre - Non Fixed Assets Renewal	71,500	30,000	3,195	(26,805)	-89%	0 Works be	eing completed on a needs basis.
MISCALLENEOUS							
Miscellaneous Assets Renewal	75,000	37,500	46,728	9,228	25%	0 Works in	progress at various locations.
CCTV Renewal Civic and Loftus Precinct	40,000	20,000	0	(20,000)	-100%	7,432 Works so	cheduled.
TOTAL EXPENDITURE							
FOR FURNITURE & EQUIPMENT ASSETS	1,272,100	267,500	244,431	(23,069)	-9%	209,761	
TOTAL CAPITAL EXPENDITURE	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%	3,162,752	

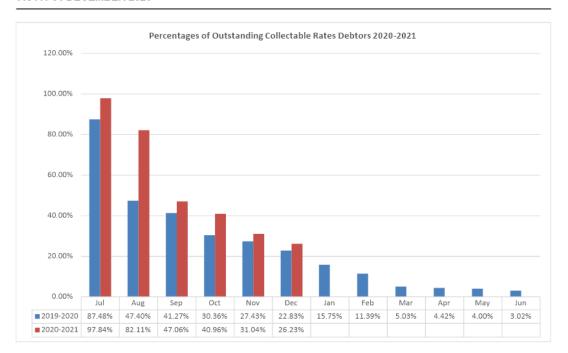
#### CITY OF VINCENT NOTE 6 - CASH BACKED RESERVES AS AT 31 DECEMBER 2020



Reserve Particulars	Budget Opening Balance 01/07/2020	Actual Opening Balance 01/07/2020	Budget Transfers to Reserve 30/06/2021	YTD Actual Transfers to Reserve 31/12/2020	Budget Interest Earned 30/06/2021	YTD Actual Interest Earned 31/12/2020	Budget Transfers from Reserve 30/06/2021	YTD Actual Transfers from Reserve 31/12/2020	Budget Closing Balance 30/06/2021	Actual Closing Balance 31/12/2020
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Sustainability Reserve	5,293,197	5,293,197	1,093,000	1,093,000	61,887	25,719	(2,819,583)	(749,517)	3,628,501	5,662,399
Beatty Park Leisure Centre Reserve	101,218	101,218	(0)	0	1,183	492	0	0	102,401	101,710
Cash in Lieu Parking Reserve	1,926,192	1,926,192	0	2,657	22,521	9,358	(510,000)	(31,310)	1,438,713	1,906,897
Hyde Park Lake Reserve	159,269	159,269	(0)	0	1,862	773	0	0	161,131	160,042
Land and Building Acquisition Reserve	297,471	297,471	0	0	3,478	1,445	0	0	300,949	298,916
Leederville Oval Reserve	94,069	94,069	0	0	1,100	458	0	0	95,169	94,527
Loftus Community Centre Reserve	36,901	36,901	(0)	0	431	178	0	0	37,332	37,079
Loftus Recreation Centre Reserve	171,525	171,525	51,664	13,039	2,005	837	0	0	225,194	185,401
Office Building Reserve - 246 Vincent Street	401,156	401,156	(0)	0	4,690	1,949	(196,000)	(1,738)	209,846	401,367
Parking Facility Reserve	105,607	105,607	0	0	1,235	512	0	0	106,842	106,119
Percentage For Public Art Reserve	488,867	488,867	0	0	5,716	2,515	(525,600)	(131,373)	(31,017)	360,009
Plant and Equipment Reserve	22,483	22,483	0	0	263	109	0	0	22,746	22,592
State Gymnastics Centre Reserve	110,197	110,197	9,682	1,817	1,288	535	0	0	121,167	112,549
Strategic Waste Management Reserve	997,471	997,471	(0)	0	11,662	4,845	0	0	1,009,133	1,002,316
Tamala Park Land Sales Reserve	340,902	340,902	250,000	0	3,986	1,670	0	0	594,888	342,572
Underground Power Reserve	210,051	210,051	0	0	2,456	1,020	0	0	212,507	211,071
Waste Management Plant and Equipment Reserve	219,949	219,949	0	0	2,572	1,069	0	0	222,521	221,018
POS reserve - Haynes Street	0	0	157,899	157,899	1,870	761	0	0	159,769	158,660
	10,976,525	10,976,525	1,562,245	1,268,412	130,205	54,245	(4,051,183)	(913,938)	8,617,792	11,385,244

### CITY OF VINCENT NOTE 7 - RATING INFORMATION AS AT 31 DECEMBER 2020





### CITY OF VINCENT NOTE 7 - RATING INFORMATION FOR THE MONTH ENDED 31 DECEMBER 2020



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
10726 Residential	240,742,009	0.0779	18,744,512	18,744,512	100.0%
168 Vacant Residential	4,110,000	0.0725	297,975	297,975	100.0%
1610 Other	122,800,566	0.0672	8,249,742	8,249,742	100.0%
46 Vacant Commercial	2,355,370	0.1282	301,888	301,888	100.0%
Minimum Rate					
6184 Residential @ \$1,211.9	78,526,492		7,494,390	7,494,390	100.0%
157 Vacant Residential @ \$1,211.9	1,926,000		190,268	190,268	100.0%
150 Other @ \$1,197.7	1,873,844		179,655	179,655	100.0%
0 Vacant Commercial			0	0	
Interim Rates	0		300,000	390,992	130.3%
Rates Waiver	0		(145,000)	(120,190)	82.9%
Total Amount Made up from Rates	452,334,281		35,613,430	35,729,232	
Non Payment Penalties					
Instalment Interest @ 5.5%			160,000	161,097	100.7%
Penalty Interest @ 8%			90.000	69,192	76.9%
Administration Charge - \$8 per instalment			160,000	141,810	88.6%
Legal Costs Recovered			0	50	100.0%
		-	36,023,430	36,101,381	
Other Revenue					
Exempt Bins - Non Rated Properties			185,420	166,173	89.6%
Commercial / Residential Additional Bins			174,534	124,821	71.5%
Swimming Pools Inspection Fees			18,800	14,362	76.4%
		-	36,402,184	36,406,737	
Opening Balance				978,892	
Total Collectable			36,402,184	37,385,629	102.70%
Less					
Cash Received				26,747,033	
Rebates Allowed				1,090,122	
Repates Allowed		_		1,030,122	
Rates Balance To Be Collected		=	36,402,184	9,548,397	26.23%
Add					
ESL Debtors				436,026	
Pensioner Rebates Not Yet Claimed				377,691	
ESL Rebates Not Yet Claimed				11,842	
Less				(447.40.1)	
Deferred Rates Debtors			_	(117,424)	<u>)                                    </u>
Current Rates Debtors Balance			_	10,256,532	=

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#### CITY OF VINCENT NOTE 8 - DEBTOR REPORT FOR THE MONTH ENDED 31 DECEMBER 2020



DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	811	779	5,570	205,166	212,327
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	800	139,655	140,455
DEBTOR CONTROL - PROPERTY INCOME	112,779	9,836	37,449	53,016	213,080
DEBTOR CONTROL - RECOVERABLE WORKS	1,152	450	0	0	1,602
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	0	0	0	0	0
DEBTOR CONTROL - OTHER	340	4,680	33,282	95,273	133,575
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - PLANNING SERVICES FEES	(100)	1,410	0	350	1,660
DEBTOR CONTROL - GST		90,812.66	1.27	5.93	90,820
DEBTOR CONTROL - INFRINGEMENT	37,760	69,426	62,233	1,297,307	1,466,726
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(181,310)	(181,310)
IMPAIRMENT OF RECEIVABLES	0	0	0	(194,671)	(194,671)
TOTAL DEBTORS OUTSTANDING AS AT 30/11/2020	152,742	177,394	139,335	1,414,791	1,884,262

ACCRUED INCOME	46,199
ACCRUED INTEREST	34,654
PREPAYMENTS	333,160
TOTAL TRADE AND OTHER RECEIVABLES	2,298,276

DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728.05	Building Insurance 2018/19 & 2019/20	In the process to debt collection
12/08/2020	Belgravia Health & Leisure Group	46.664.00	Land Consision July 9 Assessed	Loan has been deferred as part of COVID-19 relief provided.
12/08/2020	Beigravia Health & Leisure Group	40,004.00	Loan Servicing July & August	Loan has been deferred as part of COVID-19 relief provided.
24/06/2020	Vietnam Veterans Association	1,101.08	Service fire equipment, Termite treatment	On-going discussion to ascertain if the Club qualifies for COVID-19 relief.
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER
22/08/2018	C D Hunter	14.655.25	Cost for court case	\$100 Monthly Repayment.
22/08/2018	CDHanter	14,000.20	Cost for court case	\$100 Monthly Repayment.
21/01/2019	Matthew Slinger	21,800.30	Outstanding court costs awarded to COV	Have been handed over to FER
09/07/2019	R Cox	1,170.00	Outstanding court costs awarded to COV	Have been handed over to FER.
22/08/2019	Primed Projects Ptv Ltd	318.26	Outstanding court costs awarded to COV	On fortnightly payment plan
			•	, , , , , , , , , , , , , , , , , ,
22/08/2019	Liam Howard	576.87	Outstanding court costs awarded to COV	On fortnightly payment plan
28/11/2019	A Kindu	2.339.25	Damage/vandalism to hired venue	Sent to debt collection agency.
28/11/2019	A Kindu	2,338.25	Damage/vandalism to nired venue	Sent to debt collection agency.
21/07/2020	Kamran Beykpour	25,813.00	Court fines and costs re: 155 Walcott St	Pleaded not guilty. Court trial set 15 February 2021
BALANCE OF 90	DAY DEBTORS OVER \$500.00	148,766.06		

CITY OF VINCENT NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION AS AT 31 DECEMBER 2020



	Revised Budget	YTD Budget	YTD Actuals	YTD Actuals	Month Actuals	Month Actuals
	2020/21	Budget Dec-20	Dec-20	Dec-19	Dec-20	Dec-19
	\$	\$	\$	\$	\$	\$
ADMINISTRATION		•				-
Revenue	0	0	36	(2,295)	(0)	0
Expenditure	0	26,465	(36)	81,862	(36)	(158)
Surplus/(Deficit)	0	26,465	0	79,568	(36)	(158)
SWIMMING POOLS AREA						
Revenue	1,433,839	806,831	873,060	1,093,010	211,518	209,747
Expenditure	(3,552,996)	(1,801,953)	(1,716,723)	(2,007,508)	(711,383)	(303,408)
Surplus/(Deficit)	(2,119,157)	(995,122)	(843,663)	(914,498)	(499,865)	(93,662)
SWIM SCHOOL						
Revenue	1,082,097	709,997	821,119	844,285	55,437	4,819
Expenditure	(743,759)	(496,133)	(525,299)	(605,714)	(90,130)	(82,016)
Surplus/(Deficit)	338,338	213,864	295,820	238,571	(34,693)	(77,196)
<u>CAFÉ</u>						
Revenue	0	0	0	358,412	0	67,430
Expenditure	(34,280)	(34,280)	(35,002)	(387,845)	(7)	(70,080)
Surplus/(Deficit)	(34,280)	(34,280)	(35,002)	(29,433)	(7)	(2,651)
RETAIL SHOP						
Revenue	355,754	252,472	310,208	260,341	72,339	59,281
Expenditure	(276,050)	(169,018)	(209,947)	(179,068)	(71,475)	(47,615)
Surplus/(Deficit)	79,704	83,454	100,261	81,273	864	11,666
HEALTH & FITNESS						
Revenue	1,165,018	716,418	756,020	763,262	139,160	69,897
Expenditure	(1,139,891)	(583,969)	(581,852)	(628,099)	(165,360)	(90,131)
Surplus/(Deficit)	25,127	132,449	174,169	135,164	(26,200)	(20,234)
GROUP FITNESS						
Revenue	420,977	257,325	273,349	298,021	49,017	28,980
Expenditure	(457,386)	(246,837)	(247,023)	(282,142)	(75,229)	(44,272)
Surplus/(Deficit)	(36,409)	10,488	26,326	15,879	(26,212)	(15,292)
AQUAROBICS						
Revenue	162,802	101,871	106,212	112,651	19,811	10,400
Expenditure	(137,277)	(67,911)	(60,800)	(79,659)	(22,754)	(13,016)
Surplus/(Deficit)	25,525	33,960	45,413	32,992	(2,943)	(2,616)
CRECHE						
Revenue	42,363	24,837	28,421	32,251	5,409	3,225
Expenditure	(239,683)	(115,299)	(121,858)	(161,412)	(33,371)	(24,986)
Surplus/(Deficit)	(197,320)	(90,462)	(93,437)	(129,161)	(27,962)	(21,761)
Net Surplus/(Deficit)	(1,918,472)	(619,184)	(330,114)	(489,646)	(617,055)	(221,904)
Less: Depreciation	(1,373,247)	(686,623)	(643,388)	(683,975)	(643,388)	(113,670)

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## 7.5 **AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 NOVEMBER 2020 TO 30 NOVEMBER**

Attachments:

- Payments by EFT and Payroll November 20 I 1.
- Payments by Cheque November 20 U 2.
- Payments by Direct Debit November 20 U 3.

#### **RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 November 2020 to 30 November 2020 as detailed in Attachments 1, 2 and 3 as summarised below:

Total payments for November 2020	\$4,710,101.36
Direct debits, including credit cards	\$130,546.89
Cheques	\$1,140.48
EFT payments, including BPAY and payroll	\$4,578,413.99

#### **PURPOSE OF REPORT:**

To present to Council the list of expenditure and accounts paid for the period 1 November 2020 to 30 November 2020.

#### **BACKGROUND:**

Council has delegated to the Chief Executive Officer (Delegation No. 2.2.18) the power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

### **DETAILS:**

The Schedule of Accounts paid for the period 1 November 2020 to 30 November 2020, covers the following:

FUND	CHEQUE NUMBERS/	AMOUNT
Municipal Account (Attachment 1, 2 and 3)	BATCH NUMBER	
EFT and BPAY Payments	2609 – 2620	\$3,362,493.52
Payroll by Direct Credit	November 2020	\$1,215,920.47
Sub Total		\$4,578,413.99
Cheques		
Cheques	82640 - 82645	\$1,140.48
Sub Total		\$1,140.48

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### **Direct Debits (including Credit Cards)**

Sub Total	\$130,546.89
Credit Cards	\$1,023.56
Bank Charges – CBA	\$28,344.89
Loan Repayments	\$100,782.60
Lease Fees	\$395.84

Total Payments \$4,710,101.36

#### **CONSULTATION/ADVERTISING:**

Not applicable.

#### LEGAL/POLICY:

Regulation 12(1) and (2) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

- "12. Payments from municipal fund or trust fund, restrictions on making
- (1) A payment may only be made from the municipal fund or the trust fund
  - if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - otherwise, if the payment is authorised in advance by a resolution of Council.
- (2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council."

Regulation 13(1) and (3) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

- "13. Lists of Accounts
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - the payee's name;
  - the amount of the payment;
  - the date of the payment; and
  - sufficient information to identify the transaction.
- (2) A list prepared under sub regulation (1) is to be
  - presented to Council at the next ordinary meeting of Council after the list is prepared; and
  - recorded in the minutes of that meeting."

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: Management systems are in place that establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

# STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

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Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

### **SUSTAINABILITY IMPLICATIONS:**

Expenditure covered in this report includes various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

### **PUBLIC HEALTH IMPLICATIONS:**

Expenditure covered in this report includes various projects, programs and services that contribute to the priority health outcomes within the City's Public Health Plan 2020-2025.

### FINANCIAL/BUDGET IMPLICATIONS:

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

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	Creditore P.	eport - Payments by EFT, BPAY and Payroll		
	Creditors R	01/11/20 to 30/11/20		
Date	Payee	Description	Amo	ount
12/11/2020	A Austin	Fitness instructor fees	\$	113.68
26/11/2020	A Beck	Didgeridoo and dance performances at movie screening and football match	\$	2,200.00
12/11/2020	A D Hadfield	Refund of infrastructure bond	\$	2,500.00
12/11/2020	A Duckworth-Smith	Design advisory fees	\$	400.00
26/11/2020	A Duckworth-Smith	Design advisory fees	\$	400.00
26/11/2020	A M & K H Pasalich	Part refund of Beatty Park Leisure Centre fees	\$	122.40
26/11/2020	A Team Printing	Printing services - BPLC	\$	2,598.20
18/11/2020	A W Glass	Rates refund - due to overpayment	\$	342.60
18/11/2020	A Xian	Rates refund - due to overpayment	\$	677.41
26/11/2020	Aboriginal Education Solutions	Embedding Aboriginal perspective workshop - Innovate RAP	\$	700.00
26/11/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$	48,278.16
26/11/2020	Acclaimed Catering	Catering services - Staff Christmas party (deposit)	\$	1,000.00
12/11/2020	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$	1,419.00
26/11/2020	Alerton Australia	Building management system control contract - BPLC (4 months)	\$	8,527.20
26/11/2020	Aline Brick Paving	Brick paving services - various locations	\$	7,452.50
12/11/2020	Alsco Pty Ltd	Air freshener supplies	\$	58.51
26/11/2020	Alsco Pty Ltd	Mat supplies - BPLC	\$	764.76
26/11/2020	AMS Installation & Maintenance Solutions WA	Repair to spa heater and boiler- BPLC	\$	683.10
12/11/2020	Anna Cappelletta	Fitness instructor fees	\$	840.00
26/11/2020	Anna Cappelletta	Fitness instructor fees	\$	630.00
12/11/2020	APARC	Central management system, software licensing, meter maintenance and sensor maintenance	\$	11,568.87
26/11/2020	APARC	Central management system, meter maintenance, credit card transactions and Ticketor enforcement	\$	42,631.22
12/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$	2,704.74
26/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$	6,198.09
27/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - Avenue car park	\$	202.50
18/11/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$	5,203.00
26/11/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$	2,194.50
12/11/2020	Aquawellbeing.com	Fitness instructor fees	\$	520.00
12/11/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$	4,215.42
26/11/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$	209.22
12/11/2020	Aspect Studios Pty Ltd	Design advisory fees	\$	440.00
12/11/2020	Asphaltech Pty Ltd	Asphalt supplies - various locations	\$	23,077.65
26/11/2020	Asphaltech Pty Ltd	Asphalt supplies - various locations	\$	252,648.19

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Date	Payee	Description	Amount		
12/11/2020	ATF Services Pty Ltd	Security fence - Cheriton Street	\$	144.21	
27/11/2020	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$	950.40	
12/11/2020	Australia Post	Postage charges	\$	4,893.23	
12/11/2020	Australia Post (Agency Commission)	Commission charges	\$	346.04	
26/11/2020	Australian Communications and Media Authority	Fixed point to point licence	\$	241.00	
12/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - Gym WA	\$	330.00	
26/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations; display fridge repairs - BPLC	\$	3,125.35	
27/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$	5,328.68	
12/11/2020	Australian Professional Skills Institute	Barista training course - Youth network	\$	1,000.00	
03/11/2020	Australian Services Union	Payroll deduction	\$	310.80	
17/11/2020	Australian Services Union	Payroll deduction	\$	310.80	
27/11/2020	Australian Services Union	Payroll deduction	\$	310.80	
03/11/2020	Australian Taxation Office	Payroll deduction	\$	189,693.00	
17/11/2020	Australian Taxation Office	Payroll deduction	\$	176,226.00	
27/11/2020	Australian Taxation Office	Payroll deduction	\$	175,448.00	
12/11/2020	Award Contracting	Locating services - various locations	\$	2,574.00	
26/11/2020	Award Contracting	Locating services - various locations	\$	9,570.00	
26/11/2020	Awards WA Inc	Community support grant (Ignite award - find your glow program)	\$	4,905.00	
12/11/2020	AWB Co	Plumbing services - Forrest Park; refund of infrastructure bond	\$	1,121.33	
26/11/2020	B O'Shaughnessy	Expense reimbursement - doctor's fees (workers compensation claim)	\$	157.80	
26/11/2020	Baileys Fertilisers	Fertiliser supplies	\$	10,556.70	
12/11/2020	Bakers Delight North Perth	Catering supplies - Ride to Work breakfast	\$	80.00	
26/11/2020	Balcatta Mowers & Chainsaws Pty Ltd	Garden equipment repairs - Depot	\$	553.00	
26/11/2020	BCITF Building & Construction Industry Training Fund	Levy collection	\$	6,069.47	
26/11/2020	Benara Nurseries	Supply of plants	\$	5,089.70	
27/11/2020	Benara Nurseries	Supply of plants	\$	4,755.30	
26/11/2020	Bent Logic	Supply of membership cards - BPLC	\$	5,142.50	
26/11/2020	Bicycles for Humanity (WA) Inc.	Stall fees from Bike Market	\$	90.00	
26/11/2020	Big Rock Toyota	Vehicle service and repairs	\$	80.00	
26/11/2020	BikeWise	Cycling instruction and Ride to Work support	\$	220.00	
12/11/2020	Blackwoods	Hardware supplies - Depot	\$	1,474.82	
26/11/2020	Blackwoods	Hardware supplies - Depot	\$	766.79	
27/11/2020	Blackwoods	Hardware supplies - Depot	\$	852.88	
26/11/2020	BOC Limited	Medical oxygen supplies and CO2 for beverage	\$	1,053.87	
26/11/2020	Boral Construction Materials Group Limited	Concrete supplies	\$	3,381.80	
12/11/2020	Boya Equipment	Purchase of spray nozzles	\$	310.53	
26/11/2020	Boyan Electrical Services	Electrical services - various locations	\$	3,270.85	
27/11/2020	Boyan Electrical Services	Electrical services - Loftus Recreation Centre	\$	434.12	

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Date	Payee	Description		Amount	
18/11/2020	Bridgestone Australia Ltd	Tyre services	\$	92.40	
26/11/2020	Briskleen Supplies	Toiletry and cleaning products; sanipod service - BPLC	\$	5,668.85	
26/11/2020	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$	9,003.89	
26/11/2020	Bunnings Trade	Hardware supplies - various locations	\$	3,252.25	
27/11/2020	Bunnings Trade	Hardware supplies - Depot	\$	26.62	
26/11/2020	C Boutsis	Expense reimbursement - doctor's fees (workers compensation claim)	\$	141.20	
12/11/2020	C C McCloy	Refund for overcharge of dog registration renewal	\$	10.00	
26/11/2020	C Saffer	Fitness instructor fees	\$	130.00	
26/11/2020	C Sandell	Part refund of Beatty Park Leisure Centre fees	\$	704.00	
12/11/2020	C Vosnacos	Refund of infrastructure bond	\$	750.00	
18/11/2020	Caltex Australia Petroleum Pty Ltd	Fuel and oils	\$	25,450.21	
26/11/2020	Capic	Water treatment services - BPLC	\$	211.20	
26/11/2020	Carramar Coastal Nursery	Supply of plants	\$	92.40	
26/11/2020	Castleprime Construction Pty Ltd	Refund of infrastructure bond	\$	1,500.00	
12/11/2020	Charmaine Amanda Magness	Fitness instructor fees	\$	454.72	
03/11/2020	Child Support Agency	Payroll deduction	\$	950.51	
17/11/2020	Child Support Agency	Payroll deduction	\$	950.51	
27/11/2020	Child Support Agency	Payroll deduction	\$	950.51	
26/11/2020	Chindarsi Architects	Design advisory fees	\$	550.00	
12/11/2020	Chittering Valley Worm Farm	Worms and castings	\$	340.00	
12/11/2020	Christou Nominees Pty Ltd	Design advisory fees	\$	660.00	
26/11/2020	Cirrus Networks	Cisco annual licensing renewal	\$	1,703.97	
26/11/2020	City Of Perth	BA archive retrievals	\$	200.98	
26/11/2020	City of South Perth	Dog and cat impound fees	\$	561.00	
26/11/2020	City of Stirling	Meals on Wheels	\$	486.22	
03/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$	1,310.06	
17/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$	1,256.80	
27/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$	1,150.28	
03/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$	470.00	
17/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$	484.00	
27/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$	490.00	
12/11/2020	Civica Pty Limited	Consultancy - Waste register	\$	8,059.70	
26/11/2020	Civica Pty Limited	Initial licence fee - BIS procurement standard	\$	1,815.00	
27/11/2020	Civica Pty Limited	Initial licence fee - BIS 7 payroll view	\$	1,815.00	
26/11/2020	Cleanaway	Recycling contract	\$	10,909.79	
12/11/2020	Cleantex Pty Ltd	Washroom consumables - Admin	\$	257.73	
26/11/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$	498.87	
18/11/2020	Cobblestone Concrete Pty Ltd	Installation of crossover - Sasse Avenue	\$	2,023.43	
26/11/2020	Cobblestone Concrete Pty Ltd	Concrete path repairs - various locations	\$	5,580.30	
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Date	Payee Payee	Description		Amount	
12/11/2020	Cockburn Party Hire	Hire of chairs - Citizenship ceremony	\$	445.00	
12/11/2020	Colleagues Nagels	Integrated transferable parking permits	\$	8,021.10	
12/11/2020	Compu-Stor	Records digitisation and off-site storage	\$	7,114.67	
26/11/2020	Connect Call Centre Services	After hours calls service	\$	1,353.28	
26/11/2020	Corsign WA Pty Ltd	Sign supplies - various	\$	903.43	
13/11/2020	Cr A Castle	Council meeting fee	\$	1,935.83	
13/11/2020	Cr Ashley Wallace	Council meeting fee	\$	1,935.83	
13/11/2020	Cr D Loden	Council meeting fee	\$	1,935.83	
13/11/2020	Cr J Fotakis	Council meeting fee	\$	1,935.83	
13/11/2020	Cr J Hallett	Council meeting fee	\$	1,935.83	
13/11/2020	Cr J Topelberg	Council meeting fee	\$	1,935.83	
13/11/2020	Cr S Gontaszewski	Council meeting fee	\$	3,255.70	
13/11/2020	Cr Sally Smith	Council meeting fee	\$	1,935.83	
26/11/2020	CSE Crosscom Pty Ltd	Reprogramming 2 way radio - waste trucks	\$	577.50	
26/11/2020	CSP Group Pty Ltd	Plant repairs and maintenance	\$	1,367.30	
12/11/2020	Cundall	Design advisory fees	\$	440.00	
26/11/2020	D B Green	Fitness instructor fees	\$	454.72	
12/11/2020	D Dama	Fitness instructor fees	\$	170.52	
26/11/2020	D Dama	Fitness instructor fees	\$	170.52	
12/11/2020	D M O'Connell	Part refund of dog registration	\$	150.00	
12/11/2020	David and Usha Jamieson	Part refund of Beatty Park Leisure Centre fees	\$	64.64	
12/11/2020	Daydawn Advocacy Centre	Community support grant	\$	500.00	
26/11/2020	Dennis and Renata Owen	Developer contribution towards roller shutter installation	\$	1,000.00	
26/11/2020	Department of Mines, Industry Regulation and Safety	Building services levy collection - August 20	\$	29,708.04	
26/11/2020	Department of Transport	Vehicle ownership searches	\$	2,565.60	
03/11/2020	Depot Social Club	Payroll deduction	\$	56.00	
17/11/2020	Depot Social Club	Payroll deduction	\$	56.00	
27/11/2020	Depot Social Club	Payroll deduction	\$	56.00	
12/11/2020	Design Right Pty Ltd	Design services - various projects	\$	7,425.00	
26/11/2020	Design Right Pty Ltd	Design services - various projects	\$	9,900.00	
27/11/2020	Designer Christmas	Christmas trees and decorations hire - BPLC (balance)	\$	1,166.00	
12/11/2020	Devco Builders	Maintenance and repairs - various locations	\$	10,994.50	
26/11/2020	Devco Builders	Maintenance and repairs - various locations; lighting upgrade - Loftus Community Centre	\$	123,908.78	
12/11/2020	Dexion Balcatta	Supply of shelving - Depot	\$	1,623.58	
12/11/2020	Diabolik Books	Gift vouchers - Student citizenship awards	\$	1,456.00	
12/11/2020	Dial-A-Nappy	Merchandise - BPLC	\$	572.00	
26/11/2020	DNX Energy Pty Ltd	Inspection of solar panels - BPLC	\$	220.00	
26/11/2020	Dominic Snellgrove	Design advisory fees	\$	400.00	

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Date	Payee	Description	Amount	
26/11/2020	Domus Nursery	Supply of plants	\$	942.59
26/11/2020	Donegan Enterprises Pty Ltd	Playground repairs and maintenance - various locations	\$	8,767.00
26/11/2020	Douglas Partners	Geotechnical investigation - Robertson Park upgrade	\$	3,828.00
26/11/2020	Downer EDI Engineering Power Pty Ltd	CCTV maintenance - various locations	\$	11,935.66
26/11/2020	Downer EDI Works Pty Ltd	Traffic signal loop reinstatement - Newcastle Street	\$	10,152.41
26/11/2020	Drainflow Services Pty Ltd	High pressure jet for drains - Hyde Park	\$	4,444.00
27/11/2020	Dyenamic Sublimation WA Pty Ltd	Supply of AFL jerseys - NAIDOC week carnival	\$	2,215.00
26/11/2020	Eclipse Soils Pty Ltd	Supply of mulch	\$	3,217.50
12/11/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$	7,667.00
26/11/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$	1,012.00
12/11/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$	4,405.94
26/11/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$	2,251.22
26/11/2020	Enliven	Walyalup Kannajil community choir performance - NAIDOC event	\$	660.00
12/11/2020	Enviroblast Cannington	Pressure cleaning services	\$	1,719.30
27/11/2020	Environmental Industries Pty Ltd	Spraying of weedkiller - various locations	\$	8,002.50
12/11/2020	Enzed Malaga	Plant repairs and maintenance	\$	466.48
26/11/2020	Events Industry Association	Staff training - Managing events in the COVID era	\$	200.00
12/11/2020	Farinosi & Sons Pty Ltd	Hardware supplies - Depot	\$	125.00
27/11/2020	Fitness Australia	Annual registration renewal	\$	750.00
12/11/2020	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$	1,539.00
12/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	36,902.90
26/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	10,963.26
27/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	17,678.74
12/11/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$	449.11
26/11/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$	1,694.83
12/11/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$	13,321.19
26/11/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$	12,790.90
27/11/2020	Forpark Australia	Spares for equipment - Hyde Park playground	\$	183.15
12/11/2020	Frankensound	COVID-19 acquisitional arts grant - public art project	\$	5,500.00
12/11/2020	G Burgess	Collection of household hazardous waste from City recycling stations	\$	479.60
27/11/2020	G Burgess	Distribution services - Waste pamphlets	\$	4,699.20
26/11/2020	G Edwards	Fitness instructor fees	\$	113.68
26/11/2020	G Povey	Refund of infrastructure bond	\$	3,000.00
12/11/2020	G S Virk	Refund of infringement	\$	253.25
12/11/2020	G Woolf	Refund of infrastructure bond	\$	1,500.00
12/11/2020	Galvins Plumbing Supplies	Plumbing supplies - Depot	\$	131.13
12/11/2020	GCB Builders Pty Ltd	Refund of infrastructure bond	\$	500.00
12/11/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$	474.00
26/11/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$	1,700.55
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Date	Payee	Description	Amount	
12/11/2020	Governance Institute of Australia	CEO training - Governance and risk management; two membership		
		subscriptions (CEO and Governance)	\$	4,090.00
12/11/2020	Great Lakes Community Resources	Street goods collection services - various locations	\$	1,796.30
26/11/2020	Great Lakes Community Resources	Street goods collection services - various locations	\$	2,343.00
26/11/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$	1,317.22
12/11/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$	4,462.66
26/11/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$	4,406.34
03/11/2020	Health Insurance Fund of WA	Payroll deduction	\$	255.25
17/11/2020	Health Insurance Fund of WA	Payroll deduction	\$	255.25
27/11/2020	Health Insurance Fund of WA	Payroll deduction	\$	255.25
26/11/2020	Holcim (Australia) Pty Ltd	Concrete supplies	\$	780.34
26/11/2020	Indigenous Tours WA	Welcome To Country - NAIDOC week 2020	\$	550.00
12/11/2020	Inner City Newsagency	Newspaper delivery - Library	\$	16.48
27/11/2020	Inner City Newsagency	Newspaper delivery - Library	\$	16.48
12/11/2020	Innovations Catering	Catering services for City function	\$	565.00
26/11/2020	Insight Enterprises Australia Pty Ltd	Microsoft annual licensing renewal; Webex support	\$	132,657.72
26/11/2020	Isubscribe Pty Ltd	Library magazine subscriptions	\$	515.19
26/11/2020	J & K Hopkins	Office furniture supplies - Admin	\$	4,734.00
26/11/2020	J Birch	Refund of infrastructure bond	\$	1,000.00
12/11/2020	J H Fenion	Part refund of dog registration	\$	150.00
26/11/2020	J L Jamieson	COVID-19 acquisitional arts grant - public art project	\$	5,000.00
26/11/2020	J L Jamieson	COVID-19 acquisitional arts grant - public art project	\$	5,000.00
18/11/2020	J Skender	Rates refund - due to overpayment	\$	425.91
12/11/2020	Jabiru Construction Pty Ltd	Refund of infrastructure bond	\$	5,000.00
26/11/2020	Jack Lockers	Locker hire - BPLC	\$	1,185.00
26/11/2020	Jackie Barron	Fitness instructor fees	\$	65.00
26/11/2020	Jake Robinson Acoustic	Performance fee - Citizenship ceremony	\$	390.00
26/11/2020	Janet Verburg	Fitness instructor fees	\$	284.20
12/11/2020	JBA Surveys	Surveying services - various locations	\$	11,528.00
12/11/2020	Jonathan Epps Arboriculturist	Arboricultural services - Money/Monger Street	\$	720.00
12/11/2020	Joy Artists	COVID-19 acquisitional arts grant - public art project	\$	4,738.00
26/11/2020	K Grant	Fitness instructor fees	\$	280.00
12/11/2020	K Harcus	Fitness instructor fees	\$	300.00
18/11/2020	K J Brown	Rates refund - due to overpayment	\$	635.24
12/11/2020	K Roach	Fitness instructor fees	\$	113.68
26/11/2020	K Roach	Fitness instructor fees	\$	56.84
12/11/2020	Karri Real Estate	Parking revenue distribution	\$	34,401.86
12/11/2020	Kerbing West	Kerbing services - various locations	\$	71,403.17
18/11/2020	Kerbing West	Kerbing services - various locations	\$	18,083.40

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Date	Payee	Description	Amount	
26/11/2020	Kerbing West	Kerbing services - various locations	\$	9,304.85
26/11/2020	Kleen West Distributors	Cleaning supplies - various	\$	1,909.16
12/11/2020	Kone Elevators Pty Ltd	Lift repairs and maintenance - BPLC	\$	610.50
27/11/2020	Kone Elevators Pty Ltd	Lift repairs and maintenance - BPLC	\$	610.50
26/11/2020	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$	1,884.68
12/11/2020	Kott Gunning	Legal services - compliance matter	\$	1,971.33
26/11/2020	Kott Gunning	Webinar attendance	\$	33.00
12/11/2020	KS Black Pty Ltd	Bore construction and decommissioning of old bore - Weld Square	\$	44,419.10
26/11/2020	KS Black Pty Ltd	Bore abstraction readings and water meter installation - various locations	\$	4,886.20
12/11/2020	Kuditj (as a partner of Sodexo)	Catering services for City functions	\$	1,974.50
12/11/2020	L Burrell	Part refund of Beatty Park Leisure Centre fees	\$	45.36
12/11/2020	L O'Donohoe	Artist fee - design artwork for William Street bus stop	\$	1,000.00
03/11/2020	L.G.R.C.E.U.	Payroll deduction	\$	20.50
17/11/2020	L.G.R.C.E.U.	Payroll deduction	\$	20.50
27/11/2020	L.G.R.C.E.U.	Payroll deduction	\$	20.50
12/11/2020	Landgate	Gross rental valuations for interims	\$	923.18
26/11/2020	Landgate	Gross rental valuations for interims; land enquiries; aerial imagery extraction	\$	3,504.06
26/11/2020	Leederville Hotel	Mayor's Christmas function - deposit	\$	1,000.00
26/11/2020	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$	61,842.00
26/11/2020	Les Mills Asia Pacific	Licence fees for fitness classes	\$	1,522.16
26/11/2020	Lighting Options Australia Pty Ltd	Programming of Beaufort Street sign content	\$	220.00
12/11/2020	Line Marking Specialists	Line marking services - various locations	\$	8,428.55
26/11/2020	Line Marking Specialists	Line marking services - various locations	\$	5,576.01
12/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$	32.87
26/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$	37.33
27/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$	18.67
12/11/2020	LO-GO Appointments	Temporary staff - Engineering	\$	2,374.24
18/11/2020	M G Jajko	Fitness instructor fees	\$	113.68
26/11/2020	M G Jajko	Fitness instructor fees	\$	56.84
26/11/2020	M Hopwood	Refund of infrastructure bond	\$	3,000.00
26/11/2020	M L Humich	Fitness instructor fees	\$	454.72
18/11/2020	M Launder	Rates refund - due to overpayment	\$	1,181.30
12/11/2020	M Slater	Fitness instructor fees	\$	120.58
26/11/2020	M Slater	Fitness instructor fees	\$	120.58
12/11/2020	M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$	26.97
18/11/2020	Main Roads WA	Line marking installation - various locations	\$	27,144.26
26/11/2020	Marcus Jordan Photography	Photography services - NAIDOC week event	\$	1,000.00
12/11/2020	Margaret River Agencies	Soft beverage supplies for Council meetings	\$	355.20
12/11/2020	Marketforce Pty Ltd	Advertising services - various departments	\$	220.22

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Date	Payee	Description	Am	ount
26/11/2020	Marketforce Pty Ltd	Advertising services - various departments	\$	18,825.64
12/11/2020	Marsh Pty Ltd	Staff training - Fraud awareness webinar	\$	126.50
12/11/2020	Massey's Herd	Milk supplies - Depot	\$	464.10
27/11/2020	Massey's Herd	Milk supplies - Depot	\$	436.05
27/11/2020	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$	203.36
12/11/2020	Mayor E Cole	Expenses reimbursement - child care	\$	200.00
13/11/2020	Mayor E Cole	Council meeting fee	\$	7,875.25
12/11/2020	McLeods Barristers & Solicitors	Legal services - health matter	\$	951.43
26/11/2020	McLeods Barristers & Solicitors	Legal services - various compliance matters	\$	6,263.23
03/11/2020	Mercer Spectrum	Superannuation	\$	3,157.79
05/11/2020	Mercer Spectrum	Superannuation	\$	2,991.11
27/11/2020	MessageMedia	SMS integrating for Phoenix	\$	403.61
12/11/2020	Midland Toyota	Purchase of vehicle, as per fleet management programme	\$	25,347.14
12/11/2020	Mindarie Regional Council	Processable and non processable waste	\$	118,689.76
26/11/2020	Mindarie Regional Council	Processable and non processable waste	\$	57,865.57
12/11/2020	Minter Ellison	Legal services - General employment matters	\$	2,750.00
26/11/2020	Minter Ellison	Legal services - General employment matters	\$	3,625.05
12/11/2020	Mount Hawthorn Hospitality Co Pty Ltd	Catering services for City function	\$	1,475.00
12/11/2020	Mount Hawthorn Playgroup Inc	Community support donation - outdoor seats and chalkboard	\$	500.00
12/11/2020	My Best Friend Veterinary Centre	Vet services	\$	1,727.50
18/11/2020	My Best Friend Veterinary Centre	Vet services	\$	1,673.00
26/11/2020	N Kumar	Distribution services - flyers	\$	89.40
18/11/2020	N Olimpio	Rates refund - due to overpayment	\$	1,003.83
26/11/2020	N Pigram	Bran Nue Dae Q & A/performance fee - NAIDOC week	\$	1,500.00
18/11/2020	Nao Williams	Fitness instructor fees	\$	120.00
26/11/2020	Natale Group Australia Pty Ltd	Security services - BPLC	\$	363.00
26/11/2020	Natural Area Holdings Pty Ltd	Weed control - various locations	\$	3,879.81
26/11/2020	Naturalis Spring Water	Bottled spring water supplies - Customer service	\$	64.80
18/11/2020	Network Exchange Realty	Rates refund - due to overpayment	\$	369.80
27/11/2020	Nightlife Music Pty Ltd	Crowd DJ - BPLC	\$	518.77
26/11/2020	Node1 Internet	Fixed wireless internet charges	\$	199.00
12/11/2020	Noma Pty Ltd	Design advisory fees	\$	990.00
26/11/2020	Northsands Resources	Construction waste disposal services	\$	7,491.00
27/11/2020	Northsands Resources	Sand supplies	\$	1,320.66
26/11/2020	NovoFit WA Pty Ltd	Gym equipment repairs - BPLC	\$	132.00
12/11/2020	Oasis Patios	Refund of infrastructure bond	\$	750.00
26/11/2020	OCR Projects Pty Ltd	Refund of infrastructure bond	\$	1,000.00
26/11/2020	Officeworks Ltd	Office supplies and consumables	\$	24.26
26/11/2020	Opal Australian Paper	Supply of envelopes	\$	368.50

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Date	Payee	Description	Amount	
12/11/2020	Optima Press	Printing services - reminder and final demand notices	\$	2,460.70
26/11/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$	9,209.96
26/11/2020	Orbit Health & Fitness Solutions Pty Ltd	Gym equipment repairs - BPLC	\$	294.00
27/11/2020	Orbit Health & Fitness Solutions Pty Ltd	Supply of gym wipes - BPLC	\$	3,828.00
27/11/2020	Organic 2000	Supply of fertiliser	\$	1,129.92
12/11/2020	OshGroup Pty Ltd	Fitness for work report	\$	1,784.31
12/11/2020	Overwatch Traffic Services	Traffic management services - various locations	\$	2,528.57
26/11/2020	P S Meyerkort	Rates refund - due to overpayment	\$	1,470.23
12/11/2020	PeopleSense by Altius	Counselling services	\$	875.60
12/11/2020	Pernros Nominees Pty Ltd	Refund of infrastructure bond	\$	2,500.00
26/11/2020	Pirtek Malaga	Plant repairs and maintenance	\$	59.71
12/11/2020	Planning Institute Australia	Registration - Planning WA conference 2020	\$	1,020.00
12/11/2020	Playgroup WA (Inc)	Reimbursement of membership fees collected	\$	15.00
18/11/2020	Pots and More	Planter box replacement - North Perth Town Centre	\$	8,881.00
12/11/2020	Primavera Quality Meats	Catering supplies - Ride to Work breakfast	\$	153.00
12/11/2020	Print and Sign Co	Printing services - various departments	\$	1,480.49
26/11/2020	Print and Sign Co	Printing services - various departments	\$	1,323.14
12/11/2020	Pro Turf Services	Plant repairs and maintenance	\$	921.80
26/11/2020	Pro Turf Services	Plant repairs and maintenance	\$	1,039.06
27/11/2020	Pro Turf Services	Plant repairs and maintenance	\$	1,594.34
12/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	8,948.50
26/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	3,575.00
27/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	2,178.00
12/11/2020	Proficiency Group Pty Ltd	Information management and ICT support services	\$	4,840.00
12/11/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$	14,866.66
26/11/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$	3,366.00
18/11/2020	Protector Fire Services Pty Ltd	Supply and install fire equipment signs - Depot	\$	411.18
26/11/2020	Protector Fire Services Pty Ltd	Ancillary fire detection equipment and alarm system - Loftus Community		
		Centre; fire equipment maintenance - various locations	\$	13,244.28
27/11/2020	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$	3,977.38
26/11/2020	Public Libraries Western Australia Inc	Annual membership renewal 2020/21	\$	250.00
12/11/2020	Quality Press	Printing services - brochures	\$	284.90
26/11/2020	Quality Press	Printing services - brochures (reprint)	\$	284.90
27/11/2020	R A & N M Decent	Part refund of dog registration	\$	150.00
12/11/2020	R McVeigh	Part refund of Beatty Park Leisure Centre fees	\$	910.00
12/11/2020	Rada & Neso Services	Cleaning services - BPLC	\$	10,300.00
26/11/2020	Raymond Sleeman	Fitness instructor fees	\$	284.20
26/11/2020	REALMstudios Pty Ltd	Design advisory fees	\$	1,452.00
26/11/2020	Red Spear Pty Ltd	Welcome to Country - Citizenship ceremony	\$	600.00

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Date	Payee	Description	Ame	ount
27/11/2020	Regal Cement & Sales Pty Ltd	Supply of soakwells	\$	1,225.20
12/11/2020	Regents Commercial	Variable outgoings - Barlee Street car park	\$	2,855.85
27/11/2020	Regents Commercial	Rent and variable outgoings - Barlee Street car park	\$	12,280.80
12/11/2020	Renew Property Maintenance	Clearing rights of way and tipping fees - various locations	\$	10,659.00
12/11/2020	Rentokil Initial Pty Ltd	Pest control services - BPLC	\$	2,033.76
12/11/2020	Repco	Auto part supplies	\$	82.29
26/11/2020	Repco	Auto part supplies	\$	98.80
12/11/2020	Richard Harrison	Bee removal services - various locations	\$	300.00
26/11/2020	Richard Harrison	Bee removal services - various locations	\$	750.00
26/11/2020	Ringie	Onsite support - Cisco telephony services	\$	1,650.00
12/11/2020	Risk Management Technologies Pty Ltd	Annual licence subscription - ChemAlert	\$	3,129.50
26/11/2020	Robert Logan Homes Pty Ltd	Refund of infrastructure bond	\$	750.00
12/11/2020	Rosemount Hotel	Parking revenue distribution	\$	17,425.46
26/11/2020	Rosie O Face Painters & Entertainers	Children's' entertainment - Jazz festival in the Park	\$	540.00
12/11/2020	RPG Auto Electrics	Plant repairs and maintenance	\$	1,199.33
26/11/2020	RTRfm 92.1	Sponsorship agreement - COVID-19 arts relief project	\$	7,583.40
26/11/2020	Rubek Automatic Doors	Repair automatic door - Loftus Community Centre	\$	317.90
18/11/2020	S & A Smash Repairs	Insurance excess	\$	500.00
26/11/2020	S Chester	Refund of infrastructure bond	\$	2,100.00
26/11/2020	S Mulvihill	Part refund of Beatty Park Leisure Centre fees	\$	137.70
12/11/2020	S Nguyen	Part refund of Beatty Park Leisure Centre fees	\$	45.90
26/11/2020	S Patchett	Fitness instructor fees	\$	270.00
12/11/2020	S Than	Refund of parking permit	\$	180.00
26/11/2020	Safari Building Products	Supply of expansion joints - Depot	\$	1,496.00
12/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$	8,041.00
18/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$	1,122.00
26/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$	3,322.00
12/11/2020	Sanderson's Outdoor Power Equipment	Plant repairs and maintenance	\$	116.00
26/11/2020	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$	974.70
26/11/2020	Scarboro Toyota	Vehicle service and repairs	\$	1,334.60
12/11/2020	Seb Sports Pty Ltd	Refund of grounds bond	\$	250.00
12/11/2020	Securus	Security services - various locations	\$	2,336.40
27/11/2020	Securus	Security services - North Perth Town Hall	\$	157.50
26/11/2020	Seton Australia	Supply of two full face respirators and filters - BPLC	\$	965.44
12/11/2020	Sifting Sands	Sand cleaning services - various locations	\$	1,725.90
26/11/2020	Sigma Chemicals	Pool chemicals - BPLC	\$	5,201.36
03/11/2020	Smartsalary Pty Limited	Payroll deduction	\$	1,380.82
17/11/2020	Smartsalary Pty Limited	Payroll deduction	\$	675.58
27/11/2020	Smartsalary Pty Limited	Payroll deduction	\$	675.58
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Date	Payee	Description	Amount
26/11/2020	Smoke and Mirrors AV	Supply of PA system - Citizenship ceremony	\$ 788.75
12/11/2020	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 660.00
26/11/2020	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 8,489.80
26/11/2020	Sports Turf Technology Pty Ltd	Bore water testing - various locations	\$ 2,954.60
12/11/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 2,780.80
26/11/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 10,073.25
27/11/2020	SPP Group WA Pty Ltd	Mechanical consultancy - Admin air conditioning upgrade	\$ 5,445.00
12/11/2020	St John Ambulance Western Australia Ltd	First aid kit supplies - Depot	\$ 344.55
27/11/2020	St John Ambulance Western Australia Ltd	First aid cover - NAIDOC AFL game	\$ 564.85
12/11/2020	Stage Property	Rates refund - due to overpayment	\$ 508.67
12/11/2020	Statewide Oil Distributors	Supply of hydraulic oil - Depot	\$ 2,164.40
26/11/2020	Steann Pty Ltd	Bulk green waste collection	\$ 10,756.69
12/11/2020	Stott Hoare	Supply of computers, monitors and accessories	\$ 23,878.80
27/11/2020	Stylelite Pty Ltd	Sample product - vandal resistant bollard light	\$ 992.20
26/11/2020	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 1,035.65
12/11/2020	Superior Pak Pty Ltd	Plant repairs and maintenance	\$ 495.00
12/11/2020	Swan Taxis Pty Ltd	Prepaid taxi vouchers	\$ 550.00
12/11/2020	Synergy	Electricity and gas charges - various locations	\$ 100,064.74
18/11/2020	Synergy	Electricity and gas charges - various locations	\$ 12,068.18
26/11/2020	Synergy	Electricity and gas charges - various locations	\$ 6,819.71
27/11/2020	Synergy	Electricity and gas charges - various locations	\$ 6,150.46
26/11/2020	T Hayden	AFL design and artwork - NAIDOC week AFL community event	\$ 1,000.00
12/11/2020	T K Dao	Refund of infrastructure bond	\$ 1,150.00
12/11/2020	T Patrucco	Expense reimbursement - sunscreen and sanitiser	\$ 50.50
12/11/2020	T Schultz	COVID-19 acquisitional arts grant - public art project	\$ 9,871.00
18/11/2020	T T Hoang	Rates refund - due to overpayment	\$ 715.25
26/11/2020	T&H Wilkes Pty Ltd	Gravel supplies	\$ 2,717.00
26/11/2020	Tabata Australia Pty Ltd	Merchandise - BPLC	\$ 495.60
18/11/2020	Tamala Park Regional Council	GST for sale of land - two months	\$ 11,865.53
26/11/2020	Technology One Ltd	GIS consulting services	\$ 4,312.00
12/11/2020	Teena Smith	Fitness instructor fees	\$ 260.00
26/11/2020	Teena Smith	Fitness instructor fees	\$ 380.00
27/11/2020	Teena Smith	Fitness instructor fees	\$ 360.00
12/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 723.70
18/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 38.50
26/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 42.90
27/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 514.26
27/11/2020	The Backlot Perth	Cinema hire - NAIDOC week event	\$ 1,485.00
26/11/2020	The BBQ Man	BBQ and pressure cleaning services - various locations	\$ 5,536.23
		Page 11 of 14	, J. 5,555.25

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Date	Payee Payee	Description	Amount	
26/11/2020	The de Mol Group of Companies Pty Ltd ATFT DGC Trust	Electricity reimbursement for Beaufort Street CCTV equipment	\$	33.00
12/11/2020	The Event Mill	Staging and beanbag hire - Jazz Festival 2020	\$	1,204.50
26/11/2020	The Event Mill	Hire of PA equipment - Mayor's Christmas event; hire of furniture - staff		
		Christmas party	\$	2,288.00
12/11/2020	The Perth Mint	Purchase of 2020 coins - Citizenship ceremonies	\$	242.55
12/11/2020	The Royal Life Saving Society Western Australia Inc	Staff training courses - BPLC	\$	2,439.00
26/11/2020	The Royal Life Saving Society Western Australia Inc	Staff training courses; watch around water wristbands - BPLC	\$	6,043.00
27/11/2020	The Royal Life Saving Society Western Australia Inc	Start up and commissioning of Hyde Park water playground; servicing of AIDS		
		memorial fountain; watch around water wristbands - BPLC	\$	7,433.17
12/11/2020	Toll Transport Pty Ltd	Library mail service annual renewal	\$	408.10
12/11/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$	13,641.10
26/11/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$	2,189.00
26/11/2020	Total Eden Pty Ltd	Purchase of water meters and reticulation supplies	\$	6,387.90
27/11/2020	Total Eden Pty Ltd	Reticulation supplies	\$	143.96
26/11/2020	Total Packaging WA Pty Ltd	Supply of bin liners	\$	4,259.20
12/11/2020	Total Survey Solutions Pty Ltd	Refund of planning application fee	\$	441.00
26/11/2020	Totally Workwear	Uniform supplies - various departments	\$	4,851.25
27/11/2020	Totally Workwear	Uniform supplies - various departments	\$	438.60
12/11/2020	T-Quip	Plant repairs and maintenance	\$	402.00
26/11/2020	T-Quip	Plant repairs and maintenance	\$	339.05
12/11/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$	116,880.96
26/11/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$	41,457.81
12/11/2020	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance and water treatment - BPLC	\$	3,166.36
26/11/2020	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance - BPLC	\$	2,946.35
27/11/2020	Trophy Choice	Supply of medals - Student citizenship awards	\$	217.00
26/11/2020	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$	5,730.97
12/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - Mary Street Piazza	\$	3,043.70
26/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - various locations	\$	22,176.22
27/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - Charles Veryard Reserve	\$	1,397.00
18/11/2020	Turfmaster Facility Management	Turf maintenance - Leederville Oval	\$	6,300.25
26/11/2020	Turfmaster Facility Management	Sprinkler replacement - Leederville Oval	\$	910.80
12/11/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$	3,533.20
26/11/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$	1,483.15
26/11/2020	U R Murabito	Rates refund - due to overpayment	\$	200.00
26/11/2020	United Equipment Pty Ltd	Plant repairs and maintenance	\$	495.00
12/11/2020	Universal Diggers	Plant hire - Depot	\$	1,254.00
18/11/2020	Universal Diggers	Plant hire - Depot	\$	5,698.00
26/11/2020	Universal Diggers	Plant hire - Depot	\$	33,363.00
27/11/2020	Universal Diggers	Plant hire - Depot	\$	3,775.75

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Date	Payee	Description	Amo	ount
12/11/2020	V&M Agostino Pty Ltd	Refund of infrastructure bond	\$	5,000.00
12/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$	70,506.10
26/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$	52,190.44
27/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$	4,061.55
12/11/2020	Voice Project	Employee engagement survey 2020 - claim 3	\$	3,264.80
26/11/2020	WA Library Supplies	Library supplies - book covering	\$	122.90
12/11/2020	WA Profiling & Stabilisation Pty Ltd	Profiling services - various locations	\$	45,508.30
26/11/2020	WA Safety Tape & Mesh	Supply of fire warden PPE - Depot	\$	670.30
26/11/2020	Wanneroo Plant Farm	Supply of plants	\$	1,607.10
12/11/2020	Ward Packaging	Supply of paper cups - Admin foyer	\$	83.51
12/11/2020	Water Corporation	Water charges - various locations	\$	17,812.90
26/11/2020	Water Corporation	Water charges - various locations	\$	22,408.20
27/11/2020	Water Corporation	Water charges - various locations	\$	900.02
26/11/2020	Watercooler Superstore	Supply of two drinking fountains - BPLC	\$	2,658.00
26/11/2020	WC Convenience Management Pty Ltd	Maintenance of exeloos - various locations	\$	3,992.44
12/11/2020	West Australian Newspapers Limited	Library newspaper delivery	\$	288.00
18/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$	106.67
26/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$	300.14
27/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$	150.07
26/11/2020	Western Resource Recovery Pty Ltd	Grease trap maintenance - BPLC	\$	484.00
12/11/2020	West-Sure Group Pty Ltd	Cash collection services - Admin	\$	282.15
26/11/2020	West-Sure Group Pty Ltd	Cash collection services - various locations	\$	3,031.71
12/11/2020	Wheelers Books	Supply of library books	\$	825.62
26/11/2020	Wheelers Books	Supply of library books	\$	257.86
12/11/2020	Whitfords Event Hire	Hire of marquees, tables and chairs - plant sale	\$	401.00
12/11/2020	Wilson Security	Security services - Loftus Recreation Centre	\$	99.00
26/11/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$	2,232.03
27/11/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$	257.80
18/11/2020	Window Shading Solutions Pty Ltd	Supply and install curtains - Mount Hawthorn Lesser Hall	\$	2,695.00
12/11/2020	Woodlands Distributors Pty Ltd	Supply of compostable dog waste bags	\$	7,319.40
12/11/2020	Work Metrics Pty Ltd	Online inductions - BPLC	\$	110.00
26/11/2020	Workwear Group Pty Ltd	Uniform supplies - Customer services	\$	587.35
26/11/2020	Worldwide East Perth	Printing services - postcards	\$	220.00
18/11/2020	YogaNut	Fitness instructor fees	\$	240.00
26/11/2020	YogaNut	Fitness instructor fees	\$	240.00
12/11/2020	Yolande Gomez	Fitness instructor fees	\$	146.84
26/11/2020	Yolande Gomez	Fitness instructor fees	\$	350.00
26/11/2020	Zipform	Supply of rates notices 2020/21 - 2nd instalment; supply of rates final notices	\$	12,141.58
18/11/2020	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$	310.00
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Date	Payee	Description	Amount
26/11/2020	Zurich Australian Insurance Ltd	Insurance excess	\$ 500.00
			\$3,362,493.52
Payroll			
10/11/20	Pay 10		\$ 599,772.96
24/11/20	Pay 11		\$ 616,147.51
Total Payro	 		\$ 1,215,920.47
Total Paym	ients		\$ 4,578,413.99

		Creditors Report	- Payments by Cheque		
		01/11/2	0 to 30/11/20		
Creditor	Date	Payee	Description	Amo	ount
00082640	02/11/2020	B Long	Local History Awards 2020 - People's Choice winner	\$	100.00
00082641	02/11/2020	Commissioner of State Revenue	Refund for rates and ESL rebate	\$	148.23
00082642	02/11/2020	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$	294.90
00082643	02/11/2020	Petty Cash - Finance	Petty cash recoup	\$	310.55
00082644	02/11/2020	Petty Cash - Library	Petty cash recoup	\$	116.30
00082645	10/11/2020	Petty Cash - Library	Petty cash recoup	\$	170.50
Total Nett Ch	eque Payments			\$	1,140.48

		Creditors Report - Payments			
		01/11/20 to 30/11	/20		
Credit Card Transactions for the Period			In	-	
Card Holder	Date	Payee	Description		ount
CEO		West Australian Newspapers Limited	Newspaper subscription	\$	83.60
	04/11/2020	CPP Council House	Parking - external meeting	\$	15.14
				\$	98.74
Director Community & Business Services	40/40/0000	Disaste		•	40.40
Director Community & Business Services	12/10/2020		Instagram management tool	\$	12.49
		International transaction fee	Instagram management tool	\$	0.31
	13/10/2020		Email campaign	\$	264.45
		Simplebooklet.com	Subscription - online booklet maker	\$	20.80
		International transaction fee	Subscription - online booklet maker	\$	0.52
		Wufoo.com	Software for creation of online forms	\$	26.87
		International transaction fee	Software for creation of online forms	\$	0.67
		Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
		Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
		Dispute refund	Refund of unknown payment from September 20	-\$	1,029.19
		,		-\$	7,907.41
ManaganioT	0011010000	In:	D. 7. L. 7. L.		202.45
Manager ICT		Bing Technologies	Digital mailout service	\$	380.15
		Bing Technologies	Digital mailout service	\$	1,216.77
		Officeworks	Purchase of phone - Rangers ePermit testing	\$	997.00
	19/10/2020		Video conferencing	\$	369.47
		M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$	308.40
	01/11/2020	Safety Culture	Mobile inspection application	\$	52.80
	02/11/2020	Assetsonar.com	IT asset management software	\$	285.55
	02/11/2020	International transaction fee	IT asset management software	\$	7.14
	03/11/2020		Application programming interface software	\$	127.97
		International transaction fee	Application programming interface software	\$	3.20
	04/11/2020	No-IP	Dynamic intellectual property for CCTV administration	\$	35.50
	04/11/2020	International transaction fee	Dynamic intellectual property for CCTV administration	\$	0.89

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Card Holder	Date	Payee	Description	Amount	
	·			\$	3,784.84
Manager Community Partnerships	08/10/2020	Bookdepository.com	Supply of books for library	\$	522.68
inaliagor community r artifornipo		Booktopia Pty Ltd	Supply of book for library	\$	39.25
	29/10/2020		Supply of DVDs for library	\$	149.89
		Booktopia Pty Ltd	Supply of books for library	\$	1,218.65
			1112		
		Bookdepository.com	Supply of books for library	\$	371.45
		Booktopia Pty Ltd	Supply of book for library	\$	28.40
		Dolce and Salato	Catering services - Local history awards 2020	\$	224.00
	04/11/2020	Writing WA	Corporate membership	\$	135.00
				\$	2,689.32
Procurement and Contracts Officer	08/10/2020	Woolworths	Catering supplies - TravelSmart breakfast	\$	
		Woolworths	Purchase of gift cards	\$	151.54 292.65
		Shutterstock	Image download subscription	\$	99.00
		Western Power	Pole relocation - Fitzgerald Street (black spot improvement)	S	497.92
		Australia the Gift	Gift bags - Citizenship ceremony	\$	905.00
	26/10/2020		Advertising	\$	33.06
		Asana.com	Subscription - Project management tool	S	337.46
		International transaction fee	Subscription - Project management tool	\$	8.44
	02/11/2020		Advertising	\$	33.00
	02/11/2020	Гасероок	Advertising	\$	2,358.07
Total Corporate Credit Cards				\$	1,023.56
Direct Debits					
Lease Fees	23/11/2020	Pitney Bowes Leasing	Postal scales	\$	395.84
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$	100,782.60
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$	28,344.89
Total Direct Debits including Credit C	ards			s	130,546,89

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\$6.166.862.31

# 7.6 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 DECEMBER 2020 TO 31 DECEMBER 2020

Attachments:

- 1. Payments by EFT and Payroll December 20 🗓 🖺
- 2. Payments by Cheque December 20 🗓 🕍
- 3. Payments by Direct Debit December 20 U

# **RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 December 2020 to 31 December 2020 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including BPAY and payroll	\$5,968,155.06
Cheques	\$886.40
Direct debits, including credit cards	\$197,820.85

#### **PURPOSE OF REPORT:**

**Total payments for December 2020** 

To present to Council the list of expenditure and accounts paid for the period 1 December 2020 to 31 December 2020.

# **BACKGROUND:**

Council has delegated to the Chief Executive Officer (Delegation No. 2.2.18) the power to make payments from the City's Municipal and Trust funds. In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

# **DETAILS:**

The Schedule of Accounts paid for the period 1 December 2020 to 31 December 2020, covers the following:

FUND	CHEQUE NUMBERS/	AMOUNT
Municipal Account (Attachment 1, 2 and 3)	BATCH NUMBER	
EFT and BPAY Payments	2621 – 2629	\$4,739,070.60
Payroll by Direct Credit	December 2020	\$1,229,084.46
Sub Total		\$5,968,155.06
Cheques		
Cheques	82646 - 82649	\$886.40
Sub Total		\$886.40

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# **Direct Debits (including Credit Cards)**

Lease Fees	\$395.84
Loan Repayments	\$154,648.45
Bank Charges – CBA	\$31,432.60
Credit Cards	\$11,343.96
Sub Total	\$197,820.85

Total Payments \$6,166,862.31

# **CONSULTATION/ADVERTISING:**

Not applicable.

#### LEGAL/POLICY:

Regulation 12(1) and (2) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

- "12. Payments from municipal fund or trust fund, restrictions on making
- (1) A payment may only be made from the municipal fund or the trust fund
  - if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - otherwise, if the payment is authorised in advance by a resolution of Council.
- (2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council."

Regulation 13(1) and (3) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

- "13. Lists of Accounts
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - the payee's name;
  - the amount of the payment;
  - the date of the payment; and
  - sufficient information to identify the transaction.
- (2) A list prepared under sub regulation (1) is to be
  - presented to Council at the next ordinary meeting of Council after the list is prepared; and
  - recorded in the minutes of that meeting."

# **RISK MANAGEMENT IMPLICATIONS:**

Low: Management systems are in place that establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

# **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

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Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

# **SUSTAINABILITY IMPLICATIONS:**

Expenditure covered in this report includes various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

# **PUBLIC HEALTH IMPLICATIONS:**

Expenditure covered in this report includes various projects, programs and services that contribute to the priority health outcomes within the City's Public Health Plan 2020-2025.

# FINANCIAL/BUDGET IMPLICATIONS:

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

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	0	nort. Powerts by FFT. PDAY and Powell				
Creditors Report - Payments by EFT, BPAY and Payroll 01/12/20 to 31/12/20						
Date	Payee	Description	Amo	ount		
23/12/2020	A Arco	Rates refund - due to overpayment	\$	456.73		
10/12/2020	A Austin	Fitness instructor fees	\$	56.84		
23/12/2020	A Austin	Fitness instructor fees	\$	113.68		
23/12/2020	A F Lemmon	Refund of planning application fee	\$	147.00		
10/12/2020	A Plus Training Solutions Pty Ltd	Staff training - Pole saw operation	\$	750.00		
23/12/2020	A Ravine	Expense reimbursement - food samples for testing	\$	86.37		
23/12/2020	A Team Printing	Printing services - BPLC	\$	596.20		
23/12/2020	A Vickers	Part refund of Beatty Park Leisure Centre fees	\$	300.30		
10/12/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$	16,710.65		
23/12/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$	23,361.13		
23/12/2020	Access Icon Pty Ltd	Supply of side entry frames and covers - Depot	\$	6,798.00		
10/12/2020	Action Logistics (WA) Pty Ltd t/a Action Couriers	Courier services	\$	85.79		
23/12/2020	Advanced Spatial Technologies Pty Ltd	Renewal of AutoCAD and map subscription	\$	15,191.00		
23/12/2020	Alerton Australia	Building management system control contract - BPLC	\$	3,296.70		
23/12/2020	Aline Brick Paving	Brick paving services - Coronation Street	\$	5,076.50		
10/12/2020	Alinta Energy	Gas charges - various locations	\$	37.15		
23/12/2020	Alinta Energy	Gas charges - various locations	\$	80.95		
23/12/2020	Alsco Pty Ltd	Mat supplies - BPLC	\$	611.82		
17/12/2020	Ampol Australia Petroleum Pty Ltd	Fuel and oils	\$	21,790.49		
23/12/2020	AMS Installation & Maintenance Solutions WA	Repairs to spa heater - BPLC	\$	1,199.00		
10/12/2020	Anna Cappelletta	Fitness instructor fees	\$	700.00		
23/12/2020	Anna Cappelletta	Fitness instructor fees	\$	490.00		
10/12/2020	APARC	Central management system, software licensing, meter maintenance, sensor maintenance, credit card test transactions and Ticketor enforcement	\$	18,999,37		
23/12/2020	APARC	Meter maintenance	\$	24,832.50		
10/12/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$	5,127.15		
23/12/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$	2,730.60		
23/12/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$	3,685.00		
10/12/2020	Aquawellbeing.com	Fitness instructor fees	\$	520.00		
10/12/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$	3,080.22		
23/12/2020	Artery Media Solutions	Artwork repairs - Eco Christmas tree and mural	\$	2,772.00		
23/12/2020	Aspect Studios Pty Ltd	Design advisory fees	\$	880.00		
23/12/2020	Asphaltech Pty Ltd	Asphalt supplies - various locations	\$	41,285.28		
10/12/2020	ATF Services Pty Ltd	Security fence - Cheriton Street				
23/12/2020	•	Supply of protective hats - Depot	\$	144.21		
231 1212020	Atom Supply	Supply of protective hats - Depot	\$	876.70		

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Date	Payee	Description	Am	ount
23/12/2020	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$	1,080.64
10/12/2020	Australia Post	Postage charges	\$	5,756.73
10/12/2020	Australia Post (Agency Commission)	Commission charges	\$	982.26
23/12/2020	Australian Communications and Media Authority	Fixed point to point licences (two locations) and apparatus licence for		
		ambulatory system - BPLC	\$	650.00
10/12/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$	1,738.00
23/12/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$	1,937.52
15/12/2020	Australian Services Union	Payroll deduction	\$	310.80
15/12/2020	Australian Taxation Office	Payroll deduction	\$	180,152.00
23/12/2020	Australia's Telephone Pages Pty Ltd	Advertising services - internet listing	\$	1,204.50
23/12/2020	Award Contracting	Locating services - various locations	\$	2,882.00
23/12/2020	Baileys Fertilisers	Fertiliser supplies	\$	7,403.00
17/12/2020	Balshaws Florist	Wreath for Remembrance Day	\$	125.00
10/12/2020	BCITF Building & Construction Industry Training Fund	Levy collection	\$	7,244.36
23/12/2020	Beaurepaires	Tyre services	\$	380.12
10/12/2020	Benara Nurseries	Supply of plants	\$	710.60
23/12/2020	Bianchini Builders Pty Ltd	Refund of infrastructure bond	\$	3,000.00
23/12/2020	BikeDr Cycle Services Pty Ltd	Bike fleet maintenance	\$	430.00
23/12/2020	Billi Australia Pty Ltd	Water heater repairs - BPLC	\$	678.98
10/12/2020	Bing Technologies Pty Ltd	Digital mail service	\$	5,221.54
23/12/2020	Bing Technologies Pty Ltd	Digital mail service	\$	119.75
10/12/2020	Birra Personnel Resources	Welcome to Country and smoking ceremony - NAIDOC week event	\$	1,100.00
10/12/2020	Blackwoods	Hardware supplies - Depot	\$	377.39
23/12/2020	Blackwoods	Hardware supplies - Depot	\$	2,515.33
10/12/2020	Blyth Enterprises Pty Ltd	Supply of trolley - Depot	\$	275.00
23/12/2020	BOC Limited	Medical oxygen supplies and CO2 for beverage	\$	893.47
23/12/2020	Boral Construction Materials Group Limited	Concrete supplies	\$	9,698.08
10/12/2020	Boyan Electrical Services	Electrical services - various locations	\$	1,636.80
23/12/2020	Boyan Electrical Services	Electrical services - various locations	\$	3,240.45
23/12/2020	Bridgestone Australia Ltd	Tyre services	\$	434.50
23/12/2020	Briskleen Supplies	Toiletry and cleaning products; sanipod service - BPLC	\$	4,935.56
10/12/2020	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$	396.00
23/12/2020	Bunnings Trade	Hardware supplies - various locations	\$	454.26
23/12/2020	C Cashen	Fitness instructor fees	\$	966.28
23/12/2020	C M Davis	Refund of infrastructure bond	\$	275.00
10/12/2020	C Saffer	Fitness instructor fees	\$	65.00
23/12/2020	C Saffer	Fitness instructor fees	\$	130.00
10/12/2020	Caporn Young	Rates refund - due to overpayment	\$	362.01
23/12/2020	Carleton Constructions Pty Ltd	Refund of planning application fee	\$	211.20

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Date	Payee	Description	Am	ount
23/12/2020	Carramar Coastal Nursery	Supply of plants	\$	132.00
10/12/2020	Cat Haven	Cat impound fees	\$	450.00
10/12/2020	Chadson Engineering Pty Ltd	Repairs to aquatic wheel chair - BPLC	\$	124.00
23/12/2020	Charmaine Amanda Magness	Fitness instructor fees	\$	511.56
15/12/2020	Child Support Agency	Payroll deduction	\$	950.51
10/12/2020	Chindarsi Architects	Design advisory fees	\$	440.00
23/12/2020	Chittering Valley Worm Farm	Worms and castings	\$	560.00
10/12/2020	Christou Nominees Pty Ltd	Design advisory fees	\$	1,430.00
23/12/2020	Christou Nominees Pty Ltd	Design advisory fees	\$	715.00
23/12/2020	City of South Perth	Dog and cat impound fees	\$	682.00
10/12/2020	City of Stirling	Mixed waste tipping fees	\$	59,070.30
23/12/2020	City of Stirling	Long service leave liability	\$	152.84
15/12/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$	1,203.54
15/12/2020	City of Vincent Staff Social Club	Payroll deduction	\$	494.00
23/12/2020	City Toyota	Vehicle service and repairs	\$	301.50
10/12/2020	Civica Pty Limited	Authority upgrade and BIS licence support	\$	16,211.37
10/12/2020	Cleanaway	Recycling contract and recycling education program for schools	\$	162,296.39
23/12/2020	Cleanaway	Recycling contract	\$	38,710.19
23/12/2020	Clever Patch	Library supplies	\$	85.21
10/12/2020	CM Promotions	Sunscreen supplies	\$	480.00
10/12/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$	400.75
23/12/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$	683.85
17/12/2020	Cobblestone Concrete Pty Ltd	Concrete repairs - various locations	\$	2,475.00
10/12/2020	Compu-Stor	Records digitisation and off-site storage	\$	4,187.37
23/12/2020	Connect Call Centre Services	After hours calls service	\$	1,511.62
23/12/2020	Corsign WA Pty Ltd	Sign supplies - various	\$	608.74
15/12/2020	Cr A Castle	Council meeting fee	\$	1,935.83
15/12/2020	Cr Ashley Wallace	Council meeting fee	\$	1,935.83
15/12/2020	Cr D Loden	Council meeting fee	\$	1,935.83
15/12/2020	Cr J Fotakis	Council meeting fee	\$	1,935.83
15/12/2020	Cr J Hallett	Council meeting fee	\$	1,935.83
15/12/2020	Cr J Topelberg	Council meeting fee	\$	1,935.83
15/12/2020	Cr S Gontaszewski	Council meeting fee	\$	3,255.70
15/12/2020	Cr Sally Smith	Council meeting fee	\$	1,935.83
23/12/2020	Creative Catering	Catering services - Seniors Christmas Lunch	\$	6,775.50
23/12/2020	CSP Group Pty Ltd	Plant repairs and maintenance	\$	491.15
23/12/2020	Cundall	Design advisory fees	\$	1,320.00
23/12/2020	Cyclus Pty Ltd	Installation of solar fairy lights - Mount Hawthorn town centre	\$	677.88
23/12/2020	D & S Western Australia Pty Ltd	Refund of infrastructure bond	\$	1,000.00

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Date	Payee	Description	Amount
23/12/2020	D Bourke	Part refund of dog registration	\$ 150.00
10/12/2020	D Dama	Fitness instructor fees	\$ 113.68
23/12/2020	D Dama	Fitness instructor fees	\$ 227.36
10/12/2020	D Kerr	Refund of infrastructure bond	\$ 2,000.00
10/12/2020	D Morrissy	Expense reimbursement - catering for BPLC staff function	\$ 267.70
10/12/2020	D Whittaker	Expense reimbursement - high risk work licence	\$ 42.50
23/12/2020	Dalin Electrical Controls	Service geothermal system - BPLC	\$ 660.00
10/12/2020	Daly & Shaw Pty Ltd	Rates refund - due to overpayment	\$ 4,851.12
10/12/2020	Danica Zuks Photography	Photographic services - Citizenship ceremony	\$ 187.50
23/12/2020	Danica Zuks Photography	Photographic services - various events	\$ 812.50
23/12/2020	Daniela Toffali	Fitness instructor fees	\$ 260.00
10/12/2020	Dell Australia Pty Ltd	Annual software support and maintenance	\$ 17,969.60
17/12/2020	Department of Fire and Emergency Services (DFES)	Emergency services levy - 2nd quarter 2020/21	\$ 2,052,228.14
17/12/2020	Department of Mines, Industry Regulation and Safety	Building services levy collection	\$ 14,522.52
23/12/2020	Department of Transport	Vehicle ownership searches	\$ 3,627.80
15/12/2020	Depot Social Club	Payroll deduction	\$ 56.00
10/12/2020	Devco Builders	Maintenance and repairs - various locations	\$ 47,986.59
23/12/2020	Devco Builders	Maintenance and repairs - various locations	\$ 130,488.50
23/12/2020	Dexion Balcatta	Racking inspection - Depot	\$ 396.00
10/12/2020	Di Lena Metal Sales	Hardware supplies - Depot	\$ 180.00
23/12/2020	Diversity Cleaning Services Pty Ltd	Window cleaning services - BPLC	\$ 385.00
10/12/2020	Domus Nursery	Supply of plants	\$ 515.55
23/12/2020	Domus Nursery	Supply of plants	\$ 515.55
10/12/2020	Donegan Enterprises Pty Ltd	Playground repairs and maintenance - various locations	\$ 1,023.00
10/12/2020	DSL Design and Build Pty Ltd	Refund of infrastructure bond	\$ 2,500.00
23/12/2020	E Bentley	Expense reimbursement - batteries for microphone	\$ 49.75
23/12/2020	E J Clayton	Rates refund - due to overpayment	\$ 447.66
23/12/2020	E R Hardie	Part refund of dog registration	\$ 150.00
23/12/2020	Eclipse Soils Pty Ltd	Supply of mulch	\$ 2,304.23
23/12/2020	EcoAdvance	Consultancy services - solar photovoltaic project	\$ 5,702.40
10/12/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 3,025.00
23/12/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 7,441.50
10/12/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 4,323.00
23/12/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 3,963.18
10/12/2020	Empire Property Settlements	Refund of rates, orders and requisitions	\$ 151.00
10/12/2020	Enviroblast Cannington	Pressure cleaning services	\$ 1,719.30
23/12/2020	Enviroblast Cannington	Pressure cleaning services	\$ 145.20
23/12/2020	Environmental Industries Pty Ltd	Spraying of weedkiller - various locations	\$ 8,002.50
23/12/2020	Enzed Malaga	Plant repairs and maintenance	\$ 507.76
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Date	Payee	Description	Am	ount
23/12/2020	F Poeta	Refund of infrastructure bond	\$	750.00
10/12/2020	Farinosi & Sons Pty Ltd	Hardware supplies - Depot	\$	76.32
23/12/2020	FE Technologies Pty Ltd	Annual maintenance - Library self loan station	\$	2,706.00
23/12/2020	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$	279.40
10/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	12,291.31
17/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	1,649.87
23/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$	37,896.57
17/12/2020	Flick Anticimex Pty Ltd	Pest control services - Oxford Street Reserve	\$	138.29
23/12/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$	3,815.53
10/12/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$	3,300.00
23/12/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$	29,715.85
10/12/2020	Forestvale Trees Pty Ltd	Supply of trees	\$	1,309.00
10/12/2020	G Burgess	Collection of household hazardous waste from City recycling stations	\$	763.84
23/12/2020	G D Siano	Refund of infrastructure bond	\$	1,000.00
10/12/2020	G Edwards	Fitness instructor fees	\$	56.84
23/12/2020	G Edwards	Fitness instructor fees	\$	113.68
23/12/2020	G M Herriot	Refund of infrastructure bond	\$	1,000.00
10/12/2020	George Mathews	Staff training - safe use of pesticides	\$	5,700.00
23/12/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$	1,064.00
23/12/2020	Globe Australia Pty Ltd	Soil testing - Charles Veryard Reserve	\$	137.50
10/12/2020	Green Ridge Constructions Pty Ltd	Refund of infrastructure bond	\$	500.00
23/12/2020	Greenwood Party Hire	Hire of table linen - Seniors Christmas lunch	\$	207.00
10/12/2020	Guardian Tactile Systems Pty Ltd	Supply of tactile paving - various locations	\$	7,132.40
10/12/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$	4,816.86
23/12/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$	6,776.92
23/12/2020	H Manus	Refund of infrastructure bond	\$	275.00
23/12/2020	Hans Andresen	Banner installation - various locations	\$	1,782.00
10/12/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$	4,337.49
23/12/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$	4,681.74
15/12/2020	Health Insurance Fund of WA	Payroll deduction	\$	255.25
10/12/2020	Highgate Primary School P & C Assoc Inc	Refund of bond for event bin hire	\$	266.00
23/12/2020	Highgate Primary School P & C Assoc Inc	Refund of bond for event bin hire	\$	263.00
23/12/2020	Holcim (Australia) Pty Ltd	Concrete supplies	\$	1,271.16
10/12/2020	l Hepburn	Part refund of Beatty Park Leisure Centre fees	\$	23.04
23/12/2020	Initial Hygiene	Sharps disposal services (five months)	\$	4,062.70
23/12/2020	Inner City Newsagency	Newspaper delivery - Library	\$	16.48
10/12/2020	Innovations Catering	Catering services for City functions	\$	1,160.00
23/12/2020	Innovations Catering	Catering services for City functions	\$	3,513.98
23/12/2020	Insight Enterprises Australia Pty Ltd	Veeam backup licensing software and Trend Micro subscription	\$	62,560.53
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Date	Payee	Description	Amo	ount
23/12/2020	Institute of Public Works Engineering Australasia (WA)	Staff training - engineering department	\$	2,000.00
23/12/2020	J E Taylor	Crossover subsidy	\$	485.00
10/12/2020	J Korcznskyj	Expense reimbursement - CPR refresher course	\$	49.00
23/12/2020	J Valli	Part refund of Beatty Park Leisure Centre fees	\$	10.00
10/12/2020	J Wilson	Expense reimbursement - road closures	\$	168.60
23/12/2020	Jackson McDonald	Legal services - transfer rights of way to the Crown	\$	5,785.06
10/12/2020	Janet Verburg	Fitness instructor fees	\$	554.20
23/12/2020	Jazam Pty Ltd	Refund of infrastructure bond	\$	750.00
23/12/2020	JBA Surveys	Surveying services - Scarborough Beach Rd	\$	5,170.00
23/12/2020	K Grant	Fitness instructor fees	\$	420.00
10/12/2020	K Harcus	Fitness instructor fees	\$	1,080.00
23/12/2020	K Harcus	Fitness instructor fees	\$	540.00
10/12/2020	K James	Refund of parking permit	\$	180.00
10/12/2020	K Reynolds	Expense reimbursement - external meeting parking	\$	22.69
10/12/2020	K Roach	Fitness instructor fees	\$	113.68
23/12/2020	K Roach	Fitness instructor fees	\$	170.52
23/12/2020	Kerbing West	Kerbing services - various locations	\$	643.50
23/12/2020	Kleen West Distributors	Cleaning supplies - various	\$	237.60
23/12/2020	Kone Elevators Pty Ltd	Lift service fee - BPLC	\$	925.75
23/12/2020	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$	2,146.90
10/12/2020	KS Black Pty Ltd	Bore and pump maintenance and electrical works - various locations	\$	11,167.20
23/12/2020	Kyilla Primary P&C Association Inc	Donation - Sausage sizzle at Young Makers market	\$	500.00
15/12/2020	L.G.R.C.E.U.	Payroll deduction	\$	20.50
10/12/2020	Landgate	Gross rental valuations for interims	\$	240.28
23/12/2020	Landgate	Gross rental valuations for interims, land enquiries, aerial imagery extraction		
	-	and charge for cancelled deposited plan	\$	1,583.18
23/12/2020	Leederville Connect	Town team grant - Arty Farty Christmas party 2020	\$	7,150.00
02/12/2020	Leederville Hotel	Mayor's Christmas function - balance of payment	\$	4,233.00
23/12/2020	Leederville Toy Library Inc	Refund for room hire, double booked	\$	60.00
10/12/2020	Leo Heaney Pty Ltd	Retic flushing services - various locations	\$	528.00
23/12/2020	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$	13,299.00
23/12/2020	Les Mills Asia Pacific	Licence fees for fitness classes	\$	1,590.21
10/12/2020	Lets Go Kids WA	Printing services - vouchers for BPLC	\$	1,210.00
10/12/2020	Line Marking Specialists	Line marking services - various locations	\$	4,394.50
23/12/2020	Line Marking Specialists	Line marking services - various locations	\$	2,680.42
10/12/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - various departments	\$	413.18
23/12/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - various departments	\$	328.96
23/12/2020	M G Jajko	Fitness instructor fees	\$	113.68
23/12/2020	M L Humich	Fitness instructor fees	\$	454.72

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Date	Payee	Description	Amount
10/12/2020	M Slater	Fitness instructor fees	\$ 120.58
23/12/2020	M Slater	Fitness instructor fees	\$ 120.58
23/12/2020	M W Beck	Refund of infrastructure bond	\$ 1,000.00
23/12/2020	M.A. Lalli & Associates	Certification of wall removal - Loftus change rooms	\$ 660.00
23/12/2020	M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$ 297.58
10/12/2020	Mackay Urban Design	Design advisory fees	\$ 440.00
10/12/2020	Macri Partners	Audit of variable outgoings - 246 Vincent Street	\$ 1,375.00
23/12/2020	Major Motors Pty Ltd	Truck repairs and maintenance	\$ 2,048.92
10/12/2020	Manheim Pty Ltd	Towing services	\$ 121.00
23/12/2020	Marketforce Pty Ltd	Advertising services - various departments	\$ 3,951.10
23/12/2020	Massey's Herd	Milk supplies - Depot	\$ 420.75
10/12/2020	Matrix Traffic and Transport Data Pty Ltd	Bicycle and pedestrian data collection	\$ 6,820.00
15/12/2020	Mayor E Cole	Council meeting fee	\$ 7,875.25
17/12/2020	McLeods Barristers & Solicitors	Annual audit letter 2020	\$ 176.00
23/12/2020	McLeods Barristers & Solicitors	Legal services - development application advice	\$ 2,197.44
23/12/2020	Medelect	Servicing of defibrillators and oxygen equipment - BPLC	\$ 647.90
10/12/2020	Mercer Spectrum	Superannuation	\$ 5,860.93
23/12/2020	MessageMedia	SMS integrating for Phoenix	\$ 136.24
10/12/2020	Metal Artwork Creations	Supply of staff name badges - various departments	\$ 119.90
10/12/2020	Mindarie Regional Council	Processable and non processable waste	\$ 185,753.47
23/12/2020	Mindarie Regional Council	Processable and non processable waste	\$ 49,145.48
23/12/2020	Minter Ellison	Legal services - General employment matters	\$ 2,572.46
23/12/2020	Miracle Recreation Equipment	Supply and install climber - Braithwaite Park	\$ 1,457.50
23/12/2020	My Best Friend Veterinary Centre	Vet services	\$ 1,221.00
23/12/2020	N A Furnell	Refund of parking permits	\$ 360.00
23/12/2020	N C Ebbs	Refund of infrastructure bond	\$ 500.00
17/12/2020	N Stokes	Expense reimbursement - catering for Cultural Awareness training	\$ 72.65
23/12/2020	N Yazdani	Part refund of dog registration	\$ 42.50
23/12/2020	Natale Group Australia Pty Ltd	Security services - BPLC	\$ 220.00
23/12/2020	Node1 Internet	Fixed wireless internet charges	\$ 199.00
10/12/2020	Noma Pty Ltd	Design advisory fees	\$ 1,320.00
23/12/2020	Northsands Resources	Sand supplies	\$ 2,222.55
23/12/2020	NovoFit WA Pty Ltd	Gym equipment repairs - BPLC	\$ 410.66
10/12/2020	Nyoongar Patrol Systems Inc.	Nyoongar patrol services	\$ 13,750.00
10/12/2020	Officeworks Ltd	Office supplies and consumables	\$ 469.80
23/12/2020	Officeworks Ltd	Office supplies and consumables	\$ 161.94
10/12/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 5,785.35
23/12/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 9,185.89
10/12/2020	Orbit Health & Fitness Solutions Pty Ltd	Gym equipment repairs - BPLC	\$ 227.99

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Date	Payee	Description	Amo	ount
10/12/2020	Osborne Park Kia	Vehicle service and repairs	\$	580.00
10/12/2020	OshGroup Pty Ltd	Fitness for work report	\$	146.75
23/12/2020	OshGroup Pty Ltd	Fitness for work report	\$	1,779.84
23/12/2020	Otis Elevator Company Pty Ltd	Lift maintenance - Admin	\$	2,357.74
23/12/2020	Overwatch Traffic Services	Traffic management services - various locations	\$	5,135.79
23/12/2020	P Chuah	Refund of parking permit	\$	180.00
23/12/2020	P R Haxby	Refund of infrastructure bond	\$	3,000.00
23/12/2020	P Stedman	Donation - Looking beyond the masks	\$	500.00
10/12/2020	Paceway Mitsubishi	Vehicle service and repairs	\$	509.00
10/12/2020	Pennant House	Supply of flag	\$	649.00
17/12/2020	PeopleSense by Altius	Counselling services	\$	2,189.00
23/12/2020	PeopleSense by Altius	Counselling services	\$	1,751.20
23/12/2020	Perth Sail Shades & Umbrellas	Reinstall shade sails - BPLC	\$	275.00
23/12/2020	Pirtek Malaga	Plant repairs and maintenance	\$	134.20
23/12/2020	Playgroup WA (Inc)	Reimbursement of membership fees collected	\$	60.00
23/12/2020	Poolshop Online Pty Ltd	Pool chemicals - BPLC	\$	2,541.00
23/12/2020	Pots and More	Supply of window planter boxes - Leederville place management programme	\$	7,266.00
10/12/2020	Powerlux WA	External lighting upgrade - Depot	\$	33,370.35
10/12/2020	Primavera Quality Meats	Catering services for City function	\$	150.00
10/12/2020	Print and Sign Co	Printing services - various departments	\$	2,094.40
23/12/2020	Print and Sign Co	Printing services - various departments	\$	5,577.20
10/12/2020	Pro Turf Services	Plant repairs and maintenance	\$	723.58
10/12/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	6,913.00
23/12/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	6,292.00
10/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$	9,883.97
17/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$	13,200.96
23/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$	1,980.83
23/12/2020	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$	7,792.38
23/12/2020	Quality Moss Rock Supplies	Supply of large rocks	\$	1,320.00
10/12/2020	Quality Press	Printing services - flyers and signs	\$	1,335.02
23/12/2020	R J Itzstein	Rates refund - due to overpayment	\$	813.45
23/12/2020	R Rechichi	Footpath subsidy	\$	200.00
10/12/2020	R Sanders	Vehicle repairs and maintenance	\$	198.00
10/12/2020	R Zumaran	Part refund of Beatty Park Leisure Centre fees	\$	45.90
23/12/2020	Rada & Neso Services	Cleaning services - BPLC	\$	10,600.00
23/12/2020	Raeco	Library supplies - book spine labels	\$	88.00
23/12/2020	Raymond Sleeman	Fitness instructor fees	\$	341.04
23/12/2020	REALMstudios Pty Ltd	Concept plan - Litis Stadium	\$	1,760.00
10/12/2020	Regents Commercial	Variable outgoings - Barlee Street car park	\$	323.77
	- <b>-</b>	Page 8 of 12		

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Date	ate Payee Description		Amount	
23/12/2020	Regents Commercial	Rent and variable outgoings - Barlee Street car park	\$	15,538.37
23/12/2020	Reln Pty Ltd	Supply of worm farms	\$	1,320.00
23/12/2020	Renew Property Maintenance	Clearing rights of way and tipping fees - various locations	\$	34,969.00
10/12/2020	Repco	Supply of soap dispensers	\$	95.70
23/12/2020	Repco	Auto part supplies - various	\$	95.41
23/12/2020	Retech Rubber	Repairs to soft fall play areas - various locations	\$	577.50
23/12/2020	Revell Landscaping Pty Ltd	Refund of infrastructure bond	\$	750.00
23/12/2020	Richard Harrison	Bee removal services - York/Walcott Street	\$	150.00
10/12/2020	Roadline Removal (WA)	Line marking removal services - Newcastle/Lord Street	\$	825.00
10/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$	1,122.00
17/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$	3,447.95
23/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$	1,302.73
10/12/2020	S Byford	Repairs to Lightbox Laneway gallery - Mount Lawley	\$	1,060.80
10/12/2020	S J Smith	Rates refund - due to overpayment	\$	1,478.72
10/12/2020	S Lee	Rates refund - due to overpayment	\$	120.60
23/12/2020	S Ng	Part refund of Beatty Park Leisure Centre fees	\$	320.81
10/12/2020	S Patchett	Fitness instructor fees	\$	270.00
23/12/2020	S Patchett	Fitness instructor fees	\$	315.00
23/12/2020	S Subramonium	Refund of parking permit	\$	180.00
10/12/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$	2,156.00
23/12/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$	1,683.00
10/12/2020	Sarah Chopra	Fitness instructor fees	\$	120.58
23/12/2020	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$	69.00
23/12/2020	Scarboro Toyota	Vehicle service and repairs	\$	846.63
23/12/2020	Scorpion Training Solutions	Staff training - Health and safety	\$	880.00
23/12/2020	Sequoi Nominees Pty Ltd	Rates refund - due to overpayment	\$	2,745.07
23/12/2020	Sigma Chemicals	Pool equipment repairs and pool chemicals - BPLC	\$	6,842.37
10/12/2020	Sirsidynix Pty Ltd	Library management system software and maintenance	\$	31,341.36
23/12/2020	Skye Group Pty Ltd	Merchandise - BPLC	\$	2,734.82
15/12/2020	Smartsalary Pty Limited	Payroll deduction	\$	675.58
10/12/2020	Softwoods Timberyards Pty Ltd	Refund of infrastructure bond	\$	3,000.00
10/12/2020	Solar Party Shop	Supply of solar fairy lights	\$	3,484.00
10/12/2020	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$	660.00
23/12/2020	Speedo Australia Pty Ltd	Merchandise - BPLC	\$	17,594.50
10/12/2020	Sportsworld Of WA	Merchandise - BPLC	\$	5,042.40
23/12/2020	Sportsworld Of WA	Merchandise - BPLC	\$	9,475.95
10/12/2020	St John Ambulance Western Australia Ltd	First aid kit servicing	\$	468.55
23/12/2020	St John Ambulance Western Australia Ltd	Staff training - first aid (Engineering); supply of defibrillators and cabinets	\$	11,189.48
10/12/2020	Steann Pty Ltd	Bulk green waste collection	\$	8,708.70

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Date	Payee	Description	Am	ount
23/12/2020	Steann Pty Ltd	Bulk green waste collection	\$	21,972.72
10/12/2020	Stephen Carrick Architects Pty Ltd	Design advisory fees	\$	440.00
23/12/2020	Stephen Carrick Architects Pty Ltd	Heritage advice	\$	2,860.00
23/12/2020	Stott Hoare	Supply of USB soft phones, ear phones, computer accessories and camera	\$	8,041.00
23/12/2020	StrataGreen	Garden equipment supplies - jugs and tree ties	\$	1,208.93
23/12/2020	Subaru Osborne Park	Vehicle service and repairs	\$	1,307.20
23/12/2020	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$	1,035.65
10/12/2020	SuperChoice Services Pty Ltd	Superannuation	\$	215,832.17
23/12/2020	Superior Pak Pty Ltd	Plant repairs and maintenance	\$	2,255.40
10/12/2020	Synergy	Electricity and gas charges - various locations	\$	50,992.74
17/12/2020	Synergy	Electricity and gas charges - various locations	\$	1,558.14
23/12/2020	Synergy	Electricity and gas charges - various locations	\$	85,870.38
10/12/2020	T J Bilyk	Expense reimbursement - catering for tender assessment meeting	\$	63.00
10/12/2020	T Polsittichok	Rates refund - due to overpayment	\$	145.16
23/12/2020	T&H Wilkes Pty Ltd	Gravel supplies	\$	2,200.00
23/12/2020	Tamala Park Regional Council	GST for sale of land	\$	6,178.37
23/12/2020	Technology One Ltd	GIS consulting services	\$	4,312.00
23/12/2020	Teena Smith	Fitness instructor fees	\$	430.00
10/12/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$	723.70
23/12/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$	38.50
23/12/2020	The BBQ Man	BBQ and pressure cleaning services - various locations	\$	5,001.69
10/12/2020	The Royal Life Saving Society Western Australia Inc	Servicing of AIDS memorial fountain (two months);maintenance of Hyde Park		,
		water playground	\$	8,901.19
10/12/2020	The Trustee for Fergco Family Super Fund	Superannuation	\$	1,920.74
10/12/2020	The Trustee for Guild Retirement Fund	Superannuation	\$	595.21
23/12/2020	Theatre 180 Inc (Agelink)	Performance fee - Christmas show for library patrons	\$	700.00
10/12/2020	TJ Depiazzi & Sons	Supply of mulch	\$	3,491.40
10/12/2020	Tom Lawton - Bobcat Hire	Bobcat hire and tipping fees	\$	20,665.70
23/12/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$	5,792.60
23/12/2020	Total Eden Pty Ltd	Reticulation supplies	\$	711.49
10/12/2020	Totally Workwear	Uniform supplies - various departments	\$	483.45
23/12/2020	Totally Workwear	Uniform supplies - various departments	\$	1,858.80
23/12/2020	T-Quip	Plant repairs and maintenance	\$	493.05
17/12/2020	Traffic Systems West (Ennis Traffic Safety Solutions Pty Ltd)	Supply and install traffic control products - various locations	\$	1,922.80
10/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$	63,135.16
17/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$	4,095.78
23/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$	73,888.71
23/12/2020	Trisley's Hydraulic Services Pty Ltd	Water treatment - BPLC	\$	594.00
23/12/2020	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$	4,178.79

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Date	Payee	Description	Am	ount
10/12/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - various locations	\$	3,517.80
23/12/2020	Turfmaster Facility Management	Turf maintenance - Leederville Oval	\$	4,914.25
10/12/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$	3,557.40
23/12/2020	Universal Diggers	Plant hire - Depot	\$	5,654.00
10/12/2020	V Govender	Expense reimbursement - CPA membership	\$	720.00
10/12/2020	V McGuire	Smoking ceremony - NAIDOC week event	\$	1,100.00
10/12/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$	17,963.06
23/12/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$	12,831.26
10/12/2020	Vorgee Pty Ltd	Merchandise - BPLC	\$	2,016.74
23/12/2020	Vorgee Pty Ltd	Merchandise - BPLC	\$	1,221.00
10/12/2020	W Barnard	Expense reimbursement - catering for audit committee meeting	\$	55.41
23/12/2020	W.A. Hino Sales & Service	Plant repairs and maintenance	\$	580.75
10/12/2020	WALGA	Staff training - Dealing with difficult customers and planning for car parking	\$	858.00
10/12/2020	Water Corporation	Water charges - various locations	\$	9,207.13
23/12/2020	Water Corporation	Water charges - various locations	\$	6,396.42
23/12/2020	Way Funky Company Pty Ltd	Merchandise - BPLC	\$	8,352.41
10/12/2020	WC Convenience Management Pty Ltd	Maintenance of exeloos - various locations	\$	3,992.44
23/12/2020	WC Convenience Management Pty Ltd	Maintenance of exeloos - various locations	\$	3,992.44
23/12/2020	Webb & Brown-Neaves Pty Ltd	Refund of BRB levy, due to cancellation of building permit	\$	1,150.42
10/12/2020	Wendy Brown	Local History Centre workshop - Finding	\$	200.00
23/12/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$	450.21
23/12/2020	West Coast Profilers Pty Ltd	Profiling services - various locations	\$	20,682.49
10/12/2020	Western Power	Install and upgrade street lights - Harwood Place; design fee - underground power Fitzgerald Street	\$	9,522.00
23/12/2020	Western Resource Recovery Pty Ltd	Grease trap maintenance - various locations	\$	404.80
10/12/2020	West-Sure Group Pty Ltd	Cash collection services - Admin	\$	125.40
23/12/2020	West-Sure Group Pty Ltd	Cash collection services - various locations	\$	2,552.72
10/12/2020	Wheelers Books	Supply of library books	\$	250.05
23/12/2020	Wheelers Books	Supply of library books	\$	1,697.80
10/12/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$	56.91
23/12/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$	2,323.71
23/12/2020	Woodlands Distributors Pty Ltd	Supply of compostable dog waste bags	\$	7,319.40
17/12/2020	Work Metrics Pty Ltd	Online inductions - BPLC	\$	110.00
23/12/2020	Workwear Group Pty Ltd	Uniform supplies - various departments	\$	5,716.76
23/12/2020	Worldwide East Perth	Printing services - postcards	\$	187.00
23/12/2020	X Geng	Part refund of Beatty Park Leisure Centre fees	\$	313.65
10/12/2020	YogaNut	Fitness instructor fees		300.00
23/12/2020	YogaNut	Fitness instructor fees	\$	
10/12/2020	Yolande Gomez		\$	300.00
10/12/2020	Tolande Gomez	Fitness instructor fees	\$	45.00

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Date	Payee	Description	Amount
23/12/2020	Yolande Gomez	Fitness instructor fees	\$ 203.68
10/12/2020	Yoshino Sushi	Catering services for City function	\$ 110.00
10/12/2020	Your Licence Pty Ltd	Staff training - Dangerous goods road awareness	\$ 394.00
23/12/2020	Your Licence Pty Ltd	Staff training - Dangerous goods general awareness	\$ 148.00
10/12/2020	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - Admin	\$ 482.90
23/12/2020	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 248.00
			\$4,739,070.60
Payroll			
08/12/20	Pay 12		\$ 615,548.04
22/12/20	Pay 13		\$ 613,536.42
Total Payro	oll .		\$ 1,229,084.46
Total Paym	ents		\$ 5,968,155.06

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		,	- Payments by Cheque 0 to 31/12/20	
		01/12/2	0 0 31/12/20	
Creditor	Date	Payee	Description	Amount
00082646	01/12/2020	Petty Cash - Library	Petty cash recoup	\$ 238.90
00082647	09/12/2020	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 347.75
00082648	09/12/2020	Petty Cash - CEO	Petty cash recoup	\$ 189.15
00082649	16/12/2020	Petty Cash - Library	Petty cash recoup	\$ 110.60
Total Nett Ch	eque Payments			\$ 886.40

		Creditors Report - Payments by			
		01/12/20 to 31/12/2	0		
Credit Card Transactions for the Period  Card Holder	Date	Payee	Description	Am	ount.
CEO			-		ount
CEO		CPP Convention Centre	Parking - external meeting	\$	12.12
		West Australian Newspapers Limited	Newspaper subscription	\$	83.60
	03/12/2020	iWork Jobsite	Job posting credits	\$	2,475.00
				\$	2,570.72
Director Community & Business Services	07/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$	38.95
•	15/11/2020		Supplies - NAIDOC week events	\$	64.85
	15/11/2020		Supplies - NAIDOC week events	\$	18.00
		Australian School of Applied Management		\$	50.55
		Australian School of Applied Management		\$	50.55
	01/12/2020		Supplies - Mayor's Christmas sundowner event	\$	35.00
		Garden Elegance	Supplies - Mayor's Christmas sundowner event	\$	194.25
			10.455.00	\$	374.25
Director Infrastructure & Environment		Golden Bakery	Catering services - Rangers OSH training	\$	43.00
	25/11/2020	Woolworths	Catering services - Waste management team event	\$	98.33
				\$	141.33
Manager ICT	07/11/2020	Officeworks	Purchase of phones - Rangers	\$	1,733.00
		Officeworks	IT accessories	\$	180.31
	19/11/2020		Video conferencing	\$	369.47
	24/11/2020		Domain name renewal - Beattypark.com.au	\$	46.95
		Officeworks	IT accessories	\$	152.88
	30/11/2020		Domain manager - Beattypark.com.au	\$	20.90
		Safety Culture	Mobile inspection application	\$	52.80
		Assetsonar.com	IT asset management software	\$	272.44
		International transaction fee	IT asset management software	S	6.81
	03/12/2020		Application programming interface software	S	122.35
		International transaction fee	Application programming interface software	S	3.06
	1 00/12/2020	mornalismi dunisuolismi ree	p spendation programming interface doctarate	\$	2,960.97
				'	
Manager Community Partnerships		Magshop Online	Library magazine subscription	\$	74.99
	17/11/2020	Magshop Online	Library magazine subscription	\$	74.99

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Card Holder	Date	Payee	Description	Am	ount
	17/11/2020		Book for library	\$	58.13
	17/11/2020	International transaction fee	Book for library	\$	1.45
	24/11/2020	JB Hifi	CDs for library	\$	441.71
	25/11/2020	Kmart	Supplies - Seniors Christmas lunch	\$	79.00
	25/11/2020	Coles	Supplies - Seniors Christmas lunch	\$	18.50
	25/11/2020	Woolworths	Supplies - Seniors Christmas lunch	\$	55.50
	25/11/2020	Coles	Supplies - Seniors Christmas lunch	\$	76.00
	26/11/2020	Booktopia Pty Ltd	Books for library	\$	423.82
	26/11/2020		Supplies - Seniors Christmas lunch	\$	21.00
	26/11/2020	Big W	Supplies - Seniors Christmas lunch	\$	87.75
	26/11/2020	Woolworths	Supplies - Seniors Christmas lunch	\$	9.64
	26/11/2020	Kmart	Supplies - Seniors Christmas lunch	\$	12.00
	26/11/2020	Coles	Supplies - Seniors Christmas lunch	\$	72.10
	26/11/2020	Bookdepository.com	Books for library	\$	88.48
	27/11/2020	Booktopia Pty Ltd	Books for library	\$	540.72
	27/11/2020	Bookdepository.com	Books for library	\$	174.06
	27/11/2020	Coles	Supplies - Seniors Christmas lunch	\$	52.00
	27/11/2020	JB Hifi	DVDs for library	\$	71.93
	02/12/2020	Sanity	CD for library	\$	24.31
			· · · · · · · · · · · · · · · · · · ·	\$	2,458.08
				·	
Procurement and Contracts Officer	07/11/2020	Facebook	Advertising	\$	14.60
	07/11/2020	Facebook	Advertising	\$	11.64
	09/11/2020	ASIC	Company search	\$	87.00
	10/11/2020	Western Power	Pole relocation - Fitzgerald Street	\$	497.92
	10/11/2020	Simplebooklet.com	Subscription - online booklet maker	\$	165.22
	10/11/2020	International transaction fee	Subscription - online booklet maker	\$	4.13
	10/11/2020	Tenderlink.com	Tender advertising	\$	184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$	184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$	184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$	184.80
	10/11/2020	Planoly	Instagram management tool	\$	104.63
	10/11/2020	International transaction fee	Instagram management tool	\$	2.62
	10/11/2020	Moore Stephens	Webinar - Financial management regulation changes	\$	198.00
	10/11/2020		Instagram management tool	\$	12.41
			Instagram management tool	\$	0.31
	10/11/2020	International transaction fee	linstagram management tool	J	0.01

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Card Holder	Date	Payee	Description	An	nount
	17/11/2020	Shutterstock	Image download subscription	\$	99.00
	22/11/2020	Asana.com	Subscription - Project management tool	\$	330.21
	22/11/2020	International transaction fee	Subscription - Project management tool	\$	8.26
	25/11/2020	Wufoo.com	Software for creation of online forms	\$	211.67
	25/11/2020	International transaction fee	Software for creation of online forms	\$	5.29
	25/11/2020	Wufoo.com	Software for creation of online forms	\$	25.94
	25/11/2020	International transaction fee	Software for creation of online forms	\$	0.65
	26/11/2020	Facebook	Advertising	\$	33.00
	03/12/2020	ASIC	Company search	\$	9.00
				\$	2,838.61
Total Corporate Credit Cards				\$	11,343.96
Direct Debits					
Lease Fees	22/12/2020	Pitney Bowes Leasing	Postal scales	\$	395.84
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$	154,648.45
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$	31,432.60
Total Direct Debits including Credit	t Cards			\$	197,820.85

# 7.7 LEEDERVILLE GARDENS TRUST - COVID-19 FUNDING - RUAH COMMUNITY SERVICES

Attachments: Nil

# **RECOMMENDATION:**

# **That Council:**

- 1. NOTES funding provided to Ruah Community Services under the Leederville Gardens Trust COVID-19 Relief Grant Funding program;
- 2. APPROVES the request from Ruah Community Services for an extension and variation to the terms of their Leederville Gardens Trust COVID-19 Relief Grant Agreement from 17 February 2021 until 17 May 2021, to enable the remaining \$6513.74 of unspent grant funding to be acquitted; and
- 3. NOTES that the Executive Director, Community & Business Services will prepare and enter into a variation to the funding agreement for Ruah Community Services.

# **PURPOSE OF REPORT:**

To provide an update on the progress of the grant provided under the Leederville Gardens Trust COVID-19 Relief Funding program to Ruah Community Services and to seek approval of a variation to the current grant agreement.

#### **BACKGROUND:**

At the Special Meeting of Council on 30 March 2020 it was resolved that Council:

- As trustee of the Leederville Gardens trust fund ENDORSES the allocation of up to \$1 million from those funds for the provision of urgent relief of people in need as a direct or indirect consequence of the conditions imposed by COVID-19;
- 2. INVITES Expressions of Interest from Registered Public Benevolent Institutions to be considered for funding under Recommendation 1 above; and
- 3. NOTES that the outcome of the expression of interest process in Recommendation 2 above will be presented to the City's COVID-19 Relief and Recovery Committee for consideration and approval.'

Following this, administration invited suitable Public Benevolent Institutions (PBI's) to submit their Expression of Interest for funding under this program. Applications were assessed by Administration and funds approved to PBI's at the COVID-19 Relief and Recovery Committee meetings as per the below schedule:

Meeting Date	PBI	Amount
28 April 2020	St Vincent De Paul	\$200,000
28 April 2020	Uniting Care West	\$129,000
5 May 2020	RUAH Community Services	\$27,800
5 May 2020	People Who Care	\$105,000
12 May 2020	YMCA of WA	\$138,000
9 June 2020	Foodbank WA	\$178,476
30 June 2020	Derbarl Yerrigan Health Service	\$68,559

Agreements have been entered into for all organisations listed in the above schedule.

# **DETAILS:**

It is noted that the organisations delivering emergency relief and financial relief support have seen a slower than expected uptake in services. It is believed that the financial support measures which have been implemented on a Federal level along with the re-opening of many services during Phase 4 have been responsible for the decline in service requirements.

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Ruah Community Services (Ruah) contacted Administration on 16 November 2020 in relation to their Leederville Gardens Trust COVID-19 funding. Following further investigation of funds already spent, Ruah requested an extension to their grant deadline. The grant agreement was executed on 29 May 2020 and was for a period of six (6) months concluding on 29 November 2020.

This extension requested by Ruah is for the unspent funding of the grant that occurred as a result of COVID restrictions, which meant many external services Ruah use for housing were closed, and they were unable to refer clients. This meant that clients who usually move out of refuge accommodation into longer term housing stayed in the refuge for longer than usual.

Now that restrictions have eased, Ruah anticipates they will be able to assist members of the community over the next three months, as housing providers are now taking referrals and women and children are beginning to move to longer term accommodation again.

The original intent of the COVID-19 Relief Funding program, as set out in the agenda paper presented on 30 March 2020 states:

"The current COVID-19 pandemic has raised the potential of imminent hardship being experienced by many of our more disadvantaged and at-risk community members. This may place extra strain on the services and programmes currently provided by various not-for-profit, charitable or volunteer organisations and exacerbate areas of underserviced demand."

In considering this request, it is important to consider that the support provided by Ruah provides a degree of support for persons who have the potential to experience imminent hardship in the event that Western Australia experiences the reintroduction of COVID-19 restrictions.

Ruah's grant agreement was based on the below budget & measurable outcomes. On reviewing the documentation provided by Ruah in conjunction with the grant agreement, the following has been identified.

Description	Amount Funded	Amount Spent	Unspent funds
Laptops	\$8,500.00	\$7,630.92	\$869.08
iPads	\$8,000.00	\$7,263.76	\$736.24
Smart Phones	\$2,500.00	\$2,167.20	\$332.80
Data for 6 months	\$1,800.00	\$430.00	\$1,370.00
Tenancy Bonds	\$6,000.00	\$3,106.00	\$2,894.00
Safe Transport	\$1,000.00	\$688.38	\$311.62
	\$27,800.00	\$21,286.26	\$6,513.74

Agre	eed Measurable Outcome	Demonstrated Outcome
1	Distribution of 10 laptops for children and women experiencing	6 laptops purchased
	family and domestic violence in the City of Vincent.	
2	Distribution of 10 smart phones with video chat capability for	16 smart phones purchased
	children and women experiencing family and domestic violence in	
	the City of Vincent.	
3	Distribution of 10 iPads with video chat capability for children and	34 Samsung 8' tablets
	women experiencing family and domestic violence in the City of	purchased
	Vincent.	
4	Provision of 2 x rent for families experiencing family and domestic	3 x non City of Vincent
	violence or 3 x rent for individuals in the City of Vincent.	residents
5	Transportation for 50 women experiencing family and domestic	24 women provided
	violence in the City of Vincent.	transportation

Whilst Officers at Ruah did not communicate with the City and advise of the change to the measurable outcomes, Administration believes that better quality laptops along with additional phones and tablets is an advantage to the community who utilise the services of Ruah and it is hoped that this will enable Ruah to assist more women and children in need.

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Administration has noted that Ruah have claimed for items that were not approved such as hotel accommodation, bedding and parking. Ruah have been advised that as these items are outside of the scope of the grant agreement that they will not be covered by the City.

Given the above, Administration supports an extension to the grant for up to three months, after which, should any amounts be outstanding, the City would seek the return of the remaining unspent funds.

# **CONSULTATION/ADVERTISING:**

Relevant programs have been promoted through the City's communication channels and partnerships to provide awareness of assistance available to residents.

#### LEGAL/POLICY:

Nil.

#### **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to extend the grant period for a further 3 months.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Innovative and Accountable

We are open and accountable to an engaged community.

# **SUSTAINABILITY IMPLICATIONS:**

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024.* 

This does not contribute to any environmental sustainability outcomes. While the funding provided to Ruah through the Leederville Gardens Trust – COVID-19 Funding is environmentally neutral, other community funding provided by the City addresses funding for environmental projects/initiatives.

# **PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

Increased mental health and wellbeing

# FINANCIAL/BUDGET IMPLICATIONS:

Funding has already been allocated to Ruah and there are no further financial or budget implications. This request relates to the provision of an additional three (3) months to deliver the program.

# **COMMENTS:**

Administration will continue to monitor the progress of all COVID-19 Relief grants and provide updates to Council. It is recommended that Council approves the request from Foodbank WA for an extension to their grant agreement and instructs Administration to prepare a variation to the grant agreement.

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# 7.8 EVENTS FUNDING - SUBIACO FOOTBALL CLUB, CITY OF VINCENT MATCH - FAMILY & FOOTY IN LEEDERVILLE AND SOUND SCAPES OF BEATTY PARK

# Attachments:

- 1. Event Sponsorship Application Subiaco Football Club, City of Vincent Match Family & Footy in Leederville 4
- 2. Event Sponsorship Application Sound Scapes of Beatty Park U

#### **RECOMMENDATION:**

# **That Council:**

- 1. APPROVES Festival and Event Sponsorship totalling \$12,000, as follows:
  - 1.1 Subiaco Football Club to receive \$7,000 in sponsorship and in-kind support; and
  - 1.2 Sound Scapes of Beatty Park to receive \$5,000 in sponsorship and in-kind support, subject to:
    - 1.2.1 Approval, by Beatty Park Management, of event management plans and safety plans.
- 2. WAIVES the requirement of the Community Funding Policy to seek Arts Advisory Group on this occasion.

#### PURPOSE OF REPORT:

Seek approval for two community events in accordance with Council Policy - Community Funding.

### **BACKGROUND:**

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with the local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community.

Once approved by Council and formalised in a Sponsorship Agreement, the event organiser is required to acknowledge support from the City of Vincent.

### **DETAILS:**

On 11 December 2020 Vincent opened a special round of festival and event funding to encourage community connection, boost the local economy and support the performing arts. The special round of funding was required as the City's usual annual expression of interest process was delayed due to COVID-19 health restrictions.

Event organisers were invited to apply for up to \$15,000 to hold free events in Vincent before July 2021. They were advised that the funding round was fluid and applications would be received through to 30 April 2021, or when event funds were exhausted. Criteria for assessment and eligibility were published on the City's website, here: <a href="https://www.vincent.wa.gov.au/community/arts-culture/events-festivals/eventfunding.aspx">https://www.vincent.wa.gov.au/community/arts-culture/events-festivals/eventfunding.aspx</a>

Event applications for next financial year 2021-2022 will be opening in January 2021.

# **Event Sponsorship Applications**

The City has received the following two applications:

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- 1. **Subiaco Football Club, City of Vincent Match (Attachment 1)** This is an annual, family-friendly WALF match held at Leederville Oval, includes family activities. Event organisers seek \$12,500 in sponsorship, plus in-kind support relating to Waste Services.
- 2. **Sound Scapes of Beatty Park (Attachment 2)** Sound Scapes of Beatty Park is a new proposed event to be held on the pool deck at Beatty Park with local bands, DJ's, local food, family activities and mini markets. Event organisers seek \$10,000 in sponsorship, plus in-kind support relating to Marketing Promotions.

Both applications are compliant with the City of Vincent's Expression of Interest and funding levels are consistent with similar requests to the City in previous years. A more detailed summary of each application is provided in the attachments.

# **Event Management**

# **COVID-19 Event Protocols**

Event organisers are required to submit a COVID-19 Event Plan (more than 500 people) or COVID-19 Safety Plan (less than 500 people) for consideration and approval.

Approval of a Sponsorship Agreement does not constitute COVID-19 compliance or approval, which is a separate process.

# Use of Beatty Park

Administration supports Beatty Park being used for family-friendly events. Sponsorship is approved subject to Beatty Park Management agreement with event management plans, general safety protocols, safe use of alcohol around water, and staffing requirements.

# **CONSULTATION/ADVERTISING:**

- 1. Advertising: The Festival and Event Sponsorship EOI was advertised on 11 December 2020.
- 2. **Consultation**: Regular event organisers have been contacted and advised of the EOI process.
- 3. **Consultation**: The Arts Advisory Group were consulted about the special round of festival and event funding, and have asked to be informed of events with an artistic purpose.

# LEGAL/POLICY:

The Community Funding Policy requires Festival and Event Sponsorship applications to be "assessed annually by Council's Arts Advisory Group who provide a recommendation to Council for formal consideration".

On 13 January 2021 the Arts Advisory Group (AAG) discussed the special round of festival and event funding occurring outside the normal annual cycle. The AAG would like to be informed of events or festivals with an artistic purpose. More so, the AAG stated that they would like to discuss a change of event policy where event organisers are encouraged to include local artists in their events, or through adjunct events.

This paper seeks a waiver from the requirement to have these event requests formally assessed by the Arts Advisory Group not the group will be kept informed.

# **RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to approve these Sponsorship requests.

# **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Enhanced Environment

We have minimised our impact on the environment.

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# **Connected Community**

We have enhanced opportunities for our community to build relationships and connections with each other and the City.

# **Thriving Places**

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

# Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

#### SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

# Sustainable Transport

All events encourage sustainable outcomes, reflecting reducing the environmental impact, use of public transport and access for persons with disability.

# **PUBLIC HEALTH IMPLICATIONS:**

These events encourage community connection and support wellbeing initiatives included in the City's *Public Health Plan 2020-2025:* 

# Community Activities and Programs

Deliver and promote activities and programs that contribute to increased physical activity and mental health and wellbeing, including local sports, fitness, community groups and cultural activities.

# FINANCIAL/BUDGET IMPLICATIONS:

The City has made a provision of \$50,000 for special purpose event funding. Sponsorship requests total \$47,500, as follows:

# Special Events Funding Round 2020-2021

Opening Balance	\$50,000
Sponsorships Awarded	-\$35,000
Sponsorship Requests	-\$12,500
FUNDS (Closing Balance)	\$2,500

Further event funding will be proposed in the mid-year budget review.

# **COMMENTS:**

This round of sponsorship supports the achievement of the *Vincent Rebound Plan*. It is focused on creating vibrant places that support social interaction, enabling business to thrive, supporting our community, and ensuring the City remains agile and accountable.

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# Event Sponsorship

Event Name	City of Vincent	City of Vincent Match - Family & Footy in Leederville			
Event Date	2 April 2021	2 April 2021			
Event Location	Leederville Ova	I			
Event Organiser	Subiaco Footba	II Club			
Event Description	5th annual City Of Vincent match, dual branded by Subiaco Football Club and City Of Vincent. WAFL match will be run in conjunction with the city on Good Friday, with a Family Pass distributed to encourage patronage to Leederville on Good Friday.				
Event is free	Yes				
Sponsorship Request	Event Budget	Sponsorship Request	Seeking Other Sponsors?	Inkind Support Requested?	
	\$25,000	\$10,000 \$7,500	Yes	Waste	
Sponsorship History	2019-2020 \$7,500 -			-	
Compliant EOI?	Yes				
Administration Recommendation	This is the 5 <sup>th</sup> year the City has supported this event. While the request was for \$10,000, we have amended the request to \$7,000 reflecting previous sponsorship levels. The City has generally funded between \$5,000 - \$7,500 each year.				



# Event Sponsorship

Event Name	Sound Scapes of Beatty Park
Event Date	27 March 2021
Event Location	Beatty Park Leisure Centre
Event Organiser	Local Musicians - Sunshine Brothers
Event Description	This is a free community event at Beatty Park Leisure Centre, on the evenings of Sat and Sun March 27 & 28. Officially starting after Beatty Park closes from 6pm, the event will be a deep dive into the cultural history and potential future for the Beatty Park complex.
	The event will feature a live performance from local band "Sunshine Brothers", local DJs, local food, drink, family pool activities, local history and an artisan mini market.
	The Sunshine Brothers' live performance will incorporate a never seen before in WA audio installation using the large concrete areas of Beatty Park as a natural "Echo Chamber" in tribute to the building itself. By creating three echo chambers using microphone feeds to create a live "snare room", vocal and other feed-able effects the band will be able to literally capture the Sound of Beatty Park. Beatty Park in the 70s and 80s was 'the place to be' in Perth during Summer with a long history putting on live music shows including huge acts like Jackson Five and Deep Purple. Sunshine Brothers would like to help the City of Vincent and the complex bring pride and celebration of Beatty Park back as a cultural music space in addition to sport and recreation. This would be a great pilot event in preparation for Beatty Park's 60th anniversary celebrations come 2022.
Event is free	Yes

Sponsorship Request	Event Budget	_ rome		Inkind Support Requested?	
	\$12,500	\$10,000 \$5,000	No	Marketing  Centre Hire, including utilities  Lifeguards and other Staff	
Sponsorship History	-	-	-	-	
Compliant EOI?	Yes				
Administration Recommendation	Have discussed with the event organiser that we can provide \$5000 in sponsorship plus marketing services. Event organiser is in agreement, and will likely make this a one-night event.  Sponsorship approval is contingent on an event management plan and safety plan to the satisfaction of Beatty Park Management. Key considerations are safe use of water and need for lifeguards, use of alcohol around water, cost of running the Centre after hours considering including utilities and employee costs.				

# 8 CHIEF EXECUTIVE OFFICER

8.1 CITY OF VINCENT ORDINARY ELECTION 16 OCTOBER 2021 - APPOINTMENT OF ELECTORAL COMMISSIONER TO CONDUCT THE ELECTION BY POSTAL VOTE

### Attachments:

1. Letter from WA Electoral Commissioner dated 16 December 2020 - conduct of City's 2021 ordinary election 3

# **RECOMMENDATION:**

# That Council:

- 1. DECLARES BY ABSOLUTE MAJORITY, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the City of Vincent 2021 ordinary election, together with any other elections or polls which may also be required at this time;
- 2. DECIDES BY ABSOLUTE MAJORITY, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the 2021 ordinary election will be as a postal election; and
- 3. NOTES that the estimated cost of the Electoral Commissioner conducting the City's 2021 ordinary election by postal vote is \$108,000 (including GST).

# **PURPOSE OF REPORT:**

To consider the process and method for conducting the City of Vincent's (City's) 2021 ordinary election.

# **BACKGROUND:**

Pursuant to section 4.7 of the *Local Government Act 1995* (LG Act) ordinary elections are to be held on the third Saturday of October every two years. The next ordinary election will be held on 16 October 2021. Local governments can either be responsible for the conduct of the ordinary election, or appoint the Electoral Commissioner to conduct the ordinary election on its behalf. The method of conducting the election can either be via postal or in person voting.

# **DETAILS:**

The Western Australian Electoral Commissioner wrote to the City on 16 December 2020 (a copy of the letter is at **Attachment 1**) offering to conduct the election on the City's behalf in accordance with section 4.20(4) of the LG Act, and setting out its estimated costs.

In accordance with the City's Policy 4.2.14 – 'Local Government Elections' the City's ordinary election is to be conducted by the Electoral Commissioner by postal vote, unless there are any extenuating or special circumstances which precludes this. Administration is not aware of any extenuating or special circumstances that exist in relation to the October 2021 ordinary election.

Administration recommends that the Electoral Commissioner is appointed to conduct the ordinary election, on the basis that it has the following benefits:

- 1. the election is conducted by professionally trained staff appointed for that sole purpose;
- 2. the election is overseen by an independent person with the appropriate experience and resources;
- 3. removes any conflict of interest that may arise or be perceived to arise between Elected Members and the Chief Executive Officer in his role as the Returning Officer, or other local government officers appointed in relation to the election.

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The Electoral Commissioner has provided a cost estimate of \$108,000 (including GST) to conduct the 2021 ordinary election for the City. The calculation of this estimate, including the assumptions the estimate is based on, is set out in the letter at **Attachment 1**.

#### **CONSULTATION/ADVERTISING:**

Not applicable.

#### LEGAL/POLICY:

Clause 1.2 of the City's Policy 4.2.14 – 'Local Government Elections' states that:

"1.2 All Local Government Ordinary and Extraordinary Elections and Plebiscites shall be conducted by the West Australian Commission by postal vote, unless the Council resolves that there are extenuating or special circumstances which precludes this."

Section 4.20(4) of the LG Act allows local governments to appoint the WA Electoral Commissioner to conduct the election:

"4. A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of the election, or all elections conducted within a particular period of time, and, if such declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections."

Section 4.28(c) of the LG Act governs the fees and charges associated with the election:

- "4.28 A local government is to -
  - (a) ...
  - (b) ...
  - (c) if a declaration under section 4.20(4) has been made in relation to the election, meet the expenses of the Electoral Commissioner in connection with the election to the extent required by regulations."

Section 4.61 of the LG Act sets out the choice of methods for conducting the election:

"4.61(1) The election can be conducted as a –

Postal election...

Voting in person election ...

(2) The local government may decide\* to conduct the election as a postal election."

# **RISK MANAGEMENT IMPLICATIONS:**

Low: Appointing the Electoral Commissioner to conduct the 2021 ordinary election on behalf of the City is in accordance with the City's Policy 4.2.14 and past practices. As the Electoral Commissioner has the requisite experience and will ensure compliance with the LG Act requirements it will have low risks for the City.

# **STRATEGIC IMPLICATIONS:**

Conducting the 2021 ordinary election by postal vote should result in higher participation rates than inperson voting, and therefore this method aligns with the objectives and principles of the City's *Strategic Community Plan 2018-2028*:

# **Innovative and Accountable**

Our community is aware of what we are doing and how we are meeting our goals.

We are open and accountable to an engaged community.

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<sup>\*</sup> Absolute majority required

<sup>\*</sup>Absolute majority required.

# **SUSTAINABILITY IMPLICATIONS:**

Nil.

# **PUBLIC HEALTH IMPLICATIONS:**

Nil.

# FINANCIAL/BUDGET IMPLICATIONS:

The Electoral Commissioner estimates that the cost of conducting the 2021 ordinary election for the City by postal vote will be \$108,000 including GST.

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WESTERN AUSTRALIAN
Electoral Commission

LGE 028

Mr David MacLennan Chief Executive Officer City of Vincent PO Box 82 LEEDERVILLE WA 6007 City Of Vincent Records RECEIVED 2 3 DEC 2020

CTN	Rei:	
REC	No:	

Dear Mr MacLennan

# Local Government Ordinary Election: 2021

The next local government ordinary elections are being held on 16 October 2021. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2021/2022 budget preparations.

The estimated cost for the 2021 election if conducted as a postal ballot is \$108,000 inc GST, which has been based on the following assumptions:

- 25,650 electors
- response rate of approximately 30%
- 4 vacancies
- count to be conducted at the offices of the City of Vincent
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$5,130 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

164466

Level 2, 111 St Georges Terrace PERTH WA 6000 GPO Box F316 PERTH WA 6841

T | (08) 9214 0400 F | (08) 9226 0577 E | waec@waec.wa.gov.au W | www.elections.wa.gov.au



The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2021 for the City of Vincent in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the City of Vincent also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the City of Vincent in anticipation of an affirmative vote by Council. If you have any further queries please contact Phil Richards Manager, Election Events on 9214 0400.

Yours sincerely

Robert Kennedy

**ELECTORAL COMMISSIONER** 

16 December 2020

Page 2

# 8.2 QUARTERLY UPDATE OF 26 STRATEGIC PROJECTS OUTLINED IN CORPORATE BUSINESS PLAN 2020/21 - 2023/24

**Attachments:** 

1. 26 Strategic Projects Update - Corporate Business Plan 2020/21 - 2023/24

#### **RECOMMENDATION:**

That Council NOTES the updates to the 26 Strategic Projects outlined in the Corporate Business Plan 2020/21 – 2023/24 as at Attachment 1.

# **PURPOSE OF REPORT:**

To receive an update on the progress of the City's 26 Strategic Projects outlined in the City's Corporate Business Plan 2020/21 – 2023/24 (CBP).

# **BACKGROUND:**

Council adopted the CBP at its 15 September 2020 Meeting. The CBP is aligned with the City's Long-Term Financial Plan (LTFP), which was adopted at the 18 August Council Meeting, and the City's annual budget 2020/21.

The CBP includes a list of 26 Strategic Projects, which are aligned to the most relevant Strategic Community Plan priority. These projects have been identified as having the greatest City wide impact and importance.

The project plans outlining the details of these projects including the project milestones and timeframes, budget, scope, risks and key stakeholders were presented to Council for annual endorsement at its 20 October 2020 Meeting. Council approved 21 of these project plans, with the remaining five project plans endorsed by Council at its 17 November 2020 Meeting.

Administration informed Council that they would receive a summary and a status update of each project quarterly, with the first update scheduled for February 2021.

# **DETAILS:**

The 26 Strategic Projects outlined in the CBP are listed below and are outlined in Attachment 1:

- 1. Implementation of the Sustainable Environment Strategy
- 2. Three Bin Food Organics Garden Organics Collection System
- 3. Accessible City Strategy
- 4. Monitor and report on the 40kph speed zone trial
- 5. Bicycle Network Improvements
- 6. Wayfinding Strategy
- 7. Arts Relief Project
- 8. Arts Development Action Plan
- 9. Youth Action Plan (YAP)
- 10. Community Engagement Framework
- 11. Woodville Reserve Master Plan
- 12. Britannia Reserve West Development Plan
- 13. Leederville Oval Master Plan
- 14. Public Open Space Strategy
- 15. Banks Reserve Master Plan
- 16. North Perth Common
- 17. Robertson Park Development Plan
- 18. Axford Park Upgrade
- 19. Vincent Rebound Plan
- 20. Leederville Activity Centre Plan
- 21. Character Retention and Precinct Planning
- 22. Beatty Park 2062
- 23. Beatty Park Leisure Centre Upgrade

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- 24. Asset Management and Sustainability Strategy
- 25. Implementation of the City's Public Health Plan 2020–2025
- 26. Marketing Plan.

The key milestones achieved over the last quarter are set out in **Attachment 1** and are summarised below:

- Accessible City Strategy: Advertising has commenced.
- Arts Relief Project: 4 of the 16 public art projects are complete with the remaining in progress.
- Youth Action Plan: The Youth Action Plan (YAP) was endorsed at OMC on 20 October 2020 and is now in the implementation phase.
- North Perth Common: Strategic review undertaken by Design Review Panel Member. Public life studies
  on human behaviour and movement were conducted in December 2020 to gather data to inform future
  decisions and planning for the space. At its Meeting in December 2020, Council approved a 12 month
  trial to extend the Fitzgerald Street median island through the intersection to restrict the right turn into
  and out of View Street.
- Vincent Rebound Plan: The Vincent Rebound Plan was endorsed at the 15 September 2020 Council Meeting.
- Beatty Park Leisure Centre Upgrade: Tiling and filtration tenders approved OMC 15 December 2020 with works to commence January 2021.
- Asset Management and Sustainability Strategy: The Strategy and the associated Discussion Paper were approved for advertising by Council at its Meeting in December 2020. Advertising proposed to commence in early 2021.
- Implementation of the City's Public Health Plan 2020–2025: The Public Health Plan was adopted at Ordinary Council Meeting on 20 October 2020.

Below is the health status tracker which outlines what constitutes the three different levels of health risk shown in **Attachment 1**.

	Significant	Medium	On-track
	Actual or forecast cost	Actual or forecast cost	Actual or forecast cost
Cost	more than 10% over	more than 5 to 10% over	less than 5% over current
	current approved budget	current approved budget	approved budget
	Actual or forecast delivery	Actual or forecast delivery	Actual or forecast delivery
Time	more than 40% over	more than 20% over	less than 20% over
Tille	timeframes in approved	timeframes in approved	timeframes in approved
	project plan	project plan	project plan
Health Status	Both cost and time at	Either cost or time at	No cost and time risk
nealth Status	significant risk	significant or medium risk	evident at report date

There are no projects that are of significant risk.

The health status of all 26 projects remains the same as when their project plans were first adopted by Council on 20 and 17 November 2020. The seven projects that remain a medium risk are outlined below:

- Woodville Reserve Master Plan: Woodville Reserve Master Plan is being prepared following the completion of the Sport & Recreation Facilities Plan. The risk level for this project is medium as the Sport and Recreation Facilities Plan needs to be completed to inform the Woodville Reserve Master Plan.
- Britannia Reserve West Development Plan: Draft concept plan progressed following Council and Floreat Athena Football Club feedback. Feasibility studies being completed for the site. The risk level is medium as the funding for this project needs to be secured.
- Public Open Space Strategy: Amenities review to be undertaken in 2020/21. The risk level is medium as the funding allocated is for the first stage of implementation, with remaining funding to be secured.
- Banks Reserve Master Plan: Master Plan complete. Playground opening held in September 2020. The
  risk level is medium as the funding allocated is for the first stage of implementation, with remaining
  funding to be secured.
- Axford Park Upgrade: Funding options are being explored as the risk for this project is medium due to
  funding for this project needing to be secured. In November 2020, Administration submitted an
  application for RAC Reconnect WA: Transforming Streets and Spaces Trial funding. The application has
  progressed and the successful applicant will be determined and announced in March 2021. Following
  determination, Administration will present funding options at a Council Workshop to inform the City's
  budget.

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- Leederville Activity Centre Plan: The Draft Activity Centre Plan is proposed to be presented to Council in early 2021 for endorsement to advertise, in conjunction with the Leederville Oval Master Plan Options and Leederville Place Plan. The project has been delayed by two months due to the key external project manager resigning from their position and the consultancy taking time to replace this resource, creating delays to deliverables.
- Beatty Park 2062: A project update was presented to Council at the December 2020 OMC.
   Infrastructure and Engineering are working on an options paper for restoration works to the grandstand as well as costings for fast tracking additional critical works to prevent water ingress. The next internal project meeting is planned to be scheduled for February 2021.

#### **CONSULTATION/ADVERTISING:**

Nil.

# LEGAL/POLICY:

Regulation 19DA of the Local Government (Administration) Regulations 1996 provides that:

- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: It is low risk for Council to note the updates to the 26 Strategic Projects outlined in the CBP.

# **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's Strategic Community Plan 2018-2028:

# Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals.

# SUSTAINABILITY IMPLICATIONS:

Nil.

### **PUBLIC HEALTH IMPLICATIONS:**

Nil.

# FINANCIAL/BUDGET IMPLICATIONS:

The budget for each project is outlined in the annual budget for 2020/21, the CBP and the LTFP.

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	STRATEG	IC PROJECT LISTING		ITY OF	VINC	ENT C	ORPO	PRATE BUSINESS PLAN 2021/22 - 2023/24	
NO	Title of Works	Description	Operating /Capital	20/21	21/22	22/23	23/24	Status Update	Health Status
1	Implementation of the Sustainable Environment Strategy	Implementation of tasks that are identified as actions in the City's Sustainable Environment Strategy and accompanying Implementation Plan.	Op & Cap	\$34,000	\$46,000	\$46,000	/	Implementation Plan currently being reviewed and updated. Actions therein continue to be implemented.	
2	Three Bin Food Organics Garden Organics Collection System	Delivery of a three bin FOGO collection service to approximately 16,600 households	Op & Cap	\$80,000	\$1,378,556	-	-	Business Case approved at DMC 5/3/19. Community Waste Boorecard to evaluate community priorities and to measure Council's performance against key indicators in the Strategic Community Plan completed September 2019.	
		The state of the s						Change request adopted at OMC 16 June 2020 and placed on hold until October 2021 due to COVID-19.	
\$	Accessible City Strategy	Prepare an Accessible City Strategy to guide future movement within the City.	Ор	\$40,000	-	-	-	Advertising has commenced.	
4	Monitor and report on the 40kph speed zone trial	Undertake community consultation to determine the level of community support for implementing a 40km/n speed zone trial in the south of Vincent, Guidelet to community support and Council approval implement the trial in 2018/19	Ор	·	,	-	-	Trial reached 75% on 31 October 2020 with the completion of the 6th round of data collection. The Risad Safety Commission approved the release the 12 month exhalition egod, which will be uphasted on the control of the respective of the respecti	
6	Bicycle Network Improvements	Design and implementation of the Bicycle Network Plan – includes pathways and bike lanes	Cap	\$365,000	\$375,000	\$180,000	-	Florence Street works completed September 2020, other than Main Roads WA line-marking, with trees planted in mits-October. Consultation with residents and businesses for the Strethcona and Golding section conducted in Coctoer with the opped approved if the 15 December 2020 CMC. Works scheduled to commence early 2021.	
6	Wayfinding Strategy	Develop a wayfinding strategy that will improve the way people move around the City of Vincent by foot, like and public transport connections in order to easily access each Town Centre.	Ор	\$120,000	1	-	-	Project scope complete and consultant scope of works being drafted, scheduled to be distributed in early 2021.	
7	Arts Relief Project	Artistic Theme – 'Individual and Community experiences of Covid-19 The COVID-19 Artistic Releft Grants aim to support Vincent's local arts industry at a critical time and provide relief and stimulation to the wider community experiencing isolation.	Cap	\$525,600	-	-	-	4 of the 15 public of projects are complete with the remaining in progress. The Arts Relief website is now live. Cauge 2 of the COVID-15 Arts Relief was discussed at Count's Viorestrop on 27 October 2000 and further discribin is planted to be discussed with the Arts Advisory Group in early 2001.	
•	Arts Development Action Plan	Develop a two-year plan that fosters creative arts in the City, including delivery of public art, art in built form, opportunities for local artists and creative spaces.	Ор	1	1	-	-	The Project Plan for the new Arts Development Action Plan was approved by Council at the October OMC.  Development of this began at the Arts Advisory Group meeting on 26 November 2020 and will centifine in the first heef of 2021.	
8	Youth Action Plan (YAP)	The plan will strengthen the City's understanding of the demographics, needs and priorities of young people identify key focus areas, current gaps and actions to address these.	Ор	\$20,000	1	-	-	The Youth Action Plan (YAP) was endorsed at OMC on 20 October 2020 and is now in the Implementation phase.	
10	Community Engagement Framework	Prepare a Community Engagement Framework as part of a new Community Engagement Policy that will establish the framework and tools to guide how we speak with and listen to our community	Ор	4	-	-	-	A consolidated report outlining the workshop findings is being developed by the consultant and is planned to be presented to Administration in early 2021.	
11	Woodville Reserve Master Plan	Review the 2012 Woodville Reserve Master Plan and prepare a revised Plan that effectively responds to currentifuture community needs, matrinises land use and asset sustainability, and aligns with Council's focus on creating more inviting green and open spaces.	Ор	,	-	-	-	Woodville Reserve Master Plan is being prepared following the completion of the Bport & Recreation Facilities Plan. The risk level for this project is medium as the Sport and Recreation Facilities Plan needs to be completed to Inform the Woodville Reserve Master Plan.	
12	Britannia North West Reserve Development Plan	Prepare a Britannia North West Reserve Development Plan to create a better connection between Litis Stadium and Britannia Reserve.	Ор	\$15,000	-	-	-	Draft concept plan progressed following Council and Flowest Athena Football Club feedback. Feasibility studies being completed for the site. The risk level is medium as the funding for this project needs to be secured.	
13	Leederville Oval Master Plan	Prepare and implement the plan to guide the short, medium and long-term development options for the oval.	Ор	\$35,000	-	-	-	Options proposed to be presented to Council in early 2021 for endorsement to advertise, in conjunction with the Leederville Activity Centre Plan and Leederville Place Plan.	
14	Public Open Space Strategy	Implementation of the Strategy's short (1-3 years) and short - medium (1-7 years) Key	Op & Cap	-/	\$50,000	\$300,000	\$780,000	Amenilles review to be undertaken in 2020/21. The risk level is medium as the funding allocated is for the first istage of implementation, with remaining funding to be secured.	
16	Banks Reserve Master Plan	Actions. Implement key outcomes of the Banks Reserve Master Plan.	Ор	-/	-	-	-	Master Plan complete. Playground opening held in September 2020. The risk level is medium as the funding alocated is for the first stage of implementation, with remaining funding to be secured.	
16	North Perth Common	Review of North Perth Common Stage 1 to Inform future public space design and activation.	Ор	1	-	-	-	Orlatepic review underfakten by Design Review Panel Member, Public life studies on human behaviour and movement were conducted in December 2020 to gather data to inform future decisions and planning for the space. All is Meetling in December 2020, Council approved a 12 month that to extend the Fitzgerald Otreet median island through the Intersection to restrict the right turn into and out of View Otreet.	
17	Robertson Park Development Plan	Prepare a detailed Development Plan to guide future use, management and development of the site	Ор	- /	-	-	-	Planning is progressing with input from the Heritage Council regarding the heritage isled huts on site. An update on this is proposed to be presented to Council Workshop in early 2021.	
18	Auford Park Upgrade	Design and deliver the first phase of the Axford Park Upgrade.	Ор	-	1	1	/	Funding options are being expired as the risk for this project is medium due to funding for this project needing to be secured. In November 2020, Administration submitted an application for RAC Reconnect IVA: Transforming Orders and Disects "This funding. The application has proprised and the successful applicant will be obtermined and encounced in Natra 2021. Foliosing determination, Administration will present funding options at a Council Workship to Inform the City's budget.	
19	Vincent Rebound Plan	Develop and Implement the Vincent Rebound Plan and its associated actions.	Ор	1	1	-	-	The Vincent Rebound Plan was endorsed at the 15 September 2020 Council Meeting.	
20	Leederville Activity Centre Plan	Prepare the Leederville Activity Centre Plan in accordance with the State Planning Policy 4.2 – Activity Centre's.	Ор	\$114,366	1	-	-	The Draft Activity Centre Plan is proposed to be presented to Council in early 2021 for endorsement to advertise, in conjunction with the Leadewills Coval Master Plan Options and Leaderville Place Plan. The project has been delayed by two months due to the key external project manager resigning from their position and the consultancy lating time to replace this resource, creating delays to delevables.	
21	Character Retention and Precinct Planning	Implement a proactive approach to character retention within Vincent.	Ор	- /	-	- /	-	Outcomes of advertising the draft Mount Hawthorn Guidelines are proposed to be presented to Council in early 2021.	
22	Beatty Park 2052	Development of a long-term approach to preserve and protect the history and heritage of the 1952 grandstand and other major elements of the site.	Ор	1	-	-	-	A project update was presented to Council at the December 2020 OMC. Infrastructure and lingineering are averlying on an options page for restoration works to the grandstand as well as costings for fast tracking additional critical works to prevent water ingress. The next internal project meeting is planned to be scheduled for February 2021.	
23	Beatty Park Leisure Centre Upgrade	Planning, development and implementation of a project schedule to conduct overdue renewal to the facility.	Сар	\$2,930,000	\$250,000	\$796,000	\$316,000	Tilling and filtration tenders approved OMC 15 December 2020 with works to commence January 2021.	
24	Asset Management and Sustainability Strategy	Develop a financially sustainable strategic approach to City Assets	Ор	1	1	-	1	The Girategy and the associated Discussion Paper were approved for advertising by Council at its Meeting in December 2020. Advertising proposed to commence in early 2021.	
26	Implementation of the CRy's Public Health Plan 2020–2028	Defiver a suite of projects, programs, and services in collaboration with our community and external organisations to work towards a happy, healthy and connected community for at.	Ор	1	1	\$59,577	\$41,577	The Public Health Plan was adopted at Ordinary Council Meeting on 20 October 2020.	
26	Marketing Plan	Creation of a Marketing Plan that defines expectations of Council and supports resource requirements. Positive media story targets. Engagement with the City's communication tools.	Ор	,	v	-	-	Developing a draft plan to guide future marketing and communications.	
	Significant	Health Status Tracker Medium		On-frack		]			
Cost	Actual or forecast cost more than 10% over	Actual or forecast cost more than 5 to 10% over current approved budget		ast cost less of approved by		1			
	current approved budget	over current approved budget	curle	approred 0	yer				

# 8.3 COUNCIL RECESS PERIOD 2020-2021 - RECEIVING OF ITEMS DEALT WITH UNDER DELEGATED AUTHORITY BETWEEN 16 DECEMBER 2020 AND 2 FEBRUARY 2021

# Attachments:

- 1. Licence to Tools N Things Library Inc for tool library turnstile building at Litis Stadium, 41 Britannia Road, Leederville U
- 2. Events Funding Neon Picnic 2021, Hyde Park Fair and St Patrick's Day Parade and Family Fun Day 4

#### **RECOMMENDATION:**

That Council RECEIVES this report on the items of business dealt with under delegated authority during the over the Council recess period, 16 December 2020 to 2 February 2021, which are:

- 1. Licence to Tools N Things Library Inc for tool library turnstile building at Litis Stadium, 41 Britannia Road, Leederville
- 2. Events Funding Neon Picnic 2021, Hyde Park Fair and St Patrick's Day Parade and Family Fun Day

# **PURPOSE OF REPORT:**

To advise Council of the items approved under delegated authority during the 2020-21 Council recess period, being 15 December 2020 to 2 February 2021.

# **BACKGROUND:**

At the Ordinary Meeting of Council held on 15 December 2020 (Item 12.4) Council resolved as follows:

"That Council DELEGATES BY ABSOLUTE MAJORITY, pursuant to section 5.42 of the Local Government Act 1995, to the Chief Executive Officer, the power to deal with any items of business that may arise between 16 December 2020 to 2 February 2021, and which are not the subject of delegated authority already granted by Council, subject to:

- 1. Reports being issued to all Elected Members for a period of three business days prior to the delegated decision being made and no requests for 'call-in' of the matter being received from Elected Members;
- 2. Reports being displayed on the City's website for a period of three business days prior to the delegated decision being made;
- 3. A report summarising the items of business dealt with under delegated authority being submitted for information to Council at its Ordinary Meeting to be held on 16 February 2021; and
- 4. A Register of Items Approved under this Delegated Authority being kept and made available for public inspection on the City's website during the period that the delegation applies.

#### **DETAILS:**

Two reports to be approved by the Chief Executive Officer under delegated authority were considered over the Council recess period.

Item	Responsible	Subject	Decision and Date
	Directorate		
1	Infrastructure	Licence to Tools N Things Library Inc	Authorised by CEO - 15/1/2021
	& Environment	for tool library - turnstile building at Litis	
		Stadium, 41 Britannia Road,	
		Leederville 16/12/20	
2	Community &	Events Funding - Neon Picnic 2021,	Authorised by CEO - 27/1/2020
	Business	Hyde Park Fair and St Patrick's Day	
	Services	Parade and Family Fun Day 16/12/20	

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These reports were circulated to Elected Members and displayed on the City's website for a period of three business days, commencing on 11 January 2021.

The City received no requests from Council Members for the Licence to Tools N Things Library Inc for tool library - turnstile building at Litis Stadium, 41 Britannia Road, Leederville report to be called in to be considered at the 16 February 2021 Council Meeting. On this basis, and following appropriate due diligence, the Chief Executive Officer authorised the report under delegated authority on 15 January 2021.

The Arts Advisory Group considered the Events Funding - Neon Picnic 2021, Hyde Park Fair and St Patrick's Day Parade and Family Fun Day report, which was then withdrawn so that further information could be included. The report was recirculated on 19 January 2021 with a deadline of 25 January 2021.

The City received no requests from Council Members for the Events Funding - Neon Picnic 2021, Hyde Park Fair and St Patrick's Day Parade and Family Fun Day report to be called in to be considered at the 16 February 2021 Council Meeting. On this basis, and following appropriate due diligence, the Chief Executive Officer authorised the report under delegated authority on 27 January 2021.

#### CONSULTATION/ADVERTISING:

Nil.

# LEGAL/POLICY:

Section 5.42(1) of the *Local Government Act 1995* provides that a local government may delegate to the CEO any of its powers or the discharge of any of its duties under this Act, other than those requiring an absolute or special majority decision (see section 5.43).

#### **RISK MANAGEMENT IMPLICATIONS:**

Low: It is low risk for Council to receive this report on items dealt with under delegated authority during the Council Recess Period.

# STRATEGIC IMPLICATIONS:

Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals

#### SUSTAINABILITY IMPLICATIONS:

Nil.

# FINANCIAL/BUDGET IMPLICATIONS:

The project to which this tender relates was approved in the City's 2018/19 Budget.

# **COMMENTS:**

Nil.

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#### **COUNCIL RECESS PERIOD 2020/2021**

16 DECEMBER 2020 - 2 FEBRUARY 2021

LICENCE TO TOOLS N THINGS LIBRARY INC FOR TOOL LIBRARY - TURNSTILE BUILDING AT LITIS STADIUM, 41 BRITANNIA ROAD, LEEDERVILLE

Attachments: 1. Plan of licence area - turnstile building, Litis Stadium, 41 Britannia Road,

#### Leederville

#### RECOMMENDATION

#### That Council:

- NOTES that Tools N Things Library Inc (TNTL) are currently occupying a portion of the grandstand at Litis Stadium, 41 Britannia Road, Leederville, for the purposes of a Tool Library and that the building is unsuitable for continued use due to its condition;
- APPROVES a licence for TNTL to occupy the turnstile building at Litis Stadium, 41
  Britannia Road, Leederville, as shown in the plan at Attachment 1, for a period of 6 months
  commencing 15 January 2021, on the following key terms:

2.1 Rent: Nil

2.2 Outgoings: To be paid by the City;

2.3 Building Condition: Provided in 'as is, where is' condition. The City will

not undertake any capital or renewal works during

the term, except at its sole discretion;

2.4 Repairs and Maintenance: City is responsible for repairs and maintenance.

TNTL to keep premises in a clean and tidy condition

and repair any damage it causes;

2.5 Insurance: TNTL to effect and maintain a public liability policy

with cover not less than \$20 million;

2.6 Indemnification: TNTL to indemnify the City against all costs and

claims;

2.7 Permitted Purpose: Tool library and associated community activities; and

2.8 Alterations: Not without the prior approval in writing of the City.

NOTES that the Chief Executive Officer will present a further report to Council in respect
to a longer term arrangement between the City and TNTL prior to the expiry of the
temporary licence, which is on 15 July 2021.

### PURPOSE OF REPORT:

To grant a temporary licence to Tools N Things Library Inc (TNTL) for the turnstile building at Litis Stadium to allow TNTL to operate their Tool Library without interruption while a longer term arrangement is considered.

# BACKGROUND:

In June 2020 Administration became aware that Transition Town Vincent (TTV) had entered into a sub-lease arrangement with Floreat Athena Football Club to use the undercroft area of the grandstand at Litis Stadium for a community Tool Library.

The City's consent was not sought prior to entering the sub-lease, however Administration permitted TTV to continue to occupy the space on a temporary basis, while assisting TTV to find an alternate premise. In July 2020, the Tool Library formally separated from TTV and became incorporated under the name of Tools N Things Library Inc (TNTL). Floreat Athena Football Club's lease and the sub-lease expired in September

Licence to Tools N Things Library Inc.

Page 1

#### **COUNCIL RECESS PERIOD 2020/2021**

#### 16 DECEMBER 2020 - 2 FEBRUARY 2021

2020 and Administration agreed to TNTL's continued occupation of the space, on the basis that the nearby turnstile building at Litis Stadium was to be investigated as a suitable new location for the Tool Library.

Administration has undertaken minor maintenance works to the turnstile building so that it is fit for TNTL's purpose.

#### **DETAILS:**

A structural assessment of the grandstand at Litis Stadium was recently undertaken, finding that the grandstand was in poor condition making it unsuitable for continued occupation by TNTL. In accordance with the recommendation, Administration has offered TNTL the turnstile building as an alternative.

Granting this temporary licence to TNTL will allow TNTL to relocate the Tool Library out of the grandstand building to the turnstile building with limited interruption to its operations.

As the Tool Library is a new, grassroots community initiative, it is considered appropriate to provide in-kind support to TNTL for the term of this licence by providing use of the building rent-free.

TNTL has agreed to vacate the grandstand by Friday 15 January, and to relocate to the Tool Library as soon as possible.

Over the coming months, Administration will work with TNTL to develop options for a longer term arrangement. A further report will be presented to Council prior to the expiry of the temporary licence.

#### CONSULTATION/ADVERTISING:

Nil

#### LEGAL/POLICY:

Property Management Framework and Property Management Policy – the proposed licence terms align, except for:

- The waiver of rent this is recommended as TNTL is a newly established community group and is commencing the provision of a new service.
- Licence term of 6 months the temporary licence of 6 months provides the City and TNTL adequate time to consider and agree longer term arrangements.

This licence to TNTL falls within the scope of an exempt disposition in accordance with regulation 30(2)(b) of the *Local Government (Functions and General) Regulations 1996*, and therefore public notice of the licence is not required.

# RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to enter into a short term licence to allow TNTL to operate their tool library at the turnstile building at Litis Stadium. Moving TNTL from the grandstand undercroft mitigates the safety risk inherent in their occupation of this site.

# STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

# **Connected Community**

Our community facilities and spaces are well known and well used.

# Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Licence to Tools N Things Library Inc.

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# **COUNCIL RECESS PERIOD 2020/2021**

16 DECEMBER 2020 - 2 FEBRUARY 2021

# SUSTAINABILITY IMPLICATIONS:

This is in keeping with the City's Sustainable Environment Strategy 2019-2024: The community is informed and engaged in waste avoidance and recovery and is progressing toward a "circular economy"

# PUBLIC HEALTH PLAN IMPLICATIONS:

This is in keeping with the City's Public Health Plan 2020-2025:

# Community Activities and Programs

Deliver and promote activities and programs that contribute to increased physical activity and mental health and wellbeing; including local sports, fitness, community groups and cultural activities.

#### FINANCIAL/BUDGET IMPLICATIONS:

The City has expended minor funds from its operational budget for painting, window replacement and other minor repairs to prepare the turnstile building for occupation. No further expenditure is anticipated within the licence term.

The City will provide the use of the turnstile building at no cost to TNTL during the 6 month licence term.

# APPROVAL BY A/CHIEF EXECUTIVE OFFICER UNDER DELEGATED AUTHORITY:

Approved 🗹	CEO Signature:	AJ.M. Jhy
Declined	Date:	15th January, 2021
Comments:		

Licence to Tools N Things Library Inc.

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Item - Attachment 1 Page 4

16 DECEMBER 2020

EVENTS FUNDING - NEON PICNIC 2021, HYDE PARK FAIR AND ST PATRICK'S DAY PARADE AND FAMILY FUN DAY

TRIM Ref:

D21/4240

Author:

Virginia Miltrup, Executive Director Community & Business Services

Authoriser:

Andrew Murphy, A/Chief Executive Officer

Attachments:

Events Sponsorshop - Neon Picnic 2021
 Events Sponsorship - Hyde Park Fair

3. Events Sponsorship - St Patrick's Day Parade and Family Fun Day

# RECOMMENDATION

#### **That Council:**

- 1. APPROVES Festival and Event Sponsorship totalling \$35,000, as follows:
  - 1.1 Neon Picnic 2021 to receive \$5000 in sponsorship plus in-kind support;
  - 1.2 Hyde Park Fair to receive \$15,000 in sponsorship plus in-kind support; and
  - 1.3 St Patrick's Day Parade and Family Fun Day to receive \$15,000 in sponsorship plus in-kind support; and
- NOTES Arts Advisory Group recommends approval of sponsorship for the 3 events detailed in this report.

#### PURPOSE OF REPORT:

Seek approval for three community events in accordance with Council Policy - Community Funding.

# BACKGROUND:

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with the local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community.

Once approved by Council and formalised in a Sponsorship Agreement, the event organiser is required to acknowledge support from the City of Vincent.

#### DETAILS:

# Festival and Event Sponsorship - Expression of Interest Process

On 11 December 2020 Vincent opened a special round of festival and event funding to encourage community connection, boost the local economy and support the performing arts. The special round of funding was required as the City's usual annual expression of interest process was delayed due to COVID-19 health restrictions.

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Event organisers were invited to apply for up to \$15,000 to hold free events in Vincent before July 2021. They were advised that the funding round was fluid and applications would be received through to 30 April 2021, or when event funds were exhausted. Criteria for assessment and eligibility were published on the City's website, here: <a href="https://www.vincent.wa.gov.au/community/arts-culture/events-festivals/eventfunding.aspx">https://www.vincent.wa.gov.au/community/arts-culture/events-festivals/eventfunding.aspx</a>

Event applications for next financial year 2021-2022 will be opening in January 2021.

#### **Event Sponsorship Applications**

The City has received the following three applications:

- Neon Picnic 2021 (Attachment 1) This is an annual, family-friendly picnic hosted by RTRFM. Event organisers seek \$5000 in sponsorship, plus in-kind support relating to Waste Services and Park Hire.
- Hyde Park Fair (Attachment 2) Hyde Park Fair is an annual, family-friendly community event with 100's of market stalls, food trucks, demonstrations and classes, entertainment and amusement rides. Event organisers seek \$15,000 in sponsorship, plus in-kind support relating to Waste Services, Park Hire, Ranger Services and Marketing Promotions.
- St Patrick's Day Parade and Family Fun Day (Attachment 3) Held at Leederville Oval, this annual
  celebration of the heritage and Irish/Australian culture. Event organisers seek \$15,000 in sponsorship,
  plus in-kind support relating to Waste Services, Park Hire, Ranger Services and Marketing
  Promotions.

All three applications are compliant with the City of Vincent's Expression of Interest and funding levels are consistent with similar requests to the City in previous years. A more detailed summary of each application is provided in the attachments.

#### **COVID-19 Event Management**

Event organisers are required to submit a COVID-19 Event Plan (more than 500 people) or COVID-19 Safety Plan (less than 500 people) for consideration and approval.

Approval of a Sponsorship Agreement does not constitute COVID-19 compliance or approval, which is a separate process.

#### Arts Advisory Group Feedback

The Policy requires that the Arts Advisory Group (AAG) is consulted upon receipt of applications for event sponsorship.

The AAG met on 13 January 2021 and these applications were discussed.

The AAG recommends approval of sponsorship for the 3 events detailed in this report.

# CONSULTATION/ADVERTISING:

- Advertising: The Festival and Event Sponsorship EOI was advertised on 11 December 2020.
- Consultation: Regular event organisers have been contacted and advised of the EOI process.
- Consultation: The Arts Advisory Group were consulted on 13 January 2021.

# LEGAL/POLICY:

The Community Funding Policy requires Festival and Event Sponsorship applications to be "assessed annually by Council's Arts Advisory Group who provide a recommendation to Council for formal consideration".

The AAG considered these applications on 13 January 2021 and has recommended that Council approve sponsorship for these events.

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#### RISK MANAGEMENT IMPLICATIONS:

Low: It is low risk for Council to approve these Sponsorship requests.

#### STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

#### Enhanced Environment

We have minimised our impact on the environment.

# **Connected Community**

We have enhanced opportunities for our community to build relationships and connections with each other and the City.

#### Thriving Places

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

#### Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

#### SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024.

Sustainable Transport

All events encourage sustainable outcomes, reflecting reducing the environmental impact, use of public transport and access for persons with disability.

#### **PUBLIC HEALTH PLAN IMPLICATIONS:**

This is in keeping with the City's Public Health Plan 2020-2025:

#### Community Activities and Programs

Deliver and promote activities and programs that contribute to increased physical activity and mental health and wellbeing; including local sports, fitness, community groups and cultural activities.

# FINANCIAL/BUDGET IMPLICATIONS:

The City has made a provision of \$50,000 for special purpose event funding. Sponsorship requests within this report total \$35,000 and are within budget.

# COMMENTS:

This round of sponsorship supports the achievement of the *Vincent Rebound Plan*. It is focused on creating vibrant places that support social interaction, enabling business to thrive, supporting our community and ensuring the City remains agile and accountable.

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APPROVAL BY A/CHIEF EXECUTIVE OFFICER UNDER DELEGATED AUTHORITY:

Approved 🗹	A/CEO Signature:
Declined	Date: 27 January, 2021
Comments:	

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# 8.4 INFORMATION BULLETIN

# Attachments:

- 1. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 17 December 2020 I
- 2. Minutes Reconciliation Action Plan Working Group (RAPWG) 30 November 2020 U
- 3. Minutes Arts Advisory Group (AAG) 25 November 2020 🗓 🖺
- 4. Statistics for Development Services Applications as at December 2020 U
- 5. Quarterly Street Tree Removal Information J
- 6. Register of Legal Action and Prosecutions Monthly Confidential
- 7. Register of State Administrative Tribunal (SAT) Appeals Progress report as at 28 January 2021 I
- 8. Register of Applications Referred to the MetroWest Development Assessment Panel Current J
- 9. Register of Applications Referred to the Design Review Panel Current 4
- 10. Register of Petitions Progress Report January 2021 J
- 11. Register of Notices of Motion Progress Report January 2021 U
- 12. Register of Reports to be Actioned Progress Report January 2021 🗓 🖺

# **HRECOMMENDATION:**

That Council RECEIVES the Information Bulletin dated February 2021.

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# **MINUTES**

**ORDINARY COUNCIL MEETING** 

TIME: 6.30 PM

17 DECEMBER 2020

CITY OF PERTH

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo Towns of Cambridge and Victoria Park















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Prior to the meeting Cr Gordon and Cr Timmermanis completed the required declarations of Office of the Mindarie Regional Council.

# DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.30 pm

# 2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

#### **Councillor Attendance**

Cr D Boothman, JP (Chair) City of Stirling Town of Victoria Park Cr K Vernon (Deputy Chair) 6.38 pm Cr R Fishwick, JP City of Joondalup Cr A Jacob, JP City of Joondalup Cr R Gordon City of Perth Cr J Ferrante City of Stirling Cr S Proud, JP 6.36 pm City of Stirling City of Stirling Cr K Sargent 6.36 pm Cr E Cole 6.31pm City of Vincent Cr F Cvitan, JP City of Wanneroo Cr D Newton, JP City of Wanneroo Cr A Timmermanis - Alternate member Town of Cambridge

#### **Apologies**

Cr K Shannon Town of Cambridge

# Leave of Absence

Nil

# Absent

Nil

# **MRC Officers**

Mr G Hoppe (Chief Executive Officer)

Ms A Slater (Director Corporate Services)

Ms S Cherico (Manager Human Resources)

Ms D Toward (Executive Support)

#### **Member Council Observers**

Mr N Claassen (City of Joondalup)

Mr M MacPherson (City of Joondalup)

Mr M Littleton (City of Stirling)

Mr R Bryant (City of Stirling)

Mr A Murphy (City of Vincent)

Mr H Singh (City of Wanneroo)

Mr S Cairns (City of Wanneroo)

Mr C Kopec (City of Perth)

Mr K Hincks (Town of Cambridge)

Mr J Wong (Town of Victoria Park)

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# **MRC Observers**

Mr B Twine Mr A Griffiths

# 3 DECLARATION OF INTERESTS

Interest Type	Financial Interest	
Name and Position of Person	Gunther Hoppe, Chief Executive Officer	
Report No and Topic	11 Notice of Motion by Cr Shannon	
Name of Interest	Matter under consideration affects the CEO's	
	employment	

Interest Type	Interest that may affect impartiality	
Name and Position of Person	Cr Joe Ferrante	
Report No and Topic	14.1 Tender to auction landfill capacity/supply	
	of Waste	
Name of Interest	The Director of Kelair Holdings Pty Ltd (also	
	trading as Instant Waste Management) is	
	known to Cr Ferrante	

# 4 PUBLIC QUESTION TIME

Cr Cole entered 6.31pm

Nil

# 5 ANNOUNCEMENTS BY THE PRESIDING PERSON

The Chair acknowledged that it had been a challenging year and wished everyone a merry Christmas and a happy new year.

# 6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

# 7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

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# 8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

# 8.1 ORDINARY COUNCIL MEETING - 22 October 2020

The Minutes of the Ordinary Council Meeting held on 22 October 2020 have been printed and circulated to members of the Council.

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 22 October 2020 be confirmed as a true record of the proceedings.

Moved Cr Cvitan, seconded Cr Newton RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 9/0)

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# 9.1 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 30 SEPTEMBER 2020 AND 31 OCTOBER 2020
File No:	FIN/5-09
Appendices:	Appendix No. 1 Appendix No. 2 Appendix No. 3
Date:	23 November 2020
Responsible Officer:	DIRECTOR CORPORATE SERVICES

#### SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

#### **BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature Combined
- Operating Statement by Nature RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

#### DETAIL

The Financial Statements are for the months ended 30 September 2020 and 31 October 2020 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 4 months to 31 October 2020 is attached at **Appendix No. 3.** 

The financial statements are pending external auditor approval of the 2019/2020 final accounts.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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# Summary of results for the year to date period ended 31 October 2020

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	83,077	82,662	415
Tonnes – Others	4,926	4,362	564
TOTAL TONNES	88,003	87,024	979
	\$	\$	\$
Revenue – Members	17,033,062	16,945,633	87,429
Revenue – Other	1,659,810	1,397,598	262,212
TOTAL REVENUE	18,692,872	18,343,231	349,641
Expenses	20,493,034	19,533,286	(959,748)
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
NET DEFICIT	(1,800,162)	(1,190,055)	(610,107)

# Commentary

Overall tonnages for the financial period ended 31 October 2020 were 979 tonnes more than budgeted, variances are mainly attributable to the Cities of Stirling, Wanneroo and Vincent.

The net deficit result variance against budget of \$610,107 is mainly attributable to RRF expenditures abated by unbudgeted income received.

# RRF

The Resource Recovery Facility residue tonnes are below phased budget by 432 tonnes delivering 20,072 tonnes in total to Tamala Park year to date.

# Trade & Casuals

The Casual and Trade tonnages are 564 tonnes higher than forecast for the financial year to date.

# **VOTING REQUIREMENT**

Simple Majority

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# RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 30 September 2020 and 31 October 2020, respectively.

Moved Cr Fishwick, seconded Cr Cole RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 9/0)

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9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 30 SEPTEMBER 2020 AND 31 OCTOBER 2020
File No:	FIN/5-09
Appendices:	Appendix No. 4 Appendix No. 5
Date:	12 November 2020
Responsible Officer:	Director Corporate Services

#### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

# COMMENT

The lists of payments for the months ended 30 September 2020 and 31 October 2020 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
		Cheques	\$1,176.08
30 September 2020	General Municipal	EFT	\$3,856,953.00
		DP	\$156,724.92
		Inter account transfers	\$0.00
		Total	\$4,014,854.00
		Cheques	\$5,167.00
31 October 2020	General Municipal	EFT	\$6,422,826.77
		DP	\$136,259.13
		Inter account transfers	\$0.00
		Total	\$6,564,252.90

# **VOTING REQUIREMENT**

Simple Majority

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# RESPONSIBLE OFFICER RECOMMENDATION

# That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 September 2020 and 31 October 2020.

Cr's Sargent and Proud entered at 6.36 pm

Moved Cr Jacob, seconded Cr Ferrante RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 11/0)

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9.3	PROVISION OF SITE ACCESS FOR NOT-FOR-PROFIT TRAINING PROVIDER
File No:	GF-20-001585
Appendix:	Nil
Date:	27 November 2020
Responsible Officer:	Chief Executive Officer

# SUMMARY

This report seeks Council's endorsement to provide access to the Tamala Park Waste Management Facility (TPWMF) for Stirling Skills Training Inc. (SST) to deliver not-for-profit training and education programs, on an initial 12-month trial basis.

#### BACKGROUND

In September 2020, the Mindarie Regional Council (MRC) was approached by SST, a Perth based not-for-profit training provider, with a proposal to deliver State Government-subsidised training programs at the TPWMF. These programs are centred around assisting disadvantaged youth, people from culturally and linguistically diverse backgrounds, and people with a disability find employment opportunities through practical training and education.

The MRC has previously held similar long-term training agreements with the ERTECH Training Academy, which operated on site for eight years between 2012 and 2020.

#### **DETAIL**

SST is a Perth based not-for-profit training organisation that was established in 1984, with the goal of providing human and charitable services to relieve unemployment, economic hardship and misfortune in the community.

Through the delivery of training and education programs to at-risk persons, SST delivers the following State and Federal Government subsidised programs:

- Transition to Work Program (Federal) An arm of the Australian Government's Youth Employment Strategy aimed at supporting young people aged 15-21 on their journey to employment.
- Youth Jobs PaTH (Federal) Youth Jobs PaTH is designed to support young people to gain the employability skills and work experience they need to get and keep a job.
- Participation Equity Program (State) This program aims to assist unemployed people
  who have barriers accessing mainstream training to become job ready, so they can
  participate fully in the workforce. The eligible target groups under this program are;
  Aboriginal and Torres Strait Islanders; Culturally and Linguistically Diverse (CaLD)
  people; people with disabilities, and youth at risk.

For the purpose of this proposal, SST has partnered with the Training Alliance Group, a Registered Training Organisation (RTO) to deliver the Certificate III in Civil Construction Operations and the Certificate III in Surface Extraction. Both training programs are delivered

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under the State Government's Participation Equity Program, managed by the Department of Training and Workforce Development.

Courses will see cohorts of students working under supervision at TPWMF over a 12 week period to achieve nationally accredited qualifications, before graduating and entering the workforce.

A currently disused section of the quarry at the TPWMF is available to ensure a safe working environment for trainees and provide a realistic training environment. SST have access to their own plant and machinery, with the only commitment to this program from the MRC being the provision of physical access to a suitable training area.

SST have demonstrated they hold suitable insurance coverage for the proposed activities, as well as ISO45001:2018 Occupational Health and Safety certification.

Given the MRC's prior experience with other training providers, the MRC does not anticipate any adverse impact to operations arising from this proposal.

#### CONSULTATION

The proposal evaluation process has included consultation with member council officers via the Strategic Working Group.

#### STATUTORY ENVIRONMENT

Nil.

#### **POLICY IMPLICATIONS**

Nii

#### FINANCIAL IMPLICATIONS

The MRC bears no financial commitment via this proposal. All costs associated with daily operations, including mobilisation and demobilisation, are the sole responsibility of SST. Written assurances have been received from SST to ensure that no for-profit activities take place at the TPWMF.

The MRC is not seeking compensation for allowing access to the quarry.

#### **VOTING REQUIREMENT**

Simple Majority.

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Cr Vernon entered at 6.38 pm

#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

Endorses the CEO's provision of access for Stirling Skills Training to the Tamala Park Waste Management Facility, on a 12-month trial basis, for the delivery of not-for-profit training and education programs.

Moved Cr Cole, seconded Cr Cvitan RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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9.4	PROPOSED MINDARIE REGIONAL COUNCIL WASTE FACILITY SITE LOCAL LAW 2020					
	D-20-0000550					
Appendices:	Appendix 6 Proposed Mindarie Regional Council Waste Facility Site Local Law 2020 – clean copy Appendix 7 Proposed Mindarie Regional Council Waste Facility Site Local Law 2020 – tracked copy Appendix 8 Summary Purpose and Effect					
Date:	November 2020					
Responsible Officer:	Chief Executive Officer					

#### SUMMARY

The purpose of this report is to seek Council's approval to make the Mindarie Regional Council (MRC) Waste Facility Site Local Law 2020.

#### BACKGROUND

The existing MRC Waste Facility Site Local Law 2013 ("the Local Law") was adopted by Council on 7 March 2013. Section 3.16 of the Local Government Act 1995 ("the Act") requires a periodic review of the Local Law, which for the MRC falls due on 7 March 2021.

On 17 September 2020 the MRC Administration provided a report to Council enclosing a proposed amended Local Law summarising the purpose and effect, the Council recommendation as follows:

#### That Council:

- under section 3.16 of the Local Government Act 1995, the Council proposes to amend the Mindarie Regional Council Waste Facility Site Local Law 2013.
- under section 3.12 of the Act, Statewide public notice is to be given that the MRC invites submissions to the amended Mindarie Regional Council Waste Facility Site Local Law 2013
- notes that the matter will be referred back to the Council after the last day for submissions in relation to the proposed amended local law.

#### DETAIL

The MRC Administration gave public notice and invited submissions for the proposed Local Law in the government section of the Western Australian Newspaper on 2 October 2020, the Community News on 8 October 2020 and requested member councils to display the notice at their public libraries.

On 8 October 2020 the proposed amended Local Law was forwarded to the Department of Local Government, Sports and Cultural Industries ("the Department") requesting their review and a response was received on 29 October 2020.

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The Department suggested a number of minor edits which are shown in the tracked changes at Appendix 7. These minor amendments are not considered significant enough to require the MRC to recommence the local law process.

The Department suggested the following minor amendments:

- Clause 3 Title Repeal be replaced with Principal Local Law Amended and redrafted wording;
- Clause 4 Definition ACROD sticker be replaced with disability parking permit;
- Clause 16 and 21 Remove penalty clause as this is covered by clause 25 and 26;
- Clause 23 Food gathering be removed as it covered by other provisions;
- Clause 25 to return to the original number (clause 25) Enforcements;
- Clause 27 new clause waste disposal services to be clause 27;
- Clause 27- additional subclause (4) be added;
- Schedule 1 amend modified penalties, the LG Act 1995 provides that a modified penalty cannot exceed 10% of the maximum unmodified penalty. The current unmodified penalty in the Local Law is \$1000.

After the last day of submissions, 23 November 2020, no public submissions were received by the MRC Administration, therefore no other changes have been considered.

All suggested Departmental changes have been made in the Local Law and the changes are tracked in Appendix 7.

A detailed summary of the proposed amendments' purpose and their effect is detailed in Appendix 8.

#### CONSULTATION

The draft Local Law has been provided to the Department for comment and has been made available for public comment as required.

Comments received back from the Department are considered to be minor in nature and have been incorporated in the final version of the Local Law. None of the changes made would require further public consultation to be undertaken.

No comments were received from members of the public.

#### STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 or the *Local Government Act 1995*, which reads as follows:

- "1.7. Local public notice
  - (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be
    - (a) published in a newspaper circulating generally throughout the district; and
    - (b) exhibited to the public on a notice board at the local government's offices; and

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- (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is
  - (a) published under subsection (1)(a) on at least one occasion; and
  - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than
    - (i) the time prescribed for the purposes of this paragraph; or
    - (ii) if no time is prescribed, 7 days.

#### 1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State."

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

- "3.12 Procedure for making local laws
  - (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
  - (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
    - (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
  - (3) The local government is to
    - (a) give local public notice stating that
      - the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
      - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
      - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.
  - \* Absolute majority required.

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- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
  - (a) stating the title of the local law; and
  - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
  - (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section
  - making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.
- 3.13. Procedure where significant change in proposal

If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.

- 3.14. Commencement of local laws
  - (1) Unless it is made under section 3.17, a local law comes into operation on the 14<sup>th</sup> day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.
  - (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law. [Section 3.14 amended: No. 1 of 1998 s. 9.]
- 3.15. Local laws to be publicised

A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.

- 3.16. Periodic review of local laws
  - (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.
  - (2) The local government is to give local public notice stating that
    - (a) the local government proposes to review the local law; and
    - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

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- (c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.
- (3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.
- (4) When its council has considered the report, the local government may determine\* whether or not it considers that the local law should be repealed or amended.
  - \* Absolute majority required."

### STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS Nil

#### FINANCIAL IMPLICATIONS

Advertising cost of approximately \$1000 for the Gazette and local public notices.

#### COMMENT

Niil

#### **VOTING REQUIREMENT**

Absolute majority

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#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

- resolves to make the Mindarie Regional Council Waste Facility Site Local Law 2020 as detailed in Appendix 6 and authorises the Common Seal to be affixed; (Absolute Majority Required)
- under section 3.12 (5) of the Act, authorises the publication of the Mindarie Regional Council Waste Facility Site Local Law 2020 in the Gazette and the provision of a copy to the relevant Minister/s; and
- 3. under section 3.12 (6) of the Act, authorises the MRC to give local public notice in respect of the Mindarie Regional Council Waste Facility Site Local Law 2020.

Moved Cr Jacob, seconded Cr Cole RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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9.5		INDARIE REGIONAL COUNCIL MEETING PROCEDURES OCAL LAW 2020							
File No:	GF-20-000055	0							
Appendices:	Appendix 9 Appendix 10	Proposed Mindarie Regional Council Meeting Procedures Local Law 2020 - clean copy Proposed Mindarie Regional Council Meeting Procedures Local Law 2020 - tracked changes							
Date:	25 November	2020							
Responsible Officer:	Chief Executi	ve Officer							

#### SUMMARY

The purpose of this report is to seek Council's approval to make the Mindarie Regional Council Meeting Procedures Local Law 2020 ("the Local Law").

#### **BACKGROUND**

At the Mindarie Regional Council (MRC) Ordinary Council meeting held on 24 September 2020 Council resolved to commence the local law-making process. The Council resolved as follows:

#### That Council:

- 1. Approves the proposed Mindarie Regional Council Meeting Procedures Local Law 2020 as detailed in Attachment 1 for the purposes of public advertising, under section 3.16 of the Local Government Act 1995 with:
  - a) Clause 6.7 (8) deleting the word 'two' and replacing with the word 'three', so that the new clause reads 'A member of the public shall have three minutes to ask a question';
  - b) Clause 6.9 adding the word 'Statement' so that the title of clause 6.9 now reads 'Deputations and Statements';
  - c) including any consequential changes to give effect to a) and b); and
- Notes that the MRC is to invite submissions to the Mindarie Regional Council Meeting Procedures Local Law 2020 by way of a statewide public notice; and
- Notes that a copy of the proposed Mindarie Regional Council Meeting Procedures Local Law 2020 will be sent to the Minister for Local Government under section 3.12 of the Act; and
- Notes that the matter will be referred back to the Council after the last day for submissions in relation to the proposed Mindarie Regional Council Meeting Procedures Local Law 2020.

In accordance with section 3.12(3) of the Local Government Act 1995 the MRC publicly advertised the proposed Local Law and arranged with the Department of Local Government, Sport and Cultural Industries to forward a copy of the Local Law to the relevant Minister/s.

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At the close of the public consultation period on 23 November 2020, the MRC had not received any public submissions.

#### DETAIL

The MRC Administration gave public notice and invited submissions for the proposed Local Law in the government section of the Western Australian Newspaper on 2 October 2020, the Community News on 8 October 2020 and requested member councils to display the notice at their public libraries.

On the 8 October 2020 the proposed Local Law was forwarded to the Department of Local Government, Sports and Cultural Industries ("the Department") requesting their review and a response was received on 29 October 2020.

The Department suggested a number of minor edits which are shown in the tracked changes at Appendix 10. These minor edits are not considered significant enough to require the MRC to recommence the local law process.

After the last day of public submissions on 23 November 2020 the MRC had not received any submissions, therefore no other changes have been considered.

#### CONSULTATION

The draft Local Law has been provided to the Department for comment and has been made available for public comment as required.

Comments received back from the Department are considered to be minor in nature and have been incorporated in the final version of the Local Law. No of the changes made would require further public consultation to be undertaken.

No comments were received from members of the public.

#### STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

- "1.7. Local public notice
  - (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be
    - (a) published in a newspaper circulating generally throughout the district; and
    - (b) exhibited to the public on a notice board at the local government's offices; and
    - (c) exhibited to the public on a notice board at every local government library in the district.
  - (2) Unless expressly stated otherwise it is sufficient if the notice is (a)published under subsection (1)(a) on at least one occasion; and (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than

(i) the time prescribed for the purposes of this paragraph; or

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(ii) if no time is prescribed, 7 days.

#### 1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State."

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

#### "3.12 Procedure for making local laws

- In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
  - (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
  - (3) The local government is to —(a) give local public notice stating that
    - the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
    - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
    - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.
  - \* Absolute majority required.
- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
  - (a) stating the title of the local law; and

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- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

3.13. Procedure where significant change in proposal

If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.

- 3.14. Commencement of local laws
  - (1) Unless it is made under section 3.17, a local law comes into operation on the 14<sup>th</sup> day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.
  - (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.

[Section 3.14 amended: No. 1 of 1998 s. 9.]

3.15. Local laws to be publicised

A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.

- 3.16. Periodic review of local laws
  - (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.
  - (2) The local government is to give local public notice stating that
    - (a) the local government proposes to review the local law; and
    - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and
    - (c)submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.
  - (3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

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- (4) When its council has considered the report, the local government may determine\* whether or not it considers that the local law should be repealed or amended.
  - \* Absolute majority required."

### STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS Nii

#### FINANCIAL IMPLICATIONS

Advertising cost of approximately \$1000 for the Gazette and local public notices.

#### COMMENT

Nil

#### **VOTING REQUIREMENT**

Absolute majority

#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

- resolves to make the Mindarie Regional Council Meeting Procedures Local Law 2020 as detailed in Appendix 9 and authorises the Common Seal to be affixed; (Absolute Majority Required)
- under section 3.12 (5) of the Act, authorises the publication of the Mindarie Regional Council Meeting Procedures Local Law 2020 in the Gazette and the provision of a copy to the relevant Minister/s; and
- under section 3.12 (6) of the Act, authorises the MRC to give local public notice in respect of the Mindarie Regional Council Meeting Procedures Local Law 2020.

Moved Cr Cole, seconded Cr Gordon

#### **PROPOSED AMENDMENT 1**

Moved Cr Timmermanis, seconded Cr Cole

To amend clause 5.4. At clause 5.4 (2) remove the number 15 and replace with number 7 so that clause 5.4(2) now reads:

A notice of motion under clause 5.4(1) is to be in the form prescribed by the Local Government, to be signed by the Member and given as least 7 clear working days before the meeting at which the motion is to be moved.

#### Motion Lost 8/4

For: Cole, Jacob, Timmermanis, Vernon Against: Gordon, Boothman, Sargent, Proud, Newton, Cvitan, Fishwick, Ferrante

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#### **PROPOSED AMENDMENT 2**

Moved by Cr Cole, seconded Cr Vernon

At clause 9.1(1) remove the words "or amendment"; and

at clause 9.1(a) remove the words "or an amendment to the officer recommendation"; and

at clause 9.1(b) remove the words "an amendment", so that clause 9.1 now reads:

#### 9.1 Motions to be stated and in writing

- (1) The procedure for moving any motion is that-
  - (a) A Member who wishes to move a motion that is different to the officer recommendation, is to give notice of that motion by midday on the day that is 2 business days before the meeting.
  - (b) Any motion for which notice has not been given in accordance with clause 9.1(a) is required to have the consent of the Presiding Member.
  - (c) The mover must state the motion without speaking to it and is to put the motion in writing if required by the Presiding Member.
- (2) Where a Member moves a motion which differs from the relevant recommendation, or an amendment to a motion, the Presiding Member shall ask if the CEO wishes to give a verbal report to the meeting on the matter.

#### CARRIED 11/1

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Newton, Proud, Sargent, Timmermanis, Vernon Against: Jacob

#### SUBSTANTIVE MOTION AS AMENDED BY AMENDMENT 2

(CARRIED UNANIMOUSLY 12/0)

#### 10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 57

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 57 be received.

Moved Cr Proud, seconded Cr Sargent That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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#### 11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

The Chair confirmed that a Notice of Motion had been received from Cr Shannon. Due to the confidential nature of the item, the Chair proposed that this matter will be dealt with behind closed doors after item 14.3.

### Moved Cr Boothman, seconded Cr Proud RESOLVED

That the order of business will be changed, and item 11 will be dealt with after item 14.3 (CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon Against: Timmermanis

#### 12 URGENT BUSINESS

Nil

#### 13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

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#### 14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Chair requested that in accordance with clause 7.1(e) of the Mindarie Regional Council Standing Orders Local Law 2012 and s5.23 of the Local Government Act 1995, Council proceed to meet "behind closed doors" to allow the Council to consider items 14.1, 14.2 and 14.3 as the items are of a confidential nature.

The Chair invited MRC Officers and members of the MRC Strategic Working Group (SWG) to remain in the meeting in the meeting for items 14.1, 14.2 and 14.3.

The Chair requested members of the public to vacate the public gallery, no members of the public were present in the gallery.

The Chair announced that there were no limitations on the number of speeches made in accordance with clause 7.9(4) of the Mindarie Regional Council Standing Orders Local Law 2012.

### Moved Cr Boothman, seconded Cr Gordon RESOLVED

To close the meeting to the public

(CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon Against: Timmermanis

Doors closed at 7.15 pm.

MRC officers and members of the SWG remained in the public gallery.

There were no members of the public present.

Note: The Chief Executive Officer has not released the reports for items 14.1, 14.2 and 14.3 for public information.

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Prior to the item 14.1 Cr Ferrante declared an interest, the meeting paused in order for Cr Ferrante to complete the required declaration of interest form.

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract is entered into.

14.1 TENDER TO AUCTION LANDFILL CAPACITY/SUPPLY OF

14.1	TENDER TO AUCTION LANDFILL CAPACITY/SUPPLY OF WASTE
File No:	GF-20-0001521
Attachments(s):	Nil
Date:	1 December 2020
Responsible Officer:	Chief Executive Officer

#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

- Authorise the CEO to award the tender to supply allocated tonnage tranches to the Tamala Park landfill (Tender Number: 13/144) to both Cleanaway Pty Ltd and Kelair Holdings Pty Ltd at the prices detailed within the report.
- Authorise the CEO to advise the successful tenderers of the outcome of the tender process.

Moved Cr Newton, seconded Cr Cole RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract is entered into.

14.2	TENDER TO UPGRADE THE MRC LEDGER SYSTEM
File No:	GF-20-0001576
Appendix:	Nil
Date:	1 December 2020
Responsible Officer:	Chief Executive Officer

#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

- Authorise the CEO to award the tender to upgrade the MRC Ledger System (Tender Number: 13/145) to Open Office Holdings Pty Ltd at the price detailed within the report.
- 2. Authorise the CEO to advise the unsuccessful tenderers of the outcome of the tender process.

Moved Cr Jacob, seconded Cr Proud RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract is entered into.

14.3	RRFA INSURANCE
File No:	GF-20-0000794
Appendix:	Nil
Date:	24 November 2020
Responsible Officer:	Chief Executive Officer

#### RESPONSIBLE OFFICER RECOMMENDATION

#### That Council:

Approve the additional expenditure of \$560,000 in respect of the insurance costs for the 2020/21 financial year under the Resource Recovery Facility Agreement, with the increase to be funded through the half year budget review process.

Moved Cr Newton, seconded Cr Cole RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 12/0)

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#### **DEFERRED: 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Due to the confidential nature of the motion, the Chair directed all officers to leave the meeting except the MRC Manager Human Resources and MRC Governance Officer to remain in the Chambers.

No members of the public were present.

At 7.15 pm MRC officers and Member Council Officers left the public gallery. The CEO and the Director of Corporate Services also left the Chambers.

The Chair announced that in accordance with clause 3.13 of the Mindarie Regional Council Standing Orders Local Law 2012, Cr Shannon had given notice of her intention to move a Motion, the notice did not meet the required notice period therefore under 3.15 the Chair advised that he had dispensed with the notice requirements as the motion is a matter of urgency and the motion could not reasonably be dealt with at the next ordinary meeting of the Council.

The Notice of Motion and Reasons had previously been circulated to Member Council Councillors under confidential cover.

Cr Shannon was not present at the meeting however had provided written authority on 14 December 2020 for Cr Timmermanis to move the Motion.

#### Moved Cr Timmermanis, seconded Cr Cole:

 Pursuant to clause 3.2(h) of the CEO's Contract of Employment grants/ does not grant written consent to the CEO to undertake the duties of Executive Chairman for the North Coast Church until 31 January 2021 with no reduction in salary.

#### **AMENDMENT**

Moved Cr Vernon, seconded Cr Cole

 Pursuant to clause 3.2(h) of the CEO's Contract of Employment grants written consent to the CEO to undertake the duties of Executive Chairman for the North Coast Church until 31 January 2021 with no reduction in salary.

#### (CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon Against: Timmermanis

#### SUBSTANTIVE MOTION AS AMENDED

(CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon Against: Timmermanis

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Moved Cr Boothman, seconded Cr Proud RESOLVED That the meeting be reopened (CARRIED UNANIMOUSLY 12/0)

Doors were reopened 7.37pm and the Chair declared the meeting reopened. MRC Officers and Member Council Officers returned to their seats. No members of the public were present.

The Chair noted the resolutions passed behind closed doors.

#### 15 NEXT MEETING

The next Ordinary Council meeting to be held on Thursday 28 January 2021 at the City of Joondalup commencing at 6.30 pm.

#### 16 CLOSURE

The Chair closed the meeting at 7.38 pm and thanked the City of Perth for their hospitality and use of their meeting facilities.

	nair
Dated	00.





#### RECONCILIATION ACTION PLAN WORKING GROUP

Monday 30 November, 2020 at 5:30pm

Venue: Committee Room

City of Vincent Administration and Civic Centre

244 Vincent Street, Leederville

#### Attendees:

<u>City of Vincent Councillors</u> Cr Dan Loden (Chairperson)

Community Representatives
Mikayla King (MK)
Jodey Brockhurst (JB)
Roslyn Harley (RH)
Maxine Brahim (MB)
Gordon Cole (GC)

City of Vincent Officers

Virginia Miltrup – Executive Director Community & Business Services (VM) Greg Hire (Community Partner)

#### 1. Welcome/Declaration of Opening – Welcome to Country

The meeting was opened at 5.31pm with Gordon Cole giving a Welcome to Country

#### 2. Apologies

City of Vincent Councillors Cr Joshua Topelberg Cr Jonathan Hallett

Community Representatives Ian Hale Marilyn Lynford Roslyn Harley

City of Vincent Officers

Rosslind Ellis

#### 3. Confirmation of Previous Minutes – 05 October 2020

The Minutes from the previous meeting held on 05 October 2020 were confirmed as a true and correct record.

#### 3.1 Action Items - Update

GH gave an update on Action Items:

- GH will request Nathan Stokes, Executive Manager Human Resources to attend the next RAPWG Meeting to discuss potential Cultural Education program (CATonline)
- Potential dates will be sent for Stretch RAP planning day shortly. Planning day will need to be held in February 2021
- Due to changes in the Marketing Team, future opportunities for Aboriginal artists have been postponed until the New Year.

#### 4. Items for Discussion

#### 4.1 Reflection of NAIDOC Week 2020

GH provided a summary NAIDOC Week Activities that were undertaken by the City:

- Screening of the Bran Nue Dae & The Australian Dream at The Backlot Cinemas with educational
  insight from Naomi Pigram, Kim Farmer and Des Headland. Aboriginal owned business Kuditj Café
  provided catering and there was an Aboriginal Dance Performance
- The Pickle District hosted an Art Exhibition at Linton and Kay with Sculptures by the Freeway hosted by Vox Pop.
- Mikayla King facilitated a workshop on Aboriginal Learning in Education
- Partnered with East Perth Football Club & Polly Farmer Foundation for the AFL Carnival at Leederville Oval

VM remarked that the feedback received from stakeholders involved in NAIDOC Week and from the community was tremendous. The Community Partnerships team were commended numerous times with the priority placed on NAIDOC Week this year being overwhelmingly positive.

JB commented for future to increase the marketing strategy promoting individual events. GC remarked that a designated landing page on the City of Vincent webpage would help promote this and would provide increased visibility. JB also suggested that it was difficult to find events on our webpages and to promote City of Vincent Social Media channels. GC suggested enlisting the help of NAIDOC Youth Ambassadors to be advocates of our event(s) and to make to the City of Vincent more inclusive and welcoming to our Aboriginal residents; one suggestion was a dinner for our Aboriginal residents.

#### ACTION: 1) GH to explore potential dates and explore opportunity for dinner for Aboriginal residents

#### 4.2 Consultation for Projects in the City of Vincent

A formal approach has been made for GC to assist with a number of City of Vincent projects. These projects will need insight from our First Nation's people and GC will lead this project which will consist of facilitation of workshops with Traditional Owner's in the City of Vincent.

GC mentioned that planning of the Stretch RAP needs to be of an engaging nature but also one of action.

#### 4.3 Uluru Statement from the Heart

The RAPWG was advised that a report was being presented to Council regarding the Uluru Statement from the Heart. Cr Loden provided an insight into this request.

The recommendation being presented by Administration is:

#### That Council

- SUPPORTS the Uluru Statement from the Heart with the following actions:
  - 1.2 acknowledges Aboriginal and Torres Strait Islander Peoples as the Traditional Owners of this country and pay respect to their ongoing spiritual and cultural connections with it;
  - 1.3 recognises the need for constitutional change that goes beyond the symbolic, and gives breath to the benefits that a treaty offers all Australians as we move towards a reconciled Australia:
  - 1.4 endorses submitting a letter of support from Council to request WALGA to embrace the Uluru Statement from the Heart and further request WALGA to confirm their position through the Central Metropolitan Zone meetings;
  - 1.5 endorses submitting a letter of support from Council to the Prime Minister and Federal Leader of the Opposition showing our support for the Uluru Statement from the Heart; and
  - 1.6 requests that as part of the annual NAIDOC and Reconciliation Week events there is a focus on community engagement and awareness surrounding the Uluru Statement from the Heart.

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Page 3 of 4

Overwhelmingly the RAPWG supported the recommendation and encouraged the City to progress with this course of action. GC, MK, JB and MB suggested that this was a very positive step by the City of Vincent.

### ACTION: 1) GH to provide additional information on Council dates for the Uluru Statement from the Heart Council Report.

#### 4.4 Planning for Stretch RAP

GH informed the RAPWG that the Community Partnerships team had begun work on planning for the development of the Stretch RAP, whilst simultaneously achieving the deliverables within the Innovate RAP. GH had met various LGAs and organisations regarding their Stretch RAP and is in constant communication with Reconciliation WA and Reconciliation WA.

JB suggested that a Local Aboriginal Youth Voice would be fantastic in planning for the Stretch RAP. GH advised that this would be considered. MK suggested Danny Ford as a facilitator for a planning day. The RAPWG decided that a Sunday in February would be a preferable date.

ACTION: 1) GH to provide potential dates in February to RAPWG for Stretch planning day.

#### 5. General Business

MB suggested looking at suitable sites in the City of Vincent for statements in which GH instructed was currently happening as it was a deliverable in the Innovate RAP

GC suggested exploring an Indigenous Forum promoting the Noongar Chamber and Aboriginal Businesses to businesses/organisations within the City of Vincent.

ACTION: 1) GH to explore opportunities for the City to host an Indigenous Forum

#### 6. Close/Next Meeting

Signed

The Chairperson closed the meeting at 7.12pm. The next meeting is scheduled to be held on 25 January 2021.

Council	lor Dan Loden (Chairperson)	
Dated this	day of	20

#### Attachment to RAPWG Minutes - 30 November 2020

Summary of Actions	Date	Status
GH to continue to work with GC to connect and consult with the local Whadjuk residents and develop a voluntary Aboriginal and Torres Strait Islander database, accompanied by a private statement.	30 July 2020	In progress
GH to investigate a potential cultural awareness project with local Whadjuk Noongar Elders and community members.	30 September 2020	Ongoing
Human Resources to review the CATonline free demo.	30 July 2020	Ongoing
GH will explore potential dates for Cultural Immersion Workshops for COV Council and Leadership Team and inform the RAPWG	30 November 2020	In progress
GH to invite Executive Manager Human Resources to next RAPWG meeting	15 January 2021	In progress
GH to research and explore future opportunities for Aboriginal artists.	30 November 2020	In progress
GH to explore potential dates and explore opportunity for dinner for Aboriginal residents	24 January 2021	In progress
GH to provide additional information on Council dates for the Uluru Statement from the Heart Council Report.	3 December	Completed
GH to provide potential dates in February to RAPWG for Stretch planning day.	30 December 2021	Not commenced
GH to explore opportunities for the City to host an Indigenous Forum	15 January 2021	Not commenced

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#### ARTS ADVISORY GROUP

Wednesday, 25 November 2020 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

#### Attendees:

<u>City of Vincent Councillors</u> Cr Joanne Fotakis (Chairperson) (JF) Cr Sally Smith (SS)

**Community Representatives** 

Alexandra Thomson (AT)

Paula Hart (PH) Claudia Alessi (CA) Eduardo Cossio (EC) Suzanne Worner (SW)

City of Vincent Officers

Rosslind Ellis, Manager Marketing and Partnerships (RE) Tegan Patrucco, Arts and Activation Officer (TP) Tara Gloster, Manager Policy and Place (TG) Georgia Lawrence, Place Manager (GL)

Apologies

Virginia Miltrup, Executive Director Community and Business Services (VM) Sioux Tempestt Simon Venturi Johnny Doan Nathan Giles Sharmila Wood

#### 1. Welcome/Declaration of Opening - Acknowledgement to Country

JF opened the meeting at 6.06pm and acknowledged the traditional custodians of the land on which the meeting was held.

#### 2. Minutes

Minutes from the meeting held 14 October 2020 were tabled for discussion. No comments or amendments were made.

#### 3. Business

3.1 Arts Relief Grants update

TP gave the following updates:

- a) Perth International Jazz Festival's Jazz Picnic in the Park was held on November 8 and had an excellent turn out of almost 500 people. The Jazz Parade was attended by over 100 musicians including high school jazz bands.
- b) Maddie Godfrey's Poetic Proximity workshops are almost complete and have been very well-attended and received. Maddie will be interviewed on RTRFM about the project on December 11. Select poems from the workshops will be displayed in the Lightbox Laneway in early 2021.
- c) Liz Gray's series of copper artworks will be installed in the admin building mezzanine.
- d) Permission from the State Heritage Council has been sought to install Skender and Rae's sculptures on the corner of Charles and Vincent Streets (Beatty Park Reserve).
- e) The Halatau and Senior short film will be filmed in December in various locations around Vincent.
- f) Sarah Chopra's mask on the Big Blue Head will be installed in March to commemorate one year since COVID-19 in the community.

#### 3.2 Terms of Reference

JF reported that a motion was endorsed at Council to have one position on the Arts Advisory Group reserved for an Aboriginal artist or artsworker. TP encouraged AAG members to put forward any recommendations they have of people who may be interested in this position.

#### 3.3 Pride Mural

RE reported that an EOI for a Pride-themed mural on a City-owned building in North Perth is currently open for applications. It was noted that the City is working closely with Pride WA on this commission.

#### 3.4 Mount Hawthorn Place Plans

GL presented key elements of the Mount Hawthorn Place Plans, focusing on the actions related to public artwork. The following discussion was had:

- a) GL suggested that consideration is given to the public art goals in the Mount Hawthorn Place Plans when actions in the new Arts Development Action Plan are being developed.
- GL presented the current public artworks in the town centre and noted the dominance of mural artworks.
- c) GL presented some potential sites for sculpture artworks in the town centre. It was noted that the pedestrian bridge across Scarborough Beach Road is owned by the City and an excellent potential site for a public artwork, however would require a budget of at least \$80 – 100k to commission an appropriate artwork.
- d) EC noted that the pedestrian bridge could have a sound element built into it, for example using the wind, to create a multi-faceted and engaging public artwork.
- It was noted that the current public artwork in Mount Hawthorn has not been installed as part of a cohesive public art plan for the area.

#### 3.5 Sub Groups update

TP gave the following updates:

- a) A mural design for Mount Lawley IGA by artist Sioux Tempestt has been provided to the Murals Sub Group for feedback.
- b) A Percent for Art Policy Review meeting was held Monday 23 November and attended by some AAG members. The City of Vincent Policy and Place team are open to receiving further feedback on the draft reviewed policy.

ACTION: TP to circulate Percent for Art Policy review information to AAG.

#### 3.6 Arts Advisory Member News

The Arts Advisory Group members gave brief updates of their current work and activities

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TP announced that she is finishing up at the City on 4 December. JF thanked TP for her positivity and accessibility during her time at the City of Vincent.

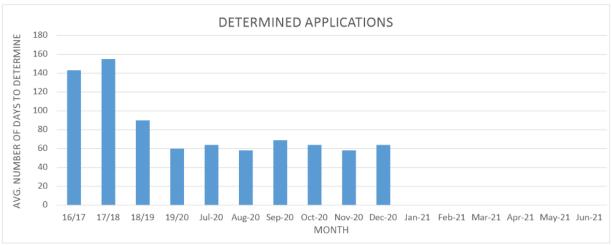
#### 4. Close/Next Meeting

JF closed the meeting 7.20pm. The next meeting will be held 13 January 2021.

Summary of Actions	Date	Status
TP to post Arts Relief Grant updates in Arts Advisory Group Facebook group.	Ongoing	
TP to circulate Percent for Art Policy review information to AAG	30 November 2020	

Signed			
	Councillor	(Chairperson)	
Dated this _		day of	 20

## Statistics for Development Applications As at the end of December 2020



**Table 1:** Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2020.

Processing Days	16/ 17	17/ 18	18/ 19	19/ 20	Jul- 20	Aug- 20	Sept- 20	Oct- 20	Nov- 20	Dec- 20	Jan- 21	Feb- 21	Mar- 21	Apr- 21	May- 21	Jun- 21
Minimum	7	1	0	0	14	0	23	20	20	0						
Average	143	155	85	60	64	58	69	64	58	64						
Maximum	924	1008	787	499	113	132	191	110	141	268						

	Jul-	Aug-	Sept-	Oct-	Nov-	Dec-	Jan-	Feb-	Mar-	Apr-	May-	Jun-
	20	20	20	20	20	20	21	21	21	21	21	21
DA's Determined	31	35	28	36	49	41						
Value of Determined DA's (in millions)	10.2	23.20	18.89	33.8	27.6	19.2						

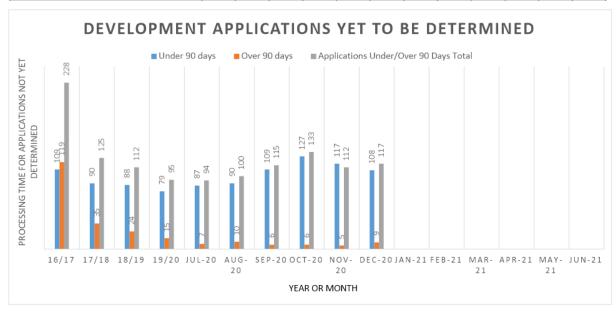


Table 2: No. of DA's to be determined

	Jul-	Aug-	Sept-	Oct-	Nov-	Dec-	Jan-	Feb-	Mar-	Apr-	May-	Jun-
	20	20	20	20	20	20	21	21	21	21	21	21
DA's lodged	26	42	47	57	38	33						
DA's to be Determined	94	100	115	133	117	117						
Value of DA's to be Determined (in millions)	36.73	35.17	42.58	57.68	35.25	61.10						



SUBJECT:	Quarterly Street Tree Removal Request Report				
DATE:	11 January 2021				
AUTHOR:	Tracy Bilyk, Executive Assistant John Gourdis, Supervisor Parks Services				
AUTHORISER:	Yvette Plimbley, Acting Executive Director Infrastructure & Environment				

#### **PURPOSE:**

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

#### BACKGROUND:

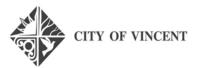
At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

#### **COMMENTS:**

Please find below listing for the period 1 October 2020 to 5 January 2021.

Ref. D21/1532 Page 1 of 4



# INFORMATION BULLETIN

Date	Requested By	Location / Address	Reason for Removal	Tree Species	Inspection Comments	Number of Trees Removed	Approved for Removal (Y/N)	Replacement Tree (Y/N - species)
14/09/2020	Resident	108 Eton Street, North Perth	Resident request to remove 2 x Queensland Box trees due to fruit drop and crossover trip hazard.	Lophestemon conferta	Trees are in healthy condition with no disruption to paths nor walls	0	No	N/A
16/09/2020	Resident	109 Alma Road, North Perth	Trees were vandalised	Jacaranda mimosaefolia	Tree vandalised - trunk snapped at base.	2	Yes	Jacaranda mimosaefolia Note: resident request to match existing streetscape
16/09/2020	Supervisor Parks	201 Carr Place, Leederville	Resident request/dead tree	Lophestemon conferta	Tree is confirmed dead	1	Yes	Jacaranda mimosaefolia Note: resident request to match existing streetscape
25/09/2020	Resident	105 Zebina Street, East Perth	Resident request/dead tree	Jacaranda mimosaefolia	Tree is confirmed dead	1	Yes	Jacaranda mimosaefolia Note: resident request to match existing streetscape
13/10/2020	Resident	115 Coogee Street, Mount Hawthorn	Tree is dead - stump remains	Agonis flexuosa	Only stump remains. Stump to be removed	1	Yes	Agonis flexuosa
21/10/2020	Resident	8 Forrest Street, Mount Lawley	Remove existing Tipuana and replace with WA native. Customer is tired of cleaning up leaves and flowers. Please call to advise if tree can/will be replaced.	Tipuana tipu	Tree is in perfect health	0	No	N/A
21/10/2020	Resident	100 Palmerston Street, Perth	Resident request/tree is dying	Callistemon K.P.S.	Tree in serious decline	1	Yes	Melaleuca viridiflora
23/10/2020	Resident	49 Burt Street, North Perth	Resident request - tree will impede proposed crossover widening	Olea europa	Waiting planning approval	3 (TBD)	TBD	TBD, currently liaising with resident
29/10/2020	Supervisor Parks	86 Edinboro Street, Mt Hawthorn	Resident requested/dead tree	Callistemon K.P.S.	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
29/10/2020	Supervisor Parks	119 Edinboro Street, Mt Hawthorn	Dead tree	Callistemon K.P.S	Tree is confirmed dead	1	Yes	Melaleuca linarifolia
29/10/2020	Supervisor Parks	122 Edinboro Street, Mt Hawthorn	Dead tree	Callistemon K.P.S	Tree is confirmed dead	1	Yes	Melaleuca linarifolia

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## INFORMATION BULLETIN

Parks   Parks   Parks   Supervisor   Parks									
Supervisor Parks   P	29/10/2020			Dead tree		Tree is confirmed dead	1	Yes	Melaleuca viridiflora
Supervisor Parks   Tree   Supervisor Parks	29/10/2020	Supervisor	125 London Street,	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
Supervisor Parks   104 Raglan Road, Mt   Dead tree   Callistemon   Tree is confirmed dead   1   Yes   Melaleuca viridiflo   Supervisor Parks   29/10/2020	29/10/2020	Supervisor	137 London Street,	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
29/10/2020   Supervisor Parks   Parks Parks   29/10/2020   Supervisor Parks   29/10/2020   S	29/10/2020	Supervisor	104 Raglan Road, Mt	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
29/10/2020   Supervisor Parks   Lawley   Parks   Parks   Lawley   Parks   Parks   Parks   Lawley   Parks   Parks   Parks   Parks   Parks   Lawley   Lawley   Parks   Lawley   Parks   Lawley   Lawley   Parks   Lawley   Lawley   Parks   Lawley   Lawley   Lawley   Parks   Lawley	29/10/2020	Supervisor	116 Chelmsford	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Sapium sebiferum
29/10/2020   Supervisor Parks   Lawley   Lawle	29/10/2020	Supervisor	41 Joel Tce, Mt	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
28/10/2020   Supervisor Parks   Lawley   Callister	29/10/2020	Supervisor	122-124 Joel Tce, Mt	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
16/11/2020	29/10/2020	Supervisor	143 Joel Tce, Mt	Dead tree	Callistemon	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
16/11/2020   Acting Supervisor Parks   17/11/2020   Resident   18/11/2020   18/11/2020   Resident   3/1 Camelia Street   Dead tree   Callistemon   Tree in serious decline   1   Yes   Melaleuca viridiflo   N/P.S   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   3/1 Camelia Street   Dead tree   Callistemon   Tree in serious decline   1   Yes   Melaleuca viridiflo   N/P.S   Resident   18/11/2020   Resident   18/11/2020   Resident   3/1 Camelia Street   Dead tree   Callistemon   Tree in serious decline   1   Yes   Melaleuca viridiflo   N/P.S   Resident   18/11/2020   Resident   18/11/2020   Resident   3/1 Camelia Street   Dead tree   Callistemon   Tree in serious decline   1   Yes   Melaleuca viridiflo   N/P.S   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   3/1 Camelia Street   Dead tree   Callistemon   Tree in serious decline   1   Yes   Melaleuca viridiflo   N/P.S   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   18/11/2020   Resident   3/11/2020   R	16/11/2020	Acting Supervisor	68 Shakespeare Street Mount	Dead tree		Tree is confirmed dead	1	Yes	Agonis flexuosa
17/11/2020 Resident 5 Byron Street Leederville 19/11/2020 Resident 31 Albert Street North Perth (Vine St frontage)  24/11/2020 Resident 17 Clieveden Street, North Perth North Perth (Vine St safety concerns and has previously contacted us about this tree.  25/11/2020 Resident 16 Resident Street North Perth Supervisor Parks 25/11/2020 Resident 17 Clair Resident Street North Perth Supervisor Parks 25/11/2020 Resident Street North Perth Supervisor Parks 25/11/2020 Resident Street North Perth Street North Perth Supervisor Parks 25/11/2020 Resident Street North Perth Street North Perth Supervisor Parks 25/11/2020 Resident 116 Raglan Road Mount Lawley 31 Camelia Street Dead tree Callistemon Tree in serious decline 1 Yes Melaleuca viridiflo K.P.S. Callistemon Tree in serious decline 1 Yes Melaleuca viridiflo K.P.S. Callistemon Tree in serious decline 1 Yes Melaleuca viridiflo New Parks Resident 1 Yes Melaleuca viridiflo Tree in serious decline 1 Yes Melaleuca viridiflo Tree Serious Agonis flexuosa 1 Yes Melaleuca viridiflo Tree Serious Ag	16/11/2020	Acting Supervisor	19 Raglan Road	Dead tree		Tree in serious decline	1	Yes	Melaleuca viridiflora
19/11/2020 Resident 31 Albert Street North Perth (Vine St frontage)  24/11/2020 Resident 17 Clieveden Street, North Perth Vine Perth North Perth (Vine St frontage)  24/11/2020 Resident 17 Clieveden Street, North Perth Vine Sting and passing. Please contact customer with outcome of request, he has safety concerns and has previously contacted us about this tree.  25/11/2020 Acting Supervisor Parks  25/11/2020 Resident 116 Raglan Road Mount Lawley  25/11/2020 Resident 31 Camelia Street Dead tree  Agonis flexuosa Tree in serious decline 1 Yes Melaleuca viridiflo Tree in Serious decline 1 Yes Melaleuca Viridif	17/11/2020			Dead tree		Tree in serious decline	1	Yes	Melaleuca viridiflora
24/11/2020 Resident 17 Clieveden Street, North Perth Forth Causing issues for vehicles parking and passing. Please contact customer with outcome of request, he has safety concerns and has previously contacted us about this tree.  25/11/2020 Resident 116 Raglan Road Mount Lawley 25/11/2020 Resident 31 Camelia Street Dead tree Callistemon Tree is old and showing some signs of trunk opening with internal roots. Still looks sound and in reasonable health, despite having a slight lean to road side.  Tree is old and showing some signs of trunk opening with internal roots. Still looks sound and in reasonable health, despite having a slight lean to road side.  Tree sawn off at ground level 2 Yes Agonis flexuosa Tree sawn off at ground level 1 Yes Melaleuca viridifloom K.P.S.  Callistemon Tree is confirmed dead 1 Yes Melaleuca viridifloom Tree in serious decline 1 Yes Melaleuca Viridifloom Tree in	19/11/2020	Resident	31 Albert Street North Perth (Vine St	dying - tree is hollow in centre and rats are living in		Tree in serious decline	1	Yes	Agonis flexuosa
25/11/2020 Acting Supervisor North Perth vandalism  25/11/2020 Resident 116 Raglan Road Mount Lawley  25/11/2020 Resident 31 Camelia Street Dead tree Callistemon Tree is confirmed dead 1 Yes Melaleuca viridiflo  K.P.S.  Callistemon Tree is confirmed dead 1 Yes Melaleuca viridiflo  Tree is confirmed dead 1 Yes Melaleuca viridiflo  Tree is confirmed dead 1 Yes Melaleuca viridiflo  Tree in serious decline 1 Yes Melaleuca viridiflo	24/11/2020	Resident		Tree leaning into street, causing issues for vehicles parking and passing. Please contact customer with outcome of request, he has safety concerns and has previously contacted	Agonis flexuosa	signs of trunk opening with internal roots. Still looks sound and in reasonable health, despite having a slight lean to	0	No	N/A
25/11/2020 Resident 116 Raglan Road Dead tree Callistemon Tree is confirmed dead 1 Yes Melaleuca viridiflo K.P.S. 25/11/2020 Resident 31 Camelia Street Dead tree Callistemon Tree in serious decline 1 Yes Melaleuca viridiflo	25/11/2020	Supervisor		Tree has been damaged by	Agonis flexuosa	Tree sawn off at ground level	2	Yes	Agonis flexuosa
25/11/2020 Resident 31 Camelia Street Dead tree Callistemon Tree in serious decline 1 Yes Melaleuca viridiflo	25/11/2020			Dead tree		Tree is confirmed dead	1	Yes	Melaleuca viridiflora
	25/11/2020	Resident	31 Camelia Street	Dead tree	Callistemon	Tree in serious decline	1	Yes	Melaleuca viridiflora

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## INFORMATION BULLETIN

25/11/2020	Resident	34 Camelia Street North Perth	Dead tree	Callistemon K.P.S.	Tree in serious decline	1	Yes	Melaleuca viridiflora
25/11/2020	Resident	26 Camelia Street North Perth	Dead tree	Callistemon K.P.S.	Tree in serious decline	1	Yes	Melaleuca viridiflora
25/11/2020	Resident	35 Camelia Street North Perth	Dead tree	Callistemon K.P.S.	Tree in serious decline	1	Yes	Melaleuca viridiflora
26/11/2020	Resident	107 Zebina Street East Perth	Dead tree	Jacaranda mimosaefolia	Tree is confirmed dead	1	Yes	Jacaranda mimosaefolia
30/11/2020	Resident	23 Marian Street Leederville	Dead tree	Lophestemon confertus	Tree is confirmed dead	1	Yes	Corymbia eximia
04/12/2020	Resident	2A Haynes Street North Perth	Dead tree	Callistemon K.P.S.	Tree in serious decline	1	Yes	Melaleuca viridiflora
15/12/2020	Resident	119 Egina Street, Mount Hawthorn	Resident suspects tree is dying	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
05/01/2021	Resident	6b, 236 Lake Street, Perth	Dead tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa

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### REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS AS AT 28 JANUARY 2021

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	Application for review of decision to give a direction under Section 214 of the <i>Planning</i> and <i>Development Act 2005</i> (Reinstatement of Façade).
				Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Mediations held on 15 June 2020 and 7 July 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Currently under assessment by Administration. Directions Hearing held on 9 October 2020 matter adjourned to 4 December 2020 to await determination of the development application. Development application approved under delegated authority on 12 November 2020. Direction Hearing held on 4 December 2020 matter adjourned to 14 May 2021 to allow time to comply with the condition of development approval relating to the removal of render and painting of the façade. Representation by: McLeods
2.	No. 50 Barlee Street, Mount Hawthorn (DR 135 of 2020)	30 June 2020	Davor Nikolic	Application for review of Council decision to refuse application for Single House on 16 June 2020.
				Directions Hearing held 17 July 2020. Administration met with the applicant on 11 August 2020, with the applicant to provide amended plans prior to next Mediation. Amended plans submitted 30 November 2020. Mediation held on 30 November 2020 SAT invited S.31 reconsideration by Council on or before 16 February 2021. Representation by: Administration
3.	No. 19 Leake Street, North Perth (DR 220 of 2020)	24 September 2020	Urbanista Town Planning	Application for review of Administration decision to refuse application for Single House on 2 September 2020.
				Mediation held on 18 November 2020. Matter adjourned for a further Mediation on 10 December 2020. Mediation held 10 December 2020, amended plans submitted 17 December 2020 and approval granted 22 December 2020. Applicant confirmed withdrawal SAT application 11 January 2021. Completed. Representation by: Administration

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## METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP) REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT AS AT 28 JANUARY 2021

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 379 Beaufort Street, Perth	Serneke	Form 1 – Mixed Use Development	15 September 2020	No date set	Application deferred by DAP 14 December 2020.  RAR due to DAP 1 February 2021.
2.	Nos. 139-141 Lake Street, Perth	Motus Architecture	Form 2 – Amendment to Mixed Use development	26 October 2020	18 January 2021	Application approved by DAP 18 January 2021.  Minutes available here.  Vote: Unanimous.
3.	No. 48 Cowle Street, West Perth	Element	Form 2 – 64 Multiple Dwellings (Amendment to Approved)	17 December 2020	No date set	RAR due to DAP 8 March 2021.
4.	No.116 West Parade, East Perth	Urbis	Public Works – Transport Control Centre	4 January 2021	No date set	Public Works proposal – City referral agency only.  RAR to be prepared by DPLH for decision under the MRS.
5.	Nos. 521 – 525 Beaufort Street, Highgate	Studio Roam	Form 1 – Change of use from Shop to Tavern and associated Alterations and Additions	27 January 2021	No date set	

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## CITY OF VINCENT DESIGN REVIEW PANEL (DRP) REGISTER OF APPLICATIONS CONSIDERED BY DRP AS AT 28 JANUARY 2021

NO.	ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
1.	No. 235 Charles Street, North Perth	Mick Rule Design	Four Multiple Dwellings and Two Grouped Dwellings	9/12/20	Pre-lodgement Application – Previously Referred To consider amendments in response to the comments of the DRP on 14 October 2020. No DA lodged.
2.	No. 79 Paddington Street & Nos. 432-434 Charles Street, North Perth	CF Town Planning and Development	Child Care Premises	9/12/20	Pre-lodgement Application The applicant is seeking preliminary comments from the DRP in regards to the proposed child care premises and the appropriateness of the development within the surrounding context. No DA Lodged.
3.	Nos. 370-374 William Street, Perth	Urbanista Town Planning	Two Storey Commercial Development	9/12/20	Pre-lodgement Application – Previously Referred To consider amendments in response to the comments of the DRP on 11 November 2020. No DA Lodged.
4.	Nos. 521-525 Beaufort Street, Highgate	The Old Synagogue	Proposed Tavern	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and the appropriateness of the development within its setting. No DA lodged.
5.	No. 459 Fitzgerald Street, North Perth	Taylor Robinson Chaney Broderick	Alterations and Additions to Rosemount Hotel	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting. No DA lodged.
6.	Nos. 501-513 Charles Street, Nos. 118-122 Eton Street and 4 Carrington Street, North Perth	Allerding and Associates	Local Development Plan	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development provisions within its setting. No LDP lodged.

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TITLE:	Register of Petitions – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

#### **DETAILS**:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Inde	Key Index:						
CEO:	Office of the CEO						
EDC&BS:	Executive Director Community & Business Services						
EDI&E:	Executive Director Infrastructure & Environment						
EDS&D:	Executive Director Strategy & Development						

No outstanding Petitions as at 29 January 2021

[TRIM ID: D17/43245] Page 1 of 1



TITLE:	Register of Notices of Motion – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

#### DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key	/ In	dex:

CEO: Office of the CEO

EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSP: Executive Director Strategy & Development

Details	Action Officer	Comment
20 October 2020 - Submitted by Mayor Cole		
Review of Graffiti Removal Service in City Owned Rights of Way	EDIE	Currently being investigated and a report will be presented to Council in February 2021
20 October 2020 – Submitted by Cr Topelberg		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	EDCBS	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words ", excluding Clause 3(iii)," after the words "particular standard or provision of this Policy", pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes)</i> Regulations 2015. Administration also investigating the suitability of Billboard Signs in the City of Vincent.

[TRIM ID: D17/43059] Page 1 of 1



TITLE:	Register of Reports to be Actioned – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

#### DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed			
15 Dec	15 December 2020						
9.1	Development Application and Licence to locate a fence in the Gregson Street road reserve adjacent to No. 76 (Lot: 1; D/P: 52824) Newcastle Street, Perth	CEO	Licence with Strata Council of Owners for execution. Complication reported with timing of Strata AGM. Strata is resolving	April 2021			
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Administration propose to present the current policy to Council Members at a workshop in early 2021 to set the scope of the review.	Early 2021			
11.2	Surrender of North Perth Playgroup Lease - 15 Haynes Street, North Perth	EDCBS	Draft surrender of lease document prepared. Following the inspection of the building, a memo will be drafted for CEO to formalise the surrender.	15 February 2021			
11.3	Advertising of Amendment to Community Funding Policy - Student Citizenship Awards	EDCBS	Advertising of Policy commenced on 14 January 2021. Advertising period will cease 5 February. Further item to be presented to OMC 23 March 2021	23 March 2021			
11.4	Review of Library Collection Management Policy (3.11.1) and Local History Collection Management Policy (3.11.2)	EDCBS	Advertising of Policy to commence by 22 January 2021. Advertising period will cease 15 February. Further item to be presented to OMC 23 March 2021	23 March 2021			
11.5	Support for the Uluru Statement from the Heart	EDCBS	Administration is in the process of drafting correspondence to be sent to WALGA, the Prime Minister and Federal Leader of the Opposition showing Council's support for the Uluru Statement from the Heart.	15 February 2021			
17 Nov	vember 2020						
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to	During 2021			

Page 1 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	(Amendment to Approved) (Unauthorised Existing Development)		consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter.	
12.5	Updated project plans for 5 strategic projects in the Corporate Business Plan 2020/21 - 2023/24	EDSD	Project plans approved and will be completed as per the detailed timeframes and milestones.	Due to be presented back to Council for an update on progress at the February 2021 Council Meeting.
12.6	Advertising of new policy – Attendance at Events Policy	CEO	The policy is currently being advertised. Outcomes of consultation will be presented to the February 2021 Council Meeting.	February 2021
20 Oc	tober 2020			
9.5	Adoption of Amendments to Mobile Food Vendor Policy and Consideration of a Commercial Kiosk Proposal at Hyde Park	EDSD/ CEO	Consultation will occur in early 2021. The results of the consultation will be provided to Council in mid 2021.	Mid 2021
9.6	Draft Haynes Street Reserve Development Plan	EDSD	Development plan complete.	Implementation phase to commence in 2021.
9.7	Accessible City Strategy	EDSD	Strategy approved for advertising with amendment.	A report will be presented to Council in mid 2021.
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	EDCBS	Public notice of the proposed closing 12 February 2021. It is expected that a request will be made to the Minister for Lands in early 2021. Assessment by the Minister may take up to a year.	Expected completion 31 December 2021. End of 2021/22 financial year.
12.3	Sale of 150 (Lot 12) Charles Street, West Perth	CEO	Public notice of the proposed sale will be provided in November 2021. Expected that the Transfer of land will occur completed by 31 December end of 2020.	Expected that the transfer of land will occur by 31 December 2020. Complete
12.4	Licence to locate a permanent alfresco structure in the Grosvenor Road road reserve	CEO	Licence to be drafted and finalised for signing, once development approval issued. Expected completion by 30 November 2020	Expected completion by 30 November 2020. Complete
12.5	Transfer of ANZAC Cottage, 38 Kalgoorlie Street, Mount Hawthorn, to the National Trust of Western Australia	CEO	Transfer of land to be prepared and surrender of lease drafted and finalised for signing. Transfer expected to occur by 31 December early 2021.	Transfer expected to occur by 31 December Early 2021.
12.6	Extension of Lease - Barlee Street Car Park, 596 (Lots 49 & 50) Beaufort Street, Mount Lawley	CEO	Public notice for extension of lease occurring, Extension of lease signed, to be drafted and finalised for signing.  Consultation on the potential	Extension of lease to be signed by February 2021.  Complete
			sale of Lot 48 and the town square concept proposed to commence in early 2021. A report proposed to be presented to Council in mid 2021.	

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
15 Sep	otember 2020			
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council due December. With following updates each quarter.	First quarterly update due to 15 December 2020 Council meeting. The next quarterly update will be provided to Council at its meeting in April 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	Administration is currently preparing a draft lease for Wadjak Northside Aboriginal Community Group and will progress finalising the lease.	18 October 2020 18 November 2020 18 December 2020 18 March 2021
			Administration is currently liasing with the Minister for Lands on finalising the lease documentation given this premises is on Crown Land. Wadjak Northside Aboriginal Community Group have agreed to the terms and conditions.	
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	CEO	The Joint Standing Committee has been advised of Council's decision.	Mid 2021.
			Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021.	
			A new local law is being drafted for Council's review in mid 2021.	
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021.	1 <del>5 December 2020</del> Early 2021
12.5	Advertising of new policy - Policy Development and Review Policy	CEO	Public notice of the new policy will be provided in September/October-2020. The public-comments will be provided to Council at the December-2020 meeting. Final policy presented to Council on 15 December 2020, policy adopted En Bloc.	45-December 2020-Complete December 2020
12.6	New lease to Bethanie Group Inc Royal Park, 413 Bulwer Street, West Perth	CEO	Lease signed.	31-December-2020-Complete December 2020

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
12.7	Sale of 202 (Lot 43) Vincent Street, North Perth to Main Roads WA	CEO	The Transfer of Land and permit has been is being drafted by the State Solicitors Office. Settlement occurred in December 2020.	31 December 2020 Complete December 2020
12.10	New lease to Kidz Galore Pty Ltd - 15 Haynes Street, North Perth	CEO	Public notice of the new lease will be provided in September 2020. Depending on whether submissions are received, the lease will be finalised for signing.  No-submissions received, lease has been drafted and is awaiting signing signed by Kidz Galore and is with City for signing New lease signed.	31 December 2020 Complete December 2020
Counc	il Meeting – 18 August 2020			
12.1	Progress update on the Sustainable Environment Strategy 2019-2024	CEO EDSD	Consider the C40 principles as part of SES and Public Health Plan implementation.	Report back to Council on SES and PHP by March 2021.
Counc	il Meeting – 28 July 2020			
10.1	Waste Strategy Project 2 – Bulk Hard Waste Options Appraisal – Progress Report	EDIE	Consultation results presented at council workshop 22 September 2020.	Report for OMC November 2020  EMRC presentation to 23 February 2021 Council Workshop followed by bulk options recommendation report to March OMC.
12.3	Appointment of Elected Members and Community Representatives to Advisory Groups	CEO	Meetings convened with new members  Terms of Reference for Sustainability and Transport Advisory updated.	Completed December 2020
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minster for Local Government to be provided with draft for comment. Minister's comments on draft local laws received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021.	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021.February 2021.on outcomes of public notice in November 2020.
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020. extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to Council proposed for-mid 2021.	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021.
Counc	il Meeting – 19 May 2020			
9.1	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDSD	Scheme and Policy has been advertised in accordance with Council's resolution. Advertising closed on 17 October with 9 responses.	Scheduled to be presented to OMC in 2021.

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Scheduled to be presented to OMC in 2021.	
12.3	Grant of access easement over the City's Right of Way (Lot 303) for the benefit of Lot 49 (No.33) Scarborough Beach Road, North Perth and transfer of Lots 303 & 304 on Deposited Plan 28000 to the Crown	CEO	Land transfer with DPLH for registration. Expected to be completed by end February 2021-December 2020. The easement has been finalised.	December 2020. February 2021
Counc	cil Meeting – 7 April 2020			
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Advertising of sale of 150 Charles Street, West Perth closed 31 August 2020Sale of 202 Vincent Street, North Perth is being advertised presented to Council September 2020. Administration finalising community consultation plan in respect to Brentham St and Monmouth St Lots. Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot proposed to occur in early 2021.	202 Vincent Street – Complete (Item 12.7) 150 Charles Street -Complete (Item 12.3). Community consultation in regard-to 10 Monmouth Street ongoingreport will be presented to Council with outcome of consultation in February- March 2021. Barlee Street carpark – Complete (Item 12.6)
Counc	cil Meeting – 17 March 2020			
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021.
Counc	cil Meeting – 11 February 2020			
9.5	Amendment No. 4 to Local Planning Policy No. 7.5.15 - Character Retention Areas and Heritage Areas to include Guidelines for The Boulevarde, Kalgoorlie Street and Buxton Street	EDSD	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in early 2021.	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in December 2020 early 2021.
12.2	Acquisition of Private Rights of Way - Lots 350 - 357 on Plan 2503, bounded by Scarborough Beach Road, Green, Fairfield and Matlock Streets, Mount Hawthorn as Crown Land, and vesting in the City as Public Rights of Way	CEO	Preparing public and utility provider notification documents, with public notice to be provided from end June 2020. Request will be made to Minister for Lands in August 2020.  Advertising commenced, closing 1 October 2020.  Request to Minister for Lands October 2020.	Minister for Lands estimated to make a decision by February 2021
Counc	cil Meeting – 10 December 2019			<u> </u>
12.5	Acquisition of the right of way known as Lot 305, bounded by Charles, Walcott and Hilda Streets, North Perth as Crown land, and vesting in the City as a public right of way	CEO	Department of Planning, Lands and Heritage considering the request. Survey proposed to occur in mid 2021.	Minister for Lands estimated to make a decision by October 2020. Late 2021
Counc	cil Meeting – 15 October 2019			
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be	Waiting on applicant.

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth		commencement date of licence.	
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020-early 2021-
Counci	Meeting – 23 July 2019			
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year.
Counc	il Meeting – 25 June 2019			
10.3	North Perth Precinct Traffic Study	EDIE	Public consultation to be undertaken on proposed traffic calming measures, with a further report to Council. Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement.	Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement. Public consultation in February with report to March 2021 OMC.
Counc	il Meeting – 30 April 2019			
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
Counci	l Meeting – 2 April 2019			
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise. Trading in Public Places Amendment Local Law will be redrafted in 20/21.	Local Government Property Local Law <b>completed</b> (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June 2021.
Counc	il Meeting – 5 March 2019			
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will	Report now to be presented into 2021, as a result of project postponement due to COVID-19. Implementation

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			be presented to Council as it becomes available.	now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
Counci	l Meeting – 27 June 2017			
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early 2021 2020.
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	CEO	City is discussing tenure options and the feasibility of the community garden on this site with the Norwood Neighbourhood Association.  An update will be provided to Council following the site meeting in March 2020.  Waiting on a business case from the NNA.	September October 2020 Mid 2021
Counci	il Meeting – 30 May 2017			
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Porth CBD Transport Plan and specific recommendations regarding the Porth Parking Levy.  State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
Counc	il Meeting – 7 March 2017		Toronto robanto di contonianoni.	
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will recommence, taking this into consideration. Administartion expect to present the draft Animal Local Law to Council April 2021. In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.	31 March 2021 Draft proposed to be presented mid 2021.
	I Meeting – 27 October 2015			
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sub- lease to Vincent Men's Shed (Inc.) (SC351/SC2087)	CEO	Administration is currently reviewing 8 expired leases with 4 potential early release of leases to transition over onto the new framework. This timeframe will enable Administration to compete all 12 within the next 6 months.	30 September 2020 30 November 2020 2 June 2021
	il Meeting – 7 October 2014			
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve,	CEO	The Woodville Reserve Master Plan is scheduled to commence in the FY 2020/21	<del>30 June 2020.</del> 30 June 2021.

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Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	10 Farmer Street, North Perth (SC351/SC621)		and is anticipated that it will be completed by 30 June 2021. The master plan will consider the best use of this site in terms of future community needs, financial sustainability and multiple and shared use of facilities. The North Perth Tennis Club facility and tennis courts will be considered as part of this planning process.	
Counc	cil Meeting – 23 September 2014			
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	CEO	Subject to the City's Property Management Framework that was endorsed on 17 November 2020. Negotiations will commence in the new year.	30 September 2020. 30 November 2020 30 June 2021
Counci	il Meeting – 27 May 2014			
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	September 2020. November 2020 Mid 2021

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9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

- 10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES
- 11 CLOSURE