

# Ordinary Meeting of Council

Thursday 18 February 2021

# MINUTES

**Town of Cambridge**  
**1 Bold Park Drive, Floreat**

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*

## TABLE OF CONTENTS

MEMBERSHIP .....	4
1. OFFICIAL OPENING.....	6
DISCLOSURE OF INTERESTS .....	6
2. PUBLIC STATEMENT/QUESTION TIME .....	6
3. APOLOGIES AND LEAVE OF ABSENCE.....	6
4. PETITIONS .....	6
5. CONFIRMATION OF MINUTES.....	6
5A BUSINESS ARISING FROM MINUTES .....	6
6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION).....	7
7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.6).....	7
7.1 BUSINESS REPORT – PERIOD ENDING 11 FEBRUARY 2021 .....	7
7.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 11 FEBRUARY 2021.....	7
7.6 CATALINA BEACH SALES OFFICE OPENING HOURS .....	7
7.7 APPOINTMENT OF ADDITIONAL MEMBER TO MANAGEMENT COMMITTEE - LATE ITEM .....	8
7.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER 2020 - JANUARY 2021 .....	9
7.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF NOVEMBER 2020 - JANUARY 2021 .....	9
7.4 PROJECT FINANCIAL REPORT – DECEMBER 2020 .....	9
8. COMMITTEE REPORTS 8.1 - 8.4.....	9
AUDIT COMMITTEE (8 FEBRUARY 2021).....	9
8.1 TPRC FYE 2021 BUDGET REVIEW .....	9
8.2 LOCAL GOVERNMENT COMPLIANCE AUDIT FOR YEAR ENDED 31 DECEMBER 2020.....	10
8.3 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER & DECEMBER 2020 .....	10
8.4 FRAUD PREVENTION PLAN 2021 AND FRAUD AND CORRUPTION POLICY 2021.....	10
9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....	10
10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	11
11. URGENT BUSINESS APPROVED BY THE CHAIR.....	11
12. GENERAL BUSINESS .....	11
13. DECISION TO MOVE TO CONFIDENTIAL SESSION .....	11
13.1 CONFIDENTIAL: TENDER 02/2020 LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES .....	12

13.2 CONFIDENTIAL: MINDARIE REGIONAL COUNCIL LANDFILL BUFFER –  
GROUNDWATER MONITORING RESULTS UPDATE..... 12

14. FORMAL CLOSURE OF MEETING ..... 12

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Andres Timmermanis (DEPUTY CHAIR)	Cr Gary Mack
City of Joondalup	Cr John Chester Cr Phillipa Taylor	Cr Christopher May Cr Suzanne Thompson
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Karen Caddy (CHAIR) Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri	Cr Karlo Perkov
Town of Victoria Park	Cr Claire Anderson	
City of Vincent	Cr Joanne Fotakis	Cr Alex Castle
City of Wanneroo	Cr Brett Treby Cr Domenic Zappa	Cr Natalie Sangalli Cr Vinh Nguyen

## PRESENT

<b>Chair</b>	Cr Karen Caddy
<b>Councillors</b>	Cr Claire Anderson Cr John Chester Cr Brent Fleeton Cr Joanne Fotakis Cr Bianca Sandri Cr Philippa Taylor Cr Andres Timmermanis Cr Brett Treby Cr Domenic Zappa
<b>Alternate Members</b>	Nil
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Ms Vickie Wesolowski (Executive Assistant)
<b>Apologies Councillors</b>	Cr David Lagan Cr Suzanne Migdale
<b>Leave of Absence</b>	Cr Suzanne Migdale
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Alan Abel (Satterley Property Group) Mr Carl Buckley (Satterley Property Group) Ms Julia Nelson – Satterley Property Group
<b>Apologies Participant Councils' Advisers</b>	Mr Stuart Jardine (City of Stirling) Mr David MacLennan (City of Vincent) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)
<b>In Attendance Participant Councils' Advisers</b>	Mr John Giorgi (Town of Cambridge) Mr Mat Humfrey (City of Joondalup) Mr Stevan Rodic (City of Stirling) Mr Daniel Simms (City of Wanneroo)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

## 1. OFFICIAL OPENING

The Chair declared the meeting open at 6:00pm.

## DISCLOSURE OF INTERESTS

Cr Sandri declared an Impartiality Interest for Item 13.1 - Tender 02/20 Landscape Architecture Consultancy Services due to an association with one of the consultants under the tender

## 2. PUBLIC STATEMENT/QUESTION TIME

Nil

## 3. APOLOGIES AND LEAVE OF ABSENCE

**Apologies:** Cr David Lagan  
Cr Suzanne Migdale

### **Request for Leave of Absence – Cr Suzanne Migdale**

Cr Migdale has requested Leave of Absence from Council duties covering the period 12 February 2021 to 14 March 2021 inclusive.

Moved Cr Sandri, Seconded Cr Timmermanis.

**That Council approve Cr Migdale's Leave of Absence from 12 February 2021 to 14 March 2021 (inclusive).**

The Motion was put and declared CARRIED (10/0).

## 4. PETITIONS

Nil

## 5. CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 10 December 2020

Moved Cr Fotakis, Seconded Cr Anderson.

**That the minutes of the Ordinary Meeting of Council of 10 December 2020 be confirmed, and signed by the Chair, as a true and correct record of proceedings.**

The Motion was put and declared CARRIED (10/0).

## 5A BUSINESS ARISING FROM MINUTES

Nil

**6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)**

Nil

**7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.6)**

**7.1 BUSINESS REPORT – PERIOD ENDING 11 FEBRUARY 2021**

Moved Cr Treby, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Council RECEIVES the Business Report to 11 February 2021.**

The Motion was put and declared CARRIED (10/0).

**7.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 11 FEBRUARY 2021**

Moved Cr Sandri, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council RECEIVES the Sales and Settlement Report to 11 February 2021.**

The Motion was put and declared CARRIED (10/0).

**7.6 CATALINA BEACH SALES OFFICE OPENING HOURS**

Moved Cr Chester, Seconded Cr Fotakis.

[The recommendation in the agenda]

That the Council:

1. APPROVES the following opening hours for the Catalina Sales Office on a trial basis until 31 December 2021:

Day	Opening Hours
Monday	By Appointment
Tuesday	By Appointment
Wednesday	12:00pm to 5:00pm
Thursday	By Appointment
Friday	By Appointment
Saturday	12:00pm to 5:00pm
Sunday	12:00pm to 5:00pm

2. REQUIRES the Satterley Property Group to review the Catalina Sales Office opening hours and provide a recommendation to the Council prior to the launch of sales in Catalina

Grove to determine if the opening hours approved in 1. above are sufficient to cater for purchaser enquiries.

3. **REQUIRES** the Satterley Property Group to provide a report at the Council's December 2021 meeting on the outcomes of the trial of the revised Sales Office opening hours and a recommendation on opening hours to apply beyond 31 December 2021.

The Motion as amended was as follows:

1. **APPROVES** the following opening hours for the Catalina Sales Office on a trial basis until 1 July 2021:

Day	Opening Hours
Monday	By Appointment
Tuesday	By Appointment
Wednesday	12:00pm to 5:00pm
Thursday	By Appointment
Friday	By Appointment
Saturday	12:00pm to 5:00pm
Sunday	12:00pm to 5:00pm

2. **REQUIRES** the Satterley Property Group to review the Catalina Sales Office opening hours and provide a recommendation to the Council prior to the launch of sales in Catalina Grove to determine if the opening hours approved in 1. above are sufficient to cater for purchaser enquiries.
3. **REQUIRES** the Satterley Property Group to provide a report at the Council's June 2021 meeting on the outcomes of the trial of the revised Sales Office opening hours and a recommendation on opening hours to apply beyond 1 July 2021.

The Motion was put and declared CARRIED (10/0).

## 7.7 APPOINTMENT OF ADDITIONAL MEMBER TO MANAGEMENT COMMITTEE - LATE ITEM

Moved Cr Sandri, Seconded Cr Zappa.

[The recommendation in the agenda]

That in accordance with the provisions of the *Local Government Act 1995*, Cr XXX be APPOINTED BY ABSOLUTE MAJORITY to the Management Committee.

The Motion as amended was as follows:

**That in accordance with the provisions of the *Local Government Act 1995*, Cr Fotakis be APPOINTED BY ABSOLUTE MAJORITY to the Management Committee.**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (9/1).

For: Cr Anderson, Cr Caddy, Cr Chester, Cr Fleeton, Cr Fotakis, Cr Sandri, Cr Taylor, Cr Treby and Cr Zappa.

Against: Cr Timmermanis.



The recommendations for Items 7.2, 7.3 and 7.4 were moved and seconded en bloc.

Moved Cr Fleeton, Seconded Cr Fotakis.

## **7.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER 2020 - JANUARY 2021**

[The recommendation in the agenda]

That the Council **RECEIVES** and **NOTES** the Statements of Financial Activity for the months ending:

- 30 November 2020;
- 31 December 2020; and
- 31 January 2021

## **7.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF NOVEMBER 2020 - JANUARY 2021**

[The recommendation in the agenda]

That the Council **RECEIVES** and **NOTES** the list of accounts paid under Delegated Authority to the CEO for the months of November 2020 - January 2021:

- Month ending 30 November 2020 (Total \$1,647,046.35)
- Month ending 31 December 2020 (Total \$515,417.01)
- Month ending 31 January 2021 (Total \$1,129,210.29)
- Total Paid - \$3,291,673.65

## **7.4 PROJECT FINANCIAL REPORT – DECEMBER 2020**

[The recommendation in the agenda]

That the Council **RECEIVES** the Project Financial Report (December 2020) submitted by the Satterley Property Group.

The Motions were put and declared CARRIED (10/0).

## **8. COMMITTEE REPORTS 8.1 - 8.4**

### **AUDIT COMMITTEE (8 FEBRUARY 2021)**

#### **8.1 TPRC FYE 2021 BUDGET REVIEW**

Moved Cr Zappa, Seconded Cr Taylor

[The recommendation in the agenda]

**That the Council ADOPTS the Budget Review with the variations for the period 1 July 2020 to 30 June 2021, as detailed in the Budget Analysis Worksheet attached to Appendix 8.1.**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (10/0).

## **8.2 LOCAL GOVERNMENT COMPLIANCE AUDIT FOR YEAR ENDED 31 DECEMBER 2020**

Moved Cr Zappa, Seconded Cr Treby

[The recommendation in the agenda]

**That the Compliance Audit Return for the Tamala Park Regional Council for the year ended 31 December 2020 be ADOPTED, RECORDED in the minutes, CERTIFIED and SENT to the Director General of the Department of Local Government, Sport and Cultural Industries, in accordance with the Local Government Act and Regulations.**

The Motion was put and declared CARRIED (10/0).

**The recommendations for Items 8.3 and 8.4 were moved and seconded en bloc.**

Moved Cr Zappa, Seconded Cr Taylor.

## **8.3 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER & DECEMBER 2020**

[The recommendation in the agenda]

**That the Committee RECEIVES and NOTES the Statements of Financial Activity for the months of November 2020 and December 2020.**

## **8.4 FRAUD PREVENTION PLAN 2021 AND FRAUD AND CORRUPTION POLICY 2021**

[The recommendation in the agenda]

**That the Council APPROVES the Fraud Prevention Plan 2021 and the Fraud and Corruption Policy 2021.**

The Motions were put and declared CARRIED (10/0).

## **9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11. URGENT BUSINESS APPROVED BY THE CHAIR**

Nil

**12. GENERAL BUSINESS**

Nil

**13. DECISION TO MOVE TO CONFIDENTIAL SESSION**

Moved Cr Sandri, Seconded Cr Treby.

**That the Council move into Closed Session and exclude members of the press and public from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 5.23 of the *Local Government Act 1995*, as the items listed come within the following provisions:-**

**13.1 CONFIDENTIAL: TENDER 02/2020 LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES**

*This item satisfies the requirements of Section 5.23 c) and e) of the Local Government Act 1995, enabling it to be considered at a meeting, or part of a meeting, that is closed to members of the public, on the grounds that it deals with:*

- c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
- e) A matter that if disclosed, would reveal –*
  - i) Information that has a commercial value to a person; or*
  - ii) Information about the business, professional, commercial or financial affairs of a person where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).*

**13.2 CONFIDENTIAL: MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE**

*This item satisfies the requirements of Section 5.23 of the Local Government Act 1995, enabling it to be considered at a meeting, or part of a meeting, that is closed to members of the public, on the grounds that it deals with:*

*Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

The Motion was put and declared CARRIED (10/0).

**13.1 CONFIDENTIAL: TENDER 02/2020 LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES**

Cr Sandri declared an Impartiality Interest for Item 13.1 - Tender 02/20 Landscape Architecture Consultancy Services due to an association with one of the consultants under the tender.

Moved Cr Chester, Seconded Cr Fotakis

[The recommendation in the agenda]

**That the Council ACCEPTS the tender submission submitted by Tim Davies Landscaping dated 20 January 2021 for Landscape Architecture Consultancy Services in accordance with Tender 02/2020.**

The Motion was put and declared CARRIED (10/0).

**13.2 CONFIDENTIAL: MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE**

Moved Cr Timmermanis, Seconded Cr Chester.

[The recommendation in the agenda]

**That the Council RECEIVES the report (dated December 2020) on the Mindarie Regional Council Landfill Buffer – Groundwater Monitoring Results.**

The Motion was put and declared CARRIED (10/0).

Moved Cr Sandri, Seconded Cr Treby.

**That the Meeting be REOPENED to the public.**

The Motion was put and declared CARRIED (10/0).

**14. FORMAL CLOSURE OF MEETING**

The Chair declared the meeting closed at 7:15pm.

These minutes were confirmed at a meeting on .....

SIGNED this ..... day of ..... 2021

as a true record of proceedings.

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CHAIR