



CITY OF VINCENT

AGENDA

Ordinary Council Meeting

17 August 2021

Time: 6.00pm
**Location: E-Meeting and at the Administration
and Civic Centre,
244 Vincent Street, Leederville**

**David MacLennan
Chief Executive Officer**

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PROCEDURE FOR PUBLIC QUESTION TIME

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Questions or statements made at an Ordinary Council Meeting can relate to any matters that affect the City.

Questions or statements made at a Council Briefing, Special Meeting of the Council or a Committee Meeting can only relate to the items on the agenda or the purpose for which the meeting has been called.

Public Questions will be strictly limited to three (3) minutes per person.

The following conditions apply to public questions and statements:

1. Questions and statements can be made in person or by emailing governance@vincent.wa.gov.au with the questions prior to 3pm on the day of a Council Briefing or Meeting or prior to 10am on the day of a Committee Meeting. Please include your full name and suburb in your email.
2. The questions and statements will not be read at the meeting, but they will be circulated to Elected Members. Answers to questions asked at Council Briefing will be provided in the Briefing Notes, answers to questions asked at the Ordinary Council Meeting will be included in the agenda for the following month.
3. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name and the suburb in which they reside or, where a member of the public is representing the interests of a business, the suburb in which that business is located and Agenda Item number (if known).
4. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
5. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be *"taken on notice"* and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
6. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

RECORDING AND WEBSTREAMING OF COUNCIL MEETINGS

- All Council proceedings are recorded and livestreamed in accordance with the Council Proceedings – Recording and Web Streaming Policy.
- All recordings are retained as part of the City's records in accordance with the State Records Act 2000.
- All livestreams can be accessed at <https://www.vincent.wa.gov.au/council-meetings/livestream>
- All live stream recordings can be accessed on demand at <https://www.vincent.wa.gov.au/council-meetings>
- Images of the public gallery are not included in the webcast, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns with the live streaming of meetings, please contact the City's Governance Team on 08 9273 6500.

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1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****3.1 Ross Ioppolo of Leederville – Item 9.4**

1. Regarding Council's response to Question 2 below, it implies that the City of Vincent's Parking and Parking Facilities Local Law 2007 prohibition for unattached trailers is not enforceable due to changes to the Road Traffic Code 2000 in Dec 2020 and June 2021. Can we please confirm the legal precedent here as it pertains to the authority of the main legislation governing parking in the City of Vincent? My construction is as follows:

- The authority of City of Vincent's Parking and Parking Facilities Local Law 2007 is provided by the Local Government Act 1995.
- Local Government Act 1995 Part 3 provides for function of local government to include legislative powers to make local laws (Clause 3.5) in addition to the power to make local laws conferred to it by any other Act (Clause 3.5(3)), but noting that a local law made under this Act is inoperative to the extent that it is inconsistent with this Act or any other written law (Clause 3.7).
- Road Traffic Code 2000 including amendments effective up to and including 23 Jun 2021 Clause 8(2) provides that 'Where ... the parking or stopping of a vehicle constitutes an offence against local laws in force in a government district under ... the Local Government Act 1995, the parking or stopping of that vehicle does not constitute an offence against the provisions of this Code'. The interaction of these pieces of legislation recognises that they act independently provided there is no inconsistency.
- I cannot identify any legislative amendments to the Road Traffic Code 2000 in Dec 2020 and June 2021 as documented in the relevant Gazette's that indicated why any amendment to the Road Traffic Code 2000 would render City of Vincent's Parking and Parking Facilities Local Law 2007 prohibition for unattached trailers parked on verge to be rendered unenforceable.
- Can you please provide further clarity on the nature of the amendment to which you refer below?

2. UNATTACHED TRAILERS - City of Vincent's Parking and Parking Facilities Local Law 2007 Clauses 4.11(1)(b) and (3) prohibits amongst other things, the parking of trailers on a verge, unattached to a motor vehicle at any time or unattached to commercial vehicles for unloading or loading purposes AND provided no obstruction is caused. On this basis:

a. Please confirm based on Council's understanding of its own laws and the Administration's current enforcement protocols, that unattached trailers parked on verges that blocks line-of-sight to oncoming traffic is illegal?

b. Why has an ongoing breach of these clauses on Vincent Street, Leederville between Oxford and Loftus not been proactively enforced?

c. Please provide a compliance report documenting the number of citations issued in the City of Vincent that contravenes City of Vincent's Parking and Parking Facilities Local Law 2007 Clauses 4.11(1)(b) and (3) over the last 12 months?

d. If relying on an alternative authority as to why Clauses 4.11(1)(b) and (3) is ineffective to enforce unattached trailers, please provide the relevant Act, Division, page and paragraph, and if multiple sections or Acts have been considered, please provide the references for each Act.

Previous City Response:

The Road Traffic Code 2000 along with the associated Regulations are amended regularly with the last times being December 2020 and June 2021 which resulted in the unattached trailers being parked on a verge clause being removed and as a result of this the City is unable to enforce the offences under the Parking and Parking Facilities Local Law. The Parking and Parking Facilities Local Law is currently being reviewed/amended with these clauses being removed as part of the process.

Additional response

The City is currently taking legal advice in relation to the above along with the drafting of the new parking local law and once this advice is received a response will be provided to Mr Ioppolo.

2. Regarding Council's response to Question 3 below, the response misconstrues the question. You have limited your response to a situation where a resident is parked across their own driveway and while acknowledging this would break the law, that discretion would be shown in this circumstance by not issuing an infringement. Please kindly clarify your position by reconsidering the question where a resident is parked on the verge and creating an obstacle to a line-of-site to oncoming traffic for other residents egressing from their driveways, both within and outside of a 10 metres distance threshold .. where parking does not transcend across the residents driveway.

VERGE PARKING CREATING AN OBSTACLE - City of Vincent Parking and Parking Facilities Local Law 2007 Clause 4.5(2)(c) provides that unless a sign indicates otherwise, a person shall not park a vehicle so that any portion of the vehicle is obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway. Furthermore, Clause 4.5(2)(k) prohibits verge parking within 10 metres of a property line, irrespective of whether an obstruction is caused. It would appear also that as an alternative argument, Clause 5.8, the definition of 'Carriageway' and Local Government Act 1995 Clauses 1.4 and 1.6 definitions of 'Thoroughfare' and 'Obstruct' combine to effectively ban vehicles parking back-to-back where it results in a vehicle parking next to an obstruction or if it further obstructs traffic. With this context:

- a. Please acknowledge this Council and the Administration's understanding as it is relevant to regulation and enforcement, that the above clauses, either individually or collectively, prevent parking on a verge where this creates an obstruction, in terms of an obscured line-of-sight to oncoming traffic for residents egressing from a driveway onto the street?
- b. Why has an ongoing breach of these clauses on Vincent Street, Leederville between Oxford and Loftus not been proactively enforced?
- c. Please provide a compliance report documenting the number of citations issued in the City of Vincent that contravenes City of Vincent's Parking and Parking Facilities Local Law 2007 Clause 4.5(2)(c), Clause 4.5(2)(k) and/or the interaction between Clauses 5.8, 1.4 and the Local Government Act 1995 Clauses 1.4 and 1.6 over the last 12 months? It is acknowledged that 4.5(2)(c) could be used in this instance, however, it would not be in the public interest for the City to issue infringements to ratepayers/residents who are obstructing their own driveways.

Previous City Response:

The City works collaboratively with all residents to find alternative parking solutions or to get the vehicles moved and the issuing of infringement notice in any case would be a last resort. In this case

City Officers have met with the resident on several occasions in an attempt to solve the issue. Infringement stats for clause 4.5(2)(c) for the period 1 July 2020 to 30 June 2021 are 35 infringements issued (Denying access to private drive or ROW). Infringement stats for clause 4.5(2)(k) for the period 1 July 2020 to 30 June 2021 are 10 infringements issued (Park within 10m of intersection). It should be noted that neither of these offence clauses relate to parking issues on a verge.

Additional response

The term "obstruct" in the current local law means to prevent or impede or to make difficult the normal passage of any vehicle, wheelchair, perambulator or pedestrian and "obstruction" shall have a corresponding meaning. In these cases the normal passage of any vehicle is not prevented, impeded or made difficult. This clause was never intended and has never been interpreted to mean obstruction of the line of sight.

Two further questions, tabled on the presumption that Council accepts the recommendation of the Administration in response to resident's petition to ban verge parking on the south side of Vincent Street, between Oxford and Loftus Streets, Leederville.

While a ban is a relief and a most welcome outcome, it is good governance to confirm the following from a constructive perspective:

3. Why has it taken such lengths (numerous rangers coming out, repeated correspondence to Administration, video evidence/photos and residents petition) to resolve this issue including Council involvement if the Administration ultimately agrees there is a safety risk and it had the delegated authority from the outset to exercise discretion to signpost the relevant area as a no verge parking zone?

The matter required a full investigation and careful consideration of all options before the matter could be concluded. In addition the City made attempts to resolve the matter informally without the need to resort to legal intervention.

4. What are the learnings for Residents, Administration and Council from the process of resolving this issue that could lead to a more efficient engagement and resolution process going forward?

The City continuously reviews its processes and whilst it accepts that Mr Ioppolo has been frustrated at the length of time taken to resolve this enquiry it was necessary for the matter to be carefully considered before a resolution was achieved.

3.2 Dudley Maier of Highgate

1. What council workshops have been held since 22 June 2021, and what items were presented at each workshop?

There have been two workshops since 22 June 2021, and the items that can be listed publicly were:

29 June 2021

- CEO KPIs 2020 - 2021: 7 Strategic Projects Monthly Update
- Waste Services - Three Bin FOGO Service (as from October)
- Expressions of Interest - Leederville Land
- Perth Greater CBD Transport Plan - Phase One Update
- Vibrant Public Spaces - Engagement Results
- 2021 Garden Competition - Proposed Changes to Format

3 August 2021

- Presentation - East Perth Power Station Redevelopment & Precinct Connectivity
- Presentation - Underground Power
- SCP Major Review & Local Planning Strategy & Scheme
- CEO KPI 7 Priority Projects Monthly update

- *Update of Project Plans for the 2021/22 Strategic Projects to be listed in the Corporate Business Plan 2021/22 – 2024/25*
- *Draft CBP 2021/22 – 2024/25 and Capital Works Program 2021/22 – 2024/25*
- *Draft Long Term Financial Plan for the period 2021/22 – 2030/31*
- *Communications for Sale of 26 Brentham Street, Leederville*
- *Council Proceedings Guidelines*
- *Audit Committee Terms of Reference – Reimbursement of Members*
- *Ranger Services – Parking Planning Information Update*

2. Who collects the waste from this Admin Building and if it is a private contractor, when did they start collecting it?

Waste and Recycling from the Admin Building continues to be collected by Cleanaway and the In-house team. a Contractor has been collecting recycling from the administration Building for at least five years.

Have all businesses been contacted, as requested by Council, before their bins were removed, and what documentary evidence of this has been retained?

The Council resolution was that Council:

- *REQUESTS Administration to seek to verify that an alternative waste service has been sought, including the proposed micro-service where applicable, at the time of removal of commercial bins between 1 July and 31 August 2021.*

*As detailed in Council Briefing Report Item 6.4: **Waste Strategy Project 8 – Commercial Waste Service Update**, additional on-site and back office resources were deployed to answer queries and assist business owners if they had not yet secured a private provider. Back office support was also available for further support and to assess and process microbusiness enquiries/applications.*

All customer enquiries/requests have been recorded in the City's Customer Request Management (CRM) System.

3. In early 2020 Marie Slythe and members of the Cleaver community nominated to have parts of their area recognised as a Character Retention Area. It is 18 months later and this still hasn't been progressed – people are starting to give up. When will the staff look at this? Why has it been delayed – is it because of staff shortages or other priorities?

The Executive Director Strategy & Development advised that there have been many nominations for character retention and they are being processed in the order they were received. The Cleaver Precinct nomination will be with Council in the next month for decision.

Additional response A/EDS&D: Administration has identified an issue with the amount of time it has previously taken to progress nominations and are proposing to improve the process to reduce the timeframe for existing and future nominations.

3.10 Ross Ioppolo of Leederville – Item 10.3

- Why could that decision not have been made by Administration before the petition was necessary?

The petition received had no impact on the outcome of this matter. It was necessary for due process to be followed and a resolution found irrespective of the petition.

- Why do current regulations not prohibit verge parking?

The current regulations do prohibit verge parking but only under certain circumstances.

- What could I have done differently in my approach to achieve the required outcome?

Traffic, road safety and parking are often some of the most difficult and protracted issues which arise in the community.

Increasing levels of traffic in the inner city areas, densification and increasing levels of car ownership create issues which need to be managed and are unlikely to be fully resolved to the complete satisfaction of our residents, ratepayers and visitors.

Leederville has a mix of new and old housing stock and some residents with limited off street car parking rely on verge or street parking.

This section of Vincent Street is unique within Leederville. It is in between one of our busiest intersections with Loftus Street, and slopes downwards towards the Town Centre and the entrance to the Freeway. Traffic volumes are very high. Traffic speeds are high cars move downhill towards the freeway entrance. Verge and street parking is in high demand given the proximity to the Town Centre and several large commercial premises.

Vincent Street is also in transition from a mix of older low rise residential dwellings to new apartments and commercial buildings creating increased demand for resident and visitor parking.

The City is often requested to intervene in disputes between neighbours including around verge and street parking. This situation was unique given the verge parking which was raised as a concern involved both a larger utility vehicle and a trailer.

It is nearly always the City's preferred approach to encourage neighbours to manage and resolve issues or concerns directly amongst themselves – particularly if there is a conflict over shared public space such as the verge or road.

We consider it a last resort to intervene with a heavy and permanent compliance, enforcement or regulatory approach to some of these issues which may be temporary in nature. In this instance a particular resident has an occupation requiring a utility vehicle and trailer but could potentially accommodate both on site.

We strongly encourage residents to engage with their neighbours to resolve disputes amicably rather than rely on intervention by the City. This often assists in resolving issues to their mutual satisfaction. It also helps build stronger relationships between neighbours which assists in managing other issues in the future.

It also helps reduce the cost to the City of additional enforcement, regulatory changes, legal advice and new infrastructure such as additional signs.

4 APPLICATIONS FOR LEAVE OF ABSENCE

5 THE RECEIVING OF PETITIONS, DEPUTATIONS AND PRESENTATIONS

6 CONFIRMATION OF MINUTES

Ordinary Meeting - 27 July 2021

7 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)










8 DECLARATIONS OF INTEREST

Cr Joanne Fotakis declared an impartiality interest in Item 12.1 Proposed Lease to Robertson Park Artists' Studio. The extent of her interest is that she served on the Arts Advisory Group with one of the lessees

9 STRATEGY & DEVELOPMENT

9.1	NOS. 177 - 179 (LOT: 7; S/P: 35040) CARR PLACE, LEEDERVILLE: PROPOSED NINE GROUPED DWELLINGS
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Ward: South

- Attachments:
1. Consultation and Location Map [↓](#) 
 2. Superseded Plans from First Round of Advertising [↓](#) 
 3. Development Plans [↓](#) 
 4. 3D Perspectives [↓](#) 
 5. Urban Design Study [↓](#) 
 6. Environmentally Sustainable Design Report & Template [↓](#) 
 7. Design Review Panel Meeting Minutes - 19 May 2021 [↓](#) 
 8. Summary of Submissions - Administration's Response [↓](#) 
 9. Determination Advice Notes [↓](#) 

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the development application for Nine Grouped Dwellings at Nos. 177 - 179 (Lot: 7; S/P: 35040) Carr Place, Leederville in accordance with the plans in Attachment 3, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. Development Plans

This approval is for Nine Grouped Dwellings as shown on the approved plans dated 20 July 2021. No other development forms part of this approval;

2. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

3. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 of the Residential Design Codes (Visual Privacy) deemed to comply provisions, to the satisfaction of the City;

5. Colours and Materials

- 5.1 Prior to first occupation or use of the development, the colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, and thereafter maintained, to the satisfaction of the City; and

- 5.2 The metre box is to be painted the same colour as the wall it is attached so as to not be visually obtrusive, to the satisfaction of the City;

6. Landscaping

All landscaping works shall be undertaken in accordance with the approved plans dated 20 July 2021, prior to the occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;

7. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

8. Sight Lines

No walls, letterboxes or fences above 0.75 metres in height to be constructed within 1.5 metre of where:

- Walls, letterboxes or fences adjoin vehicle access points to the site; or
- A driveway meets a public street; or
- Two streets intersect;

Unless otherwise approved by the City of Vincent;

9. Car Parking and Access

9.1 The layout and dimensions of all driveway(s) and parking area(s) shall be in accordance with AS2890.1;

9.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;

9.3 Prior to the occupation or use of the development, two visitor parking bays shall be permanently marked, maintained and legally accessible at all times for use exclusively by visitors to the property, be clearly visible or suitably sign posted from the street or communal driveway and be located, together with the reversing area, in front of any security gates or barrier for the development unless otherwise approved by the City; and

9.4 No goods or materials being stored, either temporarily or permanently, in the parking or landscape areas or within the access driveways. All goods and materials are to be stored within the buildings or storage yards, where provided;

10. Construction Management Plan

A Construction Management Plan shall be lodged with and approved by the City prior to issue of a building permit. This plan is to detail how construction will be managed to minimise disruption in the area and shall include:

- Storage of materials and equipment on site;
- Parking arrangements for contractors and sub-contractors;
- The impact on traffic movement;
- Notification to affected land owners; and
- Construction times.

The approved Construction Management Plan shall be complied with for the duration of the construction of the development; and

11. Noise Attenuation Requirements

11.1 Prior to the issue of a building permit a detailed Noise Management Plan must be submitted to and approved by the City which demonstrates that the development has been designed to meet the relevant requirements of State Planning Policy 5.4 'Road and Rail Transport Noise and Freight Considerations in Land Use Planning' (SPP5.4). The report must be prepared by a suitably qualified and competent person in accordance with the SPP5.4; and

11.2 Prior to occupation or use of the development, the development shall incorporate all noise mitigation measures as outlined in the noise management plan or quiet house design package, to the satisfaction of the City.

PURPOSE OF REPORT:

To consider an application for development approval for nine grouped dwellings at Nos. 177-179 Carr Place, Leederville (the subject site).

PROPOSAL:

The application proposes the construction of nine additional grouped dwellings on the southern portion of the subject site. The dwellings are proposed to be two and three storeys in height. Each dwelling is proposed to have a double garage accessed from common property, with two visitor parking bays provided. Vehicle access to the subject site is provided from Bold Court.

There are no modifications proposed to the existing grouped dwellings on the northern portion of the subject site.

The development plans the subject of the application are included as **Attachment 3**.

BACKGROUND:

Landowner:	Collins Property Group (WA) Pty Ltd
Applicant:	Jason Collins
Date of Application:	9 April 2021
Zoning:	MRS: Urban LPS2: Regional Centre R Code: Not applicable
Built Form Area:	Town Centre
Existing Land Use:	Six Existing Grouped Dwellings and Vacant Land
Proposed Use Class:	Grouped Dwellings
Lot Area:	Total area: 2,732m ² Subject area: 1,354m ²
Right of Way (ROW):	Not applicable
Heritage List:	Not applicable

Site Context

The subject site is bound by Carr Place to the north, single residential development to the east, and commercial developments to the south and west. A location plan is included as **Attachment 1**.

The subject site has a total area of 2,732 square metres and currently consists of six grouped dwellings on the northern portion of the subject site. The proposed development the subject of this application is situated on the southern portion of the subject site. The development site has an area of 1,354 square metres and consists of a number of outbuilding structures. These are proposed to be removed as part of the development.

The subject site is landlocked by existing development with vehicle access provided from Bold Court. The surrounding development context consists of the following:

- To the north the existing six grouped dwellings on the subject site are two storeys in height, with pedestrian and vehicle access provided from Carr Place. The existing dwellings are separated from the

- proposed development by an uncovered parking area which provides for six parking bays;
- To the south the proposed development abuts an uncovered parking area of a two storey office development at No. 620 Newcastle Street. The parking area provides for 11 parking bays;
- To the west the proposed development abuts No. 622 Newcastle Street and No. 181 Carr Place. No. 622 Newcastle Street consists of a single storey commercial development which accommodates six tenancies. These tenancies currently operate as various uses including office, car panel beating and painting, and a brewery. A vehicle access leg on No. 622 Newcastle Street adjoins the subject site, and provides access to a central covered parking area. No. 181 Carr Place consists of a two-storey office development accommodating six tenancies. Five uncovered parking bays are located at the rear of this development abutting the subject site;
- To the east development consists of residential development which varies between two and three storeys in height. The developments along the northern portion of Bold Court have their primary frontage to Carr Place. This includes a three storey apartment building on the corner of Carr Place and Bold Court which is accessed from Bold Court. Bold Court is the primary frontage for the developments located along the southern portion of this road. The Bold Court streetscape can be characterised as being dominated by boundary fencing and outbuildings on its northern side, and vehicle access points to double garages associated with two storey dwellings on its southern side; and
- Abutting the north-east portion of the development site is a garage that is built up to the western lot boundary at the rear of No. 175 Carr Place. Immediately to the south-east of the development site is a two storey dwelling at No. 11 Bold Court. The outdoor living area of this dwelling is located to the southern side of the property.

Planning Framework

The subject site and adjoining properties are zoned Regional Centre under the City's Local Planning Scheme No. 2 (LPS2). The subject site does not have a density coding under LPS2. As per the Residential Design Codes Volume 1 (R Codes), the proposed development is subject to the R80 development standards given it is located in an activity centre.

The subject site and adjoining properties are within the Town Centre built form area under the Built Form Policy, and also falls within Precinct 8 – Network City of the Leederville Town Centre Masterplan and Built Form Guidelines (Leederville Masterplan). The Leederville Masterplan permits a building height of five storeys.

Leederville is identified as being a Secondary Centre in accordance with the Western Australian Planning Commission's (WAPC) State Planning Policy 4.2 – Activity Centres for Perth and Peel (SPP 4.2). In accordance with SPP 4.2, the City is currently preparing the Leederville Precinct Structure Plan (LPSP) which will guide future development within the locality. The draft PSP is intended to be presented to an upcoming Council meeting for endorsement following advertising.

Subdivision Approval

A subdivision application for the subject site was lodged with the WAPC in March 2021. This application seeks to separate the proposed development site from the existing grouped dwelling development on the northern portion of the subject site.

The subdivision application was approved by the WAPC on 30 June 2021. The two new lots have yet to be created.

A built strata subdivision application for the lot was lodged and approved by the WAPC on 30 June 2021. The strata application sought to modify the existing boundary of existing grouped dwellings at Nos. 177-179 Carr Place.

DETAILS:

Summary Assessment

The table below summarises the planning assessment of the proposal against the provisions of LPS2, the Built Form Policy, the Leederville Masterplan, and the State Government's Residential Design Codes. The Leederville Masterplan prevails over the Built Form Policy where there is any inconsistency, as specified in the Built Form Policy.

In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Requires the Discretion of Council
Land Use		✓
Street Setback	✓	
Front Fence	✓	
Building Setbacks/Boundary Wall		✓
Building Height/Storeys	✓	
Open Space	✓	
Outdoor Living Areas	✓	
Landscaping (R Codes)		✓
Privacy	✓	
Parking & Access		✓
Solar Access	✓	
Site Works/Retaining Walls	✓	
Essential Facilities	✓	
External Fixtures	✓	
Surveillance	✓	

Detailed Assessment

The deemed-to-comply assessment of the element that requires the discretion of Council is as follows:

Land Use	
Deemed-to-Comply Standard	Proposal
LPS 2 – Clause 18	
'P' use	Grouped Dwellings is a 'D' use in the Regional Centre zone
Lot Boundary Setback	
Deemed-to-Comply Standard	Proposal
R Codes Clause 5.1.3 – Lot Boundary Setback	
<u>First Floor</u> Unit A: Terrace – Living: 2.8 metres Unit D: Kitchen – Living: 1.5 metres	<u>First Floor</u> Unit A: Terrace – Living: 1.6 metres Unit D: Kitchen – Living: 1.0 metre
<u>Second Floor</u> Unit D: Study: 1.4 metres	<u>Second Floor</u> Unit D: Study: 1.1 metres
Landscaping	
Deemed-to-Comply Standard	Proposal
R Codes Clause 5.3.2 – Landscaping	
One tree within a 2 metre by 2 metre planting area per dwelling	Unit A: 1.0 metre by 2.0 metre tree planting area Unit B: 1.2 metre by 1.8 metre tree planting area Unit C: 1.8 metre by 2.0 metre tree planting area
Parking and Access	
Deemed-to-Comply Standard	Proposal
R Codes Clause 5.3.3 – Parking	
Three on-site visitor parking bays required.	Two on-site visitor parking bays proposed

The above element of the proposal does not meet the specified deemed-to-comply standards and is discussed in the Comments section below.

CONSULTATION/ADVERTISING:

Community consultation was undertaken in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015* for a period of 14 days commencing on 3 June 2021 and concluding on 17 June 2021. Community consultation was undertaken by means of written notification being sent to surrounding landowners within a 75 metre radius, as shown in **Attachment 1** and a notice on the City's website in accordance with the City's Policy 4.1.5 – Community Consultation.

At the conclusion of the community consultation period, 11 submissions were received. Two submissions were in support and nine objected to the proposal.

Seven of these objectors provided their opposition to the proposal detailed in one document. Administration contacted each of these objectors and confirmed their comments of objection as contained in the document.

Concerns raised during the community consultation period are summarised as follows:

- Increased traffic to Bold Court as a result of vehicle access not being provided from Carr Place;
- Vehicle access movements and management of traffic during the construction period; and
- Location of the bin store area.

A summary of the submissions received along with Administration's responses are provided in **Attachment 8**.

The applicant elected not to provide a response to community consultation submissions.

Amendments to the R Codes Volume 1 were gazetted on 2 July 2021, which resulted in a new departure to the deemed-to-comply requirement for the number of on-site visitor bays. Lot boundary setback and landscaping departures to the deemed-to-comply standards of the R Codes previously also had not been advertised.

Administration undertook community consultation for a further seven days commencing on 16 July 2021 and concluding on 23 July 2021 in relation to these aspects of the proposal. This consultation was undertaken by means of written notification being sent to directly abutting properties and previous submitters. At the conclusion of this community consultation period no additional submissions were received.

Administration received written correspondence from a previous objector after Council's 10 August 2021 Briefing Session advising that they now support the proposal. The submitter's initial objection raised concern with the box guttering for Units H & I and the common bin store area. The submitter now supports the proposed development as amendments to the proposal during the course of the assessment process have addressed their previous concerns. The submitter also advised that they would strongly object to any higher density and additional building height of a four to five storey scale in this location.

Design Review Panel (DRP):

Referred to DRP: Yes

Administration referred the development plans as originally submitted to the DRP. These plans are included in **Attachment 2**. The minutes from the Design Review Panel meeting are included as **Attachment 7**. A summary of the application's progress through the DRP and referral to DRP member is summarised in the table below.

Design Review Progress Report			
Design quality evaluation			
	Supported		
	Pending further attention – refer to detailed comments provided		
	Not supported		
	Insufficient information for design quality evaluation traffic signal colours to be attributed		
	DRP 1	DRP Member's Comments	DRP Member's Comments

	19 May 2021	12 July 2021	22 July 2021
Principle 1 - Context and character			
Principle 2 - Landscape quality			
Principle 3 - Built form and scale			
Principle 4 - Functionality and build quality			
Principle 5 - Sustainability			
Principle 6 - Amenity			
Principle 7 - Legibility			
Principle 8 - Safety			
Principle 9 - Community			
Principle 10 - Aesthetics			

The DRP was not supportive of the initial proposal and raised the following concerns:

- Vehicle access dominates the access and streetscape interface of the development, which provides for double garages for each dwelling;
- Upper floor terraces of Units B and C would have direct interface to those of Unit D and Unit E;
- Landscaping areas are undersized and planting areas do not provide adequate urban greening experience at the ground level;
- Potential underdevelopment of the site given the Town Centre and central Leederville location;
- Lack of openings to the northern aspect to capitalise on natural sunlight;
- Openings and habitable spaces do not offer relief from sunlight; and
- Materiality and application of colours of the development require refinement.

To address the comments, the DRP made a number of suggestions to improve the built form outcome of the development and its interaction with Bold Court and neighbouring development as follows:

- Increase the location and dimensions of landscaping opportunities across the site to allow for species to reach maturity;
- Provide for a greater emphasis on the pedestrian scale and experience;
- Introduce awning and/or window details to dwellings;
- Provide for additional openings to the ground and upper floors;
- Consider visual privacy screening mechanisms to the terraces which address the common property area; and
- Consider the use of contrasting colours and materials of the dwellings.

The applicant submitted amended plans incorporating the DRP feedback and recommendations, which are included as **Attachment 3**. These amended plans were re-advertised to previous submitters. A summary of the key changes of the amended plans is included below.

- Larger window provided to the bedroom on the ground floor of Unit I;
- Contrasting paving to delineate between the vehicle and pedestrian access;
- Cantilevered arbour beams for the start of the pedestrian walkway;
- Awnings added to the living rooms of Units B - H;
- Privacy screens added to the balcony of Units B and C;
- Garden beds in driveways of Units D – G increased from 1.0 metre to 2.0 metre depth; and
- Communal bench seat added to the Bold Court entry and driveway.

The revised development plans were referred to a DRP member seeking comments on the acceptability of the changes and whether the proposal would provide a positive contribution to the Leederville locality. The revised plans addressed recommendations to the landscaping, pedestrian experience and privacy concerns raised by the DRP.

The DRP member advised that:

- The overall site planning and built form outcome of the proposal remained identical and had not been

- amended through the application process;
- Although the development provides additional housing to the locality, it still remains as an underdevelopment within the Town Centre;
- The development is car-focused and presents poorly to the streetscape with a garage and bin store to the public realm; and
- Notwithstanding this the development is economical and has an appropriate scale and massing.

The final set of development plans to be determined are included as **Attachment 3**.

LEGAL/POLICY:

- *Planning and Development Act 2005*;
- *Planning and Development (Local Planning Schemes) Regulations 2015*;
- City of Vincent Local Planning Scheme No. 2;
- State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning;
- State Planning Policy 7.3 – Residential Design Codes Volume 1;
- Policy No. 4.1.5 – Community Consultation;
- Policy No. 7.1.1 – Built Form Policy; and
- Leederville Town Centre Masterplan and Built Form Guidelines.

Planning and Development Act 2005

In accordance with Schedule 2, Clause 76(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Part 14 of the *Planning and Development Act 2005*, the applicant would have the right to apply to the State Administrative Tribunal for a review of Council's determination.

State Planning Policy 7.3 – Residential Design Codes Volume 1

Amendments to the R Codes Volume 1 were gazetted and took effect on 2 July 2021.

Amendments to the R Codes resulted in new departures to the deemed-to-comply requirements for the number of on-site visitor bays and the landscaping provisions.

The plans as originally lodged included in **Attachment 2** were submitted on 29 March 2021, and were assessed against and advertised based on the provisions of the previous version of the R Codes.

Amended plans included in **Attachment 3** were received on 1 July 2021 prior to the gazettal date of the R Codes amendments. These amended plans have been assessed against and re-advertised based on the current version of the R Codes, as it applies at the time of determination of the subject application by Council.

Amendment 3 to Policy No. 7.1.1 – Built Form

Council resolved to adopt Amendment 3 to the Built Form Policy at its Ordinary Meeting on 22 June 2021. The purpose of the amendment was to address inconsistencies between the Built Form Policy and the R Codes that would result from the amendments to the R Codes that were gazetted on 2 July 2021.

Draft Leederville Precinct Structure Plan

Consultation on the draft LPSP closed on 5 July 2021. The draft LPSP is intended to be presented to an upcoming Council meeting for endorsement following advertising. Once endorsed, the LPSP would still require approval from the WAPC.

The draft LPSP identifies the subject site as being zoned Residential R80. The subject site is also identified as being within the Urban Frame Type B sub-precinct, with a building height of eight storeys permitted which could increase to 10 storeys if the bonus criteria are satisfied.

A future laneway/pedestrian link has been indicated through the subject site and No. 620 Newcastle Street which adjoins the subject site to the south in the draft LPSP, which would connect Bold Court to Newcastle Street. This connection was not discussed with the owner of the subject site during the preparation of the LPSP. The LPSP was advertised for community consultation showing this connection. Administration is

currently reviewing the submissions received on the LPSP and the appropriateness of providing such a connection in this location.

The LPSP is intended to be presented to an upcoming Council Meeting for approval following advertising. The draft LPSP does not form a matter to be given due regard in determining the subject development application, as it is not certain or imminent in coming into effect in the form that it was advertised in.

Regional Centre Zone – Local Planning Scheme No. 2

The objectives of the Regional Centre zone in accordance with Clause 16(1) of LPS2 are:

- *To provide a range of services and uses to cater for the local and regional community, including but not limited to specialty shopping, restaurants, cafes and entertainment.*
- *To provide a broad range of employment opportunities to encourage diversity and self-sufficiency within the Centre.*
- *To encourage high quality, pedestrian-friendly, street-orientated development that responds to and enhances the key elements of the Regional Centre, and to develop areas for public interaction.*
- *To ensure levels of activity, accessibility and diversity of uses and density is sufficient to sustain public transport and enable casual surveillance of public spaces.*
- *To provide residential opportunities within the Regional Centre including high density housing, affordable housing, social and special needs housing, tourist accommodation and short term accommodation.*
- *To ensure that the centres are developed with due consideration to State Planning Policy 4.2 - Activity Centres for Perth and Peel.*

Leederville Town Centre Masterplan and Built Form Guidelines

The objectives of the Leederville Masterplan are to:

- *Encourage a sustainable density of development into the town centre, while retaining Leederville's unique character.*
- *Capitalise on the location of the Leederville train station and to ensure development is consistent with the principles of Transit Oriented Development (T.O.D.).*
- *Provide additional residential and commercial opportunities.*
- *Increase activation of street frontages.*
- *Encourage new opportunities for local employment.*
- *Enhance and maintain the opportunities for education and youth within the town centre.*
- *Improve the quality, safety and security of the public realm.*

The Leederville Masterplan includes the following vision and aim in respect to Precinct 8 – Network City:

- *The precinct encompasses the current Water Corporation site and Newcastle Street (from Loftus Street to Carr Place). The masterplan vision sees an intensification and consolidation of development along Newcastle Street. The corner of Newcastle Street and Loftus Street has been identified as a site for a future high rise development.*

Delegation to Determine Applications:

The matter is referred to Council for determination as more than five objections were received during community consultation and as the proposal does not meet the deemed-to-comply car parking standards of the R Codes.

RISK MANAGEMENT IMPLICATIONS:

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

The City has assessed the application against the environmentally sustainable design provisions of the City's Policy No. 7.1.1 – Built Form. These provisions are informed by the key sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, which requires new developments to demonstrate best practice in respect to reductions in energy, water and waste and improving urban greening.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

There are no finance or budget implications from this report.

COMMENTS:Land Use

The proposed Grouped Dwellings land use is consistent with the objectives of the Regional Centre zone under LPS2 and the Leederville Masterplan for the following reasons:

- The development would contribute towards supporting existing and future non-residential uses within the Leederville Town Centre through the provision of a development that would increase residential population within the town centre area;
- The scale, number and location of the grouped dwellings is consistent with existing development to Carr Place and Bold Court and is compatible with the established built forms in the streetscape that are predominantly residential low to medium rise;
- The proposal would provide residential opportunities within the Regional Centre location. In accordance with 2016 ABS census data, the average household size in Leederville was predominantly one and two persons. The grouped dwellings would contribute to the diversity of two bedroom housing within Leederville to facilitate housing diversity for a range of demographics;
- A mix of dwelling sizes is proposed to provide for diversity of housing typologies to address the varied demographics in the locality which are located in proximity to accessible transport opportunities. The subject site is located approximately 200 metres from high frequency bus routes along Newcastle Street and Oxford Street. There is also a CAT bus route which operates between the Leederville Train Station and the Perth CBD. The Leederville Train Station is located approximately 360 metres from the subject site; and
- The proposed development demonstrates 'best practice' sustainable design as set out in **Attachment 6** through the use of mechanisms such as operable windows for ventilation, water saving fixtures and use of northern aspect, consistent with the local housing objectives of the Built Form Policy related to environmentally sustainable design provision. This is discussed in further detail below. New developments are required to demonstrate 'best practice' environmentally sustainable design under the Leederville Masterplan. 'Best practice' is referred to in the Leederville Masterplan as 4 star under the Green Building Council of Australia (GBCA) rating system.

Lot Boundary Setbacks

The application has also been assessed against the lot boundary setback provisions of the Built Form Policy that sets out deemed-to-comply standards, in addition to an assessment against the deemed-to-comply standards of the R Codes. These lot boundary setback provisions of the Built Form Policy have not been approved by the WAPC and are given regard only in the assessment of the application. The Built Form Policy permits nil lot boundary setbacks for the ground to third storeys of development within the Town Centre built form area.

The development satisfies the deemed-to-comply lot boundary setbacks of the R Codes, with the exception of those detailed below.

Southern Lot Boundary

The proposed lot boundary setbacks of 1.0 metre on the first floor and 1.1 metres on the second floor to the southern boundary for Unit D is in lieu of 1.5 metres and 1.4 metres, respectively, under the deemed-to-comply standards of the R Codes.

The proposed setbacks satisfy the relevant design principles and local housing objectives of the R Codes and Built Form Policy for the following reasons:

- These portions of wall are located adjacent to a car park area for a commercial development located at No. 620 Newcastle Street, Leederville that is similarly zoned Regional Centre. The lot boundary setbacks proposed would not result in bulk or scale impacts to habitable spaces of this non-residential property. The abutting site is located within Precinct 8 (Network City) of the Leederville Masterplan which aims to increase the density of the Newcastle Street commercial area and facilitate high density mixed use development. Any future redevelopment of this abutting site would unlikely be adversely impacted by the proposed setbacks;
- The southern elevation provides stepping of walls to the second floor of the dwelling, and incorporates openings to break up the impact of building bulk when viewed from the adjoining commercial property. The elevation incorporates contrasting colours and materials including vertical cladding and render that assists in breaking up the ground and first floor walls when viewed from the adjoining property to assist in mitigating impacts of building bulk;
- Major openings to the southern façade are appropriately screened to alleviate direct overlooking and subsequent loss of privacy to the adjoining property, despite the cone of vision not falling to habitable rooms or active space given that the adjoining area is used for car parking associated with a commercial development; and
- The proposed development satisfies the R Codes deemed-to-comply requirements relating to solar access for adjoining sites. The proposed lot boundary setbacks would not have an adverse impact on the adjoining property's access to direct sunlight or ventilation.

Eastern Lot Boundary

The proposed lot boundary setback of 1.6 metres along the eastern boundary on the first floor of Unit A is a departure to the 2.8 metres deemed-to-comply standard of the R Codes.

The proposed setback satisfies the relevant design principles and local housing objectives of the R Codes and Built Form Policy for the following reasons:

- Openings are proposed to the living room and terrace areas on the first floor of the dwelling, as it presents to Bold Court. This assists to reduce the extent of solid massing and building bulk as viewed from the street and adjoining property;
- The first floor of the dwelling does not project forward of the ground floor building alignment. This would reduce the impact of building mass and ensure that it does not contribute additional bulk;
- The proposed lot boundary setback would abut the front setback area of the existing development at No. 11 Bold Court. The front setback area of this adjoining property does not include any active habitable spaces or habitable rooms which would be impacted by overlooking;
- The proposed development would not result in any departures to the deemed-to-comply standards of the R Codes relating to visual privacy; and
- Given the favourable orientation of the lot, the proposed lot setback would not adversely impact solar access or ventilation to the neighbouring properties.

Landscaping

The amendments to the R Codes which were gazetted on 2 July 2021 require each dwelling to provide one tree within a 2 metre by 2 metre planting area. The minimum dimension for Unit A is 1.0 metre, 1.2 metres for Unit B and 1.8 metres for Unit C. The required planting areas for Units D – I are provided adjacent to the common property access for each of these dwellings.

In addition to the deemed-to-comply standards of the R Codes, the application has also been assessed against the landscaping provisions of the Built Form Policy that sets out deemed-to-comply standards. The deemed-to-comply landscaping standards in the Built Form Policy have not yet been approved by the WAPC and as such, these provisions are given regard only in the assessment of the application.

The proposed tree and planting areas satisfy the relevant design principles and local housing objectives of the R Codes and Built Form Policy for the following reasons:

- The proposed development would meet the deemed-to-comply deep soil area, planting area and canopy coverage requirements of the Built Form Policy. The development would provide for 15.8 percent deep soil and planting areas, and 30.8 percent canopy coverage on site which is located to the front setback, communal access way and side lot boundaries;
- The landscaping plan proposes four different types of trees species including Callistemon, two species of Eucalyptus and Jacaranda trees within the lot boundaries. The City's Parks team has confirmed the size and spacing of the planting areas would ensure the proposed trees are capable of growing to maturity. The Eucalyptus and Callistemon trees are of an evergreen variety, while the Jacaranda is deciduous. This would result in a landscaping outcome which will provide year round canopy and landscaping buffers for the occupants while also offering access to sunlight;
- The minimum dimension for the tree planting areas for Units A - C is between 1.0 – 1.8 metres. This meets the minimum dimension standard prescribed for planting and deep soil areas that are defined as being adequate to support the growth of medium and large canopy trees;
- The landscaping provided to the dwelling would soften the appearance of the proposed development and assist with reducing the overall impact of building bulk and scale when viewed from Bold Court and neighbouring properties. The landscaping provided would also result in canopy which extends outside of the lot boundaries and would contribute to greater urban greening in the locality; and
- The proposed landscaping would contribute to the reduction of the urban heat island effect, increase urban air quality, provide a greater landscape amenity for the locality and create a sense of open space between the proposed dwelling and neighbouring properties.

Car Parking

The amendments to the R Codes which were gazetted on 2 July 2021 requires three visitor parking bays for the development as the deemed-to-comply standard. The development provides for two visitor parking bays, which was consistent with the R Codes at the time the application was lodged with the City.

The proposed visitor parking bays is consistent with the design principles of the R Codes for the following reasons:

- Clause 5.3.3 of the R Codes details that smaller dwellings (either by size or number of bedrooms) may have reduced car parking needs. This is based on the premise that smaller dwellings tend to have less demand for car parking, as the anticipated occupants per dwelling may be lower. The dwellings consist of two bedrooms and may function as a single or two car household. A further reduction to car parking standards is also provided for when the dwelling is located in close proximity to convenient public transport inclusive of train, bicycle and bus networks. The subject site is located approximately 200 metres from high frequency bus routes on Oxford, Vincent and Loftus Streets, as well as within 450 metres of the Leederville Train Station. Additional active modes of transport are also supported by pedestrian and cyclist networks;
- The R Codes deemed-to-comply standard requires the provision of nine on site resident bays for the development, being one bay per dwelling. The development would provide for 18 bays located within double garages for each of the dwellings, which exceeds the deemed to comply requirements. The nine surplus resident car parking bays would effectively offset the reliance of the development on existing on-street car parking bays. This is because where resident car parking demand is two bays per dwelling and in excess of the deemed-to-comply standard of the R Codes, the surplus resident car parking bays would ensure this could be accommodated by the on-site parking for the development rather than the use of on-street car parking bays along Bold Court;
- The R Codes visitor parking deemed-to-comply standard applies to the entirety of Western Australia. The City's Draft Accessible City Strategy (ACS) identified vehicle ownership in the City of Vincent (1.48 cars per household) is lower than the Greater Perth Average (1.78 cars per household), with fewer than 50 percent of households owning more than two vehicles. This indicates that households may be moving away from multi-car ownership and would reduce the resident car parking demand on site. Where some of the dwellings proposed are single car ownership, these surplus resident car parking bays would provide an opportunity for residents to allow visitors to access their resident car parking bays;
- There are 72 on-street car parking bays available along Carr Place located within 400 metres walking distance from the subject site via Bold Court. These bays have a 15 minute to 2 hour time restriction between 8:00am and 5:30pm Monday to Friday and 8:00am – 12 noon Saturday. These bays are unrestricted outside of these times and are not ticketed. A review of the City's 2018 parking data

indicates that the maximum occupancy of the on-street bays occurred on Wednesdays at 82 percent maximum occupancy to Carr Place. Occupancy of the bays on Friday and Saturday was 73 percent and 69 percent respectively. The average usage of these on-street parking bays during the survey indicates that there is on-street parking available in close proximity to the subject site. Car parking along Bold Court is limited to 2 hour parking anytime, except from 9:00pm – 7:00am which is restricted to residential permits only;

- On site visitor car parking bays are marked and sign posted to be visible and accessible from the street. There is no proposed fencing or vehicle gates which would ensure on-site visitor bays remain open and available from Bold Court; and
- Design principles of the R Codes set out that visitor car parking may be reduced where there is adequate on-street parking in the near vicinity of the development. The R Codes deemed-to-comply standard for visitor car parking also requires one visitor car bay for every four dwellings. Two visitor parking bays would be adequate to cater for the demands generated by the nine dwellings proposed having regard for the availability of on-street car parking and public transport options in close proximity to the subject site.

Urban Design Study

Clause 5.12 of the Built Form Policy provides local housing objectives relating to the preparation of an urban design study. The Built Form Policy does not include deemed-to-comply standards relating to urban design studies.

The applicant's urban design study details the key built form references and details of the streetscape and surrounding area, and is included as **Attachment 5**. The study identified the following:

- Skillion roof form with awning details to the façade;
- Major openings and balconies address Bold Court to facilitate streetscape engagement, and provide passive surveillance to the street;
- Use of a light colour palette in the rendered finish of the dwelling façade and fixtures is consistent with the surrounding established streetscape;
- Detailing of the roof forms and windows provide a visual link to existing character dwellings along Bold Court; and
- Landscaping and canopy coverage provided in the front setback area and internally to the common access ways.

The proposal satisfies the Built Form Policy local housing objectives relating to urban design study. The development has incorporated design features to ensure that it appropriately references the predominant streetscape and its built form context. This view has also been reflected in the DRP member's comments on the appropriateness of the development proposal.

Environmentally Sustainable Design

Clause 5.11 of the Built Form Policy provides local housing objectives for environmentally sustainable design. The Built Form Policy does not include deemed-to-comply standards relating to environmental sustainable design.

The applicant has submitted an energy efficiency report to satisfy local housing objective 1.8.6 of the Built Form Policy. A copy of the report and environmentally sustainable design template are included as **Attachment 6** and identifies the following built form and site planning measures in the sustainable design of the dwelling:

- Limited stepping of rooms to the internal floor plan to ensure the dwelling is and remains universally accessible and can be easily modified to accommodate changing family size and circumstances. This would ensure the dwelling can evolve over time and remain in place for the future, rather than demolished should living arrangements and needs shift;
- The siting and floor plan layout of the proposed dwelling is established in line with the north-south orientation of the subject site;
- 80 percent global warming potential against target of 50 percent;
- No additional structures, lot boundary walls or significant tree canopy is proposed to the northern elevation so as to not screen areas of north facing openings and open space for maximum natural light and access to winter sun;
- Upper level windows are provided for access to year round natural light;

- Climate moderation devices in the form of eaves and cantilevered upper floor to allow for winter solar penetration and summer shading;
- Openable windows for cross ventilation;
- North facing windows and living areas have been incorporated where practical within the constraints of the site and R Codes provisions to aid in access to light;
- Reduced scale of openings on the western elevation to moderate internal temperatures;
- Living spaces and habitable rooms open to private open spaces for natural and cross ventilation, reducing the reliance on passive heating and cooling devices; and
- The dwellings are constructed of earthy and neutral tones which assist with mitigating solar absorptance and urban heat island effect for the broader locality.

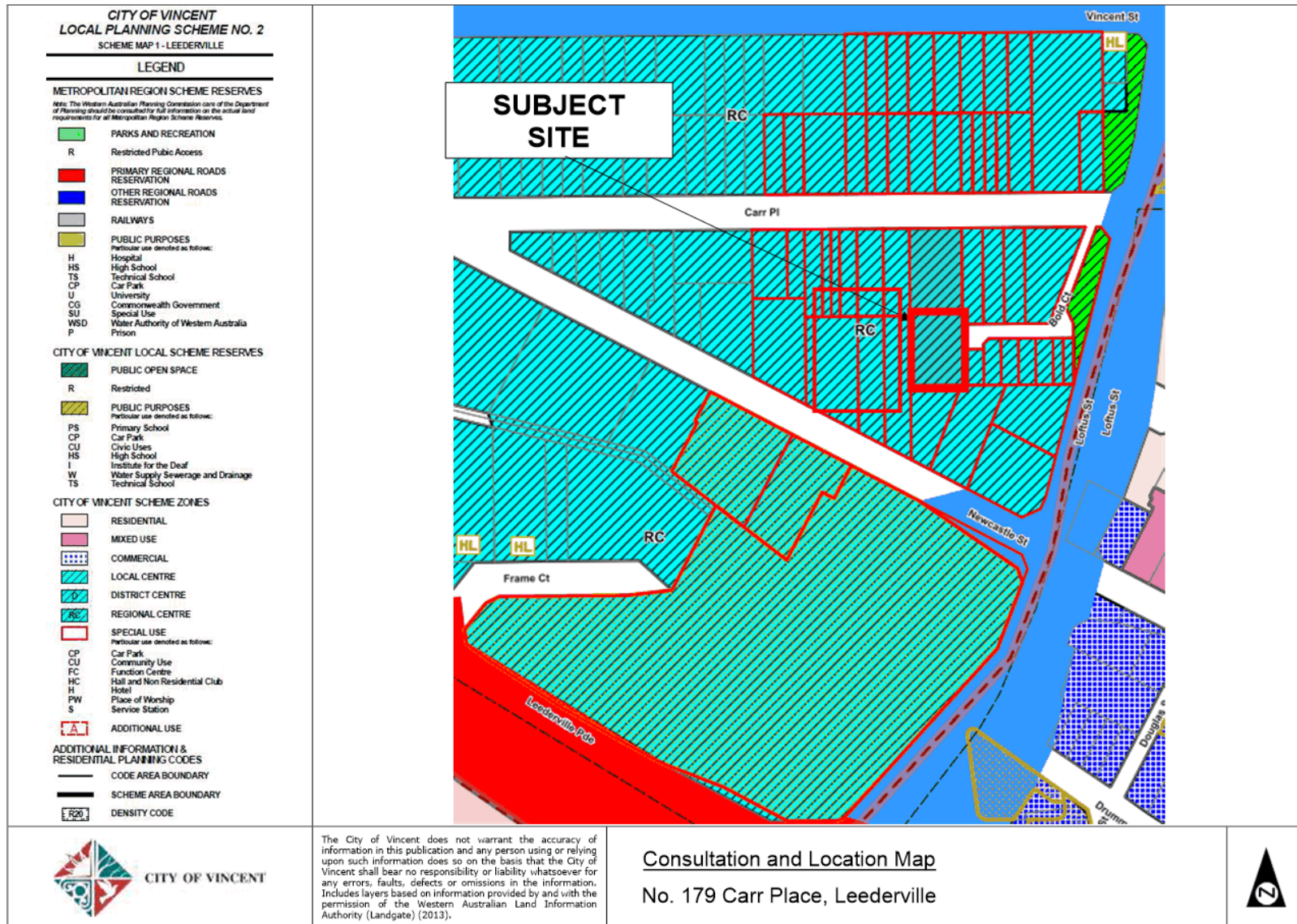
Administration has reviewed the proposal against the Built Form Policy local housing objectives and is satisfied that the development has incorporated environmentally sustainable design features to meet the intended built form outcomes of development within the City.

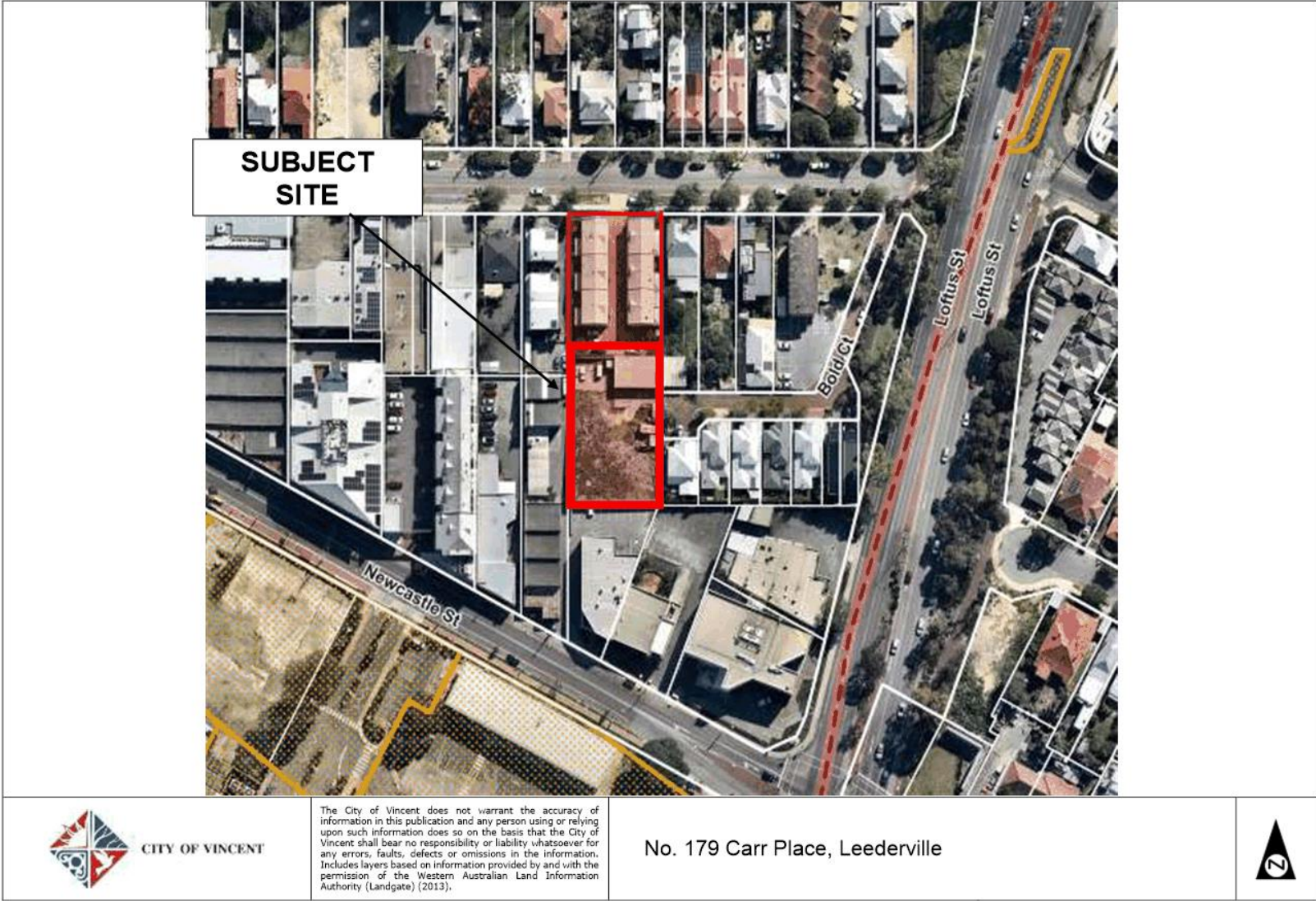
State Planning Policy No. 5.4: Road and Rail Noise

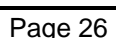
The purpose of State Planning Policy No. 5.4 (SPP5.4) is to ensure that adverse impacts on the amenity of residential development within proximity of major transport routes is minimised. The subject site is located within 100 metres of Loftus Street and is subject to SPP5.4.

SPP5.4 requires noise attenuation measures to be put in place prior to construction of the development to address noise implications.

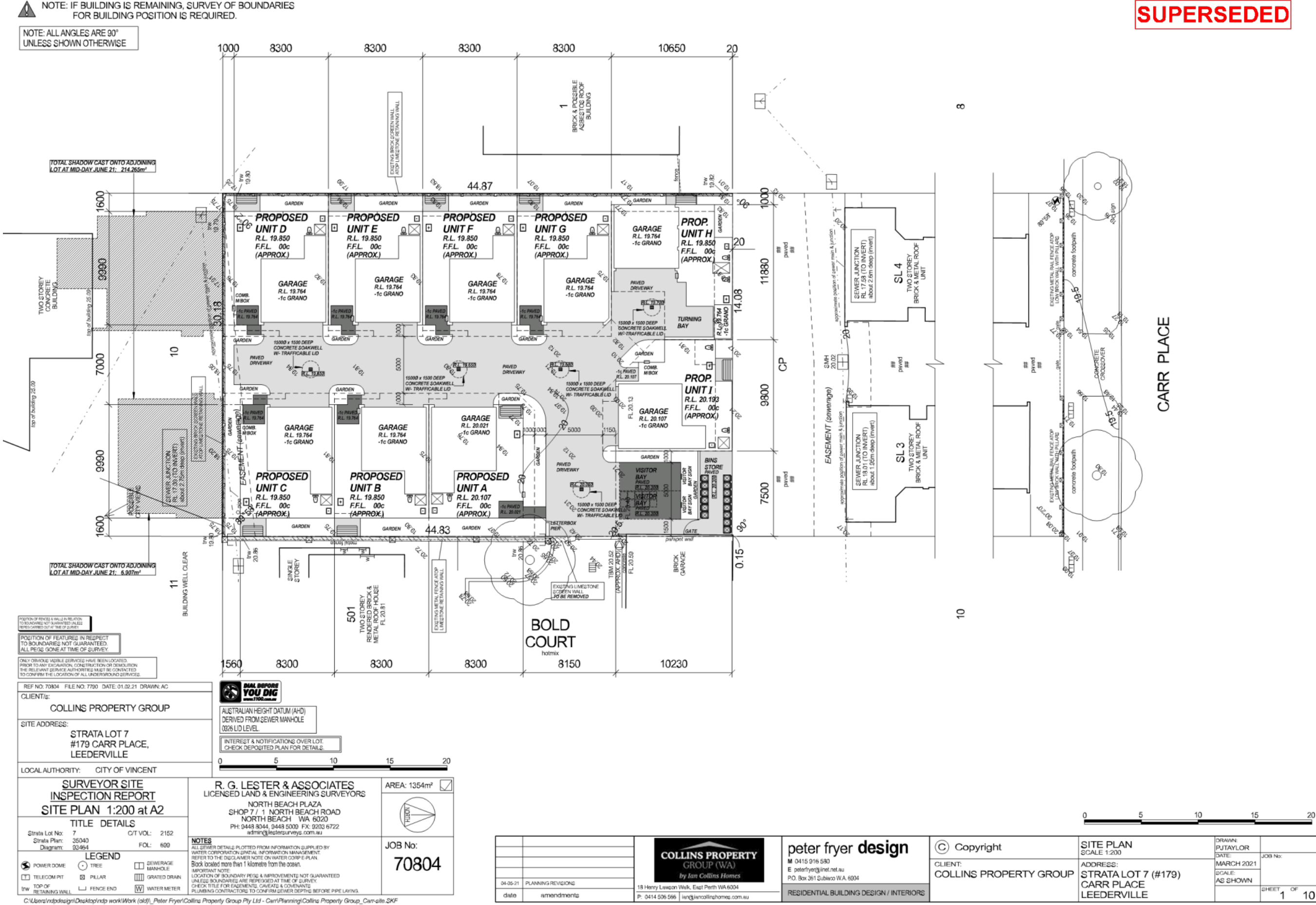
Administration has recommended a condition of approval that requires the submission of a Noise Management Plan which is to detail all noise mitigation measures to address SPP5.4 and the mitigation of road noise. This is consistent with the requirements of SPP5.4.

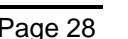






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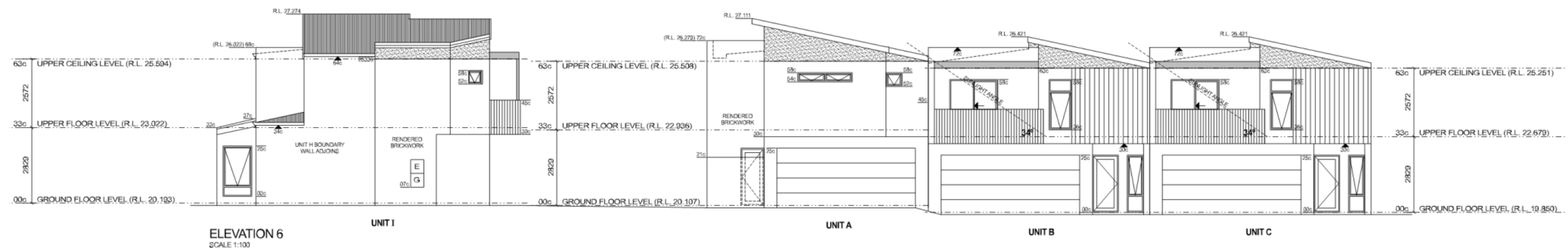


		<div><div><div><div><div>COLLINS PROPERTY GROUP (WA)</div><div>by Ian Collins Homes</div></div></div><div>18 Henry Lawson Walk, East Perth WA 6004</div><div>P: 0414 506 566 ian@iancollinshomes.com.au</div></div></div>	<div><div>peter fryer design</div><div>M 0415 916 590</div><div>E peterfryer@inet.net.au</div><div>P.O. Box 261 Subiaco WA 6004</div><div>RESIDENTIAL BUILDING DESIGN / INTERIORS</div></div>	<div><div>© Copyright</div><div>CLIENT: COLLINS PROPERTY GROUP</div></div>	<div><div>FIRST FLOOR PLAN</div><div>SCALE 1:100</div><div>ADDRESS: STRATA LOT 7 (#179)</div><div>CARR PLACE</div><div>LEEDERVILLE</div></div>	<div><div>DRAWN: PJTAYLOR</div><div>DATE: MARCH 2021</div><div>SCALE: AS SHOWN</div><div>SHEET 3 OF 10</div></div>
date	amendments					



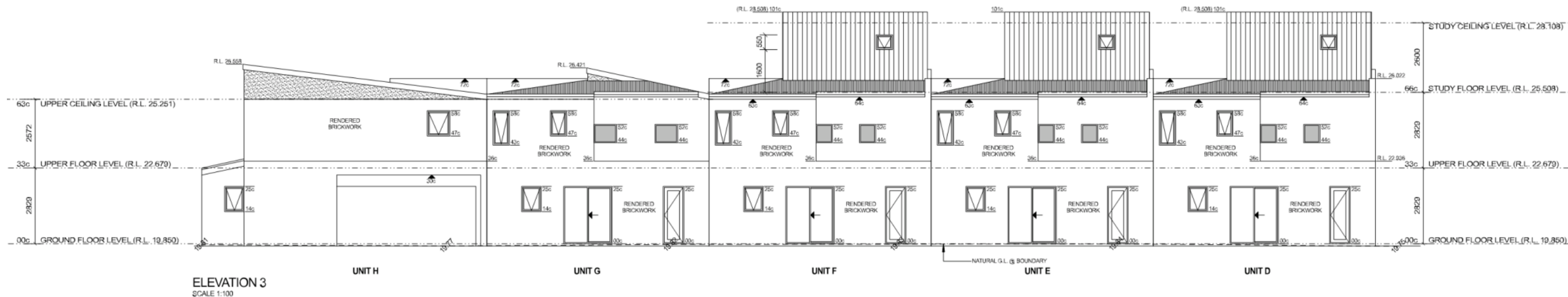
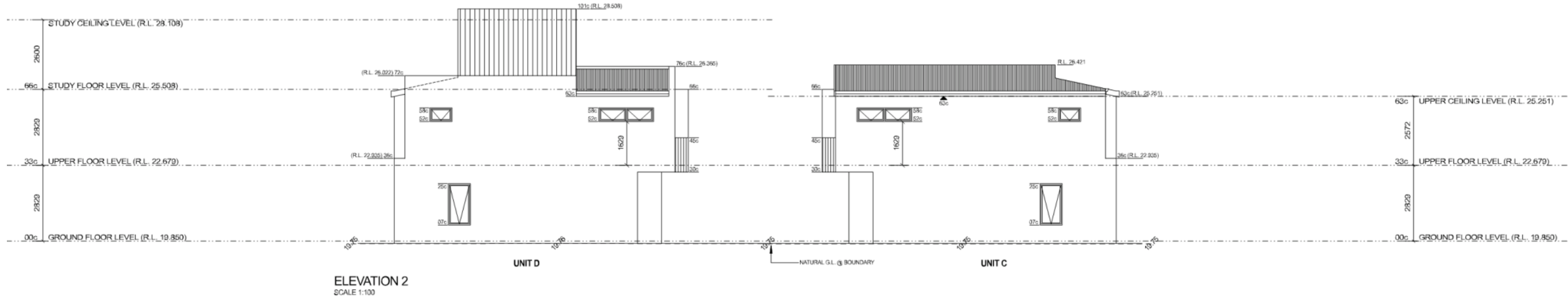
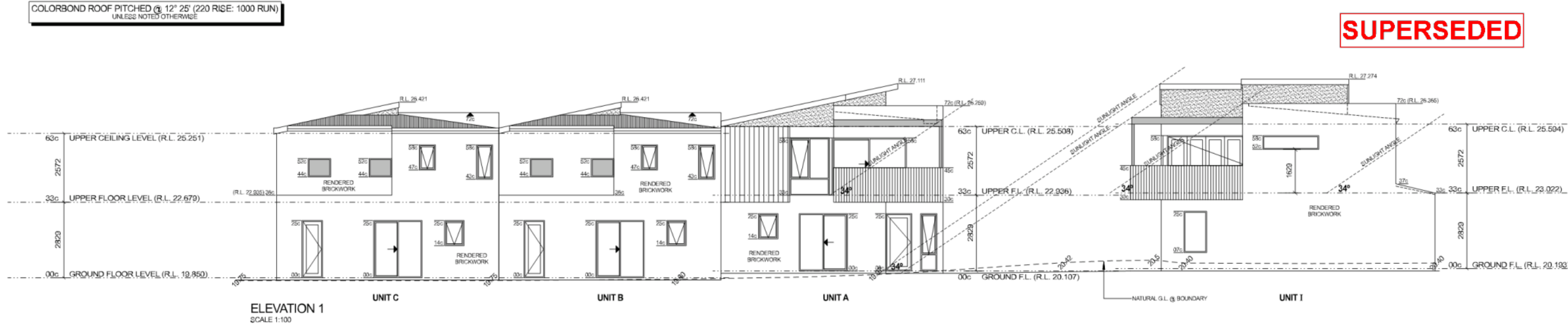
		 <p>COLLINS PROPERTY GROUP (WA) by Ian Collins Homes</p>	<p>peter fryer design</p> <p>M 0415 916 590 E peterfryer@icoh.net.au P.O. Box 361 Subiaco WA 6004</p>	<p>© Copyright</p>	SECOND FLOOR PLAN SCALE 1:100	DRAWN: PUTAYLOR DATE: MARCH 2021
date	amendments				18 Henry Lawson Walk, East Perth WA 6004 P: 0414 506 596 ian@icollinshomes.com.au	RESIDENTIAL BUILDING DESIGN / INTERIORS

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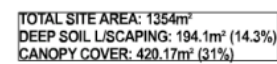


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date	amendments				<p>18 Henry Lawson Walk, East Perth WA 6004 P: 0414 506 566 ian@collinshomes.com.au</p>	RESIDENTIAL BUILDING DESIGN / INTERIORS

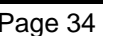
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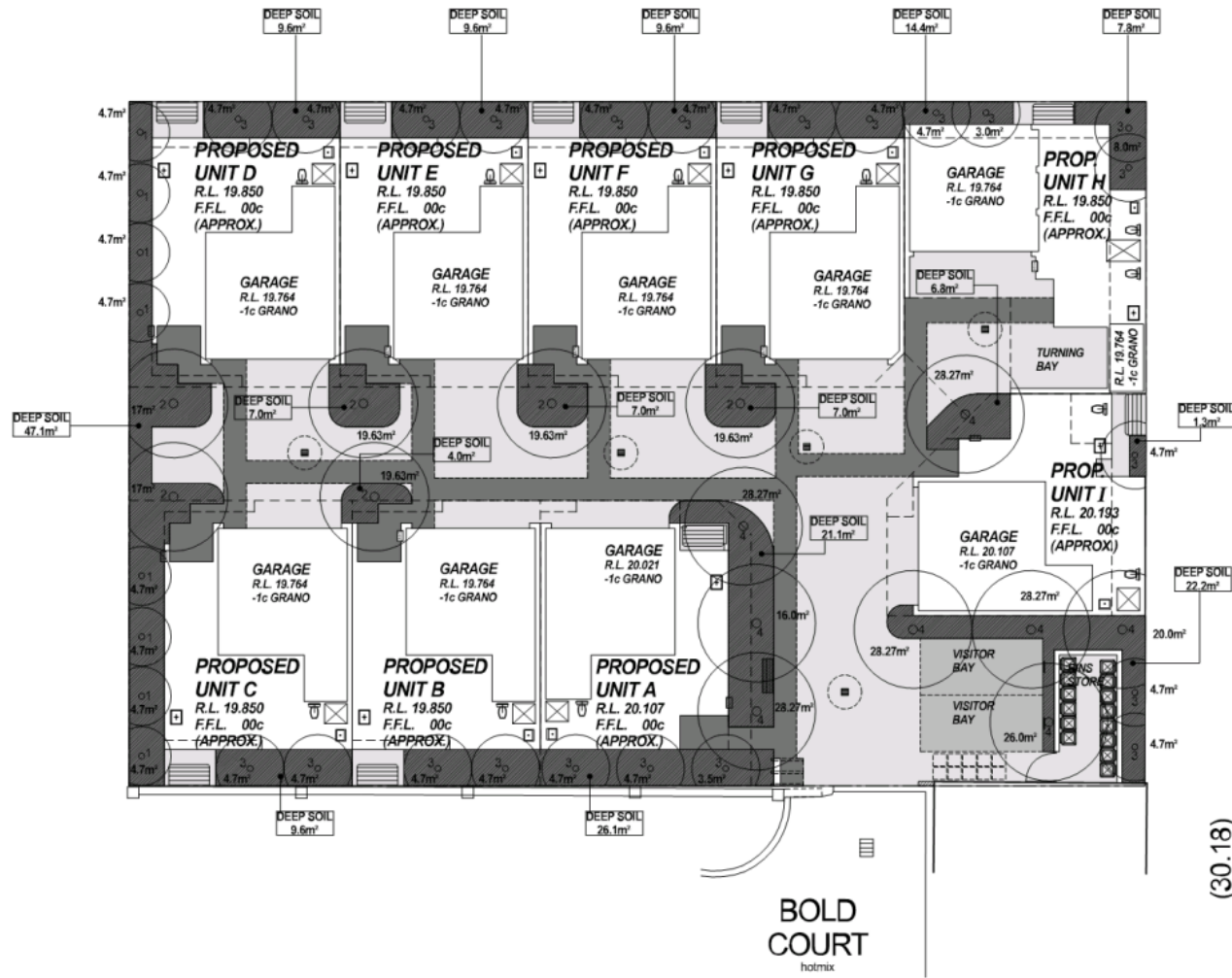
		COLLINS PROPERTY GROUP (WA) by Ian Collins Homes 18 Henry Lawson Walk, East Perth WA 6004 P: 0414 506 566 ian@iancollinshomes.com.au	peter fryer design M 0415 916 590 E peterfryer@inet.net.au P.O. Box 261 Subiaco WA 6004 RESIDENTIAL BUILDING DESIGN / INTERIORS	© Copyright CLIENT: COLLINS PROPERTY GROUP	ELEVATIONS SCALE 1:100 ADDRESS: STRATA LOT 7 (#179) CARR PLACE LEEDERVILLE	DRAWN: PJ TAYLOR DATE: MARCH 2021 SCALE: AS SHOWN SHEET 5 OF 10
date	amendments					

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NOTE: ALL ANGLES ARE 90°
UNLESS SHOWN OTHERWISE



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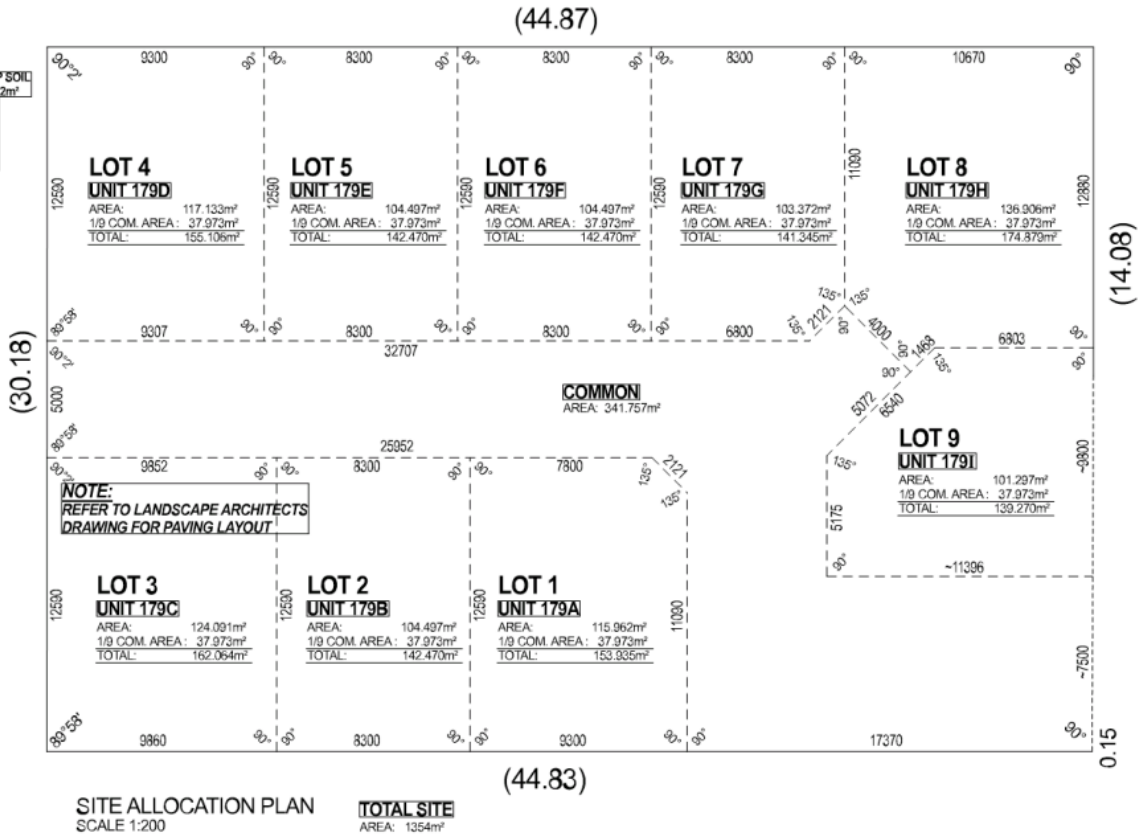


PAVING NOTE:
PORCH & WIDE PATHS TO BE COBBLESTONE INLAY TO EXTENT SHOWN.
VISITOR BAYS TO HAVE CONTRASTING PAVING COLOUR TO DRIVEWAY.

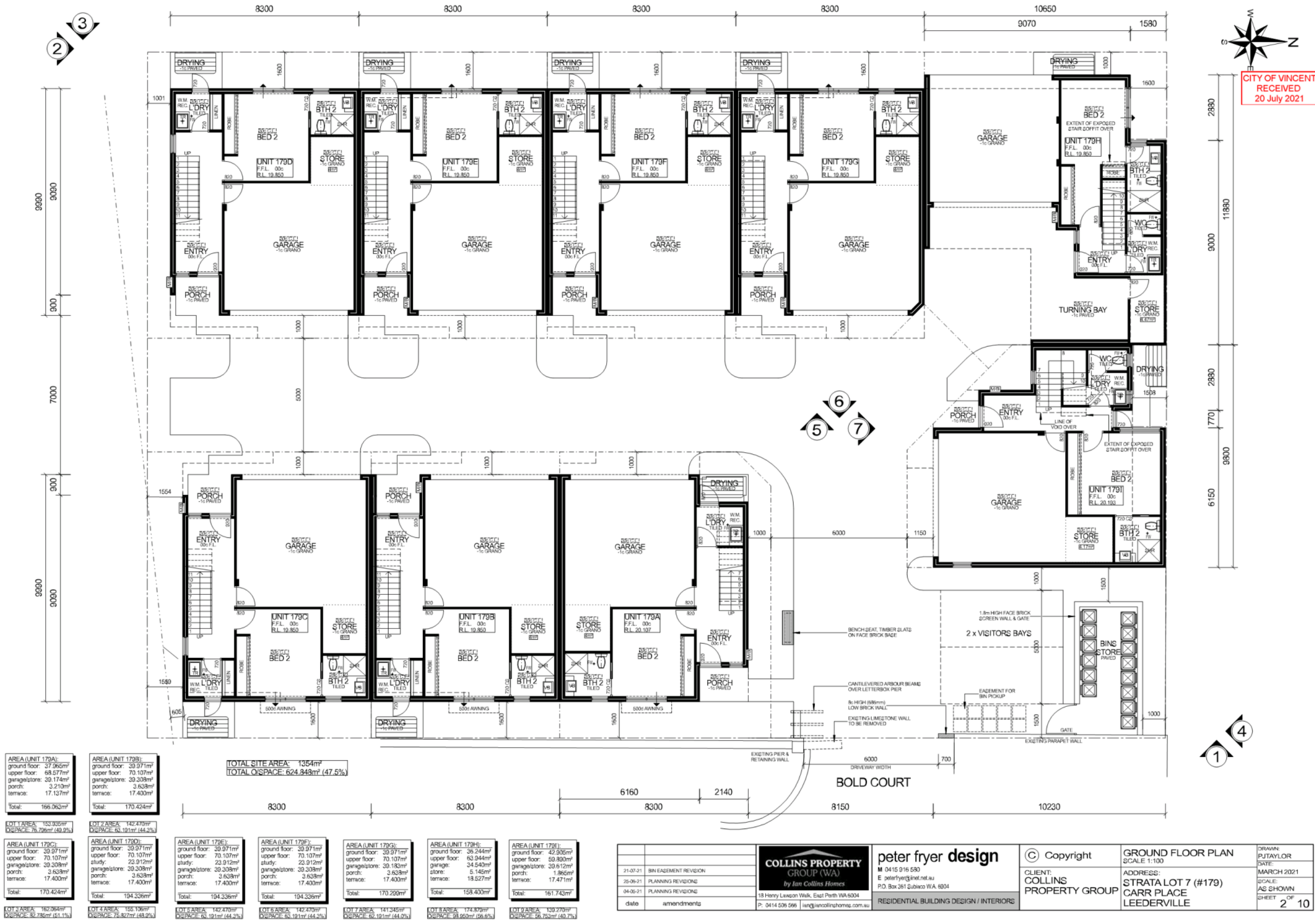
LANDSCAPING LEGEND:

PLANT TYPE	MATURE HEIGHT
1. PYRUS CALLERYANA (CAPITAL PEAR)	30LT 11m x 2m CANOPY
2. SAPINDUS BARBERUM (CHINESE TALLOW)	30LT 8m x 5m CANOPY
3. LAGERSTROEMIA INDICA (CREPE MYRTLE)	30LT 7m x 3m CANOPY
4. PYRUS CALLERYANA (CHANTICLEER PEAR)	30LT 11m x 9m CANOPY

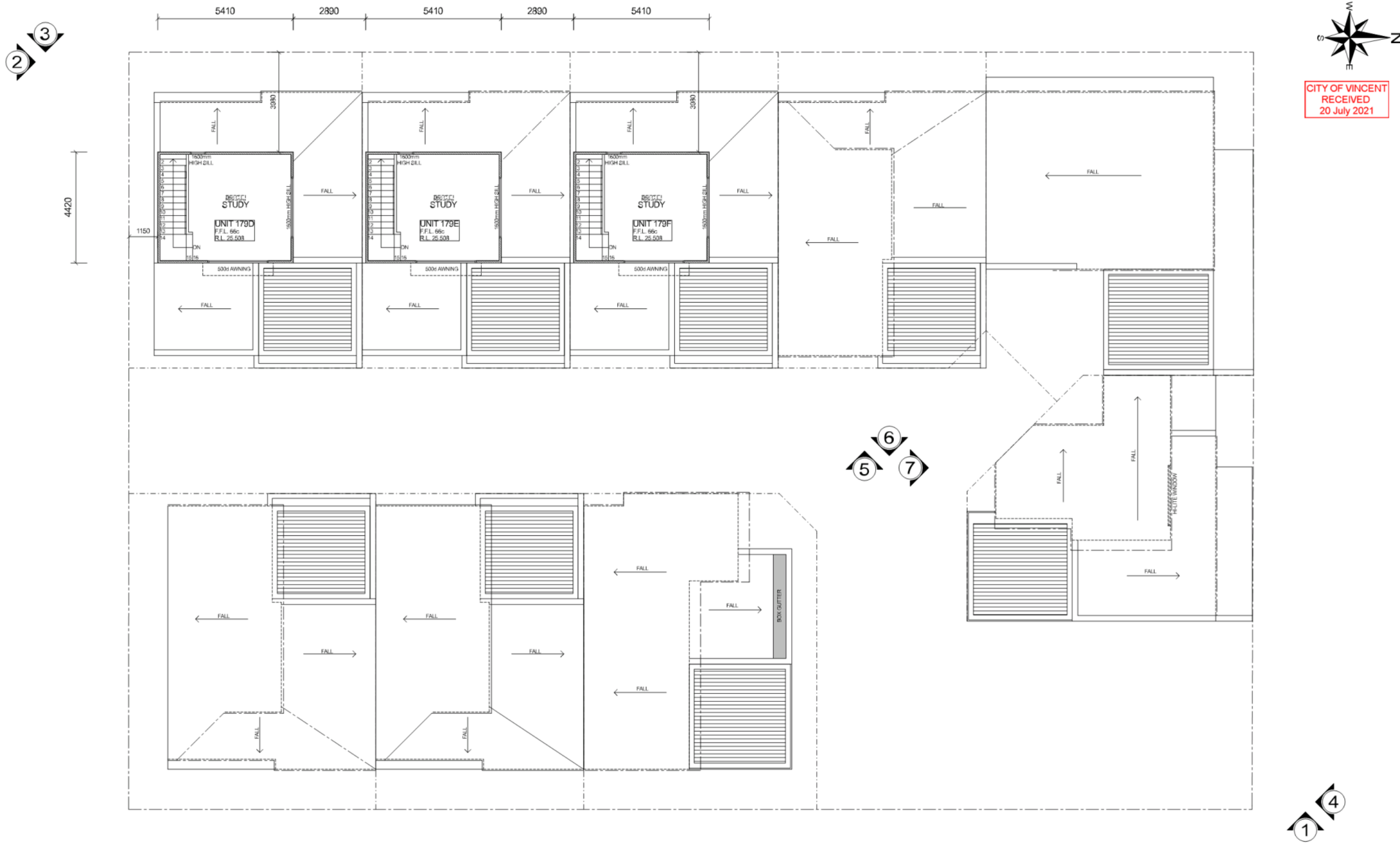
TOTAL SITE AREA: 1354m²
DEEP SOIL L/SCAPING: 210.2m² (15.5%)
CANOPY COVER: 449.57m² (33.2%)



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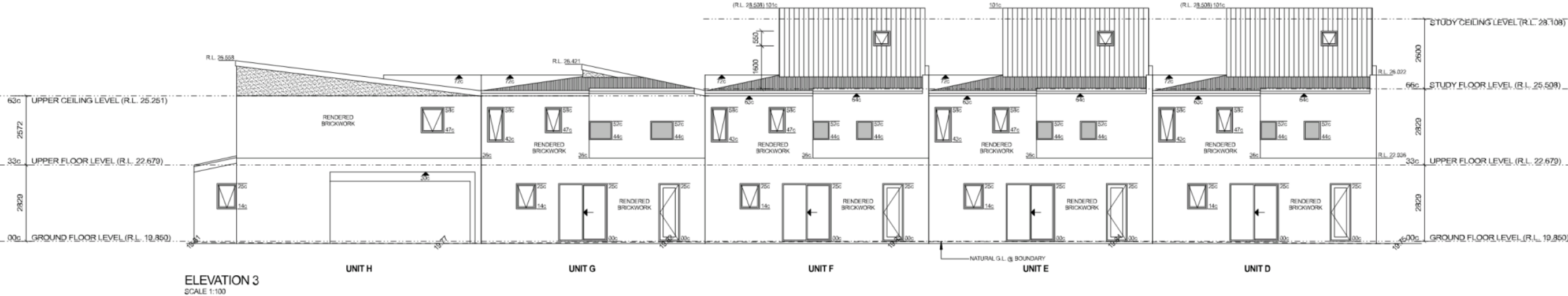
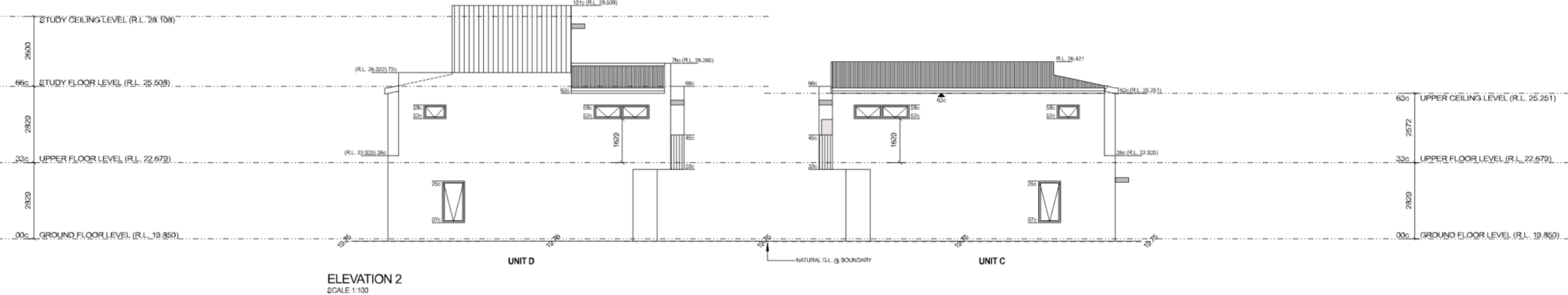
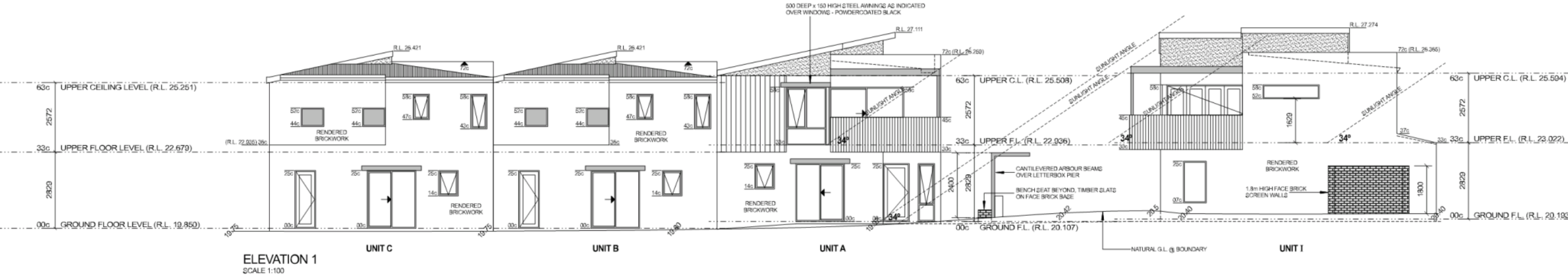
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25-06-21	PLANNING REVISIONS					
04-06-21	PLANNING REVISIONS					
date	amendments					

COLORBOND ROOF PITCHED @ 12° 25' (220 RISE: 1000 RUN)
UNLESS NOTED OTHERWISE

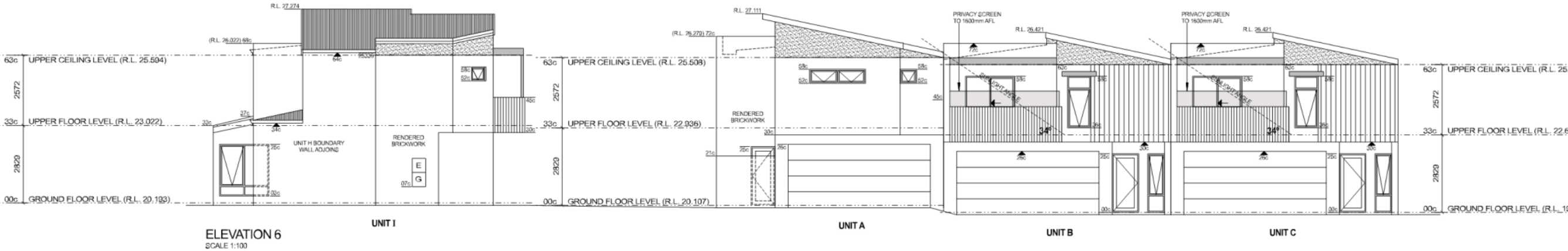
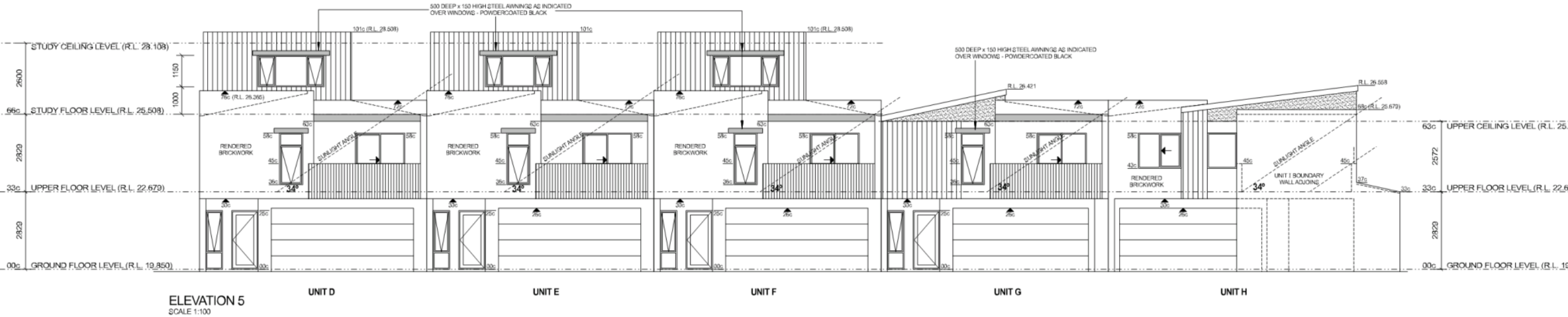
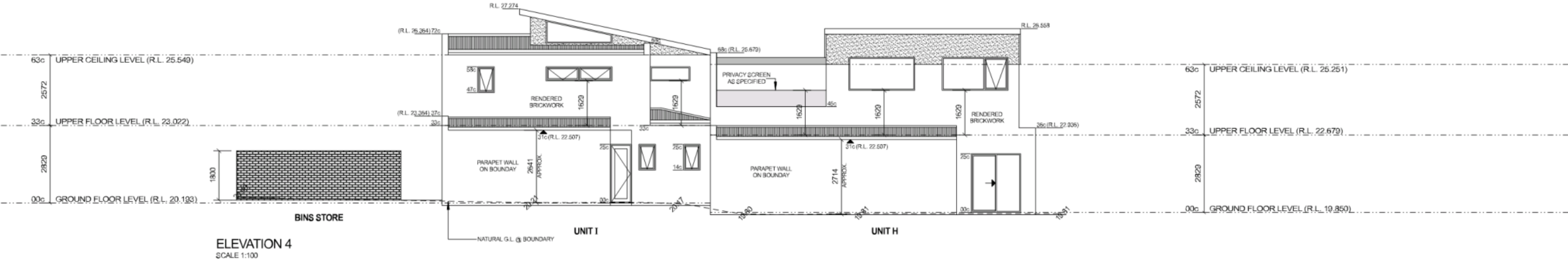
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25-06-21	PLANNING REVISIONS				
04-06-21	PLANNING REVISIONS				
date	amendments				

COLORBOND ROOF PITCHED @ 12° 25' (220 RISE: 1000 RUN)
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25-06-21	PLANNING REVISIONS				
04-06-21	PLANNING REVISIONS				
date	amendments				

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Item 9.1- Attachment 3



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21-07-21	BIN EASEMENT REVISION					
25-06-21	PLANNING REVISIONS					
04-06-21	PLANNING REVISIONS					
date	amendments		RESIDENTIAL BUILDING DESIGN / INTERIORS			



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25-06-21	PLANNING REVISIONS					
04-06-21	PLANNING REVISIONS					
date	amendments					



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25-06-21	PLANNING REVISIONS				<p>CLIENT: COLLINS PROPERTY GROUP</p>	<p>ADDRESS: STRATA LOT 7 (#179) CARR PLACE LEEDERVILLE</p>	<p>DATE: MARCH 2021</p>
04-05-21	PLANNING REVISIONS						<p>SCALE: AS SHOWN</p>
date	amendments				<p>RESIDENTIAL BUILDING DESIGN / INTERIORS</p>		<p>SHEET 10 OF 10</p>

LANDSCAPE MASTERPLAN

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GROUND FLOOR
SCALE 1:200

LANDSCAPE DESIGN NOTES

- 1 Row of *Jacaranda mimosifolia* and low maintenance native shrubs to provide colour and texture along the driveway.
- 2 Dense screening planting along the lot boundary to provide privacy.
- 3 Private courtyard with small-sized native trees, a mix of flowering shrubs and groundcovers to create seasonal interests and assist ecological linkage.
- 4 Existing street tree *Jacaranda mimosifolia* to be retained.
- 5 Existing verge to be maintained.
- 6 South side planting bed filled with shade tolerant groundcovers and medium to high shrubs.
- 7 Proposed trafficable permeable pavers for direct groundwater recharge and minimise tree root damage.
- 8 Proposed pedestrian friendly paving in lighter colour and smoother surface.

PRELIMINARY TREE SELECTION



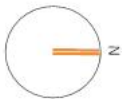
PRELIMINARY PLANT SELECTION



Waterwise Planting Key

- Low Water Consumption (one blue droplet icon)
- Medium Water Consumption (two blue droplets icon)
- High Water Consumption (three blue droplets icon)
- Australian Native (green 'N' in a circle icon)

PAVING MATERIAL



AUTHOR: QY Q.A: GD
SCALE: 1:200@A3

PROJECT #: 13077
DATE: JULY 2021

179 CARR PLACE, LEEDERVILLE
LANDSCAPE DESIGN

SK01-A









Demonstrate how you have reviewed the natural environment including topography, local flora and fauna.	Leederville is a well established inner city suburb and very small pockets of the natural environment can be found in existing open area. We have had the landscaping plans reviewed by a renown landscaper and they carefully selected plants to suit the proposed development and also meet the requirements of council.
Demonstrate consideration of the site's streetscape character.	This block is very unusual in the fact it comes off Bold Court and basically hidden away. The block is surrounded by nice 2 storey residential houses on Bold Court, commercial behind on Newcastle Street and light industrial on Carr Place. Therefore basically it is only townhouse A that faces the street. We have carefully selected materials to blend in with the surrounding buildings. Townhouse A faces Bold Court with a balcony facing down the street. The remaining townhouses are basically hidden behind townhouse A. We want to create a slice of Leederville inside the complex. (edgy, sharp, funky townhouses)
Demonstrate review of the built and natural environment of the local context to a radius of 400m – 1000m.	179 Carr Place is well located in Leederville and within close walking distance to the popular retail and entertainment hub as well as the Leederville TAFE campus and many other community facilities. It is within 1 km of Leederville train station and within 400 metres of the high frequency bus route on Oxford Street. The block is surrounded by nice 2 storey residential houses on Bold Court, commercial behind on Newcastle Street and light industrial on Carr Place. The proposed developments bulk and height are consistent with the streetscape and comparable developments. Future redevelopment and infill development is inevitable given the current coding.
Demonstrate how the site's context and character influenced the development. Consider the following: History of the local area; Heritage listed buildings in the area; High quality contemporary buildings in the area; Materials, textures, patterns from high quality heritage / character as well as contemporary buildings in the area; and Movement patterns / laneways	There is no apparent consistent building style or material use evident throughout the suburb with buildings largely reflecting the trends of the era in which they were built. Saying that we did go to the effort of taking photos of a lot of houses in the street and noticed a lot of industrial/warehouses in Carr Place along with some modern style houses. We have therefore elected to incorporate the timber cladding, colourbond cladding and rendered brickwork in our design. This will give the feel of warehouse/industrial with a funky Leederville funky style. We have built 7 mini townhouses at 9 Leicester Street Leederville which were greatly received. I think this style of living is missing in Leederville. There are many townhouses, villas, apartments but not a lot of small townhouses that you don't have anyone living above you or below you. The bigger townhouses suit families but we found young professionals and downsizers purchased at 9 Leicester Street Leederville. The use of different materials and materials chosen from

	looking at the street complements the streetscape and history of Leederville I believe.
Demonstrate review of the existing landscaping of the site and the street including mature trees, species and natural features	The existing landscape on the property consists sand. It is basically a vacant block with a few poorly built sheds.
Demonstrate how the landscape quality of the streetscape and surrounding context has been incorporated into the building and landscape design.	As previously mentioned we had a well known Landscaper help with the tree selection for this site. Trees were selected based on the orientation of the sun as well as some screening plants.
What is the building massing and height of the streetscape? How has this been incorporated into the design	Building heights and massing varies throughout the street the adjacent neighbouring buildings are two storey developments. Behind is commercial, on Carr Street is industrial and warehouse style places. Old apartment complexes sit at the end of Carr Place. Materials have been incorporated within the proposed development to go with the warehouse, edgy location it sits in.
How does the development respond and contribute to the built form and scale of the streetscape?	The development is consistent with existing buildings within the street-scape with similar built form to neighbouring dwellings. The street front townhouse is proposed 2 storey as are the townhouses on Bold Court.
Demonstrate how the development encourages an activated and vibrant streetscape environment.	The development is in a very unusual part of Leederville. Basically tucked away from Carr Place coming off Bold Court. We have designed townhouse A to activate with the streetscape. Balcony at the front however it really is an unusual block.
Demonstrate how the proposed design complements the use of the building.	6 Townhouses are 2 bed 2 bath 2 carbays. This setup is rare in Leederville and is sought after as it has 2 bedrooms (potentially rent with someone) and 2 carbays. Most 2 bed apartments only come with 1 carbay. The balcony is positioned right off the living/dining area which creates another room basically. The vergola system on the balcony adds to the liveability of that area. 3 Townhouses have an office/study on the third floor. We thought people are working from home more and more now would like a townhouse with it's own office setup.
Demonstrate how the building performance has been optimised using suitable orientation and layout of internal spaces.	Double glazing are proposed with a 6 star minimum energy rating. North facing Living areas and courtyards to all dwellings. Minimal West facing windows.
Demonstrate how the development optimises amenity for occupants, adjoining neighbours and onlookers	The proposed grouped dwellings will provide a high level of amenity for the future occupants. All dwellings have an internal living area of around 100 sqm2 plus. It is perfect for young professionals or downsizers as the kitchen, meals, living, courtyard and master bedroom are together. Terraces will all

[illegible]

179 Carr Place Leederville Environmentally Sustainable Design

The City's Built Form Policy includes Local Housing Objectives related to achieving a development which incorporates Environmentally Sustainable Design (ESD) principles.

These principles seek to achieve new developments which have a reduced environmental impact, improved energy and water efficiency, and reduced reliance on non-renewable energy sources. The development of energy efficient buildings also delivers medium to long-term savings for owners and occupants.

By considering these principles of ESD through the development application process, a more holistic approach can be taken towards incorporating ESD principles into the building design, rather than retrospectively once the building design has been completed.

The Local Housing Objectives in the Built Form Policy are performance-based, which requires consideration as to how each of these have been achieved.

To assist landowners and applicants in preparing a development application, the below table outlines the Local Housing Objectives applicable to Single Houses and Grouped Dwellings, and information on how these can be addressed through principles of ESD.

For further information and further examples of what you could provide, please refer to the City's Environmentally Sustainable Design Information Sheet [HERE](#). Alternatively, feel free to contact the City's Development and Design team on 9273 6000.

Please outline how each of the following elements have been addressed and attach any relevant or supporting photos, images, diagrams or drawings where applicable.

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
Environmental Impact <i>Development that considers the whole of life environmental impact of the building and incorporates measures to reduce this impact.</i>	
<p>The environmental impact of developments can be impact by considerations such as building orientation, design and construction materials. Construction materials which are durable and are low maintenance generally have a low environmental impact.</p> <p>Some examples of building materials and design choices with reduced environmental impacts include:</p> <ul style="list-style-type: none"> • Incorporating an east-west orientation (where possible); • Minimising the extent of the building footprint; 	<p>At 179 Carr Place Leederville we have chosen building materials that are both recycled and low maintenance. A mixture of rendered brickwork, colourbond Lysaght longline 305 claddings and aluminium timber batten cladding has been selected for this development.</p> <p>The building footprint is not excessive and within the requirement of this land zoning. We haven't tried to get extra area as we would like to have nice sized boutique 2 bedroom townhouses.</p>

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<ul style="list-style-type: none"> • Incorporating good solar-passive design; • Reverse brick veneer (internal thermal mass, external insulation); • Low emission concrete; • Lightweight, recycled, non-toxic, minimally processed and recyclable materials; • Gabion walls filled with demolition waste; • High quality (durable), energy and water saving fixtures and fittings (such as reversible ceiling fans, water efficient taps and toilets); and • Installation of appropriate and effective insulation. 	<p>Ceiling fans are proposed in all the bedrooms as well as cavity insulation, solar panels and we will be choosing water efficient taps and toilets.</p> <p>Hi light windows have been designed above the vergolas to provide good northern light into the living area.</p> <p>Vergolas have been selected on the balconies to provide get option to either allow the sunlight in, or block out the summer heat.</p>
Thermal Performance	
<i>Development that optimises thermal performance of the building throughout the year through design elements and material selection.</i>	
<p>Thermal performance relates to the efficiency of buildings and materials to retain or transmit heat. In summer, a development with poor thermal performance will often absorb and retain more heat, resulting in the inside of the building feeling hotter.</p> <p>Design elements which can assist with achieving a high level of thermal performance relate to solar-passive design and includes the orientation and layout of the building, the placement of thermal mass, and the use of insulation.</p> <p>Material selection which can assist with achieving a high level of thermal performance can include those which have thermal mass (such as concrete, brick, tile, rammed earth) and insulation properties (such lightweight cladding, wood, recycled plastic composite, range of insulation materials, strategic use of air gaps).</p>	<p>179 Carr Place has all the courtyards facing north along with a hi lite window above, this orientation allowing for the best heating and cooling possible.</p> <p>Vergola systems in the courtyards have been proposed to also help block out the sun in summer which will help stop the heat as well. In winter the vergola can open to allow for sunlight and heat to get over a fixed courtyard roof.</p> <p>Cavity insulation like aircell is proposed for the development in between the double brick walls to help the overall thermal performance.</p> <p>Anticon is also proposed to be installed under the metal roof to help the thermal performance.</p> <p>R4 batts are to be installed in all ceiling areas as well to help with the thermal performance.</p>

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
Solar Passive Design <i>Development shall incorporate site planning principles that maximise solar passive design opportunities for both summer and winter</i> <ul style="list-style-type: none"> Where the long axis of building runs east-west, the majority of glazing being provided to the north, with limited glazing provided to the east and west; and/or The inclusion of a central light well or courtyard can help to maximise access to northern light. 	
Sunlight and Ventilation <i>The provision of natural ventilation and daylight penetration to reduce energy consumption</i> <ul style="list-style-type: none"> Rooms provided with ventilation openings on both sides to allow cross-flow of air; Maximum glazing provided to north-facing living areas; Bedrooms being located on the south; and/or Utility rooms and garages being located on east and west sides of a dwelling. 	
Solar Heating <i>The provision of daytime areas with north-facing glazing to allow passive solar heating during winter</i> <ul style="list-style-type: none"> Up to 80% of the glazing provided to north facing living areas being unshaded in winter, and fully shaded by external structures in summer. 	
Cross Ventilation <i>The provision of openable windows and/or ceiling fans to habitable rooms or occupied spaces that allow natural and cross ventilation</i> <ul style="list-style-type: none"> Windows located on north and south side of the dwelling being openable to utilise cooling breezes in summer; and/or Reversible ceiling fans facilitate cooling in summer and improve air dispersion for more efficient heating in winter. 	
	<p>The courtyards and major opening are to the north. Therefore helping the solar passive design. Limited windows have been placed on the west.</p> <p>Sunlight and ventilation have been incorporated in the design as well.</p>
	<p>As previously mentioned, the vergola to the courtyard and hi light window above the vergola will allow daylight penetration into the liveable areas.</p>
	<p>As mentioned below, the courtyards are all to the north with the major openings facing this way. Vergolas are proposed to further help the ability to block out the summer sun however allow winter sun in with the ability to open the vergolas. Something you wouldn't get from a fixed structure.</p>
	<p>Living door is suggested to be bi-fold which will allow for ventilation. Openings to bed 1 also will allow some cross ventilation. Awning windows to the kitchen windows will help with the cross ventilation. Ceiling fans in all bedrooms and living areas will help ventilation as well.</p>

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
Water Re-use <i>The provision of recovery and re-use of rainwater, storm water, grey water and/or black water for non-potable water applications</i>	
<ul style="list-style-type: none"> • Rainwater captured in tank/s above or below ground and plumbed into toilet and laundry; • Greywater used for garden irrigation, or hand basin draining into toilet cistern for flushing; and/or • Soft landscaping is maximised to increase on-site stormwater infiltration. 	<p>Greywater systems are being looked at, and we will proceed on this depending on the budget.</p> <p>We have achieved the councils requirement on soft landscaping which will maximise the onsite stormwater infiltration.</p>
Solar Gain <i>Incorporation of shading devices to reduce unwanted solar gain in summer and increase passive solar gain in winter</i>	
<ul style="list-style-type: none"> • Eaves, pergolas and other external shade structures designed to the correct depth to provide 0% shading in mid-winter and 100% shading in mid-summer. • Such structures may also be movable, (e.g. mobile screens and adjustable pergolas) to allow increased control over light and heat gain. 	<p>As previously mentioned.</p> <p>The courtyards have vergolas proposed. Like our other developments we find people love these as it has the ability to allow shade in summer and still allow sunlight in when you want.</p>
Energy Consumption <i>Integration of renewable energy and energy storage systems to optimise energy consumption.</i>	
<ul style="list-style-type: none"> • Solar photovoltaic system (with or without battery storage) for electricity generation; • Solar or heat pump hot water system; and/or • Smart-wired home to enable automated diversion of excess solar energy to power air conditioners and other appliances and reduce energy use at other times. 	<p>Solar panels are proposed for this development.</p> <p>We will wire the house so that battery storage to the solar panels can be easily achieved.</p> <p>Fans are to be installed in all bedrooms and living areas to also allow air conditioning systems to not be turned on all the time.</p>

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<p>Solar Absorptance <i>Flat roof</i> structures that are not visible from the street or adjacent properties shall have a maximum solar absorptance rating of 0.4 or <i>Pitched roof</i> structures or roof structures that are visible from the street or adjacent properties shall have a maximum solar absorptance rating of 0.5, unless a suitable alternative is identified in the Urban Design Study</p> <p>Solar absorptance rating is a measure of how much solar energy a material absorbs and therefore how hot it gets when exposed to the sun. A rating of zero means no absorption and the material remains cool. A rating of 1 is 100% absorption and the material becomes very hot.</p> <p>As a general rule, light roof colours have lower absorptance values than dark roof colours. Roofing material suppliers can provide the absorptance values of their colour range.</p> <p>Roofs that are visible from the street or adjacent properties are permitted a higher absorptance value because lighter colours (which have lower absorptance values) may be visually less comfortable for some neighbours.</p>	
<p>Environmental Performance Demonstrate that the development is capable of achieving the following performance standards when compared against the Perth statistical average for residences:</p> <ul style="list-style-type: none"> • 50% reduction in global warming potential (greenhouse gas emissions); and • 50% reduction in net fresh water use. <p>The acceptable method for demonstrating this is an independently reviewed EN15978 compliant Target Setting life cycle assessment (LCA) with a 20% factor of safety applied to improvement strategies</p>	
Applications for new Single Houses and Grouped Dwellings should be accompanied by a target setting LCA which measures the environmental	

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<p>performance of the building over its lifetime, to understand how the design contribute towards reduced environmental impacts.</p> <p>You can find an LCA assessor by contacting the Australian Life Cycle Assessment Society (ALCAS) or by doing a general internet search. Please ensure that you or the assessor you engage use methodologies compliant with:</p> <ul style="list-style-type: none"> • Environmental standard EN15978 – Sustainability of construction works – Assessment of environmental performance of buildings – Calculation method; and • That the system boundary includes all Life Cycle Modules (A1-2, B1-7, C1-4 and D) in addition to non-integrated energy (plug loads). <p>As an alternative to the LCA for Single and Grouped Dwellings, the City may accept an 8 star NatHERS rating, in conjunction with the development meeting the other local housing objectives listed above.</p> <p>The City can also consider other environmental sustainable design reports, however it is recommended these be discussed with the City prior to engaging someone, to ensure that the report will be accepted by the City.</p>	

Please complete all sections of this template and send to mail@vincent.wa.gov.au along with all relevant attachments. Alternatively, you can submit your application in person at our **Administration Centre (244 Vincent Street, Leederville)** or post to **PO Box 82, Leederville, 6902**.

Compliance Checklist

Performance Summary



Global Warming Potential, GWP (Life Cycle)



80% Saving against a target of 50%



Net use of fresh water, FW (Life Cycle)



50% Saving against a target of 50%

Performance Detail

	Internal Material & Construction	Use Stage Materials & Construction	Integrated Energy Use	Plug Load Energy Use	Water Supply & Treatment	End of Life	Recycling & Energy Export	Total
Global Warming Potential, GWP (kg CO ₂ eq / occupant / year)								
Benchmark	865.7	542.9	939.5	822	165.5	135.2	-75.82	3395
Proposed Design	617.4	397.8	-366.4	816.1	96.26	99.23	-970.7	689.7
Difference	248.3	145.1	1306	5.886	69.33	35.99	894.8	2705
Life Cycle Savings	7%	4%	38%	0%	2%	1%	26%	80%
Net use of fresh water, FW (kg / occupant / year)								
Benchmark	3754	1804	1202	1757	83170	616	-286	92019
Proposed Design	2305	1879	-1070	1745	42950	418.5	-2588	45640
Difference	1448	-75.2	2272	12.58	40220	197.5	2302	46379
Life Cycle Savings	2%	0%	2%	0%	44%	0%	3%	50%

Building Attributes

Highlighted information denotes that changes were made from the "baseline design" and should be an area of focus for compliance checks.

179 Carr Place, Leederville



Dwellings:	9
Bedrooms:	19.5
Bathrooms:	19
Car parks:	18
Floors:	3
Type of carpark:	Garage
Ceiling Height:	2.6
Gross Floor Area:	1380
Occupancy Date:	01/09/2021

Energy Supply and Efficiency Attributes

Electricity Supply: Mains Connected

Thermal Rating: NatHERS 6.0 Star

Energy Monitoring: No Energy Monitoring

Natural Lighting: Normal

Water Supply and Efficiency Attributes

Water Supply: Mains Supply

Water Treatment: Mains Connected

Shower Heads: 4 star (4.5 - 6L/m plus spray force and coverage tests)

Toilets: 4 star (4.7L/flush, 3.2/half flush, 3.5L/average flush)

Tapware: 6 star (1.0 - 4.5L/min)

Washing Machine: 4.5 star (9.5L/kg clothing washed)

Dishwasher: 5.0 star (8.57L/wash for 10 place setting dishwasher)

Garden Type: Dripper garden bed and no lawn

Rainwater Pump Type: Undefined

Building Components

Highlighted information denotes that changes were made from the "baseline design" component type, or changes were made to the default quantities and should be an area of focus for compliance checks.

Integrated Services

Component Type	Quantity
Cooking Appliances	
Cooking, Res Electric Stove and Oven	9 Cookers
Hot Water System	
Gas Instantaneous Hot Water System (HWS_App)	9 Gas instantaneous hot wat...
Indoor Lighting Fitout	
LED Residential Lighting (Standard Efficiency)	9 Household
Cooling System	
Split System Air Source Heat Pump for Cooling (MEPs Average, R32)	9 heat pump(s) 5kW
Heating System	
Split System Air Source Heat Pump for Heating (MEPs Average, R32)	9 heat pump(s) 5kW

Plug Loads

Component Type	Quantity
Refrigeration	
Refrigeration, Residential Well Ventilated Fridge Recess Less than 800mm Width (AUS)	9 Refrigeration Energy Use
Dwellings	
Appliances Residential Average (AUS)	9 eTool: Average Household ...

Outdoor Services

Component Type	Quantity
Renewable Generation	
Solar PV System Residential - Zone 3 (Perth Sydney etc)	36 kW
Outdoor Lighting Fitout	
LED Outdoor Lighting (Residential - Standard Efficiency), m2	325 m2 of outdoor lit area
Swimming Pool Temperature Control	
Swimming Pool Seasonal Temperature Control - No Pool Cover - Gas	0 Pool Surface Area
Swimming Pool Filtering	
Swimming Pool - Pumps and Filters Ultra Efficient	0 m2 surface area
Swimming Pool Structure	
Pool Structure - Concrete	0 m2 pool surface area





Structure

Component Type	Quantity
Ground Floor Area	
Concrete Floor - 100mm slab on ground 30MPa 3.8% reo (Portland Cement)	661.32 eTool: m2 of floor slab - ...
Upper Floor Area	
Concrete Floor - 230mm elevated slab, 40MPa, 3.8% reo	718.69 m2 of floor slab
Stairs	
Staircase, Concrete (40Mpa, 2% reo by volume)	18 m stair rise
External Wall Area	
Wall External Type 1, Masonry, double brick 110-50-110 insulated with foundations and finishes	900
Glazed Area	
Windows Residential Aluminium Single Glaze fly screen	270.15
Roof Area	
Roof - TimberTruss/SteelSheeting/25degreePitch	760.52
Entry Doors	
Door - SolidCoreTimber/SteelJam/Painted (#)	18 eTool: Number of Doors - ...
Internal Doors	
Door - HollowCoreTimber/SteelJam/Painted	40.5 Door
External Wall Area	
Wall, External, Masonry and Framed. Reverse Brick Veneer steel clad insulated with foundations and finishes	159
Internal Wall Area	
Wall Internal Type 1, Masonry, Single Brick Wall (90mm) uninsulated with foundations and finishes	534.22
Internal Wall Area	
Wall Internal Type 2, Masonry, Single Brick Wall (90mm) uninsulated with foundations and finishes	437.16

Finishes

Component Type	Quantity
Living Areas	
Floor Finish - Grind+Polished Concrete	381.22 m2 of internal floor
Kitchens Dining Areas	
Floor Finish - Grind+Polished Concrete	466.99 m2 of internal floor
Wet Areas	
Floor Covering - Tiles (ceramic/5mm)	104.74 eTool: m2 of internal flo...
Bedroom Areas	
Floor Covering - Carpet (glue down/Nylon)	260.68 eTool: m2 of internal flo...

3.3	<p>Item 3.3</p> <p>Address: 179 Carr Place, Leederville</p> <p>Proposal: Nine (9) Grouped Dwellings</p> <p>Applicant: Jason Collins, Ian Collins Home Pty Ltd</p> <p>Reason for Referral: Lodged DA</p> <p>The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.</p>
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DRP Comments (19 May 2021)	
Design quality evaluation	
	<i>Supported</i>
	<i>Pending further attention – refer to detailed comments provided</i>
	<i>Not supported</i>
	<i>Insufficient information for comments to be able to be provided.</i>
Strengths of the Proposal	
<ul style="list-style-type: none"> • Sensitive design approach within the context • Well-articulated dwellings form and scale • Combination of dwelling forms (two and three storey) is sound 	
Design Principles	

Principle 1 - Context and character	<p>Principle <i>Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.</i></p> <ul style="list-style-type: none"> • Front façade and appearance of dwelling as viewed from Bold Court • Consider recycled brick as an option, this is grittier and may tie in more with the Leederville context and character
Principle 2 - Landscape quality	<p>Principle <i>Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.</i></p> <ul style="list-style-type: none"> • Increased areas of landscaping could be incorporated across the site • Size of trees to the actual buildings and their proximity to development > potential to increase setback to enhance growth and the greening experience • Improve the garden experience on the ground floor. Is a 7m width required between the garage doors and vehicle movements, and could this be revised to increase depth of planting areas within the common driveway areas • Perspectives indicate on structure planting – need to clarify and demonstrate on plans if this is the intent
Principle 3 - Built form and scale	<p>Principle <i>Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.</i></p> <ul style="list-style-type: none"> • 2 – 3 storey height of the development is consistent with and below the permitted heights of the Leederville Masterplan and the Built Form Policy • Materiality and colour choices are well selected but refinement is required. • Scale and massing of development is acceptable
Principle 4 - Functionality and build quality	<p>Principle <i>Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.</i></p> <ul style="list-style-type: none"> • Garages taking up a lot of space – are 2 bays required for all of the dwelling? Opportunity reduce the on-site parking for a couple of the developments to increase building footprint for the dwellings • Unit G - Ability to flip the site planning of dwelling addressing Bold Court to provide a greater visitor appearance so there are additional openings or landscaping • Push ground floor boundaries further from the access way. This will increase on site open space and landscaping opportunities
Principle 5 - Sustainability	<p>Principle <i>Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.</i></p> <ul style="list-style-type: none"> • Lack of sun shading to all openings which may provide some harsh sun to internal spaces. Shading devices may be incorporated • Vergola's to terraces on the upper floor is a sounds outcome. Re-orientate the louvre directionality as these currently open to the east and will not allow sufficient access of sunlight and ventilation to terraces • Colours to be refined to reduce glare.
Principle 6 - Amenity	<p>Principle <i>Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.</i></p> <ul style="list-style-type: none"> • Unit H – setback, double garage and turning bay. Slim ground floor profile which does not take advantage of the northern aspect and creates poor internal amenity. Could consider internal planning to try and capitalize on the site better • Unit I – bed 2 has no external window. Should revise. Bath also has no windows • Amenity of the 2 most northern units and opportunities to consider more efficiency • Terrace for Unit I – located to the south which is a missed opportunity for access to natural sunlight and ventilation.

Principle 7 - Legibility	<u>Principle</u> <i>Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.</i>
	<ul style="list-style-type: none"> • Pedestrian access, movements and pathways required • Pedestrian experience – is a gate or pedestrian gate proposed? • Development sees you go from road/vehicle approach of Bold Court to the development, is there a way to increase the experience for the pedestrian. How do you build that in. goes to the landscaping extent and locations as well • Materiality of the pedestrian access way from Bold Court which appears 'softer' and leads to a common pedestrian leg. May consider differing paving between vehicle and pedestrian ways
Principle 8 - Safety	<u>Principle</u> <i>Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.</i>
	<ul style="list-style-type: none"> • Consider manoeuvring bay for Unit H – can this be revised to maintain sight lines but reduce vehicle parking areas/hardstand • Dwelling provide interface and interaction with streetscape. No perceived concealment
Principle 9 - Community	<u>Principle</u> <i>Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.</i>
	<ul style="list-style-type: none"> • The site location lends itself to the pedestrian experience but double garages are the main product. Should consider this relationship • Terraces of Units which are directly adjacent each other – ability to offset the locations of these so they are not directly aligned with one another. Will provide a zig zagged floor planning and limit direct line of sight to neighbouring properties • Public Art or contribution to the locale for community benefit?
Principle 10 - Aesthetics	<u>Principle</u> <i>Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.</i>
	<ul style="list-style-type: none"> • Trying to get some more of the Leederville contextual elements built into the material and elements
<i>Other comments provided by the DRP</i>	
<ul style="list-style-type: none"> • Interface of the development as viewed from Bold Court – line of sight on approach is to the double garage of Unit G. Opportunities to soften this approach and the pedestrian interface from Bold Court. Additional landscaping, additional openings and a flipped floor plan (view to entry) may be a better opportunity • Size of the bin store should be reviewed and if possible and compliant 	
<i>Other general comments provided by the City</i>	
<ul style="list-style-type: none"> • Landscaping calculations and canopy growth • Increase the height/opening of the garage doors/openings • Sewer line traverse through Unit C. The developer needs to liaise with the Water Corporation regarding the footing design requirements. • Provide the height of the Letter box and utility meters locations. • According to AS2890.1, minimum vertical clearance to the garage entrance is 2.2 meters. Increase the garage height from 25C to 26C. • Based on the swept path analysis, the garage setback area needs to be marked as access easement area (only A to F units). • Site is located within proximity of major routes (Loftus Street – 6 lanes) – 72m distance from road carriageway to lot boundary. As per State Planning Policy 5.4 (SPP5.4), <i>Noise-sensitive land-use and/or development is acceptable, subject to: Mitigation measures in accordance with an approved noise management plan; or quiet house package as specified.</i> Applicant to confirm what recommendations will be implemented within the DA plans to address. 	
<i>Conclusion</i>	

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| <ul style="list-style-type: none">• Adjust design (plans) to improve amenity of apartments (as outlined above)• Review selection of materials – use of face brick (paving to driveway)• Reviewing shading devices to openings (windows). |
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Summary of Submissions:

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Support:	Administration Comment:
<u>Development Scale</u> <ul style="list-style-type: none"> Support the proposed development because the design, density and height appear appropriate for the area. The built form outcome and layout would attract families to the area and is a better alternative to apartment developments. 	Noted.
Comments Received in Objection:	Administration Comment:
<u>Lot Boundary Walls</u> <p>Need to ensure a box guttering system is in place for any future maintenance can be totally contained within the proposed development property.</p>	The development inclusive of lot boundary walls is to ensure that stormwater is contained on site which is to be secured through a condition of approval. The applicant has confirmed box gutters are to be installed to walls on the boundary to contain stormwater.
<u>Vehicle Access</u> <ul style="list-style-type: none"> Access from Bold Court will increase the daily traffic. Bold Court essentially becomes a one way street due to street parking. There is greater potential for pedestrian accidents to occur. The application seeks to increase current usage of the Bold Court by more than double (200%). Use of Bold Court for access will diminish utility and increase safety and road traffic risk for Bold Court occupants. The current ability of children to play safely in their front yards will be significantly impacted. 	<p>The development site is landlocked and does not have access to Carr Place under the subdivision approval issued by the Western Australian Planning Commission (WAPC). This requires the use of Bold Court to provide vehicle access to the site, which is consistent with the requirements of the Residential Design Codes Volume 1.</p> <p>It is acknowledged that the use of Bold Court to access the development would increase traffic movements along this road. The WAPC's Transport Impact Assessment Guidelines identify that developments of less than 10 dwellings would have a low impact on traffic movements. As the proposed development consists of nine dwellings, the additional traffic generated by the development is appropriate having regard to these guidelines.</p> <p>The proposal demonstrates the required sight lines to ensure pedestrian and vehicle safety is maintained for vehicle egress to and from the site.</p>
<u>Leederville Masterplan</u> <p>The Leederville Master Plan mentions subdivision of blocks is generally not supported unless exceptional circumstances have been met including to allow for improved safety or design of roads. Substantially increasing the traffic on Bold Court seems contradictory to the master plan statement.</p>	<p>The Leederville Master Plan does not provide for limitations on the subdivision on land, and Administration notes this comment relates to the Draft Leederville Precinct Structure Plan (LPSP). It is acknowledged the LPSP is currently only in draft form and may be subject to change. Notwithstanding, the LPSP identifies the subject site as a Residential R80 site. The grouped dwellings proposed are consistent with the City's Local Planning Scheme No 2 and LPSP by achieving a variety of housing typologies of a higher density within proximity of the Oxford Street Town Centre area and the Leederville Train Station. The subdivision of the lot is for functional purposes to separate the vacant land from the established grouped dwellings as they address Carr Place.</p>

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Summary of Submissions:

Comments Received in Objection:	Administration Comment:
<p><u>Subdivision</u></p> <ul style="list-style-type: none"> Provisions should have been made to allow for entry from Carr Place to a Carr Place property. This impacts people who purchased on Bold Court by massively increasing the traffic. An easement over the front driveway to Carr Place ought to be sought through any subdivision to accommodate vehicle access from Carr Place. 	<p>The application address is noted as Carr Place as the new titles and street addressing for the property have not yet been issued by Landgate. The new development will be given a Bold Court address and there will be no connection to Carr Place.</p>
<p><u>Construction Management</u></p> <p>Building construction will significantly impact residents for an extended period of time. Have any other provisions of access been thought of to accommodate the construction of the townhouses?</p>	<p>As the only direct access point to the site, Bold Court is to be the primary vehicle access route during construction. A condition requiring a construction management plan to be prepared, submitted to and approved by the City prior to issue of a building permit has been included as a recommended condition of approval.</p> <p>A construction management plan would ensure effective management of building work and on-site construction, particularly waste management, storage of construction materials, parking arrangements for contractors and subcontractors, and traffic and access management to minimise disruption to and impact on the surrounding area.</p>
<p><u>Bin Store</u></p> <p>Object to the location and necessity of the bins store for the proposed development, which is in close proximity to my residence. Better practice would be the requirement for each dwelling to store bins on their own premises and not have a common bin storage area. The reasons are obvious as having bins in a common area is subject to health, hygiene and noise concerns, as per WALGA's <i>Multiple Dwelling, Waste Management Plan Guidelines</i>.</p>	<p>WALGA's <i>Multiple Dwelling, Waste Management Plan Guidelines</i>, do not apply to grouped dwellings.</p> <p>The applicant has liaised with the City's Engineering team to accommodate a bin store which meets the City's standards and can be collected by the City's waste service. To provide a distinct separation between the bin store and neighbouring properties, the applicant has provided a solid brick wall and a landscaping buffer to the northern boundary. The bin store would abut the garage wall of No. 175 Carr Place and the on-site parking bays for existing development at No. 179 Carr Place, whereby the dwellings are setback 8.5 metres from the bin store area. The bin store would not abut any existing outdoor living areas or habitable rooms and would not adversely impact on the amenity of these adjoining properties. The bin store area would also be required to comply with requirements <i>City of Vincent Health Local Law 2004</i> which would further assist in this regard.</p>

Note: Submissions are considered and assessed by issue rather than by individual submitter.








Determination Advice Notes:

1. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
2. With reference to Condition 2, the owners of the subject land shall obtain the consent of the owners of relevant adjoining properties before entering those properties in order to make good the boundary walls.
3. With reference to Condition 5, the visual privacy requirements of Clause 5.4.1 C1.2 of the R Codes Volume 1 states that *"screening devices such as obscure glazing, timber screens, external blinds, window hoods and shutters are to be at least 1.6m in height, at least 75 percent obscure, permanently fixed, made of durable material and restrict view in the direction of the overlooking into any adjoining property"*.
4. With reference to Condition 6, the City encourages landscaping methods and species selection which do not rely on reticulation.
5. With reference to Condition 7, no further consideration shall be given to the disposal of stormwater 'offsite' without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of stormwater 'offsite' be subsequently provided, detailed design drainage plans and associated calculations for the proposed stormwater disposal shall be lodged together with the building permit application working drawings.
6. The proposed crossover levels shall match into the existing footpath levels. Should the footpath not be deemed to be in satisfactory condition, it must be replaced with in-situ concrete panels in accordance with the City's specification for reinstatement of concrete paths.
7. With reference to Condition 9, all new crossovers to the development site are subject to a separate application to be approved by the City.
8. The premises to be provided with a suitable enclosure for the storage and cleaning of refuse receptacles. The enclosure is to be provided with:
 - a. a tap connected to an adequate supply of water;
 - b. adequate ventilation to remove objectionable odours;
 - c. of sufficient size to accommodate all receptacles used on the premises but in any event having floor area not less than 3 square metres;
 - d. constructed of brick, concrete, corrugated compressed fibre cement sheet or other material of suitable thickness approved by the City;
 - e. having walls not less than 1.5 metres in height and having an access way of not less than 1 metre in width and fitted with a self-closing gate;
 - f. containing a smooth and impervious floor:
 - of not less than 75 millimetres in thickness; and
 - which is evenly graded to an approved liquid refuse disposal system and
 - which is easily accessible to allow for the removal of the receptacle.
9. A Road and Verge security bond for the sum of \$2,000 shall be lodged with the City by the applicant, prior to the issue of a building permit, and will be held until all building/development works have been completed and any disturbance of, or damage to the City's infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the security bond shall be made in writing. The bond is non-transferable.

Determination Advice Notes:

10. The movement of all path users, with or without disabilities, within the road reserve, shall not be impeded in any way during the course of the building works. This area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width 1.5 metres) shall be maintained for all users at all times during construction works. If the safety of the path is compromised resulting from either construction damage or as a result of a temporary obstruction appropriate warning signs (in accordance with AS1742.3) shall be erected. Should a continuous path not be able to be maintained, an 'approved' temporary pedestrian facility suitable for all path users shall be put in place. If there is a request to erect scaffolding, site fencing etc. or if building materials are required to be stored within the road reserve, once a formal request has been received, the matter will be assessed by the City and if considered appropriate a permit shall be issued by the City. No permit will be issued if the proposed encroachment into the road reserve is deemed to be inappropriate.
11. Any additional property numbering to the abovementioned address which results from this application will be allocated by the City of Vincent. The applicant is requested to liaise with the City in this regard during the building permit process.
12. A Demolition Permit shall be obtained from the City prior to commencement of any demolition works on the site.
13. The applicant and owner are advised that sufficient parking can be provided on the subject site and as such the City of Vincent will not issue a residential or visitor car parking permit to any owner or occupier of the residential dwellings. This information should be provided to all prospective purchasers and it is recommended that a notice be placed on Sales Contracts to advise purchasers of this restriction.

9.2 LOCAL PLANNING POLICY NO. 7.5.15 - CHARACTER AREAS (FORMERLY CHARACTER AND HERITAGE AREAS) APPROVAL FOR ADVERTISING

- Attachments:**
1. **Local Planning Policy No. 7.5.15 - Character Retention and Heritage Areas**
[!\[\]\(38441ceaa711016e0bf2ad46ad394ff4_img.jpg\)](#) 
 2. **Draft Amended Local Planning Policy No. 7.5.15 - Character Areas** [!\[\]\(781510d64f329bf3c880acf086e884d6_img.jpg\)](#) 
 3. **Draft Appendix 6 to Local Planning Policy No. 7.5.15 - Florence Street** [!\[\]\(0f0f932ce3b5577a82f34ad23239a6e5_img.jpg\)](#) 
 4. **Draft Appendix 7 to Local Planning Policy No. 7.5.15 - Prospect Place** [!\[\]\(beb73fa08c38b910d1745a8873b27d81_img.jpg\)](#) 
 5. **Draft Appendix 8 to Local Planning Policy No. 7.5.15 - Hammond Street** [!\[\]\(865f2722fc1818c7fea1a14e09a6e1a6_img.jpg\)](#) 
 6. **Draft Appendix 9 to Local Planning Policy No. 7.5.15 - Ivy Street** [!\[\]\(ac93afa5970ce35aafca08e0a61927af_img.jpg\)](#) 
 7. **Draft Appendix 10 to Local Planning Policy No. 7.5.15 - Strathcona Street**
[!\[\]\(22235084dab0713ac70cf171d18425be_img.jpg\)](#) 

RECOMMENDATION

That Council:

1. **PREPARES** the amendments to Policy No. 7.5.15 - Character Areas included as Attachment 2, 3, 4, 5, 6 and 7 in accordance with Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the Chief Executive Officer to advertise the proposed amendment in accordance with Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. **NOTES** that at the conclusion of advertising all submissions received, and any updates to Policy No. 7.5.15 – Character Areas will be presented to Council for consideration.

PURPOSE OF REPORT:

For Council to consider the proposed amendments to Local Planning Policy No. 7.5.15 – Character Areas for public notice, including the draft Florence Street, Prospect Place, Hammond Street, Ivy Street and Strathcona Street Character Area Guidelines.

BACKGROUND:

A Character Retention Area (CRA) in accordance with Local Planning Policy No. 7.5.15 – Character Retention Areas and Heritage Areas (LPP 7.5.15) is a collection of houses, streets or part or whole of a suburb that contains built form characteristics valued by the community. A CRA is set up to have 'Deemed to Comply' provisions and a Local Housing Objective. It operates in a similar way to the Residential Design Codes of WA.

Since 2015, three CRAs have been adopted under LPP 7.5.15 (Carr, St Albans, The Boulevard and Matlock Streets). The process of establishing the third CRA, 'The Boulevard and Matlock Street CRA', has highlighted areas for improvement surrounding the communication and consultation process that is followed. This CRA took significant time, did not result in a clear understanding by the community of the proposal and led to disagreement within the community and frustration in the delay of an outcome. There is a need to improve the process for future CRA's.

DETAILS:

A draft amended LPP 7.5.15 has been prepared at **Attachment 2**. This maintains the existing framework and makes amendments to achieve the ultimate goal of a quicker adoption of a character area, while balancing the need to develop these guidelines effectively with affected members of the community.

Administration is presenting the draft amended LPP 7.5.15 with Character Area Guidelines for five 'pilot' areas, to be considered. These include Draft Appendix 6 - Florence Street, Draft Appendix 7 - Prospect

Place, Draft Appendix 8 - Hammond Street, Draft Appendix 9 - Ivy Street and Draft Appendix 10 - Strathcona Street, included as **Attachment 3, 4, 5, 6 and 7** respectively.

Amended Policy

The draft amended LPP 7.5.15 has three main changes. These changes and the reason for each change are explained below. This will ensure the process of recognising and adopting character areas is efficient, clear and equitable.

<i>Change</i>	<i>Why this has changed</i>	<i>What this change will create</i>
The name of the policy, and reference to 'Character Retention', has been replaced with 'Character Areas'.	It is important to remove the concept of 'retention' as this is more closely aligned with the perception of heritage protection.	A policy which is promoted to the community as being a way to protect the valued characteristics of where they live and is clear about what character elements encompass.
The process for establishing a 'Character Area' has been amended to put the onus on the City to undertake a preliminary investigation into character elements, which is then workshopped with the community.	This allows members of the community to comment on proposed provisions, which will empower the community to have a say on the specific area provisions rather than the concept of character generally. To assist in expediting the process for the guidelines, with a view of reducing the time between nomination and endorsement.	Community participation and empowerment through the assessment of the character elements of the specific area. A quicker, but equitable approach to character.
Clarification as to how the policy affects development application assessments, prior to guidelines being endorsed by Council.	During some recent development application assessments in areas that have pending character nominations, questions have been asked of Administration as to what an existing nomination has on this process. Given that a guideline needs to be endorsed before it has any effect, it is suggested that wording changes reinforces this position.	A clear process for both the community and Administration when a development application is lodged.

Outstanding Character Nominations

The City currently has seven nominations for character areas. These were received between late 2019 to early 2020 and, due to resourcing, have been unable to progress from nomination stage. It is expected that by advertising the draft amended LPP 7.5.15 and revising this process, the City can progress five of these areas with the draft amended LPP 7.5.15.

The nominations for the five areas that are recommended to be advertised as part of the draft amended LPP 7.5.15 represent the oldest nominations that have been outstanding the longest. These areas also represent approximately 60 (out of a total of approximately 100) individual land parcels that currently have nominations outstanding. Progressing these five areas provides an opportunity to cover the majority of outstanding nominations. Details of the five nominations to be progressed are included below:

The nomination for Florence Street, received on 24 December 2019, was supported by 41 percent of the landowners at the time of nomination affected by the proposed guidelines. It is noted that Florence Street comprises of a number of large, grouped dwelling developments. In calculating the above percentage, each grouped dwelling was counted as one lot and all individual landowners of the grouped dwellings were not included in the calculation.

The nomination for Prospect Place, received on 24 January 2020, reflects support from 42 percent of the landowners at the time of nomination.

The nomination for Hammond Street, received on 24 January 2020, reflects support from 53 percent of affected landowners at the time of nomination.

The nomination for Ivy Street, received on 24 January 2020, reflects support of only one of nine affected properties. The nomination was received with evidence of efforts to seek a response from all landowners. The City notes the historical character of the street, reflected in some of the development which has changed over time. Although there is limited support, due to the proximity of Ivy Street to the other trial Character Areas, Administration is proposing to seek input from the landowners during the community consultation process.

The nomination for Strathcona Street, received on 24 January 2020, shows support from 56 percent of affected landowners at the time of nomination.

A preliminary investigation of the nominated areas determined that all five areas make a positive contribution towards the built character of Vincent, having retained character dwellings. No consultation or workshop has been undertaken to date, however there is sufficient landowner support through the nominations to warrant further consultation with all affected landowners.

Should the amended process, policy and consultation go ahead, the remaining nominated areas of Kalgoorlie Street and Wilberforce Street in Mount Hawthorn would be processed at the start of 2022, with the intent to present these to Council for final determination in June 2022.

Following the determination of all current nominations the City intends to be proactive in seeking nominations of Character Areas and would promote the new process and outcomes to encourage nomination from the community. Depending on the context and nature of future nominations, these could be processed within six months of receiving a nomination under the proposed process and amended policy.

CONSULTATION/ADVERTISING:

In accordance with the City's Policy No. 4.1.5 - Community Consultation, public notice of all new and significantly amended policies must be provided for a period exceeding 21 days in the following ways:

- Notice published on the City's website;
- Notice posted to the City's social media;
- Notice published in the local newspapers;
- Notice exhibited on the notice board at the City's Administration and Library and Local History Centre; and
- Letters distributed to relevant local businesses and community groups.

Under the *Local Planning Scheme Regulations 2015*, the period for making submissions on a policy must not be less than a period of 21 days (Part 2, Division 2, Clause 4. (2)).

Public notice of the draft amended LPP 7.5.15 will be provided from 23 August 2021.

In addition to this, the City will engage with affected landowners directly through individual workshops, ensuring any modifications to the specific Character Area Guidelines are done so in a manner that enhances character design elements and achieves positive resident participation. Administration will also ensure that dialogue around heritage protection is clear and that LPP 7.5.15, if adopted, will only apply to development that is visible from the street.

LEGAL/POLICY:

Section 2.7(2)(b) of the Local Government Act 1995 provides Council with the power to determine policies.

The City's Policy Development and Review Policy sets out the process for the development and review of the City's policy documents.

The *Planning and Development Act 2005 & Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide the criteria for creating, amending, and reviewing Local Planning Policies.

Development controls are contained within the City's Local Planning Scheme No. 2 and State Planning Policy No.7.3 – Residential Design Codes of Western Australia.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to authorise public notice of the draft amended LPP 7.5.15.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Sensitive Design

Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context.

Our built form character and heritage is protected and enhanced.

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

The adoption of the draft amended LPP 7.5.15 and associated draft Character Area Guidelines for Prospect Place, Florence Street, Hammond Street, Ivy Street and Strathcona Street will ensure sustainable development outcomes in the future by encouraging the retention and renovation of older building stock through flexible guidelines.

PUBLIC HEALTH IMPLICATIONS:

This report has no implication on the priority health outcomes of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

The cost of advertising and implementing the draft amended LPP 7.5.15 and associated guidelines will be met through the City's existing operational budget.

COMMENTS:

The adoption of the draft amended LPP 7.5.15 is designed to process Character Area nominations more efficiently and ensure that any new development is sensitive and respectful to the existing neighbourhood character within the proposed guideline areas. In considering the need to balance both an equitable approach to redevelopment while promoting character elements, it is recommended that Council adopts for advertising the draft amended LPP 7.5.15 and associated guidelines for discussion with the community.

By ensuring that we process the existing nominations in an efficient and appropriate manner, we will fundamentally promote the City as a local government that provides appropriate measures to enhance its unique built form features and qualities.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Nil

PART 1 – PRELIMINARY

PURPOSE

The purpose of this Policy is to:

1. Establish a framework to identify areas within the City of Vincent that contain characteristics that are valued by the community; and
2. Provide guidance on development in identified Character Retention Areas and Heritage Areas.

OBJECTIVE

1. To identify areas within the City that contain characteristics valued by the community to be known as Character Retention Areas and/or Heritage Areas;
2. To establish a planning and design framework to protect the streetscapes located within Character Retention Areas and/or Heritage Areas;
3. To ensure that new buildings and additions to existing buildings will be sympathetic to the unique character of the streetscape; and
4. To distinguish between buildings within each Character Retention Area and/or Heritage Areas that contribute to the integrity of the streetscape and those which do not.

SCOPE

This Policy applies to:

1. The process used to identify and formally recognise Character Retention Areas and Heritage Areas;
2. The identification and listing of development standards which will be used in assessing all development applications for properties within those Character Retention Areas and Heritage Areas;
3. Appendix 1 of this Policy applies to applications for development in the St Albans Avenue Character Retention Area identified in Table 1 in Appendix 1;
4. Appendix 2 of this Policy applies to applications for development in the Harley Street Heritage Area identified on Figure 1 in Appendix 2;

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



5. Appendix 3 of this Policy applies to applications for development in the Carr Street Character Retention Area identified on Figure 1 in Appendix 3;
6. Appendix 4 of this Policy applies to applications for development in the Janet Street Character Retention Area identified on Figure 1 in Appendix 4; and
7. Appendix 5 of this Policy applies to applications for development in The Boulevard and Matlock Street Character Retention Area identified in Table 1 in Appendix 5.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Vincent local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Where this Policy is permitted to amend or replace the Deemed to Comply provisions under Clause 7.3.1(a) of the Residential Design Codes, the provisions of this Policy shall prevail. Where this Policy augments the Design Principles under Clause 7.3.1(b) of the Residential Design Codes by providing Local Housing Objectives, both the Design Principles of the Residential Design Codes and the Local Housing Objectives of this Policy shall apply.

Where this Policy is inconsistent with the provisions of another local planning policy the provisions of this Policy shall prevail.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



PART 2 – POLICY PROVISIONS

1. Development Standards

- 1.1. Applications for development that comply with the relevant 'Deemed to Comply' policy provisions and 'Local Housing Objectives' are considered to meet the Policy Objectives.
- 1.2. Applications for development that seek departure from the 'Deemed to Comply' policy provisions may be deemed to be acceptable where:
 - 1.2.1 The applicant applies for assessment, and provides adequate justification, against the relevant Design Principles of the R-Codes, Design Objectives, Local Housing Objectives, Policy Objectives and Objectives of the local planning scheme; and
 - 1.2.2 The application obtains the support of the City's Design Advisory Committee where the City determines it to be necessary.
- 1.3 The City will assess and determine at its discretion that the same or better outcome will be achieved than would have been provided by the 'Deemed to Comply' criteria.
- 1.4 Applications for development shall include a contextual elevation showing the elevation of the proposed development and the existing development on the adjoining properties either side pursuant to Schedule 2, Part 8, Clause 63(1)(d) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Character Retention Area Nomination

- 2.1 A Character Retention Area may include the following:
 - 2.1.1 A collection of no less than five adjoining buildings;
 - 2.1.2 A street block; or
 - 2.1.3 A part of, or whole suburb.
- 2.2 A Character Retention Area may be nominated in writing by a member of the public or by the City.
- 2.3 The City will only proceed with the nomination of the Character Retention Area where it is demonstrated by the nominee that owners of at least 40% of affected properties support proceeding with the nomination.

3. Consultation and Preparation of Guidelines

- 3.1 Following the successful nomination of a Character Retention Area, all owners of the affected properties will be notified of the intention to proceed with the nomination.
- 3.2 The City will invite all owners of the affected properties to attend a facilitated workshop to:
 - 3.2.1 Discuss what the prevailing character of the area is and how it can best be protected;
 - 3.2.2 Agree which buildings contribute to the character of the area and which do not; and
 - 3.2.3 Prepare a policy framework (the Guidelines) and draft provisions to protect the identified character of the area.
- 3.3 This workshop will be held at a mutually agreed time between the City and the owners of the affected properties. This group is not a decision making authority but acts only in an advisory capacity.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



- 3.4 The City may abandon the nomination at any time during this process if there is a prevailing view from the community that it no longer wishes to proceed.
4. **Approval of the Guidelines**
 - 4.1 Once the draft Guidelines have been prepared, Administration will request that Council initiate formal consultation in accordance with the City's community consultation policy.
 - 4.2 Following advertising, Council will be asked to approve, refuse or approve with modifications the Guidelines to be included as an appendix to this policy based on the submissions received.
5. **Amendments to the Guidelines**
 - 5.1 The City may consider amending the Character Retention Area Guidelines where it can be demonstrated that owners of at least 40% of the affected properties support the amendment(s).
 - 5.2 Council must initiate formal consultation to advertise any amendment(s) in accordance with the City's community consultation policy.
 - 5.3 Following advertising, Council will be asked to determine the amendment(s) on the basis of the submissions received.
6. **Rescission of a Character Retention Area**
 - 6.1 The City will only consider initiating the removal of a Character Retention Area where it can be demonstrated that owners of at least 60% of the affected properties support their removal.
 - 6.2 If supported, Council must initiate formal consultation to amend the policy to remove the Character Retention Area in accordance with the City's community consultation policy.
 - 6.3 Following advertising, Council will be asked to determine the amendment on the basis of the submissions received.
7. **Heritage Areas**
 - 7.1 The City may consider designating a Heritage Area in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following instances:
 - 7.1.1 Where a nomination has been received for a Character Retention Area in accordance with (1) of this policy and the City is satisfied the area is suitably qualified to be designated as a Heritage Area following a Heritage Assessment;
 - 7.1.2 Where the City has undertaken a Heritage Assessment of any area and is satisfied it is suitably qualified to be designated as a Heritage Area following a Heritage Assessment.
 - 7.2 If an area qualifies as a Heritage Area, the City will consult with affected landowners on the designation prior to making a recommendation to Council on whether to proceed in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



APPENDIX 1: ST ALBANS AVENUE GUIDELINES

Table 1: Properties included in St Albans Avenue Character Retention Area

	Character Retention Areas Name	Street Number of Contributing Buildings	Street Number of Non-Contributing Buildings
1.	St Albans	6, 8, 10, 12, 14, 16, 18 7, 11, 15	9, 11A, 17

St Albans Avenue is located in the suburb of Highgate, to the west of Beaufort Street. Many of the residences located within the area were part of the 1890 Chatsworth Estate development, which was a residential development resulting from the Gold Boom. Buildings constructed during this time contribute to the highly intact and visually cohesive area.

KEY CHARACTERISTICS

- The area is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest, single storey dwellings constructed in the Federation period of architecture;
- The overall form, style, height, setback and selection of materials of the character dwellings contribute to the uniformity of the streetscape, providing a coherent character with a high level of retained original detail including street facing verandahs and decorative gables;
- Generally consistent lot widths (where semi-detached residences are considered as one);
- A low number of carports or garages to street fronts; and
- Generally consistent setback of dwellings from the street.

DESIRED DEVELOPMENT OUTCOMES

- Retention and conservation of the Federation style dwellings;
- Retention of the visual dominance of late nineteenth to early twentieth century residential development within the Area.

1. DEVELOPMENT GUIDELINES FOR CONTRIBUTING BUILDINGS

Design Objectives	
1.1 Demolition	
1.1.1	Applications for the full demolition of the façade of dwellings will not be supported.
1.1.2	The removal of original character features from a contributing dwelling which, are visible from the street will not be supported. Where original character features have been removed from dwellings, they should be reinstated where possible.
1.2 Building Setbacks	
1.2.1	Additions to the building, will only be supported where they are located behind the building.
1.2.2	Additions to the side of the original dwelling maybe supported where the applicant can demonstrate to the satisfaction of the Council that there are no adverse impacts on the original building façade and the character of the streetscape.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Design Objectives	
1.2.3	Side setbacks variations may be supported where they are in line with the existing dwelling and is in keeping with the rhythm of the existing streetscape.
1.3	Building Walls
1.3.1	Variations to the building wall height may be supported if the proposed height is a continuation of the existing dwelling, and is in keeping with the rhythm of the existing streetscape.
1.4	Building Height
1.4.1	Where an addition proposes an additional storey, it must not exceed 1 storey above the number of storeys of the original dwelling.
1.4.2	Any additional storey must be setback sufficiently to be in keeping with the rhythm of the streetscape.
1.5	Car Parking, Garages and Car Ports
1.5.1	Carports or garages are not to be located within the front setback area. Hardstand car parking bays may be supported where it can be demonstrated that there are no visual impacts on the streetscape.
1.5.2	Car ports and garages may be supported where they are located to the side or rear of a dwelling and are set back a minimum of 500mm behind the main building line. The structure must be open or a minimum of 50% visually permeable.
1.6	Street Walls and Fences
1.6.1	Traditional fencing types as illustrated in Figure 1 (Appendix 1) are encouraged. Minor variations to the examples indicated in Figure 1 may be supported.
1.6.2	The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.
1.6.3	The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.
1.7	External Features and Decorative Treatments
1.7.1	Original and intact unpainted surfaces are not permitted to be rendered or painted.
1.7.2	Removal of paint/render from originally unpainted/non-rendered masonry is supported.
1.7.3	Loft additions may be supported where the development is contained wholly within the roof space and where no visible change to the dwellings appearance from the street is made.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Design Objectives	
1.8	Roof Works
1.8.1	New roofing additions must be sympathetic to the existing roof form.

2. DEVELOPMENT GUIDELINES FOR NON-CONTRIBUTING BUILDINGS

Design Objectives	
2.1	Demolition
2.1.1	Applications for full demolition of dwellings may be supported.
2.2	Building Setbacks
2.2.1	Setback variations may be supported where they are in line with existing dwellings on the street and is in keeping with the rhythm of the existing streetscape.
2.3	Appearance of Additions & New Dwellings
2.3.1	New dwellings must address the street and be consistent with the bulk and scale of adjacent dwellings.
2.4	Building Height
2.4.1	The height of any new development shall not exceed 2 storeys.
2.5	Street Walls and Fences
2.5.1	The maximum height of new fences facing the street is to be 1200mm above the adjacent footpath level.
2.5.2	The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion (up to 1200mm total height) is to be a minimum of 50% visually permeable.
2.5.3	The use of contemporary style fences that complement the existing streetscape will be supported.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS

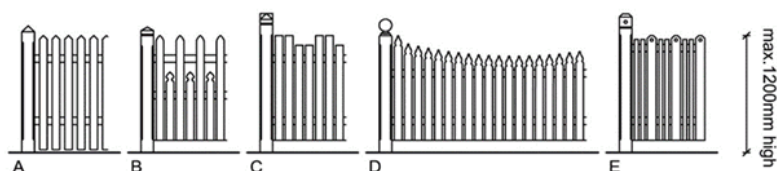


CITY OF VINCENT

3. APPROPRIATE FENCING TYPES FOR CHARACTER RETENTION AREAS

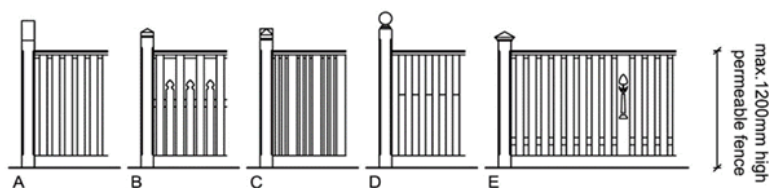
Open Picket Fencing Examples

- A Simple pointed picket
- B Alternating picket shape and height
- C Castellated
- D Shaped tops
- E Alternating picket width (particular example more typical of California Bungalow)



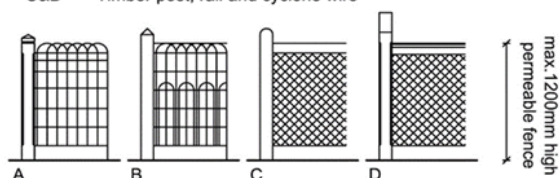
Closed Picket Fencing Examples

- A Simple
- B Alternating picket shape and height
- C Alternating picket width
- D Closed picket lower, open picket upper.
- E Wider picket with decorative cut out (particular example more typical of California Bungalow)

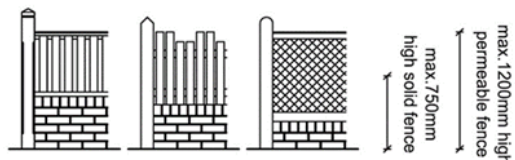


Wire Fencing Examples

- A&B Woven wire with timber posts and rails
- C&D Timber post, rail and cyclone wire



Masonry and Timber Fencing Examples



LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



APPENDIX 2: HARLEY STREET HERITAGE AREA GUIDELINES

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.

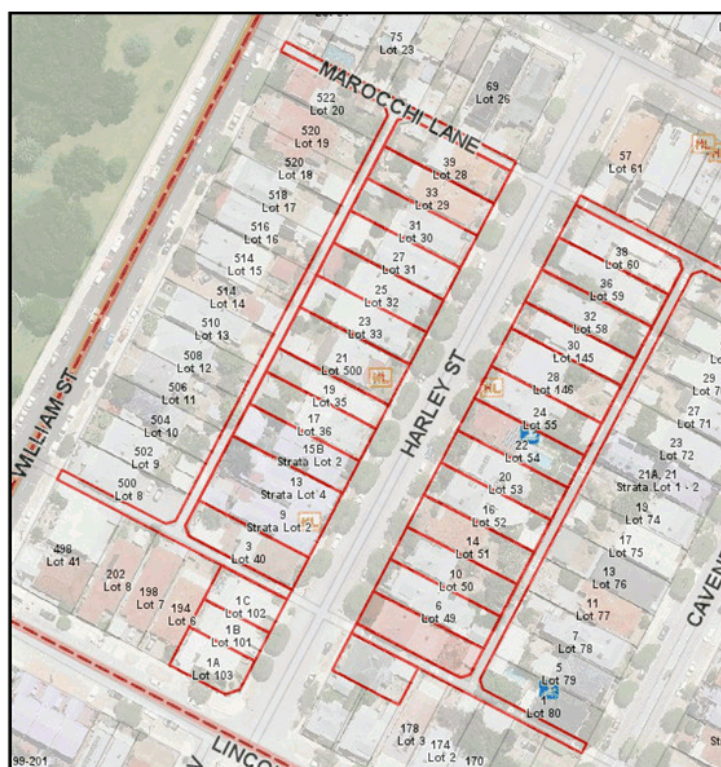


Figure 1: Harley Street Heritage Area

1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Harley Street, while allowing for new development that meets the changing needs of the community.

The guidelines:

1. Provide a comprehensive basis for the control of all development within Harley Street including new development and additions/alterations to existing development;
2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

2. STATEMENT OF HERITAGE SIGNIFICANCE

Harley Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation style of architecture.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Harley Street has moderate historic value as an almost complete example of a 19th century streetscape, with the residences that were predominantly built in the late 1890s - 1910s. It provides a good and rare historic record of the accommodation of people in this period.

Harley Street demonstrates a unified and cohesive physical form in the public realm. The overall form, style, height, setback and selection of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

Harley Street contains a good representation of the wide variety of building design applied to the inner city residential areas during the Gold Rush period of 1891 to 1919. This includes substantial single residential dwellings with individual architectural detail, modest single residential dwellings, semi-detached and terraced dwellings. All these styles are represented in Harley Street, and although alterations have been undertaken to some of the dwellings, and some new replacement development has occurred in the 1980s, the streetscape is largely consistent with the styles of the Gold Boom period and construction applied during this time.

Overall, Harley Street is a highly intact example of late nineteenth to early twentieth century residential development comprising fine examples of modest single storey dwellings constructed in the Federation period of architecture.

3. RECORD OF PLACES OF HERITAGE SIGNIFICANCE

Property Address	Constructed (circa)	Architectural style ¹	Level of Significance
1A-1C Harley	c.1988	Post-war Conventional Suburban Style	No contribution
2 Harley	c.2017	Contemporary	No contribution
3 Harley	c.1898	Federation Bungalow	Moderate contribution
4 Harley	c.1914	Federation Bungalow	Moderate contribution
6 Harley	c.1900	Federation Queen Anne	Moderate contribution
7, 9, 11 & 13 Harley	c.1898	Federation Italianate	Moderate contribution
10 Harley	c.1905	Federation Queen Anne	Moderate contribution
14 Harley	c.2017	Contemporary	No contribution
15A & 15B Harley	c.1982	Reproduction of Federation Terrace	No contribution
16 Harley	c.1908	Federation Queen Anne	Moderate contribution
17 Harley	c.1900	Federation Bungalow	Moderate contribution
19 Harley	c.1900	Federation Bungalow	Moderate contribution
20 Harley	c.1898	Federation Bungalow	Moderate contribution
21 Harley	c.1898	Federation Queen Anne	Moderate contribution
22 Harley	c.1899	Federation Bungalow	Moderate contribution
23 Harley	c.1910	Federation Queen Anne	Moderate contribution
24 Harley	c.1898	Federation Bungalow	Moderate contribution
25 Harley	c.1903	Federation Queen Anne	Moderate contribution
27 Harley	c.1905	Federation Bungalow	Moderate contribution
28 Harley	c.1898	Federation Queen Anne	Moderate contribution
30 Harley	c.1988	Post-war Conventional Suburban Style	No contribution
31 Harley	c.1908	Federation Bungalow	Moderate contribution
32 Harley	c.1900	Federation Bungalow	Moderate contribution
33 Harley	c.1920	Federation Bungalow with Inter War California Bungalow elements	Moderate contribution
36 Harley	c.1905	Federation Bungalow	Moderate contribution
38 Harley	c.1905	Federation Bungalow	Moderate contribution
39 Harley	c.1898	Federation Bungalow	Moderate contribution

¹ The architectural style applied to dwellings below are based on those outlined in *Identifying Australian Architecture* by Apperly, Irving and Reynolds and the City of Vincent Housing Style Guide.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



4. HARLEY STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation of the original Federation style dwellings;
- Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing development and new development;
- Additions to existing development and new development is appropriately set back so as to maintain the visual prominence of the single storey streetscape when viewed from Harley Street;
- New development is to respond appropriately to the surrounding street context through:
 - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
 - built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such as a timber verandahs, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;
- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

5. DEVELOPMENT GUIDELINES FOR ALL DEVELOPMENT

Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
Street Setbacks					
Augment 5.1.2 P2.1	Augment 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties and the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development. First floor development shall not be located within 10 meters of the primary street boundary; or First floor development shall not be visible from Harley Street when measured in accordance with 'Figure 2 – Line of Sight'.
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



CITY OF VINCENT

Local Housing Objectives			Deemed to Comply										
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.										
Lot Boundary Setbacks													
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.											
Building Height													
Augment 5.1.6 P6	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions. The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance. <i>Note: The plate heights on Harley Street are typically around 40 courses, usually starting above limestone footings equal to the internal floor level.</i>	Replace 5.1.6 C6	Replace 6.1.2 C2	The maximum height of a dwelling is to be 2 storeys and comply with the following measurements:								
					<table><tr><td>Element</td><td>Max allowable Heights for Two Storey Dwellings</td></tr><tr><td>Top of external wall (roof above)</td><td>7 metres</td></tr><tr><td>Top of external wall (concealed roof)</td><td>8 meters</td></tr><tr><td>Top of pitched roof</td><td>10 metres</td></tr></table>	Element	Max allowable Heights for Two Storey Dwellings	Top of external wall (roof above)	7 metres	Top of external wall (concealed roof)	8 meters	Top of pitched roof	10 metres
			Element	Max allowable Heights for Two Storey Dwellings									
			Top of external wall (roof above)	7 metres									
			Top of external wall (concealed roof)	8 meters									
Top of pitched roof	10 metres												
			New 5.1.6 C6.1	New 6.1.2 C2.1	Loft additions will be contained wholly within the roof space and where no visible change is made to the dwelling's appearance from the street. The addition of front facing dormer windows and gables to lofts will cause lofts to be assessed as a storey for the purpose of this policy.								

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
Vehicular Access					
Augment 5.3.5 P5.1	Augment 6.3.5 P5	No crossovers to Harley Street unless the property has no other vehicular access opportunities.			
Setback of Garages and Carports					
Augment 5.2.1	Augment 6.3.4	Maintain the absence of visually intrusive car storage facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available.
Street Surveillance					
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	Ensure a front verandah is incorporated into the façade of new dwellings (at a minimum of 50% of the width of the front facade) with a useable minimum depth of 1.8 metres.
			Replace 5.2.3 C3.2	Replace 6.2.1 C1.2	Incorporate habitable rooms to the front of the development with generous openings to provide street engagement and passive surveillance to the street.
Street Walls and Fences					
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level; b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable; c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and d) Maximum width of piers to be 470mm; or e) The maximum height of new fences facing the street is to be 1.8 metres above the adjacent footpath level;

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



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Local Housing Objectives <i>Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.</i>			Deemed to Comply <i>Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.</i>		
					<p>f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable; and</p> <p>g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level;</p> <p>or</p> <p>h) Fencing types as illustrated in the diagrams below are permitted. Variations to the examples indicated below may be supported where it can be demonstrated that they are compatible with the existing fence styles in the street.</p>
General Building Design					
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 to 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale, mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling. <i>Floor levels of the original dwellings in Harley Street are raised approximately 300 - 500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.</i>
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the existing dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original facade and set back so that the existing front building and roof form remains the dominant feature to the street.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



CITY OF VINCENT

Local Housing Objectives <i>Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.</i>	Deemed to Comply <i>Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.</i>
Demolition	
Applications for development approval should maintain the front façade of a contributing dwelling.	Applications for development approval that retain the original dwelling are considered acceptable.

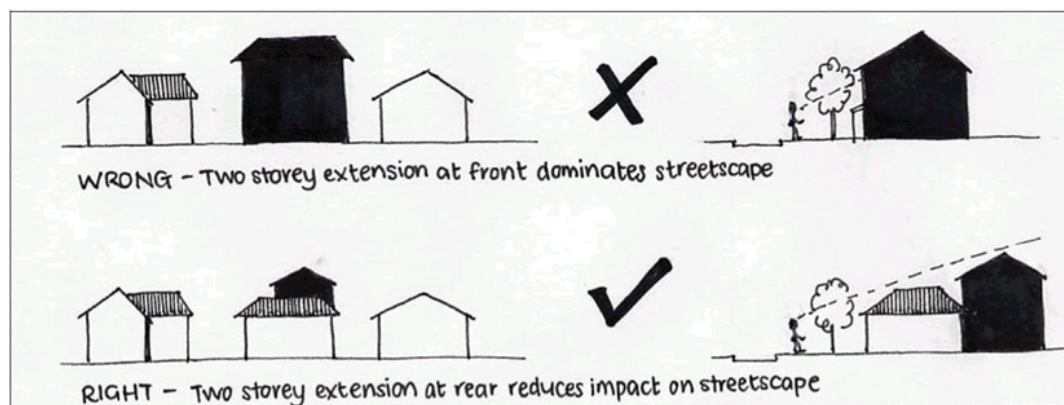


Figure 2 – Line of Sight

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



CITY OF VINCENT

6. RECOMMENDED FENCING STYLES FOR HARLEY STREET



LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



APPENDIX 3: CARR STREET GUIDELINES

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.



Figure 1 – Carr Street Character Retention Area

1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Carr Street, while allowing for new development that meets the changing needs of the community.

The guidelines:

1. Provide a basis for the control of all development within Carr Street including new dwellings and additions/alterations to existing buildings;
2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

2. CARR STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation the original Federation and Interwar Bungalow style dwellings;
- Protection and enhancement of existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Carr Street;
- New development is to respond appropriately to the surrounding street context through:
 - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



- built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings;
- The reinstatement and reconstruction of missing design elements to original building facades such as a timber verandah, decorative timber gables and the removal of paint and render from original brickwork;
- Maintain the absence of visually intrusive car storage structures and spaces and vehicular crossovers to the primary streetscape; and
- Maintain an open street frontage by ensuring front boundary fences are low and/or visually permeable.

3. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
Street Setbacks					
Augment 5.1.2 P2.1	Augment 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties or the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			First floor development shall not be located within 4 meters of the ground floor primary street setback; or First floor development shall not be visible from Carr Street when measured in accordance with 'Figure 2 – Line of Sight'.
Lot Boundary Setbacks					
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements			

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



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Local Housing Objectives			Deemed to Comply										
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.										
Building Height													
Augment 5.1.6 P6	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions. The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.	Replace 5.1.6 C6	Replace 6.1.2 C2	Minimum building height fronting primary street: 3m Maximum building height: <table><tr><th>Element</th><th>Max allowable Heights for Two Storey Dwellings</th></tr><tr><td>Top of external wall (roof above)</td><td>7 metres</td></tr><tr><td>Top of external wall (concealed roof)</td><td>8 metres</td></tr><tr><td>Top of pitched roof</td><td>10 metres</td></tr></table>	Element	Max allowable Heights for Two Storey Dwellings	Top of external wall (roof above)	7 metres	Top of external wall (concealed roof)	8 metres	Top of pitched roof	10 metres
Element	Max allowable Heights for Two Storey Dwellings												
Top of external wall (roof above)	7 metres												
Top of external wall (concealed roof)	8 metres												
Top of pitched roof	10 metres												
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New 5.1.6 C6.1	New 6.1.2 C2.1	Loft additions where the development is contained wholly within the roof space and where there is no visible change to the dwellings appearance from the street.								
Setback of Garages and Carports													
Augment 5.2.1 P5.1	Augment 6.3.4	Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available. Carports setback 500mm behind the front setback line where access is from the Primary Street.								
Street Surveillance													
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front verandah is incorporated into the façade of new dwellings (at a minimum 50% of the width of the front façade) with a useable minimum depth of 1.8 metres.								

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
Street Walls and Fences					
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	a) The maximum height of new fences facing the street is to be 1.8 metres above natural ground level; b) The maximum height of any solid portion of a new fence is to be 750mm above natural ground level. The remaining portion is to be a minimum of 80% visually permeable; and c) The maximum height of fence piers with decorative capping to be 2.0 metres above natural ground level.
General Building Design					
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch of ground and upper storeys of between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling. <i>Note: Floor levels of the original dwellings in Carr Street are raised approximately 300 - 500mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.</i>
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



Local Housing Objectives	Deemed to Comply
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.	Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.
Demolition	
Application for development approval should maintain the front façade of the original dwelling.	Applications for development approval retain the original dwelling. ²

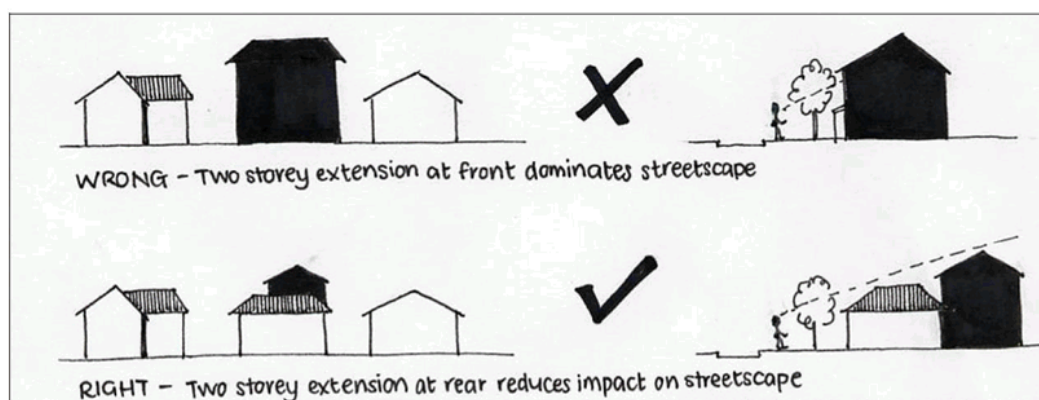


Figure 2 – Line of sight

² Schedule 2, Part 7, Clause 61(1)(e) in the *Planning and Development (Local Planning Schemes) Regulations 2015* does not require a development application for the demolition of a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool where the structure is not affected by heritage legislation. C7.4 has been included as the requirement in the Regulations may be removed and the provision could then be implemented.

LOCAL PLANNING POLICY: CHARACTER RETENTION AREAS AND HERITAGE AREAS



APPENDIX 4: JANET STREET HERITAGE AREA GUIDELINES

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas.

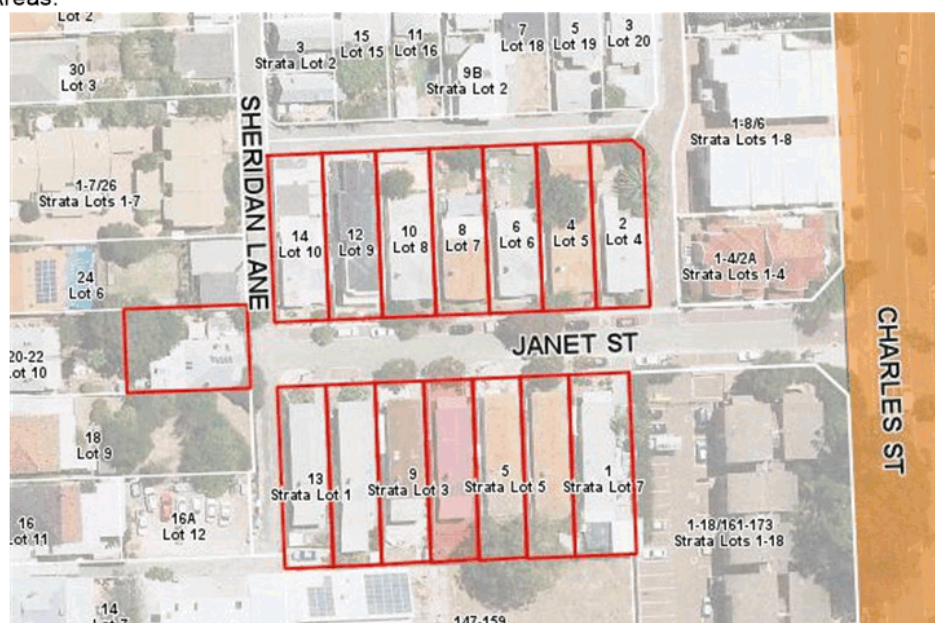


Figure 1 – Janet Street Heritage Area

1. PURPOSE

These guidelines have been adopted for the purpose of preserving and enhancing the established neighbourhood character and amenity of Janet Street, while allowing for new development that meets the changing needs of the community.

The guidelines:

1. Provide a basis for the control of all development within the Janet Street Character Retention Area including new buildings and additions/alterations to existing buildings;
2. Replace the deemed to comply requirements and/or provide additional deemed to comply requirements in relation to certain elements of the R-Codes.

2. STATEMENT OF HERITAGE SIGNIFICANCE

Janet Street has moderate aesthetic value through its dominant display of single storey residences constructed in the Federation and Interwar style of architecture.

Janet Street has moderate historic value as an almost intact and cohesive example of a 20th century streetscape, with the residences that were predominantly built in the 1920's. It provides a good and rare historic record of the accommodation of people in this period.

Janet Street demonstrates a cohesive physical form in the public realm. The overall form, style, height, setback and selection of materials of the historic dwellings contribute to the uniformity of the streetscapes, providing a coherent character with varied levels of intactness.

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3. RECORD OF PLACES

Property Address	Constructed (circa)	Architectural style	Level of Significance
1 Janet St	c1922	Interwar bungalow	Moderate Contribution
2 Janet St	c1924	Federation bungalow	Moderate Contribution
3 Janet St	c1922	Interwar bungalow	Moderate Contribution
4 Janet St	c1923	Federation bungalow	Moderate Contribution
5 Janet St	c1922	Interwar bungalow	Moderate Contribution
6 Janet St	c1923	Federation bungalow	Moderate Contribution
7 Janet St	c1922	Interwar bungalow	Moderate Contribution
8 Janet St	c1923	Interwar bungalow	Moderate Contribution
9 Janet St	c1921	Interwar bungalow	Moderate Contribution
10 Janet St	c1923	Federation bungalow	Moderate Contribution
11 Janet St	c1921	Interwar bungalow	Moderate Contribution
12 Janet St	c2009	Contemporary dwelling	No Contribution
13 Janet St	c1921	Interwar bungalow	Moderate Contribution
14 Janey St	c1923	Federation bungalow	Moderate Contribution
15 Janet St	c1923	Interwar bungalow	Moderate Contribution

4. JANET STREET LOCAL HOUSING OBJECTIVES

- Retention and conservation of the original Federation style dwellings;
- Protection and enhancement of the existing streetscape character;
- Retention of the visual character of late nineteenth to early twentieth century residential development;
- Encouragement of a high standard of architectural and sustainable design solutions for additions to existing buildings and the development of new buildings;
- Ensuring additions to existing buildings and new dwellings are appropriately setback so as to maintain the visual prominence of the single storey streetscape when viewed from Janet Street;
- New development is appropriate in scale and bulk in relation to the original street pattern, maintaining front and side setback patterns;
- The reinstatement and reconstruction of missing design elements to original building facades such as a timber verandah, decorative timber gables and the removal of render from original brickwork; and site features such as landscaping and front fences;
- Maintain the absence of and promote the removal of visually intrusive car storage structures and spaces, and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

5. DEVELOPMENT GUIDELINES FOR ALL BUILDINGS

Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
Street Setbacks					
Augment 5.1.2 P2.1	Augment 6.1.3 P3	Dwellings should not detract from the streetscape by being set back too close or too far from the front boundary when compared with adjacent properties or the predominant streetscape character.	Replace 5.1.2 C2.1	Replace 6.1.3 C3.1	Ground floor street setbacks to be an average of the two directly adjoining properties on either side of the proposed development. First floor development shall not be located within 4 meters of the ground floor primary street setback; or

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Local Housing Objectives			Deemed to Comply										
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.										
New 5.1.2 P2.3	New 6.1.3 P3.1	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.			First floor development shall not be visible from Janet Street when measured in accordance with 'Figure 2 – Line of Sight'.								
Lot Boundary Setbacks													
Augment 5.1.3 P3.1	Augment 6.1.4 P4.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.											
Building Height													
Augment 5.1.6 P6.1	Augment 6.1.2 P2	Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by maintaining similar features of adjoining properties or the streetscape in terms of scale and proportions. The plate height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall plate height to avoid an under scaled squat appearance.	Replace 5.1.6 C6	Replace 6.1.2 C2	Minimum building height fronting primary street: 3m Maximum building height: <table><tr><td>Element</td><td>Max allowable Heights for Two Storey Dwellings</td></tr><tr><td>Top of external wall (roof above)</td><td>7 metres</td></tr><tr><td>Top of external wall (concealed roof)</td><td>8 metres</td></tr><tr><td>Top of pitched roof</td><td>10 metres</td></tr></table>	Element	Max allowable Heights for Two Storey Dwellings	Top of external wall (roof above)	7 metres	Top of external wall (concealed roof)	8 metres	Top of pitched roof	10 metres
Element	Max allowable Heights for Two Storey Dwellings												
Top of external wall (roof above)	7 metres												
Top of external wall (concealed roof)	8 metres												
Top of pitched roof	10 metres												
New 5.1.6 P6.1		Windows and gables are consistent with the existing dwellings in the street.	New C6.1	New 6.1.2 C2.1	Loft additions where the development is contained wholly within the roof space and where there is no visible change to the dwellings appearance from the street.								
Setback of Garages and Carports													
Augment 5.2.1 P5.1		Maintaining an absence of car parking facilities within the streetscape.	Replace 5.2.1 C1.1, C1.2 and C1.5		Carports, garages or hardstand car bays are to be located at the rear of the property where ROW access is available.								

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Local Housing Objectives <i>Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.</i>			Deemed to Comply <i>Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.</i>		
					Carports setback 500mm behind the front setback line where access is from the Primary Street.
Street Surveillance					
Augment 5.2.3 P3	Augment 6.2.1 P1.1	Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or Outdoor Living Areas and by including habitable rooms at the front of the dwelling.	Replace 5.2.3 C3.1	Replace 6.2.1 C1.1	A front verandah is incorporated into the façade of new dwellings (at a minimum 50% of the width of the front façade) with a useable minimum depth of 1.8 metres.
Street Walls and Fences					
Augment 5.2.4 P4	Augment 6.2.2 P2	Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street and are low enough to retain views to dwellings and front gardens.	Replace 5.2.4 C4	Replace 6.2.2 C2	<p>a) The maximum height of new fences facing the street is to be 1.2 metres above the adjacent footpath level;</p> <p>b) The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable;</p> <p>c) The maximum height of fence piers with decorative capping to be 1.8 metres above the adjacent footpath level; and</p> <p>d) Maximum width of piers to be 470mm</p> <p>or</p> <p>e) The maximum height of new fences facing the street is to be 1.8 metres above the adjacent footpath level;</p> <p>f) The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable; and</p> <p>g) The maximum height of fence piers with decorative capping to be 2.0 metres above the adjacent footpath level.</p>

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Local Housing Objectives			Deemed to Comply		
Pursuant to clause 7.3.1 (b) of the R-Codes, the following Local Housing Objectives augment or add to the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Design Principles.			Pursuant to clause 7.3.1 (a) of the R-Codes, the following provisions replace the Deemed to Comply requirements in the listed sections of the R-Codes. For all development that is not subject to the R-Codes, the following apply as Deemed-to-Comply provisions.		
General Building Design					
New 5.4.6 P6.1	New 6.2.4 P4.3	The roof of a building is to be designed so that it is similar to the existing streetscape character.	New 5.4.6 C6.1	Pursuant to 6.2.4 C4	Roof pitch between 30 and 40 degrees, with 35 - 45 degree pitches to gables where it can be viewed from the street.
New 5.4.6 P6.2	New 6.2.4 P4.4	New buildings must respond to the prevailing surrounding character and ensure unsympathetic contrasts in scale mass and materials are avoided.	New 5.4.6 C6.2	Pursuant to 6.2.4 C4	New dwellings' floor levels match, or mediate between, properties on both sides of the proposed dwelling. <i>Note: Floor levels of the original dwellings in Janet Street are raised approximately 300mm above footpath level, which assists to define the verandah area and provide additional privacy as views into front rooms are obscured.</i>
New 5.4.6 P6.3	New 6.2.4 P4.5	Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	New 5.4.6 C6.3	Pursuant to 6.2.4 C4	Street facing windows have a height of at least 1.6 times their width.
New 5.4.6 P6.4	New 6.2.4 P4.6	Additions visible from the street should be compatible with and respectful of the existing dwelling and the predominant character of the original dwellings within the street.	New 5.4.6 C6.4	Pursuant to 6.2.4 C4	Additions to existing buildings will only be supported where they are located behind the original façade and set back so that the original building and roof form remains the dominant feature to the street.
Demolition					
Applications for development approval should maintain the front façade of a contributing dwelling.			Applications for development approval that retain the original dwelling are considered acceptable.		

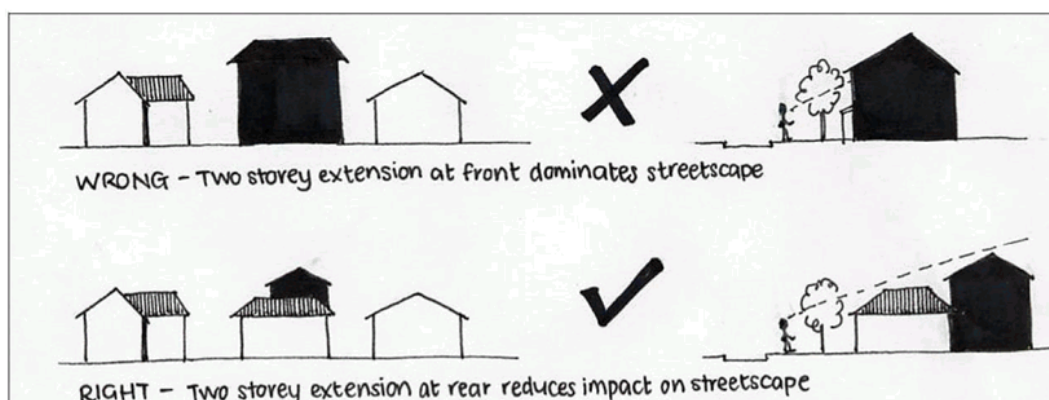


Figure 2 – Line of sight

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APPENDIX 5 –THE BOULEVARDE AND MATLOCK STREET CHARACTER RETENTION GUIDELINES

These guidelines are to be applied to all development within the following areas:

Guideline Area	
1.	The Boulevard – between Scarborough Beach Road and Anzac Road
2.	Matlock Street – between Anzac Road and Britannia Road

Table 1: Properties included in The Boulevard and Matlock Street Character Retention Area

Application of the Guidelines

The Guidelines apply to development:

1. Where the dwelling is fronting the primary street within the guideline area; and
2. Is within the area that is visible from the primary street.

These guidelines are to be read in conjunction with the City's Policy 7.5.15 – Character Retention Areas and Heritage Areas, the City's Local Planning Scheme No. 2, the Residential Design Codes and Policy 7.1.1 – Built Form.

Statement of Character

The Guideline Area's prevailing character is summarised as follows:

- Significantly intact examples of early twentieth century residential development comprising modest, single storey dwellings constructed during the Interwar period;
- Development comprising predominately original dwelling form and style with consistent height and selection of materials;
- A high level of retained traditional details including street facing verandas, traditional pitched roof form, chimneys, vertical window articulation and traditional building materials;
- Front setbacks that are generally consistent, reinforcing the building edge and maintaining a consistent pattern of development, allowing view lines along the fronts of dwellings;
- Front gardens are generally low and open and would traditionally have been planted with shrubs and roses, with flowerbeds or low ground cover;
- Front fences are low and or visually permeable, generally with an absence of solid, obtrusive front fences; and
- New development is generally sympathetic to the form, bulk and scale of the original dwellings.

Development Objectives:

- Retention and conservation of original dwellings;
- Protection and enhancement of the original streetscape character;
- Retention of the visual character of the early twentieth century Interwar styles of architecture;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that is visible from the street responds appropriately and complements and complements the surrounding streetscape through:
 - consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - built form that incorporates consistent physical built form elements of the prevailing character without the requirement to mimic the style of the original character dwellings.

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- Development to the rear of a dwelling where not visible from the street may be contemporary in style, respecting the scale and bulk of the prevailing character;
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.

Local Housing Objectives <i>Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.</i>	Deemed to Comply <i>Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.</i>
1. Street Setbacks	
<i>Augments Clause 5.1.2 P2.1 and P2.2</i>	<i>Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3</i>
O1.1 The setbacks of dwellings should reflect the predominant streetscape pattern and be consistent with adjacent properties.	C1.1 Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
O1.2 First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	C1.2 Two storey development is to be setback a minimum of 4m behind the predominant ground floor building line.
2. Lot Boundary Setbacks	
<i>Augments Clause 5.1.3 P3.1</i>	
O2.1 Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	
3. Building Height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.	C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights: <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of pitched roof: 10 metres
O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.	C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.
4. Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.	C4.1 Carports, garages or hardstand car parking bays are to be located at the rear of the property where right of way access is available.
O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.	C4.2 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.
O4.3	C4.3

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<p>Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.</p>	<p>Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.</p> <p>C4.4 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.5 Garages and carports must respect the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.6 Carports and garages shall have a maximum wall height of 2.7m.</p> <p>C4.7 Carports located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street Surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
<p>O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.</p>	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>
6. Street Walls and Fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
<p>O6.1 New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street.</p> <p>O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.</p>	<p>C6.1 The maximum height of new fences within the front setback area is to be 1.2m above the adjacent footpath level;</p> <p>C6.2 The maximum height of any solid portion of a new fence is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum 40% visually permeable;</p> <p>C6.3 The maximum height of fence piers with decorative capping is to be 1.8m above the adjacent footpath level; and</p> <p>C6.4 The maximum width of piers is to be 470mm.</p> <p>C6.5</p>

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	<p>The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:</p> <ul style="list-style-type: none"> i. Timber pickets; or ii. Brick; or iii. Rendered masonry. <p>OR</p> <p>C6.6 The maximum height of new fences within the front setback area is to be 1.8 metres above the adjacent footpath level;</p> <p>C6.7 The maximum height of any solid portion of a new fence is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable;</p> <p>C6.8 The maximum height of fence piers with decorative capping is to be 2m above the adjacent footpath level; and</p> <p>C6.9 The maximum width of piers is to be 470mm.</p> <p>C6.10 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area:</p> <ul style="list-style-type: none"> i. Timber pickets; or ii. Brick; or iii. Rendered masonry.
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7. General Building Design

New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes

O7.1

New development is sympathetic to and complements the prevailing character, avoiding unsympathetic scale, mass and materials.

O7.2

Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.

O7.3

Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.

O7.4

The materials of any new dwellings as viewed from the street shall be consistent with the prevailing character.

O7.5

The floor levels of new dwellings shall match or average the floor levels of dwellings on either side of the proposed dwelling.

O7.6

The roof pitch for new carports and additions visible from the street is to be consistent and respectful of the existing dwelling's roof pitch and, for new buildings, consistent and respectful of the prevailing character.

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O7.7

Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

8. Landscaping

New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes

O8.1

Existing trees on a site, especially mature trees, to be preserved wherever possible.

O8.2

The front setback area should be developed as a predominantly soft landscaped garden. The planting of low shrubbery and traditional open garden styles is encouraged.

OFFICE USE ONLY	
Responsible Officer	Manager Policy & Place
Initial Council Adoption	22/09/2015
Previous Title	Local Planning Policy 7.5.15 – Character Retention Areas and Heritage Areas
Reviewed / Amended	12/12/2017, 1/05/2018, 23/03/2021
Next Review Date	July 2022

LOCAL PLANNING POLICY: CHARACTER AREAS



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Nil

PART 1 – PRELIMINARY

PURPOSE

The purpose of this Policy is to:

1. Establish a framework to identify areas within the City of Vincent that contain characteristics that are valued by the community; and
2. Provide guidance on development in identified Character Areas and Heritage Areas.

OBJECTIVE

1. To identify areas within the City that contain characteristics valued by the community to be known as Character Areas and/or Heritage Areas;
2. To establish a planning and design framework to protect the streetscapes located within Character Areas and/or Heritage Areas;
3. To ensure that new buildings and additions to existing buildings will be sympathetic to the unique character of the streetscape; and
4. To distinguish between buildings within each Character Areas and/or Heritage Areas that contribute to the integrity of the streetscape and those which do not.

SCOPE

This Policy applies to:

1. The process used to identify and formally recognise Character Areas and Heritage Areas;
2. The identification and listing of development standards which will be used in assessing all development applications for properties within those Character Areas and Heritage Areas;
3. Appendix 1 of this Policy applies to applications for development in the St Albans Avenue Character Areas identified in Table 1 in Appendix 1;
4. Appendix 2 of this Policy applies to applications for development in the Harley Street Heritage Area identified on Figure 1 in Appendix 2;

LOCAL PLANNING POLICY: CHARACTER AREAS



5. Appendix 3 of this Policy applies to applications for development in the Carr Street Character Area identified on Figure 1 in Appendix 3;
6. Appendix 4 of this Policy applies to applications for development in the Janet Street Heritage Area identified on Figure 1 in Appendix 4; and
7. Appendix 5 of this Policy applies to applications for development in The Boulevard and Matlock Street Character Area identified in Table 1 in Appendix 5.
8. Appendix 6 of this Policy applies to applications for development in the Florence Street Character Area.
9. Appendix 7 of this Policy applies to applications for development in the Prospect Place Character Area.
10. Appendix 8 of this Policy applies to applications for development in the Hammond Street Character Area.
11. Appendix 9 of this Policy applies to applications for development in the Ivy Street Character Area.
12. Appendix 10 of this Policy applies to applications for development in the Strathcona Street Character Area.

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Vincent local planning policy framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the adopted Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Where this Policy is permitted to amend or replace the Deemed to Comply provisions under Clause 7.3.1(a) of the Residential Design Codes, the provisions of this Policy shall prevail. Where this Policy augments the Design Principles under Clause 7.3.1(b) of the Residential Design Codes by providing Local Housing Objectives, both the Design Principles of the Residential Design Codes and the Local Housing Objectives of this Policy shall apply.

Where this Policy is inconsistent with the provisions of another local planning policy the provisions of this Policy shall prevail.

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PART 2 – POLICY PROVISIONS

1. Development Standards

- 1.1. Applications for development that comply with the relevant 'Deemed to Comply' policy provisions and 'Local Housing Objectives' are considered to meet the Policy Objectives.
- 1.2. Applications for development that seek departure from the 'Deemed to Comply' policy provisions may be deemed to be acceptable where:
 - 1.2.1 The applicant applies for assessment, and provides adequate justification, against the relevant Design Principles of the R-Codes, Design Objectives, Local Housing Objectives, Policy Objectives and Objectives of the local planning scheme; and
 - 1.2.2 The application obtains the support of the City's Design Advisory Committee where the City determines it to be necessary.
- 1.3 The City will assess and determine at its discretion that the same or better outcome will be achieved than would have been provided by the 'Deemed to Comply' criteria.
- 1.4 Applications for development shall include a contextual elevation showing the elevation of the proposed development and the existing development on the adjoining properties either side pursuant to Schedule 2, Part 8, Clause 63(1)(d) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Character Area Nomination

- 2.1 A Character Area may include the following:
 - 2.1.1 A collection of no less than five adjoining buildings;
 - 2.1.2 A street block; or
 - 2.1.3 A part of, or whole suburb.
- 2.2 A Character Area may be nominated in writing by a member of the public or by the City.
- 2.3 The City will only proceed with the nomination of the Character Area where it is demonstrated by the nominee that owners of at least 40% of affected properties support proceeding with the nomination.

3. Consultation and Preparation of Guidelines

- 3.1 Following the successful nomination of a Character Area the City will attend and undertake an assessment of the built form within the Area. The purpose of this assessment will be to inform an advertised Character Area Guidelines.

LOCAL PLANNING POLICY: CHARACTER AREAS

**4. Approval of the Guidelines**

- 4.1 Once the draft Guidelines have been prepared, Administration will request that Council initiate formal consultation in accordance with the City's community consultation policy.
- 4.2 Following advertising, Council will be asked to approve, refuse or approve with modifications the Guidelines to be included as an appendix to this policy based on the **results of assessment and consultation**.

5. Amendments to the Guidelines

- 5.1 The City may consider amending the Character **Area** Guidelines where it can be demonstrated that owners of at least 40% of the affected properties support the amendment(s).
- 5.2 Council must initiate formal consultation to advertise any amendment(s) in accordance with the City's community consultation policy.
- 5.3 Following advertising, Council will be asked to determine the amendment(s) on the basis of the submissions received.

6. Rescission of a Character **Area**

- 6.1 The City will only consider initiating the removal **or abandoning a nomination** of a Character **Area** where it can be demonstrated that owners of at least 70% of the affected properties support their removal.
- 6.2 If supported, Council must initiate formal consultation to amend the policy to remove the Character **Area** in accordance with the City's community consultation policy.
- 6.3 Following advertising, Council will be asked to determine the amendment on the basis of the submissions received.

7. Heritage Areas

- 7.1 The City may consider designating a Heritage Area in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following instances:
 - 7.1.1 Where a nomination has been received for a Character **Area** in accordance with (1) of this policy and the City is satisfied the area is suitably qualified to be designated as a Heritage Area following a Heritage Assessment;
 - 7.1.2 Where the City has undertaken a Heritage Assessment of any area and is satisfied it is suitably qualified to be designated as a Heritage Area following a Heritage Assessment.
- 7.2 If an area qualifies as a Heritage Area, the City will consult with affected landowners on the designation prior to making a recommendation to Council on whether to proceed in accordance with Part 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

The [Florence Character Area](#) has been recognised by the community and the council as making a positive contribution towards built character of the City. To help identify and celebrate this unique part of the City, this guideline has been put in place to guide and assist future development.

These guidelines are to be applied to development where the dwelling is fronting the primary street and/or is within an area that is visible from the primary street, within the following area:

[Nos. 4 - 55 Florence Street \(Inclusive\)](#)

The general objectives of development the subject of these guidelines are:

- Conservation of original dwellings;
- Protection and enhancement of existing streetscape character;
- Maintain the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that responds appropriately and complements the surrounding streetscape through:
 - Consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - Built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings.
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.



CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

Statement of Character

The **Florence Character Area** is generally mixed in terms of built form, with excellent examples of character dwellings dating back from the turn of the century as well as some more recent additions to the streetscape which have included designs typical of that time.

With strong ties to the earliest European settlement within the Perth Metropolitan Region, development within this street should enhance the historic dwellings within the street and embrace dwelling designs which support the historic character of the precinct. While the character of the streetscape is somewhat damaged by inconsistent building typologies within the street, the area to the south of Florence street maintains strong built historic character.

Redevelopment should respect and complement the predominant character of the street. Additions and alterations that are visible from the street should respond to the key architectural features of the dwelling on the lot and adjoining character dwellings.



FLORENCE ST

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

How these guidelines differ from what is required under the City's Local Planning Policy No. 7.1.1 - Built Form

The Guidelines amend what is required under the City's current planning framework by:

- Reducing street setback requirements to minimise the impact of building bulk;
- Increasing building height to match the roof heights of character dwellings;
- Reducing front fence height requirements to maintain open street frontages;
- Ensuring roof pitches and architecture is compatible with the street;
- Increasing the setback requirements for carports and garages when viewed from the street.

The Guidelines do not affect provisions relating to demolition, whereby a development application is not required for demolition.

<i>Local Housing Objectives</i> Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.	<i>Deemed to Comply</i> Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.
1. Street setbacks	
<i>Augments Clause 5.1.2 P2.1 and P2.2</i>	<i>Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3</i>
O1.1 The setbacks of dwellings should reflect the predominant street-scape pattern and be consistent with adjacent properties.	C1.1 Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
O1.2 First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	C1.2 Two storey development is to be located in the middle or rear third of the lot.
2. Lot boundary setbacks	
<i>Augments Clause 5.1.3 P3.1</i>	<i>Replaces Clause 5.1.6 C6</i>
O2.1 Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

3. Building height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.	C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights: <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres
O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.	C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.
4. Setbacks of Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.	C4.1 Carports, garages or hardstand car parking bays are to be located at the rear of the property where right of way access is available.
O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.	C4.2 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.
O4.3 Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.	C4.3 Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

	<p>C4.4 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.5 Garages and carports must match the existing dwellings' pre-dominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.6 Carports and garages forward of the dwelling or within the front setback area shall have a maximum wall height of 2.7 metres.</p> <p>C4.7 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

6. Street walls and fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
O6.1 Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street.	C6.5 The maximum height of new street walls, street fences and gates facing the street is to be 1.8 metres above the adjacent footpath level.
O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.	C6.6 The maximum height of any solid portion of a new street wall, street fence and gate is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable.
	C6.7 The maximum height of fence piers with decorative capping is to be 2 metres above the adjacent footpath level.
	C6.8 The maximum width of piers is to be 470mm.
	C6.9 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area: i. Timber pickets; or ii. Brick; or iii. Rendered masonry.

CITY OF VINCENT CHARACTER AREA GUIDELINES - FLORENCE STREET, WEST PERTH

7. General building design	
<i>New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes</i>	<i>Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5</i>
O7.1 New development is sympathetic to and complements the character of the existing dwellings within the streetscape.	C7.1 The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.
O7.2 New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.	C7.2 The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.
O7.3 Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.	C7.3 Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.
O7.4 The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.	C7.4 The floor levels of new dwellings shall match or mediate between the floor levels of dwellings on either side of the proposed dwelling.
O7.5 Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.
	C7.6 Street facing windows shall have a height of at least 1.6 times their width.
	C7.7 Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

The **Prospect Character Area** has been recognised by the community and the council as making a positive contribution towards built character of the City. To help identify and celebrate this unique part of the City, this guideline has been put in place to guide and assist future development.

These guidelines are to be applied to development where the dwelling is fronting the primary street and/or is within an area that is visible from the primary street, within the following area:

Nos. 2 - 22 Prospect Place (Inclusive)

The general objectives of development the subject of these guidelines are:

- Conservation of original dwellings;
- Protection and enhancement of existing streetscape character;
- Maintain the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that responds appropriately and complements the surrounding streetscape through:
 - Consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - Built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings.
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.



CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

Statement of Character

The **Prospect Character Area** is generally mixed in terms of built form, containing both original (pre 1950s) and more contemporary dwellings. While only four original dwellings at present within the street, they are good examples of mid century development and dwellings which include many character elements which are important to the cultural history of the area.

With strong ties to the earliest European settlement within the Perth Metropolitan Region, development within this street should enhance the historic dwellings within the street and embrace dwelling designs which support the historic character of the precinct as a whole.

Redevelopment should respect and complement the predominant character of the street. Additions and alterations that are visible from the street should respond to the key architectural features of the dwelling on the lot and adjoining character dwellings.



CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

How these Guidelines differ from what is required under the City's Local Planning Policy No. 7.1.1 - Built Form

The Guidelines amend what is required under the City's current planning framework by:

- Reducing street setback requirements ;
- Increasing building height to match the roof heights of character dwellings;
- Reducing front fence height requirements to maintain open street frontages;
- Ensuring roof pitches and architecture is compatible with the street;
- Increasing the setback requirements for carports and garages when viewed from the street.

The Guidelines do not affect provisions relating to demolition, whereby a development application is not required for demolition.

<i>Local Housing Objectives</i> <i>Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.</i>	<i>Deemed to Comply</i> <i>Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.</i>
1. Street setbacks	
<i>Augments Clause 5.1.2 P2.1 and P2.2</i>	<i>Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3</i>
O1.1 The setbacks of dwellings should reflect the predominant street-scape pattern and be consistent with adjacent properties.	C1.1 Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
O1.2 First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	C1.2 Two storey development is to be located in the middle or rear third of the lot.
2. Lot boundary setbacks	
<i>Augments Clause 5.1.3 P3.1</i>	<i>Replaces Clause 5.1.6 C6</i>
O2.1 Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	

CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

3. Building height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
<p>O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.</p> <p>O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.</p>	<p>C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights:</p> <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres <p>C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.</p>
4. Setbacks of Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
<p>O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.</p> <p>O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.</p> <p>O4.3 Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.</p>	<p>C4.1 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.</p> <p>C4.2 Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

	<p>C4.3 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.4 Garages and carports must match the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.5 Carports and garages forward of the dwelling or within the front setback area shall have a maximum wall height of 2.7 metres.</p> <p>C4.6 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
<p>O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.</p>	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

6. Street walls and fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
O6.1 New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street.	C6.5 The maximum height of new street walls, street fences and gates facing the street is to be 1.8 metres above the adjacent footpath level.
O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.	C6.6 The maximum height of any solid portion of a new street wall, street fence and gate is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable.
	C6.7 The maximum height of fence piers with decorative capping is to be 2 metres above the adjacent footpath level.
	C6.8 The maximum width of piers is to be 470mm.
	C6.9 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area: i. Timber pickets; or ii. Brick; or iii. Rendered masonry.

CITY OF VINCENT CHARACTER AREA GUIDELINES - PROSPECT PLACE, WEST PERTH

7. General building design	
<i>New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes</i>	<i>Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5</i>
O7.1 New development is sympathetic to and complements the character of the existing dwellings within the streetscape.	C7.1 The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.
O7.2 New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.	C7.2 The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.
O7.3 Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.	C7.3 Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.
O7.4 The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.	C7.4 The floor levels of new dwellings shall match or mediate between the floor levels of dwellings on either side of the proposed dwelling.
O7.5 Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.
	C7.6 Street facing windows shall have a height of at least 1.6 times their width.
	C7.7 Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

The **Hammond Character Area** has been recognised by the community and the council as making a positive contribution towards built character of the City. To help identify and celebrate this unique part of the City, this guideline has been put in place to guide and assist future development.

These guidelines are to be applied to development where the dwelling is fronting the primary street and/or is within an area that is visible from the primary street, within the following area:

Nos. 3- 24 Hammond Street (Inclusive)

The general objectives of development the subject of these guidelines are:

- Conservation of original dwellings;
- Protection and enhancement of existing streetscape character;
- Maintain the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that responds appropriately and complements the surrounding streetscape through:
 - Consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - Built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings.
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.



CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

Statement of Character

The **Hammond Character Area**, while generally mixed in terms of built form, contains some good examples of character dwellings dating back from the turn of the century as well as some more recent additions to the streetscape which have included designs typical of that time.

With strong ties to the earliest European settlement within the Perth Metropolitan Region, development within this street should enhance the historic dwellings within the street and embrace dwelling designs which support the historic character of the precinct. While the character of the streetscape is somewhat impacted by inconsistent building typologies within the street, original dwellings such as those at 17 and 4 Hammond Street are key to reflecting the historic character of the area.

Redevelopment should respect and complement the predominant character of the street. Additions and alterations that are visible from the street should respond to the key architectural features of the dwelling on the lot and adjoining character dwellings.



CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

<p><u>Local Housing Objectives</u></p> <p>Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.</p>	<p><u>Deemed to Comply</u></p> <p>Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.</p>
1. Street setbacks	
Augments Clause 5.1.2 P2.1 and P2.2	Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3
<p>O1.1 The setbacks of dwellings should reflect the predominant street-scape pattern and be consistent with adjacent properties.</p> <p>O1.2 First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.</p>	<p>C1.1 Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.</p> <p>C1.2 Two storey development is to be located in the middle or rear third of the lot.</p>
2. Lot boundary setbacks	
Augments Clause 5.1.3 P3.1	Replaces Clause 5.1.6 C6
O2.1 Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	

CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

3. Building height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
<p>O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.</p> <p>O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.</p>	<p>C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights:</p> <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres <p>C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.</p>
4. Setbacks of Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
<p>O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.</p> <p>O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.</p> <p>O4.3 Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.</p>	<p>C4.1 Carports, garages or hardstand car parking bays are to be located at the rear of the property where right of way access is available.</p> <p>C4.2 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.</p> <p>C4.3 Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

	<p>C4.4 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.5 Garages and carports must match the existing dwellings' pre-dominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.6 Carports and garages forward of the dwelling or within the front setback area shall have a maximum wall height of 2.7 metres.</p> <p>C4.7 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

6. Street walls and fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
O6.1 Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street.	C6.5 The maximum height of new street walls, street fences and gates facing the street is to be 1.8 metres above the adjacent footpath level.
O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.	C6.6 The maximum height of any solid portion of a new street wall, street fence and gate is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable.
	C6.7 The maximum height of fence piers with decorative capping is to be 2 metres above the adjacent footpath level.
	C6.8 The maximum width of piers is to be 470mm.
	C6.9 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area: i. Timber pickets; or ii. Brick; or iii. Rendered masonry.

CITY OF VINCENT CHARACTER AREA GUIDELINES - HAMMOND STREET, WEST PERTH

7. General building design	
<i>New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes</i>	<i>Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5</i>
O7.1 New development is sympathetic to and complements the character of the existing dwellings within the streetscape.	C7.1 The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.
O7.2 New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.	C7.2 The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.
O7.3 Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.	C7.3 Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.
O7.4 The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.	C7.4 The floor levels of new dwellings shall match or mediate between the floor levels of dwellings on either side of the proposed dwelling.
O7.5 Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.
	C7.6 Street facing windows shall have a height of at least 1.6 times their width.
	C7.7 Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

The **Ivy Character Area** has been recognised by the community and the council as making a positive contribution towards built character of the City. To help identify and celebrate this unique part of the City, this guideline has been put in place to guide and assist future development.

These guidelines are to be applied to development where the dwelling is fronting the primary street and/or is within an area that is visible from the primary street, within the following area:

Nos. 2 - 23 Ivy Street (Inclusive)

The general objectives of development the subject of these guidelines are:

- Conservation of original dwellings;
- Protection and enhancement of existing streetscape character;
- Maintain the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that responds appropriately and complements the surrounding streetscape through:
 - Consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - Built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings.
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.



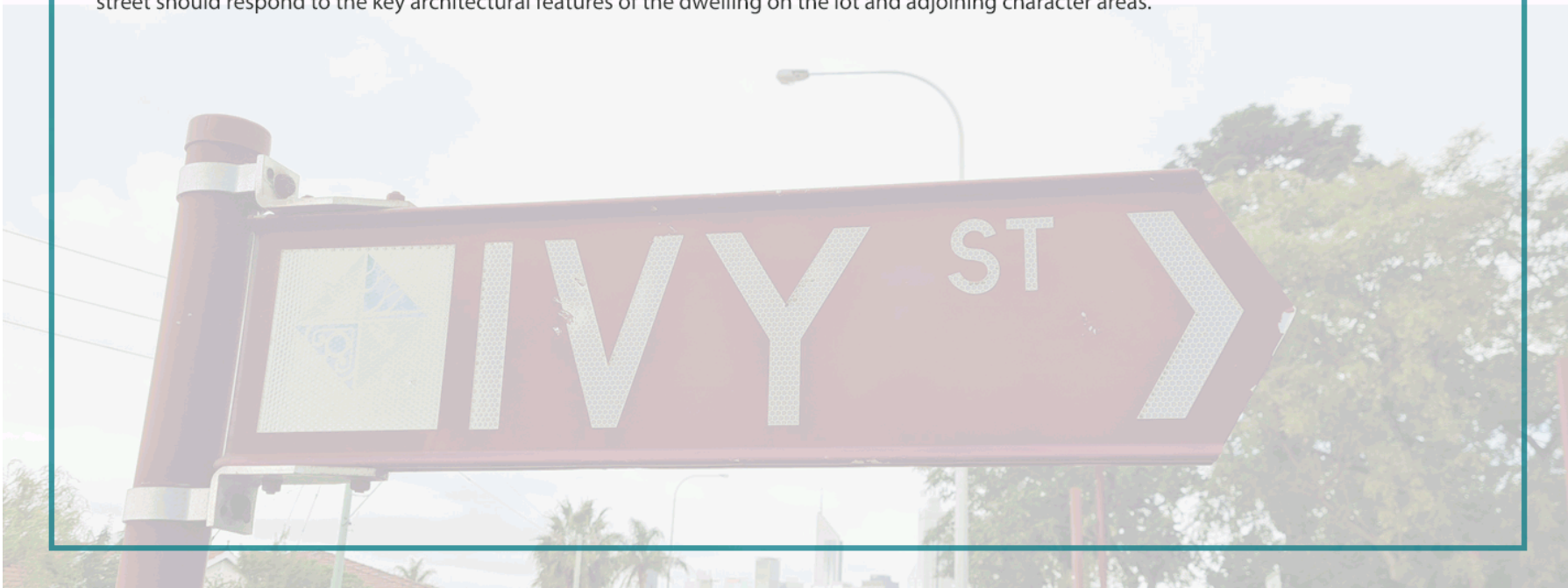
CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

Statement of Character

The **Ivy Character Area** includes a mixed streetscape of dwelling types and styles, ranging from a heavily modified 1920s dwelling, 1980s grouped dwellings and more recent contemporary grouped housing. While the dwellings on the north side of the road maintain some visual connection with the street, the south side of the street has an inconsistent streetscape due to the lots on this side of Ivy Street facing towards Carr Street.

With strong ties to the earliest European settlement within the Perth Metropolitan Region, development within this street should enhance the historic dwellings within the street and embrace dwelling designs which support the historic character of the precinct as a whole.

Redevelopment should respect and complement the predominant character of the area. Additions and alterations that are visible from the street should respond to the key architectural features of the dwelling on the lot and adjoining character areas.



CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

<i>Local Housing Objectives</i> Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.		<i>Deemed to Comply</i> Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.	
1. Street setbacks			
<i>Augments Clause 5.1.2 P2.1 and P2.2</i>		<i>Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3</i>	
O1.1	The setbacks of dwellings should reflect the predominant street-scape pattern and be consistent with adjacent properties.	C1.1	Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.
O1.2	First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.	C1.2	Two storey development is to be located in the middle or rear third of the lot.
2. Lot boundary setbacks			
<i>Augments Clause 5.1.3 P3.1</i>		<i>Replaces Clause 5.1.6 C6</i>	
O2.1	Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.		

CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

3. Building height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
<p>O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.</p> <p>O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.</p>	<p>C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights:</p> <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres <p>C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.</p>
4. Setbacks of Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
<p>O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.</p> <p>O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.</p> <p>O4.3 Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.</p>	<p>C4.1 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.</p> <p>C4.2 Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

	<p>C4.3 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.4 Garages and carports must match the existing dwellings' predominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.5 Carports and garages forward of the dwelling or within the front setback area shall have a maximum wall height of 2.7 metres.</p> <p>C4.6 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

6. Street walls and fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
O6.1 New fences within the front setback area shall enhance the streetscape by being consistent in materials, style and colour of the original fences within the street.	C6.5 The maximum height of new street walls, street fences and gates facing the street is to be 1.8 metres above the adjacent footpath level.
O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.	C6.6 The maximum height of any solid portion of a new street wall, street fence and gate is to be 750mm above the adjacent footpath level. The remaining portion is to be a minimum of 80% visually permeable.
	C6.7 The maximum height of fence piers with decorative capping is to be 2 metres above the adjacent footpath level.
	C6.8 The maximum width of piers is to be 470mm.
	C6.9 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area: i. Timber pickets; or ii. Brick; or iii. Rendered masonry.

CITY OF VINCENT CHARACTER AREA GUIDELINES - IVY STREET, WEST PERTH

7. General building design	
<i>New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes</i>	<i>Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5</i>
O7.1 New development is sympathetic to and complements the character of the existing dwellings within the streetscape.	C7.1 The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.
O7.2 New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.	C7.2 The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.
O7.3 Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.	C7.3 Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.
O7.4 The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.	C7.4 The floor levels of new dwellings shall match or mediate between the floor levels of dwellings on either side of the proposed dwelling.
O7.5 Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.
	C7.6 Street facing windows shall have a height of at least 1.6 times their width.
	C7.7 Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

The [Strathcona Character Area](#) has been recognised by the community and the council as making a positive contribution towards built character of the City. To help identify and celebrate this unique part of the City, this guideline has been put in place to guide and assist future development.

These guidelines are to be applied to development where the dwelling is fronting the primary street and/or is within an area that is visible from the primary street, within the following area:

[Nos. 1 - 15 Strathcona Street \(Inclusive\)](#)

The general objectives of development the subject of these guidelines are:

- Conservation of original dwellings;
- Protection and enhancement of existing streetscape character;
- Maintain the visual character of late nineteenth to early twentieth century residential development;
- Encourage a high standard of architectural and sustainable design solutions for new development and additions to existing development;
- New development that responds appropriately and complements the surrounding streetscape through:
 - Consistent scale and bulk in relation to the original street pattern, maintaining front and side setback patterns; and
 - Built form that incorporates consistent physical built form elements without the requirement to mimic the style of the original character dwellings.
- Maintain the absence of and promote the removal of visually intrusive car parking structures and vehicular crossovers to the primary streetscape; and
- Maintain an open atmosphere of street frontage by ensuring front boundary fences are low and/or visually permeable.



CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

Statement of Character

The **Strathcona Character Area** is generally consistent in terms of built form, with the majority of the dwellings being original to the street. This includes excellent examples of character dwellings dating back to the turn of the century which are predominately in good condition.

With strong ties to the earliest European settlement within the Perth Metropolitan Region, development within this street should enhance the historic dwellings within the street and embrace dwelling designs which support the historic character of the precinct. While the character of the street is impacted by more contemporary designed buildings, the presence of minimal carparking structures within the street setback area and consistent street setbacks enhances the overall built quality to the street.

Redevelopment should respect and complement the predominant character of the street. Additions and alterations that are visible from the street should respond to the key architectural features of the dwelling on the lot and adjoining character dwellings.



CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

<p><u>Local Housing Objectives</u></p> <p>Pursuant to Clause 7.3.1(b) of the Residential Design Codes, the following Local Housing Objectives augment the Design Principles of the Residential Design Codes as specified.</p>	<p><u>Deemed to Comply</u></p> <p>Pursuant to Clause 7.3.1(a) of the Residential Design Codes, the following provisions replace the Deemed to Comply requirements of the Residential Design Codes as specified.</p>
1. Street setbacks	
Augments Clause 5.1.2 P2.1 and P2.2	Replaces Clause 5.1.2 C2.1 i and ii and Clause 6.1.3
<p>O1.1 The setbacks of dwellings should reflect the predominant street-scape pattern and be consistent with adjacent properties.</p> <p>O1.2 First floor development is to be adequately setback to maintain the predominant single storey appearance of the streetscape.</p>	<p>C1.1 Ground floor primary street setbacks to be an average of the two directly adjoining properties on either side of the proposed development.</p> <p>C1.2 Two storey development is to be located in the middle or rear third of the lot.</p>
2. Lot boundary setbacks	
Augments Clause 5.1.3 P3.1	Replaces Clause 5.1.6 C6
O2.1 Reduce impacts of building bulk on adjoining properties by maintaining a setback similar to any adjoining properties or the predominant development context while also complying with relevant overshadowing and visual privacy requirements.	

CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

3. Building height	
<i>Augments Clause 5.1.6 P6</i>	<i>Replaces Clause 5.1.6 C6</i>
<p>O3.1 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape by upholding similar features in terms of the prevailing bulk, scale and proportions of the existing streetscape.</p> <p>O3.2 The wall height of new dwellings, particularly the portions in view from the street, should approximate the street's typical wall height to avoid an under scaled squat appearance.</p>	<p>C3.1 Dwellings shall be a maximum of two storeys and comply with the following heights:</p> <ul style="list-style-type: none"> • Top of external wall: 7 metres • Top of concealed wall: 8 metres • Top of pitched roof: 10 metres <p>C3.2 Loft additions must be contained wholly within the roof space and shall not result in a visible change to the dwelling's appearance from the street.</p>
4. Setbacks of Garages and Carports	
<i>Augments Clause 5.2.1 P1</i>	<i>Replaces Clause 5.2.1 C1.1, C1.2 and C1.5</i>
<p>O4.1 Carports and garages should be located so as to maintain the absence of car parking facilities within the streetscape.</p> <p>O4.2 Car parking facilities located within front setback areas should ensure that the predominant character elements of the dwelling are visible and unobstructed.</p> <p>O4.3 Car parking facilities that do not unduly impact the presentation of the dwelling to the streetscape.</p>	<p>C4.1 Carports, garages or hardstand car parking bays are to be located at the rear of the property where right of way access is available.</p> <p>C4.2 Garages shall be setback a minimum of 500mm behind the front building line where access is from the primary street.</p> <p>C4.3 Carports may be considered in front setback areas but only where no alternative location exists and a minimum setback of 1.5m from the primary street is maintained. Such carports shall not be fitted with any style of roller or tilt up panel door.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

	<p>C4.4 Where carports are considered appropriate in front setback areas, carports shall be open in style and allow an unobstructed view of the dwelling from the street.</p> <p>C4.5 Garages and carports must match the existing dwellings' pre-dominant colour, scale and materials and must be complementary and subservient to the dwelling.</p> <p>C4.6 Carports and garages forward of the dwelling or within the front setback area shall have a maximum wall height of 2.7 metres.</p> <p>C4.7 Carports and garages located within front setback areas shall have a maximum width of 5.5 metres (internal) or one-third the frontage of the lot, whichever is the lesser.</p>
5. Street surveillance	
<i>Augments Clause 5.2.3 P3</i>	<i>Replaces Clause 5.2.3 C3.2</i>
<p>O5.1 Buildings to be designed to encourage active use and actual surveillance of the front yard by including verandahs, porches or outdoor living areas and by including habitable rooms at the front of the dwelling.</p>	<p>C5.1 There must be at least one habitable room incorporated into the front elevation of the dwelling.</p> <p>C5.2 Each habitable room facing the primary street must have at least one major opening with clear glazing and a clear view of the street and approach to the dwelling.</p>

CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

6. Street walls and fences	
<i>Augments Clause 5.2.4 P4</i>	<i>Replaces Clause 5.2.4 C4</i>
O6.1 Ensure front boundary fences enhance the streetscape by being designed in the predominant style of the street.	C6.1 The maximum height of new street walls, street fences and gates facing the street is to be 1.2 metres above the adjacent footpath level.
O6.2 Front fences that are low and visually permeable in order to retain views to dwellings and front gardens.	C6.2 The maximum height of any solid portion of a new street wall, street fence and gate is to be 500mm above the adjacent footpath level. The remaining portion is to be a minimum of 40% visually permeable.
	C6.3 The maximum height of fence piers with decorative capping is to be 1.8 metres above the adjacent footpath level.
	C6.4 The maximum width of piers is to be 470mm.
	C6.5 The material(s) proposed include one or more of the following selected to reflect the predominate materials of fences within the Guideline Area: <ul style="list-style-type: none"> i. Timber pickets; or ii. Brick; or iii. Rendered masonry.

CITY OF VINCENT CHARACTER AREA GUIDELINES - STRATHCONA STREET, WEST PERTH

7. General building design	
<i>New Local Housing Objectives as per Clause 7.3.1(b) of the Residential Design Codes</i>	<i>Criteria deemed to satisfy Local Housing Objectives O7.1-O7.5</i>
O7.1 New development is sympathetic to and complements the character of the existing dwellings within the streetscape.	C7.1 The built form of any new dwellings shall complement the style, scale and form of the dwellings within the existing streetscape.
O7.2 New development shall ensure that unsympathetic contrasts in scale, mass and materials are avoided.	C7.2 The materials of any new dwellings as viewed from the street shall be consistent with the prevailing materials of the streetscape.
O7.3 Additions visible from the street shall be compatible with and respectful of the existing dwelling and the predominant character of the existing streetscape.	C7.3 Additions to an existing dwelling when viewed from the street shall complement the architectural style, form, colour and materials of the existing dwelling. In the case that the existing dwelling is not an original dwelling, additions shall complement the architectural style, form, colour and materials of the prevailing streetscape.
O7.4 The roof of new dwellings is to be consistent with the predominant roof form in the existing streetscape in terms of scale and pitch.	C7.4 The floor levels of new dwellings shall match or mediate between the floor levels of dwellings on either side of the proposed dwelling.
O7.5 Each street facing window should have a style that suits the predominant character of the street and the architectural style of the proposed dwelling.	C7.5 The roof pitch of new dwellings or upper storey additions is to be between 30 degrees and 40 degrees.
	C7.6 Street facing windows shall have a height of at least 1.6 times their width.
	C7.7 Windows to the front façade of an upper storey addition shall reflect the shape and configuration of the original dwellings' windows when viewed from the primary street.

10 INFRASTRUCTURE & ENVIRONMENT**10.1 E-PERMITS IMPLEMENTATION PROGRESS REPORT**

Attachments: Nil

RECOMMENDATION:

That Council NOTES the progress in the implementation of the E-Permit system.

PURPOSE OF REPORT:

To provide an update to Council on the progress of the implementation of the e-permits system.

BACKGROUND:

At the Ordinary Council Meeting of 23 March 2021, Council requested Administration to provide a monthly report on the progress of the implementation system.

This report has been prepared to address that request.

DETAILS:

Since the e-permit system went live on 2 November 2020, there has been a total of 3,460 residents who have created an account and are utilising the new system. This number consists of current permit holders and new residents. Of the current permit holders who were notified of the new system, approximately 81% have created an e-permits account.

There are 826 current permit holders who have not yet created an account despite two letters sent, an email and some have also been contacted by telephone. These residents have not made any contact with the City and so it appears that many of these existing permit holders either no longer live in Vincent or no longer require permits (e.g., have sufficient off-street parking).

From the 1st of April, Rangers began informal enforcement by issuing a caution to residents displaying paper permits. The process does not attract a parking fine and the intention is to encourage eligible residents to make contact with the City or to register. To date there have been a total number of 83 cautions issued, which resulted in 21 accounts created and/or vehicle registrations activated.

From the 1st of July 2021, Rangers commenced issuing infringement notices for those vehicles without an active e-permit, in line with standard procedure. To date 133 infringements have been issued, for the offence of 'Failure to display a valid permit'.

CONSULTATION/ADVERTISING:

Two letters and an email have been sent to all current paper permit holders who have not registered for e-permits. Phone calls have also been made and will continue.

LEGAL/POLICY:

The City has run a security assessment against the e-permits system based on the Australian Cyber Security Centre framework, including confirmation of various security arrangements by the software vendor. The City is satisfied with data security controls that are in place for the e-permits system.

The City also reviewed the e-permits system against the Australian Privacy Principles. The Principles helped the City review how it intended to collect and use personally identifiable information for e-permits. The City identified several opportunities to improve its management of the information captured by e-Permits:

- The City has worked with the software vendor to ensure transactions with personally identifiable information are purged when older than 30 days.

- The City is working to improve its privacy policy, privacy assessment procedures and staff awareness of privacy principles. This is to help embed consideration of privacy requirements to ensure collection of personally identifiable information is necessary to meet a function or service requirement, and if necessary, that it is managed appropriately.

The City's Register of delegations, authorisations and appointments' identifies which users within Administration have access to the e-permits database. Any additional requests for access to this information must be authorised by the CEO directly. No other external authorities have access to the e-permits database, nor is there any intention to make this data available to any external authority.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to note this update on the implementation of e-permits.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

We have minimised our impact on the environment.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Waste Reduction

The replacement of approximately 10,000 paper permits with e-permits is a more sustainable option.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

The e-permits system will result in an estimated financial saving of \$6,200 per annum.

E-permits also provides a more efficient and reliable system for enforcement of the residential parking permit policy to ensure only those residents entitled to the permits are using them.

10.2 TENDER IE110/2021 PRUNING OF STREET TREES USING ELEVATED WORK PLATFORMS

Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council

1. **NOTES the outcome of the evaluation process for Tender IE110/2021 Pruning of Street Trees using Elevated Work Platforms, and**
2. **ACCEPTS the tender submitted by Tree Amigos Tree Surgeons for Tender IE110/2021 for the Pruning of Street Trees using Elevated Work Platforms.**

PURPOSE OF REPORT:

To report to Council on the outcome of Tender IE110/2021 and to recommend the acceptance of a tenderer.

BACKGROUND:

The City is required to undertake annual pruning of Street Trees located under power lines in accordance with Western Power requirements. This specialised work requires qualified personnel and reliance on an external contractor engaged under a tender.

The current three (3) year contract/tender expires on 6 September 2021 and the City is seeking to appoint a new contractor to ensure continuity of this service and compliance with Western Powers street tree pruning requirements.

DETAILS:**Tender Advertising**

The estimated value of the tender over three years is in excess of \$1,500,000. As the total budget exceeds \$250,000, Policy No. 1.2.3 – Purchasing, requires an open tender process be undertaken.

Under CEO Delegation 1.19, the Director Infrastructure and Environment approved the Procurement Plan, which included the following Evaluation Criteria.

EVALUATION CRITERIA (Regulation Part 4 S14(2a))			
Criteria		Weighting	How it will be evaluated
1.	Relevant Experience	50%	<p>Respondents must, as a minimum, address the following information:</p> <ul style="list-style-type: none"> a) Experience, expertise in the pruning of trees in accordance with Australian Standard 'Pruning of Amenity Trees' AS4373-1996. b) Experience, expertise and accreditation in the pruning of trees in accordance with Western Power's requirements. c) Provision of an organisation and management structure consistent with implementing all tasks to the required standard.
2.	Resources	40%	<p>Respondent must demonstrate that it has the required plant, equipment, materials and appropriately qualified staff to undertake the service.</p> <p>Respondents must, as a minimum, address the following information:</p>

EVALUATION CRITERIA (Regulation Part 4 S14(2a))		
Criteria	Weighting	How it will be evaluated
		a) Evidence of the tenderer having the available plant/equipment and staff to attend to emergency callouts as required. b) Evidence of the tenderer having the required plant/equipment (up to 3 pruning units) to undertake the scope of the work required.
3. Environmental Responsibility	10%	Respondent to address the following information: a) Provide details of your organisations environmental policy and/or practices which manage or reduce the impact on the environment. b) Offer details of any initiatives that would support the City's sustainability objectives and environmental targets. (i.e., recycle, reuse and reduce.)
TOTAL	100%	

At the close of the advertising period, two tender responses were received, all of which were judged compliant, from the following companies:

- Tree Amigos Tree Surgeons
- Beaver Tree Services Aust. Pty. Ltd.

Tender Assessment

The tenders were assessed by members of the Tender Evaluation Panel (below) and each tender was assessed using the above Evaluation Criteria, with a scoring system being used as part of the assessment process.

Title	Role
Manager Parks	Voting
Coordinator Parks Operations	Voting
Technical Officer Parks	Voting
Procurement and Contracts Officer	Non-Voting

Evaluation

A summary table for each compliant Tenderer is provided below. A full outline of the Qualitative Evaluation Criteria for each Tenderer and pricing is contained with **Confidential Attachment 1**.

Company	Qualitative Score/100	Ranking
Beaver Tree Services Aust. Pty. Ltd.	89	1st
Tree Amigos Tree Surgeons	75	2nd

CONSULTATION/ADVERTISING:

The Request for Tender IE110/2021 was advertised in the West Australian and on both the City's website and Tenderlink portal on the 17 April 2021.

LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with The City's Purchasing protocol, Policy No. 1.2.3 – Purchasing.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to accept the preferred tenderer.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

Our urban forest/canopy is maintained and increased.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

*Urban Greening and Biodiversity***PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

*Reduced exposure to ultraviolet radiation***FINANCIAL/BUDGET IMPLICATIONS:**

Costs associated with the pruning of street trees are charged against the street trees operating account.

Total projected expenditure for each of the tenderers over the three (3) year life of the tender, as shown in the confidential attachment, was modelled on past typical annual pruning programs as a means of providing a comparison of anticipated expenditure.

Whilst the annual expenditure under this tender can vary from year to year dependant on seasonal growing conditions, it is estimated that the total value will be in order of \$550,000 to \$600,000 per financial year.

COMMENTS:

The tender submission from Tree Amigos Tree Surgeons complies with all the tender requirements. The submission was satisfactorily presented and included all relevant and specific information required and requested within the tender specification.

The Evaluation Panel deemed the response to be convincing and credible, demonstrating the capability, capacity and experience to all Evaluation Criteria.

The Evaluation Panel recommends that Tree Amigos Tree Surgeons be accepted for Tender IE110/2021 Pruning of Street Trees using Elevated Platforms, as it offers the best overall value for money to the City.

10.3	TENDER IE109/2021 REMOVAL OF TREES AND PRUNING OF TREES WITHIN PARKS AND RESERVES
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Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council

1. **NOTES the outcome of the evaluation process for Tender IE109/2021 Removal of Trees and Pruning of Trees within Parks and Reserves, and**
2. **ACCEPTS the tender submitted by Professional Tree Surgeons for Tender IE109/2021 for the Removal of Trees and Pruning of Trees within Parks and Reserves.**

PURPOSE OF REPORT:

To report to Council on the outcome of Tender IE109/2021 and to recommend the acceptance of a tenderer.

BACKGROUND:

The City is required to undertake the removal of both street trees and trees located in Parks and Reserves as required. Removal is generally undertaken only when a tree is dead or deemed to be dangerous.

The pruning of trees outlined in this tender does not refer to the pruning of street trees, but to the more specialist arboricultural work required when dealing with amenity trees of significant value and size.

These trees are predominantly located with the City's many Parks and Reserves, of which many are identified and protected under the City's 'Trees of Significance' - Inventory.

The current three (3) year contract/tender expires on 6 August 2021 and the City is seeking to appoint a new contractor to ensure continuity of this service.

DETAILS:

Tender Advertising

The estimated value of the tender over three years is in excess of \$900,000. As the total budget exceeds \$250,000, Policy No.1.2.3 – Purchasing, requires an open tender process be undertaken.

Under CEO Delegation 1.19, the Director Infrastructure and Environment approved the Procurement Plan, which included the following Evaluation Criteria.

EVALUATION CRITERIA (Regulation Part 4 S14(2a))			
Criteria		Weighting	How it will be evaluated
1.	Relevant Experience	50%	Respondents must, as a minimum, address the following information: a) Experience, expertise in the removal of trees and pruning/care of trees in accordance with Australian Standard 'Pruning of Amenity Trees' AS4373-1996. b) Provision of an organisation and management structure consistent with implementing all tasks to the required standard.
2.	Resources	40%	Respondent must demonstrate that it has the required plant, equipment, materials and appropriately qualified staff to undertake the service. Respondents must, as a minimum, address the following information:

EVALUATION CRITERIA (Regulation Part 4 S14(2a))		
Criteria	Weighting	How it will be evaluated
		a) Evidence of the tenderer having the available plant/equipment and staff to attend to emergency callouts as required.
3. Environmental Responsibility	10%	Respondent to address the following information: a) Provide details of your organisations environmental policy and/or practices which manage or reduce the impact on the environment. b) Offer details of any initiatives that would support the City's sustainability objectives and environmental targets. (i.e., recycle, reuse and reduce.)
TOTAL	100%	

At the close of the advertising period, five tender responses were received, all of which were judged compliant, from the following companies:

- Beaver Tree Services Aust. Pty. Ltd.
- Intelife Group Ltd
- Tree Amigos tree Surgeons Pty Ltd
- Westworks Group Pty Ltd
- Professional Tree Surgeons.

Tender Assessment

The tenders were assessed by members of the Tender Evaluation Panel (below) and each tender was assessed using the above Evaluation Criteria, with a scoring system being used as part of the assessment process.

Title	Role
Manager Parks	Voting
Supervisor Parks Operations	Voting
Technical Officer Parks	Voting
Procurement and Contracts Officer	Non-Voting

Evaluation

A summary table for each compliant Tenderer is provided below. A full outline of the Qualitative Evaluation Criteria for each Tenderer and pricing is contained with **Confidential Attachment 1**.

Company	Qualitative Score/100	Ranking
Professional Tree Surgeons	95	1st
Beaver Tree Services Aust. Pty. Ltd.	90	2nd
Westworks Group Pty Ltd	89	3rd
Tree Amigos tree Surgeons Pty Ltd	70	4th
Intelife Group Ltd	28	5th

CONSULTATION/ADVERTISING:

The Request for Tender IE109/2021 was advertised in the West Australian and on both the City's website and Tenderlink portal between on the 17 April 2021.

LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with The City's Purchasing protocol, Policy No. 1.2.3 – Purchasing.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to accept the preferred tenderer.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

Our urban forest/canopy is maintained and increased.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

*Urban Greening and Biodiversity***PUBLIC HEALTH IMPLICATIONS:**

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

*Reduced exposure to ultraviolet radiation***FINANCIAL/BUDGET IMPLICATIONS:**

Costs associated with the removal and pruning of trees are charged against the respective park or street trees operating account.

Total projected expenditure for each of the tenderers over the three (3) year life of the tender, as shown in the confidential attachment, was modelled on past typical annual tree removal/pruning works as a means of providing a comparison of anticipated expenditure.

Whilst the annual expenditure under this tender can vary from year to year dependant on seasonal growing conditions, it is estimated that the total value will be in order of \$300,000 per financial year.

COMMENTS:

The tender submission from Professional Tree Surgeons complies with all the tender requirements as requested within the tender specification. The submission was very well presented and included all relevant and specific information required in a clear and concise format.

The Evaluation Panel deemed the response to be very convincing and credible, demonstrating the capability, capacity and experience to all Evaluation Criteria.

The Evaluation Panel recommends that Professional Tree Surgeons be accepted for Tender IE109/2021 Removal of Trees and Pruning of Trees within Parks and Reserves, as it offers the best overall value for money to the City.

10.4 WASTE STRATEGY PROJECT 8 - COMMERCIAL WASTE SERVICE UPDATE

Attachments: Nil

RECOMMENDATION:

That COUNCIL NOTES the progress update on implementation of Council's decision to cease the City's commercial waste service as part of Project 8 of the Waste Strategy.

PURPOSE OF REPORT:

To provide Council with a progress report on Waste Strategy Project 8 and the implementation of the cessation of the City's Commercial Waste Service.

BACKGROUND:

Project 8 of the City's Waste Strategy 2018 – 2023 "Commercial Waste Collections Options Appraisal" was established to investigate the value of providing the existing commercial service in this capacity and review alternative options.

At the 15 September 2020 Ordinary Council Meeting, Council received a business case detailing the following options:

1. No change to service
2. City provides a fit for purpose service
3. City provides a limited charged service as per residential customers (three bin FOGO service)
4. Discontinue existing commercial service
5. Discontinue existing commercial service with rate rebate

The decision was made to end the City's commercial waste and recycling service effective 30 June 2021, with a one-off rebate granted for all commercial ratepayers (i.e. Option 5). The decision was based on the findings of the options appraisal and aligning business case, which demonstrated that the current commercial waste service is no longer a viable option in the future, for the following reasons:

- a) It does not meet the objectives of the City's Waste Strategy or its vision of achieving zero waste to landfill;
- b) The current commercial system is an extension of the City's residential two bin system and does not offer a tailored approach to the requirements of different businesses;
- c) The introduction of a third Food Organics Garden Organics bin in 2021 would introduce greater inefficiency in the current commercial service; and
- d) A significant additional investment would be required for the City to provide a fit for purpose commercial service.

At the Council Meeting 18 May 2021 Council received two petitions in relation to the discontinuance of commercial waste on the 30 June 2021. Council made the decision to receive the petitions and requested that a report be prepared.

At 22 June Council Meeting, Council noted the Administration response to the petitions and did not alter their decision to cease the service as of 30 June 2021, with two additional requests, as detailed below. That Council:

- REQUESTS a further report on the ceasing of the commercial waste service at the August 2021 Council meeting.
- REQUESTS Administration to seek to verify that an alternative waste service has been sought, including the proposed micro-service where applicable, at the time of removal of commercial bins between 1 July and 31 August 2021.

This report has been prepared in accordance with these requests.

DETAILS:

In accordance with the Council Decision, the city's commercial waste service ended on 30 June 2021. Detailed below are the steps taken in the run up to the service end and a current status update:-

Progress to date and outstanding actions

- Initial letter/notification to all 1748 commercial Ratepayers on 22 September 2020 - advising of service end from 30 June 2021 and rationale for change.
- From December 2020 until April 2021, every commercial premise was visited by our in-house team members. Face-to-face site visits were carried out, consulting with businesses and handing out information leaflets, as well as marking bin infrastructure in preparation for removal. During this period, 4645 bins were marked for removal, almost 1800 flyers were issued and over 1600 individual businesses consulted.
- Each site visited was captured and entered into the City's Intramaps Mapping system, to highlight completed areas and areas where an additional visit was required.
- In June 2021 a final reminder letter was sent to all commercial ratepayers. This letter detailed their scheduled bin removal dates, and contact details for any further support or guidance with the transition to a new supplier.
- City staff answered queries and provided supplier options for those who had yet to organise a new supplier (Refer call statistics below).
- Bin removals commenced on Monday 5 July. Uplifts were aligned with usual bin collection/presentation days, and each collection area allotted three days. Initial uplifts for all 5 collection areas was completed on Friday 23 July. Mop up collections are on-going for those that forgot to present their bin during the first visits. It is anticipated that the vast majority of bin removals will be completed by the week ending 8 August.
- This has been a massive undertaking, with resources deployed to ensure both an efficient removal service and smooth transition for our Commercial Ratepayers to their new supplier.
 - Uplift Crews - 4 x Staff from Waste Operations Team and 4 x Staff from Engineering Construction Team – dismantling, stacking and loading bins
 - 2 x enclosed moving vans – used to transport bins
 - 1 x small tip truck – to transport wheels and axles
 - 2 x utes with flashing beacons – used as a spotter vehicle for safety requirements
 - 1 x rubbish truck – to empty bins ahead of the removals team

Customer Support during the Transition.

During the bin removal process, to address the Council request to seek to verify that an alternative waste service had been sought, and in addition to the removal crews, the City deployed a dedicated on-site officer to be available to liaise with businesses as required and to assist business owners if they had not secured a private provider.

Three business owners directly approached the bin removal crews/officer to advise they had not sourced a new supplier. In each instance, the bins were left on site to allow the customer to source a new supplier (aided by the Waste Team with multiple supplier contact details). Two of these businesses have now moved to a new supplier, whilst the third has commenced a "microbusiness" service with the City.

In addition, Administration had two office support staff answering calls and allocating customer requests to the Waste Project Officer. This resulted in site attendance at mixed-use properties to ensure that an adequate number of residential bins were remaining, micro-business assessments and general transition support/advice. A summary of the key call types is detailed below and between 1 June and 30 July – 143 customer enquiries/requests were received and resolved:

Waste - General Enquiry	16
Complaint/Feedback	8
Moved to private provider - remove bins	11
Commercial bins not removed (forgotten to place out on scheduled collection)	51
Removed too many bins	7
Stickered/removed residential bins in error	10
Businesses using residents bins	1
Microbusiness query	24 (20 signing up for service)
Commercial - mixed use enquiry	3
Commercial - interim collections	3
Rating query	9
TOTAL	143

The table below highlights the current position, as of close of business on Friday 6 August:

	REMOVAL SCHEDULE (ORDER)	BINS MARKED FOR REMOVAL	BINS REMOVED
AREA 1 MONDAY	5-7 July	446	522
AREA 2 TUESDAY	13-15 July	520	563
AREA 3 WEDNESDAY	21-23 July	1133	1186
AREA 4 THURSDAY	8-10 July	1245	1304
AREA 5 FRIDAY	16-20 July	1301	1372
	TOTAL	4645	4947

The bin removal process, including “mop up” is now complete. The City has actually recovered 302 more bins than initially stickered for removal (107% recovery). This is primarily due to some commercial bins not being presented or accessible during the initial audits/visits undertaken between December and April. Operational front line personnel will continue to report any “stray” bins seen or presented in the future so that they can be removed.

The entire removal process has been undertaken during some atrocious weather and field crews have worked hard to ensure the operation runs as efficiently as possible, while maintaining a strong and professional customer focus.

CONSULTATION/ADVERTISING:

The City developed a Communications Strategy to outline how it will engage with businesses, prior to, during and post the discontinuance of commercial services. This Strategy was approved at the 15 September 2020 Council Meeting. Business e-newsletters, media releases and social media has also been used regularly to highlight the change.

LEGAL/POLICY:

Nil.

RISK MANAGEMENT IMPLICATIONS

Low: There is a low risk that a commercial business has not successfully transitioned to a private service provider.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

We have improved resource efficiency and waste management.

By discontinuing the commercial waste service, commercial customers will be provided with a tailored, contemporary waste service that incentivises and delivers diversion from landfill, which the City would be unable to deliver without significant investment and high risk.

The City's Waste Strategy 2018-2023 has a vision of zero waste to landfill through maximising recovery and avoidance and cost effective, sustainable and contemporary waste services.

The City's Sustainable Environment Strategy 2019-2024 has identical aims and sets the target of zero waste to landfill by 2028.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Waste Reduction

City of Vincent commercial premises will have access to tailored waste packages from private providers including variable recoverable/recyclable waste streams. This will provide a cost effective collection service which incentivises correct waste behaviours. We expect this will facilitate increased diversion from landfill and assist in the delivery of our Sustainable Environment Strategy 2019-2024 target of zero waste to landfill by 2028.

PUBLIC HEALTH IMPLICATIONS:

Reducing the number of commercial waste bins throughout the City is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

*Reduced exposure to environmental health risks***FINANCIAL/BUDGET IMPLICATIONS:**

A one off rebate (from operational savings) of around \$520 has been approved for the coming financial year. This has been processed by the City's Rates Team.

The impact of the change will be monitored and a further review report will be presented to Council six months after the service ends. This will highlight any ongoing service or financial impacts. Further support for business could then be considered by Council.

11 COMMUNITY & BUSINESS SERVICES

11.1 INVESTMENT REPORT AS AT 30 JUNE 2021

Attachments: 1. Investment Statistics as at 31 June 2021  

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 30 June 2021 as detailed in Attachment 1.

PURPOSE OF REPORT:

To advise Council of the nature and value of the City's Investments as at 30 June 2021 and the interest amounts earned year to date.

BACKGROUND:

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance to the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings and
- Current investment holdings.

DETAILS:

Summary of key investment decisions in this reporting period

The City's investment portfolio is diversified across several accredited financial institutions.

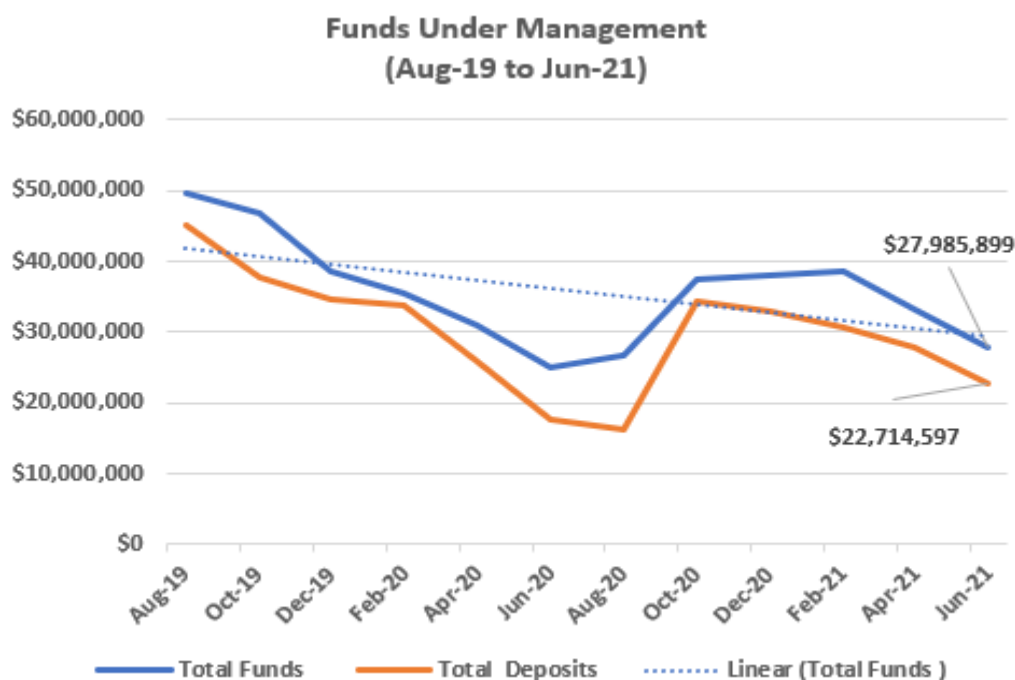
- Some funds have been invested in Members Equity Bank Ltd and Bank of Queensland. These funds relate to the City's reserve funds and Leederville Gardens Inc Surplus Trust.
(a)
- The City's non-fossil fuel exposure has increased to 13.8% as the two re-invested funds were invested with non-fossil fuel institutions. Further increases in non-fossil fuel investment is restricted due to :
 - Record low interest rates offered by banks divested in fossil fuel activities; and
 - Smaller divested banks have capped the number of term deposits they can undertake due to surplus cash positions primarily fuelled by low borrowing costs in the market.

Investment Status

As of 30 June 2021, the total funds held in the City's operating account (including on call) is \$27,985,899 compared to \$25,079,463 for the period ending 30 June 2020. Interest bearing term deposits account for \$25,788,408 and the remaining \$2,197,491 is held in a non-interest bearing account.

The total term deposit investments for the period ending 30 June 2021 is \$22,714,597 compared to \$17,565,310 for the period ending 30 June 2020.

The following chart shows funds under management since Aug 2019.



Interest Status

Total accrued interest earned on investments as at 30 June 2021 is:

Total Accrued Interest Earned on Investment	Adopted Budget	Revised Budget	Budget YTD	Actual YTD	% of FY Budget
Municipal	\$230,000	\$70,000	\$70,000	\$69,957	99.94%
Reserve	\$180,205	\$90,000	\$90,000	\$79,826	88.70%
Subtotal	\$410,205	\$160,000	\$160,000	\$149,783	93.61%
Leederville Gardens Inc. Surplus Trust*	\$0	\$0	\$0	\$66,938	0.00%
Total	\$410,205	\$160,000	\$160,000	\$216,721	135.45%

*Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2020/21 Budget as actual interest earned is restricted.

The City has a weighted average interest rate of 0.39% for current investments whereas the Reserve Bank 90 days accepted bill rate for June 2021 is 0.03%. The online Saver interest rate has been maintained at 0.2% and is subject for review by CommBank in September 2021.

The interest forecast was adjusted in the third Budget review in May 2021 due the effect of the current economic situation.

Sustainable Investments

The City's investment policy requires that in the first instance, the City considers rate of return of the fund. All things being equal, the City then prioritises funds with no current record of funding fossil fuels. The City can increase the number of non-fossil fuel lenders but will potentially result in a lower rate of return.

Administration utilises 'Market Forces' to ascertain the level of exposure banks have in fossil fuel activities and utilises a platform called 'Yield Hub' to determine daily interest rates published by banks.

As at 30 June 2021, \$3,849,091 (13.8%) of the City's investments are held in financial institutions considered to be investing in non-fossil fuel related activities.

In March 2021 Administration updated the investment guidelines which is the supplementary document to the Council Investment Policy. As a result, the maximum exposure limits to divested institutions have been

increased to 90% as reflected in the below table. The majority of divested institutions lie within A-2 and A-1 categories.

Short Term Rating (Standard & Poor's) or Equivalent	Direct Investments Maximum %with any one institution		Maximum % of Total Portfolio	
	Guideline	Current position	Guideline	Current position
A1+	30%	18.8%	90%	54.4%
A-1	25%	8.9%	90%	8.9%
A-2	20%	6.9%	90%	36.7%

Administration will continuously explore options to ascertain if a balanced investment strategy can be developed where investments in divested banks can be increased with a minimal opportunity cost of loss in interest rate returns for instances when banks not divested in fossil fuel activities offer a higher rate of return.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

The power to invest is governed by the *Local Government Act 1995*.

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - (b) *deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Further controls are established through the following provisions in the *Local Government (Financial Management) Regulations 1996*:

19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*
authorised institution means —
 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;***foreign currency** means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
- (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.”*

Council has delegated the authority to invest surplus funds to the Chief Executive Officer or his delegate to facilitate prudent and responsible investment.

RISK MANAGEMENT IMPLICATIONS:

Low: Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*, however focussing on non fossil fuel investments contributes to a Sustainable Environment.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

**CITY OF VINCENT
INVESTMENT PORTFOLIO
AS AT 30 JUNE 2021**

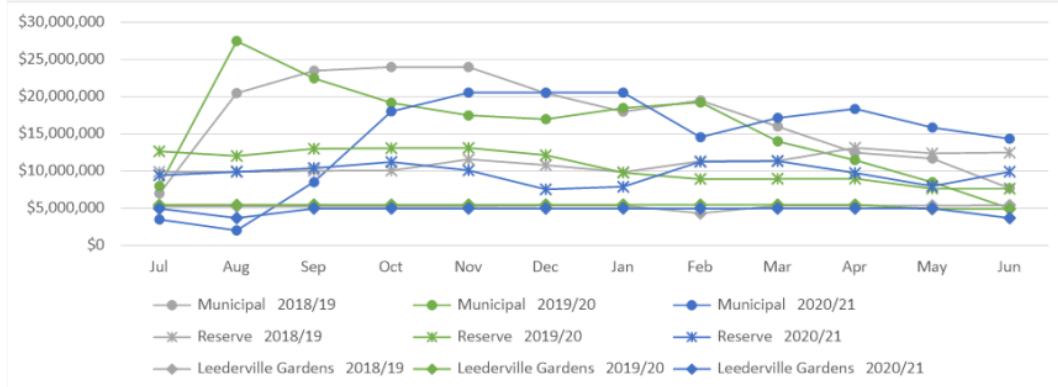
	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	2,197,491	0	0	2,197,491	8.0%
Online Saver	3,073,811	0	0	3,073,811	11.0%
Term Deposits	9,100,000	9,922,321	3,692,276	22,714,597	81.0%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%
BY INSTITUTION					
Bank of Queensland	2,600,000	1,000,000	899,629	4,499,629	16.1%
Commonwealth Bank of Australia	5,271,302	0	0	5,271,302	18.8%
National Australia Bank	6,500,000	1,500,000	0	8,000,000	28.6%
Westpac Banking Corp	0	0	1,940,148	1,940,148	6.9%
AMP Bank	0	1,925,729	0	1,925,729	6.9%
Macquarie Bank	0	2,500,000	0	2,500,000	8.9%
Defense Bank	0	1,191,330	0	1,191,330	4.3%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%
BY CREDIT RATINGS (SHORT-TERM ISSUE)					
A-1+	11,771,302	1,500,000	1,940,148	15,211,450	54.4%
A-1	0	2,500,000	0	2,500,000	8.9%
A-2	2,600,000	5,922,321	1,752,128	10,274,449	36.7%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%
BY TERMS					
0-30 days	5,271,302	0	0	5,271,302	18.8%
91-180 days	6,600,000	0	0	6,600,000	23.6%
181-270 days	2,500,000	6,996,592	852,499	10,349,091	37.0%
270-365 days	0	2,925,729	2,839,777	5,765,506	20.6%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%
BY MATURITY					
0-30 days	6,771,302	1,925,729	0	8,697,031	31.1%
31-90 days	5,100,000	3,000,000	1,940,148	10,040,148	35.9%
91-180 days	2,500,000	2,191,330	899,629	5,590,959	19.9%
181-270 days	0	2,805,262	852,499	3,657,761	13.1%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%
BY FOSSIL FUEL EXPOSURE (as determined by www.marketforces.org.au)					
Fossil Fuel Lending	14,371,302	6,925,729	2,839,777	24,136,808	86.2%
Non Fossil Fuel Lending	0	2,996,592	852,499	3,849,091	13.8%
	14,371,302	9,922,321	3,692,276	27,985,899	100.0%

**CITY OF VINCENT
CURRENT INVESTMENT HOLDING
AS AT 30 JUNE 2021**

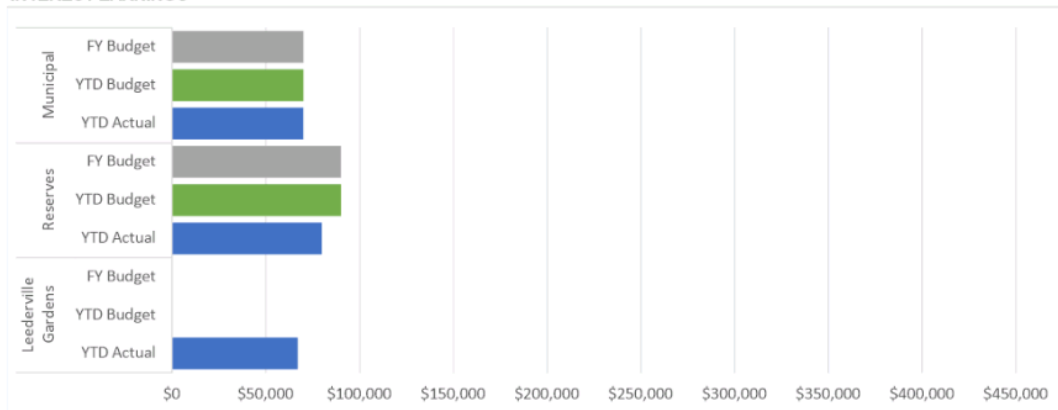
Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
<u>OPERATING ACCOUNTS</u>						
Municipal	Commonwealth Bank of Australia				0.00%	2,197,491
Total Operating Funds						2,197,491
Municipal	Commonwealth Bank of Australia		Ongoing		0.20%	3,073,811
Total						3,073,811
<u>TERM DEPOSITS</u>						
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	01/09/2020	16/08/2021	349	0.80%	1,940,148
Reserve	AMP Bank	27/10/2020	29/07/2021	275	0.55%	1,925,729
Municipal	National Australia Bank	29/01/2021	26/07/2021	178	0.30%	1,500,000
Reserve	National Australia Bank	29/01/2021	20/09/2021	234	0.30%	1,500,000
Reserve	Macquarie Bank	01/02/2021	16/08/2021	196	0.30%	1,500,000
Reserve	Macquarie Bank	01/02/2021	01/11/2021	273	0.55%	1,000,000
Leederville Gardens Inc Surplus Trust	Bank of Queensland	18/03/2021	20/12/2021	277	0.40%	899,629
Municipal	Bank of Queensland	18/03/2021	13/09/2021	179	0.40%	2,600,000
Reserve	Defense Bank	18/03/2021	13/12/2021	270	0.37%	1,191,330
Municipal	National Australia Bank	18/03/2021	16/08/2021	151	0.30%	2,500,000
Municipal	National Australia Bank	18/03/2021	18/10/2021	214	0.31%	2,500,000
Total Investment Including At Call						24,328,138

**CITY OF VINCENT
INVESTMENT PERFORMANCE
AS AT 30 JUNE 2021**

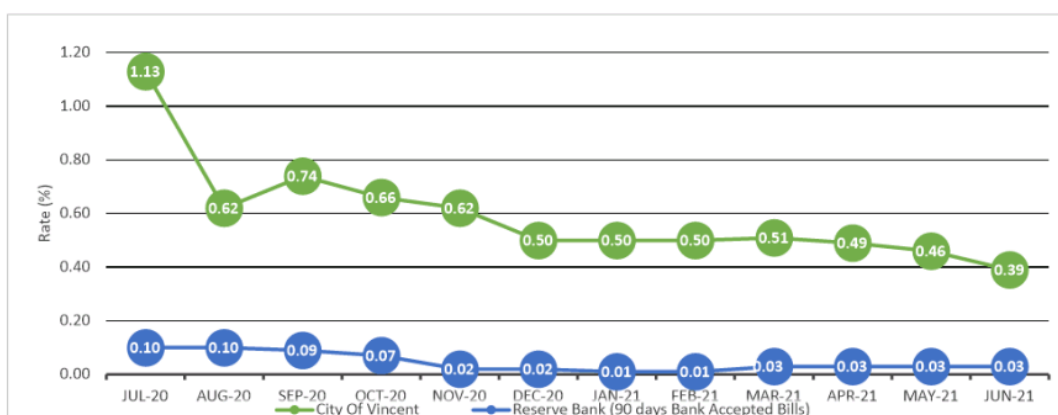
FUNDS INVESTED (ONLINE SAVER AND TERM DEPOSITS)



INTEREST EARNINGS

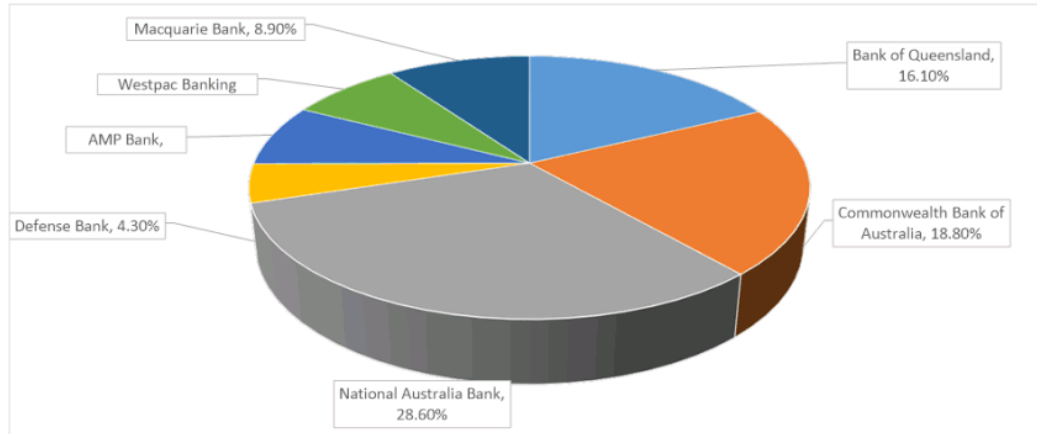


INTEREST RATE COMPARISON

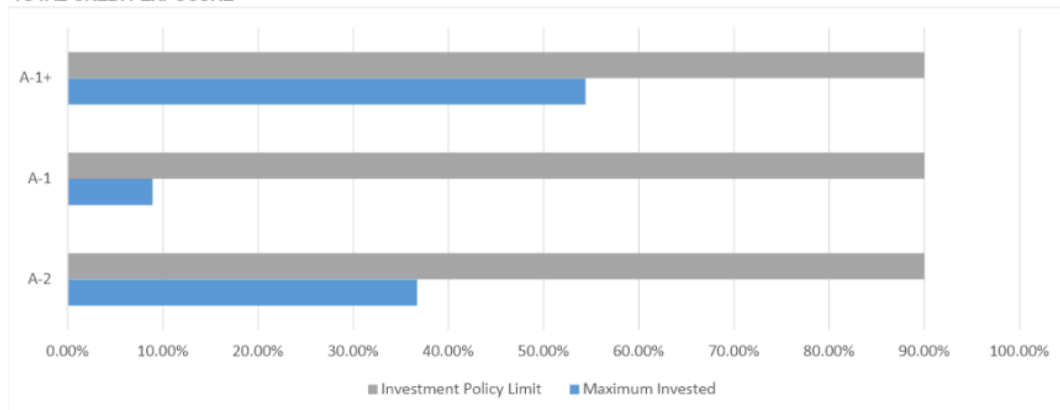


**CITY OF VINCENT
INVESTMENT POLICY COMPLIANCE
AS AT 30 JUNE 2021**

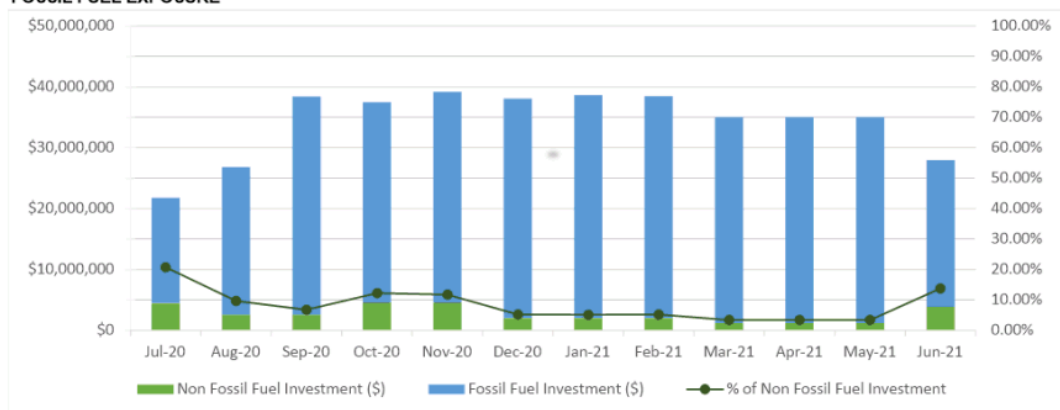
TOTAL PORTFOLIO EXPOSURE



TOTAL CREDIT EXPOSURE



FOSSIL FUEL EXPOSURE



* Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

**CITY OF VINCENT
INVESTMENT INTEREST EARNINGS
AS AT 30 JUNE 2021**

	YTD 30/06/2021 \$	YTD 30/06/2020 \$	FY 2020/21 \$	FY 2019/20 \$
MUNICIPAL FUNDS				
Budget	70,000	250,000	70,000	250,000
Interest Earnings	69,957	297,684	69,957	297,684
% Income to Budget	99.94%	119.07%	99.94%	119.07%
RESERVE FUNDS				
Budget	90,000	200,000	90,000	200,000
Interest Earnings	79,826	223,720	79,826	223,720
% Income to Budget	88.70%	111.86%	88.70%	111.86%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	66,938	(494,190)	58,921	29,316
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	160,000	450,000	160,000	450,000
Interest Earnings	216,721	27,214	208,704	550,720
% Income to Budget	135.45%	6.05%	130.44%	122.38%
Variance	56,721	(422,786)	48,704	100,720
% Variance to Budget	35.45%	-93.95%	30.44%	22.38%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS TRUST)				
Budget	160,000	450,000	160,000	450,000
Interest Earnings	149,783	521,404	149,783	521,404
% Income to Budget	93.61%	115.87%	93.61%	115.87%
Variance	(10,217)	71,404	(10,217)	71,404
% Variance to Budget	-6.39%	15.87%	-6.39%	15.87%

11.2 ADVERTISING OF AMENDMENTS TO COMMUNITY FUNDING POLICY

Attachments: 1. **Draft Community Funding Policy - Marked Up Version**  

RECOMMENDATION:**That Council:**

1. **APPROVES** the amendments to the Community Funding Policy, at Attachment 1, for the purpose of advertising;
2. **AUTHORISES** the Chief Executive Officer to provide local public notice of the proposed amendments in Recommendation 1. above and invite public comments for a period of 21 days; and
3. **NOTES** that at the conclusion of the public notice period any submissions received would be presented to Council for consideration.

PURPOSE OF REPORT:

To seek Council's authorisation to obtain public feedback on an amendments to the Community Funding (Attachment 1).

BACKGROUND:

In alignment with the City's Policy Document register and Review Plan, the [Community Funding Policy](#) has been reviewed by all relevant departments.

The requirement of provisions outlined in clause 1.3 of the [Policy Development and Review Policy](#) were presented to Elected Members in the 2 July 2021 Policy Paper.

The Community Funding Policy was previously reviewed and adopted in June 2017, with further amendments in September 2018, July 2020 and March 2021 to include the female sport participation grant, youth development grant, emergency Relief Donations for Seniors and the Vulnerable along with the inclusion of Student Citizenship Awards in the Community Funding Policy.

DETAILS:

The City regularly receives requests from a range of community groups, organisations and individuals for the provision of financial support towards projects, programs, events and other initiatives.

This Policy has specific funding category guidelines, criteria and application forms that Administration updates from time-to-time to ensure Community Funding reflects Council and community priorities.

There are no amendments proposed to the objectives with them remaining the same being:

- To provide financial assistance through grants, sponsorship, donations, waivers and in-kind support which assist groups, organisations and individuals to deliver positive community outcomes.
- To utilise community funding as a strategic opportunity to strengthen quality of life within Vincent through improved community engagement, partnerships and participation
- To complement and support both Council and community priorities through a range of community funding initiatives

The proposed changes to the policy are:

- a) Cross references two additional policies in the section – Related policy procedures and documents;
- b) The removal of the Council's Arts Advisory Group from the Festival and Events Sponsorship;
- c) The inclusion of the Pickle District and the removal of the West End Arts Precinct throughout;

- d) Change description from 'Town Centres' to 'town centres and districts';
- e) Inclusion of events in the criteria;
- f) Clarity of relationship of community funding to the Town Team Grants, in that they must fully exhaust the Town Team Grants prior to applying for any other funding category, with the exception of Festival and Events Sponsorship;
- g) Inclusion of 7.6.4 Heritage Management – Interpretive Signage in the Heritage Plaques Program;
- h) The inclusion of Beatty Park Leisure Centre and facility usage fees as an example of a possible reduction/waiver of fee;
- i) The inclusion of the Trees of Significance Assistance Fund as a funding category;
- j) The inclusion of 'up to' in the maximum amount for the Heritage Assistance Fund in the Community Funding Application and Assessment Overview;
- k) The removal of Heritage Officer and the inclusion of Policy and Place in Heritage Assistant Fund in the Community Funding Application and Assessment Overview;
- l) The inclusion of the Tress of Significance Assistance Fund in the Community Funding Application and Assessment Overview;
- m) The renaming of the Partnered Perth Bike Network (PBN) Connecting Schools Grant to the Department of Transport's Your Move Connecting Schools Grant;
- n) The repeal of the Beatty Park Leisure Centre – Awarding of Life Membership Policy.

Following community consultation, Administration will present a further report to Council seeking to repeal [Beatty Park Leisure Centre – Awarding of Life Membership](#) with an allowance to be made within the existing Waiver of Fees category in the Community Funding Policy for this matter to be dealt with. The remainder of the proposed changes are considered minimal and will not have a negative impact on the community.

CONSULTATION/ADVERTISING:

In accordance with the City's Community Consultation Policy ([Appendix 2](#)), public notice of all new and significantly amended policies must be provided for a period exceeding 21 days in the following ways:

- notice published on the City's website;
- notice posted to the City's social media;
- notice published in the local newspapers;
- notice exhibited on the notice board at the City's Administration and Library and Local History Centre; and
- letters distributed to relevant local businesses and community groups

Public notice of this proposed new policy will be provided from September.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's [Policy Development and Review Policy](#) sets out the process for repealing and adopting policies.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to provide local public notice of the amendments to Policy 3.10.11 – Community Funding.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our community is aware of what we are doing and how we are meeting our goals.
We are open and accountable to an engaged community.*

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

While the Community Funding Policy also addresses funding for environmental projects/initiatives, the amendment to include Student Citizenship Awards in the Policy is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Increased mental health and wellbeing

FINANCIAL/BUDGET IMPLICATIONS:

There is no financial implications as the funding for this initiative is currently allocated from the existing budget and would remain subject to the normal budget process.

Community Funding Policy



Legislation / local law requirements	Section 135 of the Health Act 1911 Schedule 3.1 of the Local Government Act 1995.
Relevant delegations	Delegation 2.2.19 - Defer payment, grant discounts, waive fees or write off debts
Related policy procedures and documents	Council Policy No. 3.8.3 – Concerts and Event Council Policy No. 7.6.9 – Heritage Assistance Fund Sustainable Environment Strategy Community Funding Application and Assessment Overview Collaborative Grants Application Form Community Innovation Application Form Community Support Grants Application Form Cultural Kickstart Application Form Donations Application Form Female Sports Participation Grants Form Transport Assistance Application Form Youth Development Grants Application Form Reduction or Waiving of Fees Application Form Council Policy 7.6.4 - Heritage Management - Interpretive Signage Council Policy 7.6.3 - Trees of Significance

PURPOSE

The City of Vincent regularly receives requests from a range of community groups, organisations and individuals for the provision of financial support towards projects, programs, events and other initiatives. The total sum of these requests exceeds the level of financial support available, and as such, it is not possible to provide support in every instance.

This Policy outlines the various Community Funding opportunities available from the City of Vincent, with the specific funding category purpose and eligibility criteria then guiding the level of financial support that may or may not be provided.

The Community Funding opportunities outlined in this policy are solely for the purpose of delivering positive outcomes in the City of Vincent for the local community.

Applicants are not guaranteed funding and no applicant can be guaranteed full funding. Any initiatives previously supported through Community Funding cannot be guaranteed funding in future years and this should be closely considered when developing an application.

This Policy is supported by specific funding category guidelines, criteria and application forms that Administration may update from time-to-time to ensure Community Funding reflects Council and community priorities.

The availability of financial support remains subject to Community Funding allocations within Council's Annual Budget that may vary from year-to-year based upon Council and community priorities.

Council's Advisory Groups may be consulted in the assessment of Community Funding applications based upon their Terms of Reference and specific expertise.

Community Funding Policy



OBJECTIVE

- To provide financial assistance through grants, sponsorship, donations, waivers and in-kind support which assist groups, organisations and individuals to deliver positive community outcomes.
- To utilise community funding as a strategic opportunity to strengthen quality of life within Vincent through improved community engagement, partnerships and participation
- To complement and support both Council and community priorities through a range of community funding initiatives

POLICY

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with the local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community. A variety of funding initiatives are offered each year to meet the diverse range of interests, demands and priorities throughout the Vincent community.

1. Seeding Grants

Seeding Grants aim to support City of Vincent based groups, organisations and individuals seeking to implement a new, innovative project that will benefit the local community. 'Cultural Kickstart' grants are available for new projects related to cultural development, artistic development, community art projects or events. 'Community Innovation' grants are available for new projects related to community development, education or recreation.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. A one-off amount up to **\$5,000** may be available for each individual project through this funding category.

2. Community Support Grants

Community Support Grants aim to support City of Vincent based groups, organisations and individuals to deliver programs and services that address key social issues impacting the local community. Grants are available for programs and services that demonstrate outcomes that will build a strong and resilient community as well as initiatives that ensure the ongoing sustainability of community organisations.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$10,000** may be available for each individual program or service through this funding category.

3. Youth Development Grants

Youth Development Grants aim to support young people within the City of Vincent who are dedicated to addressing key social, economic and environmental issues within the local community. Focus areas include community and social entrepreneurship, environment and sustainability, arts and creative expression, and leadership and personal development.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$1,000** may be available for each individual program or service through this funding category.

Community Funding Policy



4. Collaborative Grants

Collaborative Grants aim to establish partnerships between the City of Vincent and service delivery agencies that reside and/or operate within our local community in order to effectively respond to a recognised community focus area as determined by Council. This focus area will be reviewed on an annual basis to ensure alignment with Council priorities and community demands.

Funding applications are considered and approved by an Assessment Panel comprising Council representatives. An amount up to **\$85,000** may be available for each individual project, program or service through this funding category.

5. Female Sports Participation Grants

Female Sports Participation Grants aim to support City of Vincent based sport and recreation clubs and State Sporting Associations to establish activities, programs or projects that promote and encourage equal participation of women and girls in sport. Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to \$2,000 may be available for each individual activity, program or project through this funding category.

6. Festival and Event Sponsorship

Festival and Event Sponsorship aims to support City of Vincent based groups and organisations to deliver festivals, events and other similar activities which contribute to community vibrancy. Sponsorship will be provided through direct funding and/or in-kind services with the level of support determined by the value to the Vincent community in terms of economic, cultural and social outcomes. Through a formal Sponsorship Agreement applicants are required to acknowledge support from the City of Vincent.

Sponsorship applications are assessed annually by **Council's Arts Advisory Group Administration based upon sponsorship criteria with who provide a** recommendations to Council for formal consideration. There is no maximum amount of funding for each festival or event through this funding category with amounts awarded based on alignment with the Guidelines and Criteria as well as Council priorities.

Applicants should also refer to *Council Policy No. 3.8.3 – Concerts and Events*.

7. Town Team Grants

Town Team Grants aim to support the six recognised Town Teams within the City of Vincent (Beaufort Street Network, Leederville Connect, **Mount** Hawthorn Hub, North Perth Local, Northbridge Common and **The Pickle District** ~~WestEnd Arts Precinct~~) to deliver initiatives that improve the performance of ~~Town-Centres~~ **town centres and districts, events** and/or assistance with their ongoing governance and sustainability.

Grant applications are assessed and approved by Administration based upon funding category guidelines, Town Centre Place Plans and Town Team Action Plans. An equal amount of funding will be made available to each Town Team annually, subject to Community Funding allocations within ~~Council~~ **the City's** Annual Budget.

An amount up to \$10,000 may be available for each individual Town Team through this funding category. The City encourages Town Teams to apply for Community Funding however, the Town Teams Grant must be fully exhaust prior to applying for any other funding category, with the exception of Festival and Events Sponsorship.

Community Funding Policy



8. Environmental Grants

Environmental Grants are designed to assist and encourage schools, community groups and organisations to implement local projects or initiatives that align with the objectives of the City of Vincent *Sustainable Environment Strategy*.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$2,000** may be available for each individual project, program or service through this funding category.

9. Heritage Assistance Fund

The Heritage Assistance Fund provides financial assistance to persons who wish to undertake approved heritage conservation projects on places listed on the City of Vincent Municipal Heritage Inventory. Applicants should also refer to *Council Policy No. 7.6.9 – Heritage Assistance Fund*.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$5,000** may be available as a matched grant of 50% for each individual project through this funding category.

10. Heritage Plaques Program

The Heritage Plaques Program provides financial assistance to persons who wish to install a plaque or alternative form of interpretation to recognise and celebrate places of heritage interest in the City of Vincent that are either in situ or have been demolished. **Applicants should also refer to Council Policy 7.6.4 Heritage Management – Interpretive Signage.**

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$1,000** may be available as a matched grant of 50% for each individual project through this funding category.

11. Active Transport Schools Grants

Active Transport Schools Grants provide financial assistance for schools located within the City of Vincent towards **active transport events, bike education and as an additional source of funding for schools participating in /or Partnered Perth Bike Network (PBN) the Department of Transport's Your Move Connecting Schools program.** The grants should encourage, support and celebrate children, parents and staff in the City to choose active transport options to get to and from school.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$1,000** may be available for each individual program or service through this funding category.

12. Active Transport Community Initiatives Grants

Active Transport Community Initiatives Grants provide financial assistance to eligible community groups and not-for-profit organisations to help fund community programs that promote or assist the community to engage in active transport. The grant can be applied to the presentation of a one off event or the development of a program which encourages, supports or celebrates initiatives that promote Vincent residents choosing active transport options.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$2,500** may be available for each individual program or service through this funding category.

Community Funding Policy



13. Transport Assistance

Transport Assistance is provided to eligible residents who have difficulty accessing transport to and from medical appointments. Such assistance is provided through direct referral to community based organisations that provide transport services or through prepaid taxi vouchers.

Requests for assistance are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to **\$100** may be available to individuals and **\$150** may be available to each couple annually, in the form of pre- paid taxi vouchers, through this funding category.

14. Special Assistance Welfare

Special Assistance Welfare is provided by the City of Vincent to undertake repairs on a property and/or remove items to prevent the serving of a notice under Section 135 of the *Health Act 1911* "Unfit for Human Habitation" or Schedule 3.1 of the *Local Government Act 1995*. Such support is provided where an individual requires financial assistance to improve the condition of their premises with any funds paid directly to service providers/businesses engaged to undertake the works. No funds are paid to the individual(s) inhabiting the property.

Determinations regarding the provision of Special Welfare Assistance and the amounts required are made by Administration on a case-by-case basis.

15. Donations

General donations towards not-for-profit organisations and charities located in or servicing the local community will be considered where such assistance supports the delivery of projects, programs or services. The applicant must identify the specific community need or benefit based upon local research or consultation.

Donation requests are assessed and approved by Administration. An amount up to **\$500** may be available.

16. Waiving of Fees (including In-kind Donations)

The waiving or reduction of fees for community groups, organisations and individuals will be considered where such assistance supports the delivery of projects, programs, services or fundraising initiatives. The applicant must identify the specific community benefits associated with their activity and demonstrate their limited financial capacity to pay relevant fees.

This may include (but is not limited to):

- The hire of community facilities and town halls (bonds excluded);
- Banner pole hire;
- Road closures/obstructions and special event parking;
- The hire of parks, reserves and playing fields;
- Street entertainment and busking permits;
- Stall Holder / Trader Permits (except food related stalls); and
- **Beatty Park Leisure Centre and facility usage fees.**

Waiver requests are assessed and approved by Administration. An amount up to **\$2,000** may be available with any requests above this amount requiring decision making by Council

Community Funding Policy



17. Emergency Relief Donations

Emergency Relief Donations may be available to residents who are considered vulnerable due to experiencing hardship, or being at risk of hardship during a declared State of Emergency. The donation shall be in the form of the purchase of essential goods and/or services for the affected resident. No cash donations are permitted under this funding stream.

Administration will determine the level of need on a case by case basis and following investigation of whether appropriate assistance is available through other existing emergency relief programs or services. A total amount of up to \$500 over a six month period may be available for each individual through this funding category.

18. Student Citizenship Awards

Student Citizenship Awards support annual school awards and acknowledge the contributions made by our youth to the City of Vincent. Student Citizenship Awards will be presented annually to up to three (3) students (where there are three classes) in the final years of Primary School, Junior High School (Year 10) and Senior High School (Year 12) attending schools located in the City of Vincent.

A total of up to \$550.00 is provided to each school participating in the Awards, with \$250 being allocated to the school and up to \$100 worth of gifts being provided to each student in the form of a book voucher and framed certificate.

19. Trees of Significance Assistance Fund

Owners of trees listed on the Trees of Significance Inventory may be eligible for financial assistance for work associated with the listed tree through the City's Trees of Significance Incentive Fund. Applicants should also refer to *Council Policy 7.6.3 Trees of Significance*.

Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria. An amount up to \$2,000 in any 5 year period may be available as a matched grant of 50% for each individual through this funding category.

Community Funding Policy



SCOPE

This Policy applies to City of Vincent based groups, community groups, not-for-profit organisations and charities located in or servicing the local community, schools located within the City of Vincent, organisations and individuals seeking financial support towards projects, programs, events and other initiatives.

DEFINITIONS

"Donation" is a cash contribution to an organisation or group for the purpose of assisting an activity, event or program with a charitable, welfare or community service orientated purpose.

"Emergency Relief Donation" is a charitable contribution of essential goods and/or services made to eligible residents during a declared state of emergency.

"Fees and Charges" are stipulated monetary amounts established through Council's Annual Fees and Charges Schedule and levied where an organisation, group or individual seeks the use of a City of Vincent managed facility or reserve.

"Grant" is a cash contribution made to an organisation or group for the sole purpose of delivering a specific project with mutually agreed outcomes and performance measures. Grants must be fully acquitted at the conclusion of the project.

"In-kind donation" is a contribution to an organisation or group through the provision of City of Vincent services, resources and facilities although no monies are physically exchanged.

"Sponsorship" is a cash and/or in-kind contribution to an organisation or group for a specific purpose or event where the City of Vincent receives public recognition for its contribution in a manner negotiated by both parties. Sponsorship must be fully acquitted at the conclusion of the project or event.

OFFICE USE ONLY	
RESPONSIBLE OFFICER	Manager Marketing and Partnerships
INITIAL COUNCIL ADOPTION	Date: 24/07/2018, Ref# D17/67260
REVIEWED / AMENDED	Date: 24/07/2018, Ref#: D19/36552 Date: 18/09/2018, Ref#: D19/133707
NEXT REVIEW DATE	Date: 12/05/2020

Community Funding Policy



Attachment 1: Community Funding Application and Assessment Overview

Funding Category	Eligibility	Maximum Amount	Application Deadline	Assessment & Approval Process
Seeding Grants	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	\$5,000	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Community Support Grants	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	\$10,000	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Youth Development Grants	Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals	\$1,000	Applications accepted throughout the year	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Collaborative Grants	Service delivery agencies, not-for-profit organisations, social enterprises and registered charities	\$85,000	Annually in September or as specific community needs are identified by Council.	Assessment Panel comprising Council and Administration representatives will assess applications based on category guidelines and criteria

Community Funding Policy



Funding Category	Eligibility	Maximum Amount	Application Deadline	Assessment & Approval Process
Female Sports Participation Grants	Not-for-profit organisations, State sporting associations and sport and recreation clubs.	\$2,000	Applications accepted throughout the year.	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Festival and Event Sponsorship	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	N/A	Annually in March	Administration will assess applications based on category guidelines and criteria, and prepare a report for consideration at an Ordinary Meeting of Council
Town Team Grants	Beaufort Street Network, Leederville Connect, Mount Hawthorn Hub, North Perth Local, Northbridge Common and The Pickle District West-End Arts Precinct	Subject to Annual Budget	Applications accepted throughout the year until specific Town Team funds are exhausted	Administration will assess applications based on Town Centre Place Plans, Town Team Action Plans, and category guidelines and criteria
Environmental Grants	Schools, not-for-profit organisations, clubs, associations, social enterprises, and registered charities	\$2,000	Annually in March	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Heritage Assistance Fund	Property owners with a place on the City of Vincent Municipal Heritage Inventory and/or State Register of Heritage Places or within a heritage area	Up to 50% of the total cost of works up to \$5,000 maximum	Applications accepted throughout the year until funds are exhausted or as specific needs are identified by Heritage Officers Policy and Place	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities

Community Funding Policy




Funding Category	Eligibility	Maximum Amount	Application Deadline	Assessment & Approval Process
Heritage Plaques Program	Property owners and not-for-profit organisations	50% contribution up to \$1,000 maximum	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Active Transport Schools Grants	Schools	\$1,000	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Active Transport Community Initiatives Grants	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	\$2,500	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Transport Assistance	Residents with demonstrated difficulty accessing transport to attend medical appointments	\$100 for individuals or \$150 for couples	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, and the availability of alternative Home and Community Care (HaCC) services
Special Assistance Welfare	Residents requiring property repairs to prevent serving of a notice under Section 135 of the <i>Health Act 1911</i> or Schedule 3.1 of the <i>Local Government Act 1995</i>	N/A	N/A	Administration will assess situations where such assistance is required on a case-by-case basis

Community Funding Policy



Funding Category	Eligibility	Maximum Amount	Application Deadline	Assessment & Approval Process
Donations	Non-profit-organisations and registered charities	\$500	Applications accepted throughout the year until funds are exhausted	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Waiving of Fees	Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals	\$2,000	Applications accepted throughout the year	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities
Emergency Relief Donations	Residents	\$500	Applications are accepted during a declared emergency or disaster	Administration will assess applications based on category guidelines and criteria, and the availability of alternative emergency relief services
School Citizenship Awards	Local City of Vincent School	Up to \$550	Applications are accepted annually and are distributed at graduation ceremonies	Administration will assess applicants provided by school Principals and teaching staff based on: <ul style="list-style-type: none"> Qualities of citizenship, such as enthusiasm, interest, fairness and participation in school and community affairs; Personal qualities; Personal development, academic achievement; and A good knowledge of Government, Local Government and City of Vincent.
Trees of Significance Assistance Fund	Property owners with a place on the City of Vincent Trees of Significance Inventory.	50% contribution up to a maximum of \$2,000	Applications accepted throughout the year until funds are exhausted or as specific needs are identified by Policy and Place	Administration will assess applications based on category guidelines and criteria, including alignment with Council's strategic priorities

11.3 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 JUNE 2021 TO 30 JUNE 2021

- Attachments:
1. Payments by EFT and Payroll June 21 [↓](#) 
 2. Payments by Cheque June 21 [↓](#) 
 3. Payments by Direct Debit June 21 [↓](#) 

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 June 2021 to 30 June 2021 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$6,332,095.01
Cheques	\$547.05
Direct debits, including credit cards	\$280,662.02
Total payments for June 2021	\$6,613,304.08

PURPOSE OF REPORT:

To present to Council the list of expenditure and accounts paid for the period 1 June 2021 to 30 June 2021.

BACKGROUND:

Council has delegated to the Chief Executive Officer (Delegation No. 2.2.18) the power to make payments from the City's Municipal and Trust funds. In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

DETAILS:

The Schedule of Accounts paid for the period 1 June 2021 to 30 June 2021, covers the following:

FUND	CHEQUE NUMBERS/ BATCH NUMBER	AMOUNT
Municipal Account (Attachment 1, 2 and 3)		
EFT Payments	2680-2681, part 2682, 2683-2686 and 2688-2693	\$5,087,984.33
Payroll by Direct Credit	June 2021	\$1,244,110.68
Sub Total		\$6,332,095.01
Cheques		
Cheques	82664-82665	\$547.05
Cancelled cheques		\$0.00
Sub Total		\$547.05

Direct Debits (including Credit Cards)

Lease Fees	\$395.84
Loan Repayments	\$154,648.45
Bank Charges – CBA	\$121,497.59
Credit Cards	\$4,120.14
Sub Total	\$280,662.02

Total Payments **\$6,613,304.08**

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Regulation 12(1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, i.e.-

“12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

- if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- otherwise, if the payment is authorised in advance by a resolution of Council.*

(2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council.”

Regulation 13(1) and (3) of the *Local Government (Financial Management) Regulations 1996* refers, i.e.-

“13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- the payee’s name;*
- the amount of the payment;*
- the date of the payment; and*
- sufficient information to identify the transaction.*

(2) A list prepared under sub regulation (1) is to be —

- presented to Council at the next ordinary meeting of Council after the list is prepared; and*
- recorded in the minutes of that meeting.”*

RISK MANAGEMENT IMPLICATIONS:

Low: Management systems are in place that establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

STRATEGIC IMPLICATIONS:

This is in keeping with the City’s *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure covered in this report includes various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure covered in this report includes various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

Creditors Report - Payments by EFT and Payroll 01/06/21 to 30/06/21			
<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
28/06/2021	A Austin	Fitness instructor fees	\$ 56.84
22/06/2021	A Dixon	Refund of infrastructure bond	\$ 3,000.00
30/06/2021	A Dixon	Crossover subsidy	\$ 395.00
18/06/2021	A Duckworth-Smith	Design advisory meeting fee	\$ 400.00
30/06/2021	A G McClintock	Refund of infrastructure bond	\$ 1,000.00
30/06/2021	A Nyeholt	Crossover subsidy	\$ 670.00
22/06/2021	A Parry	Rates refund - due to overpayment	\$ 363.05
28/06/2021	A Team Printing	Printing services - various departments	\$ 1,650.00
28/06/2021	Access Icon Pty Ltd	Supply of concrete grate lids	\$ 158.40
18/06/2021	Action Logistics (WA) Pty Ltd t/a Action Couriers	Courier services	\$ 42.94
18/06/2021	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$ 1,419.00
18/06/2021	Adelphi Apparel	Uniform supplies - Rangers	\$ 187.00
30/06/2021	Advanced Nursery	Supply of palm tree - BPLC	\$ 3,620.00
08/06/2021	Aha Consulting	Innovation training workshops	\$ 6,402.00
28/06/2021	AJ Teo	Young adults library event - Dungeons and Dragons	\$ 500.00
18/06/2021	Alinta Energy	Gas charges - various locations	\$ 62.05
30/06/2021	Alinta Energy	Gas charges - various locations	\$ 84.80
08/06/2021	Alison Bannister Career Coaching	Job searching tips and tricks workshop	\$ 495.00
18/06/2021	AlSCO Pty Ltd	Air freshener and mat supplies	\$ 670.33
18/06/2021	Ampol Australia Petroleum Pty Ltd	Fuel and oils	\$ 25,184.28
28/06/2021	AMS Installation & Maintenance Solutions WA	Replace air filters to AHU and relief system - BPLC	\$ 1,871.93
18/06/2021	Anna Cappelletta	Fitness instructor fees	\$ 2,030.00
08/06/2021	APARC	Purchase of ticket rolls for ticket issuing machines	\$ 13,370.50
18/06/2021	APARC	Central management system, software licensing, Ticketor enforcement, meter maintenance, sensor maintenance and credit card transactions	\$ 30,976.70
30/06/2021	APARC	Meter maintenance and relocation of ticket machine	\$ 26,163.50
18/06/2021	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 44,484.71
22/06/2021	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 22,771.90
30/06/2021	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 11,023.10
18/06/2021	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$ 2,943.60
30/06/2021	Aquawellbeing.com	Fitness instructor fees	\$ 130.00
08/06/2021	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 53,058.89
28/06/2021	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 107,094.65
30/06/2021	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 84,292.06
28/06/2021	Assured Group WA Pty Ltd	Certification services - Joel Terrace	\$ 550.00

Date	Payee	Description	Amount
18/06/2021	ATCO Gas Australia Pty Ltd	Survey of existing gas main - Melrose Street	\$ 2,433.41
30/06/2021	ATI-Mirage	Staff training - Time management and personal productivity	\$ 544.50
28/06/2021	Atom Supply	Hardware supplies - shovels	\$ 930.07
18/06/2021	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$ 1,071.14
18/06/2021	Australia Post	Postage charges	\$ 9,751.46
18/06/2021	Australia Post (Agency Commission)	Commission charges	\$ 34.34
18/06/2021	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$ 4,026.00
28/06/2021	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - Library	\$ 275.00
28/06/2021	Australian Institute of Management	Staff training - Introduction to emotional intelligence	\$ 1,225.80
01/06/2021	Australian Services Union	Payroll deduction	\$ 310.80
28/06/2021	Australian Services Union	Payroll deduction	\$ 310.80
18/06/2021	Australian Swim Schools Association	Conference attendance	\$ 207.00
30/06/2021	Australian Swim Schools Association	Annual membership	\$ 1,060.50
01/06/2021	Australian Taxation Office	Payroll deduction	\$ 178,812.00
28/06/2021	Australian Taxation Office	Payroll deduction	\$ 174,077.00
18/06/2021	Autosweep WA	Hire of road sweepers - various locations	\$ 9,266.13
28/06/2021	Autosweep WA	Hire of road sweepers - various locations	\$ 5,597.63
08/06/2021	Award Contracting	Locating services - Forrest Park	\$ 418.00
28/06/2021	Baileys Fertilisers	Fertiliser supplies	\$ 5,902.15
30/06/2021	Baileys Fertilisers	Fertiliser supplies	\$ 2,442.00
18/06/2021	Bang The Table	Consultation website licence and subscription	\$ 29,095.00
28/06/2021	BDD Australia Pty Ltd	Milk supplies - BPLC	\$ 21.97
28/06/2021	Beaufort Street Network Inc.	Town team grant - Email and web hosting and promotional materials	\$ 1,901.05
08/06/2021	Belgravia Health & Leisure Group Pty Ltd	Room hire - Information and activity day for Seniors	\$ 427.00
18/06/2021	Benara Nurseries	Supply of plants	\$ 8,894.67
28/06/2021	Benara Nurseries	Supply of plants	\$ 3,513.24
30/06/2021	Benara Nurseries	Supply of plants	\$ 596.99
18/06/2021	Bent Logic	Supply of membership cards and key tags - BPLC	\$ 1,402.50
18/06/2021	Bicycle Network Incorporated	Super Tuesday bike count 2021 - travel data collection	\$ 5,445.00
18/06/2021	Blackwoods	Hardware supplies - Depot	\$ 1,991.05
28/06/2021	Blackwoods	Hardware supplies - Depot	\$ 316.15
30/06/2021	Blackwoods	Hardware supplies - Depot	\$ 1,732.40
28/06/2021	Blue Heeler Trading	Uniform supplies - BPLC	\$ 3,960.00
28/06/2021	BOC Limited	Medical oxygen supplies and CO2 for beverage	\$ 759.01
30/06/2021	BOC Limited	Medical oxygen supplies	\$ 37.86
28/06/2021	Booktalk	Payment for provision of books for COV book clubs	\$ 65.00
22/06/2021	Boral Construction Materials Group Limited	Concrete supplies	\$ 961.13
28/06/2021	Boral Construction Materials Group Limited	Concrete supplies	\$ 9,804.85
30/06/2021	Boral Construction Materials Group Limited	Concrete supplies	\$ 2,546.48

Date	Payee	Description	Amount
08/06/2021	Boyan Electrical Services	Electrical services - various locations	\$ 22,343.64
18/06/2021	Boyan Electrical Services	Electrical services - various locations	\$ 22,836.47
22/06/2021	Boyan Electrical Services	Electrical services - Forrest Park sports lighting renewal	\$ 131,836.10
28/06/2021	Boyan Electrical Services	Electrical services - various locations	\$ 12,971.20
30/06/2021	Boyan Electrical Services	Electrical services - various locations	\$ 1,437.30
28/06/2021	Brandstand Australia Pty Ltd t/as Displays 2 Go	Purchase of portable lectern and carry case	\$ 744.15
30/06/2021	Bridgestone Australia Ltd	Tyre services	\$ 1,185.98
28/06/2021	Briskleen Supplies	Toiletry and cleaning products; sanipod service - BPLC	\$ 5,254.75
30/06/2021	Briskleen Supplies	Toiletry and cleaning products - BPLC	\$ 1,555.86
18/06/2021	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 445.34
28/06/2021	Bucher Municipal Pty Ltd	Plant repairs and maintenance; supply of gutter brooms	\$ 6,190.33
30/06/2021	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 540.09
28/06/2021	Bunnings Trade	Hardware supplies - various departments	\$ 1,619.71
30/06/2021	Bunnings Trade	Hardware supplies - various departments	\$ 1,396.47
30/06/2021	C Chang	Part refund of Beatty Park Leisure Centre fees	\$ 64.80
28/06/2021	Cardno (WA) Pty Ltd	Professional services - COV integrated transport plan	\$ 22,000.00
22/06/2021	Castleprime Construction Pty Ltd	Refund of infrastructure bond	\$ 1,500.00
30/06/2021	Charmaine Amanda Magness	Fitness instructor fees	\$ 568.40
01/06/2021	Child Support Agency	Payroll deduction	\$ 941.42
28/06/2021	Child Support Agency	Payroll deduction	\$ 941.42
08/06/2021	Chindarsi Architects	Design advisory consultancy fee	\$ 440.00
18/06/2021	Chindarsi Architects	Design advisory consultancy fee	\$ 330.00
28/06/2021	Chindarsi Architects	Design advisory consultancy fee	\$ 220.00
30/06/2021	Chindarsi Architects	Design advisory meeting fee and consultancy fee	\$ 770.00
18/06/2021	Christou Nominees Pty Ltd	Design advisory consultancy fee	\$ 110.00
28/06/2021	Cinnamon Girl Tea & Spices	Refund for special events permit	\$ 140.00
28/06/2021	City of Karratha	Long service leave liability	\$ 14,873.99
28/06/2021	City Of Perth	BA archive retrievals	\$ 214.50
18/06/2021	City of South Perth	Dog impound fees (two months)	\$ 132.00
08/06/2021	City of Stirling	Mixed waste tipping fees - April 21	\$ 38,200.30
28/06/2021	City of Stirling	Meals on Wheels (two months)	\$ 1,268.40
28/06/2021	City of Stirling	Mixed waste tipping fees - May 21	\$ 14,234.10
01/06/2021	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 905.32
28/06/2021	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 758.88
01/06/2021	City of Vincent Staff Social Club	Payroll deduction	\$ 506.00
28/06/2021	City of Vincent Staff Social Club	Payroll deduction	\$ 558.00
28/06/2021	Civica Pty Limited	Implementation of Authority user access & security restructure - milestone 2	\$ 10,240.56
28/06/2021	Civica Pty Limited	General ledger restructure - milestone 3	\$ 38,530.80
22/06/2021	Cleanaway	Recycling contract - April 21	\$ 80,137.70

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Date	Payee	Description	Amount
28/06/2021	Cleanaway	Recycling contract - partial May 21	\$ 40,975.16
30/06/2021	Clever Patch	Library supplies	\$ 159.86
18/06/2021	Club 55 Travel	Bus hire - Seniors outing 27 May 2021	\$ 2,432.00
28/06/2021	Club 55 Travel	Bus hire - Seniors outing 10 June 2021	\$ 2,432.00
08/06/2021	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 167.96
28/06/2021	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 1,104.20
30/06/2021	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 2,184.62
08/06/2021	Cobblestone Concrete Pty Ltd	Concrete path repairs - Broome Street	\$ 4,851.00
28/06/2021	Cobblestone Concrete Pty Ltd	Installation of footpath - Golding Street	\$ 11,030.80
28/06/2021	Cobblestone Concrete Pty Ltd	Concrete infills - Cleaver Street	\$ 2,468.40
28/06/2021	Cockburn Cement Limited	Cement and pallets	\$ 793.32
28/06/2021	Cockburn Party Hire	Chair hire - Citizenship ceremony	\$ 471.25
28/06/2021	Combat Arts Institute of Australia	Self defence workshop - COV Rangers	\$ 440.00
18/06/2021	Compu-Stor	Records digitisation and off-site storage	\$ 929.31
28/06/2021	Connect Call Centre Services	After hours calls service	\$ 1,619.81
18/06/2021	Contraflow Pty Ltd	Traffic management services - Stirling Street	\$ 1,870.00
28/06/2021	Contraflow Pty Ltd	Traffic management services - various locations	\$ 33,138.20
30/06/2021	Contraflow Pty Ltd	Traffic management services - various locations	\$ 8,256.88
18/06/2021	Corsign WA Pty Ltd	Sign supplies - various	\$ 1,750.10
28/06/2021	Corsign WA Pty Ltd	Sign supplies - various	\$ 1,129.70
30/06/2021	Corsign WA Pty Ltd	Sign supplies - various	\$ 165.00
15/06/2021	Cr A Castle	Council meeting fee	\$ 1,935.83
15/06/2021	Cr Ashley Wallace	Council meeting fee	\$ 1,935.83
15/06/2021	Cr D Loden	Council meeting fee	\$ 1,935.83
15/06/2021	Cr J Fotakis	Council meeting fee	\$ 1,935.83
15/06/2021	Cr J Hallett	Council meeting fee	\$ 1,935.83
15/06/2021	Cr J Topelberg	Council meeting fee	\$ 1,935.83
15/06/2021	Cr S Gontaszewski	Council meeting fee	\$ 3,255.70
15/06/2021	Cr Sally Smith	Council meeting fee	\$ 1,935.83
28/06/2021	CS Legal	Debt recovery services - on charged	\$ 121.00
28/06/2021	CSE Crosscom Pty Ltd	Installation of vehicle mounted two way radios	\$ 9,878.00
28/06/2021	CSP Group Pty Ltd	Plant repairs and maintenance - Depot	\$ 1,352.00
30/06/2021	Cundall	Design advisory meeting fee	\$ 440.00
28/06/2021	Curate Arts Incorporated	Cultural kickstart grant - recycle instrument workshop series	\$ 3,715.00
30/06/2021	CVP Electrical Co	Pool pump repairs - BPLC	\$ 232.85
18/06/2021	D Dama	Fitness instructor fees	\$ 56.84
28/06/2021	D Dama	Fitness instructor fees	\$ 56.84
30/06/2021	D Dama	Fitness instructor fees	\$ 170.52
22/06/2021	Dale Alcock Homes Pty Ltd	Refund of infrastructure bond	\$ 1,000.00

Date	Payee	Description	Amount
18/06/2021	Danica Zuks Photography	Photographic services - various events	\$ 1,100.00
30/06/2021	Danica Zuks Photography	Photographic services - The Pickle District	\$ 1,433.75
18/06/2021	Daniel Bullen	Fitness instructor fees (eight months)	\$ 3,695.72
30/06/2021	DDL Australia Pty Ltd	Staff training - Microsoft administrator course	\$ 3,520.00
28/06/2021	De.Mem-Capic Pty Ltd	Water treatment services - BPLC	\$ 211.20
30/06/2021	Department of Finance	Landlord lease incentive contribution for 246 Vincent Street - second instalment	\$ 586,666.66
18/06/2021	Department of Fire and Emergency Services (DFES)	Emergency services levy - 4th quarter 2020/21	\$ 684,076.06
18/06/2021	Department of Mines, Industry Regulation and Safety	Building services levy collection	\$ 19,050.24
28/06/2021	Department of Transport	Vehicle ownership searches	\$ 3,359.20
30/06/2021	Department of Transport	Reimbursement of overpaid grant instalment	\$ 6,590.65
01/06/2021	Depot Social Club	Payroll deduction	\$ 56.00
28/06/2021	Depot Social Club	Payroll deduction	\$ 56.00
08/06/2021	Devco Builders	Maintenance and repairs - various locations	\$ 15,109.63
18/06/2021	Devco Builders	Maintenance and repairs - various locations	\$ 63,729.87
22/06/2021	Devco Builders	Maintenance and repairs - Parry Street	\$ 677.41
28/06/2021	Devco Builders	Maintenance and repairs - various locations	\$ 161,586.40
30/06/2021	Devco Builders	Maintenance and repairs - various locations	\$ 69,957.70
28/06/2021	Diversus	Mega Promapp process creation workshop	\$ 1,716.00
18/06/2021	Domus Nursery	Supply of plants	\$ 1,630.20
30/06/2021	Donegan Enterprises Pty Ltd	Playground repairs, maintenance and safety inspections - various locations	\$ 1,529.00
28/06/2021	Downer EDI Engineering Power Pty Ltd	CCTV repairs and maintenance - various locations	\$ 2,984.12
30/06/2021	Downer EDI Engineering Power Pty Ltd	Intercom and fibre installation - Depot	\$ 17,854.82
08/06/2021	E Campello	Expense reimbursement - catering for training event and parking	\$ 54.96
28/06/2021	Eastside Concrete Contracting	Kerbing services - various locations	\$ 14,069.22
30/06/2021	Eastside Concrete Contracting	Kerbing services - various locations	\$ 3,598.49
28/06/2021	EcoAdvance	Consultancy services - solar photovoltaic project	\$ 1,158.30
28/06/2021	Element Advisory Pty Ltd	Community engagement panel - partial phase two	\$ 4,142.22
28/06/2021	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 643.50
30/06/2021	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 1,402.50
18/06/2021	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 437.16
28/06/2021	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 145.60
30/06/2021	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 3,356.37
08/06/2021	Enviroblast Cannington	Pressure cleaning services	\$ 8,661.40
18/06/2021	Enviroblast Cannington	Pressure cleaning services	\$ 12,537.80
28/06/2021	Enviroblast Cannington	Pressure cleaning services	\$ 8,863.36
08/06/2021	Environmental Health Australia (WA) Inc	Purchase of satchels for health officers	\$ 105.00
28/06/2021	Environmental Health Australia (WA) Inc	Annual subscription - FoodSafe online	\$ 550.00
18/06/2021	EnvisionWare Pty Ltd	Annual software renewal	\$ 1,250.23
30/06/2021	Ergoworx	Supply of flip top table - Library	\$ 538.01

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Date	Payee	Description	Amount
30/06/2021	Expo Signage and Digital Pty Ltd	Printing services - witness complaint booklets	\$ 293.70
30/06/2021	Exteria	Supply of bench and sports table setting - Depot	\$ 2,746.70
18/06/2021	FE Technologies Pty Ltd	Annual maintenance - Circulation assist	\$ 495.00
08/06/2021	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$ 1,570.00
30/06/2021	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$ 80.96
18/06/2021	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 38,080.38
28/06/2021	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 24,464.88
30/06/2021	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 39,051.33
18/06/2021	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 957.00
28/06/2021	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 9,927.26
30/06/2021	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 1,791.84
18/06/2021	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 12,603.47
22/06/2021	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 1,072.85
28/06/2021	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 10,075.25
22/06/2021	Ford Building Company	Refund of infrastructure bond	\$ 2,000.00
18/06/2021	G Edwards	Fitness instructor fees	\$ 113.68
28/06/2021	G Edwards	Fitness instructor fees	\$ 113.68
30/06/2021	G Edwards	Fitness instructor fees	\$ 113.68
30/06/2021	G Godoy	Part refund of Beatty Park Leisure Centre fees	\$ 55.45
30/06/2021	Galvins Plumbing Supplies	Plumbing supplies - Depot	\$ 2,163.94
28/06/2021	Garrards Pty Ltd	Supply of rat bait	\$ 215.64
18/06/2021	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 2,096.10
22/06/2021	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 1,366.00
30/06/2021	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 537.00
30/06/2021	Graffiti Force Pty Ltd	Graffiti removal services - The Ever and Ever Mural by Georgia Hill	\$ 1,446.00
30/06/2021	Great Lakes Community Resources	Street goods collection services	\$ 3,284.60
30/06/2021	Green Gurus	Environmental grant - Wylie Place community garden	\$ 2,000.00
18/06/2021	Gymcare	Gym equipment repairs and maintenance - BPLC	\$ 7,052.57
28/06/2021	Gymcare	Gym equipment repairs and maintenance - BPLC	\$ 1,666.19
18/06/2021	H Hao	Refund of infrastructure bond	\$ 275.00
28/06/2021	H Hao	Crossover subsidy	\$ 395.00
30/06/2021	H Nicholls	Refund of infrastructure bond	\$ 750.00
22/06/2021	H Skantzios	Part refund of Beatty Park Leisure Centre fees	\$ 458.49
18/06/2021	Halytech Pty Ltd	Supply and installation of illuminator control systems - various locations	\$ 11,376.20
18/06/2021	Hans Andresen	Banner removal - Scarborough Beach Road/Fitzgerald Street	\$ 1,782.00
22/06/2021	Hays Specialist Recruitment (Australia) Pty Ltd	Recruitment fee	\$ 5,841.31
01/06/2021	Health Insurance Fund of WA	Payroll deduction	\$ 268.80
28/06/2021	Health Insurance Fund of WA	Payroll deduction	\$ 268.80
28/06/2021	Holcim (Australia) Pty Ltd	Concrete supplies	\$ 3,248.30

Date	Payee	Description	Amount
28/06/2021	Hotchkin Hanly	Deed of settlement and release - Leederville Gardens trust	\$ 2,035.00
30/06/2021	HVT Constructions Pty Ltd	Refund of infrastructure bond	\$ 1,800.00
30/06/2021	I D Lu	Refund for double charge of Seniors outing	\$ 68.00
22/06/2021	Ian Collins Homes Pty Ltd	Refund of infrastructure bond	\$ 4,500.00
28/06/2021	Image Extra	Supply of flexible bollard - Depot	\$ 605.00
30/06/2021	Imagesource Digital Solutions	Printing services - BPLC	\$ 1,694.00
30/06/2021	Infocouncil Pty Ltd	Annual licence and support fee	\$ 19,893.50
08/06/2021	Initial Hygiene	Sharps disposal services - April 21	\$ 812.54
18/06/2021	Initial Hygiene	Sharps disposal services - May 21	\$ 812.54
08/06/2021	Innovations Catering	Catering for City event - Council	\$ 595.00
18/06/2021	Innovations Catering	Catering for City events - Council and workshops	\$ 1,531.00
28/06/2021	Innovations Catering	Catering for City event - Council	\$ 595.00
30/06/2021	Insight Enterprises Australia Pty Ltd	Subscription - Trend Micro security and health check	\$ 21,965.68
30/06/2021	Instant Windscreens	Supply and fit windscreen	\$ 255.00
18/06/2021	Institute of Public Administration Australia WA	Corporate membership	\$ 1,815.00
28/06/2021	IRIS Consulting Group Pty Ltd	Staff training - Records management	\$ 605.00
28/06/2021	Isubscribe Pty Ltd	Library magazine subscriptions	\$ 985.83
18/06/2021	Izra	Workshop - Youth forum	\$ 485.00
08/06/2021	J & K Hopkins	Office furniture supplies - Community Centre	\$ 1,755.00
18/06/2021	J & K Hopkins	Office furniture supplies - Depot	\$ 538.00
28/06/2021	J & K Hopkins	Office furniture supplies - Depot	\$ 1,735.00
30/06/2021	J A Moss	Crossover subsidy	\$ 490.00
30/06/2021	J B Yun	Part refund of Beatty Park Leisure Centre fees	\$ 61.20
22/06/2021	J Carey	Part refund of Beatty Park Leisure Centre fees	\$ 212.50
30/06/2021	J R Morcombe	Part refund of Beatty Park Leisure Centre fees	\$ 302.42
18/06/2021	J Radanovich	Rates refund - due to overpayment	\$ 28.65
30/06/2021	J Ridgewell	Refund of parking permit	\$ 180.00
18/06/2021	Janet Verburg	Fitness instructor fees	\$ 407.36
18/06/2021	JBA Surveys	Surveying services - Melrose Street	\$ 2,728.00
28/06/2021	Jessica Wyld Photography Pty Ltd	Photography services - Seniors events	\$ 1,562.00
18/06/2021	K Grant	Fitness instructor fees	\$ 560.00
30/06/2021	K Grant	Fitness instructor fees	\$ 280.00
18/06/2021	K Harcus	Fitness instructor fees	\$ 540.00
28/06/2021	K Harcus	Fitness instructor fees	\$ 360.00
30/06/2021	K Harcus	Fitness instructor fees	\$ 720.00
30/06/2021	K Korjus	Part refund of Beatty Park Leisure Centre fees	\$ 55.45
28/06/2021	K L Haigh	Part refund of dog registration	\$ 30.00
18/06/2021	K M Allen	Expense reimbursement - Youth engagement summit	\$ 130.95
22/06/2021	K P Campbell	Part refund of dog registration	\$ 30.00

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Date	Payee	Description	Amount
30/06/2021	K Palliser	Part refund of Beatty Park Leisure Centre fees	\$ 86.40
30/06/2021	K Roach	Fitness instructor fees	\$ 56.84
30/06/2021	K Stone	Refund for incorrect parking charges	\$ 63.20
28/06/2021	Kelyn Training Services	Traffic management training - Parks	\$ 2,250.00
30/06/2021	Kennards Hire	Hire of temporary fencing - Lindsay Street	\$ 328.00
28/06/2021	Kestral Computing Pty Ltd	Phoenix annual licence and support fee	\$ 27,060.00
08/06/2021	Kleen West Distributors	Graffiti removal supplies	\$ 2,882.00
30/06/2021	Kleen West Distributors	Cleaning supplies - degreaser	\$ 860.64
28/06/2021	Kleenheat Gas	Forklift gas supplies - Depot	\$ 290.88
28/06/2021	Knot Just Cords	Winter wellness macrame workshop	\$ 240.00
18/06/2021	Komatsu Australia Pty Ltd	Plant repairs and maintenance	\$ 1,436.26
28/06/2021	Kone Elevators Pty Ltd	Lift service fees - various locations	\$ 1,995.87
28/06/2021	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$ 2,739.78
22/06/2021	Koori Kids Pty Limited	Contribution - NAIDOC week school initiative 2021	\$ 450.00
18/06/2021	Kott Gunning	Legal services - compliance matter	\$ 207.68
18/06/2021	KS Black Pty Ltd	Supply and install electrical cabinet - Kyilla Park	\$ 15,840.00
18/06/2021	KS Black Pty Ltd	Bore readings for annual report	\$ 3,646.50
18/06/2021	KS Black Pty Ltd	Electrical works - Robertson Park bore	\$ 429.00
30/06/2021	KS Black Pty Ltd	Bore/pump maintenance and electrical works - various locations	\$ 22,727.10
28/06/2021	L J Sharp	Fitness instructor fees	\$ 56.84
30/06/2021	L Liu	Part refund of Beatty Park Leisure Centre fees	\$ 25.92
22/06/2021	L Mattes	Part refund of Beatty Park Leisure Centre fees	\$ 276.80
30/06/2021	L McKelvey	Refund of infrastructure bond	\$ 1,500.00
01/06/2021	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
28/06/2021	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
18/06/2021	Landgate	Gross rental valuations for interims	\$ 527.18
28/06/2021	Landgate	Gross rental valuations for interims; land enquiries	\$ 150.93
30/06/2021	Landgate	Gross rental valuations for interims	\$ 224.86
18/06/2021	Leederville Foods Pty Ltd	Catering for City event - Workshop	\$ 916.45
22/06/2021	Leederville Square Partnership	COV contribution to Leederville Laneway upgrade	\$ 85,694.40
28/06/2021	Leederville Square Partnership	Supply and install retractable bollard - Vincent Street	\$ 1,998.15
18/06/2021	Leederville Toy Library Inc	Environmental grant 2021-Community movie	\$ 2,000.00
18/06/2021	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$ 12,936.00
28/06/2021	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$ 22,464.81
30/06/2021	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$ 8,184.00
18/06/2021	Les Mills Asia Pacific	Licence fees for fitness classes	\$ 1,596.96
18/06/2021	LGISWA	Performance based adjustment 30.6.19 - 30.6.20	\$ 73,643.90
28/06/2021	Light Application Pty Ltd	Programming - North Perth Common lights	\$ 275.00
28/06/2021	Lighting Options Australia Pty Ltd	Programming - Update Beaufort Street sign content	\$ 220.00

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Date	Payee	Description	Amount
18/06/2021	Line Marking Specialists	Line marking services - various locations	\$ 6,925.49
28/06/2021	Line Marking Specialists	Line marking services - various locations	\$ 7,187.29
30/06/2021	Line Marking Specialists	Line marking services - various locations	\$ 16,326.68
18/06/2021	Linkwest Incorporated	Organisational membership	\$ 485.00
30/06/2021	Local Government Planners Association	Staff training - Incentivising quality outcomes	\$ 85.00
28/06/2021	LO-GO Appointments	Temporary staff - Building	\$ 2,830.58
30/06/2021	Luke Riley Creative	Event photography - Citizenship ceremony	\$ 340.00
28/06/2021	M Aitken	COVID-19 acquisitional arts grant - public art project	\$ 5,000.00
30/06/2021	M De Mamiel	Refund of parking permit	\$ 180.00
18/06/2021	M G Jajko	Fitness instructor fees	\$ 56.84
28/06/2021	M G Jajko	Fitness instructor fees	\$ 56.84
30/06/2021	M G Jajko	Fitness instructor fees	\$ 56.84
28/06/2021	M Hawthorne	Refund for Seniors bus tour	\$ 34.00
18/06/2021	M L Humich	Fitness instructor fees	\$ 568.40
30/06/2021	M Markovic	Refund of parking permits	\$ 360.00
18/06/2021	M Slater	Fitness instructor fees	\$ 120.58
28/06/2021	M Slater	Fitness instructor fees	\$ 120.58
30/06/2021	M Slater	Fitness instructor fees	\$ 60.29
30/06/2021	M.A. Lalli & Associates	Structural inspection - Loftus Community Centre	\$ 825.00
28/06/2021	Mackay Urban Design	Design advisory meeting fee	\$ 440.00
30/06/2021	Mackay Urban Design	Design advisory meeting fee	\$ 440.00
28/06/2021	Main Roads WA	Line marking and sign installation - Fitzgerald/Chelmsford Street	\$ 4,336.34
28/06/2021	Major Motors Pty Ltd	Truck repairs and maintenance	\$ 1,219.70
30/06/2021	Major Motors Pty Ltd	Truck repairs and maintenance	\$ 4,878.49
28/06/2021	Manheim Pty Ltd	Towing services	\$ 341.00
18/06/2021	Marketforce Pty Ltd	Advertising services - various departments	\$ 780.17
22/06/2021	Marketforce Pty Ltd	Advertising services - various departments	\$ 539.55
28/06/2021	Marketforce Pty Ltd	Advertising services - various departments	\$ 9,306.48
30/06/2021	Marketforce Pty Ltd	Vidoegraphy services - FOGO videos	\$ 12,359.60
18/06/2021	Massey's Herd	Milk supplies - Depot	\$ 420.75
28/06/2021	Massey's Herd	Milk supplies - Depot	\$ 461.55
30/06/2021	Mastec Australia Pty Ltd	Supply of 120L green bins	\$ 1,634.60
08/06/2021	Max Wax Auto Detailing	Vehicle detailing services	\$ 65.00
28/06/2021	Max Wax Auto Detailing	Vehicle detailing services	\$ 65.00
18/06/2021	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 579.82
22/06/2021	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 552.20
28/06/2021	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 566.02
30/06/2021	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 179.47
15/06/2021	Mayor E Cole	Council meeting fee	\$ 7,875.25

Date	Payee	Description	Amount
30/06/2021	McLeods Barristers & Solicitors	Legal services - BPLC cafe lease & change of name for Margaret Kindergarten	\$ 2,897.14
01/06/2021	Mercer Spectrum	Superannuation	\$ 2,384.38
28/06/2021	MessageMedia	SMS integrating for Phoenix	\$ 110.44
18/06/2021	Metal Artwork Creations	Supply of staff name badges - various departments	\$ 152.96
28/06/2021	Metal Artwork Creations	Supply of staff name badges - various departments	\$ 64.68
18/06/2021	Metro Count	Supply of traffic data collection equipment	\$ 1,280.40
08/06/2021	Minchin & Sims Pty Ltd	Refund of infrastructure bond	\$ 1,000.00
18/06/2021	Mindarie Regional Council	Processable and non processable waste	\$ 53,673.54
22/06/2021	Mindarie Regional Council	Processable and non processable waste	\$ 41,618.31
28/06/2021	Mindarie Regional Council	Processable and non processable waste	\$ 96,344.97
30/06/2021	Mindarie Regional Council	Non processable waste	\$ 1,265.06
30/06/2021	Mindful Homes Pty Ltd	Refund of infrastructure bond	\$ 5,000.00
18/06/2021	Modus Australia	Supply of custom toilet - Banks Reserve	\$ 495.00
18/06/2021	Moore Australia (WA) Pty Ltd	Staff training - 2021 Financial reporting workshop	\$ 1,925.00
18/06/2021	Mount Hawthorn Primary School	Environmental grant 2021 - recycling and worm farm initiatives	\$ 1,820.00
30/06/2021	My Best Friend Veterinary Centre	Vet services	\$ 1,434.00
18/06/2021	My Ride Perth Central	Supply of helmet - Ranger	\$ 69.95
08/06/2021	N Kumar	Distribution services - 17000 group consultation flyers	\$ 1,513.00
28/06/2021	N Kumar	Distribution services - 1000 Hyde Park parking restriction flyers and 17000 waste collection flyers	\$ 1,612.00
30/06/2021	N Mondia	Refund of infrastructure bond	\$ 750.00
08/06/2021	N O'Shea	Part refund of dog registration	\$ 15.00
22/06/2021	N Wilson-Smith	Part refund of Beatty Park Leisure Centre fees	\$ 440.01
30/06/2021	Natural Area Holdings Pty Ltd	Weed control - Banks Reserve/Tony Di Scerno	\$ 3,879.81
18/06/2021	Naturalis Spring Water	Bottled spring water supplies - Customer service	\$ 64.80
30/06/2021	NESKAA Technologies Pty Ltd	Microsoft project online automation proof of concept	\$ 3,300.00
08/06/2021	Nightlife Music Pty Ltd	Crowd DJ and hire of audio/video equipment - BPLC	\$ 518.77
30/06/2021	Nightlife Music Pty Ltd	Crowd DJ and hire of audio/video equipment - BPLC	\$ 518.77
28/06/2021	Node1 Internet	Fixed wireless internet charges	\$ 189.00
18/06/2021	Noma Pty Ltd	Design advisory meeting and consultancy fees	\$ 1,100.00
28/06/2021	Noma Pty Ltd	Design advisory meeting fee	\$ 550.00
28/06/2021	Northsands Resources	Sand supplies	\$ 220.28
30/06/2021	Northsands Resources	Construction waste disposal services	\$ 6,217.20
30/06/2021	NovoFit WA Pty Ltd	Gym equipment repairs - BPLC	\$ 756.45
18/06/2021	NVMS Pty Ltd	Staff training - Local Government environmental noise course	\$ 2,255.00
18/06/2021	Objective Corporation Limited	Software licences and maintenance - Trapeze	\$ 13,750.00
30/06/2021	O'Brien Harrop Access	Disability access consultancy - Litis Stadium	\$ 6,534.00
18/06/2021	Officeworks Ltd	Office supplies and consumables	\$ 766.30
28/06/2021	Officeworks Ltd	Office supplies and consumables	\$ 232.13

Date	Payee	Description	Amount
30/06/2021	Officeworks Ltd	Office supplies and consumables	\$ 1,103.05
28/06/2021	Opal Australian Paper	Supply of envelopes	\$ 675.84
30/06/2021	Opal Australian Paper	Supply of envelopes	\$ 383.24
18/06/2021	Optus Billing Services Pty Ltd	Purchase of City handsets for Rangers	\$ 29,220.02
28/06/2021	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 2,714.31
28/06/2021	Otis Elevator Company Pty Ltd	Lift maintenance - Admin	\$ 2,357.74
30/06/2021	OverDrive Inc	Digital eBooks, audio books, music and videos - Library	\$ 9,000.00
22/06/2021	P Crugnale	Refund of infrastructure bond	\$ 750.00
22/06/2021	P Hood	Refund of infrastructure bond	\$ 500.00
22/06/2021	P Reid	Part refund of Beatty Park Leisure Centre fees	\$ 885.75
28/06/2021	Parker Black & Forrest Pty Ltd	Hardware supplies - BPLC	\$ 209.33
30/06/2021	Parks and Leisure Australia	WA Leisure and social planning conference	\$ 924.00
28/06/2021	Paula Hart	COVID-19 acquisitional arts grant - public art project	\$ 3,850.00
18/06/2021	PeopleSense by Altius	Counselling services	\$ 825.00
28/06/2021	PeopleSense by Altius	Counselling services	\$ 2,626.80
28/06/2021	Perth Coffee Express	Catering for City event - staff event	\$ 352.50
30/06/2021	Perth Dishwashers	Dishwasher repairs - various COV locations	\$ 603.90
18/06/2021	Perth Sail Shades & Umbrellas	Remove and store sail shades for the winter - BPLC	\$ 275.00
17/06/2021	Perth Stem Association Incorporated	Youth development grant	\$ 750.00
08/06/2021	Pitney Bowes Australia Pty Ltd	Seal bottles for letter folding machine	\$ 148.50
28/06/2021	Pizzetta Bar	Catering for City event - staff event	\$ 180.00
18/06/2021	Plastic Free Foundation	Annual membership	\$ 2,200.00
28/06/2021	PLE Computers	Extension cable for camera	\$ 7.00
28/06/2021	Poolshop Online Pty Ltd	Pool chemicals - BPLC	\$ 2,541.00
28/06/2021	PPG Industries Australia Pty Ltd	Graffiti removal supplies	\$ 1,673.47
08/06/2021	Print and Sign Co	Printing services - BPLC swim school signs	\$ 319.00
18/06/2021	Print and Sign Co	Printing services - various departments	\$ 9,856.22
22/06/2021	Print and Sign Co	Printing services - various departments	\$ 1,175.67
28/06/2021	Print and Sign Co	Printing services - various departments	\$ 8,313.86
30/06/2021	Print and Sign Co	Printing services - various departments	\$ 4,687.06
28/06/2021	Pro Turf Services	Plant repairs and maintenance	\$ 1,593.79
18/06/2021	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 14,599.75
28/06/2021	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 11,230.50
30/06/2021	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 10,054.00
30/06/2021	Proficiency Group Pty Ltd	Information management and ICT support service	\$ 220.00
08/06/2021	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 5,405.28
18/06/2021	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 7,802.92
22/06/2021	Programmed Integrated Workforce Ltd	Temporary staff - Engineering	\$ 4,067.64
28/06/2021	Programmed Integrated Workforce Ltd	Temporary staff - Parks	\$ 4,357.82

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Date	Payee	Description	Amount
30/06/2021	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 2,597.61
22/06/2021	Programmed Skilled Workforce Limited	Temporary staff - Engineering	\$ 5,327.04
28/06/2021	Programmed Skilled Workforce Limited	Temporary staff - Engineering	\$ 2,583.23
18/06/2021	Protector Fire Services Pty Ltd	Fire equipment maintenance - BPLC	\$ 286.00
28/06/2021	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 220.00
30/06/2021	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 10,598.07
18/06/2021	Quality Press	Printing services - window decals	\$ 94.89
22/06/2021	QuickMail	Printing and mail out service - 40 Frame Court	\$ 6,349.78
18/06/2021	R E Andrews	Rates refund - due to overpayment	\$ 21.52
08/06/2021	R Johnson	Local History event - speaker on Spanish influenza	\$ 350.00
30/06/2021	R King	Part refund of Beatty Park Leisure Centre fees	\$ 86.55
28/06/2021	R McCreary	Part refund of Beatty Park Leisure Centre fees	\$ 44.10
18/06/2021	R Sanders	Vehicle repairs	\$ 220.00
18/06/2021	Rada & Neso Services	Cleaning services - BPLC	\$ 9,600.00
18/06/2021	Raymond Lesley Espinos	Fitness instructor fees	\$ 738.92
08/06/2021	Rayner Real Estate	Rates refund - due to overpayment	\$ 1,470.81
30/06/2021	REALMstudios Pty Ltd	Design advisory meeting fees	\$ 880.00
08/06/2021	Redimed Pty Ltd	Employee medical services	\$ 786.50
22/06/2021	Redimed Pty Ltd	Employee medical services	\$ 335.50
28/06/2021	Redimed Pty Ltd	Employee medical services	\$ 192.50
30/06/2021	Redimed Pty Ltd	Employee medical services	\$ 312.60
28/06/2021	Regents Commercial	Variable outgoings - Barlee Street car park	\$ 340.81
28/06/2021	Renew Property Maintenance	Clearing rights of way and tipping fees - various locations	\$ 6,017.00
18/06/2021	Repair Cafe Perth Incorporated	Environmental grant 2021 - Repair Café sessions	\$ 1,500.00
28/06/2021	Repco	Auto part supplies	\$ 29.70
18/06/2021	Respoke	Design of 'Containers for change' project - Beaufort Street and William Street place plans	\$ 3,091.00
18/06/2021	Revelation Perth International Film Festival Inc.	CoV short film competition 2021 - 2nd instalment	\$ 17,600.00
18/06/2021	Richard Harrison	Bee removal services - Clieveden Street	\$ 150.00
18/06/2021	Riskwest	Fraud and corruption training courses	\$ 14,803.80
28/06/2021	Riskwest	Professional fees - Business continuity review	\$ 9,407.20
18/06/2021	Roadline Removal (WA)	Line marking removal services - various locations	\$ 1,155.00
28/06/2021	Roadline Removal (WA)	Line marking removal services - Newcastle/Strathcona Street	\$ 495.00
08/06/2021	RPG Auto Electrics	Plant repairs and maintenance	\$ 978.23
18/06/2021	RPG Auto Electrics	Plant repairs and maintenance	\$ 977.19
28/06/2021	RPG Auto Electrics	Plant repairs and maintenance	\$ 2,085.38
30/06/2021	RPG Auto Electrics	Plant repairs and maintenance	\$ 4,571.72
30/06/2021	Russell Brooks Building	Refund of infrastructure bond	\$ 1,000.00
30/06/2021	S J Allison	Part refund of dog registration	\$ 150.00

Date	Payee	Description	Amount
28/06/2021	S McEachen	Part refund of Beatty Park Leisure Centre fees	\$ 645.37
30/06/2021	S Parker	Wellness workshop - Loftus Community Centre	\$ 160.00
18/06/2021	S Patchett	Fitness instructor fees	\$ 630.00
28/06/2021	S Walsh	Artist fee - additional artwork for BPLC pool tile design	\$ 2,800.00
18/06/2021	Sage Consulting Engineers	Electrical consultancy - Britannia Reserve floodlighting	\$ 7,150.00
28/06/2021	Sage Consulting Engineers	Electrical consultancy - Britannia Reserve floodlighting	\$ 13,200.00
18/06/2021	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 3,344.00
28/06/2021	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 3,344.00
18/06/2021	Sanderson's Outdoor Power Equipment	Plant repairs and maintenance	\$ 829.00
28/06/2021	Sanderson's Outdoor Power Equipment	Plant repairs and maintenance	\$ 1,198.00
28/06/2021	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 0.63
30/06/2021	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 144.00
18/06/2021	Scarboro Toyota	Vehicle service and repairs	\$ 518.72
30/06/2021	Scarboro Toyota	Vehicle service and repairs	\$ 890.85
18/06/2021	Securus	Security services - various locations	\$ 3,604.05
28/06/2021	Securus	Security services - various locations	\$ 503.91
08/06/2021	ServiceFM Pty Ltd	Cleaning services and cleaning materials - various locations (April 21)	\$ 49,469.42
28/06/2021	ServiceFM Pty Ltd	Cleaning services and cleaning materials - various locations (part of May 21)	\$ 20,880.35
30/06/2021	Shaaron Taylor	Fitness instructor fees	\$ 260.00
28/06/2021	Sharon Gregory	Noongar language sessions and supply of dictionaries	\$ 1,500.00
08/06/2021	Sigma Chemicals	Pool chemicals - BPLC	\$ 1,003.20
28/06/2021	Sigma Chemicals	Pool chemicals - BPLC	\$ 152.24
08/06/2021	Simba Textile Mills Pty Ltd	Merchandise - BPLC	\$ 3,886.30
18/06/2021	SJR Civil Consulting Pty Ltd	Consultancy services - black spot reports	\$ 1,584.00
08/06/2021	Smartsalary Pty Limited	Superannuation	\$ 1,609.53
30/06/2021	Smoke and Mirrors AV	Supply of PA system - Citizenship ceremony	\$ 888.75
28/06/2021	Solo Resource Recovery	Pressure cleaning services - various locations	\$ 4,845.50
18/06/2021	Soundtown	Repairs to PA system - BPLC	\$ 132.00
08/06/2021	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 660.00
18/06/2021	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 660.00
28/06/2021	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 3,019.50
18/06/2021	Sports Turf Technology Pty Ltd	Turf inspection and report - Les Lilleyman Reserve	\$ 1,017.50
18/06/2021	Sportsworld Of WA	Merchandise - BPLC	\$ 726.00
18/06/2021	St John Ambulance Western Australia Ltd	First aid kit servicing	\$ 312.94
08/06/2021	Steann Pty Ltd	Bulk green waste collection	\$ 45,959.93
18/06/2021	Stephen Carrick Architects Pty Ltd	Design advisory meeting fees	\$ 440.00
28/06/2021	Stott Hoare	Supply of computer and accessories	\$ 3,670.70
28/06/2021	StrataGreen	Garden equipment supplies - various	\$ 588.77
18/06/2021	Strategic Leadership Consulting	Analysis of Local Government performance excellence benchmarking data	\$ 3,520.00

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Date	Payee	Description	Amount
22/06/2021	Subiaco Football Club Inc.	Community support grant - NAIDOC 2021 football event	\$ 5,620.00
28/06/2021	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 1,304.60
18/06/2021	Swimming WA	Hire of training room - COV digital archive project	\$ 884.44
08/06/2021	Synergy	Electricity and gas charges - various locations	\$ 22,760.14
18/06/2021	Synergy	Electricity and gas charges - various locations	\$ 73,812.08
28/06/2021	Synergy	Electricity and gas charges - various locations	\$ 25,067.91
30/06/2021	Synergy	Electricity and gas charges - various locations	\$ 18,685.01
18/06/2021	Tamala Park Regional Council	GST for sale of land - two months	\$ 936.57
28/06/2021	Taman Diamond Tool Solutions	Supply of road saw blades	\$ 1,567.50
28/06/2021	Technology One Ltd	GIS consulting services	\$ 2,156.00
30/06/2021	Technology One Ltd	GIS consulting services	\$ 4,312.00
18/06/2021	Teena Smith	Fitness instructor fees	\$ 640.00
30/06/2021	Teena Smith	Fitness instructor fees	\$ 450.00
08/06/2021	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 399.96
18/06/2021	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 700.19
28/06/2021	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 493.35
30/06/2021	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 414.96
18/06/2021	Temptations Catering	Catering for City events - workshops	\$ 2,277.20
28/06/2021	Temptations Catering	Catering for City event - workshop	\$ 161.25
30/06/2021	Temptations Catering	Catering for City event - workshop	\$ 99.55
18/06/2021	Testo Pty Ltd	Purchase of digital food thermometer	\$ 200.20
28/06/2021	The BBQ Man	BBQ and pressure cleaning services - various locations	\$ 6,117.64
18/06/2021	The Children's Book Council Of Australia (WA Branch)	Library supplies - promotional materials	\$ 111.10
18/06/2021	The Dyslexia-Speld Foundation WA Inc	Community grant - Help your child to read	\$ 4,250.00
28/06/2021	The Organising School	Digital photo storing presentation - Library	\$ 350.00
28/06/2021	The Poster Girls	Distribution services - 146 liveability posters	\$ 224.84
18/06/2021	The Royal Life Saving Society Western Australia Inc	Supply and install new filtration pump - Hyde Park	\$ 4,617.25
18/06/2021	The Royal Life Saving Society Western Australia Inc	Servicing of AIDS memorial fountain	\$ 792.00
28/06/2021	TJ Depiazzi & Sons	Supply of mulch	\$ 3,491.40
30/06/2021	TJ Depiazzi & Sons	Supply of mulch	\$ 3,491.40
18/06/2021	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 7,301.80
28/06/2021	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 7,729.70
30/06/2021	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 6,273.30
08/06/2021	Total Packaging WA Pty Ltd	Supply of bin liners	\$ 2,129.60
28/06/2021	Totally Workwear	Uniform supplies - various departments	\$ 6,979.85
30/06/2021	Totally Workwear	Uniform supplies - various departments	\$ 1,646.94
08/06/2021	Tow-Safe Pty Ltd	Plant repairs and maintenance	\$ 197.00
28/06/2021	T-Quip	Plant repairs and maintenance	\$ 912.55
18/06/2021	Transition Town Vincent	Environmental grant 2021 - Community movie nights	\$ 2,000.00

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Date	Payee	Description	Amount
18/06/2021	Travis Hayto Photography	Videography services - various events	\$ 940.25
18/06/2021	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 3,105.56
18/06/2021	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance - BPLC	\$ 390.28
28/06/2021	Trisley's Hydraulic Services Pty Ltd	Pool filtration renewal and associated works - BPLC	\$ 121,603.90
28/06/2021	Trisley's Hydraulic Services Pty Ltd	Water treatment - BPLC	\$ 594.00
30/06/2021	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance - BPLC	\$ 3,209.88
18/06/2021	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 1,721.44
28/06/2021	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 2,412.47
30/06/2021	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 119.24
28/06/2021	Turf Developments (WA) Pty Ltd	Turf maintenance - various locations	\$ 4,359.30
28/06/2021	Turfmaster Facility Management	Turf maintenance - various locations	\$ 8,783.04
30/06/2021	Turfmaster Facility Management	Turf maintenance - various locations	\$ 8,783.04
18/06/2021	Tyres4U Pty Ltd	Tyre replacements and maintenance	\$ 6,119.68
28/06/2021	Tyres4U Pty Ltd	Tyre replacements and maintenance	\$ 1,718.20
30/06/2021	Tyres4U Pty Ltd	Tyre replacements and maintenance	\$ 174.24
08/06/2021	Universal Diggers	Plant hire - Depot	\$ 15,545.75
28/06/2021	Universal Diggers	Plant hire - Depot	\$ 35,018.50
30/06/2021	Universal Diggers	Plant hire - Depot	\$ 2,766.50
22/06/2021	V Singal	Refund of parking permit	\$ 180.00
28/06/2021	Valspar Paint (Australia) Pty Ltd	Graffiti removal supplies	\$ 197.78
28/06/2021	Voice Project	Leadership surveys and reports	\$ 9,152.00
18/06/2021	W.A. Hino Sales & Service	Plant repairs and maintenance	\$ 639.00
28/06/2021	W.A. Limestone Co	Supply of limestone	\$ 1,710.24
30/06/2021	WA Library Supplies	Library supplies - book covering	\$ 567.00
28/06/2021	WALGA	Staff training - Procurement forum	\$ 330.00
28/06/2021	WALGA	Council Connect - website tabs, FOGO page, website accordion customisation and additional support hours	\$ 15,869.00
08/06/2021	Water Corporation	Water charges - various locations	\$ 1,795.46
18/06/2021	Water Corporation	Water charges - various locations	\$ 8,692.05
28/06/2021	Water Corporation	Water charges - various locations	\$ 902.18
30/06/2021	Water Corporation	Water charges - various locations	\$ 821.26
18/06/2021	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations (May 21)	\$ 3,992.44
28/06/2021	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations (June 21)	\$ 3,992.44
18/06/2021	Welshpool Fiat Professional	Vehicle service and repairs	\$ 2,370.40
08/06/2021	West Coast Profilers Pty Ltd	Profiling services - Berryman Street	\$ 2,772.00
18/06/2021	West Coast Profilers Pty Ltd	Profiling services - various locations	\$ 6,039.00
30/06/2021	West Coast Profilers Pty Ltd	Profiling services - various locations	\$ 2,992.00
18/06/2021	Western Resource Recovery Pty Ltd	Grease trap maintenance - Loftus Recreation Centre	\$ 192.50
30/06/2021	Western Resource Recovery Pty Ltd	Grease trap maintenance - BPLC	\$ 484.00

Date	Payee	Description	Amount
18/06/2021	West-Sure Group Pty Ltd	Cash collection services - various locations	\$ 1,595.55
28/06/2021	West-Sure Group Pty Ltd	Cash collection services - BPLC	\$ 94.05
18/06/2021	Wheeler's Books	Supply of library books	\$ 106.87
18/06/2021	Wilson Security	Security services - various locations	\$ 214.50
28/06/2021	Winc Australia Pty Ltd	Office supplies and consumables	\$ 3,386.48
30/06/2021	Winc Australia Pty Ltd	Office supplies and consumables	\$ 976.74
18/06/2021	Woodlands Distributors Pty Ltd	Supply of compostable dog waste bags	\$ 7,319.40
18/06/2021	Work Metrics Pty Ltd	Online inductions - BPLC	\$ 110.00
30/06/2021	Workwear Group Pty Ltd	Uniform supplies - Library	\$ 310.55
18/06/2021	Worldwide East Perth	Printing services - various events	\$ 1,815.00
30/06/2021	Worldwide East Perth	Printing services - various events	\$ 484.00
28/06/2021	YMCA of Perth Youth & Community Services Inc	Venue hire - Leederville Skate Park upgrade community workshop	\$ 137.50
18/06/2021	YogaNut	Fitness instructor fees	\$ 240.00
30/06/2021	YogaNut	Fitness instructor fees	\$ 180.00
18/06/2021	Yolande Gomez	Fitness instructor fees	\$ 203.68
30/06/2021	Z Judge	Part refund of dog registration	\$ 150.00
18/06/2021	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 310.00
			\$ 5,087,984.33
Payroll			
08/06/21	Pay 25		\$ 591,678.78
22/6/21	Pay 26		\$ 641,399.37
25/6/21	Ad hoc		\$ 11,032.53
Total Payroll			\$ 1,244,110.68
Total Payments			\$ 6,332,095.01

Creditors Report - Payments by Cheque				
01/06/21 to 30/06/21				
<i>Creditor</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
00082664	01/06/2021	Petty Cash - Library	Petty cash recoup	\$209.75
00082665	23/06/2021	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$337.30
Total Nett Cheque Payments				\$ 547.05

Creditors Report - Payments by Direct Debit				
01/06/21 to 30/06/21				
Credit Card Transactions for the Period 11 May 21 - 7 June 21				
Card Holder	Date	Payee	Description	Amount
CEO	13/05/2021	CPP Convention Centre	Parking - Public sector network safer communities event	\$ 12.12
	29/05/2021	WA News	Newspaper subscription	\$ 83.60
				\$ 95.72
Director Community & Business Services	13/05/2021	CPP Convention Centre	Parking - Public sector network safer communities event - Virginia Miltrup	\$ 18.17
	13/05/2021	CPP Convention Centre	Parking - Public sector network safer communities event - Cara Finch	\$ 18.17
	28/05/2021	Officeworks	Stationery - Directorate planning day	\$ 137.21
				\$ 173.55
Director Strategy & Development	14/05/2021	ASIC	Company search	\$ 9.00
Director Infrastructure & Environment	11/05/2021	City of Subiaco	Parking - WMRC meeting	\$ 1.00
Branch Librarian	13/05/2021	University of Western Australia	Books for Library	\$ 95.00
Manager Marketing & Partnerships	25/05/2021	Humanitix Limited	Seminar ticket - Elder abuse is everyone's business	\$ 84.19
	27/05/2021	Facebook	Advertising	\$ 30.00
	31/05/2021	Facebook	Advertising	\$ 299.64
				\$ 413.83
Manager ICT	11/05/2021	Intruder Systems Ltd	Subscription - cyber security testing	\$ 6.21
	11/05/2021	International transaction fee	Subscription - cyber security testing	\$ 0.16
	11/05/2021	Intruder Systems Ltd	Subscription - cyber security testing	\$ 29.40
	11/05/2021	International transaction fee	Subscription - cyber security testing	\$ 0.74
	19/05/2021	Zoom.com	Video conferencing	\$ 307.89
	19/05/2021	Harvey Norman	Mobile phone protective case - Rangers	\$ 517.95
	29/05/2021	Easypark	Parking - Supplier meeting	\$ 2.42
	01/06/2021	Safetyculture	Mobile inspection application	\$ 52.80
	02/06/2021	Assetsonar.com	IT asset management software	\$ 258.76
	02/06/2021	International transaction fee	IT asset management software	\$ 6.47
	03/06/2021	Sendgrid	Application programming interface software	\$ 116.60
	03/06/2021	International transaction fee	Application programming interface software	\$ 2.92

Card Holder	Date	Payee	Description	Amount
	03/06/2021	Intruder Systems Ltd	Subscription - cyber security testing	\$ 328.51
	03/06/2021	International transaction fee	Subscription - cyber security testing	\$ 8.21
				\$ 1,639.04
Procurement and Contracts Officer	11/05/2021	Mailchimp	Email campaign	\$ 415.54
	11/05/2021	Tenderlink.com	Tender advertising	\$ 184.80
	11/05/2021	Tenderlink.com	Tender advertising	\$ 184.80
	15/05/2021	Shutterstock	Image download subscription	\$ 99.00
	22/05/2021	Asana.com	Subscription - work flow graphic design tool	\$ 789.13
	22/05/2021	International transaction fee	Subscription - work flow graphic design tool	\$ 19.73
				\$ 1,693.00
Total Corporate Credit Cards				\$ 4,120.14
Direct Debits				
Lease Fees	22/06/2021	Pitney Bowes Leasing	Postal scales	\$ 395.84
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$ 154,648.45
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$ 121,497.59
Total Direct Debits including Credit Cards				\$ 280,662.02

11.4 PROVISIONAL FINANCIAL STATEMENTS AS AT 30 JUNE 2021

Attachments: 1. Provisional Financial Statements as at 30 June 2021  

RECOMMENDATION:

That Council **RECEIVES** the Provisional Financial Statements for the month ended 30 June 2021 as shown in Attachment 1.

PURPOSE OF REPORT:

To present the provisional statement of financial activity for the period ended 30 June 2021.

BACKGROUND:

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, as compared to the budget.

There are a number of year end transactions and adjustments (accruals & prepayments) that need to be completed before the year end accounts are finalised and audited, hence, the balances provided in this report are provisional and subject to change.

DETAILS:

The following documents, included as **Attachment 1**, comprise the statement of financial activity for the period ending 30 June 2021: -

Note	Description	Page
1.	Statement of Financial Activity by Program Report and Graph	1-3
2.	Statement of Comprehensive Income by Nature or Type Report	4
3.	Net Current Funding Position	5
4.	Summary of Income and Expenditure by Service Areas	6-46
5.	Capital Expenditure including Funding graph and Capital Works Schedule	47-52
6.	Cash Backed Reserves	53
7.	Rating Information and Graph	54-55
8.	Debtors Report	56
9.	Beatty Park Leisure Centre Financial Position	57

Comments on the Statement of Financial Activity (as at Attachment 1)

Operating revenue is reported separately by 'Program' and 'Nature or Type' respectively. The significant difference between the two reports is that operating revenue by 'Program' includes 'Profit on sale of assets' and the report for 'Nature or Type' includes 'Rates revenue'.

Revenue by Program is favourable compared to the YTD budget by \$1,893,879 (9.9%). The following items materially contributed to this position:

- A favourable variance of \$589,000 mainly due to advance receipt of Federal and Local Road Grants (\$588,417) that relate to next financial year (**General Purpose funding**)
- A favourable variance of \$148,070 relating to increased revenue in statutory planning revenue, development application fees, cash in lieu and additional waste collection revenue higher than anticipated (**community amenities**).
- A favourable variance of \$208,024 relating to increased revenue from public halls, and sporting grounds and higher than anticipated swim school revenue at Beatty Park (**Recreation and Culture**).
- A favourable variance of \$998,214 relating to increased revenue generated from parking infringements and parking fees (**Transport**).
- Unfavourable variance of \$166,538, profit from the land sales at Tamala Park (\$750,000) still to be included as adjustment entries for year end (**Other Property and Services**).

Revenue by Nature or Type is favourable compared to the YTD budget by \$1,478,069 (2.7%). The following items materially contributed to this position: -

- A favourable variance of \$669,514 reflecting a budget to actual surplus that is materially contributed from the advance receipt of Federal and Local Road grants **(Operating Grants, Subsidies and Contributions)**
- A favourable variance of \$465,167 resulting from increased activity at Beatty Park and Parking and Infringements income **(Fees and Charges)**
- There is a favourable variance of \$177,000 resulting from reimbursements and variable outgoing recoups higher than anticipated and the balance of variance is due to year end adjustments to be processed. **(Other Revenue)**

Expenditure by Program is favourable, attributed by an under-spend of \$2,941,477 (4.8%) compared to the year-to-date budget. The following items materially contributed to this position: -

- An under-spend of \$367,503 mainly contributed by a budget to actuals variance relating to journals for employee salaries and superannuation accruals yet to be processed. Favourable variance in legal and subscription costs, management & operating initiative programmes, software maintenance and IT strategy **(Governance)**.
- A favourable variance of \$160,521 in rates services mainly contributed to hardship claims being lower than anticipated **(General Purpose Funding)**
- An under-spend of \$154,606 largely contributed by favourable variance in the delivery of works relating to community safety programmes, street cleaning and equipment maintenance **(Law, Order and Public Safety)**
- A favourable variance of \$156,818 for health programmes and employee costs, however year end journals for payroll accruals is still to be processed. **(Health)**
- A favourable variance of \$780,853 mainly contributed to works relating to waste collection and delivery of operating projects and programmes which will be carried forward in the next budget review **Community Amenities)**.
- An under-spend of \$485,956 mainly contributed by favourable variances relating to maintenance works at various City facilities, various works in parks and reserves. **(Recreation and Culture)**
- A favourable variance of \$230,802 mainly pertaining to infrastructure maintenance and costs relating to street lighting **(Transport)**
- A favourable variance of \$636,025 mainly attributed by the delivery of works within multiple service areas and adjustments for year end to be processed. **(Other Property Services)**.

Expenditure by Nature or Type is favourable, attributed by an under-spend of \$2,941,023 (4.8%). The following items materially contributed to this position: -

- Employee costs reflects a favourable variance of \$666,208 mainly attributed to the following items:
 - Favourable variance for staff training courses and agency labour costs
 - Vacant staff positions within business units yet to be filled.
 - Payroll accruals still to be processed.
- There is an under-spend of \$1,243,571 primarily attributed to savings and year end journals to be processed. **(Materials and Contracts)**
 - Waste services - \$95,500 relating to tipping, bulk verge & recycling costs. and
 - Maintenance works - \$815,930 relating to building maintenance; various sites & street cleaning works.
 - Office Expenses -\$327,000 relating to printing and photocopying, subscription and publication, postage courier, stationery and freight and advertising.
- There is an under-spend of \$1,338,798 primarily attributed by depreciation for June not being processed as yet **(Depreciation of non-current assets)**
- There is an unfavourable variance of \$313,552 contributed by the prepayment of \$558,333 for DLGSCI lease incentive, this will be adjusted as part of the balance day adjustments **(Other expenditure)**

Surplus Position – 2020/2021

The surplus position brought forward in 2020/2021 is \$2,122,499 as per the City's 2019/2020 audited financials.

The provisional June closing position is a surplus amount of \$7,730,738 compared to the closing budget surplus position for 2020/21 of \$135,441. The provisional June closing balance will be finalised when the audit is finalised in November 2021.

Content of Statement of Financial Activity

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

1. Statement of Financial Activity by Program Report (Note 1 Page 1)

This statement of financial activity shows operating revenue and expenditure classified by Program

2. Statement of Comprehensive Income by Nature or Type Report (Note 2 Page 4)

This statement of Comprehensive Income shows operating revenue and expenditure classified by Nature or Type.

3. Net Current Funding Position (Note 3 Page 5)

'Net current assets' is the difference between the current assets and current liabilities, less committed assets and restricted assets.

4. Summary of Income and Expenditure by Service Areas (Note 4 Page 6 – 46)

This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.

5. Capital Expenditure and Funding Summary (Note 5 Page 47 - 52)

Below is a summary of the year-to-date expenditure of each asset category and the funding source associated to the delivery of capital works

	Revised Budget	YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Land and Buildings	5,776,604	5,776,604	3,218,065	44.3%
Infrastructure Assets	6,112,230	6,112,230	4,084,150	33.2%
Plant and Equipment	432,002	432,002	357,906	17.2%
Furniture and Equipment	1,272,100	1,272,100	453,740	64.3%
Total	13,592,936	13,592,936	8,113,860	40.3%
FUNDING	Revised Budget	YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Own Source Funding - Municipal	7,749,603	11,203,786	6,273,304	19.0%
Cash Backed Reserves	3,365,850	380,000	334,549	90.1%
Capital Grant and Contribution	1,704,483	1,236,150	578,574	66.1%
Other (Disposals/Trade In)	773,000	773,000	927,433	-20.0%
Total	13,592,936	13,592,936	8,113,860	40.3%

The full capital works program is listed in detail in Note 5 in **Attachment 1**.

6. Cash Backed Reserves (Note 6 Page 53)

The cash backed reserves schedule provides a detailed summary of the movements in the reserve portfolio, including transfers to and from the reserve. The provisional balance as at 30 June 2021 is \$11,552,048.

7. Rating Information (Note 7 Page 54 - 55)

The notices for rates and charges levied for 2020/21 were issued on 7 August 2020. *The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

	Due Date
First Instalment	18 September 2020
Second Instalment	18 November 2020
Third Instalment	18 January 2021
Fourth Instalment	18 March 2021

Rates debtors for 2020/21 was raised on 29 July 2020 after the adoption of the budget.

The outstanding rates debtors balance as of 30 June 2021 was \$1,512,805 excluding deferred rates of \$120,739. The outstanding rates percentage as of 30 June 2021 was 4% compared to 3% for the similar period last year.

8. Receivables (Note 8 Page 56)

Total trade and other receivables as at 30 June 2021 was \$2,199,338.

Below is a summary of the significant items with outstanding balance over 90 days: -

- \$1,366,670 (88.1%) relates to unpaid infringements (plus costs) over 90 days. Infringements that remain unpaid for more than two months are referred to the Fines Enforcement Registry (FER), which then collects the outstanding balance on behalf of the City for a fee.

\$971,183 of the unpaid infringements has been transferred to long-term infringement debtors (non-current portion).

As a result, a doubtful debt provision has also been allowed for:

- \$181,310 has been provided for doubtful debt (Current – Up to 12 months).
- \$238,616 has been provided for doubtful debt (non-Current. Over 12 months). This complies with Australian Accounting standard (AASB 9).

The debtors provision for the 2020/21 financials will be reviewed as part of the year end audit process.

- \$234,198 (8.8%) relates to cash-in-lieu of car parking debtors. In accordance with the *City's Policy 7.7.1 Non-residential parking*, Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay their debt over a fixed term of five years.

However, on 8 April 2020, the Minister of Planning WA issued a provision that exempts proponents from making cash in lieu related payments for existing or new non-residential development to the City. This exemption is effective up to the earlier date of either: -

- 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked: or
- Midnight, 1 May 2023.

- Tenancy related debts have been dealt with in accordance to the direction approved by the City's COVID-19 Committee.
- Health licenses debtors are being followed up with final reminders. Thereafter, the debts will be sent to the debt collectors for further follow up.

9. Beatty Park Leisure Centre – Financial Position report (Note 9 Page 57)

As of 30 June 2021, the Centre's operating deficit position was \$265,674 (excluding depreciation) compared to a deficit position of \$210,518 in May 2021. This position is favourable compared to the estimated budgeted deficit of \$630,196.

10. Explanation of Material Variances

The materiality thresholds used for reporting variances are 10% and \$20,000, respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year-to-date budget and where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2020/2021 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance with the above, all material variances as at 30 June 2021 have been detailed in the variance comments report in **Attachment 1**.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates. *Section 6.8 of the Local Government Act 1995* specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

RISK MANAGEMENT IMPLICATIONS:

Low: Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

STRATEGIC IMPLICATIONS:

Reporting on the City's financial position is aligned with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure within this report facilitates various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure within this report facilitates various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

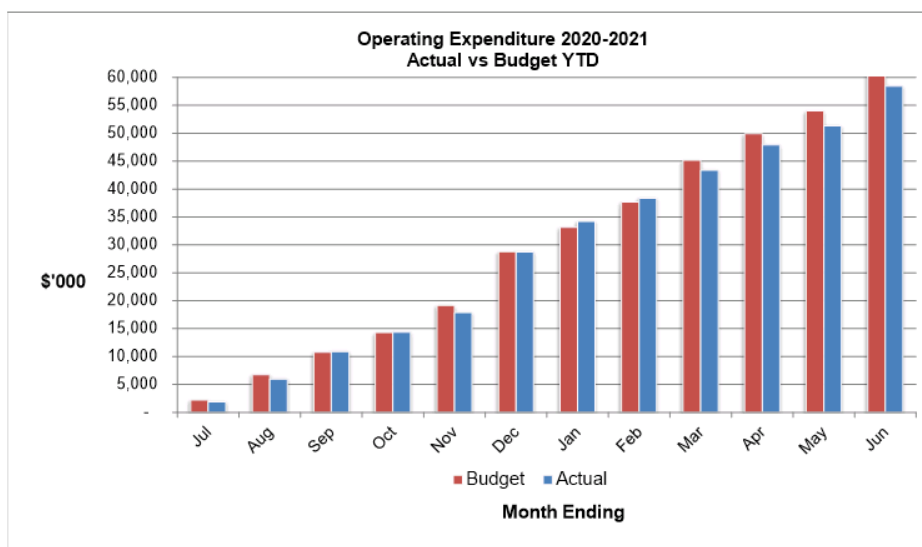
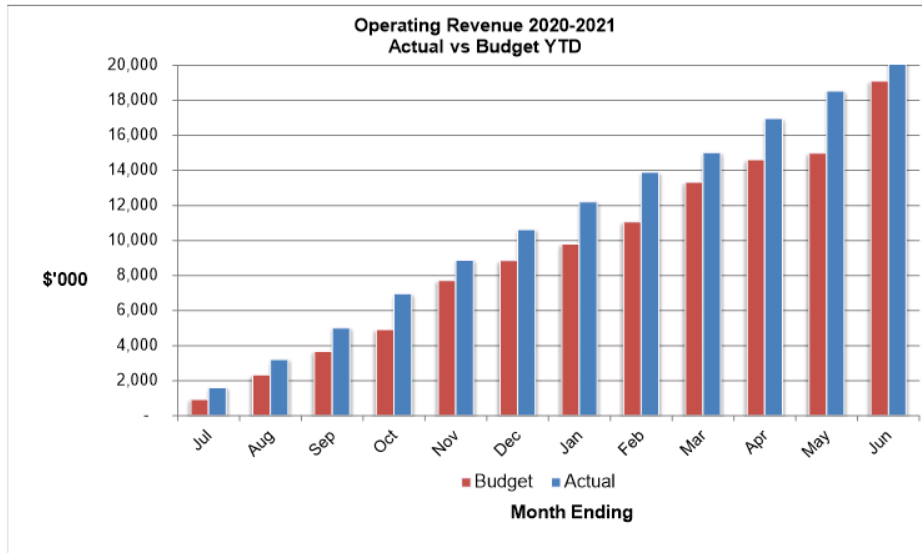
The June provisional monthly financials are still to be finalised and audited. Once the audit has been completed this will be presented to Council.

CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 30 JUNE 2021

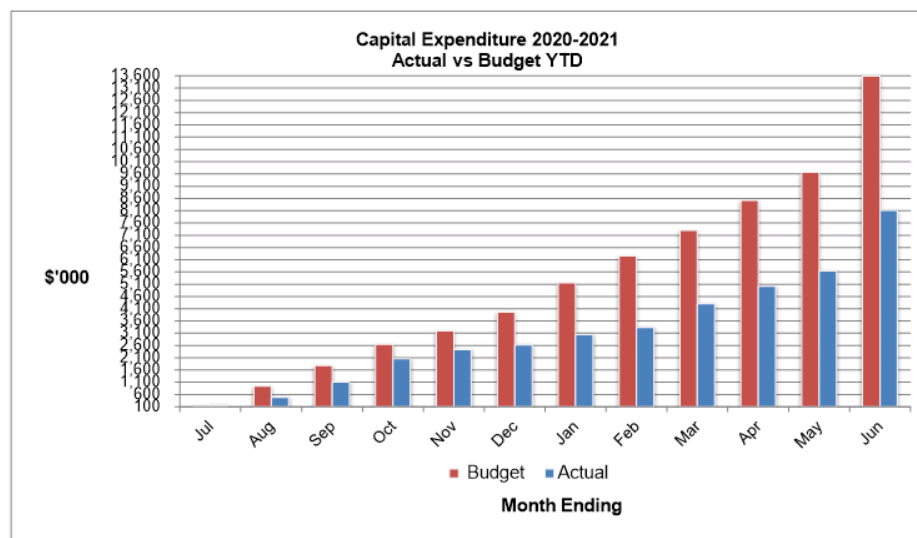
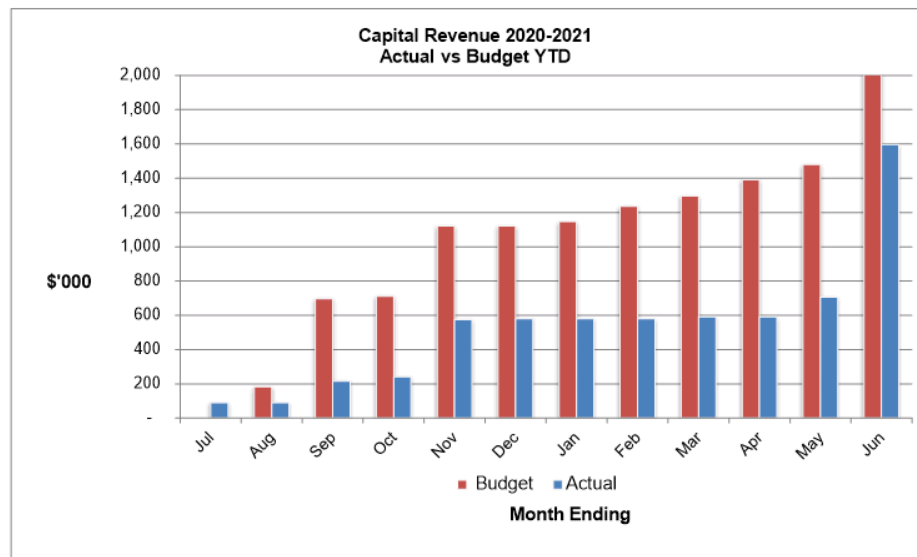


	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance
	2020/21	30/06/2021	30/06/2021		
	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	2,122,499	2,122,499	2,122,499	0	0.0%
Revenue from operating activities					
Governance	58,186	58,186	52,989	(5,197)	-8.9%
General Purpose Funding	1,310,752	1,310,752	1,899,752	589,000	44.9%
Law, Order and Public Safety	232,600	232,600	306,138	73,538	31.6%
Health	356,505	356,505	356,379	(126)	0.0%
Education and Welfare	128,553	128,553	125,884	(2,669)	-2.1%
Community Amenities	843,113	843,113	991,183	148,070	17.6%
Recreation and Culture	7,683,311	7,683,311	7,891,335	208,024	2.7%
Transport	7,566,572	7,566,572	8,564,786	998,214	13.2%
Economic Services	269,960	269,960	321,523	51,563	19.1%
Other Property and Services	653,388	653,388	486,850	(166,538)	-25.5%
	19,102,940	19,102,940	20,996,819	1,893,879	9.9%
Expenditure from operating activities					
Governance	(3,507,958)	(3,507,958)	(3,140,455)	367,503	-10.5%
General Purpose Funding	(741,613)	(741,613)	(581,092)	160,521	-21.6%
Law, Order and Public Safety	(1,678,015)	(1,678,015)	(1,523,409)	154,606	-9.2%
Health	(1,695,829)	(1,695,829)	(1,539,011)	156,818	-9.2%
Education and Welfare	(355,858)	(355,858)	(407,715)	(51,857)	14.6%
Community Amenities	(12,219,759)	(12,219,759)	(11,438,906)	780,853	-6.4%
Recreation and Culture	(23,685,318)	(23,685,318)	(23,199,362)	485,956	-2.1%
Transport	(13,916,118)	(13,916,118)	(13,685,316)	230,802	-1.7%
Economic Services	(583,221)	(583,221)	(562,971)	20,250	-3.5%
Other Property and Services	(2,953,634)	(2,953,634)	(2,317,609)	636,025	-21.5%
	(61,337,323)	(61,337,323)	(58,395,846)	2,941,477	-4.8%
Add Deferred Rates Adjustment	0	0	9,728	9,728	0.0%
Add Back Depreciation	14,068,923	14,068,923	12,730,125	(1,338,798)	-9.5%
Adjust (Profit)/Loss on Asset Disposal	(212,053)	(212,053)	(13,582)	198,471	-93.6%
Restricted Unspent Grant	600,000	600,000			
	14,456,870	14,456,870	12,726,271	(1,130,599)	-7.8%
Amount attributable to operating activities	(27,777,513)	(27,777,513)	(24,672,756)	3,104,757	-11.2%
Investing Activities					
Non-operating Grants, Subsidies and Contributions	2,851,239	2,851,239	1,597,199	(1,254,040)	-44.0%
Purchase Land and Buildings	(5,776,604)	(5,776,604)	(3,218,065)	2,558,539	-44.3%
Purchase Infrastructure Assets	(6,112,230)	(6,112,230)	(4,084,150)	2,028,080	-33.2%
Purchase Plant and Equipment	(432,002)	(432,002)	(357,906)	74,096	-17.2%
Purchase Furniture and Equipment	(1,272,100)	(1,272,100)	(453,740)	818,360	-64.3%
Proceeds from Joint Venture Operations	250,000	250,000	763,009	513,009	205.2%
Proceeds from Disposal of Assets	950,733	950,733	1,019,408	68,675	7.2%
Amount attributable to investing activities	(9,540,964)	(9,540,964)	(4,734,245)	4,806,719	-50.4%
Financing Activities					
Principal elements of finance lease payments	(91,377)	(91,377)	(91,377)	0	0.0%
Repayment of Debentures	(887,431)	(887,431)	(887,431)	0	0.0%
Transfer to Reserves	(3,627,539)	(3,627,539)	(3,418,407)	209,132	-5.8%
Transfer from Reserves	4,103,458	4,103,458	3,592,884	(510,574)	-12.4%
Amount attributable to financing activities	(502,889)	(502,889)	(804,331)	(301,442)	59.9%
Surplus/(Deficit) before general rates	(35,698,867)	(35,698,867)	(28,088,829)	7,610,034	-21.3%
Total amount raised from general rates	35,834,308	35,834,308	35,819,567	(14,741)	0.0%
Closing Funding Surplus/(Deficit)	135,441	135,441	7,730,738	7,595,293	5607.8%

CITY OF VINCENT
 NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
 BY PROGRAM - GRAPH
 AS AT 30 JUNE 2021



CITY OF VINCENT
NOTE 1 - CAPITAL REVENUE / EXPENDITURE PROGRAM
AS AT 30 JUNE 2021



CITY OF VINCENT
NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 JUNE 2021



	Revised Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	YTD Variance %
Revenue					
Rates	35,834,308	35,834,308	35,819,567	(14,741)	0%
Operating Grants, Subsidies and Contributions	729,390	729,390	1,398,904	669,514	91.8%
Fees and Charges	16,238,349	16,238,349	16,703,516	465,167	2.9%
Interest Earnings	460,000	460,000	457,222	(2,778)	-0.6%
Other Revenue	1,339,696	1,339,696	1,700,603	360,907	26.9%
	54,601,743	54,601,743	56,079,812	1,478,069	2.7%
Expenses					
Employee Costs	(24,388,119)	(24,388,119)	(23,721,911)	666,208	-2.7%
Materials and Contracts	(17,657,884)	(17,657,884)	(16,414,313)	1,243,571	-7.0%
Utility Charges	(1,661,940)	(1,661,940)	(1,659,458)	2,482	-0.1%
Depreciation on Non-Current Assets	(14,068,923)	(14,068,923)	(12,730,125)	1,338,798	-9.5%
Interest Expenses	(491,960)	(491,960)	(488,444)	3,516	-0.7%
Insurance Expenses	(512,653)	(512,653)	(512,653)	0	0.0%
Other Expenditure	(2,432,392)	(2,432,392)	(2,745,944)	(313,552)	12.9%
	(61,213,871)	(61,213,871)	(58,272,848)	2,941,023	-4.8%
	(6,612,128)	(6,612,128)	(2,193,036)	4,419,092	-66.8%
Non-operating Grants, Subsidies and Contributions	2,851,239	2,851,239	1,597,199	(1,254,040)	-44.0%
Profit on Disposal of Assets	85,505	85,505	136,576	51,071	59.7%
Loss on Disposal of Assets	(123,452)	(123,452)	(122,994)	458	-0.4%
Profit on Assets Held for Sale (TPRC Joint Venture)	250,000	250,000	0	0	0.0%
	3,063,292	3,063,292	1,610,781	(1,202,511)	-39.3%
Net result	(3,548,836)	(3,548,836)	(582,255)	2,966,581	-83.6%
Other comprehensive income					
<i>Items that will not be reclassified subsequently to profit or loss</i>					
Total comprehensive income	(3,548,836)	(3,548,836)	(582,255)	2,966,581	-83.6%

**CITY OF VINCENT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
NOTE 3 - NET CURRENT FUNDING POSITION
FOR THE PERIOD ENDED 30 JUNE 2021**



	Note	YTD Actual 30/06/2021 \$	FY Actual 30/06/2020 \$
Current Assets			
Cash Unrestricted		12,886,414	9,206,624
Cash Restricted		11,552,048	10,976,522
Investments		11,000	11,000
Receivables - Rates	7	1,512,805	1,066,726
Receivables - Other	8	2,199,338	2,626,729
Inventories		195,581	185,473
		<u>28,357,186</u>	<u>24,073,074</u>
Less: Current Liabilities			
Payables		(6,370,467)	(7,934,281)
Provisions - employee		<u>(4,687,687)</u>	<u>(4,378,760)</u>
		<u>(11,058,154)</u>	<u>(12,313,041)</u>
Unadjusted Net Current Assets		17,299,032	11,760,033
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(11,552,048)	(10,976,525)
Less: Restricted- Sundry Debtors(Non-Operating Grant)		0	(600,000)
Less: Shares transferred from non current asset		(11,000)	(11,000)
Add: Current portion of long term borrowings		930,732	887,431
Add: Infringement Debtors transferred to non current asset		971,183	971,183
Add: Current portion of long term finance lease liabilities		92,839	91,377
		<u>(9,568,294)</u>	<u>(9,637,534)</u>
Adjusted Net Current Assets		7,730,738	2,122,499



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Chief Executive Officer						
Chief Executive Officer Expenditure						
Employee Costs	390,409	390,409	400,304	9,895	3%	
Other Employee Costs	25,566	25,566	31,693	6,127	24%	
Other Expenses	120,700	120,700	83,391	(37,309)	-31%	Possible savings on management programmes.
Operating Projects	40,000	40,000	25,980	(14,020)	-35%	
Chief Executive Officer Expenditure Total	576,675	576,675	541,368	(35,307)	-6%	
Chief Executive Officer Indirect Costs						
Allocations	(576,677)	(576,677)	(514,232)	62,445	-11%	
Chief Executive Officer Indirect Costs Total	(576,677)	(576,677)	(514,232)	62,445	-11%	
Chief Executive Officer Total	(2)	(2)	27,136	27,138	-1356918%	
Members of Council						
Members Of Council Expenditure						
Employee Costs	124,953	124,953	83,658	(41,295)	-33%	Pending payroll accruals to be processed
Other Employee Costs	20,000	20,000	100	(19,900)	-100%	
Other Expenses	352,600	352,600	347,927	(4,673)	-1%	
Members Of Council Expenditure Total	497,553	497,553	431,685	(65,868)	-13%	
Members Of Council Indirect Costs						
Allocations	43,986	43,986	39,852	(4,134)	-9%	
Members Of Council Indirect Costs Total	43,986	43,986	39,852	(4,134)	-9%	
Members of Council Total	541,539	541,539	471,537	(70,002)	-13%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Corporate Strategy and Governance Expenditure						
Corporate Strategy and Governance Expenditure						
Employee Costs	719,263	719,263	679,906	(39,357)	-5%	
Other Employee Costs	12,000	12,000	2,298	(9,702)	-81%	
Other Expenses	148,950	148,950	108,670	(40,280)	-27%	- \$20k legal cost savings - did not engage lawyer for legal advice - \$14k variance on internal audit fees which will be processed in the 21/22 year - Other variances are individually immaterial.
Operating Projects	66,000	66,000	50,456	(15,544)	-24%	
Corporate Strategy and Governance Expenditure Total	946,213	946,213	841,330	(104,883)	-11%	
Corporate Strategy and Governance Expenditure Total	946,213	946,213	841,330	(104,883)	-11%	
Corporate Strategy and Governance Indirect Costs						
Corporate Strategy and Governance Indirect Costs						
Allocations	380,604	380,604	348,506	(32,098)	-8%	
Corporate Strategy and Governance Indirect Costs Total	380,604	380,604	348,506	(32,098)	-8%	
Corporate Strategy and Governance Indirect Costs Total	380,604	380,604	348,506	(32,098)	-8%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Human Resources						
Human Resources Revenue						
Revenue	(50,000)	(50,000)	(52,773)	(2,773)	6%	
Human Resources Revenue Total	(50,000)	(50,000)	(52,773)	(2,773)	6%	
Human Resources Expenditure						
Employee Costs	857,742	857,742	877,188	19,446	2%	
Other Employee Costs	139,835	139,835	54,426	(85,409)	-61%	Favourable variance - savings of \$14k external recruitment, \$14k awards and recognition, \$6k training courses and \$22k agency labour cost.
Other Expenses	98,829	98,829	61,784	(37,045)	-37%	Favourable variance - \$20k on subscriptions expense and \$10k legal cost not required.
Human Resources Expenditure Total	1,096,406	1,096,406	993,398	(103,008)	-9%	
Human Resources Indirect Costs						
Allocations	(1,046,406)	(1,046,406)	(935,215)	111,191	-11%	
Human Resources Indirect Costs Total	(1,046,406)	(1,046,406)	(935,215)	111,191	-11%	
Human Resources Total	0	0	5,410	5,410	100%	
Information Technology						
Information Technology Expenditure						
Employee Costs	477,030	477,030	441,433	(35,597)	-7%	
Other Employee Costs	6,000	6,000	3,727	(2,273)	-38%	
Other Expenses	1,554,900	1,554,900	1,593,973	39,073	3%	
Operating Projects	80,000	80,000	99,622	19,622	25%	
Information Technology Expenditure Total	2,117,930	2,117,930	2,138,755	20,825	1%	
Information Technology Indirect Costs						
Allocations	(2,117,930)	(2,117,930)	(2,099,608)	18,322	-1%	
Information Technology Indirect Costs Total	(2,117,930)	(2,117,930)	(2,099,608)	18,322	-1%	
Information Technology Total	0	0	39,147	39,147	100%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Records Management						
Records Management Revenue						
Revenue	(186)	(186)	(216)	(30)	16%	
Records Management Revenue Total	(186)	(186)	(216)	(30)	16%	
Records Management Expenditure						
Employee Costs	286,768	286,768	276,397	(10,371)	-4%	
Other Employee Costs	4,000	4,000	409	(3,591)	-90%	
Other Expenses	38,650	38,650	15,303	(23,347)	-60%	Favourable variance - \$14k on consultants and other variances individually immaterial.
Operating Projects	11,405	11,405	11,405	0	0%	
Records Management Expenditure Total	340,823	340,823	303,515	(37,308)	-11%	
Records Management Indirect Costs						
Allocations	(340,637)	(340,637)	(303,299)	37,338	-11%	
Records Management Indirect Costs Total	(340,637)	(340,637)	(303,299)	37,338	-11%	
Records Management Total	0	0	0	0	100%	
Director Community and Business Services						
Director Community and Business Services						
Employee Costs	297,778	297,778	318,274	20,496	7%	
Other Employee Costs	3,671	3,671	2,037	(1,634)	-45%	
Other Expenses	4,250	4,250	2,024	(2,226)	-52%	
Director Community and Business Services Total	305,699	305,699	322,336	16,637	5%	
Director Community and Business Services Total	305,699	305,699	322,336	16,637	5%	
Director Community and Business Ser Indirect Costs						
Director Community and Business Ser Indirect Costs						
Allocations	(305,699)	(305,699)	(322,300)	(16,601)	5%	
Director Community and Business Ser Indirect Costs Total	(305,699)	(305,699)	(322,300)	(16,601)	5%	
Director Community and Business Ser Indirect Costs Total	(305,699)	(305,699)	(322,300)	(16,601)	5%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Finance Services						
Finance Services Revenue						
Revenue	(3,500)	(3,500)	(3,539)	(39)	1%	
Finance Services Revenue Total	(3,500)	(3,500)	(3,539)	(39)	1%	
Finance Services Expenditure						
Employee Costs	928,001	928,001	905,348	(22,653)	-2%	
Other Employee Costs	9,100	9,100	10,197	1,097	12%	
Other Expenses	209,900	209,900	40,897	(169,003)	-81%	Pending completion for audit accruals and bad debts workings
Finance Services Expenditure Total	1,147,001	1,147,001	956,443	(190,558)	-17%	
Finance Services Indirect Costs						
Allocations	(1,143,501)	(1,143,501)	(952,808)	190,693	-17%	
Finance Services Indirect Costs Total	(1,143,501)	(1,143,501)	(952,808)	190,693	-17%	
Finance Services Total	0	0	95	95	100%	
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	512,653	512,653	512,653	0	0%	
Insurance Premium Expenditure Total	512,653	512,653	512,653	0	0%	
Insurance Premium Recovery						
Allocations	(512,653)	(512,653)	(514,099)	(1,446)	0%	
Insurance Premium Recovery Total	(512,653)	(512,653)	(514,099)	(1,446)	0%	
Insurance Premium Total	0	0	(1,446)	(1,446)	100%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Insurance Claim						
Insurance Claim Recoup Revenue	(70,000)	(70,000)	(77,382)	(7,382)	11%	
Insurance Claim Recoup Total	(70,000)	(70,000)	(77,382)	(7,382)	11%	
Insurance Claim Expenditure Other Expenses	5,000	5,000	5,590	590	12%	
Insurance Claim Expenditure Total	5,000	5,000	5,590	590	12%	
Insurance Claim Total	(65,000)	(65,000)	(71,793)	(6,793)	10%	
Mindarie Regional Council						
Mindarie Regional Council Revenue Revenue	(224,159)	(224,159)	(269,227)	(45,068)	20%	Land sales withholding tax higher than anticipated.
Mindarie Regional Council Revenue Total	(224,159)	(224,159)	(269,227)	(45,068)	20%	
Mindarie Regional Council Expenditure Other Expenses	29,000	29,000	28,617	(383)	-1%	
Mindarie Regional Council Expenditure Total	29,000	29,000	28,617	(383)	-1%	
Mindarie Regional Council Total	(195,159)	(195,159)	(240,611)	(45,452)	23%	
General Purpose Revenue						
General Purpose Revenue Revenue	(738,552)	(738,552)	(1,297,151)	(558,599)	76%	\$378k federal grant and \$210k local road grant received in advance.
General Purpose Revenue Total	(738,552)	(738,552)	(1,297,151)	(558,599)	76%	
General Purpose Revenue Total	(738,552)	(738,552)	(1,297,151)	(558,599)	76%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Rates Services						
Rates Services Revenue						
Revenue	(36,406,508)	(36,406,508)	(36,422,168)	(15,660)	0%	
Rates Services Revenue Total	(36,406,508)	(36,406,508)	(36,422,168)	(15,660)	0%	
Rates Services Expenditure						
Employee Costs	259,111	259,111	262,412	3,301	1%	
Other Expenses	185,950	185,950	164,645	(21,305)	-11%	Favourable variance of \$13k on bank charges.
Operating Projects	150,000	150,000	21,205	(128,795)	-86%	Hardship application reviewed and rebates applied to eligible ratepayer. Overestimated financial hardship applications
Rates Services Expenditure Total	595,061	595,061	448,262	(146,799)	-25%	
Rates Services Indirect Costs						
Allocations	146,552	146,552	132,831	(13,721)	-9%	
Rates Services Indirect Costs Total	146,552	146,552	132,831	(13,721)	-9%	
Rates Services Total	(35,664,895)	(35,664,895)	(35,841,075)	(176,180)	0%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Marketing and Communications						
Marketing and Communications Revenue						
Revenue	(8,000)	(8,000)	0	8,000	-100%	
Marketing and Communications Revenue Total	(8,000)	(8,000)	0	8,000	-100%	
Marketing and Communications Expenditure						
Employee Costs	709,451	709,451	719,004	9,553	1%	
Other Employee Costs	1,000	1,000	1,918	918	92%	
Other Expenses	467,643	467,643	326,352	(141,291)	-30%	Favourable variance of works relating to advertising, community arts programmes, artwork maintenance and public relations with possible savings. Additionally events have not gone ahead (partly due to COVID-19) which lead to reduced advertising and events contribution.
Operating Projects	50,000	50,000	15,223	(34,777)	-70%	Some events were cancelled because of COVID-19
Marketing and Communications Expenditure Total	1,228,094	1,228,094	1,062,497	(165,597)	-13%	
Marketing and Communications Indirect Costs						
Allocations	361,510	361,510	330,045	(31,465)	-9%	
Marketing and Communications Indirect Costs Total	361,510	361,510	330,045	(31,465)	-9%	
Marketing and Communications Total	1,581,604	1,581,604	1,392,543	(189,061)	-12%	
Art and Culture						
Art and Culture						
Other Expenses	46,000	46,000	47,390	1,390	3%	
Art and Culture Total	46,000	46,000	47,390	1,390	3%	
Art and Culture Total	46,000	46,000	47,390	1,390	3%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Community Partnerships Revenue						
Community Partnerships Revenue						
Revenue	(32,559)	(32,559)	(31,149)	1,410	-4%	
Community Partnerships Revenue Total	(32,559)	(32,559)	(31,149)	1,410	-4%	
Community Partnerships Revenue Total	(32,559)	(32,559)	(31,149)	1,410	-4%	
Community Partnership Expenditure						
Community Partnership Expenditure						
Employee Costs	419,967	419,967	397,115	(22,852)	-5%	
Other Employee Costs	9,430	9,430	4,507	(4,923)	-52%	
Other Expenses	225,300	225,300	144,188	(81,112)	-36%	Favourable variance relating to the delivery of events, recreational programmes and donations with possible savings.
Operating Projects	0	0	0	0		
Community Partnership Expenditure Total	654,697	654,697	545,810	(108,887)	-17%	
Community Partnership Expenditure Total	654,697	654,697	545,810	(108,887)	-17%	
Community Partnerships Indirect Costs						
Community Partnerships Indirect Costs						
Allocations	227,575	227,575	215,423	(12,152)	-5%	
Community Partnerships Indirect Costs Total	227,575	227,575	215,423	(12,152)	-5%	
Community Partnerships Indirect Costs Total	227,575	227,575	215,423	(12,152)	-5%	
Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(2,368,900)	(2,368,900)	(2,404,287)	(35,387)	1%	
Beatty Park Leisure Centre Admin Revenue Total	(2,368,900)	(2,368,900)	(2,404,287)	(35,387)	1%	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	2,368,900	2,368,900	2,404,287	35,387	1%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	2,368,900	2,368,900	2,404,287	35,387	1%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	809,832	809,832	748,603	(61,229)	-8%	
Other Employee Costs	21,628	21,628	15,602	(6,026)	-28%	
Other Expenses	154,000	154,000	152,322	(1,678)	-1%	
Beatty Park Leisure Centre Admin Expenditure Total	985,460	985,460	916,528	(68,932)	-7%	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(985,460)	(985,460)	(909,112)	76,348	-8%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(985,460)	(985,460)	(909,112)	76,348	-8%	
Beatty Park Leisure Centre Administration Total	0	0	7,416	7,416	100%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Beatty Park Leisure Centre Building						
Beatty Park Leisure Centre Building Revenue						
Revenue	(181,676)	(181,676)	(158,746)	22,930	-13%	Unfavourable variance of \$23k
Beatty Park Leisure Centre Building Revenue Total	(181,676)	(181,676)	(158,746)	22,930	-13%	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	525,350	525,350	477,965	(47,385)	-9%	
Ground Maintenance	41,800	41,800	57,602	15,802	38%	
Other Expenses	1,976,286	1,976,286	1,897,948	(78,338)	-4%	
Beatty Park Leisure Centre Occupancy Costs Total	2,543,436	2,543,436	2,433,514	(109,922)	-4%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,361,760)	(2,361,760)	(2,244,855)	116,905	-5%	
Beatty Park Leisure Centre Indirect Costs Total	(2,361,760)	(2,361,760)	(2,244,855)	116,905	-5%	
Beatty Park Leisure Centre Building Total	0	0	29,914	29,914	100%	
Swimming Pool Areas						
Swimming Pool Areas Revenue						
Revenue	(1,182,250)	(1,182,250)	(1,132,598)	49,652	-4%	
Swimming Pool Areas Revenue Total	(1,182,250)	(1,182,250)	(1,132,598)	49,652	-4%	
Swimming Pool Areas Indirect Revenue						
Allocations	(382,109)	(382,109)	(388,052)	(5,943)	2%	
Swimming Pool Areas Indirect Revenue Total	(382,109)	(382,109)	(388,052)	(5,943)	2%	
Swimming Pool Areas Expenditure						
Employee Costs	882,549	882,549	933,029	50,480	6%	
Other Employee Costs	14,500	14,500	11,919	(2,581)	-18%	
Other Expenses	209,770	209,770	203,795	(5,975)	-3%	
Swimming Pool Areas Expenditure Total	1,106,819	1,106,819	1,148,744	41,925	4%	
Swimming Pool Areas Indirect Costs						
Allocations	2,601,176	2,601,176	2,456,508	(144,668)	-6%	
Swimming Pool Areas Indirect Costs Total	2,601,176	2,601,176	2,456,508	(144,668)	-6%	
Swimming Pool Areas Total	2,143,636	2,143,636	2,084,601	(59,035)	-3%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Swim School						
Swim School Revenue						
Revenue	(1,074,000)	(1,074,000)	(1,074,486)	(486)	0%	
Swim School Revenue Total	(1,074,000)	(1,074,000)	(1,074,486)	(486)	0%	
Swim School Indirect Revenue						
Allocations	(4,500)	(4,500)	(4,328)	172	-4%	
Swim School Indirect Revenue Total	(4,500)	(4,500)	(4,328)	172	-4%	
Swim School Expenditure						
Employee Costs	713,508	713,508	701,154	(12,354)	-2%	
Other Employee Costs	6,000	6,000	3,696	(2,304)	-38%	
Other Expenses	29,300	29,300	20,231	(9,069)	-31%	
Swim School Expenditure Total	748,808	748,808	725,081	(23,727)	-3%	
Swim School Indirect Costs						
Allocations	185,310	185,310	172,801	(12,509)	-7%	
Swim School Indirect Costs Total	185,310	185,310	172,801	(12,509)	-7%	
Swim School Total	(144,382)	(144,382)	(180,931)	(36,549)	25%	
Cafe Expenditure						
Employee Costs	34,280	34,280	34,280	0	0%	
Cafe Expenditure Total	34,280	34,280	35,019	739	2%	
Café Total	34,280	34,280	35,019	739	2%	



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NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Retail						
Retail Revenue						
Revenue	(590,000)	(590,000)	(529,322)	60,678	-10%	Revenue reduced due to COVID-19 lockdowns
Retail Revenue Total	(590,000)	(590,000)	(529,322)	60,678	-10%	
Retail Indirect Revenue						
Allocations	(947)	(947)	(962)	(15)	2%	
Retail Indirect Revenue Total	(947)	(947)	(962)	(15)	2%	
Retail Expenditure						
Employee Costs	53,255	53,255	60,031	6,776	13%	
Other Employee Costs	250	250	0	(250)	-100%	
Other Expenses	227,400	227,400	271,766	44,366	20%	Favourable variance due to stock purchases.
Retail Expenditure Total	280,905	280,905	331,798	50,893	18%	
Retail Indirect Costs						
Allocations	77,426	77,426	72,815	(4,611)	-6%	
Retail Indirect Costs Total	77,426	77,426	72,815	(4,611)	-6%	
Retail Total	(232,616)	(232,616)	(125,671)	106,945	-46%	
Health and Fitness						
Health and Fitness Revenue						
Revenue	(138,600)	(138,600)	(134,934)	3,666	-3%	
Health and Fitness Revenue Total	(138,600)	(138,600)	(134,934)	3,666	-3%	
Health and Fitness Indirect Revenue						
Allocations	(1,310,950)	(1,310,950)	(1,615,409)	(304,459)	23%	
Health and Fitness Indirect Revenue Total	(1,310,950)	(1,310,950)	(1,615,409)	(304,459)	23%	
Health and Fitness Expenditure						
Employee Costs	762,459	762,459	614,851	(147,608)	-19%	Pending finalisation of payroll accruals
Other Employee Costs	10,700	10,700	3,339	(7,361)	-69%	
Other Expenses	108,000	108,000	93,859	(14,141)	-13%	Underspent on advertising and \$5k music license captured under Group Fitness
Health and Fitness Expenditure Total	881,159	881,159	712,049	(169,110)	-19%	
Health and Fitness Indirect Costs						
Allocations	541,368	541,368	511,581	(29,787)	-6%	
Health and Fitness Indirect Costs Total	541,368	541,368	511,581	(29,787)	-6%	
Health and Fitness Total	(27,023)	(27,023)	(526,713)	(499,690)	1849%	



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NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Group Fitness						
Group Fitness Revenue						
Revenue	(70,000)	(70,000)	(78,861)	(8,861)	13%	
Group Fitness Revenue Total	(70,000)	(70,000)	(78,861)	(8,861)	13%	
Group Fitness Indirect Revenue						
Allocations	(445,115)	(445,115)	(451,765)	(6,650)	1%	
Group Fitness Indirect Revenue Total	(445,115)	(445,115)	(451,765)	(6,650)	1%	
Group Fitness Expenditure						
Employee Costs	202,401	202,401	222,068	19,667	10%	
Other Employee Costs	1,000	1,000	447	(553)	-55%	
Other Expenses	145,245	145,245	140,255	(4,990)	-3%	
Group Fitness Expenditure Total	348,646	348,646	362,770	14,124	4%	
Group Fitness Indirect Costs						
Allocations	185,631	185,631	173,789	(11,842)	-6%	
Group Fitness Indirect Costs Total	185,631	185,631	173,789	(11,842)	-6%	
Group Fitness Total	19,162	19,162	5,933	(13,229)	-69%	
Aqua Fitness						
Aqua Fitness Revenue						
Revenue	(13,000)	(13,000)	(15,659)	(2,659)	20%	
Aqua Fitness Revenue Total	(13,000)	(13,000)	(15,659)	(2,659)	20%	
Aqua Fitness Indirect Revenue						
Allocations	(188,562)	(188,562)	(191,381)	(2,819)	1%	
Aqua Fitness Indirect Revenue Total	(188,562)	(188,562)	(191,381)	(2,819)	1%	
Aqua Fitness Expenditure						
Employee Costs	18,284	18,284	26,652	8,368	46%	
Other Employee Costs	0	0	0	0		
Other Expenses	14,600	14,600	8,617	(5,983)	-41%	
Aqua Fitness Expenditure Total	32,884	32,884	35,269	2,385	7%	
Aqua Fitness Indirect Costs						
Allocations	104,660	104,660	97,047	(7,613)	-7%	
Aqua Fitness Indirect Costs Total	104,660	104,660	97,047	(7,613)	-7%	
Aqua Fitness Total	(64,018)	(64,018)	(74,724)	(10,706)	17%	

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NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Crèche						
Crèche Revenue						
Revenue	(17,000)	(17,000)	(16,424)	576	-3%	
Crèche Revenue Total	(17,000)	(17,000)	(16,424)	576	-3%	
Crèche Indirect Revenue						
Allocations	(36,717)	(36,717)	(37,266)	(549)	1%	
Crèche Indirect Revenue Total	(36,717)	(36,717)	(37,266)	(549)	1%	
Crèche Expenditure						
Employee Costs	145,427	145,427	154,150	8,723	6%	
Other Employee Costs	750	750	652	(99)	-13%	
Other Expenses	2,110	2,110	289	(1,821)	-86%	
Crèche Expenditure Total	148,287	148,287	155,091	6,804	5%	
Crèche Indirect Costs						
Allocations	93,363	93,363	87,486	(5,877)	-6%	
Crèche Indirect Costs Total	93,363	93,363	87,486	(5,877)	-6%	
Crèche Total	187,933	187,933	188,887	954	1%	



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BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Customer Service Centre						
Customer Services Centre Expenditure						
Employee Costs	550,070	550,070	462,459	(87,611)	-16%	Customer Service staff are supporting the Community Centre.
Other Employee Costs	6,050	6,050	2,692	(3,358)	-56%	
Other Expenses	24,550	24,550	21,902	(2,648)	-11%	
Customer Services Centre Expenditure Total	580,670	580,670	487,053	(93,617)	-16%	
Customer Services Centre Indirect Costs						
Allocations	(580,670)	(580,670)	(485,833)	94,837	-16%	
Customer Services Centre Indirect Costs Total	(580,670)	(580,670)	(485,833)	94,837	-16%	
Customer Service Centre Total	0	0	1,220	1,220	100%	
Library Services						
Library Services Revenue						
Revenue	(10,900)	(10,900)	(14,309)	(3,409)	31%	
Library Services Revenue Total	(10,900)	(10,900)	(14,309)	(3,409)	31%	
Library Services Expenditure						
Employee Costs	913,928	913,928	925,699	11,771	1%	
Other Employee Costs	7,100	7,100	5,926	(1,174)	-17%	
Other Expenses	95,000	95,000	66,661	(28,339)	-30%	Positive variances are individually immaterial.
Library Services Expenditure Total	1,016,028	1,016,028	998,287	(17,741)	-2%	
Library Services Indirect Costs						
Allocations	428,067	428,067	401,017	(27,050)	-6%	
Library Occupancy Costs Allocations	13,239	13,239	64,718	51,479	389%	
Library Services Indirect Costs Total	441,306	441,306	465,735	24,429	6%	
Library Services Total	1,446,434	1,446,434	1,449,713	3,279	0%	
Library Building						
Library Occupancy Costs						
Building Maintenance	94,700	94,700	110,289	15,589	16%	
Ground Maintenance	5,000	5,000	0	(5,000)	-100%	
Other Expenses	163,245	163,245	153,793	(9,452)	-6%	
Library Occupancy Costs Total	262,945	262,945	264,082	1,137	0%	
Library Indirect Costs						
Allocations	6,185	6,185	6,185	0	0%	
Library Occupancy Costs Recovery	(53,826)	(53,826)	(263,188)	(209,362)	389%	
Library Indirect Costs Total	(47,641)	(47,641)	(257,003)	(209,362)	439%	
Library Building Total	215,304	215,304	7,080	(208,224)	-97%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Community Centre Revenue						
Loftus Community Centre Revenue						
Revenue	(56,000)	(56,000)	(67,010)	(11,010)	20%	
Loftus Community Centre Revenue Total	(56,000)	(56,000)	(67,010)	(11,010)	20%	
Loftus Community Centre Revenue Total	(56,000)	(56,000)	(67,010)	(11,010)	20%	
Loftus Community Centre Expenditure						
Loftus Community Centre Expenditure						
Employee Costs	89,581	89,581	108,498	18,917	21%	
Other Employee Costs	1,500	1,500	604	(896)	-60%	
Building Maintenance	16,272	16,272	0	(16,272)	-100%	
Other Expenses	41,160	41,160	21,205	(19,955)	-48%	Favourable variance of \$11k on electricity and other favourable variances that are individually immaterial.
Loftus Community Centre Expenditure Total	148,513	148,513	130,307	(18,206)	-12%	
Loftus Community Centre Expenditure Total	148,513	148,513	130,307	(18,206)	-12%	
Loftus Community Centre Indirect Costs						
Loftus Community Centre Indirect Costs						
Allocations	44,822	44,822	41,778	(3,044)	-7%	
Loftus Community Centre Indirect Costs Total	44,822	44,822	41,778	(3,044)	-7%	
Loftus Community Centre Indirect Costs Total	44,822	44,822	41,778	(3,044)	-7%	

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NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Senior and Disability Services Revenue						
Senior and Disability Services Revenue						
Revenue	(13,500)	(13,500)	(4,607)	8,893	-66%	
Senior and Disability Services Revenue Total	(13,500)	(13,500)	(4,607)	8,893	-66%	
Senior and Disability Services Revenue Total	(13,500)	(13,500)	(4,607)	8,893	-66%	
Senior and Disability Services Expenditure						
Senior and Disability Services Expenditure Total	20,000	20,000	23,734	3,734	19%	
Senior and Disability Services Expenditure Total	20,000	20,000	23,734	3,734	19%	
Director Strategy and Development Services						
Director Strategy and Development Services						
Employee Costs	316,562	316,562	340,358	23,796	8%	
Other Employee Costs	1,100	1,100	45	(1,055)	-96%	
Other Expenses	1,800	1,800	592	(1,208)	-67%	
Director Strategy and Development Services Total	319,462	319,462	340,995	21,533	7%	
Director Strategy and Development Services Total	319,462	319,462	340,995	21,533	7%	
Director Strategy and Development Ser Indirect Co						
Director Strategy and Development Ser Indirect Co						
Allocations	(319,462)	(319,462)	(340,995)	(21,533)	7%	
Director Strategy and Development Ser Indirect Co Total	(319,462)	(319,462)	(340,995)	(21,533)	7%	
Director Strategy and Development Ser Indirect Co Total	(319,462)	(319,462)	(340,995)	(21,533)	7%	



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BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Health Administration and Inspection						
Health Administration and Inspection Revenue						
Revenue	(327,008)	(327,008)	(327,063)	(55)	0%	
Health Administration and Inspection Revenue Total	(327,008)	(327,008)	(327,063)	(55)	0%	
Health Administration and Inspection Expenditure						
Employee Costs	964,754	964,754	904,759	(59,995)	-6%	
Other Employee Costs	24,815	24,815	16,025	(8,790)	-35%	
Other Expenses	73,540	73,540	25,398	(48,142)	-65%	\$9k favourable variance on Health programmes, \$9k favourable variance on syringe disposal strategy, bad debts pending review and other favourable variances that are individually immaterial.
Health Administration and Inspection Expenditure Total	1,063,109	1,063,109	946,182	(116,927)	-11%	
Health Administration and Inspection Indirect Cost						
Allocations	538,143	538,143	492,625	(45,518)	-8%	
Health Administration and Inspection Indirect Cost Total	538,143	538,143	492,625	(45,518)	-8%	
Health Administration and Inspection Total	1,274,244	1,274,244	1,111,745	(162,499)	-13%	
Food Control						
Food Control Revenue						
Revenue	(500)	(500)	0	500	-100%	
Food Control Revenue Total	(500)	(500)	0	500	-100%	
Food Control Expenditure						
Other Expenses	12,500	12,500	5,269	(7,231)	-58%	
Food Control Expenditure Total	12,500	12,500	5,269	(7,231)	-58%	
Food Control Total	12,000	12,000	5,269	(6,731)	-56%	
Health Clinics						
Health Clinics Revenue						
Revenue	(28,997)	(28,997)	(29,316)	(319)	1%	
Health Clinics Revenue Total	(28,997)	(28,997)	(29,316)	(319)	1%	
Health Clinics Expenditure						
Building Maintenance	18,600	18,600	28,700	10,100	54%	
Ground Maintenance	0	0	2,091	2,091	100%	
Other Expenses	61,509	61,509	62,175	666	1%	
Health Clinics Expenditure Total	80,109	80,109	92,966	12,857	16%	
Health Clinics Indirect Costs						
Allocations	1,968	1,968	1,968	0	0%	
Health Clinics Indirect Costs Total	1,968	1,968	1,968	0	0%	
Health Clinics Total	53,080	53,080	65,618	12,538	24%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Statutory Planning Services						
Statutory Planning Services Revenue						
Revenue	(383,530)	(383,530)	(536,449)	(152,919)	40%	Favourable variance due to higher than anticipated development application fees.
Statutory Planning Services Revenue Total	(383,530)	(383,530)	(536,449)	(152,919)	40%	
Statutory Planning Services Expenditure						
Employee Costs	1,098,225	1,098,225	1,015,395	(82,830)	-8%	
Other Employee Costs	13,089	13,089	10,483	(2,606)	-20%	
Other Expenses	182,575	182,575	91,931	(90,644)	-50%	Favourable variance of \$13k on development application panel fee, \$44k on legal costs, \$29k on consultants and other favourable variances that are individually immaterial.
Statutory Planning Services Expenditure Total	1,293,889	1,293,889	1,117,808	(176,081)	-14%	
Statutory Planning Services Indirect Costs						
Allocations	541,869	541,869	496,086	(45,783)	-8%	
Statutory Planning Services Indirect Costs Total	541,869	541,869	496,086	(45,783)	-8%	
Statutory Planning Services Total	1,452,228	1,452,228	1,077,445	(374,783)	-26%	
Compliance Services						
Compliance Services Revenue						
Revenue	(43,313)	(43,313)	(43,903)	(590)	1%	
Compliance Services Revenue Total	(43,313)	(43,313)	(43,903)	(590)	1%	
Compliance Services Expenditure						
Employee Costs	444,376	444,376	423,917	(20,459)	-5%	
Other Employee Costs	12,721	12,721	8,189	(4,532)	-36%	
Other Expenses	67,100	67,100	43,469	(23,631)	-35%	\$20k legal cost not required.
Compliance Services Expenditure Total	524,197	524,197	475,575	(48,622)	-9%	
Compliance Services Indirect Costs						
Allocations	251,293	251,293	234,320	(16,973)	-7%	
Compliance Services Indirect Costs Total	251,293	251,293	234,320	(16,973)	-7%	
Compliance Services Total	732,177	732,177	665,992	(66,185)	-9%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Policy and Place Services						
Policy and Place Services Revenue						
Revenue	(5,300)	(5,300)	(4,761)	539	-10%	
Policy and Place Services Revenue Total	(5,300)	(5,300)	(4,761)	539	-10%	
Policy and Place Serv Expenditure						
Employee Costs	1,230,977	1,230,977	1,312,334	81,357	7%	
Other Employee Costs	13,600	13,600	11,867	(1,733)	-13%	
Other Expenses	626,346	626,346	327,775	(298,571)	-48%	Variance of works due to projects to be carried forward relating to leisure and strategic planning programmes.
Policy and Place Serv Expenditure Total	1,870,923	1,870,923	1,651,976	(218,947)	-12%	
Policy and Place Services Indirect Cost						
Allocations	660,544	660,544	607,913	(52,631)	-8%	
Policy and Place Services Indirect Cost Total	660,544	660,544	607,913	(52,631)	-8%	
Policy and Place Services Total	2,526,167	2,526,167	2,255,128	(271,039)	-11%	
Building Control						
Building Control Revenue						
Revenue	(266,050)	(266,050)	(310,987)	(44,937)	17%	Building licenses revenue higher than anticipated.
Building Control Revenue Total	(266,050)	(266,050)	(310,987)	(44,937)	17%	
Building Control Expenditure						
Employee Costs	317,479	317,479	290,805	(26,674)	-8%	
Other Employee Costs	42,064	42,064	66,266	24,202	58%	Additional labour cost to cover position.
Other Expenses	10,850	10,850	6,459	(4,391)	-40%	
Building Control Expenditure Total	370,393	370,393	363,530	(6,863)	-2%	
Building Control Indirect Costs						
Allocations	181,113	181,113	179,983	(1,130)	-1%	
Building Control Indirect Costs Total	181,113	181,113	179,983	(1,130)	-1%	
Building Control Total	285,456	285,456	232,525	(52,931)	-19%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
<u>Director Infrastructure and Environment Expe</u>						
Director Infrastructure and Environment Expe						
Employee Costs	394,438	394,438	382,199	(12,239)	-3%	
Other Employee Costs	7,518	7,518	8,665	1,147	15%	
Other Expenses	48,450	48,450	42,363	(6,087)	-13%	
Director Infrastructure and Environment Expe Total	450,406	450,406	433,227	(17,179)	-4%	
Director Infrastructure and Environment Expe Total	450,406	450,406	433,227	(17,179)	-4%	
<u>Director Infrastructure and Environment Indirect</u>						
Director Infrastructure and Environment Indirect						
Allocations	(450,406)	(450,406)	(427,056)	23,350	-5%	
Director Infrastructure and Environment Indirect Total	(450,406)	(450,406)	(427,056)	23,350	-5%	
Director Infrastructure and Environment Indirect Total	(450,406)	(450,406)	(427,056)	23,350	-5%	
<u>Ranger Services Administration</u>						
Ranger Services Administration Revenue						
Revenue	(3,000)	(3,000)	(17,058)	(14,058)	469%	
Ranger Services Administration Revenue Total	(3,000)	(3,000)	(17,058)	(14,058)	469%	
Ranger Services Administration Expenditure						
Employee Costs	2,324,136	2,324,136	2,276,935	(47,201)	-2%	
Other Employee Costs	51,034	51,034	40,888	(10,146)	-20%	
Other Expenses	385,000	385,000	181,736	(203,264)	-53%	Favourable variance - \$150k variance on software licences to be carried forward, \$10k postage costs not required, \$22k on cctv maintenance and other variances are individually immaterial.
Lease Expenses	3,263	3,263	3,263	(0)	0%	
Ranger Services Administration Expenditure Total	2,763,433	2,763,433	2,502,823	(260,611)	-9%	
Ranger Services Administration Indirect Costs						
Allocations	(2,749,433)	(2,749,433)	(2,484,745)	264,688	-10%	
Ranger Services Administration Indirect Costs Total	(2,749,433)	(2,749,433)	(2,484,745)	264,688	-10%	
Ranger Services Administration Total	11,000	11,000	1,019	(9,981)	-91%	

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BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Fire Prevention						
Fire Prevention Revenue						
Revenue	(2,500)	(2,500)	(2,350)	150	-6%	
Fire Prevention Revenue Total	(2,500)	(2,500)	(2,350)	150	-6%	
Other Expenses	100	100	0	(100)	-100%	
Fire Prevention Expenditure Total	100	100	0	(100)	-100%	
Fire Prevention Indirect Costs						
Allocations	37,200	37,200	36,574	(626)	-2%	
Fire Prevention Indirect Costs Total	37,200	37,200	36,574	(626)	-2%	
Fire Prevention Total	34,800	34,800	34,224	(576)	-2%	
Animal Control						
Animal Control Revenue						
Revenue	(92,450)	(92,450)	(103,598)	(11,148)	12%	
Animal Control Revenue Total	(92,450)	(92,450)	(103,598)	(11,148)	12%	
Other Expenses	19,800	19,800	23,804	4,004	20%	
Animal Control Expenditure Total	19,800	19,800	23,804	4,004	20%	
Animal Control Indirect Costs						
Allocations	297,714	297,714	281,391	(16,323)	-5%	
Animal Control Indirect Costs Total	297,714	297,714	281,391	(16,323)	-5%	
Animal Control Total	225,064	225,064	201,598	(23,466)	-10%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Local Laws (Law and Order)						
Local Laws (Law and Order) Revenue	(134,650)	(134,650)	(163,346)	(28,696)	21%	Favourable variance due to higher than anticipated revenue for work zone licences and permits.
Local Laws (Law and Order) Revenue Total	(134,650)	(134,650)	(163,346)	(28,696)	21%	
Local Laws (Law and Order) Indirect Costs						
Allocations	476,345	476,345	450,226	(26,119)	-5%	
Local Laws (Law and Order) Indirect Costs Total	476,345	476,345	450,226	(26,119)	-5%	
Local Laws (Law and Order) Total	341,695	341,695	286,880	(54,815)	-16%	
Abandoned Vehicles						
Abandoned Vehicles Revenue						
Revenue	(9,500)	(9,500)	(13,576)	(4,076)	43%	
Abandoned Vehicles Revenue Total	(9,500)	(9,500)	(13,576)	(4,076)	43%	
Other Expenses	6,000	6,000	2,785	(3,215)	-54%	
Abandoned Vehicles Expenditure Total	6,000	6,000	2,785	(3,215)	-54%	
Abandoned Vehicles Indirect Costs						
Allocations	416,800	416,800	393,948	(22,852)	-5%	
Abandoned Vehicles Indirect Costs Total	416,800	416,800	393,948	(22,852)	-5%	
Abandoned Vehicles Total	413,300	413,300	383,158	(30,143)	-7%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Inspectorial Control						
Inspectorial Control Revenue						
Revenue	(2,072,237)	(2,072,237)	(2,165,097)	(92,860)	4%	
Inspectorial Control Revenue Total	(2,072,237)	(2,072,237)	(2,165,097)	(92,860)	4%	
Other Expenses	1,144,386	1,144,386	1,202,445	58,059	5%	
Inspectorial Control Expenditure Total	1,144,386	1,144,386	1,202,445	58,059	5%	
Inspectorial Control Indirect Costs						
Allocations	2,679,443	2,679,443	2,532,523	(146,920)	-5%	
Inspectorial Control Indirect Costs Total	2,679,443	2,679,443	2,532,523	(146,920)	-5%	
Inspectorial Control Total	1,751,592	1,751,592	1,569,872	(181,720)	-10%	
Car Park Control						
Car Park Control Revenue						
Revenue	(2,550,038)	(2,550,038)	(2,684,827)	(134,789)	5%	Revenue higher than anticipated as a result of increased visitor activity within the City.
Car Park Control Revenue Total	(2,550,038)	(2,550,038)	(2,684,827)	(134,789)	5%	
Car Park Control Expenditure						
Ground Maintenance	149,000	149,000	167,042	18,042	12%	
Other Expenses	649,022	649,022	760,511	111,489	17%	Parking revenue reimbursement higher due to increased revenue.
Car Park Control Expenditure Total	798,022	798,022	927,553	129,531	16%	
Car Park Control Total	(1,752,016)	(1,752,016)	(1,757,273)	(5,257)	0%	
Kerbside Parking Control						
Kerbside Parking Control Revenue						
Revenue	(2,570,023)	(2,570,023)	(2,747,114)	(177,091)	7%	
Kerbside Parking Control Revenue Total	(2,570,023)	(2,570,023)	(2,747,114)	(177,091)	7%	
Kerbside Parking Control Expenditure						
Other Expenses	492,763	492,763	547,721	54,958	11%	Unfavourable variance due to equipment maintenance costs
Kerbside Parking Control Expenditure Total	492,763	492,763	547,721	54,958	11%	
Kerbside Parking Control Total	(2,077,260)	(2,077,260)	(2,199,393)	(122,133)	6%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	1,500	1,500	1,868	368	25%	
Dog Pound Expenditure Total	1,500	1,500	2,521	1,021	68%	
Dog Pound Expenditure Total	1,500	1,500	2,521	1,021	68%	
Community Connections Revenue						
Community Connections Revenue						
Revenue	0	0	0	0		
Community Connections Revenue Total	0	0	0	0		
Community Connections Revenue Total	0	0	0	0		
Community Connections						
Community Connections Expenditure						
Employee Costs	50,533	50,533	51,657	1,124	2%	
Other Expenses	98,880	98,880	79,027	(19,853)	-20%	\$17k Safer Vincent initiative to be spent in FY 21-22, funds to be carried forward.
Operating Projects	50,000	50,000	21,345	(28,655)	-57%	
Community Connections Expenditure Total	199,413	199,413	152,029	(47,384)	-24%	
Community Connections Indirect Costs						
Allocations	24,095	24,095	28,614	4,519	19%	
Library Occupancy Costs Allocations	746	746	3,632	2,886	387%	
Community Connections Indirect Costs Total	24,841	24,841	32,246	7,405	30%	
Community Connections Total	224,254	224,254	184,275	(39,979)	-18%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Engineering Design Services						
Engineering Design Services Revenue						
Revenue	(6,000)	(6,000)	(2,872)	3,128	-52%	
Engineering Design Services Revenue Total	(6,000)	(6,000)	(2,872)	3,128	-52%	
Engineering Design Services Expenditure						
Employee Costs	564,141	564,141	596,966	32,825	6%	
Other Employee Costs	39,213	39,213	88,396	49,183	125%	Unfavourable variance as some of the capital projects are incorrectly costed and will be journalled in final report.
Other Expenses	123,450	123,450	100,362	(23,088)	-19%	Favourable variance of \$14k on Asset Management and other variances are individually immaterial.
Operating Projects	180,124	180,124	180,124	0	0%	
Engineering Design Services Expenditure Total	906,928	906,928	965,848	58,920	6%	
Engineering Design Services Indirect Costs						
Allocations	292,753	292,753	291,502	(1,251)	0%	
Engineering Design Services Indirect Costs Total	292,753	292,753	291,502	(1,251)	0%	
Engineering Design Services Total	1,193,681	1,193,681	1,254,478	60,797	5%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	6,000	1,489	(4,511)	-75%	
Bike Station Expenditure Total	6,000	6,000	1,489	(4,511)	-75%	
Bike Station Expenditure Total	6,000	6,000	1,489	(4,511)	-75%	
Street Lighting						
Street Lighting Revenue						
Revenue	(24,500)	(24,500)	(24,641)	(141)	1%	
Street Lighting Revenue Total	(24,500)	(24,500)	(24,641)	(141)	1%	
Street Lighting Expenditure						
Other Expenses	756,000	756,000	665,443	(90,557)	-12%	Favourable variance of utility invoices.
Street Lighting Expenditure Total	756,000	756,000	665,443	(90,557)	-12%	
Street Lighting Total	731,500	731,500	640,802	(90,698)	-12%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Bus Shelter						
Bus Shelter Revenue						
Revenue	(64,000)	(64,000)	(56,447)	7,553	-12%	
Bus Shelter Revenue Total	(64,000)	(64,000)	(56,447)	7,553	-12%	
Other Expenses	134,241	134,241	136,574	2,333	2%	
Bus Shelter Expenditure Total	134,241	134,241	136,574	2,333	2%	
Bus Shelter Total	70,241	70,241	80,127	9,886	14%	
Parking and Street Name Signs Expenditure						
Parking and Street Name Signs Expenditure						
Other Expenses	90,000	90,000	85,658	(4,342)	-5%	
Parking and Street Name Signs Expenditure Total	90,000	90,000	85,658	(4,342)	-5%	
Parking and Street Name Signs Expenditure Total	90,000	90,000	85,658	(4,342)	-5%	
Crossovers						
Crossovers Revenue						
Revenue	(500)	(500)	0	500	-100%	
Crossovers Revenue Total	(500)	(500)	0	500	-100%	
Crossovers Expenditure						
Other Expenses	15,000	15,000	17,809	2,809	19%	
Crossovers Expenditure Total	15,000	15,000	17,809	2,809	19%	
Crossovers Total	14,500	14,500	17,809	3,309	23%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Roads Linemarking Expenditure						
Roads Linemarking Expenditure						
Other Expenses	68,000	68,000	74,810	6,810	10%	
Roads Linemarking Expenditure Total	68,000	68,000	74,810	6,810	10%	
Roads Linemarking Expenditure Total	68,000	68,000	74,810	6,810	10%	
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	70,000	70,000	67,364	(2,636)	-4%	
Tree Lighting Leederville Expenditure Total	70,000	70,000	67,364	(2,636)	-4%	
Tree Lighting Leederville Expenditure Total	70,000	70,000	67,364	(2,636)	-4%	
Parklets Expenditure						
Parklets Expenditure						
Other Expenses	3,500	3,500	695	(2,805)	-80%	
Parklets Expenditure Total	3,500	3,500	695	(2,805)	-80%	
Parklets Expenditure Total	3,500	3,500	695	(2,805)	-80%	
Environmental Services						
Environmental Services Revenue						
Revenue	(14,000)	(14,000)	(10,466)	3,534	-25%	
Environmental Services Revenue Total	(14,000)	(14,000)	(10,466)	3,534	-25%	
Environmental Services Expenditure						
Employee Costs	90,279	90,279	92,396	2,117	2%	
Other Expenses	203,290	203,290	187,111	(16,179)	-8%	
Environmental Services Expenditure Total	293,569	293,569	279,507	(14,062)	-5%	
Environmental Services Indirect Costs						
Allocations	45,359	45,359	43,032	(2,327)	-5%	
Environmental Services Indirect Costs Total	45,359	45,359	43,032	(2,327)	-5%	
Environmental Services Total	324,928	324,928	312,073	(12,855)	-4%	



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BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,000)	(2,000)	(2,421)	(421)	21%	
Property Management Administration Revenue Total	(2,000)	(2,000)	(2,421)	(421)	21%	
Property Management Administration Expenditure						
Employee Costs	322,887	322,887	302,455	(20,432)	-6%	
Other Employee Costs	5,100	5,100	5,100	0	0%	
Other Expenses	17,000	17,000	27,088	10,088	59%	
Property Management Administration Expenditure Total	344,987	344,987	334,643	(10,344)	-3%	
Property Management Administration Indirect Costs						
Allocations	150,968	150,968	140,025	(10,943)	-7%	
Property Management Administration Indirect Costs Total	150,968	150,968	140,025	(10,943)	-7%	
Property Management Administration Total	493,955	493,955	472,247	(21,708)	-4%	
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	182,000	182,000	222,493	40,493	22%	Unfavourable variance, maintenance higher than budget estimates.
Ground Maintenance	52,050	52,050	34,021	(18,029)	-35%	Favourable variance, no major maintenance required.
Other Expenses	654,302	654,302	449,530	(204,772)	-31%	
Civic Centre Building Expenditure Total	888,352	888,352	706,044	(182,308)	-21%	
Civic Centre Building Indirect Costs						
Allocations	(888,352)	(888,352)	(699,040)	189,312	-21%	
Civic Centre Building Indirect Costs Total	(888,352)	(888,352)	(699,040)	189,312	-21%	
Civic Centre Building Total	0	0	7,004	7,004	100%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Child Care Centres and Play Groups						
Child Care Centres and Play Groups Revenue						
Revenue	(9,474)	(9,474)	(8,865)	609	-6%	
Child Care Centres and Play Groups Revenue Total	(9,474)	(9,474)	(8,865)	609	-6%	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	7,150	7,150	57,136	49,986	699%	Storm damage works required at Early birds playgroup and general maintenance works at Mount Hawthorn playgroup.
Ground Maintenance	500	500	488	(12)	-2%	
Other Expenses	47,359	47,359	44,145	(3,214)	-7%	
Child Care Centres and Play Groups Expenditure Total	55,009	55,009	101,768	46,759	85%	
Child Care Centres and Play Groups Indirect Costs						
Allocations	2,441	2,441	2,441	0	0%	
Child Care Centres and Play Groups Indirect Costs Total	2,441	2,441	2,441	0	0%	
Child Care Centres and Play Groups Total	47,976	47,976	95,344	47,368	99%	
Pre Schools and Kindergartens						
Pre Schools and Kindergartens Revenue						
Revenue	(61,849)	(61,849)	(63,014)	(1,165)	2%	
Pre Schools and Kindergartens Revenue Total	(61,849)	(61,849)	(63,014)	(1,165)	2%	
Pre Schools and Kindergartens Expenditure						
Building Maintenance	2,725	2,725	4,536	1,811	66%	
Other Expenses	50,576	50,576	51,380	804	2%	
Pre Schools and Kindergartens Expenditure Total	53,301	53,301	55,916	2,615	5%	
Pre Schools and Kindergartens Indirect Costs						
Allocations	1,749	1,749	1,749	0	0%	
Pre Schools and Kindergartens Indirect Costs Total	1,749	1,749	1,749	0	0%	
Pre Schools and Kindergartens Total	(6,799)	(6,799)	(5,349)	1,450	-21%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Community and Welfare Centres						
Community and Welfare Centres Revenue						
Revenue	(43,730)	(43,730)	(49,398)	(5,668)	13%	
Community and Welfare Centres Revenue Total	(43,730)	(43,730)	(49,398)	(5,668)	13%	
Community and Welfare Centres Expenditure						
Building Maintenance	31,050	31,050	51,836	20,786	67%	Unfavourable variance, maintenance higher than budget estimates.
Ground Maintenance	8,350	8,350	1,567	(6,783)	-81%	
Other Expenses	176,281	176,281	161,027	(15,254)	-9%	
Community and Welfare Centres Expenditure Total	215,681	215,681	214,430	(1,251)	-1%	
Community and Welfare Centres Indirect Costs						
Allocations	7,677	7,677	7,677	0	0%	
Community and Welfare Centres Indirect Costs Total	7,677	7,677	7,677	0	0%	
Community and Welfare Centres Total	179,628	179,628	172,709	(6,919)	-4%	
Department of Sports and Recreation Building						
Dept of Sports and Recreation Building Revenue						
Revenue	(823,580)	(823,580)	(839,327)	(15,747)	2%	
Dept of Sports and Recreation Building Revenue Total	(823,580)	(823,580)	(839,327)	(15,747)	2%	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	97,000	97,000	77,044	(19,956)	-21%	
Ground Maintenance	8,250	8,250	146	(8,104)	-98%	
Other Expenses	887,536	887,536	1,390,494	502,958	57%	Payments received in advance for the lease incentive. Adjustment to be processed for year-end
Dept of Sports and Recreation Building Expenditure Total	992,786	992,786	1,467,684	474,898	48%	
Dept of Sports and Recreation Building Indirect Costs						
Allocations	12,811	12,811	12,811	0	0%	
Dept of Sports and Recreation Building Indirect Costs Total	12,811	12,811	12,811	0	0%	
Department of Sports and Recreation Building Total	182,017	182,017	641,168	459,151	252%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
nib Stadium						
nib Stadium Revenue						
Revenue	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Revenue Total	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Expenditure						
Other Expenses	2,028,810	2,028,810	1,859,743	(169,067)	-8%	
nib Stadium Expenditure Total	2,028,810	2,028,810	1,859,743	(169,067)	-8%	
nib Stadium Total	2,000,963	2,000,963	1,831,895	(169,068)	-8%	
Leederville Oval						
Leederville Oval Revenue						
Revenue	(156,639)	(156,639)	(159,169)	(2,530)	2%	
Leederville Oval Revenue Total	(156,639)	(156,639)	(159,169)	(2,530)	2%	
Leederville Oval Expenditure						
Building Maintenance	19,700	19,700	22,226	2,526	13%	
Ground Maintenance	100,000	100,000	85,486	(14,514)	-15%	
Other Expenses	456,577	456,577	437,099	(19,478)	-4%	
Leederville Oval Expenditure Total	576,277	576,277	544,812	(31,465)	-5%	
Leederville Oval Indirect Costs						
Allocations	13,365	13,365	13,365	0	0%	
Leederville Oval Indirect Costs Total	13,365	13,365	13,365	0	0%	
Leederville Oval Total	433,003	433,003	399,008	(33,995)	-8%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Centre						
Loftus Centre Revenue						
Revenue	(614,302)	(614,302)	(563,329)	50,973	-8%	
Loftus Centre Revenue Total	(614,302)	(614,302)	(563,329)	50,973	-8%	
Loftus Centre Expenditure						
Building Maintenance	227,500	227,500	169,312	(58,188)	-26%	Favourable variance as no major works were required, possible savings.
Ground Maintenance	41,450	41,450	32,497	(8,953)	-22%	
Other Expenses	746,658	746,658	688,132	(58,526)	-8%	
Loftus Centre Expenditure Total	1,015,608	1,015,608	889,941	(125,667)	-12%	
Loftus Centre Indirect Costs						
Allocations	24,424	24,424	24,424	0	0%	
Loftus Centre Indirect Costs Total	24,424	24,424	24,424	0	0%	
Loftus Centre Total	425,730	425,730	351,036	(74,694)	-18%	
Public Halls						
Public Halls Revenue						
Revenue	(215,659)	(215,659)	(170,380)	45,279	-21%	Unfavourable variance, \$42k main hall hire lower than budget estimates.
Public Halls Revenue Total	(215,659)	(215,659)	(170,380)	45,279	-21%	
Public Halls Expenditure						
Building Maintenance	192,000	192,000	223,371	31,371	16%	
Ground Maintenance	22,500	22,500	17,604	(4,896)	-22%	
Other Expenses	275,060	275,060	271,235	(3,825)	-1%	
Public Halls Expenditure Total	489,560	489,560	512,211	22,651	5%	
Public Halls Indirect Costs						
Allocations	6,438	6,438	6,438	0	0%	
Public Halls Indirect Costs Total	6,438	6,438	6,438	0	0%	
Public Halls Total	280,339	280,339	348,269	67,930	24%	



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	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Reserves Pavilions and Facilities						
Reserves Pavilions and Facilities Revenue						
Revenue	(25,672)	(25,672)	(21,094)	4,578	-18%	
Reserves Pavilions and Facilities Revenue Total	(25,672)	(25,672)	(21,094)	4,578	-18%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	390,901	390,901	404,058	13,157	3%	
Ground Maintenance	3,500	3,500	0	(3,500)	-100%	
Other Expenses	317,639	317,639	299,357	(18,282)	-6%	
Reserves Pavilions and Facilities Expenditure Total	712,040	712,040	703,416	(8,624)	-1%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	6,501	6,501	6,501	0	0%	
Reserves Pavilions and Facilities Indirect Costs Total	6,501	6,501	6,501	0	0%	
Reserves Pavilions and Facilities Total	692,869	692,869	688,823	(4,046)	-1%	
Sporting Clubs Buildings						
Ground Maintenance	2,000	2,000	0	(2,000)	-100%	
Other Expenses	744,094	744,094	707,395	(36,699)	-5%	
Sporting Clubs Buildings Expenditure Total	963,294	963,294	926,647	(36,647)	-4%	
Sporting Clubs Buildings Indirect Costs						
Allocations	31,149	31,149	31,149	0	0%	
Sporting Clubs Buildings Indirect Costs Total	31,149	31,149	31,149	0	0%	
Sporting Clubs Buildings Total	872,161	872,161	824,937	(47,224)	-5%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
<u>Parks and Reserves Administration</u>						
Parks and Reserves Administration Revenue						
Revenue	(3,200)	(3,200)	(3,455)	(255)	8%	
Parks and Reserves Administration Revenue Total	(3,200)	(3,200)	(3,455)	(255)	8%	
Parks and Reserves Administration Expenditure						
Employee Costs	1,047,503	1,047,503	1,024,877	(22,626)	-2%	
Other Employee Costs	72,825	72,825	74,171	1,346	2%	
Other Expenses	198,654	198,654	170,480	(28,174)	-14%	\$15k favourable variance on consultants and other variances that are individually immaterial.
Parks and Reserves Administration Expenditure Total	1,318,982	1,318,982	1,269,528	(49,454)	-4%	
Parks and Reserves Administration Indirect Costs						
Allocations	1,478,907	1,478,907	1,414,052	(64,855)	-4%	
On Costs Recovery	(1,497,018)	(1,497,018)	(1,145,878)	351,140	-23%	
Parks and Reserves Administration Indirect Costs Total	(18,111)	(18,111)	268,175	286,286	-1581%	
Parks and Reserves Administration Total	1,297,671	1,297,671	1,534,247	236,576	18%	
<u>Parks and Reserves</u>						
Parks and Reserves Revenue						
Revenue	(9,300)	(9,300)	(51,503)	(42,203)	454%	Favourable variance, ground hire revenue higher than anticipated. .
Parks and Reserves Revenue Total	(9,300)	(9,300)	(51,503)	(42,203)	454%	
Parks and Reserves Expenditure						
Parks and Reserves Expenditure Total	2,773,893	2,773,893	2,620,181	(153,712)	-6%	
Parks and Reserves Indirect Costs						
Allocations	364	364	364	0	0%	
Parks and Reserves Indirect Costs Total	364	364	364	0	0%	
Parks and Reserves Total	2,764,957	2,764,957	2,569,043	(195,914)	-7%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(14,680)	(14,680)	(44,828)	(30,148)	205%	Favourable variance, reserves and ground hire revenue higher than anticipated.
Sporting Grounds Revenue Total	(14,680)	(14,680)	(44,828)	(30,148)	205%	
Sporting Grounds Expenditure						
Sporting Grounds Expenditure Total	1,712,703	1,712,703	1,635,709	(76,994)	-4%	
Sporting Grounds Total	1,698,023	1,698,023	1,590,881	(107,142)	-6%	
Road Reserves Expenditure						
Road Reserves Expenditure						
Ground Maintenance	328,005	328,005	334,987	6,982	2%	
Other Expenses	10,700	10,700	19,043	8,343	78%	
Road Reserves Expenditure Total	338,705	338,705	354,030	15,325	5%	
Road Reserves Expenditure Total	338,705	338,705	354,030	15,325	5%	
Parks Other						
Parks Other Revenue						
Revenue	(219,425)	(219,425)	(217,425)	2,000	-1%	
Parks Other Revenue Total	(219,425)	(219,425)	(217,425)	2,000	-1%	
Parks Other Expenditure						
Other Expenses	1,478,450	1,478,450	1,514,894	36,444	2%	
Money/Monger Street Trees Surgery	0	0	12,772	12,772	100%	
Parks Other Expenditure Total	1,478,450	1,478,450	1,527,666	49,216	3%	
Parks Other Total	1,259,025	1,259,025	1,310,241	51,216	4%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance % %	Variance Commentary
Processable Waste Collection						
Processable Waste Collection Revenue						
Revenue	(314,450)	(314,450)	(277,865)	36,585	-12%	\$24k lower than budget estimates on additional rubbish services.
Processable Waste Collection Revenue Total	(314,450)	(314,450)	(277,865)	36,585	-12%	
Processable Waste Collection Expenditure						
Employee Costs	992,177	992,177	1,004,437	12,260	1%	
Other Expenses	3,906,901	3,906,901	3,761,957	(144,944)	-4%	
Operating Projects	80,000	80,000	33,556	(46,444)	-58%	Favourable variance relating to FOGO marketing campaign which is carried forward.
Processable Waste Collection Expenditure Total	5,036,506	5,036,506	4,837,800	(198,706)	-4%	
Processable Waste Collection Indirect Costs						
Allocations	873,896	873,896	825,452	(48,444)	-6%	
On Costs Recovery	(876,250)	(876,250)	(688,914)	187,336	-21%	
Processable Waste Collection Indirect Costs Total	(2,354)	(2,354)	136,538	138,892	-5900%	
Processable Waste Collection Total	4,719,702	4,719,702	4,696,473	(23,229)	0%	
Other Waste Services						
Other Waste Services Revenue						
Revenue	(15,000)	(15,000)	(15,566)	(566)	4%	
Other Waste Services Revenue Total	(15,000)	(15,000)	(15,566)	(566)	4%	
Other Waste Services Expenditure						
Other Expenses	512,992	512,992	432,293	(80,699)	-16%	Favourable variance on general maintenance.
Household Hazardous Waste Collection Day	3,900	3,900	2,439	(1,461)	-37%	
Other Waste Services Expenditure Total	516,892	516,892	434,732	(82,160)	-16%	
Recycling Revenue Total	0	0	0	0		
Recycling Expenditure						
Recycling Expenditure	965,000	965,000	874,369	(90,631)	-9%	\$49k variance on recycling collection and \$26k on maintenance.
Recycling Expenditure Total	965,000	965,000	874,369	(90,631)	-9%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Public Works Overhead						
Public Works Overhead Revenue						
Revenue	(61,700)	(61,700)	(96,068)	(34,368)	56%	Variance due to retention of trust funds.
Public Works Overhead Revenue Total	(61,700)	(61,700)	(96,068)	(34,368)	56%	
Public Works Overhead Expenditure						
Employee Costs	438,017	438,017	425,866	(12,151)	-3%	
Other Employee Costs	45,059	45,059	25,477	(19,582)	-43%	
Other Expenses	58,850	58,850	59,838	988	2%	
Public Works Overhead Expenditure Total	541,926	541,926	511,181	(30,745)	-6%	
Public Works Overhead Indirect Costs						
Allocations	639,898	639,898	604,908	(34,990)	-5%	
On Costs Recovery	(191,782)	(191,782)	(451,383)	(259,601)	135%	
Public Works Overhead Indirect Costs Total	448,116	448,116	153,526	(294,590)	-66%	
Public Works Overhead Total	928,342	928,342	568,639	(359,703)	-39%	
Plant Operating						
Other Expenses	1,856,692	1,856,692	1,678,890	(177,802)	-10%	
Plant and Equipment - Revaluation Decrem	0	0	0	0		
Plant Operating Expenditure Total	1,856,692	1,856,692	1,678,890	(177,802)	-10%	
Plant Operating Indirect Costs						
Allocations	(1,102,377)	(1,102,377)	(1,343,699)	(241,322)	22%	
Plant Operating Indirect Costs Total	(1,102,377)	(1,102,377)	(1,343,699)	(241,322)	22%	
Plant Operating Total	754,315	754,315	335,191	(419,124)	-56%	
Recoverable Works						
Recoverable Works Revenue						
Revenue	(12,309)	(12,309)	(20,809)	(8,500)	69%	
Recoverable Works Revenue Total	(12,309)	(12,309)	(20,809)	(8,500)	69%	
Recoverable Works Expenditure						
Other Expenses	12,309	12,309	20,639	8,330	68%	
Recoverable Works Expenditure Total	12,309	12,309	20,639	8,330	68%	
Recoverable Works Total	0	0	(170)	(170)	100%	



CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Drainage Expenditure						
Other Expenses	376,443	376,443	384,701	8,258	2%	
Drainage Expenditure Total	376,443	376,443	384,701	8,258	2%	
Drainage Expenditure Total	376,443	376,443	384,701	8,258	2%	
Footpaths/Cycleways Expenditure						
Other Expenses	1,049,151	1,049,151	1,072,974	23,823	2%	
Footpaths/Cycleways Expenditure Total	1,049,151	1,049,151	1,072,974	23,823	2%	
Leederville Gdn Retirement Village Indirect Costs Total	0	0	0	0		
Rights of Way Expenditure						
Other Expenses	284,292	284,292	247,727	(36,565)	-13%	Variance due to depreciation not been processed for June 2021.
Rights of Way Expenditure Total	284,292	284,292	247,727	(36,565)	-13%	
Rights of Way Expenditure Total	284,292	284,292	247,727	(36,565)	-13%	
Roads Expenditure						
Other Expenses	3,199,876	3,199,876	2,990,633	(209,243)	-7%	Variance due to depreciation not been processed for June 2021.
Roads Expenditure Total	3,199,876	3,199,876	2,990,633	(209,243)	-7%	
Roads Expenditure Total	3,199,876	3,199,876	2,990,633	(209,243)	-7%	
Street Cleaning Expenditure						
Street Cleaning Expenditure						
Other Expenses	1,303,615	1,303,615	1,145,876	(157,739)	-12%	Favourable variance on general maintenance works.
Street Cleaning Expenditure Total	1,303,615	1,303,615	1,145,876	(157,739)	-12%	
Street Cleaning Expenditure Total	1,303,615	1,303,615	1,145,876	(157,739)	-12%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021



	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
<u>Traffic Control for Roadworks Expenditure</u>						
Traffic Control for Roadworks Expenditure						
Other Expenses	85,000	85,000	120,881	35,881	42%	
Traffic Control for Roadworks Expenditure Total	85,000	85,000	120,881	35,881	42%	
Roadwork Signs and Barricades Expenditure Total	2,000	2,000	3,486	1,486	74%	
<u>Sump Expenditure</u>						
Sump Expenditure						
Other Expenses	500	500	791	291	58%	
Sump Expenditure Total	500	500	791	291	58%	
Sump Expenditure Total	500	500	791	291	58%	
<u>Works Depot Revenue</u>						
Works Depot Revenue						
Revenue	(1,259)	(1,259)	(993)	266	-21%	
Works Depot Revenue Total	(1,259)	(1,259)	(993)	266	-21%	
Works Depot Revenue Total	(1,259)	(1,259)	(993)	266	-21%	

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
BY SERVICE AREAS
AS AT 30 JUNE 2021

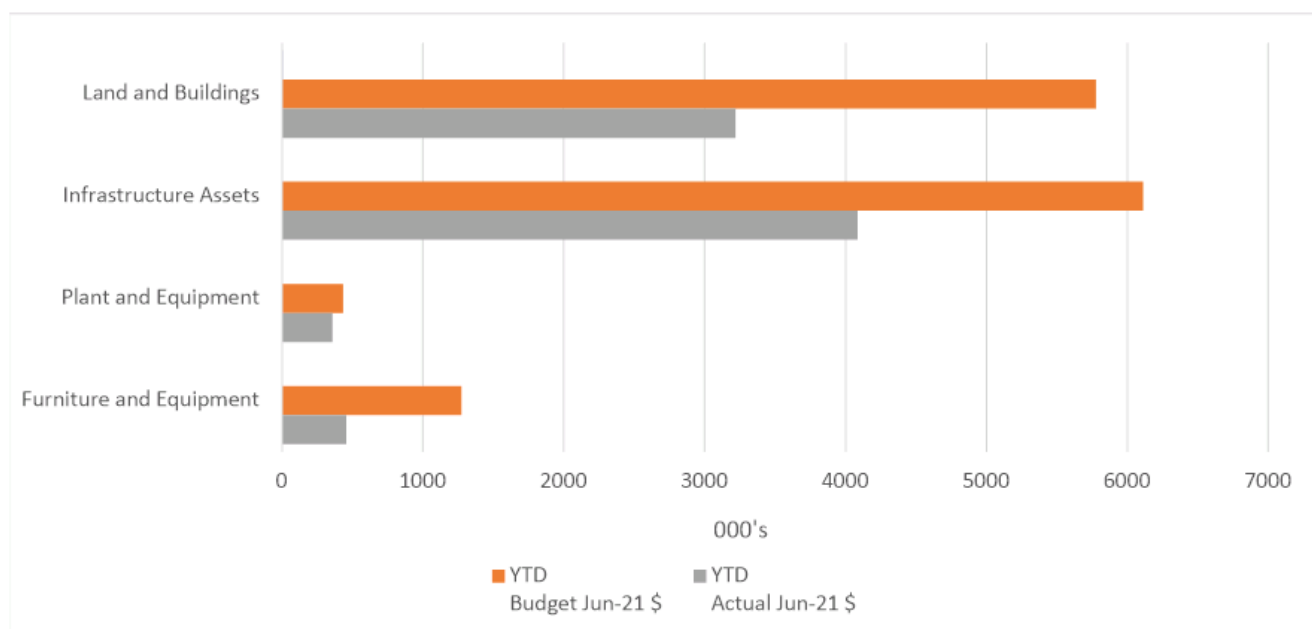


	Current Budget 2020/21 \$	YTD Budget 30/06/2021 \$	YTD Actual 30/06/2021 \$	YTD Variance \$	Variance %	Variance Commentary
Works Depot						
Works Depot Expenditure						
Employee Costs	183,986	183,986	176,240	(7,746)	-4%	
Other Employee Costs	2,500	2,500	1,230	(1,270)	-51%	
Other Expenses	9,750	9,750	1,755	(7,995)	-82%	
Works Depot Expenditure Total	196,236	196,236	179,225	(17,011)	-9%	
Works Depot Indirect Costs						
Allocations	(199,441)	(199,441)	(178,233)	21,208	-11%	
Works Depot Indirect Costs Total	(199,441)	(199,441)	(178,233)	21,208	-11%	
Works Depot Total	(3,205)	(3,205)	993	4,198	-131%	
Depot Building						
Depot Occupancy Costs						
Building Maintenance	90,000	90,000	126,516	36,516	41%	Maintenance works higher than estimated.
Depot Occupancy Costs Total	329,068	329,068	351,389	22,321	7%	
Depot Indirect Costs						
Allocations	(329,068)	(329,068)	(350,849)	(21,781)	7%	
Depot Indirect Costs Total	(329,068)	(329,068)	(350,849)	(21,781)	7%	
Depot Building Total	0	0	540	540	100%	
Net Operating	6,612,128	6,612,128	2,193,039	(4,419,089)	-67%	

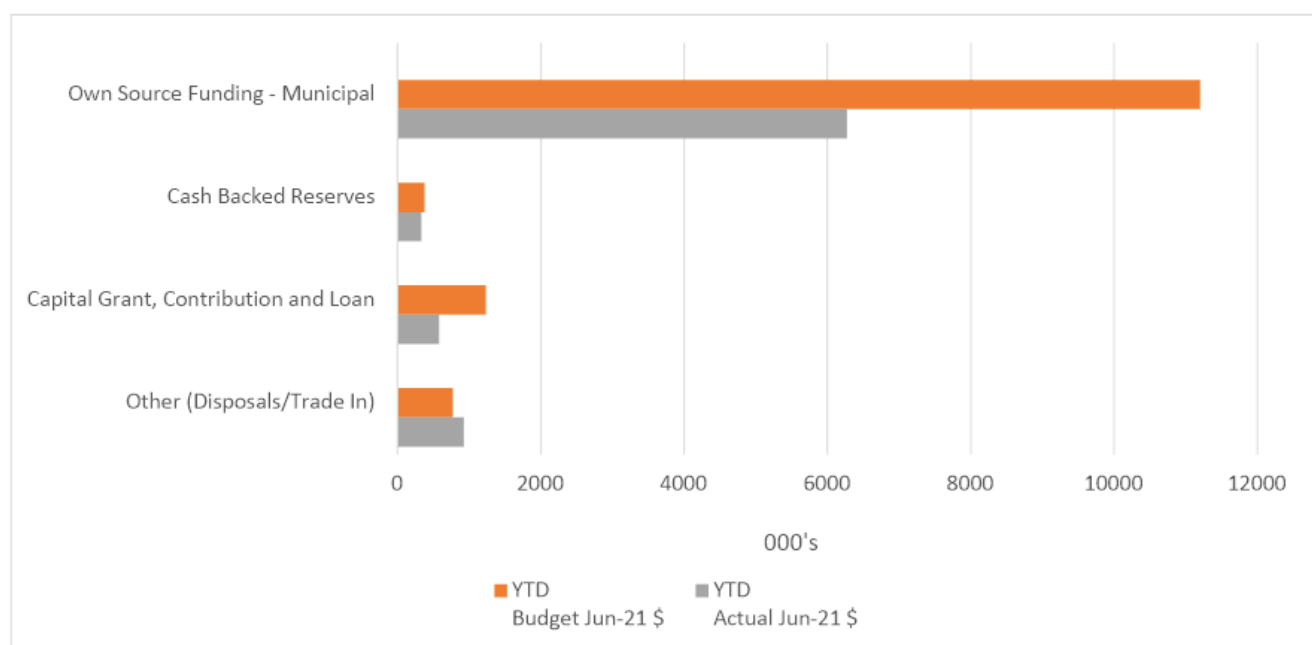
CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021



CAPITAL EXPENDITURE	Revised Budget 2020/21	YTD Budget Jun-21	YTD Actual Jun-21	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	5,776,604	5,776,604	3,218,065	(2,558,539)	-44%
Infrastructure Assets	6,112,230	6,112,230	4,084,150	(2,028,080)	-33%
Plant and Equipment	432,002	432,002	357,906	(74,096)	-17%
Furniture and Equipment	1,272,100	1,272,100	453,740	(818,360)	-64%
Total	13,592,936	13,592,936	8,113,860	(5,479,076)	-40%



FUNDING	Revised Budget 2020/21	YTD Budget Jun-21	YTD Actual Jun-21	YTD Variance	Variance
	\$	\$	\$	\$	%
Own Source Funding - Municipal	7,749,603	11,203,786	6,273,304	(4,930,482)	-44%
Cash Backed Reserves	3,365,850	380,000	334,549	(45,451)	-12%
Capital Grant, Contribution and Loan	1,704,483	1,236,150	578,574	(657,576)	-53%
Other (Disposals/Trade In)	773,000	773,000	927,433	154,433	20%
Total	13,592,936	13,592,936	8,113,860	(5,479,076)	-40%



**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
LAND & BUILDING ASSETS							
ADMIN CENTRE							
Air Conditioning & HVAC Renewal - Admin Building HVAC	250,000	250,000	67,735	(182,265)	-73%	100,883	Works in progress, remaining funds to be carried forward to FY 21-22.
BEATTY PARK LEISURE CENTRE							
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	3,377,570	3,377,570	2,242,903	(1,134,667)	-34%	1,214,381	Works in progress, \$1.5m carried forward to FY 21-22.
Beatty Park - Replacement of gym carpet	9,851	9,851	9,345	(506)	-5%	-	Works completed.
Beatty Park Leisure Centre – Concourse Tiling	200,000	200,000	100,263	(99,738)	-50%	63,925	In planning stage, \$165k to be carried forward to FY 21-22.
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	450,000	450,000	0	(450,000)	-100%	-	\$450k to be carried forward to FY 21-22.
LIBRARY							
Upgrade Library counter to enhance customer service delivery	50,000	50,000	1,500	(48,500)	-97%	0	Budget to be carried forward to FY 21-22.
LOFTUS CENTRE							
Loftus Community Centre – ceiling fabric, lighting and bathroom renewal	170,000	170,000	182,177	12,177	7%	396	Works completed.
Loftus Centre - Stormwater Retention tank	120,000	120,000	118,531	(1,469)	-1%	-	Works completed.
Loftus Recreation Centre - Change room upgrade	141,700	141,700	141,689	(11)	0%	0	Works completed.
DEPARTMENT OF SPORTS AND RECREATION							
DLGSC renewal/upgrade-Lease obligation	196,000	196,000	92,706	(103,294)	-53%	79,261	Budget to be carried forward to FY 21-22.
MISCELLANEOUS							
Solar Photovoltaic Panel System Installation - Mt Hawthorn Community Centre	8,900	8,900	336	(8,564)	-96%	0	Budget to be carried forward to FY 21-22.
Solar Photovoltaic Panel System Installation - North Perth Town Hall	0	0	0	0	0%	0	Deferred to future budget year.
Solar Photovoltaic Panel System Installation - Vincent Community Centre	20,150	20,150	0	(20,150)	-100%	0	Budget to be carried forward to FY 21-22.
Solar Photovoltaic Panel System Installation - Britannia Reserve Pavilion	8,900	8,900	0	(8,900)	-100%	0	Budget to be carried forward to FY 21-22.
Solar Photovoltaic Panel System Installation - Perth Soccer Club	0	0	1,100	1,100	100%	0	Deleted from scope until current arrears recouped.
LED floodlight upgrade - Leederville Tennis Club	21,548	21,548	21,548	0	0%	0	Works completed.
Royal Park Hall - Kitchen and amenities renewal	190,000	190,000	196,790	6,790	4%	0	Works completed.
Roofing Renewal-Loton Park Tennis Club Room	180,000	180,000	1,600	(178,401)	-99%	176,690	Budget to be carried forward to FY 21-22.
Air Conditioning & HVAC Renewal - Belgravia Leisure Centre	50,000	50,000	5,777	(44,223)	-88%	0	Works in progress, remaining funds to be carried forward to FY 21-22.
Leederville Oval Stadium - Electrical renewal - 3 boards	300,000	300,000	2,080	(297,920)	-99%	0	Budget to be carried forward to FY 21-22.
Public Toilet - Hyde park east - renewal	31,985	31,985	31,985	0	0%	0	Works completed.
FOR LAND & BUILDING ASSETS	5,776,604	5,776,604	3,218,065	(2,558,539)	-44%	1,507,686	

CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
INFRASTRUCTURE ASSETS							
LOCAL ROADS PROGRAM							
Newcastle, Loftus - Charles St Rd Rehabilitation	10,000	10,000	10,659	659	7%	0	Works completed.
Eton St - Gill St to Hobart St	61,029	61,029	58,484	(2,545)	-4%	0	Works completed.
Coronation St - Chamberlain St to Scarborough Beach Rd	111,500	111,500	119,617	8,117	7%	0	Works completed.
Edinboro St-Hobart St to Scarborough Beach Rd	51,730	51,730	55,588	3,858	7%	0	Works completed.
Edinboro St-Hobart St to Edinboro St Reserve	108,000	108,000	111,659	3,659	3%	0	Works completed.
Seabrook St-Anzac Rd to Brentham St	27,238	27,238	26,318	(920)	-3%	0	Works completed.
Lake St-Glendower St to Bulwer St	69,500	69,500	41,378	(28,122)	-40%	1,920	Works completed with savings.
Lake St-Stuart St to Brisbane St	94,500	94,500	112,299	17,799	19%	364	Works completed.
Cattle St-Lord St to West Parade	74,500	74,500	55,900	(18,600)	-25% -	489	Works completed with savings.
Chapman St-Lord St to West Parade	89,000	89,000	73,432	(15,568)	-17%	791	Works completed with savings.
Thorley St-Brewer St to Edward St	52,000	52,000	31,328	(20,672)	-40% -	340	Works completed with savings.
Blackford St-Egina St to Cul-dee-sac	43,212	43,212	42,027	(1,185)	-3%	0	Works completed.
The Boulevard-Scarborough Beach Rd to Berryman St	62,000	62,000	72,389	10,389	17%	0	Over spend due to increased scope, to offset with savings from other projects.
Kalgoorlie St-Berryman St too Scarborough Beach Rd	69,259	69,259	69,259	0	0%	0	Works completed.
Ellesmere St-Matlock St to Flinders St	77,000	77,000	83,052	6,052	8%	1,920	Over spend due to increased scope, to offset with savings from other projects.
Laneway Rear of Leederville Hotel-Oxford Street to rear of 226 Carr Place	155,808	155,808	155,808	0	0%	0	Works completed.
Norfolk St-Burt St to Forrest St	88,000	88,000	72,666	(15,334)	-17%	2,281	Works completed.
Kadina St-Pennant St to Bourke St	5,000	5,000	1,721	(3,279)	-66%	0	Works completed.
Howlett St-Pennant St to Hardy St	2,500	2,500	645	(1,855)	-74%	0	Works completed.
Chamberlain St-Coronation St to Pennant St	1,250	1,250	1,522	272	22%	0	Works completed.
Eton St-Hobart St to Haynes St	2,500	2,500	825	(1,675)	-67%	0	Works completed.
Emmerson St-Morrison St to Loftus St	1,800	1,800	840	(960)	-53%	0	Works completed.
Cleaver St-Newcastle St to Old Aberdeen Place	88,950	88,950	92,908	3,958	4%	18,881	Over spend due to increased scope, to offset with savings from other projects.
Ellesmere St - Flinders St to Shakespeare St	148,839	148,839	73,149	(75,690)	-51%	620	Works completed with savings.
Berryman St - The Boulevarde to Kalgoorlie St	56,181	56,181	23,955	(32,226)	-57%	0	Works completed with savings.
The Boulevarde - Berryman St to Larne	53,090	53,090	34,989	(18,101)	-34%	2,010	Works completed with savings.
Bruce Street - Leicester Street to Oxford St	137,600	137,600	88,498	(49,102)	-36%	0	Works completed with savings.
Leicester Street - Richmond to Bourke St	105,280	105,280	54,048	(51,232)	-49%	3,282	Works completed with savings.
ROAD TO RECOVERY							
Sasse Avenue-Purslowe St to Anzac Rd	212,190	212,190	206,492	(5,698)	-3% -	320	Works completed.
The Avenue-Vincent Street to Car Park	47,700	47,700	47,689	(11)	0%	0	Works completed.
Vincent St - Mitchell FW overpass to Leederville P	2,762	2,762	1,847	(915)	-33%	0	Works completed.
TRAFFIC MANAGEMENT							
Improved pedestrian crossings at signalised intersections (Walcott St. & William St. , Bulwer St. Fitzgerald St.)	24,100	24,100	24,100	0	0%	0	Works completed.
Alma/Claverton Local Area Traffic Management	50,000	50,000	1,105	(48,895)	-98%	0	Budget to be carried forward to FY 21-22.
Harold and Lord St Intersection	26,000	26,000	3,150	(22,850)	-88%	0	Budget to be carried forward to FY 21-22.
Mini Roundabouts	-	0	58,009	58,009	100%	1,527	Commence June 2021, MRWA to reimburse once project is complete in FY 21-22.

CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
BLACK SPOT PROGRAM							
Vincent - Fitzgerald St to Chelmsford Rd	72,800	72,800	61,835	(10,965)	-15%	0	Works completed with savings.
Intersection of Brady and Milton St, Mt Hawthorn	45,000	45,000	53,964	8,964	20%	4,169	Increased scope and service relocation.
Intersection of Bulwer and Stirling St, Perth	100,000	100,000	4,040	(95,960)	-96%	0	\$95k budget to be carried forward to FY 21-22.
Intersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	30,000	30,000	3,620	(26,380)	-88%	0	\$30k budget to be carried forward to FY 21-22.
Intersection of Beaufort and Harold Streets, Highgate	2,820	2,820	2,820	0	0%	0	Works cancelled, to be deferred for two years.
Intersection of Loftus and Vincent Streets, West Perth/Leederville	250,000	250,000	4,730	(245,270)	-98%	0	\$245k budget to be carried forward to FY 21-22.
Intersection of Fitzgerald Street & Raglan Road, North Perth	6,620	6,620	6,620	0	0%	0	Works completed.
Minor Traffic Management Improvement Program	80,000	80,000	56,037	(23,963)	-30%	7,298	Works completed with savings.
STREETSCAPE IMPROVEMENTS							
Minor streetscape improvements	30,000	30,000	29,810	(190)	-1%	590	Works in progress.
Streetscape Improvements-Cleaver St	50,000	50,000	66,711	16,711	33%	334	Over spend due to increased scope, to offset with savings from other projects.
Streetscape Improvements-Angove St and Fitzgerald St	10,000	10,000	0	(10,000)	-100%	8,420	Budget to be carried forward to FY 21-22.
North Perth Public Open Space	3,000	3,000	0	(3,000)	-100%	0	Budget to be carried forward to FY 21-22.
ROADWORKS - REHABILITATION (MRRG PROGRAM)							
Bulwer St - Beaufort St to Williams St	43,424	43,424	30,747	(12,677)	-29%	0	Works completed.
Loftus St - Bourke St to Scarborough Beach Rd	15,000	15,000	-	(15,000)	-100%	0	Works completed.
Newcastle St-Beaufort St to Lord St - Eastbound	143,800	143,800	136,935	(6,865)	-5%	2,258	Works completed.
Smith St-Bulwer to Lincoln St	107,500	107,500	67,821	(39,679)	-37%	0	Works completed with savings.
Brisbane St-Bulwer St to Stirling St	120,900	120,900	93,721	(27,179)	-22%	0	Works completed with savings.
RIGHTS OF WAY							
Annual review based upon the most recent condition assessment survey	80,000	80,000	54,061	(25,939)	-32%	0	Works completed with savings.
SLAB FOOTPATH PROGRAMME							
Golding St-Newcastle St to Old Aberdeen St	38,180	38,180	47,315	9,135	24%	0	Scope of works increased due to additional drainage requirement.
Brisbane Trc (North)-Lake St to Brisbane Plc	27,920	27,920	26,133	(1,787)	-6%	0	Works completed.
Brisbane Trc (South)-Lake St to Brisbane Plc	26,761	26,761	26,035	(726)	-3%	0	Works completed.
Lake St-Brisbane Trc to Robinson Avenue	5,603	5,603	2,811	(2,792)	-50%	0	Works completed.
Lake St-Newcastle St to Forbes Rd	2,310	2,310	2,262	(48)	-2%	0	Works completed.
Leeder St-Jugan St to Cul-de-sac	3,353	3,353	3,868	515	15%	0	Works completed.
Caversham St-Claisebrook Rd to Cul-de-sac	12,669	12,669	9,426	(3,243)	-26%	0	Works completed.
Mary St (North)-William St to Mereny Lane	13,000	13,000	21,486	8,486	65%	0	Works completed. With additional works required.
Mary St (South)-William St to Mereny Lane	13,000	13,000	13,014	14	0%	0	Works completed.
Broome St-Smith St to Brigatti Gardens	5,500	5,500	5,091	(409)	-7%	0	Works completed.
London St-Intersection of Scarborough Beach Road	60,104	60,104	0	(60,104)	-100%	0	Funds to be used for Roads as this project will not commence until FY22-23.

CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
BICYCLE NETWORK							
Florence/Strathcona/Golding Safe Active Street	300,000	300,000	263,074	(36,926)	-12%	17,672	Remaining funds to be carried forward.
Design for Norfolk St N/S Route	50,000	50,000	41,365	(8,635)	-17%	0	\$8k budget to be carried forward to FY 21-22.
Design for Glendalough to Brady	15,000	15,000	11,462	(3,539)	-24%	0	Project withdrawn, Dept of Transport contribution refunded.
DRAINAGE							
Britannia Reserve Main Drain Renewal stage 1&2	80,000	80,000	12,120	(67,880)	-85%	0	\$63k budget to be carried forward to FY 21-22.
Minor drainage improvement program	50,000	50,000	4,080	(45,920)	-92%	0	Drainage works at Cleaver street needs to be journalled.
Gully Soak-well program	60,000	60,000	42,149	(17,851)	-30%	520	Works completed with savings.
CAR PARK DEVELOPMENT							
Car Parking Upgrade-Melrose St angled parking	75,000	75,000	74,317	(683)	-1%	-	Works completed.
Car Parking Upgrade-Strathcona St angled parking	20,000	20,000	0	(20,000)	-100%	0	Budget to be carried forward to FY 21-22.
Car Parking Upgrade-Albert St angled parking Stage 3	55,000	55,000	20,458	(34,542)	-63%	0	Works completed with savings.
Depot - Car park lighting Renewal	60,000	60,000	49,211	(10,789)	-18%	16,124	Works continue in July, to be carried forward.
PARKS AND RESERVES							
Banks Reserve Master Plan Implementation - Stage 1	239,109	239,109	207,327	(31,782)	-13%	0	Remaining funds to be carried forward.
Greening Plan-Pansy Street carpark	25,000	25,000	8,959	(16,041)	-64%	0	Works completed with savings.
Greening Plan-Pansy Street	5,000	5,000	3,130	(1,870)	-37%	0	Works completed with savings.
Greening Plan-West End Arts Precinct	30,000	30,000	25,596	(4,404)	-15%	240	Works completed.
Greening Plan-Norham Street	15,000	15,000	2,100	(12,901)	-86%	500	Works completed with savings.
Greening Plan-Highlands Road	10,000	10,000	3,146	(6,855)	-69%	840	Works completed with savings.
Greening Plan-Hawthorn Street	10,000	10,000	4,153	(5,847)	-58%	0	Works completed with savings.
Greening Plan-Little Walcott Street	5,000	5,000	10,399	5,399	108%	0	Works completed.
Lynton Street Park Upgrade	18,145	18,145	14,235	(3,910)	-22%	3,910	Works completed.
Forrest Park Floodlight Renewal	130,000	130,000	119,851	(10,149)	-8%	0	Remaining funds to be carried forward.
Birdwood Square Floodlight Renewal	20,000	20,000	20,908	908	5%	0	Works completed.
Minor infrastructure improvements	20,000	20,000	21,752	1,752	9%	0	Works completed.
Litis Stadium & Britannia Res End of Le	120,000	120,000	161,528	41,528	35%	113,843	Works completed.
Braithwaite Park - Rope Bridge	14,250	14,250	14,250	0	0%	0	Works completed.
Greening Plan - Coogee St Car Park	30,000	30,000	30,781	781	3%	990	Works completed.
Greening Plan - Russell Avenue	15,000	15,000	4,022	(10,978)	-73%	660	Works completed with savings.
Greening Plan - Howlett Street	15,000	15,000	9,638	(5,362)	-36%	0	Works completed.
Greening Plan - Little Russell Street	10,000	10,000	2,587	(7,413)	-74%	0	Works completed with savings.
RETICULATION							
Britannia Reserve - renew groundwater bore (south) No,40	45,000	45,000	40,381	(4,619)	-10%	0	Works completed.
Kyilla Park - replace irrigation cubicle	15,000	15,000	14,400	(600)	-4%	0	Works completed.
Auckland/Hobart Street Reserve - replace irrigation	50,000	50,000	19,327	(30,673)	-61%	4,395	Remaining funds to be carried forward.

CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 JUNE 2021

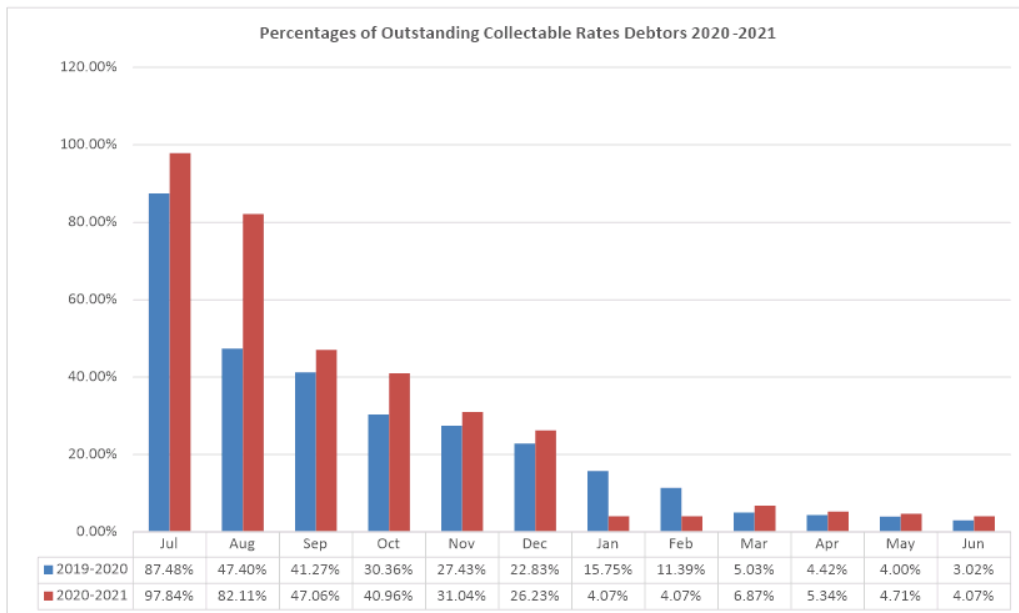
Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
PARKS FURNITURE							
Brentham Street Reserve - Lighting	70,000	70,000	53,010	(16,990)	-24%	53,010	Works completed with savings.
Miscellaneous Park - LED Lighting	50,000	50,000	10,342	(39,658)	-79%	26,035	Remaining funds to be carried forward.
Brittania Reserve – Floodlight Repair	741,444	741,444	18,700	(722,744)	-97%	6,599	Budget to be carried forward to FY 21-22.
STREET FURNITURE							
Bus Shelter Replacement	20,000	20,000	259	(19,742)	-99%	20,400	Remaining funds to be carried forward.
Bus Shelter-William St	15,000	15,000	6,870	(8,130)	-54%	0	Works completed.
FOR INFRASTRUCTURE ASSETS	6,112,230	6,112,230	4,084,150 -	2,028,080 -	27	321,253	
<u>PLANT & EQUIPMENT ASSETS</u>							
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME							
Light Fleet - Annual Changeover	235,000	235,000	194,923	(40,077)	-17%	73,200	Fleet replacement programme progressing as planned.
MAJOR PLANT REPLACEMENT PROGRAMME							
Single Axle Tipper Truck	138,550	138,550	138,550	(0)	0%	0	Truck delivered in July 2020.
MISCELLANEOUS							
Water and Energy Efficiency Initiatives	38,452	38,452	24,433	(14,020)	-36%	28,562	Remaining funds to be carried forward.
Parking Machines Asset Replacement Prog	20,000	20,000	0	(20,000)	-100%	0	Budget to be carried forward.
TOTAL EXPENDITURE							
FOR PLANT & EQUIPMENT ASSETS	432,002	432,002	357,906	(74,096)	-17%	101,762	
<u>FURNITURE & EQUIPMENT ASSETS</u>							
INFORMATION TECHNOLOGY							
Enterprise Applications upgrade	440,000	440,000	189,683	(250,317)	-57%	69,134	Implementation & training of Contracts management module completed. Upgrade of Authority in progress.
Building Management System software-Admin	120,000	120,000	0	(120,000)	-100%	0	Budget to be carried forward.
ICT Strategy Implementation	0	0	0	0	0%	-	Purchase order relates to EA upgrade project above.
MARKETING & COMMUNICATIONS							
COVID-19 Artwork relief project	525,600	525,600	151,464	(374,136)	-71%	0	Budget to be carried forward to FY 21-22.
Beatty Park Leisure Centre							
Beatty Park Leisure Centre - Non Fixed Assets Renewal	71,500	71,500	15,270	(56,230)	-79%	55,647	Budget to be carried forward.
MISCALLENEOUS							
Miscellaneous Assets Renewal	75,000	75,000	58,886	(16,114)	-21%	14,480	Works completed.
CCTV Renewal Civic and Loftus Precinct	40,000	40,000	38,436	(1,564)	-4%	0	Works completed.
TOTAL EXPENDITURE							
FOR FURNITURE & EQUIPMENT ASSETS	1,272,100	1,272,100	453,740	(818,360)	-64%	139,261	
TOTAL CAPITAL EXPENDITURE	13,592,936	13,592,936	8,113,860	(5,479,076)	-40%	2,069,962	

CITY OF VINCENT
NOTE 6 - CASH BACKED RESERVES
AS AT 30 JUNE 2021



Reserve Particulars	Budget Opening Balance 01/07/2020 \$	Actual Opening Balance 01/07/2020 \$	Budget Transfers to Reserve 30/06/2021 \$	YTD Actual Transfers to Reserve 30/06/2021 \$	Budget Interest Earned 30/06/2021 \$	YTD Actual Interest Earned 30/06/2021 \$	Budget Transfers from Reserve 30/06/2021 \$	YTD Actual Transfers from Reserve 30/06/2021 \$	Budget Closing Balance 30/06/2021 \$	Actual Closing Balance 30/06/2021 \$
Asset Sustainability Reserve	5,293,197	5,293,197	3,043,000	3,043,000	43,401	45,873	(2,869,583)	(2,869,583)	5,510,015	5,512,487
Beatty Park Leisure Centre Reserve	101,218	101,218	0	0	830	878	0	0	102,048	102,096
Cash in Lieu Parking Reserve	1,926,192	1,926,192	6,000	5,314	15,793	16,692	(527,000)	(479,131)	1,420,985	1,469,067
Hyde Park Lake Reserve	159,269	159,269	0	0	1,306	1,380	0	0	160,575	160,649
Land and Building Acquisition Reserve	297,471	297,471	(0)	0	2,439	2,578	0	0	299,910	300,049
Leederville Oval Reserve	94,069	94,069	(0)	0	771	816	0	0	94,840	94,885
Loftus Community Centre Reserve	36,901	36,901	0	0	303	318	0	0	37,204	37,219
Loftus Recreation Centre Reserve	171,525	171,525	51,664	47,482	1,406	1,489	0	0	224,595	220,496
Office Building Reserve - 246 Vincent Street	401,156	401,156	(0)	0	3,289	3,475	(196,000)	(92,706)	208,445	311,925
Parking Facility Reserve	105,607	105,607	0	0	866	914	0	0	106,473	106,521
Percentage For Public Art Reserve	488,867	488,867	18,000	59,797	4,008	4,377	(510,875)	(151,464)	0	401,577
Plant and Equipment Reserve	22,483	22,483	(0)	0	184	197	0	0	22,667	22,680
State Gymnastics Centre Reserve	110,197	110,197	9,682	8,272	904	954	0	0	120,783	119,423
Strategic Waste Management Reserve	997,471	997,471	0	0	8,179	8,642	0	0	1,005,650	1,006,113
Tamala Park Land Sales Reserve	340,902	340,902	250,000	750,000	2,795	2,968	0	0	593,697	1,093,870
Underground Power Reserve	210,051	210,051	(0)	0	1,722	1,819	0	0	211,773	211,870
Waste Management Plant and Equipment Reserve	219,949	219,949	(0)	0	1,803	1,907	0	0	221,752	221,856
POS reserve - Haynes Street	0	0	157,899	157,899	1,295	1,366	0	0	159,194	159,265
	10,976,525	10,976,525	3,536,244	4,071,764	91,295	96,643	(4,103,458)	(3,592,884)	10,500,606	11,552,048

**CITY OF VINCENT
NOTE 7 - RATING INFORMATION
AS AT 30 JUNE 2021**



CITY OF VINCENT
NOTE 7 - RATING INFORMATION
FOR THE MONTH ENDED 30 JUNE 2021



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
10726 Residential	240,742,009	0.0779	18,744,512	18,744,512	100.0%
168 Vacant Residential	4,110,000	0.0725	297,975	297,975	100.0%
1610 Other	122,800,566	0.0672	8,249,742	8,249,742	100.0%
46 Vacant Commercial	2,355,370	0.1282	301,888	301,888	100.0%
Minimum Rate					
6184 Residential @ \$1,211.9	78,526,492		7,494,390	7,494,390	100.0%
157 Vacant Residential @ \$1,211.9	1,926,000		190,268	190,268	100.0%
150 Other @ \$1,197.7	1,873,844		179,655	179,655	100.0%
Interim Rates	0		300,000	488,997	163.0%
Rates Waiver	0		(145,000)	(127,860)	88.2%
Total Amount Made up from Rates	452,334,281		35,613,430	35,819,567	
Non Payment Penalties					
Instalment Interest @ 5.5%			160,000	161,078	100.7%
Penalty Interest @ 8%			90,000	146,361	162.6%
Administration Charge - \$8 per instalment			160,000	141,834	88.6%
Legal Costs Recovered			0	226	100.0%
			36,023,430	36,269,066	
Other Revenue					
Exempt Bins - Non Rated Properties			185,420	151,184	81.5%
Commercial / Residential Additional Bins			174,534	110,771	63.5%
Swimming Pools Inspection Fees			18,800	14,377	76.5%
			36,402,184	36,545,397	
Opening Balance				978,892	
Total Collectable			36,402,184	37,524,289	103.08%
Less					
Cash Received				34,933,900	
Rebates Allowed				1,107,326	
Rates Balance To Be Collected			36,402,184	1,482,894	4.07%
Add					
ESL Debtors				127,813	
Pensioner Rebates Not Yet Claimed				19,737	
ESL Rebates Not Yet Claimed				3,101	
Less					
Deferred Rates Debtors				(120,739)	
Current Rates Debtors Balance				1,512,805	

CITY OF VINCENT
NOTE 8 - DEBTOR REPORT
FOR THE MONTH ENDED 30 JUNE 2021



DESCRIPTION	CURRENT \$	31-59 DAYS \$	60-89 DAYS \$	OVER 90 DAYS \$	BALANCE \$
DEBTOR CONTROL - HEALTH LICENCES	(271)	(14,222)	825	141,826	128,158
DEBTOR CONTROL - RUBBISH CHARGES					0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	97,200			136,998	234,198
DEBTOR CONTROL - PROPERTY INCOME	70,818	5,729	2,107	5,707	84,361
DEBTOR CONTROL - RECOVERABLE WORKS	1,175			930	2,105
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE					0
DEBTOR CONTROL - OTHER	201,036			110,527	311,563
DEBTOR CONTROL - % ART CONTRIBUTIONS					0
DEBTOR CONTROL - PLANNING SERVICES FEES	350	(355)	100	1,310	1,405
DEBTOR CONTROL - GST	(100,115)	(169,899)	101,529	168,500	15
DEBTOR CONTROL - INFRINGEMENT	77,048	68,041	39,607	1,366,870	1,551,665
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(181,310)	(181,310)
IMPAIRMENT OF RECEIVABLES	0	0	0	(194,671)	(194,671)
TOTAL DEBTORS OUTSTANDING AS AT 30/06/2021	347,241	(110,706)	144,467	1,556,485	1,937,488

ACCRUED INCOME	157,918
ACCRUED INTEREST	23,674
PREPAYMENTS	80,257
TOTAL TRADE AND OTHER RECEIVABLES	2,199,338

DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728.05	Building Insurance 2018/19 & 2019/20	In the process to debt collection
23/02/2021	Kre8 Constructions	929.50	Damaged to ROW 47 Redfern St	On-going discussion to ascertain if the Club qualifies for COVID-19 relief.
04/11/2016	C Cafarelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER
22/08/2018	C D Hunter	14,655.25	Outstanding court costs awarded to COV	\$100 Monthly Repayment in progress from 27/10/20
21/01/2019	Matthew Slinger	21,800.30	Outstanding court costs awarded to COV	Have been handed over to FER.
09/07/2019	R Cox	1,170.00	Breach of condition of hail hire	Sent to debt collection agency.
13/10/2020	D Bianchi	16,149.00	Court fines and costs re: 193-195 Scarborough	\$200 Monthly Repayment in progress from 30 Dec 20
21/07/2020	Kamran Beykpour	25,813.00	Outstanding court costs awarded to COV	Pleaded not guilty. Court trial adjourned to 27 July 2021
28/11/2019	A Kindu	2,339.25	Damage/vandalism to hired venue	With debt collector
		117,184.35		

CITY OF VINCENT
NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION
AS AT 30 JUNE 2021



	Revised Budget 2020/21 \$	YTD Budget Jun-21 \$	YTD Actuals Jun-21 \$	YTD Actuals Jun-20 \$	Month Actuals Jun-21 \$	Month Actuals Jun-20 \$
ADMINISTRATION						
Revenue	0	0	0	(766)	0	1,529
Expenditure	0	0	(37,330)	(35,731)	(37,330)	(32,885)
Surplus/(Deficit)	0	0	(37,330)	(36,496)	(37,330)	(31,357)
SWIMMING POOLS AREA						
Revenue	1,564,359	1,564,359	1,520,650	1,793,280	72,693	60,233
Expenditure	(3,707,995)	(3,707,995)	(3,605,251)	(4,092,558)	(326,383)	(448,902)
Surplus/(Deficit)	(2,143,636)	(2,143,636)	(2,084,601)	(2,299,278)	(253,689)	(388,670)
SWIM SCHOOL						
Revenue	1,078,500	1,078,500	1,078,814	1,200,695	5,232	3,904
Expenditure	(934,118)	(934,118)	(897,882)	(1,019,137)	(55,245)	(67,831)
Surplus/(Deficit)	144,382	144,382	180,931	181,558	(50,013)	(63,927)
CAFÉ						
Revenue	0	0	0	535,797	0	869
Expenditure	(34,280)	(34,280)	(35,019)	(673,057)	(1)	(24,790)
Surplus/(Deficit)	(34,280)	(34,280)	(35,019)	(137,260)	(1)	(23,921)
RETAIL SHOP						
Revenue	590,947	590,947	530,284	431,526	14,828	17,588
Expenditure	(358,331)	(358,331)	(404,613)	(368,854)	(28,431)	(34,065)
Surplus/(Deficit)	232,616	232,616	125,671	62,673	(13,603)	(16,477)
HEALTH & FITNESS						
Revenue	1,449,550	1,449,550	1,750,343	1,017,412	436,955	(260,238)
Expenditure	(1,422,527)	(1,422,527)	(1,223,630)	(1,237,806)	(125,034)	(122,759)
Surplus/(Deficit)	27,023	27,023	526,713	(220,394)	311,921	(382,997)
GROUP FITNESS						
Revenue	515,115	515,115	530,627	502,948	53,818	12,640
Expenditure	(534,277)	(534,277)	(536,559)	(545,375)	(60,840)	(44,702)
Surplus/(Deficit)	(19,162)	(19,162)	(5,933)	(42,427)	(7,022)	(32,062)
AQUAROBICS						
Revenue	201,562	201,562	207,040	192,396	23,247	3,735
Expenditure	(137,544)	(137,544)	(132,316)	(147,748)	(13,050)	(12,451)
Surplus/(Deficit)	64,018	64,018	74,724	44,648	10,197	(8,716)
CRECHE						
Revenue	53,717	53,717	53,690	52,966	4,887	656
Expenditure	(241,650)	(241,650)	(242,577)	(287,989)	(20,627)	(17,706)
Surplus/(Deficit)	(187,933)	(187,933)	(188,887)	(235,023)	(15,740)	(17,051)
Net Surplus/(Deficit)	(1,916,972)	(1,916,972)	(1,443,730)	(2,682,000)	(55,280)	(965,178)
Less: Depreciation	(1,286,776)	(1,286,776)	(1,178,056)	(1,371,937)	0	(114,208)
Cash Surplus/(Deficit)	(630,196)	(630,196)	(265,674)	(1,310,063)	(55,280)	(850,969)

11.5 ADOPTION OF CORPORATE BUSINESS PLAN 2021/22 - 2024/25 AND FOUR YEAR CAPITAL WORKS PROGRAM 2021/22 - 2024/25

Attachments: 1. Draft Corporate Business Plan 2021/22 - 2024/25 and Four Year Capital Works Program 2021/22 - 2024/25 

RECOMMENDATION:**That Council:**

1. **ADOPTS BY ABSOLUTE MAJORITY** the City of Vincent Corporate Business Plan 2021/22 - 2024/25 at Attachment 1 including the Four Year Capital Works Program 2021/22 – 2024/25;
2. **NOTES** that final editorial, design and formatting of these documents will be determined by the Chief Executive Officer prior to publication.

PURPOSE OF REPORT:

In accordance with section 5.56 of the *Local Government Act 1995* and regulation 19DA of the *Local Government (Administration) Regulations 1996* the City is required to plan for the future and have a four-year Corporate Business Plan (CBP).

BACKGROUND:

Council adopted the CBP 2020/21 – 2023/24 at its meeting held on 15 September 2020. As part of the annual budget process, Administration has undertaken an annual review of all the City's projects, programs and services to inform the CBP review in 2021.

DETAILS:**Updated Corporate Business Plan 2021/22 – 2024/25**

The updated Corporate Business Plan 2021/22 – 2024/25 (CBP), at **Attachment 1**, captures the City's strategic priorities, projects and initiatives.

The CBP demonstrates how the City will deliver the community's aspirations and priorities, as set out in the Strategic Community Plan (SCP).

The CBP provides a comprehensive overview of the City's commitments, resourcing and operations including all projects, programs and services for the next four years.

The key elements of the CBP are as follows:

1. Strategic projects for 2021/22.
2. Waste and Recycling focus for 2021/22.
3. Profile of each service area, including their purpose, key functions and operational programs.
4. Resources required to deliver these priorities, projects and initiatives. This includes employee costs, financial statements and organisational structures.
5. Implementation of the 2nd year of the Vincent Rebound Plan.

4-Year Capital Works Program

The 4-Year Capital Works Program (CWP) is an Annexure to the CBP and includes both a summary and detailed version of the capital works program for the next 4 years, with a significant focus on the maintenance and renewal of existing assets.

Council has approved for construction those projects listed in the first year (2021 / 2022) of this Four Year Capital Works Program as part of the Annual Budget.

All projects detailed in the consecutive years 2022 / 2023 to 2024 / 2025 are approved for listing in the Four Year Capital Works Program. Delivery will depend on Council approval in the relevant Annual Budget process informed by the 10 Year Long Term Financial Plan.

Previously approved projects have been reviewed and show revised expenditure to allow for changes in estimated costs, changes to grant funding or emerging issues where necessary.

The Capital Works Program has been developed to meet anticipated community infrastructure needs and the future development of the City with the strategic direction for the Program provided by the Strategic Community Plan and Long Term Financial Plan.

This capital works program has also been informed by the City's draft Asset Management and Sustainability Strategy.

CONSULTATION/ADVERTISING:

The CBP will be promoted through the City's website and other online applications. Additionally, the 2021/22 strategic projects have been promoted to the community following the adoption of the 2021/22 Annual Budget.

LEGAL/POLICY:

Local governments must plan for the future in accordance with section 5.56 of the *Local Government Act 1995*.

The development of a CBP covering a minimum 4 financial years is a requirement of regulation 19DA(1) and 19DA(2) of the *Local Government (Administration) Regulations 1996*.

Regulation 19DA(3) also requires a CBP to:

- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district;*
- (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
- (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to adopt the CBP and CWP as it aligns with the legislative requirements and will achieve the SCP priorities.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.
Our community is aware of what we are doing and how we are meeting our goals.
We are open and accountable to an engaged community.*

SUSTAINABILITY IMPLICATIONS:

The CBP includes initiatives that contribute to the achievement of the *City's Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

Delivery of the Corporate Business Plan contributes to all the public health outcomes of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

Projects and initiatives in the CBP and CWP and scheduled for 2021/2022 are funded in the Annual Budget 2021/22 as approved by Council at the Ordinary Council Meeting on 22 June 2021.

Projects and initiatives in the CBP scheduled from 2022 onward will be approved for delivery as part of next year's Annual Budget as informed by the Long Term Financial Plan.

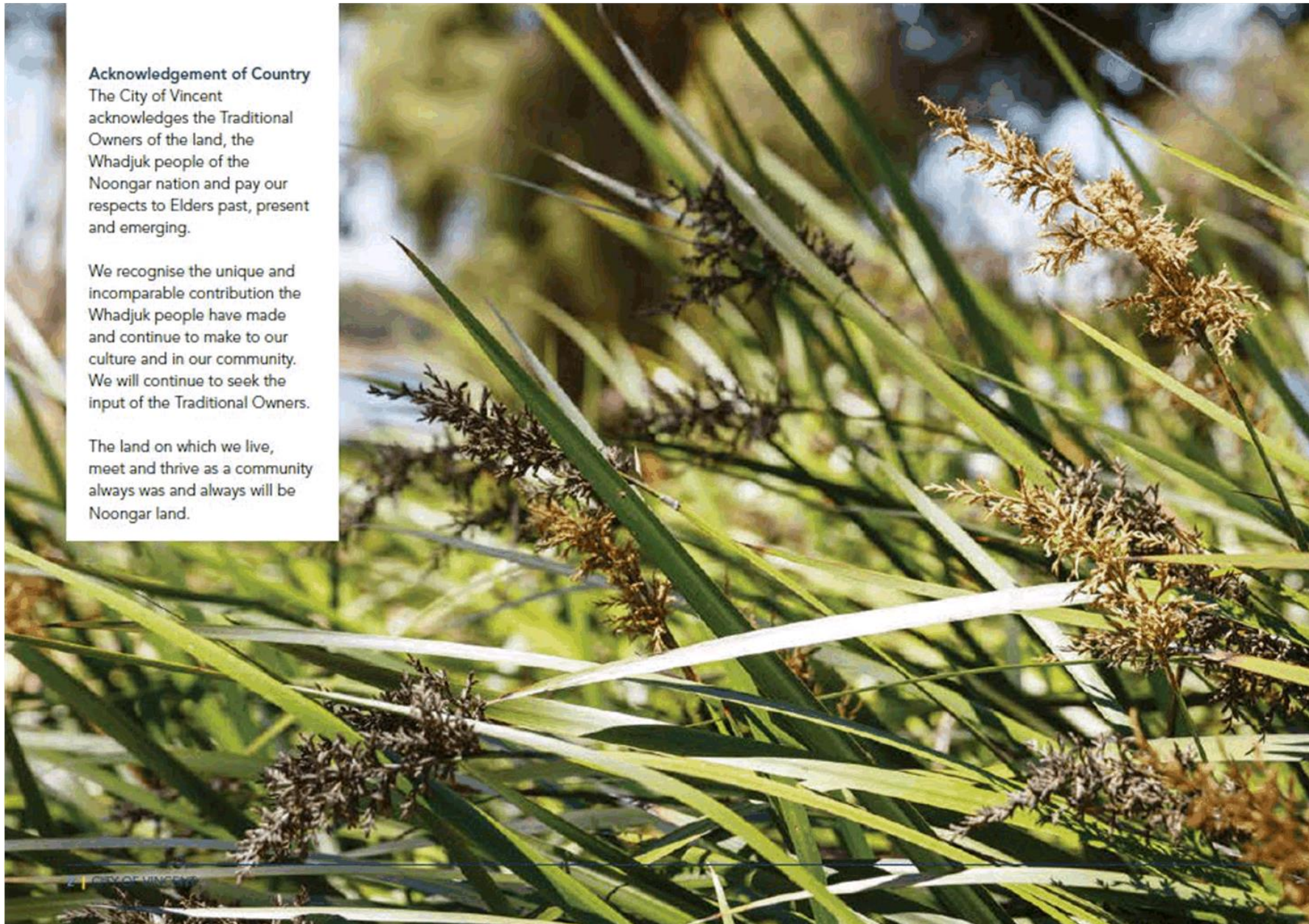


Acknowledgement of Country

The City of Vincent acknowledges the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging.

We recognise the unique and incomparable contribution the Whadjuk people have made and continue to make to our culture and in our community. We will continue to seek the input of the Traditional Owners.

The land on which we live, meet and thrive as a community always was and always will be Noongar land.



CONTENTS PAGE



CEO'S MESSAGE

CONTENT TO COME

THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

Local Governments are required to plan for the future in accordance with section 5.56 (1) of the Local Government Act 1995 (Act). The Integrated Planning and Reporting Framework (IPRF) provides an integrated approach to planning and ensures community priorities and aspirations are translated into operational objectives by the City. The IPRF incorporates the City's current Strategic Community Plan and Corporate Business Plan and creates a clear vision for the future, including financial implications, of the City.

What is a CBP?

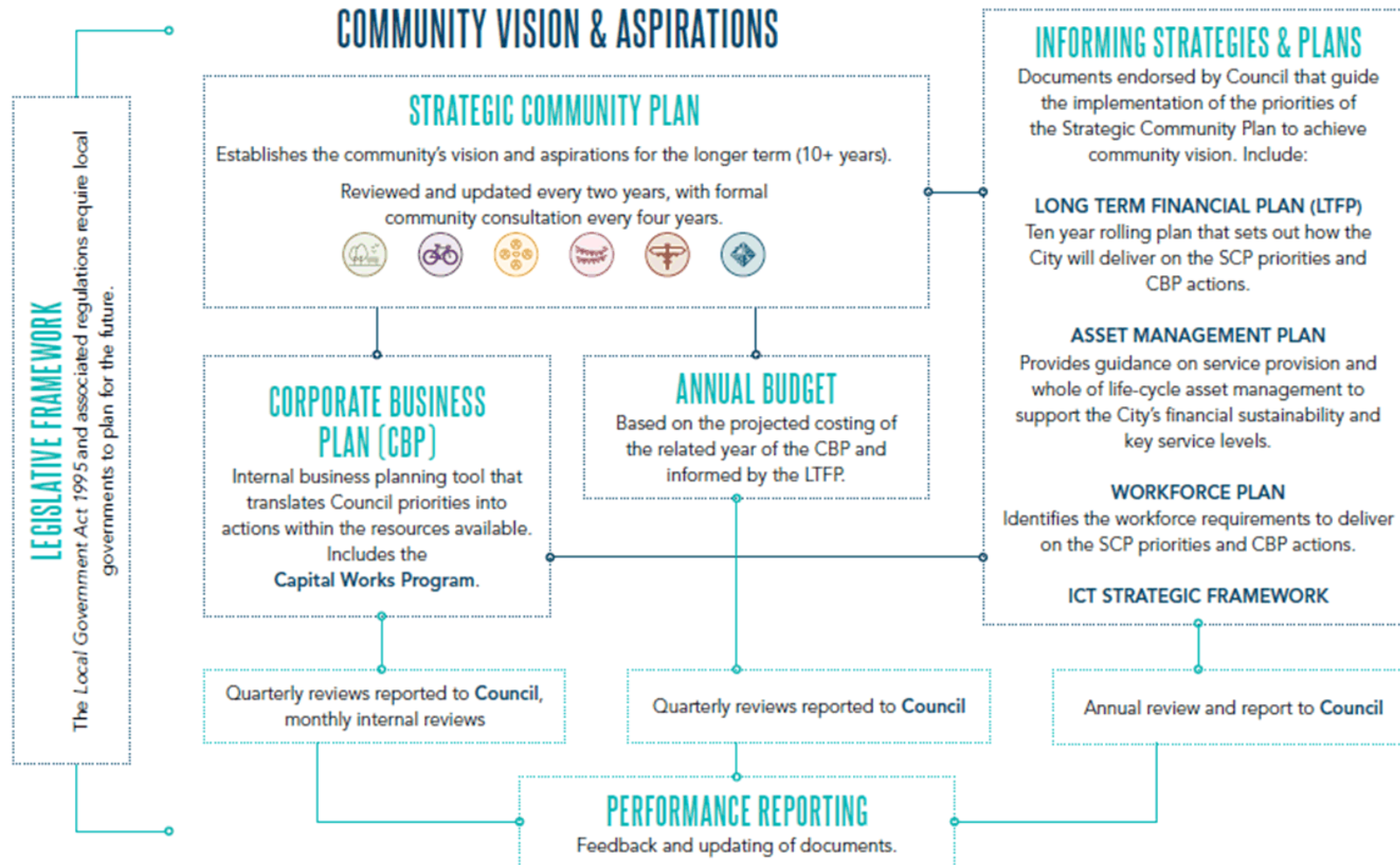
A Corporate Business Plan (CBP) is an internal business planning document that translates the Council's priorities, as set out in the City's Strategic Community Plan 2018-2028 (SCP), into outcomes within the resources available to the City.

The CBP is a rolling four-year plan that informs the annual budget and is reviewed and updated annually in order to ensure it aligns with the City's Long-Term Financial Plan (LTFP).

The below is a high-level financial snapshot aligned with the City's LTFP.

	COST			
	2021/2022	2022/2023	2023/2024	2024/2025
Operating Revenue	59,516,449	60,706,778	61,920,914	63,159,332
Non-operating Grant	6,708,411	6,842,579	6,979,431	7,119,019
REVENUE TOTAL	66,224,860	67,549,357	68,900,344	70,278,351
Employee Costs	26,882,830	27,420,487	27,968,896	28,528,274
Core service delivery	36,180,700	36,904,314	37,642,400	38,395,248
Operating projects	9,859,397	10,056,585	10,257,717	10,462,871
OPERATING EXPENSES TOTAL	72,922,927	74,381,386	75,869,013	77,386,394
Capital Projects	22,158,706	22,601,880	23,053,918	23,514,996

*Operating Projects include \$7.5m payment strategic review of MRC



HOW WE IMPLEMENT THE IPRF



OUR STRATEGIC COMMUNITY PLAN

In October 2018, the City adopted its SCP. The SCP established six priority areas to guide the delivery of the City's projects, programs and services over a 10-year period. The six priority areas were a result of a robust community consultation and represent the community's vision and aspirations.



ENHANCED ENVIRONMENT

The natural environment contributes greatly to our inner-city community.

We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.



ACCESSIBLE CITY

We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.



CONNECTED COMMUNITY

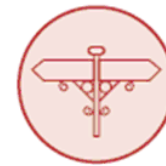
We are diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.



THRIVING PLACES

Our vibrant places and spaces are integral to our identity, economy and appeal.

We want to create, enhance and promote great places and spaces for everyone to enjoy.



SENSITIVE DESIGN

Design that 'fits in' to our neighbourhoods is important to us.

We want to see unique, high quality developments that respect our character and identity and respond to specific local circumstances.



INNOVATIVE & ACCOUNTABLE

The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.

STATEMENT OF STRATEGIC INTENT

Clever:

We always choose the simplest, quickest and most cost effective way to deliver our services.

Creative:

We find new and different approaches to get better outcomes for the City and our community.

Courageous:

We understand and manage the risks in being clever and creative but we still take action.

OUR VISION

To be a **clever, creative** and **courageous** local government.

OUR SERVICES

Office of the CEO
Strategy & Development
Infrastructure & Environment
Community & Business Services

OUR VALUES

Engaging

Listening, understanding and communicating is the key to our success

Accountable

We work openly and transparently to earn our community's trust

Making a Difference

Our work improves our community and the lives of our residents

OUR COMMITMENT

With Team Vincent you will be **HEARD**.

Hear:

We will listen to what you say.

Engage:

We will take the time to understand your perspective.

Appreciate:

We will value your perspective.

Respond:

We will respond to your views which will inform our decision making.

Do:

We will act and deliver on our values and commitments.

Strategic Focus Areas for 2021/22

- Implement waste service changes including three-bin Food Organics Garden Organics (FOGO) domestic service to 16,500 households, ending commercial waste service and trialling on-demand Verge Valet bulk waste collection.
- Continue to deliver projects within the Reconciliation Action Plan to support one another in achieving greater equality and opportunities for all members of our society.
- Beatty Park 2062 – develop a long-term approach to preserve and protect the history and heritage of the 1962 grandstand and other major elements of the site. Works in 2021/22 include the indoor pool upgrades and elements of the Heritage Grandstand.
- Back to Basics budget based on improving our long term, financially sustainable strategic approach to City Assets, increasing renewal of our Parks, Reserves, Buildings and Roads.
- Implementing new Community Engagement Framework.
- Planning for public open spaces in Robertson Park, Woodville Reserve, Banks Reserve, Haynes Street Reserve and Britannia Reserve.
- Planning and implementation of Precinct Parking Management, Electric Vehicle Parking Bays and Wayfinding plan as elements of our Accessible City Strategy.
- Enhancing our customer service and support.
- Creating an improved customer experience through improved processes, systems and employee training.
- Developing our project management capability to deliver a large increase in our capital works program.
- Remaining open, transparent and accountable in our operations and decision making.
- Major investment in core community infrastructure.
- Our Accessible City Strategy implementation is underway with the key projects this year being the Wayfinding plan implementation, continuation of 40kmp trial and the Main Roads WA urban road initiative improvement trial of mini roundabouts.

THE CITY OF VINCENT PROFILE

The City of Vincent is an inner-city municipality incorporating some of Perth's most vibrant, inviting town centres and suburbs. The City is located about 3 kilometres north of the Perth CBD.



Growth:

the City's population forecast for 2020 is 39,621 and it is estimated to increase to 44,443 by 2026.

Age:

the largest age group in the City is the 25 to 29 year group (4,380 persons, equivalent to 13% of the City's total residents). The 30 to 34 year and 35 to 39 year demographic groups account for 12.6% and 9% of the City's total residents respectively.

Dwellings:

48% of residents live in a separate house, 29% in medium density and 21% in high-density dwellings. 38% of residents are renting.

Place of origin:

in 2016, 34.5% of residents were born overseas (the majority of these residents were originally from the United Kingdom, Italy or New Zealand) and 21.7% of the population spoke a language other than English at home.

Employment:

in the 2020 December quarter, the unemployment rate in the City was 4.9%. This is significantly lower than greater Perth unemployment rate of 7.0% and Western Australia 6.7%.

Education:

compared to greater Perth, there is a significantly higher proportion of people in the City with a formal qualification (Bachelor or higher degree) and a lower proportion of people with no formal qualifications.

Socio-Economic Indexes for Areas (SEIFA):

the City has a SEIFA index score of 1069.0 compared to a score of 1026.0 for greater Perth, 1015 for Western Australia and 1001.9 for Australia. A higher score on the index means a lower level of disadvantage.

KEY FACTS		
Area	Land area 1,140 ha (11.49 Km ²)	
Population	Estimated population 37,280 as at the 30th June 2020. (Source: ABS ERP 2020)	
Median age	34 years (Source: ABS 2016 Census Report)	
Rateable properties	19,021	
Number of Council employees	247.71 full time equivalent employees 2021/22	
Number of Wards	Two	
Number of Elected Members	Mayor and eight Councillors	
Distance from Perth City	The Administration and Civic Centre is 3 kilometers from Perth GPO	
Area of parks and gardens	106.4 hectares	
Length of roads and footpaths	144 kilometers (road) and 260 kilometers (footpath)	
Suburbs	Suburbs: <ul style="list-style-type: none"> • Highgate • Leederville • Mount Hawthorn • North Perth 	Suburbs – parts of: <ul style="list-style-type: none"> • Coolbinia • East Perth • Mount Lawley • Perth City • West Perth
Boundaries	Swan River, Town of Cambridge and Cities of Bayswater, Perth and Stirling	

COMMUNITY FACILITY	LOCATION / PLACE	
Child Health Centres	<ul style="list-style-type: none"> • Harold Street, Highgate • City of Vincent Community Centre, Loftus Street 	<ul style="list-style-type: none"> • Mt Hawthorn Community Centre, Scarborough Beach Road • View Street, North Perth
Community Centres	<ul style="list-style-type: none"> • City of Vincent Community Centre 	<ul style="list-style-type: none"> • Mount Hawthorn Community Centre
Libraries	<ul style="list-style-type: none"> • City of Vincent Library and Local History Centre 	
Recreation Facilities	<ul style="list-style-type: none"> • Beatty Park Leisure Centre • North Perth Bowling Club • Forrest Park Croquet Club • Dorrien Gardens • E and D Litis Stadium • 10 Halls and Pavilions 	<ul style="list-style-type: none"> • Hyde Park • Leederville Oval • Loftus Recreation Centre • 48 Parks and Reserves • Perth Oval (HBF Park) • 4 Tennis Clubs
Schools and TAFE	<ul style="list-style-type: none"> • Aranmore Catholic Primary School • Aranmore Catholic College • Highgate Primary School • Highgate Primary School Kindergarten • Kyilla Primary School • Margaret Kindergarten 	<ul style="list-style-type: none"> • Mount Hawthorn Primary School • North Metropolitan TAFE – Leederville • North Metropolitan TAFE – Mount Lawley • North Perth Primary School • Sacred Heart Primary School

Vincent Rebound Plan

[Breakout Box]

In 2021/22, the City of Vincent continues to implement its Rebound Plan.

Since August 2020, Vincent has worked in a collaborative partnership with local businesses and Town Teams to provide ongoing support to community and businesses recovering from COVID-19, known as 'Roundtables'.

Through an action-focused, 'living document', the Vincent Rebound Plan identifies, collates and tracks existing and new economic development and social reconnection initiatives.

The Roundtables provide a valuable forum to share learning and foster dialogue, to ensure the Vincent Rebound Plan adapts and responds to the pandemic in real-time.

Vincent Rebound activities and updates can be found on our website.

Our Places

- Support events and activations
- Enhance the presentation of town centres and main streets
- Make it easy to get around Vincent and to visit town centres and main streets
- Encourage and promote active transport to visit and shop local
- Improve development outcomes and incorporation of cultural infrastructure and activation

Our Businesses

- Support business to innovatively use public space
- Support businesses to start up, pivot and co-locate
- Partner with Government agencies, third party providers and inner city local governments
- Improve engagement and communication with local and small business
- Support local and buy local campaigns
- Improve the customer experience for businesses

Our Community

- Build awareness of local community groups, volunteers and sporting clubs
- Support and promote healthy, active spaces, liveable neighbourhoods and social reconnection
- Support community groups and sporting clubs to grow and respond to community needs
- Encourage access to services that enhance wellbeing, sense of safety and belonging
- Celebrate an inclusive and socially connected community
- Build community capacity

Our Organisation

- Improve community engagement
- Seek grant funding for shovel-ready projects
- Provide economic stimulus and sustainable management of assets
- Support ratepayers through financial hardship provisions

SCP Implementation through CBP

The SCP sets the community's priorities for the City. A set of outcomes was then determined for each priority with a number of actions required to achieve each outcome. This table demonstrates how the City is delivering its programs, projects and services in alignment with the SCP outcomes over the next four years.

	PRIORITY AREA	SCP OUTCOMES	CBP ACTIONS ALIGNED TO SCP OUTCOMES
ENHANCED ENVIRONMENT	The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit.	<ul style="list-style-type: none"> Our parks and reserves are maintained, enhanced and well utilised. Our urban forest/canopy is maintained and increased. We have improved resource efficiency and waste management. We have minimised our impact on the environment. 	<ul style="list-style-type: none"> Installation of solar photovoltaic systems at various City assets Prepare and implement Master Plans and development plans for various City reserves/parks Implement Greening Plan Program Implement Streetscape Improvement Program Deliver FOGO bin system Implement Sustainable Environment Strategy Implement park assets upgrade and renewal program
ACCESSIBLE CITY	We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.	<ul style="list-style-type: none"> Our pedestrian and cyclist networks are well designed, connected, accessible and encourage increased use. We have better integrated all modes of transport and increased services throughout the City. We have embraced emerging transport technologies. 	<ul style="list-style-type: none"> Implementation of Accessible City Strategy Your Move Program, events and education regarding active transport Improve bike boulevards and pedestrian ways Monitor and report on 40km/h Speed Zone Trial Develop a Wayfinding Plan for town centres
CONNECTED COMMUNITY	We are diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.	<ul style="list-style-type: none"> An arts culture flourishes and is celebrated in the City of Vincent. We have enhanced opportunities for our community to build relationships and connections with each other and the City. Our many cultures are celebrated. We recognise, engage and partner with the Whadjuk Noongar people and culture. Our community facilities and spaces are well known and well used. We are an inclusive, accessible and equitable City for all. 	<ul style="list-style-type: none"> Implement the Safer Vincent Plan. Plan and implement Community programs and activities including Seniors, Library, Vincent Community Centre, Local History Centre Review and refresh the Disability Access and Inclusion Plan 2017 – 2022 Prepare and implement the Art Development Plan Prepare and implement 'Innovate' Reconciliation Action Plan. Implement Youth Action Plan.
	Our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.	<ul style="list-style-type: none"> We are recognised as a City that supports local and small business. Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority. We encourage innovation in business, social enterprise and imaginative uses of space, both public and private. Our physical assets are efficiently and effectively managed and maintained. 	<ul style="list-style-type: none"> Prepare and implement town centre Place Plans Prepare and implement Master Plans and development plans for various City reserves/parks/ Facilities / community spaces. Implement Public Open Space Strategy. Implement Vincent Rebound Plan.
SENSITIVE DESIGN	Design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high quality developments that respect our character and identity and respond to specific local circumstances.	<ul style="list-style-type: none"> Our built form is attractive and diverse, in line with our growing and changing community. Our built form character and heritage is protected and enhanced. Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context. 	<ul style="list-style-type: none"> Continue to implement and (where necessary) update City's Built Form Policy Prepare the Leederville Activity Centre Plan Investigate a planning framework for each of City's town centres
INNOVATIVE & ACCOUNTABLE	The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.	<ul style="list-style-type: none"> Our resources and assets are planned and managed in an efficient and sustainable manner. Our community is aware of what we are doing and how we are meeting our goals. Our community is satisfied with the service we provide We are open and accountable to an engaged community. 	<ul style="list-style-type: none"> Review and Implement Governance framework and policies Improve risk maturity and reporting of risks via Corporate Risk Register. Continue to develop Beatty Park 2062 and develop and implement Beatty Park Leisure Centre upgrade. Implement Asset Management and Sustainability Strategy Implement City's Public Health Plan Implement City's Property Management Framework Continue annual reviews and updates to the City's LTFFP Continued improvement of City systems, processes and project management

Risk Management

The City of Vincent has a Risk Management Framework that identifies, rates and monitors key Corporate Risks. The identification and management of Corporate Risks is overseen by the City's Audit Committee.

In 2021/2022, the following significant risks have been identified:

COVID-19 Pandemic – the adverse impact of the COVID-19 pandemic on City service delivery, revenue generation and employee resourcing, particularly during lockdown periods.

Financial Sustainability and Asset Management – reflects the City's inability to fund a sustainable asset management program given the number, size and age of assets, asset condition, and required asset renewal expenditure. Also reflects the City's inability to generate sufficient own source revenue to fund strategic priorities and masterplans.

Information Technology – the City requires significant investment in Information Technology to address emerging risks such as cyber security, deliver IT services expected by the community, and to improve Enterprise systems to address issues identified by auditors.

Occupational Safety – Considers the inherent safety risk to employees in a wide range of roles, the increased risk to staff in customer facing roles, and immature safety management systems.

Risks are reported and rated in accordance with the City's Risk Management Policy, which requires corporate risks to be recorded in the City's Corporate Risk Register, which is reported to the City's Executive Management Committee and Audit Committee.

The controls for medium risks require the approval of the Executive Management Committee, while the controls for high and extreme risks require Council approval.

The City's risk categories and number of risks as at May 2021 are detailed below:

RISK CATEGORY	NO. MEDIUM RISKS	NO. HIGH RISKS	NO. EXTREME RISKS
Finance, procurement and contracts	4	0	0
Asset, sustainability and environment management	0	1	0
OSH, employment practices	1	0	0
Business service disruption	2	2	0
Governance, misconduct and fraud	3	0	0
Information and systems management	2	0	0
Community services	1	0	0

The City makes decisions in accordance with its risk appetite and tolerance statements:

- The community want us to be a Council and an organisation that is clever, creative and courageous – willing to push the operational boundaries and willing to think and act as an enabler.
- We put this into practice in our everyday work and decision making by understanding and managing the risks in being clever and creative but still taking action to meet our strategic goals.
- The City seeks to minimise its exposure to key risks relating to people, financial operation and regulatory and compliance responsibilities, while still taking action. We will ensure appropriate measures to mitigate our risks are in place.

ORGANISATIONAL STRUCTURE AND OBJECTIVES

CHIEF EXECUTIVE OFFICER

Office of the CEO

- **Human Resources** attract, develop and retain talent. Create an environment where our people feel safe, are able to grow as individuals and professionals and create a culture that leads by example through our values and commitment to the City's priorities.
- **Information & Communication Technology** a workforce and community that is digitally enabled to be mobile, responsive, smart and safe.
- **Sustainability & Innovation Services** To facilitate strategic and accountable decision making for innovative and sustainable outcomes. To engage and encourage environmental awareness for a smart and sustainable City.

Strategy & Development Directorate

- **Policy & Place** creates engaging places that are well considered and capitalise on funding, resourcing and collaboration.
- **Development & Design** is working together as a team to create sensitively designed places that respect the character of our local areas, and to facilitate business activities that contribute towards vibrancy in our town centres and commercial areas.
- **Built Environment and Wellbeing** is working together as a team to monitor, investigate and ensure risks relating to building safety, amenity and public health are addressed and to promote an enhanced built environment and community wellbeing.
- **Corporate Strategy & Governance** is to facilitate strategic, compliant and sustainable decision-making and outcomes.

Infrastructure & Environment Directorate

- **Ranger Services** ensure a safe and accessible City for all.
- **Parks** maintain and enhance our public open space to provide a sustainable green environment for the community.
- **Engineering** build, enhance and maintain community infrastructure.
- **Waste** deliver the City's Waste Strategy Projects 2018-2023, with the vision of Zero Waste to Landfill by 2028.

Community & Business Services Directorate

- Make **Beatty Park** a place where anyone in our community can be physically active, connect with others and improve their health and wellbeing.
- **Library & Local History** build and strengthen community and connections.
- **Marketing, Customer Service & Community Development** to engage authentically to build and strengthen community and connections.
- **Finance & PMO** is a high performing financial function, delivering value through sound financial management and collaboration.

Workforce Profile

As the City increases in population, continuously reviewing and optimising the workforce will result in the City maintaining excellence in the delivery of services, programs and projects to the community with consistent full-time equivalent employment (FTE) numbers. The trend analysis shows that employment is returning to usual in 2021/22 following the recovery after COVID shutdown last year.

**Forecast increase in FTE cost is as per LTPP. (#FTE costs exclude project costs)*

2021/22 FTE COST	2022/23 FTE COST	2023/24 FTE COST	2024/25 FTE COST
\$26,837,830	\$27,374,587	\$27,922,078	\$28,480,520

SERVICE AREA	2021/22 TOTAL FTE COST \$	FTE NO. (PERMANENT)	COST \$ (PERMANENT)	FTE NO. (CASUAL)	COST \$ (CASUAL)
CEO & Executive Management	1,623,198	10.4	1,623,198		
Sustainability & Innovation	227,448	2.4	227,448		
Human Resources	1,185,185	7.2	1,185,185		
Information & Communication Technology	882,243	9.5	922,243		
Corporate Strategy and Governance	500,367	4.6	500,367		
Policy and Place	1,614,368	15.2	1,614,368		
Built Environment and Wellbeing	1,889,704	18.8	1,889,704		
Development & Design	1,151,569	11	1,151,569		
Ranger Services	3,019,705	29.92	2,968,388	0.5	51,317
Parks	2,831,409	30.6	2,831,409		
Engineering	2,088,650	21	2,088,650		
Waste & Recycling	1,692,862	21	1,692,862		
Library & Local History	862,170	9.87	817,770	0.5	44,400
Beatty Park	3,954,223	24.03	2,108,767	29.53	1,845,456
Marketing, Customer Services & Community Development	1,880,917	18.09	1,666,235	2.71	214,682
Finance & PMO	1,433,812	14.6	1,433,812		
Grand Total	26,837,830	247.71	24,681,975	33.24	2,155,855

Financial Summary

Key Terms

- **Operating Revenue** refers to the sum of all money generated.
- **Operating Expense** is an expense incurred by the City in the course of its normal business operations.
- **Net Operating Expense** is the bottom line net financial impact of operating a service area (operating revenue less operating expenses)

*The future revenue and expenses are influenced by inflation, service levels and other economic factors and is consistent with the LTFP.

While 2020/21 mid-year Budget Review was initially used as the base for modelling the LTFP, adjustments have been made mostly to operating revenue and expenditure to bring operations to 95% capacity. The pandemic resulted in 2020/21 estimates being significantly reduced based on a pessimistic outlook of the pandemic

The below table aligns with the City's LTFP:

	2021/22	2022/23	2023/24	2024/25
Revenues	\$	\$	\$	\$
Rates	36,745,248	37,480,153	38,229,756	38,994,351
Operating grants, subsidies and contributions	810,383	826,591	843,122	859,985
Fees and Charges	18,429,368	18,797,955	19,173,914	19,557,393
Interest earnings	503,000	513,060	523,321	533,788
Other revenue	1,133,174	1,155,837	1,178,954	1,202,533
Total Operating Revenue	57,621,173	58,773,596	59,949,068	61,148,050
Expenses				
Employee costs	(26,882,830)	(27,420,487)	(28,517,306)	(30,228,344)
Materials and contracts	(26,701,661)	(19,735,694)	(20,525,122)	(21,756,629)
Utility charges (electricity, gas, water etc.)	(1,603,890)	(1,603,890)	(1,603,890)	(1,603,890)
Depreciation on non-current assets	(14,068,923)	(14,068,923)	(14,068,923)	(14,068,923)
Interest expenses	(553,948)	(553,948)	(553,948)	(553,948)
Insurance expenses	(604,121)	(604,121)	(604,121)	(604,121)
Other expenditure	(2,502,332)	(2,502,332)	(2,502,332)	(2,502,332)
Total Operating Expenses	(72,917,705)	(66,489,395)	(67,432,518)	(68,394,505)
Nett Result from Operations	(15,296,532)	(7,715,798)	(7,483,450)	(7,246,455)
Non-operating grants, subsidies and contributions	6,708,411	6,842,579	6,979,431	7,119,019
Profit on disposal of assets	1,890,054	1,927,855	1,966,412	2,005,740
Net result	(6,698,067)	(1,054,636)	(1,462,393)	(1,878,305)
Other comprehensive revenue	0	0	0	0
TOTAL COMPREHENSIVE REVENUE	(6,698,067)	(1,054,636)	(1,462,393)	(1,878,305)













Financial Summary by City Service Area

The financial summary by service area has been determined from the City's 2021/22 budget. The revenue and expenses for future years are based on a 2.0% annual increase.

FINANCIAL PROJECTIONS	2021/2022 OPERATING REVENUE	2021/2022 OPERATING EXPENSES	2021/2022 NET OPERATING EXPENSES
CEO & Executive Management	608,629	0	608,629
Sustainability & Innovation Services	368,112	0	368,112
Human Resources	50,000	(50,000)	Nil **
Information & Communications Technology	300	(300)	Nil **
Corporate Strategy and Governance	978,553	0	978,553
Policy & Place	3,465,496	(5,125)	3,460,371
Built Environment and Well Being	2,556,325	(358,542)	2,197,783
Development & Design	2,567,341	(612,190)	1,955,151
Ranger Services	6,859,350	(8,277,402)	(1,418,052)
Parks	15,538,275	(2,240,184)	13,298,091
Engineering	10,927,977	(216,160)	10,711,817
Waste and Recycling	15,893,335	(186,700)	15,706,635
Library and Local History Services	1,618,212	(11,350)	1,606,862
Beatty Park Leisure Centre	8,018,103	(7,216,747)	801,356
Marketing, Customer Service and Community Development	2,667,898	(78,225)	2,589,673
Financial Services (including rates income)	754,799	(38,368,248)	(37,613,449)
Grand Total	57,621,173	72,872,705	15,251,532

** The expenditure for these service areas has been offset against other service areas.

Strategic Projects

Strategic Priority	SCP Category (Primary)	Title of Works	Lead Directorate	Description of Works	Operating/ Capital	21/22	22/23	23/24	24/25
1	 Enhanced Environment	Three Bin Food Organics Garden Organics Collection System	Infrastructure & Environment	Delivery of a three-bin FOGO collection service to approximately 16,500 households.	Cap	1,495,265			
2	 Connected Community	Reconciliation Action Plan	Community & Business Services	Successfully deliver the plan with support of key stakeholders.	Op	40,000	✓	✓	✓
3	 Innovative & Accountable	Beatty Park 2062	Community & Business Services	Develop a long-term approach to preserve and protect the history and heritage of the 1962 grandstand and other major elements of the site.	Op & Cap	3,155,366	694,350	376,000	131,200
4	 Enhanced Environment	Asset Management and Sustainability Strategy	Infrastructure & Environment	Develop a financially sustainable strategic approach to City Assets increasing renewal of our Parks, Reserves, Buildings and Roads.	Op	12,470	✓	✓	✓
5	 Innovative & Accountable	Community Engagement Framework	Community & Business Services	Implement the Community Engagement Framework, including developing tools, templates and processes. Includes regular reporting to Council on progress.	Op	22,350	✓		
6	Public Open Space Strategy								
6.1	 Enhanced Environment	Birdwood Square	Strategy & Development	Plan and deliver Birdwood Square basketball with skate elements.	Cap	50,000		250,000	
6.2	 Thriving Places	Britannia Reserve Development Plan	Strategy & Development	Enhance one of our City's largest sporting reserves so that more utilisation from clubs and the local community can be achieved.	Op & Cap	3,741,000	30,000	✓	115,000
6.3	 Thriving Places	Robertson Park Development Plan	Strategy & Development	Prepare and implement the plan to guide future use, management and development of Robertson Park.	Op	80,000	1,023,000	455,000	
6.4	 Thriving Places	Banks Reserve Master Plan	Strategy & Development	Implement key outcomes of the Banks Reserve Master Plan.	Op & Cap	45,000	800,000		
6.5	 Enhanced Environment	Woodville Reserve Landscape Plan	Strategy & Development	Development and Implementation a landscape plan to enhance Woodville Reserve.	Op	37,593			
7	Accessible City Strategy Implementation								
7.1	 Accessible City	Accessible City Strategy Implementation	Strategy & Development	Prepare an Accessible City Strategy to guide future movement within the City.	Op & Cap	325,000	305,000	305,000	305,000
7.2	 Accessible City	Wayfinding Plan	Strategy & Development	Develop a wayfinding plan that will improve the way people move around the City of Vincent by foot, bike and public transport.	Op & Cap	106,719	✓		
Items shown in the Strategic Projects are not included in the Service Area Deliverables.					Cap Capital expenditures, which are major purchases that will be used in the future	Op Operating expenditures (expenditure which are day-to-day costs that are part of normal operation of business)	✓ Project occurring, cost is part of the normal operational cost for service area (ITD)		

CEO's KPI's

To be finalised



WHAT THE FOGO?

A better bin system is coming to Vincent

From late October 2021, we will start moving to a three-bin service, which will include a new FOGO bin.

FOGO stands for Food Organics Garden Organics.

WHAT DOES THIS MEAN?

The **GREEN LID FOGO BIN** is for food and organic waste such as fruit, vegetables, fish, garden trimmings and animal waste. Collected weekly.

The **YELLOW LID RECYCLING BIN** is for recyclables like plastic bottles, aluminium, paper, steel cans and glass. Collected fortnightly.

The smaller **RED LID GENERAL WASTE BIN** is for general rubbish that cannot be composted or recycled, such as nappies, polystyrene, plastic bags and rope. Collected fortnightly.

Your bin collection day will remain the same.

Your FOGO bin will be collected weekly and the other bins will alternate so you put two bins out every week.

WHY FOGO?

Right now, up to half the contents in our general waste bin is organic material that ends up in landfill. Under a FOGO system, we can divert this organic waste from landfill and turn it into high-quality compost.

This will help reduce greenhouse gas emissions and make a positive and lasting impact on our environment.

A FOGO bin system will be a great leap forward in our City's target of zero waste to landfill by 2028.

Additionally, under the State Government's recently revised Waste Strategy 2030, all Councils will need to move to a three bin system by 2025.



WHAT YOU HAD TO SAY.

From August - September 2019, we surveyed residents about our plan to switch to a third Organics (FOGO) bin, to reduce the amount of waste sent to landfill. We heard from over 700 residents which is a fantastic outcome with around 86% in favour of moving to a better bin system.

For more information visit
vincent.wa.gov.au/FOGO



Service Area Information

Corporate Strategy & Governance

Our objective	is to facilitate strategic, compliant and sustainable decision-making and outcomes.
Key functions	
Corporate Governance	Manage the frameworks required to deliver on the City's strategic objectives, ensure legislative compliance and risk management through: <ul style="list-style-type: none"> •Timely and effective management of Council and Committee meetings. •Ongoing review of Council Policies. •Coordinate the Corporate Risk Register and report to the Audit Committee. •Maintain and review the Governance Framework.
Council Administration	Provide advice and support to Council in a timely, accountable and compliant manner.
Leases and Licences	Strategic management of the City's landholdings and commercial leases. Prepares lease and licence variations, including creation and cancellation; provides lease and licence interpretation.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	SCP Alignment
Council Election process (with WAEC to manage)	100,000		100,000		Innovative & Accountable
Laneways named and managed	✓	✓	✓	✓	Connected Community; Thriving Places
Local Government Performance Excellence benchmarking program	✓	10,000	✓	✓	Innovative & Accountable
Prepare land development plan for strategic guidance on City-owned land parcels.	✓	✓	✓	✓	Innovative & Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.

Sustainability & Innovation Services

Our objective	To facilitate strategic and accountable decision making for innovative and sustainable outcomes. To engage and encourage environmental awareness for a smart and sustainable City.
Key Functions	
Sustainability	Oversee implementation of the City's Sustainable Environment Strategy. Pursue new opportunities for environmental sustainability and embed these in strategies, policies and plans. Advise on matters relating to environmental sustainability and provide relevant project support to other service areas. Engage, educate and encourage the City's community to take environmentally responsible actions. Facilitate the implementation of recommendations from the single use plastics investigation.
Innovation	Facilitate and coordinate the City's Ideas Program. Embed a culture of innovation in the organisation by leading the City's Ideas Team and administer the Vincent Ideas Program, including planning and delivery of innovation training for staff and reporting on the Program. Administer the City's Sustainability and Transport Advisory Group.
Performance & Continuous Improvement	Facilitate corporate performance and process management of City services and identify gaps for service and continuous improvement opportunities.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	SCP Alignment
Implement the Sustainable Environment Strategy	41,000	41,000	✓	✓	Enhanced Environment; Accessible City
Installation of solar photovoltaic (PV) systems at various City sites	Refer to 4 Year Capital Works Program (CWP) Annexure B				Enhanced Environment
Corporate Process Management System	39,000	39,000			Innovative & Accountable

✓
Project ongoing, FTE cost included
within operating cost for service area.

Human Resources

Our objective	is to attract, develop and retain talent. Create an environment where our people feel safe, are able to grow as individuals and professionals and create a culture that leads by example through our values and commitment to the City's priorities.
Key Functions	
Occupational Health, Safety and Wellness	Embed a health, safety and wellness culture by educating and empowering our people to be 'safety champions'; Manage the City's safety management framework, including procedures, policies and training.
Payroll and HR systems	Provide accurate and timely payroll functions including the provision of advice and support to employees.
Generalist Human Resources	Provides internal consulting and human resource support services, focused on culture, talent management, leadership, organisational development and diversity.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Development and implementation of a OSH and a Diversity and Inclusion Plan	✓	✓	✓	✓	Connected Community; Innovative & Accountable
Annual review of the Workforce Plan	✓	✓	✓	✓	Innovative & Accountable
Traineeship program & work experience for Aboriginal and Torres Strait Islanders	✓	✓	✓	✓	Connected Community; Innovative & Accountable
Develop and implement succession planning framework	✓	✓	✓	✓	Innovative & Accountable
EBA negotiations	✓			✓	Innovative & Accountable

✓

Project ongoing, FTE cost included within operating cost for service area.

Policy and Place

Our objective	create engaging places that are well considered and capitalise on funding, resourcing and collaboration.
Key Functions	
Strategic Planning	<p>Ensure that the City's strategies and policies deliver their intended outcomes of enhancing our diverse history, supporting a resilient economy, ensuring a high-quality built environment and creating places for people.</p> <p>Develop strategies and plans that are based on best practice, thorough collaborative research and analysis.</p> <p>Continuously monitor and adapt to changing needs.</p> <p>Provide planning advice for other projects/services</p> <p>Advocate to Government agencies and sporting organisations and provide City representation in planning discussions.</p> <p>Ensure the City meets its legislative responsibilities.</p> <p>Provide specialist advice for heritage projects/services including administering the Heritage Assistance Fund and amending the Municipal Heritage Inventory.</p>
Place Management	<p>Deliver a variety of projects outlined in the City's Town Centre</p> <p>Place Plans that enable thriving places and a connected community.</p> <p>Coordinate the City's service units to deliver great place outcomes through a place-based approach.</p> <p>Collaborate with and empower stakeholders wherever possible and deliver shared outcomes that balance diverse interests and achieve successful town centres.</p> <p>Deliver economic development and recovery through City plans and strategies.</p> <p>Forward plan and develop designs for sport and recreation reserves and parks.</p> <p>Manage art projects across the City, to ensure we support creative communities and achieve various art-based outcomes.</p>

✓

Project ongoing, FTE cost included
within operating cost for service area.

Policy and Place – cont.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Heritage Assistance Fund	30,000	30,000	30,000	30,000	Sensitive Design
Town Team Grants	60,000	60,000	60,000	60,000	Thriving Places
Place Plan Implementation:					
Pickle District Place Plan	20,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Leederville Town Centre Place Plan	17,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Beaufort Street Town Centre Place Plan	31,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Mount Hawthorn Town Centre Place Plan	35,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
North Perth Town Centre Place Plan	10,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
William Street Town Centre Place Plan	13,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Vincent Town Centre Wide Place Plan	10,000	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Town Centre Performance Management Program	70,000	70,000	70,000	70,000	Thriving Places; Innovative & Accountable
Vincent Rebound Plan - Implementation	50,000	✓			Thriving Places; Connected Community; Innovative & Accountable
Economic Development Strategy		✓	✓	✓	Thriving Places; Connected Community; Innovative & Accountable
Claisebrook Planning Framework		✓	✓		Thriving Places
Strategic Community Plan - Major Review	45,000	✓			Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Local Planning Strategy and Local Planning Scheme No. 2	✓	✓			
Sport and Recreation Facilities Plan	40,000	✓			Enhanced Environment
Leederville Skate Park Design	30,000	✓			Enhanced Environment; Thriving Places; Innovative & Accountable
Haynes Street Reserve Development and Transition Plan	340,000	✓			Enhanced Environment
View Street Urban Design Concept	30,000	✓			Thriving Places
Arts Rebound: Town Centre Artworks	280,000	✓	✓	✓	Connected Community

Information and Communications Technology (ICT)

Our objective	is to have a workforce and community that is digitally enabled to be mobile, responsive, smart and safe.
Key Functions	
Strategy and analysis	ICT and "Smart City" planning, delivery and outcomes management. Customer, supplier and vendor engagement by published documents understood by business teams and reviewed annually.
Information governance	Records and archive compliance. Privacy and Freedom of Information (FOI) services
Information mobility and security	Cyber security of people, hardware, systems and networks. Digitisation and mobility of City data and systems
IT Help Desk	Service requests, problem and incident response. ICT asset management.
GIS and spatial	Capture and maintenance of spatial data. Business and public mapping products.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Digitisation of hardcopy files and archives, including State Archives	20,000	40,000	40,000	40,000	Innovative & Accountable
ICT Strategy & Information Security Program.	40,000	✓	✓	✓	Innovative & Accountable
Business continuity & disaster recovery capability.	20,000	✓	✓	✓	Innovative & Accountable
Continuous improvement of online services for customers and ratepayers.	✓	✓	✓	✓	Innovative & Accountable
Smart Cities – field services and digitally enabled and GIS embedded into Council data management.	✓	✓	✓	✓	Innovative & Accountable

✓
 Project ongoing, FTE cost included within operating cost for service area.

Built Environment & Wellbeing

Our objective	is working together as a team to monitor, investigate and ensure risks relating to building safety, amenity and public health are addressed and to promote an enhanced built environment and community wellbeing.
Key Functions	
Health investigations and surveillance	Investigate customer requests to address public and environmental health risks such as noise, asbestos, food safety, substandard buildings, infectious disease, mosquitoes, air and water pollution, including participation in monitoring programs.
Health enquiries, advice and internal referrals	Providing timely and accurate technical advice across public and environmental health matters to internal and external customers, community and business.
Health industry education, compliance and enforcement	Providing public health assurances through the assessment of businesses in the City. Empowering the business community to meet their legislative obligation through the provision of information and advice. Delivery of surveillance and sampling programs linked to environmental health risks.
Health services – events	To assist in facilitating safe and suitable events, connecting the Vincent community, as environmental health risk managers. This includes, the assessment, approval and monitoring of public events against statutory and public health and safety requirements, both civic and external organised.
Public Health Plan	A strategy for a healthy, happy and connected community for all.
Building applications and consultancy (Building) – all types	Provide building certification services upon application for Class 1 and 10 buildings, including internal referrals. Process and coordinate internal referral process for certified building permit applications.
Swimming pool inspections	Undertake mandatory inspections of private swimming pool barriers.
Compliance services investigations	Investigate alleged unauthorised development (use and works), dangerous and unsafe structures, breaches of the Fencing Local Law and follow up on conditions of development approval.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Area
Implement the Public Health Plan, including delivery of smoke free town centres & 40 other deliverables	40,000	✓	✓	✓	Innovative & Accountable; Thriving Places
Health industry education and compliance	✓	✓	✓	✓	Innovative & Accountable; Thriving Places

✓

Project ongoing, FTE cost included within operating cost for service area.

Development & Design

Our objective	To create sensitively designed places that respect the character of our local areas, and to facilitate business activities that contribute towards vibrancy in our town centres and commercial areas.
Key Functions	
Development Applications	Support developments that are reflective of policy and community expectations. This involves well-designed developments inclusive of landscaping, built form and access. Provides support and specialist advice to facilitate business development and high-quality design outcomes, considering statutory requirements.
Building referrals	Building permits are issued in a timely manner, reflective of approval requirements. Customers experience less delays at building permit stage when they are more informed of requirements.
Design Review Panel	Statutory timeframes in processing planning applications are more likely to be met where Design Review Panel advice has been sought prior to lodgement.
Customer service - Development and Design	Provide accurate and correct advice to facilitate desired development outcomes, investment in the City and streamline the approvals process by: <ul style="list-style-type: none"> • Timely determination of a range of planning applications. • Improving customer service experience. • Developing website content.
Subdivision applications	Coordinated subdivision outcomes reflective of intended density, retention of landscaping and consolidating access. Facilitate widening of laneways by ceding of land through subdivision.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Area
At least 85% of development applications determined within statutory or agreed timeframes	✓	✓	✓	✓	Innovative and Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.

Ranger Services

Our objective	is to ensure a safe and accessible city for all.
Key Functions	
Public amenity management	To ensure compliance with all permits issued, whilst reviewing the policy and procedures and ensuring the appropriate training is provided for staff uniformity. Continue to seek Graffiti Hotspot Project Grants.
Community safety	To ensure the town centres, open spaces and streets are welcoming and safe for the whole community to use, encourage and support activities that connect residents, businesses and visitors, as well as projects that activate public spaces and to work collaboratively with key stakeholders and our community to help prevent crime.
Parking and traffic management	Ranger Services are required to ensure that parking remains fair and equitable to all residents and visitors, uphold the Local Law in ensuring that compliance is adhered to and also required to assist with traffic management at City events to ensure safety is the primary concern. Investigate electronic permit system for all non-parking permits.
Animal control	To maintain responsible pet ownership in accordance with the current legislation, also ensuring the City's Parks and Reserves are monitored for safe use by all patrons. Implementation a Cat trapping procedure and Local Law that complies with the Cat Act.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Review and upgrade the City's CCTV network, maintain maintenance on cameras to ensure footage requests can be facilitated.	50,000	50,000	50,000	50,000	Innovative & Accountable; Connected Community
Continuous improvement of the City's parking management systems and infrastructure	✓	✓	✓	✓	Innovative & Accountable; Thriving Places
Implement electronic parking permits, including integrating current technology being used within the City.	✓	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Graffiti Hotspot Project Grant	15,000				Innovative & Accountable
Implement actions within the Safer Vincent Plan.	✓	✓	✓	✓	Innovative & Accountable; Connected Community
Parking Ranger to improve Ranger coverage in response to increased parking complaints. (1 year trial)	✓				Innovative & Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.

Parks

Our objective	Maintain and enhance our public open space to provide a sustainable green environment for the community.
Key Functions	
Parks	Horticultural operations, eco-zoning program, parks replanting program, turf renovation & management, weed control, rubbish/litter collection, parks tree management, safety inspections and Parks projects management.
Streetscapes	Street tree management, town centre greening, road reserve maintenance, seniors verge mowing, main arterial road verge mowing and ROW clearing.
Water	Bore, reticulation and pump maintenance programs, irrigation efficiency, Waterwise Council endorsement, DWER Licencing requirements and manual watering programs.
Infrastructure	Infrastructure upgrade & renewal program, playground safety inspections, lighting audits, water playground compliance and operation, contract maintenance and repairs.
Community	Programs, events and initiatives to support and encourage community greening, engaging with & educating the community on horticultural and environmental practices, internal & external customer service.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Greening Plan Program, includes tree planting projects and eco-zoning program.	Refer to 4 Year Capital Works Program (CWP) Annexure B				Enhanced environment; Connected Community; Thriving Places
Community programs & events, Environmental Grants and Awards, Education/Workshops, Adopt a Verge, Adopt a Tree. i.e. native plant sale and garden competition.	161,000	✓	✓	✓	Connected Community
Bore/pump maintenance program & groundwater usage, includes groundwater allocation of 646,100KL per year	Refer to 4 Year Capital Works Program (CWP) Annexure B				Enhanced environment;
Parks upgrade and renewal program: fencing, miscellaneous infrastructure, irrigation, lighting, pathways and playgrounds & exercise equipment.	Refer to 4 Year Capital Works Program (CWP) Annexure B				Enhanced environment; Thriving Places

✓
Project ongoing, FTE cost included within operating cost for service area.

Engineering

Our objective	To build, enhance and renew community infrastructure.
Key Functions	
Civil Design, Development Approvals & Active Transport	Civil & landscape design, MRWA Approvals, DA & BA engineering, traffic and waste management assessments, crossover and streetlight enquires. Bonds and work requests. Active transport and community engagement, traffic management for public events.
City Buildings	Preventative and reactive maintenance, Compliance, Facilities Cleaning, Buildings Project Development, Contract Management.
Engineering Operations	Annual road renewal programs, road, footpath, rights of way and drainage maintenance and Contract management.
Depot Operations	Stores, bulk materials control, contract administration, administration & finance support. Heavy fleet support.

Operational Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Your Move Program – events and education. Secure grants and subsidies. Pedestrian and cycling improvements.	30,000	✓	✓	✓	Accessible City; Thriving Places; Enhanced environment
Implement the Sustainable Environment Strategy - Solar PV installation (see Sustainability & Innovation), Water and Energy Efficiency Initiatives		100,000	100,000	58,900	Enhanced environment; Innovative & Accountable
Laneway Lighting Program	Refer to 4 Year Capital Works Program (CWP) Annexure B				Innovative & Accountable; Connected Community; Thriving Places

✓
Project ongoing, FTE cost included within operating cost for service area.

Waste and Recycling

Our objective	is the delivery of the City's Waste Strategy Projects 2018-2023, with the vision of Zero Waste to Landfill by 2028.
Key Functions	
Contracted kerbside/ verge side waste managementservices	Domestic recycling collections, collection and disposal of illegally dumped waste and domestic verge side collections for bulk hard and green waste by: <ul style="list-style-type: none"> Recycling Rate Greater than 80% (Yellow Lid Bin). Increase overall recovery rate.
In-house waste management services	Domestic waste collection services, servicing of street and parks public waste, street and precinct cleaning (including graffiti management), event waste management and bin/infrastructure delivery and maintenance services with a view to: <ul style="list-style-type: none"> Reduce number of illegal dumping incidents raised. Reduce number of graffiti incidents reported.
Alternative waste drop-off sites and collections	Alternative means of collection/drop-off of specific/difficult waste streams, including Household Hazardous Waste (HHW) and Clothing/Textiles.
Waste education, engagement and advocacy	Engaging with residents, local businesses and City staff to identify barriers, educate, improve awareness and provide solutions to maximise waste recovery and avoidance.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Waste Strategy - Project 2: Bulk Hard Waste Options Appraisal	173,500	✓	✓	✓	Enhanced environment; Thriving Places; Innovative& Accountable
Waste Strategy - Project 3: Improving Collection and Waste Recovery in Multi-Unit Developments (MUD's)					Enhanced environment; Thriving Places; Innovative& Accountable
Waste Strategy - Project 8: Commercial Waste Options Appraisal					Enhanced environment; Thriving Places; Innovative& Accountable
Waste Strategy - Project 5: Research into Alternative Waste Treatment Options					Enhanced environment; Thriving Places; Innovative& Accountable
Graffiti service upgrade	✓	✓	✓	✓	Enhanced environment; Innovative& Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.

Beatty Park Leisure Centre

Our objective	is to provide a place where anyone in our community can be physically active, connect with others and improve their health and wellbeing.
Key Functions	
Aquatic Facility	Provide a safe, clean and well-maintained aquatic facility for clubs, groups and the community.
Fitness Services	Enhance community health and wellbeing through the delivery of health and fitness services.
Swimming School	Provision of a high quality and valued Learn to Swim program which offers social inclusion, health, wellbeing, education and safety outcomes to the community.
Creche Services	Provide a safe, healthy and stimulating crèche service to support operations of the Beatty Park Leisure Centre.
Retail Shop	Operate a retail store to provide aquatic and fitness related goods and services to Beatty Park users and the wider community.
Community Facility Management	Ensuring that facilities and groups have the support and infrastructure to grow and support the community.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Delivery of Beatty Park Facilities infrastructureRenewal program.	✓	✓	✓	✓	Connected Community; Thriving Places; Accessible City; Innovative & Accountable
Development of a long-term approach to preserveand protect the history and heritage of the grandstand and other major elements of the site.	✓	✓	✓	✓	Innovative & Accountable
Implementation of City Property Management Framework for clubs and community groups; Improve customer experience in hire of halls, reserves and facilities; Optimise facility utilisation Every club grant.	30,000	✓	✓	✓	Connected Community; ThrivingPlaces; Innovative & Accountable
Vincent Leisure Program – identify optimal suite ofleisure solutions across City of Vincent.	✓	✓	✓	✓	Thriving Places; Innovative & Accountable
Beatty Park and City facilities energy feasibility study	30,000				Innovative & Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.

Library & Local History

Our objective	is to build and strengthen community and connections.
Key functions	
Library Services	Library lending and information service, events and programs targeted at all age groups, Books on Wheels – home delivery service, community hub providing spaces for meetings, study, reading, creativity and socialising.
Local History Centre	Develop, manage and promote the City's Local History Collection, Provide an information and reference service to the public and staff on all aspects of Vincent's history and heritage.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Curated programs and events, to meet community needs	\$4,000	✓	✓	✓	Connected Community
Strategic growth of the Local History Collection	15,000	✓	✓	✓	Connected Community
Increase digitisation of the Local History Collection	✓	✓	✓	✓	Connected Community
Digital Literacy Program	✓	✓			Connected Community; Innovative & Accountable

✓
Project ongoing, FTE cost included
within operating cost for service area.

Marketing, Customer Service , & Community Development

Our values	to engage authentically to build and strengthen community and connections.
Key functions	
Customer Service	Customer service counter enquiries and complaint handling, call centre operations and online chat service, cashier and money collection, reception/concierge service.
City of Vincent Community Centre	Programs and services for the community ranging from young children through to seniors, provision of a range of rooms for hire for individuals, community groups and organisations.
Community Development	Strategic development of projects and programs to support vulnerable people in our community particularly in the areas of Reconciliation, Access and Inclusion, Children and Young People and LGBTQ+ communities.
Review, map & document current processes to identify gaps and improvement opportunities.	Increased efficiencies, customer satisfaction, engagement and visitation.
Marketing and communications	Consistent use of City style guide and writing style across all City tools and projects. Creating a culturally rich and vibrant community by embedding creativity into everything, we do. Inform the community, develop community partnerships and to seek community input into decision-making.
City events	Support our stakeholders through the event application process. Partner with stakeholders to deliver high quality events in Vincent. Work with stakeholders to deliver civic events and citizenship ceremonies.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Develop and deliver a Seniors program	35,000	✓	✓	✓	Connected Community
Review and develop Vincent Community Centre programs and services	✓	✓	✓	✓	Enhanced Environment; Accessible City; Innovative & Accountable; Connected Community; Thriving Places; Sensitive Design
Customer Experience Program	✓	✓			Connected Community; Innovative & Accountable;
Manage major event funding	258,000	✓	✓	✓	Innovative & Accountable; Connected Community; Thriving Places
Implement the Youth Action Plan	39,000	✓	✓	✓	Connected Community; Thriving Places
Review, update and implement the Disability Access & Inclusion Plan	50,000	✓	✓	✓	Connected Community; Thriving Places
Pop Up Play Program	13,000	✓	✓	✓	Connected Community; Thriving Places
Visit Perth' collaborative content is delivered and resourced in line with the City's Place Plans.	30,500	30,600	30,700		Connected Community; Innovative & Accountable
Community Engagement Framework implementation	✓	✓	✓	✓	Connected Community; Innovative & Accountable

Project ongoing, FTE cost included within operating cost for service area.

Finance and Project Management Office

Our objective	Is high performing financial function, delivering value through sound financial management and collaboration and to facilitate strategic, compliant and sustainable decision-making and outcomes.
Key Functions	
Financial	Processing accurate and timely payments and invoices and ensuring the City's investment portfolio is optimized.
Financial reporting & auditing	Ensuring financial reporting is accurate, timely and reliable.
Financial planning	Preparing and coordinating Integrated Planning Framework for the City.
Rates Management	Ensuring the accuracy of the rate book and compliance to the Local Government Regulations and Act.
Procurement	Ensure and monitor compliance with Procurement Policy, Procurement Framework, Contracts Management Framework and Local Government Regulations.
Project Management Office	Facilitate and synchronise effective reporting and monitoring of project milestones on an ongoing basis and successful delivery of project management.

Service Area Deliverables	2021/2022	2022/2023	2023/2024	2024/2025	Focus Areas
Financial Hardship for Ratepayers	100,000	✓	✓	✓	Innovative & Accountable
Implement the Project Management Framework	✓	✓	✓	✓	Innovative & Accountable
Major changes and upgrades to Chart of Accounts and Financial system	✓	✓	✓	✓	Innovative & Accountable
Implement the Integrated Reporting and Planning Framework, including the: - Long Term Financial Plan, - Corporate Business Plan, - 4-year Capital Works Program, and - Service Delivery Reviews.	✓	✓	✓	✓	Innovative & Accountable

✓
Project ongoing, FTE cost included within operating cost for service area.





CONTENTS

ASSET CLASSES

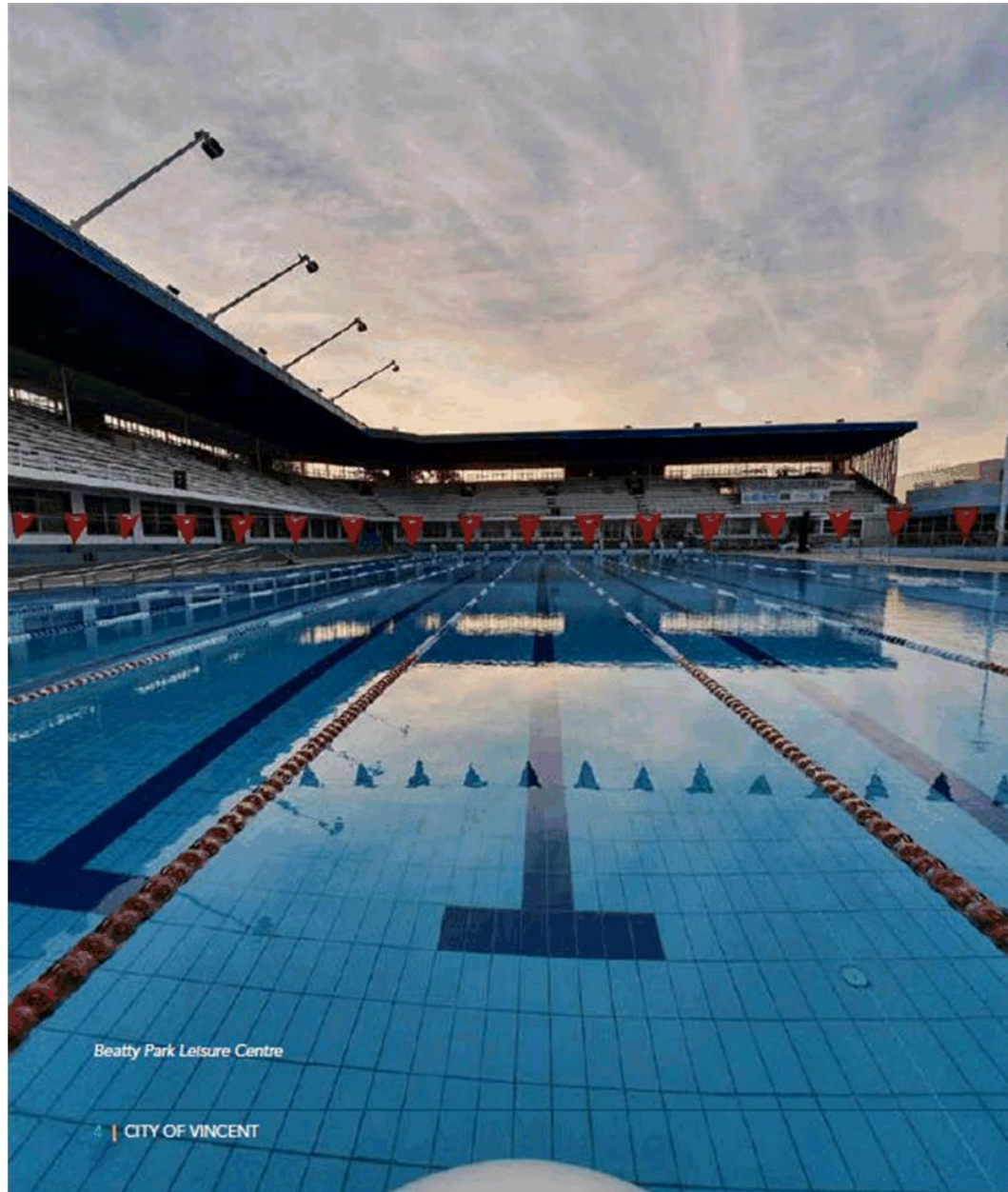
OVERVIEW

LAND & BUILDING ASSETS

TRANSPORT & PARKS INFRASTRUCTURE ASSETS

PLANT & FLEET ASSETS

INFORMATION COMMUNICATIONS
TECHNOLOGY & EQUIPMENT ASSETS



Council has approved for construction only those projects listed in the first year (2021 / 2022) of this Four Year Capital Works Program as part of the Annual Budget.

All projects detailed in the consecutive years 2022 / 2023 to 2024 / 2025 are approved for listing in the Four Year Capital Works Program. Delivery will depend on Council approval in the relevant Annual Budget process informed by the 10 Year Long Term Financial Plan.

Previously approved projects have been reviewed and show revised expenditure to allow for changes in estimated costs, changes to grant funding or emerging issues where necessary. The Capital Works Program has been developed to meet anticipated community infrastructure needs and the future

development of the City with the strategic direction for the

Program provided by the Strategic Community Plan and Long Term Financial Plan. This program has also been informed by the City's draft Asset Management and Sustainability Strategy.

ASSET CLASSES

LAND & BUILDING ASSETS

TRANSPORT & PARKS INFRASTRUCTURE ASSETS

PLANT & FLEET ASSETS

INFORMATION COMMUNICATIONS TECHNOLOGY & EQUIPMENT ASSETS

City of Vincent Overview of Four Year Capital Works Program 2021/22 – 2024/25

Line No.	Title of works	Expenditure Type	Funding Arrangements					Budget Submission Year				4Yr Capex Total
			Municipal	Grants	Reserve	Loan / Borrowing	Total	21/22	22/23	23/24	24/25	
1	Bus Shelter Replacement and Renewal Program	Renewal / Upgrade	130,000	10,000	-	-	140,000	30,000	30,000	40,000	40,000	140,000
2	Fleet Management Program	Renewal	6,143,333	-	402,667	-	6,546,000	1,592,500	2,356,000	1,093,500	1,504,000	6,546,000
3	Footpath Upgrade and Renewal Program	Renewal	2,093,294	-	-	-	2,093,294	446,309	594,967	604,473	447,545	2,093,294
4	Gully Soak-well and Minor Drainage Improvement Program	Upgrade	683,635	-	-	-	683,635	253,635	120,000	130,000	180,000	683,635
5	Beatty Park Leisure Centre - Facilities Infrastructure Renewal	Renewal / Upgrade	2,810,433	1,687,780	228,410	-	4,726,623	3,525,073	694,350	426,000	81,200	4,726,623
6	Rights of Way Rehabilitation Program	Renewal	500,000	-	-	-	500,000	100,000	120,000	140,000	140,000	500,000
7	Roofing Renewal Program	Renewal	240,000	-	-	-	240,000	-	-	180,000	60,000	240,000
8	Three Bin Food Organics Garden Organics Collection System	New / Renewal	207,824	188,420	982,312	-	1,378,556	1,378,556	-	-	-	1,378,556
9	Solar Photovoltaic System Installation	New	371,000	-	-	-	371,000	-	219,000	152,000	-	371,000
10	Bicycle Network	New / Renewal	255,635	350,000	-	-	605,635	394,135	190,500	10,500	10,500	605,635
11	Road Maintenance Programs - State Black Spot	Upgrade	993,743	427,487	-	-	1,421,230	371,230	250,000	250,000	250,000	1,121,230
	Road Maintenance Programs - MRRG	Renewal	419,411	741,295	-	-	1,160,706	1,160,706	-	-	-	1,160,706
	Road Maintenance Programs - Local Road Program Resurfacing	Renewal / Upgrade	1,097,137	-	-	-	1,097,137	1,097,137	-	-	-	1,097,137
	Road Maintenance Programs - Local Road Program Crack Seal	Renewal / Upgrade	15,000	-	-	-	15,000	15,000	-	-	-	15,000
	Road Maintenance Programs - Roads to Recovery	Renewal	9,491,924	323,910	-	-	9,815,834	323,910	2,988,016	3,208,218	3,295,690	9,815,834

Line No.	Title of works	Expenditure Type	Funding Arrangements					Budget Submission Year				4Yr Capex Total
			Municipal	Grants	Reserve	Loan / Borrowing	Total	21/22	22/23	23/24	24/25	
12	Parks Signage Program	Renewal	80,000	-	-	-	80,000	20,000	20,000	20,000	20,000	80,000
13	Traffic Management Improvements	Renewal	1,100,000	-	74,955	-	1,174,955	154,955	350,000	100,000	570,000	1,174,955
14	Car Parking Upgrade/Renewal Program	Renewal	2,581,270	-	126,000	-	2,707,270	350,300	1,107,520	726,800	522,650	2,707,270
15	Streetscape Improvements Program	Upgrade	150,000	-	-	-	150,000	45,000	35,000	35,000	35,000	150,000
16	Accessible City Strategy Implementation	New	915,000	-	205,000	-	1,120,000	205,000	305,000	305,000	305,000	1,120,000
17	Land and Building Asset Renewal Projects	Renewal / Upgrade	3,555,318	3,616,114	256,338	-	7,427,770	4,782,770	940,000	840,000	865,000	7,427,770
18	Miscellaneous Assets Renewal (City Buildings)	Renewal	3,235,000	-	-	-	3,235,000	100,000	50,000	1,085,000	1,800,000	3,035,000
19	246 Vincent Street, Leederville - DLGSC (Department of Local Government, Sport and Cultural Industries) - Lease Obligation Renewal Commitments	Renewal	194,811	-	210,189	-	405,000	225,000	10,000	160,000	10,000	405,000
20	Parks Greening Plan Program	New	1,300,000	-	-	-	1,300,000	300,000	270,000	430,000	300,000	1,300,000
21	Air Conditioning & HVAC Renewal	Renewal	955,000	-	764,000	-	1,719,000	814,000	335,000	320,000	250,000	1,719,000
22	Water and Energy Efficiency Initiatives	Renewal	333,900	-	-	-	333,900	75,000	100,000	100,000	58,900	333,900
23	Public Open Space Strategy Implementation Plan	New / Upgrade	200,000	100,000	-	-	300,000	50,000	-	250,000	-	300,000
24	Laneway Lighting Program	New	80,000	-	-	-	80,000	20,000	20,000	20,000	20,000	80,000
25	Haynes Street Reserve Development Plan Implementation	New	160,000	-	340,000	-	500,000	340,000	-	160,000	-	500,000
26	Mary Street Piazza	New	20,000	-	-	-	20,000	20,000	-	-	-	20,000
27	Parks Eco-Zoning Program	Renewal	120,000	-	-	-	120,000	30,000	30,000	30,000	30,000	120,000
28	Parks Irrigation Upgrade & Renewal Program	Renewal	1,785,000	-	-	-	1,785,000	195,000	545,000	500,000	545,000	1,785,000
29	Parks Infrastructure Upgrade & Renewal Program	Renewal	1,609,852	555,292	-	-	2,165,144	796,444	87,500	254,700	1,026,500	2,165,144
30	Parks Fencing Renewal Program	Renewal	338,000	-	-	-	338,000	20,000	60,000	238,000	20,000	338,000

Line No.	Title of works	Expenditure Type	Funding Arrangements					Budget Submission Year				4Yr Capex Total
			Municipal	Grants	Reserve	Loan / Borrowing	Total	21/22	22/23	23/24	24/25	
31	Parks Lighting Renewal Program	Renewal	160,000	-	-	-	160,000	90,000	70,000	-	-	160,000
32	Parks Pathways Renewal Program	Renewal	820,000	-	-	-	820,000	190,000	120,000	310,000	200,000	820,000
33	Parks Playground / Exercise Equipment Upgrade & Renewal Program	Renewal	1,723,000	-	60,000	-	1,783,000	448,000	753,000	380,000	202,000	1,783,000
34	Enterprise Applications Upgrades	Renewal	994,680	-	-	-	994,680	238,080	252,200	252,200	252,200	994,680
35	ICT Renewal Program	Renewal	455,000	-	-	-	455,000	275,000	65,000	45,000	70,000	455,000
36	Public Toilet Renewal Program	Renewal	1,480,000	-	-	-	1,480,000	220,000	265,000	50,000	265,000	800,000
37	Sports Lighting Renewal Program	Renewal / Upgrade	382,450	834,000	-	-	1,216,450	1,216,450	-	-	-	1,216,450
38	Street Lighting Upgrade Program	Renewal	235,000	-	-	-	235,000	55,000	60,000	60,000	60,000	235,000
39	Beaufort Street Art Deco Median Lighting Pole Replacement and LED Lighting	Renewal / Upgrade	220,000	-	-	-	220,000	-	220,000	-	-	220,000
40	Footpath Lighting Trial - William Street	New	20,000	-	-	-	20,000	-	20,000	-	-	20,000
41	Robertson Park Development Plan – Implementation	New	721,334	466,666	-	-	1,188,000	-	1,023,000	455,000	-	1,188,000
42	Parking Machines Asset Replacement Program	New	20,000	-	-	-	20,000	20,000	-	-	-	20,000
43	COVID-19 Artwork relief project	New	-	-	374,227	-	374,227	374,227	-	-	-	374,227
44	Banks Reserve Master Plan Implementation	New	800,000	-	-	-	800,000	-	800,000	-	-	800,000
TOTAL								27,528,103	15,406,053	12,804,691	12,706,385	58,488,063

City of Vincent Detailed Four Year Capital Works Program 2021/22 – 2024/25

Land and Building Assets

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
5	Beatty Park Leisure Centre - Facilities Infrastructure Renewal	Beatty Park Leisure Centre - Facilities Infrastructure Renewal	North Perth	Enhanced Environment	Inform adjoining	Renewal	1,124,013	147,577	228,410	-	1,500,000
		Beatty Park Leisure Centre – Concourse Tiling	North Perth	Enhanced Environment	Inform adjoining	Renewal	85,500	79,500	-	-	165,000
		Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	North Perth	Enhanced Environment	Inform adjoining	Renewal	267,370	182,630	-	-	450,000
		Plant renewal program, Plant room risk renewals, Water Circulation Renewal Program, Gym and group fitness change room upgrade, energy efficiency renewal program.	North Perth	Enhanced Environment	Inform adjoining	Renewal	-	546,000	-	-	546,000
		Major Plant HVAC renewal	North Perth	Enhanced Environment	Inform adjoining	Renewal / Upgrade	-	-	316,000	-	316,000
		Flooring renewal	North Perth	Enhanced Environment	Inform adjoining	Renewal	-	-	50,000	-	50,000
7	Roofing Renewal Program	Schedule of works pending ongoing Asset Data collection.	All	Thriving Places	Inform affected	Renewal	-	-	180,000	60,000	240,000
9	Solar Photovoltaic System Installation	Mt Hawthorn Community Centre	Mt Hawthorn	Enhanced Environment	Consult	New	8,732	-	-	-	8,732
		Vincent Community Centre	Leederville	Enhanced Environment	Consult	New	20,150	-	-	-	20,150
		Britannia Reserve Pavilion	Leederville	Enhanced Environment	Consult	New	8,900	-	-	-	8,900
		Loftus Recreation Centre, 99 Loftus Street, Leederville (Leased by Belgravia / WA Gymnastics)	Leederville	Enhanced Environment	Consult	New	-	109,400	-	-	109,400
		62 Frame Court, Leederville (Leased by YMCA Headquarters Youth Recreation)	Leederville	Enhanced Environment	Consult	New	-	29,900	-	-	29,900

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
9	Solar Photovoltaic System Installation	Leederville Childcare Centre, 99 Loftus Street, Leederville	Leederville	Enhanced Environment	Consult	New	-	20,150	-	-	20,150
		66 Harold Street, Mt Lawley (Leased by Forrest Park Croquet Club)	Mt Lawley	Enhanced Environment	Consult	New	-	8,850	-	-	8,850
		286-288 Beaufort Street, Perth (Leased by ASSETTS)	Mt Lawley	Enhanced Environment	Consult	New	-	20,800	-	-	20,800
		176 Fitzgerald Street, Perth (Leased by Robertson Park Tennis Centre)	Perth	Enhanced Environment	Consult	New	-	29,900	-	-	29,900
		Solar PV Installation Program - locations to be confirmed	All	Enhanced Environment	Consult	New	-		152,000	-	152,000
17	Land and Building Asset Renewal Projects	Upgrade Library counter to enhance customer service delivery	Leederville	Enhanced Environment	N/A	Upgrade	48,500	-	-	-	48,500
		Roofing Renewal-Loton Park Tennis Club Room	Perth	Enhanced Environment	Inform	Renewal	178,400	-	-	-	178,400
		Leederville Oval Stadium - Electrical renewal - 3 boards	Leederville	Enhanced Environment	Inform	Renewal	182,750	-	115,338	-	298,088
		Building Management System software-Admin	Council	Enhanced Environment	N/A	Renewal	120,000	-	-	-	120,000
		Litis Stadium, 41 Britannia Road, Leederville - leased areas of Litis Stadium infrastructure works (Leased by Floreat Athena Football Club)	Mt Hawthorn	Enhanced Environment	Consult	Renewal / Upgrade	3,000,000	-	-	-	3,000,000
		413 Bulwer Street, West Perth - Replacement of shed (Leased by Volleyball WA)	West Perth	Enhanced Environment	Consult	Renewal	50,000	-	-	-	50,000
		Works Depot - Non fixed assets renewals	Council	Enhanced Environment	N/A	Renewal	95,000	35,000	205,000	5,000	340,000
		Lease Property Non Scheduled Renewal	Leederville	Innovative and Accountable	Inform	Renewal / Upgrade	50,000	-	-	250,000	300,000
		Loftus Child Health, 99 Loftus Street, Leederville - leasing requirements (Leased by Child and Adolescent Health Service)	Leederville	Innovative and Accountable	Inform	Renewal	20,000	-	-	20,000	40,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
17	Land and Building Asset Renewal Projects	Loftus Recreation Centre, 99 Loftus Street, Leederville - ventilation installation (Leased by Belgravia)	Leederville	Innovative and Accountable	Inform	Renewal	20,000	-	-	-	20,000
		North Perth Main Town Hall - Kitchen and toilet renewal	North Perth	Innovative and Accountable	Inform	Renewal / Upgrade	180,000	60,000	-	100,000	340,000
		North Perth Lesser Town Hall - Kitchen and toilet renewal	North Perth	Innovative and Accountable	Inform	Renewal	120,000	25,000	-	100,000	245,000
		Library Renewals	Leederville	Innovative and Accountable	Inform	Renewal / Upgrade	80,000	-	135,000	85,000	300,000
		62 Frame Court, Leederville - Skate Park Renewals (Leased by YMCA Headquarters Youth Recreation)	Leederville	Innovative and Accountable	Involve	New / Renewal	-	200,000	-	-	200,000
		Menzies Park Pavilion & Ablutions	Mt Hawthorn	Innovative and Accountable	Consult	Renewal / Upgrade	330,000	-	-	-	330,000
		Leederville Tennis Club - fencing upgrade	Leederville	Thriving Places	Inform	Upgrade	75,000	-	-	-	75,000
		Administration Centre Renewals - First Floor	Council	Innovative and Accountable	N/A	Renewal	-	200,000	50,000	50,000	300,000
		286-288 Beaufort Street, Perth - Lease renewals (Leased by ASSETTS)	Mt Lawley	Innovative and Accountable	Inform	Renewal	-	40,000	-	-	40,000
		North Perth Child Health Clinic, 22 View Street, North Perth - fit out renewal (Leased by Dept. of Health)	North Perth	Innovative and Accountable	Inform	Renewal	-	-	-	20,000	20,000
		Hyde Park Gazebo (2)	Mt Lawley	Innovative and Accountable	Inform	Renewal	-	-	-	50,000	50,000
		Loftus Recreation Centre, 99 Loftus Street, Leederville (Leased by Gymnastics WA)	Leederville	Innovative and Accountable	Inform	Renewal	-	-	-	15,000	15,000
18	Miscellaneous Assets Renewal (City Buildings)	This funding is required as a result of ongoing Asset Data Collection that identifies building components that are nearing end of life and may become a risk.	All	Thriving Places	Inform	Renewal	100,000	50,000	1,085,000	1,800,000	3,035,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
19	246 Vincent Street, Leederville - DLGSC (Department of Local Government, Sport and Cultural Industries) - Lease Obligation Renewal Commitments	LED lighting upgrade/renewal. Modernisation of elevator façade fit-out.	Leederville	Enhanced Environment	Inform	Renewal	225,000	-	-	-	225,000
		Lift renewal and non-fixed assets renewal	All	Enhanced Environment	Inform	Renewal	-	10,000	160,000	10,000	180,000
21	Air Conditioning & HVAC Renewal	246 Vincent Street, Leederville - DLGSC (Department of Local Government, Sport and Cultural Industries)	Leederville	Thriving Places	Inform	Renewal	305,000	-	-	-	305,000
		244 Vincent Street, Leederville - Administration and Civic Centre	Leederville	Thriving Places	Inform	Renewal	344,000	-	-	-	344,000
		Vincent Community Centre - 99 Loftus Street, Leederville	Leederville	Thriving Places	Inform	Renewal	170,000	-	-	-	170,000
		Miscellaneous Air Conditioner Renewal Program	Various	Thriving Places	Inform	Renewal	50,000	50,000	220,000	250,000	570,000
		246 Vincent Street, Leederville - DLGSC (Department of Local Government, Sport and Cultural Industries)	Leederville	Thriving Places	Inform	Renewal	-	150,000	-	-	150,000
		99 Loftus Street, Leederville, Library and Local History Centre	Leederville	Thriving Places	Inform	Renewal	-	120,000	-	-	120,000
21	Air Conditioning & HVAC Renewal	Loftus Recreation Centre, 99 Loftus Street, Leederville (Leased by Gymnastics WA)	Leederville	Thriving Places	Inform	Renewal	-	15,000	-	-	15,000
		Mount Hawthorn Community Centre	Mt Hawthorn	Thriving Places	Inform	Renewal	-	-	100,000	-	100,000
22	Water and Energy Efficiency Initiatives	Schedule to be advised. Program for outer years to be advised at the commencement of each year.	All	Enhanced Environment	Inform	Renewal	75,000	100,000	100,000	58,900	333,900

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
36	Public Toilet Renewal Program	Leederville Town Centre - The Avenue Car Park / Frame Court	Leederville	Innovative and Accountable	Inform	Renewal / Upgrade	-	265,000	-	-	265,000
		Hyde Park West	Leederville	Innovative and Accountable	Inform	Renewal / Upgrade	220,000	-	-	50,000	270,000
		Banks Reserve modus toilet fit out renewal	Mt Lawley	Innovative and Accountable	Inform	Renewal	-	-	-	15,000	15,000
		Robertson Park public toilet	West Perth	Enhanced Environment	Inform	New	-	-	50,000	-	50,000
		Braithwaite Park	Mt Hawthorn	Innovative and Accountable	Inform	Renewal	-	-	-	40,000	40,000
		Britannia Road Pavilion toilets	Leederville	Innovative and Accountable	Inform	Renewal	-	-	-	115,000	115,000
		Charles Veryard Reserve Clubrooms toilets	North Perth	Innovative and Accountable	Inform	Renewal	-	-	-	45,000	45,000
		Program for outer years to be advised at the commencement of each year.	All	Thriving Places	Inform	Renewal	-	380,000	300,000	-	680,000
37	Sports Lighting Renewal Program	Leederville Oval Stadium - Light posts renewal	Leederville	Innovative and Accountable	Inform	Renewal / Upgrade	1,100,000	-	-	-	1,100,000
		Forrest Park Croquet Club	Mt Lawley	Innovative and Accountable	Inform	Renewal	16,450	-	-	-	16,450
		Charles Veryard Reserve - Flood Lighting	North Perth	Thriving Places	Inform	Upgrade	100,000	-	-	-	100,000
38	Street Lighting Upgrade Program	Is intended to progressively replace/upgrade the existing lights to current standards.	All	Thriving Places	Inform	Renewal	55,000	60,000	60,000	60,000	235,000
44	Banks Reserve Master Plan Implementation	Banks Reserve Plaza and Amenities	Mt Lawley	Enhanced Environment	Inform	New	-	800,000	-	-	800,000

Transport, Parks and Infrastructure Assets

Line No.	Title of works	Description of works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
1	Bus Shelter Replacement and Renewal Program	The City has a network of 94 Bus Shelters of which 50 are advertising shelters from which the City derives income. The remaining 44 are maintained by the City and this program is intended to renew the shelters to an appropriate standard.	All	Connected Community	Inform adjoining	Renewal / Upgrade	30,000	30,000	40,000	40,000	140,000
3	Footpath Upgrade and Renewal Program	Replacement schedule of the Footpath Upgrade and Renewal Program will continue to be assessed annually and dependant upon future budget allocations.	All	Accessible City	Inform adjoining	Renewal	446,309	594,967	604,473	447,545	2,093,294
4	Gully Soak-well and Minor Drainage Improvement Program	Britannia Reserve Main Drain Renewal, Stages 1 & 2	Leederville	Enhanced Environment	Inform adjoining	Renewal	143,635	-	-	-	143,635
		Minor Drainage Improvement Program (annual)	All	Enhanced Environment	Inform adjoining	Renewal	50,000	60,000	70,000	120,000	300,000
		Gully Soak-well Program – Developed in conjunction with the Road Resurfacing Programs	All	Enhanced Environment	Inform adjoining	Upgrade	60,000	60,000	60,000	60,000	240,000
6	Rights of Way Rehabilitation Program	Annual review based upon the most recent condition assessment survey	All	Connected Community	Inform adjoining	Renewal	100,000	120,000	140,000	140,000	500,000
8	Three Bin Food Organics Garden Organics Collection System	Delivery of a three bin FOGO collection service to approximately 16,500 households	All	Enhanced Environment	Inform adjoining	New / Renewal	1,378,556	-	-	-	1,378,556
10	Bicycle Network	TravelSmart Actions	All	Accessible City	Inform or Consult with schools	New / Renewal	10,500	10,500	10,500	10,500	42,000
		Construct Norfolk St N/S Route Stage 1 Design Glendalough to Eucla Commence development of new Plan	North Perth Mt Hawthorn	Accessible City	Consult	New	383,635	-	-	-	383,635
		Bike Network Plan - Construct Glendalough to Eucla	North Perth Mt Hawthorn	Accessible City	Consult	Upgrade	-	180,000	-	-	180,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
11	Road Maintenance Programs	State Black Spot									
		Intersection of Bulwer and Stirling St, Perth	Perth	Accessible City	Inform	Upgrade	31,987	63,973	-	-	95,960
		Intersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	Mt Hawthorn	Accessible City	Inform	Upgrade	30,000	-	-	-	30,000
		Intersection of Loftus and Vincent Streets, West Perth/Leederville	Leederville	Accessible City	Inform	Upgrade	81,756	163,514	-	-	245,270
		Grosvenor Road - Install half seagull islands on Grosvenor Rd to ban through and right turn movements from Grosvenor Rd to Fitzgerald St	Mt Lawley	Accessible City	Inform	Upgrade	100,000	-	-	-	100,000
		Leederville Parade - Vincent Street to Loftus Street	Leederville	Accessible City	Inform	Upgrade	200,000	-	-	-	200,000
		State Black Spot Projects to be scheduled at the commencement of each year	All	Accessible City	N/A	Upgrade		250,000	250,000	250,000	750,000
		MRRG									
		Oxford Street - Leederville Parade to Vincent Street	Leederville	Accessible City	Inform	Renewal	118,376	-	-	-	118,376
		Loftus Street - North bound lanes Vincent Street to Bourke Street	Leederville	Accessible City	Inform	Renewal	157,528	-	-	-	157,528
		Loftus Street - South bound lanes Vincent Street to Bourke Street	Leederville	Accessible City	Inform	Renewal	149,145	-	-	-	149,145
		Bourke Street - Charles Street to Loftus Street	North Perth	Accessible City	Inform	Renewal	173,745	-	-	-	173,745
		Carr Street - Fitzgerald Street to Charles Street	West Perth	Accessible City	Inform	Renewal	110,518	-	-	-	110,518
		Fitzgerald Street - Central lanes Burt Street to Walcott Street	North Perth	Accessible City	Inform	Renewal	211,842	-	-	-	211,842
		Walcott Street - North-west bound lanes William Street to Beaufort Street	Perth	Accessible City	Inform	Renewal	162,281	-	-	-	162,281
		Newcastle Street - Eastbound lane Money Street to Beaufort Street	Perth	Accessible City	Inform	Renewal	77,271	-	-	-	77,271
		Local Road Program Resurfacing									
		Lake Street - Bulwer Street to Brisbane Street	Perth	Accessible City	Inform	Renewal /Upgrade	110,307	-	-	-	110,307
		Lake Street - Stuart Street to Newcastle Street	Perth	Accessible City	Inform	Renewal /Upgrade	116,615	-	-	-	116,615
		Glyde Street - Coogee Street to Matlock Street	Mt Hawthorn	Accessible City	Inform	Renewal /Upgrade	45,562	-	-	-	45,562

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
11	Road Maintenance Programs	Local Road Program Resurfacing									
		Richmond Street - Scott Street to Oxford Street	Leederville	Accessible City	Inform	Renewal /Upgrade	62,141	-	-	-	62,141
		Eton Street - Gill Street to Ellesmere Street	North Perth	Accessible City	Inform	Renewal /Upgrade	132,596	-	-	-	132,596
		Grosvenor Road - Ethel Street to Fitzgerald Street	North Perth	Accessible City	Inform	Renewal / Upgrade	73,279	-	-	-	73,279
		Lawley Street - Fitzgerald Street to R.O.W	West Perth	Accessible City	Inform	Renewal / Upgrade	21,734	-	-	-	21,734
		Richmond Street - Leicester Street to Cul-de-sac	Leederville	Accessible City	Inform	Renewal / Upgrade	37,429	-	-	-	37,429
		Britannia Road - Federation Street to Kalgoorlie Street	Leederville	Accessible City	Inform	Renewal / Upgrade	96,305	-	-	-	96,305
		Bouverie Place - Federation Street to Kalgoorlie Street	Mt Hawthorn	Accessible City	Inform	Renewal / Upgrade	86,953	-	-	-	86,953
		Ashby Street - Egina Street to East Street	Mt Hawthorn	Accessible City	Inform	Renewal / Upgrade	100,341	-	-	-	100,341
		Ashby Street - Kalgoorlie Street to Egina Street	Mt Hawthorn	Accessible City	Inform	Renewal / Upgrade	105,907	-	-	-	105,907
		Ashby Street - Kalgoorlie Street to Egina Street	Mt Hawthorn	Accessible City	Inform	Renewal / Upgrade	53,984	-	-	-	53,984
		Ashby Street - Flinders Street to Coogee Street	Mt Hawthorn	Accessible City	Inform	Renewal / Upgrade	53,984	-	-	-	53,984
		Local Road Program Crack Seal									
		Thompson Street - Barnet Street to Loftus Street	Leederville	Accessible City	Inform	Renewal / Upgrade	2,500	-	-	-	2,500
		Bruce Street - Barnet Street to Loftus Street	Leederville	Accessible City	Inform	Renewal / Upgrade	2,500	-	-	-	2,500
		Egina Street - Berryman Street to Anzac Road	North Perth	Accessible City	Inform	Renewal / Upgrade	5,000	-	-	-	5,000
		Egina Street - Tasman Street to Berryman Street	North Perth	Accessible City	Inform	Renewal / Upgrade	5,000	-	-	-	5,000
		Roads to Recovery									
		Tennyson Street - Loftus Street to Shakespeare Street	Leederville	Accessible City	Inform	Renewal / Upgrade	200,377	-	-	-	200,377
		Glyde Street - Matlock St to Coogee St	Mt Hawthorn	Accessible City	Inform	Renewal	33,363	-	-	-	33,363
		Ellesmere Street - Shakespeare St to London St	All	Accessible City	Inform	Renewal	90,170	-	-	-	90,170
		Road Maintenance Program for outer years to be advised at the commencement of each year	All	Accessible City	N/A	Renewal	-	2,988,016	3,208,218	3,295,690	9,491,924

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
12	Parks Signage Program	Implementation and renewal of parks signage	All	Accessible City	N/A	Renewal	20,000	20,000	20,000	20,000	80,000
13	Traffic Management Improvements	Minor Traffic Management Improvements Program	All	Accessible City	Consult	Renewal	80,000	100,000	100,000	220,000	500,000
		Alma/Claverton Local Area Traffic Management	North Perth	Accessible City	Inform	Renewal	48,955	-	-	-	48,955
		Harold and Lord Streets Intersection	Mt Lawley	Accessible City	Inform	Renewal	26,000	-	-	-	26,000
		Signalised Pedestrian Crossing Brady & Purslowe Streets	Mt Hawthorn	Accessible City	Inform	Upgrade	-	250,000	-	-	250,000
		Signalised Pedestrian Crossing William & Lincoln Streets	Mt Lawley	Accessible City	Inform	Upgrade	-	-	-	350,000	350,000
14	Car Parking Upgrade/Renewal Program	Loftus Centre Carpark and general maintenance of other City's carparks	All	Accessible City	Inform	Renewal	330,300	-	-	-	330,300
		Program for outer years to be advised at the commencement of each year	All	Accessible City	N/A	Renewal	-	1,107,520	726,800	522,650	2,356,970
15	Streetscape Improvements Program	Angove St and Fitzgerald St	North Perth	Thriving Places	Inform	Renewal	10,000	-	-	-	10,000
		Schedule being prepared. Program for outer years to be advised at the commencement of each year.	All	Thriving Places	Inform	Upgrade	35,000	35,000	35,000	35,000	140,000
16	Accessible City Strategy Implementation	Precinct Parking Management and Electric Vehicle Parking Bays	All	Enhanced Environment	TBD	New	205,000	305,000	305,000	305,000	1,120,000
20	Parks Greening Plan Program	Leederville Parade	North Perth	Enhanced Environment	N/A	New	200,000	-	-	-	200,000
		Drummond Place	West Perth	Enhanced Environment	N/A	New	10,000	-	-	-	10,000
		Old Aberdeen Place	West Perth	Enhanced Environment	N/A	New	10,000	-	-	-	10,000
		Stirling Street	Perth	Enhanced Environment	N/A	New	30,000	-	-	-	30,000
		Edward Street	Perth	Enhanced Environment	N/A	New	20,000	-	-	-	20,000
		Dunedin Street Car Park	Mt Hawthorn	Enhanced Environment	N/A	New	15,000	-	-	-	15,000
		Flinders Street Car Park	Mt Hawthorn	Enhanced Environment	N/A	New	15,000	-	-	-	15,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
20	Parks Greening Plan Program	Robertson Park	Perth	Enhanced Environment	N/A	New / Upgrade	-		130,000	-	130,000
		The Avenue Car Park	Leederville	Enhanced Environment	N/A	New	-	55,000	-	-	55,000
		Little Russell Street	North Perth	Enhanced Environment	N/A	New	-	5,000	-	-	5,000
		Beaufort Street Median	Mt Lawley	Enhanced Environment	N/A	New	-	40,000	-	-	40,000
		Vincent Street Median	Leederville	Enhanced Environment	N/A	New	-	30,000	-	-	30,000
		Oxford Street Median Planting	Leederville	Enhanced Environment	N/A	New	-	20,000	-	-	20,000
		Auckland Street	North Perth	Enhanced Environment	N/A	New	-	40,000	-	-	40,000
		Scott Street	Leederville	Enhanced Environment	N/A	New	-	20,000	-	-	20,000
		Locations to be determined based on re-assessment of Street Tree masterplan	All	Enhanced Environment	N/A	New	-	60,000	300,000	300,000	660,000
23	Public Open Space Strategy Implementation Plan	Implement key outcomes upon completion of the Public Open Space Strategy, funding for out years to be confirmed subject to scope and prioritisation.	All	Enhanced Environment	TBA	New / Upgrade	50,000	-	-	-	50,000
		Birdwood Square basketball courts with skate elements	Perth	Enhanced Environment	TBA	New	-	-	250,000	-	250,000
24	Laneway Lighting Program	The City will endeavour to assist residents with problematic laneways that are subjected to anti-social/graffiti activity, by installation of lighting to deter such activity	All	Enhanced Environment	Inform	New	20,000	20,000	20,000	20,000	80,000
25	Haynes Street Reserve Development Plan Implementation	Haynes Street Reserve Development Plan Implementation Stages 1 & 2	North Perth	Thriving Places	Inform	New	340,000	-	160,000	-	500,000
26	Mary Street Piazza	Festoon Light Improvements	Mt Lawley	Connected Community	TBA	New	20,000	-	-	-	20,000
27	Parks Eco-Zoning Program	Road Reserves	All	Enhanced Environment	N/A	Renewal	-	-	10,000	3,000	13,000
		Monmouth Street	Mt Lawley	Enhanced Environment	N/A	Renewal	10,000	-	-	-	10,000
		Edinboro Street Reserve	North Perth	Enhanced Environment	N/A	Renewal	20,000	-	-	-	20,000
		Charles Veryard Reserve	North Perth	Enhanced Environment	N/A	Renewal	-	30,000	-	-	30,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
27	Parks Eco-Zoning Program	Blackford Street Reserve	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	10,000	-	10,000
		Jack Marks Reserve	Perth	Enhanced Environment	N/A	Renewal	-	-	10,000	-	10,000
		Leake / Alma St Reserve	North Perth	Enhanced Environment	N/A	Renewal	-	-	-	7,000	7,000
		Bourke Street Reserve	North Perth	Enhanced Environment	Inform	Renewal	-	-	-	20,000	20,000
28	Parks Irrigation Upgrade & Renewal Program	Britannia Reserve - renew groundwater bore (south) No.40.	Leederville	Enhanced Environment	N/A	Renewal	-	-	45,000	-	45,000
		Menzies Park - Replace Irrigation System	Mt Hawthorn	Enhanced Environment	Inform	Renewal	180,000	-	-	-	180,000
		Weld Square - Renew electrical cubicle and Upgrade in ground reticulation system/electrical cubicle	Perth	Enhanced Environment	Inform	Renewal	15,000	-	-	115,000	130,000
		Ellesmere Street Reserve - Renew Groundwater Bore & electrical cubicle	North Perth	Enhanced Environment	N/A	Renewal	-	45,000	-	15,000	60,000
		Les Lilleyman Reserve - Replace Irrigation System	North Perth	Enhanced Environment	N/A	Renewal	-	200,000	-	-	200,000
		Birdwood Square - Renew Groundwater Bore	Perth	Enhanced Environment	N/A	Renewal	-	45,000	-	125,000	170,000
		Hyde Park - Renew Groundwater Bores No. 29 & 36	Mt Lawley	Enhanced Environment	N/A	Renewal	-	90,000	-	-	90,000
		Robertson Park - Renew Groundwater Bore No. 24	Perth	Enhanced Environment	N/A	Renewal	-	15,000	-	-	15,000
		Brigatti Gardens - Renew electrical cubicle	Highgate	Enhanced Environment	N/A	Renewal	-	15,000	-	-	15,000
		Gladstone Street Reserve - Renew electrical cubicle	Perth	Enhanced Environment	N/A	Renewal	-	15,000	-	-	15,000
		Road Reserves Miscellaneous Pumps & Irrigation	All	Enhanced Environment	N/A	Renewal	-	120,000	-	-	120,000
		Charles Veryard - Replace Irrigation System	North Perth	Enhanced Environment	N/A	Renewal	-	-	250,000	-	250,000
		Forrest Park - Renew Groundwater Bore	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	45,000	-	45,000
		Keith Frame Reserve - Renew ground irrigation system and electrical cubicle	Leederville	Enhanced Environment	N/A	Renewal	-	-	100,000	-	100,000
		Blackford Street Reserve - Renew in ground irrigation system	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	60,000	-	60,000
		Beatty Park Reserve - Upgrade in ground reticulation system	North Perth	Enhanced Environment	N/A	Renewal	-	-	-	150,000	150,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
28	Parks Irrigation Upgrade & Renewal Program	Brentham Street Reserve - renew electrical cubicle	Leederville	Enhanced Environment	N/A	Renewal	-	-	-	15,000	15,000
		Axford Park - Renew in ground irrigation system and electrical cubicle	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	-	80,000	80,000
		Oxford Street Reserve - Renew bore	Leederville	Enhanced Environment	N/A	Renewal	-	-	-	45,000	45,000
29	Parks Infrastructure Upgrade & Renewal Program	Brittania Reserve – Floodlight Repair	Leederville	Enhanced Environment	N/A	Renewal	741,444	-	-	-	741,444
		Norwood Park - replace electric BBQ (double)	Perth	Enhanced Environment	N/A	Renewal	15,000	-	-	-	15,000
		Banks Reserve Masterplan - Infrastructure Improvements (benches/seating)	Mt Lawley	Enhanced Environment	N/A	New	40,000	-	-	-	40,000
		Hyde Park – replace electric BBQ (double)	Mt Lawley	Enhanced Environment	N/A	Renewal	-	15,000	15,000	15,000	45,000
		Beatty Park – replace goalposts	Leederville	Enhanced Environment	N/A	Renewal	-	15,000	-	-	15,000
		Woodville Reserve - replace electric BBQ (single)	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	7,500	-	-	7,500
		Hyde Street Reserve – replace gazebo	Mt Lawley	Enhanced Environment	N/A	Renewal	-	10,000	-	-	10,000
		Weld Square – replace basketball, back boards	Perth	Enhanced Environment	N/A	Renewal	-	10,000	10,000	-	20,000
		Road Reserves - furniture renewal	All	Enhanced Environment	N/A	Renewal	-	30,000	-	-	30,000
		Axford Park – replace flag poles	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	8,000	-	8,000
		Banks Reserve - replace BBQ	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	15,000	-	15,000
		Mt Hawthorn - Junior skating facilities	Mt Hawthorn	Enhanced Environment	N/A	New	-	-	-	206,700	206,700
		Robertson Park renew BBQ	Perth	Enhanced Environment	N/A	Renewal	-	-	-	15,000	15,000

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
30	Parks Fencing Renewal Program	Auckland/Hobart Street Reserve – replacement perimeter fencing	North Perth	Enhanced Environment	Inform	Renewal	20,000	-	-	-	20,000
		Forrest Park - replacement of fencing	Mt Lawley	Enhanced Environment	N/A	Renewal	-	60,000	-	-	60,000
		Multicultural Garden & Children's Playground – replacement perimeter fencing (deferred)	North Perth	Enhanced Environment	N/A	Renewal	-	-	60,000	-	60,000
		Braithwaite Park - replacement of perimeter fencing (part only)	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	32,000	-	32,000
		Edinboro Street Reserve - Replace perimeter fencing	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	20,000	-	20,000
		Ellesmere Street Reserve - Replace perimeter fencing	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	24,000	-	24,000
		Royal Park - replace volleyball court fencing	West Perth	Enhanced Environment	N/A	Renewal	-	-	30,000	-	30,000
		Shakespeare Street Reserve - Replace perimeter fencing	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	22,000	-	22,000
		Kyilla Park - Renew Fencing	North Perth	Enhanced Environment	N/A	Renewal	-	-	50,000	-	50,000
		Blackford Street Reserve - renew fencing	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	-	-	20,000	20,000
31	Parks Lighting Renewal Program	Hyde Park - upgrade of path lighting	Mt Lawley	Enhanced Environment	N/A	Renewal	90,000	-	-	-	90,000
		Brentham Street Reserve - Install lighting adjacent to pathway	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	70,000	-	-	70,000
32	Parks Pathways Renewal Program	Hyde Park re-asphalt Pathways	Mt Lawley	Enhanced Environment	Inform	Renewal	100,000	-	-	100,000	200,000
		Venables Park re-asphalt Pathways	Leederville	Enhanced Environment	N/A	Renewal	-	50,000	-	-	50,000
		Stuart Street re-asphalt Pathways	Perth	Enhanced Environment	N/A	Renewal	-	-	20,000	-	20,000
		Smiths Lake re-asphalt Pathways	North Perth	Enhanced Environment	N/A	Renewal	-	-	35,000	-	35,000
		Banks Reserve - re-asphalt pathways	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	100,000	-	100,000
		Redfern/Norham Street Reserve	North Perth	Enhanced Environment	N/A	Renewal	-	-	5,000	-	5,000
		Tony Di Scerni Pathway	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	100,000	-	100,000
		Forrest Park re-asphalt Pathways	Mt Lawley	Enhanced Environment	N/A	Renewal	-	-	-	100,000	100,000
		Robertson Park - Re-asphalt bitumen path network		Enhanced Environment	N/A	Renewal	-	-	50,000	-	50,000

Line No.	Title of works	Description of works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
33	Parks Playground / Exercise Equipment Upgrade & Renewal Program	Menzies Park – replace exercise equipment	Mt Hawthorn	Enhanced Environment	Consult	Renewal	60,000	-	-	-	60,000
		Forrest Park - replace exercise equipment (deferred from 2019/20)	Mt Lawley	Enhanced Environment	N/A	Renewal	60,000	-	-	-	60,000
		Charles Veryard Reserve - Replace playground softfall and exercise equipment	North Perth	Enhanced Environment	Inform	Renewal	45,000	-	-	60,000	105,000
		Les Lilleyman – Playground and softfall replacement	North Perth	Enhanced Environment	Inform	Renewal	115,000	-	-	-	115,000
		Tolcon Place Reserve - replace playground soft fall	Mt Lawley	Enhanced Environment	Inform	Renewal	20,000	-	-	-	20,000
		Gladstone Street Reserve - upgrade & replace playground equipment	Perth	Enhanced Environment	Consult	Renewal	105,000	-	-	-	105,000
		Britannia Reserve - shade sail replacement (south)	Leederville	Enhanced Environment	Inform	Renewal	18,000	-	-	-	18,000
		Cricket Wicket Renewal Program	All	Enhanced Environment	Inform	Renewal	25,000		25,000	-	50,000
		Kylla Park – replace playground shade sails	North Perth	Enhanced Environment	N/A	Renewal	-	12,000	-	-	12,000
		Menzies Park – replace playground shade sails	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	18,000	-	-	18,000
		Ellesmere Street Reserve – replace playground shade sails	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	18,000	-	-	18,000
		Hyde Park – replace water playground shade sails	Perth	Enhanced Environment	N/A	Renewal	-	40,000	-	-	40,000
		Braithwaite Park – replace various wooden nature play elements and renewal of BBQ	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	50,000	-	15,000	65,000
		Ellesmere Street Reserve – replace playground soft fall	North Perth	Enhanced Environment	N/A	Renewal	-	80,000	-	-	80,000
		Auckland/Hobart Street Reserve - playground upgrade	North Perth	Enhanced Environment	N/A	Renewal	-	130,000	-	-	130,000
		Ivy Park - upgrade & replace playground equipment	West Perth	Enhanced Environment	N/A	Renewal	-	80,000	-	-	80,000
		Britannia Reserve - replace exercise equipment and BBQ	Leederville	Enhanced Environment	N/A	Renewal	-	60,000	-	15,000	75,000
		Britannia Reserve - replace playground soft fall (north)	Leederville	Enhanced Environment	N/A	Renewal	-	40,000	-	-	40,000
		Menzies Park- replace playground soft fall	Mt Hawthorn	Enhanced Environment	N/A	Renewal	-	50,000	-	-	50,000
		Robertson Park - replace exercise equipment	Perth	Enhanced Environment	N/A	Renewal	-		60,000	-	60,000

Line No.	Title of works	Description of works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
33	Parks Playground / Exercise Equipment Upgrade & Renewal Program	Redfern/Norham Street Reserve playground/softfall upgrade	North Perth	Enhanced Environment	N/A	Renewal		95,000			95,000
		Lynton Street Reserve - upgrade & replace playground equipment	Mt Hawthorn	Enhanced Environment	N/A	Renewal		80,000			80,000
		Ellesmere/Matlock Street Reserve - replace playground soft all	North Perth	Enhanced Environment	N/A	Renewal			10,000		10,000
		Birdwood Square - replacement of equipment and playground soft fall	Perth	Enhanced Environment	N/A	Renewal			100,000		100,000
		Brigatti Gardens - Playground and softfall replacement	Leederville	Enhanced Environment	N/A	Renewal			125,000		125,000
		Edinboro Street Reserve - renewal of softfall	Mt Hawthorn	Enhanced Environment	N/A	Renewal				47,000	47,000
		Smiths Lake Resurfacing of boardwalk	North Perth	Enhanced Environment	N/A	Renewal				25,000	25,000
		Streetscapes - furniture renewal	All	Enhanced Environment	N/A	Renewal				100,000	100,000
39	Beaufort Street Art Deco Median Lighting Pole Replacement and LED Lighting	Beaufort Street Art Deco Median Lighting Pole Replacement and LED Lighting	Mt Lawley	Thriving Places Sensitive Design Innovative & Accountable	TBA	Renewal / Upgrade		220,000			220,000
40	Footpath Lighting Trial - William Street	Implement a trial of lighting solution along portions of William Street Town Centre footpaths where the London Plain trees have created dark areas by blocking the Western Power street lights.	Perth	Accessible City Thriving Places	Inform	New		20,000			20,000
41	Robertson Park Development Plan – Implementation	Refurbishment of Public Netball Courts and Resurfacing of Two Tennis Courts	Perth	Thriving Places	TBA	New		200,000			200,000
		Draft Renewal of Courts	Perth	Thriving Places	TBA	New / Renewal / Upgrade		823,000			823,000
		Draft Public Open Space Amenities	Perth	Thriving Places	TBA	New / Renewal / Upgrade			455,000		455,000
43	COVID-19 Artwork relief project		All	Thriving Places	Inform	Include	374,227				374,227

Plant and Fleet Assets

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
2	Fleet Management Program	Light Fleet Management Program	Council	Innovative & Accountable	N/A	Renewal	547,500	341,000	553,500	484,000	1,926,000
		Heavy Fleet Management Program	Council	Innovative & Accountable	N/A	Renewal	890,000	1,905,000	170,000	895,000	3,860,000
		General Fleet Management Program (i.e. mowers, tractors, etc.)	Council	Innovative & Accountable	N/A	Renewal	155,000	110,000	370,000	125,000	760,000
42	Parking Machines Asset Replacement Program		All	Accessible City	N/A	New	20,000				20,000

Information Communication Technologies & Equipment Assets

Line No.	Title of Works	Description of Works	Suburb	SCP Alignment	Community Engagement	Expenditure Type	Budget Submission Year				4Yr Capex Total
							21/22	22/23	23/24	24/25	
5	Beatty Park Leisure Centre - Facilities Infrastructure Renewal	Lifeguard Tower renewal, Shade Sails, Fire alarm System, Umbrellas, Floor Scrubber and for other minor non fixed assets	North Perth	Enhanced Environment	Inform adjoining	Renewal / Upgrade	132,000				132,000
		Gym equipment - Strength and Group Fitness Equipment Gym equipment - Cardio and Fans	North Perth	Enhanced Environment	Inform adjoining	Renewal	868,366				868,366
		Minor non fixed assets renewal	North Perth	Enhanced Environment	Inform adjoining	Renewal		148,350	60,000	81,200	289,550
34	Enterprise Applications Upgrades	Business system (Civica Authority) expansion and upgrades	Council	Innovative and Accountable	N/A	Renewal	238,080	252,200	252,200	252,200	994,680
35	ICT Renewal Program	ICT infrastructure renewal (switches, UPS, audio visual, network links)	Council	Innovative and Accountable	N/A	Renewal	275,000	65,000	45,000	70,000	455,000

Clever:
We always choose
the simplest, quickest
and most cost effective
way to deliver our
service

Creative:
We find new and
different approaches
to get better outcomes
for the City and
our community

Courageous:
We understand and
manage the risks in
being clever and
creative but we still
take action





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COV0702

12 CHIEF EXECUTIVE OFFICER**12.1 PROPOSED LEASE TO ROBERTSON PARK ARTISTS' STUDIO**

- Attachments:**
1. **Map Showing Location of Halvorsen Hall** [↓](#) 
 2. **Maintenance Schedule** [↓](#) 
 3. **Community Benefit Matrix** [↓](#) 
 4. **Comparison with Property Management Framework** [↓](#) 

RECOMMENDATION**That Council**

1. **NOTES** that Robertson Park Artists' Studio comprising Graham Hay, Sarah Marchant, Frances Dennis, Carol Rowling, Christopher McClelland and Bethamy Linton currently occupy Halvorsen Hall as monthly tenants, pursuant to a joint lease with the City which expired on 28 February 2020;
2. **APPROVES** providing local public notice pursuant to section 3.58 of the *Local Government Act 1995* of the proposed lease to Robertson Park Artists' Studio comprising Graham Hay, Sarah Marchant, Frances Dennis, Carol Rowling, and Christopher McClelland on the following proposed commercial terms:
 - 2.1 **Initial term:** two (2) years;
 - 2.2 **Option:** one (1) year exercised at the City's sole discretion;
 - 2.3 **Premises area:** the building known as Halvorsen Hall at Robertson Park, measuring approximately 275sqm.
 - 2.4 **Rent:** \$6,706.70 including GST per annum, being 20% of GRV and including a 9% community benefit rebate. Rent was negotiated based on GRV of the Premises – currently \$33,500 pa.
 - 2.5 **Rent Review:** annual CPI rent review to occur on 1 July each year of the lease commencing from 1 July 2022.
 - 2.6 **Outgoings:** the Tenant to pay all rates and taxes, ESL, rubbish and recycling bin charges, utilities (including scheme water, electricity and gas) and minimum level of service statutory compliance testing (including RCD, DFES and pest inspection fees and charges), applicable to the Premises.
 - 2.7 **Insurance:** the Tenant is to hold and maintain a public liability insurance policy for not less than \$20million per one claim, in respect of the tenant's use and occupation of the Premises and car park.

Tenant to reimburse the City for the building insurance premium payable in regard to all buildings, structures and improvements within the Premises area. If the Tenant requests the City make a claim on the Tenant's behalf (under the building insurance policy) the City may require the Tenant to pay any excess payable in respect to that claim.
 - 2.8 **Repair/maintenance:** the Tenant is responsible for maintenance items as specified in the right hand column of the Maintenance Schedule at **Attachment 2**.
 - 2.9 **Inspections:** the City will inspect the premises annually (or as required) and will give the tenant appropriate notice of the inspection, in accordance with the lease terms.

- 2.10 Responsibilities of the City:** the City is responsible for:
- a) maintenance of roofing and main structure of the Premises (unless the damage is caused by the tenant);
 - b) capital renewal and upgrade of existing assets, at the City's sole discretion.
- 2.11 Obligations of Tenant and default provisions:** the Tenant is responsible for paying all Rent and any other monies owing under the Lease within 14 days' of the due date:
- a) If the tenant fails to pay an invoice within the 14-day grace period, interest at a prescribed rate (as set by the Lease) will accrue on the outstanding amount until it is paid for in full.
 - b) Continued failure to pay monies due and owing under the lease may result in the City terminating the Lease due to the tenant's default.
 - c) If the tenant disputes any amount due and owing under the Lease, the tenant must notify the City accordingly. In the absence of manifest error, the tenant must pay the outstanding amount on the due date and any dispute about the amount will be resolved with the City following payment.
- 2.12 Special conditions:**
- Premises condition:**
- a) The Tenant leases the Premises from the City in 'as is, where is' condition.
 - b) The Tenant acknowledges that the Premises is in a condition commensurate with its age and the City does not anticipate making any capital upgrades or improvements to the Premises or its surrounds.
- Redevelopment or demolition:**
- If:
- a) the City wishes to redevelop the Premises or its surrounds; or
 - b) the City determines that it can no longer maintain the Premises in a safe and occupiable condition,
- the City may, upon providing the tenant with a minimum of 12 months' prior notice, require the tenant to surrender its lease of the Premises.
- 3. AUTHORISES the Chief Executive Officer to consider any submissions received and to determine whether to proceed with the lease, ensuring that the reasons for such a decision are recorded;**
- 4. AUTHORISES the Mayor and Chief Executive Officer to affix the City's common seal and execute the lease; and**
- 5. AUTHORISES the Chief Executive Officer to approve future variations to the lease as required for the sole purpose of adding or removing joint lessees to the lease.**

PURPOSE OF REPORT:

To consider entering into a new lease with the Robertson Park Artists' Studio comprising Graham Hay, Sarah Marchant, Frances Dennis, Carol Rowling, and Christopher McClelland, in regard to Halvorsen Hall at 176 Fitzgerald Street, Perth (Premises).

BACKGROUND:

Halvorsen Hall is located at Robertson Park, 176 Fitzgerald Street, Perth, Western Australia. Being a portion of Lots 2 and 3 on Plan 835, and a portion of the land comprised within Certificate of Title Volume 2782 Folio 188 as shown on **Attachment 1**. The land is owned in Freehold by the City.

Halvorsen Hall has a long history as an artists' studio and art class venue. The Premises was built in 1970, and no significant capital upgrades or renewal works have recently been completed. As a result, the Premises is in a condition consistent with its age and its long-term use is uncertain without considerable capital expenditure by the City in the next 3 to 5 years. Administration is preparing a development plan for Robertson Park, however, the scope of the plan is limited to the tennis courts and clubrooms, and does not extend to Halvorsen Hall. There are no current or anticipated plans for Robertson Park that include capital works on the Premises.

The City and Graham Hay, Umberto Alfaro, Frances Dennis, Carol Rowling, Lauren Wilhelm and Renae Edward entered into a lease agreement for Halvorsen Hall on 18 December 2009. The previous lease commenced on 1 March 2010, and had an initial five-year term, with a further five-year option term commencing on 1 March 2015. The previous tenants exercised the option term, and the City and the tenants entered into a Deed of Extension of Lease on 24 September 2015, which expired on 28 February 2020. The lease has converted to a periodic, monthly tenancy since it expired.

At its 6 February 2018 meeting, Council approved (Item 11.5) a variation of the lease to reflect the artists currently using the building.

At its 17 November 2020 meeting, Council adopted (Item 11.2) the City's Property Management Framework. The Property Management Framework establishes general terms and conditions that the City will use as the basis for negotiating all leases and licences, along with a detailed Maintenance Responsibility Guide.

At its 17 November 2020 meeting, Council requested (Item 11.2) that Administration apply the Community Benefit Matrix to the leasing negotiations with Robertson Park Artists' Studio in consideration of the current lease fee and the social and community benefit of maintaining an artist studio in the City of Vincent.

DETAILS:

The Tenant has expressed interest to continue its use of the Premises as an artists' studio, workshop/art class venue and to hold annual open studio events. Due to the age of the Premises, Administration does not recommend a long-term lease of the Premises to the Tenant. However, as there are no current plans to undertake works on or to repurpose the Premises, its continued use as an artists' studio is supported by Administration in the short term.

The City's and the Tenant's proposed maintenance obligations are set out in the Maintenance Schedule at **Attachment 2**.

The Tenant has renewed their Public Liability Insurance which is effective until 30 April 2022. A copy of the Certificate of Insurance has been forwarded to the City.

In accordance with the City's Property Management Framework, the Tenant is a Category 3 (commercial entity) tenant. The proposed Rent, Option Terms, and Special Conditions have been negotiated and agreed by the Tenant. The Community Benefit Rebate was applied as requested by Council at its 17 November 2020 meeting.

Rent:

As per the Property Management Framework, rent for Category 3 tenants should be negotiated between the parties based on the gross rental value (GRV) of the Premises. Halvorsen Hall GRV is \$33,500.

The Tenant is currently paying \$6,095.34 including GST per annum. Taking into account the effect that COVID-19, potential lockdowns and social distancing requirements has on the Robertson Park Artists' Studio business, Administration recommends a slight yet sustainable increase in rent. The proposed rent is 20% of GRV being \$6,706.70 including GST per annum (including a 9% community benefit rebate). The Tenant has agreed to the proposed rent.

Option Terms:

The City's Property Management Framework requires an Option Term for Category 3 tenants of "up to 2 x 5 years options (at the City's discretion)". Due to the age of the Premises, and the fact that there is no capital works budget allocated to Halvorsen Hall in the next four years, Administration recommends the lease include 1 x 1 year option. If exercised, the lease would terminate 1 September 2024.

Special Conditions:

The City has no current plans for significant capital upgrades or demolition on the Premises. The Special Conditions address the current state of the Premises and outline the terms applicable should the City determine it appropriate to redevelop or demolish the Premises.

The draft Asset Management and Sustainability Strategy contains an action that will result in an Asset Prioritisation Plan for Buildings. This is the process by which the long term future of all buildings including Halvorsen Hall is determined. This is considered high priority in the draft strategy and an action that is to be delivered in the short term (1-3 years).

Community Benefit Rebate:

At its 17 November 2020 Meeting, Council requested (Item 11.2) that Administration apply the Community Benefit Matrix to the leasing negotiations with Robertson Park Artists' Studio in consideration of the current lease fee and the social and community benefit of maintaining an artist studio in the City of Vincent.

Through applying the Community Benefit Matrix, subsidies are available to organisations within Categories 1 and 2. Robertson Park Artists' Studio is classified as a Category 3 tenant and do not have Incorporated status. Administration have applied the Community Benefit Matrix criteria in an effort to ameliorate the impact of being included as a Category 3 tenant.

The Community Benefit Matrix for Robertson Park Artists' Studio at **Attachment 3** outlines the criteria met by the organisation and assigned a score of 16. This score of 16 entitles the Tenant to a 9% Community Benefit Rebate.

CONSULTATION/ADVERTISING:

In accordance with section 3.58 of *the Local Government Act 1995* (Act) local public notice of the proposed lease would be provided for a period of at least two weeks, commencing in mid-September and closing in early October. Local public notice would be provided in the following ways:

- notice in the City's local newspaper;
- public notice on the City Administration and Civic Centre, Library and Local History Centre notice boards; and
- notices on the City's website, and social media platforms.

LEGAL/POLICY:

This lease falls within the scope of Category 3 of the City's Property Management Framework. The terms proposed are consistent with the Property Management Framework, including negotiation of the rent based on the GRV or a market rent valuation of the Premises. A detailed comparison between the proposed lease and the Property Management Framework is included at **Attachment 4**.

Local Government Act 1995 (Act) – s 3.58(3) (Disposing of Property) sets out the public notice requirements for disposal of property to a commercial entity.

A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed

(b) disposition —

i. describing the property concerned; and

ii. giving details of the proposed disposition; and

iii. inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

a) and

(c) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to provide local public notice for a proposed two-year lease with the tenants.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

An arts culture flourishes and is celebrated in the City of Vincent.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes.

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Increased mental health and wellbeing

FINANCIAL/BUDGET IMPLICATIONS:

The current rent for the Premises is approximately \$6,095.34 including GST per annum. The proposed new rent is \$6,706.70 including GST per annum, equating to an increase of \$611.36 per annum. The rent is subject to an annual CPI rent review to occur on 1 July each year of the lease commencing from 1 July 2022



Maintenance Schedule - Robertson Park Artists' Studio – Proposed new lease terms

Maintenance Item	Lessor's obligations	Lessee's obligations
Statutory/Minimum Level of Service obligations		
Emergency exit lighting systems & emergency doors	Undertake annual inspections of the Premises to ensure maintenance and compliance with requirements of the Building Code of Australia and Australian Standards.	Ensure that any faults or operational issues with the emergency/exit lighting systems in the Premises are promptly reported to the Lessor. Reimburse the Lessor for the cost of annual compliance inspections.
Fire protection equipment (e.g. fire extinguishers, hoses, smoke alarms)	Undertake annual inspections of the Premises to ensure compliance with FESA and DFES requirements.	Ensure that any use or operational issues with the fire protection equipment in the Premises are promptly reported to the Lessor. Reimburse the Lessor for the cost of annual compliance inspections.
RCD Protections, Tagging Electrical Equipment	Ensure that all RCDs are repaired and maintained in accordance with the relevant legislation.	Ensure that all portable plug-in electrical equipment are regularly inspected (a minimum of once every 12 calendar months) in accordance with relevant legislation. Reimburse the Lessor for the cost of annual RCD compliance testing.
Pest Control, vermin control & termites	Undertake annual pest inspections and extermination treatments (if required).	Endeavour to keep the Premises free and clear of all rodents, rats, vermin, insects, birds, animals and other pests and report to the Lessor any pest activity or required treatment. Reimburse the Lessor for the cost of annual pest inspection and treatments.
Premises and security		
Cleaning & cobweb removal	Not any.	Ensure Premises is kept tidy and free of litter, dirt, rubbish, cobwebs and broken glass at all times.

Maintenance Schedule - Robertson Park Artists' Studio – Proposed new lease terms

Maintenance Item	Lessor's obligations	Lessee's obligations
Malicious damage & break-ins	At request of Lessee, will submit Building Insurance claim on behalf of Lessee.	Responsible for repairs and cleaning of broken glass, windows and doors after an act/incident of malicious damage. Responsible for repairing and replacing any stolen goods or broken fixtures and fittings. Report any incidents of malicious damage or break-ins to the Lessor. Must pay any excess for a Building Insurance claim commenced by the Lessor at the Lessee's request.
Vandalism & graffiti	Upon notification by the Lessee, will remove vandalism & graffiti to the exterior of the Premises. At request of Lessee, will submit Building Insurance claim on behalf of Lessee.	Must remove vandalism & graffiti to the interior of the Premises and repair any damage caused. Must pay any excess for a Building Insurance claim commenced by the Lessor at the Lessee's request.
Security monitoring, equipment and security lights.	Not any.	The Lessee must ensure the Premises is maintained in a secure condition. If any security monitoring, equipment or lighting is in use by the Lessee at the Premises (including any installed by the Lessee), the Lessee must ensure all equipment and lighting is maintained in Good Repair.
Ceiling	Repair any structural damage to ceiling. If damage is caused or contributed to by the Lessee or Lessee's Employees and Visitors, the Lessor may require the Lessee to reimburse it for cost of repairing the damage.	Report any structural damage to the Lessor.

Maintenance Schedule - Robertson Park Artists' Studio – Proposed new lease terms

Maintenance Item	Lessor's obligations	Lessee's obligations
Walls	Repair structural damage to load bearing walls. If damage is caused or contributed to by the Lessee or Lessee's Employees and Visitors, the Lessor may require the Lessee to reimburse it for cost of repairing the damage.	Keep clean, dust any cobwebs and report any structural repairs or faults to Lessor.
Window, glass panes, flyscreens, security screens, doors, door handles.	Undertake repairs or replace items as require. If the damage or disrepair is caused by the Lessee's use of the Premises, the Lessor may recover its costs, for the repair or replacement, from the Lessee.	Keep items clean, operable, lockable, and firmly fixed. Repair, replace and lubricate hinges of items, repair/replace any items that are broken or damaged where caused by Lessee or Lessee's Employees and Visitors misuse.
Skylights, lighting, globes	Not any.	Keep clean at all times and repair and/or replace as required. Replace all globes as required.
Painting	Not any.	At least once every 5 years of the Term, repaint the Premises (interior) with a minimum of two coats of good quality paint (in a colour approved by the Lessor) to a tradesmanlike finish.
Cupboards, blinds, curtains, mirrors	Not any.	Keep clean and repair items as required.
Vinyl Floors	Not any.	Keep clean and repair as necessary.
Wooden Floors	Not any.	Keep clean and repair as necessary.
Tiled Floors	Not any.	Keep clean and repair as necessary.

Maintenance Schedule - Robertson Park Artists' Studio – Proposed new lease terms

Maintenance Item	Lessor's obligations	Lessee's obligations
Bathrooms and changerooms (including drains, hot water systems, sewerage, showers, sinks, taps, toilets etc.)	Replace items that require replacement due to old age/end of economic life. Where the Lessor undertakes works or repairs to clear blockages which have occurred as a result of the neglect, misuse or default of the Lessee, the Lessee must pay (on demand) the Lessor's costs of undertaking those works.	Must keep clean at all times. Ensure all are operable and free from any blockages. Repair leaks, service and maintain as required. Replace damaged items as required. Lessee shall not permit foreign objects or matter to be placed into drains, toilets or grease traps.
Fixtures, fittings, appliances and electrical		
Air-conditioning	The Lessor may, at its discretion, replace air-conditioning units that have come to the end of their economic life.	Repair and undertake annual servicing of air-conditioning units/systems.
Oven Vents (if applicable)	Not any.	Keep clean and repair when necessary.
Exhaust Fans (if applicable)	Not any.	Keep clean and repair when necessary.
Electrical Fittings (i.e. plugs, switches, sockets, leads, lights, power points)	Maintain, repair and replace any irreparable items. If replacement is caused by misuse/negligence of Lessee, Lessor may require the Lessee to reimburse it for the cost of replacement.	Notify the Lessor when any electrical fittings require repair or replacement. The Lessee must ensure that electrical fittings are not overloaded when in use.
Wiring	Repair, maintain and replace any irreparable items.	Notify the Lessor when any wiring or electrical work is required.
Appliances (i.e. fridges, toasters, freezer, stove, microwaves, washing machine)	Not any.	Keep clean, operable, regularly maintain and repair as required.

Maintenance Schedule - Robertson Park Artists' Studio – Proposed new lease terms

Maintenance Item	Lessor's obligations	Lessee's obligations
Premises exterior and surrounds		
Roof (including leaks, broken tiles etc.)	Repair any structural damage to roof and clean roofs as required.	Report any structural damage to the Lessor.
Eaves, gutters & downpipes	Maintain and repair eaves, gutters and downpipes.	Report any damage or build up to the Lessor.
Garden and surrounds (including fencing and gates)	Responsible for any major tree pruning and tree removal. Replacing fences and/or gates as required and determined by the Lessor.	Not to remove any trees or hedges without first obtaining approval from the Lessor, except for urgent safety reasons.
Walkways, footpaths, access, steps, ramps	Responsible for footpaths and walkways.	Keep clean and clear at all times. Report any damage or trip hazards to the City.
Car Park	Responsible for bitumen repairs and pot-hole maintenance. Undertake sweeping, leaf litter removal and car park line marking as required.	Report to the Lessor any damage, trip hazards or obstructions.
Shed, roller doors and garage (if applicable)	Replace or repair as and when determined by the Lessor (at its discretion).	Responsible for keeping clean.
Abandoned rubbish	Arrange for removal of abandoned furniture, car parts, larger rubbish that has been dumped on the verge, carpark or grassed area by third parties.	Arrange for removal of abandoned items that have been dumped on the property and will fit in the bins provided.
Pollution	Not any.	Do all things necessary to prevent pollution or contamination of the Land by garbage, refuse, waste matter, oil or other pollutants. Report any pollution, contamination or suspected pollution/contamination to the Land to the Lessor promptly.

Matrix – Criteria for determining level of subsidy for Leases and Licences for not-for-profit organisations - Robertson Park Artists' Studio					
Criteria	Each answer worth 4 points	Each answer worth 3 points	Each answer worth 2 points	Each answer worth 1 point	Score
Organisational Status & Structure	The organisation is locally based, stand alone and not-for-profit. It has a voluntary management committee, comprised mainly of local area representatives	The organisation is locally based, has a regional focus, is stand alone and not-for-profit. It has a voluntary management committee, comprised partly of local area representative	The organisation is a locally based service, outlet, program or project that is part of a larger not-for-profit organisation. It has a voluntary advisory committee, comprised partly of local area representatives	The organisation is a locally based service, outlet, program or project that is part of a larger not-for-profit organisation. There is limited or no local area representation on the advisory committee or similar	4
Capacity to undertake range of administrative and management responsibilities	Dependant on assistance from volunteers for all administrative and management functions	Paid staff undertakes some of the administrative and management functions and volunteers assist with the other tasks	Staff undertake majority of administrative and management functions with additional assistance provided by umbrella organisation.	Umbrella organisation carries out majority of administrative and management functions	4
Extent of service provided by organisation	The broader community is a beneficiary of services provided by the organisation	Service is significantly used by number of specific sections of the local community	While the organisation provides a direct service to only a small number in the local community, it forms a part of a larger service provision	Service is only used by a small number of the local community	1
Extent of accessibility of facility to the Community	Facilities are available and accessible to many in the local community	Facilities are generally available and accessible to the local community	Facilities have limited accessibility and availability to others in the local community	Facilities not accessible or available to others in the local community or limited access	1
Social and community benefit	Service is unique, specific and meets a high level of need, or service meets identified social / community needs, with most-service users from low socio-economic or disadvantaged backgrounds	Service meets identified social / community needs, with service users from a range of socio-economic backgrounds	Service meets a broad social / community need	Service is valued by community but it is not focused on meeting an identified social / community need	1
Ability to charge fees and raise revenue	Limited or no ability to raise revenue	Some ability to raise revenue and charge fees which may be varied to reflect ability of clients to pay	Has ability to charge fees and raise revenue	Operate on a profit basis	2
Diversity, Access, Inclusion and Equity	Actively promotes inclusiveness to all members of the community, including females, people with disability, people from culturally and linguistically diverse background, and the LGBTIQ+ community	The majority of activities and services promote and encourage greater participation by the City's diverse community.	Activities and services encourage limited inclusiveness to members of the community however, organisation is progressing towards increasing level of diversity.	Activities and services do not integrate or encourage the inclusiveness of all members of the community. Organisation will progress towards increasing level of diversity.	2
Link to Strategic Community Plan	Integrates directly into the Strategic Community Plan	Services provided do not integrate into the current Strategic Community Plan but do provide significant benefits to the community which are considered to reduce the burden on the City's budget	Services provided do not integrate into the Strategic Community Plan but do provide significant benefits to the community	Little or no direct or integrated targets within the Strategic Community Plan	1
Total Score					16
Percentage of subsidy funded					9%

Proposed Lease to Robertson Park Artists' Studio – Comparison with Property Management Framework

Term/Condition	Property Management Framework (Cat. 3 requirement unless negotiated)	Included in Proposed Lease?
Initial Term	Maximum of 10 years.	Yes (Negotiated – 2 years)
Option	Up to 2 x 5 years options (at the City's discretion)	Yes (Negotiated – 1 x 1 year)
Responsibilities of Tenant	PAYMENTS	
	All outgoings, rates and taxes, including rubbish and recycling bin charges.	Yes
	Cost of statutory compliance (RCD, smoke alarm, emergency exit and fire hydrant testing).	Yes
	Pest inspections (including termite inspections) and treatment.	Yes
	Emergency Services Levy (ESL).	Yes
	Building insurance, premium and excess.	Yes
	\$20 million public liability insurance.	Yes
	REPAIR/MAINTENANCE	
	General minor maintenance of premises which includes replacement of fittings and fixtures including light globes and taps.	Yes
	Re-painting of premises to ensure it remains in good condition.	Yes
	Cleaning (internal and external including annual carpet cleaning).	Yes
	Line-marking of parking bays in car parks (if applicable).	Yes
	CAPITAL UPGRADES	
	Capital upgrade and capital expansion of all assets within the leased or licensed area.	Yes
	Maintenance of fit-out.	Yes
Responsibilities of the City	INSPECTIONS	
	The City will inspect the premises annually (or as required) and will give the tenant appropriate notice in accordance with the lease terms.	Yes
	REPAIR/MAINTENANCE	
	Maintenance of roofing, mechanical services and main structure (unless damage caused by tenant).	Yes
	CAPITAL RENEWAL	
	Capital renewal of existing assets at the City's discretion.	Yes

Obligations of Tenant and Default Provisions	<ul style="list-style-type: none"> • The tenant is responsible for paying any license fees/rent and any other monies owed under the agreements within 14 days of the due date; • If the tenant fails to pay an invoice within the 14 day grace period, interest at a prescribed rate (as set by the agreement) will accrue on the outstanding amount until it is paid in full; • Continued failure to pay monies due and owing under the agreement may result in the City terminating the agreement; • If the tenant disputes any amount due and owing under the agreement, the tenant must notify the City. In the absence of manifest error, the tenant must pay the outstanding amount on the due date and any dispute about the amount will be resolved with the City following payment. 	Yes, included in lease terms, which are not presented to Council.
Tenancy Fee	Subject to negotiation based on GRV. The tenant may undertake a market rent valuation of the premises, at the tenant's cost.	Yes. Negotiated - \$6,706.70 including GST per annum, being 20% of GRV and including a 9% community benefit rebate.

12.2 COUNCIL PROCEEDINGS GUIDELINES AND MINOR AMENDMENT TO MEETING PROCEDURES POLICY

- Attachments:**
1. **Draft - Council Proceedings Guidelines** [!\[\]\(31b03e46ee8a80a1f1467b8c03bd76e8_img.jpg\)](#) 
 2. **Meeting Procedures Policy - marked up** [!\[\]\(7cea648fec4dfc1e99934873e9173b69_img.jpg\)](#) 

RECOMMENDATION**That Council:**

1. **APPROVES the Council Proceedings Guidelines at Attachment 1; and**
2. **APPROVES the minor amendments to the Meeting Procedures Policy at Attachment 2.**

PURPOSE OF REPORT:

For Council to consider the draft Council Proceedings Guidelines at **Attachment 1**.

BACKGROUND:

Prior to March 2020, public questions and statements were received in person and in accordance with clause 2.19 of the City's [Meeting Procedures Local Law 2008](#) (Local Law) and clause 7 of the [Council Briefing Guidelines](#).

On 25 March 2020 Parliament approved amendments to the *Local Government (Administration) Regulations 1996* (Regulations) which allow Council and Committee meetings to be held electronically during a public health emergency or state of emergency.

At its 7 April 2020 Council Meeting, Council approved Guidelines for [Electronic Council Proceedings](#) (Guidelines) and, on 15 September 2020, included a provision in the [Meeting Procedures Policy](#) that all electronic meetings are to be conducted in accordance with the approved guidelines.

The Guidelines set out the format and procedure for Council proceedings that are held electronically during a public health emergency or state of emergency. These procedures permit questions and statements to be submitted in writing and read out during public question time.

In May 2020, Council resumed in-person proceedings and continued to permit written questions and statements as a part of public question time.

Where permitted, in-person meetings and electronic Council proceedings have continued to be held concurrently.

DETAILS:

There are inconsistencies between the Guidelines, Council Briefing Guidelines and clauses 12.19(4) and 12.9(3) of the City's Local Law.

Clause 2.3.4 of the Guidelines permit public questions and statements at Council Briefings to relate to any matter affecting the City. This is inconsistent with clause 12.9(3) of the City's Local Law and clause 7 of the Council Briefing Guidelines which only permit questions and statements at Council Briefings to relate to items on the agenda.

Clarification is also required to guide members of the public on the process of receiving public questions and statements where in-person meetings and electronic Council proceedings are held concurrently.

Administration has researched the public question time practices of 10 other metropolitan local governments. Of these 10 local governments, 8 require members of the public to be in attendance and present their own question or statement during public question time. All 10 local governments have a time limit on public questions which ranges from 15 minutes to a maximum of 45 minutes.

Administration has compiled the existing Council Briefing Guidelines and Electronic Council Proceedings – Guidelines into one document that is intended to provide guidance on the format and procedure of Council and Committee Meetings, Briefings and electronic Council Proceedings. The proposed guidelines are at **Attachment 2**.

The major points for consideration are:

1. The proposed guidelines will require members of the public to be in attendance and present their own question or statement during in-person meetings, as was the City's previous practice before COVID-19 lockdowns.
2. No change to the time allocated for public questions. Currently there is no limit, and this is recommended to continue.
3. Deputations are proposed to be permissible at Council Briefing sessions. Already they are able to occur at the discretion of the Presiding Member, but it is proposed to include additional guidance in the guidelines.

The amendments to the Regulations permit Local Governments to hold E-meetings during a public health emergency or state emergency. If there is no State of Emergency, local governments are not permitted to hold E-meetings and Elected Members and members of the public should refer to the preceding sections of the guidelines, and to the Local Law. Following the lifting of the State of Emergency, it is anticipated that the Department of Local Government will seek to continue to allow E-meetings. If there are changes proposed to legislation, Administration will prioritise a further review of these guidelines to reflect those changes.

Minor amendments to the Meeting Procedures Policy are required to reference the updated guidelines. These are included at **Attachment 2**.

CONSULTATION/ADVERTISING:

Updating the Guidelines does not require public notice. The City's agendas and minutes webpage will be updated with the requirements of the guidelines.

Minor amendments to Council policies are prescribed under clause 5.6 of the Policy Development and Review Policy and do not require public consultation.

LEGAL/POLICY:

Section 5.24 of the *Local Government Act 1995* requires local governments to allocate time for questions to be raised by members of the public and responded to at every ordinary meeting of Council and meetings of any committee to which a power or duty has been delegated.

Clauses 12.19(4) and 12.9(3) of the City's Local Law prescribe the procedures for public question time at Council proceedings.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to amend the Guidelines.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This report has no implications on the sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

This report has no implications on the priority health outcomes of the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

Nil.

COUNCIL PROCEEDINGS GUIDELINES



Legislation / local law requirements	<u>Local Government (Administration) Regulations 1996</u> Section 5.25 of the <i>Local Government Act 1995</i>
Relevant delegations	Nil
Related policies, procedures and supporting documentation	Meeting Procedures Local Law 2008 Meeting Procedures Policy Council Proceedings - Recording and Web Streaming Policy

INTRODUCTION

These guidelines are intended to provide guidance on the format and procedure of Council Briefings and the manner in which members of the public may submit or ask questions at Council Proceedings.

These guidelines do not prevail over the City's [Meeting Procedures Local Law 2008](#) (Local Law) and should be read in conjunction with the City's [Meeting Procedures Policy](#) and [Council Proceedings - Recording and Web Streaming Policy](#).

DEFINITIONS

"Committee Meeting" means a meeting of any committee to which a power or duty has been delegated.

Committees that do not have delegated powers or duties to make decisions are not subject to these guidelines.

COUNCIL BRIEFING SESSIONS

Council Briefings provide the opportunity for Elected Members and members of the public to ask questions and clarify issues relevant to the specific agenda items due to be presented to Council in the following week.

Council Briefings are not a decision-making forum and Council has no power to make decisions at Council Briefings.

General procedures for Council Briefings

1. Council Briefings will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.
2. Council Briefings will be held on the Tuesday of the week prior to the Ordinary Council Meeting and will commence at 6pm.

COUNCIL PROCEEDINGS GUIDELINES



3. The Mayor will be the Presiding Member at Council Briefings. In the absence of the Mayor the Deputy Mayor will be the Presiding Member. In the absence of both, Elected Members will elect a chairperson from amongst those present.
4. Council Briefings will consider items on the agenda only. The process will be for the Presiding Member to call each item number and invite questions or requests for clarification from Elected Members. The order will be to deal with those issues first raised by members of the public and then to proceed to call remaining items in the order that they appear in the Agenda. Where there are no questions regarding the item, the Council Briefing will proceed to the next item.
5. Confidential items will be deferred to the conclusion of the Council Briefing and at that point, the meeting will be closed to the public.
6. The reports provided to Council Briefings are the reports that the Administration intends to submit to Council formally in the subsequent week. While it is acknowledged that Elected Members may raise issues that have not been considered in the formulation of the report or its recommendation Council Briefings cannot be used as a forum for Elected Members to direct Officers to alter their advice or recommendations.
7. Urgent items may be tabled at a Council Briefing where the full report cannot be provided in advance. In these instances, Administration will endeavour to include the item on the Council Briefing agenda as a late item, noting that a report will be published prior to, or tabled at the meeting.
8. Items that are presented in accordance with clause 7 above are to include justification of urgency and consideration of the impact that late publication may have on community engagement in accordance with clause 2.5 and 2.6 of the City's Meeting Procedures Policy.
9. Where an interest is declared in relation to an item on the Council Briefing Agenda, the same procedure which applies to Ordinary Council meetings which is detailed under section 2.17 of the Local Law.
10. Council Briefings are recorded and streamed live on the City's website in accordance with the City's *Council Proceedings – Recording and Web Streaming Policy*.

Procedure for public question time at Council Briefings

1. Members of the public present at Council Briefings will have an opportunity to ask questions or make statements during public question time.
2. Members of the public must be in attendance and present their own question or statement unless otherwise approved by the Presiding Member.
3. Questions and statements at Council Briefings must relate to a report contained in the agenda.

COUNCIL PROCEEDINGS GUIDELINES



4. Written statements will be circulated to Elected Members and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.
5. Questions and statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
6. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
7. The Presiding Member may close public question time after a minimum of 15 minutes, or earlier if there are no further speakers.

Procedure for deputations at Council Briefings

1. Unless otherwise determined by the Presiding Member, deputations will generally not be heard at Council Briefings and will instead be reserved for the Ordinary Council meeting, consistent with the City's Local Law.
2. To submit a request to make a deputation at a Council Briefing members of the public must email governance@vincent.wa.gov.au at least 24 hours prior to the Briefing, and must include their full name, suburb of residence and the item they are speaking on. The Presiding Member may at their discretion approve a deputation, as set out in the Local Law.
3. A deputation invited to attend a Council Briefing shall not exceed five members, only two of which may address the Council; and shall address the Council for a period not exceeding fifteen (15) minutes.

COUNCIL PROCEEDINGS GUIDELINES



COUNCIL MEETINGS AND COMMITTEE MEETINGS

Council Meetings and Committee Meetings are conducted in strict compliance with the requirements of the *Local Government Act 1995* (Act), its regulations and the Local Law.

Procedure for public question time at Council and Committee Meetings

1. Members of the public present at Council Meetings have an opportunity to ask questions or make statements during public question time in accordance with section 2.19(4) of the Local Law.
2. Members of the public must be in attendance and present their own question or statement unless otherwise approved by the Presiding Member.
3. Questions asked at an Ordinary Council meeting must relate to a matter that affects the City of Vincent. Questions asked at a Special Council Meeting or Committee Meeting must relate to the purpose for which the meeting has been called.
4. Written statements will be circulated to Elected Members and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.
5. Questions and/or statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
6. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
7. The Presiding Member may close public question time after a minimum of 15 minutes, or earlier if there are no further speakers.

Procedure for deputations at Council Meetings

1. Council Meetings include a time for deputations which will be conducted in accordance with clause 2.22 of the Local Law. To register to make a deputation members of the public must email governance@vincent.wa.gov.au at least 24 hours prior to the meeting, and must include their full name, suburb of residence and the item they are speaking on. The Presiding Member may at their discretion approve a deputation, as set out in the Local Law.
2. A maximum of two people may address the Council during each approved deputation
3. Each approved deputation shall not exceed fifteen (15) minutes.

COUNCIL PROCEEDINGS GUIDELINES



Procedure for submission of petitions

1. Petitions must be submitted two (2) business days before the meeting.
2. Petitions must address the requirements of clause 2.24 of the Local Law.

ELECTRONIC COUNCIL PROCEEDINGS

In accordance with regulation 14D of the *Local Government (Administration) Regulations 1996* a Council or Committee meeting may be held by electronic means:

- (a) if:
- (i) a public health emergency or a state of emergency exists in the whole or a part of the area of the City's district; and
 - (ii) because of the public health emergency or state of emergency, the Mayor or Council considers it appropriate for the meeting to be held by electronic means
- Or
- (b) if:
- (i) a direction is issued under the *Public Health Act 2016* or the *Emergency Management Act 2005* that prevents the meeting from being held in person; and
 - (ii) the Mayor or Council authorises the meeting to be held by electronic means.

Where a Council or Committee meeting is determined to be conducted by electronic means, the following procedures will apply.

General procedures for electronic Council proceedings

1. The Presiding Member is to determine the electronic meeting method and is to notify the CEO of this in writing, in accordance with regulations 14D(3) & (4).
2. The preferred method is video-conference which is live streamed and accessible through the City's website.
3. Notice of the format of the electronic meeting is to be provided on the City's website.
4. Elected Members' faces must be visible in the video-conference at all times, unless the Presiding Member has approved their leave from the video-conference.
5. Elected Members' titles – "Mayor...", "Cr..." must be displayed at all times in the video-conference.
6. To request leave from the video-conference the Elected Member is to raise their hand, wait for verbal acknowledgement from the Presiding Member, and advise the Presiding Member of their reason for requesting leave or anticipated period of time (for example – I request leave from the video-conference for 2 minutes). The Presiding Member will verbally confirm that the leave has been granted to the Elected Member.
7. Elected Members who have disclosed an interest in an item and cannot vote must leave the video-conference in the same manner as set out above. The Presiding Member will verbally confirm that the Elected member has disclosed a financial or

COUNCIL PROCEEDINGS GUIDELINES



proximity interest in the item and cannot vote and has left the video-conference for the item.

8. When returning to the video-conference, Elected Members must wait for the Presiding Member to acknowledge their return by verbally confirming that the Elected Member has returned to the video-conference.

Leave of absence requests and conflicts of interest

1. Elected Members must disclose any conflicts of interest by completing the PDF-fillable Disclosure of Financial and Proximity Interest and Disclosure of Impartiality Interest forms.
2. The completed disclosure of interest form must be emailed to governance@vincent.wa.gov.au by 3pm on the day of the Council proceeding before the meeting or at the meeting immediately before the matter is discussed.
3. Elected Members can apply for leave of absence by emailing governance@vincent.wa.gov.au by 3pm on the day of the Council proceeding.
4. The email must include the dates of the requested leave of absence and a reason (for example holiday or interstate work commitments) as set out in clause 2.9(2) of the Local Law.

Matters behind closed doors

1. Council may pass a motion to go behind closed doors. When this occurs the video-conference will continue but the live streaming on the City's website will cease.
2. At the conclusion of the confidential discussion the live streaming on the website will recommence, and the Presiding Member will read out the confidential resolution.

Procedure for public question time where in-person meetings are not permitted due to a direction issued under the Public Health Act 2016 or the Emergency Management Act 2005

1. Written questions and/or statements must include the person's full name, suburb of residence and are to be emailed to governance@vincent.wa.gov.au by 3pm on the day of the Council proceeding.
2. Questions and/or statements at Council Meetings can relate to any matter affecting the City.
3. Questions and/or statements at Council Briefings, Special Council Meetings and Committee meetings must relate to items on the agenda for that meeting.
4. Written questions will be read out during public question time but cannot exceed 3 minutes. Responses to all questions (including if the question is addressed at the Council proceeding) will be provided in the next Council or Committee Meeting Agenda.

COUNCIL PROCEEDINGS GUIDELINES



5. Written statements will be circulated to Elected Members and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.
6. The Presiding Member may close public question time after a minimum of 15 minutes, or earlier if there are no further speakers.

Procedure for deputations where in-person meetings are not permitted due to a direction issued under the Public Health Act 2016 or the Emergency Management Act 2005

1. Electronic Council proceedings will include a time for deputations which will be conducted in accordance with clause 2.22 of the Local Law. To register to make a deputation member of the public must email governance@vincent.wa.gov.au at least 24 hours prior to the meeting, and must include their full name, suburb of residence and the item they are speaking on. The Presiding Member may at their discretion approve a deputation, as set out in the Local Law.
2. A deputation invited to attend a Council proceeding meeting shall not exceed five members, only two of which may address the Council; and shall address the Council for a period not exceeding fifteen (15) minutes.
3. The meeting host will forward an attendance link to the approved deputation who will be permitted to address the proceeding when called by the Presiding Member.

OFFICE USE ONLY	
Responsible Officer	Please use title only
Initial Council Adoption	DD/MM/YYYY
Previous Title	Applicable if the policy has been renamed
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY

MEETING PROCEDURES POLICY



Legislation / local law requirements	Section 5.25 of the <i>Local Government Act 1995</i> Regulation 14 of the <i>Local Government (Administration) Regulations 1996</i> . <i>Meeting Procedures Local Law 2008</i>
Relevant delegations	Nil
Related policy procedures and supporting documentation	Council Briefing Guidelines D20/91040 Electronic Council Proceedings Guidelines D20/58142 Council Proceedings Guidelines

PURPOSE

To guide staff, Elected Members and the community on the format and procedure of the City's Council Proceedings, which includes Ordinary and Special Council Meetings, Council Briefings, Committee Meetings and the Annual General Meeting of Electors, where the *Local Government Act 1995*, the associated Regulations and/or the City of Vincent [Meeting Procedures Local Law 2008](#) do not provide direction.

OBJECTIVE

To facilitate transparent and accountable Council decision making.

SCOPE

This policy applies to Elected Members and employees of the City of Vincent.

POLICY

1. Electronic Council Proceedings

All electronic meetings are to be conducted in accordance with the City's [Electronic Council Proceedings Guidelines](#) [Council Proceedings Guidelines](#).

2. Publication of Agendas

2.1 The Agenda of each Council Proceeding will comprise of:

- notification of the date, time and place of the meeting;
- a contents page setting out the order of business;
- recommendations that clearly define each action that Administration is proposing; and
- a comprehensive report for each recommendation, that provides sufficient and relevant information to support each recommendation.

2.2 Council and Committee Meeting Agendas will be issued to Elected Members on or before the Friday of the week before the meeting and published on the City's Website at the same time.

2.3 Council Briefing Agendas will be issued to Elected Members on or before the Wednesday of the week before the Council Briefing and published on the City's Website at the same time;









MEETING PROCEDURES POLICY



- 2.4 Agendas for Special Council Meetings will be made available as soon as practicable after the meeting has been called;
- 2.5 Late reports are discouraged but may supplement an Agenda in the following circumstances:
- the urgency of the business is such that the business cannot await inclusion at a subsequent meeting; or
 - the delay in referring the business to a subsequent meeting could have adverse legal or financial implications for the City; and
- 2.6 Late reports included in the Agenda in accordance with clause 2.5 above are to include justification for inclusion, which considers the impact that late publication may have on community engagement.
3. Council Briefings
- 3.1 Council Briefings will be held for the purpose of and in accordance with the City of Vincent [Meeting Procedures Local Law 2008](#) and [Council Briefing Guidelines Council Proceedings Guidelines](#).
- 3.2 Council Briefings shall be open to the public except for confidential items.
4. Approval of Guidelines
- Amendments to the guidelines supporting this Policy are to be approved by Council.

OFFICE USE ONLY	
Responsible Officer	Executive Manager Corporate Strategy and Governance.
Initial Council adoption	DATE: 15/09/2020, REF# D20/165439
Reviewed / Amended	DATE: <APPROVAL DATE>, REF#: <TRIM REF>
Next Review Date	DATE: 15/09/2024,

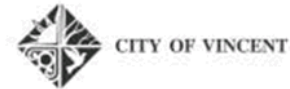
12.3 INFORMATION BULLETIN

- Attachments:**
1. **Unconfirmed Minutes Arts Advisory Group 6 July 2021** [↓](#) 
 2. **Statistics for Development Services Applications as at July 2021** [↓](#) 
 3. **Register of Legal Action and Prosecutions Monthly - Confidential**
 4. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 30 July 2021** [↓](#) 
 5. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current** [↓](#) 
 6. **Register of Applications Referred to the Design Review Panel - Current** [↓](#) 
 7. **Register of Petitions - Progress Report - July 2021** [↓](#) 
 8. **Register of Notices of Motion - Progress Report - July 2021** [↓](#) 
 9. **Register of Reports to be Actioned - Progress Report - July 2021** [↓](#) 

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated August 2021.

MINUTES



ARTS ADVISORY GROUP

Tuesday, 6 July 2021 at 5.30pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Joanne Fotakis (Chairperson) (JF)
Cr Sally Smith (SS)

Community Representatives

Ms Alexandra Thomson (AT) Ms Claudia Alessi (CA)
Mr Eduardo Cossio (EC)

City of Vincent Officers

Tara Gloster, Manager Policy and Place (TG)
Lauren Formentin, Place Planner – Pickle District (Arts) (LF)
Zoe Templar, Place Planner (ZT)

Apologies

Mx Johnny Doan (JD) Ms Paula Hart (PH)
Mr Nathan Giles (NG) Ms Suzanne Worner (SW)

- ~~~~~
1. **Welcome/Declaration of Opening – Acknowledgement to Country**
 - JF opened the meeting 5:35pm and acknowledged the traditional custodians of the land on which the meeting was held.
 - JF reminded of Draft Pickle District Place Plan currently out for comment. A copy is saved in the AAG dropbox folder, please feel free to review and send any comments back to Lauren.
 - JF mentioned City of Vincent Film Project, four short films screening Wednesday 7 July at Luna Leederville as part of Revelation Film Festival.
 2. **Apologies**
Mx Johnny Doan (JD), Mr Nathan Giles (NG), Ms Paula Hart (PH), Ms Suzanne Worner (SW)
 3. **Previous Minutes**
Minutes from the previous meeting held 19 May 2021 were tabled for discussion. No comments or amendments were made.
 4. **Business**
 - ZT noted that this meeting will be recorded.
 - 4.1 Arts Development Plan review and arts policies review (ZT)
 - Review of the Arts Development Action Plan 2018-20 is complete – outstanding action items and new opportunities will be brought forward
 - At this stage we are calling it a plan/strategy as it is not yet decided
 - Due to funding limitations, waiting for data to be collected for Wayfinding Strategy
 - New plan/strategy to be delivered July 2022

- Percent for Art Policy and Developer Guidelines in review, AAG have provided comment at three different occasions now, thank you for the valuable input
 - Council Workshop September 2021
 - Delivery of revised policy and guidelines July 2022
- Public Art Policy and Mural Policy reviewed in tandem, to be amalgamated into one policy
 - Going to Council Workshop September 2021
 - Delivery of revised policies July 2022
- Art Collection Policy a little more simple and straight forward
 - Council Call-In October 2021
 - Delivery of revised policy November 2021
- Open for questions: no questions

4.2 Overview of arts strategic direction (ZT)

- Vision
 - Group agreed the vision should be short, punchy and inclusive
 - JF noted how the ADAP influenced and fed into the Place Plans, important to embed art/creativity in everything that we do, even at the very basic level
 - EC likes City of Melville's vision, "*encourages residents and visitors to continue to discover and connect with the City*" – public art that people can relate to, participate in, and engage with
 - JF: connection with place
 - CA: inclusivity of all abilities
 - JF: public art should be a means of connection, participation, diversity, and inclusion – connect, relate, participate – this should inform our approach with language in the new plan/strategy

ACTION: ZT to send through overview of outstanding items from ADAP review

- JF keen to keep priority on creative spaces, EC and JD have experience in this field and may be able to share more insight when the time comes
- Consider some actions from Place Plans could be trialled in their relevant town centre, then if successful could go into new strategy/plan to make it Vincent-wide
- The new strategy/plan will play an important role in enabling Council to make decisions
- CA worked with CO3 doing virtual tours, could this be done for public art in Vincent?
- ZT presented new suggested themes (Innovation and Creative Economy, Vibrant and Thriving, Connected Community and Arts, Culture and Identity) as well as some guiding principles from Arts Rebound EOI (refer to slide 4 in presentation)
 - Group happy with new themes, no further suggestions
 - JF likes involvement of Local History Centre in the Arts EOI
 - LF agrees, looking to build on information and make it readily available for anyone creating art in Vincent – particularly useful for percent for art projects

4.3 Percent for Art internal assessment process (LF)

- Would members like a subgroup for percent for art assessment? Potential to form two subgroups: public art and performance art/events. Members could still be in both subgroups if they wish

ACTION: LF to send question in email to get feedback from members

- Group agreed to make Percent for Art applications a running agenda item for AAG meetings. When applications fall outside meeting schedule, LF to email for feedback
- JF noted important to consider ongoing maintenance of public art
- LF presented suggested timeline for internal assessment process, noting Developer Guidelines say to allow 4-6 weeks
 - LF to complete preliminary assessment (1 week)
 - AAG members to provide confidential feedback on assessment sheet (2/3 weeks), at the same time LF seeks feedback from building/engineering teams as required
 - LF to compile feedback (1 week), and if necessary 30 minute discussion organised, both in person and with zoom option

ACTION: LF to send timeline in email to get feedback from members

- LF presented updated individual assessment sheets, no further comments and everyone happy to work to new assessment sheet

4.4 Murals Policy 3.10.9 and Public Art Policy 3.10.8 review (ZT)

- JF: no appetite for co-funding huge murals that would still be able to happen without City funding, prefer to support projects where there is not enough funding if City doesn't contribute
- ZT and LF to review Focus Area 2: provisions for co-funding murals and go back to plan/strategy
- Discussion:
 - EC: in regard to percent for art, could a developer agree to put on a certain number of performances or events
 - TG has seen performance spaces be delivered under percent for art scheme, theoretically should be fine
 - JF how do we stretch the definition to include more opportunities like this
 - TG: allow what we have to, and then also allow innovative solutions

5. Close/Next Meeting

Next meeting 11 August 2021 will have the following items:

Perth International Jazz Festival presentation (Guest)

Art Collection Policy 3.10.7 review (ZT)

Summary of Actions	Date	Status
ZT to send through overview of outstanding items from ADAP review LF to send question about subgroup to get feedback from members LF to send Percent for Art assessment timeline to get feedback from members	19 July 2021	

Signed

Councillor (Chairperson)

Dated this _____ day of _____ 20__

Statistics for Development Applications As at the end of July 2021

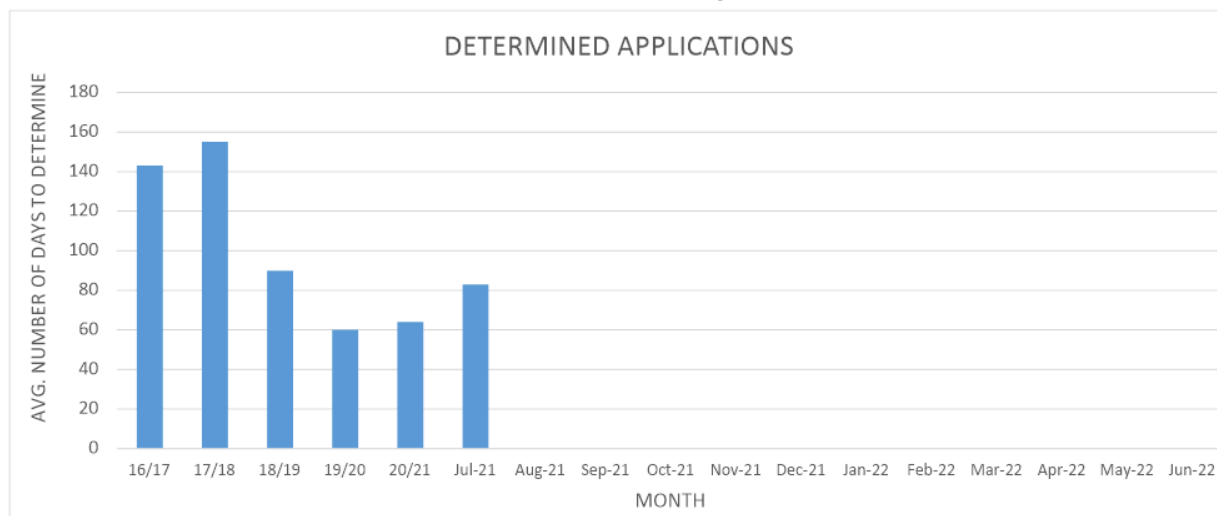


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021.

Processing Days	16/17	17/18	18/19	19/20	20/21	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Minimum	7	1	0	0	0	1											
Average	143	155	85	60	64	83											
Maximum	924	1008	787	499	268	234											

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's Determined	29											
Value of Determined DA's (in millions)	11.9											

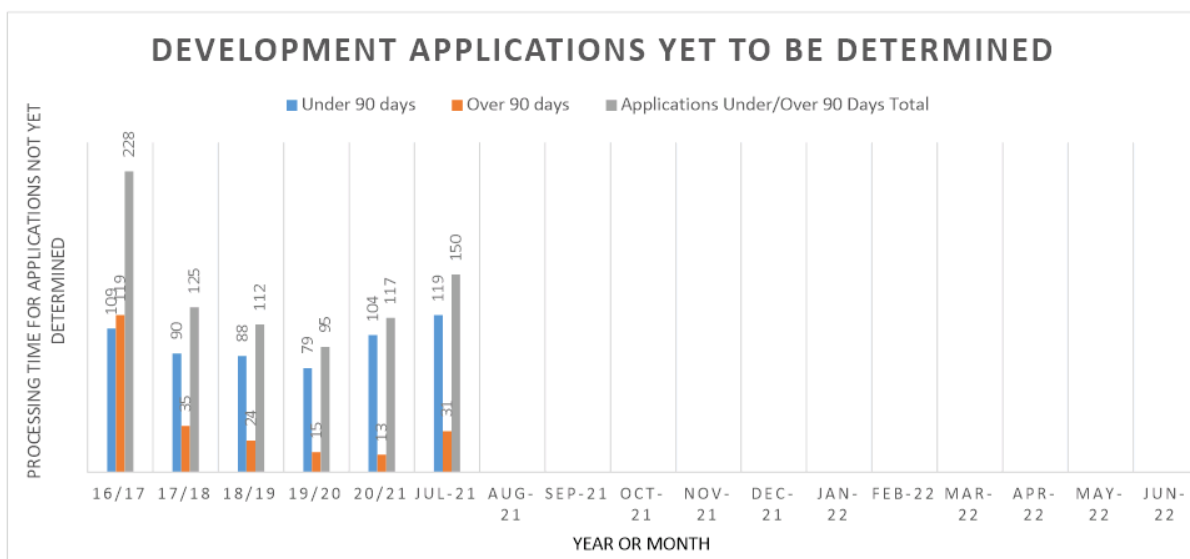


Table 2: No. of DA's to be determined

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's lodged	34											
DA's to be Determined	150											
Value of DA's to be Determined (in millions)	49.4											

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 30 JULY 2021**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	<p>Application for review of decision to give a direction under Section 214 of the <i>Planning and Development Act 2005</i> (Reinstatement of Façade).</p> <p>*****</p> <p>Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Mediations held on 15 June 2020 and 7 July 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Currently under assessment by Administration. Directions Hearing held on 9 October 2020 matter adjourned to 4 December 2020 to await determination of the development application. Development application approved under delegated authority on 12 November 2020. Direction Hearing held on 4 December 2020 matter adjourned to 14 May 2021 and then 2 July 2021 and then 30 July 2021 and then to 27 August 2021 to enable the builder additional time to carry out the works required by the condition of development approval relating to the removal of the render and painting of the façade.</p> <p><i>Representation by: McLeods</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 30 JULY 2021**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 79 Paddington Street and Nos. 432 & 434 Charles Street, North Perth	CF Town Planning	Form 1 – Child Care Premises	20 July 2021	Not yet scheduled.	Currently under assessment. Responsible Authority Report due 29 September 2021.

**CITY OF VINCENT DESIGN REVIEW PANEL (DRP)
REGISTER OF APPLICATIONS CONSIDERED BY DRP
AS AT 30 JULY 2021**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
Nos. 17-39 Robinson Avenue, Perth (Development on Lot 59 which has its frontage to Monger Street)	Michael Dryka Architects	Alterations and Additions to Hotel	7 July 2021	Pre-lodgement Application – Previously Referred. To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 8 April 2020.
No. 257 Walcott Street North Perth and 36 Little Walcott Street, North Perth	Motivo Design Studio	Child Care Premises	7 July 2021	Pre-lodgement Application – The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.
No. 3 Chelsea Street, Perth	Vescon Australia	Multiple Dwelling Development	7 July 2021	Pre-lodgement Application – The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.
No. 79 Paddington Street & Nos. 432-434 Charles Street, North Perth	CF Town Planning and Development	Child Care Premises	28 July 2021	To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 3 March 2021. DA (JDAP) lodged.
No. 292 Beaufort Street, Perth	Taylor Robinson Chaney Broderick	Brisbane Hotel Renovations	28 July 2021	Pre-lodgement Application – The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and the appropriateness of the development within its setting.



CITY OF VINCENT

INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – July 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:

CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
16/6/2021	Petition with 26 signatures requesting that Council assist with the odour of frying chicken from 7 Grams Chicken at 212-214 Lake Street, Perth that has impacted the neighbourhood since mid-November. The emission of odours from the premises to the external environment is offensive and permeates outdoor areas and dwellings and has a detrimental impact on residents' quality of life.	EDSD	A report was prepared for the 27 July 2021 Ordinary Council Meeting. A further report is being prepared for the October 2021 Ordinary Council Meeting.
15/6/2021	Petition with 120 signatures requesting that the City of Vincent Council provide urgently traffic management controls in our residential street to:- reduce the present danger of high speed and high number of vehicles using the street as a "rat run" between William St and Fitzgerald St and vice versa by the installation of traffic calming devices reduce the three hour parking limit on all days to one hour limit as is provided on the Wasley St car park which is partly empty on weekends, and provide regular ranger patrols for Forrest St as commuters park all day on the street undisturbed.	EDIE	A report is being prepared for no later than the September 2021 Ordinary Council Meeting.
27/5/2021	Petition with 9 signatories requesting that Council does not install chicanes or any other road impediment to the length of Camelia Street stretching from Vincent Street through to Claverton	EDIE	A response will be included in the report to Council on the North Perth Traffic Calming proposal.

Date Rcd	Subject	Action Officer	Action Taken
	Street		
26/2/2021	Petition with 387 signatures requesting that Council rescind the Council decision that the Special Needs Dental Clinic at 31 Sydney Street, North Perth be vacated by 30 June 2021 and instead extend the lease until 2025, to mirror that of Kidz Galore.	CEO	At the Ordinary Council Meeting on 27 April 2021 Council approved a 3 month extension of the lease and licence term, commencing 1 July 2021 and expiring 30 September 2021, with a 3 month further extension of lease and licence term, at the discretion of the City's Chief Executive Officer based on the progress made by the Minister for Health to secure an alternative site – the Minister for Health must submit its relocation plan and timeframe to the City by 31 August 2021.



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – July 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
18 May 2021 – Submitted by Cr Hallett		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	EDSD	Administration are preparing a report on options for changes to the planning framework. This will be presented to Council in October 2021.
27 April 2021 – Submitted by Cr Hallett		
Community Engagement For Ecozoning	EDIE	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation.
20 October 2020 – Submitted by Cr Topelberg		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	EDSD	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words ", excluding Clause 3(iii)," after the words "particular standard or provision of this Policy", pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . Administration also investigating the suitability of Billboard Signs in the City of Vincent.



INFORMATION BULLETIN

TITLE:	Register of Reports to be Actioned – Progress Report – July 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
27 July 2021				
9.2	Draft Woodville Reserve Landscape Plan	EDSD	Community consultation will commence in August 2021	The results of consultation and a final recommended Landscape Plan proposed to be presented to Council for approval in late 2021.
22 June 2021				
9.3	Arts Rebound: Town Centre Artworks	EDSD	EOI was distributed on 21 July 2021.	EOI closes on 1 September 2021, following this submission will be evaluated with two to three applicants for each artwork opportunity shortlisted.
9.5	Britannia Reserve Development Plan	EDSD	Community consultation has commenced and will conclude in September 2021.	The results of consultation and a final recommended Concept Plan proposed to be presented to Council for approval in late 2021.
10.2	Waste Strategy Project 8: Commercial Waste Collection: Progress Update and Response to Petitions	EDIE	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.
11.1	Leederville Gardens Trust Fund COVID-19 Relief Grants Update	EDCBS	Administration have contacted the relevant Public Benevolent Institutions (PBI's) and advised of the extension.	Completed 30 July 2021
11.2	Management Agreement - Vincent Tool Library - Portion of Britannia Reserve, 41 Britannia Road, Mount Hawthorn	EDCBS	Administration are currently preparing a new lease for Vincent Tool Library.	Administration are currently preparing a new lease for Vincent Tool Library and will provide it to them by 13 August 2021
12.1	Results of Consultation - Barlee Street Car Park Options for Future Use	EMCSG	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Council decision. Fee modified and signs updated. Feasibility to be prepared for removal of signs and infrastructure.	Council decision. Fee modified and signs updated. Feasibility to be prepared for removal of signs and infrastructure.
12.2	Repeal of Local Government Property Local Law 2008 and approval to advertise Local Government Property Local Law 2021	EMCSG	Local law to be advertised for public comment and presented back to Council.	Local law to be advertised for public comment and presented back to Council.
18 May 2021				
9.2	Draft Pickle District Place Plan	EDSD	The Draft Place Plan commenced community consultation in May 2021.	The results of community consultation and the updated Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.
10.1	Public Consultation Results - Mini-Roundabout Pilot Project	EDIE	The 40kmh consultation to be scheduled.	Completed July 2021
10.2	Advertising of new/amended policy - Memorials in Public Places and Reserves (2.1.5)	EDIE	Deferred.	To come back to Council by December 2021.
10.3	Tender no IE105/2020 Design, Supply and Install Solar Photovoltaic Systems at City of Vincent Sites	EDIE	Projects will proceed as per Capital Works Program.	As per Capital Works Program.
10.4	E-Permits Implementation Progress Report	EDIE	Monthly report.	Monthly reports will be presented as per Council decision.
12.3	Results of Consultation - Proposal for a Commercial Kiosk at Hyde Park	EMCSG	Draft tender document for review by Mayor and CEO by 4 June 2021. Advertising of tender and providing applications to Council for review.	September 2021
27 April 2021				
9.1	Draft Robertson Park Development Plan	EDSD	The Draft Development Plan will commence community consultation in May 2021. The results of community consultation and the updated Development Plan based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
9.2	Community and Stakeholder Engagement Framework	EDSD	The Draft Strategy and Policy will commence community consultation in May 2021. The results of community consultation and the updated Strategy and Policy based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
9.3	Draft Leederville Precinct Structure Plan and Draft Leederville Place Plan	EDSD	The Draft Precinct Structure Plan and Place Plan will commence community consultation in May 2021. The results of community consultation and the updated Precinct Structure Plan and Place Plan based on the feedback received will be	Late 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			presented to Council for final endorsement in late 2021.	
9.4	Draft Beaufort Street Town Centre Place Plan	EDSD	The Draft Place Plan will commence community consultation in May 2021. The results of community consultation and the updated Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
10.2	Proposed 12 Month Trial of New and Amended Parking Restrictions in the Streets Surrounding Hyde Park - Vincent, Hyde, William, and Glendower Streets, Perth, North Perth, Mt Lawley and Highgate	EDIE	Consultation has been completed and further report to be presented to Council in August 2021. Public consultation has been completed and based on the responses Administration has delayed the report to allow for further data to be collected. Report has been rescheduled to be presented to Council at the 14 September 2021 Council Meeting.	August 2021 September 2021
12.2	Extension of Lease – North Perth Special Needs (Shalom Coleman) Dental Clinic, 31 Sydney Street, North Perth and Advertising of Sale of 25 Sydney Street, North Perth	CEO	Administration will prepare the lease extension documentation for execution, and submit the modified Transition Plan to the Attorney General. Sale of car park land will be presented separately to a future Council meeting.	Lease and transition plan must be finalised by 1 July 2021. Currently liaising with applicants. August 2021
23 March 2021				
9.6	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDBBSD	The City will forward required documentation to the Western Australian Planning Commission pursuant to Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015. After the Western Australian Planning Commission has determined Amendment No. 6 to Local Planning Scheme No. 2, the City will publish notices of adoption.	Support by the Western Australian Planning Commission to be obtained in 2021. Following this both Amendment 6 to LPS2 and Amendment 1 to LPP 7.4.5 will be published simultaneously and come into effect together.
10.2	Waste Strategy Project - 2 Bulk Hard Waste Options Appraisal	EDIE	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Further report will be provide to council on the progress and the community feedback.	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Report to be presented to Council in March 2023
12.6	Results of community consultation - Future use of 10 Monmouth Street, Mount Lawley	EDIE	Sketch of the eco-zoning to be prepared in consultation with the community and presented to Council in early 2021/22.	Early 2021/22
12.7	Minutes and Motions from the Annual General Meeting of Electors held on 9 February 2021	CEO	Present a report to Council on affordable financial model and	November 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			feasibility of underground power by November 2021	
15 December 2020				
9.8	Beatty Park 2062 - Project Update	EDCBS	Heritage Architect report for Heritage Entry was presented to the BP 2062 Steering Committee on 27 July. An options report is being prepared for Council Workshop 24 August.	April 2021 May 2021 22 June 2021 27 July 2021 17 August 2021 24 August 2021
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Listed for July 2021 in Policy Review Schedule, awaiting Elected Member feedback.	July August 2021 December 2021
10.3	North Perth Traffic Report	EDIE	Implement a 12-month trial by extending the Fitzgerald street median island through the intersection. Undertake consultation with the businesses and residents in the area bounded by Angove, Charles, Vincent and Fitzgerald Streets on the installation of mid-block traffic calming measures. Present a further report at the conclusion of public consultation in March-May 2021 Inform the petitioners of the Council's decision. Undertake traffic, speed and volume and data collection on Alma Road and present to council in March July-August 2021.	Public consultation in February March-April with report March-May-July 2021 OMC. 27-August September 2021 OCM. Report delayed following public meeting requested by residents.
17 November 2020				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private (Amendment to Approved) (Unauthorised Existing Development)	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter, with this expected to be confirmed prior to commencement of 2021.	During 2021
20 October 2020				
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2021
15 September 2020				

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council was in December 2020. With following updates each quarter.	The next quarterly update will be provided to Council at its meeting in September 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy. Administration is visiting all commercial premises.	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation.
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	We have been awaiting Wadjak Northside Aboriginal Community Group to return lease documentation. A memo is being prepared to the Mayor & CEO for final approval.	Completed 30 July 2021
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EMCSG	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021.	A new local law is being drafted for Council's review in mid September 2021.
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021.	15 December 2020 Early 2021 A review of the Electronic Meeting Guidelines has been undertaken and presented in April Policy Paper. Proposed amendments will be presented to June August OMC for approval to advertise.
Council Meeting – 28 July 2020				
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minister for Local Government to be provided with draft for comment. Minister's comments on draft local laws received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021. Presented to Council June 2021. Election Signs policy deferred until after election.	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021 February 2021 on outcomes of public notice in November 2020. End of 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020, extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to Council proposed for mid 2021.	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021 November 2021 for approval to advertise.
Council Meeting – 7 April 2020				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Community consultation in respect to Brentham Street proposed for mid-2021. Consultation on Monmouth Street closed early 2021 and report to be presented to Council at 23 March Meeting. . Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot occurred in March 2021.	202 Vincent Street - Complete 150 Charles Street - Complete 10 Monmouth Street – Complete sale not proceeding Barlee Street carpark – consultation complete, going to Council 27 April 23 March 22 June 2021. Brentham Street – consultation to occur mid 2021
Council Meeting – 17 March 2020				
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021 To be presented August 2021
Council Meeting – 15 October 2019				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020 early mid 2021.
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year 2021.
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer	To be signed by 30 October 2020. Waiting on Landgate decision

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	
Council Meeting – 2 April 2019				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise. Trading in Public Places Amendment Local Law will be redrafted in 20/21.	Local Government Property Local Law completed (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June 2021.
Council Meeting – 5 March 2019				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	Report now to be presented into 2021, as a result of project postponement due to COVID-19. Implementation now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
Council Meeting – 27 June 2017				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early late 2021/2020.
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
Council Meeting – 7 March 2017				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will commence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council May 2021. In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.	Draft proposed to be presented mid 2021. Draft proposed to be presented July – Sept 2021. Legal advice of the Draft Local Law has been sought. Draft Local Law to be presented to the October 2021 Ordinary Meeting of Council.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			May 2021 – Administration is currently progressing the DRAFT Animal Local Law through the legal advice process in preparation for presentation to Council in the next quarter.	
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	September 2020. November 2020 Mid 2021

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
(WITHOUT DISCUSSION)**

Nil

15 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

16 URGENT BUSINESS

Nil

**17 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE
CLOSED**

Nil

18 CLOSURE