



CITY OF VINCENT

MINUTES

COVID-19 Relief and Recovery Committee

21 July 2020

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**MINUTES OF CITY OF VINCENT
COVID-19 RELIEF AND RECOVERY COMMITTEE
HELD AS E-MEETING
AND AT THE ADMINISTRATION AND CIVIC CENTRE
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 21 JULY 2020 AT 1.00PM**

PRESENT:	Mayor Emma Cole Cr Alex Castle Cr Susan Gontaszewski	Presiding Member North Ward South Ward
IN ATTENDANCE:	David MacLennan Andrew Murphy Virginia Miltrup Jay Naidoo Meluka Bancroft Mark Fallows Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment Executive Director Community & Business Services A/Executive Director Strategy & Development Executive Manager Corporate Strategy & Governance Manager Built Environment & Wellbeing Council Liaison Officer

Public: No members of the public.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Mayor Emma Cole declared the meeting open at 1.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following statement was submitted prior to the Meeting and were read out by the Executive Manager Corporate Strategy and Governance.

3.1 Dudley Maier of Highgate – Item 7.2 Development Incentives for Community Benefit

I support the concept of development incentives having previously moved that the city adopt a similar approach to the City of Perth's plot ratio bonus in 2011.

However, I do have concerns with the report.

Firstly, the concept of development incentives has nothing to do with COVID. The fact that it has been raised since COVID became an issue is co-incidental. The timeframes involved in defining a policy and implementing it would extend way past the time that COVID has a specific impact on the community. It is a longer-term proposition that should be considered by the whole council as part of a review of the city's planning framework.

Secondly, the administration have not previously supported such a proposal and I think that it is unlikely that much will happen in a timely or meaningful nature.

The report does indicate that the city previously had a policy for giving development bonuses but this was tied solely to design excellence and the crude benefit was extra height. This was not linked to community benefit per se and was poorly implemented.

In response to the Built Form Policy consultation in 2016 I suggested that there should be an incentive policy that should be limited; should be scaled to reflect the benefit to the community; and should only be based on community benefit. The administration response was that they did not agree with an incentive-based approach based on plot ratio. They then gave a justification that did not make any sense to me. Two of the three authors of that response, and the responsible director are still working at Vincent. They didn't support it then, so why should they support it now.

Thirdly, the recommendation simply is that the committee supports the concept. There is no commitment to actually do anything and there definitely is no time frame. This simply looks like a tick the box exercise in order to put a tick in the last column of the Covid Implementation Plan.

The decision should be more than 'support' for the concept. It should ask that the proposal be put to the full council with the administration being asked to provide a realistic timeframe.

There being no further speakers, Public Question Time closed at approximately 1.02pm.

(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 DECLARATIONS OF INTEREST

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved: Cr Castle, **Seconded:** Cr Gontaszewski

That the minutes of the COVID-19 Relief and Recovery Committee held on 7 July 2020 be confirmed.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

7 BUSINESS ARISING

7.1 COVID-19 UPDATE

Attachments: 1. COVID-19 Relief & Recovery Implementation Plan [↓](#) 
 2. Communication Plan Update [↓](#) 

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee NOTES the update on the City's actions relating to the COVID-19 pandemic.

COMMITTEE DECISION ITEM 7.1

Moved: Cr Castle, Seconded: Cr Gontaszewski

That the recommendation be adopted.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

COVID-19 Relief and Recovery Implementation Plan**Part 2 – Implementation Plan****2.1. Key Actions**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 2 July 2020	Weekly update as at 16 July 2020
				Short	Medium	Long			
1. Our Health and Wellbeing									
2. Our Community	2.7 Deliver programs funded through the Leederville Gardens trust fund and provide regular updates on progress of fundees.	Governance		•	•			Updates to the Committee will be provided when progress reports are submitted by fundees.	
	2.14 Consider arts industry relief using developer contribution cash-in-lieu funds from Percent for Art fund.	Marketing	Policy & Place Development & Design	•					
	2.19 Consider events and initiatives to assist with economic rebound.	Policy & Place Marketing			•	•		This action will be presented to a future Council Workshop.	Economic Rebound Action Plan being developed.
	2.44 Community resilience scorecard study	Marketing and Partnerships			•			The survey closes on 3 July 2020. Over 100 response have been received.	Awaiting results of survey.
3. Our Organisation									

2.2. Completed actions

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
1. Our Health & Wellbeing	1.1 Facility Plan developed for Beatty Park, Loftus Community Centre and Library and Local History Centre to implement public health directives.	Built Environment & Wellbeing	Beatty Park Library & Local History Centre	•			✓
	1.2 Communications Plan developed including community messaging through website, social media and display at the City's facilities.	Marketing	Built Environment & Wellbeing	•			✓
	1.3 Maintain customer service support and consider a range of measures to support ongoing community engagement using online and innovative practices.	Customer Service	Beatty Park Library & Local History Centre	•			✓
	1.4 Consider developing a local campaign for flu season vaccinations.	Built Environment & Wellbeing	Marketing		•		✓
	1.5 Draft Public Health Plan, community education campaign and stakeholder engagement.	Built Environment & Wellbeing	Marketing		•	•	✓
	1.6 Engage with local businesses which support the City's public health (e.g. gyms, yoga), to encourage uptake of physical activity and wellbeing programs by the community.	Built Environment & Wellbeing	Marketing and Partnerships	•	•		✓
	1.7 Explore new opportunities for delivering fitness programs.	Beatty Park Leisure Centre		•	•		✓
	1.8 Ensure there is a strong presence to manage public health issues, as advocated by the Department of Health.	Built Environment & Wellbeing		•	•	•	✓
	1.9 Continue to promote our role to maintain social distancing, hand hygiene, respiratory hygiene, stay home when sick and download the COVIDSafe app; and develop signage and tools to ensure consistent messaging across the City's facilities and parks. (Phase 2 Action).	Built Environment & Wellbeing Marketing		•			✓
	1.10 Provide hand hygiene stations at all City buildings. (Phase 2 Action).	Beatty Park Customer & Library Services	Built Environment & Wellbeing	•			✓
	1.11 Support the WA Government to develop COVID Safety Plans and Guidelines. (Phase 2 Action).	Built Environment & Wellbeing	CEO's Office	•			✓
	1.12 Revise all of the City's COVID Safety plans to accommodate Phase 3 requirements.	Built Environment & Wellbeing	Various Teams		•		✓

COVID-19 Relief and Recovery Implementation Plan

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
2. Our Community	2.1 Waive interest on all outstanding rates and a suspension of new debt collection activities.	Finance		•			✓
	2.2 Refund all cancelled bookings at City-owned properties or facilities.	Community Partnerships	Finance	•			✓
	2.3 Consideration of impacts of COVID-19 on City rate debtors.	Finance		•			✓
	2.4 Move to fortnightly payment of creditors.	Finance		•			✓
	2.5 Budget and financial strategy for 2020/21 to consider a 0 yield increase and 0 fees and charges increase.	Finance			•		✓
	2.6 Consider Expression of Interest for disbursement of significant Leederville Gardens trust funds to assist vulnerable residents impacted by COVID-19.	CEO Office	Finance	•			✓
	2.8 Expand Vincent Library e-book loans and Books on Wheels service.	Library & Local History Centre		•			✓
	2.9 Promote Meals on Wheels Service.	Customer and Library Services (Community Centre)	Marketing Community Partnerships	•			✓
	2.10 Explore opportunities to expand online library services.	Library & Local History Centre		•			✓
	2.11 Discuss with local businesses to implement changes to car parking to support take away and home delivery services.	Engineering	Policy & Place	•			✓
	2.12 Launched online planning applications for lodgement and tracking.	Development & Design	ICT	•			✓
	2.13 Expand Beaufort Street amnesty for change of use planning applications across Vincent.	Policy & Place	Development & Design	•			✓
	2.15 Consider all waste services with a focus on essential service provision for bin collection. Also green waste, junk verge waste. Liaise with WALGA regarding contingency planning across local government.	Waste		•			✓
	2.16 Consider timing of rollout of FOGO.	Waste		•			✓
	2.17 Maintain contact with clubs, community groups and stakeholders who use community facilities and sportsgrounds to assist in reviewing the financial and social impact of closures and cancellations.	Community Partnerships			•		✓
	2.18 Consider sponsorship, grants and relief packages for community groups, sporting clubs and local businesses.	Policy & Place Community Partnerships	Finance		•		✓
	2.20 Support local businesses and buy local. Maintain contact with local businesses to understand the support they need and share reputable information.	Policy & Place Marketing		•	•	•	✓
	2.21 Advocate for rent relief for businesses affected by restrictions.	Policy & Place		•			✓
	2.22 Consider the use of cash in lieu for parking funds.	Policy & Place		•	•		✓
	2.23 Consider preparing a community benefit incentive based policy position under Design WA.	Policy & Place	Development & Design	•	•	•	✓
	2.24 Consider measures to continue support for homeless community.	Ranger Services	Community Partnerships	•	•	•	✓
	2.25 Monitor public open space to educate community on social distancing measures.	Ranger Services Parks & Urban Green	Built Environment & Wellbeing	•	•	•	✓
	2.26 Vincent Community Support Network.	Community and Business Services		•	•	•	✓
	2.27 Maintain online information on health, building and planning requirements for Businesses.	Built Environment & Wellbeing Development & Design		•			✓
	2.28 Monitor and respond to easing of COVID-19 restrictions on food and other businesses.	Built Environment & Wellbeing	Marketing Policy & Place	•	•		✓
	2.29 Gathering limit increase to 20 monitored in public spaces. (Phase 2 Action).	Ranger Services Parks		•			✓
	2.30 Bookings permitted for groups of up to 20 in parks and community halls, and weddings of up to 30 in parks. (Phase 2 Action).	Marketing and Partnerships	Ranger Services	•	•		✓

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	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
	2.31 Reopen the Library and Local History Centre commencing with book borrowing services only, considering the 20 patron limit. (Phase 2 Action).	Customer & Library Services		•			✓
	2.32 Reopen the Community Centre, and ensure Seniors programs are reviewed to minimise infection risk. (Phase 2 Action).	Customer & Library Services	Built Environment & Wellbeing	•			✓
	2.33 Reopen the Beatty Park swimming pools with a limit of 20 patrons per pool. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
	2.34 Recommence Beatty Park fitness classes, with this area being segregated into a separate facility, with strictly no internal access to the pools. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
	2.35 Provide advice to sporting clubs on non-contact training. (Phase 2 Action).	Marketing & Partnerships	Built Environment & Wellbeing	•			✓
	2.36 Commence recommissioning of drinking fountains and provide signage on healthy hygiene in proximity to the fountains. (Phase 2 Action).	Parks		•			✓
	2.37 Provide an advisory service to assist businesses and community facilities to develop COVID Safety Plans and complete COVID training.	Built Environment & Wellbeing	Policy & Place Marketing & Partnerships	•			✓
	2.38 Support the resumption of dine-in at restaurants, cafes, bars and pubs; including providing assistance to measure floor areas to determine maximum permitted numbers based on the 4 square metre density rule. (Phase 2 Action).	Built Environment & Wellbeing Policy & Place	Development & Design	•			✓
	2.39 Engage with food businesses and other stakeholders to consider feasibility of outdoor eating areas in public spaces in town centres, noting Phase 2 and anticipating Phase 3 restrictions.	Policy & Place	Built Environment & Wellbeing Engineering	•			✓
	2.40 Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines.	Marketing		•			✓
	2.41 Facilitate enhancements to Loftus Centre including WIFI.	ICT		•			✓
	2.42 Broaden scope of services at the Library and Local History Centre, Community Centre, Beatty Park Leisure Centre and community halls in line with Phase 3.	Library and Customer Services Beatty Park	Built Environment and Wellbeing		•		✓
	2.43 Re-open playgrounds, skate parks and outdoor gym equipment.	Parks			•		✓
3. Our Organisation	3.1 Maintain ability for Council Members, Executive staff and community members to participate in Council Meetings.	Governance		•			✓
	3.2 Establish a Committee of Council to assisting responding effectively to COVID-19.	Governance		•			✓
	3.3 Realign and reprioritise services, projects, staff and resources towards relief and recovery.	Office of the CEO		•	•	•	✓
	3.4 Review planned asset maintenance programs to reschedule works to support recovery.	Engineering Parks	Finance	•	•	•	✓
	3.5 Review of 2019/20 budget and cash flow for fourth quarter 2019/21 and forecast impacts. Report to Council on these impacts and identify a budget strategy to address these impacts, including redirection of funding to response initiatives.	Finance		•			✓
	3.6 Seek deferral of OAG performance audit of Information Technology.	Governance	ICT	•			✓
	3.7 Workforce optimisation strategies.	Human Resources		•	•	•	✓
	3.8 Consider project readiness for potential State and Federal grant funding and further stimulus packages.	Engineering Policy & Place			•	•	✓
	3.9 Investigation of rate smoothing payments.	Finance		•	•		✓
	3.10 Health, Safety and wellness of organisation.	Human Resources		•	•	•	✓
	3.11 Gross Rental Value re-evaluation.	Finance		•	•		✓
	3.12 Develop best practice for returning to office where appropriate. (Phase 2 Action).	Human Resources	Built Environment & Wellbeing	•			✓
	3.13 Develop a technology roadmap to facilitate ongoing working from home and the office.	ICT		•			✓

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2.3. Directives

The State Government issues directives to the City and across the State under the Emergency Management Act 2005 to respond to the emergency.

Date	Direction	Response
15 March 2020	Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19: https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf	<ul style="list-style-type: none"> Communication through emergency management networks.
16 March 2020	Declaration of Public Health State of Emergency: https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf	<ul style="list-style-type: none"> City implemented all directives. City monitoring the situation in the community and liaising with WA Police who hold emergency powers.
20 March 2020	Direction regarding deliveries and waste collection: https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf	<ul style="list-style-type: none"> Consider as part of Item 2.16.

2.4. Announcements

The State and Federal Government, and other agencies and organisations make announcements in relation to COVID-19.

Date	Announcement	Response
12 March 2020 & 22 March 2020	The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: https://treasury.gov.au/coronavirus	<ul style="list-style-type: none"> Noted.
13 March 2020	Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: https://www.pm.gov.au/media/advice-coronavirus	<ul style="list-style-type: none"> Outdoor events >500 people cancelled and advertising ceased. Event stakeholders engaged on this announcement.
16 March 2020	Self-isolation required for all people entering Australia for a period of 14 days: https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet	<ul style="list-style-type: none"> Directive implemented by the City.
16 March 2020	The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID-19: https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx	<ul style="list-style-type: none"> Noted.
18 March 2020	Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required: https://www.pm.gov.au/media/update-coronavirus-measures	<ul style="list-style-type: none"> Documented management systems implemented at Beatty Park, Library and other facilities. Local businesses advised of this announcement.
20 March 2020	Four square metre density applied to indoor gatherings: https://www.pm.gov.au/media/update-coronavirus-measures-0	<ul style="list-style-type: none"> Local businesses advised of this announcement.
22 March 2020	The following facilities were restricted from opening from midday local time 23 March 2020: <ul style="list-style-type: none"> Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation). Gyms and indoor sporting venues. Cinemas, entertainment venues, casinos, and night clubs. Restaurants and cafes will be restricted to takeaway and/or home delivery. Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies). https://www.pm.gov.au/media/update-coronavirus-measures-220320	<ul style="list-style-type: none"> Beatty Park, Library and other community facilities closed. Local businesses advised of this announcement. Monitoring of local businesses implemented by the City.
24 March 2020	Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor bootcamps: https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020	<ul style="list-style-type: none"> Local businesses advised of this announcement.
29 March 2020	Public gatherings limited to two people, with some exceptions. Playgrounds, skate parks and outdoor gyms to close: https://www.pm.gov.au/media/national-cabinet-statement	<ul style="list-style-type: none"> Playgrounds, skate parks and outdoor gym equipment closed. Public spaces monitored.
30 March 2020	\$130 billion JobKeeper wage subsidy program announced: https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job	<ul style="list-style-type: none"> Information reviewed by the City.
31 March 2020	Minister Stephen Dawson (Environment) announced container deposit scheme June 2 launch has been deferred https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx	<ul style="list-style-type: none"> Information reviewed by the City.
3 April 2020	National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments. https://www.pm.gov.au/media/update-coronavirus-measures-030420 . Minister Rita Saffioti (Planning) announced Planning legislation changes to support COVID-19 response and recovery: https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx	<ul style="list-style-type: none"> Noted. Awaiting State response. Information reviewed by City. Awaiting further announcement of state wide measures to be implemented. City advocating on support for local governments.
7 April 2020	National Cabinet prepared a mandatory Code of Conduct in relation to Commercial Tenancies that is to be implemented by all States and Territories: https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf	<ul style="list-style-type: none"> Currently being reviewed to consider implications for Vincent businesses.

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Date	Announcement	Response
9 April 2020	National Cabinet agreed to a nationally consistent approach to hardship support across the essential services (energy, water and rate) for households and small businesses. The Commonwealth is already taking action across the energy and telecommunications sectors to scale-up hardship support provided by those industries. State and territory governments agreed to adopt similar principles for the essential services within their remit, including water utilities and local governments: https://www.pm.gov.au/media/update-coronavirus-measures-3 .	<ul style="list-style-type: none"> Council at its Special Council Meeting 30 March 2020 agreed to freeze rates for 20/21 Budget year; defer debt recovery.
11 April 2020	Minister Rita Saffioti (Planning) issued exemption notice for local planning approvals to support COVID-19 response: https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx .	<ul style="list-style-type: none"> Report has been prepared for COVID-19 Committee to consider Minister's exemptions and those planning exemptions approved by Council 30 March 2020.
14 April 2020	Hon. Mark McGowan MLA announced introduction of urgent legislation to address commercial and residential tenancies impacted by rental distress due to COVID-19: https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx .	<ul style="list-style-type: none"> The Commercial Tenancies (COVID-19 Response) Bill 2020 will introduce a moratorium on evictions for small commercial tenancies and provide a range of other measures to offer support for tenants in response to COVID-19, including the introduction of a code of conduct for landlords and tenants. Potential relief for Business tenants across the City.
15 April 2020	Hon. David Templeman (Local Government) announced the Local Government Amendment (COVID-19 Response) Bill 2020 amends the <i>Local Government Act 1995</i> (the Act) in two key areas: <ul style="list-style-type: none"> modifications or suspension of legislative provisions; and local government local laws. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx .	<ul style="list-style-type: none"> Under this change, local governments would have the power to remove restrictions and reduce red tape in order to support businesses and households during the current pandemic and consequent recovery. Awaiting release of information.
19 April 2020	WA Government announced the milestone of achieving 0 new COVID-19 cases. This also occurred on 21 April 2020.	<ul style="list-style-type: none"> Noted.
21 April 2020	Hon. Mark McGowan MLA and Hon John Quigley MLA announced moratorium and code of conduct to protect WA businesses. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx .	<ul style="list-style-type: none"> Advocacy successful. Measures to be communicated to businesses on the City's Business support page.
23 April 2020	Hon. Mark McGowan MLA announced new State Government relief funds for tenants and landlords, including grants of up to \$2,000 for residential tenants and land tax reduction for landlords who provide rent relief for commercial tenants.	<ul style="list-style-type: none"> This information is being assessed.
27 April 2020	WA Government announced indoor and outdoor non-work gatherings of up to 10 people are now permitted, which includes: <ul style="list-style-type: none"> Weddings (increased from 5) and funerals; Outdoor personal training (no shared equipment); and Home opens and display village inspections. 	<ul style="list-style-type: none"> This will likely result in an increase in the number of groups training within the City's public reserves; Continued monitoring to be undertaken by Ranger services to ensure social distancing requirements are being maintained; and Recommence issuing permits for personal training groups.
29 April 2020	Hon. Mark McGowan MLA announced COVID-19 mandatory hygiene training for all WA hospitality venues covering the following key elements: <ul style="list-style-type: none"> Understanding COVID-19 and venue restrictions; Reporting personal health issues; Maintaining personal and work environment hygiene practices, specific to COVID-19; Reducing cross contamination through procedures, specific to COVID-19; and Effective cleaning and sanitising practices, specific to COVID-19. 	<ul style="list-style-type: none"> Confirmation required as to who will be responsible for monitoring accreditation and compliance, potentially additional responsibility for Environmental Health Officers.
7 May 2020	WA Government announces \$100m short term lending facility to support local governments and universities through COVID-19. This takes advantage of record low interest rates to provide low cost access to liquidity for these essential sectors with no loan guarantee fee charged on borrowings.	<ul style="list-style-type: none"> Information being considered.
8 May 2020	National Cabinet announces three-step plan to gradually remove baseline restrictions and make Australia COVID-safe. <ul style="list-style-type: none"> Step 1 will focus on carefully reopening the economy, and giving Australians opportunities to return to work and social activities, including gatherings of up to 10 people, up to 5 visitors in the family home and some local and regional travel; Step 2 builds on this with gatherings of up to 20, and more businesses reopening, including gyms, beauty services and entertainment venues like galleries and cinemas; Step 3 will see a transition to COVID safe ways of living and working, with gatherings of up to 100 people permitted. Arrangements under step 3 will be the 'new normal' while the virus remains a threat. International travel and mass gatherings over 100 people will remain restricted; https://www.pm.gov.au/media/update-coronavirus-measures-08may20 .	<ul style="list-style-type: none"> Noted.
10 May 2020	WA Government announces roadmap for easing COVID-19 restrictions with phase 2 coming into effect 18 May 2020 encouraging Western Australians to return to work, so the WA economy can further rebuild in a safe and measured way. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx .	<ul style="list-style-type: none"> Noted. CoV roadmap presented to 12 May 2020 Committee meeting.
11 May 2020	Hon. Roger Cook and Hon. Paul Papalia announce COVID safety plans key to reopening WA businesses with template being developed in consultation with key stakeholders, to be released later this week. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses-.aspx .	<ul style="list-style-type: none"> Awaiting template release to distribute to applicable businesses. Need to consider how to assist non English speakers with completing.

COVID-19 Relief and Recovery Implementation Plan

Date	Announcement	Response
12 May 2020	Hon. David Templeman announces Local Government sector urged to take leadership role during phase 2 easing of restrictions. Mr Templeman urged the sector to focus on a number of initiatives over the coming week, including: <ul style="list-style-type: none"> Re-opening libraries and other local government facilities that comply with the new requirements; Helping the restaurant and hospitality sector by being as flexible as possible in letting businesses open up again, particularly regarding alfresco operations; Moving back to conducting council and shire chamber meetings in person - while observing social distancing at all times - and with the public attending where possible; Promoting the new regional travel guidelines; Re-opening sport and recreation facilities where practicable; https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx .	<ul style="list-style-type: none"> Noted. CoV roadmap presented to 12 May 2020 Committee meeting. Actions underway to support.
15 May 2020	WA Government announces COVID Safety Plan to be completed for WA Businesses to reopen particularly food businesses and sport and recreation venues. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19-.aspx .	Health team and community partnerships have been working with local food businesses and sporting clubs and community groups to provide guidance and checklists for completing COVID Safe plans.
20 May 2020	WA government announces major planning reforms to drive economic recovery including: <ul style="list-style-type: none"> New approval process for significant developments. Small business exemptions. Minor residential development exemptions. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx .	Noted. Reforms largely align with Council's exemptions approved 30 March 2020.
21 May 2020	WA Government fast tracks community sports grants to assist with COVID-19 recovery" <ul style="list-style-type: none"> \$12 million in Community Sporting and Recreation Facilities Fund (CSRFF) grants brought forward to allow projects to commence sooner. Funding available for local governments, not-for-profit sport, recreation or community groups to improve local sporting facilities. Applications for grants of up to \$2 million will now open on 25 May 2020. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx .	For consideration.
22 May 2020	Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program for local governments.	\$270,557 being granted to the City of Vincent.
25 May 2020	The McGowan Government has approved a \$1.5 million support package for Western Australian artists during the COVID-19 emergency: <ul style="list-style-type: none"> The initiative was developed by the Art Gallery of WA Board and the Art Gallery of WA Foundation. Aboriginal art centres and independent artists will share in up to \$525,000 towards a targeted acquisition program to purchase existing works for the State Art Collection. In addition, more than 350 WA artists will receive \$2,000 towards creating a State Art Collection archive. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx .	Potential opportunity for Vincent residents.
27 May 2020	The McGowan Government has announced a State Recovery Advisory Group has been appointed to guide WA's COVID-19 recovery: <ul style="list-style-type: none"> Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community. State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx .	Noted.
29 May 2020	Phase 3 of the WA COVID Roadmap was released. See: https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3 .	This was reported to the COVID Committee as a supplementary agenda report on 2 June 2020.
22 June 2020	Phase 4 of the WA COVID Roadmap was released. See: https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4 .	Noted.
10 July 2020	Phase 5 of the WA COVID Roadmap delayed by two weeks until 1 August 2020. See: https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates .	Noted.

COVID-19 Relief and Recovery Implementation Plan

2.5. Requests

The State Government makes requests to Western Australian Local Governments to support recovery from COVID-19.

Date	Request	Response
17 March 2020	Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.	<ul style="list-style-type: none"> Consider as part of Action 2.5.
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period.	<ul style="list-style-type: none"> Consider as part of Action 2.15.

2.6. Suggestions

During this time there are many suggestions and ideas put forward. Below is a summary of new ideas for the COVID-19 Committee to determine if they belong in the implementation table above.

Date	Suggestion	Response
1 April 2020	<p>Suggestions from meeting with Town Teams and Town Team Movement 1 April 2020:</p> <ol style="list-style-type: none"> Create a business data base to share a business e-newsletter. Provide information from reputable sources. Continue to check in with local businesses and conduct health checks to understand support required. Advocate for rent relief for businesses affected by restrictions. Consider the use of percent for art funds for activations once restrictions are lifted. Consider the use of cash in lieu for parking funds. Consider preparing a community benefit incentive based policy position under Design WA. 	<p>Response:</p> <ul style="list-style-type: none"> Include a new action in the Implementation Table above. Include a new action in the Implementation Table above. Consider as part of Action 2.15. Include a new action in the Implementation Table above. Include a new action in the Implementation Table above. <p>Completed.</p>

2.7. Development Update

The COVID-19 Committee has a number of decision making abilities delegated from Council. The following table provides an update on development matters relevant to the COVID-19 Committee.

Date	Matter	Response
N/A	N/A	<ul style="list-style-type: none"> N/A

2.8. Good News Stories

A place for innovative solutions to be shared.

Date	Story
1 April 2020	Ilka have pivoted their business now designing and making scrubs for medical workers. Link: https://www.facebook.com/watch/?v=687702681996307 .
14 April 2020	RSLWA is encouraging all Aussies to get creative in a show of mateship this ANZAC Day – by standing in quiet contemplation at the end of their driveways, or on their balconies, at 6:00am on 25 April.
15 April 2020	Rangers and Parks staff have been monitoring City reserves and public spaces to ensure social distancing is being maintained. Very few instances of non-compliance.
15 April 2020	Big response to Beatty Park online Home Fitness Program over 2,500 daily views since launched. Increase of 300 followers.
23 April 2020	Information postcards are being delivered to the Community by end of week. Casual staff from Beatty Park were employed for this task reducing distribution costs and providing employment opportunities.
29 April 2020	Staff from Beatty Park have commenced scanning of hardcopy records to continue CBP item to digitise hardcopy property, planning and building files. This project usually requires contract staff and hire of a scanner, with staff working from home this allows use of unused existing office scanners.
6 May 2020	Working with the City's Health team Blake Street Merchant in North Perth have effectively adapted their café into a small corner store selling food essentials in response to the COVID-19 restrictions and reduced supplies.
11 May 2020	First drive through COVID clinic in WA opened at No.391 Oxford Street, Mount Hawthorn.
30 May 2020	Beaufort Street Network held their second online interactive quiz night with over 100 participants, keeping connected while remaining safe.
12 June 2020	The Leedy giveaway campaign was launched by Leederville Connect, which the City promoted.
17 June 2020	It is encouraging that businesses are planning community events which meet the COVID-19 Phase 3 restrictions. An example is the Truffle'n'Jazz event to be held in Mt Hawthorn in July.
18 June 2020	Exemption granted for Beatty Park Leisure Centre to operate with 485 patrons.

COVID-19 Relief and Recovery Communication Status Report

Monday 7 July 2020 – 21 July 2020

Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Reopening of Beatty Park, Library and Local History Centre members.	1.1 1.2 1.3 1.7	Library 15 July	Residents Library Members Beatty Park Members Parents Seniors Home educators	Library Website Library e-newsletter Library social media	Return of Saturday Library services
Inform community during preparation of City's annual budget in COVID-19 environment.	2.5 2.19 2.21 3.3 3.5 3.8 3.9 3.11	15 July	Residents Ratepayers Business Owners Local and State Media	Mayoral Statement EHQ – Imagine Vincent Corporate Website Community Newspaper Public Notice City of Vincent Facebook COVID-19 Portal	Differential rates community consultation reminder, front page of website and social media.

Upcoming Communications Projects					
Communication Action	No. Action Alignment COVID-19 Relief & Recovery Strategy	Release Dates	Target Market	Communication Tools	Outcome
Development of specific support areas of the website for clubs, community groups and stakeholders who use community facilities and sportsgrounds.	2.19 2.21	10 July	Community Groups Sporting Groups Peak Bodies	Corporate Website – Homepage rotator COVID Portal E-newsletters City of Vincent Facebook	Noted requirement for more considered Community Rebound Plan. Draft to COVID Committee in August.
Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines.	2.40	1 July	Large Vincent based businesses	Postcards E-newsletter Signage	Broad action that will be considered in Economic Recovery Plans.
Survey the community and assess need and priority service levels.	2.19 2.20 2.37 2.38 2.39 2.44 2.5 2.19 2.21 3.3 3.5 3.8 3.9 3.11	2 July	Residents Ratepayers Council Business Owners Facility Users Community Groups Media	COVID-19 Portal	Waiting for results from Catalyse.
Development of broad community engagement and communication plan for Art Project.	2.16	2 July	Creative Community NGO's Residents Ratepayers Business Owners Local and State Media	Corporate Website City of Vincent Facebook City of Vincent Instagram E-newsletters	Confirming location options for presentation to Council.

7.2 DEVELOPMENT INCENTIVES FOR COMMUNITY BENEFIT

Attachments: Nil

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee SUPPORT further investigation of Development Incentives for Community Benefit as part of area-specific planning.

Moved: Cr Gontaszewski, Seconded: Cr Castle

That the recommendation be adopted.

LOST (0-3)

For: Nil

Against: Mayor Cole, Cr Gontaszewski and Cr Castle

COMMITTEE DECISION ITEM 7.2**PROPOSED ALTERNATIVE RECOMMENDATION**

Moved: Cr Castle, Seconded: Cr Gontaszewski

That the COVID-19 Relief and Recovery Committee:

1. NOTES the information provided on options for Development Incentives for Community Benefit.
2. REQUESTS that Administration provide a report to Council with further information by December 2020.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

REASON: This decision should be made by Council, with further information provided about options available and the resources required to satisfy them. This will also give Council the opportunity to provide guidance to Administration on which path to pursue.

7.3 EVALUATION AND REVIEW OF COVID-19 RELIEF AND RECOVERY STRATEGY

Attachments: 1. COVID-19 Strategy Evaluation [↓](#) 

RECOMMENDATION

That the COVID-19 Relief and Recovery Committee:

1. **NOTES** the three-month evaluation and review of the COVID-19 Relief and Recovery Strategy, at Attachment 1; and
2. **RECOMMENDS** to Council the extension of the term of the Committee for a further three months:
 - 2.1 With meetings to be held monthly as follows:
 - 2.1.1 6 October 2020;
 - 2.1.2 3 November 2020; and
 - 2.1.3 1 December 2020; and
 - 2.2 With further meetings to be held as agreed by the Committee, if required.

COMMITTEE DECISION ITEM 7.3

Moved: Cr Castle, **Seconded:** Cr Gontaszewski

That the recommendation be adopted.

CARRIED UNANIMOUSLY (3-0)

For: Mayor Cole, Cr Gontaszewski and Cr Castle

Against: Nil

COVID-19 RELIEF AND RECOVERY STRATEGY EVALUATION	PLAN	DO	CHECK	ACT	Comment
PURPOSE					
Identify, monitor and document the impact of COVID–19 specific to the City of Vincent.	•	•	•	•	Documented in the Strategy
Ensure agile and efficient decision making and communication during the recovery phase.	•	•	•	•	COVID-19 Committee and regular Executive check-ins
Provide a road map to the City's short, medium and long term actions to provide relief and recovery as a result of COVID–19.	•	•	•	•	Strategy Implementation Plan
Guide the City's future decision making in relation to the City's COVID–19 relief and recovery.	•	•	•	•	Guidance provided in the Strategy
Provide support and civic leadership to our well connected and resilient community during the recovery phase.	•	•			This is continuing as economic recovery will extend into the longer term
OVERARCHING PRINCIPLES					
Act in a highly responsive, comprehensive, coordinated and safe manner to ensure health and emergency management directives are implemented as the highest priority.	•	•	•	•	Restrictions and easing of restrictions documented and reported on in a timely manner
Ensure consistent and regular communication with community and staff.	•	•	•	•	Communication Plan
Recognise, understand and action the support needed for vulnerable groups, community organisations, sporting clubs and local businesses.	•	•	•	•	Leederville Gardens Trust funds, Arts Relief, Rent Relief
Recognise, understand and action the support needed for our workforce.	•	•	•	•	Workforce Optimisation
Partner and collaborate with our key stakeholders to support relief and recovery.	•	•	•	•	Addressed in Strategy and Committee reports
Deliver agile and responsive decision making through the establishment of the City's COVID–19 Committee.	•	•	•	•	Weekly Committee meetings from April to June, continuing fortnightly then monthly until September
OBJECTIVES					
Our Health & Wellbeing – Ensure the City monitors for and responds to new directives and manages the current and ongoing risks to public health. Raise awareness of public health messages in the community and with our key stakeholders.	•	•	•	•	12 actions
Our Community – Monitor the impact of the COVID–19 pandemic on vulnerable groups, community groups, sporting clubs and our business community. Develop innovative approaches to support our community to recover.	•	•			40 actions, continuing
Our Organisation – Monitor the impact of the COVID–19 pandemic on the City's operations. Reorient our organisation to recovery efforts and deliver on the Strategic Community Plan during recovery.	•	•	•	•	13 actions

8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil

9 GENERAL BUSINESS

Nil

10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

11 NEXT MEETING**4 August 2020**

- COVID-19 Update
- Tenant application for financial assistance – Tennis West, Robertson Park Tennis Club
- Tenant application for financial assistance – East Perth Football Club
- Arts Relief Funding – Additional Submissions/Applications
- Community Rebound Plan

8 September 2020

- COVID-19 Update

12 CLOSURE

There being no further business, the Presiding Member, Mayor Emma Cole, declared the meeting closed at 1.40pm with the following persons present:

PRESENT:	Mayor Emma Cole Cr Alex Castle Cr Susan Gontaszewski	Presiding Member North Ward South Ward
IN ATTENDANCE:	David MacLennan Andrew Murphy Virginia Miltrup Jay Naidoo Meluka Bancroft Mark Fallows Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment Executive Director Community & Business Services A/Executive Director Strategy & Development Executive Manager Corporate Strategy & Governance Manager Built Environment & Wellbeing Council Liaison Officer

Public: No members of the public.

These Minutes were confirmed by the Committee as a true and accurate record of the Meeting of the COVID-19 Relief and Recovery Committee held on 21 July 2020.

Signed: Mayor Emma Cole



Dated