

# **ATTACHMENTS**

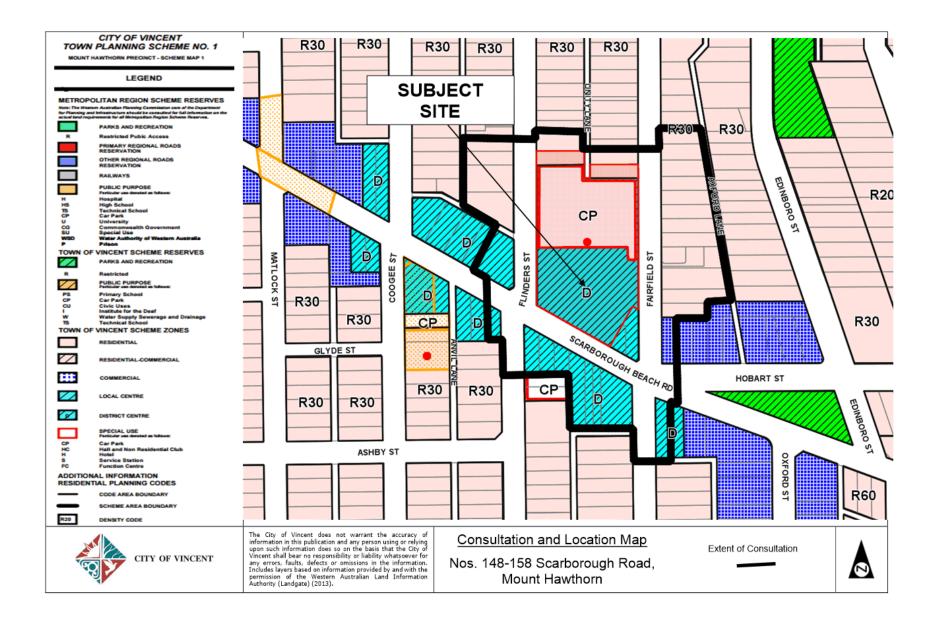
# Ordinary Council Meeting 17 October 2017

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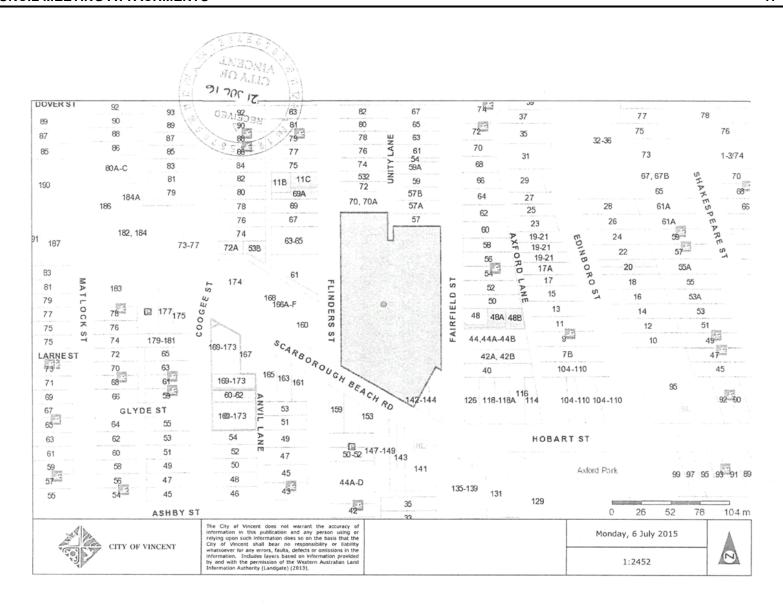
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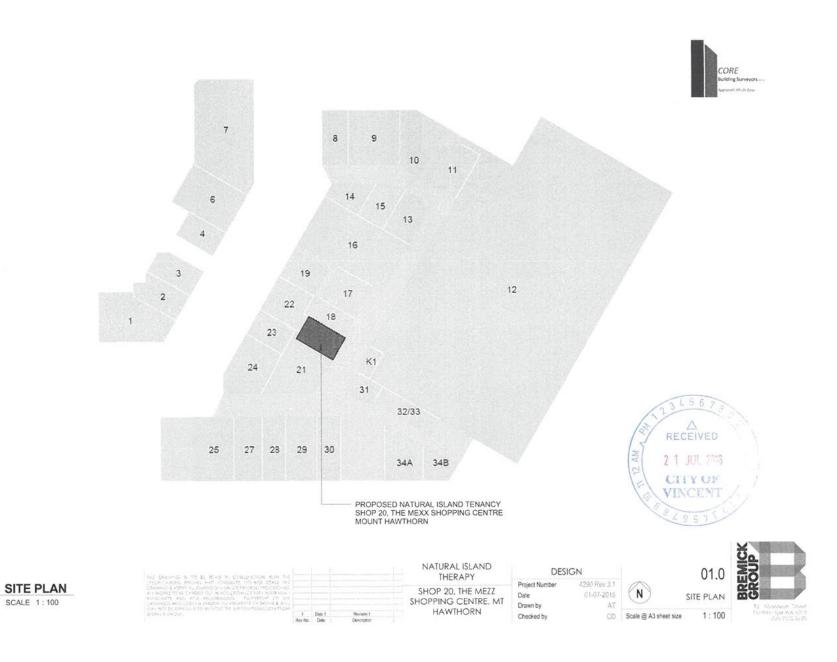
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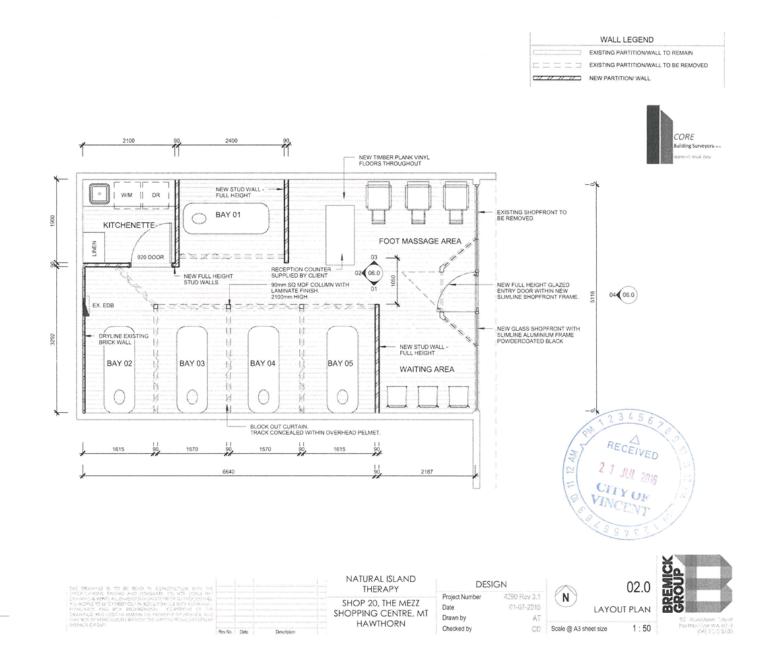
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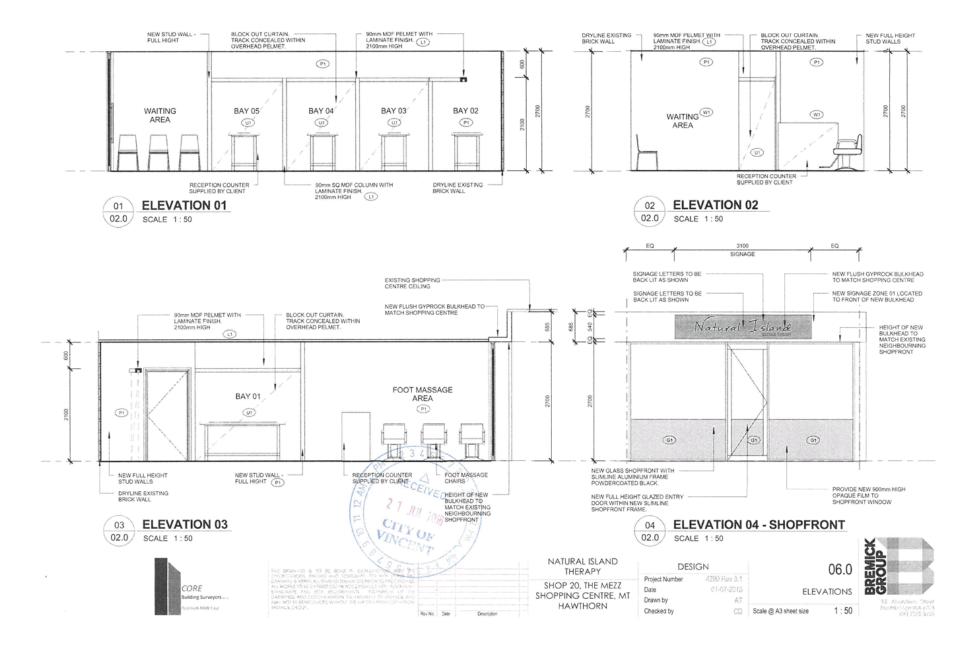


LAYOUT PLAN

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#### **Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Concerns:	Officer Technical Comment:
Concerns	
One submission was received querying whether the requirement to renew	The requirement for renewal of approval is due to the 12 month approval
the approval was a requirement of the City or management/landowner of the	restriction on the change of use approval issued on 21 July 2015. The need for
shopping centre.	further time limits is not considered necessary as the use has been operating
	over 2 years with the no concerns or complaints regarding the use and is
	considered compatible with the surrounding locality.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

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#### **Determination Advice Notes:**

 Use and activity at the site shall comply with the Alternative Medicine Consulting Rooms definition under the City's Policy 7.5.22 as follows:

'Any building or part thereof used in the practice of an alternative medicine profession by a qualified homeopath, an acupuncturist, a Chinese medicine herbalist, an iridologist, a professional associated with a weight loss clinic, or the like or a person ordinarily associated with an alternative medicine practitioner in the investigation or treatment of physical or mental injuries or ailments but does not include a hospital, health club, gymnasium or treatment that involves massage or treatment of a non-alternative medicine nature.

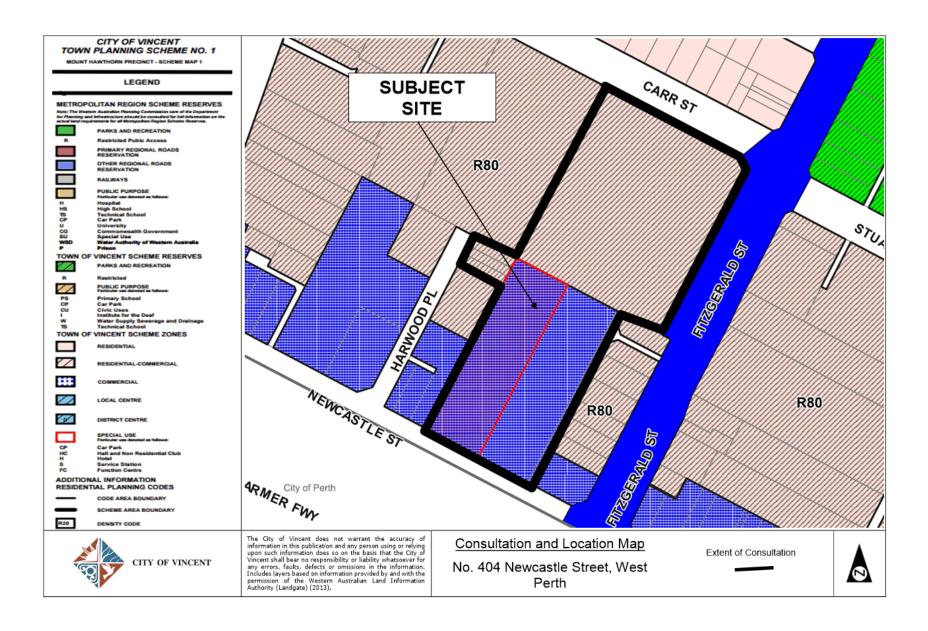
Consultants practicing in Alternative Medicine Consulting Rooms should be registered with the Australian Natural Therapist Association (ANTA), or similar. The disciplines recognised by ANTA and accredited by the Australian Natural Therapists Accreditation Board (ANTAB) are:

- Acupuncture;
- Aromatherapy;
- Ayurvedic Medicine;
- · Chinese Herbal Medicine;
- Chiropractic/Osteopathy;
- Homoeopathy;
- Naturopathy;
- Nutrition:
- Oriental Remedial Therapy;
- Remedial Massage Therapy;
- · Traditional Chinese Medicine; and
- Western Herbal Medicine.

Where an Act or Regulation does not exist in relation to the type of consultancy to be carried on in the proposed Alternative Medicine Consulting Rooms, proof current accreditation from a legitimate and reputable alternative medicine association or organisation is to be submitted at the time of application.';

- A separate application for approval will be required for any proposed change or addition of a different category of consulting rooms under the City's Policy No. 7.5.22 to that approved under this approval;
- Any new signage that does not comply with the City's Policy No. 7.5.2 Signs and Advertising shall be subject to a separate Development Application and all signage shall be subject to a Building Permit application, being submitted and approved prior to the erection of the signage;
- 4. Plans of any skin penetration establishments are to be submitted to the City's Health Services for approval, prior to any construction or installation work being undertaken;
- 5. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

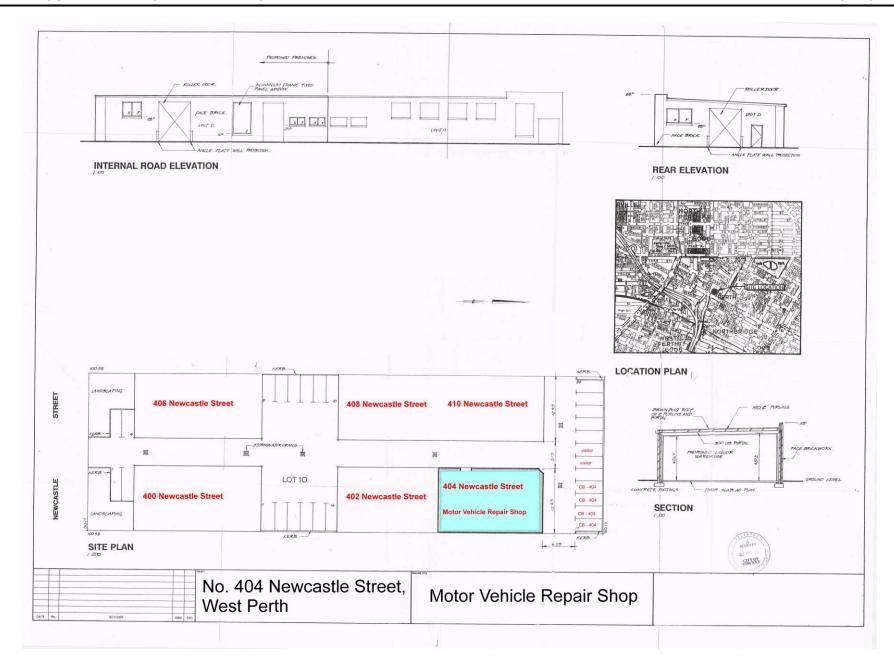
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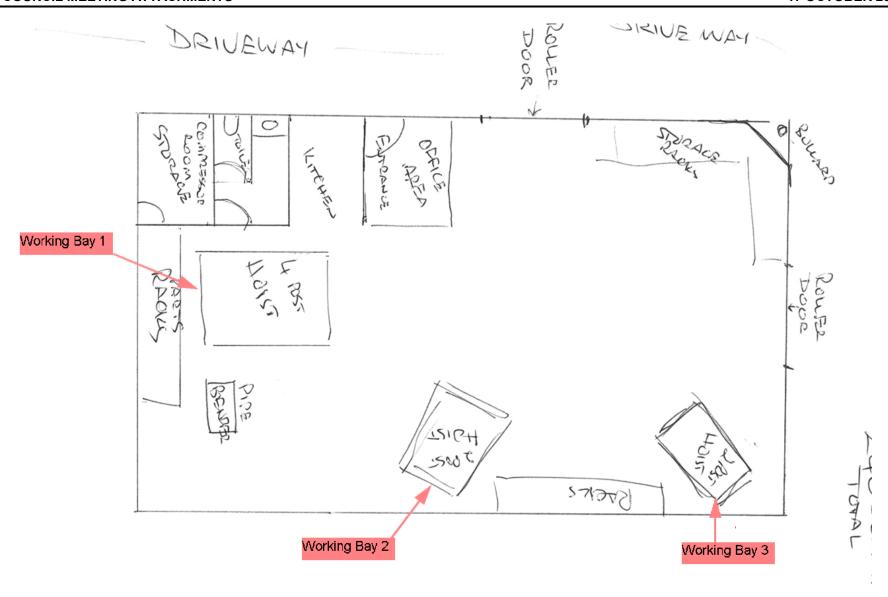






No. 404 Newcastle Street, West Perth





#### **Summary of Submissions:**

The table below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Objection:	Officer Technical Comment:
Land Use	
The motor vehicle repair shop by the nature of the use is not compatible with the surrounding residential properties. Since the motor vehicle repair shop commenced operation in 2003 it has impacted the adjoining residential properties with regards to noise, pollution and hours of operation.	The amenity of the neighbouring residents at the rear of the subject site and the proposed motor vehicle repair shop use must be considered in the context of the subject site's location in a 'Commercial' zone, where there are similar commercial uses currently in operation.
	The use is appropriate in the mixed commercial and residential locality on the basis that noise and emissions are controlled through an approved Management Plan so as not to impact the neighbouring residents.
	It is recommended that a condition is imposed requiring a Management Plan to be lodged with and approved by the City that includes but is not limited to hours of operation, types of activities, noise attenuation and emissions control measures, deliveries, waste collection, number of working bays, and parking.
<u>Noise</u>	
Vehicles being repaired in the motor vehicle repair shop are constantly being started, run and revved for extended periods, often for up to half an hour at a time.	Following the consultation period the City's officers attended the site and found that a number of measures could be specified in the Management Pan to mitigate noise impacts on the adjoining residential properties, including but not
There is a constant sound of high pressure equipment, power tools and compressors, together with the clanking of tools when the mechanics drop them on the floor between tasks. The adjoining residents have to endure customers turning up in their noisy vehicles conducting loud and lengthy conversations and often wake the residents up.	limited to limiting use of the workshop to the recommended hours of operation, being 8:00am to 5:00pm Monday to Friday, 9:00am to 2:00pm Saturday and closed on Sunday and public holidays.
Due to the layout of the strata units on the site, sound ricochets between the buildings, which increases the impact of noise from vehicles being repaired in the motor vehicle repair shop on the adjoining rear residential properties. A number of residents work shifts or work from home and the noise is intolerable.	
Emmissions	
Emissions from the vehicles being serviced in the motor vehicle repair shop have a significant health impact on the adjoining residents.	Following the consultation period the City's officers attended the site and found that a number of measures could be specified in the Management Plan,
Residents routinely have to wipe a film of dirt from all the surfaces in the apartments adjoining the motor vehicle repair shop.	subject to health requirements, to mitigate emissions impacts on the adjoining residential properties.
If approval is granted for the retrospective change of use, please have measures in place to ensure that fumes are not allowed to escape from the premises, and restrict all hot-work to inside the buildings.	

Page 1 of 2

#### **Summary of Submissions:**

Comments Received in Objection:	Officer Technical Comment:
Hours of Operation	
The business operates out of the hours specified (8:00am to 5:00pm Monday to Friday; Saturday mornings), which impacts adjoining residents with regards to noise during times of rest.	In order to mitigate any impacts on the neighbouring residential properties it is recommended a condition is imposed to limit the hours of operation of the motor vehicle repair shop as follows:  • Monday to Friday: 8:00am – 5:00pm;  • Saturday: 9:00am to 2:00pm; and  • Sunday and Public Holidays: CLOSED.
Scale of Use	
The business is not a sole operator as stated on the application and a number of mechanics operate from the premises.	Following the consultation period, the City's officers attended the property and found that the vehicle servicing equipment in the workshop could not be used for a high daily turnover of vehicle servicing or repairs. The City's officers were satisfied that the use is small scale and the applicant is the sole operator of the business.
	Notwithstanding the above, it is recommended that a condition is imposed limiting the use to maximum of one (1) person operating from the premises at any time, as this will ensure that the use operates at an appropriate scale for the location.
Retrospective	
The residential units adjoining the rear of the subject site were constructed in 1999, well before the subject business was established and its change of use would have been objected to if the proper permission had been sought when it began operating.	It is the applicant's responsibility to ensure that all necessary approvals have been obtained from the City prior to commencement of the use. In 2016, following a noise complaint, the City investigated the matter and found that the subject business did not have development approval to operate a motor vehicle repair shop from the site. The City requested the applicant to cease the use or apply for retrospective approval to change the use and subsequently the applicant submitted the current application.
Note: Submissions are considered and assessed by issue rather than by individual sub-	Although the use began operating without development approval, the advertising undertaken as part of this application is considered to provide sufficient opportunity for affected residents and landowners to raise any concerns. The recommended conditions address concerns raised during the consultation period.

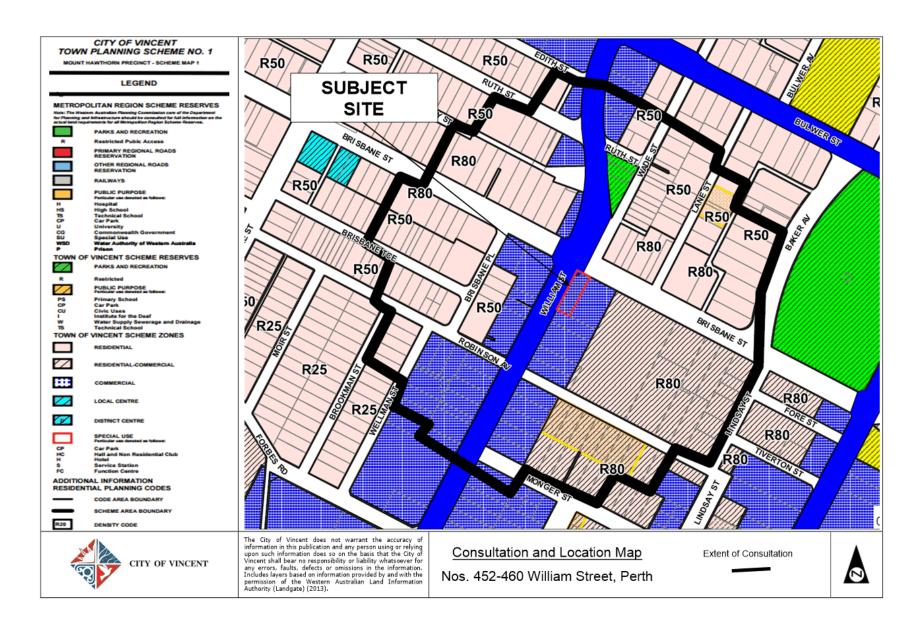
Note: Submissions are considered and assessed by issue rather than by individual submitter.

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#### **Determination Advice Notes:**

- With reference to Condition 1, any increase in the number of persons operating from the premises, number of working bays, or hours of operation or any change of use for the subject site shall require a separate Development Approval to be applied for and obtained from the City;
- 2. All mechanical devices/installations (i.e. roller doors, air conditioners, exhaust outlets, pool pumps, compressors etc.), to be located in a position that will not result in the emission of unreasonable noise, in accordance with the *Environmental Protection Act 1986* and *Environmental Protection (Noise) Regulations 1997*. Should you be uncertain as to whether compliance will be achieved, it is highly recommended that you contract the services of an Acoustic Consultant, as the City's Environmental Health Officers cannot provide technical advice in this regard. Section 80 of the *Environmental Protection Act 1986* places onus on the <u>installer</u> to ensure that noisy equipment is installed so as no to create unreasonable noise. It is important that you inform mechanical equipment installers of this requirement;
- Obtain approval from the Water Corporation (WA) for the discharge of liquid trade wastes into the Minister's sewer; and
- 4. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.

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### Wines of While



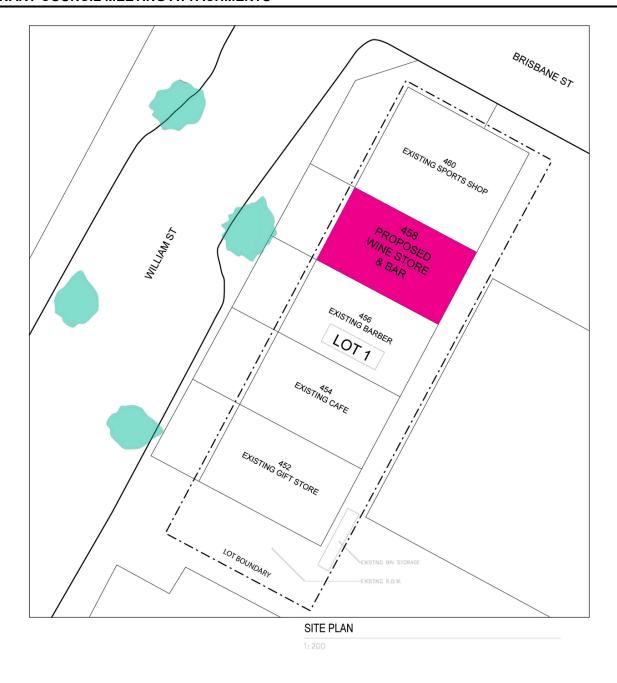
PROPOSED STREET ELEVATION

NOT TO SC

	Contents		OF 458 WILLIAM ST FROM	
Site Plan	02		'RETAIL' TO 'TAVERN' USE TYPE	
Existing Conditions & Demoltion Plan	03		As per City of Vincent Town Planning Scheme No.1	
Proposed Development	04	Client:	Date:	
fresco Seating Area Detail	05 AI:	NU WINES PTY LTD	1/6/2017	
Facade Alteration & Restoration	06	Tel. +61 400 182 389 © 2017 JOHN GROUP OFFICE	DRAWINGS PREPARED BY J.W.TANNER	

**Development Application** 

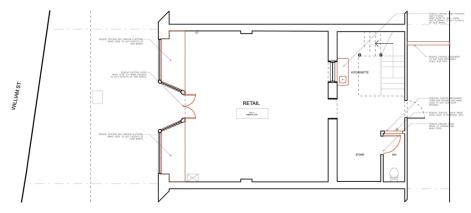
Wines of While

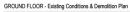


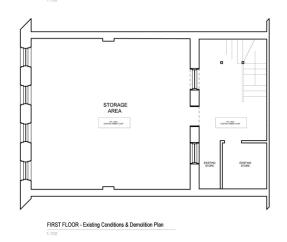


DISTRICT LOCATION MAP

WINES OF WHILE 458 William St Perth © 2017 JOHN GROUP OFFICE Nu Wines Pty Ltd. TEL. (+61) 400 182 389 (AU) Project Stage:
ISSUED FOR
DEVELOPMENT
APPLICATION 170116 Drawn By: Date: 31/ 05 / 17 Checked: 31/05/17 Scale @ A3: 1:200 DWG Type : PLAN Sheet ID : A1.01 Sheet No. 1 of 5









EXISTING STREET ELEVATION

GENERAL DEMOLITION NOTES

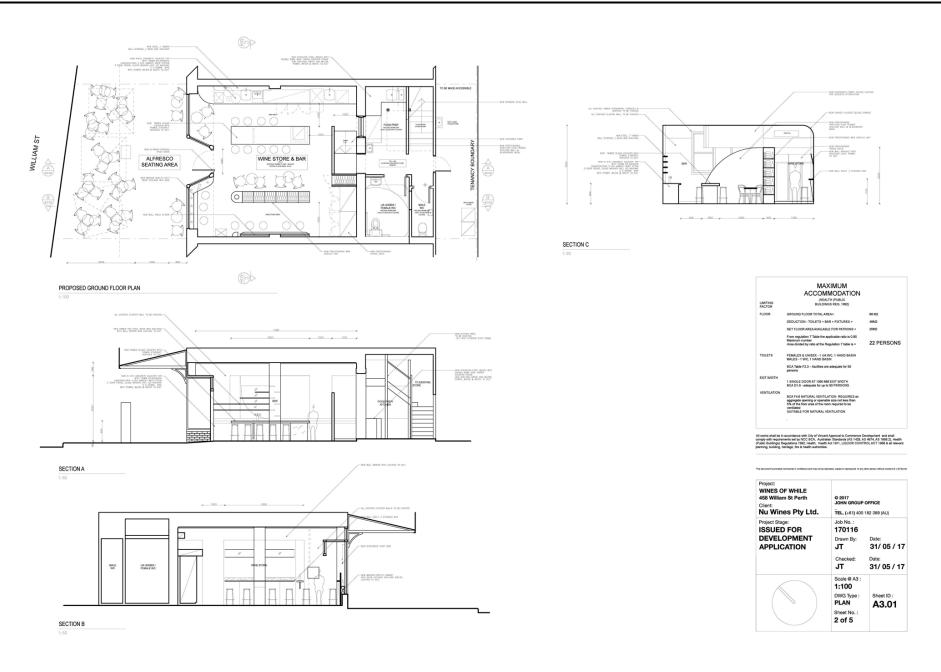
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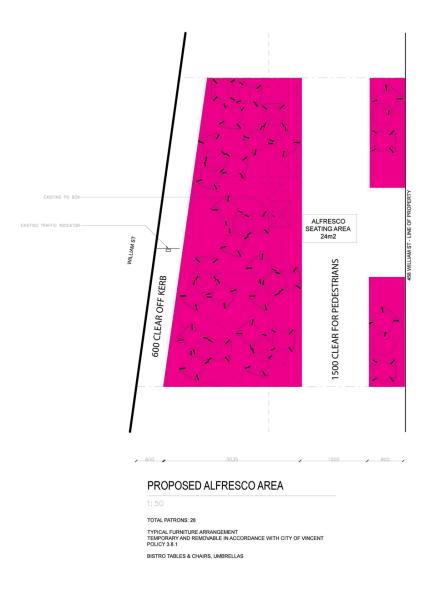
DIMENSION ALL EXISTENCE TRAINERS WITH THE SECRETARY TO SUIT EXTENSION TO NEW WORKS, INCLUDING ASSOCIATED COMPRISED, MARKET AND ARREST A

All works shall be in accordance with City of Vincert Approval to Commence Development and shall comply with requirements set by NCG IDCA, Authoritian Standards C4, 4134, 8.6 957, A5 1668.2, Health (Public Buildings) Regulations 1992, Health, Health Act 1911, LIQUOR CONTROL ACT 1988 & all relevant planning, building, hetrage, for & health authorities.

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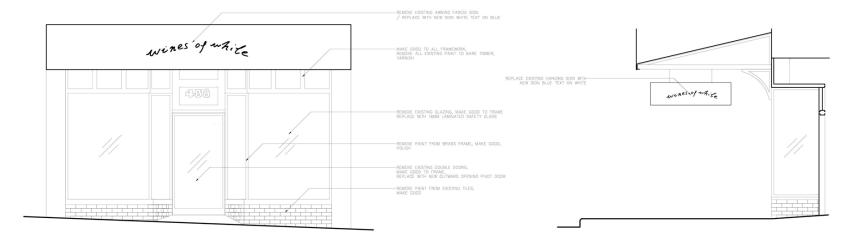
Project: WINES OF WHILE 458 William St Perth Client: Nu Wines Pty Ltd.	© 2017 JOHN GROUP TEL. (+61) 400	
Project Stage: ISSUED FOR DEVELOPMENT APPLICATION	Job No. : 170116 Drawn By: JT	Date: 31/ 05 / 17
	Checked: JT	Date: 31/ 05 / 17
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	Sheet No. :	





Project: WINES OF WHILE 458 William St Perth © 2017 JOHN GROUP OFFICE Client: Nu Wines Pty Ltd. TEL. (+61) 400 182 389 (AU) Project Stage:
ISSUED FOR
DEVELOPMENT
APPLICATION 170116 Drawn By: JT 31/05/17 Checked: JT 31/05/17 Scale @ A3 : 1:50 Sheet ID: DWG Type : PLAN A4.01 Sheet No.: 4 of 5

PROPOSED SIGNAGE, FACADE ALTERATIONS & RESTORATION



# STREET ELEVATION 1:50 FACADE SECTION 1:50

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DEVELOPMENT 170116 Drawn By: APPLICATION JT 31/05/17 Checked: JT 31/05/17 Scale @ A3: 1:50 DWG Type : Sheet ID : A5.01 Sheet No. 5 of 5

#### **Wines of While**

Wines of While, at 458 William St, will be the first venue in Perth to be focused on natural and minimal intervention wine. With the option to dine-in, enjoy a glass or share a bottle between friends and to browse through a unique collection of wines and purchase to takeaway, the store will bring an unprecedented experience north of Newcastle.

When reliable screet and a being scale and a being scale and a being scale and a control of the scale

When you hear the word tawers, a person cellably recalls a large scale venue with sports screens, TAB facilities, hundreds of square metres of space, wast numbers of patrons and an emphasis of high volume draught beer sales. Increasingly this type of venue is being dominated by multinational or large-scale commercial ownership, looking to monopolise an industry that was once a small scale, family operated and with an emphasis on local community. Wines of While will seek to refocus this tawer idea and provide the neighbourhood with a community-focused, owner-operated, wine store and the view to restore the stawer idea and provide the neighbourhood with a community-focused, owner-operated, wine store and the view to restore the stawer idea and provide the



Sit in the sun, alfresco, a bottle of lively wine or glass of local beer, a plate of anchovies, salumi, bread and butter.

Maybe you're heading down through Northbridge to the State Theatre, Ellington Jazz Club or Perth Arena for a show, stop in for a glass of Loire Valley Chenin and a plate of country terrine. Or maybe there's a gig at The Bird or Connections you're on the way to, drop by and share a bottle of local growers eccentric orange or kick it off with an Italian magnum.

Do you have dinner at your favourite Dumpling House or Chinese BBQ

This neighbourhood is a no-brainer when deciding on where to open our store and bar. We live around the corner. We see the people who live here to be, like up, open-minded, community focused and having a sincere love for food and wine. When it comes to having a casual drink, a catchup with friends, picking up an interesting bottle for a picnic or lounging through a long sunday lunch, we're your local.



We are creating a small, intimate and unique wine store and bar that is focused on natural and minimal intervention wine, showcasing Western Australian produce and engaging the community in wine in a casual and

Wines of While will be housed in the State Heritage listed building on the corner of William and Brisbane Street, designed by architect Jack Ochiltree and built in 1914. As a gateway to the Northbridge entertainment precinct, the building, with it's Federation styling, strikes an impressive figure to welcome visitors to the area. The building also carries a vinous history, with the Savoy Wine Saloon a tenant from 1925 to 1949, we seek to reinstate some historical relevance.

Heritage

#### **Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Support:	City's Comment:
Night Economy	
The proposal will be a positive contribution to the night economy in the William Street precinct.	Noted.
Diversity	
The wine store component will provide a unique alternative to other big box retailers in the area (Dan Murphy's, BWS, etc.).	Noted.
Noise	
"Overall we are supportive. However, we query the need for the venue to be open until midnight on weeknights (Tuesday and Wednesday in particular). Noise at that time of the night is of concern."	In order to mitigate any noise impacts on neighbouring residential properties during the proposed trading hours, it is recommended that the hours of operation be limited to the hours of 7:00am to 10:00pm Tuesday to Saturday inclusive and 9:00am to 10:00pm Sunday, unless an acoustic report and correlating noise management plan is submitted to and approved by the City, which demonstrates that the noise generated during any additional hours can be managed appropriately to ensure compliance with the <i>Environmental Protection (Noise) Regulations</i> 1997.
Improving community connection & inclusion	
"By providing a local meeting space that will become familiar to residents, and increase the chances of casual and unplanned interactions between community members."	Noted.
A Sustainable City	
"By providing a night-time use that supplements the surrounding retail land uses, and hopefully assists in improving the financial performance of surrounding businesses through increased exposure. The use is also appropriate for the urban area, and will encourage more people to walk and cycle and consume quality produce in a local setting, rather than drive elsewhere."	Noted.
Thriving & Creative Town Centres	
"By bolstering the William Street community, particularly the business community at the north end, contributing to its local identity, increasing activity, and improving passing trade."	Noted.
Supporting Liveable Neighbourhoods	
"By providing a use ideal for walking and cycling, and putting more eyes on the street with the addition of an alfresco area."	Noted.

Page 1 of 2

#### **Summary of Submissions:**

Comments Received in Objection:	Applicant's Comment:	
<u>Car Parking</u>		
The proposal does not include the provision of any car parking, which will result in staff and patrons having to utilise on-street parking on William Street and surrounding streets at the detriment of residents and other businesses.	Any use on the site will increase parking demand in the area, however the proposed use aligns well with the existing William Street Town Centre uses and the City's strategic vision for the precinct. The Tavern use will form part of the William Street Town Centre and will attract customers from people that are already working, shopping or living in the area or passing through on their way to or from the Perth CBD and Northbridge entertainment precinct. These people will have already arrived to the area and thus not generating any further parking demand. The parking demands of the Tavern are anticipated to peak at different times of day to that of the nearby Mosque and surrounding retail and office uses, with patrons of the Tavern most likely to visit the premises after business hours. This temporal displacement allows for the increased utilisation of on-street and public reciprocal parking opportunities	
If time-limited paid parking for non-residents is introduced and better managed in all of the surrounding residential streets then the proposal would be supported.	Time-limited paid parking is a separate matter.	
Hours of Operation		
The proposed hours of operation are excessive.	Given that there are already two licenced venues in proximity to the subject site operating until as late as midnight, the applicant's proposed trading hours are reasonable and are appropriate given the subject site's location in a 'Commercial' zone within the William Street Town Centre.  However, in order to mitigate any noise impacts on neighbouring residential	
	properties during the proposed trading hours, it is recommended that the hours of operation be limited to the hours of 7:00am to 10:00pm Tuesday to Saturday inclusive and 9:00am to 10:00pm Sunday, unless an acoustic report and correlating noise management plan is submitted to and approved by the City, which demonstrates that the noise generated during any additional hours can be managed appropriately to ensure compliance with the <i>Environmental</i>	
Note: Submissions are considered and assessed by issue rather than by individual sub-	Protection (Noise) Regulations 1997.	

Note: Submissions are considered and assessed by issue rather than by individual submitter.

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29 August 2017

Len Kosova, Chief Executive Officer City of Vincent 244 Vincent Street Leederville WA 6007 PO Box 82, WA 6902

Dear Len,

#### RE: Application for Change of Use - No. 452 - 460 William St

The attached report has been prepared by Nu Wines Pty Ltd ('Nu Wines'), in relation to the matter of an Application for Change of Use for the premises No. 452-460 William St Perth WA 6000, to be known as Wines of While ('the Venue').

The purpose of this report is to:

- 1. Provide a concise description of the proposed Venue and it's manner of trade.
- 2. Provide clarification to the City in relation to the matters of hours of operation and deliveries.
- 3. Provide a response to the submissions received during the consultation period.
- 4. Provide justification for negotiation on the cash-in-lieu requirement.

Nu Wines welcomes comments and feedback from the CEO and Council in relation to the Venue.

Work is currently being undertaken by lawyer Peter Fraser of Dwyer Durack, and economic consultancy Pracsys Economics as part of the application for a Tavern Licence. This includes a more extensive independent survey, the findings of which can be furnished to Council as soon as they are available.

Regards,

Dr Samuel Winfield, MBBS Nu Wines Pty Ltd - Managing Director

## 'Wines of While'

Application for Change of Use - No. 452 - 460 William St

#### REPORT FOR COUNCIL CONSIDERATION

PREPARED 29 AUGUST 2017

PREPARED BY DR SAMUEL WINFIELD, NU WINES PTY LTD

#### PART 1: DESCRIPTION OF THE VENUE

The Venue, to trade as Wines of While, will be focused on the sale of dine-in and takeaway natural wine.

The Venue will be occupied at all times by no more than 50 people, making it one of the most modestly sized licensed venues in Perth.

Food will be provided and will complement the wines served not only in their simplicity and nourishing quality but also in their low environment impact and sustainable providence. Food will be simple, take inspiration from countries bordering the Mediterranean, and be suitable for sharing between friends and fellow diners.

Alfresco dining will be a significant proponent of the Venue, encouraging life and vibrancy onto the currently quiet streets of William St north of Newcastle.

The takeaway component of trade, the reason to necessitate a Tavern licence, is important in the projects financial viability and sustainability. A dual revenue stream from both dine-in and takeaway will allow a venue of such modest scale and capacity to function.

The heritage building within which the Venue will be located, is beautiful and architecturally significant, though in much need of restoration and care if it is to survive it's second century of life. Nu Wines is committed and planning to work with the City of Vincent Municipal Heritage Inventory and the State Heritage Office to restore and protect this federation property.

The Venue will provide natural winemakers from Western Australian wine regions with a venue from which to launch vintages and share their wines they've worked so hard to grow.

The Venue, Wines of While, will be the launching pad for Perth's first natural wine festival, which will attract international, national and local winemakers, bring together chefs concerned about cooking with sustainable and ethical produce, and attract the interest of hundreds if not thousands of natural wine enthusiasts.

#### PART 2: CLARIFICATION ON MATTERS OF HOURS OF OPERATION AND DELIVERIES

Nu Wines is seeking the approval for the following hours of operation:

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7:00 am - 12:00 am Monday to Saturday 7:00 am - 10:00 pm Sunday
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Nu Wines intends to trade at the Venue during the following hours:

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11:00 am - 12:00 am Tuesday to Saturday 11:00 am - 10:00 pm Sunday
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Nu Wines may opt to run a breakfast service commencing at 7:00 am however, this option will only be taken should demand for a breakfast service be demonstrated by consumers after a period of operation.

Regarding deliveries; the Venue expects to receive deliveries two to three times weekly of produce/ ingredients and once to twice weekly delivery of beverages. As noted in the demolition plan included in the drawings submitted with the DA package, the rear laneway access is to be made good for deliveries, so as to limit the impact on the surrounding businesses and parking. The laneway will be accessible from both Brisbane and William St.

#### PART 2: RESPONSE TO SUBMISSIONS RECEIVED DURING THE CONSULTATION PERIOD

The following responses have been provided by Nu Wines, in relation to the proposed Venue, in response to support and objections received by the City of Vincent during the community consultation period.

Comment Recieved in Support	Applicant's Comment	
Night Economy  The proposal will be a positive contribution to the night economy in the William Street precinct.	Wines of While though open from midday onward, will see its greatest trade volume and service after 6pm. By bringing patrons onto the verge of William St, not only will an underutilised area become populated with activity, but the presence of diners will provide passive surveillance, and ultimately a reduction in antisocial behaviours.	
Diversity  The wine store component will provide a unique alternative to other big box retailers in the area (Dan Murphy's, BWS, etc.).	The Venue will provide essentially a completely different scope of products to the large, nondescript, multinational stores like Dan Murphy's etc. The volume of sales will be substantially less and prices never as low as the bargain warehouse style liquor stores, however quality and interest will be a significant distinguisher, as will the knowledge of service staff. The Venue will complement the increasingly mature drinking culture of residents in the area.	
Noise  "Overall we are supportive. However, we query the need for the venue to be open until midnight on weeknights (Tuesday and Wednesday in particular). Noise at that time of the night is of concern."	We appreciate the support and with regard to noise on weeknights, the suggested opening hours are not excessive or dissimilar to other nearby venues who occupy tenancies closer to residents. The venue is small, that of 50 people maximum, and will be bound by condition set by the Department of Racing, Gaming and Liquor, to limit music volume to a level that allows conversation to occur, that will only be played internally and that will not be live music.  We respect the opinions of the issue of noise but reject that the hours proposed will create unreasonable disturbance.	
Improving community connection & inclusion  "By providing a local meeting space that will become familiar to residents, and increase the chances of casual and unplanned interactions between community members."	Wines of While will be a neighbourhood bar. It will be casual, inclusive and not at all intimidating. Residents especially will have walkable access to a wine store and bar that espouses the virtues of responsible drinking, growing and production, as well as an environment to learn firsthand from wine growers and makers. The intimate venue will promote togetherness and a community spirit that will increasingly develop over time.	
"By providing a night-time use that supplements the surrounding retail land uses, and hopefully assists in improving the financial performance of surrounding businesses through increased exposure. The use is also appropriate for the urban area, and will encourage more people to walk and cycle and consume quality produce in a local setting, rather than drive elsewhere."	The area, north William St, is beginning to see a resurgence in usable spaces and commercial occupancy. The Venue, providing a unique product and experience, will be a destination store for many who live beyond the immediate vicinity, bringing visitors and their own economy and direct expenditure to the area. Local residents will be provided a store and bar that is within a walkable distance, eschewing the need to drive their car and enabling responsible adults with no reason to drive after drinking.  By attracting more people to the area, surrounding businesses will experience greater exposure and tenancies left un-leased will become more attractive prospects to developers and small businesses alike.	

#### **Thriving & Creative Town Centres**

"By bolstering the William Street community, particularly the business community at the north end, contributing to its local identity, increasing activity, and improving passing trade." As described in the proposed Town Planning Scheme 2, this area is to be considered, District Centre, an area that should become a community focus point, that is accessible, diverse, pedestrian-friendly and for public interaction.

As will be mentioned later, by subleasing the 1st floor to young startups, creatives or artists, new ideas and a vibrant sense of community will be fostered, further bolstering this area as one of diversity, potential and promise.

#### Supporting Liveable Neighbourhoods

"By providing a use ideal for walking and cycling, and putting more eyes on the street with the addition of an alfresco area."

As mentioned, by providing alfresco dining, including into the night-time hours, passive surveillance will ensue, delivering more eyes on the street, discouraging anti-social behaviours, vandalism and littering.

The Venue is only a short distance from a number of recreational areas, including Hyde Park, making walking or riding to access the site not only sustainable and safe, but a visual pleasure as well.

#### Comments Received in Objection

### Hours of Operation

The proposed hours of operation are excessive

#### **Applicant's Comment**

The proposed closing hours for the Venue on Tuesday to Saturday are consistent with those of other small bars and taverns in the immediate area, as well as others in the broader locality.

The hours have been selected ensure the Venue is competitive with other venues.

The premises are located in a commercial area, with no abutting residents. The nearest residential property is almost 100m away and as such is very unlikely to be negatively impacted by the proposed hours of operation.

The impact of these hours of operation on the surrounding locality has been carefully considered by Nu Wines and management strategies have been developed to mitigate any unlikely negative consequences.

Strategies include restrictions to noise production at the Venue, including the conditions that:

- 1. No music is the be played externally; and
- Music played internally must be at a level that allows conversation to occur.

#### Car Parking

The proposal does not include the provision of any car parking, which will result in staff and patrons having to utilise on-street parking on William Street and surrounding streets at the detriment of residents and other businesses.

If time-limited paid parking for nonresidents is introduced and better managed in all of the surrounding residential streets then the proposal would be supported.

The tenancy does not include any car parking facilities. As stated in the City of Vincent's Parking and Access Policy (Policy No: 7.7.1) cash-in-lieu of parking can be considered where developments have a shortfall of parking according to the total parking requirement to enable otherwise desirable developments to proceed where it can be demonstrated that it is not possible to provide sufficient parking on site.

A parking shortfall of six (6) car bays has been identified by the City of Vincent and a cash-in-lieu requirement of \$32,400 (\$5,400 per bay) has been calculated.

Nu Wines recognises the purpose of cash-in-lieu and the benefits of the approach in providing shared parking spaces that results in better outcomes for the community. Nu Wines agrees to payment of cash-in-lieu of parking to respond to the shortfall of parking available at the site.

Note: Agreement is dependent on the negotiation of payment terms and a reduction in the calculated requirement based on a number of cost-benefit arguments, discussed later in this report.

#### PART 3: JUSTIFICATION FOR NEGOTIATION OF CASH-IN-LIEU REQUIREMENT

The cash-in-lieu requirement calculated by the City of Vincent in relation to the Venue totals 6 car bays at a total payment of \$32,400 (at \$5,400 per bay). The applicant understands the requirement and purpose of cash-in-lieu parking arrangements, however as a single owner, start-up business, the upfront payment of the proposed amount will render the establishment of the Venue unviable.

The applicant is seeking a 50% reduction in the parking shortfall (to 3 bays) and that an agreement be established between the applicant and the City for payment by instalments over a five (5) year period. The justification lies in:

- The significant economic, social and cultural benefits that will be forgone should the Venue not be established.
- The fact that patrons to the Venue and employees will be actively encouraged the use alternative modes of transport.
- The fact that the target group for the venue is residents within the walkable, surrounding area, as demonstrated in the public survey data.

#### **Economic Impact**

The proposed venue will deliver significant economic benefit to the locality, providing a niche, differentiated product and experience not currently offered elsewhere in the locality or in the broader Perth metropolitan area.

There is growing demand for 'natural' or 'minimal intervention' wines (referred to hereafter as 'natural wine') internationally and the natural wine movement is currently one of the most influential trends in the wine sector. The trend has seen the emergence of venues and stores specialising in natural wine, across economies with more mature food and beverage sectors such as those in Asia and Europe.

In Australia, the trend is being driven largely by a young generation of wine drinkers, particularly by the Millennial generation, in response to industrial-scale farming practices<sup>1</sup>.

Mike Bennie of Wine Australia and Gourmet Traveller, one of the most influential sources on the state of the industry in Australia, attributes part of Australian wine's recent success to a select number of winemakers transitioning their farming and winemaking practices to produce this type of wine and identified the trend as part of a "new emerging paradigm for wine in Australia?". In an article by the Financial Review, Jemima Whyte noted that "Natural wines are increasingly found peppering top-end restaurant wine lists, though are not yet stocked as a category by Woolworths' liquor chain Dan Murphy's"<sup>3</sup>.

Sydney's hugely successful Rootstock Festival, now in its fifth year, focuses on promoting sustainable farming in food and wine production and no/little additions in winemaking, will make its debut in Melbourne this year4. The event attracts international coverage, demonstrating the potential of this unique sub-sector of the food and beverage economy to promote tourist activity.

<sup>&</sup>lt;sup>1</sup> Dan Stock, 6 March 2017, Natural Wine: your guide to the wine trend sweeping Australia, Published in the Herald Sun, Available at: <a href="http://www.heraldsun.com.au/lifestyle/mfwf/natural-wine-your-guide-to-the-wine-trend-sweeping-australia/news-story/1c78ef91fe2d2459f8873c3408feba37">http://www.heraldsun.com.au/lifestyle/mfwf/natural-wine-your-guide-to-the-wine-trend-sweeping-australia/news-story/1c78ef91fe2d2459f8873c3408feba37</a>

<sup>&</sup>lt;sup>2</sup> Mike Bennie, 24 August 2017, *The Australian Wine Revolution*, Published in Wine Australia under the feature of 'Trends', Available at: <a href="https://www.wineaustralia.com/whats-happening/stories-of-australian-wine/trends/the-australian-wine-revolution#">https://www.wineaustralian.com/whats-happening/stories-of-australian-wine/trends/the-australian-wine-revolution#</a>

<sup>&</sup>lt;sup>3</sup> Jemima Whyte, *Natural Wine: The wine winemakers a whining about*, Published in the Financial Review, Available at: <a href="http://www.afr.com/lifestyle/food-and-wine/natural-wine-the-wine-winemakers-are-whining-about-20170801-gxn8gz#ixzz4r3hPd3Wo">http://www.afr.com/lifestyle/food-and-wine/natural-wine-the-wine-winemakers-are-whining-about-20170801-gxn8gz#ixzz4r3hPd3Wo</a>

<sup>4</sup> http://www.rootstocksydney.com/about/

Nick Leiber, in an article featured in Bloomberg Business Week, noted that the demand for natural wine is continuing to grow among restaurateurs, distributors, and ordinary wine drinkers. The article quoted a recent survey in which approximately 65 percent of wine drinkers ages 21-34 expressed interest in natural wine<sup>5</sup>.

While Australia's international reputation for the production of natural wine is growing, there are a limited number of wine stores or bars specialising in the sale of natural wines. Perth's food and beverage sector has seen significant growth in recent years<sup>6</sup> however, Perth is yet to see a single wine bar or store promoting a specialisation in the sale of natural wines and the Venue will be the first of its type in Western Australia (See Figure 1).

Figure 1: Statistics on Natural Wine Access

## Raisin

## Natural Wine App

The world's most comprehensive database on natural wine, with 1676 registered places. The app's creators/moderators, classify a venue as having sufficient availability of natural wine if greater than 30% of their wine list/stock is natural.



As time of investigation 15/07/17 the number of venues in Australian major cities with access to natural wine are:

Perth	1
Sydney	32
Melbourne	31
Adelaide	5
Geelong	5
Canberra	5
Brisbane	1

Source: Ralsin, as at 15.07.17

The offer provided by the Venue will complement existing cuisine and entertainment offers in the immediate area and the locality, representing an addition, rather than a substitute to goods and services currently provided. A public survey conducted in August 2017 of 330 respondents, almost half of whom are residents of the City of Vincent (153 respondents), clearly demonstrates that the venue will cater to consumer requirements and respond to currently unmet demand for natural wine, both dine-in and takeaway.

Of those local respondents, 99% and 98% were interested in dine-in and takeaway natural and minimal intervention wine respectively.

When asked whether they thought their access to dine-in and takeaway natural and minimal intervention wine was adequate, 96.7% and 94.6% of respondents respectively, denied that current access requirements were met. Further, 98% of local respondents agreed that if the project was successfully approved, their access requirements would be met.

<sup>&</sup>lt;sup>5</sup> Nick Leiver, 15 May 2015, *Wine Wars: Is 'Natural' Really Better?*, Published in Bloomberg Businessweek, Available at: <a href="https://www.bloomberg.com/news/articles/2015-05-14/natural-wine-s-growing-popularity-stokes-industry-tensions">https://www.bloomberg.com/news/articles/2015-05-14/natural-wine-s-growing-popularity-stokes-industry-tensions</a>

<sup>&</sup>lt;sup>6</sup> Freya Herring, March 20, 2017, *The rise of 'minimal intervention' natural wine*, Published in Australian Traveller, Available at: <a href="https://www.australiantraveller.com/australia/rise-of-minimal-intervention-natural-wine/">https://www.australiantraveller.com/australia/rise-of-minimal-intervention-natural-wine/</a>

Moreover, the venue will directly contribute to the achievement of objectives set out in the City's *Economic Development Strategy 2011 - 2016*, expanding the current food and beverage offer available to residents, workers and visitors, attracting new visitors and expenditure into the locality, and supporting increased activation of the northern precinct of William Street.

The venue will be a marker of the maturity of Perth's food and beverage sector, and its location within the City of Vincent with enhance the reputation of the area as a destination for high quality, diverse cuisine.

It will directly support the City's Economic Development Promotional Strategy<sup>7</sup> for the area, as stated in the City's *Economic Development Strategy 2011 – 2016*:

"William Street is set to become an inner-city destination built on the area's reputation for retail, emerging fashion, cultural diversity and **cuisine**. William St is dominated by shops and retail business together with offices and other businesses"

#### Cultural, Civic and Social Benefits

The ethos of the natural wine movement closely align with the vision set out in the City's *Strategic Community Plan 2001 – 2021*, for "A sustainable and caring community built with vibrancy and diversity" and key actions including:

- Enhance and maintain character and heritage
- Enhance centres and commercial areas
- · Promote business development and the Town as a place for investment
- Provide a positive triple bottom line return.
- · Focus on community and customer needs

Community support for the development application and liquor licence application for the Venue has been significant. Public submissions received during the consultation period articulated the perceived economic and social benefits that the Venue would deliver to the locality.

The Venue aims to establish a safe, community meeting place that encourages members of the community to connect over the shared experience of trying a new type of wine. The Venue intends to, in future, host special wine-tasting and learning events that will engage the community, promote sustainable farming and wine-making practises and connect local businesses with complementary food and beverage offers.

Not only is the site (No. 452-460 William St Perth WA 6000) listed on the City of Vincent Municipal Heritage Inventory, it is also listed on the State Register of Heritage Places (Heritage Place No. 34858) - the highest recognition of heritage afforded at the State level. The Venue will activate and enhance one of the few heritage listed buildings within the City of Vincent, supporting efforts to promote and preserve local heritage.

Nu Wines intends to sub-lease the space above the venue as a workspace for a creative individual/business from the local area, to support the ongoing development of the precinct as a creative destination. It directly aligns with objective of action no. 3.3 of the Economic Development Strategy to "protect heritage and character buildings, in particular those suitable for small niche businesses/ professionals."

The aims for the Venue, and for Nu Wines, are in alignment with the strategic objectives of the City of Vincent as set out in the City's Economic Development Strategy and Heritage Strategic Plan.

The outcomes of the Venue also align with the Local Planning Strategy and Town Planning Scheme No. 2.9, in particular, actions set out under the following strategies:

<sup>&</sup>lt;sup>7</sup> Town of Vincent Economic Development Strategy 2011 - 2016

<sup>&</sup>lt;sup>8</sup> http://inherit.stateheritage.wa.gov.au/Public/Inventory/Details/716c0788-6c48-48a7-bd05-ca7ff1665836

<sup>&</sup>lt;sup>9</sup> City of Vincent Local Planning Strategy 2

#### · Retail and Commerce:

"To ensure that the City's Regional, District and Local and Commercial centres are developed to service the City and the local community."

#### Economy and Employment:

"To promote and diversify economic development in the City, particularly in the Activity/Town (Regional or District) Centre areas."

#### Tourism:

"To provide for, and encourage, a range of tourism facilities in appropriate locations and to enhance the City's existing tourist attractions"

#### · Urban Design, Character and Heritage:

"Protect and promote places of heritage significance through the City, including civic, commercial and residential buildings, parks and gardens."

Specifically, the negotiation of cash-in-lieu requirement directly responds to the following actions set out in the Local Planning Strategy:

"Incorporate information in Policy and/or Scheme provisions that encourage the retention and promotion of speciality shopping, restaurants, cafes and entertainment."

"Establish a variety of development and financial initiatives to encourage the retention and continual care of heritage listed properties;

Source: City of Vincent, Local Planning Strategy, Retail and Commerce - pages 10 and 17

On the basis of the above benefits of the project Nu Wines seeks the Council's approval to negotiate the cash-in-lieu requirement. Work is currently being undertaken by economic consultancy Pracsys Economics as part of the application for a Tavern Licence.

This includes a more extensive independent survey which will capture data on the broader benefits of the Venue relating to cultural and economic development. The findings of this work will be furnished to Council as soon as they are available.

#### ATTACHMENT 1: SUMMARY OF COMMUNITY SURVEY FINDINGS

- 330 respondents to online and instore (Daphne Cafe at 454 William St Perth)
- 153 residents of City of Vincent responded
- Interested in natural wine dine-in? 151/152 = 99.3%
  - Inadequate access = 96.7%
- Interested in natural wine takeaway? 149/152 = 98.0%
  - Inadequate access = 94.6%
- Access to both dine-in and takeaway will be satisfied if licence granted = 98.0%
- Access to only dine-in access will be satisfied = 0.65%
- Access to only takeaway natural and minimal intervention wine will be satisfied = 1.3%
- Are you interested in a small selection of takeaway beer? = 88.0%
- If yes, would this licence satisfy the interest in beer takeaway? = 100%

Appendix 4. House Management Policy

# Wines of While House Policy

In keeping with the regulations and requirements outlined in the Liquor Control Act WA 1988 and Responsible Service of Alcohol, *Wines of While* will conduct it's business, the sale of alcohol and other related activities in a responsible, appropriate and safe manner.

All patrons, as a condition of entry and service, are required to abide by the conditions laid out in this policy. A copy of this House Policy is readily available to all patrons and staff at the front entry to the premises.

Mediation of any noncompliance to this policy will be our primary concern and if no resolution arises in a timely manner, eviction from the premises will result.

- All staff maintain the right to refuse entry to the premises or service if already on the premises, should a person be deemed to be or approaching the point of intoxication. The description for which we abide is outlined by the Government of WA, Department of Racing, Gaming and Liquor.
- Staff will have access to and demonstrate to patrons the definition of intoxication as defined by the Department of Racing, Gaming and Liquor should there be any disagreement.
- Staff have the right to request a valid form of ID (a current Drivers Licence, Passport or Proof of Age Card only) from anyone who looks to be under the age of 25 years. Staff have the right to refuse service should there be insufficient proof of age documentation provided. Staff will also refuse the service of alcohol should it appear a person is intending to provide alcohol to juveniles.
- All staff have valid training certification in the Responsible Service of Alcohol.
- Our customers are our guests and as such we will do our best to hear complaints, concerns and suggestions, provide drinking water, give recommendations to nearby restaurants, bars and cultural points of interest and will be happy direct patrons to public transport, order a taxi or demonstrate how to use ride-sharing facilities.
- Our surrounding area is vibrant, developing and home to a number a growing small businesses. We wish for all of our customers to show their support and respect the area with the same respect and courtesy as we show to them.
- Anti-social behaviour will not be tolerated. This includes gender, racial or sexual discrimination, violence, offensive language or people behaving in a threatening manner. Displays of this nature will lead to prompt eviction from the premises.
- Patrons are encouraged to open their minds and palates, to explore new tastes and realise their own passion for sustainable made beverages.

Nu Wines Pty Ltd Trading As *Wines of While* 458 William St Perth WA 6000

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### Appendix 5. Code of Conduct

## Wines of While Code of Conduct

- Staff reserve the right to refuse entry should a patron not comply with the following code of conduct.
- ◆ The sale of alcohol to juveniles or persons planning on providing said alcohol to juveniles is an offence and attracts significant fines for the management, staff and offender. Staff will therefore exercise the right to request valid ID to anyone appearing under the age of 25 years.
- ◆ Juveniles will not be permitted into the venue unless they are accompanied by a responsible adult. The supply of alcohol to a juvenile will not be permitted, even in the presence of a responsible adult or parent.
- ◆ It is against the law to sell alcohol or permit the provision of alcohol to anyone who appears intoxicated. We reserve the right to refuse the sale or service of liquor, or the provision of liquor to anyone who is deemed to be intoxicated by means of alcohol or any other illicit substance.
- We do not promote or abide by the rapid or excessive consumption of alcohol; we encourage patrons to compliment their drinks with food.
- ◆ Patrons are to maintain a neat standard of dress (no high-vis) and wear appropriate footwear at all times. As per section 115(4a) of the Act, we reserve the right to refuse service to patrons wearing visible insignia of known Outlaw Motor Cycle Gangs.
- Nearby residents and businesses deserve courtesy and respect. Their peace, quiet and wellbeing should not be unreasonably disturbed by noise, anti-social behaviour or vandalism and as such we will endeavour to minimise any disturbance and promote appropriate behaviour by patrons.
- Complaints by patrons or neighbours will be thoughtfully heard by staff and management and any reasonable steps to resolve them actioned as soon as reasonably possible.
- Patrons are to drink responsibly to avoid intoxication and will be encouraged by staff to consider low or non-alcoholic drinks and food should they appear to be in the early stages of approaching intoxication.
- Staff will approach patrons to encourage against drink driving, and will provide assistance in choices for safer alternatives.

Nu Wines Pty Ltd Trading As Wines of While 458 William St Perth WA 6000

Appendix 6. Management Plan

# Wines of While Management Plan

We at Wines of While appreciate that the consumption of alcohol has the ability, of consumed irresponsibly, to cause harm and encourage harmful behaviours. This document identifies how our House Policy and Code of Conduct will be implemented to minimise harm and serve alcohol responsibly. Within we will cover in detail our strategies to:

- 1. Maintain appropriate levels of staff training.
- 2. Prevent the supply of alcohol to juveniles.
- 3. Prevent intoxication and manage unruly patrons.
- 4. Protect the local community and wider amenity from disturbance and harm.
- 5. Comply with Liquor Licence Authority requirements.
- 6. Duty of Care

As per the Director's policy on Harm Minimisation, this management plan will identify how the Code of Conduct and House Management Policy will be implemented.

#### 1. Staff Training

- 1.1. The managing director of Nu Wines Pty Ltd (the Licensee), Dr Samuel Winfield, has successfully completed a nationally approved Course in the Management of a Licensed Premises (MLPLCA401A) and Responsible Service of Alcohol (SITHFAB002) via the Australian Hotels Association (WA).
- 1.2. All staff, prior to employment, will need a current Responsible Service of Alcohol (RSA) certification.
- 1.3. All approved managers, in addition to a current RSA, will have completed an approved managers course prior to employment.
- 1.4. A register of all staff training compliance will be kept on the premises and will include copies of RSA and Approved Managers certification which will be in either hard or digital copy and available for inspection at all times.
- 1.5. All staff will receive training on daily operations and procedures within the first week of employment and any subsequent changes to those procedures will be shared with staff prior to their implementation. These daily procedures will be published int he Wines of While Staff Manual and will include but are not limited to the following:
  - OH&S training relevant to their specific role
  - Manual Handling training
  - Full venue familiarization
  - Cash handling
  - Open and close procedures



- Customer service course
- Handling customer complaints
- Refusal of service
- 1.6. Staff will be trained in completing an incident register prior to finishing their shift for events such as, but not limited to:
  - a person is refused entry to, required to leave or removed from the premises;
  - a juvenile or suspected juvenile fails to produce evidence of age when required to do so;
  - a document produced by a juvenile or suspected juvenile as evidence of age is suspected to be forged, false or counterfeit;
  - a person engages in indecent behaviour;
  - a person is drunk;
  - a person (including a person employed or engaged in the business conducted under the license) is injured;
  - a local resident or other person complains to the licensee, an approved manager or an employee about noise or any other matter related to the business conducted under the licence.

#### 2. Preventing Alcohol Supply to Juveniles

- 2.1. Those under the age of 18 years will not be permitted onto the premises unless they are accompanied by an adult to whom they are responsible.
- 2.2. Under no circumstances will persons under 18 years be able to purchase alcohol.
- 2.3. Any person who appears to be under the age of 25 may be asked for photo ID to confirm their age; passport, driver's licence, WA learner's permit with photo and proof of age card will be the only acceptable forms of ID as per the Liquor Control Act. Without a sufficient form of ID provided, the person will be refused service and asked to vacate the premises.
- 2.4. Juveniles who are supplied with alcohol by their accompanying adult will be required to leave the premises, along with the accompanying adult. In this circumstance an incident report will be recorded (see appendix 6).
- 2.5. Wines of While will not create any promotional material that may appeal to juveniles, with particular care paid to the design, advertisement placement and medium of advertising.

#### 3. Prevent Intoxication and Management of Unruly Behaviour

- 3.1. Unruly behaviour includes but is not limited to acting in an offensive, intoxicated, violent, abusive or disorderly manner.
- 3.2. Persons who appear intoxicated, as defined by the Department of Racing, Gaming and Liquor, will be refused entry onto the premises. "Drunk" is defined by the Liquor Control Act 1988 as:

- The person is on a licensed premises or regulated premises; and
- The person's speech, balance, co-ordination or behaviour appears to be noticeably impaired; and
- It is reasonable in the circumstances to believe that that impairment results from the consumption of liquor
- 3.3. Staff will be trained to monitor alcohol intake and drinking behaviours and intervene as early as possible if patrons are seen to be drinking irresponsibly or approaching alcohol-related intoxication.
  - 3.3.1.Intervention will include suggesting patrons make use of free water, ordering food to eat with their wine, cessation of drinking alcohol for a time, refusal of service and requesting to leave the premises.
- 3.4. In the event a patron inadvertently becomes intoxicated or begins behaving in an unruly manner, the patron will be required to leave the premises. They will also be provided with assistance to call a taxi or Uber in an attempt to avoid a possible drink driving scenario.
- 3.5. In addition to the Code of Conduct and House Management Policy which will be on display, materials produced by the Department of Racing, Gaming and Liquor detailing the requirements to refuse service to intoxicated persons will also be displayed.

#### 4. Protect Community and Wider Amenity from Harm

- 4.1. Persons refused entry or instructed to leave the premises secondary to being intoxicated or exhibiting unruly behaviour will also be directed to leave the surrounding area.
- 4.2. The volume of music and other noise will be monitored and adjusted to avoid any disturbance to the surrounding area.
- 4.3. Appropriate lighting will be installed and maintained at the front of the venue to deter anti-social behaviours and vandalism.
- 4.4. CCTV cameras will be installed and patrons notified via signage in order to monitor behaviour in the venue and at the entrance/al fresco.
- 4.5. Maximum patronage will be limited by the Health Department requirements of the City of Vincent; as a result of a limited floor area of 44sqm and one egress/access the total number of allowed patrons will be relatively small.
- 4.6. Entertainment/Music provided will not be offensive, of significant volume nor ignore the rights to peace and quiet of the surrounding residents and businesses.
- 4.7. Food, low and no-alcohol offerings will always be available to limit the potential for intoxication.
- 4.8. Security roller shutters are planned to be installed to limit the potential for attempts at theft and vandalism.

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#### 5. Comply with Liquor License Requirements

- 5.1. Trading hours and licensed area will be displayed at the front of the premises.
- 5.2. Mandatory staff training will include familiarisation with the liquor license and any imposed conditions.
- 5.3. Appropriately positioned posters from the WA Government Drug and Alcohol Office describing the legal implications and requirements of the licensee will be displayed at the premises at all times.
  - 5.3.1. These will include but not limited to:
    - No photo ID, no entry you must be 18 years of age or older.
    - It is against the law to sell or supply liquor to a drunk person.
    - Violent, disorderly and argumentative behaviour is not permitted at this venue.
    - It is against the law to allow the possession or consumption of liquor by a juvenile on the premises.
- 5.4. The dress code will be displayed at the entry to the premises and will also be available on our website.
- 5.5. Staff will be required to conduct intermittent headcounts to maintain safe patron levels in accordance with the liquor licence conditions and the occupancy permit delivered by the City of Vincent Health Department.

#### 6. Duty of Care

- 6.1. We acknowledge our legal obligation to have regard for the wellbeing of any person who enters or is served by our venue; staff, patrons, contractors and ourselves.
- 6.2. A comprehensive set of procedures designed to ensure we provide a safe and clean environment will be made available in the *Wines of While Staff Manual* and in the document *Occupational Health and Safety Procedures*. These procedures will include but are not limited to:
  - Dress code (patrons and staff)
  - Cleaning Procedures
  - Waste Disposal Guidelines
  - Occupational Health and Safety
  - 1st Aid Training at least one staff member demonstrate adequate 1st aid training rostered on at all times
  - Security Procedures

Nu Wines Pty Ltd Trading As Wines of While 458 William St Perth WA 6000

Address: No. 452-460 William Street, Perth

Proposed Development: Change of Use from Shop to Tavern

Car Parking Assessment: Different Uses

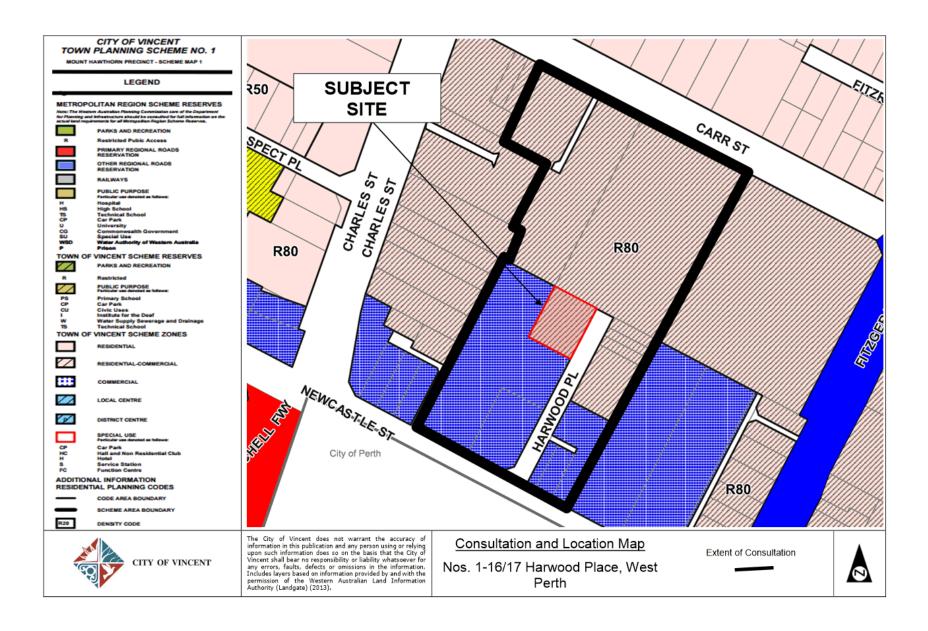
Shop (existing)		
Car parking requirement (nearest whole number)		
• Shop – 1 car bay per 20m² NLA (48m² NLA) = 2.4 car bays	2.4 car bays	
Adjustment factors	$0.8 \times 0.85 \times 0.80 =$	
0.80 - Within 400m of a bus route	<u>0.544</u> x 2.4 Car	
0.85 – Within 400m of a public car park with in excess of 75 car bays	bays =	
0.80 – Subject property is Heritage Listed	1.3 car bays	
Minus the car parking provided on-site	Nil	
Minus the previously approved on-site car parking shortfall	Nil	
Resultant Shortfall	1.3 car bays	

Tavern (proposed)	
Car parking requirement (nearest whole number)	
Tavern – 1 car bay per 5 person (Maximum 50 persons) = 10 car bays	10 car bays
Adjustment factors	$0.8 \times 0.85 \times 0.80 =$
0.80 - Within 400m of a bus route	<u>0.544</u> x 10 Car
0.85 – Within 400m of a public car park with in excess of 75 car bays	bays =
0.80 – Subject property is Heritage Listed	5.44 car bays
Minus the car parking provided on-site	Nil
Minus the previously approved on-site car parking shortfall	1.3 car bays
Resultant Shortfall/Surplus	4.14 car bays

#### **Determination Advice Notes:**

- The development approval is for a Change of Use to 'Tavern', which is defined under the City's Town Planning Scheme No. 1 as:
  - ""Tavern" means any land or building wherein the primary use is the consumption of beverages and may include an eating house or facilities for entertainment and to which a license may have been granted under provisions of the Liquor Licensing Act 1988";
- 2. With reference to Conditions 1.1 and 1.2, any increase in the maximum patron numbers shall require further development approval;
- 3. With reference to Condition 4, trading hours for New Year's Eve on a Sunday, New Year's Day, Good Friday, Christmas Day and ANZAC Day shall be in accordance with the provisions of the Liquor Control Act 1988;
- 4. With reference to Condition 7:
  - 4.1 The cash-in-lieu amount may be reduced if additional car bays are provided onsite or in conjunction with any other arrangement acceptable to the City;
  - 4.2 Alternatively the lodgement of an appropriate assurance bond/bank guarantee of the above value to the satisfaction of the City can be undertaken. This assurance bond/bank guarantee will only be released in the following circumstances:
    - 4.2.1 To the City at the date of issue of the Building Permit for the development, or first occupation of the development, whichever occurs first; or
    - 4.2.2 To the owner/applicant following receipt by the City of a Statutory Declaration of the prescribed form endorsed by the owner/applicant and stating that they will not proceed with the subject 'Approval to Commence Development'; or
    - 4.2.3 To the owner/applicant where the subject 'Approval to Commence Development' did not commence and subsequently expired; and
  - 4.3 The applicant may request the City to approve a payment plan up to five years;
- 5. Any new signage that does not comply with the City's Policy No. 7.5.2 Signs and Advertising shall be subject to a separate Development Application and all signage shall be subject to a Building Permit application, being submitted and approved prior to the erection of the signage;
- 6. If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- 7. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained; and
- 8. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Page 1 of 1





ENQUIRIES TO: Steven Laming

Approval Services, (08 9273 6067)

OUR REF-

5.2015.568.1



4 May 2016

P Mrdia 1075 Beaufort Street BEDFORD WA 6052



Dear Sir/Madam

NO. 17 (LOTS: 1-16; D/P: 59813) HARWOOD PLACE, PERTH - CHANGE OF USE FROM MULTIPLE DWELLINGS TO SERVICED APARTMENTS (RETROSPECTIVE)

Thank you for your Planning Application received on 11 December 2015 for the above proposal.

I wish to advise that the Council at its Ordinary Meeting held on 3 May 2016 resolved to grant conditional approval subject to the terms and conditions shown on the attached form. The proposal was assessed and found to be in accordance with the provisions of the City of Vincent Town Planning Scheme No.1 and associated policies.

I trust that the information is to your satisfaction, however if you have any enquiries regarding the above matter, please do not hesitate to contact Steven Laming on 08 9273 6067.

Yours sincerely

Paola Di Perna

MANAGER APPROVAL SERVICES

Boldform Pty Ltd Cc. 300 Newcastle Street PERTH WA 6000

Compliance Services

000

(Att.)

Administration & Civic Centre

#### Planning and Development Act 2005

#### City of Vincent

#### Notice of determination on application for development approval

Location: NO. 17 Harwood Place, Perth

Lots, Plan/Diagram: Lots: 1-16 Str: 59813

Vol. No: 1533 Folio No: 297

Application date: 10 December 2015 Received on: 11 December 2015

Serial No: 5.2015.568.1

Description of proposed development: Change of Use from Multiple Dwellings to Serviced

Apartments (Retrospective)

Plans dated: 11 December 2015

This application for development approval is subject to the following conditions:

#### Limitation on Use

#### 1.1 Maximum Lease Period

Guests are not permitted to stay at the subject serviced apartments for a continuous period longer than six months within any 12 month period; and

#### 1.2 Management Plan

- 1.2.1 The serviced apartments shall operate in accordance with the amended Management Plan required by Condition 5; and
- 1.2.2 The terms and conditions outlined in the amended Management Plan required by Condition 5 shall be provided to occupants of the serviced apartments at the time of check-in and displayed in a prominent location within each serviced apartment;

#### 2. External Fixtures

All external fixtures shall not be visually obtrusive from Harwood Place and neighbouring properties. External fixtures are such things as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like; and

3. Within 28 days of approval, the following shall be submitted to and approved by the City:

- 3 -

#### 3.1 Car Parking

The two visitor car parking bays, directly accessed from Harwood Place and located within the subject site, shall be sign posted detailing a maximum of 2 hour parking and shall be controlled and maintained by the operator of the serviced apartments for the purposes of drop-off and pick-up to the satisfaction of the City;

#### 3.2 Signage

A sign that provides the contact details of a person responsible for the serviced apartments shall be fixed in a location that is within the subject site and is easily visible to the public to the satisfaction of the City; and

#### 3.3 Bicycle Bays

A minimum of two Class 1 or 2 and four Class 3 resident bicycle bays and two visitor bicycle bays are to be provided onsite. Bicycle bays must be provided at a location convenient to the entrance, publically accessible and within the development. The bicycle facilities shall be designed in accordance with AS2890.3;

- 4. The serviced apartments shall include within the entrance, foyer or lobby of the premises a reception desk which shall be attended by staff at all times;
- 5. Within 28 days, the Management Plan shall be amended to include the following information to the satisfaction of the City:
  - 5.1 All guests/residents of the Serviced Apartments are subject to a one strike policy, whereby should any unacceptable noise/disturbance/anti-social behaviour be reported and verified by staff, the offending guests/residents shall be required to leave the premises immediately and shall be banned from occupying the premises in the future. This information shall be documented and registered with the City of Vincent:
  - 5.2 24 hour contact details of the Serviced Apartments owners, licensed operator and the relevant security company, to be provided to all owners/occupiers of the adjoining residential properties on Harwood Place;
  - 5.3 The two existing onsite visitor car parking bays accessed from Harwood Place shall be reallocated as 'pick up/drop off' bays for use by on-demand transport or buses and shall not be used by guests;
  - 5.4 A Code of Conduct detailing the expected behaviour of guests/residents in order to minimise any impact on adjoining residents.
  - 5.5 No more than six guests/residents shall be permitted in any Serviced Apartment at any one time; and
- 6. Within 28 days of issue of Planning Approval, a sign shall be erected on the building that restricts the two existing onsite visitor car parking bays as a 'Drop off / Pick up only'.

- 4 -

#### ADVICE NOTE:

1. All signage that does not comply with the City's Policy No. 7.5.2 – Signs and Advertising shall be subject to a separate Planning Application, and all signage shall be subject to a separate Sign Permit application, being submitted to and approved by the City prior to the erection of the signage.

#### NOTES:

Any additional property numbering to the abovementioned address, which is resultant from this application, is to be allocated by the City of Vincent and no other parties. It is recommended that you liaise with the City's Planning Department on the above matter, during the Building Permit issue stage.

Date of determination: 3 May 2016

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

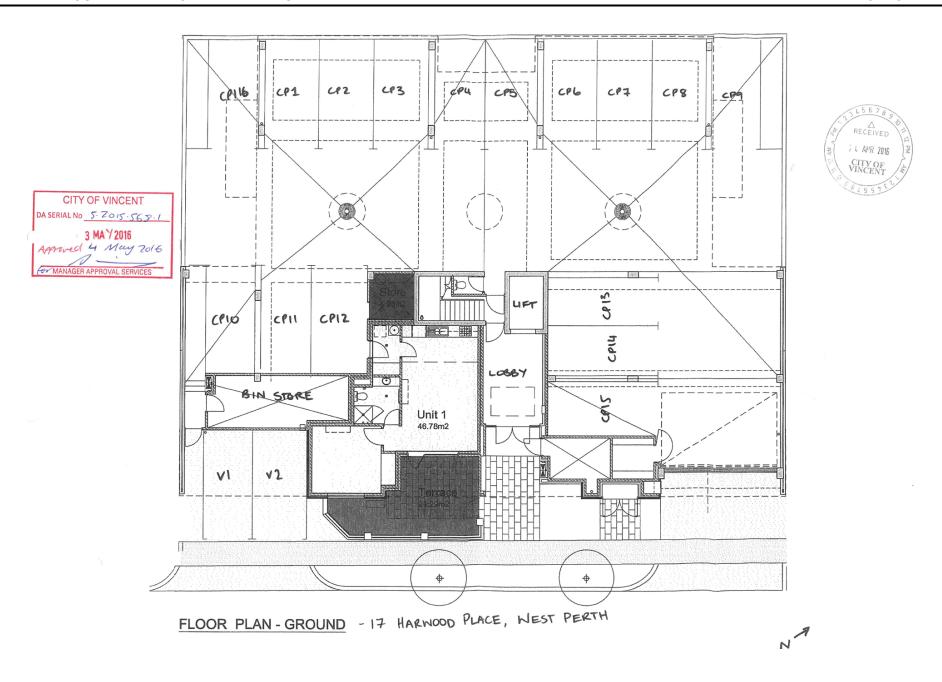
Signed: .....

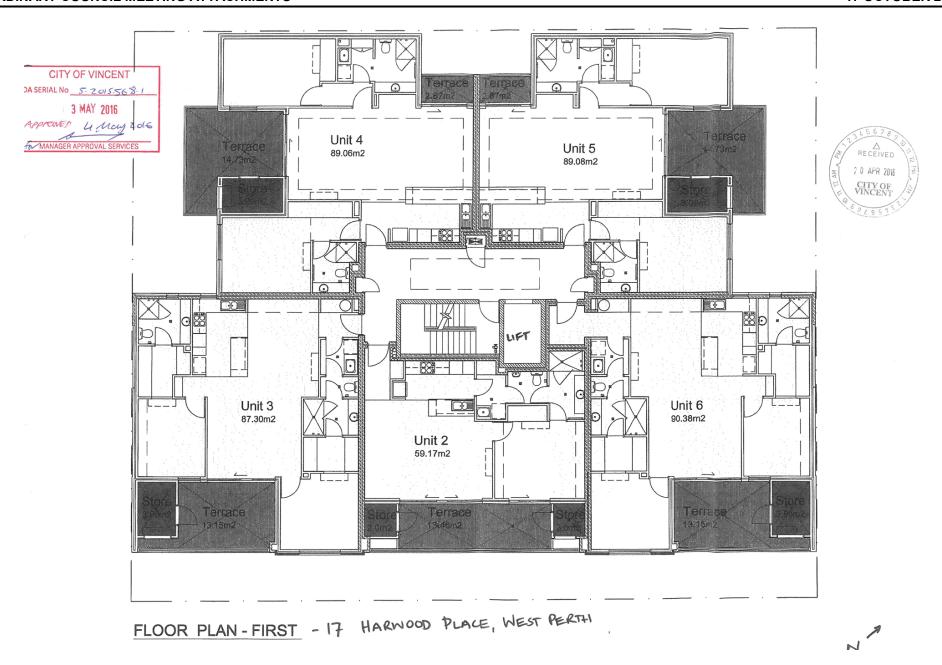
Dated: 4.5./6

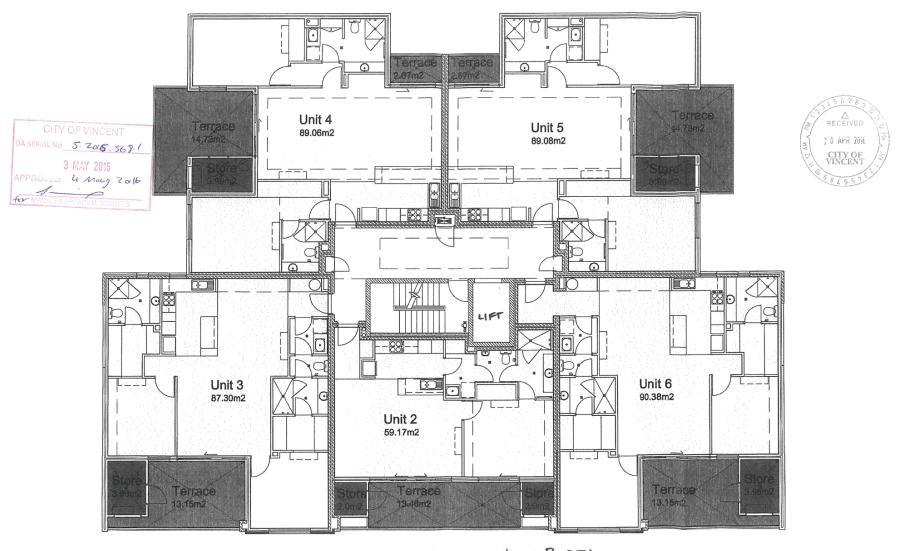
Paola Di Perna

MANAGER APPROVAL SERVICES

for and on behalf of the City of Vincent

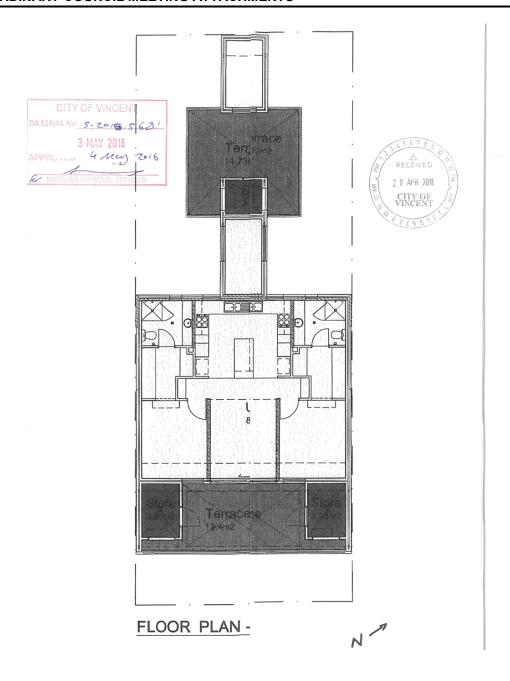


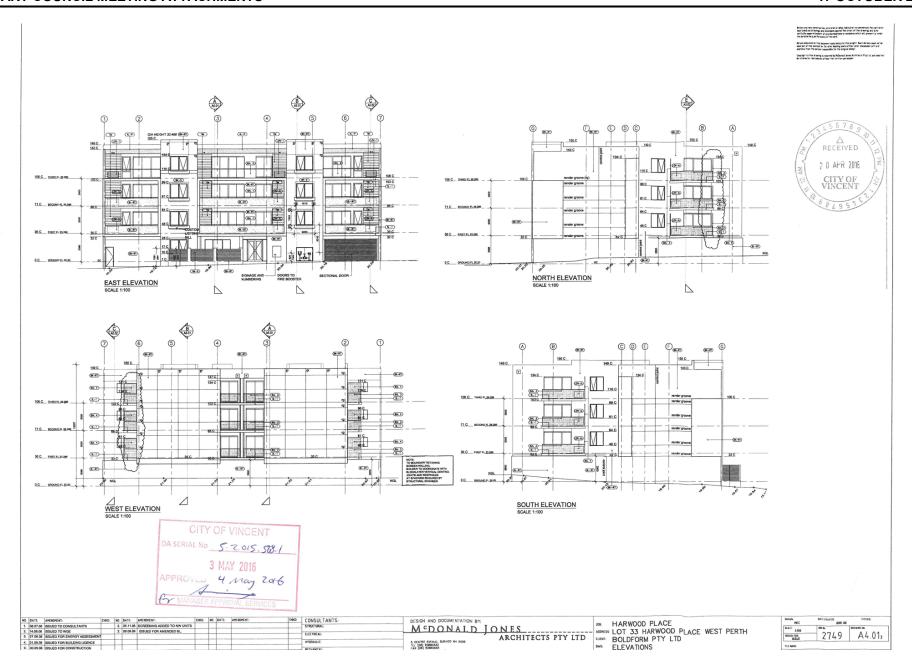




FLOOR PLAN - SECOND - 17 HARWOOD PLACE, WEST PERTH







# MANAGEMENT PLAN SERVICED APARTMENTS 17 HARWOOD STREET PERTH

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#### 1.0 INTRODUCTION.

The Management Plan has been prepared on behalf of Verandah Apartments. It has been prepared in accordance with the City of Vincent Planning and Building Policy No. 3.4.5 relating to temporary accommodation.

The Management Plan has been prepared in accordance with clause 2.5.2 of Policy No. 3.4.5 which states:

#### "2.5.2 Servicing Strategy

In addition to the Management Plan in accordance with Clause 2.1.2, all applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, but not limited to the following:

- a) Opening hours for guest check-ins and checkouts;
- b) Method of reservations/bookings;
- c) Means of attending to guest complaints;
- d) Cleaning and laundry services, where available;
- e) Company name and relevant experience of management/operator; and
- f) Management and accommodation of servicing vehicles within the context of the overall car parking for the development."

The Management Plan relates to the change of use of multiple dwellings at 17 Harwood Place, Perth, to serviced apartments.

This Management Plan will be provided to occupants of the serviced apartments at the time of check-in and displayed in a prominent location within each serviced apartment.

#### 2.0 OPERATOR.

The proposed operator for the serviced apartments is Verandah Apartments, a reputable serviced apartment provider to corporate clients. The managing director of Verandah Apartments is Nick Clements and has held this position for four and a half years. Mr Clements previously managed Ocean Beach Hotel and Hotel Northbridge. Mr Clements currently operates serviced apartments at 6 Antonas Road, Northbridge, which caters for clients such as Rio Tinto, Samsung, SNT and others.

The minimum night stay for the serviced apartments is three nights, with a capped maximum of six (6) months. The Antonas Road apartments currently average 11 night stays, which is consistent with what is proposed for Harwood Place. This is intended to capture corporate clients who are seconded to Perth offices for short periods of time, which allows a sense of normality as opposed to residing in a hotel room. The accommodation also permits their families to be present with them whilst being seconded to a Perth office.

A majority of clients are deemed corporate clients, however Verandah Apartments also caters to a secure client base of general clients who commonly utilise their services for a short stay accommodation within Perth.

#### 3.0 OCCUPANTS.

In accordance with the condition of planning approval dated 3 May 2016 the number of persons per apartment is restricted as follows:

 No more than six guests/residents shall be permitted in any Serviced Apartment at any one time.

#### 4.0 OPENING HOURS.

Harwood Place will be self-managed in conjunction with the Antonas Road apartments. Primarily Harwood Place will be utilised when the residences at Antonas Road are at full capacity. As such, the main reception will be held at Antonas Road whereby clients will obtain their keys and sign the relevant forms at 6 Antonas Road, Northbridge (two blocks away) and make their way to the apartments at Hardwood Place.

Antonas Road's reception is open from 7am to 10pm daily with a security officer on duty after hours. Given the average length of stay is approximately 11 nights, this reception area is irregularly used and benchmarks that there is no need to provide a concierge service at Harwood Place given the sites close proximity to Antonas Road.

#### 5.0 SECURITY.

Access to Harwood Place, including the front lobby area, car parking area and apartments are controlled by smart cards and keys which are issued to guests and staff. Verandah Apartments employs a security company to control its serviced apartments. Harwood Place will be managed by 24-hour security, including vehicle patrols and walk throughs throughout the apartment building.

The premises will also be controlled by 24-hour CCTV cameras which will be located around the premises.

#### 6.0 COMPLAINTS MANAGEMENT PROCEDURE.

Verandah Apartments will provide all apartments with the contact details of Verandah Apartments and their security firm to allow them to report any disturbances which may occur.

The existing serviced apartments on Antonas Road have not received complaints regarding noise and other disturbances as the residents are vetted prior to leasing the apartments, to ensure they are either corporate clients or mature individuals seeking alternative accommodation to hotels. The three night minimum stay prevents people from leasing the apartments for weekends period only, whereby it is more likely that noise and other disturbances may occur.

Verandah Apartments requires residents to sign terms and conditions prior to their stay which includes the following provision:

 All guests/residents of the Serviced Apartments are subject to a one strike policy, whereby should any unacceptable noise/disturbance/anti-social behaviour be reported and verified by staff, the offending guests/residents shall be required to leave the premises immediately and shall be banned from occupying the premises in the future.

Verandah Apartments will also ensure nearby residents are notified of the relevant contact details in accordance with the following condition of approval dated 3 May 2016:

 24-hour contact details of the Serviced Apartments owners, licensed operator and the relevant security company, to be provided to all owners/occupiers of the adjoining residential properties on Harwood Place.

#### 7.0 CAR PARKING

The development has 16 residential car bays located behind a security gate and two visitor bays directly accessible from Harwood Place. Verandah Apartments also offers vehicles to hire at their Antonas Road serviced apartments.

Verandah Apartments will advertise the apartments individually and advise if car parking is available on-site. It will be noted on their website and upon checkin that on-street car parking within Harwood Place is not permitted due to the strict time requirements imposed by the City of Vincent.

Furthermore, the two visitor car bays will be converted in accordance with the following condition of approval dated 3 May 2016:

 The two existing onsite visitor car parking bays accessed from Harwood Place shall be reallocated as 'pick up/drop off' bays for use by on-demand transport or buses and shall not be used by guests.

#### 8.0 DELIVERIES.

Deliveries will take place between 7am and 3pm and will be delivered via the Harwood Place on-site carpark. Primarily the most frequent delivery will be linen which is anticipated to attend Harwood Place four times a week, whom use a small vehicle and will have remote access control to the car park.

#### 9.0 ROOM SERVICE.

Verandah Apartments does not offer room service, as they are self-contained apartments.

#### 10.0 CLEANING SERVICES.

An in-house house keeping team will clean apartments and change linen on a schedule that is dictated by check ins/outs. Each apartment has its own washing machine and dryer that enables clients to undertake washing when required. Verandah Apartments also offers an external laundry and dry-cleaning service which is easily organised through reception.

#### APPENDIX 1 - CODE OF CONDUCT FOR GUESTS.

Dear Guest

Thank you for choosing Verandah Apartments for your stay in Perth.

Verandah Apartments requests your cooperation for the upkeep of our facilities. Please be advised that as the booking is in your name, the guests staying in the apartment are your responsibility. Thus, you will be responsible for any damages or incidents that may occur from the duration of stay.

For the comfort and consideration of all our guests, please note that we have a strict No gathering / party policy. All visitors must leave by 10pm each night. Only the registered overnight guests (limits apply) are permitted to be in the apartments after this time. Please note that all our buildings and surroundings are strictly NON SMOKING area.

The maximum number of person in the apartment at any time will be 6 people for a 3-bedrooms apartment, 6 people if you have booked 2-bedroom apartment and maximum of 4 people in a 1-bedroom apartment.

Verandah reserves the right to deduct up to \$1000 AUD from your credit card for any damages (including stained towels, linens and carpet), incidentals and losses of any monies due to your stay without further notice. Any further bills / money will also be covered fully by yourself. This includes full rates for any nights we are unable to sell the apartment due to your stay or damage in our facilities.

All keys and remotes must be returned upon check out, otherwise there is a charge of up to \$150AUD per key and \$50AUD per remote applicable

Verandah also reserves the right to evict the guests from our property if we feel the property is being / will be damaged / misused / or being used in an unsafe way. You will not receive a refund if evicted. You may also be charged the full price for every day / night that we can not sell the apartment due to the events of your stay.

Thank you for your cooperation.	
Name on Card:	
Credit Card No	
Ex CCV	
Guest signature	Date
	1 1

#### APPENDIX 2 - TERMS AND CONDITIONS FOR GUESTS.

Dear Guest,

- Veranda Apartments requests your cooperation for the upkeep of our facilities; if the booking is under your name, you are responsible for your guests and the apartment at all times. Thus, you will be responsible for any damages or incidents that may occur from the duration of stay.
- All our premises are STRICTLY a NON-SMOKING area.
- We have a strictu <u>No Gathering/Party Policy</u> all visitors must leave by 10pm and only the registered overnight guests (limits apply) are permitted to be in the apartments after this time.
- Verandah also reserves the right to evict the guests from our property if we feel the property is being / will be damaged / misused / or beng used in an unsafe way. NO REFUNDS if evicted.
- Verandah reserves the right to deduct up to \$1000 AUD from your credit card for any damages (including stained towels, linens and carpet).
- All keys and remotes must be returned upon check out, otherwise there is a charge of up to \$150 AUD per key and \$50 AUD per remote applicable.

Guest Name:				
Guest Signature:	Date	/	/	

# MANAGEMENT PLAN SERVICED APARTMENTS 17 HARWOOD PLACE PERTH

AMENDED 14 SEPTEMBER 2017

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#### 1.0 INTRODUCTION.

The Management Plan has been prepared on behalf of Zappeion Apartments. It has been prepared in accordance with the City of Vincent Planning and Building Policy No. 3.4.5 relating to temporary accommodation.

The Management Plan has been prepared in accordance with clause 2.5.2 of Policy No. 3.4.5 which states:

#### "2.5.2 Servicing Strategy

In addition to the Management Plan in accordance with Clause 2.1.2, all applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, but not limited to the following:

- a) Opening hours for guest check-ins and checkouts;
- b) Method of reservations/bookings:
- c) Means of attending to guest complaints;
- d) Cleaning and laundry services, where available;
- e) Company name and relevant experience of management/operator; and
- f) Management and accommodation of servicing vehicles within the context of the overall car parking for the development."

The Management Plan relates to the change of use of multiple dwellings at 17 Harwood Place, Perth, to serviced apartments.

This Management Plan will be provided to occupants of the serviced apartments at the time of check-in and displayed in a prominent location within each serviced apartment.

#### 2.0 OPERATOR.

The operator for the serviced apartments is Zappeion Apartments, a reputable serviced apartment provider to corporate and leisure clients. The managing director of Zappeion Apartments is Athanasios Limnios.

The minimum night stay for the serviced apartments is two nights, with a capped maximum of three (3) months. This is intended to capture corporate clients who are seconded to Perth offices for short periods of time, which allows a sense of normality as opposed to residing in a hotel room. The accommodation also permits their families to be present with them whilst being seconded to a Perth office.

A majority of clients are deemed corporate clients; however Zappeion Apartments also caters to a secure client base of general clients who commonly utilise their services for a short stay accommodation within Perth.

# 3.0 OCCUPANTS.

In accordance with the condition of planning approval dated 3 May 2016 the number of persons per apartment is restricted as follows:

1. No more than six guests/residents shall be permitted in any Serviced Apartment at any one time.

## 4.0 OPENING HOURS.

Zappeion Apartments will be self-managed. The main reception will be staffed by appointment only during normal working hours, alternative check in and out times will occur in accordance with the check in and out procedure. Appointment only is in accordance with the City of Vincent Short Term Local Planning Policy 7.4.5 which states "Applications for Serviced Apartments shall include within the entrance, foyer or lobby a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur."

## 5.0 SECURITY.

Access to Zappeion Apartments, including the front lobby area, car parking area and apartments are controlled by keys and smart cards which are issued to guests and staff.

The premise is controlled by 24-hour CCTV cameras which are located around the premises. Management staff has access to CCTV cameras at all times.

Zappeion Apartments will be monitored by 24-hour security, including vehicle patrols and walk throughs throughout the apartment building.

## 6.0 COMPLAINTS MANAGEMENT PROCEDURE.

Zappeion Apartments will provide all apartments with the contact details of the after-hours contact person to allow them to report any disturbances which may occur.

The two night minimum stay prevents people from leasing the apartments for weekend periods only, whereby it is more likely that noise and other disturbances may occur.

Zappeion Apartments requires residents to sign terms and conditions prior to their stay which includes the following provision:

1. All guests/residents of the Serviced Apartments are subject to a one strike policy, whereby should any unacceptable noise/disturbance/anti-social behaviour be reported and verified by staff, the offending guests/residents shall be required to leave the premises immediately and shall be banned from occupying the premises in the future.

Zappeion Apartments will also ensure nearby residents are notified of the relevant contact details in accordance with the following condition of approval dated 3 May 2016:

 24-hour contact details of the Serviced Apartments owners, licensed operator and the relevant security company, to be provided to all owners/occupiers of the adjoining residential properties on Harwood Place.

In the event a phone call is received regarding a complaint the following procedure is to be undertaken dependant on the severity of the complaint:

## Minor Noise Disturbance and Minor Complaints

- A phone call will be made directly to the subject apartment with respect to the complaint to advise them to cease activities and establish whether the complaint is valid.
- If a second phone call is received and the complaint is validated, the Manager or security firm will attend the premises and advise them to cease the undue noise.
- The Manager or security firm will stay on the premises for one hour following the face to face warning.
- 4. In the event, the minor noise disturbance occurs again the clients will be evicted immediately as per the Code of Conduct.

## Parties, Major Noise Disturbance and other High-Level Complaints

- If a phone call is received regarding a serious noise breach (for example a party or fight)
  the Manager and/or security firm will attend the premises within 30 minutes of the phone
  call to establish if the complaint is valid.
- 2. In the event the complaint is validated and is considered a major disturbance the clients will be evicted as per the Code of Conduct.

The WA Police will be contacted if a complaint is verified and requires WA Police action. The WA Police will be contacted immediately after the verification of the complaint.

## Definitions:

Minor: means any complaint that is deemed minor by the Manager given the breach does unduly impact on users of the serviced apartments. Minor complaints may relate to low scale noise complaints, rubbish and etc.

Major: means any complaint that is deemed to be major by the Manager and may require WA Police attention. It is where a validated complaint significantly unduly impacts upon the users of the serviced apartments.

## 7.0 CAR PARKING.

The development has 16 residential car bays located behind a security gate and two visitor bays directly accessible from Harwood Place.

Zappeion Apartments will advertise the apartments individually and advise if car parking is available on-site. It will be noted on the website and upon check-in that on-street car parking within Harwood Place is not permitted due to the strict time requirements imposed by the City of Vincent.

Furthermore, the two visitor car bays will be converted in accordance with the following condition of approval dated 3 May 2016:

 The two existing onsite visitor car parking bays accessed from Harwood Place shall be reallocated as 'pick up/drop off' bays for use by on-demand transport or buses and shall not be used by guests.

# 8.0 DELIVERIES.

Deliveries will take place between 7am and 3pm and will be delivered via the Harwood Place on-site carpark. Primarily the most frequent delivery will be linen which is anticipated to attend

Zappeion Apartments twice a week, which use a small vehicle and will have remote access control to the car park.

# 9.0 ROOM SERVICE.

Zappeion Apartments does not offer room service, as they are self-contained apartments.

# 10.0 CLEANING SERVICES.

A house keeping team will clean apartments and change linen on a schedule that is dictated by check ins/outs. Each apartment has its own washing machine and dryer that enables clients to undertake washing when required.

Thank you for your cooperation.

## APPENDIX 1 - CODE OF CONDUCT FOR GUESTS.

Dear Guest

Thank you for choosing Zappeion Apartments for your stay in Perth.

Zappeion Apartments requests your cooperation for the upkeep of our facilities. Please be advised that as the booking is in your name, the guests staying in the apartment are your responsibility. Thus, you will be responsible for any damages or incidents that may occur from the duration of stay.

For the comfort and consideration of all our guests, please note that we have a strict No gathering / party policy. All visitors must leave by 10pm each night. Only the registered overnight guests (limits apply) are permitted to be in the apartments after this time. Please note that all our buildings and surroundings are strictly NON SMOKING area.

The maximum number of persons in the apartment at any time will be 6 people if you have booked 2-bedroom apartment and maximum of 4 people in a 1-bedroom apartment.

Zappeion reserves the right to deduct up to \$1000 AUD from your credit card for any damages (including stained towels, linens and carpet), incidentals and losses of any monies due to your stay without further notice. Any further bills / money will also be covered fully by yourself. This includes full rates for any nights we are unable to sell the apartment due to your stay or damage in our facilities.

All keys and remotes must be returned upon check out, otherwise there is a charge of up to \$150AUD per key and/or per remote applicable

Zappeion also reserves the right to evict the guests from our property if we feel the property is being / will be damaged / misused / or being used in an unsafe way. You will not receive a refund if evicted. You may also be charged the full price for every day / night that we can not sell the apartment due to the events of your stay.

Name on Card:	
Credit Card No	
E x C C V	
G uest signature	Date
	//

# APPENDIX 2 - TERMS AND CONDITIONS FOR GUESTS.

Dear Guest,

- Zappeion Apartments requests your cooperation for the upkeep of our facilities; if the booking is under your name, you are responsible for your guests and the apartment at all times. Thus, you will be responsible for any damages or incidents that may occur from the duration of stay.
- All our premises are STRICTLY a <u>NON-SMOKING</u> area.
- We have a strict <u>No Gathering/Party Policy</u> all visitors must leave by 10pm and only the registered overnight guests (limits apply) are permitted to be in the apartments after this time.
- Zappeion also reserves the right to evict the guests from our property if we feel the
  property is being / will be damaged / misused / or being used in an unsafe way. NO
  REFUNDS if evicted.
- Zappeion reserves the right to deduct up to \$1000 AUD from your credit card for any damages (including stained towels, linens and carpet).
- All keys and remotes must be returned upon check out; otherwise there is a charge of up to \$150 AUD per key and \$50 AUD per remote applicable.

Guest Name:				
Guest Signature:	Date	/	/	

# **Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Support:	Officer Technical Comment:
No comments received.	

Comments Received in Objection:	Officer Technical Comment:
Complaints & Security	
Having a remote reception desk and security officer at the Attika Hotel at No. 279 Newcastle Street, as suggested by the applicant, does not solve the problems residents are currently experiencing in Harwood Place and the nearby businesses.	The proposal for the reception desk to be staffed during scheduled appointments for guest check ins and outs only is consistent with the City's Policy No. 7.4.5 – Temporary Accommodation and common management practices for serviced apartments.
There needs to be some sort of security/management on-site at No. 17 Harwood Place at all times, and in particular after hours when most of the noise, anti-social behaviour, drug dealing and car congestion occurs.	The proposed security measures are consistent with common management practices for serviced apartments and, in combination with the complaints management procedure, provides the serviced apartments owners, licenced operator and the relevant security company, and neighbouring residents and
A 24/7 on-site reception desk is required for residents to make complaints at the time an incident occurs, which would enable management to resolve any issues in a timely manner.	business owners with a clear guide of how disturbances will be prevented in the first instance and responded to should any arise.
A staff member on-site 24/7 would also provide a major deterrent to occupants of the serviced apartments doing any activity that would impact the residential properties on Harwood Place and nearby businesses.	
<u>Parties</u>	
Parties are regularly held at the serviced apartments which impacts the amenity of the residential properties on Harwood Place due to the high numbers of guests attending the premises who create excessive noise, antisocial behaviour, and rubbish and property damage.	The amended Management Plan sets out a 'no party policy' and a complaints management procedure which provides management and security with a process to respond to and resolve any disturbances should they arise.
Rubbish	
Rubbish is regularly thrown from the balconies of the serviced apartments onto the street. Guests of the serviced apartments regularly leave broken bottles, syringes, drug bags, cigarette butts and other rubbish in the street and behind nearby commercial properties, which has to be cleaned up by the residents of Harwood Place and business owners.	Each serviced apartment is provided with bins. The City's investigation did not conclude if the alleged littering in the area was being conducted by guests of the serviced apartments.

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# **Summary of Submissions:**

Comments Received in Objection:	Officer Technical Comment:
Illegal Activity	
Drug dealing and prostitution occur at the serviced apartments. There are regularly people that are not staying at the serviced apartments loitering in the street waiting to collect drugs from a person staying at the apartments. Once the drugs have been collected it seems that these people use the drugs behind the nearby commercial properties.	Since approval was granted on 3 May 2016 the City's Rangers has on one occasion suspected that drug dealing was occurring at the serviced apartments and the matter was referred to the Police for investigation.
Theft	
Items are regularly stolen from the front areas of the residential properties on Harwood Place and nearby businesses.	Theft is a Police matter. The City's investigation did not conclude if the alleged theft in the area was being conducted by guests of the serviced apartments.
Property Damage	
Cars belonging to the residents of Harwood Place have been deliberately vandalised when parked in the street and damaged by guests of the serviced apartments when driving their cars.	Property damage is a Police matter. The City's investigation did not conclude if the property damage in the area was being conducted by guests of the serviced apartments.
Anti-social Behaviour	
Residents on Harwood Place have witnessed guests of the serviced apartments fighting in the street, urinating in the street and front yards of the adjoining residential properties and loitering in the front yards of the residential properties to consume alcohol and drugs. Guests of the serviced apartments and their visitors have also used foul language and aggression towards residents. This behaviour creates an environment that feels unsafe for residents, nearby business owners and their clients.	The amended Management Plan sets a complaints management procedure which provides management and security with a process to respond to and resolve any disturbances should they arise.
<u>Car Parking</u>	
The management company (Zappeon) currently charge guests of the serviced apartments \$25 per day to park in the secured parking area of the building, which has resulted in guests opting to park on the street at the detriment of residents. The City of Vincent Rangers are regularly issuing parking infringements to guests of the serviced apartments that have parked for too long in time restricted parking spaces on Harwood Place.	In order to reduce the number of guests of the serviced apartments from parking on Harwood Place, it is recommended that an updated Management Plan be submitted to and approved by the City that provides each serviced apartment with one dedicated parking bay free of charge or included in the stay cost.
The street is a narrow cul-de-sac with no turning circle, so cars have to reverse the full length of Harwood Place to exit the street. A 24/7 reception staff member would be able to prevent cars blocking the street when dropping people off to the serviced apartments. People frequently wait for taxis at 3.00-4.00am in front of the houses on Harwood Place who make excessive noise and wake up the residents. There needs to be a designated drop-off and pick-up area that is a managed 24/7 by a staff member.	As required by the previous approval, the serviced apartments currently provides two designated car bays on Harwood Place for drop-off and pick-up. Given that the serviced apartments do not operate like a hotel, it is not practicable to have a 24/7 reception staff member to provide valet or parking services.

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# **Summary of Submissions:**

Comments Received in Objection:	Officer Technical Comment:
Noise	
Noise on weekends is excessive as a result of guests partying on the external balconies until the early hours of the morning. Closing all windows and doors of the residential properties does not stop the noise from waking residents up.	The amended Management Plan sets a complaints management procedure which provides management and security with a process to respond to and resolve any disturbances should they arise.
Issue: Management Plan	
There needs to be prescribed management practices in place stipulating guests and their visitors' behaviour whilst checked into the apartments.	The Management Plan provides a Code of Conduct and Terms and Conditions that guests must agree to prior to and abide by during their stay.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

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No. 17 Harwood Place, West Perth

**Reconsideration of Conditions for Serviced Apartments** 

August 2017



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This report has been prepared by Urbanista Town Planning on behalf of the landowners of No. 17 Harwood Place, West Perth, in support of the development application for the reconsideration of conditions for serviced apartments.

The report provides a comprehensive assessment and endorsement of the proposal in accordance with the relevant principles of a serviced apartment building and the City's Town Planning Scheme No. 1 and relevant local planning policies. The report provides a summary of the site particulars and addresses all relevant planning legislation and policies.

Urbanista Town Planning is positive that the information presented in this document will assist to facilitate a recommendation of approval for the reconsideration of conditions from the Council.

Bianca Sandri | Director Urbanista Town Planning

# **BACKGROUND AND PROPOSAL**

Council at its Ordinary Meeting held on 3 May 2016 approved a change of use from multiple dwellings to serviced apartments at 17 Harwood Place, West Perth, subject to appropriate conditions.

Council resolved to approve the change of use subject to the following conditions:

## "1. Limitation on Use

#### 1.1 Maximum Lease Period

Guests are not permitted to stay at the subject serviced apartments for a continuous period longer than six months within any 12 month period; and

## 1.2 Management Plan

- 1.2.1 The serviced apartments shall operate in accordance with the amended Management Plan required by Condition 5; and
- 1.2.2 The terms and conditions outlined in the amended Management Plan required by Condition 5 shall be provided to occupants of the serviced apartments at the time of check-in and displayed in a prominent location within each serviced apartment;

#### 2. External Fixtures

All external fixtures shall not be visually obtrusive from Harwood Place and neighbouring properties. External fixtures are such things as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like; and

3. Within 28 days of approval, the following shall be submitted to and approved by the City:

# 3.1 Car Parking

The two visitor car parking bays, directly accessed from Harwood Place and located within the subject site, shall be sign posted detailing a maximum of 2-hour parking and shall be controlled and maintained by the operator of the serviced apartments for the purposes of drop-off and pick-up to the satisfaction of the City;

# 3.2 Signage

A sign that provides the contact details of a person responsible for the serviced apartments shall be fixed in a location that is within the subject site and is easily visible to the public to the satisfaction of the City; and

# 3.3 Bicycle Bays

A minimum of two Class 1 or 2 and four Class 3 resident bicycle bays and two visitor bicycle bays are to be provided onsite. Bicycle bays must be provided at a location convenient to the entrance, publicly accessible and within the development. The bicycle facilities shall be designed in accordance with AS2890.3;

4. The serviced apartments shall include within the entrance, foyer or lobby of the premises a reception desk which shall be attended by staff at all times;

- 5. Within 28 days, the Management Plan shall be amended to include the following information to the satisfaction of the City:
  - 5.1 All guests/residents of the Serviced Apartments are subject to a one strike policy, whereby should any unacceptable noise/disturbance/anti-social behaviour be reported and verified by staff, the offending guests/residents shall be required to leave the premises immediately and shall be banned from occupying the premises in the future. This information shall be documented and registered with the City of Vincent:
  - 5.2 24 hour contact details of the Serviced Apartments owners, licensed operator and the relevant security company, to be provided to all owners/occupiers of the adjoining residential properties on Harwood Place;
  - 5.3 The two existing onsite visitor car parking bays accessed from Harwood Place shall be reallocated as 'pick up/drop off' bays for use by on-demand transport or buses and shall not be used by guests;
  - 5.4 A Code of Conduct detailing the expected behaviour of guests/residents in order to minimise any impact on adjoining residents.
  - 5.5 No more than six guests/residents shall be permitted in any Serviced Apartment at any one time; and
- 6. Within 28 days of issue of Planning Approval, a sign shall be erected on the building that restricts the two existing onsite visitor car parking bays as a 'Drop off / Pick up only'."

Urbanista Town Planning on behalf of Boldform Pty Ltd formally submits a planning application for reconsideration of condition 4 and reconsideration of an amended management plan as required by condition 5.

# LOCATION

The Zappeion Apartments at 17 Harwood Place, West Perth, is located off Newcastle Street and bounded by Fitzgerald Street to the east and Charles Street to the west. The site is situated close to the boundary of the City of Vincent and the City of Perth. The site is well serviced by an abundance of public transport, entertainment and restaurant options which serve to cater the use.

The locality is not characterised by any dominant land use, with the surrounding area containing a diverse mix of commercial, single dwelling and apartment uses.

The site is zoned residential/commercial R80 with approved serviced apartments. The lot is 758m² and is located within the Beaufort Precinct of the City's Town Planning Scheme No. 1.



Figure 1: Locality Aerial Photo (Source: City of Vincent Maps)

# Metropolitan Region Scheme

The subject site is zoned 'urban' under the Metropolitan Region Scheme (MRS).

# MANAGEMENT PLAN

The original application was proposed to be operated by Verandah Apartments. This agreement has since lapsed and management of the serviced apartments is being undertaken by Zappeion Apartments. The newly appointed Manager has reviewed the approved Management Plan in accordance with condition 5. Given the property is operating with a different management team the management plan has been modified with respect to management names and the compliance management procedure.

The intent of the management plan remains the same with the only changes being:

- 1. Renaming of Verandah Apartments to Zappeion Apartments
- 2. Reception hours to be aligned with the reconsideration of condition application
- 3. Security to clarify there is 24-hour CCTV cameras around and within the building
- 4. Reduction of three night minimum stay to two nights

These changes are not significant amendments to the originally approved management plan except for the reception hours which is addressed further below.

# **RECONSIDERATION OF CONDITION 4**

Council at its Ordinary Meeting resolved to include condition 4 against officer's recommendation. This condition requires the reception area to be occupied 24 hours a day to manage client check ins and outs. Urbanista Town Planning is seeking condition 4 to be removed and for the reception area to be managed in accordance with the amended management plan and the attached check in and out procedure.

The Management Plan states that the reception will be open by appointment only during normal working hours. The reception will be occupied when there are scheduled check ins and outs during normal working hours. It is considered that the management of the reception is adequately addressed through the management plan which is enforceable through condition 5.

Serviced apartments operate differently to a hotel. A hotel is used for short periodical stays, whereas serviced apartments are often used for longer term stays. This is also based on the type of accommodation provided. Hotels are usually restricted to small studios whereas serviced apartments are more suitable for families or long-stay clients who desire the amenities of an apartment.

The clientele who utilise the accommodation are generally associated with large corporations whereby employees are deployed to Perth for short term contracts or conferences. Zappeion Apartments also caters to a secure client base of general clients who commonly utilise their services for short stay accommodation within Perth. These clients continue to abide by the code of conduct for the premises.

Against the City's officer's recommendation, the Council imposed condition 4 which required the reception to be occupied 24 hours a day. This kind of imposition is not feasible for serviced apartments. This is based on the site occupying only 16 apartments and the average stay is approximately four (4) nights resulting in a low number of check ins and outs per day and week.

Many reputable serviced apartment providers such as Seashell, Mantra and Quest have core check in times or are appointment only receptions. Outside of normal trading hours alternative arrangements are made with guests to access safe boxes to obtain keys and have drop boxes for express check outs. This avoids the requirement to have a 24-hour reception for self-contained apartments.

The City's policy No. 7.4.5 relating to temporary accommodation states "a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur." The removal of condition 4 allows the reception to be managed in accordance with the management plan as per the City's policy. The policy identifies that the reception does not need to be managed 24 hours a day solely during hours of when check in and check outs occur. Should an exceptional circumstance occur outside of normal working hours a procedure is in place to deal with this. The removal of condition 4 will allow the serviced apartments to operate in accordance with the City's policy.

Attached is the check in and check out procedural manual for clients of Zappeion Apartments. The attachment states that should a client wish to check in outside of normal hours they are required to fill in and sign the code of conduct and other necessary forms seven (7) days prior to check in. This information is then required to be forwarded to the Manager to ensure the information is correct and can be enforced during their stay, as per the management plan.

In terms of risk, the use is required to be managed in accordance with the approved security requirements set out in the management plan. This includes 24-hour CCTV, security patrols and walk throughs. In addition to this, the code of conduct for guests includes a one strike policy should serious anti-social behaviour/noise/disturbance occur. Nearby landowners and clients within the serviced apartments have the ability to contact the Manager 24 hours a day. These measures significantly reduce the risk of antisocial behaviour/disturbance/noise.

In addition to the above, the use of serviced apartments is beneficial to the nearby residents as it reduces traffic flow along Harwood Place and potentially reduces noise. Ordinarily multiple dwellings are not bound by the *Environmental Protection Act 1986* and *Environmental Protection (Noise) Regulations 1997* with respect to audible noise. Therefore, residents who may have occupied the multiple dwellings had the opportunity to be on their balconies creating noise throughout the day and night resulting in a disturbance to other residents within Harwood Place. The benefit of the site being used for serviced apartments is that clients are required to comply with the code of conduct which requires:

- · No gathering/party policy;
- All visitors must leave by 2200 hours;
- · Only the registered guests are permitted to sleep onsite; and
- Zappeion Apartments reserves the right to evict the guests from our property if they feel the property is being / will be damaged / misused / or being used in an unsafe way.

These rules are applied to minimise any disturbance to the surrounding residential locality. These rules are beyond what is permitted to be applied to multiple dwellings. Therefore, the approved use with the removal of condition 4 reduces the overall impact of the 16 apartments to nearby residents. In addition to this, most clients do not travel by car resulting in a reduced number of vehicles travelling along Harwood Place. The operator has also sign posted the visitor bays in accordance with the approval which allows taxi services to utilise these car bays.

Since the approval of the serviced apartments and the lodgement of this application the City has not received a single compliant regarding the use.

## **VALIDILITY OF CONDITION 4**

The State Administrative Tribunal has established a test for the validity of a planning condition. In Western Australian Planning Commission v Temwood Holdings Pty Ltd (2004) 221 CLR 30 at [57], McHugh J in the High Court of Australia endorsed the test for the validity of a condition of planning approval articulated by the House of Lords in Newbury District Council v Secretary of State for the Environment [1981] AC 578 in the following terms:

"A condition attached to a grant of planning permission will not be valid therefore unless:

- 1. The condition is for a planning purpose and not for any ulterior purpose. A planning purpose is one that implements a planning policy whose scope is ascertained by reference to the legislation that confers planning functions on the authority, not by reference to some preconceived general notion of what constitutes planning.
- 2. The condition reasonably and fairly relates to the development permitted.
- 3. The condition is not so unreasonable that no reasonable planning authority could have imposed it."

In Perrymead Investments Pty Ltd v Western Australian Planning Commission (1996) 16 SR (WA) 181, a case concerning the review of a condition of subdivision approval which required that an existing unsealed road be upgraded and sealed, the Town Planning Appeal Tribunal determined in relation to the second Newbury test as follows:

"The test of the validity and scope of a condition in this State is whether it fairly and reasonably relates to the development. The decision of [Cardwell Shire Council v King Ranch Australia Pty Ltd (1984) 58 ALJR 386], although in the context of Queensland legislation, stands for the proposition that should have application in Western Australia: the condition can be said to reasonably relate if it arises from changes precipitated by the development or subdivision. If it does reasonably relate, then it is not fatal if the condition also benefits the public at large to a greater or lesser degree. A condition cannot arise solely from the existence of a public need which bears no relationship to the subdivision. The requirement that a condition reasonably relates to the subdivision does not, therefore, allow the Commission or the local authority to use the subdivision or development as a trigger for a future need that does not arise, in part, from the project. There is no justification for the use of conditions to promote the community infrastructure simply because the developer has come forward for approval."

The City's policy 7.4.5 states the "Applications for Serviced Apartments shall include within the entrance, foyer or lobby a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur." A reception desk currently exists within the foyer area. This application requests to remove a condition that is not complaint with the City's policy and allow the reception to operate by appointment only when check in and outs occur during normal working hours, in accordance with the management plan/servicing plan as required by clause 2.5.2(a) of the City's policy.

The Council did not provide a planning reason for the purpose of imposing condition 4, which was applied against the City's officer's recommendation, as part of the original planning application. Therefore, condition 4 as it currently stands is unreasonable as it is over and beyond what is the City's expectation as part of its own policy and does not provide a fundamental planning function.

The condition is unreasonable and unfair given the average length of stay of the 16 apartments on site is four (4) nights resulting in a low amount of check ins and check outs per day and week. The requirement to have a 24-hour reception is ordinarily associated with a hotel whereby the use is more transient and on-site amenities are provided. In this instance, there is no need for such a condition as check in and outs can be managed in accordance with the attached procedure during normal working hours by appointment only.

It should also be noted that any anti-social behaviour that occurs within Harwood Place has been long standing and evident prior to the approval of this application. This was evident by way of the submissions made as part of the original application. The Council cannot penalise the operators of the serviced apartments for the long standing issues relating to Harwood Place. Urbanista Town Planning attended the Council meeting whereby condition 4 was imposed and it was assumed that the condition was imposed by way of negotiations with the adjacent residents. A forum was held with the residents without invite to Urbanista Town Planning or the landowners of the subject site. The application of a 24-hour reception desk will not reduce the existing problem within Harwood Place, instead measures put forward by the City such as lighting may reduce such behaviour. However, the social problem has not been exacerbated by the use and therefore it is unreasonable for the condition to be applied.

Potential amenity impacts of the serviced apartment will be managed by way of the management plan and subject security measures. Condition 4 is considered unreasonable, unfair and inconsistent with the City's policy resulting in the condition not being appropriate as per the Newbury test.

# **NEIGHBOUR SUBMISSIONS RECEIVED**

The City by email on 13 April 2017 provided the below summary of objections received in relation to the use:

## Comments Received in Objection:

Issue: Complaints & Security

Having a remote reception desk and security officer at the Attika Hotel at No. 279 Newcastle Street, as suggested by the applicant, does not solve the problems residents are currently experiencing in Harwood Place and the nearby businesses.

There needs to be some sort of security/management on-site at 17 Harwood Place at all times, and in particular after hours when most of the noise, anti-social behaviour, drug dealing and car congestion occurs.

A 24/7 on-site reception desk is required for residents to make complaints at the time an incident occurs, which would enable management to resolve any issues in a timely manner.

A staff member on-site 24/7 would also provide a major deterrent to occupants of the serviced apartments doing any activity that would impact the residential properties on Harwood Place and nearby businesses.

Issue: Parties

Parties are regularly held at the serviced apartments which impacts the amenity of the residential properties on Harwood Place due to the high numbers of guests attending the premises who create excessive noise, antisocial behaviour, and rubbish and property damage.

Issue: Rubbish

Rubbish is regularly thrown from the balconies of the serviced apartments onto the street. Guests of the serviced apartments regularly

# Urbanista Town Planning Comment:

As detailed within the revised Management Plan, the application does not propose to alter its current security provisions. This includes 24-hour remote surveillance of the building. The cameras currently capture the outside of the building, lobby area and internal walkways.

The dedicated Manager for the premises is also available 24 hours a day to respond to any compliant made directly to the management company. Security is also commissioned to undertake walk throughs of the premises on a periodical basis to ensure guests are acting in accordance with the code of conduct.

The application was approved for serviced apartments and not a hotel. The length of stay for the apartments average four (4) nights. As such, the need for a 24 hour reception desk is considered to be excessive and has no planning merit. A majority of other serviced apartments operate with a receptionist during restricted hours.

Each adjacent landowner/occupier along Harwood Place have been provided with the Managers contact number in the event a 'party' or 'anti social' behaviour occurs onsite. Upon submission of this development application no complaints have been made directly to the Manager of the premises, nor have guests within the building complained regarding noise and parties occurring within the building.

This objection cannot be substantiated.

Each serviced apartment is provided with bins, which are removed and reinstated by house cleaning.

#### Urbanista Town Planning Comment: Comments Received in Objection: leave broken bottles, syringes, drug bags, This objection cannot be substantiated as cigarette butts and other rubbish in the street Harwood Place has had a long-standing and behind nearby commercial properties, history of antisocial behaviour by way of the which has to be cleaned up by the residents of lack of lighting and being a cul-de-sac which Harwood Place and business owners. attracts antisocial behaviour. This use in fact creates additional passive surveillance over the street which deters antisocial behaviour. The Management of the premises has not received complaints regarding these matters. Issue: Illegal Activity This is a severe allegation made by a nearby resident. As part of this application, the Drug dealing and prostitution occur at the owners submitted a Freedom of Information serviced apartments. There are regularly request to the WA Police seeking information people that are not staying at the serviced relating to these claims. The WA Police have apartments loitering in the street waiting to never contacted the owners of the building to investigate. However, the Freedom of collect drugs from a person staying at the Information request was denied as the apartments. Once the drugs have been collected it seems that these people use the information (if any) cannot be released in accordance with the Act. drugs behind the nearby commercial properties. As detailed as part of this application and the original application, the majority of clientele are corporate clients or long standing clients. Issue: Theft The theft of personal goods is a Police matter and not relevant to this application. Items are regularly stolen from the front areas of the residential properties on Harwood Place and nearby businesses. Issue: Property Damage This is a severe allegation made by a nearby resident. Again, these matters have not been Cars belonging to the residents of Harwood investigated by the Police and the landowners Place have been deliberately vandalised when have not been contacted. Should vehicles be parked in the street and damaged by guests of vandalised by persons traversing the street the serviced apartments when driving their this is a Police matter and has no relevance to this application. Issue: Anti-social Behaviour The Manager of the apartments has not received a complaint from nearby residents Residents on Harwood Place have witnessed describing such behaviour by their clients. guests of the serviced apartments fighting in Furthermore, others staying within the the street, urinating in the street and front serviced apartments have not lodged a complaint. These allegations cannot be yards of the adjoining residential properties and loitering in the front yards of the residential substantiated. The clientele for the serviced properties to consume alcohol and drugs. apartments are primarily corporate business Guests of the serviced apartments and their people or long standing clients.

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visitors have also used foul language and aggression towards residents. This behaviour creates an environment that feels unsafe for

Comments Received in Objection:	Urbanista Town Planning Comment:
residents, nearby business owners and their	
clients.	
Issue: Car Parking	The clients staying within the serviced apartments often do not have vehicles, given
The management company (Zappeion)	the stay at the apartments is short and the
currently charge guests of the serviced	apartments are close to public transport.
apartments \$25 per day to park in the secured	
parking area of the building, which has	In has been noted that residents park within
resulted in guests opting to park on the street	the serviced apartments visitor car bays (now
at the detriment of residents.	dedicated for taxi's) as the adjacent residential
The City of Vincent Berney are regularly	properties have no available on-site car
The City of Vincent Rangers are regularly	parking.
issuing parking infringements to guests of the serviced apartments that have parked for too	   Notwithstanding the above, the fee for parking
long in time restricted parking spaces on	associated with a serviced apartment is
Harwood Place.	common place. The subject site has sufficient
	car parking and was approved by the Council
The street is a narrow cul-de-sac with no	accordingly. Persons parking along Harwood
turning circle, so cars have to reverse the full	Place are permitted to do so in accordance
length of Harwood Place to exit the street. A	with the sign posts, which would be status quo
24/7 reception staff member would be able to	should the serviced apartments be operating
prevent cars blocking the street when	as multiple dwellings.
dropping people off to the serviced	The true existing visites are adding heavy because
apartments.	The two existing visitor car parking bays have been sign posted for taxi services to pick up
People frequently wait for taxis at 3.00-4.00am	and drop off persons, as per the condition
in front of the houses on Harwood Place who	imposed by Council.
make excessive noise and wake up the	
residents. There needs to be a designated	
drop-off and pick-up area that is a managed	
24/7 by a staff member.	
Issue: Noise	The Manager of the apartments has not
	received a complaint regarding noise from
Noise on weekends is excessive as a result of	nearby residents or on-site clientele since the
guests partying on the external balconies until	lodgement of this application. This complaint cannot be substantiated.
the early hours of the morning. Closing all windows and doors of the residential	Cannot be substantiated.
properties does not stop the noise from waking	Furthermore, if the serviced apartments were
residents up.	to revert back to multiple dwellings there are
	no local laws that prohibit parties on balconies
	or verbal noise. It is in the interest of the
	residents within Harwood Place to permit the
	serviced apartments without a 24-hour
	reception desk as the guests are required to
	abide by the code of conduct.
Issue: Management Plan	This is provided for as part of the code of
There needs to be prescribed management	conduct and terms and conditions for guests.
There needs to be prescribed management practices in place stipulating guests and their	
practices in place supulating guests and their	

Comments Received in Objection:	Urbanista Town Planning Comment:
visitors' behaviour whilst checked into the	
apartments.	

# ADDITIONAL INFORMATION

The City by email on 20 April 2017, advised that the City's Rangers Services have the following logged complaints regarding Harwood Place:

## Authority jobs:

16/05/16 People overstaying time limitations 05/12/16 People overstaying time limitations 09/12/16 People overstaying time limitations 19/12/16 People overstaying time limitations 18/04/17 Syringes to be collected

## After hours jobs:

07/06/16 Cars blocking driveway
27/09/16 Vehicles on street without permit
25/11/16 Vehicles on street without permit x2
26/11/16 Service vehicles blocking access
27/11/16 Vehicles on street without permit
10/12/16 Service vehicles blocking access
06/01/17 Loud Music From Apartments
08/01/17 Vehicles on street without permit
23/02/17 Vehicles on street without permit

The complaints registered by the City of Vincent predominately relate to car parking, which has been an ongoing issue within Harwood Place prior to the inception of the serviced apartments. The car parking issue do not relate to the application at hand, seeking reconsideration of condition 4.

The complaint regarding loud music from apartments does not verify if it is the serviced apartments at 17 Harwood Place, West Perth, or the apartments which gain access from Harwood Place at 17 Carr Street, West Perth. Nevertheless, the landowner nor Manager of the serviced apartments were notified of the complaint and therefore it cannot be actioned accordingly.

The Manager of the serviced apartments is available 24 hours a day and is happy to action any complaint that is received. However, no resident, City Ranger or Police Officer has contacted the Manager or landowners expressing a complaint prior to the lodgement of this application.

In light of being transparent with the City and Council, the Manager did in fact receive a complaint after the conclusion of the advertising period for this application, on 27 May 2017. The complaint was made by a resident at approximately 8pm regarding noise from a level 3 balcony. This apartment was occupied by four (4) mature aged persons (45 years and older). The Management team investigated and it was revealed that the clients were talking on the balcony and no music was being played. The clients were advised to keep their voices down and no further complaints were made.

On 28 May 2017, guests of the serviced apartments in the morning advised there was a large fight outside of the apartments at 1:00am. Upon reviewing camera footage, the fight occurred outside the view of the cameras and was not directly opposite the apartments. The cameras revealed that no persons walked in or out of the lobby during and around this time, which indicates the persons who were associated with the fight were not clients of the serviced apartments.

The Management team of the serviced apartments would like to be notified if any complaints are made about the use, as it is critical for their management of the premises. Should the Council consider this application favourably, the Management team would like to establish a relationship with the City's Ranger Services to ensure that should a complaint ever be lodged regarding the apartments it can be actioned in accordance with the management plan.

# CONCLUSION

To conclude, this application is to seek the removal of condition 4 of the planning approval and consideration of an amended management plan pursuant to condition 5. As outlined, condition 4 requires a reception desk to be occupied 24 hours a day for 16 serviced apartments. The average length of stay is four (4) nights resulting in a minimal amount of check in and outs during the day and week.

The originally proposed application was to have the reception off-site. However, as part of this application to remove condition 4, it is proposed that the reception be occupied by appointment only during normal working hours when check in and outs occur. This is consistent with other serviced apartment operations across Perth and Western Australia. This is also consistent with the City's policy 7.4.5.

The management plan as updated provides security measures that enables the complex to be supervised 24 hours a day by way of the CCTV cameras and security patrols. The in-house cleaners also ensure guests are abiding by the code of conduct as they are able to witness the state of a serviced apartment. It also amends the minimum night stay from three nights to two nights, which does not alter the land use and is compliant with the City's policy 7.4.5.

It is considered that condition 4 does not meet the Newbury test and that it is unreasonable and unfair with no planning merit given it goes above and beyond the City's policy and expectations.

It is therefore considered that the removal of condition 4 will be adequately maintained by way of the management plan inclusive of the security measures and front desk which will be occupied during check in and out times.

Given the above, Urbanista Town Planning respectfully requests the Council supports and approved the reconsideration of conditions request for the serviced apartments.

Should you have any question in relation to the details provided in this report, please contact Bianca Sandri on 0403 911 329 or <a href="mailto:bianca@urbanistaplanning.com.au">bianca@urbanistaplanning.com.au</a>.

# **Tracked Change Conditions**

- The serviced apartments shall include within the entrance, foyer or lobby of the premises a reception desk which shall be attended by staff <u>during scheduled guest</u> <u>check-ins and check-outs-at all times</u>;
- 5. Within 28 days, of the issue date of this approval the Management Plan included as Attachment 4 shall be amended, submitted to, and approved by the City, to include the following information to the satisfaction of the City:
  - 5.1 All guests/residents of the Serviced Apartments are subject to a one strike
    policy, whereby should any unacceptable noise/disturbance/anti-social behaviour
    be reported and verified by staff, the offending guests/residents shall be required
    to leave the premises immediately and shall be banned from occupying the
    premises in the future. This information shall be documented and registered with
    the City of Vincent;
  - 5.2 24 hour contact details of the Serviced Apartments owners, licensed operator and the relevant security company, to be provided to all owners/occupiers of the adjoining residential properties on Harwood Place and made available at all times on the serviced apartment's website;
  - 5.3 The two existing onsite visitor car parking bays accessed from Harwood Place shall be reallocated <u>labelled</u> as 'pick up/drop off' bays for use by on-demand transport or buses and shall not be used by guests;
  - 5.4 A Code of Conduct detailing the expected behaviour of guests/residents in order to minimise any impact on adjoining residents.;
  - 5.5 No more than six guests/residents shall be permitted in any Serviced Apartment at any one time; and
  - Minimum three night stay for all guests of the serviced apartments;
  - Each serviced apartment shall be provided with one dedicated parking bay to encourage patrons and/or visitors to use the onsite parking facilities; and
  - A record of complaints and enquiries logged, and the applicant's response, is to be provided as requested or on a 6 monthly basis to the City of Vincent.
  - 5.1 The Management Plan shall be reviewed every 12 months, with any changes identified during this review or by the City, being incorporated into an updated Management Plan approved by the City as part of the review.

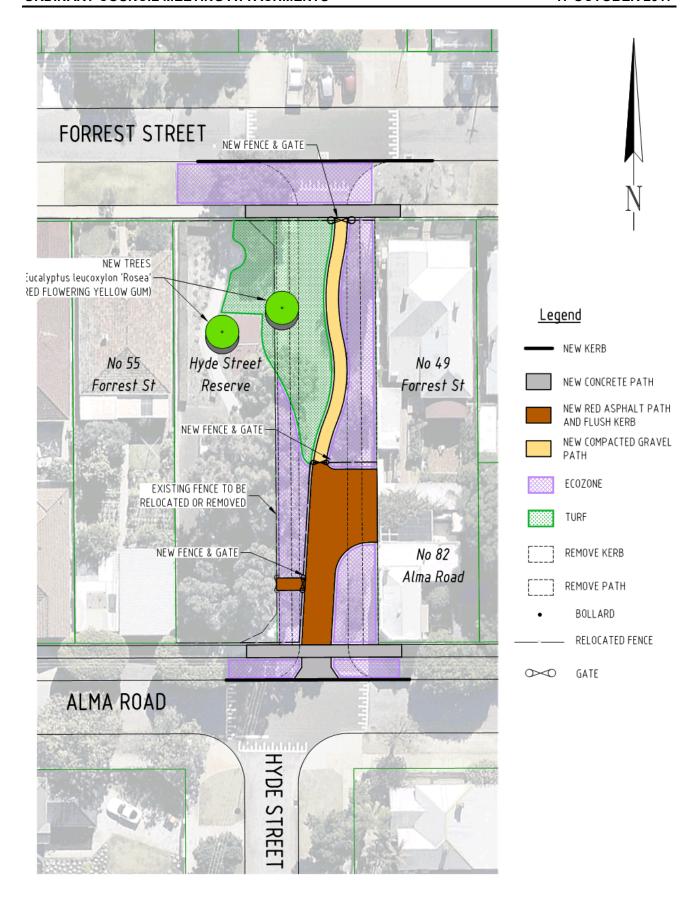




In favour Total 20	Officer comments where relevant
Eight in favour with no further comment.	
Can there be nature play elements?	Supported, yes some minor nature play elements can and will be included within the design.
Is there space for a basketball hoop?	Not supported, unfortunately the area is too small for a basketball hoop to be installed.
Conditional support on the basis that the reserve is an on-leash dog area so we can continue our daily commute through to Forrest Street. Prefer paved path rather than crushed gravel.	Park will continue to be on-leash only and access is still provided through park to Forrest Street.  Comments in relation to crushed gravel path are noted, however this material when compacted, provides a safe accessible surface. Given the existing road base is intact, staff will investigate the possibility of using this as a basis for the path rather than removing an already suitable surface and then replacing it with an alternative.
Good idea, we don't need the road access.	Noted.
Could the proposal include at least 1 large tree for shade?	Supported, yes a larger tree will be planted within the new space.
Three requests for solar lights to be installed for night security.	Supported, no lights are currently located within the park and the budget is not sufficient to provide for lighting. The installation of solar lights is being included in a Stronger Communities Grant program application, and if unsuccessful, will be listed for consideration in the 2018/19 capital works budget.
Support as long as affected properties have access and agree. Can signs be erected to alert drivers to slow down children at play?	Noted, all affected properties will retain their access and standard signage can be installed to alert drivers to slow down due the vicinity of a children's playground.
I support the proposal and would even appreciate a bigger green space next to my house. Please keep stones or other objects that can be thrown further from my house. Please trim the trees adjacent my house. Please check if taking up the paving will impact my house with dampness.	Noted, the removal of the paving/footpaths is unlikely to cause rising damp as the new garden/soil level will be lower than the existing level of the path and falls away from the property.  This will be further discussed with the owner of 82
Prefer concrete connecting path rather than gravel.	Alma Road onsite.  Noted, as stated above staff will investigate the use of the existing asphalt surfacing.
Please allow dog access and if necessary install a dog litter disposal bin.	Dog access is permitted, however only on-leash. Dog litter bin will be considered for installation.

Against Total 5	Officer comments where relevant
Two against the proposal with no further comment.	
Two with the following comments: Hyde Street is used for parking for the park, this will increase demand/congestion on Forrest Street. Used by cyclists to avoid Norfolk and William Streets. Will increase parking difficulties to Salon 52 adjacent the park. There is little to gain from the proposal – waste of rate payer's money.	Access for cyclists along Hyde Street will still be maintained through the fenced park. As noted in the previous report to Council, parking and access through this section of Hyde Street is relatively low and the redistribution of traffic and parking would be negligible when spread over other streets in the vicinity.
Reduction of up to 5 parking bays on Hyde Street increases demand on Forrest Street and therefore	As noted above.
impedes traffic flow.	

Neither for nor against Total Nil	Officer comments where relevant
Nil.	Nil.



HYDE STREET RESERVE - PROPOSED EXTENSION DRAWING No: 3435-CP-01A JULY 2017

**POLICY NO: 4.1.26** 

# **RISK MANAGEMENT**

## **OBJECTIVES**

To ensure that sound Risk Management practices and procedures are fully integrated into the City of Vincent's strategic, operational and project planning processes and its day to day business practices.

## **DEFINITIONS**

"Risk" means the effect of uncertainty on objectives.

"Risk Management" means co-ordinated activities to direct and control an organisation with regard to risk.

## POLICY STATEMENT

The City of Vincent is committed to the implementation of an organisation-wide risk management approach to identify and manage risks and opportunities associated with the performance of the City of Vincent functions and the delivery of services.

The City will align with AS/NZS ISO 31000:2009 Risk Management in the management of risks that may affect the City, its customers, people, assets, functions, objectives, operations and members of the public.

Risk Management must be an integrated part of the City's strategic, operational and project management activities and will be incorporated within the City's plans and strategies.

Every employee, Council member, volunteer and contractor within the City is recognised as having a role in risk management.

The City will develop and implement effective Risk Management systems and processes that:

- Facilitate the achievement of the City's vision, strategies and objectives.
- Provide transparent and formal oversight of the risk and control environment to enable effective decision making.
- Understand the level of risk versus return associated with the City's activities and ensure it aligns with the City's risk appetite.
- Embed appropriate and effective controls to mitigate risk.
- Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.
- Enhance organisational resilience.
- Identify and provide for the continuity of critical operations.
- Ensure Risk Management becomes part of day to day management and processes.

\_\_\_\_\_

#### Australian Standard

Australian Standard AS/NZS ISO 31000:2009 Risk Management shall be used as the model for the implementation of the Risk Management Plan and processes within the organisation. The framework aims to balance a documented, structured and systematic approach with the time, resources and workload required to maintain it. The framework is summarised in the diagram below:

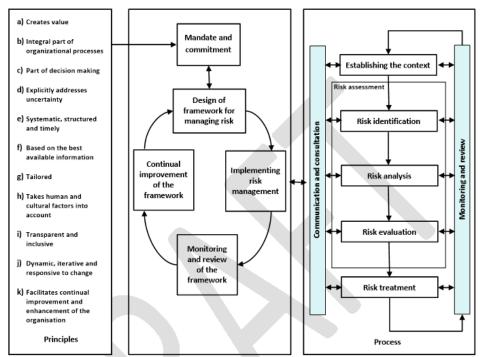


Figure 1: Risk Management Process (Source: AS/NZS 31000:2009)

# **Risk Assessment and Acceptance**

Risks should be assessed in the context of the actual circumstances that are in evidence at the point in time of the risk assessment and should include the effect of any risk treatments that are in place at that time.

Organisational risks are to be assessed according to the City's Risk Assessment and Acceptance Criteria to allow consistency and informed decision making.

For operational requirements such as projects or to satisfy external stakeholder requirements, alternative risk assessment criteria may be utilised, however these cannot exceed the organisation's appetite and must be approved by the Manager Governance and Risk.

## **ROLES AND RESPONSIBILITIES**

Effective Risk Management relies on employees at all levels of the organisation taking responsibility for the management of risks. The various roles are set out below:

Council have a role to -

- Review and approve the City's Risk Management Policy and Risk Assessment & Acceptance Criteria.
- Review the appropriateness and effectiveness of the City's Risk Management systems and processes.

The Executive Management Team have a role to:

- Promote Risk Management as a vital business principle.
- Consider the allocation of funds for risk management requirements.
- Review the appropriateness and effectiveness of the City's Risk Management systems and processes.
- Analyse and discuss emerging risks, issues and trends.
- Take responsibility for the management of high and extreme risks.

## All Leaders have a role to:

- Own, manage and report on risks within their areas or responsibility.
- Drive a Risk Management culture within work areas.
- Highlight any emerging risks or issues accordingly.

All employees, contractors and volunteers have a role to:

- Be familiar with, and competent in, the application of Risk Management principles.
- Identify and report risks.
- Be actively involved in managing risks within their sphere of work.
- Make time for Risk Management activities and be available for risk-related training and workshops as required.

Manager Governance and Risk has a role to:

- Oversee and facilitate the Risk Management Framework.
- Champion Risk Management within operational areas.
- Support reporting requirements for risk matters.
- Monitor KPI's for risk.

## Monitor & Review

The City will implement a monitoring and review process to report on the achievement of its Risk Management objectives, the management of individual risks and the ongoing identification of issues and trends.

This policy will reviewed at least every three years.

Date Adopted: 8 February 2010

Date Amended: TBD

Date of Next Review: TBD

# APPENDIX 1 - RISK ASSESSMENT AND ACCEPTANCE CRITERIA

# 1.1 Measures of Consequence (Organisational)

RATING	PEOPLE	INTERRUPTION TO SERVICE	REPUTATION	COMPLIANCE	PROPERTY	NATURAL ENVIRONMENT	FINANCIAL IMPACT
Low (1)	Minor impact on well-being but no injury	No material service interruption Less than 1 day	Unsubstantiated, low impact on community trust, low profile or no media item.	No noticeable regulatory or statutory impact	Inconsequential damage.	Contained, reversible impact managed by on site response	Less than \$10,000
Minor (2)	First Aid Treatment	Short term temporary interruption – backlog cleared < 1 week	Substantiated, low impact on community trust or low media item	Some temporary non compliances	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response	\$10,001 - \$50,000
Moderate (3)	Medical treatment / Lost time injury < 30 Days	Medium term temporary interruption – backlog cleared by additional resources < 1 month	Substantiated, public embarrassment, moderate impact on community trust or moderate media profile	Short to medium term non- compliance with significant regulatory requirements imposed	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies	\$50,001 to \$200,000
Major (4)	Lost time injury > 30 Days / temporary disability	Interruption of services > 1 month Or Interruption of core / essential services	Substantiated, public embarrassment, high impact on community trust, high media profile, third party action	Non-compliance results in termination of services or imposed penalties to City / Officers	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies	\$200,001 to \$500,000
Extreme (5)	Fatality, permanent disability	Prolonged interruption of core / essential services	Substantiated, public embarrassment, widespread loss of community trust, widespread multiple media profile, third party action	Non-compliance results in criminal charges or significant damages or penalties to City / Officers	Extensive damage requiring prolonged period of restitution  Complete loss of plant, equipment & building	Uncontained, irreversible impact	More than \$500,000

# 1.2 Measures of Consequence (Project)

LEVEL	RATING	Project TIME	Project COST	Project SCOPE / QUALITY
1	Low	Exceeds deadline by >10% of project timeline	Exceeds project budget by 10%	Minor variations to project scope or quality
2	Minor	Exceeds deadline by >20% of project timeline	Exceeds project budget by 20%	Scope creep requiring additional work, time or resources. Reduced perception of quality by Stakeholders.
3	Moderate	Exceeds deadline by >30% of project timeline	Exceeds project budget by 30%	Scope creep requiring additional work, time and resources or shortcuts being taken.  Stakeholder concerns.
4	Major	Exceeds deadline by >40% of project timeline	Exceeds project budget by 40%	Project goals, deliverables, costs and/or deadline failures.  Project no longer aligned with the project scope  Stakeholder intervention in project.
5	Extreme	Exceeds deadline by 50% of project timeline	Exceeds project budget by 50%	Failure to meet project objectives.  Project outcomes negatively affecting the community or the environment.  Public embarrassment, third party actions.

# 1.3 Measures of Likelihood

Level	Rating	Description	Frequency	
5	Almost Certain	The event is expected to occur in most circumstances	More than once per year	
4	Likely	The event will probably occur in most circumstances	At least once per year	
3	Possible	The event should occur at some time	At least once in 3 years	
2	Unlikely	The event could occur at some time	At least once in 10 years	
1	Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	

# 1.4 RISK MATRIX

Consequence Likelihood		Low	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

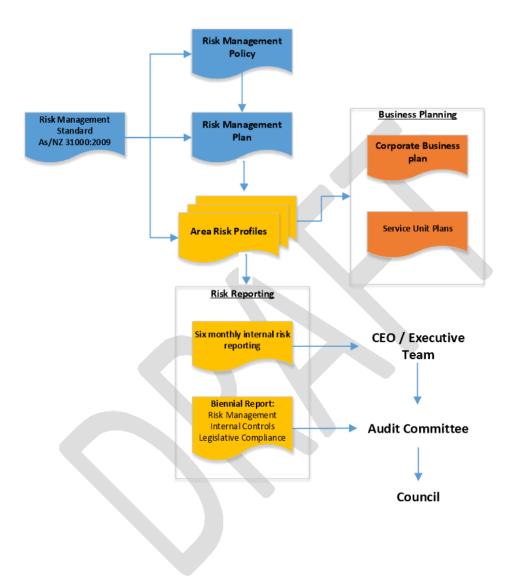
# 1.5 RISK ACCEPTANCE

Risk Rank	Description	Criteria	Responsibility
LOW (1-4)	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Leader
MEDIUM (5-9)	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring		Manager
HIGH (10-16)	Urgent Attention Required	Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	CEO / Director
EXTREME (17-25)	Unacceptable	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring	CEO + Council

Item 11.1- Attachment 1

APPENDIX 2 – DOCUMENT STRUCTURE (FRAMEWORK)

# The following diagram depicts the relationship between the Risk Management Policy, procedures, supporting documentation and reports.





# Current programs that MSC provides from 4 View Street, North Perth

# **Multicultural Legal Centre:**

The Multicultural Legal Centre aims to provide culturally and linguistically diverse (CaLD) communities equal access to the justice system.

The Centre's main objective is to provide legal advice and representation in areas such as:

- · Personal injury
- Workers' compensation
- Motor vehicle accidents
- Criminal injuries compensation
- Employment law
- Wills, probate and power of attorney
- Violence/Misconduct restraining orders
- Superannuation Claims
- Insurance Contract claims

Services are provided in the preferred language of the client.

# **Migration Services Program:**

The Migration Services program provides advice and assistance to culturally and linguistically diverse (CaLD) communities in all areas of migration and immigration law.

This service is provided by a registered migration agent with extensive experience in the sector and open to clients who need assistance with Australian visas, citizenship and immigration law. Services are provided in the preferred language of the client.

# **Partners in Recovery Program:**

Partners in Recovery (PIR) is a national mental health initiative funded by the Commonwealth Government aiming to facilitate the recovery of people with severe and persistent mental illness and complex needs, by connecting and linking them to the services and supports they need.

PIR works with local communities to ensure that people with persistent mental illness are recognised for their strengths and are treated as valued members of society. We support people throughout their recovery process, including supporting people to improve their own health and wellbeing, making positive choices and accomplish goals that are important to them.

The service is free of charge and run by a team of experienced mental health professionals. Support Facilitates at PIR work alongside individuals to support their road to recovery.

Support Facilitators help individuals to:

- Find the right places to get help
- · Facilitate the coordination of services involved in a person's recovery
- Advocate when necessary
- Make sure service providers are meeting the needs of the individual

• Help the individual or carers to understand how to best access services and support in the community

MSC plans to continue to provide these services from 4 View Street, North Perth for the foreseeable future.

# **Current Users of the Premises**

The Multicultural Legal Centre is the only one of its kind currently operating in Perth as it aims to provide affordable access to legal advice and representation to culturally and linguistically diverse community members and in their preferred language. As such the program attracts clients of migrant and refugee backgrounds from the whole Perth Metropolitan region and this includes residents in the City of Vincent.

The Migration Services offered by MSC also attracts clients from all over Perth as the program is operated on a semi-commercial basis and the fees incurred by the client are significantly less than those charged by commercial migration agents.

The Partners in Recovery program provides services to clients referred to MSC through Black Swan Health Ltd in the Perth North region and on average caters to around 21 clients at any time. This service is not restricted to clients from culturally and linguistically diverse backgrounds and available via referral to provide support for people in the community with persistent mental health issues.

# Community benefit provided by these services

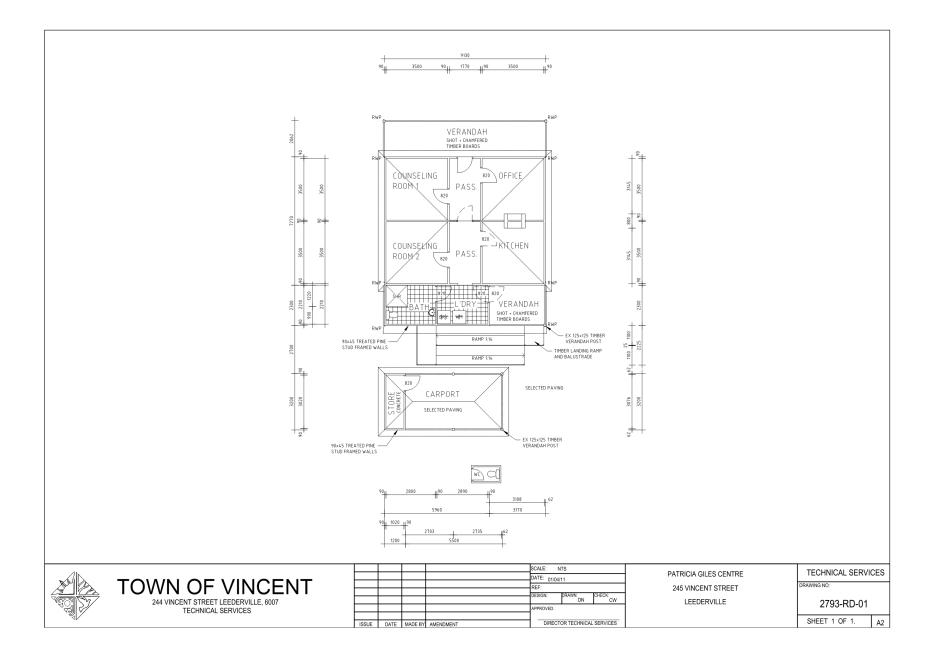
The services operated by MSC from 4 View Street benefit the community by providing:

- Low cost legal advice and representation which clients normally may not have access to
- Migration services which are substantially cheaper than commercial migration services
- Support to people with persistent mental health issues
- Services in the preferred language of the client and in a culturally appropriate manner as program personnel have extensive experience working with migrants and refugees

Most importantly those who access the aforementioned services are also able to access the other services that we provided from or Head Office at 20 View Street such as Emergency Relief, Settlement service, Disability services etc. We also intend using 4 View Street as a hot desk facility for provision of other MSC services that are not provided at the Head office.

The Community need for these services can be gauged by the following. MSC is by far the largest and most diversified provider of multicultural services in WA and one of the largest in Australia. Whilst we cannot provide you exact statistics as our programs have different data bases, we would safely estimate that we have more than 5,000 client contacts annually. The fact that our settlement services, employment and training services, HACC services and housing services have consistently exceeded contractually outcomes and as for our Disability services program it has been growing at an exponential rate which is reflected by our recruitment of 25 part time staff in recent months.





Item 11.3- Attachment 2 Page 110



## CITY OF VINCENT NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY BY PROGRAMME AS AT 31 AUGUST 2017



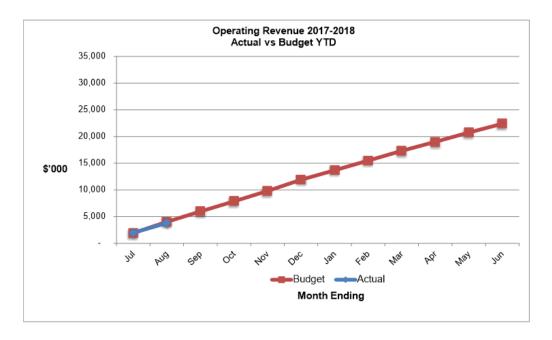
A3 A1 31 A0G031 2017					
	Adopted	YTD	YTD	YTD	YTD
	Budget	Budget	Actual	Variance	Variance
	2017/18	2017/18	2017/18	2017/18	2017/18
	\$	\$	\$	\$	%
REVENUE FROM OPERATING ACTIVITIES (EXCLUDING RATES) Governance	CE 140	14.090	20.242	14 252	101%
Governance General Purpose Funding	65,140 1,915,975	464,997	28,342 400,388	14,252 (64,609)	-14%
Law, Order, Public Safety	187,510	22,596	14.697	(7,899)	-35%
Health	330,940	137,390	105,531	(31,859)	-23%
Education and Welfare	216,015	35,799	37,118	1,319	4%
Community Amenities	1,074,130	399,208	457,929	58,721	15%
Recreation and Culture	10,027,350	1,547,659	1,529,412	(18,247)	-1%
Transport	7,767,140	1,335,692	1,124,934	(210,758)	-16%
Economic Services	241,410	39,902	66,189	26,287	66%
Other Property and Services	570,883	27,578	20,248	(7,330)	-27%
	22,396,493	4,024,911	3,784,786	(240,125)	-6%
EXPENDITURE FROM OPERATING ACTIVITIES	(2.004.000)	(024.222)	(500,004)	124 144	240/
Governance General Purpose Funding	(3,601,990) (803,155)	(634,232) (279,780)	(500,091) (297,802)	134,141 (18,022)	-21% 6%
Law, Order, Public Safety	(1,370,625)	(192,475)	(172,921)	19.554	-10%
Health	(1,230,110)	(183,498)	(160,584)	22,914	-12%
Education and Welfare	(1,317,045)	(188,011)	(112,459)	75,552	-40%
Community Amenities	(11,376,900)	(1,765,382)	(1,479,917)	285,465	-16%
Recreation and Culture	(22,465,875)	(3,583,257)	(2,354,438)	1,228,819	-34%
Transport	(12,310,410)	(2,327,684)	(1,850,804)	476,880	-20%
Economic Services	(783,355)	(118,714)	(113,937)	4,777	-4%
Other Property and Services	(1,760,965)	(318,571)	(167,222)	151,349	-48%
	(57,020,430)	(9,591,604)	(7,210,174)	2,381,430	-25%
NET RESULT EXCLUDING GENERAL RATES	(34,623,937)	(5,566,693)	(3,425,388)	2,141,305	-38%
OPERATING ACTIVITIES EXCLUDED FROM BUDGET					
NON-CASH EXPENDITURE AND REVENUE					
Add Deferred Rates Adjustment	0	0	(10,577)	(10,577)	0%
(Profit)/Loss on Asset Disposals	(411,373)	(9,210)	Ó	9,210	-100%
Add Back Depreciation	9,663,980	1,610,638	0	(1,610,638)	-100%
AMOUNT ATTRIBUTABLE TO OPERATING ACTIVITIES	9,252,607	1,601,428	(10,577)	(1,612,005)	-101%
INVESTING ACTIVITIES					
Non-Operating Grants, Subsidies and Contributions	2,692,344	584,000	471,064	(112,936)	-19%
Purchase Land and Buildings	(2,343,358)	(612,905)	(101,173)	511,732	-83%
Purchase Infrastructure Assets	(8,358,501)	(1,089,033)	(225,668)	863,365	-79%
Purchase Plant and Equipment	(1,597,846)	(101,636)	(89,244)	12,392	-12%
Purchase Furniture and Equipment	(1,111,615)	(100,615)	(23,791)	76,824	-76%
Proceeds from Joint Venture Operations	333,333	0	0	0	0%
Proceeds from Disposal of Assets	204,500	18,000	(0)	(8,095)	-45%
_	(10,181,143)	(1,302,189)	31,188	1,343,282	-103%
FINANCING ACTIVITIES					
Repayments of Debentures	(881,398)	(142,213)	(142,213)	0	0%
Transfers to Reserves (Restricted Assets)	(1,850,534)	(253,836)	(60,537)	193,299	-76%
Transfers from Reserves (Restricted Assets)	1,309,605	35,783	2,611	(33,172)	-93%
	(1,422,327)	(360,266)	(200,139)	160,127	-44%
Surplus (Deficiency) before General Rates	4,035,268	4,035,268	4,853,470	818,202	20%
Total Amount raised from General Rates	32,939,532	32,598,692	32,477,128	(121,564)	0%
NET CURRENT ASSETS at JUNE 30 C/FWD - SURPLUS/(DEFICIT)	0	31,006,240	33,725,682	2,729,348	9%
,····		0.,000,E-10	55,. £5,00£	2,1.20,040	

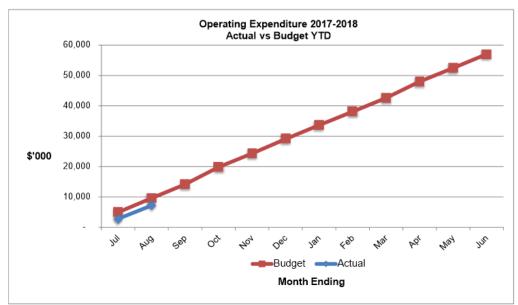
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Item 11.5- Attachment 1 Page 112

CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAMME - GRAPH
AS AT 31 AUGUST 2017

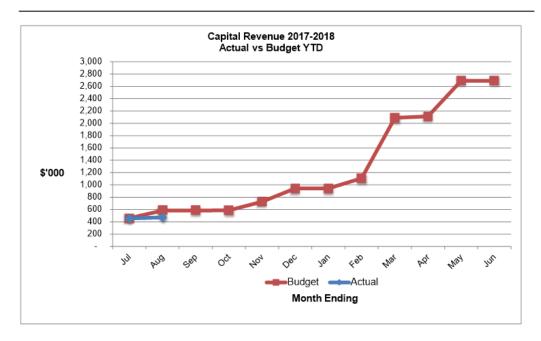


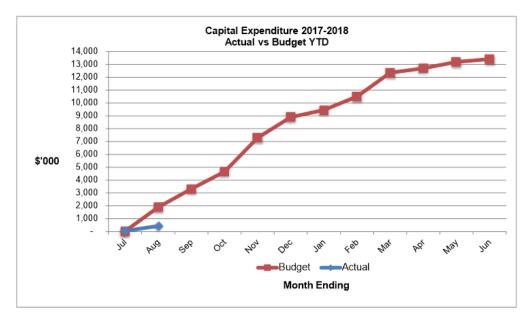




CITY OF VINCENT NOTE 5 - CAPITAL REVENUE / EXPENDITURE PROGRAM AS AT 31 AUGUST 2017







## CITY OF VINCENT NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME BY NATURE AND TYPE AS AT 31 AUGUST 2017



	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance
	2017/18	Aug-17	Aug-17	Aug-17	Aug-17
	\$	\$	\$	\$	%
REVENUE					
Rates	32,939,532	32,598,692	32,477,128	(121,564)	0%
Operating Grants, Subsidies and Contributions	1,818,620	342,834	321,641	(21,193)	-6%
Fees and Charges	18,888,300	3,449,020	3,230,907	(218,113)	-6%
Interest Earnings	958,080	186,454	139,912	(46,542)	-25%
Other Revenue	320,120	37,393	92,326	54,933	147%
_	54,924,652	36,614,393	36,261,914	(352,479)	-1%
EXPENDITURE					
Employee Costs	(25,939,930)	(4,103,182)	(3,656,859)	446,323	-11%
Materials and Contracts	(17,749,340)	(3,456,167)	(3,110,221)	345,946	-10%
Utilities Charges	(1,955,570)	(251,818)	(222,139)	29,679	-12%
Interest Expenses	(995,630)	(152,015)	(152,016)	(1)	0%
Insurance Expenses	(889,760)	(148,296)	(109,937)	38,359	-26%
Depreciation on Non-Current Assets	(9,663,980)	(1,610,638)	-	1,610,638	-100%
Other Expenditure	173,780	130,512	40,999	(89,513)	-69%
-	(57,020,430)	(9,591,604)	(7,210,174)	2,381,430	-25%
Non-Operating Grants, Subsidies and Contributions	2,692,344	584,000	471,064	(112,936)	-19%
Profit on Asset Disposals	411,373	9.210	_	(9,210)	-100%
Loss on Asset Disposals	-	-		(0,2.0)	0%
	3,103,717	593,210	471,064	(122,146)	-21%
NET RESULT -	1,007,939	27,615,999	29,522,804	1,906,805	7%
-					
OTHER COMPREHENSIVE INCOME					
Changes on Revaluation of Non-Current Assets	-	-	-	-	0%
TOTAL OTHER COMPREHENSIVE INCOME	1,007,939	27,615,999	29,522,804	1,906,805	7%
TOTAL COMPREHENSIVE INCOME	1,007,939	27,615,999	29,522,804	1,906,805	7%

## CITY OF VINCENT NOTE 3 - NET CURRENT FUNDING POSITION AS AT 31 AUGUST 2017



	Actual	<b>Estimated Actual</b>
	31-Aug-17	30-Jun-17
	\$	\$
Current Assets		
Cash - Unrestricted	12,972,504	8,370,851
Cash - Restricted Reserves	8,966,045	9,051,676
Trade and Other Receivables - Rates	30,354,100	205,726
Trade and Other Receivables - Other Debtors	3,477,160	4,727,924
Inventories	255,946	181,244
Total Current Assets	56,025,756	22,537,422
Less: Current Liabilities		
Sundry and Other Creditors	(8,572,135)	(3,981,486)
Provisions - Current	(4,161,894)	(4,050,790)
Total Current Liabilities	(12,734,029)	(8,032,276)
Less:		
Reserves - Restricted Cash	(8,966,045)	(9,051,676)
Trade and Other Receivables - Other Debtors - Restricted Grant	(600,000)	(600,000)
Net Current Funding Position	33,725,682	4,853,470

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual	YTD Variance	Variance	e Variance Commentary
	2017-2018	Aug-17 \$	Aug-17 \$	\$	%	
Chief Executive Officer	<b>D</b>	,	Þ	,	70	•
Chief Executive Officer Expenditure						
Employee Costs	450,130	69,758	59.008	(10,750)	-15%	
Other Employee Costs	11.050	1,608	1,617	9	1%	
Other Expenses	204,050	135,375	100,152	(35,223)		5 \$7.5k legal cost not yet required and \$28k timing variance on
Other Expenses	204,030	155,575	100,132	(55,225)	-207	management programmes.
Chief Executive Officer Expenditure Total	665,230	206,741	160,777	(45,964)	-22%	
·						
Chief Executive Officer Indirect Costs						
Allocations	(665,230)	(206,741)	(160,777)	45,964	-22%	
Chief Executive Officer Indirect Costs Total	(665,230)	(206,741)	(160,777)	45,964	-22%	
hief Executive Officer Total	0	0	0	(0)		-
						_
Members of Council						
Members Of Council Revenue						
Revenue	(200)	(34)	0	34	-100%	
Members Of Council Revenue Total	(200)	(34)	0	34	-100%	•
Members Of Council Expenditure						
Employee Costs	89,440	13,870	12,367	(1,503)	-11%	
Other Employee Costs	5,000	834	83	(751)	-90%	
Other Expenses	469,340	55,426	52,703	(2,723)	-5%	
Members Of Council Expenditure Total	563,780	70,130	65,153	(4,977)	-7%	
W - I 0(0    I -    0						
Members Of Council Indirect Costs Allocations	1 510 700	247.750	252 247	(CE 422)	240/	
	1,519,790	317,750	252,317	(65,433)	-21%	
Members Of Council Indirect Costs Total	1,519,790	317,750	252,317	(65,433)	-21%	
Members of Council Total	2,083,370	387,846	317,471	(70,375)	-18%	
	<u> </u>					-

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	\$	\$	%	
Other Governance						
Other Governance Revenue						
Revenue	(26,620)	(270)	(28,022)	(27,752)	10278%	\$27k LGIS Members Experience Bonus received earlier than expected.
Other Governance Revenue Total	(26,620)	(270)	(28,022)	(27,752)	10278%	
Other Governance Expenditure						
Employee Costs	248,230	38,464	36,714	(1,750)	-5%	
Other Employee Costs	5,200	0	599	599		
Other Expenses	112,630	14,646	3,690	(10,956)	-75%	Favourable variances that are not individually material.
Other Governance Expenditure Total	366,060	53,110	41,003	(12,107)	-23%	
Other Governance Indirect Costs						
Allocations	224,180	36,249	32,395	(3,854)	-11%	
Other Governance Indirect Costs Total	224,180	36,249	32,395	(3,854)	-11%	
Other Governance Total	563,620	89,089	45,376	(43,713)	-49%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Human Resources						
Human Resources Revenue						
Revenue	(36,320)	(13,452)	0	13,452	-100%	Centrelink paid parental leave payment not yet received.
Human Resources Revenue Total	(36,320)	(13,452)	0	13,452	-100%	
Human Resources Expenditure						
Employee Costs	694,820	132,678	100,317	(32,361)	-24%	
Other Employee Costs	108,900	31,116	2,537	(28,579)		\$17k under in training courses which will be spent by December 2017 on Cultural Awareness and Disability Awareness. Other favourable variances that are not individually material.
Other Expenses	189,350	52,808	18,627	(34,181)		\$20k under in Management Programmes which will be spent in first quarter of 2017-18 financial year, \$17k Legal costs not yet required and other favourable variances that are not individually material.
Human Resources Expenditure Total	993,070	216,602	121,481	(95,121)	-44%	
Human Resources Indirect Costs						
Allocations	(956,750)	(203,150)	(121,481)	81,669	-40%	
Human Resources Indirect Costs Total	(956,750)	(203,150)	(121,481)	81,669	-40%	
Human Resources Total	0	0	(0)	(0)		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17	Aug-17			
	\$	\$	\$	\$	%	
Director Corporate Services						
Director Corporate Services Expenditure						
Employee Costs	440,620	68,268	57,548	(10,720)		\$6.5k variance due to reversal of June 17 salary accrual.
Other Employee Costs	7,330	1,222	1,275	53	4%	
Other Expenses	5,040	406	453	47	12%	
Director Corporate Services Expenditure Total	452,990	69,896	59,276	(10,620)	-15%	
Director Corporate Services Indirect Costs						
Allocations	(452,990)	(69,896)	(59,276)	10,620	-15%	
Director Corporate Services Indirect Costs Total	(452,990)	(69,896)	(59,276)	10,620	-15%	
Director Corporate Services Total	0	0	0	0		-
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	889,760	148,296	109,937	(38,359)	-26%	Variance due to change in premium calculation and payment by LGIS, it
						is still anticipated to pay the premium as per budget by end of 2017-18 financial year.
Insurance Premium Expenditure Total	889,760	148,296	109,937	(38,359)	-26%	*
Insurance Premium Recovery						
Allocations	(889,760)	(148,296)	(109,937)	38,359	-26%	
Insurance Premium Recovery Total	(889,760)	(148,296)	(109,937)	38,359	-26%	
Insurance Premium Total	0	0	0	0		-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
nsurance Claim						
Insurance Claim Recoup						
Revenue	(45,000)	(7,500)	(2,930)	4,570	-61%	
Insurance Claim Recoup Total	(45,000)	(7,500)	(2,930)	4,570	-61%	
Insurance Claim Expenditure						
Other Expenses	30,000	5,000	625	(4,375)	-87%	
Insurance Claim Expenditure Total	30,000	5,000	625	(4,375)	-87%	
nsurance Claim Total	(15,000)	(2,500)	(2,305)	195	-8%	_
Sindaria Darianal Caunall						
Mindarie Regional Council						
Mindarie Regional Council Revenue Revenue	(92,820)	(13,231)	(9,808)	3,423	-26%	
	(92,820)	(13,231)	(9,808)	3,423	-26% - <b>26</b> %	
Mindarie Regional Council Revenue Total	(32,020)	(13,231)	(3,000)	3,423	-2070	
Mindarie Regional Council Expenditure						
Other Expenses	48,200	27,840	0	(27,840)	-100%	Timing in receipt of rates notice from City of Wanneroo.
Mindarie Regional Council Expenditure Total	48,200	27,840	0	(27,840)	-100%	
findarie Regional Council Total	(44,620)	14,609	(9,808)	(24,417)	-167%	-
General Purpose Revenue						
General Purpose Revenue						
Revenue	(1,238,875)	(217,231)	(208,125)	9,106	-4%	
	(1,238,875)	(217,231)	(208,125)	9,106	-4%	
General Purpose Revenue Total	(1,230,073)	(217,231)	(200,125)	3,100	-470	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	\$	s	%	
Rates Services						
Rates Services Revenue						
Revenue	(33,616,632)	(32,846,458)	(32,669,391)	(177,067)	0%	
Rates Services Revenue Total	(33,616,632)	(32,846,458)	(32,669,391)	(177,067)	0%	
Rates Services Expenditure						
Employee Costs	261,150	40,488	35,957	(4,531)	-11%	
Other Employee Costs	2,300	384	0	(384)	-100%	
Other Expenses	343,500	207,414	227,866	20,452		\$27,836.99 partial write-off of rates for Perth Mosque as per council resolution dated 15/08/2017.
Rates Services Expenditure Total	606,950	248,286	263,823	15,537	6%	
Rates Services Indirect Costs						
Allocations	196,205	31,494	33,979	2,485	8%	
Rates Services Indirect Costs Total	196,205	31,494	33,979	2,485	8%	
Rates Services Total	(32,813,477)	(32,566,678)	(32,371,589)	(159,045)	0%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	e Variance Commentary
	\$	Aug-17	Aug-17	s	%	(1)
Finance Services	•	·	•	·		
Finance Services Revenue						
Revenue	(1,050)	(174)	(146)	28	-16%	6
Finance Services Revenue Total	(1,050)	(174)	(146)	28	-16%	6
Finance Services Expenditure						
Employee Costs	743,140	115,198	108,701	(6,497)	-6%	'o
Other Employee Costs	11,700	1,950	2,117	167	9%	6
Other Expenses	58,000	6,166	4,434	(1,732)	-28%	6
Finance Services Expenditure Total	812,840	123,314	115,252	(8,062)	-7%	6
Finance Services Indirect Costs						
Allocations	(811,790)	(123,140)	(115,107)	8,033	-7%	6
Finance Services Indirect Costs Total	(811,790)	(123,140)	(115,107)	8,033	-7%	'o
Finance Services Total	0	0	(0)	(0)		- -
Information Technology						
Information Technology Expenditure						
Employee Costs	399,370	61,866	49,254	(12,612)	-20%	6 Variance due to a full time position still vacant, recruitment process in progress.
Other Employee Costs	29,500	6,000	1,850	(4,150)	-69%	
Other Expenses	946,430	134,878	204,403	69,525	52%	6
Information Technology Expenditure Total	1,375,300	202,744	255,507	52,763	26%	6
Information Technology Indirect Costs						
Allocations	(1,375,300)	(202,744)	(255,507)	(52,763)	26%	'o
Information Technology Indirect Costs Total	(1,375,300)	(202,744)	(255,507)	(52,763)	26%	6
Information Technology Total	0	0	(0)	(0)		_
						_

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance
	\$	\$	\$	\$	%
Records Management	*	·	*	•	,,
Records Management Revenue					
Revenue	(2,000)	(334)	(321)	13	-4%
Records Management Revenue Total	(2,000)	(334)	(321)	13	-4%
Records Management Expenditure					
Employee Costs	248,470	38,530	38,336	(194)	-1%
Other Employee Costs	20,400	2,566	0	(2,566)	-100%
Other Expenses	144,600	1,600	11,279	9,679	605%
Records Management Expenditure Total	413,470	42,696	49,615	6,919	16%
Records Management Indirect Costs					
Allocations	(411,470)	(42,362)	(49,294)	(6,932)	16%
Records Management Indirect Costs Total	(411,470)	(42,362)	(49,294)	(6,932)	16%
Records Management Total	0	0	0	(0)	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Director Community Engagement Expenditure					
Director Community Engagement Expenditure					
Employee Costs	285,290	44,210	40,548	(3,662)	-8%
Other Employee Costs	7,070	1,178	1,184	6	1%
Other Expenses	3,490	574	409	(165)	-29%
Director Community Engagement Expenditure Total	295,850	45,962	42,142	(3,820)	-8%
Director Community Engagement Expenditure Total	295,850	45,962	42,142	(3,820)	-8%
Director Community Engagement Indirect Costs					
Director Community Engagement Indirect Costs					
Allocations	(295,850)	(45,962)	(42,142)	3,820	-8%
Director Community Engagement Indirect Costs Total	(295,850)	(45,962)	(42,142)	3,820	-8%
Director Community Engagement Indirect Costs Total	(295,850)	(45,962)	(42,142)	3,820	-8%

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17 \$	Aug-17	s	%	
Marketing and Communications Expenditure	*	·	*	·		
Marketing and Communications Expenditure						
Employee Costs	461,460	71,580	77,728	6,148	9%	
Other Employee Costs	6,550	1,129	0	(1,129)	-100%	
Other Expenses	261,820	45,306	7,944	(37,362)	-82%	\$11k timing variance on subscription renewals, \$10k timing on websit design works and other favourable variances that are not individually material.
Marketing and Communications Expenditure Total	729,830	118,015	85,673	(32,342)	-27%	
Marketing and Communications Expenditure Total	729,830	118,015	85,673	(32,342)	-27%	
Marketing and Communications Indirect Costs						
Marketing and Communications Indirect Costs						
Allocations	162,030	25,526	23,549	(1,977)	-8%	
Marketing and Communications Indirect Costs Total	162,030	25,526	23,549	(1,977)	-8%	
Marketing and Communications Indirect Costs Total	162,030	25,526	23,549	(1,977)	-8%	
Customer Service Centre						
Customer Services Centre Expenditure	450 700	70.020	404 404	440.622	4500/	Notice that the description of the best of of th
Employee Costs	456,780	70,828	181,461	110,633	156%	Variance due to department restructure and voluntary redundancy payments, use of casual staff during employment process.
Other Employee Costs	8,900	0	0	0		
Other Expenses	39,400	3,536	2,222	(1,314)	-37%	,
Customer Services Centre Expenditure Total	505,080	74,364	183,683	109,319	147%	
Customer Services Centre Indirect Costs						
Allocations	(505,080)	(74,364)	(183,683)	(109,319)	147%	
Customer Services Centre Indirect Costs Total	(505,080)	(74,364)	(183,683)	(109,319)	147%	
Customer Service Centre Total	0	0	(0)	(0)		_
						_

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17	Aug-17			
	\$	\$	\$	\$	%	
Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(2,468,550)	(404,890)	(431,737)	(26,847)	7%	
Beatty Park Leisure Centre Admin Revenue Total	(2,468,550)	(404,890)	(431,737)	(26,847)	7%	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	2,468,550	404,890	431,737	26,847	7%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	2,468,550	404,890	431,737	26,847	7%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	855,720	132,358	118,015	(14,343)	-11%	Variance as budget is phased equally rather than seasonal demands, to be corrected in mid year budget review.
Other Employee Costs	15,880	2,096	610	(1,486)	-71%	, ,
Other Expenses	273,920	60,504	56,362	(4.142)	-7%	
Beatty Park Leisure Centre Admin Expenditure Total	1,145,520	194,958	174,987	(19,971)	-10%	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(1,145,520)	(194,958)	(174,987)	19,971	-10%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(1,145,520)	(194,958)	(174,987)	19,971	-10%	
Beatty Park Leisure Centre Administration Total	0	0	0	0		-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Beatty Park Leisure Centre Building						
Beatty Park Leisure Centre Building Revenue						
Revenue	(159,350)	(26,264)	(26,561)	(297)	1%	
Beatty Park Leisure Centre Building Revenue Total	(159,350)	(26,264)	(26,561)	(297)	1%	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	581,500	108,066	67,601	(40,465)	-37%	No major maintenance works yet required.
Ground Maintenance	41,500	6,584	7,245	661	10%	
Other Expenses	1,495,660	258,354	158,771	(99,583)	-39%	\$91k depreciation expense not incurred due to end of year roll over not yet complete.
Beatty Park Leisure Centre Occupancy Costs Total	2,118,660	373,004	233,618	(139,386)	-37%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(1,959,310)	(346,740)	(207,057)	139,683	-40%	
Beatty Park Leisure Centre Indirect Costs Total	(1,959,310)	(346,740)	(207,057)	139,683	-40%	
Beatty Park Leisure Centre Building Total	0	0	0	0		-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	,
Swimming Pool Areas						
Swimming Pool Areas Revenue						
Revenue	(1,857,630)	(210,723)	(207,200)	3,523	-2%	
Swimming Pool Areas Revenue Total	(1,857,630)	(210,723)	(207,200)	3,523	-2%	
Swimming Pool Areas Indirect Revenue						
Allocations	(388,550)	(63,730)	(67,955)	(4,225)	7%	
Swimming Pool Areas Indirect Revenue Total	(388,550)	(63,730)	(67,955)	(4,225)	7%	
Swimming Pool Areas Expenditure						
Employee Costs	966,550	149,194	127,738	(21,456)	-14%	Variance as budget is phased equally rather than seasonal demands, to be corrected in mid year budget review.
Other Employee Costs	20,000	3,938	3,750	(188)	-5%	
Other Expenses	176,310	26,252	43,584	17,332	66%	\$10k water treatment chemicals ordered earlier due to relocation of plant room.
Swimming Pool Areas Expenditure Total	1,162,860	179,384	175,072	(4,312)	-2%	·
Swimming Pool Areas Indirect Costs						
Allocations	2,385,900	414,252	293,574	(120,678)	-29%	,
Swimming Pool Areas Indirect Costs Total	2,385,900	414,252	293,574	(120,678)	-29%	,
Swimming Pool Areas Total	1,302,580	319,183	193,491	(125,692)	-39%	<del>.</del>

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	
	2017-2018	Aug-17	Aug-17			
	\$	\$	\$	\$	%	
vim School						
Swim School Revenue						
Revenue	(1,495,000)	(266,554)	(282,792)	(16,238)	6%	
Swim School Revenue Total	(1,495,000)	(266,554)	(282,792)	(16,238)	6%	
Swim School Indirect Revenue						
Allocations	(1,970)	(324)	(345)	(21)	7%	
Swim School Indirect Revenue Total	(1,970)	(324)	(345)	(21)	7%	
Swim School Expenditure						
Employee Costs	832,100	128,156	127,477	(679)	-1%	
Other Employee Costs	5,500	625	420	(205)	-33%	
Other Expenses	26,970	7,585	5,623	(1,962)	-26%	
Swim School Expenditure Total	864,570	136,366	133,520	(2,846)	-2%	
Swim School Indirect Costs						
Allocations	191,210	32,476	25,046	(7,430)	-23%	
Swim School Indirect Costs Total	191,210	32,476	25,046	(7,430)	-23%	
vim School Total	(441,190)	(98,036)	(124,572)	(26,536)	27%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Comm
	2017-2018	Aug-17	Aug-17			
	\$	\$	\$	\$	%	
<u>Café</u>						
Cafe Revenue						
Revenue	(714,000)	(93,366)	(94,208)	(842)	1%	
Cafe Revenue Total	(714,000)	(93,366)	(94,208)	(842)	1%	
Cafe Indirect Revenue						
Allocations	(1,970)	(324)	(345)	(21)	7%	
Cafe Indirect Revenue Total	(1,970)	(324)	(345)	(21)	7%	
Cafe Expenditure						
Employee Costs	356,640	55,018	53,855	(1,163)	-2%	
Other Employee Costs	0	0	191	191		
Other Expenses	301,480	40,251	39,108	(1,143)	-3%	
Cafe Expenditure Total	658,120	95,269	93,155	(2,114)	-2%	
Cafe Indirect Costs						
Allocations	102,910	17,754	13,429	(4,325)	-24%	
Cafe Indirect Costs Total	102,910	17,754	13,429	(4,325)	-24%	
Café Total	45,060	19,333	12,030	(7,303)	-38%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	
	\$	\$ S	\$	\$	%	
Retail	*	•	•	•	,,	
Retail Revenue						
Revenue	(517,000)	(52,464)	(60,625)	(8,161)	16%	
Retail Revenue Total	(517,000)	(52,464)	(60,625)	(8,161)	16%	
Retail Indirect Revenue						
Allocations	(490)	(81)	(86)	(5)	7%	
Retail Indirect Revenue Total	(490)	(81)	(86)	(5)	7%	
Retail Expenditure						
Employee Costs	50,000	7,750	6,529	(1,221)	-16%	
Other Employee Costs	1,500	0	0	0		
Other Expenses	276,490	15,264	12,215	(3,049)	-20%	
Retail Expenditure Total	327,990	23,014	18,745	(4,269)	-19%	
Retail Indirect Costs						
Allocations	81,200	13,983	11,016	(2,967)	-21%	
Retail Indirect Costs Total	81,200	13,983	11,016	(2,967)	-21%	
Retail Total	(108,300)	(15,548)	(30,950)	(15,402)	99%	

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Health and Fitness						
Health and Fitness Revenue						
Revenue	(221,500)	(52,731)	(35,438)	17,293	-33%	\$24k under for personal training due to lower demand, program under review, other favourable variances that are not individually material.
Health and Fitness Revenue Total	(221,500)	(52,731)	(35,438)	17,293	-33%	
Health and Fitness Indirect Revenue						
Allocations	(1,374,500)	(225,442)	(240,391)	(14,949)	7%	
Health and Fitness Indirect Revenue Total	(1,374,500)	(225,442)	(240,391)	(14,949)	7%	
Health and Fitness Expenditure						
Employee Costs	554,520	85,556	73,703	(11,853)	-14%	Variance due to lower demand for personal trainer.
Other Employee Costs	9,000	4,500	1,780	(2,720)	-60%	
Other Expenses	212,040	46,696	40,651	(6,045)	-13%	
Health and Fitness Expenditure Total	775,560	136,752	116,134	(20,618)	-15%	
Health and Fitness Indirect Costs						
Allocations	541,810	93,805	71,069	(22,736)	-24%	
Health and Fitness Indirect Costs Total	541,810	93,805	71,069	(22,736)	-24%	
Health and Fitness Total	(278,630)	(47,616)	(88,626)	(41,010)	86%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commen
	\$	Aug-17 \$	Aug-17	\$	%	
Group Fitness		-	•			
Group Fitness Revenue						
Revenue	(170,500)	(28,566)	(26,660)	1,906	-7%	
Group Fitness Revenue Total	(170,500)	(28,566)	(26,660)	1,906	-7%	
Group Fitness Indirect Revenue						
Allocations	(466,560)	(76,524)	(81,598)	(5,074)	7%	
Group Fitness Indirect Revenue Total	(466,560)	(76,524)	(81,598)	(5,074)	7%	
Group Fitness Expenditure						
Employee Costs	275,940	42,440	37,327	(5,113)	-12%	
Other Employee Costs	900	316	131	(185)	-59%	
Other Expenses	116,020	22,931	17,079	(5,852)	-26%	
Group Fitness Expenditure Total	392,860	65,687	54,537	(11,150)	-17%	
Group Fitness Indirect Costs						
Allocations	169,050	29,042	20,138	(8,904)	-31%	
Group Fitness Indirect Costs Total	169,050	29,042	20,138	(8,904)	-31%	
Group Fitness Total	(75,150)	(10,361)	(33,583)	(23,222)	224%	

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Aqua Fitness					
Aqua Fitness Revenue					
Revenue	(30,000)	(4,063)	(4,793)	(730)	18%
Aqua Fitness Revenue Total	(30,000)	(4,063)	(4,793)	(730)	18%
Aqua Fitness Indirect Revenue					
Allocations	(196,990)	(32,310)	(34,453)	(2,143)	7%
Aqua Fitness Indirect Revenue Total	(196,990)	(32,310)	(34,453)	(2,143)	7%
Aqua Fitness Expenditure					
Employee Costs	33,110	5,092	4,154	(938)	-18%
Other Expenses	8,500	1,206	1,151	(55)	-5%
Aqua Fitness Expenditure Total	41,610	6,298	5,305	(993)	-16%
Aqua Fitness Indirect Costs					
Allocations	98,660	16,689	12,951	(3,738)	-22%
Aqua Fitness Indirect Costs Total	98,660	16,689	12,951	(3,738)	-22%
Aqua Fitness Total	(86,720)	(13,386)	(20,989)	(7,603)	57%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget	YTD Actual Aug-17	YTD Variance	Variance
	2017-2018	Aug-17 \$	Aug-17 \$	\$	%
Creche	•	•	4	•	70
Creche Revenue					
Revenue	(16,500)	(2,655)	(5,976)	(3,321)	125%
Creche Revenue Total	(16,500)	(2,655)	(5,976)	(3,321)	125%
Creche Indirect Revenue					
Allocations	(37,520)	(6,155)	(6,562)	(407)	7%
Creche Indirect Revenue Total	(37,520)	(6,155)	(6,562)	(407)	7%
Creche Expenditure					
Employee Costs	231,780	35,794	32,872	(2,922)	-8%
Other Employee Costs	1,650	1,233	215	(1,018)	-83%
Other Expenses	1,950	918	3	(915)	-100%
Creche Expenditure Total	235,380	37,945	33,090	(4,855)	-13%
Creche Indirect Costs					
Allocations	94,110	16,171	11,851	(4,320)	-27%
Creche Indirect Costs Total	94,110	16,171	11,851	(4,320)	-27%
Creche Total	275,470	45,306	32,402	(12,904)	-28%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	Aug-17	\$	%	
Community Partnership Mgmt Administration						
Community Partnerships Management Administration						
Employee Costs	527,930	81,900	83,972	2,072	3%	
Other Employee Costs	1,150	288	0	(288)	-100%	
Other Expenses	192,500	31,728	0	(31,728)	-100%	Timing variance on consultant invoices.
Community Partnerships Management Administration Total	721,580	113,916	83,972	(29,944)	-26%	
Community Partnerships Mgmt Admin Indirect Costs						
Allocations	128,975	20,699	18,431	(2,268)	-11%	
Community Partnerships Mgmt Admin Recove	(850,555)	(134,615)	(102,403)	32,212	-24%	
Community Partnerships Mgmt Admin Indirect Costs Total	(721,580)	(113,916)	(83,972)	29,944	-26%	
Community Partnership Mgmt Administration Total	0	0	0	0		
Community Connections						
Community Connections Expenditure						
Employee Costs	89,440	13,870	12,521	(1,349)	-10%	
Other Employee Costs	4,910	818	818	0	0%	
Other Expenses	126,200	252	13,361	13,109		First quarter invoice from Nyoongar Outreach received and paid earlie than expected.
Community Connections Expenditure Total	220,550	14,940	26,700	11,760	79%	
Community Connections Indirect Costs						
Allocations	50,435	8,109	6,569	(1,540)	-19%	
Community Connections Indirect Costs Total	50,435	8,109	6,569	(1,540)	-19%	
Community Connections Total	270,985	23,049	33,269	10,220	44%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018 \$	Aug-17 \$	Aug-17 \$	\$	%	
Recreation, Arts and Culture	*	v	•	·	,,	
Recreation, Arts and Culture Revenue						
Revenue	(18,000)	(3,000)	0	3,000	-100%	
Recreation, Arts and Culture Revenue Total	(18,000)	(3,000)	0	3,000	-100%	
Recreation, Arts and Culture Expenditure						
Employee Costs	92,220	14,296	78,309	64,013	448%	Variance due to department restructure.
Other Employee Costs	4,950	760	699	(61)	-8%	
Other Expenses	433,370	9,771	14,599	4,828	49%	
Recreation, Arts and Culture Expenditure Total	530,540	24,827	93,606	68,779	277%	
Recreation, Arts and Culture Indirect Costs						
Allocations	123,915	19,716	20,665	949	5%	
Community Partnerships Mgmt Admin Alloca	382,750	60,577	46,082	(14,495)	-24%	
Recreation, Arts and Culture Indirect Costs Total	506,665	80,293	66,747	(13,546)	-17%	
Recreation, Arts and Culture Total	1,019,205	102,120	160,353	58,233	57%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Senior, Disability and Youth Services						
Senior, Disability and Youth Services Revenue						
Revenue	(53,000)	(7,500)	0	7,500	-100%	
Senior, Disability and Youth Services Revenue Total	(53,000)	(7,500)	0	7,500	-100%	
Senior, Disability and Youth Services Expenditure						
Employee Costs	178,870	27,742	26,541	(1,201)	-4%	
Other Employee Costs	2,050	680	0	(680)	-100%	
Other Expenses	269,470	33,312	7,506	(25,806)	-77% \$	19k Community Support Grant not yet spent.
Senior, Disability and Youth Services Expenditure Total	450,390	61,734	34,047	(27,687)	-45%	
Senior, Disability and Youth Serv Indirect Costs						
Allocations	127,885	20,386	18,976	(1,410)	-7%	
Community Partnerships Mgmt Admin Alloca	340,225	53,846	40,961	(12,885)	-24%	
Senior, Disability and Youth Serv Indirect Costs Total	468,110	74,232	59,937	(14,295)	-19%	
Senior, Disability and Youth Services Total	865,500	128,466	93,985	(34,482)	-27%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	Aug-17	s	%	
Library Services	*	•	4	•	,	•
Library Services Revenue						
Revenue	(24,970)	(4,032)	(3,888)	144	-4%	
Library Services Revenue Total	(24,970)	(4,032)	(3,888)	144	-4%	•
Library Services Expenditure						
Employee Costs	912,920	141,340	113,059	(28,281)	-20%	\$12.5k variance due to reversal of June 17 salary accrual and positions not back filled while permanent staff on leave.
Other Employee Costs	7,290	3	0	(3)	-100%	,
Other Expenses	92,300	17,667	19,180	1,513	9%	
Library Services Expenditure Total	1,012,510	159,010	132,239	(26,771)	-17%	•
Library Services Indirect Costs						
Allocations	433,300	71,340	64,598	(6,742)	-9%	
Community Partnerships Mgmt Admin Alloca	127,580	20,192	15,361	(4,831)	-24%	
Library Services Indirect Costs Total	560,880	91,532	79,959	(11,573)	-13%	
Library Services Total	1,548,420	246,510	208,309	(38,201)	-15%	
Library Building						
Library Occupancy Costs						
Building Maintenance	99,300	17,359	7,324	(10,035)		No major maintenance work yet required.
Other Expenses	176,910	23,231	4,211	(19,020)	-82%	
Library Occupancy Costs Total	276,210	40,590	11,535	(29,055)	-72%	
Library Indirect Costs						
Allocations	5,430	904	814	(90)	-10%	
Library Indirect Costs Total	5,430	904	814	(90)	-10%	
Library Building Total	281,640	41,494	12,350	(29,144)	-70%	<del>-</del>

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$ S	\$	s	%	
Ranger Services Administration		-	·	-		
Ranger Services Administration Revenue						
Revenue	(3,870)	(644)	(478)	166	-26%	
Ranger Services Administration Revenue Total	(3,870)	(644)	(478)	166	-26%	
Ranger Services Administration Expenditure						
Employee Costs	2,379,630	369,238	294,505	(74,733)	-20%	$\label{thm:continuous} \mbox{ Variance due to vacant positions and staff on leave without pay.}$
Other Employee Costs	36,680	5,024	7,685	2,661	53%	
Other Expenses	153,680	23,521	7,471	(16,050)		Made up of various favourable variances that are not individually material.
Ranger Services Administration Expenditure Total	2,569,990	397,783	309,660	(88,123)	-22%	
Ranger Services Administration Indirect Costs						
Allocations	(2,566,120)	(397,139)	(309,182)	87,957	-22%	
Ranger Services Administration Indirect Costs Total	(2,566,120)	(397,139)	(309,182)	87,957	-22%	
Ranger Services Administration Total	0	0	0	0		- -
ire Prevention						
Fire Prevention Revenue						
Revenue	(5,000)	(834)	686	1,520	-182%	
Fire Prevention Revenue Total	(5,000)	(834)	686	1,520	-182%	
Fire Prevention Indirect Costs						
Allocations	214,940	34,300	28,216	(6,084)	-18%	
Fire Prevention Indirect Costs Total	214,940	34,300	28,216	(6,084)	-18%	

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Animal Control					
Animal Control Revenue					
Revenue	(107,700)	(12,116)	(9,999)	2,117	-17%
Animal Control Revenue Total	(107,700)	(12,116)	(9,999)	2,117	-17%
Animal Control Expenditure					
Other Expenses	16,650	1,693	1,648	(45)	-3%
Animal Control Expenditure Total	16,650	1,693	1,648	(45)	-3%
Animal Control Indirect Costs					
Allocations	214,940	34,300	28,216	(6,084)	-18%
Animal Control Indirect Costs Total	214,940	34,300	28,216	(6,084)	-18%
Animal Control Total	123,890	23,877	19,865	(4,012)	-17%
Local Laws (Law and Order)					
Local Laws (Law and Order) Revenue					
Revenue	(54,000)	(9,002)	(4,905)	4.097	-46%
Local Laws (Law and Order) Revenue Total	(54,000)	(9,002)	(4,905)	4,097	-46%
Local Laws (Law and Order) Indirect Costs					
Allocations	422,870	67,035	55,351	(11,684)	-17%
Local Laws (Law and Order) Indirect Costs Total	422,870	67,035	55,351	(11,684)	-17%
Local Laws (Law and Order) Total	368,870	58,033	50,446	(7,587)	-13%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Abandoned Vehicles					
Abandoned Vehicles Revenue					
Revenue	(21,000)	(3,500)	(5,763)	(2,263)	65%
Abandoned Vehicles Revenue Total	(21,000)	(3,500)	(5,763)	(2,263)	65%
Abandoned Vehicles Expenditure					
Other Expenses	17,500	2,916	2,114	(802)	-28%
Abandoned Vehicles Expenditure Total	17,500	2,916	2,114	(802)	-28%
Abandoned Vehicles Indirect Costs					
Allocations	214,940	34,300	28,216	(6,084)	-18%
Abandoned Vehicles Indirect Costs Total	214,940	34,300	28,216	(6,084)	-18%
Abandoned Vehicles Total	211,440	33,716	24,567	(9,149)	-27%

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CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
Inspectorial Control	•	•	\$	,	70	
Inspectorial Control Revenue						
Revenue	(2,483,800)	(427,716)	(280,747)	146,969		Parking infringements and fines lower than budget estimates due to extended cold weather resulting in lower patronage. Issuing caution notice instead of infringement due to new restriction at North Perth and no major event at nib stadium during this time of the year.
Inspectorial Control Revenue Total	(2,483,800)	(427,716)	(280,747)	146,969	-34%	
Inspectorial Control Expenditure Other Expenses	1,034,630	523,270	425,111	(98,159)		\$13k depreciation expense not incurred due to end of year roll not yet completed and \$71k timing variance on software lincence which will be incurred once handheld enforcement devices are set up.
Inspectorial Control Expenditure Total	1,034,630	523,270	425,111	(98,159)	-19%	
Inspectorial Control Indirect Costs						
Allocations	2,469,470	391,555	323,300	(68,255)	-17%	
Inspectorial Control Indirect Costs Total	2,469,470	391,555	323,300	(68,255)	-17%	
Inspectorial Control Total	1,020,300	487,109	467,663	(19,446)	-4%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	\$ s	\$	%	
Car Park Control	*	•	•			
Car Park Control Revenue						
Revenue	(2,758,160)	(482,612)	(464,060)	18,552	-4%	
Car Park Control Revenue Total	(2,758,160)	(482,612)	(464,060)	18,552	-4%	
Car Park Control Expenditure						
Ground Maintenance	193,280	26,103	19,391	(6,712)	-26%	
Other Expenses	760,620	99,022	63,749	(35,273)	-36%	\$24k depreciation expense not incurred due to end of year roll over not yet complete.
Car Park Control Expenditure Total	953,900	125,125	83,140	(41,985)	-34%	
Car Park Control Total	(1,804,260)	(357,487)	(380,920)	(23,433)	7%	
Kashaida Badiina Cantus						
Kerbside Parking Control  Kerbside Parking Control Revenue						
Revenue	(2,396,180)	(399,364)	(364,058)	35,306	-9%	
Kerbside Parking Control Revenue Total	(2,396,180)	(399,364)	(364,058)	35,306	-9%	
Kerbside Parking Control Expenditure						
Other Expenses	526,220	59,180	45,523	(13,657)	-23%	\$13k no major equipment maintenance yet required.
Kerbside Parking Control Expenditure Total	526,220	59,180	45,523	(13,657)	-23%	
Kerbside Parking Control Total	(1,869,960)	(340,184)	(318,535)	21,649	-6%	
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	5,150	459	1,309	850	185%	
Other Expenses	5,720	954	0	(954)	-100%	
Dog Pound Expenditure Total	10,870	1,413	1,309	(104)	-7%	
Dog Pound Expenditure Total	10,870	1,413	1,309	(104)	-7%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17 \$	Aug-17 \$	\$	%	
Director Development Services	*	•	4	•	70	
Director Development Services Expenditure						
Employee Costs	411,410	63,740	61,223	(2,517)	-4%	
Other Employee Costs	2,440	0	49	49		
Other Expenses	37,830	804	21,599	20,795	2586%	\$21k timing variance on subscription and publications.
Director Development Services Expenditure Total	451,680	64,544	82,872	18,328	28%	
Director Development Services Indirect Costs						
Allocations	(451,680)	(64,544)	(82,872)	(18,328)	28%	
Director Development Services Indirect Costs Total	(451,680)	(64,544)	(82,872)	(18,328)	28%	
Director Development Services Total	0	0	0	0		-
Health Administration and Inspection Health Administration and Inspection Revenue						
Revenue	(309,860)	(133,242)	(101,376)	31,866	-24%	Annual health renewals sent out later than anticipated due to delayed budget adoption.
Health Administration and Inspection Revenue Total	(309,860)	(133,242)	(101,376)	31,866	-24%	
Health Administration and Inspection Expenditure						
Employee Costs	670,120	103,864	88,644	(15,220)		\$11k variance due to reversal of June 17 salary accrual.
Other Employee Costs	22,380	3,580	2,580	(1,000)	-28%	
Other Expenses	78,800	6,716	4,427	(2,289)	-34%	
Health Administration and Inspection Expenditure Total	771,300	114,160	95,651	(18,509)	-16%	
Health Administration and Inspection Indirect Cost						
Allocations	339,850	54,479	53,655	(824)	-2%	
Health Administration and Inspection Indirect Cost Total	339,850	54,479	53,655	(824)	-2%	
Health Administration and Inspection Total	801,290	35,397	47,930	12,533	35%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

Adopted Budget YTD Budget YTD Actual YTD Variance Variance 2017-2018 Aug-17 Aug-17
\$ \$ \$ %
Food Control
Food Control Revenue  Revenue (2,000) 0 0 0
Food Control Revenue Total (2,000) 0 0
Food Control Expenditure
Other Expenses 21,500 2,500 8,473 5,973 239%
Food Control Expenditure Total 21,500 2,500 8,473 5,973 239%
Food Control Total 19,500 2,500 8,473 5,973 239%
Health Clinics
Health Clinics Revenue
Revenue (19,080) (4,148) (4,155) (7) 0%
Health Clinics Revenue Total (19,080) (4,148) (4,155) (7) 0%
Health Clinics Expenditure
Building Maintenance 29,530 2,034 1,068 (966) -48%
Ground Maintenance 0 0 582 582
Other Expenses 65,530 9,925 795 (9,130) -92%
Health Clinics Expenditure Total 95,060 11,959 2,444 (9,515) -80%
Health Clinics Indirect Costs
Allocations 2,400 400 361 (39) -10%
Health Clinics Indirect Costs Total 2,400 400 361 (39) -10%
Health Clinics Total 78,380 8,211 (1,350) (9,561) -116%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Statutory Planning Services						
Statutory Planning Services Revenue						
Revenue	(645,570)	(107,596)	(132,513)	(24,917)	23%	Cash in lieu contributions higher than budget estimates.
Statutory Planning Services Revenue Total	(645,570)	(107,596)	(132,513)	(24,917)	23%	
Statutory Planning Services Expenditure						
Employee Costs	1,255,300	194,618	129,487	(65,131)	-33%	Positions vacant, agency staff used.
Other Employee Costs	24,810	4,136	29,642	25,506	617%	Agency staff used to fill vacant positions.
Other Expenses	266,900	44,482	16,103	(28,379)	-64%	\$8k Consultants, \$8.5k Legal cost expense not yet required and other favourable variances that are individually not material.
Statutory Planning Services Expenditure Total	1,547,010	243,236	175,232	(68,004)	-28%	
Statutory Planning Services Indirect Costs						
Allocations	700,915	109,722	131,815	22,093	20%	
Statutory Planning Services Indirect Costs Total	700,915	109,722	131,815	22,093	20%	
Statutory Planning Services Total	1,602,355	245,362	174,534	(70,828)	-29%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Compliance Services					
Compliance Services Revenue					
Revenue	(31,400)	(5,234)	(794)	4,440	-85%
Compliance Services Revenue Total	(31,400)	(5,234)	(794)	4,440	-85%
Compliance Services Expenditure					
Employee Costs	350,100	54,268	46,805	(7,463)	-14%
Other Employee Costs	6,960	1,160	1,439	279	24%
Other Expenses	57,900	9,650	2,278	(7,372)	-76%
Compliance Services Expenditure Total	414,960	65,078	50,521	(14,557)	-22%
Compliance Services Indirect Costs					
Allocations	249,315	38,930	42,726	3,796	10%
Compliance Services Indirect Costs Total	249,315	38,930	42,726	3,796	10%
Compliance Services Total	632,875	98,774	92,454	(6,320)	-6%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018 \$	YTD Budget Aug-17 S	YTD Actual Aug-17 \$	YTD Variance	Variance %	,
Policy and Place Services	•	Ť	•	•	, ,	
Policy and Place Services Revenue						
Revenue	(16,410)	(3,984)	(3,233)	751	-19%	
Policy and Place Services Revenue Total	(16,410)	(3,984)	(3,233)	751	-19%	
Policy and Place Serv Expenditure						
Employee Costs	896,520	138,946	112,021	(26,925)	-19%	Variance due to coordinator position vacant and administration position is currently part time.
Other Employee Costs	15,260	3,110	1,598	(1,512)	-49%	· ·
Other Expenses	565,520	95,441	19,730	(75,711)	-79%	
Policy and Place Serv Expenditure Total	1,477,300	237,497	133,350	(104,147)	-44%	
Policy and Place Services Indirect Cost						
Allocations	360,880	57,604	57,133	(471)	-1%	
Policy and Place Services Indirect Cost Total	360,880	57,604	57,133	(471)	-1%	
Policy and Place Services Total	1,821,770	291,117	187,250	(103,867)	-36%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018 \$	Aug-17	Aug-17 \$	\$	%	
Building Control	4	•	4	•	70	
Building Control Revenue						
Revenue	(239,410)	(39,902)	(66,344)	(26,442)	66%	Building Licence applications higher than budget estimates.
Building Control Revenue Total	(239,410)	(39,902)	(66,344)	(26,442)	66%	
Building Control Expenditure						
Employee Costs	391,530	60,712	50,617	(10,095)		Made up of various favourable variances that are not individually material.
Other Employee Costs	10,590	1,766	1,536	(230)	-13%	
Other Expenses	44,500	7,416	2,139	(5,277)	-71%	
<b>Building Control Expenditure Total</b>	446,620	69,894	54,293	(15,601)	-22%	
Building Control Indirect Costs						
Allocations	301,735	47,320	59,308	11,988	25%	
<b>Building Control Indirect Costs Total</b>	301,735	47,320	59,308	11,988	25%	
Building Control Total	508,945	77,312	47,257	(30,055)	-39%	- -
Director Technical Services						
Director Technical Services Expenditure						
Employee Costs	378,680	58,662	28,315	(30,347)	-52%	DTS position currently vacant.
Other Employee Costs	10,520	1,494	4,369	2,875	192%	
Other Expenses	65,200	2,032	591	(1,441)	-71%	
Director Technical Services Expenditure Total	454,400	62,188	33,275	(28,913)	-46%	
Director Technical Services Indirect Costs						
Allocations	(454,400)	(62,188)	(33,275)	28,913	-46%	
Director Technical Services Indirect Costs Total	(454,400)	(62,188)	(33,275)	28,913	-46%	
Director Technical Services Total	0	0	(0)	0		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17	Aug-17		%	
Engineering Design Services	\$	•	\$	\$	70	)
Engineering Design Services						
Engineering Design Services Revenue	(0.050)	(500)	(2.200)	(4.070)	20.40/	
Revenue	(6,050)	(590)	(2,268)	(1,678)	284%	
Engineering Design Services Revenue Total	(6,050)	(590)	(2,268)	(1,678)	284%	•
Engineering Design Services Expenditure						
Employee Costs	495,550	76,802	79,279	2,477	3%	
Other Employee Costs	11,100	708	3,894	3,186	450%	
Other Expenses	250,750	34,562	8,580	(25,982)	-75%	\$15k not yet required for Asset data collection and building condition survey and other favourable variances that are not individually materia
Engineering Design Services Expenditure Total	757,400	112,072	91,753	(20,319)	-18%	
Engineering Design Services Indirect Costs						
Allocations	369,635	57,561	50,297	(7,264)	-13%	
Engineering Design Services Indirect Costs Total	369,635	57,561	50,297	(7,264)	-13%	
Engineering Design Services Total	1,120,985	169,043	139,783	(29,260)	-17%	5
Dila Sentian Comanditura						-
Bike Station Expenditure						
Bike Station Expenditure	c 000	1 500		(4.500)	1000/	
Other Expenses	6,000	1,500	0	(1,500)	-100%	
Bike Station Expenditure Total	6,000	1,500	0	(1,500)	-100%	
Bike Station Expenditure Total	6,000	1,500	0	(1,500)	-100%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Street Lighting						
Street Lighting Revenue						
Revenue	(23,000)	0	0	0		
Street Lighting Revenue Total	(23,000)	0	0	0		
Street Lighting Expenditure						
Other Expenses	840,000	142,500	103,616	(38,884)		Timing variance on invoices from Western Power for electricity expenses.
Street Lighting Expenditure Total	840,000	142,500	103,616	(38,884)	-27%	
Street Lighting Total	817,000	142,500	103,616	(38,884)	-27%	
Underground Power Project						
Underground Power Project Revenue			(0.0)	(00)		
Revenue	0	0	(30)	(30)		
Underground Power Project Revenue Total	0	0	(30)	(30)		
Underground Power Project Total	0	0	(30)	(30)		
Bus Shelter						
Bus Shelter Revenue						
Revenue	(59,000)	0	0	0		
Bus Shelter Revenue Total	(59,000)	0	0	0		
Bus Shelter Expenditure						
Other Expenses	45,930	5,280	3,240	(2,040)	-39%	
Bus Shelter Expenditure Total	45,930	5,280	3,240	(2,040)	-39%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance
	\$	\$	\$	\$	%
Parking and Street Name Signs Expenditure					
Parking and Street Name Signs Expenditure					
Other Expenses	91,000	0	10,626	10,626	
Parking and Street Name Signs Expenditure Total	91,000	0	10,626	10,626	
Parking and Street Name Signs Expenditure Total	91,000	0	10,626	10,626	
Crossovers					
Crossovers Expenditure					
Other Expenses	15,000	0	2,620	2,620	
Crossovers Expenditure Total	15,000	0	2,620	2,620	
Crossovers Total	15,000	0	2,620	2,620	
Roads Linemarking Expenditure					
Roads Linemarking Expenditure					
Other Expenses	60,000	10,000	2,777	(7,223)	-72%
Roads Linemarking Expenditure Total	60,000	10,000	2,777	(7,223)	-72%
Roads Linemarking Expenditure Total	60,000	10,000	2,777	(7,223)	-72%
Tree Lighting Leederville Expenditure					
Tree Lighting Leederville Expenditure					
Other Expenses	50,000	0	0	0	
Tree Lighting Leederville Expenditure Total	50,000	0	0	0	
Tree Lighting Leederville Expenditure Total	50,000	0	0	0	

Variance Commentary

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2017-2018	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Parklets Expenditure					
Parklets Expenditure					
Other Expenses	4,000	334	0	(334)	-100%
Parklets Expenditure Total	4,000	334	0	(334)	-100%
Parklets Expenditure Total	4,000	334	0	(334)	-100%
Environmental Services					
Environmental Services Revenue					
Revenue	(24,500)	(4,084)	(5,077)	(993)	24%
Environmental Services Revenue Total	(24,500)	(4,084)	(5,077)	(993)	24%
Environmental Services Expenditure					
Employee Costs	87,200	13,512	13,169	(343)	-3%
Other Expenses	224,940	58,902	65,690	6,788	12%
Environmental Services Expenditure Total	312,140	72,414	78,859	6,445	9%
Environmental Services Indirect Costs					
Allocations	53,530	8,262	6,511	(1,751)	-21%
<b>Environmental Services Indirect Costs Total</b>	53,530	8,262	6,511	(1,751)	-21%
Environmental Services Total	341,170	76,592	80,293	3,701	5%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17 \$	Aug-17	\$	%	
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,810)	(468)	(387)	81	-17%	
Property Management Administration Revenue Total	(2,810)	(468)	(387)	81	-17%	
Property Management Administration Expenditure						
Employee Costs	319,640	49,628	32,404	(17,224)	-35%	\$2.9k variance due to reversal of June 17 salary accrual and \$11,404 incorrectly costed to Public Overhead account, to be corrected in September 2017.
Other Employee Costs	4,060	676	676	0	0%	•
Other Expenses	42,930	424	368	(56)	-13%	
Property Management Administration Expenditure Total	366,630	50,728	33,449	(17,279)	-34%	
Property Management Administration Indirect Costs						
Allocations	208,445	33,128	25,015	(8,113)	-24%	
Property Management Administration Indirect Costs Total	208,445	33,128	25,015	(8,113)	-24%	
Property Management Administration Total	572,265	83,388	58,076	(25,312)	-30%	
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	236,800	29,502	35,098	5,596	19%	
Ground Maintenance	73,000	32,916	26,067	(6,849)	-21%	
Other Expenses	426,430	53,150	9,255	(43,895)		\$43k depreciation expense not incurred due to end of year roll over not yet complete.
Civic Centre Building Expenditure Total	736,230	115,568	70,421	(45,147)	-39%	
Civic Centre Building Indirect Costs						
Allocations	(736,230)	(115,568)	(70,421)	45,147	-39%	
Civic Centre Building Indirect Costs Total	(736,230)	(115,568)	(70,421)	45,147	-39%	
Civic Centre Building Total	0	0	0	(0)		-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
2017-2018	Aug-17	Aug-17			
\$	\$	\$	5	%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Child Care Centres and Play Groups						
Child Care Centres and Play Groups Revenue						
Revenue	(21,580)	(1,334)	(1,256)	78	-6%	
Child Care Centres and Play Groups Revenue Total	(21,580)	(1,334)	(1,256)	78	-6%	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	12,000	100	242	142	142%	
Ground Maintenance	0	0	130	130		
Other Expenses	79,220	12,946	567	(12,379)	-96%	\$12k depreciation expense not incurred due to end of year roll over not yet complete.
Child Care Centres and Play Groups Expenditure Total	91,220	13,046	939	(12,107)	-93%	
Child Care Centres and Play Groups Indirect Costs						
Allocations	2,920	486	438	(48)	-10%	
Child Care Centres and Play Groups Indirect Costs Total	2,920	486	438	(48)	-10%	
Child Care Centres and Play Groups Total	72,560	12,198	121	(12,077)	-99%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance
	\$	\$ S	\$	\$	%
re Schools and Kindergartens	4	•	4	Ť	,,
Pre Schools and Kindergartens Revenue					
Revenue	(53,765)	(12,699)	(12,799)	(100)	1%
Pre Schools and Kindergartens Revenue Total	(53,765)	(12,699)	(12,799)	(100)	1%
Pre Schools and Kindergartens Expenditure					
Building Maintenance	12,175	250	84	(167)	-67%
Ground Maintenance	400	66	528	462	700%
Other Expenses	53,010	7,612	741	(6,871)	-90%
Pre Schools and Kindergartens Expenditure Total	65,585	7,928	1,352	(6,576)	-83%
Pre Schools and Kindergartens Indirect Costs					
Allocations	2,080	346	311	(35)	-10%
Pre Schools and Kindergartens Indirect Costs Total	2,080	346	311	(35)	-10%
re Schools and Kindergartens Total	13,900	(4,425)	(11,135)	(6,710)	152%

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17 \$	YTD Actual Aug-17	YTD Variance	Variance %	,
Community and Welfare Centres	\$	•	Ð	•	70	
Community and Welfare Centres Revenue						
Revenue	(87,670)	(14,266)	(23,063)	(8,797)	62%	
	(87,670)	(14,266)	(23,063)	(8,797)	62%	
Community and Welfare Centres Revenue Total	(67,670)	(14,200)	(23,063)	(0,131)	02 /0	
Community and Welfare Centres Expenditure						
Building Maintenance	35,100	4,762	12,772	8,010	168%	
Ground Maintenance	5,500	834	0	(834)	-100%	
Other Expenses	188,020	23,289	1,443	(21,846)	-94%	\$23k depreciation expense not incurred due to end of year roll over not yet complete.
Community and Welfare Centres Expenditure Total	228,620	28,885	14,215	(14,670)	-51%	, ,
Community and Welfare Centres Indirect Costs						
Allocations	8,120	1,354	1,219	(135)	-10%	
Community and Welfare Centres Indirect Costs Total	8,120	1,354	1,219	(135)	-10%	
Community and Welfare Centres Total	149,070	15,973	(7,630)	(23,603)	-148%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Department of Sports and Recreation Building						
Dept of Sports and Recreation Building Revenue						
Revenue	(759,570)	(126,350)	(125,011)	1,339	-1%	
Dept of Sports and Recreation Building Revenue Total	(759,570)	(126,350)	(125,011)	1,339	-1%	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	143,550	19,084	9,332	(9,752)	-51%	
Ground Maintenance	9,900	1,564	1,122	(442)	-28%	
Other Expenses	584,690	91,867	61,375	(30,492)		\$30k depreciation expense not incurred due to end of year roll over not yet complete.
Dept of Sports and Recreation Building Expenditure Total	738,140	112,515	71,830	(40,685)	-36%	
Dept of Sports and Recreation Building Indirect Costs						
Allocations	14,170	2,362	2,126	(236)	-10%	
Dept of Sports and Recreation Building Indirect Costs Total	14,170	2,362	2,126	(236)	-10%	
Department of Sports and Recreation Building Total	(7,260)	(11,473)	(51,055)	(39,582)	345%	- -
nib Stadium						
nib Stadium Revenue						
Revenue	(27,050)	(27,050)	(27,111)	(61)	0%	
nib Stadium Revenue Total	(27,050)	(27,050)	(27,111)	(61)	0%	
nib Stadium Expenditure						
Other Expenses	576,830	96,138	0	(96,138)		\$96k depreciation expense not incurred due to end of year roll over not yet complete.
nib Stadium Expenditure Total	576,830	96,138	0	(96,138)	-100%	
	549,780	69,088	(27,111)	(96,199)	-139%	

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Leederville Oval						
Leederville Oval Revenue						
Revenue	(213,010)	(35,503)	(35,817)	(314)	1%	
Leederville Oval Revenue Total	(213,010)	(35,503)	(35,817)	(314)	1%	
Leederville Oval Expenditure						
Building Maintenance	38,700	4,000	733	(3,267)	-82%	
Ground Maintenance	100,000	16,666	14,686	(1,980)	-12%	
Other Expenses	423,770	56,142	6,060	(50,082)		\$53k depreciation expense not incurred due to end of year roll over not yet complete.
Leederville Oval Expenditure Total	562,470	76,808	21,480	(55,328)	-72%	
Leederville Oval Indirect Costs						
Allocations	10,340	1,724	1,551	(173)	-10%	
Leederville Oval Indirect Costs Total	10,340	1,724	1,551	(173)	-10%	
Leederville Oval Total	359,800	43,029	(12,786)	(55,815)	-130%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	•
	\$	\$	\$	\$	%	
Loftus Centre						
Loftus Centre Revenue						
Revenue	(696,280)	(112,400)	(103,679)	8,721	-8%	
Loftus Centre Revenue Total	(696,280)	(112,400)	(103,679)	8,721	-8%	
Loftus Centre Expenditure						
Building Maintenance	126,400	21,195	19,817	(1,378)	-7%	
Ground Maintenance	21,700	3,450	7,202	3,752	109%	
Other Expenses	922,420	144,076	30,642	(113,434)		\$113k depreciation expense not incurred due to end of year roll over not yet complete.
Loftus Centre Expenditure Total	1,070,520	168,721	57,662	(111,059)	-66%	,
Loftus Centre Indirect Costs						
Allocations	22,980	3,828	3,448	(380)	-10%	
Loftus Centre Indirect Costs Total	22,980	3,828	3,448	(380)	-10%	
Loftus Centre Total	397,220	60,149	(42,569)	(102,718)	-171%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$ S	\$	s	%	
Public Halls						
Public Halls Revenue						
Revenue	(232,750)	(39,791)	(30,706)	9,085	-23%	
Public Halls Revenue Total	(232,750)	(39,791)	(30,706)	9,085	-23%	
Public Halls Expenditure						
Building Maintenance	189,750	46,975	11,154	(35,821)	-76%	No major maintenance yet required.
Ground Maintenance	4,000	0	1,056	1,056		
Other Expenses	231,760	34,453	2,314	(32,139)	-93%	\$32k depreciation expense not incurred due to end of year roll over not yet complete.
Public Halls Expenditure Total	425,510	81,428	14,524	(66,904)	-82%	
Public Halls Indirect Costs						
Allocations	8,120	1,350	1,217	(133)	-10%	
Public Halls Indirect Costs Total	8,120	1,350	1,217	(133)	-10%	
Public Halls Total	200,880	42,987	(14,964)	(57,951)	-135%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Reserves Pavilions and Facilities						
Reserves Pavilions and Facilities Revenue						
Revenue	(106,810)	(17,301)	(8,298)	9,003	-52%	
Reserves Pavilions and Facilities Revenue Total	(106,810)	(17,301)	(8,298)	9,003	-52%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	459,175	77,613	31,457	(46,156)	-59%	No major maintenance yet required.
Ground Maintenance	7,500	0	528	528		
Other Expenses	315,710	42,710	8,072	(34,638)	-81%	\$36k depreciation expense not incurred due to end of year roll over not yet complete.
Reserves Pavilions and Facilities Expenditure Total	782,385	120,323	40,057	(80,266)	-67%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	8,270	1,372	1,243	(129)	-9%	
Reserves Pavilions and Facilities Indirect Costs Total	8,270	1,372	1,243	(129)	-9%	
Reserves Pavilions and Facilities Total	683,845	104,394	33,002	(71,392)	-68%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	,
	\$	\$	\$	\$	%	
Sporting Clubs Buildings						
Sporting Clubs Buildings Revenue						
Revenue	(139,610)	(14,238)	(14,403)	(165)	1%	
Sporting Clubs Buildings Revenue Total	(139,610)	(14,238)	(14,403)	(165)	1%	
Sporting Clubs Buildings Expenditure						
Building Maintenance	64,570	16,762	10,182	(6,580)	-39%	
Ground Maintenance	14,500	13,000	1,584	(11,416)	-88%	No major maintenance yet required.
Other Expenses	866,270	131,192	8,331	(122,861)	-94%	\$126k depreciation expense not incurred due to end of year roll over not yet complete.
Sporting Clubs Buildings Expenditure Total	945,340	160,954	20,096	(140,858)	-88%	
Sporting Clubs Buildings Indirect Costs						
Allocations	25,020	4,170	3,752	(418)	-10%	
Sporting Clubs Buildings Indirect Costs Total	25,020	4,170	3,752	(418)	-10%	
Sporting Clubs Buildings Total	830,750	150,886	9,445	(141,441)	-94%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Parks and Reserves Administration						
Parks and Reserves Administration Revenue						
Revenue	(4,870)	(810)	(533)	277	-34%	
Parks and Reserves Administration Revenue Total	(4,870)	(810)	(533)	277	-34%	
Parks and Reserves Administration Expenditure						
Employee Costs	1,110,330	173,480	156,259	(17,221)	-10%	,
Other Employee Costs	34,850	5,812	10,240	4,428	76%	
Other Expenses	155,760	25,960	11,941	(14,019)	-54%	\$7k depreciation expense not incurred due to end of year roll over not yet complete and other favourable variances that are not individually material.
Parks and Reserves Administration Expenditure Total	1,300,940	205,252	178,440	(26,812)	-13%	
Parks and Reserves Administration Indirect Costs						
Allocations	782,935	134,679	110,651	(24,028)	-18%	
On Costs Recovery	(1,440,000)	(240,000)	(177,304)	62,696	-26%	
Parks and Reserves Administration Indirect Costs Total	(657,065)	(105,321)	(66,653)	38,668	-37%	
Parks and Reserves Administration Total	639,005	99,121	111,255	12,134	12%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	\$	s	%	
Parks and Reserves	•	•	*	•		
Parks and Reserves Revenue						
Revenue	(68,650)	(11,442)	(2,355)	9,087	-79%	
Parks and Reserves Revenue Total	(68,650)	(11,442)	(2,355)	9,087	-79%	
Parks and Reserves Expenditure						
Ground Maintenance	2,150,595	358,370	266,789	(91,581)	-26%	No major maintenance yet required.
Other Expenses	838,220	132,138	3,398	(128,740)	-97%	\$129k depreciation expense not incurred due to end of year roll over not yet complete.
Parks and Reserves Expenditure Total	2,988,815	490,508	270,186	(220,322)	-45%	
Parks and Reserves Indirect Costs						
Allocations	370	62	56	(6)	-10%	
Parks and Reserves Indirect Costs Total	370	62	56	(6)	-10%	
Parks and Reserves Total	2,920,535	479,128	267,887	(211,241)	-44%	
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(78,000)	(12,998)	(1,235)	11,763	-90%	
Sporting Grounds Revenue Total	(78,000)	(12,998)	(1,235)	11,763	-90%	
Sporting Grounds Expenditure						
Ground Maintenance	1,169,550	203,868	162,860	(41,008)	-20%	No major maintenance yet required, also delayed maintenance due to bad weather.
Other Expenses	579,210	96,118	0	(96,118)	-100%	\$96k depreciation expense not incurred due to end of year roll over not yet complete.
Sporting Grounds Expenditure Total	1,748,760	299,986	162,860	(137,126)	-46%	, ,
Sporting Grounds Total	1,670,760	286,988	161,624	(125,364)	-44%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance	·,
Road Reserves Expenditure						
Road Reserves Expenditure						
Ground Maintenance	394,250	65,666	30,798	(34,868)		No major maintenance yet required, also delayed maintenance due to bad weather.
Other Expenses	16,190	1,822	842	(980)	-54%	
Road Reserves Expenditure Total	410,440	67,488	31,640	(35,848)	-53%	
Road Reserves Expenditure Total	410,440	67,488	31,640	(35,848)	-53%	-
Parks Other						
Parks Other Revenue						
Revenue	(2,000)	0	155	155		
Parks Other Revenue Total	(2,000)	0	155	155		
Parks Other Expenditure						
Other Expenses	2,061,910	373,414	580,398	206,984	55%	Variance due to Stree tree pruning completed earlier than expected.
Money/Monger Street Trees Surgery	22,000	12,000	0	(12,000)	-100%	
Parks Other Expenditure Total	2,083,910	385,414	580,398	194,984	51%	
Parks Other Total	2,081,910	385,414	580,553	195,139	51%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17	Aug-17			,
	\$	\$	\$	\$	%	
Processable Waste Collection						
Processable Waste Collection Revenue						
Revenue	(268,410)	(266,400)	(313,148)	(46,748)	18%	Increase in fees from \$285 to \$430 for 240L additional garbage collection.
Processable Waste Collection Revenue Total	(268,410)	(266,400)	(313,148)	(46,748)	18%	
Processable Waste Collection Expenditure						
Employee Costs	564,130	88,032	70,687	(17,345)	-20%	
Other Employee Costs	5,000	834	0	(834)	-100%	
Other Expenses	3,814,250	631,196	583,459	(47,737)	-8%	
Processable Waste Collection Expenditure Total	4,383,380	720,062	654,146	(65,916)	-9%	
Processable Waste Collection Indirect Costs						
Allocations	356,120	59,439	46,359	(13,080)	-22%	
On Costs Recovery	(530,000)	(88,332)	(75,714)	12,618	-14%	
Processable Waste Collection Indirect Costs Total	(173,880)	(28,893)	(29,354)	(461)	2%	
Processable Waste Collection Total	3,941,090	424,769	311,643	(113,126)	-27%	
Other Waste Services						
Other Waste Services Revenue						
Revenue	(1,200)	(200)	(355)	(155)	77%	
Other Waste Services Revenue Total	(1,200)	(200)	(355)	(155)	77%	
Other Waste Services Expenditure						
Other Expenses	673,750	35,832	8,257	(27,575)	-77%	\$14k timing variance on Waste Management Programmes and other favourable variances that are not individually material.
Other Waste Services Expenditure Total	673,750	35,832	8,257	(27,575)	-77%	•
Other Waste Services Total	672,550	35,632	7,903	(27,729)	-78%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
			•	%	
*	•	4	•	,,	
1,097,000	182,832	168,252	(14,580)	-8%	
1,097,000	182,832	168,252	(14,580)	-8%	
1,097,000	182,832	168,252	(14,580)	-8%	
(49,110)	(6,083)	(5,096)	987	-16%	
(49,110)	(6,083)	(5,096)	987	-16%	
503,800	78,696	50,078	(28,618)		\$15k variance due to a position being vacant and other small favourable variances that are not individually material.
20,000	2,502	3,306	804	32%	,
54,705	9,090	3,347	(5,743)	-63%	
578,505	90,288	56,732	(33,556)	-37%	
606,175	100,158	82,957	(17,201)	-17%	
(553,000)	(92,166)	(72,017)	20,149	-22%	
53,175	7,992	10,940	2,948	37%	
582,570	92,197	62 576	(29,621)	-32%	
	2017-2018 \$ 1,097,000 1,097,000 1,097,000 (49,110) (49,110) 503,800 20,000 54,705 578,505	2017-2018 Aug-17 \$ \$  1,097,000 182,832 1,097,000 182,832  1,097,000 182,832  (49,110) (6,083) (49,110) (6,083)  503,800 78,696 20,000 2,502 54,705 9,090 578,505 90,288  606,175 100,158 (553,000) (92,166) 53,175 7,992	2017-2018 Aug-17 Aug-17 \$ \$ \$ \$ \$  1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 182,832 168,252 1,097,000 1,0983 1,096,000 1,	2017-2018 Aug-17 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	2017-2018 Aug-17 Aug-17 \$ \$ \$ \$ \$ \$ % \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	Aug-17	\$	\$	%	
Plant Operating	*	v	*	·	,,	
Plant Operating Expenditure						
Other Expenses	1,797,620	330,078	154,977	(175,101)	-53%	\$157k depreciation expense not incurred due to end of year roll over
•						not yet complete, \$31k timing variance on invoices for fuel cost
Plant Operating Expenditure Total	1,797,620	330,078	154,977	(175,101)	-53%	
operani. <b>3p</b>						
Plant Operating Indirect Costs						
Allocations	(1,837,620)	(306,268)	(197,515)	108,753	-36%	
Plant Operating Indirect Costs Total	(1,837,620)	(306,268)	(197,515)	108,753	-36%	,
Diagram On continue Total	(40,000)	23,810	(42,538)	(66,348)	-279%	-
Plant Operating Total	(40,000)	23,010	(42,550)	(00,340)	-21370	-
Recoverable Works						
Recoverable Works Revenue						
Revenue	(100,000)	(25,000)	(13,084)	11,916	-48%	Timing variance on completion of recoverable works.
Recoverable Works Revenue Total	(100,000)	(25,000)	(13,084)	11,916	-48%	
Recoverable Works Expenditure						
Other Expenses	100,000	25,000	25,201	201	1%	
Recoverable Works Expenditure Total	100,000	25,000	25,201	201	1%	
Recoverable Works Total	0	0	12,117	12,117		-
Drainaga Eunanditura						
<u>Drainage Expenditure</u> Drainage Expenditure						
Other Expension	279,250	50,654	29,449	(21,205)	-42%	\$38k depreciation expense not incurred due to end of year roll over not
The Experience	2.0,200	50,554	20,440	(21,200)	4270	yet complete and \$17k unfavourable variance on general maintenance.
Drainage Expenditure Total	279,250	50,654	29,449	(21,205)	-42%	
Drainage Expenditure Total	213,230	30,034	23,443	(21,200)	-42.70	
Drainage Expenditure Total	279,250	50,654	29,449	(21,205)	-42%	
						-

17 OCTOBER 2017

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

	Adopted Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2017-2018	Aug-17	Aug-17	TID Variance	variance	variance Commentary
	\$	\$	\$	\$	%	
Footpaths/Cycleways Expenditure						
Footpaths/Cycleways Expenditure						
Other Expenses	799,900	128,695	43,535	(85,160)	-66%	\$95k depreciation expense not incurred due to end of year roll over not yet complete and \$10k unfavourable variance on general maintenance.
Footpaths/Cycleways Expenditure Total	799,900	128,695	43,535	(85,160)	-66%	
Footpaths/Cycleways Expenditure Total	799,900	128,695	43,535	(85,160)	-66%	
Rights of Way Expenditure						
Rights of Way Expenditure						
Other Expenses	192,830	24,349	10,737	(13,612)	-56%	\$21k depreciation expense not incurred due to end of year roll over not yet complete and \$8k unfavourable variance on general maintenance.
Dights of Way Europediture Total	192,830	24,349	10,737	(13,612)	-56%	
Rights of Way Expenditure Total	132,030	24,545	10,737	(15,012)	-3070	
Rights of Way Expenditure Total	192,830	24,349	10,737	(13,612)	-56%	
Roads Expenditure						
Roads Expenditure						
Other Expenses	1,853,090	300,299	22,715	(277,584)	-92%	\$290k depreciation expense not incurred due to end of year roll over
						not yet complete and other small unfavourable variance on general maintenance that are not individually material.
Roads Expenditure Total	1,853,090	300,299	22,715	(277,584)	-92%	
Roads Expenditure Total	1,853,090	300,299	22,715	(277,584)	-92%	-

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

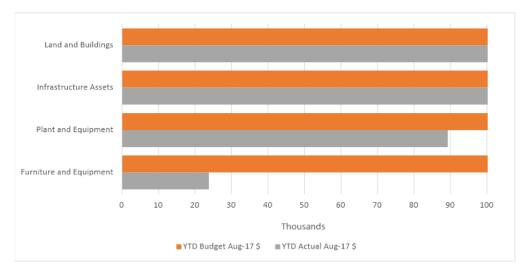
	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Street Cleaning Expenditure						
Street Cleaning Expenditure						
Other Expenses	724,000	120,668	101,465	(19,203)	-16%	\$13k favourable variance on labour cost under general maintenance.
Street Cleaning Expenditure Total	724,000	120,668	101,465	(19,203)	-16%	
Street cleaning Experience rotal	, , , , , ,	,	,	(,,		
Street Cleaning Expenditure Total	724,000	120,668	101,465	(19,203)	-16%	
Traffic Control for Roadworks Expenditure						
Traffic Control for Roadworks Expenditure						
Other Expenses	171,000	15,834	13,576	(2,258)	-14%	
Traffic Control for Roadworks Expenditure Total	171,000	15,834	13,576	(2,258)	-14%	
Traffic Control for Roadworks Expenditure Total	171,000	15,834	13,576	(2,258)	-14%	
Roadwork Signs and Barricades Expenditure						
Roadwork Signs and Barricades Expenditure						
Other Expenses	500	84	0	(84)	-100%	
Roadwork Signs and Barricades Expenditure Total	500	84	0	(84)	-100%	
Roadwork Signs and Barricades Expenditure Total	500	84	0	(84)	-100%	
Sump Expenditure						
Sump Expenditure						
Other Expenses	2,500	0	0	0		
Sump Expenditure Total	2,500	0	0	0		
Sump Expenditure Total	2,500	0	0	0		

CITY OF VINCENT NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREAS AS AT 31 AUGUST 2017

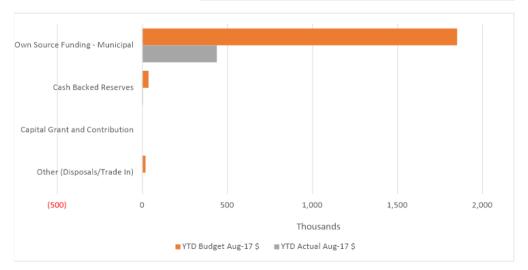
,	Adopted Budget 2017-2018	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance	Variance Commentary
	\$	\$	\$	\$	%	
Works Depot	Ť		•			
Works Depot Expenditure						
Employee Costs	158,740	24,592	22,904	(1,688)	-7%	
Other Employee Costs	5,330	0	2,775	2,775		
Other Expenses	4,170	265	1,849	1,584	598%	
Works Depot Expenditure Total	168,240	24,857	27,527	2,670	11%	
Works Depot Indirect Costs						
Allocations	(168,240)	(24,857)	(27,527)	(2,670)	11%	
Works Depot Indirect Costs Total	(168,240)	(24,857)	(27,527)	(2,670)	11%	
Works Depot Total	0	0	0	0		- -
Depot Building						
Depot Occupancy Costs						
Building Maintenance	93,650	15,841	14,783	(1,058)	-7%	
Ground Maintenance	0	0	540	540		
Other Expenses	198,540	49,661	29,670	(19,991)	-40%	\$20k depreciation expense not incurred due to end of year roll over not yet completed.
Depot Occupancy Costs Total	292,190	65,502	44,993	(20,509)	-31%	
Depot Indirect Costs						
Allocations	(292,190)	(65,502)	(44,993)	20,509	-31%	
Depot Indirect Costs Total	(292,190)	(65,502)	(44,993)	20,509	-31%	
Depot Building Total	0	0	0	0		-
Net Operating	2,095,778	(27,022,789)	(29,051,740)	(2,028,951)	8%	

CITY OF VINCENT NOTE 5 - CAPITAL WORKS SCHEDULE 2017/18 AS AT 31 AUGUST 2017

CAPITAL EXPENDITURE	Adopted Budget 2017/18	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	2,343,358	612,905	101,173	(511,732)	-83%
Infrastructure Assets	8,358,501	1,089,033	225,668	(863,366)	-79%
Plant and Equipment	1,597,846	101,636	89,244	(12,392)	-12%
Furniture and Equipment	1,111,615	100,615	23,791	(76,824)	-76%
Total	13,411,320	1,904,189	439,875	(1,464,314)	-77%



FUNDING	Adopted	YTD Budget	YTD Actual	YTD Variance	Variance
	Budget 2017/18	Aug-17	Aug-17		
	\$	\$	\$	\$	%
Own Source Funding - Municipal	9,204,871	1,850,406	437,264	(1,413,142)	-76%
Cash Backed Reserves	1,309,605	35,783	2,611	(33,172)	-93%
Capital Grant and Contribution	2,692,344	0	0	0	0%
Other (Disposals/Trade In)	204,500	18,000	(0)	(18,000)	-100%
Total	13,411,320	1,904,189	439,875	(1,464,314)	-77%





	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
LAND & BUILDING ASSETS					
ADMINISTRATION & CIVIC CENTRE					
Fitout and relocation	700	700	4,261	3,561	509%
Fire compliance upgrade.	100,000	0	0	0	0%
Administration & Civic Centre, Workforce Accommodation Upgrade	270,000	0	11,749	11,749	100% Timing variance.
Community Partnerships - Workforce Relocation	30,000	0	0	0	0%
BEATTY PARK LEISURE CENTRE					
Beatty Park Leisure Centre - Remedial Works (OMC 27/06/2017 - Item 10.3)	398,353	100,000	21,691	(78,309)	-78% Purchase order raised.
Changeroom Tiles replacement	120,000	0	0	0	0%
DEPARTMENT OF SPORTS AND RECREATION					
Zip Unit Renewal	10,000	0	0	0	0%
Carpet replacement	140,000	0	0	0	0%
LOFTUS RECREATION CENTRE					
Leveling Hardstand Escape Route for Drainage	8,000	8,000	0	(8,000)	-100%
Refrigerated A/C Plant Renewal	100,000	0	0	0	0%
Roof fall restraint system renewal	20,000	0	0	0	0%
Renewal of ceiling fabric and upgrade of lights throughout centre	250,000	250,000	0	(250,000)	-100% Project to commence in December 2017.
Escape Gate Upgrade	12,000	0	0	0	0%
LEEDERVILLE OVAL					
Stadium - Electrical upgrade	70,000	10,000	0	(10,000)	-100% Project to commence in January 2018.



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
MANDATORY BUILDING COMPLIANCE UPGRADE					
Earlybird Playgroup Centre	4,137	4,137	0	(4,137)	-100%
Dorrien Gardens (Azzurri Bocce Club)	10,120	10,120	0	(10,120)	-100% Timing variance, project to commence in September 2017, to be completed by October 2017.
WORKS DEPOT					
Works Depot - Roof fall restraint system renewal	12,000	0	0	0	0%
Roof sheet and screw renewal	20,000	0	0	0	0%
Workplace Accomodation Depot staff computer kiosk	5,000	5,000	0	(5,000)	-100%
MISCELLANEOUS					
Aircon re-gasification - various locations	70,000	70,000	0	(70,000)	-100% Project to be scoped.
Anzac Cottage - Grant Interpretation	2,100	0	0	0	0%
Birdwood Square Ablutions - Gas HWS Renewal	6,000	0	0	0	0%
Braithwaite Park public toilet block upgrade and refurbishment	270,000	0	6,023	6,023	100%
Dorrien Gardens - Perth Soccer Club	57,448	57,448	57,448	0	0%
Earlybird Playgroup Centre - Replace ceilings	8,000	8,000	0	(8,000)	-100%
Earlybird Playgroup Centre upgrade	20,000	20,000	0	(20,000)	-100% Project to commence in October 2017.
Earlybird Playgroup Centre - Switchboard Renewal	10,000	0	0	0	0%
Forrest Park Croquet - Electrical HWS Renewal	4,000	0	0	0	0%
Highgate Child Health Clinic - Switchboard, lights and switches renewal	10,000	0	0	0	0%
Highgate Child Health Clinic - Remove/Replace Lino Kitchen	5,000	5,000	0	(5,000)	-100%
Highgate Child Health Clinic - Replace ceilings	5,000	5,000	0	(5,000)	-100%
Leederville Child Health Clinic - Additional External Door	2,500	2,500	0	(2,500)	-100%
Leederville Oval East Ablutions - Switchboard Renewal	4,000	0	0	0	0%
Lycopodium - Misc Renewals	100,000	10,000	0	(10,000)	-100% Project to commence in September 2017 till end of financial year.



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
Mens Shed - Macerator Sewer Upgrade	50,000	0	0	0	0%
Menzies Park Pavilion - Electric HWS Renewal	2,000	2,000	0	(2,000)	-100%
North Perth Basketball club adjustable nets at Loftus Rec	15,000	15,000	0	(15,000)	-100% Project to commence in September 2017.
North Perth Bowling Club - Switchboard supply renewal	10,000	10,000	0	(10,000)	-100% Project to commence in October 2017.
North Perth Tennis Club - Boundary retaining wall	20,000	20,000	0	(20,000)	-100% Purchase order raised in August 2017, project now completed.
Royal Park Hall - Carpet Renewal	12,000	0	0	0	0%
Royal Park Hall - Electrical Renewal	15,000	0	0	0	0%
Woodville Reserve - Power upgrade	40,000	0	0	0	0%
Woodville Reserve - Replace slabbed building surrounds with concrete	25,000	0	0	0	0%
TOTAL EXPENDITURE					
FOR LAND & BUILDING ASSETS	2,343,358	612,905	101,173	(511,732)	-83%



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
INFRASTRUCTURE ASSETS					
TRAFFIC MANAGEMENT					
Improvements at Vincent/Oxford Streets	40,000	20,000	0	(20,000)	-100% Project on hold, pending Main Roads WA approval.
Intersections at Bourke and Loftus Streets	150,000	0	0	0	0%
Intersections at Vincent and Fitzgerald Streets	79,560	79,560	0	(79,560)	-100% Purchase order raised, to commence in September 2017.
William and Bulwer Streets Pedestrian Phasing Signals	207,580	207,580	0	(207,580)	-100% Project to commence in September 2017.
Improved pedestrian crossings at signalised intersections	230,000	0	0	0	0%
Miscellaneous Traffic Management	80,000	0	204	204	100%
Mid-block signalised pedestrian 'Pelican' crossings	250,000	0	1,200	1,200	100%
Replace Fitzgerald Street speed cushions	25,000	0	0	0	0%
Proposed Killarney Street intersection modifications at Scarb Bch Rd	30,000	0	1,000	1,000	100%
Proposed Anzac Road Traffic Calming	65,000	0	0	0	0%
BLACK SPOT PROGRAM					
Newcastle and Palmerston Streets	40,000	0	0	0	0%
William and Forrest Streets	12,000	0	0	0	0%
Green and Matlock Streets	30,000	0	0	0	0%
Ruby and Fitzgerald Streets	30,000	0	0	0	0%
STREETSCAPE IMPROVEMENTS					
Axford Park Improvements	5,860	5,860	0	(5,860)	-100%
Streetscape improvements/Place Making - William Street - Street Furniture Improvements	30,000	0	0	0	0%
Streetscape improvements/Place Making - Miscellaneous Renewals	30,000	0	0	0	0%
Streetscapes - Upgrade of street Litter bins	30,000	0	0	0	0%
Greening (Streetscapes)	300,000	30,000	34,589	4,589	15%
North Perth Public Open Space	114,000	114,000	0	(114,000)	-100% Project to commence in October 2017.

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ROADWORKS - LOCAL ROADS PROGRAM		Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary	
Monmouth Street - York St to William St   30,000   0   0   0   0   0   0   0   0	ROADWORKS - LOCAL ROADS PROGRAM						
Gill Street - Charles St to London St 130,000 0 3,794 3,794 100%  Ellesmere Street (Stage 1) - Charles St to London St 115,000 0 3,678 3,678 100%  Cleaver St - Carr St - Roundabout 50,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Bennelong Street - Oxford St to Cul-de-sac	30,000	0	0	0	0%	
Ellesmere Street (Stage 1) - Charles St to London St	Monmouth Street - York St to William St	30,000	0	0	0	0%	
Cleaver St - Carr St - Roundabout	Gill Street - Charles St to London St	130,000	0	3,794	3,794	100%	
Fleet Street - Richmond St to Bourke St 10,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Ellesmere Street (Stage 1) - Charles St to London St	115,000	0	3,678	3,678	100%	
Frame Court - Leederville Pde to Water Corp         30,000         0         0         0         0%           Hawthorn Street - Flinders St to Coogee St         30,000         0         0         0         0%           Little Walcott Street - Mabel St to Blake St         50,000         0         0         0         0%           Norfolk Street - Vincent St to Chelmsford Rd         35,000         0         0         0         0%           Westralia Street - East Pde to Joel Tce         25,000         0         0         0         0%           Hutt Street - Grosvenor Rd to Raglan Rd         20,000         0         0         0         0%           Dover Street - Scarbrough Beach Rd to Matlock St         25,000         0         0         0         0%           ROADWORKS - REHABILITATION (MRRG PROGRAM)         Street Intersection Improvements         139,970         0         2,177         2,177         100%           Beaufort Brisbane Street Intersection Improvements         134,214         50,000         0         (50,000)         -100% Project on hold, pending Main Roads WA approval.           Beaufort Street - Brisbane to Parry Street         51,043         0         0         0         0         0           Vincent Street - William to Beaufort Street         110,08	Cleaver St - Carr St - Roundabout	50,000	0	0	0	0%	
Hawthorn Street - Flinders St to Coogee St 30,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Fleet Street - Richmond St to Bourke St	10,000	0	0	0	0%	
Little Walcott Street - Mabel St to Blake St 50,000 0 0 0 0 0%  Norfolk Street - Vincent St to Chelmsford Rd 35,000 0 0 0 0 0%  Westralia Street - East Pde to Joel Tce 25,000 0 0 0 0 0%  Hutt Street - Grosvenor Rd to Raglan Rd 20,000 0 0 0 0 0%  Dover Street - Scarborough Beach Rd to Matlock St 25,000 0 0 0 0 0 0%  ROADWORKS - REHABILITATION (MRRG PROGRAM)  Beaufort/Brisbane Street Intersection Improvements 139,970 0 2,177 2,177 100%  Brisbane Street - Beaufort to William Street 134,214 50,000 0 0 00 00%  Prize - Brisbane to Parry Street 51,043 0 0 0 0 0 00%  Vincent Street - William to Beaufort Street 110,082 14,500 9,059 (5,441) -38%  Angove Street - Daphne to Fitzgerald Street 153,200 0 0 0 0 0%  Fitzgerald Street - Raglan Road to Angove Street 142,700 0 0 0 0 0%	Frame Court - Leederville Pde to Water Corp	30,000	0	0	0	0%	
Norfolk Street - Vincent St to Chelmsford Rd 35,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Hawthorn Street - Flinders St to Coogee St	30,000	0	0	0	0%	
Westralia Street - East Pde to Joel Tce         25,000         0         0         0         0%           Hutt Street - Grosvenor Rd to Raglan Rd         20,000         0         0         0         0%           Dover Street - Scarborough Beach Rd to Matlock St         25,000         0         0         0         0%           ROADWORKS - REHABILITATION (MRRG PROGRAM)           Beaufort/Brisbane Street Intersection Improvements         139,970         0         2,177         2,177         100%           Brisbane Street - Beaufort to William Street         134,214         50,000         0         (50,000)         -100% Project on hold, pending Main Roads WA approval.           Beaufort Street - Brisbane to Parry Street         51,043         0         0         0         0%           Vincent Street - William to Beaufort Street         110,082         14,500         9,059         (5,441)         -38%           Angove Street - Daphne to Fitzgerald Street         153,200         0         0         0         0%           Angove Street - Charles to Daphne Street         327,400         0         0         0         0%           Fitzgerald Street - Raglan Road to Angove Street         142,700         0         0         0         0	Little Walcott Street - Mabel St to Blake St	50,000	0	0	0	0%	
Hutt Street - Grosvenor Rd to Raglan Rd   20,000   0   0   0   0   0   0   0   0	Norfolk Street - Vincent St to Chelmsford Rd	35,000	0	0	0	0%	
Dover Street - Scarborough Beach Rd to Matlock St 25,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Westralia Street - East Pde to Joel Tce	25,000	0	0	0	0%	
ROADWORKS - REHABILITATION (MRRG PROGRAM)         Beaufort/Brisbane Street Intersection Improvements       139,970       0       2,177       2,177       100%         Brisbane Street - Beaufort to William Street       134,214       50,000       0       (50,000)       -100%       Project on hold, pending Main Roads WA approval.         Beaufort Street - Brisbane to Parry Street       51,043       0       0       0       0%         Vincent Street - William to Beaufort Street       110,082       14,500       9,059       (5,441)       -38%         Angove Street - Daphne to Fitzgerald Street       153,200       0       0       0       0%         Angove Street - Charles to Daphne Street       327,400       0       0       0       0%         Fitzgerald Street - Raglan Road to Angove Street       142,700       0       0       0       0%	Hutt Street - Grosvenor Rd to Raglan Rd	20,000	0	0	0	0%	
Beaufort/Brisbane Street Intersection Improvements         139,970         0         2,177         2,177         100%           Brisbane Street - Beaufort to William Street         134,214         50,000         0         (50,000)         -100% Project on hold, pending Main Roads WA approval.           Beaufort Street - Brisbane to Parry Street         51,043         0         0         0         0%           Vincent Street - William to Beaufort Street         110,082         14,500         9,059         (5,441)         -38%           Angove Street - Daphne to Fitzgerald Street         153,200         0         0         0%           Angove Street - Charles to Daphne Street         327,400         0         0         0%           Fitzgerald Street - Raglan Road to Angove Street         142,700         0         0         0%	Dover Street - Scarborough Beach Rd to Matlock St	25,000	0	0	0	0%	
Brisbane Street - Beaufort to William Street       134,214       50,000       0       (50,000)       -100% Project on hold, pending Main Roads WA approval.         Beaufort Street - Brisbane to Parry Street       51,043       0       0       0       0%         Vincent Street - William to Beaufort Street       110,082       14,500       9,059       (5,441)       -38%         Angove Street - Daphne to Fitzgerald Street       153,200       0       0       0       0%         Angove Street - Charles to Daphne Street       327,400       0       0       0       0%         Fitzgerald Street - Raglan Road to Angove Street       142,700       0       0       0       0%	ROADWORKS - REHABILITATION (MRRG PROGRAM)						
Beaufort Street - Brisbane to Parry Street       51,043       0       0       0       0%         Vincent Street - William to Beaufort Street       110,082       14,500       9,059       (5,441)       -38%         Angove Street - Daphne to Fitzgerald Street       153,200       0       0       0       0%         Angove Street - Charles to Daphne Street       327,400       0       0       0       0%         Fitzgerald Street - Raglan Road to Angove Street       142,700       0       0       0       0%	Beaufort/Brisbane Street Intersection Improvements	139,970	0	2,177	2,177	100%	
Vincent Street - William to Beaufort Street       110,082       14,500       9,059       (5,441)       -38%         Angove Street - Daphne to Fitzgerald Street       153,200       0       0       0       0%         Angove Street - Charles to Daphne Street       327,400       0       0       0       0%         Fitzgerald Street - Raglan Road to Angove Street       142,700       0       0       0       0%	Brisbane Street - Beaufort to William Street	134,214	50,000	0	(50,000)	-100% Project on hold, pending Main Road	ls WA approval.
Angove Street - Daphne to Fitzgerald Street       153,200       0       0       0       0%         Angove Street - Charles to Daphne Street       327,400       0       0       0       0%         Fitzgerald Street - Raglan Road to Angove Street       142,700       0       0       0       0%	Beaufort Street - Brisbane to Parry Street	51,043	0	0	0	0%	
Angove Street - Charles to Daphne Street         327,400         0         0         0         0%           Fitzgerald Street - Raglan Road to Angove Street         142,700         0         0         0         0%	Vincent Street - William to Beaufort Street	110,082	14,500	9,059	(5,441)	-38%	
Fitzgerald Street - Raglan Road to Angove Street 142,700 0 0 0%	Angove Street - Daphne to Fitzgerald Street	153,200	0	0	0	0%	
	Angove Street - Charles to Daphne Street	327,400	0	0	0	0%	
	Fitzgerald Street - Raglan Road to Angove Street	142,700	0	0	0	0%	
Scarborough Beach Road - Oxford to Fairfield Street /2,600 0 0 0%	Scarborough Beach Road - Oxford to Fairfield Street	72,600	0	0	0	0%	



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
ROADWORKS - ROADS TO RECOVERY PROGRAM					
Newcastle Street - Oxford Street to Carr Place	48,794	10,000	2,340	(7,660)	-77%
Roads to Recovery Program (Deferred from 2016-17)	201,248	0	0	0	0%
Tennyson Street - Oxford St to Scott St	100,000	0	0	0	0%
Barnet Street - Richmond St to Bourke St	55,145	0	0	0	0%
Richmond Street - Loftus St to Elven St	100,000	0	0	0	0%
Randell Street - Fitzgerald St to Palmerston St	90,000	0	0	0	0%
RIGHTS OF WAY					
Nova Lane	98,900	5,000	0	(5,000)	-100%
Solar Lighting of Laneways	29,647	5,000	0	(5,000)	-100%
Rights of Way - Cowle/Charles Streets, West Perth	26,000	26,000	21,825	(4,175)	-16%
Rights of Way - Ruby/Knutsford Street, North Perth	45,000	45,000	36,956	(8,044)	-18%
Rights of Way - Rehabilitation	120,000	0	14,668	14,668	100% Timing variance, project started in August 2017.



	Adopted Budget 2017/18	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance Variance Commentary
	\$	\$	\$		
SLAB FOOTPATH PROGRAMME					
Newcastle St - Carr to Watercorp	85,000	0	0	0	0%
Install Tactile pavers in Brisbane and Lake Streets, Perth	20,000	0	0	0	0%
Kalgoorlie Street footpath, Berryman St to Scarborough Beach Road	36,000	0	0	0	0%
Summer St footpath, Joel Terrace to the river	35,000	0	0	0	0%
Purslowe Street - Brady St to East St	26,500	0	0	0	0%
Ellesmere Street - Fairfield St to Shakespeare St	35,000	0	0	0	0%
Anzac Road - Loftus St to Scarborough Beach Rd	0				
Clieveden Street - Walcot to No 19 (near Hunter St)	0				
Barnet Place - Barnet St to Cul-de-sac	6,000	0	0	0	0%
Gardiner Street - Zebina St to East Pde	10,000	0	0	0	0%
Lake Street - Glendower St to Primrose St	3,500	0	0	0	0%
Walcott Street - Alma St to Raglan Rd	0				
Alma Street - Fitzgerald St Cul-de-sac	7,000	0	0	0	0%
Ambleside Avenue - Lynton St to Cul-de-sac	10,000	0	0	0	0%
Angove Street - Albert St to Woodville St	8,000	0	0	0	0%
Barlee Street - Roy St to new development (45m)	5,500	0	0	0	0%
Brewer Street - Lacey St to Pier St	10,000	0	0	0	0%
Campsie Street - Bourke St RAB	0				
Bennelong Place - Oxford St to Cul-de-sac	0				
Emmerson Street - Loftus St to Alto Ln	6,000	0	0	0	0%
Farmer Street - Angove St to Pansy St	9,000	0	0	0	0%
Greenway Street - Beaufort St to Stirling St	0				
Fore Street - Beaufort St to 25m west	8,500	0	0	0	0%
Kalgoorlie Street - Berryman St to Scarborough Beach Rd	0				
William Street - Glendower St to Vincent St	5,000	0	0	0	0%
Charles Street - Carr St to Newcastle St	90,000	0	0	0	0%
Robinson Avenue - Wellman St to William St	10,000	0	0	0	0%



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
BICYCLE NETWORK					
Bike Plan Network 2015-16 Implementation (Palmerston to Lord)	45,007	20,500	2,611	(17,889)	-87% Project commenced in August 2017.
Bicycle Network Oxford - Anzac to Scarb Bch Rd	190,000	0	0	0	0%
Oxford Street Green - Bike Box	25,000	0	0	0	0%
Bike Boulevard Stage 2	1,100,000	0	0	0	0%
Bike Parking	15,000	0	180	180	100%
Carr/Cleaver Street - bike lanes	50,000	0	0	0	0%
CAR PARK DEVELOPMENT					
Beatty Park Reserve car park - Lighting	2,500	0	0	0	0%
Berryman and The Boulevard - Angle Parking	90,000	0	0	0	0%
Brisbane Street Car Park - Lighting	35,000	0	0	0	0%
Chelmsford Road Car Park	78,000	0	0	0	0%
Glebe Street - Angle Parking	85,000	0	0	0	0%
North Perth ACROD Parking Bays	5,000	5,000	0	(5,000)	-100%
Pansy Street Car Park - Lighting	1,600	0	0	0	0%
Parking Restriction Implementation	143,682	10,000	840	(9,160)	-92%
Raglan Road Car Park - Resurfacing & Lighting	70,000	0	0	0	0%
DRAINAGE					
Beatty Park Reserve - Flood Mitigation Works	3,033	3,033	0	(3,033)	-100%
Beatty Park Reserve - Drainage Improvements	150,000	0	0	0	0%
Gully Soakwell Program	75,000	10,000	0	(10,000)	-100% Timing variance, project commenced in August 2017.
Lawler Street Sump - Infill	198,000	198,000	0	(198,000)	-100% Project to commence in January 2018.
Miscellaneous Improvements	55,000	5,000	0	(5,000)	-100%
Muriel Place Drainage Upgrade	20,000	0	0	0	0%



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Varia	ance Commentary
PARKS AND RESERVES						
Axford Park - Redevelopment	200,000	0	0	0	0%	
Banks Reserve - Foreshore restoration stage 2	185,300	50,000	20,000	(30,000)	-60% Timin	ng variance.
Central Control Irrigation System (Stage 3)	60,000	0	25,254	25,254	100% Proje	ct commenced early, initially planned to start in January 2018.
Charles Veryard Reserve - Full/Partial Dog Exercise Fence & Landscaping	15,000	0	0	0	0%	
Hyde Park - Re-asphalt pathways	72,336	50,000	42,051	(7,949)	-16%	
Kyilla Park - Replace/upgrade in ground reticulation system	65,000	0	0	0	0%	
Leake Street Public Open Space - Eco Zoning	5,000	5,000	985	(4,015)	-80%	
Les Lilleyman Reserve - Basketball and Netball installation	20,000	20,000	0	(20,000)	-100% Proje	ct to commence in October 2017.
Les Lilleyman Reserve - Eco-zoning	30,000	2,500	0	(2,500)	-100%	
Menzies Park - Replace groundwater bore	40,000	0	0	0	0%	
Miscellaneous - Parks and Reserves Upgrade	20,000	0	0	0	0%	
Parks BBQ installations	9,500	9,500	0	(9,500)	-100%	
Roads to Parks Demonstration Project - Hyde Street Park Mt Lawley	120,000	0	0	0	0%	
Synthetic Cricket Wicket Surfacing Program	25,000	0	0	0	0%	
Venables Park - Re-asphalt pathways and install barrier kerbing	20,000	0	2,258	2,258	100%	



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
MISCELLANEOUS					
Axford Park - Uplighting trees	60,000	60,000	0	(60,000)	-100% Project to commence in October 2017.
Install a pit and pump at Depot Dog Pound	41,000	0	0	0	0%
New Parklets - Mt Hawthorn & North Perth	24,600	5,000	0	(5,000)	-100%
Proposed Pedestrian Safety Ballustrade intersection Oxford and Bourke Streets, Leederville	8,000	8,000	0	(8,000)	-100%
Robertson Park - Restump concrete boardwalk	15,000	15,000	0	(15,000)	-100% Project to commence in November 2017.
Bus Shelters	40,000	0	0	0	0%
Upgrade and install new street lighting	15,000	0	0	0	0%
TOTAL EXPENDITURE					
FOR INFRASTRUCTURE ASSETS	8,358,501	1,089,033	225,668	(863,366)	-79%



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
PLANT & EQUIPMENT ASSETS					
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME					
Light Fleet - Annual Changeovers	280,500	41,000	83,344	42,344	103%
MAJOR PLANT REPLACEMENT PROGRAMME					
Road Safety Trailer	29,500	29,500	0	(29,500)	-100% Trailer will be received in September 2017.
Side Loader Rubbish Compactor	380,000	0	0	0	0%
Single Axle Truck (Flocon)	200,000	0	0	0	0%
Tractor - Parks	120,000	0	0	0	0%
Ride-on Rotary mower (zero turn) - Parks	42,000	0	0	0	0%
All Terrain vehicle (ATV) - Hyde Park	30,000	0	0	0	0%
ADMINISTRATION & CIVIC CENTRE					
Beatty Park Server	19,000	0	0	0	0%
Upgrade of CCTV	42,800	0	0	0	0%
BEATTY PARK LEISURE CENTRE					
Boiler Replacement	199,000	0	0	0	0%
Upgrade fire panel	25,000	0	0	0	0%
Ventilation in spa plant room	8,500	8,500	0	(8,500)	-100%
Switchboard in top level of plantroom	12,500	0	0	0	0%
25m pool pump	7,500	0	0	0	0%
Dry Chlorine feeder	12,000	0	0	0	0%
POLICY AND PLACE					
Installation of Device Sensors for Town Centre Performance	1,236	1,236	0	(1,236)	-100%



	Adopted Budget 2017/18	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance Variance Commentary
	\$	\$	\$		
COMMUNITY SERVICES					
Replace Autocite Units (mobile infringement hardware)	40,000	14,500	0	(14,500)	-100% Purchase order raised.
5x 'Pay by Plate' parking ticket machines - Avenue Car Park	6,900	6,900	0	(6,900)	-100%
Frame Court Car Park - Pay-by-Plate Parking Machines	50,000	0	0	0	0%
Parking Machines Asset Replacement Program	40,000	0	5,900	5,900	100%
Parking Sensors Pilot Project	51,410	0	0	0	0%
TOTAL EXPENDITURE					
FOR PLANT & EQUIPMENT ASSETS	1,597,846	101,636	89,244	(12,392)	-12%



	Adopted Budget 2017/18 \$	YTD Budget Aug-17 \$	YTD Actual Aug-17 \$	YTD Variance	Variance Variance Commentary
FURNITURE & EQUIPMENT ASSETS					
CORPORATE SERVICES					
Corporate Systems - Re-Implementation or Replacement	37,500	37,500	15,078	(22,422)	-60% Review in progress.
BEATTY PARK LEISURE CENTRE					
Replacement of Gym Equipment for Loftus Centre	54,615	54,615	0	(54,615)	-100% Timing variance.
Stereo upgrades - RPM studio, Studio 1&2	41,000	0	0	0	0%
and Gym (Currently Leased)	7.000	7.000		(7.000)	1000
Pool Lane rope replacement	7,000	7,000	0	(7,000)	-100%
INFORMATION TECHNOLOGY					
Upgrade of IT Firewall	80,000	0	0	0	0%
Replace IT Servers	50,000	0	0	0	0%
Replacement PC Fleet (Currently Leased)	350,000	0	0	0	0%
Redevelopment of Website (stage 2)	30,000	0	0	0	0%
Upgrade of AV Devices	30,000	0	0	0	0%
Upgrade IT Network Remote Access Facility	30,000	0	0	0	0%
SOE Development	15,000	0	0	0	0%
Online Lodgement of Applications	100,000	0	0	0	0%
Replacement of CARS Systems	60,000	0	0	0	0%
Upgrade Two Way Radio Fleet	100,000	0	0	0	0%
LOFTUS RECREATION CENTRE					
Loftus Recreation Equipment replacement	44,000	0	8,713	8,713	100%
Replacement Stereo - Loftus Recreation	15,000	0	0	0	0%



	Adopted Budget 2017/18	YTD Budget Aug-17	YTD Actual Aug-17	YTD Variance	Variance Variance Comme
	\$	\$	\$		
PUBLIC HALLS					
Renewal of furniture for municipal halls	6,000	0	0	0	0%
Halls, Pavilions and Operational Buildings - Non Fixed Assets - Renewal	60,000	0	0	0	0%
WORKS DEPOT					
New letter folding machine at the depot	1,500	1,500	0	(1,500)	-100%
TOTAL EXPENDITURE					
FOR FURNITURE & EQUIPMENT ASSETS	1,111,615	100,615	23,791	(76,824)	-76%
TOTAL CAPITAL EXPENDITURE	13,411,320	1,904,189	439,875	(1,464,314)	-77%

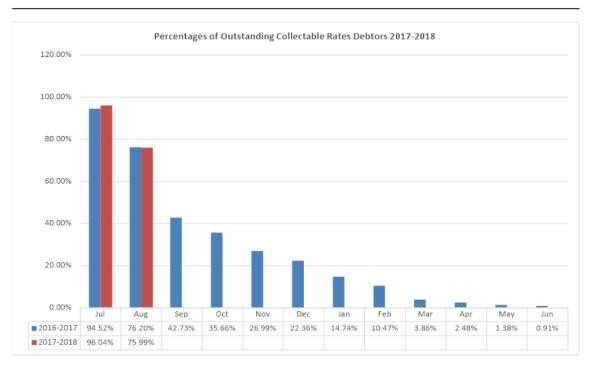


#### CITY OF VINCENT NOTE 6 - CASH BACKED RESERVES AS AT 31 AUGUST 2017

Reserve Particulars	Budget	Estimated	FY Budget	YTD Actual	FY Budget	YTD Actual	FY Budget	YTD Actual	Budget	Actual
	Opening	Opening	Transfers	Transfers			Transfers	Transfers	Balance	Balance
	Balance	Balance	From	From	Interest	Interest	То	To		
	01-Jul-17	01-Jul-17	Muni Funds	Muni Funds	Earned	Earned	Muni Funds	Muni Funds	30-Jun-18	31-Aug-17
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration Centre Reserve	11,418	10,587	0	0	178	47	(10,440)	0	1,156	10,634
Aged Persons and Senior Citizens Reserve	0	0	0	0	0	0	0	0	0	0
Asset Sustainability Reserve	3,246,209	3,251,804	0	0	92,983	14,500	0	0	3,339,192	3,266,304
Beatty Park Leisure Centre Reserve	252,933	253,819	0	0	4,739	1,353	(175,000)	0	82,672	255,172
Capital Reserve	8,264	7,470	0	0	237	34	0	0	8,501	7,504
Cash in Lieu Parking Reserve	782,114	781,449	60,000	6,284	20,756	3,492	(175,000)	0	687,870	791,225
Electronic Equipment Reserve	52,666	52,589	0	0	1,509	235	0	0	54,175	52,824
Hyde Park Lake Reserve	148,486	148,177	0	0	4,253	661	0	0	152,739	148,838
Land and Building Acquisition Reserve	277,340	276,761	0	0	7,944	1,234	0	0	285,284	277,995
Leederville Oval Reserve	217,145	216,694	0	0	5,217	966	(70,000)	0	152,362	217,660
Leederville Tennis Reserve	1,976	1,981	970	241	70	9	0	0	3,016	2,231
Light Fleet Replacement Reserve	0	0	0	0	0	0	0	0	0	0
Loftus Community Centre Reserve	17,899	17,811	6,150	1,530	601	83	0	0	24,650	19,424
Loftus Recreation Centre Reserve	39,329	39,123	57,060	9,486	1,380	185	(39,375)	0	58,394	48,794
North Perth Tennis Reserve	42,094	42,049	4,670	1,161	1,273	190	0	0	48,037	43,400
Office Building Reserve - 246 Vincent Street	528,131	527,031	0	0	12,979	2,350	(150,000)	0	391,110	529,381
Parking Facility Reserve	98,461	98,182	0	0	2,788	510	(2,250)	0	98,999	98,692
Parking Funded City Upgrade Reserve	0	0	0	0	0	0	0	0	0	0
Parking Funded Transport Initiatives Reserve	0	0	0	0	0	0	0	0	0	0
Percentage For Public Art Reserve	0	0	0	0	0	0	0	0	0	0
Plant and Equipment Reserve	303,210	300,763	0	0	4,539	1,341	(289,500)	0	18,249	302,104
State Gymnastics Centre Reserve	96,746	96,639	10,750	1,796	2,925	433	0	0	110,421	98,868
Strategic Waste Management Reserve	20,884	20,842	0	0	598	93	0	0	21,482	20,935
Tamala Park Land Sales Reserve	1,991,393	2,022,698	1,452,514	0	77,298	9,016	(48,040)	(2,611)	3,473,165	2,029,103
Underground Power Reserve	195,835	195,426	0	0	5,609	871	0	0	201,444	196,297
Waste Management Plant and Equipment Reserve	543,138	546,224	0	0	10,544	2,436	(350,000)	0	203,682	548,660
	8,875,671	8,908,119	1,592,114	20,498	258,420	40,039	(1,309,605)	(2,611)	9,416,600	8,966,045

## CITY OF VINCENT NOTE 7 - RATING INFORMATION GRAPH AS AT 31 AUGUST 2017





## CITY OF VINCENT NOTE 8 - RATING INFORMATION FOR THE MONTH ENDED 31 AUGUST 2017



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate	204 502 000		10 101 507	10 155 010	400.004
12231 Residential	304,582,890	6.289	19,164,597	19,155,218	100.0%
1658 Other	125,576,961	6.489	8,197,230	8,148,689	99.4%
193 Vacant Other	2,659,300	12.236	331,449	325,392	98.2%
Minimum Rate					
4284 Residential @ \$1,100	62,344,682	6.289	4,699,200	4,712,400	100.3%
125 Other @ \$1,100	1,423,005	6.489	136,400	137,500	100.8%
4 Vacant Other @ \$1,414	41,700	12.236	5,656	5,656	100.0%
Interim Rates	0		375,000	(7,727)	-2.1%
Back Rates	0		30,000	0	0.0%
Total Amount Made up from Rates	496,628,538	_	32,939,532	32,477,128	
Non Payment Penalties					
Instalment Interest @ 5.5%			176,260	60,124	34.1%
Penalty Interest @ 11%			80,000	(496)	-0.6%
Administration Charge - \$13 per instalment			200,000	90,714	45.4%
Legal Costs Recovered			25,000	2,429	9.7%
Other Reimbursements			600	39	6.5%
Interest Write Off			(200)	0	0.0%
Other Revenue		_	33,421,192	32,629,938	
Exempt Bins - Non Rated Properties			147,000	128,200	87.2%
Commercial / Residential Additional Bins			119,000	184,600	155.1%
Swimming Pools Inspection Fees			12,000	12,895	107.5%
Swilling 1 ous inspection 1 ees		_	12,000	12,033	107.570
			33,699,192	32,955,633	
Opening Balance				288,300	
Total Collectable			33,699,192	33,243,933	98.65%
Less					
Cash Received				6,772,986	
Overpayments of Rates 2016-17				(143,738)	
Rebates Allowed				1,007,336	
Refunds Allowed				0	
Rates Balance To Be Collected		=	33,699,192	25,607,350	75.99%
Add					
ESL Debtors				4,008,566	
Pensioner Rebates Not Yet Claimed				699,334	
ESL Rebates Not Yet Claimed				169,041	
Less				/400	
Deferred Rates Debtors			_	(130,190)	
Current Rates Debtors Balance			_	30,354,100	

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# CITY OF VINCENT DEBTOR REPORT FOR THE MONTH ENDED 31 AUGUST 2017



DESCRIPTION	CURRENT \$	31-59 DAYS \$	60-89 DAYS \$	OVER 90 DAYS	BALANCE \$
DEBTOR CONTROL - HEALTH LICENCES	0	0	0	0	0
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	69,990	0	368,067	438,057
DEBTOR CONTROL - PROPERTY INCOME	89,840	(50,299)	124,264	68,953	232,759
DEBTOR CONTROL - RECOVERABLE WORKS	(59,173)	5,323	13,494	40,714	358
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	375	0	0	0	375
DEBTOR CONTROL - OTHER	27,781	16,714	0	30,689	75,183
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - GST	201,421	0	0	0	201,421
DEBTOR CONTROL - INFRINGEMENT	51,262	58,914	60,156	2,181,493	2,351,825
PROVISION FOR DOUBTFUL DEBT	0	0	0	0	0
TOTAL DEBTORS OUTSTANDING AS AT 31/08/2017	311,507	100,641	197,914	2,689,915	3,299,978

UNDERGROUND POWER
ACCRUED INCOME
ACCRUED INTEREST
PREPAYMENTS
TOTAL TRADE AND OTHER RECEIVABLES

58,182 (267,906) 156,237 230,670 3,477,160

DATE	DEBTOR OVER 60 DAYS	AMOUNT	DEBT DETAILS	COMMENTS
25/02/2015	Subiaco Football Club	30,491.87	Turf maintenance & top dressing	Pending discussions on annual maintenance plan.
24/06/2016	Belgravia Leisure Pty Ltd	2,696.88	Maintenance recoup	Currently under negotiation.
25/02/2015	East Perth Football Club	27,263.70	Turf maintenance & top dressing	Pending discussions on annual maintenance plan.
14/04/2016	Loftus Community Centre	1,417.97	FESA Levy 15/16 & Security Alarm Response	Currently under negotiation.
12/09/2016	Tuart Hill Cricket Club	6,680.00	Charles Veryard Reserve for training/matches	Pending negotiation of ground hire.
30/03/2017	Vietnam Veterans Association of Australia	770.00	Vairable Outgoings	Pending resolution on charges dispute.
01/05/2017	Department of Sports and Recreations	40,480.50	Variable Outgoings 2016/17	Pending reconciliation of Variable Outgoings.
24/03/2017	West Australian Football Association	2,000.00	Turf work after use by West Coast Eagles	Pending resolution of ground use.
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act	Referred to Fines Enforcement Registry.
BALANCE OF 60	DAY DEBTORS OVER \$500.00	140,400.92		

## CITY OF VINCENT NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION AS AT 31 AUGUST 2017



	Full Year Budget 2017/18	YTD Budget 2017/18	YTD Actuals Aug-17	YTD Actuals Aug-16	Month Actuals Aug-17	Month Actuals Aug-16
	\$	\$	\$	\$	\$	\$
Administration			(0)		(0)	
Expenditure Revenue	0	0	( <mark>0</mark> )	0	(0) (0)	0
(Surplus)/Deficit	0	0	( <mark>0</mark> )	0	(0) (0)	0
(Surplus//Dencit	v	Ü	(0)	· ·	(0)	Ü
Swimming Pools Area						
Expenditure	3,548,760	593,636	468,646	415,189	251,525	216,688
Revenue	(2,246,180)	(274,453)	(275,155)	(271,906)	(135,465)	(136,178)
(Surplus)/Deficit	1,302,580	319,183	193,491	143,283	116,059	80,510
Swim School						
Expenditure	1,055,780	168,842	158,566	168,346	75,341	89,741
Revenue	(1,496,970)	(266,878)	(283,138)	(257,773)	(130,772)	(132,500)
(Surplus)/Deficit	(441,190)	(98,036)	(124,572)	(89,426)	(55,431)	(42,759)
Café						
Expenditure	761,030	113,023	106,584	96,963	71,533	66,609
Revenue	(715,970)	(93,690)	(94,554)	(89,579)	(46,623)	(44,287)
(Surplus)/Deficit	45,060	19,333	12,030	7,383	24,911	22,322
Retail Shop						
Expenditure	409,190	36,997	29,761	32,983	26,233	72,622
Revenue	(517,490)	(52,545)	(60,711)	(53,688)	(32,766)	(31,045)
(Surplus)/Deficit	(108,300)	(15,548)	(30,950)	(20,704)	(6,533)	41,578
Health & Fitness						
Expenditure	1,317,370	230,557	187,203	212,154	80,633	78,819
Revenue	(1,596,000)	(278,173)	(275,829)	(266,083)	(138,445)	(133,508)
(Surplus)/Deficit	(278,630)	(47,616)	(88,626)	(53,929)	(57,812)	(54,690)
Group Fitness						
Expenditure	561,910	94,729	74,675	73,764	38,890	35,219
Revenue	(637,060)	(105,090)	(108,258)	(104,593)	(54,423)	(51,388)
(Surplus)/Deficit	(75,150)	(10,361)	(33,583)	(30,830)	(15,532)	(16,169)
Aquarobics						
Expenditure	140,270	22,987	18,256	18,249	9,875	9,799
Revenue	(226,990)	(36,373)	(39,245)	(36,658)	(20,666)	(17,943)
(Surplus)/Deficit	(86,720)	(13,386)	(20,989)	(18,409)	(10,791)	(8,144)
Creche						
Expenditure	329,490	54,116	44,941	45,489	20,581	24,841
Revenue	(54,020)	(8,810)	(12,539)	(14,101)	(6,078)	(6,783)
(Surplus)/Deficit	275,470	45,306	32,402	31,388	14,503	18,058
(Surplus)/Deficit	633,120	198,875	(60,798)	(31,244)	9,373	40,706
Less Depreciation	(546,950)	(91,158)	0	0	0	0
Cash (Surplus)/Deficit	86,170	107,717	(60,798)	(31,244)	9,373	40,706

	1	Creditors Report -	Payments by EFT	1				
24/08/2017 to 22/09/2017								
Creditor	Date	Payee	Description		Amount			
2131.2008-01	24/08/2017	Alinta Energy	Electricity and gas charges	\$	24,153.85			
2131.2204-01	24/08/2017	Telstra Corporation Ltd	Telephone and internet charges	\$	63.98			
2131.2234-01	24/08/2017	Water Corporation	Hydrant standpipe charges	\$	853.64			
2131.3001-01	24/08/2017	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff	\$	5,638.17			
2131.3320-01	24/08/2017	Nyoongar Patrol System Inc.	Nyoongar patrol services	\$	13,750.00			
2131.4768-01	24/08/2017	Optus Billing Services Pty Ltd	Telephone and internet charges	\$	2,367.05			
2131.5338-01	24/08/2017	Cardno (WA) Pty Ltd	Design services - Loftus Street bike lanes	\$	32,560.00			
2131.6903-01	24/08/2017	APARC Pty Ltd	CMS licensing fee	\$	1,039.50			
2131.7480-01	24/08/2017	F Sauzier	Reimbursement of expenses - bike locks and gift vouchers	\$	298.90			
2131.7955-01	24/08/2017	Synergy	Electricity charges	\$	1,276.90			
2131.8353-01	24/08/2017	Trustico Online Limited	Secure website certificate	\$	2,170.97			
2131.8743-01	24/08/2017	Konica Minolta Business Solutions	Copy costs	\$	454.17			
2131.8820-01	24/08/2017	Inhouse Group Pty Ltd	Trendwise visitor analytics	\$	499.98			
2132.2007-01	30/08/2017	Aline Brick Paving	Brick paving services	\$	2,299.00			
2132.2008-01	30/08/2017	Alinta Energy	Electricity and gas charges	\$	28,953.57			
2132.2029-01	30/08/2017	Bunnings Building Supplies	Hardware supplies	\$	102.32			
2132.2033-01	30/08/2017	BOC Gases Australia Limited	Oxygen supplies	\$	858.76			
2132.2052-01	30/08/2017	Cobblestone Concrete	Concrete path repairs	\$	3,755.40			
2132.2053-01	30/08/2017	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$	3,676.13			
2132.2072-01	30/08/2017	Landgate	Gross rental valuations	\$	352.88			
2132.2074-01	30/08/2017	Dickies Tree Service	Tree lopping services	\$	3,971.55			
2132.2106-01	30/08/2017	Programmed Integrated Workforce Ltd	Temporary staff	\$	4,080.88			
2132.2119-01	30/08/2017	Line Marking Specialists	Line marking services	\$	1,688.50			
2132.2122-01	30/08/2017	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$	126.50			
2132.2123-01	30/08/2017	Major Motors Pty Ltd	Truck repairs	\$	5,930.12			
2132.2136-01	30/08/2017	Mindarie Regional Council	Processable and non processable waste	\$	43,434.41			
2132.2189-01	30/08/2017	SAS Locksmiths	Key cutting and lock maintenance service	\$	832.00			
2132.2192-01	30/08/2017	Sigma Chemicals	Pool chemicals	\$	3,557.96			
2132.2199-01	30/08/2017	Speedo Australia Pty Ltd	Apparel for retail	\$	12,230.90			
2132.2204-01	30/08/2017	Telstra Corporation Ltd	Telephone and internet charges	\$	38.50			
2132.2232-01	30/08/2017	Walshy All Round Tradesman	Parks and Reserves repairs and maintenance	\$	2,411.20			
2132.2234-01	30/08/2017	Water Corporation	Water charges	\$	992.12			
2132.2241-01	30/08/2017	Zipform	Printing of rates notices 2017/18	\$	26,011.47			
2132.3001-01	30/08/2017	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff	\$	8,654.81			
2132.3034-01	30/08/2017	Sanax Medical & First Aid Supplies	First aid supplies	\$	153.18			

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Creditor	Date	Payee	Description	Amount
2132.3057-01	30/08/2017	European Foods Wholesalers Pty Ltd.	Beatty Park Café supplies	\$ 2,137.74
2132.3091-01	30/08/2017	Sam's Repairs & Maintenance	Sign installation and maintenance	\$ 2,321.00
2132.3110-01	30/08/2017	Depiazzi	Woodchips	\$ 693.44
2132.3146-01	30/08/2017	K.S. Black (WA) Pty Ltd	Bore maintenance and development	\$ 52,233.15
2132.3150-01	30/08/2017	Northshore Unit Inc SES	FESA contribution	\$ 11,180.76
2132.3152-01	30/08/2017	Perth Soccer Club	Dorrien Gardens redevelopment - 3rd contribution	\$ 63,193.21
2132.3161-01	30/08/2017	Enzed Perth & Enzed Wangara	Plant repairs	\$ 125.03
2132.3170-01	30/08/2017	Elliotts Irrigation Pty Ltd	Central control irrigation system	\$ 35,534.89
2132.3187-01	30/08/2017	Local Government Professionals Australia WA	Staff training course	\$ 80.00
2132.3213-01	30/08/2017	Domus Nursery	Supply of plants	\$ 1,700.33
2132.3239-01	30/08/2017	Award Contracting Pty Ltd	Locating services	\$ 1,188.00
2132.3246-01	30/08/2017	Ellenby Tree Farm Pty Ltd	Supply of plants	\$ 880.00
2132.3315-01	30/08/2017	RPG Auto Electrics	Plant repairs	\$ 3,392.69
2132.3359-01	30/08/2017	Department of Commerce	Levy collection	\$ 38,044.26
2132.3416-01	30/08/2017	Shade Experience	Shade sail repairs	\$ 1,276.00
2132.3424-01	30/08/2017	Lynford Motors Pty Ltd Osborne Park	New vehicle purchases; vehicle services and repairs	\$ 64,491.50
2132.3492-01	30/08/2017	The West Australian Newspaper Ltd	Newspapers for resale - Beatty Park Leisure Centre	\$ 164.30
2132.3496-01	30/08/2017	Orbit Health & Fitness Solutions	Gym supplies	\$ 574.64
2132.3560-01	30/08/2017	Staples Australia	Office supplies	\$ 224.38
2132.3712-01	30/08/2017	Sports Turf Technology Pty Ltd	Annual water analysis	\$ 9,605.20
2132.3881-01	30/08/2017	Pennant House	Flag supplies	\$ 623.70
2132.3913-01	30/08/2017	Kennards Hire	Plant hire	\$ 100.00
2132.4017-01	30/08/2017	Trisley's Hydraulic Services Pty Ltd	Supply and install acid dosing pool pump	\$ 5,633.32
2132.4019-01	30/08/2017	ABCorp Australasia Pty Ltd	Supply of membership cards	\$ 429.00
2132.4156-01	30/08/2017	Wanneroo Plant Farm	Supply of plants	\$ 2,200.00
2132.4210-01	30/08/2017	Beaver Tree Services	Street trees & parks pruning/removal	\$ 3,721.30
2132.4272-01	30/08/2017	International Auto Services	Plant repairs	\$ 143.00
2132.4418-01	30/08/2017	West-Sure Group Pty Ltd	Cash collection services	\$ 4,916.84
2132.4493-01	30/08/2017	Tom Lawton - Bobcat Hire	Bobcat hire and tipping fees	\$ 10,429.10
2132.4627-01	30/08/2017	Flexi Staff Pty Ltd	Temporary staff	\$ 12,832.18
2132.4637-01	30/08/2017	Multi Mix Concrete Pty Ltd	Concrete supplies	\$ 837.54
2132.4872-01	30/08/2017	Parkonsult Pty Ltd	Parking meter reprogramming, daily checks & maintenance	\$ 5,775.74
2132.4889-01	30/08/2017	Officeworks Superstores Pty Ltd	Paper supplies	\$ 499.00
2132.4971-01	30/08/2017	Totally Workwear	Uniform supplies	\$ 1,246.87
2132.5080-01	30/08/2017	Repco Auto Parts	Parts supplies	\$ 192.50
2132.5193-01	30/08/2017	Protector Fire Services Pty Ltd	Service fire equipment	\$ 308.00
2132.5233-01	30/08/2017	Subiaco Football Club Inc.	"Imagine Vincent" match sponsorship	\$ 11,550.00
2132.5294-01	30/08/2017	A Team Printing	Printing service	\$ 1,068.10
2132.5301-01	30/08/2017	Kott Gunning	Prosecution services and employment advice	\$ 3,245.88

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Creditor	Date	Payee	Description	Amount
2132.5342-01	30/08/2017	Ozscot Horticulture	Supply of plants	\$ 7,199.61
2132.5398-01	30/08/2017	Subaru Osborne Park	Vehicle services and repairs	\$ 889.15
2132.5474-01	30/08/2017	Tow-Safe Pty Ltd	Trailer repairs	\$ 190.00
2132.5598-01	30/08/2017	Total Eden Pty Ltd	Geothermal system quarterly service	\$ 9,674.50
2132.5683-01	30/08/2017	Tourism Brochure Exchange	Distribution services	\$ 165.00
2132.5685-01	30/08/2017	Muchea Tree Farm	Supply of plants	\$ 6,600.80
2132.5764-01	30/08/2017	Graffiti Force	Graffitti removal services	\$ 308.00
2132.5816-01	30/08/2017	State Library of WA	Recovery of lost and damaged books	\$ 4,950.00
2132.5836-01	30/08/2017	Manheim Pty Ltd	Towing services	\$ 709.50
2132.5888-01	30/08/2017	Kleen West Distributors	Graffiti removal supplies	\$ 1,234.75
2132.5898-01	30/08/2017	Replants.com Pty Ltd	Supply of grass trees	\$ 4,125.00
2132.6072-01	30/08/2017	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 4,134.75
2132.6218-01	30/08/2017	Devco Builders	Small plant maintenance and repairs - various locations	\$ 2,200.00
2132.6258-01	30/08/2017	Sanderson's Outdoor Power Equipment	Plant repairs	\$ 184.00
2132.6259-01	30/08/2017	Australian HVAC Services Pty Ltd	Air conditioning maintenance	\$ 1,107.92
2132.6390-01	30/08/2017	Eric Hood Pty Ltd	Painting services	\$ 830.50
2132.6482-01	30/08/2017	Department of Transport	Vehicle ownership searches	\$ 2,721.05
2132.6551-01	30/08/2017	iSUBSCRiBE Pty Ltd	Magazine subscriptions for library	\$ 488.89
2132.6563-01	30/08/2017	Citec Confirm	Vehicle ownership searches	\$ 34.10
2132.6586-01	30/08/2017	McIntosh & Son WA	Truck parts	\$ 64.02
2132.6766-01	30/08/2017	Iredale Pedersen Hook Architects	Design advisory fee	\$ 660.00
2132.6815-01	30/08/2017	City Motors (1981) Pty Ltd	Vehicle services and repairs	\$ 59.40
2132.6818-01	30/08/2017	LGIS Risk Management	OSH due diligence training	\$ 660.00
2132.6880-01	30/08/2017	Orig-equip Auto Tops	Tonneau cover for vehicle	\$ 550.00
2132.6881-01	30/08/2017	Bridgestone Select West Perth/Osborne Park	Tyre services	\$ 494.45
2132.6903-01	30/08/2017	APARC Pty Ltd	Parking meter maintenance and fees programme update	\$ 8,717.42
2132.6930-01	30/08/2017	C Boutsis	Reimbursement of expenses	\$ 159.00
2132.6933-01	30/08/2017	Mackay Urbandesign	Design advisory fee	\$ 660.00
2132.7003-01	30/08/2017	Sonic HealthPlus Pty Ltd	Medical assessment	\$ 297.00
2132.7009-01	30/08/2017	JBA Survey	Surveying services	\$ 2,310.00
2132.7057-01	30/08/2017	Australian Paper	Envelope supplies	\$ 1,458.82
2132.7118-01	30/08/2017	C Wood Distributors	Beatty Park Café supplies	\$ 1,079.10
2132.7152-01	30/08/2017	Development Assessment Panels	Amended DAP fees	\$ 196.00
2132.7190-01	30/08/2017	Chindarsi Architects	Design advisory fee	\$ 1,320.00
2132.7282-01	30/08/2017	Rubek Automatic Doors	Automatic door repairs	\$ 242.00
2132.7399-01	30/08/2017	Briskleen Supplies Pty Ltd	Toiletry and cleaning products	\$ 615.20
2132.7420-01	30/08/2017	Leederville Hotel (T/A Pent Pty Ltd)	Parking revenue distribution	\$ 15,392.95
2132.7477-01	30/08/2017	Expo Group	Printing services	\$ 3,018.40
2132.7481-01	30/08/2017	Regents Commercial	Rent and variable outgoings - Barlee St car park	\$ 14,525.86

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Creditor	Date	Payee	Description	Amount
2132.7505-01	30/08/2017	Imagesource	Printing services	\$ 1,705.00
2132.7566-01	30/08/2017	D Dimoff	Reimbursement of expenses	\$ 491.00
2132.7572-01	30/08/2017	Compu-Stor	Records digitisation and off-site storage	\$ 38.50
2132.7574-01	30/08/2017	Dolcetto Patisserie and Café	Catering services	\$ 80.00
2132.7593-01	30/08/2017	Yoshino Sushi	Beatty Park Café supplies	\$ 343.20
2132.7605-01	30/08/2017	Centropak	Beatty Park Café supplies	\$ 1,781.47
2132.7612-01	30/08/2017	Crimea Growers Market	Beatty Park Café supplies	\$ 1,359.69
2132.7818-01	30/08/2017	The Pest Guys	Pest control services	\$ 1,055.59
2132.7862-01	30/08/2017	Mayor E Cole	Reimbursement of expenses	\$ 120.00
2132.7950-01	30/08/2017	Rawlicious Delights	Beatty Park Café supplies	\$ 260.15
2132.7955-01	30/08/2017	Synergy	Electricity charges	\$ 6,881.15
2132.8009-01	30/08/2017	Marketforce Express Pty Ltd	Graphic design and advertising services	\$ 3,474.04
2132.8040-01	30/08/2017	Wilson Security	Security services	\$ 313.50
2132.8108-01	30/08/2017	Leo Heaney Pty Ltd	Street tree services	\$ 1,776.50
2132.8111-01	30/08/2017	SimplePay Solutions Pty Ltd	Credit card transactions	\$ 8,027.75
2132.8144-01	30/08/2017	Julie Armstrong	Fitness instructor fees	\$ 1,265.00
2132.8216-01	30/08/2017	C Mooney	Reimbursement of expenses	\$ 130.98
2132.8327-01	30/08/2017	Courtney Hahipene (Walter)	Fitness instructor fees	\$ 118.80
2132.8373-01	30/08/2017	Flex Fitness Equipment	Gym equipment	\$ 149.95
2132.8383-01	30/08/2017	Roadline Removal	Line marking removal services	\$ 825.00
2132.8420-01	30/08/2017	Corsign WA Pty Ltd	Sign supplies	\$ 2,042.81
2132.8435-01	30/08/2017	Cr D Loden	Reimbursement of expenses	\$ 50.00
2132.8474-01	30/08/2017	Krystal's Kids Parties	"Imagine Vincent " entertainment	\$ 210.00
2132.8498-01	30/08/2017	Wheelers Books	Library books	\$ 33.73
2132.8515-01	30/08/2017	Institute of Public Administration Australia WA	Staff training course	\$ 550.00
2132.8519-01	30/08/2017	Non Organic Disposals	Rubbish tipping	\$ 2,583.90
2132.8523-01	30/08/2017	Stephen Carrick Architects Pty Ltd	Design advisory fee	\$ 660.00
2132.8527-01	30/08/2017	Shanthi Bhavana Meditation & Yoga	Fitness instructor fees	\$ 89.10
2132.8574-01	30/08/2017	Solo Resource Recover	Pressure cleaning services	\$ 5,724.13
2132.8593-01	30/08/2017	Colleagues Nagels	Integrated transferable parking permits	\$ 129.80
2132.8620-01	30/08/2017	Boyan Electrical Services	Electrical services - various locations	\$ 11,277.21
2132.8628-01	30/08/2017	AV Trucks Services Pty Ltd	Truck repairs	\$ 1,907.25
2132.8641-01	30/08/2017	Public Transport Authority WA (PTAWA)	Bicycle lane licence preparation fee	\$ 385.00
2132.8646-01	30/08/2017	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 19,530.00
2132.8651-01	30/08/2017	Amer Sports Australia	Purchase of gym cardio equipment	\$ 275,961.51
2132.8672-01	30/08/2017	Brownes Food Operations Pty Ltd	Beatty Park Café supplies	\$ 950.91
2132.8724-01	30/08/2017	Bamboo Catering	Catering services	\$ 888.80
2132.8737-01	30/08/2017	Unilever Australia Ltd	Beatty Park Café supplies	\$ 1,311.82
2132.8742-01	30/08/2017	Dell Australia Pty Ltd	Monitor supplies	\$ 977.24

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Creditor	Date	Payee	Description	Amount
2132.8743-01	30/08/2017	Konica Minolta Business Solutions	Copy costs	\$ 2,484.16
2132.8747-01	30/08/2017	Imex Solutions WA Pty Ltd	HP TRIM upgrade	\$ 2,970.00
2132.8752-01	30/08/2017	Jackie Barron	Fitness instructor fees	\$ 56.84
2132.8757-01	30/08/2017	Suez Recycling & Recovery (Perth) Pty Ltd	Recycling services	\$ 92,548.40
2132.8763-01	30/08/2017	StrataGreen	Garden equipment supplies	\$ 298.21
2132.8797-01	30/08/2017	Fit 4 Business WA	Café review check	\$ 220.00
2132.8816-01	30/08/2017	S Smith	Reimbursement of expenses	\$ 34.68
2132.8820-01	30/08/2017	Inhouse Group Pty Ltd	Trendwise visitor analytics	\$ 2,129.92
2132.8833-01	30/08/2017	Noma Pty Ltd	Design advisory fee	\$ 660.00
2132.8834-01	30/08/2017	SIA Architects Pty Ltd	Architectural services for DAC	\$ 1,975.00
2132.8854-01	30/08/2017	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 5,292.36
2132.8885-01	30/08/2017	Delta T Technologies WA Pty Ltd	Geothermal heat exchange repair	\$ 396.00
2132.8890-01	30/08/2017	Vigilant Traffic Management	Traffic management services	\$ 14,073.75
2132.8895-01	30/08/2017	Braestone Pty Ltd	Business systems review	\$ 16,585.94
2132.8932-01	30/08/2017	Safe N Sand	Paint removal services	\$ 2,000.00
2132.8944-01	30/08/2017	RSA Signs Pty Ltd	Sign supplies	\$ 1,200.10
2132.8965-01	30/08/2017	Janet Verburg	Fitness instructor fees	\$ 64.80
2132.8966-01	30/08/2017	R Sklarski	Reimbursement of expenses - various parking fees	\$ 94.99
2133.7312-01	05/09/2017	OverDrive Inc	Licence and web hosting fee	\$ 6,097.40
2134.98000-01	06/09/2017	Australian Taxation Office	Payroll deduction	\$ 160,640.00
2135.2020-01	06/09/2017	Australian Services Union	Payroll deduction	\$ 302.06
2135.2045-01	06/09/2017	Child Support Agency	Payroll deduction	\$ 764.87
2135.2153-01	06/09/2017	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
2135.2213-01	06/09/2017	City of Vincent	Payroll deduction	\$ 958.48
2135.2216-01	06/09/2017	City of Vincent Staff Social Club	Payroll deduction	\$ 412.00
2135.3133-01	06/09/2017	Depot Social Club	Payroll deduction	\$ 88.00
2135.6156-01	06/09/2017	Health Insurance Fund of WA	Payroll deduction	\$ 419.05
2135.8120-01	06/09/2017	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 852.02
2136.2072-01	07/09/2017	Landgate	Gross rental valuations	\$ 1,937.65
2136.2113-01	07/09/2017	Kleenheat Gas	Forklift gas cylinders	\$ 295.96
2136.2136-01	07/09/2017	Mindarie Regional Council	Processable waste	\$ 44,850.75
2136.2204-01	07/09/2017	Telstra Corporation Ltd	Telephone and internet charges	\$ 1,453.40
2136.2234-01	07/09/2017	Water Corporation	Water charges	\$ 14,215.88
2136.4768-01	07/09/2017	Optus Billing Services Pty Ltd	Telephone and internet charges	\$ 2,254.16
2136.5199-01	07/09/2017	Rockwater Proprietary Limited	Geothermal monitoring review - Beatty Park Leisure Centre	\$ 231.00
2136.6287-01	07/09/2017	Pro-am Australia	Pool equipment storage	\$ 1,536.40
2136.6458-01	07/09/2017	Specialised Security Shredding	Document shredding services	\$ 38.50
2136.6903-01	07/09/2017	APARC Pty Ltd	Purchase ticket issuing machines	\$ 30,360.00
2136.7818-01	07/09/2017	The Pest Guys	Pest control services	\$ 5,279.00

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Creditor	Date	Payee	Description	Amount
2136.7955-01	07/09/2017	Synergy	Electricity charges	\$ 4,062.50
2136.8117-01	07/09/2017	A Plus Training Solutions Pty Ltd	Staff training	\$ 4,840.00
2136.8737-01	07/09/2017	Unilever Australia Ltd	Beatty Park Café supplies	\$ 3,538.32
2136.8807-01	07/09/2017	Studio Elementa	Graphic design services	\$ 1,640.00
2136.8810-01	07/09/2017	Australia Post	Postage charges	\$ 14,625.00
2136.8920-01	07/09/2017	Assured Certification Services	Certification services	\$ 605.00
2137.6524-01	12/09/2017	Cr J Topelberg	Council meeting fee	\$ 1,916.66
2137.6525-01	12/09/2017	Cr M Buckels	Council meeting fee	\$ 1,916.66
2137.7143-01	12/09/2017	Cr R Harley	Council meeting fee	\$ 3,223.49
2137.7862-01	12/09/2017	Mayor E Cole	Council meeting fee	\$ 7,797.33
2137.8435-01	12/09/2017	Cr D Loden	Council meeting fee	\$ 1,916.66
2137.8438-01	12/09/2017	Cr S Gontaszewski	Council meeting fee	\$ 1,916.66
2137.8449-01	12/09/2017	Cr J Murphy	Council meeting fee	\$ 1,916.66
2137.8808-01	12/09/2017	Cr J Hallett	Council meeting fee	\$ 1,916.66
2139.1000-01	13/09/2017	WA Local Government Super Plan Pty Ltd	Superannuation	\$ 123,592.31
2139.5677-01	13/09/2017	Australian Super Pty Ltd	Superannuation	\$ 18,161.94
2139.5728-01	13/09/2017	Cbus Trustee	Superannuation	\$ 1,605.28
2139.5789-01	13/09/2017	Retail Employees Superannuation Trust	Superannuation	\$ 6,543.53
2139.5797-01	13/09/2017	AMP Flexible Lifetime Super	Superannuation	\$ 701.71
2139.5818-01	13/09/2017	CARE Super Pty Ltd	Superannuation	\$ 48.18
2139.5837-01	13/09/2017	Commonwealth Bank Superannuation Savings Account	Superannuation	\$ 258.28
2139.5863-01	13/09/2017	Unisuper Limited	Superannuation	\$ 2,192.58
2139.5894-01	13/09/2017	Asgard	Superannuation	\$ 1,407.85
2139.5904-01	13/09/2017	AMP SuperLeader	Superannuation	\$ 451.00
2139.5905-01	13/09/2017	BT Business Super	Superannuation	\$ 1,844.38
2139.5966-01	13/09/2017	First State Super	Superannuation	\$ 53.62
2139.6040-01	13/09/2017	Bistona Pty Ltd	Superannuation	\$ 1,176.02
2139.6070-01	13/09/2017	SuperWrap	Superannuation	\$ 1,198.96
2139.6117-01	13/09/2017	BT Super For Life	Superannuation	\$ 111.64
2139.6137-01	13/09/2017	HostPlus	Superannuation	\$ 5,274.81
2139.6262-01	13/09/2017	HESTA Super Fund	Superannuation	\$ 557.17
2139.6266-01	13/09/2017	MTAA Super Fund	Superannuation	\$ 545.83
2139.6308-01	13/09/2017	BT Super for Life	Superannuation	\$ 227.62
2139.6391-01	13/09/2017	Colonial First State	Superannuation	\$ 563.27
2139.6409-01	13/09/2017	Catholic Superannuation & Retirement Fund	Superannuation	\$ 55.23
2139.6504-01	13/09/2017	ANZ One Answer Personal Super	Superannuation	\$ 359.98
2139.6520-01	13/09/2017	BT Lifetime Super Employer Plan	Superannuation	\$ 195.32
2139.6659-01	13/09/2017	MLC Masterkey Superannuation	Superannuation	\$ 371.20
2139.6682-01	13/09/2017	Telstra Super Pty Ltd	Superannuation	\$ 443.88

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Creditor	Date	Payee	Description	Amount
2139.6685-01	13/09/2017	Fondacaro Superfund	Superannuation	\$ 1,514.46
2139.6769-01	13/09/2017	Concept One the Industry Superannuation Fund	Superannuation	\$ 218.25
2139.6836-01	13/09/2017	MLC Navigator Retirement Plan - Superannuation Service	Superannuation	\$ 2,138.48
2139.6918-01	13/09/2017	LUCRF Super	Superannuation	\$ 461.22
2139.6925-01	13/09/2017	BT Super for Life	Superannuation	\$ 377.28
2139.6926-01	13/09/2017	Colonial First State	Superannuation	\$ 221.94
2139.7013-01	13/09/2017	Spectrum Super	Superannuation	\$ 458.81
2139.7216-01	13/09/2017	Sunsuper Superannuation	Superannuation	\$ 1,698.06
2139.7277-01	13/09/2017	Colonial First State First Choice Personal Super	Superannuation	\$ 490.13
2139.7492-01	13/09/2017	ING Direct Living Super	Superannuation	\$ 66.56
2139.7548-01	13/09/2017	IOOF Portfolio Service Superannuation Fund	Superannuation	\$ 105.54
2139.7632-01	13/09/2017	AMP Flexible Super	Superannuation	\$ 1,289.94
2139.7640-01	13/09/2017	Commonwealth Personal Superannuation and Rollover Plan	Superannuation	\$ 296.58
2139.7708-01	13/09/2017	Q Super (Employer Express SuperChoice)	Superannuation	\$ 382.17
2139.7720-01	13/09/2017	LGsuper	Superannuation	\$ 1,984.36
2139.7768-01	13/09/2017	Australian Ethical	Superannuation	\$ 63.01
2139.7801-01	13/09/2017	ANZ Smart Choice Super (OnePath MasterFund)	Superannuation	\$ 660.36
2139.8029-01	13/09/2017	Kinetic Superannuation	Superannuation	\$ 601.10
2139.8060-01	13/09/2017	Essential Super	Superannuation	\$ 1,348.75
2139.8091-01	13/09/2017	Colonial First State - First Choice Employer Super	Superannuation	\$ 433.30
2139.8124-01	13/09/2017	Defence Bank Super	Superannuation	\$ 1,258.06
2139.8189-01	13/09/2017	Enterprise Super	Superannuation	\$ 309.13
2139.8205-01	13/09/2017	Max Super Fund	Superannuation	\$ 431.97
2139.8358-01	13/09/2017	AMP CustomSuper	Superannuation	\$ 655.60
2139.8405-01	13/09/2017	Wealth Personal Superannuation and Pension Fund	Superannuation	\$ 721.56
2139.8543-01	13/09/2017	GESS Superannuation Fund	Superannuation	\$ 109.18
2139.8594-01	13/09/2017	The Trustee for Ruby Super Fund	Superannuation	\$ 853.86
2139.8643-01	13/09/2017	Radisich Superannuation Fund	Superannuation	\$ 413.32
2139.8725-01	13/09/2017	Shatahjad Superannuation Fund	Superannuation	\$ 1,202.41
2139.8773-01	13/09/2017	Statewide Superannuation	Superannuation	\$ 72.19
2139.8804-01	13/09/2017	MLC Super Fund	Superannuation	\$ 945.36
2139.8863-01	13/09/2017	Netwealth Superannuation Master Fund	Superannuation	\$ 1,784.26
2139.8882-01	13/09/2017	Trustee for Local Government Super	Superannuation	\$ 548.86
2140.2050-01	13/09/2017	City Of Perth Superannuation	Superannuation	\$ 12,108.99
2141.2087-01	12/09/2017	Department of Fire and Emergency Services (DFES)	Emergency services levy - 1st quarter	\$ 2,065,118.08
2142.2004-01	13/09/2017	Skye Group Pty Ltd	Apparel for retail	\$ 5,900.07
2142.2008-01	13/09/2017	Alinta Energy	Electricity and gas charges	\$ 37,375.67
2142.2016-01	13/09/2017	Arcus Australia Pty Ltd	4 gas range ovens - Mount Hawthorn Community Centre	\$ 20,449.00
2142.2019-01	13/09/2017	Australia Post (Agency commission)	Commission charges	\$ 3,203.31

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Creditor	Date	Payee	Description	Amount
2142.2029-01	13/09/2017	Bunnings Building Supplies	Hardware supplies	\$ 1,008.99
2142.2033-01	13/09/2017	BOC Gases Australia Limited	Oxygen supplies	\$ 1,148.54
2142.2036-01	13/09/2017	Cabcharge Australia Pty Ltd	Cabcharge account keeping fee	\$ 6.09
2142.2049-01	13/09/2017	City Of Perth	BA/DA archive retrievals	\$ 287.10
2142.2053-01	13/09/2017	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 901.16
2142.2072-01	13/09/2017	Landgate	Gross rental valuations	\$ 4,349.55
2142.2074-01	13/09/2017	Dickies Tree Service	Tree lopping services	\$ 1,056.00
2142.2085-01	13/09/2017	Farinosi & Sons Pty Ltd	Hardware supplies	\$ 12.44
2142.2105-01	13/09/2017	Inner City Newsagency	Newspaper delivery	\$ 111.28
2142.2106-01	13/09/2017	Programmed Integrated Workforce Ltd	Temporary staff	\$ 2,490.38
2142.2113-01	13/09/2017	Kleenheat Gas	Forklift gas cylinders	\$ 178.66
2142.2119-01	13/09/2017	Line Marking Specialists	Line marking services	\$ 3,784.00
2142.2122-01	13/09/2017	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 5,615.56
2142.2123-01	13/09/2017	Major Motors Pty Ltd	Truck service	\$ 5,085.17
2142.2126-01	13/09/2017	Mayday Earthmoving	Bobcat hire	\$ 15,383.50
2142.2136-01	13/09/2017	Mindarie Regional Council	Processable and non processable waste	\$ 96,634.01
2142.2188-01	13/09/2017	Running Bare Australia Pty Ltd	Apparel for retail	\$ 7,612.00
2142.2189-01	13/09/2017	SAS Locksmiths	Key cutting and lock maintenance service	\$ 2,706.80
2142.2192-01	13/09/2017	Sigma Chemicals	Pool chemicals	\$ 2,991.86
2142.2199-01	13/09/2017	Speedo Australia Pty Ltd	Apparel for retail	\$ 653.95
2142.2200-01	13/09/2017	Sportsworld Of WA	Apparel for retail	\$ 13,690.60
2142.2204-01	13/09/2017	Telstra Corporation Ltd	Telephone and internet charges	\$ 332.16
2142.2221-01	13/09/2017	Turfmaster Facility Management	Turf maintenance	\$ 7,780.74
2142.2229-01	13/09/2017	W.A. Hino Sales & Service	Truck repairs	\$ 116.40
2142.2232-01	13/09/2017	Walshy All Round Tradesman	Parks and Reserves repairs and maintenance	\$ 2,792.90
2142.2234-01	13/09/2017	Water Corporation	Water charges	\$ 4,279.91
2142.3001-01	13/09/2017	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff	\$ 8,961.39
2142.3037-01	13/09/2017	WA Rangers Association	2 tickets to attend WA Ranger of the year awards	\$ 200.00
2142.3038-01	13/09/2017	St John Ambulance Australia	First aid kit supplies	\$ 1,271.46
2142.3040-01	13/09/2017	Shenton Enterprises Pty Ltd	Service of AIDS memorial fountain	\$ 1,653.96
2142.3057-01	13/09/2017	European Foods Wholesalers Pty Ltd.	Beatty Park Café supplies	\$ 814.24
2142.3096-01	13/09/2017	Toolmart Australia Pty Ltd	Supply of assorted tools	\$ 93.95
2142.3110-01	13/09/2017	Depiazzi	Woodchips	\$ 3,543.10
2142.3128-01	13/09/2017	Intersectional Linemarkers Pty Ltd	Line marking services	\$ 926.20
2142.3129-01	13/09/2017	Margaret River Agencies	Beverage supplies	\$ 316.80
2142.3144-01	13/09/2017	Caltex Australia Petroleum Pty Ltd	Fuel and oils	\$ 30,308.71
2142.3154-01	13/09/2017	PPG Industries Australia Pty Ltd	Graffiti removal supplies	\$ 1,170.38
2142.3161-01	13/09/2017	Enzed Perth & Enzed Wangara	Truck repairs	\$ 1,972.26
2142.3170-01	13/09/2017	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance	\$ 1,959.35

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Creditor	Date	Payee	Description	Amount
2142.3195-01	13/09/2017	Initial Hygiene	Sharps disposal services	\$ 990.55
2142.3213-01	13/09/2017	Domus Nursery	Supply of plants	\$ 1,745.21
2142.3215-01	13/09/2017	Les Mills	Licence fees for fitness classes	\$ 1,665.22
2142.3222-01	13/09/2017	Securepay Pty Ltd	Web payment fees	\$ 524.81
2142.3239-01	13/09/2017	Award Contracting Pty Ltd	Locating services	\$ 7,628.50
2142.3315-01	13/09/2017	RPG Auto Electrics	Plant repairs	\$ 767.80
2142.3438-01	13/09/2017	Australasian Performing Right Association Ltd	APRA licence fees	\$ 4,253.76
2142.3444-01	13/09/2017	Raeco International Pty Ltd	Library supplies	\$ 287.58
2142.3474-01	13/09/2017	CSP Group	Chainsaw barlube supplies	\$ 411.00
2142.3481-01	13/09/2017	Constable Care	Child safety foundation - Community partnership 2017/18	\$ 11,000.00
2142.3492-01	13/09/2017	The West Australian Newspaper Ltd	Newspapers for resale	\$ 164.30
2142.3511-01	13/09/2017	City of Stirling	Green waste tipping fees	\$ 762.90
2142.3560-01	13/09/2017	Winc Australia Pty Ltd	Office supplies and consumables	\$ 5,386.27
2142.3628-01	13/09/2017	Crommelins Machinery Sales	Plant repairs	\$ 267.33
2142.3712-01	13/09/2017	Sports Turf Technology Pty Ltd	Annual groundwater monitoring report	\$ 1,815.00
2142.3814-01	13/09/2017	Western Power Corporation	Tree pruning services	\$ 419.25
2142.3888-01	13/09/2017	Reln Pty Ltd	Compost bins	\$ 2,455.20
2142.3903-01	13/09/2017	City Of Joondalup	Long service leave liability	\$ 3,650.49
2142.3913-01	13/09/2017	Kennards Hire	Equipment hire	\$ 326.50
2142.3929-01	13/09/2017	Chittering Valley Worm Farm	Worms and castings	\$ 735.00
2142.4034-01	13/09/2017	Penske Power System	Ad blue	\$ 1,225.84
2142.4103-01	13/09/2017	Asphaltech Pty Ltd	Asphalt supplies	\$ 8,626.29
2142.4156-01	13/09/2017	Wanneroo Plant Farm	Supply of plants	\$ 528.00
2142.4210-01	13/09/2017	Beaver Tree Services	Street trees & parks pruning/removal	\$ 249,811.32
2142.4214-01	13/09/2017	Kerbing West	Kerbing services	\$ 10,772.04
2142.4272-01	13/09/2017	International Auto Services	Plant repairs	\$ 711.80
2142.4319-01	13/09/2017	Canon - Oce-Australia Pty Ltd	Ink supplies	\$ 1,092.30
2142.4418-01	13/09/2017	West-Sure Group Pty Ltd	Cash collection services	\$ 5,483.78
2142.4447-01	13/09/2017	Blackwoods Atkins	Hardware supplies	\$ 4,151.25
2142.4493-01	13/09/2017	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 6,530.70
2142.4627-01	13/09/2017	Flexi Staff Pty Ltd	Temporary staff	\$ 18,065.68
2142.4637-01	13/09/2017	Multi Mix Concrete Pty Ltd	Concrete supplies	\$ 892.76
2142.4674-01	13/09/2017	Fulton Hogan (Pioneer Road Services)	Asphalt supplies	\$ 1,969.00
2142.4768-01	13/09/2017	Optus Billing Services Pty Ltd	Telephone and internet charges; handsets for rangers	\$ 33,816.86
2142.4861-01	13/09/2017	Australia Wide Taxation Training	Staff training	\$ 485.00
2142.4872-01	13/09/2017	Parkonsult Pty Ltd	Daily checks and minor maintenance	\$ 5,456.74
2142.4971-01	13/09/2017	Totally Workwear	Uniform supplies	\$ 237.75
2142.5041-01	13/09/2017	Alsco Pty Ltd	Mat supplies	\$ 456.72
2142.5080-01	13/09/2017	Repco Auto Parts	Supply of motor parts	\$ 133.80

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Creditor	Date	Payee	Description	Amount
2142.5084-01	13/09/2017	ATF Services Pty Ltd	Security fence	\$ 144.21
2142.5121-01	13/09/2017	Kyilla Primary School	Grant - WA connecting schools	\$ 2,500.00
2142.5122-01	13/09/2017	North Perth Primary School	Grant - WA connecting schools	\$ 2,500.00
2142.5131-01	13/09/2017	Holcim (Readymix)	Concrete supplies	\$ 829.40
2142.5193-01	13/09/2017	Protector Fire Services Pty Ltd	Service fire equipment	\$ 478.50
2142.5272-01	13/09/2017	Vital Packaging Pty Ltd	Citizenship ceremony gift boxes	\$ 217.80
2142.5294-01	13/09/2017	A Team Printing	Printing services	\$ 939.40
2142.5301-01	13/09/2017	Kott Gunning	Prosecution services and employment advice	\$ 20,744.86
2142.5326-01	13/09/2017	Traffic Systems West	Supply and install kerbing	\$ 4,185.83
2142.5414-01	13/09/2017	Phonographic Performance Company of Australia Ltd	Music licence	\$ 2,335.95
2142.5474-01	13/09/2017	Tow-Safe Pty Ltd	Trailer parts	\$ 1,144.00
2142.5506-01	13/09/2017	Mount Hawthorn Primary School	Grant - WA connecting schools	\$ 2,500.00
2142.5538-01	13/09/2017	Frediani Milk Wholesalers	Milk supplies	\$ 443.20
2142.5553-01	13/09/2017	Structerre Consulting Engineers	Structural engineering report	\$ 2,178.00
2142.5562-01	13/09/2017	Belgravia Leisure Pty Ltd	Gym equipment repairs	\$ 697.06
2142.5598-01	13/09/2017	Total Eden Pty Ltd	Supply of water meter	\$ 2,335.98
2142.5659-01	13/09/2017	ABC Distributors (WA) Pty Ltd	Toilet roll supplies	\$ 1,259.72
2142.5737-01	13/09/2017	Massey's Herd Milk Supply	Milk supplies	\$ 642.60
2142.5936-01	13/09/2017	Outsource Business Support Solutions P/L	Technical support to Authority system	\$ 1,320.00
2142.5944-01	13/09/2017	Carramar Resource Industries	Sand supplies	\$ 605.00
2142.5973-01	13/09/2017	Guardian Tactile Systems Pty Ltd	Supply and install tactile paving	\$ 2,251.65
2142.6041-01	13/09/2017	Battery World Osborne Park	Battery supplies	\$ 252.00
2142.6072-01	13/09/2017	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 2,533.90
2142.6184-01	13/09/2017	Data 3	Back up software and support	\$ 11,796.04
2142.6207-01	13/09/2017	The Perth Mint	Citizenship ceremony coins	\$ 201.70
2142.6218-01	13/09/2017	Devco Builders	Small maintenance & repairs; North Perth Tennis Club wall	\$ 27,154.84
2142.6258-01	13/09/2017	Sanderson's Outdoor Power Equipment	Plant repairs	\$ 426.00
2142.6259-01	13/09/2017	Australian HVAC Services Pty Ltd	Air conditioning maintenance	\$ 5,714.24
2142.6383-01	13/09/2017	WC Convenience Management Pty Ltd	Maintenance exeloos	\$ 3,992.44
2142.6390-01	13/09/2017	Eric Hood Pty Ltd	Painting services	\$ 330.00
2142.6455-01	13/09/2017	The BBQ Man	BBQ and pressure cleaning services	\$ 6,823.18
2142.6501-01	13/09/2017	Shop for Shops	Retail shop fittings	\$ 175.00
2142.6518-01	13/09/2017	Big Rock Toyota	Vehicle service & repairs	\$ 450.00
2142.6551-01	13/09/2017	iSUBSCRiBE Pty Ltd	Library magazine subscriptions	\$ 231.50
2142.6574-01	13/09/2017	PriceMark Pty Ltd	Labelling supplies	\$ 1,155.00
2142.6648-01	13/09/2017	Environmental Health Australia (WA)	Conference registration	\$ 1,865.00
2142.6759-01	13/09/2017	Techwest Solutions Pty Ltd	Audio equipment repairs	\$ 243.65
2142.6783-01	13/09/2017	Action Asbestos Removals	Asbestos removal services	\$ 649.00
2142.6805-01	13/09/2017	Marquee Magic	Marquee hire	\$ 721.00

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Creditor	Date	Payee	Description	Amount
2142.6872-01	13/09/2017	Truck Centre (WA) Pty Ltd	Truck repairs	\$ 3,274.31
2142.6903-01	13/09/2017	APARC Pty Ltd	CMS licensing fee	\$ 4,696.92
2142.6937-01	13/09/2017	Retech Rubber	Softfall play area repairs - Kyilla & Les Lilleyman Reserves	\$ 2,260.50
2142.7118-01	13/09/2017	C Wood Distributors	Beatty Park Café supplies	\$ 1,010.90
2142.7156-01	13/09/2017	FE Technologies Pty Ltd	Annual maintenance - RFID secure chute	\$ 148.50
2142.7189-01	13/09/2017	Steann Pty Ltd	Collect and dispose of illegally dumped goods	\$ 1,980.00
2142.7190-01	13/09/2017	Chindarsi Architects	Design advisory fee	\$ 660.00
2142.7253-01	13/09/2017	Replas WA	Supply of benches	\$ 3,489.97
2142.7353-01	13/09/2017	Rohan Jewellery	Mayoral chain engraving	\$ 180.00
2142.7382-01	13/09/2017	Turf Developments (WA) Pty Ltd	Turf supplies and works	\$ 1,331.28
2142.7388-01	13/09/2017	Vorgee Pty Ltd	Swim school equipment	\$ 801.24
2142.7399-01	13/09/2017	Briskleen Supplies Pty Ltd	Toiletry and cleaning products	\$ 3,343.24
2142.7431-01	13/09/2017	BM Perich	Street tree services	\$ 11,430.76
2142.7477-01	13/09/2017	Expo Group	Postcards - Imagine Vincent campaign	\$ 4,258.10
2142.7505-01	13/09/2017	Imagesource	Printing services	\$ 1,061.50
2142.7557-01	13/09/2017	Teller & Associates	Audit letter fees	\$ 385.00
2142.7572-01	13/09/2017	Compu-Stor	Records digitisation and off-site storage	\$ 556.76
2142.7593-01	13/09/2017	Yoshino Sushi	Beatty Park Café supplies	\$ 176.88
2142.7605-01	13/09/2017	Centropak	Beatty Park Cafe supplies	\$ 839.26
2142.7612-01	13/09/2017	Crimea Growers Market	Beatty Park Café supplies	\$ 892.48
2142.7654-01	13/09/2017	Worldwide Printing Solutions East Perth	Printing services	\$ 231.00
2142.7664-01	13/09/2017	Raymond Sleeman	Fitness instructor fees	\$ 397.88
2142.7733-01	13/09/2017	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$ 3,969.90
2142.7755-01	13/09/2017	Neopost Australia Pty Ltd	Ink cartridge for records franking machine	\$ 926.20
2142.7774-01	13/09/2017	Advancetag Pty Ltd	Label supplies	\$ 841.50
2142.7777-01	13/09/2017	Daniela Toffali	Fitness instructor fee	\$ 372.00
2142.7818-01	13/09/2017	The Pest Guys	Pest control services	\$ 479.61
2142.7924-01	13/09/2017	Alerton Australia	Computer servicing and maintenance	\$ 2,131.80
2142.7950-01	13/09/2017	Rawlicious Delights	Beatty Park Café supplies	\$ 127.05
2142.7955-01	13/09/2017	Synergy	Electricity charges	\$ 74,888.95
2142.7962-01	13/09/2017	AAM Pty Ltd	Surveying services	\$ 7,865.00
2142.7967-01	13/09/2017	CS Legal	Debt recovery services	\$ 1,418.52
2142.8009-01	13/09/2017	Marketforce Express Pty Ltd	Graphic design and advertising services	\$ 31,168.01
2142.8040-01	13/09/2017	Wilson Security	Security services	\$ 6,637.25
2142.8108-01	13/09/2017	Leo Heaney Pty Ltd	Street tree services	\$ 23,174.36
2142.8120-01	13/09/2017	Selectus Employee Benefits Pty Ltd	Payroll deductions	\$ 73.74
2142.8170-01	13/09/2017	IAP2 Australasia	Staff training course	\$ 605.00
2142.8282-01	13/09/2017	Yoga Inspiration	Fitness instructor fees	\$ 475.20
2142.8307-01	13/09/2017	MessageMedia	SMS integrating for Phoenix	\$ 130.29

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Creditor	Date	Payee	Description	Amount
2142.8334-01	13/09/2017	Commercial Refrigeration Industries Pty Ltd	Fridge repairs	\$ 206.80
2142.8369-01	13/09/2017	Technology One Ltd	GIS consulting services	\$ 5,049.00
2142.8383-01	13/09/2017	Roadline Removal	Line marking removal services	\$ 495.00
2142.8388-01	13/09/2017	Clever Patch	Library supplies	\$ 220.99
2142.8399-01	13/09/2017	Barking Wolf	Filming for Imagine Vincent campaign - 50% cost	\$ 6,208.61
2142.8402-01	13/09/2017	Jae Criddle	Graffitti removal services	\$ 160.00
2142.8416-01	13/09/2017	Rachael D Berry	Fitness instructor fees	\$ 653.40
2142.8498-01	13/09/2017	Wheelers Books	Library books	\$ 248.37
2142.8519-01	13/09/2017	Non Organic Disposals	Rubbish tipping	\$ 5,086.40
2142.8520-01	13/09/2017	Transition Town Vincent	Compost & worm farming workshops	\$ 500.00
2142.8534-01	13/09/2017	Herbert Smith Freehills (Perth)	Audit letter fees	\$ 550.00
2142.8547-01	13/09/2017	AWB Building Co.	Painting services - Woodville Reserve Pavilion	\$ 19,164.75
2142.8576-01	13/09/2017	Work Metrics Pty Ltd	Online inductions	\$ 110.00
2142.8593-01	13/09/2017	Colleagues Nagels	Integrated transferable parking permits	\$ 117.04
2142.8620-01	13/09/2017	Boyan Electrical Services	Electrical services - various locations	\$ 165,433.97
2142.8646-01	13/09/2017	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 11,152.00
2142.8665-01	13/09/2017	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 600.00
2142.8672-01	13/09/2017	Brownes Food Operations Pty Ltd	Beatty Park Café supplies	\$ 1,784.99
2142.8684-01	13/09/2017	Ip Khalsa Pvt Ltd	Mail delivery service	\$ 86.66
2142.8694-01	13/09/2017	Nordic Fitness Equipment	Cleaning wipes	\$ 975.00
2142.8702-01	13/09/2017	Strive for Fitness	Fitness instructor fees	\$ 170.52
2142.8724-01	13/09/2017	Bamboo Catering	Catering services	\$ 2,553.76
2142.8737-01	13/09/2017	Unilever Australia Ltd	Beatty Park Café supplies	\$ 1,162.78
2142.8740-01	13/09/2017	Magic By Design	Citizenship ceremony buttonholes	\$ 150.00
2142.8743-01	13/09/2017	Konica Minolta Business Solutions	Copy costs	\$ 149.17
2142.8745-01	13/09/2017	RAMM Software Pty Ltd	Software support and maintenance	\$ 9,903.53
2142.8746-01	13/09/2017	Shape Urban Pty Ltd	Community engagement campaign	\$ 37,977.50
2142.8752-01	13/09/2017	Jackie Barron	Fitness instructor fees	\$ 227.36
2142.8761-01	13/09/2017	Elyse Amy Johnstone	Fitness instructor fees	\$ 519.52
2142.8763-01	13/09/2017	StrataGreen	Herbicide supplies	\$ 917.22
2142.8770-01	13/09/2017	Perth City Glass	Glass repair services	\$ 292.00
2142.8781-01	13/09/2017	JJ Richards & Sons	Rental of recycling bins	\$ 22.70
2142.8797-01	13/09/2017	Fit 4 Business WA	Consultancy services	\$ 330.00
2142.8798-01	13/09/2017	Shane McMaster Surveys	Surveying services	\$ 2,200.00
2142.8807-01	13/09/2017	Studio Elementa	Graphic design services	\$ 420.00
2142.8820-01	13/09/2017	Inhouse Group Pty Ltd	Trendwise visitor analytics	\$ 899.96
2142.8821-01	13/09/2017	My Media Intelligence Pty Ltd	Media monitoring	\$ 849.11
2142.8829-01	13/09/2017	InterStream Pty Ltd	Webcast and hosting service	\$ 1,386.00
2142.8833-01	13/09/2017	Noma Pty Ltd	Design advisory fee	\$ 660.00

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Creditor	Date	Payee	Description	Amount
2142.8834-01	13/09/2017	SIA Architects Pty Ltd	Architectural services for DAC	\$ 825.00
2142.8841-01	13/09/2017	Edgefield Projects	Design advisory fee	\$ 660.00
2142.8843-01	13/09/2017	Shamir OHS Pty Ltd	PPE supplies	\$ 1,056.00
2142.8845-01	13/09/2017	Gymcare	Gym equipment repairs and maintenance	\$ 2,949.83
2142.8847-01	13/09/2017	REALMstudios Pty Ltd	Design advisory fee	\$ 660.00
2142.8854-01	13/09/2017	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 1,717.98
2142.8860-01	13/09/2017	Bladon WA Pty Ltd	Uniform supplies	\$ 572.77
2142.8890-01	13/09/2017	Vigilant Traffic Management	Traffic management services	\$ 3,721.75
2142.8898-01	13/09/2017	Programmed Property Services Pty Ltd	Painting services - DSR building	\$ 60,577.00
2142.8899-01	13/09/2017	SJR Civil Consulting Pty Ltd	Administration and management cover	\$ 3,520.00
2142.8915-01	13/09/2017	Metal Artwork Creations	Name badges	\$ 48.40
2142.8942-01	13/09/2017	Proseal Construction Services	Concrete flooring repairs	\$ 3,808.64
2142.8943-01	13/09/2017	Penterpaper	Annual report writing fees - part payment	\$ 1,700.00
2142.8946-01	13/09/2017	Market Creations	Website design and development	\$ 572.00
2142.8954-01	13/09/2017	M.A. Lalli & Associates	Chartered engineering fees	\$ 4,675.00
2142.8957-01	13/09/2017	Cocktail Gastronomy	Catering services	\$ 800.00
2142.8958-01	13/09/2017	G & A Lombardi	Plant repairs and maintenance	\$ 3,399.79
2142.8960-01	13/09/2017	Hanes Brands Inc.	Apparel for retail	\$ 412.72
2142.8962-01	13/09/2017	Bodytastic Pty Ltd	Purchase of gym equipment	\$ 9,583.86
2142.8968-01	13/09/2017	Valuations WA	Valuation report	\$ 495.00
2142.8969-01	13/09/2017	Bootlegger Coffee Co.	Hot beverage supplies - COV club forum	\$ 440.00
2142.8970-01	13/09/2017	Gay and Lesbian Singers of Western Australia	Citizenship ceremony vocal performance	\$ 300.00
2142.8971-01	13/09/2017	Cheese Louise	Catering services	\$ 180.00
2142.8972-01	13/09/2017	Nao Williams	Fitness instructor fees	\$ 700.00
2142.8973-01	13/09/2017	PMX Campers Pty Ltd	Box trailer	\$ 1,790.00
2142.8975-01	13/09/2017	Australian Institute of Company Directors	Company director's course	\$ 7,235.00
2142.8977-01	13/09/2017	E Dugan	Reimbursement of expenses	\$ 84.00
2143.98000-01	20/09/2017	Australian Taxation Office	Payroll deduction	\$ 159,499.73
2144.2020-01	20/09/2017	Australian Services Union	Payroll deduction	\$ 302.06
2144.2045-01	20/09/2017	Child Support Agency	Payroll deduction	\$ 981.78
2144.2153-01	20/09/2017	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
2144.2213-01	20/09/2017	City of Vincent	Payroll deduction	\$ 946.50
2144.2216-01	20/09/2017	City of Vincent Staff Social Club	Payroll deduction	\$ 414.00
2144.3133-01	20/09/2017	Depot Social Club	Payroll deduction	\$ 88.00
2144.6156-01	20/09/2017	Health Insurance Fund of WA	Payroll deduction	\$ 419.05
2144.8120-01	20/09/2017	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 852.02
2145.8985-01	20/09/2017	Hawaiian Management Pty Ltd	Gift vouchers - Community Engagement panel	\$ 4,000.00
				\$ 5,357,022.93

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Creditor	Date	Payee	Description	Amount
Direct Debit	I	T		
Credit Card		Commonwealth Bank	Full listing in Attachment 3	\$ 16,833.83
Lease Fees C	04/09/2017	Neopost 1659932	Franking machine	\$ 385.00
		_	Total Lease Fees	\$ 385.00
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre,	\$ 147,116.20
			Loftus Underground Carpark, Beatty Park Leisure Centre	
Bank Fees and Ch	l narges	Commonwealth Bank	Bank fees	\$ 30,146.30
Total Direct Debit	<u>l</u>			\$ 194,481.33

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		Creditors Report - Pa	ayments by Cheque	 
		24/08/2017 t	o 22/9/2017	
Creditor	Date	Payee	Description	Amount
00081538	30/08/2017	S Adamson	Refund of hall bond	\$ 1,600.00
00081539	30/08/2017	Kaos Ultimate Club	Refund of grounds bond	\$ 250.00
00081540	30/08/2017	M Hollick	Refund of hall bond	\$ 2,100.00
00081541	30/08/2017	A Low	Refund of hall bond	\$ 2,100.00
00081542	30/08/2017	T Wragg	Refund of hall bond	\$ 1,600.00
00081543	30/08/2017	Imperial Pools	Refund of works bond	\$ 2,000.00
00081544	30/08/2017	De Beaux Homes	Refund of works bond	\$ 2,000.00
00081545	30/08/2017	Delport Homes	Refund of works bond	\$ 1,000.00
00081546	30/08/2017	Merenda Building Co	Refund of works bond	\$ 2,000.00
00081547	30/08/2017	Eastgate Constructions	Refund of works bond	\$ 2,000.00
00081548	30/08/2017	A F & S D Bratovich	Refund of works bond	\$ 2,000.00
00081549	30/08/2017	T.A. Lydon Construction Pty Ltd	Refund of works bond	\$ 275.00
00081550	30/08/2017	M E Vittino	Refund of works bond	\$ 2,000.00
00081551	30/08/2017	Don Russell Homes Pty Ltd	Refund of works bond	\$ 2,000.00
00081552	30/08/2017	Palazzo Builders Pty Ltd	Refund of works bond	\$ 2,000.00
00081553	30/08/2017	G Jason	Refund of works bond	\$ 1,800.00
00081554	30/08/2017	B G Power	Refund of works bond	\$ 500.00
00081555	30/08/2017	SCH Homes Pty Ltd (In Liquidation)	Refund of works bond	\$ 2,000.00
00081556	30/08/2017	P & F Montgomery	Refund of works bond	\$ 1,500.00
00081557	30/08/2017	D F Reardon	Refund of works bond	\$ 275.00
00081558	30/08/2017	Y Jittiwanakorn	Refund of works bond	\$ 2,000.00
00081559	30/08/2017	Maddi Developments Pty Ltd	Refund of works bond	\$ 275.00
00081560	30/08/2017	J Redden	Refund of works bond	\$ 2,000.00
00081561	30/08/2017	Kensington Design Australia Pty Ltd	Refund of works bond	\$ 275.00
00081562	30/08/2017	G J Van Droffelaar	Refund of works bond	\$ 2,500.00
00081563	30/08/2017	AAA Demolition & Tree Services	Refund of works bond	\$ 5,000.00
00081564	30/08/2017	M Construction (WA) Pty Ltd	Refund of works bond	\$ 5,000.00
00081565	30/08/2017	RJC Constructions Pty Ltd	Refund of works bond	\$ 7,000.00
00081566	30/08/2017	JC Developments (WA) Pty Ltd	Refund of works bond	\$ 2,500.00
00081567	30/08/2017	Turquoise Developments Pty Ltd (in liquidation)	Refund of works bond	\$ 2,275.00
00081568	30/08/2017	Ionic Projects	Refund of works bond	\$ 5,000.00
00081569	30/08/2017	J Shepherd	Part refund of dog registration	\$ 150.00
00081570	30/08/2017	W Brown	Presentation - Adoption in 20th century Australia	\$ 200.00
00081571	30/08/2017	D F Reardon	Crossover subsidy	\$ 600.00
00081572	30/08/2017	D C White	Crossover subsidy	\$ 475.00

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Creditor	Date	Payee	Description	Amount
00081573	30/08/2017	A Owen	Part refund of parking permit	\$ 159.60
00081574	30/08/2017	P J Wright	Crossover subsidy	\$ 600.00
00081575	30/08/2017	P Lech	Part refund of dog registration	\$ 150.00
00081576	30/08/2017	City of Fremantle	Long service leave liability	\$ 6,531.42
00081577	30/08/2017	Petty Cash - Library	Petty cash recoup	\$ 83.45
00081578	30/08/2017	Zurich Australian Insurance Ltd	Insurance excess	\$ 500.00
00081579	07/09/2017	A T Hoang	Rates refund	\$ 158.58
00081580	07/09/2017	S Gasteiger	Winner - Local History Photographic Awards 2017	\$ 200.00
00081581	07/09/2017	M Boyd	Winner - Local History Photographic Awards 2017	\$ 100.00
00081582	07/09/2017	M Slyth	Winner - Local History Photographic Awards 2017	\$ 100.00
00081583	07/09/2017	A Del Bianco	Winner - Local History Photographic Awards 2017	\$ 100.00
00081584	07/09/2017	P R White	Winner - Local History Photographic Awards 2017	\$ 100.00
00081585	07/09/2017	T Duric	Parking ticket refund	\$ 42.71
00081586	07/09/2017	I Kaszaniczky	Parking ticket refund	\$ 19.31
00081587	07/09/2017	G Griffin	Parking ticket refund	\$ 6.10
00081588	07/09/2017	B Jeziak	Parking ticket refund	\$ 8.30
00081589	07/09/2017	S Scott	Parking ticket refund	\$ 24.62
00081590	07/09/2017	S Miller	Parking ticket refund	\$ 22.29
00081591	07/09/2017	J Borchers	Parking ticket refund	\$ 22.15
00081592	07/09/2017	P Martin	Parking ticket refund	\$ 24.27
00081593	07/09/2017	S Madden	Parking ticket refund	\$ 9.80
00081594	07/09/2017	S Sallermann	Parking ticket refund	\$ 21.95
00081595	07/09/2017	V Ackermans	Parking ticket refund	\$ 22.37
00081596	07/09/2017	S Barber	Parking ticket refund	\$ 21.95
00081597	07/09/2017	R Hilleard	Parking ticket refund	\$ 24.07
00081598	07/09/2017	P Harrison	Parking ticket refund	\$ 24.80
00081599	07/09/2017	J Gielingh	Parking ticket refund	\$ 18.40
00081600	13/09/2017	BCITF Building & Construction Industry	Levy collection	\$ 12,183.65
00081601	13/09/2017	City of Gosnells	Subscription fee	\$ 5,500.00
00081602	13/09/2017	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 235.20
00081603	13/09/2017	Petty Cash - Library	Petty cash recoup	\$ 106.35
00081604	13/09/2017	Zurich Australian Insurance Ltd	Insurance excess	\$ 500.00
00081605	13/09/2017	G Pullella & P Ballato & S Capozzi	Rates refund	\$ 1,512.38
00081606	13/09/2017	C Sharp	Refund of hall fees and bond	\$ 398.00
00081607	13/09/2017	Churchlands Senior High School	Refund of duplicate payment	\$ 271.00
00081608	13/09/2017	Sacred Heart Primary School	Refund of grounds bond	\$ 250.00
00081609	13/09/2017	West Australian Marathon Club	Refund of grounds bond	\$ 250.00
00081610	13/09/2017	Society for Creative Anachronism Ltd	Refund of grounds bond	\$ 500.00
00081611	13/09/2017	R Meakin	Refund of hall bond	\$ 1,000.00

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Creditor	Date	Payee	Description		Amount
00081612	13/09/2017	J Thomas	Refund of hall bond	\$	300.00
00081613	13/09/2017	Australian Asian Association of WA	Refund of grounds bond	\$	250.00
00081614	13/09/2017	Megarock Dance Company	Refund of hall bond	\$	500.00
00081615	13/09/2017	Godwin Property Group	Rates refund	\$	361.99
00081616	13/09/2017	S Buser	Part refund of dog registration	\$	150.00
00081617	13/09/2017	E Peterson	Development application fee refund	\$	1,280.00
00081618	13/09/2017	S Anwari	Development application fee refund	\$	147.00
00081619	13/09/2017	P Manios	Development application fee refund	\$	147.00
00081620	13/09/2017	Patio Living	Development application fee refund	\$	147.00
00081621	13/09/2017	Patio Living	Development application fee refund	\$	147.00
00081622	13/09/2017	E Hottes	Development application fee refund	\$	147.00
00081623	13/09/2017	M Young	Development application fee refund	\$	295.00
00081624	13/09/2017	A Terrell	Part refund of Beatty Park Leisure Centre fees	\$	712.46
00081625	13/09/2017	J Hibbert	Part refund of Beatty Park Leisure Centre fees	\$	322.50
00081626	13/09/2017	K Dean	Part refund of swim pass	\$	28.80
00081627	13/09/2017	T Wescombe	Part refund of swim pass	\$	46.40
00081628	13/09/2017	South Perth Cycle Club	Sponsorship - Giro D'Perth 2017	\$	3,505.00
00081629	13/09/2017	J Girschik	Part refund of swim pass	\$	66.30
00081630	13/09/2017	M Adams	Part refund of Beatty Park Leisure Centre fees	\$	77.22
00081631	13/09/2017	M Humphrey	Part refund of Beatty Park Leisure Centre fees	\$	200.20
00081632	13/09/2017	Mop Donuts Pty Ltd	Refund of duplicate payment	\$	530.00
				\$	107,413.59
Cancelled Ch					
00081367	29/06/2017	Studio Elementa	Cancelled, issued in error	-\$	1,640.00
Total Cancell	ed Cheques			-\$	1,640.00
Total Nett Ch	eque Payments			\$	105,773.59

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Card Holder	Date	Payee	Description		Amount
Chief Executive Officer		Urban Development Institute Aust WA	Registration for breakfast event	\$	135.00
Chief Executive Chief	04/09/2017		Registration for breakfast event	\$	50.00
		Zapals.com	Ipad case	\$	54.35
		Company Directors	Annual membership	\$	795.00
	00/03/2017	Company Directors	Affilidal Membership	Φ	195.00
Total				\$	1,034.35
Director Corporate Services					
Total				\$	
Director Technical Services					
Total				\$	-
Director Community Engagement	08/08/2017	City of Perth Parking	Parking	\$	16.13
	25/08/2017	The Fabric Printer	T-Shirts - Vincent Loves Love	\$	1,717.00
	29/08/2017	Dominos	Catering - Sporting club forum	\$	137.15
	29/08/2017	The Perth Mint	Citizenship ceremony gifts	\$	201.70
	31/08/2017	Captain Cook Cruises	Seniors program	\$	142.91
	31/08/2017	The Fabric Printer	T-Shirts - Vincent Loves Love	\$	1,576.68
Total				\$	3,791.57
Manager Marketing and Communications	08/08/2017	Createsend/com	Email campaign	\$	16.40
	09/08/2017	The Cabin Small Bar	Mayor's Imagine Vincent event	\$	690.00
	09/08/2017	The Old Laundry	Imagine Vincent pop up event	\$	100.00
	10/08/2017	MailChimp	Email campaign	\$	95.33
		International Transaction Fee	Email campaign	\$	2.38
	17/08/2017	ISSUU	Annual publication subscription	\$	675.29
		International Transaction Fee	Annual publication subscription	\$	16.88
	17/08/2017		Treats for skateboard pop up event	\$	156.23
	21/08/2017	Shortlist	Coffee for Imagine Vincent event	\$	25.00

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Card Holder	Date	Payee	Description		Amount
	21/08/2017	Nood Group Enterprises	Coffee for Imagine Vincent event	\$	12.00
	23/08/2017	Rockefeller Deli	Imagine Vincent event - Beaufort Street Network	\$	413.00
	23/08/2017	Budburst Small Bar	Deposit for Imagine Vincent event	\$	200.00
	24/08/2017	Red Dot Stores	Party goods - Pride flag raising event	\$	9.00
	24/08/2017	Spotlight Innaloo	Party goods - Pride flag raising event	\$	36.89
	24/08/2017	The Reject Shop	Party goods - Pride flag raising event	\$	22.00
	29/08/2017	22 Enterprises Pty Ltd	Imagine Vincent event - North Perth	\$	400.00
	30/08/2017	399 Bar	Imagine Vincent event - West Perth	\$	203.00
	31/08/2017	Dominos	Pizza for Imagine Vincent event	\$	96.60
	31/08/2017	Facebook	Advertising	\$	43.86
	31/08/2017	International Transaction Fee	Advertising	\$	1.10
	01/09/2017	Createsend/com	Email campaign	\$	26.61
	01/09/2017	Cranked Coffee	Coffee for Imagine Vincent event	\$	25.50
	01/09/2017	The Maker Movement	Coffee for an idea - pop up event	\$	122.40
	02/09/2017	Budburst Small Bar	Balance for Imagine Vincent event	\$	292.00
	04/09/2017	Fresh Provisions	Cake for Leederville Gardens	\$	29.90
	04/09/2017	Rivuu Content Approval	Social media monitoring and posting service	\$	119.95
	04/09/2017	International Transaction Fee	Social media monitoring and posting service	\$	3.00
Total				\$	3,834.32
Manager Human Resources	14/08/2017	Austwidetax.com	Staff training	\$	485.00
-	16/08/2017	Australia Post Leederville	Postage	\$	742.85
	18/08/2017	Institute of Applied Management	Staff training	\$	378.00
	23/08/2017	Local Government Planners	Staff training	\$	240.00
	29/08/2017	Local Government Planners	Staff training	\$	80.00
	29/08/2017	Aust Wide First Aid	Staff first aid training	\$	117.00
	04/09/2017	IKEA Perth	Seating for staff multi use room	\$	534.00
Total				\$	2,576.85
Human Resources Advisor				\$	-
Tatal				•	
Total				\$	

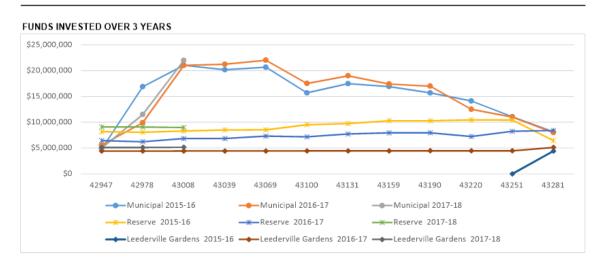
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Card Holder	Date	Payee	Description	Amount
Purchasing Officer	15/08/2017	Ezi Dun & Bradstreet	Company search	\$ 47.80
		KPC Kalmbach Subscription	Library subscription	\$ 63.96
		International Transaction Fee	Library subscription	\$ 1.60
	16/08/2017		IT hardware	\$ 174.21
	17/08/2017	News Ltd Subscriptions	Library newspaper subscription	\$ 624.01
		Paypal Booktopia	Books for library	\$ 85.85
	25/08/2017	French Knot Designs	Garden competition prizes	\$ 1,883.20
	28/08/2017	Ezi Dun & Bradstreet	Company search	\$ 17.90
	28/08/2017	Ezi Dun & Bradstreet	Company search	\$ 17.90
		Supreme Court WA	Search fees	\$ 41.40
	29/08/2017	SAI Global Ltd	Asset management book	\$ 194.76
	29/08/2017	The Chart and Map Shop	Books for library	\$ 45.00
	29/08/2017	Institute of Public Works Engineering	Infrastructure management manual	\$ 540.82
	30/08/2017	Supreme Court WA	Search fees	\$ 41.40
	30/08/2017	Paypal Booktopia	Books for library	\$ 134.85
	31/08/2017	Coles	Catering - Travelsmart breakfast	\$ 83.33
	01/09/2017	Westnet	WiFi Council Chambers	\$ 39.95
	04/09/2017	Global Industrial	Toolbox	\$ 237.64
	04/09/2017	Global Industrial	Bin supplies	\$ 1,321.16
 Total				\$ 5,596.74
T-1-1 01- 014 01-				40.000.00
Total Corporate Credit Cards				\$ 16,833.83

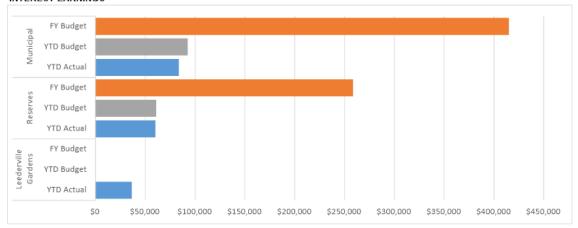
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#### CITY OF VINCENT INVESTMENT PERFORMANCE AS AT 30 SEPTEMBER 2017

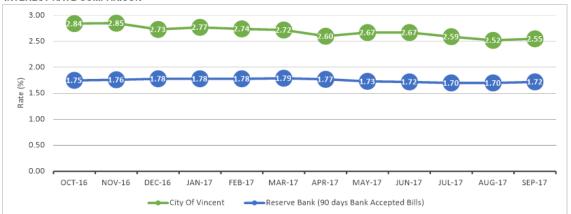




#### INTEREST EARNINGS

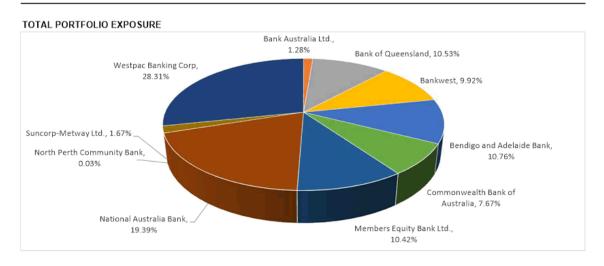




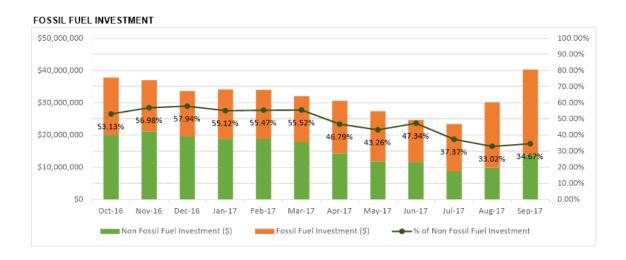


#### CITY OF VINCENT INVESTMENT POLICY COMPLIANCE AS AT 30 SEPTEMBER 2017





# A-1+ A-2 0.00% 10.00% 20.00% 30.00% 40.00% 50.00% 60.00% 70.00% 80.00% 90.00% 100.00% Investment Policy Limit Maximum Invested



#### CITY OF VINCENT INVESTMENT PORTFOLIO AS AT 30 SEPTEMBER 2017



	Municipal	Reserve	Trust	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS						
Operating Accounts	2,197,114	(12,759)	176,098	0	2,360,453	5.9%
Term Deposits	22,000,000	8,979,929	1,800,000	5,153,982	37,933,911	94.1%
Shares	11,000 <b>24,208,114</b>	8,967,170	0 1,976,098	5,153,982	11,000 <b>40,305,364</b>	0.0% 100.0%
BY INSTITUTION						
ANZ Banking Group	0	0	0	0	0	0.0%
Bank Australia Ltd.	0	516,398	0	0	516,398	1.3%
Bank of Queensland	2,500,000	1,746,148	0	0	4,246,148	10.5%
Bankwest	4,000,000	0	0	0	4,000,000	9.9%
Bendigo and Adelaide Bank	0	2,456,230	500,000	1,381,783	4,338,013	10.8%
Commonwealth Bank of Australia	2,197,114	719,776	176,098	0	3,092,988	7.7%
Members Equity Bank Ltd.	3,000,000	700,000	500.000	0	4,200,000	10.4%
National Australia Bank	7,000,000	816,592	0	0	7,816,592	19.4%
North Perth Community Bank	11,000	0	0	0	11,000	0.0%
Suncorp-Metway Ltd.	0	674,589	0	0	674,589	1.7%
Westpac Banking Corp	5,500,000	1,337,437	800,000	3,772,199	11,409,636	28.3%
	24,208,114	8,967,170	1,976,098	5,153,982	40,305,364	100.0%
BY CREDIT RATINGS (SHORT-TERM IS A-1+ A-1 A-2	18,697,114 0 5,511,000	2,873,804 674,589 5,418,777	976,098 0 1,000,000	3,772,199 0 1,381,783	26,319,215 674,589 13,311,560	65.3% 1.7% 33.0%
	24,208,114	8,967,170	1,976,098	5,153,982	40,305,364	100.0%
BY TERMS						
0-30 days	2,197,114	(12,759)	176,098	0	2,360,453	5.9%
31-90 days	7,500,000	0	0	0	7,500,000	18.6%
91-180 days	12,000,000	0	0	0	12,000,000	29.8%
181-270 days	2,500,000	0	0	0	2,500,000	6.2%
270-365 days	0	8,979,929	1,800,000	3,772,199	14,552,128	36.1%
> 1 year	11,000	0	0	1,381,783	1,392,783	3.5%
	24,208,114	8,967,170	1,976,098	5,153,982	40,305,364	100.0%
BY MATURITY						
0-30 days	5,697,114	603,833	176,098	0	6,477,045	16.1%
31-90 days	9,000,000	1,407,125	500,000	1,969,945	12,877,070	31.9%
91-180 days	9,500,000	3,089,933	1,000,000	756,707	14,346,640	35.6%
181-270 days	0	1,936,773	300,000	1,381,783	3,618,556	9.0%
270-365 days	0	1,929,506	0	1,045,547	2,975,053	7.4%
> 1 year	11,000	0	0	0	11,000	0.0%
,	24,208,114	8,967,170	1,976,098	5,153,982	40,305,364	100.0%
BY FOSSIL FUEL EXPOSURE						
Fossil Fuel Lending	18,708,114	2 872 904	976,098	3 772 100	26 330 245	65.3%
Non Fossil Fuel Lending	5,500,000	2,873,804 6,093,366	1,000,000	3,772,199 1,381,783	26,330,215 13,975,149	34.7%
Hon I Ossii i dei Edilding	24,208,114	8,967,170	1,976,098	5,153,982	40,305,364	100.0%

#### CITY OF VINCENT INVESTMENT INTEREST EARNINGS AS AT 30 SEPTEMBER 2017



	YTD 30/09/2017 \$	YTD 30/09/2016 \$	FY 2017/18 \$	FY 2016/17 \$
MUNICIPAL FUNDS				
Budget	92,590	106,000	414,960	436,000
Interest Earnings	83,600	86,272	83,600	486,092
% Income to Budget	90.29%	81.39%	20.15%	111.49%
RESERVE FUNDS				
Budget	60,930	42,000	258,420	206,000
Interest Earnings	60,137	50,468	60,137	205,608
% Income to Budget	98.70%	120.16%	23.27%	99.81%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	36,373	33,630	36,373	140,391
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	153,520	148,000	673,380	642,000
Interest Earnings	180,110	170,370	180,110	832,091
% Income to Budget	117.32%	115.11%	26.75%	129.61%
Variance	26,590	22,370		190,091
% Variance to Budget	17.32%	15.11%		29.61%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS )	RUST)			
Budget	153,520	148,000	673,380	642,000
Interest Earnings	143,737	136,740	143,737	691,700
% Income to Budget	93.63%	92.39%	21.35%	107.74%
Variance	(9,783)	(11,260)	(529,643)	49,700
% Variance to Budget	-6.37%	-7.61%	-78.65%	7.74%

#### CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 30 SEPTEMBER 2017



Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
OPERATING ACC	OUNTS					
Municipal	Commonwealth Bank of Australia					2,197,114
Reserve	Commonwealth Bank of Australia					(12,759)
Trust	Commonwealth Bank of Australia					176,098
Total Operating F	unds					2,360,453
SHARES						
Municipal	North Perth Community Bank	23/11/2001				11,000
Total Shares						11,000
TERM DEPOSITS						
Municipal	Bankwest	18/08/2017	02/10/2017	45	2.27%	500,000
Reserve	National Australia Bank	08/11/2016	09/10/2017	335	2.77%	616,592
Municipal	Bankwest	22/08/2017	09/10/2017	48	2.20%	1,000,000
Municipal	Bankwest	18/08/2017	16/10/2017	59	2.33%	500,000
Municipal	Bankwest	22/08/2017	23/10/2017	62	2.35%	1,000,000
Municipal	Westpac Banking Corp	29/08/2017	30/10/2017	62	2.44%	500,000
Reserve	Suncorp-Metway Ltd.	13/12/2016	06/11/2017	328	2.76%	674,589
Municipal	Bankwest	29/08/2017	06/11/2017	69	2.35%	1,000,000
Municipal	Members Equity Bank Ltd.	29/08/2017	13/11/2017	76	2.45%	500,000
Municipal	Members Equity Bank Ltd.	29/08/2017	20/11/2017	83	2.50%	1,000,000
Municipal	Members Equity Bank Ltd.	29/08/2017	27/11/2017	90	2.50%	500,000
Trust	Bendigo and Adelaide Bank	06/12/2016	04/12/2017	363	2.80%	500,000
	ens In Westpac Banking Corp	20/12/2016	04/12/2017	349	2.82%	1,969,945
Municipal	National Australia Bank	06/09/2017	04/12/2017	89	2.48%	1,000,000
Reserve	Commonwealth Bank of Australia	11/01/2017	11/12/2017	334	2.72%	732,535
Municipal	Westpac Banking Corp	06/09/2017	11/12/2017	96	2.69%	500,000
Municipal	Westpac Banking Corp	06/09/2017	18/12/2017	103	2.69%	1,500,000
Municipal	Westpac Banking Corp	14/09/2017	18/12/2017	95	2.69%	3,000,000
Reserve	Members Equity Bank Ltd.	10/01/2017	08/01/2018	363	2.80%	700,000
Municipal	National Australia Bank	14/09/2017	08/01/2018	116	2.53%	500,000
Municipal	National Australia Bank	14/09/2017	15/01/2018	123	2.53%	1,000,000
Municipal	National Australia Bank	14/09/2017	22/01/2018	130	2.54%	500,000
Municipal	National Australia Bank	14/09/2017	29/01/2018	137	2.54%	1,000,000
Reserve	Bendigo and Adelaide Bank	07/02/2017	05/02/2018	363	2.80%	500,000
Reserve	National Australia Bank	07/02/2017	05/02/2018	363	2.62%	200,000
Reserve	Westpac Banking Corp	09/03/2017	05/02/2018	333	2.80%	640,611
Municipal	National Australia Bank	14/09/2017	05/02/2018	144	2.54%	500,000
Reserve	Bank of Queensland	11/05/2017	12/02/2018	277	2.65%	524,661
Municipal	Members Equity Bank Ltd.	14/09/2017	12/02/2018	151	2.55%	1,000,000
Municipal	National Australia Bank	22/09/2017	19/02/2018	150	2.56%	500.000
Municipal	National Australia Bank	22/09/2017	26/02/2018	157	2.56%	1,000,000
•	ens In Westpac Banking Corp	07/03/2017	01/03/2018	359	2.78%	756,707
Trust	Westpac Banking Corp	09/03/2017	06/03/2018	362	2.81%	500,000
Reserve	Bank of Queensland	11/05/2017	12/03/2018	305	2.65%	524,661
Trust	Members Equity Bank Ltd.	13/06/2017	13/03/2018	273	2.66%	500,000
Municipal	National Australia Bank	28/09/2017	13/03/2018	166	2.57%	1,000,000
Municipal	Bank of Queensland	14/09/2017	19/03/2018	186	2.55%	2,500,000
Reserve	Bendigo and Adelaide Bank	11/05/2017	09/04/2018	333	2.65%	524,661
Reserve	Bendigo and Adelaide Bank	07/06/2017	07/05/2018	334	2.65%	715,286
Trust	Westpac Banking Corp	06/09/2017	04/06/2018	271	2.72%	300,000
	ens In Bendigo and Adelaide Bank			370	2.75%	
Reserve	ens in bendigo and Adelaide bank Bank of Queensland	07/06/2017 25/07/2017	12/06/2018 12/06/2018	322	2.75%	1,381,783 696,825

#### CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 30 SEPTEMBER 2017



Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
Reserve	Westpac Banking Corp	25/07/2017	10/07/2018	350	2.73%	696,825
Reserve	Bendigo and Adelaide Bank	08/08/2017	06/08/2018	363	2.70%	716,283
Leederville Ga	rdens In Westpac Banking Corp	06/09/2017	06/09/2018	365	2.77%	1,045,546
Reserve	Bank Australia Ltd.	14/09/2017	10/09/2018	361	2.80%	516,398
Total Term Dep	osits					37,933,911
Total Investmen	nt					40,305,364



# REVIEW OF LOCAL GOVERNMENT ACT 1995

# **DISCUSSION PAPER**



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# **Executive Summary**

The Minister for Local Government, Hon David Templeman wrote to the Association on 14 June 2017 to announce the commencement of the review of the *Local Government Act* 1995. The correspondence is outlined below:

Due to the scope of the likely amendments and my desire to see early progress, I have decided that the work will be undertaken in two phases:

The first will focus on modernising Local Government, with the policy work and consultation to be completed in 2017 with a Bill in 2018. Key topics in this phase will be increasing elector participation, electronic disclosure (making information more readily available), simplifying the disclosure of gifts and some reducing red tape provisions.

The theme for the second phase is delivering for the community, with the policy work and consultation to be completed in 2018 with a Bill in 2019. Key themes for this phase will be improving behaviour and relationships, increasing community participation, enabling local government enterprises, improving financial management and reducing red tape.

The following are the issues that the Minister's office has put forward:

#### Phase 1: 'Modernising local government' - 2017

- · Increasing participation in local government elections
- Strengthening public confidence in local government elections
- Making information available online
- Restoring public confidence (includes the gift provisions)
- Reducing red tape
- · Regional Subsidiaries

#### Phase 2: 'Services for the community' - 2018

- Increasing community participation
- · Improving financial management
- · Improving behaviour and relationships
- · Reducing red tape

The Minister also expressed the Review's Principles and Vision thus:

#### Vision

The vision for local government in Western Australia is: Agile, Smart, Inclusive.

#### **Principles**

The review will deliver on this through application of the following principles:

- Transparent providing easy access to meaningful, timely and accurate information about local governments (S, I);
- Participatory strengthening local democracy through increased community engagement
- Accountable holding local governments accountable by strengthening integrity and good governance (S, I);

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- Efficient providing a framework for local governments to be more efficient by removing impediments to good practice (A, S); and
- Modern embracing contemporary models for governance and public sector management (A, S, I).

The Minister has invited WALGA and Local Government Professionals WA to participate in a reference group on the review. The Minister's office has advised that there may be some flexibility as to what issues are to be considered in Phase 1 or Phase 2.

In July 2017, State Council considered and adopted the following Consultation Process:

- An Infopage will be distributed to Local Governments including a Discussion Paper on issues that have been identified over the last 8 years including advocacy positions resolved by the sector. This will include a request for Local Governments to submit additional items for consideration in the Act review process. Councils can submit individually or collectively through their Zone.
- WALGA to hold Zone/regional group forums on the Act/Regulatory amendment suggestions. Can be held in-conjunction with a Zone meeting or separately.
- Finalise feedback and provide recommendations on legislative and regulatory change through a State Council agenda item that would go through the Zones.

It is expected that this process will be carried out between July and November 2017 with the State Council item being considered at the 6 December meeting.

#### **Local Government Priorities**

The following key issues have previously been brought to the attention of WALGA and identified as priorities, and will form part of the consultation process with the sector on Act amendments:

- a) Gifts
  - > Exempt gifts received in a genuinely personal capacity
  - Gift declarations threshold to commence at \$500.00 with no upper limit
  - Gift provisions to apply to Elected Members and CEO only
- b) Regional Subsidiaries
  - > Amend Regulations to permit borrowings
  - Amend Regulations to permit dealing in land transactions
  - Amend Regulations to permit trading undertakings
- c) Rating Exemptions:
  - Charitable Purposes provisions
  - Rate Equivalency Payments of Government Trading entities
- d) Financial Management Issues:
  - Borrowings
  - Investments\*
  - Fees and Charges
  - Financial ratios

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(\* Regulation 19C(2)(b) of the Financial Management Regulations was amended on 12 May 2017 to permit fixed term deposits to be invested for up to 3 years,)

- e) Administration:
  - Electors' General Meetings to be optional
  - Designated Senior Officer section to be reviewed
  - Public Notices (modernisation of the Act to acknowledge electronic means)
- f) Functions of Local Governments:
  - Tender Thresholds
  - Establish Council Controlled Organisations (Local Government Enterprises)
  - Regional Council provisions (review of compliance requirements)
- g) Poll Provisions relating to amalgamations and boundary adjustments.
  - The poll provisions contained in Schedule 2.1 of the Local Government Act should be extended to provide any community whose Local Government is undergoing a boundary change or amalgamation with the opportunity to demand a binding poll of electors.

#### Sector Principles

Key foundations of the Act, which the sector would like considered, relate to the retention of the 'general competence' principle and consideration of a size and scale compliance regime. The Act review will incorporate regulatory amendments.

#### **Previous Amendments to the Local Government Act**

The current *Local Government Act 1995* commenced on 1 July 1996, and has provided communities with an effective system of Local Government where locally governing Councils have general competence powers to determine the general functions and scope of services provided for the good government of people in their districts. Since 1996, the following major amendments have been promulgated:

-	Local Government Amendment Act 1998	Assented to 26 March 1998
-	Local Government Amendment Act (No 2) 1998	Assented to 12 January 1999
-	Local Government Amendment Act 2004	Assented to 12 November 2004
-	Local Government Amendment Act 2006	Assented to 8 December 2006
-	Local Government Amendment Act 2007	Assented to 25 June 2007
-	Local Government (Official Conduct)	Assented to 28 March 2008
	Amendment Act 2007	

- Local Government Amendment (Elections)
Act 2009

- Local Government Amendment Act 2009

- Local Government Amendment Act 2012
- City of Perth Act 2016
- Local Government Legislation Amendment Act 2016

Assented to 17 August 2009

Assented to 16 September 2009 Assented to 4 April 2012 Assented to 3 March 2016 Assented to 21 September 2016

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Item 11.8- Attachment 1



# **About this Discussion Paper**

This Discussion Paper draws on a number of resources upon which WALGA's proposals for Act amendment are based. These resources represent long-standing positions on Act amendments that were developed by the Sector and Sector representatives.

It is acknowledged that only formally adopted State Council advocacy positions can be truly regarded, for the purpose of this Discussion Paper, as representing the collective views of Local Government. Ultimately, this Discussion Paper aspires to honour all views on Local Government Act reform identified through research of the following resources:

- WALGA Advocacy Positions: A document representing a collation of WALGA's advocacy positions determined by formal State Council resolutions, inclusive of motions passed at the Association's Annual General Meeting.
- WALGA Zone Proposals: This Discussion Paper attempts to capture WALGA Zone resolutions requesting WALGA seek amendment to the Local Government Act.
- Local Government Reform Steering Committee Report May 2010: Proposals
  developed by the Legislative Reform Working Group. Some proposals have already
  been implemented through Local Government Act amendments since 2010, with the
  remaining recommendations presented in this Paper for consideration.

This Paper gathers the information from these sources and presents in order of the relevant Part of the Act and associated Regulation. The relationship between Parts of the Act and Regulations is shown in this Table:

LG Act	Regulation
Part 2 →	Constitution Regulations 1998
Part 3 →	Functions and General Regulations 1996 / Regional Subsidiaries Regulations 2017
Part 4 →	Elections Regulations 1996
Part 5 →	Administration Regulations 1996 / Rules of Conduct Regulations 2007
Part 6 →	Financial Management Regulations 1996
Part 7 →	Audit Regulations 1996
Part 8 →	No Regulations
Part 9 →	Uniform Local Provisions Regulations 1996
Schedules	Uniform Local Provisions Regulations 1996

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#### LOCAL GOVERNMENT ACT AMENDMENT PROPOSALS

# Part 1 – Introductory Matters

#### Local and Statewide Public Notice: Sections 1.7 and 1.8

The Association welcomes the opportunity to modernise the requirements of giving public notice of particular matters, as prescribed in the Local Government Act. The Minister for Local Government has indicated an intention to deal with this in Phase 1 of the Review process, by making information available online. It is already common practice within the Local Government sector to place statutory public notices on official websites, despite there being no legislated requirement to do so.

#### Part 2 - Constitution of Local Government

#### Method of Election of Mayor/President: Section 2.11

Position Statement Local Governments should determine whether their Mayor or

President will be elected by the Council or elected by the

community.

State Council Resolution March 2012 – 24.2/2012

#### **Elected Member Training: New Proposal**

**Position Statement** 

WALGA opposes legislative change that would:

- 1. Require candidates to undertake training prior to nominating for election;
- Incentivise Elected Member training through the fees and allowances framework; or
- 3. Mandate Elected Member training.

Further, if mandatory training becomes inevitable, WALGA will seek to ensure that it:

- a) Only applies to first time Elected Members;
- b) Utilises the Elected Member Skill Set as the appropriate content for mandatory training;
- c) Applies appropriate Recognition of Prior Learning (RPL);
- Requires training to be completed within the first 12 months of office; and
- e) Applies a penalty for non-completion of a reduction in fees and allowances payable.

State Council Resolution

December 2015 – 119.7/2015 October 2008 – 399.4/2008

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# Stand Down when Contesting State or Federal Election: New Proposal

Amend the Act to require an Elected Member to stand down when contesting a State or Federal election, applying from the issue of Writs. The options to consider include:

- (a) that an Elected Member stand down from any decision making role and not attend Council and Committee meetings; or
- (b) that an Elected Member stand down from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act

#### Background

The East Metropolitan Zone has identified that, under the *Local Government Act 1995*, there is no requirement for an Elected Member to either stand down or take leave of absence if they are a candidate for a State or Federal election. If elected to Parliament the Elected Member is immediately ineligible to continue as an Elected Member. Currently it is up to an individual Elected Member to determine if they wish to take a leave of absence. In some cases Elected Members have voluntarily resigned.

#### Part 3 - Functions of Local Government

#### **Notification of Affected Owners: Section 3.51**

Position Statement

Section 3.51 of the *Local Government Act 1995* concerning "Affected owners to be notified of certain proposals" should be amended to achieve the following effects:

- to limit definition of "person having an interest" to those persons immediately adjoining the proposed road works (i.e. similar principle to town planning consultation); and
- to specify that only significant, defined categories of proposed road works require local public notice under Section 3.51 (3) (a).

State Council Resolution

February 2009 - 480.1/2009

#### Control of Certain Unvested Facilities: Section 3.53

The Local Government Act 1995 includes a provisions, under Section 3.53, that is carried forward from Section 300 of the former Local Government Act 1960. Former Section 300 stated:

300. A council has the care, control, and management of public places, streets, ways, bridges, culverts, fords, ferries, jetties, and drains, which are within the district, or, which although not within the district, are by this Act placed under the care, control, and management, of the council, or are to be regarded as being within the district, except where and to the extent that under an Act, another authority has that care, control, and management.

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Section 3.53 refers to infrastructure as an 'otherwise unvested facility', and is defined to mean: "a thoroughfare, bridge, jetty, drain, or watercourse belonging to the Crown, the responsibility for controlling or managing which is not vested in any person other than under this section."

Section 3.53 places responsibility for an otherwise unvested facility on the Local Government in whose district the facility is located. Lack of ongoing maintenance and accreting age has resulted in much infrastructure falling into a dilapidated state. This, together with the uncertain provenance of many of these facilities, particularly bridges, is reported as placing an unwarranted and unfunded burden on a number of Local Governments.

It is recommended Section 3.53 of the Act be deleted and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.

# Regional Local Governments: Part 3, Division 4

Position Statement The compliance obligations of Regional Local Governments

should be reviewed.

Background Currently, Regional Local Governments are treated by the

Local Government Act 1995 for the purposes of compliance,

as if they were a Local Government.

The Association believes that this places an overly large compliance burden on Regional Local Governments. The large compliance burden reduces potential cost savings that aggregated service delivery may achieve through increased efficiency and acts as a disincentive for Local Governments to

establish Regional Local Governments.

State Council Resolution January 2012 – 9.1/2012

#### Council Controlled Organisations: Part 3, Division 4

Position Statement The Local Government Act 1995 should be amended to

enable Local Governments to establish Council Controlled Organisations (CCO) - also referred to as 'Local Government Enterprises' i.e WALGA's Systemic Sustainability Study 2008.

Background The CCO model is available to Local Governments in New

Zealand where they are used for a variety of purposes. The model allows one or more Local Governments to establish a wholly Local Government owned commercial organisation. The Association has developed the amendments required for the CCO model to be implemented in Western Australia.

State Council Resolution October 2010 – 107.5/2010

October 2010 - 114.5/2010

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# Local Government (Functions and General) Regulations 1996

# **Tender Threshold: Regulation 11(1)**

Position Statement WALGA supports an increase in the tender threshold to

align with the State Government tender threshold (\$250

000).

Background The tender threshold should be increased to allow Local

Governments responsiveness when procuring relatively low

value good and services.

State Council Resolution July 2015 – 74.4/2015

September 2014 - 88.4/2014

# Dispositions of Property: Regulation 30(3)

That Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade-in activity.

# Local Government (Regional Subsidiaries) Regulations 2017

# **Regional Subsidiaries**

Position Statement

That WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:

- 1. Borrow in their own right;
- 2. Enter into land transactions; and,
- 3. Undertake commercial activities.

Background

The Local Government Act 1995 was amended in late 2016 to enable Local Governments to establish regional subsidiaries, and this represents a significant advocacy achievement for the Local Government sector;

The Local Government (Regional Subsidiaries) Regulations 2017, which were enacted in early 2017, contain significant restrictions that limit the flexibility and will reduce the benefits of the regional subsidiary model;

In particular, the regulations prevent regional subsidiaries from borrowing from any organisation other than a constituent Local Government, entering into a land transaction, and commencing a trading undertaking; and,

This item recommends legislative and/or regulatory amendments to remove these restrictions that unnecessarily

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prevent regional subsidiaries from becoming an effective and efficient collaborative service delivery mechanism.

State Council Resolution March 2017 - 5.1/2017

# Part 4 - Elections and Other Polls

#### Conduct of Postal Elections: Sections 4.20 and 4.61

Position Statement The Local Government Act 1995 should be amended to allow

the Australian Electoral Commission (AEC) and Local

Governments to conduct postal elections.

Background Currently, the WAEC has a legislatively enshrined monopoly

on the conduct of postal elections that has not been tested by

the market.

State Council Resolution March 2012 - 24.2/2012

# **Voluntary Voting: Section 4.65**

Position Statement Voting in Local Government elections should remain

voluntary.

State Council Resolution 427.5/2008 – October 2008

#### **On-Line Voting**

WALGA has received requests from three (3) Zones to explore the possibility of introducing on-line voting in Local Government elections.

A State Council Item for Noting was prepared in May 2017 advising that WALGA staff will liaise with the WAEC regarding the use of the iVote system and also seek feedback from the Local Government sector on online voting and other opportunities to increase voter turnout. The Minister for Local Government has indicated that online voting is likely to be considered in the context of increasing elector participation.

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#### Part 5 - Administration

# **Electors' General Meeting: Section 5.27**

Position Statement Section 5.27 of the Local Government Act 1995 should be

amended so that Electors' General Meetings are not

compulsory.

Background There is adequate provision in the Local Government Act for

the public to participate in Local Government matters and access information by attending meetings, participating in public question time, lodging petitions, and requesting special

electors' meetings.

NOTE: The current Local Government Amendment (Auditing) Bill 2017 proposes that a Local Government's Annual Report is to be placed on its official website within 10 days of being

received.

State Council Resolution February 2011 – 09.1/2011

# Special Electors' Meeting: Section 5.28

That Section 5.28(1)(a) be amended:

- (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and
- (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise.

#### Senior Employees: Section 5.37(2)

That Section 5.37(2) be deleted to remove any inference or ambiguity as to the role of Council in the performance of the Chief Executive Officer's function under Section 5.41(g) regarding the appointment of other employees (with consequential amendment to Section 5.41(g) accordingly).

# Annual Review of Certain Employees Performance: Section 5.38

Section 5.41(g) of the Act prescribes the function of responsibility for all employees, including management supervision, to the Chief Executive Officer. Section 5.38 therefore creates unnecessary ambiguity; unnecessary in terms of the certainty that Section 5.41(g) already provides. It is recommended that Section 5.38 either be deleted, or amended so that there is only a specific statutory requirement for Council to conduct the Chief Executive Officer's annual performance review.

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#### Gifts and Contributions to Travel: Sections 5.82 and 5.83

The current Gift Provisions in the Local Government Act are very confusing and overly prescriptive. The Department of Local Government and Communities have established a Gift Working Group to look at completely reviewing the gift provisions for changes following the March 2017 State Election. WALGA is a participant in this working group. WALGA representatives have been advocating for the following:

- There be one section for declaring gifts. Delete declarations for Travel.
- No requirement to declare gifts received in a genuinely personal capacity.
- Gift provisions only for Elected Members and CEO's. Other staff fall under Codes of Conduct from the CEO to the staff.
- Gifts only to be declared if above \$500.00.
- There will not be any category of notifiable gifts or prohibited gifts.
- Gifts only to be declared in respect to an Elected Member or CEO carrying out their role.
- Exemptions for ALGA, WALGA and LG Professionals (already achieved).
- Exemption for electoral gifts received that relate to the State and Commonwealth Electoral Acts. So Elected Members who are standing for State or Federal Parliament will only need to comply with the State or Federal electoral act and not declare it as a Local Government gift.

# **Vexatious and Frivolous Complainants: New Provision**

It is recommended that a statutory provision be considered, permitting a Local Government to declare a person a vexatious or frivolous complainant. Section 5.110(3a) of the Act was recently introduced in relation to the Local Government Standards Panel ruling on vexatious and frivolous Rules of Conduct Regulations breach allegations:

"...a standards panel can at any stage of its proceedings refuse to deal with a complaint if the standards panel is satisfied that the complaint is frivolous, trivial, vexatious, misconceived or without substance."

Given the extensive cost and diversion of administrative resources currently associated with vexatious and frivolous complainants across the Local Government sector, it is recommended that a more general mechanism, based on the principles associated with the introduction of Section 5.110(3A), be investigated.

Amendments to the legislation would need to cover the following points to implement the proposed arrangements:

- Create a head of power to determine whether a community member is vexatious (potentially establish a new body through legislation and give it this power of determination);
- Define vexatious behaviour broadly to include the extent and nature of communication between the alleged vexatious person and the Local Government (using words such as 'unreasonable', 'persistent', 'extensive', 'malicious' and 'abusive');
- Outline the restrictions to statutory rights which can be imposed on a person if he or she is declared by the independent body to be vexatious;
- Establish a process, if necessary, to enable a Local Government to present its case for the alleged vexatious person to defend himself/herself;
- · Determine what appeal rights are necessary.

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# **Local Government (Administration) Regulations 1996**

# **Revoking or Changing Decisions: Regulation 10**

Regulation 10 provides a mechanism for the revocation or change to a previous decision of Council. It does not however, contain any provision clarifying that the provisions do not apply to Council decisions that have already been implemented. This regulatory deficiency is currently managed administratively, but warrants an appropriate amendment to assist clarify the rights of a Councillor to seek a revocation or change.

# Minutes, contents of: Regulation 11

Regulation 11 contains a potential anomaly in that the content requirements relating to Minutes of a Council or Committee meeting do not make reference to the reports and information that formed the basis of the Agenda to that meeting. Despite it being a common practice that Agenda reports and information are included in most Minutes, this is not universally the case, and it is recommended that an amendment be considered as an aid to community understanding of the decision-making process of the Council.

# Repayment of Advance Annual Payments: New Regulation

The Local Government Legislation Amendment Act 2016 introduced Section 5.102AB, which provides that Regulations may be made relating to the recovery of advance payments of annual allowances or annual fees made to a person who subsequently ceases to hold office during the period to which the payment relates:

#### 5.102AB. Repayment of advance annual payments if recipient ceases to hold office

- (2) Regulations may be made
  - (a) requiring the repayment to a local government, to the extent determined in accordance with the regulations, of an advance payment of an annual allowance or annual fee in the circumstances to which this section applies; and
  - (b) providing for a local government to recover any amount repayable if it is not repaid.

Regulations enabling the recovery of advance annual payments have yet to be made and it is recommended this matter be prioritised.

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# Local Government (Rules of Conduct) Regulations 2007

#### Position Statement

#### WALGA supports:

- Official Conduct legislation to govern the behaviour of Elected Members:
- 2. An efficient and effective independent Standards Panel process:
- 3. An ability for the Standards Panel to dismiss vexatious and frivolous complaints; and,
- 4. Confidentiality for all parties being a key component of the entire process.

NOTE: Point 3 achieved under the Local Government Legislation Amendment Act 2016

State Council Resolution

March 2016 – 10.1/2016 July 2012 – 55.3/2012 December 2008 – 454.6/2008

#### Part 6 – Financial Management

# Imposition of Fees and Charges: Section 6.16

Position Statement

That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services

Background

Local Governments are able to impose fees and charges on users of specific, often incidental, services. Examples include dog registration fees, fees for building approvals and swimming pool entrance fees.

In some cases, Local Governments will recoup the entire cost of providing a service. In other cases, user charges may be set below cost recovery to encourage a particular activity with identified community benefit, such as sporting ground user fees or swimming pool entry fees.

Currently, fees and charges are determined according to three methods:

- By legislation
- · With an upper limit set by legislation
- By the Local Government.

Fees determined by State Government legislation are of particular concern to Local Governments and represent significant revenue leakage because of:

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- Lack of indexation
- Lack of regular review (fees may remain at the same nominal levels for decades)
- Lack of transparent methodology in setting the fees (fees do not appear to be set with regard to appropriate costs recovery levels).

Examples of fees and charges of this nature include dog registrations fees, town planning fees and building permits. Since Local Governments do not have direct control over the determination of fees set by legislation, this revenue leakage is recovered from rate revenue. This means all ratepayers end up subsidising the activities of some ratepayers.

When fees and charges are restricted by legislation, rather than being set at cost recovery levels, this sends inappropriate signals to users of Local Government services, particularly when the consumption of those services is discretionary. When legislative limits allow consumers to pay below 'true cost' levels for a discretionary service, this will lead to overprovision and a misallocation of resources.

Under the principle of 'general competence' there is no reason why Local Governments should not be empowered to make decisions regarding the setting of fees and charges for specific services

Additionally, it is recommended that Section 6.16 be amended so that it only relates to statutory application fees and charges and not consumer items, facility entrance fees, ad hoc minor fees and charges etc. The exhaustive listing of relatively minor fee and charge items, together with the technical requirement to give public notice of any change after the adoption of the annual budget, is both inefficient and costly.

#### Power to Borrow: Section 6.20

Section 6.20(2) requires, where a power to borrow is proposed to be exercised and details of the proposal are not included in the annual budget, that the Local Government must give one month's public notice of the proposal (unless an exemption applies). There is no associated requirement to request or consider written submission prior to exercising the power to borrow, as is usually associated with giving public notice. Section 6.20(2) simply stops the exercise of power to borrow for one month, and it is recommended it be deleted.

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# Restrictions on Borrowings: Section 6.21

Position Statement

Section 6.21 of the *Local Government Act 1995* should be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing.

Background

Borrowing restrictions in the *Local Government Act 1995* act as a disincentive for investment in community infrastructure. Section 6.21(2) states that a Local Government can only use its 'general funds' as security for borrowings to upgrade community infrastructure, and is restricted from using its assets to secure its borrowings. This provision severely restricts the borrowing capacity of Local Governments and reduces the scale of borrowing that can be undertaken to the detriment of the community.

This is particularly relevant since the Global Financial Crisis. Treasury now requires member Local Governments to show as contingent liabilities in their balance sheet their proportion of contingent liabilities of the Regional Local Government of which they are a member. Given that the cost of provision of an Alternative Waste Disposal System is anything up to \$100 million, the share of contingent liabilities for any Local Government is significant. Even under a 'Build-Own-Operate' financing method, the unpaid (future) payments to a contractor must be recognised in the balance sheet of the Regional Local Government as a contingent liability.

This alone is likely to prevent some Local Governments from borrowing funds to finance its own work as the value of contingent liabilities are taken into account by Treasury for borrowing purposes.

State Council Resolution J

January 2012 - 8.1/2012

# Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)

Position Statement

WALGA's policy position regarding charitable purposes is as follows:

- Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;
- 2. Either
  - a) amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or

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 b) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.

#### Background

Exemptions under this section of the Act have extended beyond the original intention and now provide rating exemptions for non-charitable purposes, which increase the rate burden to other ratepayers. There may be an argument for exemptions to be granted by State or Federal legislation. Examples include exemptions granted by the Commonwealth Aged Care Act 1997 and group housing for the physically and intellectually disabled which is supported under a government scheme such as a Commonwealth-State Housing Agreement or Commonwealth-State Disability Agreement.

State Council Resolution

December 2015 – 118.7/2015 January 2012 – 5.1/2012

#### Basis of Rates: Section 6.28

 That Section 6.28 be reviewed to examine the limitations of the current methods of valuation of land, Gross Rental Value or Unimproved Value, and explore other alternatives.

The method of valuation of land to be used as the basis of rating in Western Australia is either: Gross Rental Value for predominantly non-rural purpose; or unimproved value of land for rural purposes. These are the only two methods available under the Section 6.28 of the Local Government Act in Western Australia.

Eastern State Local Governments can elect to rate on one of the following options:

- Site Value levy on the unimproved value of land only and disregards the value of buildings, personal property and other improvements;
- Capital Value value of the land including improvements;
- Annual Value rental value of a property (same as GRV).

Alternative land valuation methods came under the scope of the WALGA Systemic Sustainability Study, particularly Capital Improved Valuations which is in operation in Victoria and South Australia.

2. Advocate for amendment to Section 6.28 to enable Differential Rating based on the time land remains undeveloped.

Concern at the amount of vacant land remaining in an undeveloped state for an extensive period of time and holding up development opportunities.

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North Metropolitan Zone advocates an amendment to the current legislative provisions in relation to differential rating to enable a differential rate to be applied on the basis of the length of time a property has remained in an undeveloped state.

#### Differential General Rates: Section 6.33

This section outlines the characteristics that Local Governments may take into account when imposing differential general rates. It is recommended the issue of time-based differential rating should be examined, to address some Local Governments view that vacant land should be developed in a timely manner.

#### Service of Rates Notice: Section 6.41

That Section 6.41 be amended to:

- (a) permit the rates notice to be issued to electronically; and
- (b) introduce flexibility to offer regular rate payments (i.e. fortnightly, monthly etc) without requirement to issue individual instalment notice.

# Rates or Service Charges Recoverable in Court: Section 6.56

That Section 6.56 be amended to clarify that all debt recovery action costs incurred by a Local Government in pursuing recovery of unpaid rates and services charges be recoverable and not be limited by reference to the 'cost of proceedings'.

#### Rating Exemptions – Rate Equivalency Payments

Position Statement	Legislation should be amended so rate equivalency payments
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made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State

Government.

Background A particular example is the exemption granted to LandCorp by

the Land Authority Act 1992. In 1998, the Act was amended to include provisions for LandCorp to pay the Treasurer an amount equal to that which would have otherwise been payable in Local Government rates, based on the principle of

'competitive neutrality'.

This matter is of concern to Local Governments with significant LandCorp holdings in their district. The shortfall in rates is effectively paid by other ratepayers, which means ratepayers have to pay increased rates because LandCorp has a

presence in the district.

State Council Resolution January 2012 – 6.1/2012

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# Rating Restrictions – State Agreement Acts

Position Statement Resource projects covered by State Agreement Acts should

be liable for Local Government rates.

Background In 2011, the State Government introduced a new policy on 'the

application of Gross Rental Valuation to mining, petroleum and resource interests' (the GRV mining policy). The Policy was extended in 2015 and remains in place. The primary objectives of the policy were to clarify the circumstances where Local Governments could apply GRV rating to mining land and enable the use of GRV rating on new (i.e., initiated after June 2012) mining, petroleum and resource interests. This included the application of GRV rating to new State Agreement Acts.

However, existing State Agreement Acts continue to restrict Local Government rating. Rating exemptions on State Agreement Acts mean that Local Governments are denied an efficient source of revenue. There are also equity issues associated with the existing exemptions since they only apply to a select group of mining companies whose projects are subject to older State Agreement Acts. Removing the rates exemption clauses from the pre-July 2012 State Agreement Acts would provide a fairer outcome for all other ratepayers,

including the proponents of new resources projects.

State Council Resolution September 2014 – 89.4/2014

March 2014 – 10.1/2014 October 2011 – 116.5/2011

# **Local Government (Financial Management) Regulations 1996**

# Exemption from AASB 124: Regulation 4

Regulation 4 of the Financial Management Regulations provides a mechanism for an exemption from the Australian Accounting Standards (AAS). Regulation 16 is an example of the use of this mechanism, relieving Local Governments from the requirement to value land under roads.

A Zone has requested that an exemption be allowed from the implementation of AASB 124 'Related Party Transactions' due to the current provisions in the Act on declarations of interest at meetings and in Primary and Annual returns. This is regarded as providing appropriate material declaration and disclosure of interests associated with function of Local Government.

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#### Part 7 - Audit

The Local Government Amendment (Auditing) Bill 2017, before Parliament at the time of writing, will substantially replace much of Part 7 to provide for the auditing of Local Governments by the Auditor General. New legislation will allow the Auditor General to contract out some or all of the financial audits but all audits will be done under the supervision of the Auditor General and Office of the Auditor General. State Government will pay the cost for the conduct of performance audits.

# Part 8 – Scrutiny of the Affairs of Local Government

# Stand Down Provision: New Proposal

Position Statement

WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their role when they are under investigation; have been charged; or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken.

Further policy development of the Stand Down Provisions must involve specific consideration of the following issues of concern to the Sector:

- That ... the established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and
- That activities associated with the term 'disruptive behaviour', presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.

Background

In 2008 a Discussion Paper was circulated seeking feedback regarding legislative amendments to suspend an individual Elected Member, as follows:

- An elected member to have the ability to stand down where they are being investigated or have been charged;
- An elected member to be forcibly stood down where they are being investigated or have been charged and whose continued presence prevents Council from properly discharging its functions and affects its reputation and integrity or where it is in the public interest;
- The Standards Panel to make the stand down decision:

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- Such matters to be referred to the Standards Panel only by a Council (absolute majority), a statutory agency or the Department;
- Three to six months stand down periods with six month extensions;
- The elected member to remain entitled to meeting fees and allowances; and
- Inclusion of an offence for providing false information leading to a stand down.

State Council Resolution

August 2008 - 400.4/2008

#### Part 9 - Miscellaneous Provisions

# Onus of Proof in Vehicle Offences may be Shifted: Section 9.13(6)

Amend Section 9.13 by introducing the definition of 'responsible person' and enable Local Governments to administer and apply effective provisions associated with vehicle related offences

#### Background:

This proposal from the North Metropolitan Zone emerged due to an increase in cases when progressing the prosecution of vehicle related offences in court (at the request of the vehicle owner) resulted in dismissal of charges by the Magistrate when the owner of the vehicle states that he does not recall who was driving his vehicle at the time of the offence.

The *Litter Act 1979* was amended in 2012 to introduce the definition of 'responsible person' (as defined in *Road Traffic Act 1974*) so that a 'responsible person' is taken to have committed an offence where it cannot be established who the driver of the vehicle was at the time of the alleged offence. This also removes the ability for the responsible person to be absolved of any responsibility for the offence if they fail to identify the driver. It is suggested that a similar amendment be made to Section 9.13 of the Act in order to ensure that there is consistent enforcement in regards to vehicle related offences.

# Schedule 2.1 – Creating, Changing Boundaries and Abolishing Districts

#### **Poll Provisions: New Proposal**

Position Statement Schedule 2.1 of the Local Government Act 1995 should be

amended so that the electors of a Local Government affected by any boundary change or amalgamation proposal are

entitled to petition the Minister for a binding poll.

State Council Resolution December 2014 – 108.5/2014

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# **Number of Electors: Clause 2.1(1)(d)**

That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.

# Schedule 2.2 - Provisions about Names, Wards and Representation

# Who may make Submission: Clause 3(1)

That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.

# Schedule 4.1 – How to Count Votes and Ascertain Result of Election

#### Method of Voting

Position Statement Elections should be conducted utilising the first-past-the-post

(FPTP) method of voting.

Background The FPTP method is simple, allows an expression of the

electorate's wishes and does not encourage tickets and

alliances to be formed to allocate preferences.

State Council Resolution 427.5/2008 – October 2008

This State Council resolution influenced amendment to Schedule 4.1 in 2009 that returned Local Government elections to a first past the post system from the preferential proportional Representation. The resolution is reiterated here as an indication of the sector's ongoing preference for this vote counting system.

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#### Submission of Feedback

# How to get involved

WALGA will conduct a comprehensive consultation process to provide Member Local Governments with as much opportunity as possible to contribute. This process will also assist WALGA determine its advocacy position on whether proposed changes should be dealt with in Phase 1 or Phase 2 (see Executive Summary).

During August and September 2017, WALGA will hold Zone and Regional Group forums on the Local Government Act Review. Local Governments can choose to contribute in conjunction with a Zone/Regional Group meeting, separately by lodging a Council endorsed submission, or both.

The final collated feedback will be prepared as a State Council Agenda Item for Zone consideration during the November/December 2017 round of Zone meetings. State Council will ultimately determine its position at its meeting of 6 December 2017.

Council endorsed submission on the issues raised in this Discussion Paper, as well as any other relevant matters, can be forwarded by Friday 20<sup>th</sup> October 2017 to:

James McGovern, Manager Governance - <a href="mailto:jmcgovern@walga.asn.au">jmcgovern@walga.asn.au</a> or 9213 2093

Should you have any questions or queries about any aspect of the Discussion Paper or review process, please contact James McGovern at the above contacts, or Tony Brown on 9213 2051 or tbrown@walga.asn.au

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# City of Vincent Submission

#### Introduction

The City of Vincent welcomes the chance to make a submission in relation to WALGA's discussion paper on the Local Government Act Review 2017. This submission and the positions contained within it were considered by Council at its ordinary council meeting on 17 October 2017.

The City of Vincent supports the majority of the positions put forward by WALGA which are sensible and relevant to the issues faced by its member Councils. **Part 1** of the City's submission sets out the City's position in relation to each of the 41 positions raised in the discussion paper and, where appropriate provides commentary that further clarifies the positions that the City has taken.

**Part 2** of the City's submission presents a number of further proposals for reform of the *Local Government Act 1995* and covers a range of topics and issues that are not considered within WALGA's discussion paper.

In particular, it is the City's view that there are a number of areas in which the current *Local Government Act 1995* does not facilitate the highest standards of accountability and transparency in local government decision making. It is for this reason that the City maintains its position that minimum benchmarks and standards should be set for all local governments. Many of these positions were first put forward within the City's Raising the Bar discussion paper and they address a range of issues facing the sector including:

- A lack of consistency in the quality and completeness of reporting standards across local government, particularly in relation to financial management;
- Difficulty for ratepayers in obtaining information without committing significant time and resources;
- A lack of understanding by elected local government members regarding their current obligations under the Local Government Act 1995 nor the benefits of greater transparency to ratepayers;
- A lack of willingness or preparedness to embrace new ideas and standards among some senior ranks of staff and Council Members due to staleness and stagnation; and
- A lack of clarity in the *Local Government Act 1995* prescribing some critical responsibilities e.g. the process surrounding the appointment of a CEO.

The City looks forward to working with WALGA, the Department of Local Government, Sport and Cultural Industries and the rest of the local government sector in developing a reformed *Local Government Act* that facilitates modern local governments that are smart, agile and inclusive.

Part 1 - City of Vincent Responses to WALGA Position Paper

Item	Topic	WALGA Position	Vincent Position	Comment
1	Method of Election of Mayor/President : Section 2.11	Local governments should determine whether their Mayor or President will be elected by the Council or elected by the community.	Not Supported	The City of Vincent holds the view that Section 2.11 of the <i>Local Government Act 1995</i> should be amended to only permit a local government to fill the position of Mayor or President through direct election by ratepayers.  There is enduring discontent among members of the public with the lack of democracy and transparency associated with the outdated practice of a Mayor being elected by their peers. These processes deprive electors of a basic democratic right to vote for their civic leaders, instead leaving this essential decision, and often associated negotiations, in the hands of a select few. In short, it is simply not a transparent process.
2	Elected Member Training	WALGA opposes legislative change that would:  1. Require candidates to undertake training prior to nominating for election;  2. Incentivise Elected Member training through the fees and allowances framework; or  3. Mandate Elected Member training.	Not Supported	The City supports mandatory and / or incentivised training for Elected Members, particularly those in their first term as a means to raise the minimum governance standards across the industry.  The City would also support a requirement for candidates to undertake basic, light-weight training (e.g. an online course or attend and information session) prior to nomination so that candidate have a minimum understanding of the demands of the role. However, training requirements over and above this may result in a barrier to nomination and participation.
3	Stand Down when Contesting State or Federal Election	Amend the Act to require an Elected Member to stand down when contesting a State or Federal election, applying from the issue of writs.	Partially Supported	The City supports a stand down period. However, it is not considered practical for this to apply from the issue of writs at which point there is no guarantee of who will nominate as a candidate. Rather, the City considers that the stand down period should apply from either the time of a candidate's nomination or the close of nominations.
4	Notification of Affected Owners: Section 3.51	Section 3.51 of the <i>Local Government Act 1995</i> concerning "Affected owners to be notified of certain proposals" should be amended to achieve the following effects:  1. to limit definition of "person having an interest" to those persons immediately adjoining the proposed road works (i.e. similar principle to town planning consultation); and	No position	The City has no issues with the current definition.

Item	Topic	WALGA Position	Vincent Position	Comment
		2. to specify that only significant, defined categories of proposed road works require local public notice under Section 3.51 (3) (a).		
5	Control of Certain Unvested Facilities: Section 3.53	Deletion of section 3.53 of the Act, which provides that local governments have care, control and management of an "otherwise unvested facility".	Supported	
	Danismall	Currently, regional local governments are treated by the Local Government Act 1995 for the purposes of compliance, as if they were a local government.		The City would approach a position and would be interested in any
6	Regional Local Governments: Part 3, Division 4	The Association believes that this places an overly large	Supported	The City would support a review and would be interested in an proposals for an alternative model, however remains cautiou about ensuring the transparency and accountability of regional local governments is maintained.
7	Council Controlled Organisations: Part 3, Division 4	The Local Government Act 1995 should be amended to enable local governments to establish Council Controlled Organisations (CCO)	Supported	The City is aware of the success of CCO's in New Zealand and would support the Act being amended to make this possible in WA.
8	Tender Threshold: Regulation 11(1)	WALGA supports an increase in the tender threshold to align with the State Government tender threshold (\$250 000).	Supported	
9	Dispositions of Property: Regulation 30(3)	That Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade-in activity.	Supported	

Item	Topic	WALGA Position	Vincent Position	Comment
10	Regional Subsidiaries	That WALGA advocate for legislative and regulatory amendments to enable Regional Subsidiaries to:  1. Borrow in their own right;  2. Enter into land transactions; and  3. Undertake commercial activities.	No position	
11	Conduct of Postal Elections: Sections 4.20 and 4.61	The Local Government Act 1995 should be amended to allow the Australian Electoral Commission (AEC) and local governments to conduct postal elections. Currently, the WAEC has a legislatively enshrined monopoly on the conduct of postal elections that has not been tested by the market.	Supported	
12	Voluntary Voting: Section 4.65	Voting in local government elections should remain voluntary.	Not Supported	The City believes that voting in local government should be made mandatory to encourage voter participation and engagement.
13	On-Line Voting	WALGA has received requests from three (3) Zones to explore the possibility of introducing on-line voting in local government elections.	Supported	
14	Electors' General Meeting: Section 5.27	Section 5.27 of the <i>Local Government Act 1995</i> should be amended so that Electors' General Meetings are not compulsory.	Supported	
15	Special Electors' Meeting: Section 5.28	That Section 5.28(1)(a) be amended:  (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and  (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise.	Supported	

Item	Topic	WALGA Position	Vincent Position	Comment
16	Senior Employees: Section 5.37(2)	That Section 5.37(2) be deleted to remove any inference or ambiguity as to the role of Council in the performance of the Chief Executive Officer's function under Section 5.41(g) regarding the appointment of other employees (with consequential amendment to Section 5.41(g) accordingly).	Supported	
17	Annual Review of Certain Employees Performance: Section 5.38	Section 5.41(g) of the Act prescribes the function of responsibility for all employees, including management supervision, to the Chief Executive Officer. Section 5.38 therefore creates unnecessary ambiguity; unnecessary in terms of the certainty that Section 5.41(g) already provides. It is recommended that Section 5.38 either be deleted, or amended so that there is only a specific statutory requirement for Council to conduct the Chief Executive Officer's annual performance review.	Supported	
18	Gifts and Contributions to Travel: Sections 5.82 and 5.83	WALGA is advocating for the simplification of the gift provisions.	Supported	
19	Vexatious and Frivolous Complainants: New Provision	It is recommended that a statutory provision be considered, permitting a local government to declare a person a vexatious or frivolous complainant.	Supported	
20	Revoking or Changing Decisions: Regulation 10	Regulation 10 provides a mechanism for the revocation or change to a previous decision of Council. It does not however, contain any provision clarifying that the provisions do not apply to Council decisions that have already been implemented. This regulatory deficiency is currently managed administratively, but warrants an appropriate amendment to assist clarify the rights of a Councillor to seek a revocation or change.	Supported	

Item	Topic	WALGA Position	Vincent Position	Comment
21	Minutes, contents of: Regulation 11	Regulation 11 contains a potential anomaly in that the content requirements relating to Minutes of a Council or Committee meeting do not make reference to the reports and information that formed the basis of the Agenda to that meeting. Despite it being a common practice that Agenda reports and information are included in most Minutes, this is not universally the case, and it is recommended that an amendment be considered as an aid to community understanding of the decision-making process of the Council.	No position	The City agrees with the intent of the amendment that Council Meeting information should be as accessible and straightforward as possible, Regulation 14 already requires notice papers and agenda to be made available to the public which include the Agenda reports.  However it is noted that, contrary to the intent of the proposal, the inclusion of the reports in the minutes may serve to make the resulting document unnecessarily large and therefore more confusing to the community.
22	Repayment of Advance Annual Payments: New Regulation	Regulations enabling the recovery of advance annual payments have yet to be made and it is recommended this matter be prioritised.	Supported	
23	Local Government (Rules of Conduct) Regulations 2007	WALGA supports:  1. Official Conduct legislation to govern the behaviour of Elected Members;  2. An efficient and effective independent Standards Panel process;  3. Confidentiality for all parties being a key component of the entire process.  NOTE: Point 3 achieved under the Local Government Legislation Amendment Act 2016	Supported	
24	Imposition of Fees and Charges: Section 6.16	That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for local government services	Supported	
25	Power to Borrow: Section 6.20	Section 6.20(2) simply stops the exercise of power to borrow for one month, and it is recommended it be deleted.	No position	The City has no issues with the clause.
26	Restrictions on Borrowings: Section 6.21	Section 6.21 of the <i>Local Government Act 1995</i> should be amended to allow local governments to use freehold land, in addition to its general fund, as security when borrowing.	Supported	

Item	Topic	WALGA Position	Vincent Position	Comment
27	Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)	Amend the <i>Local Government Act</i> to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;	Supported	
28	Either: a) amend the charitable organisations section of the <i>Local Government Act 1995</i> to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or b) establish a compensatory fund for local governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of local government rates.		Supported	Over and above WALGA's position, the City would also advocate that section 6.26 be amended to clarify whether or no the City has the power to part rate a property that is used for both exempt and non-exempt purposes.
29	Basis of Rates: Section 6.28	That Section 6.28 be reviewed to examine the limitations of the current methods of valuation of land, Gross Rental Value or Unimproved Value, and explore other alternatives.	No position	The City has no issues with the methods of valuation set out in Section 6.28.
30	Differential General Rates: Section 6.33	It is recommended that the issue of time-based differential rating should be examined, to address some local governments' view that vacant land should be developed in a timely manner.	Supported	The City supports WALGA's position. However, in addition to addressing the issue of vacant land, the City would also like to incorporate into the review the potential for time-based differential rating to address the issue of vacant buildings being allowed to deteriorate into disrepair.
31	Service of Rates Notice: Section 6.41	That Section 6.41 be amended to:  (a) permit the rates notice to be issued to electronically; and  (b) introduce flexibility to offer regular rate payments (i.e. fortnightly, monthly etc) without requirement to issue individual instalment notice.	Supported	
32	Rates or Service Charges Recoverable in Court: Section 6.56	That Section 6.56 be amended to clarify that all debt recovery action costs incurred by a local government in pursuing recovery of unpaid rates and services charges be recoverable and not be limited by reference to the 'cost of proceedings'.	Supported	

Item	Topic	WALGA Position	Vincent Position	Comment
33	Rating Exemptions – Rate Equivalency Payments	Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant local governments instead of the State Government.	Supported	
34	Rating Restrictions – State Agreement Acts	Resource projects covered by State Agreement Acts should be liable for local government rates.	Supported	
35	Exemption from AASB 124: Regulation 4	Provide an exemption under Regulation 4 of the Financial Management Regulations from the implementation of AASB 124 'Related Party Transactions' due to the current provisions in the Act on declarations of interest at meetings and in Primary and Annual returns. This is regarded as providing appropriate material declaration and disclosure of interests associated with function of local government	Supported	
36	Stand Down Provision: New Proposal	WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their role when they are under investigation; have been charged; or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation,	Supported	
37	Onus of Proof in Vehicle Offences may be Shifted: Section 9.13(6)	Amend Section 9.13 by introducing the definition of 'responsible person' and enable local governments to administer and apply effective provisions associated with vehicle related offences.	Supported	
38	Poll Provisions: New Proposal	Schedule 2.1 of the <i>Local Government Act 1995</i> should be amended so that the electors of a local government affected by any boundary change or amalgamation proposal are entitled to petition the Minister for a binding poll.	Supported	
39	Number of Electors: Clause 2.1(1)(d)	That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.	Supported	

ltem	Topic	WALGA Position	Vincent Position	Comment
40	Who may make Submission: Clause 3(1)	That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 5% of electors) to 500 (or 5% of electors) whichever is fewer.	Supported	
41	Method of Voting	Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.	No position	

## Part 2 - City of Vincent Positions on Local Government Act Reform

Item	Topic	Vincent Position
1	Easier Ratepayer Access to Information and Public Online Reporting	Each local government should be required to establish a Governance and Accountability portal, directly linked from the homepage of their website, to host all required public registers, governance structures and complaint mechanisms for both local and state authorities.
2	Disclosure of Councillor Allowances and Expenses	<ul> <li>Each local government must establish an online Councillor Allowances and Reimbursements register which:</li> <li>Outlines all allowances provided to the Mayor and Councillors, including attendance fees, phone and IT allowances, clothing allowances and other reimbursements permitted; and</li> <li>Details on a quarterly basis specific expense reimbursement claims made by each Council Member and Mayor, for each permitted category.</li> </ul>
3	Public Reporting of Disclosure of Conflicts of Interest	Local governments should be required to establish and regularly maintain a public online register of all financial and impartiality interests disclosed by Council Members and relevant staff.
4	Leasing Arrangements	Local governments should be required to produce an annual online register of leases and licences detailing the occupancy and rental arrangements for external organisations which have a lease or licence to use local government owned or managed land and/or buildings.
5	Public Question Time	<ul> <li>The Local Government (Administration) Regulations 1996 should be amended to provide more consistent and minimum standards for question time and statements from the public across all local governments to enable greater participation, including:</li> <li>Specifically allowing the making of a public question and/or a general statement in relation to an agenda item or broader Council matter;</li> <li>Allowing a member of the public to directly ask the question without being required to submit the question in advance; and</li> <li>Setting a prescribed time limit of three minutes for any question or statement to be made by a member of the public at a Council meeting but limits such statements or questions to one ratepayer per meeting to enable a timely management of meetings.</li> </ul>

Item	Topic	Vincent Position
6	Greater transparency within Senior Executive in Local Government	The Local Government Act 1995 should be amended to require each local government to establish an annual Register of Senior Salaries (CEO, Directors and Managers), with the following information:  • Title/position of the employee of the Council;  • The salary or salary scale applicable;  • Start and end date of the contract;  • The details of any other allowances or benefits paid or payable; and  • Primary function of each role.  This information should be both made public in the Annual Report of the organisation and updated at the same time as the release of the Annual Report to an online register.
7	Better Governance Regarding the Appointment of Chief Executive Officers	<ul> <li>The Local Government (Administration) Regulations and/or Section 5.36 of the Local Government Act 1995 should be amended to include the following requirements:</li> <li>The Council must approve the recruitment brief and advertisement before commencement of advertising the CEO position;</li> <li>The Council must, at a formal meeting, review and approve the proposed employment contract before an offer of appointment to a CEO or reappointment of an existing CEO.</li> <li>That Council must advertise the position of CEO following the completion of three consecutive five year terms by the same employee.</li> <li>The Local Government Act 1995 should be amended to prohibit a Council from making any decision in respect to the appointment of a CEO or the renewal or extension of a CEO's contract of employment within the six months prior to the bi-annual Council election.</li> </ul>
8	Public Reporting of Travel Undertaken by Councillor Members and Staff	Each local government should be required to establish a public online travel register, updated on a monthly basis, which requires the following information: Name of relevant Council Member or staff member; Date and duration of travel; Cost of the travel; Travel locations; and Travel Purpose. Expenditure relating to travel for staff and Council Members must be considered in advance and publicly approved at a Council level. The requirement for a report to be tabled at a Council meeting once travel has been undertaken by a staff or Council Member no later than one month after the trip has been taken.
9	Greater Transparency and Accountability in Council Elections	The Local Government Act 1995 should be amended to require the Chief Executive Officer or his delegate to verify the accuracy and eligibility of at least thirty percent of existing business enrolments within each financial year.
10	Contact with Developers	The Local Government Act 1995 should be amended to enhance governance, transparency, accountability and consistency in local government, particularly in relation to:  Recording of Council Member contact with Developers;  Prohibition of donations from developers to local government election candidates;

Item	Topic	Vincent Position
11	Voter Franchise	The City of Vincent is supportive of a one vote/one value model and is not supportive of any changes which would enshrine further disparity and unfairness in the current voting system such as compulsory enrolment of businesses or non-residential property owners.
12	Trading Entities	The <i>Local Government Act 1995</i> should afford greater freedom and flexibility to establish trading entities and enter into private-public partnerships for business and community purposes.
13	Regulation 18A – Local Government (Administration) Regulations - Vacancy in position of CEO or senior employee to be advertised	The Local Government Act 1995 should be amended to remove the need to advertise Senior Officer roles in print media. The use of newspaper advertising for jobs is outdated and expensive and is of limited relevance in the modern recruitment market.
14	Section 5.50 - Payments to employees in addition to contract or award	The City does not support the requirement to prepare a policy in this instance. It is proposed that this could be dealt with through the LG Officers Award and / or Enterprise Bargaining Agreements.
15	Rating exemptions - charitable purposes - 6.26(2)(g)	The City advocates that section 6.26 be amended to clarify whether or not the City has the power to part rate a property that is used for both exempt and non-exempt purposes.
16	Workforce Gender Equity	Reporting on workforce gender pay equity should be made a mandatory requirement for inclusion in local government Annual Reports.
17	Audit Committees – External Member payments	The <i>Local Government Act 1995</i> should be amended to allow for payments to be made to external members of audit committees in order for local governments to attract and retain high calibre independent members;
18	Audit Committees – Mandatory External Members	The City advocates that the appointment of external members to audit committees should be made mandatory in order to bring high level, professional finance and governance skills and a fresh perspective to the organisation. The appointment of external members is recommended in the Department of Local Government's Guideline No 9 – Audit Committees.

Attachment 1 - Sportsground Classification Framework

Winter	Summer
Ca	ategory AA
Lee	derville Oval
Floodlights	Turf Wickets
Good quality turf coverage	Practice Wickets/Nets
Clubrooms	Clubrooms
Changerooms and toilets available	Changerooms and toilets available
Car parking	Weekly mowing
Competition sized sportsground	Car parking
Fortnightly mowing schedule	Good quality turf coverage
Fenced playing area	
C	ategory A
Britannia Res	erve, Charles Veryard
Floodlights	Turf Wickets
Good quality turf coverage	Practice Wickets/Nets
Clubrooms	Clubrooms
Changerooms and toilets available	Changerooms and toilets available
Car parking	Weekly mowing
Competition sized sportsground	Car parking
Fortnightly mowing schedule	Good quality turf coverage
Fenced playing area	
C	lategory B
Les Lilleyman, Me	enzies Park & Forrest Park
Floodlights	Synthetic wickets
Good turf coverage	Practice Wickets/Nets
Amenities and toilets available	Amenities and toilets available
Car parking	Good turf coverage
Competition sized sportsground	Car parking
Fortnightly mowing schedule	Weekly mowing schedule
C	ategory C
Beatty Park, Birdwood	d Square & Woodville Reserve
May or may not have floodlights	Synthetic wickets
Average grass coverage	May have access to toilets and or amenities
Limited access to amenities and toilets	No practice wickets
Car parking	Mown weekly
Training sized sportsground	Average grass cover
Mown as often as practical	

Attachment 2 - Sportsground Licence System - Charging Methodology

Club Name	Sportsgrounds	Seasonal Ground Maintenance Costs (6 months)	10% of Seasonal Ground Maintenance Costs (per season)	No of Fields	Per Field Maintenance costs per season	No. Fields used by Club	Total Cost at 10% per field seasonal ground maintenance costs x number of fields booked	2016/2017 Seasonal Ground Hire Fees & Charges	2016/2017 Actual Seasonal Ground Hire Usage Numbers (fixtures)	Total Cost with 10% Community Rebate	Total Cost with 30% Community Rebate	Total Cost with 50% Community Rebate
Winter Usage							,					
Floreat Athena Football Club	Britannia Road Reserve	\$178,970.00	\$ 17,897.00	4	\$ 4,474.25	3	\$ 13,422.75	\$ 10,829.00	\$ 10,829.00	\$ 12,080.48	\$ 9,395.93	\$ 6,711.38
Summer Usage												
Last Man Stands	Britannia Road	\$470.070.00	A 47 007 00		Φ 4.474.0F	4	\$ 17,897.00	\$ 1,428.00	\$ 5,712.00	\$ 16,107.30	\$ 12,527.90	\$ 8,948.50
Leederville Cricket Club	Reserve	\$178,970.00	\$ 17,897.00	4	\$ 4,474.25	4	\$ 17,897.00	\$ 5,497.80	\$ 12,191.55	\$ 16,107.30	\$ 12,527.90	\$ 8,948.50
Winter Usage												
Modernians Hockey Club	Charles Veryard	\$ 95,769.50	\$ 9,576.95	2	\$ 4,788.48	2	\$ 9,576.95	\$ 8,668.00	\$ 8,668.00	\$ 8,619.26	\$ 6,703.87	\$ 4,788.48
Summer Usage		'									'	
Tuart Hill Cricket Club	Ol and a Manager	A 05 700 50	A 0.570.05		\$ 4,788.48	2	\$ 9,576.95	\$ 6,664.00	\$ 6,664.00	\$ 8,619.26	\$ 6,703.87	\$ 4,788.48
University Cricket Club	Charles Veryard	\$ 95,769.50	\$ 9,576.95	2	\$ 4,788.48	1	\$ 4,788.48	\$ 1,338.75	\$ 1,963.50	\$ 4,309.63	\$ 3,351.93	\$ 2,394.24
Summer Usage												
Floreat Hellenic Cricket Club	Forrest Park	\$ 53,131.50	\$ 5,313.15	1	\$ 5,313.15	1	\$ 5,313.15	\$ 1,963.50	\$ 1,963.50	\$ 4,781.84	\$ 3,719.21	\$ 2,656.58
Last Man Stands	T Offest Falk	ψ 55,151.50	φ 5,515.15	'	φ 5,515.15	1	\$ 5,313.15	\$ 714.00	\$ 2,856.00	\$ 4,781.84	\$ 3,719.21	\$ 2,656.58
Summer Usage												
Last Man Stands	Les Lilleyman	\$ 53,272.00	\$ 5,327.20	1	\$ 5,327.20	1	\$ 5,327.20	\$ 714.00	\$ 2,856.00	\$ 4,794.48	\$ 3,729.04	\$ 2,663.60
University Cricket Club	Les Lilleyman	ψ 55,272.00	φ 5,527.20	<u> </u>	Ψ 5,521.20	1	\$ 5,327.20	\$ 1,166.00	\$ 2,332.00	\$ 4,794.48	\$ 3,729.04	\$ 2,663.60
Winter Usage												
North Perth Soccer Club	Woodville Reserve	\$ 35,198.50	\$ 3,519.85	1	\$ 3,519.85	1	\$ 3,519.85	\$ 2,681.40	\$ 2,681.40	\$ 3,167.87	\$ 2,463.90	\$ 1,759.93
Summer Usage	1	1						1				
University Cricket Club	Menzies Park	\$ 46,951.00	\$ 4,695.10	1	\$ 4,695.10	1	\$ 4,695.10	\$ 981.75	\$ 1,963.50	\$ 4,225.59	\$ 3,286.57	\$ 2,347.55
Winter Usage												
North Perth Soccer Club	Beatty Park	\$ 52,509.50	\$ 5,250.95	1	\$ 5,250.95	1	\$ 5,250.95	\$ 3,543.25	\$ 3,543.25	\$ 4,725.86	\$ 3,675.67	\$ 2,625.48

Attachment 3 – Sportsground Cost Recovery Percentage Charging Methodology

Club	Sportsground	Reserve Category	Ground Maintenance 2016/17	 ous Invoice for tsground Hire	Recovery Costs - Category A	 % Recovery s - Category B	ecovery Costs Category C
Last Man Stands	Britannia Reserve	А	\$ 357,940.00	\$ 1,428.00	\$ 17,897.00	\$ 8,948.50	\$ 3,579.40
Floreat Athena Football Club	Britannia Reserve	А	\$ 357,940.00	\$ 7,675.50	\$ 17,897.00	\$ 8,948.50	\$ 3,579.40
Leederville Cricket Club - Seniors	Britannia Reserve	А	\$ 357,940.00	\$ 6,534.00	\$ 17,897.00	\$ 8,948.50	\$ 3,579.40
Tuart Hill Cricket Club	Charles Veryard Reserve	А	\$ 191,539.00	\$ 6,664.00	\$ 9,576.95	\$ 4,788.48	\$ 1,915.39
Modernians Hockey Club	Charles Veryard Reserve	Α	\$ 191,539.00	\$ 7,723.10	\$ 9,576.95	\$ 4,788.48	\$ 1,915.39
University Cricket Club	Charles Veryard Reserve	Α	\$ 191,539.00	\$ 1,338.75	\$ 9,576.95	\$ 4,788.48	\$ 1,915.39
Last Man Stands	Forrest Park	Α	\$ 106,263.00	\$ 720.00	\$ 5,313.15	\$ 2,656.58	\$ 1,062.63
Floreat Helenic Cricket Club	Forrest Park	А	\$ 106,263.00	\$ 2,332.00	\$ 5,313.15	\$ 2,656.58	\$ 1,062.63
University Cricket Club	Les Lilleyman Reserve	В	\$ 106,544.00	\$ 1,163.25	\$ 5,327.20	\$ 2,663.60	\$ 1,065.44
Last Man Stands	Les Lilleyman Reserve	В	\$ 106,544.00	\$ 720.00	\$ 5,327.20	\$ 2,663.60	\$ 1,065.44
Subiaco Football Club	Les Lilleyman Reserve	В	\$ 106,544.00	\$ -	\$ 5,327.20	\$ 2,663.60	\$ 1,065.44
East Perth Football Club	Beatty Park	С	\$ 105,019.00	\$ -	\$ 5,250.95	\$ 2,625.48	\$ 1,050.19
North Perth United Football Club	Beatty Park	С	\$ 105,019.00	\$ 3,570.00	\$ 5,250.95	\$ 2,625.48	\$ 1,050.19
University Cricket Club	Menzies Park	С	\$ 93,902.00	\$ 1,386.00	\$ 4,695.10	\$ 2,347.55	\$ 939.02
North Perth United Football Club	Woodville Reserve	С	\$ 70,397.00	\$ 5,040.00	\$ 3,519.85	\$ 1,759.93	\$ 703.97
	·		\$ 2,554,932.00	\$ 46,294.60	\$ 127,746.60	\$ 63,873.30	\$ 25,549.32

Attachment 4 – Standard Per Player Charge

Club	Sportsground	2016/2017 Seasonal Ground Hire Usage Numbers (provided by Clubs)	2016/2017 Seasonal Ground Hire Fees & Charges	2016/2017 Actual Seasonal Ground Hire Usage Numbers (fixtures)	2016/2017 Actual Seasonal Ground Hire Fees	Seasonal Ground Maintenance Costs	Per Player Charge - Training & Matchplay - \$40 or Training and Matchplay - \$80	Per Player Charge Financial Implication to Club
Last Man Stands	Britannia Reserve	16	\$ 1,428.00	64	\$ 5,712.00	\$ 178,970.00	\$ 2,560.00	\$ 1,132.00
Floreat Athena Football Club	Britannia Reserve	65	\$ 10,829.00	65	\$ 10,829.00	\$ 178,970.00	\$ 5,200.00	-\$ 5,629.00
Leederville Cricket Club - Seniors	Britannia Reserve	33	\$ 5,497.80	99	\$ 12,191.55	\$ 178,970.00	\$ 5,640.00	\$ 142.20
Tuart Hill Cricket Club	Charles Veryard Reserve	40	\$ 6,664.00	40	\$ 6,664.00	\$ 95,769.50	\$ 2,640.00	-\$ 4,024.00
Modernians Hockey Club	Charles Veryard Reserve	88	\$ 8,668.00	88	\$ 8,668.00	\$ 95,769.50	\$ 5,720.00	-\$ 2,948.00
University Cricket Club	Charles Veryard Reserve	15	\$ 1,338.75	22	\$ 1,963.50	\$ 95,769.50	\$ 880.00	-\$ 458.75
Last Man Stands	Forrest Park	8	\$ 714.00	32	\$ 2,856.00	\$ 53,131.50	\$ 1,280.00	\$ 566.00
Floreat Helenic Cricket Club	Forrest Park	22	\$ 1,963.50	22	\$ 1,963.50	\$ 53,131.50	\$ 880.00	-\$ 1,083.50
University Cricket Club	Les Lilleyman Reserve	11	\$ 1,166.00	22	\$ 2,332.00	\$ 53,272.00	\$ 1,760.00	\$ 594.00
Last Man Stands	Les Lilleyman Reserve	8	\$ 714.00	32	\$ 2,856.00	\$ 53,272.00	\$ 1,280.00	\$ 566.00
North Perth United Football Club	Beatty Park	50	\$ 2,681.40	50	\$ 2,681.40	\$ 52,509.50	\$ 2,000.00	-\$ 681.40
University Cricket Club	Menzies Park	11	\$ 981.75	22	\$ 1,963.50	\$ 46,951.00	\$ 880.00	-\$ 101.75
North Perth United Football Club	Woodville Reserve	56	\$ 3,543.25	56	\$ 3,543.25	\$ 35,198.50	\$ 2,240.00	-\$ 1,303.25

Cost Per Player	
Training & Matchplay	\$ 80.00
Training or Matchplay	\$ 40.00

Attachment 5 – Sports Specific Player Charge

Club	Sporting Code	Sportsground	Turf Impact Rating Summer	Turf Impact Rating Winter	Ground Maintenance 2016/17	Seasonal Ground Maintenance Cost	4 & 5 Impact Rating - 2%	3 Impact Rating - 1%	1 & 2 Impact Rating5%	2016/2017 Seasonal Ground Hire Fees & Charges (based on numbers provided by Club)	2016/2017 Actual Seasonal Ground Hire Usage Numbers (fixtures)	Sport Specific Player Charge	Number of Players Per Team	Team Cost	Number of Teams	Total Payable	Potential Financial Implication to Sporting Clubs
Last Man Stands	Cricket	Britannia Reserve	1		\$ 357,940.00	\$ 178,970.00			\$ 894.85	\$ 1,428.00	\$ 5,712.00	\$ 40	16	\$ 640.00	4	\$ 2,560.00	\$ 1,132.00
Leederville Cricket Club	Cricket	Britannia Reserve	1		\$ 357,940.00	\$ 178,970.00			\$ 894.85	\$ 6,534.00	\$ 12,191.55	\$ 40	11	\$ 440.00	9	\$ 3,960.00	-\$ 2,574.00
Tuart Hill Cricket Club	Cricket	Charles Veryard	1		\$ 191,539.00	\$ 95,769.50			\$ 478.85	\$ 6,664.00	\$ 6,664.00	\$ 40	11	\$ 440.00	4	\$ 1,760.00	-\$ 4,904.00
University Cricket Club	Cricket	Charles Veryard	1		\$ 191,539.00	\$ 95,769.50			\$ 478.85	\$ 1,338.75	\$ 1,963.50	\$ 40	11	\$ 440.00	2	\$ 880.00	-\$ 458.75
University Cricket Club	Cricket	Les Lilleyman Reserve	1		\$ 106,544.00	\$ 53,272.00			\$ 266.36	\$ 1,166.00	\$ 2,332.00	\$ 40	11	\$ 440.00	2	\$ 880.00	-\$ 286.00
Last Man Stands	Cricket	Les Lilleyman Reserve	1		\$ 106,544.00	\$ 53,272.00			\$ 266.36	\$ 714.00	\$ 2,856.00	\$ 40	16	\$ 640.00	4	\$ 2,560.00	\$ 1,846.00
Last Man Stands	Cricket	Forrest Park	1		\$ 106,263.00	\$ 53,131.50			\$ 265.66	\$ 714.00	\$ 2,856.00	\$ 40	16	\$ 640.00	4	\$ 2,560.00	\$ 1,846.00
University Cricket Club	Cricket	Menzies Park	1		\$ 93,902.00	\$ 46,951.00			\$ 234.76	\$ 981.75	\$ 1,963.50	\$ 40	11	\$ 440.00	2	\$ 880.00	-\$ 101.75
Floreat Helenic Cricket Club	Cricket	Forrest Park	1		\$ 106,263.00	\$ 53,131.50			\$ 265.66	\$ 1,963.50	\$ 1,963.50	\$ 40	11	\$ 440.00	2	\$ 880.00	-\$ 1,083.50
Modernians Hockey Club	Hockey	Charles Veryard Reserve	3		\$ 191,539.00	\$ 95,769.50		\$ 957.70		\$ 8,668.00	\$ 8,668.00	\$ 88	11	\$ 968.00	7	\$ 6,776.00	-\$ 1,892.00
Floreat Athena Football Club	Soccer	Britannia Reserve		5	\$ 357,940.00	\$ 178,970.00	\$ 3,579.40			\$10,829.00	\$ 10,829.00	\$ 150	12	\$ 1,800.00	6	\$ 10,800.00	-\$ 29.00
North Perth United Football Club	Soccer	Beatty Park		5	\$ 105,019.00	\$ 52,509.50	\$ 1,050.19			\$ 2,681.40	\$ 2,681.40	\$ 150	11	\$ 1,650.00	5	\$ 8,250.00	\$ 5,568.60
North Perth United Football Club	Soccer	Woodville Reserve		5	\$ 70,397.00	\$ 35,198.50	\$ 703.97			\$ 3,543.25	\$ 3,543.25	\$ 150	11	\$ 1,650.00	5	\$ 8,250.00	\$ 4,706.75

	Turf Impact Rating Scale											
1	Low Impact	.05% cost recovery										
2	Medium Low	.05% cost recovery										
3	Medium	1% cost recovery										
4	Medium High	2% cost recovery										
5	High	2% cost recovery										

Attachment 6 – Sportsground Hourly Hire Charge

Club Name	Sportsgrounds	Category	Size (m2)	Seasonal Ground Maintenance costs	Mainter	ourly nance Cost covery	Weekly Usage (Hours	Weekly Cost	Potential Seasonal Cost	Ch	2016/2017 asonal Ground Hire Fees & narges (based on numbers wided by Club)	Act G	2016/2017 ual Seasonal fround Hire es (based on fixtures)	im	ential financial plication to orting Clubs
Leederville Cricket Club	Britannia Road						9	\$ 368.76	\$ 9,587.68	\$	6,534.00	\$	12,191.55	\$	3,053.68
Floreat Athena Football Club	Reserve	A	192614.85	\$ 178,970.00	\$	40.97	12	\$ 491.68	\$ 12,783.57	\$	10,829.00	\$	10,829.00	\$	1,954.57
Last Man Stands	11055110						5.5	\$ 225.35	\$ 5,859.14	\$	1,428.00	\$	5,172.00	\$	4,431.14
Tuart Hill Cricket Club							9	\$ 197.33	\$ 5,130.51	\$	6,664.00	\$	6,664.00	-\$	1,533.49
Modernians Hockey Club	Charles Veryard	A	62337.27	\$ 95,769.50	\$	21.93	13	\$ 285.03	\$ 7,410.74	\$	8,668.00	\$	8,668.00	-\$	1,257.26
University Cricket Club	1						4	\$ 87.70	\$ 2,280.23	\$	1,338.75	\$	1,963.50	\$	941.48
Floreat Hellenic Cricket Club	Forrest Park	А	52235.83	\$ 53,131,50	\$	12.16	5.5	\$ 66.90	\$ 1,739.42	\$	1,963.50	\$	1,963.50	-\$	224.08
Last Man Stands	Follest Falk	_ A	32233.63	φ 55,151.50	φ	12.10	6.5	\$ 79.06	\$ 2,055.68	\$	714.00	\$	2,856.00	\$	1,341.68
Last Man Stands	Les Lilleyman	В	35566.97	\$ 53,272.00	\$	12.20	6.5	\$ 79.27	\$ 2,061.12	\$	714.00	\$	2,856.00	\$	1,347.12
University Cricket Club	Les Lilleyman	В	33300.97	φ 55,272.00	φ	12.20	6	\$ 73.18	\$ 1,902.57	\$	1,166.00	\$	2,332.00	\$	736.57
North Perth Soccer Club	Woodville Reserve	С	28692.26	\$ 35,198.50	\$	8.06	9	\$ 72.52	\$ 1,885.63	\$	3,543.25	\$	3,543.25	-\$	1,657.62
University Cricket Club	Menzies Park	С	23440.77	\$ 46,951.00	\$	10.75	6	\$ 64.49	\$ 1,676.82	\$	981.75	\$	1,963.50	\$	695.07
North Perth Soccer Club	Beatty Park	С	23077.10	\$ 52,509.50	\$	12.02	2	\$ 24.04	\$ 625.11	\$	2,681.40	\$	2,681.40	-\$	2,056.29

Sportsground Fees Charges Review 2017 - Financial Impact on the Options for Each Club

				Sportsgroun	d Licence System			Sportsgroun	d Cost Recovery		
Winter Season Clubs	Last Season Actual Charges	Last Season Correct Charges	New Charges	Minus 10% Rebate	Minus 20% Rebate	Minus 30% Rebate	New Charges	Minus 10% Rebate	Minus 20% Rebate	Minus 30% Rebate	New Charges
Floreat Athena Football Club	\$ 8,926.45	\$ 10,829.00	\$ 13,422.75	\$ 12,080.48	\$ 10,738.20	\$ 9,395.93	\$ 8,948.50 1	\$ 8,053.65	\$ 7,158.80 🖖 \$	\$ 6,263.95	\$ 5,200.00
Modernians Hockey Club	\$ 8,668.00	\$ 8,668.00	\$ 9,576.95	\$ 8,619.26	\$ 7,661.56	\$ 6,703.87	\$ 4,788.48	\$ 4,309.63	\$ 3,447.71 🖖 \$	\$ 3,351.94	\$ 5,720.00
North Perth United Soccer Club	\$ 11,520.60	\$ 6,224.65	\$ 8,770.80	\$ 7,893.72	\$ 7,016.64	\$ 6,139.56	\$ 4,385.41	\$ 3,946.87	\$ 3,157.50 🖖 \$	\$ 3,069.79	\$ 4,240.00
TOTAL	\$ 29,115.05	\$ 25,721.65	\$ 31,770.50	\$ 28,593.45	\$ 25,416.40	\$ 22,239.35	\$ 18,122.39	\$ 16,310.15	\$ 13,764.00 \$	12,685.67	\$ 15,160.00

				Sportsgroun	d Licence System			Sportsgroun	d Cost Recovery		
Summer Season Clubs	Last Season Actual Charges	Last Season Correct Charges	New Charges	Minus 10% Rebate	Minus 20% Rebate	Minus 30% Rebate	New Charges	Minus 10% Rebate	Minus 20% Rebate	Minus 30% Rebate	New Charges
Last Man Stands	\$ 2,856.00	\$ 8,272.00	\$ 28,537.35	\$ 25,683.62	\$ 22,829.88	\$ 19,976.15	\$ 14,268.68 👚	\$ 12,841.81	\$ 11,414.94	\$ 9,988.08	\$ 5,120.00
Tuart Hill Cricket Club	\$ -	\$ 6,664.00	\$ 9,576.95	\$ 8,619.26	\$ 7,661.56	\$ 6,703.87	\$ 4,788.48 👚	\$ 4,309.63	\$ 3,830.78	\$ 3,351.94	\$ 2,640.00
University Cricket Club	\$ 3,902.00	\$ 6,259.00	\$ 14,810.78	\$ 13,329.70	\$ 11,848.62	\$ 10,367.55	\$ 9,799.63	\$ 8,819.67	\$ 7,839.70	\$ 6,859.74	\$ 3,520.00
Floreat Hellenic Cricket Club	\$ 2,332.00	\$ 1,963.50	\$ 5,313.15	\$ 4,781.84	\$ 4,250.52	\$ 3,719.21	\$ 2,656.58 👚	\$ 2,390.92	\$ 2,125.26	\$ 1,859.61	\$ 880.00
Leederville Cricket Club	\$ 6,534.00	\$ 12,191.55	\$ 17,897.00	\$ 16,107.30	\$ 14,317.60 👚	\$ 12,527.90	\$ 8,948.50 👚	\$ 8,053.65	\$ 7,158.80	\$ 6,263.95	\$ 5,640.00
TOTAL	\$ 15,624.00	\$ 35,350.05	\$ 76,135.23	\$ 68,521.71	\$ 60,908.18	\$ 53,294.66	\$ 40,461.87	\$ 36,415.68	\$ 32,369.50	\$ 28,323.31	\$ 17,800.00

Notes:

- Last Season Actual Charges have been used as the basis for determining the estimated financial impact for each fees/charges model
- The estimated financial impact for Clubs under each fees/charges model has been based on Ground Allocations last season and may change with improved sportsgrou
- 3 represents a fees/charges increase compared to last season
- I represents a fees/charges decrease compared to last season The Sportsground Cost Recovery finanicial impact has been based on a notional 2.5% rather than a variable % based upon highest to lowest quality sportsgrounds
- The Standard Per Player Charge only includes 5% rebate increments given the significant reduction in the baseline charges associated with this model

Sportsground Fees Charges Review 2017 - Financial Impact on the Options for Each Club

	Standard Pe	r Play	yer Charge					Sports Specific Per Player Charge													
,	Minus 5% Rebate	Min	us 10% Rebati	е	Minus 15% Rebate	I	New Charges	I	Minus 10% Rebate	ļ	Minus 20% Rebate		Minus 30% Rebate		New Charges	М	linus 10% Rebate	М	finus 20% Rebate	Min	ıs 30% Rebate
\$	4,940.00 🖖	\$	4,680.00	₽	\$ 4,420.00	\$	\$ 10,800.00	N	\$ 9,720.00	1	\$ 8,640.00	5	\$ 7,560.00	Ī	\$ 12,783.57	\$	11,505.21 👚	\$	10,226.86 👚	\$	8,948.50 👚
\$	5,434.00 🖖	\$	5,148.00	₽	\$ 4,862.00	Ş	6,776.00	ŀ	\$ 6,098.40	. \$	\$ 5,420.80	:	\$ 4,743.20	Ī	\$ 7,410.74	\$	6,669.67 🖖	\$	5,928.59 🕹	\$	5,187.52 🕹
\$	4,028.00 🖖	\$	3,816.00	1	\$ 3,604.00	1	16,500.00	ŀ	\$ 14,850.00 👚	1	\$ 13,200.00 👚	5	11,550.00 🎓	Г	\$ 2,510.74	\$	2,259.67 🖖	\$	2,008.59 🖖	\$	1,757.52 🕹
\$	14,402.00	\$	13,644.00	Т	\$ 12,886.00	Ş	\$ 34,076.00	Т	\$ 30,668.40	Ş	\$ 27,260.80	Ş	23,853.20	Ī	\$ 22,705.05	\$	20,434.55	\$	18,164.04	\$	15,893.54

	Standard Pe	r Pla	yer Charge				Sports Specific Per Player Charge										Sportsground	nd Hourly Charge				
Mir	nus 5% Rebate	Min	us 10% Rebate	2	Minus 15% Rebate	1	New Charges		Minus 10% Rebate	٨	Minus 20% Rebate	,	Minus 30% Rebate		New Charges	۸	Ainus 10% Rebate	М	inus 20% Rebate	Min	us 30% Rebate	
\$	4,864.00 👚	\$	4,608.00	î	\$ 4,352.00	\$	7,680.00	î	\$ 6,912.00	\$	6,144.00	Ī	\$ 5,376.00	\$	9,975.94	\$	8,978.35	\$	7,980.75 👚	\$	6,983.16 👚	
\$	2,508.00 👚	\$	2,376.00	î	\$ 2,244.00	\$	1,760.00	î	\$ 1,584.00 👚	\$	\$ 1,408.00	Ī	\$ 1,232.00	Ş	5,130.51	\$	4,617.46	\$	4,104.41 👚	\$	3,591.36 👚	
\$	3,344.00 🖖	\$	3,168.00	₽	\$ 2,992.00	\$	2,640.00	₽	\$ 2,376.00	\$	3 2,112.00	Γ	\$ 1,848.00	\$	5,859.62	\$	5,273.66	\$	4,687.70 👚	\$	4,101.73	
\$	836.00 🖖	\$	792.00	î.	\$ 748.00	\$	880.00	₽	\$ 792.00	۰ \$	704.00	1	\$ 616.00	Ş	1,739.42 🖖	\$	1,565.48	\$	1,391.54 🖖	\$	1,217.59	
\$	5,358.00 🖖	\$	5,076.00	₽	\$ 4,794.00	\$	3,960.00	₽	\$ 3,564.00	\$	3,168.00 🐺		\$ 2,772.00	Ş	9,587.68 👚	\$	8,628.91	\$	7,670.14 👚	\$	6,711.38 👚	
\$	16,910.00	\$	16,020.00	T	\$ 15,130.00	\$	16,920.00		\$ 15,228.00	\$	\$ 13,536.00	\$	\$ 11,844.00	\$	32,293.17	\$	29,063.85	\$	25,834.54	\$	22,605.22	

าd management by Administration

Attachment 7- Proposed Schedule of Fees and Charges 2017-18

## **SPORTSGROUNDS**

Seasonal hire - Two training sessions and one day of competition per week on one reserve only (casual hire rates may apply for games/training in excess of this allocation).

		2016/17	2017/18	GST
SEASONAL HIRE				
Senior Sportsground Usage Charges				
Matchplay or training	Per person per season		\$40.00	Y
Matchplay and training	Per person per season		\$80.00	Y
Local Sporting Club Casual Sportsground Facility Hire (facility only)	Per hour (7am–12pm)		\$5.00	Y
Sport Teams (Base fee per season)				
No Change Rooms		\$118.00	N/A	Υ
With Change Rooms		\$139.00	N/A	Υ
With Social Rooms		\$165.00	N/A	Y
Adults				
Training Only		Base x	N/A	Υ
Match Play Only		Base x	N/A	Υ
Training & Matchplay		Base x	N/A	Υ
Juniors Sportsground Usage Charges				
Percentage of Juniors Residing within City of Vincent:				
60% or greater		no charge	no charge	
40% - 60%	Per junior	\$2.00	\$2.00	Y
20% - 40%	Per junior	\$3.00	\$3.00	Y
0% - 20%	Per junior	\$5.00	\$5.00	Y
Floodlights				
Leederville Oval	Per hour	\$115.00	\$115.00	Υ
Forrest Park	Per hour	\$20.00	\$20.00	Υ
Charles Veryard Reserve	Per hour	\$20.00	\$20.00	Y
Les Lilleyman Reserve	Per hour	\$20.00	\$20.00	Y
Beatty Park	Per hour	\$20.00	\$20.00	Y
Britannia Reserve	Per hour	\$10.00	\$10.00	Y
Menzies Park	Per hour	\$10.00	\$10.00	Y
Birdwood Square	Per hour	\$5.00	\$5.00	Y
Casual Hire				
Casual Sportsground Hire (with facility)	Full day (8am-6pm)	\$411.00	\$411.00	Υ
Casual Sportsground Hire (with facility)	Half day (1pm-6pm)	\$237.00	\$237.00	Υ
Casual Sportsground Hire (without facility)	Full day (8am-6pm)	\$261.00	\$261.00	Υ
Casual Sportsground Hire (without facility)	Half day (1pm-6pm)	\$162.00	\$162.00	Υ
Sportsground Seasonal Hire				
Community objective rebates 10% to 50% as determined by the Director Community Engagement in consultation with Council			<b>✓</b>	Υ

7.1



## INFORMATION BULLETIN





DATE: 12 October 2017

Title:	'Halloween Night' Road Closure – Buxton street, Mt Hawthorn
Directorate:	Technical Services

#### Purpose of Report:

To advise Council of the proposed temporary road closure of Buxton Street, Mt Hawthorn, Anzac Road to Berryman Street, to facilitate a 'Halloween Night' street party on the evening of Tuesday 31 October 2017, between the hours of 5.00 and 8.00pm.

#### Details:

For a number of years the residents of the aforementioned section of Buxton Street have held an informal Halloween Night' gathering for the children of Buxton and surrounding streets. However, the success of the festivities has seen the numbers grow significantly (an estimated 1,200 attendees in 2016) culminating in the residents requesting the closure of Buxton Street to vehicular traffic, for safety reasons, in 2016.

In early September 2017 the residents again approached the City requesting the closure of Buxton Street on 'Halloween Night'.

At a meeting with the organisers, the management and costs of the closure were discussed, including that of the requirement for public consultation and road closure application to be approved by the WA Police. Whilst the road closure is relatively simple to implement it comes at a cost as the time of the event, specifically chosen to accommodate younger children, coincidences with the peak period afternoon/evening traffic and is outside standard work hours for the traffic management contractor.

As the City does not have a specific traffic management budget for the event, and the cost impost on the residents was considered onerous, it was suggested to the organisers that they apply for a Community Funding Grant from the City.

This criteria allows up to a maximum grant of \$5,000 per project or event.

The applicant's duly applied to the City's Community Engagement directorate for a grant of \$1,500 for the traffic management component of the event, which was approved on 14 September 2017.

The City subsequently consulted the residents of Buxton Street, both within and either side of the proposed road closure area on 16 September, with submissions closing 29 September 2017.

To ensure the road closure is undertaken in accordance with the relevant Australian Standards and represents good value for money (based upon the City's tender rates), the City sought a quotation from its Traffic Management Contractor, Vigilant Traffic Management. The total cost to set-up, manage the event traffic and demobilise is \$1,450, and therefore covered by the grant funding.

## Consultation/Advertising:

Consultation was undertaken in accordance with the City's Community Consultation policy in September 2017.

A total of 146 consultation packs were distributed to potentially affected residents requesting their comments.

At the close of the consultation period on 29 September 2017, thirty four (34) responses were received with twenty nine (29) in favour of the proposal and four (4) against and one (1) that was neither for nor against (as shown in **Attachment 1**).

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#### Legal/Policy:

The A/Director Technical Services approved the Road Closure Application under Chief Executive Officer's Delegated Authority, Part 1, No. 1.10, Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks), on 2 October 2017.

The WA Police Service subsequently then approved the Buxton Street temporary road closure to facilitate the 'Halloween Night event on 31 October 2017 under *Road Traffic Act 1974, Part VA – Events on roads*, on the basis that it has been approved, including the Traffic Management Plan, by the City of Vincent.

#### **Risk Management Implications:**

#### Low:

The road closure will be implemented by a Main Roads WA accredited Traffic Management Contractor, Vigilant Traffic Management, in accordance with Australian Standards 1742 – 2014, Manual of uniform control traffic devices.

#### Strategic Implications:

In keeping with the City's Strategic Community Plan 2013-2023, Objective 3 states:

- "3.1: Enhance and promote community development and wellbeing.
- 3.1.4 Promote and provide a range of community events to bring people together and to foster a community way of life."

Susta	aina	bility	Impl	icat	ions:
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Nil.

#### Financial/Budget Implications:

The applicant applied for, and was granted, a Community Funding Grant of \$1,500 which will be used to fund the traffic management component of the event, to be arranged by the City.

#### Comments:

Of the written responses received the majority were in favour of the road being closed for 'Halloween Night'. Those against were primarily concerned about the increasing number of participants and specifically those who don't live either in the street or the immediate area.

However, it is as a result of the success of the event it has become an imperative that for reasons of public safety that the road is closed to vehicular traffic. Not approving the road closure is not expected to result in fewer participants.

Therefore in view of the above, the City has under Delegated Authority approved the temporary closure of Buxton Street, between Anzac Road and Berryman Street, on Tuesday 31 October 20017, from 5.00pm to 8.00pm.

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In favour	Officer comments where relevant
Total 29	
3 x supports the closure for the safety of our children.	
23 x supports the Halloween party and road closure.	
The road closure will assist in preventing overcrowding	
on the footpaths making it easier to transgress for prams	
and people with mobility problems.	
2 x Supports the Halloween street party but to please	
note it should not be an advertised event.	

Against Total <mark>4</mark>	Officer comments where relevant
Against the proposed street closure as it restricts access to our house, entering and exiting driveways - how safe will it be with adults and children roaming the	
street and footpaths. Attracts people from outside the area, with huge numbers in the street over the 3 hours	
could cause public nuisances and possible damage to cars from props and people congregating. Suggest	
using parks nearby.  Against the proposal as this is no longer a Mt Hawthorn	
community event numbers could reach 1000-1500	
children and accompanying adults – this is too large compared to its original intent.	
Our concern is security with participants coming from far and wide swelling numbers to Buxton Street.	
Over the past two years the event has moved from being a local Mt Hawthorn event to one where large	
numbers outside the local community attend. Closing the road encourages people to stay longer and invite	
more to attend.	

Neither for nor against Total 1	Officer comments where relevant
1 x Senior Citizens with no interest in Halloween, we don't object to the event but would prefer it to be held in a park.	



#### **BUSINESS ADVISORY GROUP MEETING**

18 January 2017 AT 4.30PM

Venue: City of Vincent - Function Room

#### **MINUTES**

#### Attendees:

City of Vincent Councillors:

Cr Loden (DL) (Chair)

Community Representatives:

Mario Zulberti (MZ), Pippa McIntosh (PM)

**Town Team Representatives** 

Marc Drexel (MD) (Mount Hawthorn Hub).

#### City of Vincent Officers:

Len Kosova - Chief Executive Officer (LK) (*CEO*), John Corbellini - Director Development Services (JC) (DDS), Josh O'Keefe - Manager Policy and Place (JOK) (*MPP*), David Doy - Place Manager (DD) (*Pl M*)

Welcome/Declaration of Opening

The Chair opened the meeting at 4.35pm

2. Apologies

Pam Herron (Beaufort Street Network), Trent Durward, Simon White (Leederville Connect), Ida Smithwick (North Perth Local), Kate McKie (On William), Cr Topelberg, Cr Murphy

3. Approve previous minutes

The previous minutes were approved and signed by the Chair

4. Explain administrations future intent for Advisory Groups

The CEO explained the City's vision for the functionality of Advisory Groups into the future.

The group noted the Information Sheet outlining the City's review of its suite of Local Laws and made no comment.

## Summarise the agreed BAG priority areas in relation to the City's current projects and capacity

The Place Manager summarised the BAG's priorities that were created at the previous BAG meeting and how the BAG's role in providing advice on the tasks associated with these priorities.

The BAG supported undertaking the following role for each of these priorities:

PRIORITY NO.1 - MARKETING STRATEGY

BAG Role: Provide advice to the City on the Marketing Strategy proposed to be

developed by the City during the scoping stage.

PRIORITY NO.2 – ECONOMIC ANALYSIS AND A VINCENT BUSINESS ENGAGEMENT PROGRAM

#### BAG Role:

- 1. Provide advice to the City on the analysis of the City's economy undertaken as part of the City's review of the Economic Development Strategy, which is listed as Item 9.8 in the CBP.
- Provide advice to the City on the City's proposed Business Engagement Program.
- Provide advice on the land use mix and analysis outlined in the Town Centre Place Plans as they are prepared as part of the City's work on CBP Items 9.10 and Item 4.4.
- Review any new Business fact sheets prepared by the City and recommend how they might be refined and improved to assist business.

PRIORITY NO. 3: CO-WORKING SPACES AND INCREASING THE PRODUCTIVITY OF COMMERCIAL FLOOR SPACE

BAG Role: Review and provide feedback to the City on recommendations to

promote co working spaces and/or use the services of other

organisations.

PRIORITY NO. 4: LATE NIGHT SHOPPING

BAG Role: To consider the recommendations of the Small Business

Development Commissions review of Mt Hawthorn's 'What's Up

Wednesday' initiative and provide further advice to the City.

## 6. Vincent business engagement framework

Place Manager explained the work undertaken by Administration to make sense of the Vincent Business Engagement program in the context of the BAG priorities and the work we have already undertaken.

#### 7. General Business

Nil.

## 8. Next steps and actions

Pl. M to send out the next meeting date.

#### 9. Next meeting

TBC

#### 10. Close

6.00pm



## **DESIGN ADVISORY COMMITTEE**

Wednesday 9 August 2017 at 4.00pm

Venue: Committee Room
City of Vincent Administration and Civic Centre

#### **MINUTES**

#### Attendees:

Design Advisory Committee Members: City

Sasha Ivanovich (Chairperson) Simon Venturi (Member) Munira Mackay (Member) Adrian Iredale (Member) City of Vincent Officers

John Corbellini (Director Development)
Rob Sklarski (A/Coordinator Planning)
Cathrine Temple (A/Coordinator Planning)

Roslyn Hill (Minute Secretary)

Applicant-Item 4.1

Barry Baltinas - ANB Design

Applicant-Item 4.2

4.00pm

**Member Discussion** 

4.30pm

1. Welcome / Declaration of Opening

The Chairperson, Sasha Ivanovich declared the meeting open at 4.30pm.

- 2. Apologies
- 3. Business
- 4.35pm-4.45pm Applicant Presentation- No DA Lodged

3.1 Address: No. 539-545 Beaufort Street Mount Lawley

Proposal: 4 Storey Mixed Use Development

Applicant: Baltinas Architecture

Reason for Referral: The proposal will likely benefit from the referral to the DAC in terms of City's Local Planning Policy No. 7.1.1 - Built

Form (LPP7.1.1)

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#### Discussion:

The Design Advisory Committee provides architectural advice to the City of Vincent to inform the City's assessment and determination of future planning applications. The DAC's advice is not planning advice and will not fetter the final determination made in respect of an application for planning approval for the proposed development.

## Applicant's Presentation:

The Applicant gave presentation by teleconference.

Recommendations & Comments by DAC (using the Built Form Policy Design Principles):

Duin sints 4	
Principle 1 – Context and Character  Principle 2 – Landscape quality	<ul> <li>More detail is required on the architectural language and influence for the elevations to demonstrate how the building fits within the streetscape.</li> <li>Consider introducing facade circle elements echoing Beaufort Street circle elements into the Harold Street elevation to help marry the two sides.</li> <li>Consider different setbacks for the facades of each individual building to highlight up the differences between the buildings.</li> <li>Break up the façade fronting Harold Street.</li> <li>Provide additional information relating to surrounding context on elevations and rendered images</li> <li>Consider landscaping opportunities on the rooftop.</li> <li>Opportunity for landscaping along the Harold Street frontage and along the Beaufort Street frontage.</li> <li>Provide more detail on the canopies and illustrate as to how the four different buildings work together with the different canopies.</li> <li>Provide more detail on the landscaping to demonstrate compliance with City's landscaping requirements. Calculate hard and soft landscaping areas.</li> <li>Engage a landscape architect / designer to develop landscaping component of project.</li> <li>The use of landscaping can also improve privacy to the full glass facade</li> </ul>
Principle 3 – Built form and scale	Large apartments help to increase housing diversity in the area.
Principle 4 – Functionality and build quality	<ul> <li>The light wells are too small. Consider positioning them back to back. Consider the possibility of changing the property titles / lot into two sites rather than four (top and bottom). More details need to be shown into how much light will be provided.</li> <li>Consider solutions that will increase cross-ventilation.</li> <li>Consider vertical circulation (4 lifts) to be combined to reduce cost. This would apply if subdivision approach is changed. The current subdivision approach limits opportunities for north light, cross ventilation, sharing of vertical circulation, open communal circulation and communal use of rooftop decks.</li> <li>Provide further detail to demonstrate fire separation. The windows should be openable.</li> <li>More detail is required to demonstrate that shop front windows are openable, clear glazing treatment,</li> </ul>

	<ul> <li>sufficient height and access through doors, on ground level commercial areas.</li> <li>Windows fronting Harold Street should be clear glazing.</li> <li>Access to northern sunlight and cross ventilation is limited by the lot configuration. Consider increasing the light wells.</li> <li>Void between units should be generous; at least six metres wide.</li> <li>Rear setbacks do not comply. Demonstrate how the impact on rear properties is addressed (4.5m for first level 6.5m for above levels which is not set unless screening and softening of impact can be achieved). Consider landscaping as screening.</li> <li>More detail is required to demonstrate functionality of the car parking (car stackers)</li> </ul>
Principle 5 –	•
Sustainability	
Principle 6 –	Reconsider the size of the balconies to 2.5m minimum.
Amenity	Balconies are 2m wide.
	<ul> <li>Review requirement for DDA compliant toilets in commercial tenancies.</li> </ul>
Principle 7 –	•
Legibility	
Principle 8 – Safety	
Principle 9 –	<ul> <li>Large three bedroom units are encouraged and</li> </ul>
Community	supported as they provide a diversity of housing options in this area
Principle 10 – Aesthetics	•
Comments	<ul> <li>The City will support cash-in-lieu of carparking if required.</li> <li>In the presentation it was mentioned that potential investors may design their own apartments. The DAC comments relate to the plans submitted only and any potential investor that changes the design will require resubmission for DAC review.</li> </ul>

## Conclusion:

To be returned to DAC.

## 5.20pm-6.35pm - Applicant's Presentation - No. DA Lodged

3.2 Address: No. 67 Cleaver Street, West Perth

Proposal: Institutional Building (152 beds) including an Eating

House (50 persons) and an Office (Rosewood Care

Group) including basement car parking facilities

Applicant: Rosewood Care Group

**Reason for Referral:** For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 12 January 2017.

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#### Discussion:

The Design Advisory Committee provides architectural advice to the City of Vincent to inform the City's assessment and determination of future planning applications. The DAC's advice is not planning advice and will not fetter the final determination made in respect of an application for planning approval for the proposed development.

#### City's Officer Presentation:

The Applicant gave a PowerPoint presentation

Recommendations & Comments by DAC (using the Built Form Policy Design Principles):

#### Principle 1 – Context and Character

- Suggest introducing an element into the forecourt area that is more response to the heritage (expand the presence of the heritage building to the street) and will relate to the residents who will live in the facility – choice of plants perhaps.
- The 'talking' poles are a great idea. Consider grouping them differently to further expose and connect the heritage building to the street. The artwork component shown on the perspectives will become a brief for an artist. It is very important to provide a detailed brief for artists to ensure an excellent outcome as this element is a very important part along the streetscape and the entry sequence to the building. Include all current research and history in relation to the site in the artists brief as well as the limitations and opportunities relating to the artwork component.
- At the rear of the heritage building, the façade of the new building is very close to the heritage building. Consider setting back the upper floors of the new building more (upper floors). May be achieved by reducing the width of the planter area on the first floor and providing a glass ceiling on the foyer-
- Consider using vertical breaks to the facades to maintain a vertical separation to reduce the bulk impact of the building. Consider a change in materials, carrying down the break through the podium.
- There is a horizontal quality to the windows. Consider window opening sizes to be more referential to the neighbouring residential development.
- The use of the black/brown brick adds texture, therefore consider breaking façade at the grey cross on western elevation and carrying the selected black/brown brick up further.
- Entry to foyer: previous design had transparency going into the foyer, this new design seems a bit blocked. Consider introducing more glazing and means to maintain that transparency into the new building through the foyer. Drawing DA.09/DA.010 (perspective heritage building) illustrate interface of the new 3 x facades with the heritage building. The screen façade at the rear of the heritage building is effective in providing a neutral background that enhances the presence of the heritage building. Consider a similar treatment to the two side facades facing the heritage building. Consider simplifying

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Conclusion:

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Principle 2 – Landscape quality  Principle 3 – Built form and scale  Principle 4 – Functionality and build quality	the treatment of these side facades /use of screens to reduce their impact on the heritage building.  At the sharp corner (south end of street podium, consider how the underside of the canopy could be improved to reduce its impact. Consider providing a lowered timber soffit with lighting to that exposed part of the ceiling  Use of charcoal / rough finish ceramic glazed brick is supported provided it achieves the proposed intent to enliven the facades.  Landscaping at perimeter and use of liquid amber tree: consider how realistic this is given the space that is available.  The reduction in height and number of storeys, and reducing bulk by providing breaks in the facades in this latest proposal, is supported and commended.  Street facade, south end: consider means to reduce the height of the services box. In its current form, it is a potentially a public safety risk. Consider creating a higher planter box in front of the services box.  Check the width of the main entry pathway. — It seems a bit narrow and less than the internal corridors. This is the main pedestrian entry. It is likely to be busy; widening will upscale this promenade. The pathway is an important transitional space between the street and foyer. Modulation in the building's central corridors is generous, consider providing the same treatment this in this long external pathway.  Consider the major window opening on Cleaver Street elevation — given how much light residents would receive. It would be good in the winter morning sun, maybe too harsh in summer. Consider a collage of screens to mediate between the window shades and the scale of these windows.  A lot of the previous issues have been resolved by moving parking into the basement. This has improved the siting of the building in its context and has improved
Principle 5	the use public areas around the building.  The two storey component to the south is good.
Principle 5 – Sustainability	
Principle 6 – Amenity	
Principle 7 – Legibility	
Principle 8 – Safety	<ul> <li>Fencing/security measures for rooms facing onto entrance: provide more detail on the fencing and security measures applied, around the entrance.</li> </ul>
Principle 9 – Community	
Principle 10 –	
Aesthetics	
Comments	Elevations – more detail would assist in providing answers to many of the questions asked by the DAC in relation to articulation of the facades and materials used.

The DAC is willing to review any changes via email given the timeframes imposed by the SAT/JDAP process.

#### 5. General Business

Nil

#### 6. Close / Next Meeting

There being no further business, the Chairperson, Sasha Ivanovich declared the meeting closed 6.30pm.

The next meeting will be held on 6 September 2017.

## Additional Comment (Post Meeting) - 67 Cleaver Street, West Perth

The applicant submitted further revisions to address comments received from the DAC Members. The response to these further revisions is provided below:

"The latest submission is a clear and positive response to the items raised by the DAC at the 9th of August meeting.

The ACF appears to have a welcoming feel that promises a sensory experiences that will be important for residents and visitors. The design now better melds with the surrounding context conducive to 'embrace' the heritage cottage without overwhelming it. We commend the architect on the building scale and bulk achieved and the palette of design elements/materials/colours offered."

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## **DESIGN ADVISORY COMMITTEE**

Wednesday 23 August 2017 at 3.30pm

Venue: Committee Room
City of Vincent Administration and Civic Centre

#### **MINUTES**

Attendees:

Design Advisory Committee

Members:

Sasha Ivanovich (Chairperson) Simon Venturi (Member) Joe Chindarsi (Member) Jeff Thiefelder (Member) City of Vincent Officers

John Corbellini (Director Development)
Paola Di Perna (Manager Approval Services)
Rob Sklarski (A/Coordinator Planning)

Roslyn Hill (Minute Secretary)

Applicant-Item 4.1
Casey Chaein
Steve Allerding
Cameron Higbid

Kylee Schoonens – Fratelle Group Adrian Fratelle - Fratelle Group Richard Thomas – Fratelle Group

Applicant-Item 4.2 Jason Salecic

3.30pm Member Discussion 4.00pm

1. Welcome / Declaration of Opening

The Chairperson, Sasha Ivanovich declared the meeting open at 4.30pm.

2. Apologies

3. Business

4.05pm-5.05pm - Applicant Presentation- No DA Lodged

3.1 Address: No. 9-15 Money Street, Perth

Proposal: 6 Storey Mixed Use Development

Applicant: Allerding and Associates

**Reason for Referral:** The proposal will likely benefit from the referral to the DAC in terms of City's Local Planning Policy No. 7.1.1 – Built Form (LPP7.1.1)

#### Discussion:

The Design Advisory Committee provides architectural advice to the City of Vincent to inform the City's assessment and determination of future planning applications. The DAC's advice is not planning advice and will not fetter the final determination made in respect of an application for planning approval for the proposed development.

#### Applicant's Presentation:

The Applicant gave a PowerPoint presentation.

Recommendations & Comments by DAC (using the Built Form Policy Design Principles):

Bringinlo 1	- Dading the planting treatment of ground flam and
Principle 1 – Context and Character	<ul> <li>Reduce the glazing treatment at ground floor and integrate the octagonal/honeycomb framing proposed at upper levels. Streetscape elevation to be more fine grained working into the character of the existing streetscape.</li> <li>Consider the upper floors being set back further from Money St frontage, to reduce the bulk impact on the street.</li> <li>Building overpowers existing heritage single storey dwellings on both sides.</li> <li>Look at the neighbouring heritage building, identify some of the strong features and reinterpret these into the façade at ground level and on lower floors particularly. This will assist the project in fitting in with the established identity of the area.</li> </ul>
Principle 2 – Landscape quality	<ul> <li>Landscaping should be increased to comply with the City's requirements. Calculate soft and hard landscaping areas.</li> <li>Consider use of landscape planters at balustrades to assist in ameliorating overlooking impacts. Consider a more integrated approach in relation to landscape, overlooking issues and the façade design by possibly utilising the honeycomb framework as a structure to grow plants and hang privacy screening from.</li> <li>On communal corridors, consider locating planter boxes in front of bedroom windows to increase sense of privacy/protection.</li> </ul>
Principle 3 –	Concern that the height is above the direction set by
Built form and scale	<ul> <li>Council.</li> <li>Consider pulling back the roof so the building presents as a 4 or 5 storey building.</li> </ul>
	Consider pushing the residential entry (two storey volume) back behind the rest of the three storey volume to break up the bulk.
	<ul> <li>If the car parking is not supported consider peeling down the upper floors.</li> </ul>
	Shorten/pull back corridors where not necessary to access apartments in order to assist with minimising bulk and scale of the proposal (refer to rear).
Principle 4 –	Consider relocating the lift and stairs as it is within the

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Functionality and build quality	setback area, very visible from Newcastle Street has a negative impact on the adjoining heritage hous Possibly move into central commercial tenancy (beh commercial area) to reduce the bulk/mass. and creopportunity for visitor parking to be located which directly accessible from the street in front of park area security gates with lobby possibly setback from street boundary.  Consider reducing size of to allow windows bathrooms on front units and create further criventilation to units.  Consider the introduction of a mix of dwelling type possibly changing 2 bedroom apartments to 3 bedroapartments to reduce car parking Consider moving solar panels to the rear blank elevation.
Principle 5 – Sustainability	<ul> <li>Passage way access to street facing units does provide adequate privacy, natural light and no protection to bedrooms of these units, particularly middle unit. Consider a light well across passage bedroom wall, to middle unit near the passageway thought this didn't work Sasha because of the change building configuration above?) Relocation of lift and s to a central location may resolve this issue if adopted</li> </ul>
Principle 6 – Amenity	<ul> <li>Ceiling height for the ground floor (commercial tenan should be 3.5m (deemed to comply requirements).</li> <li>Reconsider the position of the visitor car parking ba Moving entry, lobby, lift and stairwell back from froundary may resolve this issue. Consider cash-in-lift no solution to the visitor car parking position. Visitor car parking is supported in front of the gate. If visitor car bays are behind the gate a management pwill need to be submitted.</li> <li>Consider widening the lounge rooms as 3m is very tigand not flexible to accommodate seating arrangemen.</li> <li>Look at the placement of windows/bed and location walk ways – impact on amenity in particular on 1st floor.</li> <li>Ensure all balconies achieve a minimum dimension 2.4m in depth.</li> </ul>
Principle 7 – Legibility Principle 8 –	
Safety Principle 9 – Community	
Principle 10 – Aesthetics	Integrate the aesthetics between the upper and low portions of the building. If the honeycomb motif chosen, it should work its way down so it reads like of building.
Comments	<ul> <li>Show existing/adjoining buildings and deemed comply future building envelopes on elevations and perspectives as well as over-shadowing diagram.</li> <li>Provide further justification for parking shortfall.</li> <li>Provide further information to justify current heig Demonstrate what consideration has been provided address impact of additional height in this context. Provide outline as to how the proposal would positive contribute to the locality and community.</li> </ul>

- Rear setbacks do not comply provide justification. If a LDP is submitted, it will need to demonstrate how it would impact/contribute to the community, by reference to site context, impact of overshadowing, streetscape interface etc.
- It is suggested that community consultation is undertaken before submitting a DA.
- If car hire/shared car use is proposed, what land use classification would apply.
- An arborist assessment will need to be submitted for the existing verge trees.
- The Built Form Policy was developed in response to community concerns raised in response to previous projects that set bad precedents.
- Any LDP that seeks to increase height limits would need to align with the intent of the BFP and limit development to the site boundary at lower floors whilst providing setback to upper floors to reduce bulk and scale and to step down in height to the neighbouring adjoining single residential buildings. This proposal is yet to demonstrate this approach.

If the intent is to commit to the design quality requirements of Part 4 of the draft Design WA policy, then the planning would need to be reconsidered. There appears to be many areas in the current proposal that would not meet these requirements.

A high-quality positive contribution to the locality should be offered to make it an attractive proposition to the City and the community.

A sample of elements that could be offered as an incentive for the City of Vincent / local community to consider can include;

- Character
- Pedestrian amenity
- Public domain interface / active frontages retail "encouraged"
- Permeability included however proposed linkages are outside ownership and control.
- Diversity of accommodation
- Affordable housing / Key worker housing
- · Diversity of land uses
- · Any community facilities sought by the city
- Landscaping intent / retention of trees
- · Communal / public areas
- Sustainability targets
- Community benefits. Refer Melville Canning Bridge Structure Plan and Design WA section on Incentives for a range of elements the City could benefit from.

For more, refer to Design WA Draft Apartment Design Guide, 2.11 Incentive based development standards and Appendix 2 — List of potential incentives — based development standards

## Conclusion:

To be returned to DAC.

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## 5.20pm-6.35pm - Applicant's Presentation - No. DA Lodged

3.2 Address: No. 61 Parry Street, Perth

Proposal: Six Multiple Dwellings Over Five Storeys

Applicant: Salecic Designs & Drafting

**Reason for Referral:** For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 8 March 2017.

#### Discussion:

The Design Advisory Committee provides architectural advice to the City of Vincent to inform the City's assessment and determination of future planning applications. The DAC's advice is not planning advice and will not fetter the final determination made in respect of an application for planning approval for the proposed development.

## Applicants Presentation:

The Applicant gave a PowerPoint presentation

# Recommendations & Comments by DAC (using the Built Form Policy Design Principles):

Principle 1 –	More articulation needed for the street frontage
Context and Character	<ul> <li>activation.</li> <li>Activation of ground floor streetscape whilst minimising carpark exposure to street, and maximising exposure of building foyer to street, is encouraged.</li> <li>Consider vertical façade treatment to relate to the heritage building.</li> <li>For the front commercial space consider moving the gate further back and moving the visitor car parking bay sleeved behind strip of landscaping to front boundary.</li> <li>Provide more articulation into the entrance arrival experience so it is not tunnel like. Consider skylights.</li> <li>Reconsider the finishes on the windows to achieve a unifying uncomplicated architectural character.</li> <li>Consider finishes particularly to the lower and ground floor street façade and northwest side façade that acknowledge and reflect the architectural character of the adjoining heritage building – suitable face brickwork</li> </ul>
	for example.  • Demonstrate provisions to screen any exposed air conditioning systems to apartments.
Principle 2 –	Landscaping to be increased to comply with the City's
Landscape quality	requirements and a detailed landscaping plan to be submitted. Calculate soft and hard landscaping areas.
Principle 3 – Built form and scale	Consider reducing the number of apartments to meet the car parking requirements.
	Consider creating two-storey apartments on the top floor as it will remove the need for the lift to extend to the top floor and reduce the overall bulk/mass of the building. Roof terraces on top can be incorporated into these top level units.
	Increase balconies to 2.4 metres minimum depth

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Principle 4 – Functionality and build quality  • The site appears overdeveloped in the proposal a currently presented which is negatively impacting amenity generally for occupants as well as adjoin neighbours. Consider the possibility of removing apartment to meet car-parking requirements to m more space needed to rectify other inefficiencies.  • Note: Pedestrian and car access does not need physically separated more than being legible with different ground surface treatment for example  • Cross ventilation - Provide at least two windows to bedrooms and other rooms in apartments, provid cross-ventilation.  • Consider introducing perforated screen/slatting to soften/reduce bulk and providing sun protection to facing windows.  • Consider breaks in wall to avoid overlooking to approperly windows and reflect character of adjoining residential neighbourhood. Change/stagger the pof the kitchen windows so they are not looking did into each other.  • Storerooms in units 5 & 6 are encouraged to be openable from the outside. Alternatively, storeroot to be moved.  • Increase the width between the stairs and lift (1.4 about)  • Consider joining a front commercial tenancy to the above (i.e. study) to Consider the use of a spiral staircase to connect between front ground floor sand unit above in order to maximise usable area ground floor. Current size and provision of 'commuse' room in street frontage is inadequate and unit be used.  • Activation of ground floor streetscape whilst minic carpark exposure to street and maximising exposibiliding entrance foyer to street is encouraged.  • Demonstrate provision of sun screening/prote west facing windows and summer sun.  • The plan of the car parking is inefficient, creating of unusable space. Consider reverting to the orthogonal car parking plan and removing a reduce the car parking plan and removing a reduce the car parking requirements to broompliance. Provide visitor parking that does not the use of a turning plate and stacker.  • Start with working out the car parking and wor		<ul> <li>dimensions.</li> <li>Apartments are currently quite large presenting the opportunity to vary the unit size or number of units</li> </ul>
Principle 5 – Sustainability  Principle 6 – Amenity  • Demonstrate provision of sun screening/prote west facing windows and summer sun.  • The plan of the car parking is inefficient, creating of unusable space. Consider reverting to the porthogonal car parking plan and removing a reduce the car parking requirements to bricompliance. Provide visitor parking that does not the use of a turning plate and stacker.  • Start with working out the car parking and work your the levels. If car parking requirements cannot consider reducing the number of apartments or a two story apartment on the top floor.  Principle 7 – Legibility	Functionality and	<ul> <li>Cross ventilation - Provide at least two windows to bedrooms and other rooms in apartments, providing cross-ventilation.</li> <li>Consider introducing perforated screen/slatting to soften/reduce bulk and providing sun protection to facing windows.</li> <li>Consider breaks in wall to avoid overlooking to adjoin property windows and reflect character of adjoining residential neighbourhood. Change/stagger the posion of the kitchen windows so they are not looking directinto each other.</li> <li>Storerooms in units 5 &amp; 6 are encouraged to be openable from the outside. Alternatively, storeroom to be moved.</li> <li>Increase the width between the stairs and lift (1.4 mabout)</li> <li>Consider joining a front commercial tenancy to the above (i.e. study) to Consider the use of a spiral staircase to connect between front ground floor spand unit above in order to maximise usable area or ground floor. Current size and provision of 'commu use' room in street frontage is inadequate and unlik be used.</li> <li>Activation of ground floor streetscape whilst minimicarpark exposure to street and maximising exposure</li> </ul>
The plan of the car parking is inefficient, creating of unusable space. Consider reverting to the porthogonal car parking plan and removing a reduce the car parking requirements to bricompliance. Provide visitor parking that does not the use of a turning plate and stacker.  Start with working out the car parking and work youp the levels. If car parking requirements cannot consider reducing the number of apartments or a two story apartment on the top floor.  Principle 7 – Legibility  The plan of the car parking is inefficient, creating of unusable space. Consider reverting to the porthogonal reducing that does not the use of a turning plate and stacker.  Start with working out the car parking and work you put he levels. If car parking requirements cannot consider reducing the number of apartments or a two story apartment on the top floor.		Demonstrate provision of sun screening/protect
a two story apartment on the top floor.  Principle 7 – Legibility  a two story apartment on the top floor.	Principle 6 –	<ul> <li>The plan of the car parking is inefficient, creating p of unusable space. Consider reverting to the prorthogonal car parking plan and removing a reduce the car parking requirements to brin compliance. Provide visitor parking that does not the use of a turning plate and stacker.</li> <li>Start with working out the car parking and work youp the levels. If car parking requirements cannot be specified as a stacker.</li> </ul>
Legibility	Principle 7 –	a two story apartment on the top floor.
		•
Safety Principle 9 – •		•

Principle 10 – Aesthetics	•
Comments	<ul> <li>Consider a Fire Consultant/Engineer to assess the development in relation but not limited to fire escapes, exit through carpark area, new skylights if adopted, windows between apartments and adjoining boundaries.</li> </ul>
	<ul> <li>Many of the previous comments and issues still apply.</li> </ul>

## Conclusion:

To be returned to DAC.

## 5. General Business

Nil

## 6. Close / Next Meeting

There being no further business, the Chairperson, Sasha Ivanovich declared the meeting closed  $6.30 \, \mathrm{pm}$ .

The next meeting will be held on 6 September 2017.

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#### CITY OF VINCENT

#### CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Thursday, 17 August 2017 at 6.00pm

Venue: Function Room
City of Vincent Administration and Civic Centre

#### **UNCONFIRMED MINUTES**

#### Attendees:

<u>City of Vincent Councillors</u> Cr Susan Gontaszewski (Chair)

<u>City of Vincent Officers</u> Kate Allen – Community Partner

Guests Tony Reed Austin Harrison Community Representatives

Alex Castle Joel Birch Dee Rowse Lee Cooper Amina Currimbhoy

#### Welcome / Declaration of Opening

Cr Gontaszewski opened the meeting at 6.03pm and delivered the Acknowledgement of Country

#### 2. Apologies

John Thomson – Community Representative. Michael Quirk – Director Community Engagement

3. Confirmation of Previous Minutes & Action Items – 29 May 2017

Moved – Alex Castle Seconded – Dee Rowse

**ACTION:** Minutes from the previous meeting 27 March 2017 are to be distributed to the group via email for confirmation

#### 4. Business

#### 4.1 Imagine Vincent

Cr Gontazsewski explained the Imagine Vincent campaign to the group. Advised the group of the Imagine Vincent CYPAG discussion scheduled for 31 August and encouraged everyone to attend and bring 2-3 young people along to the discussion also, so that we can obtain their input.

#### 4.2 <u>Summer Concert Events Brief</u>

Cr Gontazsewski discussed that the City has an existing summer concert series and that previously the group has discussed having one concert to be targeted at youth performers and attendees. She has requested a project brief for this event – advised will circulate out of session to the group.

The group agreed that it would be best if this concert were to be the last of the series, to allow additional time for planning as well as to engage youth.

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#### 4.3 Youth Grants

The City currently has no specific youth grants and Cr Gontazsewski advised this is an area that we could investigate to see if the City can implement a youth specific program.

Discussed the Phaze Youth Urban Art program being run by the City of Melville as one potential model for what the City could be doing.

Kate discussed the City's current arts program which is engaging artists including some youth artists, to paint main roads traffic boxes and also YMCA HQ new YCollaborate Co-Working Space.

Cr Gontaszewski discussed information that was supplied by John Thomson on the City of Swan 'What Say' youth grants also. The group discussed a grant having several streams (e.g. social, business and arts) and guidance to assist applicants.

**ACTION:** Cr Gontaszewski to distribute John's comments to the group for discussion and so that they group can come up with some rough ideas for the next meeting

#### 4.4 Music/ Performance Opportunities in Vincent

Note: This item was discussed prior to Item 4.1

Tony Reed along with local use music performers Austin and Harrison were invited as Guests. Tony explained how he recently began considering how to address issues with lack of opportunities for young artists wanting to break into the music industry.

A discussion was held with John Carey, State Member for Perth who advised setting up an incorporated group to represent and advocate for artists and which could be used to apply for grant funding for equipment, venue upgrades etc.

Tony formed the group 'Check 1, 2: Live Music Matters, and a Facebook page for the group. At their inaugural meeting the following objectives of the group were discussed:

- Finding and encouraging venues for young people to play and attend as there is a lack of underage venues.
- Recognise the importance of YMCA HQ as a venue for young people and meet with them to discuss collaboration, as well as looking at other multi use spaces that can be used for venues.
- Allow young people, as members of the group, to have networking opportunities through the group to share information and to speak to town teams, venues and Council to facilitate opportunities for artists.

Discussed how to 'sell' the idea of hosting underage events to venues, as are unable to sell alcohol at these events, which would be their main income stream. Suggested selling points were community benefit, increase the goodwill of the venue with the community, develop a future customer base by hosting teenagers who will come back once they are over 18 and encouraging venues to host underage events on quiet week nights, where the door fee from the event will make up for loss of income from alcohol sales.

Other ideas for performance opportunities include busking/ performance at different events such as pop up events, in retail spaces (e.g. Beyond Skate North Perth), multi-use space etc. Also using the Check 1, 2 group for local festival organisers to tap into a group of performers to play at festivals.

Discussed role of the City in assisting to provide opportunities for youth artists, linking Check 1, 2 with the Town Teams and other groups or companies. There is potential for the City to ask festival and event organisers how they are engaging youth and providing opportunities for youth to perform.

Cr Gontaszewski closed the meeting closed at 7.10pm. The next meeting is proposed to be

#### Close

held in October 2017.		
Signed		
Councillor Susan G	ontaszewski (Chair)	
Date this	day of	2017
		Page 2 of 3

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## **MINUTES**

**Audit Committee** 

26 September 2017

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#### 26 SEPTEMBER 2017

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**26 SEPTEMBER 2017** 

# MINUTES OF CITY OF VINCENT AUDIT COMMITTEE HELD AT THE COMMITTEE ROOM, ADMINISTRATION AND CIVIC CENTRE 244 VINCENT STREET, LEEDERVILLE ON TUESDAY, 26 SEPTEMBER 2017 AT 10.00AM

PRESENT: Cr Joshua Topelberg Presiding Member

Mr Conley Manifis External Member

Mayor Emma Cole Member

IN ATTENDANCE: Len Kosova Chief Executive Officer

John Paton Director Corporate Services
Tim Evans Manager Governance and Risk
Marius van der Merwe Internal Auditor – Butler Settineri

#### 1 INTRODUCTION AND WELCOME

In the absence of the Chairperson Cr Dan Loden and the Deputy Ms Elizabeth Hunt, the members present by consensus appointed Cr Joshua Topelberg as Presiding Member.

The Presiding Member, Joshua Topelberg, declared the meeting open at 10:07am and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

#### 2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Apologies:

· Ms Elizabeth Hunt

Cr Dan Loden on approved leave of absence from 26 Septebmer 2017 to 28 September 2017. Cr Susan Gontaszewski on approved leave of absence from 2 September 2017 to 21 October 2017.

#### 3 DECLARATIONS OF INTEREST

Nil.

#### 4 CONFIRMATION OF MINUTES

#### **COMMITTEE DECISION**

Moved: Mr Manifis, Seconded: Mayor Cole

That the minutes of the Audit Committee held on 18 July 2017 be confirmed.

**CARRIED UNANIMOUSLY (3-0)** 

(Cr Loden was an apology) (Ms Hunt was an apology)

(Cr Gontaszewski was on approved leave of absence for the Meeting.)

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**26 SEPTEMBER 2017** 

#### 5 BUSINESS ARISING

#### 5.1 REVIEW OF POLICY 4.1.26 - RISK MANAGEMENT

TRIM Ref: D17/129721

Author: Tim Evans, Manager Governance and Risk

Authoriser: John Paton, Director Corporate Services

Attachments: 1. POLICY NO: 4.1.26 - Risk Management

RECOMMENDATION:

That the Audit Committee ENDORSES the revised Policy No 4.1.26 - Risk Management included as attachment 1 and recommends it be adopted by Council.

#### **COMMITTEE DECISION ITEM 5.1**

Moved: Mayor Cole, Seconded: Mr Manifis

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)** 

(Cr Loden was an apology) (Ms Hunt was an apology)

(Cr Gontaszewski was on approved leave of absence for the Meeting.)

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**26 SEPTEMBER 2017** 

#### 5.2 TENDERING - INTERNAL AUDIT REPORT

TRIM Ref: D17/128901

Author: Tim Evans, Manager Governance and Risk
Authoriser: John Paton, Director Corporate Services

Attachments: 1. CONFIDENTIAL - Tendering Internal Audit Report

RECOMMENDATION:

#### That the Audit Committee:

- 1. RECEIVES the Tendering Internal Audit Report included as Attachment 1;
- 2. ENDORSES the management comments provided by Administration which are included in the Tendering Internal Audit Report; and
- 3. NOTES that the findings and any actions arising will be included in the City's Audit Log until such time as they are completed.

#### **COMMITTEE DECISION ITEM 5.2**

Moved: Mr Manifis, Seconded: Mayor Cole

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)** 

(Cr Loden was an apology) (Ms Hunt was an apology)

(Cr Gontaszewski was on approved leave of absence for the Meeting.)

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**26 SEPTEMBER 2017** 

#### 5.3 REVIEW OF THE CITY OF VINCENT AUDIT LOG

TRIM Ref: D17/130165

Author: Emma Simmons, Governance and Council Support Officer

Authoriser: John Paton, Director Corporate Services

Attachments: 1. Audit Log 2017

RECOMMENDATION:

That the Audit Committee NOTES the status of the City's Audit Log as shown in Attachment 1

#### **COMMITTEE DECISION ITEM 5.3**

Moved: Mayor Cole, Seconded: Mr Manifis

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)** 

(Cr Loden was an apology) (Ms Hunt was an apology)

(Cr Gontaszewski was on approved leave of absence for the Meeting.)

#### 6 GENERAL BUSINESS

It was noted that the tenure of the members of the Audit Committee will end on 20 October 2017, prior to the next Audit Committee meeting. The Presiding Member thanked the external members for their contribution to date as members and encouraged them both to apply again for the subsequent year.

#### 7 NEXT MEETING

Tuesday 7 November 2017

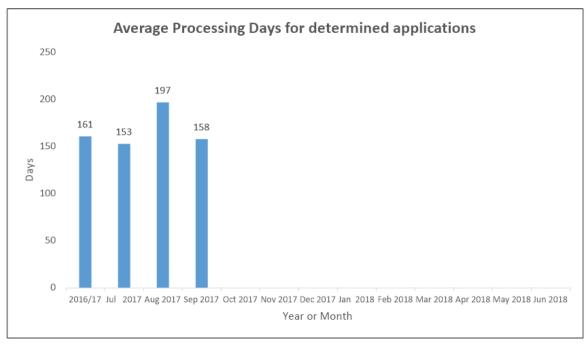
#### 8 CLOSURE

The meeting was closed at 11:15am.

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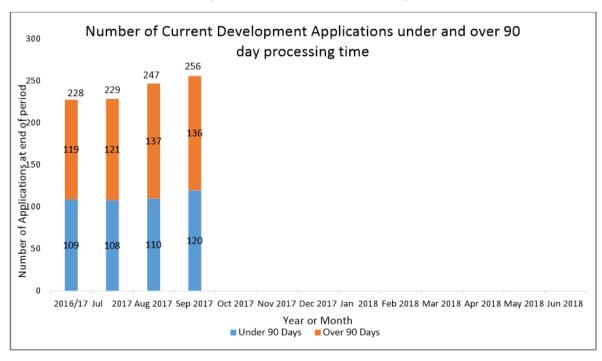
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## Statistics for Development Applications As at the end of September 2017



Processing	2016	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Days	/17	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Minimum	7	13	82	71									
Median	119	140	134	133									
Average	161	153	197	158									
Maximum	924	341	704	408									

**Table 1:** Minimum, Median, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2017.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
DA's lodged	38	46	40									
DA's determined	30	25	29									
DA's withdrawn	7	3	2									

Table 2: No. of DA's lodged and determined each month.

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## REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS AS AT 21 SEPTEMBER 2017

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	Proposal Details	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 131 Coogee Street, Mount	9 June 2017	Carport to Existing Single	Van Der Feltz	Review in relation to the refusal of additions (Carport) to Single House.
	Hawthorn (DR 194 of 2017)		House		Directions Hearing held on 23 June 2017 at which SAT deferred consideration of this current review application until a preliminary matter, being the applicant's request for a time extension to enable a judicial review of the previous SAT decision, to uphold the City's refusal of the application, is determined by the SAT. The City has made a submission on this preliminary matter, which has been listed for preliminary hearing on 25 July 2017. The applicant has requested that the matter be determined on the papers. Awaiting SAT decision.  Representation by: City of Vincent Administration
2.	No. 395 Bulwer Street West Perth (DR 117 of 2017)	5 April 2017	Four Multiple Dwellings	Moschopoulos	Review in relation to refusal of two storey multiple dwelling comprising of four multiple dwellings and associated car parking.  Application refused by Council on 7 March 2017. Mediation conference held on
					4 May 2017 where the SAT invited the applicant to provide a revised proposal and for Council to reconsider the application by 25 July 2017. Revised proposal refused by Council on 25 July 2017. Matter has been adjourned for further Directions Hearing on 13 October 2017.  Representation by: City of Vincent Administration

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## METROWEST DEVELOPMENT ASSESSMENT PANEL (MWDAP) REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT

No.	ADDRESS AND DA SERIAL NO.	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	Nos. 238 – 246 Oxford Street, Leederville	Applicant: Suida International on Oxford	Fifty eight multiple dwellings, one eating house, four shops	8 November 2016	5 April 2017	Application was recommended for refusal on 5 April 2017
						Refused Unanimously
						Minutes available here
						Application is subject to a State Administrative Tribunal (SAT) Review. Revised plans lodged by the applicant. SAT has invited the JDAP to reconsider their decision and the revised plans on or before 22 September 2017.
					22 September 2017	To be confirmed
2.	No. 304 Fitzgerald Street, Perth – 5.2017.160.1	Applicant: Emco Building	Four Storey Office Building and Associated Car Parking (Amendment to approval)	5 May 2017	To be confirmed	To be confirmed
3.	No. 234 Stirling Street, Perth	Applicant: Archiplan	Demolition of Existing Buildings and Construction of Five Storey Mixed Use Development (Amendment to approval)	12 May 2017	22 September 2017	To be confirmed
4.	Nos. 125 – 127 Richmond Street, Leederville	Applicant: Rainday Pty Ltd	Sixteen multiple dwelling development (Amendment to approval)	10 July 2017	To be confirmed	To be confirmed
5.	Nos. 77 – 83 Scarborough Beach Road, Mount Hawthorn	Applicant: Yolk Property Group	Thirty eight multiple dwellings and two offices (Amendment to approval)	11 July 2017	To be confirmed	To be confirmed
6.	Nos. 54-70 Cowle Street, West Perth	Applicant: TPG + Place Match	Seventy four multiple dwellings (Amendment to approval)	2 August 2017	To be confirmed	To be confirmed
7.	No. 258 Charles Street, North Perth	Applicant: TF Company Pty Ltd	Twenty seven multiple dwellings (Amendment to approval)	3 August 2017	To be confirmed	To be confirmed

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## METROWEST DEVELOPMENT ASSESSMENT PANEL (MWDAP) REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT

No.	ADDRESS AND DA SERIAL NO.	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
8.	No. 538	Applicant:	Fifteen multiple dwellings	8 August 2017	To be confirmed	To be confirmed
	Fitzgerald Street,	Momentum	(Amendment to approval)			
	North Perth	Wealth				

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## CITY OF VINCENT DESIGN ADVISORY COMMITTEE (DAC) REGISTER OF APPLICATIONS CONSIDERED BY DAC

No.	ADDRESS	APPLICANT	PROPOSAL	DAC MEETING DATE	REASON FOR REFERRAL
1.	No. 258 Charles Street, North Perth	Joe Chindarsi on behalf of TF Company Pty Ltd	Four Storey Multiple Dwelling Development (Extension of the Term of Approval)	4/10/17	The proposal will likely benefit from the referral to the DAC in terms of City's Local Planning Policy No. 7.1.1 – Built Form (LPP7.1.1)
2.	No. 539-545 Beaufort Street, Mount Lawley	Baltinas Architecture on behalf of A Challis td	Four Story Mixed Use Development	4/10/17	For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 9 August 2017
3.	No. 289-295 Vincent Street, Leederville	Max Weston Architects on behalf of 291 Vincent Pty Ltd	Nine Storey Multiple Dwelling Development	18/10/17	The proposal will likely benefit from the referral to the DAC in terms of City's Local Planning Policy No. 7.1.1 - Built Form (LPP7.1.1)
4.	No. 12 Anderson Street, Mount Hawthorn	Daniel Cassettai Design on behalf of Gulla Developments	Two Storey Multiple Dwelling Development	18/10/17	For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 5 July 2017
5.	No. 61 Parry Street, Perth	Jason Salesic on behalf of B Liu	Five Storey Multiple Dwelling Development	18/10/17	For the DAC to consider the changes made by the applicant in response to the previous DAC comments and recommendations of 23 August 2017

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# SUMMARY MINUTES STATE COUNCIL MEETING

## 8 September 2017

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#### NOTICE OF MEETING

Meeting No. 4 of 2017 of the Western Australian Local Government Association State Council to be held at Rendezvous Hotel, Preston A Room, 148 The Esplanade, Scarborough on Friday 8 September 2017 beginning at 11.10am.

#### 1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

#### 1.1 Attendance

President of WALGA Cr Lynne Craigie Chair

> Deputy President of WALGA Mayor Tracey Roberts JP

North Metropolitan Zone

Avon-Midland Country Zone Cr Darren Slyns Members

> Central Country Zone Cr Brendan Whitely (Deputy) Central Metropolitan Zone Cr Janet Davidson OAM JP

Mayor Heather Henderson

East Metropolitan Zone Cr Sue Bilich

Cr Darryl Trease JP

Goldfields Esperance Country Zone President Cr Malcolm Cullen Gascoyne Country Zone President Cr Cheryl Cowell Great Eastern Country Zone President Cr Stephen Strange Great Southern Country Zone President Cr Ken Clements President Cr Elsia Archer OAM

Kimberley Country Zone Murchison Country Zone Cr Les Price

North Metropolitan Zone Cr Russ Fishwick JP North Metropolitan Zone Cr Frank Cvitan (Deputy) Northern Country Zone President Cr Karen Chappel

Peel Country Zone Cr Wally Barrett OAM

South East Metropolitan Zone Mayor Henry Zelones OAM JP Cr Fiona Reid

Mayor Carol Adams South Metropolitan Zone

Cr Doug Thompson Mayor Logan Howlett

Ms Ricky Burges

President Cr Wayne Sanford South West Country Zone

Ex-Officio Local Government Professional Mr Jonathan Throssell

Secretariat Chief Executive Officer

Mr Wayne Scheggia Deputy Chief Executive Officer Mr Mark Batty EM Environment & Waste

EM Governance & Organisational Services Mr Tony Brown Acting EM Finance & Marketing Mr Rick Murray

Acting EM People & Place Ms Melissa Pexton Acting EM Environment & Waste Ms Nicole Matthews EM Infrastructure Mr Ian Duncan

Mr John Filippone **EM Business Solutions** Ms Ann Ibrahim **EO** Governance

#### 1.2 **Apologies**

North Metropolitan Zone Mayor Giovani Italiano President Cr Philip Blight Central Country Zone Pilbara Country Zone Mayor Peter Long

Pilbara Country Zone President Cr Kerry White (Deputy)

Executive Manager, Finance & Marketing Mr Zac Donovan Executive Manager People & Place Ms Joanne Burges Executive Manager Environment & Waste Mr Mark Batty Manager Strategy & Association Governance Mr Tim Lane

Manager Governance Mr James McGovern

Summary Minutes September 2017 State Council Meeting



#### **OBSERVERS**

Cr Catherine Ehrhardt, Deputy East Metropolitan Zone Mr Mustafa Yildiz, Executive Manager, Governance and Legal - City of Wanneroo

#### MEETING ASSESSMENT

President Cr Ken Clements was requested to provide feedback as to the effectiveness of the meeting.

#### **ANNOUNCEMENTS**

The President, Cr Lynne Craigie thanked the City of Wanneroo and the North Metropolitan Zone for hosting the September 2017 Regional State Council Meeting.

#### 2. MINUTES OF THE PREVIOUS MEETINGS

#### 2.1 Minutes of July State Council Meeting

Moved: Mayor Carol Adams

Seconded: Mayor Heather Henderson

That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on 5 July 2017 be confirmed as a true and correct record of proceedings.

**RESOLUTION 87.9/2017** 

CARRIED

#### 2.1.1 Business Arising from the Minutes of July 2017.

Nil

#### 3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

I note that there are several State Councillors and deputies that may be directly or indirectly associated with the recommendations of the Selection Committee. I ask that if you are affected by these recommendations, that you excuse yourself from the meeting and do not participate in deliberations.

#### Mayor Henry Zelones item 5.14 - Selection Committee Minutes

#### **PAPERS**

State Councillors have been distributed the following papers under separate cover:

- President's Report (previously emailed to your Zone meeting)
- Item 5.12 State Council Regional Meetings (01-004-02-0001 TB)
- Item 5.13 Executive Committee Minutes (01-006-03-0006 TB)
- Item 5.14 Selection Committee Minutes (01-006-03-0011 MD)
- CEO's report to State Council

Summary Minutes September 2017 State Council Meeting



#### 4. EMERGING ISSUES

4.1 Department of Local Government, Sport and Cultural Industries, Representation at Zone meetings

Moved: Cr Brendan Whitely Seconded: Cr Wally Barrett

That the emerging issue on Department of Local Government, Sport and Cultural Industries, representation at Zone meetings be considered by the meeting.

RESOLUTION 88.9/2017 CARRIED

The Central Country Zone has raised the issue in respect to the lack of regular attendance by the Department of Local Government, Sport and Cultural Industries at Zone Meetings. The Zone has requested the matter be listed as an emerging issue item.

#### SECRETARIAT COMMENT

WALGA is aware of the concerns in respect to Department of Local Government Sport and Cultural Industries support to the sector and has raised the matter with the new Director General, who has given a commitment to better engage with the Local Government sector.

As the matter has been raised with the Director General, no further action be taken.

Summary Minutes September 2017 State Council Meeting



#### 5. MATTERS FOR DECISION

#### 5.1 2017 Annual General Meeting Minutes (01-003-02-0003 TB)

By Tony Brown, Executive Manager Governance and Organisational Services

#### WALGA RECOMMENDATION

That Annual General Meeting Items 4.1B and 4.2B be noted and referred to the relevant WALGA policy unit for consideration.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

#### East Metropolitan Zone

#### That:

- 1. East Metropolitan Zone General Meeting Items 4.1B and 4.2B be noted and referred to the relevant WALGA policy unit for consideration.
- 2. That the East Metro Zone supports the disclosure requirements under AASB 124 Related Party Disclosures.

#### SECRETARIAT COMMENT

The Zones support is noted and will be considered by the Governance and Organisational Services Policy Team.

Moved: President Cr Karen Chappel

Seconded: Cr Janet Davidson

That Annual General Meeting Items 4.1B and 4.2B be noted and referred to the relevant WALGA policy unit for consideration.

**RESOLUTION 89.9/2017** 

CARRIED

Summary Minutes September 2017 State Council Meeting



#### 5.2 2018-19 State Budget Submission (05-001-03-0006 DM)

By Dana Mason, (Policy Manager - Economics)

#### WALGA RECOMMENDATION

That WALGA's submission to the State Government in advance of the 2018-19 Budget be endorsed.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported

#### **Avon Midland Country Zone**

That the WA Local Government Association be requested to advocate for retention of the third instalment of \$32,000 due 2017/2018 under the Community Pools Revitalisation Program to enable projects already in train to be completed.

#### **Great Eastern Country Zone**

Support the State Budget Submission with a request for the reinstatement of the swimming pool subsidy.

#### **Goldfields Esperance Country Zone**

GVROC supports the WALGA recommendation subject to further comment being included relating to Royalties for Regions and in particular the Goldfields Esperance Revitalisation Fund and funding for CLGF for Training of Elected Members.

#### SECRETARIAT COMMENT

Funding for Country Local Government Fund, training of Elected Members is already included in the Budget Submission.

Summary Minutes September 2017 State Council Meeting



Moved: Cr Wally Barrett Seconded: Cr Les Price

That WALGA's submission to the State Government in advance of the 2018-19 Budget be endorsed subject to the inclusion of the following:

- a) include the Goldfields Esperance Revitalisation Funding commitments. That WALGA's submission to the State Government in advance of the 2018-19 Budget be endorsed subject to the inclusion of the following:
- b) retention of the third instalment of \$32,000 due 2017/2018 under the Community Pools Revitalisation Program to enable projects already in train to be completed.

LOST

Moved: President Cr Wayne Sandford Seconded: President Cr Karen Chappel

That WALGA's submission to the State Government in advance of the 2018-19 Budget be endorsed subject to the inclusion of the following:

a) retention of the third instalment of \$32,000 due 2017/2018 under the Community Pools Revitalisation Program to enable projects already in train to be completed.

**RESOLUTION 90.9/2017** 

**CARRIED** 



#### 5.3 Review of the Emergency Services Levy (05-24-02-0001 MP)

Melissa Pexton, Manager Emergency Management

#### WALGA RECOMMENDATION

That the interim submission to the Economic Regulation Authority (ERA) on the Review of the Emergency Services Levy (ESL) Draft Report be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

#### South East Metropolitan Zone

That the South East Metropolitan Zone supports Item 5.3 within the September 2017 State Council Agenda, with the following amendment:

That the interim submission to the Economic Regulation Authority (ERA) on the Review of the Emergency Services Levy (ESL) Draft Report be endorsed, subject to:

Recommendations 1 and 15 should not be supported. Instead, the WALGA submission should suggest that the ESL be remitted directly to the State Government to ensure transparency and to ensure that the taxing authority is also the collecting authority.

#### SECRETARIAT COMMENT

Both the first and final WALGA submissions state that it is Local Governments preference to not collect the ESL on behalf of the State Government.

In doing so, emphasis is given to Local Government concerns that many in the community perceive it as a Local Government tax and there are considerable administrative costs in collecting the ESL. The ERA's conclusion that it should remain with Local Government is based on their assessment that this is the most economically efficient means of collection and that Local Governments would be fully compensated for these costs, including the costs associated with collection of unpaid debts. All other zones have accepted this proposition.

Moved: Mayor Henry Zelones Seconded: Cr Doug Thompson

That the interim submission to the Economic Regulation Authority (ERA) on the Review of the Emergency Services Levy (ESL) Draft Report be endorsed.

**RESOLUTION 91.9/2017** 

CARRIED

Summary Minutes September 2017 State Council Meeting



### 5.4 Outcomes of Consultation – Third Party Appeal Rights in Planning (06-06-01-0001 GC)

Graham Congdon, Project Officer Planning, Planning and Development

#### WALGA RECOMMENDATION

#### That:

- WALGA maintain its current policy position on Third Party Appeal rights; that the Local Government sector does not support the introduction of Third Party Appeal rights.
- 2. State Council notes that while there is increased support for the introduction of some form of Third Party Appeal rights, there is no consistent agreement on the form and scope any such rights should take.
- WALGA undertakes further consultation with members on Third Party Appeal Rights, to discuss the various concerns and suggestions raised in response to the discussion paper, to determine if a consensus on a new policy position could be reached.
- 4. WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
Northern Country Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

#### Central Metropolitan Zone

That the Central Metropolitan Zone supports WALGA developing a Third Party Appeal Rights proposal for progression through the Zones.

#### East Metropolitan Zone

#### That:

- WALGA maintains its current policy position on Third Party Appeal rights; that the Local Government sector does not support the introduction of Third Party Appeal rights.
- State Council notes that while there is increased support for the introduction of some form of Third Party Appeal rights, there is no consistent agreement on the form and scope any rights should take.
- WALGA undertakes further consultation with members on third Party Appeal Rights, to discuss the various concerns and suggestions raised in response to the discussion paper, to determine if a consensus on a new policy position could be reached.
- 4. WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of States and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal Process.

Summary Minutes September 2017 State Council Meeting



5. Particular note be made of use of discretion at the State Administrative Tribunal and the possible removal of discretion from local town planning processes.

#### Peel Zone

WALGA recommendation 2, 3 and 4 are supported; the Peel Zone requests the deletion of part 1 of the recommendation, as follows:

That WALGA maintain its current policy position on Third Party appeal Rights; that the Local Government sector does not support the introduction of the Third Party Appeal rights.

#### North Metropolitan Zone

#### That:

- WALGA supports the limited introduction of Third Party Appeals into the Western Australian
  planning framework, however considers that there would be some merit in the introduction of
  Third Party Appeal Rights in circumstances where determinations have been issued by the
  Development Assessment Panels (DAPS), the State Administrative Tribunal (SAT), and the
  Western Australian Planning Commission.
- 2. WALGA, prior to pursuing the introduction of Third Party Appeal Rights, undertake further consultation and review with relevant stakeholders.

#### South East Metropolitan Zone

#### That:

- 1. The original State Council recommendation not be endorsed.
- 2. The majority of the Local Government sector, particularly Elected Members, support the introduction of Third Party Appeal Rights in some form.
- 3. WALGA undertakes further consultation with members on Third Party Appeal Rights, including Elected Member workshops, to discuss the various concerns and suggestions raised in response to the Discussion Paper, the form and scope any such appeal right should take and determine a preferred model.
- The findings be distributed for comment and the Item then be reconsidered by State Council.
- 5. WALGA continue to advocate that an independent review of decision making within WA Planning system is required, including the roles and responsibilities of State and Local Government and other decision-making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.

#### South Metropolitan Zone

#### That:

- State Council notes that while there is increased support for the introduction of some form of Third Party Appeal rights, there is no consistent agreement on the form and scope any such rights should take.
- WALGA undertakes further consultation with members on Third Party Appeal Rights, to discuss the various concerns and suggestions raised in response to the discussion paper, to determine if a consensus on a new policy position could be reached.
- 3. WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.

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#### SECRETARIAT COMMENT

With regards to the comments raised at the South East Metro Zone meeting regarding item 5.4 Outcomes of Consultation – Third Party Appeal Rights in Planning, please note that the summary of submissions provided on page 20 incorrectly stated that 14 Council Resolutions were received 'In Favour', while four (4) Council Resolutions were received 'Against', the introduction of some form of Third Party Appeal Rights.

The summary should read as follows:

#### 38 Submissions in total

- 20 submissions in favour of some form of Third Party Appeal Rights in Planning
- 3 submissions in favour of a further review for Third Party Appeal Rights
- 15 submissions against Third Party Appeal Rights

#### 3 Submissions in favour of further review (8%)

- 1 submission from individual Local Government Planning Officer
- 1 submission advising Council's support for further investigation into the application of Third Party Appeal Rights (formal letter)
- 1 submission as Council Resolution supporting further consideration of Third Party Appeal Rights upon a discussion paper being released by the Department of Planning/WAPC citing options and examples.

#### 20 Submissions for Third Party Appeal Rights (53%)

- 1 submission from a Local Government planning officer
- 2 submissions from private planners who work with/for Local Governments
- 3 submissions from Councillors providing their personal views
- 14 submissions as Council resolutions

#### 15 Submissions against Third Party Appeal Rights (39%)

- 1 submission from private planner who works with/for Local Government
- · 2 submissions on behalf of the 'City/Town/Shire'
- 2 submissions from individual Local Government planning officers
- 3 submissions advising a Council position (formal letter or email)
- 4 submissions on behalf of the administration and/or officers
- 3 submissions as Council resolutions

The reason for the error is that the Council resolution (Submission No.35) stated that the Council 'is prepared to support further consideration of third party appeals in Western Australia for development applications, structure plans and planning scheme amendments upon a discussion paper being released by the Department of Planning / Western Australian Planning Commission citing options and examples of third party appeals'.

There was debate as to whether to consider this submission as being in favour or opposed to the introduction of third party appeals, as it is supporting further review subject to actions of the State Government. This resulted in the Table of Submissions in Appendix 1 indicating that the submission supported Third Party Appeals, while the summary counted it as being against. In order to provide greater clarity as to the exact nature of the submissions, the above summary has therefore been updated to clearly indicate which submissions were actually in favour of further review.

Additionally, Appendix 1: Table of Submissions on Third Party Appeal Rights in Planning should be amended, by changing the information within submission 35, column four (In favour of Third Party Appeal Rights in Planning? Yes/No) from 'Yes' to 'Supports further review'.

As to the inclusion of submissions from private planning consultants, these consultants are individually contracted to several regional Local Governments to provide town planning services. For example, Submission No. 3 is from a the private planner who is contracted to three Wheatbelt Local Governments and the private planner who provided Submission No.16 contracts to a number

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of regional Local Governments in the Gascoyne and Wheatbelt regions. Despite these planners representing multiple Local Governments, each submission was counted as one submission.

The Composite Recommendation has been based on the Zone feedback.

Moved: Cr Friona Reid

Seconded: Mayor Heather Henderson

#### That:

- State Council notes that there is increased support for the introduction of some form of Third Party Appeal rights.
- 2. WALGA undertakes further consultation with members on Third Party Appeal Rights, including Elected Member workshops, discuss the various concerns and suggestions raised in response to the discussion paper, the form and scope of any such appeal right should include the appropriate jurisdiction including JDAPS, SAT and WAPC to determine a preferred model.
- The findings to be distributed for comment and the Item then be reconsidered by State Council.
- 4. WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.

**RESOLUTION 92.9/2017** 

CARRIED

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## 5.5 Interim Submission – Development Control Policy 2.2 – Residential Subdivision (05-036-03-0060 VJ)

Vanessa Jackson, Policy Manager Planning and Improvement

#### WALGA RECOMMENDATION

That the interim submission to the WA Planning Commission on Development Control Policy 2.2 – Residential Subdivision be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Wally Barrett Seconded: Mayor Tracey Roberts

That the interim submission to the WA Planning Commission on Development Control Policy 2.2 – Residential Subdivision be endorsed.

RESOLUTION 93.9/2017 CARRIED

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5.6 National Disability Insurance Scheme (NDIS) Costs position paper submission (05-021-01-0002/1)

Nina Hewson, Senior Community Policy Advisor

#### WALGA RECOMMENDATION

That the interim submission to the Productivity Commission's National Disability Insurance Scheme (NDIS) position paper be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

#### ADDITIONAL INFORMATION

On 31 January 2017, the Commonwealth and Western Australian Governments signed a Bilateral Agreement for a nationally consistent, locally delivered National Disability Insurance Scheme (NDIS) in Western Australia.

Funding arrangements under the National Disability Insurance Scheme (NDIS) are outlined in the current 'Bilateral Agreement between the Commonwealth and Western Australia, Transition to a National Disability Insurance Scheme in Western Australia'. A full pdf copy of the Agreement is available at http://www.disability.wa.gov.au/wa-ndis/wa-ndis/.

The Agreement was signed by the previous State Government. The current State Government is in negotiation with the Commonwealth and is yet to make a final decision on whether to continue under the current State delivery model or change to delivery under the Commonwealth model. A change to the Commonwealth model would require a new bilateral agreement between the State and Commonwealth Governments.

Moved: Mayor Heather Henderson

Seconded: Cr Janet Davidson

That the interim submission to the Productivity Commission's National Disability Insurance Scheme (NDIS) position paper be endorsed.

RESOLUTION 94.9/2017 CARRIED

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5.7 Productivity Commission Inquiry – Introducing Competition and Informed User Choice into Human Services: Reforms to Human Services (05-031-01-0001 JH)

Nina Hewson, Senior Community Policy Advisor

#### WALGA RECOMMENDATION

That the interim submission to the Productivity Commission Inquiry on Introducing Competition and Informed User Choice into Human Services – Reforms to Human Services, be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

#### **South West Country Zone**

That the WALGA submission be supported and that WALGA give consideration to including comment in their submission relating to the declining rate revenue caused by the practice of the Housing Authority "contracting out" management if its properties to rate exempt charitable Community Housing organisations.

Moved: President Cr Wayne Sanford

Seconded: Cr Darren Slyns

That the interim submission to the Productivity Commission Inquiry on Introducing Competition and Informed User Choice into Human Services – Reforms to Human Services, be endorsed with the addition of comment relating to the declining rate revenue caused by the practice of the Housing Authority "contracting out" management of its properties to rate exempt charitable Community Housing organisations.

RESOLUTION 95.9/2017 CARRIED

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## 5.8 Interim Submission to the Australian Government Committee on the Impacts of Climate Change (05-028-03-0018 LS)

By Laura Simes, Environment Policy Advisor

#### WALGA RECOMMENDATION

That the interim submission in response to the Inquiry into the impacts of climate change be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Doug Thompson Seconded: Mayor Logan Howlett

That the interim submission in response to the Inquiry into the impacts of climate change be endorsed.

RESOLUTION 96.9/2017 CARRIED

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5.9 Interim Submission - Possible Amendments to Telecommunications Powers and Immunities (05-036-03-0048MB)

By Mark Bondietti, Policy Manager Transport and Roads

#### WALGA RECOMMENDATION

That the interim submission to the Department of Communications and the Arts on the 'Possible Amendments to Telecommunications Powers and Immunities' be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Fiona Reid Seconded: Mayor Henry Zelones

That the interim submission to the Department of Communications and the Arts on the 'Possible Amendments to Telecommunications Powers and Immunities' be endorsed.

RESOLUTION 97.9/2017 CARRIED

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## 5.10 Submission in Response to the Inquiry into Airfare Pricing in Regional Western Australia (05-003-02-0005 MM)

By Marissa MacDonald, Policy Officer - Transport and Roads

#### WALGA RECOMMENDATION

That the interim submission in response to the 'Inquiry into Airfare Pricing in Regional Western Australia' be endorsed.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: President Cr Cheryl Cowell Seconded: President Cr Malcolm Cullen

That the interim submission in response to the 'Inquiry into Airfare Pricing in Regional Western Australia' be endorsed.

RESOLUTION 98.9/2017 CARRIED

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5.11 Interim Submission to the National Freight and Supply Chain Priorities Inquiry (05-006-03-0012 ID)

By Ian Duncan, Executive Manager Infrastructure

#### WALGA RECOMMENDATION

That the interim submission in response to the Australian Government Inquiry into National Freight and Supply Chain Priorities be endorsed.

Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

#### **Avon Midland Country Zone**

That the Zone recommends that the "Orange Route" (as part of the Perth-Adelaide National Highway to improve the safety and access for heavy vehicles entering the Perth Metropolitan area from the wheatbelt and as the major access to freight from the eastern States) from Roe Highway to Northam be included as a priority project in the submission being prepared by the WA Local Government Association to the Department of Infrastructure and Regional Development for the National Freight and Supply Chain Priorities report.

#### East Metropolitan Zone

That The interim submission in response to the Australian Government Inquiry into National Freight and Supply Chain Priorities be endorsed, with the addition of a recommendation 14:

Federal and State Government should invest in the completion of the planning and commence construction of the "Orange Route" from Roe Highway to Northam as part of the Perth-Adelaide National Highway to improve the safety and access for Heavy Vehicles entering the Perth Metropolitan area from the Wheatbelt and as the major access to freight from the Eastern States.

Moved: Cr Darren Slyns Seconded: Cr Darryl Trease

That The interim submission in response to the Australian Government Inquiry into National Freight and Supply Chain Priorities be endorsed, with the addition of recommendation 14:

Request Federal and State Government invest in the completion of the planning and commence construction of the "Orange Route" from Roe Highway to Northam as part of the Perth-Adelaide National Highway to improve the safety and access for Heavy Vehicles entering the Perth Metropolitan area from the Wheatbelt and as the major access to freight from the Eastern States.

**RESOLUTION 99.9/2017** 

CARRIED

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## MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER)

#### 5.12 2018 State Council Meeting Schedule and Regional Meetings (01-004-02-0001 TB)

Moved: Cr Fiona Reid

Seconded: President Cr Malcolm Cullen

That the 2018 State Council Meeting Schedule and Regional Meetings for 2018 be endorsed.

#### **RESOLUTION 100.9/2017**

CARRIED

#### 5.13 Executive Committee Minutes (01-006-03-0006 TB)

Moved: Mayor Logan Howlett Seconded: Mayor Carol Adams

That the Minutes of the Executive Committee meeting held 16 August 2017 be endorsed.

#### **RESOLUTION 101.9/2017**

CARRIED

#### 5.14 Selection Committee Minutes (01-006-03-0011 MD)

Mayor Henry Zelones declared an interest and left the meeting at 12noon. Cr Cheryl Cowell left the meeting at 12.02 pm.

Moved: Mayor Logan Howlett Seconded: Cr Wally Barrett

#### That:

- The recommendations from the Selection Committee Minutes of 22 August 2017 be endorsed by State Council.
- 2. The resolutions from the Selection Committee Minutes of 22 August 2017 be noted by State Council.

#### **RESOLUTION 102.9/2017**

CARRIED

Mayor Henry Zelones returned at 12.07pm.

#### 5.15 Use of the Association's Common Seal (01-004-07-0001 RB)

Moved: Cr Doug Thompson Seconded: Mayor Logan Howlett

#### **RESOLUTION 103.9/2017**

**CARRIED** 

That the use of the Association's common seal for the following purpose be noted:

Document	Document Description	Signatories	State Council prior approval
Respondent's Submission Form	LGANT Part 3 - Respondent's Submission Form - Provision of Workplace Relations & Advocacy Advice	Cr Lynne Craigie Ricky Burges	No

Summary Minutes September 2017 State Council Meeting



#### 6. MATTERS FOR NOTING / INFORMATION

6.1 National Disability Insurance Scheme (NDIS) and role of Local Government report (05-021-01-0002/1)

#### WALGA RECOMMENDATION

That State Council notes that the Association commissioned ACIL Allen consultants to provide a report and recommendations on Local Governments' roles under the National Disability Insurance Scheme (NDIS).

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Doug Thompson

Seconded: President Cr Karen Chappel

That State Council notes that the Association commissioned ACIL Allen consultants to provide a report and recommendations on Local Governments' roles under the National Disability Insurance Scheme (NDIS).

**RESOLUTION 104.9/2017** 

CARRIED

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#### 6.2 First Interim State Public Health Plan (05-031-01-0001 EDR)

#### WALGA RECOMMENDATION

That the release of the Department of Health's First Interim State Public Health Plan for Local Government feedback, and the development of two WALGA papers that support Local Government in implementing their obligations under the *Public Health Act 2016* be noted.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Mayor Logan Howlett Seconded: Cr Doug Thompson

That the release of the Department of Health's First Interim State Public Health Plan for Local Government feedback, and the development of two WALGA papers that support Local Government in implementing their obligations under the *Public Health Act 2016* be noted.

**RESOLUTION 105.9/2017** 

CARRIED

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#### 6.3 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

#### WALGA RECOMMENDATION

That the resolution of the Municipal Waste Advisory Council at its 28 June 2017 meeting be noted.

Avon Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	No meeting held
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No meeting held
North Metropolitan Zone	WALGA Recommendation Supported
Northern Country Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr Doug Thompson Seconded: Cr Darren Slyns

That the resolution of the Municipal Waste Advisory Council at its 28 June 2017 meeting be noted.

**RESOLUTION 106.9/2017** 

**CARRIED** 

President Cr Karen Chappel left at 12.16pm.

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## 7. ORGANISATIONAL REPORTS

## 7.1 Key Activity Reports

## 7.1.1 Report on Key Activities, Environment and Waste Policy Team (01-006-03-0017 MB)

Moved: Mayor Logan Howlett Seconded: Cr Doug Thompson

That the Key Activities Report from the Environment and Waste Unit to the August 2017 State Council meeting be noted.

## **RESOLUTION 107.9/2017**

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Moved: Mayor Heather Henderson

Seconded: Cr Janet Davidson

That the Key Activities Report from the Governance and Organisational Services Unit to the August 2017 State Council meeting be noted.

## **RESOLUTION 108.9/2017**

CARRIED

## 7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)

Moved: Mayor Howlett
Seconded: Cr Doug Thompson

That the Key Activities Report from the Infrastructure Unit to the August 2017 State Council meeting be noted.

#### **RESOLUTION 109.9/2017**

CARRIED

#### 7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)

Moved: Cr Wally Barrett
Seconded: Mayor Henry Zelones

That the Key Activities Report from the People and Place Unit to August 2017 State Council meeting be noted.

## **RESOLUTION 110.9/2017**

CARRIED

## 7.2 Policy Forum Report (01-006-03-0007 TB)

Moved: President Cr Wayne Sanford

Seconded: Cr Doug Thompson

That the report on the key activities of the Association's Policy Forums to the August 2017 State Council meeting be noted.

## **RESOLUTION 111.9/2017**

CARRIED

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## 7.3 President's Report

Moved: Cr Henry Barrett Seconded: Mayor Logan Howlett

That the President's Report for August 2017 be received.

## **RESOLUTION 112.9/2017**

CARRIED

## 7.4 CEO's Report

Moved: Mayor Howlett Seconded: Mayor Adams

That the CEO's Report for September 2017 be received.

## **RESOLUTION 113.9/2017**

**CARRIED** 

## 7.5 Local Government Professionals (WA)

Local Government Professionals (WA) President, Mr Jonathan Throssell provided an update to State Council.



#### 8. ADDITIONAL ZONE RESOLUTIONS

Moved: Cr Doug Thompson Seconded: Cr Janet Davidson

That the additional Zone Resolutions from the August 2017 round of Zones meetings as follows be referred to the appropriate policy area for consideration.

#### **RESOLUTION 114.9/2017**

CARRIED

#### **EAST METROPOLITAN ZONE (People and Place)**

#### **Public Open Space**

That the Western Australian Local Government Association advocates for the Western Australian Planning Commission to change its policies, procedures and practices relating to the provision of public open space) POS as part of the subdivision of land, so that the POS can only be provided as land unless the Local Government supports the POS or part thereof to be provided as a cash-in-lieu contribution.

#### **EAST METROPOLITAN ZONE (Economics)**

That WALGA prepare an analysis and draft a position paper for Local Government relating to smart technology and artificial intelligence, and the broad implications for communities arising thereof for the next State Budget submission in 2019-20.

## PEEL ZONE (People and Place)

Native Title Settlement: Indigenous Land Use Agreements: Local Government Response to the "Whadjuk" and "Swan River People 2" Native Title Claims

That the WALGA State Council is requested to investigate what the likely impact of the current situation regarding Indigenous Land Use Agreements will be and update the affected member Councils within the claimant area.

## SOUTH EAST METROPOLITAN ZONE (Governance and Organisational Service)

#### Freedom of Information Act – Resource Implications

That WALGA prepare a report for State Council consideration addressing the operation of the Freedom of Information Act and specifically the implications of and potential solutions for vexatious or malicious applications and withdrawn applications which have incurred substantial costs to the Local Government.

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## **CENTRAL COUNTRY ZONE (Infrastructure)**

#### Reduction of Direct Grant Road Funding to Local Government

That:

- WALGA be advised that the Central County Zone does not support the \$10m cut from Direct Road Grants:
- Following the release of the 2017/2018 State Budget the Zone Executive Committee review
  the details of any road funding cuts in the budget and should the Member Councils be
  impacted by the cuts the Zone Executive Committee be granted delegated authority to
  determine a Zone position on any advocacy.
- 3. The Central County Zone write to the Minister for Transport Hon Rita Saffioti MLA extending an invitation to the Minister to attend a Zone Meeting to discuss transport related issues in the Wheatbelt.

## **CENTRAL COUNTRY ZONE (Environment and Waste)**

Kukerin Septic Tank Effluent System - Shire of Dumbleyung

- A. That the Central Country Zone write to Premier the Hon. Mark McGowan MLA and the Minister for Water the Hon. Dave Kelly MLA to:
  - 1. Express their disappointment at the withdrawal of funding for the STEDs Program, the Water Corporation's severe miscalculation of cost estimates and the disregards for the health and well-being of small rural towns; and
  - In light of the health issues, call for the reinstatement of the STEDs Program for Kukerin, Boyup Brook, Leonora and Bindoon.
- B. That the Zone request WALGA, in conjunction with local governments affected by the cut to the STEDs Program, to convene a meeting with the Minister for Water.

## SOUTH WEST COUNTY ZONE

## Cat Act 2011 Review (Governance and Organisational Services)

THAT WALGA be requested to lobby the State Government to seek amendments to the Cat Act 2011 to make it an offence under the Cat Act 2011 to have an uncontrolled, untethered cat in a public place and to provide the power for local governments to designate certain public places where cats are prohibited.

## ESL FUNDING-DFES OPERATIONS (People and Place)

That WALGA be requested to lobby the State Government for:

- 1. A maximum contribution of 70% from the ESL to fund the administrative operations of DFES, with the other 30% coming from state government general revenue; and
- 2. The Office of Emergency Management to take over the role of advising Treasury how ESL funds should be distributed.

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## **ANNOUNCEMENT**

President Craigie acknowledged retiring State Councillors Mayor Heather Henderson, Cr Wally Barrett and Cr Elsia Archer.

## 9. MEETING ASSESSMENT

President Cr Ken Clements provided feedback as to the effectiveness of the meeting.

## 10. DATE OF NEXT MEETING

That the next meeting of the Western Australia Local Government Association State Council be held in the Boardroom at WALGA, ONE70 Railway Parade, West Leederville, on Wednesday 6 December 2017 commencing 4pm.

## 11. CLOSURE at 12.30pm

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# **Meeting of Council**

# **Minutes**

Thursday 17 August 2017, 6:00pm City of Wanneroo 23 Dundebar Road, Wanneroo

TAMALA PARK REGIONAL COUNCIL (TPRC) COMPRISES THE FOLLOWING COUNCILS:

Town of Cambridge City of Joondalup City of Perth City of Stirling Town of Victoria Park City of Vincent City of Wanneroo

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## **MEMBERSHIP**

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Louis Carr	
City of Joondalup	Cr John Chester Cr Kerry Hollywood	
City of Perth	Cr Janet Davidson OAM JP	Cr Jim Adamos
City of Stirling	Cr Karen Caddy Mayor Giovanni Italiano JP (Chairman) Cr Keith Sargent Cr Rod Willox AM JP	
Town of Victoria Park	Cr Keith Hayes	
City of Vincent	Mayor Emma Cole	Cr Jimmy Murphy
City of Wanneroo	Cr Dianne Guise (Deputy Chair) Cr Brett Treby	Cr Domenic Zappa Cr Hugh Nguyen

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#### **PRESENT**

Chairman Cr Giovanni Italiano

Councillors Cr Louis Carr

> Cr Karen Caddy Cr Janet Davidson Cr Keith Hayes Cr Kerry Hollywood Cr Keith Sargent Cr Brett Treby Cr Rod Willox

Staff Mr Tony Arias (Chief Executive Officer)

Mr Luke Aitken (Project Coordinator)

Ms Kathleen Highfield (Acting Executive Assistant)

Cr John Chester **Apologies** 

> Cr Emma Cole Cr Diane Guise

Leave of Absence Nil

Absent Nil

Councils' Advisors Mr Garry Hunt (City of Joondalup)

Mr Len Kosova (City of Vincent) Mr Stuart Jardine (City of Stirling) Mr Daniel Simms (City of Wanneroo)

Mr Jason Buckley (Town of Cambridge) Mr Anthony Vuleta (Town of Victoria Park)

Mr Martin Mileham (City of Perth)

Councils' Advisors

**Apologies** 

Mr Mike Tidy (City of Joondalup) in Attendance Mr Mark Dickson (City of Wanneroo)

Mr Greg Bowering (City of Stirling)

Consultants' Apologies Nil

Consultants in Attendance Ms Antonina Lazzara (Satterley Property Group)

Ms Lauren Vidler (Satterley Property Group)

Members of the Public Nil

Press Nil

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## 1. OFFICIAL OPENING

The Chairman declared the meeting open at 6:01pm.

## 1.1 DISCLOSURE OF INTERESTS

Nil

## 2. PUBLIC STATEMENT/QUESTION TIME

Nil

## 3. APOLOGIES AND LEAVE OF ABSENCE

Cr John Chester Cr Emma Cole Cr Diane Guise

#### 4. PETITIONS

Nil

## 5. CONFIRMATION OF MINUTES

Ordinary Meeting of Council - 15 June 2017

Moved Cr Treby, Seconded Cr Willox.

That the minutes of the Ordinary Meeting of Council of 15 June 2017 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (9/0).

#### 5.1 BUSINESS ARISING FROM MINUTES

Nil

## 6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)

Nil

## 7. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9.16 - Catalina Local Job Creation Strategy - Confidential Item 9.17 - Development Managers - Key Performance Indicators - FYE 2017 Confidential

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#### 8. REPORTS OF COMMITTEES

Management Committee Meeting - 20 July 2017

Cr Treby – Chairman Management Committee advised that the Committee considered a number of Items listed in this agenda and in particular Items 9.16 and Item 9.17, both confidential items, and that he would provide further comments when the items were formally considered.

Audit Committee Meeting - 3 August 2017

Cr Caddy – Chair Audit Committee advised that the Committee considered a number of Items listed in this agenda. Cr Caddy noted that in relation to Item 9.7 TPRC Budget FYE 2018 the Draft TPRC Budget considered by the Committee has been varied to reflect actual expenditure and revenue in FYE2017. Cr Caddy indicated that in relation to Item 9.15 Record Keeping Plan that the CEO was to prepare an advice to Councillors outlining requirements.

## 9. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 9.1 – 9.17)

## 9.1 BUSINESS REPORT - PERIOD ENDING 10 AUGUST 2017

Moved Cr Willox, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council RECEIVES the Business Report to 10 June 2017.

The Motion was put and declared CARRIED (9/0).

# 9.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF MAY & JUNE 2017

Moved Cr Sargent, Seconded Cr Davidson.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the Statements of Financial Activity for the months ending:

- 31 May 2017; and
- 30 June 2017.

The Motion was put and declared CARRIED (9/0).

# 9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF MAY & JUNE 2017

Moved Cr Treby, Seconded Cr Hollywood.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for the months of May and June 2017:

- Month ending 31 May 2017 (Total \$2,667,918.01)
- Month ending 30 June 2017 (Total \$7,035,842.87)
- Total Paid \$9,703,760.88

The Motion was put and declared CARRIED (9/0).

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#### 9.4 PROJECT FINANCIAL REPORT – JUNE 2017

Moved Cr Caddy, Seconded Cr Carr.

[The recommendation in the agenda]

That the Council RECEIVES the Project Financial Report (June 2017) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (9/0).

#### 9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 10 AUGUST 2017

Moved Cr Sargent, Seconded Cr Carr.

[The recommendation in the agenda]

That the Council RECEIVES the Sales and Settlement Report to 10 August 2017.

The Motion was put and declared CARRIED (9/0).

#### 9.6 PROJECT BUDGET 2017/2018

Moved Cr Caddy, Seconded Cr Willox.

[The recommendation in the agenda]

That the Council APPROVES the Project Budget 2017/2018 (July 2017), submitted by the Satterley Property Group, and it be used as the basis of financial planning and reporting for the TPRC Budget 2017/2018.

The Motion was put and declared CARRIED (9/0).

#### 9.7 TPRC DRAFT BUDGET FOR THE FINANCIAL YEAR 2017/2018

Moved Cr Caddy, Seconded Cr Treby.

[The recommendation in the agenda]

#### That the Council:

- 1. ADOPTS the Budget for the Tamala Park Regional Council for the year ending 30 June 2018, incorporating the following statements:
  - a. Statement of Comprehensive Income, indicating an operating deficit of \$659,292.
  - Statement of Financial Activity, showing surplus at end of year position of \$20,787,071.
  - c. Rate Setting Statement, indicating no rates levied.
- ADOPTS a percentage of 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for the 2017/2018 financial year, in accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996.

The Motion was put and declared CARRIED (9/0).

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#### Minutes TPRC Meeting of Council - 17 August 2017

#### 9.8 REVIEW OF SUSTAINABILITY INITIATIVES PLAN

Moved Cr Willox, Seconded Cr Hollywood.

[The recommendation in the agenda]

#### That the Council:

- RECEIVES the Satterley Property Group advice relating to implementation of the proposed sustainability initiatives dated 6 July 2017.
- 2. NOT SUPPORT the implementation of the following proposed new initiatives for Catalina:
  - 2.1 The provision of an Electronic Tablet to purchasers;
  - 2.2 A rebate of \$400 to residents for the installation of LED lighting;
  - 2.3 A rebate for replacement LED lighting to existing residents to a value of \$150.
- 3. SUPPORTS the investigation and potential trial of LED street lighting and Smart Pole technology with the City of Wanneroo and requests the Satterley Property Group to provide a report on implementation for Council's consideration.

The Motion was put and declared CARRIED (9/0).

#### 9.9 CATALINA GROVE PRECINCT PLAN

Moved Cr Caddy, Seconded Cr Treby.

[The recommendation in the agenda]

### That the Council:

- RECEIVES the correspondence dated July 2017, submitted by the Satterley Property Group, relating to the Catalina Grove Precinct Concept Plan.
- 2. APPROVES the following:
  - a) Concept Plan Variation B as the preferred Local Structure Plan Concept for Catalina Grove.
  - b) Submission of an application to the Department of Sustainability, Environment, Water, Population and Communities (SEWPAC) for approval to relocate the approved environmental area in accordance with Concept Plan Variation B.
  - c) The progression and lodgement of an Amendment to the Tamala Park Local Structure Plan consistent with the Catalina Grove Concept Plan Variation B.
  - d) A Tree Canopy Target of 20% by 2028 for Catalina Grove.

The Motion was put and declared CARRIED (9/0).

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## 9.10 AUDIT COMMITTEE AUDIT CHARTER & ANNUAL AUDIT PLAN REVIEW

Moved Cr Caddy, Seconded Cr Willox.

[The recommendation in the agenda]

#### That the Council:

- 1. APPROVES the TPRC Audit Charter (July 2017).
- 2. ADOPTS the Audit Plan 2017/2018.

The Motion was put and declared CARRIED (9/0).

# 9.11 PAYMENT OF ACCOUNTS & SECURITY OF PAYMENT INSTRUMENTS POLICY REVIEW

Moved Cr Caddy, Seconded Cr Willox.

[The recommendation in the agenda]

That the Council APPROVES the Payment of Accounts & Security of Payment Instruments Policy (July 2017).

The Motion was put and declared CARRIED (9/0).

#### 9.12 INVESTMENT POLICY REVIEW

Moved Cr Willox, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council APPROVES the Investment Policy (July 2017).

The Motion was put and declared CARRIED (9/0).

#### 9.13 CREDIT CARD POLICY REVIEW

Moved Cr Carr, Seconded Cr Sargent.

[The recommendation in the agenda]

That the Council APPROVES the Credit Card Policy (July 2017).

The Motion was put and declared CARRIED (9/0).

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#### 9.14 PROCUREMENT POLICY REVIEW

Moved Cr Caddy, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council APPROVES the Procurement Policy (July 2017).

The Motion was put and declared CARRIED (9/0).

#### 9.15 RECORDKEEPING POLICY REVIEW

Moved Cr Caddy, Seconded Cr Sargent.

[The recommendation in the agenda]

That the Council APPROVES the Recordkeeping Policy (July 2017).

The Motion was put and declared CARRIED (9/0).

Moved Cr Caddy, Seconded Cr Willox.

That Standing Orders be suspended to allow Confidential Items 9.16 and 9.17 to be discussed behind closed doors.

The Motion was put and declared CARRIED (9/0).

Council's Consultants vacated the meeting.

## 9.16 CATALINA LOCAL JOB CREATION STRATEGY - CONFIDENTIAL

Moved Cr Treby, Seconded Cr Hollywood.

[The recommendation in the agenda]

## That the Council:

 APPROVES the Catalina Local Job Creation Strategy (May 2017) prepared by the Satterley Property Group.

The Recommendation 1 was put and declared CARRIED (9/0).

 REQUESTS the Satterley Property Group to liaise with the City of Wanneroo (Advocacy and Economic Development Team) and the Wanneroo Business Association in relation to mixed use and home-based job opportunities and that as part of the review of the Catalina Local Job Creation Strategy (May 2017) provide advice on the outcomes of the job creation strategies implemented to date.

The Recommendation 2 was put and declared CARRIED (6/3).

Councillors Caddy, Hayes and Carr voted against

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3. ACCEPTS that the Satterley Property Group has achieved Key Performance Indicator item 2.3 – Development of Strategies to Develop Local Job Creation Initiatives, for 2017.

The Recommendation 3 was put and declared CARRIED (9/0).

The Motion was put and declared CARRIED (9/0).

# 9.17 DEVELOPMENT MANAGERS – KEY PERFORMANCE INDICATORS – FYE 2017 CONFIDENTIAL

Moved Cr Treby, Seconded Cr Davidson.

[The recommendation in the agenda]

#### That the Council:

- RECEIVES the Satterley Property Group Key Performance Indicators 2016/2017 Report.
- ACCEPTS that the Development Manager has satisfactorily performed and observed its obligations under the Development Management Agreement (2010) for FYE 2017 by the achievement of in excess of the 80% minimum achievement requirement set out in the Development Managers Key Performance Indicators (2014), having regard to the residential market conditions and economic forces outside of the control of the Development Manager.
- 3. ADVISES the Development Manager that the Council's acceptance of the impact of market conditions on KPI measures for FYE 2017 should not be construed as precedent and there is an expectation that the Development Manager will satisfactorily perform its obligations under the Development Management Agreement (2010) by the achievement of the Development Managers Key Performance Indicators (2014) in the future.
- APPROVES the review of the Development Managers KPI's to be the subject of an independent assessment to be undertaken by a professional group with experience in such matters.

The Motion was put and declared CARRIED (9/0).

Moved Cr Willox, Seconded Cr Caddy.

That Standing Orders be reinstated and the meeting doors be opened.

The Motion was put and declared CARRIED (9/0).

Council's Advisors returned to the meeting.

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The recommendations for Confidential Items 9.16 and 9.17 were read out as follows:

#### 9.16 CATALINA LOCAL JOB CREATION STRATEGY

That the Council:

- APPROVES the Catalina Local Job Creation Strategy (May 2017) prepared by the Satterley Property Group.
- REQUESTS the Satterley Property Group to liaise with the City of Wanneroo (Advocacy and Economic Development Team) and the Wanneroo Business Association in relation to mixed use and home-based job opportunities and that as part of the review of the Catalina Local Job Creation Strategy (May 2017) provide advice on the outcomes of the job creation strategies implemented to date.
- 3. ACCEPTS that the Satterley Property Group has achieved Key Performance Indicator item 2.3 Development of Strategies to Develop Local Job Creation Initiatives, for 2017.

#### 9.17 DEVELOPMENT MANAGERS – KEY PERFORMANCE INDICATORS – FYE 2017

That the Council:

- RECEIVES the Satterley Property Group Key Performance Indicators 2016/2017 Report.
- ACCEPTS that the Development Manager has satisfactorily performed and observed its
  obligations under the Development Management Agreement (2010) for FYE 2017 by the
  achievement of in excess of the 80% minimum achievement requirement set out in the
  Development Managers Key Performance Indicators (2014), having regard to the
  residential market conditions and economic forces outside of the control of the
  Development Manager.
- 3. ADVISES the Development Manager that the Council's acceptance of the impact of market conditions on KPI measures for FYE 2017 should not be construed as precedent and there is an expectation that the Development Manager will satisfactorily perform its obligations under the Development Management Agreement (2010) by the achievement of the Development Managers Key Performance Indicators (2014) in the future.
- 4. APPROVES the review of the Development Managers KPI's to be the subject of an independent assessment to be undertaken by a professional group with experience in such matters.

10	ELECTED	MEMBEDS MOTIONS	OF WHICH NOTICE HAS BEEN	CIVE
IU.	ELEC IED	MEMBERS MOTIONS	OF WHICH NOTICE HAS BEEN	GIVE

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

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12.	URGENT BUSINESS APPROVED BY THE CHAIRMAN
Nil	
13.	MATTERS BEHIND CLOSED DOORS
	9.16 - Catalina Local Job Creation Strategy - Confidential 9.17 - Development Managers – Key Performance Indicators – FYE 2017 Confidential
14.	GENERAL BUSINESS
Nil	
15.	FORMAL CLOSURE OF MEETING
The (	Chairman declared the meeting closed at 6:55pm.
Thes	e minutes were confirmed at a meeting on
SIGN	IED this
as a	true record of proceedings.

CHAIRMAN

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# **MINUTES**

**ORDINARY COUNCIL MEETING** 

**TIME: 5.30PM** 

**THURSDAY 14 SEPTEMBER 2017** 

CITY OF VINCENT

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo Towns of Cambridge and Victoria Park















Item 13.1- Attachment 14

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#### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 5.30 pm

## 2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

#### Councillor Attendance

Cr R Fishwick JP (Chairman) City of Joondalup Cr D Boothman JP (Deputy Chairman) City of Stirling Cr J Adamos (left 5.57pm) City of Perth Cr E Cole City of Vincent Cr R Driver City of Wanneroo Cr A Guilfoyle (arrived at 5.35 pm) City of Stirling Cr C MacRae Town of Cambridge Cr V Maxwell Town of Victoria Park Cr D Newton JP City of Wanneroo Cr S Proud JP City of Stirling

## **Apologies**

Cr S Jenkinson City of Stirling

#### Leave of Absence

Cr M Norman City of Joondalup

#### **Absent**

#### **MRC Officers**

Mr B Callander (Chief Executive Officer)
Mr G Hoppe (Director Corporate Services)
Ms D Toward (Executive Support)

#### **MRC Observers**

Nil

## **Member Council Observers**

Ms R March (City of Perth)

Mr H Singh (City of Wanneroo)

Mr M Littleton (City of Stirling)

Mr N Ahern (City of Perth)

Mr S Cairns (City of Wanneroo)

Mr A Murphy (City of Stirling)

Mr M Hamling (City of Joondalup)

Mr J Wong (Town of Victoria Park)

Mr B Killigrew (Town of Victoria Park)

Mr L Kosova (City of Vincent)

#### **Visitors**

Mr J Phillips from JCP Consulting

## Members of the Public

Nil

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#### **Press**

Nil

## 3 DECLARATION OF INTERESTS

Interest Type	Financial Interest
Name and Position of Person	CEO, Brian Callander
Report Item No. and Topic	14.2 CEO performance review committee – consideration of committee recommendation
Nature of Interest	Council will make a determination on CEO, performance and remuneration

#### 4 PUBLIC QUESTION TIME

Nil

## 5 ANNOUNCEMENTS BY THE PRESIDING PERSON

The Chairman acknowledged and thanked Cr MacRae for her contribution as a Mindarie Regional Council Councillor and wished her well for the future.

## 6 APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Mike Norman requests leave of absence from 4 September to 22 September 2017. The purpose of the leave request is to visit China as part of the City of Joondalup's delegation to Jinan.

## RESOLVED

Cr Cole moved, Cr Newton seconded

That the leave of absence be approved for Cr Norman from 4 September to 22 September 2017 inclusive.

(CARRIED UNANIMOUSLY 9/0)

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## 7 PETITIONS / DEPUTATIONS / PRESENTATIONS

None

## 8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

## 8.1 ORDINARY COUNCIL MEETING - 6 July 2017

The Minutes of the Ordinary Council Meeting held on 6 July 2017 have been printed and circulated to members of the Council.

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 6 July 2017 be confirmed as a true record of the proceedings.

#### **RESOLVED**

Cr Boothman moved, Cr Proud seconded

(CARRIED UNANIMOUSLY 9/0)

9 CHIEF EXECUTIVE OFFICER REPORTS			
9.1 FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 MAY 2017 and 30 JUNE 2017			
File No: FIN/5-07			
Appendix(s):	Appendix No. 1 Appendix No. 2 Appendix No. 3 Appendix No. 4		
Date:	30 AUGUST 2017		
Responsible Officer: Director Corporate Services			

#### SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

## **BACKGROUND**

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature Combined
- Operating Statement by Nature RRF Only

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- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

#### **DETAIL**

The Financial Statements attached are for the months ended 31 May 2017 and 30 June 2017 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 12 months to 30 June 2017 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

The results presented are for the full financial year and are still subject to external audit. As a result, the results presented may be adjusted by any audit adjustments required by the auditors.

## Summary of results for the year ended 30 June 2017

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	285,003	300,580	(15,577)
Tonnes – Others	15,193	16,400	(1,206)
TOTAL TONNES	300,197	316,980	(16,783)
	\$	\$	\$
Revenue – Members	46,744,475	49,305,771	(2,561,296)
Revenue – Other	5,844,230	8,215,330	(2,371,100)
TOTAL REVENUE	52,588,705	57,521,101	(4,932,396)
Expenses	52,248,110	58,806,648	6,558,538
Profit on sale of assets	62,277	54,207	8,070
Loss on sale of assets	24,489	70,725	46,236
Asset revaluations	380,045	-	(380,045)
NET SURPLUS	(1,661)	(1,302,065)	1,300,404

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#### Commentary

Member tonnes for the year 2017 are tracking 5% behind budget, which is directly attributable to the change in systems for bulk/verge collection implemented by various councils. Trade and casuals are 1,206 tonnes behind budget.

The reduction in member tonnes from what was budgeted translates into a reduced surplus for the 12 months, which has been more than offset by savings in operational expenditures – landfill costs and levy costs avoided, as well as reduced spending on consultants and projects.

This reduction in waste to landfill is consistent with the MRC's vision of 'Winning Back Waste' but will over time see the cost per tonne to landfill for the remaining waste increasing proportionally.

Overall, the MRC has a breakeven result for the year to date.

#### VOTING REQUIREMENT

Simple Majority

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Financial Statements set out in Appendix No. 1 and 2 for the months ended 31 May 2017 and 30 June 2017, respectively, be received.

### **RESOLVED**

Cr Maxwell moved, Cr Adamos seconded That the recommendation be adopted.

(CARRIED UNANIMOUSLY 9/0)

9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 31 MAY 2017 AND 30 JUNE 2017
File No:	FIN/5-06
Appendix(s):	Appendix No. 4 Appendix No. 5
Date:	30 August 2017
Responsible Officer:	Director Corporate Services

#### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

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#### COMMENT

The lists of payments for the months ended 31 May 2017 and 30 June 2017 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 1 September 2016, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
		Cheques	\$12,315.12
31 May 2017	General Municipal	EFT	\$2,879,451.38
•	·	DP	\$76,210.05
		Inter account transfers	\$1,200,000.00
		Total	\$4,167,976.55
		Cheques	\$22,794.25
30 June 2017	General Municipal	EFT	\$3,590,623.70
	·	DP	\$209,198.45
		Inter account transfers	\$2,700,000.00
		Total	\$6,517,616.40

## **VOTING REQUIREMENT**

Simple Majority

## RESPONSIBLE OFFICER RECOMMENDATION

That the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2017 and 30 June 2017, be noted.

## **RESOLVED**

Cr Boothman moved, Cr Newton seconded That the recommendation be adopted.

(CARRIED UNANIMOUSLY 9/0)

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9.3 REVIEW OF COUNCIL POLICIES AND DELEGATIONS TO COUNCIL COMMITTEES AND THE CHIEF EXECUTIVE OFFICER				
File No:	GOV/27			
Appendix(s):	Appendix 6 – Council Policy Manual			
Attachment(s):	Attachment 1 – Register of Delegations			
Date:	11 September 2017			
Responsible Officer:	esponsible Officer: Chief Executive Officer			

#### SUMMARY

The report seeks endorsement of the review undertaken by the Chief Executive Officer (CEO) on the current Council Policies, Delegations to Committees of the Council and the CEO.

#### BACKGROUND

The current Council Policies and Register of Delegations to the CEO endorsed by Council are operating effectively, providing for efficient and timely administrative decisions and services in relation to discretional decisions the Council has the ability to make by virtue of the *Local Government Act 1995* (the Act) and other statutes.

#### DETAIL

In accordance with the Act the Council's policies and delegations to the CEO have been reviewed. The result of the review was that the current policies and delegations to the CEO are adequate for purpose. This report is presented to Council annually to ensure that policies of the Council and delegations from the Council to the CEO and committees are relevant and in compliance with the Act.

A requirement of the Act is that Council reviews annually any delegation it has issued to its Committees. In previous years this report has only addressed Council policies and delegations from the Council to the CEO as the administration not aware that the Council had issued any delegation to its Committees.

On review of a question included in the Minister for Local Government's Annual Compliance Audit Return asking "Has Council reviewed delegations to its committees in the 2015/2016 Financial Year" it became apparent that the Council back on 27 October 2005 delegated to its Audit Committee the authority to meet with the Council's Auditors. Section 5.18 of the Act requires that a local government keep a register of delegations provided to its Committees and that any such delegation is required to be reviewed annually.

The current Audit Committee has been meeting with the Auditors regularly, which has been beneficial as it has allowed the Auditors to engage with the Committee on the various reports they prepare in accordance with the Act and other statutes. It also ensures that the Committee is fully informed when presenting reports and recommendations to the Council.

To address this anomaly it is proposed to withdraw this delegation as it is no longer compliant with the Act due to the limits of delegation issued to a Committee that comprises of 'Councillors' and 'others' (the Audit Committee membership consists of three Councillors and an external member). Originally, when the delegation was endorsed by

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the Council, the Audit Committee was only made up of three Councillors. The Act provides for a broader range of delegations to a committee that has a membership consisting of Councillors only.

Section 5.17 of the ACT only allows the local government to delegate, to this type of committee, "powers or duties that are necessary or convenient for the proper management of –

- i. The local government's property; or
- ii. An event in which the local government is involved."

There is no issue with the Audit Committee continuing to meet with the Auditors as the Committee has no delegated authority to make decisions and any matter of materiality are presented to Council in the form of a recommendation for its consideration. A register will be developed if, in the future, the Council decides to provide a delegation to any of its committees.

## CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

#### Local Government Act 1995

The following extracts from the Act relate to Council's obligations in the areas of policy development and delegations to the CEO.

- "2.7. Role of Council
  - (1) The Council
    - (a) governs the local government's affairs; and
    - (b) is responsible for the performance of the local government's functions.
  - (2) Without limiting subsection (1), the Council is to
    - (a) oversee the allocation of the local government's finances and resources;
       and
    - (b) determine the local government's policies.
- 5.42. Delegation of some powers and duties to CEO
  - (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under—
    - (a) this Act other than those referred to in section 5.43; or
    - (b) the Planning and Development Act 2005 section 214(2), (3) or (5).
    - \* Absolute majority required.
  - (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- 5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;

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- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100:
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed."

## 7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to
  - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
  - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.

#### **POLICY IMPLICATIONS**

Ni

#### FINANCIAL IMPLICATIONS

Nil

#### STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Strategic Community Plan 2013/14 - 2033/34				
OBJECTIVE 1 Long Term Viability				
Sub Objecti	ve	Good Corporate Governance		
This report is required by legislation to ensure that the Council has the opportunity to review its current policies and the delegations it has provided to the Chief Executive Officer thus maintaining the relevance of the documents.  Corporate Business Plan 2013/14 – 2016/17				
Strategies	Actions	Responsible Officer		
1.1.2	Ensure Council Policies are relevant and reviewed by Council CEO			
1.1.3	Review the relevance of the delegations from the Council and report findings to Council			
These actions ensure that an officer within the organisation, in this case the CEO, has a direct responsibility to review the current Council Policies and Instrument of Delegation and report the review findings to Council.				

### COMMENT

The Chief Executive Officer's review of the current policies and delegations determined that they are adequate for their purpose and therefore no changes are recommended at this point in time.

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In addition to the review of policies and delegations from the Council to the CEO a review of delegations provided by the Council to its Committees was undertaken. At this point in time only one delegation exists, being a delegation allowing the Audit Committee to meet with the Council's Auditors. Given that the delegation approved by the Council back in 2005 is no longer compliant with the Act it is recommended, as part of this review, that the delegation be withdrawn.

#### **VOTING REQUIREMENT**

Simple/Absolute Majority

#### RESPONSIBLE OFFICER RECOMMENDATION

- A. That the Council:
  - retain the existing Council Policies as contained in Appendix 6 of this agenda;
  - 2. retain the delegations to the Chief Executive Officer as detailed in Attachment 1 of this report; and
- B. That the Council withdraw the delegation to the Audit Committee allowing it to meet with the Council's Auditor.

(Absolute Majority Required)

#### **RESOLVED**

Cr Cole moved, Cr Driver seconded

That the recommendation be adopted

(CARRIED UNANIMOUSLY 9/0)

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## Attachment 1 - MINDARIE REGIONAL COUNCIL - Delegations of Authority Register

## COUNCIL TO CHIEF EXECUTIVE OFFICER

No.	Neference	Delegation	Condition(s)	Assignee(s)?
1.1	LGAct 1995 s.9.10	Appoint persons or classes of persons to be authorised for the purposes of performing particular functions	Each authorised person to be issued with a certificate of authorisation	NO NO
1.2	LGAct 1995 s.5.42	Appoint an employee of the MRC to the position of Acting CEO where the CEO is unable, or expected to be unable by reason of illness, temporary absence from WA, or any other reason, to perform the functions of the position	Not exceeding 3 months in any period of 12 months	NO
2. FII	NANCE	-		
2.1		Approve requisitions and purchase orders for the supply of goods and services	Requisitions and purchase orders to be within the budget allocation as reviewed from time to time	YES
2.2	LG(Financial Management Regulations) 1996 Reg.8	Open and close bank accounts, access accounts electronically and transfer funds electronically		YES
2.3	LG(Financial Management Regulations) 1996 Reg.12	Approve and make payment of accounts	In accordance with approved procedure set out in Reg.11;     Where funds have been provided in the budget and the accounts are acquitted prior to payment;     List of accounts paid to be reported to Council as required by Reg.13	YES
2.4	LG(Financial Management Regulations) 1996 Reg.34(1)(a)	Prepare monthly financial reports	In accordance with Reg.34	YES
2.5	LGAct s.6.14	Invest funds surplus to the immediate needs of the Council	Subject to the internal control procedures set out in Reg.19	YES
2.6	LGAct s.6.12	Waive Fees and Write Off Debts	Not exceeding a total of \$10,000 for any one debtor in any financial year;     Ensure all reasonable effort has been made to recover the debt;     Where fees or debts have been waived, or concessions granted, they are to be reported in the mid-year budget review	NO
2.7	LGAct s.3.57	Seek Expressions of Interest and/or call tenders for goods or services	For items listed on the budget and subsequently approved for proceeding by Council	YES
2.8	LG(Functions & General) Regs.14(2a) and 20	Vary contracts up to \$50,000 or 10% of the contract value, whichever is the lesser	For the RRFA only if it incurs no additional risk or liability to the MRC;     Variations approved for significant contracts, including all contracts awarded following public tenders, to be reported to the next following Council meeting	NO
2.9	LGAct s.3.58(5) and LG(Functions & General) Regs.30(3)	Dispose, which includes writing off, of property (assets)	The value of the property (assets) is less than \$20,000;     Ensure all reasonable effort has been made to secure current market prices for the item or material	NO

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Cr Guilfoyle arrived at 5.35pm

9.4	ENGAGEMENT OF CONSULTANT TO ASSIST IN THE ANNUAL REVIEW OF THE CEO'S PERFORMANCE
File No:	PER/79
Attachments(s):	
Date:	24 August 2017
Responsible Officer:	Sonia Cherico

#### SUMMARY

Report seeks approval to appoint a Consultant to assist the CEO Performance Review Committee (the Committee) in reviewing the CEO performance and remuneration as per current contract.

#### **BACKGROUND**

At the Ordinary Council Meeting 19 May 2014 JCP Consulting was appointed to assist the CEO Performance Review Committee in conducting the CEO's annual reviews for a three (3) year term. As JCP's term ended after the 2017 review the MRC sought quotations from suitably qualified consultants to assist the Committee in its review of the CEO

#### **DETAILS**

On 2 August 2017 request for quotation letters were sent out to seven Specialist Human Resource Consultants seeking quotation for services to assist Council's CEO Performance Review Committee conduct the annual review of the CEO's performance and remuneration. At the time of closing the request for quotation on 18 August 2017 six (6) quotes were received. The following table details the consultants that responded to the request and the price that was quoted:

No.	Consultant Name Price (	
1	JCP Consulting	4,000
2	Richard Curry Consulting	6,950
3	Gerard Daniels	15,000
4	Price	3,982
5	AIM	7,500
6	The Futures Group	7,950

The Committee was presented with a detailed summary of the quotations at the CEO appraisal meeting 21 August 2017. The committee agreed to recommend to Council the appointment of John Phillips from JCP Consulting to perform the CEO Performance Review for a further one (!) year with a two year option. The Committee considered that due to Mr Phillip's prior experience, performance and competitive price that he should be offered to continue for a further one year with a two year option to enable a further review of his performance and if acceptable have Mr Phillip's assist the Committee for the rest of the term of the CEO.

On review of the quotations the administration agree with the recommendation of the Committee and support the continuing services of JCP Consulting for the next three years.

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#### CONSULTATION

NII

#### STATUTORY ENVIRONMENT

NIL

#### **POLICY IMPLICATIONS**

NIII

## FINANCIAL IMPLICATIONS

The costs of engaging the consultant recommended by the Committee of \$4,000 is included in the 2017/18 Budget.

#### STRATEGIC IMPLICATIONS

N/A

#### VOTING REQUIREMENT

Simple Majority / Absolute Majority

That the Council appoint JCP Consulting to assist the CEO Performance Review Committee in reviewing the performance and remuneration of the Chief Executive Officer for a further (1) year with a two year option.

#### Moved Cr Fishwick, seconded Cr Proud

#### Discussion:

Concerns were raised as to the length of term the MRC had engaged JCP Consulting and that some of the other consultants nominated in the report should be considered. The view was also expressed that it was difficult to consider the strength of the submission as they were not attached to the agenda.

### Cr Cole moved. Seconded, Cr Newton

That the report dealing with the appointment of a Consultant to assist with the CEO Performance and remuneration be deferred to the next Ordinary Council Meeting.

(CARRIED 9/1)

For: Cr Fishwick, Cr Boothman, Cr Adamos, Cr Cole, Cr Driver, Cr Guilfoyle, Cr Maxwell, Cr Newton, Cr Proud Against: Cr MacRae

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## 10 MEMBERS INFORMATION BULLETIN - ISSUE NO. 36

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 36 be received.

## **RESOLVED**

Cr Boothman moved, Cr Proud seconded That the recommendation be adopted.

(CARRIED UNANIMOUSLY 10/0)

#### 11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None

#### 12 URGENT BUSINESS

None

## 13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None

## 14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Chairperson requested that in accordance with clause 7.9 of the *Mindarie Regional Council Standing Orders Local Law 2010* and s5.23(2) of the *Local Government Act 1995*, Council proceed to meet "behind closed doors" to allow the Council to consider Items 14.1 and 14.2 as they were of a confidential nature.

## Cr Fishwick moved, Cr Proud

(CARRIED UNANIMOUSLY 10 /0)

No visitors in attendance. Member Council Officers and MRC staff, who had signed the Confidentiality Agreement as it relates to Item 14.1 below, were invited to stay. Doors were closed at 5.42 pm.

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This report is <b>Confidential</b> in accordance with Section $5.23$ (2)(c) of the Local Government Act 1995 as it is a matter that may result in a contract being entered into.				
14.1	RESOURCE RECOVERY FACILTY (ENERGY FROM WASTE) AWARD OF TENDER			
File No:	Wst/209-02			
Attachments(s):	<ol> <li>Waste Supply Agreement</li> <li>Participant Agreement for a Waste Supply Agreement</li> <li>Financier Side Deed</li> </ol>			
Date:	8 September 2017			
Responsible Officer:	CHIEF EXECUTIVE OFFICER			

Prior to the item being moved the Chairperson instructed the CEO to address the Council on a recent meeting held by the Member Councils on the contract documents. The CEO advised the Council that due to uncertainty with a number of clauses in the current draft contract documents that require clarification from the preferred tenderer, he is requesting that the item be deferred until the next Ordinary Council meeting to be held on 9 November 20017, or a Special Council Meeting, if the issues can be addressed in a more timely manner.

# Cr Boothman moved to have the item deferred Seconded, Cr Proud

That the report dealing with the Resource Recovery Facility Tender be deferred until the next Ordinary Council meeting to be held on 9 November 2017, or a Special Council meeting, if the issues can be addressed in a more timely manner.

(CARRIED UNANIMOUSLY 10/0)

Cr Adamos left the meeting at 5.57 pm

Chairperson requested the Gallery, CEO and Director of Corporate Services to leave prior to item 14.2 being discussed. MRC executive support officer was invited to stay to take minutes. Doors were closed at 6 pm.

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This report is <b>Confidential</b> in accordance with Section 5.23 (a) of the Local Government Act 1995 as it is a matter that affects the CEO.				
14.2 CEO PERFORMANCE REVIEW COMMITTEE - CONSIDERATION OF COMMITTEES RECOMMENDATIONS				
File No:	PER/79			
Attachments(s):	<ol> <li>MRC CEO Annual Appraisal</li> <li>MRC CEO Annual Appraisal 2017 (Reviewers Report)</li> <li>MRC CEO Appraisal 2017 (Self-Assessment)</li> </ol>			
Date:	24 August 2017			
Responsible Officer:	Sonia Cherico			

## Cr Fishwick moved the following motion, Cr Proud seconded

#### That Council:

- 1. ADOPTS the 2017 Performance Review Report for the CEO;
- 2. ENDORSES the overall rating of "Meets performance indicators and associated objectives at a highly satisfactory level";
- 3. ENDORSES the Key Performance Indicators and Objectives for 2017/2018;
- 4. COMMENCES the 2017/2018 appraisal process by 30 May 2018 and encourages Elected Members to avail of an interview with the appointed facilitator to provide their feedback;
- 5. VARIES the annual review process to allow for the names of those elected members opting not to participate in the CEO's annual review process to be provided to the Review Committee by the appointed facilitator;
- 6. AFTER giving consideration to the Performance Review Report for the CEO adopted in clause 1 above:
  - 6.1 Acknowledges that the Salaries and Allowances Tribunal has determined that it will not increase the maximum salary levels in the various bands for Chief Executive Officers; and
  - 6.2 Taking cognizance of the economic climate and the Salaries and Allowances Tribunal determination in clause 6.1 above, adopts the Chief Executive Officers total rewards package for the 2017 annual salary review remaining at \$256,711 being the maximum of Band 3 for Regional Council CEO's.

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 14 SEPTEMBER 2017

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#### Amendment 1 to CEO KPI's

Cr MacRae moved, Cr Maxwell seconded

To include in the CEO's Key Performance Indicators, detailed in 3 above, the need for the CEO to finalise and gain agreement from the Member Councils to implement a new Establishment Agreement.

That a new KPI 7 be included requiring the CEO to use his best endeavours to implement an Establishment Agreement amongst the Member Councils.

CARRIED UNANIMOUSLY (9/0)

#### Amendment 2 to CEO KPI's

Cr Cole moved, Cr Guilfoyle seconded

To include in the CEO's Key Performance Indicators, detailed in 3 above, that the CEO carry out the successful implementation of the Tender process for the RRF 2017.

Prior to the item being voted on Cr Proud sought clarification on the meaning of the word "successful" and after discussion it was agreed that the word "successful" be replaced with "well executed". The mover and the seconder agreed to amend the motion.

Cr Cole moved, seconded by Cr Guilfoyle

That a new KPI 8 be included requiring the CEO to carry out a well-executed implementation of the Tender process for the RRF 2017.

(CARRIED UNANIMOUSLY 9/0)

## SUBSTANTIVE MOTION (INCLUDING AMENDMENTS):

- 1. ADOPTS the 2017 Performance Review Report for the CEO;
- 2. ENDORSES the overall rating of "Meets performance indicators and associated objectives at a highly satisfactory level";
- 3. ENDORSES the Key Performance Indicators and Objectives for 2017/2018;

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES - 14 SEPTEMBER 2017

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- 4. COMMENCES the 2017/2018 appraisal process by 30 May 2018 and encourages Elected Members to avail of an interview with the appointed facilitator to provide their feedback;
- 5. VARIES the annual review process to allow for the names of those elected members opting not to participate in the CEO's annual review process to be provided to the Review Committee by the appointed facilitator;
- 6. AFTER giving consideration to the Performance Review Report for the CEO adopted in clause 1 above:
  - 6.1 Acknowledges that the Salaries and Allowances Tribunal has determined that it will not increase the maximum salary levels in the various bands for Chief Executive Officers; and
  - 6.2 Taking cognizance of the economic climate and the Salaries and Allowances Tribunal determination in clause 6.1 above, adopts the Chief Executive Officers total rewards package for the 2017 annual salary review remaining at \$256,711 being the maximum of Band 3 for Regional Council CEO's.
- CEO to use his best endeavours to implement an Establishment Agreement amongst the Member Councils.
- CEO to carry out a well-executed implementation of the Tender process for the RRF 2017.

#### **RESOLVED**

Motion CARRIED (8/1)

For: Cr Fishwick, Cr Boothman, Cr Driver, Cr Guilfoyle, Cr MacRae, Cr Maxwell, Cr

Newton, Cr Proud Against: Cr Cole

#### RE-OPEN THE MEETING TO THE PUBLIC

Cr Fishwick Moved, Cr Maxwell Seconded

That the Council reopens the meeting to members of the public.

(CARRIED UNANIMOUSLY 9/0)

As no members of the public re-entered the meeting the decisions of Council made behind closed doors was taken as read.

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## 15 NEXT MEETING

Next meeting to be held on Thursday 9 November 2017 in the Council Chambers at City of Perth commencing at 5.30pm.

## 16 CLOSURE

The Chairman closed the meeting at 6.38 pm and thanked the City of Vincent for their hospitality and use of their meeting facilities.

These Minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of the Council held on 14 September 2017.



#### **REGISTER OF PETITIONS - PROGRESS REPORT - OCTOBER 2017**

**Directorate:** Chief Executive Officer

Details:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned

Key Index:

CEÓ: Chief Executive Officer
DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services
DTS: Director Technical Services

Date Rcd	Subject	Action Officer	Action Taken
Council M	eeting – 25 July 2017		
25/06/17	Petition received from Mr D Nabbs, Owner of Dejaxo Artisan Bakery & Café, Coogee Street, Mount Hawthorn, along with 1,238 signatures, requesting that Council considers increasing the patron limit of Dejaxo Artisan Bakery & Café in Mount Hawthorn to 35 in the eating house approved area, to better service the local community demand	DDS	Completed. The Petition was considered as part of the current development application for this property. The development application was presented to Council at its meeting of 19 September 2017.
Council M	eeting – 7 February 2017		
12/12/16	Petition received from Mr B Dainton of Harley Street, Highgate, along with 146 signatures, requesting that Council "urgently collaborate with the Federal Government of Australia and the State Government of Western Australia to provide a multi-purpose outdoor sports, basketball, netball and futsal facility at southern side of Birdwood Square near Brisbane Street, Perth or a similar location. A multi-purpose facility will not only provide a venue for local children and adult sporting programs, but also much needed facilities for overflow demand from Highgate Primary School."	DCE	City's Officers presented the outcome of the investigations on the feasibility of the proposal at th Council Workshop held on 11 July. Reported to Council at OMC held on 22 August 2017. The Director of Community Engagement to meet with lead petitioners to discuss Council Resolution and Public Open Space Strategy.

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# **INFORMATION BULLETIN**





## REGISTER OF NOTICES OF MOTION - PROGRESS REPORT - OCTOBER 2017

Directorate: Chief Executive Officer

Details:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEO: Chief Executive Officer
DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services
DTS: Director Technical Services

Details	Action Officer	Comment				
22 August 2017 – Submitted by Cr Hallett						
Investigation of reduction or elimination of Single Use Plastics	DDS	Investigation to be completed by early 2018, with findings and recommendations to be fed into the Corporate Business Plan and draft Budget for 2018/19.				
22 August 2017 - Submitted by Cr Gontasz	ewski					
Strategies to Improve participation and Accessibility by Women and Girls at City of Vincent Sportsground and Associated facilities, by October 2017	DCE	Strategies to be included within Sportsground Fees and Charges Review being reported to Council in October 2017.				
22 August 2017 – Submitted by Mayor Cole						
Reaffirmation of Support for Marriage Equality	DCE	Various initiatives to be implemented between August and November.				
30 May 2017 - Submitted by Mayor Cole						
Single Use Plastic Bags	DCorpS	The Mayor has written to the Minister for the Environment notifying them of Council's in-principle support.  Administration will prepare a report back to Council, once Town of East Fremantle or City of Fremantle's Local Law relating to this matter has been gazetted. Administration followed up on 20 August 2017, however East Fremantle Local Law still not considered.				
30 May 2017 – Submitted by Cr Loden						
Asset Utilisation, report by February 2018	DCE/ DTS	Administration to measure asset utilisation in preparation for February 2018 report.				
7 March 2017 – Submitted by Cr Topelberg						
Litis Stadium Master Plan, by 30 June 2017	DCE	Final monthly progress update report included in Council Information Bulletin on 25 July 2017. Master Plan to be reviewed and proposed to report to Council by December 2017.				
5 April 2016 - Submitted by Cr Harley/Cr Co	le					
Request for a new Plan for Axford Park, by July 2016	DTS/ DDS	Ongoing.  Council adopted an amount of \$200,000 in the 2017/18 Budget.  Administration is preparing the draft scope of works and Request for Quotation (RFQ). The RFQ will be circulated to Council for comment prior to advertising.				
8 March 2016 – Submitted by former Mayor	Carey/Cr	Cole				
Review of Development Assessment Panels (DAPs)	DDS	A meeting occurred between the City and Minister for Planning, Hon Rita Saffioti, MLA on 2 May 2017 where this matter was discussed. Council reaffirmed its decision on the DAPs at its meeting of 27 June 2017 (Item 9.5). The City will be writing to the Minister for Planning regarding this position.				

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Details	Action Officer	Comment
27 October 2015 – Submitted by former May	or Carey	
Review of Laws, Policies and Practices	DTS/	Changes to Property Local Law to facilitate increased penalties
relating to the impact of construction activity,	DDS/	discussed at the Council Workshop held on 29 August 2017.
on the public realm, by May 2016	DCE	

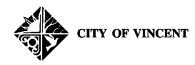
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# **INFORMATION BULLETIN**





#### REGISTER OF REPORTS TO BE ACTIONED - PROGRESS REPORT - OCTOBER 2017

Directorate: Chief Executive Officer

Details:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEÓ: Chief Executive Officer
DCE Director Community Engagement
DCorpS: Director Corporate Services
DDS: Director Development Services
DTS: Director Technical Services

Item	Report Details	Action Officer	Comments
Council Meeting - 19 September 2017			
9.9	Review of Policy No. 4.2.13 – Design Advisory Committee	DDS	Administration will progress to advertise the Expression of Interest for the new Design Review Panel.  Administration will submit a further report to Council to appoint the new members.
9.10	Fencing Local Law 2008 – Review	DDS	Administration will progress to advertise the Local Law Amendment.
9.11	Relocation of the Leederville Town Centre Taxi Zone	DDS	Administration will commence with the implementation of approved changes (including community consultation), commence negotiating written agreements and will submit a further report in 2018.
10.1	Replacement Electric Bike - Vincent Community Bike Library	DTS	Being actioned as per Council Recommendation.
10.2	Tender No. 538/17 - Provision of Small Maintenance Services	DTS	Being actioned as per Council Recommendation.
10.3	Tender No. 537/17 – Provision of Plumbing and Gas Fitting Services	DTS	Being actioned as per Council Recommendation.
10.4	Tender No. 536-17 – Provision of Electrician Services	DTS	Being actioned as per Council Recommendation.
10.5	Tender No. 539/17 – Supply and Laying of Hot Mixed Asphalt	DTS	Being actioned as per Council Recommendation.
11.1	Termination of Lease and Options for Future Use – 245 (Lot 245) Vincent Street, Leederville	DCorpS	To be presented to OMC 17 October 2017
11.5	Standing Orders Amendment Local Law 2017	DCorpS	Administration needs to advertise the Local Law and submit further report to OMC 12 December 2017 after the advertising period has closed.
11.6	Review of Policy 4.2.4 – Council Meetings – Recording and Web Streaming	DcorpS	Web Streaming now available. Policy to be updated on the website.
Council	Meeting – 22 August 2017		
10.1	Proposed Safe Active Streets Project Phase Two - Shakespeare Street, Leederville/Mount Hawthorn (Scarborough Beach Road to Richmond Street) Progress Report Two	DTS	Being actioned as per Council Recommendation.
11.3	Licence for use of land comprising portion of bike path – Swan River, Under Windan Bridge, East Perth	DCorpS	Finalising licence.
11.4	Dedication of spite strip (pedestrian footpath) as road – Lot 151, 62 Robinson Avenue, Perth	DCorpS	Public Notice provided. Waiting on submissions.
11.6	Adoption of Long Term Financial Plan for the Period 2017/18 – 2026/27	DCorpS	Department have advised they do not require a copy.  Document to be uploaded onto website.

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Item	Report Details	Action Officer	Comments
12.1	Petition for a Multipurpose Court at Birdwood Square, Perth	DCE	Director Community Engagement to meet with lead petitioners to discuss Council Resolution and Public Open Space Strategy.
12.4	Proposed parking and Parking Facilities Amendment Local Law 2017 [ABSOLUTE MAJORITY DECISION REQUIRED]	DCE	Statewide Public Notice to progress with submissions to be reported back to Council.
18.1	Partial Write-Off of Rates Owing for Perth Mosque Development at 433 William Street, Perth	DCorpS	Completed. Perth Mosque advised. Amended Rates Notice forwarded.
Council	Meeting – 25 July 2017		
9.2	North Perth Town Centre Public Open Space	DDS	Administration is now working with the State Government to negotiate and enter into an appropriate funding agreement.  Administration has contacted Working Group members and the first meeting is scheduled for Friday 22 September 2017. Administration will continue to administer the Working Group for the project.  Administration listed a project to prepare an urban design concept for View Street Car Park and surrounds in the Corporate Business Plan 2017/18 which was adopted by Council on 25 July 2017.  Administration sent letters to North Perth Local and all residents, landowners and businesses within 500 metres of the endorsed public open space location notifying them of Council's decision on 18 August 2017. Letters were also dropped to local businesses in the North Perth Town Centre on 22 August 2017. Community members that submitted a response during the consultation period did not provide contact details so these individuals are not able to be notified.
9.3	North Perth Town Centre Parking Restrictions – Leake Street (between Alma Road and View Street)	DDS	Administration will now notify residents, landowners and business owners identified in the Consultation Map provided in Attachment 1 of the report of Council's decision on Leake Street.  Administration will also ensure that no changes to the parking restrictions on Grosvenor Road (between Fitzgerald Street and Leake Street) are implemented until the City has engaged with affected residents on the outcomes of the parking restriction trial adopted by Council on 23 August 2016 and presented a further report to Council to consider these outcomes.
11.3	Adoption of 2017/2018 Annual Budget	DCorpS	Response to public submission to be prepared.
12.2	Proposed Dogs Amendment Local Law 2017	DCorpS	Administration needs to advertise the Local Law and submit further report to OMC 17 October 2017 after the advertising period has closed.
13.1	Corporate Business Plan 2017/18-2020/21	CEO	Being actioned as per Council Recommendation.
13.2	Community Budget Submissions 2017/2018	CEO	Being actioned as per Council Recommendation.
Council	   Meeting		
9.4	Proposed Amended Parking Restrictions – Mount Hawthorn Town Centre	DDS	Administration has now completed the installation of the new parking restrictions including sending letters to affected landowners and businesses, installing parking signage and line marking. The enforcement caution period has now commenced and Rangers will be monitoring the parking until 2 October. Following 2 October the Rangers will begin issuing fines for any illegal parking.  A review of the parking occupancy rates in and around the Mount Hawthorn Town Centre will be conducted by Rangers within six months of the introduction of the parking restriction changes and a report will be presented back to Council.

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Item	Report Details	Action Officer	Comments
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	DDS	Completed.  Administration has forwarded its submission to WALGA and is drafting letters to be sent to the Minister for Planning and Attorney General advising of the City's position.
10.1	Hyde Street Reserve – Proposed Extension	A/DTS	Community consultation closed, report being prepared for Council.
10.2	Proposed Road Safety and Traffic Management Improvements in Redfern Street, North Perth and Randell Street, Perth	A/DTS	Being actioned as per Council Recommendation.
10.3	Beatty Park Leisure Centre – Remedial Works	A/DTS	Works will be ongoing over the next 12 months.
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	DCE	Arrangements are being finalised to hand over the property to Department of Planning, Lands and Heritage.
12.3	Public Open Space Strategy	DCE	Public Open Space Strategy Project brief is being finalised to be presented at a Council Workshop in October.
18.2	CONFIDENTIAL REPORT: Mindarie Regional Council (MRC) Joining the Eastern Metropolitan Regional Council Resource Recovery Facility Tender	CEO	Pending further review by MRC Members.
Council	Meeting - 30 May 2017		
9.3	Response to Notice of Motion (Item 10.2 OMC 20 September 2016) – Request to Investigate the Requirements, Conditions and Associated Compliance for Development Applications Involving Tree Retention on Private Land	DDS	Administration has implemented changes in relation to development assessment and enforcement procedures in relation to this report.  Local planning policy provisions will be included in a future amendment to the Built Form Policy following the WAPC's determination of the policy provisions under the R-Codes.
10.1	Water Corporation – Long Term Water Main Replacement Program within the City of Vincent	DTS	Ongoing updates being forwarded to Council members.
12.1	Draft City of Vincent Disability Access and Inclusion Plan 2017 – 2022	DCE	The DAIP has been submitted to the Disability Services Commission. Summary document and graphic design being finalised.
12.4	Endorsement of the City's Art Priorities 2017/2018 and Review of the City's Art Collection	DCE	Advertising of Draft Policies closed on 3 July 2017, and presented to Council on 22 August 2017.  Complete Policies to be uploaded to the City's website and distributed to the Arts Advisory Group.
12.5	Perth Parking Levy	DCE	Administration identifying alternative uses for some bays within the Perth Parking Management Area.  Administration awaiting response from the Department of Transport.
Council	Meeting – 2 May 2017		·
9.1.3	Draft North Perth Town Centre Place Plan (SC2677)	DDS	Deferred to enable modifications to the language, length of document and general structure. Technical information does not require any changes. Meeting held with Council Members on 15 August 2017 to discuss a revised document format. Revised document currently being finalised and is intended to be presented back to Council in 2017.
Council	Meeting - 7 March 2017		
9.1.4	Submission on Metropolitan Region Scheme Amendment 1310/41 – Guildford Road from East Parade to Tonkin Highway (SC654)	DDS	The submission was forwarded to the Western Australian Planning Commission on 10 March 2017. A meeting between Main Roads, the Department of Transport and the Department of Planning was held on 4 April 2017. A letter to the Minister for Transport, the Minister for Planning and the Western Australian Planning Commission is currently being prepared.
9.1.5	Outcomes of Advertising – Proposed Amended Parking Restrictions – North Perth Town Centre (SC2862)	DDS	A letter to landowners and businesses was sent on 1 May 2017. Parking signs and ticket machines were installed throughout May and June 2017. The fee change notice was published in the newspaper on 24 June 2017. Parking restrictions will come into effect on 1 July 2017.

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Item	Report Details	Action Officer	Comments
			Distribution of Parking Permits for residents commenced from 21 June 2017. A project to consider the number and location of ACROD bays has been considered as part of the 2017/18 budget process. A periodic review of the parking occupancy rates in and around the North Perth Town Centre will be conducted by Rangers within six months of the introduction of the parking restriction changes and a report will be presented back to Council.
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	DCorpS	Still waiting on Health, Property and Trading in Public Places Local Laws. To report back to OMC on 12 December 2017.
Council	Meeting – 7 February 2017		
9.2.4	Charles Veryard Reserve – Installation of Dog Exercise Area Fencing (Full Enclosure)	DTS	Further consultation to be undertaken.
9.3.6	Licence for use of internal carpark, Forrest Park, No. 66 (Lot 143) Harold St, Mt Lawley - Highgate Forrest Park Playgroup Inc	DCorpS	Draft sent to Playgroup for signing.
Special (	Council Meeting – 19 December 2016		
5.2	State CCTV Strategy Infrastructure Grant – Oxford Street Precinct, Leederville	DCE	Project scheduled for completion in August/September 2017.
Council	Meeting – 13 December 2016		
9.1.11	Outcomes of Advertising – Draft Policy No. 7.1.1 – Built Form (SC2320)	DDS	Notice of final adoption and revocation published in the Perth Voice on 21 January 2017.  Landscaping and setback provisions provided to WAPC at a meeting on 23 January 2017. A follow up meeting with the Department of Planning was held on 2 March 2017 and again on 9 August 2017 and Administration is working with officers from the Department to assist with their assessment.  Review of Claisebrook heights pending adoption of TPS2.
Council	Meeting – 15 November 2016		The first of the second of the
9.3.8	Leederville Gardens Retirement Village – Village Manager (SC313 & SC308)	DCorpS	Board Secretarial support function still being determined.
9.4.1	Manna Inc. – Provision of Free Meal Services for the Homeless at Weld Square (SC1789)	DCE	A report on the further use of Weld Square to be submitted to Council in November 2017.
Council	Meeting – 18 October 2016		
9.1.12	Initiation of Amendment to Local Planning Policy No. 7.7.1 – Parking and Access (SC2632)	DDS	Consultation occurred between 14 November 2016 and 12 December 2016. No submissions were received so the consultation period was extended until 27 January 2017. A further report will be presented to Council in 2017.
9.2.1	Proposed Safety Improvement at the Intersection of Walcott and Beaufort Streets, Mount Lawley (SC686, SC986)	DTS	Twelve month trial commenced 1 June 2017.
9.2.3	Proposed Parking Restriction Trial – Chelmsford Road, Fitzgerald Street to Ethel Street, North Perth (SC738, SC1201)	DTS	Community consultation being finalised for distribution at completion of trial.
Council	Meeting – 23 August 2016		
9.2.3	Proposed 40kph Area Wide Speed Zone Trial – South Vincent Progress Report No 2 (SC466)	DTS	Continuing discussions with the Road Safety Commission being undertaken prior to the consultation scheduled for 2018.
9.2.4	Proposed Traffic Calming - Anzac Road, Mount Hawthorn (SC673)	DTS	On hold, pending Water Corporation works.
9.2.5	Proposed Parking Restriction Trial – Chelmsford Road, Leake Street and Grosvenor Road, North Perth (SC738, SC850, SC811, SC1201)	DTS	Community consultation being finalised for distribution at completion of trial.
9.3.4	Review of Investment Policy (SC1408)	DCorpS	To be presented to Council Workshop on 31 October 2017.
14.1	CONFIDENTIAL REPORT: Belgravia Leisure Option to Renew Loftus Recreation Centre Lease (SC379)	DCorpS	Confirmation received. Deed to be executed.

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Item	Report Details	Action Officer	Comments
Council	Meeting – 28 June 2016		
9.3.5	Lease of No. 4 Broome Street, Highgate to Minister for Education – Highgate Pre- Primary (Little Citizens) (SC591)	DCorpS	Provided Department with proposed terms of land lease for review.
14.1	CONFIDENTIAL REPORT: Lease of Dorrien Gardens, 3 Lawley Street, West Perth – Perth Soccer Club Inc – Lease Fee (SC529)	DCorpS	Final lease document with Department of Lands for approval.
Council	Meeting – 5 April 2016		
9.1.6	Review of Licences for Outdoor Eating Areas and Display of Goods on Footpaths	DDS	Policies reviewed and revoked at 23 August 2016 OMC. Administration is preparing the new 'self-assessment' system for Trading in Public Places Local Law permits. The system will come into effect in 2017. A full review of the Local Law will commence in 201 7 to identify further efficiencies.
Council	Meeting – 8 March 2016		
9.3.5	Leederville Gardens Retirement Village Estate (SC313/SC308)	DCorpS	The City has submitted a request to the Board for consideration of a refund and is awaiting a formal response.
Council	Meeting – 9 February 2016		
9.4.2	Parking and Parking Facilities Local Law 2007– Proposed Amendment to Parking Permits (SC112)	DCE	Review of Parking & Parking Facilities Local Law and Local Government Property Local Law has been completed. Administration to bring amended versions of all Local Laws back to Council by December 2017.
Council	Meeting – 27 October 2015		
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sublease to Vincent Men's Shed (Inc.) (SC351/SC2087)	DCorpS	Negotiating terms with Community Engagement.
Council	Meeting – 22 September 2015		
9.5.3	Review of Advisory and Working Groups and Committees, specifically:  • Draft Policy for establishment and operation of a new Community Engagement Panel	DCE	Options for the Community Engagement Panel (CEP) were discussed at the Council Member Workshop held on 30 August 2016. Formation of the CEP is being aligned with the Strategic Community Plan community engagement process which was formerly launched on 8 June 2017. The SCP project team has sent out EOI letters week starting 24/7 to 10,000 individuals, based on the return rate we will invite 30 participants based on demographics to our initial Community Engagement panel on the 16 and 24 September. Those that are unsuccessful for the first panel will be kept in a database for future panels.
Council	Meeting – 20 January 2015		
9.3.4	Lease for Margaret Kindergarten – No 45 (Lot 10349 D/P: Swan L), Richmond Street, Leederville (SC351/SC589)	DCorpS	Provided Department with proposed terms of land lease for review.
Council Meeting – 18 November 2014			
9.1.4	Car Parking Strategy Implementation – Progress Report No. 1 (PRO0084/SC1345)	DDS/ DTS/ DCE	The option of parking benefit districts will be reviewed as part of the review of the Car Parking Strategy and preparation of an Integrated Transport Plan.  The City has a policy to guide the issuing of parking permits and has the ability to issue commercial parking permits. Administration issues permits in accordance with this policy.  The City takes an approach to parking restrictions where we receive complaints, conduct parking occupancy surveys and report to Council on the results of these surveys.  The replacement of the CALE ticket machines throughout the City is currently underway and machines are replaced on a periodic basis. This process will continue until all CALE machines are replaced.

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Item	Report Details	Action Officer	Comments
			Paid parking on William Street was approved by Council on 25 July 2017 (Item 10.2), ticket machines have been modified and signs installed 22/08/17.
Council	Meeting – 21 October 2014		
9.3.5	Lease for Tuart Hill Cricket Club Inc, Modernians Hockey Club Inc and Cardinals Junior Football Club – Lease of Premises at Charles Veryard Reserve Pavilion and Turf Wickets, Bourke Street, North Perth (SC351)	DCorpS	Community Partnerships preparing report to OMC in respect to seasonal licences.
Council	Meeting – 7 October 2014		
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve, 10 Farmer Street, North Perth (SC351/SC621)	DCorpS	Lease negotiations have been ongoing and proposed to present item for discussion at October Council Workshop.
Council	Meeting – 23 September 2014		
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	DCorpS	Lease negotiations have been ongoing and proposed to present item for discussion at October Council Workshop.
Council	Meeting – 27 May 2014		
9.3.4	LATE ITEM: East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	DCorpS	Lease discussions being finalised. Drafting Deed of Variation of Lease. City's Property Leasing Officer to follow-up.
Council	Meeting – 12 February 2013		
9.2.12	Request to the Minister for Lands for Acquisition of the Right of Way Bounded By Anzac Road, Oxford, Salisbury and Shakespeare Streets, Leederville as Crown Land	DTS	Still awaiting further advice from Department of Lands.
9.2.13	Request to the Minister for Lands for the Acquisition and Reversion to 'Crown Land' of the Right of Way Named Luce Lane, North Perth (TES0225)	DTS	Still awaiting further advice from Department of Lands.

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# COUNCIL BRIEFING AND ORDINARY COUNCIL MEETING SCHEDULE JANUARY TO DECEMBER 2018

COUNCIL BRIEFING SESSION	COUNCIL MEETINGS
Tuesday 30 January 2018 at 6.30pm*	Tuesday 6 February 2018
Tuesday 27 February 2018	Tuesday 6 March 2018
Tuesday 27 March 2018	Wednesday 4 April 2018
Tuesday 24 April 2018	Tuesday 1 May 2018
Tuesday 22 May 2018	Tuesday 29 May 2018
Tuesday 19 June 2018	Tuesday 26 June 2018
Tuesday 17 July 2018	Tuesday 24 July 2018
Tuesday 14 August 2018	Tuesday 21 August 2018
Tuesday 11 September 2018	Tuesday 18 September 2018
Tuesday 9 October 2018	Tuesday 16 October 2018
Tuesday 6 November 2018	Tuesday 13 November 2018
Tuesday 4 December 2018	Tuesday 11 December 2018

**Time:** 6.00pm

Venue: Council Chambers

Administration and Civic Centre

244 Vincent Street (Cnr Loftus), Leederville 6007

\*Note: All meetings are scheduled to commence at 6.00pm with the exception of the Briefing Session scheduled for Tuesday 30 January 2018. The Annual General Meeting of Electors is scheduled to be held at 6.00pm followed by the Council Briefing Session at 6.30pm.