



CITY OF VINCENT

AGENDA

Annual Meeting of Electors 2 February 2023

Time: 5.30pm
**Location: Mt Hawthorn Main Hall, 197
Scarborough Beach Road, Mount
Hawthorn**

**David MacLennan
Chief Executive Officer**

DISCLAIMER

No responsibility whatsoever is implied or accepted by the City of Vincent (City) for any act, omission, statement or intimation occurring during Council Briefings or Council Meetings. The City disclaims any liability for any loss however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Briefing or Council Meeting does so at their own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning or development application or application for a licence, any statement or intimation of approval made by an Elected Member or Employee of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. The City advises that anyone who has any application lodged with the City must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Council in respect of the application.

Copyright

Any plans or documents contained within this Agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that Copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

**CITY OF VINCENT
INFORMATION ON HOW THE ANNUAL MEETING OF ELECTORS
IS CONDUCTED**

The purpose of the Annual Meeting of Electors (AME) is to receive the City's Annual Report and consider any other general business pertaining to Council. In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a general or special meeting of Electors and shall determine the procedure to be followed, as set out below:

1. All present are required to sign the attendance register upon entry, including name and address.
2. Speakers must be Electors of the City of Vincent.
3. The proceedings will be recorded for the purpose of producing the minutes and speakers are requested to use the microphones each time they speak. No other audio or visual recording is to be undertaken without the permission of the Presiding Member.
4. First order of business is receipt of the Annual Report (inclusive of the Annual Financial Report).
5. During General Business, questions or statements may only relate to matters that affect the City of Vincent and will be accepted at the discretion of the Presiding Member.
6. Motions from Electors, where presented in writing, will be caused to be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on. Motions from the floor will only be accepted at the discretion of the Presiding Member.
7. The Presiding Member will call for a mover and a seconder for a motion.
8. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
9. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
10. When addressing the meeting a person is to: -
 - a) Rise and move to the front podium unless unable to do so by reason of sickness or disability;
 - b) State his or her name and address for recording in the minutes; and
 - c) Address the meeting through the Presiding Member.
 - d) Individual speakers will be limited to no more than five minutes.
11. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
12. An Elector may rise and move without discussion "That the question be now put", which, on being duly seconded and carried by a majority, will result in submission of the motion at once to the meeting, after the mover has replied.
13. The Presiding Member will then ask for a vote on the motion on the floor.
14. Each Elector has one vote. An Elector does not have to vote.
17. Voting is determined by a show of hands.
18. A simple majority carries the vote.
19. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AME are not binding on the Council, but as required by the *Local Government Act 1995*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

Order Of Business

1	Declaration of Opening / Acknowledgement of Country.....	5
2	Apologies / Members on Leave of Absence	5
3	Reports	6
3.1	2021/22 Annual Report (including 2021/22 Financial Report)	6
4	General Business	104
5	Closure	104

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Cr Alex Castle will be an apology for this meeting.

3 REPORTS

3.1 2021/22 ANNUAL REPORT (INCLUDING 2021/22 FINANCIAL REPORT)

Attachments: 1. City of Vincent 2021/22 Annual Report [↓](#) 

RECOMMENDATION:

That the Annual Report for the year ended 30 June 2022, inclusive of the Audited Financial Report 2021/22 be RECEIVED.

PURPOSE OF REPORT:

To present the 2021/22 Annual Report for the City of Vincent, as at **Attachment 1**.

BACKGROUND:

Council adopted the 2021/22 Annual Report (inclusive of the 2021/22 Audited Financial Report) at its Ordinary Meeting of Council on 13 December 2022.

DETAILS:

Regulation 15 of the Local Government (Administration) Regulations 1996 specifies that the matters to be discussed at a general electors' meeting are, first, the contents of the Annual Report for the previous financial year and then any other general business.

An 'elector' is defined by the *Local Government Act 1995* (Act) as a person who is eligible to be enrolled to vote at elections for the district or ward.

CONSULTATION/ADVERTISING:

Sections 5.55 and 5.55A of the Act require that Council gives local public notice of the Annual Report as soon as practicable after it is adopted by Council and publishes it on the local government's website within 14 days. The City published the Annual Report on its website on 15 December 2022 and provided local public notices in *Perth Now* on Thursday 12 January 2023 and *The Voice* on Saturday 14 January 2023.

The City also gave additional notice of the Annual Report and promoted the Annual Meeting of Electors (AGM) in the following ways:

- Website event created 19 December 2022;
- Facebook profile image updated 3 January 2023;
- Facebook posts published 12 and 27 January 2023;
- Facebook event created 11 January 2023;
- Public notice was displayed in Library and City Administration building from 11 January 2023;
- Invitation to AGM sent via email to all residents subscribed to e-mail list on 25 January 2023;
- Advertised as part of January full page newspaper advert 28 January 2023;
- Promoted on the Beatty Park and Library digital screen from 11 January 2023;
- News article published on website 3 January 2023;
- Rotator image on website home page 3 January 2023;
- Email signature on all City emails from 3 January 2023;
- LinkedIn post 11 January 2023; and
- Instagram story 23 January 2023.

LEGAL/POLICY:

Section 5.53(1) of the Act requires local governments to develop and publish an Annual Report for each financial year. Section 5.27 of the Act requires that a general meeting of electors is held once every financial year and not more than 56 days after the local government adopts the annual report.

Regulation 18 of the *Local Government (Administration) Regulations 1996* provides that the procedure to be followed at a meeting of electors is to be determined by the presiding member (in the first instance, the Mayor).

Regulation 17 provides that each elector present at a meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote. Decisions are to be made by simple majority.

Section 5.33 of the *Local Government Act 1995* provides that all decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —

- (a) at the first ordinary council meeting after that meeting; or
- (b) at a special meeting called for that purpose, whichever happens first.

If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

RISK MANAGEMENT IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*, however the various projects, programs, services and initiatives covered in this report contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

Hard copies of the annual report are limited in numbers and electors are encouraged to view the document online via the [City's website](#).

PUBLIC HEALTH IMPLICATIONS:

Various projects, programs, policies and services covered in the Annual Report contribute to the priority health outcomes within the City's Public Health Plan 2020 – 2025.

FINANCIAL/BUDGET IMPLICATIONS:

Nil.



CITY OF VINCENT

ANNUAL REPORT

2021/22

Acknowledgement of Country

The City of Vincent acknowledges the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.

We recognise the unique and incomparable contribution the Whadjuk people have made and continue to make to our culture and in our community. We will continue to seek the input of the Traditional Owners.

The land on which we live, meet and thrive as a community always was and always will be Noongar land.



CONTENTS

4 MAYOR'S MESSAGE	14 CITY OF VINCENT PROFILE	60 EMPLOYEE REMUNERATION
6 CEO'S MESSAGE	15 TOP PROJECTS FOR 2021/22	61 GENDER EQUALITY REPORT
8 COUNCILLORS	16 STRATEGIC PROJECTS	62 RECORD KEEPING STATEMENT
10 EXECUTIVE MANAGEMENT COMMITTEE	21 SERVICES PROVIDED	63 FREEDOM OF INFORMATION
11 STRATEGIC COMMUNITY PLAN VISION	38 MAJOR PLANS & STRATEGIES	63 INTEGRITY & CONTROLS
12 OUR VALUES	57 ABOUT OUR ELECTED MEMBERS	65 FINANCIAL REPORTS
13 OUR PRIORITIES	57 ELECTED MEMBER MEETING ATTENDANCE	93 INDEPENDENT AUDITOR'S REPORT



MAYOR'S MESSAGE

The 2021/22 financial year began with a now-familiar COVID-19 lockdown. While it wasn't a welcome start, we were well prepared.

Masks came on, playgrounds shut, events were cancelled, and Beatty Park Leisure Centre, our library and the Vincent Community Centre all closed.

Our community and local businesses handled the lockdown with tenacity and a strong spirit – as they had done before – but each lockdown still seemed more challenging than the last, particularly for the most vulnerable in our community and for small businesses.

Looking back now, it's remarkable what a difference a year makes. While COVID-19 is still with us, we have learned so much about managing the risks and keeping safer.

By the end of the financial year, we were approving sponsorships for a range of events and preparing to welcome back a summer calendar of festivals, markets and concerts.

General activity had already picked up, and our community members were buoyed by the opportunities to explore market stalls, share food in the streets and dance to live music.

From smaller park upgrades to multi-million dollar projects, we achieved a lot while still facing the uncertainty of COVID-19.

The top end of Woodville Reserve in North Perth was spruced up with more trees, native plants, lawn and places to sit.

This made the reserve more cohesive, giving people space to kick a ball around or take the dog for a walk.

A new picnic shelter was installed at Banks Reserve and work started on a major upgrade to the pavilion at Menzies Park in Mount Hawthorn.

The much-loved indoor pool at Beatty Park re-opened after a \$3.1 million makeover that took

place over seven months and included \$471,000 of Federal Government grant funding.

New pool tiling, Aboriginal tile artwork, garden beds, change cubicles, water features and water slides not only transformed the area, but also made it more accessible.

Leederville built back to pre-pandemic days with an influx of new businesses and investment.

We also moved forward with plans to revitalise two key sites in Leederville – The Avenue and Frame Court car parks – by inviting proposals for innovative developments that would retain public carparking in multi-storey form.

Our vision is for the car parks to be transformed into high-quality developments that cater to a mix of uses and offer community benefits, including additional public open space.

Vincent celebrated one year of the Public Health Plan 2020 – 2025, which is designed to encourage community members to lead happy, healthy and connected lives in a supported environment.

We worked hard to hit the targets in the plan and felt confident to bring forward our ambitious plan of having all town centres smoke-free by 2025.

We also celebrated becoming the first local government in WA to own a car fleet that is 100 per cent hybrid or electric.

Our Sustainable Environment Strategy 2019 – 2024 includes targets to reduce tailpipe emissions by 50 per cent by 2024 and achieve zero tailpipe emissions by 2030.

Four years on from the biggest engagement project in Vincent's history, Imagine Vincent, we checked in with our community to refresh our shared vision and desires for the next decade. Imagine Vincent: The Sequel began as we embarked on a major review of the Strategic Community Plan 2018 – 2028.

A lot has changed in the world in the past four years, so we set out to speak to as many community members as possible to make sure our 10-year vision and plan still reflected our current landscape.

The Asset Management and Sustainability Strategy was adopted to ensure our assets are well maintained and meet the needs of the community for years to come.

The strategy will guide the management, spending and efficiency of our assets over the next decade and will help us achieve the best use of resources for current and future generations.

Council approved design plans for the Litis Stadium changerooms, paving the way for a formal application for a \$3 million grant promised by the Federal Government to Floreat Athena Football Club for a clubroom makeover and new changerooms.

Our draft Innovate Reconciliation Action Plan 2022 – 2024 was approved for community consultation.

This aspirational plan was developed in consultation with the Boordiyas (bosses) Elders group and our Reconciliation Action Plan Working Group.

It includes a range of actions to drive Aboriginal and Torres Strait Islander employment and procurement and provide greater recognition of Sites of Significance and the Noongar Six Seasons in Vincent.

One of the biggest highlights of the financial year was the news that we could expect to see affordable underground power delivered to the City of Vincent.

We secured underground power for a third of households in May, signing a Memorandum of Understanding with Western Power to seal the deal.

It was great news, but it got even better. At the end of the financial year Western Power confirmed they would work with us on another five underground power projects that would cover the bulk of Vincent.

The projects target areas that are due for network infrastructure upgrades, meaning Western Power contribute more towards undergrounding and the project becomes more affordable for ratepayers.

There are so many benefits to underground power, including more tree canopy, walkable streets, improved public safety, reduced tree pruning costs, improved network reliability and increased property prices.

Over the past 12 months, the Vincent Council has remained focused on achieving the best possible outcomes for our community. Central to this has been a focus on financial sustainability for the future.

We welcomed three new Councillors in October – Cr Alexander, Cr Ioppolo and Cr Worner.

I would like to thank all my current Council colleagues, as well as outgoing Councillors Joshua Topelberg, Joanne Fotakis and Sally Smith, for their commitment and valuable contributions over the year.

I would also like to thank the City's CEO and staff for working hard to make the 'yes' possible for our community.



EMMA COLE
MAYOR



CEO'S MESSAGE

Our 2021/22 Annual Report shows a high-performing organisation delivering on Council's Strategic Community Plan vision and priorities.

We have made excellent progress against the CEO KPIs and in delivering on the projects, programs and services in the Corporate Business Plan.

The City has demonstrated its ability to respond quickly and thrive during the challenges presented to the community, organisation and our local businesses by COVID-19.

I am particularly proud of how the organisation delivered on Council's COVID-19 Relief and Recovery Strategy and we have now effectively completed the actions contained in our Rebound Plan.

This report provides highlights on the development and implementation of a range of Council's plans and strategies including the Sustainable Environment Strategy, Waste Strategy,

Reconciliation Action Plan, Greening Plan, Public Open Space Strategy, Safer Vincent Plan and Arts Development Action Plan.

Implementation of the FOGO three-bin system was a significant achievement and makes the City of Vincent a leader in best practice waste management in WA.

We are recognised generally as a leader in local government. The City of Vincent already meets or exceeds a range of new minimum benchmarks and standards proposed in a package of local government reforms.

Our strong governance and ability to advise Council on its decision-making functions is now underpinned by an organisation-wide improvement

4 **GENERAL BUSINESS**

5 **CLOSURE**