

AGENDA

Ordinary Council Meeting 20 June 2023

Time: 6.00pm

Location: E-Meeting and at the Administration

and Civic Centre,

244 Vincent Street, Leederville

David MacLennan
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the City of Vincent (City) for any act, omission, statement or intimation occurring during Council Briefings or Council Meetings. The City disclaims any liability for any loss however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council Briefings or Council Meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Briefing or Council Meeting does so at their own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning or development application or application for a licence, any statement or intimation of approval made by an Elected Member or Employee of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. The City advises that anyone who has any application lodged with the City must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Council in respect of the application.

Copyright

Any plans or documents contained within this Agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that Copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

PROCEDURE FOR PUBLIC QUESTION TIME

The City's Council Briefings, Ordinary Council Meetings, Special Council Meetings and Committee Meetings are held in the Council Chamber located upstairs in the City of Vincent Administration and Civic Centre. Meetings are also held electronically (as eMeetings), and live streamed so you can continue to watch our meetings and briefings online at https://www.vincent.wa.gov.au/council-meetings/livestream

Public Questions will be strictly limited to three (3) minutes per person.

The following conditions apply to public questions and statements:

- 1. Members of the public present at Council Briefings will have an opportunity to ask questions or make statements during public question time. Questions and statements at Council Briefings must relate to a report contained in the agenda.
- 2. Members of the public present at Council Meetings, Special Council Meeting or Committee Meeting have an opportunity to ask questions or make statements during public question time in accordance with section 2.19(4) of the City's <u>Meeting Procedures Local Law</u>.
- 3. Questions asked at an Ordinary Council Meeting must relate to a matter that affects the City of Vincent.
- 4. Questions asked at a Special Council Meeting or Committee Meeting must relate to the purpose for which the meeting has been called.
- 5. Written statements will be circulated to Elected Members and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.
- 6. Where in-person meetings are not permitted due to a direction issued under the *Public Health Act* 2016 or the *Emergency Management Act* 2005 questions and/or statements may be submitted in writing and emailed to governance@vincent.wa.gov.au by 3pm on the day of the Council proceeding. Please include your full name and suburb in your email.
- 7. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name and the suburb in which they reside or, where a member of the public is representing the interests of a business, the suburb in which that business is located and Agenda Item number (if known).
- 8. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
- 9. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "taken on notice" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
- 10. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act* 1995 or the *Freedom of Information Act* 1992 (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

For further information, please view the Council Proceedings Guidelines.

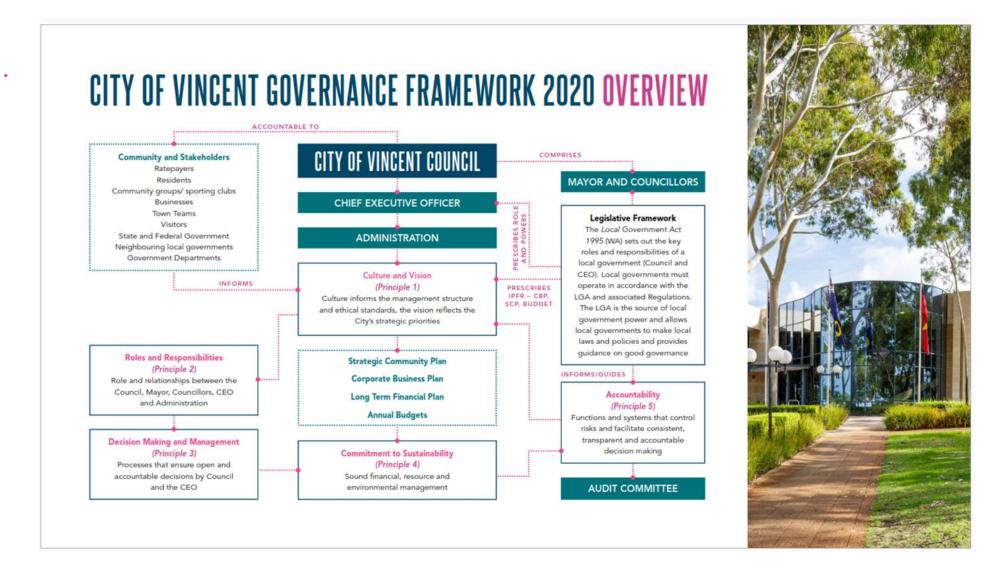
RECORDING AND WEBSTREAMING OF COUNCIL MEETINGS

- All Council proceedings are recorded and livestreamed in accordance with the <u>Council Proceedings</u> Recording and Web Streaming Policy.
- All recordings are retained as part of the City's records in accordance with the State Records Act 2000.
- All livestreams can be accessed at https://www.vincent.wa.gov.au/council-meetings/livestream
- All live stream recordings can be accessed on demand at https://www.vincent.wa.gov.au/council-meetings
- Images of the public gallery are not included in the webcast, however the voices of people in attendance may be captured and streamed.
- If you have any issues or concerns with the live streaming of meetings, please contact the City's Governance Team on 08 9273 6500.

Order Of Business

1	Declara	Declaration of Opening / Acknowledgement of Country				
2	Apologies / Members on Leave of Absence					
3	(A) Public Question Time and Receiving of Public Statements					
	(B) Res	ponse to Previous Public Questions Taken On Notice	7			
4	Applica	tions for Leave of Absence	13			
5	The Rec	ceiving of Petitions, Deputations and Presentations	13			
6	Confirm	nation of Minutes	13			
7	Annour	ncements by the Presiding Member (Without Discussion)	13			
8		tions of Interest				
9	Strateg	y & Development	14			
	9.1	No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth - Proposed Single House	14			
	9.2	No. 173 (Lot: 7; D/P: 867) Oxford Street, Leederville - Proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development)	73			
	9.3	Outcome of Advertising - Local Planning Policy: Non-Residential Parking and Payment in Lieu of Parking Plan				
	9.4	Outcome of Public Notice - Proposed Lease of Portion No. 41 (Lot: 31) Britannia Road, Leederville	168			
10	Infrastr	ucture & Environment	183			
	10.1	Unrecoverable Parking Infringements Write-Off				
11	Commu	Community & Business Services				
	11.1	Financial Statements as at 30 April 2023	185			
	11.2	Authorisation of Expenditure for the Period 1 April 2023 to 30 April 2023	211			
	11.3	Investment Report as at 30 April 2023				
	11.4	Adoption of the Long Term Financial Plan 2023/24 - 2032/33	237			
	11.5	Adoption of the Annual Budget 2023/24 [ABSOLUTE MAJORITY DECISION REQUIRED]	277			
	11.6	Underground Power Financial Model	376			
	11.7	Event Sponsorship 2023/2024	387			
	11.8	Outcome of advertising and adoption of Purchasing Policy	419			
	11.9	Proposal to Hold Events at Leederville Oval	441			
12	Chief Executive Officer45					
	12.1	Annual Review of Council Delegations [ABSOLUTE MAJORITY DECISION REQUIRED]	452			
	12.2	Outcome of Advertising and Adoption of Amendments to Legal Representation for Council Members and Employees Policy	577			
	12.3	Adoption of Corporate Business Plan 2023/24 - 2026/27 and Four Year Capital Works Program 2023/24 - 2026/27 [ABSOLUTE MAJORITY DECISION REQUIRED]				
	12.4	Information Bulletin				
13	Motions	s of Which Previous Notice Has Been Given	767			
	Nil					
14	Questic	ons by Members of Which Due Notice Has Been Given (Without Discussion)	767			

	Nil		
15	Repre	sentation on Committees and Public Bodies	767
16	Urgen	t Business	767
	Nil		
17	Confid	dential Items/Matters For Which The Meeting May Be Closed	768
	17.1	Appointment of Executive Director Infrastructure & Environment - 2023	768
18	Closu	re	769



1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present".

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Nil

- 3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS
 - (B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Olaf Goy of Perth

Background:

In June 2021 a group of residents lodged a petition urging the administration to take action in relation to 7 Grams Chicken of 212-214 Lake Street in relation to nuisance odour. This was a result of residents having had to put up with the foul cooking odour for some time. Almost two years later, the issue not only persist but is now being exasperated by unacceptable constant noise levels when the new system is operating in full swing.

A number of residents attended Council meetings and urged the Council to review the Vincent Local Planning Scheme No 2 and in particular the definition for 'Fast Food'. By rights, this business should not have been operating in this area in the first place.

I would like to kindly request answers to the following questions:

1. What, if anything has been done in relation to reviewing the Vincent Local Planning Scheme No 2 to identify potential amendments?

There are no provisions that could be included in a local planning scheme that would prohibit an existing use from continuing where that use was permitted to operate and continue under the current local planning scheme. 7 Grams Chicken at 212-214 Lake Street is permitted to operate and continue under Local Planning Scheme No. 2 (LPS2).

The City carried out a review of its Local Planning Scheme No. 2 (LPS2) in 2022. As part of the review is was confirmed that the definition of 'Fast Food' and 'Restaurant/Café' in LPS2 is consistent with the Model Provisions set out in the State Government's Planning and Development (Local Planning Scheme) Regulation 2015.

2. I have been the recipient of a noise complaint notice when a tradesman used power tools on a Sunday. The note reminded me of the penalties applicable for subsequent breaches reaching from \$250 all the way up to \$250,000. At the same time, 7 Grams is allowed to operate unabated with the City agreeing to numerous extensions in a series of SAT hearings. Does the City put the interest of commercial businesses ahead of its residents?

No.

3. If the answer to question 2. Is 'no', at what point does the City consider it justified that the business must provide sufficient remedies before it is allowed to continue to trade?

The City has commenced an investigation into concerns relating to the sound levels emitted by the new mechanical exhaust system at 212-214 Lake Street, Perth. Sound level measurements have been taken by the City's Health Services. These will be analysed and assessed against the prescribed levels in the Environmental Protection (Noise) Regulations 1997. Should the sound emitted by the device exceed the prescribed levels, the City will direct the business to reduced levels in line with the Noise Regulations.

- 4. What timeframe and resolution does the City find acceptable to resolve the issue?
 - Should the sound emitted by the device exceed the prescribed levels, it is likely directions for compliance will include immediate and long(er) term sound attenuation measures.
- 5. What are the next steps if the proposed solution that has finally been installed does not remedy the situation or in fact, creates a different problem being noise pollution.

The Notice issued by the City for 7 Grams Chicken to abate cooking odour was appealed by the business to the State Administrative Tribunal (SAT) in 2021. The SAT are now the decision maker in relation to this Notice.

If the noise being generated by the new mechanical exhaust system just installed at 212-214 Lake Street exceed the prescribed levels in the Environmental Protection (Noise) Regulations 1997, then the City will issue directions requiring compliance.

Brendan Bensky of North Perth

- 1. At the council meeting April 4th 2023, Council unanimously approved an updated CCTV policy (i) to be issued for public notice. The new policy plagiarises the City of Townsville's CCTV Policy (ii). Can the City provide an explanation for this?
 - It is common in local government that information is shared and comparable.
- 2. The CCTV policy (i) includes references to QLD's Information Privacy Act of 2009, and QLD's Right to Information Act of 2009. Can the City provide an explanation for this?
 - This will be rectified before the Policy is adopted.
- 3. The City's Privacy Management Policy (iii) is aligned to the Commonwealth Privacy Act. Why does the City's new CCTV policy ignore both the City's own Privacy Management Policy, as well as the Commonwealth Privacy Act?
 - The new Policy will be deferred until the new PRIS legislation has come into effect.
- 4. Did the City conduct a Privacy Impact Assessment of the new CCTV Policy (i)? If so, please provide a copy of the assessment.
 - The City will complete a Privacy Impact Assessment to help inform a final draft of CCTV Policy. The City will be using public feedback during the consultation period to assist this assessment.
- 5. Since September 2021, have any councillors received privacy training? If yes, please provide details.
- 6. Since September 2021, has the CEO, or any Director or Manager received privacy training? If yes, please provide details.
- 7. Since September 2021, has any other staff member at the City of Vincent received privacy training? If yes, please provide details.

Response to Q5, 6 and 7

Privacy and information sharing awareness and training will be planned for City Councillors, Executive and staff as part of the City's PRIS (PRIS detail provided further below) readiness activities. Other awareness and training is provided via existing information security training, to Councillors and all staff, which helps to promote and reinforce good information security behaviour.

8. Can the City provide an update on the work being done to update the City's privacy practices?

The City is now reporting to WA Government's PRIS (Privacy and Responsible Information Sharing) Implementation Steering Committee. The Committee is leading WA Government entities through readiness preparation for privacy legislation being drafted by WA Government. WA Government has published that the legislation will introduce reforms to provide:

- 1. guiding principles and a framework to govern the collection, protection, use and disclosure of personal information across the public sector;
- a mandatory data breach notification scheme, requiring agencies to notify the Privacy Commissioner and affected individuals of serious data breaches involving personal information; and
- 3. a mechanism that supports Aboriginal data sovereignty and governance in WA, by requiring that Aboriginal people and communities are involved or consulted when data about them is shared.

The legislation is expected the commence in late 2024. As part of the City's PRIS readiness activities, the City will develop a new Privacy Management Plan. WA Government advises the Office of Information Commissioner may have a role in endorsing plans for entities aligning to the PRIS reforms.

Dudley Maier of Highgate

When the first three areas to receive underground power were identified, the estimated total cost to property owners in those areas was \$17.6 million. In answer to a question at the OMC of 5 April 2022 the Administration provided a breakup of the costs by area, as well as the number of meters in each area.

Five new areas have subsequently been nominated with a preliminary estimated cost to property owners of \$54.1 million.

Accepting that these figures are preliminary estimates which will be refined over time, what is the latest estimated cost for each of the eight areas identified?

Western Power's current estimates will be provided as part of the Underground Power Financial Model at the June OCM.

- At a community workshop held on 24 April 2023 attendees were presented with information that indicated that there would be a 12 month gap in the delivery of underground power. Further analysis of the data presented at the workshop indicates that, rather than a simple pause in delivery, the actual situation is that one area will be delayed by six months; two areas will be delayed by fourteen months; and three areas will be delayed by over three years.
 - 2.1 Who initiated these changes the City or Western Power?
 - The City initiated these changes.
 - 2.2 Has any formal agreement been made with Western Power to defer the start of work on these areas?
 - No formal agreement has been made.
 - 2.3 Has any binding agreement been made concerning start dates, or is it open for the council to intervene in the process and renegotiate the project starts?
 - No binding agreement has been made.

- In response to motions from the Annual Meeting of Electors, which were considered on 14 March 2023, the Council adopted an amendment which said that the Council:
 - AUTHORISES Administration present such a model along with all assumptions to Council for approval, including an indication of when each area will be consulted about the preferences for upfront payment.
 - 3.1 Given that the requirement was that the model be provided to council for <u>approval</u>, when do the Administration think that the model will be presented to Council?
 - The financial model for underground power will be presented to Council at the June OMC.
 - 3.2 Why isn't the need to present Council with this model shown in the "Register of Reports to be Actioned" which is included in the Information Bulletin?
 - This omission was an error and has now been corrected.
 - 3.3 Did the administration suggest rescheduling six of the project areas based on a financial model which has not yet been approved by Council?
 - Various financial models were presented to Elected Members over several workshops, to inform the City's preferred option. Further details will be provided at the June OCM.

Norelle O'Neill

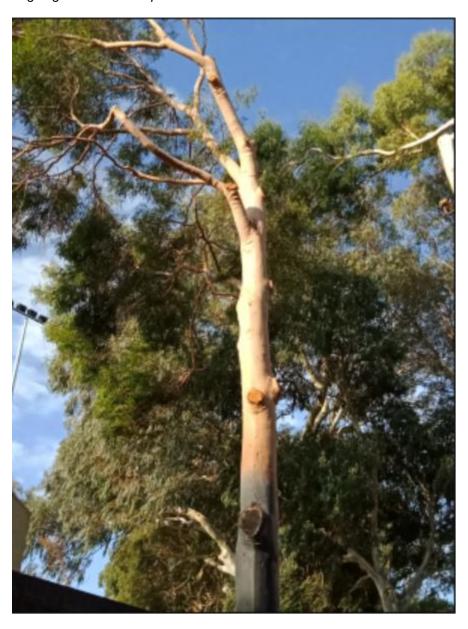
I refer to the Proposed Lease of Portion of No.41 Britannia Road, Leederville at Britannia Road for the installation of a telecommunications tower and metal cabinets, the consultation period for which closed yesterday, 16 May 2023:

- 1. Is it correct that Mr David MacLennan, CEO, City of Vincent, did, prior to the closing date of the community consultation period, tell members of the Vincent community that the proposed location of the tower and cabinets had already been approved and was to proceed at that location?
 - a. If so, does the CEO deem it appropriate to convey such a 'fait accompli'? Does the CEO agree that such comments further erode the community's already wary perception of the City's consultation processes?
 - Council at its meeting 4 April 2023 resolved to consent to the proposed lease proceeding to public notice. Depending on the outcome of the public notice period if submissions were received the lease would be presented to Council for determination on whether to grant the lease. A decision has not been made on the lease with a report to be presented to the 20 June 2023 Council Meeting.
- 2. When the annual photos of Vincent representatives and First Nations Peoples are published to promote the City for National Reconciliation and NAIDOC Weeks, can they please include reference to the fact that the City is proposing to allow the cited area, which is the remains of an extensive traditional Aboriginal hunting and camping ground, to be concreted over for a telecommunications tower. Can the article highlight that the CoV has accepted a consultant's view that in regard to the proposed site "There are no cultural heritage or visual landscape values to be compromised by the location [of the tower], and no significant environmental impact"

The Council will be asked to consider granting a lease for the site at its meeting 20 June 2023. Any impact on the aboriginal heritage significance of Britannia Reserve would be considered as part of the development application which would be determined by the Western Australian Planning Commission. The Department of Planning, Lands and Heritage's mapping does not indicate that Britannia Reserve is a registered Aboriginal Heritage Site. The development application is currently open for community consultation until 13 June 2023. Any submissions on the proposal should be submitted directly to the Department of Planning, Lands and Heritage, and can be forwarded to the City for its information.

- 3. The mature native tree in the attached photo is located at the site of the proposed telecommunications tower, and was recently damaged by excessive lopping of limbs down one side only. Given the area has been incorrectly deemed by the City as 'under-utilised' the tree would not have been lopped for safety reasons but presumably for plans for the tower.
 - a. Did tower proponent Optus, its contractor Indara Corporation, or any of its sub-contractors, at any time engage with any City of Vincent staff to discuss and/or request lopping limbs off the cited community tree for any purpose, and as a result of that engagement were multiple limbs lopped off that and a nearby tree?
 - b. If so, who paid for that work to be done, the City of Vincent, Indara Corporation or another entity?

The trees surrounding the proposed lease area have been pruned by the City as part of the City's ongoing maintenance operations.



3.2 Lesley Florey of Mt Hawthorn

- Stated that she has a major City asset running under and through her property. It is a large stormwater pipe which has been neglected by the City
- Mentioned that the GHD Stormwater Drainage report rates the risk management implications as High as "there is a large amount of drainage infrastructure which runs through private property."
- Queried how many properties have drainage infrastructure running through their property? Requested an approximate number

(Number is not known but expected to be over 10)

• Queried how much does the City pay in total premiums to the Local Government Insurance Scheme (LGIS) per annum?

	2021-22	2022-2023 YTD
LGIS	984,342.90	1,070,417.64

 Requested the CoV to place the Stormwater Drainage Connection policy on hold until all the stormwater pipes have been located, mapped, their condition noted and the capacity issues have been rectified and they are able to control the flow of stormwater. Suggested that no developments be allowed to connect to the stormwater pipes until all of the above issues are solved and rectified.

(The Stormwater Drainage connection Policy is due for review and is expected to go to Council in 2023. The current details are available within the below link; POLICY NO: 1 (vincent.wa.gov.au))

Steve Beaumont of Highgate

Stated that the service station toilets at Beaufort and Bulwer, but it is closed by vandalism, the Woolworths closes at 5pm and the public toilets in the park have been removed

- This means that there are not public toilets on Bulwer Street, which means when there is a football match people are using the laneways
- Recommended putting up portable toilets at the service station for football patrons to use, and consider what to do for the homeless people in the area

The Presiding Member, Emma Cole, thanked Mr Beaumont for his comments and said that the City is considering a toilet at Birdwood Square. Mr Beaumont suggested that if Woolworths and the service station cannot supply a toilet, they should have to close their doors, and this should apply across the board. Mayor Cole said that the City could investigate what the planning approval for Woolworths and the service station says in relation to the provision of public toilets. Are they required to offer them, and if so during which hour

Administration has reviewed the planning approvals for Woolworths Highgate at No. 81 Bulwer Street Perth and BP Service Station at No. 342 Beaufort Street Perth and note that while these developments provide toilet facilities, there are no conditions of development approval requiring them to be open to the public.

The City is proposing to budget for the construction of public toilets and changing facilities at Birdwood Square in the 23/24 financial year. The project has been funded through an election commitment and City funding and is due to be complete in early 2024. These toilets will be open to the public and could be used by patrons of events at HBF Park.

The City will also liaise with HBF Park regarding the provision of sanitary facilities external to the venue on game days, however this would not be an enforceable requirement under State legislation.

4 APPLICATIONS FOR LEAVE OF ABSENCE

5 THE RECEIVING OF PETITIONS, DEPUTATIONS AND PRESENTATIONS

A petition with 28 signatures has been received from Norelle O'Neill objecting to the Proposed Lease of a Portion of Brittania Reserve Portion 41 (Lot 31) Britannia Road, Leederville, known as Britannia Reserve and requesting that a suitable alternative location is considered for the telecommunications tower proposed for Britannia Reserve.

Clause 2.24 'Petitions' of the City of Vincent Meeting Procedures Local Law 2008 provides the following -

- (2) Every petition complying ... shall be presented to the Council by the CEO.
- (3) The presentation of a petition shall be confined to the reading of the petition.
- (4) The only motions that are in order are:
 - (a) that the petition be received; or
 - (b) that the petition be received and a report be prepared; or
 - (c) that the petition be received and be referred to a committee for consideration and report; or
 - (d) that the petition be received and be dealt with by the Council.

6 CONFIRMATION OF MINUTES

Ordinary Meeting - 16 May 2023

7 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

8 DECLARATIONS OF INTEREST

- 8.1 Cr Suzanne Worner declared a financial interest in Item 11.7 Event Sponsorship 2023/2024. The extent of her interest is that she is General Manager of one of the events, business operator for at least two more and her business partner submitted one of the applications. She is not seeking approval to participate in the debate or to remain in Chambers or vote in the matter.
- 8.2 Cr Suzanne Worner declared an impartiality interest Item 9.2 173 Oxford Street, Leederville Proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development). The extent of her interest is that she is using the space for an event.
- 8.3 Mayor Emma Cole declared an impartiality interest in Item 9.2 173 Oxford Street, Leederville Proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development). The extent of her interest is that she attended the official opening of the small bar "Roberts on Oxford" on 5 June 2021.
- 8.4 Cr Ross loppolo declared a proximity interest in Item 11.5 Adoption of the Annual Budget 2023/24. The extent of his interest is that there are expenses within the Budget agenda item that relate to works on this administration building which is in direct proximity to my residential property.

These expenses are inconsequential and immaterial to the entire budget, in the opinion of Administration. As a result, Administration has agreed to exclude these items from the Budget and deal with this item in two separate motions, in which case, he is declaring a proximity interest in relation to the administrative building expenses only, permitting me to participate in debate and vote on the material remaining aspects of the Adoption of the Budget.

If it is possible for Council to vote on my ability to participate and vote as one item and if decided in the negative, subsequently move the motion in separate items so I am only excluded from the minor items related to this Administration building, then I am happy for this to occur.

He is seeking approval to participate in debate, remain in Chambers and vote on the matter.

9 STRATEGY & DEVELOPMENT

9.1 NO. 80 (LOT: 102; D/P: 413590) AUCKLAND STREET, NORTH PERTH - PROPOSED SINGLE HOUSE

Ward: North

Attachments:

- 1. Consultation and Location Map 1
- 2. Development Plans J
- 3. Auckland Street Render and Perspective J
- 4. Summary of Submission Administration Response J
- 5. Summary of Submission Applicant Response J
- 6. Design Review Panel Comments Applicant Response I
- 7. Original Development Plans 🗓 🖺
- 8. Determination Advice Notes U

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for a Single House at No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 8:

1. Development Plans

This approval is for Single House as shown on the approved plans dated 15 June 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive, to the satisfaction of the City;

3. Colour and Materials

Prior to the lodgement of a building permit, a schedule detailing the colour and texture of the building materials, demonstrating that the proposed development complements the surrounding area, shall be submitted to and approved by the City. The development must be finished, and thereafter maintained, in accordance with the schedule approved by the City, prior to occupation or use of the development;

4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 (Visual Privacy) of the Residential Design Codes Volume 1 deemed-to-comply provisions, to the satisfaction of the City;

5. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the practical completion of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

6. Street Walls and Fences

The gate and/or fencing infill panels above the approved solid portions of wall shall be visually permeable in accordance with the Residential Design Codes, to the satisfaction of the City;

7. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve:

8. Landscaping

- 8.1 An updated detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to lodgement of a Building Permit. The plan shall be drawn to a scale of 1:100 and show the following:
 - The location and type of existing and proposed trees and plants;
 - Spacing between and pot size of proposed trees and plantings;
 - Low maintenance groundcover and shrubs, such as native *hibberta scandens* (Snake Vine) or *grevillea obstusifolia* (Gin Gin Gem);
 - Areas to be irrigated or reticulated;
 - The provision of a minimum 15 percent deep soil and planting areas, as defined by the City's Policy No. 7.1.1 Built Form; and
 - The provision of trees to maximise canopy coverage within deep soil and planting areas and within the front setback area. The tree species are to be in accordance with the City's recommended tree species list;
- 8.2 All works shown in the plans as identified in Condition 8.1 above shall be undertaken in accordance with the approved plans to the City's satisfaction, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers; and

9. Car Parking and Access

- 9.1 The layout and dimensions of all driveways and parking areas shall be in accordance with AS2890.1; and
- 9.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City.

EXECUTIVE SUMMARY:

The purpose of this report is to consider an application for development approval for a two storey single house at No. 80 Auckland Street, North Perth (the subject site).

The subject site, as well as the property to the north (No. 31 Gill Street), both coded R20 were approved for subdivision in 2016 and created through subdivision of the parent lot in 2018. The eastern side of Auckland Street comprises of R20 coded lots with some of these being of sufficient site area to enable two lot subdivisions (Nos. 62 and 74 Auckland Street) and some of which have already been subdivided (Nos. 48, 50, 58 and 76 Auckland Street). As the eastern side of Auckland Street has been subdivided, and if further subdivision occurs in future, the streetscape and street setback pattern would reflect smaller lot sizes.

The subject site is a 353 square metres in area, slopes down by 2.2 metres from its northern side boundary to its southern side boundary, and is an irregular shaped lot. It features a wider frontage compared to its depth and has an angled street boundary alignment to Auckland Street. The site is also affected by a 2.5 metre sewer easement along the full extent of its rear boundary.

This limits approximately 27 percent of the site area that could be developed with buildings having consideration to the sewer easement and compliance with the 7.7 metre street setback deemed-to-comply standard.

The subject site being the result of the subdivision of a corner lot and with these abovementioned site characteristics means that it has unique circumstances that are not present with other lots capable of subdivision in the area.

The site characteristics have largely driven the design response of the proposed single house, and the planning elements where the design principle and local housing objective assessment is being sought by the applicant. The areas of discretion being sought under this assessment relate to reduced street setback and resultant building within this front setback area, as well as outdoor living area co-located in the front setback area and a portion of building wall setback to the northern boundary.

The street setbacks and siting of building height of the proposed development has been informed by development on adjoining properties and would provide for an appropriate transition between these properties. The proposed upper floor and garage are stepped back to moderate the impact of building bulk on the streetscape. Deep soil and planting areas are also located to the front setback area to further assist with softening the appearance of the development as viewed from the street, and the proposed development would not adversely impact the amenity of the surrounding properties.

The proposed development has been the subject of numerous iterations of revised plans over the course of its assessment. The modifications made has resulted in the proposed development being acceptable as considered against the planning framework, and is recommended for approval subject to conditions.

PROPOSAL:

The application proposes a two storey single house to a vacant lot at No. 80 Auckland Street, North Perth. The proposed development plans are included as **Attachment 2**.

BACKGROUND:

Landowner:	Number 80 Pty Ltd		
Applicant:	Coastview Australia Pty Ltd		
Client:	Number 80 Pty Ltd		
Date of Application:	25 November 2022		
Zoning:	MRS: Urban LPS2: Zone: Residential R Code: R20		
Built Form Area:	Residential		
Existing Land Use:	Vacant		
Proposed Use Class:	Single House		
Lot Area:	353m ²		
Right of Way (ROW):	No		
Heritage List:	No		

Site Context and Zoning

The subject site is bound by Auckland Street to the west, a vacant site that is currently undergoing construction of a two-storey single house to the north, and single storey single houses to the east and south. Beyond Auckland Street to the west is the Gill Street Car Park which is a local reserve for public open space. A location plan is provided as **Attachment 1**.

The subject site and surrounding properties are zoned Residential R20 under the City's Local Planning Scheme No. 2 (LPS2) and are located within the Residential Built Form Area under the City's Policy No. 7.1.1 – Built Form (Built Form Policy), with a building height standard of two storeys.

Existing Streetscape

Auckland Street is characterised by a mixture of contemporary and Californian Bungalow housing styles that range between one and two storeys in height. Where provided, there are both examples of upper floors that are set back, as well projecting forward of the building alignment on the ground floor.

The streetscape features carports and garages with varying front setbacks at ground level, as well as uncovered car parking areas in the front setback area. Where front fencing is provided, they are generally low street walls or visually permeable fencing on top of street walls.

Front setback areas of homes are landscaped and Auckland Street is lined with established street trees. Gill Street Car Park located directly opposite the subject site features mature trees and plantings around its perimeter, with car parking located central to the site.

Lot Creation and Site Characteristics

The subject site was created through a subdivision approved by the Western Australian Planning Commission in 2016. The subdivision resulted in the creation of two lots, one being the subject site and the other being No. 31 Gill Street, which adjoins the property to the north. The primary street frontage of the subject site was formerly the secondary street frontage of the parent lot prior to subdivision occurring.

The subject site is currently vacant, with the previous house and associated structures on the parent lot having been demolished in 2018. The site slopes down by 2.2 metres from its northern to southern boundaries.

The subject site is irregularly shaped as a result of the angled alignment of Auckland Street and the dimensions of the lot. The subject site presents a 26.2 metre frontage to Auckland Street, with a northern side boundary depth of 18.3 metres and a southern side boundary depth of 10.0 metres. This means that the lot has a wider street frontage than it has lot depth.

Sewer Easement

The subject site is affected by a 2.5 metre wide sewer easement which runs along the full extent of the rear lot boundary. The sewer main is owned by the Water Corporation.

The Water Corporation confirmed that:

- There is a 0.15 metre diameter PVC sewer main running parallel along the inside of the rear boundary approximately 1 metre away and at a depth of approximately 1 metre;
- Encroachment into the easement is possible, so long as the building is no closer than 0.6 metres to the centreline of the sewer main; and
- There is a maintenance shaft located at the south-eastern corner of the subject site, which would require a setback of 1 metre from any building to the edge of the maintenance shaft.

Previous Development Approvals

Since the subject site was created following subdivision approval issued in 2016, the following development approvals have been granted for the site.

- A development approval issued in 2018 for a single storey single house.
- A development approval issued in 2020 for a two storey single house.
- An amendment to the 2020 development approval that was issued in 2021. This amended approval is valid until 10 July 2024 and was granted during the State of Emergency planning changes.

DETAILS:

Summary Assessment

The table below summarises the planning assessment of the proposal against the provisions of the City of Vincent Local Planning Scheme No. 2 (LPS2), the City's Policy No. 7.1.1 – Built Form and State Planning Policy 7.3 - Residential Design Codes Volume 1 (R Codes). In each instance where the proposal requires

the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Requires the Discretion of Council
Street Setback		√
Front Fence	✓	
Building Setbacks/Boundary Wall		√
Building Height/Storeys	✓	
Open Space	✓	
Outdoor Living Areas		✓
Landscaping (R Codes)		✓
Visual Privacy	✓	
Vehicle Parking & Access	✓	
Solar Access	✓	
Site Works/Retaining Walls	✓	
External Fixtures	√	
Surveillance	✓	

Detailed Assessment

The R Codes and Built Form Policy have two pathways for assessing and determining a development application, being a deemed-to-comply pathway or a design principles and local housing objectives pathway.

The deemed-to-comply standards are one way of satisfactorily meeting the design principles or local housing objectives and are often quantitative measures.

Design principles and local housing objectives are qualitative measures which describe the outcome that is sought rather than the way that it can be achieved.

If a planning element of an application meets the applicable deemed-to-comply standard/(s) then it is satisfactory and not subject to Council's discretion for the purposes of assessment against the Built Form Policy and R Codes.

If a planning element of an application does not meet the applicable deemed-to-comply standard/(s) then Council's discretion is required to decide whether the element meets the applicable design principles and local housing objectives.

The planning elements of the application that do not meet the applicable deemed-to-comply standards and require the discretion of Council are as follows:

Street Setback		
Deemed-to-Comply Standard	Proposal	
Built Form Policy Volume 1 Clause 5.1 – Street Setback		
Primary Street Setback: 7.7 metres	Living and Dining Rooms Setback: 2.9 metres Alfresco Setback: 3.0 metres	
Porch Setback: 3.8 metres	Porch Setback: 2.7 metres	
Walls on upper floors to be setback 2.0 metres behind the ground floor building line.	Upper Floor Sitting Room is setback 0.7 metres behind the ground floor building line.	
Balconies to be setback 1.0 metre behind the ground floor building line.	Balcony is setback 0.6 metres behind the ground floor building line.	

Lot Boundary Setbacks/Boundary Wall		
Deemed-to-Comply Standard	Proposal	
R Codes Volume 1 Clause 5.1.3 – Lot Boundary Setback		
Northern Lot Boundary Setback: Ground Floor Bed/Study: 1.5 metres	Northern Lot Boundary Setback: Ground Floor Bed/Study: 1.2 metres	
Northern Boundary Wall: Boundary walls are not to be located within the front setback area (7.7 metres).	Northern Boundary Wall: Garage/Store boundary wall along northern lot boundary is located within the front setback area (5.6 metres).	
Outdoor Li	ving Areas	
Deemed-to-Comply Standard	Proposal	
R Codes Volume 1 Clause 5.3.1 – Outdoor Living Areas		
Outdoor living area to be provided behind the street setback area.	A portion of outdoor living area is located within the street setback area.	
Landscaping		
Deemed-to-Comply Standard	Proposal	
R Codes Volume 1 Clause 5.3.2 – Landscaping		
No more than 50% of street setback area to consist of impervious surfaces.	The street setback area consists of 81.1% as impervious surfaces.	

The above elements of the proposal do not meet the specified deemed-to-comply standards and are discussed in the Comments section below.

CONSULTATION/ADVERTISING:

First Community Consultation Period

Community consultation was undertaken on the lodged development plans, as included in **Attachment 7**, in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 14 days between 25 January 2023 and 8 February 2023. The method of consultation included a notice on the City's website and seven letters being sent to the adjoining and adjacent landowners and occupiers, as shown in **Attachment 1** and in accordance with the City's Community and Stakeholder Engagement Policy.

Nine submissions were received at the conclusion of the advertising period, all of which were objecting of the proposal.

Concerns raised in the submissions are summarised as follows:

- Inconsistent with predominantly single storey dwellings in the surrounding area.
- Upper floor building bulk to the street and to the east.
- Inadequate landscaping.
- Streetscape presentation is inconsistent with character of the area.
- Visual privacy concerns.

Following the community consultation period, amended plans dated 29 March 2023 and additional information was submitted by the applicant, and then again on 24 April 2023.

A summary of the key changes made as part of these amended plans is as follows:

- Increased street setback to the dwelling on the ground floor, porch and garage.
- Increased garage, and upper floor dwelling and balcony setback to the ground floor building line.
- Reduced northern boundary wall length.
- Reduced ground floor wall to the northern side boundary.
- The eastern façade was modified to increase articulation, introducing the stepping forward of the upper floor Bed 4 and WC of the dwelling.
- Reduced street fence pier width.
- Provision of a landscaping plan and subsequent modifications to provide additional detail.
- Increased minimum dimension of Bed 4.
- Decreased upper floor bathroom area.

Second Community Consultation Period

The amended plans dated 24 April 2023 were readvertised. The second community consultation was for a period of seven days between 3 May 2023 and 10 May 2023 in accordance with the City's Community and Stakeholder Engagement Policy.

Five submissions of objection were received for the revised proposal. The submissions largely reiterated concerns that were raised during the first round of community consultation. New concerns from the second round of community consultation are summarised as follows:

- Safety concerns with future occupants misusing the pool.
- Building height.
- Setbacks to the southern side boundary.
- Setback of the garage to the ground floor building alignment.
- Outdoor living area size and location.
- Insufficient landscaping outcome.
- Extent of community consultation.

A summary of submissions received across the two community consultation periods along with Administration's responses to each comment is provided in **Attachment 4**. The applicant's response to the submissions received are provided as **Attachment 5**.

Amended plans have subsequently been submitted. A copy of the final set of development plans to be considered by Council is included within **Attachment 2**. In accordance with the City's Community and Stakeholder Engagement Policy, the plans were not readvertised due to the amendments presenting no new departures to the deemed-to-comply standards. Previous submitters have been notified.

Design Review Panel (DRP):

Referred to DRP: Yes

The proposal was referred on three occasions to the City's DRP Chairperson for comment as considered against the 10 principles of good design. The DRP Chairperson's summarised comments, the applicant's responses to these and subsequent amendments made to the plans are included in **Attachment 6**.

The Table below provides a summary of the application's design review progress.

Design Review Progress				
Supported	Supported			
Pending further attention				
Not supported				
No comment provided / Insu	ıfficient information			
		DRP Chairperson		
	Referral 1 – Referral 2 – Referral 3 – Plans dated 25 Plans dated 29 Plans dated November 2022 March 2023 24 April 2023			
Principle 1 – Context & Character				
Principle 2 – Landscape Quality	Principle 2 – Landscape Quality			
Principle 3 – Built Form and Scale				
Principle 4 – Functionality & Built Quality				
Principle 5 – Sustainability				
Principle 6 – Amenity				
Principle 7 – Legibility				
Principle 8 – Safety				
Principle 9 – Community				
Principle 10 – Aesthetics				

The table below provides a summary of the DRP Chairperson comments in respect to their last referral response based on amended plans dated 24 April 2023, along with Administration's response.

Principle 1 – Context & Character			
DRP Chairperson Comments	Administration Response		
 The front setback and positioning of the double garage in front of the main façade of the house is not reflective of the surrounding area. Further information is needed in relation to the surrounding context. Given the irregular shaped site, it is difficult to develop a character style of house. Most character house styles have a lot which is deeper than it is wide and provide a larger upper level setback. 	 The acceptability of the proposed street setback is detailed in the Comments section. The garage positioned 0.5 metres behind the dwelling alignment complies with the deemed-to-comply standard of the Built Form Policy. The character and context of the surrounding area is further considered in the Comments section. The site characteristics and constraints are acknowledged. The proposed dwelling has been designed to incorporate the stepping back of the upper floor, and the proposal has been considered against the standards of the Built Form Policy and the R Codes. This is further detailed in the Comments section. 		
•	andscape Quality		
 Preference generally for a landscaping plan to be prepared by a landscape architect or professional to ensure a viable landscaping outcome is achieved. Details of plant spacings, pot/tree sizes, reticulation and species to be included in landscaping plan. 	The City's Parks team has reviewed the landscaping plan and is generally supportive of the species selection. The Built Form Policy does not require a landscaping plan to be prepared by a landscape architect or equivalent, rather it sets out the landscaping outcome to be achieved. Landscaping is further detailed in the Comments section. Further specifications are to be provided in an updated landscaping plan, recommended as a condition of approval.		

Principle 3 – Built Form and Scale				
DRP Chairperson Comments Administration Response				
 Both the primary street and rear setback do not appear consistent with the surrounding context. The built form appears too large for a shallow and irregular shaped site. 	 The proposed single house has been designed to respond to the primary street setbacks of the adjoining and adjacent developments. This is detailed in the Comments section. The proposed rear setbacks comply with the deemed-to-comply standards of the R Codes. The proposed development meets the deemed-to-comply standards for building height and open space (building footprint) of the R Codes and Built Form Policy. These controls inform the developable area of the site. Street setback also moderates the size of developments and this is considered further in the Comments section and in considering the site characteristics. 			
Principle 5 -	- Sustainability			
DRP Chairperson Comments	Administration Response			
 Environmentally sustainable design initiatives to be integrated. Living spaces and the main bedroom are orientated south or west, with minimal northern light access. Shading to western facing windows. 	Environmentally sustainable design considerations and measures that have been incorporated are addressed in the Comments section.			
	6 – Amenity			
DRP Chairperson Comments	Administration Response			
 Bedroom 4 should have a minimum 3 metre dimension. Bedroom 4 is reliant on high level window for amenity. 	 The R Codes and Built Form Policy does not include a deemed-to-comply standard for minimum bedroom dimension and does not restrict the provision of high level windows to bedrooms. Bedroom 4 minimum dimension increased to have a 2.95 metre minimum dimension and would be functional and capable of use. The high level window to Bedroom 4 is to the eastern wall and provides access to morning sun all year round and is operable to enable ventilation. It would not result in overlooking to the eastern adjoining property. 			
Principle 10	0 - Aesthetics			
DRP Chairperson Comments	Administration Response			
 The rear elevation is lacking diversity of textural materiality. Incorporating face brick at ground level better reflects traditional style housing. 	 The rear elevation has been treated with contrasting coloured render to the upper floor and moulding strips to differentiate between the ground and upper floors. This has been updated on amended plans to respond to the DRP Chair comment. The setback of the walls meet the R Codes deemed-to-comply standards. Amended plans have been submitted to incorporate face brick at the ground floor of the proposed development. This is shown in the streetscape perspective included as Attachment 3. 			

The applicant made further amendments to the development plans in response to the DRP comments.

These amendments related to the following changes:

- Providing obscured glass to the kitchen window to the eastern façade. The proposal satisfies the deemed-to-comply standard for eastern lot boundary setback with this change.
- The rear elevation has been treated with contrasting coloured render to the upper floor and moulding strips to differentiate between the ground and upper floors.
- Incorporate face brick at the ground floor of the proposed development facing Auckland Street.

These amendments were not referred back to the DRP Chairperson, as the changes made were to make improvements to and to further address the DRP Chairperson's previous comments.

LEGAL/POLICY:

- Planning and Development Act 2005:
- Planning and Development (Local Planning Schemes) Regulations 2015:
- City of Vincent Local Planning Scheme No. 2;
- State Planning Policy 7.3 Residential Design Codes;
- Community and Stakeholder Engagement Policy; and
- Policy No. 7.1.1 Built Form Policy.

Planning and Development Act 2005

In accordance with Schedule 2, Clause 76(2) of the *Planning and Development (Local Planning Scheme)* Regulations 2015, and Part 14 of the *Planning and Development Act 2005*, the applicant would have the right to apply to the State Administrative Tribunal for a review of Council's determination.

Planning and Development (Local Planning Schemes) Regulations 2015

In accordance with <u>Clause 67(2)</u> of the Deemed Provisions in the Planning Regulations and in determining a development application, Council is to have due regard to a range of matters to the extent that these are relevant to the development application.

Local Planning Scheme No. 2

The objectives of the Residential zone under LPS2 are a relevant consideration for the application. These objectives are:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community;
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas:
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development;
- To promote and encourage design that incorporates sustainability principles, including but not limited to solar passive design, energy efficiency, water conservation, waste management and recycling;
- To enhance the amenity and character of the residential neighbourhood by encouraging the retention of existing housing stock and ensuring new development is compatible within these established areas;
- To manage residential development in a way that recognises the needs of innovative design and contemporary lifestyles; and
- To ensure the provision of a wide range of different types of residential accommodation, including affordable, social and special needs, to meet the diverse needs of the community.

Delegation to Determine Applications:

This application is being referred to Council for determination in accordance with the City's Register of Delegations, Authorisations and Appointments. This is because the application received more than five objections during the community consultation period.

RISK MANAGEMENT IMPLICATIONS:

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

The City has assessed the application against the environmentally sustainable design provisions of the City's Policy No. 7.1.1 – Built Form. These provisions are informed by the key sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, which requires new developments to demonstrate best practice in respect to reductions in energy, water and waste and improving urban greening.

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

FINANCIAL/BUDGET IMPLICATIONS:

There are no finance or budget implications from this report.

COMMENTS:

Summary Assessment

In assessing the application against the planning framework, it is recommended for approval. The following key comments are of relevance:

- The site planning and elements where discretion is being sought are primarily the result of the irregular lot shape and site characteristics.
- The design response of the proposed development has been guided by adjoining properties to the north and south along Auckland Street. This has informed street setbacks to the ground floor and the siting of two storey and single storey building height on the property, in order to moderate the impact of the proposed development on the streetscape and these adjoining properties.
- The upper floor of the proposed development is stepped back from the ground floor and with differing design treatments. This is to distinguish between the ground and upper floors, and to assist in reducing the impacts of building bulk.
- The outdoor living area is located adjacent to the main living space to ensure it is useable, and exceeds the deemed-to-comply area and minimum dimension of the R Codes to ensure it is functional.
- The development site would be provided with deep soil and planting areas as well as canopy coverage
 that would exceed the deemed-to-comply standards of the Built Form Policy. The proposed deep soil
 and planting areas within the front setback area is intended to provide for 10 trees to be planted. This
 would present a landscaped interface to the street, tying into the heavily landscaped Gill Street Car Park
 located directly across the road from the subject site.
- The proposed northern boundary wall would abut an approved boundary wall that is currently being constructed on the northern adjoining property. It would not extend forward of this wall so would not be visible from the street. The proposed adjacent ground floor building wall is 3.3 metres in length. These walls would not affect the amenity of the adjoining northern property.

A more detailed assessment against the discretionary aspects of the application is set out below. These relate to consideration against the R Codes and Built Form Policy.

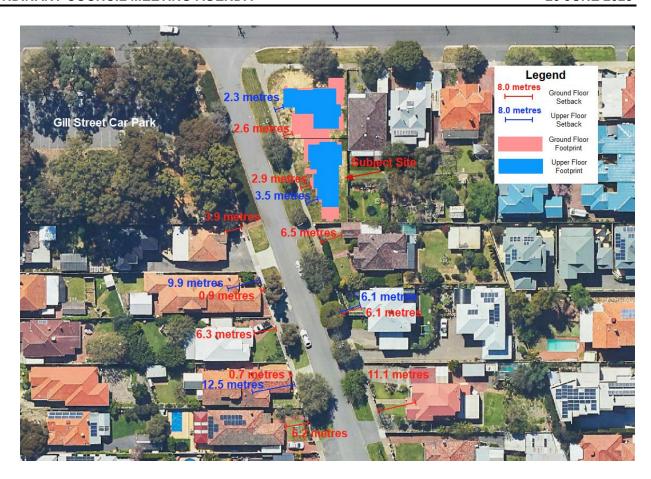
Street Setback

The diagram below shows the area of the site that could be developed for buildings in considering the deemed-to-comply street setback area and the sewerage easement located to the rear boundary of the site. This developable area is approximately 27 percent of the site. In considering this, the proposal seeks discretion to develop forward of the street setback line.



The proposed primary street setbacks would satisfy the <u>Design Principles</u> of the R Codes and <u>Local Housing</u> <u>Objectives</u> of the Built Form Policy for the following reasons:

- Setbacks in the Surrounding Streetscape:
 - Streetscape Setting: The existing surrounding streetscape comprises of one and two storey Californian Bungalow style and modern houses. A car park is located directly across Auckland Street from the subject site. The diagram below shows the varying street setbacks of existing nearby properties. Some properties to the south of the subject site and on the same eastern side of Auckland Street as the subject site are capable of subdivision given their lot size. This means that they are capable of redevelopment and infill in the future, and this would likely have an influence on the established street setbacks.



- Interface to Adjoining Northern Property: The proposed dwelling has been designed to be so that it does not protrude forward of the approved dwelling at the property located immediately to the north and to read as being consistent with the streetscape pattern for that site. The adjoining property to the north (No. 31 Gill Street) is currently undergoing construction for a two storey dwelling with a two car garage abutting the shared lot boundary with the subject site. For this adjoining property, the approved garage street setback is 2.6 metres and dwelling street setback is 2.7 metres. The proposed development has a minimum garage street setback of 3.4 metres and minimum dwelling street setback of 2.9 metres. The proposed garage boundary wall would abut the approved garage boundary wall in the northern property and does not protrude forward of this.
- Interface to Adjoining Southern Property:
 - The proposed dwelling has been designed to provide a sense of openness and reduced building bulk to transition street setbacks to the adjoining property to the south (No. 78 Auckland Street). No. 78 Auckland Street features a Californian Bungalow style single storey dwelling with a single garage and carport, with the carport located to the shared lot boundary with the subject site and setback 6.5 metres from the street. The subject site has a boundary length of 10.0 metres to this side of the lot which limits the ability to set any building back consistent with the carport at No. 78 Auckland Street. The design response for the proposed development is to incorporate a single storey, open sided alfresco at the southern interface. This proposed alfresco is setback 3.0 metres from the street boundary and 1.4 metres from the side lot boundary. The stepping down of height on the subject site to this southern interface and open sided nature of the alfresco assists in creating a sense of separation and openness with the adjoining property and in transitioning the street setback.
 - The finished floor level of the decking, pool and the garden surrounding the pool within the front setback area has been reduced by 0.2 metres following Council's Briefing Session on 13 June 2023. This change to the finished floor level would result in the existing brick wall to the southern boundary being 1.8 metres in height as measured from the proposed finished floor level of the adjacent deck, pool and garden area. This would provide adequate privacy and screening to this area. This would also not result in any additional building bulk and scale from this side boundary wall when viewed from the street or from the neighbouring property at No. 78 Auckland Street because there would be no change or increase to the height of this existing wall.

- Gill Street Car Park: The car park located on the opposite side of Auckland Street from the subject site is void of buildings and presents a landscaped interface to the street. The proposed development provides for deep soil and planting areas within the front setback area and the proposed planting of 10 trees within these areas. This would assist in presenting a landscaped interface to the street and to soften the view of the dwelling. This would be supplemented by the three existing street trees in the Auckland Street verge in front of the subject site.
- <u>Building Bulk</u>: The combination of the following elements provides articulation and visual interest to the street, while reducing solid blank walls and associated building bulk impacts:
 - <u>Building Design:</u> The building mass and bulk as presented to the street has been broken up through articulation with varying setbacks of the building horizontally and setting back of the upper floor; incorporation of glazing, roof overhangs and eaves; design detailing and minor projections; and the use of varying colours and materials.
 - Garage Presentation: The proposed garage is set back 0.5 metres behind the dwelling and meets the deemed-to-comply standard of the Built Form Policy in respect to garage placement relative to dwelling alignment. The proposed garage also occupies approximately 26 percent of the lot width, less than the permitted 50 percent deemed-to-comply standard of the Built Form Policy.
- <u>Building Scale</u>: The proposed dwelling has been designed to transition between the two storey dwelling under construction to the north at No. 31 Gill Street and a single storey dwelling to the south at No. 78 Auckland Street. The consolidation of two storey elements away from the southern lot boundary ensures that siting of two storeys on the subject site would be of a comparable scale to the development at No. 31 Gill Street. The subject site also slopes down from north to south which means that siting the two storey elements of the proposed dwelling away from the southern lot boundary would assist in impacts to the neighbouring single storey dwelling located to the south.
- <u>Surveillance</u>: The proposed dwelling presents windows to habitable rooms across the façade of the dwelling facing the street, at both ground and upper floor level. These windows facing the street and visually permeable fencing to the street enhances active and passive surveillance opportunities to both the street and public car parking area on the opposite side of Auckland Street.

Lot Boundary Setback/ Boundary Wall

The lot boundary setbacks would satisfy the <u>Design Principles</u> of the R Codes and <u>Local Housing Objectives</u> of the Built Form Policy for the following reasons:

Lot Boundary Setback:

- <u>Building Bulk:</u> The proposed lot boundary setback relates to a 3.3 metre portion of wall on the ground floor to the Bed/ Study that incorporates a door. The short length of the wall reduces the bulk impact of the wall, which would be largely screened from view to the northern adjoining property by a future dividing fence. The proposed building wall is located adjacent to the approved 'services court' with access from the laundry for clothes drying on the northern adjoining property.
- <u>Visual Privacy Impacts:</u> The proposed lot boundary setback would not result in overlooking of the
 adjoining northern property and complies with the visual privacy standards of the R Codes. This is
 because the wall is to the ground floor and does not incorporate any major openings that would
 overlook the adjoining property.
- Ventilation: The proposed 1.2 metre northern lot boundary setback would allow sufficient space for air flow to allow for cross-ventilation of both the subject site and adjoining property. This is also in considering the 2.5 metre setback of the approved dwelling on the northern property to the common boundary.
- Boundary Wall: The proposed boundary wall would abut the approved boundary wall to the northern adjoining property and would not project forward of this into the front setback area. This would mitigate the impact of the boundary wall location within front setback area and ensure that it does not add additional bulk as viewed from the street. The boundary wall would not result in a reduction of light and ventilation to the adjoining property given it is abutting their approved garage, and due to its location would not adversely impact the amenity of the adjoining property.
- <u>Solar Access:</u> The location of the subject lot boundary setback wall and boundary wall are to the northern boundary. This means that the shadow cast from these walls would fall onto the subject site itself and not onto the adjoining northern property.

Outdoor Living Areas

The proposed outdoor living area would satisfy the <u>Design Principles</u> of the R Codes for the following reasons:

- <u>Usability and Accessibility:</u> The outdoor living area exceeds the deemed-to-comply area of 30 square metres and minimum dimension of 4 metres. The outdoor living area is also readily accessible from the kitchen, dining and living room spaces and is able to be used in conjunction with these primary living spaces.
- Solar Access and Ventilation: The covered portion of the outdoor living area is located to the south of
 the dwelling and does not impact solar access into the dwelling. The open sided design of the covered
 portion of the outdoor living area presents minimal impact to natural ventilation for the dwelling. The
 uncovered portion of the outdoor living area also enables adequate access to sunlight and ventilation
 into living spaces of the dwelling.
- <u>Landscaping:</u> The outdoor living area would be co-located with deep soil areas and landscaping on the site
- <u>Orientation:</u> The outdoor living area is oriented with an eastern and northern aspect of the site.
- <u>Surveillance</u>: The outdoor living area would facilitate street surveillance between the dwelling and the street. The proposed development meets the deemed-to-comply requirements for street surveillance as well as street walls and fences, with no visually impermeable fence extending above 0.6 metres in height.

Landscaping

In addition to the deemed-to-comply standards of the R Codes, the application has also been assessed against the landscaping provisions of the Built Form Policy. The deemed-to-comply landscaping standards set out in the Built Form Policy have not yet been approved by the Western Australian Planning Commission. As such, these provisions are given regard only in the assessment of the application and do not have the same weight as other policy provisions. The proposed development meets the deemed-to-comply standards of the Built Form Policy.

The proposed landscaping would satisfy the <u>Design Principles</u> of the R Codes and <u>Local Housing Objectives</u> of the Built Form Policy for the following reasons:

Deep Soil and Planting Areas:

- 19.2 percent of the site with a minimum dimension of 1 metre would be provided as deep soil and planting areas, greater than the 12 percent deep soil and 3 percent planting areas set out under the deemed-to-comply standards of the Built Form Policy. There are also additional landscaping areas less than 1 metre in dimension that would be provided on-site. These areas would provide for adequate planting across the site.
- An additional three Syzigium Bush Cherry trees have been proposed to the southern side of the alfresco area following Council's Briefing Session. These trees would assist in providing suitable screening and privacy between the alfresco area and the southern adjoining property and would be viable in this location, as recommended by the City's Parks team. Following Council's Briefing Session, the applicant has also replaced the bamboo plants previously proposed to the eastern boundary with Hibiscus Tiliaceus Cottonwood Hibiscus as recommended by the City's Parks Team and would provide for additional canopy cover to the rear of the dwelling. These changes following Council's Briefing Session would further contribute to canopy coverage on the site.

Tree Planting Location and Species:

- 18 trees and other plantings are proposed to be planted within deep soil and planting areas within the front setback area and to lot boundaries. This meets the deemed-to-comply standard of the Built Form Policy in respect to canopy coverage. This would assist in reducing the impact of the development on the adjoining residential properties and to the street, and would make an effective contribution to the landscaping outcome and canopy coverage on site.
- The 10 trees proposed to be planted within the front setback area would assist in softening the view of the development as viewed from Auckland Street. There are also three existing street trees in the Auckland Street verge adjacent to the property and which would be retained.
- The City's Parks team supports the tree species proposed. Further consideration is required to confirm the appropriate spacing between the trees to be planted to ensure it maximises canopy coverage and is viable. It is recommended that an updated landscaping plan be provided as a condition of approval to confirm tree planting and groundcover specifications, details and spacing.

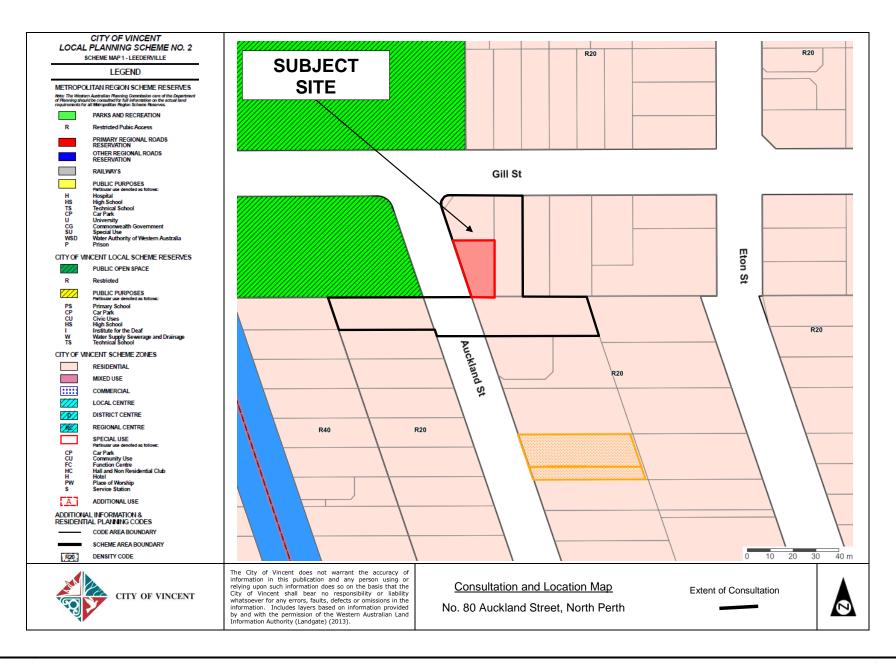
• <u>Environmental Benefits:</u> The proposed plantings and deep soil areas would contribute towards increased urban air quality, tree and vegetation coverage and a sense of open space between the subject site and adjoining properties. This would provide landscaping amenity for residents and would make an effective contribution to the City's green canopy to assist in reducing the impact of the urban heat island effect.

Environmentally Sustainable Design (ESD)

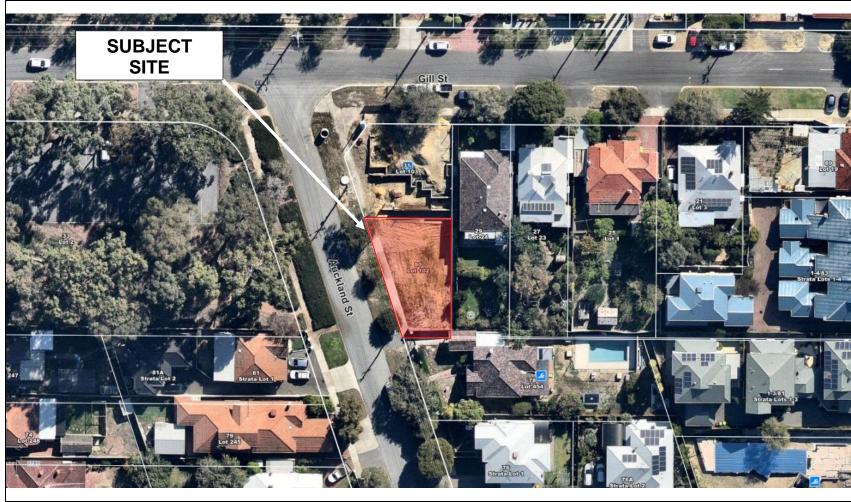
Clause 5.11 of the Built Form Policy relating to environmentally sustainable design (ESD) sets out local housing objectives to be achieved and does not prescribe deemed-to-comply standards. The Built Form Policy ESD standards have not been approved by the WAPC and in the assessment of the application is given regard only which means that it does not have the same weight as other policy provisions.

The applicant has submitted an environmentally sustainable design template in support of the application. It identifies the below built form and site planning measures that have been incorporated into the proposed development and that would satisfy the intended outcomes of the Built Form Policy in respect to environmentally sustainable design.

- Incorporating the use of recycled bricks, lighter coloured roof and external walls, double brick walls and ceiling insulation to improve thermal performance of the dwelling.
- Roof space has been kept clear of fixtures, plants and equipment to maximise space for installation of solar panels in the future as intended by the owner.
- The proposed development incorporates shading devices via eaves and roof overhangs over most windows to reduce unwanted solar gain in summer and increase passive solar gain in winter. This includes to western facing windows.
- Operable windows to habitable spaces to allow for natural cross-ventilation.
- The proposed single house is east-west oriented and achieves 55 percent open space, minimising the extent of the building footprint to provide for landscaping and tree planting areas.
- Water efficient toilets, plumbing fixtures and energy efficient appliances to be installed.



Item 9.1- Attachment 1 Page 30



CITY OF VINCENT

The City of Vincent does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the City of Vincent shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information. Includes layers based on information provided by and with the permission of the Western Australian Land Information Authority (Landaate) (2013).

No. 80 Auckland Street, North Perth



Item 9.1- Attachment 1 Page 31

Scale 1:200

Planning application **CONTOUR & FEATURE SURVEY LOT 102** Lot 102 (DP 413590) **Riverstone** ADDRESS #80 Auckland Street, North Perth **Custom Homes** GPS Lat: -31.919436 Long: 115.845926 SSA No AREA 353m² VOL. 2963 FOL. 981 #78 Brick & Tile On Slab Porch UMR 103 402m² Colorbond Eence (Good Cond.) Next
To Concrete Ret Wall ▲ DISCLAIMER: Cottage & Engineering s responsibility for any ph the parcel or portion of و3.39 کې ,_VACANT_, Power Pole (H/T ELEC. U/Ground / O/Head SEWER COASTAL No GAS Check Alinta COMMS Not loc PATH SOIL WATER Yes **KERBS** VEG. Light Grass Ref Nail At Base Of Kerb Assumed Datum 10.00 m MM38 31.2 429. *0.0F *0.0F Auckland Street NOTE/BEWARE:ADVISE TRADES
O/Head power lines 150PWC-U 28.66 LOT MISCLOSE 0.010 m 87-89 Guthrie St PO Box 1611 Osborne Park Osborne Park BC WA 6017 WA 6917 P: (08) 9446 7361 E: perth@cottage.com.au W: www.cottage.com.au OTTAGE

SURVEYS JOB: 528347

DATE: 24 Jun 22

DRAWN: J. Genoves



Amended Plan

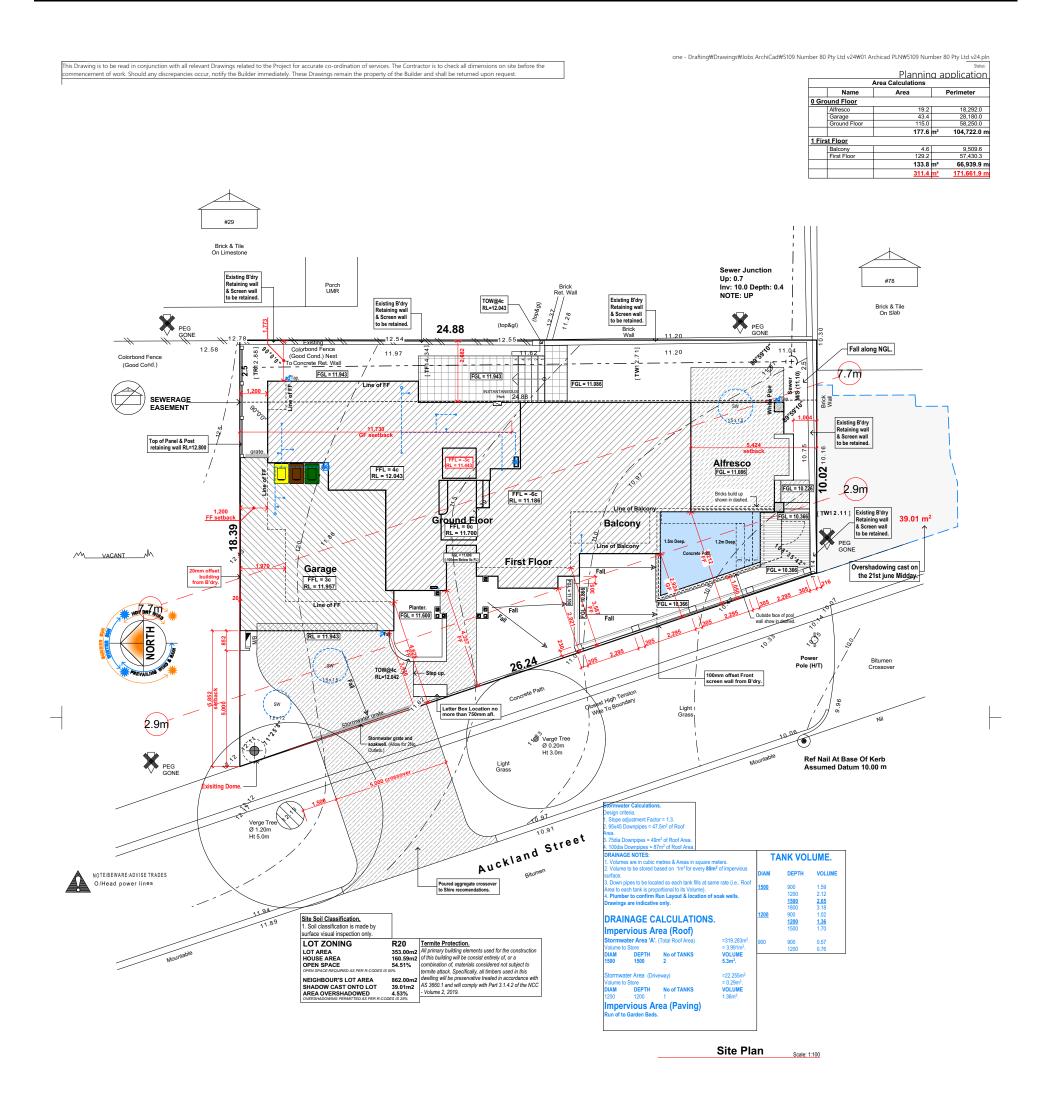
CITY OF VINCENT RECEIVED 15 June 2023

Site Plan - Existing DA07

A Suite 44 Cottesloe Central Shopping Centre, 460 Stirling Highway, Peppermint Grove, WA 6011

1 Signature Suite Plan - Existing Support Support Suite Plan - Existing Suite Plan - Existing Suite Plan - Existing Support Suite Plan - Existing Suite Plan

Item 9.1- Attachment 2 Page 32



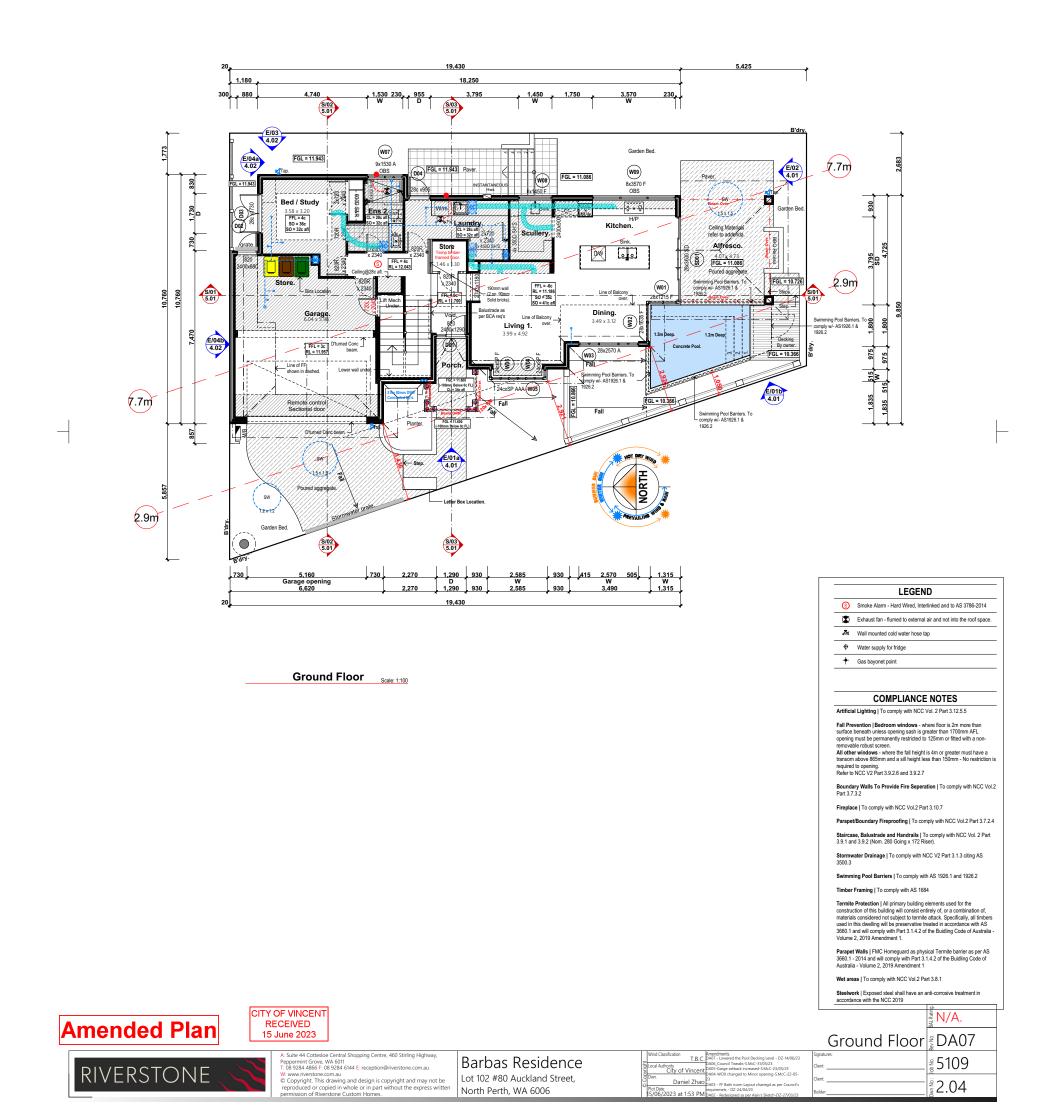


Item 9.1- Attachment 2 Page 33

nis Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the immencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

one - Drafting#Drawings#Jobs ArchiCad#5109 Number 80 Ptv Ltd v24#01 Archicad PLN#5109 Number 80 Ptv Ltd v24 r

Plannin	a application
ea Calculations	
Area	Perimeter
19.2	18,292.0
43.4	28,180.0
115.0	58,250.0
177.6	m² 104,722.0 r
4.6	9,509.6
129.2	57,430.3
133.8	m² 66,939.9 r
311.4	m² 171,661.9 r
	19.2 43.4 115.0 177.6 4.6 129.2

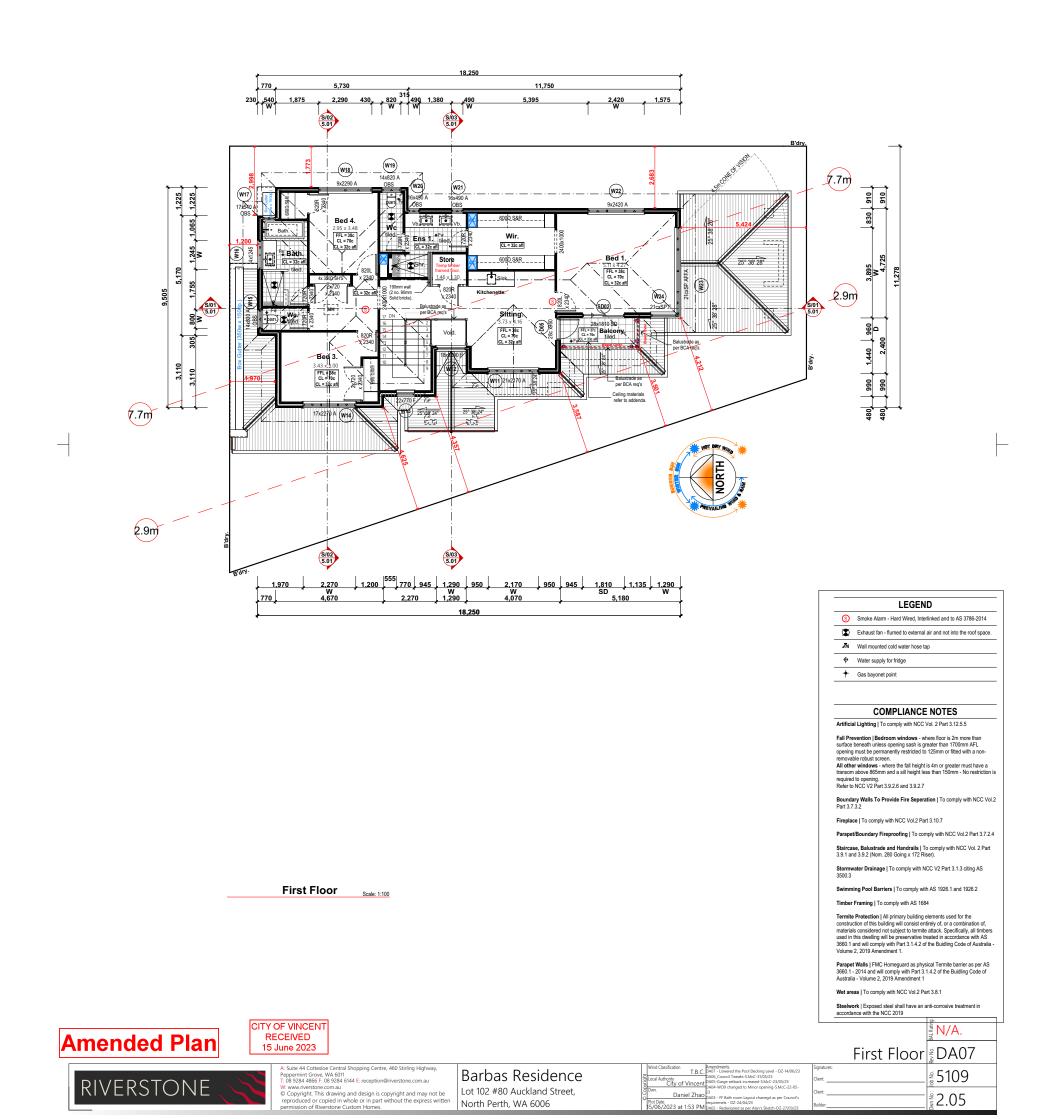


Item 9.1- Attachment 2

is Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the mmencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

one - Drafting\Drawings\Jobs ArchiCad\5109 Number 80 Pty Ltd v24\101 Archicad PLN\5109 Number 80 Pty Ltd v24.p

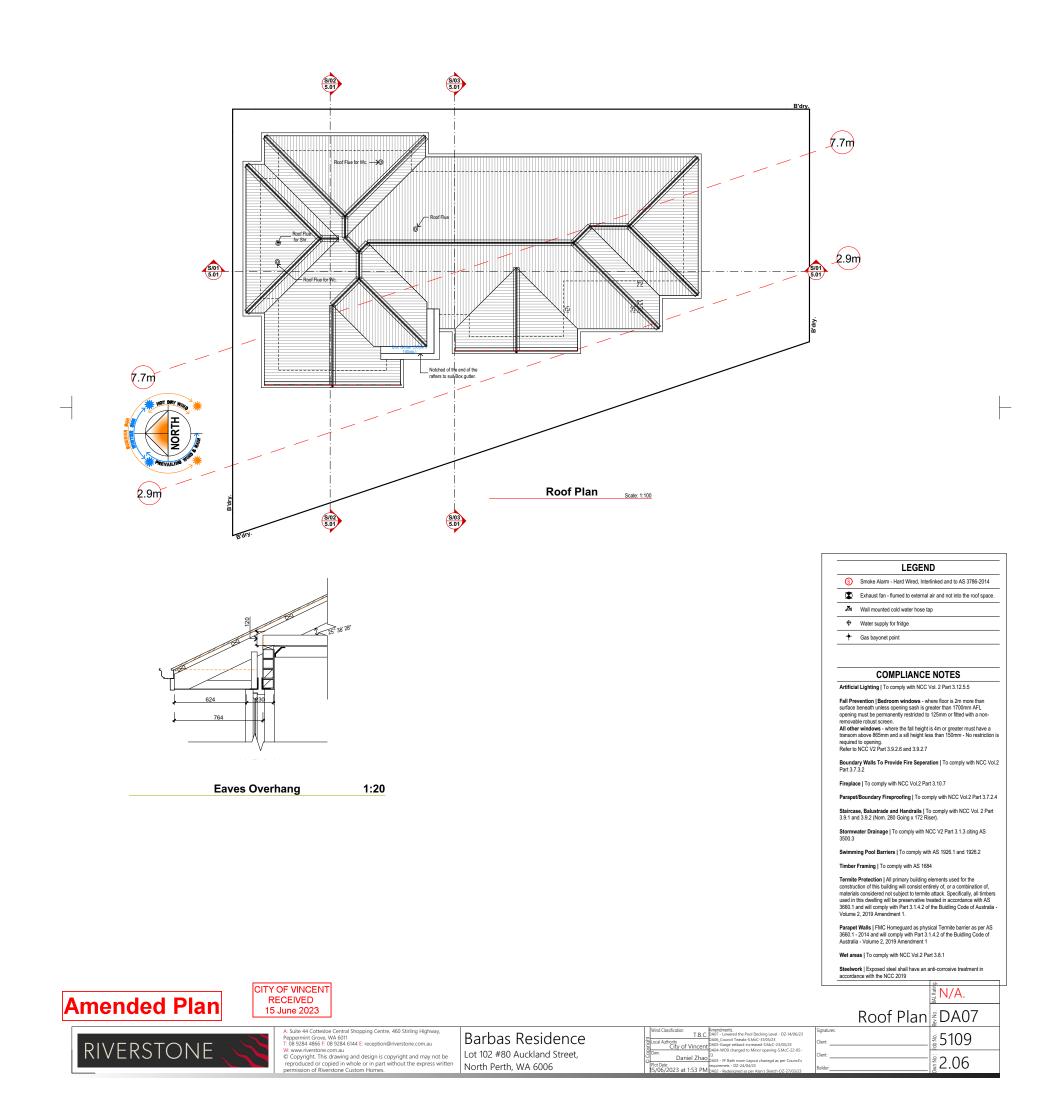
		Stattus
	Plannin	a application
	Area Calculations	
Name	Area	Perimeter
0 Ground Floor	'	•
Alfresco	19.2	18,292.0
Garage	43.4	28,180.0
Ground Floor	115.0	58,250.0
	177.6	m ² 104,722.0 r
1 First Floor		•
Balcony	4.6	9,509.6
First Floor	129.2	57,430.3
	133.8	m² 66,939.9 r
	311.4	m² <u>171,661.9</u> r



one - Drafting₩Drawings₩Jobs ArchiCad₩5109 Number 80 Pty Ltd v24₩01 Archicad PLN₩5109 Number 80 Pty Lt<u>d</u> v24.pl

Planning application

This Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the commencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

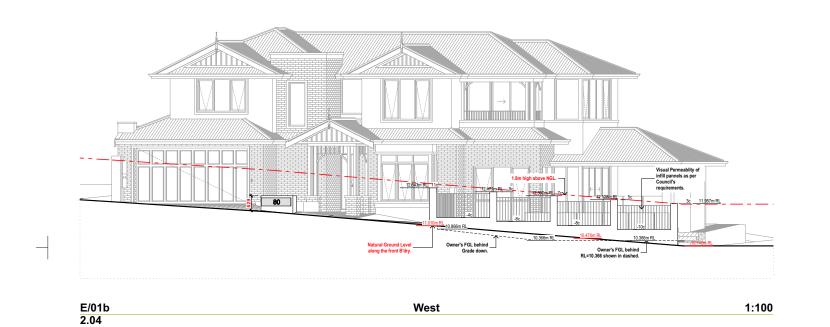


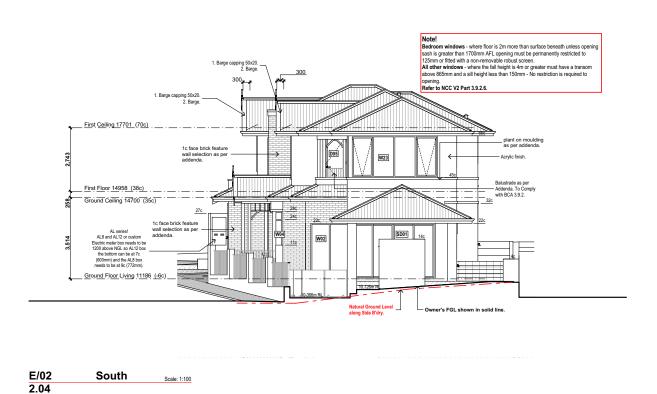
Planning application

s Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site nmencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request. First Ceiling 17701 (70c) W24 W13

Ground Ceiling 14786 (36c) Metal roof. Entry 11700 (0c)

West 2.04





CITY OF VINCENT RECEIVED N/A. **Amended Plan** Elevations -§ DA07 A. Suite 44 Cottestoe Central Shopping Centre, 460 Striling Highway, Perpermint Grove, WA 6011

To 18 2024 4666. To 98 2924 6144 Ereception@riverstone.com.au

W. www.riverstone.com.au

C. Copyright. This drawing and design is copyright and may not be reproduced or copied in whole or in part without the express written permission of Riverstone Custom Homes. 5109 Barbas Residence RIVERSTONE ocal Authority City of Vincent Lot 102 #80 Auckland Street, Daniel Zhao 4.01

North Perth, WA 6006

Page 37 Item 9.1- Attachment 2

E/03

2.04

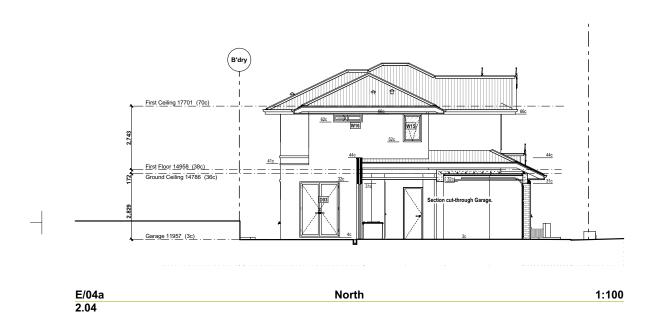
East

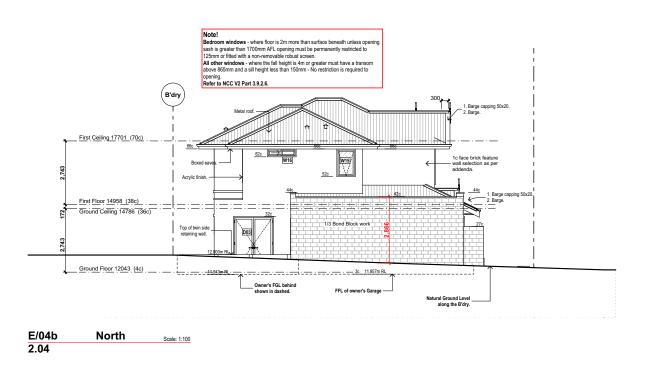
Note:

Note:

Planning application with all referent Designation with all referent Designation of Services. The Control is to be find all dimensions on site before the commencement of work. Pound any discrepancies occur, notify the Builder armediately. These Drawings remain the property of the Builder and shall be returned upon request.

Note:



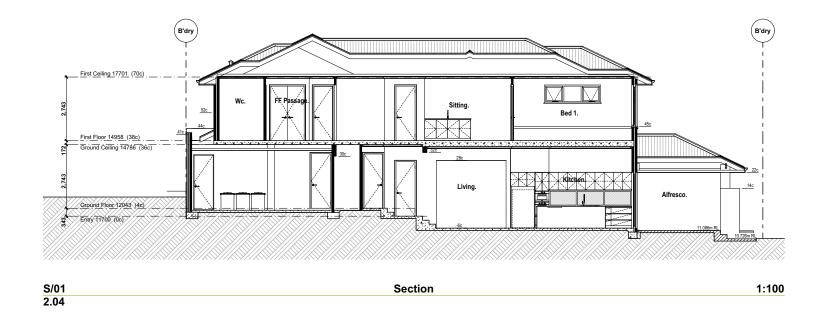


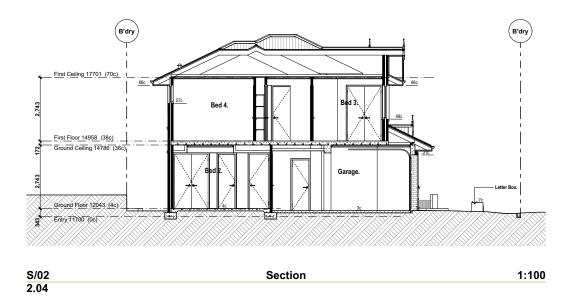


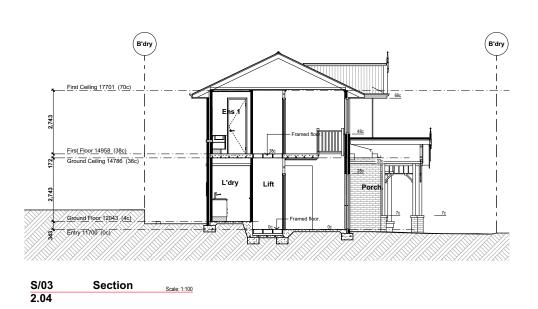
This Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the commencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

Drafting#Drawings#Jobs ArchiCad#5109 Number 80 Pty Ltd v24#01 Archicad PLN#5109 Number 80 Pty Ltd v24.pln

Status:
Planning application









#80 Auckland Street, North Perth

External colours and materials:

Exterior	Product	Colour	Image
Window frames	Colorbond	White lustre	
Walls	Rendered paint finish	Dulux Terrace white	
	Contrast render on rear wa	all Dulux Wallaby	Wallaby™
	Recycled facebrick	Restoration red	
	Painted timber	Dulux white on white Balustrade, feature Posts, and frieze	
Roofing & Gutters	Colorbond	Wallaby	WALLABY Col toond
Downpipes	Colorbond	Shale grey	



Barges Paint finish Dulux White on White



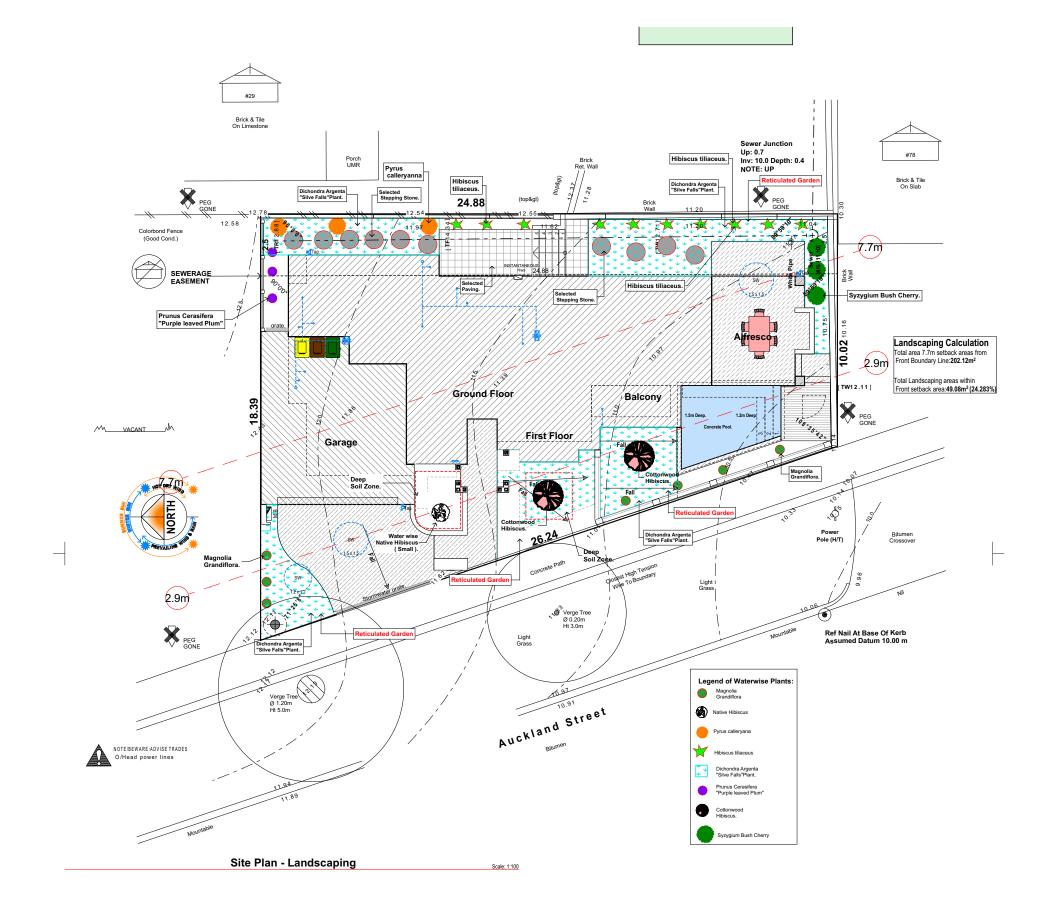
Floor Exposed poured concrete BGC standard A125





This Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the commencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

ne - Drafting\Drawings\Dobs ArchiCad\S109 Number 80 Pty Ltd v24\Dob Archicad PLN\S109 Number 80 Pty Ltd v24\Dob Status: Planning application





ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



Item 9.1- Attachment 3

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

 \bot

his Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the

C.\Users\Darian\Riverstone\Riverstone - Drafting\Drawings\Jobs ArchiCad\S109 Number 80 Pty Ltd v24\U01 Archicad PLN\S109 Number 80 Pty Ltd v24.

Planning application







LHS - new build under development

#80

Note: extent of landscaping not shown in rendered elevation image. Refer to landscaping plans.

#78

Street Scape & DA05

The table below summarise the comments received during the first advertising period (25 January 2023 to 8 February 2023) of the proposal, together with Administration's response to each comment.

Comments Received in Objection:	Administration Comment:
 The proposed development is excessively proportioned and not appropriately scaled for the site context. As a result, significant street setback concessions are being sought across both levels of the development. The proposed development does not compliment the houses of the adjoining and surrounding neighbourhood which consist of mainly single storey, largely set back dwellings. 	 The proposal development has been amended and designed to respond to the setbacks of the approved two storey dwelling that is currently under construction to the northern adjoining property and the existing single storey dwelling to the south. The proposed development has also been designed to step the building height from two storeys on the northern side to single storey adjacent to the southern property. The building has been designed to incorporate articulation with varying setbacks, glazing, roof form, eaves, design detailing and colours and materials that assist in reducing the impacts of building bulk and scale. The application is not seeking discretion in relation to building height and the site and surrounding properties are located within a two storey height limit area under the Built Form Policy. There are existing two storey houses along Auckland Street consistent with this.
 Concerns relating to the significant ground floor street setback variation and no upper floor street setback as it wouldn't complement or be consistent with any approved or existing dwellings on Auckland Street. Concerns relating to the ground floor setback variation being far too excessive. Additionally, given the lack of upper floor setback, the proposed dwelling would make the area feel overwhelming. The proposed 2.5 metre primary street setback results in a poor outcome for adjoining properties in relation to the bulk and scale of the building and privacy. The building's incorporation of design features and minor projections, emphasise the bulk and scale of the development to the street, exacerbating the impact of the reduced street setbacks on the streetscape character. The reduced street setbacks disconnect the subject site from the 	 The proposed development has been amended to increase the street setback and provide articulation and separation between ground and upper floors. The proposal development has been amended and designed to respond to the setbacks of the approved two storey dwelling that is currently under construction to the northern adjoining property and the existing single storey dwelling to the south. The proposed development meets the deemed-to-comply standards of the R Codes relating to visual privacy. The building design response assists in reducing the impact of building bulk that is commonly associated with blank, solid walls presented to the street. Access to views of significance is a design principle assessment under the R Codes
remainder of Auckland Street and unnecessarily obstructs access to views of significance.	relevant to application's seeking discretion in respect to building height. The application meets the building height deemed-to-comply standard of two storeys and no discretion is being sought in respect to building height. This means that views of significance is not relevant to the discretion being sought and in the consideration of this application.

Page 1 of 5

Comments Received in Objection:	Administration Comment:
 Upper Floor Street Setback The upper floors would not be distinguished from the lower storeys resulting in an upper floor which would have considerable visual bulk to the streetscape. The proposed upper floor would dominate the dwelling façade and create an imposing streetscape presence which would considerably undermine the established and consistent streetscape character. 	The proposed plans have been amended to provide articulation between ground and upper floors. This would delineate between the two levels and assist in reducing the visual bulk impact on the street and present as being less visually dominant as viewed from the street.
Lot Boundary Setback Concerns relating to the proposed bulk of the eastern elevation and its impact on the adjoining property.	 The proposed plans have been amended to provide obscured windows to the kitchen and results in the eastern lot boundary setback meeting the deemed-to-comply standard under the R Codes. The eastern elevation of the dwelling has amended to be treated with contrasting coloured render to the upper floor and moulding strips to differentiate between the ground and upper floors.
Landscaping	
 The compromised street setback would restrict the development's ability to provide a suitable level of landscaping to contribute to the streetscape and offset impacts of bulk and scale. Concerns relating to the lack of a garden, vegetation and a shade tree as it would result in a considerable loss to existing green streetscape along the entire length of Auckland Street. Concerns relate to the proposal's minimal landscaping visible from the street with a disproportionately large area of impervious surfaces. 	 The landscaping plan submitted provides for 36.8 percent canopy coverage at maturity and 19.2 percent deep soil and planting areas. This exceeds the Built Form Policy deemed-to-comply standards, noting that these standards have not been approved by the Western Australian Planning Commission and are given regard only in the consideration of the application. 15 trees and other plantings are proposed to be planted within deep soil and planting areas located to the front setback area and to lot boundaries. This would assist in reducing the impact of the development on the adjoining residential properties and to the street, and would make an effective contribution to the landscaping outcome and canopy coverage on site. The 10 trees are proposed to be planted within the front setback area. Tree planting to the front setback area would assist in softening the view of the development as viewed from Auckland Street. There are also three existing street trees in the Auckland Street verge adjacent to the property and which would be retained.

Page 2 of 5

Comments Received in Objection:		Administration Comment:
De	sign and Character	
•	As Auckland Street is a leafy street with modest new dwellings and original character homes, all substantially setback from the street, the proposed dwelling does not complement the existing character and charm of the street. Concerns relate to the proposed development not complementing or being sympathetic to the general character of Auckland Street as the street consists of wide, open front lawns/gardens and single storey houses with substantial setbacks and minimal privacy issues. Concerns regarding the inconsistency with the local and neighbourhood character, with specific reference to the proposed bulk and scale of the proposed development. Concerns that the bulk and scale of the proposed development will negatively impact on the amenity and character of the surrounding area.	 The proposed development references and incorporates traditional building elements present in the street. Given the irregular lot shape created through subdivision of the parent lot, the site does not have adequate depth to enable larger setbacks to older homes along Auckland Street. Properties located to the south of the subject site on the same eastern side of Auckland Street are capable of subdivision given their lot size. This means that they are capable of redevelopment and infill in the future, and this would likely have an influence on the established street setbacks. Refer to Administration's responses to 'General' and 'Streetscape & Primary Setback' in relation to building height, bulk and scale.
Vis	ual Privacy	
•	Concerns relating to the visual privacy to the north (from the minor projection) and south (from the balcony) that will be an issue for adjoining neighbours children who play in the front garden. The result of the backfill to the alfresco area (south) would detrimentally affect the southern adjoining property. The proposal has not been designed or landscaped with any regard for privacy of the adjoining neighbours. Concerns relating to the visual privacy to the south (from the alfresco).	The proposed dwelling meets the deemed-to-comply standards of the R Codes in relation to visual privacy and this is not a discretionary consideration for this application.
<u>Otl</u>	<u>ner</u>	
•	Concerns relating to the proposed change in level along the southern boundary as the current plans show no indication of erecting sufficient fencing. Concerns regarding the future structural integrity and waterproofing of	 Dividing fences are a matter under the <i>Dividing Fences Act 1961</i> and are to be installed in accordance with the specifications of the City's <i>Fencing Local Law 2008</i>. It does not form part of this application. Structural integrity and works that may affect adjoining land are matters dealt with
•	the existing southern boundary wall. Concerns relating to the ground works potentially impacting the structural integrity of the southern adjoining lots as the dwelling is an	under the <i>Building Act 2012</i> , and is not a consideration dealt with at the development application stage.
No	original 1930's Californian bungalow with brick and tile on limestone. Possible vibration during building works may damage the integral character features of the property. The Submissions are considered and assessed by issue rather than by individual substitutions.	works and to ensure that this is undertaken in the interest of nearby residents and properties. The City's Policy No. 7.5.23 Construction Management Plans does not require the builder to prepare dilapidation reports in this circumstance, though this is available to them given their obligations to manage construction works.

Page 3 of 5

The table below summarise the comments received during the first advertising period (25 January 2023 to 8 February 2023) of the proposal, together with Administration's response to each comment.

Comments Received in Objection:	Administration Comment:
General	
Concerns relate to the location of the pool in relation to the balcony and the possible situation where people jump into the pool from the balcony. Impact on Northern Adjoining Property	This is not a relevant planning consideration. The concern is speculative and is not addressed in the planning framework.
Concerns relate to the proposed reduced street setback and bulk significantly impacting views of significance and as such, the property's value.	 The proposed development aligns with the street setback pattern established by the adjoining property to the north, which is currently under construction. Access to views of significance is not a relevant design principle consideration for this application, as the proposal complies with building height deemed-to-comply standards under the R Codes. The impact of development on property values is not a relevant planning consideration
Lot Boundary Setback	
Concerns relating to the proposed bulk of the eastern elevation being increased, as a greater concession on the eastern boundary setback for Bed 1/Study is being sought.	The proposed development was amended following the second round of community consultation, providing obscured windows to the kitchen and resulting in the eastern lot boundary setback becoming compliant with the deemed-to-comply standards of the R Codes. This includes the Bed1/Study wall on the upper floor eastern lot boundary setback that complies with the deemed-to-comply standards of the R Codes.
Proposed outdoor living area is not compliant with R Codes 5.1.3 Lot Boundary Setback, C3.1(iii) which requires unenclosed areas accessible, elevated 0.5m or more above natural ground level, to be setback 1.5m. The proposed Alfresco is setback 1.0m with eaves further extending into the setback area.	The deemed-to-comply standard of the R Codes does not apply as it has been replaced by the Built Form Policy. The R Codes deemed-to-comply standard for Clause 5.1.3 C3.1(ii) relating to patio setbacks applies and the alfresco complies with this. The outdoor living area has also been designed so that its finished floor levels are stepped in line with natural ground levels and so that it is no greater than 0.5 metres higher.
Garage Setback	
Proposed garage has been setback 0.44m from ground floor dwelling alignment which does not align with the street context of Auckland Street (single car garages and carports).	 The proposed plans were amended following the second round of consultation, providing the garage with a 0.5 metre setback behind the ground floor dwelling alignment. This meets the deemed-to-comply standard of the Built Form Policy. Auckland Street is characterised by a mix of on-site parking arrangements including uncovered car parking areas, carports, and single and double garages. In reviewing the surrounding streetscape in the northern half of Auckland Street between Gill Street and Hobart Street, the single house under construction to the northern adjoining property at No. 31 Gill Street has a double garage, as does existing houses at Nos. 61, 63, 67, 69, 74 and 76 Auckland Street.

Page 4 of 5

Comments Received in Objection:	Administration Comment:
Outdoor Living Area	
The proposed outdoor living area is significantly less than the deemed-to-comply 30 square metres, as outdoor living areas within the primary street setback area cannot contribute to the total outdoor living area.	 The deemed-to-comply standard of the R Codes sets out that outdoor living areas are to be located behind the street setback area. This does not mean that the area of an outdoor living area located within the street setback area do not contribute towards outdoor living, as it still meets the definition of outdoor living area. Rather, the proposal requires a design principle assessment to be undertaken under the R Codes in respect to the outdoor living area location. The outdoor living area location meets the design principles of the R Codes. It exceeds the deemed-to-comply area of 30 square metres and minimum dimension of 4 metres, and is accessible directly from the kitchen, dining and living room spaces. This means it is able to be used in conjunction with these primary living spaces, and would be of a functional size.
Landscaping	
Query whether the canopy coverage (30 percent), deep soil (12 percent) and planting area (3 percent) requirements have been met.	The landscaping plan provides for 36.8 percent canopy coverage at maturity and 19.2 percent deep soil and planting areas. This exceeds the Built Form Policy deemed-to-comply standards, noting that these standards have not been approved by the Western Australian Planning Commission and are given regard only in the consideration of the application.
 Concerns relating to the proposed species of trees selected within the landscaping plan with specific concerns relating to the spacing not being sufficient between trees. 	 A condition of approval is recommended requiring an updated landscaping plan to be submitted and approved by the City that provides for adequate spacing between trees to be planted.
 Concerns relate to the trees located on the lot boundaries and the maintenance required to ensure neighbouring properties are not impacted by overgrowth and root systems. 	The City's policy framework does not include specific requirements that restrict trees from being planted adjacent to lot boundaries. A landowner is entitled to trim/remove trees and roots up to the property boundary.
Community Consultation	
 Concerns that only the adjoining properties have been consulted on all current and historic planning applications with regards to both No. 80 Auckland Street and No. 31 Gill Street. Concerns that the extent of advertising is not sufficient as variations (such as those relating to street setback) impact more than just the adjoining properties. Note: Submissions are considered and assessed by issue rather than by individual submissions.	Community consultation on development applications is undertaken in accordance with the City's Community and Stakeholder Engagement Policy that prescribes the extent of properties for owners and occupiers to receive written notification. These applications are also published on the City's Imagine Vincent website to ensure widespread notification and to enable all interested community members to make a submission on the application, consistent with the Policy standards.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

Page 5 of 5

The table below summarise the comments received during the initial advertising period (25 January 2023 to 8 February 2023) of the proposal.

Comments Received in Objection:	Applicant's Comment
 General The proposed development is excessively proportioned and not appropriately scaled for the site context. As a result significant street setback concessions are being sought across both levels of the development. Concerns relate to the proposed development not complimenting the houses of the adjoining and surrounding neighbourhood which consist of mainly single storey, largely setback, dwellings. 	 The block has a very wide frontage and is significantly shorter on one side, creating an awkward wedge shape. The total lot area is relatively small at 353sqm, making it undevelopable with compliant setbacks. The size and shape of the block mean it would be very difficult to build a single storey dwelling. We have amended the plans to have the upper floor setback from the ground floor, to address comments from the City and neighbours.
 Concerns relating to the significant ground floor street setback variation and no upper floor street setback as it wouldn't complement or be consistent with any approved or existing dwellings on Auckland Street. The buildings incorporation of design features and minor projections, emphasise the bulk and scale of the development to the street, exacerbating the impact of the reduced street setbacks on the streetscape character. The reduced street setbacks disconnect the subject site from the remainder of Auckland Street and unnecessarily obstructs access to views of significance. Concerns relating to the ground floor setback variation being far too excessive. Additionally, given the lack of upper floor setback, the proposed dwelling would make the area feel overwhelming. The proposed 2.9m primary street setback results in a poor outcome for adjoining properties in relation to the bulk and scale of the building and privacy. 	 The size, shape and orientation of the block, as well as the sewer easement at the rear, make it extremely difficult to develop without some variations to setbacks. We have amended the plans to address the upper floor – this is now setback from the ground floor as per the City's comments. The projections have been removed from the design, to reduce the bulk and scale as per the City's comments. We are fully compliant on building heights and roof pitch, therefore comments around views of significance are not relevant. Upper floor setback has been addressed in the amended plans.

Page **1** of **5**

Comments Received in Objection:	Applicant's Comment
 Upper Floor Street Setback The upper floors would not be distinguished from the lower 	The upper floor setback has been addressed in the amended plans, as per the
 The upper hoors would not be distinguished from the lower storeys resulting in an upper floor which would have considerable visual bulk to the streetscape. The proposed upper floor would dominate the dwelling façade and create an imposing streetscape presence which would considerably undermine the established and consistent streetscape character. 	City's comments.
Lot Boundary Setback	
Concerns relating to the proposed bulk of the eastern elevation and its impact on the adjoining property.	The eastern elevation has been adjusted in the amended plans, we have added articulation to the wall, added highlight windows to break it up, and incorporated landscaping.
Landscaping	
 The compromised street setback would restrict the development's ability to provide a suitable level of landscaping to contribute to the streetscape and offset impacts of bulk and scale. Concerns relating to the lack of a garden, vegetation and a shade tree as it would result in a considerable loss to existing green streetscape along the entire length of Auckland Street. Concerns relate to the proposals minimal landscaping visible from the street with a disproportionately large area of impervious surfaces. 	Landscaping areas have been adjusted and are shown in the amended plans.
Design and Character	
 As Auckland Street is a leafy street with modest new dwellings and original character homes, all substantially setback from the street, the proposed dwelling does not complement the existing character and charm of the street. Concerns relate to the proposed development not complementing or being sympathetic to the general character of Auckland Street as the street consists of wide, open front lawns/gardens and single storey houses with substantial setbacks and minimal privacy issues. 	 The required 7.7m setback is not possible on this site, as discussed in our extensive research and development of the plans with the City of Vincent, likewise a functional single storey house is very difficult to achieve on a 353sqm block Significant effort has been made to design a traditional style home to complement the existing character of the street. Comments stating otherwise are misinformed, are opinion, and are not relevant. As the applicant we have committed significant time and research into this development, dating back to July 2022 when we first met with the City to discuss the design, prior to submitting a DA. From the start of the process we have been

Comments Received in Objection:	Applicant's Comment
 Concerns regarding the inconsistency with the local and neighbourhood character, with specific reference to the proposed bulk and scale of the proposed development. Concerns that the bulk and scale of the proposed development will negatively impact on the amenity and character of the surrounding area. 	working closely with the City, trying to design something in line with the City's policies around design and character, on what we all agree is a difficult site. The design is a very attractive, relatively small house at 319sqm, and will positively impact on the amenity and character of the surrounding area.
<u>Visual Privacy</u>	
 Concerns relating to the visual privacy to the north (from the minor projection) and south (from the balcony) that will be an issue for adjoining neighbours children who play in the front garden. The result of the backfill to the alfresco area (south) would detrimentally affect the southern adjoining property. The proposal has not been designed or landscaped with any regard for privacy of the adjoining neighbours. Concerns relating to the visual privacy to the south (from the alfresco). 	There are no variations sought on visual privacy or fill, so these comments are not relevant.
Other	
 Concerns relating to the proposed change in level along the southern boundary as the current plans show no indication of erecting sufficient fencing. Concerns regarding the future structural integrity and waterproofing of the existing southern boundary wall. Concerns relating to the ground works potentially impacting the structural integrity of the southern adjoining lots as the dwelling is an original 1930's Californian bungalow with brick and tile on limestone. Possible vibration during building works may damage the integral character features of the property. 	The construction of the home will occur within all the relevant building codes and requirements

Note: Submissions are considered and assessed by issue rather than by individual submitter.

Further to the concerns raised within the previous consultation period, the table below summarise the additional comments received during the secondary advertising period (4 May 2023 to 10 May 2023) of the proposal.

Comments Received in Objection:	Applicant's Comment
Concerns relate to the location of the pool with relation to the balcony and the possible situation where people jump into the pool from the balcony.	The pool is fully compliant. The owners are mature adults with no plans to jump off the balcony.
Impact on Northern Adjoining Property	
Concerns relate to the proposed reduced street setback and bulk significantly impacting views of significance and, as such the property's value.	 Our design is fully compliant on wall heights and roof pitch, and meets design principles guidelines in all areas including street setback. We also made significant changes to the plans after the first assessment in response to these concerns. Any house built on our block would impact the Northern neighbour's views – this is not the owner's fault, they should be allowed to develop their own land. The northern neighbour cannot reasonably expect our owners to build a single storey on such a small block, or for the site to remain undeveloped, just to maintain their own view. The northern neighbour is also building a two-storey home, it is unreasonable to attempt to block others doing the same.
Lot Boundary Setback	
 Concerns relating to the proposed bulk of the eastern elevation being increased as a greater concession on the Eastern boundary setback for Bed 1/Study is being sought. Proposed outdoor living area is not compliant with R-Codes 5.1.3 Lot Boundary Setback, C3.1(iii) which requires unenclosed areas accessible, elevated 0.5m or more above natural ground level, to be setback 1.5m. The proposed Alfresco is setback 1.0m with eaves further extending into the setback area. 	We have provided amended plans to address the eastern elevation setback, and this is no longer a variation.
Garage Setback	
Proposed garage has been setback 0.44m from ground floor dwelling alignment which does not align with the street context of Auckland Street (single car garages and carports).	The garage setback has been amended to address this concern and this is no longer a variation. Amended plans have been provided.

Comments Received in Objection:	Applicant's Comment
The proposed outdoor living area is significantly less than the deemed to comply 30m² as outdoor living areas, within the primary street setback area, cannot contribute to the total outdoor living area.	Our proposal meets the design principles guidelines for outdoor living areas.
 Queries regarding whether the canopy coverage (30%), deep soil (12%) and planting area (3%) requirements have been met. Concerns relating to the proposed species of trees selected within the landscaping plan with specific concerns relating to the spacing not being sufficient between trees. Concerns relate to the trees located on the lot boundaries and the maintenance required to ensure neighbouring properties are not impacted (by overgrowth and root systems). 	Landscaping plans have been provided, then amended and provided again, based on comments from the DRP and community, and are in line with the City's local policies, including species and spacing.
Other – Community Consultation Concerns that only the adjoining properties have been consulted on all current and historic planning applications with regards to both 80 Auckland Street and 31 Gill Street. Concerns that the extent of advertising is not sufficient as variations (such as those relating to street setback) impact more than just the adjoining properties.	 It is hard to see the logic behind this comment. The DA process for this site, including the advertising, has been long, extensive, thorough, extremely onerous on the applicant and at times frustrating. The current applicants and owners have made significant concessions and changes to the plans, we have addressed every single concern raised by the community and the city. We have provided amended plans several times, pages and pages of supporting information, and been through two rounds of community consultation and DRP review. We have been engaged in several meetings with the planning department, we have made amendments to the plans quickly and efficiently, we have provided all the required information in a timely matter. The City has had the application for 180 days. The consultation period has been more than sufficient. This comment provides evidence that the neighbour is trying to block any development on our site, in any way possible.

DRP Chairperson Referral 1 - Development Plans as Originally Submitted

The development plans dated 25 November 2022 were referred to the Design Review Panel (DRP) Chairperson. The DRP Chairperson provided the following comments in respect to the plans.

The DRP Chairperson noted the following positive aspects of the proposal:

- It is acknowledged the proposal is situated on a challenging irregular shaped, thin, sloping site with a small 7.3 metres wide south side boundary (when you remove the sewer easement).
- More than 50 percent of the front streetscape doesn't have a fence, the portion that does has a visually permeable front fence and there are a large number
 of windows on the front facade generating an active streetscape and high level of passive surveillance.
- Both verge trees will be retained.
- The ground level footprint utilises multiple floor levels which responds to the natural ground level/slope on the site.

The DRP Chairperson noted the following areas for improvement:

- The drawings don't show the surrounding context illustrating how the proposal sits in and responds to its context. Given the significant front setback variation being sought an analysis of the front setbacks to other properties in the street would also be useful.
- The main living areas, alfresco space and master bedroom are all orientated to the south or west providing limited north light access and exposing these rooms to the harsh western setting sun.
- There are a number of west facing windows without passive shading devices.
- Consider placing the garage on the southern side of the site which would generate opportunities to locate the main living areas, alfresco and master bedroom on the north (wider) section of the site allowing more northern sunlight access. Due to the angle of the site this would also mean the garage would be located behind the front elevation of the house rather than the current highly prominent position in-front of the house façade. This would potentially require an even smaller front setback on the south side of the front boundary but would potentially allow a number of other positive outcomes.
- The architectural language looks to replicate character houses in the local area but currently presents as a faux or 'moch' interpretation / style.
- The proposal generates a large 4 Bed + Family Room house on a relatively small block but includes minimal areas of soft landscaping and no new trees
 on the site offering limited resident amenity or contribution to its surrounding context.
- The paving on the east side and the decking in the south west corner appear excessive given there is minimal soft landscaping proposed on the site. These could both be reduced to increase soft landscaping on the site.
- The open area in the centre of the front setback (on the west side of the Living Room) is an opportunity for a decent size new tree.
- No soft landscaping details or planting species have been included with the application.
- The proposal does not nominate any external colours for the face brick, rendered walls, window frames, roof sheeting, gutters, barge boards, down pipes etc. Recommend the applicant provides further information in relation to materials and colours for review.
- The east elevation presents as a flat, monotonous two storey wall, with no articulation or diversity of materiality/colour. The applicant is encouraged to
 increase the level of articulation and diversity of materiality on this facade to improve this interface with the adjoining property and surrounding context.
- The current design does not clearly distinguish the upper floor from the and lower floor as both floor footprints are very similar presenting a relatively flat façade.

DRP Chairperson Referral 2 - Revised Development Plans (dated 29 March 2023)

In response to the DRP Chairperson comments, the applicant made a suite of changes to the proposal through amended plans dated 29 March 2023. A summary of the changes is as follows:

- The setback of the ground floor from the primary street boundary increased from 2.5 metres to the garage to 2.9 metres to the dining room.
- The setback of the porch from the primary street boundary decreased from 3.0 metres to 2.2 metres.
- The setback of the upper floor from the ground floor building line increased from nil to the garage to 0.7 metres to the sitting room.
- The setback of the upper floor balcony from the ground floor building line increased from 0.2 metres to 0.6 metres.
- The length of the northern boundary wall reduced from 7.9 metres to 7.6 metres.
- The setback of the garage from the ground floor building line increased from nil to 0.5 metres.
- The setback from the northern boundary of the ground floor bed/study wall decreased from 2.1 metres to 1.2 metres.
- The eastern façade modified to increase articulation, introducing the stepping forward of a portion (bathroom, bed 4 and water closet) of the dwelling.
- The primary street fence piers reduced from 0.5 metres in width to 0.3 metres.
- A landscaping plan prepared, providing for 19.2 percent deep soil areas and 30.1 percent of the site as canopy coverage at maturity.

The amended plans dated 29 March 2023 were referred to the DRP Chairperson, with their following comments provided against the 10 principles of good design and subsequent response from the applicant:

DRP Chairperson Comment	Applicant's Response
The front setback variation and positioning of the double garage in-front of the main façade of the house is not reflective of the surrounding built form context and character as well as the City's Built Form Policy. Consider a carport. The surrounding buildings have not been shown on the floorplans or elevations and no visual analysis of the surrounding context has been undertaken to illustrate how the proposal sits within or impacts on the surrounding properties / context.	 This is not a good solution in terms of safety, security, functionality and quality of life for the owners. Garages are not an extravagant luxury, they are a modern convenience, and a more cost effective option than adding electric gates and increased fencing to provide security. The only reason to implement is for the look of the façade in relation to the City's local policy. Elevation image including the house next door is attached. Our design looks very similar to the house next door, and therefore sits well within the streetscape. We do not have access to images of the house on the other side, which is about to be built. Our design is not the only house in the street with proposed variations – we note No. 67 Auckland Street, which is a relatively new build, not character in style, and has no differentiation between the upper and ground floors (our design now has significant differentiation). No. 67 Auckland Street is also a new build, with the garage set forward of the rest of the building line, and the upper floor overhanging the garage. Our design is doing much more than these new builds to address the context of the area and will sit well within the surrounding properties.

DRP Chairperson Comment	Applicant's Response
Landscape Quality Little information has been provided in relation to the soft landscaping / planting. Encourage the applicant to include plant spacings, pot / tree sizes, details in relation to reticulation and utilising water-wise native species The Frangipani is located in a position with a first floor roof overhangs over which will limit its growth. Built Form & Scale The garage and upper level setback from the front façade has increased however the previously non-compliant setback to the rear has further decreased to achieve this. Given the size as well as shape of the site and the rear easement achieving a large 4 bedroom house, plus family room and double garage is difficult. The built form on the site appears over-developed resulting in an outcome which is out of keeping with the surrounding context and has negative amenity impacts for both residents and adjoining neighbours. The double garage sits a significant distance in-front of the front	 Plant and tree species have been identified on the plan. These are from the City's recommended list. We can add a note about the gardens being reticulated, however a detailed plan by a landscape designer is expensive and will take months to produce. Please refer to the included landscaping plan – all the requested information has been provided on this plan. We have increased the spacing and added reticulation notes, we have included water-wise species from the City's recommended list. The landscaping has come a long way from the original proposal and we have responded to all the City's comments around landscaping. We request the DRP to change their report to green on this element, as we have implemented everything they have asked here. These items comply with the planning framework. We note the examples of No. 67 and No. 61, as well as No. 69, where the garage is also sitting in front of the front façade of the house.
façade of the house. Functionality and Build Quality	
No comments	No comments
All living spaces are orientated south or west and the house generally obtains minimal north light access. Encourage the applicant to integrate ESD initiatives such as solar panels, not using gas and EV charging capability.	Solar panels / EV are intended following the build (these are not being done by us as the builder and therefore for clarity, these are not included on our plans). We note that the roof overhangs have been added following the City's

DRP Chairperson Comment	Applicant's Response
The roof overhangs will provide limited shading to the significant number of large west facing windows to all living spaces.	recommendation. The landscaping provided will also assist with shading to these windows.
Amenity	
 All living spaces are orientated south or west and the house generally obtains minimal north light access. Bed 4 has a 2.8 metre dimension which should be increased to a minimum dimension of 3 metres. Bed 4 is reliant on a high level window which limits its outlook, natural light access and cross ventilation. Show the bins and AC external units in a position that does not impact on the amenity of residents or neighbours. 	Please see amended plans. Bed 4 has increased to 2.95 metres. Bins now shown on the plan, placement of AC external units is still TBC by AC provider, however they will be placed as per requirements and not impact on neighbours. We have already addressed the placement of the living spaces in our justification. We note bed 4 is a minor bedroom and a place to sleep, and therefore the lack of a north facing window should be tolerated.
Legibility	
No comments	No comments
Safety	
No comments	No comments
Community	
No comments	No comments
Aesthetics	
 The rear (east) elevation is still entirely reliant on rendered materiality with large blank areas. Recommend incorporating a diversity of textural materiality on this façade such as some face brick. Additional face brick has been added to the front (west) façade which is supported however this has been introduced at upper level with rendered walls at lower level. Suggest flipping this or 	Please see amended plans – we have redesigned the upper floor bathroom and WC and provided more articulation in the rear wall. Please also refer to the landscaping plan for the extent of landscaping to this side of the house, which is significant and will soften the appearance of this wall. Introducing a different material to this wall has significant cost and construction implications, which needs to be considered and balanced against this request. The rear wall is not visible from the street, or the sides – it is a rear wall that is only visible from one neighbour's backyard.

DRP Chairperson Comment	Applicant's Response
 adding greater face brick at lower level as well which more closely reflects the use of face brick at ground level on traditional character houses. The proposal does not nominate any external colours for the face brick, rendered walls, window frames, roof sheeting, gutters, barge boards, down pipes etc. Recommend the applicant providing further information in relation to the proposed materials and colours. 	 The face brick is an attractive feature and has been used to distinguish the upper and lower levels as requested. Our design is a modern representation of classic design, we aren't trying to appear faux character or replicate an old house. To increase the amount of face brick that is already proposed, will significantly increase the cost of the build, which needs to be considered. Please see amended plans. Aesthetically this is a very attractive house and we believe this element should change to green also.

DRP Chairperson Referral 3 - Revised Development Plans (dated 24 April 2023)

In response to the DRP Chairperson comments, the applicant made further amendments in plans dated 24 April 2023. These amended plans were provided accompanying the applicant's response in the table above to the DRP Chairperson's comments. A summary of the changes is as follows:

- · Amendments to the landscaping plan including:
 - o increased spacing of planting;
 - o updates to species list to include water-wise species from the City's recommended list;
 - o provision of additional plantings (bamboo) along the eastern lot boundary; and
 - o increase in canopy coverage to 36.8 percent of the subject site at maturity.
- Increase in dimension of bed 4 minimum dimension from 2.8 metres to 2.95 metres.
- Reduction of upper floor bathroom area, providing articulation in the walls presenting to the north and east.
- Increased primary street setback to the entry porch from 2.2 metres to 2.7 metres.

The amended plans dated 24 April 2023 were referred to the DRP Chairperson, with a summary of their comments provided against the 10 principles of good design and subsequent response from the applicant:

Design Review Panel Comment	Applicant's Comment
 Context & Character The front setback and positioning of the double garage in front of the main façade of the house is not reflective of the surrounding area. Further information is needed in relation to the surrounding context. Given the irregular shaped site, it is difficult to develop a character style of house. Most character house styles have a lot which is deeper than it is wide and provide a larger upper level setback. 	 Surrounding context information has been provided in previous comments and in streetscape elevation image with photos of adjoining sites. It is more opinion than fact to say the style is unfortunate in relation to the site. We believe the design is very attractive and responds well to the site and to the planning framework.
Details of plant spacings, pot / tree sizes, reticulation and species to be included in landscaping plan.	 The landscape plan has been done by the applicant, in conjunction with the City's landscape policies and recommendations. The owners are likely to engage a landscape designer down the track, and do plan to achieve a high level of landscaping with the finished house. We can provide updated landscaping plans when this happens. The time taken in council for the DA process is having significant financial impact on the owners, with holding costs of the undeveloped land, finance costs, and

Item 9.1- Attachment 6

Design Review Panel Comment	Applicant's Comment		
	rental costs. Engaging a landscape designer is an expensive exercise, particularly when it's uncertain if / when this DA is going to be approved.		
Built Form & Scale			
 Both the primary street and rear setback do not appear consistent with the surrounding context. The built form appears too large for a shallow and irregular shaped site. 	The design responds to the planning framework and meets the design principles guidelines.		
Functionality and Build Quality			
No comments.	No comments.		
Sustainability			
 Environmentally sustainable design initiatives to be integrated. Living spaces and the main bedroom are orientated south or west, with minimal northern light access. Shading to western facing windows. 	 The orientation was chosen to achieve the best possible outcomes around the planning framework (particularly the setbacks) and design guidelines. An overshadowing variation for the northern neighbouring lot was approved, and therefore the northern side of our site will be in perpetual shade anyway. The site has 26 metre western frontage. It's impossible not to have west facing windows on a site such as this. Eaves and landscaping have been provided to improve shading. 		
Amenity			
 Bedroom 4 should have a minimum 3 metre dimension. Bedroom 4 is reliant on high level window for amenity. 	Our original application had no bedrooms under a 3 metre dimension. Throughout this long process, lots of amendments have been made to the plans in response to feedback from the City and community consultation, and this was one of the changes made, in order to improve the boundary setbacks. The design meets the planning framework.		
Legibility			
No comments.	No comments.		

Design Review Panel Comment	Applicant's Comment		
Safety			
No comments.	No comments.		
Community			
No comments.	No comments.		
<u>Aesthetics</u>			
 The rear elevation is lacking diversity of textural materiality. Incorporating face brick at ground level better reflects traditional style housing. 	 Throughout the process, we have made significant amendments to the plans and attempts to address this concern, including redesigning this side of the house to lessen the bulk and add more articulation to the walls, adding / changing windows, and adding significant landscaping to soften it. We note the natural constraints of the site, the cost and construction implications of adding an expensive face brick to what is essentially the 'dead' side of the house, and that this side of the house is not visible from the street or to any neighbours, it is only visible from the backyard of one house. 		

Final Development Plans (dated 2 June 2023)

Final amendments were made to the proposed plans on 2 June 2023 in response to the DRP comments.

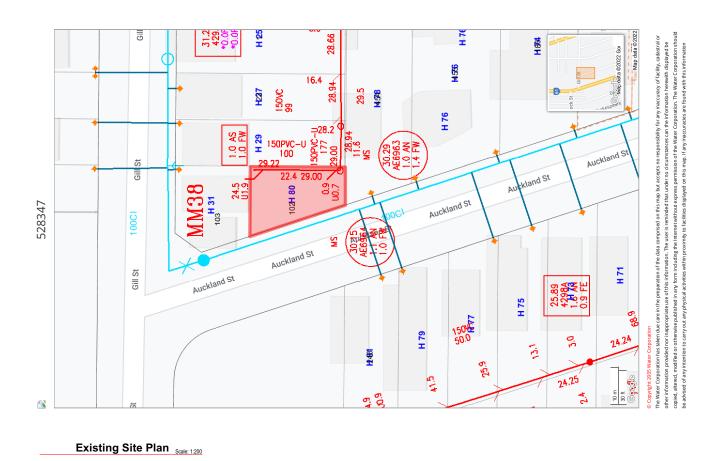
These amendments included the following changes:

- Providing obscured glass to the kitchen window to the eastern façade. The proposal satisfies the deemed-to-comply standard for eastern lot boundary setback with this change.
- The rear elevation has been treated with contrasting coloured render to the upper floor and moulding strips to differentiate between the ground and upper floors.

Planning application **CONTOUR & FEATURE SURVEY LOT 102** Lot 102 (DP 413590) **Riverstone** ADDRESS #80 Auckland Street, North Perth **Custom Homes** GPS Lat: -31.919436 Long: 115.845926 SSA No AREA 353m² VOL. 2963 FOL. 981 #78 Brick & Tile On Slab Porch UMR 103 402m² Colorbond Eence (Good Cond.) Next
To Concrete Ret Wall oesign work.

A DISCLAIMER:
Cottage & Engineering surveys accept no responsibility for any physical on site changes the pareed or portion of the pareed or portion of the pareel of and shown on this survey including any adjoining neighbour levels and features than have occurred after the date on this survey. All Sewer details plotted from informatics. Light City Grass Views 18.39 ,_VACANT_, Power Pole (H/T ELEC. U/Ground / O/Head SEWER COASTAL No GAS Check Alinta Sand COMMS Not loc PATH SOIL WATER Yes **KERBS** VEG. Light Grass Ref Nail At Base Of Kerb Assumed Datum 10.00 m MM38 31.2 429. *0.0F *0.0F Auckland Street NOTE/BEWARE:ADVISE TRADES
O/Head power lines H 29 150PWC-U 28.66 LOT MISCLOSE 0.010 m 87-89 Guthrie St PO Box 1611 Osborne Park Osborne Park BC WA 6017 WA 6917 P: (08) 9446 7361 E: perth@cottage.com.au W: www.cottage.com.au OTTAGE Scale 1:200 SURVEYS JOB: 528347 DATE: 24 Jun 22 DRAWN: J. Genoves

> CITY OF VINCENT RECEIVED 25 November 2022



SUPERSEDED

A: Suite 44 Cotteslee Certral Shopping Centre, 460 Stirling Highway, Peppermir Circle, W. 6011

RIVERSTONE

A: Suite 44 Cotteslee Certral Shopping Centre, 460 Stirling Highway, Peppermir Circle, W. 6011

Representation of Riverstone Corn au

O: Copyright. This drawing and design is copyright and may not be reproduced or copied in whole or copied in whole corporation of Riverstone Custom Homes.

A: Suite 44 Cotteslee Certral Shopping Centre, 460 Stirling Highway, Peppermir Circle, W. 6011

Barbas Residence

Lot 102 #80 Auckland Street, North Perth, WA 6006

Barbas Residence

Lot 102 #80 Auckland Street, North Perth, WA 6006

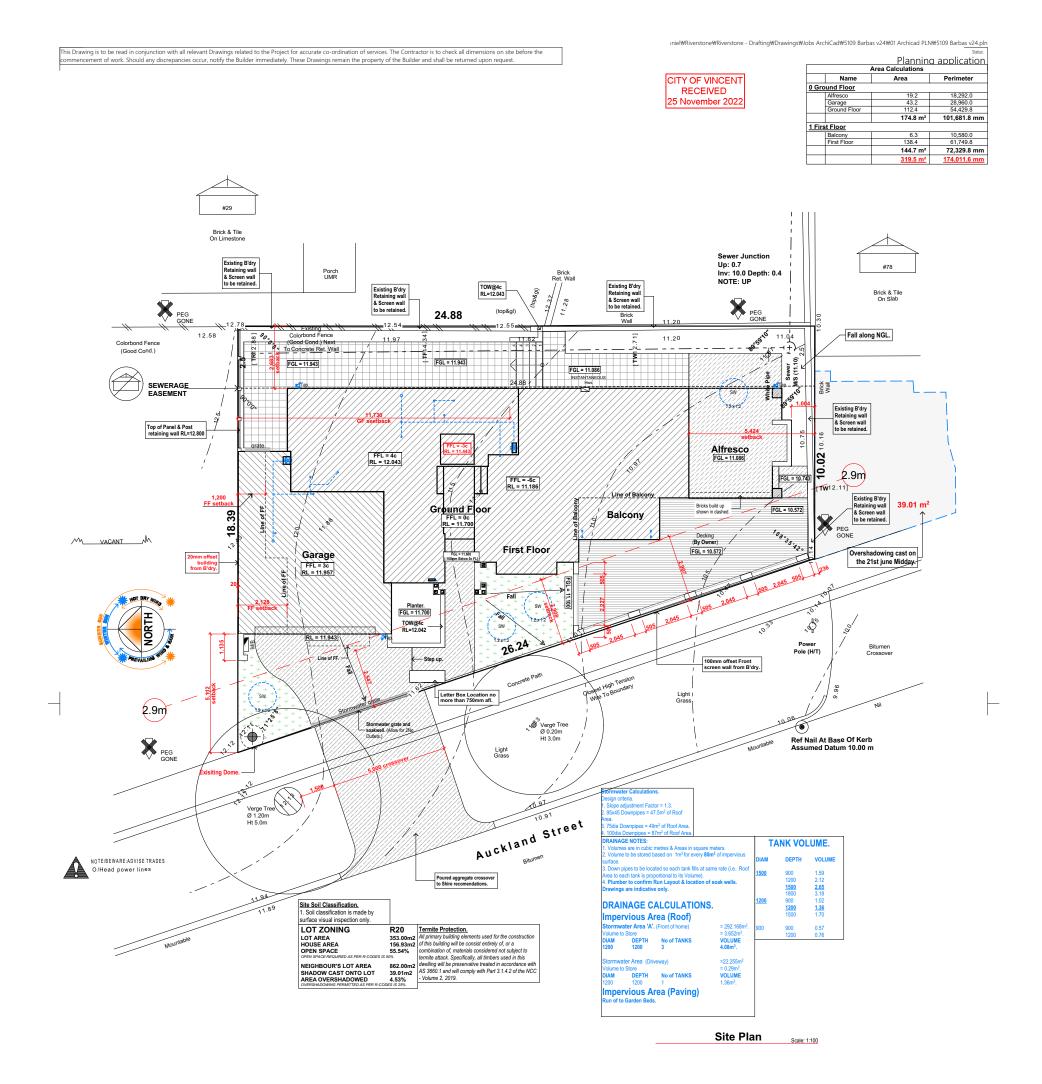
Representation T.B.C. Remodiments.

Circle J. J. Remodiments.

Circle J. Remodiments.

Circle J. Remodiments.

Circle J. Remodiments.



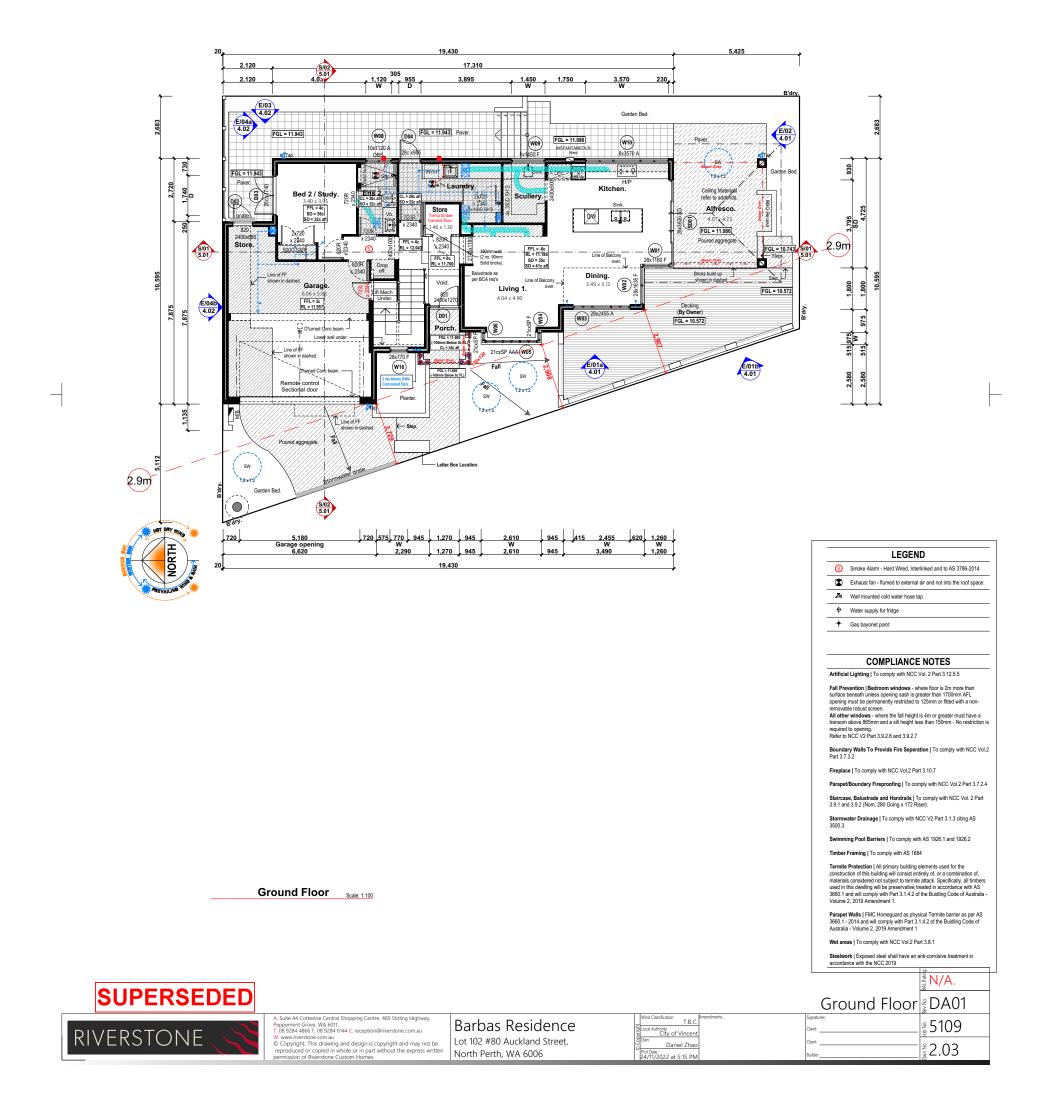


is Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the mmencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

niel₩Riverstone₩Riverstone - Drafting₩Drawings₩Iobs ArchiCad₩5109 Barbas v24₩01 Archicad PI N₩5109 Barbas v24

CITY OF VINCENT RECEIVED 25 November 2022

	Planning	application
Α	rea Calculations	
Name	Area	Perimeter
0 Ground Floor		
Alfresco	19.2	18,292.0
Garage	43.2	28,960.0
Ground Floor	112.4 54,429.	
	174.8 m²	101,681.8 mm
1 First Floor	•	
Balcony	6.3	10,580.0
First Floor	138.4	61,749.8
	144.7 m²	72,329.8 mm
	319.5 m ²	174,011.6 mm

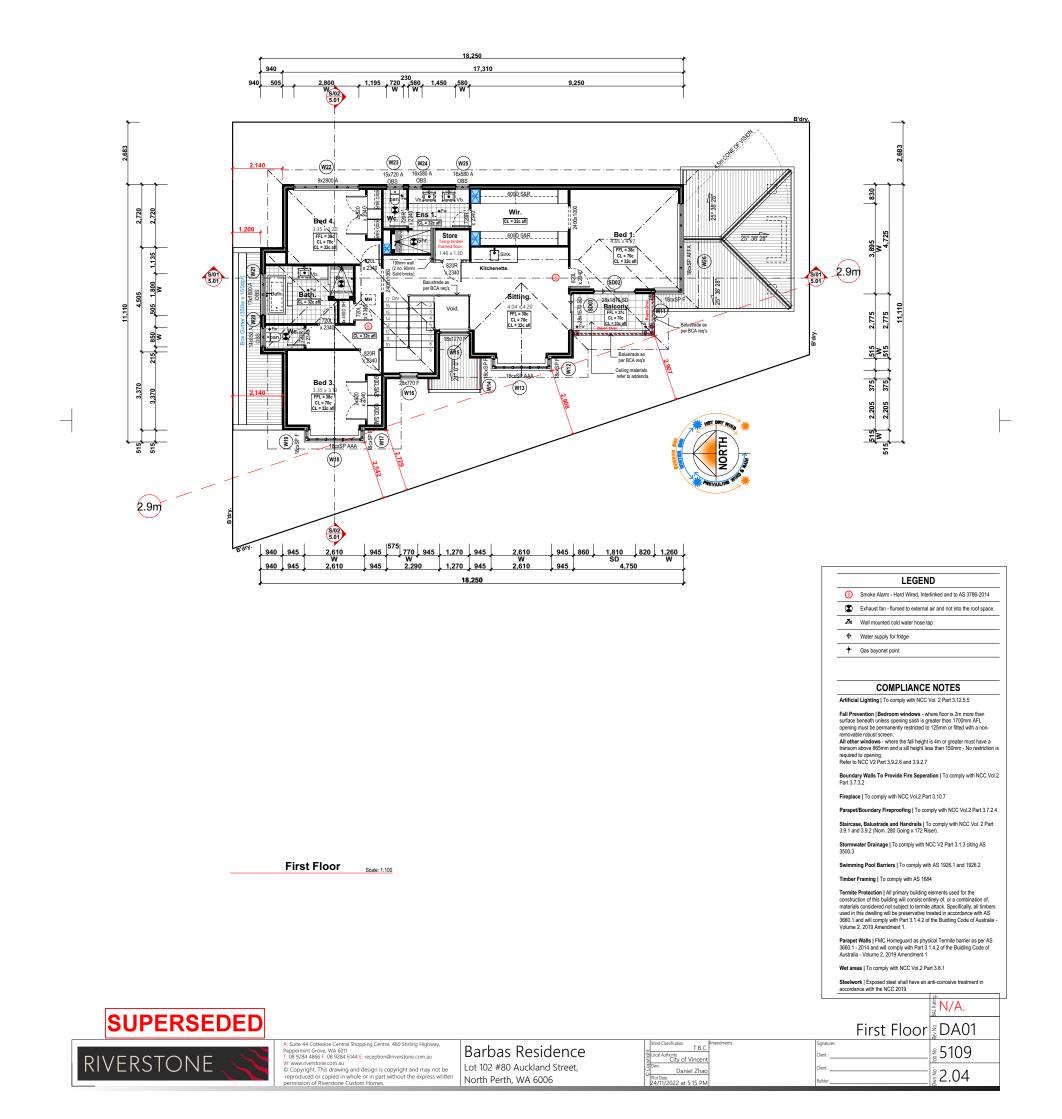


his Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the ommencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

ıniel₩Riverstone₩Riverstone - Drafting₩Drawings₩Jobs ArchiCad₩5109 Barbas v24₩01 Archicad PLN₩5109 Barbas v24.p

CITY OF VINCENT RECEIVED 25 November 2022

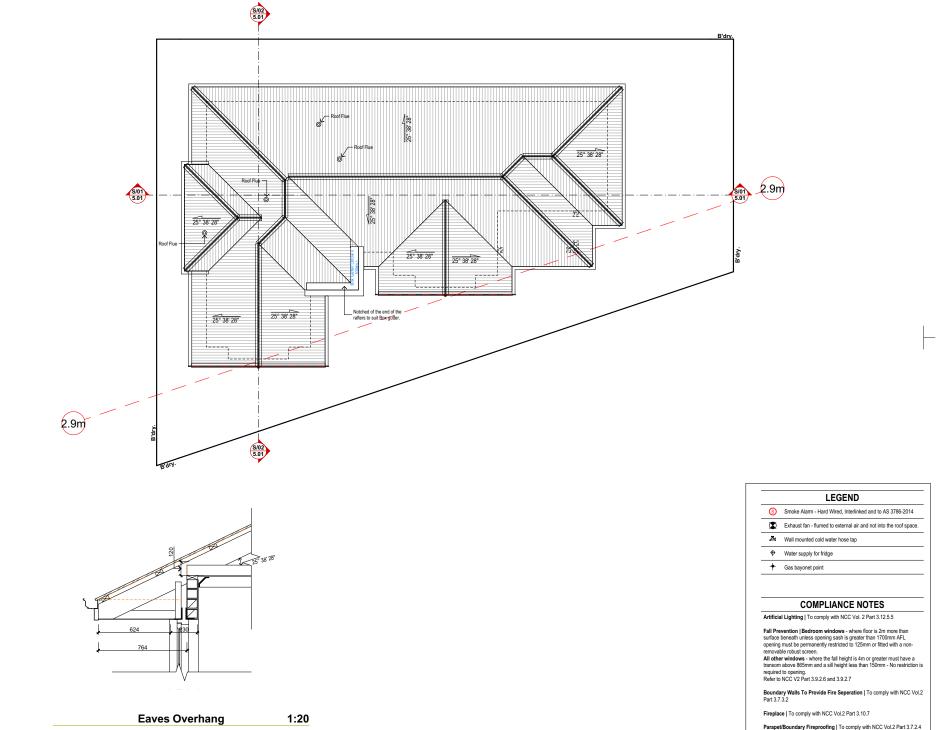
	Planning	application
A	rea Calculations	
Name	Area	Perimeter
0 Ground Floor		
Alfresco	19.2	18,292.0
Garage	43.2	28,960.0
Ground Floor	112.4	54,429.8
	174.8 m ²	101,681.8 mm
1 First Floor	•	
Balcony	6.3	10,580.0
First Floor	138.4	61,749.8
	144.7 m²	72,329.8 mm
	319.5 m ²	174,011.6 mm



s Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site nmencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

Planning application

CITY OF VINCENT RECEIVED 25 November 2022



SUPERSEDED

RIVERSTONE

Roof Plan Scale: 1:100

A. Suite 44 Cottesloe Central Shopping Centre, 460 Stirling Highway, Peppermint Grow, WA 6011
T. 16 9284 4866 F. 108 9284 6144 E reception@riverstone.com.au
W. www.riverstone.com.au
O. Copyright. This drawing and design is copyright and may not be reproduced or copied in whole or in part without the express written permission of Riverstone Custom Homes.

Barbas Residence Lot 102 #80 Auckland Street, North Perth, WA 6006

T.B.C. Local Authority
City of Vincent
Dwn. Daniel Zhao Roof Plan DA01 5109 2.05

Stormwater Drainage | To comply with NCC V2 Part 3.1.3 citing AS 3500.3

Swimming Pool Barriers | To comply with AS 1926.1 and 1926.2

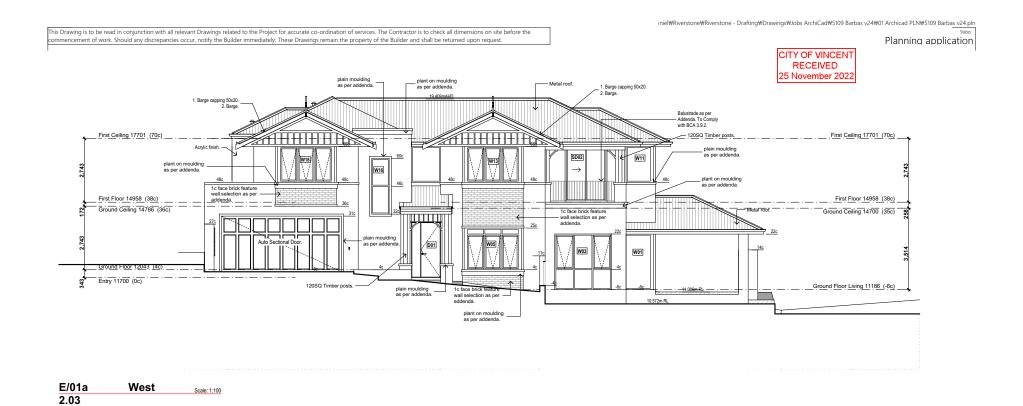
Termite Protection | All primary building elements used for the construction of this building will consist entirely of, or a combination of, materials considered not subject to termite attack. Specifically, all times used in this dwelling will be preservative treated in accordance with AS 3660.1 and will comply with Part 3.1.4.2 of the Building Code of Australia Volume 2, 2019 Amendment 1.

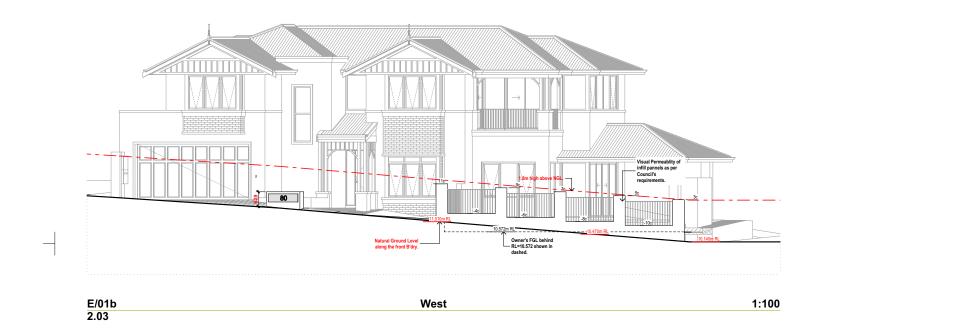
Parapet Walls | FMC Homeguard as physical Termite barrier as per AS 3660.1 - 2014 and will comply with Part 3.1.4.2 of the Buidling Code of Australia - Volume 2, 2019 Amendment 1

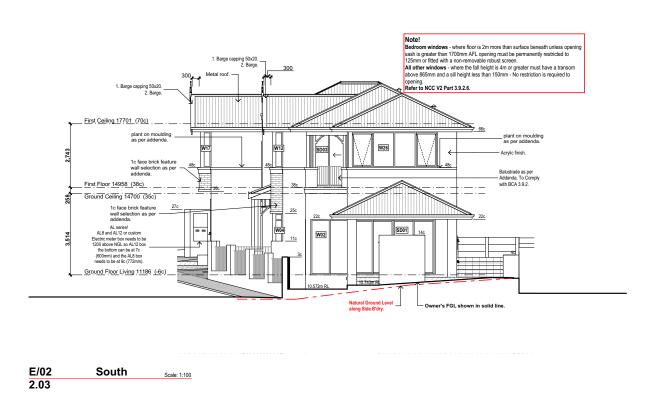
N/A.

Timber Framing | To comply with AS 1684

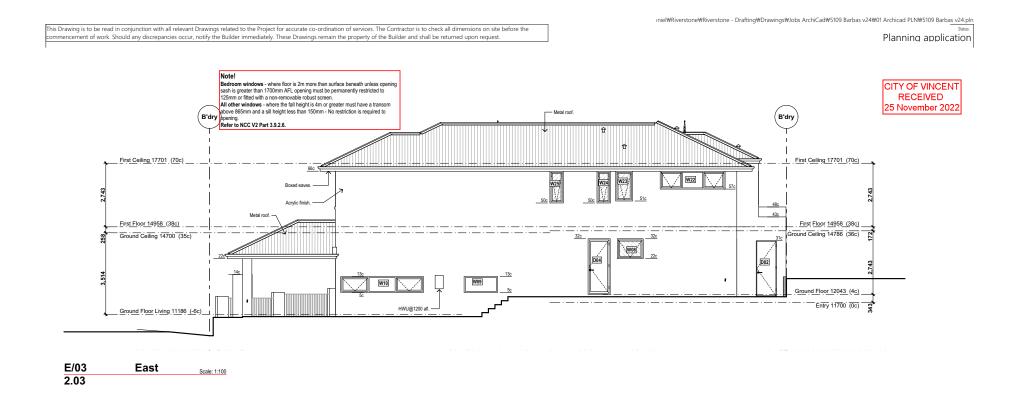
Wet areas | To comply with NCC Vol.2 Part 3.8.1 Steelwork | Exposed steel shall have an anti-corrosive treatment in accordance with the NCC 2019

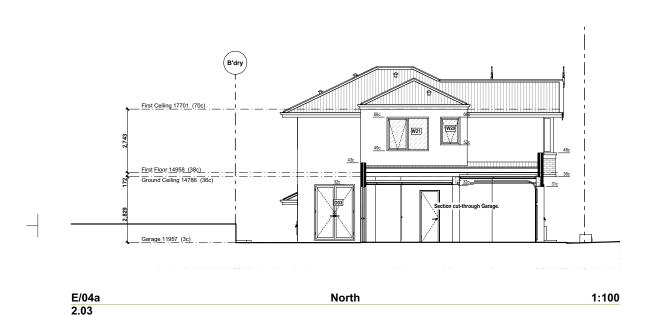


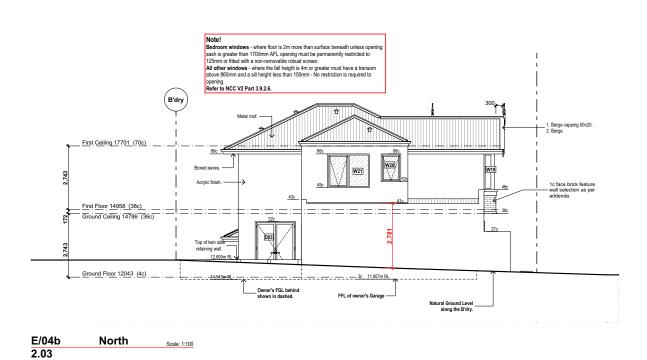




SUPERSEDED				Elevations -	
RIVERSTONE	A. Suite 44 Cotteeloe Central Shopping Centre, 460 Stirling Highway, Peppermint Grow, WA 6011 T. 08 9284 4866 F: 08 9284 6144 E reception@riverstone.com.au W. vww.nrvestone.com.au © Copyright. This drawing and design is copyright and may not be reproduced or copied in whole or in part without the express written permission of Riverstone Custom Homes.	Barbas Residence Lot 102 #80 Auckland Street, North Perth, WA 6006	Wind Classification T.B.C. Total Authority of Vincent One Daniel Zhao One	Signatures	







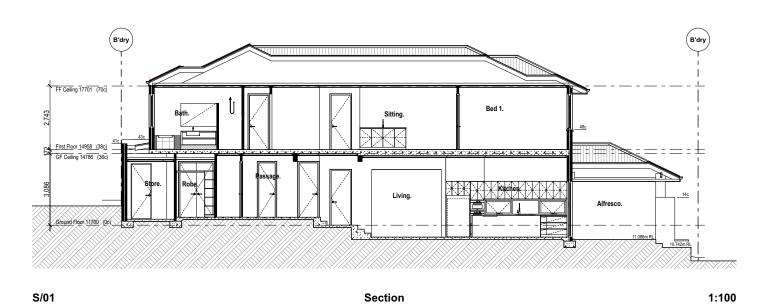


2.03

This Drawing is to be read in conjunction with all relevant Drawings related to the Project for accurate co-ordination of services. The Contractor is to check all dimensions on site before the commencement of work. Should any discrepancies occur, notify the Builder immediately. These Drawings remain the property of the Builder and shall be returned upon request.

Riverstone\Riverstone - Drafting\Drawings\Jobs ArchiCad\5109 Barbas v24\01 Archicad PLN\5109 Barbas v24.pln
Status:
Planning application

CITY OF VINCENT RECEIVED 25 November 2022



| B'dry | B'dr

SUPERSEDED

A. Suite 44 Cottesloe Central Shopping Centre, 460 Stirling Highway, Peppermint Grove, WA 6011

Peppermint Grove, WA 6011

No 189 284 4466 For Reaption@Priverstone.com.au

W. www.riverstone.com.au

Occopyright. This drawing and design is copyright and may not be reproduced or copied in whole or in part without the express written permission of Riverstone Custom Homes.

Barbas Residence

Lot 102 #80 Auckland Street, North Perth, WA 6006

Sections

Signature:

Client:

Occopyright. This drawing and design is copyright and may not be reproduced or copied in whole or in part without the express written permission of Riverstone Custom Homes.

Determination Advice Notes:

- This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
- 2. If the development the subject of this approval is not substantially commenced within a period of two years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- 3. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- 4. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- 5. This is approval is not an authority to ignore any constraint to development on the land, which may exist through statute, regulation, contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and not the City to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the City's attention.
- The applicant is responsible for ensuring that all lot boundaries as shown on the approved plans are correct.
- NO verge trees shall be removed. The verge trees shall be RETAINED and PROTECTED from any damage including unauthorised pruning.
- 8. An Infrastructure Protection Bond together with a non-refundable inspection fee shall be lodged with the City by the applicant, prior to the commencement of works, and will be held until all building/development works have been completed and any disturbance of, or damage to the City's infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the bond shall be made in writing. The bond is non-transferable.
- 9. The movement of all path users, with or without disabilities, within the road reserve, shall not be impeded in any way during the course of the building works. This area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width 1.5 metres) shall be maintained for all users at all times during construction works. Permits are required for placement of any material within the road reserve.
- 10. The owners of the subject land shall obtain the consent of the owners of relevant adjoining properties before entering those properties in order to make good the boundary walls.
- 11. All stormwater produced on the subject land shall be retained on site, by suitable means to the full satisfaction of the City. No further consideration shall be given to the disposal of stormwater 'offsite' without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of stormwater 'offsite' be subsequently provided, detailed design drainage plans and associated calculations for the proposed stormwater disposal shall be lodged together with the building permit application working drawings.
- 12. All new crossovers to lots are subject to a separate application to be approved by the City. All new crossovers shall be constructed in accordance with the City's Standard Crossover Specifications, which specify that the portion of the existing footpath traversing the proposed crossover (subject to the Footpath being in good condition as determined by the Infrastructure and Environment Services Directorate), must be retained. The proposed crossover levels shall match into the existing footpath levels. Should the footpath not to be in satisfactory condition, it must be

Page 1 of 2

Determination Advice Notes:

 $replaced\ with\ in\text{-}situ\ concrete\ panels\ in\ accordance\ with\ the\ City's\ specification\ for\ reinstatement\ of\ concrete\ paths.$

Page 2 of 2

9.2 NO. 173 (LOT: 7; D/P: 867) OXFORD STREET, LEEDERVILLE - PROPOSED ALTERATIONS AND ADDITIONS TO SMALL BAR (AMENDMENT TO APPROVED) (UNAUTHORISED EXISTING DEVELOPMENT)

Ward: South

Attachments:

- 1. Location Plan \downarrow
- 2. Development Plans J
- 3. Landscaping Plan 🗓 🖼
- 4. Amended Acoustic Report 🗓 溢
- 5. Previous Development Approval 24 July 2020 (5.2020.81.1) U

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for a proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development) at No. 173 (Lot: 7; D/P: 867) Oxford Street, Leederville in accordance with the plans provided in Attachment 2, subject to the following conditions and associated advice notes:

- 1. All conditions, requirements and advice notes detailed on development approval 5.2020.81.1 dated 24 July 2020, 5.2021.274.1 dated 18 August 2020 and 5.2021.220.1 dated 14 September 2021 continue to apply to this approval, except as follows:
 - 1.1 Condition 1.1 is amended to read as follows:
 - 1.1. This approval relates to Alterations and Additions to Small Bar as indicated on the plans dated 17 March 2023 and 9 May 2023. It does not relate to any other development on the site;
 - 1.2 Condition 7 is amended to read as follows:
 - 7. The measures outlined in the approved acoustic report prepared by Acoustic Engineering Solutions, dated 24 April 2023 shall be implemented prior to the occupation or use of the development subject of this approval and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;
 - 1.3 Condition 11 is amended to read as follows:
 - 11. Within 28 days of the date of this approval, an updated Waste Management Plan shall be provided to the City. The updated Waste Management Plan is to reflect the changes to the bin store location and its increase in size. The approved Waste Management Plan shall be thereafter implemented to the satisfaction of the City;
 - 1.4 Condition 12.1 is amended to read as follows:
 - 12.1 An amended landscape and reticulation plan for the development site, to the satisfaction of the City, shall be lodged with and approved by the City prior to occupation or use of the development the subject of this approval. The amended landscape and reticulation plan shall generally be in accordance with the plan dated 17 March 2023 except the Syzygium Leuhmannii species being replaced with Acmena Smithii Dwarf species or other suitable species as approved by the City:
 - 1.5 A new Advice Note 3 of 5.2021.220.1 to read as follows:
 - 3. The development is to comply with the relevant assigned noise levels under the *Environmental Protection (Noise) Regulations 1997.*

EXECUTIVE SUMMARY:

The purpose of this report is to consider an application for development approval for Alterations and Additions to an existing Small Bar at No. 173 Oxford Street, Leederville (subject site). The site is developed and has been operating as Roberts on Oxford since December 2020.

The proposal seeks approval for works that have been undertaken at the subject site and that are inconsistent with the previous approval issued by the City in September 2021. This means that the works undertaken are currently unauthorised.

The unauthorised works relate to a re-configuration of the previously approved rear alfresco area and associated buildings and landscaping, as well as to the side alfresco area and front facade. The predominant building layout would remain the same and the overall operation of the venue would remain as previously approved. The proposal does not seek to change the approved land use, occupancy numbers or operating hours as part of this application.

The proposal seeks an element objectives assessment against the landscaping planning element. The proposal has been designed to provide for a landscaping outcome that is appropriate for an existing development site and the nature of the existing Small Bar land use, to reduce amenity impacts to adjoining properties and to be consistent with the established streetscape.

The proposal satisfies the relevant deemed-to-comply and element objectives and the application is recommended for approval subject to updating existing conditions.

PROPOSAL:

The subject application seeks to amend the most recent approval relating to the existing small bar operating from the subject site that was determined by Council at its <u>Ordinary Meeting</u> on 14 September 2021 ('2021 approval'). This 2021 approval related to alterations and additions to the existing small bar use. A location plan of the site included as **Attachment 1**.

The applicant seeks approval to modify the development plans and conditions of the 2021 approval to bring them in line with what has been constructed on site. This is because building works undertaken on-site are inconsistent with the 2021 approval. The applicant has advised that adjustments to the approved works needed to be undertaken during construction due to Water Corporation and other building requirements.

The development plans the subject of this application and that are consistent with what has been constructed on-site are included in **Attachment 2**.

Details

The amendments proposed as part of this application are summarised as follows:

Oxford Street Façade

Modification to the southern portion of the front façade relating to the entry and pedestrian access. Due
to fire safety requirements, the approved bi-fold timber doors are required to be modified to a swinging
door.

Front Building

• Re-configuration of the layout of the front building to modify the location of bin storage, toilet facilities, storerooms and the kitchen.

Side Alfresco

 Extension to the length of the enclosed side alfresco area along the southern boundary from 12.5 metres to 19.5 metres.

Rear Alfresco and Buildings

Re-configuration and change in design to the previously approved rear alfresco seating area, deck and buildings, as described below.

- <u>Pedestrian Ramp and Stairs:</u> Re-configuration of a pedestrian ramp and stairs to the rear alfresco area along the southern boundary to provide compliant universal access.
- <u>Seating Area:</u> Introduction of a raised seating area to the east of the rear alfresco area located adjacent to the kitchen, and seating area adjacent to the bottom of the ramp/stairs in the rear alfresco area. The covered seating area along the northern side boundary is now proposed to be raised.
- Shade Sails: Three new shade sails proposed over the seating areas in the rear courtyard.
- <u>Patio:</u> Approved pergola to the northern side boundary changed to a solid roof patio to provide cover over the raised seating area. The size of the previously approved structure has reduced in size from 24 square metres with a 6.7 metre boundary length dimension, to 10.5 square metres with a 5 metre boundary length dimension.
- <u>Bar Area and Storage:</u> Re-configuration of the previously approved rear bar area along the western boundary that includes the removal of the bin storage area and kitchen, and the inclusion of a new cool room and coffee preparation station.
- <u>Landscaping:</u> Removal of the approved turf area in the rear courtyard area. Planter boxes are proposed to the perimeter of the courtyard area adjacent to the raised seating area to the east, along the southern side of the pedestrian ramp, and to the northern side boundary. Two trees are proposed within deep soil areas to the northern side boundary, as well as pot plants located throughout the courtyard area.

Aspects of the Existing Premises Unchanged by the Proposal

The application does not propose any changes to the following previously approved elements:

- Small Bar land use;
- Existing building to the street containing a front bar. The parklet in the Oxford Street reserve located adjacent to the premises is also as existing;
- Capacity of 120 patrons and seven staff at any given time;
- 3.8 metre high acoustic walls along portions of the northern, western and southern lot boundaries constructed out of brick:
- No on-site parking; and
- Operating hours as follows:
 - 6:00am to 12:00am Monday to Saturday;
 - 6:00am to 10:00pm Sunday; and
 - 6:00am to 12:00am Sunday where followed by a public holiday.

BACKGROUND:

Landowner:	Colin Philip De Silva and Mondesta De Silva			
Applicant:	Robert McNally			
Client:	Robert McNally			
Date of Application:	17 March 2023			
Zoning:	MRS: Urban			
	LPS2: Zone: Regional Centre			
Built Form Area:	Town Centre			
Existing Land Use:	Small Bar			
Proposed Use Class:	Small Bar			
Lot Area:	405m²			
Right of Way (ROW):	Not applicable			
Heritage List:	Not applicable			

Site Context

The single storey building on the subject site accommodates a Small Bar land use. A bar is contained in the building to the front of the site and a roofed alfresco area to the southern side of the building. The portion of the site to its southern side boundary is used for additional seating and rear access to the alfresco dining area. The kitchen, bin store and bathroom facilities are all located in the middle of the subject site. At the rear of the site is an alfresco dining area and rear bar which includes a cool room and coffee preparation area.

The subject site is zoned Regional Centre under the City's Local Planning Scheme No. 2 (LPS2) and is located within the Town Centre Built Form Area under the City's Policy No. 7.1.1 – Built Form (Built Form Policy). The site is within a six-storey building height area under the Built Form Policy.

The subject site is bound by Oxford Street to the east, Anna Vietnamese Restaurant and Cafe to the north, Luna Cinema to the south and a Multiple Dwellings development (townhouses and apartments) to the west.

Adjoining properties to the north and south of the subject site along Oxford Street are zoned Regional Centre under LPS2. Adjoining properties to the west of the subject site are zoned Residential under LPS2 with a density coding of R80. The property across Oxford Street to the east of the subject site is reserved for Public Purposes – Primary School/High School and accommodates the School for Isolated and Distant Education (SIDE).

Previous Development Approvals

• On 24 July 2020 Administration approved a development application for a change of use at the subject site. This was for a change of use from Shop House to Restaurant/Café and Single House. The approval permitted a maximum of 50 customers and five staff members to be on-site at any one time and included signage, façade upgrades and provision of an outdoor dining area within the existing driveway along the southern boundary of the site. The approval included the provision for two long-term bicycle bays and no on-site parking.

A copy of these approved development plans and approval notice is included in Attachment 5.

- Council at its <u>Ordinary Meeting</u> on 18 August 2020 approved a change of use at the subject site from Restaurant/Café and Single House to Small Bar and Single House. No works were proposed as part of this application. The venue was approved with a capacity of 55 persons, being 50 patrons and five staff. The operating hours of the premises was restricted to Monday to Saturday from 6:00am – 12:00am and Sunday from 6:00am – 10:00pm (or until 12:00am were followed by a public holiday).
- Council at its <u>Ordinary Meeting</u> on 14 September 2021 approved proposed alterations and additions to the Small Bar. Details of this application included:
 - o Increasing the maximum number of patrons from 50 to 120, and the number of staff from five to seven.
 - Undertaking works to the premises including:
 - Construction of a new façade to Oxford Street including the continuation of an awning over the Oxford Street footpath and roof cover over the existing outdoor seating area along the southern boundary of the property.
 - Conversion of the existing covered area at the rear into a new kitchen and bar area, and storage.
 - Provision of a rear alfresco dining area to the western side of the property. This area provided additional seating and consisted of paving, turf and a pergola structure.
 - Construction of a 3.8 metre high and 0.2 metre thick brick wall along portions of the northern, western and southern boundaries of the site.
 - Conversion of the previous Single House located at the rear of the existing Small Bar building that fronts onto Oxford Street into an additional back of house area and toilet facilities.

Noise and Compliance Investigations

This development application has resulted from a compliance investigation that commenced in January 2023 regarding alleged unauthorised works undertaken at the property.

A site inspection was conducted by the City as part of the compliance investigation which found that building works to the rear and southern areas of the site were not constructed in accordance with the 2021 approval.

The subject development application for approval of the unauthorised works was subsequently prepared and lodged with the City in March 2023.

A complaint was received by the City in April 2023 in relation to noise emanating from the rear of the property. Building works to the rear had commenced at this time but was not completed and so was not being used in line with noise management measures.

The City's Development Compliance Enforcement Policy allows for the consideration of an unauthorised development to continue to operate during the development application assessment process. The City is aware that the side and rear of the property may have continued to be in use while this application has been processed. The City has not received any further complaints in relation to noise emanating from the rear courtyard area.

DETAILS:

Summary Assessment

The table below summarises the planning assessment of the proposal against the provisions of the City of Vincent Local Planning Scheme No. 2 (LPS2) and the City's Built Form Policy. In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Previously approved	Requires further Discretion
Street Setback	✓		
Building Setbacks/Boundary Wall	✓		
Building Height/Storeys	✓		
Roof Form	✓		
Landscaping			✓
Visual Privacy	✓		
Car and Bicycle Parking		✓	
Bicycle Facilities		✓	
Façade Design	✓		
Universal Access	✓		
Sound Attenuation Policy	✓		
Signs and Advertising Policy	✓		
Hours of Operation		✓	

Detailed Assessment

The deemed-to-comply (acceptable outcomes) assessment of the planning element that requires the discretion of Council is as follows:

Landscaping						
Acceptable Outcomes Standard	Proposal					
Built Form Policy Clause 1.5						
Deep Soil Areas: 12% of site area (48.6 square metres)	Deep soil areas and planting areas provided: 0.7% (2.9 square metres)					
Planting Areas: 3% of site area (12.1 square metres)						

The above element of the proposal does not meet the specified acceptable outcomes standard and is discussed in the Comments section below.

CONSULTATION/ADVERTISING:

Community Consultation

Community consultation was not undertaken as part of this application. This is because the planning element that does not meet the acceptable outcome standard relates to landscaping located at the rear of the property. The change proposed would not adversely impact adjoining properties or the Oxford Street streetscape.

The other changes proposed as part of this application relate to re-configuration of previously approved works on the property, and would not result in an increase to the intensity or scale of the venue's operation.

In accordance with the principles of the City's Community and Stakeholder Engagement Policy, such proposals are not required to be advertised.

Design Review Panel (DRP):

Referred to DRP: No

The physical works proposed satisfy the relevant deemed-to-comply (acceptable outcome) standards. Modifications to the entry door to the Oxford Street frontage were required to satisfy public building standards and are consistent with the existing approved built form, including design, colours and materials.

LEGAL/POLICY:

- Planning and Development Act 2005;
- Planning and Development (Local Planning Schemes) Regulations 2015;
- City of Vincent Local Planning Scheme No. 2;
- Draft Leederville Precinct Structure Plan;
- Leederville Town Centre Masterplan & Built Form Guidelines;
- Development Compliance Enforcement Policy;
- Community and Stakeholder Engagement Policy;
- Policy No. 7.1.1 Built Form Policy;
- Policy No. 7.5.7 Licensed Premises; and
- Policy No. 7.5.21 Sound Attenuation.

Planning and Development Act 2005

In accordance with Schedule 2, Clause 76(2) of the *Planning and Development (Local Planning Schemes)* Regulations 2015 (Planning Regulations) and Part 14 of the *Planning and Development Act 2005* (P&D Act), the applicant would have the right to apply to the State Administrative Tribunal for a review of Council's determination.

Planning and Development (Local Planning Schemes) Regulations 2015

In accordance with <u>Clause 67(2)</u> of the Deemed Provisions in the Planning Regulations and in determining a development application, Council is to have due regard to a range of matters to the extent that these are relevant to the development application.

Draft Leederville Precinct Structure Plan (Draft LPSP)

At its meeting on 14 September 2021, Council endorsed the Draft LPSP to be forwarded to the Western Australian Planning Commission (WAPC) for determination. At the same meeting Council resolved to proceed with the preparation of Amendment 7 to LPS2, to rezone the subject site and surrounding properties from 'Regional Centre' to 'Centre'. Amendment 7 has been forwarded to the Minister for determination. The subject site would be zoned 'Commercial R-AC0' and in the Village Sub-Precinct under the Draft LPSP.

The Draft LPSP and Amendment 7 to LPS2 have not been determined by the WAPC or the Minister, respectively. This means that the provisions of the Draft LPSP are to be given regard only in determining a development application.

Leederville Master Plan Built Form Guidelines

The Leederville Master Plan Built Form Guidelines (Leederville Master Plan) were adopted by Council at its 16 March 2009 Ordinary Meeting and is a matter to be given due regard in the consideration of an application.

Unauthorised Development

The planning framework includes the following in relation to unauthorised development:

- Under Clause 60 of the Planning Regulations, a person must not commence or carry out any works or use land unless development approval has been obtained.
- Schedule 2, Clause 65 of the Planning Regulations provides the ability for a development application
 where the development has already commenced or carried out to be approved, approved with
 conditions or refused.
- Under the P&D Act, the approval of a development application for unauthorised development does not apply retrospectively. The approval sought would not apply to the period during which the development operated without approval.

Delegation to Determine Applications:

The application is required to be determined by Council because it is proposing a further departure to previously approved variations to acceptable outcome standards set out in the City's local planning policy and would also change the impact of conditions imposed by Council.

RISK MANAGEMENT IMPLICATIONS:

Low: There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

There are no sustainability implications from this application, aside from proposed changes to landscaping.

The acceptability of the proposed landscaping outcome as considered against the provisions of the City's Policy No. 7.1.1 – Built Form and that are informed by the City's Sustainable Environment Strategy 2019-2024 is included in the Comments section below.

PUBLIC HEALTH IMPLICATIONS:

The venue sells alcohol to patrons for consumption on-site. The City's *Public Health Plan 2020-2025* includes the following priority health outcome in relation to alcohol:

Reduced harmful alcohol use

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial/budget implications from this application.

COMMENTS:

Summary Assessment

In assessing the application against the planning framework, it is recommended for approval. The following key comments are of relevance:

- The proposed changes to landscaping in the rear alfresco area of the site would ensure the space is practical for the operation of the venue and is functional for its patrons. The proposed landscaping provided in planter boxes, landscaping strips and in pots would be suitable for the existing Small Bar use and provide amenity to patrons using the rear alfresco area.
- The re-configuration and re-organisation of the previously approved works to the rear of the site would not result in amenity impacts to neighbouring properties, with supporting acoustic reporting submitted.

Landscaping

The Built Form Policy sets out an acceptable outcomes standard of 12 percent of the site area provided as deep soil areas, equivalent to 48.6 square metres of the site area. The Built Form Policy also sets out an acceptable outcomes standard of 3 percent of site area provided as planting areas, equivalent to 12.1 square metres of the site area. These areas are to have a minimum dimension of 1 metre under the acceptable outcomes.

The 2021 approval provided for 7.7 percent (31.4 square metres) of the site as deep soil areas and planting areas.

The current proposal seeks to provide a total of 0.7 percent (2.9 square metres) of the site as deep soil and planting areas with a minimum dimension of 1 metre. An additional 2.1 percent of the site (8.6 square metres) is also provided as landscaping, but is not classified as deep soil and planting areas because it does not have a minimum dimension of 1 metre.

The applicant has provided a landscaping plan for the rear area of the site, included in **Attachment 3**.

The proposal is consistent with the <u>element objectives</u> of the Built Form Policy for the following reasons:

- <u>Functionality and Nature of Use</u>: The extent and type of landscaping provided is appropriate in considering the built out nature of the site and to ensure the rear courtyard area is functional its patrons, for the following reasons:
 - The landscaping changes are proposed as a more practical design response for the small bar use. The previously approved turf area is located throughout the rear courtyard area and in front of the rear bar. The inclusion of paving to replace the previously approved turf would provide greater functional area for use by patrons in the rear courtyard area.
 - The approved turf areas would present maintenance and viability issues due to the use of the area by patrons.
 - Three shade sails are proposed over the rear outdoor area to provide weather protection all year round for patrons using the area. The inclusion of these shade sails may limit potential solar access to the turf, reducing the turf's long term viability.
- <u>Site Limitations</u>: There is limited ability to provide for substantial landscaping areas given existing and approved buildings on site as follows:
 - Building additions have previously been approved to the rear of the existing venue. The application seeks to re-configure these.
 - The enclosed side alfresco area along the southern boundary have previously been approved for seating.
 - The existing building to the front of the site has a nil setback to Oxford Street and has been in place prior to previous change of use approvals.
- <u>Introduction of Landscaping Areas:</u> The application seeks to incorporate landscaping to areas of the rear courtyard where it would most benefit its users and provide greatest amenity. This includes:
 - Planter boxes proposed to the edges of the courtyard area adjacent to the raised seating area to the east, along the southern side of the pedestrian ramp, and to the northern side boundary.
 - Two trees proposed within deep soil areas to the northern side boundary.
 - Pot plants located throughout the courtyard area.
 - The City's Parks team has confirmed that all areas of planter boxes can accommodate and support intended planting.

Species Selection:

- The proposed landscaping plan includes various plant species that provide visual interest, shading and can be used in association with the site's Small Bar use. Edible species are provided including an orange tree, a lemon tree as well as herbs including sage, thyme, basil, mint and rosemary that can be used by the bar.
- The City's Parks team supports the proposed landscape plan, although has recommended that the Syzygium Leuhmannii species be replaced with Acmena Smithii Dwarf which would be better suited to the size of the planting area. An update to Condition 12 of the existing approval to reflect this has been included in the officer recommendation.

Noise Management

A revised acoustic report to reflect the re-configuration of the building works on site has been prepared by a qualified acoustic consultant in support of the application. This is included as **Attachment 4**.

The acoustic report assesses noise generated from the proposed development and its impact on nearby properties and considers the current built form constructed on-site. It has been prepared based on the previous conditions of approval and venue operation including:

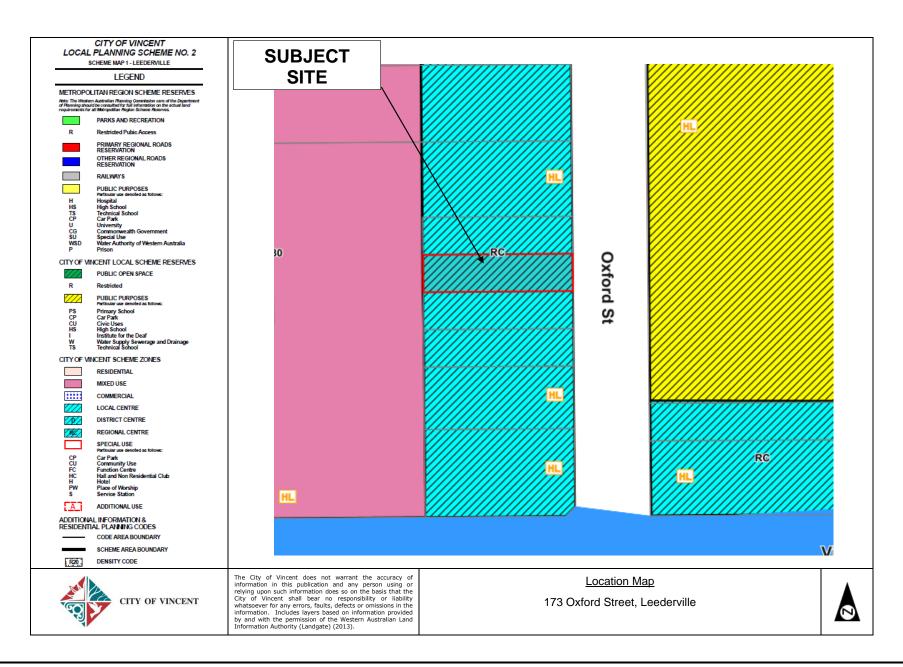
- A maximum capacity of 120 patrons operating seven days a week;
- Mechanical equipment;
- All windows and doors to be fully opened during operating hours;
- Speakers would play low level background music. This would include two speakers in the indoor area, two speakers in the side alfresco area and four speakers in the courtyard area; and
- 3.8 metre high brick walls built along portions of the northern, western and southern boundaries.

The acoustic report confirms that noise levels generated from the premises during the approved operating hours would comply with the relevant assigned noise levels under the *Environmental Protection (Noise) Regulations 1997.* The proposed re-configuration of physical works of the site would not result in an adverse impact on the amenity of the surrounding area in relation to noise.

It is recommended that Condition 7 of the existing approval be updated to ensure that the premises is to operate in accordance with the amended acoustic report. An advice note is also recommended advising that the development is to comply with the relevant assigned noise levels under the *Environmental Protection (Noise) Regulations 1997*. The applicant has confirmed that the business will operate in accordance with the amended acoustic report.

Waste Management

The application proposes to relocate the bin store area to the centre of the site from the rear and to increase its size from 7.8 square metres to 10.9 square metres. It is recommended for the previously approved Waste Management Plan to be updated to reflect this as per Condition 11.



Item 9.2- Attachment 1 Page 82



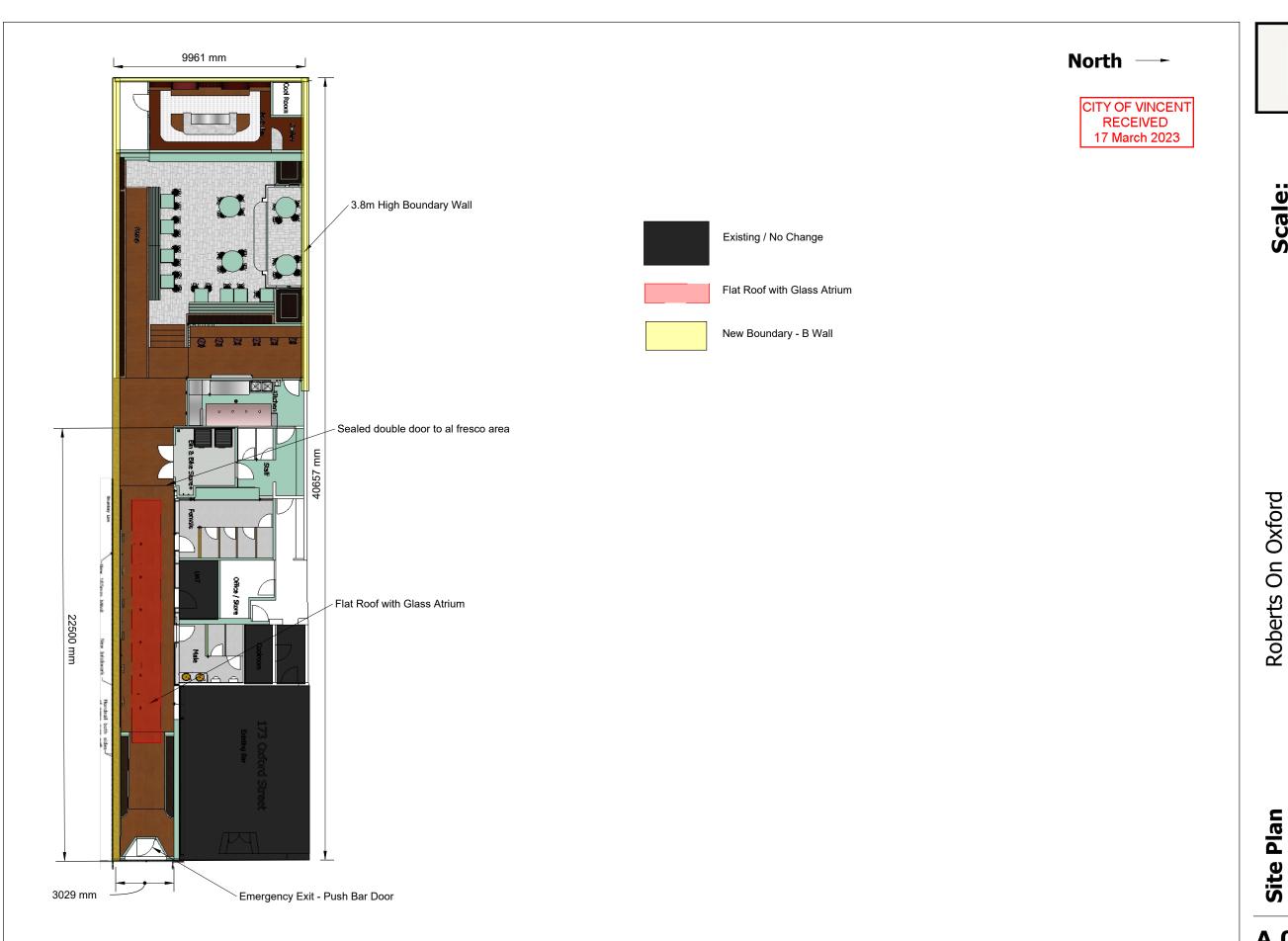
CITY OF VINCENT

The City of Vincent does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the City of Vincent shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information. Includes layers based on information provided by and with the permission of the Western Australian Land Information Authority (Landgate) (2013).

173 Oxford Street, Leederville



Item 9.2- Attachment 1 Page 83



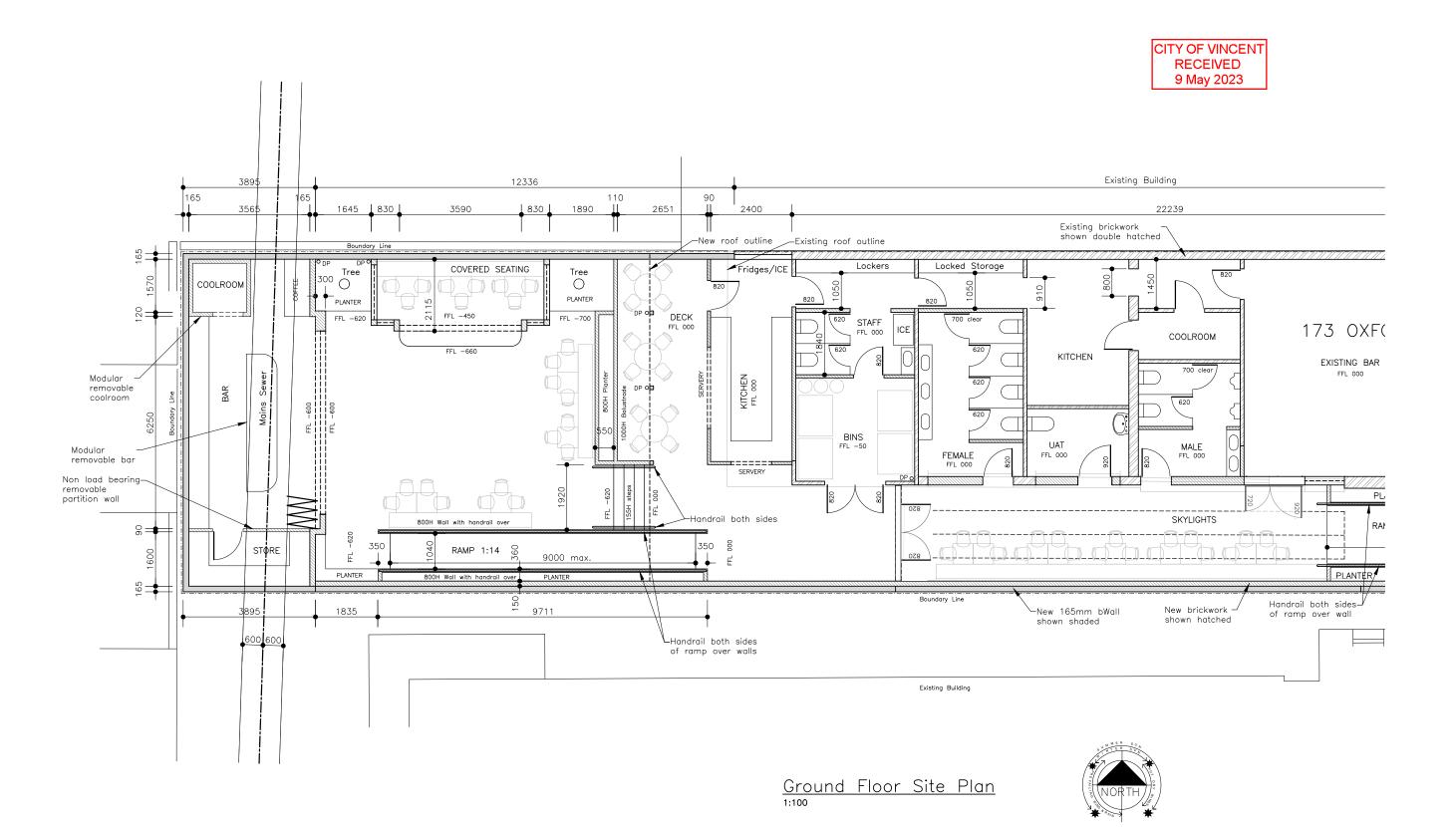
Scale: 1:175mm

Roberts On Oxford 173 Oxford Street, Leederville WA 6007

Date: 09 March 2023

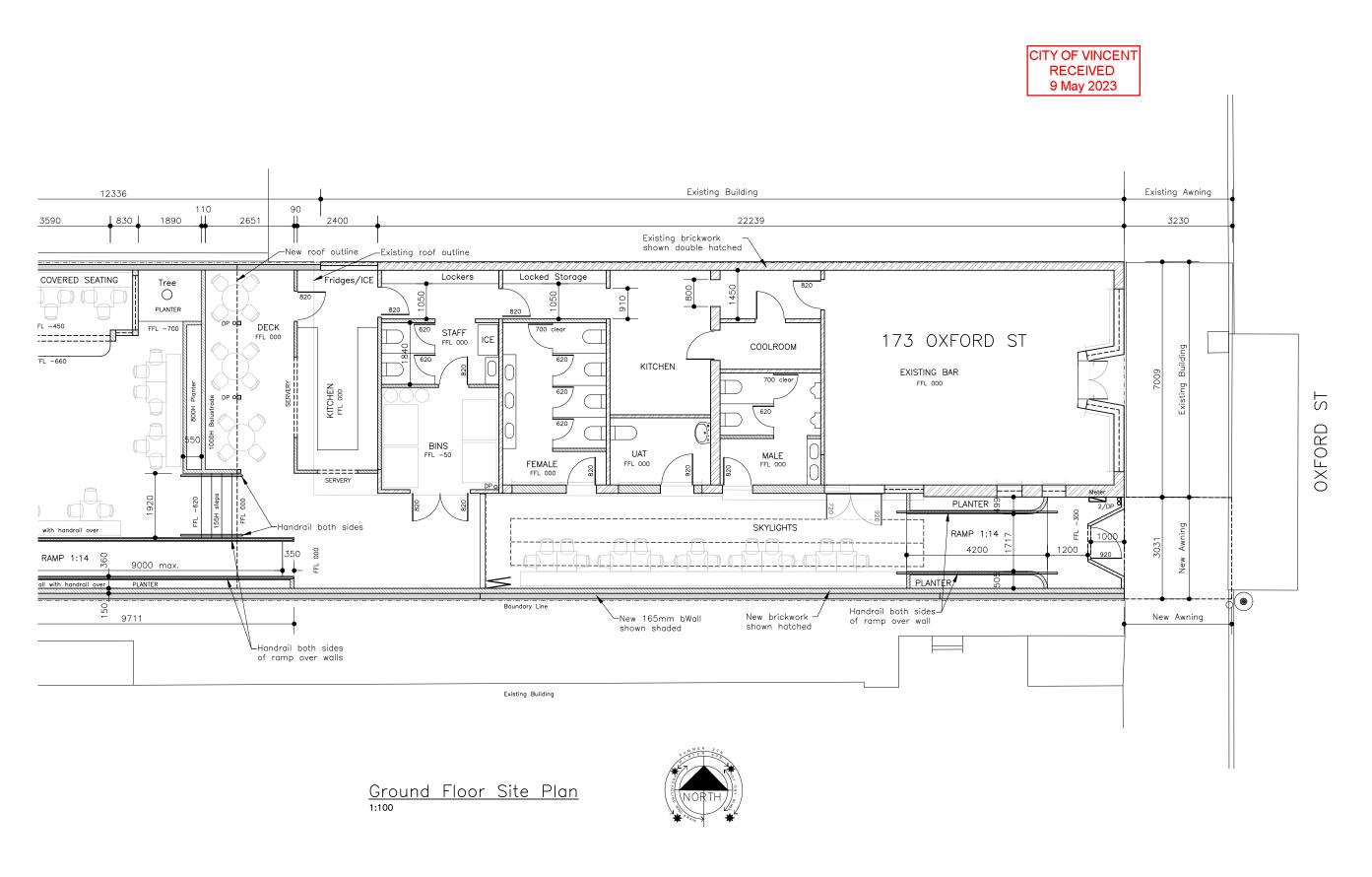
A.01

Item 9.2- Attachment 2 Page 84



						CONTACT	PROJECT	173 Oxford St, Leederville, WA	THIS DRAWING IS SUBJECT T	TO COPYRIGHT
						Anthony Bacic 0411 097 533			JOB No.	SCALE (U.N.O.)
					Dacicgroup	anthony@bacicgroup.com.au			Oxford St	1:100
F	For Construction	2 May 2023	AB	EN		Drago Bacic 0427 177 911	TITLE	Ground Floor Plan	DWG. No.	REV.
E	For Construction	16 Sep 2022	AB	EN	bacicgroup.com.au	drago@bacicgroup.com.au			A100-1	
RE	V. DESCRIPTION	DATE	DRAWN	APP'D					A IUU-I	「

Item 9.2- Attachment 2



						CONTACT	PROJECT	173 Oxford St, Leederville, WA	THIS DRAWING IS SUBJECT T	TO COPYRIGHT
						Anthony Bacic 0411 097 533			JOB No.	SCALE (U.N.O.)
					Dacicgroup	anthony@bacicgroup.com.au			Oxford St	1:100
F	For Construction	2 May 2023	AB	EN		Drago Bacic 0427 177 911	TITLE	Ground Floor Plan	DWG. No.	REV.
E	For Construction	16 Sep 2022	AB	EN	bacicgroup.com.au	drago@bacicgroup.com.au			A100-2	
RE	v. DESCRIPTION	DATE	DRAWN	APP'D					A 100-Z	୮ ፯

Item 9.2- Attachment 2

North —

CITY OF VINCENT RECEIVED 17 March 2023



Scale: 1:50mm

Roberts On Oxford 173 Oxford Street, Leederville WA 6007

Emergency Exit Door Date: 09 March 2023

A.01

10010 mm 977 mm 3000mm

Due to Fire Safety requirements the new/additional side entrance door has been modified to the original design approved. A minimum of 850mm clear opening is required.

<---- OXFORD STREET --->

Item 9.2- Attachment 2



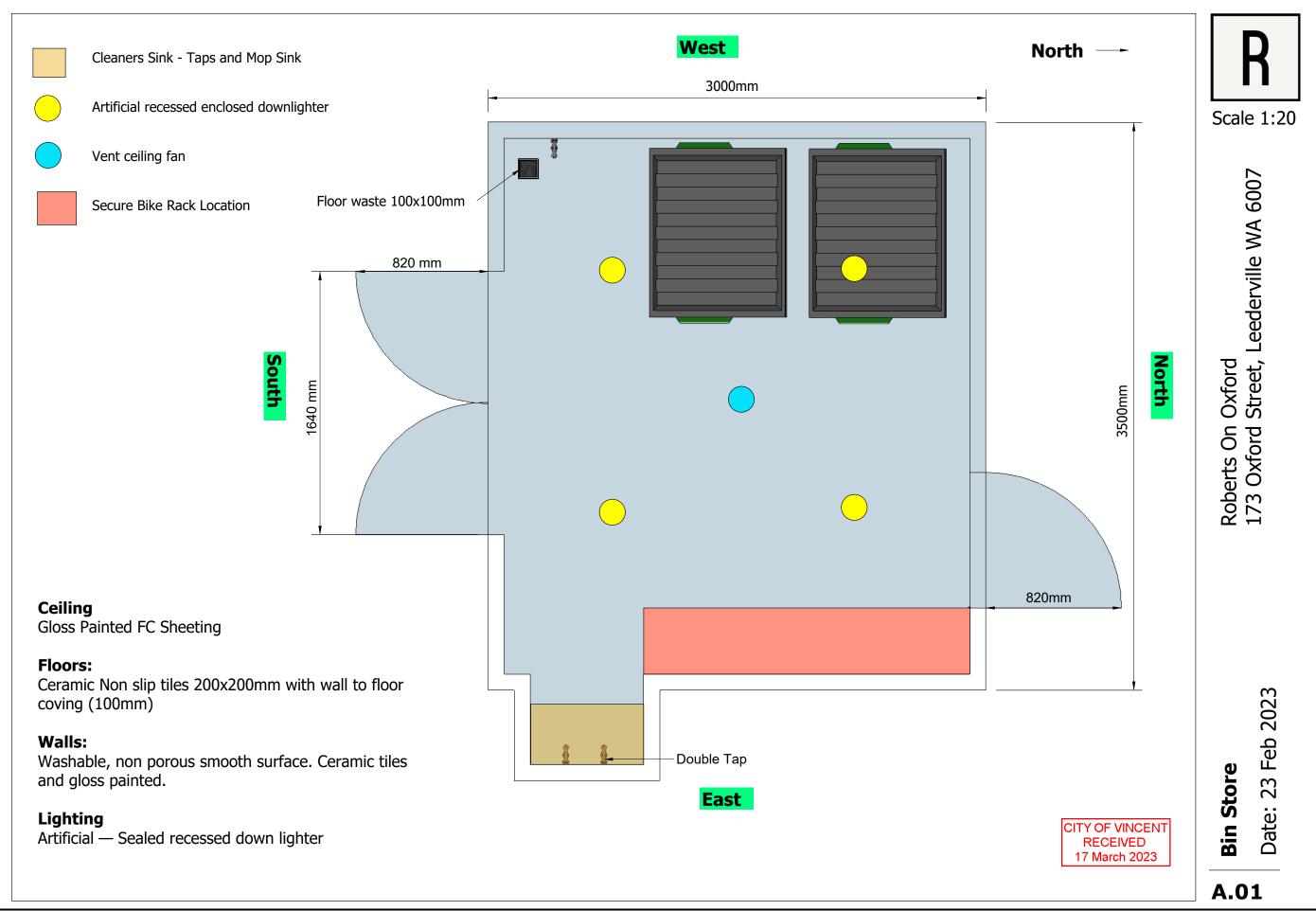
R

Scale 1:175mm Roberts On Oxford 173 Oxford Street, Leederville WA 6007

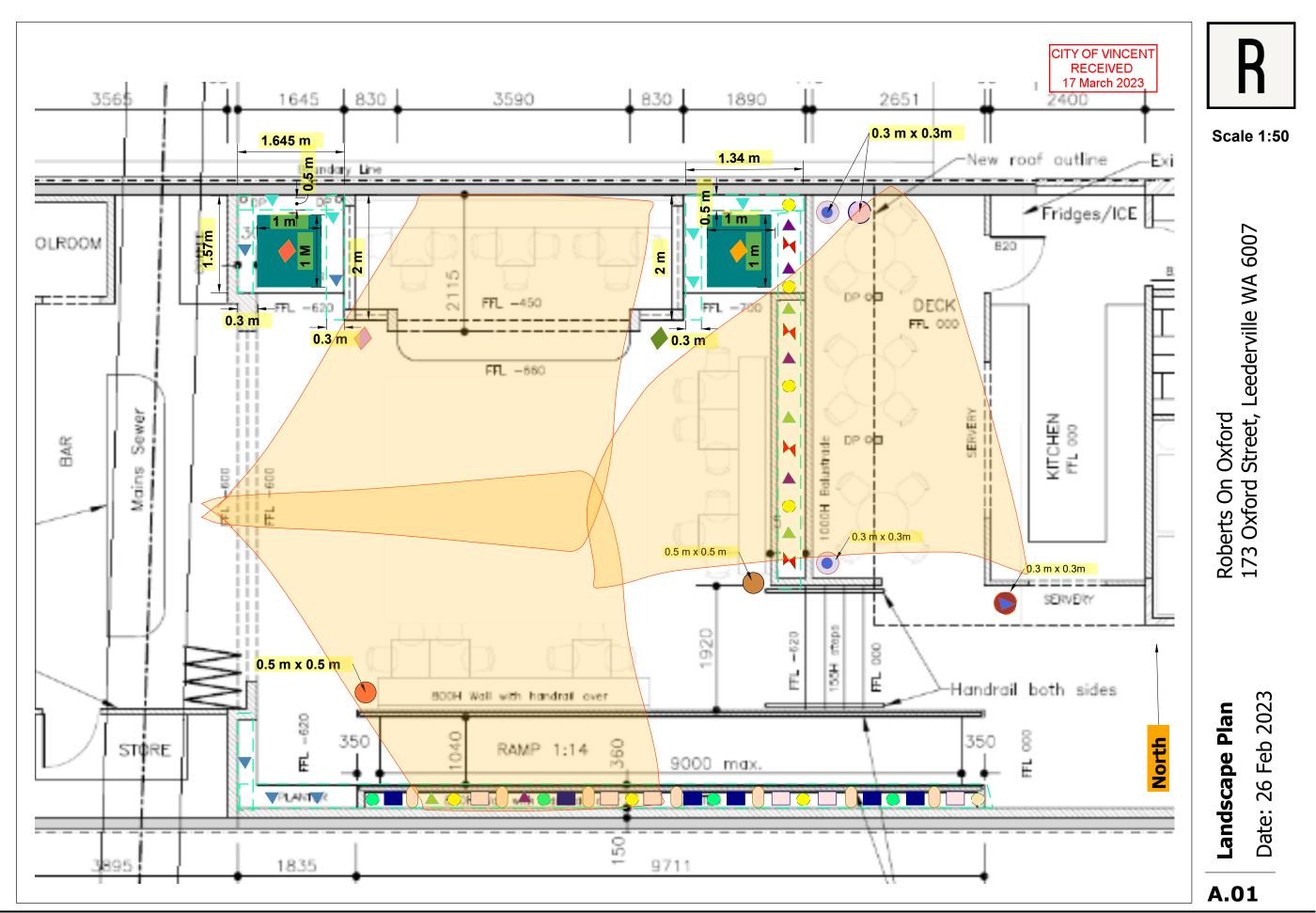
Outdoor Area

A.01

Date: 23 Feb 2023



Item 9.2- Attachment 2



CITY OF VINCENT **RECEIVED** 17 March 2023

Planter Box

Hardenbergia Violacea ("Happy Wanderer" Wisteria) X6

Trachelospermum Jasminoides (Chinese Star Jasmine) X4

Alternanthera Dentata ("Little Ruby")

Phormium Tenax ("Blazing Red") X4

Coprosma Repens ("Tequila Sunrise") X4

Phormium Spp / hybrid ("Duet" or Yellow Wave") X4

Adenanthos Sericeus or cygnorum (Woolie Bush)

Palargonium Graveolens Var. (Lemon-Rose Geranium)

Mandevilla Spp

Camellia Spp

Brachyscome Iberidifolia ("Swan River Daisy")

Pennisetum Advena Rubrum ("Purple Fountain Grass")

Syzgium Leuhmannii (Lilly Philly "Royal Flame")

Lomiandra Longifoliax confertifolia (Lime Tuff) X7

Fuchia Belle

Rosmarinus Offinalis (Rosemary)

Lavendula Spp (Lavender)

Citrus x sinensis ("Washington Navel Orange") 1M X 1M Plant Pot:

- Salvia Officinalis (Sage) - Thymus Vulgans (Thyme)

- Ocimum Basilicum (Basil)

Citrus Limon ("Eureka Lemon") 1M X 1M Plant Pot:

- Mentha Spp (Mint)

Shade sails

Roberts On Oxford 173 Oxford Street, Leederville WA 6007

Landscape Plan Legend

2023

26 Feb 2

Date:

A.02

ACOUSTIC REPORT

FOR

SMALL BAR

24 April 2023

AES-890113-R01-3-24042023

Acoustic Engineering Solutions

www.acousticengsolutions.com.au

Item 9.2- Attachment 4 Page 92



DOCUMENT CONTROL

Environmental Noise Impact Assessment

Prepared for: Roberts

173 Oxford Street

Leederville WA 6007

Contact: Robert McNally

Prepared by: DR. Roy Ming

Acoustic Engineering Solutions

0408 944 982

roy.ming@acousticengsolutions.com.au

Revision: 3

Date: 24 April 2023

Doc NO: AES 890113-R01-3-24042023

Acoustic Engineering Solutions

ABN: 64 451 362 914

This document contains commercial, conceptual and engineering information which is proprietary to Acoustic Engineering Solutions (AES). The information in this document should not be divulged to a third party without AES written consent.

AES-890113-R01-3-24042023

Page II

Item 9.2- Attachment 4 Page 93



EXECUTIVE SUMMARY

In July 2020 an acoustic model was developed for the small bar¹ operating at 173 Oxford Street Leederville. After the successful operation, Roberts planned to upgrade the small bar and extend its operation. Acoustic Engineering Solutions (AES) has been commissioned by Roberts to update the acoustic report to determine whether or not the noise emission from the upgraded small bar would comply with the Environmental Protection (Noise) Regulations 1997 (the Regulations).

The existing acoustic model has been updated accordingly to reflect the small bar upgrade. Four "worst-case" operational scenarios are modelled to represent the busiest operations with the maximum noise emissions from the upgraded small bar:

- Scenario 1: All items of the mechanical plant operate simultaneously with 48 patron conversations in normal voices (40% of 120 patrons are talking (no more than 48 patrons in the rear at any one time)) and low level background music.
- Scenario 1A: Scenario 1 excludes the operation of kitchen appliance and exhaust and the two staff conversations in the kitchens.
- Scenario 2: In scenario 1, 20% patrons are assumed to talk in normal voices while another 20% patrons are assumed to talk in raised voices after a few drinks.
- Scenario 2A: Scenario 2 excludes the operation of kitchen appliance and exhaust and the two staff conversations in the kitchens.

Scenarios 1A and 2A represent the night-time operations because the two kitchens are closed during the nights.

The above "worst-case" operational scenarios may not occur for most of the opening hours but give the predictions of highest noise emissions from the small bar.

Seven closest residential/school/commercial premises are selected for the detail assessments of noise impact. Noise levels are predicted for the worst-case meteorological conditions. The predicted worst-case music and mechanical noise levels are much below either patron conversations or background levels. Music and mechanical noise are insignificant and masked, and their dominant characteristics are not evident at any of the receivers. The predicted worst-case noise levels are assessed against the criteria set by the Regulations. The compliance assessment concludes that full compliance is achieved for the upgraded small bar.

Acoustic Report for Proposed Cafe. AES Report (AES-890113-R01-0-16072020).



TABLE OF CONTENTS

EXE	CUTIV	'E SUMI	MARY	III
1.0	INTR	ODUCT	TION	1
	1.1	SUBJ	ECT SITE	1
2.0	NOIS	E CRIT	ERIA	3
	2.1	CORF	RECTIONS FOR CHARACTERISTICS OF NOISE	4
	2.2	INFLU	JENCING FACTORS	4
3.0	NOIS	E MOD	ELLING	6
	3.1	METH	HODOLOGY	6
	3.2	INPU ⁻	T DATA	6
		3.2.1	Topography	6
		3.2.2	Noise Sensitive Premises	6
		3.2.3	Source Sound Power Levels	7
	3.3	METE	EOROLOGY	8
	3.4	OPER	RATIONAL SCENARIOS	8
4.0	MOD	ELLING	RESULTS	11
	4.1	POIN [®]	T MODELLING RESULTS	11
	4.2	NOIS	E CONTOURS	12
5.0	COM	PLIANC	CE ASSESSMENT	13
	5.1	ADJU	STED NOISE LEVELS	13
	5.2	COM	PLIANCE ASSESSMENT	13
6.0	DISC	OISSU	NS AND RECOMMENDATIONS	
APP	ENDIX	Ά	AERIAL VIEW	16
ΔΡΡ	ENDIX	′ R	NOISE CONTOURS	24



1.0 INTRODUCTION

In July 2020 an acoustic model was developed for the small bar² operating at 173 Oxford Street Leederville. After the successful operation, Roberts planned to upgrade the small bar and extend its operation. Acoustic Engineering Solutions (AES) has been commissioned by Roberts to update the acoustic report to determine whether or not the noise emissions from the upgraded small bar would comply with the Environmental Protection (Noise) Regulations 1997 (the Regulations). The existing acoustic model has been updated accordingly to reflect the small bar upgrade.

1.1 SUBJECT SITE

Figure 1 in APPENDIX A presents an aerial view of the subject site and surrounding area, including seven closest noise-sensitive and commercial receivers.

Figure 2 to Figure 5 in APPENDIX A present the site layouts and front/side views of the small bar building. The small bar has three bar areas: front indoor bar, enclosed side alfresco bar and outdoor garden courtyard bar. The (south) side alfresco area has a roof with glass atrium and 3.8m high single door (front) and sealed double doors between the side alfresco area and garden courtyard area and are installed with the doors to swing in egress. Both the single and double doors are closed during the operations. A 3.8m high and 200mm thick brick wall with piers is built along the northern, western and southern boundary.

The small bar building has double brick external walls and a metal roof. The roof is insulated with Earthwool insulation R2.7 SHD 90mm acoustic batt double layer plus a plasterboard ceiling. The front of the small bar is covered by the entrance glass door and double windows while the south side has a double door to the alfresco bar area. All windows are glazed with 8mm laminated glass. The bifold windows, the entrance and side door are open during the opening hours.

The main kitchen of the small bar is in an enclosed space without any windows and external doors. The kitchen appliances include: an exhaust hood, a 6-ring burner with hot plate, an oil fryer, convection/pizza/burner-combi ovens, a dishwasher, two fridges, a microwave, and a griddlehot plate electric on stainless steel bench.

The second kitchen located in the back of the building is a prep-kitchen for finishing off/serving and has no appliances. It has one (single) external door and two external windows(a 2m X 1m window on the west wall and a 1m X 1m window on the south wall). The external door and two windows are open during the operations.

Multiple speakers are installed, as shown in Figure 2 in APPENDIX A, to play low level background music for the three bar areas during the hours of service.

The small bar will have a full capacity of 120 patrons. It opens 7 days a week:

AES-890113-R01-3-24042023

Page 1

Item 9.2- Attachment 4 Page 96

 $^{^{\}rm 2}$ Acoustic Report for Proposed Cafe. AES Report (AES-890113-R01-0-16072020).



- Between 6am and 10pm on Sundays and Public Holidays.
- Between 6am and 12 midnight, from Monday to Saturday.

Both the kitchens are open at different times:

- Between 7am and 9pm on Monday to Saturday; but
- Between 9am and 9pm on Sunday and public holiday.

No car-parking bays are provided on the site and the weekly private waste collection service is scheduled every Tuesday morning.

AES-890113-R01-3-24042023



2.0 NOISE CRITERIA

Noise management in Western Australia is implemented through the Environmental Protection (Noise) Regulations 1997 (the Regulations). The Regulations set noise limits which are the highest noise levels that can be received at noise-sensitive (residential), commercial and industrial premises. These noise limits are defined as 'assigned noise levels' at receiver locations. Regulation 7 requires that "noise emitted from any premises or public place when received at other premises must not cause, or significantly contribute to, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind".

Table 2-1 presents the assigned noise levels at various premises.

Table 2-1: Assigned noise levels in dB(A)

Type of Premises	Time of	Assigned Noise Levels in dB(A) ³				
Receiving Noise	Day	L _{A 10}	L _{A 1}	L _{A max}		
	0700 to 1900 hours Monday to Saturday	45 + Influencing factor	55 + Influencing factor	65 + Influencing factor		
	0900 to 1900 hours Sunday and public holidays	40 + Influencing factor	50 + Influencing factor	65 + Influencing factor		
Noise sensitive premises: highly	1900 to 2200 hours all days	40 + Influencing factor	50 + Influencing factor	55 + Influencing factor		
sensitive area	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays	35 + Influencing factor	45+ Influencing factor	55 + Influencing factor		
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80		
Commercial premises	All hours	60	75	80		

For highly noise sensitive premises, an "influencing factor" is incorporated into the assigned noise levels. The influencing factor depends on road classification and land use zonings within circles of 100 metres and 450 metres radius from the noise receiver locations.

AES-890113-R01-3-24042023

Page 3

Item 9.2- Attachment 4

 $[\]overline{^3}$ Assigned level L_{A1} is the A-weighted noise level not to be exceeded for 1% of a delegated assessment period. Assigned level L_{A10} is the A-weighted noise level not to be exceeded for 10% of a delegated assessment period. Assigned level L_{Amax} is the A-weighted noise level not to be exceeded at any time.



2.1 CORRECTIONS FOR CHARACTERISTICS OF NOISE

Regulation 7 requires that that "noise emitted from any premises or public place when received at other premises must be free of:

- (i) tonality;
- (ii) impulsiveness; and
- (iii) modulation.

when assessed under Regulation 9".

If the noise exhibits intrusive or dominant characteristics, i.e. if the noise is impulsive, tonal, or modulating, noise levels at noise-sensitive premises must be adjusted. Table 2-2 presents the adjustments incurred for noise exhibiting dominant characteristics. That is, if the noise is assessed as having tonal, modulating or impulsive characteristics, the measured or predicted noise levels have to be adjusted by the amounts given in Table 2-2. Then the adjusted noise levels must comply with the assigned noise levels. Regulation 9 sets out objective tests to assess whether the noise is taken to be free of these characteristics.

Table 2-2: Adjustments for dominant noise characteristics

	e noise emission is n cumulative to a max	Adjustment where must		
Where tonality is present	Where Modulation is present	Where Impulsiveness is present	Where Impulsiveness is not present	Where Impulsiveness is present
+5 dB	+5 dB	+10 dB	+10 dB	+15 dB

2.2 INFLUENCING FACTORS

Seven (7) nearest noise-sensitive and commercial premises are selected for detailed assessment of noise impact, as shown in Figure 1 in APPENDIX A.

Influencing factor varies from residence to residence depending on the surrounding land use. Vincent Street is classified as a major road according to the published traffic flow data in the Main Roads (https://trafficmap.mainroads.wa.gov.au/map). All selected receivers are less than 100m from Vincent Street and therefore transport factor of 6 dB applies.

Figure 6 in APPENDIX A presents the planning scheme zone map 2 of the City of Vincent. It is shown that subject site and R1/R2/R4 are located within local/district centre zone while R3 and R7 are within a mixed zone. R5 and R6 are located within a Public Purpose zone. No industrial zone is present within 450m of the selected receivers. Actual land use is considered for the calculation of influencing factors. Existing shop/business premises are considered as

AES-890113-R01-3-24042023

Page 4

Item 9.2- Attachment 4 Page 99



commercial zone while residential and school premises are considered as residential zone. Table 2-3 presents the calculated influencing factors and Table 2-4 presents the calculated assigned noise levels.

Table 2-3: Calculation of influencing factors.

Closest	Transport Factor in	Commer	Influencing Factor	
Residents	dB	Within 100m Radius	Within 450m Radius	in d(B)
R2	6	27%	30%	9
R3	6	24%	30%	9
R5	6	45%	30%	10
R6	6	33%	30%	9
R7	6	25%	30%	9

Table 2-4: Calculated assigned noise levels in dB(A)

	Assigned Noise levels in dB(A)						
Closest Residents	Day⁴ Monday to Saturday	Day⁵ Sunday and Public Holiday	Evening ⁶	Nights ⁷			
R1 and R4	60	60	60	60			
R2, R3, R6, R7	54	49	49	44			
R5	55	50	50	45			

AES-890113-R01-3-24042023

 $[\]frac{4}{5}$ 0700 to 1900 hours for Monday to Saturday.

^{5 0900} to 1900 hours for Sunday and public holidays.

⁶ 1900 to 2200 hours for all days.

⁷ 2200 to 0700 hours for Monday to Saturday but to 0900 hours for Sunday and public holidays.



3.0 NOISE MODELLING

3.1 METHODOLOGY

An acoustic model is developed using SoundPlan v8.0 program, and the CONCAWE^{8,9} prediction algorithms are selected for this study. The acoustic model is used to predict noise levels at the closest noise-sensitive and commercial receiver locations and generate noise contours for the surrounding area.

The acoustic model does not include noise emissions from any sources other than from the small bar. Therefore, noise emissions from road traffic, aircraft, neighbouring commercial premises, etc are excluded from the modelling.

3.2 INPUT DATA

3.2.1 Topography

Roberts advised that the subject site and surrounding area are reasonable flat. Therefore, a flat ground is assumed in the acoustic model. The rear garden courtyard area is paved and its ground surface is assumed to be 0.1 while the other area is assumed to have an averagedabsorption of 0.6.

The small bar building and its surrounding buildings are digitised in the acoustic model together with some (1.8m) property boundary fences. The back bar building and the constructed 3.8m brick wall along the northern, western and southern site boundary are also considered.

3.2.2 Noise Sensitive Premises

Seven nearest noise-sensitive (residential) and commercial receivers are selected for the assessment, as shown in Figure 1 in APPENDIX A.

R1 and R4 represent the neighbouring commercial receivers (at entrances) at the ground

R2, R3 & R7 represent the top floor receivers (at balconies) of three-storey apartment buildings.

R5 and R6 represent the ground level receivers of the School of Isolated and Distance Education (SIDE). Commendation village operates inside the school.

AES-890113-R01-3-24042023

⁸ CONCAWE (Conservation of Clean Air and Water in Europe) was established in 1963 by a group of oil companies to carry out research on environmental issues relevant to the oil industry.

⁹ The propagation of noise from petroleum and petrochemical complexes to neighbouring communities, CONCAWE Report 4/81, 1981.



3.2.3 Source Sound Power Levels

Table 3-1 presents the source sound power levels, which are calculated from the information provided by Roberts. The spectrum shapes were obtained from the AES database for similar equipment. The sound power levels of patron conversations and coffee machine were measured in restaurants and bars for the other AES projects. Music speaker is directional and assumed to generate music level of 60 dB(A) at 1m from its front.

Table 3-1: Sound power levels

Equipment	Number	Overall Sound Power Level in dB(A)
Speaker	8	68
Reverse cycle air-conditioning outdoor unit	1	65
Split air-conditioning outdoor unit	1	63
Reverse cycle air-conditioning indoor outlet	7	52
Toilet exhaust outlet	2	62
Kitchen exhaust outlet	1	74
Kitchen exhaust hood (inlet)	1	86
Fridge	2	60
6 ring burner with hot plate	1	64
Oil fryer for chips	1	68
Oven	3	60
Coffee machine	1	7310
Microwave	1	59
Dish washer	1	73
Cool room condenser	2	64
Normal Patron Conversation		66

 $^{^{\}rm 10}$ Averaged over a coffee making cycle including different actions.

AES-890113-R01-3-24042023

Page 7

Item 9.2- Attachment 4



Equipment	Number	Overall Sound Power Level in dB(A)
Raised Voice Conversation		70

3.3 METEOROLOGY

SoundPlan calculates noise levels for defined meteorological conditions. In particular, temperature, relative humidity, wind speed and direction data are required as input to the model. For this study the worst-case meteorological conditions¹¹ are assumed, as shown in Table 3-2. It is shown that the evening and the night have the same worst-case meteorological conditions. This means that the predicted worst-case evening and night-time noise levels are the same if the operational conditions are the same.

Table 3-2: Worst-case meteorological conditions.

Time of day	Temperature Celsius	Relative Humidity	Wind speed	Pasquill Stability Category
Day (0700 1900)	20º Celsius	50%	4 m/s	Е
Evening (1900 2200)	15º Celsius	50%	3 m/s	F
Night (2200 0700)	15º Celsius	50%	3 m/s	F

3.4 OPERATIONAL SCENARIOS

Roberts advised:

- The small bar opens 7 days a week starting at 6am
- > Between 6am and 10pm on Sundays and Public Holidays.
- Between 6am and 12 midnight, from Monday to Saturday.

The kitchens will operate at different times:

- Between 7am and 9pm on Monday to Saturday; but
- Between 9am and 9pm on Sunday and public holiday.
- A maximum capacity of 120 patrons is proposed (with no more than 48 patrons in the rear garden courtyard at any one time).

AES-890113-R01-3-24042023

Page 8

Item 9.2- Attachment 4 Page 103

¹¹ The worst case meteorological conditions were set by the EPA (Environmental Protection Act 1986) Guidance note No 8 for assessing noise impact from new developments as the upper limit of the meteorological conditions investigated.



- Food deliveries occur once a week at about 10am during Monday to Friday. The
 Delivery van will park in the 15 minute loading bay or on the roadside (public) parking
 bay during the deliveries.
- The main kitchen is an enclosed space without any windows and external door.
- The second kitchen located in the back of the building is a prep-kitchen for finishing off/serving and has no appliances. It has one (single) external door and two external windows. The external door and two windows are open during the opening hours.
- Two small cool rooms are present. One is located between the front bar and the main kitchen, and another is located in the back bar area.
- Each of the two small cool rooms has a low-noise condenser on the roof.
- The (male and female) toilet ventilation fans are ceiling mounted.
- A reverse cycle split air-conditioning system is installed in the main building and its condenser is located on the roof with its fan side facing south.
- All windows and the entrance/side doors of the front bar are fully opened during the opening hours.
- Both the single and double doors for the enclosed south side-alfresco area are fully closed during the opening hours.
- Speakers are installed to play low level background music during opening hours for the three bar areas, as shown in Figure 2 in APPENDIX A:
 - > Two wall-mounted speakers are installed in the indoor bar area;
 - Two speakers are installed inside the side alfresco bar area; and
 - Four speakers are installed in the garden courtyard area.

All speakers are directional and towards the patron dining areas.

• A 3.8m brick wall with piers is built along the northern, western and southern boundary from the front to the back kitchen building.

Based on provided information, four worst-case operational scenarios are modelled:

- Scenario 1: Maximum number of patrons (120 (no more than 48 patrons in the rear at any one time)) is assumed with 10 indoor conversations, 10 conversations in the side alfresco area and 28 conversations in the garden courtyard area (40% (120 X 40% = 48) patrons are assumed to talk in normal voices) simultaneously with:
 - Two wall-mounted speakers playing low level background music in the indoor bar area;
 - Two speakers playing low level background music in the side alfresco bar area;
 - Four speakers playing low level background music in the garden courtyard area;
 - One air-conditioner;
 - Two cool room condensers;
 - Two ceiling-mounted toilet ventilation fans;
 - A coffee machine in the indoor service area;
 - A coffee machine in the back bar area;
 - One kitchen exhaust fan (both inlet and outlet);

AES-890113-R01-3-24042023



- > All kitchenware, listed in Table 3-1, operating in the main kitchen;
- > One staff conversation inside each of the Kitchens; and
- One staff conversation in each of the three bar areas.
- Scenario 1A: Scenario 1 excludes the operation of kitchen appliance and exhaust and the two staff conversations in the kitchens.
- Scenario 2: In scenario 1, 20% patrons are assumed to talk in normal voices while another 20% patrons are assumed to talk in raised voices after a few drinks.
- Scenario 2A: Scenario 2 excludes the operation of kitchen appliance and exhaust and the two staff conversations in the kitchens.

The above scenarios represent the busiest (worst-case) operation with the maximum noise emission from the small bar. It may not happen for most of the opening hours but give the predictions of possible highest noise emissions from the small bar.

Scenarios 1A and 2A represent the night-time operations because the kitchens are closed during the nights.

The followings are assumed in the noise model:

- The kitchen exhaust outlet is modelled as a point (Monopole) source at 0.4m above the kitchen roof.
- The outdoor condenser of air-conditioner is modelled as a point source located at 0.5m above the indoor dining area roof. The outdoor unit baffles the noise radiation resulting in radiation directivity, i.e. most noise radiates towards south.
- The doors and windows of the 2nd kitchen (prep kitchen) are assumed to be fully opened.
- Both indoor and outdoor speakers are modelled as point sources at 2.5m above the ground/floor. The speakers are directional speakers radiating most energy to their front spaces. All speakers face downwards in the dining areas. The locations of indoor/outdoor speakers are shown in Figure 2 in APPENDIX A.

AES-890113-R01-3-24042023



4.0 MODELLING RESULTS

4.1 POINT MODELLING RESULTS

Table 4-1 presents the predicted worst-case A-weighted noise levels. It is shown that for both scenarios the predicted day and evening-time noise levels are the same at each receiver. The highest noise level is predicted at R1.

Table 4-1: Predicted worst-case noise levels in dB(A).

Receivers	Scenario 1		Scenario 1A	Scenario 2		Scenario 2A
	Day	Evening	Night	Day	Evening	Night
R1	47.8	47.8	47.8	51.3	51.3	51.3
R2	34.2	34.2	32.4	36.5	36.5	35.5
R3	40.7	40.7	39.7	42.0	42.0	41.2
R4	36.0	36.0	35.9	39.2	39.2	39.1
R5	34.7	34.7	32.2	36.3	36.3	34.7
R6	34.1	34.1	32.0	36.0	36.0	34.7
R7	42.9	42.9	42.5	44.4	44.4	44.0

For all scenarios, the predicted noise levels include the contributions of the mechanical plant, music and patron conversations. Music levels are not changed for all of the scenarios. Table 4-2 presents a comparison between these contributions. It is shown that music levels are insignificant and the patron conversations are the dominant noise source at all of the receivers.

Table 4-2: Noise Contributions.

Receivers	Conversations			Mechanical	
	Scenario 1/1A	Scenario 2/2A	Music	Scenario 1/2	Scenario 1A/2A
R1	46.4	50.6	41.7	32.3	32.3
R2	29.9	34.6	25.0	30.3	26.6

AES-890113-R01-3-24042023

Page 11

Item 9.2- Attachment 4 Page 106



Receivers	Conversations			Mechanical	
	Scenario 1/1A	Scenario 2/2A	Music	Scenario 1/2	Scenario 1A/2A
R3	37.4	39.9	34.5	35.3	30.3
R4	33.9	38.3	29.1	28.4	27.9
R5	30.4	32.4	23.7	32.0	25.5
R6	29.9	32.6	24.3	31.2	25.2
R7	40.7	43.1	33.7	36.7	35.0

4.2 NOISE CONTOURS

Figure 8 and Figure 11 in APPENDIX B present the worst-case noise contours at 1.5m above the ground. These noise contours represent the worst-case noise propagation envelopes, i.e., worst-case propagation in all directions simultaneously.

AES-890113-R01-3-24042023



5.0 COMPLIANCE ASSESSMENT

5.1 ADJUSTED NOISE LEVELS

According to Table 2-2, the predicted noise levels shown in Table 4-1 should be adjusted by:

- 5 dB if the noise received exhibits tonality; or
- 10 dB if the noise received is music; or
- 10 dB if the noise received exhibits impulsiveness.

When the noise received at a receiver is much (≥5dB) below background levels, it will be masked/ inaudible and its dominant characteristics will not be evident. Therefore, the above adjustments will not apply.

The small bar and selected receivers are located within a local/district centre zone where other businesses operate. Mitchell Freeway and Vincent Street are present nearby. It is expected that background noise levels at the selected receivers and surrounding area should be above:

- 45 dB(A) during the day and the evening; but
- 35 dB(A) during the night.

The noise radiation from mechanical plant will have tonal components but not exhibit implusiveness. Patron conversations do not exhibit dominant characteristics.

Table 4-2 indicates that for all scenarios the predicted music or mechanical noise levels are much below either the patron conversations or background levels. Music and tonality will be masked and not be evident at any of the receivers. Therefore, no adjustment applies to the predicted noise levels for all of the scenarios.

5.2 COMPLIANCE ASSESSMENT

All of the scenarios generate continuous noise emissions, and therefore their noise emissions should be assessed against the assigned noise levels L_{A10}.

Table 5-1 presents a compliance assessment. It is shown that the worst-case noise levels do not exceed the assigned noise levels at all of the receivers. This demonstrates that full compliance is achieved for the upgraded small bar.

AES-890113-R01-3-24042023

Page 13

Item 9.2- Attachment 4 Page 108



Table 5-1: Compliance assessment.

Receivers	Days for Monday to Saturday			Days for S	vening an Sunday a Holidays	nd Public	Nights		
	Assigned L _{A10} in	Noise Levels in dB(A)		Assigned L _{A10} in		evels in B(A)	Assigne dL _{A10} in	UDIA	
	dB(A)	S1	S2	dB(A)	S1	S2	dB(A)	S1	S2
R1	60	47.8	51.3	60	47.8	51.3	60	47.8	51.3
R2	54	34.2	36.5	49	34.2	36.5	44	32.4	35.5
R3	54	40.7	42.0	49	40.7	42.0	44	39.7	41.2
R4	60	36.0	39.2	60	36.0	39.2	60	35.9	39.1
R5	55	34.7	36.3	50	34.7	36.3	45	32.2	34.7
R6	54	34.1	36.0	49	34.1	36.0	44	32.0	34.7
R7	54	42.9	44.4	49	42.9	44.4	44	42.5	44.0

AES-890113-R01-3-24042023

Page 14



6.0 DISCUSSIONS AND RECOMMENDATIONS

Full compliance with the Regulations is concluded in the above section. The compliance assessments are undertaken based on the modelling results shown in section 4.0, which are obtained based on the sound power levels given in Table 3-1. To achieve the compliance, noise emissions from the bar should not exceed the levels shown in Table 3-1.

Patron conversations in the outdoor courtyard bar are one of the major noise sources. The patron conversations should be properly managed:

- No more than 48 patrons are present in the outdoor courtyard bar area at any one time.
- The bar staff are trained to manage noise levels. Should a group of patrons start to vocalise too loudly, staff will approach them to give a polite reminder.
- In the outdoor courtyard bar areas, information and signs should be displayed to remind customers to:
 - > Be quiet and respect the neighbors.
 - > Maintain conversations at reasonable volumes at all times.
 - > Do not tolerate any shouting and loud noise activities.

AES-890113-R01-3-24042023

Page 15



APPENDIX A AERIAL VIEW

AES-890113-R01-3-24042023

Page 16

Client: Roberts

Project: Acoustic Report



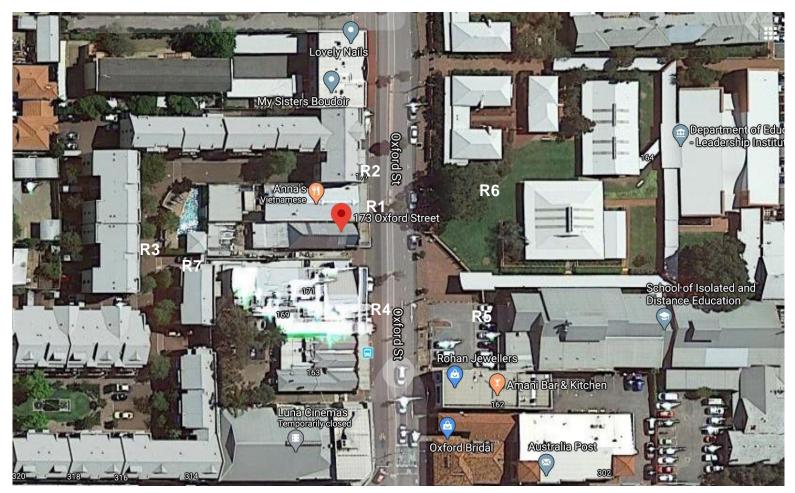


Figure 1: Aerial view of the proposed site and surrounding area.

AES-890113-R01-3-24042023 Page 17

Client: Roberts

Project: Acoustic Report



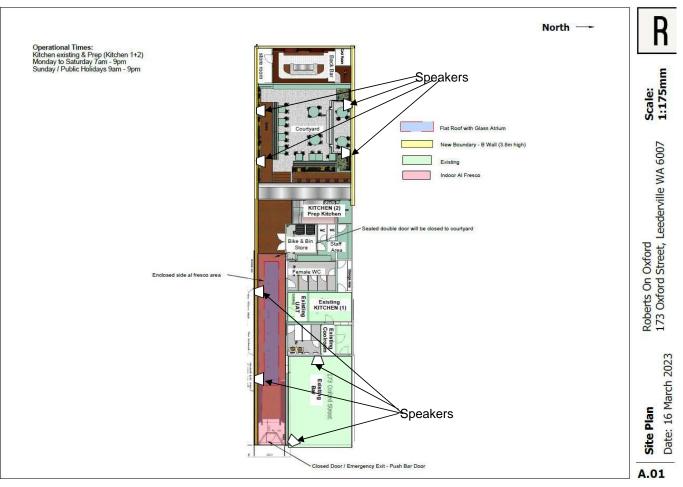
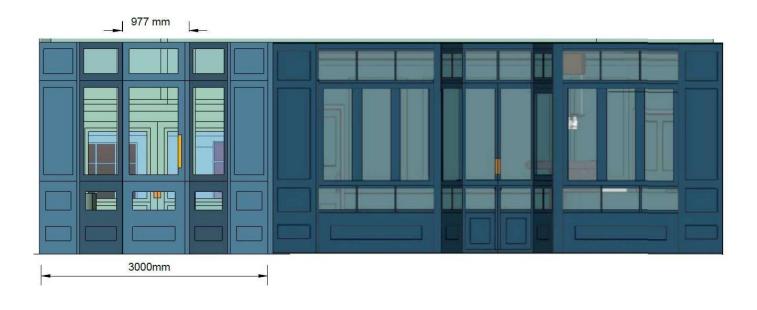


Figure 2: Site layout.

AES-890113-R01-3-24042023 Page 18





Due to Fire Safety requirements the Emergency Exit door has been updated. A minimum of 850mm clear opening is required.

Figure 3: Front view.

AES-890113-R01-3-24042023 Page 19

Client: Roberts

Project: Acoustic Report



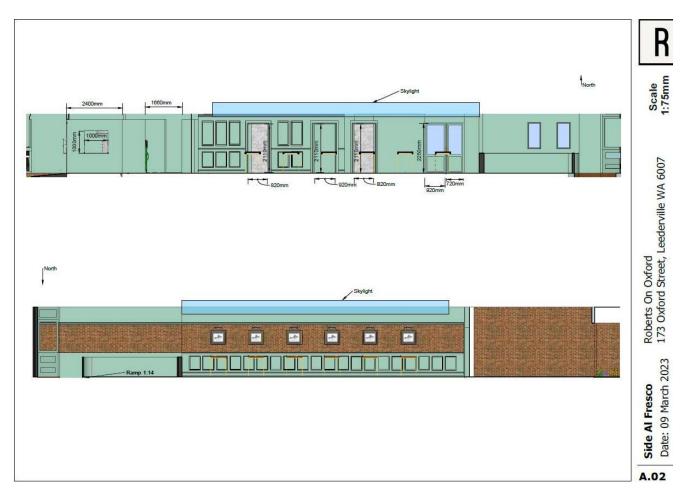


Figure 4: Side view.

AES-890113-R01-3-24042023 Page 20



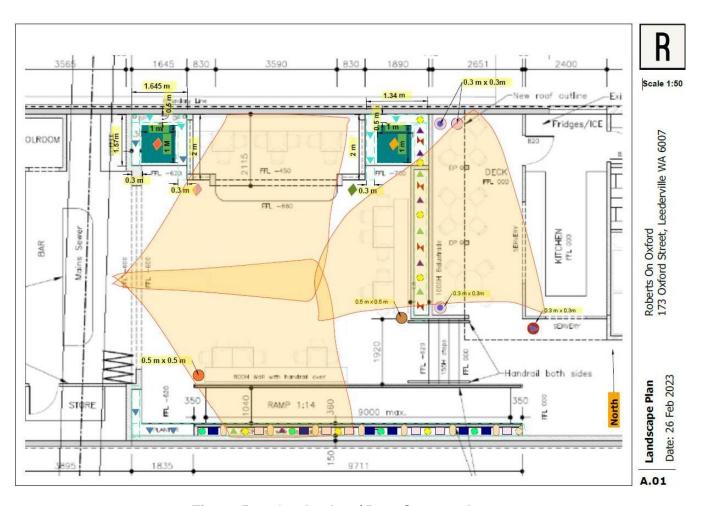


Figure 5: Garden bar / Rear Courtyard area.

AES-890113-R01-3-24042023 Page 21



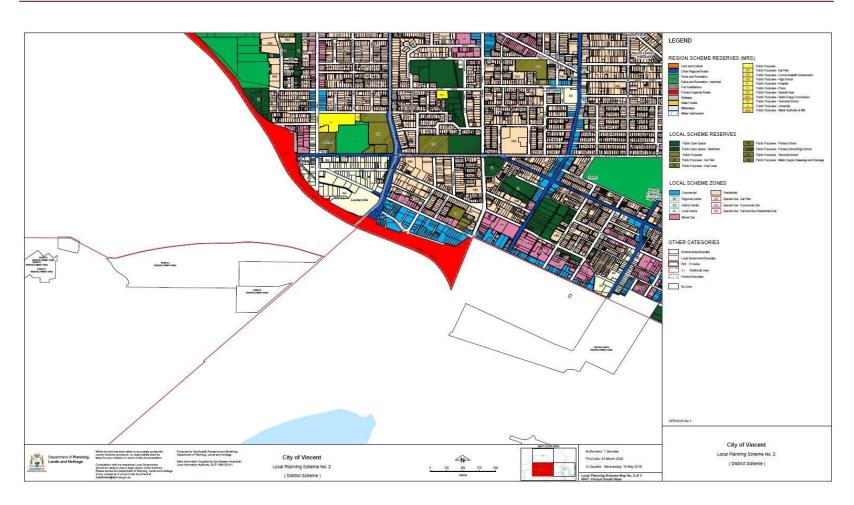


Figure 6: Zone map 2 of Vincent City planning scheme.

AES-890113-R01-3-24042023 Page 22





Figure 7: Locations of outdoor noise sources assumed in the acoustic model.

AES-890113-R01-3-24042023 Page 23



APPENDIX B NOISE CONTOURS



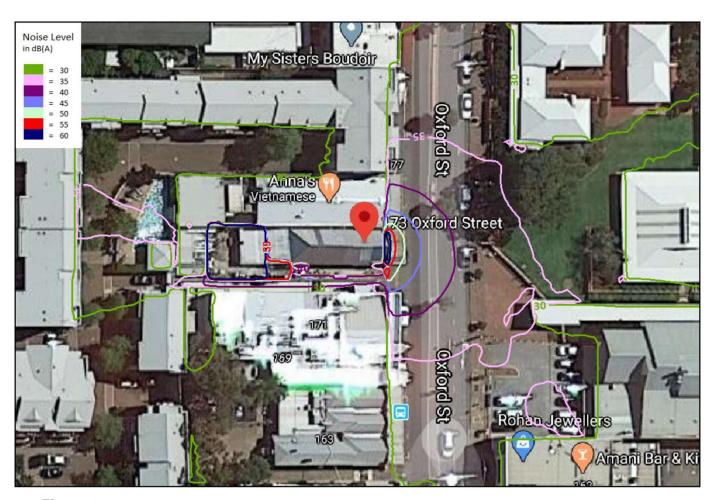


Figure 8: Worst-case day-time noise contours for scenario 1 at 1.5m above the ground.

AES-890113-R01-3-24042023 Page 25



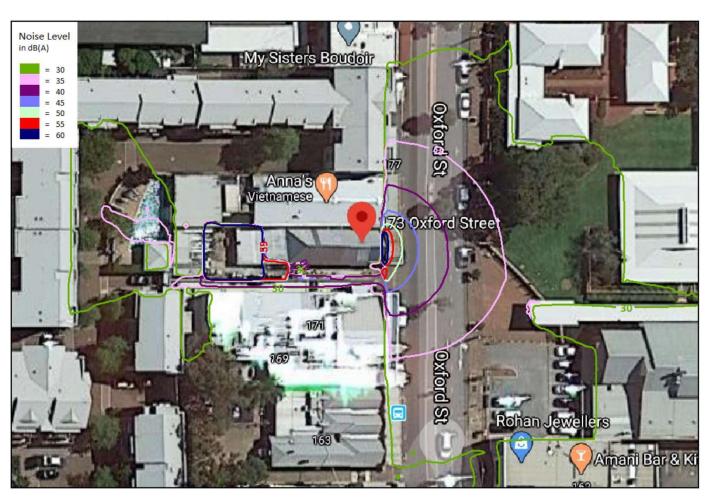


Figure 9: Worst-case night-time noise contours for scenario 1A at 1.5m above the ground.

AES-890113-R01-3-24042023 Page 26



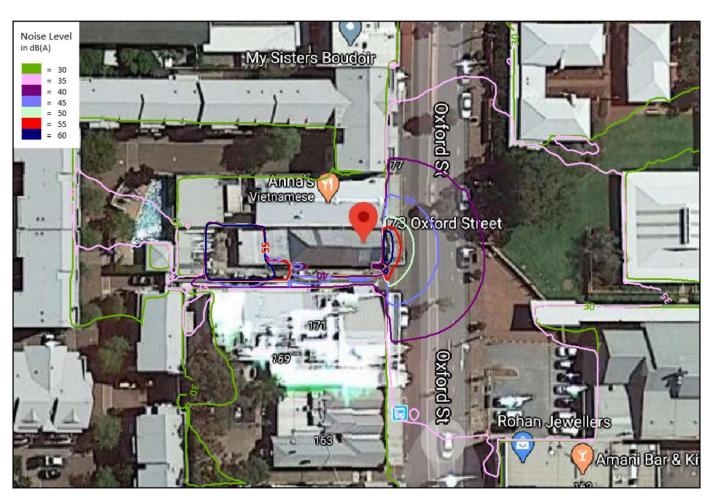


Figure 10: Worst-case day-time noise contours of scenario 2 at 1.5m above the ground.

AES-890113-R01-3-24042023 Page 27



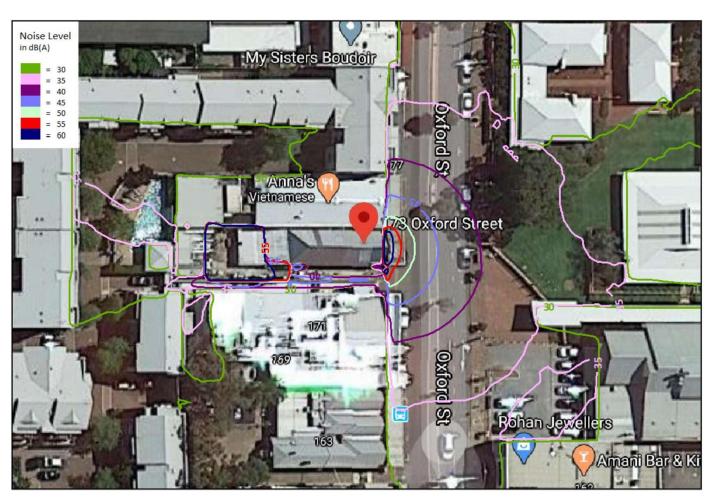


Figure 11: Worst-case night-time noise contours of scenario 2A at 1.5m above the ground.

AES-890113-R01-3-24042023 Page 28

ENQUIRIES TO: Rhianna Waugh

Approval Services, (9273 6572)

OUR REF: 5.2020.81.1



24 July 2020

R Mc Nally 173 Oxford Street **LEEDERVILLE**

Dear Sir/Madam.

NO. 173 OXFORD STREET LEEDERVILLE (LOT: 7 D/P: 867) - PROPOSED CHANGE OF USE FROM SHOP HOUSE TO RESTAURANT / CAFÉ AND SINGLE HOUSE

I refer to your Application for Approval to Commence Development dated 12 March 2020 for the above proposal.

I wish to advise that the proposal was assessed and found to be in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and associated policies. Therefore, the application has been granted conditional approval under delegated authority from the Council subject to the terms and conditions shown on the attached form.

Your attention is drawn to the fact that this consent constitutes development approval only and that a Building Permit must be obtained from the City prior to commencement of any construction works. The nominated builder should be provided with a copy of the Notice of determination on application for development approval. Please ensure that the drawings and information submitted to the City with your Building Permit application are identical to those approved by the City with this development approval to avoid delays in the issue of your Building Permit. Please note that any amendments to the drawings and information approved in this development approval that are proposed in the Building Permit application may result in the requirement for a new development application to be submitted for assessment and determination.

I trust that the information is to your satisfaction, however if you have any enquiries regarding the above matter, please do not hesitate to contact Rhianna Waugh on 9273 6572.

Yours sincerely

KARSEN REYNOLDS A/ SENIOR URBAN PLANNER

- 2 -

Planning and Development Act 2005

City of Vincent

Notice of determination on application for development approval

Location: No. 173 Oxford Street LEEDERVILLE

Lot, Plan/Diagram: LOT: 7 D/P: 867

Vol. No: 963 Folio No: 34

Received on: 12 March 2020

Serial No: 5.2020.81.1

Description of proposed development: Change of Use from Shop House to Restaurant / Café and

Single House

Plans dated: 16 July 2020

This application for development approval is approved subject to the following conditions:

- This approval relates to a Change of Use from Shop House to Restaurant / Café and Single House as shown on the plans dated 16 July 2020. It does not relate to any other development on the site.
- 2. A maximum of 55 persons are permitted within the Restaurant / Cafe at any one time.
- 3. Doors and windows and adjacent floor areas fronting Oxford Street shall maintain an active and interactive relationship with this street. Darkened obscured, mirrored or tinted glass or other similar materials as considered by the City are prohibited.
- 4. The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the occupation of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick; or material as otherwise approved; to the satisfaction of the City.
- 5. A minimum of two long term bicycle bays shall be provided and designed in accordance with AS2890.3 prior to the Restaurant / Cafe use commencing.
- 6. Deliveries to the premises shall occur no earlier than 7:00am and no later than 10:00pm on any given day, to the satisfaction of the City.
- 7. The measures outlined in the 'Operational Scenarios' of the approved acoustic report (Acoustic Engineering Solutions, July 2020) shall be implemented and maintained to the City's satisfaction, prior to the occupation or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers.
- 8. The use must operate in accordance with the approved Venue Management Plan at all times to the satisfaction of the City.

- All external fixtures and building plant, including air conditioning units, piping, ducting and water tanks, shall be located so as to minimise any visual and noise impact on surrounding landowners, and screened from view from the street, and surrounding properties to the satisfaction of the City.
- All stormwater produced on the subject land shall be retained on-site, by suitable means to the full satisfaction of the City.
- 11. A Waste Management Plan prepared to the satisfaction of the City shall be submitted and approved by the City prior to the use commencing on-site. Waste management for the development shall thereafter comply with the approved Waste Management Plan.

ADVICE NOTES:

- This is a development approval only and is issued under the City of Vincent's Local Planning Scheme No. 2 only. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with any other laws.
- 2. The movement of all path users, with or without disabilities, within the road reserve, shall not be impeded in any way during the course of the building works. This area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width 1.5 metres) shall be maintained for all users at all times during construction works. Permits are required for placement of any materials within the road reserve.
- All pedestrian access and vehicle driveway/crossover levels shall match into existing verge, footpath and right of way levels to the satisfaction of the City.
- With respect to stormwater, should connection to the City's drainage infrastructure be required, this is to be in accordance with the City's Policy No. 2.2.10 – Stormwater Drainage Connections.
- 5. The submitted acoustic report demonstrates compliance with the *Environmental Protection* (*Noise*) Regulations 1997 only with the installation of a 3 metre high brick wall on the southern boundary of the outdoor dining area to join the 3 metre high solid fence. These walls must be installed prior to occupation, to the City's satisfaction.
- Two residential parking permits are available to allow for on-street parking for occupants
 of the Single House only. Please contact the City's Ranger and Community Safety
 Services Business Unit on 9273 6000 to arrange issue of these permits.

Date of determination: 24 July 2020

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: A further two years is added to the date by which the development shall be substantially commenced, pursuant to Schedule 4, Clause 4.2 of the Clause 78H Notice of Exemption from Planning Requirements During State of Emergency signed by the Minister for Planning on 8 April 2020. For further information regarding the Ministerial direction, please contact the City on 9273 6000.
- Note 3: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

- 4 -

Note 4: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

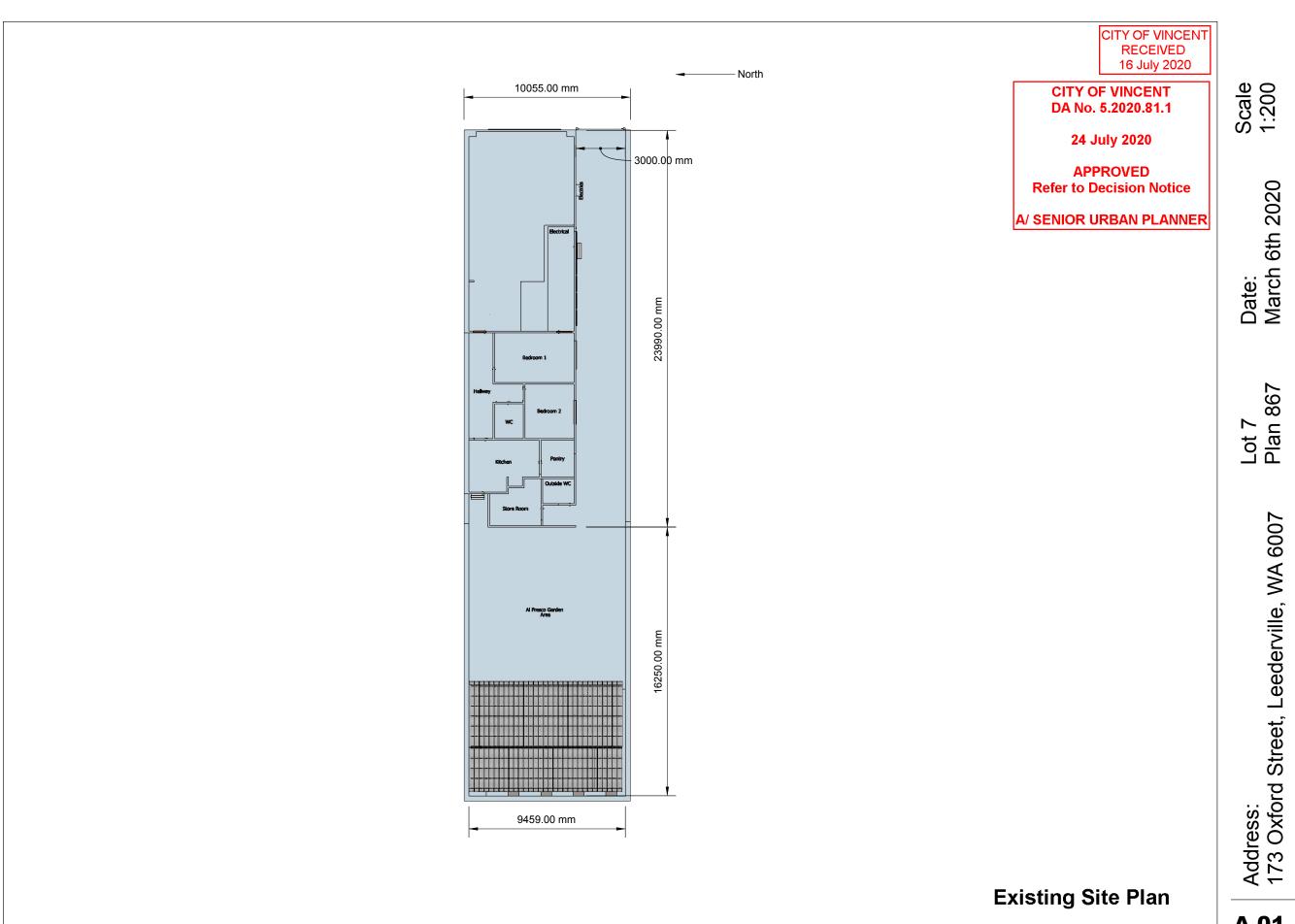
Signed:

Dated: 24 July 2020

KARSEN REYNOLDS A/ SENIOR URBAN PLANNER

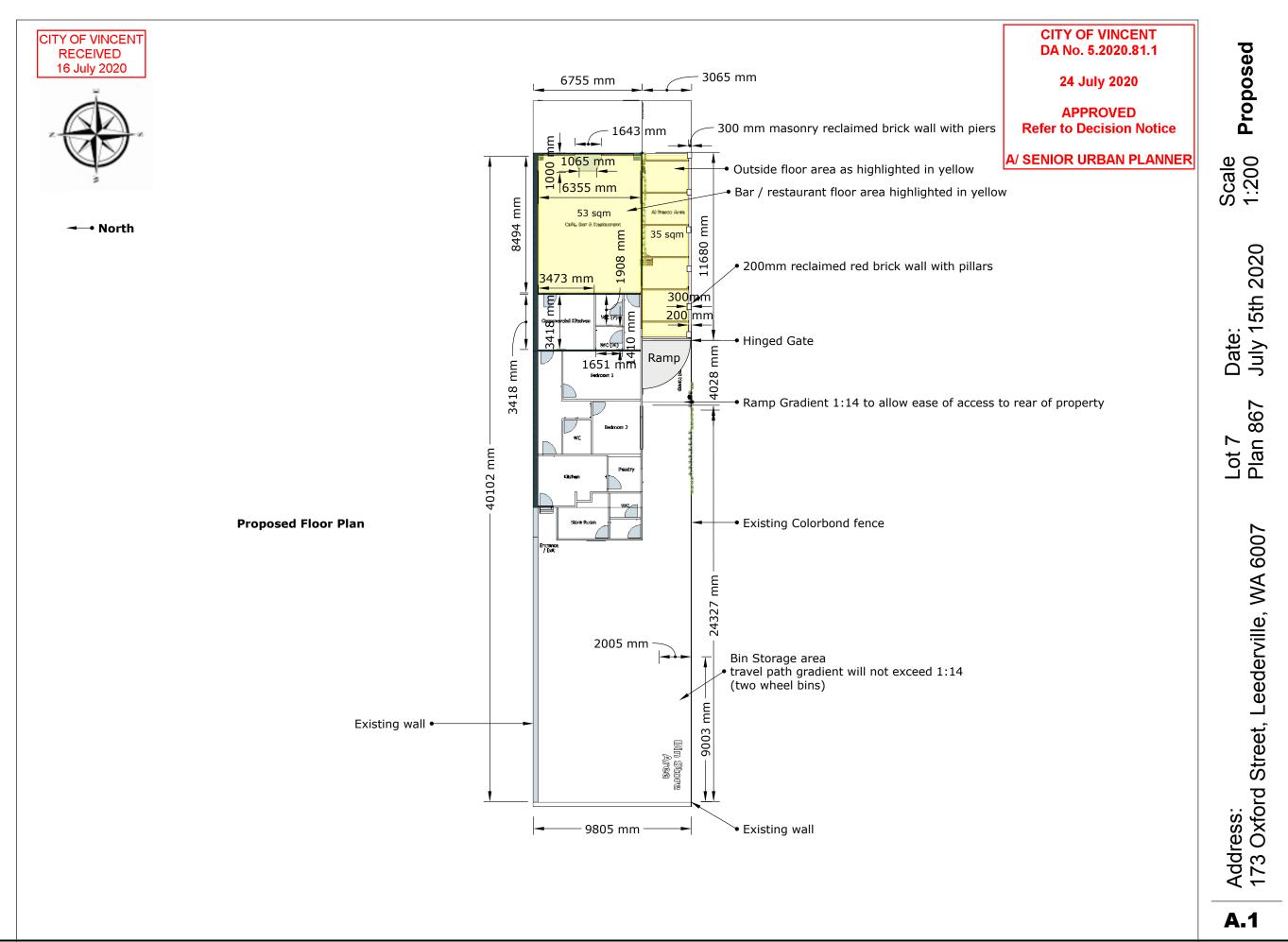
for and on behalf of the City of Vincent

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



A.01

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



Item 9.2- Attachment 5

V4 Page 129

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



CITY OF VINCENT RECEIVED 16 July 2020 24 July 2020

Proposed

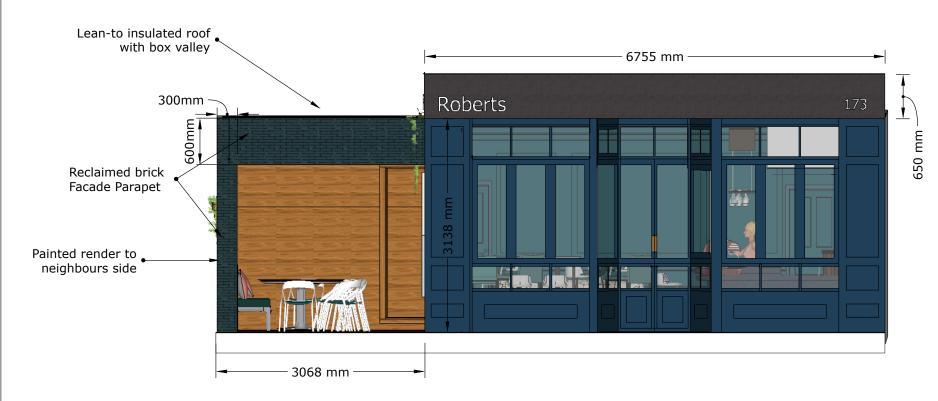
Scale 1:50

Date: July 16th 2020

Lot 7 Plan 867

APPROVED
Refer to Decision Notice

A/ SENIOR URBAN PLANNER



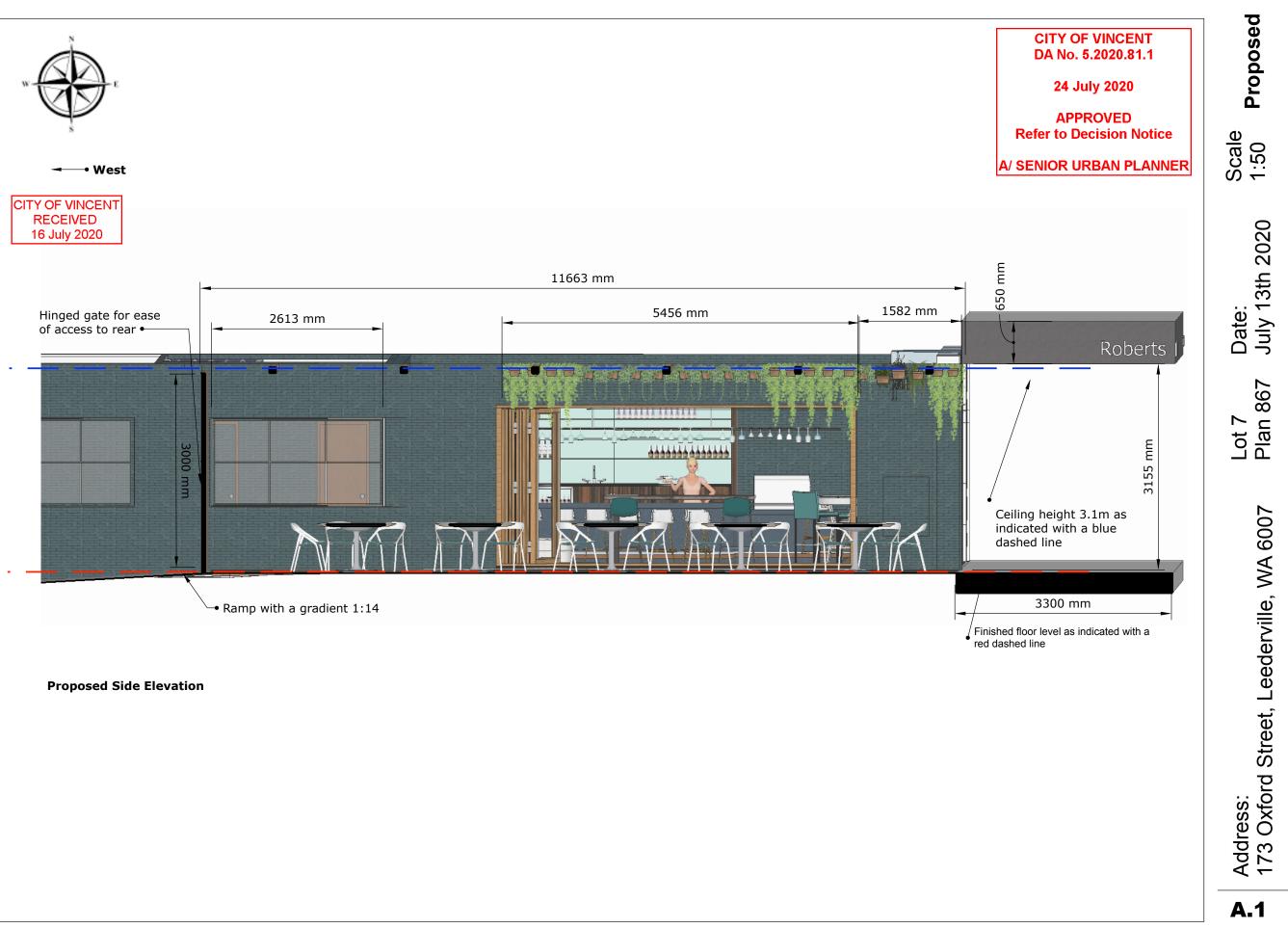
Retractable windows 70% transparency with non reflective glazing as per city requirements No Modification to existing canopy

Proposed Front Elevation

A.1

Address: 173 Oxford Street, Leederville, WA 6007

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



Item 9.2- Attachment 5

9.3 OUTCOME OF ADVERTISING - LOCAL PLANNING POLICY: NON-RESIDENTIAL PARKING AND PAYMENT IN LIEU OF PARKING PLAN

Attachments:

- 1. Local Planning Policy: Non-Residential Parking 🗓 🖺
- 2. Payment in Lieu of Parking Plan U
- 3. Policy No. 7.7.1 Non-Residential Development Parking Requirements <u>1</u>
- 4. Community Consultation Submissions J

RECOMMENDATION:

That Council:

1. PROCEEDS with:

- 1.1 Local Planning Policy: Non-Residential Parking, pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* at Attachment 1; and
- 1.2 Payment in Lieu of Parking Plan, pursuant to Clause 77J of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, at Attachment 2; and
- 2. REVOKES Policy No. 7.7.1 Non-Residential Development Parking Requirements, in accordance with Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, at Attachment 3.

PURPOSE OF REPORT:

To present the outcome of community consultation.

To seek approval of Local Planning Policy: Non-Residential Parking (Parking Policy) at **Attachment 1** and the Payment in Lieu of Parking Plan (Plan) at **Attachment 2**, and repeal Policy No. 7.7.1 – Non-Residential Development Parking Requirements at **Attachment 3**.

BACKGROUND:

At its <u>14 March 2023</u> Meeting (Item 9.4), Council approved conducting community consultation of its intention to amend the Parking Policy and adopt the Plan.

The advertised Parking Policy included the following changes:

- Retitled policy to Local Planning Policy: Non-Residential Parking.
- Updated introduction to explain the policies alignment to the Accessible City Strategy (ACS).
- Improved objectives.
- Guidance for varying or waiving minimum parking standards.
- New provisions relating to:
 - Electric bays (Clause 2); and
 - Traffic Impact Statements and Assessments (Clause 6).
- Updated provisions to align with the proposed Payment in Lieu of Parking Plan.
- Updated land use table to include all land uses listed within Local Planning Scheme No. 2 (LPS2).
- Updated Parking Management Plan template to guide assessment.

The advertised Plan detailed the following:

- The Plan is developed in accordance with Schedule 2, clause 77J(3) of the Regulations and the Manner and Form Payment in Lieu of Parking Plan.
- The Plan outlines the application of payments in lieu of providing car parking for development in the City and outlines the purposes for which payment in lieu of car parking will be used and how money collected will be administered.
- The ACS actions to be delivered through the implementation of the Plan.

Item 9.3 Page 132

In accordance with the City's <u>Community and Stakeholder Engagement Policy</u>, community consultation was undertaken for 24 days, excluding public holidays and the Easter weekend, between 28 March and 24 April 2023.

DETAILS:

Two submissions objecting to the Parking Policy and Plan were received. The verbatim comments and administrations response is included at **Attachment 4**.

No modifications to the Parking Policy or Plan are recommended. The final version of the Parking Policy and Plan are included at **Attachment 1** and **2**, respectively.

CONSULTATION/ADVERTISING:

Community consultation included advertising on the City of Vincent website, social media and through the following public notices:

- Perth Now (Central) 6 April 2023; and
- Exhibited on the notice board at the City's Administration and Library and Local History Centre.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's Policy Development and Review Policy sets out the process for repealing and adopting policies.

The Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015 provide the criteria for creating, amending, and reviewing Local Planning Policies.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to approve the Parking Policy and Plan.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Accessible City

We have better integrated all modes of transport and increased services through the City.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

The Parking Policy and Plan ensures the City continues collecting payment in lieu of parking in accordance with Schedule 2, clause 77J of the Regulations.

The Plan ensures the money collected is spent in line with the ACS. If payment in lieu of parking was not collected, many of the action items within the ACS would remain unfunded.

It is financially responsible to align to the Plan to the already adopted action items contained within the ACS, instead of identifying new projects to be funded.

Item 9.3 Page 133



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme.
Related policies, procedures and supporting documentation	Local Planning Scheme No. 2 Accessible City Strategy 2020 - 2030 Payment in lieu of Parking Plan Australian/New Zealand Standard Parking Facilities (AS/NZS: 2890)

PRELIMINARY

INTRODUCTION

The City of Vincent's Strategic Community Plan 2018–2028 identified the need for an Accessible City Strategy (ACS) to guide Vincent's future transport infrastructure and advocacy. The ACS 2020 – 2030 was developed considering population growth, congestion pressures, and the environmental cost of transport.

The ACS seeks to create a more liveable, sustainable, healthy, equitable and prosperous Vincent through placing emphasis on walking, cycling and public transport. This Non-Residential Parking Policy (Policy) is a tool to help Vincent shift away from being a car-centric city by setting maximum parking requirements within Town Centres and focusing on other modes of transportation in alignment with the ACS user hierarchy model (Figure 1).

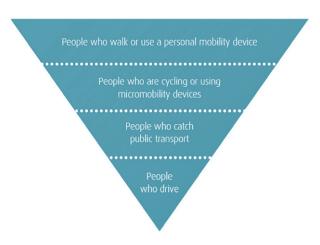


Figure 1: User Hierarch Model, ACS

Page | 1 of 13 CM D20/84083

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT PARKING



The purpose of this policy is to guide parking supply for non-residential development within the City of Vincent.

OBJECTIVES

- To ensure suitable parking is provided for non-residential developments which meets the needs of its users, is appropriate for its location, and does not detrimentally impact the surrounding area.
- To ensure commercial development does not rely on on-street parking within residential streets to satisfy the parking demand.
- To ensure that and undersupply or oversupply of car parking does not adversely impact:
 - o the existing streetscape by considering the location and design of car parking;
 - o the locality by way of increased vehicle traffic; and
 - pedestrian legibility and wayfinding.
- To support a shift towards active and sustainable transport modes through the consideration of:
 - o the number, location, and type (accessible, loading, short-term and long-term bays) of parking bays provided on site;
 - o the number and location of parking for other active modes (e.g. bicycles or scooters) that are convenient and adequate enough to meet the demand of the development during the hours of
 - o end of trip facilities provided to support active transport modes;
 - o the capability to provide electric charging bays from the outset or in the future through the provision of necessary infrastructure; and
 - vehicle sharing initiatives (i.e. communal vehicles that can be booked and returned).

SCOPE

The provisions of this policy apply to all non-residential development within the City of Vincent, unless there is a specific policy or plan that applies (e.g. Perth Parking Management Plan, Leederville Precinct Structure

Where a specific policy or plan is silent on provisions contained within this Policy, this Policy prevails.

Where a development application does not satisfy the policy provisions, the proposal is to be assessed against the objectives of this Policy.

POLICY PROVISIONS

DEFINITIONS

Accessible Parking Bay means a bay in accordance with AS/NZS 2890.6 2009 (as amended).

Bicycle Parking Facilities means the facilities defined in Australian Standard AS 2890.3 2015 (as amended).

Built Form Area means the 'built form areas' areas stipulated in Policy 7.1.1 Built Form (as amended).

CM D20/84083 Page | 2 of 13

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT PARKING



End of Trip Facility means a single unisex shower with associated change space and a single individual locker.

Long Term Bicycle Parking Facilities means those of a security Level A and B in accordance with AS 2890.3 2015 (as amended).

Net Lettable Area (NLA) means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas -

- a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tear rooms and plant rooms, and other service areas;
- b) lobbies between lifts facing other lifts servicing the same floor;
- c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor
- d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building.

On-site means the area contained within the lot boundaries.

Parking Management Plan means a document prepared in accordance with Appendix 1.

Payment-in-lieu means payment made "in lieu" of providing the minimum number of physical onsite car parking spaces.

Persons means the maximum number of people to be accommodated within a development at any one time, including employees, customers, and visitors.

Service Bay means parking bays reserved exclusively for the use of service and delivery vehicles, couriers, taxis and rideshare services, buses, coaches, or any other specific use (except public parking and tenant parking).

Short Term Bicycle Parking Facilities means those of a security Level C in accordance with AS 2890.3 2015 (as amended).

POLICY

Vehicle Parking

1.1 Parking for non-residential development provided on site in accordance with Table 1.

The number of car parking bays shall be rounded to the nearest whole number (i.e. where 11.4 bays are required, 11 bays shall be provided).

- The on-site parking requirement stipulated in Table 1 can be varied or waived in the following instances:
 - 1.2.1 A shortfall of five bays or less is proposed on land zoned 'Centre' or 'Commercial' under Local Planning Scheme No. 2 within a town centre area (Mount Hawthorn, Leederville, North Perth, Northbridge and Mount Lawley/Highgate). The application shall

CM D20/84083 Page | 3 of 13



demonstrate, through a Parking Management Plan, that the parking and alternate modes of transport is appropriate to meet the needs of its users.

- 1.2.2 The redevelopment of an existing building or a change of use is proposed that creates a parking shortfall of five bays or less. The application shall demonstrate, through a Parking Management Plan, that the parking and alternate modes of transport is appropriate to meet the needs of its users.
- 1.2.3 The development application proposes an Ancillary Use that does not
 - Contribute to additional floor area;
 - o Remove on-site parking; and
 - o Extend outside the hours of operation of the predominant use.
- 1.2.4 A Parking Management Plan (see Appendix 1) is submitted as part of a development application and the Parking Management Plan demonstrates why a lesser or greater parking supply than the applicable ratio is required.

Note: Where clause 1.2.1, 1.2.2 or 1.2.3 is applicable and those requirements are met, community consultation may not be required.

- 1.3 All parking facilities, access and manoeuvring areas are to be designed in accordance with Australian Standards AS 2890.1 Parking Facilities Off Street parking (as amended).
- 1.4 Development proposing new parking facilities, or a significant redevelopment shall provide 20% of the bays as electric vehicle bays.

The number of electric vehicle bays shall be rounded to the next whole number (i.e. where four parking bays are required, a minimum of one electric vehicle bay shall be provided).

Electric vehicle charging systems shall be maintained and remain operational for the life of development.

1.5 Where car stackers are proposed, they are to provide an amenity equal to that of Australian Standard AS 2890 and a load per platform rating of 2600 kilograms.

Car stackers are to be used for the sole use of resident and employee parking. Visitor and accessible parking bays are to be provided at grade, at a location convenient and easily identifiable to users.

2. Accessible Bays

- 2.1 The percentage of accessible bays required in a car park is specified by the National Construction Code (NCC) Volume 1 (as amended).
- 2.2 Accessible bays are be constructed in accordance with AS 2890.6 (as amended).

3. Service Bays

3.1 One (1) service bay per development shall be provided on-site and clearly marked; or

Page | 4 of 13 CM D20/84083



3.2 Service bay/s may be located on-street or shared between multiple private businesses where identified through a Parking Management Plan. The Parking Management Plan shall include an agreement made between landowners which demonstrates the management and use of the bay. The Parking Management Plan and signed agreement shall be provided to the City.

4. Bicycle Parking

4.1 Bicycle parking facilities are to be designed and provided in accordance with Table 1 and the Australian Standard 2890:3 (as amended).

The number of bicycle bays shall be rounded to the next whole number (i.e. where 1.4 bays are required, a minimum of 2 bays shall be provided).

- 4.2 Bicycle parking facilities shall be in a convenient and safe location and not require access via steps.
- 4.3 Short term bicycle parking facilities shall meet the following criteria:
 - · be placed in public view
 - be located outside pedestrian movement paths
 - · be easily accessible from the road
 - be as close as possible to the cyclist's ultimate destination
 - · be well lit by appropriate existing or new lighting
 - be protected from the weather where possible

Where a site is restricted and cannot provide short term bicycle parking, the City will investigate the ability for the bays to be provided in the verge. If available, the City will impose a condition on the development approval for the bays to be provided in accordance with the City's specifications, at the owner/applicant's expense.

5. End-of-trip Facilities

- 5.1 One (1) end-of-trip facility shall be provided where one to five long term bicycle parking bay(s) are required.
- 5.2 Where more than five long term bicycle parking bays are required, one end-of-trip facility for every five long term bicycle parking bays is required.
- 5.3 End-of-trip facilities shall be located as close as practicable to the bicycle parking facilities.
- 5.4 End-of-trip facilities may be shared between multiple private businesses where legal access arrangements are agreed between landowners and the arrangement forms part of a development application. This is to be identified through a Parking Management Plan. The Parking Management Plan shall include an agreement made between landowners which demonstrates the management and use of the facilities. The Parking Management Plan and signed agreement shall be provided to the City.

6. Traffic Impact Statement and Traffic Impact Assessment

Page | 5 of 13 CM D20/84083



- 6.1 A traffic impact statement or a traffic impact assessment in accordance with the Western Australian Planning Commission's *Transport Impact Assessment Guidelines* is required in the following instances:
 - A Traffic Impact Statement is required when the development generates 10 100 vehicle trips in the peak hour.
 - A Traffic Impact Assessment is required when the development generates more than 100 vehicle trips in the peak hour.

7. Payment in lieu of Car Parking

- 7.1 Payment-in-lieu of car parking shall be applied in accordance with Clause 77 off the Planning and Development (Local Planning Schemes) Regulations 2015 (as amended) and the City's Payment in Lieu of Parking Plan (as amended).
- 7.2 Development that does not comply with the applicable minimum on-site parking requirement as determined by clause 1.1 and 1.2 of this Policy will be subject to a condition on the determination notice requiring payment in lieu of parking.

Table 1: Non-Residential Development Parking Requirements

Land Use		Car P	nimum	Car Parking	Bicycle Parking Minimum		Unit of Measure		
Built Form Area	Town Centre	Transit Corridor	Activity Corridor	Mixed Use	Residential	Maximum	Short Term	Long Term	(spaces per)
Amusement parlour	1.5	2	2.2	2	2.5	2.5	0.2	0.8	100sqm NLA
Bed and Breakfast			ordance w			1	0.075	0.175	bedroom
Betting agency	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Bulky goods showroom	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Caravan park	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Caretakers' dwelling	0.5	0.75	0.75	0.5	0.5	0.5	0.075	0.175	Bedroom
Child care premises	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Cinema/theatre	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Civic use	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Club premises	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Consulting rooms	2.5	3.5	3.5	3	4	4	0.7	0.3	Consulting room
Convenience store	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Educational establishment	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Exhibition centre	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Family day care	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Fast food outlet	0.1	0.15	0.15	0.1	0.15	0.15	0.04	0.06	Person

Page | 6 of 13 CM D20/84083

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



Land Use		Car P	imum	Car Parking	Bicycle Parking Minimum		Unit of Measure		
Built Form Area	Town Centre	Transit Corridor	Activity Corridor	Mixed Use	Residential	Maximum (1)	Short Term	Long Term	(spaces per)
Fuel depot	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Holiday Accommodation		Reside	ordance w ntial Desigr	n Codes		0.5	0.075	0.5	Bedroom
Holiday House			ordance w ntial Desigr	n Codes		1	0.075	1	Bedroom
Hotel	0.5	0.75	0.75	0.5	1	1	0.075	0.175	Bedroom
Industry (general, cottage & light)	0.15 1.2	0.25	1.8	1.5	0.25	0.25	0.019 N/A	1	Person 100sqm NLA
Lunch bar	0.1	0.15	0.15	0.1	0.15	0.15	0.04	0.06	Person
Liquor store – large	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Liquor store – small	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Market	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Medical centre	2.5	3.5	3.5	3	4	4	0.7	0.3	Consulting room
Motel	0.5	0.75	0.75	0.5	1	1	0.075	0.175	Bedroom
Motor vehicle, boat or caravan sales	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Motor vehicle repair (2)	1.5	2	2.2	2	5	5	1.6	0.9	Servicing bay
Motor vehicle wash (2)	1.5	2	2.2	2	5	5	1.6	0.9	Servicing bay
Nightclub	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Office	1.5	2	2.2	2	2.5	2.5	0.2	0.8	100sqm NLA
Park home	0.5	0.75	0.75	0.5	1	1	0.2	0.8	Site
Place of worship	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Reception centre	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Recreation – private	0.15	0.25	0.22	0.2	0.5	0.5	0.019	0.042	Person
Restaurant / café	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Restricted premises	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Serviced apartment	In accordance with the Residential Design Codes					0.5	0.075	0.5	Bedroom
Service station	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Shop	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Small bar	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person
Tavern	0.15	0.25	0.22	0.2	0.25	0.25	0.019	0.042	Person

CM D20/84083 Page | 7 of 13

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



Land Use	Car Parking Minimum					Car Parking	Bicycle Parking Minimum		Unit of Measure
Built Form Area	Town Centre			Mixed Use	Residential	Maximum (1)	Short Term	Long Term	(spaces per)
Trade display	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Trade supplies	3.5	5	4.5	4	5	5	1.6	0.9	100sqm NLA
Transport depot	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA
Veterinary centre	2.5	3.5	3.5	3	4	4	0.7	0.3	Consulting room
Warehouse / storage	1.2	2	1.8	1.5	2	2	N/A	1	100sqm NLA

⁽¹⁾ Maximum parking ratios for all built form areas (Town Centre, Transit Corridor, Activity Corridor, Mixed Use and Residential).

CM D20/84083 Page | 8 of 13

Page 141 Item 9.3- Attachment 1

⁽²⁾ Excludes areas used for the servicing of vehicles.



Appendix 1: Parking Management Plan

The purpose of the parking management plan is to assess and consider how the proposal will satisfy the parking demand of the development. Consideration of the existing site and surrounding context is required, as well as management strategies to ensure management of parking areas.

Minimum parking requirements may be waived or varied based on the parking management plan submitted. Justification for waiving or varying the minimum parking requirements is not limited to the elements contained within this template.

Owner / Applicant Details:	
Name:	
Address:	
Phone:	
Email:	
Property Details:	
Lot No.:	
Address:	
Parking Allocation:	
Please specific for each criteria a service, etc).	the number bays allocated to each user group (i.e. staff, customers, accessible,
No. car parking spaces:	
No. short term bicycle bays:	
No. long term bicycle bays:	
End-of-trip facilities:	
No. other parking:	
e.g., scooters	
Parking Demand:	
Please specify the anticipated	d parking demand for the development.
Anticipated no. of staff at any one time:	

Page | 9 of 13 CM D20/84083

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



Anticipated no. of customers at any one time:	
Likelihood of multipurpose trips:	
Alternative transport option	is:
Please consider alternative way. provide some assistance.	s people may be able to access your site. The <u>Journey Planner</u> website may
Train:	
Where is the nearest station, how far is this from your site, and is the route provided with footpath access and shade?	
Bus:	
Where is the nearest bus stop, how far is this from your site and how frequent is the bus during peak periods?	
Cycling:	
Is there a cycle path that accesses your site, are there existing facilities cyclists can use?	
Public parking:	
Are there public parking facilities (on-street or car parks) in the vicinity of the site? How many bays are available and are there any parking restrictions? Note: use of on-street parking within residential streets will	
not be supported.	
Shared parking arrangement	
	visions of the Planning and Development (Local Planning Schemes) Regulations ne local government may have regard for when determining whether to approve a cluding:
Whether the peak operation hours of the development will overlap with those of the shared site.	

CM D20/84083 Page | 10 of 13

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



Whether the use of the car parking spaces to be made available on the shared site will impede the use of delivery or service areas on the shared site.						
Any relevant local planning policy.						
Adequate car parking is likely to be available at all times for both the proposed development and the shared site.						
The relationship between he proposed development and the shared site will be such that the shared car parking spaces are likely to be used by persons using the proposed development.						
Parking Management Strate	egies					
Please detail any parking manag way finding.	gement strategies that will be implemented such as management of tandem bays,					
General Strategies						
Bay allocation and marking, time limited parking, fees payable.						
Management and maintenance of parking (including car stackers)						
Management of tandem parking for staff / tenants						
Wayfinding measures						
Promotion of alternative transport modes:						
I.e. The provision of well- maintained bicycle and end of trip facilities, use of active transport initiatives or public transport promotion.						
Service Bays						
Please detail how service vel	Please detail how service vehicles will be accommodated					

CM D20/84083 Page | 11 of 13

Page 144 Item 9.3- Attachment 1

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



No. service bays provided:	
Private and/or shared	
Expected no. of delivery's:	
Include schedule of deliveries (i.e. days, times)	
Management of shared service bays:	
Include requirements of other tenancies, demonstrating there will no conflict.	
Other	
Sign marking, etc	
Kev findings from Traffic In	npact Statement / Assessment
Justification for vehicle par	king bays not satisfying the ratios stipulated in Table 1.

CM D20/84083 Page | 12 of 13

Page 145 Item 9.3- Attachment 1

LOCAL PLANNING POLICY: NON-RESIDENTIAL CITY OF VINCENT **PARKING**



OFFICE USE ONLY	
Responsible Officer	Manager Policy & Place
Initial Council Adoption	06/03/2018
Previous Title	Policy No. 7.7.1 Non-Residential Parking Requirements
Reviewed / Amended	01/2023
Next Review Date	2027

CM D20/84083 Page | 13 of 13

Page 146 Item 9.3- Attachment 1

PAYMENT IN LIEU OF PARKING PLAN

1. Introduction

1.1. Regulatory compliance

This Payment in Lieu of Parking Plan (the Plan) has been created under Schedule 2, Part 9A of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) and has been prepared in the Manner and Form approved by the Western Australian Planning Commission (WAPC).

1.2. Purpose

This Plan, together with the Regulations, governs the application of payments in lieu of providing car parking for non-residential development that requires development approval, and to which a parking space shortfall of at least two bays is applicable in the area(s) identified in this Plan.

This plan outlines the purposes for which payment in lieu of car parking will be used in the areas(s) identified and how money collected will be administered.

1.3. Operational dates

The Plan commenced operation on [INSERT DATE] – Day after Publication of Notice of Adoption – clause 77N(1)(a) of the Regulations.

The Plan will cease operation on [INSERT DATE], being 10 years from the operational date, unless extended in writing by the WAPC prior to the expiry date.

1.4. Amendments to the Plan

Amendments to the Plan shall be made in accordance with clause 77M of the Regulations and the current version shall be published in accordance with clause 77L of the Regulations.

Amendment Number	Date	Comment

1.5. Objectives of the Plan

The objectives of this Plan are to:

- To guide the application of payments in lieu of providing car parking for non-residential
 development that requires development approval, and to which a parking space shortfall of at
 least two bays is applicable in the City of Vincent.
- Support implementation of the Accessible City Strategy which includes initiatives to
 - o create a safe transport environment;
 - o ensure consistent accessibility and connectivity into, around and beyond Vincent;
 - o promote environmentally friendly and healthy transport modes and initiatives; and
 - o make it enjoyable to get around the local area.

1.6. Linkages to relevant adopted planning documents

The Plan supports the implementation of the following documents and the Integrated Planning and Reporting framework:

- Strategic Community Plan
- Local Planning Strategy
- Local Planning Scheme
- Accessible City Strategy

2. Terms used

The terms used in the Plan have the same meaning as in the Regulations.

3. Parking plan application and area

This Plan relates to the area specified in Section 3.1. Moneys collected within the Plan area must be spent in the Plan area.

3.1. Maps

The Parking Plan applies to the entire City of Vincent local planning scheme area (Appendix 1).

4. Reasonable estimate of costs for payment-in-lieu

4.1. Calculation of reasonable estimate of costs

The maximum lump sum contribution shall be calculated in accordance with the method set out in Schedule 2, Clause 77 H (4) of the Regulations – Payment in lieu of parking condition for non-residential development.

For the purposes of the Calculation the Infrastructure Cost per m^2 is \$360.00 (as at 10/11/22) (as amended).

4.2. Revisions to reasonable estimate of costs

The Reasonable Estimate of Costs in this Plan can be revised by the City of Vincent from time to time using the method(s) approved by the WAPC (as published in the Gazette). Revised Estimates of Cost are to be published in the updated version of the Plan in Section 4.1, together with a note confirming the date of inclusion of the revised estimate.

Note: Where the method of calculation includes infrastructure costs, the City of Vincent can use a recognised construction cost publication to establish the construction cost escalation factor. The Plan will be updated to show the current revision to the Reasonable Estimate of Costs.

4.3. Attribution of costs

Contributions paid towards parking, access, and movement improvements in terms of the plan need to be spent in the City of Vincent, in accordance with the Accessible City Strategy and clause 5 of this Plan.

5. Purpose for which payment-in-lieu will be applied

Money collected under the Plan is to support the implementation of the Accessible City Strategy.

The items listed below are in accordance with clause 77I(2) of the Regulations and must be applied for the purposes set out below.

5.1. Public Car Parking Infrastructure

ACS ITEM	ACTION
3.3.4	Better manage the supply of on street parking through the implementation of various restrictions by:
	Limiting roadside residential parking, confining parking to the property;
	Restricting parking to 3P or less within 2 blocks of train stations or transit nodes, with residential permit exemptions;
	Restricting parking to 3P or less within 1 block of high-frequency transit corridors, with residential permit exemptions; and
	Restricting parking to 2P or less within 2 blocks of town centres or mixed-use areas, with residential permit exemptions.

5.2. Other Transport Infrastructure

ACS ITEM	ACTION
4.2.1	Place plans should identify methods to improve pedestrian and cycling safety in the
	public realm making town centres safe and accessible to all.

5.3. Ancillary or Incidental Purposes

ACS ITEM	ACTION
1.1.3	Develop and implement a consistent wayfinding and signage plan across the City.
	This should consider parking, cycling and pedestrian transport modes, and provide
	appropriate localised details for each town centre and activity and transit corridor.
3.3.1	Establish a business plan for the management of parking within Vincent with a view to the following:
	Prepare precinct specific parking management plans, with priority given to precincts already at capacity; and
	Expand paid parking using the 'demand responsive pricing' methodology.
3.5.1	Repeat parking surveys at 3-5year intervals on a rolling basis across the City. A
	schedule of priority areas based on the data collected has been produced, with
	surveys recommended to start in Leederville Town Centres and surrounding area.

6. Other information required by the WAPC

No other information has been required by the WAPC under this Plan.

7. Operation

7.1. Operational requirements

The Plan shall operate in accordance with Part 9A of the Regulations.

7.2. Triggers for payments to be made

Payment of money shall be made to the Local Government to satisfy a payment in lieu of car parking condition validly applied to a development approval for development located in the area subject to

the Plan. The payment in lieu of car parking condition applied to the development approval shall specify when the Local Government requires payment of monies to be made.

Prior to granting development approval and imposing a condition for payment in lieu of parking, the local government must give the applicant a notice of apportionment in accordance with clause 77F(1)(b) of the Regulations, which confirms the specified shortfall of car parking spaces in the proposed development that is to be dealt with by the condition. The condition will read as follows:

Prior to the commencement of development, payment of \$<insert total amount> shall be made to the City of Vincent for Payment in Lieu of <insert number of car parking bays> car parking bays which have not been provided on site or in a shared parking arrangement.

This condition has been imposed under the requirements of the City of Vincent Payment in Lieu of Parking Plan and Schedule 2, clause 77H of the Planning and Development (Local Planning Schemes) Regulations 2015.

7.3. Decision-making on Development Applications using this Plan

Decision makers are to have due regard to the Plan, Local Planning Policy: Non-Residential Development, or any other applicable Structure Plan or Policy when making decisions on development applications that seek or require consideration of payment in lieu of car parking under the Plan.

8. Financial Administration (clause 77I of the Regulations)

8.1. Reserve Account to be established and maintained

The local government shall establish and maintain a Reserve Account for money collected under the Plan (clause 77I(1) of the Regulations). The Reserve Account shall be established under the provisions of the *Local Government Act 1995*, Section 6.11. The reserve account shall be operated in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

8.2. Interest earned

Interest earned on the Reserve Account under the plan shall be treated in accordance with clause 77I of the Regulations.

8.3. Records to be kept

Records of income and expenditure for the Reserve Account established under the Plan shall be maintained by the local government until all funds have been expended or repaid.

8.4. Reporting

Report of the Reserve Account shall be provided in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

8.5. Invoice for payment of money

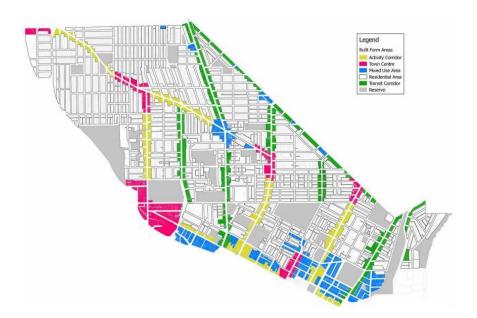
In addition to a payment-in-lieu of parking condition applied to a development approval under clause 77H of the Regulations, the local government shall issue an invoice to the payer at the appropriate time to enable the payer to satisfy the condition of development approval. The invoice

shall specify the method and timing for payment of the money required to satisfy the payment inlieu of parking development approval condition.

8.6. Money held in the Reserve Account at the expiry of the Plan

Money held in the Reserve Account at the Expiry of the Plan shall be treated in accordance with clause 77I(5), (6) and (7) of the Regulations.

Appendix 1: Map Area



POLICY NO: 7.7.1

NON-RESIDENTIAL DEVELOPMENT PARKING REQUIREMENTS

PART 1 – POLICY OPERATION

POLICY DEVELOPMENT

This Policy has been prepared under the provisions of Schedule 2, Part 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.

PURPOSE & APPLICATION

The purpose of this Policy is to:

- Define parking requirements that will meet the needs of the users of developments without resulting in the oversupply of parking;
- Facilitate the payment of cash-in-lieu for non-residential development that is unable to meet the requirements of this Policy and determine the calculation of cash-in-lieu to be determined in a consistent and transparent manner; and
- Ensure long term viability of parking proposals by defining the circumstances in which Parking Management Plans are required and providing guidelines for their content.

This Policy applies to all applications for development approval pursuant to Schedule 2, Part 7 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for non-residential development within the City of Vincent outside of the Perth Parking Management Area.

POLICY STRUCTURE

Part 1 Policy Operation: sets out the purpose and application, policy objectives, relationships to other documents and definitions.

Part 2 Policy Provisions: sets out the parking requirements for non-residential development within the City of Vincent outside of the Perth Parking Management Area.

Appendices:

Appendix 1 – Built Form and Perth Parking Management Areas Map

Appendix 2 - Parking Management Plan Framework

POLICY OBJECTIVES

- To support a shift toward more active and sustainable transport modes that will reduce the dependence on single person private vehicle trips.
- To ensure that parking facilities do not prejudice the environmental and amenity objectives of the City's Local Planning Scheme.
- 3. To ensure appropriate parking and access is provided in non-residential development to meet the needs of its users.

Page 1 of 14

RELATIONSHIP TO OTHER DOCUMENTS

This Local Planning Policy forms part of the City of Vincent local planning framework. Where this Policy is inconsistent with the City's local planning scheme, the local planning scheme prevails. Where this Policy is inconsistent with an adopted Local Development Plan, Activity Centre Plan or Structure Plan, the Local Development Plan, Activity Centre Plan or Structure Plan prevails.

Where this Policy is inconsistent with the provisions of a specific Policy applying to a particular site or area (e.g. Character Retention Area Local Planning Policy), the provisions of that specific Policy shall prevail. This Policy is to be read in conjunction with the Australian Standards.

DEFINITIONS

For the purpose of this Policy, the following definitions apply:

Ancillary Use A land use subsidiary to the predominant land use. The

Ancillary Use may have a lesser floor area or accommodate fewer people than the predominant land use; and shall not

negatively impact the amenity of the area.

Bicycle Parking Facilities:

Bicycle parking facilities are defined in Australian Standard

AS 2890.3 (as amended), Section 1.3, Clause 1.3.4.

Built Form Areas: The areas set out in Appendix 1.

End of Trip Facilities:

A single unisex shower with associated change room and a

single individual locker.

Long Term Bicycle Parking Facilities:

Long term bicycle parking facilities include those of a security Level A and B in accordance with AS 2890.3 (as amended),

Table 1.1.

Major

Redevelopment:

Development where 75% or more of the existing Net Lettable

Area on a site is demolished and rebuilt.

Net Lettable Area (NLA):

The area of all floors within the internal finished surfaces of permanent walls of a building, but excludes all car parking areas, stairs, toilets, cleaner's cupboards, lift shafts, motor rooms, escalators, tea rooms, plant rooms, alfresco areas located off-site, lobbies between lifts facing other lifts serving the same floor area, and areas set aside as public space or

thoroughfares and not for the exclusive use of occupiers of the floor or building.

Parking

Management Plan:

A document prepared in accordance with Appendix 2.

Persons: People proposed to be accommodated in a development,

excluding any person staying in a bedroom of that

development.

Predominant Use: The primary use of a premises to which all other uses carried

out on the premises are incidental or ancillary.

Page 2 of 14

Reciprocal Parking: Parking facilities serving separate uses or in a mixed use

development that are shared, but not concurrently.

Short Term Bicycle Parking Facilities:

Short term bicycle parking facilities include those of a security Level C in accordance with AS 2890.3 (as amended), Table

1.1.

Transport Infrastructure:

The works and undertakings for the purpose of providing public transport infrastructure, walking and cycling infrastructure, parking infrastructure and demand management.

PART 2 - POLICY PROVISIONS

1. OPERATION OF POLICY & DEVELOPMENT STANDARDS

- 1.1. Applications for development approval that comply with the Policy Objectives of Part 1 and the standards set out in Clauses 2, 3 and 4 of this Policy are considered to be acceptable in relation to parking for non-residential development.
- 1.2. Where a proposal does not meet the standards set out in Clauses 2, 3 or 4 of this Policy, the decision maker is required to exercise judgement to determine the proposal. The decision maker is to exercise its judgement to consider the merits of the proposal having regard to the objectives of this Policy and one or more of the following requirements:
 - 1.2.1. The development provides adequate parking and/or transport infrastructure to service the needs of its users:
 - 1.2.2. Alternative public car parking, bicycle parking and/or end of trip facilities are already provided and is available and accessible to meet the demands of the development during the hours of operation, for the life of the development:
 - 1.2.3. Reciprocal car parking, bicycle parking and/or end of trip facilities are provided in accordance with Clause 5;
 - 1.2.4. Alternative transport modes are convenient and adequate enough to meet the demand of the development during the hours of operation;
 - 1.2.5. Cash-in-lieu of parking is provided in accordance with Clause 6;
 - 1.2.6. An alternative arrangement is agreed in writing between the applicant and the City, through an approved Parking Management Plan.

2. PARKING REQUIREMENTS

- 2.1. Parking for non-residential development shall be provided onsite and in accordance with Table 1, unless the applicant is proposing an Ancillary Use that does not:
 - 2.1.1. Contribute to additional floor area;
 - 2.1.2. Remove on-site parking; and

Page 3 of 14

- 2.1.3. Extend outside of the hours of operation of the predominant use.
- 2.2. Where the applicable standard set out in Table 1 results in a parking requirement that is not a whole number, the car parking requirement is taken to be the next highest whole number and bicycle parking is to be taken to be the next nearest whole number.
- 2.3. Non-residential development parking requirements in Table 1 shall be applied to development applications in accordance with the relevant Built Form Area, as shown in Appendix 1.
- 2.4. Bicycle parking facilities are to be designed and provided in accordance with Australian Standard 2890:3 (as amended).
- 2.5. In a development that contains a mix of both residential and commercial uses, the car parking is to be initially allocated to the non-residential component in accordance with requirements identified in Table 1 of this policy. Any remaining car parking is then to be allocated to the residential component in accordance with the minimum Deemed-to-Comply provisions of the Residential Design Codes.

Item 9.3- Attachment 3 Page 155

Page 4 of 14

Table 1: Non-Residential Parking Requirements

	Car Parking Minimum			Residential	Bicycle Parking Minimum		Unit of	
Land Use		Car Parkii	ng Minimum		Built Form Area Minimum & Short Term	Long Term	Measure	
Built Form Area (refer Appendix 1)	Town Centre	Transit Corridor	Activity Corridor	Mixed Use	All Areas' Maximum ¹			
Medical Centre, Consulting Room, Vet Centre	2.5	3.5	3.5	3	4	0.7	0.3	spaces per consulting room
Amusement Parlour, Office	1.5	2	2.2	2	2.5	0.2	0.8	spaces per 100m² NLA
Child Care Premises, Club Premises, Cinema/Theatre, Family Day Care,					All except Recreation – Private 0.25			
Nightclub, Place of Worship, Reception Centre, Recreation- Private	0.15	0.25	0.22	0.2	Recreation - Private 0.5	0.019	0.042	spaces per persons
Serviced Apartment	0.5	0.75	0.75	0.5	1.0	0.075	0.175	spaces per bedroom
Hotel	0.5	0.75	0.75	0.5	1.0	0.075	0.175	spaces per bedroom
Tiotol	0.15	0.25	0.22	0.2	0.25	0.019	0.042	spaces per person
Fast Food Outlet, Lunch Bar	0.1	0.15	0.15	0.1	0.15	0.04	0.06	spaces per persons
Restaurant/cafe, Small Bar, Tavern	0.15	0.25	0.22	0.2	0.25	0.019	0.042	spaces per persons
Betting Agency, Convenience Store, Restricted Premises, Shop	3.5	5	4.5	4	5	1.6	0.9	spaces per 100m² NLA
Civic Use, Fuel Depot, Industry, Bulky Goods Showroom Transport Depot, Motor Vehicle, Boat or Caravan Sales, Warehouse / Storage	1.2	2	1.8	1.5	2	N/A	1	spaces per 100m² NLA
Any other land use		To be determined by the City on a site specific Parking Management Plan.						
Motorcycle/ Scooter Bays		1 motorcycle/scooter bay per 20 car parking bays.						

This column applies as a minimum standard for the Residential Built Form Area and a maximum standard for all Built Form Areas including Residential.

Page 5 of 14

3. END OF TRIP FACILITY REQUIREMENTS

- 3.1. Where long term bicycle parking is required in accordance with Table 1 of this Policy, end of trip facilities must also be provided as follows:
 - 3.1.1. One end-of-trip facility where one to five long term bicycle parking bay(s) are required; and
 - 3.1.2. Where more than five long term bicycle parking bays are required, one end-of-trip facility for every five long term bicycle parking bays is required.
- 3.2. End-of-trip facilities shall be located as close as practicable to the bicycle parking facilities.
- 3.3. End-of-trip facilities may be shared between multiple private businesses where legal access arrangements are agreed between landowners and the arrangement forms part of a development application.

4. SPECIFIC PURPOSE BAYS

4.1. Service Bays

Where parking is required in accordance with Table 1 of this policy, a service bay is to be provided in addition to the minimum number of car parking bays required under Table 1 unless it can be demonstrated that a service bay may be located off site, through a Parking Management Plan.

4.2. Drop Off/Pick Up Bays

Where parking is required in accordance with Table 1 of this Policy for a child care premises or educational establishment, a separate area shall be provided for the adequate setting down and picking up of children and identified through a Parking Management Plan.

5. RECIPROCAL PARKING

- 5.1. Reciprocal car parking, bicycle parking and use of end of trip facilities may be considered where it can be demonstrated that the subject application will have access to parking for separate day time/night time or weekday/weekend uses and provide separate parking calculations, in accordance with Table 2 below. These separate car parking calculations should individually comply with the car parking requirements, however in the event of a shortfall, a cash-in-lieu payment may be required for the car parking calculation with the greatest shortfall.
- 5.2. The City may consider Reciprocal Parking where:
 - 5.2.1. The Applicant submits a Peak Parking Demand Table (refer to Table 2) and a Parking Management Plan (refer to Appendix 2), and the City is satisfied that demand will not unreasonably coincide;
 - 5.2.2. The parking facilities serving the proposed uses will be located on the one lot, or where located on separate lots, the parking arrangements are permanent and are secured by easement, amalgamation, legal agreement, restrictive covenant or any other formal arrangement the City may require; and

Page 6 of 14

5.2.3. Parking demand in the immediate and long term can be satisfied.

Table 2: Peak Parking Demand Table

Calculating Peak Demand for Developments					
	Weekday		Weekend		
Proposed Use	Daytime (8am – 6pm)	Evening (6pm- 12am)	Daytime (8am-6pm)	Evening (6pm-12am)	
Car Parking					
Use 1					
Use 2					
Use 3					
Bicycle Parking					
Use 1					
Use 2					
Use 3					
End of Trip Facili	ties				
Use 1					
Use 2					
Use 3					
Total Demand					

Notes:

- The demands shown are to be the base demands for the use as calculated using the Non-Residential Parking Requirement Table (Table 1).
- 2. The applicant may use different time periods other than those shown however the parking requirement for the listed uses will be the maximum total demand of the time periods that are shown.

6. CASH-IN-LIEU OF CAR PARKING

- 6.1. The cash in lieu required to be paid by an applicant shall be calculated on the number of bays required, in accordance with this Policy, minus:
 - 6.1.1. The number of parking bays provided on site;
 - 6.1.2. The number of bays that cash in lieu has already been paid for; and/or
 - 6.1.3. The number of bays that the City has waived through an approval for that development.
- 6.2. The payment of cash-in-lieu is not to be seen as an alternative to providing sufficient parking on site, but rather as a mechanism to enable otherwise desirable developments to proceed where it can be demonstrated that it is not possible to provide sufficient parking on site.
- 6.3. Cash-in-lieu will be charged for the shortfall proposed on site and is not to be rounded to the nearest whole number.
- 6.4. The following provisions will apply where cash-in-lieu is considered acceptable:
 - 6.4.1. Cash-in-lieu contributions may comprise all or part of the shortfall in

Page 7 of 14

onsite parking for a proposed development.

- 6.4.2. The contribution rate per bay is a 'one-off payment' and is to be determined annually by the Council when adopting Fees and Charges set out in the Annual Budget.
- 6.4.3. The applicant/owner may enter into an agreement with the City to pay all or part of the amount of cash-in-lieu by instalments over a period not exceeding five years. An interest rate based on the long term bond rate is to be determined at the discretion of the City.
- 6.4.4. The contribution is to be held in a Reserve Account for the purpose of providing and/or upgrading existing and proposed Transport Infrastructure as defined in this Policy. Confirmation of the agreement of the contribution is to be made within 28 days of the date of development approval.
- 6.4.5. Where cash-in-lieu is proposed or required, the City will apply the monetary amount as a condition of development approval, in addition to the requirement to lodge a bond/bank guaranteed for the payment.
- 6.4.6. New development applications that meet the optional DAP application requirements set out in Regulations 6 of the *Planning and Development (Development Assessment Panels) Regulations 2011* shall be charged double the standard cash-in-lieu of car parking contribution rate as shown in the annual Fees and Charges.

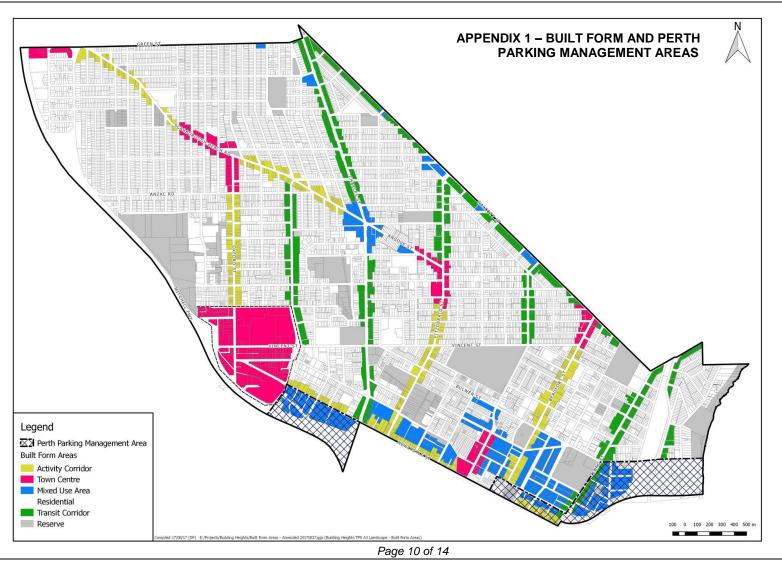
7. PARKING MANAGEMENT PLAN

- 7.1. A Parking Management Plan shall be provided with an application where:
 - 7.1.1. A Parking Management Plan is required under Table 1 of this Policy;
 - 7.1.2. The development application does not meet the standards set out in Clauses 2, 3 or 4 of this Policy and the development application seeks consideration under subclauses 1.2.1, 1.2.2, 1.2.4 or 1.2.6 of this Policy;
 - 7.1.3. The development proposes 20 or more parking spaces (inclusive of car, bicycle and motorcycle/scooter parking bays);
 - 7.1.4. The development proposes alternative methods to achieve parking requirements under this policy, including but not limited to car stackers or tandem parking bays;
 - 7.1.5. The development proposes parking that is not visible from the primary street, including but not limited to basement parking;
 - 7.1.6. The development proposes parking that has obstructed access from the primary street, including but not limited to roller doors or security gates.
- 7.2. Parking Management Plans shall be prepared, in accordance with the framework set out in Appendix 2, to the satisfaction of the City and be lodged with the development application.
- 7.3. The City will require notifications to be lodged under section 70A of the Transfer of Land Act notifying proprietors and/or prospective purchasers of the property of their obligations with respect to onsite parking.

Page 8 of 14

7.4. Proposed car stackers are required to provide an amenity equal to that of Australian Standard AS 2890 and a load per platform rating of 2600 kilograms. Car Stackers are to be used for the sole use of resident and employee parking. Visitor and disabled parking bays are to be provided at grade, at a location convenient and easily identifiable to users and in accordance with AS 2890.

Page 9 of 14



APPENDIX 2 - PARKING MANAGEMENT PLAN FRAMEWORK

Owner/Applicant	<u>Details</u>	
Name:		
Address:		
Phone:		
Email:		
Applicant Signature:		
Property Details		
Lot Number:		
Address:		
Parking Allocation	n:	
		inclusion in this Parking Management Plan to the street of this development application.
Parking Allocation	<u>on</u>	
Total Number Ca	r Parking Spaces:	

Total Number Short Term Bicycle
Parking Spaces:

Total Number Long Term Bicycle
Parking Spaces:

Total Number Other Bays:

Page 11 of 14

Development Type	Development Users	Parking Allocation				
Туре	03613	Type / Duration	No. Car spaces	No. Bicycle Spaces	No. Other Spaces	
E.g. Private Recreation	Staff	Employee (> 3 hours)	2	1	-	
Town Centre	Customers	Visitor (< 3 hours)	7	2	-	
	Other	Service (15 minute)	-	-	1	
	Other	Disabled	-	-	1	

Note: In a mixed use development the parking allocation for residential and non-residential portions must be provided separately in the above table.

Alternative Transport:

The following table should be prepared for inclusion in this Parking Management Plan to outline the alternative transport options available to users of this development application.

Transport Option	Type & Level of Service
Public Transport	
Train	
Bus	

Page 12 of 14

CITY OF VINCENT PLANNING AND BUILDING POLICY MANUAL POLICY NO: 7.7.1

		NON-RESIDENTIAL DEVI	ELOPMENT PARK	NG REQUIREMENTS
Pedestrian				
Paths				
Facilities				
Occalia v				
Cycling				
Paths				
Facilities				
Secure Bicycle Park	ring			
Court Bloydic Fair	ung			
Lockers				
Showers/Change Ro	oom			
Grieffen en angern				
Public Parking:				
	of on otre	act and off atract nublic	norking in th	o vioinity in the
following table.	OI OII SUR	eet and off street public	parking in ti	ie vicinity in the
	No.	Location		Parking
	Marked	Location		Restrictions
	Spaces			
On Street Parking				
Off Street Parking				
Parking Manageme	nt Strate	jies		
				Page 13 of 14

Parking management strategies providing implementation details must be provided to ensure that the 'Parking Allocation' is used as demonstrated in this Parking Management Plan.

The allocation of bays as specified in the Parking Management Plan shall be included in the development application and planning approval.

The following information shall be provided, where applicable, within the Parking Management Plan:

- 1. Details of who will be responsible for management, operation and maintenance of parking (inclusive of car stackers);
- 2. Management of allocation of parking bays as specified in this Parking Management Plan including signage and enforcement;
- 3. Management of Tandem Parking for staff/tenants;
- 4. Way finding measures to ensure efficient use of parking facilities; and
- Promotion of alternative transport modes such as the provision of well-maintained bicycle and end of trip facilities, use of active transport initiatives or public transport promotion.

Page 14 of 14

Summary of Submissions:

The tables below summarise the comments received during the advertising period of the proposal, together with Administration's response to each comment.

No.	Comments Received in Objection:	Administration Comment:
1.	Re: Better manage the supply of on street parking through the implementation of various restrictions by Limiting roadside residential parking, confining parking to the property. I strongly object to any change to the present street parking system for residents & their families who are not allowed to park on their properties. The e-parking system works well & for a long-standing ratepayer equitable as I compete daily with non-locals parking in the street to attend Brisbane Street gyms x 4, cafes x 3, restaurants x 4, Birdwood Park activities, HBF oval concerts & football matches plus nonlocals parking along Brisbane Street to simply access many or all William Street venues. I have supported & welcomed new businesses knowing that as a resident & ratepayer I am able to park in my street & surrounding streets to accommodate local business.	Administration notes this submission objects to Clause 5.1 of the Plan, relating to Accessible City Strategy (ACS) action item 3.3.4. ACS Action Item 3.3.4 states: Better manage the supply of on street parking through the implementation of various restrictions by: • Limiting roadside residential parking, confining parking to the property. On 18 May 2021 (Item 9.3), the ACS was adopted by Council. It is not within the scope of this Plan to consider the appropriateness of the ACS action items, but it can be considered whether this Plan is used as a mechanism to implement the action items of the endorsed ACS.
2.	As a newly resident of the city of Vincent, I believe the planned implementation of non-residential parking will put off a lot of people visiting the local cafes/restaurants/businesses on oxford street. The area is already in a need of a revival. A great example is the City of Perth, or even why people would rather go to a Westfield Shopping centre than venture to the City of Perth. Parking at \$5.10 an hour is a joke and City of Perth is empty. People get put off by parking fees on top of slow growth wages/inflation. Moreover, it would generate a lot of rubbish paper (e.g. Wilson parking at Coles West Perth Leederville and wasting more time of my day to queue press for a "free" ticket. There are also subsequent increased expenses to employ despicable ticket parking officers who troll the streets.	The purpose of the Parking Policy is to guide parking requirements for non-residential development within the private realm. The minimum and maximum parking ratios are the same as they are in the current Policy No. 7.7.1 Non-Residential Development Parking Requirements. The Plan guides how money collected in-lieu of car parking is spent. The documents do not guide fees or parking spaces within the public realm.

1 of 2

No.	Comments Received in Objection:	Administration Comment:
	The government should look at the bigger picture and have good and safe public transport/buses if it is to discourage cars.	
	With the number of apartments going up in the area, traffic congestion will be significantly more increased. Maybe it's time the council recognized that Perth does not have the infrastructure to be car-less. I am against any changes to the current system of parking and believe that there are detrimental effects on our community and businesses if it was to change.	

9.4 OUTCOME OF PUBLIC NOTICE - PROPOSED LEASE OF PORTION NO. 41 (LOT: 31) BRITANNIA ROAD, LEEDERVILLE

Attachments: 1. Britannia Reserve Development Plan J

2. Telecommunications Facility site layout plan 🗓 🖺

3. Summary of submissions from public notice \mathbb{J}

4. Market Valuation - September 2022 - Confidential

RECOMMENDATION:

That Council APPROVES the lease of a portion of land located No. 41 (Lot 31) Britannia Road, Leederville to Indara Corporation Pty Ltd (ACN 643 875 165) shown on the plan attached as Attachment 1 subject to the following key terms:

1. Initial Term: Ten (10) years

2. Option Term: Two x Five (5) year terms

3. Rent: \$48,000 per annum (plus GST)

4. Rent Review: CPI on 1 July annually

5. Market Rent Review: Market rent review at each Option Term which is to be

undertaken 6 – 9 months before commencement of each

Option Term.

6. Outgoings: Lessee's responsibility

7. Rates & Taxes: Lessee's responsibility

8. Permitted Use: For the purpose of constructing, maintaining and operating a

telecommunications network and telecommunications service including but not limited to accessing, installing, storing, operating, repairing, maintaining, altering, removing, adding and replacing telecommunications equipment consistent with

the evolving nature of telecommunications services

9. Maintenance of leased area: Lessee's responsibility

10. Redevelopment clause: City will have ability to require Indara to relocate after

ten (10) years provided the City provides Indara with twenty

four (24) months' written notice.

PURPOSE OF REPORT:

To present the outcome of public notice advertised in accordance with section 3.58 of *Local Government Act* 1995 (Act) and to seek Council's determination whether to proceed with the proposed lease to Indara Corporation Pty Ltd (Indara) (ACN 643 875 165).

BACKGROUND:

Optus currently maintains an existing telecommunications facility at No. 7 Lynton Street, Mount Hawthorn on land which is owned by FES Ministerial body (State Emergency Services). The lattice tower structure on which Optus and other telecommunications companies have installed equipment is also owned by the State Emergency Services. Although, the carriers have received notice to vacate the site by January 2023 due to potential redevelopment of the land, Optus is currently on a month to month tenancy at No. 7 Lynton Street, Mt Hawthorn. Optus has not advised the City of their forthcoming status with the tenancy.

Optus is seeking an alternate location within the area to ensure continuous service delivery of the telecommunications network with improvements to the network coverage along the Mitchell Freeway and residences within proximity to Britannia Reserve and Lake Monger.

In the interim, until a permanent site can be secured, Optus has instigated a separate project to find a suitable temporary location for a Cell on Wheels (CoW) to ensure continuous delivery of the telecommunications network within this area once the 7 Lynton Street property is decommissioned. Unfortunately, the CoW will only offer partial relief in network coverage holes within the Mount Hawthorn and Leederville areas as the network provided by these temporary facilities are considerably shorter than a permanent facility. Given that Telstra, Optus and Vodafone are all reliant on the existing facility at No.7 Lynton Street, if the tower is decommissioned the area will have network coverage holes from all mobile carriers until a new permanent telecommunications facility is in operation.

The City received a request from the Optus project team (Optus) acting on behalf of Indara to construct and operate a telecommunications facility (Telecommunications Facility) on a portion of Britannia Reserve.

In June 2021, Council approved carrying out community consultation on the draft Britannia Reserve Development Plan, which included a proposed telecommunication tower in the north west corner of Britannia Reserve and a second potential location on the proposed lighting structure in the north west corner of Britannia Reserve'. The two locations are identified in the plan as **Attachment 1**.

Council at its meeting on 4 April 2023 resolved to:

- approve the giving of public notice under s3.58 of the Act and inviting submissions for the proposed lease of a portion of land located at No. 41 (Lot 31) Britannia Road, Leederville at Britannia Reserve subject to key lease terms;
- if no submissions were received as a result of public notice period, authorise the Chief Executive Officer to enter into the lease and Mayor and Chief Executive Officer to affix the common seal and execute the lease in accordance with the Execution of Documents Policy; and
- if any submissions were received as a result of the public notice period, the Chief Executive Officer will
 provide submissions to Council for consideration and Council will determine whether to proceed with the
 proposed lease.

DETAILS:

No. 41 (Lot 31) Britannia Road, Leederville (Land) is owned in freehold by the City and comprised in Certificate of Title Volume 1769 Folio 075. The Land forms part of Britannia Reserve.

Indara is proposing to install a 36 metre high monopole with a headframe reaching a height of approximately 38 meters with flood lighting located within a fenced area with a ground footprint size of approximately 140 square metres. The monopole would be shared by Optus, Vodafone and Telstra who would all locate their antennas on the monopole. The compound would also contain a concrete pole foundation, six bay outdoor equipment cabinet, a separate equipment cabinet for Telstra, underground cables and other associated infrastructure. Given that electricity is required to be provided to the Premises, Indara would be required to install a separate sub-meter to account for electricity usage.

The proposed Telecommunications Facility lease area is shown in the updated-Britannia Reserve Development Plan in **Attachment 1**. The Telecommunications Facility site layout plan is shown as **Attachment 2**.

The City gave public notice of the proposed lease, which included the lease term, rent and proposed lease area.

The following are the key terms of the proposed lease with Indara, which are supported by Indara with the exception of the Market Rent Review.

1	Initial Term	10 years (2023 – 2033)
2	Option Term	Two x Five (5) year options:
		(a) 5 years (2034 – 2038)
		(a) 5 years (2034 – 2036) (b) 5 years (2039 – 2043)
3	Rent	\$48,000 per annum (plus GST)
٦	Rent	φ+0,000 per armum (pids GGT)
		The current GRV for the Land is \$25,000.
		The market valuation undertaken on 14 September 2022 is attached as Confidential Attachment 1 .
4	Rent review	Rent will be increased by CPI on 1 July annually.
'	Tront Toviow	Trong will be increased by er rent really anniadily.
	CPI Increase	CPI increase is consistent with the City's rent review clause for all its leases, including commercial leases. Note that Indara has supported CPI increases subject to there being no market rent review.
	Market rent review	Market rent review is not agreed by Indara.
	10101	Despite this, a Market Rent Review prior to the commencement of each option term is recommended by Administration as this term is consistent with the City's commercial leases and ensures the City is receiving the market rent for the Land over the life of the lease:
		Market rent review is to be undertaken 6-9 months prior to the commencement of each Option Term, and that the date for exercise of the options is 3-6 months prior to the commencement date of the relevant option term. The cost of meeting the market rent review is to be shared equally between the City and Indara.
5	Outgoings	Paid by lessee
		In accordance with the City's Property Management Framework, Indara will be responsible for paying all outgoings.
6	Rates & taxes	Paid by lessee
		In accordance with the City's Property Management Framework, Indara will be responsible for paying all rates and taxes.
7	Permitted Use	For the purpose of constructing, maintaining and operating a telecommunications network and telecommunications service including but not limited to accessing, installing, storing, operating, repairing, maintaining, altering, removing, adding and replacing Telecommunications Equipment consistent with the evolving nature of telecommunications services.
8	Maintenance of leased area	Lessee's responsibility.
9	Redevelopment	City will have ability to require Indara to relocate after ten (10) years provided the
3	clause	City provides Indara with twenty four (24) months' written notice.
	Jiddoo	on provided made with worky load (24) months whiten house.

The commencement of the Lease would be conditional upon Indara obtaining development approval in respect of the Telecommunications Facility. In order to minimise the risk that there will be network coverage issues as a result of the 7 Lynton Street telecommunication facility decommissioning, Indara have already lodged a development application for the Telecommunications Facility proposed for Britannia Reserve. This application is subject to community consultation and is to be determined by the Western Australian Planning Commission.

Subject to Council approval of the key terms, formal documentation would be prepared by Indara's lawyers and subsequently reviewed by Administration.

CONSULTATION/ADVERTISING:

Local Public Notice

In accordance with section 3.58 of the *Local Government Act 1995* (Act), publication of the local public notice for a period of 16 days between 29 April 2023 and 15 May 2023.

Local public notice was provided in the following ways:

- published in The Voice local newspaper;
- posted to the City Administration and Civic Centre, Library and Local History Centre notice boards;
- published on the City's website and social media platforms; and
- signage installed on the site of the proposed lease area.

Submissions and responses

A total of 22 submissions were received at the end of the public notice period with eight in support of the proposed lease area and 14 objecting to the proposed lease.

A petition containing 28 signatures was also received objecting to the proposed lease area and requesting an alternative location be considered.

The submissions largely raised concerns in relation to:

- potential health implications from the telecommunications facility; and
- the location of the telecommunications facility.

The detailed submissions and Administration's responses to the submissions are set out in Attachment 3.

Health concerns associated with the presence of a telecommunications facility will be assessed and considered by the Western Australian Planning Commission as part of the State Planning Policy 5.2 prepared under the *Planning and Development Act 2005*. This policy applies throughout Western Australia in respect to above and below ground telecommunications infrastructure other than those facilities exempted under the *Commonwealth Telecommunications Act 1997* (Telecommunications Act). The telecommunications facility proposed by the operator is not exempted under the Telecommunications Act.

The location of the lease area for a telecommunications facility has been considered by Administration for close to three years in consultation with the community, initially as part of the Britannia Reserve Development Plan. Administration has, since 2021, undertaken pop-up sessions, community consultations, informal resident consultations, one-on-one resident consultation and resident phone discussions with the community and recommends that the lease area shown in the plan in **Attachment 1** be approved by Council.

Administration has notified all submitters of the lease being presented to Council for approval.

LEGAL/POLICY:

S 3.58(3) of Local Government Act 1995 – Disposing of Property:

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property
 - (a) it gives local public notice of the proposed
 - (b) disposition
 - 1. describing the property concerned; and
 - ii. giving details of the proposed disposition; and
 - iii. inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to consider the proposed location within Britannia Reserve to Indara for the use of a Telecommunications Facility. The commercial risks associated with operating and maintaining the Telecommunications Facility and infrastructure would be managed solely by Indara.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Enhanced Environment

Our parks and reserves are maintained, enhanced and well utilised.

Connected Community

Our community facilities and spaces are well known and well used.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

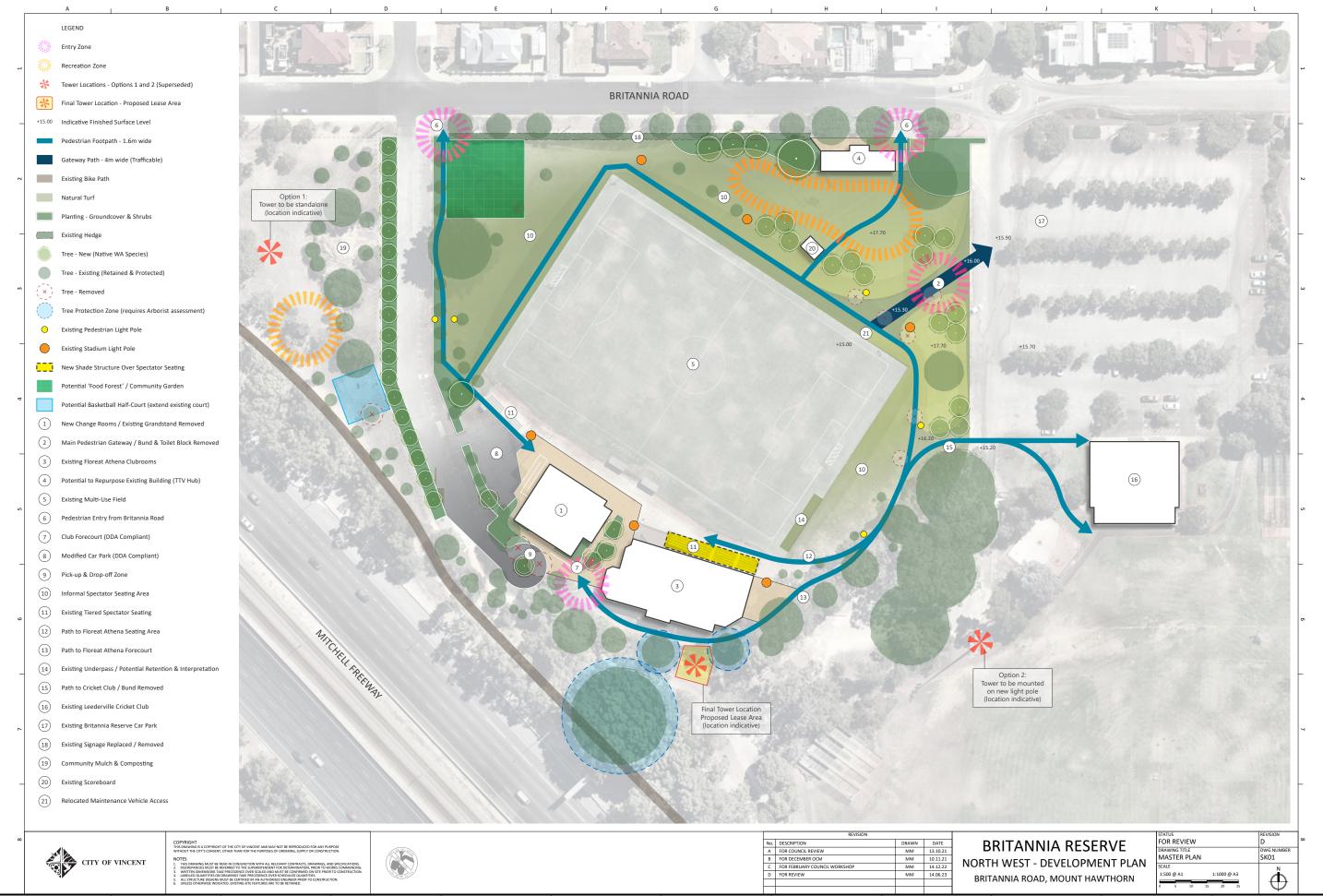
FINANCIAL/BUDGET IMPLICATIONS:

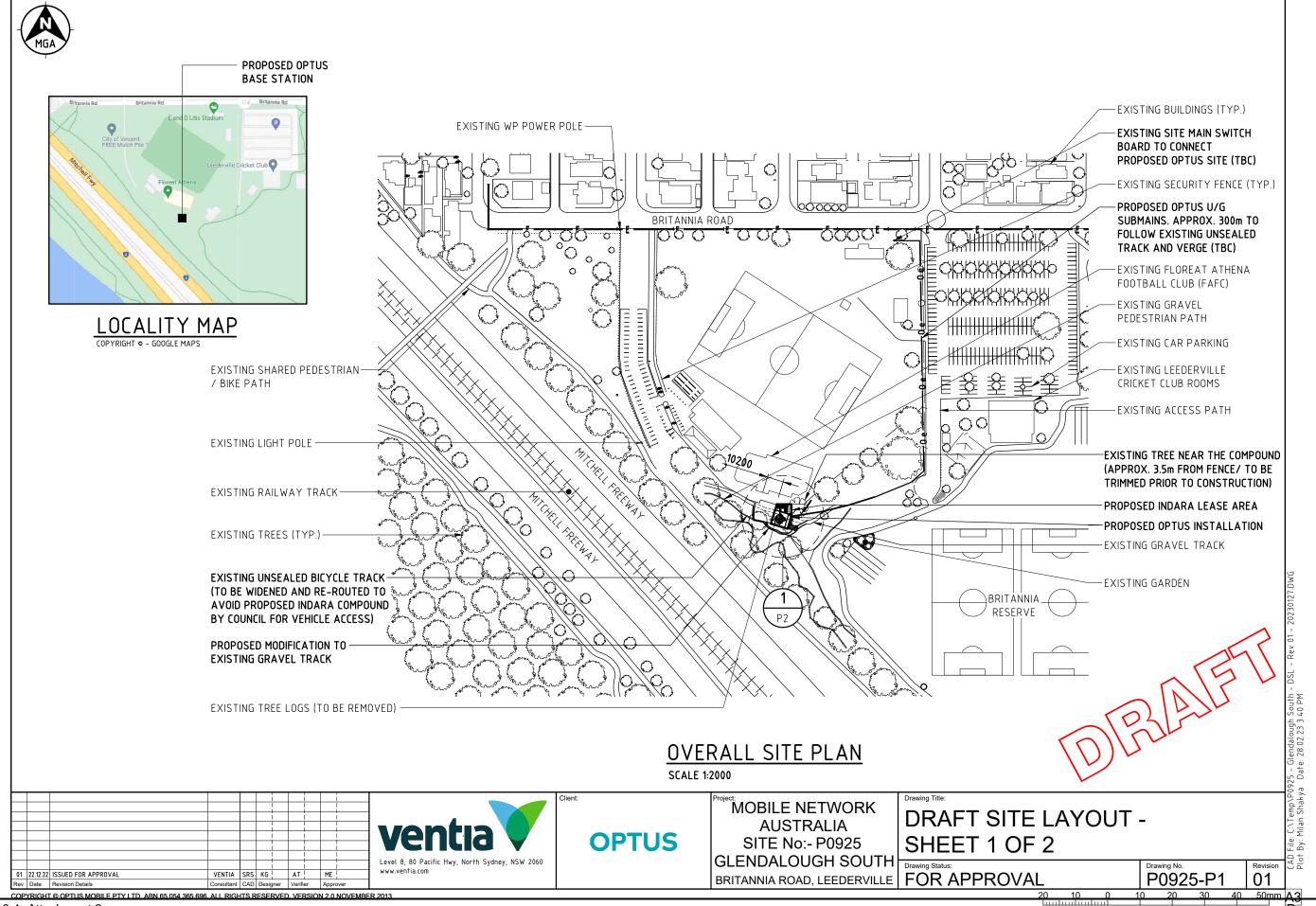
The proposed rent is \$48,000 plus GST per annum which will be held in Reserve Fund based on Council's decision 4 April 2023.

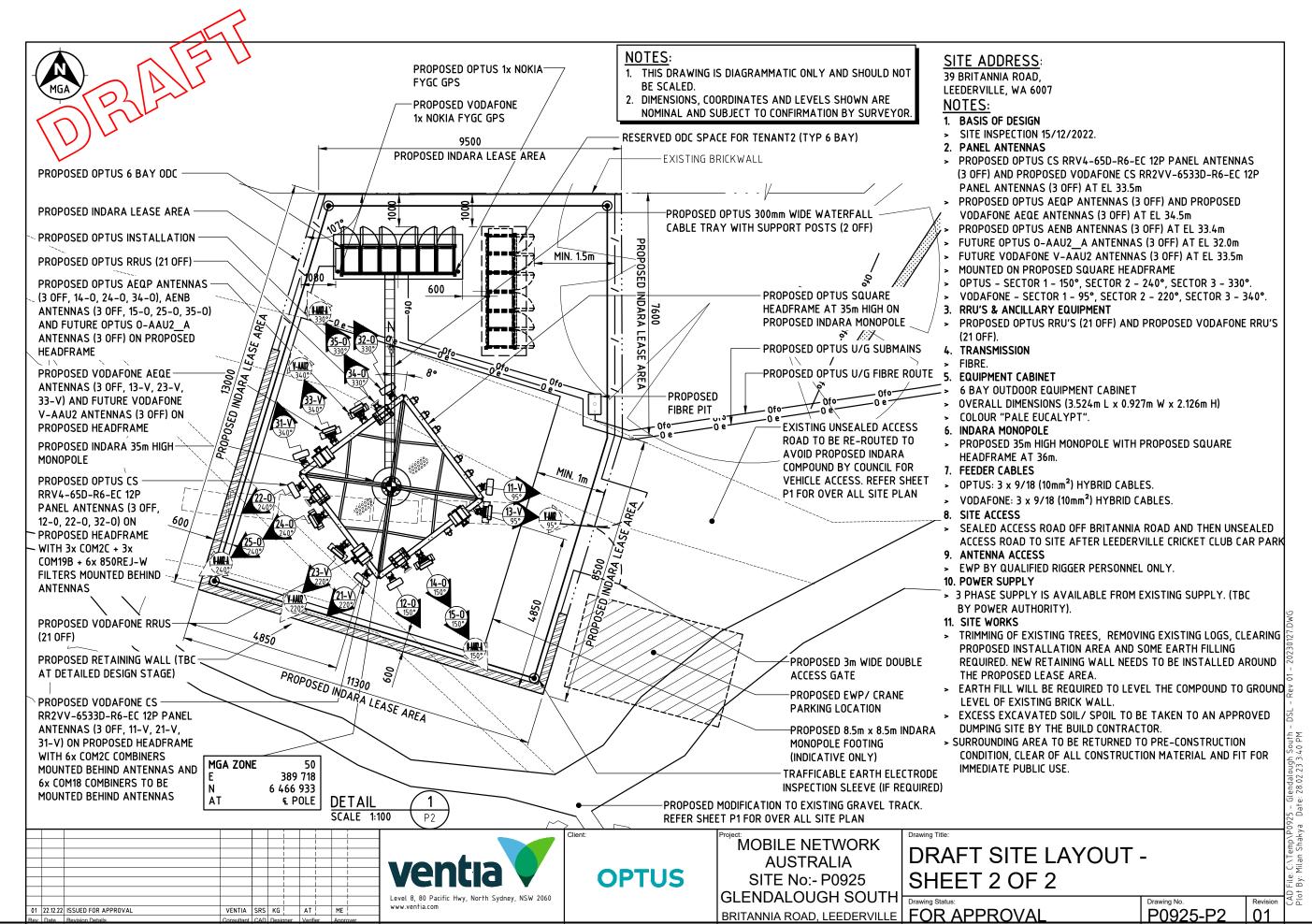
COMMENTS:

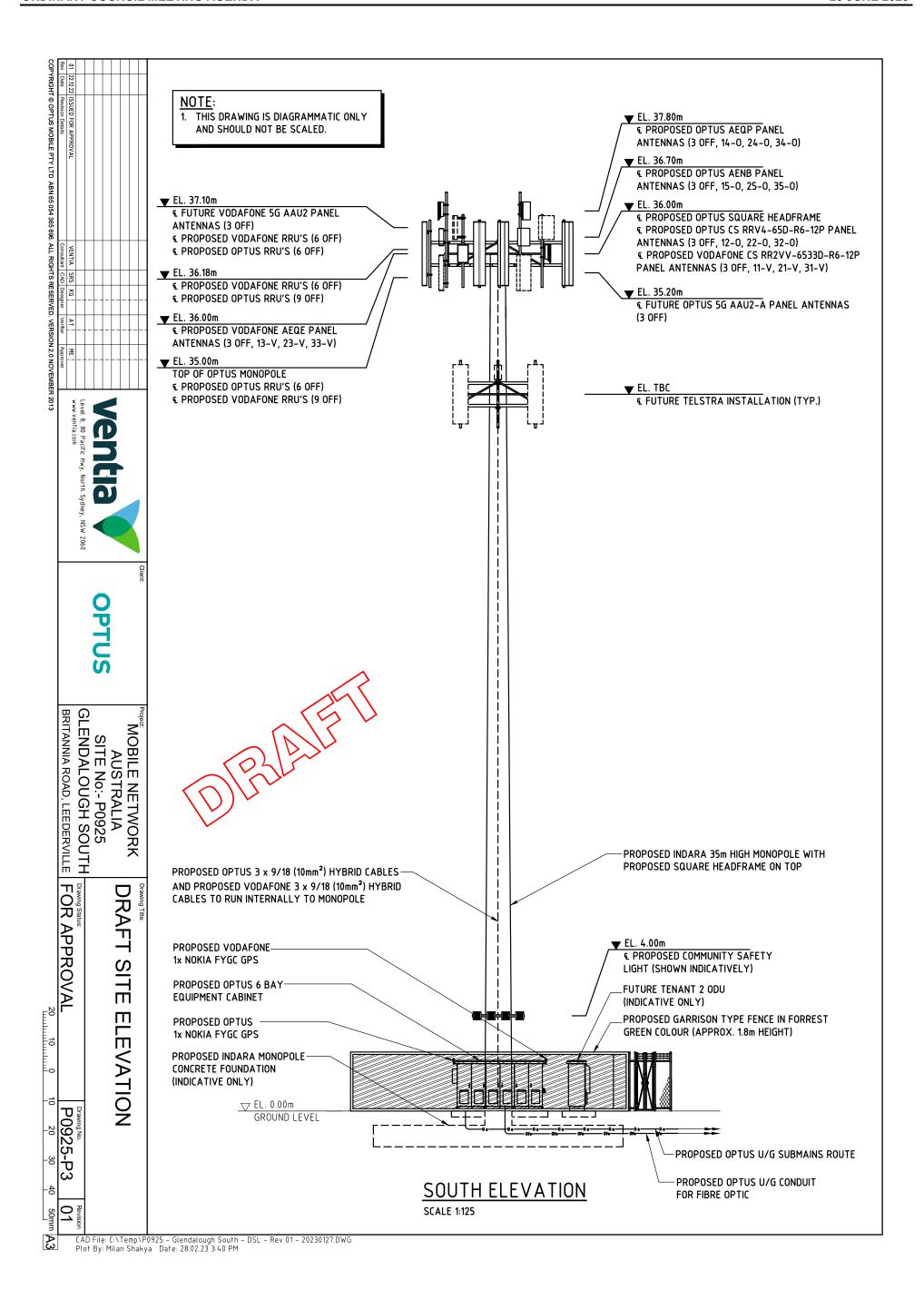
The proposed location has been considered by Administration and the following considerations are relevant:

- The location balances service coverage with minimisation of visual amenity impact to users of Britannia Reserve and owners and occupiers of dwellings adjoining Britannia Reserve. The proposed tower would be purpose built to accommodate more frequency channels and increased network capacity. This would mean that coverage and capacity in the network would improve;
- The Telecommunications Facility would be located approximately 150 metres away from the closest dwellings on Britannia Road;
- The majority of the Telecommunications Facility would benefit from screening from mature trees located at the edge of the reserve adjacent to Mitchell Freeway and the sporting club clubrooms; and
- The proposed location would be the most appropriate location for the Telecommunications Facility in Britannia Reserve. The proposed location does not impact on current or future areas of useable POS.











EXISTING



PROPOSED



PHOTO LOCATION

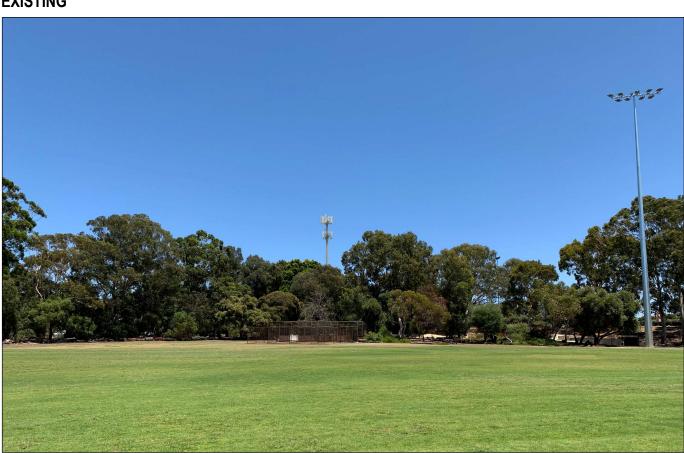
PLANNING SOLUTIONS PS

| SCALE NTS @ A3 DATE 14 February 2023 FILE 230214 8007 Photo Montage 1.dwg REVISION 1/CD/14.02 2023 VIEW FROM BRITANNIA ROAD LOOKING SOUTH TOWARDS THE CRICKET CLUB ROOMS

LOT 30 (39) BRITANNIA ROAD
LEEDERVILLE, WA



EXISTING



PROPOSED



PHOTO LOCATION

PLANNING SOLUTIONS PS

SCALE NTS DATE 14 F FILE 230 REVISION 1/CI

NTS @ A3 14 February 2023 230214 8007 Photo Montage 2.dwg 1/CD/14.02.2023

VIEW FROM BRITANNIA ROAD RESERVE LOOKING NORTH-WEST TOWARDS THE CRICKET NETS LOT 30 (39) BRITANNIA ROAD LEEDERVILLE, WA

Summary of Submissions

Outcome of public notice – proposed lease of a portion of Britannia Reserve for a telecommunication facility:

The tables below summarise the comments received during the public notice period (29 April 2023 to 15 May 2023), together with the City's response to each comment.

No.	Comments Received in Support:	Administration's Comment:
1.	<u>Impact</u>	
	Minimal to no impact on the surrounding area.	Noted.
2.	Location	
	Support proposed location which is south of Litis Stadium clubrooms.	Noted
	Least intrusive location of the park.	
	Location is a significantly more appropriate than the previous two proposed locations submitted as part of the Britannia Reserve Development Plan.	
	 Current location makes use of what is currently a 'no-man's land'. There is an adhoc gravel bike 'pump' track but we understand this is being diverted (kids reshape/reroute this track in any case) and tree removal is being carefully minimised. 	
	Importantly, it moves the tower away from residents and makes use of the drop in elevation, the Litis Stadium changing rooms infrastructure and existing tree canopy to best mask what is always going to be an unsightly structure.	
	The proposed lease area protects what is a small, but important pocket of communal green space as well as the visual amenity of local residents. It is the 'gateway' to Britannia Reserve, Lake Galup and the Floreat Athena club rooms and sits at the intersection of key vistas and pedestrian routes.	
	There is never an ideal location for this type of infrastructure within a residential neighbourhood. The current telecoms tower in Lynton Street which this is replacing, I'm sure you will agree is perhaps as poor an outcome as you could get in a residential setting.	
	With its decommissioning, the City has the opportunity to significantly improve the visual amenity for the local and wider area for the next generation to come and I believe this is a significantly better outcome than the previous options.	

Page 1 of 4

<u>Summary of Submissions</u> <u>Outcome of public notice – proposed lease of a portion of Britannia Reserve for a telecommunication facility:</u>

No.	Comments Received in Support:	Administration's Comment:
3.	Revenue	
	Lease will provide much needed funds back into the reserve. Good revenue for City of Vincent.	Noted.
4.	Infrastructure	
	Bad phone coverage in the area. Black zone for mobiles and home internet is not working.	Optus currently maintains an existing telecommunications facility at No. 7 Lynton Street, Mount Hawthorn on a monthly tenancy.
	Without the lease (and the telecommunication facility), there will be zero to no coverage in the Mt Hawthorn area which is critical. It is as critical as power and gas.	If the tower at No. 7 Lynton Street site is decommissioned, Optus will instigate a temporary solution to ensure continuous delivery of the telecommunications network within this area.
		This will only offer partial relief with network coverage holes within the Mount Hawthorn and Leederville areas as the network infrastructure provided by these temporary facilities are considerably shorter than a permanent facility.
		Telstra, Optus and Vodafone are all reliant on the existing facility at No. 7 Lynton Street, if the tower is decommissioned the Mt Hawthorn and Leederville areas will have network coverage holes from all mobile carriers until a new permanent telecommunications facility is in operation.

N	lo	Comments Received in Objection:	Administration's Comment:
1		Health Implications	
		 Concerns about 5G impact on patrons of Britannia Reserve. Potential impact of mobile phone base stations on nearby residents. Concerns regarding technology associated with the tower having effect on current and future generation's health. 	The health impact and considerations of the potential tower would form part of the assessment of the development application by the West Australian Planning Commission.

Page 2 of 4

<u>Summary of Submissions</u> <u>Outcome of public notice – proposed lease of a portion of Britannia Reserve for a telecommunication facility:</u>

No	Comments Received in Objection:	Administration's Comment:
2.	<u>Location</u>	
	Majority of residents favouring Option 1 location i.e mulch pile.	When considering the appropriateness of locating the tower at the site identified on the Britannia Reserve Development plan as 'option one' the City received adverse feedback, in particular from residents whose dwelling abutted Britannia Road and are located opposite the car park accessed from Brittania Road and were concerned about the visual amenity impact of the tower in this location
		'Option one' would have resulted in the loss of amenities and a greater loss of POS area compared to the current proposed lease area. The basketball court and a number of established trees would have had to be removed to accommodate the base station and the height of the tower would not have had a great visual amenity impact.
	Proposal for an alternative location on the other side of the freeway.	A location across the Mitchell Freeway was considered by the operator and was deemed unsuitable as it did not offer the network coverage that would service the suburbs in that area without network holes.
	Much used pump-track and pedestrian path. Walk access being removed.	The bike track and pedestrian path will not be removed. If the lease is approved, both the track and path will be relocated within the same vicinity away from the lease area.
	Affecting visual amenity of semi natural bush area.	Propose lease area reduces the potential visual amenity impact by being located as far as possible for surrounding properties compared to locations previously considered by the City.
	 Affecting children's nature play area. Too close to Litis Stadium and playing fields where children play. Not child, family or community focused. 	The proposed lease areas does not result in the loss of any existing defined play areas.
	Unaesthethic	The proposed location has been chosen as it presents the least visually obtrusive location being located on the lower section of the reserve.
	Proposed lease area is a known flight path and feeding area for red tailed black cockatoos.	Although red tailed black cockatoos are known to visit Britannia Reserve, to the best of the City's knowledge, the Reserve is not a flight path to the cockatoos.

Page 3 of 4

Item 9.4- Attachment 3 Page 181

<u>Summary of Submissions</u> <u>Outcome of public notice – proposed lease of a portion of Britannia Reserve for a telecommunication facility:</u>

No	Comments Received in Objection:	Administration's Comment:
3.	Environmental Environmental impact on red tailed black cockatoos. Mature trees damaged. Trees hacked.	Any potential environmental impact would form part of the assessment of the development application by the West Australian Planning Commission. The trees surrounding the proposed lease area were pruned as part of Administration's ongoing maintenance operations.
4.	Planning considerations Query assessment undertaken by operator's consultants.	The responses from the planning consultants in Attachment 3 of Council Agenda 4 April 2023 re compliance of the State Planning Policy 5.2 will be considered by the West Australian Planning Commission when assessing the future development application by the operator.
5.	Lease considerations Does lease include provisions relating to: maintenance by operator is not to interfere with public use of public space; and make good any damage or harm to the environment or space as a result of the proposed telecommunications facility being constructed and present on the proposed lease area.	If the lease is approved by Council, external lawyers will be appointed to represent the City. Administration will work with the external lawyers to ensure that the terms of the lease will mitigate potential risks to the City and will negotiate with the operator that they: will not interfere with the public use of Britannia Reserve; and make good damage to the lease area.

Note: Submissions are considered and assessed by issue rather than by individual submitter.

Item 9.4- Attachment 3 Page 182

10 INFRASTRUCTURE & ENVIRONMENT

10.1 UNRECOVERABLE PARKING INFRINGEMENTS WRITE-OFF

Attachments: 1. FER Write-Offs 2021_2022 - Confidential

RECOMMENDATION:

That Council APPROVES the write off of Parking Infringement Notices totalling \$170,119.65 that have been withdrawn by the Fines Enforcement Registry, as identified within Attachment 1.

PURPOSE OF REPORT:

To consider the write-off of Parking Infringement Notices that the Fines Enforcement Registry have advised are unrecoverable for the 2021/2022 financial year.

BACKGROUND:

Ranger Services issue infringement notices for contraventions of various Local Laws as well as the *Dog Act* 1976 and the *Litter Act* 1979. In particular, where such Parking Infringement Notices are not paid there is a specific legal procedure undertaken to ensure the ability for collection through the Fines Enforcement Registry. As a Section within the Department of the Attorney General the Fines Enforcement Registry specifically deals with unpaid fines from both State and Local Governments.

Where no payment has been made the City send a Final Demand Notice 35 days after issuing the initial infringement notice, and should payment still not be made by a specific due date the matter is lodged with the Fines Enforcement Registry. Offenders are then notified by the Registry that failure to make payment will result in loss of their Drivers or Vehicle Licence. In many cases, the alleged offender has moved address but has not updated his/her ownership details in the Department of Transport system and their Drivers Licence is suspended. As a Drivers Licence can be issued for a 5-year period this may not come to their attention until a new application which will not be processed until payment for the infringement notice has been received.

However, the Fines Enforcement Registry is sometimes unable to collect the infringement penalty with the most common reason being insufficient information on the vehicle ownership file limiting the ability to prove beyond reasonable doubt the identity of an offender. In these circumstances, the Registry recommends that the relevant Local Governments write-off the penalties as unrecoverable.

DETAILS:

It has been identified that 1,178 Parking Infringement Notices, valued at \$170,119.65 (refer to **Attachment 1**) have been withdrawn during the 2021/22 financial year, by the Fines Enforcement Registry as they will no longer be pursuing payment. The Fines Enforcement Registry advised that these Notices were withdrawn generally for the following reasons:

- 1. Insufficient details to enforce;
- 2. Offender deceased:
- 3. Uneconomical to enforce; and
- 4. Corporation/Business no longer operational.

While these infringements have been deemed unrecoverable and subsequently withdrawn by the Fines Enforcement Registry, it should be noted that a total infringement value of \$544,770.00 has been recovered and paid through the Fines Enforcement Registry for the period 1 July 2021 to 30 June 2022.

Rather than writing-off a number of these infringements individually under delegated authority, Administration has combined the total list for this financial year period with the total amount exceeding delegation and requiring determination by Council in the interests of transparency.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

The Chief Executive Officer is delegated the power to waive, grant concessions or write off any amount of money owed to the City, pursuant to the *Local Government Act 1995*, Section 6.12(1). Under Council's Register of Delegations, Authorisations and Appointments the power to write-off debts relating to infringements is subject to the debt not exceeding \$270.00.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk to write-off the infringements unrecoverable from the Fines Enforcement Registry after due process has been followed by the Registry to recover these debts.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

Outstanding parking infringements revenue to the amount of \$170,119.65, for the 2021/2022 financial year as per the Fines Enforcement Registry advising that these are unrecoverable.

COMMENTS:

It is acknowledged by Administration that the reconciliation of outstanding parking infringements contained within the City's Financial Management System and the Fines Enforcement Registry should have been provided to Council for their information at the completion of the 2021/22 financial year.

Administration has now implemented appropriate processes to ensure that outstanding parking infringements that have been lodged with the Fines Enforcement Registry, and are subsequently deemed non-recoverable and withdrawn by the Registry, will be provided to Council for their information in October following the completion of that relevant financial year.

11 COMMUNITY & BUSINESS SERVICES

11.1 FINANCIAL STATEMENTS AS AT 30 APRIL 2023

Attachments:

1. Financial Statements as at 30 April 2023 🗓 🛣

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 April 2023 as shown in Attachment 1.

PURPOSE OF REPORT:

To present the statement of financial activity for the period ended 30 April 2023.

BACKGROUND:

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, as compared to the budget.

DETAILS:

The following documents, included as **Attachment 1**, comprise the statement of financial activity for the period ending **30 April 2023**:

Note	Description	Page
1.	Statement of Financial Activity by Nature or Type Report	1
2.	Net Current Funding Position	2
3.	Summary of Income and Expenditure by Service Areas	3-6
4.	Capital Expenditure including Funding graph and Capital Works Schedule	7-16
5.	Cash Backed Reserves	17
6.	Rating Information and Graph	18-19
7.	Debtors Report	20
8.	Beatty Park Leisure Centre Financial Position	21-22

Explanation of Material Variances

The materiality thresholds used for reporting variances are 10% and \$20,000, respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year-to-date budget and where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2022/2023 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance with the above, all material variances as of 30 April 2023 have been detailed in the variance comments report in **Attachment 1**.

Comments on the Statement of Financial Activity by Nature or Type (as at Attachment 1).

Revenue by Nature or Type (on page 1) is tracking higher than the YTD budgeted revenue by \$789,316 (1.3%). The following items materially contributed to this position:

- A favourable variance of \$845,752 in Fees and Charges mostly due to:
 - \$625,731 favourable car parking revenue and budget phasing
 - o \$82,818 favourable Beatty Park enrolment, membership, and admission fee income
 - \$64,153 favourable Development and Design application fees due to an increase in applications received
 - \$57,055 favourable from operational buildings mostly due to timing variances for property lease income; partially offset by:
 - \$70,152 unfavourable income from building license and permits due to reduction in submissions.

- A favourable variance in Interest earnings of \$151,145 mostly due to higher than expected interest rates
- A favourable variance in Rates revenue of \$197,439 mostly due to higher interim rates.
- A unfavourable variance in Other revenue of \$61,945 mostly due to timing variances for reimbursements.
- An unfavourable variance for Profit on Disposal of Assets of \$250,313 due to a timing variance of heavy and light fleet disposals.
- An unfavourable variance of Operating Grants and subsidies of \$92,762 mostly due to timing variances.

Expenditure by Nature or Type (on page 1) is favourable, attributed by an under-spend of \$3,528,621 (6.4%). The following items materially contributed to this position:

- \$1,147,802 favourable Employee related costs mostly due to timing variances and vacancies.
- \$1,479,613 favourable Materials and Contracts mainly due to timing variances.
- \$521,466 favourable Depreciation expense due to a timing variance.
- \$152,664 favourable Other expenses due to a timing variance of fines lodgement fees.
- \$139,585 favourable Utility charges due to lower electricity costs.

Surplus Position - Year End 2022/23

The surplus brought forward to 2022/23 was \$6,676,946 with a favourable closing surplus position of \$7,393,929 at 30 April 2023.

Content of Statement of Financial Activity

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

- Statement of Financial Activity by Nature or Type Report (Note 1 Page 1)
 This statement of financial activity shows revenue and expenditure classified by Nature or Type.
- Net Current Funding Position (Note 2 Page 2)
 'Net current assets' is the difference between the current assets and current liabilities, less committed assets and restricted assets.
- 3. <u>Summary of Income and Expenditure by Service Areas (Note 3 Page 3-6)</u>
 This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.
- 4. <u>Capital Expenditure and Funding Summary (Note 4 Page 7-16)</u>
 The full capital works program is listed in detail in Note 4 in **Attachment 1**. The attachment includes a summary of the year-to-date expenditure of each asset category and the funding source associated to the delivery of capital works.
- 5. <u>Cash Backed Reserves (Note 5 Page 17)</u>
 The cash backed reserves schedule provides a detailed summary of the movements in the reserve portfolio, including transfers to and from the reserve. The balance as at 30 April 2023 is \$15,146,715.
- 6. Rating Information (Note 6 Page 18-19)

The notices for rates and charges levied for 2022/23 were issued on 21 July 2022. *The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

	Due Date
First Instalment	28 August 2022
Second Instalment	28 October 2022
Third Instalment	6 January 2023
Fourth Instalment	10 March 2023

The outstanding rates debtors balance at 30 April 2023 was \$1,899,671, excluding deferred rates of \$119,341. The outstanding rates percentage at 30 April 2023 was 3.64% compared to 4.53% for the same period last year.

7. Receivables (Note 7 Page 20)

Total trade and other receivables as at 30 April 2023 were \$3,262,916.

Below is a summary of the significant items with an outstanding balance over 90 days:

- \$1,027,774 relates to unpaid infringements (plus costs) over 90 days. Infringements that remain
 unpaid for more than two months are referred to the Fines Enforcement Registry (FER), which
 then collects the outstanding balance on behalf of the City for a fee.
- \$197,436 relates to cash-in-lieu of car parking debtors. In accordance with the *City's Policy 7.7.1 Non-residential parking*, Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay their debt over a fixed term of five years.
- 8. Beatty Park Leisure Centre Financial Position report (Note 8 Page 21-22)

As at 30 April 2023, the Centre's operating surplus position was \$1,086,397 (excluding depreciation) compared to the prior YTD surplus amount of \$675,968. The surplus is predominantly driven by Swim School and Health and Fitness memberships.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates. Section 6.8 of the Local Government Act 1995 specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

RISK MANAGEMENT IMPLICATIONS:

Low: Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

STRATEGIC IMPLICATIONS:

Reporting on the City's financial position is aligned with the City's Strategic Community Plan 2022-2032:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure within this report facilitates various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure within this report facilitates various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

As contained in this report.



CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 APRIL 2023

	Note	Revised Budget 2022/23	YTD Budget 30/04/2023	YTD Actual 30/04/2023	YTD Variance	YTD Variance
		\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)		6,676,946	6,676,946	6,676,946	0	0.0%
Revenue from operating activities						
Rates		39,980,329	39,980,329	40,177,768	197,439	0.5%
Operating Grants, Subsidies and Contributions		1,247,567	602,989	510,227	(92,762)	-15.4%
Fees and Charges		21,679,846	18,310,663	19,156,415	845,752	4.6%
Interest Earnings		1,283,000	1,254,168	1,405,313	151,145	12.1%
Other Revenue		1,273,712	1,082,586	1,020,641	(61,945)	-5.7%
Profit on Disposal of Assets		2,306,226	457,938	207,625	(250,313)	-54.7%
		67,770,680	61,688,673	62,477,989	789,316	1.3%
Expenditure from operating activities						
Employee Costs		(29,103,384)	(23,772,074)	(22,624,272)	1,147,802	-4.8%
Materials and Contracts		(22,252,093)	(16,992,773)	(15,513,160)	1,479,613	-8.7%
Utility Charges		(1,860,263)	(1,546,432)	(1,406,847)	139,585	-9.0%
Depreciation on Non-Current Assets		(12,151,458)	(10,364,388)	(9,842,922)	521,466	-5.0%
Interest Expenses		(540,835)	(420,018)	(434,691)	(14,673)	3.5%
Insurance Expenses		(647,958)	(539,980)	(539,980)	0	0.0%
Other Expenditure		(1,266,116)	(810,207)	(657,543)	152,664	-18.8%
Loss on Disposal of Assets		(779,978)	(779,978)	(677,814)	102,164	-13.1%
		(68,602,085)	(55,225,850)	(51,697,229)	3,528,621	-6.4%
Operating activities excluded from budget						
Add Deferred Rates Adjustment		0	0	(132,312)	(132,312)	0.0%
Add Back Depreciation		12,151,458	10,364,388	9,842,922	(521,466)	-5.0%
Adjust (Profit)Loss on Asset Disposal		(1,526,248)	322,040	470,189	148,149	46.0%
		10,625,210	10,686,428	10,180,799	(505,629)	-4.7%
Amount attributable to operating activities		9,793,805	17,149,251	20,961,559	3,812,308	22.2%
Investing Activities						
Non-operating Grants, Subsidies and Contributions		2,454,098	2,067,438	774,617	(1,292,821)	-62.5%
Purchase Property, Plant and Equipment	4	(8,729,604)	(7,654,843)	(4,014,155)	3,640,689	-47.6%
Purchase Infrastructure Assets	4	(8,261,437)	(7,224,286)	(2,773,923)	4,450,364	-61.6%
Proceeds from Joint Venture Operations		1,666,666	833,333	1,666,668	833,335	100.0%
Proceeds from Disposal of Assets		1,458,000	1,458,000	298,998	(1,159,002)	-79.5%
Amount attributable to investing activities		(11,412,277)	(10,520,358)	(4,047,794)	6,472,564	-61.5%
Financing Activities						
Principal elements of finance lease payments		(70,602)	(70,602)	(88,252)	(17,650)	25.0%
Repayment of Loans		(1,501,877)	(1,349,369)	(1,349,372)	(3)	0.0%
Proceeds from New Loans		827,879	827,879	827,879	0	0.0%
Transfer to Reserves	5	(8,518,926)	(4,925,182)	(5,180,658)	(255,476)	5.2%
Transfer from Reserves	5	4,363,230	4,353,217	1,735,403	(2,617,814)	-60.1%
Amount attributable to financing activities		(4,900,296)	(1,164,057)	(4,055,000)	(2,890,943)	248.4%

Page 1 of 22

Item 11.1- Attachment 1 Page 189



CITY OF VINCENT NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY NOTE 2 - NET CURRENT FUNDING POSITION FOR THE PERIOD ENDED 30 APRIL 2023

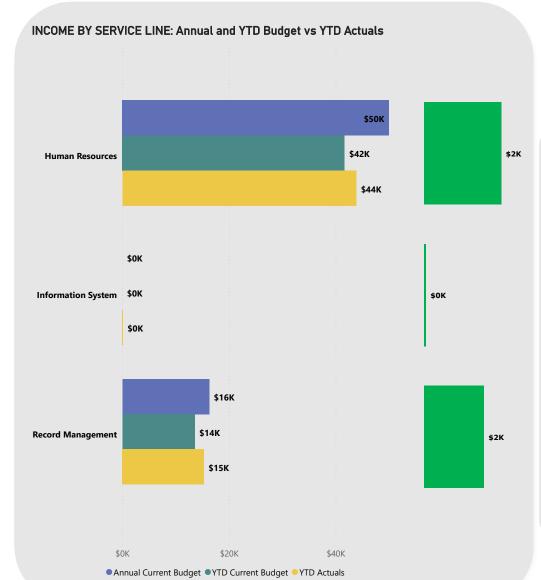
	Note	YTD Actual	PY Actual
		30/04/2023	30/04/2022
		\$	\$
Current Assets			
Cash Unrestricted		24,546,274	19,552,793
Cash Restricted		15,146,715	12,499,557
Investments		0	11,000
Receivables - Rates	6	1,899,671	1,865,543
Receivables - Other	7	3,262,916	2,581,656
Inventories		1,410,848	188,444
		46,266,424	36,698,993
Less: Current Liabilities			
Payables		(7,815,588)	(5,852,788)
Provisions - employee		(5,311,743)	(4,877,526)
	_	(13,127,331)	(10,730,314)
Unadjusted Net Current Assets		33,139,093	25,968,679
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	5	(15,146,715)	(12,499,557)
Less: Land held for sale		(1,251,293)	0
Less: Shares transferred from non current asset		0	(11,000)
Add: Current portion of long term borrowings		1,501,209	1,217,784
Add: Infringement Debtors transferred to non current asset		1,293,417	1,225,718
	_	(13,603,382)	(10,067,055)
Adjusted Net Current Assets	_	19,535,711	15,901,624

Page 2 of 22

Item 11.1- Attachment 1 Page 190

CITY OF VINCENT NOTE 3 - SUMMARY OF INCOME AND EXPENDITURE OFFICE OF THE CEO

AS AT 30 APRIL 2023





KEY VARIANCE COMMENTARY (\$20,000 and 10%)

CEO

\$162k favourable expenditure mostly due to:

- -\$92k timing variance on Underground Power Project costs
- -\$43k timing variance for council member related expenditure.

Human Resources

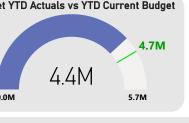
\$338k favourable expenditure mostly due to:

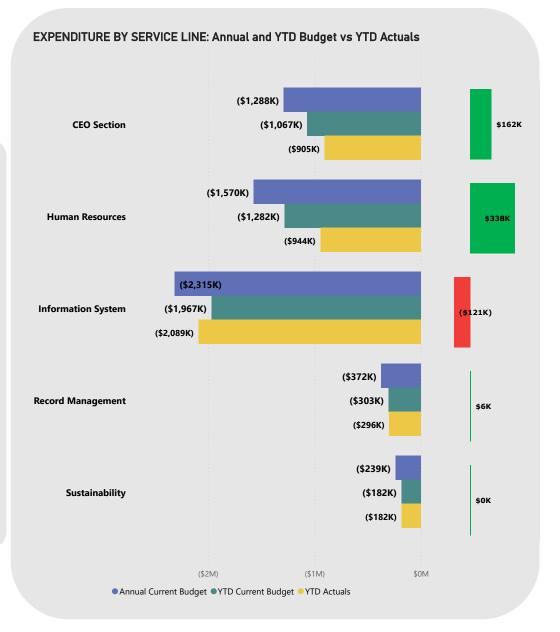
- \$255k variance for employee cost for vacant positions yet to be
- \$33k favourable timing variance for agency labour costs \$13k and staff training \$20k
- \$30k favourable timing variance for membership fees expense.
 This is partially offset by a \$18k unfavourable timing variance for paid parental leave payments.

Information System

\$121k unfavourable expenditure due to:

- \$388k unfavourable timing variance consulting fees
- \$41k unfavourable variance for prepaid software licences
 This is partially offset by
- \$148k favourable timing variance in employee costs for vacant positions yet to be filled
- \$147k favourable timing variance for furniture and equipment purchases
- All other variances are individually immaterial.





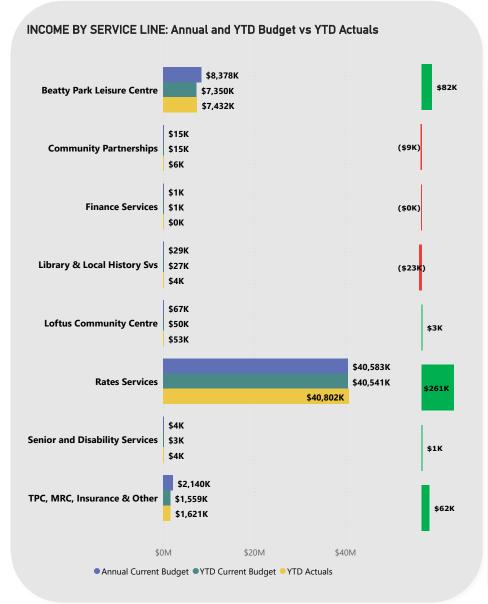
Page 3 of 22

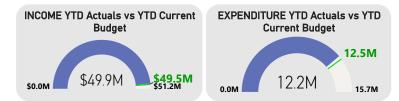
Item 11.1- Attachment 1 Page 191



CITY OF VINCENT NOTE 3 - SUMMARY OF INCOME AND EXPENDITURE COMMUNITY & BUSINESS SERVICES DIRECTORATE

AS AT 30 APRIL 2023





KEY VARIANCE COMMENTARY (\$20,000 and 10%)

Beatty Park Leisure Centre

\$82k favourable income mostly due to higher swim school and swimming pool areas \$170k, this is partially offset by lower membership fee income \$69k and lower retail merchandise sales \$20k.

Community Partnership

- \$101k favourable expenditure due to:
- -\$58k timing variance for various programs and events
- -\$36k favourable variance in employee costs due to a vacant full-time position yet to be filled.

Customer Service

- \$47k favourable variance in employee costs mainly due to a vacant position yet to be filled

Library & Local History Services

\$23k unfavourable income due to a timing variance on grants and subsidies (\$15k) and fees and charges (\$5k).

\$73k unfavourable expenditure mostly due to a timing variance in employee costs.

CBS Directorate

\$118k favourable variance in employee costs.

Finance Services

\$45k unfavourable timing variance in employee costs.

Rates Services

\$261k favourable income due higher than anticipated rates income.

Marketing and Communication

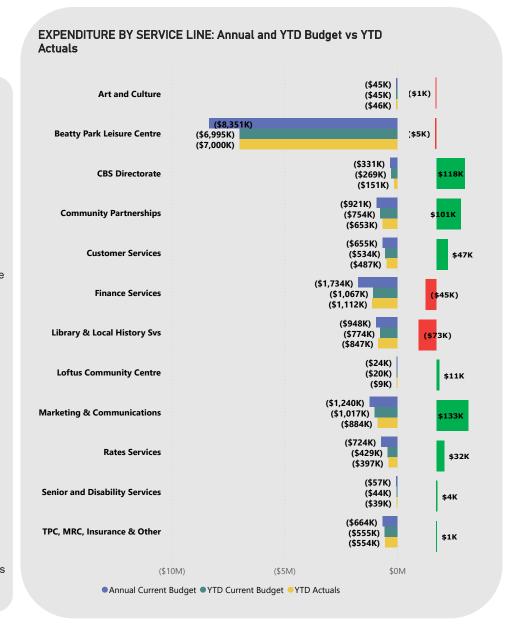
\$133k favourable expenditure due to timing variances for consultants, events and advertising expenses \$51k and timing variances for website maintenance and other expenses \$46k.

Othe

\$62k favourable income mostly due to higher interest rates than anticipated \$111k, this is partly offset by unfavourable timing variances for variable outgoings recoups \$33k.



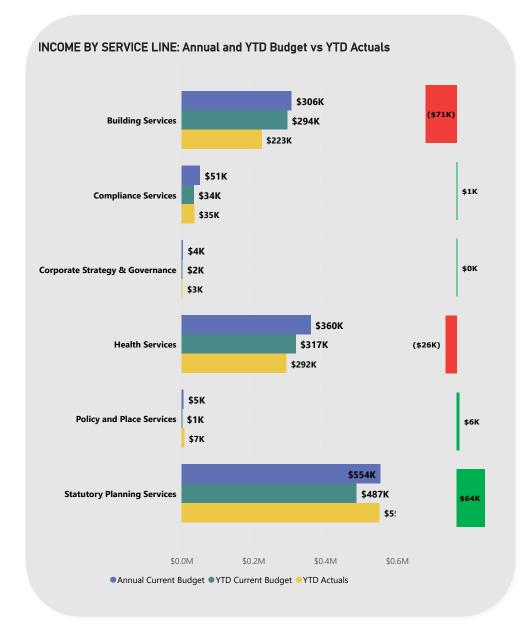




Item 11.1- Attachment 1

CITY OF VINCENT NOTE 3 - SUMMARY OF INCOME AND EXPENDITURE STRATEGY AND DEVELOPMENT DIRECTORATE

AS AT 30 APRIL 2023





KEY VARIANCE COMMENTARY (\$20,000 and 10%)

Building Services

\$71k unfavourable income relating to building permit revenue mostly due to a decrease in building applications.

\$60k favourable expenditure mostly in employee costs for vacant positions yet to be filled.

Corporate Strategy and Governance

\$104k favourable expenditure variance mostly due to timing variances for audit fees \$51k, consultants \$33k and advertising \$19k.

SDS Directorate

\$44k unfavourable expenditure due to timing variance in employee costs.

Health Services

\$26k unfavourable income mostly due to timing variance for state grants and subsidies.

\$198k favourable expenditure mostly due to timing variance in employee costs for vacant positions yet to be filled \$143k, legal fees \$19k and programs and events \$18k.

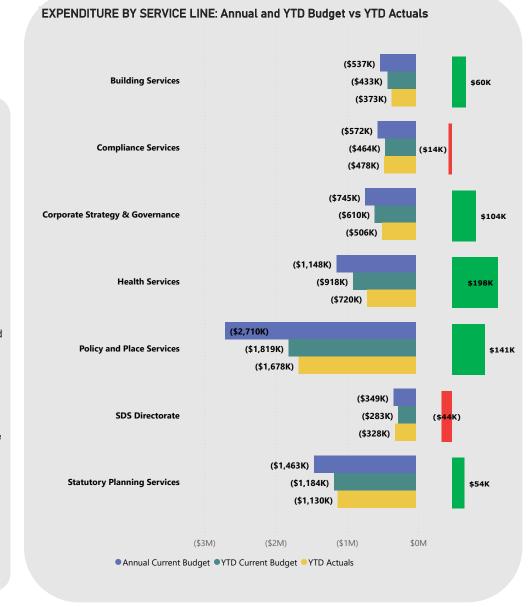
Policy and Place Services

\$141k favourable timing variance mostly for various programs and and events \$119k and grant expenses 48k, this is partially offset by unfavourable timing variance from artwork maintenance expense \$21k.

Statutory Planning Services

\$64k favourable income mostly due to higher income received from development application and panel fees.

\$54 favourable expenditure mostly due to timing variance in materials and contracts, consultants \$19k, legal fees \$19k and professional services \$17k.

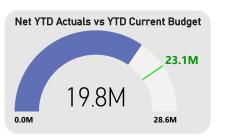


Page 5 of 22

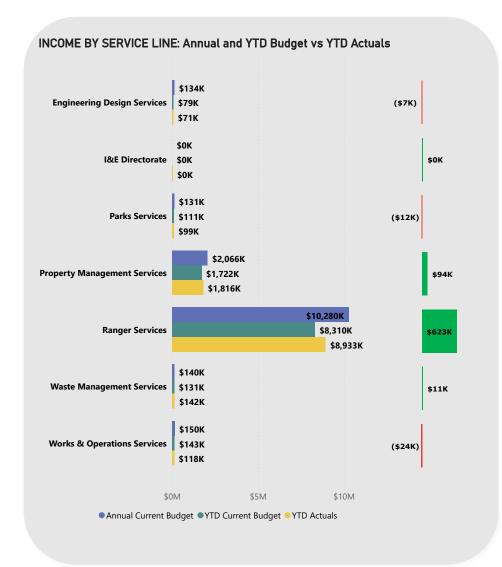
Item 11.1- Attachment 1

CITY OF VINCENT NOTE 3 - SUMMARY OF INCOME AND EXPENDITURE INFRASTRUCTURE AND ENVIRONMENT DIRECTORATE

AS AT 30 APRIL 2023









I&E Directorate

\$132k favourable expenditure mostly due to an \$83k timing variance in employee costs and \$37k from professional services expenditure.

Engineering Design Services

\$292k favourable expenditure mostly due to:

- \$102k favourable employee costs due to vacant positions yet to be filled
- favourable timing variances for street lighting electricity usage \$92K, contractors \$71k, agency labour costs \$21k and professional services \$18k.

Parks Services

\$167k favourable expenditure mostly due to:

- \$426k favourable timing variance in labour costs \$365k and depreciation \$62k
- Partially offset by \$262k unfavourable timing variance in materials and contracts.

Property Management Services

\$94k favourable income mostly due to timing variances.

\$304k favourable expenditure mostly due to timing variances in materials and contracts \$258k and employee costs \$59k.

Ranger Services

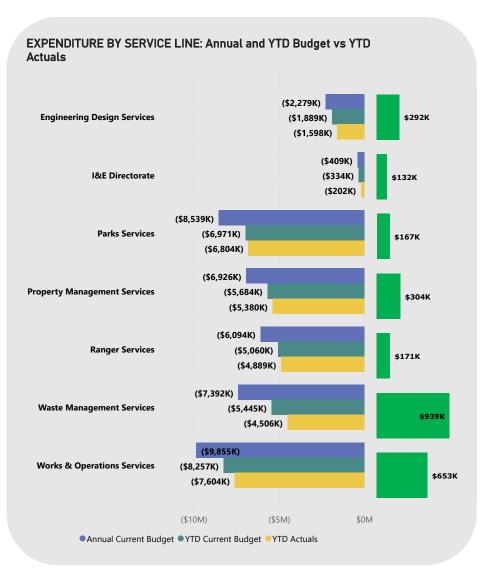
\$623k favourable income mainly due to higher car park revenue and budget phasing.

Waste Management Services

\$939k favourable expenditure mostly due to timing variances in waste costs \$694k, operating initiatives and programs \$151k and employee labour costs \$107k.

Works and Operations Services

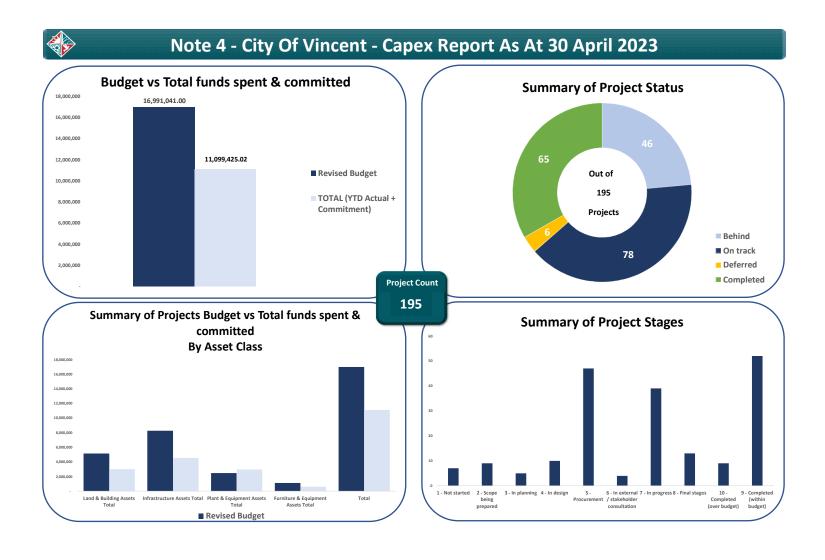
\$653k favourable expenditure mostly due to timing variances for depreciation \$511k, maintenance labour \$102k and employee costs \$32k.



Page 6 of 22

Item 11.1- Attachment 1

ORDINARY COUNCIL MEETING AGENDA



CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

						TOTAL (YTD			
	Revised				Commitment	Actual +			
Description	Budget	YTD Budget	YTD Actual	YTD Variance	Balance	Commitment	Status	Stage	Commentary
Land & Building Assets									
ADMIN CENTRE									
Administration Centre Renewals	50,000	50,000	5,400	44,600	200	5,600	On track	5 - Procurement	RFQ issued for Stage 1 - meeting room space
Lift Renewal - Administration & Civic Centre	10,000	10.000	4.760	5,240	1.550	6,310	Completed	9 - Completed (within budget)	
Admin Building - Additional Meeting Spaces	90,000	-	-	-	-	-	On track	2 - Scope being prepared	Concept design being prepared for options
Waterproof external balcony area (water damage) - Civic Centre	80,000	80,000	63,852	16,148	-	63,852	Completed	9 - Completed (within budget)	Completed with surplus.
						_			
BEATTY PARK LEISURE CENTRE						-			
Beatty Park Leisure Centre – Construction & Fit Out Indoor Pool Changerooms	150,000	150,000	77,140	72,860	37,266	114,406	Behind	5 - Procurement	EOI currently being advertised
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	468,615	350,212	221,421	128,791	118,730	340,151	On track	7 - In progress	Continuation of pool concourse seating and
								. •	painting and minor woks
Beatty Park Leisure Centre – Heritage Grandstand Electrical Works	670,000	450,970	281,156	169,814	189,202	470,358	On track	7 - In progress	On track. To be completed by June 2023.
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	278,130	278,130	255,501	22,629	22,627	278,128	Completed	9 - Completed (within budget)	Completed in January. Retention will be paid next FY.
Plant room remedial works	100,000	100,000	24,872	75,128	11,853	36,725	On track	2 - Scope being prepared	Scoping replacement of rusted floor and columns.
DEPARTMENT OF SPORTS AND RECREATION								1	
DLGSC HVAC, Plant & Fire Services Renewals	242,550	181,914	37,688	144,227	750	38,438	Behind	2 - Scope being prepared	Carry forward due to DLGSC's plan to increase staff numbers and requirement to refurb to
									accommodate
DLGSC LED lighting upgrade/renewal	250,850	188,136	6,600	181,536	948	7,548	Behind	2 - Scope being prepared	Carry forward due to DLGSC's plan to increase
									staff numbers and requirement to refurb to accommodate
Lift renewal and non fixed assets renewal	10.000	10.000	_	10.000	7.000	7.000	On track	2 - Scope being prepared	Ongoing discussion with Schindler (supplier)
	,	.,		.,	****	,,,,,			,
Solar Photovoltaic Panel System Installation (Leased DLGSC Building)	125,000	93,750	26,312	67,438	95,680	121,992	On track	7 - In progress	Waiting on Western Power approval.
LIDBADY									
LIBRARY Library Facility Renewals	20.000	20.000	19.877	123		19.877	Completed	9 - Completed (within budget)	
	.,	-,			-				
Upgrade Library counter to enhance customer service delivery	28,174	28,174	28,174	0	-	28,174	Completed	9 - Completed (within budget)	
MISCELLANEOUS									
Air Conditioning & HVAC Renewal - Loftus Recreation Centre (Leased	15.000	15.000	16.096	(1,096)		16.096	Completed	10 - Completed (over budget)	
Gymnastics WA)						.,,,,,			
Air Conditioning & HVAC Renewal - Miscellaneous	50,000	50,000	25,182	24,818	8,570	33,752	On track	7 - In progress	Subi FC aircon replacement (emergency works). Mt Hawthorn Toy Library ordered.
Carpet Renewal - Subiaco Football Club (Leased)	30,000	30,000	25,800	4,200	_	25,800	Completed	9 - Completed (within budget)	works, with awaron Toy Library ordered.
Forrest Park Croquet Club	18,000	18,000	16,438	1,562	-	16,438	Completed	9 - Completed (within budget)	
Gym roof repairs (Leased Belgravia)	50,000	50,000	45,690	4,310	-	45,690	Completed	9 - Completed (within budget)	
Hyde Park - Gazebo Renewal	17,000	17,000	16,959	41	-	16,959	Completed	9 - Completed (within budget)	
Hyde Park West Toilets & Kiosk	138,531	138,531	133,052	5,479	-	133,052	Completed	9 - Completed (within budget)	

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

	Revised				Commitment	TOTAL (YTD Actual +			
Description	Budget	YTD Budget	YTD Actual	YTD Variance	Balance	Commitment	Status	Stage	Commentary
Leased Property Non Scheduled Renewal - Annual Provision	50,000	39,887	34,314	5,573		34,314	On track	8 - Final stages	Reactive renewals carried out on various lease
Leederville Oval Stadium - Electrical renewal - 3 boards	133,276	133,276	125,388	7,888		125,388	Completed	9 - Completed (within budget)	properties
Leederville Oval Stadium Facility Renewal (Leased)	355,000				46,472	66,873	Behind	5 - Procurement	Clarification on tender is being requested and
Leederville Oval Stadium Facility Reflewal (Leased)	355,000	243,750	20,401	223,349	40,472	66,873	Denina	5 - Plocurement	engineering advice from Structural engineers
Leederville Town Centre - Toilet Demolition	20,000	20,000	-	20,000	-	-	On track	3 - In planning	RFQ for maintenance of current toilets to service area
Margaret Kindergarten - Toilet Upgrade	75,000	75,000	70,103	4,897	-	70,103	Completed	9 - Completed (within budget)	
Menzies Park Pavilion & Ablutions	140,282	140,282	127,967	12,315	11,340	139,307	Completed	9 - Completed (within budget)	
Miscellaneous Asset Renewal - City buildings	50,000	50,000	45,228	4,772	-	45,228	Completed	9 - Completed (within budget)	
Modifications to Litis Stadium Underpass	30,000	30,000	-	30,000	33,030	33,030	Behind	6 - In external / stakeholder consultation	On hold pending Heritage Council input to the project
North Perth Bowling Club	10,000	10,000	6,590	3,410	-	6,590	Behind	5 - Procurement	Ready for RFQ pending outcomes of CSRFF grant.
North Perth Town Hall - Kitchen and Toilet Renewal - Lesser Hall	120,000	120,000	1,448	118,552	125,000	126,448	On track	5 - Procurement	Waiting on building permit to commence work approx 1st week May
North Perth Town Hall - Kitchen and Toilet Renewal - Main Hall	176,000	156,600	9,880	146,720	132,729	142,609	On track	5 - Procurement	Waiting on building permit to commence work approx 1st week May
Replace electrical distribution boards - multiple buildings - post asbestos removal	15,000	14,627	14,370	257	-	14,370	Completed	9 - Completed (within budget)	
Solar Photovoltaic Panel System Installation (Leased Leederville Childcare Centre)	20,150	20,150	17,442	2,708	-	17,442	Completed	9 - Completed (within budget)	
Solar Photovoltaic Panel System Installation (Leased Tennis West - Robertson Park Tennis Centre)	29,900	29,900	-	29,900	-	-	Behind	2 - Scope being prepared	No response from tenant due to upcoming Robertson Park works.
Water and Energy Efficiency Initiatives	60,000	45,000	19,091	25,909	39,970	59,061	On track	7 - In progress	Water mapping at Loftus and installation of EV charging station at Beatty Park
Works Depot - Non fixed assets renewals	46,106	34,578	14,400	20,178	-	14,400	On track	7 - In progress	Depot works - painting, pressure cleaning and ceiling struts to be completed by June 2023
Works Depot - Replacement Box Gutters	10,000	10,000	-	10,000	-	-	On track	7 - In progress	coming duties to be completed by carre 2020
North Perth Community Centre Renewal Works	40,000	40,000	40,225	(225)	760	40,985	Completed	10 - Completed (over budget)	Practical completion
Infrastructure Works - Litis Stadium	292,468	240,604	121,409	119,195	110,132	231,541	On track	7 - In progress	Demolition due to commence early May (4 weeks)
Install dividing wall (Loftus Recreation Centre)	3,615	3,615	3,651	(36)	-	3,651	Completed	10 - Completed (over budget)	Prior year project. Invoice paid in November and completed
Land & Building Assets Total	5,152,363	4,350,802	2,185,056	1,763,209	993,809	2,997,686			
Furniture & Equipment Assets INFORMATION TECHNOLOGY - FURNITURE AND									
EQUIPMENT									
Enterprise Applications upgrade	394,468	295,848	152,861	142,987	89,491	242,351	On track	7 - In progress	Works ongoing. Operational spend reallocated
ICT infrastructure renewal (switches, UPS, audio visual, network links)	143,857	107,892	120	107,772	19,154	19,274	On track	7 - In progress	Works ongoing. Operational spend reallocated
BPLC - FURNITURE AND EQUIPMENT									
Beatty Park Leisure Centre - Non Fixed Assets Renewal - unplanned	160,397	150,000	60,531	89,469	35.151	95.682	On track	7 - In progress	Works ongoing
BPLC Non-Infrastructure Fixed Asset Renewal	140,378	123,160	46,354	76,806	1,413	47,767	On track	7 - In progress	Works ongoing. Operational spend reallocated
BPLC - CCTV Server	30,000	-	-	-	-	-	On track	2 - Scope being prepared	MYBR addition. Works commencing soon

ORDINARY COUNCIL MEETING AGENDA

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

Description	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Commitment Balance	TOTAL (YTD Actual + Commitment	Status	Stage	Commentary
POLICY AND PLACE - F&E Arts Rebound - Town Centre Artworks (COVID 19 Arts Relief - Phase 2)	236,000	185,000	24,000	161,000	172,000	196,000	On track	7 - In progress	Fabrication by artist.
Furniture & Equipment Assets Total	1,105,100	861,900	283,866	578,034	317,208	601,074			
Infrastructure Assets BANKS RESERVE MASTER PLAN - IMPLEMENTATION									
STAGE 1 Banks Reserve Master Plan Implementation - Stage 1 FY 23 - New public toilets, and other general improvements FY 24 - Walter's Brook Crossing, New picnic facilities, 'River Journeys' interpretation node, and complementary elements.	550,000	337,500	73,736	263,764	113,669	187,405	On track	7 - In progress	Modular toilet delivery expected 1st week May, electrical services installed - site possession from 1st May. Expected completion 31st May.
BICYCLE NEWORK Construct Norfolk St N/S Route Stage 1	50,000	37,500	14,570	22,930	-	14,570	Completed	9 - Completed (within budget)	
Travel Smart Actions	10,500	10,500	-	10,500	4,790	4,790	Behind	3 - In planning	Carry forward due to resourcing constraint.
Florence/Strathcona/Golding Safe Active Street	25,546	25,546	33,070	(7,524)	-	33,070	Completed	10 - Completed (over budget)	Completed in FY2022. Overspend to be covered with Norfolk St budget
Design Bike Network Plan	60,000	45,000	21,096	23,904	34,050	55,146	On track	7 - In progress	June Council meeting for final report.
BLACK SPOT PROGRAM									
Broome/Wright - Instal Roundabout	250,000	250,000	1,600	248,400	-	1,600	Behind	4 - In design	Possible carry forward due drainage and service design issues.
Fitzgerald/Forrest - Ban right hand turns in/out of Forrest street. Seagul Island installed. Close median in Fitzgerald St.	40,000	40,000	1,600	38,400	1,710	3,310	Behind	4 - In design	Consultation required on the project, possibly carry forward
island installed. Close flection in Frizzeland St. Fitzgerald/Lawley - Ban right turns out of Lawley by insalling half seagul island in Lawley st and narrow median island in Fitzgerald St	80,000	80,000	1,600	78,400	1,660	3,260	Behind	4 - In design	Consultation required on the project, possibly carry forward
William/Forrest - instal traffic island on eastern leg of Forrest St and provide additional STOP sign	17,000	17,000	1,600	15,400	-	1,600	Behind	4 - In design	Consultation required on the project, possibly carry forward
Beaufort / Harold , Highgate	150,000	112,500	-	112,500	-	-	Behind	4 - In design	Risk of project not going ahead due to Council resolution to Consult on Design.
CAR PARK DEVELOPMENT									
Access and Inclusion (DAIP) – ACROD Parking Improvement Program	30,000	30,000	-	30,000	-	-	On track	2 - Scope being prepared	Audit still underway
Accessible City Strategy Implementation (Action 3.3.1, 3.3.4 & 2.2.1)	505,000	505,000	110,738	394,262	36,464	147,202	On track	7 - In progress	Precinct Plan review underway. Parking restrictions on track for installation beginning March
HBF Stadium Car Park	49,250	49,250	-	49,250	-	-	Behind	1 - Not started	Works to be done in FY24 due to FIFA Women's World Cup
Minor Capital Improvements of City Car Parks (General Provision)	36,425	36,425	-	36,425	1,392	1,392	On track	7 - In progress	Reactive works only, potentially for Fitzgerald CP
DRAINAGE									
Britannia Reserve Main Drain Renewal Stages 1 & 2	21,670	-	-	-	-		On track	5 - Procurement	RFQ issued in March for this work
Gully Soak-well installation program	108,279	81,210	23,569	57,641	•	23,569	On track	7 - In progress	Works ongoing. Part of overall drainage strategy
Minor drainage improvement program	425,431	319,074	19,264	299,810	142,176	161,440	On track	7 - In progress	Works ongoing. Part of overall drainage strategy
Mt Hawthorn West Catchment Drainage Improvements – Stage 1	40,000	40,000	-	40,000	-	-	On track	5 - Procurement	RFQ issued in March for this work

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

Description	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Commitment Balance	TOTAL (YTD Actual + Commitment	Status	Stage	Commentary
Возитрион	Duager	11D Daaget	11D Actual	11D variance	Dulance	Communicati	Otatus	Otago	Commencery
HAYNES STREET RESERVE - IMPLEMENTATION STAGES 1 Haynes Street Reserve Development Plan Implementation Stages 1 & 2	& 2 340,000	340,000	223,495	116,505	39,197	262,692	Behind	7 - In progress	Playground now open and plantings commence soon.
INFRASTRUCTURE MISCELLANEOUS North Perth Tennis Club - Upgrade of floodlighting to LED on two hard courts	8,716	8,716	-	8,716	-		Completed	9 - Completed (within budget)	Lights installed, lux reading to be taken prior to certification and payment.
Public Open Space Strategy Implementation (Minor Works)	20,000	20,000	18,097	1,903	1,750	19,847	On track	8 - Final stages	Additional items purchased and budget spent.
Tree Up Lighting	60,000	60,000	-	60,000	-	-	Behind	3 - In planning	Awaiting final invoices for payment. In procurement phase
LITIS STADIUM Litis Stadium Floodlights	20,000	20,000	47,444	(27,444)	-	47,444	Completed	10 - Completed (over budget)	Cost overun for installation of switchboards (2021/2022)
LOCAL ROADS PROGRAM Annual Local Roads Program Guildford Rd - Walcott to East Parade	1,295,569	1,021,676	655,989 116,221	365,687 (116,221)	203,896 31,144	859,885 147,366	On track On track	7 - In progress 8 - Final stages	Most projects in final stages or completion Waiting MRWA line marking
Egina St-Berryman to Asby		-	6,795	(6,795)	58,364	65,159	On track	8 - Final stages	COV works completed 2nd april. Waiitng MRWA line marking
Dalmeny Street - Lord Street to Matson Lane		-	96,813	(96,813)	17,972	114,785	On track	8 - Final stages	COV works completed. Wailtng MRWA line marking
Grosvenor Road - intersection of Beaufort Street			-	-	-	-	Completed	9 - Completed (within budget)	Grosvenor Road Trial. Utilised Streetscape improvements account.
Peach Street - View St to end Haynes Street - SBR to Eton Edinboro Street - Woodstock to No.46 Dunedin Street - Ellesmere Street to Green Street Sekem Street - Alma to end The Boulevarde- Hawthorn Street to Anzac Road Hawthorn Street - The Boulevarde to Coogee		- - - - -	39,116 93,206 41,183 93,303 42,819 61,595 64,938	(39,116) (93,206) (41,183) (93,303) (42,819) (61,595) (64,938)	250 55,944 500 38,472 250 500	39,366 149,149 41,683 131,774 43,069 62,095 65,438	Completed Completed Completed Completed Completed Completed Completed	9 - Completed (within budget)	
OTHER ROADS Annual Roads to Recovery Program Thompson Street - Barnet Street to Loftus Street	233,740 2,000	233,740 1,500	132,825	100,915 1,500	48,766	181,591 -	Completed Completed	9 - Completed (within budget) 9 - Completed (within budget)	Egina Street completed. Minor works completed as part of operational.
Egina Street - Berryman Street to Anzac Road	5,000	5,000	-	5,000	-	-	Completed	9 - Completed (within budget)	Minor works completed as part of operational.
MISCELLANEOUS Artlets - Public Art - Sculpture	40,000	40,000	-	40,000	-	·	On track	7 - In progress	Grant agreement drafted for delivery prior to June 2023
Leederville Oval Stadium - Sports lights renewal (above \$344,205 - issue with funding - requires Council decision - grant has time limit)	30,000	30,000	33,321	(3,321)	-	33,321	Behind	4 - In design	Design completed. Transfer project funding to Reserve in MYBR.
MT HAWTHORN SKATE PARK Mt Hawthorn Skate Park - Youth Skate Facility (Election Commitment)	230,000	156,250	3,750	152,500	-	3,750	Behind	5 - Procurement	RFT to be presented to Council at its Meeting in May

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

	Revised				Commitment	TOTAL (YTD Actual +			
Description	Budget	YTD Budget	YTD Actual	YTD Variance	Balance	Commitment	Status	Stage	Commentary
PARKS - ECO ZONING PROGRAM									
Charles Veryard Reserve - Eco-zoning	20,000	20,000	-	20,000	1,850	1,850	On track	6 - In external / stakeholder consultation	Consultation closed and preparations works in progress. All funds to be spent by end of FY.
Edinboro Street Reserve	9,802	9,802	8,576	1,226	-	8,576	Completed	9 - Completed (within budget)	
Monmouth Street	9,916	9,916	1,780	8,136	-	1,780	Behind	6 - In external / stakeholder	On hold pending council decision
Vincent / Bulwer Eco Zoning	10,000	10,000	-	10,000	-	-	On track	4 - In design	Final stages of design. Consultation preparations underway.
PARKS - FENCING RENEWAL PROGRAM									
Forrest Park - renew perimeter bollards and fencing	40,000	40,000	39,478	522	-	39,478	Completed	9 - Completed (within budget)	
PARKS - FURNITURE RENEWAL PROGRAM									
Hyde Park - Renewal of path lighting poles	126,374	94,782	102,298	(7,516)	76,000	178,298	On track	7 - In progress	Start-up meeting late April. Works to be completed by end of FY.
Keith Frame Reserve - Replace light poles	30,000	22,500	-	22,500	24,991	24,991	On track	7 - In progress	Poles being fabricated. Site meeting late April (in conjunction with HP light poles)
PARKS - INFRASTRUCTURE RENEWAL PROGRAM									
Beatty Park Reserve Retaining Wall (Flood Mitigation)	50,000	50,000	46,338	3,662	-	46,338	Completed	9 - Completed (within budget)	
Britannia Reserve – Floodlight Repair	39,000	39,000	9,553	29,447	29,339	38,893	Completed	9 - Completed (within budget)	Awaiting on retention to be paid by EOFY
Charles Veryard Reserve - Flood Lighting	53,740	53,740	56,192	(2,452)	2,410	58,602	Completed	10 - Completed (over budget)	
Hyde Park - renew park furniture	10,000	10,000	10,600	(600)	-	10,600	Completed	10 - Completed (over budget)	
PARKS - IRRIGATION RENEWAL PROGRAM									
Birdwood Square - renew groundwater bore	45,000	45,000	-	45,000	-	- 40.700	On track	3 - In planning	Works to occur May/June
Brigatti Gardens - renew electrical cabinet	15,000	15,000	-	15,000	16,726	16,726	On track	7 - In progress	Works to occur April/May
Les Lilleyman - upgrade in-ground irrigation system and electrical cabinet	180,000	180,000	4,112	175,888	134,580	138,692	On track	8 - Final stages	Works to occur May/June
Menzies Park - Replace Irrigation System	61,090	45,816	1,980	43,836	12,875	14,855	On track	8 - Final stages	Works to occur April/May
PARKS - PLAYGROUND/EXERCISE EQUIPMENT RENEWAL I									
Braithwaite Park - replace various wooden nature plan elements	50,000	50,000	325	49,675	100	425	On track	5 - Procurement	Quotes being assessed to prioritse replacements in-line with budget
Britannia Reserve - replace playground soft fall	40,000	40,000	30,490	9,510	-	30,490	Completed	9 - Completed (within budget)	,
Charles Veryard Reserve - replace exercise equipment	60,000	60,000	96	59,904	60,000	60,096	On track	7 - In progress	Installation early July
Forrest Park - replace exercise equipment (deferred from 2019/20)	43,208	43,208	41,208	2,000	-	41,208	Completed	9 - Completed (within budget)	
Gladstone Street Reserve - upgrade & replace playground equipment	105,000	105,000	105,000	-	-	105,000	Completed	9 - Completed (within budget)	
Hyde Park - replace water playground shade sails	12,000	12,000	10,600	1,400	-	10,600	Completed	9 - Completed (within budget)	
lvy Park - upgrade & replace playground equipment	90,000	90,000	66	89,934	90,000	90,066	On track	7 - In progress	Installation early July
Les Lilleyman – Playground and softfall replacement	115,000	115,000	115,000	-	-	115,000	Completed	9 - Completed (within budget)	
Lynton Street Reserve - Renew & replace playground equipment	80,000	80,000	68	79,932	80,000	80,068	On track	7 - In progress	Installation early July

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

	Revised	VTD Durlant	VTD Actor:	VTD Varian	Commitment	TOTAL (YTD Actual +	04-4	04	0
Description	Budget	YTD Budget	YTD Actual	YTD Variance	Balance	Commitment	Status	Stage	Commentary
Menzies Park - replace playground shade sails	8,000	8,000	7,880	120	-	7,880	Completed	9 - Completed (within budget)	
Oxford Street Reserve - renew wooden nature play elements	20,000	20,000	325	19,675	16,520	16,845	On track	7 - In progress	Installation May - materials being shipped for boardwalk
Menzies Park – replace exercise equipment	42,800	42,800	40,800	2,000	_	40,800	Completed	9 - Completed (within budget)	
hobart/Auckland Street Reserve – Partial Playground Shadesail Replacement	7,500	7,500	7,150	350	-	7,150	Completed	9 - Completed (within budget)	
/fulticultural Federation Gardens – Partial Playground Shadesail Replacement	5,500	5,500	5,180	320	-	5,180	Completed	9 - Completed (within budget)	
PARKS AND RESERVES		450.000	00.000	101 770	0.4.00.4	50.050	0.4.4		
Greening program - Project locations to be determined	200,000	150,000	28,228	121,772	24,624	52,852	On track	7 - In progress	Macedonia C/P works to commence May Pickle Park works in progress
Vayfinding Implementation Plan - Stage 1	198,000	198,000	-	198,000	-	-	On track	5 - Procurement	
PUBLIC OPEN SPACE STRATEGY - IMPLEMENTATION									
RIGHTS OF WAY									
aneway Lighting Program	40,000	40,000	-	40,000	-	-	On track	3 - In planning	Laneways listed in the laneway register to be addressed. Intended implementation to begin March.
Rights of Way Rehab Program - Program based upon the most recent condition assessment survey	150,000	150,000	6,830	143,170	6,526	13,355	On track	7 - In progress	Ongoing works. Couple of works to start in A / May
ROADWORKS - REHABILITATION (MRRG PROGRAM)									
Annual MRRG Program	-	-	-	-	-	-	On track	7 - In progress	Delivery between November 2022 and April 2023
Fitzgerald St (1) - Bulwer to Vincent	107,387	107,387	108,542	(1,155)	25,143	133,685	Completed	10 - Completed (over budget)	
itzgerald St (2) - Newcastle to Carr	123,496	123,496	115,526	7,970	9,384	124,910	Completed	10 - Completed (over budget)	
Oxford St - Richmond to Vincent	150,388	150,388	27,889	122,499	169,093	196,981	On track	8 - Final stages	
Green St - Merredin to London	291,161	291,161	2,460	288,701	-	2,460	Behind	6 - In external / stakeholder consultation	Project cancelled due to City of Stirling does not agree to co-fund project. Grants returned MRWA in May 2023.
Beaufort St (1) Fore to Brisbane	57,101	57,101	62,679	(5,578)	10,207	72,886	Completed	8 - Final stages	Line marking stage, awaiting on MRWA
Beaufort St (2) - Bulwer to Lincoln	110,897	110,897	128,340	(17,443)	48,011	176,351	Completed	8 - Final stages	Line marking stage, awaiting on MRWA
Walcott St (WB) - Fitzgerld to William	250,651	250,651	244,972	5,679	-	244,972	Completed	8 - Final stages	Line marking stage, awaiting on MRWA
ROBERTSON PARK DEVELOPMENT PLAN - STAGE 1									
SLAB FOOTPATH PROGRAM									
Footpath Upgrade and Renewal Program (Annual)	290,526	217,896	33,414	184,482	1,940	35,355	On track	7 - In progress	Ongoing works. Footpath on Charles St start April
STREET FURNITURE									
teplacement and Renewal of 94 Bus Shelters (50 shelters derive income rom advertising)	46,651	34,986	-	34,986	-	-	On track	4 - In design	Condition report received, most bus shelters are in good condition. Need to check on commiunity interest on certain new shelters a

ORDINARY COUNCIL MEETING AGENDA

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

						TOTAL 0/TD			
Description	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Commitment Balance	TOTAL (YTD Actual + Commitment	Status	Stage	Commentary
STREET LIGHTING									
Beaufort St - Art Deco Median Lighting Renewal Street Lighting Renewal Program - allocated annually	220,000 69,107	220,000 51,828	16,056	220,000 35,772	93,000 1,208	93,000 17,264	On track On track	5 - Procurement 7 - In progress	Expected early June 2023 Ongoing works.
STREETSCAPE IMPROVEMENTS Streetscape Improvements Program - allocated annually	84,850	84,850	82,959	1,891	-	82,959	Completed	9 - Completed (within budget)	Utilised for Grosvenor Road trial
TRAFFIC MANAGEMENT PROGRAM 40kph trail - finalisation report	20,000	20,000	2,221	17,779	_	2,221	Completed	9 - Completed (within budget)	Surplus funds to be reallocated to a budget for
Total Indiadas Topoli	20,000	20,000	2,221	11,713		2,221	Completed	o completed (main badget)	all the Local Roads to be slowed to 40km/h
40kph zone implementation (ACS) with MRWA Alma/Claverton Local Area Traffic Management	50,000 32,981	50,000 24,738	- 21,123	50,000 3,615	17,128	38,252	On track On track	4 - In design 8 - Final stages	Main Roads funding 100% Safety issues could cause overspend, project ontrack for next 6 months with ongoing traffic data capture and review.
Britannia Road Improvements	40,000	40,000	-	40,000	-		Behind	4 - In design	To be carried forward Carry forward to next year - Council report due on next steps.
Loftus and Vincent Pedestrian improvements, design 22/23, Implement	30,000	30,000		30,000	-	-	Behind	2 - Scope being prepared	Resourcing constraint
23/24 Minor Traffic Management Improvements - allocated annually	146,051	109,536	11,400	98,136	10,312	21,712	On track	7 - In progress	Carry forward to fund shovel ready projects in
Harold and Lord St Intersection	22,850	17,136	-	17,136	-		Behind	7 - In progress	2023-2024 Council report due in June and awaiting MRW/ extension of time review.
Infrastructure Assets Total	8,261,437	7,224,286	2,773,923	4,852,901	1,591,486	4,546,587			
Plant & Equipment Assets									
ASSETS - BP LEISURE CENTRE Gym equipment - Strength and Group Fitness Equipment Gym equipment - Cardio and Fans	778,141	778,141						9 - Completed (within budget)	Gym equipment installed mid October 2022.
		770,141	778,140	1	-	778,140	Completed	5 - Completed (within budget)	\$49k variance represents minor assets expensed and subscription recorded as prepayments.
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME		770,141	778,140	1		778,140	Completed	9 - Completed (within budger)	\$49k variance represents minor assets expensed and subscription recorded as
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years)	383,000	383,000	778,140 36,310	346,690	900,453	778,140 936,763	Completed	5 - Completed (Willim Budger)	\$49k variance represents minor assets expensed and subscription recorded as
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further	383,000			·	900,453		Completed	9 - Completed (within budget)	\$49k variance represents minor assets expensed and subscription recorded as
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years)	,			·	900,453 - 25,000				\$49k variance represents minor assets expensed and subscription recorded as
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry	- 40,000 - 28,000	383,000 - 40,000 - 28,000		346,690 - 40,000 - 28,000	25,000 - 33,936	936,763 - 25,000 - 33,936	Completed On track Behind On track	9 - Completed (within budget) 5 - Procurement 5 - Procurement 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered.
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry P2168 - Toyota Crolla Hybrid Hatch	40,000 - 28,000 25,000	383,000 - 40,000 - 28,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936 25,000	936,763 - 25,000 - 33,936 25,000	Completed On track Behind On track On track On track	9 - Completed (within budget) 5 - Procurement 5 - Procurement 5 - Procurement 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered. Vehicle ordered.
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry Hybrid SL P1268 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch	40,000 - 28,000 25,000 25,000	383,000 - 40,000 - 28,000 25,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936	936,763 - 25,000 - 33,936	Completed On track Behind On track On track On track	9 - Completed (within budget) 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered. Vehicle ordered. Vehicle ordered.
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry P2168 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch	40,000 - 28,000 25,000	383,000 - 40,000 - 28,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936 25,000	936,763 - 25,000 - 33,936 25,000	Completed On track Behind On track On track	9 - Completed (within budget) 5 - Procurement 5 - Procurement 5 - Procurement 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered. Vehicle ordered.
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry Hybrid SL P1268 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch	40,000 - 28,000 25,000 25,000	383,000 - 40,000 - 28,000 25,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936 25,000	936,763 - 25,000 - 33,936 25,000	Completed On track Behind On track On track On track On track	9 - Completed (within budget) 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered. Vehicle ordered. Vehicle ordered. RFQ. Est 6 months
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Carolla Hybrid SL P1264 - Toyota Carny P1268 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P2170 - Toyota Corolla Hybrid Hatch P2171 - Toyota Corolla Hybrid Hatch	40,000 - 28,000 25,000 25,000	383,000 - 40,000 - 28,000 25,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936 25,000	936,763 - 25,000 - 33,936 25,000	Completed On track Behind On track On track On track On track Behind	9 - Completed (within budget) 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFQ. Est 6 months Vehicle ordered. Vehicle ordered. Vehicle ordered. Vehicle ordered. RFQ. Est 6 months RFQ. Est 6 months RFQ. Est 6 months
Light Fleet - Annual Allocation (Trade-in value of \$648k in FY2024. Further trade-in's for future years) P1265 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P1267 - Toyota Camry Hybrid SL P1264 - Toyota Camry P2168 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P2170 - Toyota Corolla Hybrid Hatch P2171 - Toyota Corolla Hybrid Hatch P2171 - Toyota Corolla Hybrid Hatch P1272 - Nissan Leaf BEV Hatch	40,000 - 28,000 25,000 25,000	383,000 - 40,000 - 28,000 25,000 25,000		346,690 - 40,000 - 28,000 25,000	25,000 - 33,936 25,000	936,763 - 25,000 - 33,936 25,000	Completed On track Behind On track On track On track On track Eehind On track	9 - Completed (within budget) 5 - Procurement	\$49k variance represents minor assets expensed and subscription recorded as prepayments. Vehicle ordered. RFO, Est 6 months Vehicle ordered. Vehicle ordered. Vehicle ordered. RFO, Est 6 months RFO, Est 6 months RFO, Est 6 months RFO, Est 6 months

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

	Revised				Commitment	TOTAL (YTD Actual +			
Description	Budget	YTD Budget	YTD Actual	YTD Variance	Balance	Commitment	Status	Stage	Commentary
276 - Toyota Corolla Hybrid Hatch	-	-	-	-	-	-	Behind	5 - Procurement	RFQ. Est 6 months
277 - Toyota Corolla Hybrid Hatch	25,000	25,000	-	25,000	25,000	25,000	On track	5 - Procurement	Vehicle ordered.
278 - Toyota Corolla Hybrid Sedan	25,000	25,000	-	25,000	25,000	25,000	On track	5 - Procurement	Vehicle ordered.
279 - Toyota Camry Hybrid SL	28,000	28,000	-	28,000	-	-	On track	5 - Procurement	RFQ. Est 6 months
280 - Toyota Corolla Hybrid Sedan	25,000	25,000	-	25,000	25,000	25,000	On track	5 - Procurement	Vehicle ordered.
82 - Toyota Hilux Workmate Ttop	-	-	-	-	-	-	Behind	5 - Procurement	RFQ. Est 6 months
200 - VOLKSWAGEN Caddy Maxi TDI250	-	-	-	-	-	-	Behind	5 - Procurement	RFQ. Est 6 months
01 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
02 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
03 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
204 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
205 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
06 - Nissan Navara King Cab Ttop	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
07 - Nissan Navara Dual Cab	-	-	-	-	35,880	35,880	Behind	5 - Procurement	RFQ. Est 6 months
08 - Nissan Navara	-	-	-	-	64,558	64,558	Behind	5 - Procurement	RFQ. Est 6 months
109 - VW Caddy Maxi TDI250	-	-	-	-	-	-	Behind	5 - Procurement	RFQ. Est 6 months
10 - Nissan Navara Dual Cab	-	-	-	-	35,880	35,880	Behind	5 - Procurement	RFQ. Est 6 months
58 - AS6287 - Toyota Corolla Hybrid Hatch - 1GQT268	23,500	23,500	-	23,500	34,430	34,430	On track	5 - Procurement	Potentially delivered by June 2023.
62 - AS6297 - Toyota Corolla Hybrid - 1GRY421	23,500	23,500	23,390	111	-	23,390	Completed	9 - Completed (within budget)	
98 - AS6318 - 1GSL453-Nissan Navara	-	-	-	-	64,558	64,558	Behind	5 - Procurement	RFQ and closed.
99 - AS6322 - Nissan Navara dual cab 1GTK364	-	-	-	-	35,880	35,880	Behind	5 - Procurement	RFQ. Est 6 months
79 - AS5159 - Hyundai TQ iLoad 3s - 1EYK726	40,000	40,000	12,920	27,080	-	12,920	Completed	9 - Completed (within budget)	
90 - AS6113 - Mitsubishi Triton 4x2 GLX - 1GJL089	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
94 - AS6292 - Nissan Navara 4x2 - 1GRN511	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
95 - AS6293 - Nissan Navara 4x2 - Parks - 1GRN512	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
96 - AS6294 - Nissan Navara 4x2 - Parks - 1GRN513	-	-	-	-	42,033	42,033	Behind	5 - Procurement	RFQ. Est 6 months
JOR PLANT REPLACEMENT PROGRAM									
onne Rubbish Compactor Small Rear Loader - 1EKS994 - P3521- 3772	337,000	337,000	-	337,000	336,040	336,040	On track	7 - In progress	ETA delivery September 2023
avy Fleet Replacement Program	306,000	306,000	157,764	148,236	146,340	304,104			
ingle Axle Truck, Bin & Infrastructure Deliveries (Hybrid)	,	,		,====			Completed	8 - Final stages	Delivered late March.
ngle Axle Truck (Eng. Maint.)							On track	7 - In progress	Potentially delivered before EOY
ower/Ride On Kubota							Completed	9 - Completed (within budget)	1 otomiany denveled before LOT
ower/Nide Off Nubota							Completed	9 - Completed (within budget)	
ailer - Tilt (small)							Completed	9 - Completed (within budget)	
d Sweeper - 1EBC003 - P3762-AS3554	385,000	385,000	385,000	_		385,000	Completed	9 - Completed (within budget)	
ale Axle Tipper Truck - 1BUF690 - P3261-AS2697	163.000	163.000	162.007	994	_	162.007	Completed	9 - Completed (within budget)	

ORDINARY COUNCIL MEETING AGENDA

CITY OF VINCENT NOTE 4 - CAPITAL WORKS SCHEDULE 2022/23 AS AT 30 APRIL 2023

Description	Revised Budget	YTD Budget	YTD Actual	YTD Variance	Commitment Balance	TOTAL (YTD Actual + Commitment	Status	Stage	Commentary
MISCELLANEOUS - PLANT AND EQUIPMENT Parking Infrastructure Renewal Program	120,000	90,000	26,013	63,988	26,012	52,025	On track	7 - In progress	Installation in process.
Plant & Equipment Assets Total Grand Total	2,472,141 16,991,041	2,442,141 14,879,129	1,545,233 6,788,078	896,908 8,091,052	1,408,845 4,311,348	2,954,078 11,099,425			

Summary	Revised Budget	YTD Budget	YTD Actual	Remaining Budget
		\$	\$	%
Land and Buildings	5,152,363	4,350,802	2,185,056	57.6%
Infrastructure Assets	8,261,437	7,224,286	2,773,923	66.4%
Plant and Equipment	2,472,141	2,442,141	1,545,233	37.5%
Furniture and Equipment	1,105,100	861,900	283,866	74.3%
Total	16,991,041	14,879,129	6,788,078	60.0%
	Revised	YTD	YTD	Remaining
FUNDING	Budget	Budget	Actual	Budget
	•	•	•	0/

FUNDING	Revised Budget	YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Own Source Funding - Municipal	7,887,834	6,172,595	3,151,181	60.1%
Cash Backed Reserves	4,363,230	4,353,217	1,735,403	60.2%
Capital Grants, Contributions and	3,281,977	2,895,317	1,602,496	51.2%
Other (Disposals/Trade In)	1,458,000	1,458,000	298,998	79.5%
Total	16,991,041	14,879,129	6,788,078	60.0%

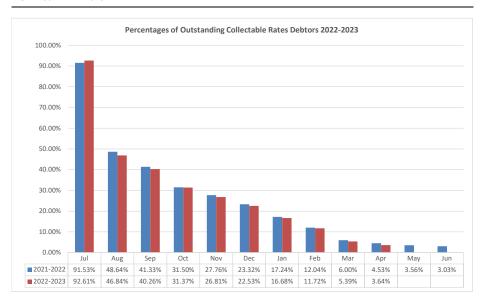


CITY OF VINCENT NOTE 5 - CASH BACKED RESERVES AS AT 30 APRIL 2023

Reserve Particulars	Budget	Actual	Budget	YTD Actual	Budget	YTD Actual	Budget	YTD Actual	Budget	Actual
	Opening	Opening	Transfers	Transfers	Interest	Interest	Transfers	Transfers	Closing	Closing
	Balance	Balance	to Reserve	to Reserve	Earned	Earned	from Reserve	from Reserve	Balance	Balance
	01/07/2022	01/07/2022	30/06/2023	30/04/2023	30/06/2023	30/04/2023	30/06/2023	30/04/2023	30/06/2023	30/04/2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Beatty Park Leisure Centre Reserve	102,898	102,898	200,000	200,000	5,926	5,442	(100,000)	(100,000)	208,824	208,340
Cash In Lieu Parking Reserve	1,457,574	1,457,574	72,000	36,731	22,112	11,456	(772,500)	(125,308)	779,186	1,380,452
DSR Office Building Reserve	219,307	219,307	0	0	229	148	(211,475)	(6,600)	8,061	212,855
Leederville Oval Reserve	96,153	96,153	0	0	1,932	1,352	(30,000)	(25,800)	68,085	71,705
Loftus Community Centre Reserve	37,660	37,660	100,000	100,000	4,021	3,465	0	0	141,681	141,125
Loftus Recreation Centre Reserve	219,341	219,341	60,000	53,735	6,698	5,125	(50,000)	(45,690)	236,039	232,511
Parking Facility and Equipment Reserve	107,182	107,182	0	0	3,130	2,193	0	0	110,312	109,375
Plant and Equipment Reserve	131	131	0	0	1	0	(83)	0	49	131
State Gymnastics Centre Reserve	131,596	131,596	12,000	10,321	3,756	2,701	(15,000)	(15,000)	132,352	129,617
Waste Management Plant and Equipment Res	223,599	223,599	0	0	6,531	4,577	0	0	230,130	228,176
Tamala Park Land Sales Reserve	1,930,361	1,930,361	1,250,000	833,334	92,889	73,244	0	0	3,273,250	2,836,939
Asset Sustainability Reserve	5,283,932	5,283,932	3,150,926	2,694,348	175,030	117,295	(2,442,172)	(1,178,724)	6,167,716	6,916,851
Percent for Art Reserve	332,907	332,907	0	0	4,291	40	(186,000)	0	151,198	332,947
Land and Building Acquisition Reserve	301,642	301,642	0	0	8,810	6,174	0	0	310,452	307,816
Strategic Waste Management Reserve	29,148	29,148	0	0	851	941	0	0	29,999	30,089
Hyde Park Lake Reserve	163,644	163,644	0	0	4,780	3,425	0	0	168,424	167,069
Public Open Space Reserve - Land Sales	653,071	653,071	900,000	107,993	39,811	33,745	(190,000)	0	1,402,882	794,809
Underground Power Reserve	215,555	215,555	2,285,000	801,082	66,725	30,778	(216,000)	(14,785)	2,351,280	1,032,630
POS Reserve - Haynes Street	195,760	195,760	39,000	39,000	2,476	2,013	(150,000)	(223,495)	87,236	13,278
	11,701,461	11,701,461	8,068,926	4,876,544	450,000	304,114	(4,363,230)	(1,735,403)	15,857,157	15,146,715

CITY OF VINCENT NOTE 6 - RATING INFORMATION AS AT 30 APRIL 2023





Page 18 of 22

Item 11.1- Attachment 1 Page 206

CITY OF VINCENT NOTE 6 - RATING INFORMATION FOR THE MONTH ENDED 30 APRIL 2023



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
10,981 Residential	248,447,916	0.0858	21,212,405	21,314,346	100.5%
194 Vacant Residential	4,616,900	0.0819	378,170	378,170	100.0%
1626 Other	127,522,443	0.0723	9,218,597	9,218,598	100.0%
41 Vacant Commercial	2,587,150	0.1379	356,768	356,794	100.0%
Minimum Rate					
6098 Residential @ \$1,335.32	77,356,652	0.0858	8,145,514	8,142,781	100.0%
195 Vacant Residential @ \$1,180	2,054,440	0.0819	230,100	230,100	100.0%
162 Other @ \$1,288.73	1,973,252	0.0723	208,774	208,774	100.0%
0 Vacant Other @ \$1,631.65		0.1379	0	0	0.0%
Interim Rates	0		300,000	448,111	149.4%
Rates Waiver	0		(140,000)	(119,907)	85.6%
Total Amount Made up from Rates	464,558,753	_	39,910,329	40,177,768	
Non Payment Penalties					
Instalment Interest @ 5.5%			185,000	208,036	112.5%
Penalty Interest @ 8%			120,000	143,891	119.9%
Administration Charge - \$8 per instalment			140,000	133,144	95.1%
Legal Costs Recovered			10,000	11,289	112.9%
Other Reimbursements			0		0.0%
Interest Write Off			(2,000)	(341)	17.1%
Other Revenue		-	40,363,329	40,673,787	
Other Neverlac					
Exempt Bins - Non Rated Properties			80,798	80,319	99.4%
Commercial / Residential Additional Bins			21,852	21,383	97.9%
Swimming Pools Inspection Fees			63,000	63,916	101.5%
		_	40,528,979	40,839,405	
Opening Balance				779,244	
Total Collectable			40,528,979	41,618,649	102.69%
Less					
Cash Received				41,763,982	
Rebates Allowed				(1,167,519)	
Rates Write Off				0	
ESL write off				0	
Rates received in advance				(451,921)	
Rates Balance To Be Collected		=	40,528,979	1,474,107	3.64%
Add					
ESL Debtors				113,208	
Pensioner Rebates Not Yet Claimed				415,552	
ESL Rebates Not Yet Claimed				16,145	
Less Deferred Rates Debtors				(119,341)	
Doi.o. Ga . Maioo Dobiolo				(110,041)	

Page 19 of 22

Item 11.1- Attachment 1 Page 207



CITY OF VINCENT NOTE 7 - DEBTOR REPORT FOR THE MONTH ENDED 30 APRIL 2023

DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	99	(831)	(953)	150,576	148,892
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	0	197,436	197,436
DEBTOR CONTROL - PROPERTY INCOME	100,296	4,935	4,574	(66,885)	42,920
DEBTOR CONTROL - RECOVERABLE WORKS	1,252	0	0	930	2,181
DEBTOR CONTROL - OTHER	77,948	(418)	2,640	82,935	163,105
DEBTOR CONTROL - PLANNING SERVICES FEES	739	50	705	75	1,569
DEBTOR CONTROL - GST	(22,061)	(932)	(99,483)	(55,935)	(178,411)
DEBTOR CONTROL - INFRINGEMENT	198,865	113,248	67,571	1,027,774	1,407,458
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(219,546)	(219,546)
IMPAIRMENT OF RECEIVABLES	0	0	0	(218,023)	(218,023)
TOTAL DEBTORS OUTSTANDING AS AT 30/04/2023	357,138	116,052	(24,945)	899,337	1,347,581
	26.5%	8.6%	-1.9%	66.7%	

 ACCRUED INCOME
 180,184

 ACCRUED INTEREST
 514,964

 PREPAYMENTS
 1,220,187

 TOTAL TRADE AND OTHER RECEIVABLES
 3,262,916

PROPERTY INC	OME, RECOVERABLE WORKS AND OTHER DEBTORS:	209,776		
DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728	Building Insurance 2018/19 & 2019/20	In the process to debt collection
23/02/2021	Kre8 Constructions	930	Damaged to ROW 47 Redfern St	Liquidation - proof of debt sent
04/11/2016	C Caferelli	27,861	Breaches of Planning Development Act	\$150 Monthly Repayment in progress from 8/02/22
21/01/2019	Matthew Slinger	11,294	Outstanding court costs awarded to COV	\$200 Fortnightly Repayment in progress
09/07/2019	R Cox	1,170	Breach of condition of hall hire	Sent to debt collection agency
28/11/2019	A Kindu	2,339	Damage/vandalism to hired venue	Sent to debt collection agency
28/10/2021	K Beykpour	18,800	Court fines and costs 155 Walcott St	Have been handed over to FER
13/10/2020	D Bianchi	15,000	Court fines and costs re: 193-195 Scarborough	\$200 Monthly suspended by FER till further notice
04/08/2022	VT Ngo	6,945	Court fines and costs awarded to COV	\$200 Monthly Repayment in progress from Sep 2022
BALANCE OF 90	D DAY DEBTORS OVER \$500	90,067		
AGING DEBT	OVER 90 DAYS	43%		
NFRINGEMENT	DEBTORS:	1,407,458		
efered to FER		1,027,774		
AGING DEBT	OVER 90 DAYS	73%		

CITY OF VINCENT NOTE 8 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION AS AT 30 APRIL 2023



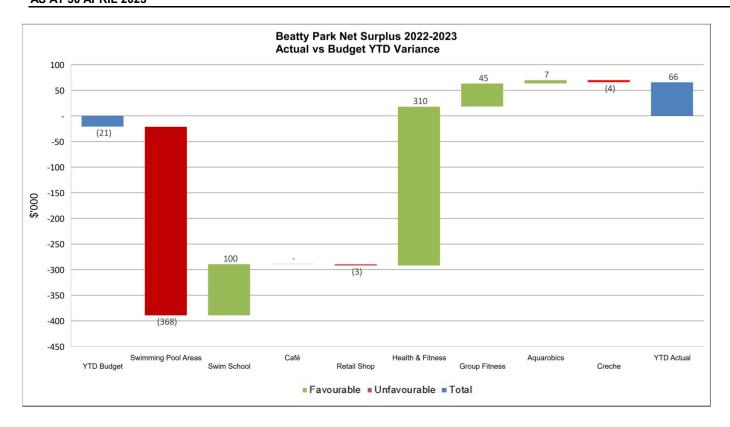
## ADMINISTRATION Revenue	Budget	Original Budget	YTD Actuals	YTD Actuals	Month Actuals	Month Actuals
ADMINISTRATION Revenue	Apr-23		Apr-23	Apr-22	Apr-23	Apr-22
Revenue	\$	\$	\$	\$	\$	\$
Expenditure 0 Surplus/(Deficit) 0 SWIMMING POOLS AREA Revenue 2,648,555 Expenditure (4,276,443) Surplus/(Deficit) (1,627,888) SWIM SCHOOL Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Expenditure 0 Surplus/(Deficit) 10 RETAIL SHOP Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (254,934)	0	0	0	(276.040)	(60.010)	(40.004)
Surplus/(Deficit) 0 SWIMMING POOLS AREA Revenue 2,648,555 Expenditure (4,276,443) Surplus/(Deficit) (1,627,888) SWIM SCHOOL Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934)<	0		0	(276,940)	(69,919)	(48,284)
SWIMMING POOLS AREA	0		0	276,940 0	69,919 0	48,284 0
Revenue 2,648,555 Expenditure (4,276,443) Surplus/(Deficit) (1,627,888) SWIM SCHOOL Revenue Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 Revenue// Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	U	U	U	U	Ū	U
Expenditure (4,276,443) Surplus/(Deficit) (1,627,888) SWIM SCHOOL Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 RETAIL SHOP Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)		S AREA				
Surplus/(Deficit) (1,627,888) SWIM SCHOOL Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 0 Expenditure 0 0 Revenue 654,802 Expenditure Expenditure (531,159) Surplus/(Deficit) Surplus/(Deficit) 1,354,741 Expenditure Expenditure (1,300,526) Surplus/(Deficit) GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	2,355,628	2,648,555	2,554,095	1,980,579	227,718	164,348
SWIM SCHOOL Revenue 1,913,804 Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Revenue/(Deficit) 0 Surplus/(Deficit) 0 RETAIL SHOP 654,802 Revenue (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(3,613,904)	(4,276,443)	(4,180,776)	(3,497,962)	(359,413)	(398,338)
Revenue	(1,258,276)	(1,627,888)	(1,626,681)	(1,517,383)	(131,695)	(233,990)
Expenditure (1,373,703) Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 RETAIL SHOP Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)						
Surplus/(Deficit) 540,101 CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 RETAIL SHOP 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	1,597,279	1,913,804	1,684,464	1,220,856	172,573	148,539
CAFÉ Revenue 0 Expenditure 0 Surplus/(Deficit) 0 RETAIL SHOP Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(1,120,361)	(1,373,703)	(1,107,383)	(841,787)	(106,740)	(85,718)
Revenue	476,918	540,101	577,081	379,069	65,833	62,821
Revenue						
Surplus/(Deficit) 0 RETAIL SHOP 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	0	0	0	0	0	0
RETAIL SHOP 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	0	0	0	(91)	0	(19)
Revenue 654,802	0	0	0	(91)	0	(19)
Revenue 654,802 Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)						
Expenditure (531,159) Surplus/(Deficit) 123,643 HEALTH & FITNESS Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	615,150	654.802	594,965	543,674	39,428	32,383
Surplus/(Deficit) 123,643	(475,688)		(458,253)	(444,398)	(36,235)	(60,408)
Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	139,462		136,712	99,276	3,193	(28,025)
Revenue 1,954,741 Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)		s				
Expenditure (1,300,526) Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	1,728,795	_	2,122,752	1,791,343	191,893	153,460
Surplus/(Deficit) 654,215 GROUP FITNESS Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(1,078,802)		(1,162,406)	(1,089,462)	(91,727)	(110,293)
Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	649,993		960,346	701,881	100,166	43,167
Revenue 703,796 Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)						
Expenditure (713,114) Surplus/(Deficit) (9,318) AQUAROBICS Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	617,029	703 796	742,370	634,813	65,491	53,312
Surplus/(Deficit) (9,318) AQUAROBICS 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(563,055)		(643,300)	(514,858)	(65,100)	(51,017)
Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue Expenditure 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	53,974		99,070	119,955	391	2,295
Revenue 280,923 Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)						
Expenditure (152,736) Surplus/(Deficit) 128,187 CRECHE Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	248,020	280.923	307,808	257,840	26,670	22,562
Surplus/(Deficit) 128,187 CRECHE 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(126,533)		(179,760)	(156,565)	(14,724)	(30,139)
Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	121,487		128,048	101,275	11,946	(7,577)
Revenue 73,129 Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)						
Expenditure (328,063) Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	63,459	73.129	76,392	64,452	6,893	5,412
Surplus/(Deficit) (254,934) Net Surplus/(Deficit) (445,994)	(268,112)		(285,303)	(229,581)	(25,695)	(22,475)
	(204,653)		(208,911)	(165,129)	(18,802)	(17,063)
Less: Depreciation (1 130 424)	(21,095)	it) (445,994)	65,665	(281,147)	31,032	(178,391)
2000: 20p: 00ia:ioi: (1;100;121)	(951,960)	n (1,130,424)	(1,020,732)	(957,115)	(107,273)	(95,315)
Surplus/(Deficit) 684,430	930.865	684 430	1,086,397	675.968	138.305	(83,076)

Page 21 of 22

Item 11.1- Attachment 1 Page 209

CITY OF VINCENT
NOTE 8 - STATEMENT OF FINANCIAL ACTIVITY
BY SERVICE - GRAPH
AS AT 30 APRIL 2023





11.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

Attachments: 1. Payments by EFT and Payroll April 23 J

2. Payments by Cheque April 23 J

3. Payments by Direct Debit April 23 U

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 April 2023 to 30 April 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

\$4,193,792.68
\$498.45
\$129,090.66

Total payments for April 2023 \$4,323,381.79

PURPOSE OF REPORT:

To present to Council the list of expenditure and accounts paid for the period 1 April 2023 to 30 April 2023.

BACKGROUND:

Council has delegated to the Chief Executive Officer (Delegation No. 2.2.18) the power to make payments from the City's Municipal and Trust funds.

In accordance with *Regulation 13(1)* of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

DETAILS:

The Schedule of Accounts paid for the period 1 April 2023 to 30 April 2023, covers the following:

FUND	CHEQUE NUMBERS/ BATCH NUMBER	AMOUNT
Municipal Account (Attachment 1, 2 and		
EFT Payments	2930 – 2934	\$2,786,590.88
Payroll by Direct Credit	April 2023	\$1,407,201.80
Sub Total		\$4,193,792.68
Cheques		
Cheques	82742-82743	\$498.45
Sub Total		\$498.45

Direct Debits (including Credit Cards)

Lease Fees	\$395.83
Loan Repayments	\$78,434.41
Bank Charges – CBA	\$26,942.14
Credit Cards	\$23,318.28
Sub Total	\$129,090.66

Total Payments \$4,323,381.79

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Regulation 12(1) and (2) of the Local Government (Financial Management) Regulations 1996:

- "12. Payments from municipal fund or trust fund, restrictions on making
- (1) A payment may only be made from the municipal fund or the trust fund
 - if the local government has delegated to the CEO the exercise of its power to make payments from those funds by the CEO; or
 - otherwise, if the payment is authorised in advance by a resolution of Council.
- (2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council."

Regulation 13(1) and (3) of the Local Government (Financial Management) Regulations 1996:

- "13. Lists of Accounts
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - the payee's name;
 - the amount of the payment;
 - the date of the payment; and
 - sufficient information to identify the transaction.
- (2) A list prepared under sub regulation (1) is to be
 - presented to Council at the next ordinary meeting of Council after the list is prepared; and
 - recorded in the minutes of that meeting."

RISK MANAGEMENT IMPLICATIONS

Low: Management systems are in place that establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure covered in this report includes various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure covered in this report includes various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

		Creditors Report - Payments by EFT and Payroll				
		01/04/23 TO 30/04/23				
Date	Payee	Description	Amount	•		
07/04/2023	A Austin	Fitness instructor fees	\$	464.00		
21/04/2023	A Coles	Refund of remainder of gym membership	\$	218.16		
07/04/2023	A D'Ascenzo	Refund of membership	\$	221.15		
07/04/2023	A deNiet	Refund of dog registration	\$	150.00		
21/04/2023	A Duckworth	Design advisory meeting fee	\$	660.00		
07/04/2023	A Fink	Fitness instructor fees	\$	530.55		
07/04/2023	A K Conlin	Refund of Infrastructure bond	\$	1,500.00		
21/04/2023	A Kendle	Rates Refund	\$	1,103.82		
21/04/2023	A Team Printing	Printing services - BPLC	\$	2,242.90		
21/04/2023	A V Hunt	Rebate for reusable sanitary product purchase	\$	50.00		
28/04/2023	A&E Wilmot Superfund	Superannuation	\$	86.82		
21/04/2023	Actimed Australia	Gym Suplies- blood pressure monitor	\$	116.88		
21/04/2023	Acurix Networks Pty Ltd	Leederville wifi services - February 23	\$	1,419.00		
07/04/2023	Advanced Roof Restoration	Refund of infrastructure bond	\$	1,000.00		
07/04/2023	Afgri Equipment Australia Pty Ltd	Repairs to Swift Mower	\$	31,735.00		
07/04/2023	Agserv	Purchase anti cogulants	\$	335.50		
07/04/2023	Aha Consulting	Engagement essentials training	\$	6,269.98		
07/04/2023	Alchemy Saunas Pty Ltd	Sauna monthly rental - BPLC	\$	2,860.00		
21/04/2023	Alinta Energy	Gas charges - Banks reserve	\$	256.00		
07/04/2023	Alldin Pty Ltd	Refund of infrastructure bond	\$	5,000.00		
21/04/2023	ALS Library Services Pty Ltd	Purchase of library books	\$	6,393.53		
21/04/2023	Alsco Pty Ltd	Mat supplies - BPLC	\$	754.45		
07/04/2023	Ampol Australia Petroleum Pty Ltd	Fuel and oils	\$	30,052.90		
07/04/2023	AMS Technology Group Pty Ltd	Programmed preventative maintenance BPLC	\$	21,967.04		
21/04/2023	AMS Technology Group Pty Ltd	Programmed preventative maintenance BPLC	\$	5,063.66		
21/04/2023	Anna Cappelletta	Fitness instructor fees	\$	2,849.00		
	APARC	Central management system, Ticketor enforcement, meter maintenance, sensors		14,355.70		
07/04/2023		maintenance, software licensing and credit card test transactions	\$			
0.4.10.4.10.0.5.5	APARC	Central management system, Ticketor enforcement, meter maintenance, sensors		42,267.28		
21/04/2023		maintenance, software licensing and credit card test transactions	\$			
07/04/2023	Asphaltech Pty Ltd	Asphalt supplies - various locations	\$	143,884.64		
21/04/2023	ATI-Mirage	Staff training - Microsoft 365 for business	\$	569.25		
21/04/2023	Atom Supply	Supply of straps and frill neck hats - Depot	\$	1,102.20		

Item 11.2- Attachment 1

Date	Payee	Description	Amoun	nt .
21/04/2023	Aussie Gold	Lifeguard supplies	\$	698.50
21/04/2023	Australasian Performing Right Association Ltd	Music licence fees - various halls	\$	1,577.26
21/04/2023	Australia Post	Postage charges	\$	988.61
07/04/2023	Australian HVAC Services Pty Ltd	Air conditioning repairs - Subiaco Football club	\$	29,470.09
21/04/2023	Australian HVAC Services Pty Ltd	Air conditioning repairs - Subiaco Football club	\$	4,202.23
21/04/2023	Australian Institute of Company Directors	Company directors course for Councillors	\$	16,898.00
18/04/2023	Australian Services Union	Payroll deduction	\$	207.20
18/04/2023	Australian Taxation Office	Payroll deduction	\$	211,049.00
07/04/2023	B Sue	Guest speaker - Community history talk	\$	350.00
21/04/2023	Balcatta Mowers & Chainsaws Pty Ltd	Supply of gardening equipment - Depot	\$	750.00
07/04/2023	BCITF Building & Construction Industry Training	Levy collection for January 23	\$	2,986.75
07/04/2023	Bean Bags R Us Pty Ltd	Bean bag covers for outdoor pool area - BPLC	\$	1,000.00
21/04/2023	Beatty Park Physiotherapy Pty Ltd	Pilates classes - Dec 22 - Feb 23	\$	900.00
07/04/2023	Benara Nurseries	Supply of plants	\$	481.82
21/04/2023	Benara Nurseries	Supply of plants	\$	3,149.56
21/04/2023	Beyond Skate	Skate clinc for youth week event	\$	2,000.00
07/04/2023	Blackwoods	Hardware Supplies	\$	3,334.78
07/04/2023	BOC Limited	Medical oxygen supplies	\$	784.31
21/04/2023	BOC Limited	Medical oxygen supplies	\$	110.04
21/04/2023	Boral Construction Materials Group Limited	Concrete supplies	\$	1,099.97
07/04/2023	Boyan Electrical Services	Electrical services - various locations	\$	9,855.93
21/04/2023	Brandconnect (WA)	Supply of jackets for uniforms	\$	126.50
21/04/2023	Bredideca Pty Ltd	Supply of vaccum bags	\$	897.24
07/04/2023	Bridgestone Australia Ltd	Tyre services - 1GWG751	\$	904.27
21/04/2023	Bridgestone Australia Ltd	Tyre services - 1GWG751	\$	413.38
07/04/2023	Briskleen Supplies Pty Ltd	Toiletry and cleaning products - BPLC	\$	1,022.47
21/04/2023	Briskleen Supplies Pty Ltd	Toiletry and cleaning products - BPLC	\$	6,250.22
21/04/2023	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$	291.21
07/04/2023	Budo Group Pty Ltd	Toilet refurbishment - Margaret Kindergarten	\$	3,665.43
21/04/2023	Built Environment Collective Pty Ltd	Engineering specification-Retile outdoor BPLC	\$	22,000.00
07/04/2023	Bunnings Trade	Hardware Supplies	\$	1,476.08
07/04/2023	C Beasley	Fitness instructor fees	\$	372.00
21/04/2023	C Beasley	Fitness instructor fees	\$	310.00
07/04/2023	C K Sumner	Refund of infrastructure bond	\$	3,000.00
21/04/2023	C S Chew and W S Chew	Rates Refund	\$	229.05
21/04/2023	Carriage Motors Pty Ltd	Vehicle service and repairs	\$	225.00
07/04/2023	Castledine Gregory	Professional fees - SAT hearing, 596-598 Newcastle Street	\$	6,223.80
07/04/2023	Charmaine Amanda Magness	Fitness instructor fees	\$	1,392.00

Page 2 of 11

Item 11.2- Attachment 1 Page 215

Date	Payee	Description	Amount	
07/04/2023	Chindarsi Architects	Design advisory meeting fee	\$	1,650.00
07/04/2023	Choiceone Pty Ltd	Temporary staff - Parks	\$	12,432.67
21/04/2023	Choiceone Pty Ltd	Temporary staff - Parks	\$	11,943.06
07/04/2023	Christou Design Group Pty Ltd	Design advisory meeting fee	\$	770.00
07/04/2023	City Of Perth	Building Application archive retrievals	\$	3,300.46
07/04/2023	City of South Perth	Long service liability	\$	1,618.17
21/04/2023	City of South Perth	Long service liability	\$	462.00
21/04/2023	City of Stirling	Meals on Wheels - Dec 22	\$	688.56
18/04/2023	City of Vincent	Payroll deduction	\$	772.27
18/04/2023	City of Vincent Staff Social Club	Payroll deduction	\$	442.00
21/04/2023	City Toyota	Vehicle service and repairs	\$	384.42
07/04/2023	Civica Pty Limited	Support Payroll On Demand - Feb 23	\$	3,707.00
07/04/2023	Civil Engineering Assignments	Consultant fee - Capital projects assistance	\$	1,755.00
21/04/2023	Civil Engineering Assignments	Consultant fee - Capital projects assistance	\$	2,188.75
07/04/2023	Cleanaway	Supply of bins - Spring markets	\$	31,651.29
21/04/2023	Cleanaway	Supply of bins - Spring markets	\$	78,809.71
07/04/2023	Clever Patch	Library supplies	\$	120.93
07/04/2023	Club 55 Travel	Bus hire - Seniors outing	\$	3,375.00
07/04/2023	Cobblestone Concrete Pty Ltd	Concrete path repairs - various locations	\$	2,692.80
21/04/2023	Cobblestone Concrete Pty Ltd	Concrete path repairs - various locations	\$	2,956.80
21/04/2023	Cockburn Party Hire	Citizenship chairs hire	\$	2,146.55
07/04/2023	Coffee By The Kilo	Rates Refund	\$	358.44
07/04/2023	Collaborative World Consultants	Design of lighting and upgrade - DLGSCI	\$	1,650.00
07/04/2023	Commercial Aquatics Australia	Replacement 1.50m circulation pump and maintenance services - indoor pool pump	\$	594.00
21/04/2023	Commercial Aquatics Australia	Replacement 1.50m circulation pump and maintenance services - indoor pool pump	\$	1,691.25
07/04/2023	Compu-Stor	Records digitisation and off-site storage	\$	515.61
07/04/2023	Connect Call Centre Services	After hours calls service - Jan 23	\$	1,764.46
07/04/2023	Contraflow Pty Ltd	Traffic management services - Beaufort Street	\$	10,673.65
21/04/2023	Contraflow Pty Ltd	Traffic management services - Beaufort Street	\$	28,041.31
07/04/2023	Corsign WA Pty Ltd	Sign supplies - various	\$	108,430.30
21/04/2023	Corsign WA Pty Ltd	Sign supplies - various	\$	2,717.00
13/04/2023	Cr A Castle	Council meeting fee	\$	3,234.25
13/04/2023	Cr Ashley Wallace	Council meeting fee	\$	3,234.25
13/04/2023	Cr D Loden	Council meeting fee	\$	3,234.25
13/04/2023	Cr J Hallett	Council meeting fee	\$	3,234.25
13/04/2023	Cr Ron Alexander	Council meeting fee	\$	3,234.25

Page 3 of 11

Item 11.2- Attachment 1 Page 216

Page 217

Date	Payee	Description	Amount	
13/04/2023	Cr Ross Ioppolo	Council meeting fee	\$	3,234.25
13/04/2023	Cr S Gontaszewski	Council meeting fee	\$	4,587.12
13/04/2023	Cr Suzanne Worner	Council meeting fee	\$	3,234.25
21/04/2023	Credit Clear Pty Ltd	Debt recovery services - Jan & Feb 23	\$	1,614.10
07/04/2023	D A Christie Pty Ltd	Replace BBQ parts - Bank Reserve	\$	12,529.00
07/04/2023	D Dama	Fitness instructor fees	\$	58.00
07/04/2023	D E Ventris	Refund of infrastructure bond	\$	3,000.00
21/04/2023	D M Anstey	Catering for u	\$	522.87
07/04/2023	D Massarotto	Refund of Infrastructure bond	\$	5,000.00
21/04/2023	D Morrissy	Reimbursement - catering for staff development	\$	102.15
07/04/2023	Dalin Electrical Controls	Repairs to geothermal system - BPLC	\$	13,038.09
07/04/2023	Daniel Bullen	Fitness instructor fees	\$	1,020.00
07/04/2023	David Gray & Co Pty Ltd	Supply of MRB bins with lids	\$	438.02
21/04/2023	Department of Mines, Industry Regulation and Safety	Building services levy collection	\$	11,415.01
18/04/2023	Department of Social Services	Payroll deduction	\$	985.31
21/04/2023	Department of Transport	Vehicle ownership searches - Jan 23	\$	6,708.40
07/04/2023	Deriva Migration Pty Ltd	Refund of Planning application fee	\$	74.00
07/04/2023	Devco Builders	Maintenance and repairs - various locations	\$	11,818.22
21/04/2023	Devco Builders	North Perth Town Hall - remove and replace right hand side curtain on main stage	\$	9,263.65
21/04/2023	Devco Builders	Hyde Park - acid cleaning, regrout tiles and replace 3x hand basins and bottle traps	\$	8,030.55
21/04/2023	Devco Builders	Maintenance and repairs - various locations	\$	59,499.66
21/04/2023	DNX Energy Pty Ltd	Creation of LGCs for Beatty Park Power Station	\$	528.00
07/04/2023	Dominic Snellgrove	Design Review Panel Meeting	\$	900.00
21/04/2023	Domus Nursery	Supply of plants	\$	1,515.26
21/04/2023	E S Long	Refund of part dog registration	\$	150.00
21/04/2023	E Styles	Library author talk	\$	360.00
18/04/2023	Easi Group	Payroll deduction	\$	2,281.22
21/04/2023	Ed Art Supplies	Library supplies	\$	105.33
07/04/2023	Elite Compliance Pty Ltd	Design services - North Perth Bowling and North Perth Town Hall	\$	990.00
07/04/2023	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$	902.00
07/04/2023	Enviroblast Cannington	Pressure cleaning services	\$	16,662.58
21/04/2023	Enviroblast Cannington	Pressure cleaning services	\$	27,520.54
21/04/2023	Environmental Health Australia (WA) Inc	Registration fee - staff training	\$	3,105.00
07/04/2023	Evolution Bikes	Bicycle helmet - Rangers	\$	547.95
07/04/2023	Exteria	Supply of park benches and picnic shelter	\$	8,500.80
21/04/2023	Fairfield Investments (WA) Pty Ltd	Cabin small bar for citizenship ceremony	\$	2,475.00

Date	Payee Description A		Amount	
07/04/2023	Fairplace Pty Ltd	LGA training workshop - Planning, Service fee North Perth Planning framework 50%	\$	10,978.00
07/04/2023	Flexi Staff Group Pty Ltd	Temporary staff - various departments	\$	11,799.44
21/04/2023	Flexi Staff Group Pty Ltd	Temporary staff - various departments	\$	9,305.77
21/04/2023	Flick Anticimex Pty Ltd	Pest control services - Admin	\$	56.06
07/04/2023	Forestvale Trees Pty Ltd	Supply of trees	\$	2,321.00
07/04/2023	Fort Amity Pty Ltd t/as Bent Logic	Membership Cards & Fobs - BPLC	\$	5,472.50
21/04/2023	, , , , , , , , , , , , , , , , , , , ,		\$	320.00
21/04/2023	G Burgess Distribution services - green waste brochures		\$	4,950.00
07/04/2023	Galvins Plumbing Supplies Plumbing supplies - Depot		\$	94.05
21/04/2023	Giant Autos (1997) Pty Ltd Vehicle service and repairs		\$	1,494.84
21/04/2023	Grillex Pty Ltd	Supply of drinking fountain with dog bowl	\$	4,610.10
21/04/2023	Grove Propagation Nursery	Supply of plants	\$	3,879.92
07/04/2023	Guardian Exercise Rehabilitation	Refund of BPLC membership	\$	390.00
07/04/2023	Gymcare	Gym equipment repairs & maintenance - BPLC	\$	612.04
21/04/2023	Gymcare	Gym equipment repairs & maintenance - BPLC	\$	3,960.00
07/04/2023	H Brown	Refunf of BPLC membership	\$	251.62
18/04/2023	Health Insurance Fund of WA	Payroll deduction	\$	185.30
21/04/2023	I Baraiolo	Rates Refund	\$	116.78
07/04/2023	I J West	Rates Refund	\$	1,532.23
07/04/2023	Imagesource Digital Solutions	Printing services - BPLC	\$	198.00
21/04/2023	Initial Hygiene	Sharps disposal services - Aug 22	\$	945.05
21/04/2023	Insight Enterprises Aust Pty Ltd	Annual subscription - Nitro Pro	\$	20,400.31
21/04/2023	J Chung	Fitness instructor fees	\$	174.00
21/04/2023	J Corbellini	Reimbursement of expenses - parking & match ticket	\$	90.98
07/04/2023	J J Ahmat	Youth week music workshop	\$	1,500.00
07/04/2023	J L Flower	Refund of senior bus tour	\$	50.00
07/04/2023	J McPhee	Fitness instructor fees	\$	62.00
21/04/2023	J McPhee	Fitness instructor fees	\$	124.00
21/04/2023	J P Marsland	Fitness instructor fees	\$	290.00
21/04/2023	J Robbins	Catering - morning tea	\$	75.00
07/04/2023	Janet Verburg	Fitness instructor fees	\$	521.00
07/04/2023	K A Taylor	Refund of Frame court parking permit	\$	210.00
07/04/2023	K M Allen	Reimbursement - parking for DDWA workshop	\$	50.96
21/04/2023	K M Chan	Rebate for reusable sanitary product purchase		37.58
07/04/2023	K R Vizcarra Paytak	Rates Refund	\$ \$	404.83
07/04/2023	K Reynolds	Reimbursement - parking for external meeting	\$	16.66
21/04/2023	K Thomas	Reimbursement for catering for training	\$	40.90

Page 5 of 11

Date	Payee	Description	Amount	
28/04/2023	KJ Concha Pty Ltd ATF HODL Superannuation Fund	Superannuation	\$	1,477.55
21/04/2023	Krazy Keys	Replace broken key	\$	100.00
07/04/2023	KS Black Pty Ltd	Installation of water meter - Britannia Reserve	\$	6,347.00
21/04/2023	KS Black Pty Ltd	Replace low pressure switch - Hyde Park, Bore pump maintenance - Dorrien Gardens	\$	2,380.07
07/04/2023	Kyilla Primary P&C Assoc Inc	Donation	\$	500.00
18/04/2023	L.G.R.C.E.U.	Payroll deduction	\$	22.00
21/04/2023	Landgate	Gross rental valuations for interims and land enquiries	\$	1,022.34
21/04/2023	Landmark Products Pty Ltd	Design and construction - Banks Reserve public toilets (20% claim)	\$	13,904.00
07/04/2023	Leederville Cameras	Printing services - Seniors flyers	\$	510.00
21/04/2023	Leederville Cameras	Printing services - Seniors flyers	\$	95.00
21/04/2023	Les Mills Asia Pacific	Registration and music fees	\$	1,719.05
07/04/2023	LisaJoe Investments Pty Ltd	Refund of overpayment to microbusiness bins	\$	32.00
07/04/2023	LOTE Libraries Direct Pty Ltd	Supply of community language books	\$	1,203.08
21/04/2023	M A Williams	Rebate for reusable sanitary product purchase	\$	13.00
07/04/2023	M G Jajko	Fitness instructor fees	\$	116.00
21/04/2023	M L Humich	Fitness instructor fees	\$	1,051.54
21/04/2023	M Marshall	Reimbursement for physio appointment	\$	255.00
07/04/2023	M Slater	Fitness instructor fees	\$	180.87
21/04/2023	M Slater	Fitness instructor fees	\$	60.29
07/04/2023	Mackay Urban Design	Design advisory meeting fee	\$	880.00
21/04/2023	Main Roads WA	Line marking installation - various locations	\$	13,348.73
07/04/2023	Majestic Plumbing Pty Ltd	Plumbing services - various locations	\$	5,348.81
21/04/2023	Majestic Plumbing Pty Ltd	Plumbing services - various locations	\$	7,902.19
07/04/2023	Manheim Pty Ltd	Relocation and sale of abandoned vehicle	\$	473.00
07/04/2023	Market Creations Agency	Website customisation	\$	561.00
21/04/2023	Market Creations Agency	Website customisation	\$	8,068.50
21/04/2023	Marketforce Pty Ltd	Advertising services - Public notices	\$	9,782.73
21/04/2023	Marshall Beattie Pty Ltd	Exit gate repair- BPLC Reception	\$	429.00
07/04/2023	Massey's Herd	Milk supplies - Depot	\$	332.80
13/04/2023	Mayor E Cole	Council meeting fee	\$	9,322.16
21/04/2023	McLeods Barristers & Solicitors	Legal services - Right of Ways workshop	\$	4,162.05
28/04/2023	Mercer Spectrum	Superannuation	\$	2,244.91
21/04/2023	MessageMedia	SMS integrating for Phoenix	\$	209.66
21/04/2023	Messages on Hold	'On hold' equipment and programming	\$	456.06
07/04/2023	Mindarie Regional Council	Processable and non processable waste	\$	53,741.16
21/04/2023	Mindarie Regional Council	Processable and non processable waste	\$	43,620.19
07/04/2023	Moduplay Group Pty Ltd	Playground repairs	\$	266.75

Page 6 of 11

Date	Payee	Description	Amou	nt
21/04/2023	My Media Intelligence Pty Ltd	Copyright charges for press articles - October to December 22	\$	1,190.20
07/04/2023	N Kumar	Distribution services - postcards for Leederville Village Square	\$	105.00
07/04/2023	Natale Group Australia Pty Ltd	Security services - BPLC	\$	720.50
21/04/2023	Natale Group Australia Pty Ltd	Security services - BPLC	\$	1,441.00
21/04/2023	Nature Calls Portable Toilets	Toilet hire - Mt Hawthorn Hawkers market	\$	545.00
07/04/2023	Nexus Home Improvements	Refund of infrastructure bond	\$	2,000.00
21/04/2023	NGIS Australia Pty Ltd	3D geographic information system viewer	\$	4,620.00
07/04/2023	Nicholas Jolly & Associates	Fitness instructor fees	\$	701.80
07/04/2023	Nightlife Music Pty Ltd	Crowd DJ February 23 - BPLC	\$	417.94
07/04/2023	Node1 Internet	Fixed wireless internet charges - March 23	\$	101.73
21/04/2023	Node1 Internet	Fixed wireless internet charges - March	\$	119.00
07/04/2023	Noma Pty Ltd	Design advisory meeting fee	\$	3,080.00
21/04/2023	Noma Pty Ltd	Design advisory meeting fee	\$	2,035.00
21/04/2023	Northsands Resources	Sand supplies	\$	892.98
07/04/2023	O Dedic	Reimbursement - admin milk supplies	\$	75.35
07/04/2023	Officeworks Ltd	Office supplies and consumables	\$	974.98
21/04/2023	Olistico Pty Ltd	Stree management and meditation session for youth week	\$	600.00
07/04/2023	Open Systems Technology Pty Ltd (T/A CouncilFirst)	Consultancy services - December 22 and January 23	\$	67,754.72
21/04/2023	Open Systems Technology Pty Ltd (T/A CouncilFirst)	Consultancy services - December 22 and January 23	\$	11,822.47
21/04/2023	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$	9,726.41
07/04/2023	OSHGROUP Pty Ltd	Employee medical assessment	\$	233.54
21/04/2023	Outdoor Furniture Northside Pty Ltd	Supply of sun loungers - BPLC	\$	16,201.50
07/04/2023	P Meyerkort	Fitness Instructor Fees		290.00
07/04/2023	P Tran	Fitness instructor fees	\$	116.00
21/04/2023	P Tran	Fitness instructor fees	\$	580.00
21/04/2023	Parks and Leisure Australia	Corporate membership renewal to 30.June 23	\$	2,200.00
07/04/2023	Paxon Business & Financial Services	Internal audit- Human Resources/ Payroll	\$	3,960.00
21/04/2023	Paxon Business & Financial Services	Internal audit- Procurement and Contract management	\$	7,920.00
21/04/2023	PeopleSense by Altius	Counselling services - Jan 23	\$	2,407.90
07/04/2023	Perth Commercial Fridges	Purchase of ice machine - BPLC	\$	1,659.00
21/04/2023	Pixelcase Group Pty Ltd	Licence plate parking enforcement system	\$	2,400.12
07/04/2023	Planning Institute Australia	International Women's Day Breakfast	\$	120.00
07/04/2023	Plantrite	Supply of plants	\$	6,891.50
07/04/2023	Print and Sign Co	Printing services - various departments	\$	2,522.41
21/04/2023	Print and Sign Co	Printing services - various departments	\$	2,096.04
07/04/2023	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	21,106.25
21/04/2023	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$	14,846.15
21/04/2023	Profounder Turfmaster Pty Ltd	Turf maintenance - Britannia Reserve	\$	13,697.29

Date	Payee	Description	Amou	ınt
07/04/2023	Propel Youth Arts WA	Community grant - multicultural youth meetup	\$	500.00
21/04/2023	Protector Fire Services Pty Ltd	Fire equipment maintanence - BPLC	\$	14,170.75
07/04/2023	QuickMail	Printing and distribution - Seniors flyers	\$	874.83
07/04/2023	R Freitas	Fitness instructor fees	\$	180.00
21/04/2023	R Freitas	Fitness instructor fees	\$	120.00
07/04/2023	R T Hutchinson & R M Hutichson	Rates Refund	\$	554.77
07/04/2023	Rada & Neso Services	Monthly cleaning services - BPLC	\$	9,600.00
07/04/2023	Raymond Lesley Espinos Fitness instructor fees		\$	795.76
07/04/2023			\$	440.00
21/04/2023	REALMstudios Pty Ltd Design advisory meeting fees		\$	2,178.00
07/04/2023			\$	4,250.00
07/04/2023			\$	4,707.42
21/04/2023	Regents Commercial	Rent - Barlee St CP February 23	\$	8,656.37
07/04/2023	Renew Property Maintenance	Clearing rights of way & tipping fees - various locations	\$	10,868.00
21/04/2023	Renew Property Maintenance	Clearing rights of way & tipping fees - various locations	\$	6,303.00
21/04/2023	Repco	Auto part supplies	\$	161.40
21/04/2023	Rotary Club Of North Perth Inc.			6,500.00
07/04/2023	RPG Auto Electrics	Plant repairs and maintenance	\$	1,172.88
21/04/2023	RPG Auto Electrics	Plant repairs and maintenance	\$	3,202.43
07/04/2023	Rubek Automatic Doors	Repair automatic door - Admin	\$	2,706.00
07/04/2023	S & A Smash Repairs	Insurance excess - 1G2Y421	\$	500.00
21/04/2023	S & A Smash Repairs	Insurance excess - 1GRN511	\$	500.00
07/04/2023	S Patchett	Fitness instructor fees	\$	270.00
07/04/2023	S Sabato	Rates Refund	\$	320.09
07/04/2023	S Smart	Fitness instructor fees	\$	406.00
21/04/2023	S Smart	Fitness instructor fees	\$	116.00
21/04/2023	Safari Building Products	Supply of expansion joints	\$	1,529.00
21/04/2023	Sam's Repairs & Maintenance	Sign installation and maintenance	\$	1,819.40
21/04/2023	SAS Locksmiths	Key cutting and lock maintenance service	\$	1,541.84
21/04/2023	Scarboro Toyota	Vehicle service and repairs	\$	495.97
21/04/2023	Seaview Orthotics	Supply of litter grabbers	\$	2,577.00
21/04/2023	Securus	Security services - Woodville Reserve Pavilion	\$	848.51
07/04/2023	SEEK Limited	Job adverts	\$	532.26
21/04/2023	SEEK Limited	Job adverts	\$	889.37
21/04/2023	ServiceFM Pty Ltd	Monthly cleaning services and cleaning materials - various locations		24,865.67
07/04/2023	Shaaron Taylor	Fitness instructor fees	\$	300.00
07/04/2023	Shop for Shops	Labels and Tags for retail - BPLC	\$	71.80
21/04/2023	Shred-X Pty Ltd	Security bin exchange - BPLC	\$	39.01

Page 8 of 11

Date	Payee	Description	Amour	nt
07/04/2023	Sid Thoo	Consultant fee - Perth desgin workshop week	\$	1,800.00
21/04/2023	Sigma Chemicals	Pool chemicals - BPLC	\$	19,469.47
07/04/2023	Smart Office Systems	Professional services - Authority reporting	\$	841.50
21/04/2023	Smoke and Mirrors AV	Supply of PA system - Citizenship ceremony	\$	100.00
21/04/2023	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$	660.00
07/04/2023	Speedo Australia Pty Ltd	Merchandise - BPLC	\$	3,197.15
21/04/2023	Sportsworld Of WA	Merchandise - BPLC	\$	11,838.20
21/04/2023	Stantons International	Probity services - Leederville structure plan	\$	1,499.30
28/04/2023	Steeg Banham Superannuation Fund	Superannuation	\$	350.97
07/04/2023	Stephen Carrick Architects Pty Ltd	Heritage advice - various locations	\$	440.00
07/04/2023	StrataGreen	Garden equipment supplies - various	\$	919.80
21/04/2023	StrataGreen	Garden equipment supplies - various	\$	265.50
21/04/2023	Subiaco Football Club Inc.	2022-2023 Subiaco Football Club funding	\$	6,600.00
28/04/2023	SuperChoice Services Pty Ltd	Superannuation	\$	274,727.50
07/04/2023	Synergy	Electricity and gas charges - various locations	\$	44,950.69
21/04/2023	Synergy	Electricity and gas charges - various locations	\$	94,166.80
07/04/2023	T Klein	Refund of BPLC membership	\$	432.61
07/04/2023	T Patton	Rates Refund	\$	649.30
21/04/2023	Tabata Australia Pty Ltd	Merchandise - BPLC	\$	397.00
21/04/2023	Tagine Tapas Grill Leederville	Catering for youth week event: Multicultural Youth Sundowner	\$	657.10
07/04/2023	Talis Consultants Pty Ltd - ATF Talis Unit Trust	Road & footpath condition survey & summary	\$	16,500.00
07/04/2023	Tamala Park Regional Council	GST for sale of land - December 22	\$	23,834.53
21/04/2023	Techworks Electrical Pty Ltd	Electrical sub switchboard replacement - BPLC (progress claim)	\$	97,740.87
07/04/2023	Teena Smith	Fitness instructor fees	\$	450.00
21/04/2023	Teena Smith	Fitness instructor fees	\$	375.00
07/04/2023	Teller & Associates	Professional fee for reviewing correspondence from IP australia	\$	481.80
21/04/2023	Temptations Catering	Catering for WALGA meeting	\$	2,097.60
07/04/2023	The Athlete's Foot Australia	Uniform supplies - Rangers	\$	1,759.97
07/04/2023	The BBQ Man	BBQ, outdoor artwork & pressure cleaning services - various locations	\$	5,065.22
07/04/2023	The de Mol Group of Companies Pty Ltd ATFT DGC Trust t/as TDGC	Electricity reimbursement for CCTV equipment usage	\$	33.00
21/04/2023	The Good Grocer Leederville IGA	Catering - Claisebrook community workshop	\$	485.00
21/04/2023	The Owners of Musbury Terrace	Reimbursement from heritage assistance fund	\$	4,125.00
07/04/2023	The Royal Life Saving Society Western Australia Inc	Servicing of AIDS memorial fountain, Hyde park water playground maintenance Jan 23, supply of lifeguard uniforms	\$	7,169.07
28/04/2023	The Trustee for Fergco Family Super Fund	Superannuation	\$	2,168.40
07/04/2023	Tom Lawton - Bobcat Hire	Bobcat hire - various locations	\$	4,166.80
21/04/2023	Tom Lawton - Bobcat Hire	Bobcat hire - various locations	\$	5,031.40

Page 9 of 11
Item 11.2- Attachment 1

Date	Payee	Description		nt
07/04/2023	Totally Workwear Mt Hawthorn	Uniform Supplies - various locations	\$	334.90
21/04/2023	Totally Workwear Mt Hawthorn	Uniform Supplies - various locations	\$	992.20
07/04/2023	Transoft Solutions	Software licence renewal-AutoTurn Map	\$	4,840.00
07/04/2023	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$	4,454.23
21/04/2023	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$	4,980.83
07/04/2023	Trustees for The Folan Family Trust t/a Inspired Development Solutions	Staff training - executive coaching	\$	2,970.00
07/04/2023	Tyres4U Pty Ltd	Tyre replacements and maintenance	\$	436.21
07/04/2023	Universal Diggers	Plant hire - Depot	\$	5,100.70
21/04/2023	Universal Diggers	Plant hire - Depot	\$	4,257.00
21/04/2023	V Forbes	Fitness instructor fee	\$	127.60
21/04/2023	Van Ryt Industries	Cubby house - Haynes Street Reserve	\$	12,820.60
21/04/2023	Veolia Recycling & Recovery Pty Ltd	Waste collection - BPLC Jan 23	\$	2,649.21
07/04/2023	W.A. Hino Sales & Service	Plant repairs and maintenance	\$	131,077.00
07/04/2023	WA Library Supplies	Library supplies - bookmarks	\$	50.00
21/04/2023	WA Library Supplies	Library supplies - bookmarks	\$	214.75
21/04/2023	WALGA	WALGA Urban Forest Conference - Valuing	\$	1,540.00
07/04/2023	Water Corporation	Water charges - various locations	\$	14,180.47
07/04/2023	Water Corporation	Water charges - various locations	\$	294.00
21/04/2023	Water Corporation	Water charges - various locations	\$	3,644.28
21/04/2023	WC Convenience Management Pty Ltd	Maintenance exeloos Jan 23 - various locations	\$	4,295.87
07/04/2023	Welshpool Fiat Professional	Vehicle service and repairs	\$	104.50
07/04/2023	West Coast Profilers Pty Ltd	Profiling services - Beaufort Street	\$	3,212.00
21/04/2023	West Coast Profilers Pty Ltd	Profiling services - Beaufort Street	\$	46,970.24
07/04/2023	Western Irrigation Pty Ltd	Reticulation repairs and maintenance	\$	3,734.78
21/04/2023	Western Irrigation Pty Ltd	Reticulation repairs and maintenance	\$	1,114.94
21/04/2023	Western Metropolitan Regional Council	Processing FOGO waste January 23	\$	37,864.36
07/04/2023	West-Sure Group Pty Ltd	Cash collection services January 23	\$	258.28
21/04/2023	West-Sure Group Pty Ltd	Cash collection services January 23	\$	2,639.73
07/04/2023	Wheelers Books Pty Ltd	Supply of library books	\$	82.37
21/04/2023	Wilson Security	Security services - various locations	\$	143.00
07/04/2023	Winc Australia Pty Ltd	Office supplies and consumables	\$	294.31
21/04/2023	Winc Australia Pty Ltd	Office supplies and consumables	\$	868.92
07/04/2023	Work Metrics Pty Ltd	Online inductions - HR	\$	110.00
07/04/2023	Worldwide East Perth	Printing services - various departments	\$	77.00
07/04/2023	Wow Wipes	Supply of anti bacterial wipes - BPLC	\$	1,331.00
21/04/2023	Wow Wipes	Supply of anti bacterial wipes - BPLC	\$	2,989.80
07/04/2023		Rates Refund	\$	265.94

Page 10 of 11

Item 11.2- Attachment 1

Page 223

Date	Payee	Description	Amo	unt
07/04/2023	YogaNut	Fitness instructor fees	\$	126.00
07/04/2023	Yokine Building Co	Refund of infrastructure bond	\$	275.00
07/04/2023	Yolande Gomez	Fitness instructor fees	\$	599.00
21/04/2023	Yolande Gomez	Fitness instructor fees	\$	944.00
21/04/2023	Your Licence Pty Ltd	Staff training - dangerous goods awareness course	\$	259.00
21/04/2023	Zenien	CCTV maintenance - new switch Hip-E club	\$	11,703.84
07/04/2023	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - Admin	\$	7,158.60
			\$	2,786,590.88
Payroll				
11/04/2023	Ad hoc		\$	1,065.15
11/04/2023	Pay 21		\$	693,903.34
24/04/2023	Pay 22		\$	712,075.30
24/04/2023	Ad hoc		\$	158.01
Total Payre	oll		\$	1,407,201.80
Total Payn	nents		\$	4,193,792.68

Page 11 of 11

Item 11.2- Attachment 1

Page 224

		Creditors Report	- Payments by Cheque	
		01/04/2	3 to 30/04/23	
Creditor	Date	Payee	Description	Amount
00082742	20/04/2023	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup 23.03.23	\$ 305.15
00082743	20/04/2023	Petty Cash - Depot	Petty cash recoup 28.03.23	\$ 193.30
Total Net Che	eque Payments			\$ 498.45

		Creditors Report - Payme			
		01/04/23 to 30	0/04/23		
Credit Card Transactions for the Period 8 M					
Card Holder	Date	Payee	Description	Am	ount
CEO	08/03/2023	WA News	WA newspaper subscription - digital and paper		83.60
	08/03/2023	City of Perth Parking	Parking - Perth City coordination leadership group meeting		5.55
	04/04/2023	WA News	WA newspaper subscription - digital and paper		83.60
				\$	172.75
Acting Director Infrastructure & Environment	09/03/2023	Code Bloom	Farewell Flowers	\$	41.50
<u> </u>	20/03/2023	Institute of Public works	Training - Engineering team	\$	890.00
	20/03/2023	Institute of Public works	Training - Engineering team	\$	2,040.00
	20/03/2023	Institute of Public works	Training - Engineering team	\$	2,040.00
	21/03/2023	Sai Global	Reference Material for department	\$	257.35
	24/03/2023	Western Power	Streetlight payment	\$	498.91
		1	, , ,	\$	5,767.76
Manager Marketing and Partnerships	08/03/2023	Tom's Providore and wine	St Patricks day prize	\$	100.00
ivialiage i vialketing and Fattherships		Chintacafe	St Patricks day prize St Patricks day prize	\$	100.00
	08/03/2023				
	10/03/2023	Officeworks	Underground power mailing labels E-Newsletter	\$	58.56
	10/03/2023	Mailchimp		\$	2,599.33
	12/03/2023	Survey Monkey	Survey tool	\$	384.00
	15/03/2023	Bunnings Group Ltd	Supplies - Freedom centre youth week activity	\$	429.56
	16/03/2023	Facebook	Facebook boost - seniors workshop	\$	44.00
	19/03/2023	Facebook	Facebook boost - seniors workshop	\$	44.00
	23/03/2023	Asana.com	Marketing and Comms scheduling tool	\$	917.09
	23/03/2023	International transaction fee	Marketing and Comms scheduling tool	\$	22.93
	05/03/2023	Shutterstock	Marketing and Partnerships monthly subscription	\$	99.00
	01/04/2023	Facebook	Facebook advertisment	\$	165.59
				\$	4,966.05
Executive Director Strategy & Development	09/03/2023	ASIC	Company search	\$	9.00
	16/03/2023	Supreme court WA - DOJ	Probate search	\$	56.50
	16/03/2023	Dept of Justice	Court lodgement fee	\$	166.30
		·		\$	231.80
Council Liaison Officer	14/03/2023	Teuko-Ra	Catering - Council meeting	\$	213.60
Courton Elatori Cinion		Woolworths	Catering	\$	35.80
		SQ Bunn Mee	Catering Catering - Council meeting	\$	259.00

Page 1 of 3

Card Holder	Date	Payee	Description	Am	ount
	28/03/2023		Catering - Council meeting	\$	213.60
	04/04/2023	SQ Bunn Mee	Catering - Council meeting	\$	232.50
				\$	954.50
Branch Librarian	09/03/2023	Beaufort Street Book	Book supplies	\$	32.99
Dianon Librarian		SP JB Hi-Fi online	DVD supplies	\$	37.95
		Ezi Wisdom activities	Library supplies - sequences	\$	103.43
		SP Dementia shop	CD supplies	\$	116.19
		Ezi Wisdom activities	Library supplies - various	\$	168.32
		Google youtube premium	Subscription - youtube premium	\$	14.99
	02/04/2023	Google youtube premium	Subscription - youtube premium	\$	473.87
Manager ICT	08/03/2023	Officeworks	IT supplies - apple cables and USB cable	\$	379.90
	08/03/2023	JB Hi-Fi online	IT supplies - Tripods, batteries and phone covers	\$	391.85
	09/03/2023	Deputy	Online timesheet software	\$	1,188.00
	11/03/2023	Intruder.io pro	External vulnerability testing	\$	382.18
	11/03/2023	International transaction fee	External vulnerability testing	\$	9.55
	13/03/2023	The Telecom shop Pty Ltd	Video conferencing microphones	\$	1,195.79
	19/03/2023	Zoom	Video conferencing	\$	445.37
	20/03/2023	Paypal	Sketch up pro subscription	\$	440.00
	21/03/2023	EziM2M One Pty Ltd	Sim card service	\$	413.36
	22/03/2023	Easypark	Parking- Dr Testing with service provider	\$	8.25
	28/03/2023	Officeworks	IT supplies - mouse and wall chargers	\$	229.00
	28/03/2023	Blueskys App	Zoom timer app	\$	18.84
	28/03/2023	International transaction fee	Zoom timer app	\$	0.47
	01/04/2023	Safetyculture	iAuditor mobile inspection app	\$	448.80
	02/04/2023	Assetsonar.com	ICT asset management	\$	344.87
	02/04/2023	International transaction fee	ICT asset management	\$	8.62
	03/04/2023	Deputy	Online timesheet software	\$	1,188.00
	03/04/2023	Intruder.io pro	External vulnerability testing	\$	377.10
	03/04/2023	International transaction fee	External vulnerability testing	\$	9.43
	03/04/2023	Devolutions Inc	ICT secure accounts/password manager	\$	1,804.26
	03/04/2023	International transaction fee	ICT secure accounts/password manager	\$	45.11
	03/04/2023	EziM2M One Pty Ltd	Sim card service	\$	473.08
	05/04/2023	Twilio Sendgrid	Software API cost - email service BPLC booking system	\$	133.87
	05/04/2023	International transaction fee	Software API cost - email service BPLC booking system	\$	3.35
	155.02020			\$	9,939.05
		T			
Procurement and Contracts Officer	08/03/2023	SQ Bunn Mee	Catering - Redevelopment RFP evaluation	\$	232.50

Page 2 of 3

Card Holder	Date	Payee	Description	An	nount
	29/03/2023	SP Clothing the Gaps	Citizenship ceremony gifts	\$	390.00
	04/04/2023	HBR Subscription	Harvard Business review subscription	\$	190.00
				\$	812.50
Total Corporate Credit Cards				\$	23,318.28
Direct Debits					
Lease Fees	21/04/2023	Pitney Bowes Leasing	Postal scales	\$	395.83
			Total Leasing	\$	395.83
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$	78,434.41
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$	26,942.14
Total Divert Debite including Credit	Cordo			\$	420 000 00
Total Direct Debits including Credit	Carus			Þ	129,090.66

Page 3 of 3

Item 11.2- Attachment 3

Page 228

11.3 INVESTMENT REPORT AS AT 30 APRIL 2023

Attachments: 1. Investment Statistics as at 30 April 2023 🗓 🖺

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 April 2023 as detailed in Attachment 1.

PURPOSE OF REPORT:

To advise Council of the nature and value of the City's Investments as at 30 April 2023 and the interest amounts earned YTD.

BACKGROUND:

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance with the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings; and
- Current investment holdings.

DETAILS:

Summary of key investment decisions in this reporting period

A total of \$4.5m matured in April 2023. As \$6m was invested at the end of March 2023, no new investments have been made in April 2023 to maintain an optimum level of cash flow.

Investment Status

The City's investment portfolio is diversified across several accredited financial institutions.

As at 30 April 2023, the total funds held in the City's operating accounts (including on call) was \$43,346,077 compared to \$35,746,116 for the period ended 30 April 2022. All funds are interest bearing as at 30 April 2023.

The total term deposit investments for the period ended 30 April 2023 were \$35,778,310 compared to \$28,109,164 for the period ended 30 April 2022.

\$60,000,000 (Apr 22 to Apr-23)
\$43,346,077
\$40,000,000
\$30,000,000
\$20,000,000
\$10,000,000
\$0

Apr 22 to Apr-23

\$43,346,077

\$35,778,310

\$20,000,000
\$10,000,000

\$10,000,000

Total Funds

Term Deposits

Linear (Total Funds)

The following chart shows funds under management from April 2022 to April 2023:

Interest Status

Total accrued interest earned on investments as at 30 April 2023 is:

Total Accrued Interest Earned on Investment	Budget Adopted	Budget YTD	Actual YTD	% of YTD Budget
Municipal	\$500,000	\$410,000	\$670,750	163.6%
Reserve	\$450,000	\$380,000	\$382,043	100.5%
Subtotal	\$950,000	\$790,000	\$1,052,793	133.3%
Leederville Gardens Inc Surplus Trust*	\$0	\$0	\$97,254	N/A
Total	\$950,000	\$790,000	\$1,150,047	145.6%

^{*}Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2022/22 Budget as actual interest earned is restricted.

The City has a weighted average interest rate of 4.18% for current investments compared to the Reserve Bank 90 day accepted bill rate for April 2023 of 3.66%.

Sustainable Investments

The City's investment policy requires that in the first instance, the City considers rate of return of the fund. All things being equal, the City then prioritises funds with no current record of funding fossil fuels. The City can increase the number of non-fossil fuel investments but will potentially result in a lower rate of return.

Administration utilises a platform called 'Yield Hub' to ascertain the level of exposure banks have in fossil fuel activities and to determine daily interest rates published by banks.

The investment guidelines which is the supplementary document to the Council Investment Policy has been updated to increase the maximum exposure limits to divested institutions, this has now been increased to 90% as reflected in the below table. The majority of divested institutions lie within A-2 and A-1+ categories.

Short Term Rating (Standard & Poor's) or Equivalent	Direct Investments Maximum %with any one institution		Maximum % of Total Portfolio	
	Guideline	Current position	Guideline	Current position
A1+	30%	21.7%	90%	39.2%
A-1	25%	0	90%	0
A-2	20%	17.3%	90%	60.8%

Administration will continuously explore options to ascertain if a balanced investment strategy can be developed where investments in divested banks can be increased with a minimal opportunity cost of loss in interest rate returns for instances when banks not divested in fossil fuel activities offer a higher rate of return.

RISK MANAGEMENT IMPLICATIONS

Low:

Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy* 2019-2024, however focussing on non-fossil fuel investments contributes to a Sustainable Environment.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

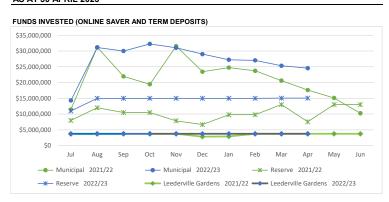
CITY OF VINCENT CURRENT INVESTMENT HOLDING AS AT 30 APRIL 2023

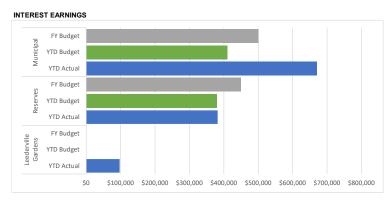
Funds	Institution	Investment	Maturity	Interest	Principal
OPERATING ACCOUNTS		Date	Date	Rate	\$
Municipal	Commonwealth Bank of Australia			3.35%	6.978.057
Municipal	Commonwealth Bank of Australia	Ongo	oing	3.70%	589,710
Total Operating Funds					7,567,767
TERM DEPOSITS					
Leederville Gardens Inc Surplus Trust	Members Equity Bank	19/05/2022	19/05/2023	3.15%	19,060
Leederville Gardens Inc Surplus Trust	MyState Bank	30/06/2022	30/06/2023	4.00%	1,960,457
Leederville Gardens Inc Surplus Trust	Beyond Bank	04/11/2022	03/11/2023	4.55%	850,117
Leederville Gardens Inc Surplus Trust	National Australia Bank	12/01/2023	11/01/2024	4.53%	908,677
Municipal	AMP Bank	29/03/2023	28/03/2024	4.90%	3,500,000
Municipal	Bank of Queensland	20/02/2023	30/06/2023	4.20%	3,000,000
Municipal	Bank of Queensland	03/03/2023	05/03/2024	5.05%	1,000,000
Municipal	Beyond Bank	04/11/2022	03/06/2023	4.40%	3,500,000
Municipal	Beyond Bank	13/01/2023	13/06/2023	4.21%	2,000,000
Municipal	National Australia Bank	20/02/2023	20/02/2024	4.80%	4,000,000
Reserve	AMP Bank	04/08/2022	04/08/2023	4.20%	4,000,000
Reserve	Hume Bank	29/03/2023	28/03/2024	4.78%	2,540,000
Reserve	Members Equity Bank	19/05/2022	19/05/2023	3.15%	4,000,000
Reserve	National Australia Bank	12/01/2023	11/01/2024	4.53%	4,500,000
Total Term Deposits					35,778,310
Total Investment Including At Call					43,346,077

CITY OF VINCENT INVESTMENT PORTFOLIO AS AT 30 APRIL 2023

	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	6,978,057	0	0	6,978,057	16.1%
Online Saver	589,710	0	0	589,710	1.4%
Term Deposits	17,000,000	15,040,000	3,738,310	35,778,310	82.5%
·	24,567,767	15,040,000	3,738,310	43,346,077	100.0%
BY INSTITUTION					
Bank of Queensland	4,000,000	0	0	4,000,000	9.2%
Commonwealth Bank of Australia	7,567,767	0	0	7,567,767	17.5%
Beyond Bank	5,500,000	0	850,117	6,350,116	14.7%
Members Equity Bank	0	4,000,000	19,060	4,019,060	9.3%
National Australia Bank	4,000,000	4,500,000	908,677	9,408,677	21.7%
AMP Bank	3,500,000	4,000,000	0	7,500,000	17.3%
Hume Bank	0,000,000	2,540,000	0	2,540,000	5.9%
MyState Bank	0	0	1,960,457	1,960,457	4.5%
Nystate bank	24,567,767	15,040,000	3,738,310	43,346,077	100.00%
BY CREDIT RATINGS (SHORT-TERM ISSUE)	44 507 707	4 500 000	000.070	10.070.110	22.22/
A-1+	11,567,767	4,500,000	908,676	16,976,443	39.2%
A-1	0	0	0	0	0.0%
A-2	13,000,000 24,567,767	10,540,000 15,040,000	2,829,634 3,738,310	26,369,634 43,346,077	60.8% 100.0%
•			· · ·		
BY TERMS					
0-30 days	7,567,767	0	0	7,567,767	17.5%
91-180 days	5,000,000	0	0	5,000,000	11.5%
181-270 days	3,500,000	0	0	3,500,000	8.1%
271-365 days	7,500,000	15,040,000	3,738,310	26,278,310	60.6%
> 1 year	1,000,000	0	0	1,000,000	2.3%
	24,567,767	15,040,000	3,738,310	43,346,077	100.0%
BY MATURITY					
0-30 days	7,567,767	4,000,000	19,060	11,586,827	26.7%
31-90 days	8,500,000	0	1,960,457	10,460,457	24.1%
91-180 days	0	4,000,000	0	4,000,000	9.2%
181-270 days	0	4,500,000	1,758,793	6,258,793	14.4%
271-365 days	8,500,000	2,540,000	0	11,040,000	25.5%
	24,567,767	15,040,000	3,738,310	43,346,077	100.0%
BY FOSSIL FUEL EXPOSURE (as determined by	www.marketforces.org.a	u)			
Fossil Fuel Investments	19,067,767	8,500,000	908,676	28,476,443	65.7%
Non Fossil Fuel Investments	5,500,000	6,540,000	2,829,634	14,869,634	34.3%
	24,567,767	15,040,000	3,738,310	43,346,077	100.0%
	= .,,	, ,	0,. 00,0.0	,,	

CITY OF VINCENT INVESTMENT PERFORMANCE AS AT 30 APRIL 2023

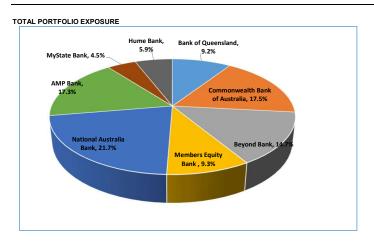




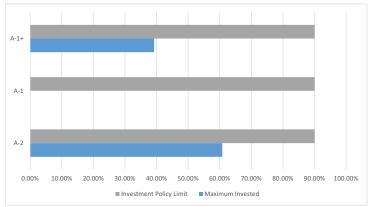
INTEREST RATE COMPARISON

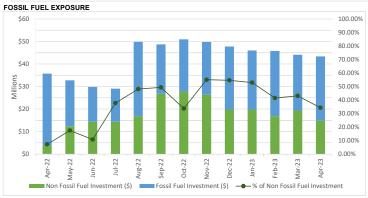


CITY OF VINCENT INVESTMENT POLICY COMPLIANCE AS AT 30 APRIL 2023



TOATL CREDIT EXPOSURE





^{*} Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

CITY OF VINCENT INVESTMENT INTEREST EARNINGS AS AT 30 APRIL 2023

	YTD	PY YTD	FY	PY FY
	30/04/2023	30/04/2022	2022/23	2021/22
MUNICIPAL FUNDS	\$	\$	\$	\$
Budget	410,000	76,550	500,000	100,000
Interest Earnings	670,750	79,034	670,750	98,791
% Income to Budget	163.6%	103.2%	134.2%	98.6%
RESERVE FUNDS				
Budget	380,000	100,000	450,000	100,000
Interest Earnings	382,043	42,322	382,043	80,469
% Income to Budget	100.5%	42.3%	84.9%	80.5%
LEEDERVILLE GARDENS INC SURPL				
Budget	0	0	0	0
Interest Earnings	97,254	69,053	97,254	58,921
% Income to Budget	0.0%	0.0%	0.0%	0.0%
TOTAL				
Budget	790,000	176,550	950,000	200,000
Interest Earnings	1,150,047	190,409	1,150,047	238,180
% Income to Budget	145.6%	107.9%	121.1%	119.1%
Variance	360,047	13,859	200,047	38,180
% Variance to Budget	45.6%	7.9%	21.1%	19.1%
TOTAL (EVOL LEEDEDWILLE CARDE	NO INC CURRI US T	DUCT)		
TOTAL (EXCL. LEEDERVILLE GARDE	790,000	176,550	950,000	200,000
Budget	1,052,793	, and the second	,	
Interest Earnings		121,356	1,052,793	179,259
% Income to Budget	133.3%	68.7%	110.8%	89.6%
Variance	262,793	(55,194)	102,793	(20,741)
% Variance to Budget	33.3%	, ,	102,793	, ,
variance to budget	აა.ა%	(31.3%)	10.0%	(10.4%)

11.4 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2023/24 - 2032/33

Attachments: 1.

Long Term Financial Plan 2024 - 2033 J

RECOMMENDATION:

That Council:

- 1. ADOPTS the Long Term Financial Plan 2023/24 to 2032/33 and NOTES endorsement for the Scenario 1 Base Scenario as detailed in Attachment 1; and
- 2. AUTHORISES the Chief Executive Officer to forward the City of Vincent Long Term Financial Plan in 1 above to the Department of Local Government, Sport and Cultural Industries.

PURPOSE OF REPORT:

To consider the adoption of a Long-Term Financial Plan (LTFP) for the period 2023/24 – 2032/33.

BACKGROUND:

As part of the Integrated Planning and Reporting Framework (IPRF), all local governments in Western Australia are required to have developed and adopted a "plan for the future", comprising at a minimum of Strategic Community Plan and Corporate Business Plan.

The Long-Term Financial Plan is also a key component of the City's integrated planning framework and identifies how the City funds the delivery of the SCP and CBP short, medium and long-term priorities.

The City's current LTFP was adopted on 20 September 2022. We have comprehensively reviewed the LTFP in order to reflect the significant changes in economic conditions that have occurred since 2022 and to ensure its alignment to the City's Corporate Business Plan 2023/24 - 2026/27.

The Draft LTFP was presented to Council Members at Budget Workshops on 2 and 30 May 2023 for consideration.

The LTFP provides an indication of a local government's long term financial sustainability and allows early identification of financial issues and their longer-term impacts. It shows the linkages between specific plans and strategies and enhances the transparency and accountability of the Council.

The underlying assumptions and calculations used in the Underground Power Financial Model have been included in the LTFP.

DETAILS:

We have modelled two scenarios in the LTFP from 2023/24 – 2032/33 that will provide guidance towards capital expenditure and reserve funding based on varying levels of rate rises. A low rating scenario has not been modelled as this does not support the City's Underground Power project. The underlying assumptions used in each scenario includes:

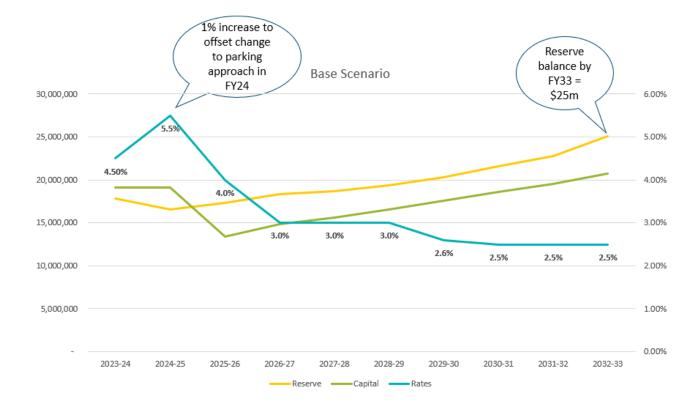
- Net surplus of around \$50k \$150k each year
- Service charges levied are based on E30 estimates provided by Western Power for all eight underground power projects. It's estimated that up to 70% ratepayers will elect for a 4-year payback option for each project
- A 10% contingency is included on the E30 underground power cost estimates provided by Western Power for modelling purposes
- Individual 4-year fixed interest loans are borrowed from the WATC based on 50% of the total costs for each underground project
- The Underground Power Reserve and Tamala Park Land Sales Reserve will be used to fund 4-year instalment options for up to 70% of ratepayers, help manage service charge recoverability timing issues and potential project cost escalations
- Inflation of 3% for 2024/25 onwards (based on the current Reserve Bank of Australia forecast)

- 3.5% increase in wages for 2023/24, 2.75% for 2024/25 and 2% each year until 2032/33 plus statutory superannuation increases. This is dependent on the outcome of enterprise bargaining negotiations.
- Service delivery and staff levels (i.e. full time equivalent or FTE) to remain at the same level and any increase in service expectations is absorbed through operational efficiencies
- \$350k increase in FY24 and \$700k increase for subsequent years (new parking local laws takes effect at 1 January 2024)
- Tree pruning savings of up to \$250k over the 10 years due to the underground power project
- Higher interest revenue compared to the previous LTFP 2022/23 2031/32 has been included based on the current Reserve Bank of Australia data
- Mindarie Regional Council gate fee savings of \$1m due to the exit of the Resource Recovery Facility
 agreement and planned waste to energy transition from 2024/25. The savings will be transferred to the
 Waste Reserve over 10 years.
- Light fleet renewal is planned for every 3 years as per council policy and reflecting the optimal life span of the current hybrid and electric vehicle fleet.

Scenario 1 - Base scenario

The base scenario allows for the majority of Council approved projects and master plans to be delivered, including key projects like Underground Power, Robertson Park Development Plan Stage 1 & 2 and the Banks Reserve Master Plan. The key assumptions and outcomes of this scenario are:

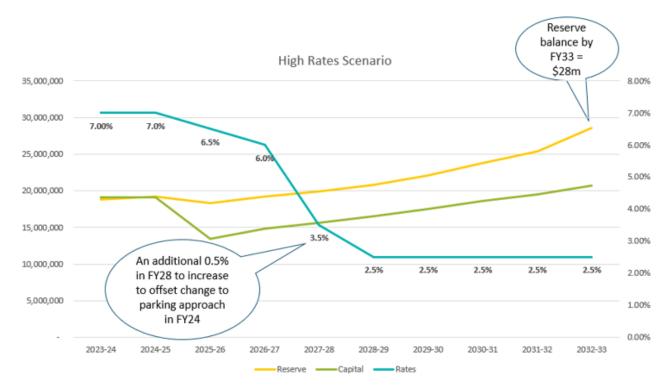
- Medium rate increases (4%-5.5%) from 2023/24 to 2025/26 and reducing to 2.5%-3% from 2026/27
- Rate rise increased from 4.5% to 5.5% in 2024/25 compared to the previous LTFP 2022/23 2031/32 to offset the impacts on changes to carparking
- 4-year capital works to be fully funded and a steady increase of 5%-6% in capital expenditure from 2027/28
- Reserve balance to grow by \$8m over 10 years (2032/33 balance \$25m)
- The current ratio is planned to fall below the minimum prescribed range of 100% due to a strategic focus on transferring any excess surplus to build up the reserve balance over the 10-year period



Scenario 2 - High rates scenario

The high rates scenario provides funding for additional large-scale projects including Beatty Park 2062 and Leederville Oval and a significant increase to our reserves over the 10 years. The key assumptions and outcomes of this scenario are:

- High rates increase from 2023/24 to 2026/27 (6%-7%) and reducing to 2.5%-3.5% from 2027/28 onwards
- Rate rise increased from 3.0% to 3.5% in 2027/28 compared to the previous LTFP 2022/23 2031/32 to offset the impacts on changes to carparking
- Additional Capex of \$32.7m to support renewal projects at Beatty Park and Leederville Oval from 2025/26 to 2032/33 compared to the base rates scenario
- Reserve balance to increase by \$10m over 10 years (2032/33 balance \$28m)
- Majority of key financial ratios meet the minimum target prescribed by the Department of Local Government, Sport and Cultural Industries (DLGSC)



COMMENT:

The Long-Term Financial Plan is an 'informing strategy' within the Integrated Planning and Reporting Framework established by the State Government. It plays a vital role in prioritisation and integration, supporting the local government in current and future decision making. It enables the local government to achieve SCP and CBP outcomes, based on their resourcing capabilities, for the delivery of short, medium, and long-term community priorities. It is also an indicator of a local government's long term financial sustainability and allows early identification of financial issues and their longer-term impacts. The LTFP highlights linkages between specific plans and strategies and enhances the transparency and accountability of the council to the community.

The Long-Term Financial Plan does not commit Council to a future course of action. Where Council decisions deviate from the assumptions within this plan, the impact on the LTFP should be understood and the LTFP updated accordingly.

The LTFP has been modelled on the 2023/24 Budget being the first year of a 10-year rolling plan. It is assumed that it is updated annually when the Annual Budget and 4-year Capital Works Budget are reviewed and adopted.

The capital expenditure approved in the annual budget has been aligned to the Corporate Business Plan and the Capital Works Program.

The LTFP is based on a range of assumptions and strategies considered reasonable at the time of developing the LTFP.

All scenarios outlined above will fund the delivery of the current 4-year capex plan and the underground power project. The high rates scenario will allow for the Leederville Oval and Beatty Park 2062 projects to be delivered through significant annual rate increases up to 2026/27.

CONSULTATION/ADVERTISING:

The LTFP is an internal planning tool used to support the City's broader strategic planning framework and in particular the Strategic Community Plan.

LEGAL/POLICY:

The Section 19, Division 3, Local Government (Administration) Regulations 1996 establishes the minimum requirements for a local government to 'plan for the future'. This includes the requirement for the creation of a Strategic Community Plan and a Corporate Business Plan, as per Section 5.56 Local Government Act 1995).

This plan complies with the State Government's guidelines for the development of an Integrated Planning and Reporting (IPR) framework, and the relevant advisory standards and Model LTFP provided by the Department of Local Government, Sport and Cultural Industries.

RISK MANAGEMENT IMPLICATIONS:

Medium: The Long-Term Financial Plan will be used for planning future annual budgets and assessing the future financial sustainability and therefore it is important that the estimates are based on the appropriate and relevant assumptions.

In preparing long term estimates there is a risk that the assumptions on which the estimates are based do not hold true over time. This review has been complicated by the impact of COVID-19 and high inflation, placing increased uncertainty around short term estimates. These risks are mitigated by a requirement for annual update and review.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

A key aim of the Long-Term Financial Plan is to enhance the City's financial sustainability, which will in turn contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

FINANCIAL/BUDGET IMPLICATIONS:

The Long-Term Financial Plan will assist in the preparation of future Annual Budgets and project planning.

ORDINARY COUNCIL MEETING AGENDA





LONG TERM FINANCIAL PLAN

INTRODUCTION

Vincent's primary goal is to develop a financially sustainable organisation, with sufficient financial capacity to deliver the services and projects which align with the community's aspirations.

Vincent community aspirations are expressed through the Strategic Community Plan. The City allocates its resources and capacity through strategy and business planning instruments defined within the Integrated Planning and Reporting Framework and resourced in the Long-Term Financial Plan ("the Plan", "the LTFP") and the Annual Budget ("the Budget").

The LTFP is a significant informing document for the City's integrated strategic planning and reporting framework as it provides information regarding the resourcing requirements and financial capacity of our local government to achieve its stated objectives and priorities. It guides decision makers in their decision making, ensuring the longer-term impact is considered.

This Long-Term Financial Plan is consistent with all the requirements of the Local Government Act 1995, and the Department of Local Government, Sport and Cultural Industries' guidelines on the development of Long-Term financial management plans.

CONTENTS

Introduction	1
Strategic Financial Planning	2
Strategic Context	8
New Revenue and Debt Reduction	10
LTFP Assumptions & Modelling	11
Scenario Modelling	15
LTFP Analysis	19
Appendices	33

1 CITY OF VINCENT 20 JUNE 2023



STRATEGIC FINANCIAL PLANNING

The City uses this strategic financial planning framework when developing and managing the LTFP.

Key Principles

This Plan is guided by the following financial planning principles:

- Robust sustainable and transparent financial planning approaches are applied.
- 2. A balanced budget philosophy is expected over both the short and long term, meaning a modest closing position in the budget.
- Core services must be cost and quality competitive and delivered in line with community expectations.
- A rates and revenue plan will inform the approach to revenue raising and the share of the rates burden applied to Vincent ratepayers.
- Sale of significant assets, such as land assets, will not be used to subsidise operating expenditure.
- 6. Recurrent revenue should always exceed recurrent cash expenditure.
- 7. Asset renewal activity should be prioritised over the creation of new assets.
- Responsible accumulation and/or deployment of cash backed reserves supports the management of known or predicted liabilities and minimises the impact of major projects in any one year or allows for specific purpose expenditure in future years.
- Responsible use of debt is a legitimate option to address long-life community asset acquisitions or upgrades.
- A suite of Key Financial Indicators and benchmarks will be identified and used to inform deliberations in formulating long term financial plans, budgets or other strategies.

Prioritisation of Scarce Resources

The City recognises there are competing demands for limited financial resources in the delivery of the Strategic Community Plan.

In developing this plan, Vincent has applied the following prioritisation hierarchy:

- Activities to comply with statutory obligations or standards (ie mandatory services).
- 2. Renewal, and maintenance of existing infrastructure assets.
- 3. Capital projects supported by a significant external funding contribution.
- Current operational funding for programs unless the operational need for any of these programs has been superseded or modified by a service review process. This may also consider service levels exceeding the statutory minimum described in (1).
- 5. New programs or assets.
- New operating projects or initiatives that are supported by a significant external funding contribution.
- 7. Council decision for programs and projects based on the current service levels required by the community or as advised by technical specialists.

Relationship of the LTFP to Annual Budgeting

This Long-Term Financial Plan (LTFP) exerts influence over the development of the Annual Budget.

Projects and initiatives in the LTFP and the Corporate Business Plan form the basis of the Annual Budget.

Dynamic treasury management will also occur and the LTFP and Annual Budget will evolve dynamically. Assumptions and predictive modelling in the LTFP will be updated as the impact of decisions and external factors become known.

2 | CITY OF VINCENT | 20 JUNE 2023



All significant financial decisions, including changes to staffing, are to be evaluated and modelled over long-term financial horizons, and at least for a period of 10 years.

Revenue and Rating Plan

Vincent regularly considers new funding opportunities, to increase 'own source revenue' and to reduce the rate burden on Vincent ratepayers. The City's approach to future funding is set out in the Revenue and Rating Plan.

Other funding sources include:

- Fees & Charges
- Parking Revenue
- Leases & Licences
- Investments
- Loans & Borrowings
- Cash, Savings & Reserves
- Operating and Capital Grants
- Profits on Assets

The LTFP will identify the funding gap to be met by Council rates, after other funding sources have been considered.

The LTFP is a strategic document and is designed to be dynamically modified as needed, to reflect changes to assumption.

Service Levels

Service levels are captured on the 'Service-on-a-Page' and periodically reviewed to establish best value for money by considering the balance between community demand, resource and funding requirements and price.

The Service-on-a-Page will provide information that informs the Workforce Plan and Business Continuity Plan.

Annual Service Reviews

An annual service review will be conducted prior to the annual budget process to identify efficiencies and improvements that might be achieved in the following years.

Services provided by Vincent will be critically reviewed at regular intervals to test the following:

- Should the City be an advocate, facilitator or provider?
- Should the service be provided by the City, or are there alternative providers?
- Is a co-sourced or outsourced delivery model more appropriate?
- Are the current or proposed service levels appropriate?
- Can the required staffing requirements be met without adversely impacting on other Council priorities?

Capital Project Proposals

Vincent's infrastructure, property and equipment assets are used to deliver important community services and the City's strategic community plan.

The development of meaningful asset management plans is essential to delivering on the City's strategic direction, service plans, projects and operational plans. Integrating Asset Management with robust long term financial plans and annual budgets is an essential part of long-term financial planning.

Capital Project Mix

When developing the City's Long Term Financial Plan, due consideration is given to the indicative asset management ratios for Asset Sustainability, Asset Consumption and Asset Renewal Funding. In the event that the indicative asset management ratios disclose an adverse trend, Council will reconsider the capital project mix and assign a greater priority to asset renewal and maintenance.

3 | CITY OF VINCENT | 20 JUNE 2023



Typical Capital Project Mix

Priority	Capital works Type	% Capital Works Budget (10-year average)
1	Asset Renewal & Maintenance	84%
2	Capital projects funded by grants/contributions	13%
3	New/upgrade assets	16%

Typical Capital Works Allocation by Asset Category

Asset Class	% Capital Works Budget (10-year average)	
Land & Building	24%	
Infrastructure	68%	
Plant & Equipment	6%	
Furniture & Equipment	2%	

Asset Consumption

Capital works planning avoids repeated outcomes where the consumption of assets exceeds asset renewal or replacement (ie where depreciation is greater than renewal and maintenance expenditure) other than in exceptional circumstances.

Projects on a Page

All project proposals are documented on a project-plan-on-a-page (POAP) that clearly articulates:

- Links to the Strategic Community Plan
- Alignment with Asset Management Plans or other critical informing strategies
- Assessment of community / organisational impact.
- Measurable outcomes / outputs.
- Achievement of Risk Management Objectives relating to extreme or high risks
- Synergies with other major capital initiatives.
- Potential future revenue streams or cost savings.
- Full life cycle costs.
- Evidence of external funding efforts and articulation of funding successes and grant funding obligations.
- Cash flow implications for the project.
- Realistic timelines and deliverables with appropriate consideration of organisational capacity.
- Details of any significant financial contingencies included in the costing and the project phase to which they relate.

4 CITY OF VINCENT | 20 JUNE 2023



Commercial Operations

Vincent has specific financial strategies for the management of the following commercial operations. These strategies comply with the requirements of the *Local Government Act 1995*.

Beatty Park Leisure Centre

Beatty Park Leisure Centre is a significant operation that delivers recreation services to over 1 million patrons each year. Sound commercial management practices are applied that ensure Beatty Park is run efficiently and delivers a competitive, value for money, service.

Beatty Park Leisure Centre is managed as a contestable and integrated business unit. Where possible and appropriate, it operates on a userpays basis. Fees and charges consider the competitive market context and are set annually during the budget process. Fees and charges may be used to fund Beatty Park operational requirements, such as equipment upgrades, such that the users pay for the delivery of these service improvements.

A positive Gross Profit Margin is to be achieved for the following services:

- Gym and Fitness
- Swim School
- Retail Store
- Tenancies Beatty Park Physio and Beatty Park Café

This is used to offset a negative Gross Profit Margin for Aquatic Services (indoor and outdoor pool) and the subsidised creche, with the overall objective that the centre seeks to break even.

The business unit profit and loss statement includes:

- Revenue generated through fees and charges
- Revenue generated from commercial leases in the centre
- Repayment of debt associated with capital works and substantial equipment purchases
- Depreciation of assets, excluding the Heritage Grandstand
- Operating and capital expenditure required to deliver services
- Reasonable and proportionate administrative and corporate overheads, including HR, Finance and technology support

To create a contestable benchmark for market comparison, the business unit profit and loss statement excludes revenue and expenditure that is unrelated to Beatty Park Leisure Centre, including:

- City of Vincent sport and recreation functions
- City of Vincent parks, halls and facility bookings
- Expenditure imposed on Beatty Park by virtue of association with the City of Vincent, that would not be applied to a commercial operator

Beatty Park Leisure Centre surplus will be directed to the Beatty Park Leisure Centre Reserve and will fund the major upgrade and redevelopment of the Beatty Park Leisure Centre including the replacement or purchase of major plant, equipment, fixtures, and fittings (excluding the Heritage Grandstand).

5 CITY OF VINCENT 20 JUNE 2023



Tamala Park Regional Council

Vincent is a 1/12th owner of the Tamala Park Regional Council, along with 6 other local authorities.

The purpose of the Tamala Park Regional Council is to undertake the rezoning, subdivision, development, marketing, and sale of the Tamala Park land.

The objectives of the TPRC are:

- to develop and improve the value of the land;
- to maximise, within prudent risk parameters, the financial return to the participants;
- to balance economic, social and environmental issues; and
- to produce a quality development demonstrating the best urban design and development practice.

Revenue received by Vincent from Tamala Park Regional Council is directed to the Tamala Park Land Sales Reserve and used to fund future significant/major capital works, infrastructure, project or debt reduction programs. From 2024/25, this reserve will be used to manage Western Power payments for the eight underground power projects.

Property Management

Vincent provides access to property for the benefit of the Vincent community.

The Property Management Framework determines how these leases and licences operate across four categories:

Category One	Small Community Groups
Category Two	Sporting Clubs, Community Groups and
	Organisations
Category Three	Commercial entities, state and national clubs,
	associations and community organisations
Category Four	Government agencies

The City does not seek to derive profit from leases in categories 1 or 2. The annual fee methodology for these categories is based on the Gross Rental Value (GRV) of the property with a subsidy applied based on a community benefit matrix.

Organisations that fall into categories three and four are responsible for all costs associated with the property. Rent for category three and four tenants is negotiated by reference to the total GRV for a property.

6 CITY OF VINCENT | 20 JUNE 2023



Procurement & Contract Management

Vincent uses a procurement framework and contract management framework to ensure financial decisions:

- demonstrate value for money
- are compliant with relevant legislation, codes and standards, including the Local Government Act 1995 (Act) and the Local Government (Functions and General) Regulations 1996, (Regulations)
- demonstrate probity by establishing processes that promote openness, transparency, fairness and equity to all potential suppliers
- ensure that the sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment
- ensure that goods and services to be procured are necessary and fit for purpose
- properly evaluate and consider the safety and health characteristics of any goods/services prior to being introduced into the City's workplaces
- are supported by Budget provisions or comply with section 6.8(1) of the Act
- are conducted in a consistent and efficient manner across the City and that ethical decision making is demonstrated.

Cash Backed Reserves

Cash Backed Reserves are created as a long-term savings plan for future major expenditure for the following reasons:

- Minimising in any one year, the financial impact of major asset acquisitions or replacements.
- Providing funds to take advantage of emerging opportunities that are aligned to strategic directions.
- 3. Risk mitigation opportunities that minimise the impact of unanticipated financial risks on the City's operations in any one year.
- Providing for a known liability listed in the Long-Term Financial Plan (LTFP) and is of a magnitude warranting accumulation of funds over an extended period.
- To comply with the requirements of legislation or other contractual requirements.

The proposed balance, and the quantum of increases or decreases to the Cash Backed Reserves over future years, are incorporated into the Long-Term Financial Plan.

The use of Cash Backed Reserves is restricted by the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. Each Reserve is required to be established with a clearly defined purpose that specifies how, and for what, the funds held in the reserve may be used. The purpose of a reserve can only be changed either through the annual budget process or through the statutory process detailed in Section 6.11 of the Local Government Act (1995).

7 CITY OF VINCENT | 20 JUNE 2023



STRATEGIC CONTEXT

Inflation

Over the 12 months to the March 2023 quarter, annual inflation rose to 7.0%. This is expected to stabilise to 3% by mid-2025 based on Reserve Bank of Australia data. This rate has been assumed for future years thereafter. In a high inflationary environment ranging from 5% to 7%, this would be equivalent to a 1% to 2% additional rate increase in the respective year.

Underground Power

In 2022/23, Vincent has commenced a project with Western Power to deliver eight underground power projects. Extensive financial modelling was undertaken to consider the most equitable solution for both the City and ratepayers.

The funding for the projects will be shared between Western Power and the City's ratepayers:

- Western Power will fund a portion of the network charge which will vary depending on the project
- Ratepayers will fund the remaining network charges and the connection

The financial model is proposed for adoption at the Ordinary Council Meeting on 20 June 2023 and includes the following assumptions that has been factored into the LTFP:

- A maximum borrowing capacity of 50% has been assessed using the Western Australian Treasury Corporation's (WATC) Indicative Additional Debt Capacity Calculator
- Ratepayers will be provided the option to pay their service charges upfront payment or through a 4-year payback period option
- The 4-year payback period option will be available for up to an estimated maximum 70% of ratepayers per project and funded by a

combination of 4-year fixed interest term loans borrowed from the WATC, the Underground Power Reserve and the Tamala Park Land Sales Reserve

- The Underground Power Reserve and Tamala Park Land Sales Reserve will be used during the life of the project
- Properties will be levied a service charge based on the total costs of their specific project area

The financial model will inform the City's negotiation in the Co-Funding Agreement, which will need to be signed by Western Power and the City of Vincent prior to the construction commencing in 2024.

Underground Power is a once-in-a-generation project. It takes advantage of diverting Western Power's network upgrade expenditure toward undergrounding power distribution assets.

Asset Management Sustainability

Vincent has identified that our current level of asset renewal demand currently exceeds the City's ability to fully resource asset renewal investment. To meet this challenge, the City must strike the balance between maintaining our current portfolio and the scale of ageing assets whilst meeting the needs of a growing and diverse community and a changing environment. This needs to happen within our means and be financially sustainable in the long term.

In 2018/19 the asset sustainability ratio for Vincent was 33%, equating to an asset renewal gap in a single year of approximately \$7.5m. This was well below the established Local Government benchmark of 90%.

In response, the City has prepared an Asset Management Sustainability Strategy (AMSS). Notably, the strategy identifies two major capital projects requiring investment. The Beatty Park Leisure Centre Grandstand is a highly-valued asset that is in need of significant additional investment to keep it maintained for future generations (AMSS, p20). Additionally, the facilities at Leederville Oval are

8 CITY OF VINCENT | 20 JUNE 2023

ORDINARY COUNCIL MEETING AGENDA

COV - C

COV - OFFICIAL - SENSITIVE

dated and ageing and not keeping pace with community expectations (AMSS, p31). The City is in the process of developing Asset Management Plans for these two ageing facilities to better understand and plan the asset management responsibilities, risk and financial investment required over the next 10-15 years.

In the process of reviewing the Property Asset management Plan (for the City's Building and Facilities asset portfolio) a Building Level of Service framework has been developed which will guide the prioritisation of the City's capital works and renewal programs.

A new Asset Management Policy has also been developed and will be implemented through an Asset Management Framework and asset planning and project planning processes.

The current LTFP has estimated a revised asset sustainability ratio average of 96% over the next 10 years.

For more information, refer to item 10.2 at the Ordinary Council Meeting held 16 November 2021 and item 10.1 at the Ordinary Council Meeting held 8 March 2022.

Workforce Planning

Salary increases of 3.5% (plus compulsory Superannuation increases) were implemented in 2022/23 and planned for 2023/24 in line with the current EBA to help staff meet rising cost of living pressures and allow Vincent to remain a competitive employer.

Waste Management Services

In 2021/22 Vincent used a \$7m loan to exit the Mindarie Regional Council's Resource Recovery Facility (RRF) facility.

Vincent was one of 12 Councils involved in this decision. All Councils agreed it was financially beneficial given changes to the waste management market to exit the existing contract, rather than allow the contract to continue.

Exiting the contract and making other changes to waste service delivery, including the implementation of the FOGO system and planned waste to energy transition are forecast to save the City of Vincent \$1M over 10 years. This was approved by Council in a confidential paper, as item 17.1 at the Ordinary Council Meeting held 15 December 2020.

Since the inception of the FOGO system, the City has managed to divert over 6,309 tonnes of organic waste from landfill (November 2021 to April 2023). The cost savings are estimated to be \$15/tonne, which is the difference between landfill and FOGO processing.

The City will continue to tailor waste education programs to residents in an effort to reduce contamination levels, resulting in increased diversion from landfill (and reduced landfill costs) and operational efficiencies.

For more information, refer also to the discussion on materials and contracts in the Annual Budget, item 11.7 at the Ordinary Council Meeting held 22 June 2021.

Litis Stadium Grant

In partnership with Floreat Athena Soccer, Vincent will receive \$3m in Grant funding over 2023/24 and 2024/25 to improve community facilities at Litis Stadium.

Unfunded Projects & Masterplans

Vincent is unable to fund all major capital projects and has insufficient funds to pay for more expensive, multi-generational projects. This will require the City to build reserves over time, toward funding this expenditure.

9 CITY OF VINCENT | 20 JUNE 2023



The following significant projects are not included in the base scenario of the LTFP:

- Investment in Beatty Park Leisure Centre to deliver new or enhanced services
- Leederville Oval Precinct development and improvement

NEW REVENUE AND DEBT REDUCTION

While the City has a focus on operating efficiency, it also continuously seeks new revenue and debt reduction opportunities to take the rates burden off ratepayers.

Leederville Carparks Redevelopment

The City of Vincent commenced a request for proposals (RFP) process for redevelopment of the City's major landholdings in Leederville, being the Avenue Car Park and Frame Court Car Park.

An evaluation panel was convened to evaluate the proposals over a two stage process. Following this, the evaluation panel recommended that the preferred proponent's proposal is progressed, for the following reasons:

- Most beneficial commercial terms for the City;
- Compliance with the submission requirements;
- Addressed all essential, non-weighted selection criteria and key commercial terms;
- Addressed all Stage 2 Request for Detailed Proposals items; and
- Ranked highest in the evaluation panel's assessment of the qualitative selection criteria.

The City will now enter into a Heads of Agreement with the preferred proponent and draft a Business Plan based on the proposal.

For more information, refer to item 9.4 at the Ordinary Council Meeting held 16 May 2023.

Sydney Haynes Reserve

The City of Vincent has identified that the current use of 15 (Lot 9) Haynes Street, North Perth is in breach of the Deed of Trust, dated 2 October 1941. The City sought the approval of the Office of the Attorney General to transition the land back to public open space, ie the Sydney Haynes Reserve.

An accompanying block of land at 25 Sydney Street, North Perth was used as a car park by tenants of 15 Haynes Street. This block of land was not required, and the City determined that selling the Land would have a greater community value if it was sold, as the proceeds from the sale could fund the construction and development of the public open space.

Following advertising of the land for sale in April 2023, Council at its meeting 16 May 2023 resolved to accept an offer and approve the sale and transfer of the land.

Residual proceeds from the sale will be allocated to the Public Open Space Reserve for future development of public open space in the City.

For more information, refer to item 9.4 at the Ordinary Council Meeting held 17 May 2022 and 9.14 at the Ordinary Council Meeting held 16 May 2023.

Mindarie Regional Council

The City of Vincent is a 1/12th owner of the Mindarie Regional Council (**MRC**), Western Australia's largest waste management authority.

As a part owner, the City may derive a benefit from commercial activities of the MRC.

10 CITY OF VINCENT | 20 JUNE 2023



For more information on Mindarie Regional Council, refer to their website:

Waste Management Authority | Perth WA - Mindarie Regional Council (mrc.wa.gov.au)

Third Party Partnerships

Where it is financially beneficial, the City of Vincent may create partnerships with third parties. These partnerships are established following a competitive market process, and the terms are approved by Council.

In one example, Vincent has a lease agreement and a management agreement with Belgravia Leisure (**Belgravia**) to operate the Loftus Recreation Centre on the City's behalf. Belgravia pay a leasing fee, a management agreement fee, repay the Loftus Recreation Centre Loan, and contribute toward the Loftus Recreation Centre Reserve.

The City has oversight of the performance of the business in a quarterly management report, and ensures a community benefit is delivered.

For more information, refer to item 9.6 at the Ordinary Council Meeting held 8 February 2022.

ITEP ASSUMPTIONS & MODELLING

The LTFP's assumptions and modelling provides the City with reliable, robust information to assess our capacity to maintain overall financial sustainability into the Long-Term and, most importantly, to ensure that we have in place the necessary funding arrangements to support proposed capital replacement programs and new capital projects.

The Plan is expected to influence the City's Annual Budget each year - but it is recognised that the Plan is a dynamic and evolving document that responds to changing strategic priorities, service level expectations and economic conditions.

In regularly reviewing the plan, where such changes occur and the impact is significant, the financial modelling will be adjusted to reflect these changes. This iterative approach reflects responsible business practice.

Qualifications & Limitations

As with any long-term financial model, it is important to understand any qualifications and/or limitations that may relate to the outputs of the model.

It is based on a number of financial assumptions relating to the:

- quantum of and anticipated movements in both revenues and expenditures
- anticipated timeframes for cash flows into and out of the organisation
- expectations of the continuation of (at least), existing funding initiatives.

Indicative funding or cost estimates included in this plan may relate to broad proposals that:

- Have been approved by Council and are in progress.
- Have been considered by Council but have yet to be given final approval to proceed.
- Have only been considered by Council at a strategic or conceptual level.
- Are operational in nature and based on the continued delivery of existing services.
- Are operational in nature and relate to the maintenance of City assets in accordance with management plans and maintenance plans.

Adoption of the Plan by Council does not constitute an irrevocable commitment to any specific project or service referenced in the plan, nor to its timing.

Similarly, it does not preclude the possible subsequent inclusion of further service or capital initiatives in future years if the financial modelling and strategic

11 | CITY OF VINCENT | 20 JUNE 2023



direction of Council indicate that it aligns with that strategic direction and could be supported without adversely impacting on the City's financial sustainability.

Any assumptions in relation to either the financial modelling parameters, projects or service proposals are prepared based on the best available information and knowledge at hand.

Key Financial Indicators

There are a number of statutory financial indicators that a local government must calculate and disclose in both their financial planning and financial reporting documents.

The calculation of each indicator - and the specific inclusions in both the denominator and numerator used in the calculation are strictly prescribed in the Local Government Financial Management Regulations (LGFMR). This ensures that financial indicators published by different local governments are comparable.

However, it must be appreciated that there is no single indicator that demonstrates a local government's financial sustainability - nor does it necessarily mean that it is fatal if a particular local government falls below the Department of Local Government's 'preferred' benchmark for that particular indicator in a single year.

It is important to understand not only the trend in a particular indicator but also the circumstances leading to the calculation of that particular indicator value to ensure that it is interpreted 'in context'.

The results of the calculation of each of the key financial indicators and detail of the industry benchmarks is provided in the scenario modelling below.

Assumptions for all Scenarios

The following assumptions are included in all scenarios in this LTFP:

Key Metrics	Assumptions
Service Charges	 Service charges levied are based on E30 estimates provided by Western Power for all eight underground power projects It is estimated that up to 70% ratepayers will elect for a 4-year payback option per project
Underground Power Project Costs	A 10% contingency is included on the E30 cost estimates provided by Western Power for modelling purposes
Loans	Individual 4-year fixed interest loans are borrowed from the WATC based on 50% of the total costs for each underground project
Reserves	The Underground Power Reserve and Tamala Park Land Sales Reserve will be used to fund 4-year instalment options for up to 70% of ratepayers, help manage service charge recoverability timing issues and potential project cost escalations
Inflation	- 3% from 2024/25 onwards, based on Reserve Bank of Australia data
Employee Costs	 3.5% increase in wages for 2023/24, 2.75% for 2024/25 and & 2% each year until 2032/33 Superannuation contribution increases to 11%, 11.5% and 12% in 2023/24, 2024/25 and 2025/26 respectively

12 | CITY OF VINCENT | 20 JUNE 2023

COV - OFFICIAL - SENSITIVE CITY OF VINCENT

	Staff numbers (FTE) remain at the same level and any increase in service expectations is absorbed through operational efficiencies
Fees & Charges Beatty Park Fees Car Parking Increases	Reflects inflationary assumptions
Interest Revenue	Higher interest revenue compared to the previous LTFP 2022/23 – 2031/32 has been included based on current Reserve Bank of Australia data
Waste	Exit of Resource Recovery Facility contract and waste to energy transition from FY25. Savings of ~\$1m over 10 years have been transferred to the Strategic Waste Management Reserve
Service Delivery	No changes to service delivery
Light Fleet Renewal	Assumes light fleet vehicles are renewed every 3 years
Tree Pruning	Estimated savings of \$250k over 10 years due to the underground power project

Potential revenue sources not included in the LTFP

The following revenue opportunities may arise during the life of the LTFP:

Source	Description

Leederville Town Centre - Land Expression of Interest	Lump sum payment arising from the sale of Frame Court and Avenue Carparks
Car Parking	Additional revenue generated from changes to parking fees, above inflation
Grant Funding	Additional grant funding opportunities are likely in this period
Asset Sales	Potential sale of assets (ie land)

Potential operating efficiencies not included in the LTFP

The following operating efficiencies may arise during the life of the LTFP:

Source	Description
Operational Cost Savings	Delivering operational efficiencies that reduce operating costs and the required rates burden

Key Projects Funded

The following key projects are funded in the LTFP:

Description	Delivery Year	Amount	Funded from Rates/Service Charges
Underground Power Project (based on E30 cost estimates provided by Western Power)	2024/25 to 2030/31	>\$80m	>\$80m
	2023/24	\$0.94m	\$0.69m

13 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1

ORDINARY COUNCIL MEETING AGENDA

COV - OFFICIAL - SENSITIVE CITY OF VINCENT

Robertson Park Development Plan – Stages 1 & 2	2024/25	\$3.97m	\$0.78m
	2025/26	\$0.73m	\$0.73m
	2026/27	\$0.52m	\$0.52m
	2027/28	\$0.70m	\$0.65m
Banks Reserve Master Plan (without a community facility)	2023/24	\$0.20m	\$0.20m
	2024/25	\$0.30m	\$0.30m
	2025/26	\$0.60m	\$0.60m
	2026/27	\$0.65m	\$0.65m

Leederville Oval: - 1000 Lux Lights, turf refurbishment	\$3m
Leederville Oval: - Clubroom and Grandstand development	\$19m

Projects not included in the LTFP:

The following key projects are not included in the LTFP:

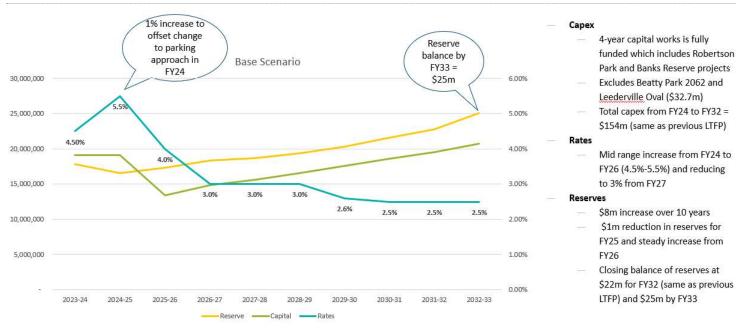
Description	Delivery Year	Amount
Banks Reserve Master Plan – Community facility and extension to car park	2026/27	\$2.5m
Leederville Land EOI, including sale of the Avenue Car Park and Frame Court Car Park		Unknown
Beatty Park 2062: - Heritage Grandstand preservation		\$7.5m
Beatty Park 2062: - Heritage Grandstand redevelopment of original entry hall		\$3.2m

14 | CITY OF VINCENT | 20 JUNE 2023



SCENARIO MODELLING

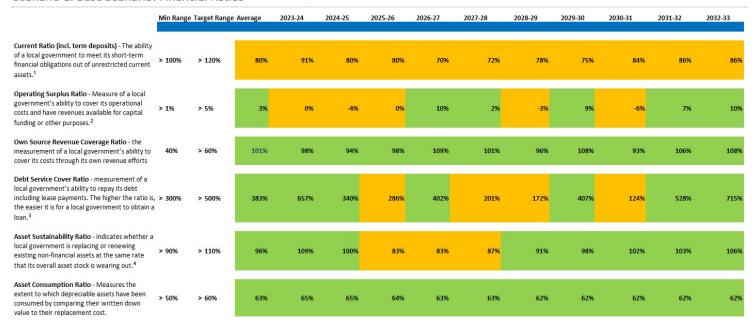
Scenario 1: Base Scenario: Capex/Rates/Reserves (without underground power project)



15 | CITY OF VINCENT | 20 JUNE 2023



Scenario 1: Base Scenario: Financial Ratios



GREEN indicates that the projected indicator exceeds the minimum range prescribed by DLGSC AMBER indicates that the projected indicator is below the minimum range prescribed by DLGSC

16 | CITY OF VINCENT | 20 JUNE 2023

¹The Current Ratio falls below the minimum range of 100% due to a focus on transferring any excess surplus funds to build up the reserve balance over the 10-year period

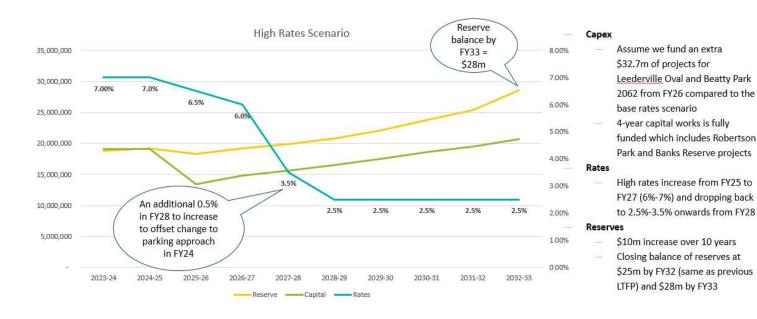
² The Operating Surplus Ratio falls below the minimum range of 1% in years where there are high operational costs associated with the underground power projects

³ The Debt Service Coverage Ratio falls below the minimum range of 300% due to the City reaching maximum borrowing capacity from funds borrowed for Underground Power projects

⁴ The Asset Sustainability Ratio falls below the minimum range of 90% in years where there is a higher proportion of CAPEX spend on new projects such as Robertson Park

COV - OFFICIAL - SENSITIVE CITY OF VINCENT

Scenario 2: High Rating Scenario: Capex/Rates/Reserves (without underground power project)



17 | CITY OF VINCENT | 20 JUNE 2023

ORDINARY COUNCIL MEETING AGENDA



Scenario 2: High Rating Scenario: Financial Ratios



GREEN indicates that the projected indicator exceeds the minimum range prescribed by DLGSC AMBER indicates that the projected indicator is below the minimum range prescribed by DLGSC

18 | CITY OF VINCENT | 20 JUNE 2023

¹The Current Ratio falls below the minimum range of 100% due to a focus on transferring any excess surplus funds to build up the reserve balance over the 10-year period

² The Operating Surplus Ratio falls below the minimum range of 1% in years where there are high operational costs associated with the underground power projects

³ The Debt Service Coverage Ratio falls below the minimum range of 300% due to the City reaching maximum borrowing capacity from funds borrowed for Underground Power projects

⁴ The Asset Sustainability Ratio falls below the minimum range of 90% in years where there is higher proportion of CAPEX spend on new projects such as Robertson Park



LTFP ANALYSIS

Commentary on the 2023/24 – 2032/33 LTFP

Loan Borrowing Analysis

Reserve Fund Analysis

Funding Mix and Funding Use

Financial Statement Analysis

Appendices

19 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1



COMMENTARY ON THE 2023/24 - 2032/33 LTFP

The two scenarios modelled above provides guidance towards capital expenditure and reserve funding based on varying levels of rate rises. It is noted that the Base Scenario is the optimum financial model that informs the Corporate Business Plan and allocates the necessary resources to ensure that the Strategic Community Plan priorities are achieved. A low rating scenario has not been modelled as this does not support the City's Underground Power project.

A conservative approach has been adopted in the preparation of the LTFP considering that significant and unprecedented economic impacts, high inflation and aggressive interest rate fluctuations have occurred in the prior year.

Base Scenario

The base case model supports long term financial sustainability through growth in reserves and the ability to fund the 4-year capital works without adopting significant rate rises over the life of the LTFP. Key projects including Underground Power, Robertson Park Development Plan Stage 1 & 2 and the Banks Reserve Master Plan (without community facility) have been included the plan. The key assumptions and outcomes of this scenario are:

- Rate increases (4%-5.5%) from 2023/24 to 2025/26 and reducing to 2.5%-3% from 2026/27
- Rate rise increased from 4.5% to 5.5% in 2024/25 compared to the previous LTFP 2022/23 – 2031/32 to offset the impacts on changes to carparking
- 4-year capital works to be fully funded and a steady increase of 5-6% in capital expenditure from 2027/28
- Reserve balance (excluding underground power) to increase by \$8m over 10 years (2032/33 balance \$25m)

- The debt service coverage ratio falls below the minimum prescribed range of 300% due to the City reaching maximum borrowing capacity from funds borrowed for the underground power projects. It is assumed that funds will not be borrowed for other projects other than for underground power over the 10
- The current ratio falls below the minimum prescribed range of 100% due to a focus on transferring any excess surplus funds to build up the reserve balance over the 10-year period

High Rates Scenario

The high rates scenario provides funding for additional large-scale projects including Beatty Park 2062 and Leederville Oval and a significant increase to our reserves over the 10 years. The key assumptions and outcomes of this scenario

- High rates increase from 2023/24 to 2026/27 (6%-7%) and reducing to 2.5%-3.5% from 2027-28 onwards
- Rate rise increased from 3.0% to 3.5% in 2027/28 compared to the previous LTFP 2022/23 – 2031/32 to offset the impacts on changes to carparking
- Additional Capex of \$32.7m for Beatty Park and Leederville Oval from 2025/26 to 2032/33 compared to the base scenario
- Reserve balance (excluding underground power) to increase by \$10m over 10 years (2032/33 balance \$28m)
- The debt service coverage ratio falls below the minimum prescribed range of 300% due to the City reaching maximum borrowing capacity from funds borrowed for the underground power projects. It is assumed that funds will not be borrowed for other projects other than for underground power over the 10 years.

20 | CITY OF VINCENT | 20 JUNE 2023



- Majority of key financial ratios meet the minimum target prescribed by the Department of Local Government, Sport and Cultural Industries (DLGSC)

LOAN BORROWING ANALYSIS

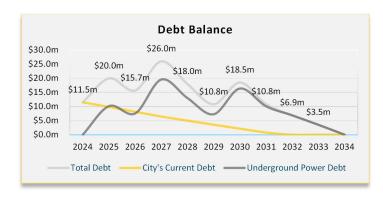
Loan borrowings are a legitimate financing facility available to local governments to sustainably meet the long-term needs of its community, particularly in respect to major capital works projects. The Act empowers the City to borrow within a financial strategy as part of a balanced funding package and are included in the City's Long Term Financial Plan where appropriate.

There were two new loans from the WA Treasury Corporation (WATC) that commenced in 2022/23 for the supply and installation of new gym equipment at Beatty Park Leisure Centre as the existing equipment comes to the end of its useful life.

The City is expected to borrow 4-year fixed interest term loans up to a maximum of 50% of the total costs for each underground power project over the next 10 years. The loans will fund ratepayers that have elected for the 4-year instalment plan.

The City's outstanding loan borrowings at the commencement of the LTFP is projected to start at \$13.0m early in 2022/23 and then progressively peak to \$26m in 2026/27 due to the loans borrowed for the underground power project.

The City's debt levels over the life of the project; including existing loans are shown below:



RATES YIELD ANALYSIS

The rate setting model used in preparing the financial plan represents an annual rate yield increase between 2.5% - 5.5% (2023/24 to 2032/33). This is the level required to ensure that the balance between the City's operational expenditure and its operational revenue generating capacity is maintained at a sustainable level - as reflected in the Operating Surplus Ratio.

RESERVE FUND ANALYSIS

Local governments rely heavily on own source income, with Rates being a majority component. Given the demands to fund ongoing operations and specific major projects, funding strategies are required to avoid significant variations in the demand for funds and the consequential impact on ratepayers. Financial Reserves are considered an appropriate mechanism to sustainably manage a local government's financial stability, helping to avoid the need for large or irregular rate movements in the years that relevant projects are delivered, spreading or smoothing the financial implications.

21 | CITY OF VINCENT | 20 JUNE 2023



Cash backed (discretionary) Reserves are used to set aside funds for a proposed future purpose (see Appendices). Subject to the requirements of section 6.11 of the Act, reserve funds must only be used for the nominated purpose. These reserves may be funded by appropriation from the City's Municipal fund or by the proceeds of asset sales, distributions from Tamala Park Regional Council (TPRC) or linked to a specific income source.

The City will utilise the Underground Power Reserve and the Tamala Park Land Sales Reserve during the life of the underground power project. The use would allow for the funding of 4-year instalment options for up to 70% of ratepayers, help manage service charge recoverability timing issues and potential project cost escalations.

For comparison purposes, there are two Forecast Schedule of Reserves (including and excluding underground power) prepared which provides a breakdown of reserve funds over the life of the LTFP.

The forecasted schedule (excluding underground power) shows that there will be heavy reliance on reserve drawdowns in 2024/25 (net reduction of around \$1m) to fund the 4-year capital plan in the base case scenario. The reserve balance is anticipated to grow again from 2025/26 and steadily increase over the 10-year period to a balance of \$25m in 2032/33.



Forecast Schedule of Reserves (Excluding Underground Power)
For the period 2024 - 2033

		1	2	3	4	5	6	7	8	9	10
		2023-24 Balance	2024-25 Balance \$			2027-28 Balance	2028-29 Balance	2029-30 Balance	2030-31 Balance	2031-32 Balance	2032-33 Balance
4	Asset Sustainability Reserve	6,375,538	4,054,382	3,285,741	3,434,356	2,403,043	1,751,104	1,386,126	1,363,849	1,391,126	2,418,949
5	Beatty Park Leisure Centre Reserve	227,809	147,365	150,312	153,318	256,384	311,512	317,742	324,097	330,579	337,191
7	Cash in Lieu Parking Reserve	446,798	4,234	19,319	34,705	50,399	66,407	82,735	99,390	116,378	133,706
9	Hyde Park Lake Reserve	169,271	172,656	176,109	179,631	183,224	186,888	190,626	194,439	198,328	202,295
10	Land and Building Acquisition Reserve	313,976	320,256	326,661	333,194	339,858	346,655	353,588	360,660	367,873	375,230
11	Leederville Oval Reserve	73,140	74,603	76,095	77,617	79,169	80,752	82,367	84,014	85,694	87,408
13	Loftus Community Centre Reserve	143,949	146,828	149,765	152,760	155,815	158,931	162,110	165,352	168,659	172,032
14	Loftus Recreation Centre Reserve	303,497	310,214	378,279	385,845	393,562	401,433	409,462	417,651	426,004	434,524
16	Office Building Reserve - 246 Vincent Street	216,707	221,041	225,462	229,971	234,570	239,261	244,046	248,927	253,906	258,984
17	Parking Facility Reserve	111,564	113,795	116,071	118,392	120,760	123,175	125,639	128,152	130,715	133,329
18	Percentage For Public Art Reserve	47,886	48,844	49,821	917	935	954	973	992	1,012	1,032
20	State Gymnastics Centre Reserve	145,374	61,016	75,225	89,979	105,293	121,183	123,607	126,079	128,601	131,173
21	Strategic Waste Management Reserve	265,426	270,735	376,150	483,673	593,346	705,213	819,317	935,703	1,054,417	1,175,505
22	Tamala Park Land Sales Reserve	5,038,772	6,556,213	7,687,337	8,674,418	9,681,239	10,708,197	11,755,695	12,824,142	13,663,958	14,687,237
23	Underground Power Reserve	2,497,932	2,547,891	2,598,849	2,650,826	2,703,843	2,757,920	2,813,078	2,869,340	2,926,727	2,985,262
24	Waste Management Plant and Equipment Reserve	0	0	0	0	0	0	0	0	0	0
25	POS reserve - Haynes Street	29,138	64,966	101,510	138,785	176,806	180,342	183,949	187,628	191,381	195,209
26	POS reserve - General	1,432,922	1,461,580	1,490,812	1,200,628	1,224,641	1,249,134	1,274,117	1,299,599	1,325,591	1,352,103
	101 111 01 01 02 02 02 02 02 02 02 02 02 02 02 02 02	17,839,832	16,576,755	17,283,657	18,339,156	18,703,031	19,389,209	20,325,327	21,630,167	22,761,106	25,081,329

Refer to Appendices for a breakdown of specified reserve purposes

23 | CITY OF VINCENT | 20 JUNE 2023



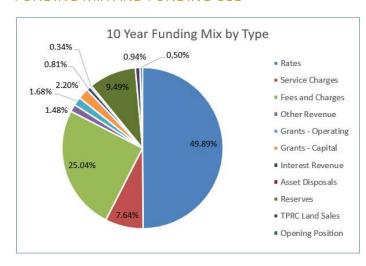
Forecast Schedule of Reserves (Including Underground Power)
For the period 2024 - 2033

		1	2	3	4	5	6	7	8	9	10
		2023-24 Balance	GOT REPORT OF THE PARTY OF THE	SAME AND ADDRESS OF THE PARTY O		2027-28 Balance	2028-29 Balance	2029-30 Balance	2030-31 Balance	2031-32 Balance	2032-33 Balance \$
4	Asset Sustainability Reserve	6,375,538	4,054,382	3,285,741	3,434,356	2,403,043	1,751,104	1,386,126	1,363,849	1,391,126	2,418,949
5	Beatty Park Leisure Centre Reserve	227,809	147,365	150,312	153,318	256,384	311,512	317,742	324,097	330,579	337,191
7	Cash in Lieu Parking Reserve	446,798	4,234	19,319	34,705	50,399	66,407	82,735	99,390	116,378	133,706
9	Hyde Park Lake Reserve	169,271	172,656	176,109	179,631	183,224	186,888	190,626	194,439	198,328	202,295
10	Land and Building Acquisition Reserve	313,976	320,256	326,661	333,194	339,858	346,655	353,588	360,660	367,873	375,230
11	Leederville Oval Reserve	73,140	74,603	76,095	77,617	79,169	80,752	82,367	84,014	85,694	87,408
13	Loftus Community Centre Reserve	143,949	146,828	149,765	152,760	155,815	158,931	162,110	165,352	168,659	172,032
14	Loftus Recreation Centre Reserve	303,497	310,214	378,279	385,845	393,562	401,433	409,462	417,651	426,004	434,524
16	Office Building Reserve - 246 Vincent Street	216,707	221,041	225,462	229,971	234,570	239,261	244,046	248,927	253,906	258,984
17	Parking Facility Reserve	111,564	113,795	116,071	118,392	120,760	123,175	125,639	128,152	130,715	133,329
18	Percentage For Public Art Reserve	47,886	48,844	49,821	917	935	954	973	992	1,012	1,032
20	State Gymnastics Centre Reserve	145,374	61,016	75,225	89,979	105,293	121,183	123,607	126,079	128,601	131,173
21	Strategic Waste Management Reserve	265,426	270,735	376,150	483,673	593,346	705,213	819,317	935,703	1,054,417	1,175,505
22	Tamala Park Land Sales Reserve	5,038,772	6,556,213	7,687,337	8,674,418	9,681,239	10,708,197	11,755,695	11,587,929	12,235,111	14,687,237
23	Underground Power Reserve	2,497,932	7,080,414	2,235,926	19,350,943	11,050,378	1,127,796	15,584,253	894,975	952,362	804,340
24	Waste Management Plant and Equipment Reserve	0	0	0	0	0	0	0	0	0	0
25	POS reserve - Haynes Street	29,138	64,966	101,510	138,785	176,806	180,342	183,949	187,628	191,381	195,209
26	POS reserve - General	1,432,922	1,461,580	1,490,812	1,200,628	1,224,641	1,249,134	1,274,117	1,299,599	1,325,591	1,352,103
		17,839,832	21,109,278	16,920,734	35,039,273	27,049,566	17,759,085	33,096,502	18,419,590	19,357,893	22,900,406

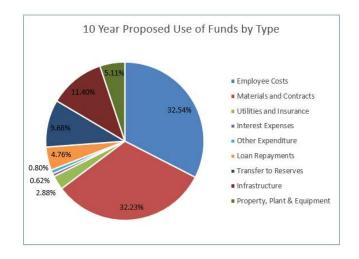
Refer to Appendices for a breakdown of specified reserve purposes.



FUNDING MIX AND FUNDING USE



The chart above indicates the respective contributions of the various funding sources to the total funding mix over the ten-year period covered by the plan. The major elements of the funding model are rates (49.9%), fees and charges (25.0%), service charges (7.6%) reserves (9.5%), operating & non-operating grants (3.9%), land and asset disposals (1.3%), interest revenue (0.8%) and other revenue (1.5%).



The proposed expenditure program reveals that approximately 32.5% of cash expenditure relates to employee costs and another 32.2% to materials and contracts, 2.9% to utilities and insurances, 5.4% towards loan servicing and interest, 0.8% for other expenditure with 16.5% applied to capital expenditure, with the remaining 9.7% going to Reserves.

Over the life of the plan, funds will be applied towards meeting the costs of operational service delivery as well as expenditure on the underground power project, infrastructure renewals, debt servicing and replenishing Reserves.

25 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1



FINANCIAL STATEMENTS AND SUPPORTING SCHEDULES

Primary Financial Statements

The ten-year LTFP is presented as a suite of summarised financial statements:

- FS1 Statement of Comprehensive Income by Nature and Type
- FS2 Statement of Funding (Rate Setting Statement)
- FS3 Statement of Cash Flows
- FS4 Statement of Net Current Asset Position
- FS5 Statement of Financial Position
- FS6 Statement of Change in Equity.

Please note the financial statements provided below are derived from the base scenario.

FS1 - Statement of Comprehensive Income

This financial statement includes estimates of all revenues and expenditures that are included in the operating (normal day to day) activities of the City. This also includes non-cash items such as depreciation as well as interest payments on loans. It excludes repayments of loan principal, proceeds from loan borrowings and capital expenditure items - those are all reflected in the aggregated Rate Setting Statement FS2.

Information from the Income Statement is used to calculate the Operating Surplus Ratio which is one of the statutory measures of financial sustainability.

FS2 - Statement of Funding (Rate Setting Statement)

This important statutory financial statement includes estimates of all operating and non-operating revenues and expenditures as well as repayments of loan

principal, proceeds from loan borrowings, capital expenditure items and transfers to or from cash backed reserves. It does however, exclude all non-cash items.

The purpose of the statement is to demonstrate the calculation of the amount of rates expected to be required to fund the budget each year.

FS3 - Statement of Cash Flows

This financial statement demonstrates the projected impact on the overall cash position of the City of the planned financial transactions. It is derived from the Operating Position which is then adjusted for the impact of the non-cash transactions and non-operating items.

FS4 - Statement of Net Current Asset Position

This financial statement contains projected balances for Current Assets (Cash, Receivables and Inventories) and Current Liabilities (Creditors, Provisions and Restricted Reserves) across each year of the plan.

It is used to calculate the Net Current Assets figure which is essentially the starting point for developing the Rate Setting Statement which determines the amount of rates required to fund the budget each year.

FS5 - Statement of Financial Position

This financial statement demonstrates the impact of the proposals in the Long Term Financial Plan on the assets and liabilities of the City. The financial plan should indicate maintenance or improvement in the value of the City's Equity (Net Assets).

FS6 - Statement of Change in Equity

This financial statement recognises the impact on the City's Net Assets (Equity).

26 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1



FS 1 - Forecast Statement of Comprehensive Income - by Nature or Type
For the period 2024-2033

	Base Scenario										
	1	2	3	4	5	6	7	8	9	10	
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Revenues											
Rates	42,302,811	44,883,216	46,938,325	48,614,049	50,348,071	52,142,382	53,791,188	55,438,788	57,137,609	58,568,583	
Operating grants, subsidies and contributions	1,498,420	1,543,374	1,589,678	1,637,369	1,686,490	1,737,085	1,789,198	1,842,874	1,898,161	1,955,107	
Fees and charges	22,143,204	23,117,500	23,708,026	24,419,267	25,151,845	25,906,404	26,683,597	27,484,106	28,308,628	29,157,884	
Service charges	0	8,005,349	5,817,285	11,571,269	14,700,483	6,867,219	5,813,241	15,636,885	4,840,974	4,840,974	
Interest earnings	1,103,000	891,970	780,821	769,109	759,495	763,292	770,925	782,488	798,138	818,092	
Other Revenues	1,385,434	1,349,492	1,389,976	1,431,674	1,474,623	1,518,864	1,564,434	1,611,369	1,659,706	1,709,497	
	68,432,869	79,790,901	80,224,111	88,442,737	94,121,007	88,935,246	90,412,583	102,796,510	94,643,216	97,050,137	
Expenses											
Employee costs	(31,198,096)	(32,071,238)	(32,877,418)	(33,534,967)	(34,205,666)	(34,889,779)	(35,587,575)	(36,299,326)	(37,025,313)	(37,765,819)	
Materials and contracts	(23,041,382)	(36,892,934)	(32,262,683)	(30,968,472)	(41,400,489)	(37,235,396)	(27,553,031)	(52,550,725)	(30,583,248)	(29,557,925)	
Utilities	(1,860,315)	(1,916,125)	(1,973,611)	(2,032,819)	(2,093,802)	(2,156,615)	(2,221,314)	(2,287,955)	(2,356,592)	(2,427,290)	
Depreciation	(12,607,088)	(13,558,919)	(14,052,769)	(14,549,604)	(15,071,121)	(15,232,665)	(14,969,714)	(15,365,518)	(15,873,290)	(16,471,391)	
Interest Expenses	(495,449)	(655,630)	(880,265)	(856,464)	(1,140,067)	(739,692)	(429,447)	(700,918)	(411,837)	(259,140)	
Insurance expenses	(804,195)	(828,320)	(853,169)	(878,765)	(905,127)	(932,281)	(960,249)	(989,057)	(1,018,730)	(1,049,293)	
Other expenditure	(752,098)	(685,961)	(718,052)	(751,347)	(885,867)	(824,676)	(861,882)	(900,462)	(1,090,449)	(986,391)	
	(70,758,623)	(86,609,127)	(83,617,967)	(83,572,437)	(95,702,140)	(92,011,105)	(82,583,212)	(109,093,961)	(88,359,459)	(88,517,249)	
Nett Result from Operations	(2,325,754)	(6,818,226)	(3,393,856)	4,870,300	(1,581,132)	(3,075,859)	7,829,371	(6,297,451)	6,283,757	8,532,888	
Non-operating grants, subsidies and contributions	3,703,747	5,663,740	1,620,406	2,353,740	1,311,427	1,390,113	1,473,519	1,561,931	1,640,027	1,738,429	
Loss on Revaluation	0	0	0	0	0	0	0	0	0	0	
Profit on Assets Disposal	2,370,775	3,382,918	3,150,191	4,423,161	3,787,003	713,331	611,324	627,184	643,359	659,859	
Loss on assets disposal	(47,335)	(48,282)	(49,247)	(50,232)	(51,237)	(52,262)	(53,308)	(54,375)	(55,463)	(56,573)	
NET RESULT	3,701,433	2,180,150	1,327,494	11,596,969	3,466,061	(1,024,677)	9,860,906	(4,162,712)	8,511,680	10,874,602	
Other Comprehensive Income	5,101,544	5,331,656	5,542,292	5,638,180	5,754,516	6,242,185	6,422,731	6,764,606	6,987,252	7,222,639	
TOTAL COMPREHENSIVE INCOME	8,802,977	7,511,806	6,869,786	17,235,149	9,220,577	5,217,508	16,283,638	2,601,894	15,498,931	18,097,242	

27 | CITY OF VINCENT | 20 JUNE 2023



FS 2 - Forecast Statement of Funding - for the period 2024 - 2033

			Base Scel	nario						
	1	2	3	4	5	6	7	8	9	10
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES										
Revenues										
Rates	42,302,811	44,883,216	46,938,325	48,614,049	50,348,071	52,142,382	53,791,188	55,438,788	57,137,609	58,568,583
Operating grants, subsidies and contributions	1,498,420	1,543,374	1,589,678	1,637,369	1,686,490	1,737,085	1,789,198	1,842,874	1,898,161	1,955,107
Profit on asset disposal	2,370,775	3,382,918	3,150,191	4,423,161	3,787,003	713,331	611,324	627,184	643,359	659,859
Fees and charges	22,143,204	23,117,500	23,708,026	24,419,267	25,151,845	25,906,404	26,683,597	27,484,106	28,308,628	29,157,884
Service charges	0	8,005,349	5,817,285	11,571,269	14,700,483	6,867,219	5,813,241	15,636,885	4,840,974	4,840,974
Interest earnings	1,103,000	891,970	780,821	769,109	759,495	763,292	770,925	782,488	798,138	818,092
Other revenue	1,385,434	1,349,492	1,389,976	1,431,674	1,474,623	1,518,864	1,564,434	1,611,369	1,659,706	1,709,497
± do Monto	70,803,644	83,173,819	83,374,302	92,865,898	97,908,010	89,648,577	91,023,907	103,423,694	95,286,575	97,709,996
Expenses	7 VILLE DESPRESSO	1912/21/2/2019/1919		Mark Dropperson Au	100000000	V-2101/2022 (1201/04)	4894000000000	100000000000000000000000000000000000000	40000000000000000000000000000000000000	1212121212121
Employee costs	(31,198,096)	(32,071,238)	(32,864,145)	(33,521,426)	(34,191,854)	(34,875,681)	(35,573,187)		(37,010,348)	(37,750,560)
Materials and contracts	(23,041,382)	(36,892,934)	(32,262,683)	(30,968,472)	(41,400,489)	(37,235,396)	(27,553,031)		(30,583,248)	(29,557,925)
Utility charges (electricity, gas, water etc.)	(1,860,315)	(1,916,125)	(1,973,611)	(2,032,819)	(2,093,802)	(2,156,615)	(2,221,314)	(2,287,955)	(2,356,592)	(2,427,290)
Depreciation on non-current assets	(12,607,088)	(13,558,919)	(14,052,769)	(14,549,604)	(15,071,121)	(15,232,665)	(14,969,714)	110000000000000000000000000000000000000	(15,873,290)	(16,471,391)
Loss on asset disposal	(47,335)	(48,282)	(49,247)	(50,232)	(51,237)	(52,262)	(53,308)	(54,375)	(55,463)	(56,573)
Interest expense	(495,449)	(655,630)	(880,265)	(856,464)	(1,140,067)	(739,692)	(429,447)	(700,918)	(411,837)	(259,140)
Insurance expense	(804,195)	(828,320)	(853,169)	(878,765)	(905,127)	(932,281)	(960,249)	(989,057)	(1,018,730)	(1,049,293)
Other expenditure	(752,098)	(685,961)	(718,052)	(751,347)	(885,867)	(824,676)	(861,882)	(900,462)	(1,090,449)	(986,391
	(70,805,958)	(86,657,409)	(83,653,941)	(83,609,129)	(95,739,564)	(92,049,268)		(109,133,663)	(88,399,957)	(88,558,563)
	(2,314)	(3,483,590)	(279,639)	9,256,769	2,168,446	(2,400,691)	8,401,775	(5,709,969)	6,886,618	9,151,433
Funding Position Adjustments										
Depreciation on non-current assets	12,607,088	13,558,919	14,052,769	14,549,604	15,071,121	15,232,665	14,969,714	15,365,518	15,873,290	16,471,391
Net profit and losses on disposal	(2,323,440)	(3,334,636)	(3,100,944)	(4,372,929)	(3,735,766)	(661,069)	(558,016)	(572,809)	(587,896)	(603,286)
Net Funding From Operational Activities	10,281,334	6,740,693	10,672,186	19,433,444	13,503,801	12,170,905	22,813,473	9,082,740	22,172,012	25,019,538
FUNDING FROM CAPITAL ACTIVITIES										
Inflows										
Proceeds on disposal	3,379,667	1.656.667	1,378,000	972.333	979,283	988,040	997,322	1.007.162	765,853	943,471
Non-operating grants, subsidies and contributions	3,703,747	5,663,740	1,620,406	2,353,740	1,311,427	1,390,113	1,473,519	1,561,931	1,640,027	1,738,429
Outflows										
Purchase of property plant and equipment	(8,565,484)	(7,879,500)	(3,791,400)	(4,092,800)	(4,297,440)	(4,555,286)	(4,828,604)	(5,118,320)	(5,374,236)	(5,696,690)
Purchase of infrastructure	(10,566,016)	(11,257,382)	(9,652,474)	(10,781,416)	(11,320,487)	(11,999,716)	(12,719,699)	(13,482,881)	(14,157,025)	(15,006,446)
Net Funding From Capital Activities	(12,048,086)	(11,816,475)	(10,445,468)	(11,548,143)	(13,327,217)	(14,176,849)	(15,077,462)	(16,032,108)	(17,125,381)	(18,021,236)
FUNDING FROM FINANCING ACTIVITIES					- 11					
Inflows										
Transfer from reserves	5,934,019	13,448,674	7,753,279	6,170,177	13,953,104	12,424,852	3,466,217	24,440,846	5,000,518	4,500,518
New borrowings	0,534,019	11,061,292	0,733,279	15,642,731	13,933,104	12,424,032	13,170,525	24,440,646	0,000,318	4,300,318
Outflows	ă	11,001,131		15,012,751			15,1,0,515	ř.	ĕ.	
Transfer to reserves	(6,535,355)	(16,718,120)	(3,564,736)	(24,288,715)	(5,963,397)	(3,134,370)	(18,803,634)	(9,763,933)	(5,938,821)	(8,043,031
Principal elements of finance lease payments								(109,126)		
Repayment of borrowings	(95,000) (1,585,417)	(96,900)	(98,838) (4,295,395)	(100,815)	(102,831)	(104,888)	(106,986) (5,440,552)	(7,650,009)	(111,309)	(3,359,543)
Net Funding From Financing Activities	(2,281,753)	5,117,680	(205,690)	(7,901,898)	(138,935)	1,996,181	(7,714,430)	6,917,778	(5,031,225)	(7,015,591
	10.000000000000000000000000000000000000		100000000000000000000000000000000000000	256.50.500	- 100000000	Week Andrea	52-372 SASS	2,45,65,65,6	100 400 4000	90000000
Estimated Surplus/(Deficit) July 1 B/Fwd	4,098,614	50,109	92,007	113,035	96,438	134,088	124,325	145,906	114,315	129,722
Estimated Surplus/(Deficit) June 30 C/Fwd	50,109	92,007	113,035	96,438	134,088	124,325	145,906	114,315	129,722	112,433

28 | CITY OF VINCENT | 20 JUNE 2023



FS 3 - Forecast Statement of Cashflows - for the period 2024 - 2033

Base Scenario

	1	2	3	4	5	6	7	8	9	10
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	s	\$	\$	\$	\$	\$
Cash Flows From Operating Activities										
Receipts										
Rates	42,234,899	44,883,216	46,938,325	48,614,049	50,348,071	52,142,382	53,791,188	55,438,788	57,137,609	58,568,583
Operating grants, subsidies and contributions	1,587,143	1,543,374	1,589,678	1,637,369	1,686,490	1,737,085	1,789,198	1,842,874	1,898,161	1,955,107
Fees and charges	22,143,204	23,317,500	23,508,026	24,319,267	25,061,500	25,813,286	26,587,631	27,385,216	28,206,734	29,052,907
Interest earnings	1,103,000	891,970	780,821	769,109	759,495	763,292	770,925	782,488	798,138	818,092
Other revenue	1,385,434	1,349,492	1,389,976	1,431,674	1,474,623	1,518,864	1,564,434	1,611,369	1,659,706	1,709,497
	68,453,680	79,990,901	80,024,111	88,342,737	94,030,662	88,842,128	90,316,617	102,697,620	94,541,322	96,945,160
Payments										
Employee costs	(30,898,096)	(31,828,275)	(32,751,077)	(33,406,099)	(34,074,221)	(34,755,705)	(35,450,820)	(36,159,836)	(36,883,033)	(37,620,693)
Materials and contracts	(22,638,453)	(36,514,991)	(32,081,141)	(30,562,950)	(41,207,206)	(37,038,248)	(27,351,940)	(52,345,611)	(30,374,032)	(29,344,525)
Utility charges	(1,860,315)	(1,916,125)	(1,973,611)	(2,032,819)	(2,093,802)	(2,156,615)	(2,221,314)	(2,287,955)	(2,356,592)	(2,427,290)
Interest expenses	(495,449)	(655,630)	(880,265)	(856,464)	(1,140,067)	(739,692)	(429,447)	(700,918)	(411,837)	(259,140)
Insurance expenses	(804,195)	(828,320)	(853,169)	(878,765)	(905,127)	(932,281)	(960,249)	(989,057)	(1,018,730)	(1,049,293)
Other expenditure	(752,098)	(685,961)	(718,052)	(751,347)	(885,867)	(824,676)	(861,882)	(900,462)	(1,090,449)	(986,391)
	(57,448,606)	(72,429,302)	(69,257,315)	(68,488,443)	(80,306,291)	(76,447,218)	(67,275,652)	(93,383,839)	(72,134,674)	(71,687,332)
Net Cash Provided By (Used In) Operating Activities	11,005,074	7,561,599	10,766,796	19,854,294	13,724,372	12,394,910	23,040,965	9,313,781	22,406,648	25,257,827
Cash Flows from Investing Activities										
Payments for purchase of property, plant & equipment	(8,565,484)	(7,879,500)	(3,791,400)	(4,092,800)	(4,297,440)	(4,555,286)	(4,828,604)	(5,118,320)	(5,374,236)	(5,696,690)
Payments for construction of infrastructure	(10,566,016)	(11,257,382)	(9,652,474)	(10,781,416)	(11,320,487)	(11,999,716)	(12,719,699)	(13,482,881)	(14,157,025)	(15,006,446)
Principal elements of lease payments	(95,000)	(96,900)	(98,838)	(100,815)	(102,831)	(104,888)	(106,986)	(109,126)	(111,309)	(113,535)
Non-operating grants, subsidies and contributions	3,803,747	5,663,740	1,620,406	2,353,740	1,311,427	1,390,113	1,473,519	1,561,931	1,640,027	1,738,429
Proceeds from disposal of assets	1,713,000	240,000	378,000	139,000	145,950	154,707	163,989	173,829	182,520	193,471
Proceeds from sale of land	1,666,667	1,416,667	1,000,000	833,333	833,333	833,333	833,333	833,333	583,333	750,000
Transfers (to)/from investments	0	345,338	42,270	(611,165)	(1,060,455)	(1,348,661)	(2,079,634)	(2,189,793)	(2,306,116)	(3,015,244)
Net Cash Provided By (Used In) Investing Activities	(12,043,086)	(11,568,037)	(10,502,036)	(12,260,123)	(14,490,503)	(15,630,398)	(17,264,082)	(18,331,027)	(19,542,806)	(21,150,015)
Cash Flows from Financing Activities										
Repayment of borrowings	(1,585,417)	(2,577,266)	(4,295,395)	(5,325,276)	(8,025,811)	(7,189,413)	(5,440,551)	(7,650,009)	(3,981,613)	(3,359,543)
Proceeds from new borrowings	(1,505,117)	11,061,292	0	15,642,731	0,025,022,	0	13,170,525	0	(3,301,013)	(0,000,010)
Net Cash Provided By (Used In) Financing Activities	(1,585,417)	8,484,026	(4,295,395)	10,317,455	(8,025,811)	(7,189,413)	7,729,974	(7,650,009)	(3,981,613)	(3,359,543)
Net Increase (Decrease) in Cash Held	(2,623,429)	4,477,588	(4,030,635)	17,911,625	(8,791,942)	(10,424,901)	13,506,856	(16,667,256)	(1,117,770)	748,269
Cash at beginning of year	10,182,250	7,558,820	12,036,408	8,005,773	25,917,399	17,125,457	6,700,556	20,207,412	3,540,157	2,422,387
Cash and Cash Equivalents at the End of Year	7,558,821	12,036,408	8,005,773	25,917,399	17,125,457	6,700,556	20,207,412	3,540,157	2,422,387	3,170,656

29 | CITY OF VINCENT | 20 JUNE 2023



FS 4 - Forecast Composition of Estimated Net Current Asset Position For the period 2024 - 2033

Base Scenario

	1	2	3	4	5	6	7	8	9	10
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Estimated Surplus/Deficit July 1 B/Fwd	4,098,614	50,109	92,007	113,035	96,438	134,088	124,325	145,905	114,315	129,721
CURRENT ASSETS										
Cash and cash Equivalents	7,558,820	12,036,408	8,005,773	25,917,399	17,125,457	6,700,556	20,207,412	3,540,157	2,422,387	3,170,656
Financial Assets at amortised cost	20,829,487	20,303,574	20,298,911	20,781,565	21,764,337	23,247,254	25,330,326	27,313,571	29,811,686	32,810,555
Trade and Other Receivables	4,399,805	4,290,874	4,482,256	4,740,787	4,939,900	4,930,960	5,056,827	5,396,778	5,342,393	5,500,712
Inventories	1,682,292	1,724,349	1,758,836	1,794,013	1,829,893	1,866,491	1,903,821	1,941,897	1,980,735	2,020,350
CURRENT LIABILITIES										
Trade and Other Payables	(10,381,434)	(10,801,434)	(11,017,463)	(11,458,161)	(11,687,324)	(11,921,071)	(12,159,492)	(12,402,682)	(12,650,736)	(12,903,751)
Movement in Accrued Salaries and Wages	(6,074,075)	(6,317,038)	(6,443,379)	(6,572,246)	(6,703,691)	(6,837,765)	(6,974,520)	(7,114,011)	(7,256,291)	(7,401,417)
Reserves	(17,839,833)	(21,109,279)	(16,920,735)	(35,039,273)	(27,049,566)	(17,759,084)	(33,096,501)	(18,419,588)	(19,357,891)	(22,900,404)
Current Long Term Borrowings	(1,735,314)	(4,392,295)	(4,545,348)	(8,126,625)	(7,292,244)	(5,545,438)	(6,792,064)	(4,090,738)	(3,470,852)	(3,618,908)
ADJUSTMENTS										
Add: Current Long Term Borrowings	1,735,314	4,392,295	4,545,348	8,126,625	7,292,244	5,545,438	6,792,064	4,090,738	3,470,852	3,618,908
Add: Infringement Debtors transferred to non current asset	1,332,220	1,465,442	1,494,752	1,524,648	1,555,142	1,586,248	1,617,975	1,650,335	1,683,344	1,717,014
Add: Land Held For Resale	(1,457,174)	(1,500,889)	(1,545,916)	(1,592,293)	(1,640,062)	(1,689,264)	(1,739,942)	(1,792,140)	(1,845,904)	(1,901,282)
Estimated Surplus/Deficit June 30 C/Fwd	50,109	92,007	113,035	96,438	134,088	124,324	145,905	114,315	129,721	112,432

30 | CITY OF VINCENT | 20 JUNE 2023



FS 5 - Forecast Statement of Financial Position

For the period 2024 - 2033

Base Scenario

	1	2	3	4	5	6	7	8	9	10
	30 June 24	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30	30 June 31	30 June 32	30 June 33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
CURRENT ASSETS										
Cash and cash Equivalents	7,558,820	12,036,408	8,005,773	25,917,399	17,125,457	6,700,556	20,207,412	3,540,157	2,422,387	3,170,656
Financial Assets at amortised cost	20,829,487	20,303,574	20,298,911	20,781,565	21,764,337	23,247,254	25,330,326	27,313,571	29,811,686	32,810,555
Trade and Other Receivables	4,399,805	4,290,874	4,482,256	4,740,787	4,939,900	4,930,960	5,056,827	5,396,778	5,342,393	5,500,712
Inventories	1,682,292	1,724,349	1,758,836	1,794,013	1,829,893	1,866,491	1,903,821	1,941,897	1,980,735	2,020,350
TOTAL CURRENT ASSETS	34,470,404	38,355,205	34,545,776	53,233,764	45,659,587	36,745,261	52,498,386	38,192,403	39,557,200	43,502,272
NON-CURRENT ASSETS										
Other Receivables	2,543,719	2,607,312	2,672,495	2,725,944	2,780,463	2,836,073	2,892,794	2,950,650	3,009,663	3,069,856
Inventories	47,017	49,368	51,836	54,428	57,149	60,007	63,007	66,158	69,466	72,939
Investments	38,902	38,902	38,902	38,902	38,902	38,902	38,902	38,902	38,902	38,902
Interests in Joint Arrangements	14,211,418	15,641,100	17,240,358	20,264,599	22,637,737	21,921,960	21,088,626	20,255,293	19,671,960	18,921,960
Property Plant and Equipment	223,883,214	227,442,913	225,399,781	223,575,745	221,614,842	220,302,001	220,767,834	220,528,460	220,415,674	220,231,122
Infrastructure	179,308,001	187,042,782	194,158,787	202,350,585	211,024,802	220,319,620	228,312,842	239,945,030	251,136,993	263,214,253
TOTAL NON-CURRENT ASSETS	420,032,271	432,822,377	439,562,159	449,010,203	458,153,896	465,478,563	473,164,006	483,784,493	494,342,657	505,549,031
TOTAL ASSETS	454,502,675	471,177,582	474,107,935	502,243,967	503,813,483	502,223,823	525,662,392	521,976,895	533,899,858	549,051,304
CURRENT LIABILITIES										
Trade and Other Payables	10,381,434	10,801,434	11,017,463	11,458,161	11,687,324	11,921,071	12,159,492	12,402,682	12,650,736	12,903,751
Current Portion of Long-term Liabilities	1,640,314	4,295,395	4,446,510	8,025,810	7,189,413	5,440,550	6,685,078	3,981,612	3,359,543	3,505,373
Provisions	6,074,075	6,317,038	6,443,379	6,572,246	6,703,691	6,837,765	6,974,520	7,114,011	7,256,291	7,401,417
Lease liabilities	95,000	96,900	98,838	100,815	102,831	104,888	106,986	109,126	111,309	113,535
TOTAL CURRENT LIABILITIES	18,190,823	21,510,767	22,006,190	26,157,032	25,683,259	24,304,274	25,926,076	23,607,431	23,377,879	23,924,076
NON-CURRENT LIABILITIES										
Long-term Borrowings	9,835,391	15,664,336	11,217,826	17,955,980	10,766,567	5,326,017	10,846,531	6,864,919	3,505,378	(
Lease liabilities	0	0	0	0	0	0	0	0	0	0
Provisions	568,494	582,706	594,361	606,248	618,373	630,740	643,355	656,222	669,347	682,733
TOTAL NON-CURRENT LIABILITIES	10,403,885	16,247,042	11,812,187	18,562,228	11,384,940	5,956,757	11,489,886	7,521,141	4,174,725	682,733
TOTAL LIABILITIES	28,594,708	37,757,809	33,818,377	44,719,260	37,068,199	30,261,031	37,415,962	31,128,572	27,552,604	24,606,809
NET ASSETS	425,907,967	433,419,773	440,289,558	457,524,707	466,745,284	471,962,792	488,246,430	490,848,323	506,347,254	524,444,499
EQUITY										
Retained Surplus	114,064,437	112,975,141	118,491,178	111,969,609	123,425,377	131,691,182	126,214,671	136,728,872	144,302,249	151,634,338
Reserves - Cash Backed	17,839,833	21,109,279	16,920,735	35,039,273	27,049,566	17,759,084	33,096,501	18,419,588	19,357,891	22,900,404
Asset Revaluation Surplus	294,003,697	299,335,353	304,877,645	310,515,825	316,270,341	322,512,526	328,935,257	335,699,863	342,687,113	349,909,752
TOTAL EQUITY	425,907,967	433,419,773	440,289,559	457,524,707	466,745,284	471,962,792	488,246,429	490,848,324	506,347,253	524,444,495

31 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1



FS 6 - Forecast Statement of Changes in Equity For the period 2024 - 2033

Base Scenario

	1	2	3	4	5	6	7	8	9	10
	30 June 24	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30	30 June 31	30 June 32	30 June 33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
RETAINED SURPLUS										
Opening Balance	110,964,340	114,064,437	112,975,141	118,491,178	111,969,609	123,425,377	131,691,182	126,214,671	136,728,872	144,302,249
Net Result	3,701,433	2,180,150	1,327,494	11,596,969	3,466,061	(1,024,677)	9,860,906	(4,162,712)	8,511,680	10,874,602
Amount transferred (to)/from Reserves	(601,336)	(3,269,446)	4,188,544	(18,118,538)	7,989,707	9,290,482	(15,337,417)	14,676,913	(938,303)	(3,542,513)
Closing Balance	114,064,437	112,975,141	118,491,178	111,969,609	123,425,377	131,691,182	126,214,671	136,728,872	144,302,249	151,634,338
RESERVES - CASH/INVESTMENT BACKED										
Opening Balance	17,238,497	17,839,833	21,109,279	16,920,735	35,039,273	27,049,566	17,759,084	33,096,501	18,419,588	19,357,891
Amount transferred to/(from) Retained Surplus	601,336	3,269,446	(4,188,544)	18,118,538	(7,989,707)	(9,290,482)	15,337,417	(14,676,913)	938,303	3,542,513
Closing Balance	17,839,833	21,109,279	16,920,735	35,039,273	27,049,566	17,759,084	33,096,501	18,419,588	19,357,891	22,900,404
ASSET REVALUATION SURPLUS										
Opening Balance	288,902,153	294,003,697	299,335,353	304,877,645	310,515,825	316,270,341	322,512,526	328,935,257	335,699,863	342,687,113
Total Other Comprehensive Income	5,101,544	5,331,656	5,542,292	5,638,180	5,754,516	6,242,185	6,422,731	6,764,606	6,987,250	7,222,639
Closing Balance	294,003,697	299,335,353	304,877,645	310,515,825	316,270,341	322,512,526	328,935,257	335,699,863	342,687,113	349,909,752
TOTAL EQUITY	425,907,967	433,419,773	440,289,559	457,524,707	466,745,284	471,962,792	488,246,429	490,848,324	506,347,253	524,444,495

32 | CITY OF VINCENT | 20 JUNE 2023



APPENDICES

Specific Purpose Reserves

Vincent will maintain Cash Backed Reserves having the following specified purposes.

	Name of Reserve	Purpose of the Reserve	Timeframe	Informing Strategy, Plan or Decision
1	. Asset Management Reserves			
1.1	Asset Sustainability Reserve	For assisting Council in funding its long-term asset management objectives and provide a means to spread the cost of intergenerational assets over multiple years.	Ongoing	Asset Management and Sustainability Strategy
1.2	Beatty Park Leisure Centre Reserve	For the major upgrade and redevelopment of the Beatty Park Leisure Centre including the replacement or purchase of major plant, equipment, fixtures, and fittings.	Ongoing	Asset Management and Sustainability Strategy Asset Prioritisation Plan for Buildings
1.3	246 Vincent Street Building Reserve	For major building upgrade, maintenance, repairs, renovation and replacement of floorcovering, fixtures and fittings associated with the new Office Building and Land.	Ongoing	Asset Management and Sustainability Strategy Asset Prioritisation Plan for Buildings
1.4	Hyde Park Land Reserve	For works associated with the investigation, maintenance, remedial works and the rehabilitation of the Hyde Park Lakes and surrounds.	Ongoing	Asset Management and Sustainability Strategy
1.5	Leederville Oval Reserve	For the works associated with the maintenance, repairs, upgrade and replacement of Leederville Oval buildings, fixtures, fittings, and associated land.	Ongoing	Asset Management and Sustainability Strategy Asset Prioritisation Plan for Buildings
1.6	Loftus Community Centre Reserve	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.	Ongoing	Asset Management and Sustainability Strategy Asset Prioritisation Plan for Buildings
1.7	Loftus Recreation Centre Reserve	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.	Ongoing	Asset Management and Sustainability Strategy Asset Prioritisation Plan for Buildings

33 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1

1.8 State Gymnastics Centre Reserve

COV - OFFICIAL - SENSITIVE CITY OF VINCENT

Asset Management and Sustainability This reserve is for the purpose of capital improvements, including replacing Ongoing Strategy major items of plant and equipment or renewal and modifications to the

Asset Prioritisation Plan for Buildings

				_
1.9	Plant and Equipment Reserve	For the purchase of replacement plant and equipment associated with City's works.	Ongoing	
1.10	Waste Management Plant and	This reserve was established in 2001 for the for the purpose of replacing	Closed from	Waste Strategy 2018-2023
	Equipment Reserve	plant and equipment associated with the City's waste management,	2023/24	
		minimisation, and recycling operations. From 2023/24, the Council resolves		
		that the reserve to be closed and the balance to be allocated to the Strategic		
		Waste Management Reserve.		
2	. Strategic Purpose Reserves			
2.1	Percent for Art Reserve	This reserve is funded from payment of public art contributions from	Ongoing	Percent for Art Policy 7.5.13
		development applicants and is to be used for the acquisition and provision of		
		Public Art and associated infrastructure.		
2.2	Land and Building Acquisition	To ensure that proceeds of real assets disposed of are restricted to purchase	Ongoing	Public Open Space Strategy 2018
	Reserve	other land and buildings for civic purposes.		
2.3	Public Open Space – Haynes	For the future development of POS at Haynes Street		Haynes Street Reserve Transition Plan
	Street Reserve			Item 9.8 Extension of Lease – 31 Sydne
				Street, North Perth, Ordinary Council
				Meeting 12 October 2021
				Public Open Space Strategy 2018
2.4	Strategic Waste Management	From 2023/24, the Council resolves that this reserve should receive funds	Ongoing	Waste Strategy 2018-2023
	Reserve	from the closure of the Waste Management Plant and Equipment Reserve		
		and its purpose to be changed to the following: "For the purpose of		
		replacing plant and equipment associated with the City's waste operations		
		and investigation/implementation of integrated waste management		
		strategies/programmes and initiatives, (including secondary waste treatment		
		and costs associated with the redevelopment of Lot 118 Tamala Park)."		

34 | CITY OF VINCENT | 20 JUNE 2023

COV CITY OF VINCENT

COV - OFFICIAL - SENSITIVE

.5	Underground Power Reserve	For the purpose of funding the City's contribution to approved underground	2023/24-2031/32	Memorandum of Understanding for
	onderground rower neserve	power projects.	2020, 2 : 2001, 02	Tranche 2 Western Power's Network
		power projects.		Renewal Underground Pilot Program
,	B. Parking & Transport Related	December		Reflewar officerground i flot i rogram
.1	Cash in Lieu Parking Reserve	This reserve is established from payment of cash-in-lieu of car parking from		Parking and Access Policy 7.7.1
		development applicants and is to be used for providing and/or upgrading		Accessible City Strategy
		existing and proposed Transport infrastructure as defined in the City's		Bike Network Plan
		Parking and Access Policy 7.7.1.		
		(Proposed by VM) These funds will be used to improve the City of Vincent		
		Bicycle Network and other Travel Smart projects.		
.2	Parking Facility and Equipment	This reserve is for the purchase and replacement of parking ticket machines,		Accessible City Strategy
	Reserve	provision and improvement of parking information systems, security lighting,		Car Parking Strategy
		improved pathways and associated infrastructure to access parking areas		Precinct Parking Management Plan
		and associated works.		Safer Vincent Plan 2019-2022
4	. Other Special Purpose Reserv	ves		
.1	Tamala Park Land Sales Reserve	The Tamala Park Reserve was established in 2011/12 and funded from		Tamala Park Regional Council, Joint
		revenue received from land developed by the Tamala Park Regional Council.		Ownership, established 3 Feb 2006
		The purpose of the reserve includes allocating funds for future significant or		
		major capital works, infrastructure, project or debt reduction for the benefit		
		of the City. From the 2023/24 financial year, the council proposes the change		
		in purpose of the reserve to include funding for underground power		
		projects.		
		Its purpose will be changed to the following: "For future significant/major		
		capital works, underground power projects, infrastructure, project or debt		
		reduction programme for the benefit of the City."		

35 | CITY OF VINCENT | 20 JUNE 2023

Item 11.4- Attachment 1

11.5 ADOPTION OF THE ANNUAL BUDGET 2023/24

Attachments:

- 2. 4 Year Capital Works Plan 2023/24 2026/27 🗓 🖫
- 4. Summary of Income and Expenditure by Service Area 2023/24 U
- 5. Proposed Fees and Charges 2023/24 J
- 6. Differential Rates and Minimum Payment submissions received J
- 7. Carry forward 2022-23 🖟 🖺

RECOMMENDATION:

That Council BY ABSOLUTE MAJORITY:

1. BUDGET:

Pursuant to the provisions of Section 6.2(1) of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the City of Vincent Annual Budget as detailed in Attachments 1 and 2 for the year ended 30 June 2024, which includes:

- 1.1 Statement of Comprehensive Income by Nature or Type showing a net result for that year of \$3,701,433;
- 1.2 Statement of Cash Flows showing a net cash provided by operations of \$11,105,074 and net decrease in cash held of \$2,623,430;
- 1.3 Rate Setting Statement by Nature or Type showing an amount required to be raised from rates of \$42,302,811;
- 1.4 Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2024 closing balance of \$17,839,833;
- 1.5 Notes to and forming part of the Budget as included in Attachment 1; and
- 1.6 Capital Works Program showing a total of \$19,131,500 (including 2022/23 carry forward projects of \$4,599,392).

2. RATES:

NOTES community submissions were received in response to the Notice published in accordance with section 6.36(1) of the *Local Government Act 1995*, detailed in Attachment 6.

Pursuant to Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*, IMPOSES the following differential general rates and minimum payments on Gross Rental Values (GRV):

2.1 General Rates:

Differential General Rate	Cents in the
	dollar
Residential	7.52480
Vacant-Residential	7.82155
Vacant-Commercial	13.6689
Other (Commercial and Industrial)	7.08997

2.2 Minimum Payments:

Differential General Rate	Minimum Payment on GRV
Residential	\$1,395.41
Vacant-Residential	\$1,233.10
Vacant-Commercial	\$1,705.07
Other (Commercial and Industrial)	\$1,346.72

2.3 RATE PAYMENT OPTIONS:

Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, ADOPTS the following due dates for payment in full by one payment on the due date or in 4 instalments:

Option	Instalment	Date
(a)	Due Date/First instalment	1 September 2023
(b)	Second instalment	3 November 2023
(c)	Third instalment	5 January 2024
(d)	Fourth instalment	8 March 2024

2.4 INSTALMENT, RATES SMOOTHING AND ARRANGEMENTS, ADMINISTRATION FEES AND INTEREST CHARGES:

- 2.4.1 Pursuant to Section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, ADOPTS an instalment administration charge of \$8.00 per instalment for payment of rates by 4 instalments, to apply to the second, third and fourth instalment:
- 2.4.2 Pursuant to Section 6.45(3) of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, ADOPTS an interest rate of 5.5% where the owner has elected to pay rates through an instalment option, rates smoothing or alternative payment arrangement.

2.5 LATE PAYMENT INTEREST ON OVERDUE RATES AND AMOUNTS:

ADOPTS an interest rate of 11% per annum, calculated daily from the due date and continuing until the date of payment:

- 2.5.1 On overdue rates in accordance with Section 6.51(1) of the *Local Government*Act 1995 and Regulation 70 of the Local Government (Financial Management)

 Regulations 1996, subject to Section 6.51(4) of the *Local Government Act*1995; and
- 2.5.2 Amounts due to the City in accordance with Section 6.13 of the *Local Government Act 1995.*

Subject to the following exclusions - deferred rates, current instalment amounts not yet due under instalment payment options, registered pensioner portions and current government pensioner rebate amounts;

3. REPORTING OF BUDGET VARIANCES:

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations* 1996, ADOPTS the monthly reporting variance for the 2023/2024 financial year of 10% or more, where that variance is also more than \$20,000;

4. FEES AND CHARGES:

PURSUANT to Section 6.16 of the *Local Government Act 1995*, ADOPTS the Schedule of Fees and Charges in Attachment 5

5. RATES WAIVER:

Pursuant to Section 6.47 of the *Local Government Act 1995*, WAIVES the 2023/24 local government rates for the following groups:

North Perth Bowling Club	Woodville Reserve	3,933.16
North Perth Tennis Club	Woodville Reserve	3,225.23
Leederville Tennis Club	Richmond Street Leederville	2,902.63
Tennis West	Robertson Park	6,593.67
East Perth Football Club	Leederville Oval	13,895.59
Subiaco Football Club	Leederville Oval	11,697.70
Town Team Movement	245 Vincent Street	1,346.72
Perth Soccer Club	Dorrien Gardens	19,142.92
Azzurri Bocce Club	Dorrien Gardens	4,378.77
Loton Park Tennis Club	Loton Park	2,977.79
Leederville Cricket Club	Britannia Reserve	2,481.49
Floreat Athena Junior Soccer Club	Britannia Reserve	2,481.49
Pride Western Australia Incorporated	4 View Street	2,424.77
Floreat Athena Soccer Club	Litis Stadium	10,058.89
Volleyball WA	Royal Park	3,630.42
Forrest Park Croquet Club	Forrest Park	4,973.61
Perth Junior Soccer Club Inc	Forrest Park	1,725.70
Gymnastics Western Australia Inc.	Loftus Centre	12,508.48
North Perth Community Garden Inc	Woodville Reserve	1,346.72
Vincent Men's Shed	Woodville Reserve	1,346.72
Mount Hawthorn Toy Library	Mt Hawthorn Community Centre	1,346.72
Mount Hawthorn Playgroup	Mt Hawthorn Community Centre	1,346.72
Tools n Things	Britannia Reserve	1,346.72
Highgate Forrest Park Playgroup	Forrest Park	2,212.78
Earlybirds Playgroup	87 The Boulevarde	1,346.72
Total		120,672.13

- 6. NOTES a provision of \$50,000 within the budget that will be used to assist ratepayers in financial hardship, up to a maximum of \$500 per property.
- 7. Pursuant to Section 6.11(2)(b) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the closure of the Waste Management Plant and Equipment Reserve and the allocation of the reserve balance to the Strategic Waste Management Reserve.
- 8. Pursuant to Section 6.11(2)(a) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the change in purpose of the Strategic Waste Management Reserve to the following purpose;
 - 8.1 "For the purpose of replacing plant and equipment associated with the City's waste operations and investigation/implementation of integrated waste management strategies/programmes and initiatives, (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park)."

- Pursuant to Section 6.11(2)(a) and Section 6.11(3)(a) of the Local Government Act 1995,
 APPROVES the change in purpose of the Tamala Park Land Sale Reserve to the following purpose;
 - 9.1 "For future significant/major capital works, underground power projects, infrastructure, project or debt reduction programme for the benefit of the City."

PURPOSE OF REPORT:

To consider adoption of the City's Budget for the 2023/2024 financial year, including imposition of differential and minimum rates, adoption of fees and charges, and other consequential matters arising from the budget papers.

BACKGROUND:

Between 1 June and 31 August each year, local governments are required to prepare and adopt a budget for the financial year. As in past years, in preparing the budget, Administration has compiled and analysed relevant information, held a series of budget workshops with Council Members, aligned to the priorities in the City's Strategic Community Plan 2022 – 2032 (SCP), Long Term Financial Plan and review of the Corporate Business Plan (CBP).

A key part of the budget development is identifying the 'budget deficiency' to be made up from the levying of council rates. Once an estimate of that budget deficiency was known, the City gave local public notice of its intention to levy differential rates.

The 2023/2024 draft budget continues Vincent's progress toward long term financial sustainability, and a maturing approach to financial and asset management. It responds to the impact of inflationary pressures with rising construction costs, supply chain issues and higher costs across several other categories.

The City is proposing a 4.5% rate increase in 2023/24, well below current inflation levels and in line with the City's current adopted Long Term Financial Plan 2022/23 – 2031/32.

In preparing the Differential Rates and Minimum Rates for 2023/2024, the City has applied an increase to the minimum payments for each category of 4.5% from previous financial year and a 4.5% increase to the total rates yield excluding rates growth. The base rate derives from dividing the total amount of money raised in general rates by the total value of all rateable properties per category.

The anticipated growth in rateable properties during the year has been budgeted at \$400,000 (interim rates).

An allowance for the waiver of rates to support community and sporting groups has been budgeted at \$150,000. This year is a re-valuation year and to date Vincent has not received updated Gross Rental Valuations (GRV) for properties that rates may be waived. The total for rates waivers is \$120,672, however an allowance has been included for the difference in GRV and any additional community leases negotiated during the year.

As Vincent is one of Perth's lower rating Councils, the proposed rates increase equate to \$1.30 per week, or \$67 per year for the median residential household.

At the Ordinary Council Meeting held on 16 May 2023, Council considered a report (Item 11.5) dealing with a proposal to introduce Differential and Minimum Rates in order to fund the estimated budgeted.

As a result, the following resolution was adopted:

'That Council:

1. ADVERTISES by local public notice, in accordance with Section 6.36(1) of the Local Government Act 1995 for a period of 21 days its intention to levy the following differential rates and minimum rates in 2023/2024 and invites submissions on the proposal from electors and ratepayers:

	2023/2024				
Rating Category	Rate in the Dollar	Minimum Rate			
Residential	0.0752480	\$1,395.41			
Vacant-Residential	0.0782155	\$1,233.10			
Vacant-Commercial	0.1366890	\$1,705.07			
Other	0.0708997	\$1,346.72			

DETAILS:

The 2022/24 Draft Budget as presented includes the following components:

- Statement of Comprehensive Income by Nature or Type this statement details the operating income
 and expenditure categorised by the nature of the income or expenditure, together with capital grants
 and profit/loss on asset disposal. Details of the 2022/23 Adopted Budget, together with projected
 (forecast) Actuals are included for comparative purposes.
- Rate Setting Statement (RSS) by Nature and Type identifies the amount of rates that need to be
 levied to allow the City to undertake all annual activities, once all income is recognised, non-cash items
 are adjusted back, Reserve transfers are incorporated and opening and closing balances are factored
 in.
- Statement of Cash Flows this statement reflects how cash and cash equivalents have been generated and used over the reporting period.
- Explanatory notes to the Statements.
- 4 Year Capital Works Plan 2023/24 2026/27 (Attachment 2).
- Summary of Income and Expenditure by Service Area (Attachment 4).
- Fees and Charges Schedule (Attachment 5).

FINANCIAL HARDSHIP SUPPORT

The City's financial hardship measures will still be applicable in the 2023/2024 financial year.

These measures include:

- Rates Smoothing all City of Vincent ratepayers can choose to pay their rates in weekly, fortnightly or monthly instalments, via direct debit;
- **Flexible Payment Arrangements** payment arrangements are facilitated in accordance with section 6.49 of the *Local Government Act* and may include extending payment deadlines, and repayments plans customised to the circumstances of the ratepayer;
- **Deferment of payments for up to 6 months** ratepayers may request to defer the payment of rates for 6 months;
- Waiver of penalty interest and charges on payment arrangements ratepayers entering into a payment arrangement will have interest and fees waived; and
- Suspension of debt recovery debt recovery will cease once a payment arrangement is in place.

Financial Hardship Guidelines

The City of Vincent Financial Hardship Guidelines were developed in 2020/2021 to assist property owners when paying their rates levy. This support is still available to all residents experiencing financial hardship.

Financial hardship measures include:

- flexible payment plans;
- · payment deferment options; and
- a waiver of penalty interest.

A financial hardship payment of up to \$500 may also be available to eligible property owners who are experiencing financial hardship. A financial hardship fund has been created to enable this, totalling \$50,000.

OPENING BALANCE - 1 JULY 2023

The 2023/24 budget is currently estimating an end of year closing surplus for 30 June 2023 of \$4,098,614, which is mainly attributable to:

- \$2.2m Estimated municipal funding for carry forward capital projects
- \$1.4m Various estimated capital/operational savings and other minor revenue variances
- \$0.5m Estimated higher interest revenue and fees and charges

REVENUE

Revenue is anticipated to be increased by \$3.0m compared to the current revised budget. The assumptions resulting in revenue increasing include:

Rates: Rates and annual charges comprise 61.8% of the revenue mix for the City

of Vincent.

Grants/Subsidies/Contributions: Vincent actively advocates for grant funding and third-party contributions to

deliver important infrastructure and service outcomes for the community. In the DRAFT budget for 2023/2024 the City expects to receive \$5.2m in

external funding, of which \$1.5m supports operational activities.

Fees and Charges ('User Charges') increase from \$21.7m (33%) in the

current revised budget to \$22.1m (32.4%) of total revenue. This comprises

charges for the delivery of services and the use of community

infrastructure, such as Beatty Park Leisure Centre membership fees and

paid parking.

Interest Earnings Council receives interest on funds managed as part of its investment

portfolio. Investment decisions are managed in accordance with policy and are reasonably risk averse. In the proposed budget for 2023/24 interest

earnings are estimated to earn approximately \$1.1m.

FEES AND CHARGES

The fees and charges for 2023/2024 (**Attachment 5**) includes various amendments to fees and charges with the intention to primarily recover costs. All new fees and charges have been highlighted in the attachment.

Some of the increases in new fees and charges have arisen due to:

- Beatty Park Gymnasium membership and admission fees, swim school and merchandise fees have increased to reflect a cost recovery model;
- Car parking fee changes with further details below;
- Food premises licence and registration fees have increased to recover administration costs;
- Other inflationary cost pressures.

PROPOSED CHANGES TO CAR PARKING

The City is currently considering recommendations of the draft Precinct Parking Management Plan. The recommendation for each Parking Precinct will guide the review of the fees and charges related to parking. This process will be a key driver in determining the City's operational income and assists with reducing the burden on ratepayers.

A specific precinct parking plan has been drafted for the Mount Lawley town centre and provided to Council. Part of those recommendations and the approach have been incorporated into the parking fees and charges (Attachment 5).

The proposed fees and charges groups car parks into one of the following three categories:

- Secondary Centre Car Park Frame Court & The Avenue
- District Centre Car Park Barlee Street, Chelmsford, Raglan Road, View Street, Rosemount Hotel & Wasley Street
- Activity Corridor Car Park Brisbane Street

The key proposed changes in the parking rates for this financial year are:

- Apply dynamic parking rates of 30% +/- for peak and off-peak periods
- Re-introduce 1st hour free for District Centre Car Parks: Mount Lawley & North Perth
- Reduce base rate for District Centre Car Parks from \$3.20 to \$2.50
- Introduce 1st hour free parking for ratepayers only for Secondary Centre Car Parks: Frame Court and The Avenue in Leederville via EasyPark App.
- Increase kerbside parking and Secondary Centre carparks by 10c.

OPERATING EXPENDITURE

The City continues to experience significant inflationary cost pressures with rising construction costs, supply chain issues and higher costs across several other categories. Annual Perth CPI for the March 2023 quarter is at 5.8 percent and in many instances actual cost increases have been much higher than current inflation levels.

Operating expenditure has increased by \$2.9m compared to the current revised budget which is mainly attributed to:

- Employee costs are expected to rise by \$2.1m due to 3.5% in enterprise bargaining payments and superannuation payments increasing from 10.5% to 11.0%.
- Materials and contracts expenditure is forecasted to increase by \$0.8m mainly due to higher inflationary
 cost pressures across various categories including materials, waste, ICT and contractors and additional
 costs associated with various programs and events and the upcoming Local Government elections.
- Insurance expenses are anticipated to increase by \$0.2m mostly due to higher premiums.

NON-OPERATING BUDGET

As detailed in the Rate Setting Statement, the following Non-Operating transactions are proposed for 2023/24:

- Capital Grants directly associated with the Capital Works Program (including carry forward funding) totalling \$3,594,347:
 - \$1.5m federal government grant allocated to Litis Stadium upgrade, and
 - o \$1.4m has been allocated in grant funding for various road programs.
- Profit on asset disposals of **\$704,109**. This takes into account the current 'book value' of assets being sold against the total proceeds from the sale.
- Loss on asset disposals of **\$47,335**. As with the above 'profit', this item reflects those assets where the proceeds are lower than the current book value and is a non-cash transaction.
- Proceeds from Disposal of Assets of **\$1,713,000**, which relates to the actual sale/trade-in of plant listed for replacement in the 2023/2024 Capital Works Program and the proceeds from the sale of land.

FINANCING ACTIVITIES

The Rate Setting Statement lists the following annual financing activities scheduled for 2023/24:

- Repayment of long-term borrowings loan principal repayments of \$1,585,417 has increased due to a
 full year RRF loan repayments.
- Transfers to Reserves of \$6,535,355 includes the following key movements:
 - Transfer of \$3.3m to Asset Sustainability reserve,
 - Anticipated proceeds of \$1.7m transferred to the Tamala Park Reserve, due to increased land sales.
 - Sydney St North Perth land sale \$0.8m transferred to POS Reserve General, originally budget for 2022/23.
- Transfer from Reserves of \$5,934,019, includes the following key movements:
 - Asset sustainability reserve to fund \$4.4m for the heavy fleet equipment \$1.2m, Beatty Park Pool Tiling Works \$0.8m, changeroom fit-out \$0.7m, facilities renewal, heritage grandstand electrical works and plantroom remedial works \$0.6m, Light fleet equipment \$0.3m, Leederville Oval Stadium Facility Renewal \$0.2m, DLGSC Solar PV \$0.1m and Drainage improvements \$0.1m.
 - Cash in lieu for parking reserve will fund \$0.8m for Accessible City Strategy Implementation \$0.5m, Wayfinding Implementation Plan Stage 1 \$0.2m and Bike Network and Mount Lawley/Highgate place management \$0.1m.
 - Percent for Art Reserve will fund \$0.2m for Artwork maintenance, Artlets sculpture, and Arts Rebound – Town Centre Artworks.
 - POS Reserve General and POS Reserve Haynes Street will fund \$0.2m of Haynes Street
 Development plan implementation Stages 1 & 2.

CAPITAL BUDGET

In 2023/24 the City of Vincent plans capital expenditure of \$19,131,500 (**Attachment 2**) including carry forwards of \$4,599,392 to continue to address asset management priorities that were postponed in previous years. Included within the carry forwards are estimated commitments of \$2,500,563. All estimated commitments at 30 June 2023 included in **Attachment 7** are supported by a raised purchase order. Carry forwards have also reduced from the prior year Annual Budget 2022/23 amount of \$5,378,365.

The capital expenditure budget will be largely funded by grants, third party contributions and reserves with the residual \$8,908,910 (carry forwards \$2,232,775) from municipal funds.

Vincent continues its focus of renewal expenditure in the 2023/24 draft budget, with 78% of new expenditure including carry forwards attributable to asset renewal.

The total capital value of \$19,131,500 including carry forwards of \$4,599,392 representing several multi-year projects. The breakdown of carry forwards from 2022/23 is included below, -with further details in **Attachment 7**.

Description	Carry Forward Budget
ADMIN CENTRE	
Admin Building - Additional Meeting Spaces	73,000
BEATTY PARK LEISURE CENTRE	
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	100,000
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	22,629
DEPARTMENT OF SPORTS AND RECREATION	
Solar Photovoltaic Panel System Installation (Leased DLGSC Building)	98,688
Leederville Oval Stadium Facility Renewal (Leased)	216,629
Modifications to Litis Stadium Underpass	30,000

LITIS STADIUM	
Infrastructure Works - Litis Stadium	60,799
BPLC - FURNITURE AND EQUIPMENT	
BPLC Non-Infrastructure Fixed Asset Renewal	74,573
POLICY AND PLACE - F&E	
Arts Rebound - Town Centre Artworks (COVID 19 Arts Relief - Phase 2)	172,000
BLACK SPOT PROGRAM	
Broome/Wright - Instal Roundabout	248,400
Fitzgerald/Forrest - Ban right hand turns in/out of Forrest street. Seagull Island installed. Close median in Fitzgerald St.	36,690
Fitzgerald/Lawley - Ban right turns out of Lawley by installing half Seagull island in Lawley Street and narrow median island in Fitzgerald St	74,940
Beaufort / Harold, Highgate	150,000
Access and Inclusion (DAIP) – ACROD Parking Improvement Program	30,000
Accessible City Strategy Implementation (Action 3.3.1, 3.3.4 & 2.2.1)	200,000
HBF Stadium Car Park	49,250
DRAINAGE	
Gully Soak-well installation program	84,710
Minor drainage improvement program	239,838
Mt Hawthorn West Catchment Drainage Improvements – Stage 1	40,000
HAYNES STREET RESERVE - IMPLEMENTATION STAGES 1 & 2	
Haynes Street Reserve Development Plan Implementation Stages 1 & 2	47,841
INFRASTRUCTURE MISCELLANEOUS	
Tree Up Lighting	60,000
LOCAL ROADS PROGRAM	
Annual Local Roads Program	280,592
MT HAWTHORN SKATE PARK	
Mt Hawthorn Skate Park - Youth Skate Facility (Election Commitment)	225,577
PARKS - ECO ZONING PROGRAM	
Monmouth Street	8,136
PARKS - PLAYGROUND/EXERCISE EQUIPMENT RENEWAL PROGRAM	
Charles Veryard Reserve - replace exercise equipment	59,904
Ivy Park - upgrade & replace playground equipment	89,934
Lynton Street Reserve - Renew & replace playground equipment	79,932
PARKS AND RESERVES	·
Greening program - Project locations to be determined	111,550
Wayfinding Implementation Plan - Stage 1	198,000
RIGHTS OF WAY	
Laneway Lighting Program	40,000
Rights of Way Rehab Program - Program based upon the most recent condition	50,000
assessment survey	
SLAB FOOTPATH PROGRAM	
Footpath Upgrade and Renewal Program (Annual)	169,682
STREET FURNITURE	
Replacement and Renewal of 94 Bus Shelters (50 shelters derive income from advertising) STREET LIGHTING	46,651
	127 000
Beaufort St - Art Deco Median Lighting Renewal	127,000
Street Lighting Renewal Program - allocated annually	51,843

TRAFFIC MANAGEMENT PROGRAM	
Britannia Road Improvements	40,000
Minor Traffic Management Improvements - allocated annually	22,339
Harold and Lord St Intersection	22,850
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME	
Light fleet	319,500
MAJOR PLANT REPLACEMENT PROGRAM	
5 Tonne Rubbish Compactor Small Rear Loader - 1EKS994 - P3521-AS3772	337,000
Heavy Fleet Replacement Program	146,340
MISCELLANEOUS - PLANT AND EQUIPMENT	
Parking Infrastructure Renewal Program	62,575
TOTAL	4,599,392

BORROWINGS

The City has no additional debt planned for 2023/24 with scheduled loan repayments of \$1,585,417.

CASH BACKED RESERVES

Tamala Park Reserves

The Tamala Park Reserve was established in 2011/12 and funded from revenue received from land developed by the Tamala Park Regional Council. The purpose of the reserve includes allocating funds for future significant or major capital works, infrastructure, project or debt reduction for the benefit of the City. From the 2023/24 financial year, the City proposes the change in purpose of the reserve to include funding for underground power projects. This change will be disclosed in the annual budget as required under section 6.11(3)(a) of the Local Government Act 1995.

Waste Management Plant and Equipment Reserve

This Waste Management Plant and Equipment Reserve was established for the purpose of replacing plant & equipment associated with the City's waste management, minimisation and recycling operations. Due to the under-utilised nature of the reserve, the City proposes the closure of the reserve and funds to be allocated to the Strategic Waste Management Reserve. From the 2023/24 financial year, the City also proposes the change in purpose of the Strategic Waste Management reserve to include funding for replacing plant & equipment for the City's waste operations. This change will be disclosed in the annual budget as required under section 6.11(3)(a) of the Local Government Act 1995.

RATES SETTING CONTEXT

The following table details how the rate in the dollar and waste collection charges (where they are applied separately) levied in 2022/23 impact on the rate levied on an individual residential property at each of the local governments, based on a nominated Gross Rental Value (GRV) of \$17,420, being the Residential category median GRV.

The City of Vincent remains one of Perth's lowest rating Councils, currently ranked eight lowest in the table below.

2022/23 Residential Rating Comparison table

							To	otal	Ranking Based on:	
								Residential		
								Rates Levy		
							Total	based on a		
	Rate	Minimum					Minimum	GRV of		
Council	in \$	Rates	Waste	e Charge	Se	ecurity	Payable	\$17,420	Minimum	\$17,420
Armadale	0.108799	1,242.00	\$	385.50	\$	-	\$ 1,627.50	\$ 2,280.78	27	29
Bassendean	0.087771	1,106.00	\$	411.00	\$	-	\$1,517.00	\$ 1,939.97	25	25
Bayswater	0.078350	1,049.50	\$	384.60	\$	-	\$1,434.10	\$ 1,749.46	18	19
Belmont	0.069069	855.00	\$	303.00	\$	-	\$1,158.00	\$ 1,506.18	3	9
Cambridge	0.062973	967.00	\$	123.00	\$	-	\$1,090.00	\$ 1,219.99	2	1
Canning	0.060330	952.00	\$	411.86	\$	61.94	\$1,425.80	\$ 1,524.75	16	10
Claremont	0.068652	1,360.00	\$	-	\$	-	\$1,360.00	\$ 1,360.00	13	3
Cockburn	0.088970	1,414.00	\$	-	\$	72.57	\$1,486.57	\$ 1,622.43	23	14
Cottesloe	0.074551	1,262.00	\$	-	\$	-	\$1,262.00	\$ 1,298.68	6	2
East Fremantle	0.079432	1,184.00	\$	-	\$	-	\$1,184.00	\$ 1,383.71	4	4
Fremantle	0.090000	1,481.00	\$	-	\$	-	\$1,481.00	\$ 1,567.80	22	13
Gosnells	0.080000	1,009.00	\$	340.00	\$	-	\$1,349.00	\$ 1,733.60	12	18
Joondalup	0.067410	933.00	\$	360.00	\$	-	\$1,293.00	\$ 1,534.28	8	11
Kalamunda	0.074314	925.00	\$	609.20	\$	-	\$1,534.20	\$ 1,903.75	26	23
Kwinana	0.102470	1,126.00	\$	312.00	\$	-	\$1,438.00	\$ 2,097.03	19	28
Melville	0.076048	1,328.35	\$	-	\$	57.00	\$1,385.35	\$ 1,385.35	15	5
Mosman Park	0.078966	960.51	\$	358.00	\$	-	\$1,318.51	\$ 1,733.59	9	17
Mundaring	0.094500	919.00	\$	450.00	\$	-	\$1,369.00	\$ 2,096.19	14	27
Nedlands	0.065579	1,484.00	\$	298.00	\$	-	\$1,782.00	\$ 1,782.00	29	21
Peppermint Grove	0.089200	1,452.00	\$	-	\$	-	\$1,452.00	\$ 1,553.86	21	12
Perth	0.065145	765.00	\$	321.20	\$	-	\$1,086.20	\$ 1,456.03	1	7
Rockingham	0.089640	1,266.00	\$	384.00	\$	-	\$1,650.00	\$ 1,945.53	28	26
South Perth	0.081339	1,080.00	\$	350.00	\$	-	\$1,430.00	\$ 1,766.92	17	20
Stirling	0.059659	893.00	\$	355.00	\$	35.00	\$1,283.00	\$ 1,429.26	7	6
Subiaco	0.077488	1,190.00	\$	315.00	\$	-	\$1,505.00	\$ 1,664.84	24	15
Swan	0.085499	890.00	\$	436.00	\$	-	\$1,326.00	\$ 1,925.39	10	24
Victoria Park	0.095630	1,186.00	\$	-	\$	-	\$1,186.00	\$ 1,665.87	5	16
Vincent	0.085790	1,335.32	\$	-	\$	-	\$ 1,335.32	\$ 1,494.46	11	8
Wanneroo	0.080638	1,035.00	\$	410.00	\$	-	\$1,445.00	\$ 1,814.71	20	22

Rates Growth and Waivers

Rates revenue in the draft Rate Setting Statement (**Attachment 1**) has also provided for the following assumptions:

- An increase of approximately \$400,000 due to organic growth in rates revenue arising from property development or improvement (i.e. interim rates); and
- A decrease of approximately \$150,000 as a waiver of rates for particular community and sporting groups.

The City has been experiencing a moderate level of growth in the number of rateable properties over recent years, averaging nearly 1.19% between 2017 and 2023.

Year (30 June)	RATEABLE PROPERTIES	Increase	
		Number	%
2023	19355	58	0.30%
2022	19297	59	0.31%
2021	19238	197	1.03%
2020	19041	163	0.86%
2019	18878	126	0.67%
2018	18752	404	2.20%
2017	18348	530	2.97%

LOCAL GOVERNMENT PROPERTIES - RATES WAIVER

In recent years, Council has waived the rate on a range of City properties leased to various community and sporting groups. If a waiver is to be considered, it is necessary for it to be considered at the time of the adoption of the budget. Accordingly, Administration has proposed a recommendation to give Council the opportunity to expressly waive the rates for individual leased local government properties that do not meet any of the defined exemption criteria under section 6.26(2) of the Act.

The total value of the rates waiver of **\$120,672.13** has been included in the Rates modelling, and is as follows:

North Perth Bowling Club	Woodville Reserve	3,933.16
North Perth Tennis Club	Woodville Reserve	3,225.23
Leederville Tennis Club	Richmond Street Leederville	2,902.63
Tennis West	Robertson Park	6,593.67
East Perth Football Club	Leederville Oval	13,895.59
Subiaco Football Club	Leederville Oval	11,697.70
Town Team Movement	245 Vincent Street	1,346.72
Perth Soccer Club	Dorrien Gardens	19,142.92
Azzurri Bocce Club	Dorrien Gardens	4,378.77
Loton Park Tennis Club	Loton Park	2,977.79
Leederville Cricket Club	Britannia Reserve	2,481.49
Floreat Athena Junior Soccer Club	Britannia Reserve	2,481.49
Pride Western Australia Incorporated	4 View Street	2,424.77
Floreat Athena Soccer Club	Litis Stadium	10,058.89
Volleyball WA	Royal Park	3,630.42
Forrest Park Croquet Club	Forrest Park	4,973.61
Perth Junior Soccer Club Inc	Forrest Park	1,725.70
Gymnastics Western Australia Inc.	Loftus Centre	12,508.48
North Perth Community Garden Inc	Woodville Reserve	1,346.72
Vincent Men's Shed	Woodville Reserve	1,346.72
Mount Hawthorn Toy Library	Mt Hawthorn Community Centre	1,346.72
Mount Hawthorn Playgroup	Mt Hawthorn Community Centre	1,346.72
Tools n Things	Britannia Reserve	1,346.72
Highgate Forrest Park Playgroup	Forrest Park	2,212.78
Earlybirds Playgroup	87 The Boulevarde	1,346.72
Total		120,672.13

DIFFERENTIAL RATES AND MINIMUM RATES IN 2023/24

In preparing the Differential Rates and Minimum Rates for 2023/24, the City has used the following assumptions:

Residential Category:

The Residential rate imposes a differential rate on land primarily used for residential purposes.

The rate in the dollar has been set at or about the general rate, on the basis that residential properties represent 72% of the total gross rental value of all Vincent properties and therefore they will make a reasonable contribution to the cost of local government services and facilities.

Vacant - Residential Category:

The *Vacant-Residential* rate is imposed on vacant, uninhabitable or undeveloped residential properties that are zoned Residential.

The higher rate in the dollar encourages the development of vacant properties, improving the City's streetscape and stimulates growth and development in the community.

Vacant - Commercial:

The *Vacant-Commercial* rate is imposed on vacant or undeveloped non-residential properties that are zoned Mixed Use, Local Centre, District/Regional Centre, Special Use and Commercial.

The rate in the dollar has been set at or about 177% of the general rate. A higher vacant commercial rate encourages the development of vacant properties, improving the City's streetscape and builds business infrastructure that contributes to the local economy.

Other - Commercial/Industrial:

The *Other – Commercial/Industrial* rate is imposed on non-residential properties that are used for commercial or industrial purposes.

Examples of properties that fall within this category are retail shops, storerooms, car bays, advertisements, wholesalers, warehouses, offices, service stations, hotels, taverns and properties generally used for business purposes.

The rate in the dollar has been set at or about 92% of the general rate. A lower rate has been designed to support and attract businesses to the City thereby stimulating growth and development in the community.

The objective for minimum rating:

A minimum rate is applied to all differential rate categories within the City of Vincent.

The setting of the minimum rate recognises that every property within the City receives a minimum level of benefit from works and services provided throughout the City. By adopting a minimum rate, Council takes this benefit into consideration.

CONSULTATION/ADVERTISING:

Consultation - Intention to Implement Differential and Minimum Rates - Section 6.36(1) of the Act

Notices which included relevant details of Council's intention to impose Differential and Minimum Rates and an invitation for submissions from electors and ratepayers in respect to the proposed differential rates were published on the City of Vincent's website, social media and local newspapers.

Additionally, the information was published on the following website page:

• https://imagine.vincent.wa.gov.au/public-notice-of-intention-to-levy-differential-rates

Submissions were required to be made in writing and provided by 5pm 8 June 2023.

There was a total of 238 visits to our Differential Rates page during the consultation period with 193 viewing the home page and another 8 viewing several pages or submitting a response.

Details of submissions received have been included in **Attachment 6**. A direct response will be provided by Administration to the submitters on the specific questions and issues raised.

LEGAL/POLICY:

The following clauses from the *Local Government Act 1995* are relevant to the preparation of the Annual Budget.

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

^{*} Absolute majority required.

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of
 - (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;

and

- (c) the fees and charges proposed to be imposed by the local government; and
- (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
- (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
- (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
- (g) such other matters as are prescribed.
- (5) Regulations may provide for
 - (a) the form of the annual budget; and
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.
- 6.36. Local government to give notice of certain rates
- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1)
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and

- (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government
 - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
 - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),

it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

6.26. Rateable land

(1) Except as provided in this section all land within a district is rateable land."

Subsection (2) then goes on to specify the nature of properties that are exempt, which in essence includes:

- (a) Crown Land being used for a public purpose or is unoccupied;
- (b) Local government land used for a local government purpose;
- (c) Regional local government land used for that Regional Local Government's purposes;
- (d) Land used exclusively for a religious body as a place of worship, residence of a minister, a convent, nunnery or monastery or occupied exclusively by a religious brotherhood or sisterhood;
- (e) Land used exclusively by a religious body as a school;
- (f) Land used exclusively as a non-government school;
- (g) Land used exclusively for charitable purposes;
- (h) Land vested in trustees for agricultural and horticultural show purposes;
- (i) Land owned by Co-operative Bulk Handling Limited;
- (j) Land exempt from rates under any other written law;
- (k) Land which is declared by the Minister to be exempt from rates.

6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

Fees and Charges

The fees and charges schedule has been reviewed in conjunction with the Budget development. The following provisions are relevant to the implementation of fees and charges.

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
- * Absolute majority required.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

^{*} Absolute majority required."

^{*} Absolute majority required.

RISK MANAGEMENT IMPLICATIONS:

Moderate: The 2023/2024 Budget is based on the best information available and considered to be a

reasonable and prudent representation of the financial performance for the year ahead.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals

We are open and accountable to an engaged community

SUSTAINABILITY IMPLICATIONS:

The Annual Budget, Capital Works Program and Long Term Financial Plan provide resources to support the City of Vincent's Sustainability Programs.

PUBLIC HEALTH IMPLICATIONS:

The Annual Budget, Capital Works Program and Long Term Financial Plan provide resources to support the City of Vincent's Public Health Programs.

FINANCIAL/BUDGET IMPLICATIONS:

Subject to Adoption of the Budget on 20 June 2023, the Rates notices will be distributed from 26 July 2023.

Fees and Charges will be updated following the Budget adoption, unless otherwise set by a statutory authority to commence on any other date.

The opening surplus for 2023/24 has been decreased from \$6,676,946 in the prior year to \$4,098,614.

The closing surplus for 2022/23 is an estimate, as is the forecast for carry forward projects. Each of these will be submitted to Council for review following the annual audit of the 2022/23 Financial Statements. In the interim, the estimates are considered reasonable for calculation of the 2023/24 opening surplus.

CITY OF VINCENT

ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2024

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5

CITY'S VISION

To be a clever, creative and courageous local government.

CITY OF VINCENT STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue	NOTE	\$	\$	\$
Rates	2(a)	42,302,811	40,035,277	39,910,329
Grants, subsidies and contributions	11	1,498,420	756,362	1,067,601
Fees and charges	18	22,143,204	21,979,846	21,055,384
Interest revenue	12(a)	1,103,000	1,529,537	508,000
Other revenue	12(b)	1,385,434	1,417,973	1,139,329
	-()	68,432,869	65,718,995	63,680,643
Expenses		, . ,	, ,	,,-
Employee costs		(31,198,096)	(28,627,884)	(28,802,780)
Materials and contracts		(23,041,382)	(21,796,607)	(21,707,562)
Utility charges		(1,860,315)	(1,862,956)	(1,800,499)
Depreciation	6	(12,607,088)	(11,811,638)	(12,865,818)
Interest expenses	12(d)	(495,449)	(540,835)	(540,835)
Insurance		(804,195)	(753,978)	(647,958)
Other expenditure		(752,098)	(1,292,903)	(1,101,844)
		(70,758,623)	(66,686,801)	(67,467,296)
		(2,325,754)	(967,806)	(3,786,653)
Capital grants, subsidies and contributions	11	3,703,747	1,891,466	3,440,577
Profit on asset disposals	5	704,109	207,624	729,188
Loss on asset disposals	5	(47,335)	(690,688)	(516,540)
Share of net profit of associates accounted for using the	16	1 666 666	(75 620)	1 0 1 0 2 0 0
equity method	10	1,666,666 6,027,187	(75,629) 1,332,773	1,848,288 5,501,513
		0,027,107	1,332,773	5,501,515
Net result for the period		3,701,433	364,967	1,714,860
Other comprehensive income				
Items that will not be reclassified subsequently to profit or loss				
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		3,701,433	364,967	1,714,860
The state of the s		2,121,100	,-•-	1,1 1,500

This statement is to be read in conjunction with the accompanying notes.

CITY OF VINCENT STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
CASH FLOWS FROM OPERATING ACTIVITIES	NOTE	Budget	Actual	Budget
Receipts		\$	\$	\$
Rates		42,234,899	39,754,139	39,910,329
Grants, subsidies and contributions		1,687,143	533,715	972,546
Fees and charges		22,143,204	21,979,846	21,055,384
Interest revenue		1,103,000	1,529,537	508,000
Other revenue		1,385,434	1,417,973	1,139,329
		68,553,680	65,215,210	63,585,588
Payments				
Employee costs		(30,898,096)	(28,341,909)	(28,402,780)
Materials and contracts		(22,638,453)	(21,941,115)	(21,523,101)
Utility charges		(1,860,315)	(1,862,956)	(1,790,499)
Finance costs		(495,449)	(540,835)	(540,835)
Insurance		(804,195)	(753,978)	(647,958)
Other expenditure		(752,098)	(1,292,903)	(1,086,844)
		(57,448,606)	(54,733,696)	(53,992,017)
Net cash provided by (used in) operating activities	4	11,105,074	10,481,514	9,593,571
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(9,085,484)	(7,332,008)	(11,378,268)
Payments for construction of infrastructure	5(b)	(9,946,016)	(3,332,983)	(9,106,260)
Payments for intangible assets	5(d)	(100,000)	(345,283)	Ó
Capital grants, subsidies and contributions		3,703,747	1,891,466	3,440,577
Proceeds from sale of property, plant and equipment	5(a)	1,713,000	318,263	1,948,000
Proceeds on disposal of financial assets at fair value through				
profit and loss		0	11,000	0
Net cash provided by (used in) investing activities		(13,714,753)	(8,789,545)	(15,095,951)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(1,585,417)	(1,501,877)	(1,501,877)
Payments for principal portion of lease liabilities	8	(95,000)	(88,252)	(70,602)
Proceeds from Joint Venture		1,666,666	1,666,668	1,666,666
Proceeds from new borrowings	7(a)	0	827,879	827,879
Net cash provided by (used in) financing activities		(13,751)	904,418	922,066
Net increase (decrease) in cash held		(2,623,430)	2,596,387	(4,580,314)
Cash at beginning of year		10,182,250	7,585,863	5,692,588
Cash and cash equivalents at the end of the year	4	7,558,820	10,182,250	1,112,274

This statement is to be read in conjunction with the accompanying notes.

3

CITY OF VINCENT STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
OPERATING ACTIVITIES	NOTE	Budget	Actual	Budget
Revenue from operating activities		\$	\$	\$
Rates	2(a)	42,302,811	40,035,277	39,910,329
Grants, subsidies and contributions	11	1,498,420	756,362	1,067,601
Fees and charges	18	22,143,204	21,979,846	21,055,384
Interest revenue	12(a)	1,103,000	1,529,537	508,000
Other revenue	12(b)	1,385,434	1,417,973	1,139,329
Profit on asset disposals	5	704,109	207,624	729,188
Profit on Assets Held for Sale (TPRC Joint Venture)		1,666,666	(75,629)	1,848,288
		70,803,644	65,850,990	66,258,119
Expenditure from operating activities		(24 400 006)	(20 627 004)	(28,802,780)
Employee costs		(31,198,096)	(28,627,884)	,
Materials and contracts		(23,041,382)	(21,796,607)	(21,707,562)
Utility charges		(1,860,315)	(1,862,956)	(1,800,499)
Depreciation	6	(12,607,088)	(11,811,638)	(12,865,818)
Finance costs	12(d)	(495,449)	(540,835)	(540,835)
Insurance		(804,195)	(753,978)	(647,958)
Other expenditure	_	(752,098)	(1,292,903)	(1,101,844)
Loss on asset disposals	5	(47,335)	(690,688)	(516,540)
		(70,805,958)	(67,377,489)	(67,983,836)
Non-cash amounts excluded from operating activities	3(b)	10,283,648	12,370,331	10,804,882
Amount attributable to operating activities		10,281,334	10,843,832	9,079,165
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	11	3,703,747	1,891,466	3,440,577
Proceeds from disposal of assets	5	1,713,000	318,263	1,948,000
Proceeds on disposal of financial assets at fair value through profit and loss		0	11,000	0
Profit on Assets Held for Sale (TPRC Joint Venture)		1,666,666	1,666,668	1,666,666
,		7,083,413	3,887,397	7,055,243
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(9,185,484)	(7,677,291)	(11,378,268)
Payments for construction of infrastructure	5(b)	(9,946,016)	(3,332,983)	(9,106,260)
·	. ,	(19,131,500)	(11,010,274)	(20,484,528)
Amount attributable to investing activities		(12,048,087)	(7,122,877)	(13,429,285)
•		(),	() , , ,	(=, =, =,
FINANCING ACTIVITIES				
Inflows from financing activities	7(-)	0	827,879	827,879
Proceeds from new borrowings	7(a)	5,934,019	•	5,240,858
Transfers from reserve accounts	9(a)	5,934,019	2,114,110 2,941,989	6,068,737
Outflows from financing activities		5,934,019	2,941,909	0,000,737
Repayment of borrowings	7(a)	(1,585,417)	(1,501,877)	(1,501,877)
Payments for principal portion of lease liabilities	7 (a) 8	(95,000)	(88,252)	(70,602)
Transfers to reserve accounts	9(a)	(6,535,355)	(7,651,147)	(5,646,083)
Translets to reserve accounts	3(a)	(8,215,772)	(9,241,276)	(7,218,562)
Amount attributable to financing activities		(2,281,753)	(6,299,287)	(1,149,825)
Amount attributable to infancing activities		(2,201,733)	(0,293,207)	(1,149,023)
MOVEMENT IN SURPLUS OR DEFICIT		4 000 011	0.070.040	E 057 004
Surplus or deficit at the start of the financial year	3	4,098,614	6,676,946	5,657,084
Amount attributable to operating activities		10,281,334	10,843,832	9,079,165
Amount attributable to investing activities		(12,048,087)	(7,122,877)	(13,429,285)
Amount attributable to financing activities	_	(2,281,753)	(6,299,287)	(1,149,825)
Surplus or deficit at the end of the financial year	3	50,109	4,098,614	157,140

This statement is to be read in conjunction with the accompanying notes. $\label{eq:conjunction}$

4

CITY OF VINCENT FOR THE YEAR ENDED 30 JUNE 2024 INDEX OF NOTES TO THE BUDGET

Note 1	Basis of Preparation	6
Note 2	Rates	8
Note 3	Net Current Assets	12
Note 4	Reconciliation of cash	14
Note 5	Fixed Assets	15
Note 6	Depreciation	16
Note 7	Borrowings	17
Note 8	Lease Liabilities	19
Note 9	Reserve Accounts	20
Note 10	Revenue Recognition	22
Note 11	Program Information	23
Note 12	Other Information	25
Note 13	Elected Members Remuneration	26
Note 14	Major Land Transactions	28
Note 15	Trading Undertakings and Major Trading Undertakings	29
Note 16	Investment in Associates	30
Note 17	Trust Funds	31
Note 18	Fees and Charges	32

1(a) BASIS OF PREPARATION

The annual budget is a forward looking document and has been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the annual budget be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value. except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets

The local government reporting entity

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 4 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
- Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
- Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
- Sale or Contribution of Assets between an Investor and its Associate or
- AASB 2020-1 Amendments to Australian Accounting Standards
- Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
- Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- · AASB 2022-5 Amendments to Australian Accounting Standards
- Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
- Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
- Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates

The balances, transactions and disclosures impacted by accounting estimates are as follows

- · estimated fair value of certain financial assets
- · estimation of fair values of land and buildings and investment property
- impairment of financial assets
- · estimation uncertainties and judgements made in relation to lease accounting
- · estimated useful life of assets

1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act* 1995. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local* Government Act 1995. Regulation 54 of the Local Government (*Financial Management*) *Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

7

2. RATES AND SERVICE CHARGES

(a)	Rating Information			Number of	Rateable	2023/24 Budgeted rate	2023/24 Budgeted interim	2023/24 Budgeted back	2023/24 Budgeted total	2022/23 Actual total	2022/23 Budget total
	Rate Description	Basis of valuation	Rate in	properties	value	revenue	rates	rates	revenue	revenue	revenue
			\$		\$	\$	\$	\$	\$	\$	\$
(i)											
	Residential	GRV	0.0752480	11,183	301,710,962	22,703,146	180,000	0	22,883,146	21,556,499	21,393,168
	Vacant Residential	GRV	0.0782155	195	5,057,130	395,546	20,000	0	415,546	381,659	396,361
	Other	GRV	0.0708997	1,638	138,963,745	9,852,488	60,000	0	9,912,488	9,374,963	9,291,271
	Vacant Commercial	GRV	0.1366890	40	2,556,550	349,452	50,000	0	399,452	340,361	363,140
	Total general rates			13,056	448,288,387	33,300,632	310,000	0	33,610,632	31,653,482	31,443,940
			Minimum								
(ii)	Minimum payment		\$								
	Residential		1,395	5,972	93,305,096	8,333,389	60,000	0	8,393,389	8,084,660	8,163,135
	Vacant residential		1,233	190	2,234,640	234,289	10,000	0	244,289	224,805	228,480
	Other		1,347	137	1,838,248	184,501	20,000	0	204,501	202,331	214,774
	Vacant Commercial		1,705	0	0	0	0	0	0	0	0
	Total minimum payments			6,299	97,377,984	8,752,179	90,000	0	8,842,179	8,511,795	8,606,389
	Total general rates and mini	mum payments		19,355	545,666,371	42,052,811	400,000	0	42,452,811	40,165,277	40,050,329
(iv) Ex-gratia rates										
(Concessions ex gratia rates (F	Refer note 2(f))		0	0	0	0	0	(150,000)	(130,000)	(140,000)
	Total ex-gratia rates			0	0	0	0	0	(150,000)	(130,000)	(140,000)
	Total rates					42,052,811	400,000	0	42,302,811	40,035,277	39,910,329

The City did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
Ontion		\$	%	%
Option one	1/00/0003		0.000/	44.000/
Single full payment	1/09/2023		0.00%	11.00%
Option two			E 500/	44.000/
First instalment			5.50%	11.00%
Second instalment		8	5.50%	11.00%
Option two				
First instalment	1/09/2023		5.50%	11.00%
Second instalment	3/11/2023	8	5.50%	11.00%
Third instalment	5/01/2024	8	5.50%	11.00%
Fourth instalment	8/03/2024	8	5.50%	11.00%
Option 3 (Rates Smoo	thing by direct debit only)			
40 Weekly payments	01/09/2023 - 31/05/2024		5.50%	11.00%
20 Fortnightly payments	s 01/09/2023 - 24/05/2024		5.50%	11.00%
10 Monthly payments	01/09/2023 - 31/05/2024		5.50%	11.00%
		2023/24	2022/23	2022/23
		Budget revenue	Actual revenue	Budget revenue
		\$	\$	\$
Instalment plan admin of	charge revenue	150,000	133,120	140,000
Instalment plan interest	o e	220,000	208.017	185.000
	ce charge interest earned	130,000	148,628	123,000
Cpa.a .a.so and corvi	so sharge mist sot carried	500,000	489,765	448,000

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description Characteristics Objects Reasons

Residential Category:

The Residential rate imposes a differential rate on land primarily used for residential purposes.

The rate in the dollar has been set at or about the general rate, on the basis that residential properties represent 72% of the total gross rental value of all Vincent properties and therefore they will make a reasonable contribution to the cost of local government services and facilities.

Vacant - Residential Category:

The Vacant-Residential rate is imposed on vacant, uninhabitable or undeveloped residential properties that are zoned Residential.

The higher rate in the dollar encourages the development of vacant properties, improving the City's streetscape and stimulates growth and development in the community.

Vacant - Commercial Category:

The Vacant-Commercial rate is imposed on vacant or undeveloped non-residential properties that are zoned Mixed Use, Local Centre, District/Regional Centre, Special Use and Commercial.

The rate in the dollar has been set at or about 177% of the general rate. A higher vacant commercial rate encourages the development of vacant properties, improving the City's streetscape and builds business infrastructure that contributes to the local economy.

Other - Commercial/Industrial:

The Other - Commercial/Industrial rate is imposed on non-residential properties that are used for commercial or industrial purposes.

Examples of properties that fall within this category are retail shops, storerooms, car bays, advertisements, wholesalers, warehouses, offices, service stations, hotels, taverns, and properties generally used for business purposes.

The rate in the dollar has been set at or about 92% of the general rate. A lower rate has been designed to support and attract businesses to the City thereby stimulating growth and development in the community.

(d) Differential Minimum Payment

A minimum rate is applied to all differential rate categories within the City of Vincent.

The setting of the minimum rate recognises that every property within the City receives a minimum level of benefit from works and services provided throughout the City. By adopting a minimum rate, Council take this benefit into consideration.

(d) Differential Minimum Payment

A minimum rate is applied to all differential rate categories within the City of Vincent.

The setting of the minimum rate recognises that every property within the City receives a minimum level of benefit from works and services provided throughout the City. By adopting a minimum rate, Council take this benefit into consideration.

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Service Charges

The City did not raise service charges for the year ended 30th June 2024.

(f) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Туре	Waiver/ Concession	Discount %	Discount (\$)	2023/24 Budget	2022/23 Actual	2022/23 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
Rate	Rate	Waiver	%	\$	\$ 150,000	\$ 130,000	\$ 140,000	0 Various community groups	Waiver has been provided for not- for-profit organisations that have a community and/or sporting purpose
					150,000	130,000	140,000	0	

3.		Nete	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
(a)	Composition of estimated net current assets	Note			
	Current assets		\$	\$	\$
	Cash and cash equivalents	4	7,558,820	10,182,250	1,112,274
	Financial assets		20,829,487	20,604,199	19,022,321
	Receivables		3,413,979	3,299,311	3,115,506
	Inventories		1,682,292	1,539,102	220,858
	Other Assets		985,826	1,026,992	
			34,470,404	36,651,854	23,470,959
	Less: current liabilities				
	Trade and other payables		(7,676,542)	(7,104,488)	(6,865,671)
	Contract liabilities		(1,004,892)	(704,892)	0
	Capital grant/contribution liability		(1,700,000)	(1,700,000)	0
	Lease liabilities	8	(95,000)	(88,252)	0
	Long term borrowings	7	(1,640,314)	(1,585,417)	(1,607,889)
	Employee provisions		(6,074,075)	(5,774,075)	(5,259,725)
			(18,190,823)	(16,957,124)	(13,733,285)
	Net current assets		16,279,581	19,694,730	9,737,674
	Less: Total adjustments to net current assets	3(c)	(16,229,473)	(15,596,115)	(9,580,534)
	Net current assets used in the Rate Setting Statement		50,109	4,098,614	157,140

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

in accordance with Financial Management Regulation 32.

	Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5	(704,109)	(207,624)	(729,188)
Less: Profit on Assets Held for Sale (TPRC Joint Venture)		(1,666,666)	75,629	(1,848,288)
Add: Loss on asset disposals	5	47,335	690,688	516,540
Add: Depreciation	6	12,607,088	11,811,638	12,865,818
Movement in current contract liabilities associated with restricted cash				
- Inventory		0	0	0
Non cash amounts excluded from operating activities		10,283,648	12,370,331	10,804,882

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets				
Less: Cash - reserve accounts	9	(17,839,833)	(17,238,497)	(12,397,174)
Less: Land held for resale		(1,457,174)	(1,324,704)	0
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		1,640,314	1,585,417	1,607,889
- Infringement debtor transferred to non current asset		1,332,220	1,293,417	1,208,751
- Current portion of lease liabilities		95,000	88,252	0
Total adjustments to net current assets		(16,229,473)	(15,596,115)	(9,580,534)

12

NET CURRENT ASSETS (CONTINUED)

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rat received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been

INVENTORIES

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

The City contributes to a number of superannuation funds on behalf of mployees. All funds to which the City contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows

CONTRACT LIABILITIES

Contract liabilities represent the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of busines

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value

Trade receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period

Short-term employee benefitsProvision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions

13

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

		2023/24	2022/23	2022/23
	Note	Budget	Actual	Budget
Cash at bank and on hand		\$ 658,820	\$ 1,682,250	\$ 292,246
Term deposits		6,900,000	8,500,000	820,028
Total cash and cash equivalents	-	7,558,820	10,182,250	1,112,274
Total cash and cash equivalents		7,550,020	10,102,230	1,112,214
Held as				
- Unrestricted cash and cash equivalents	3(a)	5,858,820	8,482,250	500,000
- Restricted cash and cash equivalents	3(a)	1,700,000	1,700,000	612,274
·	` ′	7,558,820	10,182,250	1,112,274
Restrictions				
The following classes of assets have restrictions				
imposed by regulations or other externally imposed				
requirements which limit or direct the purpose for which				
the resources may be used:				
- Cash and cash equivalents		1,700,000	1,700,000	612,274
- Unrestricted financial assets at amortised cost - term deposits		0	0	6,625,147
- Restricted financial assets at amortised cost - term deposits	3(a)	17,839,833	17,238,497	12,397,174
		19,539,833	18,938,497	19,634,595
The second conservation of the second of the				
The assets are restricted as a result of the specified				
purposes associated with the liabilities below: Financially backed reserves	9	17,839,833	17,238,497	12,397,174
Unspent capital grants, subsidies and contribution liabilities	9	1,700,000	1,700,000	12,597,174
Orispent capital grants, subsidies and contribution habilities	-	19,539,833	18,938,497	12,397,174
Reconciliation of net cash provided by		19,009,000	10,930,497	12,037,174
operating activities to net result				
operating addition to not recall				
Net result		3,701,433	364,967	1,714,860
Depreciation	6	12,607,088	11,811,638	12,865,818
(Profit)/loss on sale of asset	5	(656,774)	483,064	(212,648)
Share of profit or (loss) of associates accounted for using the		(1,666,666)	75,629	(1,848,288)
equity method (Increase)/decrease in receivables		(179,189)	(533,715)	(95,055)
(Increase)/decrease in Other assets		(25,935)	(41,166)	(55,055)
(Increase)/decrease in other assets (Increase)/decrease in inventories		(143,190)	(14,369)	(6,363)
Increase/(decrease) in payables		572,054	(88,973)	215,824
Increase/(decrease) in contract liabilities		300,000	29,930	0
Increase/(decrease) in employee provisions		300,000	285,975	400,000
Capital grants, subsidies and contributions		(3,703,747)	(1,891,466)	(3,440,577)
Net cash from operating activities		11,105,074	10,481,514	9,593,571

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

14

5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget Additions		2023/24 Budget Disposals - Sale Proceeds	2023/24 Budget Disposals - Profit or Loss	2022/23 Actual Additions	2022/23 Disposals - Net Book Value	2022/23 Actual Disposals - Sale Proceeds	2022/23 Actual Disposals - Profit or Loss	2022/23 Budget Additions		2022/23 Budget Disposals - Sale Proceeds	2022/23 Budget Disposals - Profit or Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Property, Plant and Equipment												
Land - freehold land	0	0.0,000	800,000	(43,000)	0	0	0	0	0		900,000	57,000
Buildings - non-specialised	4,938,446		0	0	5,025,627	502,821	0	(502,821)	7,284,051		0	(420,151)
Furniture and equipment	436,623		0	0	1,460,657	5,113	18,082	12,969	672,338		1,048,000	575,799
Plant and equipment	3,710,415	213,226	913,000	699,774	845,724	293,393	300,180	6,788	3,421,879	0	0	0
Total	9,085,484	1,056,226	1,713,000	656,774	7,332,008	801,327	318,263	(483,064)	11,378,268	1,735,352	1,948,000	212,648
(b) Infrastructure Infrastructure - roads Infrastructure - footpaths Infrastructure - drainage Infrastructure - Parks and Reserves Other Infrastructure Infrastructure - Car Park Development Infrastructure - Right of Way	3,234,892 269,682 814,548 1,775,136 2,792,508 766,250 293,000 9,946,016	0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0	1,474,852 277,198 692,994 10,291 461,852 277,198 138,599 3,332,983	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	3,850,638 648,500 338,095 3,148,452 694,900 275,675 150,000 9,106,260	0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0
	9,940,010	Ü	U	0	3,332,963	U	Ü	· ·	9,100,200	0	Ü	o o
(c) Right of Use Assets												
Right of use - plant and equipment	95,000		0	0	0	0	0	0	0		0	0
Total	95,000	0	0	0	0	0	0	0	0	0	0	0
(d) Intangible Assets									_			
Software	100,000		0	0	345,283	0		0	0	0	0	0
Total	100,000	0	0	0	345,283	0	0	0	0	0	0	0
Total	19,226,500	1,056,226	1,713,000	656,774	11,010,274	801,327	318,263	(483,064)	20,484,528	1,735,352	1,948,000	212,648

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

6. DEPRECIATION

By Class

Buildings - non-specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Other Infrastructure
Infrastructure - Car Park Development
Infrastructure - Parks Development
Infrastructure - Right of Way
Right of use - furniture and fittings
Intangible assets - software

By Program

Health
Education and welfare
Community amenities
Recreation and culture
Transport
Economic services

MATERIAL	ACCOL	INITING	DOL ICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Asset Class: Useful Life: 15 to 80 years Buildings 1 to 20 years 1 to 27 years Furniture and equipment Plant and equipment Sealed roads and streets Subgrade structure not depreciated Formation not depreciated 60 to 100 years Pavement Seal - bituminous seals 20 years asphalt surfaces 30 years Footpaths 5 to 50 years Water supply and Drainage systems 30 to 120 years Car park infrastructure Subgrade structure not depreciated Other infrastructure 10 to 60 years Right of use - plant and equipment 3 years Intangible assets - software 3 - 5 years

2023/24	2022/23	2022/23
Budget	Actual	Budget
\$	\$	\$
4,273,736	4,298,708	4,388,633
247,803	264,944	656,507
1,051,390	1,000,160	1,513,211
3,234,660	3,086,342	3,154,254
738,367	738,366	762,794
246,323	242,097	242,349
330,588	615,741	607,181
378,740	253,760	254,944
1,665,230	866,191	956,387
210,251	210,250	209,845
110,000	108,134	119,712
120,000	126,944	0
12,607,088	11,811,638	12,865,818
36,476	34,652	53,327
293,043	287,873	282,372
193,572	192,292	164,310
5,509,465	5,165,203	5,568,524
4,808,341	4,628,910	5,008,619
1,766,191	1,502,708	1,788,666
12,607,088	11,811,638	12,865,818

DEPRECIATION ON REVALUATION

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

16

7. BORROWINGS

(a) Borrowing repayment

Movement in borrowings and interest between the beginning and the end of the current financial year.

					2023/24	2023/24	Budget	2023/24		2022/23	2022/23	Actual	2022/23		2022/23	2022/23	Budget	2022/23
				Budget	Budget	Budget	Principal	Budget	Actual	Actual	Actual	Principal	Actual	Budget	Budget	Budget	Principal	Budget
	Loan		Interest	Principal	New	Principal	outstanding	Interest	Principal	New	Principal	outstanding	Interest	Principal	New	Principal	outstanding	Interest
Purpose	Number	Institution	Rate	1 July 2023	Loans	Repayments	30 June 2024	Repayments	1 July 2022	Loans	Repayments	30 June 2023	Repayments	1 July 2022	Loans	Repayments	30 June 2023	Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
246 Vincent Street DLGSC building	2B	WATC	1.4%	666,198	0	(98,492)	567,706	(13,692)	763,287	0	(97,089)	666,198	(10,643)	763,287	0	(97,089)	666,198	(15,763)
Loftus Centre Redevelopment	5	WATC	6.4%	951,661	0	(210,827)	740,834	(61,232)	1,149,549	0	(197,889)	951,661	(67,303)	1,149,549	0	(197,889)	951,661	(75,380)
Underground Car Park Loftus Rec	6B	WATC	3.9%	0	0	0	0	0	44,483	0	(44,483)	0	(214)	44,483	0	(44,483)	0	(327)
Beatty Park Redevelopment	10	WATC	5.5%	4,618,762	0	(433,245)	4,185,517	(272,665)	5,028,914	0	(410,152)	4,618,762	(265,869)	5,028,914	0	(410,152)	4,618,762	(299,706)
Strength Equipment- BPLC	12	WATC	4.3%	344,090	0	(93,107)	250,983	(15,894)	0	389,169	(45,079)	344,090	(8,423)	0	389,169	(45,079)	344,090	(10,894)
Cardio Equipment- BPLC	13	WATC	4.5%	406,437	0	(66,730)	339,706	(20,011)	0	438,710	(32,273)	406,437	(9,821)	0	438,710	(32,273)	406,437	(12,383)
Resource Recovery Facility	14	WATC	1.3%	6,073,974	0	(683,016)	5,390,959	(110,455)	6,748,886	0	(674,912)	6,073,974	(78,784)	6,748,886	0	(674,912)	6,073,974	(126,005)
				13,061,121	0	(1,585,417)	11,475,705	(493,949)	13,735,119	827,879	(1,501,877)	13,061,121	(441,058)	13,735,119	827,879	(1,501,877)	13,061,121	(540,457)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

7. BORROWINGS

(b) New borrowings - 2023/24

The City does not intend to undertake any new borrowings for the year ended 30th June 2024

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(d) Credit Facilities

Undrawn borrowing facilities credit standby arrangements Bank overdraft limit Bank overdraft at balance date Credit card limit Credit card balance at balance date Total amount of credit unused

Loan facilities

Loan facilities in use at balance date

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
0	0	0
0	0	0
60,000	60,000	60,000
0	0	0
60,000	60,000	60,000
11,475,705	13,061,121	13,061,121

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierachy due to the unobservable inputs, including own credit risk.

8. LEASE LIABILITIES	Lease		Lease Interest	Lease	Budget Lease Principal	2023/24 Budget New	2023/24 Budget Lease Principal	Budget Lease Principal outstanding	2023/24 Budget Lease Interest	Actual Principal	2022/23 Actual New	2022/23 Actual Lease Principal	Actual Lease Principal outstanding	2022/23 Actual Lease Interest	Budget Principal	2022/23 Budget New	2022/23 Budget Lease Principal	Budget Lease Principal outstanding	2022/23 Budget Lease Interest
Purpose	Number	Institution	Rate	Term	1 July 2023	Leases	Repayments	30 June 2024	Repayments	1 July 2022	Leases	repayments	30 June 2023	repayments	1 July 2022	Leases	repayments	30 June 2023	repayments
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
EMV Kit		MAIA Financials	1.60%	3	95,000	0	(95,000)	0	(1,500)	88,252	0	(88,252)	0	(1,061)	70,602	0	(70,602)	0	(378)
					95,000	0	(95,000)	0	(1,500)	88,252	0	(88,252)	0	(1,061)	70,602	0	(70,602)	0	(378)

MATERIAL ACCOUNTING POLICIES

LEASES

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24	0000/04	2023/24	2023/24	2022/23	0000/00	2022/23	2022/23	2022/23	0000/00	2022/23	2022/23
	Budget	2023/24	Budget	Budget	Actual	2022/23	Actual	Actual	Budget	2022/23	Budget	Budget
	Opening	Budget	Transfer	Closing	Opening	Actual	Transfer	Closing	Opening	Budget	Transfer	Closing
	Balance	Transfer to	(from)	Balance	Balance	Transfer to	(from)	Balance	Balance	Transfer to	(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation												
(a) Asset Sustainability Reserve	7,368,624	3,476,814	(4,472,502)	6,372,936	5,283,774		(1,241,106)	7,368,624	5,572,477		(3,041,900)	4,769,130
(b) Beatty Park Leisure Centre Reserve	308,340	4,521	(85,000)	227,861	102,898	205,442	0	308,340	102,681	201,648	(100,000)	204,329
(c) Cash in Lieu Parking Reserve	1,200,761	24,638	(778,500)	446,899	1,457,574	48,187	(305,000)	1,200,761	1,429,508	4,359	(893,500)	540,367
(d) Hyde Park Lake Reserve	165,950	3,359	0	169,309	162,525	3,425	0	165,950	166,906	1,357	0	168,263
(e) Land and Building Acquisition Reserve	307,816	6,231	0	314,047	301,642	6,174	0	307,816	301,005	2,448	0	303,453
(f) Leederville Oval Reserve	71,705	1,452	0	73,157	96,153	1,352	(25,800)	71,705	95,952	536	(30,000)	66,488
(g) Loftus Community Centre Reserve	141,125	2,857	0	143,982	37,660	103,465	0	141,125	37,581	101,119	0	138,700
(h) Loftus Recreation Centre Reserve	232,511	71,055	0	303,566	219,341	58,860	(45,690)	232,511	221,069	61,879	(50,000)	232,948
(i) Office Building Reserve - 246 Vincent Street	212,455	4,301	0	216,756	219,307	148	(7,000)	212,455	227,895	59	(220,675)	7,279
(j) Parking Facility Reserve	109,375	2,214	0	111,589	107,182	2,193	0	109,375	106,956	870	0	107,826
(k) Percentage For Public Art Reserve	268,947	950	(222,000)	47,897	332,907	40	(64,000)	268,947	335,655	16	(333,700)	1,971
(I) Plant and Equipment Reserve	131	3	0	134	131	0	0	131	83	0	(83)	0
(m) POS reserve - General	652,650	828,438	(47,841)	1,433,247	653,071	141,738	(142, 159)	652,650	653,071	911,084	(190,000)	1,374,155
(n) POS reserve - Haynes Street	88,049	41,095	(100,000)	29,144	197,036	41,013	(150,000)	88,049	196,927	39,699	(150,000)	86,626
(o) State Gymnastics Centre Reserve	129,617	15,790	0	145,407	131,596	13,022	(15,000)	129,617	130,952	13,040	(15,000)	128,992
(p) Strategic Waste Management Reserve*	30,089	235,398	0	265,487	29,148	941	0	30,089	269,027	2,187	0	271,214
(q) Tamala Park Land Sales Reserve	3,273,250	1,766,665	0	5,039,915	1,930,361	1,342,889	0	3,273,250	1,929,100	1,275,852	0	3,204,952
(r) Underground Power Reserve	2,448,925	49,574	0	2,498,499	215,555	2,351,725	(118,355)	2,448,925	215,105	791,376	(216,000)	790,481
(s) Waste Management Plant and Equipment Reserve*	228,176	0	(228,176)	0	223,599	4,577	0	228,176	0	0	0	0
	17,238,497	6,535,355	(5,934,019)	17,839,833	11,701,460	7,651,147	(2,114,110)	17,238,497	11,991,950	5,646,083	(5,240,858)	12,397,174

^{*}Waste Management Plant and Equipment Reserve transferred to Strategic Waste Management Reserve

2023/24

9. RESERVE ACCOUNTS

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

		Anticipated	
	Reserve name	date of use	Purpose of the reserve
(a)	Asset Sustainability Reserve	Ongoing	For assisting Council in funding its long term asset management objectives and provide a means to spread the cost of intergenerational assets over multiple years.
(b)	Beatty Park Leisure Centre Reserve	Ongoing	For the major upgrade and redevelopment of the Beatty Park Leisure Centre including the replacement or purchase of major plant, equipment, fixtures and fittings.
(c)	Cash in Lieu Parking Reserve	Ongoing	This reserve is established from payment of cash-in-lieu of car parking from development applicants and is to be used for providing and/or upgrading existing and proposed Transport infrastructure as defined in the City's Parking and Access Policy 7.7.1.
(d)	Hyde Park Lake Reserve	Ongoing	For works associated with the investigation, maintenance, remedial works and the rehabilitation of the Hyde Park Lakes and surrounds.
(e)	Land and Building Acquisition Reserve	Ongoing	To ensure that proceeds of real assets disposed of are restricted to purchase other land and buildings for civic purposes.
(f)	Leederville Oval Reserve	Ongoing	For the works associated with the maintenance, repairs, upgrade and replacement of Leederville Oval buildings, fixtures, fittings and associated land.
(g)	Loftus Community Centre Reserve	Ongoing	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.
(h)	Loftus Recreation Centre Reserve	Ongoing	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.
(i)	Office Building Reserve - 246 Vincent Street	Ongoing	For major building upgrade, maintenance, repairs, renovation and replacement of floorcovering, fixtures and fittings associated with the new Office Building and Land.
(j)	Parking Facility Reserve	Ongoing	This reserve is for the purchase and replacement of parking ticket machines, provision and improvement of parking information systems, security lighting, improved pathways and associated infrastructure to access parking areas and associated works.
(k)	Percentage For Public Art Reserve	Ongoing	This reserve is funded from payment of public art contributions from development applicants and is to be used for the acquisition and provision of Public Art and associated infrastructure.
(I)	Plant and Equipment Reserve	Ongoing	For the purchase of replacement plant and equipment associated with City's works.
) POS reserve - General	Ongoing	For the future development of public open space in the City.
	POS reserve - Haynes Street	Ongoing	For the future development of POS at Haynes Street.
(o)	State Gymnastics Centre Reserve	Ongoing	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.
(p)	Strategic Waste Management Reserve	Ongoing	For the purpose of replacing plant and equipment associated with the City's waste operations and investigation/implementation of integrated waste management strategies/programmes and initiatives, (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park).
(q)	Tamala Park Land Sales Reserve	Ongoing	For future significant/major capital works, underground power projects, infrastructure, project or debt reduction programme for the benefit of the City.
<u>(r)</u>	Underground Power Reserve	Ongoing	For the purpose of funding the City's contribution to approved underground power projects.

(c) Reserve Accounts - Change in Use

The City has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Reserve name	Proposed new purpose of the reserve	Reasons for changing the use of the reserve	2023/24 Budget amount to be used	Budget amount change of purpose
Strategic Waste Management Reserve	For the purpose of replacing plant and equipment associated with the City's waste	To consolidate the purpose and funds of the closed	\$ 0	\$
Strategic waste wanagement reserve	operations and investigation/implementation of integrated waste management strategies/programmes and initiatives, (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park).	Waste Management Plant and Equipment Reserve	U	Ü
Tamala Park Land Sales Reserve	For future significant/major capital works, underground power projects, infrastructure, project or debt reduction programme for the benefit of the City.	To include the Underground Power Project.	0	0
			0	0

10 REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete		Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision		No refunds	On payment and issue of the licence, registration or approval
Pool inspections	regardless of naming. Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision		Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
goods and	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
services Sale of stock	Beatty Park kiosk	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision		Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None 22	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

Item 11.5- Attachment 1 Page 314

11. PROGRAM INFORMATION

(a) Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

Governance

To provide a decision making process for the efficient allocation of scare resources

ACTIVITIES

The programme reflects the statutory element of local government operations including Council Member support, community consultation and involvement, statutory reporting, compliance and accountability.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

This program covers costs associated with animal control, fire prevention and other law, order and public safety services generally associated with local law control.

Health

To provide an operational framework for environmental and community health.

This program covers health administration and inspection, child health clinics, immunisation clinics, food control and pest control services.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

The major costs in this program relate to staff involved in coordinating welfare, disability and youth services and donations to various community welfare groups serving the City. The costs of maintaining pre-school premises are also included.

Community amenities

To provide services required by the community

This program covers activities of household refuse and recycling, other sanitation including public litter bins and bulk rubbish collections as well as town planning and regional development administration, protection of the environment and bus shelters and street furniture.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

This program covers activities associated with public halls, recreation administration, sportsgrounds, parks and reserves. Beatty Park Leisure Centre, Vincent Library and cultural activities are included.

Transport

To provide safe, effective and efficient transport services to the community.

The principal operating areas here relate to maintenance of paths, drains, street cleaning, verges and medians, roads and kerbs, rights of way, crossovers, street trees and road reserves. Parking control and operation of car parks is also covered.

Economic services

To help promote the local government and its economic wellbeing.

This program covers costs associated with building control and area promotion.

Other property and services

To monitor and control operating accounts

This program is principally a clearing area where costs associated with public works overheads are accumulated and then subsequently dispersed to other expense areas. Other activities include general administration overheads, plant operation costs, insurance claims and properties held for civic purposes.

23

11 PROGRAM INFORMATION (Continued)

(b) Income and expenses	2023/24 Budget	2022/23 Actual	2022/23 Budget
Income excluding grants, subsidies and contributions	\$	\$	\$
Governance	92,400	66,795	66,500
General purpose funding	44,401,551	42,051,892	40,726,329
Law, order, public safety	318,646	219,969	317,306
Health	401,733	309,319	346,605
Education and welfare	146,668	136,329	187,317
Community amenities	725,989	1,124,355	707,273
Recreation and culture	11,176,771	10,489,781	10,194,207
Transport	9,652,064	9,886,200	9,606,871
Economic services	307,877	250,504	508,450
Other property and services	2,081,525	559,484	2,529,660
	69,305,224	65,094,628	65,190,518
Grants, subsidies and contributions			
General purpose funding	1,200,000	464,866	763,848
Law, order, public safety	13,807	4,000	50,000
Health	51,863	55,000	60,919
Housing	45,000	40,455	45,994
Community amenities	32,750	58,751	112,685
Recreation and culture	0	7,435	0
Transport	105,000	103,966	1,385
Other property and services	50,000	21,889	32,770
	1,498,420	756,362	1,067,601
Capital grants, subsidies and contributions			
Education and welfare	0	0	110,950
Recreation and culture	2,155,577	44,894	1,822,573
Transport	1,548,170	1,846,572	1,507,054
	3,703,747	1,891,466	3,440,577
Total Income	74,507,391	67,742,456	69,698,696
Expenses			
Governance	(3,723,162)	(2,969,566)	(3,341,981)
General purpose funding	(556,800)	(574,304)	(887,829)
Law, order, public safety	(2,839,789)	(4,452,293)	(4,829,171)
Health	(1,315,749)	(1,730,794)	(2,188,227)
Education and welfare	(475,291)	(402,771)	(441,371)
Community amenities	(14,347,012)	(15,223,614)	(17,048,417)
Recreation and culture	(21,507,606)	(22,047,153)	(25,926,147)
Transport	(8,054,043)	(9,686,122)	(9,586,575)
Economic services	(9,916,373)	(8,606,947)	(796,660)
Other property and services	(8,070,133)	(1,683,925)	(2,937,458)
Total expenses	(70,805,958)	(67,377,489)	(67,983,836)
Net result for the period	3,701,433	364,967	1,714,860

12. OTHER INFORMATION

12. OTHER INFORMATION			
	2023/24	2022/23	2022/23
The net result includes as revenues	Budget	Actual	Budget
	\$	\$	\$
(a) Interest earnings			
Investments			
- Reserve accounts	350,000	550,000	100,000
- Other funds	400,000	622,892	100,000
Late payment of fees and charges *	130,000	140,000	120,000
Other interest revenue	223,000	216,645	188,000
	1,103,000	1,529,537	508,000
* The City has resolved to charge interest under			
section 6.13 for the late payment of any amount			
of money at 5%.			
(b) Other revenue			
Reimbursements and recoveries	1,385,434	1,417,973	1,139,329
	1,385,434	1,417,973	1,139,329
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	90,000	85,000	85,000
Other services	10,000	5,000	5,000
40.14	100,000	90,000	90,000
(d) Interest expenses (finance costs)	400.040	500 774	540.457
Borrowings (refer Note 7(a))	493,949	539,774	540,457
expense on lease liabilities (refer Note 8)	1,500	1,061	378
(a) Milita affe	495,449	540,835	540,835
(e) Write offs	400.000	470.000	00.000
Rates Waived	160,000	170,000	60,000
	160,000	170,000	60,000

25

13. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Mayor Emma Cole			
Mayor's allowance	65,915	64,938	66,000
Meeting attendance fees	32,410	31,928	35,400
Child care expenses	223	0	445
Other expenses	55	241	55
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	220	111
	101,158	99,827	104,511
Deputy Mayor Susan Gontaszewsk			
Deputy Mayor's allowance	16,500	16,234	16,500
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	223	0	445
Other expenses	55	241	56
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	40.796	111
Cr Ron Alexander	43,503	42,786	43,207
Meeting attendance fees	24 170	23,811	22 505
Child care expenses	24,170 222	23,611	23,595 445
Other expenses	55	241	56
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	2,300	111
Traver and accommodation expenses	27,002	26,552	26,707
Cr Suzanne Worner	2.,002	20,002	20,. 0.
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	222	0	445
Other expenses	55	241	56
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	0	111
	27,002	26,552	26,707
Cr Dan Loden			
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	222	0	444
Other expenses	55	241	56
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	0	111
	27,002	26,552	26,706
Cr Jonathan Hallett			
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	222	0	444
Other expenses	55	241	56
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	0	111
Cr. Achley Wellage	27,002	26,552	26,706
Cr Ashley Wallace	24.470	02.044	22 505
Meeting attendance fees Child care expenses	24,170	23,811	23,595
Child care expenses Other expenses	222 55	0 241	444 55
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	2,300	2,300	111
Travol and accommodation expenses	27,002	26,552	26,705
	21,002	20,002	20,100

26

13. ELECTED MEMBERS REMUNERATION

ELECTED MEMBERS REMUNERATION	2023/24	2022/23	2022/23
	Budget	Actual	Budget
	\$	\$	\$
Cr Ross Ioppolo			
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	222	270	444
Other expenses	55	241	55
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	200	111
	27,002	27,022	26,705
Cr Alex Castle			
Meeting attendance fees	24,170	23,811	23,595
Child care expenses	222	0	444
Other expenses	55	241	55
ICT expenses	2,500	2,500	2,500
Travel and accommodation expenses	55	0	112
	27,002	26,552	26,706
Mayor's allowance	65,915	64,938	66,000
Deputy Mayor's allowance	16,500	16,234	16,500
Meeting attendance fees	225,770	222,416	224,160
Child care expenses	2,000	270	4,000
Other expenses	495	2,169	500
ICT expenses	22,500	22,500	22,500
Travel and accommodation expenses	495	420	1,000
	333,675	328,947	334,660

14. MAJOR LAND TRANSACTIONS

It is not anticipated that any major land transactions will occur in 2023-24.

28

15. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated that any trading undertakings or major trading undertakings will occur in 2023-24.

Item 11.5- Attachment 1 Page 321

16. INVESTMENT IN ASSOCIATES

(a) Investment in associate

Mindarie Regional Council

The Mindarie Regional Council was formally constituted in December 1987. The City of Vincent (along with the Cities of Perth, Wanneroo, Joondalup, Stirling and Towns of Victoria Park and Cambridge) is a member of the Mindarie Regional Council. The primary function of the Regional Council under the constitution agreement is for the orderly and efficient treatment and/or disposal of waste. The City of Vincent is a participant in the Mindarie Regional Council (MRC) and has one twelfth (1/12) equity in the land and assets of the refuse disposal facility as per the constitution amendment (dated 25 November 1996) that recognises the City as a member of the Mindarie Regional Council.

Tamala Park Regional Council

The City of Vincent is a participant (along with the Cities of Perth, Wanneroo, Joondalup, Stirling and Towns of Victoria Park and Cambridge) in the operations of the Tamala Park Regional Council (TPRC). The TPRC was created in 2006 to develop approximately 173 hectares of land for sale immediately north of the land leased by the Mindarie Regional Council. The City has a one twelfth (1/12) equity in the assets and liabilities of the development; as well as a one twelfth (1/12) equity in the assets and liabilities of the development; and a one twelfth (1/12) share in the asset of the lands held for development.

MATERIAL ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of the profit or loss of the associate is included in the City's profit or loss. recognised.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Investments in associates (continued)

Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate. When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

Item 11.5- Attachment 1 Page 322

Page 323

CITY OF VINCENT NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2024

17. TRUST FUNDS

Item 11.5- Attachment 1

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2023	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2024
	\$	\$	\$	\$
Leederville Gardens Inc Trust	3,757,459	0	0	3,757,459
	3,757,459	0	0	3,757,459

18. FEES AND CHARGES

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
By Program:			
Governance	16,400	17,676	16,300
General purpose funding	270,000	326,800	298,000
Law, order, public safety	223,300	214,756	221,000
Health	326,166	321,927	277,480
Education and welfare	113,751	105,159	100,239
Community amenities	612,346	783,072	636,790
Recreation and culture	10,131,521	9,801,957	9,306,004
Transport	10,046,564	10,071,278	9,606,371
Economic services	302,996	244,817	500,700
Other property and services	100,160	92,404	92,500
	22,143,204	21,979,846	21,055,384

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

ORDINARY COUNCIL MEETING AGENDA

CITY OF VINCENT 4-YEAR CAPITAL BUDGET - PROGRAM AND FUNDING SOURCE 2023/24 TO 2026/27

Project	Budget 23/24	Municipal 23/24	Reserve 23/24	Grant 23/24	Contribution 23/24	Budget 24/25	Municipal 24/25	Reserve 24/25	Grant 24/25	Contribution 24/25	Budget 25/26	Municipal 25/26	Reserve 25/26	Grant 25/26	Contribution 25/26	Budget 26/27	Municipal 26/27	Reserve 26/27	Grant 26/27	Contribution 26/27
Robertson Park Development Plan - Stage 1	23/24	23/24	23/24	Grant 25/24	23/24	24/25	24/25	24/23	Grant 24/25	24/23	23/20	23/20	25/20	Grant 25/20	23/20	20/2/	20/2/	20/2/	Grant 20/27	20/21
Tennis Centre - Tennis Hut Repurposing (provisional sum)		-			-				-		25,000	25,000			-	-				
Escalation to Tender	-	-	-	-	-	26,000	26,000	-	-	-	102,000	102,000	-	-	-	-	-		-	
Professional Fees	-	-	-	-	-	28,000	28,000	-	-	-	110,000	110,000	-	-	-	-	-		-	
Construction Contingency		-		-	-	101,000	101,000		-	-	399,000	399,000			-		-		-	
Design Contingency	70,000	70,000		-	-	25,000 336,000	25,000 336,000		-		97,000	97,000			-	-	-			
Preliminaries Tennis Centre - Tennis Courts and Thoroughfare	70,000	70,000		-	-	3,454,000	264,000		790,000	2,400,000							-			
Tennis Centre - Multisport Courts resurfacing, fencing, floodlighting, entry zone, signal	868.000	618.000		250,000	-	3,434,000	204,000		730,000	2,400,000			-		-					
Robertson Park Development Plan - Stage 1 Total	938,000		-	250,000	-	3,970,000	780,000		790,000	2,400,000	733,000	733,000		-	-	-	-		-	
Parks Fencing Renewal Program																				
Leake/Alma St Res - renew playground fencing				-		-	-	-	-	-	5.000	5.000			-		-			-
Jack Marks Reserve - renew perimeter fencing	-	-		-	-	25,000	25,000		-	-	-	-			-	-	-	-	-	-
Ellesmere Street - renew playground fencing		-				-		-	-	-	24,000	24,000			-	-	-	-	-	-
Blackford Street Reserve - renew perimeter fencing and remove playground fencing	-	-	-	-	-	40,000	40,000	-	-	-	-	-	-	-	-	-	-			-
Kyilla Park - renew perimeter bollards	-	-	-	-	-	-	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-
Shakespeare St Res - renew perimeter fencing			-	-	-	22,000	22,000	-	-					-	-			-		
Fencing Upgrade Program - General Provision	-	-	-	-	-	-	-	-	-	-	90,000	90,000	-	-	-	100,000	100,000	-	-	
Multicultural Gardens - renew perimeter fencing Royal Park - renew volleyball court fencing	20,000	20,000 30,000	-					-	-			-	-	-				-		
Parks Fencing Renewal Program Total	50,000		-	- :	-	87,000	87,000	- :	-		169,000	169,000	-	-	-	100,000	100,000			
. and renoing neriowal riogram rotal	30,000	30,000	-	_		07,000	07,000		-		103,000	103,000	-	-	-	100,000	100,000		-	
Air Conditioning & HVAC Renewal																				
Air Con/HVAC Renew - Leederville Oval Stadium (EPFC)	-	-	-	-	-	120,000	120,000	-	-	-	-	-	-	-	-	-	-	-	-	
Air Con/HVAC Renew - Mt Hawthorn Comm Centre (Leased)	-	-	-	-	-	100,000	100,000		-	-	-	-		-	-	-	-	-	-	-
Air Con & HVAC Renew - Library & Local History Centre	12,301	12,301	-	-	-				-	-	-	_		-	-	-	-	-		
Air Con & HVAC Renew - Miscellaneous	50,000	50,000	-	-		50,000	50,000		-		100,000	100,000	-	-	-	100,000	100,000			
DLGSC - HVAC, Plant & Fire Services Renewals	-	-	-	-	-	-	-		-	-	-	-	-	-	-	300,000	300,000			-
Air Conditioning & HVAC Renewal - Admin	50,000	50,000	-	-	-	450,000	450,000	-	-	-	250,000	250,000	-	-	-	-	-	-	-	-
Air Conditioning & HVAC Renewal Total	112,301	112,301	-	-	-	720,000	720,000	-	-	-	350,000	350,000	-	-	-	400,000	400,000	-	-	
246 Vincent Street, Leederville - DLGSC - Lease Obligation Renewal Commitme	nts										190.000		190,000							
Lift renew and non fixed assets renewal 246 Vincent Street, Leederville - DLGSC - Lease Obligation Renewal Commitme	- :	- :	-	- :	- :	- :	- :				190,000		190,000	-	-	- :	- :			
246 VIIICENT Street, Leedervine - DLGSC - Lease Obligation Renewal Committee	-	-	-		-	-	-		-		190,000	-	190,000	-		-	-			
Public Toilet Renewal Program																				
Britannia Road Pavilion Toilets						115,000	115,000			-	-				-					-
Charles Veryard Reserve Clubroom Toilets			-		-	-	-		-	-	45,000	45,000		-	-					-
Public Toilet Renewal - General Provision	25,000	25,000	-		-	50,000	50,000	-	-	-	50,000	50,000		-	-	50,000	50,000	-	-	-
Public Toilet Renewal Program Total	25,000	25,000	-	-	-	165,000	165,000	-	-		95,000	95,000	-	-	-	50,000	50,000	-	-	-
Parking Machines Asset Replacement Program																				
Parking Infrastructure Renewal Program	212,575	212,575	-	-	-	150,000	150,000	-	-	-	153,000	153,000	•	-	-	200,000	200,000			-
Parking Machines Asset Replacement Program Total	212,575	212,575	-	-	-	150,000	150,000	-	-	-	153,000	153,000		-	-	200,000	200,000	-	-	
Postty Body Labourg Control Boundary description (Louise or Considerated																				
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand BPLC - Heritage Grandstand Renewal	200,000		200,000																	
BP Leisure Centre û Repair Grandstand He	22,629	22,629	200,000		-		-						-		-					
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand Total	222,629		200,000			-		-			-	-		-	-	-		-		-
Parks Irrigation Upgrade &Renewal Program																				
Ellesmere St Res - renew in fround irrigation system		-		-	-		-		-	-		-			-	50,000	50,000		-	-
Charles Veryard - renew groundwater bore	-	-	-	-	-	-	-	-	-		-	-	-	-	-	45,000	45,000		-	-
Britannia Reserve - renew in ground irrigation system and electrical cabinets (x2)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	815,000	815,000	-	-	
Hyde Park - renew groundwater bores No 36			-	-	-	-		-	-		-	-		-	-	45,000	45,000	-		
Forrest Park - upgrade irrigation system and electrical cabinet	-	-		-	-	-		-	-	-	225,000	225,000			-	-	-	-	-	
Birdwood Square - renew irrigation system and electrical cabinet	-			-	-	-			-		125,000	125,000			-	-	-			
Les Lilleyman Res - renew groundwater bore Beatty Park Res - renew in-ground irrigation system, electrical cabinet and install iron											45,000 230,000	45,000 230,000								
Oxford St Res - renew groundwater bore, electrical cabinet and install iron filter	-					140.000	140.000			-	230,000	230,000	-					- :		
Brentham St Res - renew groundwater bore, electrical cabinet and install inclinities		-	-	-		60,000	60,000	-	-	-	-	-			-	-	-	-		-
Road Reserves - renew groundwater bores (x 4)	-	-	-	-	-	-	-	-	-	-	120,000	120,000	-	-	-	-	-		-	-
Ellesmere St Res - renew groundwater bore & electrical cabinet		-			-	60,000	60,000		-	-		_			-	-	-		-	
Gladstone St Res - renew irrigation, elec cabinet and ground water bore	-	-	-	-	-	100,000	100,000		-	-	-	-		-	-	-	-	-	-	
Robertson Park - renew groundwater bore No 31		-	-	-	-	45,000	45,000		-	-	-	-		-	-	-	-		-	
Hyde Park - renew groundwater bores No 24 and 29	-	-		-	-	90,000	90,000		-	-	-	-	-		-	-	-	-	-	
Weld Square - renew irrigation system and install iron filter	-		-	-	-	-	-	-	-	-	180,000	180,000	-	-	-	-	-		-	-
Sutherland St - renew irrigation, groundwater bore and electrical cabinet	75,000		-	-		-	-		-	-	-	-		-	-	-	-		-	-
Axford Park - renew in-ground irrigation system and electrical cabinet	80,000	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Keith Frame Res - renew ground irrigation system and electrical cubicle and bore ren Charles Veryard - renew in-ground irrigation system and electrical cabinet	145,000 250,000	145,000 250,000	-	-	-	-	-		-		-	-	-	-	-	- :	-			
				-																
					_	_	_	_			_	_	_	_	_	_	_			
Forrest Park - renew groundwater bore Britannia Reserve - renew groundwater bore (south) No 40	45,000 45,000	45,000	- :	-	-	-		<u> </u>	-		-		-			-		<u> </u>	-	

Parks Irrigation Upgrade &Renewal Program Total	640,000	640,000	-	-	-	495,000	495,000		-	-	925,000	925,000		-	-	955,000	955,000	-	-	-
Road Maintenance Programs - MRRG																				
Annual MRRG Program - bgt to be split	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-
Road Maintenance Programs – MRRG Total	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000		1,110,000	370,000	-	740,000		1,110,000	370,000	-	740,000	-
Dead Malatanasa Danasa Land Danas Danasa																				
Road Maintenance Programs – Local Road Program Annual Local Roads Program - bgt to be split	1,633,933	1,633,933	-	-	-	1,551,342	1,551,342	-	-		1,655,222	1,655,222	-			1,388,326	1,388,326		-	
Road Maintenance Programs – Local Road Program Total	1,633,933	1,633,933	-	-	-	1,551,342	1,551,342	-	-		1,655,222	1,655,222	-			1,388,326	1,388,326		-	-
Parks Greening Plan Program	50,000	50,000				102,000	102,000									520,000	520,000			
Greening program - Robertson Park Greening plan	261,550	150,000	111.550			200,000	200,000	- :		- :	100,000	100,000	- :	- :		200,000	200,000		:	
Parks Greening Plan Program Total	311,550	200,000	111,550	-	-	302,000	302,000	-	-	-	100,000	100,000	-	-	-	720,000	720,000	-	-	-
Traffic Management Improvements	40.000	40.000																		
Britannia Road Improvements Minor Traffic Management Improvements	40,000 124,339	40,000 124,339				104,000	104,000	- :		- :	106,000	106,000	- :	- :		108,000	108,000		- :	
Harold and Lord St Intersection	22,850	22,850	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-
Traffic Management Improvements Total	187,189	187,189	-	-	-	104,000	104,000	-	-		106,000	106,000	-	-	-	108,000	108,000	-	-	-
Darley Discourse of A Francisco Francisco Control of A Darrey of Darrey																				
Parks Playground / Exercise Equipment Upgrade & Renewal Program Blackford Street Reserve - Renew Playground Equipment and Softfall	-		-	-	-	-		-	-		-		-			80,000	80,000		-	
Brentham Street Reserve - Renew Playground Equipment and Softfall		-	-	-	-								-			90,000	90,000			-
Hyde Park - renew playground and softfall (West)				-	-									-		350,000	350,000	-		-
Auckland & Hobart St Reserve - replace shade sails			-	-	-						25,000	25,000					-	-		
Beatty Park Reserve - repl exercise equipment Hyde Park - renew playground and softfall (east)						150,000	150,000				70,000	70,000								
Forrest Park - replace playground and softfall	-	-	-	-	-	-	-	-	-	-	-	-	-		-	154,000	154,000		-	-
Banks Reserve - renew platforms and wooden nature play elements			-	-	-						20,000	20,000		-		- 1	-	-		-
Charles Veryard Res - playground and soft fall replacement	-	-	-	-	-	-		-	-		150,000	150,000	-			-		-	-	-
Edinboro St Res - repl playground equipment and soft fall Brigatti Gardens - repl playground equip/soft fall	-	-	-	-	-	160,000	160,000	-	-	-	125,000	125,000	-			-			-	
Britannia Reserve - upgrades & renewals		- :		-	-	70,000	70,000	-	-	- :	123,000	125,000		- :				- :		
Playground/Exer Equip Renewal Program - General Provision	-	-		-		300,000	300,000	-	-	-	300,000	-	300,000	-	-	287,000	-	287,000	-	-
Weld Square - replace basketball backboards	10,000	10,000	-	-	-	-	-	-	-	-	-	-		-		-	-	-	-	-
Kyilla Park - soft fall replacement	60,000 150,000	60,000 150,000	-	-	-	-	-	-	-	-	-	-		-		-	-	-	-	-
Braithwaite Park - playground and soft fall replac (south) Ellesmere/Matlock St Res - repl playground soft fall	10,000	10,000	-	-	-							-		-		-		-		
Menzies Park - replace playground soft fall	50,000	50,000	-	-	-		-	-	-		-		-	-	-	-	-	-	-	-
Ellesmere Street Reserve - replace playground soft fall	80,000	80,000				-	-	-	-		-			-		-	-		-	-
Ellesmere Street Reserve - replace playground shade sails Oxford St Res - renew wooden nature play elements	18,000	18,000	-	-	-	-	-	-	-	-	10.000	10.000	-	-	-	-	-	-		-
Braithwaite Park - replace wooden nature plan elements		- :		-						- :	50,000	50,000	- :							
Cricket Wicket Renewal Program	25,000	25,000	-	-	-			-	-		25,000	25,000	-			-			-	-
Parks Playground / Exercise Equipment Upgrade & Renewal Program Total	403,000	403,000	-	-	-	680,000	680,000	-	-		775,000	475,000	300,000	-	-	961,000	674,000	287,000	-	-
Parks Infrastructure Upgrade & Renewal Program																				-
Leederville Oval - Surface Reconstruction	-			-	-				-	-				-	-	1,740,000	-	580,000	580,000	580,000
Multicultural Federation Gardens - Renew Gazebo	-	-					-	-	-	-	-			-		35,000	35,000		-	-
Streetscape - renew furniture	-	-	-	-	-	-		-	-		50,000	50,000	-	-	-	50,000	50,000	-	-	-
Oxford St Reserve - renew park furniture Axford Park - replace flag poles	-	-	-	-	-	8,000	8,000	-	-		40,000	40,000	-	•		-	•			
Infrastructure Upgrade/Renewl Proram - General Provision	-	-	-	-	-	- 0,000		-	-	-	-	-		- :		55,000	55,000		-	
Smith's Lake - resurfacing of boardwalk	25,000	25,000																		-
Street / POS furniture renewal - Town Centres	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-
Hyde Street Reserve - replace Gazebo Parks Infrastructure Upgrade & Renewal - BBQ provision	10,000 45,000	10,000 45,000	-	-		45.000	45,000		-		60,000	60,000		•		60,000	60,000		-	-
Parks Infrastructure Upgrade & Renewal Program Total	85,000	85,000	-	-		53,000	53,000	-	-	- :	150,000	150,000	-	- :		1,940,000	200,000	580,000	580,000	580,000
																, , , , , , , , , , , , , , , , , , , ,				
Accessible City Strategy Implementation Program																				
Wayfinding Implementation Plan - Stage 1	198,000 500,000		198,000 500.000		-	300.000		300,000	-	-	-	-		-	-	-	-			-
Accessible City Strategy Implementation - Capex for future years subject to Cash-in L Accessible City Strategy Implementation Program Total	698,000		698,000			300,000		300,000							-					
	,		,			,		,												
BPLC - Construction of Indoor Changerooms																				
BPLC - Construct & Fit Out Indoor Pool Changerooms BPLC - Construction of Indoor Changerooms Total	650,000 650,000	-	650,000 650,000	-	-	550,000 550,000	550,000 550,000	-	-	- :	-	- :	-	- :	-	-	-			
BPLC - Construction of Indoor Changerooms Total	030,000		030,000	•	-	330,000	330,000	-	-		-		-	-	•	-	-	•	-	
Gully Soak-well and Minor Drainage Improvement Program																				
Catchment Drainage Improvements		-	-	-	-						250,000	250,000	-			500,000	500,000			-
Mt Hawthorn West Drain Improv – Stage 1	40,000 134,710	40,000 134,710	-		-	- E2 000	- E2 000	•		-	54,000	54,000	-	-	-	- E6 000	56,000	-	•	
Gully Soak Well Program Minor Drainage Improvement Program	639,838	134,710 539,203	100,635	-		52,000 240,000	52,000	240,000			240,000	240,000				56,000 240,000	240,000			-
Gully Soak-well and Minor Drainage Improvement Program Total	814,548	713,913	100,635			292,000	52,000	240,000			544,000	544,000	-	-	-	796,000	796,000	-	-	
Road Maintenance Programs - State Black Spot	90.000	26.607		E2 200		120.000	42 200	00.007			E0E 060	100 007	E1 700	246 660		220.000	110.000		220.000	
State Black Spot Programs scheduled annually Fitzgerald/Lawley, West Perth	80,000 74,940	26,667 26,667		53,333 48,273		130,000	43,333	86,667			505,062	106,667	51,729	346,666		330,000	110,000		220,000	- :
Fitzgerald/Forrest, North Perth	36,690	13,333	-	23,357	-		-				-		-	-	-	-	-	-		-
Broom/Wright, Highgate	248,400	83,333		165,067									-			-				

Root Marientance Programs - Sales files - Sept Teach 990,000																					
Manuschier Service Manuschier Service Manuschier Service Manuschier Service Manuschier Service Manuschier Manu	Intersection of Beaufort and Harold Stre	150,000	50,000	-	100,000	-	-			-						-			-		-
Authors Author	Road Maintenance Programs – State Black Spot Total	590,030	200,000	-	390,030		130,000	43,333	86,667	-		505,062	106,667	51,729	346,666	-	330,000	110,000	-	220,000	-
Authors Author	Road Maintenance Programs - Roads to Recovery																				
Mathematic Propose from the the flower plane 2379 1.0 2.10 1.0 2.10 1.0 2.10		233.740			233,740	-	233,740			233,740	-	233.740			233,740	-	233,740			233,740	
The name of the second of the	Road Maintenance Programs - Roads to Recovery Total	233,740	-	-	233,740	-	233,740	-	-	233,740	-	233,740		-	233,740	-	233,740	-	-	233,740	-
The name of the second of the																					
Some particular for National Control of Cont	Car Parking Upgrade/RenewalProgram																				
States States from Price Price 19 1		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			-		-
Sample with Colors and	Charles Veryard Reserve Car Park East	-		-	-		-				-	-	-			-				-	-
Such Parl Langer Carlo Professor Carlo Service	Coopea Street Car Park	-					-					-				-					-
March Marc															-						
Subtre 1 Sub						-					-										
Select Interlegend Globs - The Aurona's Park 19 1				-	-	-	-				-		-			-				-	
Remark Care From Manual Care Service S		-			-	-	-	-			-			-						-	-
Carbon Long Colone Colo	Robertson Park Car Park	-	-	-	-	-	-	-	-		-			-	-		-		-	-	-
Soly Purple Month Carlot Month		-	-	-	-	-	-	-	-	-	-			-	-	-	-	-		-	-
Figure 1 for fire in the fire		-	-		-	-	-			-	-			-	-	-	-	-		-	
Charles from face from the face of the control of t	Beatty Park Reserve Car Park	-	-	-	-	-	-	-		-	-					-	-	-	-	-	-
Oder Starte - Jan			-	-	-	-			-	-	-	256,000	256,000	-	-	-	-	-		-	-
Lighted Turns Califord Park 1			-	-	-	-			-	-	-	-	-	-	-	-	-	-		-	-
Office Card Parl		-	-		-					-	-	-				-	-	-		-	-
Basic Saura Fuelentia Print Pr	Gill Street Car Park																				-
Accomplying the proposed content expressed on the proposed point of proposed point o			-						-						-			-			-
Machine Can Park Machine Can		50,000	50,000	-	-	-			-	-		50,000	50,000	-	-	-	50,000	50,000	-		-
AGETS Care As 280 based from Company Programs 2,000					-	-	-	-			-	-	-	-			-	-		-	-
Accessed and Accessed Program Floral March Delivery - ACCIVIC Profiting Support Programs (1997) 1997 17,000	ASeTTS Car Park - 286 Beaufort Street	20,000	20,000				-	-	-	-	-	-	-	-		-	-		-		-
Car Parling Lagorationes (Program Total 1970) 21700 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1	Access and Inclusion (DAIP) – ACROD Parking Improve Program	60,000	60,000	-	-	-	30,000	30,000	-		-	30,000	30,000	-	-		30,000	30,000	-	-	-
Fragmen 1,000 1,				-	-	-			-	-	-			-	-	-				-	-
Commonweignment Commonweig	Car Parking Upgrade/RenewalProgram Total	217,000	217,000	-	-	-	525,500	525,500	-	-	-	554,000	554,000	-	-	-	1,641,800	1,641,800	-	-	
Commonweignment Commonweig																					
Column C	ICT Renewal Program																				
Mathematic Note Mathematic				-	-	-			-	-	-			-	-	-				-	-
	ICT Renewal Program Total	45,000	45,000	-	-		70,000	70,000	-		-	71,400	71,400	-	-	-	72,800	72,800	-	-	-
	North Perth Bowling Club Toilet & changeroom refurbishment																				
Note Preside Statistic Assignment Floridal (1966) 150 150 150 150 150 150 150 150 150 150	North Perth Bowling Club	165,000		55,000	110.000	-					-										
In the State of Angelor Interview (and State of State o			-			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure Product - Lies Seduch 1,500,709 0,709 1,500,000 1,500,0				22,000	110,000																
Infrastructure Product - Lies Seduch 1,500,709 0,709 1,500,000 1,500,0	Litis Stadium changeroom redevelopment																				
Betty Part Listure Centre - Facilities Infrastructure Renewal 19,000 10,000	Infrastructure Works - Litis Stadium			-		-		-	-		-		-	-		-	-	-	-	-	-
BB-C - Politic Number Service	Litis Stadium changeroom redevelopment Total	1,560,799	60,799	-	1,500,000	-	1,350,000	-	-	1,350,000	-	150,000		-	150,000	-	-				-
BB-C - Politic Number Service																					
Plant room nemedial works Plant Con-Infrastructure France Assert Removal 15(5):77 73.75 78.500																					
BRC Non-Infrastructure Front Asset Renewal BRC Non-Infrastructure Front Asset Renewal BRC Non-Infrastructure Renewal			-		-	-	850,000	850,000		-	-		-			-	-	-	-	-	-
BR-C - Feeld Resident Renowal 6,050 6,000 - - 6,000 6,000 - - 6,000 6,000 - - - 6,000 6,000 - - - 6,000 6,000 - - - - 6,000 6,000 - - - - - 6,000 6,000 - - - - - - 6,000 6,000 - - - - - - - - -			74.570		-	-		-	-	-	-	-	-	-	-	-	-	-		-	-
BRUT PATE Lighting Renewal Program Floring Renewal Ren				85,000	-			60,000	85,000		-	60,000								-	-
Besty Park Leisure Centre - Scilites Infrastructure Renewal Total 1,469,623 1,345,000 - 1,445,000 1,360,000 150,000 - 310,000 60,000 250,000 - 310,000 60,000 250,000 - 1 Public Open Space Strategy Implementation Plan Public Open Space Strategy Implementation Plan Public Open Space Strategy Implementation Plan Public Open Space Strategy Implementation Plan Total 300,000 30,000 - 100,000 - 1			60,030	350,000									60,000	250,000		-		60,000	250,000		-
Public Open Space Strategy Implementation Plan Briderood Space - Public Tolds 20,000 10,000			134.623					1.360,000	85.000		- :		60.000			- :		60.000		- :	-
Bildwood Square - Public Croites 294 (000 194,000 100,000 1		.,,	,	.,,			1,110,000	.,,	,			,					2.0,000	,			
Bildwood Square - Public Croites 294 (000 194,000 100,000 1	Public Open Space Strategy Implementation Plan																				
Public Open Space Strategy Implementation Plan Total 324,000 224,000 100,000 30,000 - 30,000 30,000 - 31,200 - 31,200 31,200 - 31,800 31,800		294,000	194,000	-	100,000	-	-				-				-		-			-	-
Parks Lighting Renewal Program Lighting Renewal Program 50,000 50,00	Public Open Space Strategy Implementatio	30,000			-	-			-	-	-			-	-	-			-		-
Lighting Renewal Program - General Provision	Public Open Space Strategy Implementation Plan Total	324,000	224,000	-	100,000		30,600	30,600	-	-		31,200	31,200	-	-	-	31,800	31,800	-		-
Lighting Renewal Program - General Provision																					
Parks Lighting Renewal Program Total 50,000 50,000 - 50,000 50																	10100				
Community Safety Initiatives Laneway Lighting Plogram 120,000 110,000 1				-	-				-	-	-			-	-	-			-	-	-
Laneway Lighting Program 120,000 110,000 110,000 100,000	raiks Lighting Renewal Program Total	50,000	50,000	-			50,000	50,000		-		52,000	52,000	-	-	-	104,000	104,000	-		-
Laneway Lighting Program 120,000 110,000 110,000 100,000	Community Safety Initiatives																				
Community Safety Initiatives Total 120,00 110,000 110,000 100,000 . 83,200 83,200 . 86,500 86,500 . 90,000 90,000 . 90,0		120,000	110.000	10.000		-	83.200	83 200				86.500	86.500				90.000	90.000			
Parks Playground / Exercise Equipment Upgrade & Renewal Program Forrest Park - Replace Playground Shade Sail Forrest Park - Replace Playground / Exercise Equipment Upgrade & Renewal Program Total Banks Reserve Master Plan Implementation General Indicatoring and other described Space Forrest Playground / Exercise Equipment Upgrade & Renewal Program Total Banks Reserve Master Plan Implementation Forrest Playground / Exercise Equipment Upgrade & Renewal Program Total Banks Reserve Master Plan Implementation Forrest Playground / Exercise Equipment Upgrade & Renewal Program Total Banks Reserve Master Plan Implementation Forrest Playground / Exercise Equipment Upgrade & Renewal Program Total Banks Reserve Master Plan Implementation Total Ba																					
Forrest Park - Replace Playground Shade Sail		.20,000	,	.0,000			55,200	00,200				00,000	55,550				30,000	55,550			
Forrest Park - Replace Playground Shade Sail	Parks Playground / Exercise Equipment Upgrade & Renewal Program																				
Parks Playground / Exercise Equipment Upgrade & Renewal Program Total	Forrest Park - Replace Playground Shade Sail	-	-	-	-		-	-	-	-		-	-	-	-	-		18,000			-
Banks Reserve Master Plan Implementation	Parks Playground / Exercise Equipment Upgrade & Renewal Program Total	-	-	-	-	-	-	-		-		-	-	-	-	-			-	-	
Boardwalk																					
General landscaping and park furniture/ameniles	Banks Reserve Master Plan Implementation																				
Pedestrial lighting and other electricals		-	-		-	-		-	-	-		450,000	450,000	-	-		-	-	-		-
Community Meeting Space	General landscaping and park furniture/amenities	-	-	-	-		206,000	206,000	-	-	-	- 0E 000	- OF 000	-	-	-	-	-	-	-	-
Kayak Storage Facility												95,000	95,000				450,000	450,000			-
Container Calé 200,000 200,000 - </td <td></td>																					
Waller's Brook Crossing 200,000 200,000 - 100,000 100,000 -												60,000	60,000				200,000	200,000			
Banks Reserve Master Plan Implementation Total 200,000 200,000 306,000 306,000 605,000 605,000 650	container care	200 200	200.000				100.000	100.000				- 00,000	-								- 1
	Walter's Brook Crossing																				
Footpath Upgrade and Renewal Program					-		306.000	306.000	-		-	605.000	605.000	-			650.000	650.000		-	
				-	-		306,000	306,000	-	-	-	605,000	605,000	-	-	-	650,000	650,000	-	-	-

Footpath Upgrade and Renewal Program	269,682	269,682	-		-	177,500	177,500	-	-	-	448,750	448,750 -		-	460,750	460,750		-	
Footpath Upgrade and Renewal Program Total	269,682	269,682	-		-	177,500	177,500	-	-	-	448,750	448,750 -	-	-	460,750	460,750	-	-	
Haynes Street Reserve Development Plan Implementation																			
Haynes St Reserve Development Plan 1 & 2	147.841		147.841												320,000		320,000		
Haynes Street Reserve Development Plan Implementation Total	147,841	-	147,841	-	-	-	-	-	-	-	-		-	-	320,000	-	320,000	-	-
	- 1		,																
Rights of Way Rehabilitation Program																			
Rights of Way Rehab Program	173,000	173,000	-	-	-	126,000	126,000	-	-	-	129,000	129,000 -	-	-	132,000	132,000	-	-	-
Rights of Way Rehabilitation Program Total	173,000	173,000	-	-	-	126,000	126,000	-	-	-	129,000	129,000 -	-	-	132,000	132,000	-	-	-
Parks Eco-Zoning Program			-														-		
Parks Eco-Zoning - General Provision		-		-	-				-	-	20,000	20,000 -			20,000	20,000			
Leake/Alma Street Reserve - Eco-zoning				-	-	7.000	7.000		-	-				-	-				
Bourke Street Reserve - Eco-zoning	-	-	-	-	-	20,000	20,000		-	-			-		-	-	-		
Road Reserves - Eco-zoning		-	-	-	-	13,000	13,000		-		-	-	-	-	-	-	-		-
Jack Marks Reserve - Eco-zoning	10,000	10,000	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-
Blackford Street Reserve - Eco-zoning	10,000	10,000		-	-	-			-	-	-			-	-	-	-		-
Monmouth Street	8,136	8,136	-	-	-	-	-		-	-	-		-	-	-	-	- :	-	-
Parks Eco-Zoning Program Total	28,136	28,136	-	-	-	40,000	40,000	-	-	-	20,000	20,000 -	-	-	20,000	20,000	-	-	-
Parks Pathways Renewal Program																			
Weld Square - Re-asphalt existing pathways		-	-		-	-	-	-	-	-	-		-	-	60,000	60,000	-	-	-
Mick Michael Park - re-asphalt existing bitumen pathways	-	-	-		-	_	-	-	-		35,000	35,000 -	-	-	-		-		
Robertson Park - re-asphalt existing bitumen pathways	-	-	-		-	-		-	-		50,000	50,000 -	-	-	-		-		
Banks Reserve - re-asphalt existing bitumen pathways	-	-	-	-	-	50,000	50,000	-	-		-		-	-	-		-		
Smith's Lake - re-asphalt existing bitumen pathways	-	-	-		-	-		-	-		35,000	35,000 -	-	-	-		-		
Stuart Street - re-asphalt existing bitumen pathways	-	-	-		-	-	-	-	-	-	20,000	20,000 -	-	-	-	-	-	-	-
Venables Park - re-asphalt existing bitumen pathways Pathways Renewal Program - General Provision	-		-			50,000	50,000	-	-		80,000	80,000 -			150,000	150,000			-
Redfern/Norham St Res - re-asphalt existing bitumen pathways	5.000	5,000									80,000	30,000			130,000	130,000			
Tony Di Scerni Pathway - re-asphalt existing bitumen pathways	100,000	100,000		-	-		-	-	-	-	-		-	-	-	-	-	-	-
Hyde Park Re-asphalt Pathways	-	-	-	-	-	-		-	-	-	50,000	50,000 -		-	50,000	50,000		-	-
Parks Pathways Renewal Program Total	105,000	105,000	-	-	-	100,000	100,000	-	-	-	270,000	270,000 -	-	-	260,000	260,000	-	-	-
Car Parking Upgrade/Renewal Program																			
HBF Stadium Car Park	49,250	49,250		-		- :			-		-	- : :		-	-				-
Car Parking Upgrade/Renewal Program Total	49,250	49,250	-	-	-		-	-	-	-	-		-	-	-	-	-	-	
Bus Shelter Replacement and Renewal Program																			
Bus Shelters - Replace & Upgrade	86.651	86.651		-	-	40.000	40,000		-					-					
Bus Shelter Replacement and Renewal Program Total	86,651	86,651	-	-	-	40,000	40,000	-	-	-	-		-	-	-	-	-	-	-
Public Arts Projects																			
COVID-19 Artwork relief project	172,000	-	172,000	-	-	-	-		-	-	-		-	-	-	-	-	-	-
Public Arts Projects Total	172,000	-	172,000	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-
Miscellaneous Asset Renewal (City Buildings)																			
Misc Asset Renewal - City buildings	50.000		50.000	-	-	250.000		250.000	-		250.000	250.000 -		-	250.000		250.000		
Miscellaneous Asset Renewal (City Buildings) Total	50,000	-	50,000	-	-	250,000	-	250,000	-	-	250,000	250,000 -	-	-	250,000	-	250,000	-	-
											,	,							
Fleet Management Program																			
Heavy Fleet - Drainage Truck	-	-	-	-	-	800,000	-	800,000	-	-	-		-	-	-	-	-	-	-
P1276 - Toyota Corolla Hybrid Hatch	40,000		18,000	-	22,000	-	-	-	-	-	-		-	-	-	-	-	-	-
P1272 - Nissan Leaf BEV Hatch	50,000	10,000	10,000	-	30,000	-			-	-	-		-	-	-	-	-		
P2210 - Nissan Navara Dual Cab P2207 - Nissan Navara Dual Cab	40,000 40,000	12,000 11,000	5,000 6,000		23,000 23,000														
P2203 - Nissan Navara King Cab Ttop	45,000	12,000	11,000		22,000	-		-			-								
P1264 - Toyota Camry	28,000	4,000	-	-	24,000	-		-	-		-		-	-	-		-		
P1267 - Toyota Camry Hybrid SL	45,000	12,000	8,000	-	25,000			-	-		-		-	-	-		-		
															-	-	-		
P1275 - Toyota Corolla Hybrid Hatch	25,000	3,000	-		22,000	-	-	-	-	-	-							-	-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch	25,000 25,000	3,000 3,000		- :	22,000	-	-	-	-	-	-		:	-		-			
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch	25,000 25,000 25,000	3,000 3,000 3,000	-	-	22,000 22,000		:	-	-	-	-		-	-	:	-	-		
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch	25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000	-	-	22,000 22,000 22,000	-	-	-	-		:		-	-	-	-	:		
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Sadan P1278 - Toyota Corolla Hybrid Sadan	25,000 25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 3,000	-	-	22,000 22,000 22,000 22,000	-	-						-	-	-	-		-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid	25,000 25,000 25,000 25,000 25,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000	-	-	22,000 22,000 22,000	-	-	-	-	-	-		-	-		-	-	-	-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Sadan P1278 - Toyota Corolla Hybrid Sadan	25,000 25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 3,000	- - - - - - 15,000	-	22,000 22,000 22,000 22,000	-	-				-		-	-	-	-			-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sadan P1263 - Toyota Corolla Hybrid P1263 - Toyota Corolla Hybrid P2162 - Toyota Hilux Workmate Ttop P2080 - Nissan Navara Rng Cab Ttop	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 5,000 7,000	- - - - 15,000 15,000 11,000		22,000 22,000 22,000 22,000 22,000 - 20,000 22,000	-	-	-	-		-		-	-	-	-			
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Ttop P2280 - Nissan Navara King Cab Ttop P2205 - Nissan Navara King Cab Ttop P2205 - Nissan Navara King Cab Ttop	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 5,000 7,000 7,000	- - - - 15,000 15,000 11,000 11,000		22,000 22,000 22,000 22,000 22,000 - 20,000 22,000 22,000 22,000	-	-	-		-	-			-	-	-		-	-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1276 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1263 - Toyota Corolla Hybrid Sedan P1263 - Toyota Corolla Hybrid Sedan P1263 - Nissan Navara King Cab Ttop P2068 - Nissan Navara King Cab Ttop P2069 - Nissan Navara King Cab Ttop P2040 - Nissan Navara King Cab Ttop P2040 - Nissan Navara King Cab Ttop	25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 5,000 7,000 7,000	- - - - - 15,000 15,000 11,000 11,000		22,000 22,000 22,000 22,000 22,000 - 20,000 22,000 22,000 22,000 22,000	-	-	-		-	-		-	-	-	-		-	-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Trop P2280 - Nissan Navara King Cab Trop P2205 - Nissan Navara King Cab Trop P2204 - Nissan Navara King Cab Trop P2204 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 5,000 7,000 7,000 7,000	- - - - 15,000 15,000 11,000 11,000 11,000	-	22,000 22,000 22,000 22,000 22,000 - 20,000 22,000 22,000 22,000 22,000 22,000	-	-	-	-				-	-		-		-	-
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1263 - Toyota Corolla Hybrid Sedan P1263 - Toyota Corolla Hybrid Sedan P1263 - Toyota Corolla Hybrid P2162 - Toyota Gurolla Hybrid P2162 - Toyota Hilux Workmale Trop P2208 - Nissan Navara King Cab Trop P2205 - Nissan Navara King Cab Trop P2204 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 40,000 40,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000	- - - - - 15,000 15,000 11,000 11,000	-	22,000 22,000 22,000 22,000 22,000 - 20,000 22,000 22,000 22,000 22,000 22,000 22,000	-	-	-	-						-	-		-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1280 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Trop P2280 - Nissan Navara King Cab Trop P2205 - Nissan Navara King Cab Trop P2204 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P1280 - Toyota Corolla Hybrid Sedan	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 40,000 40,000 25,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 3,000	- - - - 15,000 15,000 11,000 11,000 11,000	-	22,000 22,000 22,000 22,000 22,000 20,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000	-	-		-						-	-		-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1269 - Toyota Corolla Hybrid Hatch P1269 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sadan P1263 - Toyota Corolla Hybrid Sadan P1263 - Toyota Hillux Workmate Trop P2082 - Nissan Navara King Cab Trop P2206 - Nissan Navara King Cab Trop P2206 - Nissan Navara King Cab Trop P2207 - Nissan Navara King Cab Trop P2208 - Nissan Navara King Cab Trop P2209 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P1201 - Nissan Navara King Cab Trop P1201 - Toyota Corolla Hybrid Sadan P1279 - Toyota Caroll Hybrid Sadan	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 40,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000	15,000 15,000 11,000 11,000 11,000 11,000 11,000	-	22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 24,000	-	-	-	-						-	-		-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1280 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Trop P2280 - Nissan Navara King Cab Trop P2205 - Nissan Navara King Cab Trop P2204 - Nissan Navara King Cab Trop P2202 - Nissan Navara King Cab Trop P2201 - Nissan Navara King Cab Trop P1280 - Toyota Corolla Hybrid Sedan	25,000 25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 40,000 25,000 25,000 40	3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 4,000		-	22,000 22,000 22,000 22,000 22,000 20,000 22,000 22,000 22,000 22,000 22,000 22,000 24,000 24,000 24,000 18,000	-	-	-	-						-	-		-	-
PI275 - Toyota Corolla Hybrid Hatch PI274 - Nissan Leaf BEV Hatch PI289 - Toyota Corolla Hybrid Hatch PI289 - Toyota Corolla Hybrid Hatch PI277 - Toyota Corolla Hybrid Hatch PI278 - Toyota Corolla Hybrid Sedan PI283 - Toyota Corolla Hybrid Pi289 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2289 - Nissan Navara King Cab Ttop P2204 - Nissan Navara King Cab Ttop P2204 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P1201 - Toyota Corolla Hybrid Sedan PI279 - Toyota Carolly Hybrid SL P1273 - Nissan Leaf BEV Hatch P2209 - VORSWAGEN Caddy Maxi TD1250 P2209 - VORSWAGEN Caddy Maxi TD1250	25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 40,000 25,000 40	3,000 3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 3,000	- - - - - - - - - - - - - - - - - - -	-	22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 24,000	-	-		-							-		-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Trop P2206 - Nissan Navara King Cab Ttop P2206 - Nissan Navara King Cab Ttop P2207 - Nissan Navara King Cab Ttop P2208 - Nissan Navara King Cab Ttop P2209 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P1200 - Toyota Corolla Hybrid Sedan P1279 - Toyota Campi Hybrid St. P2200 - VOLKSIWAGEN Caddy Maxi TDI250 P2171 - Toyota Corolla Hybrid Hatch	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 25,000 40,000 40,000 40,000 25,000 25,000 26,000 28,000 28,000 45,000 25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 4,000 4,000	- - - - - - - - - - - - - - - - - - -		22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 22,000 24,000 24,000 30,000	-	-											-	
PI275 - Toyota Corolla Hybrid Hatch PI274 - Nissan Leaf BEV Hatch PI289 - Toyota Corolla Hybrid Hatch PI289 - Toyota Corolla Hybrid Hatch PI277 - Toyota Corolla Hybrid Hatch PI278 - Toyota Corolla Hybrid Sedan PI283 - Toyota Corolla Hybrid Sedan PI283 - Toyota Corolla Hybrid PI289 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2180 - Toyota Corolla Hybrid P2208 - Nissan Navara King Cab Ttop P2204 - Nissan Navara King Cab Ttop P2204 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P1201 - Toyota Corolla Hybrid Sedan PI279 - Toyota Camp Hybrid SL P1270 - Toyota Camp Hybrid SL P2209 - VOLKSWAGEN Caddy Maxi TD1250 P2171 - Toyota Corolla Hybrid Hatch P2170 - Toyota Corolla Hybrid Hatch	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 25,000 40,000 40,000 25,000 40,000 25,000 25,000 25,000 25,000 25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 10,0	- - - - - - - - - - - - - - - - - - -		22,000 22,000 22,000 22,000 22,000 20,000 22,000 22,000 22,000 22,000 22,000 24,000 18,000 30,000 25,000	-	-											-	
P1275 - Toyota Corolla Hybrid Hatch P1274 - Nissan Leaf BEV Hatch P1289 - Toyota Corolla Hybrid Hatch P1289 - Toyota Corolla Hybrid Hatch P1277 - Toyota Corolla Hybrid Hatch P1278 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid Sedan P1283 - Toyota Corolla Hybrid P2182 - Toyota Corolla Hybrid P2182 - Toyota Hilux Workmate Trop P2206 - Nissan Navara King Cab Ttop P2206 - Nissan Navara King Cab Ttop P2207 - Nissan Navara King Cab Ttop P2208 - Nissan Navara King Cab Ttop P2209 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P2201 - Nissan Navara King Cab Ttop P1200 - Toyota Corolla Hybrid Sedan P1279 - Toyota Campi Hybrid St. P2200 - VOLKSIWAGEN Caddy Maxi TDI250 P2171 - Toyota Corolla Hybrid Hatch	25,000 25,000 25,000 25,000 25,000 40,000 40,000 40,000 40,000 40,000 25,000 40,000 40,000 40,000 25,000 25,000 26,000 28,000 28,000 45,000 25,000 25,000 25,000 25,000	3,000 3,000 3,000 3,000 18,000 10,000 7,000 7,000 7,000 7,000 7,000 4,000 4,000	- - - - - - - - - - - - - - - - - - -		22,000 22,000 22,000 22,000 22,000 20,000 22,000 22,000 22,000 22,000 22,000 24,000 18,000 30,000 25,000	-	-											-	

<u></u>																				
Heavy Fleet Replacement Program	1,396,340	303,340	880,000	-	213,000	705,000	97,000	500,000	-	108,000	805,000	679,000	-	-	126,000	90,000	80,000			10,000
P1258 - Toyota Corolla Hybrid Hatch	23,500	23,500	-	-		-	-	-	-	-		-	-	-	-	-	-			-
P2199 - Nissan Navara King Cab Ttop	40,000	12,000	8,000	-	20,000	-	-	-	-	-		-	-	-	-	-	-	-		-
P2190 - Mitsubishi Triton Ttop	40,000	15,000	13,000	-	12,000	-	-	-	-	-		-	-	-	-	-	-	-		-
P2196 - Nissan Navara King Cab Ttop	40,000	15,000	5,000	-	20,000	-	-	-	-	-				-	-	-	-		-	-
P2195 - Nissan Navara King Cab Ttop	40,000	15,000	5,000	-	20,000	-	-		-	-		-		-	-	-	-			-
P2194 - Nissan Navara King Cab Ttop	40,000	15,000	5,000	-	20,000 18.000		- :	-	-			- :		-	-	-	- :			-
P2198 - Nissan Navara King Cab Ttop 5 Tonne Rubbish Compactor Small Rear Loader	40,000 337,000	10,000	12,000 297,000		40,000	-	-		-	-		-	-	-	-	-	-	-	•	-
Light Fleet Replacement - Annual Allocation	337,000		297,000		40,000	318,000	186,000			132,000	589,000	337.000			252,000	260.000	131,000			129,000
Fleet Management Program Total	2,977,840	619,840	1,445,000		913,000	1,823,000	283,000	1,300,000		240,000	1,394,000	1,016,000	- :		378,000	350,000	211,000		- :	139,000
Tieet management rrogiam rotal	2,311,040	013,040	1,445,000		313,000	1,023,000	203,000	1,500,000	_	240,000	1,334,000	1,010,000	-	_	370,000	330,000	211,000	-		133,000
North Perth Town Centre Place Plan																				
Tree Up Lighting	60,000	60,000								-									-	-
North Perth Town Centre Place Plan Total	60,000	60,000	-	-	-	-	- 1	-	-	-		-	-	-	-	-	-		-	-
Bicycle Network																				
Bicycle Network - Travel Smart Actions	10,500		10,500	-	-	10,500	-	10,500	-	-		-						-	-	-
Bicycle Network	150,000	75,000		75,000		300,000	-	150,000	150,000		300,000	-	150,000	150,000	-		-	-	-	-
Bicycle Network Total	160,500	75,000	10,500	75,000	-	310,500	-	160,500	150,000		300,000	-	150,000	150,000			-	-	-	-
Artlets																				
Artlets - Public Art - Sculpture	20,000		20,000	-	-		-		-	-					-				-	-
Artlets Total	20,000	-	20,000	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-
Land and Building Asset Renewal Projects																				
Royal Park Hall - Carpet and Blind Renewal	-	-	-	-	-	-	-	-	-	-	30,000	30,000	-	-	-	-	-	-		-
Mt Hawthorn Child Health Clinic Facility Renewal (Leased)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	20,000	-		-
Facility renewal - 62 Frame Court (Leased Y WA Headquarters)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000	-		-
North Perth Child Health Clinic Renew - 22 View St (Leased Department of Health)	-	-	-	-	-	-	-	-	-	-		-	-	-	-	20,000	20,000	-		-
Highgate Child Health Clinic Renewal (Leased Child and Adolescent Health)	-	-	-	-	-	-	-	-	-	-	20,000	20,000	-	-	-	-	-	-	-	-
Toilet/ facilities upgrade - Loftus Rec Ctr (Belgravia)	-			-	-	250,000	-	250,000	-	-	-	-		-	-	-	-		-	-
Mt Hawthorn Community Centre Facility Renewal (Leased)	-		-	-	-	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Facility renewal (Leased Gymnastics WA)	-	-	-	-	-	100,000	-	100,000	-	-	80,000	-	80,000	-	-	-	-	-	-	-
Admin Building - Additional Meeting Spaces	73,000	33,000	40,000	-	-		•	•	-	-		-	-	-	-			-		-
Administration Centre Renewals	100,000		100,000	-	-	100,000	100,000	-	-	-	100,000	100,000		-	-	50,000	50,000		-	-
Leederville Oval Stad Fac Renewal (Leased)	316,629	100,000	216,629	-	-	100,000	100,000	-	-	-	100,000	100,000		-	-	-	-		-	-
Lift Renewal - Administration & Civic Centre	-			-	-	240,000	240,000		-	-	-	-		-	-	-	-		-	-
Gym roof repairs (Leased Belgravia)				-	-	60,000	-	60,000	-		-				-		-		-	-
Repacel electrical distibution boards - multiple buildings - post asbestos removal	30,000	30,000		-	-		-	-	-		-				-		-		-	-
Modifications to Litis Stadium Underpass	30,000	30,000	-	-	-	-	-		-	-	-			-	-		-		-	-
Hyde Park - Gazebo Renewal	-	-	-	-	-	-		-	-	-		-	-	-	-	50,000	-	50,000		-
Britannia Reserve - Tool Library	-			-	-	25,000	25,000		-	-	-			-		-	-		-	-
Loftus Rec Centre - Lease Required Renewal	-		-	-	-	-	-		-	-		-		-		20,000	20,000			-
Library Renewals	-	-		-	-	85,000	85,000	-	-	-	200,000	200,000		-	-	60,000	60,000		-	-
Non Fixed Asset Renewals - Works Depot	20,000	20,000	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-	-
Lease Property Non Scheduled Renewal	50,000 619,629	213,000	50,000 406,629	-	-	76,500 1,256,500	770,000	76,500 486,500			78,000 628,000	470,000	78,000 158,000		-	80,000 520,000	390,000	80,000 130,000		-
Land and Building Asset Renewal Projects Total	619,629	213,000	406,629		-	1,256,500	770,000	486,500		-	628,000	470,000	158,000	-	-	520,000	390,000	130,000		-
Parks Playground / Exercise Equipment Upgrade & Renewal Program																				
Ivy Park - upgrade/repl playground equipment	89,934	89,934		_	_		_	_	_	_		_		_	_		_	_		_
Lynton St Res - Renew/rep playground equipment	79,932	79.932		-		-					-	-	-			-	-			
Charles Veryard Res - Replaci playground	59.904	59.904																		
Parks Playground / Exercise Equipment Upgrade & Renewal Program Total	229,770	229,770	-												-				-	
Street Lighting Renewal Program																				
Beaufort St - Art Deco Median Lighting Renewal	127,000	127,000		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Lighting Upgrade Program	91,843	91,843			-	60,000	60,000	-	-		50,000	50,000	-	-	-	51,000	51,000		-	-
Street Lighting Renewal Program Total	218,843	218,843	-	-	-	60,000	60,000	-		-	50,000	50,000	-	-		51,000	51,000		-	
Solar Photovoltaic System Installation																				
Solar Installation - General Provision	-	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-		-
Solar Installation (Belgravia/Gymnastics WA)	109,400	-	-	-	109,400	-	-	-	-	-	-	-	-	-	-	-	-	-		-
Solar Installation - DLGSC Building	98,688	-	98,688	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
Solar Photovoltaic System Installation Total	208,088	-	98,688	-	109,400	-	-	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-
Enterprise Applications Upgrades																				
Enterprise Applications Upgrade	100,000	100,000		-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-		-
Enterprise Applications Upgrades Total	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-
Western of France Fill Street Letterland																				
Water and Energy Efficiency Initiatives			90.007			460.00	400.000				400.00	400.00				460.00	400.00			
Water and Energy Efficiency Initiatives	75,000		75,000	-	-	100,000	100,000		-	-	100,000	100,000	-		-	100,000	100,000	-		-
Water and Energy Efficiency Initiatives Total	75,000	-	75,000	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-
Circle Cuase at Dritannia Deserve																				
Skate Space at Britannia Reserve	244.050	05.770	20.000	105.577																
Mt Hawt Skate Park - Youth Skate Facility (Election Commitment)	311,353	95,776	20,000	195,577	-	- :		- :	-			- :	-	-	-					-
Skate Space at Britannia Reserve Total	311,353	95,776	20,000	195,577	-	-		-	-	-		-		-	-	-	-			-
Total	19,131,500	8,908,910	5,605,843	3,594,347	1,022,400	10 120 000	10,324,475	2,908,667	3,263,740	2 640 000	13,443,874	10,345,739	1,099,729	1,620,406	379 000	14,874,216	10 564 470	1,817,000 1	1,773,740	719,000
Total	19,131,300	0,300,310	3,003,043	3,004,047	1,022,400	19,130,082	10,324,473	2,300,007	3,203,140	2,040,000	13,443,074	10,343,739	1,033,129	1,020,406	310,000	14,014,216	10,304,476	1,017,000	1,113,140	719,000

ORDINARY COUNCIL MEETING AGENDA

CITY OF VINCENT NEXT YEAR BUDGET 2023/2024 CASH BACKED RESERVES

ATTACHMENT - 4

Reserve Particulars		Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
	Proposed Opening	Transfers	Interest	Transfers	Closing
	Balance	to Reserve	Earned	from Reserve	Balance
	01/07/2023	30/06/2024	30/06/2024	30/06/2024	30/06/2024
	\$	\$	\$	\$	\$
Asset Sustainability Reserve	7,368,624	3,354,334	125,082	(4,472,502)	6,375,538
Beatty Park Leisure Centre Reserve	308,340	0	4,469	(85,000)	227,809
Cash in Lieu Parking Reserve	1,200,761	15,771	8,766	(778,500)	446,797
Hyde Park Lake Reserve	165,950	0	3,321	0	169,271
Land and Building Acquisition Reserve	307,816	0	6,160	0	313,976
Leederville Oval Reserve	71,705	0	1,435	0	73,140
Loftus Community Centre Reserve	141,125	0	2,824	0	143,949
Loftus Recreation Centre Reserve	232,511	65,032	5,954	0	303,498
Office Building Reserve - 246 Vincent Street	212,455	0	4,252	0	216,707
Parking Facility Reserve	109,375	0	2,189	0	111,564
Percentage For Public Art Reserve	268,947	0	939	(222,000)	47,887
Plant and Equipment Reserve	131	0	3	0	134
POS reserve - General	652,650	800,000	28,113	(47,841)	1,432,922
POS reserve - Haynes Street	88,049	40,517	572	(100,000)	29,138
State Gymnastics Centre Reserve	129,617	12,905	2,852	0	145,374
Strategic Waste Management Reserve	30,089	230,130	5,207	0	265,427
Tamala Park Land Sales Reserve	3,273,250	1,666,666	98,856	0	5,038,772
Underground Power Reserve	2,448,925	0	49,007	0	2,497,932
Waste Management Plant and Equipment Reserve	228,176	0	0	(228,176)	0
	17,238,497	6,185,355	350,000	(5,934,019)	17,839,833

CITY OF VINCENT Attachment - 5
NEXT YEAR BUDGET 2023/24
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Resource Group	FY23 Original Budget	FY23 Current Budget	FY24 Budget
Chief Executive Office			
CEO Section			
Expenditure			
01000 - Chief Executive Officer Other Expenditure	4.000	4.000	1,700
Other Expenditure Other Employee Costs	1,000 18,638	1,000 18,638	17,654
Materials and Contracts	134,800	353,800	197,100
Internal Recovery	-594,433	-816,066	197,100
Internal Allocations	22,850	25,478	3,679
Employee Costs	417,155	417,155	505,516
01000 - Chief Executive Officer Total	10	5	725,649
01005 - Members Of Council			
Other Expenditure	48,100	48,100	47,600
Other Employee Costs	200	5,200	5,200
Materials and Contracts	355,960	356,129	501,985
Internal Allocations	46,089	49,392	1,342
Employee Costs	87,830	87,830	1,027
01005 - Members Of Council Total	538,179	546,651	557,154
Expenditure Total	538,189	546,656	1,282,803
CEO Section Total	538,189	546,656	1,282,803
Human Resources			
Income			
01015 - Human Resource			
Reimbursements	-50,000	-50,000	-70,000
01015 - Human Resource Total	-50,000	-50,000	-70,000
Income Total	-50,000	-50,000	-70,000
Expenditure			
01015 - Human Resource			
Other Expenditure	55,765	46,783	30,000
Other Employee Costs	162,413	171,395	177,413
Materials and Contracts	52,087	52,087	98,099
Internal Recovery	-1,520,924	-1,589,130	0
Internal Allocations	61,226	69,432	11,478
Employee Costs	1,239,433	1,299,433	1,335,846
01015 - Human Resource Total	50,000	50,000	1,652,836
Expenditure Total Human Resources Total	50,000 0	50,000 0	1,652,836 1,582,836
Information System			
Expenditure			
01020 - Information Technology			
Other Expenditure	200	200	0
Other Employee Costs	6,000	6,000	10,000
Materials and Contracts	1,765,575	1,765,575	2,334,859
Internal Recovery	-2,425,006	-2,368,863	0
Internal Allocations	48,377	54,269	12,494
Employee Costs	604,854	542,819	682,034
01020 - Information Technology Total	0	0	3,039,387
Expenditure Total Information System Total	0	0	3,039,387 3,039,387
mormation system rold!	Ü	U	3,039,387
Record Management Income			
01025 - Records Management			
Fees and Charges	-16,300	-16,300	-16,400
01025 - Records Management Total	-16,300	-16,300	-16,400
Income Total	-16,300	-16,300	-16,400
•	12,222	.,	,,

Page 1 of 13

CITY OF VINCENT		Α	ttachment - 5
NEXT YEAR BUDGET 2023/24			
SUMMARY OF INCOME AND EXPENDITURE	BY SERVICE AREA		
Expenditure			
01025 - Records Management			
Other Expenditure	4,000	4,000	1,500
Other Employee Costs	2,000	2,000	2,000
Materials and Contracts	33,900	33,900	30,500
Internal Recovery	-382,017	-385,588	0
Internal Allocations	26,689	30,260	5,004
Employee Costs	331,728	331,728	328,120
01025 - Records Management Total	16,300	16,300	367,124
Expenditure Total	16,300	16,300	367,124
Record Management Total	0	0	350,724
0.41.43%			
Sustainability Expenditure			
01030 - Sustainability and Environment			
Other Employee Costs	3,000	3,000	0
Materials and Contracts	29,000	83,963	60,206
Internal Allocations	72,599	77,744	3,237
Employee Costs	152,171	152,171	158,054
01030 - Sustainability and Environment Total	256,770	316,878	221,497
Expenditure Total	256,770	316,878	221,497
Sustainability Total	256,770	316,878	221,497
Chief Executive Office Total	794,959	863,534	6,477,247
	,	,	-, ,
Community and Business Services			
Art and Culture			
Expenditure			
01075 - Art & Culture			
Materials and Contracts	45,000	45,000	0
01075 - Art & Culture Total	45,000	45,000	0
Expenditure Total	45,000	45,000	0
Art and Culture Total	45,000	45,000	0
Beatty Park Leisure Centre			
Income			
01065 - Rec Centre / Beatty Park	27.052	20.274	40.050
Reimbursements Internal Recovery	-37,252 3,046,600	-39,374 3,266,600	-40,850 0
Internal Allocations	-3,046,600		0
	-3,046,600	-3,266,600 -8,339,043	-8,672,090
Fees and Charges 01065 - Rec Centre / Beatty Park Total	-7,904,295	-8,378,417	-8,712,940
Income Total	-7,904,295	-8,378,417	-8,712,940
	-,,	2,212,111	-,,
Expenditure			
01065 - Rec Centre / Beatty Park			
Utilities	497,500	490,000	462,000
Other Expenditure	245,836	251,836	222,936
Other Employee Costs	63,242	60,242	79,426
Materials and Contracts	1,605,025	1,614,381	1,661,550
Internal Recovery	-4,761,248	-4,706,245	0
Internal Allocations	5,212,635	5,180,116	84,625
Interest Expenses	322,983	322,983	310,070
Employee Costs	4,264,602	4,480,674	4,843,965
Depreciation	1,160,239	1,130,424	1,446,544
01065 - Rec Centre / Beatty Park Total	8,610,814	8,824,411	9,111,116
Expenditure Total	8,610,814	8,824,411	9,111,116
Beatty Park Leisure Centre Total	706,519	445,994	398,176

Page 2 of 13

CITY OF VINCENT		At	tachment - 5
NEXT YEAR BUDGET 2023/24			
SUMMARY OF INCOME AND EXPENDITURE BY	SERVICE AREA		
Community Partnerships			
Income			
01080 - Community Partnership			
Grants and Subsidies	-15,000	-15,000	0
01080 - Community Partnership Total	-15,000	-15,000	0
Income Total	-15,000	-15,000	0
Expenditure			
01080 - Community Partnership			
Other Expenditure	74,000	74,000	90,000
Other Employee Costs	5,391	5,391	5,109
Materials and Contracts	341,900	320,900	383,900
Internal Allocations	239,204	253,381	6,476
Employee Costs	520,829	520,829	521,532
01080 - Community Partnership Total	1,181,324	1,174,501	1,007,017
Expenditure Total	1,181,324	1,174,501	1,007,017
Community Partnerships Total	1,166,324	1,159,501	1,007,017
Customer Services			
Expenditure			
01040 - Customer Services Centre			
Other Expenditure	17,000	17,000	17,000
Other Employee Costs	11,000	11,000	11,000
Materials and Contracts	26,900	26,900	30,800
Internal Recovery	-670,785	-670,386	0
Internal Allocations	15,798	15,399	9,418
Employee Costs	600,087	600,087	574,166
01040 - Customer Services Centre Total Expenditure Total	0	0	642,384
Customer Services Total	0	0	642,384 642,384
Director Community and Business Services			
Expenditure			
01035 - Director Community and Business Services	4.500	4.500	4.500
Other Expenditure	1,500	1,500	1,500
Other Employee Costs Materials and Contracts	5,000 2,700	5,000 2,700	5,500 2,750
Internal Recovery	-346,859	-348,960	2,730
Internal Allocations	15,700	17,801	2,944
Employee Costs	321,959	321,959	343,790
01035 - Director Community and Business Services Total	0	0	356,484
Expenditure Total	0	0	356,484
Director Community and Business Services Total	0	0	356,484
Finance Services			
Income			
01060 - Financial Services			
Other Revenues	-1,000	-1,000	-1,000
01060 - Financial Services Total	-1,000	-1,000	-1,000
Income Total	-1,000	-1,000	-1,000
Expenditure			
01060 - Financial Services			
Other Expenditure	60,500	260,500	160,500
Other Employee Costs	26,200	27,800	27,200
Materials and Contracts	191,300	238,700	186,235
Internal Recovery	-1,576,539	-1,837,739	0
Internal Allocations	92,237	104,437	18,543
Employee Costs	1,207,302	1,207,302	1,488,763
01060 - Financial Services Total	1,000	1,000	1,881,241
Expenditure Total	1,000	1,000	1,881,241
Finance Services Total	0	0	1,880,241

Page 3 of 13

CITY OF VINCENT		A	Attachment - 5
NEXT YEAR BUDGET 2023/24			
SUMMARY OF INCOME AND EXPENDITURE I	BY SERVICE AREA		
Library & Local History Services			
Income			
01085 - Library Services	2.000	2.000	40.000
Other Revenues Grants and Subsidies	-3,000 -17,000	-3,000 -17,000	-40,000 0
Fees and Charges	-9,200	-9,200	-13,000
01085 - Library Services Total	-29,200	-29,200	-53,000
Income Total	-29,200	-29,200	-53,000
Expenditure			
01085 - Library Services			
Other Expenditure	10,600	9,598	4,600
Other Employee Costs	6,600	8,850	11,000
Materials and Contracts	100,850	100,002	101,133
Internal Allocations	463,288	489,393	15,688
Employee Costs	829,126	829,126	938,172
01085 - Library Services Total	1,410,464	1,436,969	1,070,593
Expenditure Total Library & Local History Services Total	1,410,464 1,381,264	1,436,969 1,407,769	1,070,593 1,017,593
	1,301,204	1,407,709	1,017,333
Loftus Community Centre			
Income			
01095 - Loftus Community Centre	00 500	66 500	-55,000
Fees and Charges 01095 - Loftus Community Centre Total	-66,500 -66,500	-66,500 - 66,500	-55,000 - 55,000
Income Total	-66,500	-66,500	-55,000
	30,000	33,333	30,000
Expenditure			
01095 - Loftus Community Centre Utilities	0.257	0.257	6,633
Other Expenditure	8,357 500	8,357 500	500
Other Employee Costs	1,000	1,000	0
Materials and Contracts	14,100	14,100	11,000
01095 - Loftus Community Centre Total	23,957	23,957	18,133
Expenditure Total	23,957	23,957	18,133
Loftus Community Centre Total	-42,543	-42,543	-36,867
Marketing and Communications			
Expenditure			
01070 - Marketing and Communication			
Other Expenditure	133,500	133,500	133,500
Other Employee Costs	6,000	6,000	5,000
Materials and Contracts	214,700	214,767	284,800
Internal Allocations	417,791	447,934	9,713
Employee Costs 01070 - Marketing and Communication Total	885,051	885,959	890,639 1,323,652
Expenditure Total	1,657,042 1,657,042	1,688,160 1,688,160	1,323,652
Marketing and Communications Total	1,657,042	1,688,160	1,323,652
	1,,	1,222,122	-,,
Rates Services Income			
01050 - Rates			
Reimbursements	-10,000	-10,000	-13,000
Rates	-39,910,329	-39,980,329	-42,302,811
Interest Earnings	-308,000	-333,000	-353,000
Fees and Charges	-260,000	-260,000	-270,000
01050 - Rates Total	-40,488,329	-40,583,329	-42,938,811
Income Total	-40,488,329	-40,583,329	-42,938,811
Expenditure			
01050 - Rates			
Other Expenditure	2,500	2,500	2,300
Materials and Contracts	434,450	434,450	243,540
Internal Allocations	163,815	175,647	4,415
Employee Costs	287,064	287,064	306,545
01050 - Rates Total	887,829	899,661	556,800
Expenditure Total Rates Services Total	887,829 -39,600,500	899,661 -39,683,668	556,800 -42,382,011
Nation Convinces Ottal	-33,000,300	-33,003,000	-42,502,011

Page 4 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITURE BY	SERVICE AREA		Attachment - 5
Senior and Disability Services			
Income			
01090 - Senior and Disability services Fees and Charges	-4,000	-4.000	-3,996
01090 - Senior and Disability services Total	-4,000	-4,000	-3,996
Income Total	-4,000	-4,000	-3,996
Expenditure			
01090 - Senior and Disability services			
Other Expenditure	6,500	6,500	7,000
Materials and Contracts 01090 - Senior and Disability services Total	39,500 46,000	50,500 57,000	75,600 82,600
Expenditure Total	46,000	57,000	82,600
Senior and Disability Services Total	42,000	53,000	78,604
TPC, MRC, Insurance and General Purpose Revenue Income			
01045 - Mindarie and Tamala Park			
Reimbursements	-126,000	-210,000	-191,600
Fees and Charges	-79,000	-82,300	-85,600
01045 - Mindarie and Tamala Park Total	-205,000	-292,300	-277,200
01055 - Insurance and General Purpose			
Reimbursements	-84,000	-96,300	-107,856
Interest Earnings Grants and Subsidies	-200,000 -763,848	-950,000 -763,848	-750,000 -1,200,000
Fees and Charges	-38,000	-38,000	-1,200,000
01055 - Insurance and General Purpose Total	-1,085,848	-1,848,148	-2,057,856
Income Total	-1,290,848	-2,140,448	-2,335,056
Expenditure			
01045 - Mindarie and Tamala Park			
Other Expenditure	46,713	8,629	9,000
Materials and Contracts 01045 - Mindarie and Tamala Park Total	0 46,713	2,000 10,629	0 9,000
	40,7.10	.0,020	0,000
01055 - Insurance and General Purpose Other Expenditure	5,000	5,000	0
Internal Recovery	-647,952	-647,952	-768,452
Insurance Expenses	647,958	647,958	804,195
01055 - Insurance and General Purpose Total	5,006	5,006	35,743
Expenditure Total	51,719	15,635	44,743
TPC, MRC, Insurance and General Purpose Revenue Total Community and Business Services Total	-1,239,129 -35,884,023	-2,124,813 -37,051,600	-2,290,313 -38,005,040
•	-00,004,020	-57,001,000	-50,000,040
Infrastructure and Environment Director Infrastructure and Environment			
Expenditure			
01135 - Director Infrastructure and Environment			
Other Expenditure	500	500	1,250
Other Employee Costs	14,592	14,592	13,872
Materials and Contracts Internal Recovery	54,750 -418,588	54,750 -419,112	55,250 0
Internal Allocations	17,078	17,729	2,944
Employee Costs	339,516	339,516	350,161
01135 - Director Infrastructure and Environment Total	7,848	7,975	423,477
Expenditure Total	7,848	7,975	423,477
Director Infrastructure and Environment Total	7,848	7,975	423,477
Engineering Design Services Income			
01170 - Engineering Design Services			
Grants and Subsidies	-33,500	-33,500	-32,750
Fees and Charges Contributions	-82,500 -3,185	-82,500 -3,185	-83,200 -1,129
01170 - Engineering Design Services Total	-3, 165 -119,185	-3, 185 -119,185	-1,129
5 · · 5 · · · · · · · · · · · · · · · ·	-,	,	,

Page 5 of 13

CITY OF VINCENT		Att	tachment - 5
NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITURE E	BY SERVICE AREA		
01280 - Recoverable Works			
Reimbursements	-15,000	-15,000	-14,231
01280 - Recoverable Works Total	-15,000	-15,000	-14,231
Income Total	-134,185	-134,185	-131,310
Expenditure			
01170 - Engineering Design Services			
Utilities	770,391	734,988	803,702
Other Expenditure	15,000	15,000	15,600
Other Employee Costs Materials and Contracts	40,665	40,665	40,859
Internal Allocations	611,850 312,203	390,850 332,326	328,347 8,830
Employee Costs	926,123	926,123	954,332
Depreciation	124,570	154,572	154,272
01170 - Engineering Design Services Total	2,800,802	2,594,524	2,305,942
01280 - Recoverable Works			
Materials and Contracts	2,000	2,000	1,989
Employee Costs 01280 - Recoverable Works Total	14,327 16,327	14,327 16,327	526 2,515
Expenditure Total	2,817,129	2,610,851	2,308,457
Engineering Design Services Total	2,682,944	2,476,666	2,177,147
Parks Services			
Income 01185 - Parks and Environmental Services			
Fees and Charges	-127,875	-127,875	-142,064
01185 - Parks and Environmental Services Total	-127,875	-127,875	-142,064
01275 - Parks Services Administration			
Contributions	-2,770	-2,770	-3,260
01275 - Parks Services Administration Total	-2,770	-2,770	-3,260
Income Total	-130,645	-130,645	-145,324
Expenditure 01185 - Parks and Environmental Services			
Utilities	83,909	88,913	85,687
Other Employee Costs	1,200	1,200	0
Materials and Contracts	3,542,761	3,542,761	3,745,390
Internal Allocations	430	430	443
Employee Costs	1,727,084	1,727,084	1,787,247
Depreciation	1,194,753	1,130,618	1,220,121
01185 - Parks and Environmental Services Total	6,550,137	6,491,006	6,838,888
01255 - Road Reserves Utilities	9,338	9,338	7,204
Materials and Contracts	70,070	70,070	78,854
Employee Costs	47,102	47,102	58,535
01255 - Road Reserves Total	126,510	126,510	144,593
01275 - Parks Services Administration			
Other Expenditure	22,500	22,500	23,460
Other Employee Costs	72,033	72,033	73,361
Materials and Contracts Internal Recovery	71,000 -831,719	191,000 -831,719	122,580 -832,926
Internal Allocations	-831,719 1,542,341	-831,719 1,617,891	-832,926 44,919
Employee Costs	1,491,675	1,497,147	1,647,509
Depreciation Depreciation	125,930	138,788	133,629
01275 - Parks Services Administration Total	2,493,760	2,707,640	1,212,532
Expenditure Total	9,170,407	9,325,156	8,196,013
Parks Services Total	9,039,762	9,194,511	8,050,689
Ranger Services Income			
01140 - Ranger Services/Administration			
Grants and Subsidies	0	-4,000	0
Fees and Charges	-500	-3,500	-3,500
01140 - Ranger Services/Administration Total	-500	-7,500	-3,500

Page 6 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24		A	ttachment - 5
SUMMARY OF INCOME AND EXPENDITURE B	Y SERVICE AREA		
01145 - Animal Control / Dog Pound			
Fees and Charges	-73,200	-78,200	-83,000
01145 - Animal Control / Dog Pound Total	-73,200	-78,200	-83,000
01150 - Local Laws and Abandoned Vehicles			
Fees and Charges	-147,300	-147,300	-136,800
01150 - Local Laws and Abandoned Vehicles Total	-147,300	-147,300	-136,800
01155 - Community and Safety			
Grants and Subsidies	-50,000	-50,000	0
01155 - Community and Safety Total	-50,000	-50,000	0
01160 - Infringement and Inspectorial Control			
Other Revenues	-500	-500	-500
Fees and Charges 01160 - Infringement and Inspectorial Control Total	-2,987,700 - 2,988,200	-2,991,700 - 2,992,200	-3,684,343 -3,684,843
	-2,300,200	-2,532,200	-3,004,043
01165 - Car Parks and Kerbside Parking	0.040.074	7 004 704	6 262 224
Fees and Charges 01165 - Car Parks and Kerbside Parking Total	-6,618,671 -6,618,671	-7,004,731 - 7,004,731	-6,362,221 - 6,362,221
Income Total	-9,877,871	-10,279,931	-10,270,364
Expenditure		., .,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
01140 - Ranger Services/Administration			
Other Expenditure	84,000	84,000	94,000
Other Employee Costs	47,093	47,093	46,268
Materials and Contracts	263,000	261,000	271,000
Internal Recovery	-4,617,839	-4,687,213	0
Internal Allocations	1,381,325	1,456,499 378	43,149 0
Interest Expenses Employee Costs	378 2,845,599	2,848,799	3,128,363
01140 - Ranger Services/Administration Total	3,556	10,556	3,582,780
01145 - Animal Control / Dog Pound			
Other Expenditure	1,500	1,500	1,500
Materials and Contracts	29,900	29,900	31,500
Internal Allocations	314,997	319,730	0
Employee Costs	0	0	970
01145 - Animal Control / Dog Pound Total	346,397	351,130	33,970
01150 - Local Laws and Abandoned Vehicles			
Other Expenditure	800	800	500
Materials and Contracts Internal Allocations	8,000 944,990	15,000 959,185	20,000
01150 - Local Laws and Abandoned Vehicles Total	953,790	974,985	20,500
	555,155	0.4,000	20,000
01155 - Community and Safety Other Employee Costs	500	500	0
Materials and Contracts	82,650	82,650	103,300
Internal Allocations	29,855	31,481	883
Employee Costs	54,949	54,949	98,356
01155 - Community and Safety Total	167,954	169,580	202,539
01160 - Infringement and Inspectorial Control			
Other Expenditure	238,500	338,500	338,500
Materials and Contracts	689,000	689,000	734,000
Internal Allocations Depreciation	3,357,852 258,888	3,408,298 210,216	208,503
01160 - Infringement and Inspectorial Control Total	4,544,240	4,646,014	1,281,003
	.,	.,- 10,01-	.,20.,000
01165 - Car Parks and Kerbside Parking Utilities	19,321	20,363	21,048
Other Expenditure	554,622	554,622	463,684
Materials and Contracts	394,243	394,243	482,258
Employee Costs	78,613	78,613	48,238
Depreciation	381,389	381,389	378,740
01165 - Car Parks and Kerbside Parking Total	1,428,188	1,429,230	1,393,968
Expenditure Total Ranger Services Total	7,444,125 -2,433,746	7,581,495 -2,698,436	6,514,760 -3,755,604
g 30111000 10001	_,.00,140	2,000,400	5,1 00,004

Page 7 of 13

CITY OF VINCENT

Attachment - 5

NEXT YEAR BUDGET 2023/24		•	Allaciiiieiil - 5
SUMMARY OF INCOME AND EXPENDITURE	BY SERVICE AREA		
Waste Management Services			
Income			
01190 - Waste Services			
Other Revenues	-16,068	-25,000	-25,000
Fees and Charges	-105,650	-110,750	-108,200
Contributions	-4,154	-4,154	-3,487
01190 - Waste Services Total	-125,872	-139,904	-136,687
Income Total	-125,872	-139,904	-136,687
Expenditure			
01190 - Waste Services			
Other Expenditure	1,500	1,500	1,500
Other Employee Costs	58,123	58,123	57,984
Materials and Contracts	4,958,806	4,961,689	4,911,808
Internal Recovery	-662,275	-662,275	-717,060
Internal Allocations	1,270,865	1,334,382	31,640
Interest Expenses	126,005	126,005	110,455
Employee Costs	2,205,441	2,205,441	2,196,918
Depreciation	39,740	39,740	39,300
01190 - Waste Services Total	7,998,205	8,064,605	6,632,545
Expenditure Total	7,998,205	8,064,605	6,632,545
Waste Management Services Total	7,872,333	7,924,701	6,495,858
Works & Operations Services			
Income			
01180 - Roads and Public Works Admin			
Fees and Charges	-13,500	-13,500	-14,560
Contributions	-31,385	-31,385	-15,968
01180 - Roads and Public Works Admin Total	-44,885	-44,885	-30,528
01195 - Works Depot			
Contributions	-1,385	-1,385	-1,163
01195 - Works Depot Total	-1,385	-1,385	-1,163
01215 - Public Works			
Grants and Subsidies	0	-103,966	-105,000
01215 - Public Works Total	0	-103,966	-105,000
Income Total	-46,270	-150,236	-136,691
Expenditure			
01180 - Roads and Public Works Admin			
Other Expenditure	5,000	5,000	5,200
Other Employee Costs	48,867	40,867	41,101
Materials and Contracts	54,200	54,200	63,468
Internal Allocations	614,807	645,586	19,131
Employee Costs 01180 - Roads and Public Works Admin Total	456,451 1,179,325	456,451 1,202,104	494,358 623,258
01105 Works Donot			
01195 - Works Depot Other Expenditure	4,000	4,000	4,000
Other Expenditure Other Employee Costs	2,500	2,500	2,500
Materials and Contracts	16,200	16,200	6,250
Internal Recovery	-338,578	-343,990	0,230
Internal Allocations	100,670	106,082	4,410
Employee Costs	216,593	216,593	202,073
01195 - Works Depot Total	1,385	1,385	219,233
01200 - Plant Operating			
Materials and Contracts	631,000	631,000	618,086
Internal Recovery	-1,109,213	-1,109,213	-1,129,407
Internal Allocations	77,508	77,508	118,978
Depreciation	1,605,113	1,104,692	739,178
01200 - Plant Operating Total	1,204,408	703,987	346,835
· -			•

Page 8 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24		At	tachment - 5
SUMMARY OF INCOME AND EXPENDITURE	BY SERVICE AREA		
01215 - Public Works			
Materials and Contracts	1,465,295	1,465,295	1,561,975
Internal Recovery	-196,666	-196,666	-157,394
Employee Costs	1,208,518	1,208,518	1,309,962
Depreciation	4,368,342	4,271,762	4,429,601
01215 - Public Works Total	6,845,489	6,748,909	7,144,144
01270 - Depot Buildings			
Utilities	28,395	35,000	35,222
Other Expenditure	30,203	30,203	32,168
Materials and Contracts	128,500	128,000	91,050
Internal Recovery Internal Allocations	-379,786 8,419	-385,891 8,419	0 8,299
Employee Costs	716	716	6,299
Depreciation	183,553	183,553	178,583
01270 - Depot Buildings Total	0	0	346.013
Expenditure Total	9,230,607	8,656,385	8,679,483
Works & Operations Services Total	9,184,337	8,506,149	8,542,792
Property Management Services			
Income			
01175 - City Buildings			
Contributions	-1,385	-1,385	0
01175 - City Buildings Total	-1,385	-1,385	0
01220 - Child Care and Play Groups			
Reimbursements	-16,807	-17,227	-19,697
Fees and Charges	-64,165	-64,165	-67,180
01220 - Child Care and Play Groups Total	-80,972	-81,392	-86,877
01225 - Stadium and Ovals			
Reimbursements	-158,744	-161,240	-164,464
Fees and Charges	-46,844	-46,844	-49,668
01225 - Stadium and Ovals Total	-205,588	-208,084	-214,132
01230 - Public Halls			
Reimbursements	-1,445	-1,549	-1,644
Fees and Charges	-178,528	-178,528	-216,119
01230 - Public Halls Total	-179,973	-180,077	-217,763
01235 - Community and Welfare Centre			
Reimbursements	-13,271	-12,371	-13,220
Fees and Charges	-32,074	-32,074	-42,575 - 55,795
01235 - Community and Welfare Centre Total	-45,345	-44,445	-55,795
01240 - Sporting Clubs Buildings			
Reimbursements	-93,562	-89,914	-92,354
Fees and Charges	-74,659	-74,659	-80,503
01240 - Sporting Clubs Buildings Total	-168,221	-164,573	-172,857
01245 - Reserves Pavilions and Facilities			
Reimbursements	-2,990	-2,998	-3,767
Fees and Charges	-21,224	-25,937	-33,289
01245 - Reserves Pavilions and Facilities Total	-24,214	-28,935	-37,056
01250 - Health Clinics			_
Reimbursements	-1,624	0	0
Fees and Charges 01250 - Health Clinics Total	-10,960 -12,584	-10,960 -10,960	-11,846 - 11,846
	-12,004	- 10,300	-11,040
01265 - Operational Buildings Reimbursements	-499,116	-525,489	-577,501
Fees and Charges	-499,116 -906,331	-525,489 -743,831	-857,488
Contributions	-76,530	-76,530	-77,937
01265 - Operational Buildings Total	-1,481,977	-1,345,850	-1,512,926
Income Total	-2,200,259	-2,065,701	-2,309,252

Page 9 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITURE B	Y SERVICE AREA	,	Attachment - 5
Expenditure			
01175 - City Buildings			
Other Employee Costs	4,207	12,207	8,710
Materials and Contracts	31,500	176,500	122,300
Internal Allocations	292,757	308,462	9,959
Employee Costs 01175 - City Buildings Total	676,266 1,004,730	738,301 1,235,470	785,530 926,499
01220 - Child Care and Play Groups			
Utilities	11,285	17,735	16,938
Materials and Contracts	43,035	15,875	11,500
Internal Allocations	4,992	4,992	5,253
Depreciation	87,933	87,933	92,472
01220 - Child Care and Play Groups Total	147,245	126,535	126,163
01225 - Stadium and Ovals			
Utilities	72,573	86,974	87,132
Other Expenditure Materials and Contracts	9,333 157,750	9,333 391,550	10,004 174,829
Internal Allocations	16,064	16,064	17,342
Employee Costs	1,074	1,074	1,382
Depreciation	437,408	437,408	445,109
01225 - Stadium and Ovals Total	694,202	942,403	735,798
01230 - Public Halls			
Utilities	37,552	48,078	39,387
Other Expenditure	1,617	1,617	1,734
Materials and Contracts	226,730	214,380	195,980
Internal Allocations	9,192	9,192	10,080
Employee Costs	749	749 228,275	970
Depreciation 01230 - Public Halls Total	228,275 504,115	502,291	230,170 478,321
0.200 1 42.10 1.4.10 1.5.4.1	55-1,1-15	002,201	,021
01235 - Community and Welfare Centre			
Utilities	8,807	12,708	11,501
Other Expenditure Materials and Contracts	1,227 34,910	1,227 33,560	1,314 43,500
Internal Allocations	8,743	8,743	9,642
Depreciation	194,439	194,439	200,571
01235 - Community and Welfare Centre Total	248,126	250,677	266,528
01240 - Sporting Clubs Buildings			
Utilities	87,507	99,720	88,305
Other Expenditure	17,092	17,092	17,205
Materials and Contracts	275,200	84,050	105,200
Internal Allocations	38,517	38,517	40,001
Employee Costs	1,375	1,375	1,198
Depreciation 01240 - Sporting Clubs Buildings Total	774,864 1,194,555	774,864 1,015,618	731,312 983,221
	1,134,333	1,013,010	303,221
01245 - Reserves Pavilions and Facilities Utilities	50,824	74,700	61,530
Other Expenditure	5,165	5,903	4,992
Materials and Contracts	458,100	436,730	468,276
Internal Allocations	8,664	8,664	7,646
Employee Costs	749	749	759
Depreciation	192,971	192,971	176,316
01245 - Reserves Pavilions and Facilities Total	716,473	719,717	719,519
01250 - Health Clinics	44.400	40.000	40.007
Utilities Other Expenditure	11,409 10,575	10,089 10,575	10,037 11,586
Materials and Contracts	111,900	26,650	19,500
Internal Allocations	2,393	2,393	819
Depreciation	53,327	43,056	36,476
01250 - Health Clinics Total	189,604	92,763	78,418

Page 10 of 13

CITY OF VINCENT		А	ttachment - 5
NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITURE	BY SERVICE AREA		
01265 - Operational Buildings			
Utilities	103,331	123,300	123,989
Other Expenditure	202,306	39,806	42,672
Materials and Contracts	592,915	714,975	707,689
Internal Recovery	-742,761	-847,963	(
Internal Allocations	66,338	66,338	69,917
Interest Expenses	91,469	91,469	74,92
Employee Costs	21,313	21,313	12,520
Depreciation	1,454,084	1,446,758	1,766,19
01265 - Operational Buildings Total	1,788,995	1,655,996	2,797,902
Expenditure Total	6,488,045	6,541,470	7,112,369
Property Management Services Total	4,287,786	4,475,769	4,803,117
Infrastructure and Environment Total	30,641,264	29,887,335	26,737,476
Strategy and Development			
Building Services Income			
01125 - Building Control and License			
Other Revenues	-7,750	-7,750	-2,750
Fees and Charges	-508,500	-296,944	-315,296
Contributions	-1,385	-1,385	-2,13
01125 - Building Control and License Total	-517,635	-306,079	-320,177
Income Total	-517,635	-306,079	-320,177
Expenditure			
01125 - Building Control and License			
Other Expenditure	500	500	500
Other Employee Costs	28,388	28,508	29,829
Materials and Contracts	15,000	14,880	11,73
Internal Allocations	260,155	278,537	8,830
Employee Costs	492,617	492,617	530,842
01125 - Building Control and License Total	796,660	815,042	581,73
Expenditure Total Building Services Total	796,660 279,025	815,042 508,963	581,734 261,55
-	273,023	300,303	201,33
Compliance Services Income			
01120 - Compliance Services			
Fees and Charges	-49,000	-49,000	-26,000
Contributions	-2,270	-2,270	-2,00
01120 - Compliance Services Total	-51,270	-51,270	-28,00°
Income Total	-51,270	-51,270	-28,00
Expenditure			
01120 - Compliance Services			
Other Expenditure	2,500	2,500	2,500
Other Employee Costs	12,340	12,340	12,087
Materials and Contracts	55,100	55,100	55,600
Internal Allocations	257,530	275,912	7,357
Employee Costs	501,606	501,606	515,260
01120 - Compliance Services Total	829,076	847,458	592,804
Expenditure Total Compliance Services Total	829,076 777,806	847,458 796,188	592,804 564,803
Corporate Strategy and Governance			
Income			
01010 - Corporate Strategy and Governance	007	4.005	
Other Revenues	-200	-4,000	-6,000
01010 - Corporate Strategy and Governance Total	-200	-4,000	-6,000
Income Total	-200	-4,000	-6,000

Page 11 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITURE B	Y SERVICE AREA	A	ttachment - 5
COMMAN OF INCOME AND EXPENDITIONED	OLIVIOL AILEA		
Expenditure			
01010 - Corporate Strategy and Governance Other Expenditure	2,500	2,500	1.450
Other Employee Costs	8,000	8,000	8,000
Materials and Contracts	209,050	208,550	175,650
Internal Allocations	281,075	297,983	52,414
Employee Costs	526,134	526,134	583,973
01010 - Corporate Strategy and Governance Total	1,026,759	1,043,167	821,487
Expenditure Total	1,026,759	1,043,167	821,487
Corporate Strategy and Governance Total	1,026,559	1,039,167	815,487
Director Strategy and Development Services			
Expenditure			
01105 - Director Strategy and Development			
Other Expenditure	350	350	0
Other Employee Costs	3,700	3,700	3,600
Materials and Contracts Internal Recovery	950 -364,852	950 -366,953	1,450 0
Internal Allocations	-364,652 15,700	-366,953 17,801	2,944
Employee Costs	344,152	344,152	367,535
01105 - Director Strategy and Development Total	0	0	375,529
Expenditure Total	0	0	375,529
Director Strategy and Development Services Total	0	0	375,529
Health Services Income			
01115 - Health Admin and Food Control			
Other Revenues	-1,000	-1,000	0
Grants and Subsidies	-59,534	-59,534	-51,863
Fees and Charges	-266,520	-297,658	-314,320
Contributions	-1,385	-1,385	-309
01115 - Health Admin and Food Control Total	-328,439	-359,577	-366,492
Income Total	-328,439	-359,577	-366,492
Expenditure			
01115 - Health Admin and Food Control			
Other Expenditure	11,750	11,750	8,250
Other Employee Costs	20,143	20,143	20,383
Materials and Contracts	159,800	179,800	192,363
Internal Allocations	450,953	483,322	11,478
Employee Costs	935,826	935,826	1,004,857
01115 - Health Admin and Food Control Total	1,578,472	1,630,841	1,237,331
Expenditure Total	1,578,472	1,630,841	1,237,331
Health Services Total	1,250,033	1,271,264	870,839
Policy and Place Services			
Income			
01130 - Policy and Place Services Fees and Charges	0.775	0.775	4.004
Fees and Charges Contributions	-3,775 -1,385	-3,775 -1,385	-4,081 -259
01130 - Policy and Place Services Total	-1,365 - 5,160	-1,365 - 5,160	-4,340
Income Total	-5,160	-5,160	-4,340
Expenditure			
01130 - Policy and Place Services	107.000	460,000	20.000
Other Expenditure	107,000	163,000	30,000
Other Employee Costs Materials and Contracts	26,231 748,800	26,231 838,600	34,637 1,118,300
Internal Allocations	748,800 767,599	822,608	22,957
Employee Costs	1,681,975	1,681,975	1,846,314
01130 - Policy and Place Services Total	3,331,605	3,532,414	3,052,208
Expenditure Total	3,331,605	3,532,414	3,052,208
Policy and Place Services Total	3,326,445	3,527,254	3,047,868

Page 12 of 13

CITY OF VINCENT NEXT YEAR BUDGET 2023/24 SUMMARY OF INCOME AND EXPENDITU	JRE BY SERVICE AREA	Att	achment - 5
Statutory Planning Services			
Income			
01110 - Development and Design			
Fees and Charges	-395,865	-480,072	-390,865
Contributions	-1,500	-73,500	-1,163
01110 - Development and Design Total	-397,365	-553,572	-392,028
Income Total	-397,365	-553,572	-392,028
Expenditure			
01110 - Development and Design			
Other Expenditure	38,300	50,402	38,300
Other Employee Costs	36,519	36,519	36,038
Materials and Contracts	161,350	205,981	206,350
Internal Allocations	565,360	605,797	19,131
Employee Costs	1,170,421	1,170,421	1,272,197
01110 - Development and Design Total	1,971,950	2,069,120	1,572,016
Expenditure Total	1,971,950	2,069,120	1,572,016
Statutory Planning Services Total	1,574,585	1,515,548	1,179,988
Strategy and Development Total	8,234,453	8,658,384	7,116,071
Total	3,786,653	2,357,649	2,325,754

Page 13 of 13



CITY OF VINCENT FEES AND CHARGES

2023/24 Contents

	Page No.	
Library	<u>2</u>	
Rangers & Community Safety Services	<u>3-4</u>	
Parking	<u>5-6</u>	
Waste Services	<u>7-8</u>	
Parks Services	<u>8</u>	
Works Fees & Charges	<u>9</u>	
Health Services	<u>10-12</u>	
Building & Planning	<u>13-17</u>	
Rates & Governance	<u>18</u>	
Hire of Hall & Community Centres	<u>19</u>	
Sportsgrounds & Reserves	20-22	
Beatty Park Leisure Centre	<u>23-28</u>	



	Methodology	2022/23	2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
LIBRARY						
Photocopying						
Library (coin operated)						
Black and white	per copy	\$ 0.30	\$0.30	Υ		0%
Colour A4	per copy	\$ 2.50	\$2.50	Υ		0%
Colour A3	per copy	\$ 3.00	\$3.00	Υ		0%
General						
Program Fee - Special Events (requires certain number of bookings): \$3.50 - Programs for 1.5 - 2+ hours : \$5.00 - Craft Workshops : \$15.00		\$3.50	\$3.50 - \$15.00	Υ		NEW
Book Club Sets (10 in a set)	per set	\$30.00	\$15.00- \$30.00	N		0%
Replace lost membership card	per card	\$ 6.00	\$6.00	N		0%
Administration fee on overdue notices	per notice	\$ 5.00	\$5.00	N		0%
Earbuds for PCs, devices & audiobooks		\$ 3.50	\$5.00	Υ		43%
Printing pages from internet	per page	\$ 0.30	\$0.30	Υ		0%
"Early Businesses" book - softcover		\$ 20.00	\$20.00	Υ		0%
Library Bags	each	\$ 1.50	\$2.00 - \$20.00	Υ		
Library Stock Item - selected collection discards (magazines, books, DVDs, games, puzzles, CDs), library merchandise and stationery (puzzles, USBs, food and beverage) \$1: Magazines \$2.50: Paperback Books and CDs \$3.00: DVDs \$5.00: Hardback Books, Games and Puzzles \$10.00 - \$25.00: Keep Cups & USBs	per item	\$ -	\$1.00 - \$25.00	Υ	Local Govt. Act 1995 S6.16	NEW
Loanable Equipment (VR headsets, giant game sets)	per item	\$ -	\$15.00 - \$50.00	N		NEW
Bond for Loanable Equipment	per item	\$ -	\$50.00	N		NEW
Hot beverages	per cup	\$ 3.00	\$3.00	Υ		0%
Local history photographs (for private use/community use)	per photo	\$ 10.00	\$10.00	Υ		0%
Local history photographs (for commercial use)	per photo	\$ 20.00	\$20.00	Υ		0%
Lost & Damaged Library Items		Various as per State Libraries of Western Australia (SLWA) Price Tables				
State Library external loan fee	No fees			N		
Refund administration fee		\$ 5.00	\$5.00	Υ		0%
Media Room Hire	1					
Commercial use	per hour Half day (4 hrs) Full day (8 hrs)	\$ 45.00	\$45.00 \$162.00 \$306.00	Υ	Local Govt. Act 1995 S6.16	NEW
Community Groups	per hour	\$ 25.00	\$25.00	Υ		0%

Page 2 of 28



			2022/23		2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
RANGERS AND COMMUNITY SAFETY SERVICES								
DOGS								
Sterilised Dog								
 1 Year		\$	20.00	\$	20.00	N		0%
3 Years		\$	42.50		42.50	N		0%
1 Year (Pensioner)		\$	10.00	\$	10.00	N		0%
3 Years (Pensioner)		\$	21.25		21.25	N		0%
Lifetime registration period		\$	100.00		100.00	N		0%
Lifetime registration period (pensioner)		\$	50.00	\$	50.00	N		0%
Unsterilised Dog								
1 Year		\$	50.00	_	50.00		Dog Act 1976, Dog	0%
3 Years		\$	120.00		120.00	N	Regs. 2013	0%
1 Year (Pensioner)		\$	25.00		25.00	N		0% 0%
3 Years (Pensioner) Lifetime registration period		\$	60.00 250.00		60.00 250.00	N N		0%
Lifetime registration period (pensioner)		\$	125.00		125.00	N		0%
Lifetime registration period (perisioner)						IN		070
Application to keep more than two dogs		\$	100.00	\$	100.00	N		0%
Dangerous dog/restricted breed inspection		\$	100.00	\$	100.00	N		0%
CATS								
Annual registration of a cat		\$	20.00	\$	20.00	N	Cat Act 2011, Cat	0%
3 Years		\$	42.50	\$	42.50	N	Regs. 2012	0%
3 Years (Pensioner)		\$	21.25		21.25	N	1	0%
CATS								
Lifetime registration period	l I	\$	100.00	\$	100.00	N		0%
Lifetime registration period (Pensioner)		\$	50.00		50.00	N		0%
, , ,		_		_		IN		070
Registration after 31 May in any year, for that registration year (Dogs and Cats)			% of annual stration		% of annual stration	N	Cat Act 2011, Cat	
Application to keep more than three cats		\$	100.00	\$	100.00	N	Regs. 2012	0%
Annual application for approval or renewal of approval to breed cats (per cat)		\$	100.00	\$	100.00	N		0%
ANIMALS								
Replacement of registration tags		\$	5.00	\$	5.00	Υ	Local Govt. Act 1995 S6.16	0%
ANIMAL CARE FACILITY				•		•		
Seizure and impounding		\$	120.00	\$	120.00	N		0%
Daily Maintenance (after 24 hours)			At Cost		At Cost	N	Dog Act 1976, Local Law 2007,	0%
Euthanasia			At Cost		At Cost	N	Local Govt. Act 1995 S6.16	0%
Administration charge (Microchipping impounded Animal)			At Cost		At Cost	N		0%
Release of dogs or cats outside normal working hours – Additiona	l Fee							
On shift		\$	100.00	\$	100.00	N	Dog Act 1976,	0%
Call out		\$	152.00	\$	152.00	N	Local Law 2007, Local Govt. Act	0%
Transport Animal back to owner		\$	100.00	\$	100.00		1995 S6.16	0%

Page 3 of 28



		2022/23		2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
RANGERS AND COMMUNITY SAFETY SERVICES							
Hire of cat trap	\$	25.00	\$	25.00	N	Local Govt. Act 1995 S6.16 &Cat Act 2011, Cat Regs. 2012	0%
ABANDONED VEHICLES							
Towage	\$	130.00	\$	130.00	Υ	Local Govt. Act	0%
Administration fee	\$	270.00		270.00	Υ	1995 S3.39/S3.46, Local Law 2007	0%
Daily impound fee	\$	23.00	\$	23.00	N	Local Law 2007	0%
RESIDENTIAL VERGE SIGNAGE	-						
Sign	\$	23.00	\$	23.00	Υ	Local Govt. Act 1995 S6.16 &	0%
Clamp (Sold 2 at a time)	\$	4.00	\$	4.00	Υ	Property Local Law 2021	0%
Pole	\$	35.00	\$	35.00	Υ	2021	0%
RELEASE FEES (Impounded Items)	ı						
Shopping trolleys, signage etc.	\$	75.00	\$	75.00	N	Local Government	0%
Daily impound fee	\$	23.00	\$	23.00	N	Act 1995 - Sect 3.46	0%
PERMITS	l I					0.40	
Filming	\$	110.00	\$	110.00	N		0%
Work Zones	ļ.						
Establishment fee	\$	686.00	\$	686.00	N		0%
Operating fees daily rate/bay	\$	22.00	\$	22.00	N	1	0%
Non-refundable administration fee (Skip bin) Verge (Resident only under 14 days)		-		-	N		
Non-refundable administration fee (Skip bin) Verge (Resident over 14 days)	\$	45.00	\$	45.00	N	Property Local Law 2021	0%
Non-refundable administration fee (Skip bin) Verge (Commercial)	\$	45.00	\$	45.00	N		0%
Non-refundable administration fee (Skip bin) Road	\$	55.00	\$	55.00	N		0%
Non-refundable administration fee (Closure requiring Traffic Management Plans) - Does not apply to multi unit developments	\$	135.00	\$	135.00	N		0%
COMMUNITY FACILITIES HALLS AND COMMUNITY CENTRES	I		<u> </u>				
Call out fee							
On shift	\$	65.00		65.00	Υ	Local Govt. Act	0%
Call out	\$	152.00	\$	152.00	Υ	1995 s6.16	0%
FIRE HAZARD							
Install Fire Breaks		At Cost		At Cost	N	Local Govt. Act 1995 and Bushfires Act	0%
WORKS FEES AND CHARGES							
PERMITS							l .
Management of Rights of Way							
Obstruction - Non-refundable application fee	\$	200.00		200.00	N	Local Govt. Act	0%
Obstruction - Refundable bond	\$	500.00	\$	500.00		1995 S6.16 &	0%

Page 4 of 28



	Methodology	Methodology 2022/23		GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
PARKING						
CAR PARKING FEES						
Secondary Centre Car Park						
Leederville Secondary Centre						
Frame Court Car Park - Maximum fee for first hour - 100% Discount for first hour - 100% Discount for first hour for rate payers only ("public notice to advise commencement date) - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$1.00 \$0.00 \$0.00 \$3.30 \$2.30 \$4.30	Y		
The Avenue Car Park - Maximum fee for first hour - 100% biscount for first hour - 100% biscount for first hour for rate payers only (*public notice to advise commencement date) - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$1.00 \$0.00 \$0.00 \$3.30 \$2.30 \$4.30	Y		
District Centre Car Park					ļ	
Mount Lawley District Centre Barlee Street Car Park -First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$ 3.20	\$0.00 \$2.50 \$1.70 \$3.30	Y		
Chelmsford Road Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y		
Ragian Road Car Park - First how free - Base Fee - Base	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y		
North Perth District Centre View Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y	Local Govt. Act 1995 S6.16,	
Rosemount Hotel Car Park - First hour free Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y	Parking Facility Local Law 2007	
Wastey Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee - (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y		
Activity Corridor Car Park Brisbane Street Car Park - First hour fre - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee (dynamic pricing)	per hour	\$1 for first hour; \$3.20 each additional hour	\$0.00 \$2.50 \$1.70 \$3.30	Y		
HBF Stadium Car Park (8am to 10pm Daily)	per hour	\$ 3.20	\$ 3.30	Υ	1	3%
375 William Street Car Park (8am to 10pm Daily)	per hour	\$ 4.40	\$ 4.50	Y	-	2%
All Day Fee (7AM - 7PM) Secondary Centre Car Park Leederville Secondary Centre						
Frame Court Car Park	per day (7am-7pm)	\$ 19.50	\$ 19.50	Υ	1	0%
District Centre Car Park					ļ	
Mount Lawley District Centre Barlee Street Car Park	nor day (7am 7r)	\$ 19.50	s 16.00	Y	+	-18%
Barlee Street Car Park Chelmsford Road Car Park	per day (7am-7pm) per day (7am-7pm)	\$ 19.50 \$ 19.50	\$ 16.00 Not Applicable	Y	1	-18%
Raglan Road Car Park	per day (7am-7pm) per day (7am-7pm)	\$ 19.50	Not Applicable	Y	1	
North Perth District Centre	,y (/sin /pni)	1	phodole	<u> </u>	1	
View Street Car Park	per day (7am-7pm)	\$ 19.50	\$ 19.50	Y		0%
Rosemount Hotel Car Park Wasiev Street Car Park	per day (7am-7pm) per day (7am-7pm)	\$ 19.50 \$ 19.50	\$ 19.50 \$ 19.50	Y	-	0%
Activity Corridor Car Park	por day (/am-/pml)	19.50	J 18.50	Ė	1	0.70
Brisbane Street Car Park	per day (7am-7pm)	\$ 19.50	\$ 12.00	Υ]	-38%
HBF Stadium Car Park (8am to 10pm Daily)	per day (7am-7pm)	\$ 19.50	\$ 19.50	Υ		0%

Page 5 of 28



	Methodology	2022/23	2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
PARKING						
KERBSIDE PARKING FEES - HOURLY RATE (minimum fee payable \$2)						
William Street (Kerbside)	per hour	\$ 4.40	\$ 4.50	Y	1	2%
Brewer Street	per hour	\$ 3.30	\$ 3.40	Y	-	3%
Pier Street	per hour	\$ 3.30	\$ 3.40	Y	-	3%
Stirling Street	per hour	\$ 3.30	\$ 3.40	Y	Local Govt. Act	3%
Stuart Street	per hour	\$ 3.30	\$ 3.40	Y	1995 S6.16,	3%
Newcastle Street - West of Loftus St.	per hour	\$ 3.30	\$ 3.40	Y	Parking Facility	3%
Barlee Street Beaufort Street	per hour	\$ 3.30 \$ 3.30	\$ 3.40 \$ 3.40	Y	Local Law 2007	3%
Beautort Street Braid Street	per hour	\$ 3.30	\$ 3.40	Y	-	3%
Brisbane Street	per hour	\$ 3.30	\$ 3.40	Y	-	3%
	per hour			_	-	
Broome Street Chelmsford Road	per hour	\$ 3.30 \$ 3.30	\$ 3.40 \$ 3.40	Y	-	3%
Chemstord Road Clarence Street	per hour	\$ 3.30	\$ 3.40	Y	1	3%
	per hour			_	1	
Fitzgerald Street Forbes Road	per hour per hour	\$ 3.30 \$ 4.40	\$ 3.40 \$ 4.50	Y	1	3% 2%
Frame Court	per hour	\$ 3.30	\$ 3.40	Y	1	3%
Grosvenor Road	per hour	\$ 3.30	\$ 3.40	Ÿ	1	3%
Harold Street	per hour	\$ 3.30	\$ 3.40	Y	1	3%
Leederville Parade	per hour	\$ 3.30	\$ 3.40	Y	Local Govt. Act	3%
Lindsay Street	per hour	\$ 3.30	\$ 3.40	Y	1995 S6.16,	3%
Mary Street	per hour	\$ 3.30	\$ 3.40	Y	Parking Facility	3%
Money Street	per hour	\$ 3.30	\$ 3.40	Υ	Local Law 2007	3%
Monger Street	per hour	\$ 3.30	\$ 3.40	Υ	1	3%
Newcastle Street - East of Fitzgerald Street	per hour	\$ 4.40	\$ 4.50	Y	1	2%
Oxford Street	per hour	\$ 3.30	\$ 3.40	Y	1	3%
Parry Street	per hour	\$ 3.30	\$ 3.40	Y	1	3%
Raglan Road	per hour	\$ 3.30	\$ 3.40	Y	1	3%
Richmond Street	per hour	\$ 3.30	\$ 3.40	Υ	1	3%
Vincent Street	per hour	\$ 3.30	\$ 3.40	Υ		3%
PARKING PERMITS						
Frame Court Car Park	per month	\$ 210.00		Y	1	0%
The Avenue Car Park Barlee Street Car Park	per month per month	\$ 210.00 \$ 210.00		Y	1	0% 0%
Brisbane Street Car Park	per month	\$ 210.00		Ÿ	1	0%
Leederville Oval Car Park	per month	\$ 175.00	\$ 175.00	Y	1	0%
All other major fee paying Car Parks	per month	\$ 210.00	\$ 210.00	Y		0%
Not for Profit Support Services	per month	-	\$ 85.00	Υ	1	NEW
Parking Permits - Trades	per month	\$ 175.00	\$ 175.00	Y	1	0%
Commercial parking permits - all other areas	per annum	\$ 1,950.00	\$ 1,950.00	Y	Local Govt. Act	0%
Replacement residential parking permits	each	\$ 28.00	\$ 28.00	Y	1995 S6.16,	0%
Replacement commercial parking permits	each	\$ 28.00	\$ 28.00	Y	Parking Facility Local Law 2007	0%
PRIVATE CAR PARK REGISTRATION		la	l			
Annual registration fee	 	\$ 200.00	\$ 200.00	N	1	0%
Cost of parking sign	each	\$ 40.00	\$ 40.00	Y	1	0%
Infringement notice - withdrawal fee	each	\$ 50.00	\$ 50.00	N	1	0%
TEMPORARY EVENT PARKING		I			1	
Vehicle parking bay set up, pack down and management	per bay	\$ 20.00	\$ 20.00	Y	1	0%
Use of reserve for parking	per day	-	\$ 200.00	Y	1	NEW
Vehicle - ACROD permit holder	per bay	\$ 10.00	\$ 10.00	Y	-	0%
Bond for reserve repair from vehicle parking	per bay	-	\$133	N		NEW
SURCHARGING OF CREDIT CARD FEES						
SONGIANGING OF CREDIT CARD FEES	1		1		Surcharge fee	
Parking	1				limited to Cost	0%
	Per credit card payment	5%	5%	Y	of Acceptance	

Page 6 of 28



Part Part Anti-Cardinary service, subject to assessment, and may provided on the basis that control to be accommodated with the Oxford solid presented colorism for equation (1) and the part of the Cardinary of the Cardina		Methodology	2022/23	2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Application	WASTE SERVICES						
Part Part Anti-Cardinary service, subject to assessment, and may provided on the basis that control to be accommodated with the Oxford solid presented colorism for equation (1) and the part of the Cardinary of the Cardina	WASTE SERVICES						
and be accommodated with in Curry Care stating resolution and industrial control of the control	NON-RATED RESIDENTIAL PROPERTIES - THREE BIN SYSTEM						
MENU Part annum	Note: This is a discretionary service, subject to assessment, and may provided on the basis that: - can be accommodated within the City's existing residential collection schedules/routes. - fully aligns with residential collection parameters (bin sizes, quantities and collection frequencies). NOTE: Requests for multiple col additional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. - The best environmental outcome is achieved (e.g. waste recovery is maximised).	lections or					
MENU Part annum	Recidential Non Pated - Waste and Recycling Service Three Rin System	ner annum	\$ 536.00	¢ 558 51	N		4 20%
MENU			\$ 330.00				
		,					
4.2006		'	0 74.00			Waste Avoidance and	
A 20% A 20							
Auto-	Drive on and/or multiple collection services (Multi-Unit-Dwellings). i.e. for propoerties not aligned to standard residential collection parameters. Subject to City Approval - this is a discretionary charge where it is unsafe to collect from verge or for properties with bin storage issues.					AGI 2007 S67	
A 20% A 20	Confiscated Bin Return	per bin	\$ 89.00	\$ 92.74	N		4.20%
A 20% A 20	DESIDENTIAL DATED DECEDIES ONLY						
20%	Establishment Fee - for a New Standard Service	per property	\$ 82.00	\$ 85.44	N		4.20%
2	Drive on and/or multiple collection services (Multi-Unit-Dwellings). i.e. for properties not aligned to standard residential collection parameters. Subject to City Approval - this is a discretionary charge where it is unsafe to collect from verge or for properties with bins storane issues	per visit	\$ 39.00	\$ 40.64	N		4.20%
A 20% A 20	Confiscated Bin Return	per bin	\$ 89.00	\$ 92.74	N		4.20%
Auditional PGOS—his service* 240L (vereity) collection) - Rated Properties An exemption may be grained in osterunizing circumstances, i.e. special needs/medical per item \$ 38.00 \$ 38.01 \$ V	Contaminated bin service charge				_		
An exemption may be gramted in extensulating circumstances, le. special needs/medical distribution (Additional Richen Caddy) (cellected from Administration building) per little ministration (Administration building) per los 5 800 \$ 32.15 Y y y distribution (Administration building) per los 5 800 \$ 8.34 Y y y y to the loss of		per bin	\$ 62.00	\$ 64.61	N		4.20%
Methods Michael Caddy Contected from Administration building)	Additional FOGO-bin service* 240L (weekly collection) - rated Properties * An exemption may be granted in extenuating circumstances, i.e. special needs/medical	per annum	\$ 336.00	\$ 350.11	N		4.20%
Auditional Compostable Caddy Lines (collected from Administration building)	Additional Kitchen Caddy (delivered to property)			-	_		
A 20% A 20		F			-		
20% 20%			+	-	_		
Per Dim \$ 334.00 \$ 348.03 N					_		
20% 20%	One-Off additional Garbage Collection 660L				_		
August A	One-off additional Recycling Collection 240L	per bin	\$ 62.00	\$ 64.60	N		4.20%
ssessment/approval deditional Garbage bin service* 140L (Fortnightly collection) - Rated Properties (plus establishment fee). "Subject to sessessment/approval subsessment/approval and extenuating circumstances, i.e. special needs/medical per annum \$ 155.00 \$ 161.51 N 4.20%	One-off additional Recycling Collection 360L	per bin	\$ 93.00	\$ 96.91	N		4.20%
Additional Garbage bin service* 240L (Fortnightly collection) - Rated Properties (pius establishment fee). Subject to assessment/approval. An exemption may be granted in extenuating circumstances, i.e. special needs/medical per annum \$ 262.00 \$ 273.00 N 4.20% 4.	assessment/approval		<u> </u>				
Subject to assessment/approval. An exemption may be granted in extenuating circumstances, i.e. special needs/medical per annum \$ 120.00 \$ 275.00 \$ 146.92 \$ N \$ 4.20%	assessment/approval						
### Additional Recycling Collection from 240L to 360L (fortnightly collection) - Rated Properties (plus establishment fee) ### Additional Recycling bin service 360L (fortnightly collection) - Rated Properties ### Additional Recycling bin service 360L (fortnightly collection) - Rated Properties ### Additional Recycling bin service 360L (fortnightly collection) - Rated Properties ### Additional Recycling bin service 360L (fortnightly collection) - Rated Properties ### Additional Recycling Disposal - Contaminated in bin service and a disposal for recycling Disposal - Contaminated (not refunded if bins are damaged, lost, overfull or contaminated). ### Additional Recycling Per annum	* Subject to assessment/approval. An exemption may be granted in extenuating circumstances, i.e. special needs/medical						
Additional Recycling bin service 360L (fortnightly collection) - Rated Properties per annum \$ 213.00 \$ 221.95 N Additional Recycling bin service 360L (fortnightly collection) - Rated Properties per bin POA N 4.20% Additional Recycling Disposal - Contaminated bin service and 240L Recycling (including disposal) Event Bins Recycling Disposal - Contamination for Defunded if bins are damaged, lost, overfull or contaminated). Per bin POA N 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 4.20% 5.61.61 N 4.20% 5.61.61 N 5.61.6					N		4.20%
Multiple Weekly Garbage Service - Multi Unit Dwellings (for services more than 1 x weekly) subject to assessment/approval - price per bin POA N WICRO BUSINESSES - THREE BIN SYSTEM Note: This is a discretionary service, subject to assessment, and may provided on the basis that: can be accommodated within the City's existing residential collection schedules/routes. (Intilly aligns with residential collection parameters (bin sizes, quantities and collection forequencies). NOTE: Requests for multiple collections or didditional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g. waste recovery is maximised). Micro Business Waste and Recycling Service Three-Bin System per annum \$ 536.00 \$ 558.51 N per property \$ 82.00 \$ 85.44 N per per property \$ 82.00 \$ 85.44 N per per property \$ 82.00 \$ 85.44 N per					_		
MICRO BUSINESSES - THREE BIN SYSTEM Note: This is a discretionary service, subject to assessment, and may provided on the basis that: can be accommodated within the City's existing residential collection schedules/routes. In the part of the residential collection parameters (bin sizes, quantities and collection forequencies). NOTE: Requests for multiple collections or additional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g., waste recovery is maximised). Micro Business Waste and Recycling Service Three-Bin System per annum \$ 536.00 \$ 558.51 N Waste Avoidance and Resources Recovery Part of the Part of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g., waste recovery is maximised). Micro Business Waste and Recycling Service Three-Bin System per property \$ 82.00 \$ 85.44 N Waste Avoidance and Resources Recovery Act 20% Services Recovery Part of the Part of the City Services Recovery Part of the Cit	Multiple Weekly Garbage Service - Multi Unit Dwellings (for services more than 1 x weekly) subject to assessment/approval - price				N		
Note: This is a discretionary service, subject to assessment, and may provided on the basis that: can be accommodated within the City's existing residential collection schedules/routes. Intilly aligns with residential collection parameters (bin sizes, quantities and collection ferential collection ferential collection parameters (bin sizes, quantities and collection ferential collection ferential collection for diditional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g. waste recovery is maximised). In per paramum \$ 536.00 \$ 558.51 N grate (bin sizes)	on application	por bill	. 0,		ļ .,		
can be accommodated within the City's existing residential collection sorhedules/routes. fluily aligns with residential collection parameters (bin sizes, quantities and collection forequencies). NOTE: Requests for multiple collections or diditional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g. waste recovery is maximised). In the collection parameters (bin sizes, quantities and collection frequencies). NOTE: Requests for multiple collections or diditional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. The best environmental outcome is achieved (e.g. waste recovery is maximised). In the collection from decident fore the collection from parameters (bin sizes, quantities). In the per property so and so set of the per property so so set of set of the per property so so set of set of the per property so so set of set of the per property so so set of	MICRO BUSINESSES - THREE BIN SYSTEM						
Establishment Fee - New Standard Service Micro Business per property \$8.2.00 \$8.5.44 N Poprade Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee per annum \$71.00 \$73.98 N Portal 122.00 \$127.12 N Per bin \$122.00 \$127.12 N Per bin \$122.00 \$127.12 N Per bin \$122.00 \$127.12 Y Per bin Service Charge Per property \$8.2.00 \$8.5.44 N Possible Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee per annum \$71.00 \$73.98 N Poprade Recycling Cincleding Collection from 240L to 360L (fortnightly collection) - plus establishment fee Per property \$8.2.00 \$8.5.44 N Possible Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee Per property \$8.2.00 \$8.5.44 N Possible Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee Per property \$8.2.00 \$8.5.44 N Possible Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade Recycling Collection from 240L to 360L (fortnightly collection) - per bin Poprade R	additional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. - The best environmental outcome is achieved (e.g. waste recovery is maximised).	lections or					
A pair Sevent Bins Hire - 240L Recycling (including disposal) A pair \$ 12.00 \$ 127.12 N						Waste Avoidance and	
A pair \$ 122.00 \$ 127.12 N 4.20%					_	Resources Recovery	
A pair \$ 122.00 \$ 127.12 Y	Ontaminated bin service charge					Act 2007 s67	
A pair \$ 122.00 \$ 127.12 Y	EVENT DIMC						
Event Bins Hire - 240L Recycling (including disposal) A pair \$ 61.00 \$ 63.56 Y Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Per bin \$ 62.00 \$ 64.60 N Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Per event \$ 294.00 \$ 306.35 N Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Per event \$ 586.00 \$ 610.61 N Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Per event \$ 586.00 \$ 610.61 N		A nair	\$ 122.00	\$ 127.12			4 20%
Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Event Bins Recycling Disposal - Contamination fee (Deducted from bond) Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).					_		
Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated). Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	Event Bins Recycling Disposal - Contamination fee (Deducted from bond)				_	Local Govt. Act 1995	
	Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)		\$ 306.35	N		
	Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)	\$ 586.00	\$ 610.61	N		4.20%

Page 7 of 28



	Methodology	202	2/23	202	3/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
WASTE SERVICES								
COMPOST EQUIPMENT								
Compost Bin (Vincent Residents Only - Limit 2 per HH)*	per item	\$	59.00	\$	61.48	Υ		4.20%
Aerator	per item	\$	21.00	\$	21.88	Υ	Local Govt. Act 1995 S6.16	4.20%
In Ground Worm Farm	per item	\$	29.00	\$	30.22	Υ	55.10	4.20%
Bokashi Bucket (Vincent Residents Only - Limit 2 per HH)*	per item	\$	59.00	\$	61.48	Υ		4.20%
WORM FARM EQUIPMENT								
Factory only (Vincent Residents Only - Limit 2 per household)*	each	\$	96.80	\$	100.87	Υ	Local Govt. Act 1995	4.20%
Delivery fee (For compost and worm farm equipment)	per delivery	\$	15.00	\$	15.63	Υ	S6.16	4.20%
ON DEMAND SERVICES								
Mattress Recycling Collection Fee (Via Verge Valet Extra)	per item	At C	Cost	At C	Cost	Υ	Local Govt. Act 1995	
Bulk Verge Additional Collection (Via Verge Valet Extra)	per collection	At C	Cost	At 0	Cost	Υ	S6.16	
PARKS SERVICES								
Native Plant Sales								
Native Tube stock	Each	\$	1.00	\$	1.00	Υ		0.00%
Kangaroo Paws	Each per 130mm pot	\$	5.00	\$	5.00	Υ	Local Govt. Act 1995 S6.16	0.00%
Small trees	140mm pot	\$	5.00	\$	5.00	Υ		0.00%
Native Fertiliser	500g	\$	5.00	\$	5.00	Υ		0.00%

Page 8 of 28



	Methodology	2022/23	2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
WORKS FEES AND CHARGES						
WORKS BONDS - ENGINEERING		1				
Works Bond Inspection Fee		\$ 100.00	\$ 104.20	N	_	4.20%
Value of Development		1			ļ	
Less than \$10,000 to be assessed on a case by case basis		Maximum \$500 based on scope	Maximum \$500 based on scope	N		N/A
\$10,001 - \$50,000		\$ 1,000.00	\$ 1,000.00	N		0%
\$50,001 - \$500,000		\$ 3,000.00	\$ 3,000.00	N		0%
\$50,001 - \$500,000 (adjoining a sealed ROW)		\$ 5,000.00	\$ 5,000.00	N		0%
\$500,001 and above to be assessed on a case by case basis		Minimum \$5,000	Minimum \$5,001	N		N/A
\$1,000,001 and above to be assessed on a case by case basis		Minimum \$10,000	Minimum \$10,001	N		N/A
ROW Bonds	·		·		Local Govt. Act 1995	
Sewer & Water supply extensions in Road Reserve		\$ 2,500.00	\$ 2,500.00	N	S6.16	0%
Sewer & Water supply extensions on Private Property		\$ 2,000.00	\$ 2,000.00	N		0%
Demolitions - residential		\$ 2,000.00	\$ 2,000.00	N		0%
Demolitions - commercial - less than \$500,000		\$ 3,000.00	\$ 3,000.00	N		0%
Demolitions - commercial \$500,001 and above to be assessed on a case by case basis		Minimum \$5,000	Minimum \$5,001	N		N/A
Verge Tree Preservation Bond						
Tree less than 5 years old		\$ 1,500.00	, , , , , , , ,	N		0%
Tree 5 to 10 years old		\$ 3,000.00	\$ 3,000.00	N		0%
Tree over 10 years old		\$ 6,000.00	\$ 6,000.00	N		0%
Non refundable administration fee	L	N/A	N/A	N		N/A
NB: If any assessment of additional risk is apparent, an additional bo Crossover application Bond	nd amount may be	applied to any of the all \$ 275.00		N	-	N/A 0%
PERMITS						
Management of Rights of Way	1	L	1			1
Closure - Non-refundable application fee		\$ 200.00		N		0%
Dedication/Acquisition- Non-refundable application fee		\$ 200.00	\$ 200.00	N	-	0%
Obstruction - Non-refundable application fee		\$ 200.00	\$ 200.00	N		0%
Obstruction - Refundable bond		\$ 500.00	\$ 500.00	N	Local Govt. Act 1995 S6.16	0%
Parklet Fees		1			30.10	
Preliminary Application Fee		\$ 200.00	<u> </u>	N	-	0%
Approval Fee (one off payment) Annual Renewal Fee	-	\$ 1,000.00 \$ 500.00	\$ 1,000.00 \$ 500.00	N N	1	0%
Annual Renewal Fee		\$ 500.00	\$ 500.00	IN		070
Vibrant Public Space Type	Application/ Design Fee 2023/24	Approval Fee 2023/24	Annual Renewal Fee 2023/24		Comme	ent
Street furniture	N/A	N/A	N/A			
Affixed eating area furniture	N/A	\$250	N/A			
Pop-up parklet	N/A	N/A	N/A			
Pop-up eatlet	N/A	N/A	N/A		The Vibrant Public	Space fees are
Parklet – built on existing ground surface or decked platform	N/A	\$1,000	N/A		approved by Counci	
Parklet – built on new paving	\$2,500	\$1,250	N/A		Ordinary Council N	•
Eatlet – built on existing ground surface or decked platform	N/A	\$1,500	500		Vibrant Public Spa	•
Eatlet – built on new paving	\$2,500	\$1,750	500		replaces the park remains same as	
Other Proposal	\$500	11	d as part of Council d Licence.			, co

Page 9 of 28



	Methodology	20	022/23	2	023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HEALTH SERVICES								
FOOD BUSINESSES		1.0			======			101
Notification fee		\$	50.00	<u> </u>	52.00	N		4%
Registration fee		\$	150.00	\$	156.00	N		4%
Application for fit-out or alteration (where building permit not required)		\$	200.00	\$	208.00	N		4%
Food Premises, high risk routine assessment fee			N/A		At Cost	Z		NEW
Food Premises, medium risk routine assessment fee			N/A		At Cost	N	Food Act 2008,	NEW
Food Premises, low risk routine assessment fee			N/A		At Cost	N	Local Govt. Act 1995 S6.16	NEW
Food Premises, administration fee - per routine and/or follow up assessment			N/A	\$	55.00	N		NEW
Food Premises, follow up assessment fee (per hour, minimum 1 hour)			N/A	\$	115.00			NEW
Annual Assessment - Not-for-profit / charitable organisations (City of Vincent buildings only)		\$	-	\$				
Food Safety Program verification / Manufacturing Premises assessment fee		\$	320.00	\$	333.00	N		4%
Food Safe Pack		\$	100.00	\$	100.00	N		0%
Food Stallholders/Van Permits								
Annual Food Stallholder/Van Permit (i.e. more than one trading event)		\$	145.00	\$	150.00	N		3%
Annual Food Stallholder/Van Permit (i.e. more than one trading event. Not- for-profit/Charitable Organisations and City of Vincent registered-food businesses*. *(Does not include kitchen hire businesses)		\$	-	\$	-	N	Local Govt. Act 1995 S6.16, Trading in public	N/A
One-off Food Stallholder/Van Permit		\$	75.00	\$	80.00		places Local Law	7%
One-off Food Stallholder/Van Permit (Not-for-profit/Charitable organisations and City of Vincent registered-food businesses. *(Does not include kitchen hire businesses)		\$	-	\$	-		2008	N/A
Mobile Food Vendor 'Vending Vincent'								
Vending Vincent Annual Permit		\$ 1	,095.00	\$	1,141.00	N		4%
PUBLIC BUILDINGS	1							
Annual Building Assessments:								
Public Building, high risk routine assessment fee			N/A		At Cost	N		NEW
Public Building, medium risk routine assessment fee			N/A		At Cost	N		NEW
Public Building, low risk routine assessment fee			N/A		At Cost	N		NEW
Public Building, administrative fee - per routine and/or follow up assessment			N/A	\$	55.00	N		NEW
Public Building, follow up assessment fee (per hour, <i>minimum 1 hour</i>)			N/A	\$	115.00	N		NEW
Not-for-profit/Charitable Organisations that are Low Risk		\$	-	\$	-			N/A
Applications to vary, construct, extend or alter:								
High Risk		\$	871.00	\$	871.00	N	l le -lu-	0%
Medium Risk		\$	500.00	\$	521.00	N	Health (Miscellaneous	4%

Page 10 of 28



	Methodology	2022/23	2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HEALTH SERVICES						
Low risk		\$ 350.00	\$ 365.00	N	Provisions) Act	4%
Temporary Public Buildings (eg. Incl but not limited to events):			1		1911 S.176, Health	
Risk Type - High		\$ 871.00	\$ 871.00	N	(Public Buildings)	0%
Risk Type - Medium		\$ 650.00	\$ 677.00	N	Regulations 1992	4%
Risk Type - Low		\$ 320.00	\$ 333.00	N	Schedule 1	4%
Not-for-profit/Charitable Organisations (i.e. fundraising events)		\$ -	\$ -			N/A
OFFENSIVE TRADES						
Laundries and Dry cleaning Establishments				N		N/A
Poultry Processing establishments				N	Food on nor	N/A
Fish Processing Establishment in which fish are cleaned and prepared		Trades Fees	er Offensive s Regulations 976	N	Fees as per Offensive Trades Fees Regulations	N/A
Shellfish and Crustacean Processing Establishments]		N	1976	N/A
Other Offensive Trades not specified				N		N/A
OTHER						
Lodging Houses						
Annual Registration and Assessment Fee		\$ 300.00	\$ 313.00	l _N	1	4%
Notification and Assessment fee - new Lodging House	+	\$ 150.00	\$ 200.00	N		33%
		\$ 150.00	\$ 200.00	IN	1	3370
Morgues Annual Licence	1	\$ 210.00	\$ 210.00	N	Local Govt. Act	0%
Notification and Assessment fee - new Morgue		\$ 150.00	\$ 200.00	N	1995 S6.16	33%
Skin Penetration Premises		Ψ 100.00	Ψ 200.00	L.,	<u> </u>	0070
Notification and Assessment Fee		\$ 150.00	\$ 156.00	ΙN		4%
Annual assessment fee (high risk businesses)		\$ 200.00		I IN	1	0%
,		φ 200.00	φ 200.00	l		070
Water Sampling/Audits	1	1	Ι			
Annual Assessment - 1 water body		\$ 550.00	\$ 550.00	N		0%
Each additional water body (per water body)		\$ 330.00	\$ 330.00	N		0%
Re-sample due to non- compliance		\$ 110.00	\$ 115.00	N	Local Govt. Act 1995 S6.16	5%
Liquor and Gaming Control						
Section 39 Certification		\$ 200.00	\$ 208.00	N		4%
Section 55 Certification (gaming, application, ongoing)		\$ 200.00	\$ 208.00	N	1	4%
One off liquor or gaming assessment fee		\$ 50.00	\$ 52.00	N	1	4%
Not-for-profit/Charitable Organisations (i.e. fundraising events) Noise		\$ -	\$ -	N		N/A
Regulation 18 (non-conforming event e.g. concerts) Application				N	Fee as per	N/A
Regulation 18 (non-conforming event e.g. concerts) Late Fee		Protection (Environmental Noise) Regs	N	Environmental Protection (Noise)	N/A
Regulation 18 (non-conforming event e.g. concerts) Noise Monitoring Fee	:	19	997	N	Regs 1997	N/A
Regulation 13 (out-of-hours construction)		\$ 185.00	\$ 185.00	N	Local Govt. Act	0%
Regulation 13 (bump in/bump out) Not-for-profit/Charitable Organisations (i.e. fundraising events)		\$ -	\$ -	N	1995 S6.16	N/A
GENERAL						
Transfer of an annual permits, licences and registrations (e.g. Lodging					J	l

Page 11 of 28



	Methodology	2022/23	2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HEALTH SERVICES						
One off assessment fee; Reassessment and reporting fee; follow up/non- compliance with formal directions/notices fee	per hour (min 1hr)	\$ 110.00	\$ 115.00	N	Local Govt. Act 1995 S6.16	5%
Late payment of Health Services fees	per month after first request	\$ 60.00	\$ 60.00	N		0%
Health Services - Premises condition report, regulated businesses		\$ 200.00	\$ 208.00	N		4%
Sampling & Inspections						
Officer Time	per hour (min 1hr)	\$ 110.00	\$ 115.00	Υ	Local Govt. Act	5%
Analytical costs		At cost	At cost	Υ	1995 S6.16	N/A
Annual assessment fees (excluding Offensive Trades) charged on a n 30 June.	nonthly pro-rata b	asis, minimu	m 1 month, u	p to		
Disposal of Effluent and Liquid Waste						
Application for the approval of an apparatus by Local Governments under the Regulations like Grey water Reuse Systems		1911-Health	r Health Act (Treatment of	N	Fees as per Health Act 1911- Health (Treatment of Sewage and	N/A
Issuing of 'Permit to Use an Apparatus'		Effluent and	d Disposal of Liquid Waste) ons 1974	N	Disposal of Effluent and Liquid Waste) Regulations 1974	N/A

Page 12 of 28



	Methodology		2022/23	2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING							
ARCHIVE SEARCHES							
Plan search and/or retrieval from archives. Note: The plans provided a & elevation plans only. Any additional plans will be charged in Accord				chitectural site, flo	or		
City of Vincent only (1994 - current)	15 business days	\$	75.00	\$ 75.00	N		0%
City of Vincent and City of Stirling/ City of Perth Combined	15 business days	\$	110.00	\$ 110.00	N		0%
Commercial / Mixed Use Development Combined	15 business days	\$	140.00	\$ 140.00	N		0%
Scanning charge when more than 10 pages (A2-A0) per page	per page (over 10)	\$	1.00	\$ 1.00	N		0%
Supply of USB with plans BUILDING AND PLANNING APPROVAL HARD COPIES		\$	10.00	\$ 10.00	N		0%
A4 - black and white	per copy	\$	0.55	\$ 0.55	Υ		0%
A3 - black and white	per copy	\$	0.75	\$ 0.75	Y		0%
A2 - black and white		•	4.00	\$ 4.00	\ \ \		0%
1 - 5 copies 6 - 10 copies	per copy per copy	\$	3.45	\$ 4.00 \$ 3.45	Y		0%
21 or more copies	per copy	\$	2.80	\$ 2.80	Y	Local Govt. Act 1995	0%
A1 - black and white	регоору	1	2.00	Ψ 2.00	Ė	S6.16	070
1 - 5 copies	per copy	\$	4.65	\$ 4.65	Υ		0%
6 - 10 copies	per copy	\$	4.10	\$ 4.10	Υ		0%
21 or more copies	per copy	\$	3.55	\$ 3.55	Υ		0%
A0 - black and white		1			ļ.,		
1 - 5 copies	per copy	\$	6.85	\$ 6.85	Y		0%
6 - 10 copies	per copy	\$	6.35	\$ 6.35	Y		0% 0%
21 or more copies Delivery & collection of plans from a printer where applicable	per copy	\$	5.55 93.50	\$ 5.55 \$ 93.50	Y		0%
Administration fee associated with the preparation of a		Ψ					
subdivision/amalgamation legal agreement			\$377.00	\$377.00	Υ		0%
BUILDING AND PLANNING APPROVAL SOFT COPIES	•						
A4 Black & White or Colour (297x210 mm)	per page	\$	0.45	\$ 0.45	Υ		0%
A3 Black & White or Colour (420x297 mm)	per page	\$	0.45	\$ 0.45	Υ		0%
A2 Black & White or Colour (594x420 mm)	per page	\$	1.60	\$ 1.60	Υ		0%
Administration Fee associated with the arrangement of other planning, building or heritage related legal documentation.		\$	90.00	\$ 90.00	N		0%
HERITAGE FEES							
Hire of Brookman and Moir Street Lacework		\$	36.40	\$ 36.40	N		0%
Bond for Brookman and Moir Street Lacework		\$	520.00	\$ 520.00	N		0%
FORM 15a – CERTIFICATE OF APPROVAL							
Built Strata Form 15a fee (1 – 5 allotments)					N	Strata Titles Act 1985	
Built Strata Form 15a fee (6 – 100 allotments)				1985 and Strata Regulations 2019	N	and Strata Titles General Regulations 2019	
Built Strata Form 15a fee (in excess of 100 allotments)					N	2013	
APPLICATIONS FOR BUILDING PERMITS, DEMOLITION PERM	IITS						
Item 1. Form BA1 - Certified application for a building permit		\perp					
(a) for building work for a class 1 or class 10 building or incidental structure					N		
(b) for building work for a class 2 to class 9 building or incidental structure				011 & Building	N	Building Act 2011 & Building Regulations	
Item 2. Form BA2 - Uncertified application for a building permit		1 '	Regulations 20)12 Schedule 2		2012 Schedule 2	
(5. 16(1))					N		
Item 3. Form BA5 - Application for a demolition permit (S. 16(I))							

Page 13 of 28



	Methodology	2022/23	2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING						
(a) for demolition work in respect of a class 1 or class 10 building or incidental structure				N		
(b) for demolition work in respect of a class 2 to class 9 building		In accordance w	ith the Building	N	Building Act 2011 &	
Item 4. Form BA22 - Application to extend the time during which a building or demolition permit has effect (S. 32(3)(f))		Regulations 201. Divisio		N	Building Regulations 2012 Schedule 2	
Item 5. Form BA19 - Request to amend Building Permit or Builder's Details APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROV	/AI CEDTIEICAT	rec		N		
Item 1. Form BA9 - Application for an occupancy permit for a completed	AL CENTIFICAT	123				
building (class 2-9) (S. 46)				Z		
Item 2. Form BA9 - Application for a temporary occupancy permit for an incomplete building (class 2-9) (S. 47)				N		
Item 3. Form BA9 - Application for modification of an occupancy permit for additional use of a building on a temporary basis (class 2-9)(S. 48)				N		
Item 4. Form BA9 - Application for a replacement occupancy permit for permanent change of the building's use, classification (class 2-9)(S. 49)				N	Building Act 2011 & Building Regulations 2012 Schedule 2	
Item 5. Form BA9 - Application for an occupancy permit for a building in respect of which UNAUTHORISED work has been done (class 2 to 9) (S. 51(2))		In accordance w Regulations 201: Divisio	2, Schedule 2,	N		
Item 6. Form BA13 - Application for a building approval certificate for a building in respect of which unauthorised work has been done (class 1 or 10) (S. 51(3))				N		
Item 7. Form BA9 - Application to replace an occupancy permit for an existing building (class 2-9) (S. 52(1))				N		
Item 8. Form BA13 - Application for a building approval certificate for an existing building where unauthorised work has not been done (class 1 or 10) (S. 52(2))				N	_	
Item 9. Form BA23 - Application to extend the time during which an occupancy permit or building approval certificate has effect (S. 65(3)(a))				N		
OTHER APPLICATIONS						
Item 1. Form BA24 - Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)		In accordance w Regulations 201 Division	2, Schedule 2,	Z	Building Act 2011 & Building Regulations 2012 Schedule 2	
BUILDING SERVICES LEVY *The Building Services Levy is payable to the Permit Authority when the	ne annlication is	made				
Building Permit	Те аррисаціон із			N		
Demolition Permit		In accordance w	ith the Building	N	Building Services	
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49 or 52 of the Building Act 2011		Services (Complair Administration) Re Part 3, Division 2,	nt Resolution and egulations 2011,	N	(Complaint Resolution and Administration)	
Occupancy Permit or Building Approval Certificate for unauthorised work under s51 of the Building Act 2011		. 2. 0, 214101011 2, 1		N	Regulations 2011	
BUILDING CONSTRUCTION INDUSTRY TRAINING FUND (BCIT	F)	•	-			
*The BCITF Levy is payable to the Permit Authority or to BCITF (proof	of payment is red	quired) when the ap	oplication is mad	le.		
BCITF Fee		0.2% of the value works, for all works than \$2	s valued at more	N	Building and Construction Industry Training Fund and Levy Collection Act 1990	
OTHER INSPECTION FEE						

Page 14 of 28



	Methodology		2022/23		2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING								
Swimming Pool inspection fee, including re-inspections of non-compliant	per 4 year cycle	\$	233.80	\$	233.80	N	Building Regulations	0%
pool barriers Swimming Pool inspection fee	Per year	\$		_		N	2012 r53(2)	0%
Swimming Pool re-inspection due to incomplete/unsatisfactory work	per hour	\$	110.00	\$		N	Local Govt. Act 1995 S6.16	0%
New Pools - initial pool safety barrier inspection and report	per service	\$	205.00		\$205.00 -	N	Local Govt. Act 1995	
Swimming Pool inspection and report required as part of a property sale (out of cycle)	per service	\$	205.00	\$	\$312.00 205.00	N	S6.16 Local Govt. Act 1995 S6.16	0%
DECLIEST FOR TECHNICAL ADVICE OF ADDITIONAL RUILDING	CLIDVENING C	-D\/I	CEC					
REQUEST FOR TECHNICAL ADVICE or ADDITIONAL BUILDING	SURVEYING SE	KVI	CES	г				
Item 1. Request to provide certification of unauthorised building work - Class 1 and 10 buildings, including inspections, desktop assessment and issuing of a BA18 Certificate of Building Compliance.	per service	\$	605.00	\$	605.00	Y		0%
Item 2. Request for provision of building surveying advice - Class 1 and 10 buildings, including construction inspection, consultations, desktop assessments and reports.	per hour	\$	110.00	F	Refer to hourly rate	Υ		
Item 3. Request for inspection of existing Class 2 - 9 buildings to assess compliance with disability access and National Construction Code (NCC) requirements, and/or essential fire safety services maintenance audit, including desktop assessments, consultations, site inspections and report.	per hour	\$	-	F	Refer to hourly rate	Υ	Local Govt. Act 1995 S6.16	NEW
Item 4. Level 1 Building Surveyor - per hour	per hour	\$	-	\$	115.00	Υ		NEW
Item 5. Level 2 Building Surveyor - per hour	per hour	\$	-	\$	99.00	Υ		NEW
Item 6. Assistant Building Surveyor/Technician - per hour	per hour	\$	-	\$		Υ		NEW
Preliminary Strata Inspection and Report	per unit	\$	110.00	\$		N		0%
Preliminary Strata Inspection and Report - Archive Search Fee	per unit	\$	10.00	\$	15.00	N		50%
FEES FOR PLANNING SERVICES				<u> </u>				
Determining a development application (other than for an extractive industry) where the development has not commenced						N		
Determining a development application (other than for an extractive industry) where the development has commenced or been carried						N		
Determining a development application for an extractive industry where the development has not commenced or been carried out						N		
Determining a development application for an extractive industry where the development has commenced or been carried out						N		
Determining an application to amend development approval						N		
Determining an application to cancel development approval						N		
Determining an initial application for approval of a home occupation where the home occupation has not commenced			ne mayimum f	-	in accordance	N	Planning and	
Determining an initial application for approval of a home occupation where the home occupation has commenced		with		an	d Development	N	Development Regulations 2009	
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has not commenced or been carried out						N		
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has commenced or been carried out						N		
Providing a Zoning Certificate or Replying to a property settlement questionnaire	per property					N		

Page 15 of 28



	Methodology	2022/23	2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING						
Providing written advice of Single House exemption from planning approval	per property			N		
Providing written planning advice	per property			N		
Planning scheme amendments, structure plans, activity centre plans or ocal development plans				N		
FEES FOR PLANNING SERVICES (continued)						
A DAP application where the estimated cost of the development is not less han \$3 million and less than \$7 million				N		
A DAP application where the estimated cost of the development is not less than \$3 million and less than \$7 million				N		
A DAP application where the estimated cost of the development is not less than \$10 million and less than \$12.5 million				N		
A DAP application where the estimated cost of the development is not less than \$12.5 million and less than \$15 million			ee in accordance	N	Planning and Development (Development Assessment Panels) Regulations 2011	
A DAP application where the estimated cost of the development is not less than \$15 million and less than \$17.5 million		(Development As	and Development sessment Panels) ons 2011	Ν		
A DAP application where the estimated cost of the development is not less than \$17.5 million and less than \$20 million				z		
A DAP application where the estimated cost of the development is \$20 million or more				z		
An application under regulation 17 for reconsideration of an application				N		
GENERAL PLANNING FEES	•	•				
ssue of written heritage Advice	per property	\$ 88.00	\$ 91.70	Υ		4.2%
ssue of heritage advice - Involves preliminary heritage check	per property	\$ 138.00		Υ	Local Govt Act 1995 S6.16	4.20%
ssue of heritage advice - Involves full heritage assessment	per property	\$ 192.50	\$ 200.59	Υ	00.10	4.20%
Providing a subdivision clearance not more than 5 lots		The maximum f	ee in accordance	Ν	Planning and	
Providing a subdivision clearance more than 5 lots but not more than 195 ots		with the Planning	and Development	N	Development Regulations 2009	
Providing a subdivision clearance more than 195 lots			,	N		
Subdivision inspection fee (applicable only where re-inspection is required)	per re-inspection	\$ 100.00	\$ 100.00		Planning and Development Regulations 2009 S49	0%
Cash in lieu payment for car parking	per car parking bay, or part thereof	\$ 5,400.00	\$ 5,626.80	N	Local Govt. Act 1995 S6.16	4%
Cash in lieu payment for car parking for development application that meet the optional DAP application.	per car parking bay, or part thereof	Double the 'Cash in lieu payment for car parking' charge above.	Double the 'Cash in lieu payment for car parking' charge above.	N	Local Govt. Act 1995 S6.16	
Section 40 Liquor Licensing Certificate		\$ 73.00	\$ 73.00	N		0%
Percentage for Public Art Threshold Value		\$ 1,092,000.00	\$ 1,137,864.00			4%
Change of Property Numbering & Addressing Application Development Application Pre-Lodgement Fee (max of 2 DRP meetings only)		\$ 105.00 \$ 705.00	\$ 105.00 \$ 705.00	N Y	Local Govt. Act 1995 S6.16	0%
Commercial Partitioning Application Space marking & Signage of car share space	per car bay	\$ - \$ 800.00	- \$ 800.00	N N	-	0%

Page 16 of 28



	Methodology		2022/23		2023/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING								
Making good of car bays after cessation of use for car sharing	per car bay	\$	700.00	\$	700.00	N		0%
Mail out fees							•	
> 11 mail out letters	per mail out letter	\$	2.00	\$	2.00	N	Planning and Development	0%
GENERAL FEES	•							
Application for a boundary fence that is not recognised as a 'sufficient fence' in the Fencing Local Law		\$	97.70	\$	97.70	N		0%
Retrospective application for a boundary fence that is not recognised as a 'sufficient fence' in the Fencing Local Law		\$	195.40	\$	195.40	N	Local Govt. Act 1995 S6.16	0%
Administration and Advertising planning related matters not requ	iring a planning	арр	lication - Low	/ In	npact			
≤ 500 mail out letters		\$	1,250.00	\$	1,250.00	Υ		0%
> 501 mail out letters		\$	1,875.00	\$	1,875.00	Υ		0%

Page 17 of 28



	Methodology	2	022/23		2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
RATES								
Settlement Enquiries								
Orders and requisitions settlement	per Lot	\$	121.00	\$	121.00	Υ		0%
Rates settlement enquiry fee only	per Lot	\$	31.00	\$	31.00	Υ	Local Govt. Act	0%
Settlement enquiry letter (includes orders, requisitions and rate enquiry)	per Lot	\$	151.00	\$	151.00	Υ	1995 S6.16	0%
General Charges								
Provision of historical rating data per financial year (1993- 94 rating year onwards)	per year	\$	9.00	\$	9.00	Υ		0%
Re-print of annual rate notice		\$	12.00	\$	12.00	Υ		0%
Instalment administration fee (3 instalments)		\$	24.00	\$	24.00	N		0%
Instalment interest			5.5%		5.5%			0%
Rates Smoothing interest			5.5%		5.5%			0%
Special payment arrangement administration fee		\$	-	\$	36.00	N	Local Govt. Act	NEW
Special Payment Arrangement interest			5.5%		5.5%	N	1995 s6.16, s5.94, s6.45, s6.51 & s6.56	0%
Financial Hardship Late payment penalty interest			0%		0%	N	Local Govt. (Financial	0%
Late payment penalty interest			7%		11%	N	Management) Regs.	57%
Notice of Discontinuance - Issue notification or Notice of Discontinuance		,	At cost		At cost	Υ	1996 s68 & s70	
Dishonoured cheque / Direct Debit dishonoured fee		1 -	At cost iinimum \$15)	(m	At cost ninimum \$15)	N		
Legal fees		1	At Cost		At cost	Υ		
Street directory USB format		\$	40.00	\$	40.00	Υ		0%
Governance								
Electoral rolls (Ward) USB		\$	40.00	\$	3 40.00	Y	Local Govt. Act 1995 S6.16, s5.94 & S5.95	0%
Freedom of information request (FOI)		\$	30.00	\$	30.00	Y	Freedom of Information Act Regulations 1993.	0%

Page 18 of 28



	Methodology	2	2022/23	2023/24	GS T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HIRE OF HALLS AND COMMUNITY CENTRES							
COMMUNITY FACILITIES							
Category One (incorporates Mount Hawthorn Main Hall, No	orth Perth Main	Hall)					
Community use	per hour	\$	34.00			Local Govt. Act 1995	3%
Commercial use	per hour	\$	68.00			S6.16	3%
Wedding ceremony/reception Category Two (incorporates Mount Hawthorn Lesser Hall, I	per hour	\$ Pall	78.00				0%
Community Centre - Learning Centre)	VOI CITTI LESSO	. Han,	itoyari	ark man, vincen			
Community use	per hour	\$	26.00	\$ 27.00	Ιγ	Local Govt. Act 1995	4%
Commercial use	per hour	\$	52.00			S6.16	4%
Wedding ceremony/reception	per hour	\$	68.00	\$ 68.00	Υ		0%
Category Three (incorporates Menzies Pavilion, Vincent Co	mmunity Centre	- Child	ren's R	oom and			
Neighbourhood)	_					Local Govt. Act 1995	
Community use	per hour	\$	21.00		_	S6.16	5%
Commercial use Wedding ceremony/reception	per hour per hour	\$	42.00 63.00	\$ 44.00 \$ 63.00			5% 0%
Category Four (incorporates Woodville Reserve Pavilion)	per nour	Įψ	03.00	ψ 03.00			0 70
Community use	per hour	I \$	16.00	\$ 18.00	ΙΥ	Local Govt. Act 1995	13%
Commercial use	per hour	\$	32.00	\$ 36.00		S6.16	13%
Wedding ceremony/reception	per hour	\$	53.00				0%
Category Five (incorporates Vincent Community Centre - Co	ommunity Hall)						
Community use	per hour		\$42.00	\$30.00	Υ	Local Govt. Act 1995	-29%
Commercial use	per hour		\$67.00	\$60.00	Υ	S6.16	-10%
Wedding ceremony/reception	per hour		\$80.00	\$75.00	Υ		-6%
Bonds and Other Charges							
Storage Hire Fee - Regular Hirer	per mth			\$15.00 - \$50.00			NEW
Storage Hire Fee - Casual Hirer	per Booking			\$10.00 -\$30.00			NEW
Facility Bond			.0 min - 00 max	\$0.0 min - \$5,000 max	N		N/A
Bond Administration Fee	per booking	\$0	- \$140	\$0 - \$141	Ν		N/A
Community Facility Cleaning Fee	per hour	\$	35.00	\$35 - 250	Υ	Local Govt. Act 1995	N/A
Cancellation fee	per booking	0	- 100%	1 - 100%	Υ	S6.16	N/A
Booking fee	per booking	\$	-	1 - 100%	Υ		NEW
Lost, misplaced or non-return of key		\$	25.00	\$ 25.00	Υ		0%
Re-keying of community facility		\$0	- \$500	\$0 - \$501	Υ		N/A
Additional Keys	per key	\$	25.00	\$ 25.00	Υ		0%
Replacement facility swipe card	per card	\$	35.00	\$ 35.00	Υ		0%
BIKE HIRE	po. ca.a	<u> </u>		7	<u> </u>		
Community Bike Library Hire	nor!	T ¢	10.00	e 40.00	\ \/	<u> </u>	00/
Short term loan - non resident (standard bike)	per loan	\$	10.00	\$ 10.00			0%
Short term loan - non resident (e-bike)	per loan	\$	20.00	\$ 20.00	Υ		0%
Long term loan - non resident (standard bike)	per loan	\$	20.00	\$ 20.00	L.		0%
Long term loan - non resident (e-bike)	per loan	\$	40.00	\$ 40.00	Υ		0%
Bike Maintenance Course	1	Ι.	-				
Bike Maintenance 1 Course - Resident	per course	\$	15.00				0%
Bike Maintenance 1 Course - Non-resident	per course	\$	30.00			Local Govt. Act 1995	0%
Bike Maintenance 2 Course - Resident	per course	\$	15.00		-	S6.16	0%
Bike Maintenance 2 Course - Non-resident	per course	\$	30.00	\$ 30.00	Υ		0%
Cycle Training Course							
Learn to Ride Course	per course	\$	30.00	\$ 30.00	Υ		0%
Commuter/Social Riding Course	per course	\$	30.00	\$ 30.00	Υ		0%
Bike Market							
Bike Market Stall Fee	per bay	\$	10.00	\$ 10.00	Υ		0%
	•						

Page 19 of 28



	Methodology	2022/23	2023/24	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
SPORTSGROUNDS, RESERVES AND PA	RKS					
CASUAL HIRE OF SPORTSGROUNDS						
With facilities (Category Four Facilities)	HOURLY	\$ 55.00	\$ 55.50	Υ	Local Govt. Act 1995	1%
With facilities (Category Four Facilities)	HOURLY	\$ 55.00	\$ 55.50	Υ	S6.16	1%
SEASONAL HIRE OF SPORTSGROUNDS						
Senior Sportsground Usage Charges						
Matchplay or training (per person per season)		\$ 42.50	\$ 42.50	Υ		0%
Matchplay and training (per person per season)	+	\$ 85.00		Y	 	0%
Local Sporting Club Casual Sportsground Facility Hire	<u> </u>		,			
(facility only)	per hour	\$ 6.00	\$ 6.00	Υ		0%
Sporting Clubs - out of season usage	per hour	\$ 40.00	\$ 40.00	Υ		0%
Community objective rebates up to a maximum of 2	5% as determined	by the Executive D	irector Infrastruct	ure		
and Envirionment Services						
Juniors						
Percentage of Juniors Residing within City of Vincent						
61% or greater		no charge	no charge	Y		
41% - 60%	per junior	\$ 2.50		Y		0%
21% - 40% 0% - 20%	per junior	\$ 4.00 \$ 6.00		Y	-	0%
	per junior	\$ 6.00	\$ 6.00	Y		0%
Floodlights	1		ı	1		
	per kilowatt hour					NEW
User controlled floodlight systems	(\$/kWh)		\$0.00 to \$0.50			
Les Lilleyman Reserve* Beatty Park*	per hour	\$1 to \$20.00	\$1 to \$20.00	Y	1	N/A N/A
Menzies Park*	per hour per hour	\$1 to \$20.00 \$1 to \$20.00	\$1 to \$20.00 \$1 to \$20.00	Y	†	N/A N/A
Litis Stadium	per hour	\$1 to \$25.00	\$1 to \$20.00	Y	†	N/A
	por mour	\$100 to \$225	\$100 to \$225	Y	1	N/A
Additional Floodlight Activation fee		\$100 to \$225	\$100 10 \$225	T	Local Govt.	IN/A
* Based on estimated usage and annual maintenance costs					Act 1995 S6.16	
SCHOOL HIRE OF SPORTSGROUNDS			1		30.10	
Schools within City of Vincent	per hour	Free	Free	N	1	N/A
Schools within City of Vincent	half day	Free	Free	N	†	N/A
Schools within City of Vincent	full day	Free	Free	N	†	N/A
Schools not within City of Vincent	per hour	\$ 40.00	\$ 40.50	Υ		1%
CASUAL HIRE OF PARKS AND RESERVES					J	
					1	
Casual park hire (including Leederville Skate Park &	Leederville Basket	ball Court but excl	uding Town Centr	es	1	
Spaces)]	
Community Rate	per hour	\$ 26.00		Υ	1	0%
Commercial Rate	per hour	\$ 52.00	\$ 52.00	Υ	4	0%
					1	
Gazebo Hire	T .	14			4	
Community Rate	per hour	\$ 60.00		Y	1	0%
Commercial Rate	per hour	\$ 160.00	\$ 160.00	Υ	Local Govt.	0%
Dog Training Classes					Act 1995 S6.16	
Dog Training Classes Charge per six month season	1	\$ 375.00	\$ 375.00	Υ	30.16	0%
Charge per Six monun season	1	<u>μ</u> 3/5.00	<u>μ</u> 3/3.00	<u> </u>	1	070
Outdoor recreation and wellness group fee (per 6 m	onth season)				†	
Includes all small group commerical operators with a re	•	and wallness focus	including personal		†	
trainers, sports coaches and leisure activities	Cication and nealth	ana wenness locus	moruumy personal		1	
· •	1		#000 00	V	†	NEW
Up to 5 Persons	+	+	\$330.00		1	
5 to 10 Persons		-	\$660.00		4	NEW
10 to 20 Persons			\$1,370.00	Υ		NEW
· · · · · · · · · · · · · · · · · · ·				_		

Page 20 of 28



EVENTS EVENTS	half day half day full day	\$ 250.00 \$ 500.00 \$ 625.00 \$ 1,750.00	\$ 250.00 \$ 500.00	Y		
Event Application Fee Events up to 1 day Events 2 days or more Community Rate Commercial Rate Community Rate Community Rate Events 2 days or more for Events at HBF Park	half day full day	\$ 500.00 \$ 625.00		Y		
Events up to 1 day Events 2 days or more Community Rate Commercial Rate Community Rate Commercial Rate Commercial Rate Sump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	half day full day	\$ 500.00 \$ 625.00		Y		
Events up to 1 day Events 2 days or more Community Rate Commercial Rate Community Rate Commercial Rate Commercial Rate Sump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	half day full day	\$ 500.00 \$ 625.00		Υ		
Events 2 days or more Community Rate Commercial Rate Community Rate Commercial Rate Commercial Rate Bump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	half day full day	\$ 500.00 \$ 625.00			ł	0%
Commercial Rate Community Rate Commercial Rate Sump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	half day full day			Y		0%
Community Rate Commercial Rate Sump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	full day	\$ 1.750.00	\$ 625.00	Υ	İ	0%
Commercial Rate Bump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park	 	+ .,	\$ 1,750.00	Υ	Local Govt.	0%
Sump in / Bump out Use of Loton Park 2 days or more for Events at HBF Park		\$ 1,000.00	\$ 1,000.00	Υ	Act 1995	0%
Use of Loton Park 2 days or more for Events at HBF Park	full day	\$ 3,500.00	\$ 3,500.00	Υ	S6.16	0%
·		Half of the fee	Half of the fee	Υ		N/A
	per day	-	\$500	Υ		NEW
Jse of Pier Street Car Park 2 days or more for Events at HBF Park	per day	-	\$50	Υ		NEW
Nedding Bookings						
Photography / Ceremony on parks	per hour	\$ 75.00	\$ 80.00	Υ		7%
EEDERVILLE OVAL						
Casual Hire of Sportsground						
Vithout facilities	per hour	\$ 40.00	\$ 40.00	Υ]	0%
Vithout facilities half day	half day (8am to 1pm or 1pm-6pm)	\$ 200.00	\$ 200.00	Y	Local Govt. Act 1995 S6.16	0%
Vithout facilities full day	full day (8am-6pm)	\$ 400.00	\$ 400.00	Υ		0%
Half Day Event	•					
Community Rate	half day	\$ 625.00	\$ 625.00	Υ		0%
Jnder 1000 people - Commercial Rate	half day	\$ 2,500.00	\$ 2,500.00	Υ	1	0%
Bump in / Bump out		Half of the fee	Half of the fee	Υ	Local Govt.	
ull Day Event	•				Act 1995	
Community Rate	full day	\$ 1,250.00	\$ 1,250.00	Υ	S6.16	0%
Jnder 1000 people - Commercial Rate	full day	\$ 5,000.00	\$ 5,000.00	Υ	İ	0%
Bump in / Bump out	<u> </u>	Half of the fee	Half of the fee	Υ	İ	
Floodlights	per hour	\$ 276.00	\$ 276.00	Υ		0%
EEDERVILLE OVAL CONCERTS / COMMERCIAL EVEN	ITS					
Event Application Fee	per booking	\$ 500.00	\$ 500.00	Υ		0%
000 - 5000 patrons	per day	\$ 7,900.00	\$ 7,900.00	Υ	Local Govt.	0%
5000 - 12000 patrons	per day	\$ 12,600.00	\$ 12,600.00	Υ	Act 1995	0%
Bump-in/Bump-out	per day	Half of the fee	Half of the fee	Υ	S6.16	
BONDS/CANCELLATIONS/ADMINISTRATION FEES - S	portsgrounds, Rese	rves and Parks	1			
General Bond (Refundable)		\$0.00 min-\$5,000 max	\$0.00 min-\$5,000 max	N	Local Govt. Act 1995 S6.16	
Event Bond (Refundable)		\$500 min-\$15,000 max	\$500 min-\$15,000 max	N		
Bond Administration Fee	per booking	\$0-\$140	\$0-\$141	Y		
Guest Booking Fee (Casual bookings only)	per booking	2.5% (\$1 minimum per booking)	2.5% (\$1 minimum per booking)	Y		N/A
Cancellation fee	per booking	0 - 100%	1 - 100%	Υ		N/A
Booking fee .ost, misplaced or non-return of key	per booking per key	\$ - \$ 25.00	1 - 100%	Y		NEW 0%

Page 21 of 28



	Methodology	2022/23	2022/23 2023/24		Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
SPORTSGROUNDS, RESERVES AND PAR	KS					
Re-keying of community facility	per facility	\$0-\$500	\$0-\$501	Υ		
Additional Key		\$ 25.00	\$ 25.00	Υ		0%
Unauthorised use of halls and/or reserves (prior permission or confirmation not given by Council)		Applicable usage fee	Applicable usage fee	Y		

Page 22 of 28



	Methodology		2022/23	2	0223/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BEATTY PARK LEISURE CENTRE FEES								
ADMISSION TO POOL PREMISES AND USE OF POOL								
A person 16 years of age and above		\$	7.50	\$	7.80	Υ		4%
A person 5 years of age and under 16 years of age		\$	5.00		5.20	Υ		4%
A child aged 3 or 4 years of age (Pre-schooler)		\$	2.70	\$	2.80	Y		4%
A child 0-2 years of age (Baby)			Free	-	Free	N		N/A
Any person under the control of a City of Vincent licensed swimming coach (Trainer)		\$	4.20	NA		Υ		N/A
A pensioner/senior card holder		\$	5.00	\$	5.20	Υ		4%
Full time students producing proof of student status		\$	6.00	\$	6.30	Y		5%
Spectator (accompanying adult)	•							
16 yrs & over Spectator (Accompanying a paying facility user)			Free		Free	N		N/A
15 yrs & under			Free		Free	N		N/A
Family Pass (2 Adults, 2 Children or 1 Adult, 3 Children or 1 Spectator, 4 children)		\$	20.00	\$	21.00	Υ		5%
Extra Child		\$	3.00	\$	3.20	Υ	Local Govt Act 1995	7%
Child - Weeknights 6.30pm to 9pm		\$	4.00	\$	4.20	Υ	S6.16	5%
Family - Weeknights 6.30pm to 9pm		\$		\$	12.50	Υ		4%
Locker hire (wallet locker casual rates)		_	From \$2.00	Fr	om \$2.00	Y		N/A
Hire of swim aids Shower fee		\$	2.00 3.20	•	\$2.00 3.30	Y		3%
Bike cage fee		\$	5.00		5.00	Y		0%
Sauna/Spa/Steam Room/Swim		Ι Ψ	0.00	1 *	0.00			0,0
Adult	1	\$	14.00	l s	15.00	Υ		7%
Pensioner/Senior		\$	10.00	\$	10.50	Y		5%
Student		\$	12.00	\$	12.50	Υ		4%
Upgrade Swim to Sauna/Spa/Steam Room								
Adult		\$	6.50	\$	7.20	Υ		11%
Pensioner/Senior		\$	5.00	_	5.30	Y		6%
Student		ф	6.00	Ъ	6.20	Y		3%
FITNESS CLASSES		Ι¢	10.50	Ιr	20.00	Υ		20/
Group Fitness/Swim - 1 hour or 45 minute class		\$	19.50	\$	20.00	Y		3%
Group Fitness/Swim - 30 minute class		\$	12.00		12.50	Y		4%
Aqua Fitness/Swim Cycling Fitness		\$	19.50 19.50		20.00	Y		3%
Fitness Class (Pensioner/Senior)		\$	11.00	\$	11.00	Y		0%
Fitness Class (Student)		\$	14.00	\$	14.00	Y		0%
HEALTH & FITNESS								
Casual Gym/swim		\$	19.50	\$	20.00	Υ		3%
Casual Gym/swim (Pensioner/Senior)		\$	11.00		11.00	Υ		0%
Casual Gym/swim (Student)		\$	14.00	\$	14.00	Υ		0%
Casual Gym/swim/spa/sauna/steam room		\$	23.50	\$	24.00	Υ		2%
Casual Gym/swim/spa/sauna/steam room (Pensioner/Senior)		\$	15.00	\$	15.00	Υ		0%
Casual Gym/swim/spa/sauna/steam room (Student)			-	\$	18.00	Y		NEW
Casual appraisal or workout with gym instructor Energy Wise (Seniors Program) per session		\$	60.00 11.00	\$	62.50 11.00	Y	Local Govt Act 1995	4% 0%
Energy Wise (Seniors Program) per session Energy Wise (Seniors Program) per term - 20 sessions pass		\$	187.00	\$	187.00	Y	S6.16	0%
Evolt body scan (members)		-		\$	15.00			NEW
Evolt body scan (members) Evolt body scan (non-members)		-		\$	30.00			NEW
Personal Training 1 to 1	1	_			22.50			N/A
½ hour session - member		\$	55.00	\$	57.00	Υ		4%
1 hour session - member		\$	82.00		82.50	Υ		1%
1/2 hour session non member		\$	55.00		61.00	Υ		11%
1 hour session - non-member		\$	88.00	\$	90.00	Υ		2%
Personal Training 2 to 1								N/A
1 hour session - member	1	\$	52.50		53.00	Y		1%
1 hour session - non-member	1	\$	62.50	lφ	63.00	Υ		1%

Page 23 of 28



	Methodology		2022/23	20)223/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Personal Training group session (4+ participants)								N/A
1 hour session - member		\$	32.00	\$	32.50	Υ		2%
1 hour session - non-member		\$	37.50	\$	38.00	Υ		1%
FULL MEMBERSHIP								N/A
Individual 12 months		\$	1,080.00	\$	1,120.00	Υ		4%
Individual 12 months - Pensioner/Senior discount 20%		\$	864.00		896.00	Υ		4%
Individual 12 months - Student discount 15%		\$	918.00		952.00	Υ		4%
Individual 12 months - Ratepayer discount 10%		\$	972.00	-	1,008.00	Y		4%
Individual 3 months		\$	270.00		280.00	Y		4% 4%
Individual 3 months - Pensioner/Senior discount 20% Individual 3 months - Student discount 15%		\$	216.00 229.50		224.00 238.00	Y		4%
Individual 3 months - Student discount 15% Individual 3 months - Ratepayer discount 10%		\$	243.00		252.00	Y		4%
Individual 1 month		\$	90.00		93.33	Y		4%
Individual 1 month - Pensioner/Senior discount 20%		\$	72.00		74.66	Y		4%
Individual 1 month - Student discount 15%		\$	76.50	\$	79.33	Υ		4%
Individual 1 month - Ratepayer discount 10%		\$	81.00	\$	84.00	Υ	Local Govt Act 1995	4%
Pool only membership							S6.16	N/A
Individual 12 months		\$	695.00	\$	708.00	Υ	00.10	2%
Individual 12 months - Pensioner/Senior discount 20%		\$	556.00		566.40	Υ		2%
Individual 12 months - Student discount 15%		\$	590.75		601.80	Y		2%
Individual 12 months - Ratepayer discount 10% Individual 3 months		\$	625.50 173.75		637.20 177.00	Y		2% 2%
Individual 3 months - Pensioner/Senior discount 20%		\$	139.00	_	141.60	Y		2%
Individual 3 months - Pensioner/Senior discount 20 //		\$	147.69		150.45	Y		2%
Individual 3 months - Ratepayer discount 10%		\$	156.38		159.30	Y		2%
Individual 1 month		\$	57.92		59.00	Υ		2%
Individual 1 month - Pensioner/Senior discount 20%		\$	46.33	\$	47.20	Υ		2%
Individual 1 month - Student discount 15%		\$	49.23		50.15	Υ	-	2%
Individual 1 month - Ratepayer discount 10%		\$	52.13	\$	53.10	Υ		2%
Monthly Debiting Membership								N/A
*Direct debit plan. Payment is taken monthly. Our direct debit is process	sed once a month froi			_	nt or credit ca			N/A
Administration Fee Suspension Fee		\$	-	\$		Y		N/A N/A
Full Membership Monthly		\$	90.00		93.33	Y		4%
Full Membership Monthly - Pensioner/Senior discount 20%		\$	72.00		74.66	Υ		4%
Full Membership Monthly - Student discount 15%		\$	76.50	s	79.33	Υ		4%
Full Membership Monthly - Ratepayer discount 10%		\$	81.00		84.00	Y		4%
Pool only Direct Debit		\$	57.92		59.00	Υ		2%
Pool only Direct Debit - Pensioner/Senior discount 20%		\$	46.33	\$	47.20	Υ		2%
Pool only Direct Debit - Student discount 15%		\$	49.23		50.15	Υ		2%
Pool only Direct Debit - Ratepayer discount 10%		\$	52.13	\$	53.10	Υ		2%
Fly in Fly Out Direct Debit - 50% discount on normal rate(max 6 months proof of employment required)		\$	45.00	\$	46.00	Υ		2%
Fly in Fly Out Direct Debit - 50% discount on normal rate(max 6 months proof of employment required)	; -	\$	28.71	\$	29.50	Υ		3%
Child Pool only membership (No Spa/Sauna/Steam access)								N/A
Individual 6 months		\$	252.00		210.00	Y		-17%
Pool only Direct Debit		\$	42.00	\$	35.00	Υ	Local Govt Act 1995	-17%
Corporate Memberships (minimum of 5 people ioin together) 12 months		\$	864.00	s	864.00	Υ	S6.16	0%
Ongoing Direct Debit payment (minimum 12 months)		\$	72.00	<u> </u>	72.00	· ·		0%
Seniors/Pensioners Off Peak Memberships (10am to 3pm Mo	n to Eri 10am to d			_		<u> </u>		0 /0
Holidays) - Entertainment book cannot be used with this offer		1030	oat, All day 5	unuay	and rabile	•		N/A
12 month Full Membership		\$	550.80	\$	572.83	Υ		4%
Full Membership Direct Debit monthly		\$	45.90	-	47.73	Υ		4%
12 month Pool membership	1	\$	283.56	_	289.23	Y		2%
Pool only Direct Debit monthly	+	\$	23.63	_	24.10	Y		2%
	CO Cat All day Com					<u>'</u>		2 /0
Off Peak Memberships (10am to 3pm Mon to Fri, 10am to clo Entertainment book cannot be used with this offer	se sat, All day Sun	uay a	ina Public HC	onuays	1-			N/A

Page 24 of 28



Full Membership Direct Debit monthly \$ \$ 54.00 \$ 56.16 Y 12 month Pool membership \$ \$ 417.00 \$ 425.34 Y	Fee parison Change
12 month Pool membership	4%
Pool only Direct Debit monthly \$ 34.75 \$ 35.44 Y	4%
Pool only Direct Debit monthly \$ 34.75 \$ 35.44 Y	2%
Renewing Member 12 months - full (14.5% discount) \$ 923.40 \$ 957.60 Y	2%
12 months - full (14.5% discount)	N/A
12 months - pool (14.5% discount)	4%
S	2%
2 for 1 promotions	0%
10-25% discount promotions on any BPLC fee at BPLC Managers discretion to achieve budget	N/A
discretion to achieve budget	N/A
Section to achieve budget Section Sectio	N/A
12 months - direct debit (10% discount - one time only conditions apply) No administration fee on membership Gym retention challenges (\$80 to \$150 per challenge) V Y Y Over 70, 80 and 90 yrs, up to 50% discount on membership fees Multi Entry Cards (valid for 3 years from date of purchase) Adult Swim 10 entries \$ 67.50 \$ 70.20 Y 20 entries NA NA Y 10 entries NA NA Y 10 entries NA NA Y 10 entries NA NA Y 10 entries \$ 45.00 \$ 46.80 Y Pensioner/Senior Swim 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Student Swim 10 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 54.00 \$ 56.70 Y 20 entries	
No administration fee on membership	N/A
Sym retention challenges (\$80 to \$150 per challenge)	N/A
Over 70, 80 and 90 yrs, up to 50% discount on membership fees Multi Entry Cards (valid for 3 years from date of purchase)	N/A
Multi Entry Cards (valid for 3 years from date of purchase) Adult Swim 10 entries \$ 67.50 \$ 70.20 Y 20 entries \$ 127.50 \$ 132.60 Y Child Swim (3 or 4yr old) 10 entries NA NA Y 20 entries NA NA Y Child Swim (5 to 15yr old) 10 entries \$ 45.00 \$ 46.80 Y Pensioner/Senior Swim 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries \$ 85.00 \$ 88.40 Y Entries	N/A
Adult Swim 10 entries \$ 67.50 \$ 70.20 Y 20 entries \$ 127.50 \$ 132.60 Y Child Swim (3 or 4yr old) 10 entries NA NA Y Child Swim (5 to 15yr old) 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Pensioner/Senior Swim 10 entries \$ \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Entries \$ \$ 45.00 \$ 46.80 Y Entries Entries Entries	N/A
10 entries \$ 67.50 \$ 70.20 Y 20 entries \$ 127.50 \$ 132.60 Y	N/A
20 entries \$ 127.50 \$ 132.60 Y Child Swim (3 or 4yr old)	N/A
Child Swim (3 or 4yr old) Index of the second	4%
10 entries	4%
NA NA Y NA NA Y NA NA NA NA NA NA NA NA NA NA NA NA NA	N/A
Child Swim (5 to 15yr old) 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Pensioner/Senior Swim 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y 20 entries \$ \$ 85.00 \$ 88.40 Y 20 entries \$ \$ 85.00 \$ 88.40 Y 21 entries \$ \$ 85.00 \$ 88.40 Y 22 entries \$ \$ 102.00 \$ 107.10 Y Trainers	N/A
10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	N/A
20 entries \$ 85.00 \$ 88.40 Y Pensioner/Senior Swim 10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y Student Swim 10 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 102.00 \$ 107.10 Y Trainers	N/A
Pensioner/Senior Swim	4%
10 entries \$ 45.00 \$ 46.80 Y 20 entries \$ 85.00 \$ 88.40 Y 5 5 5 5 7 0 Y 20 entries \$ 102.00 \$ 107.10 Y 5 7 7 8 1 9 1 9 1 9 1 9 1 9 1 9 1 9 1 9 1 9 1	4%
20 entries \$ 85.00 \$ 88.40 Y Student Swim 10 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 102.00 \$ 107.10 Y Trainers	N/A
Student Swim 10 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 102.00 \$ 107.10 Y Trainers 102.00 \$ 107.10 Y	4%
10 entries \$ 54.00 \$ 56.70 Y 20 entries \$ 102.00 \$ 107.10 Y Trainers	4%
20 entries \$ 102.00 \$ 107.10 Y Trainers	N/A
Trainers	5%
	5% N/A
	N/A
	N/A
	N/A
	N/A
	7%
20 entries \$ 238.00 \$ 255.00 Y	7%
	N/A
	5%
	5%
	N/A
	4%
	4%
	N/A
	4% 4%
	N/A
	3%
	3%
	N/A
	3%
	3%
	N/A
10 entries \$ 175.50 \$ 180.00 Y Local Gout Act 1995	3%

Page 25 of 28



	Methodology		2022/23	í	20223/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
20 entries		\$	331.50	\$	340.00	Υ	S6.16	3%
RPM/Swim		-			-		30.10	N/A
10 entries		\$	175.50	\$	180.00	Υ		3%
20 entries		\$	331.50	\$	340.00	Υ		3%
Fitness Class/Swim (Pensioner/Senior) or Gym/Swim (Pension	ner/Senior)							N/A
10 entries		\$	99.00		99.00	Υ		0%
20 entries		\$	187.00	\$	187.00	Υ		0%
Fitness Class/Swim (Student) or Gym/Swim (Student)								N/A
10 entries			-	\$	126.00	Υ		NEW
20 entries		1	-	\$	238.00	Υ		NEW
Inhouse Interm swimming lessons (per child per lesson)			-	\$	12.00	N		NEW
Refugee/Socially disadvantaged lessons (per student per lesson)			-	\$	5.00	N		NEW
Pool entry for current Swim School members outside lessons (normal fees apply for accompanying adults and children)				Free		N/A		NEW
Community health and wellness session		<u> </u>	-	ļ	\$5.00	Υ		NEW
Community health and wellness session 10 pass		1	-		\$50.00	Υ		NEW
Personal Training 1 to 1 (1/2 hour session)								
10 sessions - member		\$	467.50		484.50	Υ		4%
20 sessions - member		\$	880.00	_	912.00	Υ		4%
10 sessions - non-member		\$	467.50		518.50	Υ		11%
20 sessions - non-member		\$	880.00	\$	976.00	Υ		11%
Personal Training 1 to 1 (1 hour session)								
10 sessions - member		\$	697.00	\$	701.25	Υ		1%
20 sessions - member		\$	1,312.00		1,320.00	Υ		1%
10 sessions - non-member		\$	748.00		765.00	Υ		2%
20 sessions - non-member		\$	1,408.00	\$	1,440.00	Υ		2%
Personal Training 2 to 1 (1 hour session)								
10 sessions - member		\$	446.25		450.50	Y		1%
20 sessions - member		\$	840.00		848.00	Y		1%
10 sessions - non-member		\$			535.50	Y		1%
20 sessions - non-member		\$	1,000.00	\$	1,008.00	Υ		1%
Special group training programs (i.e. Bootcamps, challenges, 4 10 sessions - member	i+ participants)	\$	250.00	l e	250.00	Υ		0%
20 sessions - member		\$	400.00		400.00	Y		0%
10 sessions - non-member		\$	300.00		300.00	Y		0%
20 sessions - non-member		\$	500.00		500.00	Y		0%
Crèche								
10 entries - member		\$	25.00		26.00	Υ		4%
20 entries - member		\$	50.00	\$	52.00	Υ		4%
VACATION CLASSES/IN TERM CLASSES								
In term Swimming	1	1.0	2001	<u> </u>	^ 7F 1	N.		40/
Term 1 & 4 Term 2 & 3	1	\$	3.60 3.10		3.75 3.25	N N		4% 5%
	1	Φ	3.10	Ψ	3.20	IN		370
Vacation Swimming	1		lot avail-bl-	l ki	ot available 1	N!		NI/A
10 entry Child & 1 Adult (20% discount) 10 entry Second Child (20% discount)			lot available lot available		ot available ot available	N N		N/A N/A
10 entry Second Child (20% discount) 10 entry Spectator	1	+	Free	ING	Free	N/A		N/A N/A
Child Single Entry	1	\$	4.00	s	4.50	N/A		13%
Adult Spectator		Ψ	Free	۳	Free	N/A	Local Govt Act 1995	N/A
CRÈCHE (PER 1.5 HR SESSION)	1	-				,,,	S6.16	
Non-member - 1st child	1	\$	7.00	l ¢	7.20	Υ		3%
Member - 1st child		\$			2.60	Y		4%
	1	<u> </u>		<u> </u>				
CARNIVAL FEES Carnival entry fee (School Child & Adult Swimmer)	T	\$	4.00	\$	4.50	Υ		13%
,		Ψ		۳				1070
Carnival entry fee (Adult Spectator)			Free		Free	Free		

Page 26 of 28



	Methodology		2022/23	20:	223/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
LANE/POOL FEES								
Clubs/Groups/Carnivals								
12m Pool (whole pool)	per hour		-	\$	32.50	Υ	•	NEW
25m lane	per hour	\$	14.50	\$	14.50	Υ		0%
50m lane	per hour	\$	16.50	\$	16.50	Υ		0%
30m Pool								N/A
Lane	per hour	\$	14.50		14.50	Υ		0%
Half pool	per hour	\$	35.00		35.00	Y	Local Govt Act 1995	0%
Whole pool	per hour	\$	52.50	\$	52.50	Υ	S6.16	0%
Commercial use & casual Use by licensed coach	In	Ι.	00.50	I 6	00.50			400/
25m and 50m 30m Pool	Per hour Per hour	\$	32.50 27.50	\$	26.50 24.00	Y		-18% -13%
Commercial Swimming/Coaching Fee	I e i iloui	φ	27.30	Ψ	24.00			-1370
commercial Swimming/Coaching Fee		1		1				
50m pool (lane per month)	Up to 150 hr/mth	\$	300.00	NA		Υ		N/A
ROOM HIRE							Local Govt Act 1995 S6.16	
Indoor Cycling Room							30.10	
Community Group (RPM Class)		\$	125.00		130.00	Υ		4%
Commercial Group		5	150 to \$400	\$150	to \$401	Υ		N/A
Group Fitness Rooms (Studio 2 and Yoga rooms)								
Community Group	per hour	\$	45.00		45.00	Y		0%
Commercial Group	per hour	\$	70.00	\$	80.00	Υ		14%
Club Room and Meeting Room								
Community Group	per hour	\$	34.00		35.00	Y		3%
Commercial Group	per hour	\$	68.00	\$	70.00	Υ		3%
Crèche Room	In an have	1.6	24.00	I e	25.00	V		20/
Community Group Commercial Group	per hour	\$	34.00 68.00		35.00 70.00	Y		3% 3%
Lounge Café and Board Room (Exclusive Use)	[per flour	φ	00.00	ĮΨ	70.00			370
Community Group	per hour	\$	16.00	I s	18.00	Υ		13%
Commercial Group	per hour	\$	32.00	\$	36.00	Y		13%
Wellness Rooms (2 Rooms)	JP	1.7		, ·			•	
Community Group	per hour	\$	16.00	Remov	re e	Υ		N/A
Commercial Group	per hour	\$	32.00	Remov	re e	Υ		N/A
Film/Camera Shoot								
Venue hire (during standard hours and applies to commercial operators								
only - does not include pool or room hire which are applicable at normal		\$	160.00	\$	175.00	Υ		9%
charges		•	40.00		12.00	Υ		00/
Entry (per person)		\$	12.00	\$	12.00	Ť		0%
Meeting beyond normal closing hours First 2 hours	1	Ι¢	175.00	I e	175.00	V		0%
Thereafter		\$	225.00	\$	175.00 225.00	Y		0%
Additional staff hire costs	1	ĮΨ	220.00	, ¥	0.00	·		. J/0
Centre Supervisor	per hour	\$	75.00	l s	80.00	Υ		7%
Lifeguard	per hour	\$	50.00		55.00	Y		10%
Group Fitness Instructor	per hour	\$	75.00	\$	77.50	Υ		3%
Health and Fitness staff	per hour	\$	55.00		57.50	Υ		5%
Café staff	per hour	_	Not available	\$	50.00	Y		N/A
Security Staff (min 2 persons - per person per hour rate)	per hour	\$	65.00	\$	70.00	Υ		8%
Equipment Hire	1	Τ.	45.55	I .				000/
Marquee hire /per day (Carnivals/events) Projector hire /per day		\$	15.00		20.00	Y		33%
Projector hire /per day Marquee hire /per hour	per hour	\$	35.00 15.00		35.00 20.00	Y		0% 33%
Birthday party package (Tables and chairs)	per hour	\$	30.00		35.00	Y		17%
Additional table or chair hire	item	\$	5.00		5.00	Y		0%
LEARN TO SWIM PROGRAMME								
Direct debit admin fees								
Initial setup fee (all new enrolments)		\$	10.00	\$	11.00	N		10%
Renew setup fee (re-joining students)		\$	5.00	\$	5.50	N		10%
Adults	1			•	ı			

Page 27 of 28



	Methodology		2022/23		20223/24	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
One lesson per week		\$	22.00	\$	18.50	N		-16%
Children (Direct debit 4 weekly billing)	•							
One lesson per week		\$	17.40	\$	17.60	N		1%
Second child		\$	16.40	\$	17.60	N	Local Govt Act 1995	7%
3 or more children		\$	16.40	\$	17.60	N	S6.16	7%
2nd lesson per week for same student		25%	6 discount	25%	% discount	N		N/A
Pensioner/Senior discount (only one discount can be applied)		15%	6 discount	209	% discount	N		N/A
One on one (Special needs)		\$	29.00	\$	30.00	N		3%
One on one		\$	50.00	\$	51.25	N		3%
Angelfish		\$	17.40	\$	17.60	N		1%
CALD Inhouse Interm swimming lessons (per child per lesson)	per child per lesson	\$	7.00	\$	9.00	N		29%
Special Promotions (Swim School)	'				'			
2 for 1 promotions			√	Π	✓	N		N/A
Free trial (First lesson or direct debit fee free)			√	\vdash	√	N		N/A
No administration fee on Swim School membership			✓		✓	N		N/A
Puggle (baby lessons 3 to 6 months - space permitting))			Free		Free	N		N/A
Insurance Membership1 month (Full)		\$	135.00	\$	140.00	Υ		4%
Insurance Membership 3 month (Full)		\$	390.00	\$	405.00	Υ	- Local Govt Act 1995 S6.16	4%
Insurance Membership 1 month (Pool)		\$	90.00	\$	95.00	Υ		6%
Insurance Membership 3 month (Pool)		\$	252.50	\$	260.00	Υ		3%
Membership (under Special promotions section)			CEO De	term	ined			
Service interruption discount	1	l				1	l	l

Page 28 of 28

Differential Rates and Minimum Payment Submissions received

Resident - City of Vincent

I've seen the facebook post regarding "Public Notice of Intention to Levy Differential Rates", but it appears to be lacking detail that would allow ratepayers to properly consider what you are proposing. Can you please advise:

Why the current & proposed differential rates and percentage increases are not published in the facebook post itself?

Why the current differential rates and percentage increases are not included in the "imagine" survey?

When and where the survey results will be published - this should occur before the council vote so that there is an opportunity to talk to counselors if required?

When you don't provide this information, you aren't being fully transparent because the proposed differential rates don't mean a lot without context. I note that this is not the first year that this has been done. Why is this approach of providing minimal information being taken?

If you don't provide all of the information, I believe that a lot of ratepayers will skim over this notification and/or not give it the attention that it may otherwise get.

What's the point of releasing a set of numbers if there is nothing to compare it to? What sort of feedback are you expecting with this lack of information?

Sorry, but you're asking for community feedback on something that is proposed, but it feels a little like it's being done in a way that aims to minimise feedback.

When do ratepayers get to see the proposed impact on their rates and will they get an opportunity to provide feedback?

Resident – City of Vincent

This is just a tick-the-box exercise.

Without providing any details about what we will get for our money this process is just a tick-the -box exercise.

To continue to effectively charge businesses for collecting waste is a disgrace.

My suggestion is that savings be made by cutting proposed employee costs and insisting on productivity improvements to fund any pay rises.

Resident - City of Vincent

I support this change.

Resident - City of Vincent

Upon looking at my rates from last year were Residential Rates 0.085790% + Emergency Services Levy 0.016213%. The 0.0752480% does appear better than 0.085790%, unless of course the valuation does increase - which is likely with rental price increases. City of Vincent still increased rates during Covid whereas many other Perth councils did not. There appears to not be reduction a in spending by the council in this cost of living crisis we have as individuals have had to. Spending on Bin Inspectors and Courses/Events at the Loftus Centre/Library seems non critical. The increase in

parking fees and fines and an expansion of timed parking zones appears to be revenue raising to fund these. Also, aren't Emergency Services state government cost rather than local government? I read the McGowan government generated a surplus of around \$4B, why are home owners paying for this? In summary, increasing the rate fees (not just a reduction in rate %'s) to spend on seemingly non-critical activities is not appreciated.

Resident - City of Vincent

This seems logical and I support the sprit of intent. I feel, however, that there's a missed opportunity to introduce greater division within each category (notably residential) to reflect the magnitude of a property.

Resident - City of Vincent

Rates of vacant lots should be far higher. How does a land banking owner serve the community? It's a selfish act that should be penalised.

Residential rates should reflect home values more. Duplexes and townhouses can pay more higher rates than owners of houses where the house if potentially worth almost twice as much. The system is geared against (in general) the younger generation that doesn't own large land holding. I'm not expecting this to change as I assume most council board members own these larger size higher value properties.

	Amount			
	carried	Commitment		
Projects marked as carry forward	forward	Balance	Stage	Further comments
ADMIN CENTRE	101111111	Dalatice	Stuge	Turtier comments
Admin Building - Additional Meeting Spaces	73,000.00	26 254 55	7 - In progress	Works scheduled from mid June 2023.
BEATTY PARK LEISURE CENTRE	75,000.00	20,234.33	7 III progress	Works scheduled from find suite 2025.
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	100,000.00	118 730 01	7 - In progress	
beauty fair tender center from the simulation of the center of the cente	100,000.00	110,750.01	9 - Completed (within	C/F budget required to settle retention amount payable
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	22,629.00	22,627.25		12 months after Practical Completion
DEPARTMENT OF SPORTS AND RECREATION	,	,,,,,,	<u> </u>	·
				External Factors - Waiting on WP approvals, need to
Solar Photovoltaic Panel System Installation (Leased DLGSC Building)	98,688.00	95,680.01	7 - In progress	carry forward
	·			Currently seeking clarification from tenders with
Leederville Oval Stadium Facility Renewal (Leased)	216,629.00	102,688.25	5 - Procurement	reduced scope
			6 - In external / stakeholder	
Modifications to Litis Stadium Underpass	30,000.00	5,170.46	consultation	Heritage Council input required
Infrastructure Works - Litis Stadium	60,799.00	151,887.16	7 - In progress	Demolition progressing
BPLC - FURNITURE AND EQUIPMENT				
BPLC Non-Infrastructure Fixed Asset Renewal	74,572.60	2,394.55	7 - In progress	
POLICY AND PLACE - F&E				
Arts Rebound - Town Centre Artworks (COVID 19 Arts Relief - Phase 2)	172,000.00	172,000.00	7 - In progress	Artist manufacturing delays
BLACK SPOT PROGRAM				
			6 - In external / stakeholder	
Broome/Wright - Instal Roundabout	248,400.00	0.00	consultation	Western Power service design & drainage issues
			6 - In external / stakeholder	
Fitzgerald/Forrest - Ban right hand turns in/out of Forrest street. Seagul Island installed. Close median in Fitzgerald St.	36,690.00	1,710.00	consultation	Community Consultation
			6 - In external / stakeholder	
Fitzgerald/Lawley - Ban right turns out of Lawley by insalling half seagul island in Lawley st and narrow median island in Fitzgerald St	74,940.00	1,660.00	consultation	Community Consultation
	450.000.00		6 - In external / stakeholder	
Beaufort / Harold , Highgate	150,000.00		consultation	Community Consultation
Access and Inclusion (DAIP) – ACROD Parking Improvement Program	30,000.00		2 - Scope being prepared	Scope to be determined based on audit
Accessible City Strategy Implementation (Action 3.3.1, 3.3.4 & 2.2.1) HBF Stadium Car Park	200,000.00 49,250.00		7 - In progress 1 - Not started	Procurement delays To be progressed post FIFA Women's World Cup.
DRAINAGE	49,250.00	0.00	1 - NOL Started	To be progressed post FIFA Worlder's World Cup.
DRAINAGE				Modelling required before design can commence and
Gully Soak-well installation program	84,710.00	0.00	7 - In progress	costings can be determined
Guily 30ak-wen installation program	84,710.00	0.00	7 - III progress	Modelling required before design can commence and
Minor drainage improvement program	239,838.00	113 496 00	7 - In progress	costings can be determined
wind draining improvement program	255,050.00	113,430.00	7 III progress	Modelling required before design can commence and
Mt Hawthorn West Catchment Drainage Improvements - Stage 1	40,000.00	0.00	5 - Procurement	costings can be determined
HAYNES STREET RESERVE - IMPLEMENTATION STAGES 1 & 2	,			
Haynes Street Reserve Development Plan Implementation Stages 1 & 2	47,841.00	28,559,74	7 - In progress	Further planting to be done in Winter.
INFRASTRUCTURE MISCELLANEOUS	,	.,		
Tree Up Lighting	60,000.00	0.00	3 - In planning	Project to be re-scoped.
LOCAL ROADS PROGRAM				
				C/F budget to cover increased number of projects in
Annual Local Roads Program	280,592.00	190,638.45	7 - In progress	2024FY
MT HAWTHORN SKATE PARK				
Mt Hawthorn Skate Park - Youth Skate Facility (Election Commitment)	225,577.00	315,776.00	5 - Procurement	Tender granted in May
PARKS - ECO ZONING PROGRAM				
			6 - In external / stakeholder	
Monmouth Street	8,136.00	0.00	consultation	Dividing fence issue on the eco-zoning area.
PARKS - PLAYGROUND/EXERCISE EQUIPMENT RENEWAL PROGRAM				
Charles Veryard Reserve - replace exercise equipment	59,904.00	60,000.00	7 - In progress	Ordered. Manufacturing delays
				, ,

ORDINARY COUNCIL MEETING AGENDA

lvy Park - upgrade & replace playground equipment	89,934.00		7 - In progress	Ordered. Manufacturing delays
Lynton Street Reserve - Renew & replace playground equipment	79,932.00	80,000.00	7 - In progress	Ordered. Manufacturing delays
PARKS AND RESERVES				
				Further planting in Winter. Macedonia Carpark planting
Greening program - Project locations to be determined	111,550.00	29,267.98	7 - In progress	and others.
			5 5	2000
Wayfinding Implementation Plan - Stage 1	198,000.00	0.00	5 - Procurement	Procurement delays. Consultant appointed in June 2023
RIGHTS OF WAY				
Laneway Lighting Program	40,000.00	0.00	3 - In planning	Priorities to be determined based on condition report
Rights of Way Rehab Program - Program based upon the most recent condition assessment survey	50,000.00	6 525 74	7 - In progress	Condition report completed. Planned delivery in 2024FY
SLAB FOOTPATH PROGRAM	30,000.00	0,323.74	progress	22.1.2.1.7. report completed in anied actively in 20241
Footpath Upgrade and Renewal Program (Annual)	169,682.00	1,940.40	7 - In progress	Condition report completed. Planned delivery in 2024FY
STREET FURNITURE	·	·		
				Condition assessment for all bus shelters completed.
Replacement and Renewal of 94 Bus Shelters (50 shelters derive income from advertising)	46,651.00	0.00	4 - In design	Funds to be spent with PTA in 2024FY.
STREET LIGHTING				
Beaufort St - Art Deco Median Lighting Renewal	127,000.00	93,000.00	5 - Procurement	Engineering completed works mid June 2023.
Street Lighting Renewal Program - allocated annually	51,843.00	1,207.50	7 - In progress	Ongoing works based on condition report.
TRAFFIC MANAGEMENT PROGRAM				
				Design completed and consultation has concluded.
Britannia Road Improvements	40,000.00	0.00	4 - In design	Funds to be used for delivery in 2024FY.
Minor Traffic Management Improvements - allocated annually	22,339.00	10,311.82	7 - In progress	
				Traffic modelling required to determine the appropriate
				treatment. Lower priority as no Black Spot funding for
Harold and Lord St Intersection	22,850.00	0.00	7 - In progress	this project.
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME				
Light fleet	319,500.00	243,366.37	5 - Procurement	Ordered, waiting for delivery.
5 Tonne Rubbish Compactor Small Rear Loader - 1EKS994 - P3521-AS3772	337,000.00	336,040.00	7 - In progress	Ordered, waiting for delivery.
Heavy Fleet Replacement Program	146,340.00	146,340.00	5 - Procurement	Ordered, waiting for delivery.
MISCELLANEOUS - PLANT AND EQUIPMENT				
Parking Infrastructure Renewal Program	62,575.00	31,412.25	7 - In progress	

4,599,391.60 2,500,562.59

11.6 UNDERGROUND POWER FINANCIAL MODEL

Attachments:

1. Underground Power Financial Model 🗓 🕍

RECOMMENDATION:

That Council

- 1. ADOPTS the Underground Power Financial Model outlined at Attachment 1 and Notes the following:
 - 1.1 A maximum borrowing capacity of 50% has been assessed using the Western Australian Treasury Corporation's (WATC) Indicative Additional Debt Capacity Calculator.
 - 1.2 Ratepayers will be provided the option to pay their service charges upfront payment or through a 4-year payback period option.
 - 1.3 The 4-year payback period option will be available for up to an estimated maximum 70% of ratepayers per project and funded by either or a combination of 4-year fixed interest term loans borrowed from the WATC, the Underground Power Reserve and the Tamala Park Land Sales Reserve.
 - 1.4 The Underground Power Reserve and Tamala Park Land Sales Reserve will be used during the life of the project.
 - 1.5 Properties will be levied a service charge based their specific project area.

PURPOSE OF REPORT:

To consider the adoption of the Underground Power Financial model for the 2022/23 financial year that will provide guidance for the City's delivery and implementation of the eight underground power projects.

BACKGROUND:

The City has undertaken extensive financial modelling of the underground power project and considered all options to find an equitable solution for both the City and ratepayers.

DETAILS:

Overview

Program	Details
NRUP – Network Renewal	This is a targeted program and prioritises Western Power assets that are
Underground Program	in imminent need of replacement. These assets are near end of life and
	retain minimal residual value.
TUPP – Targeted	This program is identical to the NRUP. The name was changed in
Underground Power Program	November 2022 at the discretion of Western Australian's Minister for
	Energy.
RUP – Retrospective	This is not a targeted program and captures areas that currently don't
Underground Program	qualify for the TUPP

The variance in ratepayer's contribution across the projects will largely be dependent on the following factors:

- Western Power's contribution
- Existing ground mounted transformers
- Demographic and site conditions including residential density, block frontage, ground conditions and traffic management requirements

The City of Vincent is working collaboratively with Western Power to obtain the best possible deal for ratepayers with the majority of NRUP and TUPP projects receiving a Western Power contribution of at least 50%. The NRUP and TUPP projects are based on a network driven approach, targeting assets that are due for replacement. This allows Western Power to maximise its contribution to project costs in line with its regulatory framework.

The RUP projects areas are not on Western Power's current network driven priority list which may result in higher contributions from ratepayers as the overhead power assets are not near end of life and still retain significant value. The City's two RUP projects are scheduled to be delivered as the last projects commencing in 2030 and over time RUP projects may qualify for the TUPP program.

The City's project management team is actively engaged with Western Power to understand when the two RUP project areas may qualify for the TUPP program and will report back to Council when further information is available.

Underground Power Project Costs

The funding for the projects will be shared between Western Power and the City's ratepayers:

- Western Power will fund a portion of the network charge which will vary depending on the project
- Ratepayers will fund the remaining network charges and the connection fee

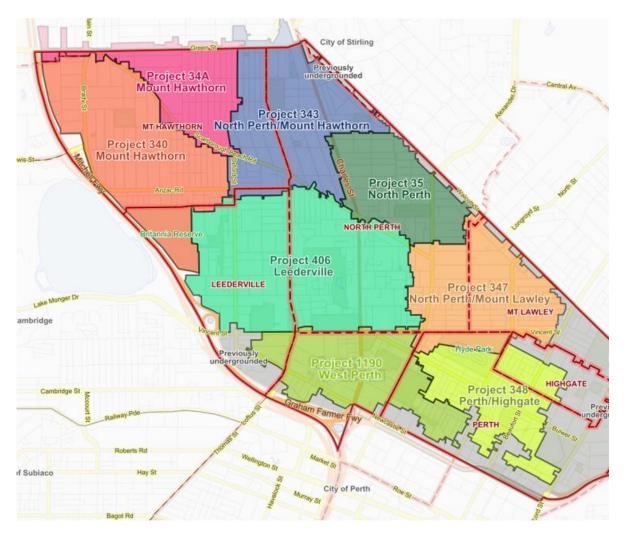
Western Power has provided an E30 cost estimate for the projects, meaning that costs may vary by +/- 30%. The E10 estimates will be provided to the City in due course, which is intended to be within an accuracy of +/- 10%.

The City's financial model includes a 10% contingency on the costs provided by Western Power. The majority of the cost of the underground power projects involve the undergrounding of overhead wires and poles, new street lighting installed to the Australian Standard and the installation of new transformers and switchgear.

The E30 estimates listed below are subject to change over the next 10 years of the project and are based on the information currently available from Western Power.

Ratepayers should not make financial commitments or plans based on the E30 estimates and should wait for the more accurate E10 estimates which will be available following the detailed design stage for each project.

Program	Project	No. of Customers (Estimate)	E30 Estimated Western Power Contribution	E30 Estimated Ratepayer's Contribution (including contingency and project management costs)
NRUP	North Perth/ Mount Hawthorn (Project 343)	1,681	\$13.1m	\$9.3m
NRUP	North Perth/ Mount Lawley (Project 347)	1,929	\$10.5m	\$7.2m
NRUP	Perth/ Highgate - including heritage sites (Project 348)	1,784	\$8.6m	\$5.6m
TUPP	Leederville/North Perth (Project 406)	3,328	\$18.4m	\$15.4m
TUPP	Mount Hawthorn (Project 340)	2,309	\$14.7m	\$15.9m
TUPP	West Perth/Perth/Leederville/East Perth (Project 1190)	2,508	\$8.0m	\$10.1m
RUP	Mount Hawthorn/Joondanna/Osborne Park (Project 34A)	1,079	\$6.0m	\$10.0m
RUP	North Perth (Project 35)	1,258	\$8.4m	\$6.3m
	Total	15,876	\$87.7m	\$79.7m



Western Power Payments and Timeline

The proposed project timeline balances the financial constraints of the City and Western Power's project rollout. The City plans to negotiate payment terms and construction dates that align with the levying of service charges. These terms and considerations include:

- Western Power will only issue invoices at the later of; the construction start date or after service charges are raised for each project.
- The City will only levy service charges after Western Power has provided E10 estimates
- There are sufficient funds through loan borrowings, services charges, and reserves to manage Western Power cash calls.

Details on the estimated construction timelines, service charge dates and payment dates are included in **Attachment 1.**

Service Charges

Pursuant to Section 6.38(1) of the Local Government Act 1995 and Regulation 54 of the Local Government (Financial Management) Regulations, every property will be levied a service charge based on the total project costs of their area and paid through their annual rates notice. As the City recognises the significant cost per property, ratepayers will be provided the option to elect for upfront payments or a 4-year instalment plan; the latter option being available for up to 70% of ratepayers per project. The City does not intend to average out any costs across the eight projects.

The underground power's service charges applicable to ratepayers will consist of two main components:

- Network charge this is determined by the property type, which relates to the capacity provided by Western Power in their cables and network equipment
- Connection fee this is dependent on whether the property has existing underground connection Other components of the service charge that will be recoverable from ratepayers include:
- Interest incurred on borrowings; applicable to ratepayers who elect for the 4-year instalment option. The interest rates will be subject to applicable WATC rates at the time the loan funds are drawn.
- Project management costs incurred by the City

The method and design of the service charge allocation for both residential and commercial properties is currently being investigated by the City and will be presented to Council for consideration later in the year.

Properties with an existing underground power connection will pay a reduced service charge. An indicative cost range based on current E30 estimates for an average ratepayer is listed below. Further detailed costings are yet to be received from Western Power so the averages provided below are subject to change once further information is received.

Programs	No. of Customers	Indicative Average	Median Rates based on GRV	Total indicative a including rates (S	
		Underground Power Service Charge	\$20,800	Upfront	4 Year (excluding interest costs)
NRUP, TUPP & RUP	15,876	\$3,000 to \$9,000	\$1,565	\$4,700 to \$10,700	\$2,500 to \$4,000

Owners of properties that hold either a Commonwealth issued Pensioner Concession Card or Commonwealth Seniors Health Card together with a WA Seniors Card are entitled to a 50% discount on underground power charges, proportionate to their share of the property. If they choose to pay by instalments this 50% discount is available for each year that instalment payments are applicable.

State Government Seniors Card holders (i.e. not pensioners) can access a fixed rebate of \$100, for payment in full (proportionate to their share of the property).

Borrowings

The City's adopted Long Term Financial Plan 2022/23 to 2031/32 was used to assess borrowing capacity against the Western Australian Treasury Corporation's (WATC) Indicative Additional Debt Capacity Calculator. Based on a minimum debt service coverage ratio of 2.3 and maximum target net debt ratio of 50%, the calculations showed that the City would have a maximum borrowing capacity of up to 50% of the total costs for each project. All loans will be subject to approval by the WATC.

Pursuant to Section 6.20 of the Local Government Act 1995, individual loans will be borrowed for each project to fund ratepayers that have elected for the 4-year instalment plan. Each loan will have a 4-year fixed interest term that will be financed through the WATC and repaid through service charges. The interest rate charged will be determined on the day the loan is drawn and is based directly off the prevailing interest rates that WATC securities trade on the market.

The model assumes that the City will reach maximum borrowing capacity and will not borrow funds for other projects during the life of the underground power project. Due to the limit on the City's borrowing capacity, a combination of debt and reserve funding will allow for up to 70% ratepayers to elect for the 4-year instalment plan. Priority for this option will be provided to pensioners and those experiencing financial hardship.

Debt Balance \$30.0m \$26.0m \$25.0m \$20.0m \$18.0m \$18.5m \$20.0m \$15.7m \$15.0m \$11.5m \$10.8m \$10.8m \$6.9m \$10.0m \$3.5m \$5.0m \$0.0m 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034

The City's debt levels over the life of the project; including existing loans are shown below:

Reserves

The use of reserves allows 4-year instalment options for up to 70% of ratepayers, helps manage service charge recoverability timing issues and potential project cost escalations. The City has calculated the level of reserves required to maintain sufficient liquidity throughout the project. The reserves below will be used during the life of the underground power project:

City's Current Debt

— Underground Power Debt

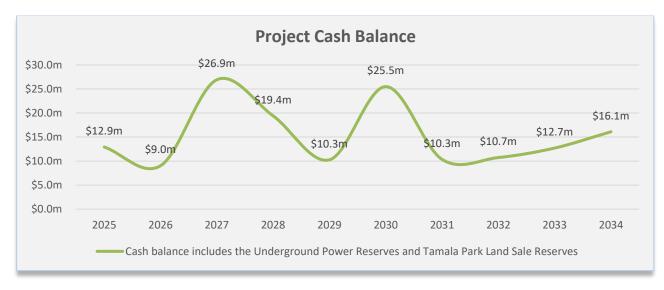
- Underground Power Reserve
- Tamala Park Land Sales Reserve

Total Debt

The balance of the Underground Power Reserve is projected to be \$2.3m at the start of 2024/25.

The balance of the Tamala Park Land Sales Reserve is projected to be \$5.0m at the start of 2024/25. The reserve is expected to receive another \$6.6m in dividends by the end of 2030/31 through land developments by the Tamala Park Regional Council (TPRC). The projected amounts are provided by the TPRC and are based on a 10-year long-term forecast that may be subject to changes on an annual basis.

The City's project cash balance for the life of the underground power project including reserves is shown below:



Sensitivity Analysis

Sensitivity analysis (Attachment 1) has been conducted on various scenarios to determine the financial impact of potential cost increases, reduced recoverability and varying levels of upfront payments. The financial model has been developed to allow for sufficient reserve funding and debt capacity to allow for up to 70% of ratepayers to elect for the 4-year instalment option.

CONSULTATION/ADVERTISING:

Subject to E10 estimates and detailed property costings to be provided by Western Power, public consultation will be undertaken with residents in the specific project areas to determine the level of debt funding required from the WATC.

LEGAL/POLICY:

The Underground Power Financial Model is not considered legal and binding. The main purpose is to assist with the City's future planning and provide guidance for the delivery and implementation of the eight projects.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to approve the Underground Power Financial Model. The funding agreement for each project will be reviewed and require Council approval prior to construction commencing.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Enhanced Environment

Our urban forest/canopy is maintained and increased.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

Sensitive Design

Our built form is attractive and diverse, in line with our growing and changing community.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024.*

Urban Greening and Biodiversity

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

Reduced exposure to environmental health risks

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications to the City for 2023/24.

The financial model will inform the City's negotiation in the Co-Funding Agreement, which will need to be signed by Western Power and the City of Vincent prior to the construction commencing.

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

COV - OFFICIAL - SENSITIVE



Underground Power Financial Model 2022/23

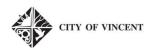


Underground Power Model – Indicative Timeline

Project End Date: June 2031

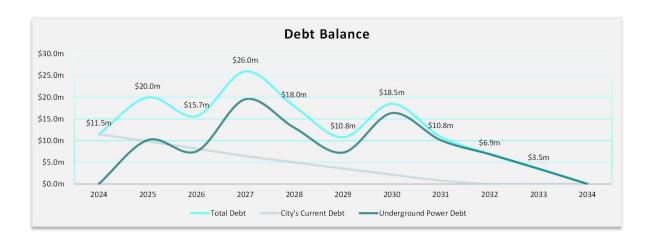
	North Perth/ Mount Hawthorn	North Perth/ Mount Lawley	Perth/ Highgate - including heritage sites		Mount Hawthorn	West Perth/Perth/ Leederville/ East Perth	Mount Hawthorn/ Joondanna/ Osborne Park	North Perth
Service Charges Levy Date	July 2024	July 2024	July 2025	July 2026	July 2027	July 2030	July 2030	July 2030
Construction period	Jan 24 to Aug 25	Apr 24 – Sept 25	Jun 25 to Aug 26	Jul 26 to Jan 29	Jan 27 to Mar 29	Feb 30 to May 31	Jun 30 to Aug 31	Jun 30 to Jun 31
Deferred Start Western Power Payment Date	Oct-24	Oct-24	Aug-25	Sep-26	Aug-27	Aug-30	Aug-30	Aug-30

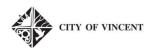
The timelines above are indicative and have been provided by Western Power. These are subject to change depending on the time taken for Western Power to complete their design, procurement and internal review process.



Underground Power Model - Borrowing

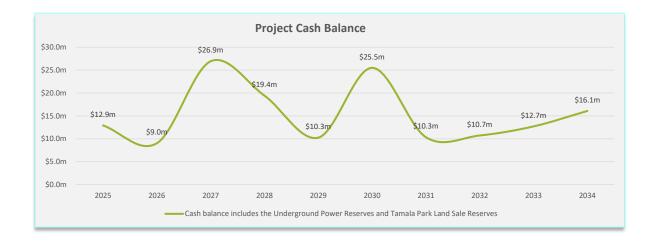
Financial Metrics	Explanation
Loan Term	4-year fixed interest term loans to be repaid through service charges. The interest rates will be subject to applicable WATC rates at the time the loan funds are drawn.
Peak Debt	Estimated to be \$26m in 2026/27
Borrowing Capacity	To extend the City's borrowing capacity up to 50% per project - Minimum target debt service coverage ratio - 2.3 - Maximum target net debt ratio – 50%





Underground Power Model – Cash & Reserves

Financial Metrics	Explanation
Available reserves to manage cashflow	- Underground Power Reserve - \$2.3m - Tamala Park Land Sales Reserve - \$5.0m to \$11.6m
4-year payback period option	Available to up to 70% of ratepayers through a combination of debt and use of reserves





Sensitivity Analysis – Lowest Cash Balance

- The use of reserves allows 4-year installment options for up to 70% of ratepayers, helps manage service charge recoverability timing issues and potential project cost escalations
- The minimum cash balance during the project life is estimated for the three scenarios below based on varying level of upfront ratepayers
- A reduction in recoverability of rates and project cost increases may impact the amount the City is able to borrow for each project

Scenario	30% Pay Upfront	40% Pay Upfront	50% Pay Upfront
Base case	\$9.4m in FY29	\$10.5m in FY29	\$11.8m in F29
Reduction in recoverability by 5%	\$6.8m in FY31	\$8.6m in FY31	\$9.1m in F29
Cost increase 20%	\$7.6m in FY31	\$9.0m in FY29	\$10.2m in F29

Lowest Cash Balance





11.7 **EVENT SPONSORSHIP 2023/2024**

Attachments:

- 1. Event Sponsorship Detailed Summary J
- 2. Event Sponsorship Guidelines J
- 3. Revelation Perth International Film Festival Confidential
- 4. East Perth Football Club Footyville Confidential
- 5. Good Sammy LOOP Confidential
- 6. WAHonk Fest Confidential
- 7. Communities Connect Multicultural Mental Health Expo Confidential
- 8. Beaufort Street Network Dogtober Confidential
- 9. Jazz Picnic in The Park and Jazz Brunch Confidential
- 10. PrideFEST Fairday Confidential
- 11. Mt Hawthorn Streets Festival Confidential
- 12. Candlelight Best Movie Soundtracks Confidential
- 13. Beaufort Street Network Christmas Festival Confidential
- 14. Mt Hawthorn NYE Confidential
- 15. Hyde Park Festival Confidential
- 16. St Patricks Day Festival Confidential
- 17. Multicultural Market Confidential
- 18. RTRFM Neon Picnic Confidential
- 19. North Perth Primary School 125th Year Anniversary Confidential
- 20. Subiaco Football Club City of Vincent Match Confidential
- 21. Perth Swing Dancing Hullabaloo Fair Confidential
- 22. Pickle District After Dark Confidential
- 23. Leederville Connect Events Confidential
- 24. Centrestage Seniors Concert Series Confidential
- 25. Vincent Open Studios Confidential

RECOMMENDATION:

1. That Council APPROVES an amount of \$249,000 in 2023/24 for Event Sponsorships as follows:

Event	Amount
Revelation Perth International Film Festival	\$15,000
Revelation Perth International Film Festival	
East Perth Football Club	\$2,500
Footyville – Collaboration with Subiaco Football Club	
Good Sammy	\$15,000
LOOP By Good Sammy	
Junkadelic Brass Band	\$0
WAHonk Fest 2023	
Mulitcultural Services Centre of WA	\$0
Communities Connect Multicultural Mental Health Expo	
Beaufort Street Network	\$7,000
Dogtober	
Perth International Jazz Festival	\$25,000
Jazz Picnic In The Park and Jazz Brunch	
Pride WA	\$20,000
PrideFEST Fairday	
Palace J	\$25,000
Mt Hawthorn Streets Festival	
FEVER	\$12,000
Candlelight: Best of Movie Soundtracks	
Beaufort Street Network	\$5,000
Beaufort Street Christmas Festival	
Floreat Athena	\$10,000
Mt Hawthorn NYE	
Rotary Club of North Perth	\$15,000
Hyde Park Festival	
St Patricks Day WA	\$20,000

St Patricks Day Festival	
Kena Cabral Morales	\$0
Multicultural Market	
RTRFM	\$10,000
Neon Picnic	
North Perth Primary School	\$0
North Perth Primary School 125th Year Anniversary	
Subiaco Football Club	\$2,500
City of Vincent Match – Collaboration with East Perth	
Football Club	
Perth Swing	\$0
Hullabaloo Fair	
The Pickle District	\$30,000
After Dark	
Leederville Connect	\$25,000
Leederville Town Centre Events	
Centrestage Recording Studios	\$10,000
Seniors Concert Series	
Julie Rosario	\$0
Vincent Open Studios	
TOTAL EVENT SPONSORSHIP	\$249,000

2. NOTES the allocation of all 2023/24 Event Sponsorship remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations.

PURPOSE OF REPORT:

To approve the proposed 2023/24 Event Sponsorship and associated budget allocations.

BACKGROUND:

The City of Vincent allocated \$238,000 Event Sponsorship in 2022/23 as follows:

Event	Amount
Leederville Connect	\$32,500
Leederville Connect Events	
Revelation Perth International Film Festival	\$20,000
Revelation Perth International Film Festival	
East Perth Football Club	\$5,000
City of Vincent Football Festival	
Premier Events	\$1,500
Little People Festival	
Mt Hawthorn Hub	\$10,000
Little Day Out	
Beaufort Street Network	\$7,000
Dogtober	
Heart Inspired Events	\$5,000
Mt Hawthorn Hawkers Markets	
Perth International Jazz Festival	\$20,000
Jazz Picnic In The Park	
Beaufort Street Network	\$5,000
Twilight Christmas Markets	
Pride WA	\$20,000
Pride Fairday	
Floreat Athena	\$10,000
Party on the Pitch New Year's Eve	
Rotary Club of North Perth	\$15,000
Hyde Park Festival	

RTRMFM	\$10,000
Neon Picnic	
St Patricks Day Inc WA	\$20,000
St Patricks Day Festival	
Subiaco Football Club (and East Perth Football	\$7,000
Club)	
City of Vincent Football Match	
Pickle District	\$30,000
After Dark	
Event Allocation	\$20,000
Year-Round Event Applications	
TOTAL EVENT SPONSORSHIP	\$238,000

DETAILS:

Process for Seeking Applications

Applications for 2023/24 Event Sponsorship opened on 8 February 2023 with a callout for art events, family friendly festivals, sporting celebrations, community concerts and cultural celebrations. The availability of sponsorship was promoted through the City's Facebook page, website, e-newsletters, monthly advert and direct correspondence with previous and prospective applicants. Applications closed on 6 April 2023.

Assessment Criteria

To ensure an equitable assessment process, all applicants were required to respond to assessment criteria to demonstrate what value their event adds to the Vincent community and how it aligns with the Strategic Community Plan.

Five assessment criteria were included:

Enhanced Environment

 How will your event work to minimise the environmental impact and encourage an environmentally friendly event?

Accessible City

- How will your event encourage smart travel?
- How will you create an event that is accessible to all members of the community?

Connected Community

- Who is your target demographic and how will the event encourage their involvement and participation?
- How will the event have broad appeal and actively engage and connect the local and greater community?

Thriving Places

- How will the event increase economic benefit to the local businesses and encourage them to be involved?
- How will the event provide social benefit and cultural opportunities to the local and greater community?

Innovative and Accountable

• Provide evidence you can deliver the event. Include history of previous work, evidence of additional funding sources and organisation capacity to deliver all aspects of the event.

The eligibility criteria is detailed in the Event Sponsorship Guidelines in Attachment 2. Sponsorship is available for:

- Established commercial businesses and incorporated community groups
- Applicants with appropriate insurances and licences (public liability, product liability, general property, and workers compensation)
- Events that are free to attend are within a public place in the City's boundary
- Events held between 1 July 2023 and 30 June 2024
- Events that demonstrate alignment to all criteria within these guidelines

Sponsorship is not available for:

- Applicants without an Australian Business Number
- Schools, P&C associations, political or religious groups
- Events that have commended or begun promotion. The City cannot sponsor retrospectively
- Purchases or capital equipment, insurances, ongoing and recurring staff salaries, including consultant fees
- Applicants with outstanding debt to the City

Application Outcomes

A detailed summary of applications is in Attachment 1.

A total of 23 applications were received as shown in the following table. The detail of the submissions is shown in Confidential Attachments 3-25.

The total amount requested was \$622,652, and the recommended sponsorship total is \$249,000.

Event	Amount	Amount	2022/2023
	Requested	Recommended	Funding
Revelation Perth International Film Festival	\$20,000	\$15,000	\$20,000
Footyville	\$7,500	\$2,500	\$0
LOOP by Good Sammy	\$37,152	\$15,000	\$0
WAHonk Fest	\$40,000	\$0	\$0
Community Connect – Multicultural Mental Health	\$40,000	\$0	\$0
Expo			
Dogtober	\$11,000	\$7,000	\$7,000
Jazz Picnic in the Park and Jazz Brunch	\$38,000	\$25,000	\$20,000
Pride Fairday	\$40,000	\$20,000	\$20,000
Mt Hawthorn Streets Festival	\$40,000	\$25,000	\$0
Candlelight: Best of Movie Soundtracks	\$25,000	\$12,000	\$0
Beaufort Street Christmas Festival	\$25,000	\$5,000	\$5,000
Mt Hawthorn NYE	\$40,000	\$10,000	\$10,000
Hyde Park Festival	\$25,000	\$15,000	\$15,000
St Patricks Day Festival	\$40,000	\$20,000	\$20,000
Multicultural Market	\$3,000	\$0	\$0
Neon Picnic	\$10,000	\$10,000	\$10,000
North Perth Primary School 125 th Year Anniversary	\$40,000	\$0	\$0
City of Vincent Match (with East Perth Football Club)	\$8,000	\$2,500	\$7,000
Hullaballoo Fair	\$3,000	\$0	\$0
After Dark	\$40,000	\$30,000	\$30,000
Leederville Town Centre Events	\$40,000	\$25,000	\$32,500
Seniors Concert Series	\$40,000	\$10,000	\$0
Vincent Open Studios	\$10,000	\$0	\$0
TOTAL	\$622,652	\$249,00	

Calendar and location Summary

Event recommendations also consider where and when the event takes place to ensure events are held throughout the year and at a range of locations.

Month	Event	Location
July	Revelation Film Festival	Leederville Town Centre
August	LOOP by Good Sammy	North Perth Town Hall
October	WAHonk Fest	Axford Park, Weld Square, Leederville Village
	Dogtober	Square
		Barlee Street Carpark or Grosvenor Road
November	Jazz Picnic in the Park	Hyde Park
	Jazz Brunch	Town Centres
	Pride Fairday	Hyde Park
	Mt Hawthorn Streets Festival	Mt Hawthorn Town Centre
December	Candlelight Movie Soundtracks	Hyde Park
	Beaufort Street Christmas Festival	Beaufort Street Town Centre
	Mt Hawthorn NYE	Litis Stadium
March	Hyde Park Festival	Hyde Park
	St Patricks Day Festival	Leederville Town Centre and Oval
	Neon Picnic	Hyde Park
April	City of Vincent Match	Leederville Oval
May	After Dark	Pickle District
Year	Leederville Town Centre Events	Leederville Town Centre
Round	Seniors Concert Series	Mt Lawley

CONSULTATION/ADVERTISING:

Consultation and advertising were not required.

LEGAL/POLICY:

Community Funding Policy

RISK MANAGEMENT IMPLICATIONS

Medium:

The public nature of events attracts risks including loss of reputation, financial, loss and damage to facilities and equipment. This is managed by the sponsorship agreement which requires recipients to supply the City with event plans, risk management plans and insurance details.

The sponsorship agreement also stipulates recipients carry out the events at their own risk and agree to not make any claims against the City and the City shall have no liability or responsibility to the provider with respect to the event.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Enhanced Environment

Our parks and reserves are maintained, enhanced and well utilised.

Accessible City

Our pedestrian and cyclist networks are well designed, connected, accessible and encourage increased use.

Connected Community

An arts culture flourishes and is celebrated in the City of Vincent.

We have enhanced opportunities for our community to build relationships and connections with each other and the City.

Our many cultures are celebrated.

Our community facilities and spaces are well known and well used.

We are an inclusive, accessible and equitable City for all.

Thriving Places

We are recognised as a City that supports local and small business.

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

We encourage innovation in business, social enterprise and imaginative uses of space, both public and private.

Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*, however recipients are required through the funding agreement to adhere to sustainable practices.

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's Public Health Plan 2020-2025:

Increased mental health and wellbeing

Increased physical activity

FINANCIAL/BUDGET IMPLICATIONS:

Event Sponsorship funding of \$299,500, approved by Council in the annual budget for 2023/24.

COMMENTS:

The allocation of event funding through Council's 2023/24 budget will not only contribute to the success of various community events, but also have positive impacts on the local economy and social cohesion.

Due to the number of applications and available budget, funding for some events has reduced from last year and not all events can be funded. The events that are well established and have built strong community connections are encouraged to seek additional sponsorship to support their events.

The delivery of these events in collaboration with town teams, community groups, local businesses and notfor-profits builds strong relationships to enhance collaboration, strengthen community bonds and lead to the development of more inclusive and diverse events reflecting the unique needs and interests of the local community.

Event Name	Revelation Perth International Film Festival					
Event Date	12 – 16 July 2023					
Event Location	Luna Cinema	Luna Cinema Leederville, Oxford Streets bars and cafes				
Event Organiser	Revelation P	Revelation Perth International Film Festival				
	The festival is an annual film event, presenting over 200 international, national, and local films, talks, events and presentations.					
Event Description	The festival is a project and industry initiator and annually delivers film and cross-artform components focused on industry and community capacity building, discussion, visual art, live performances, and community events, many of which are free to the public. This year's festival will include its famous opening night, international screening program, and special events centred on the achievements of local works. The festival will include filmmaker talks and presentations, the Get Your Shorts On and City of Vincent Film Project screening and a host of other activities and cultural collaborations in Vincent with satellite activities across Perth.					
Event is Free	Talks and professional development events are free. The family screening program is free for under 16. Tickets will range from \$15.50 (for seniors), \$18.50 (concession), \$21.50. The festival will have range of passes that provide admission for \$5.					
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
	\$302,700	\$20,000	\$15,000	Yes	Marketing	
Sponsorship History	\$20,000 in 2022/23					
Compliant EOI?	A mix of free events, and ticketed events.					
Administration Recommendations	The festival appeals to lovers of film, art and culture and brings significant benefit to the town centre as it attracts 22,000 people to Leederville and provides activation during the winter. It is recommended funding be reduced slightly this year as the festival has a strong reputation and has become a well-established event that would be able to draw in new sponsors to help with the sustainability of the festival.					

Event Name	Footyville					
Event Date	15 July 2023					
Event Location	Leederville (Leederville Oval				
Event Organiser	East Peth Fo	otball Club				
Event Description	East Perth Football Club are seeking funding to provide a 'Footyville' experience including inflatables, giveaways and activities for kids, increased marketing and promotion for the game days, increased interaction with local businesses to promote egress from Leederville Oval into the Town Centre.					
Event is Free	Tickets are \$	18 for adults,	\$15 for concession a	nd kids under	16 are free.	
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
	\$15,000	\$7,500	\$0 \$2,500	No	Marketing	
Sponsorship History	N/A	N/A				
Compliant EOI?	No. Tickets are required to be free for Vincent residents.					
Administration Recommendations	Administration recommends redirecting this funding request to coincide with the Subiaco Football Clubs event 'City of Vincent Football Match' to be a home game for both teams as a 'City of Vincent Derby'. Providing both teams with the opportunity collaborate to deliver a community event at Leederville Oval. Administration recommends providing funding to East Perth Football Club and Subiaco Football Club to host a collaborative event when both teams play each other at Leederville Oval. The \$5,000 amount has been split to provide each club sponsorship to deliver a "City of Vincent Derby" style event. This style of event has been discussed with and approved by both clubs.					

Event Name	LOOP by Good Sammy					
Event Date	26 August 2023					
Event Location	North Perth	North Perth Town Hall				
Event Organiser	Good Samm	Good Sammy Mt Lawley				
Event Description	LOOP by Good Sammy is a sustainable pop-up event featuring up-cycled, recycled, and circular/slow fashion. The event is designed to bring people into Vincent, specifically the disability and circular economy cohorts. The market will attract new groups to Vincent as part of a mission to address the 'invisibility of disability'. The marketplace will be staffed by people with disability and their support staff, there will be visual representations and activation by people with disability, all promoting the important contributions of the disability community. The event will drive change in textile waste through exhibitions, workshops, visual displays and a thriving marketplace.					
Event is Free	Yes					
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
	\$40,679	\$37,152	\$15,000	Yes	Facilities Marketing	
Sponsorship History	N/A					
Compliant EOI?	Yes					
Administration Recommendations	The event has been designed with the disability community in mind and will provide valuable and meaningful experiences for people with disability. The event will be accessible, inclusive, and family-friendly, with a significant focus on the importance of sustainability. This event aligns with Vincent's Access and Inclusion Plan, and Sustainable Environment Strategy. It is recommended the City provide mid-level funding to assist the event getting off the ground, and encourage Good Sammy to create new partnerships and seek additional sponsors.					

Event Name	WAHonk Fest 2023				
Event Date	6 - 8 October 2023				
Event Location	Axford Park, the Mezz, Leederville Village Square, The Leederville Hotel, Cranked Coffee, Weld Square and the Ellington Jazz Club.				
Event Organiser	Junkadelic B	Junkadelic Brass Brand and Upbeat Events			
Event Description	WAHonk Fest Street Music Festival is an outdoor spectacle featuring alternative community bands and related arts. Volunteer run, WAHonk is a parade, a party, a raucous celebration. The event has previously been held in 2017 and 2018 in Fremantle as part of the Fremantle International Street Arts Festival. The concept for WAHonk 2023 in Vincent will be supported by UpBeat Events who share their Mt Hawthorn arts hub space with Junkadelic Brass Band.				
Event is Free	Yes				
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested
	\$88,400	\$40,000	\$0	Yes	Waste Rangers Marketing Facilities
Sponsorship History	N/A				
Compliant EOI?	Yes – in part				
Administration Recommendations	Administration was unable to identify how the funding would be allocated for this initiative. No details were provided about the likely scale of the events or the infrastructure required. It is unclear whether the event would have many outgoing costs. The City may be able to provide in-kind support by way of waiver of park booking fee to allow these performances.				

Event Name	Community	Community Connect – Multicultural Mental Health Expo				
Event Date	10 October 2	2023				
Event Location	North Perth	Town Hall and	Multicultural Garde	ns		
Event Organiser	Multicultura	l Services Cent	re of WA (MSCWA)			
Event Description	MSCWA propose to host a one-day Multicultural Mental Health Expo on World Mental Health Day. Keeping with the 2023 theme 'Mental Health and Wellbeing' as a global priority for all, urging culturally and linguistically diverse (CaLD) communities of WA to participate in the event and engage with local and metro based mental health service providers. The following will form part of the Expo: Free mental health screening tests; Awareness raising sessions on how to manage stress; Yoga and meditation sessions; Massage sessions; Local mental health service stalls; and Multicultural entertainment and food during the event.					
Event is Free	Yes					
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
	\$65,000	\$40,000	\$0	Yes	Facility Hire	
Sponsorship History	N/A					
Compliant EOI?	No					
Administration Recommendations	of being a vi allocated to While the ap	brant and crea events that crea oplication may	oo, this does not alig tive event. It is impo eate a vibrant and co not fall within the Ev lle for other City fund	rtant to ensur innected comr rent Sponsorsh	e funds are nunity.	

Event Name	Dogtober	Dogtober				
Event Date	14 October 2	2023				
Event Location	Barlee Stree	t Carpark, or G	rosvenor Road			
Event Organiser	Beaufort Str	eet Network				
Event Description	dogs. The ev	Dogotber is a celebration of people coming together around their love of dogs. The event centres around the famous dog show, plus there will be activities for dogs, dog yoga, market stalls, free children's activities, and a movie night.				
Event is Free	Yes					
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$15,000	\$11,000	\$7,000	Yes	Waste Rangers Marketing Facilities	
Sponsorship History	\$7,000 in 20	22/23				
Compliant EOI?	Yes					
Administration Recommendations	in the commeconomic de	nunity over the evelopment, ar enjoy. Adminis	nis event as it has sho years and focuses o nd provides a fun eng tration recommends	n place activat gaging activity	ion, for the	

Event Name	Jazz Picnic ir	The Park and	Jazz Brunch			
Event Date	5 November	2023				
Event Location	Hyde Park a	nd venues aro	und Vincent			
Event Organiser	Perth Intern	ational Jazz Fe	stival (PIJF)			
Event Description	The PIJF looks to expand the festival offering in the City of Vincent, through more activation in Hyde Park as part of the Jazz Picnic, as well as activating town centres in a new event 'Jazz Brunch'. In 2023, the Jazz Picnic will use two spaces in Hyde Park to accommodate the growing popularity and audiences. The existing Hyde Park stage will provide the main community event with food truck options and other family activities. Entertainment will be on offer near the new permanent café on the West side of the park. PIJF will also add Jazz Brunch, which will be part of an overall festival expansion and grow to include four weekends. The Brunch will activate local town squares and businesses with jazz duos and trios on a Sunday. This will give the venues and the community jazz bands to fill the streets with the sound of live jazz and draw the community to town centres.					
Event is Free	Yes					
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$80,000	\$38,000	\$25,000	Yes	Waste Rangers Marketing Facilities	
Sponsorship History	\$20,000 in 2	022/23 for Jaz	z Picnic in The Park			
Compliant EOI?	Yes					
Administration Recommendations	showcasing event applic growing to in Brunch prop from last year	exceptional loo ation aligns wi nclude activati osal. The fund	sive and community cal Perth, national and the Arts Developm on of Vincent's Towring recommendation include the extensiounch.	nd internationa nent Action Pla n Centres with n is based on th	al talent. The an and is the Jazz ne increase	

Event Name	Pride Fairda	у			
Event Date	12 Novembe	er 2023			
Event Location	Hyde Park				
Event Organiser	Pride WA				
Event Description	Pride Fairday is an annual community picnic day aimed primarily at the LGBTQIA+ community across greater Perth and WA, but also for allies and the general public to celebrate the LGBTQIA+ community and its culture. Last year's Fairday broke attendance records with an estimated attendance of 37,000. The event includes over 120 community, government, corporate, sporting and food stalls as well as free amusements rides and entertainment. Family-friendly entertainment by live performers and a community dog show are highlights of Fairday. The event caters for persons with hearing, visual and physical disabilities, as well as quiet spaces for those with sensory challenges.				
Event is Free	Yes				
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested
Sponsorship Request	\$80,000	\$40,000	\$20,000	Yes	Marketing Rangers Waste Facilities
Sponsorship History	\$20,000 in 2	022/23			
Compliant EOI?	Yes				
Administration Recommendations	supports and empowering express ther Plan. It is red provides in-I Community	Fairday is the hallmark event in the annual PrideFEST calendar and supports and celebrates diversity and inclusion. The event is a safe and empowering space for the LGBTQIA+ community to come together and express themselves freely and aligns with the City's Access and Inclusion Plan. It is recommended funding is remain as previous years as the City provides in-kind support and other programs for PrideFEST through Community Development Initiatives. PrideFEST has built strong community connections and is encouraged to seek additional funding			

Event Name	Mount Hawt	Mount Hawthorn Street Festival				
Event Date	25 Novembe	er 2023				
Event Location	Mount Hawt	horn Town Ce	ntre			
Event Organiser	Palace J					
Event Description	community; together to e The street w connecting t	The Mt Hawthorn Streets Festival has been missed by the local community; it provides joyful community atmosphere where people come together to enjoy what Mt Hawthorn has to offer. The street will be filled with live music and roving entertainment, connecting the hospitality venues by spilling them out onto the street.				
	to cater for t	the masses, live	e cooking, pop up ba	y of seating through the middle of the street cooking, pop up bars, car park block parties, ars, live street art and more.		
Event is Free	Yes					
Connectable Domest	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$203,458	\$40,000	\$25,000	Yes	Waste Rangers Marketing	
Sponsorship History	N/A					
Compliant EOI?	Yes					
Administration Recommendations	opportunitie atmosphere and has wor Machine and from resider	es for artists an Palace J has the ked on large so Sets on the B ots and local bu Immendation is	vill promote local bus d performers to creathe necessary experiestale events including each. There has been usinesses for the events to assist this large-state.	ite a vibrant ai ince to deliver Cancer No Bu n an increase i nt to return, a	nd festive this event eno, Wine n appetite nd the	

Event Name	Candlelight:	Candlelight: Best of Movie Soundtracks				
Event Date	9 December					
Event Location	Hyde Park					
Event Organiser	FEVER					
Event Description	in unique sp contempora contempora The Candlel of the lawn be encourage	Candlelight is an intimate classical music concert series held by candlelight in unique spaces. The programming ranges from classical to more contemporary acts and genres from Vivaldi's Four Seasons to more contemporary programs such as Best Works of Hans Zimmer. The Candlelight concert at Hyde Park will see a stage set up in the middle of the lawn surrounded by battery operated candles and the audience will be encouraged to come with picnic rugs and enjoy this special night with music and candles.				
Event is Free	Yes					
Constant Bound	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$25,000	ght is an intimate classical music concert series held be a spaces. The programming ranges from classical to morary acts and genres from Vivaldi's Four Seasons to porary programs such as Best Works of Hans Zimmer. Idelight concert at Hyde Park will see a stage set up in wn surrounded by battery operated candles and the auraged to come with picnic rugs and enjoy this special and candles. Funding Funding Seeking other	Marketing Waste Facilities			
Sponsorship History	N/A					
Compliant EOI?	Yes					
Administration Recommendations	candlelight to	to create an inflave a strong for event. This is e	imate experience fo	r the commun e capability to	ity. The deliver a	

Event Name	Beaufort Str	eet Christmas	Festival		
Event Date	16 Decembe	er 2023			
Event Location	Beaufort Str	eet, Mary Stre	et Piazza, St Albans (Church	
Event Organiser	Beaufort Str	eet Network			
Event Description	The Christmas pageant will start at Mary Street Piazza and parade down Beaufort Street, ending at St Albans Church where there will be a community Twilight Market. Local community groups, artisans, free children's entertainment, and live music will be on offer at the market. This year Beaufort Street Network plan to extend the event space onto Beaufort Street with more children's entertainment and increased opportunities for local businesses. By closing both sides of the road, the aim is to provide alfresco dining areas for attendees from local businesses, rides and inflatables and other kid's activities. Along the street between Mary Street and St Alban's there will be buskers, art installations and Christmas decorations.				
Event is Free	Yes				
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested
Sponsorship Request	\$32,000	\$25,000	\$5,000	Yes	Waste Rangers Facilities Marketing
Sponsorship History	\$5,000 in 20	22/23			
Compliant EOI?	Yes				
Administration Recommendations	Beaufort Street Network are proposing to expand their Christmas festival by inviting local businesses and restaurants to spill out onto the street and featuring a trail of performers and activations as part of the festival. The Beaufort Street Christmas Festival has the City of Perth Christmas Pageant to compete with, so Administration recommends making small changes to slowly increase the scale of the event. For this reason, it is recommended funding is not increased and the event slowly build momentum by encouraging local businesses to trade on the footpath, and utilising Mary Street Piazza or Grosvenor Road rather than St Albans Church to better draw the crowd closer to local businesses.				

Event Name	Mt Hawthor	Mt Hawthorn NYE				
Event Date	31 Decembe	31 December 2023				
Event Location	Litis Stadium	ı				
Event Organiser	Floreat Athe	na				
Event Description	Floreat Athena want to offer an alternative new year's event, one that doesn't focus on fireworks, but on families within the Vincent community. Local artist Roly Skender will design a series of light shows to be exhibited amongst the trees and existing environment of Litis Stadium. Various projectors will be used to create the artwork which will be stunning, quirky, meaningful and reflect and celebrate the community. There will be a series of family friendly interactive entertainment and other performance activities including live bands, Cirquest performances and workshops, Kindling Creative's Boxville, bubble artists, face painters, local sporting activations, push carts and a DJ disco.					
Event is Free	Yes					
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
7,700000	\$53,774	\$40,000	\$10,000	Yes	Waste Facilities Marketing	
Sponsorship History	\$10,000 in 2	022/23				
Compliant EOI?	Yes					
Administration Recommendations	will provide year. The fu amount and	a safe and fun nding recomm	nilies on New Year's lenvironment for fan endation is based on an slowly build capaunity.	nilies to celebr last year's spo	ate the new onsorship	

Event Name	Hyde Park Fe	Hyde Park Festival				
Event Date	3 – 4 March	2024				
Event Location	Hyde Park					
Event Organiser	Rotary Club	of North Perth				
Event Description	events. Like activities, far entertainme	The Hyde Park Festival is one of Perth's oldest and most loved community events. Like previous years, the festival will offer a vast array of family activities, family fun zone, amusement rides, arts and crafts, entertainment, food and over 250 stalls. The event draws a huge crowd of approximately 40,000 over the two-day festival.				
Event is Free	Yes					
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$140,000	\$25,000	\$15,000	Yes	Waste Rangers Facilities Marketing	
Sponsorship History	\$15,000 in 2	022/23				
Compliant EOI?	Yes					
Administration Recommendations	capacity to d support. Spo provides a w	leliver this eve onsorship shou	ed the Rotary Club or nt which has demons Id remain the same a n-kind support and th ther sponsors.	strated ongoir as last year as	ng community the City	

Event Name	St Patricks D	St Patricks Day Festival				
Event Date	16 March 20	24				
Event Location	Leederville T	own Centre ar	nd Oval			
Event Organiser	St Patricks D	ay WA				
	the world on own sense o	In Ireland, St. Patrick's Day is marked by tradition and culture, and acr the world on March 17 people don a shade of green and celebrate the own sense of 'Irishness'.				
Event Description	The Australian/Irish community connection has been strong for this event allows the Irish to celebrate a sense of home in Vincer Leederville will be filled with musicians, food trucks, stalls and lo for the kids. People from all over WA come along to celebrate the of heritage and culture.				cent. d lots of fun	
	2023 was the first event in three years and was a huge success. In 20 the event aims to be bigger and better to celebrate again and bring Irish community together.					
Event is Free	Yes					
	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$225,000	\$40,000	\$20,000	Yes	Marketing Facilities Rangers Waste	
Sponsorship History	\$20,000 in 2	022/23				
Compliant EOI?	Yes					
Administration Recommendations	Irish culture local busines enjoy music, based on the	and heritage a sses. The event food and ente e level of in-kir	I draws a huge crowd nd provides a range promotes the comn ertainment. The fund d support provided I nd would be conside	of economic b nunity coming ling recommer by the City and	enefits to together to ndation is I that the	

Event Name	Multicultura	Multicultural Market				
Event Date	16 March 20)24				
Event Location	Hyde Park					
Event Organiser	Kena Cabral	Morales				
Event Description	The Multicultural Market event is designed to offer a range of activities that promote cultural diversity, community involvement, and entrepreneurship. Some of the activities planned for the event include: • Small business showcase providing a platform for small businesses from diverse backgrounds • Cultural performances by artists from different backgrounds • Food from different cultures • Workshops and seminars on topics including cultural diversity and entrepreneurship • Opportunities for people to engage with their community and learn about local initiatives and organisations The event aims to promote cultural diversity, supports small businesses, and empower the community.					
Event is Free	Yes					
Consequebia Donnest	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$500	\$3,000	\$0	No	Waste Facilities Marketing	
Sponsorship History	N/A					
Compliant EOI?	No	No				
Administration Recommendations	does not me While the a	eet the event coplication may	s more of an informa riteria of being a vibi not fall within the Ev ble for other City fun	rant creative e vent Sponsorsl	vent.	

Event Name	Neon Picnic	Neon Picnic				
Event Date	16 March 20)24				
Event Location	Hyde Park					
Event Organiser	RTRFM					
Event Description	Neon Picnic is RTRFM's annual family friendly outside broadcast. RTRFM broadcasts live radio and five local bands on a Saturday afternoon in March. The event is free and includes kid's activities, a licensed bar, food trucks, live music, and DJs. The event is a family friendly and a great way to celebrate the RTRFM Community. Neon Picnic in 2024 will celebrate its 7th year and has become a staple in the local music calendar and community event calendar during the early parts of the year.					
Event is Free	Yes					
Constant Property	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
Sponsorship Request	\$25,000	\$10,000	\$10,000	Yes	Waste Facilities Marketing	
Sponsorship History	\$10,000 in 2	022/23				
Compliant EOI?	Yes					
Administration Recommendations	year. RTRFM well attende	1 have a large o	ds continuing the sar demographic of lister d being situated on B cy of Vincent and Mt	ners in Vincent Seaufort Street	t, the event is	

Event Name	North Perth	North Perth Primary School 125 th Year Anniversary				
Event Date	16 March 20	16 March 2024				
Event Location	North Perth	Primary Schoo	ıl			
Event Organiser	North Perth	Primary Schoo	ol			
Event Description	committee i Activities wi trucks and s The event w	The North Perth Primary School 125 th year anniversary organising committee is proposing a community fair on the school oval to celebrate. Activities will include fireworks, drones, kid's activities, rides, games, food trucks and stalls. The event will be open to the wider community to help celebrate the school's rich history in North Perth				
Event is Free	Yes	Yes				
Sponsorship Request	Event Funding Funding other s		In-kind support requested			
	\$80,000 \$40,000 \$0 Yes Waste				Waste Marketing	
Sponsorship History	N/A					
Compliant EOI?	No					
Administration Recommendations	Schools and	P&C association	ons are not eligible fo	or event fundir	ng.	

Event Name	City of Vincent Match				
Event Date	13 April 202	13 April 2024			
Event Location	Leederville (Oval			
Event Organiser	Subiaco Foo	tball Club			
Event Description			h is a free event for object to be is fixtured to play o	•	
	_	•	s will include food tru g club involvement.	icks, family an	d children
Event is Free	Tickets are \$	15, Vincent re	sidents will have free	e entry.	
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested
	\$10,500	\$8,000	\$ 5,000 \$ 2,500	Yes	Marketing
Sponsorship History	\$7,000 in 20	\$7,000 in 2022/23			
Compliant EOI?	Yes				
Administration Recommendations	The City of Vincent has developed a long-standing relationship with Subiaco Football Club and Administration supports funding 50% of the requested amount as per the guidelines. Administration requests this game be a Subiaco Football Club v East Perth Football Club game as a 'City of Vincent Derby' where both clubs work together to deliver a free community event. Administration recommends providing funding to Subiaco Football Club and East Perth Football Club to host a collaborative event when both teams play each other at Leederville Oval. The \$5,000 amount has been split to provide each club sponsorship to deliver a "City of Vincent Derby" style event. This style of event has been discussed with and approved by both clubs.				

Event Name	Hullabaloo I	Hullabaloo Fair			
Event Date	16 April 202	4			
Event Location	Hyde Park				
Event Organiser	Perth Swing				
Event Description	Jazz Orches	Hullabaloo Fair is a community swing dancing social featuring WA Youth Jazz Orchestra and a small number of stalls from the Swing Dancing Community.			
Event is Free	Yes	Yes			
Constant Property	Event Funding Funding other supp				In-kind support requested
Sponsorship Request	\$6,000 \$3,000 \$0 Yes Waste Marketing Facilities				Marketing
Sponsorship History	N/A				
Compliant EOI?	Yes				
Administration Recommendations	but not nec	The proposed event would have appeal to the swing dancing community but not necessarily to the broader community. The Hullabaloo Fair currently takes place at Hyde Park without City funding.			

Event Name	After Dark					
Event Date	3 May 2024	3 May 2024				
Event Location	The Pickle D	istrict				
Event Organiser	The Pickle D	istrict				
Event Description	After Dark is an art crawl event and is a celebration of the local art scene providing opportunities for community members to engage with local artists and appreciate their work. After Dark will include: Exhibitions with local galleries, museums, and art spaces showcasing the work of local artists. Live music, theatre performances and other forms of live art. Street performers, such as musicians, dancers, and poets. Painting, sculpture, or printmaking workshops.					
Event is Free	Yes					
Sponsorship Request	Event Budget	other sunnor				
sponsorship request	\$80,000 \$40,000 \$30,000 Yes Waste Rangers Marketing					
Sponsorship History	\$30,000 in 2022/23					
Compliant EOI?	Yes					
Administration Recommendations	previous yea encompassii end. The eve	Administration recommends continuing the same level of funding as previous years as the event has established itself as a high-quality allencompassing art crawl, shining a light on art organisations in the west end. The event showcases the diverse range of artists and venues in the district while delivering engaging experiences for event goers.				

Event Name	Leederville Town Centre Events				
Event Date	2023 – 2024	2023 – 2024 Financial Year			
Event Location	Leederville 1	Town Centre			
Event Organiser	Leederville (Connect			
Event Description	The series of events is delivered and run to build energy and excitement around Leederville as a place to be often and a place for everyone, which are cornerstones of the Leederville community's expectations. This year Leederville Connect have put together a program which continues to build on smaller activations drawing on new local businesses that have expressed willingness to engage and require limited infrastructure. These events will include giveaways and smaller scale entertainment to revitalise the arts and cultural sectors and invite youth participation. The iconic Arty Farty Christmas Party on the list, and a new 'Laneville' framed as part of our emerging Kratorville series and utilising Electric Lane or the Water Corp Lane.				
Event is Free	Yes				
	Event Budget	other sunno			
Sponsorship Request	\$79,000	Waste			
Sponsorship History	\$32,500 in 2022/23				
Compliant EOI?	Yes				
Administration Recommendations	Leederville Connect are proposing to expand their event series to take advantage of Electric Lane and Oxford Street Reserve. Leederville Connect have a strong relationship with local businesses and provide a range of events to engage the local community. The funding recommendation is in line with the group's capacity to run events as demonstrated in 2022/23 when not all sponsorship funds were used.				

Event Name	Seniors Concert Series					
Event Date	2023 – 2024	2023 – 2024 Financial Year				
Event Location	Centrestage	Recording Stu	dios			
Event Organiser	Centrestage	Recording Stu	dios			
Event Description	Centrestage will run a series of intimate concerts and seniors Q&A sessions exclusively for local seniors to participate in and enjoy. The events will be presented at Centrestage Recording Studios. Owner, Nunzio Mondia will perform on piano and present singers, instrumentalists and select senior stories throughout the series. One of the most powerful interactions is the bringing together of children and seniors a 'Grand Parents Morning' event. One of the concerts will include students from local Highgate Primary School to perform for seniors. Concerts may include the studio filming and recording of selected senior stories. All events will conclude with morning tea and coffee and post-concert social interaction.					
Event is Free	Yes					
Sponsorship Request	Event Budget	Funding Requested	Funding Recommendation	Seeking other sponsors?	In-kind support requested	
	\$40,000	\$40,000	\$10,000	No	Rangers Marketing	
Sponsorship History	N/A					
Compliant EOI?	Yes					
Administration Recommendations	time. The se students and	Administration approves this concept on a smaller scale to build up over time. The series would benefit local performers, seniors and young students and may form part of the City's Seniors outings to keep the events within the City of Vincent.				

Event Name	Vincent Ope	Vincent Open Studios			
Event Date	2023 – 2024	Financial Year			
Event Location	Various Loca	ations in Vince	nt		
Event Organiser	Julie Rosario)			
Event Description	Vincent ope An inaugura or March 20	An event where creatives and artists living and working within the City of Vincent open up their studios and galleries to the general public. An inaugural event which will happen across one weekend in November or March 2024. An opportunity to showcase the City of Vincent as a centre for creativity.			
Event is Free	Yes	Yes			
Sponsorship Request	Event Budget	other support			
	\$12,000	\$10,000	\$0	No	Marketing
Sponsorship History	N/A				
Compliant EOI?	No				
Administration Recommendations		The applicant is not eligible for funding as they are an individual and not an incorporated group.			





The City of Vincent sees events as an essential part of creating cultural opportunities that make Vincent a lively and connected place for people to enjoy. Events activate town centres and place spaces, sustain artists and the creative economy.

Applications are encouraged for sponsorship funding for a variety of events such as art events, family-friendly festivals, sporting celebrations, community concerts, food markets and cultural celebrations.

IMPORTANT DATES

8 February	6 April	20 June Applications	Daute Times
Applications open	Applications close	appoved by council	Party Time!

ELIGIBILE

Sponsorship is available for:

- Established commercial businesses and incorporated community groups
- Applicants with appropriate insurances and licences (public liability, product liability, general property, and workers compensation)
- Events that are free to attend and are within a public place in the City's boundary
- Events held between 1 July 2023 and 30 June 2024
- Events that demonstrate alignment to all criteria within these guidelines

NOT ELIGIBILE

Sponsorship is not available for:

- Applicants without an Australian Business Number
- Schools, P&C associations, political or religious groups
- Events that have commenced or begun promotion. The City cannot sponsor retrospectively
- Purchases of capital equipment, insurances, ongoing and recurring staff salaries, including consultant fees
- Applicants with outstanding debt to the City



VINCENT WA GOV AI



FUNDING

Applicants may apply for sponsorship up to \$40,000. The City will not fund more than half the total cost of the event. Funding is available for:

- Traffic Management
- Staging equipment, audio visual, structures and toilets
- Performers, entertainers and activities
- Art activations
- Marketing and promotion

IN-KIND SUPPORT

The City may be able to provide the following as in-kind support

- Accessibility and sustainability guidance
- Advice about Welcome to Country or Acknowledgment of Country
- Additional marketing and promotion
- Waste and recycling services
- Ranger services
- Hire of parks, facilities and use of carparks

SPONSORSHIP AGREEMENTS

Successful applicants will enter into a written agreement with the City to manage the partnership and outline key responsibilities for both parties. The City will be under no obligation to provide sponsorship until both parties have executed the agreement.

ACOUITTAL PROCESS

An event acquittal is to be submitted by the applicant no later than 60 days after the event.

WELCOME TO AND ACKNOWLEDGMENT OF COUNTRY

An acknowledgment or Welcome to Country is to be given at all events receiving sponsorship from the City.

ACCESSIBILITY

The applicant should make every effort to create an even that is accessible for people with disability and the LGBTIQ+ and culturally and linguistically diverse communities.

HELPFUL HINTS

- Department of Health Guidelines for concerts, events and organised gatherings
- Strategic Community Plan
- Town Centre Place Plans

HOW TO APPLY

Click here to apply. Applications close 6 April at 4.00pm.

CANVASSING OF ELECTED MEMBERS

Canvassing or lobbying to the Mayor, Councillors or City of Vincent employees in relation to any sponsorship application will result in the application being ineligible for sponsorship.

CONTACT US

Alanna Curtin, Community and Civic Events Officer 9273 6000 or mail@vincent.wa.gov.au



VINGENT.WA.GUV.AU

11.8 OUTCOME OF ADVERTISING AND ADOPTION OF PURCHASING POLICY

Attachments:

- 1. Amended Purchasing Policy Clean Copy Public Submission 🗓 🖫
- 2. Amended Purchasing Policy Tracked Changes Public Submission 🗓 🖫
- 3. Summary of Submissions Outcomes of Purchasing Policy Amendments

RECOMMENDATION:

That Council ADOPTS the amendments to the Purchasing Policy at Attachment 1.

PURPOSE OF REPORT:

To present the outcome of community consultation and seek approval of the proposed Purchasing Policy amendments at Attachment 1 (Purchasing Policy Clean Version) and Attachment 2 (Purchasing Policy Tracked Changes).

BACKGROUND:

The requirement of provisions outlined in clause 1.3 of the Policy Development and Review Policy were presented to Council Members though the monthly Policy Paper on 28 October 2022.

The amended Purchasing Policy was further presented to the Audit Committee on 2 March 2023 where it was approved for Council Briefing.

At the Ordinary Council Meeting on 4 April 2023, Council approved advertising of the City's Purchasing Policy.

DETAILS:

The City of Vincent Purchasing Policy (the Policy) was first developed and adopted by Council in 2007. The Policy was originally established to ensure that the City of Vincent's (the City) procurement practices and processes were compliant with relevant legislation, to ensure consistency across all operational areas for purchasing activities and to deliver a best practice approach for all City procurements.

The Policy has been reviewed and amended, as required, every five years. The Policy was last reviewed and adopted by Council on 17 November 2020 in response to the mandatory tender threshold increase from \$150,000 to \$250,000 due to the impact of COVID-19. A further change included amending the required number of quotations for pre-qualified suppliers for the first two thresholds.

Although the next scheduled review of the Purchasing Policy is not until 2024, a recent review of the City's procurement practices have identified key areas for improvement including:

- Strengthening the alignment with the City's Strategic Community Plan Priorities and Purchasing Principles:
- Improving the ability to easily purchase goods and/or services from local suppliers, Aboriginal and Torres Strait Islander businesses and disability businesses; and
- Improving productivity and administrative efficiencies for low value, low risk purchases.

There are five (5) proposed amendments to the Purchasing Policy which are as follows:

- 1. Amending the purchasing thresholds:
- 2. Amending the required number of quotations for preferred supplier panels;
- Amending the Contract Management Framework threshold for the requirement of a formal contract;
- 4. Separating and amending the Aboriginal and Torres Strait Islander and Disability Enterprise principles; and
- 5. Amending the procurement exemptions.

Item 11.8 Page 419

In accordance with the City's <u>Community and Stakeholder Engagement Policy</u>, community consultation was undertaken between 18 April and 19 May 2023, which is in excess of the 21 days required.

The policy was advertised on the City of Vincent website, social media and through the following public notices:

- PerthNow Central 20 April 2023; and
- Perth Voice 22 April 2023.

Administration received two (2) submissions, as summarised at Attachment 3.

CONSULTATION/ADVERTISING:

No further consultation is required.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's Policy Development and Review Policy sets out the process for repealing and adopting policies.

Section 11A(1) of the Local Government (Functions and General) Regulations 1996 states that a local government is to adopt and implement a purchasing policy.

RISK MANAGEMENT IMPLICATIONS

Low: Adopting the proposed policy is low risk.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2022-2032:

Connected Community

We recognise, engage and partner with the Whadjuk Noongar people and culture.

Thriving Places

We are recognised as a City that supports local and small business.

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

Nil financial / budget implications.

COMMENTS:

The Policy review to date has found that the current purchasing thresholds and purchasing requirements do not reflect the current financial climate and are restricting the City from efficiently and effectivity procuring general goods and services. The thresholds also restrict the City from purchasing low value low risk goods / services from local suppliers, Aboriginal and Torres Strait Islander businesses and disability businesses.

Item 11.8 Page 420

The principles in the current Policy regarding Aboriginal and Torres Strait Islander business and disability enterprises do not reflect the City's Innovate Reconciliation Action Plan 2022 – 2024 nor the City's Access and Inclusion Plan 2022 – 2027.

Item 11.8 Page 421



Legislation / local law requirements	Local Government Act 1995 Local Government (Function and General) Regulations 1996
Relevant delegations	Delegation 2.2.14 – Expressions of interest for goods or services Delegation 2.2.15 – Tenders for goods and services
Related policy procedures and documents	Procurement Framework: https://intranet.vincent.wa.gov.au/documents/1786/procurement-framework

PURPOSE

To ensure that the City of Vincent's (**City's**) procurement practices and processes are compliant with relevant legislation and best practice.

OBJECTIVE

The objectives of this Policy are to ensure that all purchasing activities:

- demonstrate that value for money is attained for the City;
- are compliant with relevant legislation, codes and standards, including the Local Government Act 1995
- (Act) and the Local Government (Functions and General) Regulations 1996, (Regulations);
- are recorded in compliance with the State Records Act 2000 and associated records management practices and procedures of the City;
- demonstrate probity by establishing consistent processes that promote openness, transparency, fairness and equity to all potential suppliers;
- ensure that the sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment;
- ensure that goods and services to be procured are necessary and fit for purpose;
- properly evaluate and consider the safety and health characteristics of any goods/services prior to being introduced into the City's workplaces;
- are supported by Budget provisions or comply with section 6.8(1) of the Act; and
- are conducted in a consistent and efficient manner across the City and that ethical decision making is demonstrated.

ALIGNMENT TO THE STRATEGIC COMMUNITY PLAN

The Policy will enhance the City of Vincent <u>Strategic Community Plan</u> by focusing on our strategic priorities and delivering them through our purchasing and tendering decisions.

Examples of how we do this include:

- Delivering an *Enhanced Environment* through our commitment to sustainable procurement that minimises negative social and environmental impacts;
- Creating Thriving Places through our Buy Local practices;
- Supporting Connected Communities through a focus on gender equality and social enterprises owned and operated by Aboriginal and Torres Strait Islander people or people with disabilities;
- Delivering Accessible City outcomes and Sensitive Design by choosing high quality, safe, diverse and attractive built form solutions; and

Page | 1 of 7 CM D20/154967



 Remaining Innovative and Accountable by promoting openness, transparency, fairness and equity to all potential suppliers and our focus on value for money.

SCOPE

The policy covers all purchasing requirements for Executive Directors of City of Vincent.

POLICY

1. Value for money

Value for money is the difference between the total benefit derived from a good or a service against its total cost, when assessed over the period the goods or services are to be used. Achieving best value for money at the individual purchase level requires that assessments consider cost and noncost factors, where relevant, the overall objective of the procurement and make a value judgement about the best outcome.

In addition to a qualitative assessment of the procurement, an assessment of the value for money outcome for any purchasing process should consider:

- an initial needs assessment to determine the ongoing relevance and necessity for the procurement and mode of delivery;
- the up-front, after purchase and fit-for-purpose costs and risks associated with the procurement;
- all relevant total costs of ownership and benefits including up-front price, transaction costs associated with acquisition, delivery, use, holding, maintenance and disposal (including where appropriate residual or resale values);
- overall objectives of the procurement and outcome being sought. The technical merits of the
 goods or services being offered in terms of compliance with specifications, contractual terms
 and conditions and any relevant methods of assuring quality, including but not limited to an
 assessment of levels and currency of compliances, value adds offered, warranties, guarantees,
 repair and replacement policies, ease of inspection, ease of after sales service, ease of
 communications etc.
- non-cost factors such as fitness for purpose, quality, delivery, service, support and sustainability impacts.
- the supplier's financial viability and capacity to supply without risk of default (competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history):
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable;
- the safety requirements associated with both the product design and specification offered by suppliers and the evaluation of risk when considering purchasing goods and services from suppliers;
- purchasing of goods and services from suppliers that demonstrate sustainable benefits and good corporate social responsibility; and
- providing opportunities for businesses within the City's boundaries to be given the opportunity to quote for providing goods and services wherever possible.

2. Sustainable Procurement

The City is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and processes that minimise negative social and environmental impacts while maximising social and environmental benefits. These considerations must, however, be balanced against value for money outcomes to ensure the

Page | 2 of 7 CM D20/154967



City's economic viability, essential to its long-term sustainability. Practically, sustainable procurement means the City shall endeavour at all times to identify and procure products and services that have been determined as necessary for the achievement of Strategic Community Plan priorities of enhanced environment. Where practical, the City will endeavour to procure in a manner which takes into account the lifecycle cost of a product by considering the sustainability rating of the product or service provider.

3. Buy Local

The City is committed to the ongoing support of local City of Vincent business and, as much as practicable, the City will consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses. Requests for Quotations and Tenders will be structured to encourage local businesses to bid and consider the indirect benefits that have flow on benefits for local suppliers.

4. Aboriginal and Torres Strait Islander Businesses

The City of Vincent's reconciliation vision is one where Aboriginal and non-Aboriginal people walk alongside each other in respectful and meaningful partnership, celebrating Noongar culture and tradition. To help achieve this vision, the City is committed to ensuring that all Aboriginal and Torres Strait Islander businesses have full, fair, and reasonable access to procurement opportunities. To achieve better outcomes in attracting, supporting, and procuring Aboriginal and Torres Strait Islander businesses and to increase contracting opportunities, therefore supporting employment and business opportunities for the Aboriginal community, where a value for money assessment of multiple offers has an equal result, then preference will be given to procure goods and/or services from Aboriginal and Torres Strait Islander businesses.

5. Disability Enterprises

The City of Vincent is committed to working toward equity for all community members including people with disability, their family members and carers. The City values diversity and believes that supporting participation and inclusion for all makes a stronger, more vibrant community. In recognition of the potential for procurement processes to assist in supporting this vision, the City, where practicable, where a value for money assessment of multiple offers has an equal result, then preference will be given to procure goods and/or services from Disability Enterprises and Disability-Owned or run businesses. Such businesses include Charities and Not for Profits whose core business is providing services for people with a Disability.

6. Gender Equality

In recognition of the City's commitment to promoting workplace gender equality, the City, where practicable, will not procure any goods and/or services from employer's listed on the Workplace Gender Equality Agency's Non-Compliant List.

7. Purchasing Requirements

7.1 Values

Purchasing that is \$250,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 6.4 of this Purchasing Policy.

Purchasing that **exceeds \$250,000 in total value** (excluding GST) must be put to public Tender when it is determined that a regulatory Tendering exemption, as stated under section

Page | 3 of 7 CM D20/154967



6.6 of this Policy is not deemed to be suitable.

7.2 Purchasing Value Definition

Determining purchasing value is to be based on the following considerations:

- Exclusive of Goods and Services Tax (GST);
- The actual or expected value of a contract over the full contract period, including all options
 to extend; or the extent to which it could be reasonably expected that the City will continue
 to purchase a particular category of goods, services or works and what total value is or
 could be reasonably expected to be purchased; and
- If a purchasing threshold would be reached within three years for a particular contract for
 procurement, then the purchasing requirement under the relevant threshold (including the
 tender threshold) would need to be considered.

7.3 Purchasing from Existing Contracts

Where the City has an existing contract in place, it must ensure that goods and services required are purchased under these contracts to the extent that the scope of the contract allows.

7.4 Purchasing Thresholds

In addition to the other policy provisions, the table below prescribes the purchasing request process to be applied based on the proposed purchase value:

Purchase Value Threshold	Purchasing Requirement Open Market	Purchasing Requirement Pre-Qualified Suppliers
Up to \$2,000	Direct Purchase from the open market with zero quotations required. This purchasing method is suitable where the purchase is in a known market or is very low risk and where the cost of seeking quotes would be unreasonable on a cost to benefit analysis basis.	Purchase directly from: • an existing panel of pre-qualified suppliers administered by the City; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required.
Over \$2,000 and up to \$20,000	Seek two written quotations from the open market. Officers may use their general knowledge of the market, advertisements, in-store price comparisons, catalogues, supplier web sites and any other reasonable means to determine whether the purchase represents value for money. Different suppliers should be used from time to time to test value for money for regular purchases.	Purchase directly from: an existing panel of pre-qualified suppliers administered by the City; or a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required.

Page | 4 of 7 CM D20/154967



Over \$20,000 and up to \$100,000	Seek three written quotations from the open market including a brief outlining the specified requirement.	Purchase directly from: • an existing panel of pre-qualified suppliers administered by the City; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA;
		requiring two written quotations including a brief outlining the specified requirement.
Over \$100,000 and up to \$250,000	Seek at least three (3) written quotations from the open market by formal invitation under a Request for	Seek three (3) written quotations from a pre- qualified panel of suppliers (whether administered by the City through the WALGA preferred supply program or State Government CUA).
	Quotation (RFQ), containing pricing schedule and detailed specification of goods and services required.	A formal Request for Quotation (i.e. City of Vincent template, WALGA Template or State Government CUA template) must be
	Contract required upon award of the RFQ. The procurement decision is to be based on predetermined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy, and a contract will result.	used. Contract required upon award of the RFQ. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy, and a contract will result.
Over \$250,000	Conduct a public Request for Tender process in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996, this policy and the City's tender procedures.	Where the purchase is expected to be over \$250,000: Obtain at least three written quotations from suppliers by formal invitation under a Request for Quotation (RFQ), containing price and detailed specification of goods and services required. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy.
	(Council Approval)	

7.5 Sole Source of Supply

The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources and goods/services must be made, with a written confirmation of this recorded.

Once determined, the justification for a sole source of supply must be endorsed by the Chief Executive Officer or Director, prior to a contract being entered into, or a purchase order raised.

Page | 5 of 7 CM D20/154967



7.6 Tendering Exemptions

The City limits the discretion from the requirement to call tenders provided under section 11(2) of the Regulations, to values over \$250,000. Accordingly, tenders do not have to be publicly invited for contracts over \$250,000 in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA).
- the purchase is from a Regional Local Government or another Local Government;
- the purchase is acquired from a person registered on the WA Aboriginal Business Directory, as published by the Small Business Development Corporation, where the consideration under contract is worth
- \$250,000 or less and represents value for money;
- the purchase is acquired from an Australian Disability Enterprise and represents value for money;
- the purchase is from a pre-qualified supplier under a Panel established by the City; or
- any of the other exclusions under Regulation 11 of the Regulations apply.

Further to the above exemptions, the City limits the discretion from the requirement to call for multiple quotations for the following goods / services:

- subscriptions;
- association and Professional memberships;
- · conferences, seminars and training programs;
- Government Gazette advertising (regulatory requirement Local Government Act Section 3.12);
- government rates;
- non-contestable utility services;
- banking fees and costs;
- insurance premiums with LGISWA;
- proprietary consumables, parts and maintenance for existing equipment where there is no substitute or warranty is voided if a substitute is used.
- proprietary software license renewals (including support and maintenance), where the software continues to meet the needs and budget of the City, and there would be a migration and implementation cost to change software.

It should further be noted that the exemptions in the Purchasing Policy apply to all purchasing thresholds, excluding over \$250,000 ex GST.

7.7 Council Approvals

The Regulations provide that Council is required to Accept tenders (subject to approved Delegations of Authority). For the avoidance of doubt, Council approval is not required for the provision of goods or services when public tenders are not required to be invited (and are not invited), providing the expenditure is authorised through the annual budget or approved in accordance with section 6.8(1) of the Act.

Section 13 of the Regulations specify that if:

"a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited to the requirements of this Division."

Page | 6 of 7 CM D20/154967



8. Panels of Pre-qualified Suppliers

8.1 Policy Objectives

In accordance with Regulation 24AC of the *Local Government (Functions and General)*Regulations 1996, a Panel of Pre-qualified Suppliers ("Panel") may be created where most of the following factors apply:

- the City determines that a range of similar goods and services are required to be purchased on a continuing and regular basis;
- there are numerous potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of 'value for money';
- the purchasing activity under the intended Panel is assessed as being of a low to medium risk;
- the Panel will streamline and will improve procurement processes; and
- the City has the capability to establish, manage the risks and achieve the benefits expected of the proposed Panel.

The City will endeavour to ensure that Panels will not be created unless most of the above factors are firmly and quantifiably established.

8.2 Application

If the City determines it beneficial for a Panel to be created, it must do so in accordance with Part 4, Division 3 of the *Local Government (Functions and General) Regulations 1996.*

8.3 Purchasing from the panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

The City will take into account its purchasing thresholds when distributing work among panel members.

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award (via purchase order) communications must all be captured on the City's electronic records system. A record is to be maintained for each quotation process made under each Panel that captures all communications between the City and Panel members.

9. Records Management

Records of all purchasing activity must be retained in compliance with the *State Records Act 2000 (WA)*, the City's Records Management Policy and associated procurement procedures.

Page | 7 of 7 CM D20/154967



OFFICE USE ONLY	
Responsible Officer Procurement and Contracts Officer	
Initial Council adoption	DATE: 17/11/2020, REF# D20/218326
Reviewed / Amended	DATE: 22/09/2020, REF#: <trim ref=""></trim>
Next Review Date	DATE: 23/09/2024,

Page | 8 of 7 CM D20/154967



Legislation / local law requirements	Local Government Act 1995 Local Government (Function and General) Regulations 1996
Relevant delegations	Delegation 2.2.14 – Expressions of interest for goods or services Delegation 2.2.15 – Tenders for goods and services
Related policy procedures and documents	Procurement Framework: https://intranet.vincent.wa.gov.au/documents/1786/procurement-framework

PURPOSE

To ensure that the City of Vincent's (**City's**) procurement practices and processes are compliant with relevant legislation and best practice.

OBJECTIVE

The objectives of this Policy are to ensure that all purchasing activities:

- demonstrate that value for money is attained for the City;
- are compliant with relevant legislation, codes and standards, including the Local Government Act 1995
- (Act) and the Local Government (Functions and General) Regulations 1996, (Regulations);
- are recorded in compliance with the State Records Act 2000 and associated records management practices and procedures of the City;
- demonstrate probity by establishing consistent processes that promote openness, transparency, fairness and equity to all potential suppliers;
- ensure that the sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment;
- ensure that goods and services to be procured are necessary and fit for purpose;
- properly evaluate and consider the safety and health characteristics of any goods/services prior to being introduced into the City's workplaces;
- are supported by Budget provisions or comply with section 6.8(1) of the Act; and
- are conducted in a consistent and efficient manner across the City and that ethical decision making is demonstrated.

ALIGNMENT TO THE STRATEGIC COMMUNITY PLAN

The Policy will enhance the City of Vincent <u>Strategic Community Plan</u> by focusing on our strategic priorities and delivering them through our purchasing and tendering decisions.

Examples of how we do this include:

- Delivering an Enhanced Environment through our commitment to sustainable procurement that minimises negative social and environmental impacts;
- Creating Thriving Places through our Buy Local practices;
- Supporting Connected Communities through a focus on gender equality and social enterprises owned and operated by Aboriginal and Torres Strait Islander people or people with disabilities;
- Delivering Accessible City outcomes and Sensitive Design by choosing high quality, safe, diverse and attractive built form solutions; and

Page | 1 of 7 CM D20/154967



 Remaining Innovative and Accountable by promoting openness, transparency, fairness and equity to all potential suppliers and our focus on value for money.

SCOPE

The policy covers all purchasing requirements for Executive Directors of City of Vincent.

POLICY

1. Value for money

Value for money is the difference between the total benefit derived from a good or a service against its total cost, when assessed over the period the goods or services are to be used. Achieving best value for money at the individual purchase level requires that assessments consider cost and noncost factors, where relevant, the overall objective of the procurement and make a value judgement about the best outcome.

In addition to a qualitative assessment of the procurement, an assessment of the value for money outcome for any purchasing process should consider:

- an initial needs assessment to determine the ongoing relevance and necessity for the procurement and mode of delivery;
- the up-front, after purchase and fit-for-purpose costs and risks associated with the procurement;
- all relevant total costs of ownership and benefits including up-front price, transaction costs associated with acquisition, delivery, use, holding, maintenance and disposal (including where appropriate residual or resale values);
- overall objectives of the procurement and outcome being sought. The technical merits of the
 goods or services being offered in terms of compliance with specifications, contractual terms
 and conditions and any relevant methods of assuring quality, including but not limited to an
 assessment of levels and currency of compliances, value adds offered, warranties, guarantees,
 repair and replacement policies, ease of inspection, ease of after sales service, ease of
 communications etc.
- non-cost factors such as fitness for purpose, quality, delivery, service, support and sustainability impacts.
- the supplier's financial viability and capacity to supply without risk of default (competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history):
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable;
- the safety requirements associated with both the product design and specification offered by suppliers and the evaluation of risk when considering purchasing goods and services from suppliers;
- purchasing of goods and services from suppliers that demonstrate sustainable benefits and good corporate social responsibility; and
- providing opportunities for businesses within the City's boundaries to be given the opportunity to quote for providing goods and services wherever possible.

2. Sustainable Procurement

The City is committed to sustainable procurement and where appropriate shall endeavour to design quotations and tenders to provide an advantage to goods, services and processes that minimise negative social and environmental impacts while maximising social and environmental benefits. These considerations must, however, be balanced against value for money outcomes to ensure the

Page | 2 of 7 CM D20/154967



City's economic viability, essential to its long-term sustainability. Practically, sustainable procurement means the City shall endeavour at all times to identify and procure products and services that have been determined as necessary for the achievement of Strategic Community Plan priorities of enhanced environment. Where practical, the City will endeavour to procure in a manner which takes into account the lifecycle cost of a product by considering the sustainability rating of the product or service provider.

3. Buy Local

The City is committed to the ongoing support of local City of Vincent business and, as much as practicable, the City will consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses. Requests for Quotations and Tenders will be structured to encourage local businesses to bid and consider the indirect benefits that have flow on benefits for local suppliers.

4. Aboriginal and Torres Strait Islander Businesses

The City of Vincent's reconciliation vision is one where Aboriginal and non-Aboriginal people walk alongside each other in respectful and meaningful partnership, celebrating Noongar culture and tradition. To help achieve this vision, the City is committed to ensuring that all Aboriginal and Torres Strait Islander businesses have full, fair, and reasonable access to procurement opportunities. To achieve better outcomes in attracting, supporting, and procuring Aboriginal and Torres Strait Islander businesses and to increase contracting opportunities, therefore supporting employment and business opportunities for the Aboriginal community, the City will endeavour where a value for money assessment of multiple offers has an equal result, then preference will be given to procure goods and/or services from Aboriginal and Torres Strait Islander businesses.

5. Disability Enterprises

The City of Vincent is committed to working toward equity for all community members including people with disability, their family members and carers. The City values diversity and believes that supporting participation and inclusion for all makes a stronger, more vibrant community. In recognition of the potential for procurement processes to assist in supporting this vision, the City, where practicable, the City will endeavour where a value for money assessment of multiple offers has an equal result, then preference will be given to procure goods and/or services from Disability Enterprises and Disability-Owned or run businesses. Such businesses include Charities and Not for Profits whose core business is providing services for people with a Disability.

6. Gender Equality

In recognition of the City's commitment to promoting workplace gender equality, the City, where practicable, will not procure any goods and/or services from employer's listed on the Workplace Gender Equality Agency's Non-Compliant List.

7. Purchasing Requirements

7.1 Values

Purchasing that is **\$250,000** or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 6.4 of this Purchasing Policy.

Purchasing that **exceeds \$250,000 in total value** (excluding GST) must be put to public Tender when it is determined that a regulatory Tendering exemption, as stated under section

Page | 3 of 7 CM D20/154967



6.6 of this Policy is not deemed to be suitable.

7.2 Purchasing Value Definition

Determining purchasing value is to be based on the following considerations:

- Exclusive of Goods and Services Tax (GST);
- The actual or expected value of a contract over the full contract period, including all options
 to extend; or the extent to which it could be reasonably expected that the City will continue
 to purchase a particular category of goods, services or works and what total value is or
 could be reasonably expected to be purchased; and
- If a purchasing threshold would be reached within three years for a particular contract for
 procurement, then the purchasing requirement under the relevant threshold (including the
 tender threshold) would need to be considered.

7.3 Purchasing from Existing Contracts

Where the City has an existing contract in place, it must ensure that goods and services required are purchased under these contracts to the extent that the scope of the contract allows.

7.4 Purchasing Thresholds

In addition to the other policy provisions, the table below prescribes the purchasing request process to be applied based on the proposed purchase value:

Purchase Value Threshold	Purchasing Requirement Open Market	Purchasing Requirement Pre-Qualified Suppliers
Up to \$2,000	Direct Purchase from the open market with zero quotations required. This purchasing method is suitable where the purchase is in a known market or is very low risk and where the cost of seeking quotes would be unreasonable on a cost to benefit analysis basis.	Purchase directly from: • an existing panel of pre-qualified suppliers administered by the City; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required.
Over \$2,000 and up to \$20,000	Seek two written quotations from the open market. Officers may use their general knowledge of the market, advertisements, in-store price comparisons, catalogues, supplier web sites and any other reasonable means to determine whether the purchase represents value for money. Different suppliers should be used from time to time to test value for money for regular purchases.	Purchase directly from: • an existing panel of pre-qualified suppliers administered by the City; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required.

Page | 4 of 7 CM D20/154967



Over \$20,000 and up to \$100,000	Seek three written quotations from the open market including a brief outlining the specified requirement.	Purchase directly from: • an existing panel of pre-qualified suppliers administered by the City; or • a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA;
		requiring two written quotations including a brief outlining the specified requirement.
Over \$100,000 and up to \$250,000	Seek at least three (3) written quotations from the open market by formal invitation under a Request for	Seek three (3) written quotations from a pre- qualified panel of suppliers (whether administered by the City through the WALGA preferred supply program or State Government CUA).
	required.	A formal Request for Quotation (i.e. City of Vincent template, WALGA Template or State Government CUA template) must be
	Contract required upon award of the RFQ. The procurement decision is to be based on predetermined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy, and a contract will result.	used. Contract required upon award of the RFQ. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy, and a contract will result.
Over \$250,000	Conduct a public Request for Tender process in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996, this policy and the City's tender procedures.	Where the purchase is expected to be over \$250,000: Obtain at least three written quotations from suppliers by formal invitation under a Request for Quotation (RFQ), containing price and detailed specification of goods and services required. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in accordance with the definition stated within this Policy.
	(Council Approval)	

7.5 Sole Source of Supply

The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources and goods/services must be made, with a written confirmation of this recorded.

Once determined, the justification for a sole source of supply must be endorsed by the Chief Executive Officer or Director, prior to a contract being entered into, or a purchase order raised.

Page | 5 of 7 CM D20/154967



7.6 Tendering Exemptions

The City limits the discretion from the requirement to call tenders provided under section 11(2) of the Regulations, to values over \$250,000. Accordingly, tenders do not have to be publicly invited for contracts over \$250,000 in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA).
- the purchase is from a Regional Local Government or another Local Government;
- the purchase is acquired from a person registered on the WA Aboriginal Business Directory, as published by the Small Business Development Corporation, where the consideration under contract is worth
- \$250,000 or less and represents value for money;
- the purchase is acquired from an Australian Disability Enterprise and represents value for money;
- the purchase is from a pre-qualified supplier under a Panel established by the City; or
- any of the other exclusions under Regulation 11 of the Regulations apply.

Further to the above exemptions, the City limits the discretion from the requirement to call for multiple quotations for the following goods / services:

- subscriptions;
- association and Professional memberships;
- · conferences, seminars and training programs;
- Government Gazette advertising (regulatory requirement Local Government Act Section 3.12);
- government rates;
- non-contestable utility services;
- banking fees and costs;
- insurance premiums with LGISWA;
- proprietary consumables, parts and maintenance for existing equipment where there is no substitute or warranty is voided if a substitute is used.
- proprietary software license renewals (including support and maintenance), where the software continues to meet the needs and budget of the City, and there would be a migration and implementation cost to change software.

It should further be noted that the exemptions in the Purchasing Policy apply to all purchasing thresholds, excluding over \$250,000 ex GST.

7.7 Council Approvals

The Regulations provide that Council is required to Accept tenders (subject to approved Delegations of Authority). For the avoidance of doubt, Council approval is not required for the provision of goods or services when public tenders are not required to be invited (and are not invited), providing the expenditure is authorised through the annual budget or approved in accordance with section 6.8(1) of the Act.

Section 13 of the Regulations specify that if:

"a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited to the requirements of this Division."

Page | 6 of 7 CM D20/154967



8. Panels of Pre-qualified Suppliers

8.1 Policy Objectives

In accordance with Regulation 24AC of the *Local Government (Functions and General)*Regulations 1996, a Panel of Pre-qualified Suppliers ("Panel") may be created where most of the following factors apply:

- the City determines that a range of similar goods and services are required to be purchased on a continuing and regular basis;
- there are numerous potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of 'value for money';
- the purchasing activity under the intended Panel is assessed as being of a low to medium risk;
- the Panel will streamline and will improve procurement processes; and
- the City has the capability to establish, manage the risks and achieve the benefits expected of the proposed Panel.

The City will endeavour to ensure that Panels will not be created unless most of the above factors are firmly and quantifiably established.

8.2 Application

If the City determines it beneficial for a Panel to be created, it must do so in accordance with Part 4, Division 3 of the *Local Government (Functions and General) Regulations 1996.*

8.3 Purchasing from the panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

The City will take into account its purchasing thresholds when distributing work among panel members.

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award (via purchase order) communications must all be captured on the City's electronic records system. A record is to be maintained for each quotation process made under each Panel that captures all communications between the City and Panel members.

9. Records Management

Records of all purchasing activity must be retained in compliance with the *State Records Act 2000 (WA)*, the City's Records Management Policy and associated procurement procedures.

Page | 7 of 7 CM D20/154967



OFFICE USE ONLY	
Responsible Officer	Procurement and Contracts Officer
Initial Council adoption	DATE: 17/11/2020, REF# D20/218326
Reviewed / Amended	DATE: 22/09/2020, REF#: <trim ref=""></trim>
Next Review Date	DATE: 23/09/2024,

Page | 8 of 7 CM D20/154967

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

SUMMARY OF SUBMISSIONS ON POLICIES

Amendments to Purchasing Policy

Summary of public comment

SUBMISSION 1

Has the Reconciliation Action Plan Working Group had input into this process - Amendment to purchasing policy regarding Indigenous businesses.

Administration's response

The consultation process for the proposed amendments to the Purchasing Policy occurred in 2022 and 2023. The draft amendments were sent to the City's Community Development Advisor – Reconciliation for review and comment. The Community Development Advisor was very supportive of the amendment and agreed that it aligned well with the City's commitments. The amendment was also sent to the City's Aboriginal Engagement Officer for review and comment who was also supportive of the amendment.

Further to the above, Administration also conducted an analysis on the City's spend on Aboriginal and Torres Strait Islander businesses over an 18 month period. The outcome of this analysis informed and validated the recommended increase of the purchasing thresholds and amendments to the purchasing requirements. Raising the purchasing thresholds and amending the purchasing requirements improves the ability to easily purchase goods and/or services from Aboriginal and Torres Strait Islander businesses which will assist in supporting these businesses to grow and, in turn can support the growth of jobs for Aboriginal and Torres Strait Islander people.

Having the ability and freedom to directly engage Aboriginal and Torres Strait Islander businesses will contribute towards the City's Innovate Reconciliation Action Plan 2022 – 2024 Action and Deliverable 13 - Increase Aboriginal and Torres Strait Islander supplier diversity within our organisation to support improved economic and social outcomes.

The City's Coordinator Procurement and Contracts also attended the City of Vincent Internal Reconciliation Action Plan Working Group in March 2023 and provided an update as to the status of the Purchasing Policy amendments.

Page 1

SUBMISSION 2

Section 4, and to some extent Section 5, are just exercises in virtue signalling as they are written. The guiding principle is "Value For Money" - it usurps all other criteria.

The section ends with a statement that the City will endeavour to procure goods and services from ATSI companies. 'Endeavour' is a pretty wishywashy word which gives no guidance to purchasing officers. It would be clearer if the statement included something along the lines of "where an assessment of value for money results in offers which are considered to provide equal value for money, preference will be given to"

This reinforces the concept of 'value for money' and reduces the chance that a purchasing officer misinterprets the intention and simply gives a contract to an ATSI company without considering value for money.

I object to increasing the limit for purchases without a quote to \$2,000 (Section 7.4). The limit should remain at \$200. The underlying principle should be about getting the best price for the community and not about making it easier for purchasing staff. Raising the limit to \$2,000 is just an invitation for corrupt behaviour on a larger scale.

The City accepts the suggested wording and will update the Aboriginal and Torres Strait Islander Principle and Disability Enterprise Principle to specify; where a value for money assessment of multiple offers has an equal result, then preference will be given to procure goods and/or services from Aboriginal and Torres Strait Islander businesses or Disability Enterprises and Disability-Owned or run businesses.

The decision to raise the threshold to \$2,000 was based on the City conducting an in-depth analysis of the following:

- Types of purchases and level of risk of those purchases up to this amount;
- Benchmarking against other Councils;
- · Current financial climate;
- Ability to engage local suppliers; and
- Ability to engage Aboriginal and Torres Strait Islander and Disability businesses.

The outcome of this analysis indicated that increasing the direct purchase threshold would deliver the following benefits:

- · Better engagement with local suppliers;
- Improved engagement Aboriginal and Torres Strait Islander businesses and Disability businesses;
- Current risks created by delays in sourcing of these low value/low risk requirements would be reduced; and
- Administrative efficiencies achieved resulting in improved service delivery.

Page 2

The City's Fraud and Corruption Prevention Policy sets out the City's approach to fraud and corruption prevention, detection, monitoring and reporting. This Policy is supported by a Fraud and Corruption Prevention Plan which provides a structured framework for fraud and corruption prevention, detection, monitoring and reporting.

Page 3

11.9 PROPOSAL TO HOLD EVENTS AT LEEDERVILLE OVAL

Attachments: 1. Leederville Oval Map of Leased Area 🖟 🖫

RECOMMENDATION:

That Council:

- 1. Subject to the approval of the Minister of Lands, APPROVES the grant of licence to Newox Pty Ltd (ACN 640 888 599) for the use of a portion of Leederville Oval, 246 (Lot 500) Vincent Street, Leederville on the following key terms:
 - 1.1 Initial Term: Two (2) years as follows:

Events including use of Leederville Oval: 1 October 2023 to 7 January 2024; and 1 October 2024 to 7 January 2025.

Events solely using internal common area, club rooms

and car park:

1 October 2023 to 30 September 2025.

1.2 Option Term: Two x One (1) year term as follows:

Events including use of Leederville Oval: 1 October 2025 to 7 January 2026; and 1 October 2026 to 7 January 2027;

Events solely using internal common area, club rooms

and car park:

1 October 2025 to 30 September 2026; and 1 October 2026 to 30 September 2027;

both at the absolute discretion of the City.

1.3 Licence Fee: 1 October 2023 to 30 September 2025:

Based on City of Vincent's fees and charges applicable

to Leederville Oval for financial year 2023/2024.

1 October 2025 to 30 September 2027:

Based on City of Vincent's fees and charges applicable to Leederville Oval as at 1 July of the respective financial

year.

1.4 Licence Area: Portion of Leederville Oval, being oval section, common

area section, additional facilities, and car parking area (i.e. all of Lot 500 Vincent Street, Leederville except the areas leased to East Perth Football Club Inc., Subiaco Football Club Inc. and the Department of Local

Government, Sport and Cultural Industries).

1.5 Permitted Purpose: To host a number of events focused around food, music

or family friendly entertainment.

Proposed events under this Licence shall be operated in keeping with the deliverables of the City's Public Health Plan, including:

- Plan, including:
- The event activities shall not be focused on the consumption of alcohol;
- b) Alcohol advertising, marketing, promotion and sponsorship shall be limited; and

c) All events shall be smoke and vape free.

1.6 Outgoings: Lighting as per City of Vincent's fees and charges

adopted as at 1 July annually.

1.7 Cleaning and

Maintenance: Licensee's responsibility.

1.8 Make good: Licensee's responsibility, including through bond

payment for turf repair by City.

1.9 Approvals The licensee shall make all relevant applications to the

City, prior to each event, for approval under relevant Environmental Noise, Building and Health legislation.

1.10 Redevelopment: If the City:

d) wishes to develop the Land or its surrounds; or

e) determines that it can no longer maintain the Land in a safe and occupiable condition.

in a sale and occupiable condition,

the City, may upon providing the Licensee with 3 months' prior notice, require the Licensee to surrender the licence over the Land.

- 2. Subject to the Minister's approval in Recommendation 1 and final satisfactory negotiations being carried out by the Chief Executive Officer, AUTHORISES the Mayor and the Chief Executive Officer to affix the common seal and execute the Licence; and
- 3. NOTES that the event organiser would be required to inform the community of event details ahead of events.

PURPOSE OF REPORT:

To consider granting a Licence to Newox Pty Ltd (ACN 640 888 599) as trustee for the Newox Trust (Licensee) for the use of the portions of Leederville Oval, 246 (Lot 500) Vincent Street, Leederville, that are not currently leased from the City (Licence Area).

BACKGROUND:

Land

No. 246 (Lot 500) Vincent Street, Leederville (Land) is reserved Parks and Recreation under the Metropolitan Region Scheme and is Crown land. Pursuant to a Management Order dated 22 September 2009, the City is vested with the care control and management of the Land for Recreation, Office and Administration purposes. The City has the power to lease, sub-lease or licence the Land for any term not exceeding 30 years subject to the prior written approval of the Minister for Lands.

The City has a lease with the East Perth Football Club and the Subiaco Football Club (the Clubs) for the period from 1 November 2004 to 31 October 2025. At the end of the current lease period, the Clubs have a right to exercise the option to extend the lease for a further nine years. The leases are for portions of the building shown in the Leederville Oval map attached as **Attachment 1**.

Newox Pty Ltd Proposal

The Licensee is a company associated with FJM Property. The Newox Trust has a long term lease over and runs the Leederville Hotel.

In early May 2023, the Licensee requested exclusive rights to the unleased areas of Leederville Oval for the purpose of hosting a series of events focused around food and beverage offerings and/or music.

The proposal would include the use of the Clubs leased areas, in which the Licensee would negotiate and arrange with the two clubs.

The Licensee has advised that they have the support of the Clubs for this proposal and propose to share revenue with the Clubs in return for the use of their clubrooms.

The proposed licence with the City would cover the interconnecting area between the Clubs' leased areas, as well as the oval, car park and other common areas.

The Licensee is looking to hold events on two distinctly different scales:

- Larger events would utilise the whole or at least a substantial part of the Leederville Oval and its
 amenities. The larger events are all proposed to be family friendly, with the exception of a New Year's
 Eve event; and
- Smaller events would be confined to the Clubs' leased premises; the interconnecting area between the Clubs' leased areas at the rear of the first floor old grandstand; a small portion of the car park and the toilets at the rear of the grandstand. The smaller events would either be family friendly or be confined to the internal areas and held at night.

The Licensee has advised that the events using the oval are proposed to occur only between October and December each year and that no events would occur during the Western Australian Football League (WAFL) season. Events using the clubrooms and inter-connecting area could potentially be used throughout the year subject to approval from the Clubs.

The Licensee has requested for the licence to commence by mid-2023.

DETAILS:

Licence

The Licensee's proposal to host the events at Leederville Oval would be considered under a licence tenure where they have a contractual right to non-exclusive occupation and use of the Licence Area. In accordance with the Property Management Framework (adopted by Council on 17 November 2020), the Licensee is classified as a category 3 tenant, being a commercial entity. The framework sets out that the tenancy fee for a licence is to be negotiated.

The Licensee has proposed the following key licence terms:

1	Initial Term	Two years commencing 1 October 2023 and expiring on 30 September 2025.
2	Option Term	Two x One (1) year term.
3	Licence Fee	As per City of Vincent's fees and charges applicable to Leederville Oval for the
		respective financial year.
4	Licence Area	Portion of Leederville Oval, being the oval section, common area section,
		additional facilities, and car parking area.
5	Permitted	To host a number of events focused around food, music or family friendly
	Purpose	entertainment.
6	Outgoings	Lighting as per City of Vincent's fees and charges adopted as at 1 July annually.
7	Cleaning and	Licensee's responsibility.
	maintenance	
8	Make Good	Licensee's responsibility, including through bond payment for turf repair by City.
9	Redevelopment	If the City:
		a) wishes to develop the Land or its surrounds; or
		b) determines that it can no longer maintain the Land in a safe and
		occupiable condition;
		the City, may upon providing the Licensee with 3 months' prior notice, require
		the Licensee to surrender the licence over the Land.

Licence Term

As the Licensee only wants the right to use Leederville Oval for events between October and December each year, it is proposed that the licence be granted only for this period rather than for a continuous 24 months. This would allow others to propose events at other times of the year, such as St Patricks Day.

It is proposed that the option term be at the absolute discretion of the City.

Licence Fees

The City of Vincent's current fees and charges applicable to Leederville Oval are as follows:

- Half Day Event Under 1,000 people \$2,500.00 PLUS Bump in/Bump out \$1,250;
- Full Day Event Under 1,000 people \$5,000.00 PLUS Bump in/Bump out \$2,500;
- Full Day Event of 1,000 5,000 patrons \$7,900.00 per day PLUS Bump in/Bump out \$3,950 PLUS Event Application Fee \$500;
- Full Day Event of 5,000 12,000 patrons \$12,600.00 per day PLUS Bump in/Bump out \$6,300 PLUS Event Application Fee \$500; and
- Note: Floodlights per hour \$ 276.00.

These fees would provide the most appropriate basis for the licence fees, noting that they do not include a fee for the use of the car park or the bar between the two club rooms.

For use of the car park and the area between the two club rooms, the Licensee has proposed a fee of \$1,000 per day. This proposed fee is acceptable in the context of the fees charged by other inner city local governments for the use of unpaid car parks and that the City currently does not have a fee or charge for the use of these spaces.

The licensee (or other responsible person(s)) will be subject to paying fees and charges associated with event related applications (public building, food, noise etc.), for each event, per the City's Fees and Charges schedule for the relevant financial year.

Licence Area

The Licence Area will comprise of portion of the Leederville Oval, being the oval section, common area section, additional facilities and car parking area.

Before entering into the licence, the City would be required to gain support from all lease and licence holders over the Land.

The licence would not apply to the areas leased by the Clubs, being their club rooms and changerooms. In order to use these areas, the Licensee would require the consent from the Clubs.

The licence would require the Licensee to inform lease and licence holders of any events before they occur.

Permitted Purpose

It is recommended that the events proposed be required to meet the deliverables in the City's Public Health Plan and not be focused around alcoholic beverage offerings.

It is recommended that the licence require any events to be open to all ages and family friendly with the exception of late night events, which could be permitted to be over 18's only, provided alcoholic beverage offerings are not the focus of the event and alcohol consumption is not promoted by the event.

The maximum accommodation for any event at the Licence Area would be subject to State Government regulations based on:

- Use of the venue / building(s);
- Available floor space (publicly accessible);
- Available exits (number and aggregate width); and
- Available sanitary facilities.

The Licensee would be responsible for making the relevant applications to construct, alter or extend the Public Building(s) proposed to be used at Leederville Oval, prior to each event, and occupancy of the venue would be subject to approval being granted.

Temporary structures erected for any event at Leederville Oval would be subject to independent certification by a suitable qualified engineer/building surveyor/person. The City would require sufficient evidence to be

provided, prior to the use of the structure(s), to satisfy evidence of suitability, safety, accessibility and integrity.

Exits and toilet facilities at Leederville Oval are not currently adequate for large event crowds and additional signage and accessible toilets would be required to accommodate such events.

In relation to the Leederville Oval itself, due to the short 'dummy fence' that surrounds it, the available capacity of the pitch/oval would be limited at any one time, depending on the management measures being implemented by the Licensee.

The use of amplified sound at any event at the Venue will be subject to compliance with the Environmental Protection (Noise) Regulations 1997 (Noise Regulations). A detailed noise management plan will be required for any event involving the use of amplified music. A maximum of two events, in any consecutive 12 month period, may be considered in accordance with Regulation 18 of the Noise Regulations.

Cleaning

All cleaning and maintenance associated with events would be the responsibility of the Licensee.

Make Good

The events would take place during the WAFL offseason, during which time reticulation needs to take place on the oval. The impact on the turf of any events taking place on the oval would need to be carefully managed and restrictions would be put in place through the terms of the licence to ensure that any damage can be managed and reticulation can occur in preparation for the WAFL preseason.

In addition, the Licensee acknowledges that AFLW and AFL preseason games are sometimes held on Leederville Oval during the proposed events period (October to December). The licence would need to be restricted so that if these games are proposed, they can occur. These restrictions would include not permitting events on the oval surface for at least six weeks prior to any AFLW or AFL preseason games. Events could then occur on the oval after games, provided watering is not impacted. Turf renovations to repair any damage could then occur in January ready for the WAFL preseason training.

The turf repairs resulting from the events would be funded by the Licensee. A bond would be retained for the event season and the City would undertake any remediation work.

CONSULTATION/ADVERTISING:

The City would be required to obtain the written consent of the lease holders and licence owners prior to entering into the licence.

The licence holder would be required under the licence to notify the lease holders, licence owners and the community of event details prior to events occurring.

LEGAL/POLICY:

- Health (Miscellaneous Provisions) Act 1911
- Health (Public Buildings) Regulations 1992
- Health (Temporary Sanitary Conveniences) Regulations 1997
- Guidelines for Concerts, Events and Organised Gatherings 2022
- AS/NZS ISO 31000:2009
- Building Act 2011
- National Construction Code
- Building Regulations 2012
- Environmental Protection Act 1987
- Environmental Protection (Noise) Regulations 1997

The grant of licence would require the Minister for Lands consent.

The event organiser would be required to provide advance resident notification of the event program and details.

RISK MANAGEMENT IMPLICATIONS

Medium: It is low to medium risk for Council to approve this license as proposal with the following issues to be considered

Risks	Mitigation
Delays to turf renovations during the football off season impacting on the WAFL clubs preseason use of the ground and use of the oval during the WAFL season	 Licence to require turf maintenance plan prior to commencement of each event season (WAFL off-season) and event usage to comply with this turf maintenance plan. This may restrict use of the oval at particular times and set maximum usage periods (i.e. two days maximum) to ensure turf replacement and reticulation can take place. Licence to require the licensee to fund any additional costs over and above the turf maintenance plan approved at the start of the off-season. Bond retained at start of season for turf repair following events season.
Impact on AFLW and AFL preseason game opportunities at Leederville Oval	Licence to prioritise AFLW and preseason AFL games over licensee's events, including the six weeks prior to those games.
Noise complaints from nearby residents	 Licence to require the licensee to prepare a noise management plan for each event, for assessment and consideration under the Environmental Protection (Noise) Regulations 1997. The noise management plan must include details on the proposed impact to surrounding properties, and appropriate noise mitigation and management measures. Licence to require the licensee to notify all impacted residents, within a radius agreed by the City, for each proposed event. This notification must include details of the potential noise impact and direct contact details to the event Owner/Operator so that action occurs immediately. For any event that involve amplified music (for example: concert, live music, DJs etc.), a maximum of two such events will be permitted in the first season. The second season could consider additional events if there is majority community support.
Antisocial behaviour from event patrons	 Licence to require security management plan for each event, including crowd management and notification to surrounding residents regarding events and security's direct contact details so that they can be notified of any antisocial behaviour and action is taken immediately. Licence to require all large-scale events, with the exception of New Year's, required to family friendly events. Licence to require all other events to be food or music focused, rather than focused on the consumption of alcohol; and limit alcohol advertising, marketing, promotion and sponsorship. Licence to require event management plan for approval by the City, to ensure learnings from each event improve subsequent approach.

Benefits:

- Financial return to the City;
- Increased economic benefit to Leederville Town Centre;
- Financial support for the two WAFL clubs;
- Activation of Leederville Oval during the football off season; and
- Vibrancy and activation of Leederville Town Centre.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Connected Community

Our community facilities and spaces are well known and well used.

Thriving Places

We encourage innovation in business, social enterprise and imaginative uses of space, both public and private.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

The City of Vincent's Public Health Plan 2020-2025 sets the long-term goal of reducing smoking and harmful alcohol use, with the following key deliverables related to events proposals:

- "1.4 Reduce exposure to unhealthy advertising, marketing, promotion and sponsorship (includes, but not limited to alcohol, unhealthy food and drink, smoking, and gambling)"
- 18.1 Develop partnerships with the community, organisations and licenced premises to reduce the risk of antisocial behaviour and alcohol related harm in the community
- 18.2 Support the implementation of alcohol and or smoke free environments including festivals, events, activities and or clubs
- 18.3 Incorporate public health principles into applications involving the sale and supply of alcohol."

The events proposed by Newox Pty Ltd would be required to achieve the above deliverables.

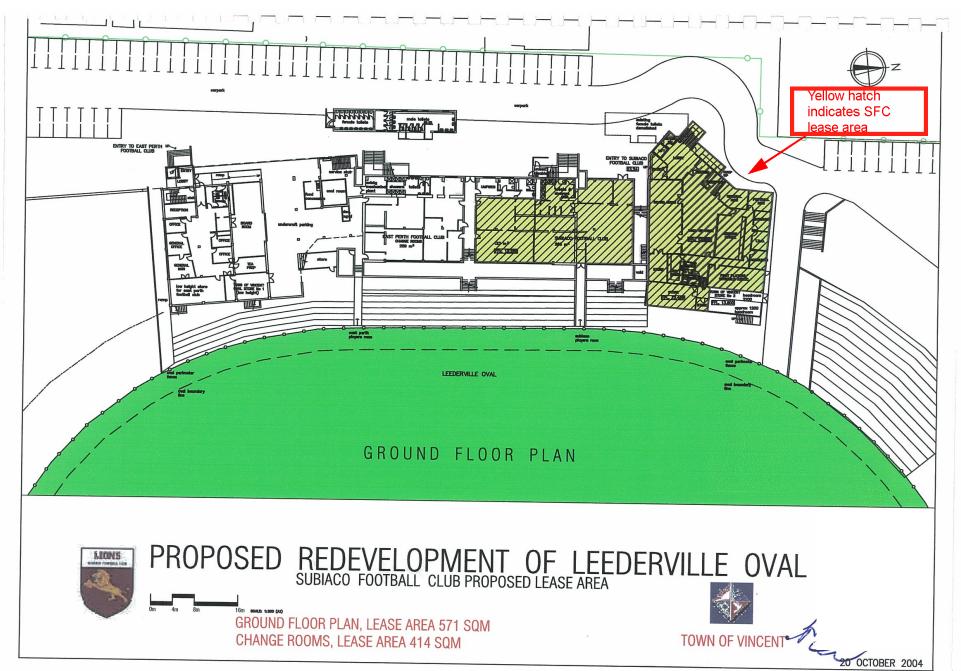
FINANCIAL/BUDGET IMPLICATIONS:

The City would benefit from additional revenue generated as a result of the licence.

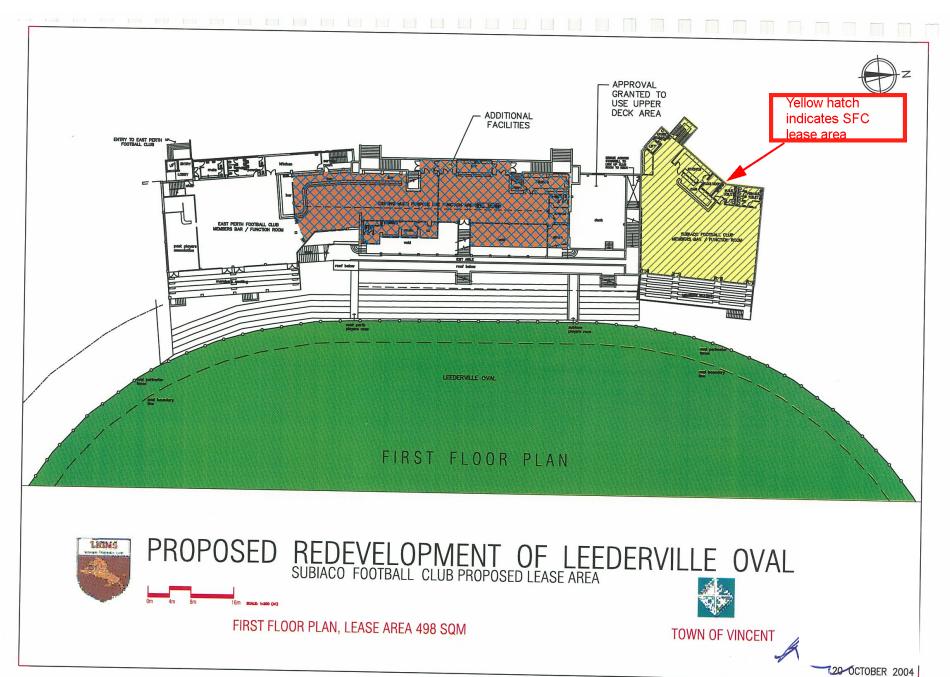
COMMENTS:

The presence of large-scale events at Leederville Oval brings many advantages to Leederville Town Centre, attracting visitors who would patronise local businesses and contribute to the overall economic development and vibrancy of the town centre. As demonstrated by the WAFL Grand Final in 2022, there was an approximate increase of \$283,000 in spending in the town centre on event day. The City would continue to monitor the spend map data to measure the economic impact on local businesses while events are taking place. These types of events would highlight Leederville as an attractive destination for local residents and tourists alike.

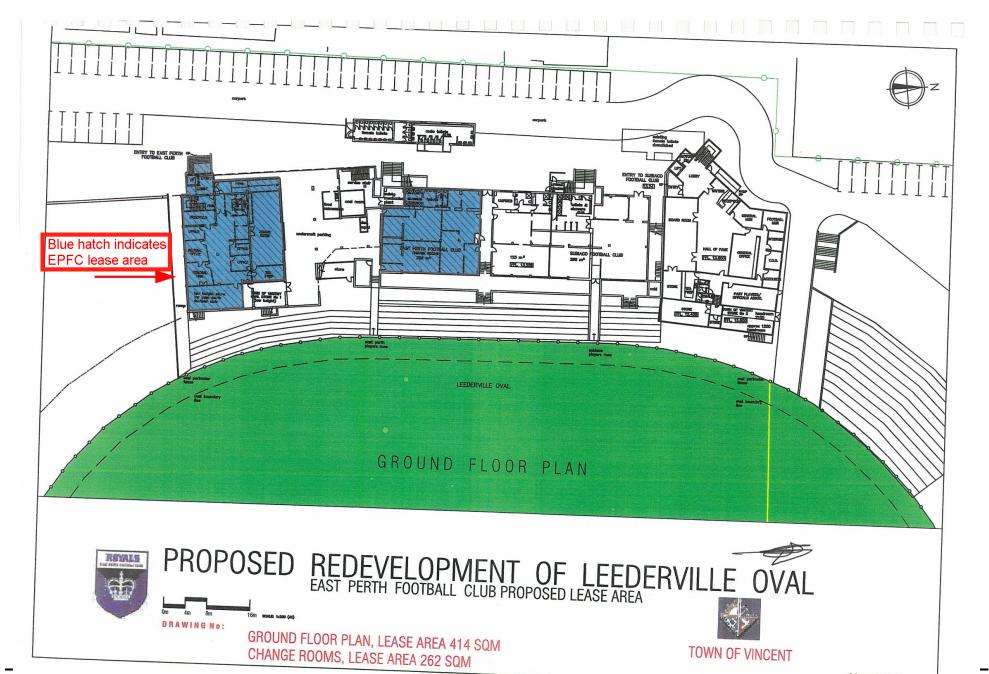
The City would work with Newox Pty Ltd to reduce any impacts on surrounding residents which would be managed through community consultation, noise management plans, ingress and egress plans and resident notifications. Impacts on the community would be monitored over the event period.

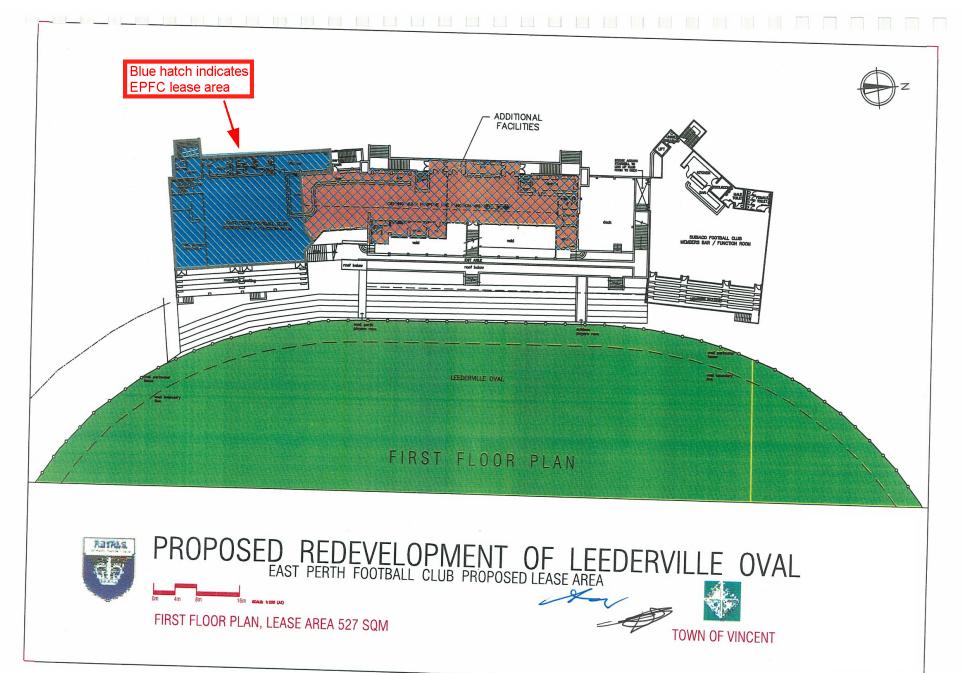


ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



Ιt





12 CHIEF EXECUTIVE OFFICER

12.1 ANNUAL REVIEW OF COUNCIL DELEGATIONS

Attachments:

1. Register of Council Delegations - Marked up for 2023 Review U



RECOMMENDATION:

That Council:

- 1. NOTES the annual review of its delegations in accordance with Section 5.46(2) of the Local Government Act 1995, as outlined in this report; and
- 2. DELEGATES BY ABSOLUTE MAJORITY the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

PURPOSE OF REPORT:

To consider amendments to the City's Delegated Authority Register (Register), following a review as required under the Local Government Act 1995 (Act).

BACKGROUND:

All delegations made under the Act must be made by absolute majority and recorded in a register. Sections 5.18 and 5.46 of the Act require that at least once every financial year, delegations are to be reviewed by the delegator for those delegations under the Act, but also presents an opportunity to review delegations made under other legislation. Council undertook its last annual review of delegations in April 2022 and endorsed the proposed outcome of that review at its 17 May 2022 meeting.

The purpose of delegating power is to enable routine decision making to be undertaken in a cost effective and efficient manner, or rapidly where a time imperative may be involved.

Council is required to make decisions of high importance, some of which require absolute majority decisions and cannot be delegated.

Council also has discretionary functions that involve making routine decisions that are high frequency and low risk. It is appropriate for Council to delegate these functions to the Chief Executive Officer (CEO). The Register of Delegations sets out the powers and functions delegated from Council to the CEO.

DETAILS:

The annual review of delegations by Council is a statutory requirement and is also necessary to ensure the delegations remain consistent with legislation and applicable to the City's current operational needs.

In March 2023, Administration undertook a review of the City's delegations. A 'tracked changes' version of the Council Delegations Register is at Attachment 1.

As a result of this review the following changes to the Council delegations are proposed.

Delegation	Action	Comments
2.2.18 – Leases and licences to Small Community	Clarify the Function of the delegation with reference to s3.58	Administrative for consistency
Groups, Sporting Clubs and Community Groups and Organisations	Clarify delegation for Category 1 & 2	Clarify that the delegation allows for negotiation of special conditions (i.e., lease period less than the management framework based on group circumstances) this would ensure administration:

Item 12.1 Page 452

Delegation	Action	Comments
as in accordance with the Property Management Framework	Extend authority to execute minor variations to Category 3 & 4	 have a consistent approach when resolving and finalising negotiation matters including additional special conditions with lessees which will provide certainty and more timely outcomes; ensure a more efficient turnaround with transitioning tenants to their respective occupancy agreements; and manage tenant relationships. Category 3 & 4 tenants are higher risk, and the delegation only extends to minor variations which will enable Administration to have a consistent approach when resolving and finalising negotiation matters, including additional special conditions with lessees, which will provide certainty and more timely outcomes; and better manage tenant relationships.
2.2.20 – Defer payment, grant discounts, waive fees or write off debts	Increase the power to waive fees or write off debts relating to infringements from \$270 to \$650, and to write-off debts with the Fines Enforcement Registry to a maximum combined total of \$50,000	The current maximum infringement is \$500 (parking in an Acrod bay). Increasing the write-off limit to \$650, will take into account this infringement amount, including all additional related agency and FER lodgement costs.
3.1.1 – Council to CEO – all Local Laws & 3.1.8 – Delegation by CEO to other employees – Animal Local Law	New delegation to administer the City's Animal Local Law	The City's Animal Local Law was made by Council at its meeting held 13 December 2022 – Item 10.3.
4.1 – Grant or refuse a Building Permit & 4.2 – Demolition permits	Extend delegation to section 17 of the Building Act 2011	Under the <i>Building Act 2011</i> , there are two types of building permit applications – certified and uncertified. Uncertified applications are applicable only to residential developments for e.g., single dwelling, outbuildings, swimming pool, retaining wall and patio. The City's building surveyors assess the uncertified applications and sign a Certificate of Design Compliance (CDC) for the building or incidental structure that is the subject of the application if the building or incidental structure is deemed to comply with the requirements of the National Construction Code (NCC). If a CDC cannot be issued by the City's building surveyors due to non-compliance with NCC provisions, the City will refuse to grant a building permit for the proposed building work.
4.10 – Powers of Entry	Add new delegation for powers of entry – sections 100, 101, 102,104, 105, 106 and 107 of the Building Act 2011	To provide authority of authorised persons under the <i>Building Act</i> 2011 to enter and remain on a place at any reasonable time for compliance purposes in relation to building work, demolition work, and an existing building or incidental structure. Currently, there is no delegation for authorised persons to gain entry onto a property under the <i>Building Act</i> 2011 by Compliance Services and Building Services for building compliance and enforcement purposes.

Item 12.1 Page 453

Delegation	Action	Comments
11.3 – Food business registrations	Extend delegation to Coordinator Environmental Health	The health team determines approval of food business registration. Delegation at Coordinator level is recommended to assist with operational requirements.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

Section 5.46(2) of the Act requires Council to review of its delegations at least once every financial year.

RISK MANAGEMENT IMPLICATIONS

Low: There is low risk in Council approving the new delegations due to the conditions on the delegations which define clear authorities and accountabilities for City officers.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

We are open and accountable to an engaged community.

Our resources and assets are planned and managed in an efficient and sustainable manner.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

Nil.

Item 12.1 Page 454



REGISTER OF DELEGATIONS, AUTHORISATIONS AND APPOINTMENTS

Delegations from Council to the CEO
Delegations from the CEO to other employees
Authorisations by the CEO of other employees
Appointments by the CEO of other employees

Proposed changes are in Red

Reviewed by Administration 24 March 2022 16 March 2023 Reviewed by Council 17 May 2022 16 May 2023

Contents

1		Introduction	<u>6610</u>
		ne difference between a delegation, 'acting through' another person ar	
		ed person'	· · · · · · · · · · · · · · · · · · ·
		ne Interpretation Act 1984 – principles of delegation	· · · · · · · · · · · · · · · · · · ·
		ow this document is structured	
	1.4 Ex	ercising delegated authority	
2		Delegations made under the Local Government Act 1995	
	2.1 De	elegations from Council to committees	<u>1414</u> 18
	2.1.1	Delegation to Behaviour Complaints Committee	
	2.2 De	elegations from Council to the CEO	<u>151519</u>
	2.2.1	Appointment of an acting CEO	<u>151519</u>
	2.2.2	Serving of notices requiring certain things to be done by owner or or land	
	2.2.3	Performing particular things on land which is not local government p	
	2.2.4	Powers of entry	
	2.2.5	Declare vehicle is abandoned vehicle wreck	
	2.2.6	Confiscated or uncollected goods	<u>20202</u> 4
	2.2.7	Disposal of sick or injured animals	<u>212125</u>
	2.2.8	Closing thoroughfares to vehicles	<u>22222</u> 6
	2.2.9	Control reserves and certain unvested facilities	<u>232327</u>
	2.2.10	Obstruction of footpaths and thoroughfares	<u>242428</u>
	2.2.11	Public thoroughfares – dangerous excavations	<u>262630</u>
	2.2.12	Crossovers - construction, repair and removal	<u>272731</u>
	2.2.13	Private works on, over or under public places	<u>282832</u>
	2.2.14	Expressions of interest for goods and services	<u>292933</u>
	2.2.15	Tenders for goods and services	<u>303034</u>
	2.2.16	Disposing of property	<u>333337</u>
	2.2.18	Disposing of Property by Leases and Licences	<u>353539</u>
	2.2.19	Payments from the municipal or trust funds	<u>353741</u>
	2.2.20	Defer payment, grant discounts, waive fees or write off debts	<u>383943</u>
	2.2.21	Amendment of a rate record	<u>3940</u> 44
	2.2.22	Agreement as to payment of rates and service charges	<u>4041</u> 45
	2.2.23	Determine due date for rates or service charges	
	2.2.24	Recovery of rates or service charges	
	2.2.25	Recovery of rates debts – require lessee to pay rent	
	2.2.26	Recovery of rates debts - actions to take possession of the land	

	Rate record – objections	<u>4546</u> 50
2.2.2	Power to invest and manage investments	<u>4647</u> 51
2.2.2	29 Dealing with objections under Part 9 of Local Government Act 19	95 <u>474852</u>
2.2.	80 Execution of documents	<u>4849</u> 53
2.2.	31 Appointing External Complaints Officer	<u>495054</u>
2.2.32	Appointment of Community Directors – Leederville Gardens	<u>505155</u>
3	Local Laws	<u>515256</u>
3.1	Administer Local Laws	<u>515256</u>
3.1.	Council to CEO – all Local Laws	<u>515256</u>
4	Delegations made under the Building Act 2011	<u>525357</u>
4.1	Grant or refuse a Building Permit	<u>525357</u>
4.2	Demolition permits	<u>545559</u>
4.3	Occupancy permits or building approval certificates	<u>555660</u>
4.4	Building Orders	<u>565761</u>
4.5	Inspection and copies of building records	<u>585963</u>
4.6	Referrals and issuing certificates	<u>596064</u>
4.7	Private pool barrier – performance solutions	<u>606165</u>
4.8	Smoke alarms – performance solutions	<u>616266</u>
4.9	Designate employees as Authorised Persons	<u>626367</u>
4.10	Powers of entry	<u>6364</u> 68
4.11	Prosecutions	
4.11	PTOSECULIONS	<u>656670</u>
4.11	Issue of Building Infringement Notices	
4.12 5	Issue of Building Infringement Notices	
4.12 5	Issue of Building Infringement Notices	<u>6667</u> 71 lotices <u>6768</u> 72
4.12 5 Enforcer	Issue of Building Infringement Notices	<u>6667</u> 74 lotices <u>676872</u> <u>676872</u>
4.12 5 Enforcer 5.1	Issue of Building Infringement Notices Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons	666771 lotices 676872 676872 686973
4.12 5 Enforcer 5.1 6	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms	666771 lotices 676872 676872 686973 24 and 26
4.12 5 Enforcer 5.1 6 6.1	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973	666771 lotices 676872 676872 686973 24 and 26 697074
4.12 5 Enforcer 5.1 6 6.1	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954	666771 lotices 676872 676872 686973 24 and 26 697074
4.12 5 Enforcer 5.1 6 6.1 7	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954 Bush Fires Act 1954 – powers and duties	666771 lotices 676872 676872 686973 5 24 and 26 697074 707175 727377
4.12 5 Enforcer 5.1 6 6.1 7 7.1	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954 Bush Fires Act 1954 – powers and duties Delegations made under the Cat Act 2011 Delegations from Council to CEO	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1 8.1.	Delegations made under the Fines, Penalties, and Infringement Notices Delegations made under the Fines, Penalties, and Infringement Noticet 1984 Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954 Bush Fires Act 1954 – powers and duties	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478 737478
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1 8.1.	Delegations made under the Fines, Penalties, and Infringement Notices Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954 Bush Fires Act 1954 – powers and duties Delegations made under the Cat Act 2011 Delegations from Council to CEO Cat registrations Cat control notices Approval to breed cats	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478 737478 747579 757680
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1 8.1. 8.1.	Delegations made under the Fines, Penalties, and Infringement Notent Act 1984 Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985 Issue of approval for built strata subdivision under section 25 – Forms 686973 Delegations made under the Bush Fires Act 1954 Bush Fires Act 1954 – powers and duties Delegations made under the Cat Act 2011 Delegations from Council to CEO Cat registrations Cat control notices Approval to breed cats Recovery of costs – destruction of cats	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478 737478 747579 757680 767781
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1 8.1. 8.1. 8.1.	Delegations made under the Fines, Penalties, and Infringement Notert Act 1984 Designate employees as Authorised Persons	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478 747579 757680 767784 777882
4.12 5 Enforcer 5.1 6 6.1 7 7.1 8 8.1 8.1. 8.1. 8.1. 8.1.	Delegations made under the Fines, Penalties, and Infringement Notent Act 1984. Designate employees as Authorised Persons Delegations made under the Strata Titles Act 1985. Issue of approval for built strata subdivision under section 25 – Forms 6869.73 Delegations made under the Bush Fires Act 1954. Bush Fires Act 1954 – powers and duties Delegations made under the Cat Act 2011 Delegations from Council to CEO Cat registrations Cat control notices. Approval to breed cats Recovery of costs – destruction of cats Applications to keep additional cats Reduce or waive cat registration fee.	666771 lotices 676872 676872 686973 24 and 26 697074 707175 727377 737478 747579 757680 767781 777882 787983

Page 3

9.1	Refuse or cancel registration of a dog	<u>818286</u>
9.2	Recovery of moneys due under the Dog Act 1976	<u>828387</u>
9.3	Dispose of or sell dogs liable to be destroyed	<u>838488</u>
9.4	Declare dangerous dog	<u>848589</u>
9.5 revok	Dangerous dog declared or seized – deal with objections and determin e	
9.6	Deal with objection to notice to revoke dangerous dog declaration or de	
notice	8 <u>868791</u>	
9.7	Determine recoverable expenses for dangerous dog declaration	
9.8	Appointment of Authorised Persons	
10	Delegations made under the Tobacco Products Control Act 2006	
10.1	Appointment of Authorised Persons and Restricted Investigators	
11	Delegations made under the Food Act 2008	<u>909195</u>
11.1	Determine Compensation	<u>909195</u>
11.2	Prohibition orders	<u>919296</u>
11.3	Food business registrations	<u>929397</u>
11.4	Debt recovery and prosecutions	<u>939498</u>
11.5	Food businesses list – public access	<u>949599</u>
11.6	Appoint Authorised Officers and Designated Officers	<u>9596100</u>
12	Delegations made under the Graffiti Vandalism Act 2016	<u>9697101</u>
12.1	Give notice requiring obliteration of graffiti	<u>9697101</u>
12.2	Notices – deal with objections and give effect to notices	<u>9798102</u>
12.3	Obliterate graffiti on private property	<u>9899103</u>
12.4	Powers of entry	<u>99100</u> 104
13	Delegations made under the Public Health Act 2016	. <u>100101105</u>
13.1	Enforcement agency reports to the Chief Health Officer	<u>100101105</u>
13.2	Determine compensation for seized items	<u>101102106</u>
13.3	Commence Proceedings	<u>102103107</u>
13.4	Appoint Authorised Officer or Approved Officer (Asbestos Regulations)	. <u>103104108</u>
13.5	Designate Authorised Officers	. <u>104105109</u>
14	Delegations made under the <i>Health (Miscellaneous Provisions) Ac</i> 105106110	t 1911
14.1	Discharge of powers and duties under the Act	105 106110
14.2	Appoint Authorised Persons	
15	Appointment of authorised persons under the Caravan Parks and C	Camping
	s Act 1995	
15.1	Appointment of Authorised Persons by the CEO	
16	Delegations made under the Planning and Development Act 2005	
16.1	Delegations by Council to the CEO	
16.	1.1 Determination of various applications for development approval uncluded local Planning Scheme	der the City's

Page 4

16.1.2	Deal with illegal development under s214 of the Act
16.1.3	Enforce compliance with a direction issued under section 214 of the Act
16.1.4	Issue of heritage conservation notice under Planning and Development (Local
	Planning Schemes) Regulations 2015

Page 5

1 Introduction

This document is a register of the delegations, authorisations and appointments of the City of Vincent.

Some legislation confers powers on local governments to allow Council to delegate power to a committee of the local government, the local government's CEO or in limited circumstances other persons or employees.

The purpose of delegating a power is to allow matters that are routine, may have a time constraint or can change rapidly to be dealt with efficiently.

The extent of delegation, conditions that may be applied, records that must be kept and the review and amendment processes depend on the various heads of power in the Acts themselves.

Western Australian legislation may be accessed online at the State Law Publisher's website at https://www.legislation.wa.gov.au/ .

This register includes:

- Delegations from Council to the CEO;
- · Sub delegations from CEO to other employees;
- Appointments of authorised persons; and
- Appointments of other employees.

1.1 The difference between a delegation, 'acting through' another person and an 'authorised person'

A Delegation

Simply put, a delegation is the process prescribed in legislation for assigning authority to exercise an express power or duty from the delegate to another person (named by position title or office) or an entity (the delegate).

Some legislation confers a power directly on a person. A person appointed to a statutory office does not need any further delegation or authorisation in order to fulfil those assigned powers and duties. For example:

- The Local Government Act 1995 lists statutory offices including Mayor, CEO and Returning Officer:
- The Public Health Act 2016 assigns duties to Environmental Health Officers;
- The Building Act 2011 assigns duties to Building Surveyors; and
- The Local Government Act 1995, Cat Act 2011 and Graffiti Vandalism Act 2016 also allow a local government CEO to delegate any powers or duties assigned to their office.

Acting through another person

Employees do not always need delegations or sub delegations to carry out their tasks and functions on behalf of the local government. Basically a function may be undertaken through the "acting through" concept where a person has no discretion in carrying out that function – the outcome will not be substantially different regardless of the circumstances or who exercised the power.

Section 5.16(4) of the Local Government Act 1995 provides that:

(4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

Similarly, s5.45(2) Act provides that:

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

 a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or

Page 6

 a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and acting through is that a delegate exercises a decision making function in his or her own right. For example, an employee may pay an account or issue an approval if directed to do so by another employee who has the authority to make such a decision and chooses to "act through" another employee.

Authorised persons

Authorised persons (and who under some Acts do not necessarily have to be employees of the local government but often are) are given powers to do certain things under an Act, Regulation or local law; usually to issue an infringement, make inquiries, enter on to property, issue a notice or to enforce a provision.

In accordance with section 9.10(2) of the Act the CEO may appoint authorised persons for the purposes of 1 or more of the following laws;

- 1. Local Government Act 1995;
- Caravan Parks and Camping Grounds Act 1995;
- 3. Cat Act 2011:
- 4. Cemeteries Act 1986;
- 5. Control of Vehicles (Off-road Areas) Act 1978;
- 6. Dog Act 1976; and
- subsidiary legislation made under an Act referred above; and written law prescribed for the purposes of section 9.10 of the Local Government Act 1995.

The power to appoint an Authorised Officer may reside with the Council or the CEO depending on the legislation. Note that a council can delegate authority to its CEO to appoint authorised persons under legislation; in some Acts an employee or other person holding an office are directly authorised under that Act itself. Provisions vary by Act.

An authorised person, once appointed, is responsible for fulfilling the powers and duties assigned under law to an authorised person, which may be specified or limited in an Act or Regulation, or the certificate of authorisation. An authorised person cannot delegate their powers and duties to another person.

Who may appoint authorised persons depends on the enabling legislation.

Authorised persons may or may not have delegated authority to undertake certain actions – the delegation of authority is a separate matter, although they are included in this register for ease of reference and review.

1.2 The Interpretation Act 1984 - principles of delegation

Section 59 of the *Interpretation Act 1984* prescribes the framework for how delegated authority must be structured in Western Australian law. In summary:

- The written law (head of power) must include an express power to delegate, which specifically enables a person (the delegator) to make a delegation;
- In that same written law, there must be an express power or duty conferred or imposed on the delegator and it must be capable of being delegated. This means that:
 - The power or duty proposed for delegation must be written in the same law as the express power to delegate; and
 - b. That written law must not prohibit the power or duty from being delegated or contain limitations or conditions, which the proposed delegation exceeds.
- 3. The power to delegate cannot be delegated;
- 4. Delegations must be in writing (the instrument of delegation); and
- 5. Delegations must be advised to the delegate in writing.

Page 7

Note that nothing prevents the delegating body or person from taking back a delegation or sub delegation, or actually making the relevant decision on a particular issue. Similarly, a delegator does not have to exercise the delegation and may refer the decision back to the delegator.

Similarly, section 59(2) provides that:

The delegation of a power shall be deemed to include the delegation of any duty incidental thereto or connected therewith and the delegation of a duty shall be deemed to include the delegation of any power incidental thereto or connected therewith.

Delegation by office or by name

Section 53 of the *Interpretation Act 1984* provides that a delegation can be to the holder of an office (whether acting or permanent) or by naming an individual:

Where a written law confers a power or imposes a duty upon a person to appoint or designate a person to —

- (a) perform any function; or
- (b) be a member of any board, tribunal, commission, committee, council, or other similar body, whether corporate or unincorporate; or
 - (c) be or do any other thing.

that person may make the appointment or designation either by appointing or designating a person by name or by appointing or designating the holder of an office by the term designating his office; and any such appointment or designation of the holder of an office shall be construed as the appointment or designation of the person from time to time holding, acting in, or lawfully performing the functions of the office.

Delegations made by the City are to the holder of an office.

Section 49 of the *Interpretation Act 1984* provides that the officer's powers and duties may be exercised by acting officer

Where a written law confers a power or imposes a duty on the holder of a public office as such, the power may be exercised and the duty shall be performed by the person for the time being lawfully holding, acting in, or performing the functions of the office.

1.3 How this document is structured

Matters that apply generally to delegations and authorisations are set out in this introduction. As there can be differences in legislation, delegations that may be made under various Acts are set out by Act, rather than by employee or organisational structure.

While generally prohibited, some legislation does allow sub-delegation (mainly the Local Government Act) from Council to the CEO, and from the CEO to other employees. Delegations from the CEO to other employees and appointments of authorised persons are listed in other documents.

Each section of this document is structured as follows:

- Guidance notes, including any particular requirements of the enabling legislation of unusual features:
- Delegations from Council to a committee (if allowed by the enabling legislation and if the City
 has any committees established to deal with the power to be exercised);
- Delegations from the CEO to an employee (or other person if allowed by the enabling legislation); and
- A list of persons authorised to perform certain functions under the enabling legislation.

The individual delegations are set out as follows.

Heading

A snapshot of what it is that is delegated

Page 8

Delegation from Council to CEO

Most legislation refers to a 'local government'. This heading makes it clear that in this case, this is a delegation from Council to the CEO. Under most Acts, Council can only delegate to the CEO.

Delegator: Power / Duty assigned in legislation to:	'Local Government' will be the entity in most cases.
Express Power to Delegate: Power that enables a delegation to be made	This sets out the head of power in the Act or regulation that allows a power to be delegated; eg Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	The section or part of the Act that is being delegated; eg: Local Government Act 1995: s.5.50 Making payments to employees in addition to contract or award.
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	A summary of what is delegated; eg: The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Council Conditions on this Delegation:	This sets out any conditions or limitations; e.g.: Payments must be in accordance with Council policy 1234
Express Power to Sub- Delegate:	Some legislation allows sub-delegation from the CEO to another employee and some does not. Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Delegation by CEO to other employees

Where subdelegation is allowed, this section sets out who it is to, and what additional conditions might apply.

Sub-Delegate/s:	
Appointed by CEO	
CEO Conditions on this	
Sub-Delegation:	
Conditions on the original	
delegation also apply to the	
sub-delegations.	

Notes

This sets out any matters that might relate to the power delegated not covered above, links to policies, local laws or administrative procedures that might apply.

Page 9

1.4 Exercising delegated authority

Overall requirements

Before using a delegated authority a delegate must familiarise themselves with the legislative framework, conditions and limitations relevant to the statutory power or duty that informs the decisions they will make.

The delegate must also consider and apply local laws, Council decisions, policy, procedures or standards that are relevant to the decisions they are empowered to make.

Conflicts of interest

The City requires persons to whom authority has been delegated to deal appropriately with conflicts of interest.

Section 5.71 of the *Local Government Act 1995* provides that employees must disclose interests relating to delegated functions:

5.71. Employees to disclose interests relating to delegated functions

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and —

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and
- (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter.

Penalty: \$10 000 or imprisonment for 2 years.

A conflict of interest arises where a personal interest is in conflict with the public interest. Delegates must disclose any conflict of interest which may require them to be removed from the decision-making process.

A delegate must ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.

A delegate may also refer the decision making back to the delegator, where they consider there is a risk or sensitivity, which makes it more appropriate for the delegator to make that decision.

The City's Code of Conduct also applies.

Requirement for annual return and disclosures by delegate

An employee to whom a duty or power is delegated under the *Local Government Act 1995* is considered a 'designated employee' under section 5.74(1) of the Act and is required to complete a primary and annual return each year.

Keeping a record of decisions made under delegated authority

In accordance with Section 5.46(3) of the *Local Government Act 1995*, a person to whom a power or duty is delegated is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Regulation 19 of the Local Government (Administration) Regulations 1996 requires a delegate to keep a written record of:

- a. how the person exercised the power or discharged the duty;
- b. when the person exercised the power or discharged the duty; and
- the person or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

Page 10

The City has decided that this applies regardless of the enabling legislation.

A central record of decisions made under a delegation is unnecessary but a record must be kept by the person exercising the power.

A record made that complies with the City's record keeping policy (e.g. a letter or email sent in accordance with that policy) is sufficient.

Ethical and accountable decision making

Delegates are accountable for all decisions that they make and must ensure that those decisions are made with the highest of ethical and professional standards.

Page 11

2 Delegations made under the Local Government Act 1995

The Local Government Act 1995 (the Act) is the legislation most widely used for delegations by local governments.

The Act confers some powers directly on a CEO, and s 5.44 sets out the duties of a CEO.

This part of the register deals with delegations from Council under the Act. Under this Act, Council may delegate authority to a committee or to the CEO.

Council may place restrictions or conditions on the exercise of that power or duty such as a financial amount, to take into account a policy or direction from Council, or something particular only to the matter delegated.

Delegation from Council to a committee

Section 5.16 of the *Local Government Act* 1995 allows Council to delegate by an absolute majority vote some powers and duties to certain committees. This is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Subject to sections 58 and 59 of the Interpretation Act 1984 -

- (a) A delegation made to a committee under s5.16 has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
- (b) Any decision to amend or revoke a delegation under this section is to be by an absolute majority.

There are limits on delegation of powers and duties to certain committees set out in s5.17:

- (1) A local government can delegate
 - (a) to a committee comprising council members only, any of the council's powers or duties under this Act except
 - any power or duty that requires a decision of an absolute majority or a 75% majority of the local government; and
 - (ii) any other power or duty that is prescribed;

and

- (b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4: and
- (c) to a committee referred to in section 5.9(2)(c), (d) or (e)*, any of the local government's powers or duties that are necessary or convenient for the proper management of —
 - (i) the local government's property; or
 - (ii) an event in which the local government is involved.
- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f)**.
- * A committee comprising:
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons.

Delegation from Council to the CEO

Section 5.42 allows Council to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act.

It cannot delegate to any other person or employee unless expressly provided for in legislation.

All delegations made by Council to the CEO must be by an absolute majority decision, and must be reviewed at least annually.

Page 12

^{**} A committee comprising of other persons only.

Restrictions on delegations from the Council to the CEO

Section 5.43 of the Act restricts what can be delegated by Council to the CEO:

- A power under sections 214(2), (3) or (5) of the Planning and Development Act 2005 (which
 relate to a local governments powers to deal with Illegal development);
- Any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- · Appointing an auditor;
- Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- Any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100 (which
 relate to fees for elected members, an allowance for the Deputy Mayor, meeting fees and
 reimbursement of expenses, and payments for certain committee members);
- · Borrowing money on behalf of the local government;
- Hearing or determining an objection of a kind referred to in section 9.5 (which relates to an
 objection or appeal in response to a decision to grant a person an authorisation under Part 3
 or under any local law or regulation that is to operate as if it were a local law; or to renew,
 vary, or cancel an authorisation that a person has under any of those provisions);
- The power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government:
- Any power or duty that requires the approval of the Minister or the Governor;
- Such other powers or duties as may be prescribed under the Local Government (Administration) Regulations 1996, and which are under:
 - section 7.12A(2), (3)(a) or (4) of the Act (which relate to duties of local government with respect to audits, determine if any matters raised by the audit report, require action to be taken by the local government, prepare a report addressing any matters identified as significant by the auditor in the audit report and advise the Minister); and
 - Regulations 18C and 18D which relate to the selection and appointment process for CEOs and the local government's duties in relation to a performance review of CEO.
- Regulation 6 of the Local Government (Financial Management) Regulations 1996 prohibits
 the delegation of the duty to conduct an internal audit to an employee (including a CEO) who
 has been delegated the duty of maintaining the local government's day to day accounts or
 financial management operations.

Delegation from the CEO to another employee

Under s5.44 the CEO may sub-delegate any of these powers and duties functions to another employee, other than the power of delegation itself.

Those delegations are also subject to any restrictions or conditions that the Council may have placed on the delegation to the CEO. The CEO may add further conditions or restrictions, and which also must be reviewed annually.

Parameters are summarised below, as are the delegations themselves. More detail about the particular sections of the Act that apply is also made under each heading.

Page 13

Delegations from Council to committees

Delegation to Behaviour Complaints Committee

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.16 and 5.17 Delegation of some powers and duties to certain committees	
Express Power or Duty Delegated:	Local Government (Model Code of Conduct) Regulations 2021: Clause 12 Dealing with a complaint Clause 13 Dismissal of complaint	
Delegate:	Behaviour Complaints Committee	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur (MCC.cl.12(1) and (3)). In making any finding the Committee must also determine reasons for the finding (MCC.cl.12(7)). 	
	Where a finding is made that a breach has occurred, authority to:	
	 a. take no further action (MCC.cl.12(4(a)); or b. prepare and implement a plan to address the behaviour of the person to whom the complaint relates (MCC.cl.12(4)(b), (5) and (6)). 3. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal (MCC.cl.13(1) and (2)). 	
Council Conditions on this Delegation:	 a. The Committee will make decisions in accordance with the principles and specified requirements established in the Code of Conduct Behaviour Complaints Management Policy. b. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act. c. The Committee is prohibited from exercising this Delegation where a Committee Member in attendance at a Committee meeting is either the Complainant or Respondent to the Complaint subject of a Committee agenda item. d. In the event of (c) above, the Committee may resolve to defer consideration to a future meeting at which the conflicted Committee Member is absent. 	
Express Power to Sub- Delegate:	Nil.	
Compliance Links:	Code of Conduct for Council Members, Committee Members and	
2	Candidates; Code of Conduct Behaviour Complaints Management Policy; and Behaviour Complaints Committee Terms of Reference	
Record Keeping:	Committee Minutes shall record the details of each decision made under this delegation in accordance with the requirements of <i>Local Government (Administration) Regulation 19</i> .	

The purpose of Condition (c) and (d) is to require that a Committee Member who is identified as either the Complainant or Respondent is required to recuse themselves by notifying the Presiding Member of their intention to be an apology for the meeting at which the Complaint is an agenda item.

Page 14

2.2 Delegations from Council to the CEO

2.2.1 Appointment of an acting CEO

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Section 5.42 Local Government Act 1995
Express Power or Duty Delegated:	Power to appoint an Acting Chief Executive Officer under s5.36(1)(a).
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Power to appoint an Acting Chief Executive Officer under s5.36(1)(a).
Council Conditions on this Delegation:	 The Employee being designated a "Senior Employee", as prescribed by the Local Government Act; Appointments being no longer than 6 weeks; Council Members to be advised of acting Chief Executive Officer; The acting role to be rotated between the Executive Directors of the City where practicable.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 15

2.2.2 Serving of notices requiring certain things to be done by owner or occupier of land

Delegation from Council to CEO

Head of power to	Local Government Act 1995:		
Delegate:	s.5.42 Delegation of some powers or duties to the CEO		
Power that enables a	s.5.43 Limitations on delegations to the CEO		
delegation to be made			
Express Power or Duty	Local Government Act 1995:		
Delegated:	Sections 3.25(1) and 3.26		
Function:	The Chief Executive Officer is delegated the power to:		
This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2; and do anything that he considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice. 		
Council Conditions on this Delegation:			
Express Power to Sub-	Local Government Act 1995:		
Delegate:	s.5.44 CEO may delegate some powers and duties to other employees		

Page 16

2.2.3 Performing particular things on land which is not local government property

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty	Local Government Act 1995:
Delegated:	Section 3.27 A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Function:	The Chief Executive Officer is delegated the power to carry out things
This is a precis only.	prescribed in Schedule 3.2 even though the land is not local
Delegates must act with	government property and the local government does not have consent
full understanding of the	to do it
legislation and conditions	
relevant to this delegation.	
Council Conditions on	Nil.
this Delegation:	
Express Power to Sub-	Local Government Act 1995:
Delegate:	s.5.44 CEO may delegate some powers and duties to other employees

Page 17

2.2.4 Powers of entry

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO		
Express Power or Duty Delegated:	Local Government Act 1995: s.3.28 When this Subdivision applies s.3.32 Notice of entry s.3.33 Entry under warrant s.3.34 Entry in an emergency s.3.36 Opening fences		
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to exercise powers of enter to enter onto land to perform any of the local Government functions under this Act, other than entry under a Local Law [s.3.28]. Authority to give notice of entry [s.3.32]. Authority to seek and execute an entry under warrant [s.3.33]. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)]. Authority to give notice and effect entry by opening a fence [s.3.36]. 		
Council Conditions on this Delegation:	Nil.		
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees		

Page 18

2.2.5 Declare vehicle is abandoned vehicle wreck

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s.3.40A(4) Abandoned vehicle wreck may be taken
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].
Council Conditions on this Delegation:	The declaration is to be recorded in the appropriate record to meet legislative requirements.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 19

2.2.6 Confiscated or uncollected goods

Guidance note

Section.3.47 of the Act specifies that s.3.58 applies to disposal of goods under s.3.47.

Note however, that the s.3.57 tender requirements do not apply to either the disposal of confiscated or uncollected goods OR the Disposal of Property under s.3.58. (s3.57 applies only to "contracts... under which another person is to supply goods or service").

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO	
Express Power or Duty Delegated:	Local Government Act 1995: s.3.46 Goods May be withheld until costs paid s.3.47 Confiscated or uncollected goods, disposal of s.3.48 Impounding expenses, recovery of	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions	Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46] Authority to sell or otherwise dispose of confiscated or	
relevant to this delegation.	uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47]. 3. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].	
Council Conditions on this Delegation:	Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

Page 20

I

2.2.7 Disposal of sick or injured animals

Note that this delegation relates only to animals not covered by the Dog Act 1976 or Cat Act 2011.

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Local Government Act 1995: s.3.47A Sick or injured animals, disposal of	
	s.3.48 Impounding expenses, recovery of	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)]. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48]. 	
Council Conditions on this Delegation:	Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

Page 21

2.2.8 Closing thoroughfares to vehicles

Delegation from Council to CEO

Head of power to Delegate: Power that enables a	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO		
Express Power or Duty Delegated:	Local Government Act 1995: s.3.50 Closing certain thoroughfares to vehicles s.3.50A Partial closure of thoroughfare for repairs or maintenance s.3.51 Affected owners to be notified of certain proposals		
Function: This is a precis only. Delegates must act with full understanding of the	 Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)]. Authority to determine to close a thoroughfare for a period 		
legislation and conditions relevant to this delegation.	exceeding 4-weeks and before doing so, to:		
	 give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and consider submissions relevant to the road closure/s proposed [s.3.50(1a), (2) and (4)]. 		
	3. Authority to revoke an order to close a thoroughfare [s.3.50(6)].		
	 Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A] 		
	5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].		
Council Conditions on this Delegation:	If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].		
	b. Maintain access to adjoining land [s.3.52(3)]		
	c. Permanent closures to be referred to Council for determination.		
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees		

Page 22

2.2.9 Control reserves and certain unvested facilities

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO	
Express Power or Duty Delegated:	Local Government Act 1995: s.3.53(3) Control of certain unvested facilities s.3.54(1) Reserves under control of local government	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to agree the method for control and management of an unvested facility which is partially within 2 or more local government districts. [s.3.53(3)]. Authority to do anything for the purpose of controlling and managing land under the control and management of the City that the City could do under s.5 of the Parks and Reserves Act 1895. [s.3.54(1)]. 	
Council Conditions on this Delegation:	Limited to matters where the financial implications do not exceed a relevant and current budget allocation and which do not create a financial liability in future budgets.	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

Page 23

2.2.10 Obstruction of footpaths and thoroughfares

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO		
Express Power or Duty Delegated:	Local Government (Uniform Local Provisions) Regulations 1996: r.5(2) Interfering with, or taking from, local government land r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a) r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b) r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)		
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	1. Au is c wo pro	thority to determine, by written notice served on a person who carrying out plastering, painting or decorating operations (the rk) over or near a footpath on land that is local government perty, to require the person to cover the footpath during the riod specified in the notice so as to:	
	a.	prevent damage to the footpath; or	
	b.	prevent inconvenience to the public or danger from falling materials [ULP r.5(2)].	
	cor pla spe	thority to provide permission including imposing appropriate additions or to refuse to provide permission, for a person to ce on a specified part of a public thoroughfare one or more ecified things that may obstruct the public thoroughfare. [ULP (2) and (4)].	
	var tim	thority to renew permission to obstruct a thoroughfare and to y any condition imposed on the permission effective at the e written notice is given to the person to whom permission is inted [ULP r.6(6)].	
	thir	thority to require an owner or occupier of land to remove any ng that has fallen from the land or from anything on the land, ich is obstructing a public thoroughfare [ULP r.7A].	
	of a	thority to require an owner occupier of land to remove any part a structure, tree or plant that is encroaching, without lawful hority on a public thoroughfare [ULP r.7].	
Council Conditions on this Delegation:	req	ions under this Delegation must comply with procedural uirements detailed in the Local Government (Uniform Local poisions) Regulations 1996.	
	b. Pe	rmission may only be granted where, the proponent has:	
	i.	Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction.	
	ii.	Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works.	
	iii.	Provided evidence of sufficient Public Liability Insurance.	
	iv.	Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.	

Page 24

Express Power to Sub-	Local Government Act 1995:
Delegate:	s.5.44 CEO may delegate some powers and duties to other
_	employees

Page 25

2.2.11 Public thoroughfares – dangerous excavations

Delegation from Council to CEO

Head of power to	Local Government Act 1995:		
Delegate: Power that enables a	s.5.42 Delegation of some powers or duties to the CEO		
delegation to be made	s.5.43 Limitations on delegations to the CEO		
Express Power or Duty	Local Government (Uniform Local Provisions) Regulations 1996:		
Delegated:	r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6		
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)]. 		
	 Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)]. 		
	 Authority to impose conditions on granting permission [ULP r.11(6)]. 		
	 Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)]. 		
Council Conditions on this Delegation:	 Actions under this Delegation must comply with procedural requirements detailed in the <u>Local Government (Uniform Local Provisions) Regulations 1996</u>. 		
	b. Permission may only be granted where, the proponent has:		
	 Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works. 		
	 Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works. 		
	iii. Provided evidence of sufficient Public Liability Insurance.		
	 iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity. 		
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees		

Page 26

2.2.12 Crossovers - construction, repair and removal

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Local Government (Uniform Local Provisions) Regulations 1996: r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7(2) r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3)	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [ULP r,12(1)]. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1)(a)]. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)]. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)]. 	
Council Conditions on this Delegation:	 Actions under this Delegation must comply with procedural requirements detailed in the <u>Local Government (Uniform Local Provisions) Regulations 1996</u>. 	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

Page 27

2.2.13 Private works on, over or under public places

Delegation from Council to CEO

Head of power to	Local Government Act 1995:	
Delegate:	s.5.42 Delegation of some powers or duties to the CEO	
Power that enables a	s.5.43 Limitations on delegations to the CEO	
delegation to be made		
Express Power or Duty	Local Government Act 1995:	
Delegated:	r.17 Private works on, over, or under public places – Sch.9.1 cl.8	
Function:	Authority to grant permission or refuse permission to construct a	
This is a precis only.	specified thing on, over, or under a specified public thoroughfare	
Delegates must act with	or public place that is local government property [ULP r.17(3)].	
full understanding of the	2. Authority to impose conditions on permission including those	
legislation and conditions	prescribed in r.17(5) and (6) [ULP r.17(5)].	
relevant to this delegation.		
Council Conditions on	a. Actions under this Delegation must comply with procedural	
this Delegation:	requirements detailed in the <u>Local Government (Uniform Local</u>	
	<u>Provisions) Regulations 1996</u> .	
	b. Permission may only be granted where, the proponent has:	
	 Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. 	
	 Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. 	
	iii. Provided evidence of sufficient Public Liability Insurance.	
	 Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity. 	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

Page 28

2.2.14 Expressions of interest for goods and services

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s.3.57 Tenders for providing goods or services Local Government (Functions and General) Regulations 1996: r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&G r.21]. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 29

2.2.15 Tenders for goods and services

Guidance notes:

Contract Variations

The Local Government (<u>Functions and General</u>) <u>Regulations</u> (reg 21A) enables contract variations applying only to contracts formed with a successful tenderer. A delegation of reg 21A is required for the CEO (or any sub-delegate) to vary a tender contract.

Making, varying or discharging contracts formed through mechanisms other than a tender, are not subject to reg 21A. Section.9.49B9 of the Act applies to non-tender contracts and requires that any person making decisions to make, vary or discharge a contract must do so under the authority of the Local Government. Meaning there must either be an express Council resolution enabling the CEO to administer the contract OR the contract is operational in nature and may be administered by the CEO (or officers by Acting Through).

Contract Management

In addition, the CEO may assign operational responsibilities for contract administration via position descriptions or documented procedures.

Delegation from Council to CEO

Head of power to	Local Government Act 1995:	
Delegate:	s.5.42 Delegation of some powers or duties to the CEO	
Power that enables a	s.5.43 Limitations on delegations to the CEO	
delegation to be made		
Express Power or Duty Delegated:	Local Government Act 1995: s.3.57 Tenders for providing goods or services Local Government (Functions and General) Regulations 1996: r.11 When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for r.18 Rejecting and accepting tenders r.20 Variation of requirements before entry into contract	
Function:	r.21A Varying a contract for the supply of goods or services 1. Authority to call tenders [F&G r.11(1)].	
This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	2. Authority to because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier, determine a sole supplier arrangement [F&G r.11(f)].	
ŭ	Authority to invite tenders although not required to do so [F&G r.13].	
	 Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 	
	 Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 	
	 Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]. 	
	Authority to evaluate tenders, by written evaluation, and decide which is the most advantageous [F&G r.18(4)] and either:	

Page 30

		 Accept, or reject tenders under a value of \$250,000 in accordance with the requirements of the Functions and General Regulations [F&G r.18(2) and (4)]; or
		ii. Recommend to council acceptance or rejection of all other tenders.
	8.	Authority to determine that a variation proposed is minor in context of the total goods or services sought through the invitation to tender, and to then negotiate minor variations with the successful tenderer before entering into a contract [F&G r.20(1) and (3)].
	9.	Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)].
	10.	Authority to decline any tender [F&G r.18(5)].
	11.	If the chosen tenderer is unable or unwilling to form a contract OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer, authority to choose the next most advantageous tender to accept [F&G r.20(2)]
	12.	Authority to:
		 Vary a contract that has been entered into with a successful tenderer, provided the variation/s do not change the scope of the original contract or increase the contract value beyond 10%.
		ii. Exercise an extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). [F&G r.21A].
	13.	Authority to accept another tender where within 6-months of either accepting a tender, a contract has not been entered into OR the successful tenderer agrees to terminate the contract [F&G r.18(6) & (7)].
Council Conditions on this Delegation:		invitation to tender is to be entered into the Tender Register in the cribed manner.
		ction criteria must be recorded in the appropriate record and ply with the requirements of the Regulations.
	Deta reco	ails of the minor variations must be recorded in the appropriate rd.
		ails of the calling of expressions of interest must be recorded in the opriate record and in the Tender Register.
	The	delegation is subject to:
	1.	tenders called to comply with Council's Policy No. 1.2.2 – "Code of Tendering" and Policy No. 1.2.3 – "Purchasing Policy"; and
	2.	tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or where the expenditure has been approved in advance by Council;
Express Power to Sub- Delegate:		al Government Act 1995: 14 CEO may delegate some powers and duties to other employees

Page 31

Panels of pre-qualified suppliers for goods and services

Delegation from Council to CEO

Head of power to Delegate:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO		
Power that enables a	s.5.43 Limitations on delegations to the CEO		
delegation to be made Express Power or Duty	Local Government (Functions and General) Regulation 1996:		
Delegated:	r.24AB Local government may establish panels of pre-qualified		
	suppliers		
	r.24AC(1)(b) Requirements before establishing panels of pre-		
	qualified suppliers r.24AD(3) & (6) Requirements when inviting persons to apply to		
	join panel of pre-qualified suppliers		
	r.24AH(2), (3), (4) and (5) Rejecting and accepting applications to		
Function:	join panel of pre-qualified suppliers 1. Authority to determine that a there is a continuing need for the		
This is a precis only.	goods or services proposed to be provided by a panel of pre-		
Delegates must act with	qualified suppliers [F&G r.24AC(1)(b)].		
full understanding of the	2. Authority to, before inviting submissions, determine the written		
legislation and conditions relevant to this delegation.	criteria for deciding which application should be for inclusion in a		
3	panel of pre-qualified suppliers should be accepted [F&G r.24AD(3)].		
	(//		
	Authority to vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking		
	reasonable steps to each person who has enquired or submitted		
	an application is provided notice of the variation [F&G r.24AD(6)].		
	4. Authority to reject an application without considering its merits,		
	where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the		
	invitation [F&G r.24AH(2)].		
	5. Authority to assess applications, by written evaluation of the		
	extent to which the submission satisfies the criteria for deciding		
	which applicants to accept, and decide which applications to		
	accept as most advantageous [F&G r.24AH(3)].		
	 Authority to request clarification of information provided in a submission by an applicant [F&G r.24AH(4)]. 		
	7. Authority to decline to accept any application [F&G r.24AH(5).		
	8. Authority to enter into contract, or contracts, for the supply of		
	goods or services with a pre-qualified supplier, as part of a panel		
	of pre-qualified suppliers for those particular goods or services [F&G r.24AJ(1)].		
Council Conditions on			
this Delegation:	 Panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$250,000 or 		
	less and the expense is included in the adopted Annual Budget.		
Express Power to Sub-	Local Government Act 1995:		
Delegate:	s.5.44 CEO may delegate some powers and duties to other		
	employees		

Page 32

2.2.16 Disposing of property

Note that s.3.57 tender requirements do not apply to the Disposal of Property under s.3.58 (s.3.57 applies only to "contracts \dots under which another person is to supply goods or service").

Delegation from Council to CEO

Head of power to	Local Government Act 1995:	
Delegate:	s.5.42 Delegation of some powers or duties to the CEO	
Power that enables a	s.5.43 Limitations on delegations to the CEO	
delegation to be made		
Express Power or Duty	Local Government Act 1995:	
Delegated:	s.3.58(2) & (3) Disposing of Property	
Function:	Authority to dispose of property to:	
This is a precis only.	(a) to the highest bidder at public auction [s.3.58(2)(a)].	
Delegates must act with full understanding of the	(b) to the person who at public tender called by the local	
legislation and conditions	government makes what is considered by the delegate to	
relevant to this delegation.	be, the most acceptable tender, whether or not it is the	
	highest tenders [s.3.58(2)(b)]	
	Authority to dispose of property by private treaty only in	
	accordance with section 3.58(3) and prior to the disposal, to	
	consider any submissions received following the giving of public	
	notice [s.3.58(3)].	
Council Conditions on	Disposal of land or building assets is limited to matters specified	
this Delegation:	in the Annual Budget and in any other case, a Council resolution	
imo zologanom	is required.	
	·	
	 In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single 	
	transaction, is limited to a maximum value of \$250,000 or less.	
	c. When determining the method of disposal:	
	 Where a public auction is determined as the method of 	
	disposal:	
	Reserve price has been set by independent valuation.	
	 Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at 	
	up to a -10% variation on the set reserve price.	
	Where a public tender is determined as the method of	
	disposal and the tender does not achieve a reasonable price	
	for the disposal of the property, then the CEO is to	
	determine if better value could be achieved through another	
	disposal method and if so, must determine not to accept any	
	tender and use an alternative disposal method.	
	Where a private treaty is determined [s.3.58(3)] as the	
	method of disposal, authority to:	
	 Negotiate the sale of the property up to a -10% variance on the valuation; and 	
	 Consider any public submissions received and 	
	determine if to proceed with the disposal, ensuring	
	that the reasons for such a decision are recorded.	
	d. Where the market value of the property (other than land) is	
	determined as being less than \$20,000 (F&G r.30(3) excluded	
	disposal) may be undertaken:	
	Without reference to Council for resolution; and	

Page 33

	 In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 34

2.2.18 Disposing of Property by Leases and Licences to Small Community Groups, Sporting Clubs and Community Groups and Organisations in accordance with the Property Management Framework

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Local Government Act 1995: s.3.58 Disposing of Property	
Delegate:	Chief Executive Officer	
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	To approve and execute any new lease, licence or management agreement or variation, extension or assignment of an approved lease, licence or management agreement, in respect to a: - Category One (1) — Small Community Group, pursuant to the adopted Property Management Framework, or - Category Two (2) Sporting Clubs and Community Groups and Organisations, pursuant to the adopted Property Management Framework 1. Authority to approve and execute variation, extension, assignment, termination, surrenders, special conditions or payment schedules of an approved lease, license or management agreement for Category One (1) — Small Community Group, or Category Two (2) Sporting Clubs and Community Groups and Organisations; and 2. Authority to approve and execute any minor variations (being non-material and does not alter the substantive terms of a lease or licence), extension, assignment (including consent to a deemed assignment), termination, surrender, subletting, special conditions or payment schedules of an approved lease or licence for Category Three (3) — Commercial Entities, State and National clubs, Associations and Community Organisations; and Category (4) — Government Agencies.	
Council Conditions on this Delegation:	 The terms and conditions of any lease, licence or management agreement must be in accordance with the terms and conditions approved by Council as set out in the Property Management Framework — Category One (1) and Two (2). Requests from community or sporting groups not currently occupying a City building in Category One (1) or Category Two (2), will require a specific resolution of Council. The delegation does not extend to Category Three (3) or Four (4) of the Property Management Framework. Any leases or licences in accordance with Category Three (3) or Four (4) will require a specific resolution of Council. 	
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	

2.2.19 Payments from the municipal or trust funds

Page 35

Guidance notes

The difference between incurring liabilities and making payments

The following information will assist in understanding the legislative framework that informs:

- Incurring a liability as a procedural matter subject to CEO authorisations; and
- Making payments as an express (written) statutory power which is capable of being delegated.

Incurring liabilities (procedures and administrative authorities)

Incurring liabilities is not described in the Local Government Act or Regulations as an express power or duty, rather it is only described as a requirement for the Local Government and the CEO to control by developing "systems and procedures" [see FM Regs 5 and 11].

Incurring liabilities is therefore not an express (written) power or duty which is capable of being delegated. The CEO must establish systems and written procedures which give effect to compliance with legislation and purchasing policy and provide appropriate internal controls and risk mitigation for incurring liabilities.

Issuing a requisition – a requisition is only a proposal to purchase (FM Regs 5 & 11) describing
the goods or services required to enable a decision to issue a purchase order. It does not incur a
liability as the goods / services may only be provided on the basis of an appropriately issued
purchase order. Administrative procedures should establish which positions are authorised to
issue requisitions.

A decision to issue a requisition and therefore a purchase order is informed by other, previous Council decisions, for example – the budget adopted by Council, Council decisions to approve projects or implement policies.

The decision to incur a liability where a budget provision has been made is part of implementing a Council decision and therefore accords with the CEO's duties under s.5.41(c).

- Issuing a purchase order a purchase order creates a contract between the supplier and the
 local government. It incurs a liability (FM Regs.5 & 11) provided that the goods or services are
 ultimately supplied in accordance with the requirements specified in the purchase order.
 Administrative procedures should establish which positions are authorised to issue purchase
 orders, with pre-requisite requirements for a purchase order to only be issued, where due
 diligence confirms:
 - o Compliance with the local governments purchasing policy;
 - The committal value of the purchase order is within an appropriate and available budget allocation; and
 - The proposed goods / services / works are within the scope of implementing a Council decision, either specific or generally.
- Using a credit or transaction card (store card, fuel card or corporate credit card) transaction
 cards are a method of incurring a liability, with the goods or services received and a statement
 provided to the local government for acquittal on at least a monthly basis. Procedures should
 prescribe the positions which are authorised to used transaction cards and the limits and
 obligations for use for their use when incurring liabilities and the requirements for acquittal of
 statements to enable payment.
- Verification of a liability
 - Goods / services received a record that evidences that the goods or services have been received in accordance with the purchase order.
 - Verification of invoice the charges align with the accepted quote or the contracted schedule of rates as relevant, which have been checked against the record of goods / services received.
 - Verification of transaction card statements transactions accord with the card holder limits and conditions, transactions are for a proper purpose (not personal) and the goods /

Page 36

services obtained are within the scope of implementing a Council decision either specific or generally.

An element of the internal control is the separation of roles from employees who incur liabilities and those who make payments. This means that a person who has responsibility for incurring a liability should not also be responsible for verifying the liability or approving the relevant payment.

In addition, Council (and also through its audit committee) may form an opinion as to its satisfaction the procedures prepared in accordance with FM 11, when it undertakes its biennial review of Internal Controls in accordance with Audit Reg. 17(1)(b).

Making payments (delegated authority)

Financial Management Reg.12(1)(a) prescribes the ability for the Council to delegate to the CEO its power to make payments from the Municipal or the Trust Fund. Financial Management Reg.13 prescribes the procedural matters that the CEO must comply with if the power to make payments is delegated.

A payment can only be made, where an opinion has been formed (delegated authority decision FM Reg12(1)(a)) that the goods or services specified in the purchase order have been satisfactorily received.

Procedural reviews

Audit Regulations [r.17(1)(b) & (2)] require the CEO to review procedures and report the outcomes of the review to the Audit Committee at least once in every 3 financial years.

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government (Financial Management) Regulations1996: r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to make payments from the municipal or trust funds [r.12(1)(a)]. Authority to transfer funds held in the Trust Fund for over 10 years to the Municipal Fund.
Council Conditions on this Delegation:	Authority to make payments is subject to annual budget limitations.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 37

2.2.20 Defer payment, grant discounts, waive fees or write off debts

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Local Government Act 1995: s.6.12 Power to defer, grant discounts, waive or write off debts
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Waive a debt which is owed to the City [s.6.12(1)(b)]. Grant a concession in relation to money owed to the City [s.6.12(1)(b)]. Write off an amount of money owed to the City [s.6.12(1)(c)]
Council Conditions on this Delegation:	 a. The power to waive fees or write off money is subject to the amount not exceeding \$5000. b. The power to waive fees or write off debts relating to infringements is subject to the debt not exceeding \$270 \$650. c. The power to waive or write off library fees is subject to the debt not exceeding \$50. d. This delegation is not applicable to writing off or waiving rates or service charges. e. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated continued action to recover the debt will outweigh the net value of the debt if recovered by the City.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 38

2.2.21 Amendment of a rate record

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.39(2)(b) Rate record
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)].
Council Conditions on this Delegation:	Delegates must comply with the requirements of s.6.40 of the Act.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 39

2.2.22 Agreement as to payment of rates and service charges

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.49 Agreement as to payment of rates and service charges
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
Council Conditions on this Delegation:	Subject to Council Policy No. 1.2.12 – Rates and Service Charges.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 40

2.2.23 Determine due date for rates or service charges

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.50 Rates or service charges due and payable
Function:	Authority to determine the date on which rates or service charges
This is a precis only.	become due and payable to the City [s.6.50].
Delegates must act with	
full understanding of the	
legislation and conditions	
relevant to this delegation.	
Council Conditions on	Nil.
this Delegation:	
Express Power to Sub-	Local Government Act 1995:
Delegate:	s.5.44 CEO may delegate some powers and duties to other employees

Page 41

2.2.24 Recovery of rates or service charges

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s.6.56 Rates or service charges recoverable in court
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 42

2.2.25 Recovery of rates debts - require lessee to pay rent

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s.6.60 Local Government may require lessee to pay rent
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the City [s.6.60(2)]. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].
Council Conditions on this Delegation:	Subject to Council Policy No. 1.2.13 – Collection of Rates and Service Charges.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 43

$2.2.26\,$ Recovery of rates debts - actions to take possession of the land

Delegation from Council to CEO

,	
Head of power to	Local Government Act 1995:
Delegate:	s.5.42 Delegation of some powers or duties to the CEO
Power that enables a	s.5.43 Limitations on delegations to the CEO
delegation to be made	
Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.64(1) & (3) Actions to be taken
	s,6.69(2) Right to pay rates, service charges and costs, and stay proceedings
	s.6.71 Power to transfer land to Crown or local government
	s.6.74 Power to have land revested in Crown if rates in arrears 3
_	years
Function: This is a precis only. Delegates must act with full understanding of the	 Authority to take possession of land and hold the land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years [s.6.64(1)], including:
legislation and conditions relevant to this delegation.	i. lease the land, or
Toolan to une delegation	ii. sell the land; or where land is offered for sale and a contract of sale has not been entered into after 12 months:
	 cause the land to be transferred to the Crown [s.6.71 and s.6.74]; or
	II. cause the land to be transferred to the City [s.6.71].
	2. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears [s.6.64(3)].
	 Authority to agree terms and conditions with a person having estate or interest in land and to accept payment of outstanding rates, service charges and costs within 7 days of and prior to the proposed sale [s.6.69(2)].
Council Conditions on this Delegation:	a. In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale without having, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 44

2.2.27 Rate record - objections

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s.6.76 Grounds of objection
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)]. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person whom made the objection [s.6.76(5)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 45

2.2.28 Power to invest and manage investments

Delegation from Council to CEO

Head of power to	Local Government Act 1995:
Delegate: Power that enables a	s.5.42 Delegation of some powers or duties to the CEO
delegation to be made	s.5.43 Limitations on delegations to the CEO
Express Power or Duty	Local Government Act 1995:
Delegated:	s.6.14 Power to invest
Delegated.	Local Government (Financial Management) Regulations 1996:
	r.19 Investments, control procedures for
Function:	Authority to invest money held in the municipal fund or trust fund
This is a precis only.	that is not, for the time being, required for any other purpose
Delegates must act with	[s.6.14(1)].
full understanding of the	Authority to establish and document internal control procedures
legislation and conditions	to be followed in the investment and management of investments
relevant to this delegation.	[FM r.19].
0	,
Council Conditions on	a. All investment activity must comply with the Financial
this Delegation:	Management Regulation 19C, the City's Investment Policy and related procedures.
	'
	b. A report detailing the investment portfolio's performance,
	exposures and changes since last reporting, is to be provided as
	part of the Monthly Financial Reports.
	c. Procedures are to be systematically documented and retained in
	accordance with the Plan and must include references that
	enable recognition of statutory requirements and assign
	responsibility for actions to position titles.
	d. Procedures are to be administratively reviewed for continuing
	compliance and confirmed as 'fit for purpose' and subsequently
	considered by the Audit Committee at least once every 3
	financial years as part of the Local Government (Audit)
	Regulations 1996, r.17 review. [Audit r.17]
Express Power to Sub-	Local Government Act 1995:
Delegate:	s.5.44 CEO may delegate some powers and duties to other
	employees

Page 46

2.2.29 Dealing with objections under Part 9 of Local Government Act 1995

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: Section 9.5(2), Section 9.6(5) and 9.9(1)(b)
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 The Chief Executive Officer is delegated the power to: receive an objection and grant an extension of time for an objection to be lodged (Section 9.5(2)). give notice in writing of how it has been decided to dispose of the objection and the reasons for disposing of it in that way. determine that there are reasons why the effect of a decision should not be suspended in line with the provisions of the Local Government Act 1995 Section 9.9(1)(b).
Council Conditions on this Delegation:	This delegation may not be exercised to dispose of an objection to a decision originally made by the CEO.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 47

2.2.30 Execution of documents

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: Section 9.49A (4) and (5)
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	The Chief Executive Officer is delegated authority to sign documents in relation to the administration of leases, licences, or other land agreements.
	The Chief Executive Officer is delegated authority to sign sponsorship or grant agreements and acquittals where the City's contribution falls within budget or is consistent with a Council resolution.
	The Chief Executive Officer is delegated authority to provide consent and execute documents in relation to any assignment or sublease where there is a request by a lessee operating under a lease agreement.
	The Chief Executive Officer is delegated authority to sign Memorandums of Understanding (MOU) if they satisfy the following conditions:
	 There is no additional financial contribution in excess of existing budgets required to give effect to the City's obligations under the MOU.
	 Formalises an existing working relationship between the City and a government agency or department or another local government.
	 The Chief Executive Officer is delegated authority to execute, lodge, remove, withdraw, surrender or modify relating to notifications, covenants, easements and caveats under the Transfer of Land Act 1893.
	6. The Chief Executive Officer is delegated authority to execute easements or deeds of easement under the Land Administration Act 1997 and/or Strata Titles Act 1985.
	Documents required to satisfy conditions of subdivision and/or development approval.
	The Chief Executive Officer is delegated authority to sign Finance Leases, Contracts, Service Level agreements, and any other agreement that does not require the Common Seal of the City.
Council Conditions on this Delegation:	Execution of all documents must be in accordance with City's Execution of Documents Policy.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 48

2.2.31 Appointing External Complaints Officer

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s5.42 Delegation of some powers and duties to the CEO.
Express Power or Duty Delegated:	Local Government (Model Code of Conduct) Regulations 2021: r11(3) Complaint about alleged breach "The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawal of complaints."
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	For the CEO to appoint an external Complaints Officer to receive complaints and withdrawal of complaints related to the City of Vincent Code of Conduct for Council Members, Committee Members and Candidates.
Council Conditions on this Delegation:	Any appointment under this delegation excludes a current or former City of Vincent Council Member, Committee Member, candidate, or employee.
	Any appointed external Complaints Officer must comply with the requirements contained in the:
	 Code of Conduct for Council Members, Committee Members and Candidates; and Code of Conduct Behaviour Complaints Management Policy
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 49

2.2.32 Appointment of Community Directors – Leederville Gardens

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Local Government Act 1995: s3.18 Performing Executive Functions
Function: This is a precis only.	To run a search and selection process for each community Director to be appointed by the City; and
Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	To appoint and/or reappoint one (or more) of the potential appointees to the Board
Council Conditions on this Delegation:	Selection and appointment to be undertaken in accordance with clause 18, division 3 of the Leederville Gardens Inc. Rules of Association
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 50

3 Local Laws

Guidance note

Any decision which has the effect of granting, renewing, varying or cancelling a permission or authorisation under a Local Law is a decision that is subject to Part 9, Division 1 of the Local Government Act (objection and appeal rights – see s.9.1) and can be referred to the State Administration Tribunal. Example Local Law decision include approving, refusing, applying a condition, varying an approval or condition or cancelling a permit.

Such decisions are deemed 'quasi-judicial' and imply substantial scope for decision outcomes to differ on each occasion that a decision is made. Therefore, as with other legislation, where a discretionary power or duty is assigned in a local law to the 'Local Government', the power or duty must be delegated to convey the authority to make decisions.

Note that imposition of a fee or charge where mentioned in a local law cannot be delegated and must be set by Council when adopting its budget under Part 6 of the Local Government Act 1995.

3.1 Administer Local Laws

3.1.1 Council to CEO - all Local Laws

Head of power to	Local Government Act 1995:
Delegate:	s.5.42 Delegation of some powers or duties to the CEO
Power that enables a	s.5.43 Limitations on delegations to the CEO
delegation to be made	-
Express Power or Duty Delegated:	Sections 3.18 and 5.42 of the Local Government Act 1995 All powers under City's local laws: Dogs Local Law Fencing Local Law Health Local Law Local Government Property Local Law Parking & Parking Facilities Local Law Meeting Procedures Local Law Trading in Public Places Local Law Animal Local Law
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to administer the City's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the City under the City's local laws, including relating to: • Permits; • Enforcement framework; • Recovery of costs; and • Adding or changing parking restrictions.
Council Conditions on this Delegation:	Parking permits are to be issued in accordance with the City's policy number 3.9.3
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 51

4 Delegations made under the Building Act 2011

Guidance note

Decisions under this delegated authority should be either undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.

The Building Act 2011 refers to a 'permit authority', which is the local government in this instance.

4.1 Grant or refuse a Building Permit

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	Building Act 2011: s.17 Uncertified application to be considered by building surveyor s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit Building Regulations 2012: r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)]. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22]. decide whether to sign a certificate of design compliance for the building or incidental structure that is the subject of the application [s.17(2) and (3)]. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22]. Authority to impose, vary or revoke conditions on a building permit [s.27(1) and(3)]. Authority to determine an application to extend time during which a building permit has effect [r.23]. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)]. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
Council Conditions on this Delegation:	

Page 52

Express Power to Sub-	Building Act 2011:
Delegate:	s.127(6A) Delegation: special permit authorities and local
_	governments (powers of sub-delegation limited to CEO)

Page 53

4.2 Demolition permits

I

Delegation from Council to CEO

Head of power to Delegate:	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local
Power that enables a delegation to be made	government
Express Power or Duty	Building Act 2011:
Delegated:	s.17 Uncertified application to be considered by building surveyor
· ·	s.18 Further Information
	s.21 Grant of demolition permit
	s.22 Further grounds for not granting an application
	s.27(1) and (3) Impose Conditions on Permit
	Building Regulations 2012
	r.23 Application to extend time during which permit has effect (s.32)
	r.24 Extension of time during which permit has effect (s.32(3))
	r.26 Approval of new responsible person (s.35(c))
Function: This is a precis only. Delegates must act with	 Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].
full understanding of the legislation and conditions relevant to this delegation.	Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].
	Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)].
	Authority to determine an application to extend time during which a demolition permit has effect [r.23].
	 Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]
	 ii. Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].
	Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Council Conditions on this Delegation:	a. The Chief Executive Officer is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the Building Act 2011, Sections 21, 22.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 54

4.3 Occupancy permits or building approval certificates

Delegation from Council to CEO

Head of power to Delegate: Power that enables a	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
delegation to be made Express Power or Duty Delegated:	Building Act 2011: s.55 Further information s.58 Grant of occupancy permit, building approval certificate s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration Building Regulations 2012 r.40 Extension of period of duration of time limited occupancy
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 permit or building approval certificate (s.65) Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].
Council Conditions on this Delegation:	
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 55

4.4 Building Orders

Delegation from Council to CEO

Head of power to Delegate: Power that enables a	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
delegation to be made	
Express Power or Duty Delegated:	Suilding Act 2011: s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.112(2) Content of building order s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance
	s.133(1) A permit authority may commence a prosecution for an offence against this Act
Function:	Authority to make Building Orders in relation to:
This is a precis only. Delegates must act with	a. Building work
full understanding of the	b. Demolition work
legislation and conditions relevant to this delegation.	c. An existing building or incidental structure [s.110(1)].
	 Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)].
	 Authority to issue a building order to require a person to do one or more things within a specified time period, including stopping building or demolition work and demolishing a building or structure [s. 112(2)(a)-(h)]:
	4. Authority to revoke a building order [s.117].
	If there is non-compliance with a building order, authority to cause an authorised person to:
	a. take any action specified in the order; or
	b. commence or complete any work specified in the order; or
	 if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)].
	 Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non- compliance with a building order [s.118(3)].
	 Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the <i>Building Act 2011</i>.
Council Conditions on this Delegation:	a. Subject to Sub-Section 112(2)(b) being conditional as follows; "The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified".
Express Power to Sub- Delegate:	Building Act 2011:

Page 56

s.127(6A) CEO may delegate a power or duty to a local government employee subject to conditions.

Page 57

4.5 Inspection and copies of building records

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty	Building Act 2011:
Delegated:	s.131(2) Inspection, copies of building records
Function:	Authority to determine an application from an interested person to
This is a precis only.	inspect and copy a building record [s.131(2)].
Delegates must act with	
full understanding of the	
legislation and conditions	
relevant to this delegation.	
Council Conditions on	
this Delegation:	
Express Power to Sub-	Building Act 2011:
Delegate:	s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 58

4.6 Referrals and issuing certificates

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	Building Act 2011: s.145A Local Government functions
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)]. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the City's District [s.145A(2)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 59

4.7 Private pool barrier – performance solutions

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty	Building Regulations 2012:
Pelegated: Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	r.51 Approvals by permit authority 1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliance with AS 1926.1 [r.51(2)]
	2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)]
	Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirement [r.51(5)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 60

4.8 Smoke alarms – performance solutions

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated: Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government Building Regulations 2012: r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms 1. Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 61

4.9 Designate employees as Authorised Persons

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government Building Act 2011: s.96(3) Authorised persons s.99(3) Limitation on powers of authorised person
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to designate an employee as an authorised person [s.96(3)]. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)].
Council Conditions on this Delegation:	a. Decisions under this delegated authority should be in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Page 62

4.10 Powers of entry

Delegation from Council to CEO

Head of power to Delegate: Power that enables a	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
delegation to be made Express Power or Duty Delegated:	Building Act 2011: s.100(1) Entry powers s.101(1) Powers after entry for compliance purposes s.102(1) Obtaining information and documents s.103(3) Use of force and assistance s.104(2) Directions generally s.105 Obstruction of authorised persons etc s.106(1) Entry warrant to enter place s.107(1) Issue of warrant
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to enter and remain on a place at any reasonable time for compliance purposes in relation to: a. Building work b. Demolition work c. An existing building or incidental structure Authority to conduct an inspection of a building or incidental structure including private swimming pool safety barrier [s.101(e)]; Authority to inspect the place and any thing at the place [s.101(1)(a)]; Authority to examine, measure, test, photograph or film the place and any thing at the place [s.101(1)(c)]; Authority to take any thing, or a sample of or from any thing, at the place for analysis or testing [s.101(1)(e)]; Authority to direct a person to give such information as the authorised person requires, or to answer a question put to the person, in relation to any matter the subject of the compliance purposes [s.102(1)(a)]; Authority to direct a person to produce a relevant record in the person's custody or under the person's control [s.102(1)(b)]; Authority to examine and make a copy of a relevant record produced in response to a direction under paragraph (b) [s.102(1)(c)]; Authority to direct a person to produce a relevant record in the person's custody or under the person's control [s.102(1)(b)]; Authority to direct a person to produce a relevant record in the person's custody or under the person's control [s.102(1)(b)]; Authority to request a police officer or other person to assist the authorised person in exercising powers under this Act [s.103(3)]; Authority to apply to a JP for an entry warrant authorising the
	entry of a place for a compliance purpose [s.106(1)]; 12. Authority to execute a warrant by the authorised person to whom it is issued or any other authorised person [s.109(1)];

Page 63

Council Conditions on this Delegation:	Nil
Express Power to Sub-	Building Act 2011:
Delegate:	s.127(6A) CEO may delegate a power or duty to a local government employee subject to conditions.

Page 64

4.11 4.124.11 Prosecutions

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	Building Act 2011: s.133(1) A permit authority may commence a prosecution for an offence against this Act
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to commence a prosecution for an offence against the Building Act 2011 [s.133(1)(b)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Building Act 2011: s.127(6A) – CEO may delegate this power subject to any conditions imposed on the delegation to the CEO.

Page 65

4.134.12 Issue of Building Infringement Notices

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government Regulations 70(1), 70(2) and 70(3) of the Building Regulations 2012
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 The power to appoint an "authorised officer" who is to have by virtue of that appointment, the power under the Criminal Procedure Act 2004 Part 2, to issue infringement notices, for offences specified under Building Regulations 2012 Schedule 6. The power to appoint an "approved officer" who is to have by virtue of that appointment, the powers under the Criminal Procedure Act 2004 Part 2, to extend and withdraw infringement notices, for offences specified under Building Regulations 2012 Schedule 6. Revoke an appointment under (1) or (2) at any time. Give an identity card to an authorised person under (1). Note: The CEO may appoint officers pursuant to the provisions identified, who then have the powers referred to, by virtue of Building Regulations 2012, Regulations 70(2) or 70(1) as
Council Conditions on this Delegation:	applicable. (a) A person appointed under (1) or (2) must be an employee of the City.
	(b) A person cannot be appointed under (1) unless the person has already been authorised for the purpose of performing functions under Section 9.16 of the Local Government Act 1995.
	(c) A person cannot be appointed under (1) if the person holds an appointment under (2).
	(d) A person cannot be appointed under (2) unless the person has already been authorised for the purpose of performing functions under Section 9.19 and/or 9.20 of the Local Government Act 1995.
	(e) A person cannot be appointed under (2) if the person holds an appointment under (1).
	(f) Records of all appointments made under delegation to be kept on appropriate file or register. Statutory Power to Delegate: Building Act 2011, Section 127(6A).
Express Power to Sub- Delegate:	Building Act 2011 Section 127 (6A) - CEO may delegate any of the CEO's powers and duties to other employees, other than power of delegation, subject to any conditions, qualifications, limitations or exceptions imposed on the delegation.

Page 66

5 Delegations made under the Fines, Penalties, and Infringement Notices Enforcement Act 1984

5.1 Designate employees as Authorised Persons

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Fines, Penalties and Infringement Notices Enforcement Act 1994
Express Power or Duty Delegated:	Section 13(2) of the Fines, Penalties and Infringement Notices Enforcement Act 1994
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Appointment of officers as Prosecuting Officers for the purposes of the Fines, Penalties and Infringement Notices Enforcement Act 1994, Section 13(2).
Council Conditions on	Nil.
this Delegation: Express Power to Sub-	
Delegate:	

Notes:

This is not in the WALGA model, but previously 2.2 in the City's 2018/19 register, and was a list of persons authorised as designated persons under the FER Act. This delegation is to the CEO to appoint those persons on the City's behalf.

Page 67

6 Delegations made under the Strata Titles Act 1985

6.1 Issue of approval for built strata subdivision under section 25 - Forms 24 and 26

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated: Delegate:	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Strata Titles Act 1985 Section 25 Certificate of Commission Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Power to issue a Form 15A and Form 15C (certificate of approval) pursuant to section 25 of the <i>Strata Titles Act 1985</i> , for a plan of subdivision, re-subdivision or consolidation, except those applications that: (a) propose the creation of a vacant lot; (b) proposed vacant air strata's in multi-tiered strata scheme developments; (c) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relating to: (i) a type of development; and/or (ii) land within an area, which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.
Council Conditions on this Delegation:	то по по по по по по по по по по по по по
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 68

7 Delegations made under the Bush Fires Act 1954

Section 48 of the Bush Fires Act 1954 provides that:

48. Delegation by local governments

- A local government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.
- (2) Performance by the chief executive officer of a local government of a function delegated under subsection (1)
 - (a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown; and
 - is to be treated as performance by the local government.
- (3) A delegation under this section does not include the power to subdelegate.
- (4) Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.

Section 59 provides that a local government may delegate to its CEO, bush fire control officer, or other officer to prosecute for offences under the Act:

59. Prosecution of offences

- (1) A person authorised by the Minister, a person employed in the Department for the purposes of this Act, an authorised CALM Act officer, a member of the Police Force, or a local government, may institute and carry on proceedings against a person for an offence alleged to be committed against this Act.
- (2) The person instituting and carrying on the proceedings shall be reimbursed out of the funds of the local government within whose district the alleged offence is committed, all costs and expenses which he may incur or be put to in or about the proceedings.
- (3) A local government may, by written instrument of delegation, delegate authority generally, or in any class of case, or in any particular case, to its bush fire control officer, or other officer, to consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district, and may pay out of its funds any costs and expenses incurred in or about the proceedings.
- (4) A local government may by written instrument cancel, or from time to time vary, any instrument of delegation conferred under subsection (3).
- (5) Notwithstanding that a local government has under subsection (3) conferred authority on a delegate, the local government is not precluded from exercising but may itself exercise the authority.

Page 69

7.1 Bush Fires Act 1954 - powers and duties

Council to CEO

Express Power to Delegate: Power that enables a delegation to be made	Bush Fires Act 1954: S48 Delegation by local governments
Express Power or Duty Delegated:	All powers, duties and functions under the Bush Fires Act 1954.
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of a Local Government under the <i>Bush Fires Act 1954</i> , including the appointment of a Bush Fire Control Officers and all authorised persons under the Act and Regulations.
Council Conditions on this Delegation:	Decisions under s17(7) (variation of prohibited burned times) must be undertake jointly by both the Mayor and the Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8). Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Head of power to Sub- Delegate:	Nil – subdelegation is prohibited under s48(3) of the <i>Bush Fires Act</i> 1954.

Notes:

Previously delegation 3.3 of the City's 2018/19 register.

Council to other officers

Note that some sections of the Bush Fires Act allow a council to directly delegate power to an employee.

Delegator: Power / Duty assigned in legislation to:	Local Government
Head of power to Delegate: Power that enables a delegation to be made	Bush Fires Act 1954: S59A(3) - Prosecution for offences under the Act
Express Power or Duty Delegated:	S59A - Prosecution for offences under the Act
Delegate:	Manager Ranger Services The power to issue infringement notices, pursuant to Section 59A under the Bush Fires Act 1954 is delegated to: Manager Ranger Services Coordinator Ranger Services All Rangers
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	The Chief Executive Officer and Manager Ranger Services are delegated the power to undertake prosecutions for offences under the Bush Fires Act 1954.

Page 70

Council Conditions on this Delegation:	Nil. Note: s59A(3) and Bush Fires (Infringements) Regulations 1978, Reg.4(a) provide that only the Mayor or the Chief Executive Officer may withdraw an infringement notice.
Express Power to Sub- Delegate:	Nil.

CEO to other employees Section 48(3) of the Bush Fires Act 1954 prohibits sub-delegation.

Page 71

8 Delegations made under the Cat Act 2011

Section 44 of the Cat Act 2011 operates in a similar manner to the delegation provisions of the Local Government Act 1995:

44. Delegation by local government

- (1) The local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of this Act.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) A decision to delegate under this section is to be made by an absolute majority.

45. Delegation by CEO of local government

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under another provision of this Act.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 44, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —

conditions includes qualifications, limitations or exceptions.

(6) A power or duty under section 63, 64 or 65 cannot be delegated to an authorised person.

46. Other matters relevant to delegations under this Division

- (1) Without limiting the application of the Interpretation Act 1984 sections 58 and 59 -
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

47. Register of, and review of, delegations

- (1) The CEO of a local government is to keep a register of the delegations made under this Division to the CEO and to employees of the local government.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Division is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Page 72

8.1 Delegations from Council to CEO

8.1.1 Cat registrations

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty Delegated:	Cat Act 2011: s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags Cat Regulations 2012 Schedule 3, cl.1(4) Fees Payable
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)]. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)]. Authority to cancel a cat registration [s.10]. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)]. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the City's District [Regs. Sch. 3 cl.1(4)].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the Cat Act 2011.
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Page 73

8.1.2 Cat control notices

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty	Cat Act 2011:
Delegated:	s.26 Cat control notice may be given to cat owner
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the City's District [s.26].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Page 74

8.1.3 Approval to breed cats

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty Delegated:	Cat Act 2011: s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37(1) and (2)]. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)]. Authority to cancel an approval to breed cats [s.38]. Authority to give an approved breeder a new certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.39(2)].
Council Conditions on this Delegation:	Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i> .
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Page 75

8.1.4 Recovery of costs – destruction of cats

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty	Cat Act 2011:
Delegated:	s.49(3) Authorised person may cause cat to be destroyed
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to recover the amount of the costs associated with the destruction and the disposal of a cat [s.49(3)].
Council Conditions on this Delegation:	Nil.
Express Power to Sub-	Cat Act 2011:
Delegate:	s.45 Delegation by CEO of local government

Page 76

8.1.5 Applications to keep additional cats

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty Delegated:	Cat (Uniform Local Provisions) Regulations 2013: r.8 Application to keep additional number of cats r.9 Grant of approval to keep additional number of cats
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to require any document or additional information required to determine an application [r.8(3)] Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)]. Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises
Council Conditions on this Delegation:	and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9]. a. Notices of decisions must include advice as to Review rights in accordance with r.11 of the Cat (Uniform Local Provisions) Regulations 2013.
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Page 77

8.1.6 Reduce or waive cat registration fee

Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty Delegated:	Cat Regulations 2012: Schedule 3 Fees clause 1(4)
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to reduce or waiver a fee payable under Schedule 3 clauses (2) or (3) in respect to any individual cat.
Council Conditions on this Delegation:	a. This delegation does NOT provide authority to determine to reduce or waiver the fees payable in regard to any <u>class of cat</u> within the District. This matter requires a Council decision in accordance with s.6.16, 6.17 and 6.18 of the <u>Local Government</u> Act 1995.
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Page 78

8.1.7 Appointment of Authorised Persons

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Cat Act 2011: s.44 Delegation by local government
Express Power or Duty	Cat Act 2011:
Delegated:	s. 48 Authorised persons
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to appoint authorised persons by issuing a certificate of authorisation [s.48].
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Cat Act 2011: s.45 Delegation by CEO of local government

Notes:

Previously delegation 3.1of the City's 2018/19 register

Page 79

Delegations made under the Dog Act 1976

Section 10AA of the Dog Act 1976 provides that:

10AA. Delegation of local government powers and duties

- A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, delegate to its chief executive officer any power or duty of the local government under another provision of this Act.
- The delegation must be in writing. (2)
- (3)The delegation may expressly authorise the delegate to further delegate the power or duty.
- (4) A local government's chief executive officer who is exercising or performing a power or duty that has been delegated as authorised under this section, is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown.
- (5) Nothing in this section limits the ability of a local government's chief executive officer to perform a function through an officer or agent.

10AB. Register of, and review of, delegations

- The chief executive officer of a local government is to keep a register of (1)
 - (a) delegations made under section 10AA(1); and
 - (b) further delegations made under the authority of a delegation made under section 10AA(1).
- (2) At least once every financial year
 - delegations made under section 10AA(1); and (a)
 - (b) further delegations made under the authority of a delegation made under section 10AA(1),

are to be reviewed by the delegator.

The only restrictions on what can be delegated are those that require an absolute majority decision by council under s1.4 of the Local Government Act 1995. These are:

- Under s31 in relation to areas where dogs are prohibited:
 - A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited
 - at all times; or
 - at specified times.
- And designation of dog exercise areas under s31(3A):

A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

Page 80

9.1 Refuse or cancel registration of a dog

Delegation from Council to CEO

Head of power to Delegate:	Dog Act 1976: s.10AA Delegation of local government powers and duties
Power that enables a delegation to be made	
Express Power or Duty Delegated:	Dog Act 1976: s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)].
	 Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where:
	 the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the Cat Act 2011 or the Animal Welfare Act 2002; or
	the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or
	the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept
	 iv. the dog is required to be microchipped but is not microchipped; or
	v. the dog is a dangerous dog [s.16(3) and s.17A(2)].
	 Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the City's District [s15(4A)].
	4. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)].
	 Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of section 31, 32 or 33A and had not been claimed [s.17(6)]
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 81

9.2 Recovery of moneys due under the *Dog Act 1976*

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.29(5) Power to seize dogs
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties

Page 82

9.3 Dispose of or sell dogs liable to be destroyed

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.29(11) Power to seize dogs
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 83

9.4 Declare dangerous dog

Guidance note

Section 33E also provides that this power may be exercised by an Authorised Person. If the Local Government has appointed an Authorised Person for this purpose (specified in the Certificate of Authorisation for the purposes of s.33E), then this Delegation is not required.

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 84

9.5 Dangerous dog declared or seized – deal with objections and determine when to revoke

Guidance note

Delegation of the s.33F power to deal with an objection to a dangerous dog declaration should not be delegated to the same person / position who is delegated / authorised to exercise s.33E powers enabling the declaration of a dangerous dog.

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1), (2) and (5)Local government may revoke declaration or proposal to destroy
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any
	4. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties

Page 85

9.6 Deal with objection to notice to revoke dangerous dog declaration or destruction notice

Guidance note

Delegation of the s33H(5) power to deal with an objection should not be delegated to the same person/position who is delegated/authorised to exercise s.33H(1) and (2).

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.33H(5) Local government may revoke declaration or proposal to destroy
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation. Council Conditions on this Delegation:	Authority to consider and determine to either dismiss or uphold an objection to a decision to revoke [s.33H(5)]: (a) a notice declaring a dog to be dangerous; or (b) a notice proposing to cause a dog to be destroyed. The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 86

9.7 Determine recoverable expenses for dangerous dog declaration

Guidance note

This delegation does not include s33M(1)(b) as the setting of a fixed fee must be Council resolution in accordance with s.6.16 of the Local Government Act 1995.

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.33M(1)(a) Local Government expenses to be recoverable
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to any maximum amount prescribed, having regard to the expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 87

9.8 Appointment of Authorised Persons

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Dog Act 1976: s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	Dog Act 1976: s.11(1) Staff and Services
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to appoint Registration Officers to exercise the powers and duties conferred on a Registration Officer by this Act [s.3]. Authority to appoint authorised persons to exercise the powers conferred on an authorised person by this Act [s.11(1)].
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub-delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	Dog Act 1976: s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Page 88

10 Delegations made under the Tobacco Products Control Act 2006

10.1 Appointment of Authorised Persons and Restricted Investigators

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s 21 Public Health Act 2016:
Express Power or Duty Delegated:	Tobacco Products Control Act 2006 s.77 Power to appoint restricted investigators Public Health Act 2016 s.24 Power to appoint Authorised Officers under the Public Health Act 2016 to act as Authorised Officers under the Tobacco Products Control Act 2006 by virtue of clause 1 of the Glossary of the Tobacco Products Control Act 2006.
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to appoint persons as restricted investigators under s77 of the <i>Tobacco Products Control Act 2006</i> Authority to appoint Authorised Officers for the purposes of the <i>Tobacco Products Control Act 2006</i> by appointing Authorised Officers under section 24 of the <i>Public Health Act 2016</i>
Council Conditions on this Delegation:	The Chief Executive Officer may further delegate (sub delegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
Express Power to Sub- Delegate:	s.5.44 Local Government Act 1995 s.21(4) Public Health Act 2016

Page 89

11 Delegations made under the Food Act 2008

Guidance note

References to 'CEO' in the *Food Act 2008* mean the CEO of the Department of Health. There are no powers or duties are assigned to the CEO of a local government in this Act.

There is also no power of sub-delegation available. As such it is important for each delegation under this Act to be made direct to delegates who are most suitable for fulfilling the power or duty.

11.1 Determine Compensation

,	
Head of power to Delegate: Power that enables a delegation to be made	Food Act 2008: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	Food Act 2008: s.56(2) Compensation to be paid in certain circumstances s.70(2) and (3) Compensation
Delegates:	Chief Executive Officer Executive Director Strategy and Development Manager Built Environment and Wellbeing
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)]. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].
Council Conditions on this Delegation:	 a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time. b. Compensation under this delegation may only be determined upon documented losses up to a maximum of \$5,000.
	Compensation requests above this value are to be reported to Council.
Express Power to Sub- Delegate:	NIL - Food Regulations 2009 do not provide for sub-delegation.
Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal under s35(5) of the Act

Notes

Previously delegations 4.1, 4.1A, 4.1B and 4.1C of the City's 2018/19 register.

Page 90

11.2 Prohibition orders

Head of power to Delegate: Power that enables a delegation to be made	Food Act 2008: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	Food Act 2008: s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Delegate:	Chief Executive Officer Executive Director Strategy and Development Manager Built Environment and Wellbeing
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub- Delegate:	NIL - Food Regulations 2009 do not provide for sub-delegation.
Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal

Notes:

Page 91

11.3 Food business registrations

Head of power or Duty Delegated:	Food Act 2008: s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Delegate:	Chief Executive Officer Executive Director Strategy and Development Manager Built Environment and Wellbeing Coordinator Environmental Health
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. Authority to vary the conditions or cancel the registration of a food business [s.112].
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub- Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.
Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal 1. The guideline for which this delegation should be informed by can be found here - https://www.health.wa.gov.au/Articles/A_E/Designation-of-authorised-officers

Notes:

Page 92

11.4 Debt recovery and prosecutions

Express Power to Delegate: Power that enables a delegation to be made	Food Act 2008: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Head of power or Duty Delegated:	Food Act 2008: s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Delegate:	Chief Executive Officer Executive Director Strategy and Development Manager Built Environment and Wellbeing
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3). Authority to institute proceedings for an offence under the Food Act 2008 [s.125].
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub- Delegate:	NIL - Food Regulations 2009 do not provide for sub-delegation.

Notes:

Page 93

11.5 Food businesses list – public access

Head of power to Delegate: Power that enables a delegation to be made	Food Act 2008: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty	Food Regulations 2009:
Delegated:	r.51 Enforcement agency may make list of food
Delegate:	Chief Executive Officer Executive Director Strategy and Development Manager Built Environment and Wellbeing
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub- Delegate:	NIL - Food Regulations 2009 do not provide for sub-delegation.

Notes:

Page 94

11.6 Appoint Authorised Officers and Designated Officers

Head of power to	Food Act 2008:
Delegate:	s.118Functions of enforcement agencies and delegation
Power that enables a	(2)(b) Enforcement agency may delegate a function conferred
delegation to be made	on it
	(3) Delegation subject to conditions [s.119] and guidelines
	adopted [s.120]
	(4) Sub-delegation permissible only if expressly provided in
	regulations
Express Power or Duty	Food Act 2008:
Delegated:	s.122(1) Appointment of authorised officers
Dalamata	s.126(6), (7) and (13) Infringement Officers
Delegate:	Chief Executive Officer
Function: This is a precis only.	 Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122(2)].
Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the <i>Public Health Act 2016</i> , to be a Designated Officer for the purposes of issuing Infringement Notices under the <i>Food Act 2008</i> [s.126(13)].
	 Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7).
Council Conditions on this Delegation:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to:
	 Appointment of Authorised Officers as Meat Inspectors Appointment of Authorised Officers Appointment of Authorised Officers – Designated Officers only Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer
Express Power to Sub-	NIL - Food Regulations 2009 do not provide for sub-delegation.
Delegate:	NIL - 1 000 Negulations 2009 do not provide for sub-delegation.
Compliance Links:	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers
	s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed

Notes:

Page 95

12 Delegations made under the Graffiti Vandalism Act 2016

References to 'CEO' in the *Graffiti Vandalism Act 2016* mean the CEO of the Department of Corrective Services. There are no powers or duties are assigned to the CEO of a local government within this Act.

Sections 16 and 17 allow for a local government to delegate powers and duties to its CEO however:

16. Delegation by local government

- (1) The local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of this Part.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) A decision to delegate under this section is to be made by an absolute majority.

17. Delegation by CEO of local government

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under another provision of this Part other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 16, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,
 - are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —

conditions includes qualifications, limitations or exceptions.

12.1 Give notice requiring obliteration of graffiti

Delegations from Council to CEO

Head of power to	Graffiti Vandalism Act 2016:
Power that enables a delegation to be made	s.16 Delegation by local government
Express Power or Duty Delegated:	Local Government Act 1995: s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions	Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)]. Authority, where a person fails to comply with a notice, to do
relevant to this delegation.	anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].
Council Conditions on this Delegation:	Nil.

Page 96

Express Power to Sub-	Graffiti Vandalism Act 2016:
Delegate:	s.17 Delegation by CEO of local government

12.2 Notices – deal with objections and give effect to notices

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty	Graffiti Vandalism Act 2016: s.16 Delegation by local government Graffiti Vandalism Act 2016:
Delegated:	s.22(3) Objection may be lodged
	s.24(1)(b) & (3) Suspension of effect of notice
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to deal with an objection to a notice [s.22(3)]. Authority, where an objection has been lodged, to: i. determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and ii. to give notice to the affected person, before taking the necessary actions [s.24(3)].
Council Conditions on	Nil.
this Delegation:	
Express Power to Sub-	Graffiti Vandalism Act 2016:
Delegate:	s.17 Delegation by CEO of local government

Page 97

12.3 Obliterate graffiti on private property

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty	Graffiti Vandalism Act 2016: s.16 Delegation by local government Graffiti Vandalism Act 2016:
Delegated:	s.25(1) Local government graffiti powers on land not local government property
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
Council Conditions on this Delegation:	a. Subject to exercising Powers of Entry. b. Graffiti removal is to be undertaken in accordance with Policy 2.1.3 – Graffiti Control and Removal.
Express Power to Sub- Delegate:	Graffiti Vandalism Act 2016: s.17 Delegation by CEO of local government

Page 98

12.4 Powers of entry

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Graffiti Vandalism Act 2016: s.16 Delegation by local government
Express Power or Duty	Graffiti Vandalism Act 2016:
Delegated:	s.28 Notice of entry
	s.29 Entry under warrant
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28]. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].
Council Conditions on this Delegation:	Nil.
Express Power to Sub-	Graffiti Vandalism Act 2016:
Delegate:	s.17 Delegation by CEO of local government

Page 99

13 Delegations made under the Public Health Act 2016

Guidance note

Section 21 of the *Public Health Act* 2016 provides that powers may only be delegated to the CEO or an authorised officer designated under s.24 unless a Regulation enacted under the *Public Health Act* 2016 specifically authorises a delegated power or duty of an enforcement agency to be further delegated.

Under s4 of the Act, 'enforcement agency' includes a local government.

13.1 Enforcement agency reports to the Chief Health Officer

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Public Health Act 2016: s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	Public Health Act 2016 s.22 Reports by and about enforcement agencies
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the City [s.22(1)] Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].
Council Conditions on this Delegation:	Nil
Express Power to Sub- Delegate:	Nil – Unless a Regulation enacted under the <i>Public Health Act 2016</i> specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].
Compliance Links:	Public Health Act 2016 s.20 Conditions on performance of functions by enforcement agencies.

Notes:

13.2 Determine compensation for seized items

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Public Health Act 2016: s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	Public Health Act 2016 s.264 Compensation
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
Council Conditions on this Delegation:	Compensation is limited to a maximum value of \$5,000 with any proposal for compensation above this value to be referred for Council's determination.
Express Power to Sub- Delegate:	Nil – Unless a Regulation enacted under the <i>Public Health Act 2016</i> specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].
Compliance Links:	Public Health Act 2016 s.20 Conditions on performance of functions by enforcement agencies.
	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal

Notes:

13.3 Commence Proceedings

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Public Health Act 2016: s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	Public Health Act 2016 s.280 Commencing Proceedings
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to commence proceedings for an offence under the <i>Public Health Act 2016</i> [s.280]
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Nil – Unless a Regulation enacted under the <i>Public Health Act 2016</i> specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	Public Health Act 2016
	s.20 Conditions on performance of functions by enforcement
	agencies.

Notes:

Page 102

13.4 Appoint Authorised Officer or Approved Officer (Asbestos Regulations)

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Health (Asbestos) Regulations 1992: r.15D(7) Infringement Notices
Express Power or Duty Delegated:	Health (Asbestos) Regulations 1992: r.15D(5) Infringement Notices
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Authority to appoint a person or classes of persons as an authorised officer or approved officer for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2 [r.15D(5)].
Council Conditions on this Delegation:	Subject to each person so appointed being issued with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices [r.15D(6)].
Express Power to Sub- Delegate:	Nil – the <i>Health (Asbestos) Regulations 1992</i> do not provide a power to sub-delegate.
Compliance Links:	Criminal Procedure Act 2004 – Part 2

Notes:

13.5 Designate Authorised Officers

Delegation from Council to CEO

Head of power to	Public Health Act 2016:
Delegate: Power that enables a	s.21 Enforcement agency may delegate
delegation to be made	
Express Power or Duty Delegated: Function: This is a precis only.	Public Health Act 2016 s.24(1) and (3) Designation of authorised officers 1. Authority to designate a person or class of persons as authorised officers for the purposes of:
Delegates must act with	i. The <i>Public Health Act 2016</i> or other specified Act
full understanding of the legislation and conditions relevant to this delegation.	 Specified provisions of the Public Health Act 2016 or other specified Act
	 Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act.
	Including:
	 an environmental health officer or environmental health officers as a class; OR
	 a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR
	c. a mixture of the two. [s.24(1) and (3)].
Council Conditions on	a. Subject to each person so appointed being;
this Delegation:	 Appropriately qualified and experienced [s.25(1)(a)]; and Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31].
	 A Register (list) of authorised officers is to be maintained in accordance with s.27.
Express Power to Sub- Delegate:	Nil – Unless a Regulation enacted under the <i>Public Health Act 2016</i> specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].
Compliance Links:	Public Health Act 2016

Compliance Links:	Public Health Act 2016 s.20 Conditions on performance of functions by enforcement agencies s.25 Certain authorised officers required to have qualifications and experience. s.26 Further provisions relating to designations s.27 Lists of authorised officers to be maintained s.28 When designation as authorised officer ceases s.29 Chief Health Officer may issue guidelines about qualifications and experience of authorised officers s.30 Certificates of authority s.31 Issuing and production of certificate of authority for purposes of other written laws s.32 Certificate of authority to be returned. s.136 Authorised officer to produce evidence of authority Criminal Investigation Act 2006, Parts 6 and 13 – refer s.245 of the Public Health Act 2016 The Criminal Code, Chapter XXVI – refer s.252 of the Public Health
	Act 2016

Page 104

14 Delegations made under the *Health (Miscellaneous Provisions) Act* 1911

Guidance note

Section 26 of the Health (Miscellaneous Provisions) Act 1911 provides that:

26. Powers of local government

Every local government is hereby authorised and directed to carry out within its district the provisions of this Act and the regulations, local laws, and orders made thereunder:

Provided that a local government may appoint and authorise any person to be its deputy, and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function.

14.1 Discharge of powers and duties under the Act

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Health (Miscellaneous Provisions) Act 1911: Section 26
Express Power or Duty Delegated:	To exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	The CEO is appointed as the City's deputy under the Act to exercise and discharge all or any of the powers and functions of the local government.
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	

Page 105

14.2 Appoint Authorised Persons

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made	Health (Miscellaneous Provisions) Act 1911:
Express Power or Duty Delegated:	To exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	The CEO may appoint authorised persons under the Act.
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	

Page 106

15 Appointment of authorised persons under the Caravan Parks and Camping Grounds Act 1995

Guidance note

There is no need for Council to delegate authority to the CEO to appoint persons to undertake certain matters under the *Caravan Parks and Camping Grounds Act 1995* as section 17 of the *Caravan Parks and Camping Grounds Act 1995* confers power directly on the CEO of a 'local government' authority' to appoint 'authorised persons'.

15.1 Appointment of Authorised Persons by the CEO

Section 17 of the Caravan Parks and Camping Grounds Act 1995 provides that:

17. Appointment of authorised person

- (1) The chief executive officer of the Department or a local government
 - (a) may appoint such persons to be authorised persons for the purposes of this Act as the chief executive officer or the local government considers necessary; and
 - (b) must issue each person appointed under paragraph (a) with an identity card, in the prescribed form, certifying that the person is an authorised person under this Act.
- (2) An authorised person is to produce the identity card referred to in subsection (1)(b) whenever required to do so by any person in respect of whom the authorised person has exercised, or is about to exercise, any of the powers of an authorised person under this Act.
- (3) Production of an identity card referred to in subsection (1)(b) is prima facie evidence that the person to whom the identity card relates is an authorised person for the purposes of this Act.
- (4) Every member of the Police Force is, if so requested by an authorised person, to aid and assist the authorised person enforcing compliance with this Act and has, while so aiding and assisting, all the powers and authorities of an authorised person.

Page 107

16 Delegations made under the Planning and Development Act 2005

Section 5.42 of the Local Government Act provides that:

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) ..
 - (b) the Planning and Development Act 2005 section 214(2), (3) or (5).
 - * Absolute majority required.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Sections 214 (2), (3) and (5) of the Planning and Development Act 2005 provide that:

214. Illegal development, responsible authority's powers as to

- (1) ...
- (2) If a development, or any part of a development, is undertaken in contravention of a planning scheme or an interim development order or in contravention of planning control area requirements, the responsible authority may give a written direction to the owner or any other person undertaking that development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements.
- (3) If a development has been undertaken in contravention of a planning scheme or interim development order or in contravention of planning control area requirements, the responsible authority may give a written direction to the owner or any other person who undertook the development —
 - (a) to remove, pull down, take up, or alter the development; and
 - (b) to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority.
- (4) The responsible authority may give directions under subsections (2) and (3)(a) and (b) in respect of the same development and in the same instrument.
- (5) If it appears to a responsible authority that delay in the execution of any work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order, the responsible authority may give a written direction to the person whose duty it is to execute the work to execute that work.
- (6) ...

Regulations 81-84 of the Planning and Development (Local Planning Schemes) Regulations 2015 provide that:

81. Terms used

In this Division -

absolute majority has the meaning given in the Local Government Act 1995 section 1.4;

committee means a committee established under the Local Government Act 1995 section 5.8.

82. Delegations by local government

(1) The local government may, by resolution, delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties <u>under this Scheme*</u> other than this power of delegation.

Page 108

- (2) A resolution referred to in subclause (1) must be by absolute majority of the council of the local government.
- (3) The delegation must be in writing and may be general or as otherwise provided in the instrument of delegation.

83. Local government CEO may delegate powers

- (1) The local government CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's functions under this Scheme other than this power of delegation.
- (2) A delegation under this clause must be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Subject to any conditions imposed by the local government on its delegation to the local government CEO under clause 82, this clause extends to a power or duty the exercise or discharge of which has been delegated by the local government to the CEO under that clause

84. Other matters relevant to delegations under this Division

The Local Government Act 1995 sections 5.45 and 5.46 apply to a delegation made under this Division as if the delegation were a delegation under Part 5 Division 4 of that Act.

(*Underlining added - the effect of this is that a power can only be delegated if it exists in a local government's local planning scheme (LPS) in the first instance).

16.1 Delegations by Council to the CEO

16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme

Delegation from Council to CEO

Head of power to
Delegate:
Power that enables a
delegation to be made

11--1-6------

Regulations 81-84 of the Planning and Development (Local Planning Schemes) Regulations 2015

Express Power or Duty Delegated:

Determination of an application for development approval under clause 68 of Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations*; subclause 29(2) of the *Metropolitan Region Scheme*; and subsection 31(2) of the State Administrative *Tribunal Act 2004*.

Advertising of applications and proposals under subclauses 18(4), 23(2) and 34(4) of the City of Vincent Local Planning Scheme No. 2; Clauses 18, 50 and 64 and subclauses 66(1) and 77(3) of Schedule 2 of the *Planning and Development (Local Planning Schemes)* Regulations 2015; and subclause 30(1) of the *Metropolitan Region Scheme*.

Determining accompanying material requirements for applications for development approval, including refusal to accept an application, under Clauses 11, 63 and 85 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Amending or cancelling development approval, including waiving or varying a requirement in Part 8 or 9 of the *Planning and Development* (Local Planning Schemes) Regulations 2015 for minor amendments and temporary works or use, under Clause 77 and subclauses 61(1)(a) and (b) (Item 17), and 61(2)(f) of Schedule 2 of the *Planning and Development* (Local Planning Schemes) Regulations 2015.

Determining accompanying material requirements for Local Development Plans under Clause 49 of the *Planning and Development (Local Planning Schemes) Regulations* 2015.

The Chief Executive Officer is delegated the power to:

- Exercise discretion, determine and apply conditions to all applications for development approval made under the City of Vincent Local Planning Scheme No. 2 and/or Metropolitan Region Scheme;
- Exercise discretion and affirm, vary or set aside a decision made on an application for development approval following a request by the State Administrative Tribunal for a reconsideration to be made under section 31 of the State Administrative Tribunal Act 2004;
- Determine the requirement for and extent of advertising of applications and proposals made under the City of Vincent Local Planning Scheme No. 2 and *Metropolitan Region Scheme*;
- Determine the type and extent of accompanying material required to be lodged with applications and proposals made under the City of Vincent Local Planning Scheme No. 2 and Metropolitan Region Scheme and whether an application should be accepted or rejected;
- Exercise discretion, determine and apply conditions to all applications to amend or cancel a development approval;

Page 110

	 Exercise discretion, determine and apply conditions to all applications made to extend the period within which a development approved must be substantially commenced; Exercise discretion, determine and apply conditions to all applications made under regulation 17A of the Planning and Development (Development Assessment Panels) Regulations 2011 to amend or cancel a development approval made by a Development Assessment Panel; Waive or vary a requirement in Part 8 or Part 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> in respect of an application where that application is considered to relate to a minor amendment to the development approval; and Determine the type and extent of accompanying material requirements, and any modifications required by Council in respect to a Local Development Plan under Part 6 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.
Function: This is a precis only. Delegates must act with	The determination of applications for development approval made under City of Vincent Local Planning Scheme No. 2 and the <i>Metropolitan Region Scheme</i> .
full understanding of the legislation and conditions relevant to this delegation.	Reconsidering a decision when invited to do so by the State Administrative Tribunal under section 31 of the State Administrative Tribunal Act 2004.
	Determining the requirement for and extent of advertising of applications and proposals made under the City of Vincent Local Planning Scheme No. 2 and <i>Metropolitan Region Scheme</i> .
	Determining the type and extent of accompanying material required to be lodged with applications and proposals made under the City of Vincent Local Planning Scheme No. 2 and <i>Metropolitan Region Scheme</i> and whether an application should be accepted or not;
	The determination of applications to amend or cancel a development approval made under delegated authority or to extend the period within which the development approved must be substantially commenced.
	Waiving or varying a requirement in Part 8 or Part 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> in respect of an application where that application is considered to relate to a minor amendment to the development approval.
	Determine the type and extent of accompanying material requirements, and any modifications required by Council in respect to a Local Development Plan under Part 6 of the <i>Planning and Development (Local Planning Schemes) Regulations</i> 2015.
Council Conditions on this Delegation:	This delegation does not extend to applications for development approval that propose to introduce one of the following land uses listed under Local Planning Scheme No. 2: a. Cinema/theatre; b. Club premises; c. Corrective institution; d. Exhibition centre; e. Hospital; f. Hotel; g. Motel; h. Nightclub; i. Place of worship; j. Reception centre; k. Residential building; l. Restricted Premises

- m. Serviced apartment;
- n. Tavern, unless:
 - i. the premises is already subject to a Tavern Licence issued under the *Liquor Licensing Act 1985*; or
 - ii. the Tavern accommodates 120 patrons or less
- This delegation does not extend to applications for development approval that propose a height of three storeys or more and do not meet the applicable Building Height deemed-to-comply standard or Acceptable Outcomes set by State Planning Policy 7.3: Residential Design Codes in respect to the number of storeys and/or the height measured in metres;
- This delegation does not extend to applications for development approval that propose a new non-conforming use that is proposed to replace and effect the discontinuance of an existing non-conforming use;
- This delegation does not extend to applications for telecommunications infrastructure that have received one or more objections;
- This delegation does not extend to the approval of applications for a billboard sign or directional sign;
- This delegation does not extend to applications for development approval that propose demolition of any structure/building on a heritage protected place.
- This delegation does not extend to applications for development approval that propose alterations and additions to a place listed on the State Register of Heritage Places, unless the works are for:
 - a. External fixtures (as defined by the Residential Design Codes);
 - b. Restoration and remediation works;
 - c. Internal building works;
 - d. Façade upgrades and roof replacements; or
 - e. Single storey additions that are located behind the front building line of the existing heritage building.
- This delegation does not extend to applications for development approval that have received more than five (5) objections during the City's community consultation period unless the application is for a billboard sign or directional sign;
- This delegation does not extend to applications to amend a development approval that was determined by Council, unless the amendments proposed:
 - meet all equivalent acceptable or deemed-to-comply standards, or does not propose any further departure to previously approved variations to acceptable or deemedto-comply standards, set out in the City's Local Planning Policies;
 - meet all of the deemed-to-comply standards or element objectives and acceptable outcomes, or does not propose any further departure to previously approved variations to deemed-to-comply standards, or element objectives and acceptable outcomes, as set out in State Planning Policy 7.3 Residential Design Codes; and
 - would not change the impact of any condition imposed and would not change the substantial commencement period of the approved development.
- This delegation does not extend to requests from the State Administrative Tribunal for a reconsideration of a Council decision under section 31 of the State Administrative Tribunal Act 2004;
- This delegation does not extend to applications for development approval that propose more than three (3) 'Dwellings (Grouped)'

a. The structure is an awning, or b. The structure is for a ground anchor; or c. The structure is for an encroachment which: i. is an architectural feature and does not encroach by greater than 250 millimetres; or ii. is a window or shutter that encroaches on a road or public space by no more than 50 millimetres when open, and is at least 2.75 metres above the ground level; as outlined in the Minster's for Land's authorisations.
12. This delegation does not extend to applications for development approval that propose permanent structures on City owned or managed land, except where: a. The structure is an awning, or
or 'Dwellings (Multiple)' and do not meet the deemed-to-comply standards or acceptable outcomes in relation to car parking of State Planning Policy 7.3: Residential Design Codes; and

16.1.2 Deal with illegal development under s214 of the Act

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Local Government Act 1995: s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Planning and Development Act 2005: Section 214(2), (3) and (5)
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements; Give a written direction to the owner or any other person who undertook an unauthorised development: (a) to remove, pull down, take up, or alter the development; and (b) to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order.
Council Conditions on this Delegation:	Any expenses incurred by the City in carrying out the works specified in a direction notice shall be recovered from the person to whom the direction was given.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 114

16.1.3 Enforce compliance with a direction issued under section 214 of the Act

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty	Local Government Act 1995: s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO Planning and Development Act 2005:
Delegated:	Section 215(1) and (2)
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	Enforce compliance with a written direction issued under section 214 of the <i>Planning and Development Act 2005</i> to remove, pull down, take up or alter the development, restore the land as nearly as practicable to its condition immediately before the development started and to recover the costs from the person the written direction was given to.
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Page 115

16.1.4 Issue of heritage conservation notice under *Planning and Development (Local Planning Schemes) Regulations 2015*

Delegation from Council to CEO

Head of power to Delegate: Power that enables a delegation to be made Express Power or Duty Delegated:	Regulations 81-84 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Reg 82 – the local government may, be resolution, delegate to a committee or a local government CEO any of the local government's powers or duties under this Scheme. Clauses 13(2), (3), (4) and (5), Schedule 2 <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> – Heritage Conservation Notice
Delegate:	Chief Executive Officer
Function: This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.	 Form the view that a heritage place is not being properly maintained and give a written notice requiring the person to carry out specified repairs to the heritage place by a specified time, being a time that is not less than 60 days after the day on which the notice is given; If a person fails to comply with a heritage conservation notice, enter the heritage place and carry out the repairs specified in the notice; Recover the expenses incurred in carrying out repairs as a debt due from the person to whom the notice was given, in a court of competent jurisdiction; Vary a heritage conservation notice to extend the time for carrying out the specified repairs; and Revoke a heritage conservation notice.
Council Conditions on this Delegation:	Nil.
Express Power to Sub- Delegate:	Planning and Development (Local Planning Schemes) Regulations 2015 Reg 83 - CEO may delegate any of the CEO's powers and duties to other employees, other than power of delegation

Page 116

Revisions

Review	Council Item	CM Ref	Details
25/06/2019	OMC - 12.5 Minutes	D19/92612	Annual review of Council delegations
08/07/2019	Administrative	D19/95056	Review and appointment of sub-delegations and authorisations.
03/09/2019	Administrative	D19/124944	Update of authorised officers. Approval of sub-delegation clause 2.4.10 to Manager Built Environment and Wellbeing. Extended CEO delegations to Executive Directors and Managers – Clause 2.4.11.
17/09/2019	OMC - 12.5 Minutes	D19/140608	Amendments to Council Delegations: • Amendment to delegations 4.4 and 10.1; • New delegations 4.10 and 17.1.3; and • Removal of delegations 2.1.1, 15.1 & 16.
24/09/2019	Administrative	D19/143297	Updated sub-delegations, authorisations and appointments
25/11/2019	Administrative	D19/181887	Position title changes Executive Director Planning and Place to Executive Director Strategy and Development Manager Regulatory Services to Manager Built Environment and Wellbeing Manager Governance, Property and Contracts to Executive Manager Corporate Strategy and Governance; Manager Asset and Design Services to Manager Asset and Engineering; and Manger Parks and Property Services to Manager Parks and Urban Green
30/03/2020	SCM - 6.1 Minutes	D20/54046 & D20/59080	Amendments to Council delegation 16.1.1 & addition of clause 2.1.1 - Delegation to the COVID Relief and Response Committee.
21/04/2020	Administrative	D20/73202	Extension of sub-delegations and authorisations to Manager Development and Design.
23/04/2020	Administrative	D20/73371	Annual review undertaken by administration proposed amendments recommended to Council
16/06/2020	OMC – 12.1 Minutes	D20/105165	Annual review undertaken by Council. Extension of CEO Delegation 2.2.29 and clarification of condition 9 of delegation 16.1.1

Page 119

18/08/2020	OMC – 12.3 & 12.4 <u>Minutes</u>		Item 12.3 Council revoked its delegation to grant licences under regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996 to the COVID-19 Relief and Recovery Committee. Function removed from clause 2.1.1. Item 12.4 - New delegation - 16.1.4 - Issue of Heritage Conservation Notice Council delegated to the CEO the power to issue a heritage conservation notice under clause 13(2), (3), (4) and (5) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.
			Renumbered appointment of Authorised Persons under the <i>Planning and Development Act 2005</i> & LPS to 16.1.5 (previously 16.1.4)
17/11/2020	OMC – 11.2 Minutes		New delegation - 2.2.18 - Leases and licences to Small Community Groups, Sporting Clubs and Community Groups and Organisations in accordance with the Property Management Framework Council delegated to the CEO the power to dispose of property in accordance with section 3.58 of the Local Government Act 1995 Existing delegations 2.2.18 to 2.2.30 renumbered 2.2.19 to 2.2.31 accordingly.
22/04/2021		D21/6734 D21/1169263 and D21/116707	Annual review undertaken by administration proposed amendments from CEO reviewed proposed amendments for Council recommended.
22/06/2021	OMC – 12.5 Minutes		Annual review undertaken by Council 16.1.1 - Extended the delegation function to determining accompanying material requirements for Local Development Plans under Clause 49 of the Planning and Development (Local Planning Schemes) Regulations 2015 including the type and extent of accompanying material requirements. Updated conditions 1, 2, and 6 of this delegation and approved new conditions 9c and 12. Removed extension of the following delegations made under the Food Act 2008 from Manager Development and Design. These being delegation 11.1, 11.2, 11.3 and 11.4
20/08/2021	Administrative	D21/148376	Position title correction - Manager Asset and Engineering updated to Manager Engineering

12/10/2021	OMC – 9.6 Minutes		New delegation 4.11 - Issue of Building Infringement Notices Council delegated to the CEO the power to appoint "authorised officers" to issue infringement notices, for offences, "approved officers" to extend and withdraw infringement notices, the power to revoke an appointment, to issue an identity card to an authorised person. Existing clause 4.11 - List of Authorised Persons under the Building Act 2011 renumbered to 4.12 accordingly.
14/12/2021	OMC – 9.15 Minutes	D21/229940	New delegation 2.1.2 - Behaviour Complaints Committee Council delegated to the Behaviour Complaints Committee authority to deal with complaints in accordance with clause 12 and 13 of the Local Government (Model Code of Conduct) Regulations 2021. New delegation 2.2.31 - Appointing External Complaints Officer Council delegated to the CEO authority to appoint an external Complaints Officer to receive complaints and withdraw complaints related to the City of Vincent Code of Conduct for Council Members, Committee Members and Candidates. Delegation 2.2.31 - Appointment of Authorised Persons re-numbered to delegation 2.2.32
24/03/2022	EMC - 5.2	D22/50860	Annual review undertaken by administration proposed amendments to sub-delegations and authorisations approved. D22/41677
17/05/2022	OMC – 12.1 Minutes	D22/84449	Annual review undertaken by Council (see report for amendments)
24/05/2022	Administrative	D22/89013	Approval of sub-delegation 2.2.32 - Appointment of Community Directors – Leederville Gardens to Executive Manager Corporate Strategy and Governance
24/05/2022	Administrative		Delegation 2.3.7 - Information to be available to the public. Regulations 29(2) and (3) of the Local Government Administration Regulations 1996 deleted in accordance with the Local Government Regulations (No. 2) 2020.
15/09/2022	Administrative	D22/161123	Delegated powers under section 3.18 of the Local Government Act 1995 for the purpose of administering all powers under the Local Government Property Local Law extended to Manager Engineering & Manager Parks and Urban Green. Delegation and authorisation extended to new role of manager City Buildings and Asset Management.

04/11/2022	Administrative	D22/181771	Position title change – Executive Manager Financial Services to Chief Financial Officer
22/11/2022	Administrative	D22/111860, D22/130999 & D22/203610	Position title change – Compliance Officers to Development Compliance Officers

12.2 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO LEGAL REPRESENTATION FOR COUNCIL MEMBERS AND EMPLOYEES POLICY

Attachments:

- 1. Legal Representation for Council Members and Employees Policy (clean copy) 1
- 2. Legal Representation for Council Members and Employees Policy (marked up) 4

RECOMMENDATION:

That Council ADOPTS the amended Legal Representation for Council Members and Employees Policy at Attachment 1.

PURPOSE OF REPORT:

To present the outcome of community consultation and seek approval of the amended <u>Legal Representation</u> <u>for Council Members and Employees</u> Policy at **Attachment 1**.

BACKGROUND:

Council at its meeting 14 March 2023 Meeting approved undertaking community consultation of the amended Legal Representation for Council Members and Employees Policy.

DETAILS:

Section 9.56 of the *Local Government Act 1995* (the Act) provides protection from actions of tort for anything a Council Member or Employee has done in good faith, in the performance of a function under the Act or any other written law.

The Act further provides that the general function of a local government is to provide for good government of persons in its district and that money held in the municipal fund may be applied towards the performance of the functions and the exercise of powers conferred on the local government by the Act.

The Policy sets out the circumstances under which the City will contribute to legal fees for Council Members and Employees.

The substantive changes to the policy are as follows:

Removal of mandatory statutory declaration

The existing Policy provides no guarantee for financial assistance to the applicant.

Clause 3.5 of the Policy requires the applicant to fill out a statutory declaration in which they agree to repay the cost under clause 7 if:

a. They are determined under clause 5 to have not acted in reasonable or in good faith or have acted unlawfully or in any way that constituted improper conduct or have misled the Council about their application.

Legal advice, sought as a result of a previous application, recommended that the City amend its Policy to consider that the requirement for a statutory declaration is not mandatory and could form part of a conditional approval, if required.

The proposed amendments include the removal of clause 3.5 and 3.6 noting that any requirement to repay legal cost is to be assessed and determined on a case-by-case basis and included in the condition of approval noted in clause 5.1 (c) and clause 5.2.

Item 12.2 Page 577

CEO determination of Employee applications

The existing policy requires all applications to be submitted to Council for approval. The City is obliged to indemnify Employees against liabilities, losses and expenses incurred as a result of performing their duties.

In accordance with the Act Council Members have no direct authority over Employees with respect to the performance of their duties. The Act prescribes that the CEO is responsible for performance of Employees, determination of Employee applications (with the exception of an application made by the CEO) should reside with the CEO.

Proposed amendments to the Policy will authorise the CEO to determine all Employee applications (past and present) in accordance with the Council approved budget.

Other minor amendments include:

- Administration is proposing minor amendments to the wording of the objective for simplicity. An introduction, purpose and scope have also been added for clarification.
- requirement to refer each matter to the Local Government Insurance Scheme for assessment under the management liability insurance; and
- clarification of the application process.

CONSULTATION/ADVERTISING:

In accordance with the City's <u>Community and Stakeholder Engagement Policy</u>, community consultation was undertaken between 2 April 2023 and 15 May 2023.

The policy was advertised on the City of Vincent website, social media and through the following public notices:

- Perth Voice Sunday 2 April 2023;
- Perth Now Central (Vincent Reporter) Thursday 6 April 2023; and
- notice exhibited on the notice board at the City's Administration and Library and Local History Centre.

No public submissions were received.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's Policy Development and Review Policy sets out the process for repealing and adopting policies.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to remove mandatory statutory declarations from the Policy as any requirement to repay legal cost will be assessed and determined on a case-by-case basis and may be included in the condition of approval noted in clause 5.1 (c) and clause 5.2 where necessary.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

We are open and accountable to an engaged community.

Our community is aware of what we are doing and how we are meeting our goals.

FINANCIAL/BUDGET IMPLICATIONS:

Nil.

Item 12.2 Page 578



Legislation / local law Local Government Act 1995 Legal Practice Act 2003	
Relevant delegations	Nil.
Related policies, procedures and supporting documentation	Local Government Operational Guideline - Legal Representation for Council Members and Employees

PRELIMINARY

INTRODUCTION

Section 9.56 of the *Local Government Act 1995* (the Act) provides protection from actions of tort for anything a Council Member or employee has, in good faith, done in the performance or purported performance of a function under the Act or under any other written law. However, the legislation does not preclude people taking action against individual Council Members or employees if they believe that the Council Member or employee has not acted in good faith.

Section 3.1 of the Act provides that the general function of a local government is to provide for the good government of persons in its district. Section 6.7(2) provides that money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by the Act or any other written law. Under these provisions, Council can expend funds to provide legal representation for its members and employees, as long as it believes that the expenditure falls within the scope of the local government's function.

PURPOSE

To set out the circumstances under which the City will contribute to legal fees for council members and employees.

OBJECTIVE

To:

- protect the interests of council members and employees (including past members and former employees) where they become involved in legal proceedings as a result of their official functions; and
- ensure security, equity and consistency for council members and employees to work for the good government of the district.

SCOPE

This policy applies to the contribution of legal fees for council members and employees (including past members and former employees) where they become involved in civil legal proceedings in the course of their official functions.

Page | 1 of 6 CM D23/91987



DEFINITIONS

approved lawyer is to be

- a. a 'certified practitioner' under the Legal Practice Act 2003;
- from a law firm on the City's panel of legal service providers, if relevant, unless the Council or CEO
 considers that this is not appropriate for example where there is or may be a conflict of interest or
 insufficient expertise; and
- c. approved in writing by the Council or the CEO under delegated authority.

council member or employee means a current or former commissioner, Council Member, Non-elected Member of a Council Committee or Employee of the City.

legal proceedings may be civil, criminal or investigative.

legal representation is the provision of legal services, to or on behalf of a Council Member or Employee, by an approved lawyer that are in respect of

- a matter or matters arising from the performance of the functions of the Council Member or Employee; and
- b. legal proceedings involving the council member or employee that have been, or may be, commenced.

legal representation costs are the costs, including fees and disbursements, properly incurred in providing legal representation.

legal services includes advice, representation or documentation that is provided by an approved lawyer. payment by the City of legal representation costs may be either by

- a. a direct payment to the approved lawyer (or the relevant firm); or
- b. a reimbursement to the Council Member or Employee.

to act in good faith

To act 'in good faith' is to act honestly or sincerely, without an intention to deceive. This is also known as **acting bona fide**. A decision made in good faith is one where you genuinely believe it to be for the benefit of the company as a whole and not merely for your self interest.

Page | 2 of 6 CM D23/91987



POLICY

In each case, the Council Member or Employee must refer the matter to the Local Government Insurance Scheme for assessment under the management liability insurance (elected members and employees liability) cover in respect of claims against them personally for any alleged wrongful acts arising out of their official duties. Should the cover not provide the representation, the conditions of this policy apply.

1. Payment Criteria

There are four major criteria for determining whether the City will pay the legal representation costs of a council member or employee. These are:

- the legal representation costs must relate to a matter that arises from the performance, by the Council Member or Employee, of his or her functions;
- the legal representation cost must be in respect of legal proceedings that have been, or may be, commenced;
- in performing his or her functions, to which the legal representation relates, the council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- the legal representation costs do not relate to a matter that is of a personal or private nature.

2. Examples of legal representation costs that may be approved

- 2.1 If the criteria in clause 1 of this policy are satisfied, the City may approve the payment of legal representation costs:
 - where proceedings are brought against a council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the Council Member or Employee; or
 - to enable proceedings to be commenced and/or maintained by a Council Member or Employee to permit him or her to carry out his or her functions - for example where a Council Member or Employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the Council Member or Employee; or
 - c. where exceptional circumstances are involved for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about Council Members or Employees.
- 2.2 The City will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a Council Member or Employee.

3. Application for payment

- 3.1 All applications are to be submitted, in writing, to the CEO or where the CEO is the applicant to the Mayor
- 3.2 The written application for payment of legal representation costs is to give details of:

Page | 3 of 6 CM D23/91987



- a. the matter for which legal representation is sought;
- how that matter relates to the functions of the council member or employee making the application;
- c. the lawyer (or law firm if known) who is to be asked to provide the legal representation;
- d. the nature of legal representation to be sought (such as advice, representation in court, preparation of a document etc);
- e. an estimated cost of the legal representation; and
- f. why it is in the interests of the City for payment to be made
- 3.3 The application is to contain a declaration by the applicant that he or she has acted in good faith and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
- 3.4 As far as possible the application is to be made before commencement of the legal representation to which the application relates.
- 3.5 An application made by a Council Member or the CEO is to be accompanied by a report to Council prepared by the CEO or where the CEO is the applicant by an appropriate Senior Employee. The report will contain an assessment of the request, together with a recommendation.

4. Legal representation costs - Limit

- 4.1 The Council or CEO, in approving an application in accordance with this policy, shall set a limit on the costs to be paid based on the estimated costs in the application.
- 4.2 A Council Member or Employee may make a further application to the council in respect of the same matter.

5. Determination

- 5.1 The Council may:
 - a. refuse;
 - b. grant; or
 - c. grant subject to conditions, an application for payment of legal representation costs made by Council Members or the CEO.
- 5.2 The CEO may:
 - a. refuse;
 - b. grant; or
 - grant subject to conditions, an application for payment of legal representation costs made by Employees.

Page | 4 of 6 CM D23/91987



- 5.3 Conditions under clause 5.1 and 5.2 will include, but are not restricted to:
 - a. a financial limit; and
 - b. a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.
- 5.4 In assessing an application, regard to any insurance benefits that may be available to the applicant under the City's Council Members or Employees insurance policy or its equivalent, shall be applied.
- 5.5 The Council or CEO may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.
- 5.6 The Council or CEO may, subject to clause 5.7, determine that a Council Member or Employee whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved:
- not acted reasonably or in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
- b. given false or misleading information in respect of the application.
- 5.7 A determination under clause 5.6 may be made only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.
- 5.8 Where determination is made under clause 5.6;
 - a. assistance will be immediately withdrawn; and
 - b. the legal representation costs paid by the City are to be repaid by the Council Member or Employee in accordance with the conditions of approval.

6. Delegation to Chief Executive Officer

- 6.1 In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant or may result in increased risk exposure to the City, the CEO may exercise, on behalf of the Council, any of the powers of the Council under clause 5.1 in accordance with the City's Risk Management Policy.
- 6.2 An application approved by the CEO under clause 6.1, is to be submitted to the next Ordinary Meeting of the Council. Council may exercise any of its powers under this Policy, including its powers under clause 5.5.

Page | 5 of 6 CM D23/91987



7. Repayment of legal representation costs

- 7.1 A Council Member or Employee whose legal representation costs have been paid by the City is to repay the City:
 - a. all or part of those costs in accordance with any formal agreement conditioning the application;
 - as much of those costs as are available to be paid by way of set-off where the Council
 Member or Employee receives monies paid for costs, damages, or settlement, in respect
 of the matter for which the City paid the legal representation costs.
- 7.2 The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

OFFICE USE ONLY				
Responsible Officer Executive Manager Corporate Strategy and Governance				
Initial Council Adoption	23/07/2002			
Previous Title	N/A			
Reviewed / Amended	Amended 07/11/2006 Reviewed 04/04/2018 (no amendments made)			
Next Review Date				

Page | 6 of 6 CM D23/91987



Legislation / local law requirements	Local Government Act 1995 Legal Practice Act 2003	
Relevant delegations	Nil.	
Related policies, procedures and supporting documentation	Local Government Operational Guideline - Legal Representation for Council Members and Employees	

PRELIMINARY

INTRODUCTION

Section 9.56 of the Local Government Act 1995 (the Act) provides protection from actions of tort for anything a Council Member or employee has, in good faith, done in the performance or purported performance of a function under the Act or under any other written law. However, the legislation does not preclude people taking action against individual Council Members or employees if they believe that the Council Member or employee has not acted in good faith.

Section 3.1 of the Act provides that the general function of a local government is to provide for the good government of persons in its district. Section 6.7(2) provides that money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by the Act or any other written law. Under these provisions, Council can expend funds to provide legal representation for its members and employees, as long as it believes that the expenditure falls within the scope of the local government's function.

PURPOSE

To set out the circumstances under which the City will contribute to legal fees for council members and employees.

OBJECTIVE

This policy is designed to protect the interests of Council Members and Employees (including past members and former employees) where they become involved in legal proceedings because of their official functions. In these situations the City may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

This policy is necessary to ensure security, equity and consistency for Members and Employees to work for the good government of the district. This policy applies in that respect

To:

- protect the interests of council members and employees (including past members and former employees) where they become involved in legal proceedings as a result of their official functions; and
- ensure security, equity and consistency for council members and employees to work for the good government of the district.

Page | 1 of 7



SCOPE

This policy applies to the contribution of legal fees for council members and employees (including past members and former employees) where they become involved in civil legal proceedings in the course of their official functions.

POLICY PROVISIONS

DEFINITIONS

approved lawyer is to be

- a. a 'certified practitioner' under the Legal Practice Act 2003;
- from a law firm on the City's panel of legal service providers, if relevant, unless the Council or CEO
 considers that this is not appropriate for example where there is or may be a conflict of interest or
 insufficient expertise; and
- c. approved in writing by the Council or the CEO under delegated authority.

council member or employee means a current or former commissioner, Council Member, Non-elected Member of a Council Committee or Employee of the City.

legal proceedings may be civil, criminal or investigative.

legal representation is the provision of legal services, to or on behalf of a Council Member or Employee, by an approved lawyer that are in respect of

- a matter or matters arising from the performance of the functions of the Council Member or Employee; and
- b. legal proceedings involving the council member or employee that have been, or may be, commenced.

legal representation costs are the costs, including fees and disbursements, properly incurred in providing legal representation.

legal services includes advice, representation or documentation that is provided by an approved lawyer. payment by the City of legal representation costs may be either by

- a. a direct payment to the approved lawyer (or the relevant firm); or
- b. a reimbursement to the Council Member or Employee.

to act in good faith

To act 'in good faith' is to act honestly or sincerely, without an intention to deceive. This is also known as **acting bona fide**. A decision made in good faith is one where you genuinely believe it to be for the benefit of the company as a whole and not merely for your self interest.

Page | 2 of 7



POLICY

In each case, the Council Member or Employee must refer the matter to the Local Government Insurance Scheme for assessment under the management liability insurance (elected members and employees liability) cover in respect of claims against them personally for any alleged wrongful acts arising out of their official duties, should the cover not provide the representation, the conditions of this policy apply.

1. Payment Criteria

There are four major criteria for determining whether the City will pay the legal representation costs of a council member or employee. These are:

- the legal representation costs must relate to a matter that arises from the performance, by the Council Member or Employee, of his or her functions;
- the legal representation cost must be in respect of legal proceedings that have been, or may be, commenced;
- in performing his or her functions, to which the legal representation relates, the council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- the legal representation costs do not relate to a matter that is of a personal or private nature.

2. Examples of legal representation costs that may be approved

- 2.1 If the criteria in clause 1 of this policy are satisfied, the City may approve the payment of legal representation costs:
 - where proceedings are brought against a council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the Council Member or Employee; or
 - to enable proceedings to be commenced and/or maintained by a Council Member or Employee to permit him or her to carry out his or her functions - for example where a Council Member or Employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the Council Member or Employee; or
 - c. where exceptional circumstances are involved for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about Council Members or Employees.
- 2.2 The City will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a Council Member or Employee.

3. Application for payment

- 3.1 A Council Member or Employee who seeks assistance under this policy is to make an application(s), in writing, to the Council or the CEO.
- 3.1 All applications are to be submitted, in writing, to the CEO or where the CEO is the applicant to the Mayor

Page | 3 of 7



- 3.2 The written application for payment of legal representation costs is to give details of:
 - a. the matter for which legal representation is sought;
 - b. how that matter relates to the functions of the council member or employee making the application;
 - c. the lawyer (or law firm if known) who is to be asked to provide the legal representation;
 - the nature of legal representation to be sought (such as advice, representation in court, preparation of a document etc);
 - e. an estimated cost of the legal representation; and
 - f. why it is in the interests of the City for payment to be made
- 3.3 The application is to contain a declaration by the applicant that he or she has acted in good faith and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
- 3.4 As far as possible the application is to be made before commencement of the legal representation to which the application relates.
- 3.5 The application is to be accompanied by a signed Statutory Declaration by the applicant that he or she:
 - a. has read, and understands, the terms of this Policy;
 - acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject; and
 - undertakes to repay to the City any legal representation costs in accordance with the provisions of clause 7
- 3.6 In relation to clause 3.5(c), when a person is to be in receipt of such monies the person should sign a Statutory Declaration which requires repayment of that money to the local government as may be required by the local government and the terms of the Policy.
- 3.7 An application made by a Council Member or the CEO is also to be accompanied by a report to Council prepared by the CEO or where the CEO is the applicant by an appropriate Senior Employee. The report will contain an assessment of the request, together with a recommendation.

4. Legal representation costs - Limit

- 4.1 The Council <u>or CEO</u>, in approving an application in accordance with this policy, shall set a limit on the costs to be paid based on the estimated costs in the application.
- 4.2 A Council Member or Employee may make a further application to the council in respect of the same matter.

5. Council's powers Determination

5.1 The Council may:

Page | 4 of 7



- a. refuse:
- b. grant; or
- grant subject to conditions, an application for payment of legal representation costs made by Council Members or the CEO.

5.2 The CEO may:

- a. refuse;
- b. grant; or
- c. grant subject to conditions, an application for payment of legal representation costs made by Employees.
- 5.23 Conditions under clause 5.1 and 5.2 will include, but are not restricted to:
 - a. a financial limit; and
 - b. a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.
- 5.34 In assessing an application, the council may have regard to any insurance benefits that may be available to the applicant under the City's Council Members or Employees insurance policy or its equivalent, shall be applied.
- 5.45 The Council or CEO may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.
- 5.50 The Council or CEO may, subject to clause 5.67, determine that a Council Member or Employee whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved:
 - not acted reasonably or in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
 - b. given false or misleading information in respect of the application.
- 5.67 A determination under clause 5.56 may be made by the Council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.
- 5.78 Where the Council makes a determination is made under clause 5.56;
 - a. assistance will be immediately withdrawn; and
 - b. the legal representation costs paid by the City are to be repaid by the Council Member or Employee in accordance with clause 7 the conditions of approval.

6. Delegation to Chief Executive Officer

6.1 In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant or may result in increased risk exposure to the City, the CEO may exercise, on

Page | 5 of 7



behalf of the Council, any of the powers of the Council under clause 5.1 in accordance with the City's Risk Management Policy.

6.2 An application approved by the CEO under clause 6.1, is to be submitted to the next Ordinary Meeting of the Council. Council may exercise any of its powers under this Policy, including its powers under clause 5.45.

7. Repayment of legal representation costs

- 7.1 A Council Member or Employee whose legal representation costs have been paid by the City is to repay the City:
 - a. all or part of those costs in accordance with a determination by the Council under clause 5.7 any formal agreement conditioning the application;
 - as much of those costs as are available to be paid by way of set-off where the Council Member or Employee receives monies paid for costs, damages, or settlement, in respect of the matter for which the City paid the legal representation costs.
- 7.2 The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

OFFICE USE ONLY			
Responsible Officer Executive Manager Corporate Strategy and Governance			
Initial Council Adoption	23/07/2002		
Previous Title	N/A		

Page | 6 of 7



Reviewed / Amended	Amended 07/11/2006 Reviewed 04/04/2018 (no amendments made)	
Next Review Date		

Page | 7 of 7

12.3 ADOPTION OF CORPORATE BUSINESS PLAN 2023/24 - 2026/27 AND FOUR YEAR CAPITAL WORKS PROGRAM 2023/24 - 2026/27

Attachments:

1. Draft Corporate Business Plan 2023/24 - 2026/27 and Capital Works Program 2023/24 - 2026/27 J

RECOMMENDATION:

That Council:

 ADOPTS BY ABSOLUTE MAJORITY the City of Vincent Corporate Business Plan 2023/24 – 2026/27 at Attachment 1 including the Four Year Capital Works Program 2023/24 – 2026/27; and

2. NOTES that:

- 2.1 financials in the CBP and CWP are subject to change based on the figures adopted in the City's Annual Budget 2023/24 and Long Term Financial Plan; and
- 2.2 final editorial, design and formatting of these documents will be determined by the Chief Executive Officer prior to publication.

PURPOSE OF REPORT:

In accordance with section 5.56 of the *Local Government Act 1995* (the Act) and Regulation 19DA of the *Local Government (Administration) Regulations 1996* the City is required to plan for the future and have a four year Corporate Business Plan (CBP).

BACKGROUND:

Council at its meeting 20 September 2022 adopted the CBP 2022/23 – 2025/26. As part of the annual budget process, Administration has undertaken an annual review of all the City's projects, programs and services to inform the CBP review in 2023.

DETAILS:

Corporate Business Plan 2023/24 - 2026/27

The updated Corporate Business Plan 2023/24 – 2026/27 (CBP), at **Attachment 1**, captures the City's strategic priorities, projects and initiatives. These are aligned to meet Strategic Community Plan (SCP) priorities, the four-year Capital Works Program (CWP) and operational area deliverables, projects and programs.

Projects and initiatives in the CBP and CWP which are scheduled for 2023/2024 are funded in the Annual Budget 2023/24. The CBP is also aligned with the City's Long-Term Financial Plan (LTFP).

The Budget 2023/24 and the LTFP are being presented to Council for adoption at its 20 June 2023 Meeting (addressed in a separate item). Any amendments to the recommended Annual Budget 2023/24 and LTFP will be made and reflected in the CBP and CWP prior to publishing.

The CBP provides a comprehensive overview of the City's commitments, resourcing and operations including all projects, programs and services for the next four years.

Item 12.3 Page 592

The key elements of the CBP are as follows:

- Strategic projects for 2023/24;
- SCP community priorities implemented through the CBP;
- Profile of each service area, including their purpose, key functions and operational programs;
- Resources required to deliver these priorities, projects and initiatives. This includes employee costs, financial statements and organisational structures;
- Update on the City's Risk Management Framework;
- Overview of the Vincent Underground Power Project, and other major projects; and
- Alignment with CEO KPIs.

Four Year Capital Works Program 2023/24 - 2026/27

The Four Year Capital Works Program (CWP) is an Annexure to the CBP and includes both a summary and detailed version of the capital works program for the next four years with a significant focus on planning for renewal of existing assets over building new infrastructure. This was reviewed as part of the development of the Long Term Financial Plan which will require adjustments to current planned capital expenditure in 2025/26 & 2026/27 to manage the City's cash flow requirements.

Council is being presented with the Annual Budget 2023/24 at the 20 June 2023 Meeting (addressed in a separate item), and if adopted, would approve the projects listed in the first year (2023/24) of this Four Year Capital Works Program. Any amendments to the recommended Annual Budget 2023/24 will be made and reflected in the CBP and CWP prior to publishing.

All projects detailed in the consecutive years 2024/25 to 2026/27 will depend on Council's approval in the relevant Annual Budget process informed by the 10 Year Long Term Financial Plan.

The Capital Works Program has been developed to meet anticipated community infrastructure needs and the future development of the City with the strategic direction for the Program provided by the Strategic Community Plan and Long Term Financial Plan.

CONSULTATION/ADVERTISING:

The CBP will be promoted through the City's website after adoption and publication.

Items listed in the Capital Works Program may be subject to community consultation as required by the City's Community and Stakeholder Engagement Policy.

As each works item progresses the requirement for community engagement will be considered against the Community and Stakeholder Engagement Policy consistent with the City's Project Management Framework.

LEGAL/POLICY:

Local governments must prepare a plan for the future in accordance with section 5.56 of the *Local Government Act 1995*.

The development of a CBP covering a minimum four financial years is a requirement of regulation 19DA(1) and 19DA(2) of the *Local Government (Administration) Regulations 1996*.

Regulation 19DA(3) also requires a CBP to:

- a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district:
- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

Item 12.3 Page 593

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to adopt the CBP and CWP as it aligns with the legislative requirements and will achieve the SCP priorities.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Strategic Community Plan 2018-2028:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner. Our community is aware of what we are doing and how we are meeting our goals. We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

The CBP includes initiatives that contribute to the achievement of the City's *Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

The CBP includes initiatives that contribute to the achievement of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

Projects and initiatives in the CBP and CWP which are scheduled for 2023/2024 are funded in the Annual Budget 2023/24 presented to Council at its 20 June 2023 Meeting. Any amendments to the recommended Annual Budget 2023/24 will be changed and reflected in the CBP and CWP prior to publishing.

Projects and initiatives in the CBP scheduled from 2024/25 onward will be approved for delivery as part of next year's Annual Budget as informed by the Long Term Financial Plan.

The CBP and CWP reflect the recommended LTFP, which is being presented to Council for adoption at the same Meeting (addressed in a separate item). The CBP and CWP are subject to the figures which are adopted by Council in the LTFP. Any amendments to the recommended LTFP will be changed and reflected in the CBP and CWP prior to publishing.

Item 12.3 Page 594

Draft Corporate Business Plan 2023/24 - 2026/27

Front Cover

1

Inside Front Cover

ACKNOWLEDGEMENT OF COUNTRY

The City of Vincent acknowledges the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.

We recognise the unique and incomparable contribution the Whadjuk people have made and continue to make to our culture and in our community. We will continue to seek the input of the Traditional Owners.

The land on which we live, meet and thrive as a community always was and always will be Noongar land.

Item 12.3- Attachment 1

Contents

ACKNOWLEDGEMENT OF COUNTRY	2
CEO'S MESSAGE	5
THE INTEGRATED PLANNING & REPORTING FRAMEWORK What is a Corporate Business Plan?	6 6
HOW WE IMPLEMENT THE IPRF	7
STATEMENT OF STRATEGIC INTENT	8
OUR STRATEGIC COMMUNITY PLAN	9
CITY OF VINCENT PROFILE	10
STRATEGIC FOCUS AREAS FOR 2023/24	14
SCP IMPLEMENTATION THROUGH CBP	15
RISK MANAGEMENT	17
WORKFORCE PROFILE	18
FINANCIAL SUMMARY	19
FINANCIAL SUMMARY BY CITY SERVICE AREA	20
STRATEGIC PROJECTS	21
CEO'S KPI'S 2023-2024	22
VINCENT UNDERGROUND POWER PROJECT (VUPP)	23
PROJECTS SPOTLIGHT Britannia North West Reserve Development Plan (Litis Stadium Changeroom Upgrade)	24 24

3

Mount Hawthorn Skate Park	
FIFA Women's World Cup 2023	24
ORGANISATIONAL OBJECTIVES	25
SERVICE AREA INFORMATION	26
Development & Design	26
Urban Design & Strategic Projects	27
Strategic Planning	27
Sustainability	29
Place Planning	29
Strategic Projects	31
Public Health and Built Environment	
Corporate Strategy & Governance	
Ranger Services	
Engineering	
Parks	
Waste and Recycling	
Community Facilities: Beatty Park Leisure Centre	
Community Facilities: Library & Local History	
City Buildings and Asset Management	
Communications and Engagement	
Financial Services and Project Management Office	42
Human Resources	43
Information and Communications Technology (ICT)	44
DRAFT FOUR YEAR CAPITAL WORKS PROGRAM 2023/24 – 2026/27	46
Overview of Four Year Capital Works Program 2023/24 – 2026/27	
Detailed Four Year Capital Works Program 2023/24 – 2026/27	49
Land and Building Assets	49
Infrastructure Assets	52
Plant and Equipment Assets	60
Furniture and Equipment Assets	61

4

CEO'S Message

This year's update to our four year Corporate Business Plan and Capital Works Program reflects Council's recently adopted Strategic Community Plan 2022 – 2032.

The Strategic Community Plan is the Council's key strategic document. It was the result of extensive engagement with a broad cross-section of our community. It describes the vision we will strive to achieve over the next decade, where we will focus our efforts and how we will measure our progress.

This Corporate Business Plan outlines how we will implement this vision through our projects, programs and services. The updated Strategic Community Plan and community engagement process demonstrated that we have been on the right track.

The biggest change is that we are now able to commit to providing underground power to all our residential streets. There has been a strong and consistent call for underground power from our community over many years and we are now in a position to deliver it. Our collective work outlined in this plan is aimed at making Vincent more Vibrant, Diverse and Sustainable. It is incredibly rewarding to work with a committed Council and engaged staff to make this a reality on our streets, parks, town centres and community facilities.

I thank both Council and staff for their ongoing support and dedication.

The Integrated Planning & Reporting Framework

Local Governments are required to plan for the future in accordance with the *Local Government Act 1995*. The Integrated Planning and Reporting Framework (IPRF) provides an integrated approach to planning and ensures community priorities and aspirations are translated into operational objectives by the City.

What is a Corporate Business Plan?

A Corporate Business Plan (CBP) is a key part of the City's IPRF. It is a planning document that translates the Council's priorities, as set out in the City's Strategic Community Plan 2018-2028 (SCP), into outcomes within the resources available to the City. The CBP details the services, actions, projects, and programs that the City will undertake over the next four years to achieve the community's vision, as documented in the SCP.

The Corporate Business Plan is informed by the Long Term Financial Plan (LTFP), Asset Management Strategy, Workforce Plan and issue specific strategies and plans. The CBP is a rolling four-year plan that is reviewed and updated annually.

HOW WE IMPLEMENT THE IPRF

This infographic will be updated prior to publishing.



STATEMENT OF STRATEGIC INTENT

Clever:

We always choose the simplest, quickest and most cost effective way to deliver our services.

Creative:

We find new and different approaches to get better outcomes for the City and our community.

Courageous:

We understand and manage the risks in being clever and creative but we still take action.

OUR VISION

To be a clever, creative and courageous local government.

OUR SERVICES

Office of the CEO Strategy & Development Infrastructure & Environment Community & Business Services

OUR VALUES

Engaging

Listening, understanding and communicating is the key to our success

Accountable

We work openly and transparently to earn our community's trust

Making a Difference

Our work improves our community and the lives of our residents

OUR COMMITMENT

With Team Vincent you will be HEARD.

Hear: We will listen to what you say.

Engage: We will take the time to understand your

perspective.

Appreciate: We will value your perspective.

Respond: We will respond to your views which will

inform our decision making.

Do: We will act and deliver on our values

and commitments.

8

OUR STRATEGIC COMMUNITY PLAN

This infographic will be changed to reflect updated SCP prior to publishing.

In October 2018, the City adopted its SCP. The SCP established six priority areas to guide the delivery of the City's projects, programs and services over a 10-year period. The six priority areas were a result of a robust community consultation and represent the community's vision and aspirations.



ENHANCED Environment

The natural environment contributes greatly to our inner-city community.

We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.



ACCESSIBLE CITY

We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.



CONNECTED COMMUNITY

We are diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.



THRIVING PLACES

Our vibrant places and spaces are integral to our identity, economy and appeal.

We want to create, enhance and promote great places and spaces for everyone to enjoy.



SENSITIVE DESIGN

Design that 'fits in' to our neighbourhoods is important to us.

We want to see unique, high quality developments that respect our character and identity and respond to specific local circumstances.



INNOVATIVE & ACCOUNTABLE

The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.

9

City of Vincent Profile

Information below to be reflected in infographic form.

The City of Vincent is an inner-city municipality incorporating some of Perth's most vibrant, inviting town centres and suburbs. The City is located about 3 kilometres north of the Perth CBD.

Growth: the City's population for 2022 was 38,433 and it is estimated to increase to 49,081 by 2041.

Age: the largest age group in the City is the 30 to 34 year group (4,197 persons, equivalent to 11.5% of the City's total residents). The 25 to 29 year and 35 to 39 year demographic groups account for 11.2% and 9.8% of the City's total residents respectively.

Place of origin: in 2021, 32.9% of residents were born overseas (the majority of these residents were originally from the United Kingdom, Italy or New Zealand) and 19.8% of the population spoke a language other than English at home.

Education: compared to greater Perth, there is a significantly higher proportion of people in the City with a formal qualification (Bachelor or higher degree) and a lower proportion of people with no formal qualifications.

Employment: in the 2022 December quarter, the unemployment rate in the City was 3.0%. This is slightly lower than the greater Perth unemployment rate of 3.5% and Western Australia 3.4%.

Dwellings: 45.1% of residents live in a separate house, 28.3% in medium density and 25.7% in high-density dwellings. 37.6% of residents are renting.

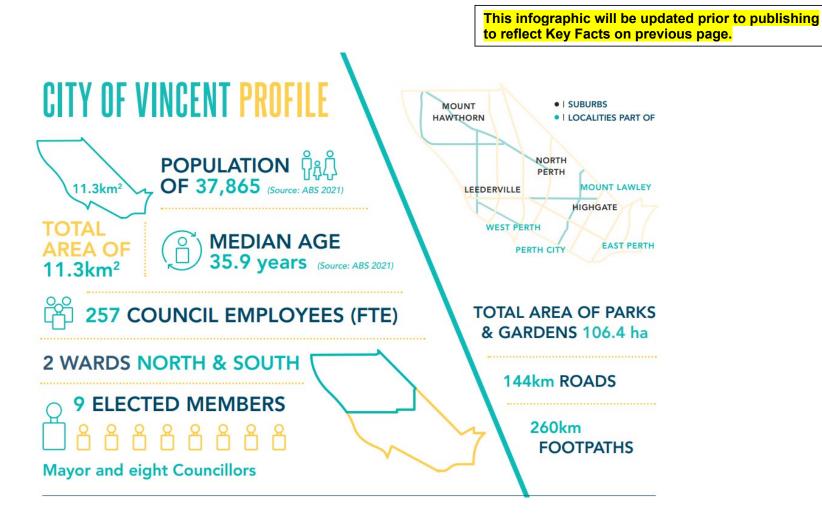
Socio-Economic Indexes for Areas (SEIFA): the City has a SEIFA index score of 1,067.5 compared to a score of 1,020.0 for greater Perth, 1,011.0 for Western Australia and 1,001.2 for Australia.

Information in the below table to be reflected in infographic form.

KEY FACTS				
Area	Land area 1,140 ha (11.49 Km²)			
Population	Estimated population 38,433 as at 30 June 2022 (Source: ABS ERP 2022)			
Median age	36 years (Source: ABS 2021 Census Report)			
Rateable properties	19,355 as at April 2023			
Number of Council employees	458 including casual, permanent and fixed term staff 2022/23			
Number of Wards	Two			
Number of Elected Members	Mayor and eight Councillors			
Distance from Perth City	The Administration and Civic Centre is 3 kilometres from Perth GPO			
Area of parks and gardens	106.9 hectares			
Length of roads and footpaths	180 kilometres (road) and 260 kilometres (footpath)			
Suburbs and localities	Suburbs: Localities – parts of: • Highgate • Coolbinia • Leederville • East Perth • Mount Hawthorn • Mount Lawley • North Perth • Perth • West Perth			
Boundaries	Swan River, Town of Cambridge and Cities of Bayswater, Perth and Stirling			

Item 12.3- Attachment 1

ORDINARY COUNCIL MEETING AGENDA



Information in the below table to be reflected on a map.

COMMUNITY FACILITY	LOCATION / PLACE	
Child Health Centres	 Harold Street, Highgate City of Vincent Community Centre, Loftus Street Mt Hawthorn Community Centre, Scarborough Beach Road 	
Community Centres	City of Vincent Community CentrMount Hawthorn Community Centr	
Libraries	City of Vincent Library and Local	History Centre
Recreation Facilities	 Beatty Park Leisure Centre 1 Bowling Club 1 Croquet Club Dorrien Gardens E and D Litis Stadium 10 Halls and Pavilions 	 Hyde Park Leederville Oval Loftus Recreation Centre 48 Parks and Reserves Perth Oval (HBF Park) 4 Tennis Clubs
Schools	 Aranmore Catholic Primary School Aranmore Catholic College Highgate Primary School Highgate Primary School Kindergarten Kyilla Primary School Margaret Kindergarten 	 Mount Hawthorn Primary School North Metropolitan TAFE – Leederville North Metropolitan TAFE – Mount Lawley North Perth Primary School Sacred Heart Primary School

Item 12.3- Attachment 1 Page 607

13

Strategic Focus Areas for 2023/24

- Embed Council's new Strategic Community Plan priorities in all the City's projects, programs and services.
- Progress Reconciliation Action Plan actions to promote greater equality and opportunities for all members of our society.
- Continue to implement the Smoke Free Town Centres Project.
- Deliver the Local Government Election 2023, alongside the Western Australian Electoral Commission.
- Continue Policy and Strategy Review Program.
- Progress **Accessible City Strategy** actions including preparing precinct-specific parking management plans, with priority given to precincts already at capacity.
- Continue to implement recommended reforms from the **Small Business Friendly Approvals Program** to help businesses start, pivot and grow.
- Prepare the Local Planning Scheme and Strategy Review.
- Continue to deliver the **Customer Service Experience** initiative to make it easier for our customers to do business with us.
- Advocate on major projects including Beatty Park 2062, 40km speed zones, and Leederville Oval Civic Precinct Master Plan.
- Deliver the Capital Works Program.

SCP implementation through CBP

The Strategic Community Plan (SCP) is the City's most significant guiding document and establishes the community's vision for Vincent's future. The CBP demonstrates how the City maps out the services, projects and programs we will deliver over the next four years to achieve this vision.

The table below shows how City strategies and plans, and the actions delivered through them, are aligned to each of the six community priorities:

	PRIORITY AREA	SCP OUTCOMES	SCP OUTCOMES DELIVERED AS ACTIONS
ENHANCED	We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get Our pedestrian and cyclist networks are well designed, connected, accessible and encourage increased use. We have better integrated all modes of transport and increased services through the City.		Banks Reserve Master Plan Britannia North West Reserve Development Plan Greening Plan 2018 – 2023* Haynes Street Reserve Development Plan Public Open Space Strategy 2018 Robertson Park Development Plan Sustainable Environment Strategy 2019 – 2024* Waste Strategy 2018 – 2023*
ACCESSIBLE CITY			 Accessible City Strategy 2020 – 2030 Precinct Parking Management Plan Car Parking Strategy* Access and Inclusion Plan 2022 – 2027
CONNECTED AND HEALTHY COMMUNITY	We are diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.	 We have enhanced opportunities for our community to build relationships and connections with each other and the City. Our many cultures are celebrated. We recognise, engage and partner with the Whadjuk Noongar people and culture. Our community facilities and spaces are well-known and well-used. We are an inclusive, accessible and equitable City for all. We protect, improve and promote public health and wellbeing within Vincent. 	 Closed Circuit Television CCTV Strategy 2013* Community and Stakeholder Engagement Strategy Public Health Plan 2020 – 2025 Reconciliation Action Plan 2022 – 2024 Innovate Safer Vincent Plan 2019 – 2022* Vincent Communications Plan 2021 – 2023* Youth Action Plan 2020 – 2026

Item 12.3- Attachment 1

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

THRIVING PLACES	Thriving places are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy	 We are recognised as a City that supports local and small business. Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority. We encourage innovation in business, social enterprise and imaginative uses of space, both public and private. Efficiently managed and maintained City assets in the public realm. Art, history and our community's living cultures are evident in the public realm. 	Thriving Places Strategy North Perth Town Centre Place Plan Mount Hawthorn Town Centre Place Plan Leederville Town Centre Place Plan Beaufort Street Town Centre Place Plan William Street Town Centre Place Plan Pickle District Place Plan Claisebrook Town Centre Place Plan
SENSITIVE DESIGN	Design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high quality developments that respect our character and identity and respond to specific local circumstances.	 Our built form is attractive and diverse, in linewith our growing and changing community. Our built form character and heritage isprotected and enhanced. Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context. More people living in, working in, or enjoying our town centres. 	 Local Planning Scheme Local Planning Strategy Affordable Housing Strategy Heritage Strategic Plan 2013 – 2017 Leederville Precinct Structure Plan Policy No. 7.1.1. Built Form Site specific planning frameworks
INNOVATIVE & ACCOUNTABLE	We have a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.	We deliver our services, projects and programs in the most inclusive, efficient, effective and sustainable way possible. We engage with our community so they are involved in what we are doing and how we are meeting our goals. Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction. We embrace good ideas or innovative approaches to our work to get better outcomes for Vincent and our community.	 Asset Management Strategy 2020 – 2030 Equal Employment Opportunity Management Plan 2012 – 2014 Long Term Financial Plan 2023/24 – 2032/33 Property Management Framework Revenue and Rating Plan 2022 – 2026

^{*}Strategy or plan currently under development or due for development.

Risk Management

The City has a well-established Risk Management Framework that serves as the foundation for effectively managing risks throughout the organisation. It supports the achievement of the City's strategic, corporate, operational, and project objectives by providing transparent and formal oversight of risks, to enable informed decision-making.

The Risk Management Framework ensures that proactive measures are taken to address identified risks and that the existing risk management systems and controls are effective. The City is committed to continuously enhancing its risk management practices and maturity by integrating risk analysis and management across all functions and services.

Risk management is conducted in accordance with the Council's determined appetite for risk. The Risk Management Policy stipulates that Risk Appetite and Tolerance Statements should be reviewed within three months of each ordinary Council election, allowing incoming Council Members to review and modify the City's risk tolerance in pursuit of its strategic objectives. A review of Vincent's Risk Appetite and Tolerance Statements will be conducted after the Local Government Elections to be held in October 2023.

During the 2022/23 period, the City conducted a thorough review and update of its Risk Management Policy. The key objectives of this update were as follows:

- Aligning risk consequence criteria with best practices in risk management.
- Introducing likelihood probability as an additional means of assessing the likelihood of risks.
- Incorporating a control rating table to assess the effectiveness of controls, categorising them as fully effective, adequate, or inadequate.
- Updating the risk classification matrix to ensure that likely and major risks are classified as extreme, while minor and almost certain or catastrophic and unlikely risks are classified as high.
- Assigning the role of the Audit Committee to review the treatment of residual risks classified as high or extreme.
- Adding provisions to ensure the engagement of appropriate expertise in risk classification, guiding Policy implementation, and ensuring regular review of the City's Risk Appetite and Tolerance Statements.

All risks undergo regular review, monitoring, and reporting to the Audit Committee and Executive Management Committee in accordance with the Risk Management Framework. To align with the updated Policy, corporate risks were re-evaluated, and the findings were presented to the Audit Committee.

17

Workforce Profile

To be updated after Annual Budget and LTFP adoption.

As the City increases in population, continuously reviewing and optimising the workforce will result in the City maintaining excellence in the delivery of services, programs and projects to the community with consistent full-time equivalent employment (FTE) numbers.

2023/24 FTE COST	2024/25 FTE COST	2025/26 FTE COST	2026/27 FTE COST

2023/24 TOTAL FTE NO. COST FTE NO. COST **SERVICE AREA FTE COST** (PERMANENT) (PERMANENT) (CASUAL) (CASUAL) **CEO & Executive Management Human Resources** Information & Communication Technology **Corporate Strategy & Governance Urban Design & Strategic Projects Public Health & Built Environment Development & Design Ranger Services Parks** Engineering City Buildings & Assets Waste & Recycling **Library & Local History Beatty Park Leisure Centre Communications & Engagement Underground Power Financial Services Grand Total**

18

Financial Summary

Figures to be confirmed after Annual Budget and LTFP adoption.
Key Terms:

- Operating Revenue refers to the sum of all money generated.
- Operating Expense is an expense incurred by the City in the course of its normal business operations.
- Net Operating Expense is the bottom line net financial impact of operating a service area (operating revenue less operating expenses)

The future revenue and expenses are influenced by inflation, service levels and other economic factors and is consistent with the LTFP*.

	2023/24	2024/25	2025/26	2026/27
Revenues	\$	\$	\$	\$
Rates	42,299,855	44,837,846	46,855,549	48,495,494
Operating grants, subsidies and contributions	1,498,420	1,543,374	1,589,678	1,637,369
Fees and Charges	22,003,704	23,113,815	23,704,231	24,415,359
Interest earnings	1,103,000	891,970	780,821	769,109
Other revenue	1,385,434	1,349,492	1,389,976	1,431,674
Total Operating Revenue	68,290,413	71,736,497	74,320,255	76,749,005
Expenses				
Employee costs	31,078,610	31,858,182	32,660,101	33,313,303
Materials and contracts	23,064,882	23,242,175	24,324,951	24,599,313
Utility charges (electricity, gas, water etc.)	1,800,315	1,854,325	1,909,957	1,967,255
Depreciation on non-current assets	12,607,088	13,502,107	14,024,521	14,484,661
Interest expenses	495,449	429,678	361,061	289,373
Insurance expenses	804,195	828,320	853,169	878,765
Other expenditure	752,098	685,961	718,052	751,347
Total Operating Expenses	70,602,637	72,400,748	74,851,812	76,284,017
Net Result from Operations	2,312,224	664,251	531,557	-464,988
Non-operating grants, subsidies and contributions	3,221,473	4,573,740	1,620,406	2,353,740
Profit on disposal of assets	612,705	624,959	637,459	650,208
Loss on asset disposals	4,335	4,422	4,510	4,600
Share of profit or (loss) of associates accounted for using the equity method	1,848,288	2,846,349	2,599,258	3,857,575
Net result	3,365,907	7,376,375	4,321,056	7,321,911
Other comprehensive revenue	8,885,622	5,405,171	5,605,602	5,713,715
TOTAL COMPREHENSIVE REVENUE	12,251,529	12,781,546	9,926,658	13,035,626

^{*} subject to Council adoption of the LTFP.

Financial Summary by City Service Area

To be included after Annual Budget and LTFP adoption.

The financial summary by service area has been determined from the City's' 2023/24 budget. The revenue and expenses for future years are based on a 2%-3.1% annual increase (excluding rates).

FINANCIAL PROJECTIONS	2023/2024 OPERATING REVENUE	2023/2024 OPERATING EXPENSES	2023/2024 NET OPERATING EXPENSES
CEO & Executive Management			
Sustainability & Innovation Services			
Human Resources			
Information & Communications Technology			
Corporate Strategy and Governance			
Policy & Place			
Built Environment and Well Being			
Development & Design			
Ranger Services			
Parks			
Engineering			
Waste and Recycling			
Library and Local History Services			
Beatty Park Leisure Centre			
Marketing, Customer Service and Community Development			
City Buildings and Asset Management			
Financial Services (including rates income)			
Grand Total			

20

Item 12.3- Attachment 1

Strategic Projects

Figures to be confirmed after Annual Budget and LTFP adoption.

Pursuant to the Project Management Framework adopted by City, the following projects have been identified as Strategic Projects for the period of the CBP.

Strategic Projects are projects that generally have three or more attributes as follows:

- High priority
- Exceeding 12 months in duration
- Introduces significant risk, change, and significant benefit
- More than \$250,000 budget

- High profile or significant community impact or interest (in line with Community Engagement Framework)
- Requires three or more Full Time Equivalent across divisional team

	SCP Category Alignment	Title of Works	Lead Directorate	Description of Works	Operating/ Capital	23/24	24/25	25/26	26/27
1		Vincent Underground Power Network	Infrastructure & Environment	Convert distribution powerlines to underground power, delivering reliable and safe power while improving street appeal and allowing the tree canopy to flourish.	Op & Cap	200,000	200,000	200,000	200,000
2		Leederville Carpark Redevelopment	Strategy & Development	Redevelopment of The Avenue and Frame Court carparks.	Ор	50,000			
3	(3) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	Beatty Park Leisure Centre	Infrastructure & Environment	Repair and maintain the Heritage Grandstand and develop a long-term asset management program to guide the efficient maintenance and operation of the facility.	Op & Cap	2,145,050	1,995,000	310,000	310,000
4		Robertson Park Development Plan	Strategy & Development	Stage 1 – Deliver multi-sports courts and tennis centre entrance upgrades.	Op & Cap	800,000	3,349,000	1,073,000	332,000
5		Banks Reserve Master Plan	Strategy & Development	Stage 2 – Deliver new public toilets, Walter's Brook Crossing, new picnic facilities, 'River Journeys' interpretation node, and complementary elements.	Op & Cap	200,000	306,000	605,000	650,000
6		Leederville Oval Civic Precinct Master Plan	Strategy & Development	Develop the Leederville Oval Civic Precinct Master Plan.	Ор		50,000		
7		Britannia North West Reserve Development Plan	Strategy & Development	Stage 1 – Deliver Litis Stadium changeroom and clubroom upgrades.	Op & Cap	1,500,000	1,350,000	150,000	
						Сар		Op	

Items shown in the Strategic Projects are not included in the Service Area Deliverables.

Capital expenditures, which are major purchases that will be used in the future Operating expenditures (expenses) which are day to day costs that are part of normal operation of business

21

CEO's KPI's 2023-2024

To be inserted after CEO Performance Review Panel approval of KPI's.

Vincent Underground Power Project (VUPP)

The City of Vincent is working with Western Power to take advantage of a once-in-a-50-year opportunity to underground Vincent's overhead power distribution lines.

In May 2022, the City signed a Memorandum of Understanding (MOU) with Western Power, to pursue underground power for three project areas, covering approximately 35% of the Vincent municipal area. This was followed in December 2022 by a second MOU for an additional five project areas. Together, the eight project areas will deliver underground power to the entire city.

This transformational undertaking will facilitate:

- Increased urban tree canopy
- Improved street appearance
- Reduced street tree pruning costs
- Improved public safety, reliability and security of power
- Increased property values for property owners
- Improved opportunities for emerging technologies

More than 16,000 properties will be connected to the new underground power network, at a total estimated cost of \$160million shared with Western Power. The City's commitment is expected to be approximately \$68 million for the eight project areas.

The objective of VUPP is to manage the undergrounding of electricity distribution lines for the benefit of the Vincent community, in collaboration with Western Power; and to do this in a safe, equitable and affordable manner, with minimum risk and interruption for all involved.

Each of the eight project areas in the program is subject to a separate Co-Funding Agreement, to be executed with Western Power prior to commencement of works. Each Co-Funding Agreement requires Council approval, informed by a business case, which will be prepared for Council consideration following the completion of engineering design for each project area.

Construction work in the first project area is expected to start in early 2024. The last of the eight project areas is expected to be completed in 2031.

23

Projects Spotlight

FIFA Women's World Cup 2023

The countdown is on until Vincent plays host to one of the biggest events on the global sporting calendar.

From 22 July, the world's largest women's sporting event, the FIFA Women's World Cup 2023 will kick off across Australia and Aotearoa New Zealand.

Perth Rectangular Stadium (HBF Park) will host five games as part of the tournament, attracting an estimated crowd of up to 20,000 people per game.

The City has been working closely with FIFA, Venues West and Tourism WA to assist in the event management.

Britannia North West Reserve Development Plan (Litis Stadium Changeroom Upgrade)

The first steps of the Britannia North West Reserve Development Plan (Development Plan) are being implemented following the \$3million Federal Funding being secured for upgrades to Litis Stadium.

The City was advised in late 2022 that the \$3million Federal Funding commitment would still be honoured if a funding agreement was executed. The City and Floreat Athena Football Club (FAFC) worked closely throughout this process to have the funding secured, and can now proceed with the construction of the new change room facility and refurbishment works to the Clubroom which is leased by FAFC.

Council endorsed the Britannia North West Development Plan in November 2021, which provides for a new multi-sports changeroom facility to be constructed on the former grandstand footprint along with improving the connection across the site and greater Britannia Reserve.

Historical elements of the Litis Stadium grandstand will be salvaged and incorporated into the new building, ensuring a strong connection to the important local history at the site will be maintained.

Mount Hawthorn Skate Park

Aspiring skaters in the City of Vincent will soon be treated to a youth skate space at Britannia Reserve with the final design works currently underway and construction to soon follow. The project is estimated to be completed by October 2023.

Skate Sculpture was appointed to deliver the Mt Hawthorn Youth Skate Space, which will cater for the City of Vincent's thriving population of children and teenagers. The skate space will be approximately 350sqm and includes a mini ramp, quarter pipe, pyramid box, ride up rail, pump bump along with other skateable elements that featured highly during community consultation. Additional planting, turf banks, shade structure and bench seating will provide separation from current reserve activities and allow parents and families to comfortably spend more time at the location.

The City's Public Open Space Strategy identified the need for more accessible youth play and recreation facilities in Leederville and Mount Hawthorn

A \$200,000 election commitment from Hon. John Carey MLA, State Member for Perth for a skate and scooter facility brought the project to life. The City of Vincent is contributing the remaining \$115,000 towards delivering the skate space and associated landscaping.

24

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

ORGANISATIONAL OBJECTIVES



CHIEF EXECUTIVE OFFICER

VINCENT UNDERGROUND POWER PROGRAM







STRATEGY & DEVELOPMENT DIRECTORATE

- Development & Design Working together as a team to create and maintain vibrant and sensitively designed places to support the wellbeing and growth of the community.
- Urban Design & Strategic Projects
 Lead improvements for our current and
 future community by understanding
 needs, designing great places, and
 implementing change.
- Public Health and Built Environment
 Supporting the wellbeing of the community by monitoring risks and achieving safety, amenity and public health deliverables; in line with planning, building and health objectives.
- Corporate Strategy and Governance
 To facilitate strategic, compliant and sustainable decision making and outcomes.
- Sustainability and Innovation To act in an environmentally sustainable manner in all of our City's operations and to empower, encourage and support our community to live in an environmentally sustainable way.

INFRASTRUCTURE & ENVIRONMENT DIRECTORATE

- Rangers Services To make the City a safe place for all creatures great and small.
- Engineering Create safer roads for pedestrians cyclists and vehicles through sustainable measures.
- Parks Maintain and enhance our public open space to provide a sustainable green environment for the community.
- Waste & Recycling Delivery of the City's Waste Strategy Projects, with the Vision of Zero Waste to Landfill by 2028.
- Community Facilities To provide places and opportunities for our community to prioritise their literacy, learning, health and social connections.
- City Buildings & Asset Management
 Build, enhance and maintain community
 facilities and capture and manage asset data
 to be used to inform good decision making.

COMMUNITY & BUSINESS SERVICES DIRECTORATE

- Communications & Engagement
 Communicate and engage authentically
 and consistently to build and strengthen
 community connections.
- Financial Services & Project Management
 Office High performing agile finance function,
 delivering value through innovative financial
 and commercial solutions, strategic alignment
 and business partnering.
- Human Resources Attract, develop and retain talent. Create an environment where our people feel safe, can grow as individuals and professionals and create a culture that leads by example through our values and commitment to the City's strategic priorities.
- Information & Communications
 Technology A workforce and community that is digitally-enabled to be mobile, responsive, smart and safe.

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

Service Area Information

Development & Design

Our objective	To create sensitively designed places that respect the character of our local areas and to facilitate business activities that contribute towards vibrancy in our town centres and commercial areas.
Strategic Pillars	
Decision Making	Deliver timely, accurate and consistent decisions in accordance with the planning framework that are outcomes focused, supports small business and achieves high quality built form.
Community Empowerment	Facilitate connections between stakeholders to deliver shared outcomes by providing specialist advice and empowering stakeholders.
Systems Administration	Maintain a proactive culture in seeking efficiencies in the way we work, supported by corporate systems and processes.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Determine 85 per cent of development applications within statutory or agreed timeframes.	Funded from operating budget	√	✓	✓	✓
Transition to application of the State Government's Medium Density Housing Code.	Funded from operating budget	✓			
Implement improvements to support small business.	Funded from operating budget	✓			
Measure customer satisfaction through customer effort surveys.	Funded from operating budget	✓	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

ORDINARY COUNCIL MEETING AGENDA

Urban Design & Strategic Projects

Our objective	Lead improvements for our current and future community by understanding needs, designing great places, and implementing change.
Strategic Pillars	
Clever	Have a strategic focus and thinking. Ensure needs are balanced with a long term view of financial, social and environmental sustainability. Develop strategies and plans that are based on best practice which continuously monitor and adapt to changing needs of the current and future community.
Resourceful	Deliver projects effectively, being financially responsible and delivering quality outcomes within timeframes. Manage expectations around timeframes and deliverables through realistic and detailed project scoping. Ensure projects are aligned with strategy. Provide agile and innovative ideas and solutions.
Proactive	Be true to our values so that we can prioritise projects correctly to ensure the best results and working environment. Decisions are informed by data and evidence. Own our decisions and the outcome of these, through recognising both wins and learnings. Being transparent with the community.
Collaborative	Collaborate within our team as well as externally. Create and maintain positive relationships with stakeholders. Empower stakeholders to create positive change. Facilitate connections between stakeholders. Collaborate and partner with stakeholders to deliver shared outcomes and interests. Advocate and represent the City on planning matters.

Strategic Planning

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Review Local Planning Policies	Funded from operating budget	✓	✓	✓	✓
Prepare Metropolitan Regional Scheme Amendments	Funded from operating budget	√	✓	✓	✓

27

Manage Character and Heritage Areas	Funded from operating budget	✓	✓	✓	✓
Review Municipal Heritage Inventory	Funded from operating budget	√			
Maintain Advocacy Agenda	Funded from operating budget	✓	✓	✓	✓
Develop Affordable Housing Strategy	Funded from operating budget	✓	✓		
Review Local Planning Strategy and Scheme	Funded from operating budget	✓	✓		
Develop North Claisebrook Planning Framework	Funded from operating budget	✓			
Develop Pickle District Planning Framework	Funded from operating budget	✓			
Develop North Perth Planning Framework	Funded from operating budget	✓			
Develop Mount Hawthorn Planning Framework	\$15,000	✓	✓		
Develop Beaufort Street Planning Framework	\$15,000	✓	✓		
Develop William Street Planning Framework	\$15,000	✓	✓		
Administer Heritage Assistance Fund	\$30,000	✓	✓	✓	✓
Administer Heritage Plaques Fund	\$1,000	✓	✓	✓	✓
Administer Trees of Significance Fund	\$1,000	✓	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Sustainability

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Develop and Implement the Sustainable Environment Strategy	\$41,206	√	√	√	✓
Install solar photovoltaic (PV) systems	\$9,000	✓	✓	✓	✓
Manage public electric vehicle charging infrastructure	Funded from operating budget	√	✓	√	✓
Manage the Waterwise Councils Program	Funded from operating budget	√	✓	✓	✓
Deliver water and energy efficiency education to community	Funded from operating budget	√	✓	✓	✓
Monitor utility usage	Funded from operating budget	√	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Place Planning

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Implement Leederville Town Centre Place Plan	\$40,000	✓	✓	✓	✓
Implement North Perth Town Centre Place Plan	\$30,000	√	✓	✓	√
Implement North Claisebrook Town Centre Place Plan	\$40,000	√	✓	✓	√
Implement Pickle District Place Plan	\$21,000	✓	✓	✓	✓

29

Develop and Implement William Street Town Centre Place Plan	\$5,000	✓	✓	✓	✓
Develop and Implement Mount Hawthorn Town Centre Place Plan	\$60,000	✓	✓	√	✓
Develop and Implement Beaufort Street Town Centre Place Plan	\$70,000	✓	✓	√	✓
Implement Arts Plan	\$142,000	✓	✓	✓	✓
Implement Thriving Places Strategy	Funded from operating budget	✓	√	√	√
Implement Accessible City Strategy	\$300,000	✓	✓	✓	✓
Implement Wayfinding and Signage Plan	\$198,000	✓	✓	✓	✓
Implement Vibrant Public Spaces Policy	Funded from operating budget	√	✓	√	✓
Develop and Implement Place Performance Report	\$102,500	✓	✓	✓	✓
Implement Town Centre Artworks	\$172,000	✓			
Implement the Mount Hawthorn Youth Skate Space	\$285,776	✓			
Develop View Street Urban Design Study	\$50,000	✓	✓		
Trial Grosvenor Road Pedestrianisation	\$70,000	✓	✓		
Maintain artwork across City	\$30,000	✓	✓	✓	✓
Administer Business Enhancement Grants	\$32,500	✓	✓	✓	✓
Administer Percent for Art Applications	Funded from operating budget	✓	✓	✓	✓

30

Item 12.3- Attachment 1

Administer Town Team Grants	\$60,000	✓	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Strategic Projects

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Implement Public Open Space Strategy	Funded from operating budget	√	√	√	✓
Develop Community Infrastructure Plan	\$30,000	✓	✓		
Develop Link and Place Guidelines	\$100,000	✓			
Implement Britannia Reserve Development Plan	\$3,000,000	✓	✓		
Design and Implement Birdwood Square Toilet and Changeroom Facilities	\$314,000	√			
Design and Implement Leederville Skate Park Upgrade	Funded from operating budget			√	✓
Design Axford Park Upgrade	Funded from operating budget	✓	√		
Formalise the Leederville Main Drain Pedestrian Corridor	\$30,000	✓	✓		
Implement Robertson Park Development Plan - Stage 2	Funded from operating budget			√	✓
Implement Haynes Street Reserve Development Plan – Stage 2	Funded from operating budget				✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Public Health and Built Environment

Our objective	Supporting the wellbeing of the community by monitoring risks and achieving safety, amenity and public health deliverables; in line with planning, building and health objectives.
Strategic Pillars	
Connected and Informed Community	Achieving shared outcomes by providing specialist advice and empowering connection between stakeholders, supported by peoplecentred systems and processes.
Smart Decisions	Deliver timely, accurate, consistent and outcome focussed decisions in accordance with planning, building and health frameworks.
Well Managed Risks	Monitor, investigate and ensure risks relating to safety, amenity and public health are addressed; to promote an enhanced built and natural environment and community wellbeing.
Supportive Systems and Culture	Working together to create and maintain a proactive culture to deliver clear direction for an efficient and supportive workplace; and ensure our services and planning are data-driven.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Improve the customer experience during the building and health application process, by transitioning to online systems.	Funded from operating budget	√	√		
Deliver advice and education to assist food businesses implement Standard 3.2.2A – Food Safety Management Tools.	Funded from operating budget	√			
Implement improvements to health, building and planning compliance investigation and assessment processes, to support small business.	Funded from operating budget	✓	√	√	√
Implement the City's Public Health Plan 2020-2025.	\$40,000	✓	✓	✓	

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Corporate Strategy & Governance

Our objective	To facilitate strategic, compliant and sustainable decision making and outcomes.
Strategic Pillars	
Corporate Strategy and Performance	Facilitate corporate planning process to inform the City's strategic framework
Corporate Governance	Oversee the frameworks required to deliver on the City's strategic objectives and ensure legislative compliance and risk management
Council Decision Making	Provide advice and support to Council in a timely, accountable and compliant manner.
Land Management	Manage the City's land to maximise financial return and community benefit.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Manage Council election process (with WA Electoral Commission).	\$144,000	✓		√	
Prepare land development plan for strategic guidance on City-owned land parcels.	Funded from operating budget	✓			
Manage Internal Audit Program (21/22 – 24/25).	\$30,000	✓	✓		
Implement the Small Business Friendly Approvals Program	Funded from operating budget	✓	✓		

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Ranger Services

Our objective	To make the City a safe place for all creatures great and small.
Strategic Pillars	
Parking and Traffic Management	Inspectorial control, monitor & improve parking systems & infrastructure, implement parking sensors project, parking permits system improvements, infringement appeal processing & prosecutions.
Animal Control	Manage animal control registration register, monitoring the streets and parks ensuring compliance along with community expectation, community engagement, education programs.
Public Amenity	Administer and monitor permit applications and permits in the public realm, implement street activation aligning with events, securing City infrastructure as required, investigate litter and illegal dumping reports in collaboration with waste services, improve security systems in City owned facilities.
Community Safety	Address the issues surrounding homelessness, creating and maintaining safer places through CPTED, actioning the Safer Vincent Plan, monitor and implement CCTV networks in public areas, implement the local emergency management arrangement.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Implement E-Permits next phase – all other parking permits and obstruction permits.	Funded from operating budget	√	✓	✓	✓
Parking machine maintenance contract.	Funded from operating budget	✓	✓	✓	✓
Parking/Infrastructure program improvements.	Funded from operating budget	✓	✓	✓	✓
Review delivery of the Safer Vincent Plan.	Funded from operating budget	✓	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Engineering

Our objective	Design, build, maintain and renew City infrastructure through sustainable measures.		
Strategic Pillars			
Initiation & Pre- planning	Partnering with: community, businesses, Council Members, utility providers, State and Local Government, internal business units.		
Engage	Involvement of: community, businesses, Council Members, utility providers, State and Local Government, internal business units.		
Collaborative Design	Healthy streets in: footpath, cycle paths, roads, drainage, traffic, electrical, development applications, bus stops.		
Effective Delivery	High quality in: footpaths, cycle paths, roads, laneways, drainage, light fleet, bus stops, street lights.		
Operating and Maintaining	Innovation in: footpaths, cycle paths, roads, laneways, drainage, light fleet, bus stops, street lights, bridges.		

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Delivery of the Bike Plan 2023-2028 action items.	Funded from operating budget	✓	✓	✓	✓
High level traffic modelling within precincts.	Funded from operating budget		✓	✓	
Manage EOI process for e-scooter share scheme.	Funded from operating budget	✓			

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Parks

Our objective	Maintain and enhance our public open space to provide a sustainable green environment for the community
Strategic Pillars	
Parks	Horticultural operations, eco-zoning program, parks replanting program, turf renovation, weed control, rubbish/litter collection, tree management, safety inspections.
Streetscapes	Street tree management, town centre greening, road reserve maintenance, seniors verge mowing, City wide weed control, fire hazard reduction.
Water	Bore, reticulation & pump maintenance programs, irrigation efficiency, waterwise council endorsement, DWER licencing requirements, manual watering programs.
Infrastructure	Infrastructure upgrade & renewal program, playground safety inspections, lighting audit, water playground/feature compliance & operation, contract maintenance & repair.
Community	Programs, events & initiatives to support & encourage community greening, engaging with & educating the community on horticultural & environmental practices.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Completion of Street Tree and Park Tree Mapping Project - data collection of all trees on public land in the City to enable better management for the future.	Funded from operating budget	✓	✓		
Develop and document maintenance schedules of key parks operational activities to improve management of our Public Open Space.	Funded from operating budget	√	✓		
Improved engagement with and education of community on key horticultural and environmental practices of the Park Team.	Funded from operating budget	✓	✓	✓	

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Waste and Recycling

Our objective	Delivery of the City's Waste Strategy Projects, with the Vision of Zero Waste to Landfill by 2028.			
Strategic Pillars				
Contracted Kerbside / Verge Side Waste Management Services	Domestic recycling and general waste collections, Recycling and FOGO processing, collection and disposal of illegally dumped waste (bulky items) and verge side domestic collections for bulk hard (Verge Valet trial) and green waste.			
In-house Waste Management Services	Domestic FOGO collection, servicing of street and parks public waste, street and precinct cleaning including graffiti management, event waste management and bin/infrastructure delivery and maintenance services, Household Hazardous Waste (HHW) collection (Community Recycling Stations).			
Waste Education, Engagement And Advocacy	Engaging with residents, local businesses and City staff to identify barriers, educate, improve awareness and provide solutions to maximise waste recovery and avoidance. Advocacy and lobbying for change to State and Federal waste legislation and policy, working collaboratively Locally and Regionally.			

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Deliver Waste Strategy Projects in accordance with the City's Project Management Framework (PMF) and aligning implementation plans, to ensure the State's Waste Avoidance and Resource Recover (WARR) Strategy 2030 targets are achieved.	Funded from operating budget	✓	✓	✓	✓
Waste education and engagement, non-compliance monitoring, bin tagging, tailored waste education and support for Multi-Unit Dwellings (MUDs) – multiple programs and initiatives.	Funded from operating budget	✓	✓	✓	√
Review and renew/award waste contracts in accordance with purchasing protocols.	Funded from operating budget	✓	√	✓	✓
E-Waste Drop Off Trial, to increase resident access to local recovery options.	\$20,000	✓			

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

37

Community Facilities: Beatty Park Leisure Centre

Our objective	To provide places and opportunities for our community to prioritise their health, wellbeing, and social connections
Strategic Pillars	
Infrastructure	Beatty Park Leisure Centre is a safe, compliant, contemporary, accessible, sustainable facility.
Community	Provide and enable programs, services and opportunities for social inclusion, health, wellbeing, education, and safety.
Customer Experience	A friendly and welcoming environment offering an efficient and consistent service by knowledgeable and well-trained staff.
Facility Operations	Safe, clean, well-presented, and efficiently managed facilities.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Continue to enhance customer experience by maintaining a Net Promoter Score >70.	Funded from operating budget	✓	✓	✓	✓
Review of programs available to the community to ensure they meet the current and future needs.	Funded from operating budget	✓	✓	✓	✓
Implementation of City Property Management Framework for clubs and community groups; improve customer experience in hire of halls, reserves and facilities; optimise facility utilisation.	Funded from operating budget	√	√	√	√

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Community Facilities: Library & Local History

Our objective	To provide opportunities for literacy, learning, social connection and cultural experiences in a safe, inclusive space.
Strategic Pillars	
Collections	The Library and Local History Centre collections support and informs knowledge seeking pursuits, promotes literacy and learning, continues to be diverse and inclusive and preserves local heritage for future access and use.
Programs and Services	The Library and Local History Centre nurtures connection and understanding of local history, heritage and culture. There are opportunities for literacy, learning, digital inclusion, personal development, creative outlets and social connection.
Community Engagement & Experience	There is a keen focus on positive, respectful, sincere and professional customer service experiences. Utilising active and responsive community engagement initiatives to guide and influence service delivery.
Infrastructure & Systems	The Library and Local History Centre is a safe, welcoming and accessible space for all members of the community. With up to date technology, systems and assets that meet the expectations and needs of the community.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Utilisation of collection usage statistics and community feedback to ensure collections remain current, diverse, accessible and supportive of community needs.	Funded from operating budget		√		
Undertake research and review of library best practices and principles for library design, with a focus on improved library shelving and organising the collection into genres for improved accessibility and engagement. Adherence to procurement and project management processes and requirements.	Funded from operating budget		~	~	
Implementation of community engagement initiatives to identify community expectations and needs from the library and local history centre service delivery model.	Funded from operating budget			√	

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

ORDINARY COUNCIL MEETING AGENDA

City Buildings and Asset Management

Our objective	Build, enhance and maintain community facilities. Capture and manage asset data to be used to inform good decision making.
Strategic Pillars	
Strategic Asset Planning	All infrastructure/asset data capture, renewal planning & modelling, concept development, strategy and plan development, process improvement.
Project & Program Planning	Community consultation, technical input /detail design, capital works programming, Council workshops, lessee/lessor liaison & advice, Customer/Councillor Requests.
Project Management	Building renewals, facility upgrades, demolition, new buildings, procurement and contract management.
Building Asset Management	Maintenance scheduling, reactive maintenance, contract management, procurement, building inspections and cleaning.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Implementation of Asset Management Sustainability Strategy	Funded from operating budget	√	✓	✓	
Develop and document maintenance schedules of key buildings operational activities to improve maintenance and management of our City facilities	Funded from operating budget	✓	✓		
Review and renew/award building maintenance contracts in accordance with purchasing protocols.	Funded from operating budget	√	✓	√	√
Collect asset data for all key infrastructure including condition audits to inform future renewal programs	Funded from operating budget	✓	✓	✓	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Communications and Engagement

Our objective	Communicate and engage authentically and consistently to build and strengthen community connections.
Strategic Pillars	
Clear and Consistent Communication	Consistent high quality and responsive communication across all touch points and communications channels.
Customer focus	Putting the customer and community first whilst embedding innovation into everything we do.
Engaged Community	Developing partnerships, seeking community input into decision making and keeping the community informed.
Community Development & Empowerment	Creatively deliver events, programs and services that celebrate our diverse community through collaboration and partnership.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Implement Customer Experience Project.	Funded from operating budget	✓	√	✓	✓
Develop and deliver a seniors program.	\$34,000	✓	✓	✓	✓
Manage major event funding.	\$250,000	✓	✓	✓	✓
Implement the Youth Action Plan.	\$22,000	✓	✓	✓	✓
Implement the Access and Inclusion Plan.	\$15,000	✓	✓	✓	✓
Implement the Community Engagement Framework.	Funded from operating budget	✓	✓	✓	✓
Deliver the Vincent Communications Plan.	\$20,000	✓	✓	✓	✓
Coordinate implementation of the City's Reconciliation Action Plan.	\$73,000	✓	✓	✓	✓

 $[\]checkmark$ = Project occurring in this year. FTE cost included within operating cost for service area

Financial Services and Project Management Office

Our objective	High performing agile Finance function, delivering value through innovative financial and commercial solutions, strategic alignment and business partnering
Strategic Pillars	
Finance Operating Model	Finance foundations embedded and brand recognised as an innovative, agile, reputable and strategic function delivering a high level of customer service
Efficient and Contemporary Process	Embracing technology and business intelligence solutions
Strategic Decision Solutions	Value-add innovative solutions and business partnering through empowerment, strategic decision support and influence
Procurement & Contract Management Optimisation	Strategic procurement by providing value for money through future planning, market intelligence, contract management and governance
High Performing Teams	Talent management of a highly skilled and motivated team, delivering ongoing value to stakeholders

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Financial hardship for ratepayers	\$50,000	✓	✓	✓	✓
System upgrades to improve reporting and streamline processes	Funded from operating budget	√	✓	✓	✓
Project Management Framework improvements	Funded from operating budget	√			
Contract Management Framework improvements	Funded from operating budget	✓			
Manage Vincent Underground Power Program.	\$210,000	✓	✓	√	✓

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Human Resources

Our objective	Attract, develop and retain talent. Create an environment where our people feel safe, can grow as individuals and professionals and create a culture that leads by example through our values and commitment to the City's strategic priorities
Strategic Pillars	
Attraction and Retention	Attracting and recognising employee contributions
Organisational Development	Building capability to meet future needs
People Processes	Excellence in service delivery
Health, Safety and Wellbeing	Embedding a healthy and safe culture
Equity and Diversity	Valuing equality and advancing diversity

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Update our Employee Value Proposition (EVP) to attract and retain employees at the City	Funded from operating budget	✓	✓		
Reconciliation Action Plan and Access and Inclusion Plan workforce initiative and actions	Funded from operating budget	✓	✓	√	✓
Revitalise and implement onboarding and induction processes and framework for leaders, employees and contractors.	Funded from operating budget	✓	✓		
Enterprise Agreement Negotiations	Funded from operating budget	✓	✓		

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

Information and Communications Technology (ICT)

Our objective	Improving the digital experience of City staff and customers.
Strategic Pillars	
Raise ICT leadership	Facilitating change & challenging legacy systems; modernise policies & procedures; ensure cyber-attack response capability
Better Communications	Promoting plans and benefits; frontline staff engagement; cyber awareness & training.
Reduced Overhead	Reduced number of issues and requests; expanded self-service & mobility; processes aligned to audit and procurement outcomes.
More Change	Enhance team capability; stronger business team collaboration to transform workflows; leverage modern enterprise systems.
More Innovation	Respect security, privacy, sustainability; deliver customer-centric solutions; ensure suitable governance of data.

Operating Initiative	Net Cost Budgeted 2023/2024	2023/2024	2024/2025	2025/2026	2026/2027
Cyber security	Funded from operating budget	✓	✓	✓	✓
Privacy and Responsible Information Sharing (PRIS) legislation preparation	Funded from operating budget	✓	✓		
Business continuity and disaster recovery capability	Funded from operating budget	✓	✓	✓	✓
Smart City agenda and data governance	Funded from operating budget	✓	✓		

^{✓ =} Project occurring in this year. FTE cost included within operating cost for service area

BACK COVER PAGE

Draft Four Year Capital Works Program 2023/24 - 2026/27

Front Cover

Item 12.3- Attachment 1

Overview of Four Year Capital Works Program 2023/24 – 2026/27

Figures to be confirmed after Annual Budget and LTFP adoption.

				Funding	g Arrangei	ments			Budget	Submissi	on Year	
Line No	Title of Works	Expenditure Type	Municipal	Grants	Reserve	Contribution	Total	Budget 23/24	Budget 24/25	Budget 25/26	Budget 26/27	4Yr Capex Total
1	Bus Shelter Replacement and Renewal Program	Renewal	80,000				80,000	40,000	40,000			80,000
2	Fleet Management Program	New/Renewal	1,891,000		2,448,000	1,496,000	5,835,000	2,268,000	1,823,000	1,394,000	350,000	5,835,000
3	Footpath Upgrade and Renewal Program	Renewal	1,187,000				1,187,000	100,000	177,500	448,750	460,750	1,187,000
4	Gully Soak-well and Minor Drainage Improvement Program	Renewal/Upgrade	2,562,000		600,000		3,162,000	450,000	652,000	904,000	1,156,000	3,162,000
5.1	Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	Renewal			200,000		200,000	200,000				200,000
	BPLC - Construction of Indoor Changerooms	Upgrade	550,000		650,000		1,200,000	650,000	550,000			1,200,000
5.2	Beatty Park Leisure Centre - Facilities Infrastructure Renewal	Renewal	1,540,050		1,820,000		3,360,050	1,295,050	1,445,000	310,000	310,000	3,360,050
6	Rights of Way Rehabilitation Program	Renewal	510,000				510,000	123,000	126,000	129,000	132,000	510,000
7	Artlets	New			20,000		20,000	20,000				20,000
8	Solar Photovoltaic System Installation	New	200,000			109,400	309,400	109,400		100,000	100,000	309,400
9	Bicycle Network	New	75,000	375,000	321,000		771,000	160,500	310,500	300,000		771,000
10.1	Road Maintenance Programs – Local Road Program	Renewal	5,948,231				5,948,231	1,353,341	1,551,342	1,655,222	1,388,326	5,948,231
10.2	Road Maintenance Programs – MRRG	Renewal	1,480,000	2,960,000			4,440,000	1,110,000	1,110,000	1,110,000	1,110,000	4,440,000
10.3	Road Maintenance Programs – Roads to Recovery	Renewal		934,960			934,960	233,740	233,740	233,740	233,740	934,960
10.4	Road Maintenance Programs – State Black Spot	Renewal	286,667	619,999	138,396		1,045,062	80,000	130,000	505,062	330,000	1,045,062
11	Skate Space at Britannia Reserve	Renewal	30,000		20,000		50,000	50,000				50,000
12	Traffic Management Improvements	Renewal/Upgrade	420,000				420,000	102,000	104,000	106,000	108,000	420,000
13	Car Parking Upgrade/Renewal Program	Renewal	2,908,300				2,908,300	187,000	525,500	554,000	1,641,800	2,908,300
14	Banks Reserve Master Plan Implementation	New	1,761,000				1,761,000	200,000	306,000	605,000	650,000	1,761,000
15	Accessible City Strategy Implementation Program	New			600,000		600,000	300,000	300,000			600,000
16	Land and Building Asset Renewal Projects	Renewal	1,780,000		924,500		2,704,500	300,000	1,256,500	628,000	520,000	2,704,500
	Litis Stadium changeroom redevelopment	Renewal/Upgrade		3,000,000			3,000,000	1,500,000	1,350,000	150,000		3,000,000
	North Perth Bowling Club Toilet & changeroom refurbishment	Renewal/Upgrade		110,000	55,000		165,000	165,000				165,000
17	Miscellaneous Asset Renewal (City Buildings)	Renewal	250,000		550,000		800,000	50,000	250,000	250,000	250,000	800,000

47

ORDINARY COUNCIL MEETING AGENDA

18	246 Vincent Street, Leederville - DLGSC - Lease Obligation Renewal Commitments	Renewal			190,000		190,000			190,000		190,000
19	Parks Greening Plan Program	New	830,000				830,000	200,000	200,000	230,000	200,000	830,000
20	Air Conditioning & HVAC Renewal	Renewal/Upgrade	1,582,301				1,582,301	112,301	720,000	350,000	400,000	1,582,301
21	Water and Energy Efficiency Initiatives	Renewal	300,000		75,000		375,000	75,000	100,000	100,000	100,000	375,000
22	Public Open Space Strategy Implementation Plan	Renewal/Upgrade/ New	317,600	100,000			417,600	324,000	30,600	31,200	31,800	417,600
23	Community Safety Initiatives	New	339,700				339,700	80,000	83,200	86,500	90,000	339,700
24	Haynes Street Reserve Development Plan Implementation	New			420,000		420,000	100,000			320,000	420,000
25	Parks Eco-Zoning Program	Renewal/Upgrade	100,000				100,000	20,000	40,000	20,000	20,000	100,000
26	Parks Irrigation Upgrade & Renewal Program	Renewal/Upgrade	3,015,000				3,015,000	640,000	495,000	925,000	955,000	3,015,000
27	Parks Infrastructure Upgrade & Renewal Program	Renewal	488,000	580,000	580,000	580,000	2,228,000	85,000	53,000	150,000	1,940,000	2,228,000
28	Parks Fencing Renewal Program	Renewal	406,000				406,000	50,000	87,000	169,000	100,000	406,000
29	Parks Lighting Renewal Program	Renewal	256,000				256,000	50,000	50,000	52,000	104,000	256,000
30	Parks Pathways Renewal Program	Renewal	735,000				735,000	105,000	100,000	270,000	260,000	735,000
31	Parks Playground / Exercise Equipment Upgrade & Renewal Program	Renewal	2,250,000		587,000		2,837,000	403,000	680,000	775,000	979,000	2,837,000
32	Enterprise Applications Upgrades	Renewal/Upgrade	400,000				400,000	100,000	100,000	100,000	100,000	400,000
33	ICT Renewal Program	Renewal	259,200				259,200	45,000	70,000	71,400	72,800	259,200
34	Public Toilet Renewal Program	Renewal	335,000				335,000	25,000	165,000	95,000	50,000	335,000
35.1	Robertson Park Development Plan - Stage 1	Renewal/Upgrade/ New	2,954,000	500,000	200,000	1,900,000	5,554,000	800,000	3,349,000	1,073,000	332,000	5,554,000
36	Street Lighting Renewal Program	Renewal	201,000				201,000	40,000	60,000	50,000	51,000	201,000
37	Parking Machines Asset Replacement Program	Renewal	653,000				653,000	150,000	150,000	153,000	200,000	653,000
Grand Total			38,881,049	9,179,959	10,398,896	4,085,400	62,545,304	14,451,332	18,773,882	14,273,874	15,046,216	62,545,304

Detailed Four Year Capital Works Program 2023/24 – 2026/27

Figures to be confirmed after Annual Budget and LTFP adoption.

Land and Building Assets

				000 411			Budget Subr	nission Year		4YR CAPEX
Line No	Title of Works	Description	Suburb	SCP Alignment	Expenditure Type	Budget 23/24	Budget 24/25	Budget 25/26	Budget 26/27	TOTAL
		BPLC - Heritage Grandstand Electrical Works	North Perth	Enhanced Environment	Renewal	200,000				200,000
		BPLC – Construct & Fit Out Indoor Pool Changerooms	North Perth	Connected Community	Upgrade	650,000	550,000			1,200,000
5	Beatty Park Leisure Centre	BPLC - Facilities Infrastructure Renewal	North Perth	Enhanced Environment	Renewal	250,000	450,000	250,000	250,000	1,200,000
		Plant room remedial works	North Perth	Enhanced Environment	Renewal	100,000				100,000
		BPLC - Pool Tiling Works	North Perth	Enhanced Environment	Renewal	800,000	850,000			1,650,000
8		Solar Installation (Belgravia/Gymnastics WA)	Leederville	Enhanced Environment	New	109,400				109,400
0	Installation	Solar Installation - General Provision	All	Enhanced Environment	New			100,000	100,000	200,000
		Infrastructure Works - Litis Stadium	Mt Hawthorn	Enhanced Environment	Renewal/Upgrade	1,500,000	1,350,000	150,000		3,000,000
		Lease Property Non Scheduled Renewal	All	Innovative & Accountable	Renewal	50,000	76,500	78,000	80,000	284,500
		Non Fixed Asset Renewals - Works Depot	Council	Enhanced Environment	Renewal	20,000	20,000	20,000	20,000	80,000
	<u>L</u>	Library Renewals	Leederville	Innovative & Accountable	Renewal		85,000	200,000	60,000	345,000
		Loftus Rec Centre - Lease Required Renewal	Leederville	Innovative & Accountable	Renewal				20,000	20,000
		North Perth Bowling Club	North Perth	Connected Community	Renewal/Upgrade	165,000				165,000

	1	1	1	1	1	1	1	1		
		Britannia Reserve - Tool Library	Mount Hawthorn	Connected Community	Renewal		25,000			25,000
		Hyde Park - Gazebo Renewal	Mount Lawley	Innovative & Accountable	Renewal				50,000	50,000
		Replace electrical distribution boards - multiple		Innovative &						
		buildings - post asbestos removal	All	Accountable	Renewal	30,000		•	•	30,000
		Gym roof repairs (Leased Belgravia)	Leederville	Innovative & Accountable	Renewal		60,000			60,000
		Lift Renewal - Administration & Civic Centre	Council	Enhanced Environment	Renewal		240,000			240,000
		Leederville Oval Stand Fac Renewal (Leased)	Leederville	Enhanced Environment	Renewal	100,000	100,000	100,000		300,000
		Administration Centre Renewals	Council	Innovative & Accountable	Renewal	100,000	100,000	100,000	50,000	350,000
		Facility renewal (Leased Gymnastics WA)	Leederville	Innovative & Accountable	Renewal		100,000	80,000		180,000
		Mt Hawthorn Community Centre Facility Renewal (Leased)	Mount Hawthorn	Thriving Places	Renewal		200,000	·		200,000
		Toilet/ facilities upgrade - Loftus Rec Ctr (Belgravia)	Leederville	Innovative & Accountable	Renewal		250,000			250,000
		Highgate Child Health Clinic Renewal (Leased Child and Adolescent Health)	Highgate	Innovative & Accountable	Renewal		200,000	20,000		20,000
		,	i iigiigato		rtonowa			20,000		20,000
		North Perth Child Health Clinic Renew - 22 View St (Leased Department of Health)	North Perth	Innovative & Accountable	Renewal				20,000	20,000
		Facility renewal - 62 Frame Court (Leased Y WA Headquarters)	Leederville	Innovative & Accountable	Renewal				200,000	200,000
		Mt Hawthorn Child Health Clinic Facility Renewal (Leased)	Mount Hawthorn	Thriving Places	Renewal				20,000	20,000
		Royal Park Hall - Carpet and Blind Renewal	West Perth	Thriving Places	Renewal			30,000		30,000
17	Miscellaneous Asset	Misc Asset Renewal - City buildings	All	Thriving Places	Renewal	50,000	250,000	250,000	250,000	800,000
17	246 Vincent Street,	Imiso Asset Nellewal - Oity bullulligs	All	THINING FIACES	i renewai	30,000	230,000	230,000	230,000	300,000
18	Leederville - DLGSC - Lease Obligation Renewal Commitments	Lift renew and non fixed assets renewal	All	Enhanced Environment	Renewal			190,000		190,000

50

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

		Air Conditioning & HVAC Renewal - Admin	Leederville	Thriving Places	Renewal/Upgrade	50,000	450.000	250,000		750,000
		DLGSC - HVAC, Plant & Fire Services Renewals	Leederville	Thriving Places	Renewal	,			300,000	300,000
20	Air Conditioning & HVAC	Air Con & HVAC Renew - Miscellaneous	Leederville	Thriving Places	Renewal	50,000	50,000	100,000	100,000	300,000
	Renewal	Air Con & HVAC Renew - Library & Local History Centre	Leederville	Thriving Places	Renewal	12,301				12,301
		Air Con/HVAC Renew - Mt Hawthorn Comm Centre (Leased)	Mount Hawthorn	Thriving Places	Renewal		100,000			100,000
		Air Con/HVAC Renew - Leederville Oval Stadium (EPFC)	Leederville	Thriving Places	Renewal		120,000			120,000
21	Water and Energy Efficiency Initiatives	Water and Energy Efficiency Initiatives	All	Enhanced Environment	Renewal	75,000	100,000	100,000	100,000	375,000
27	Parks Infrastructure Upgrade & Renewal Program	Leederville Oval - Surface Reconstruction	Leederville	Enhanced Environment	Renewal				1,740,000	1,740,000
		Public Toilet Renewal - General Provision	All	Enhanced Environment	Renewal	25,000	50,000	50,000	50,000	175,000
34	Public Toilet Renewal Program	Charles Veryard Reserve Clubroom Toilets	North Perth	Enhanced Environment	Renewal			45,000		45,000
		Britannia Road Pavilion Toilets	Leederville	Enhanced Environment	Renewal		115,000			115,000

ORDINARY COUNCIL MEETING AGENDA

Figures to be confirmed after Annual Budget and LTFP adoption.

Infrastructure Assets

Line				SCP	Expenditure		Budget Subi	mission Year		4YR CAPEX
No	Title of Works	Description	Suburb	Alignment	Туре	Budget 23/24	Budget 24/25	Budget 25/26	Budget 26/27	TOTAL
1	Bus Shelter Replacement and Renewal Program	Bus Shelters - Replace & Upgrade	All	Connected Community	Renewal	40,000	40,000			80,000
3.1	Footpath Upgrade and Renewal Program	Footpath Upgrade and Renewal Program	All	Accessible City	Renewal	100,000	177,500	448,750	460,750	1,187,000
4	Gully Soak-well and Minor Drainage Improvement Program	Minor Drainage Improvement Program	All	Enhanced Environment	Renewal/Upgrade	400,000	600,000	600,000	600,000	2,200,000
	Piogram	Gully Soak Well Program	All	Enhanced Environment	Renewal/Upgrade	50,000	52,000	54,000	56,000	212,000
		Catchment Drainage Improvements	All	Enhanced Environment	Renewal			250,000	500,000	750,000
6	Rights of Way Rehabilitation Program	Rights of Way Rehab Program	All	Connected Community	Renewal	123,000	126,000	129,000	132,000	510,000
7	Artlets	Artlets - Public Art - Sculpture	Leederville	Connected Community	New	20,000				20,000
9	Bicycle Network	Bicycle Network	North Perth Mt Hawthorn	Accessible City	New	150,000	300,000	300,000		750,000
		Bicycle Network - Travel Smart Actions	North Perth Mt Hawthorn	Accessible City	New	10,500	10,500			21,000
10.1	Road Maintenance Programs – Local Road Program	Annual Local Roads Program - bgt to be split	All	Accessible City	Renewal	1,353,341	1,551,342	1,655,222	1,388,326	5,948,231
10.2	Road Maintenance Programs – MRRG	Annual MRRG Program - bgt to be split	All	Accessible City	Renewal	1,110,000	1,110,000	1,110,000	1,110,000	4,440,000
10.3	Road Maintenance Programs - Roads to Recovery	Annual Roads to Recovery Program - bgt to be split	All	Accessible City	Renewal	233,740	233,740	233,740	233,740	934,960
		State Black Spot Programs scheduled annually	All	Accessible City	Renewal	80,000	130,000	505,062	330,000	1,045,062
11	Skate Space at Britannia Reserve	Mt Hawt Skate Park - Youth Skate Facility (Election Commitment)	Mt Hawthorn	Enhanced Environment	Renewal	50,000				50,000
12	Traffic Management Improvements	Minor Traffic Management Improvements	All	Accessible City	Renewal/Upgrade	102,000	104,000	106,000	108,000	420,000

40	Car Parking Upgrade/Renewal	Minor Capital Improv of City Car Parks (General Provision)	All	Accessible City	Renewal	37,000	37,500	38,000	38,500	151,000
13	Program	Access and Inclusion (DAIP) – ACROD Parking Improve Program	All	Accessible City	Renewal	30,000	30,000	30,000	30,000	120,000
		ASeTTS Car Park - 286 Beaufort Street	Perth	Accessible City	Renewal	20,000				20,000
		Macedonia Place Car Park	North Perth	Accessible City	Renewal	50,000				50,000
		Accessibility audits and proposed project implementation	Perth	Accessible City	Renewal	50,000	50,000	50,000	50,000	200,000
		Banks Reserve - Northern Car Park	Mount Lawley	Accessible City	Renewal		110,000			110,000
		Gill Street Car Park	North Perth	Accessible City	Renewal		85,000			85,000
		Leederville Tennis Club Car Park	Leederville	Accessible City	Renewal		73,000			73,000
		Oxford Street Car Park	Leederville	Accessible City	Renewal		60,000			60,000
		Chelmsford Road Car Park	Mount Lawley	Accessible City	Renewal		80,000			80,000
		Fitzgerald Street Car Park	North Perth	Accessible City	Renewal			256,000		256,000
		Beatty Park Reserve Car Park	North Perth	Accessible City	Renewal			50,000		50,000
		Car Park Renewal - DLGSC (leased)	Leederville	Accessible City	Renewal			50,000		50,000
		Pansy Street Car Park	North Perth	Accessible City	Renewal			42,000		42,000
		Robertson Park Car Park	Perth	Accessible City	Renewal			38,000	004.500	38,000
		The Avenue Car Park	Leederville	Accessible City	Renewal				394,500	394,500
		Frame Court Car Park	Leederville	Accessible City	Renewal				250,800	250,800
		Wasley Street Car Park	North Perth	Accessible City	Renewal				63,000	63,000
		Beatty Park Leisure Centre Car Park	Leederville	Accessible City	Renewal				350,000	350,000
		Coogee Street Car Park	Mount Hawthorn	Accessible City	Renewal				62,000	62,000
		Britannia Reserve Main Car Park	Mount Hawthorn	Accessible City	Renewal				300,000	300,000
		Charles Veryard Reserve Car Park East	North Perth	Accessible City	Renewal				56,000	56,000

53

		Flinders Street Car Park	Mount Hawthorn	Accessible City	Renewal				47,000	47,000
14	Banks Reserve Master Plan Implementation	Walter's Brook Crossing	Mount Lawley	Enhanced Environment	New	200,000	100,000			300,000
		Container Café	Mount Lawley	Enhanced Environment	New			60,000		60,000
		Kayak Storage Facility	Mount Lawley	Enhanced Environment	New				200,000	200,000
		Community Meeting Space	Mount Lawley	Enhanced Environment	New				450,000	450,000
		Pedestrian lighting and other electricals	Mount Lawley	Enhanced Environment	New			95,000		95,000
		General landscaping and park furniture/amenities	Mount Lawley	Enhanced Environment	New		206,000			206,000
		Boardwalk	Mount Lawley	Enhanced Environment	New			450,000		450,000
15	Accessible City Strategy Implementation Program	Accessible City Strategy Implementation - Capex for future years subject to Cash-in Lieu Reserve Funds received	All	Enhanced Environment	New	300,000	300,000			600,000
19	Parks Greening Plan Program	Greening plan	All	Enhanced Environment	New	200,000	200,000	100,000	200,000	700,000
		Greening program - Robertson Park	Perth	Enhanced Environment	New			130,000		130,000
22	Public Open Space Strategy Implementation Plan	Public Open Space Strategy Implementation	All	Enhanced Environment	New	30,000	30,600	31,200	31,800	123,600
		Birdwood Square - Public Toilets	Perth	Enhanced Environment	Renewal/Upgrade	294,000				294,000
23	Community Safety Initiatives	Laneway Lighting Program	All	Enhanced Environment	New	80,000	83,200	86,500	90,000	339,700
24	Haynes Street Reserve Development Plan Implementation	Haynes St Reserve Development Plan 1 & 2	North Perth	Thriving Places	New	100,000			320,000	420,000
25	Parks Eco-Zoning Program	Blackford Street Reserve - Eco- zoning	Mount Hawthorn	Enhanced Environment	Renewal/Upgrade	10,000				10,000
		Jack Marks Reserve - Eco- zoning	Perth	Enhanced Environment	Renewal/Upgrade	10,000				10,000
		Road Reserves - Eco-zoning	All	Enhanced Environment	Renewal		13,000			13,000

54

		Bourke Street Reserve - Eco- zoning	North Perth	Enhanced Environment	Renewal/Upgrade		20,000			20,000
		Leake/Alma Street Reserve - Eco-zoning	North Perth	Enhanced Environment	Renewal/Upgrade		7,000			7,000
		Parks Eco-Zoning - General Provision	All	Enhanced Environment	Renewal			20,000	20,000	40,000
26	Parks Irrigation Upgrade & Renewal Program	Britannia Reserve - renew groundwater bore (south) No 40	Leederville	Enhanced Environment	Renewal	45,000				45,000
		Forrest Park - renew groundwater bore	Mount Lawley	Enhanced Environment	Renewal	45,000				45,000
		Charles Veryard - renew inground irrigation system and electrical cabinet	North Perth	Enhanced Environment	Renewal/Upgrade	250,000				250,000
		Keith Frame Res - renew ground irrigation system and electrical cubicle and bore renewal	Leederville	Enhanced Environment	Renewal/Upgrade	145,000				145,000
		Axford Park - renew in-ground irrigation system and electrical cabinet	Mount Hawthorn	Enhanced Environment	Renewal/Upgrade	80,000				80,000
		Sutherland St - renew irrigation, groundwater bore and electrical cabinet	West Perth	Enhanced Environment	Renewal/Upgrade	75,000				75,000
		Weld Square - renew irrigation system and install iron filter	Perth	Enhanced Environment	Renewal/Upgrade			180,000		180,000
		Hyde Park - renew groundwater bores No 24 and 29	Perth	Enhanced Environment	Renewal		90,000			90,000
		Robertson Park - renew groundwater bore No 31	Perth	Enhanced Environment	Renewal		45,000			45,000
		Gladstone St Res - renew irrigation, elec cabinet and ground water bore	Perth	Enhanced Environment	Renewal/Upgrade		100,000			100,000
		Ellesmere St Res - renew groundwater bore & electrical cabinet	North Perth	Enhanced Environment	Renewal		60,000			60,000
		Road Reserves - renew groundwater bores (x 4)	All	Enhanced Environment	Renewal			120,000		120,000
		Brentham St Res - renew groundwater bore and electrical cabinet	Mount Hawthorn	Enhanced Environment	Renewal		60,000			60,000
		Oxford St Res - renew groundwater bore, electrical cabinet and install iron filter	Leederville	Enhanced Environment	Renewal/Upgrade		140,000			140,000
	T.	I.		55			1			1

			Beatty Park Res - renew in- ground irrigation system, electrical cabinet and install iron filter	North Perth	Enhanced Environment	Renewal/Upgrade			230,000		230,000
			Les Lilleyman Res - renew groundwater bore	North Perth	Enhanced Environment	Renewal			45,000		45,000
			Birdwood Square - renew irrigation system and electrical cabinet	Perth	Enhanced Environment	Renewal/Upgrade			125,000		125,000
			Forrest Park - upgrade irrigation system and electrical cabinet	Mount Lawley	Enhanced Environment	Renewal/Upgrade			225,000		225,000
			Hyde Park - renew groundwater bores No 36	Highgate	Enhanced Environment	Renewal				45,000	45,000
			Britannia Reserve - renew in ground irrigation system and electrical cabinets (x2)	Leederville	Enhanced Environment	Renewal/Upgrade				815,000	815,000
			Charles Veryard - renew groundwater bore	North Perth	Enhanced Environment	Renewal				45,000	45,000
			Ellesmere St Res - renew in ground irrigation system	North Perth	Enhanced Environment	Renewal/Upgrade				50,000	50,000
	27	Parks Infrastructure Upgrade & Renewal Program	Parks Infrastructure Upgrade & Renewal - BBQ provision	North Perth	Enhanced Environment	Renewal	45,000	45,000	60,000	60,000	210,000
			Hyde Street Reserve - replace Gazebo	Mount Lawley	Enhanced Environment	Renewal	10,000				10,000
			Street / POS furniture renewal - Town Centres	Mount Lawley	Enhanced Environment	Renewal	5,000				5,000
			Smith`s Lake - resurfacing of boardwalk	North Perth	Enhanced Environment	Renewal	25,000				25,000
			Infrastructure Upgrade/Renewal Program - General Provision	All	Enhanced Environment	Renewal				55,000	55,000
			Axford Park - replace flag poles	Mount Hawthorn	Enhanced Environment	Renewal		8,000			8,000
			Oxford St Reserve - renew park furniture	Leederville	Enhanced Environment	Renewal			40,000		40,000
			Streetscape - renew furniture	All	Enhanced Environment	Renewal			50,000	50,000	100,000
			Multicultural Federation Gardens - Renew Gazebo	North Perth	Enhanced Environment	Renewal				35,000	35,000
ĺ	28	Parks Fencing Renewal Program	Royal Park - renew volleyball court fencing	West Perth	Enhanced Environment	Renewal	30,000				30,000
_											

		Multicultural Gardens - renew perimeter fencing	North Perth	Enhanced Environment	Renewal	20,000				20,000
		Fencing Upgrade Program - General Provision	All	Enhanced Environment	Renewal			90,000	100,000	190,000
		Shakespeare St Res - renew perimeter fencing	Mount Hawthorn	Enhanced Environment	Renewal		22,000			22,000
		Kyilla Park - renew perimeter bollards	North Perth	Enhanced Environment	Renewal			50,000		50,000
		Blackford Street Reserve - renew perimeter fencing and remove playground fencing	Mount Hawthorn	Enhanced Environment	Renewal		40,000			40,000
		Ellesmere Street - renew playground fencing	North Perth	Enhanced Environment	Renewal			24,000		24,000
		Jack Marks Reserve - renew perimeter fencing	Perth	Enhanced Environment	Renewal		25,000			25,000
		Leake/Alma St Res - renew playground fencing	North Perth	Enhanced Environment	Renewal			5,000		5,000
29	Parks Lighting Renewal Program	Lighting Renewal Program - General Provision	All	Enhanced Environment	Renewal	50,000	50,000	52,000	104,000	256,000
30	Parks Pathways Renewal Program	Hyde Park Re-asphalt Pathways	Perth	Enhanced Environment	Renewal			50,000	50,000	100,000
		Tony Di Scerni Pathway - re- asphalt existing bitumen pathways	Mount Lawley	Enhanced Environment	Renewal	100,000				100,000
		Redfern/Norham St Res - re- asphalt existing bitumen pathways	North Perth	Enhanced Environment	Renewal	5,000				5,000
		Pathways Renewal Program - General Provision	All	Enhanced Environment	Renewal			80,000	150,000	230,000
		Venables Park - re-asphalt existing bitumen pathways	Leederville	Enhanced Environment	Renewal		50,000			50,000
		Stuart Street - re-asphalt existing bitumen pathways	Perth	Enhanced Environment	Renewal			20,000		20,000
		Smith's Lake - re-asphalt existing bitumen pathways	North Perth	Enhanced Environment	Renewal			35,000		35,000
		Banks Reserve - re-asphalt existing bitumen pathways	Mount Lawley	Enhanced Environment	Renewal		50,000			50,000
		Robertson Park - re-asphalt existing bitumen pathways	Perth	Enhanced Environment	Renewal			50,000		50,000

		Mick Michael Park - re-asphalt existing bitumen pathways	West Perth	Enhanced Environment	Renewal			35,000		35,000
		Weld Square - Re-asphalt existing pathways	Perth	Accessible City	Renewal				60,000	60,000
31	Parks Playground / Exercise Equipment Upgrade & Renewal Program	Forrest Park - Replace Playground Shade Sail	Mt Lawley	Enhanced Environment	Renewal				18,000	18,000
	Renewal Flogram	Cricket Wicket Renewal Program	All	Enhanced Environment	Renewal	25,000		25,000		50,000
		Braithwaite Park - replace wooden nature plan elements	Mount Hawthorn	Enhanced Environment	Renewal			50,000		50,000
		Oxford St Res - renew wooden nature play elements	Leederville	Enhanced Environment	Renewal			10,000		10,000
		Ellesmere Street Reserve - replace playground shade sails	North Perth	Enhanced Environment	Renewal	18,000				18,000
		Ellesmere Street Reserve - replace playground soft fall	North Perth	Enhanced Environment	Renewal	80,000				80,000
		Menzies Park - replace playground soft fall	Mount Hawthorn	Enhanced Environment	Renewal	50,000				50,000
		Ellesmere/Matlock St Res - replace playground soft fall	North Perth	Enhanced Environment	Renewal	10,000				10,000
		Braithwaite Park - playground and soft fall replace (south)	Mount Hawthorn	Enhanced Environment	Renewal	150,000				150,000
		Kyilla Park - soft fall replacement	North Perth	Enhanced Environment	Renewal	60,000				60,000
		Weld Square - replace basketball backboards	Perth	Enhanced Environment	Renewal	10,000				10,000
		Playground/Exer Equip Renewal Program - General Provision	All	Enhanced Environment	Renewal		300,000	300,000	287,000	887,000
		Britannia Reserve - replace exercise equipment	Leederville	Enhanced Environment	Renewal		70,000			70,000
		Brigatti Gardens - replace playground equip/soft fall	Leederville	Enhanced Environment	Renewal			125,000		125,000
		Edinboro St Res - replace playground equipment and soft fall	Mount Hawthorn	Enhanced Environment	Renewal		160,000			160,000
		Charles Veryard Res - playground and soft fall replacement	North Perth	Enhanced Environment	Renewal			150,000		150,000

ORDINARY COUNCIL MEETING AGENDA

		Banks Reserve - renew	Mount	Enhanced	Renewal			20,000		20,000
		platforms and wooden nature play elements	Lawley	Environment						
		Forrest Park - replace playground and softfall	Mount Lawley	Enhanced Environment	Renewal				154,000	154,000
		Hyde Park - renew playground and softfall (east)	Perth	Enhanced Environment	Renewal		150,000			150,000
		Beatty Park Reserve - replace exercise equipment	North Perth	Enhanced Environment	Renewal			70,000		70,000
		Auckland & Hobart St Reserve - replace shade sails	North Perth	Enhanced Environment	Renewal			25,000		25,000
		Hyde Park - renew playground and softfall (West)	Perth	Enhanced Environment	Renewal				350,000	350,000
		Brentham Street Reserve - Renew Playground Equipment and Softfall	Leederville	Enhanced Environment	Renewal				90,000	90,000
		Blackford Street Reserve - Renew Playground Equipment and Softfall	Mt Hawthorn	Enhanced Environment	Renewal				80,000	80,000
36	Street Lighting Renewal Program	Street Lighting Upgrade Program	All	Enhanced Environment	Renewal	40,000	60,000	50,000	51,000	201,000
35.1	Robertson Park Development Plan - Stage 1	Tennis Centre - Multi-Sports Courts surfacing, fencing, lighting, contingencies and fees.	Perth	Thriving Places	Renewal/Upgrade	800,000				800,000
		Tennis courts upgrade - resurfacing/conversions, lighting, fencing	Perth	Thriving Places	Renewal/Upgrade		2,100,000	630,000		2,730,000
		Tennis Ctr - entrance, thoroughfare, shelters, hit-up wall, half court	Perth	Thriving Places	Renewal/Upgrade		843,000			843,000
		Preliminaries	Perth	Thriving Places	Renewal		406,000			406,000
		Design Contingency	Perth	Thriving Places	Renewal			50,000	53,000	103,000
		Construction Contingency	Perth	Thriving Places	Renewal			200,000	221,000	421,000
		Professional Fees	Perth	Thriving Places	Renewal			116,000		116,000
		Escalation to March 2023	Perth	Thriving Places	Renewal			50,000	58,000	108,000
		Tennis Centre - Additional Contingencies and Professional Fees	Perth	Thriving Places	New			27,000		27,000

59

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

Figures to be confirmed after Annual Budget and LTFP adoption.

Plant and Equipment Assets

Line No					Expenditure	Budget Submission Year				4YR CAPEX
	Title of Works	Description Sul		Suburb SCP Alignment		Budget 23/24	Budget 24/25	Budget 25/26	Budget 26/27	TOTAL
2 Fleet Management Program	Light Fleet Replacement - Annual Allocation	Council	Innovative & Accountable	Renewal	1,018,000	318,000	589,000	260,000	1,167,000	
	Fleet Management Program	Heavy Fleet Replacement Program	Council	Innovative & Accountable	Renewal	1,250,000	705,000	805,000	90,000	2,850,000
	Heavy Fleet - Drainage Truck	All	Accessible City	New		800,000			800,000	
37	Parking Machines Asset Replacement Program	Parking Infrastructure Renewal Program	All	Accessible City	Renewal	150,000	150,000	153,000	200,000	653,000

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

Figures to be confirmed after Annual Budget and LTFP adoption.

Furniture and Equipment Assets

						Budget Submission Year				4YR
Line No	Title of Works	Description	Suburb	SCP Alignment	Expenditure Type	Budget 23/24	Budget 24/25	Budget 25/26	Budget 26/27	CAPEX TOTAL
5.2	Beatty Park Leisure Centre -	BPLC - Non Fixed Assets Renewal	North Perth	Enhanced Environment	Renewal	60,050	60,000	60,000	60,000	240,050
5.2	Facilities Infrastructure Renewal	BPLC Non-Infrastructure Fixed Asset Renewal	North Perth	Enhanced Environment	Renewal	85,000	85,000	0	0	170,000
32	Enterprise Applications Upgrades	Enterprise Applications Upgrade	Council	Innovative & Accountable	Renewal/Upgrade	100,000	100,000	100,000	100,000	400,000
33	ICT Renewal Program	ICT Infrastructure Renewal	Council	Innovative & Accountable	Renewal	45,000	70,000	71,400	72,800	259,200

Clever: We always choose the simplest, quickest and most cost effective way to deliver our service

Creative: We find new and different approaches to get better outcomes for the City and our community

Courageous: We understand and manage the risks in being clever and creative but we still take action

STAY IN TOUCH 🗗 🌚





VINCENT.WA.GOV.AU

This document can be made available in Braille, large print, audio and electronic formats for people with specific requirements. It can also be made available in other languages upon request.

12.4 INFORMATION BULLETIN

Attachments:

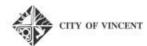
- 1. Unconfirmed Minutes of the Sustainability and Transport Advisory Group 30 March 2023 J
- 2. Minutes of the Tamala Park Regional Council Meeting held on 20 April 2023 U
- 3. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023 Unconfirmed Minutes On 27 April 2023 Unconfirmed Minutes
- 4. Statistics for Development Services Applications as at the end of April 2023 U
- 5. Register of Legal Action and Prosecutions Monthly Confidential
- 6. Register of Legal Action Orders and Notices Quarterly Confidential
- 7. Register of State Administrative Tribunal (SAT) Appeals Progress report as at 2 June 2023 1
- 8. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel Current J
- 9. Register of Applications Referred to the Design Review Panel Current U
- 10. Street Tree Quarterly Report 🗓 🖺
- 11. Mindarie Regional Council Waste to Energy Tender Confidential
- 12. Response to Petition Pruning of Trees in Scarborough Beach Road 🖟 🖺
- 13. Petition Pruning of Trees Confidential
- 14. Register of Petitions Progress Report May 2023 1
- 15. Register of Notices of Motion Progress Report May 2023 J
- 16. Register of Reports to be Actioned Progress Report May 2023 I
- 17. Council Workshop Items since 27 April 2023 J
- 18. Council Meeting Statistics J
- 19. Council Briefing Notes 9 May 2023 J

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated June 2023.

Item 12.4 Page 657





SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 30 March, 2023 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
UNCONFIRMED MINUTES

Attendees:

<u>City of Vincent Councillors</u> Cr Hallett (Chairperson)

Community Representatives

Chris Cutress, Helen Griffiths, Ian Kininmonth, Jacinta Key, Katherine Celenza, Phil Taylor

City of Vincent Officers

A/Executive Director Infrastructure & Environment, Executive Manager Policy and Place, Sustainability & Innovation Co-ordinator, Sustainability & Innovation Advisor, Manager Engineering, Executive Manager ICT

1. Welcome/Declaration of Opening

Councillor Hallett opened the meeting at 6pm and delivered the Acknowledgement of Country.

2. Apologies

Cr Loden, Adam Wilmot.

3. Confirmation of the Minutes

The confirmation of the Minutes of the meeting held on August 22, 2022 were deferred until the next meeting due to the requirement for two minor additions to be made.

4. Business

4.1 Sustainability Update Sustainable Environment Strategy 2021/22 Update

The Sustainability & Innovation Co-ordinator presented on how the City of Vincent is tracking towards its target of zero emissions by 2030. Key points by members of the group included:

- As carbon offsets will be required it is worth considering forward purchasing to surrender later down the track.
- Consider benchmarking with other local governments.
- Other pathways to eliminate waste to landfill should be considered beyond Waste to Energy-
- Baseline tree canopy figures to be revised to align with D.P.L.H dashboard.
- Liveability should be considered. Some strategies interlink such as Greening Plan and Public Open Space Strategy.

Members were then invited to make comments relating to whether targets that have been met or exceeded should be revised.

RECOMMENDED ACTION: STAG members agreed to note update provided and agreed that targets met or exceeded should not be revised as this could be done in preparing the next iteration of the Strategy.

4.2 Innovation (Future Technology Update) Smart City Positioning Statement

For the convenience of the meeting and with consent of the Chair, this item was swapped with 4.3. The Executive Manager of ICT updated members about a Smart City Positioning Statement that has been developed. Key points were:

- The purpose of the document was to provide a framework to collect data.
- The City has a number of points of data collection.
- Data could be centralised e.g. parking, transport, water and waste.
- First initiative was to improve internal governance around Project Management.
- Privacy and governance issues need to be considered, including risk of data we are collecting and the option of commercialising data.

The Executive Manager of ICT departed the meeting.

RECOMMENDED ACTION: STAG members agreed to note update provided.

4.3 Active Transport Update

The Manager of Engineering provided a progress update.

Bike Plan:

- Consultation has taken place with a total of 200 respondents contributing.
- · Council will consider adoption of a new Bike Plan in June.

Traffic and Transport:

- 40 traffic and transport issues are currently being addressed.
- Trees play an important role in traffic calming. Phil Taylor from WALGA Roadwise Program made offer to consider this in more detail.
- Discussions are taking place with Main Roads WA regarding the road network.

Drainage Strategy:

- A 10 year Drainage Plan is in the planning phase.
- 200 flooding hot spot areas have been identified.
- · Record keeping has been lacking in this area historically and is an identified area for improvement.
- Sustainable urban drainage options and water quality are being considered once base data is collected and modelling has been undertaken.
- Discussions regarding drainage issues have taken place with Water Corporation, Main Roads, neighbouring local governments, Mt Hawthorn community group and a North Perth community group.

RECOMMENDED ACTION: STAG members agreed to note update provided.

4.4 Other business

- ARUP EV Charging Report.
- Biochar information.
- CSIRO State of the Climate Report.

Page 2 of 3

Member Ian Kininmonth talked about the Stockholm example of Biochar, outlined the benefits of Biochar and said that the Water Corporation and DWER may be interested in participating in a Biochar project. Consideration of trialling Biochar with community Food Forest project.

Regarding the ARUP EV Report, Cr Hallett suggested that Administration provide an overview of Vincent's current public EV infrastructure for the next meeting.

RECOMMENDED ACTION: STAG members agreed to note the reports, information links plus the verbal update provided. Administration agreed to provide an update on public EV infrastructure at the next STAG meeting.

5.		Meetina

Th	ne Chairperson closed the meeting at 8:03pm.	The next meeting will be held on Thursday 1 June at 6pm
Signed	Councillor (Chairperson)	
Dated th	is day of	20

Page 3 of 3



Ordinary Meeting of Council

Thursday, 20 April 2023

MINUTES

These Minutes were c on 22 June 2023.	nfirmed as a true and correct record of proceedings at a meeting h	neld
Signature:	Chair	

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo Towns of Cambridge and Victoria Park

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

Page 2 of 11

PRESENT

Chair Cr Bianca Sandri

Deputy Chair Cr Suzanne Migdale

Councillors Cr John Chester

Cr Brent Fleeton

Cr Alaine Haddon-Casey (arrived 6:04pm)

Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker

Cr Karlo Perkov (left 6:44pm)

Cr Brett Treby

Cr Ashley Wallace (left 6:46pm)

Alternate Members

Staff Mr Chris Adams (Chief Executive Officer)

Mr Simon O'Sullivan (Manager Project Coordination) Ms Vickie Wesolowski (Office Manager/Executive Assistant) Mr Daniel Govus (Senior Governance Officer – City of Stirling)

Apologies Councillors Nil

Absent Nil

Consultants Mr Alex Maguire (Satterley Property Group)

Mr Drew Tomkins (Satterley Property Group) Mr Alan Abel (Satterley Property Group)

Apologies Participant Councils' Advisers

Leave of Absence

Mr Stuart Jardine (City of Stirling) Mr Mat Humfrey (City of Joondalup) Mr David MacLennan (City of Vincent) Mr Daniel Simms (City of Wanneroo) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)

In Attendance **Participant Councils'**

Advisers

Mr Stevan Rodic (City of Stirling) Mr Kelton Hincks (Town of Cambridge)

Members of the Public Nil

Press Nil

Page 3 of 11

DISCLOSURE OF INTERESTS

Cr John Chester declared an impartial interest in Item 14.3 as two directors of Natural Area Holdings Pty Ltd are known to him.

The CEO declared a financial interest in Item 14.5 as the Item related to his contract as CEO.

1. APOLOGIES AND LEAVE OF ABSENCE

Nil

2. OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm.

3. PUBLIC STATEMENT/QUESTION TIME

Nil

4. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

5. PETITIONS

Nil

6. CONFIRMATION OF MINUTES

6.1. CONFIRMATION OF MINUTES

Moved Cr Parker, Seconded Cr Perkov.

That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 16 February 2023 and the Special Meeting of Council held on 17 March 2023 as true and accurate records of proceedings.

The Motion was put and declared CARRIED (11/0).

7. BUSINESS ARISING FROM MINUTES

Nil

8. ADMINISTRATION REPORTS AS PRESENTED

Cr Haddon-Casey joined the meeting at 6:04pm.

Page 4 of 11

8.1. BUSINESS REPORT - MONTH ENDING 31 MARCH 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council RECEIVES the Business Report for the month ending 31 March 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.2. PROJECT FINANCIAL REPORT - FEBRUARY 2023

Moved Cr Ife, Seconded Cr Jones.

That the Council RECEIVES the Project Financial Report (February 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (12/0).

8.3. STATEMENT OF FINANCIAL ACTIVITY - FEBRUARY 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 28 February 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.4. LIST OF MONTHLY ACCOUNTS SUBMITTED - FEBRUARY 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for February 2023 \$2,415,772.68.
- 2. APPROVES the CEO Credit Card Statement for February 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.5. STATEMENT OF FINANCIAL ACTIVITY - MARCH 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 March 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

Page 5 of 11

8.6. LIST OF MONTHLY ACCOUNTS SUBMITTED - MARCH 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council:

- RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for March 2023 - \$1,074,253.90.
- 2. APPROVES the CEO Credit Card Statement for March 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.7. SALES AND SETTLEMENT REPORT - MONTH ENDING 31 MARCH 2023

Moved Cr Migdale, Seconded Cr Treby.

That the Council RECEIVES the Sales and Settlement Report for the month ending 31 March 2023.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.8. CATALINA GREEN ENTRY STATEMENTS - WIND TREES

Moved Cr Ife, Seconded Cr Krsticevic.

That the Council SUPPORTS the:

- 1. Proposed installation of two Wind Trees within the Catalina Green entry statements.
- 2. Use of the sole supplier provisions of the Local Government (Functions and General) Regulations 1996 11(2)(f).

The Motion was put and declared (12/0).

8.9. 2023/24 DRAFT BUDGET ASSUMPTIONS

Moved Cr Migdale, Seconded Cr Treby.

That Council SUPPORTS utilising the budget assumptions as listed in the Details/Discussion section of this report as the basis of preparation of the TPRC 2023/24 Budget.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.10. CATALINA CENTRAL: FUTURE SOUTHWARDS DEVELOPMENT

Moved Cr Chester, Seconded Cr Migdale.

Page 6 of 11

That the Council:

- 1. NOTE the planning and environmental challenges associated with the proposed development of the southern area of the Catalina Green Estate.
- 2. REQUEST that the CEO and Chair of TPRC hold regular discussions with the Mindarie Regional Council (MRC) CEO and Chair regarding:
 - a. Future plans for their respective projects;
 - b. Current odour, noise, landfill gas, groundwater and dust monitoring programs and findings; and
 - Current and future remediation programs that are scheduled in and around the MRC site;

and report back to the TPRC Council periodically on these matters.

 As a component of the 2023/2024 Budget process, ADJUSTS the development and sales timeframe for Catalina Central to reflect potential development of the southern area of Catalina Green commencing in FYE 2030 as opposed to current plans which show development and sales commencing earlier.

The Motion was put and declared CARRIED (12/0).

8.11. REVIEW OF OCCUPATIONAL HEALTH AND SAFETY POLICY

Moved Cr Migdale, Seconded Cr Treby.

That the Council ADOPTS the Work Health and Safety Policy.

The Motion was put and declared CARRIED (12/0) by exception resolution.

8.12. COUNCIL MEETING DATE - JUNE 2023

Moved Cr Jones, Seconded Cr Haddon-Casey.

That the Council APPROVE that the June 2023 Ordinary Council meeting be held on 22 June 2023 at the City of Stirling at 6:00pm and that the meeting date be advertised as required by the *Local Government Act 1995*.

The Motion was put and declared CARRIED (12/0).

8.13. REPEAL OF TPRC POLICIES

Moved Cr Migdale, Seconded Cr Treby.

That the Council REPEALS the following Policies:

- 1. Charity Home Sponsorship Policy
- 2. Petty Cash Policy
- 3. Financial Management Significant Accounting Policies

The Motion was put and declared CARRIED (12/0) by exception resolution.

Page 7 of 11

9. COMMITTEE REPORTS

MANAGEMENT COMMITTEE (16 MARCH 2023)

9.1. STRATEGIC LAND DEVELOPMENT: OPTIONS ANALYSIS

Moved Cr Migdale, Seconded Cr Chester.

That the Council:

- NOTE the options that have been reviewed for potential Special Site development by the TPRC.
- 2. ADOPT the following Special Site development options being actively explored/pursued in the short term:
 - a. Green Display Village
 - b. Beach Commercial Site
 - c. Beach Group Housing South
 - d. Green 7.5M Lots
- 3. That a status report of the special site development options be PRESENTED to Council within six months.

The Motion was put and declared CARRIED (12/0).

9.2. CATALINA SALES INCENTIVES - EXTENSION OF REDEMPTION VALIDITY PERIOD

Moved Cr Haddon-Casey, Seconded Cr Jones.

That the Council AUTHORISES the Chief Executive Officer to approve a further extension of up to six months (for a total extension of up to 12 months) to the eligibility period for the redemption of sales incentive packages on Catalina lots that:

- 1. Settled between 1 October 2020 and 31 August 2021; and
- 2. Have been the subject of delayed completion of home construction due to high levels of demand on home builders.

The Motion was put and declared CARRIED (12/0).

10	FIECTED	MEMBEDS MOTIONS	OF WHICH NOTICE HAS BEEN	
IU.			OF WILLOUISE HAS BEEN	GIVLIN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

Page 8 of 11

13. GENERAL BUSINESS

Nil

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Migdale, Seconded Cr Krsticevic.

That:

- Item 14.1 CONTRACT VARIATION CIVIL CONSTRUCTION TERM CONTRACT -RETAINING WALL COSTS be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following:
 - c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and
 - e) A matter that if disclosed would reveal
 - ii) information that has commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

- 2. Item 14.2 CATALINA CENTRAL LOCAL CENTRE SITE (LOT 800 AVIATOR BOULEVARD) DEVELOPMENT UPDATE be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following:
 - (c) a contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and
 - (e) a matter that if disclosed would reveal
 - ii) information that has a commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

- Item 14.3 OFFSET VEGETATION AND MAINTENANCE TENDER 01/2023 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following:
 - (c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and
 - (e) A matter that if disclosed would reveal
 - ii) information that has commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

4. Item 14.4 - DEVELOPMENT MANAGEMENT AGREEMENT - KEY PEOPLE be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e of the Local Government Act 1995, which permits the meeting to be closed to the public for business relating to the following:

Page 9 of 11

- (c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and
- (e) A matter that if disclosed would reveal
 - ii) information that has commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

- 5. Item 14.5 TPRC CEO SECONDARY EMPLOYMENT be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - (c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and
 - (e) A matter that if disclosed would reveal
 - ii) information that has commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

The Motion was put and declared CARRIED (12/0).

At 6:33pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

14.1. CONFIDENTIAL: CONTRACT VARIATION - CIVIL CONSTRUCTION TERM CONTRACT - RETAINING WALL COSTS

Moved Cr Migdale, Seconded Cr Ife.

That the Council:

- 1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act* 1995.

The Motion was put and declared CARRIED (12/0).

14.2. CONFIDENTIAL: CATALINA CENTRAL LOCAL CENTRE SITE (LOT 800 AVIATOR BOULEVARD) - DEVELOPMENT UPDATE

Moved Cr Chester, Seconded Cr Migdale.

That the Council:

1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.

Page 10 of 11

2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the Local Government Act 1995.

The Motion was put and declared CARRIED (12/0).

14.3. CONFIDENTIAL: OFFSET REVEGETATION AND MAINTENANCE TENDER 01/2023

Moved Cr Chester, Seconded Cr Treby.

That the Council:

- 1. PROCEEDS with the amended confidential recommendation as outlined in the Confidential Agenda.
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the Local Government Act 1995.

The Motion was put and declared CARRIED (12/0).

Representatives from Satterley Property Group left the meeting.

14.4. CONFIDENTIAL: DEVELOPMENT MANAGEMENT AGREEMENT - KEY PEOPLE

Moved Cr Treby, Seconded Cr Parker.

That the Council:

- 1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the Local Government Act 1995.

The Motion was put and declared CARRIED (12/0).

14.5. CONFIDENTIAL: CONSIDERATION OF SECONDARY EMPLOYMENT FOR TPRC CEO – LATE ITEM

The CEO, Mr Chris Adams, left the room prior to consideration of the item at 6:40pm.

Councillor Karlo Perkov left the meeting at 6:44pm during consideration of Item 14.5.

Councillor Ashley Wallace left the meeting at 6:46pm during consideration of Item 14.5.

Moved Cr Fleeton, Seconded Cr Migdale.

That the Council:

 PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.

Page 11 of 11

2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the Local Government Act 1995.

The Motion was put and declared CARRIED (10/0).

The CEO returned to the room at 7:04pm.

Moved Cr Migdale, Seconded Cr Treby.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

At 7:05pm the meeting was reopened to the public.

15. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:05pm.

Page 12 of 11



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

27 APRIL 2023

CITY OF WANNEROO

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo Towns of Cambridge and Victoria Park













Page 2

CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS				
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE				
3	DECLARATION OF INTERESTS				
4	PUB	LIC QUESTION TIME	6		
5	ANN	OUNCEMENT BY THE PRESIDING PERSON	6		
6	APP	LICATION FOR LEAVE OF ABSENCE	6		
7	PET	ITIONS/DEPUTATIONS/PRESENTATIONS	6		
8	CON	FIRMATION OF MINUTES OF PREVIOUS MEETINGS	6		
	8.1	ORDINARY COUNCIL MEETING – 23 FEBRUARY 2023	6		
9	CHIE	F EXECUTIVE OFFICER REPORTS	7		
	9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED	7		
		28 FEBRUARY 2023 AND 31 MARCH 2023	7		
	9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED	10		
		28 FEBRUARY 2023 AND 31 MARCH 2023	10		
	9.3	DRAFT MRC STRATEGIC COMMUNITY PLAN 2023 - 2032	12		
10	MEN	IBERS INFORMATION BULLETIN – ISSUE NO. 75	16		
11	МОТ	IONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	16		
12	URG	ENT BUSINESS	16		
13	QUE	STIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	16		
14	MAT	TERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC.	18		
	14.1	GENERAL INSURANCE RENEWAL 2023/24	18		
	14.2	ENGAGEMENT OF CONSULTANT TO ASSIST IN THE ANNUAL REVIEW OF THE CEO'S PERFORMANCE	19		
15	NEX	T MEETING	20		
16	CLO	SURF	20		

Page 3

DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.30 pm

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillor Attendance

Town of Victoria Park Cr K Vernon (Chair) Cr A Jacob (Deputy Chair) City of Joondalup City of Joondalup City of Perth Cr C May Cr L Gobbert, JP Cr C Hatton arrived at 6.34 City of Stirling Cr E Re City of Stirling arrived at 6.34 City of Stirling Cr Lisa Thornton City of Vincent Cr A Castle Cr F Cvitan, JP City of Wanneroo Cr P Miles City of Wanneroo

MRC Officers

Mr S Cairns (Chief Executive Officer)
Ms A Arapovic (Finance Manager)
Mr A Griffiths (Project and Procurement Manager)
Mr M Hattingh (Operations Manager)
Ms S Cherico (Human Resources Officer)
Ms D Toward (Executive Support)

Apologies

Cr J Ferrante City of Stirling
Cr K Shannon Town of Cambridge

Approved leave of absence

Nil

Member Council Observers

City of Joondalup Mr N Claassen Mr M Pennington City of Joondalup Mr G Taylor City of Perth Mr A Murphy City of Stirling Mr P Varris City of Vincent Mr H Singh City of Wanneroo Mr A Kowero City of Wanneroo Town of Victoria Park Mr J Wong

Visitors

Nil

Page 4

3 DECLARATION OF INTERESTS

Name /Position	Councillor Karen Vernon
Item No./Subject	14.2 Engagement of Consultant to assist in
	the Annual Review of the CEO's
	Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Each of the consultants who submitted a proposal for services, including the recommended consultant, are known to me through their provision of similar professional services to the Town of Victorial Park or MRC.

Name /Position	Councillor Chris Hatton
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's
	Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Impartiality – The City of Stirling has engaged with Learning Horizons, and myself.

Name /Position	Councillor Albert Jacob
Item No./Subject	14.2 Engagement of Consultant to assist in
•	the Annual Review of the CEO's
	Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Learning Horizons also provide this service
	to CoJ and (Helen) is known to me.

Name /Position	Councillor Alex Castle
Item No./Subject	14.2 Engagement of Consultant to assist in
	the Annual Review of the CEO's
	Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Have dealt with one of the proponents at the
	City of Vincent

Name /Position	Councillor Lisa Thornton
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Impartial interest as one the proponents is known to me through the CEO process at the City of Stirling

Name /Position

Item No./Subject

Nature of Interest

Extent of Interest

MINDARIE REGIONAL COUNCIL ORDINARY COUNCIL MEETING MINUTES 27 APRIL 2023

Page 5

Name /Position	Councillor Elizabeth Re
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's
	Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Impartial interest as one of the proponents was a proponent for the City of Stirling CEO
Name /Position	Cr Frank Cvitan
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	One of proponents is known to me and has done work for the City of Wanneroo i.e. Learning Horizons
	i.e. Learning Honzons
Name /Position	Cr Paul Miles
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Proponent does work for the City of Wanneroo – Learning Horizons
Name /Position	Councillor Liam Gobbert
Item No./Subject	14.2 Engagement of Consultant to assist in the Annual Review of the CEO's Performance
Nature of Interest	Interest that may affect impartiality
Extent of Interest	A consultant has previously made a bid for similar services at the City of Perth

Scott Cairns Chief Executive Officer

Financial Interest and Interest that may

Scott Cairns is the Chief Executive Officer

the Annual Review of the CEO's

Performance

affect impartiality

14.2 Engagement of Consultant to assist in

Page 6

4 PUBLIC QUESTION TIME

Public question time opened at 6.36 pm There were no members of the public present. Public question time closed at 6.36 pm

5 ANNOUNCEMENT BY THE PRESIDING PERSON

The Chair received a letter from the Hon Reece Whitby MLA, Minister for Environment; Climate Action; Racing and Gaming in March 2023 relating to the proposed upgrade of the RRF. As a result of the MRC's advocacy on this project, the Minister has confirmed the State Government's support and co-funding for the project. The Chair acknowledged that this is a significant milestone, and thanked the CEO and the MRC team for their work getting to this stage.

6 APPLICATION FOR LEAVE OF ABSENCE

Cr Albert Jacob requested Leave of Absence from Council duties covering the period 02 July 2023 to 28 July 2023.

Moved Cr Vernon, Seconded Cr May

That Council approves the request for Leave of Absence from Council duties for Cr Jacob covering the period 02 July 2023 to 28 July 2023.

(CARRIED UNANIMOUSLY 10/0)

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING - 23 FEBRUARY 2023

The Minutes of the Ordinary Council Meeting held on 23 February 2023 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 23 February 2023 be confirmed as a true record of the proceedings.

Moved Cr Hatton, seconded Cr Castle RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0)

Page 7

9 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 28 FEBRUARY 2023 AND 31 MARCH 2023
Reference:	GF-23-0000019
Appendix(s):	Appendix No. 1, 2 and 3
Date:	27 April 2023
Responsible Officer:	FINANCE MANAGER

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Statement by Comprehensive Income by Nature and Type
- Operating Income Statement by Program
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL

The Financial Statements for the month ended 28 February 2023 and 31 March 2023 are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the two months up to 31 March 2023 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Income Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

Page 8

Summary of results for the year to date period ended 31 March 2023

	YTD Budget	YTD Actual	Variance
	t	t	t
Tonnes – Members	132,249	131,390	(859)
Tonnes – Others	37,843	38,518	675
TOTAL TONNES	170,092	169,908	(184)
	\$	\$	\$
Revenue – User Charges	25,191,824	25,110,604	(81,220)
Revenue – Other	4,949,067	5,009,572	60,505
TOTAL REVENUE	30,140,891	30,120,176	(20,715)
Expenses	(26,626,938)	(26,734,821)	(107,883)
NET SURPLUS/(DEFICIT)	3,513,953	3,385,355	(128,598)

<u>Members</u>

Members tonnages for the financial period ended 31 March 2023 were 859 tonnes below budget.

Trade & Casuals

The Casual and Trade tonnages are 675 tonnes higher than forecast for the financial year to date with 25,507 tonnes delivered through the waste discounted rate tender.

Overall tonnages for the financial period ended 31 March 2023 were 184 tonnes less than budgeted. The variances have reduced significantly due to revised tonnage budgets reflected in March.

The net result variance is \$128,598 or 4% against year to date budget.

Page 9

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 28 February 2023 and 31 March 2023.

Moved Cr Vernon, seconded Cr Cvitan RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0)

Page 10

9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 28 FEBRUARY 2023 AND 31 MARCH 2023
File No:	FIN/5-09
Appendix(s):	Appendix No. 4 and 5
Date:	27 April 2023
Responsible Officer:	Finance Manager

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 28 February 2023 and 31 March 2023 is at **Appendix 4 and 5** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
		Cheques	\$640.00
		EFT	\$739,900.22
28 February 2023	General	DP	\$4,351,991.97
26 February 2023	Municipal	Inter account transfers	\$0.00
		Total	\$5,092,532.19
		Cheques	\$2,046.75
	Conorol	EFT	\$699,020.33
31 March 2023	General Municipal	DP	\$4,377,526.51
	iviuriicipai	Inter account transfers	\$0.00
		Total	\$5,078,593.59

VOTING REQUIREMENT

Simple Majority

Page 11

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 28 February 2023 and 31 March 2023.

Moved Cr Vernon, seconded Cr Re RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0)

Page 12

9.3	DRAFT MRC STRATEGIC COMMUNITY PLAN 2023 - 2032
File No:	GF-23-0000104
Appendix(s):	Appendix 6 – Draft Strategic Community Plan 2023 – 2032
Date:	14 April 2023
Responsible Officer:	Chief Executive Officer

SUMMARY

This report presents the Draft Mindarie Regional Council's (MRC) Strategic Community Plan (SCP) for consideration as required under the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

The report seeks endorsement of the SCP to provide notice to the public of the Council's decision.

BACKGROUND

The MRC's current SCP 2018 – 2037 was adopted by Council at its meeting on 06 April 2017. The SCP is required to be reviewed every four years under the requirements of the *Local Government (Administration) Regulations 1996.* A review was due in 2021; a point acknowledged by the MRC in 2021 when the MRC informed the Department of Local Government, Sport and Cultural Industries that the MRC was not able to meet its obligation under the Regulations to carry out a 4 yearly review of the SCP due to a number of matters.

Between 2020 and 2021, the MRC experienced a period of change which impacted strategy setting such as:

- MRC entered into a contract with Workpower to operate the Re-Use shop and the public recycling areas at Tamala Park
- Streamlining of operations at Tamala Park resulted in an organisational restructure
- MRC concluded a major contract for the management of the Resource Recovery Facility at its Neerabup site
- A change of CEO in 2021

Several individual strategy sessions have taken place with Council and member council administrations since 2021, which have resulted in the development of a draft SCP (*Attachment* 6).

The new draft SCP covers the period 2023 to 2032 and creates a new Vision for the MRC, 'Collaborating for a regional Circular Economy', with a Mission, 'To deliver sustainable waste management options for members'. The MRC's new Objectives are stated below:

- Deliver best practice services
- Position MRC to provide world class waste management options
- Deliver best practice governance process and structures.

The new SCP sets Strategies and Performance Targets to enable the delivery of the above Objectives, and takes account of the two major assets of the MRC, the Tamala Park Site and the Neerabup Site.

Page 13

CONSULTATION

The Regulations require that the SCP be developed with input from the local governments' electors and ratepayers. A regional council has neither electors nor ratepayers to consult.

When developing the initial SCP the MRC sought clarification from the Department of Local Government, Sport and Cultural Industries (DLGSC) on the stakeholders to be consulted in the development of a new SCP. DLGSC advised that the member council local governments were the MRC's primary stakeholders.

The MRC's SCP has been developed in consultation with the following stakeholder groups:

- MRC Councillors
- Member Council Executives
- MRC employees

The SCP consultation process consisted of workshops, meetings and written communication. The feedback from all stakeholder groups has been taken into account in the final draft.

DETAIL

The MRC's initial SCP review process commenced in 2021 through a series of independent facilitated strategy workshops, as follows:

- 04 March 2021 Leadership team workshop
- 12 March 2021 MRC staff (group A)
- 12 March 2021 MRC staff (group B)

Consultation and development of the SCP paused in May 2021 following consultation with the Chairperson and the Member Councils. It was agreed that the SCP review process would be put on hold until ongoing business decisions had been completed, and a new CEO had been recruited.

The new CEO commenced on 28 September 2021, and conducted strategy workshops with MRC Councillors and Member Council Executives on both 3 November 2021 and 26 July 2022.

In September 2022 an independent facilitated workshop was attended by MRC Councillors and Member Council Executives and invited speakers from the Department of Water and Environmental Regulation (DWER).

A second and final independent facilitated workshop with MRC councillors took place on 02 February 2023, where a draft early stage SCP skeleton document was discussed. Council provided clear direction at that workshop on their requirements in any new final SCP.

Administration further developed the SCP document in February 2023, and a draft copy of the SCP was email to councillors and administrations for comments on 28 March 2023.

Minor feedback has been received which has been incorporated into the Draft SCP.

LEGAL COMPLIANCE

The development or an amendment to the SCP is a requirement of the Local Government Act 1995 and the Local Government (Administration) Regulations 1996.

Page 14

STRATEGIC IMPLICATIONS

The Integrated Planning Framework ensures that the future of local government is set using long term strategies backed by shorter termed implementation plans.

The MRC is currently developing the supporting plans which will to align to the new SCP. The following plans are proposed to be presented to Council in June 2023.

- Corporate Business Plan
- Long Term Financial Plan
- Asset Management Plan
- Workforce Plan

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The implementation of the SCP will be subject to the future endorsement of the supporting plans, discussed above, and the MRC's normal budgetary approval process.

COMMENT

Through the SCP review process, it has become apparent, generally, that member councils require the continued delivery of the best-practice waste management options currently delivered at the Tamala Park Waste Management Facility and access to options that align with the requirements of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 (WARR Strategy) and all member councils' DWER approved Waste Plans.

The Tamala Park Landfill is likely to end during the period of this new SCP, and this has been taken into account in the development of the final document. The MRC will work with member councils to ensure that the facility is closed appropriately and cared for in to the future, and that an alternative option is provided for upon closure.

Council has expressed the need for the MRC to operate sustainably at all times, and reduce its operational environmental impact. This is reflected in the SCP's Strategic Actions.

In alignment with its new mission, the MRC has a key role to play in delivering sustainable waste management options on behalf of its members; the MRC is uniquely positioned to provide member councils choice. By collaborating together, and realising the potential pulling power of the secondary resources disposed of by a third of the Perth Metropolitan Area (over 700,000 residents) the MRC proposes to investigate and identify the best possible opportunities for member councils and bring these forward to Council to allow it to make a decision for the benefit of all seven member council communities.

The MRC has the ability to leverage upon its existing assets, skillset and potential, to improve its financial sustainability whilst operating for the benefit of the region, and to identify if/how it can contribute to the development of circular economy opportunities as discussed in the WARR Strategy.

This draft SCP reflects the feedback and comments of all stakeholders involved in its development and provides the MRC with guidance and direction on what is must do to meet the needs of member councils as they seek to deliver upon their respective communities' consistent requirement for better environmental outcomes and high quality waste management services.

Page 15

VOTING REQUIREMENT

Absolute Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. Adopt the Strategic Community Plan 2023- 2032 as contained in Appendix 6.

(Absolute Majority Required)

2. Give Local Public Notice, in accordance with s.19D of the Local Government (Administration) Regulations 1996, advising that the Strategic Community has been adopted by the Council.

Moved Cr Re, seconded Cr Castle RESOLVED That the recommendation be adopted (CARRIED BY ABSOLUTE MAJORITY 9/1) For: Crs Castle, Cvitan, Hatton, Jacob, May, Miles, Re, Thornton, Vernon Against: Cr Gobbert

Page 16

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 75

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 75 be received.

Moved Cr Re, seconded Cr Miles RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

Page 17

In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Chair requests the Council to meet "behind closed doors" to allow the Council to consider item 14.1 & 14.2 as the items are of a confidential nature.

No members of the public were present in the gallery.

Moved Cr Vernon, seconded Cr Re Procedural Motion

- 1. Closes the meeting to the members of the public at 7.14 pm to consider items 14.1 & 14.2 in accordance with Section 5.23 of the *Local Government Act 1995*.
- 2. For item 14.1 General Insurance Renewal 2023/24 Permits the MRC Chief Executive Officer, MRC staff and member council officers seated in the gallery to remain in the chamber during discussion.
- 3. For item 14.2 Engagement of Consultant to assist in the annual review of the CEO's Performance Permits the MRC HR Officer and the Executive Support Officer to remain in the chamber during discussion.

(CARRIED UNANIMOUSLY 10/0)

Doors closed at 7.14 pm

Page 18

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This Report is Confidential and dealt with in a Confidential Session, under section 5.23 (2)(d) of the Local Government Act 1995 as the report deals with matters where legal advice was obtained.

14.1 GENERAL INSURANCE RENEWAL 2023/24

File No: GF-23-0000112

1. Letter – Legal advice McLeod Lawyers dated 9 March 2023
2. Procurement Australia Evaluation Summary

Date: 11 April 2023

Responsible Officer: Chief Executive Officer

That the Council:

- 1. Notes the confidential information contained in this report from Procurement Australia and McLeods Lawyers.
- 2. Authorises the CEO to procure general insurances from LGIS for 2023/24 and for a further 2 years, followed by a review of market premiums in 2026/27.

(Absolute majority)

Moved Cr Vernon, seconded Cr Jacob

Moved Cr Re, Seconded Cr Vernon

Procedural Motion

Under clause 10.1(j) of the Mindarie Regional Council Meeting Procedures Local Law 2020, suspend the operation of clause 7.9, speaking twice.

(CARRIED 8/2)

For: Crs Castle, Cvitan, Hatton, Jacob, Miles, Re, Thornton, Vernon Against: Crs Gobbert, May

Moved Cr Vernon, Seconded Cr Cvitan

Procedural Motion

Resume the operation of clause 7.9, speaking twice.

(CARRIED 10/0)

RESOLVED

That the recommendation be adopted (CARRIED BY ABSOLUTE MAJORITY 10/0)

Page 19

7.44 pm Member Council officers left the gallery. There were no members of the public seated in the gallery.

The MRC CEO, Finance Manager, Operations Manager and Projects and Procurement Manager left the Council Chambers.

The HR Officer and Executive Support Officer remained in the Council Chambers.

This Report is Confidential and dealt with in a Confidential Session, under section 5.23 (2) (c) of the Local Government Act 1995 as the report deals with a matter where a contract may be entered into.									
14.2 ENGAGEMENT OF CONSULTANT TO ASSIST IN THE ANNUAL REVIEW OF THE CEO'S PERFORMANCE									
File No:	GF-23-0000103								
Attachment(s):	Nil								
Date: 11 April 2023									
Responsible Officer:	Chief Executive Officer								

CEO RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE RECOMMENDATION

That Council:

Appoints Learning Horizons as the external Human Resource Consultant, subject to their acceptance of the appointment, to conduct a review of the MRC's Chief Executive Officer performance and remuneration for the period 1 July 2022 to 30 June 2023, 2 additional annual periods plus a 1 + 1 year extension at the sole discretion of the Mindarie Regional Council.

Moved Cr Vernon, seconded Cr Jacob RESOLVED That the recommendation be adopted (CARRIED UNANIMOUSLY 10/0)

Moved Cr Vernon, seconded Cr Hatton Procedural Motion: That Council:

at Council.

· Reopen the meeting to members of the public at 7.51 pm

To re-open the meeting to the public (CARRIED UNANIMOUSLY 10/0)

Doors re-opened at 7.51 pm, the Chair declared the meeting re-opened. As there were no members of the public present, the Chair noted the resolutions passed behind closed doors.

Page 20

15 NEXT MEETING

The next Ordinary Council meeting is to be held on Thursday 01 June 2023 at the Town of Cambridge commencing at 6.30 pm.

16 CLOSURE

The Chair closed the meeting at 7.52 pm and thanked the City of Wanneroo for their hospitality and use of their meeting facilities, and thanked the MRC officers and Member Council Officers for attending.

Signed		Chair
J		
Dated	day of	2023

Statistics for Development Applications As at the end of April 2023

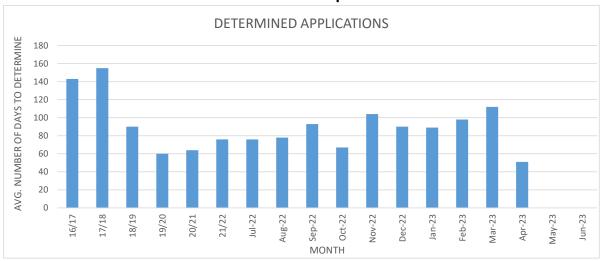
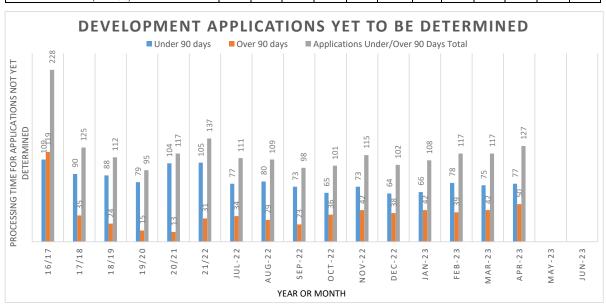


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021.

Processing	16/	17/	18/	19/	20/	21/	Jul-	Aug-	Sept-	Oct-	Nov-	Dec-	Jan-	Feb-	Mar-	Apr-	May-	Jun-
Days	17	18	19	20	21	22	22	22	22	22	22	22	23	23	23	23	23	23
Minimum	7	1	0	0	0	1	9	15	51	6	49	9	21	45	51	15		
Average	143	155	85	60	64	76	76	78	101	67	104	90	89	98	112	51		
Maximum	924	1008	787	499	268	298	155	136	212	111	168	205	167	173	280	171		

	Jul- 22	Aug- 22	Sept- 22	Oct- 22	Nov- 22	Dec- 22	Jan- 23	Feb- 23	Mar- 23	Apr- 23	May- 23	Jun- 23
DA's Determined (excludes DA's exempt from approval or cancelled)	31	27	31	19	12	31	11	22	14	14		
Value of Determined DA's (in millions)	4.28	31	69.8	3.01	53.4	145.4	2.25	5.5	6.7	28.8		



	Jul- 22	Aug- 22	Sept- 22	Oct- 22	Nov- 22	Dec- 22	Jan- 23	Feb- 23	Mar- 23	Apr-23	May- 23	Jun- 23
DA's lodged	27	25	23	27	25	18	17	31	26	22		
DA's to be Determined	111	109	96	101	115	102	108	117	117	127		
Value of DA's to be Determined (in millions)	238.59	305.59	244.36	287.49	273.64	106.44	108.49	110.80	108.66	100.78		

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS AS AT 2 JUNE 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions)</i> Act 1911 to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.
				SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution. The SAT mediation hearing that was schedule for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent. The SAT hearing that as schedule for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023. The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member.
2.	Nos. 596-598 Newcastle Street, West Perth (DR 92 of 2022)	8 June 2022	Lateral Planning	Application for review of Council decision to refuse an application for Proposed Amendment to Previous Approval: Billboard Signs (Unlisted Use) on 17 May 2022.
	(232 3. 2322)			Directions Hearing held on 17 June 2022. The mediation listed on 1 August 2022 was vacated and the matter is now listed for mediation on 1 September 2022. Following mediation the matter has been listed for a full hearing. Key dates for this are as follows: 14 October 2022 – City Statement of Issues, Facts and Contentions due to SAT. 28 October 2022 – Applicant Statement of Issues, Facts and Contentions due to SAT. 8 February 2023 – Witness statements and draft conditions due to SAT. 23 and 24 February 2023 – SAT Hearing.

Page 1 of 2

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS AS AT 2 JUNE 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
				Subsequent to this the applicant confirmed withdrawal of matter on 19 October 2022. The applicant has since requested the matter be reopened and a Directions Hearing was held on 25 November 2022 and a further Directions Hearing on 16 December 2022 to consider this. At the 16 December 2022 Directions Hearing, the SAT allowed for the appeal to be reinstated following the previous withdrawal, with the matter to be listed for full hearing. Directions Hearing scheduled for 13 January 2023 was vacated. The SAT issued Orders on 13 January 2023 with a full hearing held on 25, 26 and 31 May 2023. Awaiting SAT Orders schedule to be handed down within 90 days. Representation by: Castledine Gregory
3.	No. 391 Lord Street, Mount Lawley (DR 192 of 2022)	31 October 2022	Urbanista Town Planning	Application for review of a Joint Development Assessment Panel decision to refuse an application for a mixed-use development on 19 October 2022. Directions hearing was vacated and mediation was listed for 30 November 2022. Mediation held on 30 November 2022. A second mediation was held on 1 February 2023. A third mediation was held on 3 April 2023 to discuss further modifications to the proposal. The SAT issued Orders on 3 April 2023 with the following key dates associated: 15 May 2023 – The Applicant provided an amended application to the City for assessment. 20 July 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the State Administrative Tribunal Act 2004. 28 July 2023 – Directions hearing scheduled. Representation by: JDAP Presiding Member

ORDINARY COUNCIL MEETING AGENDA

METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP) REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT AS AT 2 JUNE 2023

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 129 Loftus	Harley Dykstra	Form 1 – Child Care	12 May 2022	1 May 2023	The DAP meeting was held on 1 May 2023.
	Street, Leederville	Planning & Survey Solutions	Premises			The DAP resolved to support the City's recommendation to unanimously refuse the application.
						The meeting minutes can be found here.
2.	Nos. 41-45 Angove Street, North Perth	Hidding Urban Planning	Form 1 – Service Station	7 September 2022	3 May 2023	The DAP meeting was held on 3 May 2023.
	Cuosi, Notari Giai	T idining				The DAP resolved to support the City's recommendation to unanimously refuse the application.
						The meeting minutes can be found here.
3.	Nos. 194-200 Carr	Taylor Burrell	Form 1 – Multiple Dwelling	3 January 2023	8 May 2023	The DAP meeting was held on 8 May 2023.
	Place, Leederville	Barnett	Development			The DAP resolved to support the City's recommendation to unanimously approve the application subject to conditions and subject to two amendments.
						The meeting minutes can be found here.
4.	Nos. 139 and 141 Lake Street, Perth	Planning Solutions	Form 1 – Mixed Use Development	17 January 2023	Not yet scheduled	The application is on stop-the-clock as the City has requested further information.
						A new due date for the Responsible Authority Report has not yet been confirmed.
5.	No. 554 Newcastle Street, West Perth	Tomaria Construction	Form 1 – Mixed Use Development	20 January 2023	Not yet scheduled	The application is on stop-the-clock as the City has requested further information.
						A new due date for the Responsible Authority Report has not yet been confirmed.
6.	Nos. 37-43 Stuart	Planning Solutions	Form 1 – Change of Use to	5 May 2023	Not yet scheduled	Currently under assessment.
	Street, Perth		Unlisted Use (Community Purpose) and Alterations and Additions			Responsible Authority Report is currently due on 24 July 2023.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

Page 1 of 1

CITY OF VINCENT DESIGN REVIEW PANEL REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL AS AT 2 JUNE 2023

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 195 Beaufort Street, Perth	Lateral Planning	Mixed Use Development	3 May 2023	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider departures to the New Northbridge Design Guidelines and Residential Design Codes Volume 2 – Apartments (R Codes), and the appropriateness of the development within its setting.
Nos. 384-388, 390 and 392 Oxford Street, Mount Hawthorn	Redhorn Development Pty Ltd	Mixed Use Development	3 May 2023	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes Volume 2 – Apartments (R Codes), and the appropriateness of the development within its setting.
Nos. 38-40 and 44 Brisbane Street, Perth	Rowe Group	Mixed Use Development (Specialist Disability Accommodation)	3 May 2023	Pre-lodgement Application – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 15 March 2023.



SUBJECT:	Quarterly Street Tree Removal Request Report
DATE:	1 June 2023
AUTHOR:	Sarah Hill, Manager Parks
AUTHORISER:	Peter Varris, A/Executive Director Infrastructure & Environment

PURPOSE:

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

BACKGROUND:

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

COMMENTS:

Please find below listing for the period 25 July 2022 to 31 May 2023.

Ref: D23/97699 Page 1 of 9





Date	Requested By	Address	Suburb	Reason for Removal	Tree Species	Inspection Comments	No. of Trees	Approved	Replacement Species
25/07/2022	Resident	65 Joel Terrace	East Perth	Tree is almost dead	Callistemon 'Kings Park Special'	Tree is in serious decline with no chance of recovery	1	Yes	TBD
19/08/2022	Resident	358 Bulwer Street	Highgate	Verge tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
07/07/2022	Parks Services	392 Oxford Street	Leederville	Tree hit by car	Melaleuca viridiflora	Hit by car - tree removed	1	Yes	Melaleuca viridiflora
31/07/2022	Parks Services	Windich Place	Leederville	Greening Plan - replacement plantings	Eucalyptus sp.	Unsuitable species causing damage to infrastructure	2	Yes	Melaleuca viridiflora
05/08/2022	Resident	56 Bourke Street	Leederville	Tree old and irreparably declining	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa
11/07/2022	Resident	23 Coogee Street	Mount Hawthorn	Tree in serious decline	Callistemon 'Kings Park Special'	Heavily pollarded and in poor form	2	Yes	Melaleuca viridiflora
24/08/2022	Resident	49 Edinboro Street	Mount Hawthorn	Tree is serious decline	Melaleuca sp.	Tree is in serious decline with no chance of recovery	1	Yes	Corymbia eximia
04/07/2022	Resident	43 Coogee Street	Mount Hawthorn	Tree in serious decline	Agonis flexuosa	Tree half dead in middle of well established verge	1	Yes	Agonis flexuosa
10/08/2022	Resident	25 Chelmsford Road	Mount Lawley	Dead tree on verge, had turned black & no leaves		Tree is confirmed dead	1	Yes	Melaleuca viridiflora
31/07/2022	Resident	25 Stanley Street	Mount Lawley	Tree is split down middle	Agonis flexuosa	Large Agonis splitting and leaning over road - dangerous and requires removal	1	Yes	Agonis flexuosa
11/07/2022	Resident	25A Leake Street (Claverton Street frontage)	North Perth	Tree in serious decline	Callistemon sp.	Tree is in serious decline with no chance of recovery	1	Yes	Jacaranda mimosifolia
03/08/2022	Resident	39 Doris Street	North Perth	Tree appears to be dying/dead	Lagerstromia indica	Tree is confirmed dead	1	Yes	Lagerstromia indica
24/08/2022	Resident	44 Claverton Street	North Perth	Verge tree is dead	Callistemon sp.	Tree is confirmed dead	1	Yes	Any native
08/06/2022	Resident	5 Loch Street	North Perth	Verge tree is dead		Tree is confirmed dead	1	Yes	Eucalyptus victrix
04/07/2022	Engineering	157 Claisebrook Road	Perth	Tree eroded at base and has begun leaning	Jacaranda mimosifolia	Removal approved - requires ATCO approval	1	Yes	Jacaranda mimosifolia
31/07/2022	Parks Services	46 Monger Street	Perth	Large cavities in centre	Platanus acerifolia	Tree requires removal - structurally unsound and posing safety risk	2	Yes	Platanus acerifolia
11/08/2022	Resident	470-472 William Street	Perth	Street tree is dead	Lophostemon confertus	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
12/08/2022	Resident	313-315 Stirling Street	Perth	Street tree is dead		Tree is confirmed dead	1	Yes	Eucalyptus todtiana
03/09/2022	Western Power	Anzac Road	Mt Hawthorn	Self-seeded tree at base of power pole - pole to be replaced	Callistemon	Self-seeded tree at base of power pole - pole to be replaced	1	Yes	N/A

Ref: D23/97699 Page 2 of 9





03/09/2022	Parks Services	246 Vincent Street	Leederville	Verge tree is dead	Corymbia maculata	Tree is confirmed dead	1	Yes	Corymbia maculata
03/09/2022	Parks Services	8, 15, 65 & 71 Joel Terrace	Mount Lawley	Verge tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	4	Yes	TBD
12/08/2022	Resident	40-42 Forrest Street	Mount Lawley	Tree in serious decline	Brachychiton populensis	Tree is in serious decline with no chance of recovery	1	Yes	Brachychiton populensis
26/08/2022	Resident	369 William Street	Perth	Tree on lean	Robinia sp	Removal required as causing a safety obstruction	1	Yes	Pyrus ussuriensis
09/09/2022	Parks Services	18 Forrest Street	North Perth	Verge tree is dead	Fraxinus excelsior raywood	Tree is confirmed dead	1	Yes	TBD
09/09/2022	Parks Services	29 Camelia Street	North Perth	Verge tree is dead	Melaleuca quinquenervia	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
09/09/2022	Parks Services	43 Burt Street	North Perth	Verge tree is dead	Olea europaea	Tree is confirmed dead	1	Yes	Olea europaea
09/09/2022	Parks Services	226 Charles Street	North Perth	Verge tree is dead	Callistemon viminalis	Tree is confirmed dead	1	Yes	TBD
09/09/2022	Parks Services	25 Leake Street	North Perth	Verge tree is dead	Callistemon viminalis	Tree is confirmed dead	2	Yes	Jacaranda mimosifolia
09/09/2022	Parks Services	358 Bulwer Street	North Perth	Verge tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/09/2022	Parks Services	43 Cowle Street	North Perth	Verge tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/09/2022	Parks Services	47 Cowle Street	North Perth	Verge tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/09/2022	Parks Services	58 Wasley Street	North Perth	Verge tree is dead	Hymenosporum flavum	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/09/2022	Parks Services	61 Burt Street	North Perth	Verge tree is dead	Casuarina cristata	Tree is confirmed dead	1	Yes	Corymbia eximia
02/09/2022	Resident	20 Auckland Street	North Perth	Tree dying and in decline	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa
31/08/2022	Resident	31 Stanley Street	Mount Lawley	Verge tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
16/09/2022	Resident	Opposite 8 Russell Street	North Perth	Verge tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
21/09/2022	Resident	8 St Albans Avenue	Highgate	Verge tree is dead	Lophostemon confertus	Tree is confirmed dead		Yes	Melaleuca viridiflora
21/09/2022	Parks Services	217 Fitzgerald Street	North Perth	Verge tree is dead	Melaleuca quinquenervia	Tree is confirmed dead	1	Yes	N/A
21/09/2022	Resident	43 Ruby Street	North Perth	Dying tree	Ulmus chinensis	Tree is in serious decline with no chance of recovery	1	Yes	Any native
23/09/2022	Western Power	235 Fitzgerald Street	North Perth	Tree wrapped around pole which Western Power have scheduled for replacement.	Melaleuca quinquenervia	Removal approved as no other options for retaining tree	1	Yes	TBD
13/10/2022	Water Corporation	2 Dunedin Street	Mount Hawthorn	Leaking pipe required urgent removal	Lophostemon confertus	Removal approved as no other options for retaining tree	2	Yes	Corymbia eximia

Ref: D23/97699 Page 3 of 9





30/03/2022	Resident	317-325 Stirling Street	Highgate	Verge tree is dead	Lophostemon confertus	Tree is confirmed dead	1	Yes	Eucalyptus todtiana
21/06/2022	Resident	404 Lord Street	Mount Lawley	Tree suspected to be dead	Corymbia maculata	Called out to remove off road, tree hit by car	1	Yes	Corymbia maculata
05/05/2022	Resident	8 St Albans Avenue	Highgate	Dead tree on verge	Lophostemon confertus	Tree is confirmed dead	1	Yes	Lophostemon confertus
12/08/2022	Resident	40-42 Forrest Street	Mount Lawley	Tree in serious decline	Brachychiton populensis	Tree is in serious decline with no chance of recovery	1	Yes	Brachychiton pop
31/08/2022	Resident	31 Stanley Street	Mount Lawley	Tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
25/10/2021	Resident	150 Harold Street	Mount Lawley	Tree appears to be dead	Melaleuca Styphlliodes	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
30/09/2022	Resident	8 Scott Street	Leederville	Tree declining and disease	Delonix regia	Tree is currently being inspected for shot hole borer	1	Yes	Corymbia eximia
17/10/2022	Resident	57 Tennyson Street	Leederville	Tree is dead	Olea europaea	Tree is confirmed dead	1	Yes	TBD
23/10/2022	Parks Services	84 Cowle Street	North Perth	Over-mature tree in decline and structurally unsound	Agonis flexuosa	Removal approved for safety reasons	1	Yes	Agonis flexuosa
23/10/2022	Parks Services	16 Marmion Street	North Perth	Over-mature tree in decline and structurally unsound	Agonis flexuosa	Removal approved for safety reasons	1	Yes	Agonis flexuosa
23/10/2022	Parks Services	18 Marmion Street	North Perth	Over-mature tree in decline and structurally unsound	Agonis flexuosa	Removal approved for safety reasons	1	Yes	Agonis flexuosa
23/10/2022	Parks Services	38 Marmion Street	North Perth	Over-mature tree in decline and structurally unsound	Agonis flexuosa	Removal approved for safety reasons	1	Yes	Agonis flexuosa
23/10/2022	Parks Services	494 Fitzgerald Street (Marmion Street frontage)	North Perth	Over-mature tree in decline and structurally unsound	Agonis flexuosa	Removal approved for safety reasons	1	Yes	Agonis flexuosa
28/10/2022	Parks Services	313 Stirling Street	Highgate	Tree is dead	Lophostemon confertus	Tree is confirmed dead	1	Yes	TBD
31/10/2022	Resident	4 Roy Street	Mount Lawley	Tree is dead	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
16/11/2022	Parks Services	7 Knutsford Street (Ruby Street frontage)	North Perth	Tree is dead	Ulmus parvifolia	Tree is confirmed dead	1	Yes	Ulmus parvifolia
07/11/2022	Parks Services	Corner Claverton & Charles Street	North Perth	Tree is dead	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Any native species
23/11/2022	Parks Services	Bourke Street verge - Smiths Lake Reserve	North Perth	Tree in decline	Melaleuca lanceolata	Tree is confirmed dead	1	Yes	Corymbia eximia
25/11/2022	Parks Services	Anzac Road verge - Give Way Park	North Perth	Tree is dead	Lophostemon confertus	Tree is confirmed dead	1	Yes	Eucalyptus cladocalyx

Ref: D23/97699 Page 4 of 9





29/11/2022	Resident	9B Anderson Street	Mount Hawthorn	Large gum tree illegally planted on verge near the Kerb causing damage	Eucalyptus camaldulensis	Confirmed this was not planted by the city and requires removal	1	Yes	N/A due to existing trees
06/12/2022	Resident	23 Joel Terrace	Perth	Callistemons have been in decline for a while	Callistemon 'Kings Park Special'	Trees are in serious decline with no chance of recovery	3	Yes	Hibiscus tiliaceus
08/12/2022	Resident	35 Camielia Street	North Perth	Dead tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	13 Deague Court	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	1 Hanover Place (Deague Court frontage)	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09//12//22	Resident	15 Vine Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/12/2022	Parks Services	31 Sasse Avenue	Mount Hawthorn	Dead Tree	Triadica sebifera	Tree is confirmed dead	1	Yes	Triadica sebifera
09/12/2022	Parks Services	36 Sasse Avenue	Mount Hawthorn	Dead Tree	Triadica sebifera	Tree is confirmed dead	1	Yes	Triadica sebifera
09/12/2022	Parks Services	111 Eton Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Triadica sebifera
09/12/2022	Parks Services	203 Carr Place	Leederville	Dead Tree	Lophostemon confertus	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia
09/12/2022	Parks Services	218 Carr Place	Leederville	Dead Tree	Jacaranda mimosifolia	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia
09/12/2022	Parks Services	100 Palmerston Street	Northbridge	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	101 Palmerston Street	Northbridge	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	2 Ethel Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	No replacement
09/12/2022	Parks Services	4 Roy Street	Mount Lawley	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/12/2022	Parks Services	61 Wright Street	Highgate	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
09/12/2022	Parks Services	64 Wright Street	Highgate	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
09/12/2022	Parks Services	2 Lincoln Street	Highgate	Dead Tree	Callistemon salignus	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	Opposite 77 West Parade	Mount Lawley	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Callistemon viminalis
09/12/2022	Parks Services	153 Shakespeare Street	Mount Hawthorn	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/12/2022	Parks Services	36 Brisbane Street	East Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Callistemon salignus

Ref: D23/97699 Page 5 of 9





09/12/2022	Parks Services	224 Brisbane Street	Northbridge	Dead Tree	Cassia fistula	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	132 Brisbane Street	Perth	Dead Tree	Corymbia ficifolia	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
09/12/2022	Parks Services	11 Union Street	North Perth	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/12/2022	Parks Services	84 Flinders Street	Mount Hawthorn	Dead Tree	Lophostemon confertus	Tree is confirmed dead	1	Yes	Corymbia eximia
09/12/2022	Parks Services	52 Buxton (Ashby Street frontage)	Mount Hawthorn	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	316 Stirling Street (Lincoln Street frontage)	Highgate	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Callistemon viminalis
09/12/2022	Parks Services	7 Ebsworth Street	Mount Lawley	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
09/12/2022	Parks Services	101 London Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca quinquenervia
09/12/2022	Parks Services	86 Carr Street (Florence Street frontage)	West Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Corymbia eximia
09/12/2022	Parks Services	Opposite 89 West Parade	Mount Lawley	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Callistemon viminalis
09/12/2022	Parks Services	4 Camellia Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	8 Salisbury Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	2 Tennyson Street	North Perth	Dead Tree	Callistemon salignus	Tree is confirmed dead	1	Yes	Callistemon sallignus
09/12/2022	Parks Services	Opposite 2 Tennyson Street	North Perth	Dead Tree	Callistemon salignus	Tree is confirmed dead	1	Yes	Callistemon sallignus
09/12/2022	Parks Services	Opposite 3 Tennyson Street	North Perth	Dead Tree	Callistemon salignus	Tree is confirmed dead	1	Yes	Callistemon sallignus
09/12/2022	Parks Services	31 Cleaver Street	West Perth	Dead Tree	Lophostemon confertus	Tree is confirmed dead	1	Yes	Corymbia eximia
09/12/2022	Parks Services	284 Oxford Street (Galwey Street frontage)	Leederville	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/12/2022	Parks Services	19 Ruth Street	Northbridge	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09//12/2022	Parks Services	3 Somerville Street	East Perth	Dead Tree	Hymenosporum flavum	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia
09/12/2022	Parks Services	11 Somerville Street	East Perth	Dead Tree	Hymenosporum flavum	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia

Ref: D23/97699 Page 6 of 9





12/12/2022	Parks Services	17 Blake Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
12/12/2022	Parks Services	1 Haynes Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
14/12/2022	Parks Services	Opposite 6 Hunter Street	North Perth	Dead Tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	No replacement
14//12/2022	Parks Services	10 Ethel Street (Raglan Road frontage)	North Perth	Dead Tree	Callistemon viminalis	Tree is confirmed dead	4	Yes	Melaleuca viridiflora
14/12/2022	Parks Services	Leederville Parade	Leederville	Dead Tree	Schinus terebinthifolia	Tree is confirmed dead	3	Yes	No replacement
21/12/2022	Resident	184 Anzac Road	Mount Hawthorn	Over-mature Agonis leaning over	Agonis flexuosa	Tree leaning over dangerously - removal approved for safety	1	Yes	Agonis flexuosa
23/12/2022	Resident	269 Vincent Street	Leederville	Melaleuca leaning over driveway	Melaleuca sp.	Tree hit by vehicle and obstructing access	1	Yes	Melaleuca viridiflora
23/12/2022	Resident	66 Smith Street	Highgate	Trees haven't grown in many years - looking like dying	Melaleuca sp.	Trees haven't performed in years due to road base that requires removal	8	Yes	Melaleuca sp.
15/12/2022	Parks Services	165 Coogee Street	Mount Hawthorn	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
15/12/2022	Parks Services	24 Kalgoorlie Street	Mount Hawthorn	Dead Tree	Lophostemon confertus	Tree is confirmed dead	1	Yes	Lophostemon confertus
15/12/2022	Parks Services	40 Brady Street (Tasman Street frontage)	Mount Hawthorn	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
12/12/2022	Parks Services	69 Bondi Street	Mount Hawthorn	Development application	Callistemon 'Kings Park Special'	Removal of two trees one dead - development approval to allow access	2	Yes	No replacement
29/12/2022	Parks Services	103 Alma Road	North Perth	Development application	Lophostemon confertus	Removal of tree due to ROW widening for development requirements	1	Yes	N/A
04/01/2023	Resident	131 London Street	Mount Hawthorn	Damaged by vehicle crash	Melaleuca sp.	Tree damaged beyond repair	1	Yes	Melaleuca sp.
06/01/2023	Resident	50 East Street	Mount Hawthorn	Dead Tree	Jacaranda mimosifolia	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia
09/01/2023	Parks Services	21 Cantle Road	Perth	Damaged by vehicle crash	Jacaranda mimosifolia	Heavily damaged beyond saving	1	Yes	Jacaranda mimosifolia
16/01/2023	Parks Services	58 Mabel Street	North Perth	Damaged tree	Erythrina indica	Tree is damaged beyond repair	1	Yes	Erythrina indica
18/01/2023	Resident	9 Union Street	North Perth	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
19/01/2023	Resident	opposite 95 East street	Mount Hawthorn	Tree in serious decline	Jacaranda mimosifolia	Tree is in serious decline with no chance of recovery	1	Yes	Jacaranda mimosifolia
06/02/2023	Parks Services	31 Coogee street	Mount Hawthorn	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa

Ref: D23/97699 Page 7 of 9





08/02/2023	Parks Services	34 Sasse Avenue	Mount Hawthorn	Dead Tree	Triadica sebifera	Tree is confirmed dead	1	Yes	Triadica sebifera
08/02/2023	Parks Services	153 Shakespeare Street	Mount Hawthorn	Dead Tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
08/02/2023	Parks Services	42 East Street	Mount Hawthorn	Dead Tree	Jacaranda mimosifolia	Tree is confirmed dead	1	Yes	Jacaranda mimosifolia
09/02/2023	Parks Services	93 Kalgoorlie Street (Berryman Street frontage)	Mount Hawthorn	Dead Tree	Callistemon sp.	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/02/2023	Parks Services	47 Sasse Avenue	Mount Hawthorn	Dead Tree	Triadica sebifera	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
09/02/2023	Parks Services	Gibney Street (Scarborough Bch Rd frontage)	Mount Hawthorn	Dead Tree	Callistemon sp.	Tree is confirmed dead	2	Yes	Callistemon sp.
09/02/2023	Parks Services	35 Ruby Street	North Perth	Declining unhealthy Trees	Ulmus chinensis	Tree is confirmed dead	1	Yes	Ulmus chinensis
15/02/2023	Resident	64 Egina Street	Mount Hawthorn	Dead tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
27/02/2023	Resident	24 Chatsworth Road	Highgate	Young tree in poor health	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
27/02/2023	Parks Services	Glebe Street	North Perth	Dead street trees	Lophostemon confertus	Trees are confirmed dead	4	Yes	TBD
27/02/2023	Parks Services	West Parade/Harold Street	Mount Lawley	Removal required to allow access to new train station	Callistemon 'Kings Park Special'	Removal approved as no other options for retaining tree	1	Yes	N/A
20/02/2023	Resident	38 Egina Street	Mount Hawthorn	Tree in declining health	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa
12/03/2023	Resident	11 Stanley Street	Mount Lawley	Tree in severe decline - driveway under construction	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa
16/03/2023	Parks Services	41 Galway street	Leederville	Dead tree	Agonis flexuosa	Tree is confirmed dead	1	Yes	Agonis flexuosa
21/03/2023	Parks Services	Beaufort Street median	Mount Lawley	Damaged by vehicle crash	Corymbia maculata	Damaged beyond repair and requires removal	1	Yes	TBD
23/03/2023	Resident	108 Richmond Street	Leederville	Tree in severe decline	Quercus sp.	Tree is in serious decline with no chance of recovery	1	Yes	Eucalyptus sp.
23/03/2023	Resident	57 Woodstock Street	mount hawthorn	Dead tree	Callistemon sp.	Tree is confirmed dead	1	Yes	Callistemon sp.
24/03/2023	Parks Services	Leederville Pde / the Avenue Carpark verge	Leederville	Dangerous overhanging road	Eucalyptus camaldulensis	Tree requires removal for safety reasons	1	Yes	TBD
30/03/2023	Parks Services	16 Roy Street	Mount Lawley	Tree in decline	Agonis flexuosa	Tree is confirmed dead	1	Yes	Delonix regia
30/03/2023	Parks Services	4 Anderson Street	Mount Hawthorn	Tree in decline	Lophostemon confertus	Tree is confirmed dead	1	Yes	Corymbia eximia
30/03/2023	Parks Services	107 Palmerston Street	Perth	Dead tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora

Ref: D23/97699 Page 8 of 9





07/04/2023	Parks Services	27 Coogee Street	Mount Hawthorn	Large tree failing	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa
18/04/2023	Parks Services	9A Vine Street	North Perth	Tree in decline to be removed	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Melaleuca quinquenervia
03/05/2023	Parks Services	31 Knutsford Street (Blake Street frontage)	North Perth	Dead tree	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
05/05/2023	Parks Services	Fitzgerald Street carpark (behind Dorrien Gardens)	West Perth	Dead tree	Callistemon sp.	Tree is confirmed dead	1	Yes	N/A
18/05/2023	Resident	146-148 Joel Terrace	Mount Lawley	Tree in serious decline	Callistemon 'Kings Park Special'	Tree is confirmed dead	1	Yes	Melaleuca viridiflora
18/05/2023	Resident	72 Wright Street	Highgate	Tree in serious decline	Hakea sp.	Tree is confirmed dead	1	Yes	TBD
26/05/2023	Resident	47 Forrest Street	Mount Lawley	Tree in decline	Tristaniopsis laurina	Tree is in serious decline with no chance of recovery	1	Yes	Tristaniopsis laurina
31/05/2023	Parks Services	131 Egina Street	Mount Hawthorn	Tree in decline	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Jacaranda mimosifolia
31/05/2023	Parks Services	82 Bourke Street	Leederville	Almost dead and causing an obstruction to the footpath	Agonis flexuosa	Tree is in serious decline with no chance of recovery	1	Yes	Agonis flexuosa

Ref: D23/97699 Page 9 of 9

COUNCIL BRIEFING AGENDA

13 JUNE 2023

RESPONSE TO PETITION - PRUNING OF TREES IN SCARBOROUGH BEACH ROAD

DETAILS:

Background

Administration has received several requests to prune the street tree located at 152-160 Scarborough Beach Road, Mount Hawthorn (on the Flinders Street frontage) to a height well below the roof of the building to alleviate issues associated with leaves and nuts blocking gutters and causing water damage to the building.

To address these concerns, the tree has previously been pruned back from the property line and the Strata Manager advised that height reduction is not supported due to the growing characteristics of the tree and the negative impact this would have on the trees structure.

On 10 April 2023 Administration received a petition from the Strata and a site meeting was arranged however, the matter was unable to be resolved. On 16 May 2023 Council received the petition requesting a height reduction of the tree to well below the roof of the building and requested Administration provide Council with a report, which could possibly form part of the Information Bulletin.

Tree Assessment Observations

The street tree (pictured below) has been inspected by the Parks Team on several occasions and the following observations have been made:

- Tree species is Corymbia maculata Spotted Gum, not located under powerlines.
- Large, healthy specimen providing approximately 65m² of canopy coverage and contributing to the habitat and species diversity of the streetscape.
- Tree is the only remaining specimen in approximately 60m stretch of hardstand (noting that a nearby tree was lost during a storm event and has yet to be replaced).

Street Tree Policy

The street tree has been inspected and pruned in accordance with the City's Street Tree Policy.

Given that Administration has deemed that reducing the tree in height is not appropriate due to the growing characteristics of the species, the only other option to retaining the tree would be complete removal and replacement.

Removal of the tree is not supported due to its positive contribution to the streetscape. The City's Street Tree Policy also states that tree removal is not supported for nuisance issues such as leaf, bark and fruit shedding.

Page 1

COUNCIL BRIEFING AGENDA

13 JUNE 2023



Street tree located on the Flinders Street frontage of 152-160 Scarborough Beach Road, Mount Hawthorn

COMMENTS:

The street tree located on the Flinders Street frontage of 152-160 Scarborough Beach Road, Mount Hawthorn has been assessed and pruned in accordance with the City's Street Tree Policy. In its current form, the tree is providing canopy coverage and habitat in a location otherwise lacking in trees.

In accordance with the City's Street Tree Policy, reducing the height or removal of the tree are administrative decisions with both options not supported. The tree will be retained in its current form and pruned as required in line with the Street Tree Policy and annual pruning programs.

Item 6.2 Page 2



TITLE:	Register of Petitions – Progress Report – May 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:					
CEO:	Chief Executive Officer				
EDCBS:	Executive Director Community & Business Services				
EDIE:	Executive Director Infrastructure & Environment				
EDSD:	Executive Director Strategy & Development				

Date Rcd	Subject	Action Officer	Action Taken
18/4/2023	Petition with 8 signatures received requesting that Council carry out crown pruning (to a height below the height of the building) and the shaping of the street trees adjacent to the building named Sant Elmo" 152 – 160 Scarborough Beach Road, Mt Hawthorn (situated on the corner of Scarborough Beach Road and Finders Street), in order to prevent the ongoing roof and ceiling damage to the apartments, and the associated costs incurred, to repair the damage being caused by the flooding from leaf and nut drop into the apartment gutters. The subject trees are situated in Flinders Street Mt Hawthorn.	EDIE	An information sheet has been prepared for June 2023 Council Meeting.
15/3/2022	Petition with four (4) signatures requesting residents only parking on Prospect Place, West Perth	EDIE	The Rangers have recently completed the necessary occupancy survey for this street, and are now in the process of going through all of the data to ascertain what the best outcome is. Once we have analysed the data, we can then make a decision whether it is viable or necessary to make this resident only parking.

[TRIM ID: D18/35574] Page 1 of 1



TITLE:	Register of Notices of Motion – Progress Report – May 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEO: Office of the CEO

EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
13 December 2022 – Submitted by Cr Wallace	•	
Local Planning Scheme No. 2 Amendment Regarding Service Stations	EDSD	Council approved Scheme Amendment No.12 (Service Stations) at its Meeting in May 2023 for forwarding to the WAPC.

[TRIM ID: D17/43059] Page 1 of 1



TITLE:	Register of Reports to be Actioned – Progress Report – May 2023
DIRECTORATE:	Chief Executive Officer

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index: CEO: O

Office of the CEO CFO: Chief Financial Officer

EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
		Council Me	eeting 20 June 2023	
		Council M	eeting 16 May 2023	
9.4	Request for Proposals for Redevelopment of Leederville Carparks	EDSD	Council endorsed the preferred proponent to enter into negotiations to develop a Heads of Agreement regarding their proposal.	A Business Plan will be presented to Council for approval to advertise in mid 2023.
9.7	Advertising of New Policy - North Claisebrook Planning Framework	EDSD	Council approved the draft planning framework for advertising.	The results of consultation and the updated framework will be presented to Council in late 2023.
9.8	Advertising of New Policy - West Perth Planning Framework	EDSD	Council approved the draft planning framework for advertising.	The results of consultation and the updated framework will be presented to Council in late 2023.
9.9	City of Vincent Arts Plan - Approval to Advertise	EDSD	Council approved the draft plan for advertising.	The results of consultation and the updated plan will be presented to Council in late 2023.
9.10	Thriving Places Strategy - Approval to Advertise	EDSD	Council approved the draft strategy for advertising.	The results of consultation and the updated strategy will be presented to Council in late 2023.
10.5	Draft Bike Plan	EDIE	21 Days local public notice – to return to Council in July for adoption	OCM 25 July 2023
11.4	Advertising of amended policy - Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country	EMC&E	Public Consultation closes 14 June 2023 and will be presented to OCM 25 July 2023 for adoption.	OCM 25 July 2023
11.5	Advertising of Differential Rates	CFO	Differential Rates have been advertised and will be presented to OCM 20 June 2023 as part of the Annual Budget Adoption.	OCM 20 June 2023

Page 1 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
12.1	Annual Review of Council Delegations	EMCSG	To be presented to 20 June 2023 OCM	OCM 20 June 2023
12.2	Leederville Oval sponsorship and naming rights	EMCSG	Required to be presented back to Council if any submissions received	OCM June/July 2023
12.4	Reports and Minutes of the Audit Committee Meeting Held on 4 May 2023	EMCSG	Outstanding agenda items to be reported back to June Audit Committee meeting	OCM 25 July 2023
		Council M	eeting 4 April 2023	
9.2	Review of Design Guidelines	EDSD	Council approved advertising for the Brookman & Moir Street Heritage Area and Lacey Street Character Area Local Planning Policies. Also approved for adveritising was the associated amendment to the Built Form Policy and the revocation of Appendix 3, 12. 14. 15. 16 and 18.	The results of advertising and the updated local planning policies will be presented to Council in mid 2023.
9.5	Proposed Lease of Portion of No. 41 (Lot 31) Britannia Road, Leederville at Britannia Reserve for a Telecommunications Facility	EDSD	Council approved public notice for the proposed lease and if any submissions received the lease to be presented to Council for determination.	Public notice will commence 29 April 2023 for 14 days. If required, to be presented to June OCM.
10.2	Introduction of \$1 First Hour Fee in Car Parks - Analysis	EDIE	Discussions with stakeholders progressing.	2023
11.4	Advertising of amended policy - Purchasing Policy	CFO	Public Consultation closed Friday 12 May. Will be presented to OCM 20 June 2023 for adoption	OCM 20 June 2023
13.1	Alma/Leake Intersection Diagonal Diversion	EDIE		Completed
				A report was presented to Council in May 2023.
		Council Me	eting 14 March 2023	
9.4	Advertising of Amended Policy No. 7.7.1 - Non-Residential Development Parking Requirements and Payment in Lieu of Parking Plan	EDSD	Council approved advertising of the Policy. Significantly amended policies must be provided for a period exceeding 21 days. Advertising has concluded.	The revised policy will be presented to Council in 2023.
9.5	Minor Amendment to Metropolitan Region Scheme - Leederville Parade Primary Regional Road Reserve	EDSD	Council requested that the WAPC proceed with a Minor Amendment to the Metropolitan Region Scheme to remove the Primary Regional Road reservation.	Advertising will be undertaken by the WAPC, with results presented back to Administration in late 2023.
10.1	Harold Street – Response to Petition	EDIE	Council requested that a report be prepared on the conclusion of the consultation around the proposed Harold Street/Beaufort Street Blackspot design prior to (or at the same time as) considering the outcomes of the warrant check of the intersection.	Completed A report on the result of community consultation for resident only parking was presented to May 2023 OCM.
10.3	Waste Strategy Project – Verge Valet Vincent Trial Update	EDIE	Extend trial 12 months (July 2023- June 2024).	Further report (inclusive of community consultation feedback) to Council on progress of trial in March 2024.

Page 2 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed			
12.2	Advertising Of Amended Policy - Legal Representation For Council Members And Employees (Policy No. 4.2.01)	EMCSG	Council approved the amendments to the policy for community consultation.	To be reported to Council after the community consultation Mid 2023			
12.4 RES 2023	12.4 RESPONSES TO MOTIONS CARRIED AT THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 2 FEBRUARY 2023						
4.1	Renaming Mount Hawthorn Community Centre Lesser Hall - That Council REQUESTS the CEO investigate the cost and location options of a flag pole at the Mount Hawthorn Community Centre Lesser Hall entry and signage on the Mount Hawthorn Community Centre Lesser Hall to bring awareness and promotion to where the local RSL meetings occur and provides this information to Council as part of its 2023/24 Budget process.	EDIE	Investigate and cost signage. Investigate and cost flagpole.	Complete The Flagpole has been budgeted for within the maintenance budget for the Mount Hawthorn Community Centre. 4 suitable locations have been identified for the pole to be erected and will be determined with relevant stakeholders prior to installation in the next couple of months.			
4.2(1)	Development Green Space - That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.	EDIE	Administration is completing a review of the City's Built Form Policy against the State's Medium Density Codes and will present this review and the impact to the Built Form Policy to Council in late 2023.	Late 2023			
4.5	Fitzgerald): 4.5.1 That the City of Vincent-addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23. 4.5.2 That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion	2024			
Motion 4.6	Menzies Street Traffic Menzies street - North Perth - Review current access and traffic flow. Consider changing to cul de sac or one way to reduce "rat run" effect and speeding cars.	EDIE	The City of Vincent have completed traffic counts in February 2023. This confirms that Menzies Street does not warrant any Local Area Traffic Calming due to; • Low traffic volumes • Low Speeds Survey shows that intervention is not warranted and STAG will consider the streets adjacent to Menzies St to see if any intervention is warranted.	Completed			
4.8	Chemical Sprays – That Council REQUESTS that Administration provide a report to Council by June 2023 on options and costs for	EDIE	Report by July 2023 Inc. soil sample analysis.	Current resource priorities may result in report delay by			

Page 3 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	further reduction in the use of glyphosate.			one month (now July 2023) - July 2023
4.11	Speed Humps - That Council REQUESTS that Administration undertakes a road condition assessment to underpin a program of maintenance and needs assessment for speed humps and other traffic interventions in local areas, and report to Council Workshop on the findings of these assessments by end of 2023.	EDIE	Report by December 2023	December 2023
12.4 4.12	Refund of Rates AUTHORISES Administration present such a model along with all assumptions to Council for approval, including an indication of when each area will be consulted about the preferences for up- front payment.	CFO	The Vincent Underground Power Project model will be presented to OCM 20 June 2023.	OCM 20 June 2023
4.16(3)	E-Waste – That Council NOTES the various e-waste disposal options already available to residents and REQUESTS Administration to advertise these disposal options to increase community awareness; and REQUESTS: • a six-month trial of E-waste drop-off points; • that a report be presented to Council at the end of the trial detailing the findings from the trial; and • that the Administration promote the trial in the media, social media, and other normal channels.	EDIE	Investigation to be commenced. Proposal to Council Workshop for information.	To be presented to Council at the end of the trial.
		of the Aud	it Committee Meeting held on 2 Ma	rch 2023
5.1	5.1 Managing Risk through the Procurement, Contract Management and the Project Management Framework		Amendment requested that the CEO report to Council any risks identified as extreme and/or high in the monthly register	Will be included in register
5.5	5.5 Fraud and Corruption Prevention Plan – Annual Review		Amendment requested that the report be updated to include further information.	Will be presented August 2023 Audit Committee Meeting
	С	ouncil Meet	ing 14 February 2023	
10.1	Update on Expanding 40KM/H Speed Zones Within City of Vincent	EDIE	The original AREA 40 trail bound by Vincent, Walcott, Guildford, Swan River, GFF, Newcastle and Charles Street's has been approved by Main Roads WA as a permanent installation of speed limits.	City to continue to advocate for 40km/h across the City.
	Co	ouncil Meeti	ng 13 December 2022	
9.6	Draft Strategic Community Plan 2022 - 2032	EDSD	The draft Strategic Community Plan was authorised for advertising for 28 days. Following advertising, the revised draft will be presented to Council in May 2023.	Completed May 2023
9.8	Mount Hawthorn Youth Skate Space	EDSD	Results from advertising and the updated concept plan was	Completed

Page 4 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			approved by Council. The tendering and construction process will be completed in mid 2023.	2023
9.9	Redevelopment Proposals, Leederville	EDSD	Council approved the Stage 2 Request for Detailed Proposals. These have been distributed to the three shortlisted proponents. Following the evaluation process and due diligence, this will be presented to Council in mid 2023.	Superseded/Completed by Item 9.4 - 16 May OMC.
10.1	Stormwater Drainage	EDIE	Commencing within the Mount Hawthorn precinct; Hydraulic modelling to be undertaken in 2023 – 2024 financial year (estimated cost of \$80,000 - \$160,000)	Anticipated be undertaken during the 2023 - 2024 financial year (funded through the above modelling project); and 2023 - 2024 Annual Budget preparations.
10.4	Full Median Strip for Angove Street and Woodville Street Intersection	EDIE	Report back to Council on the outcome of the community consultation and advice whether the traffic management treatment trial should proceed. Consultation results received for full median strip for Angove Street and Woodville Street intersection and is currently being evaluated.	Late 2023
12.3	Vincent Underground Power Project – Five Additional project areas	CFO	For inclusion on the Business Plan, to reflect the ongoing nature of the VUPP	Completed Underground Power information has been included in the business plan and the 23/24 budget.
	Co	ouncil Meeti	ing 15 November 2022	
10.2	EOI for E-Scooter Shared Scheme in the City of Vincent	EDIE	Council approved the CEO inviting Expressions of Interest for and e-Scooter Share Scheme to operate within the City of Vincent. EOI to go out End of April/Early May 2023	EOI process is being finalised through the procurement phase, expected to be issued end of April/early May 2023.
		ouncil Mee	ting 18 October 2022	
9.5	Local Planning Scheme Amendment No. 11	EDSD	Special Control Area drafted for inclusion in Local Planning Scheme No. 2 to protect the Royal Perth Hospital Emergency Helicopter Flight Path. Scheme amendment approved for advertising. Results from advertising and the updated scheme amendment will be presented to Council for consideration in early mid 2023.	Early-Mid 2023.
9.10	Place Plan Annual Review		Final review of Volume 1: Vincent Town Centre Place Plan and Volume 2: North Perth Town Centre Place Plan. Annual review of Volume 3: Mount Hawthorn Town Centre Place Plan, Volume 4: Leederville Town Centre Place Plan, Volume 5: Beaufort Street Town Centre Place Plan and	Council will receive this update annually with the next update scheduled for August 2023.

Page 5 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed			
			Volume 7: Pickle District Place Plan.				
	Council Meeting 23 August 2022						
9.5	Advertising of Amended Character and Heritage Areas Policy - Orange Avenue and Hope Street	EDSD	Guidelines and updated Policy approved for advertising. Results from advertising and the updated Guidelines and Policy will be presented to Council for consideration in early mid 2023.	Early Mid 2023.			
9.6	Advertising of Amended Policy - Local Planning Policy No. 7.5.1 - Minor Nature Development	EDSD	Policy amendments drafted to update exemptions proposed to be applicable in the City of Vincent. Amended policy approved for advertising. Results from advertising and the updated Policy will be presented to Council for consideration in late 2022 early mid 2023	Early Mid 2023.			
10.4	Outcome Of Consultation: 12 Month Diagonal Diversion Trial/Proposed Reduction Of Speed Limit Within Area Bounded By Charles, Fitzgerald, Angove And Vincent Streets	EDIE	To come back to Council after completion of the trial. Construction of diversion complete Feb 2023. Assessment ongoing.	Complete Reported to Council in May 2023 OCM.			
		Council Me	eeting 26 July 2022				
9.7	Beaufort Street and Grosvenor Road Pedestrian Improvement Projects	EDSD	Following the trial, concept plan options for a flexible public plaza are being developed, including investigating the feasibility of reconfiguring or integrating the car parks with key consideration given to the key movement issues identified during the trial. A road safety audit would be completed on these plans.	To be presented to Council in late 2023.			
9.8	Creation of Mall Reserve - Washing Lane, Perth	EDSD	Formal application through Section 59 process will be sent through to the Minister for Lands	Late 2022/Early Mid 2023			
9.9	New Lease to Jigsaw Search & Contact Inc - Portion of Robertson Park, No. 176 (Lot 1) Fitzgerald Street, Perth Lee Hops Cottage)	EDSD	Tenant's position has changed, reviewing options. They will inform the City later part of 2023.	Late 2022. Early 2023 Late 2023			
11.7	Extension Of Lease And Deed Of Contract To Belgravia Health & Leisure Group Pty Ltd - Loftus Recreation Centre - Portion Lot 501 (99) Loftus Street, Leederville	EDCBS	Signed lease returned 24 April 2023 for execution by CEO and Mayor.	Completed Deed of Extensions for Lease and Contract executed May 2023			
	Council Meeting 17 May 2022						
9.3	Accessible City Strategy - Implementation Update	EDSD	Council will receive this update annually with the next update scheduled for May 2023.	Completed Each annual update will be provided via the Info Bulletin.			
9.4	Sale of No. 25 (Lot 93) Sydney Street, North Perth	EDSD	Car Park license extinguished 18 May 2023. Council resolved to accept offer of sale 16 May 2023. Settlement process commenced.	November Late 2022. Early 2023 August 2023.			
	Council Meeting 5 April 2022						

Page 6 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed		
9.3	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	EDSD	Amendment advertised and determined by Council at the 22 October Council Meeting. Amendment has been forwarded to the WAPC for consideration before being presented to Minister for determination.	Response from Minister expected in mid-2023.		
12.5	Responses to motions carried at th	e Annual M	eeting of Electors held on 2 Februa	ry 2022		
Motion 2	DIRECTS the CEO to provide the Tree Selection Tool publicly on the City website. Council RECEIVE a further report on the review of the Street Tree and other relevant policies to reflect the requirement for at least 75% of street trees planting going forward being native.	EDIE	Tree Selection Tool published on website – Feb 2023.	Completed Replaced by AGM motion in February 2023		
		Council Me	eeting 8 March 2022			
9.4	Sale of No. 26 Brentham Street, Leederville	EDSD	Scheme Amendment considered by SPC awaiting Minister's determination. Follow up required with adjoining landowners to confirm interest in sale.	Early Mid 2023		
	Co	uncil Meeti	ng 14 September 2021			
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	EDSD	LPSP referred to WAPC for comment and endorsement.	Final comments not expected until mid late 2022.early mid 2023		
	C	Council Mee	ting 20 October 2020			
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months. Five RoWs completed. One pending.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2021 Late 2021 During Late 2022 Early Mid 2023		
	-	Council Me	eting – 23 July 2019			
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to COVID.	The revised draft Policy will be was presented to Council for eonsideration in 2022 at its 23 August Meeting, where it was adopted for the purposes of community consultation. The results of consultation and a final policy scheduled to be presented to Council in late 2022 early mid 2023.		
Council Meeting – 30 April 2019						
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Reads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision. The Possessory Application that was lodged on 28/06/2019 has	To be signed by 30 October 2020. 31 May 2023 update: The Application is in it's finalisation stage with a new survey being lodged by the Applicant (being DP424973) which is In Order For Dealings.		

Page 7 of 8

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed		
			been granted by the Commissioner of Titles and was advertised in The West Australian on 29/08/2022 with the notice period expiring on 19/09/2022	Landgate will notify City when Application and DP are registered.		
Council I	Council Meeting – 30 May 2017					
12.5	Perth Parking Levy	EDIE	State Government yet to release results of consultation.	Update scheduled to be provided in-late 2021. 2022 Early 2023		

Page 8 of 8

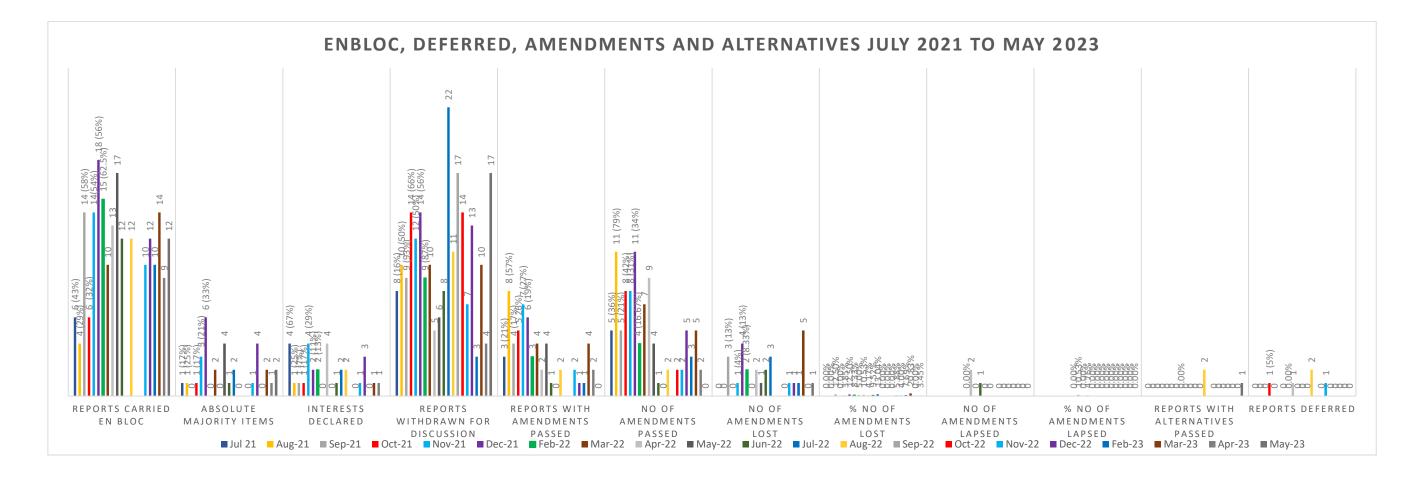
COUNCIL WORKSHOPS

One workshop has been held since 27 April 2023 - it was on 23 May 2023 and had the following items on the agenda:

- Redevelopment Proposals, Leederville
- Precinct Parking Management Plans
- Small Business Friendly Approvals Program and Customer Experience Project Update
- Update of the Strategic Projects in the Corporate Business Plan 2022/23 2025/26
- Traffic Report Joel Terrace
- FIFA Women's World Cup
- Consideration of North Perth Planning Framework
- Council Member Decision Making Forward Agenda
- Proposal to hold Events at Leederville Oval

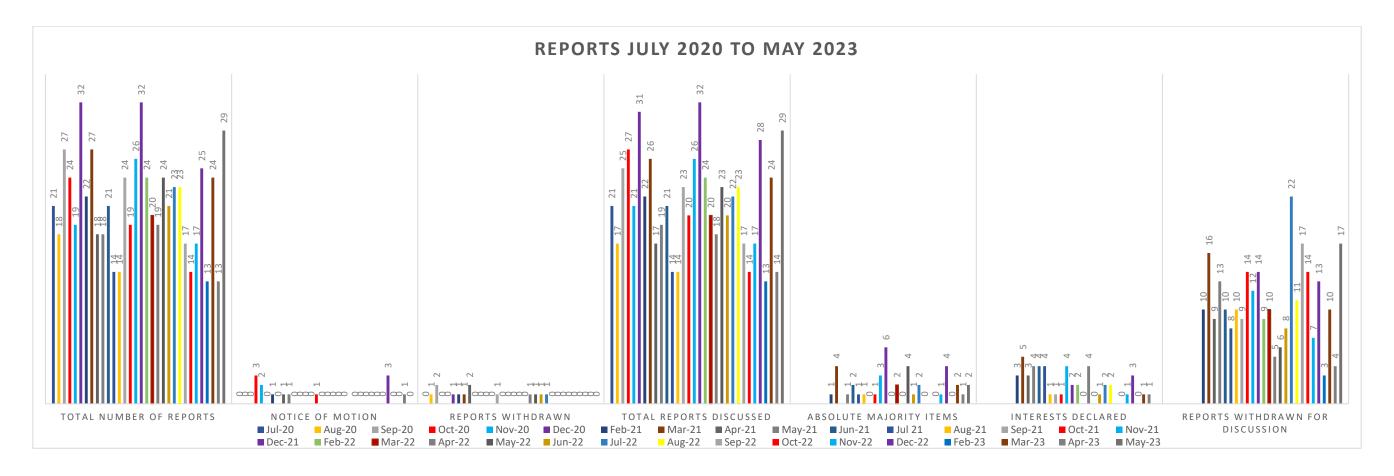
ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023

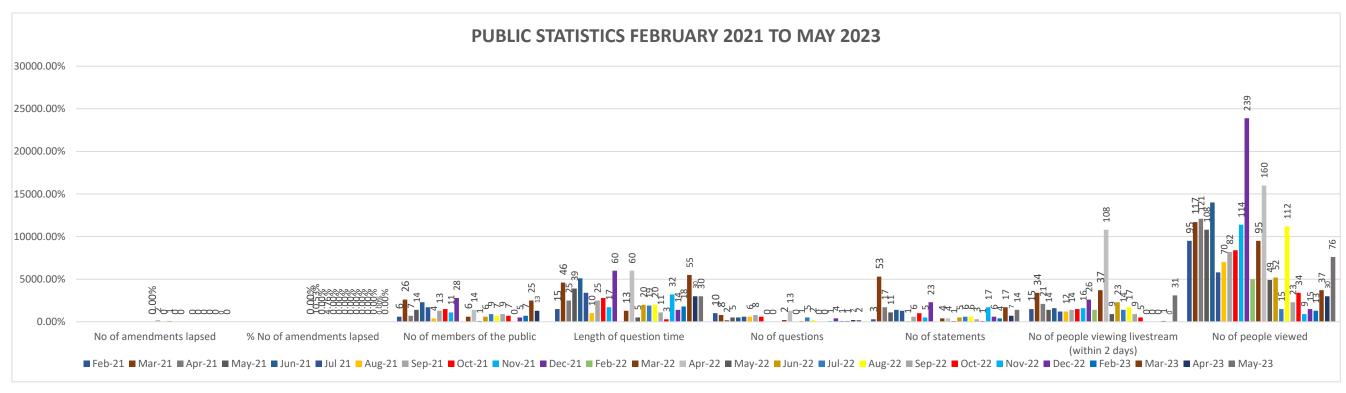
Council Meeting Statistics – May 2023



Item 12.4- Attachment 18

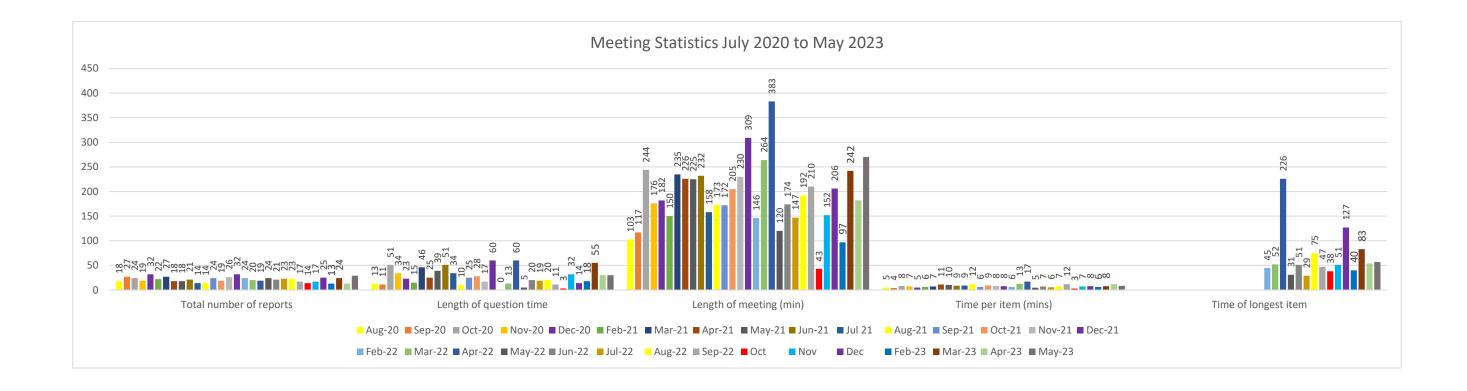
ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023





Item 12.4- Attachment 18

ORDINARY COUNCIL MEETING AGENDA 20 JUNE 2023



Item 12.4- Attachment 18



NOTES

Council Briefing 9 May 2023

Item 12.4- Attachment 19 Page 723

9 MAY 2023

Table of Contents

1	Declarat	ion of Opening / Acknowledgement of Country	4
2	Apologi	es / Members on Approved Leave of Absence	4
3	Public C	tuestion Time and Receiving of Public Statements	5
4	Declarat	ions of Interest	9
	5.8	Advertising of New Policy - West Perth Planning Framework	10
	6.1	Response to Petition – Alma/Leake Intersection Diagonal Diversion	11
	5.7	Advertising of New Policy - North Claisebrook Planning Framework	12
	5.3	No. 12 Brookman Street (Lots: 69 and 90; Plan: 4576) - Proposed Alterations and Additions to Single House	13
	5.2	Nos. 334-336 (Lots: 4 & 5, D/P: 1304) Beaufort Street, Perth - Proposed Alterations and Additions to Shop (Roller Shutters) (Unauthorised Existing Development)	15
	5.4	Request for Proposals for Redevelopment of Leederville Carparks	17
	5.5	RFT PP249/2023 Mount Hawthorn Youth Skate Space	20
	5.1	No. 4 (Lot: 1; S/P: 24447) Primrose Street, Perth - Proposed Alterations and Additions to Grouped Dwelling	21
	5.6	Leederville Oval Precinct Master Plan	23
	5.9	City of Vincent Arts Plan - Approval to Advertise	24
	5.10	Thriving Places Strategy - Approval to Advertise	25
	5.11	Outcome of Advertising - Strategic Community Plan 2022 - 2032	26
	5.12	Outcomes of Advertising - Amendment No. 12 to Local Planning Scheme No. 2	27
	5.13	Extension of Leases to Child & Adolescent Health Service for Child Health Clinics	28
	5.14	Offers for Sale - No. 25 (Lot 93) Sydney Street, North Per	29
	5.5	RFT PP249/2023 Mount Hawthorn Youth Skate Space	30
	6.4	RFT IE224/2022 Provision of General Electrical Maintenance Services	31
	6.2	Proposed Residential Only Parking Restrictions, Harold Street, Mount Lawley - Results of Community Consultation	32
	6.3	Outcome of Advertising and Adoption of Amended Graffitti Control and Removal Policy 2.1.3	33
	6.4	RFT IE224/2022 Provision of General Electrical Maintenance Services	34
	6.5	Draft Bike Plan 2023-2028 Consultation	35
	7.1	Financial Statements as at 31 March 2023	36
	7.2	Authorisation of Expenditure for the Period 1 March 2023 to 31 March 2023	37
	7.3	Investment Report as at 31 March 2023	38
	7.4	Advertising of amended policy - Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country	39
	7.5	Differential Rating Strategy 2023/24	40
	8.1	Annual Review of Council Delegations [ABSOLUTE MAJORITY DECISION REQUIRED]	41
	8.2	Leederville Oval Sponsorship and Naming Rights	42
	8.3	Information Bulletin	43
9	Motions	of Which Previous Notice Has Been Given	44
10	Represe	ntation on Committees and Public Bodies	44

COU	JNCIL BRIEFING NOTES	9 MAY 2023
11	Confidential Items/Matters For Which the Meeting May be Closed	44
12	Closure	44

9 MAY 2023

NOTES OF CITY OF VINCENT COUNCIL BRIEFING HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE, 244 VINCENT STREET, LEEDERVILLE ON TUESDAY, 9 MAY 2023 AT 6.00PM

PRESENT: Mayor Emma Cole Presiding Member

Cr Susan Gontaszewski South Ward
Cr Alex Castle North Ward
Cr Dan Loden North Ward
Cr Ross loppolo South Ward
Cr Ron Alexander North Ward
Cr Suzanne Worner North Ward

IN ATTENDANCE: David MacLennan Chief Executive Officer

John Corbellini Executive Director Strategy &

Development

Paul Morrice A/Executive Director Infrastructure &

Environment

Karsen Reynolds A/Manager Development & Design
Tara Gloster Executive Manager Urban Design &

Strategic Projects

Luke McGuirk Manager Engineering (left at 8.38pm,

during Item 8.3)

Yvette Plimbley Manager Waste and Recycling

(electronically) (Left at 8.22 after Item 6.3)

Chris Dixon A/Manager Rangers Services (electronically) (left at 8.30pm)

Jayde Robbins Manager City Buildings & Asset Management (electronically) (left at

8.25pm)

Ian Mickle Cygnet West (Joined at 7.28pm for Item

5.4 only)

John Del Dosso Cygnet West (Joined at 7.28pm for Item

5.4 only)

Joslin Colli A/Executive Manager Corporate Strategy

& Governance

Wendy Barnard Council Liaison Officer

Public: Approximately 16 members of the public.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.03pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present."

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Cr Jonathan Hallett was an apology for this meeting.

Cr Ashley Wallace was an apology for this meeting.

9 MAY 2023

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

Jon Denaro of Fremantle - Item 5.8

- Stated he is the Chairman and spokesman of the Pickle District
- Stated that he is supportive of this document, but feels it does not have enough teeth, and does not fully support their aim of bringing more artists and activity into the area and continue to build the West End arts precinct, which is the only one in Western Australia
- Stated that he doesn't agree that developers should be able to build to 18 storeys and maybe negotiate some arts outcome. This needs to be drastically reduced to keep the cultural element in place
- Stated that the document should encourage real outcomes, for example negotiation for square metres, dedicated in perpetuity, so that it can be a legacy for the future

The Presiding Member, Emma Cole, thanked Mr Denaro for his comments and congratulated him on After Dark on Friday night, which was another amazing event and was extremely well attended.

Ashlee La Fontaine of North Perth - Item 6.1

- Stated that the proposed alternative fails to address traffic volume, with the justification to ensure neighbouring access roads are protected
- Queried if Council would consider a local area traffic management plan, focusing on reducing traffic volume, to ensure a better outcome for residents
- Mentioned that keeping local access roads off of Gerald Street is not the strategy preferred by
 residents in the impacted streets, nor the strategy documented by the City of Vincent. It is also not the
 case in other town centres. North Perth residents have expressed as a high priority, as part of the
 recent North Perth Town Centre Place Plan, that the City addresses rat running on local access roads
 adjacent to the town centre
- Stated that neighbouring town centres benefit from lower traffic volumes and are more likely to support additional treatments on their local and distributor roads
- Mentioned that community opposition to changes to the road network is predictable, expected initially
 and documented in many traffic management guidelines and this should have been accounted for
- Urged Council to consider the community's key concerns for improved consistency in safety and amenity across all cells within the City

The Presiding Member, Emma Cole, thanked Ms La Fontaine for her comments.

Trish Byrne of Perth - Item 5.7

- Spoke against the officer's recommendation, considers that further community consultation is required
- Stated that the process outlined on the Plan your Place Claisebrook webpage was not followed.
 The webpage states that "Once the framework is drafted, we will host more workshops and
 information sessions to confirm we heard what the community said." does not believe this process
 occurred
- Stated that there has been poor engagement. Important and potentially damaging decisions being led by a select few who were able to attend the worskhops
- Mentioned that there may have been confusion as to the importance of this document, as it was referred to as a Place Plan, Framework, Planning Policy and envisioning exercise in various correspondence
- Stated concerned about overly restrictive height limits, with significant changes to the maximum allowed height in some areas reduced by 30%, without due consideration for the consequences
- Mentioned that this has the potential to deliver sub opitmal design due to cost effectiveness, rather than quality

9 MAY 2023

The Presiding Member, Emma Cole, thanked Ms Byrne for her comments.

Carol Scafe of Perth - Item 5.3

- Spoke in support of the recommendation, as the proposal does not follow in the spirit of the Brookman/Moir Streets heritage and developments of this type will forever change the fabric of the precinct
- The modest scale, open space and lack of bulk of the exissting homes should be maintained and conserved to retain the character of the area

The Presiding Member, Emma Cole, thanked Ms Scafe for her comments.

Bliss Brosnan of Perth - Item 5.3

- Spoke in support of the recommendation
- Stated she is looking forward to defending the Design Guidelines

The Presiding Member, Emma Cole, thanked Ms Brosnan for her comments and advised she is happy to engage further regarding the Design Guidelines.

Anthony Hart of Perth - Item 5.2

Submitted comments in writing, which he spoke to.

- Mentioned that he is the applicant for the item
- Stated that the roller shutters do complement the existing building, only 5% of the building is glazed, and it is covered only at night. An overwhelming majority of the community respondents supported this view.
- Considers that transparent shutters would not complement the existing building, neither would bars, large security grilles or any of the other security options available
- Mentioned that the report states that roller shutters were installed due to several breakins, and the
 applicant is not supportive of removing the shutters and providing alternative security. This is
 misrepresentative, as significant levels of security measures are in place, including fully monitored
 alarm, night time cameras, security filmed window glass, toughened glass to automatic doors, motion
 sensor lighting, full PR motion sensors to all internal areas and much more. These have been
 communicated to the City
- Stated that transparent roller shutters are not in keeping with the character of the building, would not be aesthetically pleasing and is prone to damage and graffiti.
- Stated that the report states that the current roller shutters are not recessed in the building, disagrees
 with this
- Mentioned willing to compromise in order to have this application approved

The Presiding Member, Emma Cole, thanked Mr Hart for his comments. .

Written statement (separate attachments)

Please find attached my 'statement' attached. I fully understand that the level of content will make it unlikely that much of this can be addressed in the Council Briefing (if any), however I wanted the Council Members to have my responses to the council points, particularly in light of the fact that the recommendation from the City is to refuse my application. Please note - although the document itself is long (it will be easy for them to search for my comments. I just wanted to ensure they have this level of feedback/justification in order to make a balanced decision over the coming week. It's also important they have this, as if my application is unsuccessful, it will form part of the documentation I'll be presenting to the SAT in any 'appeal'.

9 MAY 2023

Michael Hernan of Perth - Item 5.2

- Queried if the Council plans to update the Built Form Policy to include guidelines regarding businesses within the activity corridor, or will Council insist that businesses adhere to guidelines not designed for that particular area and featuring completely different scope of community interaction and engagement?
- Queried if all businesses in that area be required to have their internal spaces lit in accordance with the Built Form Policy, as the Policy does not specify a time of day, and if this is with regard to interaction with the environment will the Council potentially compensate businesses for having their stores illuminated to 70%?
- Stated that the building does contain high value assets, as it is a service centre for the Police Force
 fleet of bicycles, which need to be secured at a different level than private assets would be. Requested
 that Council take this into account.

The Presiding Member, Emma Cole, thanked Mr Hernan for his comments

Hamza Hotat of Perth - Item 5.3

- Stated that he has been appointed by the owner of the property to create the design, as the current condition and size of the property does not satisfy their needs
- The design has changed significantly to address the City requirement and community concerns, as well as maintaining the heritage of the area, and has been assessed by the Heritage Council and approved
- The design meets sustainability and energy needs of the owners
- Stated that they have responded to the City's concerns and that should be taken into account

The Presiding Member, Emma Cole, thanked Mr Hotat for his comments and advised that the report says that the Heritage Council did not support the application, and she will ask the question during discussion on the item. She then reviewed the report and advised that the original application was not approved by the Heritage Council, but the revised application was. She apologised for the confusion.

Leon Firios of North Perth - Item 6.1

- Spoke in support of the recommendation
- Stated that despite all the publicity there are only 3 people in support of the diversion
- Urged Council to remove the diversion

The Presiding Member, Emma Cole, thanked Mr Firios for his comments and his advocacy.

Peter Eastwood of Perth - Item 5.7

- Spoke in support of the recommendation
- Stated that he owns property in the area and plans to develop in the near future
- Stated that the area at the moment has needles in gardens, theft from driveways, etc and is no comparison to North Perth
- Development of landscaping, better pedestrian and cycling access through the area and increased CCTV etc has his support

The Presiding Member, Emma Cole, thanked Mr Eastwood for his comments.

Pauline Holdaway of Perth - Item 5.7

- Spoke in support of framework
- Stated that there were a number of public meetings held and a public survey in case residents were unable to attend the meetings
- Stated that it is imperative that the framework is in place before the concrete batching plant expiry
 occurs, as if that is extended it will devastate the area, there will be no more investment in the
 redevelopment of the area

9 MAY 2023

Mentioned that the framework is a good reflection of what the community wants, certainly the safety
concerns, lighting and central areas of the public park have been addressed. There are certain areas
of concern, such as the helicopters landing at the hospital, but the compromise in the framework is a
good one

The Presiding Member, Emma Cole, thanked Ms Holdaway for her comments

The following statements were submitted in writing prior to the meeting:

Tom Goode of Mt Lawley - Item 5.7

While applauding the planners approach to the removal of the concrete batching plants, I am concerned that the planning approach is ignoring some of the changes that are happening in the northern part of the north Claisebrook precinct.

Administration have provided the responses below:

1. There is a multi-story building under construction on railway land at the eastern end of Harold street. The planners appear unaware of this or any impact it might have.

The Public Transport Authority (PTA) building and its impacts were considered in the context report that informed the preparation of the draft NCPF (North Claisebrook Planning Framework). Being located within the rail reserve (under the management of the PTA), the City does not determine the height or scale of development in this area. The intention of the draft NCPF and the suburban frame sub-precinct is to maintain the character and dwelling diversity of the northern part of the precinct whilst providing built form controls that enable a transition to medium density development.

The precinct should not be considered as one area as Summers Street divides the area. Note there is no direct vehicular access onto Summers Street from the northern end.

The comment is noted. The intention of the inclusion of the area north of Summers Street was to apply development controls to this area that would ensure the character and dwelling diversity was maintained, and to allow the area to be considered as part of future changes to development provisions as the greater Claisebrook area develops. Whilst vehicle connectivity between the north and south of Summers Street is limited, pedestrian and cyclist connectivity is strong. Amenities and public transport links south of Summers Street service the whole precinct.

3. The map used is misleading as it does not show road closures.

This comment is noted. The maps used in Part 02 Context aim to show a snapshot of the existing conditions within North Claisebrook. The maps used elsewhere in the draft NCPF aim to show the location of future private realm development controls and public realm improvements.

4. Planning must include a controlled exit for traffic wishing to turn right onto Lord Street from at least one of the streets north of Summers St.

The City anticipates that a precinct wide transport impact assessment (TIA) can inform required modifications to the local road network and will be advocated for by the City as part of Action 5.6.3 Seek funding opportunities from the Perth Parking Levy.

David Stevens of North Perth - Item 5.5

The March 2023 general meeting minutes mentioned Mount Hawthorn Skate Park Project will commence this financial year. No update was provided in the April 2023 general meeting minutes. Can you please provide an update on the project including whether a construction contract has been awarded, and proposed the construction schedule?

Administration have provided the below response:

The tender submission of Skate Sculpture for Tender PP249/2023 Mount Hawthorn Youth Skate Space (Design and Construct) is being considered by Council at its Meeting on 16 May. Pending this Council decision, the design will commence in May with construction due to be completed at the end of 2023. Further information will be announced once the contract is awarded.

9 MAY 2023

Andrew Kailis of West Perth - Item 5.8

As a local resident, volunteer, and business owner in the WPPF area I would like to state that the Senior Strategic Planner did an incredible job putting this document together.

She was engaging and had a high level of understanding of the needs from both sides of the fence. I am sure with valuable input from our Place Planner.

There being no further speakers, Public Question Time closed at approximately 6.30pm.

4 DECLARATIONS OF INTEREST

- 4.1 Cr Ross Ioppolo declared an impartiality interest in Item 5.6 Leederville Oval Precinct Master Plan. The extent of his interest is that his daughter attends Leederville Early Childhood Centre.
- 4.2 Cr Alex Castle declared an impartiality interest in Item 5.1 No. 4 (Lot: 1; S/P: 24447) Primrose Street, Perth Proposed Alterations and Additions to Grouped Dwelling. The extent of her interest is that she is friends with one of the architects employed by Chindarsi Associates, who prepared some of the papers for the report.
- 4.3 Cr Dan Loden declared an impartiality interest in Item 5.6 Leederville Oval Precinct Master Plan. The extent of his interest is that his son attends Leederville Early Childhood Centre.
- 4.4 Mayor Cole declared an impartiality interest in Item 5.4 Request for Proposals for Redevelopment of Leederville Carparks. The extent of her interest is that one of the sub-consultants to one of the proposals is someone I know professional and personally but she has not discussed or engaged with him or any of the proponents in relation to the item.

9 MAY 2023

5.8 ADVERTISING OF NEW POLICY - WEST PERTH PLANNING FRAMEWORK

Attachments:

- Draft West Perth Planning Framework
- 2. Survey Submissions

RECOMMENDATION:

That Council PREPARES Local Planning Framework: West Perth as at Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

MAYOR COLE:

Why is it not the Pickle District Planning Framework?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The title has been updated to the Pickle District Planning Framework.

MAYOR COLE:

Can we include reference to Pickle Park?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

This has been included within the map on page 27 of the framework.

MAYOR COLE:

Is the acceptable height too high to achieve the community benefit?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

Administration will include a question in the community consultation to investigate this, giving different alternative options to achieve community benefit while still achieving the desired heights viably.

CR LODEN:

Can the wording for #3 of the development incentives for community benefit include specific sqm and increase the time for the lease? What is the consequence of providing this in perpetuity?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

#3 of the development incentives for community benefit now requires a minimum lease period of 10 years. This is to allow suitable time for a business to establish themselves.

To ensure this space continues to support the creative art industry, the framework stipulates the space must continue to operate as a space that services the creative arts industry.

As part of the Making Space for Culture Report, Administration asked business within the creative arts industry what size spaces they required to operate their businesses. A variety of sizes were requested which is reflected within #3 of the development incentives for community benefit clause.

9 MAY 2023

6.1 RESPONSE TO PETITION – ALMA/LEAKE INTERSECTION DIAGONAL DIVERSION

Attachments: 1. Petition - Diagonal Diversion - Confidential

RECOMMENDATION:

That Council:

- APPROVES the discontinuance of the diagonal diversion trial at the intersection of Alma Road and Leake Street, North Perth; and
- 2. APPROVES the installation of a 4-way raised plateau at the above intersection in the current financial year.

MAYOR COLE:

Can we Include the Flow Diagrams and traffic speeds before and after?

MANAGER ENGINEERING:

They have been included within the report.

CR LODEN:

Can the report include that the 4-way plateau will not stop through traffic such as heavy vehicles.

MANAGER ENGINEERING:

They have been included within the report.

CR LODEN:

Foreshadow an amendment to delete Item 2. Reason: invested in significant raised plateau to address speed need to address volume; include traffic speed prior to plateau vs after implemented

MANAGER ENGINEERING:

Noted

CR IOPPOLO:

Can we sort through the detail of the Petition and find out how many people live locally on adjacent streets who are against the diagonal diversion.

MANAGER ENGINEERING:

They have been included within the report.

9 MAY 2023

5.7 ADVERTISING OF NEW POLICY - NORTH CLAISEBROOK PLANNING FRAMEWORK

Attachments:

- 1. Draft North Claisebrook Planning Framework
- 2. Survey Submissions

RECOMMENDATION

That Council PREPARES Local Planning Framework: North Claisebrook as at Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

MAYOR COLE:

Can we better differentiate colours on the land use map for consultation?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

These colours have been updated to be more contrasted.

MAYOR COLE:

What is the reasoning for the height of 6 storeys on the transit corridor?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

A height of 6 storeys was chosen as to aid in the transition to the lower height sub precincts of the Village (4 storeys) and Suburban Frames (4 & 3 Storeys). Community benefit provisions originally did not apply to the Transit Corridor sub-precinct. In light of the comments at the Council Briefing, developments in the Transit Corridor sub-precinct can now go to a maximum height of 8 storeys subject to meeting the criteria for community benefit as well as meeting the minimum lot size requirements.

9 MAY 2023

5.3 NO. 12 BROOKMAN STREET (LOTS: 69 AND 90; PLAN: 4576) - PROPOSED ALTERATIONS AND ADDITIONS TO SINGLE HOUSE

Ward: South

Attachments: 1. Consultation and Location Plan

2. Development Plans

3. Heritage Impact Statement

4. Perspectives

5. Summary of Submissions - Applicant Response

6. Summary of Submissions - Administration Response

7. 22 July 2022 Plans

8. 24 November 2022 Plans

9. Overshadowing Analysis

10. Public Domain View

11. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, REFUSES the application for Alterations and Additions to Single House at No. 12 (Lots: 69 and 90; P: 4576) Brookman Street, Perth in accordance with the plans shown in Attachment 2 with the associated determination advice notes in Attachment 11, for the following reasons:

- 1. The proposed provision of open space does not satisfy the Design Principles of Clause 5.1.4 of State Planning Policy 7.3: Residential Design Codes Volume 1, the development considerations of the City of Vincent Planning and Building Policy Manual Appendix 6 Brookman and Moir Streets Development Guidelines, and performance criteria of Policy No. 7.6.1 Heritage Management Development Guidelines for Heritage and Adjacent Properties, for the following reasons:
 - 1.1 The building footprint of the additions would result in building bulk on the site that is inconsistent with the expectations of the R25 density code and the modest scale of the Brookman and Moir Streets Precinct; and
 - 1.2 The building footprint and scale would not be compatible with or respectful of the adjoining properties and wider precinct;
- 2. The proposed solar access to adjoining sites does not satisfy the Design Principles of Clause 5.4.2 of State Planning Policy 7.3: Residential Design Codes – Volume 1 or objectives of the Brookman and Moir Streets Development Guidelines because the shadow from the additions would adversely impact the amenity of the adjoining property by restricting existing solar access to an outdoor living area;
- 3. The demolition of the rear water closet does not satisfy the development controls of the City of Vincent Planning and Building Policy Manual Appendix No. 6 Brookman and Moir Streets Development Guidelines because it has not been demonstrated that it would not adversely impact the cultural heritage significance associated with the heritage place, through the removal of development which represents an original component of the subdivision of the Brookman and Moir Streets Precinct:
- 4. The scale, form and architectural detailing of the proposed two storey addition would not satisfy the objectives of the City of Vincent Planning and Building Policy Manual Appendix No. 6 Brookman and Moir Streets Development Guidelines, objectives of City of Vincent Policy No. 7.6.1 Heritage Management Development Guidelines for Heritage and Adjacent Properties or development principles of State Planning Policy 3.5 Historic Heritage Conservation. This is because it would not be respectful of, or compatible with, the heritage fabric of the subject site and adjoining properties, and would not appropriately interpret the heritage significance of the dwellings within the Brookman and Moir Streets Precinct with a high quality contemporary design;
- 5. As a result of the demolition and cumulative impact of building bulk, scale, appearance and

9 MAY 2023

overshadowing from the proposed additions, for reasons 1 to 4, the development would:

- 5.1 adversely affect the cultural heritage significance of the subject site and broader Brookman and Moir Streets Heritage Precinct (Clause 67(2)(k), (I) (f) (g) and (x) of the Deemed Provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015);
- 5.2 not be compatible with the existing or desired character of the local area, as defined by the Brookman and Moir Streets Development Guidelines (Clause 67(2)(g) and (m) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015)*;
- 5.3 have an adverse and detrimental impact on the amenity of the adjoining property and character of the locality in accordance with Clause 67(n) of the Deemed Provisions in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and
- 5.4 not enhance the amenity and character of the existing neighbourhood and is not compatible with the established area in accordance with the objectives of the Residential Zone under Local Planning Scheme No. 2.

NO QUESTIONS

9 MAY 2023

5.2 NOS. 334-336 (LOTS: 4 & 5, D/P: 1304) BEAUFORT STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO SHOP (ROLLER SHUTTERS) (UNAUTHORISED EXISTING DEVELOPMENT)

Ward: South

Attachments: 1. Consultation and Location Plan

- 2. Development Plans
- 3. Applicant Justification
- 4. Summary of Submissions Applicant's Response
- 5. Summary of Submissions Administration's Response
- 6. Determination Advice Notes

RECOMMENDATION:

That Council:

- In accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, REFUSES the application for proposed Alterations and Additions to Shop (Roller Shutters) (Unauthorised Existing Development) at Nos. 334-336 (Lots: 4 & 5; D/P: 1304) Beaufort Street, Perth, in accordance with the plans provided in Attachment 2, for the following reasons:
 - 1.1 The development does not satisfy the objectives of the Commercial zone under Clause 16 of the City's Local Planning Scheme No. 2, as the roller shutters are incompatible with the design of facades within the streetscape. This is as a result of the roller shutters providing for reduced activation to the street frontage;
 - 1.2 The development does not satisfy the Policy Objectives of the City's Policy No. 7.1.1 Built Form, as:
 - 1.2.1 The development does not contribute to public spaces, maximise street level interest, interaction between inside and outside, or minimise blank facades; and
 - 1.2.2 As a result of the roller shutters, the use does not provide for a visual connection with the adjoining public spaces and does not adhere to the performance criteria of the Western Australian Planning Commissions, Designing Out Crime Planning Guidelines:
 - 1.3 The development does not satisfy the Element Objectives of Clause 1.13 Façade Design and Clause 1.4 Adaptive Reuse of the City's Policy No. 7.1.1 Built Form as:
 - 1.3.1 The appearance of the roller shutters as a security measure adversely impacts on and does not reflect the character of the local area or complement the existing building; and
 - 1.3.2 The roller shutters reduce activation provided to the street frontage, which reduces visibility of the internal use from the street;
 - 1.4 As a consequence of the adverse appearance of the roller shutter addition and subsequent reduced street surveillance, the proposed development:
 - 1.4.1 Is not compatible nor complimentary to the area in which it is located (Clause 67(2)(m) of the Deemed Provisions in Schedule 2 of the *Planning and Development* (Local Planning Schemes) Regulations 2015); and
 - 1.4.2 Would detract from the amenity and character of the locality and would set an undesirable precedence (Clause 67(2)(n)(ii) and (iii) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes)*Regulations 2015); and
- 2. INSTRUCTS the applicant, within 28 days from the issuing of the notice of determination, to

9 MAY 2023

remove the roller shutters from the building façade and the affected areas of the façade made good, to the satisfaction of the City.

NO QUESTIONS

At 7:20 pm, Cr Dan Loden left the meeting.

At 7:21 pm, Cr Dan Loden returned to the meeting.

9 MAY 2023

5.4 REQUEST FOR PROPOSALS FOR REDEVELOPMENT OF LEEDERVILLE CARPARKS

Attachments:

- 1. Redevelopment Proposals Selection Criteria
- 2. Stage 1 Submission 1 Confidential
- 3. Stage 1 Submission 2 Confidential
- 4. Stage 1 Submission 3 Confidential
- 5. Stage 2 Request for Detailed Proposals
- 6. Stage 2 Submission 1 Confidential
- 7. Stage 2 Submission 2 Confidential
- 8. Stage 2 Submission 3 Confidential
- 9. Redevelopment Proposals Evaluation Worksheet Confidential
- 10. The Avenue and Frame Court Carpark Land Valuation Confidential
- 11. Redevelopment Proposals Commercial Assessment Confidential
- 12. Redevelopment Proposals Commercial Assessment Summary Following Valuation Confidential
- 13. Redevelopment Proposals Commercial Review Confidential
- 14. Risk Assessment Workshop Report Confidential
- 15. Redevelopment Proposals Preliminary Statutory Planning Assessment Confidential

RECOMMENDATION

That Council:

- 1. NOTES the evaluation outcome for the Stage 2 Request for Detailed Proposals, relating to The Avenue and Frame Court Car Parks, Leederville;
- 2. ENDORSES the proposal as outlined in Attachments 3 and 7, as the preferred proposal;
- 3. REQUESTS the Chief Executive Officer to progress development of a Heads of Agreement with the preferred proponent in relation to their proposal, as outlined in Attachments 3 and 7, provided that the Heads of Agreement:
 - 3.1 Is not a binding agreement to sell or undertake any redevelopment of the land;
 - 3.2 Contains a binding acknowledgement by the proponent as to the City's obligations under sections 3.58 and 3.59 of the Local Government Act that must be complied with before the City can agree to proceed with any major land transaction;
 - 3.3 Addresses the risks outlined in the Redevelopment Proposals Commercial Assessment, included in Attachment 11;
 - 3.4 Addresses point 1 in the conclusion of the PwC Leederville Expression of Interest: Commercial Review included in Attachment 13:
 - 3.5 Addresses the findings of the Redevelopment Proposals Preliminary Statutory Planning Assessment, included at Attachment 15; and
 - 3.6 States that the City of Vincent would have the first right of refusal for the management of the public car park(s);
- 4. REQUESTS the Chief Executive Officer prepare a Business Plan under sections 3.58 and 3.59 of the *Local Government Act 1995* in relation to the proposal outlined in Attachments 3 and 7, that addresses the:
 - 4.1 risks outlined in the Redevelopment Proposals Commercial Assessment, included in Attachment 11:
 - 4.2 points in the conclusion of the PwC Leederville Expression of Interest: Commercial Review included in Attachment 13; and
 - 4.3 Risks and Opportunities set out in the Risk Assessment Workshop Report, included in

9 MAY 2023

Attachment 14; and

 NOTES that the Heads of Agreement, along with a Business Plan, would be presented to Council for approval to invite and consider public submissions on that Business Plan before Council then considers whether to enter into a major land transaction under sections 3.58 and 3.59 of the Local Government Act 1995.

At 7.28pm the livestream was stopped to discuss the confidential attachment.

All staff present left the meeting, the staff attending electronically were put in the waiting room.

CR IOPPOLO:

Can I please have the Probity Officers advice on what would happen if there were modifications to the Leederville Precinct Structure Plan? How would this impact the process?

EXECUTIVE MANAGER STRATEGIC PROJECTS & URBAN DESIGN:

As provided by Kevin Donnelly, Stantons:

The principal consideration would relate to the materiality of the modification. If it was significant and would have an impact on the capacity of the Preferred Proponent to deliver the project as proposed and accepted by Council, then it would be quite possible that process would need to be either terminated or put on hold until all proponents were given the opportunity to consider the impact of the modifications on their proposals. If the modification was minor and did not have an impact on the plans that have been presented to Council, along with the financial justification, then the amendment would be unlikely to be material and would probably not force a change to the process.

If much greater in scope, then it would be likely to be regarded as a material change and would force the City to reconsider the entire process, with the potential outcome that the existing process would need to be terminated and a decision taken as to going back to the market based on the revised structure plan.

CR IOPPOLO:

If The Avenue and Frame Court car parks were sold together would the valuation change?

EXECUTIVE MANAGER STRATEGIC PROJECTS & URBAN DESIGN:

The valuer has confirmed that due to the demand for these sites being significant, the valuation would remain the same if sold separately or together.

9 MAY 2023

CONFIDENTIAL RESPONSE PROVIDED SEPARATELY

At 8:05 pm, Cr Dan Loden left the meeting. At 8:06 pm, Cr Dan Loden returned to the meeting.

At 8.06pm the Cygnet West representatives left the meeting and did not return.

At 8.06pm the livestream resumed.

9 MAY 2023

5.5 RFT PP249/2023 MOUNT HAWTHORN YOUTH SKATE SPACE

Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council:

- NOTES the outcome of the evaluation process for Tender PP249/2023 Mount Hawthorn Youth Skate Space (Design and Construct); and
- 2. ACCEPTS the tender submission of Skate Sculpture for Tender PP249/2023 Mount Hawthorn Youth Skate Space (Design and Construct).

NO QUESTIONS

Cr Loden advised that he had questions about the confidential attachment, but the Presiding Member advised that , as we had just been in confidential session, the other items would be discussed first.

9 MAY 2023

5.1 NO. 4 (LOT: 1; S/P: 24447) PRIMROSE STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO GROUPED DWELLING

Ward: South

Attachments: 1. Consultation and Location Map

- 2. Development Plans
- 3. Applicant Justification
- 4. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for and Alterations and Additions to Grouped Dwelling at No. 4 (Lot: 1; S/P: 24447) Primrose Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

1. Development Plans

This approval is for Alterations and Additions to a Grouped Dwelling as shown on the approved plans dated 29 March 2023 and 21 April 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive, to the satisfaction of the City;

3. Colour and Materials

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, to the satisfaction of the City;

4. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve:

5. Landscaping

- 5.1 Prior to use of the approved development, all landscaping works shall be undertaken in accordance with the approved plans dated 29 March 2023 and 21 April 2023, to the satisfaction of the City;
- 5.2 Prior to use of the approved terraces, the planter boxes shall be installed to the satisfaction of the City. The terrace planter boxes shall not be removed unless further approval of the City is obtained; and
- 5.3 The landscaping installed to the planter boxes to the eastern edge of Terrace 1 shall be to a minimum height of 1.6 metres above the finished floor level to ensure compliance with the visual privacy requirements of the Residential Design Codes and thereafter maintained, to the satisfaction of the City; and

Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and are to comply in all respects with the visual privacy requirements of the Residential Design Codes, to the satisfaction of

9 MAY 2023

the City.

NO QUESTIONS

At 8.08pm the A/Manager Development & Design left the meeting and did not return.

9 MAY 2023

5.6 LEEDERVILLE OVAL PRECINCT MASTER PLAN

Attachments: 1. Leederville Oval Precinct Master Plan - Project Plan and Timeline

RECOMMENDATION:

That Council:

- APPROVES the inclusion of the Leederville Oval Precinct Master Plan as a Strategic Project, within the 2023/24 – 2026/27 Corporate Business Plan; and
- 2. NOTES the Project Plan and Timeline, as at Attachment 1.

At 8.09pm Executive Director Strategy & Development left the meeting. At 8.11pm Executive Director Strategy & Development returned to the meeting.

MAYOR COLE:

Name Leederville Oval Precinct Master Plan, would it be better described as Leederville Oval Civic Precinct Master Plan?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The title has been updated in the report and attachment.

MAYOR COLE:

Can we strengthen reference to engaging external stakeholders?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

This reference has been added.

MAYOR COLE:

Should we reference implementation when the plan is not about implementation?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

Reference to implementation has been removed.

9 MAY 2023

5.9 CITY OF VINCENT ARTS PLAN - APPROVAL TO ADVERTISE

1. Arts Development Action Plan 2018-2020 Review Attachments:

- Stakeholder Engagement Findings Report June 2022 Draft Arts Plan 2023-2028 2.
- 3.

RECOMMENDATION:

That Council APPROVES the draft Arts Plan 2023-2028, at Attachment 3, for the purpose of advertising.

NO QUESTIONS

9 MAY 2023

5.10 THRIVING PLACES STRATEGY - APPROVAL TO ADVERTISE

Attachments: 1. Draft Thriving Places Strategy for Advertising

RECOMMENDATION:

That Council APPROVES draft Thriving Places Strategy 2023-2028 for the purpose of advertising.

NO QUESTIONS

9 MAY 2023

5.11 **OUTCOME OF ADVERTISING - STRATEGIC COMMUNITY PLAN 2022 - 2032**

Attachments: 1. Strategic Community Plan 2022 - 2032

- Engagement Summary and Verbatim Comments Strategic Community Plan 2022 2032 Marked-up 2.
- 3.

RECOMMENDATION:

That Council ADOPTS the Strategic Community Plan 2022 – 2032 at Attachment 1.

NO QUESTIONS

9 MAY 2023

5.12 OUTCOMES OF ADVERTISING - AMENDMENT NO. 12 TO LOCAL PLANNING SCHEME NO. 2

Attachments:

- Form 2A Amendment No. 12 to Local Planning Scheme No. 2 Permissibility of Service stations
- 2. Summary of Submissions Amendment No. 12 (Service Stations)

RECOMMENDATION:

That Council:

- CONSIDERS the submissions and Administrations response to the submissions pursuant to Part 5, Division 3, Regulation 50 of the *Planning and Development (Local Planning Schemes)* Regulations 2015;
- 2. SUPPORTS Amendment 12 to Local Planning Scheme No. 2 without modification, pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations* 2015, included in Attachment 1; and
- 3. FORWARDS all relevant information in accordance with Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015* to the Western Australian Planning Commission for Approval.

NO QUESTIONS:		

9 MAY 2023

5.13 EXTENSION OF LEASES TO CHILD & ADOLESCENT HEALTH SERVICE FOR CHILD HEALTH CLINICS

Attachments: N

RECOMMENDATION:

That Council:

- 1. APPROVES an extension to Child and Adolescent Health Service of the Leases for:
 - 1.1 Loftus Child Health Clinic located at portion of No. 99 (Lot 501) Loftus Street, Leederville;
 - 1.2 Mount Hawthorn Child Health Clinic located at portion of No. 197 (Lot 274) Scarborough Beach Road, Mount Hawthorn; and
 - 1.3 Highgate Child Health Clinic located at 84 (lot 150) Harold St, Mount Lawley;

commencing on 1 July 2023 and expiring on 30 June 2028;

- 2. SUBJECT to final satisfactory negotiations carried out by the Chief Executive Officer, AUTHORISES the Chief Executive Officer to carry out final negotiations and execution of the Deeds of Extension of Lease in accordance with the Execution of Documents Policy; and
- 3. NOTES that the North Perth Child Health Clinic has ceased its operations at 20 (Lot 4) View Street, North Perth as of 1 May 2023 and a future report will be presented for Council to consider tenancy arrangements of the site.

NO QUESTION	S:
-------------	----

9 MAY 2023

5.14 OFFERS FOR SALE - NO. 25 (LOT 93) SYDNEY STREET, NORTH PER

This report will be presented to the Council Meeting on 16 May 2023.

NO QUESTIONS

9 MAY 2023

At 7.35pm the Presiding Member decided to go behind closed doors to discuss the confidential attachments for Items 5.5 and 6.4, and the livestream was stopped.

5.5 RFT PP249/2023 MOUNT HAWTHORN YOUTH SKATE SPACE

Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council:

- NOTES the outcome of the evaluation process for Tender PP249/2023 Mount Hawthorn Youth Skate Space (Design and Construct); and
- 2. ACCEPTS the tender submission of Skate Sculpture for Tender PP249/2023 Mount Hawthorn Youth Skate Space (Design and Construct).

NO QUESTIONS

9 MAY 2023

6.4 RFT IE224/2022 PROVISION OF GENERAL ELECTRICAL MAINTENANCE SERVICES

Attachments: 1. Evaluation Worksheet IE224-2022 - Confidential

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE224/2022 Provision of General Electrical Maintenance Services; and
- 2. ACCEPTS the tender submission of EOS Electrical for Portion A of Tender IE224/2022 Electrical maintenance services to all City of Vincent owned and managed buildings and parks, except Beatty Park Leisure Centre; and
- 3. ACCEPTS the tender submission of Rosevale Fire & Electrical for Portion B of Tender IE224/2022 Electrical maintenance services to the Beatty Park Leisure Centre.

NO QUESTIONS

At 7.40pm the livestream resumed.

9 MAY 2023

6.2 PROPOSED RESIDENTIAL ONLY PARKING RESTRICTIONS, HAROLD STREET, MOUNT LAWLEY - RESULTS OF COMMUNITY CONSULTATION

Attachments:

 Harold St Consultation submissions for resident only parking restriction on northern side of Harold Street, Mount Lawley

RECOMMENDATION:

That Council:

- 1. NOTES the comments received during the consultation period (Attachment 1);
- 2. APPROVES the introduction of resident only parking on the northern side of Harold Street, between Vincent Street and Beaufort Street, Mount Lawley; and
- 3. ADVISES consultation respondents and affected residents of its decision.

NO QUESTIONS

9 MAY 2023

OUTCOME OF ADVERTISING AND ADOPTION OF AMENDED GRAFFITTI CONTROL AND 6.3 **REMOVAL POLICY 2.1.3**

Attachments:

- 1.
- Graffiti Control and Removal Policy Community Feedback on Draft Graffiti Management Policy 2.
- **Draft Graffiti Management Policy with tracked changes** 3.
- **Draft Graffiti Management Policy final** 4.

RECOMMENDATION:

That Council ADOPTS the amended Graffiti Control and Removal Policy (to be re-named as Graffiti Management Policy) at Attachment 4.

NO QUESTIONS

9 MAY 2023

6.4 RFT IE224/2022 PROVISION OF GENERAL ELECTRICAL MAINTENANCE SERVICES

Attachments: 1. Evaluation Worksheet IE224-2022 - Confidential

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE224/2022 Provision of General Electrical Maintenance Services; and
- 2. ACCEPTS the tender submission of EOS Electrical for Portion A of Tender IE224/2022 Electrical maintenance services to all City of Vincent owned and managed buildings and parks, except Beatty Park Leisure Centre; and
- 3. ACCEPTS the tender submission of Rosevale Fire & Electrical for Portion B of Tender IE224/2022 Electrical maintenance services to the Beatty Park Leisure Centre.

NO QUESTIONS

9 MAY 2023

6.5 DRAFT BIKE PLAN 2023-2028 CONSULTATION

Attachments: 1. Draft CoV Bike Plan Rev1 05.04.23

2. Bike Plan 2023-2028 Online Survey

RECOMMENDATION:

That Council:

- RECEIVES the Draft Bike Plan 2023 2028 at Attachment 2; and
- AUTHORISES the Chief Executive Officer to provide 21 days local public notice of the Draft Bike Plan 2023 – 2028 for the purpose of public consultation.

At 8:26 pm, Cr Suzanne Worner left the meeting.

At 8:28 pm, Cr Suzanne Worner returned to the meeting.

MAYOR COLE:

Page 38 – Inclusion of the 40km/h to help achieve and promote cycling (safely)

MANAGER ENGINEERING:

Action Item# 1 on page 20 includes slower speeds (40km/h on all local roads).

MAYOR COLE:

How are we advocating on behaviour change such as women cyclists.

MANAGER ENGINEERING:

The Bike Plan 2023 -2028 on page 38 details behaviour change and the final draft will include wording on promoting Female cyclist/cycling.

CR GONTASZEWSKI:

How is Beaufort Street and Smith Street is being looked at within the bike plan. There was some previous agreement with DoT?

MANAGER ENGINEERING:

The Bike Plan identifies Beaufort Street within the Mt Lawley/Highgate Neighbourhood Plan on page 27. Action items 28 to 36 are listed on page 28 which includes items relating to Beaufort Street and also Smith Street, the details of which will be completed through review, design and planning by administration in implementation of these actions. There may be funding opportunities for future projects with DoT.

CR GONTASZEWSKI:

How are the North and South links being developed.

MANAGER ENGINEERING:

The DoT Long Term Cycle Network looks at the connections including North to South, East to West shown as Primary, Secondary and Local Routes, referred within the Bike Plan 2023 – 2028 on page 37. Action Items provide an overview on what is required to be developed, the review, design and planning will detail how these items are implemented.

CR LODEN

How are the details being investigated in areas such as Scarborough Beach Road and Oxford Street.

MANAGER ENGINEERING:

The Bike Plan identifies Scarborough Beach Road and the northern end of Oxford Street within the Mt Hawthorn Neighbourhood Plan on page 24. Action items 19 to 27 are listed on page 25 which includes items relating to Scarborough Beach Road and Oxford Street, the details of which will be completed through review, design and planning by administration in implementation of these actions.

9 MAY 2023

7.1 FINANCIAL STATEMENTS AS AT 31 MARCH 2023

Attachments: 1. Financial Statements as at 31 March 2023

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 31 March 2023 as shown in Attachment 1.

NO QUESTIONS

9 MAY 2023

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 MARCH 2023 TO 31 MARCH 2023

Attachments: 1. Payments by EFT and Payroll March 23

- 2.
- Payments by Cheque March 23 Payments by Direct Debit March 23 3.

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 March 2023 to 31 March 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll \$6,800,412.35 Cheques \$600.50 Direct debits, including credit cards \$130,433.91

Total payments for March 2023 \$6,931,446.76

NO QUESTIONS

9 MAY 2023

7.3 INVESTMENT REPORT AS AT 31 MARCH 2023

Attachments: 1. Investment Statistics as at 31 March 2023

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 31 March 2023 as detailed in Attachment 1.

NO QUESTIONS

9 MAY 2023

7.4 ADVERTISING OF AMENDED POLICY - RECOGNITION OF NOONGAR BOODJAR CULTURE AND HISTORY THROUGH WELCOME TO COUNTRY AND ACKNOWLEDGEMENT OF COUNTRY

Attachments:

- 1. Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country Marked Up Version
- 2. Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country Clean Version

RECOMMENDATION

That Council APPROVES the proposed amendments to the Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country Policy, at Attachment 1, for the purpose of community consultation.

NO	QUESTIONS	3
----	-----------	---

9 MAY 2023

7.5 DIFFERENTIAL RATING STRATEGY 2023/24

This report will be presented to the Council Meeting on 16 May 2023.

NO QUESTIONS

9 MAY 2023

8.1 ANNUAL REVIEW OF COUNCIL DELEGATIONS

Attachments: 1. Register of Council Delegations - Marked up for 2023 Review

RECOMMENDATION:

That Council:

- 1. NOTES the annual review of its delegations in accordance with Section 5.46(2) of the *Local Government Act* 1995, as outlined in this report; and
- DELEGATES BY ABSOLUTE MAJORITY the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

NO QUESTIONS

9 MAY 2023

8.2 LEEDERVILLE OVAL SPONSORSHIP AND NAMING RIGHTS

Attachments:

- 1. Leederville Oval Naming Rights Sponsorship Proposal Document (2022)
- 2. 21 Mar 2023 Playbookx Letter
- 3. Leederville Oval Map of Leased Areas
- 4. Sponsorship Agreement dated 27 July 2006 Medibank Private Limited Confidential

RECOMMENDATION:

That Council:

- APPROVES giving public notice and inviting submissions under the provisions of section 3.58(3) of the Local Government Act 1995 for the proposal by Sullivan Logistics for sponsorship and naming rights of Leederville Oval located at No. 246 (Lot 500) Vincent Street, Leederville;
- 2. If no submissions are received as a result of public notice period in Recommendation 1. above, AUTHORISES the:
 - 2.1 Chief Executive Officer to:
 - 2.1.1 prepare the relevant legal agreement to include the matters detailed in this report;
 - 2.1.2 negotiate the terms of the legal agreement;
 - 2.1.3 execute all documentation; and
 - 2.1.4 comply with all applicable legislation as required to give effect to the proposal in Recommendation 1; and
 - 2.2 Mayor and Chief Executive Officer to affix the common seal and execute the legal agreement in accordance with the Execution of Documents Policy; and
- 3. NOTES that if any submissions are received as a result of the public notice period in Recommendation 1. above, the Chief Executive Officer will provide the submissions to Council for consideration and determination whether to proceed with the proposal.

CR IOPPOLO:

Confirm which is the correct sponsorship figures - page 2 and page 3 is different.

A/EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Page 2 refers to the City's Naming Rights Sponsorship Proposal Document which sets out the City's preference for a minimum two year deal with third year option. The current proposal is seeking a three year deal with an option of further two years which is reflected in the proposed terms listed on page 3.

Manager Engineering left the meeting at 8.32pm and did not return.

9 MAY 2023

At 8.38pm Manager Engineering left the meeting and did not return.

8.3 INFORMATION BULLETIN

Attachments:

- 1. Unconfirmed Minutes of the Sustainability and Transport Advisory Group 30 March 2023
- 2. Accessible City Update
- 3. Statistics for Development Services Applications as at the end of March 2023
- 4. Register of Legal Action and Prosecutions Monthly Confidential
- Register of State Administrative Tribunal (SAT) Appeals Progress report as at 28 April 2023
- 6. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel Current
- 7. Register of Applications Referred to the Design Review Panel Current
- 8. Register of Petitions Progress Report April 2023
- 9. Register of Notices of Motion Progress Report April 2023
- 10. Register of Reports to be Actioned Progress Report April 2023
- 11. Council Workshop Items since 5 April 2023
- 12. Council Meeting Statistics
- 13. Council Briefing Notes 28 March 2023

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated May 2023.

CR GONTASZEWSKI:

Can I please confirm that the assessment of not being on track is to do with the preceding period but the commentary is in relation to the future?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

Yes, this is correct.

CR GONTASZEWSKI:

Would it be good to have another column for those targets that are not on track to indicate whether we feel we can make up the distance or whether we feel that the target actually is not going to be met?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The status tracking column has been expanded to provide an explanation when a target is not on track.

CR GONTASZEWSKI:

Can we get some more commentary around water usage?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The irrigation system at the administration building (scheme water) is due to be replaced next financial year. This is anticipated to save a large amount of water and should have a positive impact on reducing our overall scheme water use. An exact amount is difficult to determine.

CR GONTASZEWSKI:

How many electric vehicles if any we are getting this year?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

We have budgeted to purchase four electric vehicle sedans and one electric vehicle van this year (2022/2023). On back order we only have hybrid vehicles, not electric vehicles.

9 MAY 2023

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

12 CLOSURE

There being no further business the meeting closed at 8.39pm.

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

Nil

- 15 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES
- 16 URGENT BUSINESS

Nil

17 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

17.1 APPOINTMENT OF EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT - 2023

The Chief Executive Officer is of the opinion that this report is of a confidential nature as it contains information concerning:

Local Government Act 1995 - Section 5.23(2):

- (a) a matter affecting an employee or employees
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

LEGAL:

- 2.14 Confidential business
- (1) All business conducted by the Council at meetings (or any part of it) which are closed to members of the public is to be treated in accordance with the Local Government (Rules of Conduct) Regulations 2007.

Confidential reports are provided separately to Council Members, the Chief Executive Officer and Directors.

In accordance with the legislation, confidential reports are to be kept confidential until determined by the Council to be released for public information.

At the conclusion of these matters, the Council may wish to make some details available to the public.

18 CLOSURE