



**CITY OF VINCENT**

# **NOTES**

**Council Briefing**

**6 February 2024**

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**NOTES OF CITY OF VINCENT  
COUNCIL BRIEFING  
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 6 FEBRUARY 2024 AT 6.00PM**

<b>PRESENT:</b>	<p>Mayor Alison Xamon Cr Alex Castle Cr Ron Alexander Cr Suzanne Worner Cr Nicole Woolf Cr Jonathan Hallett Cr Ashley Wallace Cr Sophie Greer Cr Ashlee La Fontaine</p>	<p>Presiding Member North Ward North Ward North Ward North Ward South Ward South Ward South Ward (electronically) South Ward</p>
<b>IN ATTENDANCE:</b>	<p>David MacLennan Peter Varris</p> <p>Jay Naidoo</p> <p>Rhys Taylor Karsen Reynolds</p> <p>Joslin Colli</p> <p>Lisa Williams</p> <p>Mitchell Hoad</p> <p>Wendy Barnard</p>	<p>Chief Executive Officer Executive Director Infrastructure &amp; Environment A/Executive Director Strategy &amp; Development Chief Financial Officer A/Manager Development &amp; Design (left at 6:08pm after Item 5.7) Executive Manager Corporate Strategy &amp; Governance Executive Manager Communications &amp; Engagement A/Manager Strategic Planning &amp; Specialist Planner (left at 6:09pm after Item 5.7) Council Liaison Officer</p>

**Public:** There were no members of the public present.

## **1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.”

## **2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE**

Nil

## **3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**

There being no speakers or written public questions, Public Question Time closed at approximately 6:00pm.

## **4 DECLARATIONS OF INTEREST**

Cr Ashley Wallace declared a financial interest in relation to Item 5.5 Review of Local Planning Policies – Policy Nos. 7.6.1 – 7.6.9 – Heritage Management. The extent of his interest is that his residential home is included on the City’s Heritage List and this decision may impact the value of his property. He is not seeking approval to participate in the debate or to remain in Chambers or vote on the matter.

Cr Ashley Wallace declared a impartiality interest on Item 6.1 License to Minister for Education – Use of Birdwood Square by Highgate Primary School as he lives on Grant Street which is directly between Highgate Primary School and Birdwood Square.

## **REPORTS**

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate which items they wish to discuss and the following was advised:

<b>COUNCIL MEMBER</b>	<b>ITEMS TO BE DISCUSSED</b>
Cr Wallace	5.4, 5.7, 6.1 and 8.2
Cr Alexander	7.7
Cr Woolf	5.6

**ITEMS WITH DISCUSSION****5.4 NO. 25 (LOTS: 26 AND 122; PLAN: 4576) MOIR STREET, PERTH - ALTERATIONS AND ADDITIONS TO SINGLE HOUSE (UNAUTHORISED EXISTING DEVELOPMENT)****Ward:** South**Attachments:**

1. Consultation and Location Plan
2. Development Plans
3. Heritage Impact Statement
4. Determination Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme **APPROVES** the application for Alterations and Additions to Single House relating to Proposed Fence, and Existing Unauthorised Development including Demolition of Outbuilding and Front Fence; Relocation of Meter Box; and Removal of Tiles to Verandah and Replacement with Decking at No. 25 Moir Street, Mount Lawley (Lots: 26 and 122; Plan: 4576), as shown in Attachment 2, subject to the following conditions and advice notes included in Attachment 4:

1. This approval is for Alterations and Additions to Single House as shown on the approved plans dated 3 August 2023, 28 September 2023 and 8 November 2023 as follows:

1.1 Existing Unauthorised Development consisting of the following:

- a) Demolition of the painted sheet metal, timber and masonry outbuilding to the western lot boundary northwest boundary of the subject site and the right of way;
- b) Demolition of the existing masonry and timber front fence to the Moir Street elevation of the subject site;
- c) Relocation of the power meter box from the Moir Street façade to the south western elevation of the dwelling; and
- d) Removal of tiles from the front stairs and front verandah to the Moir Street elevation, and replacement with timber decking; and

1.2 Proposed Alterations and Additions to Single House consisting of the following:

- a) Front fence and landscaping to the Moir Street elevation of the subject site;

No other development forms part of this approval;

2. The fence to Moir Street shall not exceed a maximum height of 1.2 metres above the footpath level of Moir Street, as annotated on the approved plans, to the satisfaction of the City;
3. The planter box component of the fence to the Moir Street elevation of the subject site shall not exceed a height of 0.5 metres above the footpath level of Moir Street, as annotated on the approved plans, to the satisfaction of the City;
4. Prior to the lodgement of a building permit, a schedule providing detailed specifications of the colours of the fence to Moir Street, consistent with the annotations on the approved plans, must be submitted to, and approved by the City. The front fence shall be constructed in accordance with the approved schedule, to the satisfaction of the City; and
5. Within 28 days of the date of this determination, the meter box to the southwest elevation of the house shall be painted the same colour as the wall it is attached to so as to not be visually obtrusive, to the satisfaction of the City.

**CR WALLACE:**

Was a demolition permit issued for the removal of the outbuilding at the rear of the subject site?

**A/MANAGER DEVELOPMENT & DESIGN:**

*A Demolition Permit was not issued for the demolition of the outbuilding at the rear of the subject site. Upon review of the Building Regulations 2012 it has been determined that in accordance with Regulation 42 a Demolition Permit was not required for these outbuilding was a free-standing structure less than 40 square metres.*

**CR WALLACE:**

Do we usually undertake enforcement for demolition without a permit, and would we be seeking to do so in this instance?

**A/MANAGER DEVELOPMENT & DESIGN:**

*Although a Demolition Permit would not be required under the Building Act 2011, Development Approval under the Planning and Development Act 2005 is still required for the unauthorised works due to the subject sites heritage listing.*

*Where unauthorised works, including demolition, have been undertaken without Development Approval, Administration considers enforcement action in accordance with Section 2 the City's Development Compliance Enforcement Policy. Each matter is considered on its own merits.*

*The principles that guide the enforcement approach include but are not limited to:*

- *Providing a graduated and proportionate response, based on the severity of the alleged breach and any aggravating or mitigating circumstances;*
- *The prospects for the unauthorised development to be approved; and*
- *The prospects of conviction including availability of evidence.*

*In considering these principles, in this instance Administration has not undertaken enforcement for the demolition without an approval. This is because the applicant submitted an updated development application to include the unauthorised works and the landowners have been penalised by way of the Development Application fee being three-times the standard fee. This is in accordance with the Planning and Development Regulations 2009.*

*Further, the demolition undertaken as unauthorised works did not include structures that contribute to the cultural heritage significance of the place as outlined in the Statement of Significance. The unauthorised works were assessed by Administration as supportable under the planning framework, as detailed in the Officer report.*

**5.6 ADVERTISING OF NEW POLICY - HEALTHY FOOD AND DRINK POLICY**

- Attachments:
1. Draft Healthy Food and Drink Policy
  2. Policy Implementation Guide (Supporting Document)

**RECOMMENDATION:**

That Council **APPROVES** the proposed '*Healthy Food and Drink Policy*', at Attachment 1, for the purpose of community consultation.

**ADDITIONAL INFORMATION:**

*Specific examples have been removed from the 'unhealthy food and drink' definition in the draft Policy. The definition description does not change.*

*The unhealthy food and drink examples are best included in supporting documentation (guide and FAQs) to assist for Administration in implementing the Policy and that can be updated readily.*

**5.7 REQUEST TO EXCISE, SELL AND AMALGAMATE PORTION OF RESERVE 25675  
(ADJACENT TO NO. 404 BULWER STREET, WEST PERTH)**

- Attachments:**
1. Aerial and Indicative location of encroachment
  2. Site survey including area of encroachment

**RECOMMENDATION:**

That Council advises Department of Planning Lands and Heritage that it **SUPPORTS:**

1. The excise, sale and amalgamation of a portion of Reserve 25675 identified as Lot 802 on Deposited Plan 166938, Certificate of Title Volume LR3155 Folio 624 and known as Lot 802 Vincent Street, West Perth with the adjacent property known as No.404 (Lot 20) Bulwer Street, West Perth to the extent of encroachment; and
2. Relinquish of the existing management order and grant of a new management order over Reserve 25675 following the boundary realignment.

**CR WALLACE:**

What is the process to lift the management order if the Local Government does not support? Can DPLH proceed without the City's consent?

**EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:**

*The City has a management order over the reserve, the first step to consider the acquisition of the land requires the lifting of the management order. The DPLH requires confirmation from the Local Government as to its support or objection to the lifting of the management order. Should the local government not support the lifting of the management order, powers exist under S.50 of the Land Administration Act 1997 which would allow the Minister to intervene and withdraw a Management Order. It is unlikely that these would be used in this circumstance.*

**CR WALLACE:**

Information on how payment from resident to the City could occur as part of this process and what would be the appropriate payment?

**EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:**

*DPLH have advised that any proceeds from the sale of the encroached land would be returned to the Treasury.*

**CR WALLACE:**

Consequences if the Council did not agree to the request. What is the process if they want to install a new fence?

**EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:**

*Should the Council not grant consent to the lifting of the management order and the proponent wanted to proceed with installation of a new dividing fence this would need to be in line with the current property boundaries. For the reasons outlined in the report and with reference to **Attachment 2** site survey, due to the location of the dwelling and external fixtures installation of a fence on the current boundary alignment would present a number of challenges. These would need to be discussed in further detail with the applicant depending on the outcome of this matter.*

At 6:08pm A/Manager Development & Design left the meeting and did not return.

At 6:09pm A/Manager Strategic Planning & Specialist Planner left the meeting and did not return.



## 6.1 LICENCE TO MINISTER FOR EDUCATION – USE OF BIRDWOOD SQUARE BY HIGHGATE PRIMARY SCHOOL

- Attachments:
1. License Area – Birdwood Square
  2. Birdwood Square Licence – Annual Fee

### RECOMMENDATION:

#### That Council:

1. **APPROVES** the City granting a licence to Minister for Education for the use of Lot 123 on Diagram 12063 and known as 301 Beaufort Street, Perth by Highgate Primary School, as shown in Attachment 1, on the following key terms:
  - 1.1 **Term:** 10 years
  - 1.2 **Licence Area:** 19,249 m<sup>2</sup>
  - 1.3 **Licence fee:** \$19,013 per annum plus GST, indexed by CPI annually on 1 July
  - 1.4 **Permitted use:** Non-exclusive priority use for Highgate Primary School to use the Licence Area for sporting and recreational use
  - 1.5 **Authorised times of use:** Between 8.00 am to 4.00 pm on school days or such other times as agreed between the City and the Minister (or their representative)
  - 1.6 **Insurance:** Public liability insurance to a minimum value of \$20,000,000 (per claim)
  - 1.7 **Maintenance:** Highgate Primary School must ensure that the Licence Area is kept clean and free from rubbish after each use
  - 1.8 **Access** The City and public utilities may access the Licence Area at any time in connection with its respective services
2. **AUTHORISES** the Chief Executive Officer to negotiate the Licence Agreement with the Minister for Education and **NOTES** that the agreement will be executed in accordance with the Execution of Documents Policy.

#### **CR WALLACE:**

Declared that he has an impartiality interest as he lives on Grant Street which is directly between Highgate Primary School and Birdwood Square.

#### **CR WALLACE:**

What are the future plans for the school in regards to the development of the school land?

#### **EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The Department is considering interim options for the site until a new primary school provides relief.*

#### **CR LA FONTAINE:**

In relation to the cost allocation for cleaning of the toilet cubicles with new licence agreement, What is the current cost incurred by the City?

#### **EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*Confirmed no existing facility on the site. Detailed cleaning costs allocated to school during school hours is provided in attachment as well as cost of toilet consumables.*

**CR LA FONTAINE:**

Concerns have been raised about parking on Baker Ave, if there is a school carnival on the reserve can we look into a parking management plan being required?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*School carnivals already occur on Birdwood. Parking is available in Brisbane St and other residential streets. As school carnivals are held during the school day more parking is available as residents are at work. Rangers Services note no feedback on issues from parking during school carnivals has been received recently. No other schools are required to provide parking management plans for carnivals.*

**CR GREER:**

In relation to the design of the Facilities – bathrooms and changerooms – has there been any consideration in the plans for use by young children?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The facility is not a dedicated school facility for younger children. It been designed to meet Australian standards and cater for the community. The school was consulted on the design and is satisfied with it.*

**CR GREER:**

Has the school given any indication as to how the children will cross the road? Any upgrades/amendments required at Bulwer Street?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*There is a crossing guard before and after school. During school hours it is the school's responsibility and duty of care to effectively supervise school children accessing Birdwood for school activities. The City has asked for clarification on how the school plans to manage this. The City will continue to assess the need for a dedicated crossing on Bulwer Street based on traffic and pedestrian flow in the area.*

**CR WALLACE:**

The lease length is 10 years can you confirm what the department's plans are for the development of a new school and the impact on the current site?

Can you confirm if the Dept of Education have a masterplan for the future development and use of the site

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The Department of Education has advised that it is considering interim options for the site until a new primary school provides relief. It has further advised that the State Government has announced the preferred location for a new primary school is in East Perth. This school will provide relief to Highgate PS. No timeframes have been provided to date.*

**CR CASTLE:**

I am aware we have had similar agreements in place with other primary schools could these be included in the briefing notes as background?

Are the facilities on site at Highgate primary school available for public use outside of school hours?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The City is aware that schools use our green space in an ad hoc and casual approach. No formal agreements are in place for either government or private schools. Shared use agreements are commonplace with Department of Education on local government land especially in new suburbs or where public open space is at a premium.*

*The facilities at Highgate Primary School are not currently available for community use outside school hours, as what available space is limited, and consequently the reason for the request for a share use agreement.*

**CR WALLACE:**

Is there potential for reciprocal arrangement for the community to access the school site in recognition of our providing access to the reserve?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The Department has a Community Use of Public School Facilities policy. Refer to attached link <https://www.education.wa.edu.au/web/policies/-/community-use-of-public-school-facilities-policy> Interest from the community to access school facilities should be directed to the school.*

**CR WALLACE:**

In relation to the turf maintenance schedule and this being every 2 years, how far into the period is the City and what is the view of the current condition and whether we should adjust the frequency and incorporate this in the license?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The maintenance schedule has been based on current condition assessment and anticipated intensity of use. The schedule will be reviewed over time based on the actual impact of activating the reserve through increased use of space by community sporting groups and the school.*

**CR WALLACE:**

Information on where the grant came from, status of design and procurement and a picture of the design?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The new facility is partially funded by the State Government, through an election commitment from the Hon. John Carey MLA and more recently the City is formalising a funding contribution from the Department of Education WA. This project was captured in the CBP at line no.22*

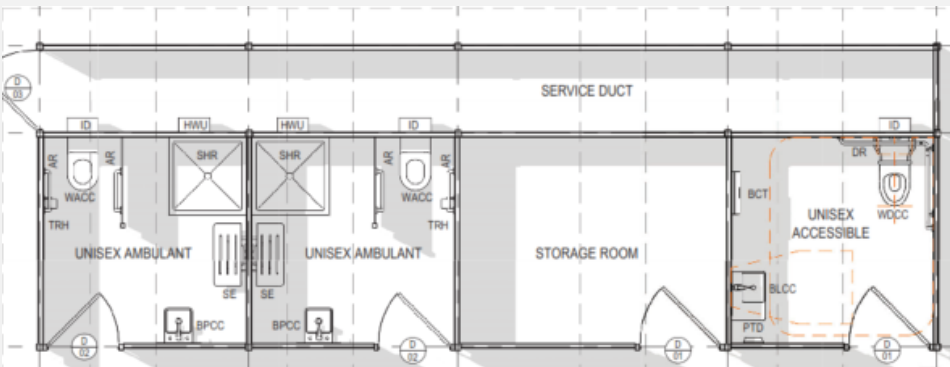
22	Public Open Space Strategy Implementation Plan	Birdwood Square – public toilets	Perth	Enhanced Environment	Renewal/ Upgrade	294,000				294,000
		Public Open Space Strategy Implementation	All	Enhanced Environment	New	30,000	30,600	31,200	31,800	123,600

*The public toilets were not referred to the City’s Design Review Panel. The site planning for the project has been internally designed by the City’s Landscape Architect with the facility planning based on similar recent developments (Banks Reserve) and in response to the requirements of the site users and available budget. The design is based on standard form and function to align with the Australian Standards and the scale of facility required to service passive users and lower-level sporting activities on the reserve.*

*The City has undertaken a Request for Tender process for the construction of the changerooms and toilets through the WALGA preferred supplier panel. As this was below the \$250,000 tender threshold the outcome of the tender was determined under Delegation. Cost for toilet block is \$201,245 and is due for delivery In April 2024 and installation by EOFY 2024.*

*The new facility includes;*

- 1 x unisex accessible toilet (UAT)
- 2 x unisex changeroom cubicles
- 1 x storage room



**CR WALLACE:**

Is it necessary to grant a license for the entire reserve or could we consider reducing to allow the remainder of the reserve to be available for the community? Could it be reduced?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*The Department is seeking to use the whole of the reserve. The licence is non-exclusive, and the public will be able to use it, reflecting the existing arrangements when sporting clubs access the City’s reserves.*

**CR HALLETT :**

Can we get some context around the policy setting that allows development on our land not requiring a decision of Council? Has it been through the DRP?

**EXECUTIVE MANAGER STRATEGY AND DEVELOPMENT**

*Public works on local government land are exempt from development approval. Appropriate design and procurement processes were followed to gain maximum benefit given financial and site constraints.*

*Broad information is provided to Council through Monthly Financial and Capital Works Program updates.*

**CR WALLACE:**

Additional annual cost of \$2000 for in-servicing– what frequency of collection, what volume does that provide for and how often are the bins collected?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*Currently serviced twice weekly. Will be increased to 3 times per week and additional cost is included in attachment 2.*

**CR GREER:**

With reference to the term of the licence being 10 years, is it a standard length of time?

**EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT**

*Dept of Education is a Category 4 tenant according to the Property Management Framework. Accordingly, as Category 4 tenants, they are entitled to an initial term of 10 years.*

*We are seeking clarification from the Department if this is a standard-length term for them and will advise prior to the meeting.*

**7.7 OUTCOME OF COMMUNITY CONSULTATION ON NAMING OF BANKS RESERVE**

- Attachments:**
- 1. Community Consultation on Naming of Banks Reserve - Summary of Submissions**
  - 2. Consultation timeline for Banks Reserve naming**

**RECOMMENDATION:**

That subject to the endorsement of the Boordiya Reference Group Council **APPROVES** the submission of an application to Landgate to rename Banks Reserve to Warndoolier.

**NO QUESTIONS**

**MAYOR XAMON:**

Noted that a workshop on community consultation would be beneficial.

**8.2 ADVERTISING OF NEW POLICY - PROPERTY INVESTMENT AND DISPOSAL POLICY**

Attachments: 1. Draft Policy Investment and Disposal Policy

**RECOMMENDATION**

That Council **APPROVES** the proposed Property Investment and Disposal Policy, at Attachment 1, for the purpose of community consultation.

**ADDITIONAL INFORMATION:**

Attachment 1 has been updated to remove the following, under 2.1 – *sale would not result in net loss of public open space*, which was included in error.

**CR WALLACE:**

The POS strategy includes the following action: prepare a POS land Acquisition strategy to provide POS in strategic locations where gaps have been identified within the network, can this policy include provisions around the acquisition of POS for this purpose?

**EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:**

*This policy is not intended to address the stated POS strategy action. This policy has been developed to provide general guidance on how to acquire and divest land within the City's property portfolio. The POS strategy prepared in 2018 is approaching review and the current actions will need to be considered in the context of strategies that have since been developed such as the Asset Management Strategy.*

**11.1 APPOINTMENT OF SUSTAINABILITY DESIGN REVIEW PANEL MEMBER**

- Attachments:**
- 1. Applications**
  - 2. Summary of Applicants**
  - 3. Interview Results**

**RECOMMENDATION:**

**That Council:**

- 3. APPOINTS Rhianna Waugh – Sustainability Specialist to the City’s Design Review Panel until 17 May 2024; and**
- 4. NOTES that:**
  - 4.1 The City’s Design Review Panel term expires on 17 May 2024; and**
  - 4.2 Administration will notify all applicants of the Design Review Panel appointment and induct the successful applicant onto the Design Review Panel.**

Confidential item was discussed behind closed doors.

**ITEMS WITH NO DISCUSSION****5.1 NO. 476 (LOT: 50; D/P: 29193) BEAUFORT STREET, HIGHGATE - PROPOSED ALTERATIONS TO COMMERCIAL DEVELOPMENT (PARTIAL DEMOLITION - HERITAGE)****Ward:** South**Attachments:**

1. Location Plan
2. Demolition Plans
3. Heritage Impact Statement
4. Structural Inspection Report
5. Determination Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Proposed Alterations to Commercial Development (Partial Demolition – Heritage) at No. 476 (Lot: 50; D/P: 29193) Beaufort Street, Highgate, in accordance with the plans shown in Attachment 2 and the Heritage Impact Statement in Attachment 3, subject to the following conditions, with the associated determination advice notes in Attachment 5:

**1. Demolition Plans**

This approval is for Partial Demolition (Heritage) as shown on the approved demolition plans dated 1 November 2023 and 6 November 2023. No other development forms part of this approval; and

**2. Heritage Impact Statement**

The demolition works shall be undertaken in accordance with the approved Heritage Impact Statement, dated 1 November 2023. This includes the manual separation of the lean-to and outhouse from the retained portion of the existing heritage building to ensure the protection of the retained building, to the satisfaction of the City.

<b>NO QUESTIONS</b>
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**5.2 NO. 193 (LOT: 153; D/P 98699) LAKE STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO SINGLE HOUSE****Ward:** South**Attachments:**

1. Location and Consultation Plan
2. Development Plans
3. 1996 Building Licence Plan
4. Determination Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Single House at No. 193 (Lot: 153; D/P 98699) Lake Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

**1. Development Plans**

This approval is for Alterations and Additions to Single House as shown on the approved plans dated 14 November 2023. No other development forms part of this approval;

**2. External Fixtures**

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

**3. Colours and Materials**

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, to the satisfaction of the City;

**4. Boundary Walls**

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the practical completion of the development, and thereafter maintained. The finish of the boundary walls is to be face brick, or material as otherwise approved; to the satisfaction of the City; and

**5. Stormwater**

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve.

<b>NO QUESTIONS</b>
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**5.3 NO. 139 (LOT: 8; D/P: 56031) BUXTON STREET, MOUNT HAWTHORN - ALTERATIONS AND ADDITIONS TO COMMERCIAL DEVELOPMENT (OUTBUILDING)****Ward:** North**Attachments:**

1. Consultation and Location Plan
2. Development Plans
3. Summary of Submissions - Administration Response
4. Determination Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for and Alterations and Additions to Commercial Development (Outbuilding) at No. 139 (Lot: 8; D/P: 56031) Buxton Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

**1. Development Plans**

This approval is for Alterations and Additions to Commercial Development (Outbuilding) as shown on the approved plans dated 17 November 2023. No other development forms part of this approval;

**2. Use of Outbuilding**

The outbuilding shall only be used for storage purposes associated with the property and not for human habitation or for the parking of vehicles, unless further approval is received, to the satisfaction of the City;

**3. External Fixtures**

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

**4. Colours and Materials**

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, to the satisfaction of the City; and

**5. Stormwater**

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve.

<b>NO QUESTIONS</b>
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**5.5 REVIEW OF LOCAL PLANNING POLICIES - POLICY NOS. 7.6.1 - 7.6.9 - HERITAGE MANAGEMENT**

- Attachments:
1. Draft Local Planning Policy: Development Guidelines for Heritage Places
  2. Draft Local Planning Policy: Assessing Cultural Heritage Significance
  3. Draft Local Planning Policy: Interpretive Signage for Heritage Places and Places of Interest
  4. Draft Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas
  5. Schedule of Modifications - Heritage Policies

**RECOMMENDATION:**

That Council:

1. **PREPARE and PUBLISH a notice of amendments to the following local planning policies for the purpose of advertising, pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
  - 1.1 **Policy No. 7.6.1 – Heritage Management - Development Guidelines for Heritage and Adjacent Properties;**
  - 1.2 **Policy No. 7.6.2 – Heritage Management – Assessment;**
  - 1.3 **Policy No. 7.6.4 – Heritage Management – Interpretive Signage; and**
  - 1.4 **Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory (MHI); and**
2. **PREPARE and PUBLISH a notice of revocation for the following policies, for the purpose of advertising, pursuant to Schedule 2, Part 2, Clause 6 of of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
  - 2.1 **Policy No. 7.6.6 – Heritage Management – The Heritage List (Municipal Heritage Inventory);**
  - 2.2 **Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses;**
  - 2.3 **Policy No. 7.6.8 – Heritage Management – Dealing with Enquiries Regarding the Heritage Status of Properties; and**
  - 2.4 **Policy No. 7.6.9 – Heritage Assistance Fund; and**
3. **NOTES that any submissions received during the community consultation period would be presented to Council for consideration.**

<b>NO QUESTIONS</b>
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**7.1 FINANCIAL STATEMENTS AS AT 30 NOVEMBER 2023**

**Attachments: 1. Financial Statements as at 30 November 2023**

**RECOMMENDATION:**

**That Council RECEIVES the Financial Statements for the month ended 30 November 2023 as shown in Attachment 1.**

<b>NO QUESTIONS</b>
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**7.2 FINANCIAL STATEMENTS AS AT 31 DECEMBER 2023**

**Attachments: 1. Financial Statements as at 31 December 2023**

**RECOMMENDATION:**

**That Council RECEIVES the Financial Statements for the month ended 31 December 2023 as shown in Attachment 1.**

<b>NO QUESTIONS</b>
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**7.3 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 NOVEMBER 2023 TO 30 NOVEMBER 2023**

- Attachments:
1. November 2023 Payment by EFT and Payroll
  2. November 2023 Payments Listing by Direct Debit
  3. November 2023 Payments Listing by Cheques

**RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 November 2023 to 30 November 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$6,334,852.48
Cheques	\$68.93
Direct debits, including credit cards	\$110,498.64
<b>Total payments for November 2023</b>	<b>\$6,445,420.05</b>

<b>NO QUESTIONS</b>
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**7.4 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 DECEMBER 2023 TO 31 DECEMBER 2023**

- Attachments:
1. December 2023 Payment by EFT and Payroll
  2. December 2023 Payments Listing by Direct Debit
  3. December 2023 Payments Listing by Cheques

**RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 December 2023 to 31 December 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$8,574,401.14
Cheques	\$194.20
Direct debits, including credit cards	\$161,836.85
<b>Total payments for December 2023</b>	<b>\$8,736,432.19</b>

<b>NO QUESTIONS</b>
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**7.5 INVESTMENT REPORT AS AT 30 NOVEMBER 2023**

**Attachments: 1. Investment Statistics as at 30 November 2023**

**RECOMMENDATION:**

**That Council NOTES the Investment Statistics for the month ended 30 November 2023 as detailed in Attachment 1.**

**NO QUESTIONS**



**7.6 INVESTMENT REPORT AS AT 31 DECEMBER 2023**

**Attachments: 1. Investment Statistics as at 31 December 2023**

**RECOMMENDATION:**

**That Council NOTES the Investment Statistics for the month ended 31 December 2023 as detailed in Attachment 1.**

**NO QUESTIONS**

**8.1 COUNCIL RECESS PERIOD 2023-2024 - RECEIVING OF ITEMS DEALT WITH UNDER DELEGATED AUTHORITY BETWEEN 13 DECEMBER 2023 AND 5 FEBRUARY 2024**

- Attachments:
1. RFT272/2023 Robertson Park Redevelopment Stage 1 - Separable Portion A Construction
  2. RFT272/2023 Robertson Park Redevelopment Stage 1 - Separable Portion A Construction - Attachment 1 - Confidential
  3. Tender RFT IE216/2022 Traffic Management Services
  4. Tender RFT IE216/2022 Traffic Management Services - Attachment 1 - Confidential

**RECOMMENDATION:**

That Council RECEIVES the report on the items of business dealt with under delegated authority during the over the Council recess period, 13 December 2023 and 5 February 2024:

1. RFT 272/2023 Robertson Park Redevelopment Stage 1 – Separable Portion A Construction; and
2. Tender No. IE216/2022 Traffic Management Services.

<b>NO QUESTIONS</b>
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**8.3 INFORMATION BULLETIN**

- Attachments:**
1. **Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 30 November 2023**
  2. **Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 14 December 2023**
  3. **Minutes of the Catalina Regional Council Meeting held on 7 December 2023**
  4. **Minutes of the Catalina Regional Council - Special Meeting held on 20 December 2023**
  5. **Statistics for Development Services Applications as at the end of December 2023**
  6. **Register of Legal Action and Prosecutions Monthly - Confidential**
  7. **Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 25 January 2024**
  8. **Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current**
  9. **Register of Applications Referred to the Design Review Panel - Current**
  10. **Street Tree Quarterly Report**
  11. **Register of Petitions - Progress Report - February 2024**
  12. **Register of Notices of Motion - Progress Report - February 2024**
  13. **Register of Reports to be Actioned - Progress Report - February 2024**
  14. **Council Statistics December 2023**
  15. **Council Workshop Items since 22 November 2023**
  16. **Council Briefing Notes - 5 December 2023**

**RECOMMENDATION:**

That Council **RECEIVES** the Information Bulletin dated February 2024.

**ADDITIONAL INFORMATION:**

*Statistics for January 2024 Development Services Applications included as Attachment 6 and remaining attachments renumbered.*

*State Administrative Tribunal Register:*

*Updates have been made to the Register of SAT appeals, summarised as follows:*

- *No. 129 Loftus Street Leederville (DR 76 of 2023) – On 31 January 2024 the SAT issued the scheduled mediation was vacated and the matter has been withdrawn by the applicant.*
- *Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023) – On 1 February 2024 the SAT advised that the directions hearing scheduled for 2 February 2024 had been vacated and the matter has been listed for a further mediation on 27 February 2024.*

**5 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**6 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES**

Nil

**7 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Item 11.1 went behind closed doors to discuss.

**8 CLOSURE**

There being no further business, the meeting closed at 6:46pm.