



CITY OF VINCENT

NOTES

Council Briefing

14 May 2024

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 14 MAY 2024 AT 6.00PM**

PRESENT:	Mayor Alison Xamon	Presiding Member
	Cr Alex Castle	North Ward
	Cr Ron Alexander	North Ward
	Cr Suzanne Worner	North Ward
	Cr Nicole Woolf	North Ward
	Cr Jonathan Hallett	South Ward
	Cr Ashley Wallace	South Ward (arrived at 6.04pm during public question time)
	Cr Sophie Greer	South Ward (electronically)
	Cr Ashlee La Fontaine	South Ward
IN ATTENDANCE:	David MacLennan	Chief Executive Officer
	Peter Varris	Executive Director Infrastructure & Environment
	Rhys Taylor	A/Executive Director Community & Business Services
	Jay Naidoo	A/Executive Director Strategy & Development
	Luke McGuirk	Manager Engineering
	Mitchell Hoad	A/Manager Strategic Planning (left at 7.12pm during Item 6.1)
	David Gerrard	Coordinator Parks Strategy and Projects (left at 7.05pm after Item 6.4)
	Ruth Markham	A/ Manager City Buildings and Asset Management (left at 7.05pm after Item 6.4)
	Sarah Hill	Manager Parks (left at 7.05pm after Item 6.4)
	Karsen Reynolds	A/Manager Development & Design (left at 7.12pm during Item 6.1)
	Lisa Williams	Executive Manager Communications and Engagement (left at 6.20pm after Item 7.6)
	Joslin Colli	Executive Manager Corporate Strategy & Governance
	Wendy Barnard	Council Liaison Officer
Public:	Approximately 15 members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.”

I acknowledge that the City of Vincent has a role to play in working towards reconciliation and justice for First Nations people.

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Tony Malkovic of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.2 John Meggitt of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.3 John Adams of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found 8.52 [here](#)

3.4 Phil Payne of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.5 Renee Morrison of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.6 Lou Cotter of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.7 Jamie Morrison – Item 6.2

Spoke regarding the recommendation
Queried why it is considered appropriate to take cars off Harold Street and put them on Chatsworth Street
Full details of his comments can be found [here](#)

3.8 Dudley Maier of Highgate – Item 6.4

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

There being no further speakers, Public Question Time closed at approximately 6.22pm.

4 DECLARATIONS OF INTEREST

Cr Suzanne Worner declared a financial interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is the General Manager of Perth International Film Festival, which has been recommended for sponsorship. She is not seeking approval to participate in the debate or to remain in Chambers or vote on the matter.

Cr Alex Castle declared an impartiality interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is a friend of one of the organisers of the Provedore Market, which has been recommended for sponsorship.

REPORTS







The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

Items which Council Members wish to discuss which have not already been the subject of a public question/comment and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Cr Castle	7.6
Cr Worner	6.1
Cr Woolf	5.2, 5.3, 8.1 and 8.4
Cr Hallett	5.1
Cr La Fontaine	8.3

REPORTS WITH DISCUSSION

6.2 BEAUFORT STREET PRECINCT AREA ROAD SAFETY TREATMENTS

- Attachments:
1. Highgate Precinct Wide Traffic Analysis 
 2. Node#1 - Concept Drawing - Beaufort Street and Harold Street Intersection 
 3. Austroads Guideline LATM - Part 8 
 4. Broome and Wright Street - Community Survey Results 
 5. 18 May 2021 Council Report Mini Roundabouts 
 6. 9 September 2014 Council Report - Mary Street 
 7. Follow up Consultation on Direction of the One-Way Street - Harold Street Residents - Confidential

RECOMMENDATION:

That Council:

1. **REQUESTS** that Administration apply to Main Roads WA for approval of Harold Street becoming a formal one-way street from Vincent Street to Beaufort Street;
2. **Subject to Main Roads WA approval to point 1, SUPPORTS** a capital works project to convert Harold Street from a bi-directional street to a one-way street in the 2024-2025 financial year; and
3. **SUPPORTS** the development of a 6-year Road Safety Implementation Plan to design and deliver the 'Beaufort Street Nodes' project and other projects identified within the precinct-wide Highgate traffic analysis report within attachment 2.

CR CASTLE:

Can we have a more detailed explanation of the comments as to why it wouldn't be a problem to divert the cars to Chatsworth, given the width of the road, the difficulty diverting traffic and the crashes on the street. Detailed analysis of the impact of what is being proposed.

MANAGER ENGINEERING:

Chatsworth Road is recognised as one of several local access roads which will require some traffic intervention given the current crash history and being a pre-approved blackspot road. The worst-case traffic analysis calculated to be 500 vehicles per day, diverting through Chatsworth Road, is considered not to have a negative impact. Traffic volumes which include the worst case figure of 500 will be below the 3000 vehicles per day allowable for local access road.

It should be noted that the actual traffic diverted down Chatsworth Road could be below 500 given traffic may travel northbound on Beaufort Street onto Vincent Street as an alternate route.

The precinct wide traffic analysis of the Highgate area has highlighted that multiple treatments will be required throughout the area to reduce the Killed, Serious Injured (KSI) crashes.

Stage 1 of these treatments is proposed to start on Harold Street including the one-way conversion of Harold Street, and the intersection of Beaufort Street.

Stage 2 is proposed to be works on Chatsworth Road and Lincoln Street.

Stage 3 will be the implementation of the slow speed nodes and any other treatments within the Highgate area over a 6 year period.

This will eliminate many, if not all the KSI crashes within the Highgate area while allowing safe movements for pedestrians and cyclists. Local Access roads including Chatsworth Road will have a significant reduction relating to rat running, as non-residential traffic will likely be diverted from a District Distributor road to another District Distributor road.

CR GREER:

In the table summarising feedback for Harold Street residents, Highgate residents & CoV residents for February 2024, is there any information in these tables relating to Chatsworth Str. residents or are they grouped in the Highgate resident's category?

MANAGER ENGINEERING:

These are grouped within the Highgate resident's category.

6.4 OUTCOME OF ADVERTISING AND ADOPTION OF STREET TREE POLICY

- Attachments:**
1. **Attachment 1: Street Tree Policy** 
 2. **Attachment 2: Street Tree Policy - Consultation Summary** 
 3. **Attachment 3: Street Tree Policy - Guidelines and Procedures** 

RECOMMENDATION:

1. **NOTES** the summary of submissions received in relation to the Street Tree Policy at Attachment 2;
2. **ADOPTS** the Street Tree Policy at Attachment 1; and
3. **NOTES** the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

CR CASTLE:

Achieving 75% target of Australian Native – suggest there's an appetite for a stretch goal? Could you give an indication of an appropriate stretch goal that could be considered for amendment?

MANAGER PARKS:

In relation to having a stretch goal beyond the current 75% Australian native new plantings, the current age and life expectancy of existing street trees needs to be assessed as well as the impact of PSHB. Key factors to consider for street tree planting will be the ability for a tree to flourish in the planted environment, it's level of drought tolerance, disease and pest resistance, maintenance needs and stock availability.

Due to the complexity of factors involved in tree selection, the list of suitable native tree species may be reduced, and consequently the City's ability to achieve an appropriate stretch goal.

In addition, it needs to be acknowledged that in some instances the best species to ensure the tree not only thrives but also does not cause significant damage to surrounding infrastructure may not be native. Examples of these instances include very small verges near buildings/infrastructure or on southern sides of multistorey developments. In such locations Australian Native species do not perform well and exotic species may be the best selection.

These instances can vary from year to year depending on planting projects and developments thereby making a stretch goal difficult to achieve.

CR WOOLF:

In relation to the protection of trees during period of works – could we consider a requirement that a tree is adequately watered? Also request for a tracked change version and note a couple of typos need to be fixed.

MANAGER PARKS:

Clause 5(ii) of the Policy will be amended to clarify that tree protection may also require the supplementary watering of the street tree for the duration of the works to ensure it does not decline.

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR CASTLE:

Consider a reference for biodiversity in the introduction and in the dot point as another benefit of the Street Tree Policy and also as a consideration in species diversity. Consider this as a consideration for biodiversity for food sources in wildlife.

MANAGER PARKS:

Policy Introduction will be amended to include habitat and biodiversity as key benefits of trees.

CR WOOLF:

Provide comment on the inclusion of a position that preference will be given to *local natives, where readily available and appropriate for the location?

MANAGER PARKS:

Clause 1(v) states that the City will preference native species. Tree species selection is determined by multiple factors, including availability, to ensure suitability of tree species for each location.

CR HALLETT:

The report does not contain a response to submissions with amendments made after consultation not addressed, consider whether when reviewing the **Policy Development and Review Policy** if further clarity is required in section 5.6 and 5.7 in relation to 'minor amendment' and 'substantive amendments'.

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Noted. This policy is due for review late 2024 at this time consideration will be given to expanding on the guidance included for 'substantive amendments' and where further consultation may be required if amendments are made in response to received submissions.

MANAGER PARKS:

*A summary of submissions and Administrations comments has been added in **Attachment 4**.*

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR WALLACE:

With reference to watering.

What items are you considering when determining feasibility and what would happen if it was determined that watering was unfeasible and what would happen if the tree was in severe need of it and it risked death? Can there be more of a commitment in this space and undertake some engineering solutions where it isn't feasible to water. Solutions to make it feasible and have it codified here? Do we understand how many trees have died over this extremely dry summer that we've had and how many are at risk if they don't get water prior to the winter rains arriving. Can an audit be delivered to council ASAP or for OCM next Tuesday?

Please include in the Briefing notes where the audit is at and the results of that to date.

MANAGER PARKS:

The feasibility of watering mature trees in decline will be determined by available budget and other constraints such as paving which may prevent the City's ability to physically apply water to trees. As this is an evolving issue, with a possibility of the above factors changing over time (subject to further investigation and budget allocation), it was deemed appropriate to include 'where feasible'.

The Parks Team are currently in the process of carrying out an audit of our street trees to identify trees that are dead or in decline due to heat stress. This information is being captured in the City's Tree Mapping software with the audit being carried out by in-house. The audit is expected to be completed within 4-5 weeks.










At 7.05pm Coordinator Parks Strategy and Projects left the meeting and did not return.

At 7.05pm A/ Manager City Buildings and Asset Management left the meeting and did not return.

At 7.05pm Manager Parks left the meeting and did not return.

5.1 NOS. 148-158 (LOT: 600; D/P: 47025) SCARBOROUGH BEACH ROAD, MOUNT HAWTHORN - PROPOSED ALFRESCO STRUCTURE TO RESTAURANT/CAFE (AMENDMENT TO APPROVED)

Ward: North

- Attachments:**
1. Consultation and Location Plan 
 2. Development Plans 
 3. Applicant Justification 
 4. 2018 Determination and Approved Plans 
 5. 2019 Approved Building Permit Plans 
 6. Summary of Submissions - Administration Response 
 7. Summary of Submissions - Applicant Response 
 8. Administration Response to Design Review Panel Comments 
 9. Determination Advice Notes 






RECOMMENDATION:

That Council, in accordance with the provision of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Alterations and Additions to Restaurant/Café (Amendment to Approved) at Nos. 148 – 158 (Lot: 600; D/P: 47025) Scarborough Beach Road, Mount Hawthorn, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. This approval is for the alfresco structure and alfresco blinds as shown on the approved plans dated 22 September 2023;
2. This approval for the alfresco structure and alfresco blinds is valid for a period of five years, from 7 November 2023 until 6 November 2028. The alfresco structure and alfresco blinds are to be removed and the site made good on 7 November 2028 to the satisfaction of the City, unless a further development approval has been obtained;
3. Only the alfresco structure and alfresco blinds as shown on the approved plans, shall be located within the road reserve area. All amendments to the alfresco structure or alfresco blinds require further development approval from the City;
4. The alfresco structure shall be open for public use outside the approved operating hours of the adjacent Restaurant/Café premises, to the satisfaction of the City;
5. The alfresco blinds shall be maintained to a high quality and shall always remain visually permeable in appearance, so as to allow views inside the alfresco area and enable internal light sources to be seen from the street, to the satisfaction of the City;
6. The alfresco blinds shall only be used during inclement weather and shall sit in an open position outside of operating hours, to the satisfaction of the City;
7. Stormwater from all roofed and paved areas within the licenced area shall be collected and contained within the licenced area. Stormwater must not affect or be allowed to flow onto or into any other property or part of the road reserve;
8. Landscaping shall be maintained to a high standard within approved planter boxes at all times, to the satisfaction of City;
9. At all times the pedestrian thoroughfare between the alfresco structure and Nos. 148-158 Scarborough Beach Road shall be kept clear of obstructions and shall allow for unimpeded pedestrian movement, to the satisfaction of the City.

NO QUESTIONS

5.2 NO. 56 (LOT 3; S/P 7987) LINDSAY STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO GROUPED DWELLING (ANCILLARY DWELLING)**Ward:** South

- Attachments:**
1. Consultation and Location Plan 
 2. Development Plans 
 3. Heritage Impact Statement 
 4. Applicant Statement of Intent 
 5. Determination Advice Notes 

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Alterations and Additions to Grouped Dwellings at No. 56 (Lot: 3; S/P 7987) Lindsay Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 5:

1. Development Plans

This approval is for Alterations and Additions to Grouped Dwelling as shown on the approved plans dated 11 April 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

3. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the approved schedule of finishes which forms part of this approval. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the City, prior to occupation of the development;

4. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve; and

5. Operable Window

The proposed upper floor study window shall be operable in design, to the satisfaction of the City.

NO QUESTIONS

5.3 ADVERTISING OF PROPOSED REVOCATION - POLICY NO. 7.5.19 - AMALGAMATION CONDITION ON PLANNING APPROVALS






- Attachments:
1. Policy No. 7.5.19 - Amalgamation Condition On Planning Approvals 
 2. Assessment of Local Planning Policy No. 7.5.19 - Amalgamation Condition on Planning Approvals 

RECOMMENDATION**That Council:**

1. **PREPARES** a notice of proposed revocation of Policy No. 7.5.19 – Amalgamation Condition on Planning Approval, included in Attachment 1, for the purpose of community consultation pursuant to Schedule 2, Part 3, Clause 6(b)(i) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the Chief Executive Officer to carry out community consultation on the proposed revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. **PUBLISHES** a notice of revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no submissions are received during the community consultation period; and
4. **NOTES** that if any submissions are received during the community consultation period that these would be presented to Council for consideration.

NO QUESTIONS

6.1 CLOSURE OF BIRRELL STREET

- Attachments:
1. MRWA - Permanent Closure of Birrell St for SBR, Green St Roundabout 
 2. Local Government Act 1995 Section 3.50 
 3. MRWA - Scarborough Intersection Upgrade 
 4. Community Consultation Outcomes - SBR, Green St and Brady St 
 5. City of Stirling - Agenda Item 26 March 2024 
 6. Road Closure Birrell Street - Public Notice Feedback - Confidential

RECOMMENDATION:**That Council:**

1. **APPROVES** the request from Main Roads WA (see Attachment 1) for the permanent closure of Birrell Street, converting it to a cul-de-sac at the intersection of Scarborough Beach Road, in accordance with section 3.50 of the *Local Government Act 1995*; and
2. **REQUESTS** Administration to explore options with the Main Roads WA project team, to turn the cul-de-sac into a space that supports sustainable modes of transport including walking and cycling.

CR LA FONTAINE:

Could the predicted change in volume in Birrell Street modelling information be provided?


MANAGER ENGINEERING:

Main Roads WA have confirmed that they do not expect to see any significant change in traffic numbers given how low traffic counts are already on Birrell Street.

At 7.12pm A/Manager Strategic Planning left the meeting and did not return.

At 7.12pm A/Manager Development & Design left the meeting and did not return.

5.4 AMENDMENTS TO SUSTAINABILITY AND TRANSPORT ADVISORY GROUP - TERMS OF REFERENCE

- Attachments:**
1. **Draft Amended Sustainability and Transport Advisory Group - Terms of Reference** 
 2. **Draft Amended Sustainability and Transport Advisory Group - Terms of Reference (Track Changed)** 

RECOMMENDATION:

That Council **ADOPTS** the Sustainability and Transport Advisory Group Terms of Reference at Attachment 1.

CR WALLACE:




Flagging an amendment being proposed to include the additional modifications requested by the Sustainability and Transport Advisory Group that were not supported by Administration.

A/MANAGER STRATEGIC PLANNING:

Administration will prepare the requested amendment.

At 7.15pm Cr Worner left room due to a previously declared financial interest.

7.6 EVENT SPONSORSHIP 2024/25

- Attachments:**
1. 2024-2025 Event Sponsorship Guidelines and Criteria 
 2. 2024-2025 Event Sponsorship detailed summary of applications 
 3. 2024-2025 Event Sponsorship Applications by Event Category 
 4. RTRFM Neon Picnic - Confidential
 5. Revelation Perth International Film Festival - Confidential
 6. Reclink Perth Community Cup - Confidential
 7. St Patricks Day Festival WA - Confidential
 8. WA Good Food Guide Wine Awards - Confidential
 9. Circular - Confidential
 10. Jazz Picnic in the Park - Confidential
 11. City of Vincent Match - Confidential
 12. Jazz in the Park - Confidential
 13. KCSG Teen Quiz Night - Confidential
 14. After Dark 5 - Confidential
 15. Beaufort Beats 2024 - Confidential
 16. Dogtober - Confidential
 17. Beaufort Street Christmas Festival - Confidential
 18. Mount Hawthorn Streets and Laneways Festival - Confidential
 19. The Provedore Market - Confidential
 20. Washing Lane "WAY" Activation - Confidential
 21. Night of Lights - Confidential
 22. Dinner at Murder Mansion - Confidential
 23. Hyde Park Festival - Confidential
 24. Mt Hawthorn Mural Festival - Confidential
 25. Leederville Connect Events Calendar - Confidential
 26. Nom Nom Festival - Confidential
 27. WA All Stars Charity Game - Confidential
 28. Greek Festival - Confidential
 29. Leedy Artfest - Confidential
 30. The Magnificent World of Temporary Creations - Confidential
 31. Perth Festival Event No. 1 - Confidential
 32. Perth Festival Event No. 2 - Confidential
 33. 2023-2024 Event Sponsorship 

RECOMMENDATION:

1. That Council APPROVES an amount of \$274,000 for 2024/25 Event Sponsorship as follows:

Event	Amount
RTRFM 92.1 Neon Picnic	\$10,000
Revelation Perth International Film Festival Revelation Perth International Film Festival	\$20,000
Reclink Australia Reclink Perth Community Cup4/2	\$10,000
St Patricks Day Festival WA St Patricks Day Festival	\$20,000
WA Good Food Guide WA Good Food Guide Wine Awards	\$0
Good Sammy Enterprises Circular	\$15,000
Perth International Jazz Festival Jazz Picnic In The Park	\$25,000
East Perth Football Club City of Vincent Match	\$0
Brenda Lee Jazz In The Park	\$0
Kids Cancer Support Group	\$0

KCSG Teen Quiz Night	
The Pickle District After Dark 5	\$30,000
The Beaufort Street Network Beaufort Beats 2024	\$4,000
The Beaufort Street Network Dogtober	\$5,500
The Beaufort Street Network Beaufort Street Christmas Festival	\$10,000
Mt Hawthorn Hub Mt Hawthorn Streets and Laneways Festival	\$30,000
The Provedore Market The Provedore Market	\$10,000
Golden Sea Property Developments Pty Ltd Washing Lane "WAY" Activation	\$15,500
Colombian Association of WA Inc Night of Lights	\$7,000
Emma Humphrys Dinner at Murder Mansion	\$0
Rotary Club of North Perth Hyde Park Festival	\$15,000
Sioux Tempsett Mt Hawthorn Mural Festival	\$10,000
Leederville Connect Leederville Connect Events Calendar	\$22,500
The Leederville Precinct Nom Nom Festival	\$0
Suited Events WA All Stars Charity Game	\$0
Floreat Athena Greek Festival	\$0
The Leederville Precinct Leedy Artfest	\$7,500
Remida WA The Magnificent World of Temporary Creations	\$7,000
TOTAL EVENT SPONSORSHIP	\$274,000

2. That Council APPROVES \$80,000 for 2024/25 Sponsorship for Perth Festival as follows:

Event	Amount
Perth Festival Event No. 1	\$40,000
Perth Festival Event No. 2	\$40,000
TOTAL EVENT SPONSORSHIP	\$80,000

3. NOTES the allocation of 2024/25 Event Sponsorship remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations.

CR CASTLE:
 The requirement is that we only fund maximum 50% of projected costs, when we receive the application and the projected cost is stated, is any evidence provided or how do we gauge?

May pay less is claimed less, is any way to measure what the total cost was, and to confirm we didn't pay more than 50%?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:
The Event Sponsorship application form only requires applicants to state the total cost to hold the event and the amount of sponsorship sought.

It is not always practical for event organisers to provide detailed costings at the time of applying for funding as often the event is only in concept stage.

The Event Sponsorship Agreement, which is sent once the applicant has applied for the event, sets out the terms and conditions of the sponsorship including the requirement to provide a comprehensive set out of accounts at the acquittal stage.

Applicants are required to detail all sources of income and expenditure in their acquittal with receipts for items purchased with grant funds.

Should total event expenditure be less than projected, resulting in funding totalling more than 50% of the event cost, this would be against the terms of the Event Agreement and we would be within our rights to request a refund of the funding or part thereof.

CR CASTLE:

What is the feasibility of an acquittal process, acknowledging that some applicants are small community groups?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The acquittal process is a key element of the Event Sponsorship process as it provides information detailing the success, reach, outcomes, and financials involved with the event.

It holds the applicants accountable to ensure they are delivering the event that was proposed in their application. The form itself is eight questions long, plus the income and expenditure information.

CR CASTLE:

The policy states that there is a requirement that events will benefit the City or to businesses, is any process undertaken to determine if this is delivered? How can this be captured?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

This information is captured in the acquittal process as well as the post-event survey, with organisers asked to demonstrate how they have met each of the event funding criteria. Delivery of the criteria forms part of the Event agreement.

CR CASTLE:

Are some groups doing their own feedback surveys?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Yes some groups create their own survey. We request the results of these surveys or a summary of feedback as part of our acquittal process.

For larger events, the City creates a survey which we share after the event on our social media pages. We also ask the event organiser to share the survey on their own platforms or to a database of event attendees.

On occasions we carry out surveys during an event.

At 7.22pm Cr Worner returned to the meeting.

At 6.20pm Executive Manager Communications and Engagement left the meeting and did not return.

8.1 REVIEW OF POLICY NO. 4.1.18 – NAMING OF CITY FACILITIES, STREETS, PARKS, RESERVES AND BUILDINGS

- Attachments:**
1. **Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks, Reserves and Buildings**
 2. **Assessment of Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks Reserves and Buildings**

RECOMMENDATION:

That Council REPEAL Policy No. 4.1.18 – Naming of City Facilities, Streets, Parks, Reserves and Buildings at Attachment 1.

NO QUESTIONS

8.3 ANNUAL REVIEW OF DELEGATIONS

Attachments: 1. Register of Council Delegations - Marked up for 2024 Review

RECOMMENDATION:

That Council:

1. **NOTES** the annual review of its delegations in accordance with Section 5.46(2) of the *Local Government Act 1995*, as outlined in this report; and
2. **DELEGATES BY ABSOLUTE MAJORITY** the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

CR LA FONTAINE:

Regarding Council's previous decision made in May 2022, can you please provide more information can be provided on why the decision was made on what the decision and how that impacts us now?

A/DIRECTOR STRATEGY & DEVELOPMENT

Council's reasons in full are confirmed in the Minutes from its 17 May 2022 Ordinary Meeting found [here](#), and are summarised as follows:

1. Council considered that distinguishing whether factors contribute to the heritage significance of the heritage place is not straight forward and involves subjective assessment.
2. Council considered that dealing with applications for demolition on heritage-protected places by Administration under delegation weakens the existing process, as it removes a key level of oversight over Administration's decision making in an area that is important, and is not supportive of the principles of good governance.

In response, Administration has sought to remove subjectivity in the proposed delegation wording relating to demolition to heritage-listed properties. This would be achieved by incorporating the following three conditions that the delegation would be subject to:

1. Meeting the relevant Acceptable Development criteria (or equivalent prescribed standard) of the City's local planning policies relating to heritage. This would ensure proposals for demolition strictly align with Council's position within the adopted planning framework;
2. The demolition being supported by a member of the City's Design Review Panel specialising in heritage conservation. This would ensure any decisions made under delegation have been considered, informed and found acceptable by an independent heritage expert; and
3. The structure/building proposed to be demolished does not contribute towards the heritage significance of the heritage place as specified within the Statement of Significance.

These conditions would ensure controls and a clear process is in place for oversight by Council in respect to demolition proposals to heritage-listed properties that would be determined under delegated authority by Administration.

Applications that do not meet all three conditions listed above means that Administration would not have delegation and they would be referred to Council for determination. This would ensure that proposals that would impact the heritage significance of a place or that are unacceptable based on advice from heritage expertise on the City's DRP would continue to be determined by Council and maintain its oversight.

Any proposals involving demolition to a heritage-listed property would also continue to be determined by Council where it receives more than five objections during community consultation.

Administration has been successfully implementing the practices set out in the three conditions in its assessment of these types of applications. This is demonstrated by seven of the eight applications proposing demolition to heritage-listed properties being determined en bloc by Council since the last delegation review in May 2023. Council's discussion on the eighth application did not relate to the demolition component of the application and instead related to the new works proposed as part of that application. This application was ultimately approved as per Administration's recommendation and without amendment.

The delegation changes recommended by Administration seek to address the previous reasons set out by Council, and would still ensure Council would have oversight and decision-making responsibility for on heritage demolition applications that has an impact on the heritage significance of a place or that receives strong community interest.

8.4 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes of the Catalina Regional Council - held on 18 April 2024
 2. Unconfirmed Minutes of the Sustainability and Transport Advisory Group 14 March 2024
 3. Statistics for Development Services Applications as at the end of April 2024
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 6 May 2024
 6. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 7. Register of Applications Referred to the Design Review Panel - Current
 8. Unrecoverable Parking Infringements Write-Off
 9. Council Meeting Statistics
 10. Register of Petitions - Progress Report - May 2024
 11. Register of Notices of Motion - Progress Report - May 2024
 12. Register of Reports to be Actioned - Progress Report - May 2024
 13. Council Workshop Items since 10 April 2024
 14. Council Briefing Notes - 16 April 2024

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated May 2024.

CR WOOLF:

The graph on page 33, half of the legend has dropped off

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The graph has been updated.

ADDITIONAL INFORMATION – A/MANAGER DEVELOPMENT & DESIGN:

The Development Assessment Panel Application register has been updated in relation to the following applications:

- No. 168 Scarborough Beach Road, Mount Hawthorn;
- No. 299 Charles Street, North Perth;
- No. 195 Beaufort Street, Perth;
- No. 538 Fitzgerald Street, North Perth; and
- No. 2 Venn Street, North Perth.

The State Administrative Tribunal register has been updated in relation to the matter at:

No. 412-414 Fitzgerald Street, North Perth.

REPORTS WITHOUT DISCUSSION**6.3 RFT IE297/2023 HVAC MAINTENANCE SERVICES**

- Attachments:**
1. **Confidential Attachment 1 - Evaluation Worksheet RFT IE297-2023 - Confidential**
 2. **Confidential Attachment 2 - Pricing Information - Confidential**

RECOMMENDATION:

That Council:

1. **NOTES the outcome of the evaluation process for Tender IE297/2023 HVAC Maintenance Services; and**
2. **ACCEPTS the tender submission of Australian HVAC Services Pty Ltd ATF Skenpost Trust t/a Australian HVAC Services for Tender IE297/2023 HVAC Maintenance Services.**

NO QUESTIONS

7.1 FINANCIAL STATEMENTS AS AT 31 MARCH 2024


Attachments: 1. **Financial Statements as at 31 March 2024** 

RECOMMENDATION:

That Council **RECEIVES** the Financial Statements for the month ended 31 March 2024 as shown in Attachment 1.

NO QUESTIONS

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 MARCH 2024 TO 31 MARCH 2024

- Attachments:
1. March 2024- Payments by EFT and Payroll 
 2. March 2024- Payments by Direct Debit 
 3. March 2024 - Payments by Fuel cards 

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 March 2024 to 31 March 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$9,461,003.63
	\$
Direct debits, including credit cards	1,522,735.28
Total payments for March 2024	\$10,983,738.91

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 31 MARCH 2024

Attachments: 1. Investment Statistics as at 31 March 2024 

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 31 March 2024 as detailed in Attachment 1.

NO QUESTIONS

7.4 DIFFERENTIAL RATING STRATEGY 2024/25

TRIM Ref: D24/42669

Authors: Ronel de Lange, Coordinator Rates and Receivables
Rhys Taylor, Chief Financial Officer

Authoriser: David MacLennan, Chief Executive Officer

- Attachments:**
1. Rate Setting Statement 2024-25 
 2. Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024-25 

RECOMMENDATION:

That Council:

1. **ADVERTISES** by local public notice for a period of 21 days, in accordance with Section 6.36(1) of the *Local Government Act 1995*, its intention to levy the following differential rates and minimum rates in 2024/2025 as set out in the Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024/2025, at Attachment 2;
2. **AUTHORISES** the Chief Executive Officer to invite submissions from electors and ratepayers on the proposed differential rates and minimum payments for 2024/2025:

Rating Category	2024/2025	
	Rate in the Dollar	Minimum Rate
Residential	0.0782579	\$1,451.23
Vacant-Residential	0.0844727	\$1,331.75
Vacant-Commercial	0.1421566	\$1,773.27
Other	0.0737357	\$1,400.59

NO QUESTIONS

7.5 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2024/25 - 2033/34

Attachments: 1. Long Term Financial Plan 2024/25 - 2033/34 



RECOMMENDATION:

That Council:

1. **ADOPTS** the Long Term Financial Plan 2024/25 to 2033/34; and
2. **AUTHORISES** the Chief Executive Officer to forward the City of Vincent Long Term Financial Plan in Attachment 1 above to the Department of Local Government, Sport and Cultural Industries.

NO QUESTIONS

8.2 ADVERTISING OF AMENDED POLICY - COUNCIL MEMBERS CONTINUING PROFESSIONAL DEVELOPMENT

- Attachments:
1. Council Member Continuing Professional Development Policy - marked up 
 2. WALGA Template Policy - Council Member Continuing Professional Development 

RECOMMENDATION

That Council **APPROVES BY ABSOLUTE MAJORITY** the proposed amendments to the Council Members Continuing Professional Development Policy, at Attachment 1 for the purpose of community consultation.

NO QUESTIONS

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

12 CLOSURE

There being no further business the meeting closed at 7.31pm.