



CITY OF VINCENT

AGENDA

Council Briefing

11 June 2024

Time: 6.00pm
**Location: E-Meeting and at the Administration
and Civic Centre,
244 Vincent Street, Leederville**

David MacLennan
Chief Executive Officer

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3. Questions asked at an Ordinary Council Meeting must relate to a matter that affects the City of Vincent.
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5. Written statements will be circulated to Elected Members and will not be read out unless specifically requested by the Presiding Member prior to the commencement of the meeting.
6. Where in-person meetings are not permitted due to a direction issued under the *Public Health Act 2016* or the *Emergency Management Act 2005* questions and/or statements may be submitted in writing and emailed to governance@vincent.wa.gov.au by 3pm on the day of the Council proceeding. Please include your full name and suburb in your email.
7. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name and the suburb in which they reside or, where a member of the public is representing the interests of a business, the suburb in which that business is located and Agenda Item number (if known).
8. Questions/statements are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on an Elected Member or City Employee.
9. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be "*taken on notice*" and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
10. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

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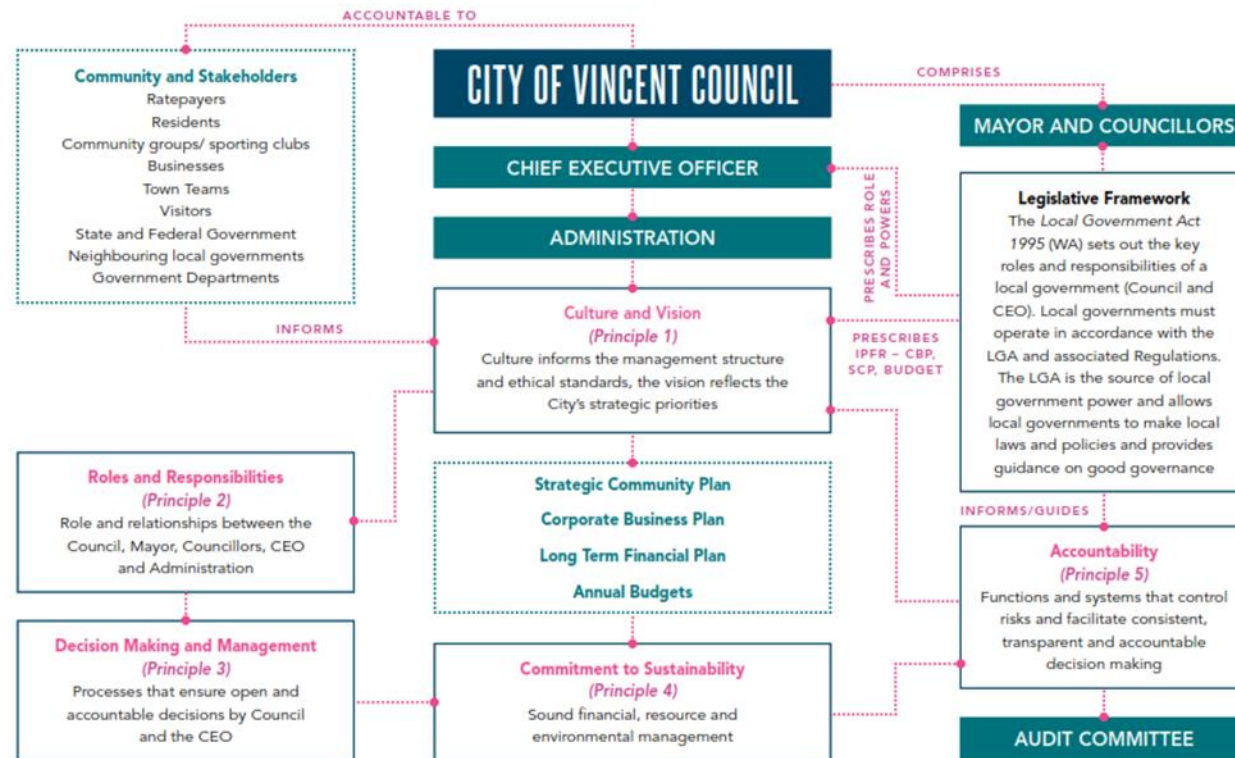
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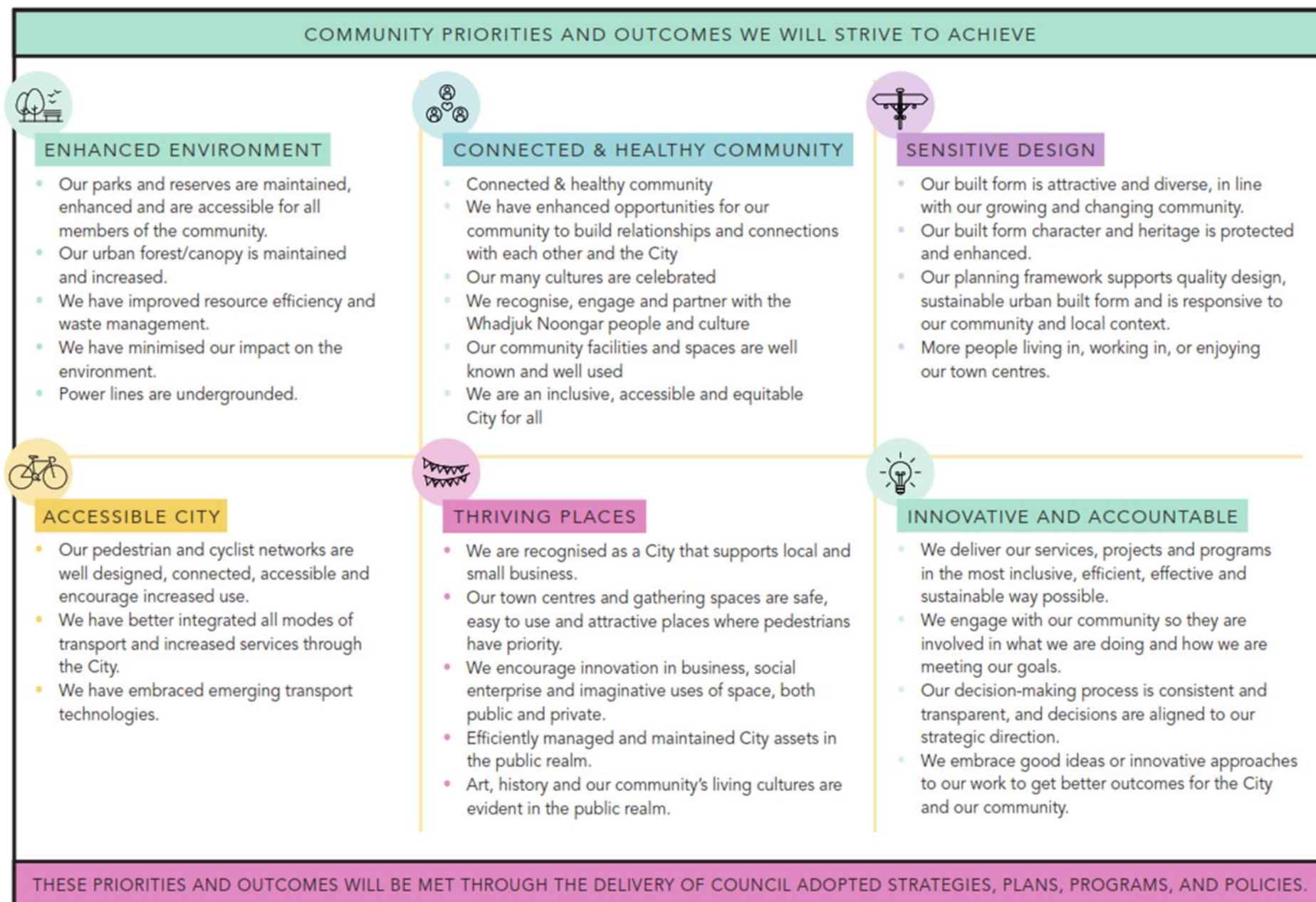
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CITY OF VINCENT GOVERNANCE FRAMEWORK 2020 OVERVIEW





1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.”

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE



















An apology was received from Mayor Alison Xamon.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

4 DECLARATIONS OF INTEREST

5 STRATEGY & DEVELOPMENT

5.1 OUTCOME OF ADVERTISING - REVIEW OF HERITAGE MANAGEMENT POLICIES

- Attachments:**
1. Heritage Policy Review - Summary of Submissions  
 2. DPLH Review of Heritage Management Local Planning Policies  
 3. Draft LPP Assessing Cultural Heritage Significance - Tracked Changes Document  
 4. Draft LPP Assessing Cultural Heritage Significance  
 5. Draft LPP Interpretation of Heritage Places  
 6. Draft LPP Amending the LHS, Heritage List and Designating Heritage Areas  
 7. Draft Heritage Assistance Fund Guidelines FY24/25  
 8. Policy No. 7.6.7 - MHI Incentives and Development Bonuses  
 9. Policy No. 7.6.9 - Heritage Assistance Fund  

RECOMMENDATION:

That Council:

1. **PROCEEDS** with amendments to the following policies pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - 1.1 Policy No. 7.6.2 – Heritage Management – Assessment included as Attachment 4;
 - 1.2 Policy No. 7.6.4 – Heritage Management – Interpretive Signage included as Attachment 5;
 - 1.3 Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory included as Attachment 6; and
2. **REVOKES** the following policies pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
 - 2.1 Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses included as Attachment 8; and
 - 2.2 Policy No. 7.6.9 – Heritage Assistance Fund, included as Attachment 9.

PURPOSE OF REPORT:

For Council to consider the outcomes of community consultation in relation to the City's suite of heritage local planning policies including:

- Proposed amendments to Heritage Management Policy Nos. 7.6.2, 7.6.4 and 7.6.5; and
- Proposed revocation of Heritage Management Policy Nos. 7.6.7 and 7.6.9.

DELEGATION:

In accordance with Clauses 5.7 and 5.8 of the City's Policy Development and Review Policy, Council approval is required for substantive amendments to or the repealing of a policy.

BACKGROUND:

At its meeting on [13 February 2024](#) Council resolved to endorse the following proposed amendments and revocation of a number of the City's heritage management policies for the purpose of community consultation.

The resolution was as follows:

That Council:

1. *PREPARE and PUBLISH a notice of amendments to the following local planning policies for the purpose of advertising, pursuant to Schedule 2, Part 2, Clause 5 of the Planning and Development (Local Planning Schemes) Regulations 2015:*
 - 1.1 *Policy No. 7.6.1 – Heritage Management - Development Guidelines for Heritage and Adjacent Properties;*
 - 1.2 *Policy No. 7.6.2 – Heritage Management – Assessment;*
 - 1.3 *Policy No. 7.6.4 – Heritage Management – Interpretive Signage; and*
 - 1.4 *Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory (MHI); and*
2. *PREPARE and PUBLISH a notice of revocation for the following policies, for the purpose of advertising, pursuant to Schedule 2, Part 2, Clause 6 of the Planning and Development (Local Planning Schemes) Regulations 2015:*
 - 2.1 *Policy No. 7.6.6 – Heritage Management – The Heritage List (Municipal Heritage Inventory);*
 - 2.2 *Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses;*
 - 2.3 *Policy No. 7.6.8 – Heritage Management – Dealing with Enquiries Regarding the Heritage Status of Properties; and*
 - 2.4 *Policy No. 7.6.9 – Heritage Assistance Fund; and*
3. *NOTES that any submissions received during the community consultation period would be presented to Council for consideration.*

DETAILS:

Review of Heritage Management Policies

A summary of the recommendations of the review of the Heritage Management Policies that are the subject of this report is provided in the tables below.

LPPs Proposed to be Amended		
Current LPP	Review Recommendation	Proposed Amended Draft LPP
Policy No. 7.6.2 – Heritage Management – Assessment	Prepare amended policy to: <ul style="list-style-type: none"> • Rename to 'Local Planning Policy: Assessing Cultural Heritage Significance'. • Address the <i>Heritage Act 2018</i> requirement to maintain a Local Heritage Survey. • Address the Regulations requirement to establish a Heritage List and process for the designation of Heritage Areas. • Provide a framework for assessing a place for the purpose of determining its cultural heritage significance. • Reference to the themes from the Thematic History of Western Australia. • Provide for new management categories ensuring the City's heritage places are categorised in accordance with the HCWA Guidelines for the Assessment of Local Heritage Places. The new categories would be ranked from 1 – 4 instead of A – B. 	Local Planning Policy: Assessing Cultural Heritage Significance (Attachment 4)

Current LPP	Review Recommendation	Proposed Amended Draft LPP
Policy No. 7.6.4 – Heritage Management – Interpretative Signage	Prepare amended policy to: <ul style="list-style-type: none"> Rename 'Local Planning Policy: Interpretation of Heritage Places'. Modify Part One of the current policy in accordance with the Regulations to reflect that development approval is not required for the demolition of places which are not heritage listed. Reference places within the Local Heritage Survey (LHS). Simplify and align the policy with the City's standard policy format. 	Local Planning Policy: Interpretation of Heritage Places (Attachment 6)
Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory	Prepare amended policy to: <ul style="list-style-type: none"> Rename to 'Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas'. Provide a framework and process for establishing Heritage Areas and adding, deleting, or amending places on the LHS and Heritage List. Provide a clear framework to differentiate between the LHS and the Heritage List. Align with the latest guidelines established by the HCWA. Provide a mechanism for places to be identified and recorded in instances where the owner objects to its inclusion on the LHS. 	Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas (Attachment 5)

LPPs Proposed to be Revoked		
Current LPP	Review Recommendation	
Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses	Revoke policy (included in Attachment 8) because: <ul style="list-style-type: none"> The City's former Town Planning Scheme No. 1 included provisions for the City to consider variations to development requirements where this would enable the conservation of heritage places. These provisions were not included in LPS2 and are included as Clause 12 of the Deemed Provisions. Appendix No. 20 Refunding and Waiving of Planning and Building Fees provides a structure for the refund or waiving of planning fees charged in accordance with the Regulations. The Heritage Assistance Fund provides assistance to owners of heritage places. 	
Policy No. 7.6.9 – Heritage Assistance Fund	Revoke policy (included in Attachment 9) because: <ul style="list-style-type: none"> The administrative process for the provision of heritage funding is not required to be included in a local planning policy and can be suitably addressed through the preparation of a new information sheet that would be available on the City's website. An information sheet would allow for the grant amount to be modified based on budget allocation in the financial year without the need for a policy to be amended which would require the approval of Council. 	

In relation to the remaining Heritage Management Policies:

- [Policy No. 7.6.1 – Heritage Management – Development Guidelines for Heritage and Adjacent Properties](#)

Administration undertook community consultation on proposed amendments to this policy consistent with Council's resolution from its Ordinary Meeting in February 2024.

Administration is currently reviewing the policy in response to feedback received during this period and will be presented to a future Council Meeting.

- [Policy No. 7.6.3 – Trees of Significance](#)

Administration will undertake a separate review of this policy in response to the Notice of Motion from Council at its Ordinary Meeting on 19 March 2024 where it was requested that the City *'prioritises the progress of planning controls to ensure greater protection of trees and canopy provision on private land'*.

- [Policy No. 7.6.6 – Heritage Management – The Heritage List \(Municipal Heritage Inventory\)](#), and [Policy No. 7.6.8 – Heritage Management – Dealing with Enquiries Regarding the Heritage Status of Properties](#).

No submissions were received during the consultation period for the proposed revocation of either policy.

These policies have now been revoked in accordance with Council's resolution from its Ordinary Meeting in February 2024.

Summary of Consultation

Community Consultation

In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) and the City's Community and Stakeholder Engagement Policy, the review of the heritage management policies was advertised for a period of 28 days between 4 March and 1 April 2024. Consultation occurred in the following ways:

- Notices published on the City's website, the City's social media, and at the City's Administration and Library and Local History Centre.
- A Notice published on the 9 March 2024 issue of the Perth Voice.
- Letters distributed to owners and occupiers of all heritage places.

At the conclusion of the consultation period a total of seven submissions were received from members of the community.

The submissions received related to:

- General comments;
- Objecting to elements of the Draft Local Planning Policy: Assessing Cultural Heritage Significance; and
- Objections to the proposed revocation of Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses (LPP 7.6.7), and Policy No. 7.6.9 – Heritage Assistance Fund (LPP 7.6.9).

A summary of these submissions and Administration's response is included in **Attachment 1**.

Administration's responses to the key matters raised from the community consultation that are relevant to the local planning policies that are the subject of this report are as follows:

Revocation of Policy No. 7.6.7 – Municipal Heritage Inventory Incentives and Development Bonuses

One submission was received objecting to the revocation of LPP 7.6.7. This was because the revocation of the policy would result in the removal of its density bonus incentive for the conservation of heritage properties.

LPP 7.6.7 provides an overview of the incentives and development bonuses available for places listed on the City of Vincent Municipal Heritage Inventory.

These criteria were linked with provisions that were included the City's former Town Planning Scheme No. 1 (TPS1).

The relevant provisions are discussed below:

- Former TPS1 Provisions – The City's former TPS1 included two separate provisions that allowed for density bonuses, and variations to scheme requirements, to support the retention and conservation of heritage properties. These clauses were:

Clause 20 of TPS1 – Special Application of the Residential Planning Codes

2. *Subject to compliance with the procedures set out in the Residential Planning Codes for notifying affected owners and occupiers, the Council may grant an increase in the permitted dwelling density by up to 50% if:*
 - b. *the proposed development conserves or enhances an existing dwelling or existing dwellings worthy of retention.*

Clause 27 of TPS1 – Variations to Scheme Provisions

1. *Where desirable to facilitate the conservation of a heritage place listed in the Heritage List or to enhance or preserve heritage values in a Heritage Area, the Council may vary any site or development requirement of the Scheme....*

TPS1 was replaced by the City's current Local Planning Scheme No.2 (LPS2) in May 2018. LPS2 does not include provisions that provide for heritage bonuses.

- Current LPP 7.6.7 Provisions – LPP 7.6.7 includes provisions that set out the opportunity for density bonuses and variations to scheme requirements that related to those within TPS1:

Clause 1 – Consideration of Clause 20 and Clause 27 of the City of Vincent Town Planning Scheme No. 1

- *If the proposed development conserves or enhances a heritage-listed place the development is eligible for an increase in the dwelling density of up to 50 percent.*
- *The percentage allocated will be dependent on the nature of the proposed development and the impact the development will have on the heritage listed place to be retained.*
- *The impact of the proposed development will be determined by conducting a heritage impact statement on the heritage-listed place outlined in the Policy relating to Heritage Management – Development Guidelines.*
- *If the proposed development facilitates the conservation of a heritage listed place, the City of Vincent may consider varying any site or development requirement of the Town Planning Scheme.*
- *Determination of the variation will depend on the impact of the proposed development on the heritage significance associated with the place, which will be assessed by conducting a heritage impact statement on the heritage listed place outlined in the Policy relating to Heritage Management – Development Guidelines.*
- Current Regulations Provisions – The deemed provisions of the Regulations provide for local governments to vary any site or development requirement specified in its Scheme to facilitate the built heritage conservation of a place contained in a heritage list or heritage area:

Clause 12 – Variations to local planning scheme provisions

1. *The local government may vary any site or development requirement specified in this Scheme to-*
 - a. *facilitate the built heritage conservation of a place entered in the State Register of Heritage Places under the Heritage Act 2018 section 42 or included on the heritage list; or*
 - b. *enhance or preserve heritage values in a heritage area.*

Administration recommends that that LPP 7.6.7 be revoked because:

- Ineffective Density Bonus Provisions – Clause 20 of TPS1 allowed a density bonus of up to 50% to be considered for the retention or conservation of heritage buildings.

Clause 1 of LPP 7.6.7 reflects this and sets out that the extent of the bonus is subject to the impact of the development on the heritage significance, which would be determined on a case-by-case basis.

LPS2 has replaced TPS1 and does not contain any provisions that provide for density bonuses for heritage retention/conservation.

The Residential Design Codes does not allow for local governments to vary density standards such as site area without the approval of the Western Australian Planning Commission.

This means that the density bonus policy provisions of LPP 7.6.7 would be ineffective as these could not be applied by the City, would be inconsistent with the state planning framework.

- Duplication of Deemed Provisions for Variations – Clause 27 of TPS1 allowed for the City to contemplate variations to development requirements.

Clause 1 of LPP 7.6.7 reflects this and sets out that the extent of the variation is subject to the impact of the development on the heritage significance, which would also be determined on a case-by-case basis.

While LPS2 does not contain any provisions that allows for variations for heritage retention/conservation, the deemed provisions of the Regulations provide for local governments to vary any site or development requirement specified in its Scheme to facilitate the built heritage conservation of a place contained in a heritage list or heritage area.

The deemed provisions apply automatically to all local planning schemes including LPS2 and do not require a local planning policy to be applied. Similar to the existing provisions of LPP 7.6.7 the deemed provisions do not prescribe set limits or criteria on what the extent of any variation could be.

This means that the City could consider variations to planning controls such as open space, setbacks and height on a case-by-case basis to encourage bespoke design responses to facilitate the conservation of heritage buildings as part of redevelopment proposals.

These departures would be considered against the planning framework, including the City's Policy No. 7.6.1 – Heritage Management - Development Guidelines for Heritage and Adjacent Properties and advice from the heritage experts on the City's Design Review Panel.

This means that the ability to consideration variations to development requirements provisions of LPP 7.6.7 would be a duplication of those that are included within the deemed provisions.

Revocation of Policy No.7.6.9 Heritage Assistance Fund

Four submissions were received that objected to the revocation of LPP 7.6.9. The reasons included in these objections were:

- The revocation of LPP 7.6.9 would result in a loss of heritage assistance to owners of heritage places; and
- The management of heritage grants should be guided by a policy that specifies requirements, provides limits on works that are covered, identifies obligations of property owners and indicates level of funding that will be covered.

LPP 7.6.9 provides information on the financial assistance offered by the City to owners of heritage listed places who wish to undertake conservation works.

Administration recommends that LPP 7.6.9 be revoked because:

- The grant program is not proposed to end. Administration is seeking funding for this as part of the 2024/25 budget.
- The operation of this grant program would be suitably addressed through new guidelines that would be available on the City's website. The draft guidelines for the 2024/25 financial year are attached as **Attachment 7** for information.
- LPP 7.6.9 sets out the administrative process for the provision of heritage funding. This administrative process is not required to be included in a local planning policy. By removing the process from being in a local planning policy it would allow for the grant amount to be modified based on budget allocation in the financial year without the need for a policy to be amended.

Agency Comments

During the consultation period the City received comments from three external agencies being the Department of Planning, Lands and Heritage (DPLH), Public Transport Authority (PTA) and Water Corporation.

Department of Planning, Lands and Heritage Comments

The amended policies were also referred to the DPLH, whose comments are included in **Attachment 2** and noted:

- The City is to be applauded for their current focus on updating and modernising their suite of Local Planning Policies relating to heritage to ensure consistency with the regulations, Heritage Council guidelines and heritage best practice.
- The draft Local Planning Policies relating to Interpretation of Heritage Places and Assessing Cultural Heritage Significance are clear and well-structured documents.
- The draft Local Planning Policy: Assessing Cultural Heritage Significance (LPP: Assessing Cultural Heritage Significance) would benefit from more clearly identifying thresholds for inclusion of places in the City's Local Heritage List. Currently it is unclear if management Category 3 place are below the threshold for inclusion.

Policy No. 7.6.2 – Heritage Management – Assessment

The existing Policy No.7.6.2 – Heritage Management – Assessment (LPP 7.6.2) provides guidance on how places are assessed in relation to heritage significance and grades places with a management category of either A or B.

As part of the City's [review of the heritage list](#) and consistent with the HCWA [Guidelines for Local Heritage Surveys](#) and [Guidelines for Establishing a Heritage List](#) the draft LPP: Assessing Cultural Heritage Significance proposes that heritage places be graded with a management categories of 1 – 4.

A comparison of the two approaches is shown in the table below.

Current LPP 7.6.2			HCWA Guidelines & Proposed Draft LPP: Assessing Cultural Heritage Significance	
Level of Significance	Description	Management Categories	Description	Management Categories
Exceptional Significance	Essential to the heritage of the area. Rare or outstanding example.	A – Conservation Essential	Essential to the heritage of the locality Rare or outstanding example	1
Considerable Significance	Very important to the heritage of the locality. High degree of integrity/ authenticity.		Very important to the heritage of the locality	2
Moderate Significance	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the place.	B – Conservation Recommended	Contributes to the heritage of the locality	3
Some Significance	Makes some contribution to the heritage of the locality, usually in the combination with similar places			
Little Significance	Makes little contribution to the heritage of the locality.	No category	Has elements or values worth noting for community interest but otherwise makes little contribution.	4

LPP 7.6.2 sets out that properties assessed as having heritage significance should be actioned as follows:

- Places with Exceptional and Considerable Significance should be included on the MHI as Category A.
- Places with Moderate Significance should be considered for inclusion as Category B subject to landowner's consent.
- Places with Some Significance are below the threshold for inclusion on the MHI but can be assessed for inclusion in a Heritage Area as part of a group of properties.

The draft proposed Draft LPP: Assessing Cultural Heritage Significance expands on the number of categories, but would remain generally consistent with the actions for those that are assessed as having heritage significance:

- All places with Exceptional and Considerable Significance should be included on the MHI as Category 1 and 2 respectively.
- Places with Moderate or Some Significance may be included as Category 3 subject to consultation with the property owner.
- Places with Little Significance may be included as Category 4 respectively subject to being nominated by the property owner.

Administration recommends that LPP 7.6.2 be amended as recommended because:

- Heritage Management Categories - This approach for properties with Moderate or Some Significance is consistent with the HCWA Guidelines. This sets out that the Category 3 designation provides an opportunity to determine whether these places are worthy of conservation is made in consultation with the owner before Council makes a decision on whether to include the property on the MHI.

Similar places that are of Little Significance and are graded as Category 4 are not recommended to be included on a heritage list. Landowners of such properties could request inclusion and this would need to be considered by Council.

- Review of MHI – The City is currently undertaking a review of its MHI. The proposed changes of LPP 7.6.2 would not affect the properties which are currently listed, aside from their level of significance being aligned with the new management categories 1-4.
- Response to DPLH Comments – In response to the DPLH comments, Administration has modified the draft LPP: Assessing Cultural Heritage Significance to reflect this. The proposed modifications are shown in the tracked change version of the policy in **Attachment 3**. The final version of the policy is included as **Attachment 4**.

Public Transport Authority

The PTA did not object to any of the heritage management policies proposed to be amended or revoked.

Water Corporation

The Water Corporation did not object to any of the heritage management policies proposed to be amended or revoked.

LEGAL/POLICY:

The review of the City's heritage management policies has been undertaken in accordance with Schedule 2, Part 2 of the Regulations.

The City's [Policy Development and Review Policy](#) sets out the process for repealing and adopting policies.

- *Planning and Development Act 2005.*
- *Heritage Act 2018.*
- *Planning and Development (Local Planning Schemes) Regulations 2015.*
- *Heritage Regulations 2019.*
- The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Significance, 2013.
- City of Vincent Local Planning Scheme No. 2.
- State Planning Policy 3.5 – Historic Heritage Conservation.
- State Planning Policy 7.3 – Residential Design Codes.
- HCWA Guidelines for the Assessment of Local Heritage Places.
- HCWA Guidelines for Local Heritage Surveys.
- HCWA Guidelines for Establishing a Heritage List.
- HCWA Guidelines for Heritage Areas.
- HCWA Guidelines for Preparing a Local Planning Policy for Local Heritage.

RISK MANAGEMENT IMPLICATIONS

Low: Adopting and revoking the policies subject to this report is low risk for Council as the review has been conducted in accordance with the [Policy Development and Review Policy](#) and guided by best practice in heritage management.

The proposed revocation of LPP 7.6.9 is low risk for Council as it is proposed to be replaced with a guidance documenting the process to be followed by Administration.

This document would be external facing and available to the public from the City's website to assist homeowners in applying for support from the Heritage Assistance Fund.

This would be consistent with Council's adopted Policy Development and Review framework because.

- The Policy Development and Review Policy guides Administration on the development and review of the City's strategies, policies, and action plans to achieve transparent and consistent decision making which align with the City's objectives, strategic priorities, and legislative requirements.
- The local government decision making hierarchy identifies that a policy is adopted by Council and is the general rule or principle which is required to provide clear direction to Administration on the day-to-day management of the City.
- Internal procedures are determined by Administration and are a series of actions conducted in a certain order to facilitate the operation aspects of policy statements or strategies. Internal procedures explain the steps and the considerations to be followed by Administration.
- The administrative process for the provision of heritage funding is not required to be included in a local planning policy and can be suitably addressed through the preparation of new guidelines that would be available on the City's website.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Sensitive Design

Our built form character and heritage is protected and enhanced.

Our built form is attractive and diverse, in line with our growing and changing community.

Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context.

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*, as the amended policies aim to achieve sustainable development outcomes by encouraging the conservation and restoration of older building stock through flexible, performance-based guidelines.

FINANCIAL/BUDGET IMPLICATIONS:

The implementation and revocation of the policies subject to this report and the operation of the heritage assistance fund is to be met through the existing operational budget.

COMMENTS:

Administration recommends amending or revoking the existing local planning policies to align them with the State Planning Framework, latest HCWA guidelines and LPS2.

The review has addressed comments received during the consultation period including those received by the community and the DPLH, with modifications recommended in relation to the draft LPP: Assessing Cultural Heritage Significance.

The City's information sheets and guidelines relating to heritage management would subsequently be updated following adoption of the amending and revoking of the subject local planning policies.

Heritage Management Policy Review: Summary of Submissions

The tables below summarise the comments received the advertising period for the applicable policies, together with Administration's response to each comment and any recommended modifications.

Comment	No. of Related Submissions	Administration Comment	Recommended Modification
General Comments on Heritage			
General Support.	3	N/A	N/A
Heritage Provisions are too onerous and inhibit development.	1	<p>Heritage listings protect places that are considered culturally significant to the development of Vincent. Heritage Listed properties can still be redeveloped provided that any development protects and enhances the significance of the place.</p> <p>The City's suite of heritage policies have been designed in accordance with guidelines produced by the Heritage Council of Western Australia (HCWA) with the aim of assessing places of cultural heritage significance and ensuring that new development does not impinge on this significance.</p> <p>In response to comments received from the DPLH, Administration will present LPP: Development Guidelines to Heritage Places at a future Council Meeting.</p> <p>Acknowledging the increased costs that maintaining heritage places brings, the City provided yearly grants under its Heritage Assistance Fund. Appendix No.20 Refunding and Waiving of Planning and Building Fees also provides a structure for the refund or waiving of planning fees charged in accordance with the Regulations.</p>	N/A

Heritage Management Policy Review: Summary of Submissions

A number of properties on the heritage list are currently unkempt or underserving of a heritage listing.	1	<p>In accordance with the Guidelines for Establish a Heritage List, A place may be considered worthy of built heritage conservation irrespective of its current state of repair; ongoing requirements for conservation, care and maintenance; or economic worth.</p> <p>Administration is currently undertaking a review of its heritage listed places. This review will make a number of recommendations which could include delisting.</p> <p>The City's Heritage Assistance Fund aims to help owners of heritage listed places by partially funding the costs of maintenance and restoration.</p>	N/A
Draft Local Planning Policy: Assessing Cultural Heritage Significance			
<p>The Policy would benefit from more clearly identifying thresholds for inclusion of places in the City's Local Heritage List.</p> <p>Currently it is unclear if management category 3 place are below the threshold for inclusion.</p>	1 - DPLH	<p>Modifications have been made to the policy to provide clarification on management category 3 and 4 places.</p>	<p>In addressing the comments from the DPLH and in accordance with the Guidelines for Local Heritage Surveys, the following is proposed to be included in the Policy.</p> <p>Inclusion of Table 1: Heritage Significance and Inclusion in the LHS and Heritage List:</p> <p>Management Category 3:</p> <p><u>8.3.1 Outcomes</u></p> <p>places will only be referred to Council for consideration for inclusion in the Heritage List in consultation with the property owner.</p>

Heritage Management Policy Review: Summary of Submissions

			<p>Management Category 4</p> <p><u>8.4.2 Future Outcomes</u></p> <p>Unless a written request is received from the property owner, it is not recommended for inclusion on the heritage list (unless otherwise already listed).</p>
<p>If your use of 'spiritual value' as a new assessment criteria is code for 'indigenous heritage' why not come out and say so, and why not make reference to any Aboriginal Heritage Act</p>	1	<p>'Spiritual Value' has been included in the assessment criteria of a place, as to ensure that the Policy is consistent with the Guidelines for the Assessment of Local Heritage Places.</p> <p>The other values are as follows:</p> <ul style="list-style-type: none"> • Aesthetic • Historic • scientific • social <p>The <i>Heritage Act 2018</i> is clear in this regard in that it does not apply to places that have cultural heritage significance solely on account of their connection with Aboriginal tradition or culture.</p> <p>Places of significance to Aboriginal communities may be included in the Local Heritage Survey (LHS) where their cultural heritage significance is not solely connected with Aboriginal tradition or culture and has significance to others. For example, this includes Hyde Park which is included in both the State Register for Heritage Places and also a Site of Aboriginal Significance.</p>	<p>No Modification.</p>

Heritage Management Policy Review: Summary of Submissions

		Places that may be protected under the <i>Aboriginal Heritage Act 1972</i> (Act) should be identified as such in the LHS, noting that the provisions of that Act also apply.	
Draft Local Planning Policy: Amending the LHS. Heritage List and Designating Heritage Areas			
Unclear how heritage areas relate to character retention areas.	1	<p>The designation, management and protection of heritage areas is governed by the Regulations and the subject Policy and the relevant heritage area local planning policy.</p> <p>Character Areas are not afforded the same level of protection as heritage areas. The management of Character Areas is dealt with by Local Planning Policy: Character Area Guidelines.</p>	No Modification.
Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses			
Objecting to the loss of the density bonus.	1	<p>Administration recommends that that LPP 7.6.7 be revoked because:</p> <p><u>Ineffective Density Bonus Provisions</u></p> <p>Clause 20 of TPS1 allowed a density bonus of up to 50% to be considered for the retention or conservation of heritage buildings.</p> <p>Clause 1 of LPP 7.6.7 reflects this and sets out that the extent of the bonus is subject to the impact of the development on the heritage significance, which would be determined on a case-by-case basis.</p> <p>LPS2 has replaced TPS1 and does not contain any provisions that provide for density bonuses for heritage retention/conservation.</p>	No Modification.

Heritage Management Policy Review: Summary of Submissions

		<p>The Residential Design Codes does not allow for local governments to vary density standards such as site area without the approval of the Western Australian Planning Commission.</p> <p>This means that the density bonus policy provisions of LPP 7.6.7 would be ineffective as these could not be applied by the City, would be inconsistent with the state planning framework.</p> <p><u>Duplication of Deemed Provisions for Variations</u></p> <p>Clause 27 of TPS1 allowed for the City to contemplate variations to development requirements.</p> <p>Clause 1 of LPP 7.6.7 reflects this and sets out that the extent of the variation is subject to the impact of the development on the heritage significance, which would also be determined on a case-by-case basis.</p> <p>While LPS2 does not contain any provisions that allows for variations for heritage retention/conservation, the deemed provisions of the Regulations provide for local governments to vary any site or development requirement specified in its Scheme to facilitate the built heritage conservation of a place contained in a heritage list or heritage area.</p> <p>The deemed provisions apply automatically to all local planning schemes including LPS2 and do not require a local planning policy to be applied. Similar to the existing provisions of LPP 7.6.7 the deemed provisions do not</p>	
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Heritage Management Policy Review: Summary of Submissions

		<p>prescribe set limits or criteria on what the extent of any variation could be.</p> <p>This means that the City could consider variations to planning controls such as open space, setbacks and height on a case-by-case basis to encourage bespoke design responses to facilitate the conservation of heritage buildings as part of redevelopment proposals.</p> <p>These departures would be considered against the planning framework, including the City's Policy No. 7.6.1 – Heritage Management - Development Guidelines for Heritage and Adjacent Properties and advice from the heritage experts on the City's Design Review Panel.</p> <p>This means that the ability to consideration variations to development requirements provisions of LPP 7.6.7 would be a duplication of those that are included within the deemed provisions.</p>	
Policy No. 7.6.9 – Heritage Assistance Fund			
Objecting to the revoking of the policy.	4	<p>LPP 7.6.9 is proposed to be rescinded as the administrative process for the provision of heritage funding is not required to be included in a local planning policy.</p> <p>The grant program will not end and would be suitably addressed through new guidelines.</p>	No Modification.
The heritage fund should not apply to places within a heritage area.	1	<p>The deemed provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the deemed provisions) identify that a heritage area should be designated 'if, in the opinion of the local</p>	No Modification.

Heritage Management Policy Review: Summary of Submissions

		<p>government, special planning control is needed to conserve and enhance the cultural heritage significance and character of an area.</p> <p>Properties within a heritage area that are classed as a 'contributory place' are eligible to receive assistance from the City via the heritage fund. These places contribute to the overall significance of the heritage area and for whom conservation is desirable.</p>	
Support the removal of Category B places from being eligible to receive the heritage assistance fund.	1	<p>All places listed on the City's heritage list are eligible to receive funding from the heritage assistance fund, however preference is given those properties with a higher management category. Category B places would remain eligible if they are on the heritage list.</p> <p>It should be noted that under the City's wider heritage review, management categories for heritage places are to be changed from 'A' and 'B' to 1 – 4.</p>	No Modification.



Department of **Planning,**
Lands and Heritage

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Chief Executive Officer
City of Vincent
mail@vincent.wa.gov.au

Dear Sir

DRAFT LOCAL PLANNING POLICIES FOR HERITAGE

Thank you for your email of 8 March 2024 regarding the draft Local Planning Policies: Development Guidelines for Heritage Places, Assessing Cultural Heritage Significance, and Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas.

The City is to be applauded for their current focus on updating and modernising their suite of Local Planning Policies relating to heritage to ensure consistency with the regulations, Heritage Council guidelines and heritage best practice.

The draft Local Planning Policies, Interpretation of Heritage Places, and Assessing Cultural Heritage Significance are clear and well-structured documents. The Assessing Cultural Heritage Significance policy would benefit from more clearly identifying thresholds for inclusion of places in the City's Local Heritage List. Currently it is unclear if management category 3 places are below the threshold for inclusion.

The draft Local Planning Policy: Development Guidelines for Heritage Places is also generally a clear and well-structured document. However, it does appear that the Outcomes and Acceptable Development standards seem to have been written with a particular typology of place in mind, ie. residential. Some of the objectives and outcomes may be problematic for non-residential places. For example.

- Guiding principle 7 notes that it is required that 'Additions maintain existing view lines to the principal facade of the heritage place when viewed from the street'. This requirement may be too onerous for larger non-residential sites.
- Clause 3.1 Bulk and Scale – notes in Objective 3.1.1 that 'Additions are designed to respect the scale and proportion of the existing heritage building, which shall remain the dominant structure on the site when viewed from the street.' This may not be possible where larger scale development is proposed for a non-residential sites.

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There also appears to be some minor errors relating to interpretation of the regulations and terminology.

- In 'Definitions' for a Heritage Place - a) and b) should be one item.
- Item 1. Exemptions from Development Approval notes that 'internal building work where the interior of the building has not been specified as having heritage significance....' is exempt from requiring approval for places on the 'State List'. This is not an exempted activity under the Heritage Regulations for State Registered Places. State List is also not the correct terminology, which is State Register of Heritage Places.
- The policy in some parts refers to 'contributory places', which is correct terminology for Heritage Areas, but not for general policies relating to heritage. 'Heritage protected places' should replace the term 'contributory places.'

We hope that these comments are of value in the development of the proposed Local Planning Policies.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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Legislation / local law requirements	<i>Heritage Act 2018</i> <i>Planning and Development Act 2005</i> This policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Local Planning Policy: Development Guidelines for Heritage Places Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas

PART 1 - PRELIMINARY

INTRODUCTION

Under section 103(1) of the *Heritage Act 2018* (Act), the City of Vincent (City) is required to prepare a Local Heritage Survey (LHS) comprising places within its area that in the opinion of the City, are or may become of cultural heritage significance. In preparing and amending its LHS, the City must have regard to the Heritage Council of Western Australia (HCWA) Guidelines for the Assessment of Local Heritage Places published under section 105 of the Act.

Schedule 2 Part 3 of *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) requires the City to establish and maintain a Heritage List and to designate heritage areas.

This Policy provides the framework for assessing a place for the purpose of determining its cultural heritage significance and ultimately its inclusion onto the City's LHS, Heritage List or as a heritage area.

To ensure decision-making and the process for assessing cultural heritage significance is accountable, comparable and consistent, this Policy includes criteria for assessing cultural heritage significance based on the principles outlined in the Australia ICOMOS Burra Charter, 2013 (Burra Charter).

PURPOSE

The purpose of Local Planning Policy: Assessing Cultural Heritage Significance (Policy) is to provide clear direction on the assessment and management of places having cultural heritage significance within the City.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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OBJECTIVES

The objectives of this Policy are to:

1. identify, conserve and protect places of cultural heritage significance;
2. provide clear procedural guidelines for heritage assessments;
3. provide improved certainty to landowners and community members about the formal practice involved in heritage identification and protection; and
4. provide a framework for the classification and management of places with cultural heritage significance.

OPERATION

To assess and determine the cultural heritage significance of a place, a set of assessment is applied. The assessment criteria is based on the principles outlined in the Burra Charter and used to determine the level of significance and Management Category assigned to a place or area, or to determine the designation of a Heritage Area.

SCOPE

This Policy applies to individual places included or being considered for inclusion on the City's LHS and Heritage List and to areas designated or being considered for designation as a heritage area.

PART 2 - POLICY PROVISIONS

DEFINITIONS

All terms used in this Policy are defined in the Planning and Development Act 2005, the Regulations, State Planning Policy 7.3 Residential Design Codes and the City's Local Planning Scheme No. 2 (Scheme), unless stated otherwise below.

Burra Charter means the document providing guidance for the conservation and management of places of cultural heritage significance and sets standards of practice for those who provide advice, make decisions about, or undertake works to places of cultural heritage significance, including owners, managers and custodians. The charter is adopted by the Australian International Council on Monuments and Sites (ICOMOS).

contributory place means places and structures that make a positive contribution to the cultural heritage significance of the City of Vincent.

heritage area means a group of properties which are recognised to collectively form a streetscape, townscape or cultural environment with significant heritage characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

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heritage assessment is a systematic assessment that describes a place and its setting and states the cultural heritage significance of the place based on the criteria outlined in the Burra Charter, and in accordance with the HCWA Guidelines for the Assessment of Local Heritage Places 2022, Guidelines for Local Heritage Surveys 2022, Guidelines for Establishing a Heritage List 2021 and Guidelines for Heritage Areas 2023.

Heritage List means a list of places within the City of Vincent, considered by the City to be of identified cultural heritage significance and worthy of conservation pursuant to the Regulations.

Local Heritage Survey means a list of places with the City of Vincent, assessed by the City as having identified cultural heritage significance pursuant to the Act.

POLICY

1. Assessing Significance

1.1 Assessment Criteria

In assessing the cultural heritage significance of an individual place or heritage area the criteria of aesthetic, historic, scientific or social value will be applied. A place or area will be considered to be of cultural heritage significance to the City if it meets one or more of these criteria.

Part 3 - Policy Guidelines provide detail on how each criteria is to be applied to the assessment of places and areas.

1.2 Determining the level of significance

The level of significance of a place will be determined with reference to issues of Rarity, Representativeness, Condition, Integrity and Authenticity.

1.3 Thematic History

A Place or Heritage Area will be assessed in the context of the history and/or development of Vincent as identified in the Western Australian Thematic History and key themes of:

- Environment
- Demography.
- Economy.
- Infrastructure.
- Social Services
- Governing.
- Cultural Life.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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1.4 Statement of Significance

A Statement of Significance is to be included within the heritage assessment. This is a statement made about the place as a whole with reference to the applicable assessment criteria.

One of the levels of significance listed in clause 1.5 is to be applied to the place identified within the assessment.

1.5 Categories of Significance

All places will be assigned a level of significance which determines the management category allocated to the place as detailed in **Table 1**:

Table 1: Heritage Significance and Inclusion in the LHS and Heritage List

Level of Significance	New Classification	Previous Classification	Description	Heritage list
Exceptional	Category 1	Category A	Essential to the heritage of the locality. Rare or outstanding example	All places to be included in the heritage list
Considerable	Category 2	Category A	Very important to the heritage of the locality	All places to be included in the heritage list
Some/moderate	Category 3	Category B	Contributes to the heritage of the locality	Places may be included in the heritage list
Little	Category 4	No category	Has elements or values worth noting for community interest but otherwise makes little contribution	Below the threshold for inclusion into the heritage list

- ~~Management Category 1 – Exceptional Significance:~~
- ~~Management Category 2 – Considerable Significance:~~
- ~~Management Category 3 – Some/moderate significance:~~
- ~~Management Category 4 – Little Significance~~

Management associated with each level of significance are identified in **Part 3 - Policy Guidelines**.

2.6 Heritage Areas

A level of significance will not be assigned to a heritage area as a whole, but each place within the heritage area will be graded according to the level of contribution it makes to the significance of the area.

Each identified heritage area will be considered for designation under Schedule 2, Part 3, Clause 9 of the Regulations. Development control of properties within a heritage area will be outlined in dedicated Heritage Area Guidelines, endorsed by Council.

Local Planning Policy Amending the Local Heritage Survey, Local Heritage List and Designating Heritage Areas provides further guidance on the nomination of a heritage area. **Local Planning Policy Heritage Area Guidelines** includes the City's existing heritage area guidelines.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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PART 3 - POLICY GUIDELINES

1. Why Assess Cultural Heritage Significance?

The heritage of the City is unique, vibrant, complex and rich in history, stories, people and places.

Assessing places helps us define our history and maintain a record of places that are important from a historic and heritage perspective. These are the tangible reminders of our past and provide a window into who we are as a community, and where we have come from. Its important that future generations have a record and understanding of our unique history and heritage.

Assessing places for heritage significance allows us to include them on our Local Heritage Survey. Places may also be included on our Heritage List which will provide statutory control over how a place can be developed in the future.

2. What Makes a Place Significant?

Places within the City that are considered to have heritage significance are those that may :

- have historical significance;
- have been associated with an important individual or group of people;
- be architecturally or aesthetically significant;
- be a rare, fine or an intact example of its type;
- demonstrate an important creative achievement; and/or
- be highly valued by a community for social or spiritual reasons.

3. How are Places Assessed for Heritage Significance?

Places within the City are assessed for cultural heritage significance in accordance with the assessment criteria outlined in Clause 4 of this Policy, which are derived from the Burra Charter.

4. Assessment Criteria

The following values are to be applied in assessing the cultural significance of an contributory place or heritage area within the City. A place or area will be considered to be of cultural heritage significance if it meets one or more of these criteria:

4.1 Aesthetic Value

Criterion 1: It is significant in exhibiting particular aesthetic characteristics.

A place included under this criterion should have characteristics of scale, composition, materials, texture and colour that are considered to have value to the City. This may encompass:

- creative or design excellence;
- the contribution of a place to the quality of its setting;
- landmark quality; and/or
- a contribution to important vistas.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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4.2 Historic Value

Criterion 2: It is significant in the evolution or pattern of the history of the local district.

A place or area included under this criterion should:

- be closely associated with events, developments or cultural phases that have played an important part in the City's history;
- have a special association with a person, group of people or organisation important in shaping the City (either as the product or workplace of a person or group, or the site of a particular event connected with them); and/or
- be an example of technical or creative achievement from a particular period.

4.3 Social Value

Criterion 3: It is significant through association with a community or cultural group in the local district for social, cultural, educational or spiritual reasons.

A place included under this criterion should:

- be a place that the community, or a significant part of the community has held in regard for an
- extended period of time; or
- be a public place, or places distinctive in the local landscape, which makes a contribution to the local 'sense of place' and local identity.

4.4 Scientific Value

Criterion 4A: It has demonstrable potential to yield information that will contribute to an understanding of the natural and cultural history of the local district.

A place included under this criterion should:

- be a standing structure or archaeological deposit;
- be an important benchmark or reference site; or
- should provide or demonstrate a likelihood of providing evidence about past activity; or
- the information should be inherent in the fabric of the place.

Criterion 4B: It is significant in demonstrating a high degree of technical innovation or achievement.

A place included under this criterion should:

- show qualities of innovation or represent a new achievement for its time;
- demonstrate breakthroughs in design or places that extend the limits of technology; and/or
- show a high standard of design skill and originality, or innovative use of materials, in response to particular climatic or landform conditions, or a specific functional requirement, or to meet the challenge of a particular site

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4.5 Spritual Value

Criterion 5: It embodies or evokes intangible values and meanings which give it importance in the spiritual identity, or the traditional knowledge, art, and practices of a cultural group.

A place included under this criterion should:

- contribute to the spiritual identity or belief system of a cultural group;
- be a repository of knowledge, traditional art or lore related to spiritual practice of a cultural group;
- maintain the spiritual health and wellbeing of a culture or group; and
- find expression in cultural practices or human-made structures, or inspire creative works.

5. Level of Significance

The level of significance of a place will be determined with reference to issues of Rarity, Representativeness, Condition, Integrity and Authenticity.

One of the levels of significance listed is to be applied to the place identified within the assessment.

5.1 Rarity

Criterion 5: It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

A place or area under this criterion should:

- provide evidence of a defunct custom, way of life or process;
- demonstrate a custom, way of life or process that is in danger of being lost; or
- demonstrate a building function, design or technique of exceptional interest.

5.2 Representativeness

Criterion 6: It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

A place or area under this criterion should:

- provide a good example of its type;
- be representative of a common building or construction type, a particular period or way of life, the work of a particular builder or architect, or an architectural style; or
- have a high level of authenticity.

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5.3 Integrity, Authenticity and Condition

Authenticity and Integrity are aspects about the physical evidence of a place that can help understand its cultural significance. They are useful factors to take into consideration in relation to managing change to heritage places and assessing impacts to heritage values. These terms are not, however, defined in the Act, nor are they used within the Burra Charter.

The HCWA defines these terms as follows:

- **Integrity** - explains the extent to which the fabric is in its original state.
- **Authenticity** - explains the extent to which the original intention is evident, and the compatibility of current use.

Use levels of high, moderate, and low to describe the degree of integrity/authenticity and explain why.

- **Condition** is another consideration that helps to determine if a place is a good, fine, or excellent example of its type.

6. Thematic History

A thematic history provides a broad historical context for understanding the patterns and forces that shaped an area over time. It identifies locally distinctive themes to structure the history. A theme can unite a variety of actions, events, functions, people and dates, and it helps to prevent any concentration on a particular type of item, period or event of history.

The thematic history is not intended to be a detailed account of all aspects of the history of an area, nor to replace histories designed to serve other purposes. Rather, it is to prepare a broad overview of the evolution of the City to identify turning points in its history, the main periods of its development, and key stories, themes and influential factors that have all shaped the City's distinctive character.

A place or heritage area will be assessed in the context of the history and/or development of the City as identified in the Western Australian Thematic History and key themes of:

- Environment
- Demography.
- Economy.
- Infrastructure.
- Social Services
- Governing.
- Cultural Life.

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7. Statement of Significance

A statement of significance is to be included within the heritage assessment. This is a statement made about the place as a whole with reference to the applicable assessment criteria.

8. Management Categories

All places will be assigned a level of significance which determines the management category allocated to the place. At the City, the Local Heritage Survey (LHS) and Heritage List comprises of places that have been identified in the following categories:

8.1 Management Category 1: Exceptional Significance

Significance determined by how the assessment of the place demonstrates the following:

- essential to the heritage of the City;
- an exceptional level of state and/or local cultural heritage significance under one of the categories of aesthetic, historic, social or scientific significance;
- high degree of authenticity, for example it retains its original use and/or its architectural integrity is highly intact; and
- rare or outstanding example of its type, e.g.. An outstanding landmark; or exemplar of the federation queen anne style; or a building formally used as a drill hall with close associations to the armed services; or a park containing remnant natural flora and fauna valued for its research and reference purposes

8.1.1 Outcomes:

- conservation essential unless there is no feasible alternative;
- development is assessed in accordance with **Local Planning Policy: Development Guidelines of Heritage Places**;
- minor works or like for like restoration are exempt in accordance with the above local planning policy; and
- development applications must be accompanied by a heritage impact statement.

8.1.2 Future Actions:

- priority given to category 1 places when considering the heritage assistance fund;
- a conservation plan may be required, particularly if the place is also included on the State Register; and
- records should be kept of any major changes over time via updates to the LHS.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



8.2 Management Category 2: Considerable Significance

Significance determined by how the assessment of the place demonstrates the following:

- very important to the heritage of the City;
- a high level of aesthetic, historic, scientific and/or social value for the local community;
- a key representative example of its type; and
- these places will typically have a high degree of authenticity, but may still be very important to the heritage of Vincent even if some alterations have been undertaken, provided these do not obscure an understanding of the cultural heritage values of the place.

8.2.1 Outcomes:

- conservation highly desirable unless no feasible alternative is available;
- development assessed in accordance with **Local Planning Policy: Development Guidelines of Heritage Places**;
- minor works or like for like restoration may be exempt in accordance with the above local planning policy.

8.2.2 Future Actions:

- a heritage impact statement is required for significance works; and
- conservation work is eligible for heritage assistance fund.

Example Category 2 places include the Lincoln Street flats, the Oxford Hotel, Menzies Park and various privately owned residential dwellings.

8.3 Management Category 3: Some/Moderate Significance

Significance determined by how assessment of the place demonstrates the following:

- contributes to the heritage of the City e.g. It is a good example of a federation bungalow;
- helps to illustrate an important aspect of the history of the City, but:
 - does not have important associations with prominent people, events and/or activities;
 - does not have landmark or other aesthetic values that make a particularly significant contribution to the district's sense of place; and
 - is not a key representative or rare example of its type.

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8.3.1 Outcomes:

- conservation recommended;
- place is recommended for inclusion on the LHS;
- unless already listed, the place will only be referred to Council for consideration for inclusion in the Heritage List in consultation with the property owner; and
- development assessed in accordance with **Local Planning Policy: Development Guidelines of Heritage Places**.

8.3.2 Future Actions:

- place is recommended for inclusion on the LHS;
- places **not** eligible for the heritage assistance fund **if included on the heritage list**; and
- prepare an archival record and/or interpret the site in accordance with **Local Planning Policy: Interpretation of Heritage Places** prior to any major development or demolition.

8.4 Management Category 4: Little Significance

Significance determined by how assessment of the place demonstrates the following:

- has elements or values worth noting for community interest but otherwise makes little contribution.

8.4.1 Outcomes:

- place is recommended for inclusion on the LHS; and
- unless a written request is received from the property owner, it is not recommended for inclusion on the heritage list (unless otherwise already listed).

8.4.1 Future Actions:

- place is not eligible for the heritage assistance fund; and
- if the place is on the heritage list, prepare an archival record and/or interpret the site in accordance with **Local Planning Policy: Interpretation of Heritage Places** prior to any major development or demolition.

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



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APPENDIX 1: HERITAGE MANAGEMENT CATEGORIES

The following table details the levels of significance and classification categories for heritage properties

LEVEL OF SIGNIFICANCE TO THE LOCAL AREA	PREVIOUS CLASSIFICATION	NEW CLASSIFICATION	DESCRIPTION
Exceptional	Category A - Conservation Essential	Category 1	Essential to the heritage of the locality. Rare or outstanding example
Considerable	Category A - Conservation Essential	Category 2	Very important to the heritage of the locality
Some/moderate	Category B - Conservation Recommended	Category 3	Contributes to the heritage of the locality
Little	No Category	Category 4	Has elements or values worth noting for community interest but otherwise makes little contribution

OFFICE USE ONLY	
Responsible Officer	Executive Manager Urban Design and Strategic Projects
Initial Council Adoption	17/07/2006
Previous Title	Local Planning Policy 7.6.2 Heritage Management - Assessment
Reviewed / Amended	10/07/2012; 18/06/2024
Next Review Date	06/2028

LOCAL PLANNING POLICY: ASSESSING CULTURAL HERITAGE SIGNIFICANCE



Legislation / local law requirements	Heritage Act 2018 Planning and Development Act 2005 This policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Local Planning Policy: Development Guidelines for Heritage Places Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas

PART 1 - PRELIMINARY

INTRODUCTION

Under section 103(1) of the *Heritage Act 2018* (Act), the City of Vincent (City) is required to prepare a Local Heritage Survey (LHS) comprising places within its area that in the opinion of the City, are or may become of cultural heritage significance. In preparing and amending its LHS, the City must have regard to the Heritage Council of Western Australia (HCWA) Guidelines for the Assessment of Local Heritage Places published under section 105 of the Act.

Schedule 2 Part 3 of *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) requires the City to establish and maintain a Heritage List and to designate heritage areas.

This Policy provides the framework for assessing a place for the purpose of determining its cultural heritage significance and ultimately its inclusion onto the City's LHS, Heritage List or as a heritage area.

To ensure decision-making and the process for assessing cultural heritage significance is accountable, comparable and consistent, this Policy includes criteria for assessing cultural heritage significance based on the principles outlined in the Australia ICOMOS Burra Charter, 2013 (Burra Charter).

PURPOSE

The purpose of Local Planning Policy: Assessing Cultural Heritage Significance (Policy) is to provide clear direction on the assessment and management of places having cultural heritage significance within the City.

OBJECTIVE

The objectives of this Policy are to:

1. identify, conserve and protect places of cultural heritage significance;
2. provide clear procedural guidelines for heritage assessments;
3. provide improved certainty to landowners and community members about the formal practice involved in heritage identification and protection; and

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4. provide a framework for the classification and management of places with cultural heritage significance.

OPERATION

To assess and determine the cultural heritage significance of a place, a set of assessment is applied. The assessment criteria is based on the principles outlined in the Burra Charter and used to determine the level of significance and Management Category assigned to a place or area, or to determine the designation of a Heritage Area.

SCOPE

This Policy applies to individual places included or being considered for inclusion on the City's LHS and Heritage List and to areas designated or being considered for designation as a heritage area.

PART 2 - POLICY PROVISIONS

DEFINITIONS

All terms used in this Policy are defined in the *Planning and Development Act 2005*, the Regulations, State Planning Policy 7.3 Residential Design Codes and the City's Local Planning Scheme No. 2 (Scheme), unless stated otherwise below

Burra Charter means the document providing guidance for the conservation and management of places of cultural heritage significance and sets standards of practice for those who provide advice, make decisions about, or undertake works to places of cultural heritage significance, including owners, managers and custodians. The charter is adopted by the Australian International Council on Monuments and Sites (ICOMOS).

contributory place means places and structures that make a positive contribution to the cultural heritage significance of the City of Vincent.

heritage area means a group of properties which are recognised to collectively form a streetscape, townscape or cultural environment with significant heritage characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

heritage assessment is a systematic assessment that describes a place and its setting and states the cultural heritage significance of the place based on the criteria outlined in the Burra Charter, and in accordance with the HCWA Guidelines for the Assessment of Local Heritage Places 2022, Guidelines for Local Heritage Surveys 2022, Guidelines for Establishing a Heritage List 2021 and Guidelines for Heritage Areas 2023.

Heritage List means a list of places within the City of Vincent, considered by the City to be of identified cultural heritage significance and worthy of conservation pursuant to the Regulations.

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Local Heritage Survey means a list of places with the City of Vincent, assessed by the City as having identified cultural heritage significance pursuant to the Act.

POLICY

1. Assessing Significance

1.1 Assessment Criteria

In assessing the cultural heritage significance of an individual place or heritage area the criteria of aesthetic, historic, scientific or social value will be applied. A place or area will be considered to be of cultural heritage significance to the City if it meets one or more of these criteria.

Part 3 - Policy Guidelines provide detail on how each criteria is to be applied to the assessment of places and areas.

1.2 Determining the Level of Significance

The level of significance of a place will be determined with reference to issues of Rarity, Representativeness, Condition, Integrity and Authenticity.

1.3 Thematic History

A Place or Heritage Area will be assessed in the context of the history and/or development of Vincent as identified in the Western Australian Thematic History and key themes of:

- Environment
- Demography
- Economy
- Infrastructure
- Social Services
- Governing
- Cultural Life

1.4 Statement of Significance

A Statement of Significance is to be included within the heritage assessment. This is a statement made about the place as a whole with reference to the applicable assessment criteria.

One of the levels of significance listed in clause 1.5 is to be applied to the place identified within the assessment.

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1.5 Categories of Significance

All places will be assigned a level of significance which determines the management category allocated to the place as detailed in **Table 1**:

Table 1: Heritage Significance and Inclusion in the LHS and Heritage List

Level of Significance	New Classification	Previous Classification	Description	Heritage list
Exceptional	Category 1	Category A	Essential to the heritage of the locality. Rare or outstanding example	All places to be included in the heritage list
Considerable	Category 2	Category A	Very important to the heritage of the locality	All places to be included in the heritage list
Some/moderate	Category 3	Category B	Contributes to the heritage of the locality	Places may be included in the heritage list
Little	Category 4	No category	Has elements or values worth noting for community interest but otherwise makes little contribution	Below the threshold for inclusion into the heritage list

Management associated with each level of significance are identified in Part 3 - Policy Guidelines.

1.6 Heritage Areas

A level of significance will not be assigned to a heritage area as a whole, but each place within the heritage area will be graded according to the level of contribution it makes to the significance of the area.

Each identified heritage area will be considered for designation under Schedule 2, Part 3, Clause 9 of the Regulations. Development control of properties within a heritage area will be outlined in dedicated Heritage Area Guidelines, endorsed by Council.

Local Planning Policy Amending the Local Heritage Survey, Local Heritage List and Designating Heritage Areas provides further guidance on the nomination of a heritage area. **Local Planning Policy Heritage Area Guidelines** includes the City's existing heritage area guidelines.

PART 2 - POLICY PROVISIONS

1. Why Assess Cultural Heritage Significance

The heritage of the City is unique, vibrant, complex and rich in history, stories, people and places.

Assessing places helps us define our history and maintain a record of places that are important from a historic and heritage perspective. These are the tangible reminders of our past and provide a window into who we are as a community, and where we have come from. Its important that future generations have a record and understanding of our unique history and heritage.

Assessing places for heritage significance allows us to include them on our Local Heritage Survey. Places may also be included on our Heritage List which will provide statutory control over how a place can be developed in the future.

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2. What Makes a Place Significant?

Places within the City that are considered to have heritage significance are those that may:

- have historical significance;
- have been associated with an important individual or group of people;
- be architecturally or aesthetically significant;
- be a rare, fine or an intact example of its type;
- demonstrate an important creative achievement; and/or
- be highly valued by a community for social or spiritual reasons.

3. What Makes a Place Significant?

Places within the City are assessed for cultural heritage significance in accordance with the assessment criteria outlined in Clause 4 of this Policy, which are derived from the Burra Charter.

Assessing places for heritage significance allows us to include them on our Local Heritage Survey. Places may also be included on our Heritage List which will provide statutory control over how a place can be developed in the future.

4. Assessment Criteria

Places within the City are assessed for cultural heritage significance in accordance with the assessment criteria outlined in Clause 4 of this Policy, which are derived from the Burra Charter.

4.1 Aesthetic Value

Criterion 1: It is significant in exhibiting particular aesthetic characteristics.

A place included under this criterion should have characteristics of scale, composition, materials, texture and colour that are considered to have value to the City. This may encompass:

- creative or design excellence;
- the contribution of a place to the quality of its setting;
- landmark quality; and/or
- a contribution to important vistas.

4.2 Historic Value

Criterion 2: It is significant in the evolution or pattern of the history of the local district.

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A place included under this criterion should:

- be closely associated with events, developments or cultural phases that have played an important part in the City's history;
- have a special association with a person, group of people or organisation important in shaping the City (either as the product or workplace of a person or group, or the site of a particular event connected with them); and/or
- be an example of technical or creative achievement from a particular period.

4.3 Social Value

Criterion 3: It is significant through association with a community or cultural group in the local district for social, cultural, educational or spiritual reasons.

A place included under this criterion should

- be a place that the community, or a significant part of the community has held in regard for an extended period of time; or
- be a public place, or places distinctive in the local landscape, which makes a contribution to the local 'sense of place' and local identity.

4.4 Scientific Value

Criterion 4A: It has demonstrable potential to yield information that will contribute to an understanding of the natural and cultural history of the local district.

A place included under this criterion should

- be a standing structure or archaeological deposit;
- be an important benchmark or reference site; or
- should provide or demonstrate a likelihood of providing evidence about past activity; or
- the information should be inherent in the fabric of the place.

Criterion 4B: It is significant in demonstrating a high degree of technical innovation or achievement.

A place included under this criterion should

- show qualities of innovation or represent a new achievement for its time;
- demonstrate breakthroughs in design or places that extend the limits of technology; and/or
- show a high standard of design skill and originality, or innovative use of materials, in response to particular climatic or landform conditions, or a specific functional requirement, or to meet the challenge of a particular site

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4.5 Spiritual Value

Criterion 4A: It has demonstrable potential to yield information that will contribute to an understanding of the natural and cultural history of the local district.

A place included under this criterion should

- be a standing structure or archaeological deposit;
- be an important benchmark or reference site; or
- should provide or demonstrate a likelihood of providing evidence about past activity; or
- the information should be inherent in the fabric of the place.

5. Level of Significance

The level of significance of a place will be determined with reference to issues of Rarity, Representativeness, Condition, Integrity and Authenticity.

One of the levels of significance listed is to be applied to the place identified within the assessment.

5.1 Rarity

Criterion 5: It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

A place or area under this criterion should:

- provide evidence of a defunct custom, way of life or process;
- demonstrate a custom, way of life or process that is in danger of being lost; or
- demonstrate a building function, design or technique of exceptional interest.

5.2 Representativeness

Criterion 6: It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

A place or area under this criterion should:

- provide a good example of its type;
- be representative of a common building or construction type, a particular period or way of life, the work of a particular builder or architect, or an architectural style; or
- have a high level of authenticity.

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5.3 Integrity, Authenticity and Condition

Authenticity and Integrity are aspects about the physical evidence of a place that can help understand its cultural significance. They are useful factors to take into consideration in relation to managing change to heritage places and assessing impacts to heritage values. These terms are not, however, defined in the Act, nor are they used within the Burra Charter.

The HCWA defines these terms as follows

- **Integrity** - explains the extent to which the fabric is in its original state
- **Authenticity** - explains the extent to which the original intention is evident and the compatibility of current use

Use levels of high, moderate and low to describe the degree of integrity/authenticity and explain why

- **Condition** is another consideration that helps determine if a place is a good, fine or excellent example of its type

6. Thematic History

A thematic history provides a broad historical context for understanding the patterns and forces that shaped an area over time. It identifies locally distinctive themes to structure the history. A theme can unite a variety of actions, events, functions, people and dates, and it helps to prevent any concentration on a particular type of item, period or event of history.

The thematic history is not intended to be a detailed account of all aspects of the history of an area, nor to replace histories designed to serve other purposes. Rather, it is to prepare a broad overview of the evolution of the City to identify turning points in its history, the main periods of its development, and key stories, themes and influential factors that have all shaped the City's distinctive character.

A place or heritage area will be assessed in the context of the history and/or development of the City as identified in the Western Australian Thematic History and key themes of:

- Environment
- Demography.
- Economy.
- Infrastructure.
- Social Services
- Governing.
- Cultural Life

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7. Statement of Significance

A statement of significance is to be included within the heritage assessment. This is a statement made about the place as a whole with reference to the applicable assessment criteria.

8. Management Categories

All places will be assigned a level of significance which determines the management category allocated to the place. At the City, the Local Heritage Survey (LHS) and Heritage List comprises of places that have been identified in the following categories:

8.1 Management Category 1: Exceptional Significance

Significance determined by how the assessment of the place demonstrates the following:

- essential to the heritage of the City;
- an exceptional level of state and/or local cultural heritage significance under one of the categories of aesthetic, historic, social or scientific significance;
- high degree of authenticity, for example it retains its original use and/or its architectural integrity is highly intact; and
- rare or outstanding example of its type, e.g.. An outstanding landmark; or exemplar of the federation queen anne style; or a building formally used as a drill hall with close associations to the armed services; or a park containing remnant natural flora and fauna valued for its research and reference purposes

8.1.1 Outcomes:

- conservation essential unless there is no feasible alternative;
- development is assessed in accordance with **Local Planning Policy: Development Guidelines of Heritage Places;**
- minor works or like for like restoration are exempt in accordance with the above local planning policy; and
- development applications must be accompanied by a heritage impact statement.

8.1.2 Future Actions:

- priority given to category 1 places when considering the heritage assistance fund;
- a conservation plan may be required, particularly if the place is also included on the State Register; and
- records should be kept of any major changes over time via updates to the LHS.

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8.2 Management Category 2: Considerable Significance

Significance determined by how the assessment of the place demonstrates the following:

- very important to the heritage of the City;
- a high level of aesthetic, historic, scientific and/or social value for the local community;
- a key representative example of its type; and
- these places will typically have a high degree of authenticity, but may still be very important to the heritage of Vincent even if some alterations have been undertaken, provided these do not obscure an understanding of the cultural heritage values of the place.

8.2.1 Outcomes:

- conservation highly desirable unless no feasible alternative is available;
- development assessed in accordance with Local Planning Policy: Development Guidelines of Heritage Places;
- minor works or like for like restoration may be exempt in accordance with the above local planning policy.

8.2.2 Future Actions:

- a heritage impact statement is required for significance works; and
- conservation work is eligible for heritage assistance fund.

8.3 Management Category 3: Some/Moderate Significance

Significance determined by how assessment of the place demonstrates the following:

- contributes to the heritage of the City e.g. It is a good example of a federation bungalow;
- helps to illustrate an important aspect of the history of the City, but:
 - does not have important associations with prominent people, events and/or activities;
 - does not have landmark or other aesthetic values that make a particularly significant contribution to the district's sense of place; and
 - is not a key representative or rare example of its type.

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8.3.1 Outcomes:

- conservation recommended;
- place is recommended for inclusion on the LHS;
- unless already listed, places will only be referred to Council for consideration for inclusion in the Heritage List in consultation with the property owner; and
- development assessed in accordance with **Local Planning Policy: Development Guidelines of Heritage Places**.

8.3.2 Future Actions:

- places eligible for the heritage assistance fund if included on the heritage list; and
- prepare an archival record and/or interpret the site in accordance with **Local Planning Policy: Interpretation of Heritage Places** prior to any major development or demolition.

8.4 Management Category 4: Little Significance

Significance determined by how assessment of the place demonstrates the following:

- has elements or values worth noting for community interest but otherwise makes little contribution.

8.4.1 Outcomes

- place is recommended for inclusion on the LHS;
- unless a written request is received from the property owner, it is not recommended for inclusion on the heritage list (unless otherwise already listed).

8.4.2 Future Actions

- place is not eligible for the heritage assistance fund; and
- if the place is on the heritage list, prepare an archival record and/or interpret the site in accordance with **Local Planning Policy: Interpretation of Heritage Places** prior to any major development or demolition.

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APPENDIX 1: HERITAGE MANAGEMENT CATEGORIES

The following table details the levels of significance and classification categories for heritage properties

LEVEL OF SIGNIFICANCE TO THE LOCAL AREA	PREVIOUS CLASSIFICATION	NEW CLASSIFICATION	DESCRIPTION
Exceptional	Category A - Conservation Essential	Category 1	Essential to the heritage of the locality. Rare or outstanding example
Considerable	Category A - Conservation Essential	Category 2	Very important to the heritage of the locality
Some/moderate	Category B - Conservation Recommended	Category 3	Contributes to the heritage of the locality
Little	No Category	Category 4	Has elements or values worth noting for community interest but otherwise makes little contribution

OFFICE USE ONLY	
Responsible Officer	Executive Manager Urban Design and Strategic Projects
Initial Council Adoption	17/07/2006
Previous Title	Local Planning Policy 7.6.2 Heritage Management - Assessment
Reviewed / Amended	10/07/2012; 18/06/2024
Next Review Date	06/2028

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Legislation / local law requirements	<i>Planning and Development Act 2005</i> This policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Heritage Act 2018</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Local Planning Scheme No.2 Local Planning Policy: Assessing Cultural Heritage Significance Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas

PART 1 - PRELIMINARY

INTRODUCTION

The City of Vincent (City) Strategic Community Plan 2022 – 2032 (SCP) sets the strategic direction, priorities and aspirations for the City. A key outcome of the SCP is to ensure our "built form character and heritage is protected and enhanced".

Interpretation is a communication process, which helps people to make sense of and understand more about a site and/or event. In the context of this policy, interpretative signage will be used as a means of providing a tangible reminder and as a communicative tool for the identification and understanding of places of cultural heritage, which have been either demolished and/or removed within the City, or requested by the public.

PURPOSE

The purpose of Local Planning Policy: Interpretation of Heritage Places (Policy) is to provide a comprehensive framework matters relating to the interpretation of heritage places.

OBJECTIVES

The objectives of this policy are to:

1. generate awareness of the rich and diverse historic and social cultural heritage within the City's built environment.
2. provide a procedure to recognise buildings approved to be demolished within the City which are considered to hold historic and/or social cultural heritage values not reflected directly in the building's structure, style or physical appearance.
3. encourage innovative and varied forms of heritage interpretation, which recognise different opportunities, depending on the type and scale of development.

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4. provide a procedure to implement the City's Heritage Plaques and Interpretation Program, to allow community members to nominate a place listed in the LHS in the City to be recognized through the installation of a plaque and/or alternative form of interpretation

SCOPE

This policy applies to the interpretation of:

- places listed on the Heritage List (formally the Municipal Heritage Inventory);
- heritage areas; and
- places listed in the Local Heritage Survey (LHS).

PART 2 - POLICY PROVISIONS

DEFINITIONS

All terms used in this Policy are defined in the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), the *Heritage Act 2018*, State Planning Policy 7.3 Residential Design Codes (the R Codes) and the City's Local Planning Scheme No.2 (the Scheme), unless stated otherwise below.

Burra Charter means the document providing guidance for the conservation and management of places of cultural heritage significance and sets standards of practice for those who provide advice, make decisions about, or undertake works to places of cultural heritage significance, including owners, managers and custodians. The charter is adopted by the Australian International Council on Monuments and Sites (ICOMOS).

contributory place means places and structures that make a positive contribution to the cultural heritage significance of the City of Vincent.

heritage area means a group of properties which are recognised to collectively form a streetscape, townscape or cultural environment with significant characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

heritage assessment is a systematic assessment that describes a place and its setting and states the cultural heritage significance of the place based on the criteria outlined in the Burra Charter, and in accordance with the HCWA Guidelines for the Assessment of Local Heritage Places 2022, Guidelines for Local Heritage Surveys 2022, Guidelines for Establishing a Heritage List 2021 and Guidelines for Heritage Areas 2023.

Heritage List means a list of places within the City of Vincent, considered by the City to be of identified cultural heritage significance and worthy of conservation pursuant to the Regulations.

interpretation plan means a comprehensive long-term strategy, a management tool, for ensuring that the heritage significance of places, objects or traditions can be communicated. it is a communicative tool used for the identification and understanding of places of cultural heritage

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Local Heritage Survey means a list of places with the City of Vincent, assessed by the City as having identified cultural heritage significance pursuant to the Act.

1. Interpretation Resulting from a Development Application for a Dwelling on the Heritage List

- 1.1 Prior to obtaining a Demolition Licence for the demolition of a place listed in the City's Heritage List, a Planning Application for the demolition of a building is required to be submitted to and approved by the City. Should the City consider that the place proposed for demolition has solely historic and/or social significance that is deemed by the City as not directly reflected in the building's structure, style or physical appearance, the City may require a form of interpretation to be displayed on the site of the building proposed to be demolished as part of any development approval.
- 1.2 Where a place is to be demolished and the applicant and/or owner of the building is to be notified that a plaque or an alternative form of interpretation is to be displayed on the site of the existing building. Plaque specifications are specified within **Appendix 1**.
- 1.3 The specification details, including the content and proposed location of the plaque or alternative form of interpretation is to be approved by the City before the issuing of a Demolition Licence and/or Building Licence, whichever occurs first. All associated historical information is also to be provided to the City for archival purposes.
- 1.4 The plaque or the alternative form of interpretation is to be installed prior to first occupancy of the new development on the site.
- 1.5 The applicant and/or owner may integrate the proposed interpretation as part of the Percentage for Public Art requirement of the development. The interpretation;
 - is to follow the processes outlined in and be in accordance with the City's Local Planning Policy: Percent for Art;
 - is to incorporate through different mediums explicit recognition of the identified heritage values of the place to be demolished as identified in the heritage assessment for the place; and
 - is to also incorporate descriptive text, which is to be located in a position which is visible from the public domain as detailed in Appendix 1.
- 1.6 Once the plaque or the alternative form of interpretation (e.g. public art) is installed, the applicant and/or owner are to advise the City, so that an image of the plaque or the alternative form of interpretation (e.g. public art) can be included on the City's website. The applicant and/or owner are also to provide the City with any associated historical information on the property, for archival purposes.

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1.7 In the event that a demolition application is submitted and/or approved without a redevelopment proposal the City may require one of the following:

- The applicant and/or owner of the building to be demolished is to be notified that a plaque or an alternative form of interpretation is to be displayed on the site of the existing building. The applicant and/or owner shall lodge an appropriate interpretation assurance bond with the City. The assurance bond will only be released to the applicant and/or owner in the following circumstances;
- The interpretation proposal, which has been prepared in accordance with the requirements of this Policy, has been submitted to and approved by the City and the plaque /and or alternative form of interpretation subsequently installed on the property, prior to first occupancy of the new development on the site. (Note: In the event of non-compliance with the interpretation proposal requirement, the City may draw on the bond, as required, to carry out the interpretation proposal to the satisfaction of the Chief Executive Officer); or
- A Statutory Declaration on the prescribed form endorsed by the applicant and/or owner and stating that they will not proceed with the subject 'approval to commence development' for demolition, which has been submitted to and approved by the City; or
- The subject 'Approval to Commence Development' for demolition, did not commence and subsequently expired; or
- A notification being lodged under section 70A of the Transfer of Land Act, prior to the issue of a Demolition Licence, notifying proprietors and/or (prospective) purchasers of the property of the interpretation proposal requirement and that the interpretative proposal, which has been prepared in accordance with the Policy, will be required to be installed prior to the first occupation of the development;

1.8 A copy of the plaque and associated heritage assessment and any other associated historical information, will be uploaded onto the City's website and provided to the City's Local History Centre, to ensure information about the former place is widely accessible.

2. Heritage Plaque and Interpretation Program For Places on the Heritage List and Local Heritage Survey.

2.1. Eligibility

- Any member of the public can submit a nomination for consideration of a plaque or an alternative form of interpretation relating to a place on the Heritage List or LHS within the City to be installed.
- If the place is not on the Heritage List or LHS, a nomination for a places inclusion can occur in accordance with **Local Planning Policy: Amending the Local Heritage Survey, Heritage List and Designating Heritage Areas**.

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2.1. Nomination Process

- A member of the public shall submit a nomination for consideration of a plaque relating to a place on the Heritage List or LHS, in accordance with the **Heritage Plaques and Interpretation Program Nomination Form**. A nomination from an applicant that is not the land owner will not result in any cost liability placed on the owner.
- The nomination form shall be accompanied by supporting including, but not limited to, the place record form, primary sources such as photographs, oral histories and personal correspondence and any supporting secondary sources, such as newspaper articles.
- The City's strategic planners and Local History Centre are to provide a recommendation on the suitability of the nomination to the City for consideration.
- If the nomination is not considered to meet the criteria outlined above by the City, the applicant is advised in writing that the application was not successful.
- If the nomination is successful, the City's staff is to finalize the text for the proposed plaque and/or alternative form of interpretation, and forward a copy of this to the applicant for review.
- The applicant is to provide confirmation to support the wording of the text to the City, within four (4) weeks of receiving the draft text.
- On confirmation of the wording of the text, the City to write to the applicant to formally support the installation of the plaque and/or alternative form of interpretation and request receipt of the accompanying **Conditions of Cost Contribution Form**, to be forwarded to the City, within four (4) weeks of receiving the Form.

2.3 Funding

- The City will contribute a minimum of 50 percent of the total cost of the Heritage Plaque and/or alternative form of Interpretation, to a maximum of \$1,000. Contributions above 50 per cent can be considered on a case by case basis.
- The contribution is to be agreed upon through the **Conditions of Cost Contribution Form** signed by the applicant and the City and is to be paid to the City within 4 weeks of both parties signing the **Conditions of Cost Contribution Form**.
- If the plaque/interpretation is installed outside of the private lot boundary (e.g. footpath), the applicant and/or current owner of the place in question does not acquire any ownership rights to the plaque/interpretation by making a contribution to its cost.

3.4 Manufacturing, Installation and Maintenance

- If a plaque is selected as the preferred form of interpretation, the manufacturing of the plaque is to be facilitated by the City undertaken by a preferred supplier, and the supplier and is to meet the specifications outlined in **Appendix 1**.

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- The installation of the plaque is to be undertaken by the City, and is to meet the following specifications;
 - The plaque is to be located in a position which is visible from the public domain; and
 - Where positioned on the footpath, the plaque is to be properly secured and flush to the footpath, and meet all safety requirements.
- If installation is outside of the lot boundary (e.g. footpath), the plaque/interpretation remains the property of the City, and the City is responsible for all maintenance costs.
- Should an alternative form of interpretation be selected, the specifications shall be agreed in writing between the applicant and the City, however must meet the following criteria:
 - The text/and or artwork is to incorporate explicit recognition of the history relating to the property / site; and
 - the interpretation is to be located in a position which is visible from the public domain.

3. Other provisions

- a place listed on the LHS can either be a site / property that have been demolished or a site / property that remains in situ.
- all places and associated plaques and/or alternative form of interpretation will be made available for viewing from the City's website.
- a place listed in the LHS may not be the same as a place listed on the City's Heritage List, however an Applicant can request for a plaque and/or alternative form of interpretation to be installed for a place on the City's Heritage List in accordance with the procedures outlined in clause 1 of this Policy.
- If a place that is listed on the City's Heritage List is demolished and removed from the list and re-classified as a place within the LHS, the provisions in clause 2 of this Policy are to apply for the installation of the interpretative signage or art work.

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APPENDIX 1: PLAQUE REQUIREMENTS

Specifications for signage (refer below for example)

- is to be no smaller than A4;
- the plaque is to contain a maximum of 100 words and should incorporate a photographic image of drawing of the former building;
- the text is to incorporate explicit recognition of the identified heritage values of the place to be demolished as identified in the heritage assessment of the place;
- it is to include the City of Vincent logo;
- is to be made of durable material that will not deteriorate visually over time; and
- the signage is to be located in a position which is visible from the public domain.



OFFICE USE ONLY	
Responsible Officer	Executive Manager Urban Design and Strategic Projects
Initial Council Adoption	21/12/2005
Previous Title	Local Planning Policy: Heritage Management - Interpretive Signage
Reviewed / Amended	22/07/2008; 10/07/2012; 16/06/2024
Next Review Date	06/2028

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT



CITY OF VINCENT

APPENDIX 2: HERITAGE PLAQUES AND INTERPRETATION PROGRAM - NOMINATION FORM

1. Instructions

It is not necessary to fill in all the information requested on this form, but all fields marked with an asterisk (*) MUST be filled in or nominations cannot be considered. To help us assess your nomination, please provide as much additional information as possible.

If you need more space, please feel free to attach additional pages, but please make sure the extra pages are securely attached to this form and have the address of the place at the top, in case the pages get separated.

2. Contact Details

In case we need to contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Your Name* _____

Your Address* _____

Daytime Phone* _____

Email Address* _____

3. The Place Being Nominated

Name of Place (if any) _____

Address / Location* _____

Suburb* _____

4. Has the Place been Demolished?

☐ Yes

☐ No

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

5. Is the Place listed in the following:

- ☐ State Register of Heritage Places
- ☐ City of Vincent Local Heritage List
- ☐ City of Vincent Local Heritage Survey

6. Supporting Evidence Relating to the Place.

Construction Date: _____

Original Owner: _____

Other Owners: _____

Original Designer and/or Builder: _____

Physical Description: _____

Modifications made since construction: _____

Events and/or people and/or groups associated with the place:

How does this place relate to the history of the City of Vincent (in your opinion)?

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

What is significant about this place that it should be recognised with a plaque and/or alternative form of interpretation (in your opinion)?

How will a plaque and/or alternative form of interpretation for this property promote the understanding of Vincent's heritage to the wider public (in your opinion)?

List of References (e.g.: Primary Sources (photographs, personal correspondence, oral histories) and Secondary Sources (newspaper articles, book titles, Library references etc.). Please attach to this form where possible.

Other Comments:

7. Plaque Details

Location:

- ☐ Option 1: Plaque to be inserted into the footpath
- ☐ Option 2: Plaque to be fixed to structure within lot boundary (e.g.. front fence, pillar, wall etc.)

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

Material:

Option 1: Plaque to be inserted into the footpath

- ☐ 6mm thick cast bronze plaque. Raised bronzed letters and border sunk sand finish painted background based enamel clear protective finish. 220mm x 400mm.

Option 2: Plaque to be affixed to structure within lot boundary

- ☐ 6mm thick cast bronze plaque. Raised bronzed letters and border sunk sand finish painted background based enamel clear protective finish. 220mm x 400mm.
- ☐ 5mm thick satin finish brass plaque acid etched sunk lettering with black enamel pain fill with protective lacquer finish. 220 x 400mm.

8. Alternative Form of Interpretation

Location (provide a brief description on where the Interpretation will be located)

Material (provide a brief description the material/s being used)

Design (provide a brief description of the Interpretation)

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

9. Checklist

Before submitting your application, please ensure that you have included the following information:

- ☐ Covering Letter; and
- ☐ List of references and where available copies of references, e.g. photographs, newspaper articles, oral histories, personal correspondence etc.; and
- ☐ Sample Written Text for the Plaque (approximately 100 words); or
- ☐ Sample Sketch Design for alternative Interpretation; and
- ☐ Quotation for Interpretation design and installation (if not using City's preferred supplier).

Applicant Name: _____

Signed: _____ date: ____/____/____

Please send your completed nomination form and your attachments to the City of Vincent by email **mail@vincent.wa.gov.au** or post it to:

Strategic Planning: City of Vincent - PO Box 82, Leederville WA 6902

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

APPENDIX 3: CONDITIONS OF FUNDING & SCHEDULE OF WORKS

I/we _____ being the landowners of the heritage listed place at _____ accept the allocation of funds for the property and have read and agreed that I/we will abide by the conditions of funding outlined below.

CONDITIONS

1. The cost contribution agreed between the applicant and the City of Vincent will be paid to the City, within four (4) weeks of both parties signing the Conditions of Cost Contribution Form, prior to the ordering and the manufacturing of the heritage plaque and/or interpretation.
2. The applicant of the heritage plaque/interpretation, and/or the current owner of the subject place does not acquire any ownership rights to the plaque/alternative form of interpretation by making a contribution to its cost, if installed outside of the private lot boundary.
3. The heritage plaque/interpretation remains the property of the City of Vincent and all maintenance costs relating to the plaque/interpretation are the responsibility of the City of Vincent, if installed outside of the private lot boundary.
4. The location for the installation of the heritage plaque/interpretation shall be determined by the City of Vincent in liaison with the applicant and/or the current owner of the subject place.
5. The applicant and/or the current owner of the subject place shall not relocate or remove the heritage plaque/interpretation without permission from the City of Vincent
6. The City of Vincent reserves the right to use the documentation submitted by the applicant relating to the subject place and the pictures/images of the completed plaques, to promote public awareness relating to the subject property, through various mediums such as the City's websites, heritage walks, publications, and the City's Local History Centre.
7. The City of Vincent will contribute up to 50 per cent of the total cost of the plaque and/or alternative form of interpretation to a maximum of \$1,000. On receipt of the City receiving the agreed amount from the applicant, the City will commence the manufacturing of the heritage plaque. The cost of the installation of a standard plaque will be borne by the City. Invoice made out to the applicant with appropriate details of the specific work carried out, as outlined in the schedule of works;

Plaque

Total Cost of Plaque (not including installation):	\$ _____
Amount to be contributed by Applicant:	\$ _____
Amount to be contributed by City of Vincent:	\$ _____

OR

Alternative Forms of Interpretation

Total Cost of Interpretation (including installation):	\$ _____
Amount to be contributed by Applicant:	\$ _____
Amount to be contributed by City of Vincent:	\$ _____

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

8. A refund will only be given if requested in writing from the applicant/owner

Applicant Name: _____

Signed: _____ date: __/__/__

Name of Manager Urban Design and Strategic Projects: _____

Signed: _____ date: __/__/__

Name of Director of Strategy and Development: _____

Signed: _____ date: __/__/__

LOCAL PLANNING POLICY: INTERPRETATION OF HERITAGE PLACES



CITY OF VINCENT

SCHEDULE OF WORKS

Owner/Applicant: _____

Property Address: _____

Schedule of Conservation Works: _____

Appointed Contractor: _____

Date of Commencement of Works: _____

Approximate Date of Completion: _____

Have there been any changes to the proposed financial arrangement (quote) and or scope of works as outlined on the Heritage Assistance Fund Application form?

☐ No

☐ Yes (please provide explicit detail)

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



CITY OF VINCENT

Legislation / local law requirements	Heritage Act 2018 Planning and Development Act 2005 This policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	City of Vincent Local Planning Scheme No.2 Local Planning Policy: Assessing Cultural Heritage Significance Local Planning Policy: Development Guidelines for Heritage Places

PART 1 - PRELIMINARY

INTRODUCTION

Under section 103(1) of the *Heritage Act 2018* (Act), the City of Vincent (City) must prepare a Local Heritage Survey (LHS) comprising places within its area that in the opinion of the City, are or may become of cultural heritage significance. In preparing and amending its LHS the City must have regard to the Guidelines of Local Heritage Places published under section 105 of the Act.

Schedule 2 Part 3 of *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) requires the City to establish and maintain a Heritage List and to designate Heritage Areas. The Regulations establishes the requirements for public consultation.

PURPOSE

The purpose of this Policy is to provide clear direction on the process for amending the Local Heritage Survey, Heritage List and Designating Heritage Areas (Policy).

OBJECTIVES

The objectives of this Policy are to:

1. provide clear procedures for adding, deleting or amending the Local Heritage Survey and Heritage List, and the designation and revocation of heritage areas; and
2. ensure that decisions regarding additions, removals and amendments to the Local Heritage Survey, the Heritage List and heritage areas follow due process, and that these decisions are based on consideration of the cultural heritage significance of a place or area.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



SCOPE

This Policy covers the procedures and criteria for adding, deleting or amending places on the Local Heritage Survey, Heritage List and heritage area.

PART 2 - POLICY PROVISIONS

DEFINITIONS

All terms used in this Policy are defined in the *Planning and Development Act 2005*, the Regulations, State Planning Policy 7.3 Residential Design Codes and the City's Local Planning Scheme No. 2 (Scheme), unless stated otherwise below.

Burra Charter means the document providing guidance for the conservation and management of places of cultural heritage significance and sets standards of practice for those who provide advice, make decisions about, or undertake works to places of cultural heritage significance, including owners, managers and custodians. The charter is adopted by the Australian International Council on Monuments and Sites (ICOMOS).

contributory place means places and structures that make a positive contribution to the cultural heritage significance of the City of Vincent.

heritage area means a grouped of properties which are recognised to collectively form a streetscape, townscape or cultural environment with significant characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

heritage assessment is a systematic assessment that describes a place and its setting and states the cultural heritage significance of the place based on the criteria outlined in the Burra Charter, and in accordance with the Heritage Council of Western Australia (HCWA) Guidelines for the Assessment of Local Heritage Places 2022, Guidelines for Local Heritage Surveys 2022, Guidelines for Establishing a Heritage List 2021 and Guidelines for Heritage Areas 2023.

Heritage List means a list of places within the City of Vincent, considered by the City to be of identified cultural heritage significance and worthy of conservation pursuant to Regulation 8 in Schedule 2 Part 3 of the Regulations.

Local Heritage Survey (LHS) means a list of places with the City of Vincent, assessed by the City as having identified cultural heritage significance pursuant to the Act.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



CITY OF VINCENT

POLICY

1. Amendments to the Local Heritage Survey, Heritage List or Heritage Area

1.1 Assessing places

Places are assessed for cultural heritage significance in accordance with the standard heritage assessment criteria outlined in Local Planning Policy: Assessment of Cultural Heritage Significance.

1.2 Management Categories

The following Management Categories listed in Table 1 below are assigned to places included in the LHS and Local Heritage List:

1.3 Amendment Process

Amendments to the LHS and Heritage List or the designation of a Heritage Area are made in accordance with the procedures outlined in **Part 3 - Policy Guidelines**.

Table 1: Heritage Significance and Inclusion in the LHS and Heritage List

Level of Significance	New Classification	Previous Classification	Description	Heritage list
Exceptional	Category 1	Category A	Essential to the heritage of the locality. Rare or outstanding example	All places to be included in the heritage list
Considerable	Category 2	Category A	Very important to the heritage of the locality	All places to be included in the heritage list
Some/moderate	Category 3	Category B	Contributes to the heritage of the locality	Places may be included in the heritage list
Little	Category 4	No category	Has elements or values worth noting for community interest but otherwise makes little contribution	Below the threshold for inclusion into the heritage list

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



PART 3 - POLICY GUIDELINES

The City of Vincent has a rich and diverse heritage demonstrated within its built and natural environment.

In accordance with the Regulations, the City is required to establish and maintain a Heritage List. The purpose of the Heritage List and Heritage Areas is to identify places within the scheme area that are of cultural heritage significance and worthy of built heritage conservation.

The City first released its Municipal Heritage Inventory in 1995 (MHI). Now known as a Local Heritage Survey (LHS), it is a guiding document describing places that have cultural heritage significance. These places tell the story of the local government area. A heritage place can take many forms - buildings, parks, memorials, trees, landscapes and archaeological remains.

In accordance with the Act, the City must maintain a LHS and issue guidelines about the preparation, review and periodic updating of the LHS.

The LHS has no statutory significance under the City's Scheme. Its purpose is to identify and record places that are or may become of cultural heritage significance, assisting in decision making and in the preparing a heritage list or heritage area in the future.

Places included on the LHS may also be recommended for inclusion on the Heritage List or for designation as a Heritage Area. In other cases, owners may nominate a place or area for consideration of inclusion on the Heritage List or Heritage Area.

Places can only be included or removed from the LHS, Heritage List or designated Heritage Area where due process has been followed in accordance with these guidelines.

1. The Heritage List

The Heritage List contains places which are of cultural heritage significance and deemed worthy of built heritage conservation. Inclusion on the Heritage List does have implications on the development of a property over and above the requirements that are already in the Planning Framework.

1.1 Purpose:

- required under the Regulations; and
- identifying places within the Scheme area that have cultural heritage significance and worthy of built heritage conservation.

1.2 Process:

- places identified by the LHS or nominated by owner, community or the City;
- consultation in accordance with the Community & Stakeholder Engagement Policy;
- inclusions, major updates and deletions require formal adoption by Council; and
- the timing for major amendments is generally immediately following or concurrently with amendments to the LHS.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



1.3 Outcomes:

- demolition is not permitted without planning approval;
- various levels of development permitted with and without approval based on Heritage Significance and local planning policy provisions;
- subject to adopted **Local Planning Policy - Development Guidelines for Heritage Places**; and
- potential variation to site and development standards in accordance with the Regulations.

1.4 Updates and Nominations

- following amendments to the LHS, the City will consider whether any of the places included or removed from the LHS should also be considered for inclusion in or removal from the Heritage List; and
- places may also be considered for inclusion on the Heritage List as a result of a nomination by the owner, the City or any other person or organisation.

1.5 Heritage List Consultation

- Having determined which places are to be considered for inclusion in or removal from the Heritage List or which entry on the Heritage List is to be modified, the City will comply with Regulation 8(3)(a), undertake the consultation requirements outlined in Regulation 8(3)(b) in the Deemed Provisions and pursuant to Regulation 8(3)(c) invite public submissions in respect of the matter.
- The period for consultation under Regulations 8(3)(b) and (c) shall be no less than twenty one (21) days.

1.6 Addition of places to the Heritage List

- Places identified as having exceptional (Category 1) or considerable significance (Category 2) will automatically be referred to Council to be considered for inclusion on the Heritage List.
- Places identified as having some significance (Category 3 and 4) will only be referred to Council for consideration for inclusion in the Heritage List upon the receipt of a written request from the property owner.

1.7 Removal of places from the Heritage List

- Places will only be removed from the Heritage List if it can be demonstrated that their previous assessment of cultural heritage significance was erroneous or that they have subsequently lost their significance.
- The poor state of a place should not in itself be a reason for removal from the Heritage List. Deletion of a place from the list will only be considered if a structural condition report conducted by a registered structural engineers states that the structural integrity of the place has failed to the point where it cannot be rectified without the removal of a majority of its significant fabric.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



2. The Local Heritage Survey

The LHS comprises a list of places which in the opinion of Council are, or may become, of cultural heritage significance. The LHS provides a cultural and historic record of the district and assists a local government in preparing a Heritage List or heritage areas under a local planning scheme.

Inclusion on the LHS does not have implications for the development of a place over and above the requirements that are already in place as part of the local planning framework.

2.1 Purpose

- required under the Act;
- identifies and records places of cultural heritage significance;
- assists the City in making and implementing decisions in line with heritage values; and
- assists in informing places/areas for inclusion on the Heritage List and heritage areas.

2.2 Process:

- a general review should be consistent with major reviews of the The Scheme or the Strategic Community Plan 2022-2032 (SCP) or ad hoc additions following a nomination;
- places are assessed in accordance with **Local Planning Policy: Assessment of Cultural Heritage Significance**; and
- reviews and updates require resolution by Council.

2.3 Outcomes:

- provides a comprehensive assessment of places of cultural heritage significance;
- identifies Category 1, 2, 3 and 4 places;
- informs recommended inclusions onto the Heritage List for Category 1 and 2 places; and
- category 3 and 4 places may be considered for inclusion onto the Heritage List at owners request

2.4 Reviews

- The City will from time to time review and assess places for inclusion in or removal from the LHS in accordance with these Guidelines. A major review of the LHS will generally be undertaken at intervals consistent with a major review of the Local Planning Strategy or the SCP.

2.5 Nominations

- Any person, association or organisation may nominate a place to be considered for inclusion in the LHS outside of an official review. A nomination is to be in writing, including information contained within the Nomination form included in these Guidelines.

2.6 Amendments

- Amendments or revisions to the LHS to the extent that alter the classification of a place or the statement of significance require a resolution of Council. Administrative updates to the LHS that do not alter the classification and/or statements of significance for places can be undertaken without a resolution of Council.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



CITY OF VINCENT

2.7 Consultation

- Any proposed addition, removal or amendment to the LHS are undertaken with public consultation.
- Submissions shall be invited from the owner/s and occupier/s of the place. The invitation to make a submission will be made in writing and include information on the heritage significance/values of the place.
- In addition, submissions from the public shall be invited through public advertising of the proposal with information of the heritage significance/values of the place and access to any report being provided via the City's website.
- The submission period will not be less than twenty one days.

2.8 Removal from Local Heritage Survey

- Places will only be removed from the LHS if it can be demonstrated that their previous assessment of cultural heritage significance was erroneous or that they have subsequently lost their significance.
- Where the Council is to consider the removal of a place from the LHS, if that place is also included in the Heritage List, consideration of its removal from the Heritage List may be undertaken concurrently.
- In some cases a place may have unintentionally been added incorrectly to the LHS. Where such an error can be clearly identified and verified, the entry may be removed by a resolution of the Council without a review of the heritage assessment and without prior public consultation.

3. Heritage Areas

Heritage areas are areas which have been assessed as having cultural heritage significance and cohesive character and, in the opinion of the City, require special planning controls to conserve and enhance the cultural heritage significance of the area.

When the City designates a heritage area it must also adopt a local planning policy for that area.

Inclusion in a heritage area does have implications on the development of a property over and above the requirements that are already in place as part of a local planning framework.

3.1 Purpose

- required under the Regulations; and
- identifying areas within the Scheme area that have cultural heritage significance and worthy of built heritage conservation.

3.2 Process

- places identified by the LHS or nominated by owners; and
- inclusions, updates and deletions require formal adoption by Council.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



3.3 Outcomes

- no demolition is permitted without a development application;
- various levels of development permitted with and without approval based on specific development guidelines for the area; and
- subject to the adopted **Local Planning Policy - Development Guidelines for Heritage Places** and the area specific guidelines.

3.4 Heritage Area Nomination

- Following amendments to the LHS or should an heritage assessment of an area occur, the City may consider whether any areas identified should also be considered for heritage area consideration.
- Areas may also be considered for designation through a nomination by owners. Where it can be determined in writing that a minimum of forty percent (40%) of owners in the designated area support the area being considered as a heritage area, the City will undertake an assessment of the area to determine its significance.

3.5 Heritage Area Consultation

- Before determining whether an area should be designated a heritage area or an amendment should be made to an existing heritage area, the City will undertake consultation in accordance with Regulations 9(3) and (4) of the Deemed Provisions.

3.6 Heritage Area Guidelines

- When designating a heritage area, the city will undertake an assessment of the built form within the area. The purpose of this assessment will be to inform the development of area specific guidelines;
- Following advertising, Council will be required to approve, refuse or approve with modifications; and
- the guidelines, which once adopted, will be used to inform development of the specific designated heritage area.

3.7 Revocation of a Heritage Area

- Heritage areas will only be revoked where it can be demonstrated that their previous assessment of cultural heritage significance was erroneous or that they have subsequently lost their significance.

4. Matters To Which Council Will Consider

In considering the inclusion or removal of a place from the LHS and/or Heritage List or the designation of a heritage area, or any amendments regarding an existing listing, Council will have regard to:

- any submissions received during the public consultation period, with particular regard to be given to the submissions of property owner/s of the place or in the area;
- any heritage assessment report and/or other heritage studies relating to the place or area;
- any advice received from the Heritage Council of Western Australia; and
- any other matter it considers necessary.

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



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5. Council Determination

The decision to amend the LHS and Heritage List or to designate a heritage area can only be made by a resolution of Council in accordance with the provisions of the Act and the Regulations.

Following the heritage assessment and consultation procedures outlined above, the Council may, depending on the circumstances of each case:

- include, not include or remove a place on the LHS;
- amend the existing LHS place entry;
- declare or refuse to declare a place as significant and worthy of built heritage conservation for recording in the Heritage List;
- designate or not designate an area to be a heritage area;
- include or amend an existing entry in the Heritage List;
- amend a heritage area; or
- a. remove a place from the Heritage List or revoke a heritage area.

6. Final Notification

Owners, occupiers and all parties who made a written submission on the proposal before Council will be notified in writing of the meeting at which Council will consider the proposal and will also be notified in writing of the Council's determination.

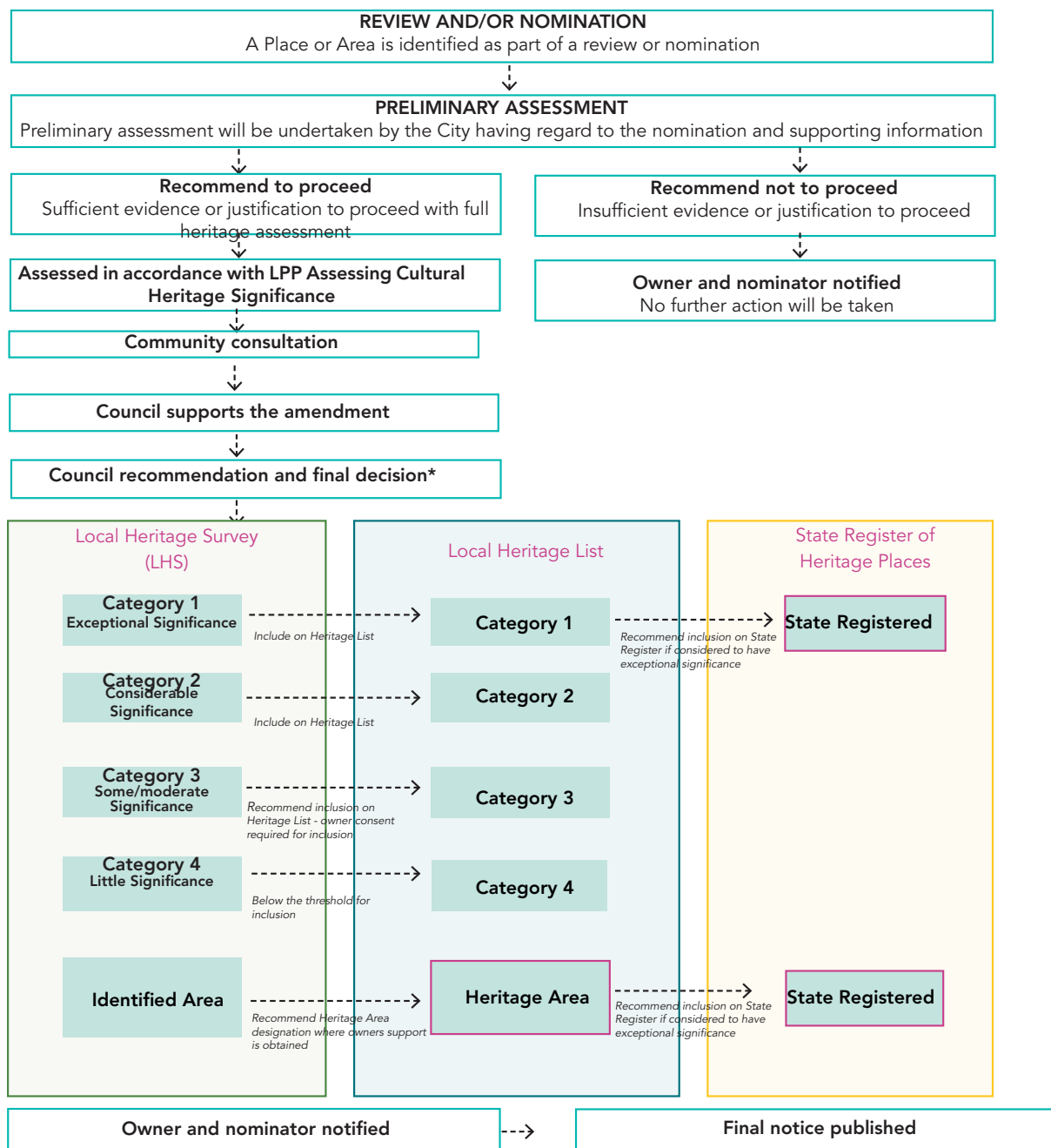
The HCWA will be notified of any resolutions regarding the LHS, Heritage List or heritage areas.

OFFICE USE ONLY	
Responsible Officer	Executive Manager Urban Design and Strategic Projects
Initial Council Adoption	2/06/2006
Previous Title	Local Planning Policy 7.6.5: Heritage Management - Amendments to the Municipal Heritage Inventory
Reviewed / Amended	22/07/2008; 13/07/2010; 10/07/2012; 20/06/2015; 18/06/2024
Next Review Date	06/2028

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



APPENDIX 1 - POLICY SUMMARY



LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



CITY OF VINCENT



CITY OF VINCENT

APPENDIX 2: LOCAL HERITAGE SURVEY/HERITAGE LIST NOMINATION FORM

Instructions

It is not necessary to fill in all the information requested on this form, but all fields marked with an asterisk (*) MUST be filled in or nominations cannot be considered. To help us assess your nomination, please provide as much additional information as possible.

If you need more space, please feel free to attach additional pages, but please make sure the extra pages are securely attached to this form and have the address of the place at the top, in case the pages get separated.

Contact Details

In case we need to contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Your Name* _____

Your Address* _____

Daytime Phone* _____

Email Address* _____

The Place Being Nominated

Name of Place (if any) _____

Address / Location* _____

Suburb* _____

Title Details _____

Materials – Walls _____

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



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Materials – Roof _____

Materials – Other _____

Physical Description _____

Construction Date _____

Modifications made since construction _____

Original Owner _____

Other Owners _____

Original Designer _____

Original Builder _____

Other Information

How does this place relate to the history of the City of Vincent (in your opinion)?*

What is significant about this place that it should be entered on the Local Heritage Survey and/or Local Heritage List or be designated as a Heritage Area (in your opinion)?*

Other Heritage Listings (e.g.: National Trust, Heritage Council, other group)

References (e.g.: book titles, Library references etc.)

LOCAL PLANNING POLICY: AMENDING THE LOCAL HERITAGE SURVEY, HERITAGE LIST AND DESIGNATING HERITAGE AREAS



CITY OF VINCENT

Other Comments

*Please check that you have filled in all fields marked with *.*

INFORMATION SHEET



CITY OF VINCENT

Draft Heritage Assistance Fund Guidelines 2024/2025

Introduction

The City of Vincent (City) Strategic Community Plan 2022 – 2032 (SCP) sets the strategic direction, priorities and aspirations for the City. A key outcome of the SCP is to ensure our “built form character and heritage is protected and enhanced”.

The City of Vincent’s heritage list encompasses over 300 heritage places of heritage significance with over 20 included in the State Register.

Through our heritage assistance fund, we provide financial assistance to people who wish to undertake approved heritage conservation projects on places listed on the City’s Heritage List, the State Register of Heritage Places or within designated Heritage Areas.

Work funded through the fund enhances the public realm, maintains and enables use of heritage-protected places, and develops community understanding about the importance of heritage conservation.

The purpose of these guidelines is to provide a comprehensive framework relating to the application and administration of the heritage assistance fund.

How Does the Fund Operate

The City will generally run the heritage assistance fund once each financial year, at its discretion.

Applications will be open between July 2024 and November 2024.

Funding is generally offered on a \$1 for \$1 basis, with the City contributing up to 50% of the total cost up to a maximum of **\$10,000**. This may be varied from year to year at the City’s discretion.

Projects are required to be completed and a receipt provided to the City by no later than 31 May 2025.

Eligibility Criteria

1. As a property owner or not-for-profit organisation, you may apply for funding for:
 - Places included on the Heritage List;
 - Places included on the State Register of Heritage Places; and
 - A contributing place within a designated heritage area.
2. The proposed project must deliver positive conservation outcomes for the City of Vincent and the community.
3. The applicant must be the registered owner of the property and a rate payer in the City of Vincent (an application can be made on behalf of a registered owner by an authorised agent noting that the City reserves the right to qualify this).
4. For physical works the applicant must have all appropriate insurances, permits and licenses for the proposed project or can demonstrate that project has been discussed with the relevant authorities including and not limited to the City’s relevant departments (planning, building and health approvals).
5. Demonstrate the capacity to fund the project up front, noting that this funding is paid upon completion of the project.
6. For strata or community title properties the applicant must have relevant approvals from owners have been secured in line with the *Strata Titles Act 1985* or *Community Titles Act 2018*.

INFORMATION SHEET



CITY OF VINCENT

7. Any encumbrances have been declared. For works resulting from an insurance claim, grants are for conservation works not covered by the insurance.
8. The application must be submitted prior to the project commencement date.

Note: Proposed project on buildings that are strata-titled will be considered as one project.

Types of Projects Supported

Projects eligible for the heritage assistance fund generally fall into two categories, these being documentation or conservation works.

The documentation category is best suited to owners seeking professional advice in making decisions that guide future development of a heritage place.

The works category assists owners with the costs associated with conservation works on a heritage listed place.

1. Heritage Advice and Documentation

The documentation category is best suited to those who wish to attract financial assistance for professional advice, conservation plans and/or specifications that will assist in making decisions about a heritage listed place and to guide future development. This may include:

- conservation/management plans;
- heritage impact statement;
- archaeological surveys;
- re-use options study; and
- structural engineers report.

2. Conservation Works

The works category is best suited for those who wish to attract financial assistance for the costs associated with conservation and maintenance works associated with a heritage listed place.

Examples of conservation works that may be funded include, but not limit to:

- Restoration of facades, tuck-pointing and re-pointing;
- reinstatement of original facades and facade details;
- Verandah restoration
- Re-roofing and guttering repairs for roofs and verandahs.
- Chimney repairs; and
- Removal or render to reinstate original finishes.

Please liaise with the City's Strategic Planning team to determine if your project is eligible for funding where it is not included above.

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Assessment Criteria

Several criteria will be taken into consideration when assessing a heritage assistance fund application. An application will be granted approval where it is considered to meet the intent of the heritage assistance fund when evaluated against the following criteria:

- The applicant has demonstrated commitment and ability to complete the project and acquittal by 31 May of the funding round.
- The project contributes to the conservation of the heritage listed place.
- The project demonstrates value to the community.
- The proposed work improves the appearance of the place when viewed from the public realm.
- The proposed works are sympathetic to the significance of the heritage listed place.
- The project is consistent with the accepted conservation principles outlined in the Conservation Plan and/or Burra Charter.
- The proposal is consistent with the City's local planning policies.

Priority will be given to heritage places with a Management Category of 1 and 2 (existing Management Category A) and where there is an urgency of conservation work to avert a threat to the conservation of the place.

The availability of other grant schemes, such as State Government Heritage Grants and any history of heritage funding for the place may be considered in the assessment.

Ineligible Projects

The following projects are ineligible for heritage assistance funding:

- retrospective funding for projects completed or commenced prior to an application being approved.
- equipment costs that will be used after the project finishes.
- new addition and extensions.
- internal works, except the conservation of significant elements of a category 1 heritage listed place as identified in the statement of significance.
- works to a non-contributing place within a heritage area.
- an applicant who has outstanding debts to the City.
- an applicant that has already received City funding (including in-kind) for the same project.
- the property is owned by current City of Vincent employees or their immediate families.

Canvassing of Elected Members

Canvassing or lobbying to the Mayor, Councillors or City of Vincent employees in relation to any grant application will result in the application being deemed ineligible.

General Information

Key Dates

The City provides one round of Heritage Assistance Funds per year.

Applications Open	July 2025
Applications close	November 2025
Notice of decision	December 2025
Acquittal/finalization	31 May 2026

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How to Apply?

To apply for funding, owners must submit a heritage assistance fund application to the City and have it approved prior to any project being undertaken.

The City will not support retrospective funding for works that have been completed or commenced prior to a heritage assistance fund being submitted and approved.

The following are required to be submitted with your heritage assistance fund application:

- Completed application form; and
- Copies of at least two quotes for the project to provide evidence of comparative works and value for money.

In addition, the following must be provided:

1. Heritage Advice and Documentation

Applications for heritage advice and documentation must include:

- the scope of works – description, objectives, program for delivery; and
- minimum of two written quotes. Professional heritage advice and documentation must be from a suitably qualified heritage professional.

2. Heritage Conservation Works

Applications for conservation works must include the following:

- Plans, diagrams or a written description of the works.
- details of materials and conservation methodology.
- current property condition report, including photographs covering the application.
- professional advice and documentation previously obtained.
- evidence that the appropriate insurances, permits and licenses for the proposed works are obtained **or** can demonstrate that project has been discussed with the relevant authorities including and not limited to the City's relevant departments (Statutory Planning, Building and Health).
- Subject to [Appendix No.20 Refunding and Waiving of Planning and Building Fees](#), the City can refund or waive planning fees.

Note: Unauthorised works to a heritage place may be a breach of the *Planning and Development Act 2005*, the *Heritage Act 2018*, and the *Building Act 2011* and may result in penalties. We encourage you to speak to the City's Development and Design team if you believe that your works are exempt from requiring development approval.

Application Process

Applications are assessed by the City's Urban Design and Strategic Planning team. An assessment is carefully considered with the view of maintaining the integrity of the proposal. It is important to note that not all applications are approved and not all applications are approved for the requested amount.

Applications will be assessed in a competitive environment (funding round) against other applications received. The City regularly receives more funding applications than the available budget can accommodate. It is the responsibility of the applicant to clearly address the assessment criteria. Successful applications are those that best satisfy the assessment criteria.

The City reserves the right to request further information in considering any application, as well as the right to reject any application for any reason.

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Disclosure of Interests

All applicants must also disclose the following:

- Any known established relationship between the property owner (or authorised agent), managing agent or lessee and all quote providers;
- Any other funding sought or received from the City of Perth or any other funding body for this project; and
- Any development-based incentives received for the property.

Completion and Acquittal

Grants are reimbursements, meaning they are paid after the work on the project is complete.

Successful applicants are required to provide written confirmation of completion of the project and proof of payment to their contractor. Proof of completion are to include:

- invoice made out to the applicant with appropriate details of the specific work carried out, as outlined in the schedule of works;
- proof of payment by applicant i.e., a receipt or invoice showing payment in full; and
- photographs of the completed works.

Acquittals for conservation works may include an inspection of works by City Officers.

All projects must be completed by 31 May 2025 to ensure funds can be acquitted by the end of the financial year.

The City cannot carry grant funds over from one financial year to the next. If you are unable to complete the project described in the grant application for any reason, please advise the City as soon as possible.

The approved funding amount may not be paid in full in instances where eligible project expenditure is lower than forecasted within the application.

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Definitions

All terms used in this Policy are defined in the *Planning and Development Act 2005*, Planning and Development (Local Planning Schemes) Regulations 2015, the Heritage Act 2018, State Planning Policy 7.3 Residential Design Codes and the City's Local Planning Scheme No. 2, unless stated otherwise below.

Built Heritage Conservation means conservation as defined in the Heritage Act 2018 section 4.

Conservation in relation to a place of cultural heritage significance, means the conservation of the place so as to retain its cultural heritage significance, including:

- a. maintenance, preservation, restoration, reconstruction, adaptation and interpretation of the place;
- b. retention of the associations and meanings of the place; and
- c. retention or reintroduction of a use of the place.

Contributory place means places and structures that make a positive contribution to the cultural heritage significance of the City of Vincent.

Cultural Heritage Significance means aesthetic, historic, scientific, social or spiritual value for individuals or groups within Western Australia.

Heritage Area means a grouped of properties which are recognised to collectively form a streetscape, townscape or cultural environment with significant characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

Heritage Council means the Heritage Council of Western Australia established by section 11(1) of the Heritage Act 2018.

Heritage List means a Heritage List established under clause 8(1) of the Regulations. Unless otherwise noted, terms used in this policy have common meanings and include those defined in the Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015, and the Heritage Act 2018:

Local Heritage Survey means a survey prepared under section 103(1) as follows: 103(1) A local government must prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance.

Heritage-Protected Place is a place –

- a. that is entered in the State Register of Heritage Places under the Heritage Act 2018 section 42; or
- b. that is under consideration for entry into the State Register of Heritage Places as described in subclause (2); or
- c. that is the subject of an order under the Heritage Act 2018 Part 4; or
- d. that is the subject of a heritage agreement that has been certified under the Heritage Act 2018 section 90; or
- e. that is included on a heritage list as defined in clause 7; or
- f. that is within a heritage area defined in clause 7.

Place means a defined or readily identifiable area of land and may include any of the following things that are in, on or over the land:

- a. archaeological remains;
- b. buildings, structures, other built forms, and their surrounds;
- c. equipment, furniture, fittings and other objects (whether fixed or not) that are historically or physically associated or connected with the land;
- d. gardens and man-made parks or sites; and
- e. a tree or group of trees (whether planted or naturally occurring) in, or adjacent to, a man-made setting.

State Register means the Register of Heritage Places established and compiled under 35(1) of the Heritage Act 2018.

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Useful documents

[The Australia ICOMOS Charter for Places of Cultural Significance, 2013](#) (The Burra Charter)
[City of Vincent Strategic Community Plan 2022-2032](#)
[Policy No.7.6.1 Heritage Management: Development Guidelines for Heritage and Adjacent Properties](#)
[Residential Design Codes Volume 1](#)
[Local Planning Scheme No. 2](#)
[Built Form Policy No. 7.1.1](#)

Relevant Legislation

[Planning and Development Act 2005](#)
[Planning and Development \(Local Planning Schemes\) Regulations 2015](#) (Regulations).
[City of Vincent Local Planning Scheme No. 2](#)
[State Planning Policy 3.5 – Historic Heritage Conservation](#)
[Heritage Act 2018](#)
[Building Act 2011](#)
[National Construction Code](#)

Do you have any more questions?

Applicants can discuss their proposal with the City's Urban Design and Strategic Planning team.

They are available to talk at the City's Administration Building Monday to Friday, 8.30am to 5.00pm, in person or on the phone.

Phone: 9273 6000

Email: mail@vincent.wa.gov.au

Address: Main Administration Building, 244 Vincent Street, Leederville 6007, WA

CITY OF VINCENT PLANNING AND BUILDING POLICY MANUAL
HERITAGE
POLICY NO: 7.6.7
HERITAGE MANAGEMENT – MUNICIPAL HERITAGE INVENTORY (MHI)
INCENTIVES AND DEVELOPMENT BONUSES

POLICY NO: 7.6.7

**HERITAGE MANAGEMENT – MUNICIPAL HERITAGE INVENTORY (MHI)
INCENTIVES AND DEVELOPMENT BONUSES**

INTRODUCTION

The Municipal Heritage Inventory comprises a list of places within the City of Vincent that have been recognised as having cultural heritage significance and worthy of conservation for present and future generations. The City of Vincent considers that the conservation and maintenance of these places to be a priority and as such various incentives and development bonuses are made available to owners of heritage-listed places to assist in achieving good conservation outcomes. This Policy provides an overview of the incentives and development bonuses available for places listed on the City of Vincent Municipal Heritage Inventory.

OBJECTIVES

To:

1. outline incentives and development bonuses for owners of heritage-listed places within the City of Vincent;
2. encourage the conservation and enhancement of the City of Vincent's built environment, including individual buildings and streetscapes generally; and
3. outline incentives for development applications that deliver sound conservation outcomes.

POLICY STATEMENT

1. Consideration of Clause 20 and Clause 27 of the City of Vincent Town Planning Scheme No. 1

Application of Clause 20 - Special Application of the Residential Design Codes of Western Australia (R-Codes):

- If the proposed development conserves or enhances a heritage-listed place the development is eligible for an increase in the dwelling density of up to 50 percent.
- The percentage allocated will be dependent on the nature of the proposed development and the impact the development will have on the heritage listed place to be retained.
- The impact of the proposed development will be determined by conducting a heritage impact statement on the heritage-listed place outlined in the Policy relating to Heritage Management - Development Guidelines.

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INCENTIVES AND DEVELOPMENT BONUSES

Application of Clause 27 - Variations to Scheme Provisions:

- If the proposed development facilitates the conservation of a heritage listed place, the City of Vincent may consider varying any site or development requirement of the Town Planning Scheme.
- Determination of the variation will depend on the impact of the proposed development on the heritage significance associated with the place, which will be assessed by conducting a heritage impact statement on the heritage listed place outlined in the Policy relating to Heritage Management – Development Guidelines.
- Prior to confirming the variation to the Town Planning Scheme provision the City of Vincent will consult with affected parties by following one or more of the provisions dealing with advertising uses pursuant to Clause 37 of the Town Planning Scheme and to have regard to any expressed views prior to making its decision to grant the variation.

2. Reduction of Fees and Charges for Development Applications

Owners of heritage-listed places may have fees waived in part or in full in the following instances:

- Development application involving a change of use of a heritage-listed place that does not involve any significant physical construction.
- Development application involving alterations and additions which has no adverse affect on the heritage significance associated with the heritage listed place.
- Development application involving partial demolition which has no adverse affect on the heritage significance associated with the heritage listed place.

3. Financial and Non-Financial Assistance for Heritage Listed Properties

Financial Assistance

Owners of heritage listed places within the City of Vincent are eligible to apply for various grants and low interest loans from the City of Vincent and/or various State agencies. These funds and loans are subject to annual budget changes. Further details on the loans and grants are available on the City's dedicated heritage website: www.vincentheritage.com.au.

City of Vincent Incentives

- Heritage Assistance Fund

All places listed on the City's Municipal Heritage Inventory are eligible for monetary assistance for conservation works or conservation documentation.

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- City of Vincent Building Design and Conservation Awards

Owners of places listed on the Municipal Heritage Inventory who conduct building works that assist in the conservation of the place are eligible to enter the Municipal Heritage Inventory category for the opportunity to receive a cash prize.

State Agency Incentives

- Heritage Loan Scheme

All places listed on the Municipal Heritage Inventory are eligible for the Heritage Loan Scheme, which provides loans at reduced interest rates for conservation heritage works.

- Heritage Grants Scheme

The Heritage Council of Western Australia administers the State Government Heritage Grants Program. This program is designed to provide funds for conservation to places identified as having a high level of heritage value and are listed on the State Register or considered likely to be listed in the near future.

Non – Financial Assistance

Owners of heritage-listed places within the City of Vincent can seek professional advice and guidance involving proposed development and conservation of heritage-listed places from the City of Vincent Heritage Officers. Research assistance is also available from the Local Studies Library Officers.

POLICY NO: 7.6.9**HERITAGE ASSISTANCE FUND****INTRODUCTION**

The Heritage Assistance Fund provides financial assistance to persons who wish to undertake approved heritage conservation projects on places listed on the City's Municipal Heritage Inventory and/or the State Register of Heritage Places.

OBJECTIVES

- To promote best practice conservation planning and physical conservation works associated with places of cultural heritage value within the City;
- Encourage a partnership approach between owners of heritage listed places and the City;
- Provide financial assistance to owners in the conservation and restoration of places identified as having cultural heritage significance within the City; and
- Encourage owners to support the designation/retention of buildings recognised as having cultural heritage significance within the City.

1. FUNDING CATEGORIES

Funding is available through one of the two categories listed below:

1.1 Documentation

This category is best suited for those who wish to seek advice, plans and/or specifications that will assist in making decisions about a heritage listed place and to guide future development.

Examples of these include:

- Conservation/Management Plans;
- Heritage Impact Statements;
- Archaeological Surveys;
- Re-use Options Study;
- Structural Engineers Report.

1.2 Conservation Works

This category is best suited for those who wish to attract financial assistance for part of the costs associated with the conservation works on a heritage listed place.

Examples of these include:

- Re-pointing and re-lining;
- Fencing repairs and/or reconstruction;
- Paint removal;
- Re-roofing and guttering for roofs and verandahs;
- Chimney repairs;
- Removal of render;
- Reinstatement of facades.

2. ELIGIBILITY**2.1 Eligible Applicants**

- 2.1.1 Property owners whose place is on the City's Municipal Heritage Inventory and/or the State Register of Heritage Places and whom have not incurred a rates debt with the City; or
- 2.1.2 Community group or non-profit groups who have assumed a long term lease or legal agreement for the maintenance of a building listed on the City's Municipal Heritage Inventory and/or the State Register of Heritage Places and whom have not incurred a rates debt with the City.

Note: Proposed works at buildings that are strata-titled will be considered as one project.

2.2 Ineligible Projects

- 2.2.1 Equipment costs that will be used after the project finishes;
- 2.2.2 Retrospective funding (i.e. work that has been completed prior to a Heritage Assistance Fund application being submitted and acknowledged); and
- 2.2.3 New additions or extensions.

3. SELECTION CRITERIA

- 3.1 The proposed work must contribute to the retention of the heritage listed place as well as improve the appearance of the place when viewed from the street;
- 3.2 Works must be sympathetic to the character and significance of the heritage listed place;
- 3.3 Consistency with the accepted conservation principles outlined in the Burra Charter 2013;
- 3.4 The extent to which the proposal is consistent with the City's Residential Design Guidelines and Heritage Management Policies;
- 3.5 The urgency of the conservation work;
- 3.6 Applicant that have not previously received Heritage Assistance Fund will be given preference.

4. FUND DETAILS

- 4.1 The Heritage Assistance Fund is run twice a year, at the discretion of the City;
- 4.2 The funding available in each round will generally consist of half of any annual funding, at the discretion of the City;

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- 4.3 Eligible projects are entitled up to 50% of the total cost up to a maximum of \$5,000. This may be varied from year to year at the discretion of the City; and
- 4.4 Projects are required to be completed and a receipt provided to the City by no later than 30 June in that financial year.

*Please further refer to Appendix 1 – Application Process, Appendix 2 – Conditions of Funding Form and Schedule of Works.

Date Adopted: 5 April 2016
Date Amended: 26 July 2016
Date Reviewed:
Date of Next Review: 5 April 2021

NOTE: THIS HAS NOT BEEN ADOPTED AS A CITY OF VINCENT LOCAL PLANNING POLICY.

Appendix 1 – Heritage Assistance Fund Application Process

Stage 1 – Submission

Submit the Application Form and supporting documentation.

Stage 2 – Site Visit

The City's Heritage Officers will meet with you on site to discuss the detail of the proposed work if necessary.

Stage 3 – Acknowledgement letter

After the site visit, the Heritage Officers will undertake assessment on the application and will send the applicant an **acknowledgement email/letter** to confirm if the conservation works are eligible or not.

Important Note

Applicants may, at their own discretion, commence any works following the receipt of the acknowledgement email/letter. As the funding is not confirmed at that stage, the City takes no responsibility for any funding shortfall outside the final approved amount of funding.

If the applicants choose to commence the works prior to the closing date of each round without confirming the final approved amount of funding, the applicants have to complete and return (1) Conditions of Funding and (2) Schedule of Works to the City at this stage. The conservation project works can be started on an agreed commencement date between the applicant and the City according to the approved documentation.

Stage 4 – Assessment and Letter of Offer of Funding

After the closing date of each round, the Heritage Officers reserve the right to make a decision on fund allocations based on the following:

1. The number of applications received in that round;
2. The proposed cost of the projects; and
3. The availability of the funding for that round.

The Heritage Officers will inform all applicants via a **letter of offer of funding** about the approved amount of funding.

Stage 5 – Conditions of Funding and Schedule of Works

Successful applicants complete and return (1) Conditions of Funding and (2) Schedule of Works within 28 days of being notified of eligibility to the Heritage Assistance Fund to confirm the acceptance of the funding.

Stage 6 – Commencement of Works

Once the applicants have submitted (1) Conditions of Funding and (2) Schedule of Works, conservation project works may commence according to the approved documentation.

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Stage 7 – Upon Completion of Work

- Applicant submits in writing a request for the reimbursement of funds.
- Present proof of payment to the City, a Certificate of Completion (if any) and photographs of the completed works.
- Arrange a site inspection with the Heritage Officers.
- A cheque/Direct debit of the agreed amount will be sent to the property owner.

DISPUTES

The City of Vincent reserves the right to make the final decision in case of any disputes.

Appendix 2 – Heritage Assistance Fund – Conditions of Funding & Schedule of Works

I/we _____ being the landowners of the heritage listed place at _____ accept the allocation of funds for the property and have read and agreed that I/we will abide by the conditions of funding outlined below.

CONDITONS

1. A schedule of works shall be submitted to the City of Vincent along with this Conditions of Funding Form. The schedule of works is to document the detail of who is carrying out all the works, which have received funding, and the time allocated to complete the works.
2. The property owner must obtain all necessary planning and building licence/approvals required to carry out the works.
3. Work must start within six months of the funding allocation being made and the property owner must notify the Council of the start date.
4. Funds will only be spent on the project for which they were applied and approved by the City of Vincent.
5. The property owner must immediately advise the City of Vincent of any changes to the schedule of works, financial resources and arrangements connected with the project. Should the proof of expenditure not reflect the monies and works as approved on the Heritage Assistance Fund application form and/or the Schedule of Works the following procedures may apply:
 - Only a proportion of the committed funds will be released to reflect the works actually undertaken;
 - A written agreement between the City and applicant will be prepared to reallocate the outstanding funds to other approved conservation works.
6. The property owner must contact the City of Vincent on completion of the project to organise a site inspection by one of the City's Heritage Officers.
7. The City will **NOT** pay the builder/contractor directly. The applicant is required to pay the builder/contractor directly and provide proof of expenditure of the funds to the City of Vincent. The City will then reimburse the applicant for the approved conservation works. Proof of expenditure must be submitted to the City of Vincent no later than 28 days after the completion of the works and shall include:
 - Invoice made out to the applicant with appropriate details of the specific work carried out, as outlined in the schedule of works;
 - Proof of payment by applicant i.e. a receipt; and
 - Photographs of the completed works.

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8. If an extension of the funds period is being sought the property owner will notify the City of Vincent in writing not less than 14 days prior to the original completion date of the project.
9. The City of Vincent reserves the right to use the documentation or conservation works to promote good heritage practice within the City of Vincent.

Signed: _____ date: ____/____/____

Name: _____

SCHEDULE OF WORKS

Owner/Applicant: _____

Property Address: _____

Schedule of Conservation Works:

Appointed Contractor: _____

Date of Commencement of Works: _____

Approximate Date of Completion: _____

Have there been any changes to the proposed financial arrangement (quote) and or scope of works as outlined on the Heritage Assistance Fund Application form?

- ☐ No
- ☐ Yes (please provide explicit detail)

5.2 OUTCOME OF ADVERTISING AND ADOPTION OF NEW HEALTHY FOOD AND DRINK POLICY

- Attachments:**
1. **Healthy Food and Drink Policy** [↓](#) 
 2. **Community Consultation Comments** [↓](#) 
 3. **Healthy Food and Drink Policy - Marked Up** [↓](#) 
 4. **Policy Implementation Guide (Internal Only)** [↓](#) 

RECOMMENDATION:

That Council ADOPTS the Healthy Food and Drink Policy at Attachment 1.

PURPOSE OF REPORT:

To present the outcome of community consultation and seek approval of the proposed Healthy Food and Drink Policy at **Attachment 1**.

DELEGATION:

Section 2.7 of the *Local Government Act 1995* sets out the Role of Council as being to 'determine the local government's policies'. There is no delegation to Administration to make, review or repeal policies.

BACKGROUND:

At its 20 October 2020 Ordinary Meeting, Council adopted the City of Vincent (City) [Public Health Plan 2020-2025](#) (PHP) which identifies 'Healthy Eating' as one of six priority health topics playing an important part for people leading longer and healthier lives.

The PHP has two specific deliverables related to healthy food and drink, which are:

- Increase healthy food and drink options at City venues, public open spaces, events, festivals, and community activities; and
- Reduce exposure to unhealthy advertising, marketing, promotion, and sponsorship (includes, but not limited to alcohol, unhealthy food and drink, smoking, and gambling).

At its [13 February 2024 Ordinary Meeting](#), Council approved the draft Healthy Food and Drink Policy for the purposes of community consultation, to be conducted in accordance with the City's [Community and Stakeholder Engagement Policy](#).

The draft Healthy Food and Drink Policy was advertised between Wednesday 28 February 2024 and Thursday 21 March 2024, which is in excess of the 21 days required.

The draft Policy was advertised on the City of Vincent website, social media and through the following:

- public notice in Perth Now Central on 26 February 2024;
- news item on City of Vincent website on 28 February 2024;
- notice exhibited at the City's Administration and Library and Local History Centre;
- social media post on 29 February 2024;
- five emails sent out to external stakeholders including Cancer Council WA, North Metro Health Service, Edith Cowan University, Telethon Kids Institute, and City of Armadale;
- emails sent to three businesses operating cafes from City facilities including Loftus Centre Café, Beatty Park Café and The Meeting Place Café in Hyde Park, followed by face-to-face meetings; and
- dedicated project page developed on Imagine Vincent providing the community the opportunity to fill out a survey.

DETAILS:Outcomes of Advertising

The outcomes of advertising the draft Policy included:

- social media post reaching 2147 people with three comments of support describing the Policy as a good idea;
- external stakeholder support received from Cancer Council WA and one letter of support from North Metro Health Service;
- the Imagine Vincent project page was viewed 199 times by 169 visitors and 17 surveys were completed by participants.

Survey participants were mostly supportive of the draft Policy and its intent. Based on the survey responses, 11 participants (65 percent) were supportive of the Policy; five (29 percent) were unsure; and one person was not supportive.

Summary of Community Consultation Comments

A summary of community comments from the survey are outlined below under key themes, along with Administration's responses and any recommended Policy changes. A full summary of community comments can be found in **Attachment 2** and a marked-up version of the Healthy Food and Drink Policy reflecting recommended changes by Administration included as **Attachment 3**.

Key themes	Administration comments	Recommended Policy Changes
Supporting Comments	There were several supporting comments for the Policy which included reducing the availability and marketing of highly processed, unhealthy food and drinks in our current environment, which is a contributor to poor diets. This is especially important to protect children and young people in our community.	No change.
Cancer Council WA Support	Cancer Council WA supports the Policy objectives to encourage residents, families, visitors and staff to eat well. They noted that children and families are bombarded by the availability and marketing of highly processed, unhealthy food and drinks and supports environments where healthy food and drinks are those that are valued, available, promoted and advertised. Cancer Council WA has offered further discussion and support on this work, which will be welcomed when implementing the Policy.	No change.
North Metro Health Service Support	North Metropolitan Health Service welcomes and supports the Policy, which will provide and promote healthy and supportive environments where healthy food and drink is valued and encouraged and promote the recommendations of the Australian Dietary Guidelines. North Metropolitan Health Service commends the City in prioritising both increasing the provision of healthy food and drink and reducing the promotion of unhealthy food and drinks.	No change.

Key themes	Administration comments	Recommended Policy Changes
Businesses receiving sponsorship from the City	<p>Feedback indicated that the Policy could be interpreted to preclude businesses from receiving City sponsorship if their business was associated with the sale or supply of unhealthy food or drink. =</p> <p>The intent of the Policy is for the City not to benefit from receiving sponsorship from unhealthy food and drink businesses. This does not affect sponsorship the City may offer local businesses.</p>	<p>Amend:</p> <p>6. The City will not benefit from sponsorship of brands and businesses directly associated with unhealthy food and drink options.</p>
Support for discouraging the promotion of unhealthy food and drink brands at City facilities	<p>Feedback from Cancer Council WA suggested that the promotion of unhealthy food and drink brand names within City facilities should also be discouraged. This will mean that for example, fridges at City facilities, are not branded with a sugar drink brand.</p> <p>The amended version of policy provision No.4 will see that the promotion of unhealthy food and drinks and associated brands is discouraged and as a result, this will have the same effect as current policy provision 1d. As such, Administration propose to delete this provision.</p>	<p>Amend:</p> <p>4. Promotion of unhealthy foods and drinks and associated brands at City facilities will be discouraged.</p> <p>Add:</p> <p>Brand means a name, term, design, symbol or any other feature that distinguishes one seller's good or service from those of other sellers.</p> <p>Delete:</p> <p>1d) has priority promotion at City facilities, meetings, workshops and events.</p>
Internal feedback - Catering provided at City functions and events that are hosted at private venues	<p>Discussion with teams in Administration highlighted that when hosting functions and events at private venues, there may be fewer catering options available to choose from.</p> <p>This means that healthy food and drink options would be available but may not be predominantly offered.</p> <p>This policy provision will ensure that healthy food and drink options are available when delivering functions and events for the community, including children and young people. Administration has included additional guidance within the implementation plan (Attachment 4) to ensure the demographics of the attending community members are considered.</p>	<p>Add:</p> <p>1c) is available at City functions and events delivered by the City.</p>
Providing healthier options at cafés at City facilities	<p>Administration has been in conversations with cafe operators at City facilities and will encourage them to rebalance the proportion of food and drink options towards healthier choices.</p> <p>This would not limit customer choice and could attract new customers, improve the health of the customer, and improve business.</p> <p>A tailored approach is required to consider the unique needs, challenges and environment of each premises to support the businesses to achieve the Policy provisions.</p>	No change.

Key themes	Administration comments	Recommended Policy Changes
Need for education to enable people to make informed choices	<p>Community comments highlighted the need for education to enable individuals to make informed choices about healthy food and drink choices.</p> <p>Administration will organise workshops for community members and employees on healthy food and drink choices.</p> <p>Information will also be provided on the City's website and resources will be developed to complement the Policy.</p>	No change.
Comments that some of the Policy provisions are broad and overreaching	<p>The Policy has been developed using best practice examples, from National and State strategies that place the provision and promotion of healthy food and drink in our community as a priority. Administration has also reviewed other Local Government Healthy Food and Drink policies, and good practice guidelines.</p> <p>Administration has chosen to include policy provisions around healthy food and drink marketing, promotion and sponsorship to increase the reach the Policy, rather than just limiting it to where and when healthy food and drink must be provided. This strengthens the importance the City puts on promoting public health and wellbeing.</p> <p>The Policy will have a strong positive influence over spaces owned or operated by the City.</p> <p>The Policy will also encourage change in the wider community, but Administration understands the Policy is not designed to control this space such as influencing external events.</p>	No change.
How does the policy intend to reduce food waste	<p>Policy provision 2c) describes that food and drink is provided in an environmentally sustainable way, and consideration will be given to the portion size and amount of food provided.</p> <p>This Policy provision will ensure that Administration will work towards minimal waste from catering.</p>	No change.
How will the City monitor compliance with Policy	<p>The Public Health team will monitor compliance against the Policy provisions and will provide information and education to all stakeholders affected by the Policy. This is to ensure they are well informed of their role in its implementation and their contribution to achieving the Policy objectives. This Policy is not designed for the purpose of taking 'enforcement action'.</p> <p>Administration acknowledge that behaviour change takes time, and will apply a flexible and tailored approach to transitioning stakeholders over to the Policy in the first 12-24 months.</p>	No change.

Key themes	Administration comments	Recommended Policy Changes
Cancer Council WA notes there is no set targets for the availability of healthy food and drinks within the policy and suggest monitoring the baseline availability and track any progress made against the policy objectives.	<p>The Policy applies to the provision and promotion of food and drink in a number of settings. For example, catering provided for City meetings, workshops and functions using City funds will be easier to implement and track, compared to food and drink available at community events.</p> <p>A baseline of the provision and promotion of healthy food and drink in different settings will be documented before the Policy is adopted to provide a starting point.</p> <p>Progress made to increase the provision and promotion of healthy food and drink will be monitored.</p> <p>Supporting guidelines will be provided by the City to assist with Policy implementation. A tailored approach will be required to consider the unique needs, challenges and environment of each food and drink setting.</p>	No change.

CONSULTATION/ADVERTISING:

The consultation showed predominant support (65 percent) for the Policy with positive responses from the community.

Administration has notified all submitters of this item being presented to Council for approval. Administration will further notify all submitters of the outcomes of the Ordinary Meeting of Council.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's [Policy Development and Review Policy](#) sets out the process for repealing and adopting policies.

RISK MANAGEMENT IMPLICATIONS

Low: Adopting the proposed policy is low risk because its preparation has been undertaken in accordance with the [Policy Development and Review Policy](#) and informed by best practice.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Connected and Healthy Community

We protect, improve and promote public health and wellbeing within Vincent.

Innovative and Accountable

We deliver our services, projects and programs in the most inclusive, efficient, effective and sustainable way possible

We embrace good ideas or innovative approaches to our work to get better outcomes for Vincent and our community.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Waste Reduction

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Increased healthy eating

FINANCIAL/BUDGET IMPLICATIONS:

The implementation of the Healthy Food and Drink Policy will be met through existing operational budgets. The draft Policy would better equip Administration to make guided and informed decisions on the provision and promotion of healthy food and drink within existing budget.

COMMENTS:

Unhealthy diets, overweight and obesity are the leading risk factors for death, disease and disability in Western Australia, after tobacco use, with a majority (71 percent) of adults are either overweight or obese.

Healthy food and drink significantly contributes to maintaining a healthy weight, including good health and wellbeing throughout life. Being surrounded by unhealthy food and drink products and unhealthy advertising, can undermine people's efforts to maintain a healthy lifestyle.

Recommended changes to the draft Policy referred to in this report will strengthen its intent in relation to unhealthy food and drink sponsorship, catering at external events and facilities and discouraging the promotion of unhealthy food and drink brands at City facilities.

The adoption of this Policy will help the City influence our current food environments at our City facilities, meetings, workshops, functions and community events to ensure healthy food and drink is valued and encouraged.

The Policy aligns with two of the deliverables in the City's PHP, which are:

- Increase healthy food and drink options at City venues, public open spaces, events, festivals and community activities; and
- Reduce exposure to unhealthy advertising, marketing, promotion and sponsorship (includes, but not limited to alcohol, unhealthy food and drink, smoking, and gambling).

The City would be adopting a best practice approach that would provide a structured direction for Administration to manage healthy food and drink provision and promotion in a consistent, fair, and equitable manner.

Healthy Food and Drink Policy



Legislation / local law requirements	<i>Public Health Act 2016</i>
Relevant delegations	Not applicable
Related policies, procedures and supporting documentation	City of Vincent Public Health Plan Australian Dietary Guidelines Council of Australian Governments Health Council Promoting and supporting healthy food and drink choices Fuel to Go & Play

PART 1 – PRELIMINARY

INTRODUCTION

The City of Vincent (City) [Strategic Community Plan 2022 – 2032](#) (SCP) sets the community vision, priorities and aspirations for the City and includes the Connected and Healthy Community priority with an outcome of 'We protect, improve and promote public health and wellbeing within Vincent'.

The City recognises and values the importance of healthy food and drink in promoting public health and wellbeing and has included healthy eating as a priority in the City's [Public Health Plan 2020 – 2025](#).

The City is committed to creating and maintaining environments, which supports community members, visitors, employees and contractors to have healthy food and drink options. The City will achieve this through implementing this policy.

This policy aims to promote the recommendations of the [Australian Dietary Guidelines](#) in our community.

PURPOSE

The purpose of this policy is to enable the City of Vincent to lead by example by supporting the provision and promotion of healthy food and drink.

OBJECTIVE

The objectives of this policy are to:

1. Provide and promote healthy and supportive environments where healthy food and drink is valued and encouraged;

Healthy Food and Drink Policy



2. Create and maintain environments within the City, which support healthy food and drink by:
 - 2.1 increasing provision and promotion of healthy food and drink;
 - 2.2 reducing provision and promotion of unhealthy food and drink; and
 - 2.3 providing environments free from the marketing and promotion of unhealthy food and drink;
3. Increase community members, employees and contractors understanding of the importance of making healthy food and drink widely available;
4. Consider the cultural, religious and dietary needs of the community when providing and promoting food and drink; and
5. Consider the environmental impact of food and drink provision, minimising waste of food and packaging.

SCOPE

This Policy is aligned with the [Australian Dietary Guidelines](#) and the [Australian Guide to Healthy Eating](#) and associated resources and guides.

This policy applies to the sale or provision of food and drink to community members, employees and contractors by the City, including:

- City facilities that have onsite cafes, kiosks or vending machines;
- Catering provided for City meetings, workshops and functions; and
- Community events delivered, supported and/or promoted by the City.

This policy also applies to:

- Promotion of food and drinks at City facilities and events;
- Tenders, contracts and leases that include the supply of foods and drinks at City facilities; and
- Food waste and sustainability.

Supporting guidelines will be provided by the City to assist with Policy implementation and will be consistent with the [Australian Dietary Guidelines](#).

Healthy Food and Drink Policy



POLICY PROVISIONS

DEFINITIONS

Healthy food and drink is described in the [Australian Guide to Healthy Eating](#) as:

Drinking plenty of water and eating a wide variety of:

- grain (cereal) foods, mostly wholegrain and/or high cereal fibre varieties;
- vegetables and legumes/beans;
- fruit;
- milk, yoghurt, cheese and/or alternatives, mostly reduced fat; and
- lean meats and poultry, fish, eggs, tofu, nuts and seeds and legumes/beans.

Unhealthy food and drink means high in saturated fat and/or added sugars or salt. This includes sugar sweetened drinks (any drink with sugars that are added during processing). Examples are included in the [National interim guide to reduce children's exposure to unhealthy food and drink promotion \(published by the Council of Australian Governments \(COAG\) Health Council\)](#).

City facilities means any building or structure owned or under the care, control or management of the City that have onsite cafes, kiosks or vending machines. This does not apply to sporting clubs or community groups that are tenants of City facilities, or hirers of City facilities.

Catering means food and drink catering that is purchased using City of Vincent funds.

Promotion means price promotions, advertising, sponsorship, and any other marketing techniques used to encourage consumers to purchase or eat specific foods, drinks, or meals.

Provision means the availability and accessibility of food within the community and specific settings.

Onsite cafes and kiosks means any Council owned or managed venue that sells food or drink including but not limited to Beatty Park Leisure Centre and Loftus Centre.

Brand means a name, term, design, symbol or any other feature that distinguishes one seller's good or service from those of other sellers.

POLICY

1. The City will ensure that healthy food and drink:
 - a) is available where food is sold to community members at City facilities, including in cafes, kiosks and vending machines;
 - b) is predominantly offered and encouraged, and unhealthy food and drink is limited and discouraged when catering is provided at City meetings, workshops, functions and events at City facilities;
 - c) is available at City functions and events delivered by the City; and
 - d) is encouraged at community events supported by the City.

Healthy Food and Drink Policy



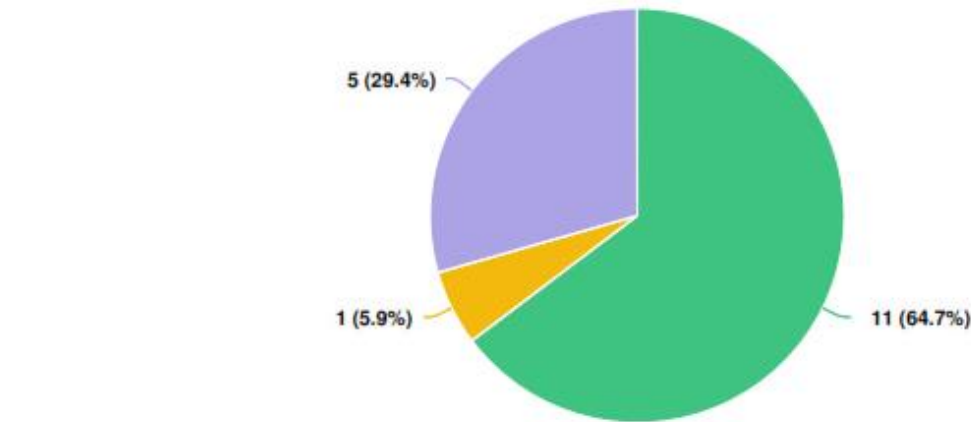
2. Where feasible and not in contravention of other City Policies, food and drink is provided in an environmentally sustainable way, meaning that:
 - a) preference will be given to local catering suppliers;
 - b) preference will be given to catering provided in reusable/less packaged/recyclable packaging; and
 - c) consideration will be given to the portion size and amount of food provided.
3. Compliance with this Policy to be incorporated by relevant clauses in tender documentation, contractual or tenancy arrangements (where relevant) for the supply of food and drinks at City facilities.
4. Promotion of unhealthy foods and drinks and associated brands at City facilities will be discouraged.
5. Content that promotes unhealthy food and drink options will be limited on our Website/Social Media Channels/Marketing and Promotional Material.
6. The City will not benefit from sponsorship of brands and businesses directly associated with unhealthy food and drink options.
7. Information and educational opportunities are offered to community members, employees and contractors to increase the understanding and importance of the [Australian Dietary Guidelines](#) and selecting healthier food and drink options.
8. Provision of food and drink is considerate of the cultural, religious and dietary needs of the community.
9. In line with the City's Reconciliation Action Plan, where practical, purchase from an Aboriginal or Torres Strait Islander supplier ensuring that healthy food and drink is on offer.

OFFICE USE ONLY	
Responsible Officer	Please use title only
Initial Council Adoption	DD/MM/YYYY
Previous Title	Applicable if the policy has been renamed
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

Healthy Food and Drink Policy
Community consultation comments
February and March 2024

Q1 | Are you supportive of the new Healthy Food and Drink Policy?



Question options

Yes No Unsure

Mandatory Question (17 response(s))
Question type: Dropdown Question

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

Q2: Please take a few moments to tell us why/why not you are supportive of the new Healthy Food and Drink Policy?

	Participant comments	Administrations comments
Supporting Comments		
1	With the rising rates of obesity, the limiting of unhealthy food choice is essential to encourage healthy eating whenever possible. Having a policy in place that prioritises healthy eating is to be applauded.	Noted
2	Support a consistent approach to availability and promotion of healthy food and drinks at City facilities, events etc.	
3	Yes! Healthy food should always be the default. Minimally processed, Whole Foods, with a focus on fruit and vegetables.	
4	As a parent of young children living in the City of Vincent, who are unable to understand the selling intent behind advertising and how it shapes their food preferences, I am pleased to see the City of Vincent taking an active role in providing and promoting environments that support healthy eating. It is great to see this policy placing priority on providing and promoting foods and drinks across the City, that consider health as well as cultural, religious and dietary needs of the community, in addition to limiting the impact of commercial advertisements across City facilities at that promote unhealthy foods or drinks. I look forward to seeing this policy implemented and greater alignment between the provision and promotion of foods and drinks, at City venues (such as those listed in the policy - Beatty Park and the Loftus Center) and the reasons for which I attend these venues with my children, to be healthy and active.	
General Comments		
5	Why wouldn't you be? I do question how much you can actually do, given some of the poor execution you have over a large number of initiatives. I'd love if you'd make a policy and do the thing well.	Noted
6	Need more options.	

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

	Participant comments	Administrations comments
Comments that the Policy is too broad and overreaching.		
7	This seems a bit broad and overreach/unnecessary in principle. Compostable packaging, sure, this is good and should be implemented everywhere the council can control or influence. It's a direct link to the built environment health and waste which are clearly local council mandates. Beyond that, we're talking the food available at Beatty Park? Unclear what the public facing aspect of the rest of it is.	The purpose and objectives of the Policy have been developed using best practice examples from the research and consultation carried out. Research has included National and State strategies that place the provision and promotion of healthy food and drink in our community as a priority, other Local Government Healthy Food and Drink policies and good practice guidelines.
8	In my opinion, I believe that your policy objectives 3 and 4 are rather 'over-stepping' the parameters of the role of a local council. I feel that the COV is better off focusing on matters that can directly improve the lives of the COV community, and not using rate payers money on such policies and pie in the sky initiatives.	The Policy is designed to exert strong positive influence over spaces owned or operated by the City. The Policy also includes provisions to 'encourage' and 'support' change in the wider community, but Administration understand the Policy is not designed to control this space.
Providing more healthier options at café's at City facilities		
9	Eating well is really important but it can be hard to do. The more help you can offer the public the easier it will be. Hopefully this will mean more vegan options available/promoted. Places like Beatty Park really need a push to provide healthier food options and some vegan options.	Administration has been in conversations with café operators a City facilities and will encourage them to rebalance the proportion of food and drink options towards healthier choices. A tailored approach is required to consider the unique needs, challenges, and environment of each premises, to support the businesses to achieve the Policy provisions.
Education to enable people to make informed choices.		
10	It depends on any restrictions to other foods that may come about. I'm all for good health and preventative medicine, however the responsibility should be the individual's, otherwise behaviour change won't come about. Education is best.	Administration will organise workshops for community members and employees on healthy food and drink choices. Information will be provided on the City's website and resources will be developed to complement the Policy.

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

	Participant comments	Administrations comments
Compliance of policy.		
11	I imagine it will be like other policies; long winded, full of buzz words and good intentions and then no enforcement. Just like pedestrian amenity and no smoking in town centres.	This Policy is not designed for the purposes of taking 'enforcement action'.
12	How are you going to police it?	<p>The Public Health team will monitor compliance against the Policy provisions and will provide information and education to all stakeholders affected by the Policy, to ensure they are well informed of their role in its implementation.</p> <p>Administration will apply a flexible and tailored approach to transitioning stakeholders over to the Policy.</p> <p>Feedback sought or received in relation to compliance with the Policy will be investigated by Administration.</p>
Education.		
12	It depends on any restrictions to other foods that may come about. I'm all for good health and preventative medicine, however the responsibility should be the individual's, otherwise behaviour change won't come about. Education is best.	Administration will organise workshops for community members and employees on healthy food and drink choices. Information will be provided on the City's website and resources will be developed to complement the Policy.
Reduce food waste.		
13	To reduce food wastage, could arrangements be made to donate food to local charity organisations?	Administration will work towards minimal waste from catering and encourage participants to take home any leftover food items.
14	Only because item 5 states that the city is to consider the impacts of food waste on the environment.	

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

	Participant comments	Administrations comments
Objection.		
15	<p>I am writing to express my opposition to the proposed Healthy Food and Drink Policy. While I acknowledge the importance of promoting healthy lifestyles, I believe that this policy is primarily symbolic in nature, lacking substantial strategies to effectively address public health issues and inadvertently impacting venues that do not inherently offer healthy options.</p> <p>My primary concern with the policy lies in its practicality and necessity within our community. As a local government entity, we must recognize the limitations of implementing restrictive measures to influence public health outcomes. For example, similar initiatives like the Smoke-Free campaign have proven largely unenforceable and ignored more than a year later. Prioritizing the promotion of healthy options and discouraging unhealthy choices through this policy may lead to a false sense of accomplishment without addressing the root causes of poor dietary habits and lifestyle choices. Simply restricting access to certain foods and drinks fails to address the multifaceted factors contributing to overall health and wellbeing.</p> <p>From a personal perspective, I am vegan, which is commonly associated with healthier food options, and I would love more plant-based options in Vincent. However, two of my favourite places to go for vegan food are the Hyde Park Hotel and The Moon, both of which are pubs. According to this policy's guidelines on discouraging unhealthy food and drink options, I don't believe a pub would fall within the "Healthy" category. Consequently, these venues are automatically at risk of any sponsorship or promotion by the city due to their association with "unhealthy food and drink options." This raises questions about the potential unintended consequences this policy could have on businesses that provide alternative dietary choices.</p> <p>Overall, I believe these policies may, at best, achieve little, but at worst, they could unfairly burden businesses and limit consumer choice based on symbolism rather than evidence. Instead, I urge the city to consider alternative approaches that prioritize education and support services to enable individuals to make informed choices about their diet and lifestyle, which would empower rather than impose.</p> <p>Thank you for considering my perspective :)</p>	<p>Supporting business</p> <p>There will be an emphasis on swapping some unhealthy items to healthier options which will not limit customer choice and could attract new customers, improve the health of the customer and improve business.</p> <p><i>Example:</i> YMCA Victoria introduced a healthy food and beverage policy for kiosks, cafes and catering services at aquatic and recreation centres. They initiated a campaign to phase out regular soft drinks and replace with healthier choices such as water, sparkling water, milk and diet soft drinks. The campaign showed no negative impact to drink sales overall, while providing healthier options for customers.</p> <p>Education</p> <p>The implementation of the Policy will be supported through educational initiatives. Administration will organise workshops for community members and employees on healthy food and drink choices. Information will be provided on the City's website and resources will be developed to complement the Policy.</p> <p>Sponsorship</p> <p>The intent of this policy provision is for the City not to benefit from receiving sponsorship from unhealthy food and drink businesses. This does not affect sponsorship the City may offer local businesses.</p> <p>Policy provision No. 6 has been updated to reflect the desired intent.</p>
No set targets in the Policy		

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

	Participant comments	Administrations comments
16	<p>Cancer Council Western Australia (Cancer Council WA) commends the City of Vincent's dedication to promoting and enabling the health and wellbeing of residents, notably via the City's Strategic Community Plan 2022-2032 and Public Health Plan 2020-2025</p> <p>Cancer Council WA is a leading health promotion charity in Western Australia. Our vision is a cancer-free future for all Western Australians and over the last 60 years, we have strived to achieve this vision through cancer research, advocacy, education, and support. We are highly regarded in the community and work closely with a diverse range of stakeholders to help deliver outstanding, client-centred customer service and health equity throughout our communities.</p> <p>In the spirit of deepening relationships, Cancer Council WA acknowledge all the traditional custodians and owners of country throughout Western Australia and recognise their continuing connection to land, waters and community. We also pay our respect to their Elders and extend that respect to all Aboriginal peoples living and working in this area.</p> <p>Increasing healthy eating is a priority for Western Australian families to live in the best possible health and prevent chronic disease. We support all the objectives of the draft policy, each objective an important aspect to supporting residents, families, visitors and staff to eat well. The current environment in which Western Australian children and families go about their day is bombarded by the availability and marketing of highly processed, unhealthy food and drinks. This is a major contributor to current poor diets. Therefore action is required across many levels to shift to an environment where healthy food and drinks are those that are valued, available, promoted and advertised.</p> <p>Cancer Council WA particularly supports the draft policy's focus on reducing provision and promotion of unhealthy food and drinks simultaneously to increasing provision and promotion of healthy food and drinks. In addition to providing environments free from marketing and promotion of unhealthy food and drinks. Previous research conducted by the Telethon Kids Institute in Western Australia found on average, Perth schools have over 20 food and drink advertisements within 500m, three quarters for unhealthy food and drinks, mostly fast-food meals and sugary drinks. Almost half (44 percent) of all advertisements along Perth school commute routes are for food and drinks, 80 per cent is for unhealthy food. This is just a minor glimpse into the unhealthy food and drink advertising children are exposed to every day so any action the City can take to protect children from exposure is commendable and supported by Cancer Council WA.</p>	<p>The policy will be supported by an implementation plan that monitors the baseline availability and tracks any progress made against the policy objectives.</p> <p>Policy provision 4 has been updated as suggested by Cancer Council WA to ensure unhealthy food and drink brand names within City Facilities are discouraged.</p>

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

	Participant comments	Administrations comments
	<p>We suggest that under the policy parameters, point 4. Promotion of unhealthy food and drink at City facilities will be discouraged. That this be amended to include unhealthy food and drinks, and their associated brands, as per policy parameter 6. This is to ensure that for example, fridges are not branded with a sugar drink brand.</p> <p>We note also that there is not set targets for the availability of healthy food and drinks within the policy parameters. The policy we suggest will be supported by an implementation plan that monitors the baseline availability and tracks any progress made against the policy objectives.</p> <p>Cancer Council WA welcomes further discussion and support to the City of Vincent in this work.</p>	

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy**17 - Support letter from North Metropolitan Health Service**

One team, many dreams.
Care / Respect / Innovation / Teamwork / Integrity



Caroline Dewey
Senior Public Health Officer
City of Vincent
244 Vincent Street
LEEDERVILLE WA 6007

Email: mail@vincent.wa.gov.au

Dear Caroline

DRAFT HEALTHY FOOD AND DRINK POLICY

Thank you for the opportunity to comment on the City of Vincent's draft Healthy Food and Drink Policy. The Public Health Service, North Metropolitan Health Service (NMHS) welcomes and supports the Policy, which will provide and promote healthy and supportive environments where healthy food and drink is valued and encouraged.

NMHS aims to promote and improve the health of our communities, which includes more than 729,000 people in north metropolitan Perth. The Public Health Service collaborates with local governments and other agencies to reduce lifestyle risk factors such as poor nutrition. We are a supportive partner and strong advocate of the City's Draft Healthy Food and Drink Policy, which will help to create and maintain environments within the City that promote the recommendations of the Australian Dietary Guidelines¹.

It is pleasing to note that the Policy aligns to the City's Public Health Plan 2020-2025² as well as state strategic plans such as the State Public Health Plan for Western Australia 2019-2024³, the WA Health Promotion Strategic Framework 2022-2026⁴, which recommend creating supportive environments to encourage healthy eating patterns within the community.

Unhealthy diets, overweight and obesity are the leading risk factor for death, disease and disability in Western Australia, after tobacco use⁵, with a majority (71%) of adults either overweight or obese. Being overweight is closely linked to the environment in which people are born, live, work, learn, play and age. Current food environments promote discretionary food and drinks, items that are energy-dense and/or high in salt, saturated fat or added sugar, which should be limited in a healthy diet.

The City of Vincent's public health leadership in prioritising both increasing the provision of healthy food and drink and reducing the promotion of unhealthy food and drinks, as set out in the draft healthy food and drink policy, is to be commended.

Mental Health, Public Health and Dental Services, 54 Salvado Road, Wembley WA 6014
Telephone (08) 9380 7767 NMHShealthpromotion@health.wa.gov.au
www.nmhs.health.wa.gov.au

Attachment 2 – Community consultation comments – Healthy Food and Drink Policy

2

Should you have any queries or require additional information, please contact Krista Coward, Manager Health Promotion on (08) 9380 7767 or via email Krista.Coward@health.wa.gov.au.

Yours sincerely



Maree Hose
A/DIRECTOR PUBLIC HEALTH

20 March 2024

3

References

- ¹ National Health and Medical Research Council (NHMRC). Eat for health: Australian Dietary Guidelines. Providing the scientific evidence for healthier Australian diets. 2013. Canberra: NHMRC. Available from: <http://www.nhmrc.gov.au/guidelines-publications/n55>
- ² City of Vincent. Public Health Plan 2020-2025. Perth: City of Vincent, 2020.
- ³ Public and Aboriginal Health Division, Department of Health of Western Australia. State Public Health Plan for Western Australia 2019-2024. Perth: Department of Health Western Australia.
- ⁴ Chronic Disease Prevention Directorate, Department of Health Western Australia. Western Australian Health Promotion Strategic Framework 2017–2021. Perth: Department of Health, Western Australia, 2017.
- ⁵ Chronic Disease Prevention Directorate, Department of Health of Western Australia. Evidence Brief: Food, Built environments and obesity. Perth: Department of Health Western Australia, 2022 <https://www.health.wa.gov.au/Reports-and-publications/Evidence-brief-food-built-environments-and-obesity>

Healthy Food and Drink Policy



Legislation / local law requirements	<i>Public Health Act 2016</i>
Relevant delegations	Not applicable
Related policies, procedures and supporting documentation	City of Vincent Public Health Plan Australian Dietary Guidelines Council of Australian Governments Health Council Promoting and supporting healthy food and drink choices Fuel to Go & Play

PART 1 – PRELIMINARY

INTRODUCTION

The City of Vincent (City) [Strategic Community Plan 2022 – 2032](#) (SCP) sets the community vision, priorities and aspirations for the City and includes the Connected and Healthy Community priority with an outcome of 'We protect, improve and promote public health and wellbeing within Vincent.

The City recognises and values the importance of healthy food and drink in promoting public health and wellbeing and has included healthy eating as a priority in the City's [Public Health Plan 2020 – 2025](#).

The City is committed to creating and maintaining environments, which supports community members, visitors, employees and contractors to have healthy food and drink options. The City will achieve this through implementing this policy.

This policy aims to promote the recommendations of the [Australian Dietary Guidelines](#) in our community.

PURPOSE

The purpose of this policy is to enable the City of Vincent to lead by example by supporting the provision and promotion of healthy food and drink.

OBJECTIVE

The objectives of this policy are to:

1. Provide and promote healthy and supportive environments where healthy food and drink is valued and encouraged;

Healthy Food and Drink Policy



2. Create and maintain environments within the City, which support healthy food and drink by:
 - 2.1 increasing provision and promotion of healthy food and drink;
 - 2.2 reducing provision and promotion of unhealthy food and drink; and
 - 2.3 providing environments free from the marketing and promotion of unhealthy food and drink;
3. Increase community members, employees and contractors understanding of the importance of making healthy food and drink widely available;
4. Consider the cultural, religious and dietary needs of the community when providing and promoting food and drink; and
5. Consider the environmental impact of food and drink provision, minimising waste of food and packaging.

SCOPE

This Policy is aligned with the [Australian Dietary Guidelines](#) and the [Australian Guide to Healthy Eating](#) and associated resources and guides.

This policy applies to the sale or provision of food and drink to community members, employees and contractors by the City, including:

- City facilities that have onsite cafes, kiosks or vending machines;
- Catering provided for City meetings, workshops and functions; and
- Community events delivered, supported and/or promoted by the City.

This policy also applies to:

- Promotion of food and drinks at City facilities and events;
- Tenders, contracts and leases that include the supply of foods and drinks at City facilities; and
- Food waste and sustainability.

Supporting guidelines will be provided by the City to assist with Policy implementation and will be consistent with the [Australian Dietary Guidelines](#).

Healthy Food and Drink Policy



POLICY PROVISIONS

DEFINITIONS

Healthy food and drink is described in the [Australian Guide to Healthy Eating](#) as:

Drinking plenty of water and eating a wide variety of:

- grain (cereal) foods, mostly wholegrain and/or high cereal fibre varieties;
- vegetables and legumes/beans;
- fruit;
- milk, yoghurt, cheese and/or alternatives, mostly reduced fat; and
- lean meats and poultry, fish, eggs, tofu, nuts and seeds and legumes/beans.

Unhealthy food and drink means high in saturated fat and/or added sugars or salt. [This includes](#)

[s](#)**Sugar sweetened drinks** ~~(means~~ any drink with sugars that are added during processing). (Examples are included in the [National interim guide to reduce children's exposure to unhealthy food and drink promotion \(published by the Council of Australian Governments \(COAG\) Health Council\)](#)).

City facilities means any building or structure owned or under the care, control or management of the City that have onsite cafes, kiosks or vending machines. This does not apply to sporting clubs or community groups that are tenants of City facilities, or hirers of City facilities.

Catering means food and drink catering that is purchased using City of Vincent funds.

Promotion means price promotions, advertising, sponsorship, and any other marketing techniques used to encourage consumers to purchase or eat specific foods, drinks, or meals.

Provision means the availability and accessibility of food within the community and specific settings.

Onsite cafes and kiosks means any Council owned or managed venue that sells food or drink including but not limited to Beatty Park Leisure Centre and Loftus Centre.

[Brand](#) means a name, term, design, symbol or any other feature that distinguishes one seller's good or service from those of other sellers.

POLICY

1. The City will ensure that healthy food and drink:
 - a) is available where food is sold to community members at City facilities, including in cafes, kiosks and vending machines;
 - b) is predominantly offered and encouraged, and unhealthy food and drink is limited and discouraged when catering is provided at City meetings, workshops, functions and events at City facilities;
 - c) [is available at City functions and events delivered by the City; and](#)
 - d) [is](#) ~~are~~ encouraged at community events supported by the City; ~~and~~

Healthy Food and Drink Policy



- ~~d) has priority promotion at City facilities, meetings, workshops and events.~~
2. Where feasible and not in contravention of other City Policies, food and drink is provided in an environmentally sustainable way, meaning that:
 - a) preference will be given to local catering suppliers;
 - b) preference will be given to catering provided in reusable/less packaged/recyclable packaging; and
 - c) consideration will be given to the portion size and amount of food provided.
 3. Compliance with this Policy to be incorporated by relevant clauses in tender documentation, contractual or tenancy arrangements (where relevant) for the supply of food and drinks at City facilities;
 4. Promotion of unhealthy foods and drinks and associated brands at City facilities will be discouraged;
 5. Content that promotes unhealthy food and drink options will be limited on our Website/Social Media Channels/Marketing and Promotional Material.
 6. The City will not benefit from engage in sponsorship of brands and businesses directly associated with unhealthy food and drink options.
 7. Information and educational opportunities are offered to community members, employees and contractors to increase the understanding and importance of the [Australian Dietary Guidelines](#) and selecting healthier food and drink options.
 8. Provision of food and drink is considerate of the cultural, religious and dietary needs of the community.
 9. In line with the City's Reconciliation Action Plan, where practical, purchase from an Aboriginal or Torres Strait Islander supplier ensuring that healthy food and drink is on offer.

OFFICE USE ONLY	
Responsible Officer	Please use title only
Initial Council Adoption	DD/MM/YYYY
Previous Title	Applicable if the policy has been renamed
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY

Guide on the Application of the Draft 'Healthy Food and Drink Policy'

Cafes at City facilities (including vending machines)	<ul style="list-style-type: none"> • Administration has been in conversations with Cafe occupiers/operators/managers that will be impacted by this Policy. • Administration will encourage them to rebalance the proportion of food and drink options towards healthier choices. • Administration will encourage them to minimise the marketing and promotion of unhealthy food and drinks such as remove vending machine decals that promote unhealthy food/drink/brands and placing healthier food items in prominent positions on display. • The requirements to adhere to this Policy will be reflected in the contractual or tenancy arrangements. • This Policy will be incorporated in tender documentation for proposed new cafes at City Facilities to ensure they meet the requirements in the Policy.
Catering provided at City run meetings, workshops and events	<ul style="list-style-type: none"> • Administration will maintain a current list of preferred local catering suppliers who provide a range of services and meet the basic requirements of this policy. • Healthier food options will be identified from the catering menu to assist Administration with choosing healthier food when ordering catering for City meetings, workshops and events. This includes local Aboriginal or Torres Strait Islander catering suppliers. • Healthier drink options will be predominantly offered and encouraged. Options will be suggested by Administration and will include but not limited to: water (plain, sparkling, with 99% fruit juice), 99% fruit juice <300mL, coconut water (no added sugar), tea and coffee. • Ensure the demographics of the attending community members are considered when ordering catering for events, including children and young people. Look at resources produced by the WA School Canteen Associations as part of their Fuel to Go program, to help promote healthy food and drink at events e.g. Catering guidelines for Community Events; Community Events Toolkit; Event Organisers Guide to Healthier Options; and Healthier Vendor Guide. • Administration will provide information and educational opportunities to employees to increase awareness and knowledge of the Australian Dietary Guidelines to ensure they are confident to cater for healthy food and drink choices. • Unhealthy food and drink options will be discouraged and limited.
Community events supported by the City	<ul style="list-style-type: none"> • Administration will encourage community events to consider offering healthy food and drink options. • Administration will encourage event organisers to look at resources produced by the WA School Canteen Associations as part of their Fuel to Go program, to help promote healthy food and drink at events e.g. Catering guidelines for Community Events; Community Events Toolkit; Event Organisers Guide to Healthier Options; and Healthier Vendor Guide. • Administration will encourage event organisers to provide free drinking water and not provide unhealthy food/drink as prizes or awards. • Administration will consider the inclusion of a new question in Event Sponsorship Application to ask how event organisers will encourage healthy food and drink options at their events. • Administration will strengthen the healthy food and drink recommendations in the Festival and Event Sponsorship Agreement.

Guide on the Application of the Draft 'Healthy Food and Drink Policy'

Promotion of healthy foods and drinks at City facilities	<ul style="list-style-type: none"> Administration will work with City facilities to ensure that healthy food and drink promotion has priority placement. Marketing and promotion of unhealthy food and drinks will be discouraged including: <ul style="list-style-type: none"> Removing vending machine decals that promote unhealthy food/drink/brands; Placing unhealthy food and drink items behind healthier options; Removing any unhealthy advertising at City Facilities.
Website/Social Media Channels/Marketing and Promotional Material	The Communications and Marketing Team have embedded this principle within their everyday work and will continue to monitor this.
Sponsorship of brands and businesses directly associated with unhealthy food and drink options.	The Communications and Marketing Team have embedded this principle within their everyday work and will continue to monitor this.
Preferred catering suppliers including Aboriginal or Torres Strait Islander suppliers.	<ul style="list-style-type: none"> Administration will maintain a current list of preferred local catering suppliers who provide a range of services and meet the basic requirements of this policy including catering provided in reusable/less packaged/recyclable packaging. Aboriginal or Torres Strait Islander catering suppliers will be included on the preferred local catering suppliers list ensuring that healthy food and drink is on offer.
Minimising waste of food and packaging.	<ul style="list-style-type: none"> Administration will ensure consideration is given to the portion size and amount of food provided. Administration has re-usable cups, plates and cutlery to be encouraged and promoted to minimise packaging waste.
Tenders, contracts and leases that relate to supply of foods and drinks on City premises	Governance and procurement will ensure that compliance with this policy would be incorporated by relevant clauses in tender documentation, contractual or tenancy arrangements for the supply of food and drinks on City premises.
Information and educational opportunities	Administration will organise information sessions in a variety of formats (face to face/online) for community members and employees. Resources will be developed and promoted to complement the Policy.
Cultural, religious and dietary needs of the community.	Administration will ensure consideration is given for cultural, religious and dietary needs of community members attending workshops, meetings, functions and events and cater for these needs.

5.3 OUTCOME OF ADVERTISING AND ADOPTION OF PROPERTY INVESTMENT AND DISPOSAL POLICY

- Attachments:**
1. **Property Investment and Disposal Policy** [↓](#) 
 2. **Property Investment and Disposal Policy - tracked changes** [↓](#) 
 3. **Summary of Submissions from Consultation** [↓](#) 

RECOMMENDATION:

That Council **ADOPTS** the Property Investment and Disposal Policy at Attachment 1.

PURPOSE OF REPORT:

To present the outcome of community consultation and seek approval of the proposed Property Investment and Disposal Policy at **Attachment 1**.

DELEGATION:

Section 2.7 of the *Local Government Act 1995* sets out the Role of Council as being to ‘determine the local government’s policies’. There is no delegation for Administration to make, review or repeal policies.

BACKGROUND:

The [Property Management Framework](#) adopted on 17 November 2020, does not incorporate any provisions in relation to the strategic investment, management, acquisition and/or disposal of City owned and controlled land and/or assets.

At its [13 February 2024 Meeting](#), Council approved conducting community consultation of its intention to adopt the Property Investment and Disposal Policy.

In accordance with the City’s [Community and Stakeholder Engagement Policy](#), community consultation was undertaken for 28 days between 13 March 2024 to 10 April 2024, with one submission in support received.

DETAILS:

The Policy aims to provide a framework to:

1. Maximise the performance of the City’s Property Portfolio and ensure that the acquisition, management, capital investment and disposal of property:
 - (a) is consistent, transparent and compliant;
 - (b) makes best use of the City’s Property Portfolio; and
 - (c) leverages the City’s Property Portfolio in the pursuit of the community aspirations as contained within the Strategic Community Plan and Corporate Business Plan.
2. Support the City in maintaining a property portfolio that is resilient to changes in market conditions and generates a diversified revenue to ensure the long-term best interests of the community; and
3. Ensure that the acquisition and disposal of property is undertaken in an open market format to ensure due probity of process and optimal financial return within an acceptable level of risk.

Definitions: The definitions below apply to this Policy only.	
City’s Property Portfolio	Includes all freehold land owned by the City either vacant or developed with infrastructure (except property which is an ‘otherwise unvested facility’ within section 3.53 of the <i>Local Government Act 1995</i>).
Strategic Property Management	Acquisition, management, capital investment and disposal of City’s Property Portfolio.

CONSULTATION/ADVERTISING:

The proposed policy was advertised on the City of Vincent website, social media and public notices as follows:

- Perth Now Central – 14 March 2024
- News Item on the City's website – 13 March 2024
- Story on Instagram and Facebook – 13 March 2024
- Listing in fortnightly e-news notice.
- The consultation webpage published on the Imagine Vincent website from 13 March 2024 to 10 April 2024 was visited by 137 participants

One public submission in support of the policy was received. The submission comments with Administration comments are included at **Attachment 2**.

Since advertisement of the policy, Administration has made minor amendments to the policy Introduction to clarify the context of the policy setting and development. In addition, deletion of a paragraph in Section 2.2 which was not relevant to that section.

LEGAL/POLICY:

Section 2.7(2)(b) of the *Local Government Act 1995* provides Council with the power to determine policies.

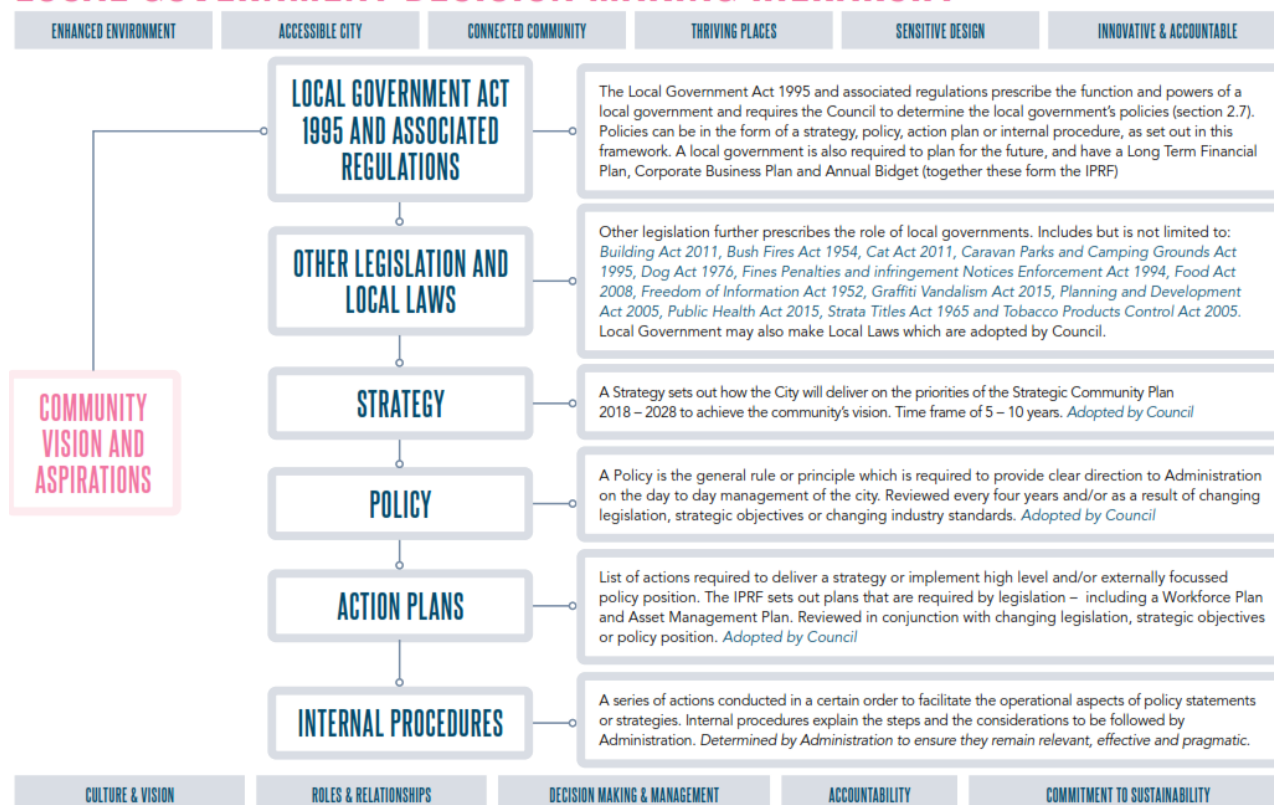
The City's [Policy Development and Review Policy](#) sets out the process for the development and review of the City's policy documents.

In accordance with section 2.3 of the Policy Development and Review Policy:

The purpose of a policy is to provide a general rule or principle to guide Administration and the community on the City's decision making and advocacy;

The purpose of the proposed policy is to provide a framework for the Strategic Property Management of the City's Property Portfolio. The adoption of the policy provides strategic direction on the process and outcomes expected by Council in relation to investment or disposal of the City's land.

LOCAL GOVERNMENT DECISION MAKING HIERARCHY



RISK MANAGEMENT IMPLICATIONS

Low: It is a low risk for Council to adopt a policy which provides a framework for the investment in land or disposal of the City's land.

The policy provides necessary guidance on Council's expectations for the effective and strategic management of the City's Property Portfolio.

The policy provides necessary controls in relation to the decision making of all transactions related to the City's Property Portfolio, including acquisition, management, capital investment, development and disposal.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Connected and Healthy Community

Our community facilities and spaces are well known and well used.

Thriving Places

Efficiently managed and maintained City assets in the public realm.

Sensitive Design

Our built form character and heritage is protected and enhanced.

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

The Policy would better equip Administration to make guided and informed decisions on each Strategic Property Management and encourage achieving the 'highest and best use' of the City's Property Portfolio.

COMMENTS:

The Property Investment and Disposal Policy provides guidance when undertaking Strategic Property Management of the City's Property Portfolio and aims to primarily assist with:

- providing clarity of the City's overarching management, investment and disposal strategies;
- investigating potential benefits and opportunity costs of each Strategic Property Management;
- preparing business cases;
- maximising and allocating profits efficiently;
- managing strategic and emerging issues; and
- responding to changes in the economy, community expectation and/or consumer demand.

Administration recommends adopting this policy at **Attachment 1**.



PROPERTY INVESTMENT AND DISPOSAL POLICY

Legislation / local law requirements	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1996</i> <i>Transfer of Land Act 1893 (WA)</i> <i>Land Administration Act 1997 (WA)</i>
Relevant delegations	2.2.17 Disposing of Property
Related policies, procedures and supporting documentation	Property Management Policy Risk Management Policy Corporate Business Plan Strategic Community Plan Long Term Financial Plan Asset Management Strategy Local Planning Scheme No. 2 and relevant planning policies

PRELIMINARY

INTRODUCTION

The Property Management Framework sets out Council's adopted approach to leasing and licensing of City facilities. This Framework supports the City to meet the growing community needs and maximise community benefit while ensuring transparency and equity.

To meet the Strategic Community Plan's objectives of 'Connected & Healthy Community' and 'Thriving Places', City owned and managed properties will primarily be available for local not-for-profit organisations, community groups and other community purposes.

It is necessary for the City to have a defined approach to the investment and disposal of its land assets to ensure a consistent and transparent approach to making land related decisions.

PURPOSE

The purpose of this policy is to provide a framework for the Strategic Property Management of the City's Property Portfolio.

OBJECTIVE

The objective of the Policy is to provide a framework to facilitate the effective and strategic management of the City's Property Portfolio by:

1. Maximising the performance of the City's Property Portfolio and ensuring that the acquisition, management, capital investment, development and/or disposal of property:
 - (a) is consistent, transparent and compliant;
 - (b) makes best use of the City's Property Portfolio; and
 - (c) leverages the City's Property Portfolio in the pursuit of the community aspirations as contained within the Strategic Community Plan and Corporate Business Plan.

PROPERTY INVESTMENT AND DISPOSAL POLICY



2. Maintaining a property portfolio that is resilient to changes in market conditions and generates a diversified revenue to ensure the long-term best interests of the community; and
3. Ensuring that the acquisition and disposal of property is undertaken in an open market format to ensure due probity of process and optimal financial return within an acceptable level of risk.

SCOPE

The Policy applies to the decision making of all transactions related to the City's Property Portfolio, including acquisition, management, capital investment, development and disposal.

The Policy does not apply to Crown Land where the use or development of the land by the City must be consistent with the relevant Management Order or other basis for the City's control of the land.

POLICY PROVISIONS

1. DEFINITIONS

1.1 GENERAL DEFINITIONS

City's Property Portfolio	<i>Includes all freehold land (owned in fee simple) either vacant or developed with infrastructure except property which is an 'otherwise unvested facility' within section 3.53 of the Local Government Act 1995).</i>
Crown Land	<i>Land owned by the State of Western Australia, vested to the City under a Management Order, or otherwise, under the care, control and management of the City.</i>
Future Development Potential	<i>Future potential of the whole or any part of a Property to be developed, redeveloped, improved, altered, repurposed or demolished for the construction of new buildings, to increase income generation, stimulate economic or population growth and/or provide community infrastructure or facilities for the City in the pursuit of the community aspirations contained within the Strategic Community Plan and/or Corporate Business Plan.</i>
Property	<i>The whole or any part of a parcel of land and/or all buildings, structures and improvements located thereon that forms part of the City's Property Portfolio.</i>
Strategic Property Management	<i>Acquisition, management, capital investment, development and disposal of City's Property Portfolio.</i>



PROPERTY INVESTMENT AND DISPOSAL POLICY

2. KEY PRINCIPLES FOR STRATEGIC PROPERTY MANAGEMENT

The City will assess and make determinations on Strategic Property Management opportunities on a case-by-case basis having regard to the objectives of the Policy and the following principles as they are relevant to the opportunity. The list of principles is not ranked in order of priority:

- Alignment with current or future service delivery outcomes identified in the Strategic Community Plan or Corporate Business Plan.
- Financial return or Future Development Potential including long term yield on property investment and positive economic development outcomes.
- Contribution to economic, environmental or community benefit to the City of Vincent district.
- Compliance with statutory requirements in particular the requirements of the *Local Government Act 1995*.
- Fair and equitable.

2.1 Disposal Guidelines

In addition to the key principles, the following matters may be taken into consideration (although not exhaustive) when disposing of the City's Property Portfolio:

- The land is identified in a Council adopted strategy, budget, analysis, policy or planning scheme as being surplus to its requirements or not required to be owned by Council
- The sale price would be equal or more than the current market value assessed by a licensed valuer, unless Council can justify the circumstances to sell the land at less than market value;
- Matters affecting the land:
 - any proposed sale or lease of Public Open Space (POS) would be subject to an assessment of the demand, supply, quality and quantity of POS in the vicinity;
 - undertake due diligence including confirmation of land boundaries, encroachments on the land, planning and appropriate zoning, before the disposal transaction is commenced;
 - due regard to environmental constraints or requirements that may apply to the land. Duty to manage risks of harm and notify the relevant agencies;
 - consideration of conservation values including historical, cultural, heritage and native title and Traditional Owners/Custodians of the land rights. Consultation with relevant agencies;
 - long term lease options with income generating opportunities and service to the community,

PROPERTY INVESTMENT AND DISPOSAL POLICY



- risk considerations and if the land presents unacceptable risks which are too great to proceed with the transaction.

2.2 Acquisition Guidelines

In addition to the key principles, the following guidelines may be taken into consideration (although not exhaustive) when acquiring land:

- Identified in a Council adopted strategy, budget, analysis, policy or planning scheme as being a required asset for financial reasons, economic development reasons and/or to support or facilitate the delivery of a service within the City's strategic objectives
- Offer based on up-to-date market valuation assessed by a licensed valuer
- Building asset condition and maintenance considerations
- Matters affecting the land:
 - undertake due diligence including confirmation of land boundaries, encroachments on the land, planning and appropriate zoning, before the disposal transaction is commenced;
 - due regard to environmental constraints or requirements that may apply to the land.
 - consideration of conservation values including historical, cultural, heritage and native title and Traditional Owners/Custodians of the land rights. Consultation with relevant agencies.
 - risk considerations and if the land presents unacceptable risks which are too great to proceed with the transaction.

3 Council Resolution and Statutory Compliance

In accordance with the provisions of the *Local Government Act 1995* (LGA) and the corresponding regulations including but not limited to s 3.58 of LGA on disposing of property, the following will apply:

3.1 Disposal

A decision of Council is required for approval to commence the statutory process to effect and negotiate the sale of the City's Property Portfolio and for a final decision on the proposed sale after the completion of the statutory process.

3.2 Acquisition

Where a land assessment review has been completed and it has been determined that the land should be acquired, a decision by Council is required for approval to commence the acquisition process, negotiate the acquisition terms and to consider how to fund the proposed acquisition.

4 Proceeds of Sale

PROPERTY INVESTMENT AND DISPOSAL POLICY



Proceeds of sale from disposal of the City's Property Portfolio will generally be allocated to the City's Municipal Account unless otherwise directed by Council or set out in the annual budget.

5 Major Land Investments

Any major land transactions which strategically represent major investment opportunities/proposals for the City, are dealt with outside the Policy given they involve a variety of strategic investment and operational considerations.

6 Unsolicited offers

- 6.1 Where an organisation or individual intends to make an unsolicited offer to purchase any one of the City's Property Portfolio, it must present an official written offer, addressed to the Chief Executive Officer.
- 6.2 Such a request must be signed by that person or a person who is an authorised officer of the organisation, and forwarded to the Executive Manager Corporate Strategy and Governance.
- 6.3 Details of the offer will be presented by the Executive Manager Corporate Strategy and Governance to the Executive Director, Strategy and Development or the Chief Executive Officer for consideration.
- 6.4 If the offer meets the key principles and disposal guidelines, the offer will be referred to Council for consideration.

OFFICE USE ONLY	
Responsible Officer	Executive Manager Corporate Strategy & Governance
Initial Council Adoption	DD/MM/YYYY
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY



CITY OF VINCENT

PROPERTY INVESTMENT AND DISPOSAL POLICY

Legislation / local law requirements	<i>Local Government Act 1995 Local Government (Functions and General) Regulations 1996 Transfer of Land Act 1893 (WA) Land Administration Act 1997 (WA)</i>
Relevant delegations	2.2.17 Disposing of Property
Related policies, procedures and supporting documentation	Property Management Policy Risk Management Policy Corporate Business Plan Strategic Community Plan Long Term Financial Plan Asset Management Strategy Local Planning Scheme No. 2 and relevant planning policies

PRELIMINARY

INTRODUCTION

The City of Vincent owns and controls various land assets within the district, some of which, have the potential to secure the optimum use of those assets and to achieve positive long term planning, economic and environmental outcomes for the City.

The Property Management Framework sets out Council's adopted approach to leasing and licensing of City facilities. This Framework supports the City to meet the growing community needs and maximise community benefit while ensuring transparency and equity.

To meet the Strategic Community Plan's objectives of 'Connected & Healthy Community' and 'Thriving Places', City owned and managed properties will primarily be available for local not-for-profit organisations, community groups and other community purposes.

It is necessary for the City to have a defined approach to the investment and disposal of its land assets to ensure a consistent and transparent approach to making land related decisions.

PURPOSE

The purpose of this policy is to provide a framework for the Strategic Property Management of the City's Property Portfolio.

OBJECTIVE

The objective of the Policy is to provide a framework to facilitate the effective and strategic management of the City's Property Portfolio by:

1. Maximising the performance of the City's Property Portfolio and ensuring that the acquisition, management, capital investment, development and/or disposal of property:
 - (a) is consistent, transparent and compliant;
 - (b) makes best use of the City's Property Portfolio; and

PROPERTY INVESTMENT AND DISPOSAL POLICY



CITY OF VINCENT

- (c) leverages the City's Property Portfolio in the pursuit of the community aspirations as contained within the Strategic Community Plan and Corporate Business Plan.
- 2. Maintaining a property portfolio that is resilient to changes in market conditions and generates a diversified revenue to ensure the long-term best interests of the community; and
- 3. Ensuring that the acquisition and disposal of property is undertaken in an open market format to ensure due probity of process and optimal financial return within an acceptable level of risk.

SCOPE

The Policy applies to the decision making of all transactions related to the City's Property Portfolio, including acquisition, management, capital investment, development and disposal.

The Policy does not apply to Crown Land where the use or development of the land by the City must be consistent with the relevant Management Order or other basis for the City's control of the land.

POLICY PROVISIONS

1. DEFINITIONS

1.1 GENERAL DEFINITIONS

City's Property Portfolio	<i>Includes all freehold land (owned in fee simple) either vacant or developed with infrastructure except property which is an 'otherwise unvested facility' within section 3.53 of the Local Government Act 1995).</i>
Crown Land	<i>Land owned by the State of Western Australia, vested to the City under a Management Order, or otherwise, under the care, control and management of the City.</i>
Future Development Potential	<i>Future potential of the whole or any part of a Property to be developed, redeveloped, improved, altered, repurposed or demolished for the construction of new buildings, to increase income generation, stimulate economic or population growth and/or provide community infrastructure or facilities for the City in the pursuit of the community aspirations contained within the Strategic Community Plan and/or Corporate Business Plan.</i>
Property	<i>The whole or any part of a parcel of land and/or all buildings, structures and improvements located thereon that forms part of the City's Property Portfolio.</i>
Strategic Property Management	<i>Acquisition, management, capital investment, development and disposal of City's Property Portfolio.</i>

PROPERTY INVESTMENT AND DISPOSAL POLICY



2. KEY PRINCIPLES FOR STRATEGIC PROPERTY MANAGEMENT

The City will assess and make determinations on Strategic Property Management opportunities on a case-by-case basis having regard to the objectives of the Policy and the following principles as they are relevant to the opportunity. The list of principles is not ranked in order of priority:

- Alignment with current or future service delivery outcomes identified in the Strategic Community Plan or Corporate Business Plan.
- Financial return or Future Development Potential including long term yield on property investment and positive economic development outcomes.
- Contribution to economic, environmental or community benefit to the City of Vincent district.
- Compliance with statutory requirements in particular the requirements of the *Local Government Act 1995*.
- Fair and equitable.

2.1 Disposal Guidelines

In addition to the key principles, the following matters may be taken into consideration (although not exhaustive) when disposing of the City's Property Portfolio:

- The land is identified in a Council adopted strategy, budget, analysis, policy or planning scheme as being surplus to its requirements or not required to be owned by Council
- The sale price would be equal or more than the current market value assessed by a licensed valuer, unless Council can justify the circumstances to sell the land at less than market value;
- Matters affecting the land:
 - any proposed sale or lease of Public Open Space (POS) would be subject to an assessment of the demand, supply, quality and quantity of POS in the vicinity;
 - undertake due diligence including confirmation of land boundaries, encroachments on the land, planning and appropriate zoning, before the disposal transaction is commenced;
 - due regard to environmental constraints or requirements that may apply to the land. Duty to manage risks of harm and notify the relevant agencies;
 - consideration of conservation values including historical, cultural, heritage and native title and Traditional Owners/Custodians of the land rights. Consultation with relevant agencies;
 - long term lease options with income generating opportunities and service to the community,

PROPERTY INVESTMENT AND DISPOSAL POLICY



- risk considerations and if the land presents unacceptable risks which are too great to proceed with the transaction.

2.2 Acquisition Guidelines

In addition to the key principles, the following guidelines may be taken into consideration (although not exhaustive) when acquiring land:

- Identified in a Council adopted strategy, budget, analysis, policy or planning scheme as being a required asset for financial reasons, economic development reasons and/or to support or facilitate the delivery of a service within the City's strategic objectives
- Offer based on up-to-date market valuation assessed by a licensed valuer
- Building asset condition and maintenance considerations
- Matters affecting the land:
 - undertake due diligence including confirmation of land boundaries, encroachments on the land, planning and appropriate zoning, before the disposal transaction is commenced;
 - due regard to environmental constraints or requirements that may apply to the land.
 - consideration of conservation values including historical, cultural, heritage and native title and Traditional Owners/Custodians of the land rights. Consultation with relevant agencies.
 - risk considerations and if the land presents unacceptable risks which are too great to proceed with the transaction.

3 Council Resolution and Statutory Compliance

In accordance with the provisions of the *Local Government Act 1995* (LGA) and the corresponding regulations including but not limited to s 3.58 of LGA on disposing of property, the following will apply:

3.1 Disposal

A decision of Council is required for approval to commence the statutory process to effect and negotiate the sale of the City's Property Portfolio and for a final decision on the proposed sale after the completion of the statutory process.

3.2 Acquisition

Where a land assessment review has been completed and it has been determined that the land should be acquired, a decision by Council is required for approval to commence the acquisition process, negotiate the acquisition terms and to consider how to fund the proposed acquisition.

4 Proceeds of Sale

PROPERTY INVESTMENT AND DISPOSAL POLICY



Proceeds of sale from disposal of the City's Property Portfolio will generally be allocated to the City's Municipal Account unless otherwise directed by Council or set out in the annual budget.

5 Major Land Investments

Any major land transactions which strategically represent major investment opportunities/proposals for the City, are dealt with outside the Policy given they involve a variety of strategic investment and operational considerations.

6 Unsolicited offers

- 6.1 Where an organisation or individual intends to make an unsolicited offer to purchase any one of the City's Property Portfolio, it must present an official written offer, addressed to the Chief Executive Officer.
- 6.2 Such a request must be signed by that person or a person who is an authorised officer of the organisation, and forwarded to the Executive Manager Corporate Strategy and Governance.
- 6.3 Details of the offer will be presented by the Executive Manager Corporate Strategy and Governance to the Executive Director, Strategy and Development or the Chief Executive Officer for consideration.
- 6.4 If the offer meets the key principles and disposal guidelines, the offer will be referred to Council for consideration.

OFFICE USE ONLY	
Responsible Officer	Executive Manager Corporate Strategy & Governance
Initial Council Adoption	DD/MM/YYYY
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY





Summary of Submissions**Outcome of advertising – proposed Property Investment and Disposal Policy:**

The table below summarises the comments received during the advertising period of the proposal, together with the City's response to each comment.

Received in Support with comments:	Administration's Comment:
<p>Issue:</p> <p>Interactions of this policy with the zoning for increased density and sustainability policy which aims to enhance the liveability and biodiversity of the City.</p> <p>There should be no sale of public open space that results in a net reduction of public open space in the City.</p> <p>A financial return should not be a requirement if there are other environmental or social benefits to a decision that outweigh it.</p> <p>Purchase offer should not be limited to market value if there are other significant benefits to the City for environmental, social or planning reasons.</p> <p>Policy should address the total net value and enables Council to action decisions that are best for the City with financial, environmental and social considerations being assessed.</p>	<ul style="list-style-type: none">• As part of the key principles of the proposed policy, the City's role is to assess and make determinations that align with the current or future service delivery outcomes identified in the Strategic Community Plan.• The six priority areas of the Strategic Community Plan that guide the delivery of the City's projects, programs and services over a 10 year period are set out in the plan.• Any proposed acquisition or disposal of property would necessitate consideration of the priority areas within the Strategic Community Plan and which includes the considerations raised in the comments.

6 INFRASTRUCTURE & ENVIRONMENT

6.1 OUTCOME OF ADVERTISING AND ADOPTION OF STREET TREE POLICY

- Attachments:**
1. **Street Tree Policy - Final for Adoption** [↓](#) 
 2. **Street Tree Policy - Consultation Summary** [↓](#) 
 3. **Street Tree Policy - Guidelines and Procedures** [↓](#) 
 4. **Summary of Submissions and Admin Responses** [↓](#) 
 5. **Street Tree Policy - tracked changes**

RECOMMENDATION:

1. **NOTES** the summary of submissions received in relation to the Street Tree Policy at Attachment 2 and 4;
2. **ADOPTS** the Street Tree Policy at Attachment 1; and
3. **NOTES** the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

PURPOSE OF REPORT:

To present the outcome of community consultation and seek approval of the proposed Street Tree Policy at **Attachment 1**.

DELEGATION:

Section 2.7 of the *Local Government Act 1995* sets out the Role of Council as being to ‘determine the local government’s policies. There is no delegation to Administration to make, review or repeal policies.

BACKGROUND:

At the Council Workshop on 27 July 2023, Administration sought Council input on current and future street tree considerations including tree selection and maintenance requirements. Key feedback from the workshop was incorporated into the draft Street Tree Policy.

At its 21 November 2023 Meeting, Council approved conducting community consultation of its intention to amend the Street Tree Policy.

In accordance with the City’s [Community and Stakeholder Engagement Policy](#), community consultation was undertaken between Thursday 30 November 2023 – Thursday 18 January 2024 which is in excess of the 21 days required.

The policy was advertised on the City of Vincent website, social media and through the following public notices:

- Perth Voice – 30 November 2023; and
- notice exhibited on the notice board at the City’s Administration and Library and Local History Centre.

At the close of consultation, Administration received 77 submissions, as shown in **Attachment 2**. A summary of the submissions with Administration comments can be found in **Attachment 4**.

DETAILS:

The Street Tree Policy provides guidance for the effective management and protection of all street trees located in thoroughfares within the City of Vincent.

The amended Policy focuses on enhancing and increasing the City's urban forest, as well as ensuring appropriate species selection to protect against current and future environmental threats.

The key policy changes are:

- Tree selection to preference native tree species (target of 75% new plantings across City managed public realm being native species).
- Enhanced streetscape diversity in-line with tree maintenance requirements.
- Continuity of canopy coverage over residential objections to verge trees.
- Street tree protection clauses to provide guidance for developers and landowners.

In addition to the above changes, the Guidelines and Procedures were removed from the Street Tree Policy as they are an administrative document and do not require Council adoption. The Guidelines and Procedures have been reviewed in-line with key policy changes and can be found in **Attachment 3**.

Following feedback from community consultation and Council Workshop on 7 May 2024, minor amendments were made to the draft Policy to provide clarity to existing clauses. These changes are reflected in track changes to **Attachment 5** and include the following:

- Inclusion of habitat and biodiversity benefits of street trees.
- Clarification on tree species selection process and factors.
- Clarification that the City is responsible for tree watering to ensure establishment as part of tree planting and maintenance works.
- Clarification that the City is responsible for all tree planting.
- Clarification that tree protection should have due consideration of tree protection zone requirements.
- Clarification that tree protection measures also include supplementary watering if required.

Subsequent to feedback received at the Council Workshop on 4 June 2024, further information to this report will be provided by way of addendum. This will report will contain information on the below:

- Policy objective changes.
- Street tree selection to preference WA native species where appropriate.
- Street tree protection with consideration to Australian Standards and staff resourcing requirements.
- Consideration of new clauses relating to the City's Street Tree Register and staff resourcing requirements.

CONSULTATION/ADVERTISING:

The consultation showed strong support (+80%) for the amended policy with many positive responses in support of preferencing native tree species.

No further consultation is required as any changes to the draft policy following consultation are minor in nature and aim to provide clarity to existing clauses.

LEGAL/POLICY:

Section 2.7(2)(b) of the Act provides Council with the power to determine policies.

The City's [Policy Development and Review Policy](#) sets out the process for repealing and adopting policies.

RISK MANAGEMENT IMPLICATIONS

Low: Adopting the proposed policy is low risk as the policy outlines how the City will effectively manage its urban canopy.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Enhanced Environment

Our urban forest/canopy is maintained and increased.

Accessible City

Our pedestrian and cyclist networks are well designed, connected, accessible and encourage increased use.

Innovative and Accountable

We embrace good ideas or innovative approaches to our work to get better outcomes for Vincent and our community.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Urban Greening and Biodiversity

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Increased mental health and wellbeing

FINANCIAL/BUDGET IMPLICATIONS:

There are no financial implications associated with adopting this policy.

COMMENTS:

The amended Street Tree Policy provides guidance to enhance and increase the City's urban forest. This aligns closely with the Sustainable Environment Strategy and Greening plan objectives to:

- Increase Canopy Cover on Public Land
- Enhance Habitat and Promote Biodiversity
- Greening the Town Centres
- Greening the Community

An addendum to this report will be provided to the Council Briefing outlining further changes to the draft policy because of feedback at the 4 June 2024 Council Workshop. This will include an updated version of the draft Policy.

STREET TREE POLICY

Legislation / local law requirements	<i>Local Government Act 1995, section 9.48</i> <i>Local Administration Act 1997, section 55</i> <i>Main Roads Act 1930, sections 24 and 27A</i> <i>Public Works Act 1902, Part V</i> <i>Local Government (Uniform Local Provisions) Regulations 1996</i> City of Vincent Local Government Property Local Law 2021, Part 9
Relevant delegations	2.2.9 Control Reserves and Certain Unvested Facilities 3.1.5 Local Government Property Local Law 2021
Related policies, procedures and supporting documentation	Verge Treatments, Plantings and Beautification Street Tree Policy – Guidelines and Procedures (to be developed)

PRELIMINARY

INTRODUCTION

Trees in urban environments provide many social, environmental and economic benefits. Key among these is increased habitat, biodiversity, and canopy coverage. Trees contribute to the amenity and walkability of local neighbourhoods through the provision of shade and the mitigation of 'urban heat island effect' which contributes to enhanced community well-being and property values.

The City recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes and has the responsibility for the planning, establishment, care, control and maintenance of all street trees in the City.

PURPOSE

The purpose of this policy is to ensure the effective management and protection of all street trees within the City of Vincent.

OBJECTIVE

To provide guidance for the planting and management of street trees to maximise canopy coverage within thoroughfares.

SCOPE

This policy sets out the process and conditions by which street trees are managed within the City and applies to all trees located in thoroughfares within the City of Vincent.

STREET TREE POLICY

POLICY PROVISIONS

POLICY

1. Street Tree Planting

- (i) The City is responsible for the planting of all street trees which will be undertaken through its annual planting program during the winter months.
- (ii) Suitable planting locations for new and/or additional trees will be determined by the City.
- (iii) Tree planting to provide continuity of canopy coverage will take precedence over adjoining property owners' objection to street trees being located on the road verge.
- (iv) Adjacent land owners will be informed of the City's intention to plant street trees at least two weeks prior to planting.
- (v) Tree species selection will be determined by the City taking into account the following –
 - Provision of canopy coverage – larger growing species will be preferred due to their increased contribution to canopy coverage;
 - Preference of Australian native species to achieve an annual target of 75% new planting across City owned or managed land being native tree species;
 - Streetscape species diversity, in line with existing streetscape maintenance requirements, to improve the resilience of our urban forest against current and future threats, including climate change, and pest and diseases; and
 - Other factors such as life expectancy, drought tolerance, disease and pest resistance and maintenance needs.
- (vi) The City will undertake scheduled watering to ensure the establishment of new tree plantings. Ongoing watering will be undertaken where feasible, subject to weather conditions.

2. Unauthorised or Unsuitable Street Tree Planting

- (i) The City is responsible for the planting of all street trees. Any other planting without authorisation by the City is not permitted.
- (ii) A street tree planted without the City's approval may be retained at the discretion of the City providing it is a suitable variety for the specific location.
- (iii) Owing to the varying growth habit of tree species, certain trees or species may be deemed by the City to be unsuitable in particular locations (e.g. due to unpredicted growth characteristics, risk of disease / pest infestation, limb stability, etc). In such instances, a qualified Arborist will be engaged to provide a report and recommendations on the tree which will be carried out in accordance with the policy.

3. Street Tree Pruning

- (i) The City is responsible for the pruning of all street trees.

STREET TREE POLICY

- (ii) The City, or its nominated contractor, shall undertake the pruning of street trees on a scheduled basis, where required, to address at least one of the following requirements –
- Clear the canopy from interference with overhead powerlines and other essential services;
 - Remove overhanging branches considered hazardous to traffic, buildings or structures;
 - Under prune low growing branches considered hazardous to pedestrians, cyclists or motorists;
 - Remedial prune to form the shape of trees, encourage new growth or remove dead, dying or diseased limbs and branches; or
 - Property line prune (upon adjoining property resident request) to remove any canopy overhanging into private property.

4. Street Tree Removal

- (i) The City recognises that in some cases, street tree retention may not be feasible, owing to the condition, and possible location or species of the tree.
- (ii) All requests for street tree removal will be assessed by the City in accordance with this policy.
- (iii) The removal of a street tree may be considered where the tree is –
- Diseased or dying beyond remedial treatment, or completely dead;
 - Determined by the City to be structurally weak or irreparably damaged (e.g. by a storm or vehicle accident);
 - Hazardous to pedestrians, cyclists or motorists owing to interference with sightlines presented by the tree's alignment or spacing;
 - Affected by road widening, service modification/relocation or other infrastructure works and all other options to retain the tree have been deemed by the City to be unsuitable;
 - Adjacent to an approved development crossover and all other options to retain the tree have been deemed by the City to be unsuitable;
 - Not an approved variety and is unacceptable to the City; or
 - Causing damage to surrounding infrastructure and all options to repair the damage and retain the tree have been deemed unsuitable by the City. In such cases, a qualified Arborist will be engaged to undertake an assessment of the tree and provide recommendations.
- (iv) Owing to the hazardous nature of the task, tree removal shall only be carried out by the City or suitably qualified arborist approved by the City.

STREET TREE POLICY

- (v) Where a tree is removed, the City will plant a replacement tree of a suitable species as practicably close to the location of the removed tree as part of its annual tree planting program.
- (vi) Where a tree is approved for removal for a subdivision or development, a replacement tree is to be planted by the applicant at their full expense, with the tree species, size and location being determined by the City.

5. Street Tree Protection

- (i) Any person undertaking works on the verge or works that are likely to impact the verge shall take all necessary precautions to ensure a street tree is not damaged during the course of the works.
- (ii) The following measures are to be carried out to provide protection to any affected street tree for the duration of the works –
 - A street tree is not to be pruned, or damaged as a result of the works.
 - Provision of free standing mesh fencing to provide protection to the street tree with due consideration of the tree protection zone requirements. This should be a minimum two metres from the base of the street tree unless otherwise approved by the City. The structure must be appropriately braced and regularly checked to ensure it is not creating any hazards and no building materials are to be placed or stored within this area.
 - No excavation works are to be carried out underneath the drip line canopy of a street tree unless approved by the City;
 - The use of appropriately sized machinery to ensure that contact with the canopy of the street tree does not occur;
 - Supplementary watering is to be provided, where required, to ensure the street tree remains in good health.
- (iii) If the protection detailed in clause 5(ii) is unfeasible, the City may request, at the applicants full expense, a report from a suitably qualified Arborist approved by the City to guide management of the tree during the development.

6. Unauthorised Interference, Removal, Pruning or Damage to a Street Tree

- (i) In accordance with the *City of Vincent Local Government Property Local Law 2021* (Part 9), it is an offence to unlawfully damage a street tree.
- (ii) Where a person unlawfully damages a street tree by way of unauthorised pruning, removal, interference or damage, the City may by Notice require that person to pay the cost of repairing the damage or replacing the street tree within a specified timeframe.

7. Street Tree Attachments

- (i) An owner or occupier may on a street tree located on the verge immediately adjacent to their property, install a permissible street tree attachment in accordance with the policy.
- (ii) A permissible street tree attachment may comprise the following–

STREET TREE POLICY

- A swing;
 - A rope ladder;
 - A platform / structure (e.g. tree house); and
 - Decoration and lighting.
- (iii) A street tree attachment other than a permissible street tree attachment specified in clause 7(ii) may be considered permissible at the discretion of the City in accordance with this Policy.
- (iv) A street tree attachment –
- must not be permanently fixed to a street tree and must not incorporate sharp objects, protrusions or other elements which, in the City's opinion would present a hazard to people or property;
 - must not, in the City's opinion, obstruct or interfere with a clear line of sight for pedestrians, cyclists or motorists; and
 - must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.
- (v) Where a street tree attachment is determined to not meet the requirements of this Policy, the adjacent owner/occupier must remove and/or modify all or part of the street tree attachment to comply with the requirements to the satisfaction of the City.

OFFICE USE ONLY	
Responsible Officer	Please use title only
Initial Council Adoption	DD/MM/YYYY
Previous Title	Applicable if the policy has been renamed
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY

Have your say

SURVEY RESPONSE REPORT

30 November 2023 - 18 January 2024

PROJECT NAME:

Street Tree Policy - Proposed Amendment



Have your say : Survey Report for 30 November 2023 to 18 January 2024

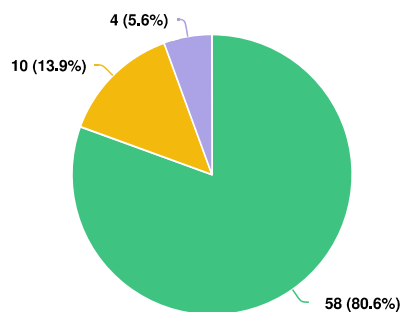


SURVEY QUESTIONS

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

Q1 Are you supportive of the proposed amendments to the Street Tree Policy, including selection and planting preferences, intr...



Question options

● Yes ● No ● Unsure

Mandatory Question (72 response(s))

Question type: Dropdown Question

Have your say : Survey Report for 30 November 2023 to 18 January 2024

Q2 Please take a few moments to tell us why/why not.

Screen Name Redacted

11/30/2023 06:25 PM

Fully support the move to adopt and use native species. It is also worth considering the expansion of the one tree per verge policy to allow two trees where there is space and owner approval to plant a second tree.

Screen Name Redacted

11/30/2023 10:09 PM

Tree selection should preference native Perth region trees to provide for increased foraging for native bird life. Using the same logic there should be variety of tree varieties even in each Street and the verge should be a place to grow larger trees like tuart that are hard for landowners to be able to support themselves in increasingly subdivided lots. Using the trees for recreation is a no brainer and a great positive for Vincent.

Screen Name Redacted

12/01/2023 09:29 AM

Fixing lights to trees has become common. Not only are they put up at Christmas but they are left up all year round and consequently become unfit for use and just present as plastic rubbish left around the trunk.

Screen Name Redacted

12/01/2023 11:05 AM

Selection of native trees is important from a water wise point of view with the exception of the tree that drops the small hard round 'gum nut' type outside but cover. They are dangerous for pedestrians ie like marbles on the ground, result in unnecessary raised verges due to rotting on the grass and building up if not raked up, leave a mess on the foot path and verge. I'm not sure if it's a Box Tree or a Snuff Box Tree. City of Vincent and South Perth have them on the verges. Very annoying and dangerous to walk in the hard round nuts

Screen Name Redacted

12/01/2023 11:43 AM

It will be good to see more diversity of trees and more native trees instead of just more jacarandas.

Screen Name Redacted

12/01/2023 12:55 PM

Very happy to have a tree filled environment but care must be taken with selection and placement. Because a tree is a native species it does not mean it is native to our area. Many trees do not do well. Many trees require more space than a 10 metre by 3 metre verge. Many eastern states insurance companies refuse or load insurance premiums if you have a tree greater in height of a second storey within a certain distance from your boundary. Inability as council restriction on the home owner to "touch" verge trees with council not doing regular inspecting and removal of dead timber or low branches

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

	<p>and those encroaching sidewalk. Many sidewalks are completely impeded and you must walk on the road or crouch to transverse. Council should undertake a proactive approach to maintain safe walkways. Many trees have been badly pruned because of the power lines and will never regain their balanced shape. Wrong tree planted in the wrong place. Root invasion into sidewalk paving causing hazard of broken paving and driveway cracking. Council should again undertake a proactive approach to maintain safe injury free pavement. Root invasion on the road by central tree road planting already causing lifting and destroying road base. Who is responsible for ongoing rectification?</p>
<p>Screen Name Redacted 12/02/2023 03:11 PM</p>	<p>It's good, but the preference should be for trees local to the area, not just Australian native.</p>
<p>Screen Name Redacted 12/05/2023 01:31 PM</p>	<p>Native trees need careful selection due to the habit of some with continuous leaf, nuts and branch shedding and some are unsightly. Dangerous and messy. I would prefer fruit trees eg citrus. At least they provide food and look awesome.</p>
<p>Screen Name Redacted 12/05/2023 04:08 PM</p>	<p>New trees should be native, but don't remove existing old trees. Natives trees are great for wildlife, but no point until you finally introduce proper cat laws. Until you do that, you're just feeding native birds to cats.</p>
<p>Screen Name Redacted 12/05/2023 06:47 PM</p>	<p>Happy to have kids playing on the verge. Gives a more community feel.</p>
<p>Screen Name Redacted 12/05/2023 09:30 PM</p>	<p>I support native tree planting</p>
<p>Screen Name Redacted 12/05/2023 11:10 PM</p>	<p>I'm in favour of every verge having a shady tree. Many native trees do not provide shade over the footpaths. It's too hot for many months of the year and Vincent should be promoting people to be active and encourage residence to walk / ride to their local amenities. Verge trees should be shady. Priority should not be given to natives only. Aesthetically streets lined with the same tree look charming and suits the heritage of the area. Mabel street is a great example of shade and lovely trees, attracting many birds too.</p>
<p>Screen Name Redacted 12/06/2023 12:15 AM</p>	<p>Because the City does not actively maintain its current street trees</p>

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

Screen Name Redacted

12/06/2023 02:12 AM

Jacarandas are beautiful but it's important to favour WA natives.

Screen Name Redacted

12/06/2023 08:45 AM

There are both positives and negatives with the proposed amendments. The council cannot consider a focus on native plants whilst at the same time allowing Camphor trees to flourish which subsequently kill native plants. There are numerous Camphor trees around the streets of Vincent which are killing native plants. The intrusive root systems of these trees makes it further difficult for native plants to thrive. The City of Vincent should consider the Q1 literature surrounding Camphor trees and work with residents to remove the Camphor tree and instead focus on planting native trees.

Screen Name Redacted

12/06/2023 04:53 PM

Love the push towards native selections. Permissions for non permanent things seems like a hassle and just one more thing to do.

Screen Name Redacted

12/06/2023 07:53 PM

I fully support the planting of native species as street trees, ones that will provide adequate shade when mature and food/habitat for wildlife. I would like council to go further with compulsory verge tree planting outside residences currently without any to improve green canopy and tackle the real issue of urban heat sinks.

Screen Name Redacted

12/06/2023 09:42 PM

Tree cover is important for shade and animal habitat. Natives are better for native animal species.

Screen Name Redacted

12/07/2023 04:07 AM

Native species will attract native birds, are more drought tolerant and better for waterways than deciduous or introduced species

Screen Name Redacted

12/07/2023 04:28 AM

Native species significantly improve biodiversity, as they provide more food and habitat for native birds and insects, including native bees and butterflies. Our local native birds and insects are not adapted to trees from overseas; so these trees are barren in comparison to natives. Deciduous trees contribute excessive nutrients to receiving wetlands. Their soft leaves decompose readily over a short period. This results in an excessive release of nutrients, causing poor water quality, algal blooms and death and illness of aquatic fauna. Even deciduous trees planted a long way from the nearest wetland can harm our wetlands and waterways via our traditional, piped drainage systems. See Water note 25: The effects and management of deciduous trees on waterways via www.wa.gov.au/government/publications/water-note-25-the-effects-

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

and-management-of-deciduous-trees-waterways Choosing natives may help increase awareness that Perth is within an internationally recognised biodiversity hotspot. Perth is internationally significant because of the huge diversity - with over 8000 species of native plant. It also internationally significant due to continuing loss of remnant vegetation by land clearing. About half of south-west WA's plant species are found nowhere else on earth. The City of Vincent can be a leader, teacher and champion, working towards greater awareness and better urban biodiversity.

Screen Name Redacted

12/08/2023 11:08 PM

I'm OK with the changes - but I have an old tree that drops dangerous nuts all over the pathway - if we don't keep it clean constantly you can slip on them and could really be injured. I have called the council several times and asked for it to be trimmed like the one on the other side of the road. The power line runs through the middle of the tree and only branches near the power line are trimmed whilst the other side is neatly fully trimmed. I pay the same rates I should have the same service - in fact since I renovated in keeping with the character of the house at extensive additional expense - I pay a further 943.00 due to the value of the house. I have been told its the cost as to why my side of the road cannot be fully trimmed. The tree is unwieldy - the amount of nuts on the ground is unsafe - they can get stuck in your shoes and can be all over the inside of the house. If the council will not trim it properly - allow me to when its greens pick up time. I am deeply unsatisfied with how the street looks one side neat and tidy the other side over grown and uneven - please do something about this!

Screen Name Redacted

12/09/2023 01:09 PM

The amendments proposed are vague and don't explain the problems they are seeking to address. I think that the attachments element is OK. I think that the protections, species, purpose, and surrounds requires more thought. Specific situations that should be addressed (in my view): 1. Trees with any type of allergy potential should be excluded from selection. 2. Trees must be selected with consideration for location parameters including: - expected size (including root system) - probability to damage roads, lift paths, interfere with power/public infrastructure/services drop branches. Examples - a. Placing gum trees on a 2-3m wide verge (Chelmsford st) b. Placing Trees under power infrastructure, knowing that they will eventually interfere with power (pick a street). c. Placing Trees near bus stops (eg fitzgerald/chelmsford) causing buses to collide and damage the tree/bus, and obscuring the passengers & drivers view requiring the passenger to hail buses at the last second, and causing secondary traffic hazards. 3. Protections should have reasonable provision for: a. Replacement (Trees can be problematic for many unanticipated reasons), while I'm principle I support /advocate for

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

	<p>protection, it should not be designed as a deterrent and the administrative process should be simple and without expense (outside the activities involved). Council should have provision to assist Large projects like replacing an inappropriately selected Tree, b. Maintenance/pruning provisions should exist and not require administration. Residents should be empowered to maintain Trees with low hanging branches that cross roads and footpaths without constraint. Trees in suburban areas need maintenance, it's inevitable, and the city should not impede (and by extension) carry the burden of minor maintenance. c. Specific complexity for developers just makes what is probably an already necessary step, more costly and ultimately cost end owners or prevent necessary infill development. Just ensure there is a requirement to replace or remedy and make it reasonable, or and form of penalty should have a local area consult, ie, no blanket rule on how to penalise for, what in many situations is an accidental act.</p>
<p>Screen Name Redacted 12/10/2023 05:13 PM</p>	<p>focus on natives is not needed - need best trees regardless of origin - speed of growth, canopy, leaf & bark shedding; water effectiveness</p>
<p>Screen Name Redacted 12/12/2023 06:51 PM</p>	<p>Anything that encourages members of the community to spend time outdoors in nature is a welcome initiative.</p>
<p>Screen Name Redacted 12/15/2023 10:35 AM</p>	<p>Policy amendments look good. I can't see any mention regarding how ratepayers request a tree planting. We have 2 verges where trees have not been planted or have been removed for whatever reason. I'll submit a general request to see if we can have trees planted</p>
<p>Screen Name Redacted 12/17/2023 05:31 AM</p>	<p>I fully support the policy as it is essential street trees are protected and canopy is enhanced to mitigate urban heat and provide resilience to climate change (particularly in light of infill development and loss of trees and gardens in the private space). Preferencing local native trees is supported to improve biodiversity and sense of place. A consideration is how to protect the soil zone around the base of the tree, as compaction and damage to the root zone severely impacts a trees health, longevity, height and canopy size.</p>
<p>Screen Name Redacted 12/17/2023 08:21 PM</p>	<p>I personally know a number of people who prune their street trees and do a MUCH better job than the ridiculous tree loppers hired by the City. In those cases, these good folks should not be penalised for keeping their verge tree healthy and happy. I guess they can't be fined, since your policy only states potential payment for damages,</p>

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

	<p>and there is no damage. How do you deal with that kind of situation?</p> <p>Also, some folks plant (and maintain) useful trees like olive, fig, etc. These offer benefit to all neighbours. This use case is also not mentioned. Finally, the proposed penalty will do absolutely nothing to discourage developers, builders, contractors and tradies from damaging verge trees. Maybe try a fine like \$5,000 plus \$1,000 for every year of the age of the tree? Or more depending on the size of the development. And none of this having-to-catch-them-in-the-act rubbish. That never happens. Make the developer responsible for the state of verge trees in front of their development from the moment they apply for planning approval or, even better, the moment they own the block (just like any other resident).</p>
<p>Screen Name Redacted 12/17/2023 10:56 PM</p>	<p>Particularly like the policy of planting native trees and making sure developers take care to protect trees already planted on verges when doing construction.</p>
<p>Screen Name Redacted 1/02/2024 09:05 AM</p>	<p>I think it is important to active our streets. And to monitor plants selection.</p>
<p>Screen Name Redacted 1/02/2024 09:14 AM</p>	<p>Enjoy swings etc on verge for community feel / enhancement</p>
<p>Screen Name Redacted 1/02/2024 09:41 AM</p>	<p>Love the swings on the verges. Creates a community with kids playing out the front of houses</p>
<p>Screen Name Redacted 1/02/2024 09:41 AM</p>	<p>A verge can become an extension of the home owners garden by enhancing an under utilised space. I would like to see more endemic species planted and a replacement program of the infamous Queensland Box Tree.</p>
<p>Screen Name Redacted 1/02/2024 09:46 AM</p>	<p>The Council can't dictate tree requirements when they refuse to properly maintain the trees. You can't have it both ways. The tree at front of my house constantly drops FULL BRANCHES and hangs over my property. I have asked the Council to properly prune but you refuse to.</p>
<p>Screen Name Redacted 1/02/2024 10:04 AM</p>	<p>It makes the streets more vibrant and fun, and brings community into the shared areas.</p>
<p>Screen Name Redacted</p>	<p>Jacarandas should be an option to be in keeping with lots of other</p>

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

1/02/2024 10:22 AM

trees in the City.

Screen Name Redacted

1/02/2024 11:04 AM

I love that my suburb is filled with trees, and the verge swings and ladders are great for local children

Screen Name Redacted

1/02/2024 11:08 AM

I fully support the proposed amendments to the Street Tree policy. The proposed changes continue the City's sensible approach to managing street trees and citizen stewardship of their verges. The abundance of adopted verges and play equipment on street trees is one of the great features of living in Vincent - it supports social interaction between neighbours and also helps slow traffic through the actual or perceived presence of children on the street. More local government's should be following Vincent's lead in this space. Keep up the great work!

Screen Name Redacted

1/02/2024 12:38 PM

It's great to see kids playing on the tree attachments, makes the neighbourhood feel very welcoming and family friendly. I also feel these attachments help people meet more local neighbours and is good for the community!

Screen Name Redacted

1/02/2024 01:39 PM

We need to do more to protect trees and reintroduce natives

Screen Name Redacted

1/02/2024 02:05 PM

Keeps the streets nice and family friendly

Screen Name Redacted

1/02/2024 02:14 PM

It is important to maintain a green streetscape. Areas devoid of trees retain too much heat and appear barren

Screen Name Redacted

1/02/2024 02:18 PM

It's really important to maintain and improve the trees in our area. And it's great that families have the freedom to use their street trees for their kids

Screen Name Redacted

1/02/2024 02:30 PM

Preference for native trees is a must

Screen Name Redacted

1/02/2024 03:27 PM

We love a street with swings in their trees. What a great use of them to promote community spirit. Not everyone had a mature tree in their backyard so this is great.

Have your say : Survey Report for 30 November 2023 to 18 January 2024

Screen Name Redacted

1/02/2024 03:27 PM

I said yes to question 1. hesitantly as no list of preferred species was in the Street Tree Policy. Definite lack of detail - not transparent public consultation. I would like to have seen a commitment to a target number of trees planted in the winter season. I would like to have seen a database of identified planting locations even if it were 1 per dwelling, 1 per rateable premises I find the Street Tree Policy lacking in any real detail of a 'forward plan' thus lacking in substance of meaning. Are medium strips included?

Screen Name Redacted

1/02/2024 04:18 PM

This is very important - "Introduction of street tree protection requirements for developers and landowners carrying out works on or next to the verge area" Our neighbour recently added a second story extension by "Nexus Homes" and the damage caused to the very healthy verge tree during the process was sad to see. In saying that I have observed other developers protect verge trees by installing plastic cages around the trees etc to protect them It would be greta if this clause was included to make these developers accountable for their actions eg fines

Screen Name Redacted

1/02/2024 06:51 PM

Support trees being retained as long as it's not used as an excuse to increase housing density. Less keen about permission being required for play equipment to be attached

Screen Name Redacted

1/02/2024 06:51 PM

Native trees create the perfect avenue for the spread of fire in our suburbs. Stop finding more ways to hinder development, owners choices and get back to Council core responsibilities being roads, rubbish and rates (reduction)

Screen Name Redacted

1/02/2024 07:09 PM

I love being able to have a swing on the verge bottlebrush. My kids are too big for it these days, but our footpath friends all know their kids are welcome to use it ☺ in my opinion it's another way to build a spirit of community. I'd love even more native trees as verge trees (no box trees or (evil) Robinias please!! 😊)

Screen Name Redacted

1/02/2024 09:22 PM

We have a young child and enjoy having a swing on our verge.

Screen Name Redacted

1/02/2024 10:45 PM

Happy with natives, happy with swings etc. BUT all none native species should be allowed to be removed and changed to natives OR fruit trees, Olives, oranges, berries figs etc. If builders kill or damage trees and this includes, Western Power, Gas, Water Corp and NBN then remove and replace with natives or fruit trees.

Have your say : Survey Report for 30 November 2023 to 18 January 2024

Screen Name Redacted

1/02/2024 10:57 PM

Street tree attachments add to the charm of the area.

Screen Name Redacted

1/03/2024 09:18 PM

I think swings on verges encourage children to go outside and play. I prefer native trees because they support local wildlife, provided they also have a big enough canopy.

Screen Name Redacted

1/04/2024 02:38 AM

I love that tree houses and swings are on our street verges. It says as a community we honour and respect childhood. I would like to see consistency in street trees as it is more aesthetically pleasing than different varieties in a street.

Screen Name Redacted

1/04/2024 09:05 PM

Playing out in your local neighbourhood is a vital step in children developing a relationship and therefore care of their natural environment and neighbourhoods. It's is an important factor in developing independent mobility. Any incidental opportunities that allow for unstructured play around neighbourhood streets encourages this and more. For more information refer to the 1000 streets project by Play Australia and the City of Vincent's own Play street (Rae street) pilot project.

Screen Name Redacted

1/06/2024 04:47 PM

Street trees are not only beautiful, they provide habitat for birds and insects, provide shade and offset some of the carbon in our atmosphere. The more native street streets, the better!

Screen Name Redacted

1/07/2024 03:59 PM

Better for wildlife, water conservation, waterways including river because of deciduous, show pride in being Oz rather than foreign locality

Screen Name Redacted

1/08/2024 06:14 PM

Along with removal of overground power, a focus on improving canopy coverage will greatly improve the streetscape of the city.

Screen Name Redacted

1/11/2024 08:11 AM

Important to our urban ecology that we have species native to our local area that can withstand our climate and are food sources to local wildlife/insects. Tree canopy needs to increase to help keep our suburbs cool.

Screen Name Redacted

1/11/2024 08:23 AM

I would like to see a greener suburb but with more consistent planting that enhance the suburb rather than what seems a scatter gun approach to tree selection. In some cases i would like the council to

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

invest in replanting in different street to gain more consistency.

Screen Name Redacted

1/11/2024 10:27 AM

We need to preserve existing coverage and expand coverage of trees particularly in hot spots (eg Brisbane St between Stirling and Pier). The shift to natives is good but if smaller trees, closer planting is required to get the benefit. Canopy provides cooling which make streets more attractive for playing, walking and cycling.

Screen Name Redacted

1/11/2024 11:55 AM

I like trees! But, I think the council should take more care in what is planted, you say natives, like Queensland Box!! When selecting you should make sure the leaf drop is at a minimum. I live in a street that FLOODS and the drains are blocked and not maintained enough, there are Box trees and many natives in the nearby park, the leaf drop is a huge problem and the maintenance that goes with trees is not enough, thus impacting on homes nearby when drainage is inadequate.

Screen Name Redacted

1/11/2024 01:35 PM

agree with the 75% requirement for native trees.

Screen Name Redacted

1/12/2024 07:30 AM

I mostly agree with all of amendment, however in some circumstances when planting in parks to replace old trees etc I think some non native that grow quickly and provide a much wider canopy should be considered aswell as native trees. Trees that match up to growing conditions in our climate. A lot of native trees do not have that wonderful wide spreading canopy.

Screen Name Redacted

1/12/2024 09:54 AM

I fully support the selection of native trees for streets. In addition I would like to see the incentivisation for planting out of paved verges, fines or disincentives for removing or damaging street trees and a more sympathetic approach to tree pruning.

Screen Name Redacted

1/14/2024 01:47 PM

Preference for planting native trees: I think non-native species of trees have much to offer and should be considered for street trees: Shade in summer is often much denser and more cooling for introduced species; and deciduous ones the let light in in winter and this means houses and gardens are then less dingy. Some introduced species of trees seem to be doing well in the Perth climate. Some are also beautiful - a street full of flowering Jacarandas is very attractive and give the street a character which appeals to people. Some of the narrow streets might benefit from smaller trees also the big trees block out the view to sky from the house. If it is native trees, please consider the beautiful flowering species such as the red and pink

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

flowering gums.

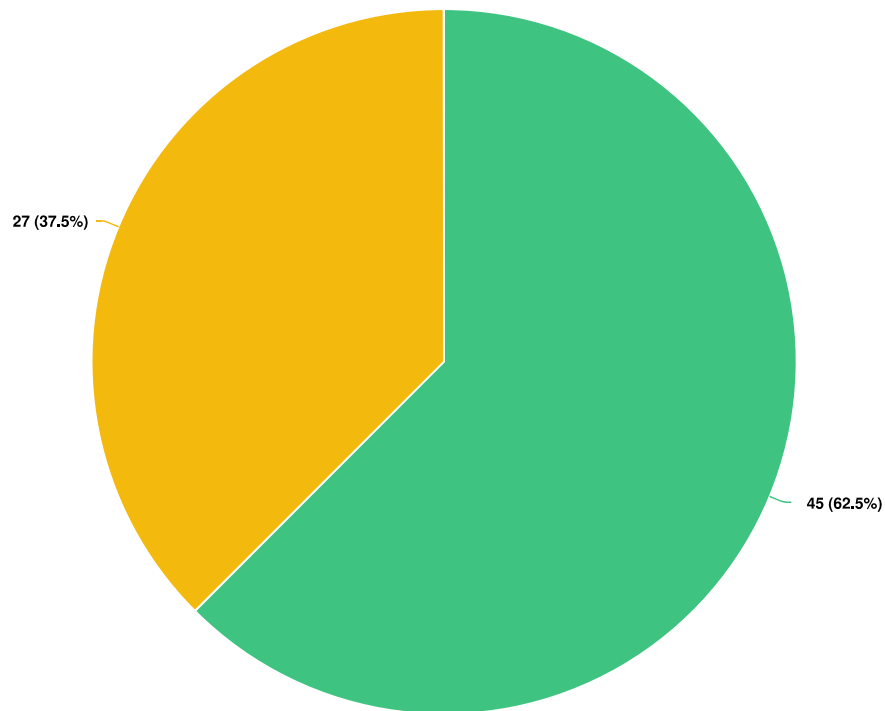
Optional question (66 response(s), 6 skipped)

Question type: Essay Question

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Have your say : Survey Report for 30 November 2023 to 18 January 2024

Q3 Would you like to be kept updated on this Policy?



Question options

● Yes ● No

Mandatory Question (72 response(s))

Question type: Dropdown Question



Comments with suggested changes are made on some parts of the Street Tree Policy as below. Please note that I formerly worked for the State Government in the field of catchment management in the Swan region (which includes City of Vincent area). I also support the work and advice of the Claise Brook Catchment Group. I am also an Honorary Life Member of the Wildflower Society of WA Inc., and of the Urban Bushland Council of WA Inc.

PRELIMINARY

In the **Introduction** it would be good to add to the 'enhanced community well-being', the human health values of local native trees, as well as the benefit to local native wildlife such as local native birds and insects. Also add that an increased tree canopy will increase carbon sequestration and is a positive action against climate change.

In the **Objective** it would be good to add '**and to provide habitat and linkages for wildlife such as local native birds and native reptiles and insects**'.

POLICY

1. Street Tree Planting

(v) Under **Tree species selection**, the second dot point should be amended to: **'WA local native species should be required for new planting across City owned or managed land'**. Here the word 'local' means tree species that are native to the specific landforms as shown in the table on pages 82 – 83 of the excellent book **'Growing Locals'** by Robert Powell & Jane Emberson, 1996. Notably this book was published by the WA Naturalists' Club (Inc.), with support from the Water & Rivers Commission of Western Australia. Note also chapter 1: Why Grow Local Plants?

(v) The meaning of the last dot point is not clear. Does this include the risk of future extreme weather events?

Under (v), add another dot point: **'Avoid tree species which are known to cause human health problems including hay fever and allergies'**. A prime example is the London Plane Tree which should not be planted, and in some streets should be removed. Angove St outside the café strip is an example.

2. Unauthorised or Unsuitable Street Tree Planting

A third point should be added:

(iii) 'Deciduous trees are unsuitable and should not be planted. Deciduous trees cause catchment management issues from annual leaf drop with nutrient export to drains and water ways resulting in eutrophication of wetlands, which may later cause algal blooms, some of which can be toxic. Wetlands in Vincent are already suffering high nutrient levels.'

This is a very important issue for Vincent, and is reason alone for no planting of deciduous tree species. It is also reason for replacing recently planted exotic deciduous trees – such as Chinese Tallow in Scarborough Beach Road North Perth.

3. Street Tree Pruning

To significantly increase street tree canopy, there is a need for the City of Vincent to accelerate its proposed underground power program, so that street trees can grow and spread more. Some trees that have suffered from years of top pruning (especially if deciduous or semi-deciduous) may best be replaced by local native trees and they would not need to be top pruned. Some local native trees such as Marri and Tuart are fast growing. Underground power also removes the risk of falling power lines in strong wind and storm events – which are now an increased risk with climate change.

Tuarts should not be under pruned, especially when young, as branching near the ground is their natural form, and this is a natural adaptation to withstand strong winds. Also re-sprouting growth is more likely to break in extreme windy weather events. An example of a fabulous large Tuart that was not under-pruned is adjacent to (and partly overhangs) the Aspects shop in Kings Park.

So-called '*remedial pruning to form the shape of trees, encourage new growth...*' should be removed as it can be an issue of more branch breaks in extreme weather.

The last dot point, '*Property line prune (upon adjoining property resident request) to remove any canopy overhanging into private property.*' - should be removed.

I am available to further clarify and discuss these issues with officers of the City of Vincent. I may be contacted as above.



Please find below my comments on the draft Street Tree Policy.

The policy proposes a target of 75% of new planting to be Australian native species. The policy objective only refers to "maximise canopy coverage".

Species selection can have significant environmental impacts, particularly relating to water consumption and stormwater pollution. Given that street trees are generally located on streets, it is highly likely that they can impact stormwater quality, water which ends up in local wetlands, lakes and ultimately the Swan River.

Exotic deciduous trees impact negatively on water quality because they tend to lose their leaves all at once, placing a sudden heavy burden on natural systems to absorb/break down the leaf matter. In addition, native fauna (insects, microbes etc) are not adapted to chew/break down soft leaves of exotic vegetation. This causes sudden increases nutrients in stormwater and receiving water bodies which can cause algal blooms.

While I support the intent to have a high target for using Australian species for new plantings, I consider that all new plantings should be Australian species, unless there is a strong reason such as maintaining a heritage streetscape to use an exotic species.

Clause 1. (v) second bullet point – amend 75% to 95%, assuming that will allow enough lee-way for a relatively small number of exotic species to be planted where there are valid reasons to do so.

I also consider “reducing negative environmental impacts relating to species selection” should be added to Objectives.

Not within this policy, but relevant, I am concerned about the ongoing use of the Tree Selection Tool, particularly in relation to selecting species for street trees. As explained above, exotic species are a significant threat to the health of waterways, yet the Tree Selection Tool starts with a binary decision, exotic or native? If exotic is selected, all results are exotic, despite them being fundamentally unsuitable. This tool should be reevaluated as I consider it is not fit for purpose.

Thankyou for the opportunity to comment.

Dear Vincent

We write to provide feedback on the proposed street tree policy <https://imagine.vincent.wa.gov.au/street-tree-policy-amendment>

The policy is an improvement on the previous version to increase native plantings to 75% however we suggest it can be improved for the following reasons:

1. Tree species selection should also take into account other environmental impacts not just canopy cover especially the requirements to support bird and animal life and water requirements. The advice for Perth gardens to be water wise and bird and bee friendly is well established and we are surprised these considerations are not included in the policy. Some current tree plantings are exotics from tropical regions that require more water than local species.
2. The definition of Australian native species should be either supplemented or replaced by reference to indigenous trees to our area. Trees of the Perth coastal plain has evolved to suit our climate and provide habitat for our wildlife and hence are more appropriate than trees from elsewhere. Providing fod for cockatoos for example should be a priority. The Marri tree is one such tree though honkey nuts present a tripping hazard on paths - though this aspect is not included in the policy either. We suggest a target of 50% local to the area natives but this is quite arbitrary and ideally even higher.
3. For transparency it would be good if Vincent provided an online service like South Perth does Intramaps to show trees. This can also be used to indicate priority areas for canopy and show residents changes from year to year demonstrating changes to canopy.

<https://cosp.spatial.t1cloud.com/spatial/IntraMaps/?project=Public&module=Trees%20%26%20Environment&configId=29b80b8c-2c27-4a14-8f10-678c7947f7be&startToken=754a1dea-ca85-42b7-9a97-f34c2c6b5ae0>

Again, thanking you for this initiative and hoping for more trees in Vincent!



Introduction

The importance of street trees is briefly described in this section.

I request that the City consider including a statement about the importance of street trees as a food source for native bird species. This is becoming increasingly important due to the continued destruction of bushland on the urban fringes of the Perth metropolitan area, which has resulted in reductions in food sources for Native bird species, particularly the Carnaby cockatoo. It is noticeable that in recent years these cockatoos are spending more time in areas such as the City Of Vincent. For example, I recall that even 5 years ago, that the cockatoos would come into our area in March to feast on the food found in various trees. Most would be gone by the middle of the year. However, the situation, at present, is that they seem to be in the area all year round and are roosting here. In the past, they would fly away in the late afternoon to roost in other locations.

I also ask that the City consider including in this section, the importance of trees that provide all year shade. Perth is getting hotter, and the UV is generally at a very high level throughout most of the year. Jacarandas are one of the most common street trees the City uses. However, this species loses its leaves in July/August and as such, does not provide decent shade in the later months of each calendar year. This is at a time when shade is imperative.

I ask that the City consider including a statement that trees that are appropriate for the climate of, and water availability in, Perth should be key criteria for tree selection. In addition, trees that are relatively fast growing - and will provide shade sooner than later - should be a key guiding factor when determining what the suitability of a species.

Policy provisions

1 Street tree planting.

Subsection (I) states that the city is responsible for the planting of all street trees, however, in Section 2 "Unauthorised or unsuitable street tree planting" it is stated that the city may retain a tree that is planted without its approval. This seems to be contradictory, but notwithstanding this, should there not be a clause in section 1, subsection (I), that clearly states that a landowner or resident is to seek approval from the city before planting any tree?

Subsection (II) states that suitable, planting locations will be determined by the city. I draw your attention to the city's greening strategy, which has a map identifying tree planting locations for each street in the City and the priority. What is the relationship between that document, and this policy? Furthermore, will the City advise council and the public about where the city is planning to plant trees prior to a final decision being made?

Subsection (III) is strongly supported. In my dealings with the City, I have been repeatedly advised that trees will not be planted when adjoining property owners/tenants object.

Subsection (V), as stated in my proposed additions to the introduction section, elements, such as bird food sources, all year shade provision, suitability for the climatic conditions, and fast growing should be included in this section to reflect this.

Regarding the target of 75% of new planting to be native species, it is noted that this is for all council managed land. What is the target for new street tree planting to be native species? Why isn't a target incorporated into this policy?

In my view, 100% of new plantings should be native species.

Section 2, Unauthorised or unsuitable street tree planting.

As mentioned above, it should be quite clear that street trees are only to be planted by the city, and that approval is to be sought prior to this taking place.

Section 5, Street tree protection

I strongly support this section, and I'm grateful that the city has included it. In addition to the measures proposed, I have observed many street trees, even those protected from building works, have suffered or died, from the fact that there is no watering during the period where the works are undertaken. As such, I request that the City consider including a clause in this section that requires the builder or owner, to ensure the tree is adequately watered during the period of works. If the builder/owner does not agree to this requirement, then the city should consider including such trees on their tree watering schedule.

I also believe the city should consider including a clause here that states that new development applications, and in particular, the location of crossovers are positioned and/or minimised so as to protect existing trees and maximise permeable surfaces rather than paved surfaces. In addition, this clause should also require that adequate space for new trees to be planted, if required, once the development works have concluded, so that there will be the potential for adequate tree (and shade) coverage on the verge.

[REDACTED]

I believe that the Draft Policy needs modification. For ease of processing, I will address the issues in the same order as shown in the policy, rather than in order of importance. I am particularly concerned with the inadequately justified change from having consistency along streets, to an 'anything goes' approach which allows people to plant what they like (within reason) thus impacting what planners might describe as the rhythm of the street..

PURPOSE

I think that the purpose of this, and every policy, is somewhat the same in that the policy is developed to ensure a clear understanding of the City's objectives, actions and responses so that the community and staff are clear as to how the objectives of the policy will be delivered, and to ensure consistency of outcomes.

The purpose, as written, is just a variation on the 'objective' and adds nothing to the document.

Suggested change:

The purpose of this policy is to provide clarity to both staff and the community, and to ensure consistency of outcomes, when the City selects, maintains and protects our street trees.

OBJECTIVE

The provision of street trees is more than just providing canopy coverage. Street trees provide more than just shade and shelter. They have the potential to provide habitat and to significantly add to the aesthetic appeal of our neighbourhoods. They also have the potential to create or add to a sense of place. Sadly, they also have the potential to adversely impact on people's health, as well as the health of the environment.

Despite token efforts to encourage the increase in the number of trees on private properties, the reality is that our street trees will have to do the heavy lifting if we want to increase canopy coverage and provide habitat and travel corridors for animals. The City only has control of trees in our streets and parks, so these are the only areas where the community

as a whole can ensure that we get the desired outcomes. The approach must be based on the premise that *"the City will do the right thing in the public domain and individuals can do what they like on their property"*, rather than *"it's up to individuals if they want the right thing done"*.

'Canopy' is just one potential benefit from street trees. The provision of habitat for our native birds, insects etc is also important, particularly as less trees are found on private properties. It therefore makes sense to rely on native trees – hence Council's request that at least 75% of plantings are Australian natives. The selection of Australian natives should also be mindful of potential climate changes. For example, the Queensland Box was the favoured tree many years ago, however they come from an environment that gets a lot more rain

than we do and have subsequently suffered in our drying climate.

Street trees also improve the aesthetic appeal of our streets. We need trees that look good as well as provide shade/protection. They have the potential to provide a sense of place.

It should also be recognised that the selection of the wrong species can adversely impact on people's health and on the environment. Several years ago, I experienced an attack with asthma-like symptoms. After a series of tests it was determined that I had become allergic to the Japanese/Chinese Elm that was growing next door. The tree was removed. I also worked with a colleague who had to go for a meeting in Royal Street, East Perth – a street lined with London Planes (a tree recognised by the WHO as causing health issues). While the meeting only lasted less than an hour, she had a significant reaction to the trees as they were in flower at the time. I also know people who have allergic reactions to Callistemons. This must be recognised in the selection of trees.

It is also widely recognised that deciduous trees adjacent to our street drains has the potential to negatively impact on the health of the Swan River.

Suggested change:

OBJECTIVES

To provide guidance for the selection and maintenance of street trees in order to:

- *Maximise canopy coverage*
- *Provide habitat and travel corridors for native animals (birds, insects etc)*
- *Provide a selection of trees that are more likely to succeed in our drying climate*
- *Maintain or improve the aesthetic value of our streets and provide a sense of place*

- *Ensure selected tree species do not adversely affect the health of community members or the natural environment*

Clause 1 (iii) – continuity of canopy

This clause is a welcome inclusion (despite the typo). For too long we've had gaps in our street trees because individual property owners have objected, or even threatened to kill trees. This is about community good rather than individual preferences. The continuity of coverage is important for aesthetic reasons as well as sun/rain protection.

For this reason, it should extend beyond just canopy coverage - it should include species selection and spacing. We should strive for visual consistency rather than individual owner's often misplaced preferences. This is probably best addressed in 1 (v).

Clause 1 (v) – species selection

I think that street tree selection is worthy of its own section (i.e. number it as Clause 2 and renumber the rest).

I think that the policy must clearly address the issue of consistency of species along a street. The policy does not address this and in fact surreptitiously gives approval for removing this requirement by allowing residents to plant a street tree of their own choosing (Clause 2 (i)).

I think the fundamental rule of thumb should be that plantings should be the same species as the existing chosen species with one exception – where a decision has been made to replace that species in a street (e.g. they aren't coping with the change in climate or have proved to be unsuitable).

I also think that the statement of trying to achieve an annual target of 75% Australian natives is too vague – a property owner could always argue that their 'foreign' choice is OK because the 75% will be made up in a later planting somewhere else. It is tokenistic at best.

This then leads to the issue of what species to select if a street-wide change is deemed appropriate. I think that this is where the sentiment around '75% new plantings' comes into play. It could be expressed by saying that where a progressive street-wide change is deemed appropriate it will be by a suitable native species. This is better than an arbitrary target of 75%.

The current clause also vaguely mentions 'streetscape species diversity' in a way that could suggest that there would be a diversity of species in a single street. The species diversity should be on a street-by-street basis rather than a tree-by-tree basis.

Suggested change:

2. Street Tree Selection (and renumber the rest)

- (i) *Where a tree needs to be removed it will be replaced with the predominant existing species in the street unless the City has previously made a decision to progressively replace all the trees in the street (e.g. they have come to the end of their natural life, are not coping with climate change, or have proved to be otherwise unsuitable).*

- (ii) *Where a decision is made to progressively replace the species in a street a preference will be given to using an Australian native species at a spacing that will provide a contiguous canopy when mature.*
- (iii) *Where a decision has been made to replace the species, the replacements will be made as old trees need to be removed, or at a faster rate if sufficient funds are available.*
- (iv) *The selection of a replacement species will also address the need to ensure the minimising the potential of accepted allergic reactions by members of the community, and will avoid any potential threats to the river or waterways.*

Clause 2 – Unauthorised/Unsuitable planting

I do not support the intention of this clause as it stands. I think it is a massive change in philosophy and is giving the green light to anybody who wants to have a different tree to simply poison the existing tree and plant something new. I have seen this in my street, and I have seen the staff turn a blind eye because they want to avoid conflict, or because they do not have a sufficient policy framework to back them up.

Clause 2 (i) says that a 'suitable variety' may be retained without defining or giving what that means. I think that the only 'suitable variety' that should be accepted without prior approval is the existing predominant species. Even then I have my concerns. It is a community asset, and we should maintain community control and responsibility, and ensure that only healthy specimens are planted – we don't want people wasting (future) community resources because they selected a poor specimen of doubtful provenance.

In fact, I do not think we should accept the concept of individuals planting trees without prior approval. Again, we want to ensure only healthy specimens. If the intention is to allow people to fill gaps before the City has the funds to fill that gap then the obvious solution is to allow for residents to pay the City, at cost, to fill the gap.

Clause 2 (ii) then goes on to say that certain tree species may be deemed unsuitable and that an arborist will be engaged to provide a report. Because this immediately follows the clause that says people can plant their own choice it tends to imply that this relates to

'resident-planted' trees. It almost sounds as if somebody may plant an unsuitable tree; the City finds out; and the City has to pay an arborist to show why it is not suitable. This is arse- about. If they want to spend money planting the tree, they should pay the City to do it properly.

Because I do not support the planting of 'rogue' trees I think there is no need to retain clause 2 (ii). The issue of individual specimens that have proven to be unsuitable is covered in Clause 4 – Street Tree removal.

Suggested wording:

2. Unauthorised or Unsuitable Street Tree Planting

A street tree planted without the City's prior approval will only be retained if it is the same species as the predominant species in that street and is deemed to be a healthy specimen. In all other cases the tree will be removed.

Clause 3 – Street tree pruning

It needs to make it clear that it is an offence to prune a street tree. While it is mentioned in Clause 6 (i) it should be included here in case someone thinks that 'pruning' is different to 'unlawful damage'.

Suggested wording:

3 (i) The City retains sole responsibility for the pruning of street trees. Unauthorised pruning is an offence under Part 9 of the City of Vincent Local Government Property Local Law 2021.

Clause 5 – Street tree protection

I do not think that tree protection goes far enough. The clause says that no excavation may be carried out under the drip line, yet allows heavy machinery and materials storage to be located there, as long as it is 2 metres from the base of the tree. The two metres is an arbitrary choice and is overreach in the case of a street tree that is relatively young, or where a footpath or kerb is closer than 2 metres.

Suggested wording for 5 (ii) dot point 3.

A free standing mesh fence must be erected to protect each street tree. The structure must be appropriately braced and regularly checked to ensure it is not creating any hazards or impeding pedestrian access. No building materials are to be placed or stored within this area. The fence may be at the footpath or kerb line, and no closer than the tree drip line in all other cases.

Clause 6 (ii) Unauthorised interference

I do not support the 'optional' suggestion about requiring payment to repair any damage caused by unauthorised pruning. The word 'may' should be replaced with 'will' – remember, this is just about recovering costs for repairing or replacing a street tree, not a fine for doing something wrong.

Clause 7 – attachments

To cater for properties on corner blocks the wording should be changed from 'in front of' to 'immediately adjacent to' in clause 7 (i)

Also, clause 3 (iii) must make it clear that permission must be obtained for 'non-standard' attachments prior to installation.

Suggested wording:

(iii) permission to attach anything other than that specified in clause 7 (ii) requires prior approval from the City, and may be given approval at the discretion of the City.

STREET TREE POLICY

Guidelines and Procedures

INTRODUCTION

Management of the City's street trees is an extensive and complicated operation. Council's Street Tree Policy provides the overarching principles for the City's management of its street tree inventory. To assist in maintaining and enhancing canopy, the below guidelines have been developed to ensure both new and existing street trees can be managed effectively and efficiently for the benefit of current and future residents.

STREET TREE REQUESTS

All requests for street tree planting, maintenance or inspection should be made in writing to mail@vincent.wa.gov.au or via the City's website [Trees » City of Vincent](#)

STREET TREE PLANTING

The City shall undertake tree planting on streets as part of its scheduled street tree planting program in accordance with the objectives and actions outlined in Council's adopted Greening Plan. Tree planting will usually occur May to September each year (subject to weather and prevailing conditions).

Resident requests for new or additional street will also be considered with planting to be carried out as part of the City's scheduled planting program.

For scheduling purposes, resident requests should be made prior to September each year to enable inclusion in the following planting season.

Street Tree Placement

Street trees shall be planted:

- To provide continuity of canopy coverage with a minimum of one tree per property verge.
- At no less than 5 metre centres (spacings to be dependent upon species type and specific locations).
- To ensure unobstructed sight lines and the safe passage of pedestrians, cyclists and motorists.

Variations under exceptional circumstances shall be at the discretion of the Manager Parks.

Street Tree Selection

Street tree species shall be selected to:

- Provide maximum canopy coverage. Where feasible, larger growing species will be preferred due to their increased contribution to canopy coverage.
- Achieve an annual target of 75% new planting across City owned or managed land being native tree species.

STREET TREE POLICY

Guidelines and Procedures

- Enhance streetscape species diversity to improve the resilience of the urban forest against current and future threats including climate change and pest and diseases.
- Provide continuity of existing streetscape maintenance requirements.
- Selected species to be suitable for location and surrounding infrastructure.

Street tree species selection shall be determined by the City with specific species requests from residents considered in accordance with the Street Tree Policy and these guidelines.

Street Tree Planting

When planting street trees, the following process will be undertaken:

- Seasonal weather conditions and forecasts will be assessed to maximise planting success.
- Sites to be visually inspected by City staff to ensure suitability of location and selected species.
- For streetscape planting projects, resident will be notified via Information Bulletin a minimum of two (2) weeks prior to tree planting.
- All suitable sites are to be planted ensuring continuity of canopy. In general, a minimum one (1) tree per standard residential property (10m frontage), where practicable.
- Trees to be double staked, tied and heavily mulched around base into a bowl.
- The City shall undertake the watering of all new street trees, as and when required, until the trees are established. Ongoing watering shall be undertaken where feasible, subject to weather conditions.
- Residents/occupants are encouraged to water the adjacent street tree during the establishment period and during summer if required.

Unauthorised Or Inappropriate Street Tree Planting

Where an unauthorised street tree planting is identified, the City shall determine whether the planting can be retained and whether it conforms to the City's planting guidelines and species choice.

Where the planting is of a recent origin and the tree is an appropriate species and suitable for transplanting, but on the wrong alignment or spacing, the City shall appropriately relocate the tree after the resident has been notified.

Where the planting is of a recent origin but is an inappropriate species, the resident shall be given the option of relocating the tree onto private property prior to the City considering its removal and replacement.

Where the inappropriate planting is more established, and unsuitable for transplanting, the tree will be removed by the City after the resident has been notified of the City's intent.

STREET TREE PRUNING AND MAINTENANCE

The City is responsible for the pruning and ongoing maintenance of all street trees. The City's scheduled street tree pruning program usually occurs June – December each year.

STREET TREE POLICY

Guidelines and Procedures

Tree pruning shall be undertaken in accordance with the Street Tree Policy to address one or more of the following requirements:

- Clear the canopy from interference with overhead powerlines in accordance with Western Power [Guidelines for the Management of Vegetation Near Powerlines](#)
- Clear the canopy from other essential services, nearby infrastructure (such as buildings or structures) and remove any low growing branches considered hazardous to pedestrians, cyclists or motorists.
- Remedial prune to form the tree shape, encourage new growth and remove dead, dying or diseased branches that are determined by the City to be hazardous.
- Prune the tree back to the property line. Note that this is only carried out upon request for the adjacent landowner/occupier.

Ongoing street tree maintenance in respect to watering and pest and disease management will be undertaken with an assessment of priorities, risk and Arborist assessment where required.

Street Tree Pruning – Residential Requests

Residents may contact the City to request specific pruning of a street tree. All requests will be registered and if required, inspected by a Parks Officer, or City contractor.

Specific requests for tree pruning will be carried out as part of the scheduled Street Tree Pruning Program unless deemed hazardous by the City, in which case, works will be programmed as soon as practical to remove the hazard.

Pruning requests will be assessed in accordance with the Street Tree Policy. Instances where requests for tree pruning will typically **not be approved** by the City include:

- Reducing the height of trees not located under powerlines.
- Reducing the height or crown thinning of trees to improve light penetration or reduce shading to properties.
- Reducing the canopy of trees to reduce leaf/fruit drop.
- Pruning trees back further than the property line.
- Pruning of trees to improve visibility of advertising (e.g. billboards)
- Pruning of trees to maintain or restore views from property.

Property Line Pruning

All requests for property line pruning must be made in writing before the end of July to be actioned in the following pruning season – typically June-December each year.

Requests must be made on an annual or as required basis. Property line pruning will not take place without a written request made in time for the upcoming season.

Where possible, trees are to be pruned back to the boundary line of the property and no further. In some instances, it may not be possible to clear all overhanging branches/vegetation owing to the size or shape of the tree. In such instances, trees will be pruned back as close as practicable to the property line whilst ensuring the tree canopy remains balanced and structural integrity of the tree is uncompromised.

STREET TREE POLICY

Guidelines and Procedures

Tree Pruning Disposal

Wherever possible, the green waste generated from tree pruning activities within the City shall be chipped/mulched.

Mulch generated from pruning activities shall be used for various parks projects or stockpiled at a City community mulch pile.

Mulch at a community mulch pile is provided free to the community and generally accessible at all times. Residents are required to load and transport their own mulch and the quality and quantity of the mulch will vary due to variety and condition of trees pruned.

Only the City or its contractors are permitted to deposit mulch at a community mulch pile, or on land controlled or managed by the City of Vincent.

STREET TREE REMOVAL

All requests for tree removal are to be made in writing, and will be considered the Manager Parks in accordance with the Street Tree Policy and assessment of the following criteria:

- Safety/health/condition tree
- Value of the tree in streetscape/landscape
- Potential for significant damage to persons or property
- History of requests and associated actions

Where practicable, adjacent residents will be provided notice in writing of the intention and reasons for impending tree removal.

If practicable, the City will plant a replacement tree of a suitable species as close as possible to the location of a removed tree. Replacement tree planting works will be undertaken as part of the City's scheduled tree planting program.

Street tree removal requests and their outcome will be included in a quarterly register presented in the Council Information Bulletin.

Circumstances Where Street Trees Will Not Be Removed

The City considers the following reasons not acceptable for the removal of street trees:

- the tree obscures or potentially obscures views (other than traffic/pedestrian sight lines).
- the tree variety is disliked.
- the tree variety causes nuisance by way of leaf, fruit and/or bark shedding, animal/bird/insect habitat or similar.
- the tree causes allergy and/or health problems.
- the tree is in the way of a non-essential crossover or verge paving option.
- the tree shades private gardens/solar panels

STREET TREE POLICY

Guidelines and Procedures

Unauthorised Interference, Removal, Pruning or Damage to a Street Tree

In accordance with the Street Tree Policy, it is an offence to unlawfully damage a street tree.

In instances where a tree has been unlawfully damaged, the City may display vandalised tree signage adjacent to such tree, to notify the public of the cause of damage.

STREET TREES PROTECTION ADJACENT TO DEVELOPMENTS

Any person undertaking works on a verge or works that are likely to impact the verge must ensure that street tree protection measures are carried out in accordance with the Street Tree Policy.

Street Trees Adjacent to Crossovers

The retention of street trees will take precedent over any landowner intent or desire to remove a street tree to accommodate a new or revised crossover. The City will require all options and efforts to be exhausted to ensure new or revised crossovers protect and preserve street trees.

The following shall apply to street trees adjacent to developments:

- In instances where tree retention is not feasible and removal has been approved by the City, the owner/developer of the adjacent property is required to pay (prior to removal) for a replacement tree to the City's requirements.
- New or revised crossovers shall be located a minimum of 1.0 metre from a street tree. Reduction to 0.5 metre may be considered, depending on availability of alternatives, tree species and location, sight lines and traffic safety.
- Where a person unlawfully damages a street tree by way of unauthorised pruning, removal, interference or damage, the City may by Notice require that person to pay the cost of repairing the damage or replacing the street tree within a specified timeframe.

STREET TREE ATTACHMENTS

An owner or occupier of land which abuts a verge may install a permissible street tree attachment on a street tree located on the verge directly in front of their property. Permissible street tree attachment include:

- Swings and rope ladders
- Platform / structure (e.g. tree house)
- Decoration and lighting

The City has developed the following guidelines to support residents in maximising the use of the verge by permitting safe, useful, recreational attachments to street trees.

- Street tree attachments must be setback from and provide clear access to any infrastructure or services located on the verge.
- All materials used as part of the installation are to be kept in good condition.
- All ropes or attachments around tree branches should be fitted as to prevent strangulation

STREET TREE POLICY

Guidelines and Procedures

- and eventual decline in the tree's health and vigour.
- Street tree attachments are to be fitted to tree branches of safe and suitable dimensions.
- Platforms/Structures are not permitted in street trees located under power lines.
- Street tree attachments must be constructed of durable material, securely installed and so that scheduled pruning requirements can be undertaken where required.
- Street Tree Attachments must provide a minimum 0.5 metre setback from the face of the kerb.
- Only solar lighting is permitted to be attached to street trees.
- Street Tree Attachments shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway or path for pedestrians or cyclists.
- Residents must ensure that the tree remains healthy and attachments are well maintained.
- Residents must ensure any tools and materials are removed from the verge after the works are completed.

The below considerations have been developed to assist residents with installing street tree attachments:

- It is recommended that residents discuss the proposal with neighbours to identify any potential issues that may arise as a result of installing the street tree attachments.
- The City will not accept liability for any loss, injury, damage or impact caused to persons or property as a result of a resident's private installation of a street tree attachment.
- The City will not accept liability for any loss, damage or removal that occurs to street tree attachments as part of the City's ongoing street tree maintenance program.
- The City reserves the right to remove a street tree attachment at any time.
- When installing Street Tree Attachments to trees in proximity to Western Power infrastructure, it is recommended to contact Western Power on 13 10 87 or enquiry@westernpower.com.au to determine appropriate clearances.

Any other attachment maybe considered permissible at the discretion of the City subject to a visual inspection of the tree by City staff or qualified arborist and the trees health and structural integrity is not compromised.

PSHB AND OTHER PESTS AND DISEASES

The City recognises the importance of street tree selection to increase canopy and streetscape diversity to ensure resilience against pests, diseases and other environmental threats.

The City of Vincent is working with the Department of Primary Industries and Regional Development's (DPIRD) to help stop the spread of the invasive pest, Polyphagous Shot-Hole Borer (PSHB). PSHB is a serious biosecurity matter across the Perth metropolitan area.

The primary source of information on PSHB is the [DPIRD website](#).

Summary of Submissions:

The table below summarise the comments received during the initial advertising period (30 November 2023 - 18 January 2024) of the proposed amendments, together with Administration's response to each comment.

Supportive of proposed amendments	Comment Received: *As Received unamended	Administration Comment
Yes	Fully support the move to adopt and use native species. It is also worth considering the expansion of the one tree per verge policy to allow two trees where there is space and owner approval to plant a second tree.	Noted. Policy provisions focus on continuity of canopy. Therefore, if sufficient space is available, more than one tree per verge will be planted.
Yes	Tree selection should preference native Perth region trees to provide for increased foraging for native bird life. Using the same logic there should be variety of tree varieties even in each Street and the verge should be a place to grow larger trees like tuart that are hard for landowners to be able to support themselves in increasingly subdivided lots. Using the trees for recreation is a no brainer and a great positive for Vincent.	Noted.
No	Fixing lights to trees has become common. Not only are they put up at Christmas but they are left up all year round and consequently become unfit for use and just present as plastic rubbish left around the trunk.	Administration will investigate situations as they arise. In accordance with clause 7(v) of the policy, administration will request removal of attachments if required.
Yes	Selection of native trees is important from a water wise point of view with the exception of the tree that drops the small hard round 'gum nut' type outside but cover. They are dangerous for pedestrians i.e. like marbles on the ground, result in unnecessary raised verges due to rotting on the grass and building up if not raked up, leave a mess on the foot path and verge. I'm not sure if it's a Box Tree or a Snuff Box Tree. City of Vincent and South Perth have them on the verges. Very annoying and dangerous to walk in the hard round nuts	Noted.
Yes	It will be good to see more diversity of trees and more native trees instead of just more jacarandas.	Noted.

Summary of Submissions:

Unsure	<p>Very happy to have a tree filled environment but care must be taken with selection and placement. Because a tree is a native species it does not mean it is native to our area. Many trees do not do well. Many trees require more space than a 10 metre by 3 metre verge.</p> <p>Many eastern states insurance companies refuse or load insurance premiums if you have a tree greater in height of a second storey within a certain distance from your boundary.</p> <p>Inability as council restriction on the home owner to “touch” verge trees with council not doing regular inspecting and removal of dead timber or low branches and those encroaching sidewalk. Many sidewalks are completely impeded, and you must walk on the road or crouch to transverse. Council should undertake a proactive approach to maintain safe walkways.</p> <p>Many trees have been badly pruned because of the power lines and will never regain their balanced shape. Wrong tree planted in the wrong place.</p> <p>Root invasion into sidewalk paving causing hazard of broken paving and driveway cracking. Council should again undertake a proactive approach to maintain safe injury free pavement.</p> <p>Root invasion on the road by central tree road planting already causing lifting and destroying road base. Who is responsible for ongoing rectification?</p>	<p>Administration acknowledges that tree selection needs to be undertaken to ensure the right tree for each specific location. Scheduled maintenance and pruning programs ensure issues are addressed. In addition, residents can request street tree maintenance which is assessed in-line with the policy.</p> <p>The City is in the process of undergrounding power and additional tree planting will follow in the project areas once complete.</p> <p>Administration acknowledges that the growth habit of trees can result in increased maintenance of surrounding infrastructure (e.g. roads and footpaths). The City’s Engineering team undertakes repairs and maintenance of such areas either by request or through programmed maintenance schedules.</p>
Yes	<p>It’s good, but the preference should be for trees local to the area, not just Australian native.</p>	<p>Noted.</p> <p>Local Native Trees are preferred if deemed the most suitable.</p>

Summary of Submissions:

No	Native trees need careful selection due to the habit of some with continuous leaf, nuts, and branch shedding and some are unsightly. Dangerous and messy. I would prefer fruit trees e.g. citrus. At least they provide food and look awesome.	Administration acknowledges that tree selection needs to be undertaken to ensure the right tree for each specific location. Whilst the City does not actively plant fruit trees due to their maintenance requirements (e.g. requirement to harvest fruit, specialised pruning, and watering/fertilising requirements), individual residents request for fruit trees are considered.
Yes	New trees should be native, but don't remove existing old trees. Native trees are great for wildlife, but no point until you finally introduce proper cat laws. Until you do that, you're just feeding native birds to cats.	Noted. Trees will only be removed in-line with policy provisions.
Yes	Happy to have kids playing on the verge. Gives a more community feel.	Noted.
Yes	I support native tree planting	Noted.
Unsure	I'm in favour of every verge having a shady tree. Many native trees do not provide shade over the footpaths. It's too hot for many months of the year and Vincent should be promoting people to be active and encourage residence to walk / ride to their local amenities. Verge trees should be shady. Priority should not be given to natives only. Aesthetically streets lined with the same tree look charming and suits the heritage of the area. Mabel street is a great example of shade and lovely trees, attracting many birds too.	Policy indicates preference for natives in tree selection. Due to the rise of PSHB and possible future threats from other pests/disease and climate change, the recommendation is to have species diversity within a street to ensure resilience. This has been reflected in clause 1(v).
No	Because the City does not actively maintain its current street trees	The City undertakes scheduled tree pruning programs in addition to inspections of verge trees to ensure they are actively maintained.
Yes	Jacarandas are beautiful but it's important to favour WA natives.	Noted.

Summary of Submissions:

No	There are both positives and negatives with the proposed amendments. The council cannot consider a focus on native plants whilst at the same time allowing Camphor trees to flourish which subsequently kill native plants. There are numerous Camphor trees around the streets of Vincent which are killing native plants. The intrusive root systems of these trees makes it further difficult for native plants to thrive. The City of Vincent should consider the Q1 literature surrounding Camphor trees and work with residents to remove the Camphor tree and instead focus on planting native trees.	There are only selected streets/location within Vincent that have Camphor Laurel verge trees. Due to the size of these trees, they are no longer actively planted. Should any of these trees require removal, the City will replace with a different suitable species.
Unsure	Love the push towards native selections. Permissions for non permanent things seems like a hassle and just one more thing to do.	Administration is unsure of what this comment is referring to.
Yes	I fully support the planting of native species as street trees, ones that will provide adequate shade when mature and food/habitat for wildlife. I would like council to go further with compulsory verge tree planting outside residences currently without any to improve green canopy and tackle the real issue of urban heat sinks.	Noted. Clause 1(iii) of the policy states that continuity of canopy will take precedence over individual objections.
Yes	Tree cover is important for shade and animal habitat. Natives are better for native animal species.	Noted.
Yes	Native species will attract native birds, are more drought tolerant and better for waterways than deciduous or introduced species	Noted.
Yes	Native species significantly improve biodiversity, as they provide more food and habitat for native birds and insects, including native bees and butterflies. Our local native birds and insects are not adapted to trees from overseas; so these trees are barren in comparison to natives. Deciduous trees contribute excessive nutrients to	Noted. The City acknowledges that in the majority of cases, native species can be chosen over deciduous trees. In some cases, deciduous may be the best option owing the shade from tall buildings, very small verges and/or residential preferences.

Summary of Submissions:

	<p>receiving wetlands. Their soft leaves decompose readily over a short period. This results in an excessive release of nutrients, causing poor water quality, algal blooms and death and illness of aquatic fauna. Even deciduous trees planted a long way from the nearest wetland can harm our wetlands and waterways via our traditional, piped drainage systems. See Water note 25: The effects and management of deciduous trees on waterways via www.wa.gov.au/government/publications/water-note-25-the-effects-and-management-of-deciduous-trees-waterways</p> <p>Choosing natives may help increase awareness that Perth is within an internationally recognised biodiversity hotspot.</p> <p>Perth is internationally significant because of the huge diversity - with over 8000 species of native plant. It also internationally significant due to continuing loss of remnant vegetation by land clearing. About half of south-west WA's plant species are found nowhere else on earth.</p> <p>The City of Vincent can be a leader, teacher and champion, working towards greater awareness and better urban biodiversity.</p>	
Yes	<p>I'm OK with the changes - but I have an old tree that drops dangerous nuts all over the pathway - if we don't keep it clean constantly you can slip on them and could really be injured. I have called the council several times and asked for it to be trimmed like the one on the other side of the road. The power line runs through the middle of the tree and only branches near the power line are trimmed whilst the other side is neatly fully trimmed. I pay the same rates I should have the same service - in fact since I renovated in keeping with the character of the house at extensive additional expense - I pay a further 943.00 due to the</p>	Noted.

Summary of Submissions:

	<p>value of the house. I have been told its the cost as to why my side of the road cannot be fully trimmed. The tree is unwieldy - the amount of nuts on the ground is unsafe - they can get stuck in your shoes and can be all over the inside of the house. If the council will not trim it properly - allow me to when its greens pick up time. I am deeply unsatisfied with how the street looks one side neat and tidy the other side over grown and uneven - please do something about this!</p>	
Unsure	<p>'The amendments proposed are vague and don't explain the problems they are seeking to address.</p> <p>I think that the attachments element is OK.</p> <p>I think that the protections, species, purpose, and surrounds requires more thought.</p> <p>Specific situations that should be addressed (in my view):</p> <ol style="list-style-type: none"> 1. Trees with any type of allergy potential should be excluded from selection. 2. Trees must be selected with consideration for location parameters including: <ul style="list-style-type: none"> - expected size (including root system) - probability to damage roads, lift paths, interfere with power/public infrastructure/services drop branches. <p>Examples -</p> <ol style="list-style-type: none"> a. Placing gum trees on a 2-3m wide verge (Chelmsford st) b. Placing Trees under power infrastructure, knowing that they will eventually interfere with power (pick a street). c. Placing Trees near bus stops (eg fitzgerald/chelmsford) causing buses to collide and damage the tree/bus, and obscuring the passengers & drivers view requiring the passenger to hail buses at the last second, and causing 	<p>Administration does not actively plant trees that are known to cause allergies.</p> <p>Tree selection takes into account growth habits of trees as well as the specific constraints of each planting site.</p> <p>Street Trees are owned by the City and therefore maintained by the City.</p>

Summary of Submissions:

	<p>secondary traffic hazards.</p> <p>3. Protections should have reasonable provision for:</p> <p>a. Replacement (Trees can be problematic for many unanticipated reasons), while in principle I support /advocate for protection, it should not be designed as a deterrent and the administrative process should be simple and without expense (outside the activities involved). Council should have provision to assist Large projects like replacing an inappropriately selected Tree.</p> <p>b. Maintenance/pruning provisions should exist and not require administration. Residents should be empowered to maintain Trees with low hanging branches that cross roads and footpaths without constraint. Trees in suburban areas need maintenance, it's inevitable, and the city should not impede (and by extension) carry the burden of minor maintenance.</p> <p>c. Specific complexity for developers just makes what is probably an already necessary step, more costly and ultimately cost end owners or prevent necessary infil development. Just ensure there is a requirement to replace or remedy and make it reasonable, or and form of penalty should have a local area consult, ie, no blanket rule on how to penalise for, what in many situations is an accidental act.</p>	
No	<p>focus on natives is not needed - need best trees regardless of origin - speed of growth, canopy, leaf & bark shedding; water effectiveness</p>	<p>Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions. This is reflected in the target of 75% native trees which was determined based on a review of previous years plantings.</p>
Yes	<p>Anything that encourages members of the community to spend time outdoors in nature is a welcome initiative.</p>	<p>Noted.</p>

Summary of Submissions:

Yes	Policy amendments look good. I can't see any mention regarding how ratepayers request a tree planting. We have 2 verges where trees have not been planted or have been removed for whatever reason. I'll submit a general request to see if we can have trees planted	Noted. Information on how to request tree works is contained within the supporting Policy Guidelines and Procedures.
Yes	I fully support the policy as it is essential street trees are protected and canopy is enhanced to mitigate urban heat and provide resilience to climate change (particularly in light of infill development and loss of trees and gardens in the private space). Preferencing local native trees is supported to improve biodiversity and sense of place. A consideration is how to protect the soil zone around the base of the tree, as compaction and damage to the root zone severely impacts a trees health, longevity, height and canopy size.	Noted.
No	I personally know a number of people who prune their street trees and do a MUCH better job than the ridiculous tree loppers hired by the City. In those cases, these good folks should not be penalised for keeping their verge tree healthy and happy. I guess they can't be fined, since your policy only states potential payment for damages, and there is no damage. How do you deal with that kind of situation? Also, some folks plant (and maintain) useful trees like olive, fig, etc. These offer benefit to all neighbours. This use case is also not mentioned. Finally, the proposed penalty will do absolutely nothing to discourage developers, builders, contractors and tradies from damaging verge trees. Maybe try a fine like \$5,000 plus \$1,000 for every year of the age of the tree? Or more depending on the size of the development. And none of this having-to-catch-them-in-the-act rubbish. That never happens. Make the developer responsible for the state of verge trees in front of their development from the moment	Administration will investigate instances of unauthorised pruning as they arise. The City's fees and charges outlines bonds for verge trees to ensure they are protected. Unauthorised plantings maybe retained if deemed suitable in species and location. Clause 2(i).

Summary of Submissions:

	they apply for planning approval or, even better, the moment they own the block (just like any other resident).	
Yes	Particularly like the policy of planting native trees and making sure developers take care to protect trees already planted on verges when doing construction.	Noted.
Yes	I think it is important to active our streets. And to monitor plants selection.	Noted.
Yes	Enjoy swings etc on verge for community feel / enhancement	Noted.
Yes	Love the swings on the verges. Creates a community with kids playing out the front of houses	Noted.
Yes	A verge can become an extension of the home owners garden by enhancing an under utilised space. I would like to see more endemic species planted and a replacement program of the infamous Queensland Box Tree.	Noted. Administration no longer actively plants Queensland Box Trees. If one requires removal, it is replaced with a different suitable species.
No	The Council can't dictate tree requirements when they refuse to properly maintain the trees. You can't have it both ways. The tree at front of my house constantly drops FULL BRANCHES and hangs over my property. I have asked the Council to properly prune but you refuse to.	Administration undertakes scheduled pruning of all street trees where required. Residents can also request property line pruning which is carried out in conjunction with pruning programs.
Yes	It makes the streets more vibrant and fun, and brings community into the shared areas.	Noted.
Yes	Jacarandas should be an option to be in keeping with lots of other trees in the City.	Noted.
Yes	I love that my suburb is filled with trees, and the verge swings and ladders are great for local children	Noted.

Summary of Submissions:

Yes	I fully support the proposed amendments to the Street Tree policy. The proposed changes continue the City's sensible approach to managing street trees and citizen stewardship of their verges. The abundance of adopted verges and play equipment on street trees is one of the great features of living in Vincent - it supports social interaction between neighbours and also helps slow traffic through the actual or perceived presence of children on the street. More local government's should be following Vincent's lead in this space. Keep up the great work!	Noted.
Yes	It's great to see kids playing on the tree attachments, makes the neighbourhood feel very welcoming and family friendly. I also feel these attachments help people meet more local neighbours and is good for the community!	Noted.
Yes	We need to do more to protect trees and reintroduce natives	Noted.
Yes	Keeps the streets nice and family friendly	Noted.
Yes	It is important to maintain a green streetscape. Areas devoid of trees retain too much heat and appear barren	Noted.
Yes	It's really important to maintain and improve the trees in our area. And it's great that families have the freedom to use their street trees for their kids	Noted.
Yes	Preference for native trees is a must	Noted.
Yes	We love a street with swings in their trees. What a great use of them to promote community spirit. Not everyone had a mature tree in their backyard so this is great.	Noted.
Yes	I said yes to question 1. hesitantly as no list of preferred species was in the Street Tree Policy. Definite lack of detail - not transparent public consultation. I would like to have seen a commitment to a target number of trees planted in the winter season. I would like to have seen a database of identified planting locations even if it were 1 per dwelling, 1 per rateable premises I find the Street Tree Policy lacking in any real detail of a 'forward	Noted. The current Greening Plan contains targets for tree planting.

Summary of Submissions:

	plan' thus lacking in substance of meaning. Are medium strips included?	
Yes	<p>This is very important - "Introduction of street tree protection requirements for developers and landowners carrying out works on or next to the verge area"</p> <p>Our neighbour recently added a second story extension by "Nexus Homes" and the damage caused to the very healthy verge tree during the process was sad to see.</p> <p>In saying that I have observed other developers protect verge trees by installing plastic cages around the trees etc to protect them</p> <p>It would be greta if this clause was included to make these developers accountable for their actions eg fines</p>	<p>Noted.</p> <p>Verge tree preservation bonds are required to be paid by developers.</p>
Yes	<p>Support trees being retained as long as it's not used as an excuse to increase housing density.</p> <p>Less keen about permission being required for play equipment to be attached</p>	Noted.
No	<p>Native trees create the perfect avenue for the spread of fire in our suburbs.</p> <p>Stop finding more ways to hinder development, owners choices and get back to Council core responsibilities being roads, rubbish and rates (reduction)</p>	<p>Due to the urban nature of the City, the risk of fire is minimal with the planting of native tree species.</p> <p>The policy provisions for developments have been developed to provide guidance to ensure protection of street trees.</p>
Yes	<p>I love being able to have a swing on the verge bottlebrush. My kids are too big for it these days, but our footpath friends all know their kids are welcome to use it 😊 in my opinion it's another way to build a spirit of community. I'd love even more native trees as verge trees (no box trees or (evil) Robinias please!! 🙄)</p>	Noted.
Yes	We have a young child and enjoy having a swing on our verge.	Noted.

Summary of Submissions:

No	Happy with natives, happy with swings etc. BUT all none native species should be allowed to be removed and changed to natives OR fruit trees, Olives, oranges, berries figs etc. If builders kill or damage trees and this includes, Western Power, Gas, Water Corp and NBN then remove and replace with natives or fruit trees.	Administration focuses on retaining canopy wherever possible. Should a non-native tree require removal (in-line with policy provisions), then a suitable replacement will be determined with a preference to the use of a native species.
Yes	Street tree attachments add to the charm of the area.	Noted.
Yes	I think swings on verges encourage children to go outside and play. I prefer native trees because they support local wildlife, provided they also have a big enough canopy.	Noted.
Yes	I love that tree houses and swings are on our street verges. It says as a community we honour and respect childhood. I would like to see consistency in street trees as it is more aesthetically pleasing than different varieties in a street.	Noted. Streetscape consistency is not supported as this does not provide resilience and diversity against current and future environmental threats.
Yes	Playing out in your local neighbourhood is a vital step in children developing a relationship and therefore care of their natural environment and neighbourhoods. It's is an important factor in developing independent mobility. Any incidental opportunities that allow for unstructured play around neighbourhood streets encourages this and more. For more information refer to the 1000 streets project by Play Australia and the City of Vincent's own Play street (Rae street) pilot project.	Noted.
Yes	Street trees are not only beautiful, they provide habitat for birds and insects, provide shade and offset some of the carbon in our atmosphere. The more native street streets, the better!	Noted.
Yes	Better for wildlife, water conservation, waterways including river because of deciduous, show pride in being Oz rather than foreign locality	Noted.

Summary of Submissions:

Yes	Along with removal of overground power, a focus on improving canopy coverage will greatly improve the streetscape of the city.	Noted.
Yes	Important to our urban ecology that we have species native to our local area that can withstand our climate and are food sources to local wildlife/insects. Tree canopy needs to increase to help keep our suburbs cool.	Noted.
Yes	I would like to see a greener suburb but with more consistent planting that enhance the suburb rather than what seems a scatter gun approach to tree selection. In some cases i would like the council to invest in replanting in different street to gain more consistency.	Noted. Streetscape consistency is not supported as this does not provide diversity and resilience against current and future environmental threats.
Yes	We need to preserve existing coverage and expand coverage of trees particularly in hot spots (eg Brisbane St between Stirling and Pier). The shift to natives is good but if smaller trees, closer planting is required to get the benefit. Canopy provides cooling which make streets more attractive for playing, walking and cycling.	Noted.
Yes	I like trees! But, I think the council should take more care in what is planted, you say natives, like Queensland Box!! When selecting you should make sure the leaf drop is at a minimum. I live in a street that FLOODS and the drains are blocked and not maintained enough, there are Box trees and many natives in the nearby park, the leaf drop is a huge problem and the maintenance that goes with trees is not enough, thus impacting on homes nearby when drainage is inadequate.	Noted. Administration carefully selects trees for each location to ensure they are the most suitable.
Yes	agree with the 75% requirement for native trees.	Noted.

Summary of Submissions:

Yes	I mostly agree with all of amendment, however in some circumstances when planting in parks to replace old trees etc I think some non native that grow quickly and provide a much wider canopy should be considered aswell as native trees. Trees that match up to growing conditions in our climate. A lot of native trees do not have that wonderful wide spreading canopy.	Noted.
Yes	I fully support the selection of native trees for streets. In addition I would like to see the incentivisation for planting out of paved verges, fines or disincentives for removing or damaging street trees and a more sympathetic approach to tree pruning.	Noted.
No	Preference for planting native trees: I think non-native species of trees have much to offer and should be considered for street trees: Shade in summer is often much denser and more cooling for introduced species; and deciduous ones the let light in in winter and this means houses and gardens are then less dingy. Some introduced species of trees seem to be doing well in the Perth climate. Some are also beautiful - a street full of flowering Jacarandas is very attractive and give the street a character which appeals to people. Some of the narrow streets might benefit from smaller trees also the big trees block out the view to sky from the house. If it is native trees, please consider the beautiful flowering species such as the red and pink flowering gums.	Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions. Depending on site constraints and residential preferences, an exotic species may be deemed to be the most appropriate choice. Wherever possible, Administration will select species that have aesthetic flowers as they also provide food and habitat to which increases biodiversity.
	Summarised Comments: In the Introduction it would be good to add to the 'enhanced community well-being', the human health values of local native trees, as well as the benefit to local native wildlife such as local native birds and insects. Also add that an increased tree canopy will increase carbon	Introduction will be amended to include habitat and biodiversity. Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions.

Summary of Submissions:

	<p>sequestration and is a positive action against climate change.</p> <p>'WA local native species should be required for new planting across City owned or managed land'. Avoid tree species which are known to cause human health problems including hay fever and allergies'.</p> <p>'Deciduous trees are unsuitable and should not be planted. Deciduous trees cause catchment management issues.</p> <p>To significantly increase street tree canopy, there is a need for the City of Vincent to accelerate its proposed <u>underground power program</u>, so that street trees can grow and spread more.</p> <p>So-called 'remedial pruning to form the shape of trees, encourage new growth...' should be removed as it can be an issue of more branch breaks in extreme weather.</p> <p>The last dot point, 'Property line prune (upon adjoining property resident request) to remove any canopy overhanging into private property.' - should be removed.</p>	<p>The exclusive planting of WA local natives is not supported due to the limited number of species, many of which are unsuitable for most locations (e.g. Jarrahs and Marris). In addition, due to climate change, there is a possibility in the future that local species may not be the most suitable and more arid species should be considered.</p> <p>The City acknowledges that in the majority of cases, native species can be chosen over deciduous trees. In some cases, deciduous may be the best option owing to the shade from tall buildings, very small verges and/or residential preferences.</p> <p>The City is working toward implementing underground power. Additional tree planting projects will be undertaken following the undergrounding of power to further increase canopy coverage.</p> <p>Administration does not agree with the need to remove remedial pruning clause as this is sometimes required for tree maintenance.</p> <p>Administration does not agree with the removal of property line pruning requests as this will lead to a significant increase in unauthorised pruning which could be detrimental to our street trees.</p>
	<p>Summarised Comments: The policy proposes a target of 75% of new planting to be Australian native species. The policy objective only refers to "maximise canopy coverage".</p> <p>Species selection can have significant environmental impacts, particularly relating to water consumption and stormwater pollution. Exotic deciduous trees impact negatively on water quality.</p>	<p>Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions.</p> <p>The City acknowledges that in the majority of cases, native species can be chosen over deciduous trees. In some cases, deciduous may be the best option owing the shade from tall buildings, very small verges and/or residential preferences.</p>

Summary of Submissions:

	<p>While I support the intent to have a high target for using Australian species for new plantings, I consider that <u>all</u> new plantings should be Australian species, unless there is a strong reason such as maintaining a heritage streetscape to use an exotic species.</p> <p>Clause 1. (v) second bullet point – amend 75% to 95%</p> <p>I also consider “reducing negative environmental impacts relating to species selection” should be added to Objectives.</p> <p>Not within this policy, but relevant, I am concerned about the ongoing use of the Tree Selection Tool. This tool should be reevaluated as I consider it is not fit for purpose.</p>	<p>Administration uses the street tree selection tool where required to assist in tree selection. It is not solely relied on for tree selection.</p>
	<p>Summarised Comment:</p> <p>1. Tree species selection should also take into account other environmental impacts not just canopy cover especially the requirements to support bird and animal life and water requirements.</p> <p>2. The definition of Australian native species should be either supplemented or replaced by reference to indigenous trees to our area. We suggest a target of 50% local to the area natives but this is quite arbitrary and ideally even higher.</p> <p>3. For transparency it would be good if Vincent provided an online service like South Perth does Intramaps to show trees. This can also be used to indicate priority areas for canopy and show residents changes from year to year demonstrating changes to canopy.</p>	<p>Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions. Natives are known for their provision of habitat and food source for native fauna.</p> <p>The exclusive planting of WA local natives is not supported due to the limited number of species, many of which are unsuitable for most locations (e.g. Jarrahs and Marris). In addition, due to climate change, there is a possibility in the future that local species may not be the most suitable and more arid species should be considered.</p> <p>Street Tree mapping project has identified locations where additional trees can be planted. Administration will implement planting projects in these locations.</p>

Summary of Submissions:

	<p>Summarised Comment: I request that the City consider including a statement about the importance of street trees as a food source for native bird species.</p> <p>I also ask that the City consider including in this section, the importance of trees that provide all year shade.</p> <p>I ask that the City consider including a statement that trees that are appropriate for the climate of, and water availability in, Perth should be key criteria for tree selection. In addition, trees that are relatively fast growing - and will provide shade sooner than later.</p> <p>1 Street tree planting. should there not be a clause in section 1, subsection (I), that clearly states that a landowner or resident is to seek approval from the city before planting any tree?</p> <p>Subsection (II) states that suitable, planting locations will be determined by the city. I draw your attention to the city's greening strategy, which has a map identifying tree planting locations for each street in the City and the priority. What is the relationship between that document, and this policy? Furthermore, will the City advise council and the public about where the city is planning to plant trees prior to a final decision being made?</p> <p>Subsection (III) is strongly supported.</p> <p>Subsection (V), as stated in my proposed additions to the introduction section, elements, such as bird food sources,</p> <p>Regarding the target of 75% of new planting to be native species, it is noted that this is for all council managed</p>	<p>Introduction will be amended to include habitat and biodiversity.</p> <p>The exclusive planting of WA local natives is not supported due to the limited number of species, many of which are unsuitable for most locations (e.g. Jarrahs and Marris). In addition, due to climate change, there is a possibility in the future that local species may not be the most suitable and more arid species should be considered.</p> <p>Clause 2 will be amended to clarify that the City is responsible for all tree planting.</p> <p>Street Tree mapping project has identified locations where additional trees can be planted. Administration will implement planting projects in these locations. The Current Greening Plan is under review and will be incorporated into the new Enhance Environment Strategy.</p> <p>Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions. Natives are known for their provision of habitat and food source for native fauna.</p> <p>The target for 75% is across all City Owned Land (i.e. Verges and parks/reserves). There is no specific target for street trees as following a review of previous years planting, Administration deemed it best to have an overall target. This will enable ease of reporting and tracking.</p> <p>Clause 5 will be amended to clarify that tree protection also involves watering if required.</p> <p>Verge paving requirements are contained within the Verge Policy. Current verge paving applications must not exceed one</p>
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Summary of Submissions:

	<p>land. What is the target for new street tree planting to be native species? Why isn't a target incorporated into this policy? In my view, 100% of new plantings should be native species.</p> <p>Section 5, Street tree protection I strongly support this section. I request that the City consider a clause in this section that requires the builder or owner, to ensure the tree is adequately watered during the period of works.</p> <p>I also believe the city should consider including a clause here that states that new development applications, and in particular, the location of crossovers are positioned and/or minimised so as to protect existing trees and maximise permeable surfaces rather than paved surfaces.</p>	<p>third paving, as per current application form. Street Tree Policy Guidelines and Procedure contain more detailed information on crossovers.</p>
	<p>Summarised Comment: Concerned with the inadequately justified change from having consistency along streets, to an 'anything goes' approach which allows people to plant what they like (within reason) thus impacting what planners might describe as the rhythm of the street.</p> <p>The provision of street trees is more than just providing canopy coverage. They have the potential to provide habitat and to significantly add to the aesthetic appeal of our neighbourhoods. They also have the potential to create or add to a sense of place. Sadly, they also have the potential to adversely impact on people's health, as well as the health of the environment.</p> <p>The selection of Australian natives should also be mindful of potential climate changes.</p>	<p>Due to the rise of PSHB and possible future threats from other pests/disease and climate change, the recommendation is to have species diversity within a street to ensure resilience. This has been reflected in clause 1(v).</p> <p>Introduction will be amended to include habitat and biodiversity.</p> <p>Administration acknowledges that the best species for each location is required. This can generally be achieved by selecting natives that are best suited to our climate and other environmental conditions.</p> <p>Clause 1 (v) will be amended to clarify what is meant by streetscape diversity.</p> <p>Clause 2 will be amended to clarify that the City is responsible for all tree planting.</p>

Summary of Submissions:

<p>It should also be recognised that the selection of the wrong species can adversely impact on people's health and on the environment.</p> <p><u>Clause 1 (iii) – continuity of canopy</u> This clause is a welcome inclusion. We should strive for visual consistency rather than individual owner's often misplaced preferences. This is probably best addresses in 1 (v).</p> <p><u>Clause 1 (v) – species selection</u> I think the fundamental rule of thumb should be that plantings should be the same species as the existing chosen species with one exception – where a decision has been made to replace that species in a street (e.g. they aren't coping with the change in climate or have proved to be unsuitable).</p> <p>The current clause also vaguely mentions 'streetscape species diversity' in a way that could suggest that there would be a diversity of species in a single street. The species diversity should be on a street-by-street basis rather than a tree-by-tree basis.</p> <p><u>Clause 2 – Unauthorised/Unsuitable planting</u> I do not support the intention of this clause as it stands. I think it is a massive change in philosophy and is giving the green light to anybody who wants to have a different tree to simply poison the existing tree and plant something new.</p> <p><u>Clause 3 – Street tree pruning</u> It needs to make it clear that it is an offence to prune a street tree. While it is mentioned in Clause 6 (i) it should</p>	<p>Clause 5 (iii) states that if the protections required in 5(i) +(ii) are unfeasible then a management plan must be sought from an arborist at the applicant's expense. Due to the small size of many verges in Vincent, tree canopy is often greater than the entire verge. 2m has been nominated to protect whilst also allowing works to occur if managed correctly.</p> <p>Clause 7 (i) will be amended to clarify 'immediately adjacent'.</p>
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Summary of Submissions:

	<p>be included here in case someone thinks that 'pruning' is different to 'unlawful damage'.</p> <p><u>Clause 5 – Street tree protection</u> I do not think that tree protection goes far enough. The clause says that no excavation may be carried out under the drip line, yet allows heavy machinery and materials storage to be located there, as long as it is 2 metres from the base of the tree.</p> <p><u>Clause 6 (ii) Unauthorised interference</u> I do not support the 'optional' suggestion about requiring payment to repair any damage caused by unauthorised pruning. The word 'may' should be replaced with 'will' – remember, this is just about recovering costs for repairing or replacing a street tree, not a fine for doing something wrong.</p> <p><u>Clause 7 – attachments</u> To cater for properties on corner blocks the wording should be changed from '<i>in front of</i>' to '<i>immediately adjacent to</i>' in clause 7 (i). Also, clause 3 (iii) must make it clear that permission must be obtained for 'non-standard' attachments prior to installation.</p>	
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STREET TREE POLICY

Legislation / local law requirements	<i>Local Government Act 1995, section 9.48</i> <i>Local Administration Act 1997, section 55</i> <i>Main Roads Act 1930, sections 24 and 27A</i> <i>Public Works Act 1902, Part V</i> <i>Local Government (Uniform Local Provisions) Regulations 1996</i> <i>City of Vincent Local Government Property Local Law 2021, Part 9</i>
Relevant delegations	2.2.9 Control Reserves and Certain Unvested Facilities 3.1.5 Local Government Property Local Law 2021
Related policies, procedures and supporting documentation	Verge Treatments, Plantings and Beautification Street Tree Policy – Guidelines and Procedures (to be developed)

PRELIMINARY

INTRODUCTION

Trees in urban environments provide many social, environmental and economic benefits. Key among these is increased habitat, biodiversity, and canopy coverage. ~~their contribution~~ Trees contribute to the amenity and walkability of local neighbourhoods through the provision of shade and the mitigation of 'urban heat island effect' which contributes to enhanced community well-being and property values.

The City recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes and has the responsibility for the planning, establishment, care, control and maintenance of all street trees in the City.

PURPOSE

The purpose of this policy is to ensure the effective management and protection of all street trees within the City of Vincent.

OBJECTIVE

To provide guidance for the planting and management of street trees to maximise canopy coverage within thoroughfares.

SCOPE

This policy sets out the process and conditions by which street trees are managed within the City and applies to all trees located in thoroughfares within the City of Vincent.

STREET TREE POLICY

POLICY PROVISIONS

POLICY

1. Street Tree Planting

- (i) The City is responsible for the planting of all street trees which will be undertaken through ~~its~~ annual planting program during the winter months.
- (ii) Suitable planting locations for new and/or additional trees will be determined by the City.
- (iii) Tree planting to provide continuity of canopy coverage will take precedence over adjoining property owners' objection to street trees being located on the road verge.
- (iv) Adjacent land owners will be informed of the City's intention to plant street trees at least two weeks prior to planting.
- (v) Tree species selection will be determined by the City taking into account the following –
 - Provision of canopy coverage – larger growing species will be preferred due to their increased contribution to canopy coverage;
 - Preference of Australian native species to achieve an annual target of 75% new planting across City owned or managed land being native tree species; ~~and~~
 - Streetscape species diversity, in line with existing streetscape maintenance requirements, to improve the resilience of our urban forest against current and future threats, including climate change, and pest and diseases; and
 - Other factors such as life expectancy, drought tolerance, disease and pest resistance and maintenance needs.
- (vi) The City will undertake scheduled watering to ensure the establishment of new tree plantings. Ongoing watering will be undertaken where feasible, subject to weather conditions.

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2. Unauthorised or Unsuitable Street Tree Planting

- (i) The City is responsible for the planting of all street trees. Any other planting without authorisation by the City is not permitted.
- ~~(i)~~(ii) A street tree planted without the City's approval may be retained at the discretion of the City providing it is a suitable variety for the specific location.
- ~~(ii)~~(iii) Owing to the varying growth habit of tree species, certain trees or species may be deemed by the City to be unsuitable in particular locations (e.g. due to unpredicted growth characteristics, risk of disease / pest infestation, limb stability, etc). In such instances, a qualified Arborist will be engaged to provide a report and recommendations on the tree which will be carried out in accordance with the policy.

3. Street Tree Pruning

- (i) The City is responsible for the pruning of all street trees.

STREET TREE POLICY

- (ii) The City, or its nominated contractor, shall undertake the pruning of street trees on a scheduled basis, where required, to address at least one of the following requirements –
- Clear the canopy from interference with overhead powerlines and other essential services;
 - Remove overhanging branches considered hazardous to traffic, buildings or structures;
 - Under prune low growing branches considered hazardous to pedestrians, cyclists or motorists;
 - Remedial prune to form the shape of trees, encourage new growth or remove dead, dying or diseased limbs and branches; or
 - Property line prune (upon adjoining property resident request) to remove any canopy overhanging into private property.

4. Street Tree Removal

- (i) The City recognises that in some cases, street tree retention may not be feasible, owing to the condition, and possible location or species of the tree.
- (ii) All requests for street tree removal will be assessed by the City in accordance with this policy.
- (iii) The removal of a street tree may be considered where the tree is –
- Diseased or dying beyond remedial treatment, or completely dead;
 - Determined by the City to be structurally weak or irreparably damaged (e.g. by a storm or vehicle accident);
 - Hazardous to pedestrians, cyclists or motorists owing to interference with sightlines presented by the tree's alignment or spacing;
 - Affected by road widening, service modification/relocation or other infrastructure works and all other options to retain the tree have been deemed by the City to be unsuitable;
 - Adjacent to an approved development crossover and all other options to retain the tree have been deemed by the City to be unsuitable;
 - Not an approved variety and is unacceptable to the City; or
 - Causing damage to surrounding infrastructure and all options to repair the damage and retain the tree have been deemed unsuitable by the City. In such cases, a qualified Arborist will be engaged to undertake an assessment of the tree and provide recommendations.
- (iv) Owing to the hazardous nature of the task, tree removal shall only be carried out by the City or suitably qualified arborist approved by the City.

STREET TREE POLICY

- (v) Where a tree is removed, the City will plant a replacement tree of a suitable species as practicably close to the location of the removed tree as part of its annual tree planting program.
- (vi) Where a tree is approved for removal for a subdivision or development, a replacement tree is to be planted by the applicant at their full expense, with the tree species, size and location being determined by the City.

5. Street Tree Protection

- (i) Any person undertaking works on the verge or works that are likely to impact the verge shall take all necessary precautions to ensure a street tree is not damaged during the course of the works.
- (ii) The following measures are to be carried out to provide protection to any affected street tree for the duration of the works –
 - A street tree is not to be pruned, or damaged as a result of the works.
 - Provision of free standing mesh fencing to provide protection to the street tree with due consideration of the tree protection zone requirements. This should be being a minimum two metres from the base of the street tree unless otherwise approved by the City. The structure must be appropriately braced and regularly checked to ensure it is not creating any hazards and no building materials are to be placed or stored within this area.
 - No excavation works are to be carried out underneath the drip line canopy of a street tree unless approved by the City;
 - The use of appropriately sized machinery to ensure that contact with the canopy of the street tree does not occur;
 - Supplementary watering is to be provided, where required, to ensure the street tree remains in good health.
- (iii) If the protection detailed in clause 5(ii) is unfeasible, the City may request, at the applicants full expense, a report from a suitably qualified Arborist approved by the City to guide management of the tree during the development.

6. Unauthorised Interference, Removal, Pruning or Damage to a Street Tree

- (i) In accordance with the *City of Vincent Local Government Property Local Law 2021* (Part 9), it is an offence to unlawfully damage a street tree.
- (ii) Where a person unlawfully damages a street tree by way of unauthorised pruning, removal, interference or damage, the City may by Notice require that person to pay the cost of repairing the damage or replacing the street tree within a specified timeframe.

7. Street Tree Attachments

- (i) An owner or occupier may on a street tree located on the verge directly in front of immediately adjacent to their property, install a permissible street tree attachment in accordance with the policy.
- (ii) A permissible street tree attachment may comprise the following–

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STREET TREE POLICY

- A swing;
 - A rope ladder;
 - A platform / structure (e.g. tree house); and
 - Decoration and lighting.
- (iii) A street tree attachment other than a permissible street tree attachment specified in clause 7(ii) may be considered permissible at the discretion of the City in accordance with this Policy.
- (iv) A street tree attachment –
- must not be permanently fixed to a street tree and must not incorporate sharp objects, protrusions or other elements which, in the City's opinion would present a hazard to people or property;
 - must not, in the City's opinion, obstruct or interfere with a clear line of sight for pedestrians, cyclists or motorists; and
 - must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.
- (v) Where a street tree attachment is determined to not meet the requirements of this Policy, the adjacent owner/occupier must remove and/or modify all or part of the street tree attachment to comply with the requirements to the satisfaction of the City.

OFFICE USE ONLY	
Responsible Officer	Please use title only
Initial Council Adoption	DD/MM/YYYY
Previous Title	Applicable if the policy has been renamed
Reviewed / Amended	DD/MM/YYYY
Next Review Date	MM/YYYY

STREET TREE POLICY

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CM D23/165713

6.2 ADVERTISING OF AMENDED POLICY - STORMWATER DRAINAGE CONNECTIONS

Attachments: 1. **Stormwater Drainage Connections - Policy Review Mark-up**  

RECOMMENDATION

That Council APPROVES the proposed amendments to the Stormwater Drainage Connections Policy, at Attachment 1, for the purpose of community consultation.

PURPOSE OF REPORT:

For Council to approve, for the purpose of community consultation, the proposed amendments to the Stormwater Drainage Connections as detailed at **Attachment 1**.

DELEGATION:

Section 2.7 of the *Local Government Act 1995* sets out the Role of Council as being to 'determine the local government's policies'. There is no delegation to Administration to make, review or repeal policies.

BACKGROUND:

The [Stormwater Drainage Connections Policy](#) was adopted 22 September 1997 to give direction on how controlled disposal of stormwater from commercial, Industrial, and residential properties is to be managed. The Policy was last reviewed 26 February 2013 and is now overdue for review.

A Policy for managing stormwater discharge is essential to all urbanised local governments. Without it, a single development has the potential to flood downstream properties and infrastructure, and over time multiple small developments could have similar impact.

DETAILS:

Managing drainage discharge is essential to all urbanised local governments.

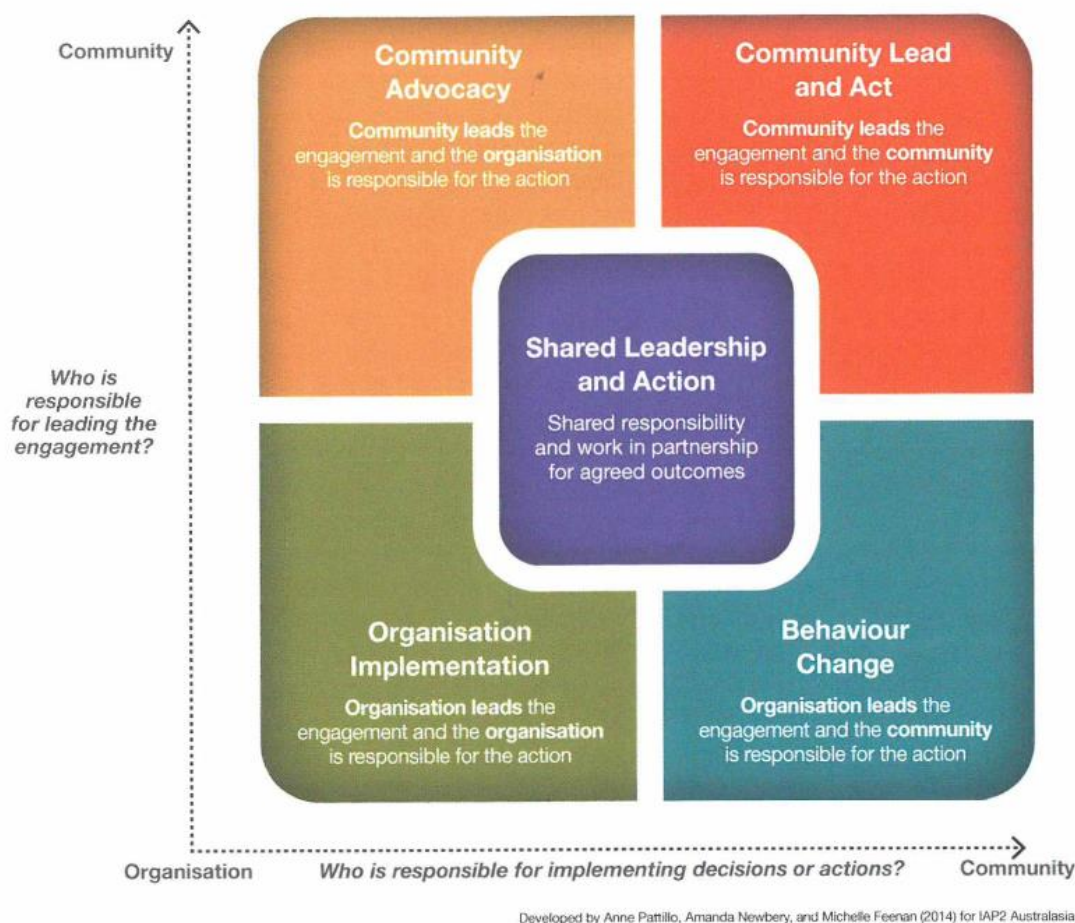
Administration is investigating its current stormwater drainage infrastructure in respect to its condition, serviceability, and capacity to address future needs. This includes modelling of the system and collaboration with other stakeholders including Water Corporation, Main Roads WA, neighbouring local governments, and owners of land subject to flooding, drainage easement, or development.

The general principle is that property owners need to contain stormwater on their property. Stormwater retention onsite in neighbouring local governments states that a 1:20 average recurrence interval (ARI) event of one hour year storm event is required where controlled overflow can be demonstrated to the street. If overland flow cannot be demonstrated, the development will need to store and release a 1 in 100-year ARI event of one hour.

It is proposed to amend the Policy to accommodate the capacity of current stormwater drainage infrastructure and the effects of climate change, in particular the increasing occurrence and intensity of storm events. This will require commercial and residential developments to factor in a greater retention system onsite.

The capacity of the City's drainage system is constrained with City resources directed to address 'hotspots'. The review and amendment to this Policy has taken this into consideration.

CONSULTATION/ADVERTISING:

**ORGANISATION IMPLEMENTATION**

Engagement is used to both inform the community about the proposed policy, project or propositions, and to provide some input to the shape or execution of the policy, project or proposition.

Tension: People feel forced leading to an unresponsive process.

Mitigation: Increasing the level of influence, and implementing a transparent, robust process.

Your organisation has the legitimacy to lead and implement

Communicate how community and stakeholder input has influenced the decision-making or implementation

In accordance with the City's [Community and Stakeholder Engagement Policy](#), community consultation of all new and significantly amended policies must be provided for a period exceeding 21 days in the following ways:

- notice published on the City's website;
- notice posted to the City's social media;
- notice published in the local newspapers;
- notice exhibited on the notice board at the City's Administration and Library and Local History Centre; and
- letters distributed to relevant local businesses and community groups

Public notice of this proposed new policy will be provided from 21 June 2024.

The policy would be reviewed every four years or more frequently if changes to strategic objectives or industry standards occur, in accordance with the Policy Development and Review Policy.

LEGAL/POLICY:

Section 2.7(2)(b) of the *Local Government Act 1995* provides Council with the power to determine policies.

The City's [Policy Development and Review Policy](#) sets out the process for the development and review of the City's policy documents.

In accordance with section 2.3 of the Policy Development and Review Policy:

The purpose of a policy is to provide a general rule or principle to guide Administration and the community on the City's decision making and advocacy;

To control the disposal of stormwater from commercial Industrial, and residential properties.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to have a policy for the management of stormwater drainage connections.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Enhanced Environment

We have minimised our impact on the environment.

Thriving Places

Efficiently managed and maintained City assets in the public realm.

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Water Use Reduction/Water Quality Improvement

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

Nil



STORMWATER DRAINAGE CONNECTIONS

Legislation / local law requirements	<i>Metropolitan Arterial Drainage Act 1982</i> <i>Metropolitan Water Supply, Sewerage and Drainage Act 1909</i> <i>Waterways Conservation Act 1976</i>
Relevant delegations	2.2.3 Performing particular things on land which is not Local Government Property.
Related policies, procedures and supporting documentation	Local Government Decision Making Hierarchy - D20/148390 Policy Registers - D20/126085 and Review Plan - D21/3270 State Planning Framework Planning Guidelines - Local Government Guidelines for Subdivisional Development

INTRODUCTION

~~A Policy for managing discharge is essential to all urbanised Local Governments. Local Governments are responsible for controlling disposal of stormwater from commercial, industrial, and residential properties.~~

The sustainable management of stormwater discharge is essential to all urbanised environments. Local Governments are responsible for controlling disposal of stormwater from commercial, industrial, and residential properties.

PURPOSE

~~The purpose of this policy is to identify the arrangements made for the disposal of stormwater on commercial, industrial, and residential properties.~~

The purpose of this policy is to ensure that stormwater generated from commercial, industrial, and residential property within the City of Vincent is managed in a sustainable manner with particular regard to preserving the capacity of the City's stormwater drainage infrastructure.

OBJECTIVE

~~To control the disposal of stormwater from commercial, industrial, and residential properties.~~

To specify the management requirements for the disposal of stormwater on commercial, industrial, and residential property within the City of Vincent.

SCOPE

~~Review the stormwater drainage requirements for commercial, industrial, and residential properties relating to connections within City owned and operated stormwater drainage assets.~~

Commercial, industrial, and residential property in the City of Vincent and the City's stormwater drainage infrastructure.



STORMWATER DRAINAGE CONNECTIONS

DEFINITIONS

Average recurrence interval (ARI)

The long-term average number of years between the occurrence of a flood as big as, or larger than, the selected event. For example, floods with a discharge as great as, or greater than, the 20-year ARI flood event will occur on average once every 20 years. ARI is another way of expressing the likelihood of occurrence of a flood event.

Retention System

Process or a design that involves keeping a portion of something (**stormwater**) for a certain purpose (**avoid flooding**).

Stormwater

Surface water in abnormal quantity resulting from heavy falls of rain.

POLICY

~~All stormwater is to be retained on-site. If, however, exceptional circumstances exist where stormwater runoff cannot be suitably retained on-site, a connection to the City's drainage system may be approved. Approval will be subject to the maximum on-site retention being provided, suited to existing site conditions. The cost of connecting to and upgrading the City's existing drainage system shall be borne by the applicant. Connections shall consist of a controlled overflow into the City's drainage system and upgrades will be sustainability focused and factor in future climate change considerations.~~

~~Where there is concern about possible pollution of the stormwater generated on such a property, the stormwater should be adequately treated and retained on-site or other approved disposal methods applied.~~

~~1. Commercial or Developments~~

~~An on-site retention system capable of accommodating a minimum 1:100-year average recurrence interval (ARI) storm event of one hour is required.~~

~~2. Residential~~

~~An on-site retention system capable of accommodating a minimum 1:20-year average recurrence interval (ARI) storm event of one hour is required.~~

1. All stormwater generated from commercial, industrial, and residential property is to be retained on-site.
2. An on-site retention system is to meet the following capacity requirement –

a. Commercial and Industrial Property

An on-site retention system capable of accommodating a minimum 1:100-year average recurrence interval (ARI) storm event of one hour is required.

b. Residential Property

An on-site retention system capable of accommodating a minimum 1:20-year average recurrence interval (ARI) storm event of one hour is required.



STORMWATER DRAINAGE CONNECTIONS

3. Technical design for on-site retention systems shall adhere to the drainage management requirements specified in the State Planning Framework Planning Guidelines - *Local Government Guidelines for Subdivisional Development*.
4. Connection to the City's stormwater drainage infrastructure may be approved only in exceptional circumstances where stormwater runoff cannot be suitably retained on-site.
5. Approval to connect to the City's stormwater drainage infrastructure will be subject to the maximum on-site retention being provided according to prevailing site conditions.
6. The cost for connection to, and any necessary upgrade of the City's existing stormwater drainage infrastructure shall be borne by the applicant.
7. Connections to the City's stormwater drainage infrastructure shall consist of a controlled overflow into the system and upgrades will be sustainability focused and factor in future climate change considerations.
8. Connections to the City's stormwater drainage infrastructure shall be constructed and maintained in accordance with the specifications and conditions of approval determined by the City.
9. Stormwater discharged into the City's stormwater drainage infrastructure is to be pollutant free. Where there is a risk of pollution of the stormwater generated from the property, the stormwater should be adequately treated and retained on site or other approved disposal methods applied.

OFFICE USE ONLY	
Responsible Officer	Manager Engineering
Initial Council Adoption	Date: 22 September 1997
Previous Title	Policy 2.2.10 Stormwater Drainage Connections
Reviewed / Amended	Date: <approval Date>, Ref#: CM24/3491
Next Review Date	Date: 2028

7 COMMUNITY & BUSINESS SERVICES

7.1 FINANCIAL STATEMENTS AS AT 30 APRIL 2024

Attachments: 1. Financial Statements as at 30 April 2024 [↓](#) 

RECOMMENDATION:

That Council **RECEIVES** the Financial Statements for the month ended 30 April 2024 as shown in Attachment 1.

PURPOSE OF REPORT:

To present the statement of financial activity for the period ended 30 April 2024.

DELEGATION:

Regulation 34 (4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, which is to be presented to Council within 2 months after the end of the relevant month.

BACKGROUND:

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, as compared to the budget.

DETAILS:

The following documents, included as **Attachment 1**, comprise the statement of financial activity for the period ending **30 April 2024**:

Note	Description	Page
1.	Statement of Financial Activity by Nature or Type Report	1
2.	Net Current Funding Position	2
3.	Statement of Financial Position	3
4.	Summary of Income and Expenditure by Service Areas	4-6
5.	Capital Expenditure including Funding graph and Capital Works Schedule	7-14
6.	Cash Backed Reserves	15
7.	Receivables: Rates and Other Debtors	16
8.	Beatty Park Leisure Centre Financial Position	17-18

Explanation of Material Variances

The materiality thresholds used for reporting variances are 10% and \$20,000, respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year-to-date budget and where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2023/2024 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance with the above, all material variances as at 30 April 2024 have been detailed in the variance comments report in **Attachment 1**.

Comments on the Statement of Financial Activity by Nature or Type (as at Attachment 1).

Revenue by Nature or Type (on page 1) is tracking higher than the YTD budgeted revenue by \$278,946 (0.4%). The following items materially contributed to this position:

- A favourable variance in Interest earnings of \$459,794 mostly due to higher-than-expected interest rates and higher cash balances.
- A favourable variance of \$432,218 in Fees and Charges mostly due to:
 - \$151,020 favourable car parking revenue,
 - \$94,398 favourable statutory planning services mostly due to development application fees,
 - \$81,810 favourable Beatty Park admission, enrolment fee, membership, and merchandise income.
- An unfavourable variance in Profit on Disposal of Assets of \$566,391 due to the timing of vehicle and truck disposals.
- An unfavourable variance in Operating grants, subsidies, and contributions of \$70,664 due to a timing variance.

Expenditure by Nature or Type (on page 1) is favourable, attributed by an under-spend of \$1,644,193 (2.8%). The following items materially contributed to this position:

- \$1,856,068 favourable Materials and Contracts mainly due to timing variances.
- \$397,419 favourable Employee related costs mostly due to timing variances.
- \$170,594 favourable Utility charges due to timing variances.
- \$429,875 unfavourable depreciation expense due to timing variances.
- \$164,378 unfavourable loss on disposal of assets due to timing variances.

Surplus Position – Year End 2022/23

The surplus position brought forward to 2023/24 is \$9,050,809 as per the audited financial statement for financial year ended 30 June 2023.

Content of Statement of Financial Activity

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

1. Statement of Financial Activity by Nature or Type Report (Note 1 Page 1)
This statement of financial activity shows revenue and expenditure classified by Nature or Type.
2. Net Current Funding Position (Note 2 Page 2)
'Net current assets' is the difference between the current assets and current liabilities, less committed and restricted assets.
3. Statement of Financial Position (Note 3 Page 3)
This statement of financial position shows the new current position and the total equity of the City.
4. Summary of Income and Expenditure by Service Areas (Note 4 Page 4-6)
This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.
5. Capital Expenditure and Funding Summary (Note 5 Page 7-14)
The full capital works program is listed in detail in Note 4 in **Attachment 1**. The attachment includes a summary of the year-to-date expenditure of each asset category and the funding source associated to the delivery of capital works.
5. Cash Backed Reserves (Note 6 Page 15)
The cash backed reserves schedule provides a detailed summary of the movements in the reserve portfolio, including transfers to and from the reserve. The balance as at 30 April 2024 is \$20,435,500.

6. Receivables: Rating Information (Note 7 Page 16)

The notices for rates and charges levied for 2023/24 were issued on 26 July 2024. *The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

	Due Date
First Instalment	1 September 2024
Second Instalment	3 January 2024
Third Instalment	5 January 2024
Fourth Instalment	8 March 2024

The outstanding rates debtors balance at 30 April 2024 was \$2,457,640, excluding deferred rates of \$141,838. The outstanding rates percentage at 30 April 2024 was 4.49% compared to 3.64% for the same period last year.

7. Receivables: Other Debtors (Note 7 Page 16)

Total trade and other receivables at 30 April 2024 were \$4,035,798. 2.9% of the outstanding trade and other receivables is over 90 days aging. Below is a summary of the significant items with an outstanding balance over 90 days:

- \$857,033 relates to unpaid infringements (plus costs) over 90 days. Infringements that remain unpaid for more than two months are referred to the Fines Enforcement Registry (FER), which then collects the outstanding balance on behalf of the City for a fee.
- \$185,034 relates to cash-in-lieu of car parking debtors. In accordance with the *City's Policy 7.7.1 Non-residential parking*, Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay their debt over a fixed term of five years.

8. Beatty Park Leisure Centre – Financial Position report (Note 8 Page 17-18)

As at 30 April 2024, the Centre's operating surplus position was \$1,176,875 (excluding depreciation) compared to the prior YTD surplus amount of \$1,086,391. The surplus is predominantly driven by Health and Fitness memberships, swim school and retail shop income.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates. *Section 6.8 of the Local Government Act 1995* specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

RISK MANAGEMENT IMPLICATIONS:

Low: Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

STRATEGIC IMPLICATIONS:

Reporting on the City's financial position is aligned with the City's *Strategic Community Plan 2022-2032*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure within this report facilitates various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure within this report facilitates various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

As contained in this report.

CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 APRIL 2024



CITY OF VINCENT

	Note	Revised Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance
		2023/24	30/04/2024	30/04/2024		
		\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)		9,050,809	9,050,809	9,050,809	0	0.0%
Revenue from operating activities						
Rates		42,322,811	42,292,811	42,295,610	2,799	0.0%
Operating Grants, Subsidies and Contributions		979,697	188,276	117,612	(70,664)	-37.5%
Fees and Charges		22,913,886	20,095,831	20,528,049	432,218	2.2%
Interest Earnings		2,063,000	1,929,500	2,389,294	459,794	23.8%
Other Revenue		1,372,467	1,186,028	1,207,218	21,190	1.8%
Profit on Disposal of Assets		3,328,765	704,109	137,718	(566,391)	-80.4%
		72,980,626	66,396,555	66,675,501	278,946	0.4%
Expenditure from operating activities						
Employee Costs		(31,460,779)	(25,442,088)	(25,044,669)	397,419	-1.6%
Materials and Contracts		(24,263,236)	(19,773,291)	(17,917,223)	1,856,068	-9.4%
Utility Charges		(1,911,455)	(1,592,446)	(1,421,852)	170,594	-10.7%
Depreciation on Non-Current Assets		(13,175,331)	(10,740,532)	(11,170,407)	(429,875)	4.0%
Interest Expenses		(474,749)	(394,579)	(406,046)	(11,467)	2.9%
Insurance Expenses		(705,104)	(620,618)	(670,160)	(49,542)	8.0%
Other Expenditure		(820,284)	(719,203)	(843,829)	(124,626)	17.3%
Loss on Disposal of Assets		(47,335)	(47,335)	(211,713)	(164,378)	347.3%
		(72,858,273)	(59,330,092)	(57,685,899)	1,644,193	-2.8%
Operating activities excluded from budget						
Add Deferred Rates Adjustment		0	0	(26,445)	(26,445)	0.0%
Add Back Depreciation		13,175,331	10,740,532	11,170,407	429,875	4.0%
Adjust (Profit) Loss on Asset Disposal		(3,281,430)	(656,774)	73,995	730,769	-111.3%
		9,893,901	10,083,758	11,217,957	1,134,199	11.2%
Amount attributable to operating activities		10,016,254	17,150,221	20,207,559	3,057,338	17.8%
Investing Activities						
Non-operating Grants, Subsidies and Contributions		4,098,044	3,531,130	1,598,183	(1,932,947)	-54.7%
Purchase Property, Plant and Equipment	5	(9,862,282)	(7,968,649)	(5,007,069)	2,961,580	-37.2%
Purchase Infrastructure Assets	5	(9,574,919)	(8,020,785)	(4,271,327)	3,749,458	-46.7%
Proceeds from Joint Venture Operations		2,500,000	1,250,000	1,250,000	0	0.0%
Proceeds from Disposal of Assets		1,837,538	1,713,000	948,852	(764,148)	-44.6%
Amount attributable to investing activities		(11,001,619)	(9,495,304)	(5,481,361)	4,013,943	-42.3%
Financing Activities						
Principal elements of finance lease payments		(95,000)	(72,000)	(92,459)	(20,459)	28.4%
Repayment of Loans		(2,949,850)	(2,789,542)	(2,750,522)	39,020	-1.4%
Transfer to Reserves	6	(10,078,654)	(5,531,624)	(6,785,893)	(1,254,269)	22.7%
Transfer from Reserves	6	5,711,943	4,678,172	3,544,037	(1,134,135)	-24.2%
Amount attributable to financing activities		(7,411,561)	(3,714,994)	(6,084,837)	(2,369,843)	63.8%
Closing Funding Surplus(Deficit)		653,883	12,990,732	17,692,170	4,701,438	36.2%

CITY OF VINCENT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
NOTE 2 - NET CURRENT FUNDING POSITION
FOR THE PERIOD ENDED 30 APRIL 2024



CITY OF VINCENT

	Note	YTD Actual	PY Actual
		30/04/2024	30/04/2023
		\$	\$
Current Assets			
Cash Unrestricted		19,679,437	24,546,274
Cash Restricted		20,435,500	15,146,715
Receivables - Rates	7	2,457,640	1,899,671
Receivables - Other	7	5,876,460	3,686,232
Inventories		1,393,922	1,457,865
		<u>49,842,959</u>	<u>46,725,757</u>
Less: Current Liabilities			
Payables		(8,569,121)	(8,232,127)
Provisions - employee		(5,316,885)	(5,311,743)
		<u>(13,886,006)</u>	<u>(13,543,870)</u>
Unadjusted Net Current Assets		35,956,953	33,181,887
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(20,435,500)	(15,146,715)
Less: Land held for sale		(1,143,517)	(1,251,293)
Add: Current portion of long term borrowings		1,492,072	1,501,209
Add: Infringement Debtors transferred to non current asset		1,625,260	1,293,417
Add: Current portion of long term finance lease liabilities		196,910	0
		<u>(18,264,775)</u>	<u>(13,603,382)</u>
Adjusted Net Current Assets		17,692,178	19,578,505

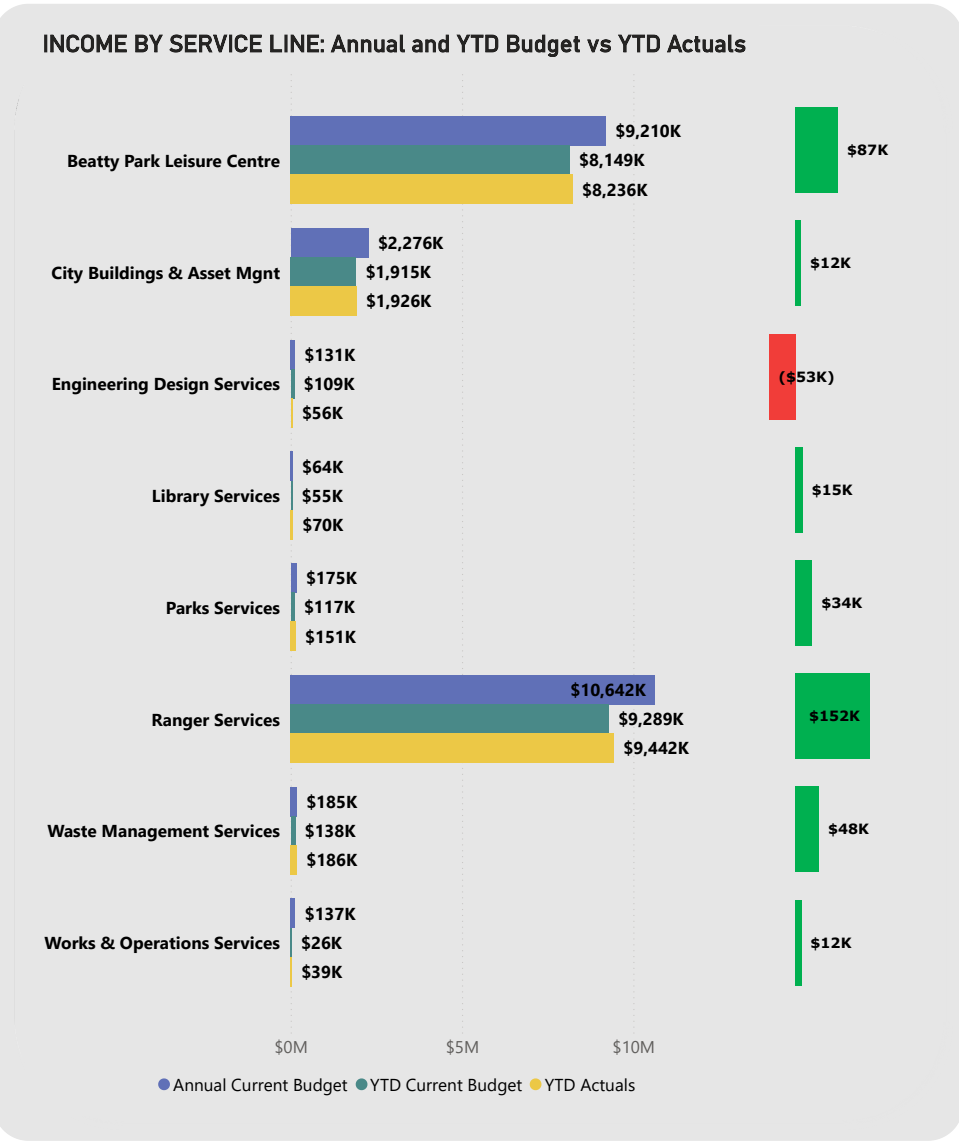
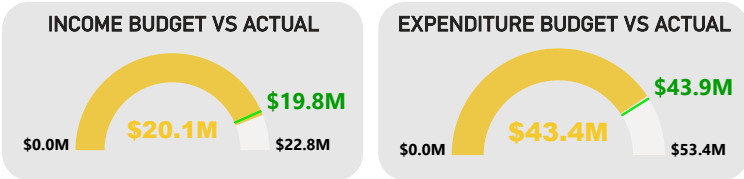


CITY OF VINCENT

CITY OF VINCENT
NOTE 3 - STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2024

	Note	YTD Actual	PY Actual
		30/04/2024	30/06/2023
		\$	\$
Current Assets			
Cash Unrestricted		19,679,437	15,276,625
Cash Restricted		20,435,500	17,193,643
Receivables - Rates	7	2,457,640	752,833
Receivables - Other	7	5,876,460	4,873,482
Inventories		1,393,922	1,331,138
Total Current Assets		49,842,959	39,427,722
Non-Current Assets			
Receivables - Rates		157,828	536,755
Receivables - Other		1,363,614	2,324,614
Inventories		41,986	41,986
Investment in associate		13,712,893	14,962,895
Property, plant and equipment		250,289,755	251,184,398
Infrastructure		147,038,969	147,996,166
Right of use assets		699,131	0
Intangible assets		21,320	127,197
Total Non-Current Assets		413,325,496	417,174,011
Total Assets		463,168,455	456,601,733
Current Liabilities			
Payables		(8,569,121)	(10,176,245)
Provisions - employee		(5,316,885)	(5,525,851)
Total Current Liabilities		(13,886,006)	(15,702,095)
Non-Current Liabilities			
Borrowings		(9,344,547)	(11,475,705)
Employee related provisions		(466,426)	(538,130)
Total Non-Current Liabilities		(9,810,973)	(12,013,835)
Total Liabilities		(23,696,979)	(27,715,930)
Net Assets		439,471,476	428,885,803
Equity			
Retained Surplus		(118,277,771)	(110,933,953)
Reserve Accounts		(20,435,500)	(17,193,645)
Revaluation Surplus		(300,758,205)	(300,758,205)
Total Equity		(439,471,476)	(428,885,803)

CITY OF VINCENT
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
INFRASTRUCTURE AND ENVIRONMENT DIRECTORATE
AS AT 30 APRIL 2024



KEY VARIANCE COMMENTARY
(\$20,000 and 10%).

Beatty Park Leisure Centre
\$87k favourable income mostly due to higher admission \$75k and enrolment fees income \$32k.
\$247k unfavourable expenditure mostly due to timing variances in employee costs \$157k and depreciation \$85k.

City Buildings & Asset Management
\$302k unfavourable expenditure mostly due to timing variances in depreciation.

Engineering Design Services
\$53k unfavourable income due to a timing variance in advertising fee income \$29k and grants and subsidies \$27k.

I&E Directorate
\$59k favourable expenditure mainly due to timing variances in professional services fees \$39k and employee costs \$19k.

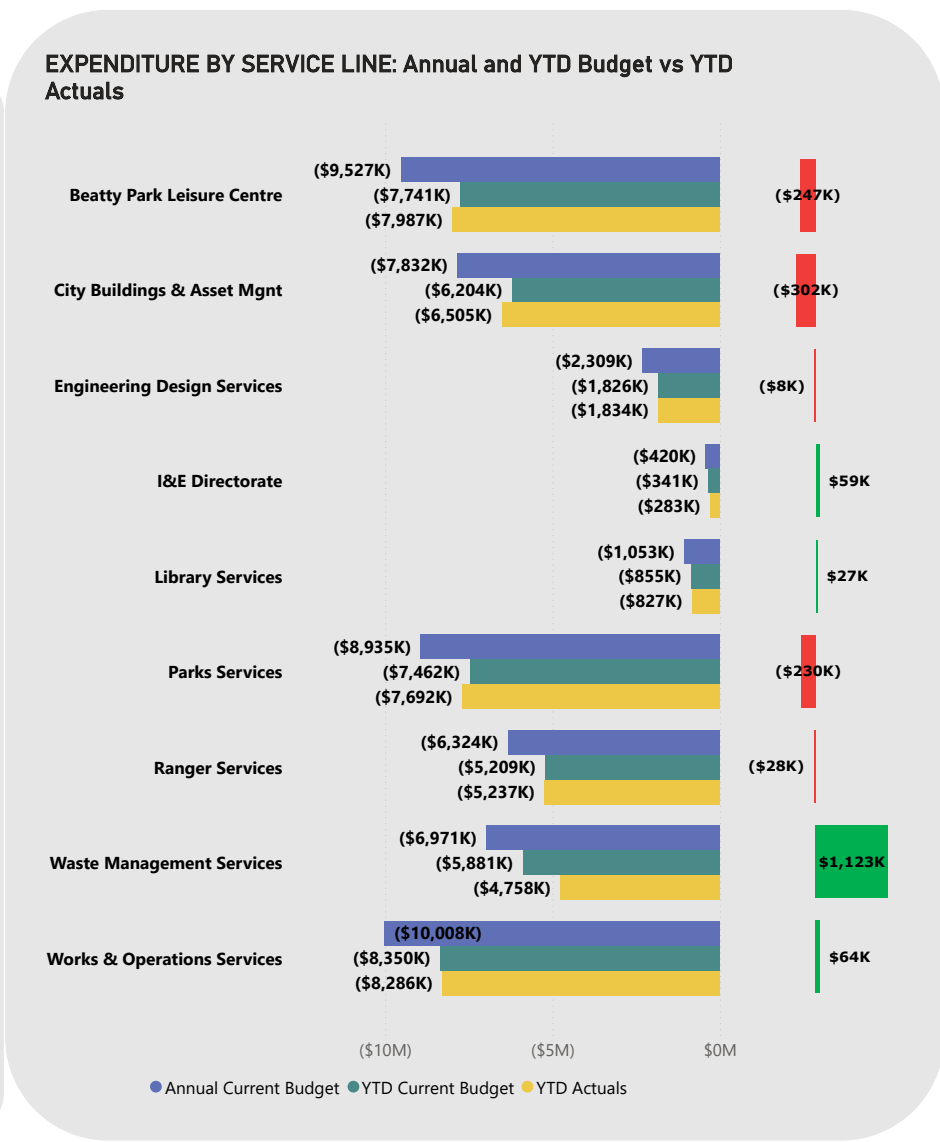
Library Services
\$15k favourable income mostly due to timing variance in fees and charges.
\$28k favourable expenditure mostly due to a timing variance in office expenses \$13k and employee costs \$12k.

Parks Services
\$34k favourable income mostly due hire fees.
\$230k unfavourable expenditure mostly due to a timing variance in materials and contracts \$136k and employee costs \$116k. This is partially offset by utilities \$15k.

Ranger Services
\$152k favourable income mostly due to higher car park revenue.
\$28k unfavourable expenditure due to \$71k depreciation for EMV kits lease extension resulting in capitalisation and depreciation. This is partially offset by favourable expenditure in equipment maintenance \$48k.

Waste Management Services
\$48k favourable income mostly due to timing variances in waste service charges \$25k and micro business waste and recycling revenue \$23k.
\$1,123k favourable expenditure mostly due to timing variances in waste disposal and operations \$1,047k, employee costs \$39k, interest expenses \$25k and depreciation \$11k.

Works and Operations Services
\$64k favourable expenditure mostly due to timing variances in maintenance and cleaning costs.



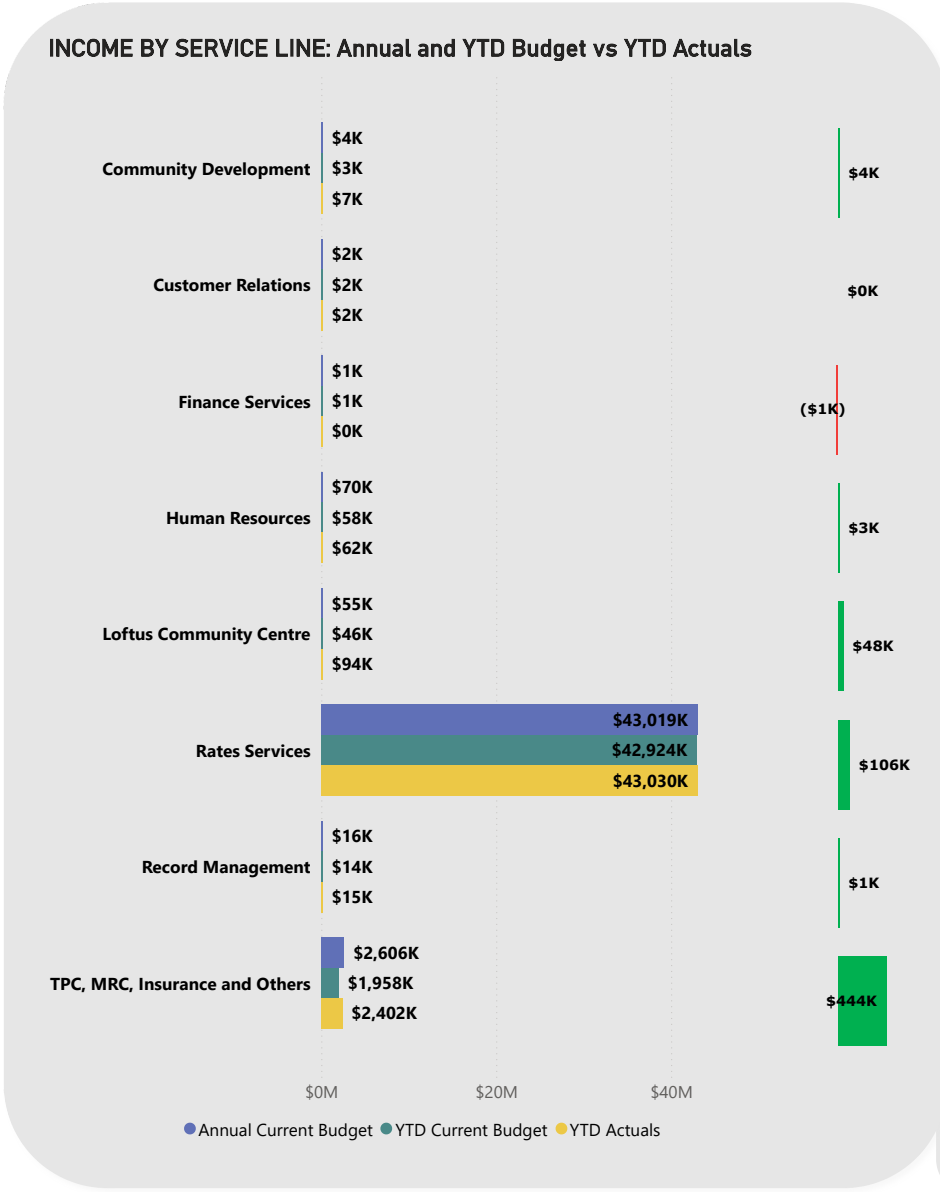
CITY OF VINCENT

NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE

COMMUNITY & BUSINESS SERVICES DIRECTORATE

OFFICE OF THE CEO

AS AT 30 APRIL 2024



INCOME BUDGET VS ACTUAL

\$45.6M

\$45.0M

\$0.0M

\$45.8M

EXPENDITURE BUDGET VS ACTUAL

\$10.5M

\$10.8M

\$0.0M

\$13.3M

KEY VARIANCE COMMENTARY

(\$20,000 and 10%)

Community Development

\$36k unfavourable expenditure mainly due to timing variance in employee costs.

CBS Directorate

\$237k favourable expenditure mainly due to lower employee costs for vacant positions during the year.

Customer Relations

\$31k favourable expenditure mostly due to timing variances in employee costs.

Finance Services

\$254k favourable expenditure due to timing variance in debt written off expenditure \$134k, employee costs \$96k, office expenses \$13k and professional services \$10k.

Human Resources

\$310k favourable expenditure due to timing variance employee costs \$275k and professional services fees \$32k.

Information Communication and Technology

\$578k unfavourable expenditure mostly due to timing variances in software license fees \$378k and professional services fees \$262k, partially offset by favourable employee costs \$49k.

Loftus Community Centre

\$48k favourable income due to timing variance of hire fees income.

Marketing and Communications

\$86k favourable expenditure mostly due to timing variances in employee costs.

Rates Services

\$106k favourable income mainly due to higher interest earnings \$76k and fees and charges \$32k.

Record management

\$23k unfavourable expenditure mainly due to timing variance in materials and contracts.

TPC, MRC, Insurance and other

\$444k favourable income due to higher interest earnings.

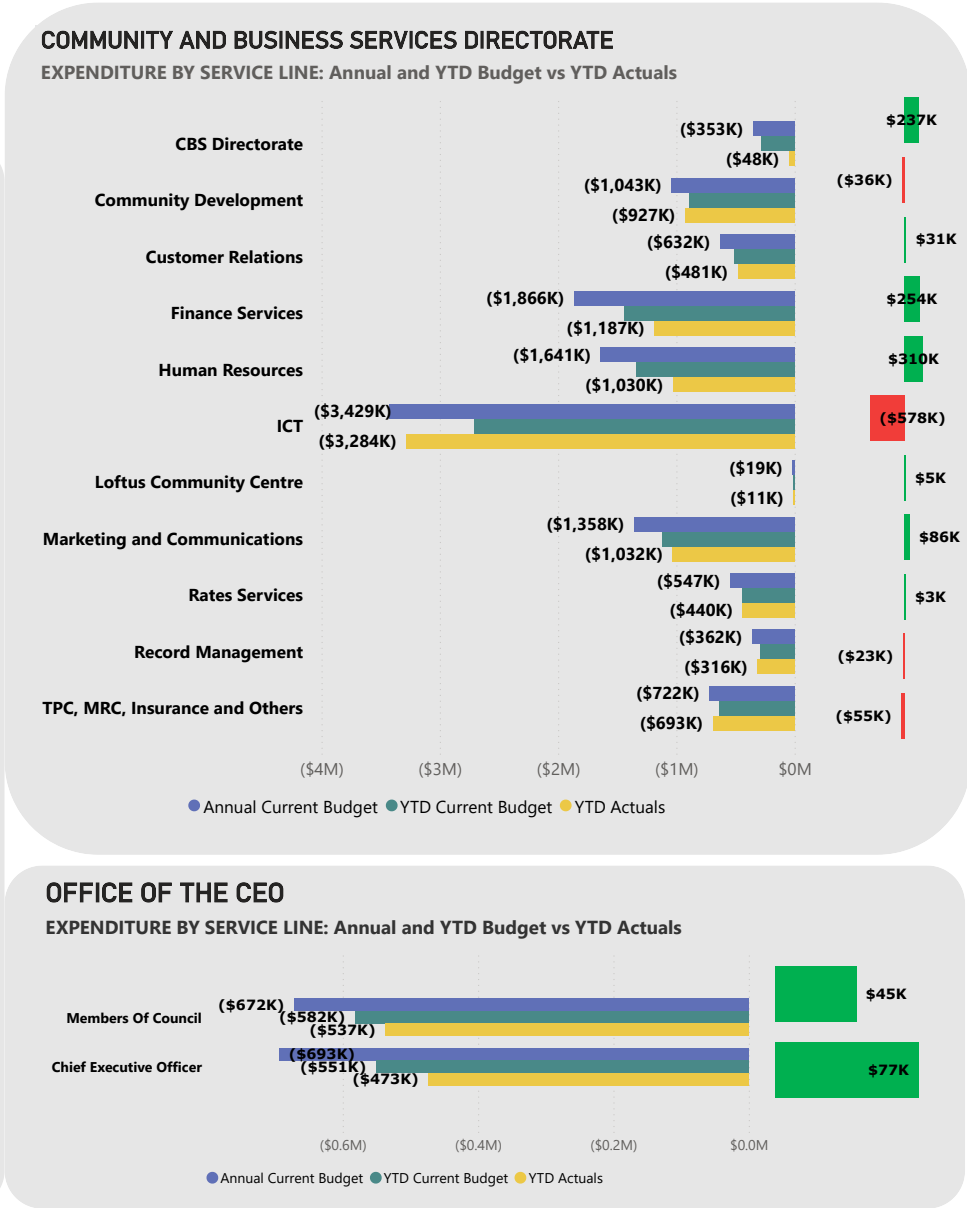
\$55k unfavourable expenditure mainly due to timing variance in insurance expenses.

Chief Executive Officer

\$77k favourable expenditure mostly due to timing variance in operating initiatives \$58k and employee costs \$14k.

Members of Council

\$45k favourable expenditure mostly due to timing variances in member costs \$21k and training costs \$17k.

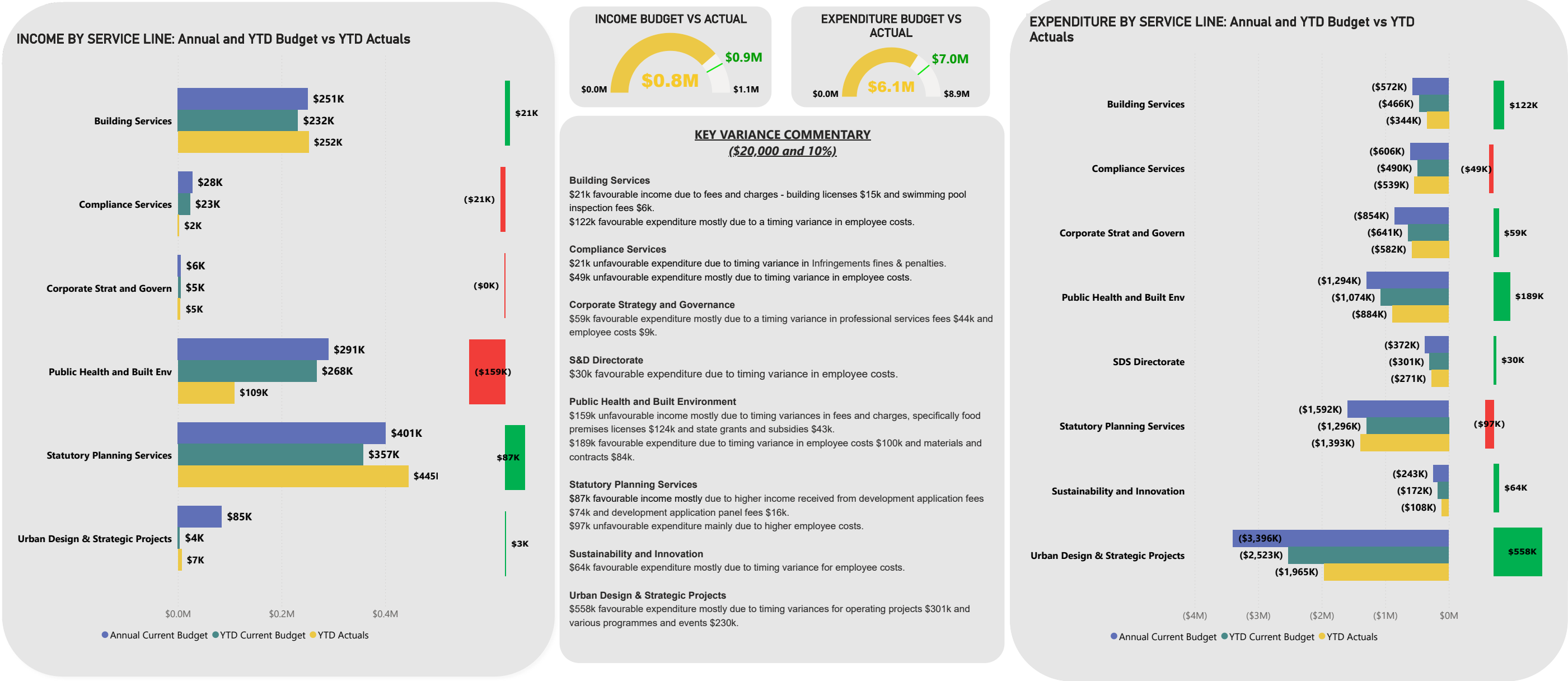


CITY OF VINCENT

NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE

STRATEGY AND DEVELOPMENT DIRECTORATE

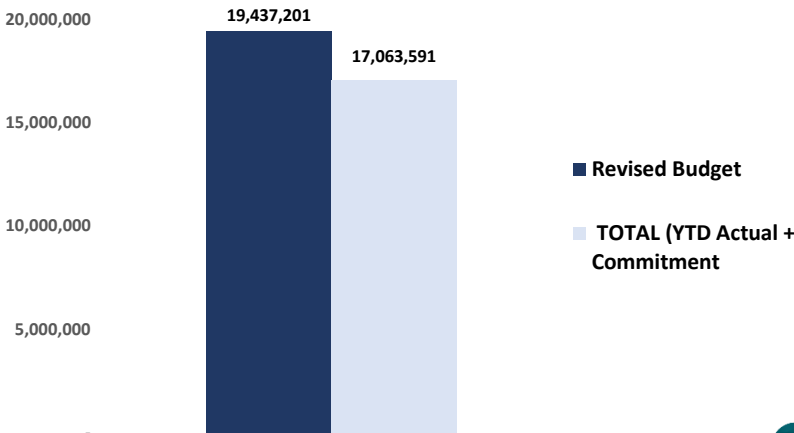
AS AT 30 APRIL 2024



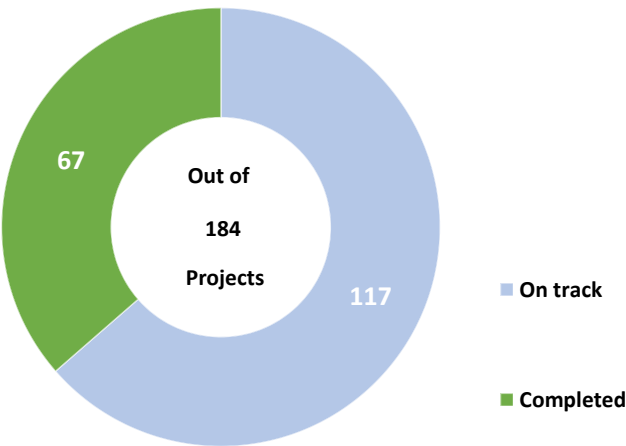


Note 5 - City Of Vincent - Capex Report As At 30 April 2024

Budget vs Total funds spent & committed



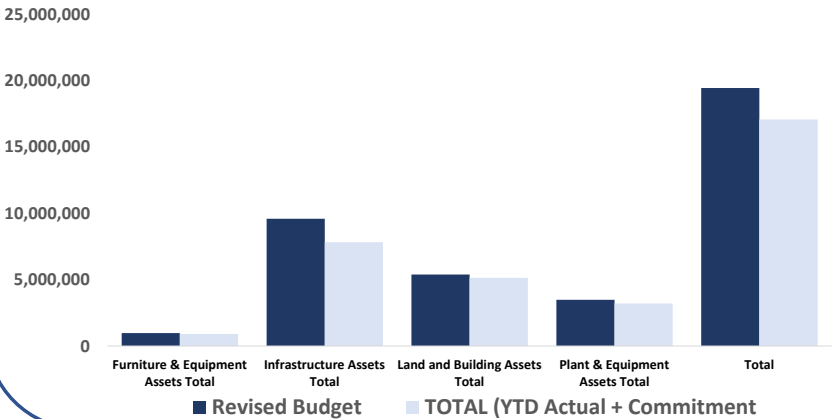
Summary of Project Status



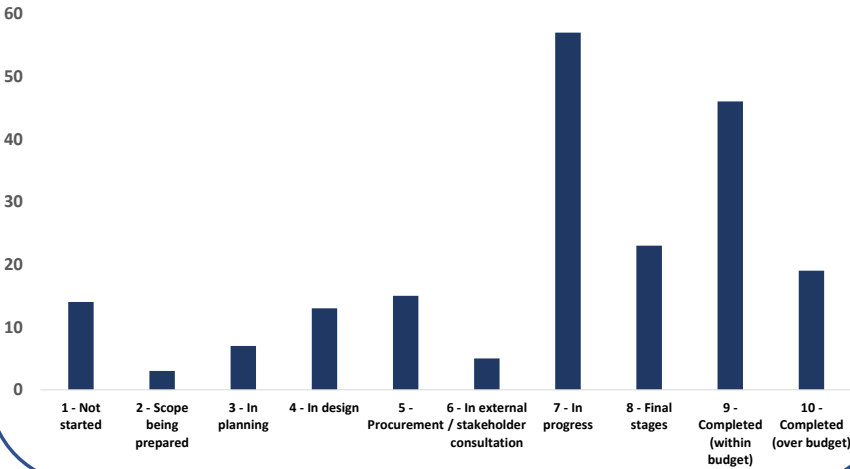
Project Count

184

Summary of Projects Budget vs Total funds spent & committed By Asset Class



Summary of Project Stages





CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2023/24
AS AT 30 APRIL 2024

WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
Land and Building Assets									
Air Conditioning & HVAC Renewal									
Air Con & HVAC Renew - Library & Local History Centre	12,301	12,301	6,220	6,081	-	6,220	Completed	9 - Completed (within budget)	
Air Con & HVAC Renew - Miscellaneous	50,000	40,000	8,430	31,570	26,120	34,550	On track	7 - In progress	Split system replacement program as per AMS report
Air Conditioning & HVAC Renewal - Admin	50,000	50,000	-	50,000	16,440	16,440	On track	3 - In planning	Design and specification finalised May
Air Conditioning & HVAC Renewal Total									
Public Toilet Renewal Program									
Public Toilet Renewal - General Provision	25,000	25,000	16,498	8,502	-	16,498	Completed	9 - Completed (within budget)	
Public Toilet Renewal Program Total									
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand									
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand	22,629	-	-	-	-	-	Completed	9 - Completed (within budget)	Retention to be paid this FY
Beatty Park Leisure Centre – Repair and maintain Heritage Grandstand Total									
BPLC - Construction of Indoor Changerooms									
BPLC – Construct & Fit Out Indoor Pool Changerooms	722,394	650,000	260,721	389,279	458,352	719,072	On track	7 - In progress	Demolition is being finalised.
BPLC - Construction of Indoor Changerooms Total									
North Perth Bowling Club Toilet & changeroom refurbishment									
North Perth Bowling Club	153,693	153,693	154,093	(400)	400	154,493	Completed	10 - Completed (over budget)	
North Perth Bowling Club Toilet & changeroom refurbishment Total									
Litis Stadium changeroom redevelopment									
Infrastructure Works - Litis Stadium	1,500,000	1,160,799	462,667	698,132	1,043,144	1,505,811	On track	7 - In progress	Pre lay of services are complete. Concrete footings and pad to be installed in early April.
Floreat Athena Clubroom Refurbishment - Litis Stadium	224,800	-	179,065	(179,065)	-	179,065	On track	7 - In progress	Procurement for toilet closing mid May.
Litis Stadium changeroom redevelopment Total									
Beatty Park Leisure Centre - Facilities Infrastructure Renewal									
BPLC - Pool Tiling Works	820,000	620,000	810,936	(190,936)	29,409	840,345	Completed	9 - Completed (within budget)	Final invoices to be submitted and paid.
Plant room remedial works	114,733	100,000	92,768	7,232	2,736	95,504	Completed	9 - Completed (within budget)	Upper plant switchboard renewal underway
BPLC - Facilities Infrastructure Renewal	380,236	350,000	187,753	162,248	152,891	340,644	On track	7 - In progress	50m pool tiered seating tiling
Beatty Park Leisure Centre - Facilities Infrastructure Renewal Total									
Miscellaneous Asset Renewal (City Buildings)									
Misc Asset Renewal - City buildings	70,000	40,000	63,756	(23,756)	142	63,899	On track	8 - Final stages	Reactive building renewal works
North Perth Town Hall - Kitchen and Toilet Renewal - Lesser Hall	59,787	59,787	59,787	(0)	-	59,787	Completed	9 - Completed (within budget)	
North Perth Town Hall - Kitchen and Toilet Renewal - Main Hall	139,000	139,000	127,720	11,280	10,442	138,162	Completed	9 - Completed (within budget)	
Hyde Park West - Public Toilet Renewal	6,598	6,598	6,597	1	-	6,597	Completed	9 - Completed (within budget)	
Menzies Park Pavillion & Ablutions	6,390	6,390	6,390	0	4,950	11,340	Completed	9 - Completed (within budget)	
Miscellaneous Asset Renewal (City Buildings) Total									
Solar Photovoltaic System Installation									
Solar Installation - DLGSC Building	98,688	98,688	95,680	3,008	-	95,680	Completed	9 - Completed (within budget)	
Solar Photovoltaic System Installation Total									
Water and Energy Efficiency Initiatives									
Water and Energy Efficiency Initiatives	75,000	50,000	32,904	17,096	19,217	52,121	On track	7 - In progress	Fixtures & Fittings replacements with WELS standards. BPLC lighting renewal to LED
Water and Energy Efficiency Initiatives Total									
Land and Building Asset Renewal Projects									
Admin Building - Additional Meeting Spaces	53,356	53,356	21,640	31,716	6,491	28,131	Completed	9 - Completed (within budget)	Combined with project to improve accessibility in the Foyer - UAT upgrades and additional meeting spaces



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WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
Administration Centre Renewals	100,000	100,000	101,783	(1,783)	10,676	112,459	Completed	10 - Completed (over budget)	As above
Leederville Oval Stad Fac Renewal (Leased)	533,747	316,629	476,072	(159,443)	-	476,072	Completed	9 - Completed (within budget)	Complete. LRCI funding report for final payment has been prepared.
Modifications to Litis Stadium Underpass	99,043	30,000	87,889	(57,889)	3,720	91,609	Completed	9 - Completed (within budget)	Currently in progress
Non Fixed Asset Renewals - Works Depot	20,000	20,000	5,116	14,884	7,392	12,508	Completed	9 - Completed (within budget)	Reactive works to box gutters
Lease Property Non Scheduled Renewal	53,160	50,000	50,860	(860)	2,394	53,254	Completed	8 - Final stages	
Land and Building Asset Renewal Projects Total									
Land and Building Assets Total	5,390,555	4,132,241	3,330,745	801,496	1,796,614	5,127,359			
<u>Furniture & Equipment Assets</u>									
ICT Renewal Program									
ICT Infrastructure Renewal	45,000	45,000	10,186	34,814	-	10,186	On track	7 - In progress	Works ongoing
ICT Renewal Program Total									
Enterprise Applications Upgrades									
Enterprise Applications Upgrades Total									
Beatty Park Leisure Centre - Furniture & Equipment									
BPLC Non-Infrastructure Fixed Asset Renewal	196,170	159,573	37,575	121,998	55,739	93,314	On track	7 - In progress	Renewal works ongoing
BPLC - Non Fixed Assets Renewal	114,106	60,050	67,133	(7,083)	8,265	75,398	On track	2 - Scope being prepared	Renewal works ongoing
Beatty Park Leisure Centre - Furniture & Equipment Total									
Public Arts Projects									
COVID-19 Artwork relief project	100,000	100,000	-	100,000	172,000	172,000	On track	7 - In progress	
Public Arts Projects Total									
Accessible City Strategy Implementation Program									
Accessible City Strategy Implementation - Capex for future years subject to Cash-in Lieu Reserve Funds received	317,902	228,000	202,436	25,564	153,765	356,202	On track	8 - Final stages	Link and Place Guidelines progressing
Accessible City Strategy Implementation Program Total									
Parking Machines Asset Replacement Program									
Parking Infrastructure Renewal Program	206,398	206,398	180,385	26,013	26,012	206,397	Completed	9 - Completed (within budget)	
Parking Machines Asset Replacement Program Total									
<u>Furniture & Equipment Assets Total</u>	979,576	799,021	497,716	301,305	416,851	914,566			
<u>Plant & Equipment Assets</u>									
Fleet Management Program									
P1276 - Toyota Corolla Hybrid Hatch	38,497	38,497	-	38,497	38,497	38,497	On track	8 - Final stages	Toyota changed to Subaru with expected delivery before EOFY
P2187 - Fiat Doblo Van	38,497	38,497	-	38,497	38,497	38,497	On track	8 - Final stages	
P2210 - Nissan Navara Dual Cab	35,880	35,880	36,215	(335)	-	36,215	Completed	10 - Completed (over budget)	
P2207 - Nissan Navara Dual Cab	35,880	35,880	35,880	0	-	35,880	Completed	9 - Completed (within budget)	
P2203 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	-	-	On track	8 - Final stages	
P1264 - Toyota Camry	39,355	39,355	34,791	4,564	-	34,791	Completed	9 - Completed (within budget)	
P2212 - Nissan Navara 4x DSL	45,000	45,000	-	45,000	-	-	On track	5 - Procurement	Toyota changed to Subaru with expected delivery before EOFY
P1275 - Toyota Corolla Hybrid Hatch	38,497	25,000	-	25,000	-	-	On track	8 - Final stages	
P1274 - Toyota Corolla Hybrid Ascent	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	
P1269 - Toyota Corolla Hybrid Hatch	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	Toyota changed to Subaru with expected delivery before EOFY
P1277 - Toyota Corolla Hybrid Hatch	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	Toyota changed to Subaru with expected delivery before EOFY
P1278 - Toyota Corolla Hybrid Sedan	30,311	30,311	30,345	(34)	-	30,345	Completed	10 - Completed (over budget)	
P1263 - Toyota Corolla Hybrid	38,497	25,000	-	25,000	-	-	On track	8 - Final stages	
P2212 - Nissan Navara	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	
P2208 - Nissan Navara	64,558	64,558	65,914	(1,356)	-	65,914	Completed	10 - Completed (over budget)	
P2206 - Nissan Navara King Cab Ttop	42,033	42,033	42,289	(256)	-	42,289	Completed	10 - Completed (over budget)	
P2205 - Nissan Navara King Cab Ttop	42,033	42,033	42,289	(256)	-	42,289	Completed	10 - Completed (over budget)	
P2204 - Nissan Navara King Cab Ttop	42,033	42,033	42,749	(716)	-	42,749	Completed	10 - Completed (over budget)	



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WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
P2202 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	42,033	42,033	On track	5 - Procurement	
P2201 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	42,033	42,033	On track	5 - Procurement	
P1280 - Toyota Corolla Hybrid Sedan	27,789	27,789	27,789	(0)	-	27,789	Completed	9 - Completed (within budget)	
P1279 - Toyota Camry Hybrid SL	28,000	28,000	-	28,000	-	-	On track	3 - In planning	Toyota changed to Subaru with expected delivery before EOFY
P2200 - VOLKSWAGEN Caddy Maxi TDI250	69,894	45,000	-	45,000	69,894	69,894	On track	3 - In planning	
P1286 - Corolla Sedan Hybrid 1HKS151	35,082	35,082	31,558	3,524	-	31,558	Completed	9 - Completed (within budget)	
P2209 - VW Caddy Maxi TDI250	69,894	40,000	-	40,000	69,894	69,894	On track	3 - In planning	
P2171 - Toyota Corolla Hybrid Hatch	25,000	25,000	-	25,000	-	-	On track	3 - In planning	Toyota changed to Subaru with expected delivery before EOFY
P1262 - Toyota Corolla Hybrid	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	Toyota changed to Subaru with expected delivery before EOFY
P2168 - Toyota Corolla Hybrid Hatch	38,497	25,000	-	25,000	38,497	38,497	On track	8 - Final stages	Toyota changed to Subaru with expected delivery before EOFY
P1258 - Toyota Corolla Hybrid Hatch	34,430	34,430	-	34,430	34,430	34,430	On track	5 - Procurement	Toyota changed to Subaru with expected delivery before EOFY
P2199 - Nissan Navara King Cab Ttop	35,880	35,880	35,880	0	-	35,880	Completed	9 - Completed (within budget)	
P2190 - Mitsubishi Triton Ttop	42,033	42,033	42,789	(756)	-	42,789	Completed	10 - Completed (over budget)	
P2196 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	-	-	On track	5 - Procurement	
P2195 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	-	-	On track	5 - Procurement	
P2194 - Nissan Navara King Cab Ttop	42,033	42,033	-	42,033	42,033	42,033	On track	5 - Procurement	
P2198 - Nissan Navara King Cab Ttop	64,558	64,558	66,071	(1,513)	-	66,071	Completed	10 - Completed (over budget)	
Fleet Management Program Total									
Major Plant Replacement Program									
Heavy Fleet Replacement Program	1,396,340	1,396,340	296,158	1,100,182	1,385,477	1,681,635	On track	5 - Procurement	
Rubbish Compactor Rear Loader Tidy Bin Truck							On track	8 - Final stages	Ordered - expected delivery changed to June 2024
10 Tonne Rubbish Compactor Side Arm							On track	8 - Final stages	Ordered - expected delivery May/June 2024
Single Axle Tipper Truck (Crane)							On track	8 - Final stages	Ordered - expected delivery April 2024
Hydraulic power pack and breaker							On track	2 - Scope being prepared	Waiting on specifications
Large DPU							Completed	9 - Completed (within budget)	Completed
Small DPU							Completed	9 - Completed (within budget)	Completed
All Terrain Vehicle - Seadoo (Hyde Park)							Completed	10 - Completed (over budget)	Completed
Mower - Flail Peruzzo (tow behind) (new will be Trimax - large)							Completed	9 - Completed (within budget)	Completed
Single Axle Truck - Carry forward from 2022FY							Completed	9 - Completed (within budget)	Completed - delivered October 2023
5 Tonne Rubbish Compactor Small Rear Loader	337,000	337,000	335,890	1,110	-	335,890	Completed	9 - Completed (within budget)	Delivered
Maior Plant Replacement Proqram Total									
Artlets									
Artlets - Public Art - Sculpture	32,000	20,000	12,000	8,000	2,400	14,400	On track	7 - In progress	Finalising approvals for installation
Artlets Total									
Miscellaneous									
Belgravia / Loftus Rec Centre - Purchase of Gym Equipments	230,000	-	-	-	-	-	On track	6 - In external / stakeholder consultation	
Miscellaneous Total									
Parks Irrigation Upgrade &Renewal Program									
Weather Stations and Soil Moisture Probes	40,000	-	-	-	27,440	27,440	On track	7 - In progress	Items being procured
Parks Irrigation Upgrade &Renewal Program Total									
Plant & Equipment Assets Total	3,482,151	3,037,387	1,178,608	1,858,779	2,023,610	3,202,219			
Infrastructure Assets									
Robertson Park Development Plan - Stage 1									
Preliminaries	70,000	70,000	27,981	42,019	-	27,981	On track	7 - In progress	
Tennis Centre - Multisport Courts resurfacing, fencing, floodlighting, entry zone, signage, and supporting landscape and drainage works	1,037,687	646,000	-	646,000	877,883	877,883	On track	7 - In progress	Stage 1 commenced. Current issue with lighting poles are being clarified
Construction Contingency	83,000	-	-	-	8,745	8,745	On track	7 - In progress	
Greening program - Robertson Park	61,000	-	-	-	52,277	52,277	On track	4 - In design	Stage 1 commenced
Robertson Park Development Plan - Stage 1 Total									
Parks Fencing Renewal Program									
Multicultural Gardens - renew perimeter fencing	20,000	20,000	19,006	994	-	19,006	Completed	9 - Completed (within budget)	



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WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
Royal Park - renew volleyball court fencing	30,000	30,000	-	30,000	-	-	On track	6 - In external / stakeholder consultation	Installation dates being determined
Parks Fencing Renewal Program Total									
Parks Irrigation Upgrade &Renewal Program									
Sutherland St - renew irrigation, groundwater bore and electrical cabinet	75,000	75,000	73,102	1,898	-	73,102	Completed	9 - Completed (within budget)	Completed - awaiting final invoice
Axford Park - renew in-ground irrigation system and electrical cabinet	100,000	-	29,499	(29,499)	73,078	102,577	On track	7 - In progress	Works to occur early May
Keith Frame Res - renew ground irrigation system and electrical cubicle and bore renewal	145,000	145,000	24,174	120,826	88,861	112,835	On track	4 - In design	Designs being finalised
Charles Veryard - renew in-ground irrigation system and electrical cabinet	275,000	275,000	281,427	(6,427)	-	281,427	Completed	10 - Completed (over budget)	
Britannia Reserve - renew groundwater bore (south) No 40	45,000	-	-	-	-	-	On track	7 - In progress	Licence from DWER required - works late FY24
Brigatti Gardens - renew electrical cabinet	15,000	15,000	19,210	(4,210)	-	19,210	Completed	10 - Completed (over budget)	
Menzies Park - Replace Irrigation System	14,833	14,833	14,833	0	-	14,833	Completed	9 - Completed (within budget)	C/F from 2023FY. Underspend in PY. Electrical cabinet now installed
Les Lilleyman - upgrade in-ground irrigation system and electrical cabinet	40,618	40,618	42,065	(1,447)	-	42,065	Completed	10 - Completed (over budget)	C/F from 2023FY. Underspend in PY.
Parks Irrigation Upgrade &Renewal Program Total									
Road Maintenance Programs – MRRG									
Annual MRRG Program - bgt to be split	-	-	-	-	-	-	On track	7 - In progress	
MRRG - ANZAC Road (Sasse Av RAB)	63,136	63,136	52,377	10,759	970	53,347	On track	8 - Final stages	Waiting for Main Roads to complete line marking
MRRG - Brady St (A) - Powis St to Tasman	200,049	200,049	84,261	115,788	268,286	352,547	On track	8 - Final stages	
MRRG - Loftus St NB (A) - Leederville Pde to Vincent St	247,921	247,921	237,626	10,295	-	237,626	Completed	9 - Completed (within budget)	MRRG claims to be submitted in April
MRRG - Loftus St SB (B) - Leederville Pde to Vincent St	310,500	310,500	270,689	39,811	-	270,689	Completed	9 - Completed (within budget)	MRRG claims to be submitted in April
MRRG - Lord St - Harold St to Walcott St	168,431	168,431	109,878	58,553	-	109,878	Completed	9 - Completed (within budget)	MRRG claims to be submitted in April
Fitzgerald St (2) - Newcastle to Carr	7,970	7,970	6,171	1,799	-	6,171	Completed	9 - Completed (within budget)	23FY carried forward project
Beaufort St (2) - Bulwer to Lincoln	9,555	-	9,555	(9,555)	-	9,555	Completed	10 - Completed (over budget)	23FY carried forward project
Beaufort St (1) Fore to Brisbane	-	-	14,386	(14,386)	-	14,386	Completed	10 - Completed (over budget)	23FY carried forward project
Oxford St - Richmond to Vincent	-	-	6,555	(6,555)	75,948	82,504	Completed	9 - Completed (within budget)	23FY carried forward project
Fitzgerald St (1) - Bulwer to Vincent	-	-	22,664	(22,664)	3,157	25,822	Completed	9 - Completed (within budget)	23FY carried forward project
Road Maintenance Programs – MRRG Total									
Road Maintenance Programs – Local Road Program									
Annual Local Roads Program - bgt to be split	173,499	530,905	1,593	529,312	-	1,593	On track	7 - In progress	
LRP - Albert Street - Barnet Street to Charles Street	152,700	152,700	4,112	148,588	107,405	111,518	On track	7 - In progress	
LRP - Amy Street - Lake Street to End	-	-	-	-	-	-	On track	4 - In design	Carry Forward to 24/25
LRP - Barnet Street - Bourke Street to Barnet Place	-	-	-	-	-	-	On track	7 - In progress	
LRP - Barnet Place - Barnet Street to Cul-De-Sac	33,020	33,020	21,293	11,727	-	21,293	Completed	9 - Completed (within budget)	
LRP - Blake Street - Norham Street to Walcott Street	100,750	100,750	81,975	18,775	2,232	84,207	On track	7 - In progress	
LRP - Bondi Street - Cul-De-Sac to Matlock Street	175,450	175,450	58,048	117,402	31,577	89,626	On track	7 - In progress	
LRP - Chamberlain Street - Loftus Street to Pennant Street	75,195	75,195	74,755	440	52,125	126,880	On track	7 - In progress	
LRP - Dunedin Street - Woodstock Street to Scarborough Beach Road	150,825	-	24,351	(24,351)	117,589	141,940	On track	7 - In progress	
LRP - Haley Avenue - Bruce Street to Richmond Street	-	-	-	-	-	-	On track	7 - In progress	
LRP - Hardy Street - Howlett Street to Scarborough Beach Road	71,040	71,040	18,586	52,454	50,671	69,257	On track	7 - In progress	
LRP - Howlett Street - Pennant Street to Charles Street	81,340	81,340	42,078	39,262	19,579	61,657	On track	7 - In progress	
LRP - Kadina Street - Barnet Place to Charles Street	164,191	-	1,120	(1,120)	100,600	101,720	On track	7 - In progress	
LRP - Macedonia Place - Albert Street to Cul-De-Sac	51,750	51,750	86,393	(34,643)	1,854	88,247	On track	7 - In progress	
LRP - Melrose Street - Oxford Street to End	950	-	950	(950)	5,453	6,403	On track	7 - In progress	
LRP - Pennant Street - Kadina Street to Scarborough Beach Road	114,261	114,261	105,485	8,776	91,872	197,357	On track	7 - In progress	
LRP - Richmond Street - Oxford Street to Leicester Street	81,250	81,250	87,333	(6,083)	13,415	100,748	On track	7 - In progress	
LRP - Stuart Street - Fitzgerald Street to Lake Street	179,660	179,660	22,484	157,176	114,910	137,394	On track	7 - In progress	
LRP - Tay Place - Albert Street to Kadina Street	38,460	38,460	31,350	7,110	28,644	59,994	On track	7 - In progress	
LRP - The Boulevard - Britannia Road to Anzac Road	59,010	59,010	64,594	(5,584)	4,907	69,501	On track	7 - In progress	
LRP - View Street to Alma Road	-	-	-	-	11,000	11,000	On track	7 - In progress	
LRP - Stamford Street - Melrose Street to Freeway off Ramp	41,440	-	41,439	(41,439)	600	42,039	On track	7 - In progress	
Guildford Rd - Walcott to East Parade	11,506	-	11,506	(11,506)	19,132	30,637	Completed	9 - Completed (within budget)	
Road Maintenance Programs – Local Road Program Total									



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WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
Parks Greening Plan Program									
Greening plan	125,000	112,500	97,671	14,830	39,572	137,243	On track	4 - In design	2024 planting projects - stock ordered and working being programmed
Parks Greening Plan Program Total									
Traffic Management Improvements									
Britannia Road Improvements	40,000	40,000	-	40,000	-	-	On track	4 - In design	
Minor Traffic Management Improvements	150,000	100,000	21,594	78,406	67,229	88,823	On track	7 - In progress	
Harold and Lord St Intersection	22,850	22,850	-	22,850	-	-	On track	3 - In planning	
Alma/Claverton Local Area Traffic Management	421	421	1,105	(684)	8,018	9,122	Completed	10 - Completed (over budget)	
Traffic Management Improvements Total									
Parks Playground / Exercise Equipment Upgrade & Renewal Program									
Weld Square - replace basketball backboards	10,000	10,000	6,800	3,200	-	6,800	Completed	9 - Completed (within budget)	
Kyllia Park - soft fall replacement	60,000	60,000	59,200	800	-	59,200	Completed	9 - Completed (within budget)	
Braithwaite Park - playground and soft fall replac (south)	150,000	150,000	64,207	85,793	94,200	158,407	On track	7 - In progress	Installation commencing 20 May 2024
Ellesmere/Matlock St Res - repl playground soft fall	10,000	10,000	9,678	322	-	9,678	Completed	9 - Completed (within budget)	Completed
Menzies Park - replace playground soft fall	55,000	52,500	55,700	(3,200)	-	55,700	Completed	7 - In progress	Completed
Ellesmere Street Reserve - replace playground soft fall	70,000	70,000	68,540	1,460	-	68,540	Completed	9 - Completed (within budget)	Completed
Ellesmere Street Reserve - replace playground shade sails	18,000	18,000	13,875	4,125	-	13,875	Completed	9 - Completed (within budget)	Completed
Cricket Wicket Renewal Program	25,000	25,000	23,140	1,860	-	23,140	Completed	9 - Completed (within budget)	Completed
Parks Playground / Exercise Equipment Upgrade & Renewal Program Total									
Parks Infrastructure Upgrade & Renewal Program									
Smith's Lake - resurfacing of boardwalk	25,000	25,000	23,727	1,274	-	23,727	Completed	9 - Completed (within budget)	
Street / POS furniture renewal - Town Centres	5,000	5,000	3,837	1,163	-	3,837	On track	7 - In progress	
Hyde Street Reserve - replace Gazebo	4,920	4,920	4,920	-	-	4,920	Completed	9 - Completed (within budget)	
Parks Infrastructure Upgrade & Renewal - BBQ provision	45,000	45,000	45,169	(169)	-	45,169	Completed	10 - Completed (over budget)	
Hyde Park - Renewal of path lighting poles	76,000	76,000	75,910	90	-	75,910	Completed	9 - Completed (within budget)	
Parks Infrastructure Upgrade & Renewal Program Total									
Accessible City Strategy Implementation Program									
Wayfinding Implementation Plan - Stage 1	71,200	71,200	56,620	14,580	14,952	71,572	On track	7 - In progress	Implementation ongoing
Accessible City Strategy Implementation Program Total									
Gully Soak-well and Minor Drainage Improvement Program									
Mt Hawthorn West Drain Improv - Stage 1	40,000	40,000	40,000	-	-	40,000	On track	7 - In progress	Works ongoing
Gully Soak Well Program	84,710	84,710	31,701	53,009	5,381	37,082	On track	7 - In progress	Works ongoing
Minor Drainage Improvement Program	550,000	550,000	267,149	282,851	185,564	452,713	On track	7 - In progress	Drainage study to be conducted - approximately 6 months
Gully Soak-well and Minor Drainage Improvement Program Total									
Road Maintenance Programs - State Black Spot									
Blackspot - Fitzgerald/Lawley, West Perth	64,236	64,236	10,776	53,460	4,795	15,571	On track	8 - Final stages	Underspend. Original funding over estimated.
Blackspot - Fitzgerald/Forrest, North Perth	38,400	36,690	962	35,728	1,734	2,696	On track	6 - In external / stakeholder consultation	Funds to be returned, Council report to be drafted.
Blackspot - Broome/Wright, Highgate	248,400	248,400	22,275	226,125	2,025	24,300	On track	4 - In design	WP works progressing.
Blackspot - Brady Street & Tasman Street	-	-	1,300	(1,300)	49,835	51,135	On track	4 - In design	
William/Forrest - instal traffic island on eastern leg of Forrest St and provide additional STOP sign	-	-	854	(854)	-	854	Completed	9 - Completed (within budget)	
Road Maintenance Programs - State Black Spot Total									
Road Maintenance Programs - Roads to Recovery									
Annual Roads to Recovery Program - bgt to be split	79,682	(12,160)	-	(12,160)	-	-	On track	7 - In progress	
R2R - Brentham Street - Egina and Raglan	72,198	72,198	88,387	(16,189)	103,000	191,387	On track	7 - In progress	Works commenced
R2R - Egina Street - Scarborough Beach Road to Berryman Street	87,190	87,190	153,815	(66,625)	3,433	157,248	On track	7 - In progress	Works commenced
R2R - Raglan Road - Hutt to Hyde Street	86,512	86,512	-	86,512	55,744	55,744	On track	7 - In progress	
Road Maintenance Programs - Roads to Recovery Total									
Car Parking Upgrade/Renewal Program									
Accessibility audits and proposed project implementation	50,000	50,000	-	50,000	-	-	On track	7 - In progress	
Macedonia Place Car Park	40,000	40,000	40,006	(6)	-	40,006	Completed	10 - Completed (over budget)	
Access and Inclusion (DAIP) - ACROD Parking Improve Program	60,000	60,000	-	60,000	9,091	9,091	On track	7 - In progress	Audit has been completed. Analysing data



CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2023/24
AS AT 30 APRIL 2024

WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
Minor Capital Improv of City Car Parks (General Provision)	37,000	37,000	6,435	30,565	8,251	14,687	On track	4 - In design	
Car Parking Upgrade/Renewal Program Total									
Public Open Space Strategy Implementation Plan									
Birdwood Square - Public Toilets	254,000	-	4,025	(4,025)	205,669	209,694	On track	7 - In progress	
Public Open Space Strategy Implementation	30,000	25,000	20,688	4,312	2,560	23,248	On track	7 - In progress	Specific items being purchased/installed as required
Public Open Space Strategy Implementation Plan Total									
Parks Lighting Renewal Program									
Lighting Renewal Program - General Provision	50,000	50,000	37,737	12,263	12,252	49,989	On track	7 - In progress	Remaining budget to be used for bollard lighting at Brit Road
Parks Lighting Renewal Program Total									
Community Safety Initiatives									
Laneway Lighting Program	120,000	120,000	102,557	17,443	15,031	117,588	On track	7 - In progress	Laneways have been identified and quotes being sought
Community Safety Initiatives Total									
Banks Reserve Master Plan Implementation									
Walter's Brook Crossing	213,566	-	6,879	(6,879)	1,482	8,361	On track	5 - Procurement	Pending geotech
Boardwalk - Interpretation Node	20,000	-	-	-	2,868	2,868	On track	7 - In progress	
Banks Reserve Master Plan Implementation Total									
Footpath Upgrade and Renewal Program									
Footpath Upgrade and Renewal Program	208,092	208,092	16,548	191,544	46,105	62,653	On track	4 - In design	Ongoing works scheduled all the way to end of June.
Footpath Upgrade and Renewal Program Total									
Haynes Street Reserve Development Plan Implementation									
Haynes St Reserve Development Plan 1 & 2	45,000	45,000	4,773	40,227	24,258	29,031	On track	7 - In progress	Stage 1 completed following installation of electrical and bore connection
Haynes Street Reserve Development Plan Implementation Total									
Rights of Way Rehabilitation Program									
Rights of Way Rehab Program	273,338	173,000	274,018	(101,018)	22,012	296,030	On track	8 - Final stages	Ongoing works
Rights of Way Rehabilitation Program Total									
Parks Eco-Zoning Program									
Blackford Street Reserve - Eco-zoning	10,000	5,000	160	4,840	9,188	9,348	On track	6 - In external / stakeholder consultation	Installation dates to be determined
Charles Veryard Reserve - Eco-zoning	1,404	1,404	1,404	-	4,441	5,845	Completed	10 - Completed (over budget)	23FY carried forward project - Completed.
Parks Eco-Zoning Program Total									
Parks Pathways Renewal Program									
Tony Di Scemi Pathway - re-asphalt existing bitumen pathways	100,000	100,000	79,436	20,564	(14,858)	64,578	Completed	9 - Completed (within budget)	Awaiting final invoices
Parks Pathways Renewal Program Total									
Car Parking Upgrade/Renewal Program									
HBF Stadium Car Park	49,250	49,250	-	49,250	3,479	3,479	On track	4 - In design	Overlay will be done after FIFA Women's World Cup.
Car Parking Upgrade/Renewal Program Total									
Bus Shelter Replacement and Renewal Program									
Bus Shelters - Replace & Upgrade	40,000	40,000	19,552	20,448	-	19,552	On track	4 - In design	To refer to Bus Shelter Program. Various Works
Bus Shelter Replacement and Renewal Program Total									
Parks Playground / Exercise Equipment Upgrade & Renewal Program									
Ivy Park - upgrade/rep playground equipment	89,934	89,934	90,187	(253)	-	90,187	Completed	10 - Completed (over budget)	
Lynton St Res - Renew/rep playground equipment	79,932	79,932	80,000	(68)	-	80,000	Completed	10 - Completed (over budget)	
Charles Veryard Res - Replac playground	59,904	59,904	60,085	(181)	-	60,085	Completed	10 - Completed (over budget)	
Parks Playground / Exercise Equipment Upgrade & Renewal Program Total									
Street Lighting Renewal Program									
Street Lighting Renewal Program Total									
Skate Space at Britannia Reserve									
Mt Hawt Skate Park - Youth Skate Facility (Election Commitment)	386,353	311,353	9,650	301,703	315,776	325,426	On track	5 - Procurement	
Skate Space at Britannia Reserve Total									



CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2023/24
AS AT 30 APRIL 2024

WO Name	Budget 2024FY (MYBR)	YTD Budget	YTD Actual	YTD Variance	Commitment	TOTAL (YTD Actual + Commitment)	Status	Stage	Commentary
North Perth Town Centre Place Plan									
North Perth Town Centre Place Plan Total									
Litis Stadium									
Litis Stadium Floodlights	10,000	-	-	-	12,218	12,218	On track	4 - In design	
Litis Stadium Total									
Bicycle Network									
Bicycle Network - Travel Smart Actions	11,000	10,500	525	9,975	500	1,025	On track	2 - Scope being prepared	
Bicycle Network	170,430	150,000	41,640	108,360	9,745	51,385	On track	4 - In design	Scope and modelling to be conducted
Bicycle Network Total									
<u>Infrastructure Assets Total</u>	9,584,919	8,020,785	4,271,327	3,749,458	3,548,120	7,819,447			
<u>Grand Total</u>	19,437,201	15,989,434	9,278,396	6,711,038	7,785,195	17,063,591			
Summary	Budget MYBR	YTD Budget	YTD Actual	Remaining Budget					
	\$	\$	\$	%					
Land and Buildings	5,390,555	4,132,241	3,330,745	38.21%					
Furniture and Equipment	979,576	799,021	497,716	49.19%					
Plant and Equipment	3,482,151	3,037,387	1,178,608	66.15%					
Infrastructure Assets	9,584,919	8,020,785	4,271,327	55.44%					
Total	19,437,201	15,989,434	9,278,396	52.26%					
Funding	Budget MYBR	YTD Budget	YTD Actual	Remaining Budget					
	\$	\$	\$	%					
Own Source Funding - Municipal	8,571,871	7,449,327	4,797,695	44.0%					
Cash Backed Reserves	5,711,943	4,678,172	3,315,861	41.9%					
Capital Grants, Contributions and Loans	4,098,044	2,931,130	998,183	75.6%					
Other (Disposals/Trade In)	1,055,343	930,805	166,657	84.2%					
Total	19,437,201	15,989,434	9,278,396	52.26%					



CITY OF VINCENT

CITY OF VINCENT
NOTE 6 - CASH BACKED RESERVES
AS AT 30 APRIL 2024

Reserve Particulars	Budget Opening Balance 1/07/2023 \$	Actual Opening Balance 1/07/2023 \$	Budget Transfers to Reserve 30/04/2024 \$	YTD Actual Transfers to Reserve 30/04/2024 \$	Budget Interest Earned 30/04/2024 \$	YTD Actual Interest Earned 30/04/2024 \$	Budget Transfers from Reserve 30/04/2024 \$	YTD Actual Transfers from Reserve 30/04/2024 \$	Budget Closing Balance 30/04/2024 \$	Actual Closing Balance 30/04/2024 \$
Asset Sustainability Reserve	7,263,819	7,263,819	2,582,329	3,605,776	238,251	256,837	(3,727,090)	(2,986,177)	6,357,309	8,140,253
Beatty Park Leisure Centre Reserve	311,189	311,189	0	0	8,513	9,177	(70,830)	(37,575)	248,872	282,791
Cash in Lieu Parking Reserve	1,297,503	1,297,503	3,753	13,837	16,697	17,999	(470,102)	(259,619)	847,851	1,069,720
Hyde Park Lake Reserve	167,069	167,069	0	0	6,326	6,819	0	0	173,395	173,888
Land and Building Acquisition Reserve	307,816	307,816	0	0	11,733	12,648	0	0	319,549	320,464
Leederville Oval Reserve	71,705	71,705	0	0	2,733	2,946	0	0	74,438	74,651
Loftus Community Centre Reserve	142,550	142,550	0	0	5,379	5,799	0	0	147,929	148,349
Loftus Recreation Centre Reserve	274,392	274,392	47,818	57,137	11,342	12,226	0	0	333,552	343,755
Office Building Reserve - 246 Vincent Street	205,855	205,855	0	0	8,098	8,730	0	0	213,953	214,585
Parking Facility Reserve	109,375	109,375	0	0	4,169	4,494	0	0	113,544	113,869
Percentage For Public Art Reserve	284,947	284,947	84,502	85,508	1,789	1,929	(150,000)	(27,718)	221,238	344,666
Plant and Equipment Reserve	131	131	0	0	5	5	0	0	136	137
POS reserve - General	581,457	581,457	636,542	782,195	53,548	57,725	(25,000)	0	1,246,547	1,421,377
POS reserve - Haynes Street	87,328	87,328	33,151	33,764	1,089	1,174	(45,000)	(4,772)	76,568	117,494
State Gymnastics Centre Reserve	131,853	131,853	7,697	10,826	5,433	5,856	0	0	144,983	148,536
Strategic Waste Management Reserve	30,089	30,089	186,191	228,176	9,919	10,693	0	0	226,199	268,958
Tamala Park Land Sales Reserve	3,271,415	3,271,415	1,282,973	1,250,000	188,297	202,986	0	0	4,742,685	4,724,401
Underground Power Reserve	2,426,976	2,426,976	0	0	93,347	100,629	0	0	2,520,323	2,527,605
Waste Management Plant and Equipment Reserve	228,176	228,176	0	0	0	0	(190,150)	(228,176)	38,026	0
	17,193,645	17,193,645	4,864,958	6,067,219	666,667	718,674	(4,678,172)	(3,544,037)	18,047,097	20,435,500

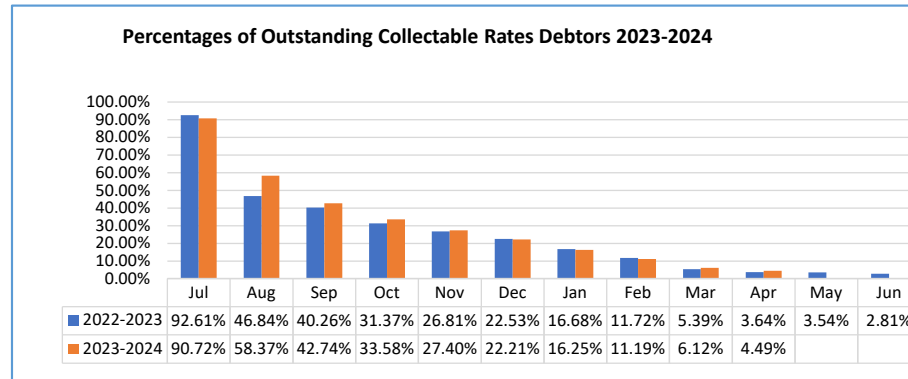
CITY OF VINCENT
NOTE 7 - RECEIVABLES (RATING & OTHER DEBTORS)
FOR THE MONTH ENDED 30 APRIL 2024



CITY OF VINCENT

Rates Outstanding

	Total
Balance from Previous Year	725,099
Rates Levied - Initial	42,045,635
Rates Levied - Interims	369,601
Rates Waived	(119,626)
Non Payment Penalties	558,950
Other Rates Revenue	178,598
Total Rates Collectable	43,758,257
Outstanding Rates	1,963,408
ESL Debtors	166,792
Pensioner Rebates Not Yet Claimed	453,708
ESL Rebates Not Yet Claimed	15,569
Deferred Rates Debtors	(141,838)
Current Rates Outstanding	2,457,640



Receivable - Other Debtors

DESCRIPTION

	30 Days	60 Days	90 Days	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	0	1,248	60	122,685	123,993
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	(7,143)	2,060	185,034	179,951
DEBTOR CONTROL - PROPERTY INCOME	0	79,220	7,151	1,079	87,450
DEBTOR CONTROL - RECOVERABLE WORKS	1,325	0	0	930	2,254
DEBTOR CONTROL - OTHER	0	795,308	405	68,399	864,112
DEBTOR CONTROL - PLANNING SERVICES FEES	0	38	92	1,095	1,225
DEBTOR CONTROL - GST	0	33,214	2,109,399	(189,902)	1,952,711
DEBTOR CONTROL - INFRINGEMENT	246,150	130,965	96,524	857,033	1,330,673
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(298,777)	(298,777)
IMPAIRMENT OF RECEIVABLES	0	0	0	(207,793)	(207,793)
TOTAL DEBTORS OUTSTANDING AS AT 31/10/2023	247,475	1,032,850	2,215,692	539,782	4,035,798
	6.1%	25.6%	54.9%	13.4%	100.0%
ACCRUED INCOME					193,602
ACCRUED INTEREST					905,894
PREPAYMENTS					741,166
TOTAL TRADE AND OTHER RECEIVABLES					5,876,460



CITY OF VINCENT

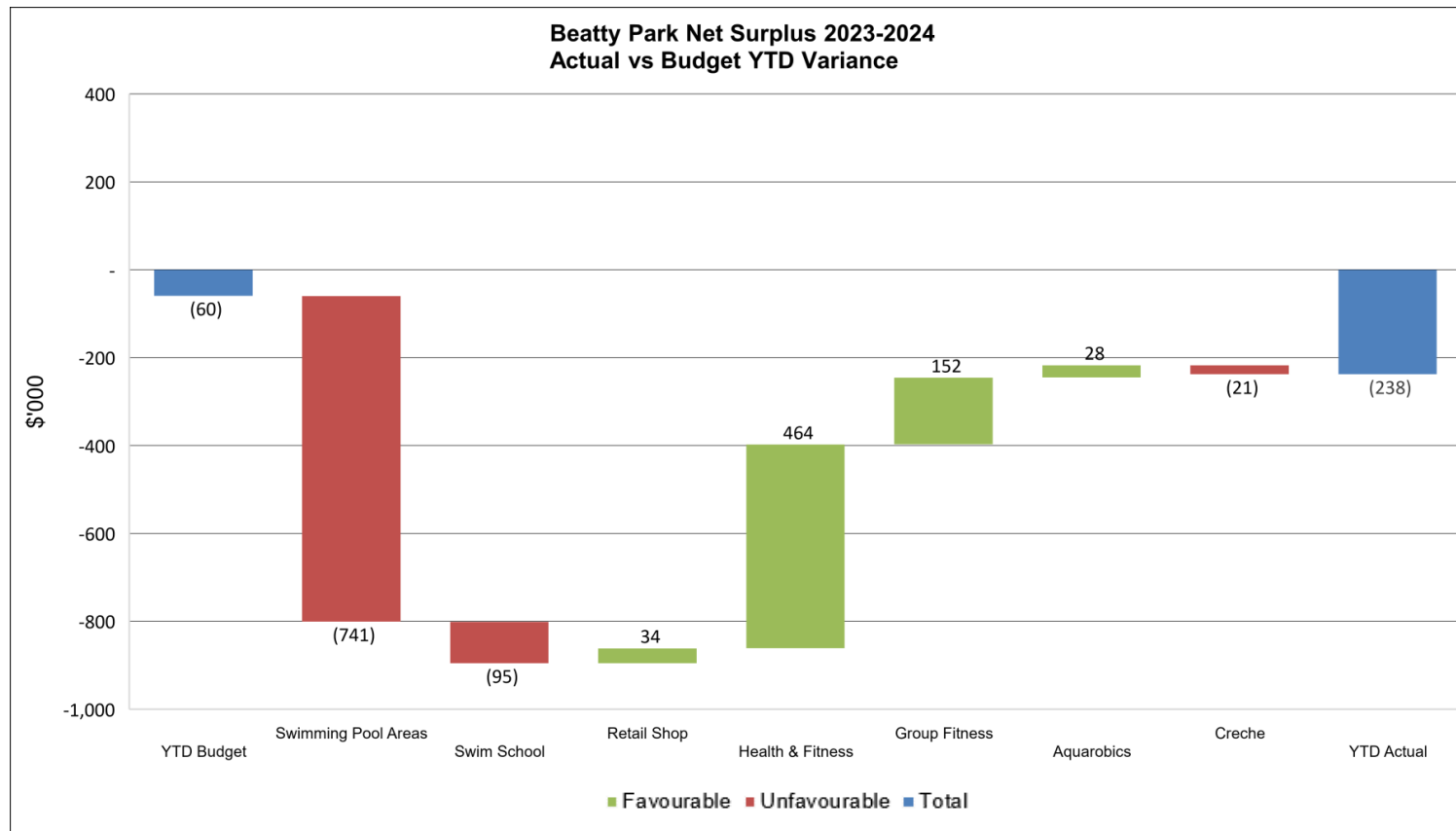
CITY OF VINCENT
NOTE 8 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION
AS AT 30 APRIL 2024

	Original Budget	YTD Budget	YTD Actuals	YTD Actuals	Month Actuals	Month Actuals
	2023/24	Budget Apr-24	Actuals Apr-24	Actuals Apr-23	Actuals Apr-24	Actuals Apr-23
	\$	\$	\$	\$	\$	\$
<u>ADMINISTRATION</u>						
Revenue	0	0	0	(779,500)	(79,040)	(69,920)
Expenditure	0	0	0	779,500	79,040	69,920
Surplus/(Deficit)	0	0	0	0	0	0
<u>SWIMMING POOLS AREA</u>						
Revenue	2,736,002	2,766,263	2,731,955	2,554,095	248,750	227,720
Expenditure	(4,953,742)	(4,042,487)	(4,749,660)	(4,180,776)	(527,318)	(359,413)
Surplus/(Deficit)	(2,217,740)	(1,276,224)	(2,017,705)	(1,626,681)	(278,568)	(131,693)
<u>SWIM SCHOOL</u>						
Revenue	2,183,429	1,856,763	1,888,219	1,684,455	195,370	172,573
Expenditure	(1,605,492)	(1,261,475)	(1,387,503)	(1,107,382)	(135,160)	(106,740)
Surplus/(Deficit)	577,937	595,288	500,716	577,073	60,210	65,833
<u>RETAIL SHOP</u>						
Revenue	726,465	647,520	635,762	594,965	57,159	39,427
Expenditure	(591,435)	(507,334)	(461,293)	(458,254)	(74,011)	(36,235)
Surplus/(Deficit)	135,030	140,186	174,469	136,711	(16,852)	3,192
<u>HEALTH & FITNESS</u>						
Revenue	2,226,563	1,774,076	2,438,320	2,122,752	248,834	191,893
Expenditure	(1,445,050)	(1,183,991)	(1,384,415)	(1,162,406)	(131,574)	(91,826)
Surplus/(Deficit)	781,513	590,085	1,053,905	960,346	117,260	100,067
<u>GROUP FITNESS</u>						
Revenue	776,120	616,363	829,037	742,371	84,359	65,491
Expenditure	(739,834)	(609,316)	(669,988)	(643,299)	(62,300)	(65,100)
Surplus/(Deficit)	36,286	7,047	159,049	99,072	22,059	391
<u>AQUAROBICS</u>						
Revenue	312,689	265,620	333,790	307,808	34,225	26,671
Expenditure	(191,528)	(157,911)	(197,826)	(179,759)	(17,873)	(14,723)
Surplus/(Deficit)	121,161	107,709	135,964	128,049	16,352	11,948
<u>CRECHE</u>						
Revenue	87,387	87,818	90,812	76,392	9,125	6,892
Expenditure	(383,170)	(311,476)	(335,316)	(285,303)	(31,256)	(25,695)
Surplus/(Deficit)	(295,783)	(223,658)	(244,504)	(208,911)	(22,131)	(18,803)
Net Surplus/(Deficit)	(861,596)	(59,567)	(238,106)	65,659	(101,670)	30,935
Less: Depreciation	(1,695,004)	(1,329,682)	(1,414,981)	(1,020,732)	(143,728)	(107,273)
Surplus/(Deficit)	833,408	1,270,115	1,176,875	1,086,391	42,058	138,208

**CITY OF VINCENT
NOTE 8 - STATEMENT OF FINANCIAL ACTIVITY
BY SERVICE - GRAPH
AS AT 31 MARCH 2024**



CITY OF VINCENT



7.2	AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 APRIL 2024 TO 30 APRIL 2024
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- Attachments:
1. April 2024 - Payments by EFT and Payroll [↓](#) 
 2. April 2024 - Payments by Direct Debit [↓](#) 
 3. April 2024 - Payments by Cheque [↓](#) 
 4. April 2024 - Payments for Fuel Cards [↓](#) 

Recommendation:

That Council **RECEIVES** the list of accounts paid under delegated authority for the period 1 April 2024 to 30 April 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$6,198,469.1
Cheques	\$328.2
Direct debits, including credit cards	\$176,577.9
Total payments for April 2024	\$6,375,375.2

PURPOSE OF REPORT:

To present to Council the list of expenditure and accounts paid for the period 1 April 2024 to 30 April 2024.

DELEGATION:

Regulation 13(1) and (3) of the *Local Government (Financial Management) Regulations 1996* requires that a list of accounts A list prepared under sub regulation (1) is to be presented to Council at the next ordinary meeting of Council after the list is prepared.

BACKGROUND:

Council has delegated to the Chief Executive Officer (Delegation No. 2.2.18) the power to make payments from the City's Municipal and Trust funds.

In accordance with *Regulation 13(1)* of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

DETAILS:

The Schedule of Accounts paid for the period 1 April 2024 to 30 April 2024, covers the following:

FUND	CHEQUE NUMBERS/ BATCH NUMBER	AMOUNT
Municipal Account (Attachment 1, 2 and 3)		
EFT Payments	3052-3063	\$4,692,488.73
		\$
Payroll by Direct Credit	April 2024	\$1,505,980.41
Sub Total		\$6,198,469.14
Cheques		
Cheques		\$328.20
Sub Total		\$328.20

Direct Debits (including Credit Cards)

Lease Fees	\$62,486.77
Loan Repayments	\$60,916.88
Bank Charges – CBA	\$30,437.42
Credit Cards	\$22,736.86
Sub Total	\$176,577.93

Total Payments **\$6,375,375.27**

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Regulation 12(1) and (2) of the *Local Government (Financial Management) Regulations 1996*:

“12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

- if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
- otherwise, if the payment is authorised in advance by a resolution of Council.*

(2) Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council.”

Regulation 13(1) and (3) of the *Local Government (Financial Management) Regulations 1996*:

“13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- the payee’s name;*
- the amount of the payment;*
- the date of the payment; and*
- sufficient information to identify the transaction.*

(2) A list prepared under sub regulation (1) is to be —

- presented to Council at the next ordinary meeting of Council after the list is prepared; and*
- recorded in the minutes of that meeting.”*

RISK MANAGEMENT IMPLICATIONS

Low: Management systems are in place that establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

STRATEGIC IMPLICATIONS:

This is in keeping with the City’s *Strategic Community Plan 2022-2032*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals.

Our community is satisfied with the service we provide.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

Expenditure covered in this report includes various projects, programs, services and initiatives that contribute to protecting/enhancing the City's built and natural environment and to improving resource efficiency.

PUBLIC HEALTH IMPLICATIONS:

Expenditure covered in this report includes various projects, programs and services that contribute to the priority health outcomes within the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

Authorisation of Expenditure for the Period April 2024 Payment by EFT and Payroll (Payee A-Z)			
Payment Date	Payee	DESCRIPTION	AMOUNT
2/04/2024	Australian Services Union	Payroll deductions PP 20	\$ 159.00
2/04/2024	Australian Taxation Department	Payroll deductions PP 20	\$ 237,182.00
2/04/2024	City of Vincent	Payroll deductions PP 20	\$ 980.53
2/04/2024	City of Vincent Social Club	Payroll deductions PP 20	\$ 459.00
2/04/2024	Department of Social Services	Payroll deductions PP 20	\$ 849.16
2/04/2024	ES Vincent	Payroll deductions PP 20	\$ 2,009.51
2/04/2024	ES Vincent	Payroll deductions PP 20	\$ 2,289.30
2/04/2024	Health Insurance Fund of Austr	Payroll deductions PP 20	\$ 192.60
2/04/2024	Western Australian Municipal R	Payroll deductions PP 20	\$ 22.00
12/04/2024	3 Monkeys Audiovisual	Purchase of portable pull up projector	\$ 455.40
12/04/2024	Aceway Nominees Pty Ltd T/as C	Service and Repairs	\$ 500.81
12/04/2024	Aceway Nominees Pty Ltd T/as C	Service and repairs	\$ 608.67
12/04/2024	Acurix Networks Pty Ltd	Leederville wifi services - April 2024	\$ 1,503.70
12/04/2024	Adaptalift Group Pty Ltd	Supply electric pallet Jack	\$ 2,750.00
12/04/2024	Adelphi Tailoring Company	Staff Uniform	\$ 495.00
12/04/2024	Alchemy Saunas Pty Ltd	Monthly rental fee for 2 saunas	\$ 2,860.00
12/04/2024	Alinta Sales Pty Ltd	Gas suppliesBanks reserve 20.11.23-22.02.24	\$ 41.50
12/04/2024	Alinta Sales Pty Ltd	Gas Supplies Britannia Road Reserve 20.12.23 to 23.03	\$ 61.60
12/04/2024	Alison Austin	Fitness instructor fee	\$ 1,140.00
12/04/2024	Allstate Kerbing	Kerbing Services - Chamberlain St North	\$ 11,963.60
12/04/2024	Allstate Kerbing	Kerbing Services - Bondi St Mount Hawthorn	\$ 19,739.94
12/04/2024	Ampol Australia Petroleum Pty	Fuel & Oils- March 2024	\$ 30,349.85
12/04/2024	AMS Technology Group Pty Ltd	Air handling - Air con and plant room BPLC	\$ 5,063.66
12/04/2024	Anna Cappelletta	Fitness instructor fee	\$ 3,120.00
12/04/2024	APARC Pty Ltd	Maintenance of 173 offline meters	\$ 46,162.16
12/04/2024	APARC Pty Ltd	Licence, hosting and communications cost	\$ 1,025.64
12/04/2024	APOD Pty Ltd	Litis Stadium Changeroom Renewal	\$ 3,798.39
12/04/2024	Arbor Consulting	Arboricultural services	\$ 671.00
12/04/2024	ARMA Group Holdings Pty Ltd	2023/2024 Professional Fees - Debt Collection	\$ 2,961.75
12/04/2024	Ashton Kealy	Rebate for reuseable sanitary product purchase	\$ 39.14
12/04/2024	Asphalttech Pty Ltd	Asphalt Supplies	\$ 182,669.74
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Subiaco Football club	\$ 471.90
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Admin	\$ 2,079.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Depot	\$ 1,716.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Loftus Recreation Centre	\$ 242.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Belgravia	\$ 198.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - North Perth	\$ 154.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Royal Park	\$ 154.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Woodville	\$ 484.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance Child health Clinic	\$ 1,056.00
12/04/2024	Australian HVAC Services	Air-conditioning maintenance - Mt Hawthorn Hall	\$ 385.00
12/04/2024	Australian Institute of Manage	Contract training - Law and risk management	\$ 1,451.00
12/04/2024	Balcatta Mowers & Chainsaws Pt	Supply of gardening equipment	\$ 120.00
12/04/2024	Beatty Park Physiotherapy Pty	Pilates classes - March 24	\$ 720.00
12/04/2024	Bing Technologies Pty Ltd	Printing and photocopying	\$ 617.76
12/04/2024	BL & CA Webber	Refund paid for 4 lost books	\$ 43.60
12/04/2024	Blackwoods Atkins	Hardware supplies	\$ 915.13
12/04/2024	Blackwoods Atkins	Hydrolyte (50 pack)	\$ 1,989.90
12/04/2024	Blackwoods Atkins	Purchase of gloves Uniper size 10	\$ 527.12
12/04/2024	Blackwoods Atkins	Steel Posts 600mm (10) - Parks	\$ 109.45
12/04/2024	Blackwoods Atkins	Gloves Riggers purchase	\$ 775.76
12/04/2024	Bladerunner Trust	Bobcat Hire	\$ 3,828.00
12/04/2024	Boral Construction Materials G	Supply of concrete	\$ 2,124.25
12/04/2024	Boyan Electrical Services	Electrical services - 173 Vincent St	\$ 14,712.50
12/04/2024	Boyan Electrical Services	Electrical services - Maroochi Lane	\$ 23,540.00
12/04/2024	Boyan Electrical Services	Electrical services - Astone Lane	\$ 20,597.50
12/04/2024	Boyan Electrical Services	Electrical services Bulwer st	\$ 624.80

12/04/2024	Boyan Electrical Services	Electrical services 197 Loftus st	\$ 23,540.00
12/04/2024	Bridgestone Australia Ltd	Tyre services P2196	\$ 1,227.71
12/04/2024	Briskleen Supplies	Supply Toiletry and Cleaning Supplies BPLC	\$ 721.28
12/04/2024	Buffie Punch	Engagement of artist for design	\$ 5,500.00
12/04/2024	Building and Construction Indu	Levy collection March 2024	\$ 2,732.92
12/04/2024	Bunnings Group Limited	Hardware supplies	\$ 2,542.73
12/04/2024	Bunnings Group Limited	tHardware supplies	\$ 84.30
12/04/2024	Bunnings Group Limited	Cleaning chemicals	\$ 73.91
12/04/2024	c2pr Group Pty Ltd	Ad hoc consultancy March 2024	\$ 2,480.50
12/04/2024	Choiceone Pty Ltd	Hire of temp staff Parks	\$ 10,676.97
12/04/2024	Choiceone Pty Ltd	Hire of temp staff Waste	\$ 2,818.93
12/04/2024	Choiceone Pty Ltd	Hire of temp staff Depot admin	\$ 2,315.78
12/04/2024	Choiceone Pty Ltd	Hire of temp staff Depot admin	\$ 1,854.69
12/04/2024	Choiceone Pty Ltd	Hire of temporary staff - Waste	\$ 503.13
12/04/2024	Ciara Stephen	Refund of 2 monthly debit fee	\$ 186.66
12/04/2024	City Of Perth	Building Archive Retrievals 01.02.24 to	\$ 65.21
12/04/2024	City of Perth Swimming Club	Sports grant	\$ 2,000.00
12/04/2024	City of South Perth Municipal	Dog impound fee February 2024	\$ 115.50
12/04/2024	City of Stirling	Meals on Wheels - February 2024	\$ 468.10
12/04/2024	Cobblestone Concrete Pty Ltd	Concrete path repairs -Vaugh St	\$ 1,802.00
12/04/2024	Cobblestone Concrete Pty Ltd	Concrete path repairs - Bentham St	\$ 37,066.04
12/04/2024	Cobblestone Concrete Pty Ltd	Concrete path repairs - Howlett St	\$ 30,163.56
12/04/2024	Cobblestone Concrete Pty Ltd	Concrete path repairs -Stamford St	\$ 40,928.41
12/04/2024	Commercial Aquatics Australia	Water Treatment at BPLC	\$ 594.00
12/04/2024	Commercial Aquatics Australia	Maintenance services - BPLC Feb24	\$ 594.00
12/04/2024	Contra-Flow Pty Ltd	Traffic Management Richmond St	\$ 1,227.60
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Melrose and Oxford	\$ 371.80
12/04/2024	Contra-Flow Pty Ltd	Traffic Management brady street	\$ 15,608.20
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - kerb work	\$ 3,157.01
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Britannia Road	\$ 2,328.70
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Brentham St	\$ 550.00
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - BPLC	\$ 1,353.00
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Richmond st	\$ 3,205.40
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Newcastle St	\$ 957.00
12/04/2024	Contra-Flow Pty Ltd	Traffic Management Conor Fitzgerald	\$ 206.80
12/04/2024	Contra-Flow Pty Ltd	Traffic Management - Egina st and Berryman	\$ 2,490.68
12/04/2024	Corsign WA	Manufacturing of signs for additional ACS parking	\$ 2,750.55
12/04/2024	Corsign WA	Parking restriction signage for Hunter St, North Perth	\$ 569.80
12/04/2024	Cromag Pty Ltd t/as Sigma Chem	Supply pool chemicals for BPLC	\$ 7,300.54
12/04/2024	CSE Crosscom Pty Ltd	Repair to motorola Two-way radio	\$ 654.50
12/04/2024	CTI Security Services Pty Ltd	Attend to tamper fault to security	\$ 270.01
12/04/2024	CTI Security Services Pty Ltd	Admin building - Replacement of EBGU cover	\$ 196.50
12/04/2024	CTI Security Services Pty Ltd	Admin Building - Service call 11.01.24	\$ 396.00
12/04/2024	Culture Counts Australia Pty L	Culture Counts Yearly Subscription	\$ 1,650.00
12/04/2024	CW & SC Dearman	Fitness instructor fee	\$ 120.00
12/04/2024	D & C Ellis (t/as Aurora Pools	Refund of infrastructure bond	\$ 2,500.00
12/04/2024	D&L Studio Pty Ltd	Name Badges for staff	\$ 87.40
12/04/2024	Dalfour Pty Ltd ITF Brandconne	2500x custom logo jibbitz	\$ 2,392.50
12/04/2024	Danielle Waller	Rebate for reusable sanitary product pur	\$ 48.20
12/04/2024	David and Jacqueline Hunt	Purchase of equipment for community even	\$ 199.00
12/04/2024	Dene F Lawrence	Reimbursement of catering expenses for EM workshop	\$ 168.18
12/04/2024	Department of Mines, Industry	Levy collection fee (37 forms) March 2024	\$ 12,925.51
12/04/2024	Department of Planning Lands a	DAP form 1 2 Venn St North Perth	\$ 6,003.00
12/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - BPLC	\$ 37,643.02
12/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - Various	\$ 24,779.00
12/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - Admin building	\$ 9,191.77
12/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - Floreat Athena	\$ 14,025.92
12/04/2024	Diana MacTiernan	Refund of nomination bond	\$ 100.00
12/04/2024	Dimitrios Anastasios Bilessuri	Medical consultation for shoulder injur Ranger	\$ 222.00
12/04/2024	Diplomatik Pty Ltd	Hire of temporary staff - Parks	\$ 6,571.90
12/04/2024	Dismantle Main Account	Verge clean up - Hardy/Howlett/Charles	\$ 489.50
12/04/2024	Diverseco	Calibrate scales on truck booked	\$ 602.25
12/04/2024	Donegan Enterprises Pty Ltd	Monthly Parks safety inspections - Feb24	\$ 495.00
12/04/2024	Donegan Enterprises Pty Ltd	Monthly Parks safety inspections - Mar24	\$ 495.00
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Depot	\$ 1,317.36
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Britannia Res Pav	\$ 1,050.21
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Mt Hawthorn CC	\$ 221.66
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Berryman Playgroup	\$ 242.54
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- YMCA HO	\$ 221.66
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Admin	\$ 1,561.34
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Loftus Rec	\$ 2,470.44
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Loftus CC	\$ 221.66
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Library	\$ 1,502.40

12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Gym WA	\$ 2,613.44
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services Admin	\$ 425.79
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- WaterCorp Laneway	\$ 1,612.82
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Loftus Comm Cen	\$ 143.00
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Hyde Pk Faulty BBQ	\$ 606.87
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- North Perth Tennis	\$ 242.54
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- ASeTTs	\$ 224.85
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Vincent CC	\$ 242.54
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Menzies Pavillion	\$ 242.54
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Braithwaite Pk toilet	\$ 143.00
12/04/2024	Eamco Pty Ltd t/as EOS Electri	6 Monthly RCD/Emergency services - Jan24	\$ 18,365.60
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Forrest Park Croque	\$ 724.47
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- North Perth Town Hall	\$ 614.36
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- Charles Veryard Pavillion	\$ 392.70
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- North Perth Men's S	\$ 242.54
12/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services- North Perth CC	\$ 242.54
12/04/2024	Elite Pool Cover Holdings Pty	Supply 2 off remote controllers for indoor pool	\$ 407.00
12/04/2024	Ellenby Pty Ltd	Supply of plants and trees	\$ 748.00
12/04/2024	Enviroblast Cannington	Pressure cleaning services -Mt Hawthorn	\$ 7,500.68
12/04/2024	Eva Hinsman	Medical consultation for shoulder injury Ranger	\$ 45.00
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Parks	\$ 12,442.40
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Waste	\$ 8,622.85
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Construction	\$ 9,762.77
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Parks - various staff	\$ 1,923.98
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Waste - K Ali	\$ 2,621.96
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff -Parks	\$ 1,923.98
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff -Waste	\$ 2,190.32
12/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Parks -	\$ 1,033.42
12/04/2024	Flick Anticimex Pty Ltd	Pest Control services - Halverson Hall	\$ 121.00
12/04/2024	Flick Anticimex Pty Ltd	Pest Control services Depot	\$ 324.50
12/04/2024	Flick Anticimex Pty Ltd	Pest Control services Mt Hawthorn Comm	\$ 396.00
12/04/2024	Flick Anticimex Pty Ltd	Pest Control services Hyde Pk Toilet Eas	\$ 176.00
12/04/2024	Flick Anticimex Pty Ltd	Pest Control services BPLC	\$ 594.00
12/04/2024	Focus Networks	Network segmentation	\$ 8,740.60
12/04/2024	Focus Networks	Remote After Hours Support March 2024	\$ 572.00
12/04/2024	Focus Networks	VMWare Critical Security	\$ 1,144.00
12/04/2024	Focus Networks	Monthly MPS devices	\$ 31,696.50
12/04/2024	Focus Networks	Focus Networks - Software as a Service	\$ 14,873.87
12/04/2024	Found Wayfinding	For mfg and install wayfinding st phase	\$ 19,492.00
12/04/2024	G J & K M Butler	Refund of part dog registration fee	\$ 150.00
12/04/2024	Giant Autos (1977) Pty Ltd	Parts purchase	\$ 73.55
12/04/2024	Goldpin Corporation Pty Ltd	Equipment maintenance - gym	\$ 602.46
12/04/2024	Grace Orsi	Rates Refund	\$ 1,460.83
12/04/2024	Grandstand Ventures	Oscar Letelier (Latin Performer)	\$ 770.00
12/04/2024	Iconic Property Services Pty L	Cleaning supplies February 24	\$ 3,880.38
12/04/2024	Iconic Property Services Pty L	Monthly cleaning services January 24	\$ 46,532.18
12/04/2024	Iconic Property Services Pty L	Monthly cleaning services March 24	\$ 46,832.48
12/04/2024	Iconic Property Services Pty L	Monthly cleaning services February 24	\$ 46,832.48
12/04/2024	Imagesource	Printing services - signage (BPLC)	\$ 71.50
12/04/2024	IPWEA Ltd	2024 state conference	\$ 1,115.00
12/04/2024	J & K Hopkins	4 Drawer for customer relations staff	\$ 836.00
12/04/2024	Jackson McDonald General Accou	Legal Advice	\$ 2,750.00
12/04/2024	Jackson McDonald General Accou	Legal Advice	\$ 5,274.50
12/04/2024	Jackson McDonald General Accou	Legal Advice	\$ 7,013.72
12/04/2024	James Chung	Fitness instructor fee	\$ 240.00
12/04/2024	Janet Verburg	Fitness instructor fee	\$ 1,438.00
12/04/2024	Janetto Osborne	Service and Repair Volkswagen Caddy 1HAM	\$ 2,506.30
12/04/2024	JB Commercial Ltd	Purchase of Apple Iphone	\$ 705.87
12/04/2024	Jeffrey R Fondacaro	Reimbursement for purchase of new batter	\$ 239.99
12/04/2024	Katherine Wilkinson	Purchase of items for uniform cupboard B	\$ 160.00
12/04/2024	Kayleigh Peace	Fitness instructor fee	\$ 360.00
12/04/2024	Kevin Concha	Purchase of food for staff training sess	\$ 336.00
12/04/2024	Kingsway Bay Pty Ltd	Zoggs stock for sale in retail shop	\$ 1,505.35
12/04/2024	Kleen West Distributors	Write Off Graffiti Remover 20l	\$ 1,729.20
12/04/2024	Koori Kids Pty Limited	Annual Koori Kids school initiatives NAI	\$ 450.00
12/04/2024	Leo Heaney Pty Ltd	Street Tree Planting & Watering - Adpot	\$ 13,200.00
12/04/2024	Line Marking Specialists	Line Marking services - Various location	\$ 2,428.58
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Joel Terrace	\$ 998.25
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Brady Street	\$ 308.00
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Wright Steet	\$ 544.50
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Axford Street	\$ 807.40
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Brentham Street	\$ 308.00
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Loftus Street	\$ 385.00

12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services Gladstone Park	\$ 2,409.00
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services - Egina Street	\$ 11,508.20
12/04/2024	Liveable Group Pty Ltd	Tree pruning & removal services - 7 Hanover Place	\$ 1,445.40
12/04/2024	Liveable Group Pty Ltd	Lift hire for bunya pine tree	\$ 8,556.24
12/04/2024	LIZO Pty Ltd	Hardware supplies	\$ 3,846.60
12/04/2024	LIZO Pty Ltd	Auto Cut C26-2 whippy heads	\$ 252.00
12/04/2024	LIZO Pty Ltd	Hardwar supplies	\$ 1,358.30
12/04/2024	LIZO Pty Ltd	Replacement felt bag	\$ 957.00
12/04/2024	LKS Constructions (WA) Pty Ltd	Indoor pool change roon renewal	\$ 69,260.51
12/04/2024	Local Government Professionals	Advanced Excel Training - Staff	\$ 550.00
12/04/2024	Local Government Professionals	Finance for Non-Financial People Training	\$ 495.00
12/04/2024	Luca Rossetti	Refund of part membership fee BPLC	\$ 33.70
12/04/2024	Luke McGuirk	Reimbursement for parking fee meeting	\$ 20.25
12/04/2024	Luke McGuirk	Reimbursement for parking fee for meeting	\$ 27.00
12/04/2024	Macdonald Johnston Engineering	P3526 Joystick controller repairs	\$ 1,563.18
12/04/2024	Macdonald Johnston Engineering	Replace Touch Screen	\$ 5,421.65
12/04/2024	Macdonald Johnston Engineering	Rebuild arm grab	\$ 1,765.85
12/04/2024	Macdonald Johnston Engineering	P3269 Replace tail light units	\$ 506.43
12/04/2024	Madeleine Drewe	Refund of part membership fee BPLC	\$ 208.44
12/04/2024	Majestic Plumbing Pty Ltd	Plumbing services- various locations	\$ 948.20
12/04/2024	Major Motors Pty Ltd	P3523 Radiator Coolant Fault	\$ 229.77
12/04/2024	Major Motors Pty Ltd	Per RFQ IE226/202 - Purchase of Isuzu Truck	\$ 369,435.53
12/04/2024	Marite Norris t/as The Art Spa	Adult Services Event - Macrame Teal Light	\$ 480.00
12/04/2024	Marshall Beattie Pty Ltd	Auto door repairs - BPLC Reception	\$ 533.50
12/04/2024	Masterprint Pty Limited	Supply of Photo cards	\$ 55.00
12/04/2024	MCC Mining T/A Hotel Northbrid	Function room hire - Deposit payment	\$ 220.00
12/04/2024	MCG Design & Construction Pty	Refund of infrastructure bond	\$ 3,000.00
12/04/2024	McIntosh & Son WA	Fuel Pump replacement	\$ 280.50
12/04/2024	McIntosh & Son WA	Pegasus - set of blades	\$ 677.60
12/04/2024	McLeods	Legal Services	\$ 21,255.30
12/04/2024	McLeods	Audit year end confirmation- FY 2023	\$ 187.00
12/04/2024	Media Equation Pty Ltd	Lookatme Subscription renewal	\$ 4,588.65
12/04/2024	Messages on Hold Australia Pty	Provision of 'on hold' equipment & programming	\$ 456.06
12/04/2024	MHA Products	Trolley for retail stock	\$ 1,139.60
12/04/2024	Military Pty T/As SAS Locksmit	Key cutting and lock maintenance service	\$ 537.64
12/04/2024	Mindarie Regional Council	Non processable waste 15 & 19.03.24	\$ 1,270.97
12/04/2024	Mindarie Regional Council	Processable waste 15 - 21.03.24	\$ 14,874.27
12/04/2024	Mindarie Regional Council	Processable waste 8 - 14.03.24	\$ 14,276.30
12/04/2024	Mindarie Regional Council	Processable waste 15.03.24	\$ 2,802.11
12/04/2024	Mona Wong	Purchase of ergonomic mouse	\$ 49.00
12/04/2024	Mr & Mrs Dimoski	Medical care following workplace incident	\$ 159.40
12/04/2024	Mr Matthew George Jajko	Fitness instructor fee	\$ 60.00
12/04/2024	Mrs Clare MacLean	Rebate for reusable saniatry product purchase	\$ 50.00
12/04/2024	Ms Kelly A Murphy	Rebate for reusable sanitary product purchase	\$ 50.00
12/04/2024	Naturalis Spring Water	5 x 15L Bottles of water for Customer Relationship	\$ 59.00
12/04/2024	Naveen Kumar	Distribution of Young Makers Twilight Markets	\$ 129.00
12/04/2024	Naveen Kumar	Distribution of letters for Britannia Road	\$ 89.00
12/04/2024	Naveen Kumar	Disrtibution of young makers twilight	\$ 0.80
12/04/2024	Nicholas Jolly & Associates Pt	Fitness instructor fee	\$ 198.00
12/04/2024	Nightlife Music Pty Ltd	Supply Crowd DJ for the gym -April 2024	\$ 417.94
12/04/2024	Northsands Resources	Paving sand	\$ 242.53
12/04/2024	Officeworks Ltd	Office supplies	\$ 83.02
12/04/2024	Officeworks Ltd	Stationery and office supplies	\$ 273.97
12/04/2024	Officeworks Ltd	Stationary supplies	\$ 86.67
12/04/2024	Officeworks Ltd	2 x Comsol Mini DisplayPort to Display	\$ 89.96
12/04/2024	Officeworks Ltd	Office supplies - Keyboard	\$ 94.00
12/04/2024	Officeworks Ltd	Office supplies Ref PO 7168207	\$ 154.96
12/04/2024	Olla and Amir Dedic	Refund for purchase of milk - various departments	\$ 227.20
12/04/2024	Olman and Sharna Walley Family	90 min cultural walking tour	\$ 1,188.00
12/04/2024	OPAM Business	Odour consultancy - 212-214 Lake Street	\$ 10,799.25
12/04/2024	Open Systems Technology Pty Lt	STP Tranasactions January 2024	\$ 385.00
12/04/2024	Open Systems Technology Pty Lt	Power automate per user plan	\$ 301.44
12/04/2024	Open Systems Technology Pty Lt	CouncilFirst Subscription April 2024	\$ 31,753.34
12/04/2024	Open Systems Technology Pty Lt	ST Transaction Febraury 2024	\$ 385.00
12/04/2024	Oxford Retail Pty Ltd	Printing services - Business Cards	\$ 42.00
12/04/2024	Oxford Retail Pty Ltd	Printing Services for multicultural seniors expo	\$ 43.00
12/04/2024	Oxford Retail Pty Ltd	Printing services - RTRFM promo	\$ 35.00
12/04/2024	P & L McGuire	Rates Refund	\$ 205.82
12/04/2024	P & R Trust t/as Workwear Supp	Uniform supplies Library	\$ 227.59
12/04/2024	Paragon Construction Solutions	Supply 3 Haywood adjustable floor inlets	\$ 462.00
12/04/2024	Pei-Chea Tran	Fintess instructor fee	\$ 300.00
12/04/2024	People Sense	EAP Service January 2024	\$ 1,384.35
12/04/2024	PJE Benier	Refund of nomination bond	\$ 100.00

12/04/2024	PLE Computers Pty Ltd	Purchase of logitech USB unifying receiver	\$ 510.00
12/04/2024	Print and Sign Co	Printing service ticketless parking cam	\$ 9,047.86
12/04/2024	Print and Sign Co	Printing services - Hawkers market Feedback cards + gift vouchers	\$ 168.30
12/04/2024	Print and Sign Co	Printing services - repair of eco signs	\$ 1,851.30
12/04/2024	Print and Sign Co	Printing services - Eco sign removal	\$ 66.00
12/04/2024	Print and Sign Co	Printing services - Hanging toilet sign	\$ 62.70
12/04/2024	Print and Sign Co	Printing services Library booklet	\$ 107.80
12/04/2024	Print and Sign Co	Printing services Aluminum Composite sign	\$ 199.10
12/04/2024	Print and Sign Co	Printing services - Bin Stickers	\$ 514.58
12/04/2024	Print and Sign Co	Printing services - Microbusiness stickers	\$ 259.60
12/04/2024	Print and Sign Co	Printing services - Approved Service Stickers	\$ 226.60
12/04/2024	Pro-am Australia	Swim school supplies	\$ 322.30
12/04/2024	Profounder Turfmaster Pty Ltd	Litis Stadium - Turf Maintenance	\$ 3,868.79
12/04/2024	Programmed Skilled Workforce L	Hire of agency staff	\$ 4,996.64
12/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - various locations	\$ 2,285.25
12/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - BPLC	\$ 932.80
12/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - L'ville Oval	\$ 1,226.50
12/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - various loction	\$ 980.10
12/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - Loftus CC	\$ 517.88
12/04/2024	Quality Press	Printing services - ACM signs	\$ 489.50
12/04/2024	Quickpack Holdings Pty Ltd	Bulk Mailout - general What's on for senior receipt	\$ 1,230.09
12/04/2024	R & C Home	Refund for bus tour - March 2024	\$ 90.00
12/04/2024	RAC Motoring	Towing of Library van 1GEA133- to Fiat W	\$ 105.00
12/04/2024	RAC Motoring	P2201 - Battery replacement	\$ 278.00
12/04/2024	Rachel Freitas	Fitness instructor fee	\$ 420.00
12/04/2024	Rada Mirceta	After hours cleaning of BPLC	\$ 770.00
12/04/2024	Rada Mirceta	High pressure clean BPLC	\$ 1,990.00
12/04/2024	Rada Mirceta	After hours cleaning - BPLC	\$ 9,600.00
12/04/2024	Rada Mirceta	After hours high pressure cleaning	\$ 2,200.00
12/04/2024	Rada Mirceta	AAfter hours cleaning BPLC	\$ 1,100.00
12/04/2024	Reconciliation WA	Purchase of Reconciliation Week Street Banners	\$ 3,850.00
12/04/2024	Regents Commercial Trust Accou	Rent - Barlee St CPApril 2024	\$ 8,926.33
12/04/2024	Renata Popis	Fitness instructor fee	\$ 280.00
12/04/2024	Richard Harrison	Bee removal services - Hyde Park	\$ 500.00
12/04/2024	Richard Harrison	Bee removal services - 88 Egina St	\$ 250.00
12/04/2024	Richard Harrison	Bee removal services - Gladstone Pk	\$ 250.00
12/04/2024	Roadline Removal (WA)	Remove Give-way line Anzac Road and Sasse Avenue	\$ 825.00
12/04/2024	Rosevale Electrical	Install new RF Control module to Gym LED	\$ 139.70
12/04/2024	Rubek Automatic Doors	Auto door maintenance - BPLC	\$ 587.40
12/04/2024	Sanax Medical	First aid supplies - BPLC	\$ 262.59
12/04/2024	Sanderson Engineering	Plant repairs and maintenance	\$ 645.00
12/04/2024	Seniors Choice Pty Ltd	Bus hire - 19.03.24	\$ 2,025.00
12/04/2024	Shane McMaster Surveys	Surveying services - Brady St	\$ 6,160.00
12/04/2024	Shane McMaster Surveys	Surveying services - Brady st and Tasman	\$ 1,430.00
12/04/2024	Shane McMaster Surveys	Surveying services - Lynton St Mt Hawthon	\$ 1,320.00
12/04/2024	Sherina Patchett	Fitness instructor fee	\$ 322.00
12/04/2024	Signbiz WA	Supply 50 metal ACM 3mm x 150mm x 150mm	\$ 704.00
12/04/2024	Simone Broady	Rebate for reusable sanitary product purchase	\$ 49.73
12/04/2024	Solo Resource Recovery	CCTV Camera Crew 2 x mans 20 hours 2 Day	\$ 13,102.38
12/04/2024	Souhad Milhem	Catering for Harmony Week Morning Tea	\$ 350.00
12/04/2024	Specialized Cleaning Group Pty	Road Sweeping 01.02.24 to 08.02.24	\$ 10,523.54
12/04/2024	Specialized Cleaning Group Pty	Road Sweeping 116.02.24 to 17.02.24	\$ 2,497.11
12/04/2024	Speedo Australia Pty Ltd	Speedo stock for resale in the retail shop	\$ 5,711.20
12/04/2024	Stott Hoare	Dell docking stations 10	\$ 2,255.00
12/04/2024	StrataGreen	Bioprime trace	\$ 2,363.24
12/04/2024	Subiaco Football Club Inc.	Event sponsorship 2024	\$ 2,750.00
12/04/2024	Suez Recycling & Recovery (Per	Waste collection- 244 Vincent March 2024	\$ 16,650.48
12/04/2024	Synergy	Electricity Supplies: BPLC gas	\$ 1,696.04
12/04/2024	Synergy	Electricity Supplies: Loftus CC	\$ 824.62
12/04/2024	Synergy	Electricity Supplies: Charles Veyard Pavillion	\$ 1,053.58
12/04/2024	Synergy	Electricity Supplies: Mt Hawthorn Lesser Hall	\$ 887.18
12/04/2024	Synergy	Electricity Supplies: Mt Hawthorn child health	\$ 255.63
12/04/2024	Synergy	Electricity Supplies: Earlybird playgroup	\$ 373.22
12/04/2024	Synergy	Electricity Supplies: Works Depot	\$ 6,536.19
12/04/2024	Synergy	Electricity Supplies: Menzies Park	\$ 228.23
12/04/2024	Synergy	Electricity Supplies: Robertson Park	\$ 227.96
12/04/2024	Synergy	Electricity Supplies: Aux/Decor St lighting	\$ 897.51
12/04/2024	Synergy	Electricity Supplies: Powerwatch	\$ 1,175.47
12/04/2024	Tabata Australia Pty Ltd	Merchandise - BPLC	\$ 579.78
12/04/2024	Tabata Australia Pty Ltd	Purchase Stock for resale in the Retail	\$ 1,811.42
12/04/2024	Talis Consultants Pty Ltd	Consultancy services - 29 February 2024	\$ 5,637.50
12/04/2024	Techworks Electrical Pty Ltd	Disconnect and remove existing MIMS subm	\$ 5,137.00
12/04/2024	Techworks Electrical Pty Ltd	Investigations and Design Works Replace	\$ 67,884.30

12/04/2024	Techworks Electrical Pty Ltd	Temporary power to under plant room	\$ 4,672.90
12/04/2024	Telstra Corporation Limited Op	Telstra pit repair for 13-15 Lynton Stre	\$ 2,777.76
12/04/2024	Telstra Limited	Service and equipment rental to 13 Marc	\$ 185.99
12/04/2024	Temptations Catering	Catering for Council Meeting 19 March 2024	\$ 462.12
12/04/2024	The Charles Street Clinic	Pro rata microbusinesss waste agreement	\$ 162.90
12/04/2024	The de Mol Group of Companies	Beaufort Street CCTV Equipment Q2 Apr t	\$ 33.00
12/04/2024	The Fruit Box Group Pty Ltd	Milk supplies various department	\$ 126.51
12/04/2024	The Royal Life Saving Society	Provide Staff Training	\$ 350.00
12/04/2024	The Wilson Family Trust	Admin upgrades - Variation to original design stages	\$ 3,828.00
12/04/2024	Totally Workwear Mt Hawthorn	Uniform supplies	\$ 1,250.09
12/04/2024	Transpacific Industries PL	Event Bins - Hawkers Market	\$ 511.98
12/04/2024	Transpacific Industries PL	Event Bins - Hawkers Market	\$ 176.00
12/04/2024	Travis Hayto	Videography Children's Book Week	\$ 330.00
12/04/2024	Travis Hayto	Videography Customer Service Experience	\$ 687.50
12/04/2024	Travis Hayto	Videography Hyde Park filming	\$ 1,072.50
12/04/2024	Travis Hayto	Videography CoV Smoke Free Town Centre	\$ 1,815.00
12/04/2024	Travis Hayto	Videography smoke free town centre	\$ 1,155.00
12/04/2024	Travis Hayto	Videography Beam e-Scooter Campaign Laun	\$ 577.50
12/04/2024	Tree Amigos	Street trees & parks pruning/removal -Zone 4	\$ 3,168.00
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 5	\$ 21,392.25
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 1	\$ 8,910.00
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 3	\$ 5,773.90
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 4	\$ 10,758.00
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 2	\$ 396.00
12/04/2024	Tree Amigos	Street trees & parks pruning/removal - Zone 5	\$ 2,508.00
12/04/2024	Truck Centre (WA) Pty Ltd	Service and repairs	\$ 10,429.11
12/04/2024	Unicare Health	Service Ceiling Hoist BPLC	\$ 919.00
12/04/2024	Universal Diggers	Hire of plant Depot	\$ 32,711.80
12/04/2024	Vanessa Forbes	Fitness instructor fee	\$ 528.00
12/04/2024	W & D Robertson Investment P/L	Purchase of gym equipment - BPLC	\$ 1,004.41
12/04/2024	W & N O'Shea	Rebate for reusable sanitary products purchase	\$ 41.42
12/04/2024	WA Hino Sales and Service	Plant repairs and maintenance - P3763	\$ 1,047.00
12/04/2024	WA Land Information Authority	Landgate 15cm Summer Imagery capture over the LGA	\$ 589.60
12/04/2024	WA Land Information Authority	Online shop	\$ 244.00
12/04/2024	WA Land Information Authority	GRV valuation chargeable 17.02.24 to 1.3.24	\$ 417.82
12/04/2024	Ward Packaging Pty Ltd	Paper cups for Library Lounge 2 x 1000 carton (20	\$ 168.08
12/04/2024	Water Corporation	Water Supplies : Hydrant stand pipe	\$ 8,096.87
12/04/2024	Water Corporation	Water Supplies : Mt Hawthorn Community Centre	\$ 1,572.81
12/04/2024	Water Corporation	Water Supplies : Berryman St Playgroup	\$ 125.54
12/04/2024	Water Corporation	Water Supplies : Multicultural service centre	\$ 156.99
12/04/2024	Water Corporation	Water Supplies : North perth town hall	\$ 624.73
12/04/2024	Water Corporation	Water Supplies : 26 Farmer st North Perth	\$ 530.81
12/04/2024	Water Corporation	Water Supplies : 413 Bulwer St West Perth	\$ 1,276.13
12/04/2024	Water Corporation	Water Supplies : Youth facility	\$ 445.53
12/04/2024	Water Corporation	Water Supplies : 245 Vincent St	\$ 193.60
12/04/2024	Water Corporation	Water Supplies : Leederville Oval Public Toilets	\$ 861.03
12/04/2024	Water Corporation	Water Supplies : Leederville Tennis Club	\$ 427.08
12/04/2024	Water Corporation	Water Supplies : Litis Soccer Stadium	\$ 1,531.89
12/04/2024	Water Corporation	Water Supplies : Margaret Kindergarten	\$ 397.54
12/04/2024	WC Convenience Management	Maintenance exelooos Mar24 - Various Locations	\$ 4,295.87
12/04/2024	Western Australian Local Gover	Excess motor vehicle claim MO0072097 - 1	\$ 500.00
12/04/2024	Western Irrigation Pty Ltd	Retic Parts	\$ 9,381.06
12/04/2024	Western Metropolitan Regional	Retic Parts	\$ 633.38
12/04/2024	West-Sure Group Pty Ltd	Cash Collection - Parking - February 2024	\$ 2,416.43
12/04/2024	Winc Australia Pty Limited	Office supplies Depot	\$ 1,017.02
12/04/2024	Winc Australia Pty Limited	Kitchen supplies - Library	\$ 96.94
12/04/2024	Worldwide Online Printing Cann	Printing services drop banners (flags)	\$ 1,320.00
12/04/2024	Worldwide Online Printing Cann	Printing services Corflute signs	\$ 220.00
12/04/2024	Wow Wipes	Supply anti bacterial wipes for use in gym	\$ 2,530.00
12/04/2024	Yew Kee Gan	Refund of pool membership fee	\$ 92.45
12/04/2024	Yolande Gomez	Fitness instructor fee	\$ 1,300.00
12/04/2024	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - 246 Vincent St	\$ 457.44
12/04/2024	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - DSR	\$ 143.00
12/04/2024	Zoho Corporation Pty Ltd	Annual subscription fee	\$ 7,709.10
15/04/2024	Alexandra Castle	Deputy Mayor allowance and Meeting attendance fee April 2024	\$ 3,387.40
15/04/2024	Alexandra Castle	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Alison Xamon	Mayor allowance and Meeting attendance fee April 2024	\$ 8,193.75
15/04/2024	Alison Xamon	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Suzanne Worner	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	Suzanne Worner	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Ashlee La Fontaine	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Ashlee La Fontaine	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	Ashley Wallace	ICT allowance - 50% April 2024	\$ 1,250.00

15/04/2024	Ashley Wallace	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	Australian Services Union	Payroll deductions PP 21	\$ 185.50
15/04/2024	Australian Taxation Department	Payroll deductions	\$ 247,232.00
15/04/2024	City of Vincent	Payroll deductions	\$ 1,449.56
15/04/2024	City of Vincent	Superannuation	\$ 2,523.04
15/04/2024	City of Vincent	Superannuation	\$ 180.96
15/04/2024	City of Vincent	Superannuations	\$ 299,698.59
15/04/2024	City of Vincent Social Club	Payroll deductions	\$ 468.00
15/04/2024	Department of Social Services	Payroll deductions	\$ 849.16
15/04/2024	ER NG Woolf	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	ER NG Woolf	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	ES Vincent	Payroll deductions	\$ 4,951.83
15/04/2024	Health Insurance Fund of Austr	Payroll deductions	\$ 192.60
15/04/2024	Jonathan Hallett	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Jonathan Hallett	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	RJ & MT Alexander	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	RJ & MT Alexander	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	Sophie M Greer	ICT allowance - 50% April 2024	\$ 1,250.00
15/04/2024	Sophie M Greer	Meeting attendance fee April 2024	\$ 2,014.17
15/04/2024	Western Australian Municipal R	Payroll deductions	\$ 22.00
24/04/2024	A. Richards Pty Ltd	Supply of fertiliser	\$ 415.00
24/04/2024	Addstyle Constructions Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
24/04/2024	Adelphi Tailoring Company	Ranger staff uniform	\$ 462.00
24/04/2024	ADR CO PTY LTD	ADR Monthly support TicketOr2 Licensing April 2024	\$ 4,729.16
24/04/2024	Advanced Roof Restoration	Refund of infrastructure bond	\$ 1,000.00
24/04/2024	AGM Automation	Service to main gate - Works Depot	\$ 481.80
24/04/2024	AKC Pty Ltd T/as Baileys Ferti	Fertiliser supplies	\$ 791.89
24/04/2024	Alerton Australia	Call-out technician 3 hours- BPLC	\$ 498.30
24/04/2024	Alinta Sales Pty Ltd	Gas supplies Robertson Park Tennis Courts	\$ 57.55
24/04/2024	Alinta Sales Pty Ltd	Gas Supplies Royal Park Hall	\$ 54.25
24/04/2024	Allstate Kerbing	Kerbing Services - London street	\$ 396.00
24/04/2024	Allstate Kerbing	Kerbing Services - Lord St	\$ 198.00
24/04/2024	Allstate Kerbing	Kerbing Services - Pennant street	\$ 19,112.72
24/04/2024	Allstate Kerbing	Kerbing Services - Bondi St Mt Hawthorn	\$ 528.00
24/04/2024	Allstate Kerbing	Kerbing Services - Hardy st north perth	\$ 5,786.00
24/04/2024	Allstate Kerbing	Kerbing Services - lake street and stuar	\$ 6,449.30
24/04/2024	Alisco Pty Ltd	Monthly mat changeover	\$ 813.65
24/04/2024	Amy Fink	Fitness instructor fee	\$ 831.60
24/04/2024	APARC Pty Ltd	Maintenance of 173 parking meters March 24	\$ 46,162.16
24/04/2024	APARC Pty Ltd	Credit card test transactions - March 24	\$ 113.00
24/04/2024	APARC Pty Ltd	Upgrade software on 38 ticket machines	\$ 5,271.82
24/04/2024	APARC Pty Ltd	Sensors maintenance - February 2024	\$ 1,025.64
24/04/2024	APRA Ltd	Music for Councils -01.04.24 to 30.06.24	\$ 1,688.91
24/04/2024	Arbor Consulting	Birdwood Square - treatment of London PI	\$ 1,507.00
24/04/2024	Archival Survival	Archival supplies for LHC	\$ 341.11
24/04/2024	Arlene Balodis	Refund of part dog registration fee	\$ 200.00
24/04/2024	ASPECT Studios Pty Ltd	DRP advice	\$ 770.00
24/04/2024	Australia Post	Commission charges - March 2024	\$ 466.28
24/04/2024	Australia Post	Postage charges March 2024	\$ 1,313.96
24/04/2024	Australian HVAC Services	Air-conditioning maintenance - Admin	\$ 385.00
24/04/2024	Australian HVAC Services	Air-conditioning maintenance - Library	\$ 3,724.77
24/04/2024	Australian Institute of Manage	New Manager Training	\$ 2,059.00
24/04/2024	Blackwoods Atkins	Hardware supplies	\$ 1,872.60
24/04/2024	Bladerunner Trust	Bobcat Hire	\$ 6,622.00
24/04/2024	Bladon WA	100x CoV water bottles - 50 blue & 50x purple color	\$ 1,314.50
24/04/2024	Boc Gases Australia Limited	Supply 1st aid medical oxygen	\$ 117.57
24/04/2024	Boral Construction Materials G	Supply of concrete	\$ 934.53
24/04/2024	Briskleen Supplies	Supply Toiletty and Cleaning Supplies BPLC	\$ 8,582.93
24/04/2024	Bunnings Group Limited	Indoor plant and pot	\$ 43.87
24/04/2024	Bunnings Group Limited	Fertilizer Scotts Osmocote	\$ 454.80
24/04/2024	Bunnings Group Limited	Purchase of measuring wheel empire	\$ 111.33
24/04/2024	Bunnings Group Limited	Submersible pump & hose	\$ 247.39
24/04/2024	Call Associates Pty Ltd	After hours call - March 2024	\$ 2,015.42
24/04/2024	Chindarsi Architects Pty Ltd	DRP Advice	\$ 220.00
24/04/2024	Chindarsi Architects Pty Ltd	Green design consultation	\$ 880.00
24/04/2024	Chindarsi Architects Pty Ltd	DRP Advice	\$ 440.00
24/04/2024	Choiceone Pty Ltd	Hire of temp staff	\$ 4,320.90
24/04/2024	Choiceone Pty Ltd	Hire of temp staff	\$ 4,196.13
24/04/2024	Christou Design Group Pty Ltd	DRP advice	\$ 550.00
24/04/2024	Christou Design Group Pty Ltd	DRP Advice	\$ 440.00
24/04/2024	Ciara Clarke	Refund of part dog registration fee	\$ 150.00
24/04/2024	City Of Perth	Building Archive Retrievals March 2024	\$ 90.00
24/04/2024	City of South Perth Municipal	Dog impound fee March 2024	\$ 2,963.90

24/04/2024	City of Stirling	Green waste tipping - March 2024	\$ 752.50
24/04/2024	City of Stirling	Meals on Wheels -March 2024	\$ 468.10
24/04/2024	Civica Pty Ltd	Rates On Demand Service March 2024	\$ 1,782.00
24/04/2024	Claw Environmental Pty Ltd	Call out fee for collection 07 March 202	\$ 135.30
24/04/2024	Coates Hire Operations Pty Ltd	Hire Plant and Machinery	\$ 611.84
24/04/2024	Cobblestone Concrete Pty Ltd	Concrete path repairs - Berryman and Kalgoolie st	\$ 4,249.37
24/04/2024	Commemorative Plaques Australi	Commemorative plaque A5 nez	\$ 638.00
24/04/2024	Commercial Aquatics Australia	Water Treatment at BPLC	\$ 594.00
24/04/2024	Compu-Stor	Off-site Storage and Digitisation	\$ 287.37
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Chamberlin St	\$ 6,941.75
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Bulwer and Fitzgerald st	\$ 1,635.58
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Chamberlain St	\$ 3,047.64
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Hardy street	\$ 2,324.73
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - The Boulevard	\$ 3,235.25
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Hardy St	\$ 2,351.65
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Gallop St	\$ 2,840.57
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Pennant St Chamberliam st	\$ 2,076.23
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Commonwealth St Chamberlain St	\$ 3,019.98
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Stamford Street	\$ 1,574.14
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Kadina St	\$ 1,232.00
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Dunedin st	\$ 3,033.23
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - The Boulevard	\$ 2,802.54
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Pennant St	\$ 18,590.51
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Stuart St	\$ 2,297.06
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Howlett St	\$ 2,552.00
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Chamberlian St	\$ 7,187.13
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Bondi St	\$ 6,001.10
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Albert St	\$ 2,552.00
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Loftus centre	\$ 3,739.63
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Kadnina St	\$ 2,543.18
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Penant St	\$ 3,935.96
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Bond St	\$ 2,999.00
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Fitzgerald and Burt	\$ 902.42
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Pennant st and Howlett St	\$ 802.49
24/04/2024	Contra-Flow Pty Ltd	Traffic Management - Bulwar& FitzgeraldRe	\$ 16.86
24/04/2024	CTI Security Services Pty Ltd	Alarm monitoring - Depot	\$ 77.78
24/04/2024	CTI Security Services Pty Ltd	Alarm monitoring - Admin	\$ 77.78
24/04/2024	Daniela Toffali	Fitness instructor fee	\$ 520.00
24/04/2024	Department of Justice	Refund for FER infringement 19701396	\$ 50.00
24/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - BPLC	\$ 8,208.16
24/04/2024	Devco Holdings Pty Ltd	Maintenance and repairs - Various	\$ 13,811.59
24/04/2024	Diplomatik Pty Ltd	Hire of temporary staff - Parks	\$ 11,219.94
24/04/2024	Dismantle Main Account	Seniors Mowing and verges	\$ 4,015.00
24/04/2024	Donna J Dama	Fitness instructor fee	\$ 60.00
24/04/2024	Downer EDI Services Pty Ltd	Security System Upgrade	\$ 30,017.20
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services Braithwaite Park	\$ 4,504.50
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services - DLGSC	\$ 2,085.50
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services - Litis Stadium	\$ 214.50
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical Services - Les Lilleyman	\$ 221.62
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services - Kaadadjiny Lane	\$ 967.78
24/04/2024	Eamco Pty Ltd t/as EOS Electri	Electrical services - Kyilla Park	\$ 140.25
24/04/2024	Eclipse Soils Pty Ltd	Supply of Mulch	\$ 3,168.00
24/04/2024	Electricity Networks Corp	Vegetation encroachment	\$ 446.44
24/04/2024	Electricity Networks Corp	Vegetation encroachment	\$ 6,488.92
24/04/2024	Elite Compliance Pty Ltd	Norht perth town hall- Toilets upgrade	\$ 2,420.00
24/04/2024	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 1,091.49
24/04/2024	Enviroblast Cannington	Angrove Precinct High pressure cleaning	\$ 4,890.22
24/04/2024	Enviroblast Cannington	Fitzgerald Precinct High pressure cleaning	\$ 6,081.19
24/04/2024	Enviroblast Cannington	Beaufort Precinct High pressure cleaning	\$ 10,554.01
24/04/2024	Environmental Health Australia	EHA World Congress - Staff Training	\$ 621.50
24/04/2024	Exteria	Hudson 6 picnic Table setting with in ground mounting	\$ 2,816.00
24/04/2024	Falconet Pty Ltd	Service and repairs	\$ 1,143.25
24/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Parks	\$ 6,830.76
24/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Waste	\$ 4,953.36
24/04/2024	Flexi Staff Group Pty Ltd	Temporary staff - Construction	\$ 2,404.98
24/04/2024	Flick Anticimex Pty Ltd	Pest control services - Little Citizens	\$ 231.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Forrest Park Playg	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest control services - Royal Park Hall	\$ 176.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Kyilla Toilets	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest control services	\$ 264.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Forrest Park Croquet	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services North Perth tennis	\$ 132.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Forrest Park	\$ 121.00

24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Woodville Pavillion	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services North Perth Community gardens	\$ 132.00
24/04/2024	Flick Anticimex Pty Ltd	Pest control services - L'ville Oval East Toilets	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest Control services Depot	\$ 1,160.50
24/04/2024	Flick Anticimex Pty Ltd	Pest control services - Woodville Pavillion	\$ 363.00
24/04/2024	Flick Anticimex Pty Ltd	Pest control services -Oxford street Skate park	\$ 121.00
24/04/2024	Flick Anticimex Pty Ltd	Pest control services - Loftus Rec Centre	\$ 132.00
24/04/2024	Foot Locker Australia Inc	Shoes for staff	\$ 350.00
24/04/2024	Giant Autos (1977) Pty Ltd	Service and repairs	\$ 8,671.55
24/04/2024	Gladwell Enterprises Pty Ltd	Traffic Data Collection - February 2024 Count	\$ 2,398.00
24/04/2024	Goldpin Corporation Pty Ltd	Equipment Maintenance Keiser Bikes & Gym Equipment	\$ 513.05
24/04/2024	Golly Investments	Catering for STAG Meeting on Thursday 14 March 2024	\$ 105.00
24/04/2024	GRAF Australia Pty Ltd	Drainage storage cells	\$ 28,416.08
24/04/2024	Green Options Pty Ltd	Post St Patrick's day ground works	\$ 3,743.17
24/04/2024	Green Options Pty Ltd	Maintenance of leederville oval February 2024	\$ 19,486.50
24/04/2024	Green-Shore Builders Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
24/04/2024	Hames Sharley WA Pty Ltd	Vincent Link & Place Guide	\$ 1,742.40
24/04/2024	Heritage Way Pty Ltd t/as Domu	Supplies of Plants	\$ 907.06
24/04/2024	Hocking Planning & Architectur	Local Heritage Survey for the City of Vincent	\$ 7,396.40
24/04/2024	Iconic Property Services Pty L	Cleaning services - Library April 2024	\$ 577.67
24/04/2024	IKEA Pty Ltd	Purchase of furniture - BPLC	\$ 1,117.60
24/04/2024	Imagesource	white vinyl mirror stickers	\$ 165.00
24/04/2024	Indigenous Economic Solutions	Manage Aboriginal monitors for Robertson Park	\$ 3,652.00
24/04/2024	Institute of Public Administra	2024 IPAA WA YP Conference	\$ 314.00
24/04/2024	Ip Khalsa Pty Ltd	Mail delivery & pick up service 01.07.23	\$ 1,485.00
24/04/2024	iSUBSCRIBE Pty Ltd	Magazine subscription	\$ 132.55
24/04/2024	J D Penangke	Artist talk as part of the Kaadadjiny Lane	\$ 550.00
24/04/2024	JB Commercial Ltd	Purchase of USB, HDMI Cable	\$ 123.00
24/04/2024	JB Commercial Ltd	Purchase of Apple iPads	\$ 4,603.62
24/04/2024	JB Commercial Ltd	Purchase of ipad case	\$ 597.24
24/04/2024	JB Commercial Ltd	Purchase of ipad stand	\$ 161.00
24/04/2024	JB Commercial Ltd	Purchase of Ipad	\$ 531.00
24/04/2024	Jurovich Surveying Pty Ltd	Surveying of Litis Stadium and Menzies Park	\$ 5,841.00
24/04/2024	K.S.Black Pty Limited	Bore/pump maintenance - Hyde Park	\$ 8,681.75
24/04/2024	K.S.Black Pty Limited	Bore/pump maintenance - Loton Park	\$ 2,185.26
24/04/2024	K.S.Black Pty Limited	Bore Development and Pump Service Haynes	\$ 1,256.75
24/04/2024	Kathryn S Clare	Fitness instructor fee	\$ 120.00
24/04/2024	Kayleigh Peace	Fintess instructor fee	\$ 480.00
24/04/2024	Kingdale Investments Pty Ltd	Purchase towel and bath towels embroider	\$ 16,618.25
24/04/2024	Kingdale Investments Pty Ltd	Uniform supplies - Depot	\$ 705.10
24/04/2024	Konica Minolta Business Soluti	Printng costs - BPLC February 2024	\$ 189.30
24/04/2024	Konica Minolta Business Soluti	Printing costs - Depot February 2024	\$ 1,073.42
24/04/2024	Konica Minolta Business Soluti	Printing costs - Admin/Library February 2024	\$ 1,002.26
24/04/2024	Konica Minolta Business Soluti	Printing costs - Beatty Park March 2024	\$ 246.67
24/04/2024	Konica Minolta Business Soluti	Konica Minolta Printing costs - Depot March 2024	\$ 697.20
24/04/2024	Konica Minolta Business Soluti	Printing costs - Admin/Library March 2024	\$ 945.00
24/04/2024	Lana Jephcote	Refund of part dog registration fee	\$ 25.83
24/04/2024	Landmark Products Pty Ltd	Birdwood Square Toilets and Changerooms	\$ 4,427.50
24/04/2024	Leo Heaney Pty Ltd	Reticulation Flushing 17.03.24	\$ 528.00
24/04/2024	Leo Heaney Pty Ltd	Reticulation Flushing 24.03.24	\$ 528.00
24/04/2024	Leo Heaney Pty Ltd	Street Tree Planting & Watering - Adpot Verge	\$ 79,860.00
24/04/2024	Leo Heaney Pty Ltd	Reticulation Flushing April 2024	\$ 528.00
24/04/2024	Les Mills	Les Mills Music License Fees April 2024	\$ 1,875.88
24/04/2024	Line Marking Specialists	Line Marking services Various locations	\$ 4,052.07
24/04/2024	Line Marking Specialists	Line Marking services Chlemsford st	\$ 317.13
24/04/2024	Line Marking Specialists	Line marking services - Oxford and loftus street	\$ 4,973.43
24/04/2024	Lisa J Edenburg	Rates Refund	\$ 103.39
24/04/2024	Local Government Professionals	Critical Thinking Improves Decision Making workshop	\$ 680.00
24/04/2024	Local Government Professionals	Critical Thinking Improves Decision Maki	\$ 495.00
24/04/2024	Louise Marie Hood	Reimbursement for stationery purchase	\$ 157.42
24/04/2024	Luke Delaney	Refund of infrastructure bond	\$ 3,000.00
24/04/2024	Maali Mia	Local history and culture for NAIDOC week	\$ 1,650.00
24/04/2024	Mackay Urban Design	DRP advice	\$ 440.00
24/04/2024	Majestic Plumbing Pty Ltd	Plumbing services- various locations	\$ 20,642.44
24/04/2024	Major Motors Pty Ltd	P3523.6 Radiator coolant fault alarm in	\$ 3,636.81
24/04/2024	Market Creations Agency Pty Lt	20 website support hours	\$ 3,300.00
24/04/2024	Mary Slater	Fitness instructor fee	\$ 63.00
24/04/2024	Message4U Pty Ltd	SMS integrating for Phoenix 01.03.24 to	\$ 229.58
24/04/2024	Mettris PTY LTD	Refund of infrastructure bond	\$ 3,000.00
24/04/2024	Military Pty T/As SAS Locksmit	Key cutting and lock maintenance service	\$ 369.07
24/04/2024	Mindarie Regional Council	Non processable waste	\$ 955.07
24/04/2024	Mindarie Regional Council	Processable waste	\$ 12,299.71
24/04/2024	Mindarie Regional Council	ProcessableWaste March 2024	\$ 16,301.07

24/04/2024	Mindarie Regional Council	Non-Processable Waste 22 March 24 to 28 March 2024	\$ 1,352.06
24/04/2024	Mindarie Regional Council	Non-Processable waste 2 April 2024	\$ 667.72
24/04/2024	Mindarie Regional Council	Processablewaste 5 April 2024 to 11 April 2024	\$ 13,909.23
24/04/2024	Mindarie Regional Council	Non processable waste 9 April 2024	\$ 4,707.28
24/04/2024	Mindarie Regional Council	Reimbursement of Administration Expense	\$ 35,570.60
24/04/2024	Mindarie Regional Council	Processable and non processable waste	\$ 2,845.29
24/04/2024	Mr F R & I A Knezovic	Rates Refund	\$ 5,646.46
24/04/2024	Mr Robert C Wheatley	Refund of infrastructure bond	\$ 3,000.00
24/04/2024	Ms D Zuks	Harmony Week 15 March - Photography Package	\$ 297.00
24/04/2024	Ms D Zuks	Robertson Park photos. 2 hours documentation	\$ 594.00
24/04/2024	My Best Friend Veterinary Cent	Animal Sterilisations for January 2024	\$ 1,520.00
24/04/2024	My Best Friend Veterinary Cent	Animal Sterilisations for February 2024	\$ 1,160.00
24/04/2024	Natural Area Holdings Pty Ltd	Remnant Tree seed collection	\$ 2,235.75
24/04/2024	Noma Pty Ltd	DRP advice	\$ 5,610.00
24/04/2024	Officeworks Ltd	Office supplies	\$ 556.85
24/04/2024	Omnicom Media Group Australia	Public NoticeAmendment 12 to Local Plannig scheme	\$ 617.28
24/04/2024	Omnicom Media Group Australia	Public NoticeProperty Investment & Disposal Policy	\$ 206.70
24/04/2024	Omnicom Media Group Australia	Public Notice Hyde Park Reference Newspaper	\$ 1,128.20
24/04/2024	Omnicom Media Group Australia	Public Notice - Amendment to Local Planning Policy	\$ 451.80
24/04/2024	Omnicom Media Group Australia	Public Notice - Heritage Places Review	\$ 485.28
24/04/2024	Open Systems Technology Pty Lt	Pofessional services - February 2024	\$ 11,891.00
24/04/2024	Open Systems Technology Pty Lt	Professional services - February 2024	\$ 258.50
24/04/2024	Open Systems Technology Pty Lt	Microsoft Azure Fee March 2024	\$ 1,232.46
24/04/2024	Open Systems Technology Pty Lt	Poerautomate per user plan	\$ 301.44
24/04/2024	Optus Billing Services Pty Ltd	62203209119 Internet/admin phone Nov 23	\$ 6,395.90
24/04/2024	Optus Billing Services Pty Ltd	62203209119- Internet/admin phones March	\$ 6,533.36
24/04/2024	Oswald Homes	Refund of infrastructure bond	\$ 5,000.00
24/04/2024	Oxford Retail Pty Ltd	Printingervices - Youth week promo	\$ 21.00
24/04/2024	Oxford Retail Pty Ltd	Printing services Business cards	\$ 40.00
24/04/2024	Oxford Retail Pty Ltd	Printing services A6 Flyers	\$ 87.50
24/04/2024	Oxford Retail Pty Ltd	Printing servoces for YMTM event	\$ 175.00
24/04/2024	Oxford Retail Pty Ltd	Printing services Multicultural seniors	\$ 942.00
24/04/2024	Oxford Retail Pty Ltd	Printing services - Brochures	\$ 326.00
24/04/2024	Oxford Retail Pty Ltd	Printing services A6 Flyer	\$ 262.50
24/04/2024	P & R Trust t/as Workwear Supp	Uniform supplies Library	\$ 600.07
24/04/2024	Para Mobility	Supply of Pelican Aquatic Chair	\$ 4,420.00
24/04/2024	Paul Kelly	Refund of pool membership fee BPLC	\$ 39.33
24/04/2024	Paul Kelly	Refund of pool membership	\$ 49.17
24/04/2024	Pei-Chea Tran	Fitness instructor fee	\$ 360.00
24/04/2024	Perth Asian Community Centre	Donation for Multicultural Seniors Expo	\$ 500.00
24/04/2024	Perth Auto Alliance P/L AHG Fo	Service and repairs	\$ 694.05
24/04/2024	Pixelcase Group Pty Ltd	Aero Ranger ALPR Hardware vehicle kits March 2024	\$ 5,689.12
24/04/2024	Planning Institute Australia	PIA Young Planners Summit	\$ 140.00
24/04/2024	Poster Passion	5x poolside mats with custom design	\$ 2,794.00
24/04/2024	PPG Industries Australia Pty L	4x Asbestos Grey 10 Litre 2 x white 110 Litre	\$ 1,032.57
24/04/2024	PriceMark Pty Ltd	RFID Membership Key FOB	\$ 2,420.00
24/04/2024	PriceMark Pty Ltd	RFID Membership Wrist Bands Medium 55mm	\$ 6,270.00
24/04/2024	PriceMark Pty Ltd	20 boxes of yellow WAW Bands	\$ 1,347.50
24/04/2024	Print and Sign Co	Loftus Centre Carpark Entry Signs	\$ 815.10
24/04/2024	Print and Sign Co	Citizenship Postcards - May 1 2024	\$ 137.50
24/04/2024	Print and Sign Co	Printing services Yoga studio a-frames	\$ 71.50
24/04/2024	Print and Sign Co	Printing services corflutes stock delivery instructions	\$ 71.50
24/04/2024	Print and Sign Co	Printing services - Autumn events booklet	\$ 657.80
24/04/2024	Print and Sign Co	Printing services - Installation of 'No animals' decal	\$ 175.56
24/04/2024	Proficiency Group Pty Ltd	IM and ICT Support Services 11.02.24 to 24.02.24	\$ 165.00
24/04/2024	Profounder Turfmaster Pty Ltd	Leederville Oval - Turf Maintenance December 2023	\$ 4,914.25
24/04/2024	Programmed Skilled Workforce L	Compliance Contract - Ritambra Sahu - Development	\$ 1,594.52
24/04/2024	Proludic Pty Ltd	Pop up play Proludic liberty bell mushrooms Surf	\$ 8,486.50
24/04/2024	Promolab	Cooler bag (107147)	\$ 3,511.75
24/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - Admin Build	\$ 997.70
24/04/2024	Protector Fire Services Pty Lt	Fire equipment maintenance - BPLC	\$ 4,996.04
24/04/2024	Quickpack Holdings Pty Ltd	Bulk mailout - 1064 rates	\$ 1,621.44
24/04/2024	RAC Motoring	Service and repairs	\$ 278.00
24/04/2024	Rada Mirceta	After hours cleaning - BPLC	\$ 1,100.00
24/04/2024	Rada Mirceta	After hours cleaning - BPLC	\$ 1,100.00
24/04/2024	REALMstudios Pty Ltd	DRP advice	\$ 440.00
24/04/2024	Reba Trust AC Ang. Lim & Cie	Parking revenue distribution Jan 2024 to Mar 2024	\$ 44,091.12
24/04/2024	Regan Cory & Kymberlie Mary Cl	Refund of infrastructure bond	\$ 5,275.00
24/04/2024	Regan Cory & Kymberlie Mary Cl	Payment for crossover subsidy	\$ 300.00
24/04/2024	Rosemount Hotel	Parking revenue distribution Jan 2024 to Mar 2024	\$ 17,498.57
24/04/2024	Rosevale Electrical	Lighting fault indoor pool BMS, Disconnect smoke	\$ 377.30
24/04/2024	Rosevale Electrical	Conduct Test & Tagging of equipment BPLC	\$ 4,389.00
24/04/2024	Rosevale Electrical	Supply & Replace 10x 190mm LED light fittings	\$ 4,365.90

24/04/2024	RPG Auto Electrics	Sanitation auto electrical repair	\$ 159.50
24/04/2024	RPG Auto Electrics	April 2024 Sanitation auto electrical repairs	\$ 220.00
24/04/2024	RPG Auto Electrics	March 2024 Precint auto electrical repairs	\$ 246.40
24/04/2024	RTRFM 92.1 LTD	RTRFM Neon Picnic Event Funding	\$ 1,100.00
24/04/2024	Rubek Automatic Doors	Servicing doors - Admin Building	\$ 264.00
24/04/2024	RWC General AC	Rates Refund	\$ 8,421.51
24/04/2024	Ryan Cheng	Refund of part dog registration fee	\$ 100.00
24/04/2024	Rynat Industries Australia Pty	Baby change station and Child Protection	\$ 1,117.60
24/04/2024	S & S Massey	Milk supplies 02.03.24 to 29.03.24	\$ 381.60
24/04/2024	S Irvine	Refund of planning application fee	\$ 295.00
24/04/2024	Sanax Medical	First aid supplies - BPLC	\$ 42.24
24/04/2024	Sandra Stibora	Fitness instructor fee	\$ 240.00
24/04/2024	Sarah Cole	Rebate for reusable sanitary product purchase	\$ 39.14
24/04/2024	Scarboro Motors Pty Ltd	Service and Repair	\$ 550.34
24/04/2024	Schlager Group Pty Ltd	Payment for progress claim 1	\$ 2,355.39
24/04/2024	Schlager Group Pty Ltd	Payment for progress claim 4	\$ 269,968.78
24/04/2024	SEEK Limited	Additional Employment Advertising	\$ 687.60
24/04/2024	Shane McMaster Surveys	survey pick up for Anzac Road Speed Hump	\$ 330.00
24/04/2024	Sherina Patchett	Fitness instructor fee	\$ 276.00
24/04/2024	South East Regional Centre for	Staff training - Fertilise wise course	\$ 418.00
24/04/2024	SpacetoCo	Facilities weekly reporting and financia	\$ 660.00
24/04/2024	Speedo Australia Pty Ltd	Speedo stock for resale BPLC	\$ 2,591.16
24/04/2024	St Vincent de Paul Society WA	Community grant funding donation FY 23-24	\$ 500.00
24/04/2024	Stannard Group	Refund of infrastructure bond	\$ 5,000.00
24/04/2024	Stott Hoare	40 hours Intune configuration consulting	\$ 8,580.00
24/04/2024	Subramaniam Ramachandran	Medical consultation for shoulder injury	\$ 80.00
24/04/2024	Suzanne Smart	Fitness instructor fee	\$ 350.00
24/04/2024	Svetlana Jovic	Fuel reimbursement 1HDR934	\$ 48.30
24/04/2024	Synergy	Electrical supplies : Haynes St reserve	\$ 216.50
24/04/2024	Synergy	Electrical supplies : Chleemsford rd CP	\$ 201.53
24/04/2024	Synergy	Electrical supplies : Wasley St CP	\$ 206.44
24/04/2024	Synergy	Electrical supplies : Raglan Rd CP	\$ 200.61
24/04/2024	Synergy	Electrical supplies : Library	\$ 4,134.29
24/04/2024	Synergy	Electrical supplies : Loftus st Leederville	\$ 927.29
24/04/2024	Synergy	Electrical supplies : Fitzgerald st	\$ 143.84
24/04/2024	Synergy	Electrical supplies : Loftus Streetscape	\$ 114.38
24/04/2024	Synergy	Electrical supplies : Monmouth St Res	\$ 114.70
24/04/2024	Synergy	Electrical supplies : Angove Streetscape	\$ 152.07
24/04/2024	Synergy	Electrical supplies : Hyde Park	\$ 364.99
24/04/2024	Synergy	Electrical supplies : LesLilleyman Reserve	\$ 1,073.56
24/04/2024	Synergy	Electrical supplies : Frame crt	\$ 597.00
24/04/2024	Synergy	Electrical supplies : Woodville Reserve	\$ 1,137.83
24/04/2024	Synergy	Electrical supplies : Carpark 4 view st	\$ 177.11
24/04/2024	Synergy	Electrical supplies : Sutherland st	\$ 168.70
24/04/2024	Synergy	Electrical supplies : North Perth CG	\$ 158.30
24/04/2024	Synergy	Electrical supplies : Kyilla Park	\$ 729.61
24/04/2024	T J Depiazzi & Sons	Supply of Mulch	\$ 1,287.32
24/04/2024	T&H Wilkes Pty Ltd	Log supplies	\$ 1,100.00
24/04/2024	Tamala Park Regional Council	Account for GST payable & receiveable March 24	\$ 24,661.76
24/04/2024	Tamala Park Regional Council	Account for GST payable & receiveable January 24	\$ 13,986.09
24/04/2024	Tamala Park Regional Council	Account for GST payable and receiveable February 24	\$ 16,290.72
24/04/2024	Temptations Catering	Catering for intergenerational music event	\$ 344.71
24/04/2024	The BBQ Man	Cleaning of all BBQ's March 2024	\$ 4,405.22
24/04/2024	The Royal Life Saving Society	Provide Staff Training	\$ 231.00
24/04/2024	The Royal Life Saving Society	Hyde Park Water Playground reactive main	\$ 834.90
24/04/2024	The Royal Life Saving Society	Maintenance - Hyde Park water playground	\$ 7,307.73
24/04/2024	The Royal Life Saving Society	AIDS Memorial pond servicing - March 2024	\$ 1,071.55
24/04/2024	The Slava Skorda Estate Trust	Rates Refund	\$ 265.47
24/04/2024	The Wilson Family Trust	Administration Building - Foyer and Meet	\$ 4,818.00
24/04/2024	Totally Workwear Mt Hawthorn	Uniform supplies	\$ 195.00
24/04/2024	TPW Group Services Pty Ltd	Purchase of cafe rug	\$ 506.54
24/04/2024	TPW Group Services Pty Ltd	Purchase of furniture -BPLC	\$ 1,554.27
24/04/2024	Transpacific Industries PL	Customer Services - March 2024	\$ 2,119.07
24/04/2024	Transpacific Industries PL	Event Bins - Hyde Park Fair	\$ 1,824.82
24/04/2024	Transpacific Industries PL	Event Bins -North Perth Primary School	\$ 456.20
24/04/2024	Transpacific Industries PL	Event Bins - St Patricks Day	\$ 1,824.90
24/04/2024	Transpacific Industries PL	Event Bins - St Patricks Day Parade	\$ 182.41
24/04/2024	Transpacific Industries PL	Recyclables processing - March 2024	\$ 79,783.46
24/04/2024	Tree Amigos	Street trees & parks pruning/removal -Zone 2	\$ 1,980.00
24/04/2024	Tree Amigos	Street trees & parks pruning/removal -Zone 5	\$ 6,838.43
24/04/2024	Universal Diggers	Hire of plant Depot	\$ 669.90
24/04/2024	Urbis Pty Ltd	DRP advice	\$ 1,760.00
24/04/2024	WA Land Information Authority	GRV valuation chargeable 16.3.24 to 29.3	\$ 405.95

24/04/2024	WA Local Government Associatio	2023/24 Salary and Workforce Survey resu	\$ 1,830.40
24/04/2024	WA Local Government Associatio	Local Government Climate Risk Assessment	\$ 638.00
24/04/2024	Water Corporation	Water Suppliers : Administration Building, BuilderNet a	\$ 4,318.32
24/04/2024	Water Corporation	Water Supplies : Dorrein Gardens Carpark	\$ 764.16
24/04/2024	Water Corporation	Water Suppliers : Dorrein Gardens Carpark	\$ 460.44
24/04/2024	Water Corporation	Water Suppliers : Weld square	\$ 9.16
24/04/2024	Water Corporation	Water Suppliers : Lindsay Streetscape	\$ 200.16
24/04/2024	Water Corporation	Water Suppliers : Sutherland street reserve	\$ 1,886.35
24/04/2024	Water Corporation	Water Suppliers : Dorien Gardens Soccer	\$ 615.71
24/04/2024	Water Corporation	Water Suppliers : Hydrant Stand pipe	\$ 121.05
24/04/2024	Water Corporation	Water Suppliers : Brisbane/ Wade St Reserve	\$ 55.60
24/04/2024	Water Corporation	Water Suppliers : Broome/SmithStreet RAB	\$ 7.62
24/04/2024	Water Corporation	Water Suppliers : Jack Marks Reserve	\$ 204.25
24/04/2024	Water Corporation	Water Suppliers : Banks reserve	\$ 47.26
24/04/2024	Water Corporation	Water Suppliers : Carr/ Cleaver St	\$ 439.07
24/04/2024	Water Corporation	Water Suppliers Robertson Park Tennis Club	\$ 119.54
24/04/2024	Water Corporation	Water Suppliers : Hyde Park- Mary St Verge	\$ 260.49
24/04/2024	Water Corporation	Water Suppliers : Hyde Park	\$ 166.80
24/04/2024	Water Corporation	Water Suppliers : Harold Curtis St	\$ 38.92
24/04/2024	Water Corporation	Water Suppliers : Palmerston RAB	\$ 30.58
24/04/2024	Water Corporation	Water Suppliers : Brisbane Streetscape	\$ 52.82
24/04/2024	West Coast Turf	Supply & install jumbo kikuyu - Charles	\$ 3,520.00
24/04/2024	West Coast Turf	Supply & install jumbo kikuyu - Litus St	\$ 1,188.00
24/04/2024	West Coast Turf	Supply & install jumbo kikuyu - Menzies	\$ 869.09
24/04/2024	West Coast Turf	Supply & install jumbo kikuyu - Woodvill	\$ 5,280.00
24/04/2024	West Coast Turf	Water Suppliers : Lincoln/ Smith St	\$ 543.18
24/04/2024	Western Irrigation Pty Ltd	Retic Parts	\$ 2,106.83
24/04/2024	Western Irrigation Pty Ltd	Supply & install jumbo kikuyu - Forrest	\$ 46.26
24/04/2024	Western Metropolitan Regional	Retic Parts	\$ 23,188.85
24/04/2024	Western Metropolitan Regional	Supply & install jumbo kikuyu - Litus St	\$ 26,912.39
24/04/2024	Western Metropolitan Regional	Supply & install jumbo kikuyu - Menzies	\$ 32,214.22
24/04/2024	Western Metropolitan Regional	Supply & install jumbo kikuyu - Charles st	\$ 460.90
24/04/2024	Western Resource Recovery Pty	Retic Parts	\$ 216.70
24/04/2024	West-Sure Group Pty Ltd	Retic Parts	\$ 1,245.26
24/04/2024	Wilson Security	Retic Parts	\$ 456.50
24/04/2024	Wilson Security	Attending intruder after hours alarm 17	\$ 170.50
24/04/2024	Winc Australia Pty Limited	Office supplies Depot	\$ 685.83
24/04/2024	Winc Australia Pty Limited	Stationary Supplies for BPLC	\$ 354.71
24/04/2024	Winc Australia Pty Limited	Office supplies - Depot	\$ 246.92
24/04/2024	Worldwide Online Printing Cann	Printing services Corflute signs.	\$ 180.00
24/04/2024	Worldwide Online Printing Cann	Printing services Corflute	\$ 88.00
24/04/2024	Yolande Gomez	Fitness instructor fee	\$ 484.00
24/04/2024	Zipform	Programming, Testing & Samples	\$ 2,047.72
30/04/2024	Australian Services Union	PP 22- Payroll deductions	\$ 132.50
30/04/2024	Australian Taxation Department	PP 22 Payroll deductions	\$ 230,458.00
30/04/2024	City of Vincent	PP 22 Payroll deductions	\$ 958.68
30/04/2024	City of Vincent Social Club	PP 22 Payroll deductions	\$ 466.00
30/04/2024	Department of Social Serivces	PP 22 Payroll deductions	\$ 849.16
30/04/2024	ES Vincent	PP 22 Payroll deductions	\$ 4,951.83
30/04/2024	ES Vincent	PP 21 - Payroll deductions	\$ 0.30
30/04/2024	Health Insurance Fund of Austr	PP 22 Payroll deductions	\$ 201.85
30/04/2024	Western Australian Municipal R	PP 22 Payroll deductions	\$ 22.00
9/04/2024	PAYROLL	Pay Period 21	\$ 765,090.41
23/04/2024	PAYROLL	Pay Period 22	\$ 740,890.00
Grand Total			\$ 6,198,469.14

Creditors Report - Payments by Direct Debit				
07 March 2024 to 05 April 2024				
Credit Card Transactions for the Period - 07 Mar 2024 to 5 Apr 2024				
Card Holder	Date	Payee	Description	Amount
CEO				
	6/03/2024	CPP Council House	CEO Parking - Meeting in CBD	\$ 11.11
	14/03/2024	SP 166 Railway Parade	CEO Parking - Meeting at WALGA	\$ 9.00
	20/03/2024	CITY OF PERTH PARKING	CEO Parking - Attendance at Training - CBD	\$ 13.12
	22/03/2024	WANEWSDTI	West Australian Newspaper - Monthly Subscription	\$ 83.60
	27/03/2024	EDA	EDA - Online Training Module	\$ 605.00
				\$ 721.83
Director Infrastructure and Environment				
	06/03/2024	Institute of Public Works	IPWEA State Conference	\$ 2,791.25
	18/03/2024	Insitute PU	IPWEA Fleet Training	\$ 2,618.00
	20/03/2024	Qantas Airways Limited	Swim school national conference	\$ 917.92
	20/03/2024	PCJ MR ATF Picone Un	Swim school national conference	\$ 1,025.28
	20/03/2024	PCJ MR ATF Picone Un	Swim school national conference	\$ 832.00
	20/03/2024	Virgin AU	Swim school national conference	\$ 524.31
	21/03/2024	Qantas Airways Limited	Swim school national conference	\$ 408.60
	27/03/2024	Woolworths online	Coffee for admin building	\$ 116.50
				\$ 9,233.86
Manager Marketing and Partnerships				
	6/03/2024	FACEBK *2L5QMZPQL2	Facebook advertising	\$ 3.30
	6/03/2024	FACEBK *RG9YG28QL2	Facebook advertising	\$ 3.30
	7/03/2024	FACEBK *4YDC32L8R2	Facebook advertising	\$ 107.58
	7/03/2024	FACEBK *W7G49ZTPL2	Facebook advertising	\$ 3.30
	8/03/2024	FACEBK *S82FAZTPL2	Facebook advertising	\$ 3.62
	9/03/2024	FACEBK *SNS7L28QL2	Facebook advertising	\$ 3.98
	10/03/2024	FACEBK *QNWZSZPQL2	Facebook advertising	\$ 4.39
	10/03/2024	MAILCHIMP *MISC	Enewsletter campaign tool	\$ 811.80
	12/03/2024	FACEBK *A7YV224QL2	Facebook advertising	\$ 4.82
	13/03/2024	FACEBK *2S3ZAZBQL2	Facebook advertising	\$ 5.30
	15/03/2024	INTNL TRANSACTION FEE	Survey tool	\$ 1.63
	15/03/2024	JOTFORM PTY LTD	Survey tool	\$ 65.33
	22/03/2024	BUNNINGS GROUP LTD	Young Makers Market lights	\$ 71.98

Card Holder	Date	Payee	Description	Amount
	23/03/2024	ASANA.COM	Marketing and comms scheduling tool	\$ 937.00
	23/03/2024	INTNL TRANSACTION FEE	Scheduling tool - int transaction fee	\$ 23.43
	24/03/2024	Beam Mobility AU	Incorrect charge: e-scooter ride	\$ 27.65
	26/03/2024	SHUTTERSTOCK IRELAND L	Stock photo subscription	\$ 99.00
				\$ 2,177.41
Council Liaison Officer				
	2/04/2024	SQ *BUNN MEE	Catering for Council Capacity Building 4 April 2024	\$ 340.00
	12/03/2024	SQ *BUNN MEE	Catering for council briefing 12 March 2024	\$ 300.00
	25/03/2024	THE-DELI.COM.AU	Platter for Budget Workshop - 26 March 2024	\$ 315.43
	26/03/2024	WOOLWORTHS 4341	Drinks for Council	\$ 45.60
	28/03/2024	A1 QUALITY LAUNDROMA	Laundry of Council Tablecloths	\$ 26.00
				\$ 1,027.03
Branch Librarian				
	1/04/2024	AMAZON AU MARKETPLACE	Materials Purchased: Patron Request	\$ 38.62
	2/04/2024	AMAZON AU MARKETPLACE	Stationery: Wireless Scanner	\$ 113.91
	4/04/2024	Booktopia Pty Ltd	Materials Purchased: Requests & Book Club Sets	\$ 175.50
	13/03/2024	Booktopia Pty Ltd	Materials Purchased: Local stock and patron reques	\$ 449.19
	14/03/2024	AMAZON AU RETAIL	Materials Purchased: Local Stock	\$ 177.61
	16/03/2024	AMAZON AU MARKETPLACE	Materials Purchased: Local Stock	\$ 61.13
	19/03/2024	SHED AND SHELVING	Furniture and Equipment: Shelving & Storage	\$ 468.75
	26/03/2024	Booktopia Pty Ltd	Youth Programs: Childrens Bookweek Gift Packs	\$ 610.86
	26/03/2024	SP CBCA MERCHANDISE	Youth Programs: Childrens Bookweek Merch	\$ 345.01
	26/03/2024	SQ *WEST AUSTRALIAN YO	YPS Programs: WAYBRA Merchandise	\$ 43.00
	28/03/2024	AMAZON AU RETAIL	Materials Purchased: Local stock acquisition	\$ 22.99
	28/03/2024	AMZNPRIMEAU MEMBERSHIP	Subscriptions: Prime Delivery	\$ 9.99
	28/03/2024	Booktopia Pty Ltd	Materials Purchased: Requests & Book Club Set	\$ 331.80
				\$ 2,848.36
Manager ICT				
	1/04/2024	NODE1 INTERNET	Node1 Wireless Internet	\$ 119.00
	2/04/2024	ASSETSONAR.COM	AssetSonar License	\$ 632.72
	2/04/2024	INTNL TRANSACTION FEE	AssetSonar License	\$ 15.82
	3/04/2024	Deputy	Deputy TimeSheet Software	\$ 165.00
	3/04/2024	EZI*M2M One Pty Ltd	M2M Irrigation Payments	\$ 521.74
	3/04/2024	INTNL TRANSACTION FEE	Digital Signage for Beatty Park and Library	\$ 9.84

Card Holder	Date	Payee	Description	Amount
	3/04/2024	YODECK.COM FLIPNODE	Digital Signage for Beatty Park and Library	\$ 393.58
	5/03/2024	INTNL TRANSACTION FEE	Digital Signage for Beatty Park and Library	\$ 0.53
	5/03/2024	YODECK.COM FLIPNODE	Digital Signage for Beatty Park and Library	\$ 21.11
	6/03/2024	INTNL TRANSACTION FEE	SendGrid Email Software	\$ 3.47
	6/03/2024	TWILIO SENDGRID	SendGrid Email Software	\$ 138.60
	7/03/2024	NODEONE	Node1 Wireless Internet	\$ 109.00
	9/03/2024	Microsoft G041371541	Microsoft Azure Payments	\$ 9.73
	13/03/2024	INTNL TRANSACTION FEE	Digital Signage for Beatty Park and Library	\$ 3.71
	13/03/2024	YODECK.COM FLIPNODE	Digital Signage for Beatty Park and Library	\$ 148.56
	19/03/2024	EZI*M2M One Pty Ltd	M2M Irrigation License	\$ 500.09
	19/03/2024	ZOOM.US 888-799-9666	Zoom License	\$ 374.98
	20/03/2024	PAYPAL *BPAUS	BuildingPoint SketchUp License	\$ 517.00
	22/03/2024	INTNL TRANSACTION FEE	SimplyBookMe software for Creche	\$ 2.30
	22/03/2024	SimplyBookME	SimplyBookMe by Software for Creche	\$ 91.80
	28/03/2024	BLUE SKYS APP	BlueSky Timer for Zoom	\$ 19.19
	28/03/2024	INTNL TRANSACTION FEE	BlueSky Timer for Zoom	\$ 0.48
				\$ 3,798.25
Manager Engineering Infrastructre and Environment				
	11/03/2024	MISCELLANEOUS CREDIT	Refund on disputed transactions	-\$ 599.00
				-\$ 599.00
Procurement and Contracts Officer				
	3/04/2024	HBRSUBSCRIPTION	Harvard Business Review Subscription	\$ 215.00
	7/03/2024	DEPT OF JUSTICE-CTG PA	Prosecution Lodgment	\$ 171.70
	22/03/2024	MOORE AUSTRALIA WA PL	Moore Australia Financial Reporting Update	\$ 2,200.00
	27/03/2024	ASIC	ASIC Search	\$ 19.00
	28/03/2024	BEAUFORT Functions	Deposit for function for community consultation	\$ 380.60
	28/03/2024	WWW.THEELFORDHOTEL.COM	Deposit for Beaufort St Planning Framework consult	\$ 305.55
	31/03/2024	FACEBK *WHMGE2C2K2	Facebook advertisement	\$ 237.27
				\$ 3,529.12
Total Corporate Credit Cards				\$ 22,736.86
Direct Debits				

<i>Card Holder</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
	02/04/2024	All Leasing		\$ 20,847.54
	22/04/2024	PB Leasing		\$ 395.83
	24/04/2024	HP Financial services Leasing		\$ 41,243.40
			Total Leasing	\$ 62,486.77
Loan Repayments				
	02/04/2024	WA Treasury		\$ 60,916.88
			Total Treasury Corporation	\$ 60,916.88
Bank Fees and Charges				
	30/01/2024			\$ 30,437.42
			Bank fees	\$ 30,437.42
Total Direct Debits including Credit Cards				\$ 176,577.93

Creditors Report - Payments by Cheque				
01/04/2024 to 30/04/2024				
Creditor	Date	Payee	Description	Amount
00082770	16/04/2024	Petty Cash - Beatty Park Leisure Centre	Recoup petty cash - BPLC 15.04.24	\$328.20
Total Net Cheque Payments				\$ 328.20

**CITY OF VINCENT
FUEL CARDS REPORT
FOR THE MONTH OF APRIL 2024**

Location Name	Date	Type	Total Cost
AMPOL FOODARY BEECHBORO	18/04/2024	Fuel	\$79.00
AMPOL FOODARY BENTLEY	21/04/2024	Fuel	\$73.35
AMPOL FOODARY CARINE	20/04/2024	Fuel	\$62.17
AMPOL FOODARY CARINE	1/04/2024	Fuel	\$55.06
AMPOL FOODARY COCKBURN CENTRAL JANDAKOT	22/04/2024	Fuel	\$120.18
AMPOL FOODARY DOUBLEVIEW	20/04/2024	Fuel	\$93.93
AMPOL FOODARY DOUBLEVIEW	4/04/2024	Fuel	\$123.57
AMPOL FOODARY EAST PERTH	10/04/2024	Fuel	\$449.44
AMPOL FOODARY EAST PERTH	26/04/2024	Fuel	\$190.52
AMPOL FOODARY EAST PERTH	3/04/2024	Fuel	\$202.14
AMPOL FOODARY EAST PERTH	9/04/2024	Fuel	\$249.57
AMPOL FOODARY EAST PERTH	18/04/2024	Fuel	\$287.15
AMPOL FOODARY EAST PERTH	5/04/2024	Fuel	\$178.35
AMPOL FOODARY EAST PERTH	17/04/2024	Fuel	\$39.24
AMPOL FOODARY EAST PERTH	24/04/2024	Fuel	\$323.56
AMPOL FOODARY EAST PERTH	16/04/2024	Fuel	\$403.45
AMPOL FOODARY EAST PERTH	4/04/2024	Fuel	\$435.86
AMPOL FOODARY EAST PERTH	11/04/2024	Fuel	\$55.33
AMPOL FOODARY EAST PERTH	22/04/2024	Fuel	\$144.69
AMPOL FOODARY EAST PERTH	23/04/2024	Fuel	\$36.87
AMPOL FOODARY EAST PERTH	19/04/2024	Fuel	\$122.87
AMPOL FOODARY EAST PERTH	1/04/2024	Fuel	\$118.71
AMPOL FOODARY EAST PERTH	15/04/2024	Fuel	\$114.31
AMPOL FOODARY EAST PERTH	8/04/2024	Fuel	\$157.25
AMPOL FOODARY EAST PERTH	12/04/2024	Fuel	\$631.76
AMPOL FOODARY EAST PERTH	29/04/2024	Fuel	\$137.16
AMPOL FOODARY EAST PERTH	25/04/2024	Fuel	\$281.92
AMPOL FOODARY EAST PERTH	31/03/2024	Fuel	\$177.37
AMPOL FOODARY ERSKINE	1/04/2024	Fuel	\$72.20
AMPOL FOODARY GLENDALOUGH	10/04/2024	Fuel	\$530.21
AMPOL FOODARY GLENDALOUGH	26/04/2024	Fuel	\$199.88
AMPOL FOODARY GLENDALOUGH	3/04/2024	Fuel	\$829.00
AMPOL FOODARY GLENDALOUGH	9/04/2024	Fuel	\$420.34
AMPOL FOODARY GLENDALOUGH	18/04/2024	Fuel	\$279.56
AMPOL FOODARY GLENDALOUGH	5/04/2024	Fuel	\$681.95
AMPOL FOODARY GLENDALOUGH	20/04/2024	Fuel	\$78.40
AMPOL FOODARY GLENDALOUGH	17/04/2024	Fuel	\$743.74
AMPOL FOODARY GLENDALOUGH	24/04/2024	Fuel	\$368.20
AMPOL FOODARY GLENDALOUGH	16/04/2024	Fuel	\$200.07
AMPOL FOODARY GLENDALOUGH	4/04/2024	Fuel	\$105.79
AMPOL FOODARY GLENDALOUGH	11/04/2024	Fuel	\$171.57
AMPOL FOODARY GLENDALOUGH	23/04/2024	Fuel	\$468.14
AMPOL FOODARY GLENDALOUGH	19/04/2024	Fuel	\$430.76
AMPOL FOODARY GLENDALOUGH	1/04/2024	Fuel	\$114.33
AMPOL FOODARY GLENDALOUGH	8/04/2024	Fuel	\$464.59
AMPOL FOODARY GLENDALOUGH	12/04/2024	Fuel	\$404.18
AMPOL FOODARY GLENDALOUGH	29/04/2024	Fuel	\$310.13
AMPOL FOODARY GLENDALOUGH	6/04/2024	Fuel	\$66.23
AMPOL FOODARY GLENDALOUGH	2/04/2024	Fuel	\$327.20
AMPOL FOODARY GLENDALOUGH	27/04/2024	Fuel	\$80.69
AMPOL FOODARY GREENFIELDS	26/04/2024	Fuel	\$85.43
AMPOL FOODARY GREENFIELDS	17/04/2024	Fuel	\$52.36
AMPOL FOODARY GREENFIELDS	4/04/2024	Fuel	\$75.25
AMPOL FOODARY GREENFIELDS	23/04/2024	Fuel	\$88.92
AMPOL FOODARY GREENFIELDS	15/04/2024	Fuel	\$82.79
AMPOL FOODARY JOONDALUP	26/04/2024	Fuel	\$218.67
AMPOL FOODARY JOONDALUP	5/04/2024	Fuel	\$146.28
AMPOL FOODARY JOONDALUP	19/04/2024	Fuel	\$279.73
AMPOL FOODARY KINGSLEY	26/04/2024	Fuel	\$92.54
AMPOL FOODARY KINGSLEY	7/04/2024	Fuel	\$72.25
AMPOL FOODARY LEEDERVILLE	10/04/2024	Fuel	\$814.20
AMPOL FOODARY LEEDERVILLE	26/04/2024	Fuel	\$990.78
AMPOL FOODARY LEEDERVILLE	3/04/2024	Fuel	\$374.90
AMPOL FOODARY LEEDERVILLE	9/04/2024	Fuel	\$319.61
AMPOL FOODARY LEEDERVILLE	18/04/2024	Fuel	\$915.66
AMPOL FOODARY LEEDERVILLE	5/04/2024	Fuel	\$170.54
AMPOL FOODARY LEEDERVILLE	17/04/2024	Fuel	\$580.56
AMPOL FOODARY LEEDERVILLE	24/04/2024	Fuel	\$441.32
AMPOL FOODARY LEEDERVILLE	16/04/2024	Fuel	\$273.69
AMPOL FOODARY LEEDERVILLE	4/04/2024	Fuel	\$477.81
AMPOL FOODARY LEEDERVILLE	11/04/2024	Fuel	\$461.67
AMPOL FOODARY LEEDERVILLE	22/04/2024	Fuel	\$795.75
AMPOL FOODARY LEEDERVILLE	23/04/2024	Fuel	\$556.69

AMPOL FOODARY LEEDERVILLE	19/04/2024	Fuel	\$445.42
AMPOL FOODARY LEEDERVILLE	1/04/2024	Fuel	\$141.26
AMPOL FOODARY LEEDERVILLE	15/04/2024	Fuel	\$450.23
AMPOL FOODARY LEEDERVILLE	8/04/2024	Fuel	\$415.69
AMPOL FOODARY LEEDERVILLE	12/04/2024	Fuel	\$405.51
AMPOL FOODARY LEEDERVILLE	29/04/2024	Fuel	\$507.96
AMPOL FOODARY LEEDERVILLE	6/04/2024	Fuel	\$56.03
AMPOL FOODARY LEEDERVILLE	2/04/2024	Fuel	\$862.15
AMPOL FOODARY LEEDERVILLE	25/04/2024	Fuel	\$225.92
AMPOL FOODARY LEEDERVILLE	27/04/2024	Fuel	\$77.01
AMPOL FOODARY MALAGA DRIVE S/STN	10/04/2024	Fuel	\$112.96
AMPOL FOODARY MALAGA DRIVE S/STN	4/04/2024	Fuel	\$117.13
AMPOL FOODARY MALAGA DRIVE S/STN	12/04/2024	Fuel	\$64.94
AMPOL FOODARY MUNDARING S/STN	26/04/2024	Fuel	\$98.79
AMPOL FOODARY WESTMINSTER	26/04/2024	Fuel	\$47.63
AMPOL FOODARY WESTMINSTER	11/04/2024	Fuel	\$52.42
EG AMPOL 94203 BALLAJURA	27/04/2024	Fuel	\$64.97
EG AMPOL 94240 OSBORNE PARK	26/04/2024	Fuel	\$78.17
EG AMPOL 94240 OSBORNE PARK	5/04/2024	Fuel	\$72.97
EG AMPOL 94240 OSBORNE PARK	4/04/2024	Fuel	\$117.44
EG AMPOL 94240 OSBORNE PARK	11/04/2024	Fuel	\$217.24
EG AMPOL 94240 OSBORNE PARK	19/04/2024	Fuel	\$132.59
EG AMPOL 94240 OSBORNE PARK	12/04/2024	Fuel	\$117.49
AMPOL FOODARY KARRINYUP	13/04/2024	Fuel	\$59.28
AMPOL FOODARY KARRINYUP	6/04/2024	Fuel	\$99.46
AMPOL FOODARY BUTLER S/STN	16/04/2024	Fuel	\$81.90
AMPOL FOODARY NORTHLANDS - BALCATT	19/04/2024	Fuel	\$145.96
AMPOL FOODARY NEDLANDS	9/04/2024	Fuel	\$69.95
Grand Total			\$26,397.81

7.3 INVESTMENT REPORT AS AT 30 APRIL 2024

Attachments: 1. Investment Statistics as at 30 April 2024  

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 30 April 2024 as detailed in Attachment 1.

PURPOSE OF REPORT:

To advise Council of the nature and value of the City's Investments as at 30 April 2024 and the interest amounts earned YTD.

DELEGATION:

Regulation 34 (4) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepare a statement of financial activity each month, which is to be presented to Council within 2 months after the end of the relevant month.

BACKGROUND:

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance with the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings; and
- Current investment holdings.

DETAILS:**Summary of key investment decisions in this reporting period**

\$7.5m of investments matured and \$9.6m was invested the month of April 2024.

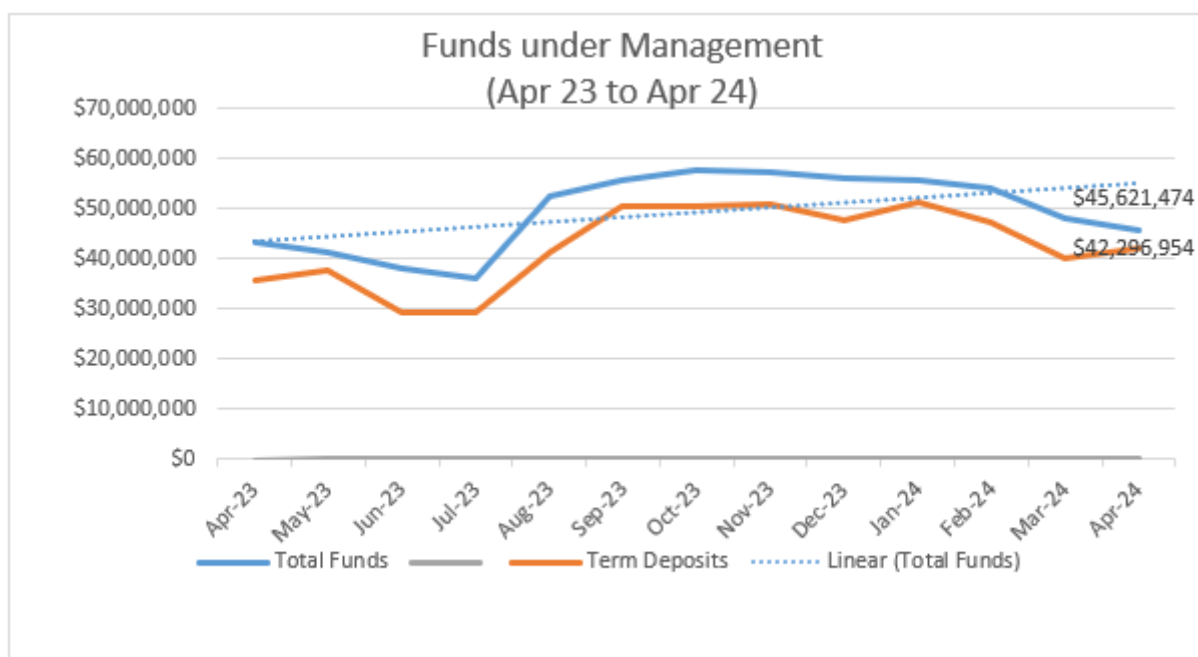
Investment Status

The City's investment portfolio is diversified across several accredited financial institutions.

As at 30 April 2024, the total funds held in the City's operating accounts (including on call) was \$45,621,474 compared to \$43,346,077 for the period ended 30 April 2023. All funds are interest bearing as at 30 April 2024.

The total term deposit investments for the period ended 30 April 2024 were \$42,296,954 compared to \$35,778,310 for the period ended 30 April 2023.

The following chart shows funds under management from April 2023 to April 2024:



Interest Status

Total accrued interest earned on investments as at 30 April 2024 is:

Total Accrued Interest Earned on Investment	Budget Revised	Budget YTD	Actual YTD	% of YTD Budget	FY22/23 Actual
Municipal	850,000	768,000	1,226,008	159.6%	827,395
Reserve	800,000	692,500	718,674	103.8%	497,011
Subtotal	1,650,000	1,460,500	1,944,682	133.2%	1,324,406
Leederville Gardens Inc Surplus Trust*	\$0	\$0	156,388	N/A	134,290
Total	1,650,000	1,460,500	2,101,070	143.9%	1,458,696

*Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2023/24 Budget as actual interest earned is restricted.

The City has a weighted average interest rate of 5.11% for current investments compared to the Reserve Bank 90 day accepted bill rate for April 2024 of 4.37%.

Sustainable Investments

The City's investment policy requires that in the first instance, the City considers rate of return of the fund. All things being equal, the City then prioritises funds with no current record of funding fossil fuels. The City can increase the number of non-fossil fuel investments but will potentially result in a lower rate of return.

Administration utilises a platform called 'Yield Hub' to ascertain the level of exposure banks have in fossil fuel activities and to determine daily interest rates published by banks.

The investment guidelines which is the supplementary document to the Council Investment Policy sets the maximum exposure limits to financial institutions at 90% as reflected in the below table. The majority of financial institutions lie within A-2 and A-1+ categories.

Short Term Rating (Standard & Poor's) or Equivalent	Direct Investments Maximum %with any one institution		Maximum % of Total Portfolio	
	Guideline	Current position	Guideline	Current position
CITY OF VINCENT CURRENT INVESTMENT HOLDINGS AS AT 30 APRIL 2024				
Funds +	Institution	28.9%	Investment Maturity	57.7%
A1	25%	0%	Date	90%
A2	20%	15.3%	Interest Rate	4.10%
Municipal	Commonwealth Bank of Australia	Ongoing		798,667
Reserve	Commonwealth Bank of Australia	Ongoing		2,035,500
Total Operating Funds				

Administration will continuously explore options to ascertain if a balanced investment strategy can be developed where investments in divested banks can be increased with a minimal opportunity cost of loss in interest rate returns for instances when banks not divested in fossil fuel activities offer a higher rate of return.

TERM DEPOSITS

CONSULTATION/ADVERTISING:

Leederville Gardens Inc Surplus Trust	Commonwealth Bank of Australia	30/06/2023	28/06/2024	5.32%	2,058,536
Leederville Gardens Inc Surplus Trust	AMP Bank	19/12/2023	18/12/2024	5.25%	888,691
Leederville Gardens Inc Surplus Trust	AMP Bank	24/01/2024	23/01/2025	4.95%	949,727
Municipal	Commonwealth Bank of Australia	9/08/2023	8/07/2024	5.53%	2,500,000

LEGAL/POLICY:

Municipal	Bank of Queensland	24/08/2023	6/06/2024	4.95%	2,500,000
Municipal	Bank of Queensland	24/08/2023	19/06/2024	4.95%	2,500,000
Municipal	G&C Mutual	20/09/2023	6/05/2024	5.10%	4,500,000
Municipal	Bank of Queensland	30/04/2024	29/04/2025	5.10%	2,000,000
Municipal	Bank of Queensland	30/04/2024	29/04/2025	5.20%	2,600,000
Reserve	National Australia Bank	30/04/2024	29/04/2025	5.20%	2,600,000
Reserve	Judo Bank	5/04/2024	4/10/2024	5.15%	3,000,000
Reserve	National Australia Bank	24/05/2023	23/05/2024	4.87%	1,600,000
Reserve	Commonwealth Bank of Australia	9/08/2023	8/07/2024	5.53%	2,500,000
Reserve	National Australia Bank	24/08/2023	6/06/2024	5.12%	1,000,000
Reserve	National Australia Bank	23/01/2024	22/01/2025	5.10%	5,000,000
Total Term Deposits					42,296,954

Section 19(2)(b) of the *Local Government (Financial Management) Regulations 1996* requires that a local government establish and document procedures to enable the identification of the nature and location of all investments.

RISK MANAGEMENT IMPLICATIONS

Low: Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2023-2032*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.
Our community is aware of what we are doing and how we are meeting our goals.
Our community is satisfied with the service we provide.
We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*, however focussing on non-fossil fuel investments contributes to a Sustainable Environment.

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment*

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes of the City's Public Health Plan 2020-2025.

FINANCIAL/BUDGET IMPLICATIONS:

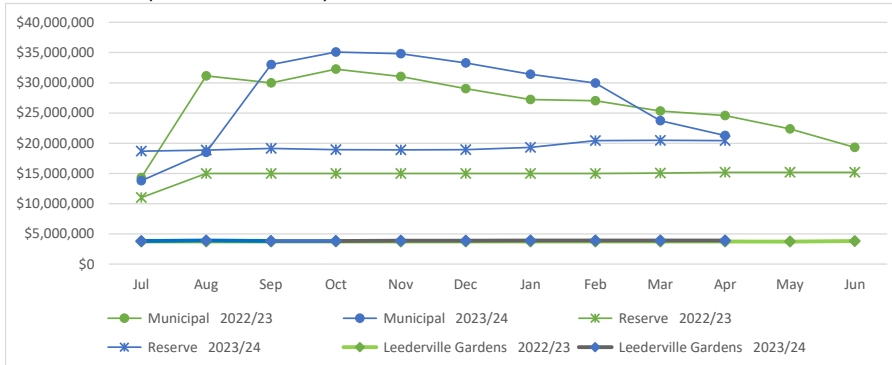
The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

**CITY OF VINCENT
INVESTMENT PORTFOLIO
AS AT 30 APRIL 2024**

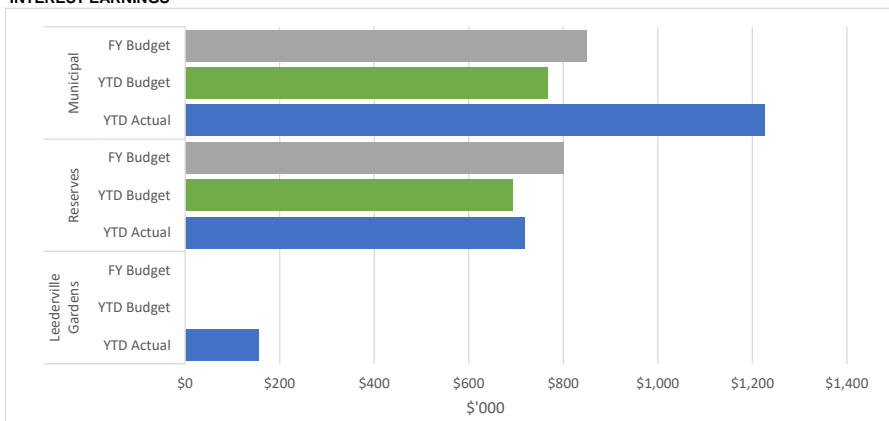
	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	490,354	2,035,500	0	2,525,854	5.5%
Online Saver	798,667	0	0	798,667	1.8%
Term Deposits	20,000,000	18,400,000	3,896,954	42,296,954	92.7%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%
BY INSTITUTION					
Bank of Queensland	7,000,000	0	0	7,000,000	15.3%
Commonwealth Bank of Australia	3,789,020	7,235,500	2,058,536	13,083,056	28.7%
National Australia Bank	3,000,000	10,200,000	0	13,200,000	28.9%
AMP Bank	0	0	1,838,418	1,838,418	4.0%
Judo Bank	2,000,000	3,000,000	0	5,000,000	11.0%
G&C Mutual	4,500,000	0	0	4,500,000	9.9%
Police and Nurses	1,000,000	0	0	1,000,000	2.2%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%
BY CREDIT RATINGS (SHORT-TERM ISSUE)					
A-1+	6,789,020	17,435,500	2,058,536	26,283,056	57.7%
A-2	14,500,000	3,000,000	1,838,418	19,338,418	42.3%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%
BY TERMS					
0-30 days	1,289,020	2,035,500	0	3,324,520	7.3%
181-270 days	6,500,000	3,000,000	0	9,500,000	20.8%
271-365 days	13,500,000	15,400,000	3,896,954	32,796,954	71.9%
> 1 year	0	0	0	0	0.0%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%
BY MATURITY					
0-30 days	5,789,020	3,635,500	0	9,424,520	20.7%
31-90 days	7,500,000	1,000,000	2,058,536	10,558,536	23.1%
91-180 days	2,000,000	8,200,000	0	10,200,000	22.4%
181-270 days	4,000,000	5,000,000	1,838,418	10,838,418	23.8%
271-365 days	2,000,000	2,600,000	0	4,600,000	10.1%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%
BY FOSSIL FUEL EXPOSURE					
Fossil Fuel Investments	6,789,020	17,435,500	3,896,954	28,121,474	61.6%
Non Fossil Fuel Investments	14,500,000	3,000,000	0	17,500,000	38.4%
	21,289,020	20,435,500	3,896,954	45,621,474	100.0%

**CITY OF VINCENT
INVESTMENT PERFORMANCE
AS AT 30 APRIL 2024**

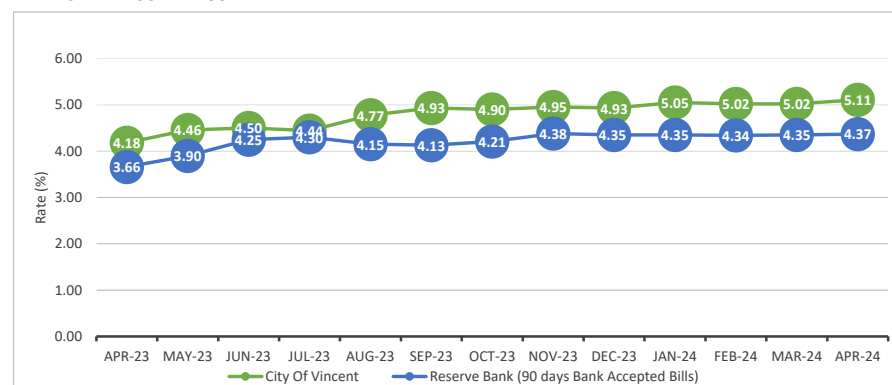
FUNDS INVESTED (TERM DEPOSITS ONLY)



INTEREST EARNINGS

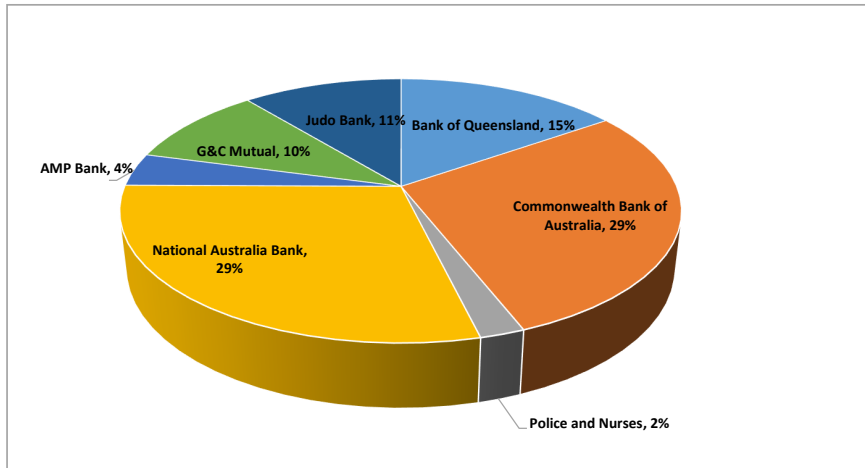


INTEREST RATE COMPARISON

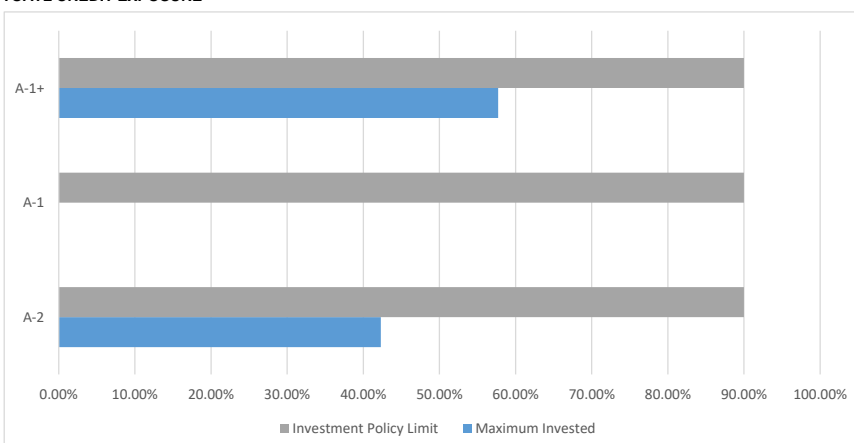


**CITY OF VINCENT
INVESTMENT POLICY COMPLIANCE
AS AT 30 APRIL 2024**

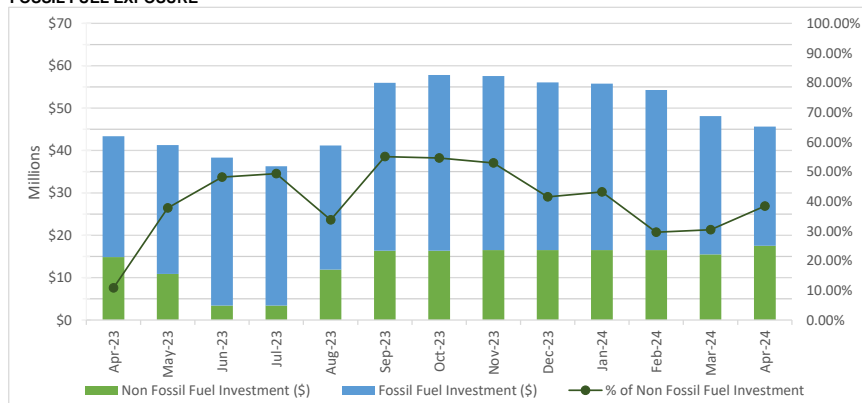
TOTAL PORTFOLIO EXPOSURE








TOATL CREDIT EXPOSURE



FOSSIL FUEL EXPOSURE



7.4 ADOPTION OF THE ANNUAL BUDGET 2024/25

- Attachments:
1. Statement of Financial Activity 2024/25 [↓](#) 
 2. 4 Year Capital Works Plan 2024/25 - 2027/28 [↓](#) 
 3. Cash Backed Reserves 2024/25 [↓](#) 
 4. Summary of Income and Expenditure by Service Area 2024/25 [↓](#) 
 5. Proposed Fees and Charges 2024/25 [↓](#) 

RECOMMENDATION:

That Council BY ABSOLUTE MAJORITY:

1. BUDGET:

Pursuant to the provisions of Section 6.2(1) of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the City of Vincent Annual Budget as detailed in Attachment 1 for the year ended 30 June 2025, which includes:

- 1.1 Statement of Financial Activity showing an amount required to be raised from rates of \$44,452,032;
- 1.2 Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2025 closing balance of \$25,507,557;
- 1.3 Capital Works Program showing a total of \$20,132,607 (including 2024/25 carry forward projects of \$3,415,299).

2. RATES:

Pursuant to Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*, IMPOSES the following differential general rates and minimum payments on Gross Rental Values (GRV):

2.1 General Rates:

Differential General Rate	Cents in the dollar
Residential	7.82579
Vacant-Residential	8.44727
Vacant-Commercial	14.21566
Other (Commercial and Industrial)	7.37357

2.2 Minimum Payments:

Differential General Rate	Minimum Payment on GRV
Residential	\$1,451.23
Vacant-Residential	\$1,331.75
Vacant-Commercial	\$1,773.27
Other (Commercial and Industrial)	\$1,400.59

2.3 RATE PAYMENT OPTIONS:

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the following due dates for payment in full by one payment on the due date or in 4 instalments:

Option	Instalment	Date
(a)	Due Date/First instalment	30 August 2024
(b)	Second instalment	1 November 2024
(c)	Third instalment	3 January 2025
(d)	Fourth instalment	7 March 2025

2.4 INSTALMENT, RATES SMOOTHING AND ARRANGEMENTS, ADMINISTRATION FEES AND INTEREST CHARGES:

2.4.1 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an instalment administration charge of \$8.00 per instalment for payment of rates by 4 instalments, to apply to the second, third and fourth instalment;

2.4.2 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an interest rate of 5.5% where the owner has elected to pay rates through an instalment option, rates smoothing or alternative payment arrangement.

2.5 LATE PAYMENT INTEREST ON OVERDUE RATES AND AMOUNTS:

ADOPTS an interest rate of 11% per annum, calculated daily from the due date and continuing until the date of payment:

2.5.1 On overdue rates in accordance with Section 6.51(1) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, subject to Section 6.51(4) of the *Local Government Act 1995*; and

2.5.2 Amounts due to the City in accordance with Section 6.13 of the *Local Government Act 1995*.

Subject to the following exclusions - deferred rates, current instalment amounts not yet due under instalment payment options, registered pensioner portions and current government pensioner rebate amounts;

3. REPORTING OF BUDGET VARIANCES:

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the monthly reporting variance for the 2023/2024 financial year of 10% or more, where that variance is also more than \$20,000;

4. FEES AND CHARGES:

PURSUANT to Section 6.16 of the *Local Government Act 1995*, ADOPTS the Schedule of Fees and Charges in Attachment 5

5. RATES WAIVER:

Pursuant to Section 6.47 of the *Local Government Act 1995*, WAIVES the 2024/25 local government rates for the following groups:

Azzurri Bocce Club	Dorrien Gardens	4,553.92
Earlybird's Playgroup	87 The Boulevarde	1,400.59
East Perth Football Club	Leederville Oval	14,003.40
Floreat Athena Soccer Club	Litis Stadium	10,461.25

Forrest Park Croquet Club	Forrest Park	5,172.56
Gymnastics Western Australia Inc.	Loftus Centre	13,008.82
Highgate Forrest Park Playgroup	Forrest Park	2,301.29
Leederville Tennis Club	Richmond Street Leederville	3,018.74
Loton Park Tennis Club	Loton Park	3,780.06
Mount Hawthorn Playgroup	Mt Hawthorn Community Centre	1,400.59
Mount Hawthorn Toy Library	Mt Hawthorn Community Centre	1,400.59
North Perth Bowling Club	Woodville Reserve	4,090.49
North Perth Community Garden Inc	Woodville Reserve	1,400.59
North Perth Tennis Club	Woodville Reserve	3,992.05
Perth Junior Soccer Club Inc	Forrest Park	1,794.73
Perth Soccer Club	Dorrien Gardens	17,364.02
Pride Western Australia Incorporated	4 View Street	2,521.76
Subiaco Football Club	Leederville Oval	11,889.18
Tennis West	Robertson Park	8,737.68
Tools n Things	Britannia Reserve	1,400.59
Town Team Movement	245 Vincent Street	1,400.59
Vincent Men's Shed	Woodville Reserve	1,400.98
Volleyball WA	Royal Park	3,775.64
Leederville Toy Library	Loftus Community Centre	1,400.59

121,670.69

6. **NOTES** a provision of \$50,000 within the budget that will be used to assist ratepayers in financial hardship, up to a maximum of \$500 per property.
7. Pursuant to Section 6.11(2)(b) and Section 6.11(3)(a) of the *Local Government Act 1995*, **APPROVES** the closure of the Plant and Equipment Reserve and the allocation of the reserve balance to the Asset Sustainability Reserve.
8. **APPROVES** the change of name of the Tamala Park Land Sales Reserve to the Catalina Estate Land Sales Reserve.

PURPOSE OF REPORT:

To consider adoption of the City's Budget for the 2024/25 financial year, including imposition of differential and minimum rates, adoption of fees and charges, and other consequential matters arising from the budget papers.

DELEGATION:

Section 6.2 of the *Local Government Act 1995* requires Council to adopt by Absolute Majority a budget for its municipal fund for the financial year.

BACKGROUND

Between 1 June and 31 August each year, local governments are required to prepare and adopt a budget for the financial year. As in past years, in preparing the budget, Administration has compiled and analysed relevant information, held a series of budget workshops with Council Members, aligned to the priorities in the City's Strategic Community Plan 2022 – 2032 (SCP), Long Term Financial Plan and review of the Corporate Business Plan (CBP).

A key part of the budget development is identifying the 'budget deficiency' to be made up from the levying of council rates. Once an estimate of that budget deficiency was known, the City gave local public notice of its intention to levy differential rates.

The 2024/25 draft budget continues Vincent's progress toward long term financial sustainability, and a maturing approach to financial and asset management. It responds to the impact of inflationary pressures with rising construction costs, supply chain issues and higher costs across several other categories.

The City is proposing a 4% rate increase in 2024/2025 for the residential, other and vacant-commercial categories and an 8% increase for the vacant-residential category. The overall proposed rate increase of ~4% is below the 5.5% rate increase in the City's Long Term Financial Plan 2023/2024 – 2032/2033.

In preparing the Differential Rates and Minimum Rates for 2024/2025, the City has used the following methodology:

1. Increase rates yield by 4.0% for Residential, Other and Vacant-commercial category excluding rates growth and 8.0% for the Vacant-residential category excluding rates growth; and
2. Minimum rate increase by 4.0% for Residential, Other and Vacant-commercial category and 8% for the Vacant-residential category.

Minimum rates are imposed to establish the minimum amount any property must pay to contribute to the cost of services provided by a local government, regardless of the value (GRV) of their property.

The anticipated growth in rateable properties during the year has been budgeted at \$400,000 (interim rates).

An allowance for the waiver of rates to support community and sporting groups has been budgeted at \$130,000. This year is a re-valuation year and to date Vincent has not received updated Gross Rental Valuations (GRV) for properties that rates may be waived. The total for rates waivers is \$120,671, however an allowance has been included for the difference in GRV and any additional community leases negotiated during the year.

As Vincent is one of Perth's lower rating Councils, the proposed rates increase equates to \$1.20 per week, or \$63 per year for the median residential household and \$1.95 per week or \$101 per year for the median vacant residential ratepayer.

At the Ordinary Council Meeting held on 21 May 2024, Council considered a report (Item 11.4) dealing with a proposal to introduce Differential and Minimum Rates in order to fund the estimated budgeted.

As a result, the following resolution was adopted:

'That Council:

1. *ADVERTISES by local public notice, in accordance with Section 6.36(1) of the Local Government Act 1995 for a period of 21 days its intention to levy the following differential rates and minimum rates in 2024/25 and invites submissions on the proposal from electors and ratepayers:*

Rating Category	2024/2025	
	Rate in the Dollar	Minimum Rate
Residential	0.0782579	\$1,451.23
Vacant-Residential	0.0844727	\$1,331.75
Vacant-Commercial	0.1421566	\$1,773.27
Other – Commercial/Industrial	0.0737357	\$1,400.59

DETAILS:

The 2024/25 Draft Budget as presented includes the following components:

- Statement of Financial Activity – identifies the amount of rates that need to be levied to allow the City to undertake all annual activities, once all income is recognised, non-cash items are adjusted back, Reserve transfers are incorporated and opening and closing balances are factored in.
- 4 Year Capital Works Plan 2024/25 – 2027/28 (**Attachment 2**).
- Summary of Income and Expenditure by Service Area (**Attachment 4**).
- Fees and Charges Schedule (**Attachment 5**).

FINANCIAL HARDSHIP SUPPORT

The City's financial hardship measures will still be applicable in the 2024/25 financial year.

These measures include:

- **Rates Smoothing** – all City of Vincent ratepayers can choose to pay their rates in weekly, fortnightly or monthly instalments, via direct debit;
- **Flexible Payment Arrangements** – payment arrangements are facilitated in accordance with section 6.49 of the *Local Government Act* and may include extending payment deadlines, and repayments plans customised to the circumstances of the ratepayer;
- **Deferment of payments for up to 6 months** – ratepayers may request to defer the payment of rates for 6 months;
- **Waiver of penalty interest and charges on payment arrangements** – ratepayers entering into a payment arrangement will have interest and fees waived; and
- **Suspension of debt recovery** – debt recovery will cease once a payment arrangement is in place.

Financial Hardship Guidelines

The City of Vincent Financial Hardship Guidelines were developed in 2020/2021 to assist property owners when paying their rates levy. This support is still available to all residents experiencing financial hardship.

Financial hardship measures include:

- flexible payment plans;
- payment deferment options; and
- a waiver of penalty interest.

A financial hardship payment of up to \$500 may also be available to eligible property owners who are experiencing financial hardship. A financial hardship fund has been created to enable this, totalling \$50,000.

OPENING BALANCE – 1 JULY 2024

The 2024/25 budget is currently estimating an end of year closing surplus for 30 June 2024 of \$4,689,661, which is mainly attributable to:

- \$2.1m Estimated favourable operating result and capital savings for 2023/24
- \$1.9m Estimated municipal funding for carry forward capital projects
- \$0.7m Mid-Year Budget Review closing surplus 2023/24

REVENUE

Revenue is anticipated to be increased by \$4.5m compared to the current revised budget. The assumptions resulting in revenue increasing include:

Rates:	Rates and annual charges comprise 60.0% of the revenue mix for the City of Vincent.
Grants/Subsidies/Contributions:	Vincent actively advocates for grant funding and third-party contributions to deliver important infrastructure and service outcomes for the community. In the Annual Budget for 2024/25 the City expects to receive \$6.2m in external funding, of which \$1.7m supports operational activities.
Fees and Charges	Fees and charges ('User Charges') increase from \$22.9m (32.5%) in the current revised budget to \$24.6m (33.0%) of total revenue. This comprises charges for the delivery of services and the use of community infrastructure, such as Beatty Park Leisure Centre membership fees and paid parking.

Interest Earnings

Council receives interest on funds managed as part of its investment portfolio. Investment decisions are managed in accordance with policy and are reasonably risk averse. In the proposed budget for 2024/25 interest earnings are estimated to earn approximately \$2.1m.

FEES AND CHARGES

The fees and charges for 2024/25 (**Attachment 5**) includes various amendments to fees and charges with the intention to primarily recover costs due to the impact of inflationary costs pressures. All new fees and charges have been highlighted in the attachment.

OPERATING EXPENDITURE

The City continues to experience significant inflationary cost pressures with rising construction costs, supply chain issues and higher costs across several other categories. Annual CPI for the March 2024 quarter is at 3.6 percent and in many instances actual cost increases have been much higher than current inflation levels.

Operating expenditure has increased by \$2.8m compared to the current revised budget which is mainly attributed to:

- Employee costs are expected to rise by \$2.2m due to anticipated enterprise bargaining increases, superannuation payments increasing from 11.0% to 11.5% and additional labour in line with increased demand at Beatty Park.
- Materials and contracts expenditure is forecasted to increase by \$0.6m mainly due to higher inflationary cost pressures across various categories including materials, waste, ICT and contractors and additional costs associated with operating initiatives.
- Insurance expenses are anticipated to increase by \$0.1m mostly due to higher premiums.

NON-OPERATING BUDGET

As detailed in the Statement of Financial Activity, the following Non-Operating transactions are proposed for 2024/25:

- Capital Grants directly associated with the Capital Works Program (including carry forward funding) totalling **\$4,352,261**:
 - \$2.1m federal government grant allocated to Litis Stadium upgrade,
 - \$1.3m has been allocated in grant funding for various road and bike path programs, and
 - \$0.9m state government funding towards the Robertson Park Tennis Centre project.
- Profit on asset disposals of **\$451,752**. This takes into account the current 'book value' of assets being sold against the total proceeds from the sale.
- Loss on asset disposals of **\$13,043**. As with the above 'profit', this item reflects those assets where the proceeds are lower than the current book value and is a non-cash transaction.
- Proceeds from Disposal of Assets of **\$552,350**, which relates to the actual sale/trade-in of plant listed for replacement in the 2024/25 Capital Works Program.

FINANCING ACTIVITIES

The Statement of Financial Activity lists the following annual financing activities scheduled for 2024/25:

- Repayment of long-term borrowings – loan principal repayments of **\$1,498,010**.
- Transfers to Reserves of **\$6,179,099** includes the following key movements:
 - Anticipated proceeds of \$3.8m transferred to the Catalina Land Sales Reserve due to increased land sales,
 - Transfer of \$1.4m to the Asset Sustainability reserve,
 - Interest earnings of \$0.8m.

- Transfer from Reserves of **\$2,982,397**, includes the following key movements:
 - Asset sustainability reserve to fund Heavy fleet equipment \$0.6m, Bicycle Network and Footpath renewals \$0.3m, DLGSC lighting renewal \$0.2m, BPLC changeroom fit-out \$0.1m, Light fleet equipment \$0.1m, Mt Hawthorn Skate Park \$0.1m and Drainage improvements \$0.1m.
 - Cash in lieu for parking reserve to fund a temporary at-grade car park \$0.5m and the Wayfinding Implementation Plan Stage 1 \$0.1m.
 - Percent for Art Reserve to fund the COVID-19 Artwork relief project and the Artlets sculpture \$0.1m.
 - State Gymnastics Centre Reserve to fund renewal of fans and ventilation \$0.1m.

CAPITAL BUDGET

In 2024/25 the City of Vincent plans capital expenditure of \$20,132,607 (**Attachment 2**) including estimated carry forwards of \$3,415,299 with further details provided in the table below. The total capital expenditure includes several multi-year projects.

The capital expenditure budget includes significant funding from grants, third party contributions and reserves with the residual \$12,045,736 (carry forwards \$1,855,426) from municipal funds.

Vincent continues its focus of renewal expenditure in the 2024/25 draft budget, with 78% of new expenditure including carry forwards attributable to asset renewal.

Description	Carry Forward Budget
Air Conditioning & HVAC Renewal	
Air Con & HVAC Renew - Miscellaneous	41,570
Air Conditioning & HVAC Renewal - Admin	34,000
BPLC - Construction of Indoor Changerooms	
BPLC – Construct & Fit Out Indoor Pool Changerooms	192,352
Litis Stadium changeroom redevelopment	
Infrastructure Works - Litis Stadium	875,918
Floreat Athena Clubroom Refurbishment - Litis Stadium	45,735
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	
BPLC - Pool Tiling Works	6,848
Land and Building Asset Renewal Projects	
Leederville Oval Stadium Fac Renewal (Leased)	12,436
ICT Renewal Program	
ICT Infrastructure Renewal	45,000
Beatty Park Leisure Centre - Furniture & Equipment	
BPLC Non-Infrastructure Fixed Asset Renewal	100,000
BPLC - Non Fixed Assets Renewal	50,000
Public Arts Projects	
COVID-19 Artwork relief project	19,500
Parking Machines Asset Replacement Program	
Parking Infrastructure Renewal Program	26,012
Fleet Management Program	
P2212 - Nissan Navara 4x DSL	45,000
P1279 - Toyota Camry Hybrid SL	28,000
P2200 - VOLKSWAGEN Caddy Maxi TDI250	69,894
P2209 - VW Caddy Maxi TDI250	69,894

P2171 - Toyota Corolla Hybrid Hatch	25,000
Major Plant Replacement Program	
Heavy Fleet Replacement Program	360,000
Artlets	
Artlets - Public Art - Sculpture	17,600
Robertson Park Development Plan - Stage 1	
Tennis Centre - Multisport Courts resurfacing, fencing, floodlighting, entry zone, signage, and supporting landscape and drainage works	350,000
Construction Contingency	50,000
Parks Irrigation Upgrade & Renewal Program	
Keith Frame Res - renew ground irrigation system and electrical cubicle and bore renewal	120,826
Britannia Reserve - renew groundwater bore (south) No 40	45,000
Traffic Management Improvements	
Minor Traffic Management Improvements	87,850
Gully Soak-well and Minor Drainage Improvement Program	
Minor Drainage Improvement Program	92,128
Road Maintenance Programs – State Black Spot	
Blackspot - Broome/Wright, Highgate	150,000
Car Parking Upgrade/Renewal Program	
Minor Capital Improv of City Car Parks (General Provision)	22,000
Public Open Space Strategy Implementation Plan	
Birdwood Square - Public Toilets	44,306
Banks Reserve Master Plan Implementation	
Walter`s Brook Crossing	147,000
Boardwalk - Interpretation Node	15,000
Footpath Upgrade and Renewal Program	
Footpath Upgrade and Renewal Program	8,000
Skate Space at Britannia Reserve	
Mt Hawthorn Skate Park - Youth Skate Facility (Election Commitment)	188,000
Bicycle Network	
Bicycle Network - Travel Smart Actions	10,000
Bicycle Network	20,430
Grand Total	3,415,299

BORROWINGS

The City has no additional debt planned for 2024/25.

CASH BACKED RESERVES

Plant and Equipment Reserve

This Plant and Equipment Reserve was established for the purpose of replacing plant & equipment associated with the City's works. Due to the under-utilised nature of the reserve, the City proposes the closure of the reserve and funds to be allocated to the Asset Sustainability Reserve

Tamala Park Reserves

The Tamala Park Reserve was established in 2011/12 and funded from revenue received from land developed by the Tamala Park Regional Council. The City proposes a name change of this reserve to Catalina Estate Land Sales Reserves to reflect the current name of this project and in line with the change of the Tamala Park Regional Council to Catalina Regional Council.

RATES SETTING CONTEXT

The following table details how the rate in the dollar and waste collection charges (where they are applied separately) levied in 2023/24 impact on the rate levied on an individual residential property at each of the local governments, based on a nominated Gross Rental Value (GRV) of \$20,800, being the City of Vincent Residential category median value.

In a residential rating context, this table demonstrates that in 2023/24, when the waste collection charge is factored in the City had:

1. the tenth lowest minimum rate in the metropolitan area; and
2. the seventh lowest combined rates/waste charge of the 29 local governments listed for a residential property with a GRV of \$20,800.

2023/24 Residential Rating Comparison table

Council	Rate in \$	Minimum Rates	Waste Charge	Security	Total		Ranking Based on:	
					Total Minimum Payable	Residential Rates Levy based on a GRV of \$20,800	Minimum	\$20,800
Armadale	0.0940400	1,356.00	\$ 417.00	\$ -	\$ 1,773.00	\$ 2,373.03	27	29
Bassendean	0.0740000	1,183.00	\$ 411.00	\$ -	\$ 1,594.00	\$ 1,950.20	22	23
Bayswater	0.0719400	1,101.50	\$ 400.00	\$ -	\$ 1,501.50	\$ 1,896.35	17	22
Belmont	0.0610930	850.00	\$ 320.50	\$ -	\$ 1,170.50	\$ 1,591.23	2	9
Cambridge	0.0542820	987.00	\$ 613.00	\$ -	\$ 1,600.00	\$ 1,742.07	23	13
Canning	0.0540900	1,002.00	\$ 424.00	\$ 63.80	\$ 1,489.80	\$ 1,612.87	14	10
Claremont	0.0582810	1,421.00	\$ -	\$ -	\$ 1,421.00	\$ 1,421.00	12	2
Cockburn	0.0779100	1,478.00	\$ -	\$ 72.57	\$ 1,550.57	\$ 1,693.10	21	12
Cottesloe	0.0633700	1,312.00	\$ -	\$ -	\$ 1,312.00	\$ 1,318.10	6	1
East Fremantle	0.0689300	1,243.00	\$ -	\$ -	\$ 1,243.00	\$ 1,433.74	4	3
Fremantle	0.0792120	1,649.00	\$ -	\$ -	\$ 1,649.00	\$ 1,649.00	25	11
Gosnells	0.0678400	1,044.00	\$ 364.00	\$ -	\$ 1,408.00	\$ 1,775.07	11	16
Joondalup	0.0532370	873.00	\$ 360.00	\$ -	\$ 1,233.00	\$ 1,467.33	3	4
Kalamunda	0.0636050	970.00	\$ 633.80	\$ -	\$ 1,603.80	\$ 1,956.78	24	24
Kwinana	0.0848900	1,173.00	\$ 353.00	\$ -	\$ 1,526.00	\$ 2,118.71	18	27
Melville	0.0700970	1,372.65	\$ 352.90	\$ 58.75	\$ 1,784.30	\$ 1,869.67	28	20
Mosman Park	0.0708780	960.51	\$ 358.00	\$ -	\$ 1,318.51	\$ 1,832.26	7	18
Mundaring	0.0858000	951.00	\$ 495.00	\$ -	\$ 1,446.00	\$ 2,279.64	13	28
Nedlands	0.0584460	1,521.00	\$ 328.00	\$ -	\$ 1,849.00	\$ 1,849.00	29	19
Peppermint Grove	0.0755500	1,494.00	\$ -	\$ -	\$ 1,494.00	\$ 1,571.44	15	8
Perth	0.0590000	765.00	\$ 334.05	\$ -	\$ 1,099.05	\$ 1,561.25	1	6
Rockingham	0.0795000	1,322.00	\$ 403.00	\$ -	\$ 1,725.00	\$ 2,056.60	26	26
South Perth	0.0730665	1,170.00	\$ 375.00	\$ -	\$ 1,545.00	\$ 1,894.78	20	21
Stirling	0.0513350	921.00	\$ 380.00	\$ 40.00	\$ 1,341.00	\$ 1,487.77	8	5
Subiaco	0.0683020	1,190.00	\$ 340.00	\$ -	\$ 1,530.00	\$ 1,760.68	19	15
Swan	0.0747800	938.00	\$ 428.00	\$ -	\$ 1,366.00	\$ 1,983.42	9	25
Victoria Park	0.0838600	1,256.00	\$ -	\$ -	\$ 1,256.00	\$ 1,744.29	5	14
Vincent	0.0752480	1,395.41	\$ -	\$ -	\$ 1,395.41	\$ 1,565.16	10	7
Wanneroo	0.0668320	1,073.00	\$ 425.00	\$ -	\$ 1,498.00	\$ 1,815.11	16	17

Rates Growth and Waivers

Rates revenue in the draft Statement of Financial Activity (**Attachment 1**) has also provided for the following assumptions:

- An increase of approximately \$400,000 due to organic growth in rates revenue arising from property development or improvement (ie interim rates); and
- A decrease of approximately \$130,000 as a waiver of rates for particular community and sporting groups.

The City has been experiencing a moderate level of growth in the number of rateable properties over recent years, averaging nearly 0.87% between 2018 and 2024.

Year (30 June)	RATEABLE PROPERTIES	Increase	
		Number	%
2024	19493	138	0.71%
2023	19355	58	0.30%
2022	19297	59	0.31%
2021	19238	197	1.03%
2020	19041	163	0.86%
2019	18878	126	0.67%
2018	18752	404	2.20%

LOCAL GOVERNMENT PROPERTIES – RATES WAIVER

In recent years, Council has waived the rate on a range of City properties leased to various community and sporting groups. If a waiver is to be considered, it is necessary for it to be considered at the time of the adoption of the budget. Accordingly, Administration has proposed a recommendation to give Council the opportunity to expressly waive the rates for individual leased local government properties that do not meet any of the defined exemption criteria under section 6.26(2) of the Act.

The total value of the rates waiver of **\$121,670.69** has been included in the Rates modelling, and is as follows:

Azzurri Bocce Club	Dorrien Gardens	4,553.92
Earlybird's Playgroup	87 The Boulevarde	1,400.59
East Perth Football Club	Leederville Oval	14,003.40
Floreat Athena Soccer Club	Litis Stadium	10,461.25
Forrest Park Croquet Club	Forrest Park	5,172.56
Gymnastics Western Australia Inc.	Loftus Centre	13,008.82
Highgate Forrest Park Playgroup	Forrest Park	2,301.29
Leederville Tennis Club	Richmond Street Leederville	3,018.74
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Pride Western Australia Incorporated	4 View Street	2,521.76
Subiaco Football Club	Leederville Oval	11,889.18
Tennis West	Robertson Park	8,737.68
Tools n Things	Britannia Reserve	1,400.59
Town Team Movement	245 Vincent Street	1,400.59
Vincent Men's Shed	Woodville Reserve	1,400.98
Volleyball WA	Royal Park	3,775.64
Leederville Toy Library	Loftus Community Centre	1,400.59

121,670.69

DIFFERENTIAL RATES AND MINIMUM RATES IN 2024/25

In preparing the Differential Rates and Minimum Rates for 2024/25, the City has used the following assumptions:

Residential Category:

The *Residential* rate imposes a differential rate on land primarily used for residential purposes.

The rate in the dollar has been set at or about the general rate, on the basis that residential properties represent 73% of the total gross rental value of all Vincent properties and therefore they will make a reasonable contribution to the cost of local government services and facilities.

Vacant - Residential Category:

The *Vacant-Residential* rate is imposed on vacant, uninhabitable or undeveloped residential properties that are zoned Residential.

The higher rate in the dollar encourages the development of vacant properties, improving the City's streetscape and stimulates growth and development in the community.

Vacant - Commercial:

The *Vacant-Commercial* rate is imposed on vacant or undeveloped non-residential properties that are zoned Mixed Use, Local Centre, District/Regional Centre, Special Use and Commercial.

The rate in the dollar has been set at or about 177% of the general rate. A higher vacant commercial rate encourages the development of vacant properties, improving the City's streetscape and builds business infrastructure that contributes to the local economy.

Other – Commercial/Industrial:

The *Other – Commercial/Industrial* rate is imposed on non-residential properties that are used for commercial or industrial purposes.

Examples of properties that fall within this category are retail shops, storerooms, car bays, advertisements, wholesalers, warehouses, offices, service stations, hotels, taverns and properties generally used for business purposes.

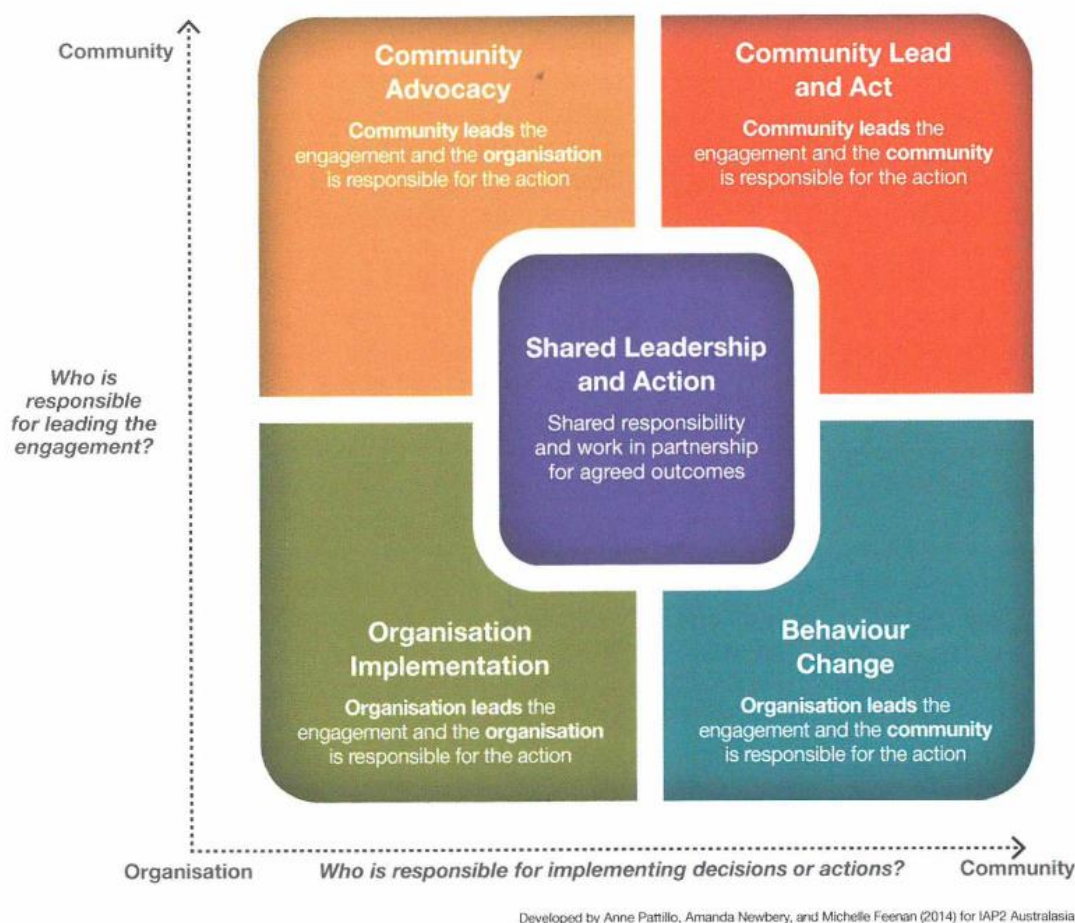
The rate in the dollar has been set at or about 92% of the general rate. A lower rate has been designed to support and attract businesses to the City thereby stimulating growth and development in the community.

The objective for minimum rating:

A minimum rate is applied to all differential rate categories within the City of Vincent.

The setting of the minimum rate recognises that every property within the City receives a minimum level of benefit from works and services provided throughout the City. By adopting a minimum rate, Council takes this benefit into consideration.

CONSULTATION/ADVERTISING:

**Organisation Implementation**

Organisations lead engagement and seek input, shape the policies, projects and services for which they are responsible. This is a familiar and traditional approach to policy development, project management and service delivery.

Tension: People feel forced leading to an unresponsive process.

Mitigation: Increasing the level of influence, and implementing a transparent, robust process.

Required under regulations/legislation

A robust process to engage with the community and stakeholders

Consultation – Intention to Implement Differential and Minimum Rates - Section 6.36(1) of the Act

Notices which included relevant details of Council's intention to impose Differential and Minimum Rates and an invitation for submissions from electors and ratepayers in respect to the proposed differential rates were published on the City of Vincent's website, social media, newspapers and noticeboards.

Advertising the City's intention to levy and the objects and reasons for the 2024/2025 differential rates on 22nd May 2024 will be open for submissions for 21 days and will close **5pm Wednesday, 12 June 2024**. A new attachment to the OCM report will be included following receipt of all submissions.

LEGAL/POLICY:

The following clauses from the *Local Government Act 1995* are relevant to the preparation of the Annual Budget.

6.2. Local government to prepare annual budget

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

* Absolute majority required.

- (2) *In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —*
- (a) *the expenditure by the local government; and*
 - (b) *the revenue and income, independent of general rates, of the local government; and*
 - (c) *the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*
- (3) *For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.*
- (4) *The annual budget is to incorporate —*
- (a) *particulars of the estimated expenditure proposed to be incurred by the local government; and*
 - (b) *detailed information relating to the rates and service charges which will apply to land within the district including —*
 - (i) *the amount it is estimated will be yielded by the general rate; and*
 - (ii) *the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;*
- and*
- (c) *the fees and charges proposed to be imposed by the local government; and*
 - (d) *the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and*
 - (e) *details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and*
 - (f) *particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and*
 - (g) *such other matters as are prescribed.*
- (5) *Regulations may provide for —*
- (a) *the form of the annual budget; and*
 - (b) *the contents of the annual budget; and*
 - (c) *the information to be contained in or to accompany the annual budget.*

6.36. Local government to give notice of certain rates

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*

- (3) A notice referred to in subsection (1) –
- (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain –
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and
 - (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government –
- (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
 - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),
- it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.”

Subsection (2) then goes on to specify the nature of properties that are exempt, which in essence includes:

- (a) Crown Land being used for a public purpose or is unoccupied;
- (b) Local government land used for a local government purpose;
- (c) Regional local government land used for that Regional Local Government's purposes;
- (d) Land used exclusively for a religious body as a place of worship, residence of a minister, a convent, nunnery or monastery or occupied exclusively by a religious brotherhood or sisterhood;
- (e) Land used exclusively by a religious body as a school;
- (f) Land used exclusively as a non-government school;
- (g) Land used exclusively for charitable purposes;
- (h) Land vested in trustees for agricultural and horticultural show purposes;
- (i) Land owned by Co-operative Bulk Handling Limited;
- (j) Land exempt from rates under any other written law;
- (k) Land which is declared by the Minister to be exempt from rates.

6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

* Absolute majority required.”

Fees and Charges

The fees and charges schedule has been reviewed in conjunction with the Budget development. The following provisions are relevant to the implementation of fees and charges.

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed* during a financial year; and*
(b) *amended* from time to time during a financial year.*

** Absolute majority required.*

RISK MANAGEMENT IMPLICATIONS:

Moderate: The 2024/25 Budget is based on the best information available and considered to be a reasonable and prudent representation of the financial performance for the year ahead.

STRATEGIC IMPLICATIONS:

- This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

Our community is aware of what we are doing and how we are meeting our goals

We are open and accountable to an engaged community

SUSTAINABILITY IMPLICATIONS:

The Annual Budget, Capital Works Program and Long Term Financial Plan provide resources to support the City of Vincent's Sustainability Programs.

PUBLIC HEALTH IMPLICATIONS:

The Annual Budget, Capital Works Program and Long Term Financial Plan provide resources to support the City of Vincent's Public Health Programs.

FINANCIAL/BUDGET IMPLICATIONS:

Subject to Adoption of the Budget on 18 June 2024, the Rates notices will be distributed from 25 July 2024.

Fees and Charges will be updated following the Budget adoption, unless otherwise set by a statutory authority to commence on any other date.

The opening surplus for 2024/25 has been decreased from \$9,050,809 in the prior year to \$4,689,661.

The closing surplus for 2023/24 is an estimate, as is the forecast for carry forward projects. Each of these will be submitted to Council for review following the annual audit of the 2023/24 Financial Statements. In the interim, the estimates are considered reasonable for calculation of the 2024/25 opening surplus.



CITY OF VINCENT

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
STATEMENT OF FINANCIAL ACTIVITY

	Mid Year Revised Budget	Next Year Budget	Estimate Actuals
	2023/24	2024/25	2023/24
	\$	\$	
OPERATING ACTIVITIES			
Net current assets at start of financial year - surplus/(deficit)	9,050,809	4,689,661	9,050,809
Revenue			
Operating grants, subsidies and contributions	979,697	1,693,715	979,697
Fees and charges	22,913,886	24,628,387	24,528,049
Interest earnings	2,063,000	2,080,000	2,629,294
Other revenue	1,372,467	1,332,125	1,428,637
Profit on asset disposals	828,765	451,752	781,214
Profit on Assets Held for Sale (TPRC Joint Venture)	2,500,000	3,750,000	2,500,000
	30,657,815	33,935,979	32,846,891
Expenses			
Employee costs	(31,496,279)	(33,656,433)	(31,444,669)
Materials and contracts	(24,227,736)	(24,802,697)	(23,917,223)
Utility charges	(1,911,455)	(1,968,786)	(1,918,293)
Depreciation on non-current assets	(13,175,331)	(13,122,588)	(13,500,437)
Interest expenses	(474,749)	(378,943)	(474,749)
Insurance expenses	(705,104)	(801,318)	(703,732)
Other expenditure	(820,284)	(881,243)	(1,443,292)
Loss on disposal of assets	(47,335)	(13,043)	(211,713)
	(72,858,273)	(75,625,051)	(73,614,108)
Net Operating excluding Rates	(42,200,458)	(41,689,072)	(40,767,217)
(Profit) on disposal of assets	(828,765)	(451,752)	(781,214)
Loss on disposal of assets	47,335	13,043	211,713
Depreciation and amortisation on assets	13,175,331	13,122,588	13,500,437
Profit/loss on Assets Held for Sale - TPRC Joint Venture	(2,500,000)	(3,750,000)	(2,500,000)
Non-cash amounts excluded from operating activities	9,893,901	8,933,879	10,430,936
Amount attributable to operating activities	(32,306,557)	(32,755,193)	(30,336,281)
INVESTING ACTIVITIES			
Capital grants, subsidies and contributions	4,098,044	4,552,261	3,119,523
Proceeds from disposal of assets	1,837,538	552,350	1,506,538
Proceeds from Joint Ventures	2,500,000	3,750,000	2,500,000
Purchase of property, plant and equipment	(9,862,282)	(9,197,061)	(7,162,284)
Purchase and construction of infrastructure	(9,574,919)	(10,935,546)	(8,122,194)
Amount attributable to investing activities	(11,001,619)	(11,277,996)	(8,158,417)
FINANCING ACTIVITIES			
Principal elements of finance lease payments	(95,000)	(264,318)	(95,000)
Repayment of long term borrowings	(2,949,850)	(1,498,010)	(2,949,850)
Transfers to reserves (restricted assets)	(10,078,654)	(6,179,099)	(10,361,801)
Transfers from reserves (restricted assets)	5,711,943	2,982,397	5,244,591
Amount attributable to financing activities	(7,411,561)	(4,959,030)	(8,162,060)
Net current assets at June 30 c/fwd - surplus/(deficit)	(41,668,928)	(44,302,558)	(37,605,949)
Total amount raised from general rates	42,322,811	44,452,032	42,295,610
Net current assets at June 30 c/fwd - surplus/(deficit)	653,883	149,474	4,689,661

CITY OF VINCENT
4-YEAR CAPITAL BUDGET - PROGRAM AND FUNDING SOURCE
2024/25 TO 2027/28

Project	Budget 24/25	Municipal 24/25	Reserve 24/25	Grant 24/25	Contribution 24/25	Budget 25/26	Municipal 25/26	Reserve 25/26	Grant 25/26	Contribution 25/26	Budget 26/27	Municipal 26/27	Reserve 26/27	Grant 26/27	Contribution 26/27	Budget 27/28	Municipal 27/28	Reserve 27/28	Grant 27/28	Contribution 27/28
Furniture & Equipment Assets																				
Beatty Park Leisure Centre - Furniture & Equipment	195,000	110,000	85,000	-	-	60,000	60,000	-	-	-	60,000	60,000	-	-	-	60,000	60,000	-	-	-
BPLC - Non Fixed Assets Renewal	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BPLC Non-Infrastructure Fixed Asset Renewal	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beatty Park Leisure Centre - Furniture & Equipment Total	295,000	210,000	85,000	-	-	60,000	60,000	-	-	-	60,000	60,000	-	-	-	60,000	60,000	-	-	-
Accessible City Strategy Implementation Program																				
Accessible City Strategy Implementation - Capex for future years subject to Cash-in Lieu Reserve Fun	-	-	-	-	-	135,000	-	135,000	-	-	135,000	-	135,000	-	-	135,000	-	135,000	-	-
Accessible City Strategy Implementation Program Total	-	-	-	-	-	135,000	-	135,000	-	-	135,000	-	135,000	-	-	135,000	-	135,000	-	-
ICT Renewal Program																				
ICT Infrastructure Renewal	120,000	120,000	-	-	-	47,500	47,500	-	-	-	180,000	180,000	-	-	-	215,000	215,000	-	-	-
ICT Renewal Program Total	120,000	120,000	-	-	-	47,500	47,500	-	-	-	180,000	180,000	-	-	-	215,000	215,000	-	-	-
Public Arts Projects																				
COVID-19 Artwork relief project	107,500	-	107,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Arts Projects Total	107,500	-	107,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Asset Renewal (City Buildings)																				
Furniture and Equipment Renewal - (Admin, Library and Depot)	40,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Asset Renewal (City Buildings) Total	40,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parking Machines Asset Replacement Program																				
Parking Infrastructure Renewal Program	226,012	226,012	-	-	-	153,000	-	153,000	-	-	150,000	150,000	-	-	-	150,000	150,000	-	-	-
Parking Machines Asset Replacement Program Total	226,012	226,012	-	-	-	153,000	-	153,000	-	-	150,000	150,000	-	-	-	150,000	150,000	-	-	-
Furniture & Equipment Assets Total	788,512	596,012	192,500	-	-	395,500	107,500	288,000	-	-	525,000	390,000	135,000	-	-	560,000	425,000	135,000	-	-
Plant & Equipment																				
Major Plant Replacement Program																				
Heavy Fleet Replacement Program	1,320,000	514,000	607,000	-	199,000	930,000	-	804,000	-	126,000	100,000	90,000	-	-	10,000	1,000,000	90,000	790,000	-	120,000
Heavy Fleet - Drainage Truck	-	-	-	-	-	800,000	-	800,000	-	-	-	-	-	-	-	-	-	-	-	-
Major Plant Replacement Program Total	1,320,000	514,000	607,000	-	199,000	1,730,000	-	1,604,000	-	126,000	100,000	90,000	-	-	10,000	1,000,000	90,000	790,000	-	120,000
Fleet Management Program																				
Light Fleet Replacement - Annual Allocation	758,500	473,150	-	-	285,350	530,000	-	278,000	-	252,000	315,000	186,000	-	-	129,000	1,000,000	500,000	-	-	500,000
P2171 - Toyota Corolla Hybrid Hatch	25,000	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P2209 - VW Caddy Maxi TDI250	69,894	29,894	15,000	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P2200 - VOLKSWAGEN Caddy Maxi TDI250	69,894	24,894	27,000	-	18,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P1279 - Toyota Camry Hybrid SL	28,000	28,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P2212 - Nissan Navara 4x DSL	45,000	12,000	8,000	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fleet Management Program Total	996,288	567,938	75,000	-	353,350	530,000	-	278,000	-	252,000	315,000	186,000	-	-	129,000	1,000,000	500,000	-	-	500,000
Artlets																				
Artlets - Public Art - Sculpture	17,600	-	17,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Artlets Total	17,600	-	17,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Plant & Equipment Total	2,333,888	1,081,938	699,600	-	552,350	2,260,000	-	1,882,000	-	378,000	415,000	276,000	-	-	139,000	2,000,000	590,000	790,000	-	620,000
Land & Building Assets																				
Air Conditioning & HVAC Renewal																				
Air Conditioning & HVAC Renewal - Admin	484,000	484,000	-	-	-	250,000	-	250,000	-	-	-	-	-	-	-	-	-	-	-	-
Air Con & HVAC Renew - Miscellaneous	91,570	91,570	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-
Air Con/HVAC Renew - Mt Hawthorn Comm Centre (Leased)	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leederville Oval - HVAC Renewal - East Perth Function Room	120,000	120,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Air Conditioning & HVAC Renewal Total	795,570	795,570	-	-	-	350,000	100,000	250,000	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-
Public Toilet Renewal Program																				
Charles Varyard Reserve Clubroom Toilets	-	-	-	-	-	45,000	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Britannia Road Pavilion Toilets - Roof Resheeting	70,000	70,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Toilet Renewal Program Total	70,000	70,000	-	-	-	45,000	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Infrastructure Upgrade & Renewal Program																				
Leederville Oval - Surface Reconstruction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,740,000	-	580,000	580,000	580,000
Parks Infrastructure Upgrade & Renewal Program Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,740,000	-	580,000	580,000	580,000
BPLC - Construction of Indoor Changerooms																				
BPLC - Construc & Fit Out Indoor Pool Changerooms	742,352	622,394	119,958	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BPLC - Construction of Indoor Changerooms Total	742,352	622,394	119,958	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Litis Stadium changeroom redevelopment																			
Infrastructure Works - Litis Stadium	2,075,918	-	-	2,075,918	-	300,000	-	-	300,000	-	-	-	-	-	-	-	-	-	-
Floreat Athena Clubroom Refurbishment - Litis Stadium	45,735	-	24,799	20,936	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Litis Stadium changeroom redevelopment Total	2,121,653	-	24,799	2,096,854	-	300,000	-	-	300,000	-	-	-	-	-	-	-	-	-	-
Beatty Park Leisure Centre - Facilities Infrastruc																			
BPLC - Facilities Infrastructure Renewal	250,000	250,000	-	-	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	250,000	-	-
BPLC - Pool Tiling Works	6,848	-	6,848	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BPLC - Eastern Side Grandstand - Water Ingress	350,000	350,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beatty Park Leisure Centre - Facilities Infrastruc Total	606,848	600,000	6,848	-	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	250,000	-	-
Miscellaneous Asset Renewal (City Buildings)																			
Misc Asset Renewal - City Buildings	100,000	-	100,000	-	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-
Loftus - Gymnastics WA - Renew Fans and Ventilation	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Forrest Park Croquet - Kitchen Renewal	15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Buildings Painting Renewal	30,000	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Asset Renewal (City Buildings) Total	245,000	145,000	100,000	-	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-	250,000	-
Land and Building Asset Renewal Projects																			
DLGSC - HVAC, Plant & Fire Services Renewals	-	-	-	-	-	665,000	460,888	204,112	-	-	-	-	-	-	-	-	-	-	-
DLGSC - Lighting Renewal	243,302	-	243,302	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lease Property Non Scheduled Renewal	101,500	-	101,500	-	-	78,000	-	-	-	100,000	-	100,000	-	-	-	100,000	-	100,000	-
Library Renewals - Upgrades to Accessibility	85,000	85,000	-	-	-	200,000	200,000	-	-	60,000	60,000	-	-	-	-	-	-	-	-
Hyde Park - Gazebos Renewal	-	-	-	-	-	-	-	-	-	50,000	-	50,000	-	-	-	-	-	-	-
Gym roof repairs (Leased Belgravia)	60,000	-	60,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lit Renewal - Administration & Civic Centre	240,000	240,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leederville Oval - Misc Buildings Renewal	12,436	12,436	-	-	-	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-	-
Lit renew and non fixed assets renewal	-	-	-	-	-	-	-	-	-	300,000	-	300,000	-	-	-	-	-	-	-
Administration Centre Stage 1 - Accessibility (2024) Stage 2 - Customer Service and Foyer Renewal (20	300,000	175,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loftus - Gymnastics WA - Roof Renewal	100,000	-	100,000	-	-	80,000	-	80,000	-	-	-	-	-	-	-	-	-	-	-
Mt Hawthorn Com Centre - Roof Renewal	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Toilet/ facilities upgrade - Loftus Rec Ctr (Belgravia)	-	-	-	-	-	250,000	-	250,000	-	-	-	-	-	-	-	-	-	-	-
Highgate Child Health Clinic Renewal (Leased Child and Adolescent Health)	-	-	-	-	-	20,000	-	20,000	-	-	-	-	-	-	-	-	-	-	-
Facility renewal - 62 Frame Court (Leased Y WA Headquarters)	-	-	-	-	-	-	-	-	-	200,000	200,000	-	-	-	-	-	-	-	-
Mt Hawthorn Child Health Clinic Facility Renewal (Leased)	-	-	-	-	-	-	-	-	-	20,000	20,000	-	-	-	-	-	-	-	-
Royal Park Hall - Carpet and Blind Renewal	-	-	-	-	-	30,000	30,000	-	-	-	-	-	-	-	-	-	-	-	-
Admin Building - First Floor Renewal (Council Chambers/Kitchen & Function Room)	-	-	-	-	-	350,000	350,000	-	-	350,000	350,000	-	-	-	-	-	-	-	-
Banks Reserve Jetty - ML1311 (Disposal Only)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	450,000	450,000	-	-
DLGSC - Renew balcony tiling and waterproofing	35,000	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beatty Park Reserve Toilet	-	-	-	-	-	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-	-
North Perth Bowling Club - conversion of bowling green	66,000	66,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land and Building Asset Renewal Projects Total	1,443,238	813,436	629,802	-	-	2,073,000	1,440,888	632,112	-	1,080,000	630,000	450,000	-	-	-	550,000	450,000	100,000	-
Solar Photovoltaic System Installation																			
Solar Installation - General Provision	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-	-	-	100,000	100,000	-	-
Solar Photovoltaic System Installation Total	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-	-	-	100,000	100,000	-	-
Water and Energy Efficiency Initiatives																			
Water and Energy Efficiency Initiatives	50,000	50,000	-	-	-	150,000	150,000	-	-	100,000	100,000	-	-	-	-	-	-	-	-
Water and Energy Efficiency Initiatives Total	50,000	50,000	-	-	-	150,000	150,000	-	-	100,000	100,000	-	-	-	-	-	-	-	-
Land & Building Assets Total	6,074,661	3,096,400	881,407	2,096,854	-	3,418,000	1,735,888	1,382,112	300,000	1,880,000	930,000	950,000	-	-	-	2,990,000	900,000	930,000	580,000
Infrastructure Assets																			
Robertson Park Development Plan - Stage 1																			
Tennis Centre - Multisport Courts resurfacing, fencing, floodlighting, entry zone, signage, and supp	350,000	350,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Greening program - Robertson Park	102,000	102,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tennis Centre - Tennis Courts and Thoroughfare	1,327,500	267,500	-	860,000	200,000	1,327,500	1,327,500	-	-	1,160,000	610,000	-	350,000	200,000	-	-	-	-	-
Design Contingency	149,500	149,500	-	-	-	149,500	149,500	-	-	-	-	-	-	-	-	-	-	-	-
Construction Contingency	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Robertson Park Development Plan - Stage 1 Total	1,979,000	919,000	-	860,000	200,000	1,477,000	1,477,000	-	-	1,160,000	610,000	-	350,000	200,000	-	-	-	-	-
MISCELLANEOUS																			
Temporary at-grade car park	450,000	-	450,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS Total	450,000	-	450,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Fencing Renewal Program																			
Fencing Upgrade Program - General Provision	-	-	-	-	-	90,000	90,000	-	-	100,000	100,000	-	-	-	-	100,000	100,000	-	-
Shakespeare St Res - renew perimeter fencing	30,000	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Kyllia Park - renew perimeter bollards	-	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-
Blackford Street Reserve - renew perimeter fencing and remove playground fencing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	40,000	-	-
Ellesmere Street - renew playground fencing	-	-	-	-	-	24,000	24,000	-	-	-	-	-	-	-	-	-	-	-	-
Jack Marks Reserve - renew perimeter fencing	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Usaka/Alma St Res - renew playground fencing	-	-	-	-	-	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Parks Fencing Renewal Program Total	80,000	80,000	-	-	-	174,000	174,000	-	-	100,000	100,000	-	-	-	-	140,000	140,000	-	-

Footpath Upgrade and Renewal Program																				
Footpath Upgrade and Renewal Program	185,500	135,500	50,000	-	-	448,750	448,750	-	-	-	460,750	460,750	-	-	-	400,000	400,000	-	-	-
Footpath Upgrade and Renewal Program Total	185,500	135,500	50,000	-	-	448,750	448,750	-	-	-	460,750	460,750	-	-	-	400,000	400,000	-	-	-
Parks Irrigation Upgrade & Renewal Program																				
Britannia Reserve - renew groundwater bore (south) No 40	45,000	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Keith Frame Res - renew ground irrigation system and electrical cubicle and bore renewal	120,826	120,826	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Weld Square - renew irrigation system and install iron filter	-	-	-	-	-	180,000	-	180,000	-	-	-	-	-	-	-	-	-	-	-	-
Hyde Park - renew groundwater bores No 24 and 29	90,000	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Robertson Park - renew groundwater bore No 31	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gladstone St Res - renew irrigation, elec cabinet and ground water bore	120,000	120,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ellesmere St Res - renew groundwater bore & electrical cabinet	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Reserves - renew groundwater bores (x 4)	-	-	-	-	-	120,000	120,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Brentham St Res - renew groundwater bore and electrical cabinet	75,000	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Oxford St Res - renew groundwater bore, electrical cabinet and install iron filter	170,000	170,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beatty Park Res - renew in-ground irrigation system, electrical cabinet and install iron filter	-	-	-	-	-	250,000	125,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-
Les Lilleyman Res - renew groundwater bore	-	-	-	-	-	45,000	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Birdwood Square - renew irrigation system and electrical cabinet	-	-	-	-	-	145,000	145,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Forrest Park - upgrade irrigation system and electrical cabinet	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hyde Park - renew groundwater bores No 36	-	-	-	-	-	-	-	-	-	-	45,000	45,000	-	-	-	-	-	-	-	-
Britannia Reserve - renew in ground irrigation system and electrical cabinets (x2)	-	-	-	-	-	-	-	-	-	-	850,000	850,000	-	-	-	-	-	-	-	-
Charles Vervard - renew groundwater bore	-	-	-	-	-	-	-	-	-	-	45,000	45,000	-	-	-	-	-	-	-	-
Ellesmere St Res - renew in ground irrigation system	-	-	-	-	-	-	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-
Litis Stadium - Inground Irrigation Renewal	90,000	-	-	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hyde Park - Renew In-ground Irrigation System and Electrical Cabinets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,030,000	1,030,000	-	-	-
Robertson Park - Renew Groundwater Bore (26) and Electrical Cabinet	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	75,000	-	-	-
Auckland/Hobart Street Reserve - Renew Groundwater Bore	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000	45,000	-	-	-
Axford Park - Renew Groundwater Bore	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000	45,000	-	-	-
Banks Reserve - Renew Electrical Cabinets (x2)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60,000	60,000	-	-	-
Parks Irrigation Upgrade & Renewal Program Total	1,085,826	995,826	-	90,000	-	740,000	435,000	305,000	-	-	990,000	990,000	-	-	-	1,255,000	1,255,000	-	-	-
Haynes Street Reserve Development Plan Implementat																				
Haynes St Reserve Development Plan 1 & 2	-	-	-	-	-	-	-	-	-	-	320,000	-	320,000	-	-	-	-	-	-	-
Haynes Street Reserve Development Plan Implementat Total	-	-	-	-	-	-	-	-	-	-	320,000	-	320,000	-	-	-	-	-	-	-
Road Maintenance Programs – MRRG																				
Annual MRRG Program - bgt to be split	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-
Road Maintenance Programs – MRRG Total	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-	1,110,000	370,000	-	740,000	-
Road Maintenance Programs – Local Road Program																				
Annual Local Roads Program - bgt to be split	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-
Road Maintenance Programs – Local Road Program Total	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-
Parks Greening Plan Program																				
Greening plan	150,000	150,000	-	-	-	150,000	150,000	-	-	-	200,000	200,000	-	-	-	200,000	200,000	-	-	-
Post PSBH Restoration Works	125,000	125,000	-	-	-	125,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Greening Plan Program Total	275,000	275,000	-	-	-	275,000	275,000	-	-	-	200,000	200,000	-	-	-	200,000	200,000	-	-	-
Traffic Management Improvements																				
Minor Traffic Management Improvements	337,850	287,850	50,000	-	-	250,000	250,000	-	-	-	250,000	250,000	-	-	-	250,000	250,000	-	-	-
Traffic Management Improvements Total	337,850	287,850	50,000	-	-	250,000	250,000	-	-	-	250,000	250,000	-	-	-	250,000	250,000	-	-	-
Parks Infrastructure Upgrade & Renewal Program																				
Parks Infrastructure Upgrade & Renewal - BBQ provision	45,000	45,000	-	-	-	60,000	60,000	-	-	-	60,000	60,000	-	-	-	45,000	45,000	-	-	-
Infrastructure Upgrade/Renewl Proram - General Provision	-	-	-	-	-	-	-	-	-	-	55,000	55,000	-	-	-	100,000	100,000	-	-	-
Axford Park - replace flag poles	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Oxford St Reserve - renew park furniture	-	-	-	-	-	40,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Streetscape - renew furniture	-	-	-	-	-	50,000	50,000	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-
Multicultural Federation Gardens - Renew Gazebo	-	-	-	-	-	-	-	-	-	-	35,000	35,000	-	-	-	-	-	-	-	-
Parks Infrastructure Upgrade & Renewal Program Total	55,000	55,000	-	-	-	150,000	150,000	-	-	-	200,000	200,000	-	-	-	145,000	145,000	-	-	-
Accessible City Strategy Implementation Program																				

Wayfinding Implementation Plan - Stage 1	126,800	-	126,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accessible City Strategy Implementation Program Total	126,800	-	126,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Maintenance Programs – State Black Spot																			
Blackspot - Broome/Wright, Highgate	150,000	83,333	-	66,667	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Black Spot Programs scheduled annually	-	-	-	-	-	405,062	6,667	51,729	346,666	-	330,000	110,000	-	220,000	-	300,000	166,667	-	133,333
Road Maintenance Programs – State Black Spot Total	150,000	83,333	-	66,667	-	405,062	6,667	51,729	346,666	-	330,000	110,000	-	220,000	-	300,000	166,667	-	133,333
Road Maintenance Programs – Roads to Recovery																			
Annual Roads to Recovery Program - bgt to be split	233,740	-	-	233,740	-	233,740	-	-	233,740	-	233,740	-	-	233,740	-	233,740	233,740	-	-
Road Maintenance Programs – Roads to Recovery Total	233,740	-	-	233,740	-	233,740	-	-	233,740	-	233,740	-	-	233,740	-	233,740	233,740	-	-
Public Open Space Strategy Implementation Plan																			
Public Open Space Strategy Implementation	30,600	30,600	-	-	-	31,200	31,200	-	-	-	31,800	31,800	-	-	-	32,000	32,000	-	-
Birdwood Square - Public Toilets	44,306	44,306	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Birdwood Square upgrades - POS elements	59,530	59,530	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Open Space Strategy Implementation Plan Total	134,436	134,436	-	-	-	31,200	31,200	-	-	-	31,800	31,800	-	-	-	32,000	32,000	-	-
Parks Lighting Renewal Program																			
Lighting Renewal Program - General Provision	50,000	50,000	-	-	-	52,000	52,000	-	-	-	104,000	104,000	-	-	-	120,000	120,000	-	-
Parks Lighting Renewal Program Total	50,000	50,000	-	-	-	52,000	52,000	-	-	-	104,000	104,000	-	-	-	120,000	120,000	-	-
Community Safety Initiatives																			
Laneway Lighting Program	83,200	83,200	-	-	-	86,500	86,500	-	-	-	90,000	90,000	-	-	-	90,000	90,000	-	-
Community Safety Initiatives Total	83,200	83,200	-	-	-	86,500	86,500	-	-	-	90,000	90,000	-	-	-	90,000	90,000	-	-
Banks Reserve Master Plan Implementation																			
Walter's Brook Crossing	247,000	247,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Container Café	-	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-	-	-	-	-	-
Kayak Storage Facility	-	-	-	-	-	-	-	-	-	-	300,000	300,000	-	-	-	-	-	-	-
Recreational Shared Path	-	-	-	-	-	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Oval Path	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	80,000	80,000	-	-
General landscaping and park furniture/amenities	100,000	100,000	-	-	-	-	-	-	-	-	150,000	150,000	-	-	-	-	-	-	-
Boardwalk - Interpretation Node	15,000	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Banks Reserve Master Plan Implementation Total	362,000	347,000	-	15,000	-	150,000	150,000	-	-	-	550,000	550,000	-	-	-	80,000	80,000	-	-
Gully Soak-well and Minor Drainage Improvement Pro																			
Minor Drainage Improvement Program	92,128	92,128	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Catchment Drainage Improvements	500,000	428,330	71,670	-	-	500,000	-	500,000	-	-	1,000,000	1,000,000	-	-	-	1,000,000	1,000,000	-	-
Gully Soak-well and Minor Drainage Improvement Pro Total	592,128	520,458	71,670	-	-	500,000	-	500,000	-	-	1,000,000	1,000,000	-	-	-	1,000,000	1,000,000	-	-
Parks Eco-Zoning Program																			
Monmouth Street	8,136	-	8,136	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jack Marks Reserve - Eco-zoning	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Reserves - Eco-zoning	13,000	13,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bourke Street Reserve - Eco-zoning	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leake/Alma Street Reserve - Eco-zoning	7,000	7,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Eco-Zoning - General Provision	-	-	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-
Parks Eco-Zoning Program Total	58,136	40,000	18,136	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-
Parks Pathways Renewal Program																			
Hyde Park Re-asphalt Pathways	-	-	-	-	-	50,000	50,000	-	-	-	50,000	50,000	-	-	-	-	-	-	-
Pathways Renewal Program - General Provision	-	-	-	-	-	80,000	80,000	-	-	-	150,000	150,000	-	-	-	250,000	250,000	-	-
Venables Park - re-asphalt existing bitumen pathways	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Stuart Street - re-asphalt existing bitumen pathways	-	-	-	-	-	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-
Smith's Lake - re-asphalt existing bitumen pathways	-	-	-	-	-	35,000	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Banks Reserve - re-asphalt existing bitumen pathways	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Robertson Park - re-asphalt existing bitumen pathways	-	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-
Mick Michael Park - re-asphalt existing bitumen pathways	-	-	-	-	-	35,000	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Weld Square - Re-asphalt existing pathways	-	-	-	-	-	-	-	-	-	-	60,000	60,000	-	-	-	-	-	-	-
Parks Pathways Renewal Program Total	100,000	100,000	-	-	-	270,000	270,000	-	-	-	260,000	260,000	-	-	-	250,000	250,000	-	-
Car Parking Upgrade/Renewal Program																			
Minor Capital Improv of City Car Parks (General Provision)	22,000	22,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Access and Inclusion (DAIP) – ACROD Parking Improve Program	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-
Accessibility audits and proposed project implementation	50,000	50,000	-	-	-	50,000	50,000	-	-	-	50,000	50,000	-	-	-	-	-	-	-
Car Parking Upgrade/Renewal Program Total	102,000	102,000	-	-	-	80,000	80,000	-	-	-	80,000	80,000	-	-	-	30,000	30,000	-	-
Bus Shelter Replacement and Renewal Program																			
Bus Shelters - Replace & Upgrade	40,000	10,000	30,000	-	-	40,000	40,000	-	-	-	40,000	40,000	-	-	-	40,000	40,000	-	-
Bus Shelter Replacement and Renewal Program Total	40,000	10,000	30,000	-	-	40,000	40,000	-	-	-	40,000	40,000	-	-	-	40,000	40,000	-	-
Parks Playground / Exercise Equipment Upgrade & Re																			
Forrest Park - Replace Playground Shade Sail	-	-	-	-	-	-	-	-	-	-	18,000	18,000	-	-	-	-	-	-	-

Cricket Wicket Renewal Program	-	-	-	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000	25,000	-	-	-
Brailthwaite Park - replace wooden nature plan elements	-	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-	-	-	-	-
Oxford St Res - renew wooden nature play elements	-	-	-	-	-	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Playground/Exer Equip Renewal Program - General Provision	-	-	-	-	-	50,000	50,000	-	-	-	287,000	-	287,000	-	-	150,000	150,000	-	-
Britannia Reserve - replace exercise equipment	80,000	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Brigatti Gardens - repl playground equip/soft fall	-	-	-	-	-	125,000	125,000	-	-	-	-	-	-	-	-	-	-	-	-
Edinboro St Res - repl playground equipment and soft fall	160,000	160,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Charles Varyard Res - playground and soft fall replacement	-	-	-	-	-	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Banks Reserve - renew platforms and wooden nature play elements	-	-	-	-	-	20,000	20,000	-	-	-	-	-	-	-	-	-	-	-	-
Forrest Park - replace playground and softfall	-	-	-	-	-	-	-	-	-	-	154,000	154,000	-	-	-	-	-	-	-
Hyde Park - renew playground and softfall (east)	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beatty Park Reserve - repl exercise equipment	-	-	-	-	-	70,000	70,000	-	-	-	-	-	-	-	-	-	-	-	-
Auckland & Hobart St Reserve - replace shade sails	25,000	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hyde Park - renew playground and softfall (West)	-	-	-	-	-	-	-	-	-	-	350,000	350,000	-	-	-	-	-	-	-
Brentham Street Reserve - Renew Playground Equipment and Softfall	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-
Blackford Street Reserve - Renew Playground Equipment and Softfall	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-
Beatty Park Reserve - Renew Playground Equipment and Softfall	170,000	170,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Birdwood Square - Renew Playground Equipment and Softfall	170,000	130,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Britannia Road Reserve - Renew Playground Equipment and Softfall (south)	-	-	-	-	-	150,000	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Hyde Street Reserve - Renew Playground Equipment and Softfall	-	-	-	-	-	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-
Leased Properties Playground Renewal - General Provisions	-	-	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-	-	100,000	100,000	-	-
Leased Properties Margaret Kindy - Playground Equipment and Softfall Renewal	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks Playground / Exercise Equipment Upgrade & Re Total	855,000	815,000	40,000	-	-	850,000	850,000	-	-	-	909,000	622,000	287,000	-	-	475,000	475,000	-	-
Bicycle Network																			
Bicycle Network	520,430	20,430	250,000	250,000	-	500,000	-	125,000	375,000	-	375,000	-	250,000	125,000	-	375,000	-	250,000	125,000
Bicycle Network - Travel Smart Actions	25,500	-	25,500	-	-	10,500	10,500	-	-	-	10,500	10,500	-	-	-	10,500	10,500	-	-
Bicycle Network Total	545,930	20,430	275,500	250,000	-	510,500	10,500	125,000	375,000	-	385,500	10,500	250,000	125,000	-	385,500	10,500	250,000	125,000
Rights of Way Rehabilitation Program																			
Rights of Way Rehab Program	126,000	126,000	-	-	-	129,000	129,000	-	-	-	132,000	132,000	-	-	-	140,000	140,000	-	-
Rights of Way Rehabilitation Program Total	126,000	126,000	-	-	-	129,000	129,000	-	-	-	132,000	132,000	-	-	-	140,000	140,000	-	-
Street Lighting Renewal Program																			
Street Lighting Upgrade Program	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-
Street Lighting Renewal Program Total	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000	30,000	-	-
Robertson Park Development Plan - Stage 2																			
Turf/eco zone	-	-	-	-	-	-	-	-	-	-	60,000	60,000	-	-	-	-	-	-	-
Dog & Leisure park	-	-	-	-	-	-	-	-	-	-	300,000	300,000	-	-	-	410,000	410,000	-	-
Greening Program - Robertson Park Stage 2	-	-	-	-	-	520,000	520,000	-	-	-	-	-	-	-	-	-	-	-	-
Robertson Park Development Plan - Stage 2 Total	-	-	-	-	-	520,000	520,000	-	-	-	360,000	360,000	-	-	-	410,000	410,000	-	-
Skate Space at Britannia Reserve																			
Mt Hawi Skate Park - Youth Skate Facility (Election Commitment)	188,000	91,353	96,647	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Skate Space at Britannia Reserve Total	188,000	91,353	96,647	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure Assets Total	10,935,546	7,271,386	1,208,753	2,255,407	200,000	10,132,752	7,455,617	981,729	1,695,406	-	10,946,790	8,221,050	857,000	1,668,740	200,000	8,736,240	7,487,907	250,000	998,333
Total	20,132,607	12,045,736	2,982,260	4,352,261	752,350	16,206,252	9,299,005	4,533,841	1,995,406	378,000	13,766,790	9,817,050	1,942,000	1,668,740	339,000	14,286,240	9,402,907	2,105,000	1,578,333

CITY OF VINCENT
NEXT YEAR BUDGET 2024/2025
CASH BACKED RESERVES



CITY OF VINCENT

Reserve Particulars	Proposed Opening Balance 1/07/2024 \$	Proposed Budget Transfers to Reserve 30/06/2025	Proposed Budget Interest Earned 30/06/2025	Proposed Budget Transfers from Reserve 30/06/2025	Proposed Budget Closing Balance 30/06/2025
Asset Sustainability Reserve	9,171,284	1,400,137	319,765	(2,035,360)	8,855,826
Beatty Park Leisure Centre Reserve	241,529	0	8,772	(85,000)	165,301
Cash in Lieu Parking Reserve	884,575	0	32,029	(576,800)	339,804
Hyde Park Lake Reserve	177,411	0	6,481	0	183,892
Land and Building Acquisition Reserve	326,965	0	11,944	0	338,909
Leederville Oval Reserve	76,166	0	2,782	0	78,948
Loftus Community Centre Reserve	151,353	0	5,529	0	156,882
Loftus Recreation Centre Reserve	127,553	72,895	4,565	(60,000)	145,013
Office Building Reserve - 246 Vincent Street	218,963	0	7,999	0	226,962
Parking Facility Reserve	116,179	0	4,244	0	120,423
Percentage For Public Art Reserve	264,395	0	8,260	(125,100)	147,555
Plant and Equipment Reserve	137	0	0	(137)	0
POS reserve - General	1,412,485	0	52,055	0	1,464,540
POS reserve - Haynes Street	85,590	42,543	3,122	0	131,255
State Gymnastics Centre Reserve	153,448	13,524	5,613	(100,000)	72,585
Strategic Waste Management Reserve	272,617	100,000	10,097	0	382,714
Catalina Land Sales Reserve	6,051,245	3,750,000	222,533	0	10,023,778
Underground Power Reserve	2,578,960	0	94,210	0	2,673,170
	22,310,855	5,379,099	800,000	(2,982,397)	25,507,557

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

	FY 24 Original Budget	FY24 Current Budget	FY25 Budget
Chief Executive Office Directorate			
CEO Section			
Chief Executive Officer			
Expenditure			
Employee Costs	406,357	476,877	586,546
Internal Allocations	26,958	24,984	2,697
Internal Recovery	-649,770	-718,315	0
Materials and Contracts	197,100	197,100	211,492
Other Employee Costs	17,654	17,654	18,066
Other Expenditure	1,700	1,700	3,000
Expenditure Total	-1	0	821,801
Chief Executive Officer Total	-1	0	821,801
Members Of Council			
Expenditure			
Employee Costs	100,186	100,121	107,022
Internal Allocations	60,484	58,303	1,347
Materials and Contracts	501,985	508,985	360,725
Other Employee Costs	5,200	5,200	5,200
Other Expenditure	47,600	57,600	49,000
Expenditure Total	715,455	730,209	523,294
Members Of Council Total	715,455	730,209	523,294
CEO Section Total	715,454	730,209	1,345,095
Community and Business Services Directorate			
Community Development			
Community Partnership			
Expenditure			
Employee Costs	521,532	521,215	566,394
Internal Allocations	327,440	342,263	7,280
Materials and Contracts	342,900	342,900	158,089
Other Employee Costs	5,109	6,109	8,109
Other Expenditure	90,000	90,000	90,000
Expenditure Total	1,286,981	1,302,487	829,872
Community Partnership Total	1,286,981	1,302,487	829,872
Senior and Disability services			
Income			
Fees and Charges	-3,996	-3,996	-5,000
Income Total	-3,996	-3,996	-5,000
Expenditure			
Materials and Contracts	75,600	75,600	97,350
Other Expenditure	7,000	7,000	7,000
Expenditure Total	82,600	82,600	104,350
Senior and Disability services Total	78,604	78,604	99,350
Community Development Total	1,365,585	1,381,091	929,222

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Customer Relations

Customer Services Centre

Income

Reimbursements	0	-1,500	0
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Income Total	0	-1,500	0
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Expenditure

Employee Costs	574,166	573,706	592,541
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Internal Allocations	73,594	67,540	8,615
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Internal Recovery	-706,560	-672,509	0
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Materials and Contracts	30,800	30,800	18,800
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Other Employee Costs	11,000	10,000	11,000
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Other Expenditure	17,000	17,000	17,000
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Expenditure Total	0	26,537	647,956
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Customer Services Centre Total	0	25,037	647,956
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Customer Relations Total	0	25,037	647,956
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Finance Services

Financial Services

Income

Other Revenues	-1,000	-1,000	-1,000
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Income Total	-1,000	-1,000	-1,000
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Expenditure

Employee Costs	1,488,763	1,487,857	1,591,160
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Internal Allocations	147,090	135,001	17,258
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Internal Recovery	-2,008,788	-2,000,358	0
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Materials and Contracts	186,235	188,300	345,354
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Other Employee Costs	27,200	29,700	30,654
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Other Expenditure	160,500	160,500	200,504
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Expenditure Total	1,000	1,000	2,184,930
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Financial Services Total	0	0	2,183,930
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Finance Services Total	0	0	2,183,930
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Human Resources

Human Resource

Income

Reimbursements	-70,000	-70,000	-80,000
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Income Total	-70,000	-70,000	-80,000
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Expenditure

Employee Costs	1,335,846	1,335,285	1,393,273
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Internal Allocations	89,807	82,422	10,515
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Internal Recovery	-1,661,165	-1,653,219	0
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Materials and Contracts	98,099	98,099	102,107
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Other Employee Costs	177,413	177,413	193,000
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Other Expenditure	30,000	30,000	35,000
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Expenditure Total	70,000	70,000	1,733,895
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Human Resource Total	0	0	1,653,895
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Human Resources Total	0	0	1,653,895
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Information Communication and Technology

Information Technology

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Expenditure			
Employee Costs	682,034	681,675	724,504
Interest Expenses	0	0	22,126
Internal Allocations	72,751	62,109	6,742
Internal Recovery	-3,099,644	-3,490,643	0
Materials and Contracts	2,334,859	2,736,859	2,746,321
Other Employee Costs	10,000	10,000	10,050
Expenditure Total	0	0	3,509,743
Information Technology Total	0	0	3,509,743
Information Communication and Techonology Total	0	0	3,509,743
Loftus Community Centre			
Loftus Community Centre			
Income			
Fees and Charges	-55,000	-55,000	-108,000
Income Total	-55,000	-55,000	-108,000
Expenditure			
Materials and Contracts	11,000	11,000	6,750
Other Expenditure	500	500	500
Utilities	6,633	7,726	8,250
Expenditure Total	18,133	19,226	15,500
Loftus Community Centre Total	-36,867	-35,774	-92,500
Loftus Community Centre Total	-36,867	-35,774	-92,500
Marketing and Communications			
Art & Culture			
Expenditure			
Materials and Contracts	45,000	45,000	45,000
Expenditure Total	45,000	45,000	45,000
Art & Culture Total	45,000	45,000	45,000
Marketing and Communication			
Expenditure			
Employee Costs	890,639	890,164	968,967
Internal Allocations	494,753	517,280	11,055
Materials and Contracts	284,800	284,800	632,800
Other Employee Costs	5,000	5,000	7,000
Other Expenditure	133,500	133,500	139,500
Expenditure Total	1,808,692	1,830,744	1,759,322
Marketing and Communication Total	1,808,692	1,830,744	1,759,322
Marketing and Communications Total	1,853,692	1,875,744	1,804,322
Rates Services			
Rates			
Income			
Fees and Charges	-270,000	-270,000	-290,000
Interest Earnings	-353,000	-413,000	-420,000
Rates	-42,302,811	-42,322,811	-44,452,032
Reimbursements	-13,000	-13,000	-10,000
Income Total	-42,938,811	-43,018,811	-45,172,032

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Expenditure			
Employee Costs	306,545	306,329	321,106
Internal Allocations	178,385	201,944	4,044
Materials and Contracts	243,540	238,540	253,221
Other Expenditure	2,300	2,300	2,340
Expenditure Total	730,770	749,113	580,711
Rates Total	-42,208,041	-42,269,698	-44,591,321
Rates Services Total	-42,208,041	-42,269,698	-44,591,321
Record Management			
Records Management			
Income			
Fees and Charges	-16,400	-16,400	-16,400
Income Total	-16,400	-16,400	-16,400
Expenditure			
Employee Costs	328,120	327,876	361,104
Internal Allocations	39,149	35,926	4,583
Internal Recovery	-384,869	-381,402	0
Materials and Contracts	30,500	30,500	35,400
Other Employee Costs	2,000	2,000	2,000
Other Expenditure	1,500	1,500	1,500
Expenditure Total	16,400	16,400	404,587
Records Management Total	0	0	388,187
Record Management Total	0	0	388,187
TPC, MRC, Insurance and General Purpose Revenue			
Insurance and General Purpose			
Income			
Fees and Charges	0	-38,000	-38,086
Grants and Subsidies	-1,200,000	-550,000	-1,400,000
Interest Earnings	-750,000	-1,650,000	-1,660,000
Reimbursements	-107,856	-77,856	-84,084
Income Total	-2,057,856	-2,315,856	-3,182,170
Expenditure			
Insurance Expenses	804,195	705,104	801,318
Internal Recovery	-768,452	-705,106	-801,319
Expenditure Total	35,743	-2	-1
Insurance and General Purpose Total	-2,022,113	-2,315,858	-3,182,171
Mindarie and Tamala Park			
Income			
Fees and Charges	-85,600	-85,600	-81,033
Reimbursements	-191,600	-204,358	-200,000
Income Total	-277,200	-289,958	-281,033
Expenditure			
Other Expenditure	9,000	17,341	18,034
Expenditure Total	9,000	17,341	18,034
Mindarie and Tamala Park Total	-268,200	-272,617	-262,999
TPC, MRC, Insurance and General Purpose Revenue Total	-2,290,313	-2,588,475	-3,445,170

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Community and Business Services

Community and Business Services

Expenditure

Employee Costs	343,790	343,646	359,707
Internal Allocations	23,022	21,128	2,697
Internal Recovery	-376,562	-374,524	0
Materials and Contracts	2,750	2,750	1,920
Other Employee Costs	5,500	5,500	5,720
Other Expenditure	1,500	1,500	1,560
Expenditure Total	0	0	371,604
Community and Business Services Total	0	0	371,604
Community and Business Services Total	0	0	371,604

Infrastructure and Environment Directorate

Beatty Park Leisure Centre

Rec Centre / Beatty Park

Income

Fees and Charges	-8,672,090	-9,169,590	-9,701,343
Internal Allocations	-3,512,150	-3,670,150	0
Internal Recovery	3,512,150	3,670,150	0
Reimbursements	-40,850	-40,162	-42,535
Income Total	-8,712,940	-9,209,752	-9,743,878

Expenditure

Depreciation	1,446,544	1,695,004	1,695,004
Employee Costs	4,843,965	5,039,055	5,206,967
Interest Expenses	310,070	281,618	197,080
Internal Allocations	5,565,005	6,166,811	116,274
Internal Recovery	-4,973,209	-5,622,386	0
Materials and Contracts	1,661,550	1,681,550	1,770,038
Other Employee Costs	79,426	84,676	82,376
Other Expenditure	222,936	273,436	331,611
Utilities	462,000	471,584	548,000
Expenditure Total	9,618,287	10,071,348	9,947,350
Rec Centre / Beatty Park Total	905,347	861,596	203,472

Beatty Park Leisure Centre Total

905,347 861,596 203,472

Expenditure

Employee Costs	785,530	785,055	883,086
Internal Allocations	386,685	365,824	9,401
Materials and Contracts	122,300	154,200	151,250
Other Employee Costs	8,710	13,710	19,710
Expenditure Total	1,303,225	1,318,789	1,063,447
City Buildings Total	1,303,225	1,318,789	1,063,447

Community and Welfare Centre

Income

Fees and Charges	-42,575	-42,575	-50,726
Reimbursements	-13,220	-14,083	-14,464
Income Total	-55,795	-56,658	-65,190

Expenditure

Depreciation	200,571	257,303	257,303
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CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Internal Allocations	9,642	10,158	13,131
Materials and Contracts	43,500	31,000	41,172
Other Expenditure	1,314	1,314	1,366
Utilities	11,501	12,265	12,234
Expenditure Total	266,528	312,040	325,206
Community and Welfare Centre Total	210,733	255,382	260,016
Health Clinics			
Income			
Fees and Charges	-11,846	-11,846	-12,250
Income Total	-11,846	-11,846	-12,250
Expenditure			
Depreciation	36,476	19,284	19,285
Internal Allocations	819	864	1,020
Materials and Contracts	19,500	27,000	31,018
Other Expenditure	11,586	11,586	1,557
Utilities	10,037	7,420	4,755
Expenditure Total	78,418	66,154	57,635
Health Clinics Total	66,572	54,308	45,385
Operational Buildings			
Income			
Contributions	-77,937	-77,937	-86,419
Fees and Charges	-857,488	-857,488	-908,179
Reimbursements	-577,501	-571,861	-579,823
Income Total	-1,512,926	-1,507,286	-1,574,421
Expenditure			
Depreciation	1,766,191	1,991,957	1,976,742
Employee Costs	12,520	12,520	44,105
Interest Expenses	74,924	74,924	57,682
Internal Allocations	69,917	73,542	93,855
Internal Recovery	-1,198,657	-1,119,456	0
Materials and Contracts	707,689	738,189	844,918
Other Expenditure	42,672	37,319	36,506
Utilities	123,989	137,639	149,393
Expenditure Total	1,599,245	1,946,634	3,203,201
Operational Buildings Total	86,319	439,348	1,628,780
Public Halls			
Income			
Fees and Charges	-216,119	-216,119	-236,272
Reimbursements	-1,644	-845	-1,542
Income Total	-217,763	-216,964	-237,814
Expenditure			
Depreciation	230,170	290,571	294,683
Employee Costs	970	908	0
Internal Allocations	10,080	10,542	12,179
Materials and Contracts	195,980	158,980	181,304
Other Expenditure	1,734	1,734	1,406
Utilities	39,387	42,439	36,166
Expenditure Total	478,321	505,174	525,738
Public Halls Total	260,558	288,210	287,924
Reserves Pavilions and Facilities			

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Income			
Fees and Charges	-33,289	-33,289	-93,279
Reimbursements	-3,767	-3,407	-4,241
Income Total	-37,056	-36,696	-97,520
Expenditure			
Depreciation	176,316	222,828	222,514
Employee Costs	759	759	0
Internal Allocations	7,646	7,903	9,509
Materials and Contracts	468,276	504,091	535,656
Other Expenditure	4,992	4,992	4,348
Utilities	61,530	78,341	83,797
Expenditure Total	719,519	818,914	855,824
Reserves Pavilions and Facilities Total	682,463	782,218	758,304
Sporting Clubs Buildings			
Income			
Fees and Charges	-80,503	-80,503	-73,178
Reimbursements	-92,354	-95,281	-95,750
Income Total	-172,857	-175,784	-168,928
Expenditure			
Depreciation	731,312	970,769	940,066
Employee Costs	1,198	1,122	0
Internal Allocations	40,001	42,020	49,116
Materials and Contracts	105,200	75,500	75,705
Other Expenditure	17,205	17,205	17,237
Utilities	88,305	107,489	96,663
Expenditure Total	983,221	1,214,105	1,178,787
Sporting Clubs Buildings Total	810,364	1,038,321	1,009,859
Stadium and Ovals			
Income			
Fees and Charges	-49,668	-49,668	-85,048
Reimbursements	-164,464	-134,895	-95,699
Income Total	-214,132	-184,563	-180,747
Expenditure			
Depreciation	445,109	567,177	559,628
Employee Costs	1,382	1,382	4,213
Internal Allocations	17,342	18,288	23,799
Materials and Contracts	174,829	181,829	194,967
Other Expenditure	10,004	9,549	8,857
Utilities	87,132	103,683	96,009
Expenditure Total	735,798	881,908	887,473
Stadium and Ovals Total	521,666	697,345	706,726
City Buildings & Asset Mgmt Total	3,981,186	4,971,358	5,859,803
Engineering Design Services			
Engineering Design Services			
Income			
Contributions	-1,129	-1,129	-1,163
Fees and Charges	-83,200	-83,200	-85,696
Grants and Subsidies	-32,750	-32,750	-33,733
Income Total	-117,079	-117,079	-120,592
Expenditure			

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Depreciation	154,272	199,112	199,110
Employee Costs	954,332	953,900	1,112,546
Internal Allocations	506,021	396,518	12,137
Materials and Contracts	328,347	336,447	378,351
Other Employee Costs	40,859	55,859	56,535
Other Expenditure	15,600	15,600	10,130
Utilities	803,702	745,787	767,306
Expenditure Total	2,803,133	2,703,223	2,536,115
Engineering Design Services Total	2,686,054	2,586,144	2,415,523
Recoverable Works			
Income			
Reimbursements	-14,231	-14,231	-15,042
Income Total	-14,231	-14,231	-15,042
Expenditure			
Employee Costs	526	526	2,459
Materials and Contracts	1,989	1,989	539
Expenditure Total	2,515	2,515	2,998
Recoverable Works Total	-11,716	-11,716	-12,044
Engineering Design Services Total	2,674,338	2,574,428	2,403,479
Library Services			
Library Services			
Income			
Fees and Charges	-13,000	-13,000	-14,200
Grants and Subsidies	0	-10,959	-4,000
Other Revenues	-40,000	-40,000	-10,000
Income Total	-53,000	-63,959	-28,200
Expenditure			
Employee Costs	938,172	937,405	985,623
Internal Allocations	541,557	563,616	13,592
Materials and Contracts	101,133	103,489	114,669
Other Employee Costs	11,000	8,000	8,000
Other Expenditure	4,600	4,600	4,600
Expenditure Total	1,596,462	1,617,110	1,126,484
Library Services Total	1,543,462	1,553,151	1,098,284
Library Services Total	1,543,462	1,553,151	1,098,284
Parks Services			
Parks and Environmental Services			
Income			
Fees and Charges	-142,064	-131,264	-121,633
Income Total	-142,064	-131,264	-121,633
Expenditure			
Depreciation	1,220,121	1,082,907	1,098,352
Employee Costs	1,787,247	1,787,247	1,779,237
Internal Allocations	443	467	581
Materials and Contracts	3,746,390	3,776,390	4,121,235
Utilities	85,687	106,730	83,712
Expenditure Total	6,839,888	6,753,741	7,083,117
Parks and Environmental Services Total	6,697,824	6,622,477	6,961,484

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Parks Services Administration			
Income			
Contributions	-3,260	-3,260	-3,260
Grants and Subsidies	0	-40,000	-30,000
Other Revenues	0	0	-5,000
Income Total	-3,260	-43,260	-38,260
Expenditure			
Depreciation	133,629	149,148	149,147
Employee Costs	1,647,509	1,645,568	1,888,090
Internal Allocations	1,688,168	1,803,629	42,565
Internal Recovery	-832,926	-832,926	-829,898
Materials and Contracts	122,580	162,580	167,546
Other Employee Costs	73,361	73,361	73,058
Other Expenditure	23,460	23,460	27,117
Expenditure Total	2,855,781	3,024,820	1,517,625
Parks Services Administration Total	2,852,521	2,981,560	1,479,365
Road Reserves			
Expenditure			
Employee Costs	58,535	58,535	38,718
Materials and Contracts	78,854	58,854	45,642
Utilities	7,204	9,735	9,231
Expenditure Total	144,593	127,124	93,591
Road Reserves Total	144,593	127,124	93,591
Parks Services Total	9,694,938	9,731,161	8,534,440
Ranger Services			
Animal Control / Dog Pound			
Income			
Fees and Charges	-83,000	-83,500	-78,450
Income Total	-83,000	-83,500	-78,450
Expenditure			
Employee Costs	970	908	0
Internal Allocations	347,843	354,363	0
Materials and Contracts	31,500	39,500	38,500
Other Expenditure	1,500	1,500	1,500
Expenditure Total	381,813	396,271	40,000
Animal Control / Dog Pound Total	298,813	312,771	-38,450
Car Parks and Kerbside Parking			
Income			
Fees and Charges	-6,687,221	-7,054,959	-7,267,839
Income Total	-6,687,221	-7,054,959	-7,267,839
Expenditure			
Depreciation	378,740	195,241	192,606
Employee Costs	48,238	48,238	42,424
Materials and Contracts	482,258	482,258	496,203
Other Expenditure	463,684	476,074	385,190
Utilities	21,048	26,271	25,765
Expenditure Total	1,393,968	1,228,082	1,142,188
Car Parks and Kerbside Parking Total	-5,293,253	-5,826,877	-6,125,651

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Community and Safety			
Expenditure			
Employee Costs	98,356	98,313	105,244
Internal Allocations	54,364	38,934	1,347
Materials and Contracts	103,300	103,300	104,500
Expenditure Total	256,020	240,547	211,091
Community and Safety Total	256,020	240,547	211,091
Infringement and Inspectorial Control			
Income			
Fees and Charges	-3,359,343	-3,359,343	-3,783,000
Other Revenues	-500	-500	-500
Income Total	-3,359,843	-3,359,843	-3,783,500
Expenditure			
Depreciation	208,503	182,583	182,583
Internal Allocations	3,707,994	3,777,486	0
Materials and Contracts	734,000	774,000	755,000
Other Expenditure	338,500	338,500	346,128
Expenditure Total	4,988,997	5,072,569	1,283,711
Infringement and Inspectorial Control Total	1,629,154	1,712,726	-2,499,789
Local Laws and Abandoned Vehicles			
Income			
Fees and Charges	-136,800	-139,800	-100,300
Other Revenues	0	0	-1,000
Income Total	-136,800	-139,800	-101,300
Expenditure			
Internal Allocations	1,043,527	1,063,083	0
Materials and Contracts	20,000	30,000	30,000
Other Expenditure	500	500	0
Expenditure Total	1,064,027	1,093,583	30,000
Local Laws and Abandoned Vehicles Total	927,227	953,783	-71,300
Ranger Services/Administration			
Income			
Fees and Charges	-3,500	-3,500	-5,000
Income Total	-3,500	-3,500	-5,000
Expenditure			
Employee Costs	3,128,363	3,126,254	3,353,686
Interest Expenses	0	7,752	4,720
Internal Allocations	1,566,573	1,674,498	39,534
Internal Recovery	-5,099,364	-5,194,932	0
Materials and Contracts	271,000	261,000	260,000
Other Employee Costs	46,268	42,268	39,268
Other Expenditure	94,000	90,000	102,036
Expenditure Total	6,840	6,840	3,799,244
Ranger Services/Administration Total	3,340	3,340	3,794,244
Ranger Services Total	-2,178,699	-2,603,710	-4,729,855
Waste Management Services			
Waste Services			
Income			
Contributions	-3,487	-3,487	-2,398

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Fees and Charges	-108,200	-119,224	-122,362
Other Revenues	-25,000	-62,000	-63,860
Income Total	-136,687	-184,711	-188,620
Expenditure			
Depreciation	39,300	5,624	5,623
Employee Costs	2,196,918	2,195,372	2,301,190
Interest Expenses	110,455	110,455	97,335
Internal Allocations	1,372,862	1,488,226	30,067
Internal Recovery	-717,060	-717,060	-802,101
Materials and Contracts	4,911,808	4,600,135	4,628,317
Other Employee Costs	57,984	57,984	54,144
Other Expenditure	1,500	1,500	1,545
Expenditure Total	7,973,767	7,742,236	6,316,120
Waste Services Total	7,837,080	7,557,525	6,127,500
Waste Management Services Total	7,837,080	7,557,525	6,127,500

Works & Operations Services

Depot Buildings			
Expenditure			
Depreciation	178,583	231,871	230,364
Employee Costs	691	691	213
Internal Allocations	8,299	8,690	11,123
Internal Recovery	-346,013	-399,449	0
Materials and Contracts	91,050	91,050	113,730
Other Expenditure	32,168	30,931	31,662
Utilities	35,222	36,216	34,493
Expenditure Total	0	0	421,585
Depot Buildings Total	0	0	421,585

Plant Operating			
Expenditure			
Depreciation	739,178	656,035	634,717
Employee Costs	0	0	18,905
Internal Allocations	118,978	97,529	102,241
Internal Recovery	-1,324,395	-1,324,395	-1,105,897
Materials and Contracts	618,086	657,200	644,761
Expenditure Total	151,847	86,369	294,727
Plant Operating Total	151,847	86,369	294,727

Public Works			
Income			
Grants and Subsidies	-105,000	-105,000	-108,150
Income Total	-105,000	-105,000	-108,150
Expenditure			
Depreciation	4,429,601	4,322,797	4,329,745
Employee Costs	1,309,962	1,309,962	1,426,385
Internal Recovery	-157,394	-157,394	-187,214
Materials and Contracts	1,561,975	1,860,975	1,807,002
Expenditure Total	7,144,144	7,336,340	7,375,918
Public Works Total	7,039,144	7,231,340	7,267,768

Roads and Public Works Admin
Income

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Contributions	-15,968	-15,968	-16,447
Fees and Charges	-14,560	-14,560	-11,607
Income Total	-30,528	-30,528	-28,054
Expenditure			
Employee Costs	494,358	493,420	561,102
Internal Allocations	681,671	728,432	14,834
Materials and Contracts	63,468	63,468	58,410
Other Employee Costs	41,101	33,821	34,601
Other Expenditure	5,200	5,200	5,356
Expenditure Total	1,285,798	1,324,341	674,303
Roads and Public Works Admin Total	1,255,270	1,293,813	646,249
Works Depot			
Income			
Contributions	-1,163	-1,163	-1,163
Income Total	-1,163	-1,163	-1,163
Expenditure			
Employee Costs	202,073	201,860	206,570
Internal Allocations	111,379	119,500	2,704
Internal Recovery	-325,039	-332,947	0
Materials and Contracts	6,250	6,250	6,250
Other Employee Costs	2,500	2,500	3,000
Other Expenditure	4,000	4,000	24,000
Expenditure Total	1,163	1,163	242,524
Works Depot Total	0	0	241,361
Works & Operations Services Total	8,446,261	8,611,522	8,871,690
Infrastructure and Environment			
Infrastructure and Environment			
Expenditure			
Employee Costs	350,161	350,017	367,284
Internal Allocations	28,458	26,564	2,697
Internal Recovery	-448,991	-446,953	0
Materials and Contracts	55,250	55,250	63,850
Other Employee Costs	13,872	13,872	14,572
Other Expenditure	1,250	1,250	2,000
Expenditure Total	0	0	450,403
Infrastructure and Environment Total	0	0	450,403
Infrastructure and Environment Total	0	0	450,403
Strategy and Development Directorate			
Building Services			
Building Control and License			
Income			
Contributions	-2,131	-2,131	-2,131
Fees and Charges	-315,296	-245,796	-300,150
Other Revenues	-2,750	-2,750	-2,750
Income Total	-320,177	-250,677	-305,031
Expenditure			
Employee Costs	530,842	530,410	564,852
Internal Allocations	307,548	320,921	6,742

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Materials and Contracts	11,733	11,200	16,673
Other Employee Costs	29,829	30,029	29,929
Other Expenditure	500	500	500
Expenditure Total	880,452	893,060	618,696
Building Control and License Total	560,275	642,383	313,665
Building Services Total	560,275	642,383	313,665
Compliance Services			
Compliance Services			
Income			
Contributions	-2,001	-2,001	-2,001
Fees and Charges	-26,000	-26,000	-20,000
Income Total	-28,001	-28,001	-22,001
Expenditure			
Employee Costs	515,260	514,901	568,324
Internal Allocations	307,983	321,539	6,742
Materials and Contracts	55,600	76,850	56,300
Other Employee Costs	12,087	12,087	12,587
Other Expenditure	2,500	2,500	2,500
Expenditure Total	893,430	927,877	646,453
Compliance Services Total	865,429	899,876	624,452
Compliance Services Total	865,429	899,876	624,452
Corporate Strategy and Governance			
Corporate Strategy and Governance			
Income			
Other Revenues	-6,000	-6,000	-6,000
Income Total	-6,000	-6,000	-6,000
Expenditure			
Employee Costs	583,973	583,642	628,421
Internal Allocations	348,168	339,454	49,704
Materials and Contracts	175,650	260,650	311,950
Other Employee Costs	8,000	8,000	8,000
Other Expenditure	1,450	1,450	2,500
Expenditure Total	1,117,241	1,193,196	1,000,575
Corporate Strategy and Governance Total	1,111,241	1,187,196	994,575
Corporate Strategy and Governance Total	1,111,241	1,187,196	994,575
Public Health and Built Environment			
Health Admin and Food Control			
Income			
Contributions	-309	-309	-309
Fees and Charges	-314,320	-238,540	-462,690
Grants and Subsidies	-51,863	-51,863	0
Income Total	-366,492	-290,712	-462,999
Expenditure			
Employee Costs	1,004,857	1,004,296	1,094,038
Internal Allocations	534,970	558,961	11,866
Materials and Contracts	192,363	263,023	296,600
Other Employee Costs	20,383	20,383	23,383

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Other Expenditure	8,250	6,250	6,250
Expenditure Total	1,760,823	1,852,913	1,432,137
Health Admin and Food Control Total	1,394,331	1,562,201	969,138
Public Health and Built Environment Total	1,394,331	1,562,201	969,138
Statutory Planning Services			
Development and Design			
Income			
Contributions	-1,163	-1,163	-1,163
Fees and Charges	-390,865	-399,865	-483,750
Income Total	-392,028	-401,028	-484,913
Expenditure			
Employee Costs	1,272,197	1,271,262	1,364,163
Internal Allocations	671,433	700,892	14,834
Materials and Contracts	206,350	246,350	136,250
Other Employee Costs	36,038	36,038	36,038
Other Expenditure	38,300	38,300	36,300
Expenditure Total	2,224,318	2,292,842	1,587,585
Development and Design Total	1,832,290	1,891,814	1,102,672
Statutory Planning Services Total	1,832,290	1,891,814	1,102,672
Sustainability and Innovation			
Sustainability and Environment			
Expenditure			
Employee Costs	158,054	157,896	191,414
Internal Allocations	86,059	89,695	1,889
Materials and Contracts	60,206	85,206	144,544
Other Employee Costs	0	0	4,000
Expenditure Total	304,319	332,797	341,847
Sustainability and Environment Total	304,319	332,797	341,847
Sustainability and Innovation Total	304,319	332,797	341,847
Urban Design & Strategic Projects			
Policy and Place Services			
Income			
Contributions	-259	-577	-1,378
Fees and Charges	-4,081	-4,081	-7,277
Grants and Subsidies	0	-80,000	0
Income Total	-4,340	-84,658	-8,655
Expenditure			
Employee Costs	1,846,314	1,845,192	1,951,627
Internal Allocations	934,535	956,174	21,033
Materials and Contracts	1,118,300	1,486,300	1,135,233
Other Employee Costs	34,637	34,637	34,637
Other Expenditure	30,000	30,000	30,000
Expenditure Total	3,963,786	4,352,303	3,172,530
Policy and Place Services Total	3,959,446	4,267,645	3,163,875
Urban Design & Strategic Projects Total	3,959,446	4,267,645	3,163,875

CITY OF VINCENT
NEXT YEAR BUDGET 2024/25
SUMMARY OF INCOME AND EXPENDITURE BY SERVICE AREA

Strategy and Development Services			
Strategy and Development Services			
Expenditure			
Employee Costs	367,535	367,391	384,299
Internal Allocations	23,022	21,128	2,697
Internal Recovery	-395,607	-393,569	0
Materials and Contracts	1,450	1,450	1,350
Other Employee Costs	3,600	3,600	3,500
Expenditure Total	0	0	391,846
Strategy and Development Services Total	0	0	391,846
<hr/>			
Strategy and Development Services Total	0	0	391,846



CITY OF VINCENT
FEES AND CHARGES
2024/25
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FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
LIBRARY					
Printing and Photocopying Services					
Library (coin operated)					
Black and white	per copy	\$ 0.30	\$0.30	Y	0%
Colour A4	per copy	\$ 2.50	\$2.50	Y	0%
Colour A3	per copy	\$ 3.00	\$3.00	Y	0%
General					
Program Fee - Special Events (requires certain number of bookings)	per event	\$3.50 - \$5.00	\$ 5.00	Y	
Program Fee - Workshops	per workshop	\$10.00 - \$15.00	\$10.00 - \$25.00	Y	
Book Club Sets (10 in a set)	per set	\$15.00 - \$30.00	\$35.00	Y	0%
Abridged Book Club Sets	per set	\$0.00	\$15.00	Y	NEW
Book Club Membership	per person	\$0.00	\$5.00	Y	NEW
Replace lost membership card	per card	\$ 6.00	\$6.00	N	0%
Administration fee on overdue notices	per notice	\$ 5.00	\$5.00	Y	0%
Earbuds	per item	\$ 5.00	\$5.00	Y	0%
Headphones	per item	\$ -	\$10.00	Y	NEW
Printing pages from internet	per page	\$ 0.30	\$0.30	Y	0%
Laminating Services - A4	per copy	\$ -	\$2.00		NEW
Laminating Services - A3	per copy	\$ -	\$3.00		NEW
Book Covering Services	per item	\$ -	\$10.00		NEW
Local History - Early Businesses book	per item	\$ 20.00	\$20.00	Y	0%
Library Red Bags	per item	\$2.00 - \$20.00	\$2.50	Y	
Library Book Bags	per item	\$2.00 - \$20.00	\$15.00	Y	
Library Stock Item - collection discards: Magazines	per item	\$ 1.00	\$0.50	Y	-50%
Library Stock Item - collection discards: Books	per item	\$ 2.50	\$ 1.00	Y	-60%
Library Stock Item - collection discards: Audiovisual; CDs, DVDs and Audiobooks	per item	\$ 3.00	\$ 1.00	Y	-67%
Library Stock Item - collection discards: Games and Puzzles	per item	\$ 5.00	\$ 3.00	Y	-40%
Library Stock Item - Library Stock Item	per item	\$10-25.00	\$1.00 - \$35.00	Y	
Local history photographs (for private use/community use)	per photo	\$ 10.00	\$10.00	Y	0%
Local history photographs (for commercial use)	per photo	\$ 20.00	\$30.00	Y	50%
Lost & Damaged Library Items	Various as per State Libraries of Western Australia (SLWA) Price Tables			N	
Refund administration fee		\$ 5.00	\$5.00	Y	0%
Room & Item Hire					
Library Lounge Hire- Commercial use	per hour	\$ 45.00	\$ 45.00	Y	0%
Library Lounge Hire - Community Groups & Not-for-Profit (NFP)	per hour	\$ 25.00	\$ 25.00	Y	0%
Interview Meeting (Koondart) Room -Community Groups & NFP	per hour	\$ -	\$ -	Y	
Interview Meeting (Koondart) Room- Commercial use	per hour	\$ 20.00	\$ 20.00	Y	0%
Touch screen hire	per hour	\$ -	\$ 12.50	Y	NEW
Teleconferencing Services	per hour	\$ -	\$ 5.00	Y	NEW

FEES AND CHARGES 2024/25



	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
RANGERS AND COMMUNITY SAFETY SERVICES						
DOGS						
DOGS- Sterilisation subsidy scheme	\$ -	\$ 55.00	N	Local Govt. Act 1995 S6.16, Dog Act 1976, Dog Regulations 2013	NEW	
Sterilised Dog						
1 Year	\$ 20.00	\$ 20.00	N	Dog Act 1976, Dog Regs. 2013	0%	
3 Years	\$ 42.50	\$ 42.50	N		0%	
1 Year (Pensioner)	\$ 10.00	\$ 10.00	N		0%	
3 Years (Pensioner)	\$ 21.25	\$ 21.25	N		0%	
Lifetime registration period	\$ 100.00	\$ 100.00	N		0%	
Lifetime registration period (pensioner)	\$ 50.00	\$ 50.00	N		0%	
Unsterilised Dog						
1 Year	\$ 50.00	\$ 50.00	N			0%
3 Years	\$ 120.00	\$ 120.00	N			0%
1 Year (Pensioner)	\$ 25.00	\$ 25.00	N			0%
3 Years (Pensioner)	\$ 60.00	\$ 60.00	N			0%
Lifetime registration period	\$ 250.00	\$ 250.00	N			0%
Lifetime registration period (pensioner)	\$ 125.00	\$ 125.00	N			0%
Application to keep more than two dogs	\$ 100.00	\$ 100.00	N			0%
Dangerous dog/restricted breed inspection	\$ 100.00	\$ 100.00	N			0%
CATS						
Annual registration of a cat	\$ 20.00	\$ 20.00	N	Cat Act 2011, Cat Regs. 2012	0%	
3 Years	\$ 42.50	\$ 42.50	N		0%	
3 Years (Pensioner)	\$ 21.25	\$ 21.25	N		0%	
CATS						
Lifetime registration period	\$ 100.00	\$ 100.00	N	Cat Act 2011, Cat Regs. 2012	0%	
Lifetime registration period (Pensioner)	\$ 50.00	\$ 50.00	N		0%	
Registration after 31 May in any year, for that registration year (Dogs and Cats)	50% of annual registration	50% of annual registration	N			
Application to keep more than three cats	\$ 100.00	\$ 100.00	N		0%	
Annual application for approval or renewal of approval to breed cats (per cat)	\$ 100.00	\$ 100.00	N		0%	
ANIMALS						
Replacement of registration tags	\$ 5.00	\$ 5.00	Y	Local Govt. Act 1995 S6.16	0%	
ANIMAL CARE FACILITY						
Seizure and impounding	\$ 120.00	\$ 120.00	N	Dog Act 1976, Local Law 2007, Local Govt. Act 1995 S6.16	0%	
Daily Maintenance (after 24 hours)	At Cost	At Cost	N		0%	
Euthanasia	At Cost	At Cost	N		0%	
Administration charge (Microchipping impounded Animal)	At Cost	At Cost	N		0%	
Release of dogs or cats outside normal working hours – Additional Fee						
On shift	\$ 100.00	\$ 100.00	N	Dog Act 1976, Local Law 2007, Local Govt. Act 1995 S6.16	0%	
Call out	\$ 152.00	\$ 152.00	N		0%	
Transport Animal back to owner	\$ 100.00	\$ 100.00			0%	
Hire of cat trap	\$ 25.00	\$ 30.00	N	Local Govt. Act 1995 S6.16 & Cat Act 2011, Cat Regs. 2012	20%	
Lost or damaged cat trap replacement fee	\$ -	\$ 150.00	N	Local Govt. Act 1995 S6.16 & Cat Act 2011, Cat Regs. 2012	NEW	
ABANDONED VEHICLES						
Towage	\$ 130.00	At Cost	Y	Local Govt. Act 1995 S3.39/S3.46, Local Law 2007		
Administration fee	\$ 270.00	At Cost	Y			
Daily impound fee	\$ 23.00	At Cost	N			
RESIDENTIAL VERGE SIGNAGE						
Sign	\$ 23.00	\$ 23.00	Y	Local Govt. Act 1995 S6.16 & Property Local Law 2021	0%	
Clamp (Sold 2 at a time)	\$ 4.00	\$ 4.00	Y		0%	
Pole	\$ 35.00	\$ 35.00	Y		0%	

FEES AND CHARGES 2024/25



		2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
RANGERS AND COMMUNITY SAFETY SERVICES						
RELEASE FEES (Impounded Items)						
Shopping trolleys, signage etc.	\$ 75.00	\$ 75.00	N	Local Government Act 1995 - Sect 3.46	0%	
Daily impound fee	\$ 23.00	\$ 23.00	N		0%	
PERMITS						
Filming	\$ 110.00	\$ 110.00	N		0%	
Work Zones						
Establishment fee	\$ 686.00	\$ 686.00	N	Property Local Law 2021	0%	
Operating fees daily rate/bay	\$ 22.00	\$ 22.00	N		0%	
Non-refundable administration fee (Skip bin) Verge (Resident only under 14 days)	-	-	N			
Non-refundable administration fee (Skip bin) Verge (Resident over 14 days)	\$ 45.00	\$ 45.00	N		0%	
Non-refundable administration fee (Skip bin) Verge (Commercial)	\$ 45.00	\$ 45.00	N		0%	
Non-refundable administration fee (Skip bin) Road	\$ 55.00	\$ 55.00	N		0%	
Non-refundable administration fee (Closure requiring Traffic Management Plans) - Does not apply to multi unit developments	\$ 135.00	\$ 135.00	N		0%	
COMMUNITY FACILITIES HALLS AND COMMUNITY CENTRES						
Call out fee						
On shift	\$ 65.00	\$ 65.00	Y	Local Govt. Act 1995 s6.16	0%	
Call out	\$ 152.00	\$ 152.00	Y		0%	
FIRE HAZARD						
Install Fire Breaks	At Cost	At Cost	N	Local Govt. Act 1995 and Bushfires Act	0%	
WORKS FEES AND CHARGES						
PERMITS						
Management of Rights of Way						
Obstruction - Non-refundable application fee	\$ 200.00	\$ 200.00	N	Local Govt. Act 1995 S6.16 & Property Local Law 2021	0%	
Obstruction - Refundable bond	\$ 500.00	\$ 500.00			0%	



Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
PARKING					
CAR PARKING FEES					
Secondary Centre Car Park					
Leederville Secondary Centre					
Frame Court Car Park - Maximum fee for first hour - 100% Discount for first hour - 100% Discount for first hour for rate payers only (*public notice to advise commencement date) - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$1.00 \$0.00 \$0.00 \$3.30 \$2.30 \$4.30	\$1.00 \$0.00 \$0.00 \$3.40 \$2.40 \$4.40	Y	
The Avenue Car Park - Maximum fee for first hour - 100% Discount for first hour - 100% Discount for first hour for rate payers only (*public notice to advise commencement date) - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$1.00 \$0.00 \$0.00 \$3.30 \$2.30 \$4.30	\$1.00 \$0.00 \$0.00 \$3.40 \$2.40 \$4.40	Y	
District Centre Car Park					
Mount Lawley District Centre					
Barlee Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
Chelmsford Road Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
Raglan Road Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
North Perth District Centre					
View Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
Rosemount Hotel Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
Wasley Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
Activity Corridor Car Park					
Brisbane Street Car Park - First hour free - Base Fee - Off peak rate = 30% decrease on base fee - (dynamic pricing) - Peak rate = 30% increase on base fee- (dynamic pricing)	per hour	\$0.00 \$2.50 \$1.70 \$3.30	\$0.00 \$2.60 \$1.80 \$3.40	Y	
HBF Stadium Car Park (8am to 10pm Daily)	per hour	\$ 3.30	\$ 3.40	Y	3%
375 William Street Car Park (8am to 10pm Daily)	per hour	\$ 4.50	\$ 4.60	Y	2%
All Day Fee (7AM - 7PM)					
Secondary Centre Car Park					
Leederville Secondary Centre					
Frame Court Car Park	per day (7am-7pm)	\$ 19.50	\$ 20.00	Y	3%
District Centre Car Park					
Mount Lawley District Centre					
Barlee Street Car Park	per day (7am-7pm)	\$ 16.00	\$ 16.50	Y	3%
Chelmsford Road Car Park	per day (7am-7pm)	Not Applicable	Not Applicable	Y	
Raglan Road Car Park	per day (7am-7pm)	Not Applicable	Not Applicable	Y	
North Perth District Centre					
View Street Car Park	per day (7am-7pm)	\$ 19.50	\$ 20.00	Y	3%
Rosemount Hotel Car Park	per day (7am-7pm)	\$ 19.50	\$ 20.00	Y	3%
Wasley Street Car Park	per day (7am-7pm)	\$ 19.50	\$ 20.00	Y	3%
Activity Corridor Car Park					
Brisbane Street Car Park	per day (7am-7pm)	\$ 12.00	\$ 12.50	Y	4%
HBF Stadium Car Park (8am to 10pm Daily)	per day (7am-7pm)	\$ 19.50	\$ 20.00	Y	3%



					Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Methodology	2023/24	2024/25	GST			
PARKING						
KERBSIDE PARKING FEES - HOURLY RATE						
William Street (Kerbside)	per hour	\$ 4.50	\$ 4.60	Y	Local Govt. Act 1995 S6.16, Parking Facility Local Law 2007	2%
Brewer Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Pier Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Stirling Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Stuart Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Newcastle Street - West of Loftus St.	per hour	\$ 3.40	\$ 3.50	Y		3%
Barlee Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Beaufort Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Braid Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Brisbane Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Broome Street	per hour	\$ 3.40	\$ 3.50	Y	Local Govt. Act 1995 S6.16, Parking Facility Local Law 2007	3%
Chelmsford Road	per hour	\$ 3.40	\$ 3.50	Y		3%
Clarence Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Fitzgerald Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Forbes Road	per hour	\$ 4.50	\$ 4.60	Y		2%
Frame Court	per hour	\$ 3.40	\$ 3.50	Y		3%
Grosvenor Road	per hour	\$ 3.40	\$ 3.50	Y		3%
Harold Street	per hour	\$ 3.40	\$ 3.50	Y		3%
Leederville Parade	per hour	\$ 3.40	\$ 3.50	Y		3%
Lindsay Street	per hour	\$ 3.40	\$ 3.50	Y		Local Govt. Act 1995 S6.16, Parking Facility Local Law 2007
Mary Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Money Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Monger Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Newcastle Street - East of Fitzgerald Street	per hour	\$ 4.50	\$ 4.60	Y	2%	
Oxford Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Parry Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Raglan Road	per hour	\$ 3.40	\$ 3.50	Y	3%	
Richmond Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
Vincent Street	per hour	\$ 3.40	\$ 3.50	Y	3%	
PARKING PERMITS						
Frame Court Car Park	per month	\$ 210.00	\$ 210.00	Y	Local Govt. Act 1995 S6.16, Parking Facility Local Law 2007	0%
The Avenue Car Park	per month	\$ 210.00	\$ 210.00	Y		0%
Barlee Street Car Park	per month	\$ 210.00	\$ 210.00	Y		0%
Brisbane Street Car Park	per month	\$ 210.00	\$ 210.00	Y		0%
Leederville Oval Car Park	per month	\$ 175.00	\$ 175.00	Y		0%
All other major fee paying Car Parks	per month	\$ 210.00	\$ 210.00	Y		0%
Not for Profit Support Services	per month	\$ 85.00	\$ 85.00	Y		0%
Parking Permits - Trades	per month	\$ 175.00	\$ 175.00	Y		0%
Commercial parking permits - all other areas	per annum	\$ 1,950.00	\$ 1,950.00	Y		0%
PRIVATE CAR PARK REGISTRATION						
Annual registration fee		\$ 200.00	\$ 200.00	N	Local Govt. Act 1995 S6.16, Parking Facility Local Law 2007	0%
Cost of parking sign	each	\$ 40.00	\$ 40.00	Y		0%
Infringement notice - withdrawal fee	each	\$ 50.00	\$ 50.00	N		0%
TEMPORARY EVENT PARKING						
Vehicle parking bay set up, pack down and management	per bay	\$ 20.00	\$ 20.00	Y	Local Govt. Act 1995 S6.16, Parking Local Law 2023	0%
Use of reserve for parking	per day	\$ 200.00	\$ 200.00	Y		0%
Vehicle - ACROD permit holder	per bay	\$ 10.00	\$ 10.00	Y		0%
Bond for reserve repair from vehicle parking	per bay	\$ 133.00	\$ 133.00	N		0%
SURCHARGING OF CREDIT CARD FEES						
Parking	Per credit card payment	5%	5%	Y	Surcharge fee limited to Cost of Acceptance	0%
REGISTERED VERGE PARKING						
Infringement notice - withdrawal fee	each	\$ -	\$ 30.00	Y	Local Govt. Act 1995 S6.16, Parking Local Law 2023	NEW

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
WASTE SERVICES						
NON-RATED RESIDENTIAL PROPERTIES - THREE BIN SYSTEM						
Note: This is a discretionary service, subject to assessment, and may provided on the basis that: - can be accommodated within the City's existing residential collection schedules/routes. - fully aligns with residential collection parameters (bin sizes, quantities and collection frequencies). NOTE: Requests for multiple collections or additional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. - The best environmental outcome is achieved (e.g. waste recovery is maximised).						
Residential Non Rated - Waste and Recycling Service Three-Bin System	per annum	\$ 558.51	\$ 575.27	N	Waste Avoidance and Resources Recovery Act 2007 s67	3.00%
Upgrade garbage from 140L to 240L (fortnightly collection plus establishment fee). *Subject to assessment/approval	per annum	\$ 111.49	\$ 114.84	N		3.00%
Additional Garbage bin service* 140L (Fortnightly collection plus establishment fee) *Subject to assessment/approval	per annum	\$ 161.51	\$ 166.36	N		3.00%
Upgrade Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee	per annum	\$ 73.98	\$ 76.20	N		3.00%
Establishment Fee - for a New Standard Service	per property	\$ 85.44	\$ 88.00	N		4.20%
Drive on and/or multiple collection services (Multi-Unit-Dwellings). i.e. for properties not aligned to standard residential collection parameters. Subject to City Approval - this is a discretionary charge where it is unsafe to collect from verge or for properties with bin storage issues.	per visit	\$ 40.64	\$ 41.86	N		3.00%
Confiscated Bin Return	per bin	\$ 92.74	\$ 95.52	N		3.00%
RESIDENTIAL RATED PROPERTIES ONLY						
Establishment Fee - for a New Standard Service	per property	\$ 85.44	\$ 88.00	N	Waste Avoidance and Resources Recovery Act 2007 s67	3.00%
Drive on and/or multiple collection services (Multi-Unit-Dwellings). i.e. for properties not aligned to standard residential collection parameters. Subject to City Approval - this is a discretionary charge where it is unsafe to collect from verge or for properties with bin storage issues.	per visit	\$ 40.64	\$ 41.86	N		3.00%
Confiscated Bin Return	per bin	\$ 92.74	\$ 95.52	N		3.00%
Contaminated bin service charge	per bin	\$ 127.12	\$ 130.93	N		3.00%
One-off additional FOGO Collection	per bin	\$ 64.61	\$ 66.54	N		3.00%
Additional FOGO-bin service* 240L (weekly collection) - Rated Properties * An exemption may be granted in extenuating circumstances, i.e. special needs/medical	per annum	\$ 350.11	\$ 360.61	N		3.00%
Additional Kitchen Caddy (delivered to property)	per item	\$ 23.13	\$ 23.82	Y		3.00%
Additional Kitchen Caddy (collected from Administration building)	per item	\$ 7.50	\$ 7.73	Y		3.00%
Additional Compostable Caddy Liners (collected from Administration building)	per roll	\$ 8.34	\$ 8.59	Y		3.00%
One-Off additional Garbage Collection 140L	per bin	\$ 76.07	\$ 78.35	N		3.00%
One-Off additional Garbage Collection 240L	per bin	\$ 127.12	\$ 130.93	N		3.00%
One-Off additional Garbage Collection 660L	per bin	\$ 348.03	\$ 358.47	N		3.00%
One-off additional Recycling Collection 240L	per bin	\$ 64.60	\$ 66.54	N		3.00%
One-off additional Recycling Collection 360L	per bin	\$ 96.91	\$ 99.81	N		3.00%
Upgrade garbage from 140L to 240L (fortnightly collection) - Rated Properties (plus establishment fee). *Subject to assessment/approval	per annum	\$ 111.49	\$ 114.84	N		3.00%
Additional Garbage bin service* 140L (Fortnightly collection) - Rated Properties (plus establishment fee). *Subject to assessment/approval	per annum	\$ 161.51	\$ 166.36	N		3.00%
Additional Garbage bin service* 240L (Fortnightly collection) - Rated Properties (plus establishment fee). * Subject to assessment/approval. An exemption may be granted in extenuating circumstances, i.e. special needs/medical	per annum	\$ 273.00	\$ 281.19	N		3.00%
Additional Recycling Service 240L (fortnightly collection) - Rated Properties	per annum	\$ 146.92	\$ 151.33	N		3.00%
Upgrade Recycling Collection from 240L to 360L (fortnightly collection) - Rated Properties (plus establishment fee)	per annum	\$ 73.98	\$ 76.20	N		3.00%
Additional Recycling bin service 360L (fortnightly collection) - Rated Properties	per annum	\$ 221.95	\$ 228.60	N		3.00%
Multiple Weekly Garbage Service - Multi Unit Dwellings (for services more than 1 x weekly) subject to assessment/approval - price on application	per bin	POA	POA	N		
MICRO BUSINESSES - THREE BIN SYSTEM						
Note: This is a discretionary service, subject to assessment, and may provided on the basis that: - can be accommodated within the City's existing residential collection schedules/routes. - fully aligns with residential collection parameters (bin sizes, quantities and collection frequencies). NOTE: Requests for multiple collections or additional/larger bin infrastructure beyond that of the City's residential system cannot be accommodated. - The best environmental outcome is achieved (e.g. waste recovery is maximised).						
Micro Business Waste and Recycling Service Three-Bin System	per annum	\$ 558.51	\$ 575.27	N	Waste Avoidance and Resources Recovery Act 2007 s67	3.00%
Establishment Fee - New Standard Service Micro Business	per property	\$ 85.44	\$ 88.00	N		3.00%
Upgrade Recycling Collection from 240L to 360L (fortnightly collection) - plus establishment fee	per annum	\$ 73.98	\$ 76.20	N		3.00%
Contaminated bin service charge	per bin	\$ 127.12	\$ 130.94	N		3.00%
EVENT BINS						
Event Bins Hire - 240L Garbage and 240L Recycling (including disposal)	A pair	\$ 127.12	\$ 130.94	Y	Local Govt. Act 1995 S6.16	3.00%
Event Bins Hire - 240L Recycling (including disposal)	A pair	\$ 63.56	\$ 65.47	Y		3.00%
Event Bins Recycling Disposal - Contamination fee (Deducted from bond)	per bin	\$ 64.60	\$ 66.54	N		3.00%
Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)	\$ 306.35	\$ 315.54	N		3.00%
Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)	\$ 610.61	\$ 628.93	N		3.00%
COMPOST EQUIPMENT						
Compost Bin (Vincent Residents Only - Limit 2 per HH)*	per item	\$ 61.48	\$ 63.32	Y	Local Govt. Act 1995 S6.16	3.00%
Aerator	per item	\$ 21.88	\$ 22.54	Y		3.00%
In Ground Worm Farm	per item	\$ 30.22	\$ 31.12	Y		3.00%
Bokashi Bucket (Vincent Residents Only - Limit 2 per HH)*	per item	\$ 61.48	\$ 63.32	Y		3.00%

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
WASTE SERVICES						
WORM FARM EQUIPMENT						
Factory only (Vincent Residents Only - Limit 2 per household)*	each	\$ 100.87	\$ 103.89	Y	Local Govt. Act 1995	3.00%
Delivery fee (For compost and worm farm equipment)	per delivery	\$ 15.63	\$ 16.10	Y	S6.16	3.00%
ON DEMAND SERVICES						
Mattress Recycling Collection Fee (Via Verge Valet Extra)	per item	At Cost	At Cost	Y	Local Govt. Act 1995	
Bulk Verge Additional Collection (Via Verge Valet Extra)	per collection	At Cost	At Cost	Y	S6.16	
PARKS SERVICES						
Native Plant Sales						
Native Tube stock	Each	\$ 1.00	\$ 1.00	Y	Local Govt. Act 1995 S6.16	0.00%
Kangaroo Paws	Each per 130mm pot	\$ 5.00	\$ 5.00	Y		0.00%
Small trees	140mm pot	\$ 5.00	\$ 5.00	Y		0.00%
Native Fertiliser	500g	\$ 5.00	\$ 5.00	Y		0.00%

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
WORKS FEES AND CHARGES					
WORKS BONDS - ENGINEERING					
Works Bond Inspection Fee	\$ 104.20	\$ 200.00	N	Local Govt. Act 1995 S6.16	91.94%
Value of Development					
Less than \$10,000 to be assessed on a case by case basis	Maximum \$500 based on scope	Maximum \$500 based on scope	N		N/A
\$10,001 - \$50,000	\$ 1,000.00	\$ 1,000.00	N		0%
\$50,001 - \$500,000	\$ 3,000.00	\$ 3,000.00	N		0%
\$50,001 - \$500,000 (adjoining a sealed ROW)	\$ 5,000.00	\$ 5,000.00	N		0%
\$500,001 and above to be assessed on a case by case basis	Minimum \$5,001	Minimum \$5,001	N		N/A
\$1,000,001 and above to be assessed on a case by case basis	Minimum \$10,001	Minimum \$10,001	N		N/A
ROW Bonds					
Sewer & Water supply extensions in Road Reserve	\$ 2,500.00	\$ 2,500.00	N		0%
Sewer & Water supply extensions on Private Property	\$ 2,000.00	\$ 2,000.00	N		0%
Demolitions - residential	\$ 2,000.00	\$ 2,000.00	N		0%
Demolitions - commercial - less than \$500,000	\$ 3,000.00	\$ 3,000.00	N		0%
Demolitions - commercial \$500,001 and above to be assessed on a case by case basis	Minimum \$5,000	Minimum \$5,001	N		N/A
Verge Tree Preservation Bond					
Tree less than 5 years old	\$ 1,500.00	\$ 1,500.00	N	0%	
Tree 5 to 10 years old	\$ 3,000.00	\$ 3,000.00	N	0%	
Tree over 10 years old	\$ 6,000.00	\$ 6,000.00	N	0%	
Non refundable administration fee	N/A	N/A	N	N/A	
NB: If any assessment of additional risk is apparent, an additional bond amount may be applied to any of the above.				N/A	
Crossover application Bond	\$ 275.00	\$ 100.00	N	-64%	
PERMITS					
Management of Rights of Way					
Closure - Non-refundable application fee	\$ 200.00	\$ 200.00	N	Local Govt. Act 1995 S6.16	0%
Dedication/Acquisition- Non-refundable application fee	\$ 200.00	\$ 200.00	N		0%
Obstruction - Non-refundable application fee	\$ 200.00	\$ 200.00	N		0%
Obstruction - Refundable bond	\$ 500.00	\$ 500.00	N		0%

FEES AND CHARGES 2024/25



							Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Parklet and Public Space								
Vibrant Public Space Type	Application/ Design Fee 2023/24	Application / Design Fee 2024/25	Approval Fee 2023/24	Approval Fee 2024/25	Annual Renewal Fee 2023/24	Annual Renewal Fee 2024/25		
Street furniture	N/A	N/A	N/A	N/A	N/A	N/A	Local Govt. Act 1995 S6.16	N/A
Affixed eating area furniture	N/A	N/A	\$250	\$258	N/A	N/A		3%
Pop-up parklet	N/A	N/A	N/A	N/A	N/A	N/A		N/A
Pop-up eatlet	N/A	N/A	N/A	N/A	N/A	N/A		N/A
Parklet – built on existing ground surface or decked platform	N/A	N/A	\$1,000	\$1,030	N/A	N/A		3%
Parklet – built on new paving	\$2,500	\$2,575	\$1,250	\$1,288	N/A	N/A		3%
Eatlet – built on existing ground surface or decked platform	N/A	N/A	\$1,500	\$1,545	\$ 500	\$ 515		3%
Eatlet – built on new paving	\$2,500	\$2,575	\$1,750	\$1,803	\$ 500	\$ 515		3%
Other Proposal	\$500	\$515	To be determined as part of Council endorsed Licence.					3%

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
HEALTH SERVICES							
FOOD BUSINESSES							
Notification fee		\$ 52.00	\$ 54.00	N	Food Act 2008, Local Govt. Act 1995 S6.16	4%	
Registration fee		\$ 156.00	\$ 161.00	N		3%	
Application for fit-out or alteration (where building permit not required)		\$ 208.00	\$ 215.00	Y		3%	
Food Premises, high risk routine assessment fee		At Cost	At Cost	Y		N/A	
Food Premises, medium risk routine assessment fee		At Cost	At Cost	Y		N/A	
Food Premises, low risk routine assessment fee		At Cost	At Cost	Y		N/A	
Food Premises, administration fee - per routine and/or follow up assessment		\$ 55.00	\$ 57.00	Y		4%	
Food Premises, follow up assessment fee (per hour, <i>minimum 1 hour</i>)		\$ 115.00	\$ 118.00	Y		3%	
Annual Assessment - Not-for-profit / charitable organisations (<i>City of Vincent buildings only</i>)		\$ -	\$ -			0%	
Food Safety Program verification / Manufacturing Premises assessment fee		\$ 333.00	\$ 343.00	N		3%	
Food Safe Pack		\$ 100.00	\$ 100.00	Y		0%	
Food Stallholders/Van Permits							
Annual Food Stallholder/Van Permit (i.e. more than one trading event)		\$ 150.00	\$ 150.00	Y	Local Govt. Act 1995 S6.16, Trading in public places Local Law 2008	0%	
Annual Food Stallholder/Van Permit (i.e. more than one trading event. Not-for-profit/Charitable Organisations and City of Vincent registered-food businesses". <i>*(Does not include kitchen hire businesses)</i>)		\$ -	\$ -	N		N/A	
One-off Food Stallholder/Van Permit		\$ 80.00	\$ 80.00	Y		0%	
One-off Food Stallholder/Van Permit (Not-for-profit/Charitable organisations and City of Vincent registered-food businesses. <i>*(Does not include kitchen hire businesses)</i>)		Free	Free			N/A	
Annual Food Stallholder/Van Permit each additional permit		\$ -	\$ 80.00			NEW	
Annual Food Stallholder/Van Permit (each additional vehicle or stall, beyond the first one)		\$ -	\$ 25.00			NEW	
One-off Food Stallholder/Van Permit (each additional vehicle or stall, beyond the first one)		\$ -	\$ 25.00			NEW	
Fast-track fee (48 hour or less, prior to the event) - One off food stallholder/van	50% of 'one off food stallholder permit fee'	\$ -	\$ 40.00			NEW	
Fast-track fee (48 hours or less, prior to event) - Annual food stallholder/van		\$ -	\$ 40.00			NEW	
Mobile Food Vendor 'Vending Vincent'							
Vending Vincent Annual Permit		\$ 1,095.00	\$ 1,128.00	Y		3%	
PUBLIC BUILDINGS							
Annual Building Assessments:							
Public Building, high risk routine assessment fee		N/A	At Cost	Y		N/A	
Public Building, medium risk routine assessment fee		N/A	At Cost	Y		N/A	
Public Building, low risk routine assessment fee		N/A	At Cost	Y		N/A	
Public Building, administrative fee - per routine and/or follow up assessment		\$ 55.00	\$ 57.00	Y		4%	
Public Building, follow up assessment fee (per hour, <i>minimum 1 hour</i>)		\$ 115.00	\$ 118.00	Y		3%	
Not-for-profit/Charitable Organisations that are Low Risk		\$ -	\$ -			N/A	
Applications to vary, construct, extend or alter:							
High Risk		\$ 871.00	\$ 871.00	N	Health (Miscellaneous Provisions) Act 1911 S.176, Health (Public Buildings) Regulations 1992 Schedule 1	0%	
Medium Risk		\$ 521.00	\$ 536.00	N		3%	
Low risk		\$ 365.00	\$ 375.00	N		3%	
Temporary Public Buildings (eg. Incl but not limited to events):							
Risk Type - High		\$ 871.00	\$ 871.00	N		0%	
Risk Type - Medium		\$ 677.00	\$ 697.00	N		3%	
Risk Type - Low		\$ 333.00	\$ 343.00	N		3%	
Not-for-profit/Charitable Organisations (i.e. fundraising events)		\$ -	\$ -			N/A	

FEES AND CHARGES 2024/25



Methodology					2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HEALTH SERVICES									
OFFENSIVE TRADES									
Laundries and Dry cleaning Establishments		Fees as per Offensive Trades Fees Regulations 1976			N	Fees as per Offensive Trades Fees Regulations 1976	N/A		
Poultry Processing establishments					N		N/A		
Fish Processing Establishment in which fish are cleaned and prepared					N		N/A		
Shellfish and Crustacean Processing Establishments					N		N/A		
Other Offensive Trades not specified					N		N/A		
OTHER									
Lodging Houses									
Annual Registration and Assessment Fee		\$ 313.00	\$ 322.00	N	Local Govt. Act 1995 S6.16	3%			
Notification and Assessment fee - new Lodging House		\$ 200.00	\$ 206.00	N		3%			
Morgues									
Annual Licence		\$ 210.00	\$ 216.00	N		3%			
Notification and Assessment fee - new Morgue		\$ 200.00	\$ 206.00	N		3%			
Skin Penetration Premises									
Notification and Assessment Fee		\$ 156.00	\$ 161.00	N	Local Govt. Act 1995 S6.16	3%			
Annual assessment fee (high risk businesses)		\$ 200.00	\$ 206.00			3%			
Water Sampling/Audits									
Annual Assessment - 1 water body		\$ 550.00	\$ 550.00	N	Local Govt. Act 1995 S6.16	0%			
Each additional water body (per water body)		\$ 330.00	\$ 330.00	N		0%			
Re-sample due to non- compliance		\$ 115.00	\$ 118.00	N		3%			
Liquor and Gaming Control									
Section 39 Certification		\$ 208.00	\$ 214.00	N		3%			
Section 55 Certification (gaming, application, ongoing)		\$ 208.00	\$ 214.00	N		3%			
One off liquor or gaming assessment fee		\$ 52.00	\$ 54.00	N	4%				
Not-for-profit/Charitable Organisations (i.e. fundraising events)		\$ -	\$ -	N	N/A				
Noise									
Regulation 18 (non-conforming event e.g. concerts) Application		Fee as per Environmental Protection (Noise) Regs 1997			N	Fee as per Environmental Protection (Noise) Regs 1997	N/A		
Regulation 18 (non-conforming event e.g. concerts) Late Fee					N		N/A		
Regulation 18 (non-conforming event e.g. concerts) Noise Monitoring Fee					N		N/A		
Regulation 13 (out-of-hours construction)		\$ 185.00	\$ 185.00	N	Local Govt. Act 1995 S6.16	0%			
Regulation 13 (bump in/bump out) Not-for-profit/Charitable Organisations (i.e. fundraising events)		\$ -	\$ -	N		N/A			
GENERAL									
Transfer of an annual permits, licences and registrations (e.g. Lodging Houses)		\$ 156.00	\$ 161.00	N	Local Govt. Act 1995 S6.16	3%			
One off assessment fee; Reassessment and reporting fee; follow up/non-compliance with formal directions/notices fee	per hour (min 1hr)	\$ 115.00	\$ 118.00	N		3%			
Late payment of Health Services fees	per month after first request	\$ 60.00	\$ 60.00	N		0%			
Health Services - Premises condition report, regulated businesses		\$ 208.00	\$ 214.00	N		3%			
Sampling & Inspections									
Officer Time	per hour (min 1hr)	\$ 115.00	\$ 118.00	Y	Local Govt. Act 1995 S6.16, Trading in public places Local Law 2008	3%			
Analytical costs		At cost	At cost	Y		N/A			
Annual assessment fees (excluding Offensive Trades) charged on a monthly pro-rata basis, minimum 1 month, up to 30 June.									
Incomplete application - 10 days or less prior to the event - high risk	50% of original application fee	\$ -	\$ 436.00	Y	Local Govt. Act 1995 S6.16, Trading in public places Local Law 2008	NEW			
Incomplete application - 10 days or less prior to event - medium risk		\$ -	\$ 339.00	Y		NEW			
Incomplete application - 10 days or less prior to event - low risk		\$ -	\$ 167.00	Y		NEW			
Disposal of Effluent and Liquid Waste									
Application for the approval of an apparatus by Local Governments under the Regulations like Grey water Reuse Systems		Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974			N	Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	N/A		
Issuing of 'Permit to Use an Apparatus'					N		N/A		

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING					
ARCHIVE SEARCHES					
Plan search and/or retrieval from archives. Note: The plans provided as part of the search fee include architectural site, floor & elevation plans only. Any additional plans will be charged in Accordance with Part 2 below.					
City of Vincent only (1994 - current)	15 business days	\$ 75.00	\$ 75.00	N	0%
City of Vincent and City of Stirling/ City of Perth Combined	15 business days	\$ 110.00	\$ 110.00	N	0%
Commercial / Mixed Use Development Combined	15 business days	\$ 140.00	\$ 140.00	N	0%
Scanning charge when more than 10 pages (A2-A0) per page	per page (over 10)	\$ 1.00	\$ 1.00	N	0%
Supply of USB with plans		\$ 10.00	\$ 10.00	N	0%
BUILDING AND PLANNING APPROVAL HARD COPIES					
A4 - black and white	per copy	\$ 0.55	\$ 0.55	Y	0%
A3 - black and white	per copy	\$ 0.75	\$ 0.75	Y	0%
A2 - black and white					
1 - 5 copies	per copy	\$ 4.00	\$ 4.00	Y	0%
6 - 10 copies	per copy	\$ 3.45	\$ 3.45	Y	0%
21 or more copies	per copy	\$ 2.80	\$ 2.80	Y	0%
A1 - black and white					
1 - 5 copies	per copy	\$ 4.65	\$ 4.65	Y	0%
6 - 10 copies	per copy	\$ 4.10	\$ 4.10	Y	0%
21 or more copies	per copy	\$ 3.55	\$ 3.55	Y	0%
A0 - black and white					
1 - 5 copies	per copy	\$ 6.85	\$ 6.85	Y	0%
6 - 10 copies	per copy	\$ 6.35	\$ 6.35	Y	0%
21 or more copies	per copy	\$ 5.55	\$ 5.55	Y	0%
Delivery & collection of plans from a printer where applicable		\$ 93.50	\$ 93.50	Y	0%
Administration fee associated with the preparation of a subdivision/amalgamation legal agreement		\$ 377.00	\$ 377.00	Y	0%
BUILDING AND PLANNING APPROVAL SOFT COPIES					
A4 Black & White or Colour (297x210 mm)	per page	\$ 0.45	\$ 0.45	Y	0%
A3 Black & White or Colour (420x297 mm)	per page	\$ 0.45	\$ 0.45	Y	0%
A2 Black & White or Colour (594x420 mm)	per page	\$ 1.60	\$ 1.60	Y	0%
Administration Fee associated with the arrangement of other planning, building or heritage related legal documentation.		\$ 90.00	\$ 90.00	N	0%
HERITAGE FEES					
Hire of Brookman and Moir Street Lacework		\$ 36.40	\$ 36.40	N	0%
Bond for Brookman and Moir Street Lacework		\$ 520.00	\$ 520.00	N	0%
FORM 15a – CERTIFICATE OF APPROVAL					
Built Strata Form 15a fee (1 – 5 allotments)		Strata Titles Act 1985 and Strata Titles General Regulations 2019	N	Strata Titles Act 1985 and Strata Titles General Regulations 2019	
Built Strata Form 15a fee (6 – 100 allotments)			N		
Built Strata Form 15a fee (in excess of 100 allotments)			N		
APPLICATIONS FOR BUILDING PERMITS, DEMOLITION PERMITS					
Item 1. Form BA1 - Certified application for a building permit					
(a) for building work for a class 1 or class 10 building or incidental structure	per application	Building Act 2011 & Building Regulations 2012 Schedule 2	0.19% x estimated value of the building work (min. fee \$110)	N	Building Act 2011 & Building Regulations 2012 Schedule 2
(b) for building work for a class 2 to class 9 building or incidental structure	per application		0.09% x estimated value of the building work (min. fee \$110)	N	
Item 2. Form BA2 - Uncertified application for a building permit (S. 16(l))	per application		0.32% x estimated value of the building work (min. fee \$110)	N	
Item 3. Form BA5 - Application for a demolition permit (S. 16(l))					
(a) for demolition work in respect of a class 1 or class 10 building or incidental structure	per application	In accordance with the Building Regulations 2012, Schedule 2, Division 1	\$ 110.00	N	Building Act 2011 & Building Regulations 2012 Schedule 2
(b) for demolition work in respect of a class 2 to class 9 building	per application		\$110 x each storey of the building	N	
Item 4. Form BA22 - Application to extend the time during which a building or demolition permit has effect (S. 32(3)(f))	per application		\$ 110.00	N	
Item 5. Form BA19 - Request to amend Building Permit or Builder's Details	per application		\$ 110.00	N	

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING					
APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROVAL CERTIFICATES					
Item 1. Form BA9 - Application for an occupancy permit for a completed building (class 2-9) (S. 46)	per application	In accordance with the Building Regulations 2012, Schedule 2, Division 1	\$ 110.00	N	Building Act 2011 & Building Regulations 2012 Schedule 2
Item 2. Form BA9 - Application for a temporary occupancy permit for an incomplete building (class 2-9) (S. 47)	per application		\$ 110.00	N	
Item 3. Form BA9 - Application for modification of an occupancy permit for additional use of a building on a temporary basis (class 2-9)(S. 48)	per application		\$ 110.00	N	
Item 4. Form BA9 - Application for a replacement occupancy permit for permanent change of the building's use, classification (class 2-9)(S. 49)	per application		\$ 110.00	N	
Item 5. Form BA9 - Application for an occupancy permit for a building in respect of which UNAUTHORISED work has been done (class 2 to 9) (S. 51(2))	per application		0.18% x estimated value of the building work. (min. fee \$110)	N	
Item 6. Form BA13 - Application for a building approval certificate for a building in respect of which unauthorised work has been done (class 1 or 10) (S. 51(3))	per application		0.38% x estimated value of the building work (min. fee \$110)	N	
Item 7. Form BA9 - Application to replace an occupancy permit for an existing building (class 2-9) (S. 52(1))	per application		\$ 110.00	N	
Item 8. Form BA13 - Application for a building approval certificate for an existing building where unauthorised work has not been done (class 1 or 10) (S. 52(2))	per application		\$ 110.00	N	
Item 9. Form BA23 - Application to extend the time during which an occupancy permit or building approval certificate has effect (S. 65(3)(a))	per application		\$ 110.00	N	
OTHER APPLICATIONS					
Item 1. Form BA24 - Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	per application	In accordance with the Building Regulations 2012, Schedule 2, Division 1	\$ 2,160.15	N	Building Act 2011 & Building Regulations 2012 Schedule 2
Application for local government approval of battery powered smoke alarms (regulation 61)	per application	Regulation 61 of Building Regulations 2012	\$ 179.40		Regulation 61 of Building Regulations 2012
BUILDING SERVICES LEVY					
*The Building Services Levy is payable to the Permit Authority when the application is made.					
Building Permit or Demolition Permit	per application	In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(2)	Over \$45,000 : 0.137% x value of building or demolition work (min. fee \$61.65) \$45,000 or less: \$61.65	N	Building Services (Complaint Resolution and Administration) Regulations 2011
Occupancy Permit or Building Approval Certificate for approved building work under s47, 49 or 52 of the Building Act 2011	per application		Over \$45,000: \$61.65 \$45,000 or less : \$61.65	N	
Occupancy Permit or Building Approval Certificate for unauthorised work under s51 of the Building Act 2011	per application		Over \$45,000 : 0.274% x value of work (min. fee \$61.65) \$45,000 or less: \$123.30	N	
BUILDING CONSTRUCTION INDUSTRY TRAINING FUND (BCITF)					
*The BCITF Levy is payable to the Permit Authority or to BCITF (proof of payment is required) when the application is made.					

FEES AND CHARGES 2024/25



Methodology				2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING								
BCITF Fee			0.2% of the value of construction works, for all works valued at more than \$20,000	N	Building and Construction Industry Training Fund and Levy Collection Act 1990			
SWIMMING POOL SAFETY BARRIER INSPECTION FEE								
Mandatory periodic pool safety barrier inspections including re-inspections of non-compliant pool barriers	per 4 year cycle	\$	233.80	\$	240.80	N	Building Regulations 2012 r53(2)	3%
Mandatory periodic pool safety barrier inspections including re-inspections of non-compliant pool barriers	Per year	\$	58.45	\$	60.20	N		3%
Swimming Pool re-inspection due to incomplete/unsatisfactory work	per hour	\$	110.00	\$	110.00	N	Local Govt. Act 1995 S6.16	0%
New Pools - initial pool safety barrier inspection and report, including re- inspections of non-compliant barriers	per service	\$	205.00	\$	211.15	N	Local Govt. Act 1995 S6.16	3%
Request for out-of-cycle swimming pool inspection as part of a property sale. Inspection includes inspection report.	per service	\$	205.00	\$	211.15	N	Local Govt. Act 1995 S6.16	3%
REQUEST FOR TECHNICAL ADVICE or ADDITIONAL BUILDING SURVEYING SERVICES								
Item 1. Request to provide certification of unauthorised building work - Class 1 and 10 buildings, including inspections, desktop assessment and issuing of a BA18 Certificate of Building Compliance.	per service	\$	605.00	\$	605.00	Y	Local Govt. Act 1995 S6.16	0%
Item 2. Request for provision of building surveying advice - Class 1 and 10 buildings, including construction inspection, consultations, desktop assessments and reports.	per hour		Refer to hourly rate		Refer to hourly rate	Y		
Item 3. Request for inspection of existing Class 2 - 9 buildings to assess compliance with disability access and National Construction Code (NCC) requirements, and/or essential fire safety services maintenance audit, including desktop assessments, consultations, site inspections and report.	per hour		Refer to hourly rate		Refer to hourly rate	Y		
Item 4. Level 1 Building Surveyor - per hour	per hour	\$	115.00	\$	118.00	Y		3%
Item 5. Level 2 Building Surveyor - per hour	per hour	\$	99.00	\$	102.00	Y		3%
Item 6. Assistant Building Surveyor/Technician - per hour	per hour	\$	83.64	\$	86.00	Y		3%
Preliminary Strata Inspection and Report	per unit	\$	110.00	\$	113.00	N		3%
Preliminary Strata Inspection and Report - Archive Search Fee	per unit	\$	15.00	\$	15.00	N		0%
FEES FOR PLANNING SERVICES								
Determining a development application (other than for an extractive industry) where the development has not commenced		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	Planning and Development Regulations 2009				
Determining a development application (other than for an extractive industry) where the development has not commenced			N					
Determining a development application (other than for an extractive industry) where the development has commenced or been carried			N					
Determining a development application for an extractive industry where the development has not commenced or been carried out			N					
Determining a development application for an extractive industry where the development has commenced or been carried out			N					
Determining an application to amend development approval			N					
Determining an application to cancel development approval			N					
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has not commenced or been carried out			N					
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has commenced or been carried out			N					
Providing a Zoning Certificate or Replying to a property settlement questionnaire	per property		N					
Providing written advice of Single House exemption from planning approval	per property		N					
Providing written planning advice	per property		N					
Planning scheme amendments, structure plans, activity centre plans or local development plans			N					

FEES AND CHARGES 2024/25



Methodology				2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
BUILDING AND PLANNING								
FEES FOR PLANNING SERVICES (continued)								
A DAP application where the estimated cost of the development is not less than \$3 million and less than \$7 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011		N	Planning and Development (Development Assessment Panels) Regulations 2011			
A DAP application where the estimated cost of the development is not less than \$3 million and less than \$7 million			N					
A DAP application where the estimated cost of the development is not less than \$10 million and less than \$12.5 million			N					
A DAP application where the estimated cost of the development is not less than \$12.5 million and less than \$15 million			N					
A DAP application where the estimated cost of the development is not less than \$15 million and less than \$17.5 million			N					
A DAP application where the estimated cost of the development is not less than \$17.5 million and less than \$20 million			N					
A DAP application where the estimated cost of the development is \$20 million or more			N					
An application under regulation 17 for reconsideration of an application			N					
GENERAL PLANNING FEES								
Issue of written heritage Advice	per property	\$ 91.70	\$ 94.45	Y	Local Govt Act 1995 S6.16	3%		
Issue of heritage advice - Involves preliminary heritage check	per property	\$ 143.80	\$ 148.11	Y		3%		
Issue of heritage advice - Involves full heritage assessment	per property	\$ 200.59	\$ 206.60	Y		3%		
Providing a subdivision clearance not more than 5 lots		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2		N	Planning and Development Regulations 2009			
Providing a subdivision clearance more than 5 lots but not more than 195 lots			N					
Providing a subdivision clearance more than 195 lots			N					
Subdivision inspection fee (applicable only where re-inspection is required)	per re-inspection	\$ 100.00	\$ 100.00		Planning and Development Regulations 2009 S49	0%		
Cash in lieu payment for car parking	per car parking bay, or part thereof	\$ 5,626.80	\$ 5,795.60	N	Local Govt. Act 1995 S6.16	3%		
Section 40 Liquor Licensing Certificate		\$ 73.00	\$ 73.00	N		0%		
Percentage for Public Art Threshold Value		\$ 1,137,864	\$ 1,185,654			4%		
Change of Property Numbering & Addressing Application		\$ 105.00	\$ 105.00	N		0%		
Development Application Pre-Lodgement Fee (max of 2 DRP meetings only)		\$ 705.00	\$ 705.00	Y	Local Govt. Act 1995 S6.16	0%		
Commercial Partitioning Application		\$ -	\$ -	N				
Space marking & Signage of car share space	per car bay	\$ 800.00	\$ 800.00	N		0%		
Making good of car bays after cessation of use for car sharing	per car bay	\$ 700.00	\$ 700.00	N		0%		
Mail out fees								
> 11 mail out letters	per mail out letter	\$ 2.00	\$ 2.00	N	Planning and Development	0%		
GENERAL FEES								
Application for a boundary fence that is not recognised as a 'sufficient fence' in the Fencing Local Law		\$ 97.70	\$ 97.70	N	Local Govt. Act 1995 S6.16	0%		
Retrospective application for a boundary fence that is not recognised as a 'sufficient fence' in the Fencing Local Law		\$ 195.40	\$ 195.40	N		0%		
Administration and Advertising planning related matters not requiring a planning application - Low Impact								
≤ 500 mail out letters		\$ 1,250.00	\$ 1,250.00	Y		0%		
> 501 mail out letters		\$ 1,875.00	\$ 1,875.00	Y		0%		

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
RATES						
Settlement Enquiries						
Orders and requisitions settlement	per Lot	\$ 121.00	\$ 121.00	Y	Local Govt. Act 1995 S6.16	0%
Rates settlement enquiry fee only	per Lot	\$ 31.00	\$ 32.00	Y		3%
Settlement enquiry letter (includes orders, requisitions and rate enquiry)	per Lot	\$ 151.00	\$ 151.00	Y		0%
General Charges						
Provision of historical rating data per financial year (1993-94 rating year onwards)	per year	\$ 9.00	\$ 9.00	Y	Local Govt. Act 1995 s6.16, s5.94, s6.45, s6.51 & s6.56 Local Govt. (Financial Management) Regs. 1996 s68 & s70	0%
Re-print of annual rate notice		\$ 12.00	\$ 12.00	Y		0%
Instalment administration fee (3 instalments)		\$ 24.00	\$ 24.00	N		0%
Instalment interest		5.5%	5.5%			0%
Rates Smoothing interest		5.5%	5.5%			0%
Special payment arrangement administration fee		\$ 36.00	\$ 38.00	N		6%
Special Payment Arrangement interest		5.5%	5.5%	N		0%
Financial Hardship Late payment penalty interest		0%	0%	N		0%
Late payment penalty interest		11%	11%	N		0%
Notice of Discontinuance - Issue notification or Notice of Discontinuance		At cost	At cost	Y		
Dishonoured cheque / Direct Debit dishonoured fee		At cost (minimum \$15)	At cost (minimum \$15)	N		
Legal fees		At cost	At cost	Y		
Street directory USB format		\$ 40.00	\$ 40.00	Y		0%
Governance						
Electoral rolls (Ward) USB		\$ 40.00	\$ 40.00	Y	Local Govt. Act 1995 S6.16, s5.94 & S5.95	0%
Freedom of information request (FOI)		\$ 30.00	\$ 30.00	Y	Freedom of Information Act Regulations 1993.	0%

FEES AND CHARGES 2024/25



Methodology				2023/24	2024/25	GS T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
HIRE OF HALLS AND COMMUNITY CENTRES								
COMMUNITY FACILITIES								
Category One (incorporates Mount Hawthorn Main Hall, North Perth Main Hall)								
Community use	per hour	\$	35.00	\$	36.00	Y	Local Govt. Act 1995 S6.16	3%
Commercial use	per hour	\$	70.00	\$	72.00	Y		3%
Wedding ceremony/reception	per hour	\$	78.00	\$	80.00	Y		3%
Category Two (incorporates Mount Hawthorn Lesser Hall, North Perth Lesser Hall, Royal Park Hall, Vincent Community Centre - Learning Centre)								
Community use	per hour	\$	27.00	\$	30.00	Y	Local Govt. Act 1995 S6.16	11%
Commercial use	per hour	\$	54.00	\$	56.00	Y		4%
Wedding ceremony/reception	per hour	\$	68.00	\$	70.00	Y		3%
Category Three (incorporates Menzies Pavilion, Vincent Community Centre - Children's Room and Neighbourhood)								
Community use	per hour	\$	22.00	\$	23.00	Y	Local Govt. Act 1995 S6.16	5%
Commercial use	per hour	\$	44.00	\$	45.00	Y		2%
Wedding ceremony/reception	per hour	\$	63.00	\$	65.00	Y		3%
Category Four (incorporates Woodville Reserve Pavilion)								
Community use	per hour	\$	18.00	\$	19.00	Y	Local Govt. Act 1995 S6.16	6%
Commercial use	per hour	\$	36.00	\$	38.00	Y		6%
Wedding ceremony/reception	per hour	\$	53.00	\$	55.00	Y		4%
Category Five (incorporates Vincent Community Centre - Community Hall)								
Community use	per hour		\$30.00		\$30.00	Y	Local Govt. Act 1995 S6.16	0%
Commercial use	per hour		\$60.00		\$60.00	Y		0%
Wedding ceremony/reception	per hour		\$75.00		\$75.00	Y		0%
Bonds and Other Charges								
Storage Hire Fee - Regular Hirer	per mth		\$15.00 - \$50.00		\$15.00 - \$50.00			N/A
Storage Hire Fee - Casual Hirer	per Booking		\$10.00 - \$30.00		\$10.00 - \$30.00			N/A
Facility Bond			\$0.0 min - \$5,000 max		\$0 min to \$5,000 max	N	Local Govt. Act 1995 S6.16	N/A
Bond Administration Fee	per booking		\$0 - \$141		\$0 - \$150	N		N/A
Community Facility Cleaning Fee	per hour		\$35 - 250		\$50 - \$300	Y		N/A
Cancellation fee	per booking		1 - 100%		1 - 100%	Y		N/A
Booking fee	per booking		1 - 100%		1 -100%	Y		N/A
Lost, misplaced or non-return of key			\$ 25.00		25	Y		0%
Re-keying of community facility			\$0 - \$501		\$0 - \$500	Y		N/A
Additional Keys	per key	\$	25.00		25	Y		0%
Replacement facility swipe card	per card	\$	35.00		35	Y		0%
BIKE HIRE								
Community Bike Library Hire								
Short term loan - non resident (standard bike)	per loan	\$	10.00	\$	10.50	Y		5%
Short term loan - non resident (e-bike)	per loan	\$	20.00	\$	21.00	Y		5%
Long term loan - non resident (standard bike)	per loan	\$	20.00	\$	21.00			5%
Long term loan - non resident (e-bike)	per loan	\$	40.00	\$	41.50	Y		4%
Bike Maintenance Course								
Bike Maintenance 1 Course - Resident	per course	\$	15.00	\$	15.50	Y	Local Govt. Act 1995 S6.16	3%
Bike Maintenance 1 Course - Non-resident	per course	\$	30.00	\$	31.00	Y		3%
Bike Maintenance 2 Course - Resident	per course	\$	15.00	\$	15.50	Y		3%
Bike Maintenance 2 Course - Non-resident	per course	\$	30.00	\$	31.00	Y		3%
Cycle Training Course								
Learn to Ride Course	per course	\$	30.00	\$	35.00	Y		17%
Commuter/Social Riding Course	per course	\$	30.00	\$	31.00	Y		3%
Bike Market								
Bike Market Stall Fee	per bay	\$	10.00	\$	10.50	Y		5%

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
SPORTSGROUNDS, RESERVES AND PARKS					
CASUAL HIRE OF SPORTSGROUNDS					
With facilities (Category Four Facilities)	HOURLY	\$ 55.50	\$ 40.00	Y	Local Govt. Act 1995 S6.16 -28%
SEASONAL HIRE OF SPORTSGROUNDS					
Senior Sportsground Usage Charges					
Matchplay and training (per person per season)		\$ 85.00	\$ 85.00	Y	0%
Local Sporting Club Casual Sportsground Facility Hire (facility only)	per hour	\$ 6.00	\$ 6.00	Y	0%
Sporting Clubs - out of season usage	per hour	\$ 40.00	\$ 40.00	Y	0%
Community objective rebates up to a maximum of 25% as determined by the Executive Director Infrastructure and Environment Services					
Juniors					
Percentage of Juniors Residing within City of Vincent					
61% or greater		Free	Free	Y	
41% - 60%	per junior	\$ 2.50	\$ 2.50	Y	0%
21% - 40%	per junior	\$ 4.00	\$ 4.00	Y	0%
0% - 20%	per junior	\$ 6.00	\$ 6.00	Y	0%
Floodlights					
User controlled floodlight systems	per kilowatt hour (\$/kWh)	\$0.00 to \$0.50	\$0.00 to \$0.60		N/A
* Based on estimated usage and annual maintenance costs					
SCHOOL HIRE OF SPORTSGROUNDS					
Schools within City of Vincent	per hour	Free	Free	N	Local Govt. Act 1995 S6.16 N/A
Schools within City of Vincent	half day	Free	Free	N	N/A
Schools within City of Vincent	full day	Free	Free	N	N/A
Schools not within City of Vincent	per hour	\$ 40.50	\$ 40.50	Y	0%
CASUAL HIRE OF PARKS AND RESERVES					
Casual park hire (including Leederville Skate Park & Leederville Basketball Court but excluding Town Centres Spaces)					
Community Rate	per hour	\$ 26.00	\$ 26.00	Y	0%
Commercial Rate	per hour	\$ 52.00	\$ 52.00	Y	0%
Gazebo Hire					
Community Rate	per hour	\$ 60.00	\$ 60.00	Y	0%
Commercial Rate	per hour	\$ 160.00	\$ 160.00	Y	0%
Outdoor recreation and wellness group fee (per 6 month season)					
Includes all small group commercial operators with a recreation and health and wellness focus including personal trainers, sports coaches and leisure activities					
Up to 5 Persons		\$330.00	\$300.00	Y	-9%
5 to 10 Persons		\$660.00	\$600.00	Y	-9%
10 to 20 Persons		\$1,370.00	\$1,100.00	Y	-20%

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
SPORTSGROUNDS, RESERVES AND PARKS					
EVENTS					
Event Application Fee					
Community Rate	half day	\$ 625.00	\$ 625.00	Y	0%
Commercial Rate	half day	\$ 1,750.00	\$ 1,750.00	Y	0%
Community Rate	full day	\$ 1,000.00	\$ 1,000.00	Y	0%
Commercial Rate	full day	\$ 3,500.00	\$ 3,500.00	Y	0%
Bump in / Bump out		Half of the fee	Half of the fee	Y	N/A
Use of Loton Park 2 days or more for Events at HBF Park	per day	\$ 500.00	\$ 500.00	Y	0%
Use of Pier Street Car Park 2 days or more for Events at HBF Park	per day	\$ 50.00	\$ 50.00	Y	0%
Wedding Bookings					
Photography / Ceremony on parks	per hour	\$ 80.00	\$ 80.00	Y	0%
LEEDERVILLE OVAL					
Casual Hire of Sportsground					
Without facilities	per hour	\$ 40.00	\$ 40.00	Y	0%
Without facilities half day	half day (8am to 1pm or 1pm-6pm)	\$ 200.00	\$ 200.00	Y	0%
Without facilities full day	full day (8am-6pm)	\$ 400.00	\$ 400.00	Y	0%
Half Day Event					
Community Rate	half day	\$ 625.00	\$ 625.00	Y	0%
Under 1000 people - Commercial Rate	half day	\$ 2,500.00	\$ 2,500.00	Y	0%
Bump in / Bump out		Half of the fee	Half of the fee	Y	
Full Day Event					
Community Rate	full day	\$ 1,250.00	\$ 1,250.00	Y	0%
Bump in / Bump out		Half of the fee	Half of the fee	Y	
Floodlights	per hour	\$ 276.00	\$ 270.00	Y	-2%
Full Day Event of under 3,000 patrons	Per day	\$ -	\$ 4,000.00	Y	NEW
Full Day Event of 3,001 – 6,000 patrons	per day	\$ -	\$ 6,000.00	Y	NEW
Full Day Event of under 3,000 patrons	Commercial rate	\$ -	\$ 4,000.00	Y	NEW
Full Day Event of 3,001 – 6,000 patrons	Commercial rate	\$ -	\$ 6,000.00	Y	NEW
Full Day Event of 6,001 – 9,000 patrons	Commercial rate	\$ -	\$ 8,000.00	Y	NEW
Full Day Event of 9,001 – 12,000 patrons	Commercial Rate	\$ -	\$ 11,000.00	Y	NEW
BONDS/CANCELLATIONS/ADMINISTRATION FEES - Sportsgrounds, Reserves and Parks					
General Bond (Refundable)		\$0.00 min-\$5,000 max	\$0.00 min-\$5,000 max	N	Local Govt. Act 1995 S6.16
Event Bond (Refundable)		\$500 min-\$15,000 max	\$500 min-\$15,000 max	N	
Bond Administration Fee					
	per booking	\$0-\$141	\$0-\$140	Y	
Guest Booking Fee (Casual bookings only)	per booking	2.5% (\$1 minimum per booking)	2.5% (\$1 minimum per booking)	Y	N/A
Cancellation fee	per booking	1 - 100%	1 - 100%	Y	N/A
Booking fee	per booking	1 - 100%	1 - 100%	Y	N/A
Lost, misplaced or non-return of key	per key	\$ 25.00	\$ 25.00	Y	0%
Re-keying of community facility	per facility	\$0-\$501	\$0-\$501	Y	
Additional Key		\$ 25.00	\$ 25.00	Y	0%
Unauthorised use of halls and/or reserves (prior permission or confirmation not given by Council)		Applicable usage fee	Applicable usage fee	Y	

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
BEATTY PARK LEISURE CENTRE FEES							
ADMISSION TO POOL PREMISES AND USE OF POOL							
A person 16 years of age and above		\$ 7.80	\$ 8.00	Y	Local Govt Act 1995 S6.16	3%	
A person 5 years of age and under 16 years of age		\$ 5.20	\$ 5.50	Y		6%	
A child aged 3 or 4 years of age (Pre-schooler)		\$ 2.80	\$ 3.00	Y		7%	
A child 0-2 years of age (Baby)		Free	Free	N		N/A	
A pensioner/senior card holder		\$ 5.20	\$ 5.50	Y		6%	
Full time students producing proof of student status		\$ 6.30	\$ 6.50	Y		3%	
Spectator (accompanying adult)							
16 yrs & over Spectator (Accompanying a paying facility user)		Free	Free	N		N/A	
15 yrs & under		Free	Free	N		N/A	
Family Pass (2 Adults, 2 Children or 1 Adult, 3 Children or 1 Spectator, 4 children)		\$ 21.00	\$ 22.00	Y		5%	
Extra Child		\$ 3.20	\$ 3.50	Y		9%	
Child - Weeknights 6.30pm to 9pm		\$ 4.20	\$ 4.50	Y		7%	
Family - Weeknights 6.30pm to 9pm		\$ 12.50	\$ 14.00	Y		12%	
Locker hire (wallet locker casual rates)		From \$2.00	From \$2.00 to \$5.00 per hour	Y		N/A	
Locker hire - 1 month member		\$ -	\$ 18.00			NEW	
Locker hire 12 month non member		\$ -	\$ 220.00			NEW	
Locker hire 1 month - non member		\$ -	\$ 23.00			NEW	
Locker hire 12 month member		\$ -	\$ 180.00			NEW	
Hire of swim aids		\$2.00	From \$2.00 to \$5.00 per hour	Y		N/A	
Shower fee		\$ 3.30	\$ 3.50	Y		6%	
Bike cage fee		\$ 5.00	\$ 5.00	Y		0%	
Sauna/Spa/Steam Room/Swim							
Adult		\$ 15.00	\$ 17.50	Y	17%		
Pensioner/Senior		\$ 10.50	\$ 11.00	Y	5%		
Student		\$ 12.50	\$ 14.00	Y	12%		
Upgrade Swim to Sauna/Spa/Steam Room							
Adult		\$ 7.20	\$ 10.00	Y	39%		
Pensioner/Senior		\$ 5.30	\$ 5.50	Y	4%		
Student		\$ 6.20	\$ 7.50	Y	21%		
FITNESS CLASSES							
Group Fitness/Swim - 1 hour or 45 minute class		\$ 20.00	\$ 25.00	Y	Local Govt Act 1995 S6.16	25%	
Group Fitness/Swim - 30 minute class		\$ 12.50	\$ 14.00	Y		12%	
Aqua Fitness/Swim		\$ 20.00	\$ 25.00	Y		25%	
Cycling Fitness		\$ 20.00	\$ 25.00	Y		25%	
Fitness Class (Pensioner/Senior)		\$ 11.00	\$ 12.00	Y		9%	
Fitness Class (Student)		\$ 14.00	\$ 16.00	Y		14%	
HEALTH & FITNESS							
Casual Gym/swim		\$ 20.00	\$ 25.00	Y	Local Govt Act 1995 S6.16	25%	
Casual Gym/swim (Pensioner/Senior)		\$ 11.00	\$ 12.00	Y		9%	
Casual Gym/swim (Student)		\$ 14.00	\$ 16.00	Y		14%	
Casual Gym/swim/spa/sauna/steam room		\$ 24.00	\$ 30.00	Y		25%	
Casual Gym/swim/spa/sauna/steam room (Pensioner/Senior)		\$ 15.00	\$ 16.00	Y		7%	
Casual Gym/swim/spa/sauna/steam room (Student)		\$ 18.00	\$ 20.00	Y		11%	
Casual appraisal or workout with gym instructor		\$ 62.50	\$ 65.00	Y		4%	
Energy Wise (Seniors Program) per session		\$ 11.00	\$ 12.00	Y		9%	
Energy Wise (Seniors Program) per term - 20 sessions pass		\$ 187.00	\$ 204.00	Y		9%	
Evolt body scan (members)		\$ 15.00	\$ 15.00			0%	
Evolt body scan (non-members)		\$ 30.00	\$ 35.00			17%	
Personal Training 1 to 1							
½ hour session - member		\$ 57.00	\$ 58.00	Y		2%	
1 hour session - member		\$ 82.50	\$ 84.00	Y		2%	
1/2 hour session non member		\$ 61.00	\$ 62.00	Y		2%	
1 hour session - non-member		\$ 90.00	\$ 92.00	Y		2%	
Personal Training 2 to 1							
1 hour session - member		\$ 53.00	\$ 54.00	Y	2%		
1 hour session - non-member		\$ 63.00	\$ 65.00	Y	3%		
Personal Training group session (4+ participants)							
1 hour session - member		\$ 32.50	\$ 33.00	Y	2%		
1 hour session - non-member		\$ 38.00	\$ 38.50	Y	1%		
Pilates							
1 hour session - member		\$ -	\$10 - \$30	Y	NEW		
1 hour session - non member		\$ -	\$25 - \$40	Y	NEW		
10 entry pilates pass for members or non members		\$ -	\$100 - \$400	Y	NEW		
FULL MEMBERSHIP							
Individual 12 months		\$ 1,120.00	\$ 1,200.00	Y	7%		
Individual 12 months - Pensioner/Senior discount 20%		\$ 896.00	\$ 960.00	Y	7%		

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
Individual 12 months - Student discount 15%		\$ 952.00	\$ 1,020.00	Y	Local Govt Act 1995 S6.16	7%	
Individual 12 months - Ratepayer discount 10%		\$ 1,008.00	\$ 1,080.00	Y		7%	
Individual 3 months		\$ 280.00	\$ 300.00	Y		7%	
Individual 3 months - Pensioner/Senior discount 20%		\$ 224.00	\$ 240.00	Y		7%	
Individual 3 months - Student discount 15%		\$ 238.00	\$ 255.00	Y		7%	
Individual 3 months - Ratepayer discount 10%		\$ 252.00	\$ 270.00	Y		7%	
Individual 1 month		\$ 93.33	\$ 107.50	Y		15%	
Individual 1 month - Pensioner/Senior discount 20%		\$ 74.66	\$ 86.00	Y		15%	
Individual 1 month - Student discount 15%		\$ 79.33	\$ 91.38	Y		15%	
Individual 1 month - Ratepayer discount 10%		\$ 84.00	\$ 96.75	Y		15%	
Pool only membership							
Individual 12 months		\$ 708.00	\$ 540.00	Y			-24%
Individual 12 months - Pensioner/Senior discount 20%		\$ 566.40	\$ 432.00	Y			-24%
Individual 12 months - Student discount 15%		\$ 601.80	\$ 459.00	Y			-24%
Individual 12 months - Ratepayer discount 10%		\$ 637.20	\$ 486.00	Y			-24%
Individual 3 months		\$ 177.00	\$ 135.00	Y			-24%
Individual 3 months - Pensioner/Senior discount 20%		\$ 141.60	\$ 108.00	Y			-24%
Individual 3 months - Student discount 15%		\$ 150.45	\$ 114.75	Y			-24%
Individual 3 months - Ratepayer discount 10%		\$ 159.30	\$ 121.50	Y			-24%
Individual 1 month		\$ 59.00	\$ 52.50	Y			-11%
Individual 1 month - Pensioner/Senior discount 20%		\$ 47.20	\$ 42.00	Y			-11%
Individual 1 month - Student discount 15%		\$ 50.15	\$ 44.62	Y			-11%
Individual 1 month - Ratepayer discount 10%		\$ 53.10	\$ 47.25	Y			-11%
Monthly Debiting Membership							
*Direct debit plan. Payment is taken monthly. Our direct debit is processed once a month from a nominated bank account or credit card.							
Administration Fee		\$ -	\$ -	Y		N/A	
Suspension Fee		\$ -	\$ 0-\$15	Y		N/A	
Full Membership Monthly		\$ 93.33	\$ 100.00	Y		7%	
Full Membership Monthly - Pensioner/Senior discount 20%		\$ 74.66	\$ 80.00	Y		7%	
Full Membership Monthly - Student discount 15%		\$ 79.33	\$ 85.00	Y		7%	
Full Membership Monthly - Ratepayer discount 10%		\$ 84.00	\$ 90.00	Y		7%	
Pool only Direct Debit		\$ -	\$ 45.00	Y		NEW	
Pool only Direct Debit - Pensioner/Senior discount 20%		\$ -	\$ 36.00	Y		NEW	
Pool only Direct Debit - Student discount 15%		\$ -	\$ 38.25	Y		NEW	
Pool only Direct Debit - Ratepayer discount 10%		\$ -	\$ 40.50	Y		NEW	
Fly in Fly Out Direct Debit - 50% discount on normal rate(max 6 months - proof of employment required)		\$ 46.00	\$ 50.00	Y		9%	
Fly in Fly Out Direct Debit - 50% discount on normal rate(max 6 months - proof of employment required)		\$ 29.50	\$ 22.50	Y		-24%	
Aquatic Wellness Membership Monthly		\$ 59.00	\$ 64.16	Y		9%	
Aquatic Wellness Membership Monthly - Pensioner/Student discount 20%		\$ 47.20	\$ 51.33	Y		9%	
Aquatic Wellness Membership monthly - Student discount		\$ 50.15	\$ 54.54	Y		9%	
Aquatic Wellness Membership monthly - Ratepayer discount 10%		\$ 53.10	\$ 57.75	Y		9%	
Fly in Fly Out Direct Debit AQUATIC WELLNESS membership - 50% discount on normal rate (max 6 months - proof of employment required)		\$ -	\$ 32.08	Y		NEW	
Child Pool only membership (No Spa/Sauna/Steam access)					Local Govt Act 1995 S6.16		
Individual 6 months		\$ 210.00	\$ 225.00	Y		7%	
Pool only Direct Debit		\$ 35.00	\$ 37.50	Y		7%	
Corporate Memberships (minimum of 5 people join together)							
12 months		\$ 864.00	\$ 900.00	Y		4%	
Ongoing Direct Debit payment (minimum 12 months)		\$ 72.00	\$ 75.00	Y		4%	
Seniors/Pensioners Off Peak Memberships (10am to 3pm Mon to Fri, 10am to close Sat, All day Sunday and Public Holidays) - Entertainment book cannot be used with this offer							
12 month Full Membership		\$ 572.83	\$ 614.45	Y		7%	
Full Membership Direct Debit monthly		\$ 47.73	\$ 51.20	Y		7%	
12 month Pool membership		\$ -	\$ 255.60	Y		NEW	
Pool only Direct Debit monthly		\$ -	\$ 21.30	Y		NEW	
12 month Aquatic Wellness Membership		\$ 289.23	\$ 325.00	Y		12%	
Aquatic Wellness Membership Direct Debit Monthly		\$ 24.10	\$ 27.00	Y		12%	
Off Peak Memberships (10am to 3pm Mon to Fri, 10am to close Sat, All day Sunday and Public Holidays)- Entertainment book cannot be used with this offer							
12 month Full Membership		\$ 673.92	\$ 768.00	Y		14%	
Full Membership Direct Debit monthly		\$ 56.16	\$ 64.00	Y		14%	
12 month Pool membership		\$ -	\$ 345.60	Y		NEW	
Pool only Direct Debit monthly		\$ -	\$ 28.80	Y		NEW	
Aquatic Wellness Membership		\$ 425.34	\$ 462.00	Y		9%	
Aquatic Wellness Direct Debit Monthly		\$ 35.44	\$ 38.50	Y		9%	
Renewing Member							
12 months - full (14.5% discount)		\$ 957.60	\$ 1,026.00	Y		7%	
12 months - pool (14.5% discount)		\$ -	\$ 461.70	Y		NEW	

FEES AND CHARGES 2024/25



Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Aquatic Wellness 12 months (14.5% discount)	\$ 605.34	\$ 658.35		Local Govt Act 1995 S6.16	9%
Lost Card fee (Member or Swim School)	\$ 5.00	\$ 5.00	Y		0%
Special Promotions					
2 for 1 promotions	✓	✓	Y		N/A
10-25% discount promotions on any BPLC fee at BPLC Managers discretion to achieve budget	✓	✓	Y		N/A
5/7 day free trial	✓	✓	Y		N/A
12 months - direct debit (10% discount - one time only conditions apply)	✓	✓	Y		N/A
No administration fee on membership	✓	✓	Y		N/A
Gym retention challenges (\$80 to \$150 per challenge)	✓	\$80 - \$150 per challenge	Y		N/A
Over 70, 80 and 90 yrs, up to 50% discount on membership fees	✓	up to 50% discount on seniors memberships	Y		N/A
Multi Entry Cards (valid for 3 years from date of purchase)					
Adult Swim				Local Govt Act 1995 S6.16	
10 entries	\$ 70.20	\$ 72.00	Y		3%
20 entries	\$ 132.60	\$ 136.00	Y		3%
Child Swim (3 or 4yr old)					
10 entries	NA	\$ 28.00	Y		N/A
20 entries	NA	\$ 51.00	Y		N/A
Child Swim (5 to 15yr old)					
10 entries	\$ 46.80	\$ 49.50	Y		6%
20 entries	\$ 88.40	\$ 93.50	Y		6%
Pensioner/Senior Swim					
10 entries	\$ 46.80	\$ 49.50	Y		6%
20 entries	\$ 88.40	\$ 93.50	Y		6%
Student Swim					
10 entries	\$ 56.70	\$ 58.50	Y		3%
20 entries	\$ 107.10	\$ 110.50	Y		3%
Adult Swim/Sauna/Spa/Steam Room					
10 entries	\$ 135.00	\$ 162.00	Y		20%
20 entries	\$ 255.00	\$ 306.00	Y		20%
Pensioner Swim/Sauna/Spa/Steam room					
10 entries	\$ 94.50	\$ 99.00	Y		5%
20 entries	\$ 178.50	\$ 187.00	Y		5%
Student Swim/Sauna/Spa/Steam room					
10 entries	\$ 112.50	\$ 126.00	Y		12%
20 entries	\$ 212.50	\$ 238.00	Y		12%
Group Fitness/Swim (30 minute class)				Local Govt Act 1995 S6.16	
10 entries	\$ 112.50	\$ 126.00	Y		12%
20 entries	\$ 212.50	\$ 238.00	Y		12%
Group Fitness/Swim (1 hour or 45 minute class)					
10 entries	\$ 180.00	\$ 225.00	Y		25%
20 entries	\$ 340.00	\$ 425.00	Y		25%
Aqua Fitness/Swim					
10 entries	\$ 180.00	\$ 225.00	Y		25%
20 entries	\$ 340.00	\$ 425.00	Y		25%
Gym/Swim					
10 entries	\$ 180.00	\$ 225.00	Y		25%
20 entries	\$ 340.00	\$ 425.00	Y		25%
RPM/Swim					
10 entries	\$ 180.00	\$ 225.00	Y		25%
20 entries	\$ 340.00	\$ 425.00	Y		25%
Fitness Class/Swim (Pensioner/Senior) or Gym/Swim (Pensioner/Senior)					
10 entries	\$ 99.00	\$ 108.00	Y		9%
20 entries	\$ 187.00	\$ 204.00	Y		9%
Fitness Class/Swim (Student) or Gym/Swim (Student)					
10 entries	\$ -	\$ 144.00	Y		NEW
20 entries	\$ -	\$ 272.00	Y		NEW
Pool entry for current Swim School members outside lessons (normal fees apply for accompanying adults and children)		0 Free	N/A		NEW
Community health and wellness session	\$0.00	\$3 - \$15	Y		NEW
Community health and wellness session 10 pass	\$0.00	\$30 - \$150	Y		NEW
Off Peak Aquatic Wellness Memberships (T & C's apply)					
12 month Aquatic Wellness Membership	\$ -	\$492.80	Y		NEW
Aquatic wellness Membership Direct Debit Monthly	\$ -	\$39.15	Y		NEW

FEES AND CHARGES 2024/25



	Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
Aquatic Wellness Membership							
Individual 12 month membership (Pool, spa, sauna, steamroom, Aqua Fitness)		\$ -	\$770.00	Y	Local Govt Act 1995 S6.16	NEW	
Individual 12 months - Pensioner/Senior discount 20%		\$ -	\$616.00	Y		NEW	
Individual 12 months - Student discount 15%		\$ -	\$654.50	Y		NEW	
Individual 12 month - Ratepayer discount 10%		\$ -	\$693.00	Y		NEW	
Individual 3 months		\$ -	\$192.50	Y		NEW	
Individual 3 months - Pensioner/Senior discount 20%		\$ -	\$154.00	Y		NEW	
Individual 3 months - Student discount 15%		\$ -	\$163.62	Y		NEW	
Individual 3 months - Ratepayer discount 10%		\$ -	\$173.25	Y		NEW	
Individual 1 month		\$ -	\$71.65	Y		NEW	
Individual 1 month - Pensioner/Senior 20% discount		\$ -	\$57.32	Y		NEW	
Individual 1 month - Student discount 15%		\$ -	\$60.90	Y		NEW	
Individual 1 month Ratepayer discount 10%		\$ -	\$64.49	Y		NEW	
Personal Training 1 to 1 (1/2 hour session)							
10 sessions - member		\$ 484.50	\$ 493.00	Y		2%	
20 sessions - member		\$ 912.00	\$ 928.00	Y		2%	
10 sessions - non-member		\$ 518.50	\$ 527.00	Y		2%	
20 sessions - non-member		\$ 976.00	\$ 992.00	Y		2%	
Personal Training 1 to 1 (45 minute session)							
45 minute session - member		\$ -	\$ 70.00	Y		NEW	
45 minute session - Non member		\$ -	\$ 77.00	Y		NEW	
10 sessions - member		\$ -	\$ 595.00	Y		NEW	
20 sessions - member		\$ -	\$ 1,120.00	Y		NEW	
10 sessions - non member		\$ -	\$ 654.50	Y		NEW	
20 sessions - non member		\$ -	\$ 1,232.00	Y		NEW	
Personal Training 1 to 1 (1 hour session)							
10 sessions - member		\$ 701.25	\$ 714.00	Y		2%	
20 sessions - member		\$ 1,320.00	\$ 1,344.00	Y		2%	
10 sessions - non-member		\$ 765.00	\$ 782.00	Y		2%	
20 sessions - non-member		\$ 1,440.00	\$ 1,472.00	Y		2%	
Personal Training 2 to 1 (1 hour session)							
10 sessions - member		\$ 450.50	\$ 459.00	Y		2%	
20 sessions - member		\$ 848.00	\$ 864.00	Y		2%	
10 sessions - non-member		\$ 535.50	\$ 552.50	Y		3%	
20 sessions - non-member		\$ 1,008.00	\$ 1,040.00	Y		3%	
Special group training programs (i.e. Bootcamps, challenges, 4+ participants)							
10 sessions - member		\$ 250.00	\$ 250.00	Y		0%	
20 sessions - member		\$ 400.00	\$ 400.00	Y		0%	
10 sessions - non-member		\$ 300.00	\$ 300.00	Y		0%	
20 sessions - non-member		\$ 500.00	\$ 500.00	Y		0%	
Crèche							
10 entries - member		\$ 26.00	\$ 30.00	Y		15%	
20 entries - member		\$ 52.00	\$ 60.00	Y		15%	
VACATION CLASSES/IN TERM CLASSES							
In term Swimming							
Term 1 & 4		\$ 3.75	\$ 3.80	N	1%		
Term 2 & 3		\$ 3.25	\$ 3.40	N	5%		
Vacation Swimming							
Child Single Entry		\$ 4.50	\$ 4.70	N	4%		
Adult Spectator		Free	Free	N/A	N/A		
CRÈCHE (PER 1.5 HR SESSION)							
Non-member - 1st child		\$ 7.20	\$ 7.50	Y	4%		
Member - 1st child		\$ 2.60	\$ 3.00	Y	15%		
CARNIVAL FEES							
Carnival entry fee (School Child & Adult Swimmer)		\$ 4.50	\$ 4.50	Y	0%		
Carnival entry fee (Adult Spectator)		Free	Free	Free			
LANE/POOL FEES							
Clubs/Groups/Carnivals							
12m Pool (whole pool)	per hour	\$ -	\$ 35.00	Y	NEW		
25m lane	per hour	\$ 14.50	\$ 15.00	Y	3%		
50m lane	per hour	\$ 16.50	\$ 17.00	Y	3%		
30m Pool							
Lane	per hour	\$ 14.50	\$ 15.00	Y	3%		
Half pool	per hour	\$ 35.00	\$ 37.50	Y	7%		
Whole pool	per hour	\$ 52.50	\$ 55.00	Y	5%		
Commercial use & casual Use by licensed coach							
25m and 50m	Per hour	\$ 26.50	\$ 27.00	Y	2%		
30m Pool	Per hour	\$ 24.00	\$ 25.00	Y	4%		

FEES AND CHARGES 2024/25



		Methodology	2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
ROOM HIRE						Local Govt Act 1995 S6.16	
Indoor Cycling Room							
Community Group (RPM Class)		\$ 130.00	\$ 135.00	Y	4%		
Commercial Group		\$150 to \$401	\$150 to \$400	Y	N/A		
Group Fitness Rooms (Studio 2 and Yoga rooms)							
Community Group	per hour	\$ 45.00	\$ 45.00	Y	0%		
Commercial Group	per hour	\$ 80.00	\$ 80.00	Y	0%		
Club Room and Meeting Room							
Community Group	per hour	\$ 35.00	\$ 35.00	Y	0%		
Commercial Group	per hour	\$ 70.00	\$ 70.00	Y	0%		
Crèche Room							
Community Group	per hour	\$ 35.00	\$ 35.00	Y	0%		
Commercial Group	per hour	\$ 70.00	\$ 70.00	Y	0%		
Lounge Café and Board Room (Exclusive Use)							
Community Group	per hour	\$ 18.00	\$ 18.00	Y	0%		
Commercial Group	per hour	\$ 36.00	\$ 36.00	Y	0%		
Film/Camera Shoot							
Venue hire (during standard hours and applies to commercial operators only - does not include pool or room hire which are applicable at normal charges)		\$ 175.00	\$ 180.00	Y	3%		
Entry (per person)		\$ 12.00	\$ 12.00	Y	0%		
Meeting beyond normal closing hours							
First 2 hours	per hour	\$ 175.00	\$ 180.00	Y	3%		
Thereafter	per hour	\$ 225.00	\$ 240.00	Y	7%		
Additional staff hire costs							
Centre Supervisor	per hour	\$ 80.00	\$ 80.00	Y	0%		
Lifeguard	per hour	\$ 55.00	\$ 55.00	Y	0%		
Group Fitness Instructor	per hour	\$ 77.50	\$ 80.00	Y	3%		
Health and Fitness staff	per hour	\$ 57.50	\$ 57.50	Y	0%		
Security Staff (min 2 persons - per person per hour rate)	per hour	\$ 70.00	\$ 75.00	Y	7%		
Equipment Hire							
Marquee hire /per day (Carnivals/events)		\$ 20.00	\$ 20.00	Y	0%		
Projector hire /per day		\$ 35.00	\$ 35.00	Y	0%		
Marquee hire /per hour (Birthday parties)	per hour	\$ 20.00	\$ 25.00	Y	25%		
Birthday party package (Tables and chairs)	per booking	\$ 35.00	\$ 50.00	Y	43%		
LEARN TO SWIM PROGRAMME							
Direct debit admin fees							
Initial setup fee (all new enrolments)		\$ 11.00	\$ 11.00	N	0%		
Renew setup fee (re-joining students)		\$ 5.50	\$ 5.50	N	0%		
Adults							
One lesson per week		\$ 18.50	\$ 19.25	N	4%		
Seniors							
One lesson per week		\$ -	\$ 14.50	N	NEW		
Children (Direct debit 4 weekly billing)							
One lesson per week		\$ 17.60	\$ 18.30	N	4%		
Second child		\$ 17.60	\$ 18.30	N	4%		
3 or more children		\$ 17.60	\$ 18.30	N	4%		
2nd lesson per week for same student		25% discount	25% discount	N	N/A		
Pensioner/Senior discount (only one discount can be applied)		20% discount	20% discount	N	N/A		
One on one (Special needs)		\$ 30.00	\$ 31.20	N	4%		
One on one		\$ 51.25	\$ 53.30	N	4%		
Angelfish		\$ 17.60	\$ 18.30	N	4%		
Special Promotions (Swim School)							
2 for 1 promotions		✓	✓	N	N/A		
Free trial (First lesson or direct debit fee free)		✓	✓	N	N/A		
No administration fee on Swim School membership		✓	✓	N	N/A		
Puggle (baby lessons 4 to 6 months - space permitting))		Free	Free	N	N/A		
Children (Invoice to school)							
Inhouse Intern swimming lessons (per child per lesson)	per child per lesson	\$ -	\$ 12.50		NEW		
CALD Inhouse Intern swimming lessons (per child per lesson)	per child per lesson	\$ 9.00	\$ 9.30	N	3%		

FEES AND CHARGES 2024/25



Methodology					2023/24	2024/25	G S T	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
Children or adults (Invoice to school/organisation)									
Refugee or social disadvantage per child/adult per lesson	per child/adult per lesson	\$ -	Range of \$5.00 to \$10.00 dependant on cohort/funding		Local Govt Act 1995 S6.16	NEW			
Insurance Membership1 month (Full)		\$ 140.00	\$ 145.00	Y		4%			
Insurance Membership 3 month (Full)		\$ 405.00	\$ 420.00	Y		4%			
Insurance Membership 1 month (Pool)		\$ 95.00	\$ 100.00	Y		5%			
Insurance Membership 3 month (Pool)		\$ 260.00	\$ 270.00	Y		4%			
Membership (under Special promotions section)			CEO Determined						
Service interruption discount									

8 CHIEF EXECUTIVE OFFICER**8.1 REGULATION 5 REVIEW, REPORT AND RECOMMENDATIONS**

Attachments: 1. Regulation 5 Audit Report - Confidential

RECOMMENDATION:

That Council:

1. **RECEIVES** the review pursuant to Regulation 5 of the *Local Government (Financial Management) Regulations 1996* prepared by Paxon, as at Attachment 1;
2. **NOTES** the key findings of the review, as detailed in this report; and
3. **NOTES** that the findings and management actions arising from the review will be added to the City's Audit Log.

PURPOSE OF REPORT:

To receive the review of the City's appropriateness and effectiveness of systems and procedures in relation to financial management.

DELEGATION:

Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* (Reg 5) requires the CEO to review the appropriateness and effectiveness of a local government's systems and procedures in relation to financial management, not less than once in every three financial years and report to Council the results of that review.

BACKGROUND:

In accordance with Regulation 5 the last independent reviews were conducted by Stanton's International in December 2020. All findings from this review have been completed. In accordance with the Regulations the Reg 5 is required to be presented to Council by 30 June 2024.

The City appointed Paxon Business and Financial Services Pty Ltd (Paxon) to undertake the Internal Audit Program 2022/23 – 2024/25 (IAP) in August 2022.

At its 4 May 2023 meeting the Audit and Risk Committee approved amendments to the IAP to incorporate the Reg 5 review requirements.

The objective of the Reg 5 review included the processes and key controls within the following areas:

- Proper collection of all money owing to the local government.
- Safe custody and security of all money collected or held by the local government.
- Maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process)
- Ensure proper accounting for all income, expenditure, assets, liabilities of the municipal or trust funds.
- Ensure proper authorisation for the incurring of liabilities and the making of payments.
- Maintenance of payroll, stock control and costing records.
- Preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

Areas of procurement and payroll were excluded from the scope of this audit as they were reviewed in the IAP year one audits and reported to Council through the Audit & Risk Committee as follows:

Audit 4 – Procurement and Contract Management

Tabled at the 29 June 2023 Audit and Risk Committee meeting. Based upon the work performed during this review the following areas were noted as having appropriate practice in place:

- Policy and Framework documents are in place and content is and aligned with legislation and regulation.
- Procurement team monitoring expenditure by supplier is performed to identify where contracts are required.
- Contract register is in place, appropriately designed and based upon sample testing appears to be complete.
- The Tender register is included on the website and the content is aligned with regulation.

Six findings were identified and incorporated within the Audit Log approved by Council at its 19 September 2023 meeting.

Audit 5 – Human Resources and Payroll Internal Audit Review.

Tabled at the 18 October 2023 Audit and Risk Committee meeting. Based on the work performed as part of this review it was noted that processes and controls are generally designed and operating effectively.

Two findings were identified and incorporated within the Audit Log approved by Council at its 21 November 2023 meeting.

Related findings are being tracked though the Audit Log process.

DETAILS:

The findings of this audit are contained within the audit reports at **Confidential Attachment 1**.

Administration has prepared management responses to each of the findings. These responses have been reviewed and accepted by Paxon and included within the detailed audit findings of each report.

As part of the internal audit process, the auditor undertook a risk assessment of the findings related to the City's processes. To determine the level of risk, the auditor assessed risk based on the City's adopted Risk Management Policy:

Consequence		Low	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium	Medium	High	Extreme	Extreme
Likely	4	Low	Medium	High	Extreme	Extreme
Possible	3	Low	Medium	Medium	High	High
Unlikely	2	Low	Low	Medium	Medium	High
Rare	1	Low	Low	Low	Low	Medium

Risk Classification	Action	Risk management process	Responsibility
LOW	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to ongoing monitoring	Manager
MEDIUM	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to ongoing monitoring	Executive Director
HIGH	Urgent Attention Required	Risk acceptable with fully effective controls. Risk treatment requires approval by Audit Committee and Council.	CEO + Council
EXTREME	Unacceptable	Risks will typically be unacceptable. They require fully effective controls, and additional risk treatments required subject to CEO, Audit Committee and Council approvals	CEO + Council

Of the two findings, the Auditor evaluated the following level of risk:

Audit Finding	Risk Rating
5.1 - Cash Receipts	Medium
5.2 - Credit Card	Low

As summarised in the report at **Confidential Attachment 1**, good practice was noted in relation to:

- The performance and review of reconciliations on a timely basis;
- Appropriate segregation of duties in place for processes including purchasing and payables;
- Tasks are clearly assigned and scheduled;
- Stock counts are performed;
- Investments are placed after due consideration for anticipated cash flow and risk of returns;
- Raising and posting of adjusting journals; and
- Budget processes

On Thursday 23 May 2024 the Audit & Risk Committee met with the internal auditor to walk through the remaining findings of the Reg 5 review. Audit findings and associated actions will now be added to the City's audit log and actioned accordingly.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* provides that the CEO is to:

- ensure that the resources of the local government are effectively and efficiently managed; and*
- assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and*
- undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.*

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to receive the Regulation 5 review reports and endorse the management comments.

Undertaking regular audits of the City's internal controls is good practice to ensure efficient systems and procedures are established.

Independent audits ensure that there is transparency and integrity in the audit process.

The Regulations require a review of the appropriateness and effectiveness of the financial management systems every three financial years which reduces the risk of there being inappropriate controls and vulnerabilities in the City's systems and processes.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

FINANCIAL/BUDGET IMPLICATIONS:

The cost of undertaking this audit is included within the City's operating budget for the internal audit program.

8.2 ADOPTION OF CORPORATE BUSINESS PLAN 2024/25 - 2027/28 AND FOUR YEAR CAPITAL WORKS PROGRAM 2024/25 - 2027/28

Attachments: 1. Master Corporate Business Plan - Draft Review 2024/25 

RECOMMENDATION:

That Council:

1. **ADOPTS BY ABSOLUTE MAJORITY** the City of Vincent Corporate Business Plan 2024/25 – 2027/28 at Attachment 1 including the Four Year Capital Works Program 2024/25 – 2027/28; and
2. **NOTES that:**
 - 2.1 **Financials in the CBP and CWP are subject to change based on the figures adopted in the City’s Annual Budget 2024/25 and Long Term Financial Plan; and**
 - 2.2 **Final editorial, design and formatting of these documents will be determined by the Chief Executive Officer prior to publication.**

PURPOSE OF REPORT:

In accordance with section 5.56 of the *Local Government Act 1995* (the Act) and Regulation 19DA of the *Local Government (Administration) Regulations 1996* the City is required to plan for the future and have a four year Corporate Business Plan (CBP).

DELEGATION:

Regulation 19DA(6) of the *Local Government (Administration) Regulations 1996* requires an Absolute Majority decision to consider whether or not to adopt the corporate business plan.

BACKGROUND:

Council at its meeting 20 June 2023 adopted the CBP 2023/24 – 2026/27. As part of the annual budget process, Administration has undertaken an annual review of all the City’s projects, programs and services to inform the CBP review in 2024.

DETAILS:**Annual Service Area Review**

Section 3.18 of the *Local Government Act 1995* provides the Functions of local governments and includes:

3.18. Performing executive functions

- (2) *In performing its executive functions, a local government may provide services and facilities.*
- (3) *A local government is to satisfy itself that services and facilities that it provides —*
 - (a) *integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body; and*
 - (b) *do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and*
 - (c) *are managed efficiently and effectively.*

The CBP identifies how the City will deliver on the Strategic Community Plan through strategic projects, services and the four year capital works program. In accordance with s3.18 above Administration undertakes an annual Service Area Review Program to provide insights for future corporate planning.

The Service Area Review Program involves assessing the teams overall Strategy House which informs the priorities for the team and reviewing each sub-service area by completing a Service on a Page (SoaPs). The SoaPs are a snapshot of the service functions performed by a team and should align with the key functions identified in the Corporate Business Plan.

Corporate Business Plan 2024/25 – 2027/28

The updated Corporate Business Plan 2024/25 – 2027/28 (CBP), at **Attachment 1**, captures the City's strategic priorities, projects and initiatives. These are aligned to meet the Strategic Community Plan (SCP) priorities, the four-year Capital Works Program (CWP) and operational area initiatives, projects and programs.

Projects and initiatives in the CBP and CWP which are scheduled for 2024/2025 are funded in the Annual Budget 2024/25. The CBP is also aligned with the City's Long-Term Financial Plan (LTFP).

The Budget 2024/25 is being presented to Council for adoption at its 18 June 2024 Meeting (addressed in a separate item). Any amendments to the recommended Annual Budget 2024/25 will be made and reflected in the CBP and CWP prior to publishing.

The CBP provides a comprehensive overview of the City's commitments, resourcing and operations including all projects, programs, and operational initiatives for the next four years.

The operating initiatives listed for each of the City's service areas are programs or projects on a page that are not already captured in the capital works program or listed as a service deliverable in a service unit review (SOAP). Instead, they are initiatives that support the delivery of services and are time limited with tangible outcomes that may or may not require additional budget.

The key elements of the CBP are as follows:

- Strategic projects for 2024/25;
- SCP community priorities implemented through the CBP;
- Profile of each service area, including their objective, key functions and operational initiatives;
- Resources required to deliver these priorities, projects, and initiatives. This includes employee costs, financial statements and organisational structures;
- Update on the City's Risk Management Framework;
- Overview of the Vincent Underground Power Project, and other major projects; and
- Alignment with CEO KPIs.

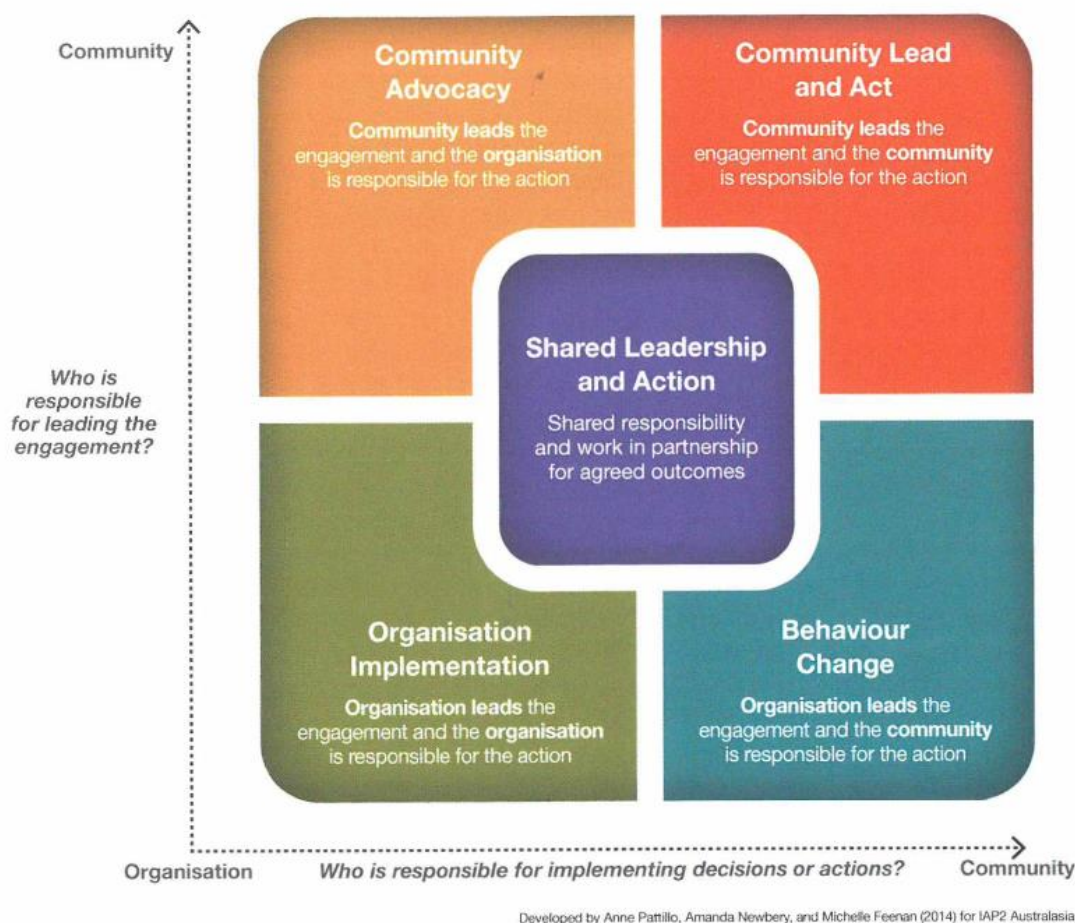
Four Year Capital Works Program 2024/25 – 2027/28

The Four Year Capital Works Program (CWP) is an Annexure to the CBP and includes both a summary and detailed version of the capital works program for the next four years with a significant focus on planning for renewal of existing assets over building new infrastructure. This was reviewed as part of the development of the Long Term Financial Plan which will require adjustments to current planned capital expenditure in 2025/26 & 2026/27 to manage the City's cash flow requirements.

All projects detailed in the consecutive years 2025/26 to 2027/28 will depend on Council's approval in the relevant Annual Budget process informed by the 10 Year Long Term Financial Plan.

The Capital Works Program has been developed to meet anticipated community infrastructure needs and the future development of the City with the strategic direction for the Program provided by the Strategic Community Plan and Long Term Financial Plan.

CONSULTATION/ADVERTISING:



The CBP will be promoted through the City's website after adoption and publication.

Items listed in the Capital Works Program may be subject to community consultation as required by the City's [Community and Stakeholder Engagement Policy](#).

As each works item progresses the requirement for community engagement will be considered against the Community and Stakeholder Engagement Policy consistent with the City's Project Management Framework.

Organisation Implementation

Organisations lead engagement and seek input, shape the policies, projects and services for which they are responsible. This is a familiar and traditional approach to policy development, project management and service delivery.

Tension: People feel forced leading to an unresponsive process.

Mitigation: Increasing the level of influence, and implementing a transparent, robust process.

Required under regulations/legislation

A robust process to engage with the community and stakeholders

LEGAL/POLICY:

Local governments must prepare a plan for the future in accordance with section 5.56 of the *Local Government Act 1995*.

The development of a CBP covering a minimum four financial years is a requirement of regulation 19DA(1) and 19DA(2) of the *Local Government (Administration) Regulations 1996*.

Regulation 19DA(3) also requires a CBP to:

- a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district;*
- b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
- c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to adopt the CBP and CWP as it aligns with the legislative requirements and will achieve the SCP priorities.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

The CBP includes initiatives that contribute to the achievement of the City's *Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

The CBP includes initiatives that contribute to the achievement of the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

Projects and initiatives in the CBP and CWP which are scheduled for 2024/2025 are funded in the Annual Budget 2024/25 presented to Council at its 18 June 2024 Meeting. Any amendments to the recommended Annual Budget 2024/25 will be changed and reflected in the CBP and CWP prior to publishing.

Projects and initiatives in the CBP scheduled from 2025/26 onward will be approved for delivery as part of next year's Annual Budget as informed by the Long Term Financial Plan.

The CBP and CWP reflect the LTFP approved by Council at its meeting 21 May 2024. The CBP and CWP are subject to the figures which are adopted by Council in the LTFP.

Draft Corporate Business Plan 2024/25 – 2027/28

Front Cover

Inside Front Cover

ACKNOWLEDGEMENT OF COUNTRY

The City of Vincent acknowledges the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.

We recognise the unique and incomparable contribution the Whadjuk people have made and continue to make to our culture and in our community. We will continue to seek the input of the Traditional Owners.

The land on which we live, meet and thrive as a community always was and always will be Noongar land.

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CEO'S Message

To be included after adoption.

THE INTEGRATED PLANNING & REPORTING FRAMEWORK

Local Governments are required to plan for the future in accordance with the *Local Government Act 1995*. The Integrated Planning and Reporting Framework (IPRF) provides an integrated approach to planning and ensures community priorities and aspirations are translated into strategic and operational objectives.

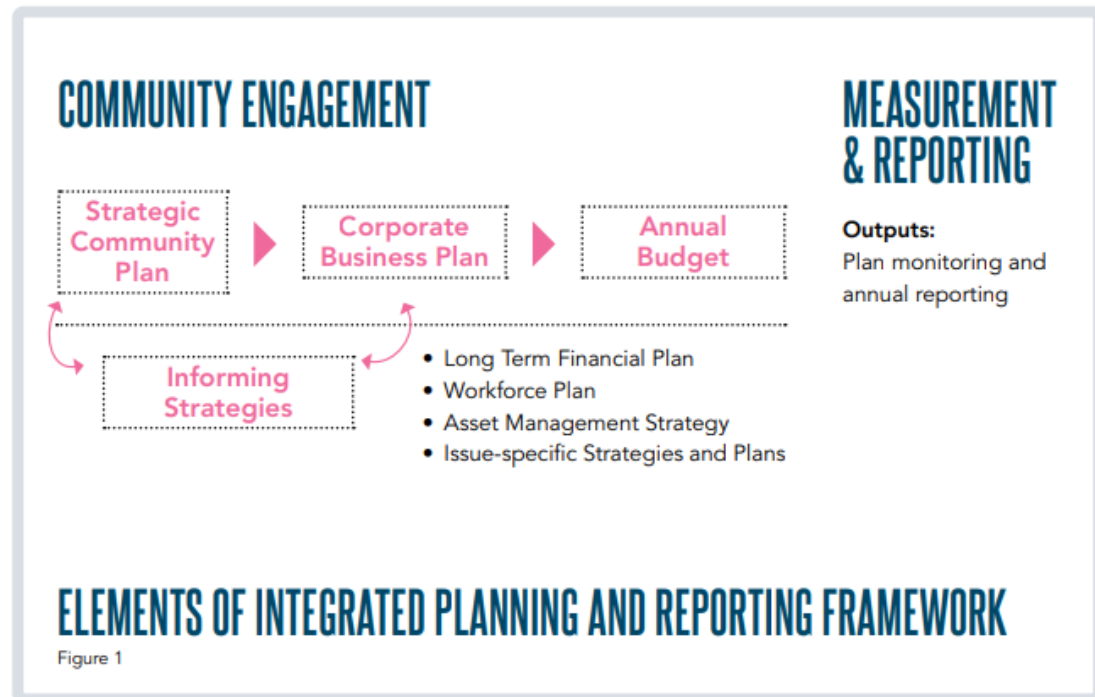
What is a Corporate Business Plan?

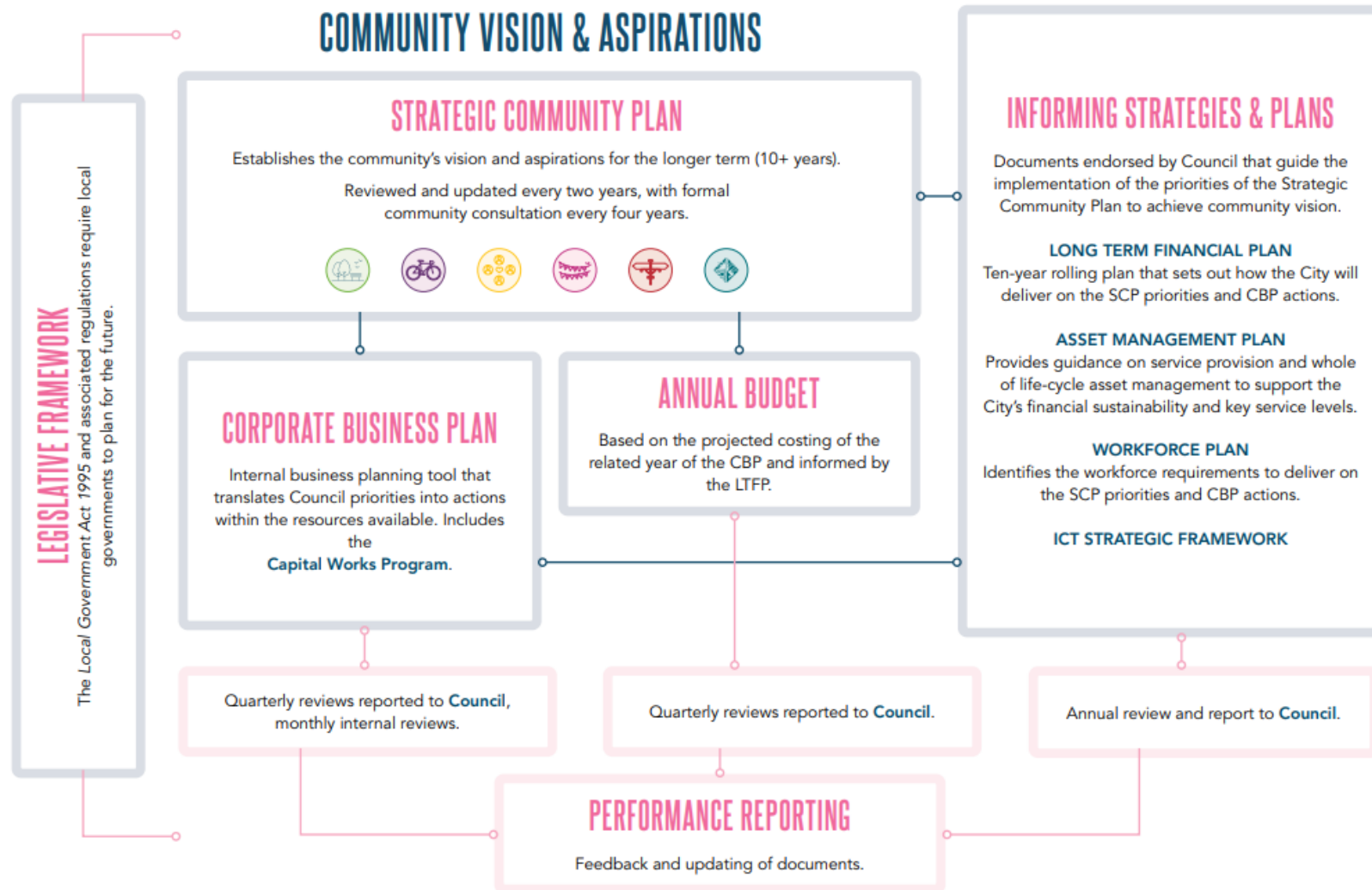
A Corporate Business Plan (CBP) is a key part of the Vincent's IPRF. It is a planning document that translates the community's priorities (as set out in the City's Strategic Community Plan 2022 – 2032), into outcomes within the resources available to Vincent. The CBP details the services, actions, projects and programs that Vincent will undertake over the next four years to achieve the community's vision.

The Corporate Business Plan is informed by the Long Term Financial Plan (LTFP), Asset Management Strategy, Workforce Plan and issue specific strategies and plans.

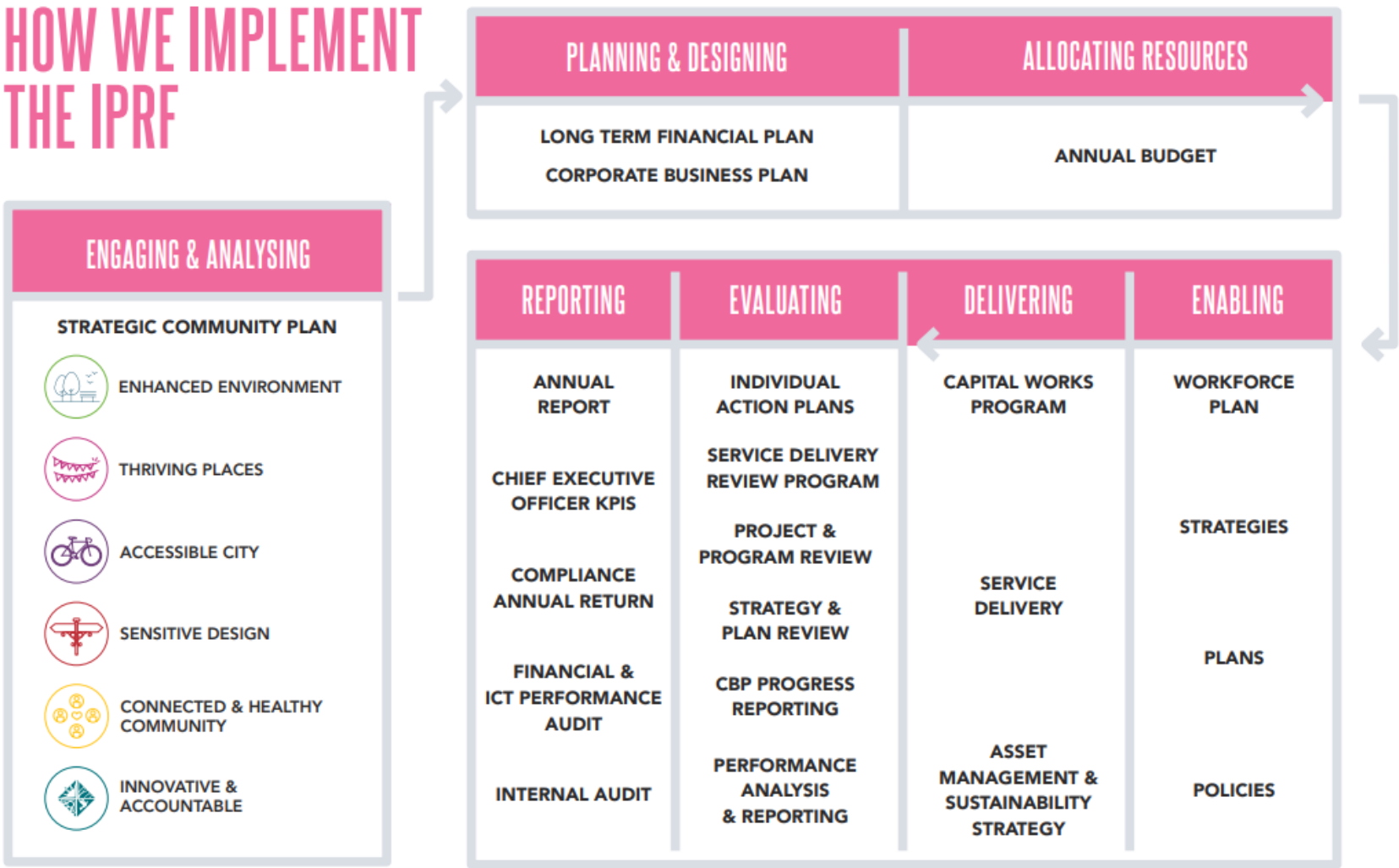
The CBP is a rolling four-year plan that is reviewed and updated annually.

The relationship between the CBP and the City's other strategic and operational documents is reflected in the adjacent diagram.





HOW WE IMPLEMENT THE IPRF



STATEMENT OF STRATEGIC INTENT

Clever

We always choose the simplest, quickest and most cost-effective way to deliver our services.

Creative

We find new and different approaches to get better outcomes for the City and our community.

Courageous

We understand and manage the risks in being clever and creative but we still take action.

OUR VISION

To be a **clever**, **creative** and **courageous** local government.

OUR SERVICES

Office of the CEO
Strategy and Development
Infrastructure and Environment
Community and Business Services

OUR VALUES

Engaging

Listening, understanding and communicating is the key to our success.

Accountable

We work openly and transparently to earn our community's trust.

Making a difference

Our work improves our community and the lives of our residents.

OUR COMMITMENT

With team Vincent you will be **HEARD**.

Hear:	We will listen to what you say.
Engage:	We will take the time to understand your perspective.
Appreciate:	We will value your perspective.
Respond:	We will respond to your views which will inform our decision making.
Do:	We will act and deliver on our values and commitments.

OUR STRATEGIC COMMUNITY PLAN

In October 2018, the City adopted its Strategic Community Plan (SCP). The SCP established six priority areas to guide the delivery of the City's projects, programs and services over a 10-year period. The six priority areas were a result of robust community consultation and represent the community's vision and aspirations.



ENHANCED ENVIRONMENT

The natural environment contributes greatly to our inner-city community.

We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.



ACCESSIBLE CITY

We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.



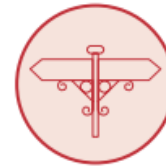
CONNECTED & HEALTHY COMMUNITY

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.



THRIVING PLACES

Thriving Places are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.



SENSITIVE DESIGN

Design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high quality developments that respect our character and identify and respond to specific local circumstances.



INNOVATIVE & ACCOUNTABLE

The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.

City of Vincent Profile

Information below to be reflected in infographic form.

The City of Vincent is an inner-city municipality incorporating some of Perth's most vibrant, inviting town centres and suburbs. The City is located about 3 kilometres north of the Perth CBD.

Growth: the City's population for 2022 was 38,433 and it is estimated to increase to 49,081 by 2041.

Age: the largest age group in the City is the 30 to 34 year group (4,197 persons, equivalent to 11.5% of the City's total residents). The 25 to 29 year and 35 to 39 year demographic groups account for 11.2% and 9.8% of the City's total residents respectively.

Place of origin: in 2021, 32.9% of residents were born overseas (the majority of these residents were originally from the United Kingdom, Italy or New Zealand) and 19.8% of the population spoke a language other than English at home.

Education: compared to greater Perth, there is a significantly higher proportion of people in the City with a formal qualification (Bachelor or higher degree) and a lower proportion of people with no formal qualifications.

Employment: in the 2022 December quarter, the unemployment rate in the City was 3.0%. This is slightly lower than the greater Perth unemployment rate of 3.5% and Western Australia 3.4%.

Dwellings: 45.1% of residents live in a separate house, 28.3% in medium density and 25.7% in high-density dwellings. 37.6% of residents are renting.

Socio-Economic Indexes for Areas (SEIFA): the City has a SEIFA index score of 1,067.5 compared to a score of 1,020.0 for greater Perth, 1,011.0 for Western Australia and 1,001.2 for Australia.

KEY FACTS	
Area	Land area 1,140 ha (11.49 Km ²)
Population	Estimated population 40,125 at 30 June 2023 (Source: ABS ERP 2023)
Median age	36 years (Source: ABS 2021 Census Report)
Rateable properties	19,516 as at April 2024
Number of Council employees	466 employees including casuals.
Number of Wards	Two
Number of Elected Members	Mayor and eight Councillors
Distance from Perth City	The Administration and Civic Centre is 3 kilometres from Perth GPO
Area of parks and gardens	106.9 hectares
Length of roads and footpaths	180 kilometres (road) and 260 kilometres (footpath)
Suburbs and localities	<div> Suburbs: <ul style="list-style-type: none"> • Highgate • Leederville • Mount Hawthorn • North Perth </div> <div> Localities – parts of: <ul style="list-style-type: none"> • Coolbinia • East Perth • Mount Lawley • Perth • West Perth </div>
Boundaries	Swan River, Town of Cambridge and Cities of Bayswater, Perth and Stirling

COMMUNITY FACILITY	LOCATION / PLACE	
 Child health clinics	1. Harold Street, Highgate 2. City of Vincent Community Centre, Loftus Street 3. Mt Hawthorn Community Centre, Scarborough Beach Road	
 Community centres	1. City of Vincent Community Centre 2. Mt Hawthorn Community Centre	
 Libraries	1. City of Vincent Library and Local History Centre	
 Recreation facilities	1. Beatty Park Leisure Centre 2. One bowling Club 3. One croquet Club 4. Dorrien Gardens 5. Evangelos and Despo Litis Stadium 6. Hyde Park	7. Leederville Oval 8. Loftus Recreation Centre 9. Perth Oval (HBF Park) 10. Four tennis clubs 11. Seven halls and pavilions
 Schools	1. Aranmore Catholic Primary School 2. Aranmore Catholic College 3. Highgate Primary School 4. Highgate Primary School Kindergarten 5. Kyilla Primary School 6. Margaret Kindergarten	7. North Metropolitan TAFE – Leederville 8. North Metropolitan TAFE – Mt Lawley 9. North Perth Primary School 10. Sacred Heart Primary School 11. Mt Hawthorn Primary School



Strategic Focus Areas for 2024/25

- **Protection, restoration and promotion of tree canopy.** Investigate Planning Controls for the protection and improvement of trees and tree canopy on private land.
- Progress the relocation of the **Concrete Batching Plants** to support regeneration of North Claisebrook.
- Advocate on major projects including **Sullivan Logistics Oval Civic Precinct Master Plan, East Perth Power Station** and **Leederville train station upgrade.**
- Finalise development of the **Enhanced Environment Strategy** to protect and enhance our natural environment.
- Progress **Bike Plan Network Plan** actions to support safe, sustainable forms for transport.
- Continue to implement the **Smoke Free Town Centres Project.**
- Prepare the City's next iteration of the **Public Health Plan, 2025 - 2030**
- Prepare the **Local Planning Scheme and Strategy.**
- Continue to deliver the **Customer Experience Project** to make it easier for our customers to do business with us.
- Deliver the **Capital Works Program.**

SCP implementation through CBP

The Strategic Community Plan (SCP) is the City's most significant guiding document and establishes the community's vision for Vincent's future. The CBP demonstrates how the City maps out the services, projects and programs we will deliver over the next four years to achieve this vision.

The table below shows how City strategies and plans, and the actions delivered through them, are aligned to each of the six community priorities:

	PRIORITY AREA	SCP OUTCOMES	SCP OUTCOMES DELIVERED AS ACTIONS
ENHANCED ENVIRONMENT	The natural environment contributes to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations	<ul style="list-style-type: none"> Our parks and reserves are maintained, enhanced and are accessible for all members of the community. Our urban forest/canopy is maintained and increased. We have improved resource efficiency and waste management. We have minimised our impact on the environment. Power lines are undergrounded. 	<ul style="list-style-type: none"> Banks Reserve Master Plan Britannia Northwest Reserve Development Plan Greening Plan 2018 – 2023* Haynes Street Reserve Development Plan Public Open Space Strategy 2018* Robertson Park Development Plan Sustainable Environment Strategy 2019 – 2024* Waste Strategy 2018 – 2023*
ACCESSIBLE CITY	We want to be a leader in making it safe, easy, environmentally friendly, and enjoyable to get around Vincent.	<ul style="list-style-type: none"> Our pedestrian and cyclist networks are well designed, connected, accessible and encourage increased use. We have better integrated all modes of transport and increased services through the City. We have embraced emerging transport technologies. 	<ul style="list-style-type: none"> Accessible City Strategy 2020 – 2030 Precinct Parking Management Plan Access and Inclusion Plan 2022 – 2027
CONNECTED AND HEALTHY COMMUNITY	We are diverse, welcoming, and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.	<ul style="list-style-type: none"> We have enhanced opportunities for our community to build relationships and connections with each other and the City. Our many cultures are celebrated. We recognise, engage and partner with the Whadjuk Noongar people and culture. Our community facilities and spaces are well-known and well-used. We are an inclusive, accessible and equitable City for all. We protect, improve and promote public health and wellbeing within Vincent. 	<ul style="list-style-type: none"> Vincent Communications Plan Community and Stakeholder Engagement Framework Public Health Plan 2020 – 2025 Smoke Free Town Centres Reconciliation Action Plan 2022 – 2024 Innovate Safer Vincent Plan 2019 – 2022* Youth Action Plan 2020 – 2026

THRIVING PLACES	Thriving places are integral to our identity, economy, and appeal. We want to create, enhance, and promote great places and spaces for everyone to enjoy	<ul style="list-style-type: none"> · We are recognised as a City that supports local and small business. · Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority. · We encourage innovation in business, social enterprise and imaginative uses of space, both public and private. · Efficiently managed and maintained City assets in the public realm. · Art, history and our community's living cultures are evident in the public realm. 	<ul style="list-style-type: none"> · Thriving Places Strategy · North Perth Town Centre Place Plan · Mount Hawthorn Town Centre Place Plan · Leederville Town Centre Place Plan · Beaufort Street Town Centre Place Plan · William Street Town Centre Place Plan · Pickle District Place Plan · Claisebrook Town Centre Place Plan · Site specific planning frameworks
SENSITIVE DESIGN	Design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high-quality developments that respect our character and identity and respond to specific local circumstances.	<ul style="list-style-type: none"> · Our built form is attractive and diverse, in line with our growing and changing community. · Our built form character and heritage is protected and enhanced. · Our planning framework supports quality design, sustainable urban built form and is responsive to our community and local context. · More people living in, working in, or enjoying our town centres. 	<ul style="list-style-type: none"> · Local Planning Scheme · Local Planning Strategy · Affordable Housing Strategy · Heritage Strategic Plan 2013 – 2017* · Leederville Precinct Structure Plan · Policy No. 7.1.1. Built Form
INNOVATIVE & ACCOUNTABLE	We have a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged, and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.	<ul style="list-style-type: none"> · We deliver our services, projects and programs in the most inclusive, efficient, effective and sustainable way possible. · We engage with our community, so they are involved in what we are doing and how we are meeting our goals. · Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction. · We embrace good ideas or innovative approaches to our work to get better outcomes for Vincent and our community. 	<ul style="list-style-type: none"> · Asset Management Strategy 2020 – 2030 · Equal Employment Opportunity Management Plan 2012 – 2014 · Long Term Financial Plan 2023/24 – 2032/33 · Property Management Framework · Revenue and Rating Plan 2022 – 2026

*Strategy or plan currently under development or due for development.

Risk Management

The City has a well-established Risk Management Framework that serves as the foundation for effectively managing risks throughout the organisation. Pre-determined risk appetite and tolerance levels set boundaries for decision making, ensuring a balance between risk-taking and risk avoidance. It establishes the quantitative and qualitative criteria that determines, classifies and manages the City's risks.

During the 2023/2024 period, the City conducted a review of the City's Risk Appetite and Tolerance Statements (A&T). Key outcomes of the review include:

- amendments to the detailed statements and descriptors relating to Human Resources, Health and Safety, Governance, and Information & Systems to reflect changes within the City's operating practices and the changing environment of cyber security risks;
- acknowledgement of A&T objective and hierarchy within the City's Risk Management Framework;
- inclusion of A&T definitions along with an overarching summary of the statements and descriptors;
- conditional formatting applied to clearly identify risk appetite and tolerance levels within the detailed statements and descriptors;
- identification of legislative requirements, related policy, procedures, and document control; and alignment of Corporate Risks to A&T

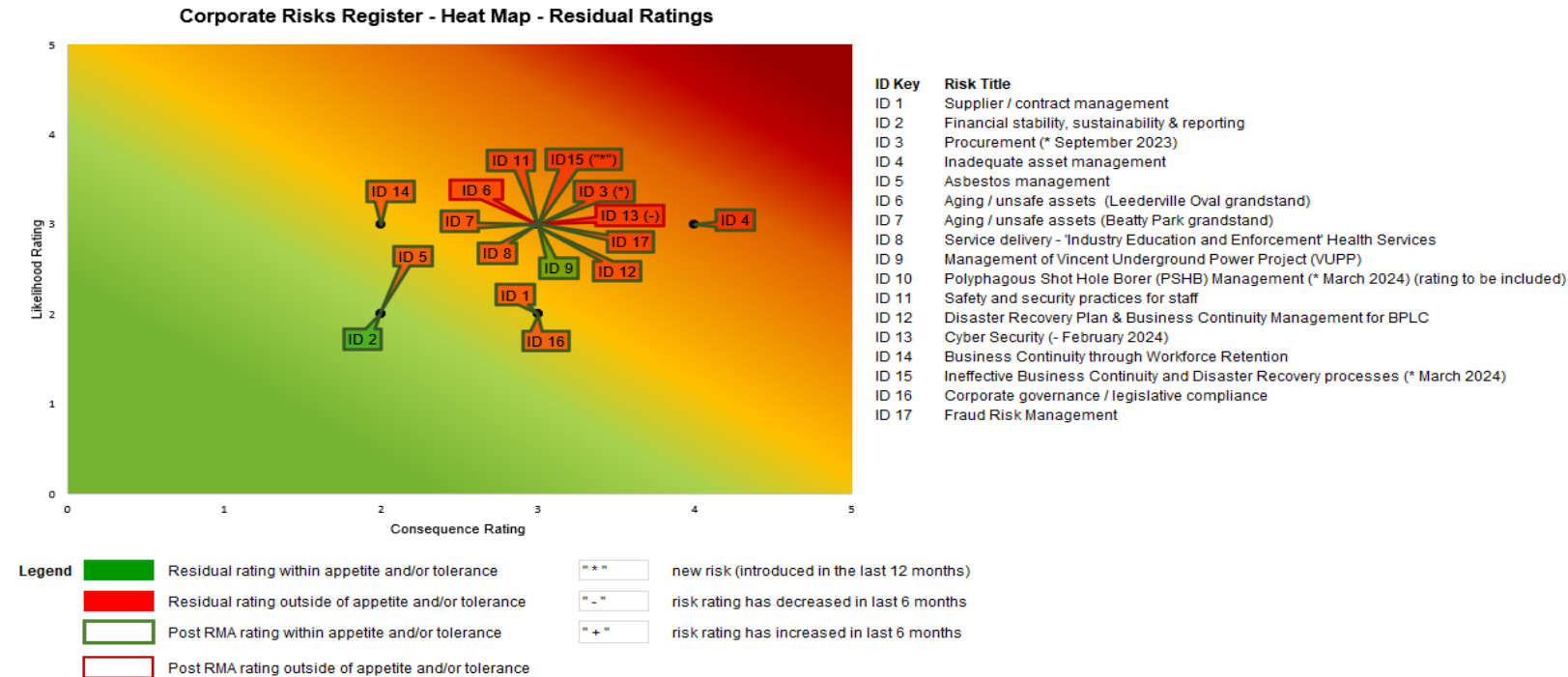
In summary the A&T determine the City's appetite for, and tolerance of risk, as follows:

- a low appetite and/or low to no tolerance for risks that adversely impact the health, safety and wellbeing of staff and the community, administration of finances, assets and legislative compliance;
- a moderate appetite where benefits created by innovation or new initiatives outweigh the risk; and
- a higher risk appetite for decisions that promote ecologically sustainable development.

The City's Corporate Risk Register consists of 17 risks listed across five risk categories. There is one high risk, 13 medium risks, two low risk and one new risk to be assessed.

Overall rating	Risk Category					Grand Total
	Asset, sustainability, and environment management	Business service disruption	Finance, Procurement & Contracts	Governance, compliance, and fraud	OH&S, employment practices	
High	1	0	0	0	0	1
Medium	4	4	2	2	1	13
Low	1	0	1	0	0	2
Pending assessment	1	0	0	0	0	1
Grand Total	7	4	3	2	1	17

Alignment to A&T identifies that the City has 14 corporate risks with a residual rating outside of the adopted A&T and two that remain outside of A&T when the forecast risk analysis is applied (post treatment). Alignment status has been included in the Corporate Risk Register Heat Map below



All risks undergo regular review, monitoring, and reporting to the Audit & Risk Committee and Executive Management Committee in accordance with the Risk Management Framework. The City is committed to continuously enhancing its risk management practices and maturity by integrating risk analysis and management across all functions and services.

The Risk Management Framework supports the achievement of the City's strategic, corporate, operational, and project objectives by providing transparent and formal oversight of risks, to enable informed decision-making.

Workforce Profile

As the City increases in population, continuously reviewing and optimising the workforce will result in the City maintaining excellence in the delivery of services, programs and projects to the community with consistent full-time equivalent employment (FTE) numbers.

2024/25 FTE COST	2025/26 FTE COST	2026/27 FTE COST	207/28 FTE COST
30,758,889	32,008,319	32,794,779	33,431,660

SERVICE AREA	2024/25 TOTAL FTE COST	FTE NO. (PERMANENT)	COST (PERMANENT)	FTE NO. (CASUAL)	COST (CASUAL)
CEO & Executive Management	1,745,800	9.6	1,745,800		
Human Resources	974,166	8.0	974,166		
Information & Communication Technology	1,026,399	9.4	1,026,399		
Corporate Strategy & Governance	600,051	5.0	600,051		
Urban Design & Strategic Projects	2,034,318	17.2	2,034,318		
Public Health & Built Environment	2,114,711	18.8	2,114,711		
Development & Design	1,298,496	11.00	1,298,496		
Ranger Services	3,238,309	30.3	3,127,349	1.1	110,960
Parks	2,677,062	29.0	2,677,062		
Engineering	2,082,490	21	2,082,490		
City Buildings & Assets	840,940	6.8	840,940		
Waste & Recycling	2,363,691	25.5	2,363,691		
Library & Local History	931,563	9.9	874,731	0.8	56,832
Beatty Park Leisure Centre	4,999,477	26.1	2,392,241	35.1	2,607,236
Communications & Engagement	2,010,181	20.8	1,969,595	0.6	40,586
Underground Power	118,340	1.1	118,340		
Financial Services	1,702,893	14.8	1,702,893		
Grand Total	30,758,889	264.3	27,943,274	37.7	2,815,614

Financial Summary

Key Terms:

- **Operating Revenue** refers to the sum of all money generated.
- **Operating Expense** is an expense incurred by the City in the course of its normal business operations.
- **Net Operating Expense** is the bottom line net financial impact of operating a service area (operating revenue less operating expenses)

The future revenue and expenses are influenced by inflation, service levels and other economic factors and is consistent with the LTFP*.

	2024/25	2025/26	2026/27	2027/28
Revenues	\$	\$	\$	
Rates	44,452,032	46,745,809	48,920,816	50,702,769
Operating grants, subsidies and contributions	1,693,715	1,744,530	1,796,866	1,850,773
Fees and Charges	24,577,345	24,745,725	26,688,145	27,659,971
Service charges	-	17,355,161	22,372,605	16,878,189
Interest earnings	2,080,000	1,705,600	1,569,152	1,443,620
Other revenue	1,332,125	1,372,088	1,413,251	1,455,647
Total Operating Revenue	74,135,217	93,668,913	102,760,835	99,990,969
Expenses				
Employee costs	33,367,027	34,686,548	35,545,034	36,255,935
Materials and contracts	24,702,697	40,627,371	37,970,771	37,709,546
Utility charges (electricity, gas, water etc.)	1,968,786	2,027,852	2,088,688	2,151,345
Depreciation on non-current assets	13,122,588	13,527,616	13,976,218	14,477,587
Interest expenses	378,943	507,438	846,984	1,051,316
Insurance expenses	801,318	825,357	850,118	875,621
Other expenditure	881,243	907,677	934,906	962,952
Total Operating Expenses	75,222,602	93,109,859	92,212,720	93,484,303
Net Result from Operations	(1,087,385)	559,054	10,548,115	6,506,666
Non-operating grants, subsidies and contributions	3,573,740	1,995,406	1,668,740	1,578,333

Profit on disposal of assets	845,340	862,247	24,329,494	10,897,085
Loss on asset disposals	(48,282)	(4,351,971)	(50,232)	(51,237)
Share of profit or (loss) of associates accounted for using the equity method	3,750,000	730,769	608,974	608,974
Net result	7,033,413	(204,495)	37,105,092	19,539,822
Other comprehensive revenue	5,042,080	5,208,972	5,357,448	5,436,404
TOTAL COMPREHENSIVE REVENUE	12,075,493	5,004,477	42,462,539	24,976,225

Financial Summary by City Service Area

Finance to update after budget adoption.

The financial summary by service area has been determined from the City's' 2024/25 budget. The revenue and expenses for future years are based on a 2%-3.1% annual increase (excluding rates).

FINANCIAL PROJECTIONS	2024/2025 OPERATING REVENUE	2024/2025 OPERATING EXPENSES	2024/2025 NET OPERATING EXPENSES
CEO & Executive Management			
Sustainability & Innovation Services			
Human Resources			
Information & Communications Technology			
Corporate Strategy and Governance			
Policy & Place			
Built Environment and Well Being			
Development & Design			
Ranger Services			
Parks			
Engineering			
Waste and Recycling			
Library and Local History Services			
Beatty Park Leisure Centre			
Communications and Engagement			
City Buildings and Asset Management			
Financial Services (including rates income)			
Grand Total			

Strategic Projects

Figures to be confirmed after Annual Budget and LTFP adoption.

Pursuant to the Project Management Framework adopted by City, the following projects have been identified as Strategic Projects for the period of the CBP.

Strategic Projects are projects that generally have three or more attributes as follows:

- High priority
- Exceeding 12 months in duration
- Introduces significant risk, change, and significant benefit
- More than \$250,000 budget
- High profile or significant community impact or interest (in line with Community Engagement Framework)
- Requires three or more Full Time Equivalent across divisional team

Strategic Priority	SCP Category (Primary)	Title of Works	Lead Directorate	Description of Works	Operating/ Capital	24/25	25/26	26/27	27/28
1	Enhanced Environment	Vincent Underground Power Network	Community & Business Services	Convert distribution powerlines to underground power, delivering reliable and safe power while improving street appeal and allowing the tree canopy to flourish	Op & Cap	200,000	200,000	200,000	200,000
2	Innovative & Accountable	Beatty Park Leisure Centre	Infrastructure & Environment	Repair and maintenance of the Heritage Grandstand that includes water ingress and electric works and Develop a long-term asset management program to guide the efficient maintenance and operation of the facility.	Op & Cap	1,295,000	310,000	310,000	310,000
3	Thriving Places	Robertson Park Development Plan	Strategy & Development	Stage 1 - Deliver multi-sports courts and tennis centre entrance upgrades. Stage 2 - Turf/eco zone, Dog & Leisure park	Op & Cap	1,579,000	1,997,000	1,520,000	410,000
4	Enhanced Environment	Banks Reserve Master Plan Implementation	Strategy & Development	Stage 2 - Deliver new public toilets, Walter's Brook Crossing, new picnic facilities, 'River Journeys' interpretation node and complementary elements	Op & Cap	200,000	150,000	550,000	80,000
5	Thriving Places	Leederville Oval Civic Precinct Master Plan	Strategy & Development	Develop the Leederville Oval Civic Precinct Master Plan	Op				\$50,000
6	Enhanced Environment	Litis Stadium	Infrastructure & Environment	Stage 1 - Deliver Litis Stadium changeroom and clubroom upgrades.	Op & Cap	1,200,000	300,000		

7	Enhanced Environment	Tree Canopy Revitalisation	Infrastructure & Environment	Management of polyphagous shothole borer (PSHB) and increase of greening assets across the City	Op & Cap	TBC	TBC	TBC	TBC
8	Accessible City	Beaufort Street Node	Infrastructure & Environment	Construction of raised plateau and nodes along Beaufort Street to manage speed zones and pedestrian safety.	Capital	TBC	TBC	TBC	TBC
9	Accessible City	Leederville Carpark Redevelopment	Strategy & Development	Redevelopment of The Avenue and Frame Court carparks.	Op	TBC	TBC	TBC	TBC
10	Accessible City	Bicycle Network & Transport Initiatives	Infrastructure & Environment Strategy & Development	Bike network plan and various initiatives of Accessible Cities Strategy	Op & Cap	515,500	645,500	520,500	520,500

CEO's KPI's 2024-2025

To be inserted after CEO Performance Review Panel approval of KPI's.

Vincent Underground Power Program (VUPP)

The City of Vincent is working with Western Power to take advantage of a once-in-a-50-year opportunity to underground overhead power distribution lines.

In May 2022, Vincent signed a Memorandum of Understanding (MOU) with Western Power, to pursue underground power for three project areas, covering approximately 35 per cent of the City. This was followed in December 2022 by a second MOU for an additional five project areas. Together, the eight projects will deliver underground power to the entire city.

This transformational undertaking will facilitate:

- increased urban tree canopy
- improved street appearance
- reduced street tree pruning costs
- improved street lighting with reduced operating costs
- improved public safety, reliability and security of power
- increased property values for property owners
- improved opportunities for emerging technologies

More than 16,000 properties will be connected to the new underground power network, at a total estimated cost of \$160 million shared with Western Power. Vincent's commitment is expected to be approximately \$68 million for the eight projects.

The objective of Vincent Underground Power Program is to manage the undergrounding of electricity distribution lines for the benefit of the community in collaboration with Western Power and to do this in a safe, equitable and affordable manner, with minimum risk and interruption for all involved.

Each of the eight projects in the program is subject to a separate co-funding agreement to be executed with Western Power before the commencement of works. Each co-funding agreement requires Council approval, informed by a business case, which will be prepared for Council consideration following the completion of engineering design for each project area.

Construction work in the first project area is expected to start in the 2024/25 financial year. The last of the eight projects is expected to be completed in 2031.

Projects Spotlight

<p>Green Track Assessment Service</p> <p>The City of Vincent will be the first local government in Australia to launch a GreenTrack priority assessment service for residential development applications. The service has been developed to encourage more people to construct energy and resource efficient homes with environmentally sustainable design principles.</p> <p>As part of the service, applicants who submit a Life Cycle Assessment (LCA) with any single house and grouped dwelling proposal will be able to have their application prioritised.</p> <p>“This builds on our work in the Environmentally Sustainable Design (ESD) space over the past decade, where we’ve supported people in their journey to build energy and resource efficient homes with minimal impact on the environment,” said Mayor Xamon.</p> <p>The City will ensure GreenTracked applications are assessed within 10 working days, in comparison to the average of 20 working days.</p>	<p>Robertson Park Stage 1B</p> <p>The City was successful in securing a Community Sporting and Recreational Facilities Fund (CSRFF) grant from the State Government of \$861,000 to deliver Stage 1B of Robertson Park which will include the conversion of 12 synthetic grass courts to acrylic hard courts, the expansion of courts to the required dimensions, upgraded LED floodlighting and fencing, and the establishment of a thoroughfare to provide improved access between courts, and subsurface drainage to better manage stormwater runoff on site. The improvements and changes to the Tennis Precinct will increase participation and utilisation of the courts, improve the sustainability of the centre, promote, and improve shared facilities, and increase community accessibility.</p> <p><<insert image after CBP adoption>></p>	<p>Leederville Carpark Redevelopment</p> <p>Leederville's two carpark will be transformed into transit-oriented mixed-use development after the City of Vincent approved the sale of land to developer Hesperia in November 2023.</p> <p>The Frame Court and The Avenue carpark cover approximately 14,600sqm in the heart of Leederville and currently provide 464 open air parking bays.</p> <p>Hesperia, who also developed the ABN Building in Electric Lane, has proposed to deliver more than \$300 million in investment into Leederville under a concept plan.</p> <p>The indicative plan includes apartments, accommodation, office, retail shops, food and beverage, community spaces and a multi-storey carpark on Frame Court which will be owned by the City Vincent</p>
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Applicants can also receive a free one-hour consultation with a member of Vincent’s Design Review Panel. The consultation will provide expert advice to homeowners, home designers, builders and industry professionals on how they can renovate, build and operate healthier, more efficient homes.

<<insert image after CBP adoption>>



Conceptual Artist Impression future development.

ORGANISATIONAL OBJECTIVES



CITY OF VINCENT



Service Area Information

Development & Design

Our objective	To create sensitively designed places that respect the character of our local areas and to facilitate business activities that contribute towards vibrancy in our town centres and commercial areas.
Key Functions	
Decision Making	Deliver timely, accurate and consistent decisions in accordance with the planning framework that are outcomes focused, supports small business, and achieves high quality and sustainably designed built form.
Community Empowerment	Facilitate connections between stakeholders to deliver shared outcomes by providing specialist advice and empowering stakeholders.
Systems Administration	Maintain a proactive culture in seeking efficiencies in the way we work, supported by corporate systems and processes.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Determine 85 percent of development applications within statutory or agreed timeframes.	Funded from operating budget	✓	✓	✓	✓
Implement GreenTrack initiatives to encourage environmentally sustainable designed developments	Funded from operating budget	✓	✓	✓	✓
Implement system changes and process improvements to support timely decisions of development applications.	Funded from operating budget	✓			
Measure customer satisfaction through customer effort surveys.	Funded from operating budget	✓	✓	✓	✓

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Urban Design & Strategic Projects

Our objective	Lead improvements for our current and future community by understanding needs, designing great places, and implementing change.
Key Functions	
Clever	Have a strategic focus and thinking. Ensure needs are balanced with a long term view of financial, social and environmental sustainability. Develop strategies and plans that are based on best practice which continuously monitor and adapt to changing needs of the current and future community.
Resourceful	Deliver projects effectively, being financially responsible and delivering quality outcomes within timeframes. Manage expectations around timeframes and deliverables through realistic and detailed project scoping. Ensure projects are aligned with strategy. Provide agile and innovative ideas and solutions.
Proactive	Be true to our values so that we can prioritise projects correctly to ensure the best results and working environment. Decisions are informed by data and evidence. Own our decisions and the outcome of these, through recognising both wins and learnings. Being transparent with the community.
Collaborative	Collaborate within our team as well as externally. Create and maintain positive relationships with stakeholders. Empower stakeholders to create positive change. Facilitate connections between stakeholders. Collaborate and partner with stakeholders to deliver shared outcomes and interests. Advocate and represent the City on planning matters.

Strategic Planning

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Investigate Planning Controls for the Protection and Improvement of Tree Canopy on Private Land	Funded from operating budget	✓			
Review Local Planning Strategy and Scheme.	Funded from operating budget	✓			

Develop Enhanced Environment Strategy.	\$50,000	✓			
Develop Planning Frameworks for North Perth, Mount Hawthorn, Beaufort Street and William Street.	\$15,000	✓			
Review Local Planning Policies.	Funded from operating budget	✓	✓	✓	✓
Prepare Metropolitan Region Scheme and Local Planning Scheme Amendments.	Funded from operating budget	✓	✓	✓	✓
Manage character and heritage areas.	Funded from operating budget	✓	✓	✓	✓
Review Municipal Heritage Inventory.	Funded from operating budget	✓			
Maintain advocacy agenda.	Funded from operating budget	✓	✓	✓	✓
Administer Heritage Assistance Fund.	\$31,000	✓	✓	✓	✓
Administer Heritage Plaques Fund.		✓	✓	✓	✓
Administer Trees of Significance Fund.		✓	✓	✓	✓

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Sustainability

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Install solar photovoltaic (PV) systems.	Funded from operating budget	✓	✓	✓	✓
Manage public electric vehicle charging infrastructure.	Funded from operating budget	✓	✓	✓	✓

Manage the Waterwise Councils Program.	Funded from operating budget	✓	✓	✓	✓
Deliver water and energy efficiency education to community.	Funded from operating budget	✓	✓	✓	✓
Monitor utility usage.	Funded from operating budget	✓	✓	✓	✓
Investigate and prepare Carbon Accounting.	Funded from operating budget	✓	✓		
Monitor and report on sustainability targets.	Funded from operating budget	✓	✓	✓	✓

✓= Project occurring in this year. FTE cost included within operating cost for service area

Place Planning

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Implement Leederville Town Centre Place Plan	\$40,000	✓	✓	✓	✓
Develop and Implement North Perth Town Centre Place Plan	\$20,000	✓	✓	✓	✓
Implement North Claisebrook Town Centre Place Plan	\$40,000	✓	✓	✓	✓
Implement Pickle District Place Plan	\$30,000	✓	✓	✓	✓
Develop and Implement William Street Town Centre Place Plan	\$10,000	✓	✓	✓	✓
Develop and Implement Mount Hawthorn Town Centre Place Plan	\$30,000	✓	✓	✓	✓

Develop and Implement Beaufort Street Town Centre Place Plan	\$30,000	✓	✓	✓	✓
Implement Arts Plan	\$160,000	✓	✓	✓	✓
Implement Thriving Places Strategy	Funded from operating budget	✓	✓	✓	✓
Implement Accessible City Strategy	\$300,000	✓	✓	✓	✓
Implement Wayfinding and Signage Plan	\$126,000	✓	✓	✓	✓
Implement Vibrant Public Spaces Policy	Funded from operating budget	✓	✓	✓	✓
Develop and Implement Place Performance Report	\$102,500	✓	✓	✓	✓
Implement Town Centre Artworks	\$88,000	✓			
Develop View Street Urban Design Study	\$20,000	✓			
Maintain City Artwork	\$30,000	✓	✓	✓	✓
Administer Business Enhancement Grants	\$60,000	✓	✓	✓	✓
Administer Percent for Art Applications	Funded from operating budget	✓	✓	✓	✓
Administer Town Team Grants	\$60,000	✓	✓	✓	✓

✓= Project occurring in this year. FTE cost included within operating cost for service area

Strategic Projects

conc

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Implement Public Open Space Strategy	Funded from operating budget	✓	✓	✓	
Develop Community Infrastructure Plan	\$30,000	✓			
Implement Britannia Reserve Development Plan	\$3,000,000	✓			
Implement Robertson Park Development Plan – Stage 1A	\$1,370,000	✓			
Implement Robertson Park Development Plan – Stage 1B	\$3,696,000	✓	✓		
Implement Robertson Park Development Plan – Stage 1C	\$1,220,000			✓	
Implement Robertson Park Development Plan – Stage 2	Funded from operating budget			✓	✓
Implement next stages of Banks Reserve Master Plan	\$960,000	✓	✓	✓	
Design and Delivery of Leederville Central Park (including skate park upgrade)		✓	✓		
Develop Woodville Reserve Masterplan	\$30,000	✓	✓		
Implement Haynes Street Reserve Development Plan – Stage 2	Funded from operating budget			✓	

✓= *Project occurring in this year. FTE cost included within operating cost for service area*

Public Health and Built Environment

Our objective	Supporting the wellbeing of the community by monitoring risks and achieving safety, amenity and public health deliverables; in line with planning, building and health objectives.
Strategic Pillars	
Connected and Informed Community	Achieving shared outcomes by providing specialist advice and empowering connection between stakeholders, supported by people-centred systems and processes.
Smart Decisions	Deliver timely, accurate, consistent and outcome focussed decisions in accordance with planning, building and health frameworks.
Well Managed Risks	Monitor, investigate and ensure risks relating to safety, amenity and public health are addressed; to promote an enhanced built and natural environment and community wellbeing.
Supportive Systems and Culture	Working together to create and maintain a proactive culture to deliver clear direction for an efficient and supportive workplace; and ensure our services and planning are data-driven.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Implement the City's Public Health Plan 2020 - 2025 and prepare new Public Health Plan 2025 – 2030	\$40,000	✓	✓		
Build system and transition to online lodgement for building (phase 1) and health (phase 2) applications	Funded from operating budget	✓	✓		
Implement improvements to health, building and planning compliance investigations and assessment processes to support small business	Funded from operating budget	✓	✓	✓	✓
Embed changes to health and building legislation into services	Funded from operating budget	✓	✓	✓	
Review the environmental health application and assessment processes associated with community events to identify efficiencies, improve information, and enable effective communications with stakeholders.	Funded from operating budget	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

Corporate Strategy & Governance

Our objective	To facilitate strategic, compliant and sustainable decision making and outcomes.
Strategic Pillars	
Corporate Strategy and Performance	Facilitate the corporate planning process to inform the City's strategic framework
Corporate Governance	Oversee the frameworks required to deliver on the City's strategic objectives and ensure legislative compliance and risk management
Council Decision Making	Provide advice and support to Council in a timely, accountable and compliant manner.
Land Management	Manage the City's land to maximise financial return and community benefit.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Manage Council election process (with WA Electoral Commission).	\$150,000		✓		✓
Manage Internal Audit Program (21/22 - 24/25).	\$30,000	✓			
Review Property Management Framework	Funded from operating budget	✓	✓		
Prepare land development plan for strategic guidance on City owned land.	Funded from operating budget	✓	✓		

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Ranger Services

Our objective	To make the City a safe place for all creatures great and small.
Strategic Pillars	
Parking and Traffic Management	Inspectorial control, monitor & improve parking systems & infrastructure, implement parking sensors project, parking permits system improvements, infringement appeal processing & prosecutions.
Animal Control	Manage animal control registration register, monitoring the streets and parks ensuring compliance along with community expectation, community engagement, education programs.
Public Amenity	Administer and monitor permit applications and permits in the public realm, implement street activation aligning with events, securing City infrastructure as required, investigate litter and illegal dumping reports in collaboration with waste services, improve security systems in City owned facilities.
Community Safety	Address the issues surrounding homelessness, creating and maintaining safer places through CPTED, actioning the Safer Vincent Plan, monitor and implement CCTV networks in public areas, implement the local emergency management arrangement.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Conduct an audit on Parking Restriction Signage	Funded from operating budget	✓	✓		
Review the HBF Exclusion Zone	Funded from operating budget	✓	✓		
Upgrade the Rangers body cameras	Funded from operating budget	✓			✓
Acquire a CCTV mobile trailer / Emergency Management Trailer	Funded from capital budget	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

Engineering

Our objective	Design, build, maintain and renew City infrastructure through sustainable measures.
Strategic Pillars	
Initiation & Pre-planning	Partnering with: community, businesses, Council Members, utility providers, State and Local Government, internal business units.
Engage	Involvement of: community, businesses, Council Members, utility providers, State and Local Government, internal business units.
Collaborative Design	Healthy streets in: footpath, cycle paths, roads, drainage, traffic, electrical, development applications, bus stops.
Effective Delivery	High quality in: footpaths, cycle paths, roads, laneways, drainage, light fleet, bus stops, street lights.
Operating and Maintaining	Innovation in: footpaths, cycle paths, roads, laneways, drainage, light fleet, bus stops, street lights, bridges.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Deliver the Bike Plan 2023-2028 action items.	Funded from operating budget	✓	✓	✓	✓
Undergo high level traffic modelling within precincts.	Funded from operating budget	✓	✓		
Increased Level of Service for Drainage Maintenance	\$800K Capex for plant and equipment plus 1 x FTE (crew member)	✓	✓		

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Parks

Our objective	Maintain and enhance our public open space to provide a sustainable green environment for the community				
Strategic Pillars					
Parks	Horticultural operations, turf maintenance, renovation, and fertilising programs, integrated weed management , rubbish/litter collection, tree management, safety inspections.				
Streetscapes	Street tree management, town centre greening, seniors and main arterial verge mowing, City wide weed control, right of way clearing program, fire hazard reduction.				
Water	Bore, reticulation and pump maintenance programs, irrigation efficiency, waterwise council endorsement, DWER licencing requirements, manual watering programs.				
Infrastructure	Parks infrastructure audits, maintenance and repairs, playground safety inspections, maintenance and repairs, water playground/feature compliance & operation.				
Community	Programs, events and initiatives to support and encourage community greening, engaging, educating and consulting with the community on horticultural and environmental practices and projects.				
Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Complete the Parks Tree Mapping Project	Funded from operating budget	✓			
Manage the spread of PSHB and develop and implement restoration projects post treatment works	Funded from operating budget	✓	✓		
Improve engagement with the community on key horticultural and environmental practices within parks	Funded from operating budget	✓	✓		
Improve and expand turf renovation and fertilising programs in response to increase usage of sports grounds	Funded from operating budget	✓	✓	✓	✓
Develop and implement water saving projects and initiatives to reduce groundwater usage	Funded from operating budget	✓	✓	✓	✓
Review the City's Eco-zoning Program to develop future water saving projects	Funded from operating budget	✓			
Undertake data collection on all parks infrastructure assets	\$40,000	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

Waste and Recycling

Our objective	Delivery of the City's Waste Strategy Projects, with the Vision of Zero Waste to Landfill by 2028.				
Strategic Pillars					
Contracted Kerbside / Verge Side Waste Management Services	Domestic recycling and general waste collections, Recycling and FOGO processing, collection and disposal of illegally dumped waste (bulky items) and verge side domestic collections for bulk hard (Verge Valet trial) and green waste.				
In-house Waste Management Services	Domestic FOGO collection, servicing of street and parks public waste, street and precinct cleaning including graffiti management, event waste management and bin/infrastructure delivery and maintenance services, Household Hazardous Waste (HHW) collection (Community Recycling Stations).				
Waste Education, Engagement And Advocacy	Engaging with residents, local businesses and City staff to identify barriers, educate, improve awareness and provide solutions to maximise waste recovery and avoidance. Advocacy and lobbying for change to State and Federal waste legislation and policy, working collaboratively Locally and Regionally.				
Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Review the Verge Valet trial	Funded from operating budget	✓			
Investigate the suitability and deployment of small e-waste collection hubs at key locations	Funded from operating budget	✓	✓		
Review alternative Waste Treatment Options through MRC Waste to Energy Tender process	Funded from operating budget	✓			
Review alternative Waste Treatment Options through MRC FOGO Tender process	Funded from operating budget	✓			
Investigate improved waste management strategies within Multi-Unit Dwellings (MUDS)	Funded from operating budget	✓	✓		
Undertake waste compositional audits for each of the three bins	Funded from operating budget	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

Community Facilities: Beatty Park Leisure Centre

Our objective	To provide places and opportunities for our community to prioritise their health, wellbeing, and social connections
Strategic Pillars	
Infrastructure	Beatty Park Leisure Centre is a safe, compliant, contemporary, accessible, sustainable facility.
Community	Provide and enable programs, services and opportunities for social inclusion, health, wellbeing, education, and safety.
Customer Experience	A friendly and welcoming environment offering an efficient and consistent service by knowledgeable and well-trained staff.
Facility Operations	Safe, clean, well-presented, and efficiently managed facilities.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Investigate the inclusion of a Hydrotherapy facility at Beatty Park Leisure Centre (BPLC).	Funded from operating budget	✓			
Review disability access to facilities.	Funded from operating budget	✓	✓	✓	✓
Update the 4-year asset renewal plan for BPLC.	Funded from operating budget	✓	✓	✓	✓
Undertake a detailed user analysis to identify community groups that do not use BPLC regularly and develop a strategy in response if required.	Funded from operating budget	✓			
Enhance data collection for COV sporting clubs' strategic requirements. Collaborate with the Urban Design and Strategic Projects team to prioritise requirements.	Funded from operating budget	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

Community Facilities: Library & Local History

Our objective	To provide opportunities for literacy, learning, social connection and cultural experiences in a safe, inclusive space.
Strategic Pillars	
Collections	The Library and Local History Centre collections support and informs knowledge seeking pursuits, promotes literacy and learning, continues to be diverse and inclusive and preserves local heritage for future access and use.
Programs and Services	The Library and Local History Centre nurtures connection and understanding of local history, heritage and culture. There are opportunities for literacy, learning, digital inclusion, personal development, creative outlets and social connection.
Community Engagement & Experience	There is a keen focus on positive, respectful, sincere and professional customer service experiences. Utilising active and responsive community engagement initiatives to guide and influence service delivery.
Infrastructure & Systems	The Library and Local History Centre is a safe, welcoming and accessible space for all members of the community. With up to date technology, systems and assets that meet the expectations and needs of the community.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Review the library's spatial layout and functionality to optimise the use of available space within the building.	Funded from operating budget	✓		✓	
Review and refresh the collection using thorough selection and deselection processes and statistical reports.	Funded from operating budget	✓	✓	✓	✓
Improve public access and engagement to the library collection through improvements to the catalogue and library promotional tools.	\$7,434	✓			
Develop and implement the updated Collection Development Policy to reflect modern library principles and current strategic direction.	Funded from operating budget	✓			

✓= Project occurring in this year. FTE cost included within operating cost for service area

City Buildings and Asset Management

Our objective	Build, enhance and maintain community facilities. Capture and manage asset data to be used to inform good decision making.
Strategic Pillars	
Strategic Asset Planning	All infrastructure/asset data capture, renewal planning & modelling, concept development, strategy and plan development, process improvement.
Project & Program Planning	Community consultation, technical input /detail design, capital works programming, Council workshops, lessee/lessor liaison & advice, Customer/Councillor Requests.
Project Management	Building renewals, facility upgrades, demolition, new buildings, procurement and contract management.
Building Asset Management	Maintenance scheduling, reactive maintenance, contract management, procurement, building inspections and cleaning.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Implement the 2020 – 2030 Asset Management Sustainability Strategy.	Funded from operating budget	✓	✓	✓	✓
Undertake asset data collection and condition assessments for all key infrastructure to inform long term financial forecasting and capital work programs.	Funded from operating budget	✓	✓	✓	✓
Implement a Building asset management system.	\$15,000	✓			

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Communications and Engagement

Our objective	Communicate and engage authentically and consistently to build and strengthen community connections.
Strategic Pillars	
Clear and Consistent Communication	Consistent high quality and responsive communication across all touch points and communications channels.
Customer focus	Putting the customer and community first whilst embedding innovation into everything we do.
Engaged Community	Developing partnerships, seeking community input into decision making and keeping the community informed.
Community Development & Empowerment	Creatively deliver events, programs and services that celebrate our diverse community through collaboration and partnership.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Deliver Customer Experience Project	Funded from operating budget	✓	✓	✓	✓
Manage delivery of Vincent Communications Plan	Funded from operating budget	✓	✓	✓	✓
Oversee implementation of Community Engagement Framework	Funded from operating budget	✓	✓	✓	✓
Manage Major Event Funding	\$354,000	✓	✓	✓	✓
Coordinate implementation of Innovate RAP	Funded from operating budget	✓			
Develop and implement Stretch RAP	Funded from operating budget	✓	✓	✓	✓
Implement Youth Action Plan	Funded from operating budget	✓	✓	✓	✓
Implement Access and Inclusion Plan	Funded from operating budget	✓	✓	✓	✓
Deliver Seniors Program	Funded from operating budget	✓	✓	✓	✓

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Financial Services and Project Management Office

Our objective	High performing agile Finance function, delivering value through innovative financial and commercial solutions, strategic alignment and business partnering
Strategic Pillars	
Finance Operating Model	Finance foundations embedded and brand recognised as an innovative, agile, reputable and strategic function delivering a high level of customer service
Efficient and Contemporary Process	Embracing technology and business intelligence solutions
Strategic Decision Solutions	Value-add innovative solutions and business partnering through empowerment, strategic decision support and influence
Procurement & Contract Management Optimisation	Strategic procurement by providing value for money through future planning, market intelligence, contract management and governance
High Performing Teams	Talent management of a highly skilled and motivated team, delivering ongoing value to stakeholders

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Administer Financial hardship provision for ratepayers.	\$50,000	✓	✓	✓	✓
Undertake system upgrades to improve reporting and streamline processes.	Funded from operating budget	✓	✓	✓	✓
Procure to pay system and invoice automation.	Funded from operating budget	✓			
Contract Management System	Funded from operating budget	✓			
Manage Vincent Underground Power Program	\$190,000	✓	✓	✓	✓

✓= Project occurring in this year. FTE cost included within operating cost for service area

Human Resources

Our objective	Attract, develop and retain talent. Create an environment where our people feel safe, can grow as individuals and professionals and create a culture that leads by example through our values and commitment to the City's strategic priorities				
Strategic Pillars					
Attraction and Retention	Attracting and recognising employee contributions				
Organisational Development	Building capability to meet future needs				
People Processes	Excellence in service delivery				
Health, Safety and Wellbeing	Embedding a healthy and safe culture				
Equity and Diversity	Valuing equality and advancing diversity				

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Industrial bargaining the City's industrial agreements.	Funded from operating budget	✓			
Implement an online Workplace Health and Safety system.	\$50,000	✓	✓		
Develop and implement an Employee Value Proposition to attract and retain staff.	Funded from operating budget	✓	✓	✓	✓
Support and implement actions pertaining to Reconciliation Action Plan and Access and Inclusion Plan for the City.	Funded from operating budget	✓	✓	✓	✓
Develop and implement a Reward and Recognition Strategy for staff.	Funded from operating budget	✓	✓		

✓ = Project occurring in this year. FTE cost included within operating cost for service area

Information and Communications Technology (ICT)

Our objective	Improving the digital experience of City staff and customers.
Strategic Pillars	
Raise ICT leadership	Facilitating change & challenging legacy systems; modernise policies & procedures; ensure cyber-attack response capability.
Better Communications	Promoting plans and benefits; frontline staff engagement; cyber awareness & training.
Reduced Overhead	Reduced number of issues and requests; expanded self-service & mobility; processes aligned to audit and procurement outcomes.
More Change	Enhance team capability; stronger business team collaboration to transform workflows; leverage modern enterprise systems.
More Innovation	Smarter security, privacy, sustainability; deliver customer-centric solutions; ensure suitable governance of data.

Operating Initiative	Net Cost Budgeted 2024/2025	2024/2025	2025/2026	2026/2027	2027/2028
Undertake business system improvements including:					
- Customer request workflow digitisation including online lodgement.	Funded from operating budget	✓	✓	✓	✓
- Record-keeping modernisation including integration with customer requests.	Funded from operating budget	✓	✓		
- Support finance, human resource and payroll enhancements.	Funded from operating budget	✓	✓	✓	✓
Enhance the Council Chamber with audio visual upgrades to improve online viewing experience.	\$100,000	✓	✓		
Upgrade ICT infrastructure (communications links, network devices, backup power).	\$395,000			✓	✓

✓= Project occurring in this year. FTE cost included within operating cost for service area

Draft Four Year Capital Works Program 2024/25 – 2027/28

Front Cover

Overview of Four Year Capital Works Program 2024/25 – 2027/28

Figures to be confirmed after Annual Budget and LTFP adoption.

Detailed Four Year Capital Works Program 2024/25 – 2027/28

Figures to be confirmed after Annual Budget and LTFP adoption.

Land and Building Assets

Infrastructure Assets

Plant and Equipment Assets

Furniture and Equipment Assets

Figures to be confirmed after Annual Budget and LTFP adoption.


Clever:
We always choose the simplest, quickest and most cost effective way to deliver our service

•

Creative:
We find new and different approaches to get better outcomes for the City and our community

•













Courageous:
We understand and manage the risks in being clever and creative but we still take action

STAY IN TOUCH  

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This document can be made available in Braille, large print, audio and electronic formats for people with specific requirements. It can also be made available in other languages upon request.

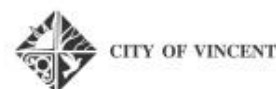
8.3 INFORMATION BULLETIN

- Attachments:**
1. **Confirmed Minutes of the Arts Advisory Group held on 7 February 2024** [↓](#) 
 2. **Public Open Space Strategy Key Action Implementation Update 2024** [↓](#) 
 3. **Statistics for Development Services Applications as at the end of May 2024** [↓](#) 
 4. **Register of Legal Action and Prosecutions Monthly - Confidential**
 5. **Register of Legal Action - Orders and Notices Quarterly - Confidential**
 6. **Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 30 May 2024** [↓](#) 
 7. **Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current** [↓](#) 
 8. **Register of Applications Referred to the Design Review Panel - Current** [↓](#) 
 9. **Bike Plan 2023-2028 Implementation Framework - April 2024 Update** [↓](#) 
 10. **Council Meeting Statistics** [↓](#) 
 11. **Register of Petitions - Progress Report - June 2024** [↓](#) 
 12. **Register of Notices of Motion - Progress Report - June 2024** [↓](#) 
 13. **Register of Reports to be Actioned - Progress Report - June 2024** [↓](#) 
 14. **Council Workshop Items since 8 May 2024** [↓](#) 
 15. **Council Briefing Notes - 14 May 2024** [↓](#) 

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated June 2024.

MINUTES



ARTS ADVISORY GROUP

Wednesday 7 February 2024
5:30pm to 6:30pm

Venue: Committee Room
City of Vincent – Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (Cr SW) – Chair
Cr Sophie Greer (Cr SG)
Cr Ashley Wallace (Cr AW)

Community Representatives

Wayne Herring (WH)
Iwan Isnin (II)
Marisa Santosa (MS)
Helen Turner (HT)
Kate Rae (KR)

City of Vincent Officers

Eamonn Lourey, Coordinator Place (EL)
Lauren Formentin, Place Planner – Arts (LF)
Holly Mason, Strategic Planner (HM)

1. Welcome/Declaration of Opening

Councillor Worner opened the meeting at 5:31pm and delivered the Acknowledgement of Country.

2. Apologies

Carolyn Karnovsky (CK)
Chakris Srisuwan (CS)

3. Confirmation of the Minutes

That the Minutes of the meeting held on 30 August 2023 be received and confirmed as true and correct record.

4. Business

4.1 Introduction to the Arts Advisory Group and Arts at Vincent

- The vision identified in the City of Vincent's Arts Plan is "We embed creativity in everything we do to make the City of Vincent the arts capital of Perth"
 - LF welcomed new members to the AAG. The term is 21 November 2023 to 18 October 2025.
 - LF ran through the [Terms of Reference](#) for the Arts Advisory Group, including the purpose of the AAG which is to:
 - Act in an advisory capacity;
 - Advocate for and promote arts in Vincent;
 - Provide advice, make recommendations and support the City in implementing the Arts Plan; and
 - Represent the group on any arts-related assessment panels.
- ACTION – All members to review Terms of Reference for discussion at next AAG meeting.**
- LF outlined the resources the City has to bring arts into everything we do including the Arts Plan, and various Local Planning Policies which were discussed in detail in Item 4.2.

4.2 Upcoming Review of Arts Policies and Programs

- Holly presented on the upcoming review of the Local Planning Policy 3.10.7 – Art Collection
ACTION – HM to distribute Local Planning Policy 3.10.7 – Art Collection for review by AAG members.
ACTION – Admin to provide Policy Review document for AAG members to review, bring any feedback for discussion at next meeting (Wednesday 29 May 2024).
 - Cr AW asked “When was the last FY we had budget to procure artwork?”
ACTION – Administration to provide response by next AAG meeting.
 - HT commented that there is an opportunity to including deaccessioning works in the policy review.
ACTION – HM to nmkbj,,n include comments in Policy Review
 - KR suggested developing a program for the City to hire artworks to local businesses and community groups
ACTION – HM to include comments in Policy Review
- HM presented on the upcoming review and proposed merger of the Local Planning Policy 3.10.8 – Public Art and Local Planning Policy 3.10.9 – Public Murals.
ACTION – HM to distribute Local Planning Policy 3.10.8 – Public Art and Local Planning Policy 3.10.9 – Public Murals for review by AAG members.
ACTION – Admin to provide Policy Review document for AAG members to review, bring any feedback for discussion at next meeting (Wednesday 29 May 2024).
 - KR queried the difference between the Public Art Policy and the Percent for Art Policy.
 - LF explained it is any public art that is not procured through the LPP Percent for Art.
- LF presented on the relaunch of the Mural Cofunding Program
ACTION – LF to distribute Mural Co-funding Guidelines to AAG members.

4.3 Industrial design of public infrastructure (AW)

- Cr AW discussed potential for art and/or industrial design to be incorporated in all new public infrastructure – specifically transformers related to upcoming Vincent Underground Power Project.
- Discussion ensued amongst the AAG including:
 - Would Western Power support artwork around transformers? Artwork could include screening or redesign of the structure. Vinyl wrapping is the least preferred outcome.
ACTION – Administration to investigate industrial design and/or decorative screening with Western Power
 - Staging roll out from late 2024 in accordance with the Vincent Underground Power Project stages.
 - If cost is a concern, how would we prioritise which transformers require screening? Feedback was transformers in parks and prominent street corners should be prioritised.
 - Could ‘industrial designer’ alongside artists be included in relevant Local Planning Policies?
 - Could the Western Power transformers be turned into an art walk?
 - What other public infrastructure could public art or industrial design be incorporated into?
ACTION – Administration to liaise with Engineering on the most commonly procured items in the public realm.

4.4 Arts Updates

- LF provided updates on recipients of the 2023/24 City of Vincent Film Project
- LF provided update on recent completed public artwork delivered through Percent for Art at Megara Foundry development in Leederville.
- LF provided updates on two mural applications

4.5 Other Business

- Cr SW suggested the City of Vincent investigate the introduction of an annual Art Awards
- Cr SW suggested the City of Vincent investigate how to communicate the arts events held in public and private facilities in Vincent.
 - Discussed ensued amongst the AAG including having a calendar on our website, launching an Arts eNewsletter and digital noticeboards in town centres.
 - Feedback included the consideration of resources to monitor community-sourced content.

5. Close/Next Meeting

The Chairperson closed the meeting at 7:00pm. The next meeting is scheduled to be held on Wednesday 29 May 2024.

Signed _____
Councillor Suzanne Worner (Chairperson)

Dated this _____ day of _____ 20__

Public Open Space Strategy							
Annual Implementation Progress Update - 2024							
Public Open Space plays a vital component to the community and provides a wide range of health, social, environmental and economic benefits. It is import the City continues to plan and prioritise future investment, development and improvements to our public open spaces for the years to come. The Public Open Space Strategy is being reviewed and captured within the new Enhanced Environment Strategy currently being developed, with a Public Open Space Plan to follow in late 2024/2025							
No.	Key Actions	Tasks	Priority	Proposed FY	Lead Team	Status	Comments
1	Develop a clear framework for lease, licence and hire agreements within POS	<ul style="list-style-type: none">Assess the effectiveness of hire agreements, licenses and leases for community, sport and recreation, and commercial groups utilising POS.Identify and implement preferred tenure arrangements that meet user group needs while maximising community accessibility to POS.	Short	20/21	Corporate Strategy & Governance	Completed	Council adopted the Property Management Framework in November 2020. 100% of Community groups have transitioned to new agreements. 50% sporting clubs complete with remainder being negotiated.
2	Establish Shared Use Agreements with the Department of Education to enable community access to school ovals and other amenities	<ul style="list-style-type: none">Liaise with the Department of Education and specific School Principals in priority order:<ul style="list-style-type: none">Mt Hawthorn Primary SchoolNorth Perth Primary SchoolNegotiate Shared Use Agreements using the Department of Education Guidelines.Identify and implement Shared Use Agreements at other local school sites based upon community demand.	Short - Medium	25/26	Urban Design and Strategic Projects	On track	Commence following the Land Utilisation plan, which will help identify opportunites and priorty focus areas.
3	Establish Management Agreements with private land owners to enable short/medium term conversion to POS	<ul style="list-style-type: none">Identify undeveloped or transitional landholdings in areas with identified POS gapsExplore opportunities for interim land use agreements with private land owners to enable short/medium term functionality as POS.	Short - Medium	25/26	Urban Design and Strategic Projects	On track	Commence following the Land Utilisation plan, which will help identify opportunites and priorty focus areas.
4	Repurpose City owned land as POS in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none">Identify opportunities to repurpose land upon expiry or cessation of existing leases or other similar changes in land management, with a specific focus on key locations within Vincent<ul style="list-style-type: none">Within the suburb of Mount HawthornWithin the suburb of North PerthWithin the suburb of West Perth	Medium	23/24	Corporate Strategy & Governance	On track	Opportunities have been identified at the expiry of leases. This includes Sydney Haynes. Further development of this key action will be reliant on the completion of the Land Utilisation Plan
5	Prepare a POS Land Acquisition Strategy to provide POS in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none">Develop a framework and methodology to nominate site specific land targets.	Medium	24/25	Urban Design and Strategic Projects	On track	No formal framework has been prepared and will commence in 24/25. The Property Investment and Disposal Policy has been prepared to inform the City's considerations when contemplating the purchase or sale of land.
		<ul style="list-style-type: none">Acquire land in strategic locations through a dedicated Reserve Fund in order to increase the provision of POS.Identify land swap opportunities.Prepare a business case as the basis for any proposed land disposal.Undertake periodical POS gaps analysis to assess effectiveness of other 'Provision' actions.Identify remaining gaps in the POS network, and investigate alternative strategies to increase public open space provision.		24/25	Corporate Strategy & Governance	On track	The Property Investment and Disposal Policy has been prepared to inform the City's considerations when contemplating the purchase or sale of land.
				24/25	Urban Design and Strategic Projects	On track	Pending the Land Utilisation Plan, which will help identify opportunites and priorty areas. Proceeds from sale of No.26 Brentham Street, Mount Hawthorn in 24/25 will assist with the development of POS within Mount Hawthorn. Closure of Birrell Street provides opportunity for some POS within Mount Hawthorn.
6	Initiate a POS Development and Land Acquisition Reserve Fund	<ul style="list-style-type: none">Investigate the sale of underperforming and/or surplus City owned land / facilities.Specifically ring-fence any land disposal proceeds for the purposes of the POS Reserve Fund.Follow the appropriate planning process for rezoning, subdivision, and development applications to optimise value prior to sale.Implement a program of regular contributions to these reserve funds to ensure the availability of sufficient funding over the long-term.	Medium	24/25 & 25/26	Urban Design and Strategic Projects	On track	POS Reserve Fund has been created. Council approved entering into a lease for a telecommunications Tower at Britannia Reserve June 2023, proceeds of this lease are to be placed in POS Reserve. Sale of No.26 Brentham Street, Mount Hawthorn to be progressed in FY24/25. Sites identified and planning to identify best use underway. Further action items to begin investigating in 25/26.
				22/23		On track	
		<ul style="list-style-type: none">Investigate the feasibility of attracting developer contributions for community infrastructure (POS) in accordance with State Planning Policy 3.6		21/22		Completed	Council endorsed "implementing the Western Australian Planning Commissions Development Control Policy 2.3 – Public Open Space in Residential Areas" at its Meeting in November 2022. The implementation timeline of the POS cash-in-lieu is extensive (commencement July 2023) to allow for significant notice and engagement, to inform developers prior to lodgement of a development application, so that this can be considered in their development feasibility. The Leederville Precinct Structure Plan incorporates provisions for cash-in-lieu of Public Open Space as well as incentives for developers to provide community infrastructure. These are currently being assessed by the Western Australian Planning Commission.
7	Assess the effectiveness of converting road reserves (or part of) to POS, and identify further opportunities in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none">Assess the effectiveness of converting underperforming and/or surplus road reserves to POSIdentify further sites of unused road reserve and re-purpose as POS.	Short - Medium	24/25	Urban Design and Strategic Projects	On track	A trial to temporarily convert a section of Grosvenor Road in the Beaufort Street Town Centre into a pedestrianised area occurred in October 2022. The project aimed to understand the possibilities for public realm improvements, and demonstrate the benefits of putting people first and creating places for people. The project also delivered a permanent continuous footpath across Grosvenor Road (adjacent to Beaufort Street) to improve the pedestrian experience. The project was delivered in partnership with RAC, through its Reconnect WA initiative, which aims to create vibrant streets and public spaces for Western Australians to interact and connect with each other. Council resolved not to proceed with closure of this portion. In 2023 the City received a grant through RAC's Reconnect WA initiative to temporarily transform the informal pedestrian link through the View Street and Rosemount Hotel car parks into an activated pedestrian-friendly shared space. The project was implemented in May 2024 with a series of events held on Friday and Sunday's through the month to activate the space and capture utilisation data. The outcome of this trial will inform whether the City looks to permanently implement changes thorough the car parks. Investigation other into other sites will be pending outcomes of the Land Utilisation Policy.
		<ul style="list-style-type: none">Implement North Perth Common		18/19	Urban Design and Strategic Projects	Completed	North Perth Common was completed and opened in June 2019. At its 17 September 2019 Ordinary Meeting, Council noted the project closure report which included recommendations to continue to monitor the space. A review of North Perth Common was undertaken and additional picnic tables, trees and a water fountain were installed in 2021/22.
		<ul style="list-style-type: none">Implement Axford Park Improvements		18/19 - 24/25	Urban Design and Strategic Projects	Delayed	On 21 August 2018 at its Ordinary Meeting, Council approved a series of small scale 'quick win' improvements to Axford Park and adopted the Axford Park Upgrade Concept Design. The quick win items were implemented in 2018/19 and included pruning, reticulation, turfing, planting, toilet block relocation, footpath improvements and a flush pedestrian crossing to improve park access. The design and delivery of the first phase of Axford Park Upgrade, which included significant improvements to the western end of the park, was deferred in 2021/22 due to budget constraints. The City recieved a \$200,000 grant to fund lighting upgrades at Axford Park and Braithwaite Park in Mount Hawthorn. The improvements will increase the passive lighting for safety and useability in the evenings, as well as incorporate some feature lighting to enhance its visibility and appeal. The Lighting Plan Designs will be undertaken in 24/25FY and implementation will occur in 25/26FY. Any upgrades will still consider the Axford Park Upgrade Concept Plan and will be designed to minimise disruption to any potential development ifs to occur in future.

		<ul style="list-style-type: none">○ Maintain and manage Oxford Street Reserve and Mary Street Piazza.		21/22 - 22/23	Urban Design and Strategic Projects	On track	Oxford Street Reserve is maintained, managed and available to book online. The POS size expands as an outcome of the Leederville Precinct Structure Plan. Oxford Street reserve and Leederville skate park master plan is due to start in 24/25, along side the Leederville Car Park project.
		<ul style="list-style-type: none">○ Identify opportunities within remaining Town Centres		21/22 - 22/23	Urban Design and Strategic Projects	On track	Mary Street Piazza is maintained, managed and available to book for free via the City's online booking system. Mural maintenance and turf replacement is undertaken on an ongoing basis and the festoon lighting was replaced and upgraded in December 2021.
8	Reallocate active reserves and revise community lease and license arrangements, to better accommodate sporting club growth trends and improve community accessibility to POS	<ul style="list-style-type: none">• Assess participation and membership trends amongst sporting clubs as the basis for active reserve allocations.	Short	22/23 - 24/25	Beatty Park / Urban Design and Strategic Projects	On track	Community Infrastrucutre Plan will assist to achieve this action.
		<ul style="list-style-type: none">• Align sporting codes and clubs with specific POS that can accommodate their respective growth and future needs.		22/23 - 23/24	Beatty Park / Corporate Strategy & Governance	On-track	New lease and licenses being implemented following adoption of the Property Management Framework.
		<ul style="list-style-type: none">• Develop shared-use licence arrangements in lieu of exclusive use lease arrangements.					
		<ul style="list-style-type: none">• Implement performance based lease and licence arrangements with targets relating to membership, diversity, governance and community impact.					
9	Prepare and implement a Dog Exercise Strategy/Policy to ensure infrastructure provision aligns with community expectations	<ul style="list-style-type: none">• Align lease and licence arrangements with any revised POS ground allocations.	Short - Medium	25/26	Urban Design and Strategic Projects	Delayed	Moved to a long term priority, as it is deemed a lower priority. Strategy/Policy to commence 26/27
		<ul style="list-style-type: none">• Ensure that future investment in dog exercise areas and associated infrastructure balances community expectations and broader POS accessibility.					
		<ul style="list-style-type: none">• Review the effectiveness of the existing off-leash dog exercise areas.					
		<ul style="list-style-type: none">• Prepare a dog exercise areas strategy/policy aligned with POS hierarchy and levels of service and dog ownership geography.					
10	Implement the POS hierarchy and levels of service as the basis for investing in parks, reserves and other green spaces	<ul style="list-style-type: none">• Include fenced dog exercise areas within the strategy/policy and minimum design requirements.	Short - Medium	20/21	Parks	On track	POS hierarchy and levels of service being implimented through Capital Works Program - Ongoing. Mainteance standards and lifecycle costs yet to be progressed.
		<ul style="list-style-type: none">• Establish decision making criteria for the assessment of off-leash and on-lease areas within POS.		21/22 – 30/31			
		<ul style="list-style-type: none">• Progress the establishment of fenced dog exercise area/s in specific POS (identify based on dog ownership, community demand or POS suitability)					
		<ul style="list-style-type: none">• Adopt the POS hierarchy and levels of service to directly inform infrastructure investment and rationalisation.					
		<ul style="list-style-type: none">• Implement minimum levels of service and associated design guidelines.					
		<ul style="list-style-type: none">• Identify, prioritise and undertake POS amenity upgrades utilising the POS audit and levels of service.					
		<ul style="list-style-type: none">• Manage community expectations through communication of the POS hierarchy, classifications and levels of service.					
		<ul style="list-style-type: none">• Prepare a POS upgrade program aligned with the Annual Budget, Long Term Financial Plan and Asset Management Plan.					
		<ul style="list-style-type: none">• Review and revise POS maintenance standards based on the POS hierarchy, classifications and levels of service.					
		<ul style="list-style-type: none">• Align maintenance standards, schedules and practices with POS functionality and community use:					
11	Implement asset renewal and rationalisation in accordance with the broader Asset Management Plan	<ul style="list-style-type: none">• Determine specific maintenance standards and lifecycle costs for	Medium	21/22 - ongoing	City Buildings and Asset Management	On track	Asset Management and Sustainability Strategy was endorsed November 2021. Strategy Implementation on-going. A scheduled data collection and condition assessment for all (fixed) park asset next FY 2024/25. This will then inform a 10 Year Capital Works Program and Planned Maintenance Schedule.
		<ul style="list-style-type: none">○ Playing fields					
		<ul style="list-style-type: none">○ Town Centre POS					
		<ul style="list-style-type: none">○ POS identified as being suitable for festivals and events					
12	Undertake local history and heritage studies as the basis for POS design, development and management	<ul style="list-style-type: none">• Undertake heritage investigations across the POS network to identify sites of historical importance and cultural value.	Medium	22/23	Community Development	On track	Len Collard from Moodjar Consultancy with the assistance of Officers from the City completed the Aboriginal Heritage Interpretation Strategy (AHIS). The AHIS is now a working document that has relevance and use for a range of City projects including signage, naming, art policy, landscaping, collection development, community development and engagement, events and activation and place plans. As a tool, it is a cohesive and focused approach to the collection and sharing of Aboriginal History and heritage in Vincent. The document brings together existing information from prior consultations with Elders, researchers and consultants about 3 key areas relating to Aboriginal heritage in Vincent being: 1. Which stories/themes have been identified by Aboriginal people as significant for the Vincent area 2. How can or should these stories be told 3. What are the protocols and principles for collecting and telling these stories This component is now completed.
		<ul style="list-style-type: none">• Undertake Whadjuk Noongar 'sense of place' studies and ethnographic surveying as the basis for POS renaming, design, development and management.		23/24			On track to be delivered in 23/24.
		<ul style="list-style-type: none">• Identify specific opportunities for sites of historical importance to be recognised through signage, interpretation and other amenities.		25/26			On track to be delivered in 25/26.
		<ul style="list-style-type: none">• Plan and develop walking trails between all identified Aboriginal significant sites.		25/26			On track to be delivered in 25/26.
13	Prepare and implement a Play space Strategy/Policy to ensure infrastructure provision aligns with community demographics	<ul style="list-style-type: none">• Undertake a detailed audit of all play space infrastructure including both condition and functionality.	Medium	23/24 & 24/25	Urban Design and Strategic Projects	On track	Play Space to be incorporated into the Community Infrastrucutre Plan currently in development
		<ul style="list-style-type: none">• Prepare a Play space Strategy aligned with the POS hierarchy and levels of service, and local community demographics/profiles.					
		<ul style="list-style-type: none">• Undertake a strategic play space replacement, rationalisation and upgrade program.					
14	Integrate art and creativity into POS design and development	<ul style="list-style-type: none">• Directly engage with local children and young people and other relevant stakeholders to ensure POS functionality and amenity aligns with community needs.	Medium	2022/23	Urban Design and Strategic Projects	On track	A map locating public art projects is included in the Percent for Art Policy as Appendix 1, and will be intermittently updated as a living document through the Arts Plan.
		<ul style="list-style-type: none">• Identify strategic locations for major art works and percent for art projects.		ongoing		On track	Mural titled 'Boorloo Wirin' by Sioux Tempestt and Seantelle Walsh (Noongar artist) was completed in 2023 at Perth Soccer Club, to celebrate the FIFA Women's World Cup 2023. Mural was commissioned by City of Vincent and Tourism WA. Continued to be considered during relevant projects.
		<ul style="list-style-type: none">• Consider usage of Noongar inspired 'sense of place' themes and artwork as the basis for POS design.		ongoing		On track	Collaborative mural titled 'A Whadjuk Tale' by Jarni Creative, J.D. Penangke, Kambarni, Jack Bromell, Honeys Mural Co and Christian Lovelady was completed in 2023 in Kaadadjiny Lane. Continued to be considered during relevant projects.
		<ul style="list-style-type: none">• Ensure art and creativity is embedded within POS design through the POS upgrade program		21/22 - 23/24		On track	Current policy is being reviewed and will be presented to Council in 2024.
		<ul style="list-style-type: none">• Review existing POS bookings and management policies with a specific focus on the customer experience.		22/23 - 23/24		On track	Terms and conditions for all hirers, as well as management practices have been reviewed and will be implemented once the new policy has been endorsed. Special consideration will be applied to small businesses who want to make use of outdoor spaces.

15	Review POS management policies and procedures, and implement contemporary practices that maximise accessibility and utilisation	<ul style="list-style-type: none">Review current fees and charges to determine relationship with POS utilisation.	Short - Medium	ongoing	Beatty Park	On track	Fees and charges were reviewed and streamlined in 2018. Fees and charges are reviewed annually as part of the City's annual budget process. A further review will be undertaken as part of the 2023/24 budget process. As part of the 2023/24 budget process some changes were made to better reflect adult sports team utilisation and cost of electricity for sports ground lighting.
		<ul style="list-style-type: none">Expand POS online booking functionality and investigate the incorporation of app technology and linkages to a broader customer relationship management system.		18/19		Completed	Online booking system SpacetoCo implemented. System reviewed and other options investigated
		<ul style="list-style-type: none">Improve community awareness of POS through specific marketing initiatives, including specific marketing campaigns for key locations such as Hyde Park.		23/24		On track	Facility Bookings Officer and Marketing Officer regularly review all content on SpacetoCo and look for opportunities to promote areas where possible. Key campaigns on hold as PSHB effects are reviewed at POS.
		<ul style="list-style-type: none">Measure POS utilisation and occupancy to better inform management decision making.		ongoing		On track	Report of income is sent to Centre Manager monthly. Utilisation and occupancy is reviewed prior to confirmation of seasonal sporting allocations. Information will be used as part of the annual budget allocation process to ensure funds are spent where needed.
		<ul style="list-style-type: none">Align suitability of specific POS with events and festivals as part of the City's event approvals process review.		ongoing	Marketing and Communications	On track	If an event is proposed in an unsuitable space, Administration works with the applicant to identify a new location that would be better suited for their event.
16	Develop a Signage Strategy for implementation across the POS network	<ul style="list-style-type: none">Review existing signage practices and infrastructure and proactively rationalise to reduce 'signage pollution' within POS.	Short	22/23	Urban Design and Strategic Projects	On track	The City of Vincent Wayfinding and Signage Plan was adopted 2022. Development of the plan completed in 23/24 with implementation being rolled out in 24/25
		<ul style="list-style-type: none">Develop consistent branding and placement protocols for POS and facility signage.		24/25			
		<ul style="list-style-type: none">Consider usage of Noongar inspired 'sense of place' themes and artwork as the basis for standardised signage across the POS network		25/26			
		<ul style="list-style-type: none">Investigate private signage, sponsorship signage opportunities and implement regulation.		21/22		Completed	Considered within the Signs and Advertising Policy
17	Review use of pesticides and fertilisers on City parks and reserves	<ul style="list-style-type: none">Review and monitor application of fertilisers and pesticides across the City's POS, in accordance with the Australian Pesticides Veterinary Medicines Authority (APVMA) and the Code of Practice for the use of agricultural and veterinary chemicals in WA.	Short	Ongoing	Parks	Completed & on-going	The City has reviewed the use of pesticides and fertilise, and continues to review and monitor. Currently controlling the risk of pesticides and using alternatives where possible. Methods include; • Use of alternative weed controls wherever possible (organic pesticide – pelargonic acid, manual removal, use of mulch for weed suppression) • Glyphosate use minimised, no spraying near playgrounds or during school holidays (unless approved by manager i.e. adjacent to schools) Predominantly only used to control perennial woody weeds or perennial running grasses that are not controlled by other options All practices are in accordance with the APVMA (Australian Pesticides Veterinary Medicines Authority). Annual Nutrient Reporting to rate best management practice – City scored 70% (above average with other LGs)
18	Prepare and implement local water management strategies and an Urban Water Management Plan	<ul style="list-style-type: none">Promote an integrated water cycle management approach.	Medium	22/23 - review ongoing operational	Engineering & Parks and sustainability	On track	In progress and ongoing.
		<ul style="list-style-type: none">Review current water management policies.					Water sensitive urban design review of the City's Policies, Strategies and Plans completed – recommendations from this review to be implemented in compliance with State Planning Policy 2.9 Planning for Water.
		<ul style="list-style-type: none">Establish a water management policy that balances water conservation while enabling required irrigation of green spaces.					A Water Wise Council Action Plan has been prepared and is currently with Water Corporation for approval. Further Water Policies/ Management Plans will need to be prepared in accordance with State Planning Policy 2.9 once adopted.
		<ul style="list-style-type: none">Investigate opportunities to embellish drainage systems within open spaces to offer expanded biodiversity habitat, canopy cover and improve storm water quality.					Ongoing investigation. Lynton Street, Walters Brook, and Hyde Park annual replanting program and review. Engineering investigating Storm Water Drainage Policy.
19	Review and implement alternative landscape treatments within POS	<ul style="list-style-type: none">Measure and report on total water usage in accordance with the City's commitment to the Water wise Council Program	Medium	Ongoing	Parks	Completed & ongoing	Ongoing annual task completed every year.
		<ul style="list-style-type: none">Manage and reduce water consumption through contemporary landscape treatments.					Completed and ongoing - native plant sales and adopt a verge program, eco zoning program.
20	Review and implement the Greening Plan 2018-2023 in relation to the future greening on POS	<ul style="list-style-type: none">Expand eco-zoning projects and consider future sustainable options.	Medium	Ongoing	Parks	Completed	Greening Plan development has been completed and currently being implemented.
		<ul style="list-style-type: none">Optimise all opportunities to increase canopy cover on public land, including POS.					
		<ul style="list-style-type: none">Enhance habitat and promote biodiversity throughout the POS network.					
21	Protect public open space through the City's town planning framework	<ul style="list-style-type: none">Reserve land under the Local Planning Scheme and Metropolitan Region Scheme in accordance with the Strategy.	Medium	18/19	Urban Design and Strategic Projects	Completed	Considered in Local Planning Scheme, endorsed in 2018. Key consideration in the preparation of the amended Local Planning Strategy & Scheme
		<ul style="list-style-type: none">Ensure encroaching development positively contributes to POS.		ongoing			Ongoing considerations when processing development applications.
		<ul style="list-style-type: none">Zone land around and near POS in accordance with the Strategy.		18/19			Considered in Local Planning Scheme, endorsed in 2018. Further consideration taken during future reviews.
		<ul style="list-style-type: none">Encourage and permit development forms that complement POS.		18/19			
22	Prepare and implement the Leederville Oval Master Plan	<ul style="list-style-type: none">Provide a long term Plan that considers:	Short	18/19 - ongoing	Urban Design and Strategic Projects	On track	Ongoing discussions with relevant key agencies regarding outcomes and funding opportunities. Leederville Oval Civic Precinct Master Plan priority for 24/25. The Leederville Oval Civic Precinct Master Plan which includes a peer review of the Draft Leederville Oval Master Plan and inclusion of the wider precinct to maximize land to create a positive and sustainable precinct with a balance of sporting, community, events, commercial and mixed-use opportunities. The master plan will represent the strategic vision for the precinct over the next 10 years and beyond, with a focus of delivering achievable and sustainable short term, medium term and long-term actions.
		<ul style="list-style-type: none">Capabilities as a multi-use community asset (that increases community access and utilisation) within the Leederville Town Centre.					
		<ul style="list-style-type: none">Current and future requirements of the WA Football Commission, East Perth Football Club and Subiaco Football Club.					
		<ul style="list-style-type: none">Facility management options.					
23	Prepare and implement Woodville Reserve Master Plan review	<ul style="list-style-type: none">Capital funding model options	Short	24/25	Urban Design and Strategic Projects	Delayed	In the interim, the Woodville Reserve Landscape Plan was implemented in 2022/23. The landscape plan has been designed to allow for integration into any future developments on site. The Woodville Reserve Master Plan scheduled to begin late in FY 24/25. The master plan will represent the strategic vision for the Woodville Precinct over the next 10 years, with a focus on delivering achievable and sustainable short-term, medium-term, and long-term actions.
		<ul style="list-style-type: none">Provide a long term Plan that considers:					
		<ul style="list-style-type: none">Maximising the potential for additional green space to service the North Perth community.					
		<ul style="list-style-type: none">Rationalisation of built infrastructure.					
24	Prepare and implement Britannia Reserve Master Plan review	<ul style="list-style-type: none">Improved co-location of clubs and activities.	Short	19/20 - 21/22	Urban Design and Strategic Projects	Completed	Britannia Reserve Master Plan has been replaced with the Britannia North West Development Plan. The Development Plan has been endorsed by Council. Changeroom facility tender awarded and implementation works commenced An election commitment of \$200,000 was announced for a new skate/scooter park in Mount Hawthorn. The Mount Hawthorn Youth Skate Space Plan at Britannia was endorsed in December 2022 for implementation to be completed by June 30, 2024.
		<ul style="list-style-type: none">Responsiveness to community demand for outdoor court sports, including netball and basketball.					
		<ul style="list-style-type: none">Prepare a long term Plan that considers:					
		<ul style="list-style-type: none">Capabilities to accommodate the growth of local sporting clubs.					
25	Investigate and consider Robertson Park Development Plan, in partnership with the State Government and Tennis West	<ul style="list-style-type: none">Future use and management of the Litis Stadium site.	Short	21/22	Urban Design and Strategic Projects	Completed	The Development Plan endorsed by Council in September 2021, with the first phase of implementation commenced in April 2024 and stretch out over the next 5 years with the first focus on the tennis centre. Funding received from CSRFF for Stage 1A (23/24) and Stage 1A/1B (24/25-25/26)
		<ul style="list-style-type: none">Management of surface and sub-surface subsidence issues.					
		<ul style="list-style-type: none">Community demand for a mountain bike track and other passive recreational activities.					
		<ul style="list-style-type: none">Maximise opportunities for additional tree canopy and shade, subject to sporting field requirements and alignments.					
26	Identify opportunities to deliver community gardens as part of the POS network	<ul style="list-style-type: none">Investigate a long term development plan that considers:	Short - Medium	on-going	Urban Design and Strate	On track	Community gardens are considered throughout the development of POS projects. Two potential locations identified at Robertson Park.
		<ul style="list-style-type: none">Community accessibility to high quality tennis court infrastructure.		25/26	Community Development	On track	On track to be delivered in 25/26.
		<ul style="list-style-type: none">Retention and where possible, improvement to existing tree canopy and shade					
27	Prepare and implement Hyde Park Master Plan	<ul style="list-style-type: none">Aboriginal and non-Aboriginal cultural history associated with the site.	Medium	25/26	Urban Design and Strategic Projects	On track	Master Plan to commence in 25/26.
		<ul style="list-style-type: none">Infrastructure upgrades aligned with regional POS and associated levels of service.					
		<ul style="list-style-type: none">Improve amenities and capabilities to accommodate community events.					
		<ul style="list-style-type: none">Align with levels of service as per POS hierarchy.					

		<ul style="list-style-type: none">Improve key infrastructure including public toilets, path connections, gazebos, shade and playground/s.					
28	Prepare and implement Forrest Park Development Plan	Prepare a development plan to maximise community value that considers: <ul style="list-style-type: none">Alignment with levels of service as per POS hierarchy.Realignment of sports playing fields.Improved utilisation of built infrastructure, including courts and buildings.Investigate potential location for a community garden.	Medium	26/27	Urban Design and Strategic Projects	On track	Master Plan to commence in 26/27.
29	Prepare and implement Charles Veryard Reserve Development Plan	Prepare a development plan to maximise community value that considers: <ul style="list-style-type: none">Capabilities to accommodate the growth of local sporting clubs.Maximise opportunities for additional tree canopy and shade particularly on the reserve perimeter.Effectively manage active and passive recreational demands.	Medium	24/25	Urban Design and Strategic Projects	On track	Master Plan to commence in 25/26. This plan will now include Beatty Park and Smiths Lake Reserve.
30	Review the effectiveness of parklets within each unique Town Centre and identify further opportunities in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none">Encourage the development of privately owned parklets within town centres to partially offset the deficit of POS provision.Identify new parklet development opportunities within the suburbs of Mount Hawthorn, Highgate, West Perth and North Perth.	Medium	21/22	Urban Design and Strategic Projects	Completed	The Vibrant Public Spaces Policy was adopted in June 2022 and sets the process and requirements for street furniture, affixed eating area furniture, parklets and eatlets. Vibrant Public Space queries and applications continue to be received in these town centres.
31	Investigate the possibility of creating an urban wetland stream within the Claisebrook Drain	<ul style="list-style-type: none">Consider the undeveloped land upstream within Claisebrook Drain, near East Parade and Pakenham Street.Realise the potential opportunity to enhance the biodiversity within the City's POS.	Long	28/29	Parks	On track	Commencing 28/29.
32	Prepare and implement landscape plans, aligned with hierarchy / minimum levels of service, for:	Jack Marks Reserve <ul style="list-style-type: none">Develop dog exercise area specific infrastructure and reserve management requirements.Improve seating and shade provisions.Address drainage and reserve surface issues.	Short	22/23	Parks	Delayed	Delayed to Medium term priority. Completed short term action of seating, water fountain and path upgrades, and on-going action of drainage issues addressed. Further works pending Play Space Strategy and Dog Exercise Strategy, this is to balance use between Brigatti Gardens and Jack Marks.
		Brentham Street Reserve <ul style="list-style-type: none">Enhance local amenity and connectivity.Further tree planting contributing to local biodiversity.Potential for proposed greenway network.	Short	20/21	Parks	Completed	Completed pathway, lighting upgrade and ecozoning
		Birdwood Square <ul style="list-style-type: none">Discontinue usage as an active open space by sporting clubs.Improve amenities and capabilities to accommodate community events.Consider installation of multipurpose outdoor sports courts consistent with POS hierarchy/levels of service.Rationalisation of public toilets as per POS hierarchy/levels of service.Improve tree canopy and shade coverage.	Short	21/22, 22/23	Urban Design and Strategic Projects	On track	New public toilet and changeroom facility to be implemented by June 30 2024. This is to support the growth in usage by Highgate Primary and local sporting clubs. License for use of non-exclusive use of reserve by Highgate Primary School approved by Council March 2024.
				23/24	Urban Design and Strategic Projects	On track	
				23/24	Urban Design and Strategic Projects	Delayed	To be reconsidered in Strategy review. Delivery of Active Zone delayed to focus on immediate need of toilets and changing facility, playground renewal, and floodlighting. No new implementation date for the active zone.
				23/24	City Building / Urban Design and Strategic Projects	On track	Public toilets at Birdwood Square have been demolished. New public toilets to be implemented by June 30 2024
				25/26	Parks	On track	Additional tree canopy to be considered.
		Menzies Park <ul style="list-style-type: none">Identify opportunities to enhance biodiversity.Improve the balance between active and passive reserve users.Identify infrastructure improvements through park fencing, toilet and playground upgrades.	Medium	24/25	Parks	On track	To be reviewed when developing new eco zoning program.
				21/22,22/23	Urban Design and Strategic Projects	On track	To be considered during the Community Infrastrucutre Plan.
				24/25	City Building / Urban Design and Strategic Projects	Completed	Toilets and change rooms refurbished in 21/22. Exercise equipment renewal in 2022, In-ground irrigation system replacement in 2021, playground shadesail replacement in 2022, playground softfall replacement 2024
		Beatty Park Reserve <ul style="list-style-type: none">Improve tree canopy and shade coverage.Investigate feasibility as potential location for current POS amenity gaps (i.e. fenced dog exercise area, BMX pump track).	Medium	25/26	Urban Design and Strategic Projects	On track	Key action #29 - Prepare and implement Charles Veryard Reserve Development Plan will now include Beatty Park Reserve and Smiths Lake. Actions will be considered during this plan.
		Brigatti Gardens <ul style="list-style-type: none">Replace dated infrastructure and enhance seating areas.	Medium	24/25	Parks	On track	Infrastructure upgrade pending development of the Play Space Strategy and Dog Exercise Strategy outcomes in-relation to Jack Marks Reserve.
		Kylla Park <ul style="list-style-type: none">Potential rationalisation of built infrastructure.Improve tree canopy and shade provision, and parkland hydro-zoning.Improve integration with Kylla Primary School.Improve amenities and capabilities to accommodate community events.	Medium	27/28	Parks / Urban Design and Strategic Projects	Delayed	Delayed to long term priority. Concept Plan to upgrade Kylla Park to commence 27/28.
		Les Lilleyman Reserve <ul style="list-style-type: none">Improve balance between active and passive reserve users.Review playing field configuration.Built infrastructure improvements.Playground upgrades.	Medium	26/27	Urban Design and Strategic Projects	On track	Concept Plan upgrade to commence 26/27 following endorsement of the Community Infrastrucutre Plan. Play ground recently updated
		Leake / Alma Reserve <ul style="list-style-type: none">Minor investment to enhance safety and increase usage.Asset renewal as per POS hierarchy/levels of service.Improve accessibility for children and young people.	Long	28/29	Parks	Completed	Improvement works completed on site. Upgrades include lighting, eco-zoning and pop up play sand pit.

Statistics for Development Applications As at the end of May 2024

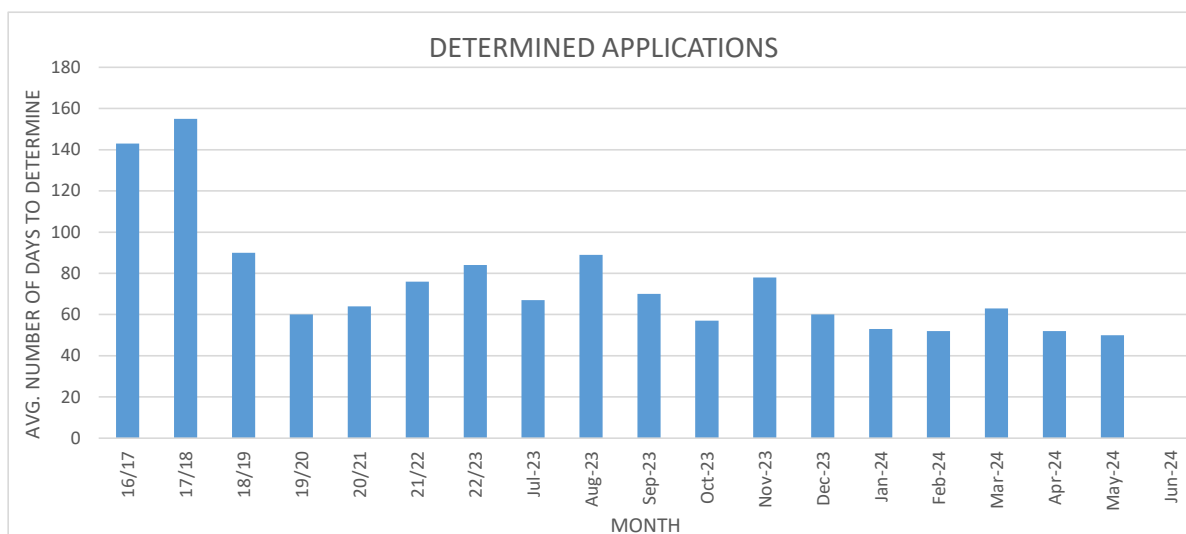
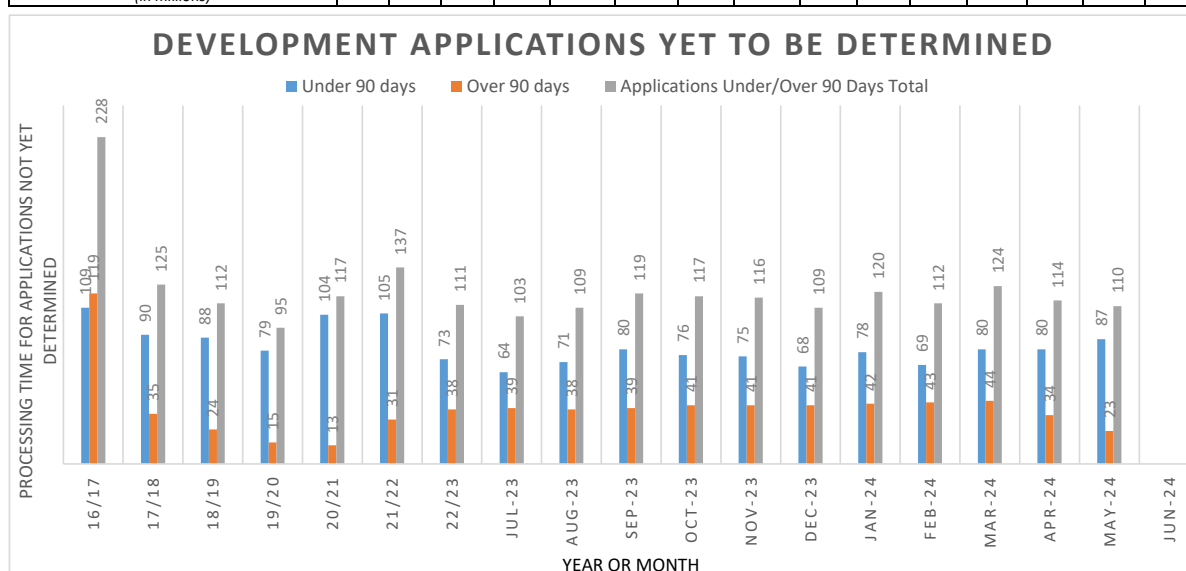


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2022.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Minimum	7	1	0	0	0	1	0	8	14	31	7	14	7	5	6	1	0	13	
Average	143	155	85	60	64	76	84	67	89	70	57	78	60	53	52	63	52	50	
Maximum	924	1008	787	499	268	298	280	301	362	89	89	159	89	89	165	88	139	90	

	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's Determined (excludes exempt from approval or cancelled)	403	385	281	37	18	15	28	18	31	15	29	22	40	32	
Value of Determined DA's (in millions)	217	143	417	12.1	66.42	3.43	10.3	237.3	9.85	6.2	7.8	4.48	18.3	20.7	



	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's lodged	16	30	33	27	24	27	25	22	36	34	31	
DA's to be Determined	103	109	119	117	116	109	120	112	124	114	110	
Value of DA's to be Determined (in millions)	268.68	252.92	257.1	260.5	78.1	76.2	78.5	78.1	84.9	80.6	77.7	

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 30 MAY 2024**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution. The SAT mediation hearing that was scheduled for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent. The SAT hearing that as scheduled for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023. The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member. 29 June 2023. The SAT Directions hearing set for 23 June was adjourned and relisted for 21 July 2023. At this time, the matter will either be resolved to the satisfaction of both parties, or it will likely be programmed for a Hearing by the SAT Member. The matter was heard by the Senior Member at SAT on 21 July 2023. The matter was listed for a directions hearing on 29 September 2023. Within the timeframe specified by the Order, the City and the Applicant lodged their statements of issues, facts and contentions. As at 30 October 2023 – matter has been listed for a final hearing, commencing 18 March 2024. SAT hearing took place between 18 – 21 March 2024. Matter has been adjourned, for a decision. Decision not expected for 2 – 3 months. Update as at 29 May 2024 – no decision has been handed down by the Tribunal yet. <i>Representation by: McLeods</i></p>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 30 MAY 2024**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
2.	Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning/Lavan	<p>Application for review of a Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023.</p> <p>*****</p> <p>Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation was scheduled for 14 August 2023 and was vacated. Mediation was rescheduled to 10 October 2023 and was subsequently vacated. The matter was listed for a directions hearing on 10 November 2023 to schedule a new date for mediation. This was vacated. The matter has been listed for a directions hearing on 2 February 2024 with the applicant to provide additional information by 11 January 2024. The applicant has yet to provide any additional information and the matter is still proceeding to the directions hearing on 2 February 2024. The directions hearing has been vacated and the matter has been listed to a further mediation on 27 February 2024. This mediation was scheduled for 6 May 2024. Following this the matter has been listed for a further mediation to be held on 2 July 2024.</p> <p><i>Representation by: DAP Executive Director</i></p>
3.	Nos. 37-43 Stuart Street, Perth (DR184 of 2023)	20 December 2023	Planning Solutions/Lavan	<p>Application for review of conditions of a Joint Development Assessment Panel decision to approve an application for an Unlisted Use (Community Purpose) and Alterations and Additions on 10 November 2023.</p> <p>*****</p> <p>Directions hearing vacated and mediation scheduled for 14 February 2024. Mediation held on 14 February 2024. Matter listed for a further mediation on 19 April 2024 with the applicant having provided further information for consideration on 27 March 2024. Following this mediation the SAT issued orders inviting the DAP to reconsider the application pursuant to s.31(1) of the <i>State Administrative Tribunal Act 2004</i>. The key dates associated with this are:</p> <ul style="list-style-type: none"> • The applicant is to provide additional information by 6 May 2024. • The DAP is to reconsider the application on or before 12 July 2024 (note this timeframe accounts for the meeting itself as well as the publishing of the minutes). • A further directions hearing has been scheduled for 19 July 2024. <p><i>Representation by: DAP Executive Director</i></p>

**METRO INNER DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 4 JUNE 2024**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 299 Charles Street, North Perth	Space Collective	Form 1 – Mixed Use Development	29 November 2023	Not yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 21 June 2024.
2.	No. 195 Beaufort Street, Perth	Lateral Planning	Form 1 – Mixed Use Development	5 January 2024	30 May 2024	The DAP meeting was held on 30 May 2024. The DAP resolved to unanimously approve the application in accordance with the City's recommendation. The meeting minutes are available here .
3.	No. 538 Fitzgerald Street, North Perth	Planning Solutions	Form 2 – Amendment to Mixed Use Development	29 January 2024	22 May 2024	The DAP meeting was held on 22 May 2024. The DAP resolved to unanimously approve the application in accordance with the City's recommendation. The meeting minutes are available here .
4.	No. 2 Venn Street, North Perth	Stadt Pty Ltd	Form 1 – Six Multiple Dwellings	10 May 2024	Not yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 23 July 2024.
5.	Nos. 37-43 Stuart Street, Perth	Planning Solutions/Lavan	Section 31 – Reconsideration of conditions of proposed Change of Use to Unlisted Use (Community Purpose) and Alterations and Additions	20 December 2023	No yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 20 June 2024.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

**CITY OF VINCENT DESIGN REVIEW PANEL
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 30 MAY 2024**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 195 Beaufort Street, Perth	Lateral Planning	Mixed Use Development	1 May 2024	Lodged DA – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 3 May 2023 and 28 February 2024.
Nos. 197-199 Oxford Street, Leederville	Giorgi	Four Storey Commercial Building	22 May 2024	Pre-lodgement Application – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 10 December 2023.

Bike Plan 2023-2028 Implementation Framework

Annual Implementation Progress Update - 2024

The Bike Plan 2023-2028 (the Plan) was adopted at the Ordinary Council Meeting, 23 July 2023 detailing works that will align to the Long-Term Cycle Network plan (LTCN), developed by the Western Australian State Government. The Plan has sixty (60) action items, of which two (2) have been completed and eleven (11) are currently underway. The action items were prioritised Low, Medium and High, and this informs the year for delivery.

Administration is concluding the 100% design for the Norfolk Street, Safe Active Street project which is estimated to be over \$1 million dollars in value for construction. The size of the project means construction will be a staged approach, over a 2 to 3 year period. This is one of the largest projects resulting from the action items within the Bike Plan.

No.	Key Actions	Tasks	Priority	Proposed FY	Lead Team Infrastructure & Environment	Status	Comments
1	City to roll out low-speed zones across local road – supported by physical changes to the road environment as necessary. City to seek Main Roads WA approval to make all local roads across the city 40km/h.	Apply to MRWA to slow all Local Roads to 40km/h.	High	2024	Engineering Compliance, Traffic & Transport	Completed	Completed – Signs installed in April 2024 by MRWA.
2	City to upgrade existing paths and streets for better walking and cycling experiences – as identified in the five neighbourhood plans.	Footpath program for maintenance and renewals developed.	Medium	On-going	Engineering Operations	On track	Programmes being developed.
3	Where possible the City to plant trees along streets and paths to provide amenity and shade to reduce urban heat.	Develop program inline with the Greening strategy.	Medium	On-going	Parks & Gardens	On track	
4	City to use low-cost and/or temporary infrastructure to trial or test active transports initiatives locally.	Roll out of the 12-month e-scooter trial.	Medium	2024	Engineering Compliance, Traffic & Transport	Completed	Completed – e-scooter trial underway with report due back to Council in July 2024.
5	City to review location, form, and use of existing bike parking infrastructure in town centres. City to upgrade existing facilities as identified by the review.	Review to include options for e-scooter pick-up and drop off locations.	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started	
6	City to partner with local schools and DoT to identify and review safe routes to school networks. City to investigate options for funding routes or missing links within the safe routes to school network.	Active Transport Officer to set up annual meetings with the DoT and Strategic Planning to discuss.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
7	City to identify and prioritise east-west cycling connections across the city. City to seek WABN grant funding support to deliver high priority east-west connections to work towards delivering the City's LTCN.	Active Transport Officer to set up annual meetings with the DoT and Strategic Planning to discuss.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	

8	Investigate options to improve the clarity and safety of the pedestrian and cyclist priority crossing Loftus Street left turn slip lane into Graham Farmer Freeway on ramp. Consider road signage and pavement markings as per the Loftus Street left turn slip lane into Railway Street.	Engineering Design to work with MRWA on a design.	High	2025	Engineering Design	Not Started	
9	City to contact Main Roads WA to inform them of community concerns regarding the section of Mitchell Freeway PSP to the south of Old Aberdeen Place where the PSP makes a sharp 90 degree bend and splits between a connection to Newcastle Street and connection to Aberdeen Street/Fitzgerald Street. City to raise concerns over the poor maintenance of the pavement anti-skid coating and tree roots impacting the surface at either end of the transition into the sharp bend.	Engineering Design to work with MRWA on a design.	High	2025	Engineering Design	Not Started	
10	Investigate options to improve clarity and safety of pedestrian and cyclist crossing of Newcastle Street between the Strathcona Street and Golding Street sections of the Safe Active Street route.	Engineering Design to work with MRWA on a design.	Medium	2026	Engineering Design	Not Started	
11	Investigates options to improve the conditions for cycling along the Vincent Street corridor between the Mitchell Freeway PSP and Charles Street. Including enhanced bike parking at key destinations such as the town centre and Beatty Park.	Compliance, Traffic and Transport to work with MRWA on options.	High	2025	Engineering Compliance, Traffic & Transport	Not Started	
12	Investigate options to provide for pedestrian and cyclist priority crossing at the existing Bourke Street raised path connection between Charles Veryard Reserve and Smiths Lake Reserve.	Engineering Design to work with the DoT on options.	Medium	2026	Engineering Design	Not Started	
13	On Bourke Street between Scott Street (end of the Safe Active Street treatment) and Charles Street, consider options to improve the visibility of cyclists along the street. Consider pavement markings as a minimum (such as yellow bike symbols).	Engineering Design to work with the DoT on options.	Low	2028	Engineering Design	Not Started	
14	Monitor path debris and flooding issues at the Richmond Street connection to the Mitchell Freeway PSP. Seek to resolve path debris and flooding issues if identified as a consistent issue.	Engineering Design to review as part of the drainage strategy and design up suitable solutions.	Low	2028	Engineering Design	Not Started	
15	Investigate options to improve safety of pedestrian and cyclist crossing of Loftus Street at Richmond Street.	Engineering Design to work with DoT and MRWA on options.	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	

16	Continue on-street bike lanes on Oxford Street between Vincent Street and Richmond Street. In the longer term, investigate options for segregated or protected cycling infrastructure along the Oxford Street corridor.	Engineering Design to work with the DoT on designs and to protect the existing cycle lane with Reilly kerbs.	Medium	2025	Engineering Design	On track	Reilly Kerb drawings completed and issued to Engineering Operations for delivery
17	Investigate options to improve clarity and safety of pedestrian and cyclist priority crossings at left turn slip lanes at the Vincent Street and Leederville Parade and Mitchell Freeway ramp intersection. Consider road signage and pavement markings as per the Lake Monger Drive and Southport Street and Mitchell Freeway ramp intersection.	Engineering Design to work with MRWA on design options.	High	2025	Engineering Design	Not Started	
18	City to contact Main Roads WA to seek a review of the pedestrian signal phases at the Loftus Street intersections with Vincent Street and Newcastle Street. To seek to provide pedestrian and cyclists crossings in a single phase with sufficient green time.	Compliance, Traffic and Transport to contact MRWA and request signal upgrade.	Low	2028	Engineering Compliance, Traffic & Transport	Not Started	
19	Investigate options to provide for a safe cycling route for local movements between Britannia Road and Bourke Street.	Engineering design to explore options internally with any future planning/master planning of Britannia Reserve.	Medium	2025	Engineering Design	Not Started	
20	Investigates options to improve the conditions for cycling along the Britannia Road corridor between the Mitchell Freeway PSP and Oxford Street	Engineering Design to explore options of a Safe Active Street.	High	2025	Engineering Design	On track	Concept designs complete at the Intersection of Matlock Street and also the corner of Federation Street on Britannia Road which will be incorporated into a "Safe Active Street" design over the next 12 months.
21	Investigate opportunities for a Community Route connecting local communities and a number of school sites from Britannia Road to Angove Street (North Perth Town Centre) via Wavertree Place – Bennelong Place – Marian Street – Chamberlain Street – Pennant Street – Kadina Street – Tay Place – Albert Street.	Active Transport Officer to explore options	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
22	As part of the planning for a Community Route (Project No.21) from Britannia Road to Angove Street (North Perth Town Centre), options should be considered for a safe pedestrian and cyclist crossing of Loftus Street between Marian Street and Chamberlain Street. Consideration should be given to the relocation and replacement of the existing school crossing with a permanent signal-controlled crossing.	Active Transport Officer to explore options	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	

23	Investigate options to improve clarity and safety of cycling connection between Scarborough Beach Road on-street bike lanes at Eucla Street and Mitchell Freeway PSP/Glendalough Station.	Compliance, Traffic and Transport to liaise	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
24	Provide kerb ramp at end of southbound on-street bike lane adjacent to Mt Hawthorn Primary School, to provide access from the on-street bike lane to school bike parking area and to avoid cyclists along Scarborough Beach Road from having to join the general traffic lane for a short distance to access the school site.	Engineering Design to concept up this option to 15% design.	Medium	2025	Engineering Design	Not Started	
25	Consider seeking Main Roads WA approval for introducing a 30km/h speed limit through Mt Hawthorn Town Centre to improve safety of on-street cycling through the town centre and pedestrian crossing of Scarborough Beach Road.	Principal Engineer – Traffic and Transport to liaise internally with the Mt Hawthorn Town Centre Place Planner.	Medium	2028	Engineering Compliance, Traffic & Transport	Not Started	
26	Investigate options to extend westbound bike lane on Scarborough Beach Road up to Loftus Street intersection.	Active Transport Officer to liaise with DoT	Low	2028	Engineering Compliance, Traffic & Transport	Not Started	
27	Review clarity of green bike lane pavement marking eastbound on Scarborough Beach Road on approach to Charles Street, to avoid cyclists being directed towards a raised kerb.	Engineering Design to review.	Low	2028	Engineering Design	Not Started	
28	Investigate options to improve clarity and safety of pedestrian and cyclist crossing of William Street east-west between the traffic signal controlled intersections of Walcott Street/William Street and Vincent Street/William Street. Crossing of William Street should be located to support a future LTCN Local Route – possibly in vicinity of Raglan Road	Compliance, Traffic and Transport to liaise	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started	
29	Continue eastbound on-street bike lane along Bulwer Street to the east of the Beaufort Street and Bulwer Street intersection (adjacent to existing fuel station).	Engineering Design to concept up this option to 15% design.	Medium	2026	Engineering Design	Not Started	

30	Conduct a review of the Bulwer Street and Stirling Street intersection with focus on the movement and safety of pedestrians and cyclists. Review pedestrian and cyclist conflicts across the Bulwer Street bike lanes, review location and utilisation of bike parking adjacent to Woolworths and road safety of on-street parking and cyclists conflicts, and vehicle conflicts with pedestrian and cyclist movements. Develop options to address any issues and safety concerns identified.	Compliance, Traffic and Transport to liaise	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started	
31	Conduct a review of the existing Bulwer Street bike lanes channelising cyclists into a narrow traffic lane on approach to the Brisbane Street/Smith Street and Bulwer Street roundabout. Develop options to address the conflicts of cyclists merging into traffic lanes without sufficient warning for bike riders or drivers.	Compliance, Traffic and Transport to liaise	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	
32	Investigate options to continue existing eastbound Bulwer Street bike lane up to the Lord Street intersection. Consider installing cyclist advanced stopline to assist with bike riders adopting a safe position to cross ahead to Summer Street and be visible to drivers of left turning vehicles.	Compliance, Traffic and Transport to liaise	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	
33	Investigate options to improve clarity and safety of cyclist movements between the end of the PSP at Lord Street and the desire to continue along Parry Street (consider both eastbound and westbound cycle movements).	Compliance, Traffic and Transport to liaise	Low	2028	Engineering Compliance, Traffic & Transport	Not Started	
34	City to monitor the use of the Swan River Shared Path between the Windan Bridge and Bardon Park and the increasing pressure on the path with high pedestrian and cyclist volumes. City to consider locations where separate pedestrian and cyclist paths may be required in the future.	Active Transport Officer to monitor and Strategy plan for the future of the area regarding sustainable transport.	Medium	2028	Engineering Compliance, Traffic & Transport	Not Started	
35	City to advocate for enhanced pedestrian and cyclists facilities and network connections through the area where Guildford Road, East Parade, Whatley Crescent, Railway Parade and the Midland Line rail bridge intersect.	Active Transport Officer to advocate to MRWA, DOT and PTA.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	

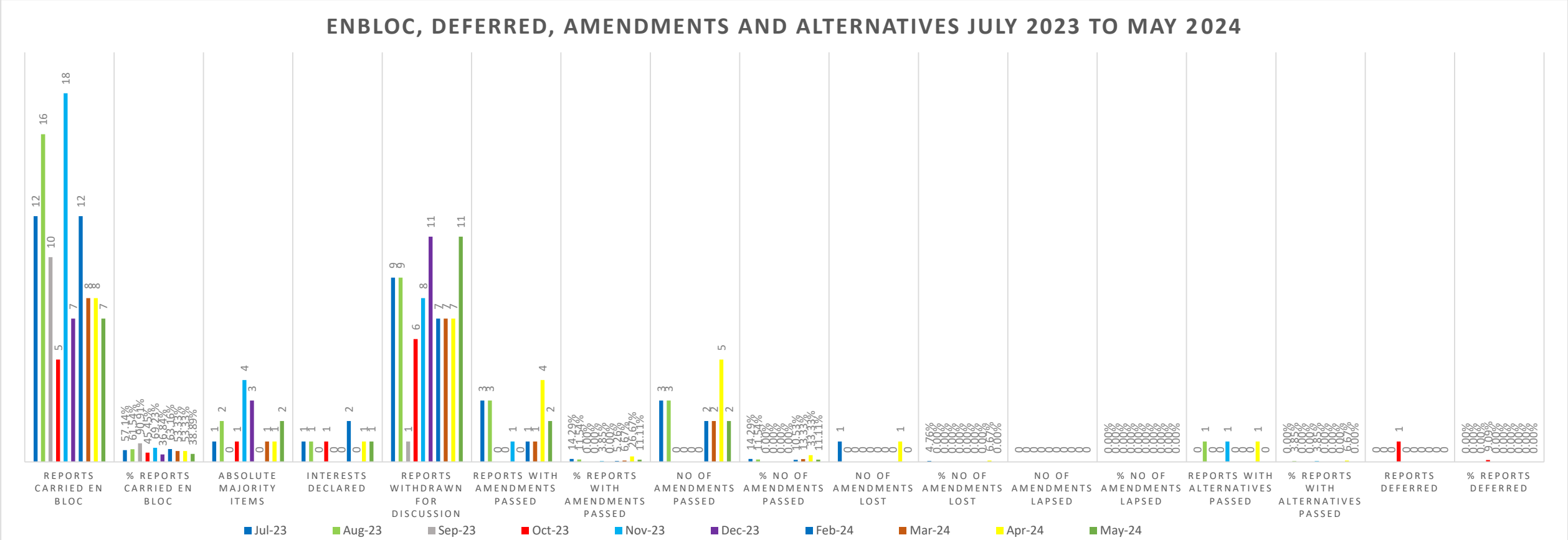
36	Review the proposed LTCN Local Route connection along Broome Street between Beaufort Street and West Parade. Consider the merits of the Harold Street corridor forming the Local Route connection between Beaufort Street and West Parade in this locality. If Harold Street is considered to form a better long term connection and provide access to key local destination, then the City to request for the Harold Street corridor to be added to the LTCN in place of or in addition to the Broome Street corridor.	Compliance, Traffic and Transport to review with the DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
37	City to work with the City of Stirling to consider options for a safe pedestrian and cyclist signal controlled crossing of Walcott Street between the existing traffic signal controlled intersections at Charles Street and Alexander Drive/Fitzgerald Street. Consider location(s) for crossing(s) to support the proposed LTCN Local Route(s) across Walcott Street at Hunter Street/Adair Parade and Redfern Street/McPherson Street.	Compliance, Traffic and Transport to work with the City of Stirling, MRWA and DoT.	High	2025	Engineering Compliance, Traffic & Transport	Not Started	
38	Provide bike parking within Kyilla Park (near to playgrounds) to avoid users locking bikes to the school fence and blocking the path network along the northern side of the park.	Engineering Operations to install bike parking, with the assistance of Engineering Design.	Medium	2027	Engineering Operations	Not Started	
39	Investigate options to contain verge run-off at Redfern Street at the mouth of the path connection south through to Blake Street/Norham Street. Regular debris washed into the mouth of the path access on Redfern Street causing a safety concern for path users.	Engineering Design to concept up this option to 15% design.	Low	2028	Engineering Design	Not Started	
40	Review the proposed LTCN Local Route connection along Norham Street between Redfern Street and Farmer Street. Consider the merits of the Hunter Street corridor forming the Local Route connection between Redfern Street and Farmer Street in this locality. If Hunter Street is considered to form a better long term connection and provide access to key local destination, then the City to request for the Hunter Street corridor to be added to the LTCN in place of the Norham Street corridor.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
41	As part of the future Norfolk Street Safe Active Street project, the City to ensure a safe form of cycle crossing is provided across Vincent Street between Ethel Street and Throssell Street.	Engineering Design to work with DoT on the final design for Norfolk Street to ensure this is achieved.	High	2025	Engineering Design	On track	85% designs completed which allows for safe cycle crossing.

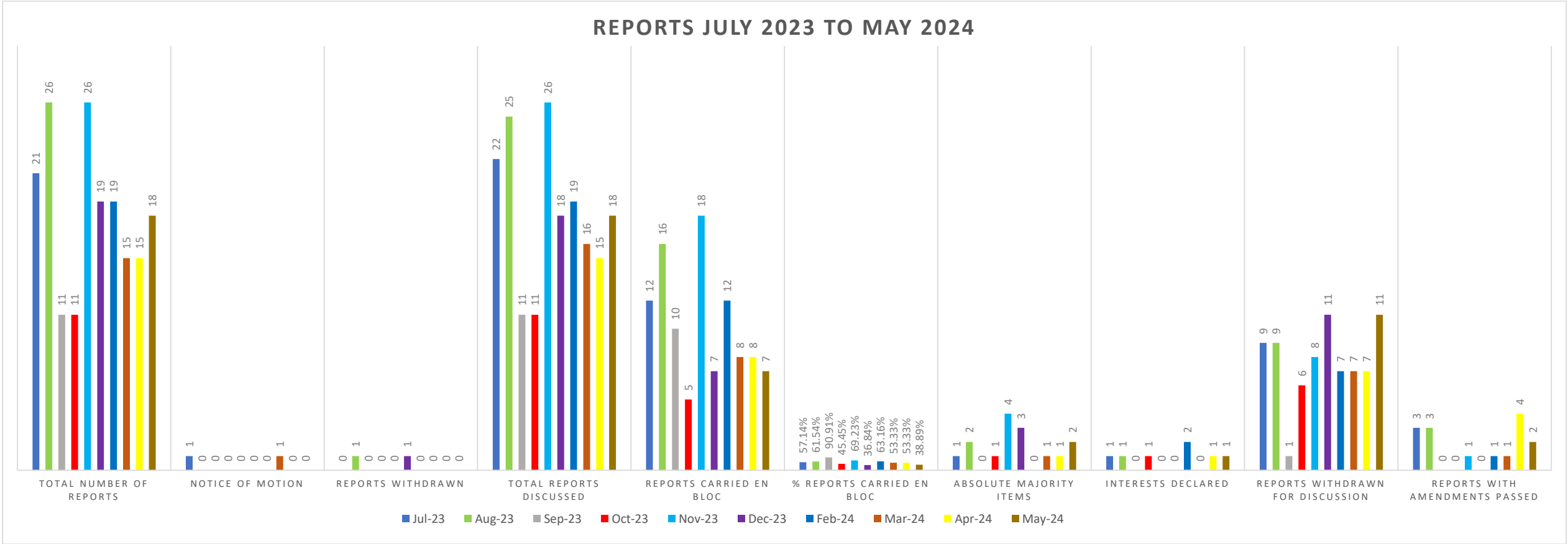
42	As part of the future Norfolk Street Safe Active Street project, the City to investigate options to reduce the carriageway width of Glendower Street between Fitzgerald Street and Throssell Street to reduce vehicle speeds and rat running in proximity to the Safe Active Street route. To ensure these adverse impacts do not impact on the safety and use of the Safe Active Street route.	Engineering Design to work with the resident on the concept design received.	Low	2028	Engineering Design	On track	Concept Design received from resident, being reviewed.
43	Consider options for safe pedestrian and cyclist signal controlled crossing of the Charles Street corridor. Consider location(s) for crossing(s) to support the proposed LTCN route(s) across Charles Street at Hobart Street/Redfern Street (Local Route) and Bourke Street/View Street (Secondary Route).	Compliance, Traffic and Transport to work with MRWA and DoT.	High	2026	Engineering Compliance, Traffic & Transport	Not Started	
44	Consider LTCN route connections to North Perth Primary School and potential plans for Albert Street to support east-west cycling access to the school site and North Perth Town Centre as part of a wider Community Route outlined in Project No.21.	Compliance, Traffic and Transport to work with North Perth Place Planner and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
45	Continue on-street bike lanes between Stirling Street/Brisbane Street intersection and Bulwer Street either via Brisbane Street or Stirling Street (depending on the long term plans for the north-south route through this area), to include safe pedestrian and cyclist crossing of Bulwer Street.	Engineering Design to concept up this option to 15% design and seek DoT funding for the remaining design and delivery.	Medium	2027	Engineering Design	Not Started	
46	Investigate options to improve clarity and safety of cyclist crossing of Beaufort Street between Parry Street and Little Parry Street. Consider widening the gaps between the yellow base of the existing Beaufort Street central median bollards.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
47	Provide bike kerb ramp at the Brisbane Street cul-de-sac to enable bike riders to access the signal controlled crossing at the Beaufort Street/Brisbane Street intersection.	Engineering Operations to Deliver.	Medium	2026	Engineering Operations	Not Started	
48	Investigate options for LTCN Primary Route infrastructure along the William Street corridor to support safe cycling access to Northbridge and Perth CBD from the north.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	
49	Investigate options to improve clarity and safety of cyclist crossing of William Street between Little Parry Street and Forbes Road.	Compliance, Traffic and Transport to work with MRWA and DoT.	Low	2027	Engineering Compliance, Traffic & Transport	Not Started	

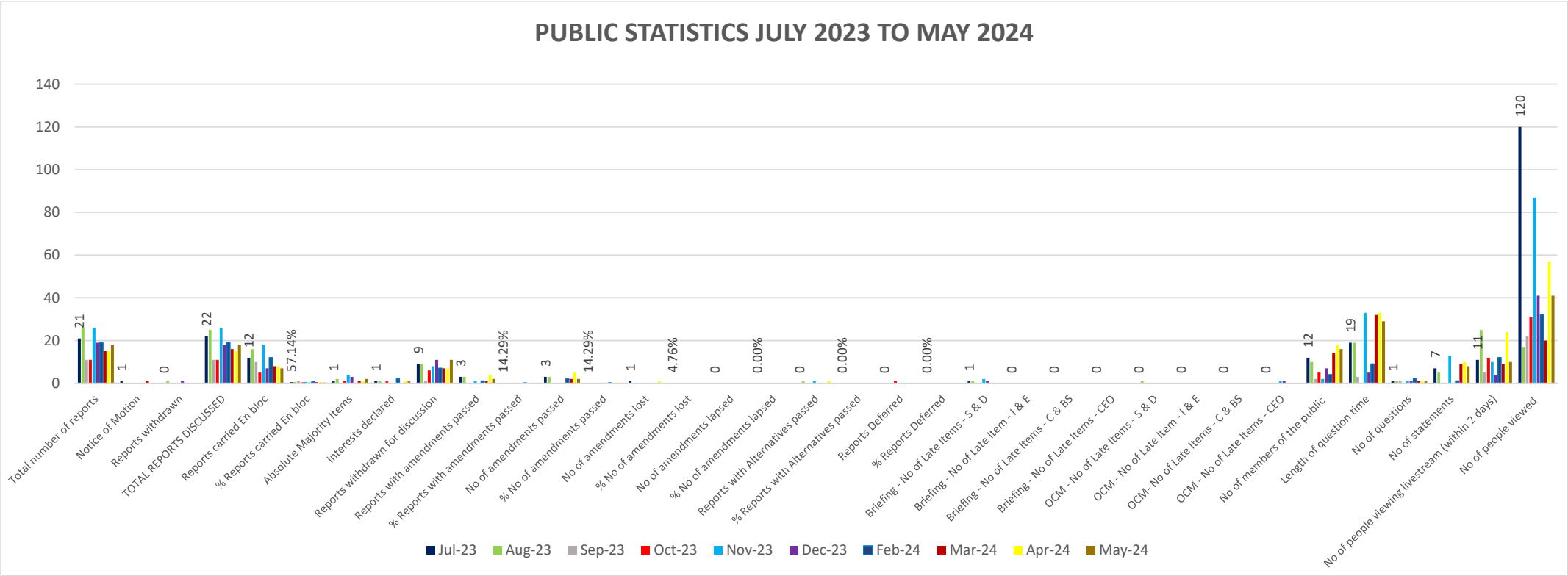
50	City to partner with local schools and DoT to pilot infrastructure and traffic management initiatives, including temporary restricted vehicle access on roads adjacent to schools.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	Highgate Primary School is underway with MRWA
51	City to partner with local schools and review location, form, and use of active transport end-of-trip facilities in schools. City to support schools with grant funding applications for additional end-of-trip facilities as identified by the review.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	Not Started	
52	City to support DoT with delivering initiatives outlined in the Active Travel Roadmap 2023-2030. City to run walking and bike riding promotion at schools alongside any bike education program delivered by DoT or others.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
53	City to include active transport promotion in all its events scheduled each year. City to attract and facilitate events that promote walking and cycling. City to work with other parties including state agencies and stakeholders to attract such events.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	Not Started	
54	City to run events that promote and empower women to cycle more often for a wider range of trips.	Active Transport Officer to manage this scope annually with events team.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
55	City to review wayfinding information and signage for walking and cycling in the town centres. City to develop consistent and up to date walking and cycling wayfinding material for the town centres.	Engineering Design to work with Policy and Place on their wayfinding project to include cycling and walking.	Medium	2026	Engineering Design	Not Started	
56	All of the City's active transport projects (both WABN funded projects and City-funded projects) to follow the ACE plan.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	Norfolk Street ACE plan underway.
57	City to work with DoT and other State Government partners to identify available annual datasets which the City can use to monitor movement trends: <ul style="list-style-type: none"> • Percentage of short walk trips within the city (<1 kilometre) • Percentage of short bike trips within the city (<3 Kilometres) • Percentage of short vehicle trips within the city (<3 Kilometres) • Total number of walk trips within the city. • Total number of bike trips within the city. 	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	

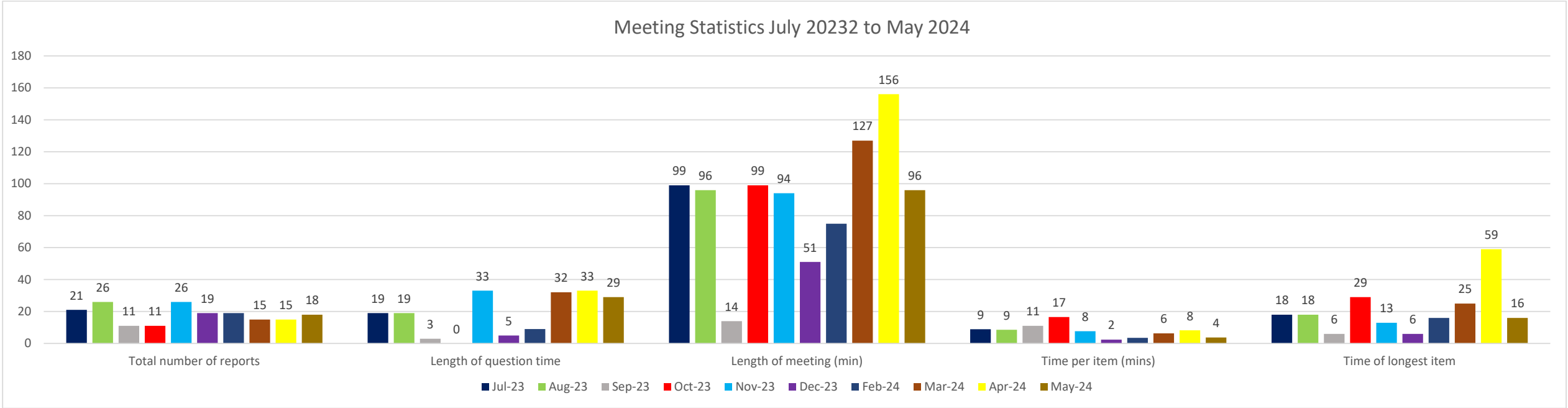
58	City to request DoT to provide annual data from the Your Move 'Hands Up' surveys conducted at schools within the city. City to monitor annually how children are travelling to school across the city.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	On track	
59	City to use the Level of Traffic Stress (LOTS) assessment tool during the design development stage of all new cycling infrastructure projects. City to ensure that the project scores a LOTS 1 or LOTS 2 as a minimum (the City to provide additional justification for any project that is progressed with a higher LOTS score): • LOTS 1 – comfortable for all ages and abilities • LOTS 2 – comfortable for most adults	Engineering Design to include this within their design checklist.	Low	On-going	Engineering Design	Not Started	
60	City to use Main Roads WA crash data to annually monitor crashes within the city involving a pedestrian or bike rider.	Principal Traffic Engineer to include these stats within the "Road Safety Management Plan".	Medium	On-going	Engineering Compliance, Traffic & Transport	On track	Principal Engineer – Traffic and Transport – Road Safety Management Plan has been derived from the MRWA "Driving Change" and has stats from the MRWA crash data within. Ongoing each year.

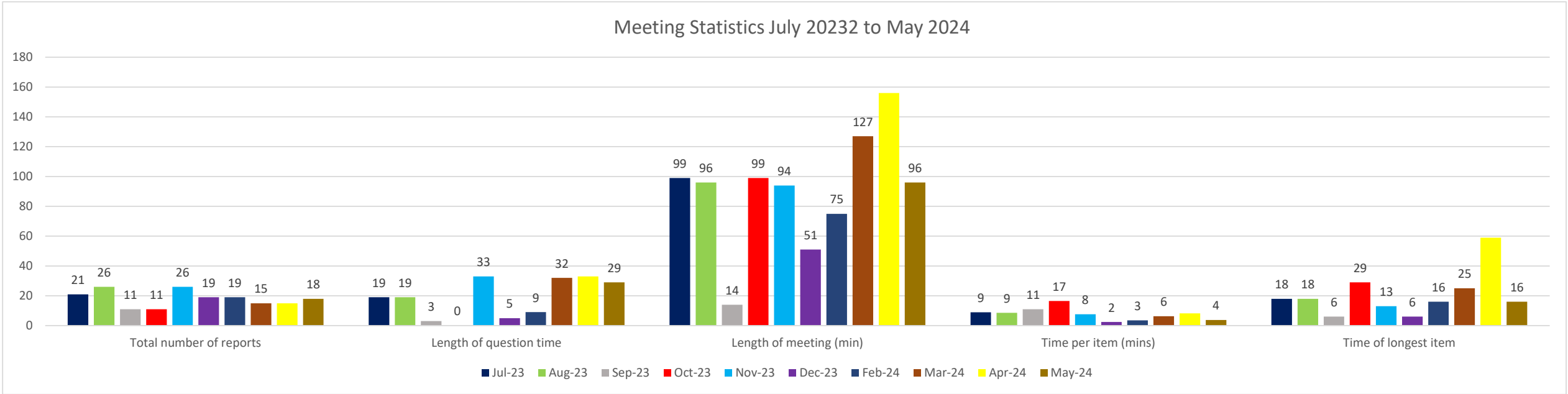
Council Meeting Statistics – May 2024













INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – June 2024
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
EDC&BS:	Executive Director Community & Business Services
EDI&E:	Executive Director Infrastructure & Environment
EDS&D:	Executive Director Strategy & Development

No outstanding Petitions as at 31 May 2024



CITY OF VINCENT

INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – June 2024
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
Protection and promotion of trees on private land	EDSD	Administration presented options to explore possible planning controls at Council Workshop in May 2024. Currently investigating controls in light of Elected Member feedback and will report back on outcomes of this.

ACTION REGISTER JUNE 2024										
Item Number	Meeting Type	Council Meeting	Agenda Report Item	Resolution Action Item	Council Decision	Director	Comments	Time frame for Completion	Action Status	Due Date
10.2		21/05/2024	Beaufort Street Precinct Area Road Safety Treatments	The draft Road Safety Implementation Plan to be presented for Council consideration by May 2025 (with progress update via Council Workshop February 2025) with delivery of works prioritised based on the treatment of severely or seriously injured crashes identified within the Highgate precinct, with the intersections of Harold Street / Beaufort Street and Chatsworth Road / Beaufort Street ranked as high priority projects;	Carried 7/1 with amendments	EDIE	Implementation Plan framework being scoped.		In Progress	Workshop February 2025
10.4	OCM	21/05/2024	Outcome of Advertising and Adoption of Street Tree Policy	Deferred - to bring back to Council in June after it is presented to workshop	Deferred	EDIE	Discussion Paper for Special Council Workshop 4 June 2024 - report to OCM 18 June 2024.	June 2024	In Progress	June 2024
12.2	OCM	21/05/2024	Advertising of Amended Policy - Council Members Continuing Professional Development	That Council APPROVES BY ABSOLUTE MAJORITY the proposed amendments to the Council Members Continuing Professional Development Policy, at Attachment 1 for the purpose of community consultation.	Carried by Absolute Majority 7/1	EDSD	Requires advertising and return to council for adoption by Absolute Majority	July 2024	In Progress	July 2024
12.4	OCM	19/03/2024	Responses to Motions Carried at the Annual General Meeting of Electors held on 1 February 2024	Motion 4.2 – Dust at Menzies Park - That Council REQUESTS Administration identifies a temporary solution to stabilise and mitigate dust on this section of verge and brings a report back to Council with a recommendation for a permanent solution by no later than March 2025.	Carried with amendment	EDIE	Investigations for alternate treatment progressing.	March 2025	In Progress	March 2025
12.2	OCM	13/02/2024	Advertising of New Policy - Property Investment and Disposal Policy	That Council APPROVES the proposed Property Investment and Disposal Policy, at Attachment 1, for the purpose of community consultation.	carried en bloc	EDSD	Consultation closes 10 April 2024	Was presented to the May OMC	In Progress	July 2024
9.6	OCM	13/02/2024	Advertising of New Policy - Healthy Food and Drink Policy	That Council APPROVES the proposed 'Healthy Food and Drink Policy', at Attachment 1, for the purpose of community consultation.	carried 8-0	EDSD	Advertising to commence 28 February 2024. Advertising closed -21 March 2024.	Council report being prepared for June.	In Progress	June 2024
10.2	OCM	12/12/2023	Response to Petition - Ellesmere Street, North Perth Parking	RECEIVES a further report at the conclusion of the collection of traffic data and public consultation.	Carried 7/0	EDIE	LM - 20.01.2023 Traffic Data to be obtained in February 2024.	November 2024	In Progress	November 2024
10.1	OCM	12/12/2023	Response To Petition - Corner Scarborough Beach Road and Killamey Street Maintenance and Infrastructure	REQUESTS administration to complete a review of the location of Scarborough Beach Road and Killamey Street for improved and additional signage and if warranted, provide a concept design on road infrastructure improvements to address road safety concerns which will be included in the wider precinct wide traffic modelling for the Mount Hawthorn area.	Carried 7/0	EDIE	LM - 20.01.2024 Traffic data and concept design to be issued for community consultation with residents and school in March 2024.	November 2024	In Progress	November 2024
10.4	OCM	22/06/2023	Tender - Scooter Shared Scheme Trial	REQUESTS the CEO to provide a report to Council within nine months of practical operation of the trial assessing its impacts and whether an extension of the permit will be issued.	Carried with amendment 7/1	EDIE	LM 20.01.2024 - Beuron and BEAM engaged for the 12-month trial. Report to be issued to council on the trial in August 2024. Launch of EES achieved 12 November 2023. One provider (Bird) has withdrawn from trial. Initial report of first week of operations to Council Workshop November 2023.	August 2024	In Progress	August 2024
10.3	OCM	14/03/2023	Waste Strategy Project - Verge Valet Vincent Trial Update	APPROVES the extension of the current Verge Valet trial and contract for 12 months (July 2023 June 2024); and	Carried En bloc	EDIE	Extend trial 12 months (July 2023- June 2024).	Further report (inclusive of community consultation feedback) to Council on progress of trial in July 2024.	In Progress	July 2024
12.4-4.2(1) AGM		14/03/2023	Development Green Space - That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.		Carried En bloc	EDSD	Administration completed a review of the City's Built Form Policy against the State's Medium Density Code. Commencement of this Code has now been deferred by the State Government to enable them to make changes to their approach to medium density development.	Administration will present this review and the impact to the Built Form Policy to Council once the approach to the approach to medium density development is determined by the State Government.	In Progress	Late 2024
Motion 4.3 AGM		14/03/2023	Pedestrian Safety (Newcastle / Fitzgerald)	“4.5.1 That the City of Vincent-addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23. “ “4.5.2 That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).”	Carried 8/0	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion.		In Progress	2024
10.1	OCM	13/12/2022	Stormwater Drainage	That Council SUPPORTS the City's approach to develop a stormwater drainage strategy over the next three (3) financial years predicated on the following:	Unanimous 9/0	EDIE	Commencing within the Mount Hawthorn precinct; Hydraulic modelling to be undertaken in 2023 - 2024 financial year (estimated cost of \$80,000 - \$160,000). Initial works undertaken to address flooding in William Street. Designs finalised for works in Lynton Street.	Anticipated be undertaken during the 2023 - 2024 financial year (funded through the above modelling project); and 2023 - 2024 Annual Budget preparations.	In Progress	2024
9.4	OCM	8/03/2022	Sale of No. 26 Brentham Street, Leederville	APPROVES the disposal of the City's Lot 37 (No. 26) Brentham Street, Leederville, pursuant to section 3.56 of the Local Government Act 1995, via public tender, subject to amendment to Local Planning Scheme No. 2 (LPS2) to reclassify a portion of Lot 37 (No. 26) Brentham Street, Leederville from Public Open Space reserve to R60;	Carried with Amendments from Mayor Cole and Cr Loden - 9/0	EDSD	Scheme Amendment approved. Liaising with potential purchaser. Confirmation with adjoining landowner, interested in making offer for purchase.	June 2024	In Progress	June 2024
9.7	OCM	14/09/2021	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	RECOMMENDS that the Western Australian Planning Commission approve the modifications listed at Attachment 4 and the revised Leederville Precinct Structure Plan included as Attachment 5; subject to modifying the Public Open Space at Oxford Street Reserve to reflect Attachment 7, with the remainder of 62 Frame Court, Leederville zoned Mixed Use R-AC0;	Carried with Amendment	EDSD	LPSP referred to WAPC for comment and endorsement. Previous comments: Final comments not expected until mid late 2022 early mid late 2023. Statutory Planning Committee anticipated to consider before the end of 2023. Advised 22 May 2024 that Amendment 7 has been approved by Minister and will shortly be gazetted. LPSP considered at SPC Meeting on 18 May 2024. Awaiting outcome.	Mid 2024	In Progress	Mid 2024

COUNCIL WORKSHOPS

One workshop has been held on 28 May 2024. The topics on the agenda were:

- Link and Place Guidelines
- Update on the Delivery of Sustainability at Vincent
- City of Vincent Submission on Urban Greening Strategy
- Leederville Gardens Trust EOI
- Update on Planning Reform
- Discussion on latest elements of the State
- Implementation of Bike Plan
- Newcastle and Fitzgerald Street Intersection Upgrade
- Update on Grants and Advocacy



CITY OF VINCENT

NOTES

Council Briefing

14 May 2024

COUNCIL BRIEFING NOTES

14 MAY 2024

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COUNCIL BRIEFING NOTES

14 MAY 2024

**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 14 MAY 2024 AT 6.00PM**

PRESENT:	Mayor Alison Xamon	Presiding Member
	Cr Alex Castle	North Ward
	Cr Ron Alexander	North Ward
	Cr Suzanne Worner	North Ward
	Cr Nicole Woolf	North Ward
	Cr Jonathan Hallett	South Ward
	Cr Ashley Wallace	South Ward (arrived at 6.04pm during public question time)
	Cr Sophie Greer	South Ward (electronically)
	Cr Ashlee La Fontaine	South Ward
IN ATTENDANCE:	David MacLennan	Chief Executive Officer
	Peter Varris	Executive Director Infrastructure & Environment
	Rhys Taylor	A/Executive Director Community & Business Services
	Jay Naidoo	A/Executive Director Strategy & Development
	Luke McGuirk	Manager Engineering
	Mitchell Hoad	A/Manager Strategic Planning (left at 7.12pm during Item 6.1)
	David Gerrard	Coordinator Parks Strategy and Projects (left at 7.05pm after Item 6.4)
	Ruth Markham	A/ Manager City Buildings and Asset Management (left at 7.05pm after Item 6.4)
	Sarah Hill	Manager Parks (left at 7.05pm after Item 6.4)
	Karsen Reynolds	A/Manager Development & Design (left at 7.12pm during Item 6.1)
	Lisa Williams	Executive Manager Communications and Engagement (left at 6.20pm after Item 7.6)
	Joslin Colli	Executive Manager Corporate Strategy & Governance
	Wendy Barnard	Council Liaison Officer
Public:	Approximately 15 members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present."

I acknowledge that the City of Vincent has a role to play in working towards reconciliation and justice for First Nations people.

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Nil

COUNCIL BRIEFING NOTES

14 MAY 2024

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Tony Malkovic of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.2 John Meggitt of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.3 John Adams of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found 8.52 [here](#)

3.4 Phil Payne of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.5 Renee Morrison of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.6 Lou Cotter of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.7 Jamie Morrison – Item 6.2

Spoke regarding the recommendation
Queried why it is considered appropriate to take cars off Harold Street and put them on Chatsworth Street
Full details of his comments can be found [here](#)

3.8 Dudley Maier of Highgate – Item 6.4

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

There being no further speakers, Public Question Time closed at approximately 6.22pm.

4 DECLARATIONS OF INTEREST

Cr Suzanne Worner declared a financial interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is the General Manager of Perth International Film Festival, which has been recommended for sponsorship. She is not seeking approval to participate in the debate or to remain in Chambers or vote on the matter.

Cr Alex Castle declared an impartiality interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is a friend of one of the organisers of the Provedore Market, which has been recommended for sponsorship.

COUNCIL BRIEFING NOTES

14 MAY 2024

REPORTS

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

Items which Council Members wish to discuss which have not already been the subject of a public question/comment and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Cr Castle	7.6
Cr Worner	6.1
Cr Woolf	5.2, 5.3, 8.1 and 8.4
Cr Hallett	5.1
Cr La Fontaine	8.3

COUNCIL BRIEFING NOTES

14 MAY 2024

REPORTS WITH DISCUSSION

6.2 BEAUFORT STREET PRECINCT AREA ROAD SAFETY TREATMENTS

- Attachments:
1. Highgate Precinct Wide Traffic Analysis
 2. Node#1 - Concept Drawing - Beaufort Street and Harold Street Intersection
 3. Austroads Guideline LATM - Part 8
 4. Broome and Wright Street - Community Survey Results
 5. 18 May 2021 Council Report Mini Roundabouts
 6. 9 September 2014 Council Report - Mary Street
 7. Follow up Consultation on Direction of the One-Way Street - Harold Street Residents - Confidential

RECOMMENDATION:

That Council:

1. REQUESTS that Administration apply to Main Roads WA for approval of Harold Street becoming a formal one-way street from Vincent Street to Beaufort Street;
2. Subject to Main Roads WA approval to point 1, SUPPORTS a capital works project to convert Harold Street from a bi-directional street to a one-way street in the 2024-2025 financial year; and
3. SUPPORTS the development of a 6-year Road Safety Implementation Plan to design and deliver the 'Beaufort Street Nodes' project and other projects identified within the precinct-wide Highgate traffic analysis report within attachment 2.

CR CASTLE:

Can we have a more detailed explanation of the comments as to why it wouldn't be a problem to divert the cars to Chatsworth, given the width of the road, the difficulty diverting traffic and the crashes on the street. Detailed analysis of the impact of what is being proposed.

MANAGER ENGINEERING:

Chatsworth Road is recognised as one of several local access roads which will require some traffic intervention given the current crash history and being a pre-approved blackspot road. The worst-case traffic analysis calculated to be 500 vehicles per day, diverting through Chatsworth Road, is considered not to have a negative impact. Traffic volumes which include the worst case figure of 500 will be below the 3000 vehicles per day allowable for local access road.

It should be noted that the actual traffic diverted down Chatsworth Road could be below 500 given traffic may travel northbound on Beaufort Street onto Vincent Street as an alternate route.

The precinct wide traffic analysis of the Highgate area has highlighted that multiple treatments will be required throughout the area to reduce the Killed, Serious Injured (KSI) crashes.

Stage 1 of these treatments is proposed to start on Harold Street including the one-way conversion of Harold Street, and the intersection of Beaufort Street.

Stage 2 is proposed to be works on Chatsworth Road and Lincoln Street.

Stage 3 will be the implementation of the slow speed nodes and any other treatments within the Highgate area over a 6 year period.

This will eliminate many, if not all the KSI crashes within the Highgate area while allowing safe movements for pedestrians and cyclists. Local Access roads including Chatsworth Road will have a significant reduction relating to rat running, as non-residential traffic will likely be diverted from a District Distributor road to another District Distributor road.

COUNCIL BRIEFING NOTES

14 MAY 2024

CR GREER:

In the table summarising feedback for Harold Street residents, Highgate residents & CoV residents for February 2024, is there any information in these tables relating to Chatsworth Str. residents or are they grouped in the Highgate resident's category?

MANAGER ENGINEERING:

These are grouped within the Highgate resident's category.

COUNCIL BRIEFING NOTES

14 MAY 2024

6.4 OUTCOME OF ADVERTISING AND ADOPTION OF STREET TREE POLICY

- Attachments:**
1. Attachment 1: Street Tree Policy
 2. Attachment 2: Street Tree Policy - Consultation Summary
 3. Attachment 3: Street Tree Policy - Guidelines and Procedures

RECOMMENDATION:

1. **NOTES** the summary of submissions received in relation to the Street Tree Policy at Attachment 2;
2. **ADOPTS** the Street Tree Policy at Attachment 1; and
3. **NOTES** the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

CR CASTLE:

Achieving 75% target of Australian Native – suggest there's an appetite for a stretch goal? Could you give an indication of an appropriate stretch goal that could be considered for amendment?

MANAGER PARKS:

In relation to having a stretch goal beyond the current 75% Australian native new plantings, the current age and life expectancy of existing street trees needs to be assessed as well as the impact of PSHB. Key factors to consider for street tree planting will be the ability for a tree to flourish in the planted environment, it's level of drought tolerance, disease and pest resistance, maintenance needs and stock availability.

Due to the complexity of factors involved in tree selection, the list of suitable native tree species may be reduced, and consequently the City's ability to achieve an appropriate stretch goal.

In addition, it needs to be acknowledged that in some instances the best species to ensure the tree not only thrives but also does not cause significant damage to surrounding infrastructure may not be native. Examples of these instances include very small verges near buildings/infrastructure or on southern sides of multistorey developments. In such locations Australian Native species do not perform well and exotic species may be the best selection.

These instances can vary from year to year depending on planting projects and developments thereby making a stretch goal difficult to achieve.

CR WOOLF:

In relation to the protection of trees during period of works – could we consider a requirement that a tree is adequately watered? Also request for a tracked change version and note a couple of typos need to be fixed.

MANAGER PARKS:

Clause 5(ii) of the Policy will be amended to clarify that tree protection may also require the supplementary watering of the street tree for the duration of the works to ensure it does not decline.

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR CASTLE:

Consider a reference for biodiversity in the introduction and in the dot point as another benefit of the Street Tree Policy and also as a consideration in species diversity. Consider this as a consideration for biodiversity for food sources in wildlife.

MANAGER PARKS:

Policy Introduction will be amended to include habitat and biodiversity as key benefits of trees.

CR WOOLF:

Provide comment on the inclusion of a position that preference will be given to *local natives, where readily available and appropriate for the location?

MANAGER PARKS:

*Amended for clarity

COUNCIL BRIEFING NOTES

14 MAY 2024

Clause 1(v) states that the City will preference native species. Tree species selection is determined by multiple factors, including availability, to ensure suitability of tree species for each location.

CR HALLETT:

The report does not contain a response to submissions with amendments made after consultation not addressed, consider whether when reviewing the **Policy Development and Review Policy** if further clarity is required in section 5.6 and 5.7 in relation to 'minor amendment' and 'substantive amendments'.

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Noted. This policy is due for review late 2024 at this time consideration will be given to expanding on the guidance included for 'substantive amendments' and where further consultation may be required if amendments are made in response to received submissions.

MANAGER PARKS:

*A summary of submissions and Administrations comments has been added in **Attachment 4**.*

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR WALLACE:

With reference to watering.

What items are you considering when determining feasibility and what would happen if it was determined that watering was unfeasible and what would happen if the tree was in severe need of it and it risked death? Can there be more of a commitment in this space and undertake some engineering solutions where it isn't feasible to water. Solutions to make it feasible and have it codified here? Do we understand how many trees have died over this extremely dry summer that we've had and how many are at risk if they don't get water prior to the winter rains arriving. Can an audit be delivered to council ASAP or for OCM next Tuesday?

Please include in the Briefing notes where the audit is at and the results of that to date.

MANAGER PARKS:

The feasibility of watering mature trees in decline will be determined by available budget and other constraints such as paving which may prevent the City's ability to physically apply water to trees. As this is an evolving issue, with a possibility of the above factors changing over time (subject to further investigation and budget allocation), it was deemed appropriate to include 'where feasible'.

The Parks Team are currently in the process of carrying out an audit of our street trees to identify trees that are dead or in decline due to heat stress. This information is being captured in the City's Tree Mapping software with the audit being carried out by in-house. The audit is expected to be completed within 4-5 weeks.

At 7.05pm Coordinator Parks Strategy and Projects left the meeting and did not return.

At 7.05pm A/ Manager City Buildings and Asset Management left the meeting and did not return.

At 7.05pm Manager Parks left the meeting and did not return.

COUNCIL BRIEFING NOTES

14 MAY 2024

5.1 NOS. 148-158 (LOT: 600; D/P: 47025) SCARBOROUGH BEACH ROAD, MOUNT HAWTHORN - PROPOSED ALFRESCO STRUCTURE TO RESTAURANT/CAFE (AMENDMENT TO APPROVED)**Ward:** North

- Attachments:**
1. Consultation and Location Plan
 2. Development Plans
 3. Applicant Justification
 4. 2018 Determination and Approved Plans
 5. 2019 Approved Building Permit Plans
 6. Summary of Submissions - Administration Response
 7. Summary of Submissions - Applicant Response
 8. Administration Response to Design Review Panel Comments
 9. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provision of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Restaurant/Café (Amendment to Approved) at Nos. 148 – 158 (Lot: 600; D/P: 47025) Scarborough Beach Road, Mount Hawthorn, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. This approval is for the alfresco structure and alfresco blinds as shown on the approved plans dated 22 September 2023;
2. This approval for the alfresco structure and alfresco blinds is valid for a period of five years, from 7 November 2023 until 6 November 2028. The alfresco structure and alfresco blinds are to be removed and the site made good on 7 November 2028 to the satisfaction of the City, unless a further development approval has been obtained;
3. Only the alfresco structure and alfresco blinds as shown on the approved plans, shall be located within the road reserve area. All amendments to the alfresco structure or alfresco blinds require further development approval from the City;
4. The alfresco structure shall be open for public use outside the approved operating hours of the adjacent Restaurant/Café premises, to the satisfaction of the City;
5. The alfresco blinds shall be maintained to a high quality and shall always remain visually permeable in appearance, so as to allow views inside the alfresco area and enable internal light sources to be seen from the street, to the satisfaction of the City;
6. The alfresco blinds shall only be used during inclement weather and shall sit in an open position outside of operating hours, to the satisfaction of the City;
7. Stormwater from all roofed and paved areas within the licenced area shall be collected and contained within the licenced area. Stormwater must not affect or be allowed to flow onto or into any other property or part of the road reserve;
8. Landscaping shall be maintained to a high standard within approved planter boxes at all times, to the satisfaction of City;
9. At all times the pedestrian thoroughfare between the alfresco structure and Nos. 148-158 Scarborough Beach Road shall be kept clear of obstructions and shall allow for unimpeded pedestrian movement, to the satisfaction of the City.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

5.2 NO. 56 (LOT 3; S/P 7987) LINDSAY STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO GROUPED DWELLING (ANCILLARY DWELLING)**Ward:** South

Attachments:

1. Consultation and Location Plan
2. Development Plans
3. Heritage Impact Statement
4. Applicant Statement of Intent
5. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Grouped Dwellings at No. 56 (Lot: 3; S/P 7987) Lindsay Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 5:

1. Development Plans

This approval is for Alterations and Additions to Grouped Dwelling as shown on the approved plans dated 11 April 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

3. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the approved schedule of finishes which forms part of this approval. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the City, prior to occupation of the development;

4. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve; and

5. Operable Window

The proposed upper floor study window shall be operable in design, to the satisfaction of the City.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

5.3 ADVERTISING OF PROPOSED REVOCATION - POLICY NO. 7.5.19 - AMALGAMATION CONDITION ON PLANNING APPROVALS

- Attachments:
1. Policy No. 7.5.19 - Amalgamation Condition On Planning Approvals
 2. Assessment of Local Planning Policy No. 7.5.19 - Amalgamation Condition on Planning Approvals

RECOMMENDATION

That Council:

1. PREPARES a notice of proposed revocation of Policy No. 7.5.19 – Amalgamation Condition on Planning Approval, included in Attachment 1, for the purpose of community consultation pursuant to Schedule 2, Part 3, Clause 6(b)(i) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. AUTHORISES the Chief Executive Officer to carry out community consultation on the proposed revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. PUBLISHES a notice of revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no submissions are received during the community consultation period; and
4. NOTES that if any submissions are received during the community consultation period that these would be presented to Council for consideration.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

6.1 CLOSURE OF BIRRELL STREET

- Attachments:
1. MRWA - Permanent Closure of Birrell St for SBR, Green St Roundabout
 2. Local Government Act 1995 Section 3.50
 3. MRWA - Scarborough Intersection Upgrade
 4. Community Consultation Outcomes - SBR, Green St and Brady St
 5. City of Stirling - Agenda Item 26 March 2024
 6. Road Closure Birrell Street - Public Notice Feedback - Confidential

RECOMMENDATION:

That Council:

1. APPROVES the request from Main Roads WA (see Attachment 1) for the permanent closure of Birrell Street, converting it to a cul-de-sac at the intersection of Scarborough Beach Road, in accordance with section 3.50 of the *Local Government Act 1995*; and
2. REQUESTS Administration to explore options with the Main Roads WA project team, to turn the cul-de-sac into a space that supports sustainable modes of transport including walking and cycling.

CR LA FONTAINE:

Could the predicted change in volume in Birrell Street modelling information be provided?

MANAGER ENGINEERING:

Main Roads WA have confirmed that they do not expect to see any significant change in traffic numbers given how low traffic counts are already on Birrell Street.

At 7.12pm A/Manager Strategic Planning left the meeting and did not return.

At 7.12pm A/Manager Development & Design left the meeting and did not return.

COUNCIL BRIEFING NOTES

14 MAY 2024

5.4 AMENDMENTS TO SUSTAINABILITY AND TRANSPORT ADVISORY GROUP - TERMS OF REFERENCE

- Attachments:**
- 1. Draft Amended Sustainability and Transport Advisory Group - Terms of Reference**
 - 2. Draft Amended Sustainability and Transport Advisory Group - Terms of Reference (Track Changed)**

RECOMMENDATION:

That Council ADOPTS the Sustainability and Transport Advisory Group Terms of Reference at Attachment 1.

CR WALLACE:

Flagging an amendment being proposed to include the additional modifications requested by the Sustainability and Transport Advisory Group that were not supported by Administration.

A/MANAGER STRATEGIC PLANNING:

Administration will prepare the requested amendment.

COUNCIL BRIEFING NOTES

14 MAY 2024

At 7.15pm Cr Worner left room due to a previously declared financial interest.

7.6 EVENT SPONSORSHIP 2024/25

- Attachments:**
1. 2024-2025 Event Sponsorship Guidelines and Criteria
 2. 2024-2025 Event Sponsorship detailed summary of applications
 3. 2024-2025 Event Sponsorship Applications by Event Category
 4. RTRFM Neon Picnic - Confidential
 5. Revelation Perth International Film Festival - Confidential
 6. Reclink Perth Community Cup - Confidential
 7. St Patricks Day Festival WA - Confidential
 8. WA Good Food Guide Wine Awards - Confidential
 9. Circular - Confidential
 10. Jazz Picnic in the Park - Confidential
 11. City of Vincent Match - Confidential
 12. Jazz in the Park - Confidential
 13. KCSG Teen Quiz Night - Confidential
 14. After Dark 5 - Confidential
 15. Beaufort Beats 2024 - Confidential
 16. Dogtober - Confidential
 17. Beaufort Street Christmas Festival - Confidential
 18. Mount Hawthorn Streets and Laneways Festival - Confidential
 19. The Provedore Market - Confidential
 20. Washing Lane "WAY" Activation - Confidential
 21. Night of Lights - Confidential
 22. Dinner at Murder Mansion - Confidential
 23. Hyde Park Festival - Confidential
 24. Mt Hawthorn Mural Festival - Confidential
 25. Leederville Connect Events Calendar - Confidential
 26. Nom Nom Festival - Confidential
 27. WA All Stars Charity Game - Confidential
 28. Greek Festival - Confidential
 29. Leedy Artfest - Confidential
 30. The Magnificent World of Temporary Creations - Confidential
 31. Perth Festival Event No. 1 - Confidential
 32. Perth Festival Event No. 2 - Confidential
 33. 2023-2024 Event Sponsorship

RECOMMENDATION:

1. That Council APPROVES an amount of \$274,000 for 2024/25 Event Sponsorship as follows:

Event	Amount
RTRFM 92.1 Neon Picnic	\$10,000
Revelation Perth International Film Festival Revelation Perth International Film Festival	\$20,000
Reclink Australia Reclink Perth Community Cup4/2	\$10,000
St Patricks Day Festival WA St Patricks Day Festival	\$20,000
WA Good Food Guide WA Good Food Guide Wine Awards	\$0
Good Sammy Enterprises Circular	\$15,000
Perth International Jazz Festival Jazz Picnic In The Park	\$25,000
East Perth Football Club City of Vincent Match	\$0
Brenda Lee Jazz In The Park	\$0
Kids Cancer Support Group	\$0

COUNCIL BRIEFING NOTES

14 MAY 2024

KCSG Teen Quiz Night	
The Pickle District After Dark 5	\$30,000
The Beaufort Street Network Beaufort Beats 2024	\$4,000
The Beaufort Street Network Dogtober	\$5,500
The Beaufort Street Network Beaufort Street Christmas Festival	\$10,000
Mt Hawthorn Hub Mt Hawthorn Streets and Laneways Festival	\$30,000
The Provedore Market The Provedore Market	\$10,000
Golden Sea Property Developments Pty Ltd Washing Lane "WAY" Activation	\$15,500
Colombian Association of WA Inc Night of Lights	\$7,000
Emma Humphrys Dinner at Murder Mansion	\$0
Rotary Club of North Perth Hyde Park Festival	\$15,000
Sioux Tempsett Mt Hawthorn Mural Festival	\$10,000
Leederville Connect Leederville Connect Events Calendar	\$22,500
The Leederville Precinct Nom Nom Festival	\$0
Suited Events WA All Stars Charity Game	\$0
Floreat Athena Greek Festival	\$0
The Leederville Precinct Leedy Artfest	\$7,500
Remida WA The Magnificent World of Temporary Creations	\$7,000
TOTAL EVENT SPONSORSHIP	\$274,000

2. That Council APPROVES \$80,000 for 2024/25 Sponsorship for Perth Festival as follows:

Event	Amount
Perth Festival Event No. 1	\$40,000
Perth Festival Event No. 2	\$40,000
TOTAL EVENT SPONSORSHIP	\$80,000

3. NOTES the allocation of 2024/25 Event Sponsorship remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations.

CR CASTLE:

The requirement is that we only fund maximum 50% of projected costs, when we receive the application and the projected cost is stated, is any evidence provided or how do we gauge?

May pay less is claimed less, is any way to measure what the total cost was, and to confirm we didn't pay more than 50%?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The Event Sponsorship application form only requires applicants to state the total cost to hold the event and the amount of sponsorship sought.

COUNCIL BRIEFING NOTES

14 MAY 2024

It is not always practical for event organisers to provide detailed costings at the time of applying for funding as often the event is only in concept stage.

The Event Sponsorship Agreement, which is sent once the applicant has applied for the event, sets out the terms and conditions of the sponsorship including the requirement to provide a comprehensive set out of accounts at the acquittal stage.

Applicants are required to detail all sources of income and expenditure in their acquittal with receipts for items purchased with grant funds.

Should total event expenditure be less than projected, resulting in funding totalling more than 50% of the event cost, this would be against the terms of the Event Agreement and we would be within our rights to request a refund of the funding or part thereof.

CR CASTLE:

What is the feasibility of an acquittal process, acknowledging that some applicants are small community groups?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The acquittal process is a key element of the Event Sponsorship process as it provides information detailing the success, reach, outcomes, and financials involved with the event.

It holds the applicants accountable to ensure they are delivering the event that was proposed in their application. The form itself is eight questions long, plus the income and expenditure information.

CR CASTLE:

The policy states that there is a requirement that events will benefit the City or to businesses, is any process undertaken to determine if this is delivered? How can this be captured?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

This information is captured in the acquittal process as well as the post-event survey, with organisers asked to demonstrate how they have met each of the event funding criteria. Delivery of the criteria forms part of the Event agreement.

CR CASTLE:

Are some groups doing their own feedback surveys?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Yes some groups create their own survey. We request the results of these surveys or a summary of feedback as part of our acquittal process.

For larger events, the City creates a survey which we share after the event on our social media pages. We also ask the event organiser to share the survey on their own platforms or to a database of event attendees.

On occasions we carry out surveys during an event.

At 7.22pm Cr Worner returned to the meeting.

At 6.20pm Executive Manager Communications and Engagement left the meeting and did not return.

COUNCIL BRIEFING NOTES

14 MAY 2024

8.1 REVIEW OF POLICY NO. 4.1.18 – NAMING OF CITY FACILITIES, STREETS, PARKS, RESERVES AND BUILDINGS

- Attachments:**
- 1. Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks, Reserves and Buildings**
 - 2. Assessment of Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks Reserves and Buildings**

RECOMMENDATION:

That Council REPEAL Policy No. 4.1.18 – Naming of City Facilities, Streets, Parks, Reserves and Buildings at Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

8.3 ANNUAL REVIEW OF DELEGATIONS

Attachments: 1. Register of Council Delegations - Marked up for 2024 Review

RECOMMENDATION:

That Council:

1. **NOTES** the annual review of its delegations in accordance with Section 5.46(2) of the *Local Government Act 1995*, as outlined in this report; and
2. **DELEGATES BY ABSOLUTE MAJORITY** the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

CR LA FONTAINE:

Regarding Council's previous decision made in May 2022, can you please provide more information can be provided on why the decision was made on what the decision and how that impacts us now?

A/DIRECTOR STRATEGY & DEVELOPMENT

Council's reasons in full are confirmed in the Minutes from its 17 May 2022 Ordinary Meeting found [here](#), and are summarised as follows:

1. Council considered that distinguishing whether factors contribute to the heritage significance of the heritage place is not straight forward and involves subjective assessment.
2. Council considered that dealing with applications for demolition on heritage-protected places by Administration under delegation weakens the existing process, as it removes a key level of oversight over Administration's decision making in an area that is important, and is not supportive of the principles of good governance.

In response, Administration has sought to remove subjectivity in the proposed delegation wording relating to demolition to heritage-listed properties. This would be achieved by incorporating the following three conditions that the delegation would be subject to:

1. Meeting the relevant Acceptable Development criteria (or equivalent prescribed standard) of the City's local planning policies relating to heritage. This would ensure proposals for demolition strictly align with Council's position within the adopted planning framework;
2. The demolition being supported by a member of the City's Design Review Panel specialising in heritage conservation. This would ensure any decisions made under delegation have been considered, informed and found acceptable by an independent heritage expert; and
3. The structure/building proposed to be demolished does not contribute towards the heritage significance of the heritage place as specified within the Statement of Significance.

These conditions would ensure controls and a clear process is in place for oversight by Council in respect to demolition proposals to heritage-listed properties that would be determined under delegated authority by Administration.

Applications that do not meet all three conditions listed above means that Administration would not have delegation and they would be referred to Council for determination. This would ensure that proposals that would impact the heritage significance of a place or that are unacceptable based on advice from heritage expertise on the City's DRP would continue to be determined by Council and maintain its oversight.

Any proposals involving demolition to a heritage-listed property would also continue to be determined by Council where it receives more than five objections during community consultation.

Administration has been successfully implementing the practices set out in the three conditions in its assessment of these types of applications. This is demonstrated by seven of the eight applications proposing demolition to heritage-listed properties being determined en bloc by Council since the last delegation review in May 2023. Council's discussion on the eighth application did not relate to the demolition component of the application and instead related to the new works proposed as part of that application. This application was ultimately approved as per Administration's recommendation and without amendment.

COUNCIL BRIEFING NOTES

14 MAY 2024

The delegation changes recommended by Administration seek to address the previous reasons set out by Council, and would still ensure Council would have oversight and decision-making responsibility for on heritage demolition applications that has an impact on the heritage significance of a place or that receives strong community interest.

COUNCIL BRIEFING NOTES

14 MAY 2024

8.4 INFORMATION BULLETIN

- Attachments:
1. Unconfirmed Minutes of the Catalina Regional Council - held on 18 April 2024
 2. Unconfirmed Minutes of the Sustainability and Transport Advisory Group 14 March 2024
 3. Statistics for Development Services Applications as at the end of April 2024
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 6 May 2024
 6. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 7. Register of Applications Referred to the Design Review Panel - Current
 8. Unrecoverable Parking Infringements Write-Off
 9. Council Meeting Statistics
 10. Register of Petitions - Progress Report - May 2024
 11. Register of Notices of Motion - Progress Report - May 2024
 12. Register of Reports to be Actioned - Progress Report - May 2024
 13. Council Workshop Items since 10 April 2024
 14. Council Briefing Notes - 16 April 2024

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated May 2024.

CR WOOLF:

The graph on page 33, half of the legend has dropped off

EXECUTIVE MANAGER CORORATE STRATEGY & GOVERNANCE:

The graph has been updated.

ADDITIONAL INFORMATION – A/MANAGER DEVELOPMENT & DESIGN:

The Development Assessment Panel Application register has been updated in relation to the following applications:

- No. 168 Scarborough Beach Road, Mount Hawthorn;
- No. 299 Charles Street, North Perth;
- No. 195 Beaufort Street, Perth;
- No. 538 Fitzgerald Street, North Perth; and
- No. 2 Venn Street, North Perth.

The State Administrative Tribunal register has been updated in relation to the matter at:

No. 412-414 Fitzgerald Street, North Perth.

COUNCIL BRIEFING NOTES

14 MAY 2024

REPORTS WITHOUT DISCUSSION

6.3 RFT IE297/2023 HVAC MAINTENANCE SERVICES

- Attachments:
1. Confidential Attachment 1 - Evaluation Worksheet RFT IE297-2023 - Confidential
 2. Confidential Attachment 2 - Pricing Information - Confidential

RECOMMENDATION:

That Council:

1. NOTES the outcome of the evaluation process for Tender IE297/2023 HVAC Maintenance Services; and
2. ACCEPTS the tender submission of Australian HVAC Services Pty Ltd ATF Skenpost Trust t/a Australian HVAC Services for Tender IE297/2023 HVAC Maintenance Services.

NO QUESTIONS

COUNCIL BRIEFING NOTES**14 MAY 2024**

7.1 FINANCIAL STATEMENTS AS AT 31 MARCH 2024**Attachments: 1. Financial Statements as at 31 March 2024****RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 31 March 2024 as shown in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 MARCH 2024 TO 31 MARCH 2024

- Attachments:
1. March 2024- Payments by EFT and Payroll
 2. March 2024- Payments by Direct Debit
 3. March 2024 - Payments by Fuel cards

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 March 2024 to 31 March 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$9,461,003.63
	\$
Direct debits, including credit cards	1,522,735.28
Total payments for March 2024	\$10,983,738.91

NO QUESTIONS

COUNCIL BRIEFING NOTES**14 MAY 2024**

7.3 INVESTMENT REPORT AS AT 31 MARCH 2024**Attachments: 1. Investment Statistics as at 31 March 2024****RECOMMENDATION:**

That Council NOTES the Investment Statistics for the month ended 31 March 2024 as detailed in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

7.4 DIFFERENTIAL RATING STRATEGY 2024/25

TRIM Ref: D24/42669

Authors: Ronel de Lange, Coordinator Rates and Receivables
Rhys Taylor, Chief Financial Officer

Authoriser: David MacLennan, Chief Executive Officer

Attachments: 1. Rate Setting Statement 2024-25
2. Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024-25

RECOMMENDATION:

That Council:

1. ADVERTISES by local public notice for a period of 21 days, in accordance with Section 6.36(1) of the *Local Government Act 1995*, its intention to levy the following differential rates and minimum rates in 2024/2025 as set out in the Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024/2025, at Attachment 2;
2. AUTHORISES the Chief Executive Officer to invite submissions from electors and ratepayers on the proposed differential rates and minimum payments for 2024/2025:

Rating Category	2024/2025	
	Rate in the Dollar	Minimum Rate
Residential	0.0782579	\$1,451.23
Vacant-Residential	0.0844727	\$1,331.75
Vacant-Commercial	0.1421566	\$1,773.27
Other	0.0737357	\$1,400.59

NO QUESTIONS

COUNCIL BRIEFING NOTES**14 MAY 2024**

7.5 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2024/25 - 2033/34**Attachments: 1. Long Term Financial Plan 2024/25 - 2033/34****RECOMMENDATION:****That Council:**

- 1. ADOPTS the Long Term Financial Plan 2024/25 to 2033/34; and**
- 2. AUTHORISES the Chief Executive Officer to forward the City of Vincent Long Term Financial Plan in Attachment 1 above to the Department of Local Government, Sport and Cultural Industries.**

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

8.2 ADVERTISING OF AMENDED POLICY - COUNCIL MEMBERS CONTINUING PROFESSIONAL DEVELOPMENT

- Attachments:
1. Council Member Continuing Professional Development Policy - marked up
 2. WALGA Template Policy - Council Member Continuing Professional Development

RECOMMENDATION

That Council APPROVES BY ABSOLUTE MAJORITY the proposed amendments to the Council Members Continuing Professional Development Policy, at Attachment 1 for the purpose of community consultation.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

**11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE
CLOSED**

Nil

12 CLOSURE

There being no further business the meeting closed at 7.31pm.

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

**11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE
CLOSED ("BEHIND CLOSED DOORS")**

12 CLOSURE