

Guide on the Application of the Draft 'Healthy Food and Drink Policy'

<p>Cafes at City facilities (including vending machines)</p>	<ul style="list-style-type: none"> • Administration has been in conversations with Cafe occupiers/operators/managers that will be impacted by this Policy. • Administration will encourage them to rebalance the proportion of food and drink options towards healthier choices. • Administration will encourage them to minimise the marketing and promotion of unhealthy food and drinks such as remove vending machine decals that promote unhealthy food/drink/brands and placing healthier food items in prominent positions on display. • The requirements to adhere to this Policy will be reflected in the contractual or tenancy arrangements. • This Policy will be incorporated in tender documentation for proposed new cafes at City Facilities to ensure they meet the requirements in the Policy.
<p>Catering provided at City run meetings, workshops and events</p>	<ul style="list-style-type: none"> • Administration will maintain a current list of preferred local catering suppliers who provide a range of services and meet the basic requirements of this policy. • Healthier food options will be identified from the catering menu to assist Administration with choosing healthier food when ordering catering for City meetings, workshops and events. This includes local Aboriginal or Torres Strait Islander catering suppliers. • Healthier drink options will be predominantly offered and encouraged. Options will be suggested by Administration and will include but not limited to: water (plain, sparkling, with 99% fruit juice), 99% fruit juice <300mL, coconut water (no added sugar), tea and coffee. • Ensure the demographics of the attending community members are considered when ordering catering for events, including children and young people. Look at resources produced by the WA School Canteen Associations as part of their Fuel to Go program, to help promote healthy food and drink at events e.g. Catering guidelines for Community Events; Community Events Toolkit; Event Organisers Guide to Healthier Options; and Healthier Vendor Guide. • Administration will provide information and educational opportunities to employees to increase awareness and knowledge of the Australian Dietary Guidelines to ensure they are confident to cater for healthy food and drink choices. • Unhealthy food and drink options will be discouraged and limited.
<p>Community events supported by the City</p>	<ul style="list-style-type: none"> • Administration will encourage community events to consider offering healthy food and drink options. • Administration will encourage event organisers to look at resources produced by the WA School Canteen Associations as part of their Fuel to Go program, to help promote healthy food and drink at events e.g. Catering guidelines for Community Events; Community Events Toolkit; Event Organisers Guide to Healthier Options; and Healthier Vendor Guide. • Administration will encourage event organisers to provide free drinking water and not provide unhealthy food/drink as prizes or awards. • Administration will consider the inclusion of a new question in Event Sponsorship Application to ask how event organisers will encourage healthy food and drink options at their events. • Administration will strengthen the healthy food and drink recommendations in the Festival and Event Sponsorship Agreement.

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<p>Promotion of healthy foods and drinks at City facilities</p>	<ul style="list-style-type: none"> • Administration will work with City facilities to ensure that healthy food and drink promotion has priority placement. Marketing and promotion of unhealthy food and drinks will be discouraged including: <ul style="list-style-type: none"> ○ Removing vending machine decals that promote unhealthy food/drink/brands; ○ Placing unhealthy food and drink items behind healthier options; ○ Removing any unhealthy advertising at City Facilities.
<p>Website/Social Media Channels/Marketing and Promotional Material</p>	<p>The Communications and Marketing Team have embedded this principle within their everyday work and will continue to monitor this.</p>
<p>Sponsorship of brands and businesses directly associated with unhealthy food and drink options.</p>	<p>The Communications and Marketing Team have embedded this principle within their everyday work and will continue to monitor this.</p>
<p>Preferred catering suppliers including Aboriginal or Torres Strait Islander suppliers.</p>	<ul style="list-style-type: none"> • Administration will maintain a current list of preferred local catering suppliers who provide a range of services and meet the basic requirements of this policy including catering provided in reusable/less packaged/recyclable packaging. • Aboriginal or Torres Strait Islander catering suppliers will be included on the preferred local catering suppliers list ensuring that healthy food and drink is on offer.
<p>Minimising waste of food and packaging.</p>	<ul style="list-style-type: none"> • Administration will ensure consideration is given to the portion size and amount of food provided. • Administration has re-usable cups, plates and cutlery to be encouraged and promoted to minimise packaging waste.
<p>Tenders, contracts and leases that relate to supply of foods and drinks on City premises</p>	<p>Governance and procurement will ensure that compliance with this policy would be incorporated by relevant clauses in tender documentation, contractual or tenancy arrangements for the supply of food and drinks on City premises.</p>
<p>Information and educational opportunities</p>	<p>Administration will organise information sessions in a variety of formats (face to face/online) for community members and employees. Resources will be developed and promoted to complement the Policy.</p>
<p>Cultural, religious and dietary needs of the community.</p>	<p>Administration will ensure consideration is given for cultural, religious and dietary needs of community members attending workshops, meetings, functions and events and cater for these needs.</p>