



CITY OF VINCENT

NOTES

Council Briefing

5 August 2025

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 5 AUGUST 2025 AT 6:00 PM**

PRESENT:	Mayor Alison Xamon Cr Alex Castle Cr Ron Alexander Cr Suzanne Worner Cr Nicole Woolf Cr Jonathan Hallett Cr Ashley Wallace Cr Sophie Greer	Presiding Member North Ward North Ward North Ward North Ward South Ward South Ward (arrived at 6.01pm after Item 2) South Ward
IN ATTENDANCE:	David MacLennan Peter Varris Rhys Taylor Prue Reddingius Karsen Reynolds Mitchell Hoad Luke McGuirk Emma Simmons Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment Executive Director Community & Business Services A/Executive Director Strategy & Development Manager Development & Design Manager Strategic Planning & Sustainability Manager Engineering A/Executive Manager Corporate Strategy & Governance Executive Assistant to the Mayor and Council Support

Public: Approximately 18 members of the public.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge that we are meeting on the lands of the Whadjuk people of the Noongar nation and pay our respects to Elders past and present, acknowledging that as the City of Vincent we have a role to play in working towards reconciliation and justice for First Nations people.”

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Cr Ashlee La Fontaine was an apology for this meeting.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Dave Galloway of Leederville – Item 5.7

His full statement can be found [here](#).

3.2 Andrew Sealey of Perth – Item 5.3

His full statement can be found [here](#).

3.3 Lena Jaetschmann of Perth – Item 5.2

Her full statement can be found [here](#).

3.4 Robert Piper of Perth – Item 5.2

His full statement can be found [here](#).

Mr Piper submitted the statement below in writing and spoke to it.

Subject: Request for Review and Reconsideration of District Centre Classification –William Street Precinct

We write to formally request that the City of Vincent immediately undertake a review of the planning assumptions and classification currently applied to the William Street Town Centre, specifically its designation as a District Centre under Local Planning Scheme No. 2 (LPS2).

Our request is grounded in the findings of a detailed review (attached) which raises serious concerns regarding the procedural, evidentiary, and strategic basis upon which the William Street Context Analysis and associated William Street Planning Framework (WSPF) have been constructed. Key concerns include:

- **Procedural Gaps:** There is no evidence of a formal Needs Assessment or Impact Test as required under SPP 4.2 to justify the District Centre classification. This raises questions about due process and whether the WAPC was appropriately engaged.
- **Statutory Non-Compliance:** The WSPF does not comply with precinct planning requirements of SPP 7.0, SPP 7.2 and the Burra Charter. Additionally, the William Street Context Analysis and WSPF use 'strategic site' language to frame future density and development proposals without supporting statutory or policy criteria. These sites may be better understood as examples of unresolved land banking and should be managed through appropriate planning instruments, not speculative uplift.
- **Strategic Misalignment:** William Street is located in close proximity to the Perth Capital City Centre, which is the highest category centre in the SPP 4.2 hierarchy. Elevation of William Street to District Centre status in this context risks duplication and misapplication of the activity centre hierarchy.
- **Overstatement of Population and Economic Function:** The supporting documentation overstates the residential population and appears to incorporate commercial data associated with the City of Perth LGA. This undermines the integrity of the planning basis.
- **Lack of Transparency:** No explicit communication with the community about the proposed classification of William St as a District Centre and its implications; lack of clarity on allocation of targets for urban infill; tokenistic public consultation on the planning framework; mischaracterisation of the precinct towards intensified nightlife and entertainment; lack of recognition, representation and resource allocation in Place Plans.
- **Potential Third-Party Conflict of Interest:** Outsourcing of community engagement to the Town Teams movement; undue influence on the planning process and potential conflict of interest of the Northbridge Common Town Team.
- **Pre-emptive Approvals:** Development approvals in William St improperly granted under the District Centre classification, prior to development of the William Street Planning Framework.
- **Heritage and Amenity Risks:** Height, density, and development pressure associated with the elevated classification are already placing pressure on SRegistered and locally listed heritage places, including the Brookman & Moir Streets Precinct and the Perth Mosque. Repeal and replacement of longstanding local Heritage documents have weakened protections.

Request for Council Action.

We respectfully request that the City of Vincent take the following actions:

1. Place an immediate hold on all development assessment processes that rely on the William Street District Centre classification and initiate a targeted Scheme Amendment to reclassify the area as a Neighbourhood Centre.
2. Assess whether any approvals, zoning amendments, or policies enacted in reliance on the District Centre classification should be reconsidered.
3. Develop a Local Planning Policy for the William St Town Centre that includes
 - a. Reintroduction of place-specific statements of architectural form, rhythm, and typology detail—aligned with original planning manual content.
 - b. Controls on the number, type and density of liquor-licensed outlets in the precinct. Consider a Special Control Area overlay to the LPS to avoid clustering of licensed premises.
4. Revise current LPPs for heritage places and areas to:
 - a. codify adjacent development protections including definition of height transition zones, setback buffers, and formal Heritage Impact Assessment triggers.
 - b. Integrate Burra Charter principles explicitly; add specific references to reversibility, setting, fabric retention, and community value.
5. Publish a timeline for an independent planning and heritage review of the precinct and its strategic role. Ensure that affected community members and custodians of heritage places are included as formal stakeholders in that process.
6. Commit to a community-led re-visioning process grounded in lived place values.

We have communicated in parallel with the Western Australian Planning Commission, Heritage Council of WA, Minister for Planning, Minister for Local Government, and City of Perth. This communication is part of a coordinated and transparent effort to ensure statutory integrity, heritage protection, and appropriate local development.

Signatories to this letter include residents, landowners, and business owners directly affected by current and future planning decisions, including the custodians of State Registered heritage places.

We thank you for your attention to this matter and remain available to meet or provide further material.

3.5 Tracy Harris of Mt Hawthorn – Item 8.4

Her full statement can be found [here](#).

3.6 Claire Voss of Perth – Item 5.3

Her full statement can be found [here](#).

3.7 Carol Scaife of Perth – Item 5.3

Her full statement can be found [here](#).

3.8 Lana Dzananovic of Perth – Item 5.5

Her full statement can be found [here](#).

3.9 Mark Greenshields of Perth – Item 5.3

His full statement can be found [here](#).

There being no further speakers, Public Question Time closed at approximately 6.24pm.

4 DECLARATIONS OF INTEREST

Nil

REPORTS

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

Items which Council Members wish to discuss which have not already been the subject of a public question/comment and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Cr Woolf	6.1 and 8.5
Cr Greer	5.1, 6.2 and 6.3

REPORTS WITH DISCUSSION

5.7 DRAFT LEEDERVILLE TOWN CENTRE PLACE PLAN 2025 TO 2030 - APPROVAL TO ADVERTISE

- Attachments:
1. Major Review Leederville Town Centre Place Plan 2021-2025 
 2. Context and Gap Analysis Report 
 3. Community Engagement Outcomes Report 
 4. Draft Leederville Town Centre Place Plan 2025 to 2030 

RECOMMENDATION

That Council:

1. NOTES the final annual review of the existing Leederville Town Centre Place Plan 2021 to 2025, at Attachment 1; and
2. APPROVES the draft Leederville Town Centre Place Plan 2025 to 2030, as included in Attachment 4, for the purpose of community consultation.

NO QUESTIONS ASKED

5.3 OUTCOMES OF ADVERTISING - WILLIAM STREET PLANNING FRAMEWORK

- Attachments:
1. William Street Planning Framework 
 2. William Street Planning Framework - Summary of Submissions 
 3. William Street Planning Framework - Schedule of Modifications 
 4. New Northbridge Design Guidelines and Central Perth Development Policies - Summary of Submissions 
 5. Central Perth Development Policies 
 6. New Northbridge Design Guidelines 

RECOMMENDATION:




That Council:

1. **PROCEEDS** with the William Street Planning Framework with modifications as included in Attachment 1, pursuant to
 - 1.1 Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as a local planning policy; and
 - 1.2 Section 2.7(2)(b) of the *Local Government Act 1995* for the William Street Place Plan;
2. **REVOKES** the Central Perth Development Policies 1–10 and New Northbridge Design Guidelines as included in Attachment 5 and 6, pursuant to Schedule 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. **NOTES** that Administration will publish a notice of the approval of the William Street Planning Framework and the revocation of the Central Perth Development Policies 1–10 and New Northbridge Design Guidelines in accordance with Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

NO QUESTIONS ON NOTICE**ADDITIONAL INFORMATION:**

Minor administrative changes have been made throughout the draft WSPF (Attachment 1). These include the removal of duplicate wording and correcting typographical errors.

5.2 OUTCOMES OF ADVERTISING - BEAUFORT STREET TOWN CENTRE PLANNING FRAMEWORK

- Attachments:
1. Beaufort Street Town Centre Planning Framework 
 2. Summary of Submissions 
 3. Schedule of Modifications 

RECOMMENDATION:

That Council:

1. **PROCEEDS** with the Beaufort Street Town Centre Planning Framework with modifications as included in Attachment 1, pursuant to:
 - 1.1 Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as a local planning policy; and
 - 1.2 Section 2.7(2)(b) of the *Local Government Act 1995* for the Beaufort Street Place Plan; and
2. **NOTES** that Administration will publish a notice in accordance with Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

NO QUESTIONS ON NOTICE

ADDITIONAL INFORMATION:

*The draft BSTCPF (**Attachment 1**) and Schedule of Modifications (**Attachment 3**) have been updated to include a change to the statement of intent for the Midtown sub-precinct on page 24.*

This corrects that the boundary of the Midtown sub-precinct is between Barlee Street and Harold Street.

Minor administrative changes have been made throughout the draft BSTCPF. These include the removal of duplicate wording and correcting typographical errors.

8.4 OFFER FOR SALE - LOT: 823 ON DEPOSITED PLAN: 429962 (FORMERLY NO. 26 BRENTHAM STREET, LEEDERVILLE)

- Attachments:
1. Plan of Subject Site 
 2. Market Valuation - Confidential

RECOMMENDATION:

That Council:

1. **ACCEPTS** the offer from Rosewood Care Group Inc (ABN 47 687 603 507) to purchase Lot 823 on Deposited Plan 429962, Leederville for \$2,600,000;
2. **APPROVES** the disposition of Lot 823 on Deposited Plan 429962, Leederville in accordance with section 3.58 of the *Local Government Act 1995*;
3. **AUTHORISES** the Chief Executive Office to:
 - 3.1 Negotiate and conclude the Contract of Sale between the City of Vincent and Rosewood Care Group Inc; and/or
 - 3.2 Determine the settlement date and/or date of satisfaction of any conditions pursuant to the Contract of Sale;
4. **AUTHORISES** the Mayor and Chief Executive Officer to affix the common seal and/or execute the following in accordance with the Execution of Documents Policy:
 - 4.1 Contract of Sale of the land by offer and acceptance in respect of Recommendation 3; and
 - 4.2 Transfer of Land and all other documents relating to the sale of Lot 823 on Deposited Plan 429962;
5. **AUTHORISES BY ABSOLUTE MAJORITY** that:
 - 5.1 The proceeds from the sale less any fees associated with the sale and transfer of land be allocated to the Public Open Space reserve; and
 - 5.2 \$450,000 be allocated towards the planning and development of a new playground and other improvements within the Brentham Street Reserve; and
6. **NOTES** that the remaining proceeds from the sale after the expenditure in Recommendation 5 would be used for future enhancements of existing Public Open Space within the City of Vincent including Mt Hawthorn and Leederville.

CR CASTLE:

Can Administration consider deleting the word 'existing' before the word 'POS' in Recommendation 6?

MANAGER STRATEGIC PLANNING & SUSTAINABILITY:

The recommendation has been updated to exclude the word 'existing' to include both existing and future POS.

The City's [Asset Management & Sustainability Strategy](#) provides a framework that guides the renewal and investment in assets with the overriding principle to 'renew over new' to enable the City to be in a better position to manage risks of its existing assets within available funding.

The proceeds from the sale would be held in the POS reserve, and allocation of expenditure would be addressed through the preparation of future Annual Budget/s which would require Council approval.

CR WOOLF:

Is there any scope to include conditions in the offer and acceptance, for example to demonstrate community benefit and minimising adverse impact on the school?

CR WALLACE:

Is there any opportunity to include anything on the title regarding the future use of the land?

MANAGER STRATEGIC PLANNING & SUSTAINABILITY:

There is the opportunity to include conditions to the offer by way of a deed of covenant to be attached to the contract for sale of land. This would enable the City to register a caveat on the title.

These conditions would offer some surety around the future development of the land.

A deed of covenant would need to be specific and clear about the desired future development of the land.

It would not be able to specify that a community benefit is achieved or that adverse amenity impacts on surrounding properties (such as Aranmore) are minimised. These would be too vague and subjective to be enforceable.

A future development application would assess the impacts on the amenity of surrounding properties from any redevelopment.

Rosewood would need to agree to any condition as part of the contract of sale and at this stage do not have any concept or detailed plans for the redevelopment of the site. This would be expected to progress following the conclusion of the sale.

5.4 OUTCOME OF ADVERTISING - SUSTAINABLE VINCENT FRAMEWORK AND ENHANCED ENVIRONMENT STRATEGY

- Attachments:
1. Sustainable Vincent Framework 
 2. Enhanced Environment Strategy 
 3. Summary of Submissions - Sustainable Vincent Framework 
 4. Summary of Submissions - Enhanced Environment Strategy 
 5. Schedule of Modifications 

RECOMMENDATION:

That Council pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* resolves to **APPROVE** the Enhanced Environment Strategy included in Attachment 1, and the Sustainable Vincent Framework included in Attachment 2.

CR HALLETT:

Could you reflect on the range of other areas that the Plant-Based Treaty crosses over with the EES?

MANAGER STRATEGIC PLANNING & SUSTAINABILITY:

The Plant-Based Treaty aims to shift away from industrial animal agriculture and toward more sustainable, plant-based food systems. It also promotes a broader range of sustainable principles, including reducing food-related emissions, supporting urban greening and agriculture, and fostering a circular economy.

This acknowledges that food systems reliant on livestock, particularly ruminants, are major contributors to greenhouse gas emissions, deforestation, biodiversity loss, and water depletion.

The principles of the Plant-Based Treaty are best addressed through the City's future Climate Transition Action Plan (CTAP), which will explore opportunities to reduce emissions and improve climate resilience through areas such as food production, food waste, and sustainable consumption choices.

Preparation of the CTAP will commence following the approval of the SVF and EES.

The principles of the Plant-Based Treaty also crossover with the themes of water conservation and management, urban greening and biodiversity, and resource recovery and waste which are addressed through the EES.

*In recognition of this, the EES has been updated to reference these principles. The new wording added into the EES (**Attachment 2**) is included below.*

Greening our Food Future (page 46)

In alignment with sustainable food principles, such as the Plant-Based Treaty, the City will promote land uses that support community food growing and opportunities for urban agriculture. These initiatives will help to reduce the environmental footprint of food systems, increase green space in our urban environment and enhance local food resilience.

Sustainable Food Systems (page 66)

The City recognises the role of food systems in contributing to global greenhouse gas emissions, land degradation, and resource use. In alignment with the principles of the Plant Based Treaty and broader circular economy strategies, the City will promote plant-based diets and sustainable food choices that reduce environmental impacts, support regenerative agriculture, and avoid unnecessary food waste. This will be achieved through community education, local partnerships, food rescue programs, and advocacy for policy change that supports healthy, low-impact food systems.

*The Summary of Submissions (**Attachment 4**) and Schedule of Modifications (**Attachment 5**) have been updated to reflect these changes.*

MAYOR XAMON:

The Plant-Based Treaty is a significant path to sustainability and is there a range of areas that this would also be considered in, such as the Public Health Plan?

MANAGER STRATEGIC PLANNING & SUSTAINABILITY:

Capturing the Plant-Based Treaty principles in the EES would ensure that these are considered through the future preparation and review of the City's plans and strategies.






This would include the CTAP which will commence following the approval of the EES.

Other more immediate opportunities to consider the Plant-Based Treaty principles would include:

- *The current review of the Public Health Plan and how plant-based foods can benefit the health of populations and environments.*

The current review of the Waste Strategy to minimise food waste and improve the circular economy.

5.1 OUTCOME OF ADVERTISING - LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION AND LOCAL PLANNING SCHEME AMENDMENT NO. 13

- Attachments:
1. Amendment No. 13 to Local Planning Scheme No. 2 
 2. Draft Local Planning Policy: Short Term Accommodation 
 3. Amendment No. 13 to Local Planning Scheme No. 2 - Summary of Submissions 
 4. Draft Local Planning Policy: Short Term Accommodation - Summary of Submissions 
 5. Draft Local Planning Policy: Short Term Accommodation - Schedule of Modifications 

RECOMMENDATION:

That Council:

1. **CONSIDERS** the submissions received and **SUPPORTS** Amendment No. 13 to Local Planning Scheme No. 2 with modifications as included in Attachment 1 and Attachment 3, pursuant to Part 5, Division 3, Clause 50(2) and Clause 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the execution of Amendment No. 13 to Local Planning Scheme No. 2 included in Attachment 1 in accordance with the City's Execution of Documents Policy;
3. **SUBMITS** the modified Amendment No. 13 to Local Planning Scheme No. 2 and a schedule of submissions received to the Western Australian Planning Commission for a recommendation to the Minister for Planning to approve the proposed amendment pursuant of Part 5, Division 3, Clause 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
4. **PROCEEDS** with amendments to Local Planning Policy: Short Term Accommodation with modifications included in Attachment 2, pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
5. **NOTES** that:
 - 5.1 Amendment No. 13 to Local Planning Scheme No. 2 would be published in the government gazette following approval from the Minister for Planning; and
 - 5.2 A notice of the amended Local Planning Policy: Short Term Accommodation will be published either upon gazettal of Amendment No. 13 to Local Planning Scheme No. 2 or on 1 January 2026, whichever occurs first, in accordance with Schedule 2, Part 12, Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CR GREER:

Could Administration please clarify whether the minimum parking requirements are met through access to shared visitor bays, or if they must be satisfied by parking bays allocated exclusively to the specific property?

MANAGER STRATEGIC PLANNING & SUSTAINABILITY:

Clause 1.2.1 of the draft Policy outlines that car parking should not be located within communal or visitor parking bays in grouped or multiple dwellings.

Any application for short term accommodation would need to demonstrate how the proposal meets this standard. This would include providing a Parking Management Plan in accordance with Clause 1.2.2 that shows where these bays are located.

ADDITIONAL INFORMATION:Further Changes to Draft Policy

Administration has updated the Location Criteria of Clause 1.1.2 to specify being within proximity of a transit stop on a high-frequency public transport route.

This would provide greater clarity when assessing development applications against this standard and would be consistent with the Residential Design Codes for considering proximity to public transport.

A new definition has also been included in Appendix 1: Definitions for high-frequency public transport route. This definition is consistent with the Residential Design Codes.

The updated clause and new definition included in the draft Policy (**Attachment 2**) are:

Amended Clause 1.1.2 (emphasis underlined)

Where proposed within the Residential or Mixed Use zone, should:

- Be within 400 metres walkable distance of recognised tourist destinations (such as cultural precincts, major recreational attractions, or activity centres) and a transit stop on a **high-frequency public transport route**; and
- Meet the land use-specific location criteria provided in 2.1 (unhosted short-term rental accommodation), 3.1 (tourist and visitor accommodation), 4.1 (residential building) and 5.1 (Hotel).

New Definition

High-frequency public transport route means a public transport route that runs a service at least every 15 minutes during weekday peak periods (7am to 9am and 5pm to 7pm).

The Summary of Submissions (**Attachment 4**) and Schedule of Modifications (**Attachment 5**) have also been updated to reflect these changes.

6.1 RFT IE437/2025 PAVEMENT MARKING SERVICES

- Attachments:**
- 1. Evaluation Worksheet RFT IE437-2025 - Confidential**
 - 2. Pavement Marking - Price Comparison - Confidential**

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE437/2025; and**
- 2. ACCEPTS the tender submission of Linemarking WA Pty Ltd for Tender IE437/2025 Pavement Marking Services.**

CR NICOLE WOOLF:

Given that only two submissions were received, how confident are we that the City is achieving best value for money in this instance?

EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

Confidential attachments 1 and 2 shows that the preferred respondent, Line marking WA is the most competitive on price and provides best value for money. Prices were checked against previous projects completed, testing against market rates. The City is confident that it is receiving best value for money for pavement marking services.

6.2 RFT IE355/2024 SUPPLY AND LAYING OF KERBING

- Attachments:**
- 1. Evaluation Worksheet IE355-2024 Supply and Laying of Kerbing - Confidential**
 - 2. Kerb Laying - Price Comparison - Confidential**

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE355/2024; and**
- 2. ACCEPTS the tender submission of The Trustee for Allstate Kerbing and Concrete Trust t/a Allstate Kerbing and Concrete for Tender IE355/2024 Supply and Laying of Kerbing.**

NO QUESTIONS ON NOTICE

6.3 RFT IE436/2025 CONCRETE CROSSOVERS AND CAST IN-SITU CONCRETE PATHS

- Attachments:**
1. IE436-2025 Concrete Crossovers and Cast In-Situ Paths - Confidential
 2. Concrete Crossovers and Paths Price Comparison - Confidential

RECOMMENDATION:

That Council:

1. **NOTES** the outcome of the evaluation process for Tender IE436/2025; and
2. **ACCEPTS** the tender submission of Cobblestone Concrete Pty Ltd for Tender IE436/2025 Concrete Crossovers and Cast In-Situ Concrete Paths.














CR GREER:

There appears to be an inconsistency between the table and the supporting text regarding the risk rating. Could Administration clarify whether the risk is considered moderate or low?

MANAGER ENGINEERING:

The risk assessment table has been updated confirming the contractual risk is low.

8.5 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes for Arts Advisory Group Minutes - 21 May 2025 
 2. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 19 June 2025 
 3. Unconfirmed Minutes of the Catalina Regional Council Meeting held on 19 June 2025 
 4. Statistics for Development Services Applications as at the end of July 2025 - to follow due to end of month 
 5. Register of Legal Action and Prosecutions Monthly - Confidential
 6. Register of Legal Action - Orders and Notices Quarterly - Confidential
 7. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 22 July 2025 
 8. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current 
 9. Register of Applications Referred to the Design Review Panel - Current 
 10. Bike Plan 2023 - 2028 Implementation Framework - Annual Implementation Progress Update - 2025 
 11. Register of Petitions - Progress Report August 2025 
 12. Register of Notices of Motion - Progress Report - August 2025 
 13. Register of Reports to be Actioned - Progress Report - August 2025 
 14. Council Workshop Items since 18 June 2025 
 15. Council Briefing Notes - 8 July 2025 

RECOMMENDATION:

That Council **RECEIVES** the Information Bulletin dated August 2025.

NO QUESTIONS ON NOTICE**ADDITIONAL INFORMATION:**












The State Administrative Tribunal Register has been updated for the matter at No. 235 Brisbane Street, Perth.

The matter has been scheduled for a further direction hearing on 8 August 2025 to consider how the matter will progress.

The Statistics of the Development Service Applications have now been included.

REPORTS WITH NO DISCUSSION

5.5 ADVERTISING OF POLICY NOS. 7.1.1 - BUILT FORM POLICY, LOCAL PLANNING POLICY: CHARACTER AREA GUIDELINES, 7.5.10 - SUSTAINABLE DESIGN, AND REVOCATION OF 7.5.5 - DOMESTIC SATELLITE DISHES MICROWAVE ANTENNAE AND TOWER MASTS

- Attachments:
1. Draft Local Planning Policy: Built Form 
 2. Draft Local Planning Policy: Character Area Guidelines 
 3. Draft Local Planning Policy: Sustainable Design 
 4. Policy No. 7.5.5 - Domestic Satellite Dishes Microwave Antennae and Tower Masts 
 5. Built Form Policy Schedule of Modifications 
 6. Built Form Area and R Codes building height comparison 
 7. Character Areas Schedule of Modifications 
 8. Telecommunication Policy and Existing Framework Comparison 
 9. Current Policy No. 7.1.1 - Built Form 
 10. Current Local Planning Policy: Character Area Guidelines 
 11. Current Policy No. 7.5.10 - Sustainable-Design 




RECOMMENDATION

That Council:

1. PREPARE and PUBLISH a notice of amendment to the following local planning policies for the purpose of advertising, pursuant to Schedule 2, Clause 5 and 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
 - Policy No. 7.7.1 – Built Form Policy included in Attachment 1;
 - Local Planning Policy: Character Area Guidelines included in Attachment 2; and
 - Policy No. 7.5.10 – Sustainable Design included in Attachment 3;
2. PREPARE and PUBLISH a notice of revocation for Policy No. 7.5.5 - Domestic Satellite Dishes, Microwave Antennae and Tower Masts included in Attachment 4, pursuant to Schedule 2 Clauses 6 and 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. NOTES that any submissions received during the advertising period on the respective policies would be presented to Council for consideration.

NO QUESTIONS ASKED

5.6 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO PLANNING AND BUILDING POLICY MANUAL APPENDIX 20 - REFUNDING AND WAIVING PLANNING AND BUILDING FEES

- Attachments:**
1. Development Fee Reductions and Refunds Policy 
 2. City of Vincent Planning and Building Policy Manual - Appendix 20: Refunding and Waiving Planning and Building Fees 
 3. Schedule of Modifications 

RECOMMENDATION:

That Council:

1. **ADOPTS** the Development Fee Reductions and Refunds Policy included in Attachment 1, pursuant to Section 2.7(2)(b) of the *Local Government Act 1995*; and
2. **REVOKES** Planning and Building Manual: Appendix 20 – Refunding and Waiving of Planning and Building Fees, included in Attachment 2, and notes that Administration will publish a notice of revocation in accordance with Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

NO QUESTIONS ASKED

7.1 PRELIMINARY FINANCIAL STATEMENTS AS AT 30 JUNE 2025





Attachments: 1. Preliminary Financial Statements as at 30 June 2025 

RECOMMENDATION:

That Council **RECEIVES** the Financial Statements for the month ended 30 June 2025 as shown in Attachment 1.

NO QUESTIONS ASKED

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 JUNE 2025 TO 30 JUNE 2025

- Attachments:**
1. June 2025- Payments by EFT and Payroll 
 2. June 2025- Payments by Cheques 
 3. June 2025- Payments by Direct Debit 
 4. June 2025- Payments by Fuel Cards 

Recommendation:

That Council **RECEIVES** the list of accounts paid under delegated authority for the period 01 June 2025 to 30 June 2025 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$7,976,746.82
Cheques	\$ 1,242.90
Direct debits, including credit cards	\$ 263,379.11
 Total payments for June 2025	 \$8,241,368.83

NO QUESTIONS ASKED

7.3 INVESTMENT REPORT AS AT 30 JUNE 2025

Attachments: 1. Investment Report as at 30 June 25 

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 30 June 2025 as detailed in Attachment 1.

NO QUESTIONS ASKED

8.1 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDED FRAUD AND CORRUPTION PREVENTION POLICY



- Attachments:**
1. Fraud and Corruption Prevention Policy - Updated 
 2. Fraud and Corruption Prevention Policy - Current 

RECOMMENDATION:

That Council **ADOPTS** the updated Fraud and Corruption Prevention Policy, at Attachment 1, which is proposed to replace the Fraud and Corruption Prevention Policy at Attachment 2.

NO QUESTIONS ASKED

8.2 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDED ATTENDANCE AT EVENTS POLICY

- Attachments:**
1. Attendance at Events Policy - Clean 
 2. Attendance at Events Policy - Marked Up 

RECOMMENDATION:

That Council **ADOPTS** the amended Attendance at Events Policy, at Attachment 1.

NO QUESTIONS ASKED

8.3 REPORT AND MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 2 JULY 2025

- Attachments:**
1. **Audit and Risk Committee Minutes - 2 July 2025** 
 2. **Audit and Risk Committee Confidential Attachments - 2 July 2025 - Confidential**

RECOMMENDATION:

That Council:

1. RECEIVES:

- 1.1 **The Minutes of the Audit and Risk Committee Meeting of 2 July 2025, at Attachment 1 and the Confidential Attachments Paper at Attachment 2;**
- 1.2 **The Business Continuity Plan 2025;**
- 1.3 **The Corporate Risk Register and Deep Dive Reviews;**
- 1.4 **Report from the Management on the City's journey to OAG Top 20 Best Practice Recognition; and**
- 1.5 **The Local Government 2023-24 Financial Audit and Information System Audit Results reports from the Officer of the Auditor General.**

2. APPROVES:

- 2.1 **The risk management actions for the high and extreme risks;**
- 2.2 **The City's amended Risk Management Procedure; and**
- 2.3 **Closure of action items noted in the City's Audit Log.**

3. NOTES:

- 3.1 **The developed Disaster Recovery Plans and disaster recovery survey responses;**
- 3.2 **The alignment of Corporate Risks to risk appetite and tolerance ratings;**
- 3.3 **The status of the City's Audit Log;**
- 3.4 **The City's submission to the Public Sector Commission's 2025 Integrity and Conduct Annual Collection; and**
- 3.5 **The 2025 Audit and Risk Committee Forward Agenda.**

NO QUESTIONS ASKED

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**11.1 ANNUAL CEO PERFORMANCE REVIEW 2024-2025 AND KEY PERFORMANCE INDICATORS 2025-2026**

This report will be presented to the Council Meeting on 12 August 2025.

12 CLOSED

There being no further business the meeting closed at 7.09pm.