CITY OF VINCENT

MINUTES

Ordinary Council Meeting

11 November 2025

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**MINUTES OF CITY OF VINCENT
ORDINARY COUNCIL MEETING
HELD AS THE E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 11 NOVEMBER 2025 AT 6:00 PM**

PRESENT:	**Mayor Alison Xamon**	**Presiding Member**
	Cr Alex Castle	**North Ward**
	Cr Suzanne Worner	**North Ward**
	Cr Nicole Woolf	**North Ward**
	Cr Con Poulios	**North Ward**
	Cr Sophie Greer	**South Ward**
	Cr Ashlee La Fontaine	**South Ward**
	Cr Reece Wheadon	**South Ward**
IN ATTENDANCE:	**David MacLennan**	**Chief Executive Officer**
	Peter Varris	**Executive Director Infrastructure & Environment**
	Rhys Taylor	**Executive Director Community & Business Services**
	Jay Naidoo	**Executive Director Strategy & Development**
	Mitchell Hoad	**Manager Strategic Planning & Sustainability**
	Lisa Williams	**Executive Manager Communications and Engagement (left at 6.45pm during Item 12.1)**
	Eamonn Lourey	**Coordinator Place**
	Prue Reddingius	**Manager Public Health & Built Environment**
	Graeme Beaton	**Coordinator Parks Services (electronically) (Left at 6.17pm prior to Item 9.3)**
	Sarah Hill	**Manager Parks (electronically) (Left at 6.17pm prior to Item 9.3)**
	Emma Simmons	**A/Executive Manager Corporate Strategy & Governance**
	Wendy Barnard	**Executive Assistant to the Mayor and Council Support**
Public:	One member of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Mayor Alison Xamon declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present, and acknowledge that as the City of Vincent has a role to play in working towards reconciliation and justice for First Nations people."

2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE

Cr Ashley Wallace is an apology for this meeting.

3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

No questions or statements were received at the meeting.

The following questions and statements were submitted in writing prior to the meeting.

Lexi Smith of Perth

Further to the City's response to my previous Question on Notice to Council regarding unauthorised demolition works at 37–39 Stuart Street, I would like to submit the following additional questions for the record:

1. **Referral to Building Registration Authorities**
   Given that the City has confirmed demolition works commenced prior to the issue of a valid building permit, did the City of Vincent report or refer the registered builder involved to the **Building Services Board / or the regulatory Department o (LGRIS)** for undertaking unauthorised works contrary to the *Building Act 2011*?

   I note that, according to information published on the ContractsWA website, the **Minister for Mental Health** appears to be the funding authority and project approver for these works. This raises further concern about the oversight and compliance processes in place by the government and its funded projects.

2. **Verification of Demolition Licensing and Safety Supervision**
   Before or during the approval of the subsequent demolition permit (issued 21 May 2025), did the City verify that the builder or contractor held a valid **Demolition Licence** and that **nominated safety supervisors** held the appropriate **certifications and permits**, as required under the *Regulations* and related legislation?

Administrations' responses will be provided in the Agenda for the 9 December 2025 Ordinary Council Meeting.

There being no further speakers, Public Question Time closed at approximately 6.00pm.

(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Administration's responses are below in italics:

3.1 Lesley Florey of Mt Hawthorn

- Can you please advise the independent consultant and/ or company who was engaged to assist with the CEO performance review?

  Price Consulting Group conducted the CEO Performance Review process for 2025.

- Requested a full copy of the Pozi mapping system, showing the City of Vincent stormwater drainage pipes across the entire City.

  The City is verifying the accuracy of the drainage data on the Pozi mapping platform after transfer from the City's previous geographic information system.

  The drainage information will be made available to the public on Pozi within the next month. The City is unable to guarantee the information is completely accurate however, it is based on completed surveys to date.

3.2 Dan Loden of Mt Hawthorn

- Requested an update on the City's target of net zero by 2030.

  Council approved the Sustainable Vincent Framework (SVF) at its meeting in August 2025. The SVF aims to achieve Net Zero for Scope 1 and 2 emissions (direct and indirect emissions from City operations) by 2030.

  The City's first Emissions Inventory was completed in 2024 and shows that the City has made significant progress since 2017, including a:

  - *51 percent reduction in Scope 1 emissions; and*
  - *87 percent reduction in Scope 2 emissions.*

  The City's Climate Transition Action Plan (CTAP) will build on this progress and focus on specific climate adaptation, emissions reduction, energy efficiency and transport actions to achieve Net Zero.

  Preparation of the CTAP has commenced this financial year.

- Asked whether the first electric waste truck has rolled out yet?

  The City's waste fleet does not presently include an electric waste truck however environmental performance is considered as part of the procurement process.

- Enquired about Administration's approach to carbon offsets as the City approaches the net zero target.

  The CTAP would focus on specific actions and costs associated with achieving Net Zero. This could include the approach to carbon offsets.

Andrea Tolle of North Perth – Item 9.1

Questions regarding 500 Fitzgerald St, La Mortazza

1) If the council are going to allow the evening licence will they be providing parking rangers for the ongoing parking problems created by the venue? What will their availability be? Lately it has proved difficulty to contact a ranger to come out on the weekend. Will this be rectified?

   For the first three months, the City will extend the Patrols into the evening operating hours and monitor how that goes in terms of infringements and compliance. If there are issues, they will look to extend the additional patrols.

2) Does the noise survey cover outside of the café when people are going to and from the venue, gathering in groups on the way back to their cars, outside talking on their phones, slamming car doors, additional traffic noise in the street, Uber Eats drivers etc? All these are occurring currently during the day and can be quite loud. If the noise survey does not include this will this survey be conducted and included?

   The acoustic report is not required to measure breakout noise that occurs, such as from people talking particularly when they have left the venue. Instead, this is something that must be considered as an offsite amenity impact from the land use, which has been done within the report and assessment of the surrounding area. Administration is satisfied that that the general low scale of people coming and going within the evening period, based on patron numbers is sufficient. This is accompanied by the management measures within the VMP such as the signs requesting patrons to leave quietly and being respectful of neighbours. Given the scale of the premises, the proposed management measures and given the context of Fitzgerald Street and the ambient noise *within the surrounding area, that the breakout noise that isn't measured within the acoustic report is acceptable in this instance.*

3) As the parking bays were taken away from the units and given to the café, does this mean the unit visitors and tenants parking no longer complies? Please clarify total parking bays that are needed to be available for the whole building including units and café and the amount of total seating the café can have in relation to this and what they actually do have? I see they use the tea cups as seating as well as people seated on the grass out on the verge. I highly doubt this complies currently and request clarification on this. At the very least this needs to be reviewed as it is not working currently.

The parking would remain entirely unchanged. The ACROD bay is currently allocated to the commercial aspect (the Restaurant/Café). This would remain open to use for (Café) visitors. The visitors bays allocated to the apartment would remain the same as well.

Andrew Buchanan of Leederville

Context of statements: A 4WD was permitted, by the Council, under the residential e-permit scheme, to park unrestricted in a two hour (2hr) bay for over four months without moving a centimeter.

1. How can the City of Vincent act outside of the intentions of the Local Government Act 1995 - which states that "fair and equitable" use of such land must be applied. Sure the council has a mandate to manage the crown land, however they should not have the power to manage outside of the intentions of the law by granting privileged rights to individual ratepayers at the expense of the general ratepayers and public of Western Australia? Council should be reminded that they do not own the land - it is for everyone to use.

   Under the powers conferred by the Local Government Act 1995 and under all other powers enabling it, the Council of the City of Vincent resolved on 22 August 2023 to make the Parking Local Law 2023. Clause 2.4(1) of the City's Parking Local Law 2023 states the City may issue to a person a parking permit which exempts the holder of the permit from a prohibition under this local law against the stopping or parking of vehicles on any part of a road subject to any conditions that the City considers appropriate. The purpose of this local law is to provide for the management and regulation of parking within the district.

2. Why is it that administrators within council formulate policy without the scrutiny of safety nets - which independent arbiter inspects the fine details of policy for loop holes such as the illegal and illogical long term implications of the residential e-permit parking policy in restricted bays?

   The City's Residential Parking Permit Policy was adopted by Council to ensure consistency and clarity in the allocation of permits across Vincent. The Parking Permit Policy was most recently reviewed in 2022 and continues to reflect Council's endorsed approach to parking management in a growing urban environment. The next scheduled review of the Policy is programmed for early 2026, Community consultation will form part of the review and if submissions are made during that time, all respondents will be advised of the relevant Council Briefing and Meeting dates and will be welcome to address Council for up to three minutes if they choose to do so.

3. What is the vision of the City of Vincent with respect to living in a high density area - is the CoV encouraging the use of residential e-permits as a future source of revenue or are they looking towards "15 minute cities" and the use of public transport as a solution in high density areas?

   There is a provision excluding eligibility where a development approval includes a specific condition or advice note to that effect is a deliberate and longstanding element of the policy. This reflects Council's broader planning position that new developments, particularly medium and higher-density housing, should be designed to accommodate resident parking on site or encourage the use of alternative transport options such as public transport. They should not rely on access to on-street parking permits. This principle is increasingly important as the City continues to grow and densify. Maintaining this approach supports equitable management of public parking and ensures consistency in how development advice notes and the City's broader parking policy are applied.

4 APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

COUNCIL DECISION

Moved: Cr Worner, Seconded: Cr Woolf

That Cr Alex Castle's request for leave from 22 November 2025 to 8 December 2025 for personal reasons be approved.

CARRIED UNANIMOUSLY (8-0)

5 THE RECEIVING OF PETITIONS, DEPUTATIONS AND PRESENTATIONS

5.1 Deputation – David Read of Subiaco – Item 9.3

Mr Read, from Element Advisory, made a deputation on Item 9.3, which can be heard here.

5.2 Petition

A petition with 13 signatures has been received from Nathan Calleja of North Perth to urgently review the intersection of Vine Street and Hammill Lane due to ongoing safety concerns.

The petition requests that the City of Vincent conduct a formal traffic assessment and implement suitable measures to slow vehicles, improve sightlines, and enhance the safety of all residents, drivers, and pedestrians using the Vine Street and Hammill Lane intersection.

PETITION

COUNCIL DECISION

Moved: Cr Castle, Seconded: Cr Woolf

That the petition be received and a report be prepared.

CARRIED UNANIMOUSLY (8-0)

(Cr Wallace was an apology for the Meeting.)

6 CONFIRMATION OF MINUTES

COUNCIL DECISION

Moved: Cr Worner, Seconded: Cr Castle

That the Minutes of the Ordinary Meeting of Council held 7 October 2025 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY (8-0)

(Cr Wallace was an apology for the Meeting.)

COUNCIL DECISION

Moved: Cr Worner, Seconded: Cr Castle

That the Minutes of the Special Meeting of Council held 21 October 2025 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY (8-0)

(Cr Wallace was an apology for the Meeting.)

7 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

The Presiding Member Alison Xamon made the following announcement, which can be heard in full here:

A summary of her comments is below:

7.1 ASBESTOS

November is Asbestos Awareness Month. Asbestos poses a threat in older areas within Vincent, as any home built before 1990 is likely to contain some degree of asbestos. This highlights the urgent need for public awareness.

The City supports the *Asbestos National Strategic Plan 2024–2030*, which outlines a phased approach to eliminating asbestos-related diseases across Australia. As part of this plan, local governments are required to develop a risk-based, prioritised asbestos removal program for publicly owned and controlled properties and to create incentives that encourage the safe removal of asbestos from residential and commercial properties.

There is an emerging concern regarding the lack of State or Federal Government funding for these initiatives. If local governments are required to cover the associated costs, this will ultimately impact ratepayers. The City will be writing to the relevant Ministers to raise these concerns, as the financial implications could amount to millions of dollars.

8 DECLARATIONS OF INTEREST

8.1 David MacLennan, CEO, declared an impartiality interest in Item 12.1 Appointment of Council Members and Community Representatives to Advisory Groups. The extent of his interest is that he has worked with 3 of the nominees for the Sustainability ActionGroup, who all reported to him at one point. He has had no involvement in the assessment of the candidates..

REPORTS

The Presiding Member, Mayor Alison Xamon, advised the meeting of:

(a) **Items which are the subject of a question, comment or deputation from Members of the Public, being:**

Items 9.3.

(b) **Items which require an Absolute Majority decision which have not already been the subject of a public question/comment, being:**

Items 11.6.

(c) **Items which Council Members/Officers have declared a financial or proximity interest, being:**

Nil

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

(d) **Items which Council Members wish to discuss which have not already been the subject of a public question/comment or require an absolute majority decision and the following was advised:**

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Mayor Xamon	11.5
Cr Castle	12.1, 12.2, 12.3 and 12.4
Cr Woolf	9.2 and 12.6
Cr Greer	11.4

The Presiding Member, Mayor Alison Xamon therefore requested the Coordinator Corporate Strategy & Governance, to advise the meeting of:

(e) **Unopposed items which will be moved "En Bloc", being:**

Items 9.1, 10.1, 11.1, 11.2, 11.3 and 12.5

(f) **Confidential Reports which will be considered behind closed doors, being:**

Nil

ITEMS APPROVED *"EN BLOC"*:

The following Items were adopted unopposed and without discussion *"En Bloc"*, as recommended:

COUNCIL DECISION

Moved: Cr Worner, Seconded: Cr Greer

That the following unopposed items be adopted "En Bloc", as recommended:
Items 9.1, 10.1, 11.1, 11.2, 11.3 and 12.5

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

9.1 NO. 10 (LOTS: 37 AND 111; D/P: 4576) MOIR STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO SINGLE HOUSE

Ward: South

Attachments:
1. Consultation and Location Map
2. Development Plans
3. Summary of Submissions - Applicant's Response
4. Summary of Submissions - Administration's Response
5. Moir Street Fencing Audit
6. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Alterations and Additions to Single House at No. 10 (Lot: 37; and 111; D/P: 4576) Moir Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 6:

1. Development Plans

This approval is for Alterations and Additions to Single House as shown on the approved plans dated 13 October 2025. No other development forms part of this approval;

2. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the approved schedule of finishes which forms part of this approval. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the City, prior to occupation of the development;

3. Landscaping

All landscaping shown in the approved plans dated 13 October 2025, shall be undertaken in accordance with the approved plans to the City's satisfaction, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers; and

4. Redundant Crossover

Prior to completion of the development, redundant or "blind" crossovers shall be removed and the verge and kerb made good to the satisfaction of the City, at the applicant/owner's full expense.

COUNCIL DECISION ITEM 9.1

Moved: **Cr Worner,** **Seconded:** **Cr Greer**

That the recommendation be adopted.

CARRIED UNANIMOUSLY *"EN BLOC"* (8-0)

(Cr Wallace was an apology for the Meeting.)

10.1 RFT IE476/2025 TREE WATERING AND TREE PLANTING SERVICES

Attachments: **1. Evaluation Worksheet RFT IE476-2025 - Confidential**

RECOMMENDATION:

That Council:

1. **NOTES the outcome of the evaluation process for Tender IE476/2025; and**
2. **ACCEPTS the tender submission of Leo Heaney Pty Ltd for Tender IE476/2025 Tree Watering and Tree Planting Services.**

COUNCIL DECISION ITEM 10.1

Moved: Cr Worner, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED UNANIMOUSLY *"EN BLOC"* (8-0)

(Cr Wallace was an apology for the Meeting.)

11.1 FINANCIAL STATEMENTS AS AT 30 SEPTEMBER 2025

Attachments: 1. Financial Statements as at 30 September 2025

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 September 2025 as shown in Attachment 1.

COUNCIL DECISION ITEM 11.1

Moved: Cr Worner, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED UNANIMOUSLY "*EN BLOC*" (8-0)

(Cr Wallace was an apology for the Meeting.)

11.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 SEPTEMBER TO 30 SEPTEMBER 2025

Attachments:

1. **September 2025- Payments by EFT and Payroll**
2. **September 2025- Payments by Direct Debit**
3. **September 2025- Payments by Cheques**
4. **September 2025- Payments by Fuel Cards**

Recommendation:

That Council RECEIVES the list of accounts paid under delegated authority for the period 01 September 2025 to 30 September 2025 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll		**$ 10,732,794.61**
Cheques	**82807-82809**	**$622.15**
Direct debits, including credit cards		**$ 163,360.81**
Total payments for September 2025		**$10,896,777.57**

COUNCIL DECISION ITEM 11.2

Moved: Cr Worner, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED UNANIMOUSLY *"EN BLOC"* (8-0)

(Cr Wallace was an apology for the Meeting.)

11.3 INVESTMENT REPORT AS AT 30 SEPTEMBER 2025

Attachments: **1. Investment Report as at 30 September 2025**

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 September 2025 as detailed in Attachment 1.

COUNCIL DECISION ITEM 11.3

Moved: Cr Worner, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED UNANIMOUSLY "*EN BLOC*" (8-0)

(Cr Wallace was an apology for the Meeting.)

12.5 COUNCIL BRIEFING AND ORDINARY MEETING OF COUNCIL DATES FOR 2026

Attachments: **1. Proposed Meeting Cycle - 2026**

RECOMMENDATION:

That Council:

1. **ADOPTS the 2026 monthly cycle of Council Briefings and Ordinary Meetings of Council, each commencing at 6:00pm and held at the City of Vincent Council Chambers, 244 Vincent Street, Leederville, as listed below and shown in the calendar at Attachment 1; and**

Council Briefing	Ordinary Meeting of Council
3 February	10 February
3 March	10 March
14 April	21 April
12 May	19 May
9 June	16 June
14 July	21 July
11 August	18 August
8 September	15 September
13 October	20 October
10 November	17 November
8 December	15 December

2. **PROVIDES local public notice of the Council Briefing and Ordinary Meeting of Council dates, time and place, as listed in Recommendation 1. above.**

COUNCIL DECISION ITEM 12.5

Moved: Cr Worner, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED UNANIMOUSLY "*EN BLOC*" (8-0)

(Cr Wallace was an apology for the Meeting.)

At 6.17pm Coordinator Parks Services left the meeting and did not return.

At 6.17pm Manager Parks left the meeting and did not return.

REPORTS WITH DISCUSSION

9.3 OUTCOME OF PUBLIC NOTICE - PROPOSED LEASE TO KIDZ GALORE PTY LTD OF NO. 15 HAYNES STREET, NORTH PERTH

Attachments:
1. **Lease Area Plan**
2. **Attorney General Consent**
3. **Summary of Submissions - Administration Response**

RECOMMENDATION:

That Council:

1. **APPROVES the lease of No. 15 (Lot 9) Haynes Street, North Perth to Kidz Galore Pty Ltd (ACN 069 285 472) shown on the plan attached as Attachment 1 subject to the following key terms:**

1.1. Term: Two (2) years, commencing 1 January 2026 and expiring 31 December 2027.

1.2. Option Term: Nil.

The Tenant acknowledges that following the lease expiry, the City will not permit any holding over or monthly tenancy.

1.3. Rent: Current rent for FY2024/25: $42,542.72 per annum plus GST

1 Jan 2026 – 30 June 2026	$44,669.86 per annum exc. GST
1 July 2026 – 30 June 2027	$46,903.35 per annum exc. GST
1 July 2027 – 31 Dec 2027	$49,248.52 per annum exc. GST

1.4. Rent Review: Fixed increase of 5% annually on 1 July each year of the lease commencing from 1 July 2026.

1.5. Outgoings: Tenant will pay:

(a) ESL charges applicable to the premises;

(b) rubbish and recycling bin charges for the premises;

(c) utilities (including scheme water, electricity and gas); and

(d) minimum level of service statutory compliance testing (including RCD, DFES and pest inspection fees and charges).

1.6. Insurance: Tenant to hold and maintain a public liability insurance policy for not less than $20 million per one claim, in respect of the Tenant's use and occupation of the Premises.

1.7. Repair/maintenance: As per the maintenance obligations prescribed by the Property Management Framework.

1.8. Permitted Use: The business of providing childcare services.

1.9. Special conditions

1.9.1. Transition plan (a) The Tenant acknowledges that the City is required to transition the use of the Premises away from childcare services in order to

comply with the Deed of Trust dated 2 October 1941;

(b) In accordance with paragraph (a) above, the Tenant acknowledges and agrees that:

(i) by 30 June 2026, the Tenant will submit to the satisfaction of the City a relocation or business plan (Business Plan) outlining:

- **the Tenant's planned transition from the Premises; or**
- **how the Tenant will scale down its business operations at the Premises by the end of the Lease term; and**

(ii) by 1 January 2027, the Tenant will submit to the satisfaction of the City a closure plan (Closure Plan) which will demonstrate:

- **the proposed timeline for the closure of the Tenant's business at the Premises; and**
- **the removal of the Tenant's buildings (including the demountable building) and property from the Premises; and**

(iii) the Tenant must completely vacate the Premises by no later than midnight on 31 December 2027.

(c) If the City is not satisfied with the information contained in either or both the Business Plan or the Closure Plan, the City may provide the Tenant with notice:

(i) specifying what additional information is required by the City; and

(ii) the timeframe within which the Tenant must provide that information to the City.

(d) If the Tenant fails to provide the City with:

(i) the Business Plan or Closure Plan within the time specified in paragraph (b)(i) or (b)(ii) (respectively); or

(ii) any additional information requested by the City in accordance with paragraph (c),

the City may terminate the Lease and the Tenant must vacate the Premises within one month of being notified of that termination

1.9.2. Termination for convenience	**The Tenant may terminate the Lease by providing no less than three (3) months' written notice of termination to the City.**
1.9.3. Removal of demountable building and play equipment	**The Tenant acknowledges and agrees that prior to the lease expiry it is required to remove the demountable building and play equipment from the Premises and make good any damage caused by that removal.**

COUNCIL DECISION ITEM 9.3

Moved: Cr Castle, Seconded: Cr Poulios

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

9.2 PUBLIC HEALTH PLAN (2020–2025) - ANNUAL REVIEW 5

Attachments: **1. Annual Review - Public Health Plan 2020–2025, Review 5**

RECOMMENDATION:

That Council NOTES the fifth and final review of the deliverables within the Public Health Plan 2020 – 2025, at Attachment 1.

Moved: Cr Woolf, Seconded: Cr Greer

That the recommendation be adopted.

AMENDMENT

Moved: Cr Woolf, Seconded: Cr Castle

That an additional Recommendation be added as follows:

That Council NOTES:

1. **The fifth and final review of the deliverables within the Public Health Plan 2020 – 2025, as Attachment 1; and**
2. **The City's delivery of the Chatty Café initiative in 2025 as a program supporting social connection and reducing isolation, with potential to become a self enduring, self-sustaining community activity.**

REASON:

Since July 2025 the City has delivered Chatty Cafe sessions as part of a nationwide initiative aimed at reducing loneliness and building community connection. With the program due to finish in November and attendance strong, it is appropriate to note its contribution alongside other public health initiatives, and the potential for the City to explore extending the program or supporting transition to a community-led model.

ADMINISTRATION'S COMMENT:

Administration supports the amendment.

Chatty Café is an Australia-wide initiative helping to bring people together, reduce loneliness and social isolation, and build connections within local communities.

Since July 2025, on the last Friday of every month, the City's Community Centre has opened its doors for a warm and welcoming catch-up, and a fun, friendly way to meet new people, enjoy a cuppa and some light refreshments, and share a good conversation. Everyone is welcome.

This initiative closely aligns with several deliverables of the City's Public Health Plan 2020 – 2025, including 6.1, 7.1 and 7.2 – which all aim to contribute towards building inclusive communities within the City of Vincent. As the City continues its work on developing the next iteration of our Public Health Plan, we will consider opportunities to embed the initiative as an ongoing action.

AMENDMENT CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

COUNCIL DECISION ITEM 9.2

That Council NOTES:

1. **The fifth and final review of the deliverables within the Public Health Plan 2020 – 2025, as Attachment 1; and**

2. **The City's delivery of the Chatty Café initiative in 2025 as a program supporting social connection and reducing isolation, with potential to become a self enduring, self-sustaining community activity.**

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

11.4 ADVERTISING OF DRAFT YOUTH ACTION PLAN 2026 AND BEYOND DELIVERABLES

Attachments: **1. Draft Youth Action Plan 2026 and Beyond Deliverables**

RECOMMENDATION

That Council APPROVES the draft Youth Action Plan 2026 and Beyond deliverables, at Attachment 1, for the purpose of community consultation.

COUNCIL DECISION ITEM 11.4

Moved: Cr Greer, Seconded: Cr Castle

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

11.5 STREET ACTIVATION POLICY

Attachments: 1. Policy No. 3.10.3 - Street Activation Policy

RECOMMENDATION:

That Council REPEALS the Street Activation Policy at Attachment 1.

COUNCIL DECISION ITEM 11.5

Moved: Cr Castle, Seconded: Cr Worner

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

11.6 BUDGET AMENDMENTS 2025/26

Attachments: **1. Budget Amendments 2026FY Pack**

RECOMMENDATION:

1. That Council BY ABSOLUTE MAJORITY APPROVES the following amendments to the 2025/26 Annual Budget as shown in Attachment 1:

1.1 A net increase in the Operating result of $1,397,092;

1.2 A net increase in the Capital Expenditure Budget of $926,954;

1.3 A net increase in transfer from Cash Backed Reserves of $117,817 with a closing balance of $34,464,860; and

1.4 A net increase in the closing surplus of $586,054 resulting in a forecasted year end surplus at 30 June 2026 of $586,054.

COUNCIL DECISION ITEM 11.6

Moved: Cr Castle, Seconded: Cr Woolf

That the recommendation be adopted.

CARRIED BY ABSOLUTE MAJORITY (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

12.1 APPOINTMENT OF COUNCIL MEMBERS AND COMMUNITY REPRESENTATIVES TO ADVISORY GROUPS

Attachments:
1. **Sustainability Advisory Group Terms of Reference (Clean)**
2. **Sustainability Advisory Group Nominations - Confidential**
3. **Sustainability Advisory Group Terms of Reference (Track changed)**
4. **Arts Advisory Group Terms of Reference (Clean)**
5. **Arts Advisory Group Nominations - Confidential**
6. **Arts Advisory Group Terms of Reference (Track changed)**

RECOMMENDATION:

That Council:

1. **APPROVES the Terms of Reference for the Sustainability Advisory Group, as at Attachment 1;**

2. **APPOINTS the following Council Members as Council's representatives to the Sustainability Advisory Group for a term expiring on 16 October 2027;**

   Members:

   1. **________________;**

   2. **________________; and**

   3. **________________;**

   and the Chair of the Advisory Group will be Cr ______________;

3. **APPOINTS the following community members to the Sustainability Advisory Group, as detailed in Confidential Attachment 2;**

   1. **Applicant 1;**

   2. **Applicant 2;**

   3. **Applicant 3;**

   4. **Applicant 4;**

   5. **Applicant 5;**

   6. **Applicant 6;**

   7. **Applicant 7; and**

   8. **Applicant 8;**

4. **APPROVES the Terms of Reference for the Arts Advisory Group, as at Attachment 4;**

5. **APPOINTS the following Council Members as Council's representatives to the Arts Advisory Group for a term expiring on 16 October 2027;**

   Members:

   1. **________________; and**

   2. **________________;**

   and the Chair of the Advisory Group will be Cr ______________; and

6. APPOINTS the following community members to the Arts Advisory Group, as detailed in Confidential Attachment 5.

  1. Applicant 1;

  2. Applicant 2;

  3. Applicant 3;

  4. Applicant 4;

  5. Applicant 5;

  6. Applicant 6; and

  7. Applicant 7.

At the request of the Presiding Member, the A/Executive Manager Corporate Strategy & Governance advised that the following nominations had been received prior to the meeting: Sustainability Advisory Group – Council Members: Mayor Alison Xamon, Cr Sophie Greer, Cr Ashlee La Fontaine and Cr Ashley Wallace; Sustainability Advisory Group – Chair: Cr Sophie Greer; and Arts Advisory Group – Council Members: Cr Suzanne Worner and Cr Reece Wheadon. The Presiding Member then called for any further nominations from the floor. No further nominations were received.

Moved: Cr Castle, Seconded: Cr Worner

That the recommendation be adopted.

AMENDMENT

Moved: Cr Castle, Seconded: Cr Greer

That an additional Recommendation be added as follows:

That Council:

7. NOTES that a Transport Advisory Group will be established, with a report to be prepared for Council's Ordinary Meeting in March 2026 to appoint the Council and Community Members, and to approve the Terms of Reference in accordance with the City's Advisory Group's Policy.

REASON:

The expert advice required for Sustainability and Transport, whilst related, is also quite different.

Transport, and in particular the need to promote alternative forms of transport, remains of critical priority to Vincent and having a dedicated group to provide advice would assist the Council in continuing to strive for best practice in this area.

ADMINISTRATION'S COMMENT:

Administration supports the proposed amendment.

The purpose of advisory groups is to give Council strategic input that would inform its decision-making.

The Transport Advisory Group (TAG) would support the major review of the City's Accessible City Strategy (ACS) which aims to improve accessibility and connectivity, and promote alternative transport modes and initiatives throughout Vincent.

This major review of the ACS will progress in 2026. The March 2026 timeframe for the TAG to be established would align with this.

This timeframe would give Administration an opportunity to seek more targeted expressions of interest from community members to join the TAG, beyond the three that were received in October 2025.

It would also give time to develop the objectives of the TAG to ensure that the group's focus is clear and aligned with informing the City's strategic direction.

A separate working group may still be established by Administration with external agencies and industry specialists to support the operational and technical aspects that would underpin the ACS major review.

AMENDMENT CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

COUNCIL DECISION ITEM 12.1

That Council:

1. **APPROVES the Terms of Reference for the Sustainability Advisory Group, as at Attachment 1;**

2. **APPOINTS the following Council Members as Council's representatives to the Sustainability Advisory Group for a term expiring on 16 October 2027;**

   Members:

   1. **Mayor Alison Xamon;**
   2. **Cr Sophie Greer;**
   3. **Cr La Fontaine; and**
   4. **Cr Ashley Wallace**

   and the Chair of the Advisory Group will be Cr Greer;

3. **APPOINTS the following community members to the Sustainability Advisory Group, as detailed in Confidential Attachment 2;**

   1. **Applicant 1;**
   2. **Applicant 2;**
   3. **Applicant 3;**
   4. **Applicant 4;**
   5. **Applicant 5;**
   6. **Applicant 6;**
   7. **Applicant 7; and**
   8. **Applicant 8;**

4. **APPROVES the Terms of Reference for the Arts Advisory Group, as at Attachment 4;**

5. **APPOINTS the following Council Members as Council's representatives to the Arts Advisory Group for a term expiring on 16 October 2027;**

Members:

1. **Cr Suzanne Worner; and**

2. **Cr Reece Wheadon;**

and the Chair of the Advisory Group will be Cr Suzanne Worner; and

6. **APPOINTS the following community members to the Arts Advisory Group, as detailed in Confidential Attachment 5.**

    1. **Applicant 1;**
    2. **Applicant 2;**
    3. **Applicant 3;**
    4. **Applicant 4;**
    5. **Applicant 5;**
    6. **Applicant 6; and**
    7. **Applicant 7.**

7. **NOTES that a Transport Advisory Group will be established, with a report to be prepared for Council's Ordinary Meeting in March 2026 to appoint the Council and Community Members, and to approve the Terms of Reference in accordance with the City's Advisory Group's Policy.**

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

At 6.45pm Executive Manager Communications and Engagement left the meeting and did not return.

12.2 APPOINTMENT OF COUNCIL MEMBERS TO THE METRO INNER DEVELOPMENT ASSESSMENT PANEL

Attachments:
1. **Department of Planning, Lands and Heritage Letter - Local Government Nominations**
2. **Local Government Development Assessment Panel Members - Nomination Form**
3. **Development Assessment Panel Nomination FAQ**

RECOMMENDATION:

That Council APPOINTS the following Council Members to represent the City of Vincent on the Metro Inner Development Assessment Panel (DAP) for the period 27 January 2026 to 26 January 2028:

Member:	**Alternate Members:**
1. Cr Nicole Woolf;	**1. Cr Alex Castle;**
2. Cr Suzanne Worner	**2. Cr Ashley Wallace**

At the request of the Presiding Member, the A/Executive Manager Corporate Strategy & Governance advised that the following nominations had been received prior to the meeting: Members: Cr Nicole Woolf and Cr Suzanne Worner. Alternate Members – Cr Alex Castle and Cr Ashley Wallace. The Presiding Member then called for any further nominations from the floor. No further nominations were received.

COUNCIL DECISION ITEM 12.2

Moved: Cr Castle, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

12.3 APPOINTMENT OF ELECTED MEMBER AND DEPUTY MEMBER TO THE METROPOLITAN REGIONAL ROAD SUB-GROUP (CENTRAL)

Attachments: **Nil**

RECOMMENDATION:

That Council APPOINTS Cr Ashley Wallace as the City of Vincent Elected Member representative and Mayor Alison Xamon as the Deputy Elected Member representative on the Metropolitan Regional Road Group, Sub-Group (Central) for a term expiring on 16 October 2027.

At the request of the Presiding Member, the A/Executive Manager Corporate Strategy & Governance advised that one nomination has been received from Cr Ashley Wallace. The Presiding Member then called for any further nominations from the floor. No further nominations were received, Cr Alex Castle then nominated Mayor Alison Xamon as the Deputy. Mayor Xamon accepted the nomination.

COUNCIL DECISION ITEM 12.3

Moved: Cr Castle, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

12.4 APPOINTMENT OF COUNCIL MEMBERS TO CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PANEL

Attachments: **Nil**

RECOMMENDATION:

That Council:

1. **APPOINTS the following Council Members to the Chief Executive Officer (CEO) Performance Review Panel for the term 22 October 2025 to the next ordinary local government election, 16 October 2027:**

    1. **Mayor Xamon - *Chairperson***

    2. **Cr Alex Castle;**

    3. **Cr Con Poulios; and**

    4. **Cr Ashley Wallace**

2. **NOTES appointed Council Members are required to undertake relevant CEO performance review training course provided by the Western Australian Local Government Association (WALGA), or similar industry recognised training provider, within six months of appointment to the panel.**

At the request of the Presiding Member, the A/Executive Manager Corporate Strategy & Governance advised that the following nominations had been received prior to the meeting: Mayor Alison Xamon as Chair, Cr Alex Castle, Cr Con Poulios and Cr Ashley Wallace. The Presiding Member then called for any further nominations from the floor. No further nominations were received.

COUNCIL DECISION ITEM 12.4

Moved: Cr Castle, Seconded: Cr Greer

That the recommendation be adopted.

CARRIED (8-0)

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

12.6 INFORMATION BULLETIN

Attachments:

1. **Minutes of the Mindarie Regional Council Meeting held on 24 July 2025**
2. **Unconfirmed Mindarie Regional Council Minutes 25 September 2025**
3. **Unconfirmed Minutes of the Catalina Regional Council Meeting held on 16 October 2025**
4. **Statistics for Development Services Applications as at the end of October 2025**
5. **Register of Legal Action and Prosecutions Monthly - Confidential**
6. **Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 28 October 2025**
7. **Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current**
8. **Register of Applications Referred to the Design Review Panel - Current**
9. **Unrecoverable Parking Infringements Write-Off**
10. **Register of Petitions - Progress Report November 2025**
11. **Register of Notices of Motion - Progress Report - November 2025**
12. **Register of Reports to be Actioned - Progress Report - November 2025**
13. **Council Workshop Items since 24 September 2025**
14. **Council Briefing Notes - 30 September 2025**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated November 2025.

<u>COUNCIL DECISION ITEM 12.6</u>

<u>Moved:</u> Cr Woolf, <u>Seconded:</u> Cr Worner

That the recommendation be adopted.

<u>CARRIED (8-0)</u>

For: Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Poulios, Cr Greer, Cr La Fontaine and Cr Wheadon

Against: Nil

(Cr Wallace was an apology for the Meeting.)

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

Nil

15 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

16 URGENT BUSINESS

Nil

17 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

18 CLOSURE

There being no further business, the Presiding Member, Mayor Alison Xamon, declared the meeting closed at 6.56pm with the following persons present:

PRESENT:	**Mayor Alison Xamon**	**Presiding Member**
	Cr Alex Castle	**North Ward**
	Cr Suzanne Worner	**North Ward**
	Cr Nicole Woolf	**North Ward**
	Cr Con Poulios	**North Ward**
	Cr Sophie Greer	**South Ward**
	Cr Ashlee La Fontaine	**South Ward**
	Cr Reece Wheadon	**South Ward**
IN ATTENDANCE:	**David MacLennan**	**Chief Executive Officer**
	Peter Varris	**Executive Director Infrastructure & Environment**
	Rhys Taylor	**Executive Director Community & Business Services**
	Jay Naidoo	**Executive Director Strategy & Development**
	Mitchell Hoad	**Manager Strategic Planning & Sustainability**
	Eamonn Lourey	**Coordinator Place**
	Prue Reddingius	**Manager Public Health & Built Environment**
	Emma Simmons	**A/Executive Manager Corporate Strategy & Governance**
	Wendy Barnard	**Executive Assistant to the Mayor and Council Support**
Public:	No members of the public.	

These Minutes were confirmed at the 9 December 2025 meeting of Council as a true and accurate record of the Council Meeting held on 11 November 2025.

Signed: Mayor Alison Xamon

Dated