

<b>TITLE:</b>	<b>Register of Reports to be Actioned – Progress Report – November 2020</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

## DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

### Key Index:

CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDSD:	Executive Director Strategy & Development
EDIE:	Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
<b>17 November 2020</b>				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private (Amendment to Approved) (Unauthorised Existing Development)	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter, with this expected to be confirmed prior to commencement of 2021.	During 2021
12.5	Updated project plans for 5 strategic projects in the Corporate Business Plan 2020/21 - 2023/24	EDSD	Project plans approved and will be completed as per the detailed timeframes and milestones.	Due to be presented back to Council for an update on progress at the February 2021 Council Meeting.
12.6	Advertising of new policy – Attendance at Events Policy	CEO	The policy is currently being advertised. Outcomes of consultation will be presented to the February 2021 Council Meeting.	February 2021
<b>20 October 2020</b>				
9.5	Adoption of Amendments to Mobile Food Vendor Policy and Consideration of a Commercial Kiosk Proposal at Hyde Park	EDSD/ CEO	Consultation will occur in early 2021. The results of the consultation will be provided to the March 2021 Council Meeting.	31 March 2021
9.6	Draft Haynes Street Reserve Development Plan	EDSD	Development plan complete.	Implementation phase to commence in 2021.
9.7	Accessible City Strategy	EDSD	Strategy approved for advertising with amendment.	Advertising to commence in November 2020, until February 2021.
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Actioning items as per Council outcomes.	Initial meeting to occur in October 2020, end of service due 31 December 2020. Further report to Council in October 2021.
11.1	Beatty Park Leisure Centre Renewals Business Case	EDCBS	Council authorised Business case OMC 20 October 2020	Report to Council in December 2020 on Pool

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			Work on detailed design and costings for change room, sauna and swim school storage areas underway as noted.  Report to OMC 15 December 2020	filtration tender and tiling tender for approval.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	EDCBS	Public notice of the proposed acquisition will be provided in late November. It is expected that a request will be made to the Minister for Lands in early 2021. Assessment by the Minister may take up to a year.	Expected completion 31 December 2021.
12.3	Sale of 150 (Lot 12) Charles Street, West Perth	CEO	Public notice of the proposed sale will be provided in November 2021.	Expected that the transfer of land will occur by 31 December 2020.
12.4	Licence to locate a permanent alfresco structure in the Grosvenor Road road reserve	CEO	Licence to be drafted and finalised for signing, once development approval issued.	Expected completion by 30 November 2020.
12.5	Transfer of ANZAC Cottage, 38 Kalgoorlie Street, Mount Hawthorn, to the National Trust of Western Australia	CEO	Transfer of land to be prepared and surrender of lease drafted and finalised for signing.	Transfer expected to occur by 31 December 2021.
12.6	Extension of Lease - Barlee Street Car Park, 596 (Lots 49 & 50) Beaufort Street, Mount Lawley	CEO	Public notice for extension of lease occurring, extension to be drafted and finalised for signing.  Consultation on the potential sale of Lot 48 and the town square concept will commence in early 2021.	Extension of lease to be signed by February 2021.  A report will be presented to Council in March 2021.
<b>15 September 2020</b>				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council due December. With following updates each quarter.	First update to Council in December 2020, with quarterly updates thereafter.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	Administration is currently preparing a draft lease for Wadjak Northside Aboriginal Community Group and will progress finalising the lease.	18 October 2020
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	CEO	The Joint Standing Committee has been advised of Council's decision.	31 March 2021.

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			Public notice of the repeal of the amendment local law will be provided in September / October 2020. The public comments will be provided to Council at the December 2020 meeting.  A new local law is being drafted for Council's review by 31 March 2021.	
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process.	15 December 2020
12.5	Advertising of new policy - Policy Development and Review Policy	CEO	Public notice of the new policy will be provided in September / October 2020. The public comments will be provided to Council at the December 2020 meeting.	15 December 2020
12.6	New lease to Bethanie Group Inc. - Royal Park, 413 Bulwer Street, West Perth	CEO	Lease has been signed by Bethanie and is with City for signing.	<del>31 October 2020</del> 31 December 2020
12.7	Sale of 202 (Lot 43) Vincent Street, North Perth to Main Roads WA	CEO	The Transfer of Land and permit has been is being drafted by the State Solicitors Office. Settlement is scheduled for December.	<del>31 October 2020</del> 31 December 2020
12.10	New lease to Kidz Galore Pty Ltd - 15 Haynes Street, North Perth	CEO	Public notice of the new lease will be provided in September 2020. Depending on whether submissions are received, the lease will be finalised for signing.	<del>30 November 2020</del> 31 December 2020
<b>Council Meeting – 18 August 2020</b>				
12.1	Progress update on the Sustainable Environment Strategy 2019-2024	CEO EDSD	Consider the C40 principles as part of SES and Public Health Plan implementation.	Report back to Council on SES and PHP by March 2021.
<b>Council Meeting – 28 July 2020</b>				
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Revision and amendment of Local Law required following DLGSC's advice.	<b>Timeframe</b> report to Council March 2021
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020.	Report to Council on outcomes of public notice in <del>September</del> October 2020.
<b>Council Meeting – 19 May 2020</b>				
9.1	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDSD	<del>Administration has forwarded Amendment No. 6 to Local Planning Scheme No. 2 to the Environmental Protection Authority for comment. The City has been notified that the EPA has no comment so the Scheme and Policy will now be advertised in accordance with Council's resolution.</del> Scheme and Policy has been advertised in accordance with Council's resolution. Advertising closed on 17 October with 9 responses.	Advertising commenced at end of August 2020, closing on 17 October.  <b>Timeframe</b> report to be presented to Council Workshop, Briefing and OMCI in 2021.

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			Scheduled to be presented to Council Workshop, Briefing and OMC in 2021. Further revision of Policy required following public consultation.	
12.3	Grant of access easement over the City's Right of Way (Lot 303) for the benefit of Lot 49 (No.33) Scarborough Beach Road, North Perth and transfer of Lots 303 & 304 on Deposited Plan 28000 to the Crown	CEO	Administration has commenced the land transfer process. This is expected to be completed by December 2020.  The easement has been finalised.	December 2020.
<b>Council Meeting – 7 April 2020</b>				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Sale of 150 Charles Street, West Perth and 202 Vincent Street, North Perth is being advertised.  Administration finalising community consultation plan in respect to Brentham St and Monmouth St Lots.  Administration liaising with adjacent owners regarding Barlee St car park lot.	<del>Community consultation plan to be finalised by mid-June 2020.</del> <del>202 Vincent Street –</del> <del><b>Complete 15 September 2020 – Item 12.7</b></del> 150 Charles Street offers being presented to Council at 20 October 2020 Meeting. Sale proceeding, expected to complete late 2020.  Community consultation in regard to 10 Monmouth Street ongoing <del>to be completed from September to December 2020.</del>
<b>Council Meeting – 17 March 2020</b>				
11.6	Draft City Property Management Framework and new Property Management Policy	CEO EDCBS	The draft City Property Management Framework has been advertised for consultation which concluded on 29 May 2020.  Administration is currently rewording the PMF and adding specific maintenance responsibilities to the document. This will be presented to Council Workshop on 4 August.	<del>OMC 16 June 2020.</del> <del>OMC 18 August 2020</del> OMC 15 September 2020 OMC 17 November 2020
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021.
<b>Council Meeting – 11 February 2020</b>				
9.5	Amendment No. 4 to Local Planning Policy No. 7.5.15 - Character Retention Areas and Heritage Areas to include Guidelines for The Boulevard, Kalgoorlie Street and Buxton Street	EDSD	The draft amendment will be advertised and a report will be presented to Council on the results of advertising.	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in December 2020.
12.2	Acquisition of Private Rights of Way - Lots 350 - 357 on Plan 2503, bounded by Scarborough Beach Road, Green, Fairfield and Matlock Streets, Mount Hawthorn as Crown Land, and vesting in the City as Public Rights of Way	CEO	Preparing public and utility provider notification documents, with public notice to be provided from end June 2020. Request will be made to Minister for Lands in August 2020.	Minister for Lands estimated to make a decision by <del>December 2020</del> February 2021.
17.1	Amendment to Licence – 152 Joel Terrace, East Perth	CEO	Licence being finalised for signing. Amendment to	<del>June 2020.</del> <del>July 2020.</del> September 2020

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			Management Order lodged with Landgate for registration.	
<b>Council Meeting – 10 December 2019</b>				
12.5	Acquisition of the right of way known as Lot 305, bounded by Charles, Walcott and Hilda Streets, North Perth as Crown land, and vesting in the City as a public right of way	CEO	Department of Planning, Lands and Heritage considering the request.	Minister for Lands estimated to make a decision by October 2020. DPLH requested a survey. Estimated completion March 2021.
<b>Council Meeting – 15 October 2019</b>				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020.
<b>Council Meeting – 23 July 2019</b>				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year.
<b>Council Meeting – 25 June 2019</b>				
10.3	North Perth Precinct Traffic Study	EDIE	Public consultation to be undertaken on proposed traffic calming measures, with a further report to Council.	Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement to commence in September 2020 subject to Council endorsement.
<b>Council Meeting – 30 April 2019</b>				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare transfer documents. Acquisition of Lot 66 on hold due to adverse possession claim.	To be signed by 30 October 2020. Resolution of adverse possession claim waiting on Landgate decision.
<b>Council Meeting – 2 April 2019</b>				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report to Council 28 July 2020 for approval to advertise.	28 July 2020. <b>LGPLL completed</b> (Item 12.7 28 July 2020).

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
				TPPLL to be completed 30 June 2021.
<b>Council Meeting – 5 March 2019</b>				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Discussion undertaken as part of the Budget process at the 25 February 2020 Council Workshop. Further report being prepared in relation to further information in regard to implementation of FOGO financial modelling.	Further report to be presented into 2021 due to postponement of rollout to October 2021 due to COVID-19.
<b>Council Meeting – 27 June 2017</b>				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in 2020.
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	CEO	City is discussing tenure options and the feasibility of the community garden on this site with the Norwood Neighbourhood Association. An update will be provided to Council following the site meeting in March 2020.	<del>30 June 2020.</del> <del>September 2020.</del> October 2020
<b>Council Meeting – 30 May 2017</b>				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy.	Update scheduled to be provided in <del>December 2020</del> – late 2021.
<b>Council Meeting – 7 March 2017</b>				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	The Health Local Law is being reviewed. Presentation to Council made at Council Workshop held on 20 November 2018. Further presentation to Council Workshop on 25 February 2020. Anticipated completion June 2020.	<del>June 2020.</del> Report to be prepared for <del>October</del> November 2020 OMC, to ensure correct local law development process is followed. Administration is waiting on feedback from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law prior to progressing the drafting of the Animal Local Law. The feedback is expected to be received by mid October 2020. The Animal Local Law will be drafted taking into account any feedback from DLGSC. Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.
<b>Council Meeting – 27 October 2015</b>				
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sub-	CEO	To be addressed through the Draft City Property	<del>30 June 2020.</del> <del>30 September 2020.</del>



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	lease to Vincent Men's Shed (Inc.) (SC351/SC2087)		Management Framework proposed to go to OMC 18 August 2020.	30 November 2020
<b>Council Meeting – 18 November 2014</b>				
9.1.4	Car Parking Strategy Implementation – Progress Report No. 1 (PRO0084/SC1345)	EDSD / EDIE	The option of having parking benefit districts will be reviewed as part of the review of the Car Parking Strategy and preparation of an Integrated Transport Plan. The City has a policy to guide the issuing of parking permits and has the ability to issue commercial parking permits. Administration issues permits in accordance with this policy. The City takes an approach to parking restrictions where we receive complaints, conduct parking occupancy surveys and report to Council on the results of these surveys. The replacement of the CALE ticket machines throughout the City is complete. Paid parking on William Street was approved by Council on 25 July 2017 (Item 10.2), ticket machines have been modified and signs installed 22 August 2017.	<del>The draft Integrated Transport Plan will be presented to Council for consideration in the 2019/20 financial year 2020 where the option of parking benefit districts will be considered and resolved.</del> The draft Accessible City Strategy is being presented 20 October 2020 OMC to guide sustainable transport in Vincent.
<b>Council Meeting – 7 October 2014</b>				
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve, 10 Farmer Street, North Perth (SC351/SC621)	CEO	The Woodville Reserve Master Plan is scheduled to commence in the FY 2020/21 and is anticipated that it will be completed by 30 June 2021. The master plan will consider the best use of this site in terms of future community needs, financial sustainability and multiple and shared use of facilities. The North Perth Tennis Club facility and tennis courts will be considered as part of this planning process.	<del>30 June 2020.</del> 30 June 2021.
<b>Council Meeting – 23 September 2014</b>				
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	CEO	Subject to the City's Property Management Framework.	<del>30 June 2020.</del> <del>30 September 2020.</del> 30 November 2020
<b>Council Meeting – 27 May 2014</b>				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	<del>Management Committee meeting postponed due to COVID-19. Will be rescheduled by June 2020.</del> <del>September 2020.</del> November 2020